



REVISED
AGENDA



REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
NOVEMBER 7, 2016

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. GWTA Ride Information (Fred Fontana, GWTA Director)
 - b. Police Department Update (Police)
 - c. Camera Discussion (Information Technology)
 - d. Hurricane Matthew Update (Various Departments)
 - e. FY 2016-17 First Quarter Financial Update (Finance)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Pastor Bob Fulkerson, Madison Avenue Baptist Church)

Pledge to the Flag
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES (*Motion/Second)**

A. Minutes of the Work Session and Regular Meeting of September 19, 2016
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
 - B. Resolution expressing appreciation for services rendered by Johnny B. Parks as an employee of the City of Goldsboro for more than 12 Years
 - C. Resolution expressing appreciation for services rendered by Earl Hamilton as an employee of the City of Goldsboro for more than 16 Years
 - D. Resolution expressing appreciation for services rendered by Karen Brashear as an employee of the City of Goldsboro for more than 20 Years
 - E. Golden STAR Award Recipients (Randy Guthrie, Assistant City Manager)
- VII. PUBLIC HEARINGS**
 - F. Z-7-16 Elsie Lechner-Northeast corner of South Berkeley Boulevard and East Elm Street (Planning)
 - G. Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott Lane between Patetown Road and North William Street (R-16 Residential to O&I-1 Conditional District) (Planning)
 - H. Z-9-16 Patricia Carter-Barden – Northeast corner of Central Heights Road and Longleaf Avenue (R-16 to General Business Conditional District-No Use Proposed) (Planning)
 - I. CU-13-16 Tom Britt-Southwest corner of North Berkeley Boulevard and New Hope Road (Planning)

PLANNING COMMISSION EXCUSED
- VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - J. Resolution for Designation of Applicant's Agent – Hurricane Matthew (Finance)
 - K. FY 2016-17 Installment Financing – Vehicle Cost Adjustments (Finance)
 - L. Engineering Services Contract for Big Ditch Interceptor Infrastructure Inspection with McKim & Creed (Engineering)
 - M. 2016 Utility Assessment Roll No. 1 Setting Public Hearing and Declaration of Cost (Engineering)
 - N. Downtown Lights Up!, Memo Tuesday, November 22, 2016 (DGDC)
 - O. Municipal Records Retention and Disposition Schedule Amendment (City Manager)
 - P. Goldsboro Municipal Golf Course Committee Appointment (City Manager)
 - Q. Departmental Monthly Reports
 - R. Informal Bid Request #2016-004 – Vegetative Debris Reduction and Informal Bid Request #2016-005 – Bulk Item Removal (Finance)
 - S. Veterans Day Parade and Celebration-Street Closing Request (DGDC)

- IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- X. CITY MANAGER'S REPORT**
- XI. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
 - T. Veterans Day Proclamation
- XIII. CLOSED SESSION**
- XIV. ADJOURN**



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XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

R. Veterans Day Proclamation

XIII. CLOSED SESSION

XIV. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
SEPTEMBER 19, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on September 19, 2016 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem Gene Aycock
- Councilmember Antonio Williams
- Councilmember Bill Broadaway
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember David Ham
- Ron Lawrence, Attorney
- Scott Stevens, City Manager
- Melissa Corser, City Clerk
- Randy Guthrie, Assistant City Manager
- Jimmy Rowe, Planning Director
- Tracie Davis, Communications and Marketing Director
- Kaye Scott, Finance Director
- Jennifer Collins, Assistant Planning Director
- Faye Caviness, Human Resources Director
- Jose Martinez, Public Works Director
- Scott Barnard, Parks & Recreation Director
- Felicia Brown, Assistant Parks & Recreation Director
- Mike West, Police Chief
- Gary Whaley, Fire Chief
- James Farfour, Assistant Fire Chief
- Bobby Croom, Traffic Engineer
- Scott Williams, IT Director
- Allen Anderson, Chief Building Inspector
- Karen Brashear, Public Utilities Director
- Shycole Simpson-Carter, Community Relations Director
- Sherry Archibald, Paramount Theatre Director
- Marty Anderson, City Engineer
- Rochelle Moore, Goldsboro News-Argus
- Lonnie Casey, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- Lillie Jones, Citizen
- Annette Butts, Citizen
- Malcom Sutton, Citizen
- Cheryl Alston, Citizen

Yvonnia Moore, Citizen
Christian Dumond, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. The invocation was provided by Councilmember Broadway.

Bond Discussion - Streets. Mr. Stevens stated we were trying to give you some streets to consider for the first phase of the project, it would not commit the entire \$7 million and we have not identified dirt streets beyond the one previously approved. Mr. Marty Anderson presented a proposed phase 1 street bond resurfacing list for Council to review. Council discussed and requested additional time to review the proposed listing. Mr. Stevens stated he would like Council to consider continuing the meeting to September 28th so that they can have the listing approved for citizen's newsletter they would like to include in the utility billings.

Bond Discussion – Multi-Sports Complex. Mr. Scott Barnard reviewed a site plan of the proposed Multi-Sports Complex and discussed what impact approval of the bond could have on the project. Funding in the amount of \$4,000,000 is available, but an additional \$3,000,000 is needed to improve field and facility quality for the initial opening. If the bond referendum is not approved, the fields will be built in phases and/or improved over time.

Council discussed types of fields, costs including maintenance and additional staff that will be needed.

Bond Discussion – Communication Plan. Ms. Tracie Davis shared the following information:

NC General Statutes

- **160A-499.3. Limitation on the use of public funds.**

A municipality shall not use public funds to endorse or oppose a referendum, election or a particular candidate for elective office. (2010-114, s. 1.5(b)).

- **§ 160A-169. City employee political activity.**

(a) Purpose. The purpose of this section is to ensure that city employees are not subjected to political or partisan coercion while performing their job duties, to ensure that employees are not restricted from political activities while off duty, and to ensure that public funds are not used for political or partisan activities. (2010-114, s. 1.5(b)).

2016 Bond Referendum

Public Education Campaign

- Frequently Asked Questions
 - What is a bond referendum?
 - Why issue General Obligation Bond?
 - For what purpose will the bond funds be used?

- What are the specific bond packages?
- Why is this important?
- Exactly what am I voting for? Will this increase the tax rate?
- Can I vote for one bond issue but not the other?
- What happens to the projects if the Bond does not pass?
- How do I vote?
- Citizens Newsletter
- Bond Referendum Portal on the City's Website
 - FAQ's
 - Sample Ballot
 - Project Description and Maps
- Social Media
 - Facebook
 - Twitter
 - YouTube
- WGTV
 - Informational Video
 - Interviews

Councilmember Williams welcomed Ms. Davis. He asked if she would be assisting them with getting signage in neighborhoods to educate our young people. Ms. Davis replied she would be available to assist.

Former WA Foster Center Discussion. Mr. Scott Barnard shared the following information regarding the former WA Foster Center building.

● Asbestos Abatement	\$ 40,000
● HVAC	\$ 52,000
● Roof Repairs	<u>\$ 40,000</u>
Total	\$132,000
● Demolition and Asbestos Abatement	\$ 59,500

Mr. Barnard stated if we pursue the sale of the building we will need to at least address the asbestos abatement. He stated none of this addresses concerns with ADA, aesthetics, the functionality of any of the fixtures, amenities, etc.

Council discussed costs, potential sale of the property and grant opportunities.

Mayor Allen asked Ms. Scott to provide operational costs and asked if staff would setup a meeting with those interested in discussing the building.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Williams and unanimously carried, Council recused Mayor Allen from Item J. Z-4-16 due to a conflict of interest.

Mayor Allen left the room at 5:58 p.m.

Item J. Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1). Upon motion of Councilmember Ham, seconded by Councilmember Stevens and unanimously carried, Council removed Item J. Z-4-16 from the Consent Agenda and placed it under Items Requiring Individual Action.

Mayor Allen returned to the room at 6:00 p.m.

Crisis Center. Mayor Allen shared a funding request of \$5,000 from the Crisis Center. Council discussed and approved the funding request.

Community Meetings. Mr. Stevens shared information regarding a meeting Community Relations held in the Slocumb Street area. Residents shared the bus quits running there between 5 and 6. We are working with GWTA to extend the hours for the Blue and Purple bus routes.

Councilmember Foster stated he received several calls from residents in the area that were unaware of the community meeting and asked how we could advertise those better. Ms. Simpson-Carter stated the meeting was geared towards those residents who use Brookside Market. A notice was published and flyers were provided to the property managers, it was also posted on the City's website. Councilmember Foster stated he was not notified. Mr. Stevens stated he would do better making Council aware of community meetings.

DGDC Council Representative. Councilmember Williams stated when appointments were made to the DGDC Board of Directors we agreed to review the appointment in six months. He stated he felt he could really be an asset to the board.

Closed Session Held. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 19, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycok
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Jonathan Smith with Freedom Baptist Church provided the invocation. The Pledge to the Flag followed.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. George Williams, 203 Rand Road, Goldsboro, shared they had an outstanding turnout for the dinner held for law enforcement last Thursday. We served approximately 135 officers and had a tremendous time doing it. We had not planned for dessert but we had a gentleman call who said he would like to take care of the desserts for all the officers, Mr. Jerry Ray, Mickey's Pastry Shop. We raised enough funds for next year. Mr. Williams stated they had some barbeque left over so after the event they took it to Kitty Askins for all the families visiting there. McCalls did an outstanding job. Mr. Williams stated they are going to make it an annual event and he appreciated the opportunity. Thank you.

Mayor Allen stated on behalf of our citizens, our police, our sheriff, thank you and your group for what you did. It does mean a lot to our law enforcement. He stated he spoke with the Chief while he was there and later that evening with the Sheriff and they also shared it was a great event. Mayor Allen stated we really do appreciate it, it means a lot to us.

- Mr. Williams also shared local businesses provided (60) \$25 gift cards for door prizes.
2. Country Holmes stated he represents a group called Inspiring Hope and he wanted to ask a question. If you are 18 years old and graduated from one of these schools here and you go to this temporary place to get a job and they tell you, you need (6) months of experience in a warehouse or manufacturing how can you get this job when you cannot get that job. That's what we are faced with. Mr. Holmes stated he lives in this community, born and raised, sees the

crime, sees what is going on, and feels like we have to come together and try to find some kind of funding to start redirecting some of the things we have, so it will not continue. In a (25) miles radius, you know the people who are going to give you trouble and cause the trouble and in that 25 mile radius you are going to get those people reoccurring so the only way to change that is to come together, put our heads together come up with some funding to show some people there is a different way. Mr. Holmes stated he brought a young man with him who wants a job, has put in 20 applications and no phone calls. This is what I am saying. People say we don't want to work, we do not want to do the positive things, but if you do not have a little help to make that step. Mr. Holmes stated he believes it can happen, we can change Goldsboro but we have to put our heads together, get some industry in here and start looking out for each other, breaking bread together, where when I invite you to come to my house, Mr. Chuck Allen, you know me personally. That's where we break that bread and start understanding it is the small things that people need in this community. People are hungry and starving. Mr. Holmes stated you have kids going to school where teachers are bringing these kids food, because they do not have anything to eat at home. You have the teachers who are stressed out because they do not have the funds to take care of these kids. So what can we do as a community to come together, start raising money, start putting some funds together so the people who want to work, that can't get to work, come up with transportation to get them to work. You have Gateway, but it costs \$8 to go one way and \$8 to get you back. If you do that all week and you only make \$150, your paycheck is gone. We are crying out for a change. Mr. Holmes stated if y'all are willing to work with Inspiring Hope that is what I will do. He stated he just wants to see a change in Goldsboro and we can do this together.

Mayor Allen stated we have conversations weekly, Ms. Shirley Edwards was in my office last week talking about the same thing. We do need some type of jobs program. It is easier said than done obviously so it is something we need to work on. He asked Mr. Holmes to leave his number with the City Clerk so he could be included in the conversations. Mayor Allen thanked Mr. Holmes.

3. Lisa Michelle Wiggins, 705 Weaver Drive, Goldsboro, stated she would like to speak on behalf of Dr. Patrick Gallagher. Mayor Allen asked Ms. Wiggins to wait until the public hearing.
4. Everlana Eason, 294 E. Ash Street, Goldsboro, stated they will be holding their second prayer walk. She thanked those who attended the first prayer walk, it was a success. The second one is "Justice for Tia" as her killer is still at large so on behalf of the Maddox family we are holding a second prayer walk this Saturday. We are asking each of you to come out and join us. The last one was a success but we are looking for more support, numbers mean a lot. Ms. Eason stated if we come together in numbers, she believes in her heart things will change. This family is still hurting, there are more out there

that are hurting as well. On behalf of the Maddox Family we invite you to attend, it's a 9:00 am this coming Saturday beginning at Dillard Middle School.

No one else spoke and the Public Comment Period was closed.

Resolution Expressing Appreciation for Services Rendered by Robbie Jones as an Employee of the City of Goldsboro for More Than 28 Years. Resolution Adopted. Robbie Jones retires on October 1, 2016 as a Corporal in the Goldsboro Police Department of the City of Goldsboro with more than 28 years of service. Robbie began his career on April 6, 1988 as a Police Officer with the Goldsboro Police Department. On August 23, 1999, Robbie was transferred to School Resource Officer with the Goldsboro Police Department. On July 27, 2004, Robbie was transferred to Warrants Officer with the Goldsboro Police Department. On June 4, 2008, Robbie was promoted to Police Corporal in the Goldsboro Police Department where he has served until his retirement. Robbie has given his time to the students of Goldsboro as a leader of the G.R.E.A.T. Program, encouraging students and building relationships between law enforcement and the community. Robbie has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Robbie Jones their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Robbie Jones our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro and offer Robbie our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Ham and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-69 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ROBBIE JONES AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 28 YEARS"

Chief West stated Cpl. Robbie Jones was with the department when he was hired. He stated he came on Robbie's shift and remember them telling him he would be my FTO and saw some eye rolling. Chief West stated he holds Cpl. Jones somewhat responsible to some point for his career. Every time I have ever talked to him or been around him he has always been positive. When he talked to people I would listen, Cpl. Jones has said a lot of things that helped throughout my career and I greatly appreciate it. The students in the GREAT Program and the GREAT Program will miss him tremendously. The entire department is going to miss you tremendously. Chief West congratulated Cpl. Jones on 28 years of what he considers perfect years of service to the Police Department. You will truly be missed. Chief West stated I really do appreciated it.

Mayor Allen stated Cpl. Jones was awesome in the GREAT Program. Those kids loved him. It is amazing what this officer can do. Mayor Allen stated he did not know what the GREAT Program would do without him but we will figure it out. We will surely miss him and the kids are really going to miss him.

Cpl. Jones thanked Chief West and Mayor Allen for those words. Cpl. Jones stated you see him and Cpl. McDuffie teaching class and for those who do not know we have the help of Sgt. Learnard, Major Carmon, the Chief, City Council who backs the program and give me the confidence to do it. That makes it all worthwhile. I know you see me and Cpl. McDuffie out doing stuff but the real work is them. We appreciate that because this program could not be without them. Thank you.

Resolution Expressing Appreciation for Services Rendered by Ronald McDuffie as an Employee of the City of Goldsboro for More Than 12 Years.
Resolution Adopted. Ronald McDuffie retires on October 1, 2016 as a Corporal in the Goldsboro Police Department of the City of Goldsboro with more than 12 years of service. Ronald began his career on February 4, 2004 as a Police Officer with the Goldsboro Police Department. On June 4, 2008, Ronald was promoted to Crime Scene Specialist with the Goldsboro Police Department. Beginning on February 9, 2011, Ronald served the Crime Prevention Unit as a Police Corporal in the Goldsboro Police Department where he has served until his retirement. Ronald has given his time to the students of Goldsboro as a leader of the G.R.E.A.T. Program, encouraging students and building relationships between law enforcement and the community. Ronald has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Ronald McDuffie their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Ronald McDuffie our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro and offer Ronald our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem Aycock and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-70 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RONALD MCDUFFIE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 12 YEARS"

Chief West stated Cpl. McDuffie is another great officer. Cpl. McDuffie was the straight man in crime prevention. Cpl. Jones was the one who would cut up and be a comedian. Cpl. McDuffie played it straight and helped them at times. Chief West stated he never heard Cpl. McDuffie complain when he was moved. I appreciated Cpl. McDuffie's service to the department and the community. He did an exceptional job. Chief West

stated if there is anything he can do for Cpl. McDuffie or Cpl. Jones to please let him know.

Mayor Allen stated Cpl. McDuffie did an awesome job with the GREAT Program. You could walk in the gym and see the kids loved these two officers, they had their hearts and you had their hearts. We really appreciated your efforts.

Proclamation – Make a Difference Hunger Awareness Week. Mayor Allen proclaimed September 26-30, 2016 as “Make A Difference Hunger Awareness Week” in the City of Goldsboro, North Carolina, and urge all citizens to show their support for the Make A Difference Food Pantry and Hunger Awareness nationwide.

Mayor Allen presented Ms. Kenzie Hinson with a copy of the Proclamation.

Mayor Allen asked Kenzie how old she was and Kenzie replied 12. Mayor Allen stated that is awesome! Mayor Allen thanked and congratulated her in her efforts. As everyone knows, it is a huge issue. Mayor Allen stated he has read a lot about Kenzie’s efforts, you are an awesome young lady and if we can do anything to help, let us know.

Ms. Hinson thanked Mayor Allen for helping her help others.

Wayne Action Group for Economic Solvency (WAGES). Ms. Shirley Edwards stated she is providing Council a copy of the 50th Anniversary booklets. She stated over 50 years ago they started an anti-poverty agency, Wayne Action Group for Economic Solvency (WAGES). We declared war on poverty. We understand the problems associated with poverty and the effect of persons living in poverty. The leadership desired to give people a hand up not a hand out and since its inception WAGES has helped to provide comprehensive services to society’s most vulnerable citizens. Over the years services have increased and yet the realization remains clear; education, job training, family supports are keys to success for all citizens. Tonight we present you with our 50th Anniversary booklet so that you know the role the agency plays. The role we continue to play for many, many years, even after I am gone. I have worked in this role as a volunteer or WAGES for 38 years and will continue to work until Jesus comes.

Ms. Edwards shared they have had (3) directors since its inception, Bryan Sutton, Marlee Rae, and tonight I would like to introduce you to the new Executive Director, Patricia Beier. She is a product of WAGES, she was a Head Start child, she went away, she trained, and she came back. She was over the Head Start Program, she is recognized nationally and internationally for her work, but she stayed local. That is what we would love to do with some of our young people who get the credentials to stay local and make it a better place. Ms. Edwards stated she is just overjoyed that we could select Patricia to head the agency and lead it into the future. We hope to continue our work in the community. Ms. Edwards stated I believe we are the longest standing nonprofit in the community, a group that works for this goal, we want to work with some of those that are upstarting, and we want to work with the City Council and County Commissioners. We

want to change the focus of this community. We have been doing it for nearly 51 years. Poverty will not go away, we know that, but we want to continue to do the job, we are working hand in hand with you. Thank you.

Mayor Allen stated on behalf of all our citizens, he cannot think of one group that does anymore for our community than WAGES from children to elderly, poverty, and all the things you touch. WAGES touches all of us.

Councilmember Broadway stated he would hope everyone at some point in time would run a route for Meals on Wheels. Councilmember Aycock and I do and if you really want to see and feel good about this community you will see what that simple hot meal and a friendly face does.

M. Edwards stated I would invite you to come see our children, see how we are transforming their lives, lifting them and the entire family. When we send them off to public school, they are at grade level and exceeding. We are recognized exceptionally. WE are the longest running, one of the only community action groups that has a long run standing. We have a stellar record with the management of our money. We want to do a good role, I believe and know we have done one. We hope to continue with your support.

Ms. Patricia Beier thanked Ms. Edwards for the gracious introduction about the legacy of WAGES. MS. Beier stated I am very proud to be a part of the organization and proud to be a product of WAGES as well. Just to give a couple of facts, WAGES is one of the largest employers in Wayne County, we employ close to 200 people and we bring in nearly \$10 million of funding into our local economy. We are the longest running non-profit and the largest non-profit in Wayne County. We are proud of that history and legacy and continue to serve with success. We look forward to working with you.

Ms. Edwards stated we will collaborate with anyone who wants to partner with us. We have many collaborative partnerships and we are proud of our partnerships. Thank you.

Z-5-16 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad. Public Hearing Held.
The applicant requests a change of zone from R-16 Single-Family Residential to R-20A Residential Conditional District to limit the use of the property to a solar facility. Development plans detailing the project would have to be approved in conjunction with the rezoning request.

Frontage:	515 ft.
Depth:	2,000 ft. (approximately)
Area:	43.0 Acres

Surrounding Zoning: North:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
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South:	Industrial and Business Park-1
East:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
West:	R-16 Residential and RM-8 Residential Mobile Home Park

On February 1, 2016, City Council denied this identical request based on the requested R-20A zoning district not being consistent with the recommendation contained within the adopted Comprehensive Land Use Plan. The Land Use Plan designates the property for medium-density residential.

The property is currently vacant woods.

If rezoned to the R-20A Conditional District, the use for the property would be limited to a solar facility and development plans detailing the use would be required.

The City's Comprehensive Land Use Plan designates this property for Medium Density Residential development which is equivalent to the City's R-12SF and R-16 zoning districts. The requested R-20A zone would be considered a low-density residential zone.

The City is currently holding water and sewer assessments for the property in abeyance until the property is annexed or until the developer requests connection to City utility lines. The costs are \$4,080 for water and \$7,650 for sewer. Submitted development plans do not include hooking on to City utilities. A portion of this property is located within a Special Flood Hazard Area.

The submitted site plan indicates a gated 20 ft. wide gravel access drive beginning at Thoroughfare Road and extending westerly through the development terminating at a cul-de-sac. Two spaces will provide parking at time of construction and for scheduled site visits twice a year.

The solar panels will be installed within a 32-acre area (out of the entire 43-acre site) surrounded by a six-ft. tall chain link fence topped with barbed wire. Existing woods have been retained for a width of at least 50 ft. along the southern, western and portions of the eastern property lines. Staff will evaluate the need for supplemental landscaping in the event the existing 50 ft. vegetative buffer does not meet the landscape buffer requirements. A 50 ft. proposed landscape buffer is shown along the northern property line as well as the eastern property line that fronts Thoroughfare Road and will consist of evergreen landscape material. Staff will work with the applicant to ensure proper screening material is proposed to meet the landscape buffer requirements if the request is approved.

The Air Installation Compatible Use Zone Study (AICUZ) shows that there are two mapped flight tracks which traverse the subject property.

Seymour Johnson AFB previously analyzed the request and the Solar Glare Hazard Analysis Tool submitted by the applicant and, based on the parameters for development at that time, had no objections and found the proposal to be compatible relative to Height, Visual, Light Emissions, Bird/Wildlife Aircraft Strike Hazard (BASH), and Radio Frequency/Electromagnetic Interference protocol. Staff has re-submitted the current request to officials at Seymour Johnson AFB for review and are awaiting their comments.

The applicant has indicated that construction on the site will take four to six months and that the operation will be basically unmanned with no daily personnel or activity at the site. Only twice-yearly site visits will be made to this location. Maintenance of the site and landscape will be the responsibility of the applicant and staff has requested a maintenance management plan be submitted as part of the site plan submittal.

Mayor Allen opened the public hearing and the following people spoke:

1. Alex Economy, Jr, 320 Long Plants Road, Goldsboro, NC stated he owns a piece of property that backs up to the solar farm on Central Heights Road at 3220. Mr. Economy stated I am a huge proponent of solar energy but I have concerns of these companies coming in and gobbling up large plots of land that we need for growth of our tax base. We now have six of these large fields in Wayne County that I know of and there is going to be a hearing for another one on Millers Chapel Road next month that is approximately one mile from where this one is located. This type of industry does not create a lot of jobs for our area, they create jobs short term to install these fields. Few jobs are needed after the installation to maintain these fields. Mr. Economy stated I feel there is a much better way to install solar panels that would not use the land we need for growth in Wayne County. That would be for them to rent spaces on roof tops of large buildings such as schools, malls, shopping centers, convention centers, and buildings in the industrial park. This would be a much better way than taking up 20-40 acres of land that we need for housing and industry and to grow our food. In the future we will need these areas for growth and contribution to the tax base so that our taxes are not raised on the citizens of Wayne County. Mr. Economy stated I feel I pay more than enough now. This land needs to be used for housing, farming, and industry to help bring jobs to Goldsboro. Mr. Economy stated I ask that you deny this rezoning request. Thank you.
2. Peter Stewart, 3027 Thoroughfare Road, Goldsboro, NC stated he appreciated being given the opportunity to speak. We have met before. Last time we dealt with this solar farm, I talked with councilmembers, I talked to Mr. Aycock, they had offered to give him money for a place in his land, and he said it was a good amount of money but he refused to do it. Mr. Stewart stated so I said why did you turn it down, he said he would not do it to his neighbor. He was not bound by debt or promise, he was bound by common consideration, common courtesy for his neighbors. The difference in our situation is the City of Goldsboro upon annexing us burdened the people of Thoroughfare with more taxes, regulations and promises they have failed to honor, number one being protection, now the

City of Goldsboro has figured out a way to get more taxes by devaluing our community with this eyesore. The City of Goldsboro is ignoring the voice of the people of Thoroughfare. Mr. Stewart stated we the people of Thoroughfare are asking the City of Goldsboro give us the same common consideration and courtesy Mr. Aycock afforded his neighbors. Our community is growing and we do not want to be sold off to the highest bidder. The solar farm will negatively change our community and our lives forever. If the opening of this solar farm, by the way, since the last time we spoke, they have cleared the land, everything is prepped, they are ready just to slam this thing in, and we watched it. Mr. Stewart stated everyone said we beat this, we won but we didn't win, we watched them clear it, they are preparing it and are ready to put it in and we don't feel like you are being fair to even consider doing this to us. There are two houses across the street, one has been there many, many years, and the other one was just built. It is a \$200,000-\$300,000 house, it is a beautiful house. People are working to build this neighborhood, this community comes together, people cook and the whole neighborhood shows up. They are families that have been there since dirt. Mr. Lewis, his mother was 1 of 49 children of a family that adopted kids and they were raised on that road. Mr. Stewart stated he is the only white person who lives on Thoroughfare Road, you would not know it. He stated I'm treated just like everyone else. I would do anything for these folks. Last time I was here, I stood up and fought for my neighbors because they've been my friends and partly my family too. Mr. Stewart stated please do not this, please do not take away from our community. Thank you.

3. Warren Edwards, 3033 Thoroughfare Road, Goldsboro, NC, stated Peter is our neighbor and I stay in the last house built on Thoroughfare Road, it is over \$200,000 home that I built not only for myself, but my grandkids. He stated my concern is after they finish, what they are going to do with this solar farm, when they get ready to vindicate it, move along, the remains that are going to be left there as an eyesore. They are not going to keep it forever, after that it is just going to be sitting there, rusting out, it is going to kill our neighborhood, the value of our property. Mr. Edwards stated we do not want it there. We would love to have apartments or something else put in there. We appreciate it.

