

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
NOVEMBER 5, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:30 p.m. on November 5, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock
Ron Lawrence, Attorney
Randy Guthrie, Interim City Manager
Melissa Corser, City Clerk
LaToya Henry, Public Information Officer
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Planning Director
Bobby Croom, City Traffic Engineer
Kaye Scott, Finance Director
Mike West, Police Chief
Scott Williams, IT Director
Felicia Brown, Assistant P&R Director
Mike Wagner, Deputy Public Works Director – Utilities
Rick Fletcher, Public Works Director
Joe Dixon, Fire Chief
Christy Langley, Administrative Assistant III Fire Department
Shycole Simpson-Carter, Community Relations Director
Allen Anderson, Chief Building Inspector
Julie Metz, DGDC Director
Bernadette Dove, HR Director
Ken Conners, News Director-Curtis Media Group East
Dale Armstrong, Cherry Hospital
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Shirley Edwards, Citizen
Yvonna Moore, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Mayor Allen asked that Council add to the agenda a request from the school superintendent, a Resolution in Support of Keeping Carver Heights Elementary under Wayne County Public Schools' Responsibility. Council discussed the Resolution.

Upon motion of Councilmember Stevens, seconded by Councilmember Broadaway and unanimously carried, Council adopted the agenda.

Resolution In Support of Keeping Carver Heights Elementary as a Wayne County Public School. Council discussed. Upon motion of Councilmember Foster, seconded by Councilmember Stevens and unanimously carried, Council tabled the Resolution to allow for time to setup a meeting where Council could discuss this item with Dr. Dunsmore.

First Quarter Financial Update. Ms. Kaye Scott reviewed the following information:

General Fund Collections

	2018	2017	Difference
1 Taxes	\$ 680,601	\$ 1,984,964	\$ (1,304,363)
2 Permits	109,716	111,054	(1,338)
3 Utility Franchise	630,560	613,431	17,129
4 Refuse	762,999	785,557	(22,558)
5 Golf Course	124,455	164,173	(39,718)
6 Paramount	12,425	11,276	1,149
7 Investment Earnings	17,617	9,240	8,377
8 Recreation Fees	37,300	40,612	(3,312)
*9 Sales Tax	2,353,970	2,209,277	144,693
10 Totals	\$ 4,729,643	\$ 5,929,584	\$ (1,199,941)

General Fund Collections - 1st Qtr. - July – September 2018

		<i>Adjusted</i>	<i>Actual</i>	<i>YTD%</i>
		<i>Budget</i>	<i>Collections</i>	<i>Collections</i>
1	Taxes	16,432,843	680,601	4.14%
2	Licenses & Permits	382,650	109,716	28.67%
3	Revenues Other Agencies			
4	**Local Option Tax	9,200,876	2,353,970	25.58%
5	Utility Franchies Tax	2,737,866	630,560	23.03%
6	ABC Revenues	85,000	62,580	73.62%
7	Beer & Wine Taxes	158,000	-	0.00%
8	Powell Bill	944,444	459,463	48.65%
9	Service Fees from UF	2,869,532	717,383	25.00%
#	Grants/Other Revenues	2,581,670	458,860	17.77%
#	Total	35,392,881	5,473,133	15.46%

General Fund Collections - 1st Qtr. - July – September 2018

		<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
12	Charges for Services			
13	Refuse Services	3,260,000	762,999	23.40%
14	Cable TV	250,000	58,948	23.58%
15	Paramount Theater	170,000	12,425	7.31%
16	Recreation Fees	116,000	37,300	32.16%
17	Golf Course Fees	571,800	124,455	21.77%
18	Event Center	95,000	17,247	18.15%
19	Other Misc. Revenues	757,918	220,444	29.09%
20	Total	5,220,718	1,233,818	23.63%
21	Capital Returns & Misc. Revenues			
22	Investment Earnings	38,500	17,617	45.76%
23	Sale of Property	50,000	1	0.00%
24	Other Misc. Revenues	1,638,384	207,349	12.66%
25	Total	1,726,884	224,967	13.03%
	General Fund Revenue Totals	\$ 42,340,484	\$ 6,931,918	16.37%

