



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
NOVEMBER 6, 2017



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

- a. First Quarter Update (Finance) ***Attachment Included**
- b. Discussion Items (Mayor Pro Tem Foster)
 - 1. Employment requirements for the staff of the City of Goldsboro.
 - 2. What steps are being taken to obtain Calea Accreditation and what is the time table on said accreditation?
- c. Federal Surplus Vehicles (Police)
- d. Summer Youth Employment 2017 Final Report (Community Relations) ***Attachment Included**
- e. Council Meeting Dates for 2018 (City Manager) ***Attachment Included**
- f. NLC Voting Delegate (City Manager)
- g. Mission/Vision Statements (City Manager)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Pastor Glenn Phillips, Jr., First Baptist Church)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A.1 Minutes of the Work Session and Regular Meeting of July 17, 2017
- A.2 Minutes of the Work Session and Regular Meeting of September 18, 2017
- A.3 Minutes of the Work Session and Regular Meeting of October 2, 2017

VI. PRESENTATIONS

- B. Law Enforcement Appreciation Day Proclamation

VII. PUBLIC HEARINGS

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- C. Informal Bid Request IFB2017-019 Abatement and Demolition of Condemned Properties (Finance)
- D. Resolution Amending the Water and Sanitary Sewer Rates (Finance)
- E. Purchase of Trailer for Stormwater Division (Finance)
- F. Employee Benefit - Life Insurance (Finance)
- G. Historic Properties Donation (Downtown Goldsboro)
- H. Golden LEAF Foundation Grant Funding (City Manager)
- I. CU-14-17 Salem Leasing Corp. – Southwest corner of US Highway 117 South and Vann Street (Planning)
- J. CU-16-17 Michael Scales – Southwest corner of North William Street and Beech Street (Planning)
- K. S-5-17 Michael Harold Barfield (2-Lot Preliminary Subdivision Plat) (Planning)
- L. Site Plan Revision- Five Points Shopping Center (Addition of State Employee's Credit Union ATM Kiosk) (Planning)
- M. Site and Landscape Plan - Robert W. Boyd (Office Use Conversion) (Planning)
- N. Site and Landscape Plan – Former Fire Station (109 East Ash Street) (Planning)
- O. Deletion of ETJ: 1. Pate Property 2. Mills Property (Planning)

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

XI. CITY MANAGER'S REPORT

GA/ms

Removed

XII. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS

XIII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

P. Veterans Day Proclamation

XIV. CLOSED SESSION

XV. ADJOURN

FY 2017-18 First Quarter Financial Update



North Carolina

www.goldsboronc.gov

Council Meeting
November 6, 2017

General Fund – Collections

(Comparison to 1st Quarter 2016)

	2017	2016	Difference
1 Taxes	\$ 1,984,964	\$ 538,809	\$ 1,446,155
2 Permits	111,054	101,394	9,660
3 Utility Franchise	613,431	623,341	(9,910)
4 Refuse	785,557	790,597	(5,040)
5 Golf Course	164,173	136,898	27,275
6 Paramount	11,276	13,730	(2,454)
7 Investment Earnings	9,240	4,991	4,249
8 Recreation Fees	40,612	41,144	(532)
*9 Sales Tax	2,209,277	2,062,816	146,461
10 Totals	\$ 5,929,584	\$ 4,313,720	\$ 1,615,864

*Sales Tax: (Collections received July – September but accrued (90 days) to previous FY for 12 full months of sale tax revenues)

General Fund Collections

1st Qtr. - July – September 2017

	<i>Adjusted</i>	<i>Actual</i>	<i>YTD%</i>
	<i>Budget</i>	<i>Collections</i>	<i>Collections</i>
1 Taxes	16,338,000	1,984,964	12.15%
2 Licenses & Permits	365,400	111,054	30.39%
3 Revenues Other Agencies			
4 **Local Option Tax	8,587,792	2,209,277	25.73%
5 Utility Franchises Tax	2,850,800	613,431	21.52%
6 ABC Revenues	230,000	41,369	17.99%
7 Beer & Wine Taxes	168,670	-	0.00%
8 Powell Bill	953,056	477,316	50.08%
9 Service Fees from UF	2,623,531	655,883	25.00%
10 Grants/Other Revenues	2,488,308	3,109,819	124.98%
11 Total	34,605,557	9,203,113	26.59%

****Year End Accrual (90 days) to reflect full 12 months of sales tax revenue - \$2,209,277**

General Fund Collections

1st Qtr. - July - September 2017

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
12 Charges for Services			
13 Refuse Services	3,250,000	785,557	24.17%
14 Cable TV	257,630	63,115	24.50%
15 Paramount Theater	170,000	11,276	6.63%
16 Recreation Fees	127,400	40,612	31.88%
17 Golf Course Fees	553,800	164,173	29.64%
18 Event Center	92,000	24,635	26.78%
19 Other Misc. Revenues	178,800	92,648	51.82%
20 Total	4,629,630	1,182,016	25.53%
21 Capital Returns & Misc. Revenues			
22 Investment Earnings	19,000	9,240	48.63%
23 Street/Storm Drain. Assessments	200	25	12.50%
24 Sale of Property	245,000	13,770	5.62%
25 Other Misc. Revenues	1,188,000	78,178	6.58%
26 Total	1,452,200	101,213	6.97%
General Fund Revenue Totals	\$ 40,687,387	\$ 10,486,342	25.77%

Stormwater Fund Collections

1st Qtr. - July - September 2017

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Stormwater Fund Totals	\$ 1,073,672	\$ 81,903	7.63%
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Utility Fund – Collections

(Comparison to 1st Quarter 2016)

	2017	2016	Difference
1 Current Water	\$ 1,501,808	\$ 1,464,655	\$ 37,153
2 Current Sewer	1,935,498	1,841,789	93,709
3 Late Payment Fees	85,904	93,099	(7,195)
4 Tap Fees	7,875	12,175	(4,300)
5 Compost Fees	13,616	18,195	(4,579)
7 Investment Earnings	7,263	3,895	3,368
8 Totals	\$ 3,551,964	\$ 3,433,808	\$ 118,156

Utility Fund Collections

1st Qtr. - July - September 2017

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
1 Charges for Services			
2 Current Water Charges	5,850,000	1,501,808	25.67%
3 UF - SJAFB	1,270,000	397,125	31.27%
4 Current Sewer Charges	7,900,000	1,935,498	24.50%
5 Late Payment/Svc. Fees	338,500	85,904	25.38%
6 Applied Deposits	205,000	46,400	22.63%
7 Reconnections Fees	12,000	3,104	25.87%
8 Water/Sewer Taps	30,000	7,875	26.25%
9 Compost Revenues	35,000	13,616	38.90%
10 Total	15,640,500	3,991,330	25.52%
11 Capital Returns & Misc. Revenues			
12 Investment Earnings	13,293	7,263	54.64%
13 Capital Project Transfer	200,000	-	0.00%
14 Other Misc. Revenues	720,900	456,169	63.28%
15 Total	934,193	463,432	49.61%

Utility Fund Revenue Totals \$16,574,693 \$4,454,762 26.88%

DGDC & Occupancy Tax Collections

(Comparison to 1st Quarter 2016)

	2017	2016	Difference
<u>DGDC</u>			
1 Taxes	5,681	1,502	4,179
2 Investment Earnings	91	40	51
3 Totals	\$ 5,772	\$ 1,542	\$ 4,230
<u>Occupancy Tax</u>			
4 Tax Collections	276,188	222,157	54,031
5 Investment Earnings/ Misc. Revenues	1,307	837	470
6 Totals	\$ 277,495	\$ 222,994	\$ 54,501

DGDC & Occupancy Tax Collections

1st Qtr. - July – September 2017

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
<u>DGDC</u>			
1 Taxes	71,236	5,681	7.97%
2 Investment Earnings	90	91	101.11%
3 Total	\$ 71,326	\$ 5,772	8.09%
<u>Occupancy Tax</u>			
4 Occupancy Tax - Civic Ctr.	675,000	180,773	26.78%
5 Occupancy Tax - T & T	165,000	45,193	27.39%
6 County of Wayne Occp. Tax	165,000	50,222	30.44%
7 Investment Earnings	600	1,307	217.83%
8 Total	\$1,005,600	\$ 277,495	33.85%

Actual Collections

(Comparison to 1st Quarter 2016)

	2017	2016	Difference
1 General Fund	10,486,342	6,394,583	4,091,759
2 Utility Fund	4,454,762	3,847,798	606,964
3 Downtown Development	5,772	1,542	4,230
4 Occupancy Tax	277,495	222,994	54,501

Actual Expenditures

Comparison with Adjusted Budget

	2017		2016	
1 General Fund	\$	13,589,675	\$	10,801,481
		(28.80%)		(24.62%)
2 Utility Fund	\$	4,157,744	\$	3,300,749
		(17.05%)		(18.02%)
3 Stormwater Fund	\$	52,920		
		(4.93%)		
4 Downtown Development	\$	4,457	\$	6,343
		(5.39%)		(5.88%)
5 Occupancy Tax	\$	490,607	\$	125,627
		(27.37%)		(8.77%)

General Fund Attrition (Salaries/Fringes)

1. Budgeted Attrition (Entire Year)	\$ 750,000
2. 1 st Quarter Budgeted Attrition	187,500
3. 1 st Quarter Actual Attrition	252,099
4. 1 st Quarter Savings	64,599
5. Departmental Vacancies (General/Other)	24/4

General Fund Attrition (Health Insurance)

1. Budgeted Attrition (Entire Year)	\$ 100,000
2. 1 st Quarter Budgeted Attrition	25,000
3. 1 st Quarter Actual Attrition	75,041
4. 1 st Quarter Savings	61,216
5. Opt Out City's Insurance Coverage (General/Other)	17/4

Fund Balance

Adopted Budget Appropriations

FY 2017-18

1. General Fund	None
2. Utility Fund	None
3. DGDC	None
4. Occupancy Tax Fund	None

Fund Balance
Council Appropriations
FY 2017-18

1. General Fund **\$110,000**

- a. Humphrey/Dakota St. Paving \$75,000
- b. YMCA Donation \$35,000

2. Utility Fund **\$ 16,029**

3. DGDC **None**

4. Occupancy Tax Fund **\$600,000**

- a. SJAFB Fitness Center Construction

Bond Ratings Update

Standard & Poor's Ratings Services and Moody's has assigned the following ratings to Goldsboro:

Standard and Poor's Rating Services:	AA-
Moody's Investors Services	Aa2

City of Goldsboro Summer Youth Employment Initiative

Final Report - Summer 2017

Background: In February 2017, the Community Relations Department was tasked with researching Summer Youth Programs for Council. It was March 2017 when Council authorized the Department to develop and implement a Comprehensive Youth Employment Program. The City of Goldsboro Summer Youth Employment Initiative Program launched on April 6, 2017 with Sponsoring Partners (Goldsboro Housing Authority, WCC, & NCWorks Career Center). Applications were taken until May 1, 2017 for various positions (i.e., Office Assistants, Camp Counselors, Pharmacy Dispensing Tech., Civil Engineer Apprentice, Laborers, Office Clerks, and Social Media Assistant to name a few).

As part of the program, Youth Employees worked for six (6) weeks within one of two designated Track Sessions for sixteen (16) hours per week. They also participated in soft skills trainings and excursions for four (4+) hours per week. Training was provided by Wayne Community College to enhance Youth Employees' workforce development and financial literacy skills. Excursions included: Meet & Greet with Local Government and Community Partners; Capital Area Visit; & Day Visit to Beaufort. Participants also attended the City of Goldsboro Employee Appreciation Cookout in August.

2017 Program Schedule

Track One - 29 Youth June 12th - July 21st	Track Two - 31 Youth July 10th - August 18th
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Excursions

(Track 1 - July 6th; July 7th; & July 21st)
(Track 2 - July 14th; July 28th; & August 11th)

Trainings

(Track 1 - June 16th; June 30th; & July 14th)
(Track 2 - July 21st; August 4th; & August 18th)

Snapshot 1: Age of All Applicants

Age 13	Age 14	Age 15	Age 16	Age 17	Age 18	Age 19+	No Age	Total Apps Rec'd
5	91	63	61	36	19	8	11	294

Snapshot 2: Eligibility for All Applicants

Total Apps Rec'd Eligible for Interview	Total Apps Rec'd Not Eligible for Interview
194	100

Eligibility Requirements

Age 14-18;
Live within the Goldsboro City limits;
Attend mandatory program orientation at WCC; and
Other eligibility requirements based on final job placement

Snapshot 3: Interview Scores

Interviews were conducted on May 8th - 12th; 15th; and 16th. Interviews were performed by the staff of the sponsoring partners of the program. The interview set-up was a two person interview team that consisted of 25-minutes of questions and 5-minutes of feedback to the applicant. There were eight (8) questions; point scale was 1-5; and allowed for a maximum total of points to be forty (40) from each interviewer. Applicants had to score 60 or higher to be recommended for a position within the program.

Interview Results

Points Below 60	Points Above 60	No Shows	Canceled	Total
105	68	20	1	194

Snapshot 4: Projected Outcome

The City of Goldsboro projected funding sixty-eight (68) youth employees for the City of Goldsboro Summer Youth Employment Initiative Program. Forty-seven (47) that were to be selected through the Selection Committee; as well as, fifteen (15) Lifeguards and six (6) Camp Counselors.

The estimated cost to the City was projected to be approximately \$94,550. The Housing Authority of the City of Goldsboro committed to funding thirteen (13) additional youth employees for the Program.

Snapshot 5: Age of Selected Youth Employees

Age 13	Age 14	Age 15	Age 16	Age 17	Age 18	Age 19+	No Age	Total Selected Youth Employees
0	21	11	16	11	1	0	0	60

Snapshot 6: Worksite Positions

60 Youth Employees were Assigned to the List of Designated Worksites

Artis Daily Bread (WCC) - 2	Bethel Church - 2
City of Goldsboro - 19	Goldsboro Housing Authority Offices - 10
Habitat for Humanity - 2	NCWorks - 2
WAGES - 3	New Life Childcare - 2
Rebuilding Broken Places - 2	Attorney Robert E. Fuller, Jr. - 2
Save the Family Childcare - 2	WCC (Counseling Services) - 1
Wayne County Cooperative Ext. - 1	Wayne County Public Schools - 2
Worrells Contracting - 2	Seymour Johnson Air Force Base - 6

Snapshot 7: Demographics for Selected Youth Employees

Low Mod	
51	85%
Non Low Mod	
9	15%
60	

The percentages provided are based on the selected youth employees' Household Incomes compared to the 2017 Median Family Income for Goldsboro, which is \$45,000. All Income limits are available on the HUD Exchange <https://www.huduser.gov/portal/datasets/il.html#2017>.

District 1	District 2	District 3	District 4	District 5	District 6	ETJ	Total Selected Youth Employees
13	4	8	8	14	7	6	60

ETJ = City of Goldsboro's extraterritorial jurisdiction
 4 in ETJ funded by GHA

Female	Male
31	29
60	

African American	White	Asian	Hispanic	Total Selected Youth Employees
53	4	1	2	60

Snapshot 8: Selected Youth Employees by High Schools

Goldsboro HS	27	Rosewood HS	1
Charles B. Aycock HS	4	Spring Creek HS	2
Eastern Wayne HS	17	Wayne Country Day School	1
Wayne Early Middle College HS	6	Wayne Christian School	1
		Wayne School of Engineering	1
		Total	60

Snapshot 9: Age and Salaries of All Summer Youth Employees

\$ 80,711.14

Selected Summer Youth Employees

Age 13	Age 14	Age 15	Age 16	Age 17	Age 18	Age 19	Total Selected Youth Employees
0	21	11	16	11	1	0	60

Salaries Expense Reflects the **47** Selected Youth Employees funded by the City **\$31,030.19**

Salaries Expense Reflects the **13** Selected Youth Employees funded by GHSA **\$10,695.28**

Excursions expense for both Tracks for Capital Area Visits & Day Visits to Beaufort = **\$7,150.04**

Life Guards and Camp Counselors

Age 13	Age 14	Age 15	Age 16	Age 17	Age 18	Age 19-23	Total Life Guards and Counselors Age 14-18
0	0	1	3	6	8	7	25

Salaries Expense Reflects **18** Life Guards & Camp Counselors 14-18 of Age **\$31,835.63**

Snapshot 10: Similar Youth Employment Program Comparison (Goldsboro pop. 36,437)

Raleigh, NC (pop. 403,892)

Teens Ages: 15-18
 # Employed Youth: 184
 # of Weeks: One - 9 weeks
 20-30hrs @ \$7.25
 Funding Source: **\$220,000** - City
 Offered Life Skills Development
 Process begins the first of February, interviews are completed by the end of March, and hiring notification is made mid-April of each program year.

Durham, NC (pop. 228,330)

Teens Ages: 14-24
 # Employed Youth: 241
 # of Weeks: One - 6 to 8 weeks
 30hrs @ \$7.25/\$8.00
 Funding Source: **\$290,000** - City, County, Public School, WIOA, & Local Employers
 Offered Life Skills Workshops
 Process begins late February to early April, interviews are conducted late April to Early May, and hiring notification is made mid-May of each program year.

Town of Chapel Hill, NC (pop. 59,246)

Teens Ages: 14-18 HUD-LMI
 # Employed Youth: 29
 # of Weeks: One - 6 to 7 weeks
 20hrs @ \$7.25
 Funding Source: **\$30,000** - CDBG (No more than \$40,000 provided)
 Offered Employment Preparation
 Process begins January to March, interviews are immediately after deadline, and hiring notification is made by June.

Winston-Salem, NC (pop. 229,617)

Teens Ages: 15-19 Income-Based
 # Employed Youth: 162
 # of Weeks: One - 7 to 8 weeks
 20hrs @ \$7.25
 Funding Source: **\$175,000** - City & Winston-Salem Urban League
 Offered Soft Skills Development
 Process begins the last week of April to the last week of June, interviews are completed immediately after the deadline, and hiring notification and job placement is made in July.

Greenville, NC (pop. 84,554)

Teens Ages: 16-21
 # Employed Youth: 25
 # of Weeks: One - 7 weeks
 29hrs @ \$7.25
 Funding Source: **\$36,794** - City
 Offered Employment Preparation
 The program is year-round through Greenville NC Works Center funded by WIOA. The City funds youth that are typically already within the program for the summer that are 16-21.

Cumberland County, NC (pop. 319,431)

Teens Ages: 16-24 Income-Based
 # Employed Youth: 175
 # of Weeks: One - 5 weeks
 35hrs @ \$7.50
 Funding Source: **\$229,688** - WIOA
 Offered Workforce Development
 The program is year-round through Cumberland NC Works Center funded by WIOA. In-school youth are still encouraged to apply in the summer months if funding is available for job placements.

Summer Youth Employment Initiative Program Committee Feedback

Application Process:

- * Specifically identify which school schedules are not conducive to certain tracks. The students/parents did not recognize this on their own.
- * Application requested most of the needed information. However, requesting more specific information about their skills or the type of work they would like to do may be an added plus to the selection process.
- * Parameters regarding city-limits, low-income, or other should be continually reiterated by all Sponsoring Partners.
- * Interviewing every single person that met the threshold criteria was a good experience for youth that might not get that exposure any other way.

Information Session:

- * Good time frame. Pre-registration for information session and maybe offer multiple sessions.
- * To help stay on-time stick to the Agenda's pre-arranged speakers.
- * Most individuals' favorite part seemed to be the "What Not to Wear" presentation.
- * Create a more substantive financial literacy/savings component for the mandatory information session for non-selected applicants to benefit since they will not receive the extensive training from the program.

Selection Process:

- * Honestly, it was all-hands on deck, but it was also very efficient. Small group selection from the key partners was a good plan. So far, claims of favoritism or weird selection processes were rare.
- * Numerical grading and value system worked very well. If new interviewers are used next year prep them to use numerical grading and value system to prevent grading anomalies.
- * Can't think of the best way to contact applicants, but it did seem to be helpful to use multiple forms of communication between the letters, emails, and phone calls. Although, it has been expressed that some applicants were not notified.
- * Selection committee should be employees from Sponsoring Partners.

Employment/Partnership Process:

- * The ability to mirror WIOA practices was so beneficial! It felt more organized and settled that way.
- * Offer training days earlier in the week so youth may be exposed to programs and campus life (with campus closed on Fridays). Add the "Working Smart" Course to prepare youth before getting to their employers.
- * Equal oversight by all Sponsoring Partners.
- * Most employers seemed responsive and happy with their experience. Having a dedicated supervisor is key to success though. There were some that were more involved than others and it makes a difference.
- * If the program is expanded, offer employers the option to participate at their own cost. This would be a sustainability measure.

Possible Funding Opportunities

- Youthbuild
- Workforce Innovation and Opportunity Act (WIOA) Formula-Funded Grants
- General Funds
- Community Development Block Grant (CDBG)

Staff Recommendation:

Due to this being a new program for the City there is still a need for capacity building. It is recommended providing slots for no more than sixty (60) youth participants for Summer 2018. This will allow the City to continue to develop and strengthen skills, instincts, abilities, processes and resources for capacity building and sustainability measures.

If City Council decides to implement the program with Sponsoring Partners, it is recommended to continue partnering with Goldsboro Housing Authority, Wayne Community College, and NCWorks Career Center if those partners agree. But also partner with Wayne County Public Schools System and other appropriate partners identified prior to the beginning of the program's next cycle.

It is recommended to not seek funding through Youthbuild. The Youthbuild funding has been designated primarily for programs that provides job training and educational opportunities for at-risk youth ages 16-24 while constructing or rehabilitating affordable housing for low-income or homeless families in their own neighborhoods. It will not allow for the program to offer various positions (i.e., Office Assistants, Camp Counselors, Pharmacy Dispensing Tech., Civil Engineer Apprentice, Laborers, Office Clerks, and Social Media Assistant to name a few).

Wayne Community College (WCC) is currently a Grantee for Workforce Innovation and Opportunity Act (WIOA) funding. It is recommended that the City discuss with WCC the possibilities of the City pursuing funding from WIOA or partnering with WCC through their Grantee status to expand the scope and target audience of the program.

It is recommended that the City does not exceed funding of \$40,890 for forty-seven (47) youth participant slots by allocating \$31,320 from General Funds and \$9,570 from CDBG as Economic Development. Also, recommended is to hire a part-time Summer Youth Employment Advisor to assist with the program - (Salaries expense projected to be approximately \$4,400). Additional youth participant slots of no more than thirteen (13) is recommended to be funded from Sponsor Partner(s) when cash support for the program is available.

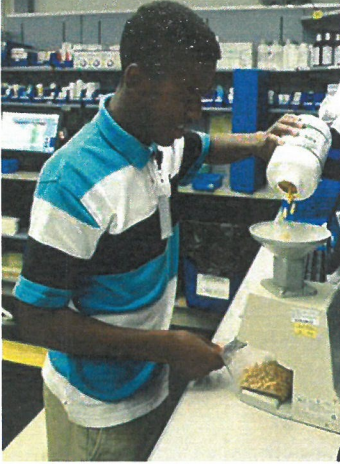
Youth Recommendation:

It should be noted that youth within the program suggested that the program be funded again. They really enjoyed and found useful the trainings and excursions. Although some did not enjoy the tour in the Legislative Building, most enjoyed the tours to the Museum of History & Museum Natural Sciences Tour. The consensus from the participants was that the Beaufort Trip with the boat ride and trip to the Aquarium was the favorite of all. They did suggest offering more work hours and/or increasing the pay for next year.

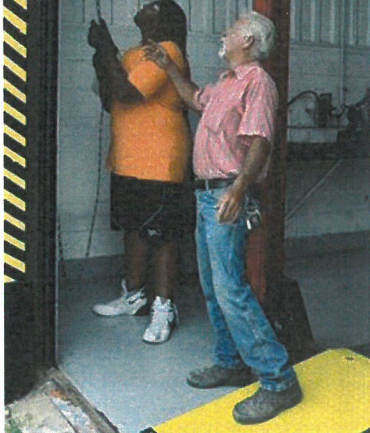
Recommended 2018 Summer Youth Initiative Employment Program (SYEI) Timeline for logistical information.