Mayor Pro Tem Aycock stated he would like to point out he is not quite as cavalier as Mr. Stewart made him out to be.

4. Frances Marks, 3035 Thoroughfare Road, Goldsboro, NC stated I live next to Mr. Lewis. Like they have all said, we are like one big family. We do not want a solar farm in our community, what about those who have health problems, a lot of us have health problems. She stated I myself have been in and out of the hospital many times and was diagnosed with Myasthenia Gravis, and cannot be around a lot of fumes and other things. We are really trying to stand together. Ms. Marks stated we do not want the solar farm, we are praying you will consider our request and we do not get it.

Councilmember Stevens asked how long the life span of the solar farm is. Mr. Rowe stated he has heard 15-20 years but we do have a specialist here tonight. Councilmember Stevens stated he would like to hear from them.

5. Brian Quilan, 12921 Buckeye Drive, Gaithersburg, Maryland stated he is representing the applicant for the rezoning. Mr. Quilan provided the following information:
 - Request rezoning for the site from R-16 to R20A Conditional District for the installation of a solar facility.
 - Site is not in City limit; it is in City extraterritorial jurisdiction.
 - Applicant has worked closely with the Planning Department in the rezoning process.
 - Rezoning is supported by landowner and allows for beneficial use of property that has limited use.
 - RA-20AS zoning for this property is consistent with the City's Comprehensive and Land Use plan and supports the goals of the plan.
 - Neighboring property owners have been contacted by the City and separately by applicant on two occasions:
 - Applicant contacted and held community meeting with adjacent property owners.
 - Applicant independently contacted and met with several adjacent property owners a second time.
 - Proposed zoning meets criteria for Conditional Use Rezoning
 1. Corrects an error meets the challenge of some changing conditions, trend, or fact – Site is designated as an Area of Low Suitability for development according to City's Comprehensive Plan – more appropriate for lower density zoning.

Mr. Quilan introduced Mr. Ted Ivey, the landowner. Mr. Ivey stated he and his brother own this property. He stated I have lived in Wayne County for 66 years. The last time this came up, I realized what the Comprehensive Plan states in regards to residential. The Comprehensive Plan made us think about this property. Mr. Ivey stated I have been involved in various developments including the Southeast Plaza Shopping Center on Hwy 111, the Southeast Commercial Park on Hwy 111, (2) car dealerships in the Park East Business and Industrial Park and (3) in construction now. Mr. Ivey stated I did not have a lot of experience with residential development, whether it be low income, high density, assisted income or whatever so we decided because these views came up we would hire a consultant to look at this property for its highest and best use and to give us a recommendation. The consultant concluded, after looking at this property for agriculture, forestry, housing, affordable housing, commercial and solar, that its highest and best use was not housing. This property has some inherent problems, one problem is the power line that transverses the back of the property, another problem is the substation, and there are some access problems. Mr. Ivey stated after running the numbers, looking at everything, and numbers are

what makes a project work, it has to be economically feasible, and housing is not feasible. Even if a person tries to secure a HUD Guaranteed Loan, there are issues associated with this property, setback requirements, this property is transverse by rail, setback requirements associated with the power line. You can't secure the money to do a housing project and the infrastructure costs for this property to include water, sewer, curb and gutter, streets, stormwater, all these things make it cost prohibitive. We thought we were looking at the property wrong with regards to solar. But after the study, looking at all the economic factors, we don't think so. Mr. Ivey stated he grew up on a farm, farmed for years, I am not a proponent of taking good agricultural land out of production normally and put into solar. There's no doubt solar benefits society. It has come a long ways, the things that have been accomplished with technology pretty much make it feasible. When you look at it from a forestry aspect, what I've realized, if you planted a forestry project when you were born, assuming you live 75 years, you'd likely have the opportunity to harvest two crops off of it. This land is very poor when it comes to harvesting trees, this land has been in the family for 40 years. I just don't see it being suitable for that. The other issues with proximity to power lines, rail, these things are not good for residential. We cut the wood, one of the reasons is, it was about as good as it was going to get in our lifetime and I wanted to see what it looked like. Mr. Ivey stated after seeing it, I am more convinced that the solar project is a good project for this property. We've done our homework. Mr. Ivey stated a recent study by the Urban Institute and National Housing Conference concluded affordable housing economics do not support investment by private developers/investors. Mr. Ivey stated it is more associated with government investment, government support. There are large companies that do these types of development but in order to do that type, in order to secure a loan guarantee, you have to have done one before. We have never done one. We have done our homework. We've looked at the economics, we've looked at the financials. Mr. Ivey stated he would like to request you reconsider. Mr. Ivey stated he felt it is a good use of the property. Thank you.

Mr. Quilan reviewed the following information:

2. Proposed rezoning meets criteria for Conditional Use Rezoning – Compatible with Comp Plan and Land Use Plan
 - RA-20A – maintain low densities where water/sewer not complete
 - RA-20 zoning is lower density classification than R-16 Medium Density Residential (MDR)
 - Surrounding property includes zoning mix of heavy density and medium density residential (all in the MDR land use area and Industrial)
 - Adjacent property is indicated on land use plan as industrial – currently has residential housing.
3. Proposal/Range of Uses Compatible with Surrounding Patterns/Uses

- Characteristics of site limits use under R-16 zoning and other developments are more compatible with R-20A zoning for solar project
 - Limited use of property
 - Transmission line traverses site
 - Rail line on site
 - Industrial properties nearby
 - Limited road front and access
 - Majority of site is well off the road limiting higher density development
 - Adjacent substation
- Location of solar facility and existing trees supplemented by landscaping as necessary to meet or exceed Type B buffer will keep it from view
- Solar project creates no smell, noise, light or visual impact and is compatible with surrounding residential and industrial uses

Mr. Quilan reviewed the site plan and landscape plan.

4. Proposed rezoning meets criteria for Conditional Use Rezoning – City/Service Providers Able to Provide Public Facilities/Services
 - Entrance to solar facility from Thoroughfare Road
 - Solar facility driveway permit will be obtained from NC Department of Transportation
 - Access available for emergency vehicles
 - 4-6 months construction period with daily activity on site
 - Unmanned operations
 - Two scheduled site visits per year
 - No daily personnel/activity at the site
 - No sewer and water on site
 - Solar facility does not require sewer or water
 - Panel washing water delivered by trucks
5. Proposed rezoning meets criteria for Conditional Use Rezoning – Will not affect Archeological/Historical/Environmental Resources
 - Solar facilities have no significant impact on the permeability of the land and do not require storm water management
 - Panels are supported on driven piles
 - Land is not paved and is left virtually undisturbed
 - Wetlands are delineated by environmental engineers and confirmed by US Army Corps of Engineers

- Wetlands are delineated on surveys and construction drawings
- Project construction and operation has no impact on wetlands
- No wetlands anticipated on site
- Land has been previously timbered

Mr. Quilan stated the Certificate of Public Convenience and Necessity review process is complete by state clearinghouse agencies and the CPCN has been issued to project company indicating no adverse impacts. Phase I environment assessment will be performed and the project foe not use any groundwater or have any impact on groundwater or the water table.

Mr. Quilan introduced Mr. Tommy Cleveland. Mr. Cleveland reviewed the following information:

6. Proposed rezoning meets criteria for Conditional Use Rezoning – Will Not Impair Public Health, Safety, Welfare
 - Solar projects are safe for the community
 - Low voltage
 - Much lower voltages than substations and power lines
 - All wiring and electrical equipment are covered/sealed
 - Design and construction meets all local electrical requirements including the National Electric Code
 - All equipment is approved by Underwriters Laboratories
 - Facility fenced with locked gate to prevent unauthorized entry
 - Solar panels are fully encapsulated/sealed with several layers including a glass cover and aluminum frame
 - Cracked or malfunctioning panels will be detected through O&M and system monitoring
 - The materials in the panels are stable and not soluble in water
 - Studies have shown no material risk to people or environment from cracked panel
 - EPRI – Potential Health and Environmental Impacts Associated with the manufacture and use of photovoltaic cells
 - Insurance and warranties cover replacement
 - Panels are properly disposed/repurposed/recycled at end of life
 - Within 6 months of end of term of lease – all components of the solar facility removed, site fertilized and reseeded with native grass

- EPA has concluded that solar panels are safe for landfills
- Electromagnetic Fields (EMF)
 - Studies by World Health Organization and National Institute of Health have found no persuasive scientific evidence that electric and magnetic fields can lead to public health problems
 - No federal standards or NC state standards regulate exposure to EMF
 - Pacemaker and defibrillator recommended EMF limits are 10 to 100 times higher than exposure directly beneath distribution lines
 - EMF energy levels decrease rapidly with distance (drop by the square of the distance from the source)
 - Solar project does not change the existing electromagnetic fields in the area offsite
 - Electric fields produced by voltage
 - Solar farm produces DC power at low voltages with low energy (1,000 V compared to 23,000 V of distribution line)
 - Magnetic fields produced by current
 - Any EMF produced by solar field dissipates rapidly and is generally undetectable at solar farm fence

Mr. Quilan reviewed the following information:

- Seymour Johnson Air Force Base has requested a solar glare hazard analysis to be performed on the project. 22 scenarios have been evaluated with no glare indicated. Reports reviewed and approved by Seymour Johnson Air Force Base.
- Project to include buffer exceeding Type B buffer yard requirements for Class A to Class B adjacent parcels.
 - Proposed 50' buffer consisting of 25' existing/planted trees and shrubs with 25 foot critical root zone
 - Provides complete visual separation
 - Buffer exceeds setback requirements
 - Solar panels set back 25' from buffer (total 75' minimum from property line)
- Tree preservation plan
 - Existing trees and shrubs remain in first 25' from property line boundary (tree preservation area)

- 25' critical root zone from tree preservation area
 - To be separated from solar facility by fence to prevent disturbance of construction and operations
- Solar facilities have no effect on the valuation of surrounding property
 - Property appraisal report has been performed indicating no impact to adjacent home values
 - Empirical data from solar project in Goldsboro
 - Experience with over one hundred reviews in NC with no impact
- Solar development has significant positive impact on the NC economy and environment
 - Duke University reports 450 solar companies employ 4,300 workers statewide and have invested \$2 billion across 55 counties, with every dollar spent on state incentives returning \$1.93 in benefits
 - Generates property taxes with no burden on infrastructure (roads, electrical, water or sewer) or schools
 - NC has had significant recent issues with coal fired plant including 2014 coal ash spill in Dan River
 - Solar energy generates electricity with no environmental impact

Councilmember Stevens stated the battle is between the US, Germany, China and Japan in regards to pushing solar power forward, is this your initiative to push solar forward in North Carolina. Mr. Quilan stated this is a Duke Power initiative to purchase solar power. Councilmember Stevens asked if this would have an effect on pricing for customers. Mr. Quilan stated he cannot really speak to what Duke will do, the North Carolina Utilities Commission does regulate that.

Mr. Quilan stated they do feel the property is suitable for rezoning to R-20A and a solar project is the best use.

Mayor Allen stated one of previous speakers had asked when the lease is up in 15-20 years, what happens? Mr. Quilan replied under the agreement with the landowner we have 6 months to remove everything from the site and essentially reseed the ground with native grasses.

Councilmember Williams stated he understands their concerns regarding the land, their property and an eyesore, no one wants to see barbwire. Is there something you guys can do? Mr. Quilan replied the fencing would be inside the landscaping, you would not see it, the fence is 6 feet and the minimum tree height is 8 feet.

Councilmember Williams asked what type of buffer and Mr. Quilan replied Type B as required by the UDO.

No one else spoke. Mayor Allen closed the public hearing. No action necessary. Planning Commission will have a recommendation for the Council's meeting on October 3, 2016.

Z-6-16 Attaway Investments, LLC - Southeast corner of Wayne Memorial Drive and Gracie Place (NB to GBCD). Public Hearing Held. The proposed zoning classification for the subject property is General Business Conditional District to limit the property for use as a retail auto parts and supply store. In conjunction with this request, the applicant has requested a waiver of the site plan requirement. If the rezoning is approved, the applicant will be required to have development plans approved by City Council before issuance of building permits.

Frontage: 110 ft. (Wayne Memorial Dr.)
210.50 ft. (Gracie Place)
Depth: 110 ft.
Area: 23,100 sq. ft. or 0.53 acres

Surrounding Zoning: North: Neighborhood Business
South: Office and Institutional
East: Neighborhood Business
West: Neighborhood Business

The property is currently zoned Neighborhood Business. As previously stated, the applicant proposes to rezone the subject property to General Business Conditional District to limit the property for use as a retail auto parts and supply store.

The property is currently vacant. It was previously occupied by a single-family dwelling which was demolished.

The City's Land Use Plan recommends commercial development for the property.

City water and sewer are available to the property. Subject property is not located within a special flood hazard area.

NCDOT has reviewed the proposed use and will require a driveway permit for access off of Wayne Memorial Drive.

Mayor Allen opened the public hearing and the following person spoke:

Justin Church, 126 Executive Drive, Wilkesboro, NC stated he is with Blueridge Environmental, the civil engineers for the project. We are still working through site plans but wanted to bring your attention to the property which is currently commercially zoned. We are asking it to be moved from Neighborhood Business

to General Business. We are restricting ourselves to an auto parts store. Mr. Church stated we are available for any questions you might have. Thank you.

No one else spoke. Mayor Allen closed the public hearing. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on October 3, 2016.

Z-7-16 Elsie Lechner-Northeast corner of South Berkeley Boulevard and East Elm Street. Public Hearing Continued. Applicant requests amendment of the existing General Business Conditional District zone which allows the retail sale of licensed sports products to add the rental of vehicles as a permitted use within that zoning district.

On December 2, 2013, Goldsboro City Council approved a zoning change for the property to amend the General Business Conditional District for a used car lot and truck rental operation to add the retail sale of licensed sports products.

Frontage: 160.81 ft. (Elm Street)
187.06 ft. (Berkeley Boulevard)
Area: 23,950 sq. ft., or .55 acres
Surrounding Zoning: North: Shopping Center
South: (Jurisdiction of SJAFB)
East: General Business
West: Neighborhood Business

Currently the lot is occupied by a 2,652 sq. ft. one-story, masonry brick building. The submitted floor plan indicates a display of retail merchandise along with an office, restrooms, storage and a check-out counter for merchandise sales and truck rentals.

A total of 23 striped parking spaces are provided which includes one handicapped parking space. Retail sales requires one parking space per 250 sq. ft. of gross floor area. Auto rentals requires one space per employee, plus 3 customer spaces, and one space per vehicle stored on site.

Existing striped and paved parking lot provides for circulation and interconnectivity to adjacent properties. Applicant has not indicated the number of trucks available for rental or returned after rental and the staff cannot, therefore, make a determination as to the number of required parking spaces.

No. of employees: 2
Hours of Operation: 10:00 a.m. to 7:00 p.m. (Monday-Saturday)
12:00 a.m. to 7:00 p.m. (Sunday)
Refuse Collection: Private Service

The site is served by one 48 ft. wide shared access drive from South Berkeley Boulevard and one 36 ft. wide access drive from Elm Street.

On September 9, 2016, staff received correspondence from the applicant requesting that the public hearing on this item be continued in order to allow for her representative to attend.

Staff recommended Council continue the public hearing on this matter to October 17, 2016.

Upon motion of Councilmember Ham, seconded by Mayor Pro Tem Aycock and unanimously carried, Council voted to extend the public hearing to October 17, 2016.

CU-12-16 Patrick Gallagher– East side of Leslie Street between Mulberry Street and Walnut Street. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of a Bed and Breakfast to include receptions, private parties or similar activities on site.

The property is currently utilized as a private residence.

Frontage:	118.39 ft. (Leslie Street) 166 ft. (Walnut Street)
Area:	100,188 sq. ft. or 2.3 acres
Zoning:	R-9 Residential

The Council, on March 7, 2016, denied a request by the applicant for rezoning this property to General Business Conditional District to limit the use of the property to a place of entertainment with ABC permits (event center) in conjunction with the present use as a single-family dwelling.

The applicant now proposes to operate a Bed and Breakfast where customers will utilize the guest house on the property. The applicant also wishes to allow rental of the activity building on the property for receptions, private parties or similar activities.

As part of the approval criteria for a bed and breakfast to operate within a residential district, the property must front on a major or minor thoroughfare or collector street as designated in the Metropolitan Transportation Plan (MTP) and the bed and breakfast may only be permitted within a principal residential structure. Leslie, Walnut and Lionel Streets are considered secondary streets and the guesthouse is not attached to the principal residential structure. The applicant requests a modification of the approval criteria to allow the bed and breakfast to be permitted along secondary roads and permit the use within the existing separate guesthouse.

The requested Conditional Use Permit will require that detailed development plans be reviewed and approved by the Planning Commission and City Council. The applicant has submitted a site plan which illustrates the intended use of the property.

The property is currently occupied by a number of one-story structures containing the

following areas and existing or proposed uses.

1. A 5,467 sq. ft. building serves as the applicant's primary dwelling;
2. A 2,251 sq. ft. existing building proposed to serve as the proposed activity building;
3. A 1,200 sq. ft. existing guest house maintained for the proposed Bed and Breakfast use;
4. Existing Pool House;
5. Existing Greenhouse; and
6. Existing 3,000 sq. ft. metal building used for storage.

The applicant contends that the site is underutilized given the amenities and structures available on the property.

Brick pavers and concrete sidewalks provide interior pedestrian access to the pool house and greenhouse.

The applicant's dwelling, guesthouse and the activity building is currently accessed by a driveway on Leslie Street which leads to a parking area for eight vehicles adjacent to those buildings. There is also a concrete driveway on Lionel Street which extends through a 20 ft. wide access easement to the storage building at the rear of the site. An unused concrete drive extending from Walnut Street is to be removed and covered with a new parking area.

The applicant proposes the installation of a parking lot containing 70 spaces accessed from Walnut Street through two driveways. Based on one space required per 32 sq. ft. of proposed assembly area, a total of 70 parking spaces would be required. As noted previously, there are an additional eight parking spaces provided which are accessible from Leslie Street.

The entire site is encompassed by either fencing or masonry wall. Interconnectivity is not shown and the applicant believes that this would not be necessary and has requested a modification of that requirement.

While not shown on the plans, appropriate landscaping will be required to meet the Vehicular Surface Area. Landscape Buffers are not required.

Drainage plans will be required for the parking area and if the disturbed area for the site exceeds more than half an acre, stormwater calculations will be required by the City Engineering Department.

The following modifications have been requested by the applicant:

1. Modification to allow the bed and breakfast facility to be located in a freestanding building, not attached to the principal residence.
2. Modification to allow the bed and breakfast to be permitted on lots fronting on secondary streets rather than major or minor thoroughfare or collector streets as designated in the Metropolitan Transportation Plan (MTP).
3. Modification of the interconnectivity requirement.

Mayor Allen opened the public hearing and the following people spoke after being properly sworn in:

1. Claudia Roberts, 804 E. Mulberry Street, Goldsboro, NC stated she is a transplant from Texas. Ms. Roberts stated when I got property at Wayne Memorial Park I decided I was a North Carolinian. Ms. Roberts stated we do not wish another business in our area. Thank you.
2. Keisha James, 712 E. Mulberry Street, Goldsboro, NC stated I do not wish to have another business. Ms. James stated I came from Washington, D.C. and came here 7 years ago. I have experienced so much crime, I was home almost a year ago when someone tried to break in, while I was there asleep and I do not want another one. Ms. James stated we have too much crime, too much walking around; street walkers. We have a lot of things going on in our area, things we need to fix up before we try to put something else in place. If we can't fix up what we have now, why bring something else in. Ms. James stated why fix something on Lionel Street when you have so much going on to put a parking lot there, for other things, other events. If you want events, we have event centers, we have hotel conference rooms you can rent, why do that. Ms. James stated we do not need anything else in our neighborhood at all. Thank you.
3. Lisa M. Wiggins, 705 Weaver Drive, Goldsboro, NC stated she is the owner of Southern Touch Weddings and Events. I am standing before you and the City Council this evening to express my point of view of the beneficial impact of the proposed Bed and Breakfast and activity building will have to our City. The past few years I have seen Goldsboro progress into a growing metropolitan area with our downtown area growing and thriving once again. This Bed and Breakfast and activity building will be another added success to our area. Ms. Wiggins stated with the following factors in mind, it can create jobs, such as custodial, lawn and garden, cook staff, etc. It would bring more revenue to Goldsboro, networking with other businesses, for small businesses it is a plus. Ms. Wiggins stated being a wedding and event planner, I have seen weddings of the \$40,000-50,000 range go out of our City to other counties due to the fact that we did not have adequate facilities or they were not available due to other programs. It can enhance the

community, potential buyers would invest in real estate and would love to move back into said community. It is also within traveling distance to the community college and also with the upcoming convention center we will have on Wayne Memorial Drive and of course Seymour Johnson Air Force Base. It has close proximity to restaurants and shopping centers and because of the property location it can host small groups, business meetings, receptions, etc. Ms. Wiggins stated it is peaceful and secluded within the property, it is private and gated, it is a unique, picturesque view and it is secure. With being a resident of Goldsboro for 35 years I have grown appreciation of Goldsboro. Over the years I have seen many changes in this City from Goldsboro Drug Store to CP&L to the Farmers Market downtown with citizens taking great pride in their communities. Ms. Wiggins stated let's help restore Goldsboro back to these memories by taking a small step allowing this Bed and Breakfast and activity center enhance some parts of the community as it once was. In closing I leave you with the City of Goldsboro's motto, "Be More, Do More, See More." Thank you.

4. Patricia Pollack, 205 Quail Drive, Goldsboro, NC stated she is here tonight representing her son Taj Pollack, he is at the Fire Department protecting our City. This facility is in my son's backyard. As he mentioned before, after working a 24 hour shift, he does not want to come home to an activity center or an events center because that's what it was called the first time and was denied, now we've changed the name to "bed and breakfast" but are still asking for the same thing they asked for the first time. My concept and Taj's as well, you can have a pig, he's a pig, you can put lipstick on him, it's still a pig. Ms. Pollack stated I don't care what you call it, it is the same thing we are fighting against. Again, in this community when they put the strip mall in on Ash Street, they have these businesses that are open until midnight, so you already have a lot of foot traffic. Mulberry is between Walnut and like I said, my son shared a fence with Mr. Gallagher, so already in the 13 years he has owned this residential property, and this neighborhood has deteriorated. There is a lot of drugs in this area, prostitution. When people go online and Google this bed and breakfast and you see the neighborhood you are not going to get the clientele that a regular B&B would attract. Ms. Pollack stated it sounds good, but now with the Serena Inn closed, I am fearful that is the kind of crowd you are going to entertain in that area. Because people of upper epilogue are not going to want to come over with drugs in that area. We are requesting, again it is easy to say you don't live there, well this sounds good, but when it is in your neighborhood, in your backyard. Ms. Pollack stated she would really appreciate if you think about it. Thank you.
5. Rick Roberts, 804 E. Mulberry Street, Goldsboro, NC stated good evening gentlemen. If you own a home, when you bought the home, you bought it as home, you bought it to live there, you bought it to die there, you bought it to have your grandkids there and their grandkids. You did not buy it so it would be commercialized, you bought it for a home. Mr. Roberts stated that property is my father and mother's home, I am the only one left to inherit it, and I plan on dying there too. It is not right for people to come in and try to wipe all that out. The

parking lot is a bad idea, we have Piggly Wiggly parking lot, drive through there at 2:00 in the morning and see what you get. Drive down that area on Walnut and see what you get. This is not a good idea gentlemen. Mr. Roberts stated he feels like actually Mr. Gallagher is trying to pull a fast one on me, I do not like that. I was not aware of the other project he had in mind until I was informed by a neighbor. Mr. Roberts stated this is the same thing with a different name, he is trying to fool y'all and trying to fool us, but we are not fooled are we, right.

6. Susan Bowmer, 1304 E. Ash Street, Goldsboro NC. Stated I first moved here 8 years ago. Patrick and Blondine were two of the first people I met. I met them through our church, we worked together at First Presbyterian Church including going on a mission trip for a whole week to West Virginia. Patrick stayed behind when the rest of us came home to finish working on a project to finish a building where the volunteers stayed. Patrick and Blondine since then have gone to Cornerstone Church and they are very active there. They are about the most honest and loyal people you would want to meet, they are among my best friends. Ms. Bowmer stated as far as the activity center goes, I have been to a couple of things there including when they opened it for a fundraiser for the youth of Cornerstone Church. They raised \$400 in one night letting them have a dinner there, the children entertained, it was a wonderful family event. Another event I have been to, the Goldsboro Writers Group has met there a couple of times and I've been a guest of their home. They are also taking care of quite a few children in this community who are being neglected. They take them in to their home on the weekends and even more during the summer. What I'm really trying to say is they are very honest, wonderful people and I do not think they would try to pull the wool over anyone's eyes. Ms. Bowmer stated the area is gated, there is a wall around it which I think would do a lot to alleviate noise. I know they are very responsible people who are not going to allow just anyone to use this facility. Thank you very much.
7. Patrick Gallagher, 112 N. Leslie Street, Goldsboro, NC stated I am glad to speak towards the end because I have heard a lot of things I can address. The parking lot is not going to be accessible to anybody except the people on the property because it is within a fence, unless people are going to jump the fence, it is not going to happen. We are going to light up the area, as I mentioned the previous time, we will have off-duty police officers for events that require that, we have already been in touch with the right people to help with that. We are not rezoning the property now, the only other B&B in town is Plum Tree, and we have been by there. Dr. Gallagher stated we just think you need another option for people for a B&B in town. We purchased the property in 12, we have been there 4 years now. We made a lot of investment in the property and we want to make best use of it. It is somewhat underutilized, it is just my wife and I and my godchildren are there a bit, but still just a lot of space. In regards to the crime, Dr. Gallagher stated he I do not think it will be a detriment but an improvement with Police presence, putting up more lights along the back of the property. People go where people are not, people go where it is dark, if you start lighting it up bring in more traffic and

we are not going to let parties go late in the night. My wife and I are both professionals, she has her business and I have my business, we will not let parties go on at 2:00 in the morning. Dr. Gallagher stated we are going to have strict guidelines as to when they are going to be out and comply with things that are required such as the neighborhood zoning as set. Thank you for your time and consideration.