Stormwater Fund Collections - 1st Qtr. - July – September 2018

[illegible]

<i>Stormwater Fund Totals</i>	\$ 1,504,000	\$ 353,953	23.53%
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Utility Fund – Collections (Comparison to 1st Quarter 2017)

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
1 Charges for Services			
2 Current Water Charges	6,779,000	1,720,610	25.38%
3 UF - SJAFB	1,525,000	488,610	32.04%
4 Current Sewer Charges	7,800,000	1,839,845	23.59%
5 Late Payment/Svc. Fees	373,500	92,687	24.82%
6 Applied Deposits	197,000	43,920	22.29%
7 Reconnections Fees	13,500	2,404	17.81%
8 Water/Sewer Taps	30,500	9,700	31.80%
9 Compost Revenues	60,000	18,713	31.19%
10 Total	16,778,500	4,216,489	25.13%
11 Capital Returns & Misc. Revenues			
12 Investment Earnings	31,000	14,407	46.47%
13 AMI Loan Proceeds	2,512,321	1,945,949	77.46%
14 Other Misc. Revenues	1,911,588	359,648	18.81%
15 Total	4,454,909	2,320,004	52.08%

DGDC & Occupancy Tax Collections (Comparison to 1st Quarter 2016)

	<i>2018</i>	<i>2017</i>	<i>Difference</i>
DGDC			
1 Taxes	3,883	5,681	(1,798)
2 Investment Earnings	569	91	478
3 Totals	\$ 4,452	\$ 5,772	\$ (1,320)
Occupancy Tax			
4 Tax Collections	292,590	276,188	16,402
5 Investment Earnings/ Misc. Revenues	58,181	1,307	56,874
6 Totals	\$ 350,771	\$ 277,495	\$ 73,276

DGDC & Occupancy Tax Collections - 1st Qtr. - July – September 2018

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
DGDC			
1 Taxes	72,155	3,883	5.38%
2 Investment Earnings/Misc.	315	569	180.63%
3 Total	\$ 72,470	\$ 4,452	6.14%
Occupancy Tax			
4 Occupancy Tax - Civic Ctr.	690,000	176,594	25.59%
5 Occupancy Tax - T & T	170,000	44,265	26.04%
6 County of Wayne Occp. Tax	170,000	71,732	42.20%
7 Investment Earnings/Misc.	1,050	58,180	5540.95%
8 Total	\$ 1,031,050	\$ 350,771	33.85%

Actual Collections (Comparison to 1st Quarter 2017)

	<i>2018</i>	<i>2017</i>	<i>Difference</i>
1 General Fund	6,931,918	10,486,342	(3,554,424)
2 Utility Fund	6,536,493	4,454,762	2,081,731
3 Downtown Development	4,452	5,772	(1,320)
4 Occupancy Tax	350,771	277,495	73,276
5 Stormwater Fund	353,953	81,903	272,050

Actual Expenditures - Comparison with Adjusted Budget

	<i>2018</i>	<i>2017</i>
1 General Fund	\$ 11,098,230	\$ 13,589,675
	25.42%	28.80%
2 Utility Fund	\$ 5,700,493	\$ 4,157,744
	24.85%	17.05%
3 Stormwater Fund	\$ 198,131	\$ 52,920
	13.08%	4.93%
4 Downtown Development	\$ 12,232	\$ 4,457
	13.93%	5.39%
5 Occupancy Tax	\$ 334,559	\$ 490,607
	28.35%	27.37%

General Fund Attrition (Salaries/Fringes)

1. Budgeted Attrition (Entire Year)	\$ 800,000
2. 1 st Quarter Budgeted Attrition	200,000
3. 1 st Quarter Actual Attrition	298,763
4. 1 st Quarter Savings	98,763
5. Departmental Vacancies (General/Other)	34/4

General Fund Attrition (Health Insurance)