Dates	Activity
November 10, 2017	SYEI Selection Committee will schedule Track Session(s), Trainings/Excursions, Information Session, Interview Dates, and Youth Employees & Worksites Orientations
November 20, 2017	Submit SYEI Application and Program Logistics to be approved for dissemination
December 18, 2017	Dissemination of SYEI Application Information (Official Open Date) and begin the process for recruiting Worksites
February 19, 2018	Application and Worksite Request Form Close Date
February 20, 2018 - March 2, 2018	SYEI Selection Committee will screen and select applicants that complied and completed the application requirements to be interview and Worksites will be
March 6, 2018	Acceptance and Denial Letters for Eligibility of SYEI Program mailed & emailed Youth Applicants and Worksites
March 6, 2018 - March 16, 2018	Schedule and confirm interviews with eligible selected Youth Applicants; Confirm all Worksite Agreements and Job Description Forms
Three Weeks in April	Interviews of eligible selected Youth Applicants
By mid-May	Acceptance and Denial Letters for employment in the SYEI program mailed & emailed; Worksites will be notified of Youth Employees that have been placed at their sites
Fourth Week in May	Youth Employees and Worksites Orientations will be held for both Track Sessions
As mention above, dates for Track Session(s), Trainings, and Excursions will be determine on November 10, 2017 and presented for approval on November 20, 2017	

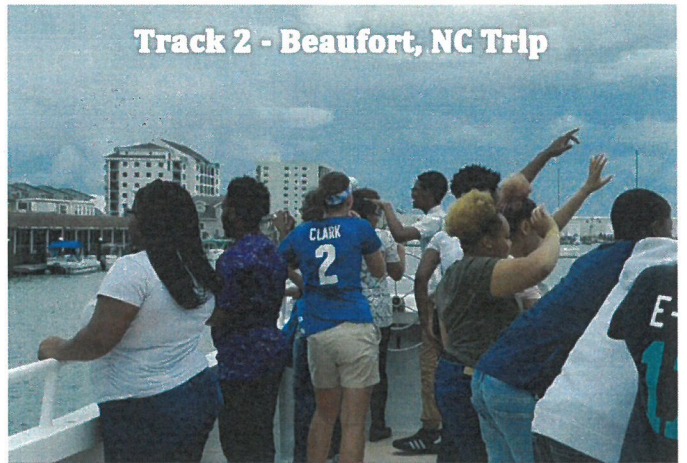
**Track 2 - SJAFB 4th
Medical Pharmacy**



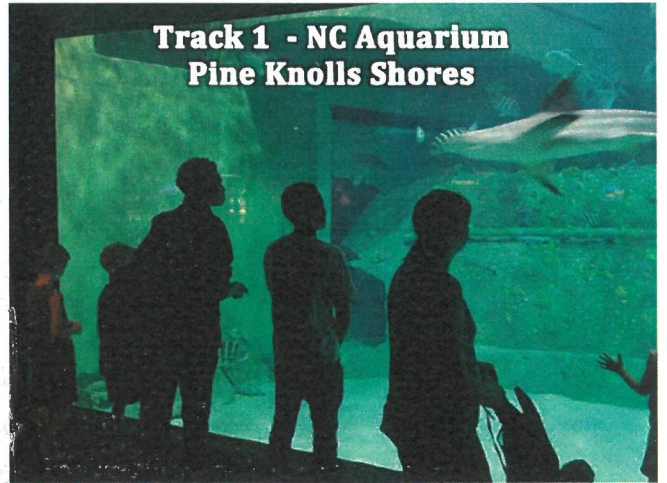
**Track 2 - SJAFB 4th
Civil Engineer
Squadron**



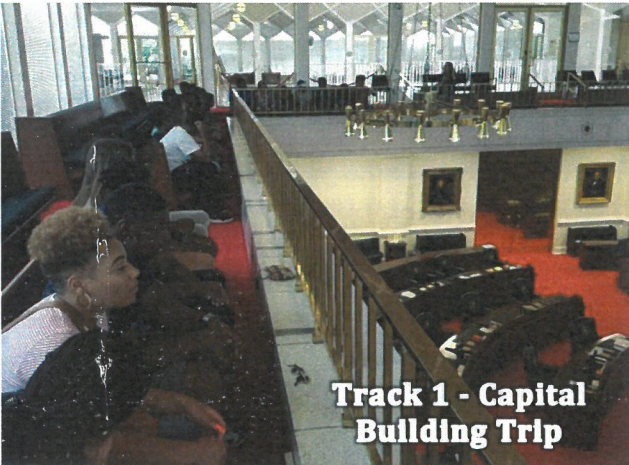
Track 2 - Beaufort, NC Trip



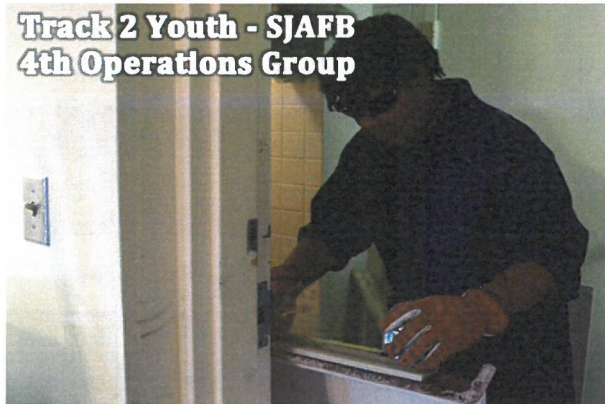
**Track 1 - NC Aquarium
Pine Knolls Shores**



**Track 1 - Capital
Building Trip**



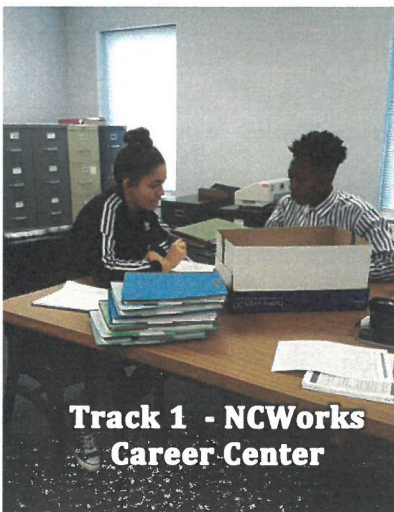
**Track 2 Youth - SJAFB
4th Operations Group**



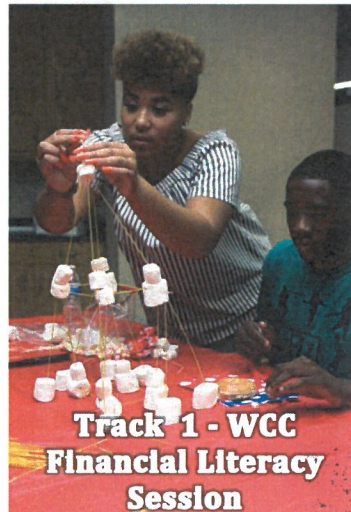
**Track 1 - WCC
Training Session**



**Track 1 - NCWorks
Career Center**



**Track 1 - WCC
Financial Literacy
Session**



**Track 1 - WCC Social Media Presentation
by Summer Youth Employee**



Dear Mr. Spivey,

8/10/17

This is Anyah, I was recently part of track 2 of the "Summer Youth Employment Initiative." I had to leave early because of school, but I just wanted to say thank you. Being able to work was so amazing and taught me a lot! Thank you very much for letting me have the opportunity to play an important role in my community. I personally believe that the Summer Youth Employment should come back next year! You did such a fantastic job, and I wanted to let you know that. Again, thank you so very much!

Sincerely,

Anyah

A Few Media Spotlights of the Summer Youth Employment Initiative Program



The City and Sponsoring Partners posted snapshots of the Youth Employees in action, trainings, excursions, and program updates to their social media outlets throughout the program. The City even live streaming twice with the Youth Employees in Council Chambers for Facebook.



Program is putting Goldsboro teens to work this summer



By Robert Richardson (<http://wncn.com/author/robert-richardson/>)

Published: July 5, 2017, 8:30 pm

GOLDSBORO DAILY NEWS

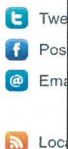
Wayne County's FREE Local News

Goldsboro's Summer Youth Employment Initiative

BY KEN CONNERS · APRIL 24, 2017 · NO COMMENTS

LOCAL

The City of Goldsboro is trying to find jobs for the younger generation this summer. The Summer Youth Employment Initiative is a pilot program for Goldsboro, providing temporary summer jobs for youth ages 14-18 that reside within the city. Application information is available on the City of Goldsboro's website (goldsboronc.gov). A mandatory information session for those wishing to take part in the program is being held at 6 PM this Tuesday at the Moffatt Auditorium at the Wayne Learning Center on Wayne Community College.



More Media Spotlights of the Summer Youth Employment Initiative Program

The Goldsboro
News-Argus
Covering Wayne County since 1885

City pilot program employ youth

By Rochelle Moore
Published in News on March 26, 2017 12:00 AM

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The city of Goldsboro is getting ready to launch a new summer youth employment program that will offer teenagers minimum-wage jobs.

The city-funded program, which will be operated out of the Goldsboro Parks and Recreation Department, is expected to spend upwards of \$45,000 to hire 28 part-time workers, including 26 youth, two counselors, equipment and supplies.

Additional costs are expected for the purchase or rental of a van, which will transport youth to different work sites within the city park and recreation system.

The city jobs are planned at \$7.25 per hour and employment is planned for six weeks, from June 19 through July 28. Teens will work about five hours each day, five days a week, said Shycole Simpson-Carter, Goldsboro community relations director.

The program is an outgrowth of a Goldsboro City Council decision, prompted by Councilman Antonio Williams, during a recent council retreat.

"What we want to do is create more than 26 jobs," Williams said during a community meeting Tuesday night. "We want to keep all the kids working. We want to keep them out of trouble. We want to give them the soft skills that they need."



Youth employment program is now accepting applications

By Rochelle Moore
Published in News on April 13, 2017 9:57 AM

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Teenagers interested in working a summer job will get a boost with a newly created youth employment program.

Applications for the Summer Youth Employment Initiative are being accepted on the city of Goldsboro's website, and at least 50 jobs will be available for teens between the ages of 14 and 18. Teens need to be city residents to qualify.

The application deadline is May 1, and a mandatory information session for interested applicants will be on April 25, from 6 to 8 p.m., in the Moffatt Auditorium at Wayne Community College.

"The Summer Youth Employment Initiative gives youth the opportunity to cultivate meaningful career-development skills needed to become influential people in their communities while earning a living," said Shycole Simpson-Carter, Goldsboro community relations director. "This pilot program will also aid youth in identifying their strengths and personal potential, while at the same time increasing confidence and developing a sense of personal urgency for their own future."

The jobs will pay between \$7.25 and \$8.25 an hour and teens will work between 20 and 25 hours a week. The city of Goldsboro plans to pay for part of the program and could spend upwards of \$45,000 to hire 28 part-time workers, including 26 youth, two counselors, equipment and supplies.

Nearly 300 teens apply for city jobs in Goldsboro Summer Youth Employment program

By Rochelle Moore
Published in News on May 6, 2017 6:03 PM

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Close to 300 teenagers applied for the estimated 50 jobs that will become available as part of the new Goldsboro Summer Youth Employment program.

By the May 1 deadline, 294 youth, between the ages of 14 and 18, applied for a variety of jobs that will be available during the summer months.

Some of the applicants, 57, became ineligible for the program after not attending an April 25 mandatory information session, said Michele Wiggins, director of grant management with the Housing Authority of the City of Goldsboro.

Remaining are 237 applications, which are currently being reviewed for other eligibility requirements, including Goldsboro residency.

"We were really excited about the turnout and it shows us that it is possible to engage the youth in the community with the right incentives," Wiggins said.



Summer program employs 81 youths

By Rochelle Moore
Published in News on May 26, 2017 7:01 AM

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The city of Goldsboro's first launch to create a summer youth job program has resulted in more teens being hired than originally expected.

The city planned to hire 26 youth but instead offered 47 jobs, and the Housing Authority of the City of Goldsboro hired 13 teens, said Shycole Simpson-Carter, Goldsboro community relations director.

In addition to the Summer Youth Employment Initiative, which includes an education and excursion component, the city has hired 15 lifeguards, at \$10 per hour, and six camp counselors.

The lifeguard posts were added this year after city leaders decided to operate and manage its two public pools, following a YMCA decision to no longer contract the service.

The summer job program, lifeguard and camp counselor posts have led to 81 teenagers being hired this year. The city jobs and associated costs are nearly \$95,000, Simpson-Carter said. The Housing Authority positions are being paid for through federal resources.

Wayne Community College, a partner in creating the Summer Youth Employment Initiative, planned to offer jobs to teens as well, but the applicants did not meet certain criteria for the federally-funded program.

"To be eligible for funding through Wayne Community College, a youth had to qualify under all of the Workforce Innovation and Opportunity Act program guidelines," Simpson-Carter said. "Unfortunately, we did not have applications submitted that qualified under all of the

Working to make a difference

By Rochelle Moore
Published in News on June 25, 2017 1:45 AM

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Erica Hobbs walked into the Lincoln Apartments public housing community with a vision of how to make her summer job count.

Hired as an assistant to the property manager, Hobbs came up with the idea to start a new summer camp program for children.

Hobbs, a 17-year-old rising Eastern Wayne High senior, is one of 60 teens hired to work in the city's first-of-its-kind summer youth job program.

"We just got lucky when she showed up," said Jacqueline Kannan, public relations officer with the Housing Authority of the City of Goldsboro.

"She's focusing on the children and on helping us provide better opportunities for them for the summertime. We didn't know she was going to do a summer camp."



Erica Hobbs, 17, plays games with children at the Lincoln Apartments community center Thursday. Hobbs is participating in a summer youth job program.

SEYMOUR JOHNSON AIR FORCE BASE

SEYMOUR JOHNSON AIR FORCE BASE, N.C. -- The city of Goldsboro conducted a program for the youth of Wayne County, North Carolina to gain employment experience. Six students were assigned to work at Seymour Johnson AFB for their program internships, at the 4th Medical Pharmacy, the 4th Operations Group and the 4th Civil Engineer Squadron.

2017 VOLUME 1 - ISSUE 2

GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

July - September

GOLDSBORO CITIZENS
Newsletter

3 Goldsboro Citizen Newsletter

Summer Youth Employment Initiative Program



The City of Goldsboro, Housing Authority of the City of Goldsboro, Wayne Community College, and NCWorks Career Center have collaborated to sponsor the City of Goldsboro Summer Youth Employment Initiative Program. A pilot program that has selected sixty (60) youth employees through an open and fair application and interview process to work in various Office Assistants, Summer Camp Workers, Laborers, Office Clerks, and Social Media Assistant positions. The program had basic requirements a youth had to meet (i.e., be age 14-18, live within the city limits of Goldsboro, and attend the mandatory program information session to name a few). But each Sponsoring Partner had other eligibility requirements that were affiliated to their funding source.



Youth employees will work for six (6) weeks within one of the designated Track Sessions for sixteen (16) hours per week. They will also participate in soft skills training and excursions for four (4) hours per week. Trainings are provided by Wayne Community College to enhance youth employees' workforce development and financial literacy skills. Excursions will include trips to sites that will provide a comprehensive and new experience to youth participating in the program.

In addition, to the sixty (60) youth employees selected through the Summer Youth Employment Initiative Program, the City of

Proposed Council Meeting Dates for 2018

*Monday, January 8 (2nd Monday)

*Monday, January 22 (4th Monday)

Monday, February 5

Monday, February 19

Monday, March 5

Monday, March 19

Monday, April 2

Monday, April 16

Monday, May 7

Monday, May 21

Monday, June 4

Monday, June 18

Monday, July 16

Monday, August 6

Monday, August 20

*Tuesday, September 4 (Monday, September 3rd is a holiday - Labor Day)

Monday, September 17

Monday, October 1

Monday, October 15

Monday, November 5

Monday, November 19

Monday, December 3

Monday, December 17

Proposed Retreat Dates 2018

February 13th and 14th (Tuesday and Wednesday)

February 27th and 28th (Tuesday and Wednesday)

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JULY 17, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on July 17, 2017 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem Bevan Foster
- Councilmember Antonio Williams
- Councilmember Bill Broadaway
- Councilmember Mark Stevens
- Councilmember David Ham
- Councilmember Gene Aycock
- Jim Womble, Attorney
- Scott Stevens, City Manager
- Melissa Corser, City Clerk
- Randy Guthrie, Assistant City Manager
- Octavius Murphy, Assistant to the City Manager
- Holly Jones, CM Office Intern
- Jimmy Rowe, Planning Director
- Jennifer Collins, Assistant Planning Director
- Kaye Scott, Finance Director
- Rick Fletcher, Public Works Director
- Mike West, Police Chief
- Pamela Leake, Interim HR Director
- Gary Whaley, Fire Chief
- Ashlin Glatthar, Travel & Tourism Director
- Scott Williams, IT Director
- Elizabeth Rutland, Business and Property Development Specialist
- Julie Metz, DGDC Director
- Scott Barnard, P&R Director
- Felicia Brown, Assistant P&R Director
- Allen Anderson, Chief Building Inspector
- Stasia Fields, Recreation Superintendent
- Shycole Simpson-Carter, Community Relations Director
- Marty Anderson, City Engineer
- Kristen Hess, H&H Architects
- Jenessa Van Deen, H&H Architects
- Carlson Clark, Goldsboro Brew Works
- Zak Fein, Goldsboro Brew Works
- Rochelle Moore, Goldsboro News-Argus
- Ken Conners, News Director-Curtis Media Group East
- Carl Martin, Citizen

Mark Colebrook, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Shirley Edwards, Citizen
Lonnie Casey, Citizen
Yvonnia Moore, Citizen (arrived at 6:03 p.m.)
Geren Taylor, Citizen (arrived at 6:11 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. The invocation was provided Chief Whaley.

Adoption of the Agenda. Mayor Allen asked if Council would like to move H&H Architect up on the work session agenda. Mayor Pro Tem Foster stated he had to leave early and would prefer they proceed with the agenda as is. Upon motion of Councilmember Williams, seconded by Mayor Allen and unanimously carried, Council adopted the agenda.

Mayor Pro Tem Foster Discussion Item – Educational Requirements for City Employment. Mayor Pro Tem Foster stated we have had several discussions about this over the last year. At the last meeting we had, our HR Director stated she had a couple of companies that were going to come in and evaluate our requirements. The City Manager in the past has stated two years of experience is equal to one year of college and I do not think that is something we should be using to determine a person's educational background. You cannot work for 20 years and go to college and get a degree. Even with our military services if you want to be an officer you have to have a college degree. I think that is something we need to seriously take a look at.

Mayor Allen suggested waiting to our new HR Director is hired to be a part of this discussion. Council agreed.

Mayor Pro Tem Foster Discussion Item – Various Types of Testing for Career Advancement of Police and Fire Department. Mayor Pro Tem Foster stated it has been brought to his attention a lot of our testing is done in-house. I have spoken with the city manager, a lot of employees feel as though the testing may not be fair. I said to eliminate that some of that, it would be great to have an outside testing company come in and test our employees as far as Police and Fire for the next rank or pay raise or whatever the testing consists of now. If an outside source is doing it, they might feel that there is no bias or anything like one person was liked better by someone, scores would be posted and could see if you did good or bad.

Mayor Allen stated he would like to know what we do today for rank advancement, how other departments do it and also when we get the new HR Director, they evaluate as well. Council agreed.

Mayor Pro Tem Foster Discussion Item – Current Status of Special Population Housing. Mayor Pro Tem Foster stated Special Population Housing is needed here in Goldsboro. We have a lot of houses here in the city but the requirement is 1400 ft. from each other. Although we are not as large as Charlotte or Raleigh, but we do probably have as many as special population per person as a Raleigh or Charlotte and right now Charlotte's is at 800 ft. and Raleigh's is at 1100 ft. So maybe changing that would help special populations and create jobs at no cost to the city. There would be a need to hire 5 people for each house. Mayor Pro Tem Foster shared information regarding insurance that would be needed for that business, costs about \$50 a month.

Councilmember Ham stated didn't we revise the distance recently. Mr. Stevens stated Council did discuss distancing for internet sweepstakes and discussed special populations but have not changed that, I believe. Mr. Rowe stated Council reviewed a request in August 2016 and denied the request to decrease the distance requirement. Councilmember Broadway and Councilmember Stevens expressed concerns regarding property values. Councilmember Williams expressed support and stated he felt like this population needed housing here.

Council discussed. Councilmember Ham made a motion to keep the Special Population Housing distance at 1,320 ft. The motion was seconded by Councilmember Broadway. Mayor Allen and Councilmembers Ham, Broadway, Stevens and Aycock voted in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. Mayor Allen declared the motion passed 5:2.

Mayor Pro Tem Foster Discussion Item – Boards throughout the City and the Lack of Diversity and Representation of Population of the City. Mayor Pro Tem Foster stated it has come to my attention and I have brought it to the City Manager's attention as well. We have a few boards that have a lack of diversity. I think with a city of 61% black population and we have boards that are 100% white. I think that is not a good representation of the city.

Mayor Allen stated just from experience of being on the Council it is hard to get applicants. We probably do not do a good enough job of recruiting. At the end of the day, the Council is the one who appoints them.

Mayor Pro Tem Foster stated I feel we need more diversity on the boards.

Council discussed boards and commissions appointments and term limits. Mayor Allen asked staff to verify on every board that the members are legitimate.

Mayor Pro Tem Foster left at 5:35 p.m.

Herman Park Center Status. Mr. Scott Barnard introduced Kristen Hess and Jenessa Van Deen with H & H Architects. Ms. Hess and Ms. Van Deen shared the following information:

- Design Team
- Site Master Plan
- Project Background
 - A feasibility study concluded that the existing building could not meet the space, flexibility, and programmatic needs of the public.
 - HH Architecture provided six floor plan options for the community to vote on.
 - The final two plans were adjusted based on public input and put out to vote again by the Goldsboro Parks and Recreation department.
 - Based on feedback, HH Architecture designed a preliminary floor plan for the new Herman Park Center.
 - The new building will be 67,170 square feet with two-stories.
- Building Program
 - Double Gym
 - Third Gym
 - Fitness Room
 - Youth and Adult Rooms
 - Special Populations Room
 - Locker Rooms and Showers
 - Multipurpose Rooms
 - Art Rooms
 - Warming Kitchen
 - Outdoor Spaces
 - Three Wall Racquet Ball Court
 - Grilling Patio
 - Shuffle Board & Cornhole
 - Basketball Court
- Floor Plan
- Exterior
- Budget Option 1
 - Full Building
 - 67,170 square feet
 - \$16,976,142
 - \$252.73 per square foot
- Budget Option 2
 - Without Third Gym
 - 58,630 square feet
 - \$14,893,054
 - \$254.02 per square foot

Mayor Allen asked what the size of the WA Foster Center is, Mr. Scott Barnard replied 24,000 sq. ft. and it was constructed in the neighborhood of \$216 per sq. ft. The size of the gym is about 9,000 sq. ft. for a single gym.

Councilmember Broadaway asked, the third gym was going to be able to be reconfigured for an emergency shelter, right? Mr. Stevens stated that was some of the thought process

we were trying to work through. We are not sure if there will be outside funding for that, it seemed much more likely in April then it does in July.

Council discussed affordability, potential tax increase, debt service, the design timeframe and public input. Councilmember Williams suggested getting sponsors.

Position Description Update. Ms. Pamela Leake shared the following information:

Purpose

- To provide a list of firms that conduct salary studies for local government agencies and municipalities.
- To show list of clients that utilized these agencies.
- To provide cost comparisons and services rendered.

Agencies that Conduct Salary Studies for Municipalities

- MAPS Group: <300 employees (contracted through NCLM)
- The Mercer Group: Varies
- Springsted: >300 employees
- Triangle Council of Governments: Varies

Costs & Services Rendered

- MAPS Group: Review of salary grades, ranges, and position descriptions
Fee: \$35,000 and up
- The Mercer Group: Review of salary grades and classifications, job questionnaires, position descriptions
Fee: \$45,000
- Springsted: Review of pay structures, reclassifications, market study analysis, and job audits. Also includes access to database for future reclassifications and upgrades to positions.
Fee: \$94,000 (Quoted June 2017)
- Triangle Council of Governments: Employee interviews, job audits, review of class specifications, and salary grades
Fee: \$28,500

Ms. Leake shared The Mercer Group completed the last pay and classification study in 2013.

Councilmember Broadway asked what the normal timeframe is between pay and classification studies. Mr. Stevens stated normally 5-10 years and they take about a year to complete. It takes time to pay for it, the challenge is you get an employee's hopes up that they will get a large increase and the reality is you do some but you cannot fully implement with the revenue you have.

Council discussed. Mayor Allen suggested once the new HR Director is on board, let them look at that to and if they deem it necessary include in the next budget. Council agreed.

H.V. Brown Park. Mr. Scott Barnard shared information with Council regarding the replacement of restrooms at H.V. Brown Park rather than shelters which was funded in this year's budget. Mr. Barnard stated with the \$120,000 they feel they can construct or come close to constructing a restroom building for that park. If there is a general consensus from Council staff would proceed with getting a design. The restrooms would be moved closer to the playground as reflected in the Master Plan. Over time we will attempt to leverage what we are spending by acquiring a grant and using this \$120,000 as a match.

Council consensus was staff could proceed. Mr. Stevens shared it will be more than we budgeted, we will come back to Council when we have a number.

New Park in District 6. Mr. Scott Barnard stated the Recreation Advisory Committee has expressed interest in land banking, buying property now, and anticipating doing a design in the future for a park in District 6. The one thing I would caution you about a little bit, is it is an identified need in our existing Master Plan completed in 2008, revised in 2012. The challenge as we move forward is in applying for grants, once the plan hits 10 years old, we can no longer check the box that we have a current Master Plan. It will take about a year to develop a Parks & Recreation Master Plan.

Councilmember Aycock stated that is his district, there is a lot of interest and since the apartments were built it has brought in a younger group. I think we should at least move forward with trying to find the land for it.

Mr. Barnard stated if there is a consensus with Council, what I would like to do is take a spinoff committee from our Recreation Advisory Committee and then search out a piece of land that would meet the identified need. Council agreed staff could proceed.

Plant Maintenance on Berkeley Boulevard from Ash Street to Elm Street. Mr. Barnard stated the Parks and Recreation Department with the Public Works Department did the plantings on Berkeley outside the Main Gate just prior to the Air Show. We have received a lot of good feedback. In the \$7,000 range, we could do two sets of seasonal plantings, 2 sets of mulching and with the help of Public Works continue to do the routine maintenance.

Councilmember Ham and Broadway shared they had received good comments and the appearance is a major improvement. Council discussed and agreed staff could proceed.

Sunday Morning Alcohol Sales Legislation. Mr. Scott Stevens shared information with Council regarding the Brunch Bill which would allow cities to authorize the sale of alcohol prior to 12 on Sundays. I am not pushing that one way or the other, I know there has been conversation among other cities. It does require Council to adopt an

ordinance and it would allow the sale of alcohol at 10:00 a.m. prior to 12:00 noon on Sundays.

Council would like additional time to consider and to bring it back at the next meeting.

Cover Agenda. Each item on the cover agenda was generally discussed.

Item D. Contract Award for Union Station Fence Installation Project Informal Bid No. 2017-11. Mayor Allen asked Council consider pulling this item from the agenda, to allow time for Council to ride to Union Station and take a look at the existing fence. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council removed Item D. from the Consent Agenda and deferred action to a later date.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens, and unanimously carried Council convened into Closed Session to discuss a property acquisition and economic development matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on July 17, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

Absent: Mayor Pro Tem Bevan Foster

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Bob Fulkerson with Madison Baptist Church provided the invocation. The Pledge to the Flag followed.

Approval of Minutes. Upon motion of Councilmember Ham, seconded by Councilmember Stevens and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of April 17, 2017 as submitted.

CU-11-17 Southern Current – North of Old Smithfield Road between Gin Road and NC 581 South. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the development and operation of a solar farm facility.

The property is zoned R-20A Residential. Solar farm operations are a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Area: 1,001,880 sq. ft. or 23 acres
Frontage: Approx. 1650 ft.

A small portion of the property is located within Wayne County's jurisdiction, however, that portion is not included within the proposed solar farm development plans.

The property is currently vacant farmland.

The City's Comprehensive Land Use Plan designates this property for Medium-Density Residential Development.

City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan indicates a private 20 ft. wide gated access and gravel drive extending from Old Smithfield Road 1,700 ft. north to a 3-point turn around located at the rear of the site. This drive will provide access to the eastern half of the solar farm.

Another 20 ft. wide gravel drive is shown adjacent to the facility access point. This drive is part of a shared access easement to an existing cell tower located at the rear of the property. It will extend approximately 450 ft. north, 600 ft. west and 450 ft. north to a 3-point turn around. This drive will provide access to the western half of the solar farm.

The solar panels will be installed within an area to be surrounded by a 6 ft. high chain-link with barbed wire security fence.

A Type C, 20 ft. wide landscape buffer has been proposed surrounding the entire solar farm. Staff prefers that the development be buffered utilizing slats in the chain link fence and has made that recommendation to the applicant.

An adjacent 50 ft. wide underground utility easement runs through a portion of the proposed solar development. Panels are not to encroach within this easement.