8. Bill Keel, 801 E. Mulberry Street, Goldsboro, NC stated it looks like a new group since I last spoke and would like to congratulate each of you for serving, it cannot be an easy job. I'm kind of remised for not coming and speaking before, as Chuck knows I've been around Goldsboro for a while. I was born and raised here, moved away went into the Marine Corp, worked and came back. Mr. Keel stated I bought a house at 801 E. Mulberry Street about 8 years ago. I've worked with the Downtown Goldsboro Development Corporation for 8 years and I say all of this to say I've seen all the improvements that have gone on in downtown and I remember the way it was years ago. Nobody wants to put it back like it was in the 60's. No one wants it to return like it was 10-15 years ago. But if you ever go down Mulberry Street, leave the post office and go down to what I call the rich part of Mulberry Street, there is a section there the 300, 400, 500, 600, 700, 800 blocks of Mulberry Street, there is a lot going on there, and a lot is because of the fact I feel safer there than I did 8 years ago because of the job the Police Department is doing. They are doing a good job with limited resources. The other thing I've seen with the Center Street Project, there a lot of intangibles you do not think about, the tentacles that come out of that and come down the street like Mulberry, Walnut and the train station. Mr. Keel stated these are intangibles you do not think about. Those are the things that have helped to improve the area. We have a lot of work to do down Walnut. Mr. Keel stated I just heard one of the houses that was on the market right across from the Piggly Wiggly, it just sold. Little by little we've got people moving here, retired veterans, we've got an individual at Leslie and Walnut, Leslie and Mulberry it was their home place, they have moved back there, they have fixed this house. The lady who did the Master Plan for the City of Goldsboro she lives at the corner of Mulberry and Leslie Street. Mr. Keel stated I am not saying this would be good or bad for the neighborhood, I don't know, I do worry sometimes about people's intentions. I do know a lot is going on and I do not have a feeling this is going to help that, if it is not going to help, it is probably going to hurt. I just think we are making a lot of progress and everything that adds to it is good. But when things like this come along, we have to weigh does it help improve our City as a whole or our neighborhood as a whole. Mr. Keel stated I know you will, please take this to heart and really think about it. Ride through the area, tide through parts that don't look so good, and the parts that are improving, it's really coming back and ask if this is a help or it is a hindrance. Thank you for your time.

No one else spoke. Mayor Allen closed the public hearing. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on October 3, 2016.

Planning Commission Excused.

Public Hearing To allow citizens the opportunity to comment on the City of Goldsboro's draft of the Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Funds. Public Hearing Held. On July 1, 2015, the City of Goldsboro received \$314,687 in CDBG funds and \$149,935 in HOME funds from the Department of Housing and Urban Development (HUD) for fiscal year 2015-2016 to administer its Community Development Programs.

The CAPER provides an opportunity for the City to assess its annual performance and to discuss what actions or changes it should take as a result of its performance. In addition, it is designed to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2015 through June 30, 2016.

To comply with program guidelines, the City must meet the following citizen participation requirements:

1. Make the CAPER available to the public for examination and comment for a period of not less than 15 days prior to submission.
2. Provide a description of the process it undertook to ensure the public had an opportunity to review and comment on the CAPER.
3. Provide a summary of public comments received as a result of the citizen participation process.

The primary objective of the Community Development Program is the development of viable urban communities and expanding economic opportunities, principally for persons of low and moderate-income.

A draft of the CAPER has been prepared and was available for review from September 5, 2016 to September 19, 2016. A copy of the report was placed at public access sites such as the City of Goldsboro Planning Department, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the Community Relations Office, City Hall, 214 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; and on the City's website at www.goldsboronc.gov.

Notice of this public meeting was advertised in the Goldsboro News Argus on August 18, 2016.

Mayor Allen opened the public hearing and the following person spoke:

1. Sylvia Barnes, 1708 Holly Street, Goldsboro stated she just wanted to ask if any information was sent out because this sounds like, just from reading this that we would be interest in but this is the first time I have heard about it.

Mr. Stevens shared it was advertised in the Goldsboro News Argus on August 18, 2016. Ms. Simpson-Carter shared it was also placed at various public access points and although the comment period does end today, someone can still review the document and share any comments with her.

Mayor Allen stated you can still review and share your comments with Ms. Simpson-Carter.

No one else spoke and the public hearing was closed.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council:

1. Directed the staff to incorporate any comments at the public hearing into the City's CAPER; and
2. Authorized the staff to submit any needs identified or comments received to the Department of Housing and Urban Development (HUD) after the required comment period has ended.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council during the Work Session Item J. Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1) was removed from the Consent Agenda and added to Items Requiring Individual Action. Mayor Pro Tem Aycock moved the items on the Consent Agenda, Items K, L, M, N, O and P be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Contract Award for Goldsboro Turning Movement Count Inventory.
Resolution Adopted. The City of Goldsboro, Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of the Goldsboro Turning Movement Count Inventory which will result in peak hour traffic counts at 125 signalized intersections.

Six consultants submitted qualifications and the Selection Committee consisting of Jimmy Rowe, Planning Director, Jennifer Collins, Assistant Planning Director, Dominique Boyd, NCDOT and Bobby Croom, City Traffic Engineer, reviewed each firm's submittal. Each submittal was evaluated based on:

1. Quality and Completeness of Proposal;
2. Project Approach and Ability to Complete on Time;
3. Related Project Experience;
4. Quality and Completeness of a Submitted Project Example;
5. Reference; and,
6. Cost

Upon review, the Selection Committee's compiled evaluations indicated that VHB ranked highest of the six submittals.

On September 8, 2016, staff presented their recommendation to the TCC and TAC for their approval. They recommended and approved the selection of VHB for this task.

In order to complete the data collection, VHB proposed a total contract fee of:

<u>Contract for Services</u>	<u>\$38,750</u>
City of Goldsboro (+/- 20%)	\$ 7,750
NCDOT PL 104 funds (+/- 80%)	\$31,000

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. The financing of this project has been reviewed by the City Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$38,750 with VHB for the Goldsboro Turning Movement Count Inventory. Consent Agenda Approval. Aycock/Broadway (7 Ayes)

RESOLUTION NO. 2016-73 "RESOLUTION AWARDDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLDSBORO TURNING MOVEMENT COUNT INVENTORY"

Bid Award to T.A. Loving Company for Neuse River Pump Station Emergency Generator Installation. Resolution Adopted. On June 27, 2016, City Council awarded a bid so that a new emergency generator could be fabricated for the Neuse River Pump Station. It is currently under construction at the factory. Once the

generator is fabricated it will be delivered to Goldsboro and be received by an installation contractor.

The City of Goldsboro advertised for Requests for Qualifications from generator installation contractors and received a responsive informal bid on September 7, 2016 from T.A. Loving Company for \$125,000.

There are sufficient funds in the FY 2016-2017 budget for this contract to install the emergency generator at the Neuse River Pump Station.

Staff recommended the City Council adopt the following entitled Resolution authorizing the Mayor and the City Clerk to execute a contract with T.A. Loving Company not to exceed \$125,000 to install a 475 kW emergency generator at the Neuse River Pump Station. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2016- 74 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT TO INSTALL AN EMERGENCY GENERATOR AT THE NEUSE RIVER PUMP STATION”

FY 2016-17 Budget Amendment for Community Development/HOME and Stoney Creek Sewer Outfall Project. Ordinance Adopted. Budget Amendments are sometimes necessary when changes occur due to modifications in projects or expenditures.

There are several departments/divisions that require budget revisions for FY 2016-17.

1. The Stoney Creek Sewer Outfall Rehabilitation Change Order #1 in the amount of \$169,765.59. Since funding was not allocated in the current budget, it is necessary to approximate funding along with reimbursement from the Clean Water State Revolving Fund Loan.
2. The City of Goldsboro has been notified by HUD that additional funding is available in the amount of \$150,121.92 in Community Development Fund and \$51,016.93 in HOME funds. These monies have been reallocated to the City from previous years and will be moved into areas for public facilities and CHDO expenses.

It is recommended the following entitled budget ordinance be adopted allocating for these expenditures and revenues. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-50 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2016-2017 FISCAL YEAR”

Abatement and Demolition Quote for Commercial Property: Old Golf Pro Shop located at E. Eden Place. Approved. Request for Quote of Abatement and Demolition of the Old Golf Pro Shop Commercial property located at E. Eden Place, Goldsboro, N.C. On June 29, 2016, requests for quote were sent to four contractors. A/K Grading & Demolition, Inc., submitted the following quote. No other responses were received.

Scope of Work – Old Pro Shop

- Demolition and disposal of the Old Golf Pro Shop building in its entirety including all slabs and foundations.
- Demolition and disposal of perimeter concrete and fencing.
- Asbestos Abatement and disposal in its entirety.
- Obtain NCDENR permits and City of Goldsboro permit.
- Grading to be by the City of Goldsboro.

Total Demolition and Asbestos Abatement - \$27,000.00

The quote has been reviewed by the City's Inspection Department, checked for accuracy, and found to be in order. The quote from AK Grading and Demolition, Inc. is being recommended in the amount of \$27,000. The current fiscal year's budget has sufficient funding for abatement and demolition of this location.

Staff recommended that Council accept the quote of \$27,000 from A/K Grading and Demolition, Inc. for the abatement and demolition of the commercial property. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Amendment to Chapter 110: Licensing Provisions of the Code of Ordinance of the City of Goldsboro, North Carolina. Ordinance Adopted. NCGS § 160A-194 has been amended by the North Carolina General Assembly to provide that Privilege Registrations previously required by the City of Goldsboro of local businesses may no longer provide for a tax. The newly amended statute continues to permit cities and towns to regulate and subject to registration occupations, businesses, trades, professions and forms of amusement or entertainment and prohibit those that may be inimical to the public health, welfare, safety, order or convenience.

With the elimination of the privilege license, it was recommended that a business registration fee of \$20 per business annually be required by all businesses operating within the City limits of Goldsboro. This will help ensure compliance with zoning regulations, fire inspection requirements and identifying businesses that should be subject to other permits. City Council adopted Ordinance No. 2016-32 "Annual Business Registration for Conducting of Business within the City of Goldsboro" at their meeting on June 6, 2016 with an effective date of July 1, 2016. To reflect the changes in the City of Goldsboro's Code of Ordinances, Chapter 110: Licensing Provisions needs to be amended as follows:

110.05 LICENSE REQUIRED – Change to read as follows:

110.05 LICENSE/REGISTRATION REQUIRED

It shall be unlawful for any person to engage in any business, trade, employment or profession for which a license/registration is required or imposed under this chapter, or under any other ordinance of the city, without first having obtained and paid for such license/registration, or to continue in any such business, trade, employment or profession for which a license/registration is required or imposed after the expiration of a license/registration previously issued without obtaining and paying for a new license/registration.

*110.08 EACH DAY WITHOUT LICENSE OR VIOLATION OF PROVISIONS
CONSTITUTES – Change to read as follows:*

*110.08 EACH DAY WITHOUT LICENSE/REGISTRATION OR VIOLATION OF
PROVISIONS CONSTITUTES*

Each day that any person shall continue to exercise any privilege or engage in any business, trade, employment or profession within the city without a license/registration, or do any act in violation of the provisions of this chapter, shall be and constitute a distinct and separate offense.

*110.20 COMPUTER GAMING ESTABLISHMENTS – Delete Section and Replace
with the following:*

110.20 BUSINESS REGISTRATION

(A) Definitions.

Administrator shall be the person designated by the City Manager to operate the Business Registration Program required by this ordinance.

Agent is an individual acting on behalf of "Person," as defined herein.

Business includes each trade, occupation, profession, business, and franchise subject to registration under this chapter.

City means the City of Goldsboro.

Person includes any individual, trustee, executor, other fiduciary, corporation, unincorporated association, partnership, sole proprietorship, Limited Liability Company, company, firm, or other legal entity.

A business is seasonal in nature when it is conducted for profit six months out of the year or less.

(B) Requirement for registration.

Unless exempt as described in this ordinance, each person who

conducts a business within this city is subject to this ordinance. One conducts a business "within the city" if one maintains a business location within the city; or if, either personally or through agents, one (1) solicits business within the city limits or (2) picks up or delivers goods or services within the city limits.

(C) Period of registration; due date.

- (1) Annual registrations. Unless the section of this ordinance applicable to a particular business provides otherwise, a registration issued in accordance with this chapter is good for the 12-month period beginning July 1 and ending June 30.*
- (2) Registrations for periods shorter than one year. If the section of this ordinance applicable to a particular business so provides, a registration may be issued for a period of one day, one week, or some comparable period of less than a full registration year. A person may not commence to conduct a business within the city until the business registration is obtained and may not continue such a business beyond the period for which the registration is issued.*

(D) Separate businesses.

A separate registration is required for each place of business unless two or more places of business under common ownership are contiguous to each other, communicate directly with and open into each other, and are operated as a unit.

(E) Exemptions.

The provisions of this chapter shall apply to all businesses within the City of Goldsboro municipal jurisdiction unless specifically exempted or excluded from registering by this Ordinance, by the laws of North Carolina or by laws of the United States.

(F) Registration application.

A person shall apply to the Administrator for each registration required by this ordinance before commencing business. The application, which shall be submitted on forms provided by the City of Goldsboro City Administrator, shall contain:

- 1. The name of the owner, and if applicable the agent for the business, and a complete statement as to whether the agent is an individual, a partnership, a corporation, or some other entity.*
- 2. The nature of the business.*
- 3. The physical location of where the business is conducted.*

4. *An address where notices and statements may be mailed to as required by this chapter.*
5. *Whether the business is regulated by a state occupational licensing board subject to G.S. Chapter 93B, and if so, the serial number of the state registration the business or the agent for the business currently holds.*
6. *Any other information the Administrator determines to be necessary to issue the registration, or otherwise regulate the business appropriately.*
7. *The application shall be accompanied by the payment of a registration fee, which is described below. In compliance with state law, this fee shall not exceed the cost to the city of the administrative process of the production and issuance of the registration, or to otherwise monitor the business.*

(G) Reasons for refusal or revocation of a registration.

The Administrator shall refuse to issue a registration or may revoke a registration for either of the following reasons:

1. *The owner or agent misrepresents a fact relevant to his or her qualifications for a registration.*
2. *The owner or agent refuses to provide necessary information, as determined by the Administrator in his or her discretion.*

(H) Unqualified agents; right to a conference.

After receipt of the completed application, if the Administrator believes that a reason exists for refusing a registration, the Administrator shall not issue the registration. At the agent's request, the Administrator shall in accordance with this ordinance, give the owner or agent a written statement of the reason for refusing the registration. The owner or agent may, within ten days after the day the statement is received, request a conference to discuss the refusal. In the request, the owner or agent shall specify why the application for a registration should not be refused. The Administrator shall arrange the conference within three business days of receiving the request.

If the Administrator refuses to issue a registration, the owner or agent may reapply for a registration at any time thereafter. If the reason for which the application was refused no longer exists, and if no other reason exists for refusing to issue a registration, the Administrator shall issue the registration in compliance with this ordinance.

(I) *Administrator to issue registration; payment of registration fee a prerequisite.*

After receipt of the completed application and payment of the registration fee, if the Administrator believes that no reason exists for refusal of a registration, the Administrator shall issue the registration.

(J) *Registration fee.*

The fee required of every owner or agent for any business conducted or engaged in within the city as required by this ordinance shall be \$20 annually. The fee shall in no case be more than the maximum permitted by North Carolina law for that particular business or enterprise.

(K) *Revocation.*

The Administrator may revoke a registration if a reason exists to revoke. Before revoking a registration, the Administrator shall give the person written notice of the grounds for revocation. The person may, within ten days after the day on which notice is mailed, request a conference with the Administrator in writing. The request shall specify the reasons why the registration should not be revoked. The Administrator shall arrange the conference within three business days of receiving the request.

If the person fails to request a conference within ten days after the day on which notice is mailed, the Administrator shall revoke the registration. If the person requests a conference, the Administrator may not revoke the registration until after the conference.

If the Administrator revokes a registration, the person whose registration has been revoked may apply for a new registration at any time thereafter. If the reason for which the registration was revoked no longer exists and if no other reason exists for refusing to issue a registration, the Administrator shall issue the registration in accordance with Section 14-98 of this chapter .

(L) *Form and contents of registration.*

A registration shall show the name of the person, and any agent who may act on the person's behalf, the place where the business is conducted (if it is to be conducted at one place), the nature of the business and the period for which the registration is issued. The Administrator shall keep an exact copy of each registration issued.

(M) Assignments.

A registration may be assigned if (1) a business under this ordinance and carried on at a fixed place is sold as a unit to any person and (2) the purchaser is to continue the same business at the same place. Such a change shall be reported to the Administrator in accordance with this ordinance.

Otherwise, each registration issued under this chapter is a separate registration and is not assignable.

(N) Record of conferences.

The Administrator shall maintain for three years a record of each conference held in accordance with this chapter. The record shall contain the agent's and person's name, the date of the conference, and a brief statement of the issues discussed and the result reached. After three years, the Administrator may dispose of the record in accordance with this ordinance.

(O) Duty to determine whether registration is required.

Each person or his/her designated agent has the duty to determine whether the business he or she conducts is required to be registered under this ordinance, and if so, whether that registration has been obtained.

1. Administrator to investigate.

If the Administrator has reason to believe that a person is conducting a business in the city in violation of this ordinance, the Administrator shall conduct an investigation to determine the status of the business.

2. Duty to permit inspection.

Each person who conducts a business in the city shall permit the Administrator to inspect the business premises during normal business hours to determine the nature of the business conducted there.

3. Duty to post registration.

A business shall post the registration or registrations conspicuously in the place of business registered. If the person has a regular place of business, the registration must be kept where it may be inspected at all times by the proper city officials.

(P) Appeal.

Any agent/person refused or denied a registration under this Ordinance may appeal to the City Manager for review of such refusal or denial. Such appeal shall be in writing, and shall be

delivered to the City Clerk within 30 days after notice of such refusal or denial has been sent or otherwise delivered to the agent/person.

110.22 ITINERANT PEDDLERS, SALESPERSONS, AND THE LIKE –
revise item (B) and (C) as follows:

(B) Registration. Any person above described shall, prior to the acquisition of their registration, register their name and their trade, fingerprints and photograph with the Police Department and furnish proof of such registration to the Revenue Collector.

(C) Exemption from tax. This section shall not apply to any person who is duly registered under the general statutes of the state and under the general tax code of the city.

110.23 PRIVATE EMPLOYMENT AGENCY – *Update to read as follows:*

The annual registration fee for a private employment agency operating solely within the state shall be \$20.

110.24 HOUSEMOVERS, HOUSEWRECKERS – *Update to read as follows:*

(A) Imposition of tax. Every person engaged within the city in the business of moving or wrecking houses or commercial buildings shall obtain, prior to any further operation, a registration in the sum of \$20 for each fiscal year.

(B) Permits and bonds. After the obtaining of registration required by this section, any person before entering into each operation shall obtain a permit from the City Building Inspector and post a bond, with sufficient sureties, or cash bond in lieu thereof, payable to the city in an amount deemed sufficient by the Building Inspector to insure that the premises on which the building is wrecked or removed or to which it is moved is left free of any trash, wreckage or other debris caused by such wreckage or removal, and to insure against any damage done to any city property by any such operation.

Cross-reference – Delete

Staff recommended Council adopt the following entitled Ordinance amending Chapter 110: Licensing Provisions of the Code of Ordinance of the City of Goldsboro, North Carolina as indicated above. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-51 “AN ORDINANCE AMENDING CHAPTER 110:
LICENSING PROVISION OF THE CODE OF ORDINANCE OF THE CITY OF
GOLDSBORO, NORTH CAROLINA”

Monthly Reports. Accepted as Information. The various departmental reports for the month of August 2016 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

CU-10-16 Nicky Parrish- West side of North William Street between Hooks River Road and Patetown Road. Denied. The applicant requests a Conditional Use Permit to allow the operation of a tattoo parlor.

Frontage: 208.20 ft.
Depth: 414.24 ft. (approx.) Area: 1.54 acres
Zoning: General Business

The site is located within a commercial center which contains The Playground, a barber shop and restaurant. The applicant proposes reopening his tattoo parlor which is located on the south side of the center. Council approved a Conditional Use Permit to operate a tattoo parlor at this location in 2010 with the following modifications:

- a. Modification of street tree and vehicular surface buffer planting; and
- b. Modification of sidewalks and payment of fee in lieu of sidewalk installation.

There are a total of 69 parking spaces (including three handicapped spaces) on the site.

Parking lot asphalt exists up to the North William Street right-of-way. As a result, there is no space available for planting along the street or within the parking lot or installation of sidewalks. A modification of both those requirements has been requested.

Hours of Operation: 12:00 Noon to 10:00 p.m.
(Tuesday - Saturday)
No. of Employees: 2

No change in access to the site has been indicated. Currently, the site is served by two curb cuts. The southernmost curb cut is shared with adjacent property and allows for only egress. The northernmost curb cut provides two-way ingress and egress.

At the public hearing held on August 15, 2016, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on August 29, 2016, recommended approval of the request and submitted site plan with a modification of the vehicular surface buffer. Initially the Commission recommended requiring that the property owner pay a fee in lieu of sidewalk installation, however, funding has already been allocated for the widening of North William Street in this location which includes installation of sidewalks.

On September 6, 2016, the Council deferred action on this request.

It was recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a tattoo parlor ; and
2. Approve the submitted site and landscape plans with a modification of the vehicular surface buffer.

Upon motion of Councilmember Broadway, seconded by Mayor Pro Tem Aycock and unanimously carried Council denied the conditional use permit. The Council finds that the request may materially endanger the public health or welfare due to concerns expressed from the Police Department citing a long and documented history of crime and violence within the development where the tattoo establishment proposes to locate. The City Councils wants to avoid uses that may not be in harmony with existing development in the area. Therefore, the Council finds that the proposed use will not be in compliance with the City's Unified Development Ordinance as it relates to items a. (Will materially endanger the public health or welfare) and c. (Will not be in harmony with existing development and uses within the area in which it is located).

CU-11-16 Zackell Perry- North side of East Ash Street between Slocumb Street and Leslie Street. Deferred. The applicant requests a Conditional Use Permit to allow the operation of a tattoo parlor.

Frontage:	50 ft.
Depth:	150ft.
Area:	7,500 sq. ft., or 0.17 acres
Zoning:	General Business

The site is occupied by a brick structure which most recently contained offices. The site has been vacant for several months.

The applicant currently operates another tattoo parlor which was approved by the City Council in 2012 at 2046 US Highway 117 South. While Mr. Perry intends to utilize the Ash Street location for offices, receptionist and waiting areas, a retail showroom,

dressings room and restrooms, he has requested the Conditional Use Permit to allow one of the remaining rooms containing approximately 100 sq. ft. to be utilized for tattooing.

Hours of Operation: 11:00 a. m. to 11:00 p. m.
(Monday - Sunday)

No. of Employees: 1

Based on the size of office and retail uses within the building, approximately six parking spaces will be required for the site.

While only two paved parking spaces exist in front of the building, these spaces are not considered standard. A paved driveway just east of the building leads to an area behind the structure which could provide up to the required six paved parking spaces.

There is existing plant material along the western property line adjacent to the existing funeral home.

Due to space constraints, no plants are installed or proposed along the eastern property line.

At the public hearing held on August 15, 2016, one person representing the Church across Ash Street spoke against the request. The applicant appeared in favor and indicated that he would be willing to adjust the proposed hours of operation if necessary.

The Planning Commission, at their meeting held on August 29, 2016, recommended approval of the Conditional Use Permit request, however, they recommended that the applicant's hours of operation be limited to 1:00 p. m. to 11:00 p.m. on Sunday in order to avoid conflicts with the church located across Ash Street.

At their meeting held on September 6, 2016, Council deferred action on this request in order to allow staff to contact the church regarding the amended hours of operation. The Pastor of the church has indicated that the church has no objection to the request with the amended hours as recommended by the Planning Commission.

It was recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a tattoo parlor; and
2. Approve the submitted development plans which indicate that hours of operation on Sunday will be limited to 1:00 p. m. to 11:00 p. m.

Upon motion of Councilmember Ham, seconded by Councilmember Broadaway and unanimously carried, Council deferred action on CU-11-16 Zackell Perry until a later date.

Upon motion of Mayor Pro Tern Aycock, seconded by Councilmember Broadway and unanimously carried, Council recused Mayor Allen from voting on Z-4-16 David Perry - West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1) due to a conflict of interest.

Mayor Allen left the room at 8:48p.m.

Z-4-16 David Perry- West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1) . Denied without Prejudice. The applicant requests a change of zone from General Business to Office and Institutional-1 for the northernmost portion of the property which would include approximately half of the existing building and parking lot.

Frontage: 100ft.
Depth: 100ft. (approximately)
Area: 0.23 Acres

Surrounding Zoning: North: General Business
South: General Business
East: General Business
West: General Business

The property has been vacant for some time and was previously occupied by Smith Hardware. The building has recently been painted.

If rezoned to Office and Institutional-1, the applicant proposes to up-fit a portion of the building for use as a school. Prior to permitting, site and landscape plans will have to be submitted and approved by the Planning Commission and City Council. At that time, a determination of required parking and landscaping will be made.

The City's Comprehensive Land Use Plan designates this property for commercial development. This request would not be compatible with the City's Land Use Plan.

The property can be accessed by two existing curb cuts along North George Street.

City water and sanitary sewer lines are available to serve the subject property. The subject property is not located within a special flood hazard area.

At the public hearing initially held on July 18, 2016, the applicant requested that the hearing be continued.

On September 9, 2016, staff was contacted by the applicant who has indicated that he no longer wishes to pursue the change of zone request. He has now asked that the Council to deny the request without prejudice. If the applicant wishes to reapply in the future, he would not be subject to the six-month waiting period following denial.

Upon motion of Councilmember Broadaway, seconded by Councilmember Ham and unanimously carried, Council denied the request for rezoning without prejudice.

Mayor Allen returned at 8:50p.m.

City Manager's Report. Mr. Stevens stated he one he would like to mention to remember the City of Shelby and the family of the Police Officer killed within the last week. That could be any community in the country and certainly gets closer to home when it happened in North Carolina. Secondly Mayor, consider continuing this meeting to 4:30 p.m. on the 26th so we can talk about the street resurfacing list.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolutions:

Resolution Expressing Appreciation for Services Rendered by Durwood Smith as an Employee of the City of Goldsboro for More Than 33 Years. Resolution Adopted. Durwood Smith retires on October 1, 2016 as a Fire Captain with the Goldsboro Fire Department of the City of Goldsboro with more than 33 years of service. Durwood began his career on August 24, 1983 as a Firefighter with the Goldsboro Fire Department. On July 24, 1991, Durwood was promoted to Fire Engineer with the Goldsboro Fire Department. On October 22, 1997, Durwood was promoted to Fire Captain with the Goldsboro Fire Department where he has served until his retirement. Durwood has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Durwood Smith their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Durwood our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer Durwood our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-71 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DURWOOD SMITH AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 33 YEARS"

Resolution Expressing Appreciation for Services Rendered by Terry Cox as an Employee of the City of Goldsboro for More Than 24 Years. Resolution Adopted. Terry Cox retires on October 1, 2016 as a Streets and Storms Supervisor in the Public Works Department of the City of Goldsboro with more than 24 years of service. Terry began his career on April 1, 1992 as a Utilities Maintenance Worker I in the Public

Works Department. On February 2, 1994, Terry was promoted to Equipment Operator III in the Public Works Department. On August 24, 2005, Terry was promoted to Laborer Supervisor I in the Public Works Department. On March 8, 2006, Terry was promoted to Storm Drain Supervisor in the Public Works Department. On January 8, 2014, Terry's title was changed to Streets and Storms Supervisor in the Public Works Department where he has served until his retirement. Terry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Terry Cox their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Terry Cox our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer Terry our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tern Aycock, seconded by Councilmember Broadaway and unanimously carried, Council adopted the following Resolution.