1. Budgeted Attrition (Entire Year)	\$ 100,000
2. 1 st Quarter Budgeted Attrition	25,000
3. 1 st Quarter Actual Attrition	47,294
4. 1 st Quarter Savings	22,294
5. Opt Out City's Insurance Coverage	18/7

Fund Balance - Adopted Budget Appropriations

FY 2018-19

General Fund	None
Utility Fund	None
DGDC	None
Occupancy Tax Fund	\$20,683

Fund Balance - Council Appropriations

FY 2018-19

1. General Fund	\$364,491
a. Property – ROW – NCDOT	\$125,000
b. City Hall Repairs	22,591
c. City Manager Search	16,900
d. Worker's Comp Claim	200,000
2. Utility Fund	\$178,114
a. SRF Loan Expense – Phase IV Rehab.	
3. DGDC	None
4. Occupancy Tax Fund	None

Bond Ratings Update

Standard & Poor's Ratings Services and Moody's has assigned the following ratings to Goldsboro:

Standard and Poor's Rating Services: AA

Moody's Investors Services Aa2

Councilmember Williams asked how much was in the general fund and Ms. Scott replied approximately \$7.5 million in the unassigned general fund.

Council thanked Ms. Scott.

Discussion of Grant Partnership with GoWayneGo for Potential Recreational Projects. Ms. Felicia Brown shared the following information:

Grant available from GoWayneGo Initiative

	Grant	City Match
Scout Project Funding	\$ 2,500.00	\$0.00
Resurface Track	\$17,500.00	\$20,000.00
Greenway Paving	\$20,000.00	\$20,000.00
	\$40,000.00	\$40,000.00

Council discussed. Councilmembers Broadaway and Aycock stated normally scouts are responsible for fundraising. Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried, Council agreed to support resurfacing the track and greenway paving of Stoney Creek Parkway from Walnut Street to Elm Street. Staff will bring back a budget amendment.

Council Meeting Dates for 2019. Ms. Melissa Corser shared included in the agenda packet is a list of proposed Council Meeting dates for 2019. Council Meetings are normally held on the first and third Monday's of each month. Due to holidays, staff would recommend Council approve the following meeting dates:

- Tuesday, January 22 (Monday, January 21st is a holiday – Martin Luther King, Jr. Day)
- Monday, July 15 (Combining July 1st with the July 15th meeting due to the July 4th holiday)
- Monday, September 9 (2nd Monday)
- Monday, September 23 (4th Monday)

Ms. Corser asked Council to look over and let staff know if they have any conflicts with the meeting dates.

Discussion Regarding Location of the 135th US Colored Troop Memorial. Councilmember Aycock asked the descendants of the 135th US Colored Troop to stand. He shared the 135th US Colored Troop Memorial Committee has been discussing the location of the memorial and would ask Council to support the memorial being installed between the Herman Park Center and the public library. Councilmember Ham stated as we go forward he would like to define certain responsibilities such as who would be responsible for maintenance.

Upon motion of Councilmember Aycock, seconded by Councilmember Broadway and unanimously carried, Council agreed the memorial could be located between the Herman Park Center and the public library.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Item B. Budget Amendment - 2018-2019 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs (HOME). Councilmember Williams had some questions regarding the Economic Development Activity – Goldsboro Small Business Investment Grant Program. Councilmember Williams asked who would be handling the program. Mr. Guthrie replied the program would be administered by staff. Councilmember Williams stated he felt like he needed more clarity. Upon motion of Councilmember Williams, seconded by Councilmember Foster and unanimously carried, Council removed Item B. Budget Amendment - 2018-2019 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs (HOME) from the consent agenda and deferred for two weeks.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on November 5, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. Boy Scout Ben Farfour led the Pledge to the Flag.

Approval of Minutes. Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of October 15, 2018 as submitted. Councilmember Broadway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway, Stevens, Foster and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion carried 6:1.