Mayor Allen opened the public hearing and the following people spoke after being properly sworn in:

1. Amy Hollowell Hartley, 228 Hollowell Road, Goldsboro, NC , stated me, my brother and sister own 119.81 acres adjacent to the proposed solar farm site. We

have the J.R. Hollowell Farm, LLC and we are opposed to the solar farm with the reasons mainly being health and safety. There has been no long term studies about the runoff of soil contamination, the runoff of water that could contaminate the water too. It could contaminate our farm which is primarily being used for farmland now. If we were to have a tornado or hurricane come through, if any of the panels are damaged, we understand through research, it could be considered a hazardous waste site. We also have a Fork Township well that is less than a quarter of a mile that serves the Fork Township area and Rosewood community that is not far from that area. Secondly, it would decrease land values in our area. It is unsightly, the possible contamination of existing farmland. We could be farming our land, and if we have runoff from there who's not to say 10-15 years from now, it is not contaminating our land as well. We already have the Duke Coal Ash ponds in our area that has contaminated a lot of the water. We have seen a lot of that in the news lately and there has been no long range studies to show the health and safety or the decommissioning of the sites. What happens if the companies running it go out of business, who's going to take it down, who's going to restore the land? The land is not going to be able to be restored to be farmed again or for any purpose or use, so what is going to happen. We have a lot of animals in that area, even though you have a 6 ft. high chain-link fence, deer and other animals can go under or through it, they could damage the solar panels and what's to say there is no leakage from that either. I have letters, my brother and sister are with me now, all three of use own J.R. Hollowell Farms, LLC. I also have letters from James Hollowell, George Hollowell and Bryson Hollowell. George lives in Hildebran, North Carolina, Bryson lives in Mobile, Alabama, and James Hollowell lives in Goldsboro but is in ill health. They are also opposed to the solar farm. I have these letters that you can read as well. We are asking that the City Council deny the use for the solar farm mainly because of health and safety. There is no long range study on how it is going to affect us in 10, 15 or 30 years. It is not primarily for our purpose, it is for our children. This farm has been in our family since the 1800's, and we have always used it as farmland and we do not want to use it for anything else. We do appreciate you, thank you.

Ms. Hartley provided copies of the letters she referenced to the city clerk which are hereby incorporated into the minutes as Exhibit 1.

2. Charles Artis, 1236 Rosewood Road, Goldsboro, stated we have a farm down there, 110 acres, in the same area. It is going to be an eyesore, we are worried about the coal ash thing that is going on now, we do not know what this is going to bring, how it might contaminate the land. I just think we need some more time to look at what it is going to do to the land with the run-off. We have a problem now that we have not taken care of and we are going to add some more problems to that because we do not know what it is going to do to the land. It is contaminating it, you cannot do anything with the land, you cannot farm on it. If you have a storm, who is going to come in and fix it. I just think we need more time.

3. Jessie Ray Williams, Jr., 134 Rosewood Road, Goldsboro, NC stated I too have lived in this area for quite some time, all my life. The young lady who spoke before we grew up together. We have great concerns about this property that these people are trying to impose on us. We have had enough problems over the years, to not have to contend to this with the coal ash, all this stuff been going on. The little study I've done, it is farm land, once the facility is established, it will not be good to nobody. No good to us, our children, our grandchildren, they will be left with to contend with whatever. They may not even know about it if it is not wrote down for them. These people that are trying to impose this on us, have tried to impose things before that was just not right. I just think we do not need that right now. They have plenty of land, let them put it on their land. This is my thought.
4. Earl Patterson, 168 Rosewood Road, Goldsboro stated I live in that area too and would like to voice the sentiment of some of the members here. We do not know what this solar panel will produce and we would like to get some more information and some more studies before that is put out there. And like they said, right now we are going through the process of coal ash and that is not settled. So we do not want anything else imposed on the community that might be a hazard. I do not think anyone on this board would want it in their area not knowing what it will cost for your health. So that is all we are asking, to be fair, to be consistent. If you can, help the community out with that because it is needed. It is a grave issue and needs to be addressed. Thank you.
5. Lesly Williams, 1634 Ashley River Road, Charleston, SC stated I represent Southern Current and the reason why we are applying for this C.U.P on this particular piece of land is because we already had a C.U.P. granted on the other side of the land; the other side of the railroad track. Unfortunately we could not get access to develop the solar farm on that side of the railroad track owned by Mr. Lane. He owns this parcel too. Duke wanted us to develop the solar farm in this area. The infrastructure is good for it, so they granted us to exchange our application from one side, one piece of land to the other piece of land. Unfortunately we have to reapply for the C.U.P.; it is the same size, it is the same parcel number but it is a different configuration. So that is why we are here to ask for another C.U.P. The C.U.P. on the other side was granted and even extended. There have been numerous studies on solar in North Carolina and I will more than happy if anyone has any questions, I've spent my career educating and talking about solar and it's issues and health. It is nowhere close to the coal ash issue. There are so many studies that prove no contamination, there is a decommissioning paragraph in the lease. The land will be turned back to agricultural use. I am happy to provide workshops to bring experts in to help explain any related fears. We can do public workshops, we can do Council workshops, whatever is needed. Like I said, the only reason we are here this evening is because we had to move from one side to the other side. Our C.U.P. does not transfer but it was granted.

Mayor Allen stated I am not telling you how to do your business ma'am but you may want to have a neighborhood meeting. You may want to let our planning folks know how to contact you or someone, sounds like there are questions in the neighborhood. If I lived out there I would have questioned it too. So you may want to give them your contact information and thank you for speaking.

Ms. Hartley stated I have a question about something Jennifer read about the gravel road up to the cell tower.

Ms. Jennifer Collins pointed out the gravel road on a map that goes back to the cell tower. She stated it is a shared use. Ms. Hartley asked whose shared use of the path is that. Mayor Allen suggested they talk to Ms. Collins after the meeting to discuss. Ms. Hartley stated thank you.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council meeting on August 7, 2017.

CU-12-17 McIntyre Funeral Home - North side of Royall Avenue between Audubon Avenue and Herman Street. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the operation of a funeral home in the Neighborhood Business zoning district.

Previously, the property was operated as a mixed-use development consisting of barber and beauty shops, a general contractor's office, a non-profit student enrichment program and a daycare.

Frontage: 162.43 ft.
Average Depth: 251.50 ft.
Area: 88,852 sq. ft. or 2.04 acres
Zoning: Neighborhood Business

According to the City's Unified Development Code, a Conditional Use Permit is required and must be approved by City Council in order to operate a funeral home within the Neighborhood Business zoning district.

Hours of Operation: 9:00a.m.-5:00p.m.
Monday-Friday
*As needed on Saturdays

Number of Employees: 5 to 7

The submitted site plan shows that the property consists of one lot currently occupied by an existing 5,068 sq. ft. single-story brick-veneer and metal building. Applicant's floor plan consists of assembly areas, offices, conference rooms, storage areas and restrooms.

The site is provided with one 20 ft. wide access driveway from Royall Avenue.

Parking is based on one space per 50 sq. ft. of assembly area plus 1 space per vehicle stored on site. Based on an assembly area of 1,344 sq. ft. plus 4 service vehicles stored on site, 31 parking spaces are required. The submitted site plan shows 40 parking spaces including 2 handicap accessible spaces.

The existing landscaping consisting of street trees, buffer yards and interior parking lot vegetation is compliant with the City's landscape ordinance. No additional plantings are required.

Sidewalks are required for the development along Royall Avenue for approximately 142 linear ft. The developer must either install the sidewalks or pay a fee in lieu of installation in the amount of \$2,130.

An existing retention pond and BMP grass swale exists at the northwest corner of the property for storm water collection and drainage purposes. It is properly screened from public view as required by the City's Unified Development Code.

Mayor Allen opened the public hearing, no one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council meeting on August 7, 2017.

Planning Commission Excused.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Mr. Carl Martin stated he was recently elected to serve as chairman of the Recreation and Parks Commission. Mr. Martin provided a report on the Recreation and Parks Advisory Commission's history, accomplishments, to do list and recommendations. A copy of the report is on file in the City Clerk's Office.
2. Henry Jeannette expressed his opposition to Sunday morning alcohol sales.
3. Leatrice Stanley shared concerns regarding Busco Beach including the lack of required reports submitted to FEMA.
4. Geren Taylor spoke on educational requirements for management level positions. He referenced an article written by Thomas Vick on March 6, 2016 referencing 29 applications were received for the position of police chief and also listed the credentials of the current police chief which did not include a degree. He questioned if any of the other applicants had a degree. He also asked if there were particular requirements for management level positions and if not when that might be developed.

5. Shirley Edwards spoke on City Boards and Commissions and the lack of diversity on these boards and commissions. She also shared concerns regarding the recent fees imposed and senior citizens who are on fixed incomes.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item D. Contract Award for Union Station Fence Installation Project Informal Bid No. 2017-11 was deferred during the work session. Councilmember Aycock moved the items on the Consent Agenda, Items E, F, G, H, I, J, K and L be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Ham and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

McKim & Creed, Inc. Engineering Services Agreement for Phase IV Sewer Collection System Rehabilitation. Resolution Adopted. The City of Goldsboro has previously conducted an Inflow & Infiltration (I/I) Analysis and several Sewer Investigation Projects to identify sanitary sewer gravity piping and collection system manholes that may require rehabilitation/replacement to address I/I issues.

Phase IV of the City's phased program is to complete rehabilitation design and bid and award assistance.

Staff requested McKim & Creed submit the following proposed scope of services and fee estimate of engineering services for Phase IV:

Fee Schedule:

Manhole Surveying	\$ 42,300
Subsurface Utility Engineering	\$ 79,000
Preliminary Engineering	\$ 98,400
Sewer Rehabilitation Design	\$ 91,600
Permitting	\$ 26,200
Bidding and Award Assistance	\$ 18,700
Task Subtotal	\$356,200

Allowances

Subsurface Utility Engineering	\$ 10,000
Topographic Survey	\$ 10,000
Additional Permitting	\$ 15,000
Allowance Subtotal	\$ 35,000

Total Fee for Engineering Services:	\$391,200
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We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

Staff recommended Council adopt the following entitled Resolution authorizing the City Manager to execute an engineering agreement with McKim & Creed, Inc. in the amount of \$391,200. Consent Agenda Approval. Aycock/Ham (7 Ayes)

RESOLUTION NO. 2017-46 RESOLUTION AUTHORIZING EXECUTION OF PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND MCKIM & CREED, INC. FOR PHASE IV SEWER COLLECTION SYSTEM REHABILITATION

Stream Debris Removal Project – Budget Amendment. Ordinance Adopted.

The City of Goldsboro applied for a grant with the North Carolina Department of Agriculture and Consumer Services for stream debris removal resulting from Hurricane Matthew. On May 3, 2017, the City was approved for the vegetative debris and downed trees removal at the Big Ditch, Howell Creek, Mimosa Park Ditch, Stoney Creek and Little River Arbitrary.

This grant will be funded for \$105,355 with an in-kind match of \$5,642. The City will be utilizing current staff and services for this match. In order to comply with grant guidelines, it is necessary to earmark the grant expenditure and revenue funding.

Staff recommended that Council adopt the following entitled Ordinance appropriating the additional grant funding of \$105,355. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2017-35 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR”

FY 2017-18 Installment Financing – Vehicles. Resolution Adopted.

When Council adopted the FY 2017-18 budget, several vehicles were characterized to be purchased through installment financing. The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Dept.</u>	<u>Description</u>	<u>Amount</u>
Inspections	Pickup Truck	\$ 20,000
Garage	Jeep	30,000
Bldg. Maintenance	Utility Truck	35,000
Planning	Extended Cab Pickup Truck	25,000
Streets & Storms	Front End Wheeled Loader	197,000
Solid Waste	Limb Loader Grapppler Truck	143,000
Engineering	Compact Pickup Truck	23,000
Fire Department	Adm. Vehicle	18,500
Police Department	(8) Line Cars	187,856
	Equipment	225,838

	(4) K9 SUV	113,612
Parks & Recreation	Field Rake (Multi-Sports)	14,000
	Utility Club Cart (Multi-Sports)	10,600
	Heavy Duty Mower (Multi-Sports)	78,889
	Crew Cab Pickup Truck (Multi-Sports)	28,500
	1 Ton Pickup Truck (Multi-Sports)	47,500
	Riding Mower (Multi-Sports)	33,347
	Reel Mower (Multi-Sports)	57,411
Golf Course	Crew Cab Pickup Truck	26,500
Distributions & Coll.	Backhoe	115,000
	Tandem Dump Truck	170,000
Water Plant	Compact Pickup Truck	26,000
Compost	Heavy Duty Wheel Loader	152,000
Total		\$1,778,553

The City will start the Request for Proposals (RFP's) for the abovementioned vehicles to banking institutions in December 2017 with an anticipated loan closing in January 2018. The bid proposal will request quotes over a five (5) and ten (10) year term.

Since the equipment will be necessary before financing can be finalized, a reimbursement resolution is needed in the amount of not to exceed \$1,850,000.

Staff recommended Council adopt the following entitled Resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the vehicles listed above in the amount not to exceed \$1,850,000. Consent Agenda Approval. Aycock/Ham (7 Ayes)

RESOLUTION NO. 2017-47 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT"

Budget Amendment - Outstanding Purchase Order Adjusting Entries.

Ordinance Adopted. It is a practice of the City of Goldsboro when incurring expenses to encumber money through the use of a purchase order. Purchase orders remain outstanding until the item or service being procured is received by the affected department. At that time, the purchase order is closed out through the issuance of a payment check.

Accounting standards for municipal governments necessitate that certain book entries be undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding purchase orders from the previous fiscal year, and re-appropriate funds for the same purpose for the new fiscal year. Failure to accurately reflect the receipt of materials, supplies and services during the same year in which monies are appropriated distorts the

City's financial statements. Generally accepted accounting principles mandate that appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unappropriated, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

Staff recommended Council adopt the following entitled Ordinance amending the Budget Ordinance for the 2017-18 Fiscal Year by re-appropriating monies associated with outstanding 2016-17 purchase orders. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2017-36 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR"

Budget Amendment – Settlement for Damages. Ordinance Adopted. On February 28, 2017, the City of Goldsboro was informed that there was sewer backup at 605 Brookwood Lane and there were sufficient damages to this home.

The homeowner was advised that their homeowner's coverage would not cover this loss under their policy. The damages caused by this sewer backup totaled \$16,028.90 and the family was displaced for over 2 months for repairs and cleanup.

The City has agreed to settle with this homeowner for the total cost of repairs of \$16,028.90. Since this funding was not authorized in the FY 2017-18 budget, a budget appropriation would be necessary.

It is recommended the following entitled budget ordinance be adopted by decreasing the Unassigned Fund Balance of the Utility Fund in the amount of \$16,028.90. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2017-37 AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR"

Municipal Golf Course Committee Ordinance Amendment. Ordinance Adopted. The City of Goldsboro's Code of Ordinances Chapter 97.32 (G) "Regular Meetings" for Parks and Recreation establishes that the Municipal Golf Course Committee shall hold quarterly meetings. It has not been established in the Rules and Regulations that this committee can meet more frequently if needed.

Members of the Municipal Golf Course Committee recognize that there are times when their committee may need to meet monthly instead of quarterly. Removing this language in the ordinance will allow the committee to meet as needed.

It is recommended that City Council adopt the following entitled ordinance removing Chapter 97.32 (G) “Regular Meetings” of the Municipal Golf Course Committee from the City of Goldsboro’s Code of Ordinances which will also align this committee with other City of Goldsboro Boards and Commissions in regards to meeting schedules. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2017-38 “AN ORDINANCE AMENDING CHAPTER 97 ENTITLED ‘PARKS AND RECREATION’ OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Mayor’s Committee for Persons with Disabilities Appointment. Resolution Adopted. Currently eight vacancies exist on the Mayor’s Committee for Persons with Disabilities. Citizen involvement is vital to the performance of City government. It is necessary that three appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Commission. Applications were also solicited from the general public at large.

First Term Appointee (Filling unexpired term):

Deborah Chance	Expires December 31, 2017
Bob Diverly	Expires December 31, 2017
Brandi Matthews	Expires December 31, 2018
Kenneth McNeese	Expires December 31, 2018
Kelly Merritt	Expires December 31, 2018

Staff recommended Council adopt the following entitled Resolution appointing members to the Mayor’s Committee for Persons with Disabilities. Consent Agenda Approval. Aycock/Ham (7 Ayes)

RESOLUTION NO. 2017-48 “RESOLUTION APPOINTING MEMBERS TO THE MAYOR’S COMMITTEE FOR PERSONS WITH DISABILITIES”

Monthly Reports. Accepted as Information. The various departmental reports for the month of March, 2017 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Ham (7 Ayes)

End of Consent Agenda.

City Manager’s Report. Mr. Scott Stevens shared information regarding recent Change of Command ceremonies. He welcomed Col. Scovill Currin, Jr. Commander of the 916th Air Refueling Wing; Col. Craig Keyes Commander of the 4th Medical Group;

and Col. Jason Knight, Commander of the 4th Mission Support Group. Mr. Stevens stated we look forward to working with them over the next years.

City Attorney's Report. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Williams stated I would like to thank St. Mark, Bishop Smith and the Men's Committee; over the weekend I got recognized for my service to the City of Goldsboro. I got an opportunity to be around some great men. I am honored.

Mayor Allen congratulated Councilmember Williams.

Councilmember Broadway encouraged anyone who has a Purple Heart or knows someone who has a Purple Heart or a Gold Star that on August 4th there is a wonderful dinner held at First Pentecostal Church. Last year 75 recipients were recognized. It just shows how much this community appreciates our military.

Councilmember Stevens wished a Happy Birthday to his sister-in-law Martha Bailey, his brother Ralph Leon Bailey and a special Happy Birthday to his wife to be Amanda Boyle. He stated secondly we need to pay attention to how boards are setup specifically for diversity. Councilmember Stevens stated I am still working on bringing jobs to this area.

Councilmember Ham stated no comment.

Councilmember Aycock stated Pastor Fulkerson has been the Pastor for the Police Department since arriving in Goldsboro and is leaving in August. I know the Police Department will miss him. Councilmember Aycock stated Ms. Shirley, I hear you, believe me.

Mayor Allen read the following Proclamation:

Proclamation – 34th Annual National Night Out. Mayor Allen proclaimed Tuesday, August 1, 2017 as the “34th Annual National Night Out” in the City of Goldsboro, North Carolina and do hereby call upon all citizens of the City of Goldsboro to join in the National Association of Town Watch in supporting the “34th Annual National Night Out.”

Mayor Allen encouraged everyone to come out to Herman Park on Tuesday, August 1, 2017 for National Night Out.

Councilmember Broadway read the following Proclamation.

Proclamation – Goldsboro/Wayne Purple Heart. The Goldsboro City Council and Wayne County Board of Commissioners do hereby honor the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving

to protect the freedoms enjoyed by all Americans. The Goldsboro City Council and the Wayne County Board of Commissioners commended the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 4, 2017 as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

Mayor Allen stated this is another great project and I would encourage everyone to support it.

Mayor Allen stated this is our only meeting in July.

There being no further business, the meeting adjourned at 7:47 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
SEPTEMBER 18, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on September 18, 2017 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem Bevan Foster
- Councilmember Antonio Williams (arrived at 5:05 pm)
- Councilmember Bill Broadaway
- Councilmember Mark Stevens
- Councilmember David Ham
- Councilmember Gene Aycock
- Jim Womble, City Attorney
- Scott Stevens, City Manager
- Laura Getz, Deputy City Clerk
- Jimmy Rowe, Planning Director
- Kaye Scott, Finance Director
- Jennifer Collins, Assistant Planning Director
- Rick Fletcher, Public Works Director
- Scott Barnard, Parks and Recreation Director
- Felicia Brown, Assistant Parks and Recreation Director
- Scott Williams, IT Director
- Shycole Simpson-Carter, Community Relations Director
- Sherry Archibald, Paramount Theatre Director
- Allen Anderson, Chief Building Inspector
- Marty Anderson, City Engineer
- Julie Metz, DGDC Director
- Ashlin Glatthar, Tourism Director
- Octavius Murphy, Assistant to the City Manager
- Lonnie Casey, Citizen
- Shirley Edwards, Citizen (arrived at 5:04 pm)
- Donna Stevenson, Citizen
- Carl Martin, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- Ken Conners, Goldsboro Daily News
- Timothy Moore, Citizen
- Ms. Jones, Citizen
- Mr. Devin Pickett, Citizen
- Mr. Kenneth Shaw, Citizen
- Ruth Glisson, Citizen
- Dave Glisson, Citizen

Yvonna Moore, Citizen (arrived at 5:18 pm)
Casey Mozingo, Goldsboro News Argus Photographer
Rochelle Moore, Goldsboro News-Argus (arrived at 5:02 pm)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of Agenda. Councilmember Broadway made a motion to adopt the agenda, the motion was seconded by Councilmember Ham. Mayor Allen, Councilmember Stevens, Councilmember Broadway, Councilmember Ham and Councilmember Aycock voted in favor of approving the agenda with Mayor Pro Tem Foster voting against approving the agenda. Councilmember Williams was absent at the time of the vote. The motion passed 5:1.

Councilmember Broadway provided the Invocation.

EV Charging Station Project Award and Duke Energy Grant—Marty shared information concerning an EV Charging Station Project Award and Duke Energy Grant and shared that staff recommended Council not proceed with the project due to the cost exceeding the grant funding. Councilmember Broadway suggested that staff contact Duke Energy for assistance with a contact to proceed with the project.

Say I Do to Downtown. Julie Metz shared the following proposal with Council.

Downtown Staff has been working through an idea with City Management and Travel & Tourism staff. The idea is based on two premises – we now have something to market downtown that we can capitalize on and we need to enhance our economic development strategy to build reasons for people to open and sustain businesses, support our community's assets and increase tourism.

Economic Development Strategy: create a cultural arts, entertainment and urban lifestyle center.

A couple of months ago, we asked the public to send us their favorite photos of them enjoying or experiencing downtown in new ways. We had an overwhelming response of over 230 pictures submitted; many of them were of brides or couples. Some were of them actually getting married downtown and using our public features as their photo props.

- 2016 Average Wedding Expenditure in Goldsboro = \$21,600
- 2016 Average Wedding Expenditure in NC = \$24,000
- Learning how to appeal to brides requires marketers to understand millennials, they make up the majority of marrying couples.
- They want real experiences
- It's not as much about location as you might think: unique, simple, romantic, traditional fun and casual

- Promote authenticity
- Couples are showing their unique style by choosing unexpected places to wed
- Historic buildings/home make up 14 percent in 2014, compared with only 12 percent in 2009, about 40 percent are looking for unusual venues that better reflect their personality.

Requirements and Limitations

- Availability:
 - Saturdays and Sundays Only
 - Online Calendar to Show Availability. Dates for known annual events would be blocked.
 - Only one wedding per day is available. First secured, first reserved.
 - Payment must be received to secure reservation.
 - Reservations must be made at least 30 days prior.

Time Limitations:

- 2 hours maximum permitted for set up.
- 1 hour maximum permitted for ceremony.
- 1 hour maximum permitted for breakdown of street obstacles to allow for street opening.
- 30 minutes beyond 1 hour break down for complete removal of all items on public right-of-way.

Furnishings, Decorations and Amenities

- Permitted Items:
 - Chairs & Tables
 - Any furnishings that do not require to be anchored down.
 - Tents, but upon prior request and only in certain areas. Must submit details of tent size, desired location and anchoring system prior to date for approval. Tents of certain sizes require certain fire protection.
 - Music, we need to be notified to prearrange a block on the music system downtown.

Non-Permitted Items/Activities:

- Tents on the street or in paver/brick areas that require anchoring.
- No standing or setups in the landscaped areas or flowerbeds.
- No digging.
- No commercial stages. Platforms are permitted with prior approval based on dimensions.
- Only available outlets can be used. No unplugging items to allow for additional power sources.
- No substances are allowed in the fountain.

Guarantees & Expectations

- The City cannot guarantee circumstances as they relate to noise, such as emergency vehicles, jets, citizen vehicular or pedestrian noise/sounds and weather.
- The City nor its staff will serve as a personal wedding planner or are expected to provide any additional services other than the use of the public space.

Walnut and Center Street

- Highlights: a) Allows the Fountain to serve as the backdrop.
b) Easier and more seating space due to less obstacles
- Logistics: a) Block W. Walnut Street right after JC Penney Parking Lot 2 hours prior to the ceremony.
b) Seating for guests would be set up on Walnut Street and where Center Street traverses with Walnut.
c) Would block access through roundabout from E. Walnut side around 2 hours prior but be able to leave access to N. Center St.
d) Would need to block southbound lane at the 100 block of N. Center Street, allows eastbound travelers from W. Mulberry Street to travel around roundabout.

Center Street

- Highlights: a) Allows the Fountain to serve as backdrop.
b) Looks down at streetscape southbound.
c) Some obstacles for seating if a lot of seating is needed due to median.
- Logistics: a) Would need to block both northbound and southbound block of 100 N. Center Street.
b) Block Southbound about two hours prior to set up. Need to block the ability to go around circle during set up coming from E. Walnut. Then move this block to where shown during ceremony.

City Hall

- Highlights: a) Easier to block, less traffic and allows more options for seating
b) Historic City Hall serves as backdrop.
- Logistics: a) Contain all “rental space” from west median edge to City Hall steps.
b) Need to block northbound side of 200 N. Center Street about two hours prior to set up.

Proposed Cost for Rental:

Based on the following, we propose a fee of \$700 for rental with a refundable \$250 deposit. Refunded if area is left as it was before setup.

City’s Potential Costs:

1 person prep area prior to event, including litter, weeding, etc.: \$25/hour at 6 hours = \$150
2 person prep street closures prior to event: \$25/hour at 2 hours = \$100
3 person patrol event at street closure locations: \$25/hour at 4.5 hours = \$336

These potential numbers would cover their cost and maybe make a small token amount to help advertise and promote. Julie shared advantages to the community and retail.

Julie shared that if Council is okay with them moving forward with this, they would like to hold a mock wedding in November to, one run through the logistics to assure they are prepared, 2) to have photos for promotion and illustration of set up, views, etc.

Councilmember Williams shared concerns about the money that the city would make from the events and the fact that the downtown merchants would face a loss. He shared that we need to work on communication because businesses he has spoken to were not aware of the possibility of the weddings.

Julie shared that the subject has been discussed for the last six months at the Merchants Association Meetings and the Merchants Association has reached out to other businesses downtown. She also shared the opportunities for downtown businesses if downtown holds weddings.

Councilmember Ham asked if the Downtown Merchants Association have endorsed the idea.

Councilmember Stevens asked if anyone else has spoken to other boards. Julie shared they have spoken to quite a few people including at Travel and Tourism and several local businesses. Julie shared there would never be complete blockage of access on Center Street. Mayor Pro Tem Foster shared concerns regarding parking in light of the recent conversations about parking downtown. He also shared concerns about capitalizing off the citizens to use an area that the citizens pay for already with their taxes.

Mayor Allen tabled the item to the next meeting.