RESOLUTION NO. 2016-72 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY TERRY COX AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 24 YEARS"

Mayor Pro Tern Aycock read the following Proclamation:

Proclamation- Constitution Week. Mayor Allen proclaimed the week of September 17 through 23 as "CONSTITUTION WEEK" in Goldsboro, North Carolina and ask our citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Councilmember Williams read the following Proclamation:

Proclamation - Diversity Day. The City of Goldsboro, County of Wayne, Seymour Johnson Air Force Base, Community Affairs Commission, and Martin Luther King, Jr. Holiday Commission recommends that on September 29, 2016 individual residents of Wayne County have a meal, coffee or tea with an individual of another race, ethnicity, religion, or culture to build deeper relationships and explore how to build greater inter-group relationships and inter-group trust one friendship at a time, in recognition of Diversity Day. Mayor Allen proclaimed September 29, 2016 as "Diversity Day" in the City of Goldsboro.

Mayor Allen encouraged everyone to do just as it said on September 29th although you do not have to wait until then.

Councilmember Stevens stated there is a young lady that is coming to the Paramount, Ms. Nnenna Freelon, I encourage you to purchase your tickets, she is a

Goldsboro naïve. He thanked Ms. Selena Bennett and shared he got to visit Goldsboro High School. He stated he did not know they had introduction to broadcast journalism at the school. They are a lot of really great things going on, I hope you will support Goldsboro High School and be a mentor.

Councilmember Broadway had no comments.

Councilmember Williams stated do not let this Proclamation just be a piece of paper. Diversity is really important in this City and we really need to come together.

Councilmember Aycock stated one thing he needs to clear up, an issue that was brought up earlier about a solar farm, my family actually did lease land to a solar company but the only ones who lived around it was my family.

Councilmember Foster had no comments.

Councilmember Ham shared he was honored to attend 2 events Saturday. One was at the home of Mr. Dennis Lewis who had posted 41 crosses in his yard to commemorate the POW/MIA Anniversary. He is a tremendous patriot and a great asset to our community. He stated he also attended the Air Force Ball and Colonel Sage and others were very complimentary on the relationship with Goldsboro community and Seymour Johnson Air Force Base. I was proud to represent Goldsboro.

There being no further business, the meeting was recessed until September 26, 2016 at 4:30 p.m. in Council Chambers.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2016-79

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JOHNNY B. PARKS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 12 YEARS

WHEREAS, Johnny B. Parks retired on November 1, 2016 as a Custodian in the Parks and Recreation Department of the City of Goldsboro with more than 12 years of service; and

WHEREAS, Johnny began her career on May 5, 2004 as a Custodian with the Police Department with the City of Goldsboro; and

WHEREAS, on July 1, 2016, Johnny was transferred to the Parks and Recreation Department with the City of Goldsboro where she has served until her retirement; and

WHEREAS, Johnny has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Johnny Parks their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Johnny Parks our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Johnny our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 7th day of November, 2016.



Chuck Allen
Mayor

RESOLUTION NO. 2016-79

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY JOHNNY B. PARKS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 12 YEARS**

WHEREAS, Johnny B. Parks retired on November 1, 2016 as a Custodian in the Parks and Recreation Department of the City of Goldsboro with more than 12 years of service; and

WHEREAS, Johnny began her career on May 5, 2004 as a Custodian with the Police Department with the City of Goldsboro; and

WHEREAS, on July 1, 2016, Johnny was transferred to the Parks and Recreation Department with the City of Goldsboro where she has served until her retirement; and

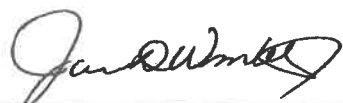
WHEREAS, Johnny has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Johnny Parks their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Johnny Parks our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Johnny our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 7th day of November, 2016.

Approved as to Form Only:



City Attorney

Reviewed By:



City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2016-80

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY EARL HAMILTON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 16 YEARS

WHEREAS, Earl Hamilton retired on November 1, 2016 as a Wastewater Plant Operator with the Public Utilities Department at the Water Reclamation Facility of the City of Goldsboro with more than 16 years of service; and

WHEREAS, Earl began his career on September 27, 2000 as a Water Plant Operator with the Water Reclamation Facility where he has served until his retirement; and

WHEREAS, Earl has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Earl Hamilton their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Earl Hamilton our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Earl our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 7th day of November, 2016.




Chuck Allen
Mayor

RESOLUTION NO. 2016-80

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY EARL HAMILTON
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 16 YEARS**

WHEREAS, Earl Hamilton retired on November 1, 2016 as a Wastewater Plant Operator with the Public Utilities Department at the Water Reclamation Facility of the City of Goldsboro with more than 16 years of service; and

WHEREAS, Earl began his career on September 27, 2000 as a Water Plant Operator with the Water Reclamation Facility where he has served until his retirement; and

WHEREAS, Earl has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Earl Hamilton their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Earl Hamilton our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Earl our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 7th day of November, 2016.

Approved as to Form Only:



City Attorney

Reviewed By:


City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2016-81

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KAREN BRASHEAR AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 20 YEARS

WHEREAS, Karen Brashear retired on November 1, 2016 as the Director of the Public Utilities Department of the City of Goldsboro with more than 20 years of service; and

WHEREAS, Karen began her career on April 17, 1996 as the Director of Public Utilities where she has served until her retirement; and

WHEREAS, Karen has performed her duties throughout her years of service in a conscientious and responsible manner and has devoted countless hours to making sure that the water Goldsboro provides is safe for its citizens; and

WHEREAS, over a 20 year career with the City of Goldsboro, Karen distinguished herself with her deep knowledge and abilities related to Public Utilities matters, and the expertise and leadership developed during her career has been invaluable to the City during her tenure as Public Utilities Director; and

WHEREAS, Karen has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Karen Brashear their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Karen Brashear our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Karen our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 7th day of November, 2016.




Chuck Allen
Mayor

RESOLUTION NO. 2016-81

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY KAREN BRASHEAR
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 20 YEARS**

WHEREAS, Karen Brashear retired on November 1, 2016 as the Director of the Public Utilities Department of the City of Goldsboro with more than 20 years of service; and

WHEREAS, Karen began her career on April 17, 1996 as the Director of Public Utilities where she has served until her retirement; and

WHEREAS, Karen has performed her duties throughout her years of service in a conscientious and responsible manner and has devoted countless hours to making sure that the water Goldsboro provides is safe for its citizens; and

WHEREAS, over a 20 year career with the City of Goldsboro, Karen distinguished herself with her deep knowledge and abilities related to Public Utilities matters, and the expertise and leadership developed during her career has been invaluable to the City during her tenure as Public Utilities Director; and

WHEREAS, Karen has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Karen Brashear their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Karen Brashear our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Karen our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 7th day of November, 2016.

Approved as to Form Only:


City Attorney

Reviewed By:


City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT

CONTINUED PUBLIC HEARING (from September 19)
Z-7-16 Elsie Lechner-Northeast corner of South Berkeley
Boulevard and East Elm Street

BACKGROUND:

Applicant requests amendment of the existing General Business Conditional District zone which allows the retail sale of licensed sports products to add the rental of vehicles as a permitted use within that zoning district.

On December 2, 2013, Goldsboro City Council approved a zoning change for the property to amend the General Business Conditional District for a used car lot and truck rental operation to add the retail sale of licensed sports products.

Frontage: 160.81 ft. (Elm Street)
187.06 ft. (Berkeley Boulevard)

Area: 23,950 sq. ft., or .55 acres

Surrounding Zoning: North: Shopping Center
South: (Jurisdiction of SJAFB)
East: General Business
West: Neighborhood Business

DISCUSSION:

Currently the lot is occupied by a 2,652 sq. ft. one-story, masonry brick building. The submitted floor plan indicates a display of retail merchandise along with an office, restrooms, storage and a check-out counter for merchandise sales and truck rentals.

A total of 23 striped parking spaces are provided which includes one handicapped parking space. Retail sales requires one parking space per 250 sq. ft. of gross floor area. Auto rentals requires one space per employee, plus 3 customer spaces, and one space per vehicle stored on site.

The existing striped and paved parking lot provides for circulation and interconnectivity to adjacent properties.

Applicant has not indicated the number of trucks proposed for rental or to be returned after rental, however, based on the number of existing parking spaces available to serve both uses (23 spaces) only nine spaces would be available for parking of rental vehicles since 14 spaces would be required for the retail operation and rental customers.

No. of employees: 2 (for both the retail and truck rental operations)

Hours of Operation: 10:00 a.m. to 7:00 p.m.
(Monday-Saturday)

12:00 a.m. to 7:00 p.m.
(Sunday)

Refuse Collection: Private Service

Access: The site is served by one 48 ft. wide shared access drive from South Berkeley Boulevard and one 36 ft. wide access drive from Elm Street.

Upon request from the applicant, the Council continued the public hearing on this item from September 19 to October 17, 2016.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on November 21, 2016.

Date: 10-26-2016


Planning Director

Date: 11-3-16


City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, September 19, 2016.**

Z-5-16 Heights Solar Farm – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad

The Wayne County Tax Identification Nos. are 3529-13-7763 and 3529-23-5463. The property has a frontage of 515 ft., an average depth of approximately 2,000 ft., and a total area of approximately 43 acres. The current zoning classification is R-16 Residential. The proposed zoning classification is R-20A Residential Conditional District to limit the use of the property to a solar facility with development plans approved separately.

Z-6-16 Attaway Investments, LLC – Southeast corner of Wayne Memorial Drive and Gracie Place

The Wayne County Tax Identification No. is 3509-69-0642. The property has a frontage of 110 ft. on Wayne Memorial Drive, 210 ft. on Gracie Place and a total area of 23,100 sq. ft., or 0.53 acres. The current zoning classification is Neighborhood Business. The proposed zoning classification is General Business Conditional District to limit the use of the property to the retail sale of auto parts.

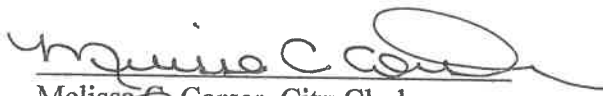
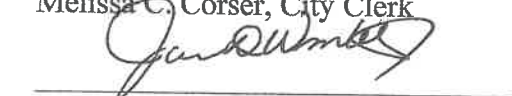
Z-7-16 Elsie Lechner – Northwest corner of South Berkeley Boulevard and Elm Street

The Wayne County Tax Identification No. is 3519-00-9404. The property has a frontage of 187.06 ft. on South Berkeley Boulevard, a frontage of 160.81 ft. on East Elm Street and a total area of approximately 23,950 sq. ft., or 0.55 acres. The current zoning classification is General Business Conditional District. The proposed zoning classification is an amendment of the General Business Conditional District to allow the rental of vehicles in addition to the retail sale of licensed sports products.

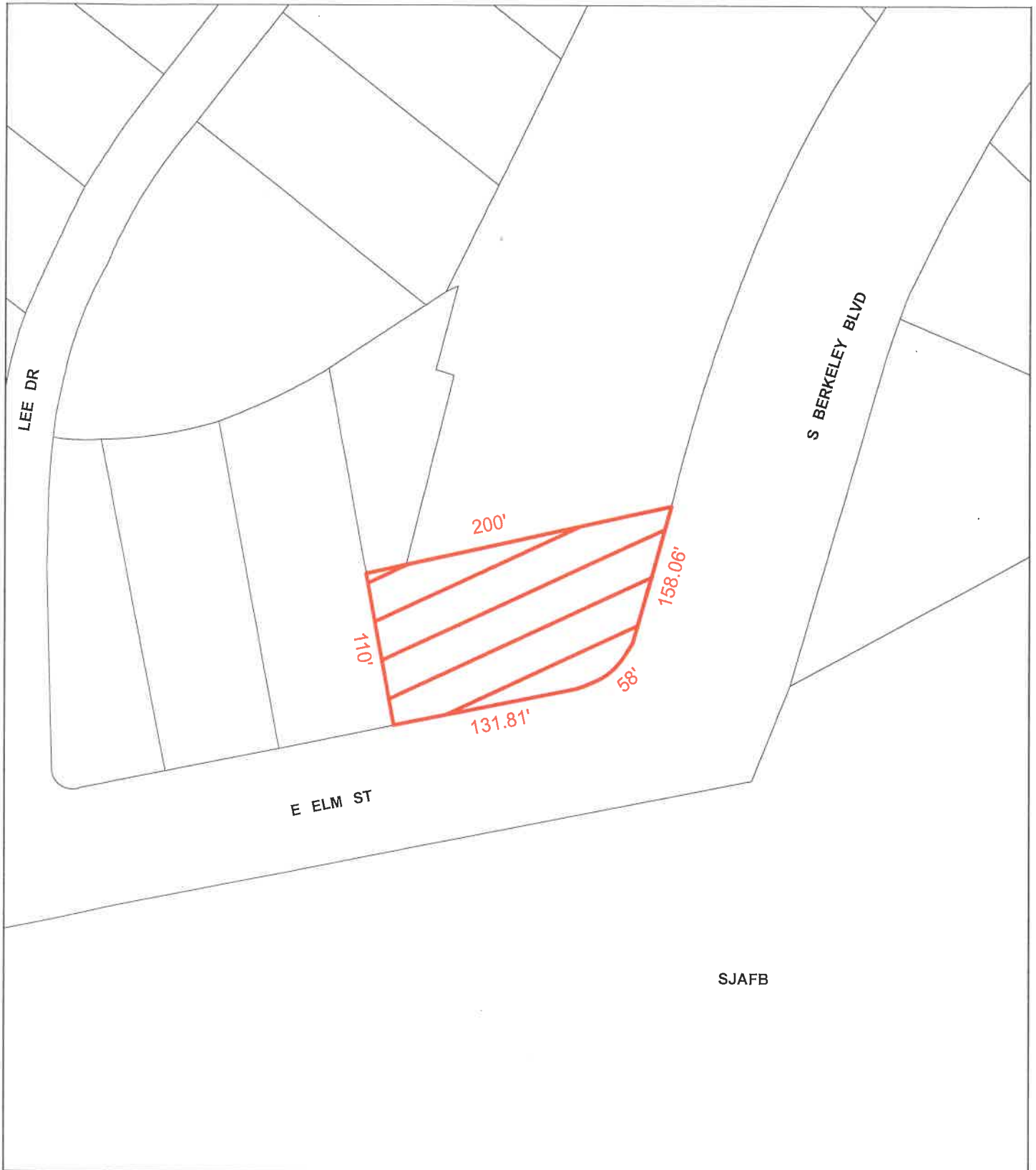
The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.

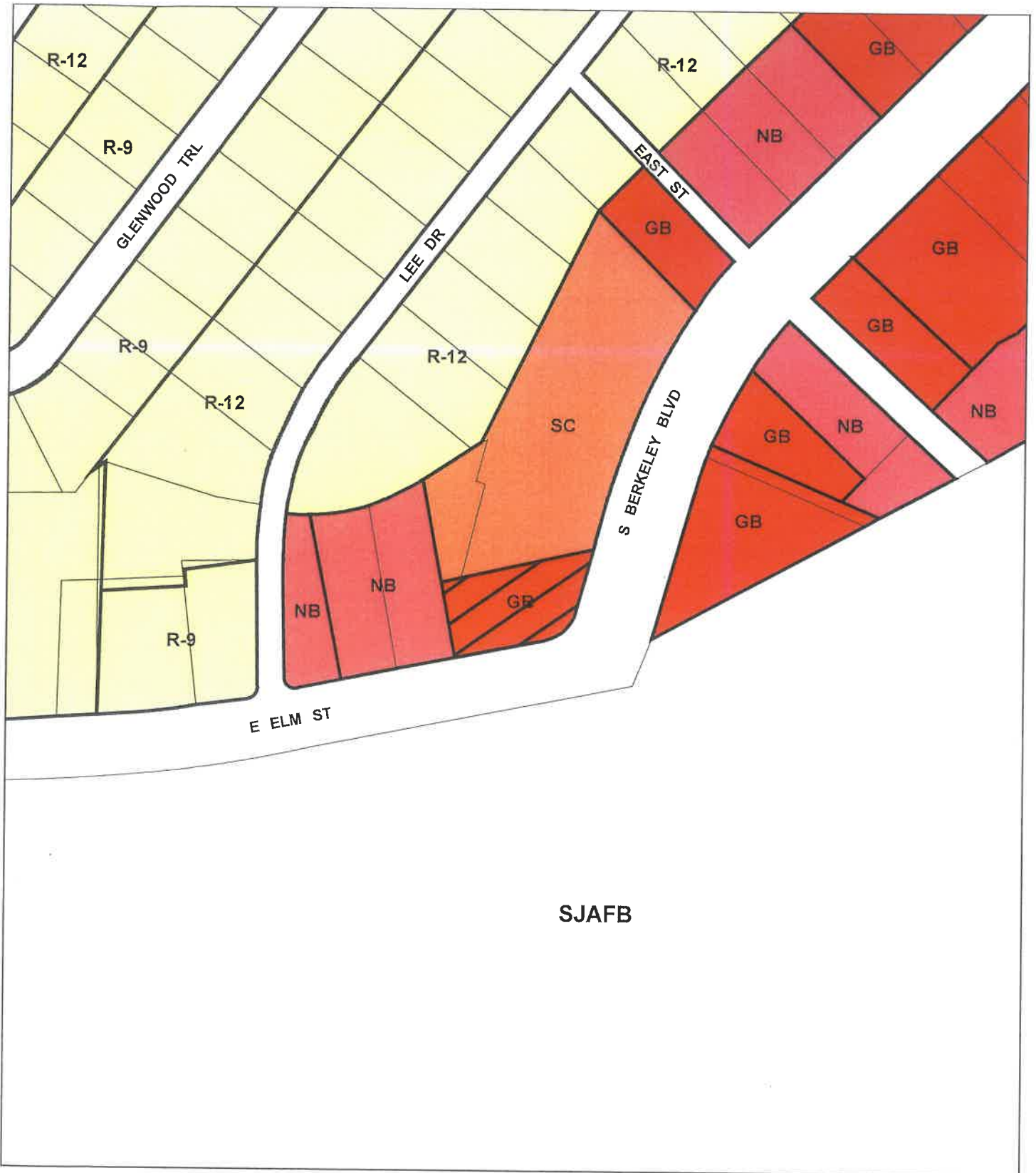
PUBLISH: September 1, 2016
September 8, 2016


Melissa C. Corser, City Clerk

James D. Womble, City Attorney

Z-7-16
Elsie Lechner
GB CD to add vehicle rental use



Z-7-16
Elsie Lechner
GB CD to add vehicle rental use



Z-7-16
Elsie Lechner
GB CD to add vehicle rental use



CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT

PUBLIC HEARING

Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott Lane between Patetown Road and North William Street (R-16 Residential to O&I-1 Conditional District)

BACKGROUND:

The applicant requests the O&I-1 Conditional District in order to allow the construction and operation of a church and related facilities. No development plans have been submitted at this time but will be required and approved separately.

Frontage: 420 ft. (approx.)

Depth: 1,086.5 ft. (average)

Area: 10.04 acres

Surrounding Zoning:

North: R-16 Residential

South: Highway Business

East: R-16 Residential

West: R-16 Residential

Existing Use: The property is currently vacant and a portion has been farmed.

Proposed Use: If the rezoning is approved, the use of the property would be limited to a church and related facilities.

Comp. Plan Recommendation: The City's adopted Land Use Plan designates a small portion at the front for Mixed-Use and the remainder for Medium-Density Residential.

DISCUSSION:

Engineering Comments: City water and sewer service is not available to the property which is not located within a Special Flood Hazard Area

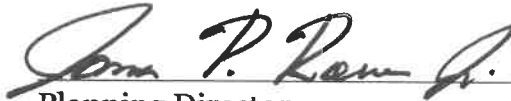
Although the requested zoning district would not be entirely compliant with the recommendations in the Land Use Plan,

the Plan does indicate that O&I uses would provide a “step down” in intensity between commercial and nearby neighborhoods. O&I-1 would also provide for uses which would not interfere with the development or enjoyment of single-family dwellings and would not be detrimental to the quiet residential nature of the district.

In addition to the zoning change, the applicant has requested a waiver of the site plan requirement at time of rezoning. If rezoned, development plans would be approved by the Council separately.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council’s meeting on November 21, 2016.

Date: 10 - 24 - 2016


Planning Director

Date: 11-3-16


City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

NOTE RESCHEDULED DATE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, November 7, 2016.**

Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott Lane between Patetown Road and North William Street

The Wayne County Tax Identification No. is 3601-62-0067. The property has a frontage of approximately 420 ft., an average depth of approximately 1,086.5 ft. and a total area of approximately 10.04 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is Office and Institutional-1 Conditional District to allow a church and related facilities. Development plans would be approved separately.

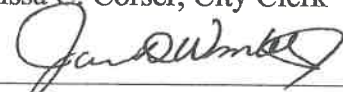
Z-9-16 Patricia Carter-Barden – Northeast corner of Central Heights Road and Longleaf Avenue

The Wayne County Tax Identification No. is 3529-57-6182. The property has a frontage of 175 ft. on Central Heights Road, a frontage of 202 ft. on Longleaf Avenue and a total area of approximately 35,350 sq. ft., or 0.81 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is General Business Conditional District with no use proposed. Development plans would be approved separately.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa C. Corser, City Clerk

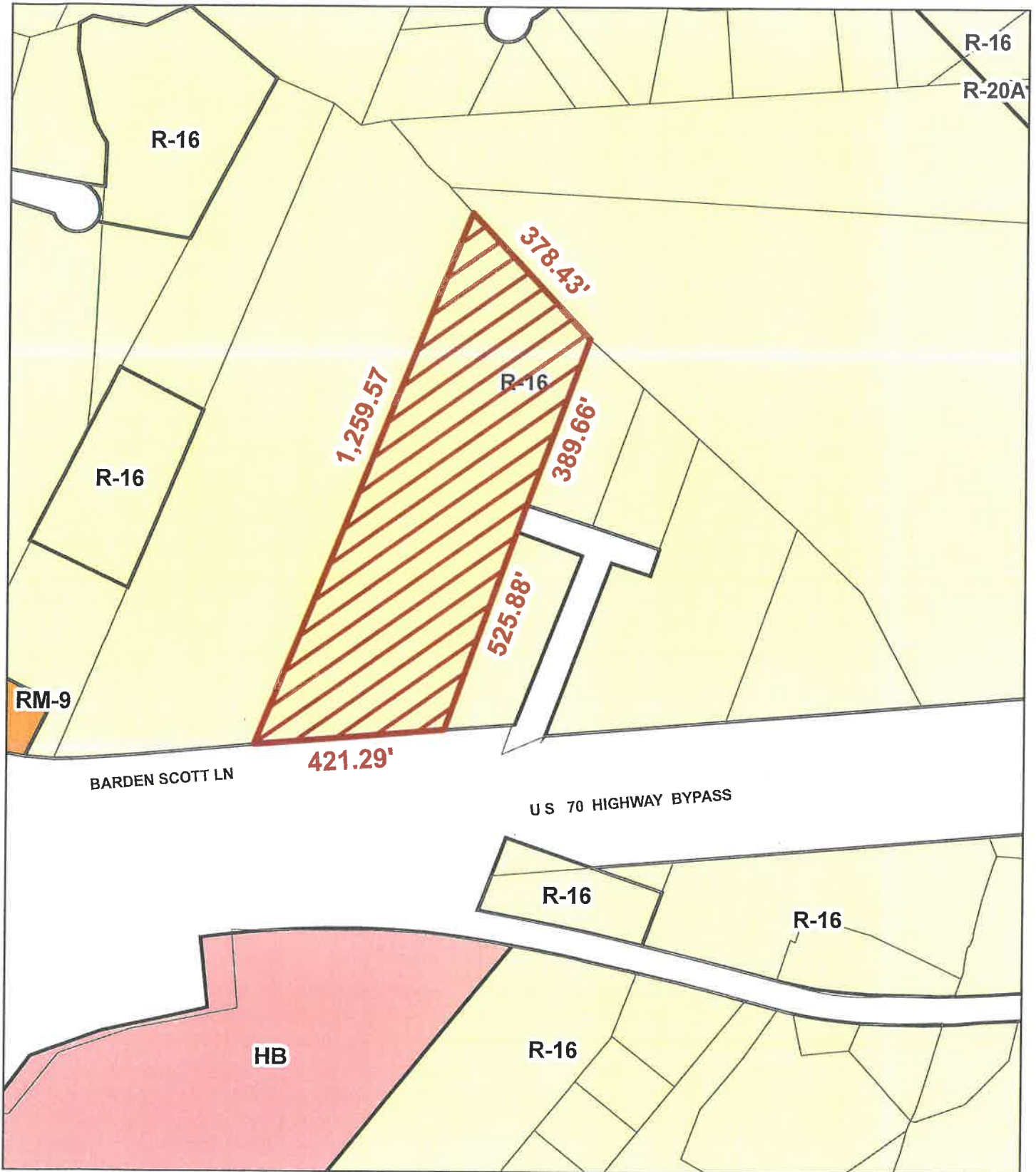

James D. Womble, City Attorney

PUBLISH: October 20, 2016
 October 27, 2016

Z - 8 - 16
Cornerstone Church of Goldsboro
R-16 to O&I-1 CD



R-16 to O&I-1 CD



Z - 8 - 16
Cornerstone Church of Goldsboro
R-16 to O&I-1 CD



CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-9-16 Patricia Carter-Barden – Northeast corner of Central Heights Road and Longleaf Avenue (R-16 to General Business Conditional District-No Use Proposed)

BACKGROUND: Frontage: 175 ft. (Central Heights Road)
Depth: 202 ft. (Longleaf Avenue)
Area: 33,350 sq. ft., or 0.81 acres

Surrounding Zoning: North: Neighborhood Business
South: R-16 Residential
East: R-16 Residential
West: General Business

Existing Use: The property is occupied by one single-family residential structure.

Proposed Use: Although the applicant has requested the General Business Conditional District zone, no use for the property has been specified. If rezoning is approved, any allowable use within the General Business zone may be permitted only after approval of development plans by the City Council.

DISCUSSION: Engineering Comments: The property is served by City water and sewer and is not within a flood hazard area.

Land Use Plan Recommendation: The City's adopted Comprehensive Plan designates this property for Mixed Use-1 which allows uses having a minimum impact on adjacent areas and would include Office-Residence, O&I-1 and Neighborhood Business zoning districts.

The request to General Business would not be compliant with the Comprehensive Land Use Plan.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on November 21, 2016.