Public Comment Period. Mayor Allen opened the public comment period. The following person spoke:

Mr. Paul Sherrod thanked Council for the support of the 135th Colored Troop Memorial location.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. Interim City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Guthrie reminded Council, Item B. Budget Amendment – 2018-19 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs (HOME) was removed from the consent agenda and deferred for two weeks during the Work Session. Councilmember Aycock moved the items on the Consent Agenda, Items C, D, E, F, G, H, I, J, and K be approved as recommended by the Interim City Manager and staff. The motion was seconded by Councilmember Stevens and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Condemnation of Dilapidated Structures. Ordinance Adopted. Inspections were performed on eleven (11) substandard structures which do not comply with the Minimum Housing Code. Therefore, proceedings were initiated to bring these structures into code compliance. The locations of these structures and the condemnation sequences followed are listed below. Notification was sent from the Inspections Department to the owner(s) giving them ample opportunity to renovate the property. All steps and procedures required by the Ordinance have been taken, including a last opportunity to repair the structures with notification of the upcoming Council meeting for the purpose of requesting condemnation. Legal notices by advertisement were entered in the local newspaper on two occasions relative to these structures.

- (1) 612 Daisy Street
Tax parcel #: 12-3509175926
Owner: Christine B. Fennell
612 Daisy Street
Goldsboro, NC 27530
 - (a) Originally inspected May 24, 2017
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for 2015 and 2016 in the amount of \$604.86
 - (f) Letters of opportunity to repair or demolish were sent to Christine B. Fennell and David Fennell but the conditions of the letter have not been met.
- (2) 109 Basil Street
Tax parcel #: 3600006248
Owner: Rogene Worrell
1513 Catalpa Street

Goldsboro, NC 27530

- (a) Originally inspected August 14, 2008
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for 2016 in the amount of \$111.62
 - (f) Letters of opportunity to repair or demolish were sent to Rogene Worrell but the conditions of the letter have not been met.
- (3) 414 S. Slocumb Street
Tax Parcel #: 3509-13-3407
Owner: Trustees Pentecostal Holy Church
600 E. Pine
Goldsboro, NC 27534
- (a) Originally inspected July 13, 2016
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes are current
 - (f) Letters of opportunity to repair or demolish were sent to Trustees Pentecostal Holy Church but the conditions of the letter have not been met.
- (4) 404 Lime Street
Tax Parcel #: 3600340418
Owner: Mary C. Monk
408 Hillsborough Street Apt.3
Chapel Hill NC 27514
- (a) Originally inspected February 14, 2014
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) Letters of opportunity to repair or demolish were sent to Mary C. Monk But the conditions of the letter have not been met.
- (5) 904,906,908 Peru Street
Tax Parcel #: 12-3509-22-8879
Owner: Albert McClain and Edward McClain
3031 68th Street
Philadelphia PA 19142
- (a) Originally inspected July 25, 2017.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for 2017 in the amount of \$270.58
 - (f) Letters of opportunity to repair or demolish were sent to Albert McClain, Edward McClain and Robert L. Moore but the conditions of the letter have not been met
- (6) 307 Whitfield Drive
Tax Parcel #: 12-2599560114
Owners: EMC Mortgage Corporation
909 North Hidden Ridge Drive
Irving TX 75030

- (a) Originally inspected September 22, 2015.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for 2017 in the amount of \$318.92
 - (f) Letters of opportunity to repair or demolish were sent to EMC Mortgage Corporation and Michael R. Zorro but the conditions of the letter have not been met
- (7) 611 E. Spruce Street
Tax parcel #: 3509-04-9269
Owners: Hope Davis
119 Deerhorn Drive
Goldsboro NC 27530
- (a) Originally inspected July 16, 2014
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for 2013 through 2017 in the amount of \$1,195.44
 - (f) Letters of opportunity to repair or demolish were sent to Hope Davis but the conditions of the letter have not been met
- (8) 305 N. Kornegay Street
Tax parcel #: 3509-16-2384
Owner: Charles E. Waller
900 Coach House Circle
Goldsboro NC 27534
- (a) Originally inspected November 07, 2016
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for 2017 in the amount of \$188.09
 - (f) Letters of opportunity to repair or demolish were sent to Charles E. Waller, and C T Corporation System, but the conditions of the letter have not been met
- (9) 605 Slaughter Street
Tax parcel #: 3509-12-7386
Owners: Sarah Louvenia Kornegay
PO Box 1734
Goldsboro NC 27533
- (a) Originally inspected October 22, 2014
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for 2012 through 2015 in the amount \$1,247.01
 - (f) Letters of opportunity to repair or demolish were sent to Sarah Louvenia Kornegay, but the conditions of the letter have not been met
- (10) 727 Isler Street
Tax parcel #: 2599919868
Owner: Patrick Shadding and Heirs of Patrick Shadding
727 Isler Street