Herman Park Center Discussion

Herman Park Recreation Center

Building Program Summary (Revised 09-07-2017)

Room / Space	Required Number of Rooms	Required SF Per Room	Total Area per Program	Notes/Comments/Questions
Gymnasium				
Double Gym	1	20,000	20,000	Curtain, maple flooring
Equipment Storage	2	400	800	
Fitness				
Fitness Equipment Room	1	800	800	Adjacent to lobby, sports floor
Fitness Storage	1	200	200	
Adult & Youth Spaces				
Adult & Youth Room/Game	1	900	900	
Storage	1	150	150	
Special Populations	1	750	750	All ages
Special Populations Storage	1	150	150	
Locker Rooms				
Locker Room	2	1,050	2,100	Includes showers
Adult Restroom	2	200	400	
Family Restroom	3	50	150	
Outdoor Entry Restrooms	2	50	100	Single occupancy
Janitor	1	120	120	
Laundry	1	200	200	(2) commercial washers & (2) commercial dryers
Multipurpose Classroom / Rentals				
Large Multipurpose Rental Room	1	4,500	4,500	(2) Pickleball Courts (44'x20') with 10' perimeter
Storage	1	150	150	
Kitchen	1	300	300	Adjacent to rental space

Scott Barnard shared a presentation with Council that shows the schematic of the 42,000 square foot building that Council indicated they preferred initially. He also shared the details of the proposed rooms and spaces in the building and the outside areas of the building. He shared the next steps for Council if they are interested in proceeding. Councilmember Aycock asked if we should know something from the Golden Leaf Grant in October. Mr. Stevens said yes. Councilmember Aycock stated that we should hold off until we find out something definite from them and at that point look at our payment situation over the next three years. Councilmember Broadaway asked how much the construction drawings would cost. Scott Stevens shared the process of hiring the project, bidding the project and awarding the lowest bid. Councilmember Stevens asked if we have a RFP out there. Scott Barnard shared that through a bidding process, H&H Architecture were selected to lead the community through the public planning process that led to the original schematics and this drawing was added. Mayor Allen suggested that Scott Barnard get a price from H&H Architecture. Scott Stevens shared the process for getting a price and bidding the project. Council continued discussion. Mayor Pro Tem Foster asked if it is possible to add onto W.A. Foster with the Golden Leaf Grant in order to save money and prevent a tax increase. Mayor confirmed that the consensus of Council was for Scott Barnard to move forward with a price on Herman Park Center and Mayor Pro Tem Foster requested a price on adding a gym to W.A. Foster as well. Scott Stevens shared that staff will get the information.

YMCA Park Partnership Discussion

Scott Barnard shared information on a partnership with the Family YMCA. He shared the current usage of the space at this time. He also shared that the Recreation Advisory Board and the Family Y board has had discussion. The Family YMCA board made a motion to bring it before Council to see if there is interest in a partnership to develop the property for a park. This would be the first park for District 6. Scott Barnard shared that if Council were interested in the partnership, they would open up a public planning process to discuss what would go on this site. Council discussed the usage of the land and the potential partnership with the Family YMCA. After discussion with Council, Mayor Allen confirmed with Council to allow Scott Barnard to move forward with an RFQ.

Storm Water Division Equipment Purchases

Rick Fletcher discussed the equipment purchases request for the Stormwater Division. The request is for a Jet Vac and Excavator. Mayor Allen and Council discussed the need for the equipment and the personnel request for the Stormwater Division. Mayor Pro Tem Foster inquired about contracting the work out to save money. Mayor Allen shared you won't be able to get a contractor to do the work cheaper than having our employees do the work. Mayor Pro Tem Foster asked if we could get price comparisons for contracting the work out. Council continued to discuss the equipment and their uses. Scott Stevens shared that staff would get some numbers and come back to Council.

NCLM Voting Delegate

Scott Stevens discussed the request from the North Carolina League of Municipalities to have a voting delegate at the upcoming conference. The voting delegate in the past few

years has been Mr. Stevens. Mayor and Council agreed to let Mr. Stevens continue to be the voting delegate.

Boards and Commissions Discussion

Scott Stevens discussed Boards and Commissions with Council. Mr. Stevens asked Council what they wanted to see in terms of an ordinance to put all Boards and Commissions in one place. Mayor Pro Tem asked if he could make a motion to approve board members who are waiting to be approved from a couple of weeks ago. Scott shared that there were a couple of appointments that Council deferred approving about a month ago and asked if Council wanted them back at the next meeting or to try to approve them tonight. Mayor Pro Tem Foster stated he wanted to approve them tonight. Mayor Allen stated he thought Council wanted to wait on appointments. Mr. Stevens stated we could get the information together for the 7:00 meeting. Mr. Stevens shared the current Resolution concerning Boards and Commissions and shared suggestions concerning bringing all Boards and Commissions into one Ordinance. Councilmember Williams shared the following suggestions concerning Boards and Commissions:

1. All members of Boards and Commissions that have exceeded their term limits be removed.
2. All boards should reflect an inclusive group of members from the City of Goldsboro.
3. All boards including the Planning Board shall have term limits of 3 years.
4. Potential board member applications received and reviewed by Council within 14 days prior to making any member decisions.
5. Meetings are recorded thoroughly by neutral individuals.

Scott Stevens shared information about setting term limits and inclusiveness. Mayor Allen discussed the following list of items to consider:

- How to adopt meeting schedule
- Bylaws
- How to and who can call a special meeting
- How to and who can cancel a meeting
- Remote Participation
- Consider forming a Selection and Appointment Board

Council discussed the Tourism Board and the state laws that govern the board.

Mayor Allen suggested Council send suggestions and recommendations to Laura and Melissa before the next meeting. Mayor Pro Tem Foster requested copies of all bylaws for Boards and Commissions. Laura will send the bylaws to Council by email. Mayor Pro Tem Foster asked how to legally address bylaws that are not being followed. Mayor Allen shared that if you have specific cases, you should share those with a lawyer.

Councilmember Ham made a motion to remove himself from the Golf Course Committee and add Councilmember Broadway to the committee. Councilmember Stevens seconded the motion and the motion passed unanimously.

Sale of Real Property, North Oak Forest Road Revised Offer

Scott Stevens shared information concerning the offer for the Sale of Real Property on North Forest Road by the Southern District Convocation. Mr. Stevens shared the Southern District Convocation made an offer in July of \$67,500 and Council voted not to accept the offer. Mr. Stevens shared that after meeting with the Mayor and a couple of Council members, the Southern District Convocation would like to raise their offer to \$85,000. He stated that the city attorney advised to go back through the upset bid process. Council and the city attorney discussed the legality of the upset bid. Councilmember Stevens made a motion to accept the offer of \$85,000 if the law states they have to have an upset bid, the motion was seconded by Mayor Pro Tem Foster and unanimously carried. Councilmember Ham shared he would like to recommend that there be a moratorium that the Southern District Convocation cannot sell the property for five years.

Google Fiber Discussion

Councilmember Stevens shared that he reached out to Google Fiber and they are willing to come to Goldsboro and Wayne County. He will have more information to share at a later date.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item G. Raftelis Financial Consultant, Inc. Service Agreement to complete final stages of the Stormwater Utility program for full implementation. Rick Fletcher shared information pertaining to the Raftelis agreement. Mayor Allen asked if there was a date or timetable to get this done by. Rick shared they want to get everything done by January 2018. Mayor Allen shared we should have dates for deliverables in the contract. Scott Stevens asked if the Mayor would like to have staff make the change and that he could add that to the agenda item. Councilmember Aycock made a motion to add the date of January 2018 to the agreement; the motion was seconded by Councilmember Stevens and unanimously passed. Council and staff discussed the Commercial Stormwater Assessment. Scott Stevens shared that we know the impervious area but we don't know the credits they will receive. He stated if we don't have the information in December, we would advise Council to delay it until a March or July implementation.

Item I. Informal Bid Request #2017-015 – Abatement and Partial Demolition of Former W.A. Foster Center. Kaye Scott shared information concerning the Abatement and Partial Demolition of the Former W.A. Foster. Councilmember Ham asked if staff have identified any organizations to occupy the facility. Mayor Allen shared that Mr. Womble is working on the non-profit side of it. Council discussed the Former W.A. Foster and what kind of progress is being made. Mayor Allen shared the city still owns the building and we need to get started because the asbestos removal will take a while.

Item M. Code of Ordinance Update: 98.80 Parades. Laura Getz shared information concerning updating the Parade Ordinance. Mayor Allen shared concerns about the time requirements. Scott Stevens shared that the 30 days' notice for the

application is to allow street closures to be approved by Council. Councilmember Williams shared concerns about the application process being taken from the Police Department and Chief of Police. He also shared concerns about picketing. Mr. Stevens shared that we would bring the ordinance back with the application if they would like to defer it. Mayor Pro Tem Foster shared concerns about the application process being removed from the police chief.

Councilmember Aycock made a motion to remove Item M from the agenda, the motion was seconded by Councilmember Williams and unanimously passed.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 18, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Jonathan Smith with Freedom Baptist Church provided the invocation. The Pledge to the Flag followed by Pack 258.

CU-15-17 Lee Eatmon–West side of Millers Chapel Road between US 70 East and Wilson Street. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the operation of an automobile repair shop within the Airport Business zoning district.

The property is zoned Airport Business and is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Area: 20,000 sq. ft. or 0.46 acres
Frontage: 60 ft.
Depth: 200 ft.
Zone: Airport Business (AB)

Existing Use: Previously, the property operated as an automobile repair shop. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan shows that the property contains an existing 1,965 sq. ft. single-story metal building.

Hours of Operation: Monday-Friday
(8:00 a.m. to 5:00 p.m.)
No. of Employees: 1

Applicant's floor plan consists of two working bays, an office, storage areas and restrooms.

A private 60 ft. wide paved road serves as an access easement extending from Miller's Chapel Road 631.19 ft. to the site.

There is sufficient parking to provide for employees as well as customers.

The applicant has indicated that there will be no outside storage on the site and, therefore, no screening of the premises will be required.

Existing vegetation surrounds the proposed site and this will satisfy the City's landscape requirements.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property falls within the 75-79 day-night average sound level (DNL) noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to twelve (12) people. The density is considered compatible because the calculated FAR (Floor/Area Ratio) is less than the maximum FAR of 0.11 as required by the AICUZ report.

No one spoke. Mayor Allen closed the public hearing. No action necessary. Planning Commission will have a recommendation for the Council's meeting on October 2, 2017.

Z-9-17 William T. Hayes-Southeast corner of Mull Smith Lane and Double D Lane (R-20A Residential to RM-9 Residential). Public Hearing Held. Applicant requests a zoning change from R-20A to RM-9 which would allow for the placement of one manufactured (mobile) home on an individual lot.

Frontage: 280 ft. on Mull Smith Lane
203.79 ft. on Double D Lane
Area: 49,828 sq. ft. or 1.14 acres

Surrounding Zoning: North: R-20A Residential
South: RM-9 and R-20A Residential
East: R-20A Residential
West: R-20A Residential

Existing use: The property had most recently been occupied by one manufactured home which was destroyed by fire. Since the unit was not replaced within a six-month period, rezoning of the lot will be necessary in order to allow replacement at this time.

Adjacent and surrounding properties primarily consist of single-wide manufactured homes located on private lots. There are two lots to the south of the subject property which were rezoned to RM-9 Residential in 2001.

Comprehensive Plan: The City's adopted Land Use Plan designates this property for low-density residential development.

Engineering Comments: City water and sewer are not available to serve the subject property. The property is not located in a Special Flood Hazard Area.

The RM-9 zoning district will require the manufactured home to comply with City and State regulations. Manufactured homes are required to have the appearance of a site-built, single family dwelling unit permanently located on its lot with a pitched roof, masonry underpinning, parallel to the front property line and in good condition with no signs of rust.

Properties in the area are served by undedicated, private dirt paths through easements. As a result, the subject lot does not have frontage on an improved public street. The applicant has requested a modification of the requirement that all lots front on an improved street in order to allow placement of the mobile home.

No one spoke. Mayor Allen closed the public hearing. No action needed. The Planning Commission will have a recommendation for the Council's meeting on October 2, 2017.

Street Closing – Herman Place. Public Hearing Held. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The street section has been identified on the attached map and has an approximate length of 300 ft. and a right-of-way width of 50 ft.

The petitioned street closing has been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections have been received.

If the street is closed, ownership of the right-of-way would be split equally between the adjoining property owners and a utility easement would be retained over the entire closed right-of-way for maintenance of an 8-inch sanitary sewer line.

The Council, on August 21, 2017, adopted a Resolution of Intent setting the public hearing and that Resolution was advertised for four weeks in the newspaper. Adjacent owners were notified of the hearing by certified mail and the street was posted with notice of the public hearing.

Mayor Allen opened the public hearing. The following person spoke:

1. Carl Steed with Wayne Roofing Company stated they have been at that location since 1947. He stated they used to have access on the other side going across the railroad track but they closed that. He stated this is the only access to get to their building and he still has to have access to that road.

No one else spoke. Mayor Allen closed the public hearing. No action necessary. Planning Commission will have a recommendation for the Council's meeting on October 2, 2017.

Planning Commission Excused.

Public Hearing to allow citizens the opportunity to comment on the City of Goldsboro's draft of the Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds. Public Hearing Held. On July 1, 2017, the City of Goldsboro received \$312,836 in CDBG funds and \$159,629 in HOME funds from the Department of Housing and Urban Development (HUD) for fiscal year 2016-2017 to administer its Community Development Programs.

The CAPER provides an opportunity for the City to assess its annual performance and to discuss what actions or changes it should take as a result of its performance. In addition, it is designed to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2016 through June 30, 2017.

To comply with program guidelines, the City must meet the following citizen participation requirements:

1. Make the CAPER available to the public for examination and comment for a period of not less than 15 days prior to submission.
2. Provide a description of the process it undertook to ensure the public had an opportunity to review and comment on the CAPER.

3. Provide a summary of public comments received as a result of the citizen participation process.

The primary objective of the Community Development Program is the development of viable urban communities and expanding economic opportunities, principally for persons of low and moderate-income.

A draft of the CAPER has been prepared and was available for review from September 5, 2017 to September 19, 2017. A copy of the report was placed at public access sites such as the City of Goldsboro Planning Department, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the Community Relations Department, City Hall, 214 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; at the Goldsboro Housing Authority, 1729 Edgerton Street, Goldsboro; and on the City's website at www.goldsboronc.gov.

Notice of this public meeting was advertised in the Goldsboro News Argus on August 25, 2017.

Councilmember Williams clarified the amounts of money received.

Mayor Allen opened the public hearing. The following person spoke:

1. Katherine Phillips, 106 Downing Place, asked for clarification on what the CAPER is. Mayor Allen explained the CAPER. Ms. Phillips also asked if Council has plans to make secondary roads look better and if Council plans to increase Police presence on Center Street so that people aren't approached by panhandlers. Mayor Allen shared that everyone has the right to panhandle but we try to stop aggressive panhandlers.

No one else spoke. Mayor Allen closed the public hearing.

Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council:

1. Directed the staff to incorporate any comments at the public hearing into the City's CAPER; and
2. Authorized the staff to submit any needs identified or comments received to the Department of Housing and Urban Development (HUD) after the required comment period has ended.

Public Comment Period. Mayor Allen opened the public comment period and asked everyone to keep their comments at 3 minutes. The following person spoke:

1. Bobby Jones, 308 E. Chestnut Street, asked questions about the funds Shycole Simpson-Carter spoke about and asked if there would be any opposition if members of the community helped the community complete the applications. Mayor Allen suggested Mr. Jones speak to Shycole Simpson-Carter.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Scott Stevens reminded Council, Item M was removed from the consent agenda during the work session and referred to a later date. Councilmember Williams moved the items on the Consent Agenda, Items E, F, G, H, I, J, K, L and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Aycock and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Contiguous Annexation Petition – AAA Mini-Storage (Paul Williams Property). Referred to the Clerk. The applicant is requesting that contiguous property described by metes and bounds in Item 2 of the attached petition be annexed to the City of Goldsboro. Also attached are maps showing the property proposed to be annexed.

Pursuant to G. S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The City Council, at their meeting on September 18, 2017 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

Staff recommended Council request that the City Clerk examine the annexation petition to determine its sufficiency. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Approval of Resolutions to Request Funding through the State and Federal Loans/Grants. Resolutions Adopted. The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater collection systems, water supply/distribution systems, and the cost of Asset Inventory and Assessment projects for water and sewer systems.

In the past, the City was required to apply to each program separately (i.e. SRF vs State Reserve). DEQ has now taken the approach of allowing one application to be submitted and providing the best funding package available based on applicants responses.

Projects proposed for loan and/or grant applications are detailed as follows:

Sewer (CWSRF)

- Scope - Sewer rehabilitation of Carolina Street, Cherry Hospital, and the Big Ditch Outfall
Approximate Budget = \$1,035,300. Eligible for up to 50% of loan or \$500,000 principle forgiveness.

Water (DWSRF)

- Scope - Water improvements as listed in the 2009 Utility Master Plan
Approximate Budget = \$2,536,740. Eligible for up to 50% of loan or \$500,000 principle forgiveness.

AIA (Asset Inventory Assessment)

- This program would allow for up to \$150,000 in grant to study water or sewer issues.

Staff recommended Council adopt the attached resolutions authorizing the City Manager to execute and file an application on behalf of the City Goldsboro with the State of North Carolina for loans and/or grants for water and sewer projects. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION 2017-56 “RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO THE CLEAN WATER STATE REVOLVING LOAN PROGRAM FOR WASTEWATER COLLECTION SYSTEMS”

RESOLUTION NO. 2017-57 “RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO THE DW STATE REVOL VNG FUND PROGRAM FOR WATER DISTRIBUTION SYSTEMS”

RESOLUTION NO. 2017-58 “RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO THE DIVISION OF WATER INFRASTRUCTURE ASSET INVENTORY ASSESSMENT GRANT PROGRAM”

Raftelis Financial Consultant, Inc. Service Agreement to complete final stages of the Stormwater Utility program for full implementation. Resolution Adopted. The City of Goldsboro recently implemented the transition phase of a new stormwater utility program. During this phase, both residential and non-residential customers pay a flat fee equal to the residential rate based on one Equivalent Residential Unit (ERU).

The transition phase was implemented primarily to work through special considerations and requirements for non-residential customers.

Raftelis Financial Consultant, Inc., founded and headquartered in North Carolina, has extensive experience in developing stormwater programs nationwide. As such, they have submitted the following scope of services to complete the final stages of the City’s

stormwater utility program, enabling full implementation of our non-residential program as early as January 2018:

- (a) The consultant team will assist the Client with policies, by developing written policies for stormwater fee credits, appeals, adjustments, incentives, fee caps, and stormwater billing data maintenance. This work will be done collaboratively with the Client and will be informed by the consultant's expertise gained from similar projects in the past.

Deliverables: Written policies

- (b) The consultant team will review the Client's current estimate of stormwater services to be provided going forward out five years, and will collaborate with the Client to develop a written five-year program description for current and future funding needs and estimated cost of service provision to meet these needs. These are collectively described as the program plan and revenue requirements.

Deliverables: Written five year program description and estimated cost of service

- (c) The consultant team will model expected revenues from the rate set by the Client, taking into account likely collection rates by ratepayer class and other variables to develop a budget and cash flow model for forecasting revenues and estimating the impacts of growth and other types of change over time. The model will use the revenue requirements developed in part (a), and will rely on ERUs provided by the Client by ratepayer class.

Deliverables: Digital open source budget and cash flow model

- (d) The consultant team will develop a draft rate ordinance that can be codified by the City to establish rates and stormwater fee details including the definition of impervious area and the mechanisms for policies described in part (a). The team will work with staff on the document and will attend one Council meeting to aid in the passage of the ordinance.

Deliverables: Draft rate ordinance; attendance at Council meeting

The maximum fee for these above services is \$32,170.

Contingency: An additional amount of \$10,000 is provided for as a contingency but cannot be expended by the consultant without the Client's authorization. The contingency funds may potentially be used for additional program planning or budgeting services, for data- or systems-related services, for outreach and education services, or for additional written reports or studies, or for post go-live support such as exhibits or data evaluations.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the Stormwater Utility to proceed

Staff recommended Council adopt the attached resolution authorizing the City Manager to execute a Professional Service Agreement with Raftelis Financial Consultants Inc. in the amount of \$42,170. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017-59 “RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND RAFTELIS FINANCIAL CONSULTANTS INC. TO COMPLETE THE FINAL STAGES OF THE CITY’S STORMWATER UTILITY PROGRAM FOR FULL IMPLEMENTATION”

Resolution - 2017 Urgent Repair Program (URP17). Resolution Adopted. The City of Goldsboro applied for a grant in January, 2017 for funding by North Carolina Housing Finance Agency (NCHFA) through the North Carolina Housing Trust Fund for the 2017 Urgent Repair Program (URP17) in the amount of \$100,000. This grant is to be in conjunction with the City’s Community Development Block Grant Program.

North Carolina Housing Finance Agency (NCHFA) has awarded the City funding for the 2017 Urgent Repair Program (URP17) in the amount of \$100,000 to assist fourteen (14) eligible very-low and low-income homeowners with urgent repairs up to \$8,000 per home to prevent displacement, which poses a imminent threat to their life and/or safety. The time period of this grant is 16 months beginning on August 14, 2017 and ending on December 31, 2018.

No matching funds are required of the City of Goldsboro in conjunction with this Program.

Staff recommended Council adopt the following entitled Resolution adopting and approving the URP17 Assistance, Procurement, and Disbursement Policies to conduct this Urgent Repair Program in conjunction with the City’s Community Development Block Grant Program, authorize the Mayor and City Clerk to sign the URP17 Assistance, Procurement, and Disbursement Policies and authorize the Mayor and City Clerk to accept and sign a contract with NCHFA in the amount of \$100,000. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017 – 60 “RESOLUTION APPROVING URP17 ASSISTANCE, PROCUREMENT AND DISBURSEMENT POLICIES”

Informal Bid Request #2017-015 – Abatement and Partial Demolition of Former W.A. Foster Center. Bid Accepted. On Monday, August 14, 2017 in accordance with the provisions of the N.C. General Statutes, sealed bids were publicly opened for the abatement and partial demolition of the former W. A. Foster Center.

The City received four (4) bids for this project. Attached is the bid tabulation for Council’s information.

Council has directed staff to move forward with the asbestos abatement to the former W.A. Foster Center. The City's Inspections Department reviewed and checked all bids for accuracy, and found them to be in order except for the low bidder, Eastern Environmental, Inc. This bidder did not submit the required bid bond and was disqualified from consideration. The next low bid is being recommended from Vistabution in the amount of \$51,200 for the asbestos abatement. The current fiscal year's budget has sufficient funding for abatement and demolition for this project.

Staff recommends that Council accept the bid from Vistabution in the amount of \$51,200 for the asbestos abatement to the former W.A. Foster Center. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Sale of Real Property – 1314 and 1316 N. Carolina Street. Offer Accepted.

On August 22, 2017, Joseph and Darlene Stafford offered to pay the City of Goldsboro the sum of \$2,315 for 1314 and 1316 N. Carolina Street and made a bid deposit of \$115.75. The City of Goldsboro acquired these lots in October 2016.

The City combined these two sub-standard lots to form one standard lot. Standard property is offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The tax value for both properties is \$4,630. An advertisement appeared in the Goldsboro News-Argus on August 25, 2017. The ten (10) day upset bid period expired on September 4, 2017, with no counter-offers received after this bid. The buyer will pay the attorney fees associated with transferring the deed.

Staff recommends Council accept the offer from Mr. and Mrs. Stafford in the amount of \$2,315 for 1314 and 1316 N. Carolina Street and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Broker Services/Supplemental Employee Benefits. Resolution Adopted. In 2012, the City of Goldsboro awarded the City's first voluntary benefits broker services. Currently, the City uses three (3) different vendors for the City's voluntary benefits with individual costs. It has been determined that it would be more cost effective for the City to consolidate all voluntary benefits under the umbrella of a single broker.

In August 2017, staff solicited proposals from qualified brokers to assist the City with updating with strategically planning, designing, negotiating the best, and most cost effective coverage for our employees.

The City received proposals from seven (7) brokers with three (3) completing the follow-up questionnaire. Staff compiled responses and presented them to the City's Benefits Committee. The Committee has recommended Pierce Insurance Agency. By consolidating our services with Pierce Insurance Agency, the City could recognize an annual savings of approximately \$9,021.

The proposed contract is for a minimum period of three (3) years with the option to renew for one (1) additional year before soliciting competitive quotations, but with negotiation of all renewal premiums during that period based on changed exposures, changed manual rates and loss experience. However, the City reserves the right to cancel or not renew all or any part of this insurance at its discretion when such cancellation or non-renewal is deemed to be in the best interest of the City of Goldsboro.

Staff recommended Council adopt the attached resolution authorizing the City Manager, City Clerk, and Finance Director to sign all necessary documents to award contract for voluntary broker services to Pierce Insurance Agency with an effective date of January 1, 2018 and authorize the City Manager and the Finance Director to grant a one (1) year extension at the end of the contract if market conditions are favorable. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017-61 “RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO SIGN A CONTRACT WITH PIERCE INSURANCE AGENCY”

North Carolina Department of Public Safety, Emergency Management – Flood Mitigation Assistance (FMA) Grant Funds - Hurricane Matthew Water Treatment Plant Mitigation Project. The City of Goldsboro would like to file an application for a FMA grant with the North Carolina Department of Public Safety, Emergency Management for constructing an earthen berm around the Water Treatment Plant (WTP) to mitigate from future losses at the WTP.

The City of Goldsboro must initially submit a Letter Of Intent to NCEM for approval in order to be authorized to complete a full application for the construction of the earthen berm around the WTP. The FMA grant amount is \$2,019,500. This federal grant calls for a 25% match of \$504,875, which may be paid by the state.

Staff recommends Council authorize the City Manager and City Clerk to apply for a \$2,019,500 grant on behalf of the City of Goldsboro with the North Carolina Department of Public Safety, Emergency Management which may require a local match of \$504,875. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Monthly Reports. Accepted as Information. The various departmental reports for the month of August 2017 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Williams/Aycock (7 Ayes)

End of Consent Agenda.

Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Foster and unanimously carried, Council added the following items to the agenda: Recreation Advisory Commission Appointments Goldsboro/Wayne Transportation Authority Board Re-Appointment.

Councilmember Williams asked for clarification on the GWTA Appointment.
Councilmember Aycock explained the terms for the GWTA Appointment.

Recreation Advisory Commission Appointments. On January 5, 2015, Mr. Jason Pate was appointed to serve on the Recreation Advisory Commission to his second term with his term expiring on December 31, 2017. Mr. Jason Pate has resigned effective April 27, 2017.

On January 5, 2015, Mr. Mike Pate was appointed to serve on the Recreation Advisory Commission to his second term with his term expiring on December 31, 2017. Mr. Mike Pate has resigned effective June 12, 2017.

Staff would recommend Council adopt the attached Resolutions appointing Floyd Wingfield and Daina Taylor to the Recreation Advisory Commission and commend Mr. Jason Pate and Mr. Mike Pate who have served on the Recreation Advisory Commission. Broadaway/Williams (7 Ayes)

RESOLUTION NO. 2017-62 “RESOLUTION APPOINTING MEMBERS TO AN ADVISORY BOARD AND COMMISSION”

RESOLUTION NO. 2017-63 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON THE RECREATION ADVISORY COMMISSION OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION”

Goldsboro/Wayne Transportation Authority Board Re-Appointment. On July 6, 2015, Mr. Bob Waller was appointed to serve his first term on the Goldsboro/Wayne Transportation Authority Board. Mr. Waller was reappointed on July 21, 2016. Mr. Waller’s appointment expired July 21, 2017.

It is recommended that Mr. Waller be reappointed to a third term expiring on July 21, 2018.

Staff recommends Council adopt the attached resolution re-appointing Bob Waller to the Goldsboro/Wayne Transportation Authority Board. Broadaway/Williams (7 Ayes)

RESOLUTION NO. 2017-64 “RESOLUTION APPOINTING A MEMBER TO GOLDSBORO/WAYNE TRANSPORTATION AUTHORITY BOARD”

City Manager's Report. No report.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Aycock shared he attended 2 events this past Saturday; Community Expo Day at the Word of Praise Church which was a collaboration of Word of Praise Church, the Bridge and several other groups and appreciates them inviting him. He also attended the 75th Anniversary of Seymour Johnson Air Force Base. He stated that the base and Goldsboro have worked hard to have the relationship they have and he looks forward to the next 75 years.