Date: 10-26-2016


Planning Director

Date: 11-3-16


City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

NOTE RESCHEDULED DATE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, November 7, 2016.**

Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott Lane between Patetown Road and North William Street

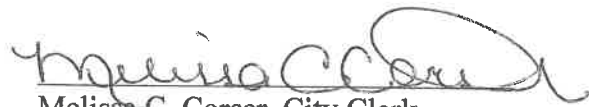
The Wayne County Tax Identification No. is 3601-62-0067. The property has a frontage of approximately 420 ft., an average depth of approximately 1,086.5 ft. and a total area of approximately 10.04 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is Office and Institutional-1 Conditional District to allow a church and related facilities. Development plans would be approved separately.

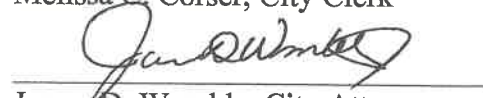
Z-9-16 Patricia Carter-Barden – Northeast corner of Central Heights Road and Longleaf Avenue

The Wayne County Tax Identification No. is 3529-57-6182. The property has a frontage of 175 ft. on Central Heights Road, a frontage of 202 ft. on Longleaf Avenue and a total area of approximately 35,350 sq. ft., or 0.81 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is General Business Conditional District with no use proposed. Development plans would be approved separately.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa C. Corser, City Clerk

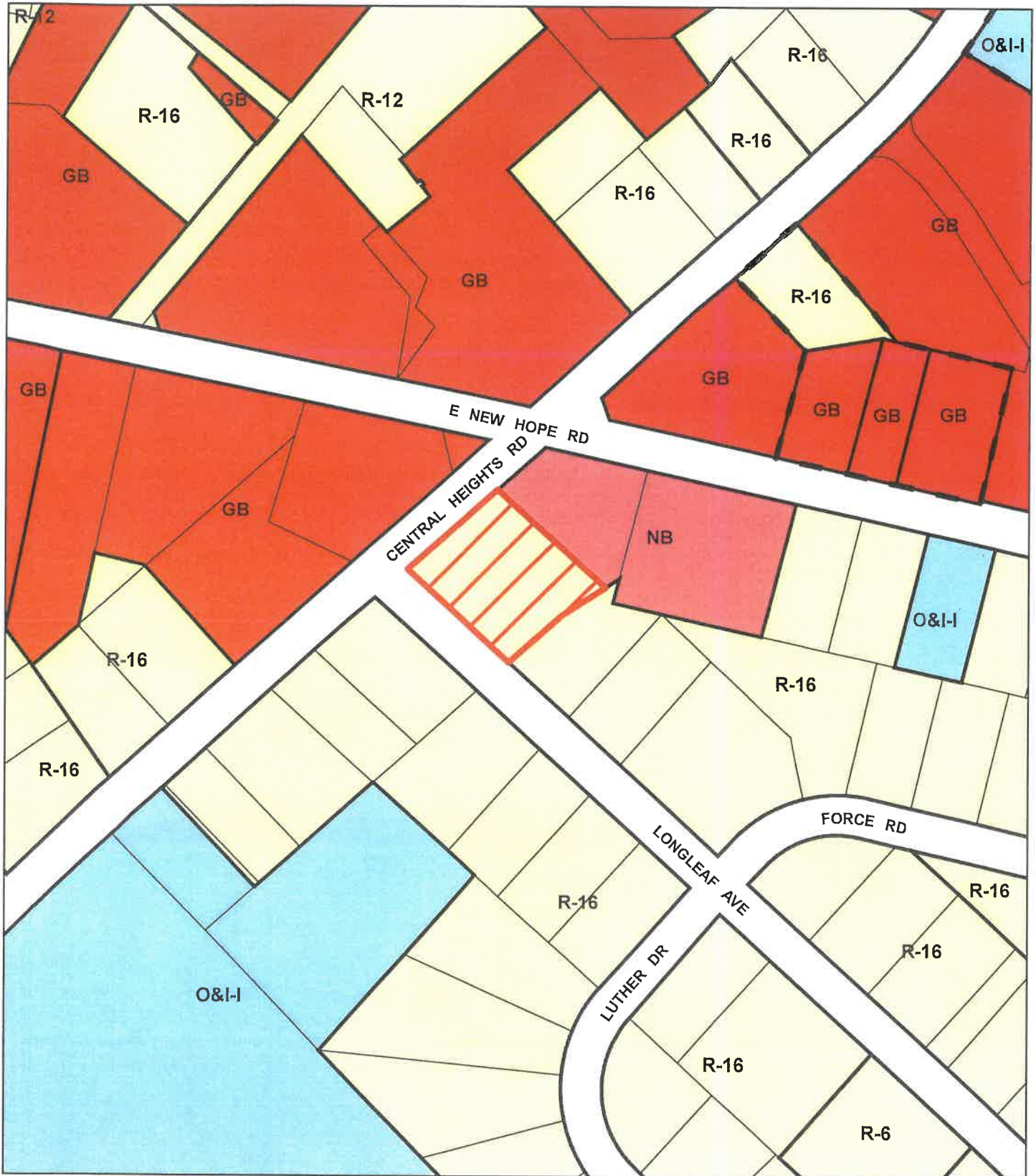

James D. Womble, City Attorney

PUBLISH: October 20, 2016
 October 27, 2016

Z - 9 - 16
Patricia Carter-Barden
R-16 to GB CD



Z - 9 - 16
Patricia Carter-Barden
R-16 to GB CD



Z - 9 - 16
Patricia Carter-Barden
R-16 to GB CD



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 PUBLIC HEARING

SUBJECT: PUBLIC HEARING
CU-13-16 Tom Britt-Southwest corner of North Berkeley
Boulevard and New Hope Road.

Applicant requests a Conditional Use Permit to operate a
place of entertainment with no ABC permits (Internet Café).

Unit Frontage: 40 ft.
Unit Depth: 25 ft.
Unit Area: 1,000 sq. ft.
Zone: General Business (GB)

BACKGROUND: Within the General Business zoning classification, internet
cafés (electronic gaming operations) with no ABC permits
are a permitted use only after the issuance of a Conditional
Use Permit approved by City Council.

In August of 2010, the City Council adopted an Ordinance
regulating electronic gaming establishments which included
a definition, Conditional Use regulations, allowable zoning
districts, hours of operation and parking standards.

In November of 2015, the Wayne County District Attorney's
Office notified owners of existing internet cafés that any
establishment operating contrary to State law may be closed
by local law enforcement agencies. At issue was the legality
of the software being used to facilitate gaming operations.
Some operators chose to voluntarily close their business
while others chose to remain in operation.

New internet cafés or existing internet cafés that have been
closed for more than six months are required to apply for a
Conditional Use Permit according to the City of Goldsboro's
Unified Development Ordinance.

In June of 2013, the applicant was approved to operate an
electronic gaming facility at the same location as the
currently proposed location. The facility was approved for a
total of 45 gaming stations. After having received notice from

the local District Attorney's Office, the applicant voluntarily closed the business.

DISCUSSION:

The applicant now maintains that his computer software is compliant with North Carolina law and proposes to operate at the same location and under the previously approved floor plan.

The site consists of several commercial strip structures within the Pinewood Shopping Center. The submitted floor plan indicates two existing tenant spaces which are combined to form one assembly area with a total of 45 gaming stations. Other areas within the space include restrooms, an office and storage space.

Required parking for electronic gaming operations is two spaces per computer station and one space per employee. Based on 45 gaming stations and two employees, a total of 92 paved and striped parking spaces are required which would include four handicapped parking spaces. The existing parking lot within the shopping center should be sufficient to accommodate the required parking spaces as well as other existing uses within the development.

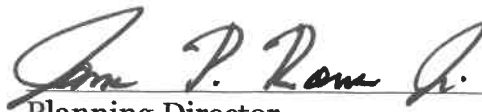
Hours of operation are limited to 7 a.m. to 2 a.m. and the applicant proposes one to two employees.

The City's UDO requires a separation distance of 200 ft. from residentially-zoned or developed property, a church or school. There is no church or school facility located within 200 ft. of the proposed use. Residentially-zoned and developed property is located within approximately 150 ft. along West New Hope Road. A modification of the 200 ft. distance requirement is, therefore, necessary.

Recommendation:

No action necessary. Planning Commission will have a recommendation for the Council's meeting on November 21, 2016.

Date: 10-26-2016


Planning Director

Date: 11-3-16


City Manager

ssj

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF AN
INTERNET CAFÉ/SWEEPSTAKES FACILITY
(ELECTRONIC GAMING OPERATION)

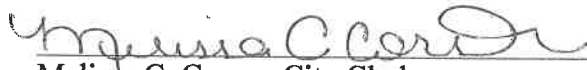
NOTE RESCHEDULED DATE

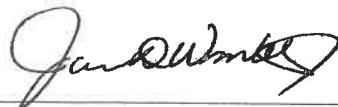
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, November 7, 2016, at 7:00 p. m., in the Council Chambers, City Hall to consider the issuance of a Conditional Use Permit to allow the operation of an internet café/sweepstakes facility (electronic gaming operation).

CU-13-16 Tom Britt – Southwest corner of North Berkeley Boulevard and New Hope Road

The Wayne County Tax Identification No. is 3529-18-4150 (Part) and the address is 1813-C and D North Berkeley Boulevard. The property has a unit frontage of approximately 40 ft., a unit depth of approximately 25 ft. and a total unit area of approximately 1,000 sq. ft.

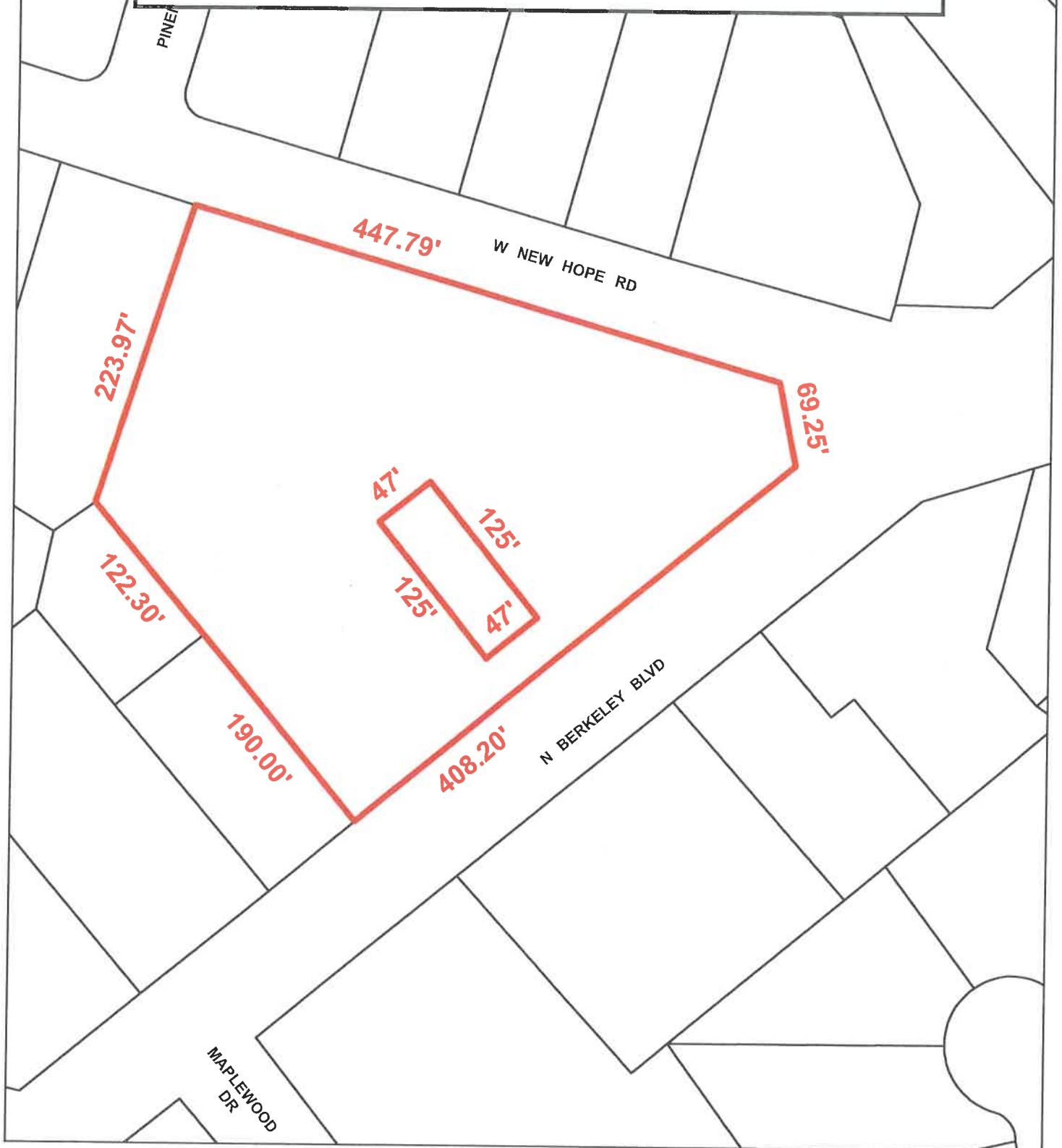
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk

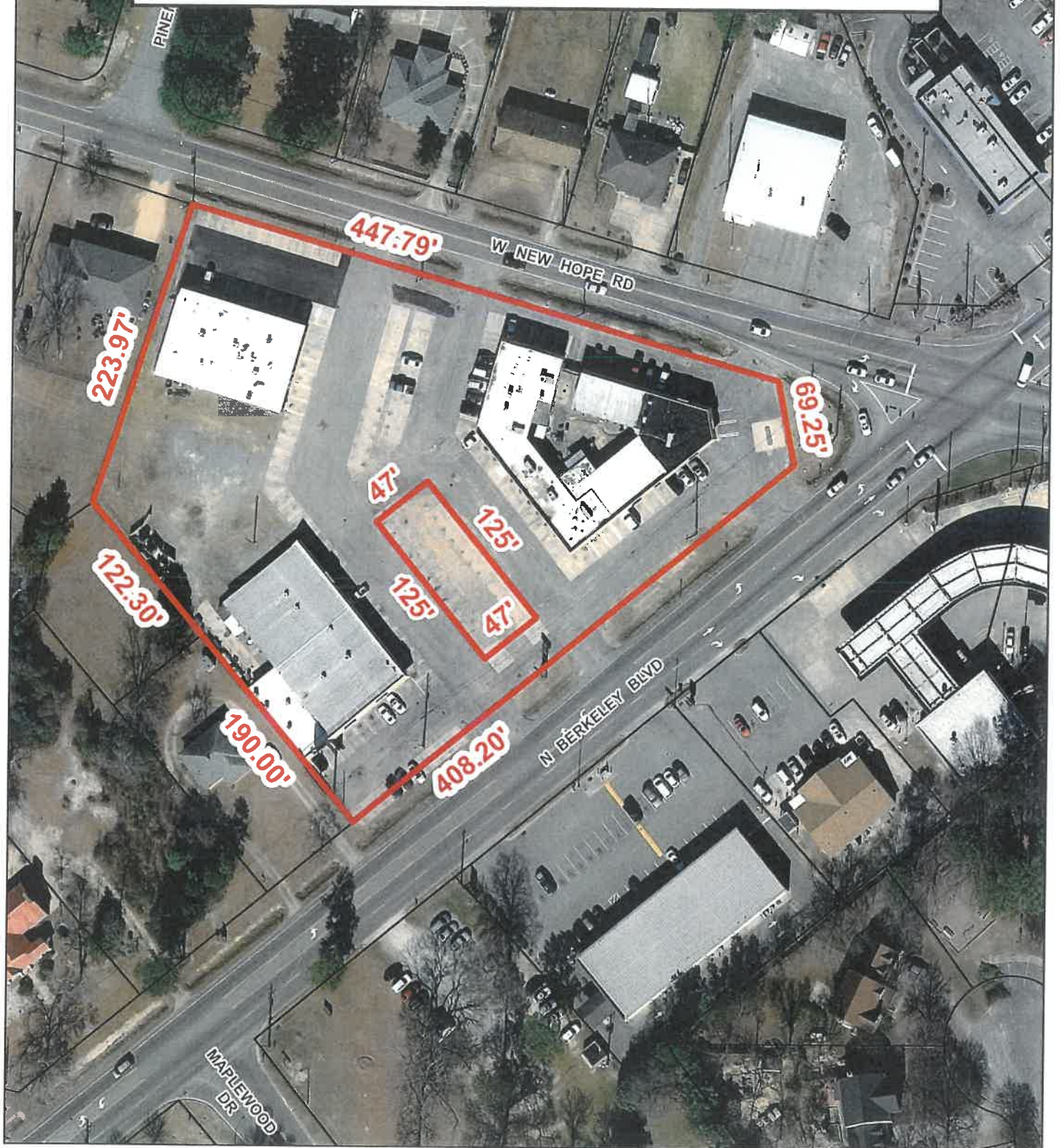

James D. Womble, City Attorney

PUBLISH: October 20, 2016
 October 27, 2016

**CU-13-16
TOM BRITT
A PLACE OF ENTERTAINMENT
INTERNET CAFE**



CU-13-16
TOM BRITT
A PLACE OF ENTERTAINMENT
INTERNET CAFE



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: Resolution for Designation of Applicant's Agent – Hurricane Matthew

BACKGROUND: On October 8, 2016, the City of Goldsboro had significant damage throughout the City due to Hurricane Matthew. Due to the flooding associated with the storm, the City encountered major expenses and damages. On October 10, 2016, Wayne County was included in a Major Disaster Declaration related to Hurricane Matthew.

DISCUSSION: On November 1, 2016, the City Manager and Finance Director attended the Public Assistance Applicant Briefing to request assistance for Goldsboro. As the City starts this process, there are several forms that must be completed and a resolution designating the primary agents for the City of Goldsboro. The attached resolution authorizes the City Manager and Finance Director as the designated agents for the City of Goldsboro for the purpose of obtaining assistance for expenses and damages associated with Hurricane Matthew.

RECOMMENDATION: It is recommended that the attached resolution be adopted authorizing the City Manager and Finance Director as the designated agents for the City of Goldsboro.

Date: 11-2-16


Kaye Scott, Finance Director

Date: 11-3-16


Scott Stevens, City Manager

RESOLUTION 2016-82
DESIGNATION OF APPLICANT'S AGENT
North Carolina Division of Emergency Management

Organization Name (hereafter named Organization) Disaster Number:

City of Goldsboro FEMA-4285-DR-NC

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):
North Carolina

Applicant's Fiscal Year (FY) Start

Month: July Day: 1

Applicant's Federal Employer's Identification Number

56 - 6000228

Applicant's Federal Information Processing Standards (FIPS) Number

37-26880

PRIMARY AGENT

SECONDARY AGENT

Agent's Name

Scott Stevens

Organization

City of Goldsboro

Official Position

City Manager

Mailing Address

P.O. Drawer A

City, State, Zip

Goldsboro, NC 27533

Daytime Telephone

919-580-4330

Facsimile Number

919-580-4344

Pager or Cellular Number

252-560-8323

Agent's Name

Kaye Scott

Organization

City of Goldsboro

Official Position

Finance Director

Mailing Address

P.O. Drawer A

City, State, Zip

Goldsboro, NC 27533

Daytime Telephone

919-580-4356

Facsimile Number

919-580-4290

Pager or Cellular Number

919-394-3847

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 7th day of November, 2016

GOVERNING BODY

CERTIFYING OFFICIAL

Name and Title

Chuck Allen, Mayor

Name and Title

Gene Aycock, Mayor Pro Tem

Name and Title

Name

Melissa Corser

Official Position

City Clerk

Daytime Telephone

919-580-4330

CERTIFICATION

I, Melissa Corser, (Name) duly appointed and City Clerk (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of City of Goldsboro (Organization) on the 7th day of November, 2016

Date: November 8, 2016

Signature: 

Rev. 06/02

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: FY 2016-17 Installment Financing – Vehicle Cost Adjustments

BACKGROUND: When Council adopted the FY 2016-17 budget, several vehicles were characterized to be purchased through installment financing. Council approved the following vehicles to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Dept.</u>	<u>Description</u>	<u>Amount</u>
Garage	Utility Vehicle	\$40,000
Streets & Storms	Crew Cab Pick-Up	25,000
	Skid Steer	75,000
	Tractor w/Loader Bucket	30,000
	Front End Loader	85,000
Solid Waste	Aerial Fire Truck	1,095,371
Fire Dept.	Equipment for Truck	169,051
	Pick-Up Truck	27,000
Parks & Rec.	Passenger Van	60,000
	Excavator	193,000
Dist. & Coll.	Utility Vehicle	45,000
	Utility Vehicle	<u>35,000</u>
	Total	\$1,879,422

DISCUSSION: The Public Works Department had originally requested \$85,000 to purchase a newer model front end loader for the Solid Waste Division. After searching, it was found that this amount was not enough to purchase a slightly used truck in the condition that would be needed for this division. The Solid Waste Superintendent found a 2012 loader with a 2 year warranty for \$140,000, which is approximately half the cost of a 2016 model. Since the original amount approved by Council was \$85,000, an additional \$60,000 is needed to purchase this vehicle with the road use tax.

The Fire Department requested \$1,095,371 to purchase a new 100' ladder truck. When the Fire Department's staff was reviewing the specifications for this truck, it was recommended that the new truck be modified for a 100' aerial platform. After staff reviewed the differences between the 100' ladder and the 100' platform, it was felt that the platform would be the safest option and would allow better performance during roof operations and rescue operations. Since this new truck will service the Fire Department

for the next 20 years, it is recommended that the 100' aerial ladder be included in the specifications, which will increase the cost by \$218,000.

The City will start the Request for Proposals (RFP's) for the abovementioned vehicles to banking institutions in December 2016 with an anticipated loan closing in January 2017. The bid proposal will request quotes over a five (5) year term.

Since the equipment will be necessary before financing can be finalized and Council already adopted a reimbursement resolution in the amount of \$1,950,000, it is necessary to adopt the attached reimbursement resolution for the increased costs for the front end loader and aerial fire truck in the amount of \$278,000.

RECOMMENDATION:

It is recommended that Council, by motion, adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the additional amount not to exceed \$278,000.

Date: 11-3-16


Kaye Scott, Finance Director

Date: 11-3-16


Scott Stevens, City Manager

RESOLUTION NO. 2016- 83

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for vehicle purchases; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of vehicles in the amount of \$278,000.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$278,000.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 7th day of November, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: Engineering Services Contract for Big Ditch Interceptor Infrastructure Inspection with McKim & Creed

BACKGROUND: The City has been progressively addressing its current storm water inflow and groundwater infiltration (I/I) problem which is contributing excessive wastewater flows at the wastewater treatment plant during significant wet weather periods.

DISCUSSION: The most critical portions of the City's wastewater conveyance system include the Stoney Creek Interceptor and the Big Ditch Interceptor. The Stoney Creek Interceptor has been inspected and is currently being rehabilitated, and the upper portion of the Big Ditch Interceptor has been inspected and is part of the Phase 3 rehabilitation scope. The remaining sections of the Big Ditch Interceptor which require inspection include approximately 30,000 linear feet as well as 131 manholes.

Staff requested McKim & Creed submit the following proposed scope of services, fee estimate, and projected schedule of engineering services for evaluation of the Big Ditch Interceptor infrastructure.

Fee Schedule:

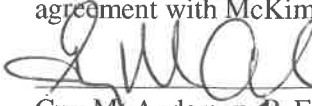
Project Management	\$ 5,000
Legacy Data Review	\$ 5,000
CCTV & Manhole Inspections	\$ 130,174
Big Ditch R&R Prioritization & TM Prep.	\$ 10,000
Allowances	
• Traffic Control Services	\$ 5,000
• Additional Inspections	\$ 5,000
• Pipe Cleaning	<u>\$ 15,000</u>
Total Fee for Engineering Services:	\$ 175,174

The fee submitted by McKim & Creed to complete the proposed scope of services shall not exceed a total of \$175,174 without prior written approval from the City of Goldsboro. It is anticipated that the time of completion for the services outlined above will extend from mid-October through December 2016.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

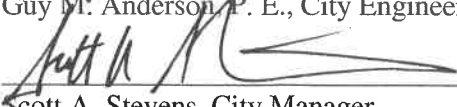
RECOMMENDATION: It is recommended that the City Council by motion, adopt the attached resolution authorizing the City Manager to execute an engineering agreement with McKim & Creed for \$175,174.

Date: 31 Oct 16



Guy M. Anderson, P. E., City Engineer

Date: 11-3-16



Scott A. Stevens, City Manager

RESOLUTION NO. 2016- 84

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL ENGINEERING SERVICES
AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND MCKIM & CREED
FOR THE BIG DITCH INTERCEPTOR INFRASTRUCTURE INSPECTION

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to address the current storm water inflow and groundwater infiltration (I/I); and

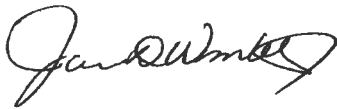
WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for the Big Ditch Interceptor Infrastructure Inspection based on the scope of services submitted by McKim & Creed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a professional engineering services agreement in the amount of \$175,174 with McKim & Creed for the Big Ditch Interceptor Infrastructure Inspection.
2. This resolution shall be in full force and effect from and after this 7th day of November, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

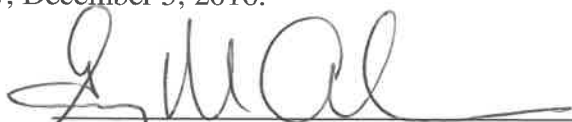
SUBJECT: 2016 Utility Assessment Roll No. 1
Setting Public Hearing and Declaration of Cost

BACKGROUND: The City Council adopted Resolution No. 2015-18 on February 16, 2015 authorizing sanitary sewer improvements for Balsam Place from Amherst Road to the terminus of Balsam Place. Upon recommendation of the Law and Finance Committee assessments are calculated based on \$17.00 per abutting property linear foot with the total for assessments divided by the number of lots served for an equal assessment per lot.

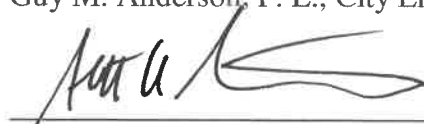
DISCUSSION: Final construction cost has been computed and tabulated for the construction of the sanitary sewer improvements. The final cost of construction is set forth in the attached resolution which declares cost, orders the preparation of a preliminary assessment roll, and sets forth a date for a public hearing.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution declaring cost, ordering preparation of a preliminary assessment roll, and setting a public hearing for 7:00 p.m. on Monday, December 5, 2016.