Goldsboro NC 27530

- (a) Originally inspected February 20, 2015.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) Letters of opportunity to repair or demolish were sent to all Known & Unknown Heirs of Patrick Shadding Heirs, conditions of the letter have not been met.
- (11) 415 N. Carolina Street
Tax parcel #: 2899786354
Owner: Dennis Gerald Jackson & wife Judith O. Jackson
415 N. Carolina Street
Goldsboro NC 27530
- (a) Originally inspected September 30, 2010
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) Letters of opportunity to repair or demolish were sent to Dennis Gerald Jackson & wife Judith O. Jackson, Wells Fargo Bank, Corporation Service Company, U.S. Bank, NA but the conditions of the letter have not been met.

The City Attorney has completed title searches on these properties to determine legal ownership. We have attempted to work with the owner(s) involved for their benefit, as well as the City's. Ample opportunity has been given for rehabilitation of the structures. In order that we may enforce the Code, we will have to complete the process by removing said structures. Bids will be awarded by informal bid procedures for all structures.

After the demolitions are satisfactorily completed, the owner(s) will be billed for the deed search and the removal. If it appears that asbestos is present, asbestos inspections will be required at these locations. Samples will be taken and laboratory tested at the owner's expense. The cost incurred for removal of asbestos will be added to the cost of the demolition. If the property owner(s) fails to pay these costs, we will place a lien against the properties. An Ordinance authorizing the Building Codes Administrator to demolish these structures is provided. Funds have been appropriated for these demolitions.

Staff recommended Council adopt the following entitled Ordinance condemning the structures located at 612 Daisy Street, 109 Basil Street, 414 S. Slocumb Street, 404 Lime Street, 904,906,& 908 Peru Street, 307 Whitfield Drive, 611 E. Spruce Street, 305 N. Kornegay Street, 605 Slaughter Street, 727 Isler Street, and 415 N. Carolina Street, in the City of Goldsboro, North Carolina. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2018-58 "AN ORDINANCE DIRECTING THE BUILDING CODES ADMINISTRATOR TO DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION"

Fire Department Reorganization. Approved. The request to reorganize the Fire Department (GFD) in an operationally sound and cost-effective manner was submitted by the Chief. The plan was shared with the office of Human Resources and can be supported. The change in structure will eventually reclassify 12 Captain positions to Lieutenants and 3 Assistant Chief positions to Battalion Chiefs. There will also be a Deputy Chief position and three part time positions created. This will be accomplished for less money than is currently budgeted in the salary and benefits funding line (1210). The progressive move essentially enhances job security and safety of GFD personnel. Additionally our citizens will be served by a more agile and outward facing department that will provide services to meet the prevalent need.

This plan has been in discussion for several months. Every member of the GFD has had the opportunity to share their thoughts and have questions answered. The numbers clearly reveal the savings to the Goldsboro community. While the perceived impact on a specific class of employees was a concern, the greater good of all employees and future organizational health was prioritized.

Staff recommended Council authorize the Fire Chief to move forward with the implementation of the reorganization plan as submitted. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

T.C. Coley Community Center Naming and Board Creation. Resolution Ordinance Adopted. The Former W.A. Foster Center on Leslie Street has been repurposed to give non-profit groups in Goldsboro a place to conduct business and assist the citizens of this community. On October 1, 2018, Council voted to create the T.C. Coley Community Center Board.

The Goldsboro City Council would like to change the name of the center from the W.A. Foster Center to the T.C. Coley Community Center to honor the life of James T.C. Coley, former city employee that made a lasting impression to many lives in this community.