Councilmember Ham had no comment.

Mayor Pro Tem Foster had no comment.

Councilmember Stevens shared he wishes the airmen well and he wasn't able to attend the 75th Anniversary but he wished he could have been there. He also shared that he would like input from all of Goldsboro and Wayne County about a higher speed internet, Google Fiber coming to our area. He stated he would like everyone to give him a call or call the city.

Councilmember Broadaway had no comment.

Councilmember Williams had no comment.

Mayor Allen thanked Laura for substituting for Melissa. He also shared that this past weekend we had Beak Week and he thinks it was the best one so far; he thanked everyone involved and encouraged everyone to come out next year and get more involved. Mayor Allen shared that Governor Cooper came to Goldsboro this week and delivered school supplies to Carver Heights. He also shared that he also went to the Word of Faith and Bridge Church event and he thinks all of the Council members were there and he appreciates what they did. He shared trying to build unity in the community was their theme. Mayor Allen also shared that the 123rd Southern District Convocation is in Goldsboro and runs all week. He stated there are 300-400 people at least and encourages everyone that if they see someone from out of town that is attending the convention to welcome them to Goldsboro. Mayor Allen shared information on the 75th Anniversary and shared that we had six former base commanders in Goldsboro. He also shared we received news that we are going to be the reserve base for the KC-46A tanker. He said the Air Force is going to spend about 200 million dollars getting ready for the tanker and it is a big deal for Seymour Johnson and our community. Mayor Allen shared he wanted to thank the airmen at Seymour Johnson and that they are first class operators. Mayor Allen also shared that this Friday night is the DGDC Annual Dinner and to call DGDC office to get tickets.

There being no further business, the meeting adjourned at 7:28 p.m.

Chuck Allen

Mayor

Laura Getz, CMC
Deputy City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
OCTOBER 2, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on October 2, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Laura Getz, Deputy City Clerk
Randy Guthrie, Assistant City Manager
Mike Wagner, Public Works Deputy Director-Utilities
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jennifer Collins, Assistant Planning Director
Rick Fletcher, Public Works Director
Felicia Brown, Assistant Parks and Recreation Director
Scott Williams, IT Director
Shycole Simpson-Carter, Community Relations Director
Mike West, Police Chief
Marty Anderson, City Engineer
Bobby Mathis, Citizen
Della Mathis, Citizen
Amy Bauer, Citizen
Jay Bauer, Citizen
Regina Lesnau, Citizen
Sussie Sutton, Citizen
Donovan Sherrod, Citizen
Barabara Sherrod, Citizen
Paul Sherrod, Citizen
Jody Dean, Golf Director
Milas Kelly
Gretchen Reed, Citizen
Earl Ijames, NC History Museum Curator
Dr. Malcom Beech, 135th USCT Reenactor
Ken Conners, Goldsboro Daily News
Yvonnia Moore, Citizen (arrived at 5:30)

Rochelle Moore, Goldsboro News-Argus (arrived at 5:07)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of Agenda. Councilmember Ham made a motion to adopt the agenda the motion was seconded by Councilmember Williams and unanimously carried.

Rate and Cart Plan Discussion

Milas Kelly and Jody Dean with the Goldsboro Municipal Golf Course shared information with Council concerning a new membership plan that was reviewed by staff to include a new inclusive rate that will include yearly membership, cart fee, range plan and handicap fee. The proposed rates are: \$1,700.00 individual, \$2,400.00 husband & wife (similar to Wedgewood Municipal in Wilson).

Living History Weekend Discussion

Amy and Jay Bauer made a presentation concerning the 135th USCT and the Living History Weekend coming up April 6-8, 2018. She shared there are several people in the audience that are the decedents of the soldiers. The Bauer's shared a slide show presentation and a handout (copy on file in the Clerks Office) that contains the history of the "lost troop" that was formed in Goldsboro on March 27, 1865. The presentation also contains a list of the soldiers from North Carolina and information about the history of the 135th US Colored Troop. The Bauer's requested \$4,500 from the city to assist with the Living History Event.

Councilmember Williams discussed the possibility of a monument to the 135th USCT with the Bauer's. The Bauer's stated the monument is still in the planning stage.

Mayor Allen thanked the Bauer's for their work with the project and stated we need to be behind this and make it the best we can to memorialize the soldiers.

Amending the Historic District Guidelines

Jennifer Collins discussed amending the Historic District Guidelines.

- At the request of the Board of Adjustment Chairman, staff would like to begin discussions with City Council and Historic District Commission amendment of guidelines.
- Begin looking at Section 3.0 – Guidelines for Historic Building Rehabilitation.
- Relaxing guidelines for buildings/structures, which are considered non-contributing or have no significance within the Historic District to allow appropriate material identified within the guidelines to be used on exterior walls and/or facades.
- Currently guidelines require original materials for exterior walls to be maintained for building rehabilitation.
- Staff will research other Historic Districts and contact State Historic Preservation Office for guidance.
- If Staff is given permission to proceed with discussion...we will start discussions with the Historic District Commission and bring back a recommendation regarding amendments for City Council approval.

Ms. Collins explained the recommendations to Council concerning the guidelines. Mr. Stevens shared the differences between significant contributing structures versus non-contributing structures. Mr. Stevens shared the request of the Chairman of the Board of Adjustment to let the discussion come back to the Historic District Commission if Council would like to consider the revisions. Council agreed to enable staff to work with the Historic District Commission to see what guidelines they come up with and return to Council with recommendations. Council continued discussions concerning current guidelines and the impacts of changes on the district as a whole.

Enhanced Community Involvement Plan

Chief Mike West shared a presentation regarding the Enhanced Community Involvement Plan.

Citizens Review Board (CRB)

The function of a Citizens Review Board is to serve as an independent civilian oversight agency to review complaints of misconduct against police officers and to review internal investigations done by the police agency. The board may recommend disciplinary actions, if findings show that misconduct occurred, or may recommend additional training or changes in policy where warranted. The board is composed entirely of civilian volunteers whose purpose is to make objective determinations on the merits of every case and respect the rights of both officers and complainants.

The General Assembly of North Carolina, House Bill 165, gives the authority to Citizens Review Boards to investigate or review allegations of certain police misconduct and make findings and decisions on disciplinary action.

Among the various forms of citizen review of police misconduct, the most common include the following:

- **Citizens Review Board:** a panel of citizens handles every aspect of the citizen complaint continuum.
- **Police review/citizen oversight:** the police department handles every aspect of the complaint continuum, but citizens review those actions/determinations.
- **Police review/citizen-police appeal board:** the police department handles every aspect of the complaint continuum, but the complainant may appeal the outcome to a board comprised of officers and citizens.
- **Independent citizen auditor:** the police department handles every aspect of the complaint continuum, but a citizen serves as an auditor to review the process for effectiveness and accuracy, making recommendations to improve the process as necessary.

Citizens Review Boards are usually organized under the authority of the City Manager's Office and the members are appointed or chosen by the city manager or mayor and approved by the City Council. Citizens Review Boards typically have a minimum of six (6) members with each member serving a minimum of two (2) years on the board.

It is recommended that board members complete a Citizens Police Academy. In addition, each member participates in a police ride-along program and a comprehensive training program. This program will include, but not be limited to, the following topics:

- Citizens Review Board Rules of Procedures
- Investigative Stops
- Arrest, Search and Seizure
- Use of Force/Deadly Force Continuum
- Review of City Ordinances
- Internal Affairs Investigation Protocol
- Media Policies and Relationships
- Police/Community Relations Perspectives
- History and Philosophy of Law Enforcement and Police Ethics
- Cultural Sensitivity

The most common citizens review is the Police review/citizen appeal board. This board would hear appeals of complaints submitted by residents concerning misconduct by Goldsboro police officers. The Goldsboro Police Department Internal Affairs will initially investigate these complaints. If a complainant is not satisfied with the outcome of the investigation, he or she may file a request for a hearing with the board.

The board's mandate will be to determine if the investigation was conducted in an appropriate manner, specifically, whether the Police Department abused its discretion in the conduct of the investigation. The board will examine the written evidence submitted by the complainant and the police department to determine whether a hearing should be held. The board will only hold a hearing if that evidence persuades the board that a hearing should be held. The board's findings are submitted to the city manager for his action.

Another highly effective way to establish both individual and departmental accountability is by collecting, maintaining, and analyzing all complaint data (Internal Affairs Guidelines, 2008). CALEA Accreditation Standard No. 52.1.5 requires that agencies make annual statistical summaries of all records of law enforcement investigations available to the public and all departmental employees.

Although Chief West fully supports a Citizens Review Board to review complaints of police misconduct, he would ask the Council to allow the Police Department time to rewrite their Internal Affairs policy to meet the CALEA accreditation standard and to make those statistics available to the public and departmental employees.

Police Activity League (PAL)

The Police Department is currently sponsoring and coaching two (2) activities through Goldsboro Parks and Recreation. Corporal Fleming and Officer Toms are coaching a flag football team and Captain Rabun and Officer Campbell are coaching a soccer team. The

cost to the department will be \$710.00 with \$490.00 going to P&R and \$220.00 going to the parents who have already paid the sign-up fee.

As the department continues to build the PAL program and sponsors more activities, an emphasis will be placed on getting at-risk youth from within the City to participate. This can be accomplished by advertising the PAL program in our housing communities, local schools, community events and officers' activity engaging the youth within the city.

De-escalation Training

Forty-five Officers have received this training. In 2018, Mandatory In-Service Training will include De-escalation Training.

Scott Stevens shared that staff would support any Town Hall meetings that Councilmembers would like to hold.

Dirt Streets Update

Marty Anderson shared information with Council concerning dirt streets in the city.

FY 2016-2017 Total Dirt Street Miles = 4.87

Total miles of dirt streets recommended for surfacing:

- High Priority = 0.72 miles
- Medium Priority = 0.37 miles
- Low Priority = 2.40 miles

Total miles of dirt streets recommended for closing = 1.38 miles

FY 2017-2018 Total Dirt Street Miles = 3.51

Total miles of dirt streets under construction for surfacing = 0.46 miles (high priority)

Total miles of dirt streets closed or will be closed in FY2017-2018 = 0.90 miles

Total miles of dirt streets not closed due to land locking, opposition, etc... = 0.48 miles

FY 2018-2019 Total Dirt Street Miles = 3.51 remaining

Total miles of dirt streets remaining to be surfaced:

- High Priority = 0.26 miles
- Medium Priority = 0.37 miles
- Low Priority = 2.40 miles

Total miles of dirt streets to be closed = 0 miles

Total miles of dirt streets unable to be closed = 0.48 miles

Mr. Anderson shared there was \$270,000 budgeted toward paving dirt streets and the bids came in around \$450,000 with construction cost. He shared they made up the difference with street bonds and the general fund. Mr. Anderson shared he would come back to an upcoming meeting to gather Council's recommendations of streets to pave next from the list provided. Council also discussed the current resurfacing project. Councilmember Williams shared concerns about paving streets in all districts. Scott Stevens explained the list distributed to Council and discussed funding of the streets.

2018 Summer Youth Employment Program Discussion

Councilmember Williams shared information about the Summer Youth Employment Program for 2018. He shared suggestions about next year's program to include starting the application process sooner and that beginning in March, the youth can begin applying. He also shared a suggestion to make the application available online so that the youth can see the requirements and check their application status. He also shared concerns from his constituents about youth not being notified and about youth from low-income families not being selected for jobs. Councilmember Williams shared he would like to see a checklist in place that has proof of family income. He also shared there were other areas in the city that students could be placed to include the Arts Council, schools, financial services, travel and tourism, information technology and public relations. He also asked if we have applied for federal funding. Council discussed the employment program and shared we need to have everything ready by the retreat to include the budget and how many students we can assist. Councilmember Stevens also shared information on grants. Councilmember Williams also shared that other cities asked companies to invest money to pay the students or give the city the money to pay their salaries. Councilmember Ham asked Shycole Simpson-Carter if there was an after action report prepared. Ms. Simpson-Carter shared it was not complete. Councilmember Ham shared we would want to incorporate that report into next year's planning. Mayor Pro Tem Foster shared a suggestion about reaching out to the students that weren't selected last summer and give them the skills they need. Mayor Allen suggested that we research if there are soft skills training at the high school or community college that can assist the students. Councilmember Williams also suggested working with the county commissioners as well. Scott Stevens shared the 60 students we managed this summer worked very well. He shared that when you send kids out to the job sites you have to vet the job sites to make sure the students are being taken care of.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item H. Sale of Real Property, Tax ID #3518-79-3598, North Oak Forest Road as recorded in the Wayne County Registry. Kaye Scott, Finance Director shared information about the property for sale located on North Oak Forest Road. Council discussed the sale of the property. Councilmember Ham mentioned that Council approved a condition at the last meeting that the church is not allowed to sell the property for five years. Mr. Womble will research the legality of the condition, and if it is legal, will add the condition to the deed. Mr. Stevens recommended that Council amend the recommendation to include the five-year reversion clause. Councilmember Ham made a motion to recommend that the church not sell the property for five years upon closing, Councilmember Stevens seconded the motion. Mayor Allen, Councilmember Stevens, Councilmember Broadaway, Councilmember Ham and Councilmember Aycock voted in favor of amending the agenda item to add the five-year reversion clause with Mayor Pro Tem Foster and Councilmember Williams voting against approving the amended agenda item. The motion passed 5:2.

Item J. Reimbursement Resolution and Authorized Positions for Stormwater. Kaye Scott shared information about the Reimbursement Resolution and Authorized Positions for Stormwater. Rick Fletcher explained a previous question from Council concerning cost comparisons between hiring out the stormwater work versus doing the work in-house. Mayor Allen shared concerns regarding the size of the excavator. Council also discussed issues with ditches and streams in the city.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 2, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Bishop Alton A. Smith with St. Mark Church of Christ, Disciples of Christ provided the invocation. The Pledge to the Flag followed.

Presentations

Living History Weekend Presentation (135th USCT)-Amy and Jay Bauer made a presentation concerning the 135th USCT and the Living History Weekend coming up April 6-8, 2018. Mr. Earl Ijames, Curator with the NC Museum of History shared comments concerning the 135th USCT and comments about the Living History Weekend. Mr. Dr. Malcom Beech also shared information about the role that North Carolina residents played in the Civil War with the US Colored Troops.

Mayor Allen shared he wanted to thank the Bauer's and the committee for bringing this to our community. He shared the Bauer's have spent thousands of their own dollars and hundreds of hours going to archives and cemeteries trying to do what they have done. He stated it is a huge opportunity to memorialize these soldiers and what they have done for our country and he appreciates them all for what they have done.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. 100 Fold Mentor Program –Mark Colebrook and Bobby Harvey shared information concerning their mentoring program and requested \$5,000 from the City of Goldsboro to hire more mentors.
Mayor Allen stated he appreciates what they are doing and would take their request under advisement and get back to them.
2. Yvonnia Moore, part owner of the Ice Storm shared concerns over the guidelines from the Historic District and shared concerns about a recent Goldsboro News Argus article.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items B, C, D, E, F, G, H, I, J, K, L, M, and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Stevens and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

S-4-10 Adair Place (Revision of Preliminary Subdivision Plat). Approved.
The property is located on the south side of U.S. Highway 70 West between NC 581 and Millbrook Village Drive.

A preliminary subdivision plat containing eight lots was approved on May 3, 2010. The Council also approved a revision of the eight lot preliminary plat on September 7, 2010.

Approval included a modification of the sidewalk or fee in lieu of sidewalk installation along US 70 West.

Frontage: 1,180 ft. (approx.)

Depth: 1,536 ft. (average)

Area: 50.551 Acres

Total Lots: 8

Zoning: Shopping Center

The property was satellite annexed to the City effective November 30, 2009.

The approved preliminary plat indicated two points of ingress and egress from U. S. Highway 70 West. Both entrance drives will contain 60 ft. right-of-ways with a 41 ft.

wide paved surface. NCDOT will require that improvements be made to allow for crossover traffic on US 70 West at both driveway locations.

Access provided by the easternmost driveway which runs along the eastern property line will be named “Prestonwood Drive” and will be shared with the adjacent owner to the east (NCDOT). The width of Prestonwood Drive will vary from 31 ft. to 48 ft. depending upon whether turn lanes are provided at intersections.

The westernmost driveway, to be named “Adair Drive” will bisect the property and end at the southern property line with a temporary turn-around. Prestonwood Drive will extend along the eastern and southern property lines and intersect with Adair Drive at the temporary turn-around. Access to a proposed residential development at the rear would be provided from a roundabout near the southern property line.

All interior streets were shown as “conceptual” as their location may slightly change based on final plans for the lots within the subdivision. The developer has obtained approval for entrance driveways through NCDOT and the City of Goldsboro.

The plans show an extensive internal network of sidewalks throughout the development and, in some instances, those sidewalks are to be located on both sides of the proposed streets.

On April 4, 2016 the City Council approved a change of zone request from Shopping Center to R-6 Residential. The rezoning was to allow the applicant to construct eighty apartment units on property located behind Goshen Medical Center within the Adair, LLC Subdivision.

Frontage: 1,180 ft. (approx.)

Depth: 1,536 ft. (average)

Area: 48.42 Acres

Total Lots: 9

Zoning: Shopping Center and R-6 Residential

Lot 1- 5.283 acres

Lot 2 -1.800 acres

Lot 3 – 7.005 acres (proposed (80) apartments units)

Lot 4 – 7.150 acres

Lot 5 – 1.73 acres

Lot 6 – 2.28 acres

Lot 7 – 1.81 acres

Lot 8 – 1.79 acres

Lot 9 – 12.90 acres

Stormwater calculations for the site are being reviewed by the City’s Engineering Department for compliance with the City’s Stormwater Management requirements.

The Planning Commission, at their meeting held on September 25, 2017, recommended approval of the revised preliminary subdivision plat.

Staff recommends that Council accept the recommendation of the Planning Commission and approve the revised preliminary subdivision plat for Adair Place. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Z-9-17 William T. Hayes-Southeast corner of Mull Smith Lane and Double D Lane (R-20A Residential to RM-9 Residential). Ordinance Adopted. Applicant requests a zoning change from R-20A to RM-9 which would allow for the placement of one manufactured (mobile) home on an individual lot.

Frontage: 280 ft. on Mull Smith Lane
203.79 ft. on Double D Lane

Area: 49,828 sq. ft. or 1.14 acres
Surrounding Zoning: North: R-20A Residential

South: RM-9 and R-20A Residential
East: R-20A Residential
West: R-20A Residential

The property had most recently been occupied by one manufactured home which was destroyed by fire. Since the unit was not replaced within a six-month period, rezoning of the lot will be necessary in order to allow replacement at this time.

Adjacent and surrounding properties primarily consist of single-wide manufactured homes located on private lots. There are two lots to the south of the subject property which were rezoned to RM-9 Residential in 2001.

Comprehensive Plan: The City's adopted Land Use Plan designates this property for low-density residential development.

Engineering Comments: City water and sewer are not available to serve the subject property. The property is not located in a Special Flood Hazard Area.

The RM-9 zoning district will require the manufactured home to comply with City and State regulations. Manufactured homes are required to have the appearance of a site-built, single family dwelling unit permanently located on its lot with a pitched roof, masonry underpinning, parallel to the front property line and in good condition with no signs of rust.

Properties in the area are served by undedicated, private dirt paths through easements. As a result, the subject lot does not have frontage on an improved public street. The applicant has requested a modification of the requirement that all lots front on an improved street in order to allow placement of the mobile home.

At the public hearing held on September 18, 2017, no one appeared to speak either for or against the request.

At their meeting held on September 25, 2017, the Planning Commission recommended approval of the zoning change with a modification of the improved street frontage requirement.

Staff recommends Council accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-20A Residential to RM-9 Residential with a modification of the City's requirement that all lots front on an improved street. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2017-47 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

CU-15-17 Lee Eatmon–West side of Millers Chapel Road between US 70 East and Wilson Street. Approved. Applicant requests a Conditional Use Permit to allow the operation of an automobile repair shop within the Airport Business zoning district.

The property is zoned Airport Business and is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Area: 20,000 sq. ft. or 0.46 acres
Frontage: 60 ft.
Depth: 200 ft.
Zone: Airport Business (AB)

Existing Use: Previously, the property operated as an automobile repair shop. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan shows that the property contains an existing 1,965 sq. ft. single-story metal building.

Hours of Operation: Monday-Friday
(8:00 a.m. to 5:00 p.m.)
No. of Employees: 1

Applicant's floor plan consists of two working bays, an office, storage areas and restrooms.

A private 60 ft. wide paved road serves as an access easement extending from Miller's Chapel Road 631.19 ft. to the site.

There is sufficient parking to provide for employees as well as well as customers.

The applicant has indicated that there will be no outside storage on the site and, therefore, no screening of the premises will be required.

Existing vegetation surrounds the proposed site and this will satisfy the City's landscape requirements.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property falls within the 75-79 day-night average sound level (DNL) noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to twelve (12) people. The density is considered compatible because the calculated FAR (Floor/Area Ratio) is less than the maximum FAR of 0.11 as required by the AICUZ report.

At the public hearing held on September 18, 2017, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting on September 25, 2017, recommended approval of the Conditional Use Permit and site plan detailing the operation as submitted.

Staff recommends Council accept the recommendation of the Planning Commission and:

1. Approve the Conditional Use Permit to allow the operation of an automobile repair shop within the Airport Business zoning district; and
2. Approve the submitted development plans detailing the operation. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Setting Public Hearing: Contiguous Annexation Request –AAA Mini-Storage (Paul Williams Property) 2.928 Acres. Public Hearing Scheduled. The City Council, at their meeting on September 18, 2017, requested that the City Clerk examine the subject annexation petition for sufficiency. The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

Pursuant to G. S. 160A-58.2, the Council shall fix a date for public hearing on the annexation if the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule October 16, 2017 as the date for the public hearing. A report prepared by the Department of Planning and Community Development, in conjunction with other City departments, will be submitted to the Council on that date.

Staff recommends Council schedule a public hearing for the proposed annexation of the AAA Mini-Storage Property for October 16, 2017. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Formal Bid Request #2017-001 – Disaster Debris Clearance and Removal Services. Resolution Adopted. The City of Goldsboro decided to procure debris removal clearing and removal assistance bids in case of hurricanes, tornadoes or any other event which could result in Federal Disaster Declaration for the City. With the debris contractor already under contract, this will better serve response time for residents and meet strict reporting requirements from state and federal agencies.

The vegetative debris removal contract includes clearing, removing, grinding, loading and hauling for streets and roads within the City Limits of Goldsboro along with public properties owned by the City. Also, the removal of trees and stumps associated with a storm event. The City opened bids on August 29, 2017 from five (5) responsive bidders. The bids were reviewed by the Public Works Department, checked for accuracy and dependability and found to be in order. The low bid from Southern Disaster Recovery is being recommended. A bid tabulation is attached for information.

Staff recommends Council accept the low bid from Southern Disaster Recovery and adopt the attached resolution authorizing the City Manager and City Clerk to sign the contract. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-65 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DEBRIS CLEARANCE AND REMOVAL SERVICES CONTRACT”

Formal Bid Request #2017-004 – Multi-Sports Complex Synthetic Turf Installation. Resolution Adopted. On Monday, August 18, 2017 in accordance with the provisions of the N.C. General Statutes, sealed bids were publicly opened for the installation of two (2) synthetic turf fields at the Multi-Sports Complex.

The City received three (3) bids for this project. A bid tabulation sheet is attached for Council’s information.

Sprinturf, LLC submitted the low bid for the turf installation for a total cost of \$935,165. This bid includes the installation of two (2) synthetic fields minus hydrochill cooling costs.

The bid was reviewed by the Parks and Recreation staff, checked for accuracy and found to be in order. Funding is available for this project through Recreation Bond proceeds.

Staff recommends Council adopt the attached resolution authorizing the Mayor and City Clerk to enter into a contract with Sprinturf, LLC in the amount of \$935,165 for the Multi-Sports Complex Synthetic Turf Installation. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-66 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH SPRINTURF, LLC"

Sale of Real Property, Tax ID #3518-79-3598, North Oak Forest Road as recorded in the Wayne County Registry. Offer Accepted. On September 18, 2017, Southern District Convocation of the United Holy Church of America, Inc. offered to pay the City of Goldsboro the sum of \$85,000 for the property at North Oak Forest Road. They made a bid deposit of \$4,250.

The City of Goldsboro and County of Wayne acquired this property in May 2017. At the October 3, 2017 meeting, the County Commissioners will discuss conveying their share of this property to the City of Goldsboro with the stipulation that the City and County share equally the expenses.

Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The tax value for both properties is \$135,000. An advertisement appeared in the Goldsboro News-Argus on September 22, 2017. The ten (10) day upset bid period expired on October 1, 2017, with no counter-offers received after this bid.

The buyer will pay the attorney fees associated with transferring the deed. The City and County's portion from the sale of these properties would be \$42,500 each minus expenses.

Staff recommends Council accept the offer from Southern District Convocation of the United Holy Church of America, Inc. in the amount of \$85,000 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro and County of Wayne. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Resolution for the Design of the Restroom and Concession Building - Multi-Sports Complex. Resolution Adopted. The City of Goldsboro and the U.S. Air Force signed a lease for the construction of a 62-acre multi-sports complex. The construction of the fields has begun and it is time for the design of the restroom and concession building for this site.

Daniels and Daniels has submitted a design-build agreement, which includes design of a 4,800-foot restroom and concession building. The facility will be constructed with brick veneer to match the new Meadowlane School. The cost for the design under this agreement shall be \$35,000 and should be completed within 90 days. Once design and final estimated construction costs are determined, an additional agreement will be required.

Since the installment financing was finalized this year, funding is available for this contract.

Staff recommends Council adopt the attached resolution authorizing the Mayor and City Clerk to enter into a design-build contract with Daniels and Daniels for the design of the restroom and concession building at the Multi-Sports Complex in the amount of \$35,000. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-67 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH DANIELS AND DANIELS"

Reimbursement Resolution and Authorized Positions for Stormwater.

Resolution Adopted. The Stormwater Utility Fund was created in order to give the stormwater management program a stable and dedicated source of revenue. The revenue generated will be used for construction, equipment, vehicles, cleaning, repairing, and capital improvements projects related to stormwater.

In order to concentrate on the City's stormwater infrastructure protective maintenance, Council discussed purchasing equipment and authorizing two (2) additional positions in this division. When the FY 2017-18 budget was adopted in June, Council reaffirmed the 463 full-time positions outlined in the budget. So that the City's budget document lists all of the full-time positions with the appropriate pay grades, I am recommending that the following positions be authorized in the FY 2017-18 budget.