Date: 31 Oct 16


Guy M. Anderson, P. E., City Engineer

Date: 11-3-16


Scott A. Stevens, City Manager

RESOLUTION NO. 2016 - 85

RESOLUTION DECLARING COST AND ORDERING PREPARATION OF A
PRELIMINARY ASSESSMENT ROLL AND SETTING TIME AND PLACE
FOR PUBLIC HEARING ON THE PRELIMINARY ASSESSMENT ROLL

WHEREAS, certain utility improvements in the City of Goldsboro have heretofore been made pursuant to the authority contained in Section 1, Article X of the Charter of the City of Goldsboro; and

WHEREAS, the undertaking of the said improvements was ordered by Resolution No. 2015-18 adopted on February 16, 2015 and said improvements have been completed in accordance therewith; and

WHEREAS, the cost has been determined;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

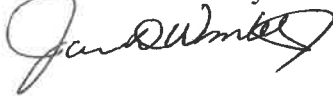
1. The cost of said utility improvements has been computed and determined and is hereby declared to be the amount set forth as follows:

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Improvement</u>	<u>Amount</u>
Balsam Place	Amherst Rd.	Terminus	Sanitary Sewer	\$112,854.30

2. The City Clerk is hereby directed to have prepared a preliminary assessment roll, in accordance with Chapter 160A, Section 227 of the General Statutes of North Carolina, showing the individual assessments upon properties benefited by said improvements.
3. The City Clerk is hereby directed to make available, during regular office hours, in the City Clerk's office, the said preliminary assessment roll for the purpose of inspection by the public from November 17, 2016 through December 5, 2016.
4. The City Council will hold a public hearing in accordance with Chapter 160A, Section 228 of the General Statutes of North Carolina, at 7:00 p.m., on December 5, 2016, at City Hall in the City of Goldsboro, North Carolina, for the purpose of hearing all interested persons who appear.
5. The City Clerk is hereby directed to issue a public notice of the above described public hearing, to be published at least ten (10) days prior to the date of the public hearing, and to secure publisher's affidavit certifying the advertisement of said hearing.
6. The City Clerk is hereby directed no later than ten (10) days before the public hearing to cause to be mailed, by first-class mail, copies of the notice of hearing on the preliminary assessment roll to the owners of the property listed thereon.

Adopted this 7th day of November, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
November 7, 2016 COUNCIL MEETING

- SUBJECT:** Downtown Lights Up!, Tuesday, November 22, 2016.
- BACKGROUND:** Downtown Lights Up! Is an annual holiday event held downtown to celebrate the “flipping of the switch” - officially beginning the holiday season. All the decorative lights, including those along Center Street, the traffic circle Magnolia tree, and the Water Tower are turned on simultaneously. Before conducting this ceremony of lights, our Mayor, Santa, the Grinch and children ride a horse-drawn trolley down to City Hall to welcome guests. We’re even trucking in tons of snow to set the tone for a very festive downtown holiday season.
- DISCUSSION:** The Downtown Goldsboro Development Corporation completes the evening by hosting an array of free activities, including: holiday entertainment, horse drawn trolley rides, Santa Claus, face painting, and providing warm beverages and treats. It is a wonderful time of the year for people to experience the warm atmosphere and festive activities downtown has to offer. The event takes place on the front steps of City Hall which will provide a natural backdrop for the Mayor when he speaks to the crowd wishing them a happy holiday season. The NC Symphony performs at 8 p.m. at the Paramount Theatre that same evening to continue the holiday celebration. Each year our crowd gets larger and we believe this year to be no different with an expected 2000 in attendance.
- Due to the logistics of the horse drawn trolley, this event has always been promoted as a street fair. The DGDC is requesting that the 200 block of North Center Street be closed from 2:00 p.m. to 8:00 p.m. to keep our guests safe. Four spaces in the John Street Parking Lot will also be blocked for the showing of an outdoor movie.
- All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

As with all DGDC downtown events, effected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and General Services are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of:

- The 200 block of North Center Street between Mulberry and Ash Street on Tuesday, November 22, 2016 from 2:00 pm to 8:00 p.m. to be used for activities associated with Downtown Lights Up!, subject to the above conditions

Date: 10/14/16



Downtown Goldsboro Development Corp.

Date: 11-3-16



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: Municipal Records Retention and Disposition Schedule Amendment

BACKGROUND: The North Carolina Department of Cultural Resources, Division of Archives and Records provides a comprehensive records disposition plan which ensures compliance with General Statutes 121 and 132. The current records retention schedule was adopted on September 10, 2012.

DISCUSSION: General Statute 121-5(b) states that no person may destroy, sell, loan or otherwise dispose of any public record without the consent of the Department of Cultural Resources effective October 1, 1994. Without a retention program, public records can accumulate; causing the need for additional storage space and valuable documents can be mistakenly discarded.

The following items have been amended: Standard 6-Emergency Services and Fire Department Records, Item 3-911 Recordings, Item 18- Emergency Notifications and Standard 9-Law Enforcement Records, Item 136- Law Enforcement Audio and Video Recordings.

This amendment to the schedule went into effect on October 1, 2016 by the North Carolina Department of Cultural Resources, Division of Archives and Records.

RECOMMENDATION: Approve the attached Resolution adopting the Municipal Records Retention and Disposition Schedule Amendment as stipulated in the North Carolina Department of Cultural Resources, Division of Archives and Records.

Date: 11-9-16


City Clerk

Date: 11-9-16


City Manager

Municipal Records Retention Schedule Amendment

Amending the Municipal Records Retention and Disposition Schedule published September 10, 2012.

STANDARD 6. EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS

Amending Item 3, 911 Recordings as shown on substitute page 41 and Item 18 Emergency Notifications as shown on substitute page 43.

STANDARD 9. LAW ENFORCEMENT RECORDS

Amending Item 136, Law Enforcement Audio and Video Recordings, as shown on substitute page 90.

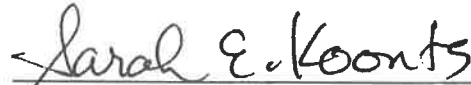
APPROVAL RECOMMENDED



City/Town Clerk



Chief Administrative Officer/
City Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED



Mayor



Susan W. Kluttz, Secretary
Department of Natural and Cultural Resources

Municipality: City of Goldsboro

October 1, 2016

RESOLUTION NO. 2016-86

A RESOLUTION ADOPTING THE 2012 MUNICIPAL RECORDS
RETENTION AND DISPOSITION SCHEDULE AMENDMENT

WHEREAS, the North Carolina Department of Cultural Resources, Division of Archives and Records provides a comprehensive records disposition plan which ensures compliance with General Statutes 121 and 132; and

WHEREAS, General Statute 121-5(b) states that no person may destroy, sell, loan or otherwise dispose of any public record without the consent of the Department of Cultural Resources effective October 1, 1994; and

WHEREAS, without a retention program, public records can accumulate, causing the need for additional storage space and without a schedule for disposal, valuable documents can be mistakenly discarded; and

WHEREAS, the following items have been amended: *Standard 6-Emergency Services and Fire Department Records*, Item 3-911 Recordings, Item 18- Emergency Notifications and *Standard 9-Law Enforcement Records*, Item 136- Law Enforcement Audio and Video Recordings; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. The City Council adopts the 2012 Municipal Records Retention and Disposition Schedule Amendment; and
2. The Mayor, City Manager and City Clerk are hereby authorized to sign the Municipal Records Retention and Disposition Schedule Amendment as stipulated by the North Carolina Department of Cultural Resources, Division of Archives and Records.
3. This Resolution shall be in full force and effect from and after its adoption this the 7th day of November, 2016.

Approved as to Form Only:



City Attorney

Reviewed By:



City Manager

STANDARD-6. EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS

Official records explaining the authority, operating philosophy, proposed methods, and primary functions of municipal emergency services programs and municipal fire departments.

STANDARD-6: EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
1.	911 COMMUNICATION RECORDS Printouts of 911 calls received and computer-aided dispatch (CAD) reports. Reports may list time and date of call, contents of call, location of call, name of unit dispatched and other related information.	Destroy in office after 3 years, if not made part of a case file.*	Comply with applicable provisions of GS §132-1.4 (i), and GS §132-1.5.
2.	911 FILE Information regarding the implementation, training, and operations of the 911 system.	Destroy in office after 5 years.	
3.	911 RECORDINGS Tapes, digital recordings, and text messages generated by 911 calls	Destroy in office after 30 days, if not made part of a case file.*	Comply with applicable provisions of GS §132-1.4(i).
4.	ACCIDENT FILE Records concerning personnel and municipally owned property damage.	Destroy in office 3 years after resolution.*	
5.	ACTIVITY REPORTS Reports on an individual, shift, project and other basis submitted on a daily, weekly, or other basis.	Destroy in office after 3 years.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-6: EMERGENCY SERVICES AND FIRE DEPARTMENT RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
13.	CONSOLIDATED MONTHLY REPORTS	Destroy in office after 5 years.	
14.	DAILY LOG Log, journal, blotter or similar record showing activities of a fire department or emergency services.	Destroy in office after 1 year.	
15.	DISASTER AND EMERGENCY MANAGEMENT PLANS Records concerning preparedness, evacuations, and operations in the event of a disaster (natural, accidental, or malicious). Includes but not limited to official copy of comprehensive plan and all background surveys, studies, reports, and draft versions of plans. See also <u>COMPREHENSIVE PLAN</u> item 19, page 4.	a) If an element of the Comprehensive Plan, destroy in office when administrative value ends.† Agency Policy: Destroy in office after _____ b) If not an element of the Comprehensive Plan, destroy in office when superseded or obsolete. c) Destroy in office background surveys, studies, reports, and drafts 3 years after adoption of plan or when superseded or obsolete, whichever comes first.	Comply with applicable provisions of G.S. §132-1.7 regarding the confidentiality of security records.
16.	DISPATCH FILE Records relating to fire dispatch zones. May include maps of fire dispatch zones, census tract information, annexation research, street closings, and other related material.	Destroy in office when superseded or obsolete.	
17.	DISPATCH RECORDINGS Recordings made of activities during an emergency services dispatch.	Destroy in office after 30 days, if not made part of a case file.*	Comply with applicable provisions of GS §132-1.4(i), and GS§132-1.5.
18.	EMERGENCY NOTIFICATIONS Records of emergency notifications. Includes automatic identification information, such as the name, address, and telephone numbers of telephone subscribers, or the e-mail addresses of subscribers to an electronic emergency notification or reverse 911 system.	Destroy in office when superseded or obsolete.	Comply with applicable provisions of GS §132-1.4 (i), and GS §132-1.5.

*See AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-9: LAW ENFORCEMENT RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
134.	WORK RELEASE EARNINGS REPORTS Inmates' work release earnings reports submitted either to the N.C. Department of Corrections or the Clerk of Superior Court.	Destroy in office after 3 years.*	G.S. §148-32.1
135.	WRECKER SERVICE RECORDS Records concerning wrecker requests or calls. May include lists of wrecker company's towing and storage rates, rotation lists, notification records when vehicles are towed from private property, and other related records.	a) Destroy in office after 1 year if not made part of a case file. b) If record is made part of a case file follow disposition instructions for CASE HISTORY FILE: FELONIES item 17, page 64; or CASE HISTORY FILE: MISDEMEANORS item 18, page 64.	
136.	LAW ENFORCEMENT AUDIO AND VIDEO RECORDINGS Tapes and digital recordings generated by mobile and fixed audio and video recording devices. Does not include ELECTRONIC/VIDEO RECORDINGS OF INTERROGATIONS (HOMICIDE) item 44, page 71. See also MOBILE UNIT VIDEO TAPES item 81, page 80.	a) Destroy in office after 30 days if not made part of a case file.* b) If records are made part of a case file follow disposition instructions for CASE HISTORY FILE: FELONIES item 17, page 64; or CASE HISTORY FILE: MISDEMEANORS item 18, page 64.	Comply with applicable provisions of G.S. § 132-1.4A

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

Municipal Records Retention Schedule Amendment

Amending the Municipal Records Retention and Disposition Schedule published September 10, 2012.

STANDARD 9. LAW ENFORCEMENT RECORDS

~~Adding Item 136, Law Enforcement Audio and Video Recordings, as shown on substitute page 90.~~

Superseded
October 1, 2016

STANDARD 12. PERSONNEL RECORDS

Amending Item 19, Employee Eligibility Records, as shown on substitute page 105.

APPROVAL RECOMMENDED

City/Town Clerk

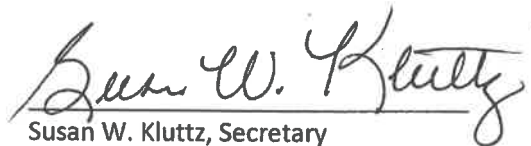
Chief Administrative Officer/
City Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Mayor



Susan W. Kluttz, Secretary
Department of Cultural Resources

January 5, 2015

STANDARD-12. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
18.	EMPLOYEE EDUCATIONAL ASSISTANCE PROGRAM RECORDS Includes records requesting tuition assistance, repayments, and other related records. See also PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112.	Destroy in office 3 years after completion, denial, repayment, or removal from program.*	
19.	EMPLOYEE ELIGIBILITY RECORDS Includes the United States Immigration and Naturalization Services, Employment Eligibility Verification (I-9) forms.	Mandatory retention throughout the duration of an individual's employment. After separation, destroy records in office 3 years from date of hire or 1 year from separation, whichever occurs later.	8 USC 1324a(b)(3)
20.	EMPLOYEE EXIT INTERVIEW RECORDS See also PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112.	Destroy in office after 1 year.	
21.	EMPLOYEE HEALTH CERTIFICATES Includes health or physical examination reports, or certificates created in accordance with Title VII and the Americans with Disabilities Act (ADA).	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112. b) Destroy in office all other records 2 years after resolution of all actions.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

**Municipal
Records Retention Schedule Amendment**

Amending the Municipal Records Retention and Disposition Schedule published September 10, 2012.

STANDARD 4. BUDGET, FISCAL AND PAYROLL RECORDS

Amending Item 32 Escheat and Unclaimed Property File as shown on substitute page 29.

STANDARD 12. PERSONNEL RECORDS

Adding item 1-A Accreditation Records as shown on substitute page 101.

Amending item 19 Employee Eligibility Records as shown on substitute page 105.

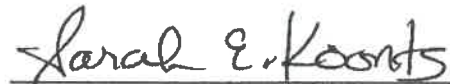
Amending items 36 Family Medical Leave Act (FMLA) Records, 42 Leave File, and 43 Leave Without Pay File as shown on substitute pages 110-111.

Superseded
January 5, 2015

APPROVAL RECOMMENDED

City/Town Clerk

Chief Administrative Officer/
City Manager



Sarah E. Koonts, Director
Division of Archives and Records

APPROVED

Mayor



Susan W. Kluttz, Secretary
Department of Cultural Resources

August 29, 2013

Municipality

STANDARD-4: BUDGET, FISCAL AND PAYROLL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
27.	DAILY DETAIL REPORTS	Destroy in office after 1 year.*	
28.	DEPOSITS	a) Destroy in office official/audit copies after 3 years.* b) Destroy in office remaining records after 1 year.	G.S. § 159-32
29.	DETAIL REPORT FILE (FINANCIAL RECORDS FOR GENERAL FUND OR GENERAL LEDGER)	a) Destroy in office annual reports after 3 years.* b) Destroy in office all other reports after 1 year.	
30.	DIRECT DEPOSIT APPLICATIONS/AUTHORIZATIONS Includes related records such as bank account numbers and routing numbers.	Destroy in office when superseded or obsolete.	Comply with applicable confidentiality provisions of G.S. §132-1.10(b)(5) regarding personal identifying information.
31.	DISTRICT INVESTMENT RECORDS	Destroy in office after 3 years.*	
32.	ESCHEAT AND UNCLAIMED PROPERTY FILE	a) Destroy in office after 10 years if report was filed prior to July 16, 2012.* b) Destroy in office after 5 years if report was filed after July 16, 2012.*	Comply with applicable provisions of G.S. §116B-60 and §116B-73.
33.	EXPENDITURE REPORTS	Destroy in office after 3 years.*	
34.	FACILITY SERVICE AND MAINTENANCE AGREEMENTS See also GRANTS: FINANCIAL item 36, page 30.	a) Destroy in office depreciation schedules 3 years after asset is fully depreciated or disposed. b) Destroy in office remaining records after 3 years.*	

*See AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-12. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
1.	ABOLISHED POSITION FILE	Destroy in office when administrative value ends. [†] Agency Policy: Destroy in office after _____	
1-A.	ACCREDITATION RECORDS Records concerning compliance with those standards outlined by professional accreditation programs.	Destroy in office 1 year after accreditation is obtained, renewed, or no longer valid. *	
2.	ADDRESS FILE	Destroy in office when superseded or obsolete.	
3.	ADS AND NOTICES OF OVERTIME, PROMOTION, AND TRAINING OPPORTUNITIES	Destroy in office 1 year from date record was made.	29 CFR 1627.3
4.	AFFIRMATIVE ACTION FILE	a) Destroy in office all reports, analyses, and statistical data after 5 years. b) Destroy in office affirmative action plans 5 years from date superseded.	29 CFR 30.8(b)(e) 29 CFR 1608.4
5.	APPRENTICESHIP PROGRAM RECORDS	Destroy in office 5 years from the date of enrollment.	29 CFR 30.8(e)
6.	APTITUDE AND SKILLS TESTING RECORDS Records concerning aptitude and skills tests required of job applicants or of current employees to qualify for promotion or transfer. May include civil service examinations. See also EMPLOYMENT SELECTION RECORDS item 32, page 109.	a) Destroy in office applicant and employee test papers 2 years from date record was created. b) Destroy in office validation studies and copies of tests 2 years after no longer in use. c) Destroy in office records relating to the planning and administration of tests in office after 2 years.	29 CFR 1602.31 29 CFR 1602.40 29 CFR 1602.49

*See AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS, page vi.

[†] See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-12. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
35.	EQUAL PAY RECORDS Includes reports, studies, aggregated or summarized data, and similar documentation compiled to comply with the Equal Pay Act.	Destroy in office after 2 years.	29 CFR 1620.32
36.	FAMILY MEDICAL LEAVE ACT (FMLA) RECORDS Records concerning leave taken, premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over FMLA and other related records.	Item discontinued. See LEAVE FILE , item 42, page 111.	
37.	FRINGE BENEFITS FILE	Destroy in office when administrative value ends. † Agency Policy: Destroy in office after _____	
38.	GRIEVANCE FILE Includes initial complaint, investigations, actions, summary, and disposition. May include disciplinary correspondence, including email. See also DISCIPLINARY FILE item 11, page 102 and PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112.	Destroy in office after 2 years.	
39.	HEALTH INSURANCE FILE Completed claim forms and other records concerning employees covered by health plans.	Destroy in office after 2 years.*	
40.	INCREMENTS FILE	Destroy in office when released from all audits.	
41.	INTERNSHIP PROGRAM FILE Records concerning interns and students.	Destroy in office after 3 years.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

STANDARD-12. PERSONNEL RECORDS			
ITEM #	RECORD SERIES TITLE	DISPOSITION INSTRUCTIONS	CITATION
42.	LEAVE FILE Records concerning employee leave, including requests for and approval of sick, vacation, overtime, buy-back, shared, donated, military, etc. Includes premium payments, employer notice, medical examinations considered in connection with personnel action, disputes with employees over the Family Medical Leave Act (FMLA), and other related records.	Destroy in office 3 years after return of employee or termination of employment.*	29 CFR 825.110(b)(2)(i) 29 CFR 825.500(b)
43.	LEAVE WITHOUT PAY FILE	Item discontinued. See LEAVE FILE , item 42, page 111.	
44.	LONGEVITY PAY REQUESTS	Destroy in office when released from all audits.	
45.	MERIT AND SENIORITY SYSTEM RECORDS	a) Destroy in office employee-specific records after 3 years. b) Destroy in office system and plan records 1 year after no longer in effect.	29 CFR 1627.3
46.	PERSONNEL ACTION NOTICES Records used to create or change information in the personnel records of individual employees concerning such issues as hiring, termination, transfer, pay grade, position or job title, name change and leave.	a) Transfer records as applicable to PERSONNEL RECORDS (OFFICIAL COPY) item 47, page 112. b) Destroy in office all remaining records 2 years from date record was created, received, or the personnel action involved.	

*See **AUDITS, LITIGATION, AND OTHER OFFICIAL ACTIONS**, page vi.

† See signature page. The agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction "destroy when administrative value ends." Please use the space provided.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: Goldsboro Municipal Golf Course Committee Appointment

BACKGROUND: On December 20, 2010, Mr. Don Barnes was appointed to serve on the Goldsboro Municipal Golf Course Committee. Mr. Barnes is no longer able to serve thus creating a vacancy on the Goldsboro Municipal Golf Course Committee.

DISCUSSION: Mr. Joseph Thomas has submitted an application to serve on the Goldsboro Municipal Golf Course Committee. Staff would recommend Mr. Joseph Thomas to fill the unexpired term left by Mr. Don Barnes resignation whose term expires on December 31, 2016.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing Mr. Joseph Thomas to the Goldsboro Municipal Golf Course Committee.
2. Commending an individual who has served on the Goldsboro Municipal Golf Course Committee.

Date: 11-9-16



City Manager

RESOLUTION NO. 2016-87

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARD AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, one vacancy exists on the Goldsboro Municipal Golf Course Committee; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Goldsboro Municipal Golf Course Committee;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individual be and is hereby appointed to the Goldsboro Planning Commission. The term shall expire on the date indicated:

GOLDSBORO MUNICIPAL GOLF COURSE COMMITTEE

Filling an Unexpired Term:

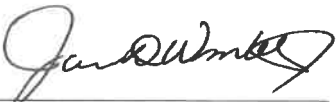
Joseph Thomas

Term Expires December 31, 2016

2. This Resolution shall be in full force and effect from and after this 7th day of November, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

RESOLUTION NO. 2016- 88

RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED
ON THE GOLDSBORO MUNICIPAL GOLF COURSE COMMITTEE OF
THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF
THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH
A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individual has served the local citizenry by his service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend this civic-minded citizen for his voluntary contributions to the City of Goldsboro.

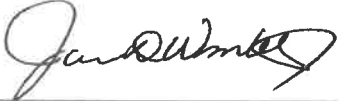
NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individual is recognized for his service on the City's advisory Boards and Commissions and is commended for his contributions to the operation of Goldsboro's municipal government:

Goldsboro Municipal Golf Course Committee
Don Barnes

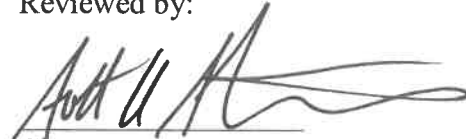
2. The Mayor of the City of Goldsboro is hereby directed to present this individual a Certificate of Appreciation for his civic contributions.
3. This certificate is to be presented at the next regularly scheduled meeting of the Goldsboro Municipal Golf Course Committee or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 7th day of November, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
RESUME FOR APPOINTMENT TO BOARDS AND COMMISSIONS

Board or Commission Applied for: (If interested in more than one, please list in order of preference) Gold Carc Committee

Name:

Joseph F. Thomas

Address:

800 S. Baines Place

Phone: (Home)

919-288-1450

(Business)

Residency:

I reside (check one:



within the City of Goldsboro

☐ within the one-mile jurisdiction of the City

☐ outside the City and the one-mile but

within Wayne County

Present Occupation:

Retired

Educational Background:

MBA

Employment History:

Col. U.S. Army (Retired)

Civic Organization Membership:

Knights of Columbus

Additional Information:

Member GMGC

Signature

Joseph F. Thomas

Date

10 Dec 2015

Departmental Monthly Reports September 2016

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Finance
9. Planning
10. Engineering
11. Fire
12. Police
13. Parks and Recreation
14. Public Utilities
15. Travel and Tourism

Human Resources Management Department MONTHLY REPORT – SEPTEMBER 2016

Prepared by: Pamela C. Leake

The Human Resources Department posted 14 job vacancies this month and processed 253 applications. 167 notices were sent to applicants. Three were sent to candidates interviewed but not selected for hire, and 164 were sent to candidates not referred for an interview. We welcomed five (5) new hires in the following departments this month: **Planning** – Sanora Arrington, Senior Planning Technician; **Public Utilities (Water Treatment Plant)** – Avery Brunson, Treatment Plant Operator I; **Public Utilities (Water Reclamation Facility)** – Daren Paige, Operator III; **Parks and Recreation** – Diane Royal, Activity Instructor (part-time), and **Public Works** – Woodrow Carter, III., Streets and Storms Maintenance Supervisor. New Hire Orientation was held September 7 for new employees hired since June and those who have not attended a session. There were 34 separations this month: 24 seasonal employees' assignments ended, there were two terminations, and one resignation. We had seven retirements: Terry Cox - Streets and Storms Supervisor; Gilbert Hare – Fire Captain; Ellen Hobbs – Administrative Assistant; Robbie Jones – Police Corporal; Ronald McDuffie – Police Corporal; Rickey McKinney – Equipment Operator, and Durwood Smith – Fire Captain. Total employment for the month was **480**: 405 full-time employees and 75 part-time employees. Turnover rate is 1.67%.

Becky Veazy, consultant from the MAPS Group, conducted the third series of leadership training on September 27 at City Hall. The topics were **Managing Multiple Generations** and **The Role of the Supervisor**. 54 employees attended the session. Human Resources staff attended the Police Department's job fair on September 14 at the Goldsboro Event Center and a job fair at St. Mark Church of Christ in Goldsboro on September 21. The Wellness Committee sponsored its annual Wellness and Benefits Fair on September 15. Representatives from several agencies came to share valuable information about health and wellness, retirement planning, and medical/supplemental benefits. Goshen Medical was also on hand to provide medical screenings. Several vendors donated door prizes, and winners were announced after the event. We appreciate everyone who helped make this year's health fair a huge success.

This month's safety training focused on Respiratory Protection and Personal Protective Equipment. There were 13 classes held with various departments. The Vehicle Accident Committee met and reviewed two cases. The Personal Injury Committee did not meet this month. Cases will be rescheduled next month. The Safety Coordinator continues to perform daily checks on crews out in the field and conduct site visits throughout the facilities.

The city-wide Step Challenge started September 1 and will end November 21. Open enrollment starts October 1 and ends October 31.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	337	235	534	291	184	186	475	302	253				311
New Hires*	2	5	3	2	5	3	0	5	4				4
Separations*	3	3	9	2	3	2	1	5	9				5
Vehicle Accidents	5	1	8	5	4	3	2	1	1				3
Workers Compensation	8	3	1	6	5	3	6	8	8				5

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56	140	89	215	201	245	219	86	113	143
New Hires*	6	5	2	3	0	1	4	2	2	5	1	1	3
Separations*	1	3	2	3	4	5	3	5	1	4	1	3	3
Vehicle Accidents	1	3	2	0	3	5	3	2	1	4	4	5	3
Workers Compensation	2	1	2	1	2	1	4	3	3	3	2	6	3

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.