The Goldsboro City Council is establishing an ordinance to delegate to the T.C. Coley Community Center Board the authority to oversee the operations, programs and upkeep of the Center.

Staff recommends Council adopt the following entitled Resolution naming the T.C. Coley Community Center and adopt the following entitled ordinance amending Chapter 32 Boards, Commissions and Departments of the City of Goldsboro's Code of Ordinances establishing the T.C. Coley Community Center Board. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2018-72 "A RESOLUTION NAMING THE T.C. COLEY COMMUNITY CENTER"

ORDINANCE NO. 2018-59 "AN ORDINANCE AMENDING CHAPTER 32 BOARDS, COMMISSIONS AND DEPARTMENTS OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES"

T.C. Coley Community Center Board Appointments. Resolution Adopted. The Goldsboro City Council has established a board for the T.C. Coley Community Center to manage and operate the center. It is necessary that official appointments be made to this board.

The City Council met during the Council Work Session on October 15, 2018, to review the applicants and discuss the board. The citizens listed below have shown an interest in participating on this board in addition to two city council members.

Steve Ashford
Ashley Kornegay
Derrick Manley
D.R. Halliday
Kasey Jones (Student)
Councilmember Mark Stevens
Councilmember Bevan Foster

Staff recommends Council adopt the following entitled Resolution appointing members to the T.C. Coley Community Center Board. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2018-73 "RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS"

Z-15-18 Lane Farms, Inc. – North and South sides of New US 70 Bypass between Salem Church Road and Claridge Nursery Road. Ordinance Adopted. The applicant requests a zoning change from R-12 and R-20 Residential to Highway Business.

The request includes two tracts of land—one north of the New US 70 Bypass and one south of the Bypass.

Tract One (North of Bypass)
Frontage: 4,900 ft. (approx.)
Depth: 325 ft. (approx.)

Tract Two (South of Bypass)
Frontage: 3,100 ft. (approx.)
Depth: 150 ft. (approx.)

Total area for both Tracts: 43.64 acres

Surrounding Zoning: North: R-20 and R-20A Residential
South: R-12 and R-16 Residential
East: R-16 and R-20 Residential
West: R-20A Residential

The property is currently vacant.

A Conditional District has not been requested in conjunction with the zoning change so the property would not be limited to a specific use. The requested Highway Business zoning district would allow a number of commercial-type uses as well as billboards, if all dimensional and separation requirements can be met.

City water and sanitary sewer lines can be extended to serve the property at the expense of the owner. A portion of Tract One is located within a Special Flood Hazard Area.

On August 6, 2018, Council approved a zoning change for property immediately to the east of the subject property to Highway Business which included the Lanetree Conference Center building.

At the public hearing held on October 15, 2018, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on October 29, 2018, recommended approval of the zoning change.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-12 and R-20 Residential to Highway Business. Although not completely consistent with the adopted Comprehensive Land Use Plan, the request to Highway Business would be appropriate adjacent to U. S. 70 Bypass. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2018-60 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

CU-10-18 Ruffin & Jackson – South side of Wilmington Avenue between Isler Street and Devereaux Street. Approved. The applicant requests a Conditional Use Permit to allow conversion of an existing structure into four apartment units within the R-6 Residential zoning district.

On December 3, 2007, Council approved a site plan for a parking lot to be utilized for the apartment units with a number of modifications relative to the apartment building.

Frontage: 102 ft.

Depth: 98.21 ft. (average)
Area: 9,954 sq. ft., or 0.229 acres
Zoning: R-6 Residential

The existing structure was built in 1953 and contains 1,950 sq. ft. Based on the R-6 zone, the area of the lot would only permit conversion of the structure into three apartment units. A modification to allow an increase in the allowable density from three units to four units was approved in 2007.

Other modifications approved at that time include the following:

1. Provision of sidewalks
2. Parking Lot Setback from 8 ft. to 0 ft., and
3. Drive aisle width from 20 ft. to 14 ft.

Although initial improvements were made to the structure, all building permits have expired and site plan reapproval is required.