Position	Grade	Pay Range
(2) Stormwater Maintenance & Equipment Operator	69	\$31,054 - \$49,066

The following is a listing of the equipment requested for the Stormwater Division with all pricing through State and NJPA contracts:

1.	JetVac with two root cutters and camera	\$430,070.00
2.	Excavator with 24" Bucket, 60" Ditch Cleaning Bucket, Dual Lock Tilt Coupler and Flail Mower	\$126,097.00
3.	Skid-Steer Mulcher Attachment	<u>\$ 20,534.00</u>
	Total	\$576,701.00

Staff would like to increase the upcoming installment financing of vehicles and equipment by adding this equipment to the listing. Since this installment financing will not be finalized until February 2018, it is necessary that the attached reimbursement resolution be adopted declaring our intent to use those funds for repayment to the City. All loan payments for this equipment will be funded through the Stormwater Fund.

Staff recommends Council authorize the two (2) Stormwater Maintenance and Equipment Operator positions within the FY 2017-18 budget, allocates budget contingency from the Stormwater Division \$43,000 to cover salaries and fringes for the new stormwater positions and adopts the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the stormwater equipment. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-68 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT"

Utility Software Upgrade. Resolution Adopted. In May 1998, the City of Goldsboro implemented the Banner CIS Utility Software. This software was developed to process and report all the uploading and downloading for the meter readings, lockbox, over-the-counter collections, and the utility and miscellaneous bill print.

In 2010, the City updated its utility software to its current version at a cost of \$270,000. Staff has had several conversations with the City's current software vendor regarding quoting and scheduling the next upgrade conversion. The estimated quote came in excess of \$200,000.

Staff decided to look at other solutions and options that would be suitable for the City's utility and billing needs. In addition, staff felt that this was the perfect time to update the City's software in conjunction with its new metering infrastructure.

It is recommended that the City change its utility software and customer service portal to QS1. Since 1978, QS1 has provided high-quality utility solutions to the public sectors with software that provides comprehensive management of water and sewer utilities. The initial cost of the software, data conversion and training is \$77,143. The annual support cost is \$11,202, which includes all required upgrades. The City will realize a savings of \$30,000 on annual support costs.

Funds are available to cover the cost for the initial software cost and first annual support payment.

Staff recommends Council adopt the attached resolution authorizing the City Manager and Finance Director to enter into an agreement with QS1 for Utility Software services. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-69 “RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO SIGN A CONTRACT WITH QS1”

Amendment to the Water Sales Agreements Between the City of Goldsboro and Southeastern Wayne Sanitary District, Belfast-Patetown Sanitary District, Eastern Wayne Sanitary District, and Fork Township Sanitary District.

Resolutions Adopted. The Goldsboro City Council approved water sales agreements with Southeastern Wayne Sanitary District on September 8, 2009, Belfast-Patetown Sanitary District on September 8, 2009, and Eastern Wayne Water District on November 3, 2009 to begin in 2017, and Fork Township Sanitary District on August 20, 2012 to begin in 2018.

Original minimum water sales agreements are estimated to be \$200,641 for 2017, \$444,935 for 2018, and \$870,525 for 2019 - \$1,516,101 minimum through 2019.

Each Sanitary District has requested an amendment to their water sales agreement. The amendments are to purchase less water in their initial agreement year and to increase minimum purchase volumes in subsequent years. The amendments: Strike Paragraph VI.C. in each agreement and replace with “Southeastern Wayne Sanitary District agrees to purchase not less than 300,000 gallons per day from the City beginning no later than December 1, 2017 and extending through December 31, 2019.” “Belfast-Patetown Sanitary District agrees to purchase not less than 200,000 gallons per day from the City beginning no later than December 1, 2017 and extending through December 31, 2019.” “Eastern Wayne Sanitary District agrees to purchase not less than 500,000 gallons per day from the City beginning no later than December 1, 2017 and extending through December 31, 2019.” and “Fork Township Sanitary District to purchase not less than 200,000 gallons per day from the City beginning no later than December 1, 2018 and extending through December 31, 2019.”

Amended minimum water sales agreements are estimated to be:

Year	Original	Amendments
2017	\$200,641	\$63,600
2018	\$444,935	\$786,520
2019	\$870,525	\$928,560

Total Minimum through 2019
\$1,516,101
\$1,778,680

The above-mentioned amendments add a total minimum value of \$262,579 through 2019.

Staff recommends Council approve the attached Resolutions authorizing the Mayor and City Clerk to execute the Amendment Agreement between the City of Goldsboro and Southeastern Wayne Sanitary District, the City of Goldsboro and Belfast-Patetown Wayne Sanitary District, the City of Goldsboro and Eastern Wayne Water District, and the City of Goldsboro and Fork Township Sanitary District. These Resolutions will be in effect as of October 2, 2017. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2017-70 "RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED SEPTEMBER 8, 2009 BETWEEN THE CITY OF GOLDSBORO AND SOUTHEASTERN WAYNE SANITARY DISTRICT"

RESOLUTION NO. 2017-71 "RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED SEPTEMBER 8, 2009 BETWEEN THE CITY OF GOLDSBORO AND BELFAST-PATETOWN SANITARY DISTRICT"

RESOLUTION NO. 2017-72 "RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED NOVEMBER 3, 2008 BETWEEN THE CITY OF GOLDSBORO AND EASTERN WAYNE SANITARY DISTRICT"

RESOLUTION NO. 2017-73 "RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO WATER SALES AGREEMENT DATED AUGUST 20, 2012 BETWEEN THE CITY OF GOLDSBORO AND FORK TOWNSHIP SANITARY DISTRICT"

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$7,167.27 of forfeited money can be reimbursed to the City for:

08/28/17-CATS ID#16-DEA-625030;AFD-EQS-UPLD-FY17	\$ 7,167.27
--	-------------

Substance Tax Remittance" funds totaling \$2,017.73 for:

06/19/17	#45PR0000673217	\$ 554.75
07/17/17	#45PR0000674644	\$ 298.19
08/16/17	#45PR0000676987	\$ 1,003.44
09/15/17	#45PR0000679062	\$ 161.35

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommends Council adopt the attached ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$9,185.00. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

**ORDINANCE NO. 2017-48 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2017-2018 FISCAL YEAR”**

Downtown Lights Up! Street Closing Request. Request Approved. Downtown Lights Up! Is an annual holiday event held downtown to celebrate the “flipping of the switch” - officially beginning the holiday season. All the decorative lights, including those along Center Street, the traffic circle Magnolia tree, and the Water Tower are turned on simultaneously. Before conducting this ceremony of lights, our Mayor, Santa, the Grinch and children ride a horse-drawn trolley down to City Hall to welcome guests. We’re even trucking in tons of snow to set the tone for a very festive downtown holiday season.

The Downtown Goldsboro Development Corporation completes the evening by hosting an array of free activities, including: holiday entertainment, horse drawn trolley rides, Santa Claus, face painting, and providing warm beverages and treats. It is a wonderful time of the year for people to experience the warm atmosphere and festive activities downtown has to offer. The event takes place on the front steps of City Hall which will provide a natural backdrop for the Mayor when he speaks to the crowd wishing them a happy holiday season. The NC Symphony performs at 8 p.m. at the Paramount Theatre that same evening to continue the holiday celebration. Each year our crowd gets larger and we believe this year to be no different with an expected 2000 in attendance.

Due to the logistics of the horse drawn trolley, this event has always been promoted as a street fair. The DGDC is requesting that the 200 block of North Center Street be closed from 2:00 p.m. to 8:00 p.m. to keep our guests safe. Four spaces in the John Street Parking Lot will also be blocked for the showing of an outdoor movie.

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

As with all DGDC downtown events, effected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and Public Works are to be involved in the logistical aspects of the Event.

Staff recommends Council grant the requested temporary closing of the 200 block of North Center Street between Mulberry and Ash Street on Tuesday, November 21, 2017 from 2:00 p.m. to 8:00 p.m. to be used for activities associated with Downtown Lights Up!, subject to the above conditions. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

End of Consent Agenda.

City Manager's Report. No report.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Aycock had no comment.

Councilmember Ham had no comment.

Councilmember Foster had no comment.

Councilmember Stevens shared he wanted to send his condolences to the victims' families in Las Vegas.

Councilmember Broadway had no comment.

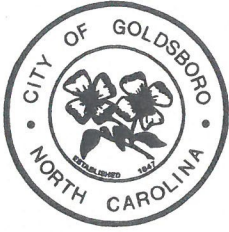
Councilmember Williams shared he wanted to send his condolences to the families that lost loved ones in the shooting. He also thanked Brandi Matthews for putting up a blessing box on the corner of George and Fussell Streets. He also wanted to apologize for Ms. Moore not being able to be heard. He stated we have to address the hate issues here and we need to come together and be heard.

Mayor Allen had no comment.

There being no further business, the meeting adjourned at 7:30 p.m.

Chuck Allen
Mayor

Laura Getz, CMC
Deputy City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

LAW ENFORCEMENT APPRECIATION DAY PROCLAMATION

WHEREAS, on November 9, 2017, community volunteers in support of law enforcement officers will promote a Law Enforcement Appreciation Day in Goldsboro, NC; and

WHEREAS, Goldsboro is the proud home of over 200 dedicated law enforcement officers who put a badge on and go to work knowing they may face extremely dangerous situations; and

WHEREAS, these courageous individuals are the first to arrive at an emergency scene and the first line of defense for the public against any threat; and

WHEREAS, members of the Goldsboro Police Department and the Wayne County Sheriff's Office recognize their duty to serve the people by safeguarding life and property and by protecting citizens against violence and disorder; and

WHEREAS, we appreciate the extraordinary efforts and sacrifices made by officers and their family members on a daily basis, in order to protect our schools, workplaces, roadways, and homes; and

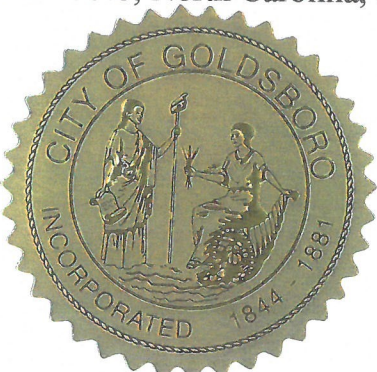
WHEREAS, acts of kindness and appreciation from citizens for our law enforcement officers provide them needed encouragement and support to confront the dangerous and uncertain situations they face every day.

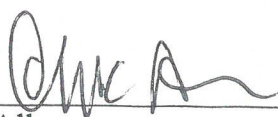
NOW THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim November 9, 2017 as

LAW ENFORCEMENT APPRECIATION DAY

in the City of Goldsboro, North Carolina in honor of all of the law enforcement officers in Goldsboro and Wayne County that put their life on the line each day to make our community a better place to live.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 6th day of November, 2017.





Chuck Allen
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: Informal Bid 2017-019 - Abatement and Demolition
of Condemned Properties

BACKGROUND: On October 30, 2017, in accordance with the provisions of the N.C. General Statutes, sealed bids were publicly opened for the abatement and demolition of the 19 condemned properties listed below:

1. 403 Beale Street
2. 407 Beale Street
3. 409 Beale Street
4. 1505 N. Berkeley Blvd.
5. 403 N. Carolina Street A&B
6. 405 N. Carolina Street A&B
7. 407 N. Carolina Street A&B
8. 409 N. Carolina Street A&B
9. 411 N. Carolina Street A&B
10. 413 N. Carolina Street A&B
11. 400 E. Chestnut Street
12. 605 E. Chestnut Street
13. 614 Crawford Street
14. 412 E. Walnut Street
15. 1013 N. John Street
16. 1508 Edgerton Street
17. 607 B. W. Mulberry Street
18. 235 Wayne Avenue
19. 438 E. Elm Street

A bid tabulation sheet is attached for the Council's information.

DISCUSSION: The bids were reviewed by the City's Inspections Department, checked for accuracy, and found to be in order. The low bid from AK Grading and Demolition, Inc. is being recommended in the amount of \$106,900. The current fiscal year's budget has sufficient funding for abatement and demolition for these 19 locations.

RECOMMENDATION: It is recommended that Council, by motion, accept the low bid of \$106,900 from AK Grading and Demolition, Inc. for the abatement and demolition of the condemned properties.

Date: 10-31-17


Kaye Scott, Finance Director

Date: 11-1-17


Scott Stevens, City Manager

IFB2017-019

ABATEMENT & DEMOLITION OF CONDEMNED PROPERTIES (19)

BID OPENING DATE: October 30, 2017 @ 10:00 AM

Bidder's Contact Information	Bid Bond or Check	Minority Business	E-Verify	Total Amount of Bid
A/K Grading & Demolition, Inc. 103 Warehouse Drive LaGrange, NC 28551 aaron@akgrading.com	✓	✓	✓	\$106,900.00
Corbett Clearing & Demolition, LLC 300 EW Lane Goldsboro, NC 27534 corbettclearing@gmail.com	✓	✓	✓	\$193,000.00
Sawyer's Land Developing, Inc. 275 Higginsport Road Belhaven, NC 27810 john@sawyerslanddeveloping.com	✓	✓	✓	\$518,727.00

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: Resolution Amending the Water and Sanitary Sewer Rates

BACKGROUND: The City of Goldsboro's current water and sanitary sewer rate structure was adopted effective January 1, 1987, after a comprehensive study was performed by Arthur Young and Associates. The staff annually evaluates the City's utility functions to determine if the operations are self-supporting. The City Council adopted the current rate structure in June 2017 with an effective date of July 1, 2017.

DISCUSSION: The City of Goldsboro is updating its water meter infrastructure to digital meters to be measured in gallons instead of cubic feet. This will enhance operational efficiencies, meter accuracy, meter performance and billing to our customers. As we install these new meters, they will be read in gallons. It is necessary to adjust the current rates to reflect the conversion of water and sewer rates from cubic feet to gallons. The following is a conversion chart:

Customer Type	Cubic Feet	CCF Inside	CCF Outside	1 Gallon Rate Inside	1 Gallon Rate Outside	1000 Gallons Rate Inside	1000 Gallons Rate Outside
WATER	1						
Standard	100	\$ 2.15	\$ 4.30	\$ 0.002874	\$ 0.005748	\$ 2.87	\$ 5.75
Bulk Rate	200000	\$ 1.59	\$ 3.18	\$ 0.002126	\$ 0.004251	\$ 2.13	\$ 4.25
SEWER	1						
Standard	100	\$ 4.65	\$ 9.30	\$ 0.006216	\$ 0.012432	\$ 6.22	\$ 12.43
Bulk Rate	200000	\$ 4.17	\$ 8.34	\$ 0.005574	\$ 0.011149	\$ 5.57	\$ 11.15
CAPITALIZED SANITARY RATE							
Sewer	100	\$ 2.06	\$ 4.12	\$ 0.002754	\$ 0.005508	\$ 2.75	\$ 5.51
	200000	\$ 1.87	\$ 3.74	\$ 0.002500	\$ 0.005000	\$ 2.50	\$ 5.00

RECOMMENDATION: By motion, adopt the attached Resolution establishing the new Water and Sewer Rate Schedule effective November 7, 2017.

Date: 10-31-17


Kaye Scott, Finance Director

Date: 11-1-17


Scott Stevens, City Manager

RESOLUTION AMENDING THE WATER RATE AND SANITARY SEWER RATE FOR CONVERSION
OF BILLING UNITS FROM CUBIC FEET TO GALLONS

WHEREAS, the present rate structures administered by the City of Goldsboro for water and sanitary sewer service became effective on July 2005 and January 1987 respectfully; and

WHEREAS, the City of Goldsboro is updating all of its water meter infrastructure to enhance operational efficiencies, meter accuracy, meter performance, and billing customer service ; and

WHEREAS, the City seeks to convert the current billing measurement from cubic feet to gallons in order to improve the billing process for operations and for customer service; and

WHEREAS, the current rate structure must be adjusted to reflect the conversion of water and sewer rates from cubic feet to gallons.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that the following rates shall apply for all metered accounts containing gallons unit of measure:

1. Customers inside the City, the monthly water rate shall be two dollars and eighty-seven cents (\$2.87) per one thousand (1,000) gallons and five dollars and seventy-five cents (\$5.75) per one thousand gallons (1,000) for outside City customers. The industrial bulk monthly water rate for customers using one million, five hundred thousand (1,500,000) gallons and over per year inside the City, shall be two dollars and thirteen cents (\$2.13) per one thousand (1,000) gallons and four dollars and twenty-five cents (\$4.25) per one hundred thousand (1,000) gallons for outside City customers. All customers shall be billed in ten (10) gallon increments.
2. Any person discharging waste water into the sanitary sewer of the City shall pay a sewer service charge of six dollars and twenty-two cents (\$6.22) per one thousand (1,000) gallons for in-City service, and twelve dollars and forty-three cents (\$12.43) per one thousand (1,000) gallons for outside-City service. Industrial bulk rate for customers using one million, five hundred thousand (1,500,000) gallons and over per year inside the City, the monthly rate shall be five dollars and fifty-seven cents (\$5.57) per one thousand (1,000) gallons and eleven dollars and fifteen cents (\$11.15) per one thousand (1,000) gallons for outside City customers. The charges shall be based upon the actual metered water consumption in ten (10) gallon increments.
3. The capitalized sanitary sewer rate for FY 2017-18 shall be two dollars and seventy-five cents (\$2.75) per one thousand (1,000) gallons of metered water usage for in-City service, and five dollars and fifty-one cents (\$5.51) per one thousand (1,000) gallons of metered water usage for outside City service. The capitalized sanitary sewer monthly rate for industrial bulk customers using one million, five hundred thousand (1,500,000) gallons and over per year inside the City, shall be two dollars and fifty cents (\$2.50) per one thousand (1,000) gallons and five dollars (\$5.00) per one thousand (1,000) gallons for outside City customers.
4. These new rates shall become effective with the November 7, 2017 billing and be incorporated into the City's utility rate schedule.
5. This Resolution shall be in full force and effect from and after this 6th day of November, 2017.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: Purchase of Trailer for Stormwater Division

BACKGROUND: The Stormwater Utility Fund was created in order to give the stormwater management program a stable and dedicated source of revenue. The revenue generated will be used for construction, equipment, vehicles, cleaning, repairing, and capital improvements projects related to stormwater.

DISCUSSION: At the October 2, 2017 meeting, Council authorized the purchase of an excavator to be utilized in the Stormwater Division. This new excavator with attachments is an addition to the City's existing inventory but exceeds the weight limit of the available trailers. Due to the overall weight, it is highly recommended that air brakes be used over electric to more effectively slow down and stop the trailer without incident.

Staff sought quotes using these requirements and Rampart Trailers LLC is the low quote at \$14,000. Funding to purchase this trailer must be allocated from the Stormwater Division's budgeted contingency.

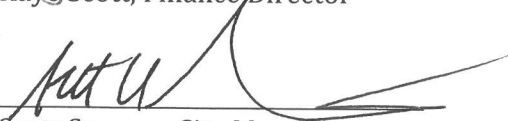
RECOMMENDATION: By Motion:

1. Authorize the purchase of the trailer from Rampart Trailers, LLC in the amount of \$14,000.
2. Allocate budget contingency from the Stormwater Division \$14,000 to cover the cost of this trailer.

Date: 11-1-17


Kaye Scott, Finance Director

Date: 11-1-17


Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 - COUNCIL MEETING

SUBJECT: Employee Benefit – Life Insurance

BACKGROUND: At the September 18, 2017 meeting, Council awarded the City's Voluntary Brokers Services to Pierce Insurance Agency. The contract is for a minimum period of three (3) years with an option to renew for an additional year.

DISCUSSION: The City of Goldsboro has always offered and paid a life insurance benefit for all active employees. Prior to 2015, each employee was provided a policy with coverage of \$5,000 and department heads were \$10,000. In July 2015, all employees were changed to \$10,000 life insurance coverage.

With funeral costs rising and the average cost of a funeral increasing to over \$10,000, it was suggested and feasible to increase each employee's coverage to \$20,000. Also, by changing the coverage amount at open enrollment, it will allow all employees for guaranteed acceptance. By consolidating the City's other services, the annual savings covers the slight increase in premium for the additional coverage.

RECOMMENDATION: It is recommended that Council, by motion, authorize the City Manager and Finance Director to increase the City's benefit coverage for life insurance for all active full-time employees to \$20,000.

Date: 11-1-17


Kaye Scott, Finance Director

Date: 11-1-17


Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: Historic Properties Donation

BACKGROUND: The County of Wayne owned properties addressed as 200 E. Walnut Street, 204 E. Walnut Street, 206 E. Walnut Street and 106 S. John Street that they completely vacated in 2016. The buildings have not had adequate reinvestment in them for some time and are thus in need of significant repairs and investment to achieve reuse of the buildings. The one building alone is estimated to need upwards of \$750,000 to rehabilitate. Two of these buildings are considered "Significant to our certified local historic district. One is considered "Contributing" and the other was considered "Non-Contributing" at the time the 1979 historic property inventory was conducted. However, it is believed this property could be considered "Contributing" now as it was built prior to 1924 and after 1918 according to the historic Sanborn Maps.

DISCUSSION: After discussions with the County regarding their plans for the buildings, the County opted to donate the properties to the City to relinquish their ownership as they had no interest in their utilization and reinvestment for County use. The properties were donated in November 2016.

The City is in receipt of a letter (attached) from the Downtown Goldsboro Development Corporation (DGDC) president requesting that the properties be donated to their organization to allow their involvement in saving these valuable properties.

This is not the first time the DGDC has partnered with the City to save historic buildings downtown. In 2008, the City and DGDC partnered to accept donation of properties within the 200 block of N. John Street. Each of these properties has been rehabilitated, or is currently under rehabilitation, through new ownership.

North Carolina General Statute 160A-266(b) allows local municipalities to donate historic properties for historic preservation purposes to non-profit organizations whose goal is to preserve historic properties. This is one of the core values of the DGDC and the Goldsboro Main Street program.

Per the letter, the DGDC is requesting the donation of these four properties upon an appraisal of each. In this letter, the DGDC states: "We have found over the years that investors are more willing to work with a non-profit organization whose mission it is to save historic properties for economic development purposes than working through a government system. In addition, our organization would consign historic restrictive covenants on each of the properties and negotiate a favorable rehabilitation timeline acting in the best interest for downtown. As a non-profit organization we can consider capacity, timelines, uses and other factors in an offer and we believe this to be in the best interest of downtown and the City. We are asking the City to donate these properties to the DGDC so that we may actively market them for

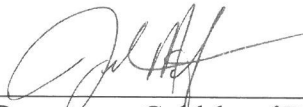
restoration and reuse in the private sector and, in return, we will provide certain assurances of their protection through covenants and an agreement that specifies an expected timeline for the rehabilitation. The DGDC will act as the administrator of these agreements and commits to their accountability.”

Since the DGDC believes the City has the same goal for these properties; to have them reinvested in, be productive for downtown and have them generating property tax revenues, the DGDC has asked for the following:

- 1) That the City either maintains the insurance on the buildings for a period of six months from the time of the donations or agrees to reimburse the DGDC for their cost to insure the properties, whichever is agreeable to the City.
- 2) That if we are not able to dispose of the properties within six months of the date of the deed, the City agrees to reassess the needs of the building, particularly the roof at 200 E. Walnut Street, and any expenses in accordance with roof replacement or other major needs will not befall the DGDC.
- 3) In addition, the City will have the property appraised prior to the donation and assure the appraisal takes into account that encumbrances will be placed on the deeds of these properties at the time of sale from DGDC to buyer(s), including: Historic Preservation Covenants and Rehabilitation Timeline Agreements and future owner(s) will be expected to provide a historic easement of the properties to the City prior to rehabilitation to secure their protection and purpose for downtown and the public good.

RECOMMENDATION: By motion, accept the Downtown Development staff’s recommendation to permit the City Attorney to proceed as requested to result in a donation of these properties to the Downtown Goldsboro Development Corporation with the purpose to secure an investor for the properties’ restoration and reuse consistent to the aforementioned terms.

Date: _____



Downtown Goldsboro Development Corp. Director

Date: 11-1-17



City Manager



Scott Stevens, City Manager
City of Goldsboro
PO Drawer A
Goldsboro, NC 27533

Dear Scott,

The Downtown Goldsboro Development Corporation has had recent success partnering with the City to save our valuable historic buildings in the downtown area. Several examples of past partnerships that resulted in our shared goal to protect these buildings and secure reinvestment from the private sector include: 205 N. John Street, 207 N. John Street, 209 N. John Street, and the building DGDC now owns, 219 N. John Street. It also appears the other buildings in this particular effort that began in 2006 will now realize similar results with 217 N. John Street and 221/223 N. John Street. The DGDC was also able to save 130 E. Walnut Street by accepting a donation of the property and marketing it for reinvestment in 2015. This project is now complete and occupies a 3 bedroom apartment and a new business.

I share this to say, we would like to participate with the City to do the same for the properties addressed as 200 E. Walnut Street, 204 E. Walnut Street, 206 E. Walnut Street and 106 N. John Street.

We have found over the years that investors are more willing to work with a non-profit organization whose mission it is to save historic properties for economic development purposes than working through a government system. In addition, our organization would consign historic restrictive covenants on each of the properties and negotiate a favorable rehabilitation timeline acting in the best interest for downtown. As a non-profit organization we can consider capacity, timelines, uses and other factors in an offer and we believe this to be in the best interest of downtown and the City.

We are asking the City to donate these properties to the DGDC so that we may actively market them for restoration and reuse in the private sector and, in return, we will provide certain assurances of their protection through covenants and an agreement that specifies an expected timeline for the rehabilitation. The DGDC will act as the administrator of these agreements and commits to their accountability.

Since we believe you and the City have similar interests to see these buildings saved, reinvested and put back into productive use, we would ask for the following in return:

- 1) That the City either maintains the insurance on the buildings for a period of six months from the time of the donations or agrees to reimburse the DGDC for their cost to insure the properties, whichever is agreeable to the City.
- 2) That if we are not able to dispose of the properties within six months of the date of the deed, the City agrees to reassess the needs of the building, particularly the roof, and any expenses in accordance with roof replacement or other major needs will not befall the DGDC.
- 3) In addition, the City will have the property appraised prior to the donation and assure the appraisal takes into account that encumbrances will be placed on the deeds of these properties at the time of sale from DGDC to buyer(s), including: Historic Preservation Covenants and Rehabilitation Timeline Agreements and

future owner(s) will be expected to provide a historic easement of the properties to the City prior to rehabilitation to secure their protection and purpose for downtown and the public good.

If this is acceptable to you and the City, we would be very happy to accept the donations and continue efforts to be a partner with the City to revitalize downtown.

If you have any questions or would like additional information, please let me know,

Sincerely,

Andrew Jernigan
President

Item No. H

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 – COUNCIL MEETING

SUBJECT: Golden LEAF Foundation Grant Funding

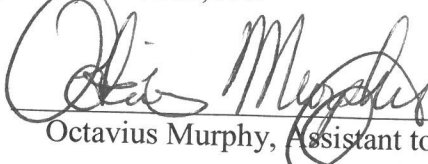
BACKGROUND: The City of Goldsboro applied for a grant with the Golden LEAF Foundation for damaged stormwater infrastructure in the Glenwood Trails subdivision resulting in flooding and sinkholes. Golden LEAF grant funds will be used to replace the damaged infrastructure. On October 11, 2017, the City of Goldsboro was approved for grant funding to repair the damaged infrastructure in the Glenwood Trail subdivision.

DISCUSSION: This grant will be funded for \$285,000 with no in-kind match. In order to comply with grant guidelines, it is necessary to allocate the grant expenditure and revenue funding defined in the grant agreement.

RECOMMENDATION: It is recommended that Council adopt:

1. The attached resolution authorizing the City Manager and City Clerk to enter into an agreement with the Golden Leaf Foundation in the amount of \$285,000.
2. The attached ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Streets and Storm Division's budget by a total of \$285,000.

Date: _____


Octavius Murphy, Assistant to the City Manager

Date: 11-1-17


Scott Stevens, City Manager

RESOLUTION NO. 2017- 78

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ACCEPT THE
GOLDEN LEAF FOUNDATION GRANT

WHEREAS, the Golden LEAF Foundation awarded the City of Goldsboro an \$285,000 grant for improvements to Glenwood Trail Subdivision; and

WHEREAS, the City of Goldsboro has 12 months to complete these stormwater repairs associated with damages from Hurricane Matthew; and

WHEREAS, there are no matching funds required with this grant award; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and City Clerk is hereby authorized to enter into an agreement on behalf of the City of Goldsboro with the Golden Leaf Foundation in the amount of \$285,000.
2. This resolution shall be in full force and effect from and after the 6th day of November 2017.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

ORDINANCE NO. 2017-**53**

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR

WHEREAS, the Golden LEAF (Long-term Economic Advancement Foundation) was established in 1999 as a nonprofit corporation; and

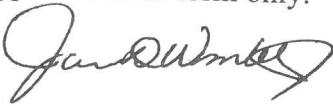
WHEREAS, the City of Goldsboro approved for a grant from Golden Leaf for damaged infrastructure on Glenwood Trail resulting from Hurricane Matthew; and

WHEREAS, the grant is in the amount of \$285,000 and must be used for stormwater repairs only; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2017-18 be amended by:

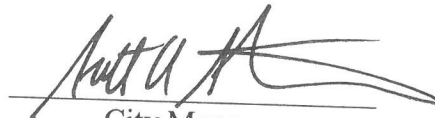
1. Establishing the revenue line item entitled "Golden Leaf Proceeds" (11-0003-8911) in the amount of \$285,000.
2. Establishing an expenditure line item in the Street & Storms Division's Budget entitled "Stormwater Drainage Improvements" (11-4134-5991) in the amount of \$285,000.
3. This Ordinance shall be in full force and effect from and after the 6th day of November 2017.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: CU-14-17 Salem Leasing Corp. – Southwest corner of US Highway 117 South and Vann Street

BACKGROUND: The applicant requests a Conditional Use Permit to allow the outdoor storage of vehicles in conjunction with an adjacent business operation.

Frontage: 384 ft. (US 117 South)
352 ft. (Vann Street)

Area: 5.85 acres

Zoning: I-2 General Industry

The City Council previously approved Conditional Use Permits for this location in order to allow a used car lot, weekend flea market and the sale of storage buildings.

A small building which was on the property has been demolished and the site is now vacant.

DISCUSSION: The property was recently purchased by the applicant who wishes to utilize the site for storage of vehicles associated with the business located to the west of the subject property.

At the public hearing held on August 21, 2017, no one appeared to speak either for or against this request.

On August 24, 2017, the applicant submitted written correspondence requesting that this matter be deferred.

The Planning Commission, at their meetings on August 28 and September 25, 2017, recommended that this matter be deferred.

The staff has been working with the applicant regarding the development of the site.

The applicant proposes closing the existing driveway on Vann Street closest to US 117 with fencing to allow ingress and egress from the remaining driveway on Vann Street.

In addition, placement of an open 6 ft. tall chain link fence which would be erected just behind the paved area on US 117 South is proposed with landscaping to aid in screening from public view. This will necessitate modifications as follows:

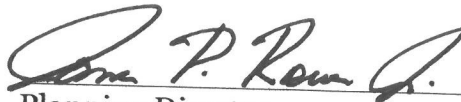
1. Modification to reduce fence height from 8 ft. to 6 ft.;
2. Modification to not require slatting of the chain link fence;
3. Modification to allow storage in the side yard of the operation;

At their meeting held on October 30, 2017, the Planning recommended approval of the Conditional Use Permit to allow the outdoor storage of vehicles with the above referenced modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the outdoor storage of vehicles in conjunction with an adjacent business operation; and
2. Approve the submitted site plan with the following modifications:
 - a. Modification to reduce fence height from 8 ft. to 6 ft.;
 - b. Modification to not require slatting of the chain link fence;
 - c. Modification to allow storage in the side yard of the operation;

Date: 10/31/2017


Planning Director

Date: 11-1-17


City Manager

CU - 14 - 17
SALEM LEASING CORPORATION
OUTDOOR VEHICLE STORAGE



CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on October 16, 2017 to consider Conditional Use Permit application number:

CU-14-17 Salem Leasing Corp. – Southwest corner of US Highway
117 South and Vann Street

to operate allow outdoor storage of vehicles in conjunction with an adjacent business operation within the General Business zoning district, having heard all of the evidence and arguments presented and reports from City officials and having received a recommendation for **approval** from the Goldsboro Planning Commission pertaining to said application, makes the following:

FINDINGS OF FACT

The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.

Even if the permit-issuing body finds that the application complies with all the other provision of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing that, if completed as proposed, the development:

1. Will materially endanger the public health or welfare; or
2. Will substantially injure the beneficial use of adjoining or abutting property; or
3. Will not be in harmony with existing development and uses within the area in which it is located; or
4. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.

The Planning Commission and City Council found that the use will not cause any of the above and will be in harmony and in general conformity with official plans adopted by the Council.

A site plan approved separately details the operation of the Conditional Use Permit with the following modifications:

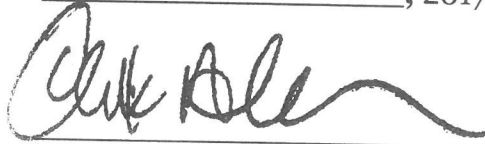
1. Modification to reduce fence height from 8 ft. to 6 ft.;
2. Modification to not require slatting of the chain link fence; and
3. Modification to allow storage in the side yard of the operation.

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Unified Development Ordinance.

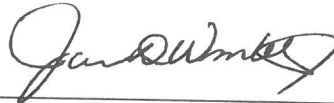
Upon motion made by Councilmember Aycock and seconded by Councilmember Stevens, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for a Conditional Use Permit with the enumerated modifications.

Therefore, because the City Council concludes that the approval criteria precedent to the issuance of a CONDITIONAL USE PERMIT **HAVE BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED**.

Thus ordered this 6th day of November, 2017.



Chuck Allen, Mayor



James D. Womble, City Attorney

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 PUBLIC HEARING

SUBJECT: CU-16-17 Michael Scales – Southwest corner of North William Street and Beech Street.

Applicant requests a Conditional Use Permit to allow the operation of a used car lot.

BACKGROUND: The property is zoned General Business. The sale of used vehicles is a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Area: 14,644 sq. ft. or .34 acres
Frontage: 112 ft. (N. William St.)
150 ft. (Beech St.)
Zone: General Business

The property was formerly operated as a used car lot and, most recently as Reborn Auto Body and Repair.

DISCUSSION: The submitted site plan indicates one existing 870 sq. ft. building proposed for use as a sales office located at the front of the lot.

Another existing 1,500 sq. ft., three-bay garage located at the rear of the lot is proposed for washing and detailing automobiles.

A six ft. high opaque security fence separates the sales office from the garage.

The site is accessed by one over-sized curb along N. William Street. Two additional curb cuts are provided along Beech Street, one of which provides access to the rear of the facility.

Parking

Display Spaces: Up to 15
Customer Spaces: 5
Employee Spaces: 2

No loading space will be required since all vehicles will be driven to the site.

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday-Saturday)

No. of Employees: 1

Refuse Collection: Provided by roll-out containers.

Due to existing concrete and asphalt which covers the entire property, the applicant is asking for a modification of the City's landscape requirements.

In addition, half of the parking lot along N. William Street is owned by NCDOT as a public right of way. According to the City's Unified Development Code, no portion of the public right of way can be used to satisfy off-street parking and circulation requirements. A modification will be necessary.

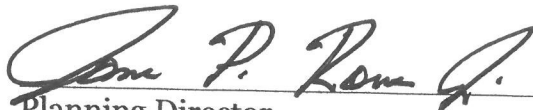
At the public hearing held on October 16, 2017, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on October 30, 2017, recommended approval of the Conditional Use Permit and site plan with modifications of the landscape requirements and to allow the use of right-of-way for parking and circulation on the site.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a used car lot; and
2. Approve the submitted site plan with the following modifications:
 - a. City landscape requirements; and
 - b. City requirement that no portion of the public right-of-way can be used to satisfy off-street parking and circulation requirements.

Date: 10/31/2017


Planning Director

Date: 11-1-17


City Manager

CU - 16 - 17
Used Car Sales - Michael Scales

CITY CLERK

DATE

CITY ENGINEER

DATE

PLANNING DIRECTOR

DATE

Wash Bay

Detail Area

Wash Bay

Employee
Parking

Customer Parking

Auto Display Area

N. William St

OWNER

Hours of Operation:

Monday - Saturday 9 am - 5 pm

Number of Employees: 1

Approved Modifications

- City landscape requirements; and
- City requirement that no portion of the public right-of-way can be used to satisfy off-street parking and circulation requirements.

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **October 16, 2017** to consider Conditional Use Permit application number:

CU-16-17 Michael Scales – Southwest corner of North William Street and Beech Street

to allow the operation of a **used car lot** makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.5 Supplemental Use Regulations and 5.5.4 Special and Conditional Use Specific Regulations pertaining to "*Automobile Sales - Used*".

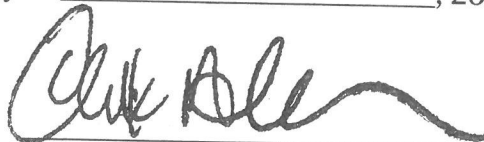
In addition, the Council approved site and landscape plans detailing the proposed development. The following modifications were approved in conjunction with the plan approval.

1. Modification of City landscape requirements; and
2. Modification of the City requirement that no portion of the public right-of-way can be used to satisfy off-street parking and circulation requirements.

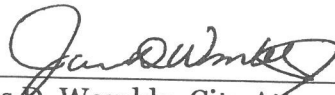
Upon motion made by Councilmember Aycock and seconded by Councilmember Stevens, the Council **APPROVED** the applicant's request for a Conditional Use Permit to allow the operation of a used car lot.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a **CONDITIONAL USE PERMIT** have **BEEN SATISFIED**, subject to listed modifications, **IT IS ORDERED** that the application for the issuance of a **CONDITIONAL USE PERMIT** to operate a **used car lot** be **APPROVED**.

Thus ordered this 6th day of November, 2017.



Chuck Allen, Mayor



James D. Womble, City Attorney

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: S-5-17 Michael Harold Barfield (2-Lot Preliminary Subdivision Plat)

BACKGROUND: The property is located on the north side of Tommy's Road between Clara Monte Road and Hare Road. The site is within the City's Extraterritorial Jurisdiction.

Total Area: 9.158 acres
Total Lots: 2

Lot No. 1: 1.286 acres
Lot No. 2: 7.872 acres
Zoning: R-20A Residential

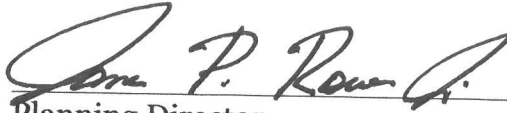
DISCUSSION: The subject property has been proposed for division into two lots for the purposes of selling 7.872 acres of the 9.158 acre tract. Currently the lot is vacant and consists of existing woods. At this time, the applicant has no development plans for the property.

Access is provided by a 20 ft. private easement extending from Tommy's Road. Per the City's Unified Development Ordinance, all lots must have frontage on an improved public street. The applicant has requested a modification of this requirement.

The Planning Commission, at their meeting held on October 30, 2017 recommended approval of the plat with the requested public street frontage modification.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the two-lot preliminary subdivision plat with a modification of the requirement that all lots have frontage on an improved public street.

Date: 10/31/2017


Planning Director

Date: 11-1-17


City Manager

S - 5 - 17
Michael Harold Barfield Et al.



S - 5 - 17
Michael Harold Barfield Et al.





NOTE: FLOOD HAZARD
THE PROPERTY IS NOT LOCATED WITHIN A 100 YEAR FLOOD HAZARD
DATE MAP NORTH CAROLINA MAP NUMBER 5170300000 EFFECTIVE DATE
DECEMBER 2, 2005

WATERSHIP
SUBDIVISION WILL BE SERVED BY A PUBLIC WATER
SYSTEM. THE PROPERTY IS NOT LOCATED WITHIN THE NORTH
CAROLINA DEPARTMENT OF HUMAN RESOURCES SANITARY
DISTRICT.

MODIFICATION
THE REQUIREMENT THAT THE LOTS WITHIN
THE PROPERTY BE SERVED BY A PUBLIC WATER
SYSTEM HAS BEEN REMOVED. THE LOTS ARE ON AN
IMPROVED, DEDICATED PUBLIC STREET.

PROPERTY ZONED R-20A
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
FRONT - 25 FEET
SIDE - 20 FEET
REAR - 25 FEET
CORNER - 45 FEET
MAXIMUM HEIGHT - 35 FEET

PIN NUMBER: 3820160006

REFERENCE: PLAT PAGE 363
PLAT BOOK 4 PAGE 59 TRACT NO. 7
ACREAGE IN TOTAL TRACT = 388.915 SQUARE FEET OR 8.158 ACRES
AVERAGE LOT SIZE = 6.379 ACRES
MINIMUM LOT SIZE = 1.286 ACRES
MAXIMUM BUILT UPON AREA
LOT NO. 1 = 274.075 SQ. FT. OR 6.371 ACRES
LOT NO. 2 = 274.075 SQ. FT. OR 6.371 ACRES

LEGEND	SIZE OF PLANNING
WATER LINE	1" = 100'
OVERHEAD ELECTRICAL LINES	1" = 100'
EDGE OF ROADS	1" = 100'
SEWER MAIN	1" = 100'
SEWER SERVICE LINE	1" = 100'
MINIMUM LOT SIZE	1" = 100'
MINIMUM BUILT UPON AREA	1" = 100'
AREA COMPUTED BY D.M.A. MEASURE	1" = 100'



B. R. KORNEGAY, INC.
LAND SURVEYING - ENGINEERING - PLANNING
300 East Main Street
Stoney Creek, NC 27554
(919) 742-5486 Fax (919) 742-5531
www.kornegayplanning.com



NO.	REVISION	DATE

PRELIMINARY PLAN
1565 TOMMY'S ROAD
STONEY CREEK TOWNSHIP
WAYNE COUNTY, N.C.

DESIGNED BY
DATE: 4-2017
SCALE: 1" = 60'

PROPERTY OF
**MICHAEL HAROLD BARFIELD, SIDNEY ALTON BARFIELD
AND WIFE BARBARA JOHNSON BARFIELD**
1249 TOMMY'S ROAD, GOLDSBORO, NORTH CAROLINA 27534

SHEET
1
170223
170223

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: Site Plan Revision- Five Points Shopping Center (Addition of State Employee's Credit Union ATM Kiosk)

BACKGROUND: The property is located on the west side of US Highway 117 South between Genoa Crossing Drive and Five Points Road.

Frontage: 250 ft. on Genoa Crossing Drive
Frontage: 250.34 ft. on Five Points Road
Area: 398,483 sq. ft. or 9.14 acres
Zoning: General Business

The existing site is the Five Points Shopping Center and the owner proposes the installation of a walk-up ATM on the property.

DISCUSSION: The submitted site plan indicates the installation of a modular-approved State Employee's Credit Union ATM kiosk. The automated teller machine will be for walk up use only and located at the southern end of the shopping center parking lot.

A total of 273 parking spaces are provided for the shopping center which is in excess of the 263 parking spaces which are required. The site plan shows that three (3) parking spaces plus one handicapped space will be provided for the ATM. Sufficient parking spaces are available for the shopping center with the kiosk addition.

A minimum 8 ft. wide dedicated aisle space has been identified for use by customers of the ATM and for persons with disabilities.

Building elevations have been submitted and indicate that the exterior of the kiosk will consist of a metal roof for internally lit sign boxes, synthetic stucco walls and aluminum and tempered glass window panels.

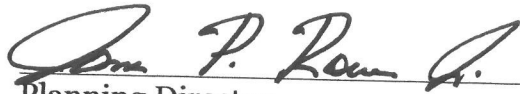
The proposed ATM kiosk will be located more than 50 ft. from the nearest property line as required by the City's Unified Development Code.

The proposed location of the ATM kiosk will not be within a special flood hazard area.

At their meeting held on October 30, 2017, the Planning Commission recommended approval of the site plan revision as submitted.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site plan revision to allow the addition of an ATM kiosk within the Five Points Shopping Center.

Date: 10/31/2017


Planning Director

Date: 11-1-17

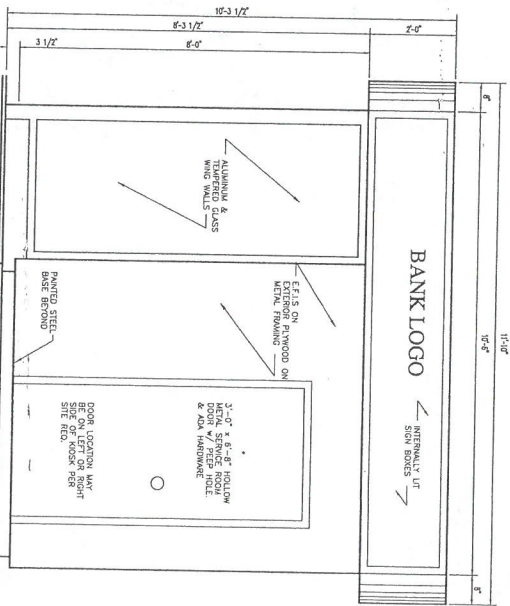

City Manager

ssj

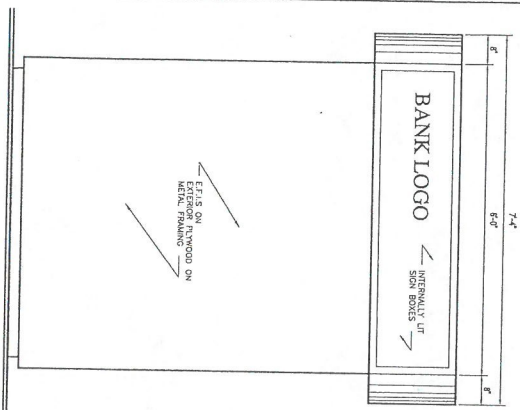
SITE PLAN Five Points ATM Addition



SCALE - 3/4" = 1'-0"

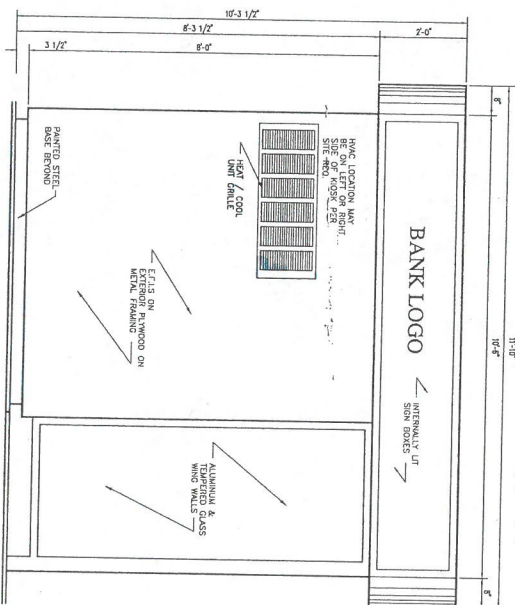


RIGHT SIDE ELEVATION



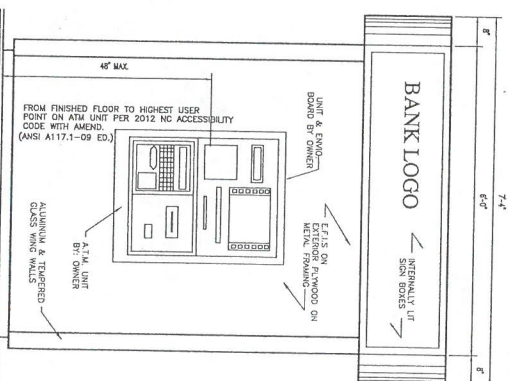
REAR ELEVATION

SCALE - 3/4" = 1'-0"



LEFT SIDE ELEVATION

SCALE - 3/4" = 1'-0"



FRONT ELEVATION

SCALE - 3/4" = 1'-0"

(704) 289-1501 (NC. LICENSE No. 4190) (704) 283-0854

ROBERT E.
MOORE,
ARCHITECT

1) THIS IS A MODULAR KIOSK, WHICH HAS BEEN CERTIFIED BY THE DEPARTMENT OF INSURANCE - NORTH CAROLINA & HAS BEEN INSPECTED BY P.S.F. CORPORATION IN ACCORDANCE WITH THE INSURANCE COMMISSION

1800 ASHCRAFT AVENUE
MONROE, NC
28110
(704) 283 - 1196

- 1) EXTERIOR FINISH IS OPTIONAL: PORCELAIN PANELS
SYNTHETIC PLASTER OR BRICK WHICH
IS ADD TO KOSK ON SITE
- 2) FINISH (SPECIFY COLORS) TO BE CHOSEN BY OWNER
IN LETTER FORM TO RELIABLE CONSTRUCTION COMP.
(SEE SITE PLAN FOR FINISH TYPE)
- 3) OWNER TO PROVIDE RELIABLE CONSTRUCTION COMP.
WITH: TYPE OF A.T.M. UNIT TO BE USED, SIGN GRAPHICS
AS WELL AS COLORS (IN LETTER FORM).

10.5.14

ROBERT E. MOORE
REGISTERED RECORDER
ALBUQUERQUE
NEW MEXICO
MONROE

PFS CORPORATION
Approval Limited to Factory, Build/Forklift Only

State: North Carolina
Signature:  414.96.1257-5011
Title: Staff Plan Reviewer
Date: 10/11/16

SATELLITE KIOSK FOR THE STATE OF NORTH CAROLINA
F.R. 6'-0" X 7'-0" D3 NP
RELIABLE CONSTRUCTION COMPANY, INC.

UNIT
ID3
FLAT ROOF

REVISED

(1)	6/8/2007	CODE	UPDATE
(2)	7/6/2009	CODE	UPDATE
(3)	12/18/2009	CODE	UPDATE
(4)	12/12/2012	CODE	UPDATE
(5)	3/31/2016	CODE	UPDATE
(6)	8/21/2016	SLAB	UPDATE

1 OF 4

DATE: _____
PROJECT NO. _____
DRAWN BY: WCK
APPROVED BY: REMA
SHEET
A1 OF **2**



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: Site and Landscape Plan - Robert W. Boyd
(Office Use Conversion)

BACKGROUND: The property is located on the south side of E. Ash Street
between Pineview Avenue and Audubon Avenue.

Frontage: 77.5 ft.

Depth: 210 ft.

Area: 15,808 sq. ft. or .363 acres

Zoning: Office and Institutional-1

The site was previously operated as a day treatment facility. Since the facility has been closed for more than six months, the site must meet current development standards in accordance with the City's Unified Development Ordinance.

DISCUSSION: The submitted site plan indicates an existing single-story, 2,000 sq. ft. building to be used as an office.

The building was constructed prior to the adoption of City ordinances. As such, the building does not meet current setback requirements. A modification of the side yard setback requirement from 10 ft. to 7.5 is needed along the western property line. A modification of the side yard setback requirement from 10 ft. to 8.5 is needed along the eastern property line.

Access: One existing 15 ft. wide paved curb cut is shown off of Ash Street.

Parking: Parking for the site requires one space per 350 sq. ft. of gross floor area. Six parking spaces are shown at the rear of the property to include one handicap accessible parking space.

Required parking in excess of three spaces, loading areas and vehicular traffic surface areas must be paved, striped and properly drained in accordance with City standards. Applicant has requested a modification of the paving

requirement for one year from the date of occupying the facility. Applicant proposes the installation of gravel in lieu of paved parking if the modification is approved by City Council.

Sidewalks and Pedestrian Access: City sidewalks are provided along the frontage of the proposed development. Pedestrian access is shown from the parking lot into the principal building using private walkways and a handicap ramp.

Landscaping: A Type A, 5 ft. wide landscape buffer is required along the western and eastern property lines. A Type C, 20 ft. wide landscape buffer is required along the southern property line. Applicant proposes the installation of required plantings within the Type A buffer yards and the utilization of existing vegetation to serve as the required Type C. buffer yard.

One existing Flowering Cherry and one Oak tree will serve as required street trees along Ash Street.

The following modifications have been requested:

1. Modification of side yard building setback from 10 ft. to 7.5 along the western property line.
2. Modification of side yard building setback from 10 ft. to 8.5 ft. along the eastern property line.
3. Modification of the City paving requirement for one (1) year from date of occupying the facility.

At their meeting held on October 30, 2017, the Planning Commission recommended approval of the site and landscape plan with the above enumerated modifications.

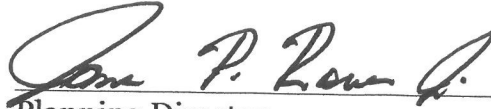
RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modifications:

1. Modification of side yard building setback from 10 ft. to 7.5 along the western property line;
2. Modification of side yard building setback from 10 ft. to 8.5 ft. along the eastern property line; and

3. Modification of the City paving requirement for one (1) year from date of occupying the facility.

Date: 10/31/2017


Planning Director

Date: 11-1-17


City Manager

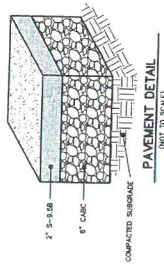
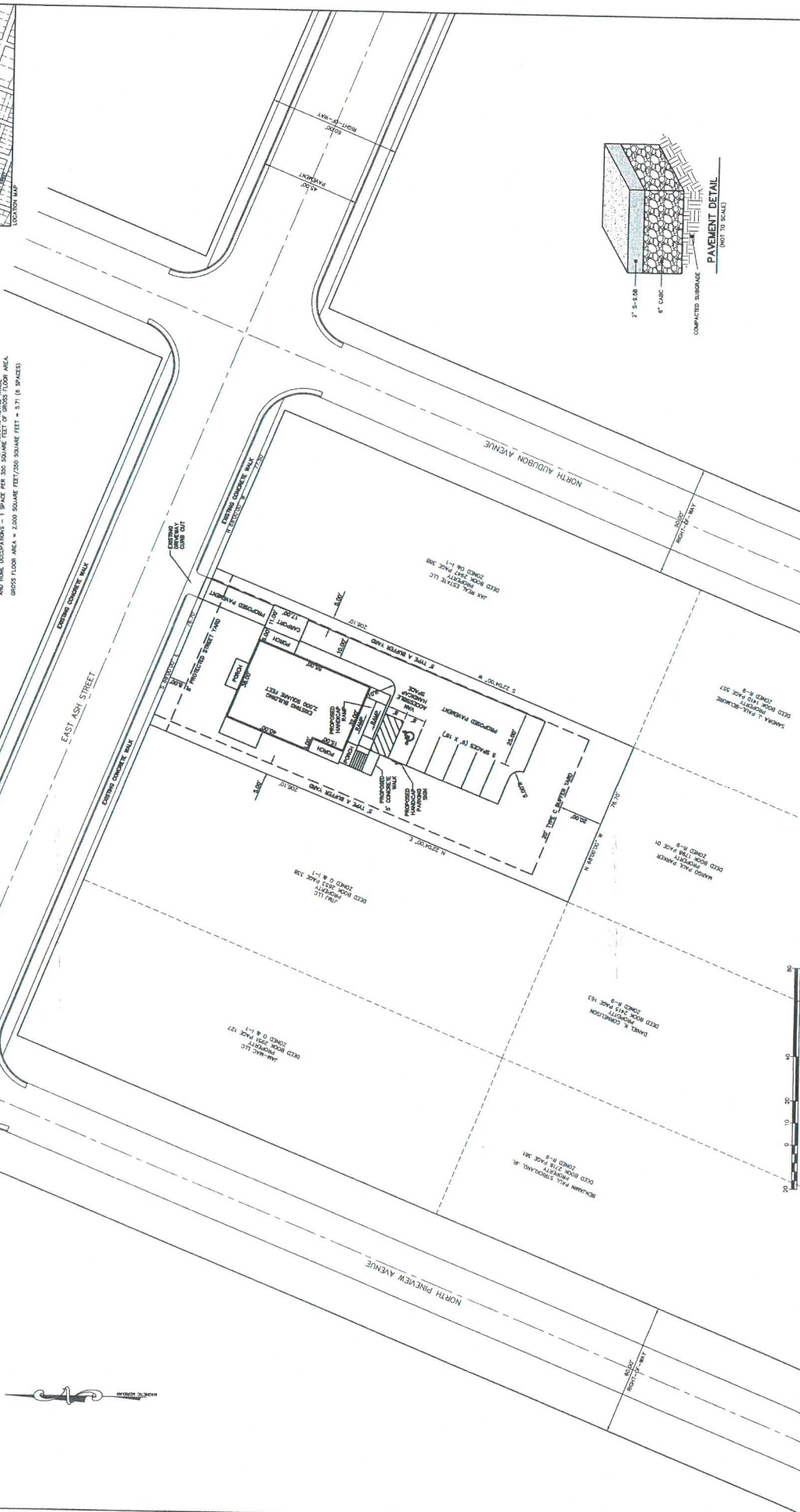
ssj

SITE PLAN
Parking Lot Addition
1206 E. Ash St.





PROPERTY ZONED OFFICE AND INSTITUTIONAL - (O & I-1)
(CONFORMS TO ZONING ORDINANCE CHAPTER 150)
MINIMUM SETBACK REQUIREMENTS:
FRONT - 25 FEET
SIDE - 10 FEET
REAR - 10 FEET
PER NUMBER: 350047935
REFERENCE DEED BOOK 2300 PAGE 431
AREA = 15,800 SQUARE FEET OF 0.363 ACRES
AREA OF BUILDING = 2,000 SQUARE FEET
AREA OF PARKING = 1,000 SQUARE FEET
TOTAL OCCUPANCY = 1 SPACE PER 300 SQUARE FEET OF GROSS FLOOR AREA
GROSS FLOOR AREA = 2,000 SQUARE FEET/200 SQUARE FEET = 10 SPACES (10 SPACES)



NO.		REVISION		DATE	

B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
300 East Main Street
Goldsboro, N.C. 27330
www.kornegayinc.com (919) 734-2000 Fax (919) 340-4053

PROPOSED PARKING FOR OFFICE BUILDING
1206 EAST ASH STREET
GOLDSBORO TOWNSHIP
WAYNE COUNTY, N.C.

DRAWN BY: **TDS**

DESIGNED BY: **LJC**

DATE: **10-11-2017**

SCALE: **1" = 20'**

*** PRELIMINARY PLAT - NOT FOR RECORDATION, CONVEYANCES OR SALES.***

ROBERT WILSON BOYD, JR.
1206 E. ASH STREET, GOLDSBORO, NORTH CAROLINA 27330-5104
CONTACT: BOB LOAN 919-920-1494 loan@engrnewcity.com

XXXXXX

LODGEWOOD SURVEYING MAP BOOK 1 PAGE 40

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT: Site and Landscape Plan – Former Fire Station
(109 East Ash Street)

BACKGROUND: The site is located on the north side of Ash Street
between Center Street and John Street.

Frontage: 200 ft. (Ash Street)
154 ft. (John Street)
Lot Area: 0.711 Acres
Zoning: CBD – Central Business District

The property consists of two parcels of land. One parcel is occupied by an existing two-story building previously known as the Old Goldsboro Fire Station and the other parcel is currently vacant. The vacant parcel is being developed to accommodate a parking lot associated with the rehabilitation of the existing 11,338 sq. ft. Fire Station.

DISCUSSION: The submitted site plan indicates a proposed 16,778 sq. ft. parking lot containing 53 parking spaces (including two handicapped spaces).

The Old Fire Station is being renovated to accommodate a fitness center on the ground floor with an assembly/event space on the second floor. The two proposed uses require a total of 102 parking spaces. As noted previously, only 53 parking spaces are proposed. Either additional spaces will be required or a modification of the parking requirement from 102 spaces to 53 spaces will be necessary.

Access to the property will be provided by two new curb cuts along Ash Street. Driveway permits have been approved by NCDOT. A 24 ft. wide interconnectivity easement has been provided for a future connection to John Street.

The property can be served by City water and sewer. At this time stormwater detention and/or nitrogen calculations are not required due to less than half an acre being disturbed however, staff is awaiting a proposed grading/drainage plan for further review. Stormwater detention and/or nitrogen calculations, if required, are subject to approval prior to issuance of a building permit.

The submitted landscape plan indicates street trees along Ash Street and staff is working with applicant regarding placement of street trees along John Street.

A 10 ft. wide, Type A buffer is required along the northern property line adjacent to the residential use property. A 6 ft. tall privacy fence is being proposed along with supplemental landscaping to allow the reduction of the required opaque buffer by 50%. The landscaping will consist of a combination of Maples, Arborvitae, Loropetalum and Carissa Hollies.

A 5 ft., Type A buffer is required along the western property line adjacent to the Old Fire Station. Staff has recommended installation of shrubs only due to limited spacing between existing building and the proposed parking lot.

Sidewalks are existing along John Street and the applicant proposes installing sidewalks along Ash Street.

Exterior elevation plans have been submitted for review which will require Historic District Commission approval. The applicant's request for a Certificate of Appropriateness will be reviewed and heard at the November 7, 2017 Commission meeting.

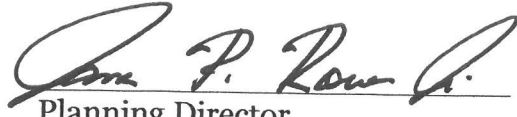
At their meeting held on October 30, 2017, the Planning Commission recommended approval of the site and landscape plan with a modification of the parking requirement from 102 spaces to 53 spaces.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the submitted site plan with a modification of the parking requirement from 102 spaces to 53 spaces. Approval would be

subject to submission of grading and drainage plans
and stormwater calculations if required.

Date: 10/31/2017


Planning Director

Date: 11-1-17


City Manager

ssj

**SITE PLAN
OLD FIRE STATION
109 E. Ash St.**

W OAK ST

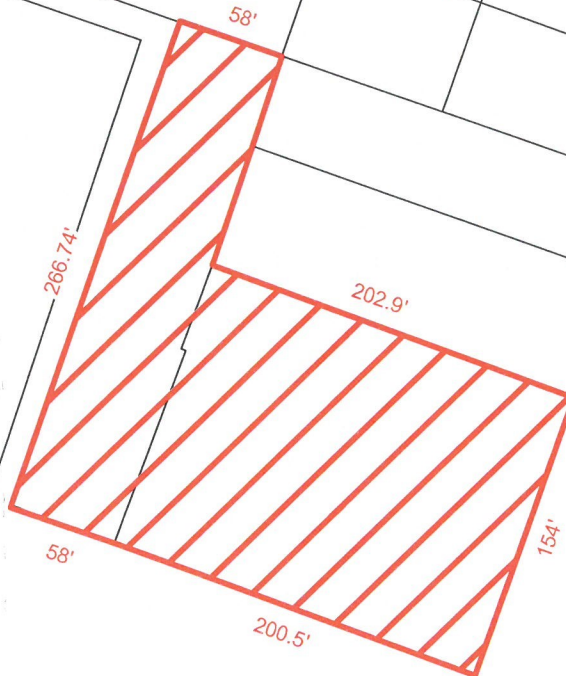
E OAK ST

N CENTER ST

N JOHN ST

W ASH ST

E ASH ST



**SITE PLAN
OLD FIRE STATION
109 E. Ash St.**





07/28/17

GOLDSBORO FIRE STATION

109 E. ASH ST. GOLDSBORO, NC

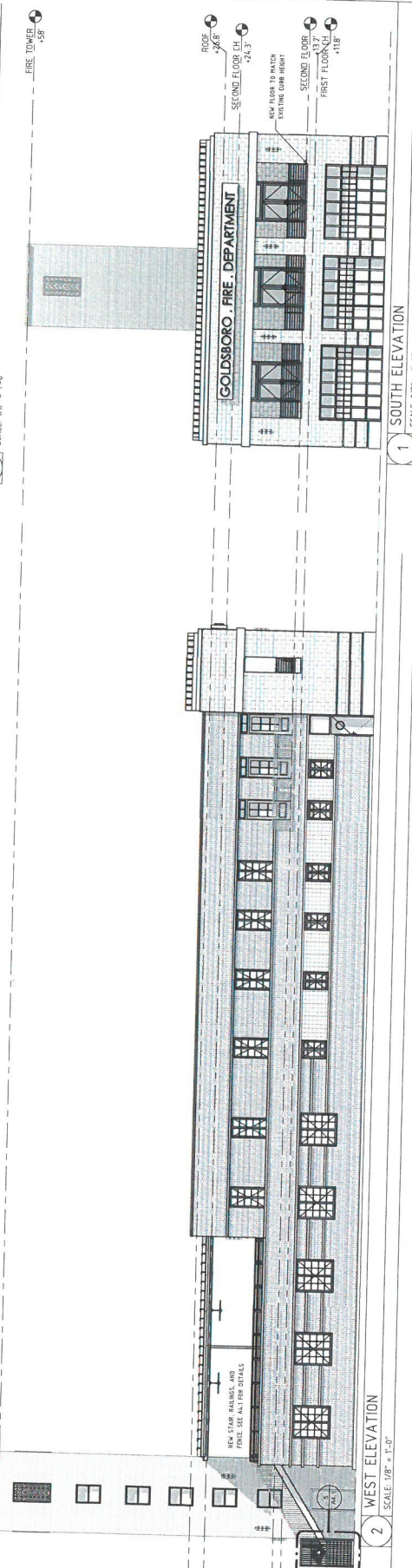
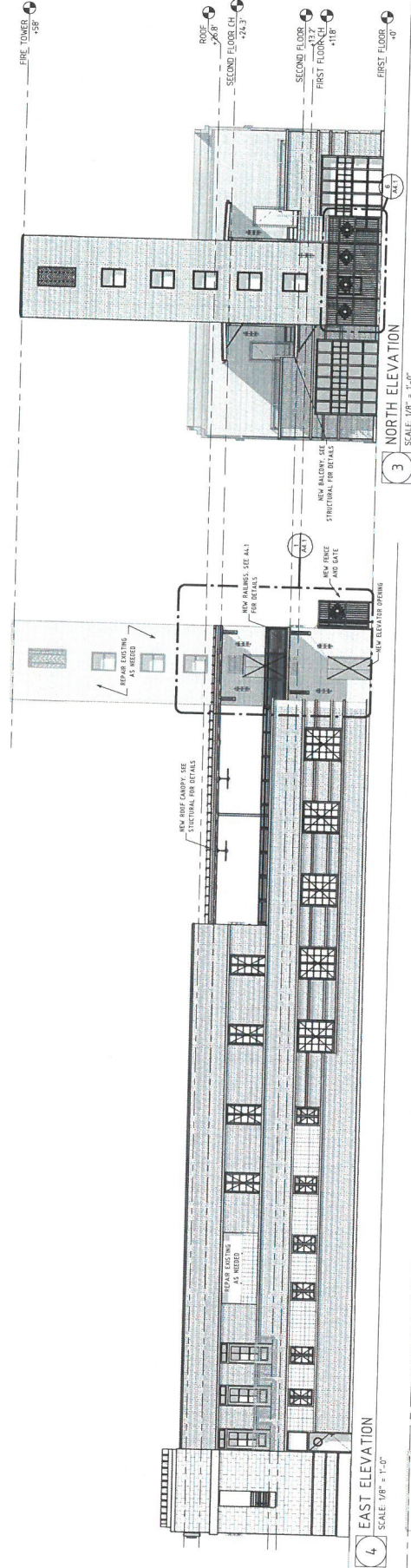
UPPER LEVEL RENOVATION

DATE	07/28/17
DR.	DEB
CH.	DSM
PROJ. #	17010
REVISIONS	DATE

PROPOSED
EXTERIOR
ELEVATIONS

A2.1

- EXTRA NOTES:**
1. STRIKE ANY LOOSE PAINT, SAND, FILL AND PAINT WHERE INDICATED FOR EXTERIOR WOODWORK AND PAINTED METAL.
 2. MASK ALL EXISTING UNPAINTED SURFACES, NO SANDING.



CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 6, 2017 COUNCIL MEETING

SUBJECT:

Deletion of ETJ: 1. Pate Property
 2. Mills Property

BACKGROUND:

Both properties are located east of North Cottonwood Drive and do not have frontage on a street. They are both currently vacant farmland.

Pate Property: Of the overall 14-acre parcel owned by Morris and Charlene Pate, approximately 5.85 acres are located within the City's Extraterritorial Jurisdiction. The tract is zoned R-16 Residential. The remainder of the property (8.15 acres) would be subject to the requirements of Wayne County.

Mills Property: Of the overall 44.76-acre parcel owned by Nancy and William Mills, approximately 16.88 acres are located within the City's Extraterritorial Jurisdiction. That tract is zoned R-16 Residential. The remainder of the property (27.88 acres) would be subject to the requirements of Wayne County.

The owners of both properties have been approached about development of a solar facility and were told that any construction within that area in the City's ETJ would be subject to the City's requirements as they relate to all dimensional and performance standards.

DISCUSSION:

As a result, the current owners have requested that the City relinquish their jurisdiction on the portion of each property within the Extraterritorial Jurisdiction in order to allow the entire site to be developed under one set of regulations.

A Notice of Public Hearing was prepared and advertised in the newspaper for two weeks. All adjacent property owners were notified of the hearing by mail and the property was posted indicating that a public hearing was to be held.

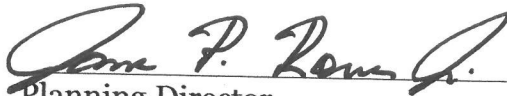
Upon request of a representative for the applicants, the City Council, at the public hearing held on August 21, 2017, continued the public hearing on this matter to October 16, 2017 due to unforeseen conflicts.

At the continued public hearing held on October 16, 2017, one person spoke in opposition to the request. Three people appeared in favor.

The Planning Commission, at their meeting held on October 30, 2017, recommended approval of the ETJ deletion.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Ordinance deleting the Pate and Mills Properties from the City's Extraterritorial Jurisdiction.

Date: 10/31/2017

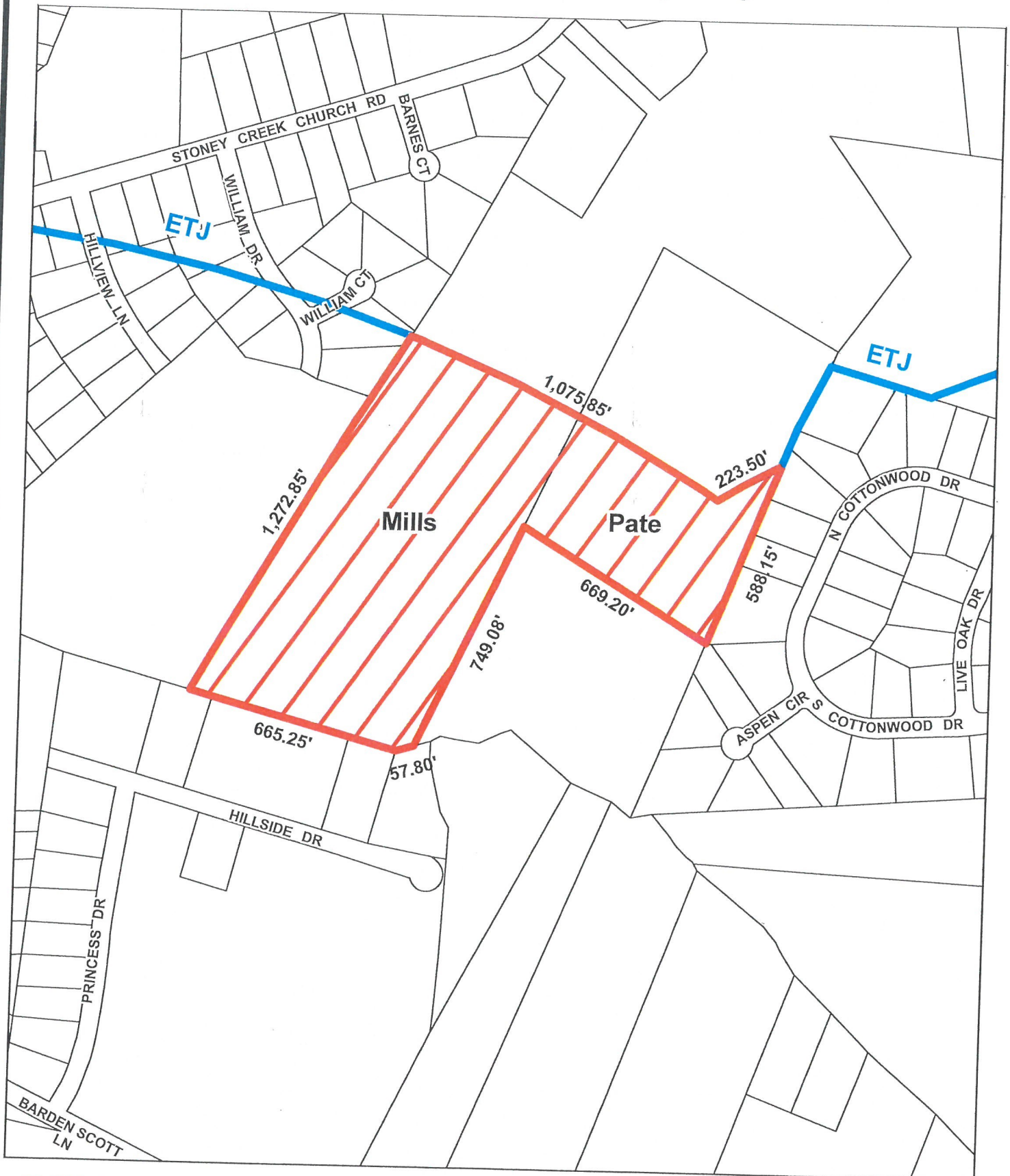

Planning Director

Date: 11-1-17

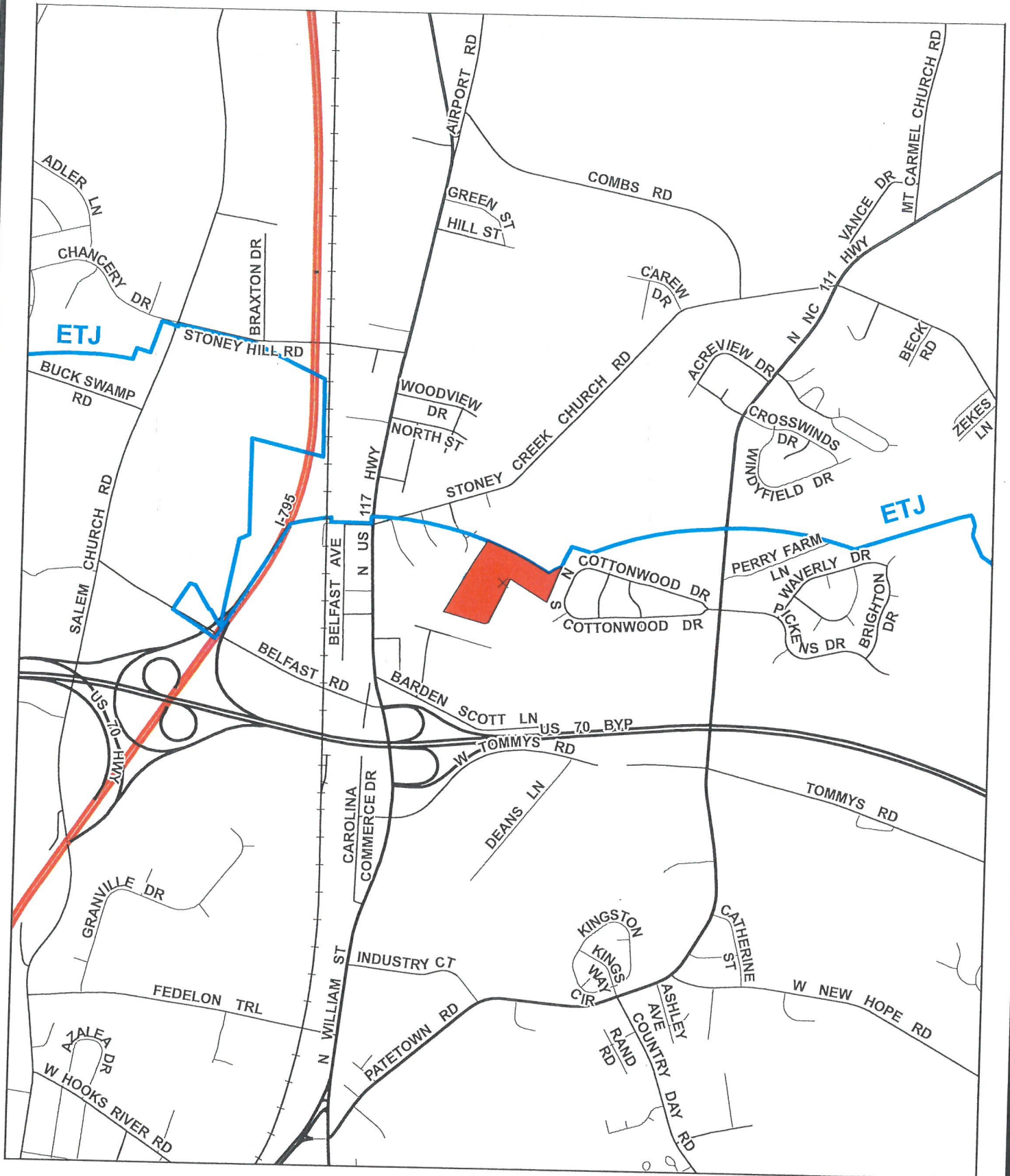

City Manager

ssj

Deletion of Extraterritorial Jurisdiction Mills and Pate Property



Deletion of Extraterritorial Jurisdiction Mills and Pate Property



ORDINANCE NO. 2017-54

AN ORDINANCE AMENDING CHAPTER 11: CITY STANDARDS AND
CHAPTER 153: UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO CODE OF ORDINANCES

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission of the City of Goldsboro, North Carolina, at a regular meeting held in the Council Chambers, City Hall, on Monday, October 16, 2017, at 7:00 p. m.; and

WHEREAS, after completion of said public hearing and after receiving a recommendation from the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City of Goldsboro and those residing within its zoning jurisdiction that Chapter 11 entitled "City Standards" and Chapter 153 entitled "Unified Development Ordinance" be amended as herein below set forth:

1. Amend Chapter 11 and Chapter 153 of the Unified Development Ordinance by rewriting the Extraterritorial Jurisdiction description to exclude the following properties:

Pate Property

The property includes a portion of Lot 2 as shown on a survey and subdivision of land recorded in Plat Cabinet C, Slide 122 (Book 4, Page 76) of the Wayne County Registry.

Wayne County Tax Identification No.
3601-64-0264 (Portion)

Existing Zoning
R-16 Residential

Mills Property

The property includes Tract No. 12 as shown on a Plat recorded in Plat Cabinet H, Slide 86 in the Wayne County Registry

Wayne County Tax Identification No.
3601-54-6669

Existing Zoning
R-16 Residential

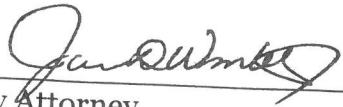
2. The Extraterritorial Jurisdiction is hereby amended by rewriting the description in its entirety to delete those properties indicated above.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That this Ordinance shall be in full force and effect from and after its adoption on this 6th day of November, 2017.

Approved as to Form Only:

Reviewed by:


City Attorney


City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

VETERANS DAY PROCLAMATION

WHEREAS, Veterans Day was once known as Armistice Day, proclaimed by President Woodrow Wilson in 1919, to remind Americans of the tragedies of war; and

WHEREAS, in 1938, Congress passed a bill that each November 11 shall be "a day dedicated to the cause of world peace and hereafter celebrated and know as 'Armistice Day'"; and

WHEREAS, in 1954, Congress changed the name to Veterans Day, in order to honor all American Veterans of all wars; and

WHEREAS, through their commitment for freedom, America's Veterans have lifted millions of lives and made our country and the world more secure; and

WHEREAS, with respect for and in recognition of the contributions our service men and women have made to the cause of peace and freedom around the world.

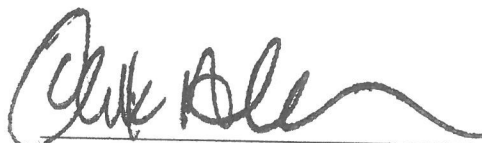
NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim November 11, 2017 as

VETERANS DAY

in the City of Goldsboro and urge all citizens to remember the service and sacrifice of our veterans who defend our freedom and preserve our way of life.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 6th day of November, 2017.




Chuck Allen, Mayor

Melissa Corser

From: Membership- National League of Cities <membership@nlc.org>
Sent: Monday, October 16, 2017 4:49 PM
To: Melissa Corser
Subject: IMPORTANT: Voting Credentials at City Summit



Dear NLC Member,

The National League of Cities Annual Business Meeting will be held on Saturday, November 18, 2017, at the conclusion of the NLC City Summit in Charlotte. As an NLC direct member city, your city is entitled to vote at this meeting. Based on population as of the 2010 Census, each member city casts between one and twenty votes, as follows:

POPULATION	VOTES
Under 50,000	1 Vote
50,000 - 99,999	2 Votes
100,000 - 199,999	4 Votes
200,000 - 299,999	6 Votes
300,000 - 399,999	8 Votes
400,000 - 499,999	10 Votes
500,000 - 599,999	12 Votes
600,000 - 699,999	14 Votes
700,000 - 799,999	16 Votes
800,000 - 899,999	18 Votes
900,000 and above	20 Votes

To be eligible to cast a city's vote(s), a voting delegate and/or alternate(s) must be officially designated by the city, and the city's membership in NLC must be up to date. NLC's bylaws prohibit voting by proxy. We have identified you as the point of contact for your city. Please designate your city's voting delegate and/or alternate(s) by completing the online credentials form by Wednesday, November 8, 2017.