Highlights from 2016 Wellness and Benefits Fair

Community Relations Department

Monthly Report – September 2016

Prepared By: *Shycole Simpson-Carter*

- The Community Affairs Commission met on Tuesday, September 13, 2016. The next scheduled meeting is Tuesday, November 8, 2016 at 7:00 p.m. Events for Diversity Day, which was scheduled for September 29, 2016; were canceled due to heavy rain.
- The City received and signed its Funding Agreements from HUD for \$312,836 in CDBG and \$159,629 in HOME funds. The City's FY16-17 Operating Budget was amended to reflect new monies.
- The Advisory Board of Community Development is scheduled to meet on Tuesday, October 18, 2016 at 6:00 p.m.
- There were two (2) complaints submitted for the month of September. All complaints were submitted through the 311/GIS system or to the designated community resource.
 - The one (1) housing complaint was pertaining to a renter-landlord dispute and the one (1) consumer complaint was brought to the staff's attention during the Southside Slocumb Street Neighborhood Briefing and Input Meeting concerning the need for extended GWTA route hours.
- Goldsboro Youth Council (GYC) met on Wednesday, September 7, 2016 and Wednesday, September 21, 2016. The next scheduled meeting is Wednesday, October 12, 2016 at 7:00 p.m. On Wednesday, October 5, 2016 GYC members volunteered for O'Berry Center's 24th Annual Golf Tournament at Lane Tree.
- The Mayor's Committee for Persons with Disabilities met on September 15, 2016 to finalize logistics for the Annual Mayor's Award Luncheon. The Luncheon will be held at the Herman Park Center on October 20, 2016 at 12:00 pm and tickets can be purchased for \$12.00 within the Community Relations Department and from any Committee Member. The Committee's next scheduled meeting is November 17, 2016 at 12:00 pm.
- The next scheduled Community Fun Day will be held within Fairview Park October 22, 2016 from 4:00-6:00 pm. This Fun Day will consist of a mini job fair as an additional component to the event.
- The Community Relations Director attended the following meetings, workshops, or trainings:
 - Our Community Cares Committee Meeting, Job Plus Advisory Board Meeting, Base/Community Council Meeting, Wood Chapel Church Community Harvest Outreach Meeting, HUD's Mayor's Challenge to End Homelessness Meeting, GWTA Tab Meeting, Southside Slocumb Street Briefing and Input Meeting, Second Acts Community Board Meeting, St. Stephens Church Goldsboro Hunger Epidemic Meeting, West Haven Apts. and Fairview Homes Resident Council Meetings, and other meetings with citizens and community leaders/stakeholders.

2016 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	3	1	2	6	2	5	1	3	1				3
Consumer	1	3	1	1	1	0	2	0	1				1
2015 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1	0	8	12	9	3	8	1	1	5
Consumer	9	4	2	6	3	5	8	8	9	9	9	3	6

September 2016

Prepared By: Julie Metz, Director

Current Projects Staff Worked On Over the Month Include:

- Staff worked with art consultant Jim Davis on removal and installation of sculptures downtown.
- Staff worked with representatives from Travel and Tourism Advisory Board to help for the upcoming tennis tournament in Goldsboro the weekend of October 13 and 14.
- Staff partnered with the Wayne County Chamber and Small Business Center to host a seminar titled: "Getting Your Cash Registers to Ring" scheduled for October 25 in the City Hall Large Conference Room.
- Staff worked with a book publisher to include Downtown Goldsboro in an upcoming coffee table book. Photographers will be in downtown over the next couple of months taking photos of events, buildings and businesses so the book can be available in December.

Downtown Events or Activities that Staff Administered or Assisted During the Month:

- Staff attended meetings for Beak Week and United Way.
- Staff hosted a Shop the Block event September 9-10th, working with 14 businesses to offer specials throughout downtown. Downtown Dollars were also distributed at random to 5 shoppers as part of the event.
- Julie attended the NC American Planning Association Conference in Asheville, NC on September 14 to discuss the planning and implementation of Center Street Streetscape.
- Julie attended the Base Community Council Meeting at the Goldsboro Event Center on September 22nd.
- Staff organized and held the Annual Dinner at the Goldsboro Event Center on Friday, September 23rd.
- Staff and DGDC board rented the DGDC boardroom to 2 individuals during the month.
- Staff and DGDC board rented the Cornerstone Commons to 1 individual during the month.
- Staff assisted with a Downtown Neighborhood Meeting on September 26 to discuss concerns and goals with those that live in and around downtown Goldsboro.
- Staff attended leadership training hosted by Human Resources on September 27 in the large conference room.
- Staff received word that Goldsboro was 1 of 10 finalist for the Great American Main Street Award.
- Beak Week: September 10, Staff worked with merchants and Parks and Rec to help with the downtown event. The DGDC board hosted the beer wagon and arranged for 20+ volunteers to work during the event.

Upcoming Events/Activities Staff are Preparing For:

- DGDC Retreat: Staff developed a survey for the DGDC board and Ad Hoc Committee for the upcoming board retreat on November 3 and 4. The survey covered questions about the past year as well as future year to receive thoughts on future goals and items to discuss at the retreat.

Buildings Purchased During Month:

- Worrell Contracting closed on the purchase of 145 N. Center Street on 9/20/16.

Other Activities or Projects that Occurred:

- Erin presented on behalf of DGDC at the September 20th SJAFB Newcomer's Briefing.
- Staff met with 7 potential new property owners and/or new business interests.
- During the month, staff received 129 visitors, 436 phone calls in, 169 phone calls out, 3,148 emails in, 1,753 emails out, 109 hours (approximately) of visits/meetings with businesses/property owners.



Monthly Report-September 2016

Prepared by: Sherry Archibald, Director

- The Paramount hosted a wedding ceremony Labor Day weekend. Center Stage Theatre opened their 2016-17 Season at the Paramount with *Into the Woods*. The Paramount participated in Beak Week by hosting a wing competition meeting. Goldsboro Ballet held their annual fundraiser Love of Dance at the Paramount. The Paramount Movie Series opened with *Gone with the Wind*.
- Mrs. Archibald attended the Performing Arts Exchange showcasing conference in Orlando as a grant requirement for a grant from South Arts and Ms. Slusser attended the Contact East showcasing conference in St. John, New Brunswick, Canada.
- In preparation for the 2016-17 Performing Arts Series, Paramount Staff has been working with the technical staff for Parsons Dance to gather and provide information about the fly system and electrical system at the Paramount.
- Paramount staff presented at the Sunrise Kiwanis Club meeting.
- Paramount staff participated in the following meetings, presentations or training: Historic district development community meeting; DGDC annual dinner; Junior Leadership, United Way, Wyldlife, City of Goldsboro Leadership Training.
- Expenses - September **\$36,103.30** Details: Labor - \$23,477.02 /Operational - \$ 12,626.28
Revenue - September **\$6,407.56** Details: Rentals -\$5,064.25. /Tickets \$ 979.25 / Concessions - \$364.06
\$1505. Was moved from GEC to Paramount for 3 rentals and will show in September. BR: 880. 325. & 300.

	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016
Exp	\$34,171	\$37,659	\$41,473	\$34,905	\$38,813	\$25,365	\$29,583	\$80,132	\$36,103.30				\$40,225
Rev	\$31,903	\$18,707	\$18,782	\$12,978	\$17,857	\$10,878	\$56,041	\$4,698	\$6,407.56				\$21,480
	Jan-15	Feb-15	Mar15	April15	May15	June15	July15	Aug15	Sept15	Oct15	Nov15	Dec15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$36,042	\$19,185	\$47,527	\$23,912	\$30,854	\$39,446	\$33,360	\$34,687	\$32,720
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$16,500	\$9,806	\$15,877	\$5,253	\$6,037	\$10,049	\$3,867	\$30,467	\$12,723



- The Goldsboro Event Center was rented for a birthday party, two golf tournament banquets, a family reunion, a retirement party, a celebration of life, a job fair for the Goldsboro PD, the City of Goldsboro Health & Wellness Fair, the Downtown Goldsboro Annual Dinner, and four community meetings.
- GEC Staff is experiencing multiple drop in visits daily to tour the facility.
- An HVAC compressor was replaced at the GEC.
- Expenses -September - **\$14,575.57** Details: Labor - \$4,010.13 /Operational - \$10,565.34
Receipts - September -**\$6,513.51** Details: Rentals -\$5,882.50 /Concessions \$631.01

	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016
Exp	\$	\$	\$	\$12,819	\$13,453	\$5,715	\$15,565	\$7,442	\$48,384.79				\$10,998
Rev	\$	\$	\$	\$ 8,690	\$10,589	\$5,352	\$6,876	\$9,417	\$6,513.51				\$8,184

Goldsboro Inspections Department
Monthly Report – Sept 2016
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of September totaled \$2,268,908. One (1) of these permits were new residential single family dwellings at a valuation of \$260,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,490,725.

All permit fees collected for the month totaled \$35,967. Of the permit fees collected for the month \$3,320 was collected in technology fees. Plan review fees collected during the month totaled \$975. Business Registration fees collected \$1,280.

The Inspectors did a total of 593 inspections for the month. During the month of September five (5) business inspections were completed. A total of 252 permits were issued for the month. Fifty-four (54) plan reviews were completed for September. We now have a total of 255 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$3	\$7	\$7	\$3	\$2	\$3	\$4	\$6	\$2				\$4
Residential (thousands)	\$740	\$380	\$430	\$240	\$748	\$558	\$1m	\$1m	\$260				\$595
Miscellaneous**(millions)	\$2	\$3	\$3	\$3	\$3	\$1	\$3	\$2	\$1				\$2
Permit Fees (thousands)	\$38	\$54	\$61	\$38	\$50	\$30	\$43	\$46	\$36				\$44
Inspections (total)	544	519	550	463	551	614	509	621	593				552
Permits Issued (total)	268	266	293	237	327	329	332	351	252				295
Plan Reviews Completed	50	44	83	52	93	47	58	74	54				62
Minimum Housing in Process	242	214	212	220	251	251	249	251	255				238

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3	\$5	\$12	\$4	\$10	\$2	\$5	\$5
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273	\$444	\$199	\$612	\$400	\$600	\$240	\$575
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2	\$2	\$4	\$1	\$1	\$1	\$2	\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31	\$68	\$51	\$27	\$49	\$35	\$39	\$42
Inspections (total)	456	427	698	569	570	547	552	595	556	503	500	531	542
Permits Issued (total)	267	213	300	305	315	333	334	264	279	265	198	239	276
Plan Reviews Completed	66	57	65	65	64	58	70	58	64	50	78	62	63
Minimum Housing in Process	215	225	228	230	240	244	250	228	232	232	232	240	233

Information Technology

Monthly Report – September, 2016

Prepared by: Jamie Metz

- Installed projector, sound system and Smart Board in the large breakroom at Public Works.
- Installed projector, portable sound system and Smart Board in the Directors Conference room for meetings interviews and trainings at Public Works.
- Configured laptops to be used as IT Mobile Training Room (MTR). This can be used at city facilities to avoid taking staff away from normal place of work. This will allow for more flexible training.
- Hosted and attended Cityworks training locally using the new MTR at Public Works. No travel was required for Public Works or IT Staff. Classes covered:
 - Intro to Cityworks 15.1 AMS Training – Parts I & II
 - City Works Designer Training – Parts I & II
- Provided a test and evaluation environment for and assisted with Fire Department Promotion Assessments.
- Provided staff to operate Firehouse for the program testing portion of the Fire Department promotion assessment.
- Configured laptops, scanner and printer for the Police Department Job Fair held at Goldsboro Event Center. Provided onsite IT support for duration.
- Assisted with Police Department promotion assessments.
- Provided a temporary projector to the Paramount to use for Paramount Movie Night while the regular projector is being repaired. Assisted theatre staff with installation and testing of replacement projector so the events can go on as planned.
- Configured Cityworks production server and migrated existing data from the previous version to the new platform.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	296	383	306	355	351	444	419	455	406				379
Tickets Closed	319	354	266	375	322	437	432	458	374				371

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303	319	310	387	416	255	216	312
Tickets Closed	350	276	343	290	261	281	317	284	322	431	249	187	300

Monthly Highlights

- ✓ **Bldg. Maintenance:** 29+ misc items that helped support DGDC's Annual Banquet.
- ✓ **Bldg. Maintenance:** Assisted P&R with all electrical set ups and needs for "Beak Week".

Departments		2016												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	6.0	16.3	5.8	14.2	4.0	7.4	27.7	39.3				13.9
	Lines Camera'd (1000-ft)	4.2	16.7	5.6	3.2	3.4	2.5	0.0	1.0	4.6				4.6
	Water Repairs	28	19	26	21	21	44	21	30	16				25.1
	Sewer Repairs	5	4	10	4	4	3	5	6	5				5.1
	Hydrants Replaced/Fixed	22	8	18	37	8	42	29	23	15				22.4
	Meter Install/Changed	66	67	71	43	52	33	51	58	25				51.8
Bldg Maint.	Radio, Electrical, Bldg	149	142	52	100	183	119	138	213	206				144.7
	Sign Repairs	39	56	74	74	61	67	72	70	61				63.8
Garage	Total Work Orders	337	273	288	301	371	304	353	362	296				320.6
	Total Fuel Cost (x1000)	\$ 58	\$ 49	\$ 53	\$ 51	\$ 55	\$ 48	\$ 57	\$ 62	\$ 45				53.1
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.0	0.8	0.9	0.8	0.9	0.9				0.9
	Recyclables (tons)	101	96	99	77	104	104	95	89	93				95.3
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	1.6	0.8	1.0	1.0	0.9	0.8	0.8				0.9
Cemetery Funerals		7	6	6	8	6	10	7	7					7.1
Streets & Stormwater	Utility Cut Repairs	0	8	16	0	21	25	6	19	2				10.8
	Pot Hole Repairs	100	111	52	151	58	97	30	37	19				72.8
	Streets Swept (miles)	93.3	125	129	83.4	174	193	126	193	93				134.5
	ROW Mowing (ac)	0	0	9	27.0	44.0	63.0	55.0	38.5	24.0				28.9
	City-Owned Lots Mowing	0	0	2	160	122	124	166	156	274				111.6
		2015												
Distribution & Collections	Utility Line Maint (1000-ft)	5.3	4.7	7.3	5.7	21.8	11.8	9.2	11.9	8.9	6.7	12.1	5.9	9.3
	Lines Camera'd (1000-ft)	2.0	0.6	4.7	15.2	6.3	1.5	4.2	5.3	7.1	9.7	4.5	7.0	5.7
	Water Repairs	16	25	13	13	19	21	16	12	20	14	7	12	15.7
	Sewer Repairs	2	8	2	2	2	4	4	4	17	10	8	5	5.7
	Hydrants Replaced/Fixed	0	1	7	28	7	1	3	75	59	48	22	11	21.8
	Meter Install/Changed	70	90	105	102	112	96	45	36	81	97	62	61	79.8
Bldg Maint.	Radio, Electrical, Bldg	71	127	142	162	121	134	113	118	96	119	94	98	116.3
	Sign Repairs	113	59	82	45	96	76	82	70	62	58	17	41	66.8
Garage	Total Work Orders	252	234	195	236	221	294	310	298	252	286	229	256	255.3
	Total Fuel Cost (x1000)	\$ 63	\$ 45	\$ 45	\$ 46	\$ 85	\$ 55	\$ 64	\$ 57	\$ 53	\$ 59	\$ 46	\$ 48	55.5
Solid Waste	Refuse (x1000 tons)	0.9	0.6	0.9	0.9	1.0	0.8	1.0	0.9	0.9	1.0	1	0.87	0.90
	Recyclables (tons)	89	89	125	105	113	88	108	105	51	52	74	112	92.6
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.9	1.0	0.9	0.8	0.9	0.8	0.7	0.9	0.6	0.87	0.79
Cemetery Funerals		4	5	3	4	3	3	4	5	10	4	6	5	4.7
Streets & Stormwater	Utility Cut Repairs	1	0	16	9	2	15	12	11	25	20	3	3	9.8
	Pot Hole Repairs	98	7	84	54	74	48	30	16	36	34	101	49	52.6
	Streets Swept (miles)							159	210	105	205	74.9	87.1	140.1
	ROW Mowing (ac)	0	0	0	22.8	45.0	19.0	42.0	40.5	42.0	0.0	0	0	17.6
	City-Owned Lots Mowing	0	0	0	62	131	127	97	127	66	102	38	0	62.5

Finance Department
Monthly Report - September 2016

Finance Director

FY 2016-17

GENERAL FUND

		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '15-16	FY '16-17	FY '16-17	Collected
Tax Revenues		\$ 1,620,742	\$ 16,403,300	\$ 538,809	3.28%
License & Permits		101,049	401,200	101,394	25.27%
Revenue Other Agencies		4,103,348	17,758,456	4,121,411	23.21%
Charges for Services		1,176,568	4,550,543	1,309,528	28.78%
Capital Returns		1,226,157	337,200	209,463	62.12%
Miscellaneous Revenues		138,672	1,100,000	113,978	10.36%
FB Withdrawal/PO Appropriation			3,316,074		
Total		\$ 8,366,536	\$ 43,866,773	\$ 6,394,583	14.58%
		Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '15-16	FY '16-17	FY '16-17	Collected
Mayor/Council		\$ 107,144	\$ 375,799	\$ 89,626	23.85%
City Manager		338,705	1,259,989	168,098	13.34%
Human Resources Management		150,341	582,355	162,633	27.93%
Community Relations		39,607	133,365	33,310	24.98%
Paramount Theater		102,242	445,060	145,825	32.77%
Goldsboro Event Center			212,118	36,682	17.29%
Inspections		198,662	874,579	179,010	20.47%
Downtown Development		75,244	432,005	138,938	32.16%
Information Technology		229,766	1,406,220	597,588	42.50%
Public Works - Adm.		117,629	458,016	147,476	32.20%
Garage		558,730	1,965,758	553,650	28.16%
Garage Credits		(362,510)	(1,550,000)	(326,309)	21.05%
Building & Traffic Maint.		132,641	550,537	162,905	29.59%
Cemetery		78,528	302,963	79,990	26.40%
Finance		227,592	1,236,989	253,211	20.47%
Office Supplies Credits		(1,574)	(9,000)	(1,354)	15.04%
Planning & Redevelopment		207,395	2,108,795	488,449	23.16%
Postage Credits		(4,009)	(30,000)	(6,067)	20.22%
Streets & Storms - General		370,485	1,637,684	493,566	30.14%
Streets & Storms - Utilities		195,466	771,324	188,251	24.41%
Street Paving		68,155	987,125	217,125	22.00%
Solid Waste		934,447	2,742,551	765,440	27.91%
Engineering		201,175	1,053,000	225,901	21.45%
Fire Department		1,481,688	7,059,239	1,632,886	23.13%
Police Department		1,905,507	9,596,502	2,414,296	25.16%
Special Expense Fees		2,026,048	5,017,669	848,725	16.91%
Parks & Recreation		640,561	3,646,283	893,345	24.50%
Golf Course		200,707	599,848	218,286	36.39%
Total		\$ 10,220,371	\$ 43,866,773	\$ 10,801,481	24.62%

UTILITY FUND					
		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '15-16	FY '16-17	FY '16-17	Collected
Charges for Services		\$ 4,067,386	\$ 15,651,688	\$ 3,789,971	24.21%
Capital Returns		2,420	9,000	6,315	70.17%
Miscellaneous Revenues		37,257	728,000	51,512	7.08%
FB Withdrawal/PO Appropriation			\$ 1,926,535		0.00%
Total		\$ 4,107,063	\$ 18,315,223	\$ 3,847,798	21.01%
		Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '15-16	FY '16-17	FY '16-17	Collected
Distribution & Collections		\$ 523,002	\$ 2,906,276	\$ 782,125	26.91%
Water Treatment Plant		1,365,132	5,480,978	1,047,548	19.11%
Water Reclamation Plant		1,077,299	8,093,839	1,269,200	15.68%
UF - Capital		340,333	886,250	38,985	4.40%
Compost Facility		183,309	947,880	162,891	17.18%
Total		\$ 3,489,075	\$ 18,315,223	\$ 3,300,749	18.02%
DOWNTOWN DISTRICT FUND					
		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '15-16	FY '16-17	FY '16-17	Collected
Tax Revenues		\$ 8,435	\$ 73,833	\$ 1,502	2.03%
Capital Revenue		37	65	40	61.54%
FB Withdrawal/PO Appropriation			33,945		
Total		8,472	107,843	1,542	1.43%
		Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '15-16	FY '16-17	FY '16-17	Spent
Downtown District		\$ 36,175	\$ 107,843	\$ 6,343	5.88%
Total		\$ 36,175	\$ 107,843	\$ 6,343	5.88%
OCCUPANCY TAX FUND					
		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '15-16	FY '16-17	FY '16-17	Collected
Occupancy Tax/Civic Center		\$ 92,938	\$ 529,600	\$ 166,386	31.42%
Occupancy Tax/Travel & Tourism		92,938	132,400	41,597	31.42%
County of Wayne Occupancy Tax			132,400	14,174	
Capital Returns/Misc./Property Sale		\$ 368	\$ 600	\$ 837	0.00%
FB Withdrawal/PO Appropriation		\$ -	\$ 637,401		
Total		\$ 186,244	\$ 1,432,401	\$ 222,994	15.57%
		Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '15-16	FY '16-17	FY '16-17	Collected
Civic Center		\$ 8,656	\$ 1,163,692	\$ 69,906	6.01%
Travel & Tourism		95,247	268,709	55,721	20.74%
Total		\$ 103,903	\$ 1,432,401	\$ 125,627	8.77%

PLANNING DEPARTMENT

MONTHLY REPORT – SEPTEMBER, 2016

Prepared by: Sally Johnson

General Tasks

During the month of September, the Planning staff served as liaison with the Planning Commission and Historic District Commission. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update and a turning movement count inventory. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Work has continued on having case files scanned into the City's system. Code enforcement staff mailed out 37 violation notices and scheduled 61 hours for Community Service workers during the month of September.

2016

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	5	2	6	6	5	4	9	6	4				47	5.0
Historic District Commission														
Certificates of Appropriateness (In-House/Major)	0/1	1/1	2/0	1/0	2/0	0/0	0/0	1/2	0/1				7/5	1/1
Code Enforcement														
Grass Cutting and Illegal Dumping/Cases/ Cost	8/ \$375	0/ \$0	0/ \$0	26/ \$1,320	72/ \$3,830	97/ \$5,135	63/ \$3,750	102/ \$5,750	62/ \$3,505				430/ \$23,665	48/ \$2,629
Repeat Offenders	6	0	0	11	50	71	41	91	52				322	38
Junk Vehicles Tagged/Towed	0/6	8/0	18/2	35/4	24/6	20/0	8/0	18/3	28/6				159/27	18/3
Illegal Signs Removed	48	124	60	14	40	60	42	6	8				402	45

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. Of Adj., Annexations and Subdivisions	4	4	4	9	0	1	4	6	3	10	6	5	56	5.0
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House	4 In-House	2/5 In-House	1/3 In-House	0/1 In-House	0	1/2 In-House	43	4
Code Enforcement														
Grass Cutting	0	0	0	9/ \$600	83/ \$4,715	42/ \$2,235	83/ \$4,585	49/ \$2,840	62/ \$4,125	67/ \$3,635	47/ \$3,080	0/0	442/ \$25,815	37/ \$2151
Repeat Offenders	0	0	0	8	38	34	79	47	58	46	43	0	353	32
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0	0/0	0/0	2/0	20/4	9/2	15/4	54/10	4.5/.8
Illegal Signs Removed	150	150	75	30	150	20	5	5	40	50	82	50	767	64

**ENGINEERING DEPARTMENT
MONTHLY REPORT - SEPTEMBER 2016**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- Construction is approximately 20% complete;
- Projected completion date is December 23, 2016.

Stoney Creek Stream Enhancement – Phase II

- City Engineer is preparing CWMTF cost report, payment request, and required documentation for project reimbursement.

Berkeley Boulevard Widening Project

- Contractor has begun repaving.

New Hope Road Multi-Use Path

- Through the end of September, the project is approximately 45% complete;
- Projected completion date is April 25, 2017;
- Bridge pilings are scheduled to be installed in September.

2015 Priority Sewer Rehabilitation Project – Phase 2

- Phase II construction is approximately 98% complete;
- Waiting on contractor to CCTV sewer lines on Change Order No. 1 to determine additional rehabilitation work.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Additional flow monitoring is complete;
- Final report delivered;
- Construction plans being developed.

Center/Holly Street Water Tank

- Engineering is coordinating with S&ME, Inc. to perform a limited structural evaluation consisting of conducting ultrasonic thickness measurements on the Center/Holly Street tank support structure to measure existing metal thickness and metal loss;
- Engineering is coordinating with TNEMAC to provide a coating recommendation.

Humphrey Street Paving

- The surveying phase for sections of Humphrey Street is underway prior to the design phase.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been completed through the month September 2016.

TIGER Grant Projects

Police Station Evidence/Storage Facility Project

- The building project is currently under evaluation by an architect;
- Staff is awaiting the preliminary report from architect.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Goldsboro Fire Department Monthly Report – September 2016

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- September 10th – Public Education Event – Beak Week Festival – Center Street
- September 11th – Community Outreach – The First Church
- September 11th – Community Outreach – Faith FWP Church
- September 24th – Public Education Event – Kids Fest – Berkeley Mall
- September 28th – Station 1 Tour – First Baptist Church
- September 28th – Public Education Event – Wayne Community College Health and Safety Fair

Working Structure Fires

- 9/10 – 404 Banks Ave.
- 9/13 – 201 Stevens Mill Rd.
- 9/15 – 503 Eunice St.

Working Vehicle Fires

- 9/23 – 412 Lime St.

	<u>2016</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	192	218	216	230	243	229	238	242	247					228
Structure Fires:	5	5	3	8	9	6	3	5	3					5
EMS Calls:	74	68	94	90	81	88	87	80	71					81
Vehicle Accidents:	24	55	45	41	39	36	39	35	51					41
Fire Alarms:	37	30	33	46	60	37	49	52	57					45
Other:	52	60	41	45	54	62	60	70	65					57
Training Hours:	2148	2077	2210	2081	1688	1798	1535	1498	1829					1874
Safety Car Seat Checks:	4	1	5	8	3	11	2	16	28					9
Inspections:	45	90	89	87	100	106	96	84	82					87
	<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	202	210	196	179	187	224	207	181	227	199	207	215	203	
Structure Fires:	8	5	6	9	6	6	5	7	1	7	12	7	7	
EMS Calls:	67	70	91	73	68	75	85	70	91	76	70	82	77	
Vehicle Accidents:	40	33	28	31	25	48	28	28	40	35	44	43	35	
Fire Alarms:	39	46	29	34	40	52	50	31	53	36	39	49	42	
Other:	48	56	42	32	48	43	39	45	42	45	42	34	43	
Training Hours:	2018	2029	2257	1820	1586	1839	1787	2266	2093	2018	1397	995	1842	
Safety Car Seat Checks:	13	9	12	13	11	4	3	9	12	15	4	3	9	
Inspections:	41	56	154	115	123	84	124	74	62	57	52	37	82	

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - September 2016

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for September 2016 were 168 compared to 216 for August 2016.

Property with an estimated value of \$110,164 was reported stolen while property with an estimated value of \$40,138 was recovered.

Officers arrested 217 people and 332 citations were issued during the month. There were 76 drug -related charges.

There were 2 report(s) of assault on an officer.

Revenue collected for September 2016 included:

Police Reports	\$146.00
Fingerprints	\$50.00

UCR COMPARISON & TREND														
	2016	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE														
Homicide		1	1	0	0	1	1	4	0	0				0.8
Rape(&attempts)		0	0	1	1	0	0	1	0	0				0.3
Robbery		11	5	4	8	7	9	4	8	5				6.1
Aggravated Assault		19	20	33	22	16	40	15	22	15				20.2
Simple Assault		48	32	32	41	25	40	43	21	38				32.0
Breaking & Entering		63	38	56	36	41	29	36	29	24				35.2
Larceny		132	111	89	127	126	111	143	124	80				104.3
Motor Vehicle Theft		8	8	7	3	11	11	10	11	6				7.5
Arson		0	0	1	1	0	1	0	1	0				0.4
TOTALS		282	215	223	239	227	242	256	216	168				206.8
	2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE														
Homicide		0	0	0	1	0	1	0	3	1	2	1	0	0.8
Rape(&attempts)		0	0	2	0	0	0	0	0	0	0	0	0	0.2
Robbery		7	3	4	5	2	7	6	4	4	12	21	16	7.6
Aggravated Assault		21	10	26	13	23	45	31	55	21	40	40	38	30.3
Simple Assault		36	20	38	31	43	47	46	41	35	32	27	40	36.3
Breaking & Entering		34	22	27	49	49	57	43	35	51	60	65	49	45.1
Larceny		127	91	124	120	159	134	173	147	159	135	123	150	136.8
Motor Vehicle Theft		5	7	0	8	6	6	15	11	5	7	8	5	6.9
Arson		0	0	0	0	0	0	0	0	0	1	0	1	0.2
TOTALS		230	153	221	227	282	297	314	296	276	289	285	299	264.2

Prepared By: *W. Scott Barnard* SB/FLB/PM[illegible][illegible]

Public Utilities Department Monthly Report- September 2016

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 26 pump stations are operating well with no current problems to report.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

Four hundred and four cubic yards of compost/mulch was sold in September 2016. The Compost Facility is running smoothly.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2016 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	4.491	4.592	4.682	4.712	4.933	5.174	5.067	5.155	5.135				4.883
Sewer**	12.99	16.24	10.37	8.01	9.07	6.98	7.32	6.62	8.34				9.55
CY Compost	482	88	610	496	1,234	510	626	572	404				558

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	4.315	4.659	4.280	4.367	5.579	5.401	5.276	5.106	4.909	4.676	4.460	4.535	4.797
Sewer**	11.94	10.39	13.13	12.08	11.79	8.41	7.63	6.79	7.23	9.21	13.20	12.44	10.35
CY Compost	159	64	469	1032	665	429	286	498	400	184	134	185	375

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

**Travel & Tourism Department
Monthly Report – September 2016**

Prepared by: Amber Hoggard

- 76 inquiries were fulfilled for the month of September by the TTO (Travel & Tourism Office).
- The TTO prepared 55 promotional items for the hotels for overnight guests.
- Total hotel revenue generated in August was \$1,792,812. The YTD increase is 13.1% over 2016.
- Randy Guthrie and Scott Barnard continue working with Kitty Bran, IGOE advertising, to discuss upcoming billboards and advertising.
- On September 20th tourism staff, Parks and Recreation staff and other community entities had a follow up meeting to discuss the outcome of Beak Week and how to improve on next years event.
- The monthly Goldsboro Tourism Council and Wayne County Tourism Development Authority meetings were held on September 28th at the Wayne County Chamber of Commerce.
- Tourism staff met with the local hoteliers on September 27th at Marriot TownPlace & Suites.
- Details for USTA continue with the last meeting being held on September 13th. The event will be held in Downtown Goldsboro on Saturday, October 14th-October 16th.

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2016	\$53,901	\$74,014	\$64,909	\$66,722	\$69,073	\$77,434	\$67,869						\$336,980	\$57,836
2015	\$45,481	\$55,400	\$55,811	\$61,412	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$671,696	\$55,966
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796

K

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: Informal Bid Request #2016-004 – Vegetative Debris Reduction and Informal Bid Request #2016-005 – Bulk Item Removal

BACKGROUND: On October 28, 2016, the City of Goldsboro advertised for a unit price contractor to assist with the reduction and removal of the vegetative debris that is located at the temporary dump site. Also, a bulk item debris removal assistance contractor was solicited for the construction and demolition removal within the City limits.

DISCUSSION: On November 3, 2016, both of these bids were opened with 9 responsive bidders for the vegetative debris reduction and removal and 8 responsive bidders for the bulk item removal. The bids were reviewed by the Public Works Department, checked for accuracy and dependability and found to be in order.

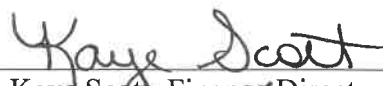
The low bid from Custom Tree Care, Inc. is being recommended in the amount of \$7.35 cubic yard for the bulk item removal.

Martin Edwards and Associates, low bidder for the debris reduction, withdrew their bid due to misinterpretation of the guidelines in the bid proposal related to payment by the cubic yard post grinding vs. pre-grinding. The next low bidder would be GreenCo Services, LLC with a bid of \$4.70 cubic yard.

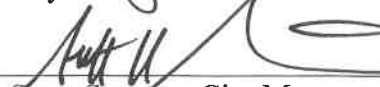
A bid tabulation is attached for information.

RECOMMENDATION: It is recommended that Council, by motion accept the low bid of \$7.35 cubic yard from Custom Tree Care, Inc. for the bulk item removal and \$4.70 cubic yard from GreenCo Services, LLC for the debris reduction and removal. Also, adopt the attached resolution authorizing the City Manager and City Clerk to sign the contract.

Date: 11-4-16


Kaye Scott, Finance Director

Date: 11-7-16


Scott Stevens, City Manager

BID TABULATION

BID REQUEST NO.

IFB2016 - 004

PROJECT NAME

VEGETATIVE DEBRIS REDUCTION & REMOVAL RELATED TO HURRICANE MATTHEW

DATE OF BID OPENING

Thursday, November 3, 2016 @ 2:00 p.m.

	BIDDERS NAME AND ADDRESS	BID BOND	E VERIFY	MINORITY BUSINESS	IRAN DIVESTMENT	BID
1	Martin Edwards & Associates 10335 Ramsey Street **BID WITHDRAWN ** Linden, NC 28356 (910) 591-7420 adunn@mailmea.com	√	√	√	√	\$2.80 / C.Y.
2	GreenCo Services, LLC PO Box 111 Foley, AL 36536 (251) 971-2210 cellison@greencollc.com	√	√	√	√	\$4.70 / C.Y.
3	Graham County Land Company, LLC 750 Tallulah Road Robbinsville, NC 28771 (828) 479- 3581 john@GCLNC.com	√	√	√	√	\$4.95 / C.Y.
4	Greg Gathers, Custom Tree Care, Inc. 3722 SW Spring Creek Ln. Topeka, KS 66610 (785) 478-9805 ggathers@customtreecare.com	√	√	√	√	\$6.45 / C.Y.
5	American Property Experts 606 Sunnyvale Drive Wilmington, NC 28412 (910) 793-1460 bill@tubgrinding.com	√	√	√	√	\$7.30 / C.Y.
6	TFR Enterprises, Inc. 601 Leander Drive Leander, TX 78641 (512) 260-3322 tiffanyw@tfrinc.com	√	√	√	√	\$8.23 / C.Y.
7	Foss Demolition, Inc. 7037 US Highway 70 West LaGrange, NC 28551 (919) 750-5580 rjohnson@fossdemolition.com	√	√	√	√	\$11.35 / C.Y.
8	DRC Emergency Svcs, LLC PO Box 17017 Galveston, TX 77558 (888) 721-4372 ktuentes@drccusa.com	√	√	√	√	\$12.25 / C.Y.
9	Ceres Environmental Services, Inc. 6968 Professional Pkwy East Sarasota, FL 34240 (800) 218-4424 gail.hanscom@ceresenv.com	NO	√	√	√	\$14.86 / C.Y.

BID TABULATION

BID REQUEST NO.

IFB2016 - 005

PROJECT NAME

BULK ITEM (CONSTRUCTION & DEMOLITION) REMOVAL RELATED TO HURRICANE MATTHEW

DATE OF BID OPENING

Thursday, November 3, 2016 @ 2:10 p.m.

	BIDDERS NAME AND ADDRESS	BID BOND	E VERIFY	MINORITY BUSINESS	IRAN DIVESTMENT	BID
1	Greg Gathers, Custom Tree Care, Inc. 3722 SW Spring Creek Ln. Topeka, KS 66610 (785) 478-9805 ggathers@customtreecare.com	√	√	√	√	\$7.35 / C.Y.
2	GreenCo Services, LLC PO Box 111 Foley, AL 36536 (251) 971-2210 cellison@greencollc.com	√	√	√	√	\$9.75 / C.Y.
3	Graham County Land Company, LLC 750 Tallulah Road Robbinsville, NC 28771 (828) 479- 3581 john@GCLNC.com	√	√	√	√	\$12.00 / C.Y.
4	Ceres Environmental Services, Inc. 6968 Professional Pkwy East Sarasota, FL 34240 (800) 218-4424 gail.hanscom@ceresenv.com	√	√	√	√	\$22.98 / C.Y.
5	TFR Enterprises, Inc. 601 Leander Drive Leander, TX 78641 (512) 260-3322 tiffanyw@tfrinc.com	√	√	√	√	\$23.00 / C.Y.
6	DRC Emergency Svcs, LLC PO Box 17017 Galveston, TX 77558 (888) 721-4372 kfuentes@drcusa.com	√	√	√	√	\$23.98 / C.Y.
7	Foss Demolition, Inc. 7037 US Highway 70 West LaGrange, NC 28551 (919) 750-5580 rjohnson@fossdemolition.com	√	√	√	√	\$25.00 / C.Y.
8	Step Construction 3423 Brothers Road LaGrange, NC 28551 (252) 566-2182 stepcons@yahoo.com	√	√	√	√	\$53.00 /C.Y.

RESOLUTION NO. 2016- 89

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DEBRIS
REDUCTION AND REMOVAL CONTRACT AND BULK ITEM REMOVAL
CONTRACT

WHEREAS, on November 3, 2016, the City of Goldsboro accepted vegetative debris reduction and removal bids and bulk item removal bids; and

WHEREAS, removal would be for the vegetative debris already collected within the City and located at a temporary dump site; and

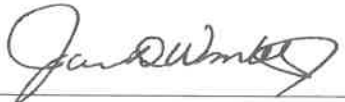
WHEREAS, the bulk item removal would be for the construction and demolition pickup within the City limits; and

WHEREAS, Custom Tree Care, Inc. was the low bidder at a cost of \$7.35 cubic yard for the bulk item removal and GreenCo Services, LLC was the low bidder at a cost of \$4.70 cubic yard for the debris reduction and removal.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and City Clerk are hereby authorized to sign a contract with Custom Tree Care, Inc. for bulk item removal and contract with GreenCo Services, LLC for the vegetative debris reduction and removal.
2. This Resolution shall be in full force and effect from and after this the 7th day of November 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 7, 2016 COUNCIL MEETING

SUBJECT: Veterans Day Parade and Celebration – Street Closing Request

BACKGROUND: A request was received from the Wayne County Veterans and Patriots Coalition requesting permission to close a portion of certain City streets on Friday, November 11, 2016 from 9:00 a.m. to 1:00 p.m. in order to hold a Veterans Day Parade and Celebration.

DISCUSSION: The street closing request is as follows:
Parade Route: Begin on S. Center Street, at the turn around on Ash Street, turn right on W. Mulberry Street, south on N. James, east on W. Pine Street, where it ends.
Staging Areas: South Center Street from Pine Street to Spruce Street; Pine Street from James Street to Center Street.
Additional Closures recommended by the Police Department to manage traffic flow: Center Street from Spruce to Ash; traffic circle at Center and Ash Streets; Mulberry Street from James Street to Center Street; James Street from Mulberry to Pine; Pine Street from James Street to Center Street.
Line up for the parade will be on South Center Street beginning at 9:00 a.m. and the parade will begin at 11:00 a.m. The Police, Fire, Public Works and DGDC offices have been notified of this request.
Staff recommends approval of this request subject to the following conditions:
1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant street closings on Center, Ash, Mulberry, Spruce, Pine and James Streets on November 11, 2016 from 9:00 a.m. to 1:00 p.m. in order that the Veterans Day Parade and Celebration may take place, subject to the above conditions.

DATE: _____

Erin Fonseca, DGDC Promotions Coordinator

DATE: 11-7-16


Scott A. Stevens, City Manager

DOWNTOWN STREET CLOSING

Regulations and Procedures

The following Street Closing Regulations and Procedures document applies to any street closing requests made by a non-city related entity/function to be held within the Municipal Service District Area (map below) located in Downtown Goldsboro and is applicable to any public street or alley ways:

1. A Street Closing Contract (Contract) must be filled out and submitted to the Police Department no later than six weeks prior to the date of the street closing request date.
2. The Goldsboro Police Department will send a signed copy of the Contract to the DGDC for record.
3. The Contract and Street Closing Signature Form must be signed by all parties and submitted to the Police Dept. prior to a formal request to City Council is issued in the form of an Agenda Memorandum prepared by the City Manager's office. Once the City Council approves the Street Closing request, the Police Department will issue the parade/event permit.

Contract

NORTH CAROLINA, WAYNE COUNTY

THIS STREET CLOSING CONTRACT is made on this November 11, 2016, by and between the DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION (DGDC), and Wayne County Veterans & Patriots Coalition (Applicant).

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Applicant has submitted a request to close a street or portions thereof as described by: (describe specifically portion to be closed)

North and South Center St, Spruce to Ash
West Walnut to South James

For the period of time described below:

November 11, 2016 0830-1300
(~~0900-1200~~)

which shall hereinafter be referred to as Request.

2. Applicant must meet the following criteria before request is considered (it is recommended that these take place in chronological order):

- a. Obtain signatures from all property/business owners located within the street closing area that are directly affected by the Request. This applies to all property/business owners within the block of a street to be temporarily closed even if that portion of the street will not be blocked to traffic. Present written documentation with request.
- b. Obtain written documentation from NCDOT approving the Request if any portion of the Request is located on a state maintained street. Present documentation with request. Contact the City Planning Department to verify street ownership. (580-4333)

- c. Submit the above two documentations to the Goldsboro Police Department (contact Major Mike Hopper) along with a detailed written description of the events and activities to take place at the location of the street closing. Include time, date, contact person, contact phone number, as well as the general activities that will take place.
- d. Major Hopper will then submit the documentation to the City Manager's office. The street closing request will be prepared in the form an Agenda Memorandum by city staff for City Council approval. Once approval is granted by the City Council, the Police Dept. will issue a parade/event permit to the requested party.

It is further agreed that:

3. Applicant will not allow any alcoholic beverages to be consumed or transported along public rights-of-way including streets or sidewalks. Alcoholic beverages are to be contained within private property boundaries.
4. Applicant will respect neighboring property/business owners with respect to noise.
5. Applicant will completely rid the street(s)/sidewalk areas of any litter/trash created by the street closing event immediately after said event.
6. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
7. Should the Applicant desire to deviate from Contract in any respect, the Applicant will lose the privilege of any further street closing requests, whether specified in this Contract or any future requests.
8. The following conditions pertain to this application:

In witness whereof, the parties have executed this agreement as of the day and year stated above.

Goldsboro Police Department

By: _____

Chief of Police

Downtown Goldsboro Development Corporation

By: _____

DGDC Director

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE FOREGOING.

Applicant

Vic Miller 210-862-3372

Printed Name

6

Downtown Street Closing Signature List

Business Name / Address	Signature	Date
Aeris electrolux 156 S center	[Signature]	10/3/16
Salon 15 150 S center st	[Signature]	10-13-16
Carolina Pine	Kathy [Signature]	3 Oct 16
Thai Garden	[Signature]	10-3-16
The Laughing Owl	[Signature]	10-3-16
Citi Trends	[Signature]	10-3-16
Zenurban 7 Global	[Signature]	10/3/16
[Signature]	[Signature]	10-3-16
Carolina Outreach	[Signature]	
Ed's Southern Foods	[Signature]	10/3/16
[Signature]	[Signature]	10/3/16
Southern Magnet	[Signature]	10/3/16
Kinetic Minds	[Signature]	10/3/16
One thirty red boutique	[Signature]	10/3/16

[illegible]

**GOLDSBORO POLICE DEPARTMENT
PARADE/PICKET APPLICATION**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **parade** shall be conducted on the public ways of the City; and no person shall inaugurate, promote or participate in any such parade unless the parade is conducted in conformity with the requirements set out herein and unless a permit has been obtained from the Chief of Police or his designated representative **at least seventy-two (72) hours prior to the time the parade is scheduled.**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **picketing** shall be conducted on the public ways of the City; and no person shall participate in the same unless a permit has been obtained from the Chief of Police or his designated representative **at least twenty-four (24) hours prior to the time the picketing is scheduled to begin.**

Date of Application: Sept 20, 2016

1. Name of organization or group seeking permit: Wayne County Veterans & Patriots Coalition.

2. Purpose of parade or picket: Veterans Day Parade

3. Location(s) where picket or parade will occur: North & South Center Street.

4. Date and hours for which permit is sought: November 11, 2016 0900-1300

5. Expiration time of permit: November 11, 2016 1300.

6. Number of persons participating: 100-150

a. Are persons below the age of 18 participating? unknown.

b. If yes, how many? _____

7. Number and type of vehicles participating: 110-130 Vehicles unknown.

8. A. Assembly area: North & South Center and East & West Spruce St.

B. Disassembly area: North & South Center and East & West Spruce St.

C. Has permission been granted for use of A. and/or B. above? _____

9. Name of person applying for the permit: Victor Miller

10. Person in charge of activity who will accompany it and carry permit at all times:

(Name and Address) Victor Miller 148 Oxford Drive Goldsboro NC 27534

11. Other members of parade or picket committee: Bill Graham 919-394-2200, Melissa Watkins 919-273-1453, Sandy Lugo 919-731-1490

12. Other groups or organizations participating: VEW Post 2615, American Legion Post 11 Marine Corps League Goldsboro, DAV chapter 45

13. Remarks: Staging Area will be on East & West Spruce, head towards Ash on S. Center St, use the turn around on Ash & Centre, return on N Center. Turn right on West Mulberry, Turn left South James St, and return to James & Spruce


Signature of Applicant

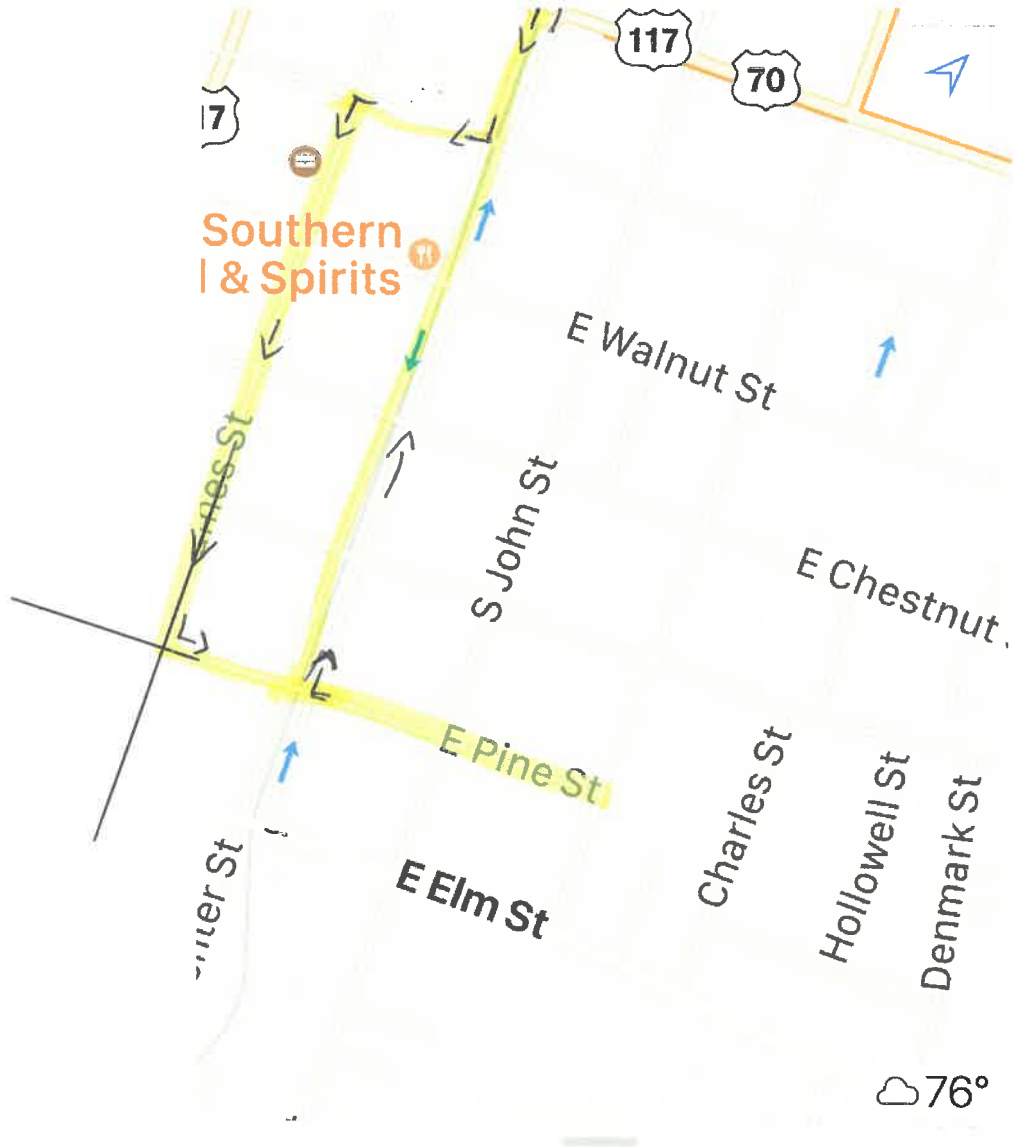
Victor M. Miller
Printed Name of Applicant

148 Oxford Drive
Street Address

Goldsboro NC
City State

(xxx) xxx-xxxx 210-862-3372
Telephone Number

If application is approved, a permit will be issued, which must also be signed by the applicant acknowledging understanding and agreement to abide by the requirements of the attached ordinances.





City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

PROCLAMATION

VETERANS DAY

WHEREAS, Veterans Day was once known as Armistice Day, proclaimed by President Woodrow Wilson in 1919, to remind Americans of the tragedies of war; and

WHEREAS, in 1938, Congress passed a bill that each November 11 shall be "a day dedicated to the cause of world peace and hereafter celebrated and know as 'Armistice Day'"; and

WHEREAS, in 1954, Congress changed the name to Veterans Day, in order to honor all American Veterans of all wars; and

WHEREAS, through their commitment for freedom, America's Veterans have lifted millions of lives and made our country and the world more secure; and

WHEREAS, with respect for and in recognition of the contributions our service men and women have made to the cause of peace and freedom around the world.

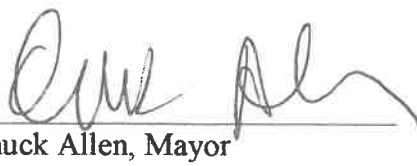
NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim November 11, 2016 as

VETERANS DAY

in the City of Goldsboro and urge all citizens to remember the service and sacrifice of our veterans who defend our freedom and preserve our way of life.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 7th day of November, 2016.




Chuck Allen, Mayor

NOTICE OF PUBLIC HEARING
BEFORE THE BOARD OF ADJUSTMENT
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

Notice is hereby given that a public hearing will be held before the Board of Adjustment of the City of Goldsboro, North Carolina, on **Monday, November 14, 2016 at 7:00 p. m.**, in the Council Chambers upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina.

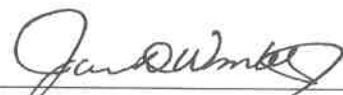
A-5-16 Michael McDonald – South side of East Walnut Street between Madison Avenue and Best Street

The Wayne County Tax Identification No. is 3509-63-6166. The property has a frontage of 160 ft., a depth of 248 ft. and a total area of 39,715 sq. ft., or .912 acres.

The applicant requests a variance of the City's requirement that an accessory structure must be located within the rear yard of a residential dwelling and a variance of the side yard setback from 16 ft. to 7.5 ft.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at 919-580-4330 at least four days prior to the meeting.


Sally S. Johnson, Secretary
Board of Adjustment


James D. Womble, City Attorney

PUBLISH: October 27, 2016
 November 3, 2016

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

NOTE RESCHEDULED DATE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m. on Monday, November 7, 2016.**

Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott Lane between Patetown Road and North William Street

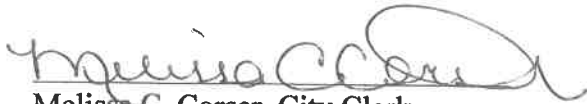
The Wayne County Tax Identification No. is 3601-62-0067. The property has a frontage of approximately 420 ft., an average depth of approximately 1,086.5 ft. and a total area of approximately 10.04 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is Office and Institutional-1 Conditional District to allow a church and related facilities. Development plans would be approved separately.

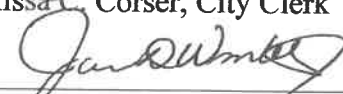
Z-9-16 Patricia Carter-Barden – Northeast corner of Central Heights Road and Longleaf Avenue

The Wayne County Tax Identification No. is 3529-57-6182. The property has a frontage of 175 ft. on Central Heights Road, a frontage of 202 ft. on Longleaf Avenue and a total area of approximately 35,350 sq. ft., or 0.81 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is General Business Conditional District with no use proposed. Development plans would be approved separately.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: October 20, 2016
 October 27, 2016

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF AN
INTERNET CAFÉ/SWEEPSTAKES FACILITY
(ELECTRONIC GAMING OPERATION)

NOTE RESCHEDULED DATE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, November 7, 2016, at 7:00 p. m., in the Council Chambers, City Hall to consider the issuance of a Conditional Use Permit to allow the operation of an internet café/sweepstakes facility (electronic gaming operation).

CU-13-16 Tom Britt – Southwest corner of North Berkeley Boulevard and New Hope Road

The Wayne County Tax Identification No. is 3529-18-4150 (Part) and the address is 1813-C and D North Berkeley Boulevard. The property has a unit frontage of approximately 40 ft., a unit depth of approximately 25 ft. and a total unit area of approximately 1,000 sq. ft.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: October 20, 2016
 October 27, 2016