On June 4, 2018, Council adopted an Ordinance which requires issuance of a Conditional Use Permit to allow conversion of dwellings into three or more multi-family units. The amendment was developed to protect existing single-family neighborhoods from the intrusion of multi-family apartment developments which would result based on lot sizes.

The R-6 Residential zone requires 6,000 sq. ft. of land area for the first residential unit and 2,000 sq. ft. of land area for each additional residential unit. Based on that requirement, in order to convert the building to four units, a total of 12,000 sq. ft. of land area would be required. As indicated previously, a modification to allow four apartment units was approved in 2007. There are no other apartments existing within this block of Wilmington Avenue.

Two curb cuts will be provided for access to eight paved parking spaces at the rear of the lot. Due to the size of the lot and the configuration of the building on the lot, modifications of the drive aisle width from 20 ft. to 14 ft. and parking lot setback from 8 ft. to 0 ft. were previously approved.

The applicant will be required to screen HVAC units and to install street trees along the street frontage. Two additional Maple trees will be installed adjacent to the parking area. The applicant has requested an additional modification of the rear yard buffer due to existing vegetation which exists at the rear of the property.

No sidewalks exist along any section of Wilmington Avenue and Council previously approved a modification of the sidewalk and fee in lieu requirement.

At the public hearing held on October 15, 2018, no one appeared to speak regarding this Conditional Use Permit request.

At their meeting held on October 29, 2018, the Planning Commission recommended approval of the Conditional Use Permit and submitted site plan with a modification of the rear yard buffer.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the conversion of an existing structure into four apartments within the R-6 Residential District; and
2. Approve the submitted site plan with the additional modification of the rear yard buffer requirement. Consent Agenda Approval.
Aycock/Stevens (7 Ayes)

Street Name Change – Keenway Drive to Keller Way Drive. Ordinance Adopted. A petition to change the name of “Keenway Drive” to “Keller Way Drive” has been submitted. Keenway Drive is a street containing approximately 1,220 ft. within Adair Subdivision on the south side of US Highway 70 West.

The petitioner (Mr. Steve Keen) has indicated that he wishes to change the name of the street before it is completely constructed in order to avoid future inconvenience. The name “Keller Way Drive” is proposed in honor of his newest grandson.

The City is authorized to change street names within the city limits according to provision set forth in General Statutes. While the statutes are very general in nature, the City follows the same procedures used by the County in renaming streets.

The proposed name change has been sent to the County Planning Department to insure that the name “Keller Way Drive” would not result in any confusion as it relates to provision of emergency services. The County Planning Director has indicated that the County does not have any objection to the street name change which has been proposed.

At the public hearing held on October 15, 2018, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on October 29, 2018, recommended approval of the street name change.

Staff recommended Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the name of Keenway Drive to Keller Way Drive. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2018-61 “AN ORDINANCE CHANGING THE NAME OF A CERTAIN STREET WITHIN THE CITY OF GOLDSBORO”

Wayne County EMS Substation – 210 Millers Chapel Road – Request to Waive Annexation Requirements. Approved. The property is located on the northeast corner of Millers Chapel Road and Wilson Street. The property is located within the City’s ETJ.

Frontage: 265’ ft. (Millers Chapel Road)
197’ ft. (Wilson Street)
Depth: 197’ ft. (average)
Area: 1.09 acres

The property is currently vacant and the County of Wayne proposes to construct an EMS Substation on the property.

Per Chapter 53 of the Goldsboro North Carolina Code of Ordinances, conditions for making water and sewer connections to property outside the city limits requires voluntary annexation of the property. The Wayne County Board of Commissioners is requesting a waiver of the City’s annexation requirements with respect to proposed connection to City sewer and to allow the County to perform their own inspections during the construction phase.

The property is adjacent to the city limits and the County plans to place a new EMS substation at this site, which would consist of approximately 2,000 square feet in living quarters.

The property and proposed structure would be tax exempt and would not increase the City’s property tax valuation. The County understands they will be required to pay the outside City rate for sewer as well as costs totaling \$1,200 for a 4-inch sewer tap and \$2,899.50 for the sewer assessment.

Although the property does perk, the County has requested that the station remain on the City’s sewer system rather than be connected to a septic system.

If waiver of annexation requirements is given, the proposed substation would be constructed to County standards and the County would conduct their own inspections.

It was recommended Council allow the County of Wayne to connect to City sewer without annexation and allow the proposed EMS substation to be constructed to County standards with the County conducting their own inspections for this project. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

Contract Award for Goldsboro Turning Movement Count Inventory. Resolution Adopted. The City of Goldsboro, the Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of the Goldsboro Turning Movement Count Inventory, which will result in peak hour traffic counts at 125 signalized intersections.

Six consultants’ submitted qualifications and the Selection Committee consisting of Jennifer Collins, Planning Director, Berry Gray, Wayne County Planning Director, Dominique Boyd, NCDOT and Bobby Croom, City Traffic Engineer reviewed each firm’s submittal. Each submittal was evaluated based on:

- 1. Quality and Completeness of Proposal;
- 2. Project Approach and Ability to Complete on Time;
- 3. Related Project Experience;
- 4. Quality and Completeness of a Submitted Project Example; and,
- 5. Reference

Upon review, the Selection Committee’s compiled evaluations indicated that VHB ranked highest of the six submittals.

On October 11, 2018, Staff presented their recommendation to the TCC and TAC for their approval. They recommended and approved the selection of VHB for this task.

In order to complete the data collection, VHB proposed a total contract fee of:

Contract for Services	\$43,750
City of Goldsboro (+/- 20%)	\$ 8,750
NCDOT PL 104 funds (+/- 80%)	\$35,000

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$43,750 with VHB, for the Goldsboro Turning Movement Count Inventory. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR THE GOLSBORO TURNING MOVEMENT COUNT
INVENTORY

End of Consent Agenda.

City Manager’s Report. Mr. Guthrie reminded everyone of the Veterans Day Parade on Saturday, November 10th. He shared a workday at the T.C. Coley Community Center is scheduled for Saturday, November 10th from 8:00 am – 2:00 pm. A Ribbon Cutting for the T.C. Coley Community Center is scheduled for Wednesday, November 21st at 10:00 am.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Proclamations:

Veterans Day Proclamation. Mayor Allen proclaimed November 11, 2018 as Veterans Day in the City of Goldsboro and urged all citizens to remember the service and sacrifice of our veterans who defend our freedom and preserve our way of life.

Small Business Saturday Proclamation. Mayor Allen proclaimed Saturday, November 24, 2018 as Small Business Saturday in the City of Goldsboro and called upon all citizens of the City of Goldsboro to support small business and merchants on Small Business Saturday and throughout the year.

Councilmember Williams encouraged everyone to get out and vote. District 1 can vote at the Wayne Center located at 208 S. Chestnut Street.

Councilmember Broadway also encouraged everyone to vote. He stated 83% of the airmen from Seymour Johnson Air Force Base live out in town, he asked that everyone thank them when they see them for what they do.

Councilmember Stevens stated he spoke on poverty not too long ago and education being a big part of fighting poverty. He also spoke about bringing businesses that provide a decent wage.

Councilmember Aycock encouraged everyone to vote. He stated as Chief Dixon shared, the 20th anniversary of the solemn day on which Chief H. Sidney Jones and First Lieutenant Robert Blizzard were killed as they fought a fire in an automobile salvage yard storage building. Please keep their family in your thoughts and prayers.

Councilmember Foster stated no comment.

Mayor Pro Tem Ham reminded everyone to come out to the Veterans Day parade on Saturday.

Mayor Allen stated he would like to see a good participation at the Veterans Day parade. He also encouraged everyone to vote. He also shared the work day at the T.C. Coley Community Center is Saturday, November 10th and the Ribbon Cutting is scheduled for November 21st. Mayor Allen stated First African Church is doing a homecoming this Saturday at 1:00 pm.

There being no further business, the meeting adjourned at 7:13 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk