AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
OCTOBER 1, 2018

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

OLD BUSINESS

a. Naming of Former WA Foster Center (City Manager's Office)
b. Former WA Foster Center Committee Discussion (Mayor)

NEW BUSINESS

c. Cherry Hospital Overview (Dale Armstrong, Cherry Hospital CEO)
d. Goldsboro Municipal Golf Course Committee Report (Byron Ash, Secretary)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

A.1 Minutes of the Work Session and Regular Meeting of August 20, 2018
A.2 Minutes of the Work Session and Regular Meeting of September 4, 2018

VI. PRESENTATIONS

B. Resolution Expressing Appreciation for Services Rendered by Ronnie Barnes as an Employee of the City of Goldsboro for More Than 20 Years *(*Motion/Second)*

VII. PUBLIC HEARINGS

GA/BB

C. Contiguous Annexation Request – The Three J's – North side of US 70 East between North Oak Forest Road and East Ash Street Extension (9.74 Acres) *(*Motion/Second)*

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

IX. CONSENT AGENDA ITEMS *(*Motion/Second--Roll Call)*

D. S-1-18 FLO-D, LLC (Preliminary Subdivision Plat) (Planning)
E. S-3-17 Sasser Home Builders, Inc. (Cypress Ridge Subdivision; Preliminary Plat, Section 2) (Planning)
F. S-7-87 Linwood and Rhonda Underhill (Briarheath Subdivision; Revision of Lot 50 of Section 1) (Planning)
G. Professional Engineering Services for Water System Improvements - Amendment No. 1 (Engineering)

MS/DH

H. Professional Engineering Services for Wastewater System Improvements- Amendment No. 1 (Engineering)
I. Budget Amendment – Contracting for Executive Search Services for the position of City Manager (Finance)
J. Formal Bid #2018-003 Award for Police and Fire Department Expansion & Renovations to Fire Station #4 (Finance)
K. Establishing the Capital Projects Fund Ordinance and Budget Amendment – Police/Fire Expansion (Finance)

Removed

L. Amending Water And Sewer Rate Structure (Finance)
M. Elevate Kidz Fall Fest -- Temporary Street Closing Request (Police)
N. United Way of Wayne County – 28th Annual Taste of Wayne Event – Temporary Street Closing Request (Police)
O. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

P. Resolution Expressing Appreciation for Services Rendered by Robert T. Smith as an Employee of the City of Goldsboro for More Than 28 Years *(*Motion/Second)*

Q. Resolution Expressing Appreciation For Services Rendered by Earl McIntyre as an Employee of the City of Goldsboro for More Than 13 Years *(*Motion/Second)*

XIII. CLOSED SESSION

XIV. ADJOURN

GOLDSBORO

MUNICIPAL
GOLF COURSE

Advisory Committee Annual Report
October 1, 2018

GOLDSBORO
MUNICIPAL
GOLF COURSE

Overview

- Final Budget Numbers for Past Two Years
- Current Membership
- GMGC is Unique
- GMGC is Environmentally Friendly
- On-going Projects
- Committee Recommendations

GOLDSBORO
MUNICIPAL
GOLF COURSE

Final Budget Numbers for 2017

- 2017 Budget - $551,732
- Funds Spent - $696,231 (Includes $42K Workman's Comp & approx $10K for Event Center Landscaping)
- - $144,449 w/claim & landscaping
- - $92,499 w/o claim& landscaping
- Revenue Collected - $516,873
- Return to City
  - $372,424 or 68% w/claim
  - $424,374 or 77% w/o claim

- Source: City Finance Office

GOLDSBORO
MUNICIPAL
GOLF COURSE

Final Budget Numbers for 2018

- 2018 Budget - $678,404
- Funds Spent - $717,662 (Includes $83,063 Workman's Comp)
- Budget Deficit $39,258 w/claim
- Budget Surplus $43,805 wo/claim
- Revenue Collected - $521,563
- Return to City
  - $482,305 or 71% w/claim
  - $565,368 or 83% w/o claim

- Source: City Finance Office

GOLDSBORO MUNICIPAL GOLF COURSE

Current Membership

- 165 members as of August 27, 2018
  - 1 Junior
  - 28 Military
  - 43 Regular Members (59 and below)
  - 93 Senior Members (60 and up)

- Source: Jody Dean, Director of Golf, GMGC

GOLDSBORO MUNICIPAL GOLF COURSE

GMGC is Unique

- Only Golf Course in Wayne County to host:
  - Veteran's Day Event
  - GHS/EWHS/RHS, WCDS, UMO Golf Teams
  - Youth Fishing Camp
  - Canned Food Drive for Food Pantry
  - Back to School Event for Carver Heights Elementary

GMGC is Environmentally Friendly

- Only facility in Goldsboro using reclaimed water for irrigation
  - Conserves potable drinking water
  - Benefits ecosystems by elimintating contaminates (phosphorus and nitrates) back into the Neuse River
  - GMGC currently using about 30K gallons per day
- Public Utilities funding could increase use to 400K gallons per day; better for environment

- Source: Mike Wagner, Public Utilities Director

GOLDSBORO
MUNICIPAL
GOLF COURSE

Ongoing/Future Projects

- Bunker Restoration (FEMA $)
  - Early Fall Start
- Memorial Pavers (Huge Success)
  - Sales Continue
- Request for EagleCam
- Food Pantry
- Gifts for At Risk Youth

GOLDSBORO MUNICIPAL GOLF COURSE

Committee Recommendations

- Eliminate all City funding with exception of employees and benefits
  - Upon Incumbent's departure, hire a Golf Course Manager vs a PGA Professional
  - Move Maintenance Function directly under the Golf Course Manager
  - Provide a raise to those employees with 3 or more years of service ($8.50 to $10.50 per hour)
- Golf Course must survive on revenues generated
  - Simplify fee schedule for every day walk up play ($25 cart/green fees; $20 cart/green fees Seniors/Military; $15 to walk)… Lower Fees = More Play
  - Contract out a Vendor to provide fresh sandwiches for GMGC Snack Bar w/portion of proceeds to be given back to GMGC
- Move funding of water reclamation equipment from GMGC to Public Utilities to enhance environmental contributions

GOLDSBORO
MUNICIPAL
GOLF COURSE

Summary

- Golf Course Advisory Committee is dedicated to
  - Keeping GMGC OPEN
  - Finding ways to eliminate overspending of budget and unnecessary expenditures
  - Providing a quality place for people of all ages, colors, income levels to enjoy the game of golf

GOLDSBORO
MUNICIPAL
GOLF COURSE

QUESTIONS?

RESOLUTION NO. 2018-61

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RONNIE BARNES AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 20 YEARS

WHEREAS, Ronnie Barnes retires on October 1, 2018 as a Senior Firefighter with the Goldsboro Fire Department of the City of Goldsboro with more than 20 years of service; and

WHEREAS, Ronnie began his career on July 29, 1998 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro; and

WHEREAS, on June 24, 2015, Ronnie's position was designated as a Senior Firefighter with the Goldsboro Fire Department where he has served until his retirement; and

WHEREAS, Ronnie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Ronnie Barnes their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Ronnie's tenure with the City of Goldsboro.

2. We offer Ronnie our very best wishes for success, happiness, prosperity and good health in his future endeavors.

3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 1st day of October, 2018.

City Attorney

Interim City Manager

City of Goldsboro
P.O. Drawer A
North Carolina
27533-9701

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Chuck Allen, Mayor

Item C

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Contiguous Annexation Request – The Three J's – North side of US 70 East between North Oak Forest Road and East Ash Street Extension (9.74 Acres)

BACKGROUND: The City Council, at their meeting on August 20, 2018, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting. Due to the recent hurricane, the Council's meeting of September 17, 2018 was cancelled and the public hearing was rescheduled to October 1, 2018.

DISCUSSION: Pursuant to G. S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-31, it has the authority to adopt an annexation ordinance.

Attached is a report prepared by the Department of Planning and Community Development, in conjunction with other departments, concerning the subject annexation area. All City services can be provided to the property.

RECOMMENDATION: By motion, after the public hearing, adopt the attached Ordinance annexing The Three J's Property effective October 31, 2018.

Date: 09/25/18 Planning Director

Date: 9/26/18 City Manager

ssj

ANNEXATION REPORT

The Three J's Property

(CONTIGUOUS)

Property Description

a. Location: The area being considered for annexation is located on the north side of US 70 East between North Oak Forest Road and East Ash Street Extension.

b. Population: The site is currently vacant. Development plans have been approved for the operation of a car dealership.

c. Acreage: 9.74 acres

d. Zoning: The property is currently zoned General Business Conditional District and limited to the use as a car dealership. Adjoining properties are zoned as follows:

North:	Industrial and Business Park-1
South:	Shopping Center and General Business
East:	Industrial and Business Park-1
West:	I-2, General Business and R-16 Residential

2. Engineering Description

The Three J's Property

Tract One: BEGINNING at a concrete right of way monument on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), said beginning point being the most Southwestern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry, and said beginning point having N. C. Grid Coordinates: N = 590,148.8394, E = 2,319,289.7127 "NAD 83"; thence from the beginning leaving the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), with the line of the property of The Three J's Inc., and with the center of a ditch, the following bearings and distances: N. 61° 46' 46" E. 357.71 feet, N. 58° 46' 40" E. 129.96 feet, N. 57° 13' 36" E. 113.87 feet, N. 57° 46' 38" E. 110.57 feet, N. 56° 20' 54" E. 88.23 feet, N. 56° 54' 23" E. 32.00 feet to a point in the center of the ditch on the Western right of way of a 60-feet Easement for the purpose of ingress, egress and regress, the most Southeastern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry; thence leaving the center of the ditch, with the Western edge of a 60-feet Easement for the purpose of ingress, egress and regress, along a curve to the right having a radius of 1,025.26 feet, an arc distance of 88.79 feet (a chord), S. 17° 04' 34" E. 88.76 feet to an iron rod; thence with the Western edge of the 60-feet Easement, S. 14° 35' 43" E. 408.92 feet to an iron rod; thence leaving the Western edge of the 60-feet Easement for the purpose of ingress, egress and regress, S. 74° 55' 02" W. 801.00 feet to an iron rod on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street); thence with said road right of way, N. 15° 04' 58" W. 275.00 feet to a concrete right of way monument on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), the most Southwestern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne

County Registry, the point of beginning containing 303,334 Square Feet or 6.964 Acres more or less.

Tract Two: BEGINNING at an iron rod, said beginning point being the most Southwestern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry, and said beginning point having N. C. Grid Coordinates: N = 591,032.7348, E = 2,319,784.5480 "NAD 83"; thence from the beginning with the Eastern edge of a 60-feet Easement for the purpose of ingress, egress and regress, S. 25° 25' 19" E. 296.98 feet to an iron rod; thence with the Eastern edge of the 60-feet Easement, along a curve to the right having a radius of 1,085.26 feet, an arc distance of 96.67 feet (a chord), S. 22° 52' 13" E. 96.63 feet to a point in the center of a ditch; thence leaving the Eastern edge of the 60-feet Easement for the purpose of ingress, egress and regress, with the center of a ditch, the following bearings and distances: N. 56° 54' 23" E. 8.73 feet, N. 58° 43' 56" E. 99.83 feet, N. 62° 42' 54" E. 109.70 feet, N. 64° 38' 04" E. 124.22 feet to a point in the center of a ditch, the most Southwestern corner of the property of the Wayne County Development Alliance, Inc. as shown by deed recorded in Deed Book 3280, Page 376 in the Wayne County Registry; thence leaving the ditch, with the line of the property of the Wayne County Development Alliance, Inc., N. 25° 25' 19" W. 329.44 feet to an iron rod, the most Southeastern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry; thence leaving the line of the property of the Wayne County Development Alliance, Inc., with the line of the property of Lynlu Investments LLC, S. 72° 53' 16" W. 163.07 feet to an iron rod; thence continuing and with the line of the property of Lynlu Investments LLC, S. 72° 53' 16" W. 178.04 feet to an iron rod on the Eastern edge of a 60-feet Easement for the purpose of ingress, egress and regress, the most Southwestern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry, the point of beginning containing 120,733 Square Feet or 2.772 Acres more or less.

3. Qualifications

a. The area proposed to be annexed will meet the requirements of G. S. 160A-31(f):

Annexation by Petition: The area is adjacent and contiguous to the City boundaries on its western and southern boundaries.

4. Plans for Extension of Municipal Services

a. Fire Protection: Fire protection for the property requested for annexation will be provided by existing City personnel and equipment.

b. Police Protection: Police protection to the subject property can be provided by existing City personnel and equipment.

c. Refuse Collection: The City will be able to provide commercial refuse service to this site upon request.

d. Street Construction and Maintenance: No street section is included within the petition for annexation.

e. Water and Sewer Service: City sewer service is available and the developer will be required to extend water lines to serve the site.

f. Estimated Revenues: The subject parcels were only recently subdivided and new tax values are not available at this time. However, based on adjacent property values which were vacant at time of previous annexation, it is anticipated that the following revenue will result prior to any development taking place on the subject property.

9.74 acres x $87,710 per acre = $854,295/$100 valuation = $8,543 x $.65 City tax rate = **$5,552**

g. Estimated Payments to Volunteer Fire Department: It is not anticipated that the proportionate share payment will be greater than $100 per year, therefore, no VFD payment will be required.

5. Voting District

The City changed its method of electing Councilmembers on February 2, 1987 and divided the City into six voting districts. It is customary to add a newly-annexed area to the nearest voting district. With the adoption and approval of revised Electoral District maps in 2010, this area, if annexed, will be added to **District No. 2** unless the City Council instructs staff to include this area in another district.

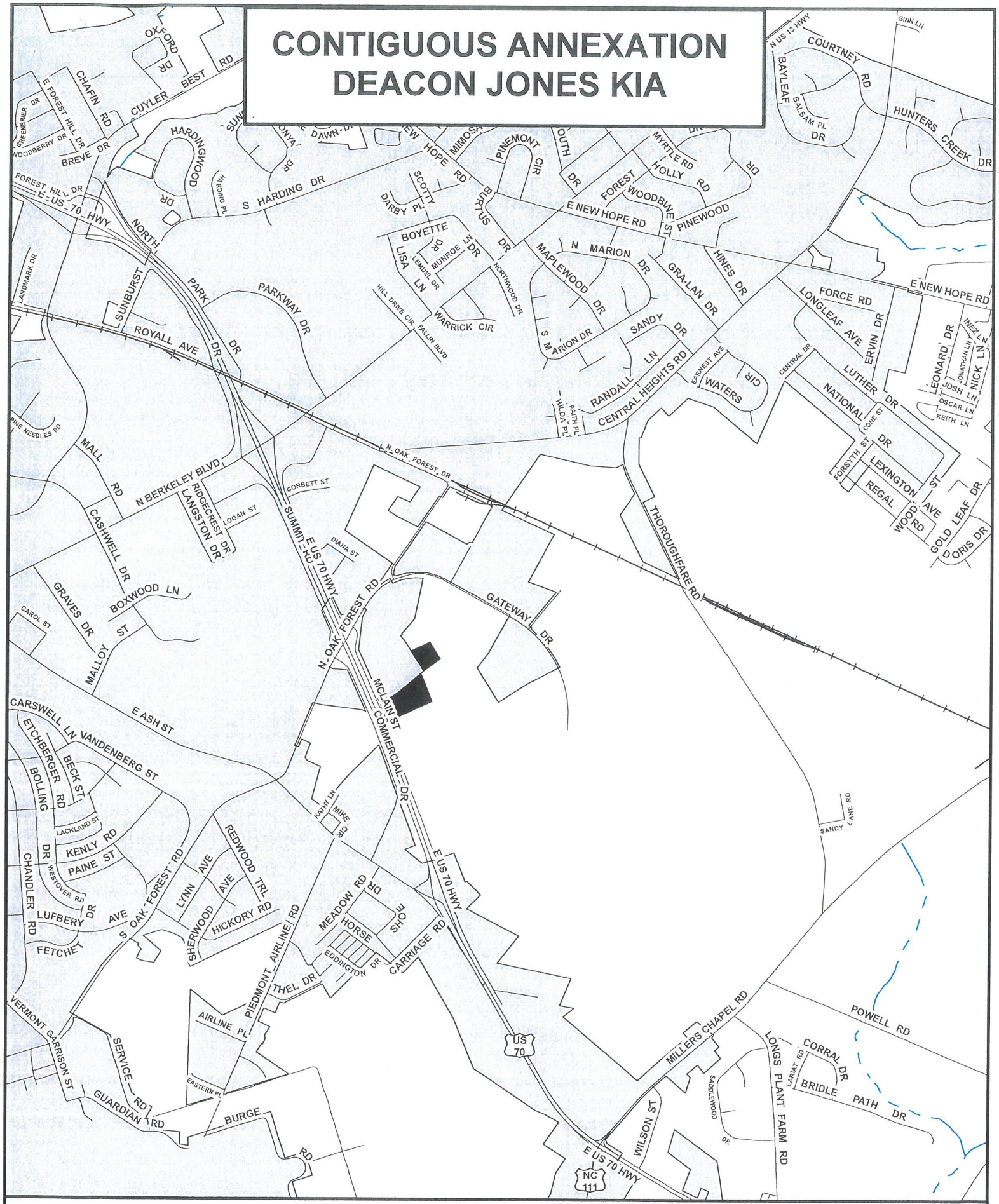
CONTIGUOUS ANNEXATION
DEACON JONES KIA

GOLDSBORO
BE MORE DO MORE SEYMOUR

400 200 0 400 Feet

N W E S

CONTIGUOUS ANNEXATION
DEACON JONES KIA



GOLDSBORO
BE MORE DO MORE SEYMOUR

2,000 1,000 0 2,000 Feet

N W E S

CONTIGUOUS ANNEXATION
DEACON JONES KIA

GOLDSBORO
BE MORE DO MORE SEYMOUR

400 200 0 400 Feet

N W E S

ORDINANCE NO. 2018 - 47

AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 31, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a rescheduled meeting held in the City Hall in Goldsboro on Monday, October 1, 2018 relative to the annexation of the contiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who questioned the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 31 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the contiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" dated July 15, 2002 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described contiguous real property be and the same is hereby annexed to the City of Goldsboro:

The Three J's Property

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BE IT FURTHER ORDAINED THAT:

1. The annexed area herein above identified be added to and become a part of Electoral District 2; and

2. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" dated July 15, 2002; and

3. The Director of Planning is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections; and

4. The effective date of annexation for the property under consideration is **October 31, 2018.**

5. This Ordinance is adopted this 1st day of October, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

Item D

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: S-1-18 FLO-D, LLC (Preliminary Subdivision Plat)

BACKGROUND: The property is located on the north side of Fedelon Trail between Salem Church Road and North William Street.

Total Area: 27.95 acres
Total Lots: 2

Lot No. 1: 2.0 acres
Lot No. 2: 25.95 acres

Zoning: R-20 Residential and Watershed Overlay

On July 30, 2007, City Council approved a final plat for Section 6 of Spring Garden Subdivision which terminates at the lots included within the current subdivision known as Flo-D, LLC. Access for both of the lots included within the subdivision would be from the terminus of Granville Drive.

DISCUSSION: The owner of the subject property proposes dividing the land into two lots, one of which is to be sold for residential development. The remaining Lot No. 2 is not proposed for development or sale at this time, however, the purchaser of Lot No. 1 has expressed a possible interest in its future purchase.

The City's UDO requires the installation of a permanent cul-de-sac at the terminus of Granville Drive. With the uncertainty as to future development, the owner has requested a modification of this requirement for up to a three-year period.

The property is currently vacant and not located within a Special Flood Hazard Area. The property abuts the city limits along its southern property line and is within the City's Extraterritorial Jurisdiction.

Both lots in the subdivision can be served by City water. City sewer is not available. Wayne County Environmental Health will evaluate lots for septic suitability and on-site wastewater systems.

The Planning Commission, at their meeting held on September 24, 2018 recommended approval of the subdivision plat with a modification of the cul-de-sac requirement at the end of Granville Drive for a three-year period.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the two-lot preliminary subdivision plat with a modification of the cul-de-sac requirement at the end of Granville Drive for a three-year period.

Date: 09/25/18

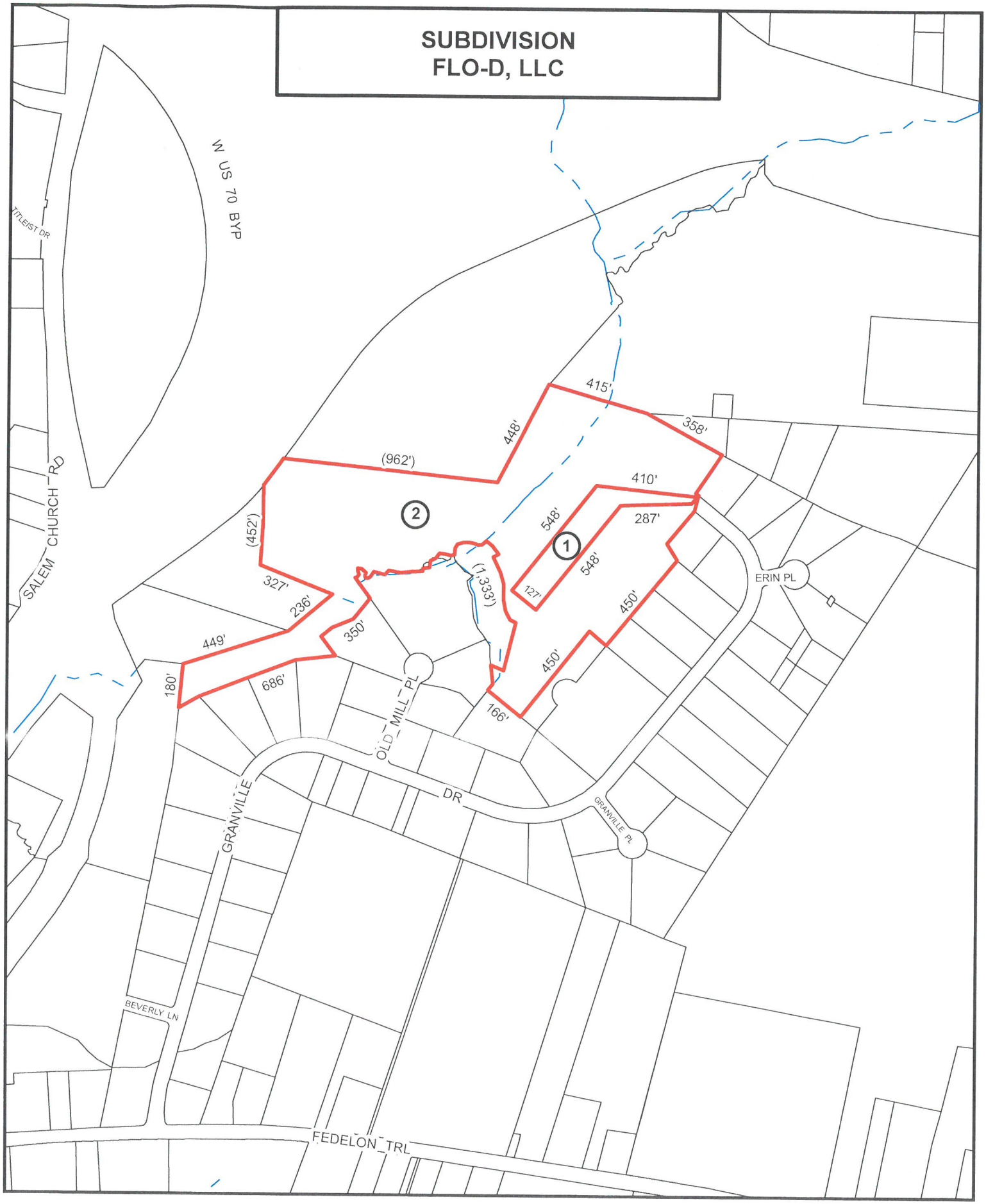
Planning Director

Date: 9/26/18

City Manager

ssj

SUBDIVISION
FLO-D, LLC

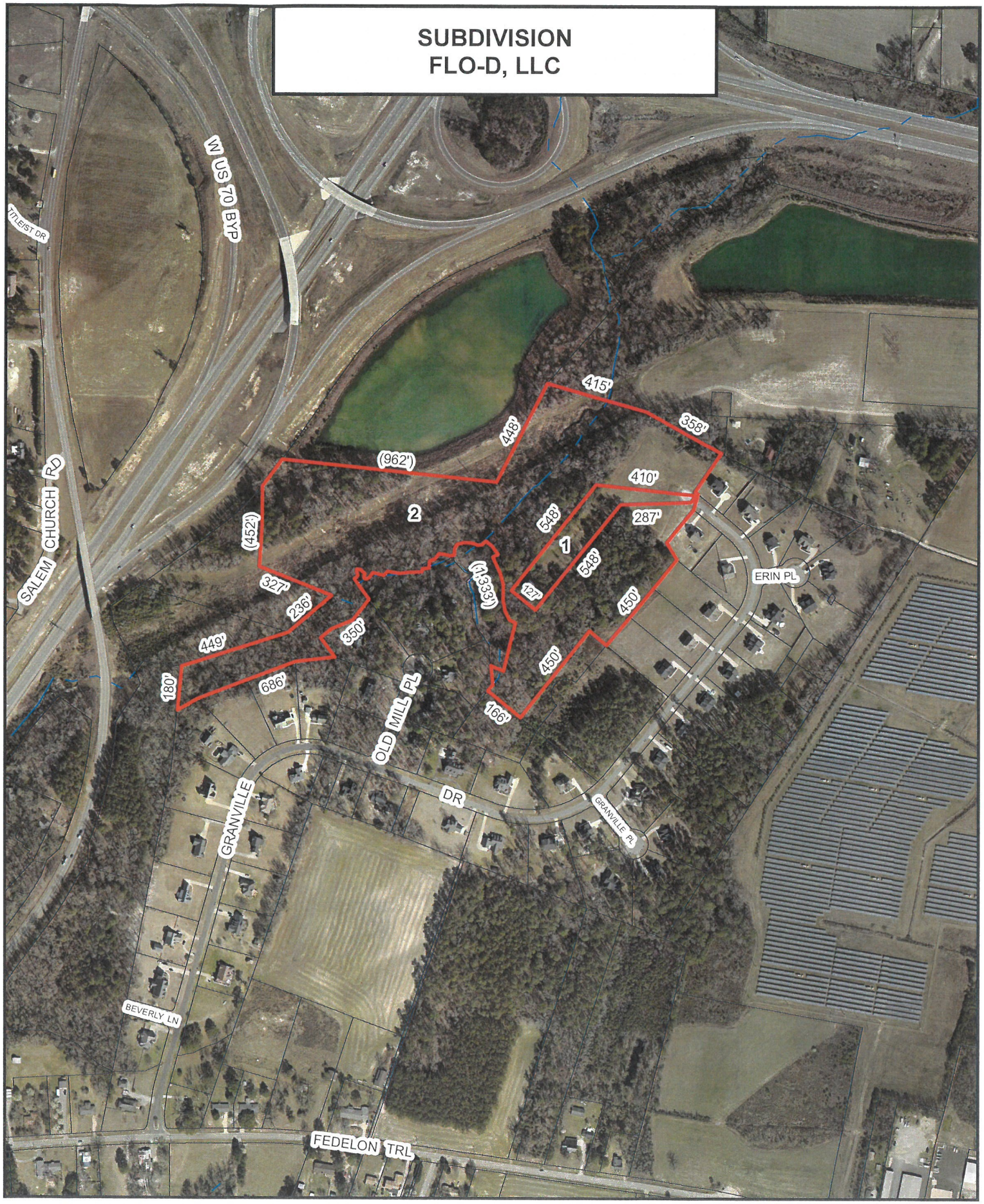


GOLDSBORO
BE MORE DO MORE SEYMOUR

500 250 0 500 Feet

N W E S

SUBDIVISION
FLO-D, LLC



GOLDSBORO
BE MORE DO MORE SEYMOUR

500 250 0 500 Feet

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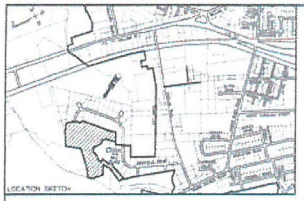


LOCATION SKETCH

PROPERTY ZONED R-20 (CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
FRONT = 45 FEET
REAR = 25 FEET
SIDE = 20 FEET
CORNER = 40 FEET

MAXIMUM HEIGHT = 35 FEET

PROPERTY ZONED GENERAL BUSINESS (GB)

MINIMUM SETBACK REQUIREMENTS
FRONT = 20 FEET
REAR = 25 FEET
SIDE = 15 FEET

AREA LOT NO. 1 = 2.008 ACRES±

AREA LOT NO. 2 = 25.959 ACRES±

MAXIMUM BUILT-UPON AREA
LOT NO. 1 = 1.147 ACRES

TAX PARCEL: 06 3801 00 2071

REFERENCE: DEED BOOK 2524 PAGE 130

ACREAGE IN TOTAL TRACT = 27.967 ACRES±
ACREAGE IN PARK OR OTHER LAND USE = NONE
AVERAGE LOT SIZE = 13.983 ACRE±
MINIMUM LOT SIZE = 2.008 ACRES±
LINEAL FEET IN STREETS = NONE

NOTE:
THE PROPERTY IS LOCATED IN THE WAYNE WATER SUPPLY WATERSHED AREA

NOTE FLOOD HAZARD
THE PROPERTY IS NOT LOCATED WITHIN A 100 YEAR FLOOD HAZARD AREA AND FLOODWAY AREA. FOR FLOOD HAZARD DATA AND FLOODWAY DATA REFER TO FIRM FLOOD INSURANCE RATE MAP NORTH CAROLINA MAP NUMBER 3720268000J 3720360000J AND 3720360100J EFFECTIVE DATE DECEMBER 2, 2005

MODIFICATION
MODIFICATION OF THE REQUIRED CUL-DE-SAC

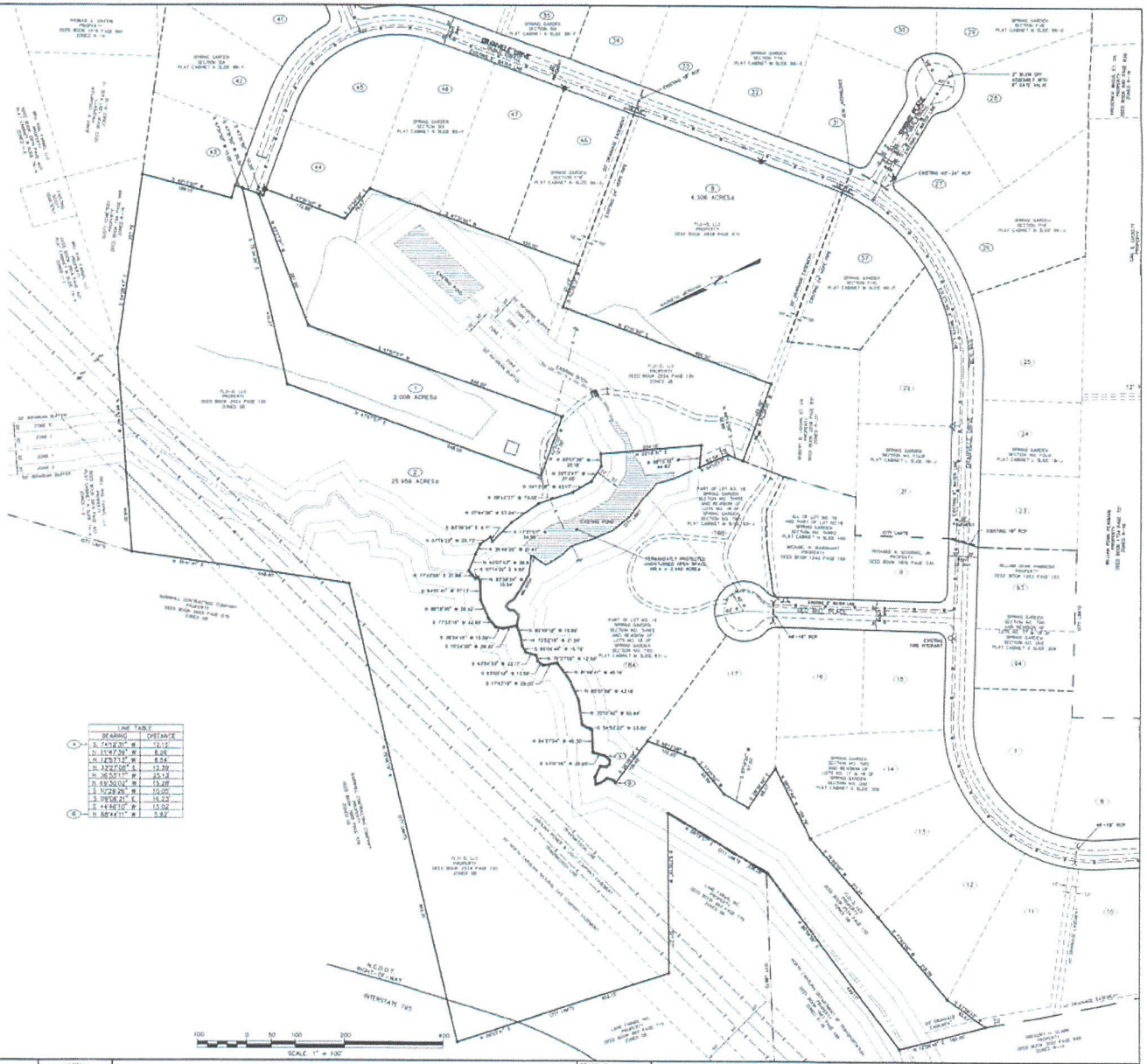
NOTES:

1 - IF THE OWNER OF LOT ONE FAILS TO PURCHASE LOT 2 WITHIN THREE YEARS OF COUNCIL APPROVAL THE OWNER OF LOT 2 WILL BE RESPONSIBLE FOR MAKING ARRANGEMENTS TO INSTALL PERMANENT CUL-DE-SAC IN ACCORDANCE WITH THE CITY'S UDO SUBDIVISION STANDARDS.

2 - IF OWNER OF LOT 1 PURCHASES LOT 2 WITHIN THREE YEARS OF COUNCIL APPROVAL THE PERMANENT CUL-DE-SAC MAY BE WAIVED BY CITY COUNCIL.

3 - IF LOT 2 IS SOLD TO ANY OTHER BUYER THAN LOT 1 PROPERTY OWNER, AND/OR IF LOT 2 IS EVER SUBDIVIDED, A PERMANENT CUL-DE-SAC MUST BE INSTALLED PER CITY'S UDO SUBDIVISION STANDARDS.

LINE TABLE		
	BEARING	DISTANCE
4	S. 74°52'31" W	12.15'
	N. 11°47'26" W	8.26'
	N. 12°57'13" W	8.54'
	S. 72°27'06" E	13.59'
	N. 16°55'17" W	35.12'
	S. 69°30'02" W	13.28'
	S. 10°39'26" W	19.05'
	S. 09°06'21" E	16.22'
	S. 14°46'10" W	13.02'
6	N. 88°44'11" W	5.92'



" PRELIMINARY PLAT – NOT FOR RECORDATION, CONVEYANCES OR SALES."

NO.	REVISION	DATE

B. R. KORNEGAY, INC.
LAND SURVEYING · ENGINEERING · PLANNING
License Number F-1054
300 East Walnut Street
Goldsboro, N.C. 27530
www.kornegayinc.com (919) 735-5886 fax (919) 580-9053

SEAL

PRELIMINARY PLAN
STONEY CREEK TOWNSHIP
WAYNE COUNTY, N.C.

DRAWN BY: TSB
DESIGNED BY: BRK
DATE: 7-23-2018
SCALE: 1" = 100'

FLO-D, LLC
P.O. BOX 10928, GOLDSBORO, NORTH CAROLINA 27532
CONTACT: BOB LOGAN 919-920-1494 logan@waynerealty.com

SHEET 1 OF 1
WORK ORDER: 160327
CADD DWG: 160327

SPRING GARDEN, SECTION SEVEN - GOLDSBORO TOWNSHIP 06/19

2206

Item E

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: S-3-17 Sasser Home Builders, Inc. (Cypress Ridge Subdivision; Preliminary Plat, Section 2)

BACKGROUND: The property is located on the south side of Princess Drive between Barden Scott Lane and Hillside Drive.

Total Area: 23.13 acres
Total Lots: 43
Zoning: R-16 Residential

On June 5, 2017, Goldsboro City Council approved a 15-lot preliminary subdivision plat for Section 1 of Cypress Ridge Subdivision.

DISCUSSION: The owner of the property now intends to divide the remaining tract into 43 lots. The owner intends to sell lots for single-family residential construction.

The subdivision plat includes the dedication of two new 60 ft. wide streets to be known as Avalor Drive and Arendale Drive.

The property is located outside the city limits and within the one-mile extraterritorial jurisdiction.

The property is currently vacant and not located within a Special Flood Hazard Area.

City water and sewer are not available to serve the proposed subdivision.

All lots will be provided water by Fork Sanitary District. Wayne County Environmental Health will evaluate lots for septic suitability and on-site wastewater systems.

Owner is requesting a modification of the City's curb and gutter requirement as well as the City's requirement to provide sidewalks within the subdivision as was approved in Section 1.

Due to an existing ditch, a modification of the cul-de-sac requirement at the end of Hillside Drive has been requested. The right-of-way will extend to the property line to allow for future connection when development of that property is proposed.

All necessary engineering-related street and stormwater requirements will have to be met prior to approval of any final plat for lots in the future.

The Planning Commission, at their meeting held on September 24, 2018 recommended approval of the preliminary plat subject to completion of all engineering-related requirements and with modifications of curb and gutter, sidewalks and cul-de-sac on Hillside Drive.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the 43-lot preliminary subdivision plat subject to completion of all engineering requirements and with the following modifications:

1. Curb and gutter;
2. Installation of sidewalks or fee in lieu of sidewalks; and
3. Cul-de-sac requirement at the end of Hillside Drive.

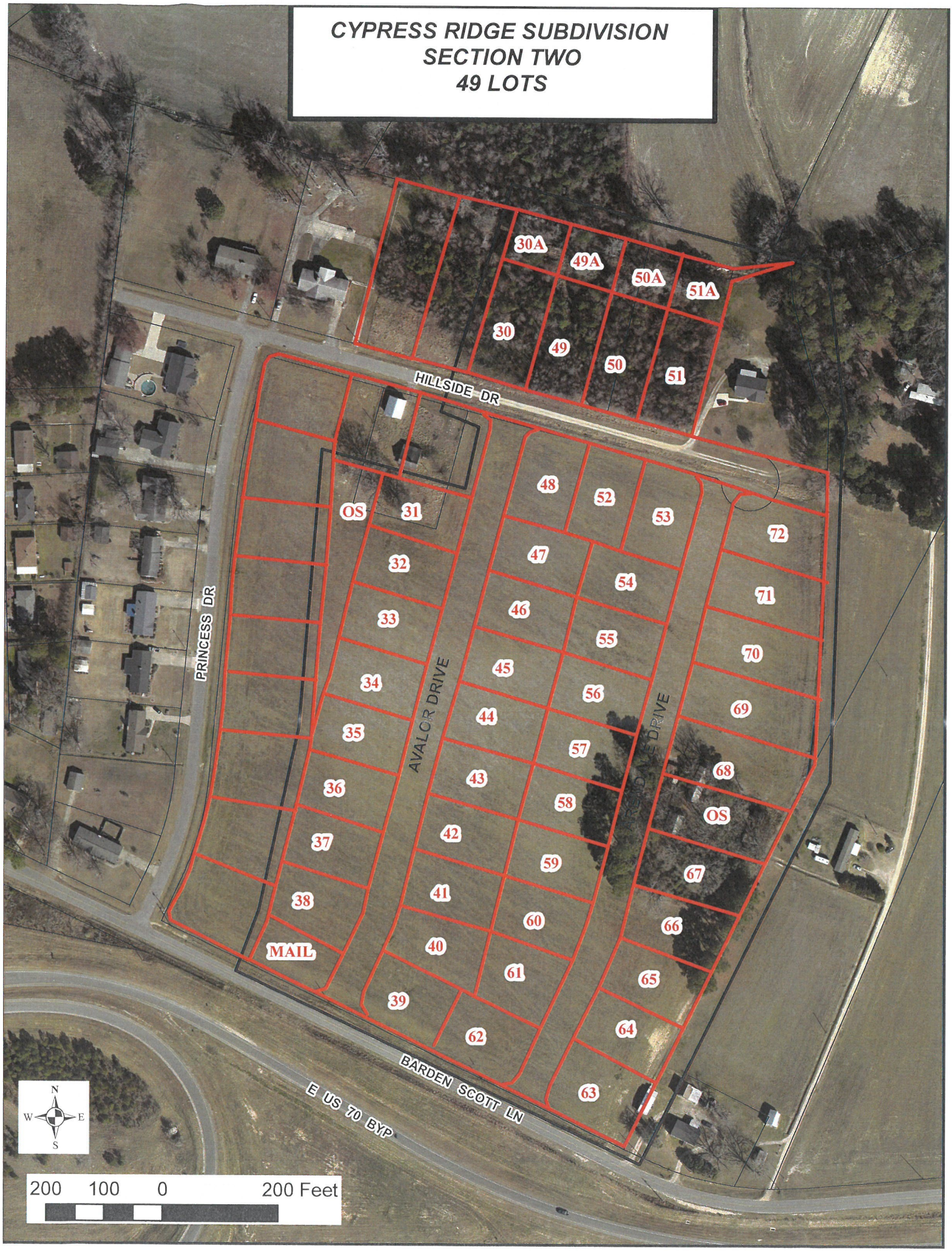
Date: 09/25/18

Planning Director

Date: 9/26/18

City Manager

ssj


CYPRESS RIDGE SUBDIVISION
SECTION TWO
49 LOTS
30A
49A
50A
51A
30
49
50
51
HILLSIDE DR
OS
31
32
33
34
35
36
37
38
MAIL
39
40
41
42
43
44
45
46
47
48
52
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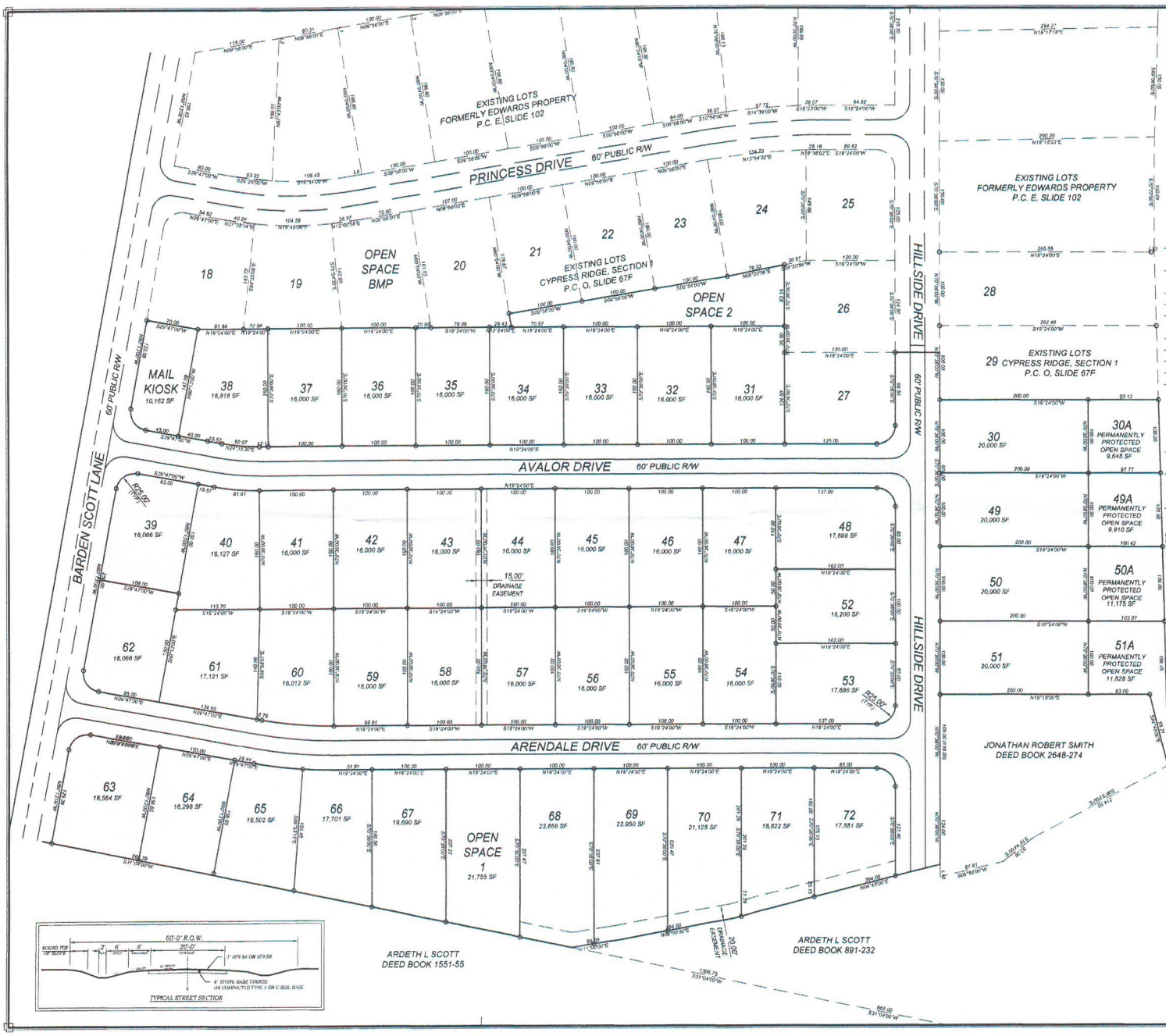
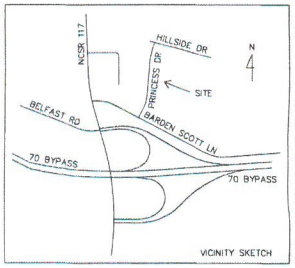
58
59
60
61
62
63
64
65
66
67
68
OS
69
70
71
72
PRINCESS DR
AVALON DRIVE
RIDGE DRIVE
BARDEN SCOTT LN
E US 70 BYP
N
W
E
S
200 100 0 200 Feet

CYPRESS RIDGE SUBDIVISION
SECTION TWO
49 LOTS





SITE DATA:

- OWNER: SASSER HOME BUILDERS, INC.
  166 PERKINS ROAD, GOLDSBORO, NC 27530 919-735-2807
- SURVEYOR: R. DANIEL BUTLER LAND SURVEYING
  750 DYKE SMITH ROAD, LAGRANGE, NC 28551 919-922-3368
- TOTAL TRACT ACREAGE = 23.13 ± ACRES
- ZONING: R-16
- PROPOSED SUBDIVISION IS NOT LOCATED WITHIN A RIGHT-OF-WAY CORRIDOR PROPOSED BY A TRANSPORTATION PLANNING ORGANIZATION
- NO VOLUNTARY AGRICULTURAL DISTRICT WITHIN A QUARTER MILE
- PROPOSED SUBDIVISION IS NOT LOCATED WITHIN THE AICUZ ZONE:
- TOTAL NUMBER OF PROPOSED TRACTS: 43 LOTS
- MINIMUM LOT AREA: 16,000 SF 0.37 AC
- MINIMUM BUILDING SETBACKS:

FRONT:	40 FT
SIDE:	16 FT
SIDE (CORNER LOT):	32 FT
REAR:	25 FT
NCSR :	60 FT

- FLOOD HAZARD: ZONE X - AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN - DFIRM MAP 3720360100K, JUNE 20, 2018
- WATER: ALL PROPOSED LOTS SHALL BE SERVICED BY THE FORK SANITARY DISTRICT. WATER LINE SIZE AND FIRE HYDRANT LOCATIONS SHALL BE DESIGNED BY THE SANITARY DISTRICT ENGINEER.
- ELECTRIC, CABLE, PHONE: ALL PROPOSED UTILITIES SHALL BE DESIGNED AND INSTALLED BY THE RESPECTIVE UTILITY.

NITROGEN EXPORT CALCULATIONS

TYPE OF LAND COVER	AREA (ACRES)	TN EXPORT COEFF. (LBS/AC/YR)	TN EXPORT FROM USE (LBS/YR)
PERMANENTLY PROTECTED UNDISTURBED OPEN SPACE (FOREST UNMOWN MEADOW)	0.947	0.6	0.568
PERMANENTLY PROTECTED MANAGED OPEN SPACE (GRASS, LANDSCAPING, ETC.)	0.928	1.2	1.113
RIGHT OF WAY (READ TN EXPORT FROM GRAPH 1)	3.972	5.3	21.053
LOTS (READ TN EXPORT FROM GRAPH 2)	17.29	3.4	58.755
TOTAL	23.13	---	81.49
TOTAL EXPORT = 3.52 LBS/AC/YR < 3.6 - NO REDUCTION REQUIRED			

PEAK FLOW CALCULATIONS

IMPERVIOUS AREA	AREA (ACRES)
STREET PAVING AREA	1.381
43 LOTS @ 3000 S.F. (HOUSE & DRIVE)	2.961
TOTAL ACREAGE	4.342
TOTAL PERCENT IMPERVIOUS 4.342 / 23.13 =	18.8%

>10% STORMWATER DETENTION REQUIRED

PRELIMINARY PLAT
NOT FOR RECORDATION, CONVEYANCES OR SALES

B.K. JONES CONSULTING ENGINEERS, P.A.
Post Office Box 10882
Goldsboro, NC 27532
919.221.5222
bkjones@nc.rr.com
LIC #: C-3065

JCE PROJECT NO.: 16100
PLAN STATUS: PRELIMINARY
DATE: 8/16/18
SEAL:

PRELIMINARY PLAT
NOT FOR RECORDATION, CONVEYANCES OR SALES

REV. # & DATE	DESCRIPTION

PROJECT NAME:

PRELIMINARY PLAT, SECTION 2
CYPRESS RIDGE SUBDIVISION

C1

Item F

CITY OF GOLDSBORO

AGENDA MEMORANDUM

OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: S-7-87 Linwood and Rhonda Underhill (Briarheath Subdivision; Revision of Lot 50 of Section 1)

BACKGROUND: The property is located on the north side of Country Day Road between Isaac Drive and Wayne Memorial Drive.

Total Area: 2.68 acres
Total Lots: 4

Lot No. 1: 0.500 acres
Lot No. 2: 0.546 acres
Lot No. 3: 0.932 acres
Lot No. 4: 0.202 acres

Zoning: R-16 Residential

On January 22, 1988, City Council approved a final plat for Section 1 of Briarheath Subdivision consisting of 50 lots for residential development.

DISCUSSION: The subject property (Lot 50) has been proposed for division into four lots. The owner intends to sell Lot Nos. 1-3 for single-family construction and Lot No. 4 as additional acreage for adjacent property owners.

The property is currently vacant and not located within a Special Flood Hazard Area.

The proposed subdivision is serviced by City water and sewer.

The Planning Commission, at their meeting held on September 24, 2018 recommended approval of the subdivision plat.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the four-lot preliminary subdivision plat for Lot 50 of Briarheath Section 1.

Date: 09/25/18

Planning Director

Date: 9/26/18

City Manager

ssj

S-7-87
BRIARHEATH LOT 50 REVISION
4 LOTS

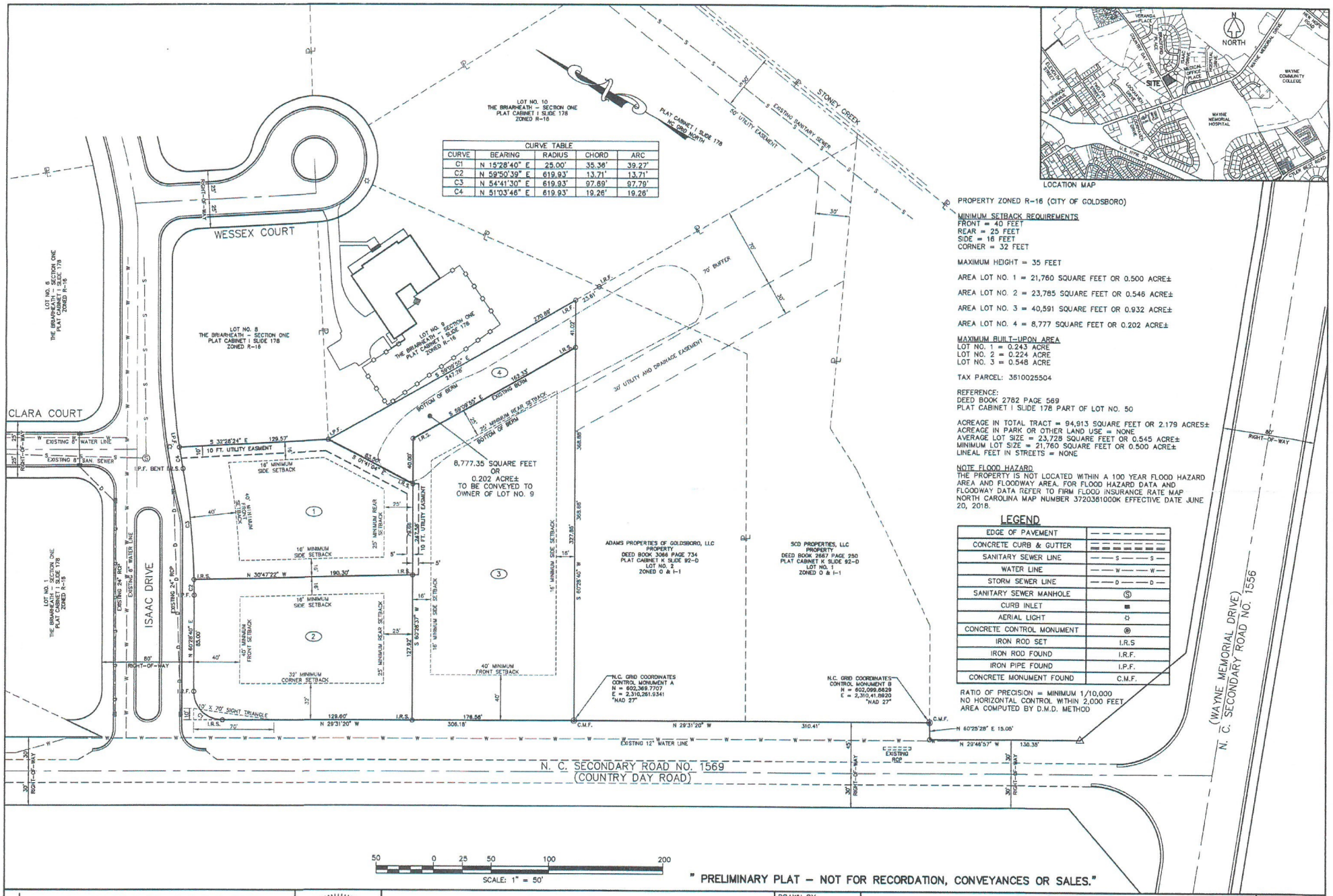
GOLDSBORO
BE MORE DO MORE SEYMOUR

150 75 0 150 Feet

S-7-87
BRIARHEATH LOT 50 REVISION
4 LOTS

GOLDSBORO
BE MORE DO MORE SEYMOUR

150 75 0 150 Feet



LOCATION MAP

CURVE TABLE				
CURVE	BEARING	RADIUS	CHORD	ARC
C1	N 15°28'40" E	25.00'	35.36'	39.27'
C2	N 59°50'39" E	619.93'	13.71'	13.71'
C3	N 54°41'30" E	619.93'	97.89'	97.79'
C4	N 51°03'46" E	619.93'	19.26'	19.26'

PROPERTY ZONED R-16 (CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
FRONT = 40 FEET
REAR = 25 FEET
SIDE = 16 FEET
CORNER = 32 FEET

MAXIMUM HEIGHT = 35 FEET

AREA LOT NO. 1 = 21,760 SQUARE FEET OR 0.500 ACRE±

AREA LOT NO. 2 = 23,785 SQUARE FEET OR 0.546 ACRE±

AREA LOT NO. 3 = 40,591 SQUARE FEET OR 0.932 ACRE±

AREA LOT NO. 4 = 8,777 SQUARE FEET OR 0.202 ACRE±

MAXIMUM BUILT-UPON AREA
LOT NO. 1 = 0.243 ACRE
LOT NO. 2 = 0.224 ACRE
LOT NO. 3 = 0.548 ACRE

TAX PARCEL: 3610025504

REFERENCE:
DEED BOOK 2782 PAGE 569
PLAT CABINET I SLIDE 178 PART OF LOT NO. 50

ACREAGE IN TOTAL TRACT = 94,913 SQUARE FEET OR 2.179 ACRES±
ACREAGE IN PARK OR OTHER LAND USE = NONE
AVERAGE LOT SIZE = 23,728 SQUARE FEET OR 0.545 ACRE±
MINIMUM LOT SIZE = 21,760 SQUARE FEET OR 0.500 ACRE±
LINEAL FEET IN STREETS = NONE

NOTE FLOOD HAZARD
THE PROPERTY IS NOT LOCATED WITHIN A 100 YEAR FLOOD HAZARD AREA AND FLOODWAY AREA. FOR FLOOD HAZARD DATA AND FLOODWAY DATA REFER TO FIRM FLOOD INSURANCE RATE MAP NORTH CAROLINA MAP NUMBER 3720381000K EFFECTIVE DATE JUNE 20, 2018.

LEGEND

EDGE OF PAVEMENT	
CONCRETE CURB & GUTTER	
SANITARY SEWER LINE	— S — S —
WATER LINE	— W — W —
STORM SEWER LINE	— D — D —
SANITARY SEWER MANHOLE	Ⓢ
CURB INLET	■
AERIAL LIGHT	☼
CONCRETE CONTROL MONUMENT	⊛
IRON ROD SET	I.R.S
IRON ROD FOUND	I.R.F.
IRON PIPE FOUND	I.P.F.
CONCRETE MONUMENT FOUND	C.M.F.

RATIO OF PRECISION = MINIMUM 1/10,000
NO HORIZONTAL CONTROL WITHIN 2,000 FEET
AREA COMPUTED BY D.M.D. METHOD

" PRELIMINARY PLAT – NOT FOR RECORDATION, CONVEYANCES OR SALES."

B. R. KORNEGAY, INC.
LAND SURVEYING · ENGINEERING · PLANNING
License Number: F-1054
300 East Walnut Street
Goldsboro, N.C. 27530
(919) 735-5886 Fax: (919) 580-9053

NORTH CAROLINA PROFESSIONAL SEAL L-944 LAND SURVEYOR BRIAN REX KORNEGAY

PRELIMINARY PLAN
REVISION OF LOT NO. 50
THE BRIARHEATH – SECTION I
STONEY CREEK TOWNSHIP
WAYNE COUNTY, N.C.

DRAWN BY: TSB
DESIGNED BY: BRK
DATE: 8-22-2018
SCALE: 1" = 50'

PROPERTY OF
RHONDA A. UNDERHILL
AND HUSBAND
LINWOOD D. UNDERHILL
202 SOUTH COTTONWOOD DRIVE
GOLDSBORO, NORTH CAROLINA 27530-9178

SHEET: 1 OF: 1
WORK ORDER: 180312
CADD DWG: 180312

BRIARHEATH, SECTION I AND SECTION II, STONEY CREEK TOWNSHIP, WAYNE COUNTY, N.C. D47F8

ITEM G

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 1, 2018 COUNCIL MEETNG

SUBJECT: Professional Engineering Services for Water System Improvements – Amendment No. 1

BACKGROUND: The City of Goldsboro was awarded a $3,610,000 DWSRF loan from the NC Division of Water Infrastructure in March 2018 to undertake water system improvements in the City.

The City entered into a $30,000 engineering agreement with The Wooten Company on April 16, 2018 for the DWSRF Water System Preliminary Engineering Report and Environmental Information Report for the replacement of approximately 17,800 LF of 6 through 10-inch line along Salem Church Road, Ash Street, Slocumb Street, and Elm Street of the City's distribution system.

DISCUSSION: Additional services authorized by Amendment No. 1 will include Field Survey, Engineering Design, Permitting, and Bidding for water system improvements detailed in the preliminary report.

Summary of Fees

Field Survey	$ 18,500
Preliminary Engineering Design	37,000
Final Plans, Specifications, and Permitting	55,500
Final Plans and Specifications to Funding Agency	55,500
Funding Agency Approval	18,500
Bidding and Negotiating	2,500
Total Amendment No. 1 for Water	**$187,500**

We have reviewed the financing of this project with the Finance Director and determined that the operating budget for the 2018-19 Fiscal Year does not contain sufficient monies to authorize Amendment No. 1 to this engineering agreement. A budget ordinance and reimbursement resolution is required for the financing of this project.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached Budget Ordinance appropriating $187,500 from the unassigned fund balance of the Utility Fund.

2. Since the water projects will not be finalized until February 3, 2020, it is necessary that the attached reimbursement resolution be adopted declaring the City's intent to use those funds for repayment to the City.

3. Adopt the attached Resolution authorizing the Mayor to execute Amendment No. 1 to the Professional Services Agreement for water system improvements for an amount not to exceed $187,500 with The Wooten Company.

Date: 24 SEP 18

Guy M. Anderson, P. E., City Engineer

Date: 9/26/18

Randy Guthrie, Interim City Manager

ORDINANCE NO. 2018- 48

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR

WHEREAS, the City of Goldsboro wishes to undertake water system improvements; and

WHEREAS, the City of Goldsboro recommends The Wooten Company for the professional engineering services for these projects; and

WHEREAS, the cost for field survey, preliminary engineering design, final plans, specifications, and permitting, final plans and specifications to funding agency, funding agency approval, and bidding and negotiating is not to exceed $187,500; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate $187,500 from the Utility Fund; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unappropriated Fund Balance of the Utility Fund in the amount of $187,500.

2. Increasing the line item entitled "Consultant Fees" (61-4178-1991) in the amount of $187,500 in the Utility Capital Projects Division.

3. This Ordinance shall be in full force and effect from and after the 1st day of October 2018.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

RESOLUTION NO. 2018-62

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE FINANCING FOR THE WATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the Water System Improvements; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the Water System Improvements in the amount of $187,500.

2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.

3. The maximum principal amount of the installment purchase is expected to be approximately $187,500.

4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 1st day of October, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

RESOLUTION NO. 2018-63

RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND THE WOOTEN COMPANY FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake water system improvements; and

WHEREAS, the City Council of the City of Goldsboro desires to authorize Amendment No. 1 to Professional Engineering Services required for water system improvements based on the scope of services submitted by The Wooten Company;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor is hereby authorized and directed to execute Amendment No. 1 to Professional Engineering Services Agreement for an amount not to exceed $187,500 with The Wooten Company for professional engineering services required for water system improvements.

2. This resolution shall be in full force and effect from and after this 1st day of October, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

ITEM H

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 1, 2018 COUNCIL MEETNG

SUBJECT: Professional Engineering Services for Wastewater System Improvements – Amendment No. 1

BACKGROUND: The City of Goldsboro was awarded a $1,235,100 CWSRP loan from the NC Division of Water Infrastructure in March 2018 to undertake wastewater system improvements in the City.

The City entered into a $20,000 engineering agreement with The Wooten Company on April 16, 2018 for the SRP Wastewater System Preliminary Engineering Report and Environmental Information Report for the rehabilitation of approximately 3,370 LF of 8-inch, 12-inch, and 36-inch gravity sewer including the Big Ditch Outfall, Carolina Street, and Cherry Hospital portion of the City's collection system. In addition, the project will include rehabilitation of 15 manholes and replacement of 25 services.

DISCUSSION: Additional services authorized by Amendment No. 1 will include Field Survey, Engineering Design, Permitting, and Bidding for wastewater system improvements detailed in the preliminary report.

Summary of Fees

Field Survey	$ 6,000
Preliminary Engineering Design	12,000
Final Plans, Specifications, and Permitting	18,000
Final Plans and Specifications to Funding Agency	18,000
Funding Agency Approval	6,000
Bidding and Negotiating	2,500
Total Amendment No. 1 for Wastewater	**$ 62,500**

We have reviewed the financing of this project with the Finance Director and determined that the operating budget for the 2018-19 Fiscal Year does not contain sufficient monies to authorize Amendment No. 1 to this engineering agreement. A budget ordinance and reimbursement resolution is required for the financing of this project.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached Budget Ordinance appropriating $62,500 from the unassigned fund balance of the Utility Fund.

2. Since the wastewater projects will not be finalized until February 3, 2020, it is necessary that the attached reimbursement resolution be adopted declaring the City's intent to use those funds for repayment to the City.

3. Adopt the attached Resolution authorizing the Mayor to execute Amendment No. 1 to the Professional Services Agreement for wastewater system improvements for an amount not to exceed $62,500 with The Wooten Company.

Date: 24 SEP 18 _____
Guy M. Anderson, P. E., City Engineer

Date: 9/26/18 _____
Randy Guthrie, Interim City Manager

RESOLUTION NO. 2018-64

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE FINANCING FOR THE WASTEWATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the Wastewater System Improvements; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the Wastewater System Improvements in the amount of $62,500.

2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.

3. The maximum principal amount of the installment purchase is expected to be approximately $62,500.

4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 1st day of October, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

RESOLUTION NO. 2018-65

RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND THE WOOTEN COMPANY FOR WASTEWATER SYSTEM IMPROVEMENTS

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake wastewater system improvements; and

WHEREAS, the City Council of the City of Goldsboro desires to authorize Amendment No. 1 to Professional Engineering Services required for wastewater system improvements based on the scope of services submitted by The Wooten Company;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor is hereby authorized and directed to execute Amendment No. 1 to Professional Engineering Services Agreement for an amount not to exceed $62,500 with The Wooten Company for professional engineering services required for wastewater system improvements.

2. This resolution shall be in full force and effect from and after this 1st day of October, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

ORDINANCE NO. 2018-49

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR

WHEREAS, the City of Goldsboro wishes to undertake wastewater system improvements; and

WHEREAS, the City of Goldsboro recommends The Wooten Company for the professional engineering services for these projects; and

WHEREAS, the cost for field survey, preliminary engineering design, final plans, specifications, and permitting, final plans and specifications to funding agency, funding agency approval, and bidding and negotiating is not to exceed $62,500; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate $62,500 from the Utility Fund; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unappropriated Fund Balance of the Utility Fund in the amount of $62,500.

2. Increasing the line item entitled "Consultant Fees" (61-4178-1991) in the amount of $62,500 in the Utility Capital Projects Division.

3. This Ordinance shall be in full force and effect from and after the 1st day of October 2018.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

ITEM I

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: Budget Amendment – Contracting for Executive Search Services for the position of City Manager

BACKGROUND: As a result of the current City Manager's retirement effective October 1, 2018 with his last day of work on September 14, 2018, the City Council had begun discussing options regarding how to proceed in hiring a new manager. The City has solicited several consultants for proposals to help Council recruit a new City Manager.

DISCUSSION: The Mercer Group is being recommended to assist Goldsboro with applicants for City Manager. The Mercer Group is familiar with Goldsboro and has facilitated with the recruitment of the last two managers. The contract proposal submitted by The Mercer Group reflects $15,400 for professional services and expenses not to exceed $1,500. Since funding is not available in the current fiscal year's budget, the attached budget amendment in the amount of $16,900 has been prepared for the Council's consideration.

RECOMMENDATION: It is recommended that:

1. The attached Budget Ordinance be adopted in the amount of $16,900.

2. The Mayor and City Clerk are hereby authorized to execute a contract with The Mercer Group in an amount not to exceed $16,900.

Date: 9-19-18 Kaye Scott
Kaye Scott, Finance Director

Date: 9/26/18
Randy Guthrie, Interim City Manager

The Mercer Group, Inc.

Consultants to Management

3443 Highway 39 North
Louisburg, North Carolina 27549
919-496-2080
FAX 919-496-7995
E-mail: mercernc@aol.com

20 August 2018

Mayor Chuck Allen
City of Goldsboro, N.C
Via Email

Dear Mayor Allen and Distinguished Members of Council:

The Mercer Group, Inc. is pleased to provide this proposal to the City of Goldsboro to recruit nationally and to develop well-qualified candidates for the position of City Manager. We are interested in assisting the City with this critical project. Further, I am very familiar with the City by virtue of performing a Compensation and Classification Study for the City a few years ago.

The purpose of engaging the services of an executive search firm is to seek out and recruit experienced candidates and to assist the City in selecting highly qualified individuals who meet the profile and needs of the City and who might not otherwise apply. The Mercer Group, Inc. is exceptionally well-qualified to assist the City with this project; evidence of directly related experience over time is essential to success in choosing a search firm. In the past three years The Mercer Group has conducted national Town and City Manager searches as shown below:

City Manager – Petoskey, Michigan
City Manager – Scottsdale, Arizona
City Administrator - Augusta, Georgia
Town Administrator – Milliken, Colorado
City Manager - Bristol, Tennessee
City Administrator - Beacon, New York
City Manager - Joplin, Missouri
Town Manager - Hartford, Vermont
Town Manager – Coventry, Rhode Island
Town Administrator - Kiawah Island, South Carolina
City Manager - Delta, Colorado
City Manager - Des Moines, Iowa

This document is offered to assist the City in assessing the qualifications of the Mercer Group to handle this critical work. I am attaching a description of our methods and a quotation of professional fees and direct expenses for this recruitment.

A complete list of our hundreds of placements is available at our website along with examples of position profiles that have been developed for our most recent searches. (www.Mercergroupinc.com)

* * * * *

Thank you for the opportunity to assist in this important assignment.

Please call me at (919) 496-2080 or on my cell at (919) 349-7239 if you have any questions or need clarification on any aspect of my proposal.

Sincerely,

THE MERCER GROUP, INC.
Phillip G. Robertson
Senior Vice President

THE CITY OF GOLDSBORO, NORTH CAROLINA

A Proposal to Conduct an Executive Search for a CITY MANAGER

21 AUGUST 2018

THE MERCER GROUP, INC.

Corporate Headquarters:
5579 B Chamblee-Dunwoody
Suite 511
Atlanta, GA 30338

Raleigh Office:
Phillip Robertson
3443 Highway 39 North
Louisburg, North Carolina 27549
Phone 919.496.2080
FAX 919.496.7995
MercerNC@aol.com

CITY OF GOLDSBORO

CITY MANAGER
EXECUTIVE SEARCH FIRM SERVICES

CONSULTING FIRM

Legal Name of Firm: The Mercer Group, Inc.

Street and Mailing Address: 3443 NC Highway 39 North
Louisburg, North Carolina 27549

Telephone Number: (919) 496-2080

Email: mercernc@aol.om

Name of Authorized Representative: Phillip G. Robertson

Title of Authorized Representative: Senior Vice President

Date of Proposal: 20 August 2018

INTRODUCTION

History and Qualifications

The Mercer Group, Inc. is an independent management consulting firm incorporated in the State of Georgia and operating nation-wide. The firm was founded by James L. Mercer, a long-term public management consultant.

Mr. Mercer started his own firm in 1981 and, in 1984, merged it with another consulting firm, Wolfe & Associates, Inc. On June 1, 1986, Mr. Mercer acquired the Human Resource and Organizational Consulting Practice of Wolfe & Associates, Inc. This acquisition formed the basis for Mercer, Slavin & Nevins, Inc. He sold his interest in Mercer, Slavin & Nevins, Inc. early in 1990 and founded The Mercer Group, Inc.

The Mercer Group, Inc. provides exceptional quality management consulting services to state and local governments, transit authorities, health care providers, utilities, special districts, and private sector clients. Specialty practice areas include: executive recruitment, organization and operations analysis, productivity improvement, strategic planning, management systems, compensation/classification/policy studies, privatization, budget evaluation services, government consolidation and organization development, training, and general management consulting. Our key consultants have conducted successful searches for hundreds of public sector organizations nationally and can offer numerous references as testimony of our work.

RECRUITING TEAM

Primary Consultant: Phillip Robertson, Senior Vice President

Phillip Robertson is a senior consultant with the Mercer Group specializing in executive search, compensation and classification studies, and organizational analysis. He engages consulting clients nationwide from the North Carolina office. Mr. Robertson was previously the Management Information Systems Manager for the North Carolina Division of Employment and Training. He has 40 years' experience in the public sector (19 years with the Mercer Group), including serving as Personnel Manager for a Division of the North Carolina State Government.

A Former Assistant City Manager for Clayton, North Carolina, Mr. Robertson has a BA in History from Wake Forest University in Winston-Salem, North Carolina and a master's degree in public administration from Appalachian State University in Boone, North Carolina.

Executive Search Experience:

Arkansas City, Kansas: City Manager, 2006;
Federal Heights, Colorado: City Manager, 2007;
Liberty, Texas: City Manager, 2007;
Hanover Park, Illinois: Chief Information Officer, 2007;
Union City, Georgia: City Administrator, 2008;
Choctawhatchee Electric Cooperative: Chief Operating Officer 2007;
Tipp City, Ohio: City Manager, 2008;
Mooresville, North Carolina: Engineering Manager, 2008;
Mooresville, North Carolina: Town Manager, 2008;
Orange County, North Carolina: Emergency Services Director, 2008;
Orange County, North Carolina: County Attorney, 2009;
Harrisburg, North Carolina: Finance Director, 2008;
Orange County, North Carolina: County Manager, 2009;
Decatur, Illinois, Housing: Executive Director, 2010;
Lee County, Georgia: County Manager, 2011;
Tipp City, Ohio: Library Director, 2011;
Holland, Michigan: City Manager, 2012;
Yankton, South Dakota: City Manager, 2012;
Milliken, Colorado: Town Administrator, 2014;
Petoskey, Michigan: City Manager, 2015;
Clinton County, Ohio: Port Authority – Executive Director, 2015;
Lebanon, Ohio: Finance Director, 2017.

Principal: James L. Mercer, President
Mr. Mercer holds a Master of Business Administration degree from the University of Nevada, Reno, and a Bachelor of Science degree in Industrial Management from the same institution. He has also received a Certificate in Municipal Administration from the University of North Carolina at Chapel Hill and is a graduate of the Executive Development Program at Cornell University. Mr. Mercer is a Certified Management Consultant (CMC) and has 40 years of experience in executive search and management consulting. He has authored or co-authored five books and has written more than 200 articles on various management topics. His experience covers the following functional areas: executive search, organization

and operations analysis, management systems, productivity improvement, seminars/training, goal setting, strategic planning, privatization, government, consolidation, and general consulting.

Prior to founding The Mercer Group, Inc., Mr. Mercer held positions as President of Mercer, Slavin & Nevins, Inc.; Regional Vice President of Wolfe & Associates, Inc.; as Partner and Vice President of Korn/Ferry International; General Manager of Battelle Southern Operations; National Program Director for Public Technology, Inc.; and Assistant City Manager of Raleigh, North Carolina.

VALUE ADDED

Beyond the typical services provided by public or private sector search consultants, we draw your attention to these services that add value for the fees proposed:

- Over 50 years combined experience by our team as municipal consultants with successful national recruitment experience.
- The Mercer Group, Inc. knows the market nationwide and the market knows us.
- Our objectivity is enhanced by proposing a fixed fee, rather than a fee based on percentage of the City Manager's first annual salary.
- **A full guarantee to repeat the entire search for no additional fees if the appointee leaves for any reason within 2 years of appointment (direct expenses to be reimbursed).**

METHODOLOGY AND APPROACH

Approach

Our approach and style are interactive, we form a partnership with our client to conduct a project.

Work Plan

The Mercer Group recommends a search process as follows:

- **Position Analysis** We will define work relationships, job qualifications and requirements for the position for the "Position Profile."

- **Recruitment Process** We will recruit regionally and nationally for the position and network to locate qualified candidates while adhering to all applicable City, State, and Federal employment regulations and laws.

- **Resume Review** We will identify qualified candidates.

- **Candidate Screening** We will carefully screen prospective finalists according to the criteria established by the City in the Position Profile and present the most highly qualified to the City.

- **Background Investigation** We will thoroughly evaluate candidates invited by the City for interviews.

- **Interview Process** We will make recommendations and assist in selection and coordination of finalist candidate interviews with the Goldsboro City Council.

- **Negotiation and Follow-up** We will assist City Council in establishing performance expectations and evaluating the new City Manager's performance and follow-up to ensure complete integrity of the process.

1. Position Analysis

We will have extensive consultation with the City officials and residents selected by you, as well as other individuals or groups to determine the City's needs and issues, requirements of the job, and to verify information about the environment within which the position functions. We will spend a considerable amount of time at the beginning of the process in Goldsboro in order to determine the level of experience and training needed.

During this process, we will initiate individual interviews with the officials, community leaders, and residents of your choice to identify expectations, perceptions, and concerns regarding the position.

Based on those meetings, we will prepare a draft position profile and review it with the City in order to arrive at a general agreement regarding the specifications for the position. The final position profile will include information about the City, the community, major issues to be faced, the position, and the selection criteria established.

2. Recruitment Process

Because we have recently completed similar searches, we will review our database to determine those candidates whom we may already know and/or already have on file who may meet the City's specifications.

Although this process is valuable, we will rely most heavily on our own contacts in the municipal management field and on our own experience. In other words, through "networking", we will conduct a nation-wide professional search for the best qualified candidates and invite them to apply for the position.

We will also provide the City with advertising alternatives. Based on our discussions with the City, we will place ads in professional journals, in national, in-state and local newspapers, and in various minority publications to encourage applicants to apply.

3. Resume Review

We will review and analyze each applicant's background and experience against the position description criteria. We will acknowledge all resumes received and keep candidates informed of their status.

4. Candidate Screening

Criteria for the preliminary screening will be contained in the approved "Position Profile". They may include such items as education, technical knowledge, experience, accomplishments, management and policing style, personal traits, etc. Screening of candidates against those criteria will be based on data contained in the resumes and other data provided by the candidates and on our knowledge of the organizations in which they work. At this stage, each must meet the minimum qualifications specified in the Position Profile.

We will be responsible for screening the applications received. This initial screening will be conducted by telephone with both the prospective candidate and with references who may know the candidate's background and expertise.

Once the initial screening is completed, we will select the prospective candidates who most closely match the criteria established by the City. The output of this step in the process will be a matrix display of the top candidates showing how each rate against the selection criteria (attached). This matrix will be reviewed with the City and guidance obtained prior to proceeding.

One contingency here is that Goldsboro may not approve of any of the candidates. If that should occur, we would, of course, keep searching until the City's needs are clearly met. After review by the City, we will contact leading candidates and personally talk with each. We will closely examine their experience, qualifications and achievements in view of the selection criteria and our professional expertise in evaluating the quality of such qualifications and achievements.

We will request, on behalf of the City, that all candidates provide us written answers to a set of interrogatories. We will assist the City in formulating the questions and the scoring method.

We would expect to examine candidates' qualifications in any such criteria based upon evidence of their continuing professional education and upon verifying their particular accomplishments.

5. Background Investigations

As part of our process in evaluating top candidates, we make detailed and extensive reference checks. In conducting these, it is our practice to speak directly to individuals who are now or have previously been in positions to evaluate the candidate's job performance.

We ask each candidate to provide us with a large number of references. We then network these references to other persons who know the candidate. In this way, we thoroughly evaluate each candidate.

We have talked to as many as 35 references concerning a single finalist candidate. These references and evaluations are combined to provide frank and objective appraisals of the top candidates. We also verify past employment difficulties, if any, including any legal action filed against former employers.

As part of our evaluation process, we verify undergraduate and graduate college degrees. We complete credit checks and criminal checks. Psychological (or similar) testing of the candidates, if desired, will be an extra cost item.

The Mercer Group, Inc. is an equal opportunity employer and recruiter, and as a practice does not discriminate against any employee or applicant for employment on the basis of race, religion, creed, color, sex, handicap, or national origin.

6. Interview Process

Based on the preceding steps, a recommended list of finalists for the position of City Manager can be forwarded to the City for interviews. We will prepare a written summary on each finalist. The information will cover, but not be limited to, 1) present position, 2) total years' experience, 3) salary requirements, 4) education, 5) previous positions held, 6) notable projects, 7) management style, 8) skills and abilities, 9) interests, and 10) professional goals.

This information will be presented to the City in a detailed written format combined with the results of the background investigation and the results of the scoring for written answers. The City shall make the final decision on which and how many candidates will be interviewed.

We will also provide the City with our recommendations relative to timing, sequencing, location, setting, format, and conduct of interviews with the finalists. We will provide information about trends in

employment, employment contracts and agreements, relocation expenses, perquisites, appropriate role for spouses, receptions, etc.

We will arrange schedules for top candidate interviews with the City and will coordinate the process.

We will also consult with the City about appropriate additional members of an interview panel.

7. Negotiation and Follow-up

We will also assist in the negotiation process relative to salary, benefits and other conditions of employment. We feel that we can be especially helpful because we have proposed a fixed fee rather than one based on a percentage of salary. One contingency here is that an agreement may not be able to be arranged. If that is the case, we will work with the City administration to select an alternate candidate.

We will maintain confidentiality of candidate information, to the degree possible under North Carolina law. We can suggest a process that allows candidates to remain confidential until the City selects finalists for interviews.

Finally, we will notify by letter all unsuccessful candidates who were not recommended for interview with the City of the final decision reached.

At the City's request, once the new City Manager has been on board for 60 to 90 days or so, we will conduct a session with the City and the new Manager in order to establish mutual performance criteria and goals for the position. In this regard, we will work with the City to define the role of the new Manager.

We will follow-up periodically with the City of Goldsboro and the new City Manager during the first 2 years.

SCHEDULE

The search process normally takes 90 to 120 days to complete. Additional time comes into play if the selected candidate must work a notice.

Our proposed schedule of meetings, Includes:

- Individual interviews with City Officials and others;
- Consultation with City Officials to finalize Position Profile;
- Meetings with City Officials to discuss top candidates and solicit feedback;
- Consultation with City Officials to present reports on top three candidates;
- Facilitate Interviews with each Finalist;
- Meet with City Officials to assist and/or facilitate section of new City Manager; and,
- At the City's request: Follow-up meeting with City Officials and new City Manager, 60 to 90 days after start of work, for purposes of establishing mutual goals and objectives.

FEES AND COSTS

Our professional fees are **$15,400** for the services outlined to recruit a new City Manager for the City of Goldsboro plus direct expenses not to exceed **$1,500**. This will cover the services performed and direct expenses incurred.

TOTAL NOT TO EXCEED COST: $16,900

Direct expenses are primarily for consultant travel, telephone, correspondence, criminal record checks, and report preparation. Costs for candidates to travel to interview with the City of Goldsboro is not included. Such costs are typically paid by our clients, on a reimbursement basis, directly to the candidates. These costs are difficult to estimate because they depend on where the candidates are located. Out-of-state costs run as high as $750 to $1,000 per person.

The City's cost for The Mercer Group, Inc. for services rendered under our agreement will not exceed the agreed upon price unless an increase is authorized by the City of Goldsboro in writing. We will comply with all applicable laws, rules and regulations of federal, state and local government entities. Our ability to carry out the work required will be drawn from our past experience in providing similar services to others: we expect to continue such work in the future. We will preserve the confidential nature of any information received from you or developed for you in accordance with our professional standards.

The results obtained, our recommendations and any written material provided by us will represent our best judgment based on the information available to us. Our liability, if any, will not be greater than the amount paid to us for the services rendered.

REFERENCES

Ms. Kate Marshall, Current Council Member and Mayor Pro Tem during search
City of Petoskey, Michigan
(231) 347-0587
101 E. Lake Street
Petoskey, Michigan 49770
(Search: City Manager)

Kurt Dykstra, Mayor of Holland, Michigan, and contact during search
President, Trinity Christian College
(708) 597-3000
6601 W. College Drive
Palos Heights, Illinois 60463
(Search: City Manager)

Mr. Kevin Carver, Former Executive Director and contact during search
Clinton County Port Authority
(937) 478-9660
(Search: Executive Director)

Senator William Beagle, Past Council President
Tipp City, Ohio
(937) 266-8771
260 South Garber Drive
Tipp City, Ohio 45371
(Search: Library Director)

Mr. Mike Smith, City Manager (As Assistant City Manager, contact during search)
City of Saint Clair Shores
(586) 447-3311
27600 Jefferson Circle Drive
Saint Clair Shores, Michigan 48081
(Search: City Manager)

ORDINANCE NO. 2018-50

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the current City Manager for the City of Goldsboro has announced his retirement effective October 1 2018; and

WHEREAS, Staff has recommended to hire The Mercer Group to conduct the executive search for the new manager for a contract total of $16,900, which reflects $15,400 in professional services and expenses not to exceed $1,500; and

WHEREAS, since funds were not appropriated in the 2018-19 operating budget for these professional services, the City of Goldsboro needs to appropriate $16,900 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of $16,900.

2. Increasing the line item entitled "Consultant Fees" (11-1011-1991) in the City Council's budget of the General Fund in the amount of $16,900.

3. This Ordinance shall be in full force and effect from and after the 1st day of October 2018.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

ITEM J

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: Formal Bid #2018-003 Award for Police and Fire Department Expansion & Renovations to Fire Station #4

BACKGROUND: The City Council instructed staff to bid construction of a replacement Dorm building at Fire Station #4, renovations, and expansion of the City's Police and Fire Department. The City opened the construction bids on June 29, 2018. A bid tabulation is attached for Council.

DISCUSSION: The lowest bidder was KMD Construction at a base bid of $4,775,000. On July 16, 2018, KMD Construction officially withdrew their bid for this project. The reason stated was that the electrical sub-constructor was non-responsive and not financially qualified for this project.

The next lowest responsive bidder was Daniels and Daniels at a base bid of $5,426,000. The base bid was adjusted for selection of alternates as follows:

Base Bid:	$5,426,000
Alt. #1 Mech. Renov.	160,000
Alt. #2 High Density Storage	(185,000)
Alt. #3 Tile Change	(8,000)
Alt. #4 Flooring Change	(15,000)
Alt. #5 Replace Roof	243,000
New Bid Cost	$5,621,000

Staff met with Daniels and Daniels with adjustments and modifications to several areas that included the control cameras, fencing, permit fees, site visits during warranty period, owner to provide electrical power, and reduction in general conditions. These modifications totaled a reduction to the bid of $309,900. This brings the revised bid costs to $5,311,100.

The Local Government Commission approved financing for this project on September 11, 2018 and loan closed on September 13, 2018. Loan funding along with existing escrow funds for HVAC from previous loan total $5,816,000. There is sufficient funding for project and architect fees.

Staff is recommending that Daniels and Daniels be awarded the contract for the Police and Fire Department expansion and Renovations to Fire Station #4 at an adjusted bid cost of $5,311,100.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution authorizing the Mayor and the City Clerk to execute a contract with Daniels and Daniels in the amount of $5,311,100.

Date: 9-19-18

Kaye Scott

Kaye Scott, Finance Director

Date: 9/26/18

Randy Guthrie, Interim City Manager

BID REQUEST NO. Formal Bid No. 2018-003

PROJECT NAME Central Police and Fire Department Expansion & Renovations to Fire Station #4

DATE OF BID OPENING Thursday, June 29, 2018 @ 10 a.m.

BIDDERS NAME AND ADDRESS	CONTRACTOR'S LICENSE #	BID BOND	MIN. BUS.	TOTAL BID	Alt.1 BID	Alt. 2 BID	Alt. 3 BID	Alt. 4 BID	Alt. 5 BID	Alt. 6 BID	Alt. 7 BID
Daniels & Daniels PO Box 20337 Goldsboro, 27532	23697	X	X	$ 5,426,000.00	$ 160,000.00	$ (185,000.00)	$ (8,000.00)	$ (15,000.00)	$ 243,000.00	$ 26,000.00	$ 29,000.00
KMD Construction 1001 Old West Inns Street Salisbury, NC 28144	49998	X	X	$ 4,775,000.00	$ 136,000.00	$ (186,000.00)	$ 13,900.00	$ 13,600.00	$ 247,000.00	$ 26,000.00	$ 276,000.00
HM Kern Corporation PO Box 19424 Greensboro, NC 27319	8542	X	X	$ 5,709,635.00	$ 144,000.00	$ (219,000.00)	$ (8,300.00)	$ (13,000.00)	$ 208,000.00	$ 9,000.00	$ 12,000.00

RESOLUTION NO. 2018- 66

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH DANIELS AND DANIELS

WHEREAS, the City of Goldsboro wishes to enter into a contract with Daniels and Daniels for the construction of the Police and Fire Department Expansion and Renovations to Fire Station #4; and

WHEREAS, Daniels and Daniels bid price for this project is $5,311,100.

WHEREAS, sufficient funding is available for this project with the installment financing approved by the Local Government Commission on September 11, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk be and are hereby authorized to sign a contract with Daniels and Daniels.

2. This Resolution shall be in full force and effect from and after this the 1st day of October 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

Item. K

CITY OF GOLDSBORO
AGENDA MEMORANDUM
October 1, 2018 COUNCIL MEETING

SUBJECT: Establishing the Capital Projects Fund Ordinance and Budget Amendment – Police/Fire Expansion

BACKGROUND: The City of Goldsboro closed on the loan for the construction of a replacement dorm building at Fire Station #4, renovations and expansion of the City's Police and Fire Department on September 13, 2018. The loan proceeds were for $5,300,000 which included the cost of issuance.

DISCUSSION: The City of Goldsboro must establish a Capital Project Ordinance to allow for the construction of this project. The Capital Projects Ordinance is required to present an exact balance of revenues and expenditures, therefore, both project revenue and expenditure line items must be established.

RECOMMENDATION: It is recommended that Council adopt the attached Capital Projects Fund Ordinance in the amount of $5,300,000.

Date: 9-19-18 Kaye Scott
Kaye Scott, Finance Director

Date: 9/26/18
Randy Guthrie, Interim City Manager

ORDINANCE NO. 2018- 51

AN ORDINANCE ESTABLISHING THE POLICE/FIRE EXPANSION CAPITAL PROJECTS FUNDS

WHEREAS, the City of Goldsboro has received loan proceeds in the amount of $5,300,000; and

WHEREAS, the Capital Projects Fund Ordinances must be established to allow for the expenditure of these funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Police/Fire Expansion Capital Project Ordinance be recognized by:

1. Establishing the anticipated revenues of the Police/Fire Expansion Capital Projects Fund as follows:

Loan Proceeds	$5,300,000

2. Establishing the anticipated expenditure line item for the Police/Fire Expansion Capital Projects Fund as follows:

Construction	$5,210,000
Cost of Issuance	$ 90,000

3. This Ordinance shall be in full force and effect from and after this 1st day of October, 2018.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

Item L
Removed

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: AMENDING WATER AND SEWER RATE STRUCTURE

BACKGROUND: At the June 4, 2018 meeting, City Council adopted the current water and sewer rate structure with an effective date of July 1, 2018. Case Farms has approached the City about phased expansion to their operations. They indicated that the expansion could increase water and sewer usage to appropriately 2 million gallons per day at full development.

DISCUSSION: Case has requested that the City look at a more competitive water and sewer rate structure so that it could assist as they look at expanding their operations. The City worked and calculated a decreasing block rate for the City's largest industrial customer. This would establish a new rate based on usage for large water and sewer customers.

	Water (Per 1000 Gallon)		Sewer (Per 1000 Gallon)	
Usage	Current Rate	Proposed Rate	Current Rate	Proposed Rate
Less Than 4M GPM	4.25	4.25		11.15
4M to 22 M GPM	4.25	3.19		5.57
More Than 22 M GPM	4.25	2.13		5.57
Less Than 500,000 GPM			5.00	
More Than 500,000 GPM			11.15	

It is recommended that these rates be effective with the first utility billing after October 1, 2018.

RECOMMENDATION: By motion, adopt the attached Resolution establishing the Water and Sewer Rate for large industrial water and sewer customers effective with the October 1, 2018 billing.

Date: 9-26-18

Kaye Scott
Kaye Scott
Finance Director

Date:

Randy Guthrie
Interim City Manager

RESOLUTION NO. 2018-

RESOLUTION AMENDING THE WATER RATE AND SANITARY SEWER RATE

WHEREAS, the present rate structures administered by the City of Goldsboro for water and sanitary sewer service was effective July 1, 2018; and

WHEREAS, the current rate structure is being updated to include decreasing block rate for industrial customers;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. Industrial water and sewer rate schedule:

	Water (Per 1000 Gallon)	Sewer (Per 1000 Gallon)
Usage	Rate	Rate
Less Than 4M GPM	4.25	11.15
4M to 22 M GPM	3.19	5.57
More Than 22 M GPM	2.13	5.57

2. This resolution shall be in full force and effect from and after this _____day of _____, 2018.

Approved as to form only:

_____
City Attorney

Reviewed by:

_____
City Manager

Item M

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: Elevate Kidz Fall Fest – Temporary Street Closing Request

BACKGROUND: The First Church is seeking a permit to close First Church Road so that the Elevate Kidz Fall Fest can take place on October 31, 2018 from 7:00 am - 9:00 pm.

DISCUSSION: Due to the logistics of the event and to keep attendees safe, the First Church has requested the closing of First Church Road from 7:00 am - 9:00 pm on October 31, 2018.

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

Affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. Police, Fire and Public Works Departments are to be involved in the logistical aspects of the event.

RECOMMENDATION: By motion, grant the requested temporary closing of First Church Road for the Elevate Kidz Fall Fest from 9:00 am - 11:00 pm on October 31, 2018.

Date:_____ _____
Mike West, Police Chief

Date: 9/26/18 _____
City Manager

GOLDSBORO
BE MORE DO MORE SEYMOUR

Date of Application _____
(Inner Office Use Only)

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☑ Festival ☐ Street Closure ☐ Other (explain): _____

Event Name: Elevate Kidz Fall Fest

Event Date(s): Oct 31st **Event Website:** _____

Inclement Weather/Rain Date(s): _____

Description of Event (Please briefly describe the event.)

Elevate Kidz Fall Fest is an outreach community event that provides inflatables, games, fun, trunk or treat, and food for the whole family

Requested Event Location: The First PH Church

Event Start Time/End Time: 7pm to 9pm

Set-Up: Date & Time (start/end): 9am 6pm

Dismantle (Completion): Date & Time (start/end): 9pm to 11pm

Estimated Daily Attendance: 2000

Will this event require street closures? ☑ **Yes** ☐ **No** **Closure Times** 9:am to 11pm

***If yes*, please list the streets that you are requesting to be closed:** _____

First Church Rd, Goldsboro, NC

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: The First Pentecostal Holiness Church

Are you a non-profit? ☑ Yes ☐ No If yes, are you: ☑ 501c (3) ☐ 501c (6) ☑ Place of worship

Applicant Name: Cory Jackson Title: Family and Children Pastor

Address: 1100 First Church Rd

City: Goldsboro State: NC Zip: 27534 Phone: 910 890 2682

Cell Phone: 910 890 2682 Email: NA

* Event

Day of Event Contact:

Name: Cory Jackson Phone: 910-890-2682

Chief Gary Whaley Cell: 919-738-3170

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

Attached plan

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? □ Portable Toilets □ Other
If portable toilets will be provided, please list the name/contact of the company:

_____

If no portable toilets will be provided, how will these requirements be handled?

Restrooms inside Church

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

We have dumpsters

V. Event Details: *Please answer the following questions regarding your event.*

☐ Yes ☑ No Does the event involve the sale of food?

☐ Yes ☑ No Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

- For events with food, a letter from the health department must be submitted 30 days prior to the event.
  - Health Department: (919) 731-1000
- The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
  - NC ABC Commission: (919) 779-0700

☐ Yes ☑ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☐ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☐ Yes ☑ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: _____
- Approximate Sizes: _____
- Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

- ***City of Goldsboro Inspections Department (919) 580-4385***

☐ Yes ☑ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

☐ Yes ☑ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

☐ Yes ☑ No Will **fees be charged to vendors** to participate in this event?

If 'YES", please provide the schedule of fees: _____

☑ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at http://www.goldsboronc.gov/special-events/.

****The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.***

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? _____

_____

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Cory I Jackson Date: 8-15-18

Organization: The First PH Church

Please return this application and all supporting documentation by email, mail or in person to:
Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

Sgt Adams
Goldsboro Police Department Representative

Downtown Goldsboro Representative

* Event Traffic Only
Road Closed
--- Traffic Pattern Only

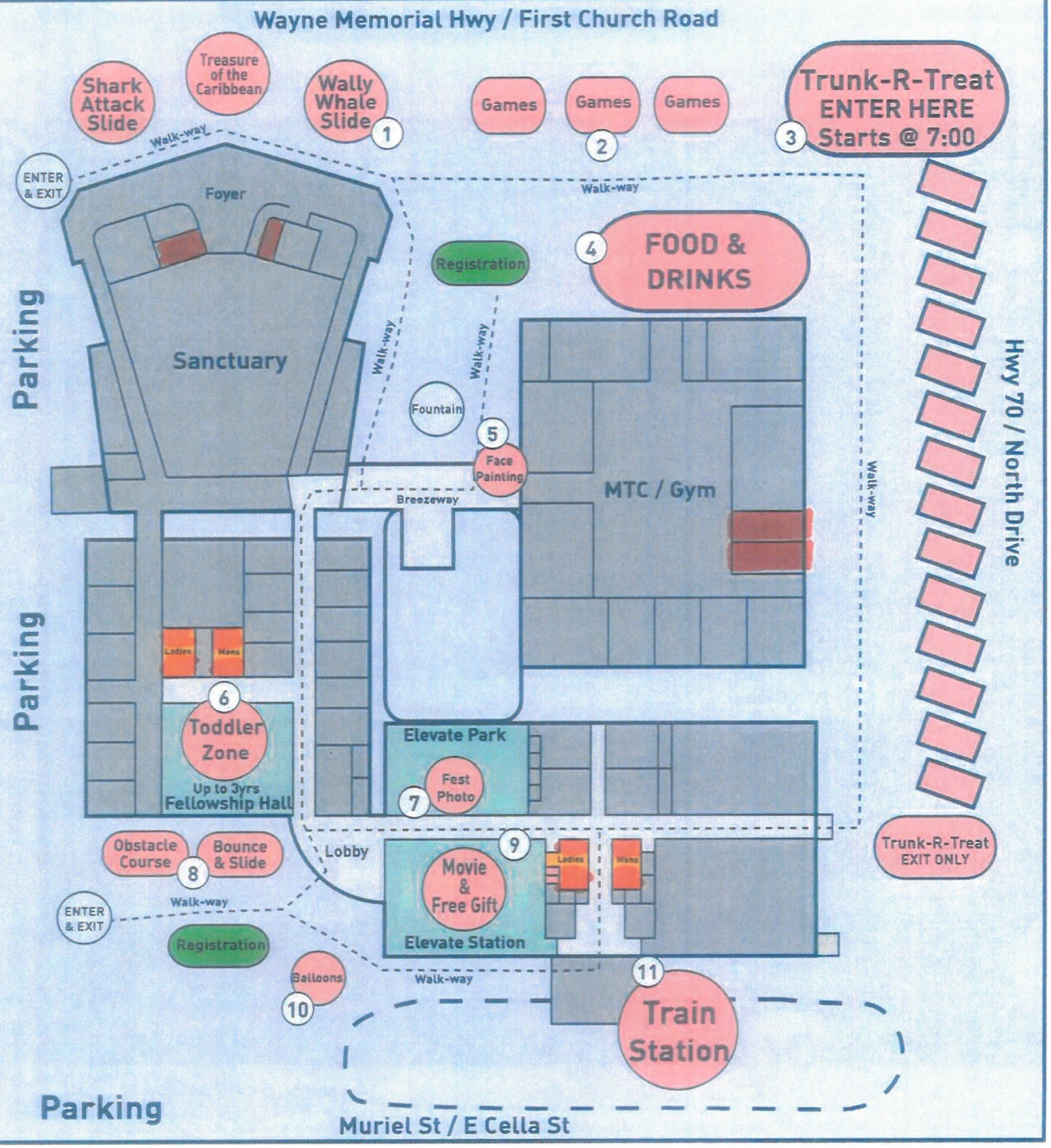
Example of Event placed around church

Fall Fest Things to Do

Registration
(Must Have Wristband)

1. **Inflatables - Slides**
   SHARK ATTACK SLIDE
   Treasure of the Caribbean Obstacle
   WALLY WHALE SLIDE
2. **Games**
3. **Trunk- R - Treat**
   Starts @ 7:00
4. **Food & Drink**
5. **Face Painting**
6. **Toddler Zone**
7. **Fall Fest Photo**
8. **Inflatables - Bounce**
   Obstacle Course
   Bounce & Slide
9. **Movie & Free Gift**
10. **Balloons**
11. **Train Station**

Restrooms



GOLDSBORO

BE MORE DO MORE SEYMOUR

North Carolina

Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of The First PH Church from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 16 day of August, 20 18.

(SEAL)

(Applicant & Authorized Representative of Event)

Cameron Mobech, Notary Public

NOTARY PUBLIC

This form must be completed, signed and returned with the completed application.

Commission expires 5/17/19

Item N

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 1, 2018 COUNCIL MEETING

SUBJECT: United Way of Wayne County – 28th Annual Taste of Wayne Event – Temporary Street Closing Request

BACKGROUND: The United Way of Wayne County is requesting permission to close a portion of certain City streets beginning at 7:00 a.m. until 3:00 p.m. on Saturday, October 13, 2018 to hold their annual Taste of Wayne fundraiser.

DISCUSSION: The street closing request is for the 200 block of North Center Street (between Ash and Mulberry Streets), both north and southbound lanes.

Organizers are requesting the street be closed beginning at 7:00 a.m. on Saturday, October 13th to allow for setup of the event. The event itself begins at 11:00 a.m. on Saturday, October 13th and will run through 2:00 p.m. One additional hour of closure will allow them time to tear down and clear the street.

The Police, Fire, Public Works and Downtown Development offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Development offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: Staff recommends Council, by motion, grant the street closings for the 200 block of North Center Street from 7:00 a.m. until 3:00 p.m. on Saturday, October 13th for the United Way of Wayne County's Annual Taste of Wayne event, subject to the above conditions.

DATE: _____

Mike West, Police Chief

DATE: 9/26/18

Randy Guthrie, Interim City Manager

GOLDSBORO
BE MORE DO MORE SEYMOUR

Date of Application _____
(Inner Office Use Only)

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☑ Festival ☑ Street Closure ☐ Other (explain): _____

Event Name: Taste of Wayne County

Event Date(s): Oct 13, 2018 **Event Website:** Taste of Wayne.com

Inclement Weather/Rain Date(s): Oct 14

Description of Event (Please briefly describe the event.)

OUTDOOR Food Festival, showcasing local beverages & Restaurants. This is benefitting United Way of Wayne County

Requested Event Location: Center Street, in front of City Hall

Event Start Time/End Time: 11am till 2pm

Set-Up: Date & Time (start/end): 10/13 7am to 11am

Dismantle (Completion): Date & Time (start/end): 10/13 2pm to 3pm

Estimated Daily Attendance: 500 – 1000

Will this event require street closures? ☑ **Yes** ☐ **No** **Closure Times** 7am to 3pm

***If yes*, please list the streets that you are requesting to be closed:** Center Street Block in front of City Hall

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: United Way of Wayne County

Are you a non-profit? ☑ Yes ☐ No If yes, are you: ☑ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Patty Graham Title: Community Engagement

Address: 2803 Cashwell Drive Suite B

City: Goldsboro State: NC Zip: 27534 Phone: 919-735.3591

Cell Phone: 919-440-1716 Email: patty@unitedwayne.org

Day of Event Contact:

Name: Patty Graham Phone: 919-440-1716

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: NA

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

See attachment

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks port-a-potty

If no portable toilets will be provided, how will these requirements be handled?

_____

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City Receptacles

V. Event Details: *Please answer the following questions regarding your event.*

☑ Yes ☐ No Does the event involve ~~the sale of~~ food?

☑ Yes ☐ No Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

- For events with food, a letter from the health department must be submitted 30 days prior to the event.
  - Health Department: (919) 731-1000
- The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
  - NC ABC Commission: (919) 779-0700

☑ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☑ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☑ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 25-30
- Approximate Sizes: 1 20x20 the rest are 10x10
- Will any tent exceed 400 sq. feet in area? ☐ Yes ☑ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

- ***City of Goldsboro Inspections Department (919) 580-4385***

☑ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

☑ Yes ☐ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: $15

☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?

If 'YES", please provide the schedule of fees: _____

☑ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at http://www.goldsboronc.gov/special-events/.

****The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.***

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? public parking areas

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Patty Graham Date: Sept 4, 2018

Organization: United Way of Wayne County

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

Sgt Adams
Goldsboro Police Department Representative

Erin Fonseca
Downtown Goldsboro Representative

GOLDSBORO

BE MORE DO MORE SEYMOUR

Special Event Release of Liability Waiver

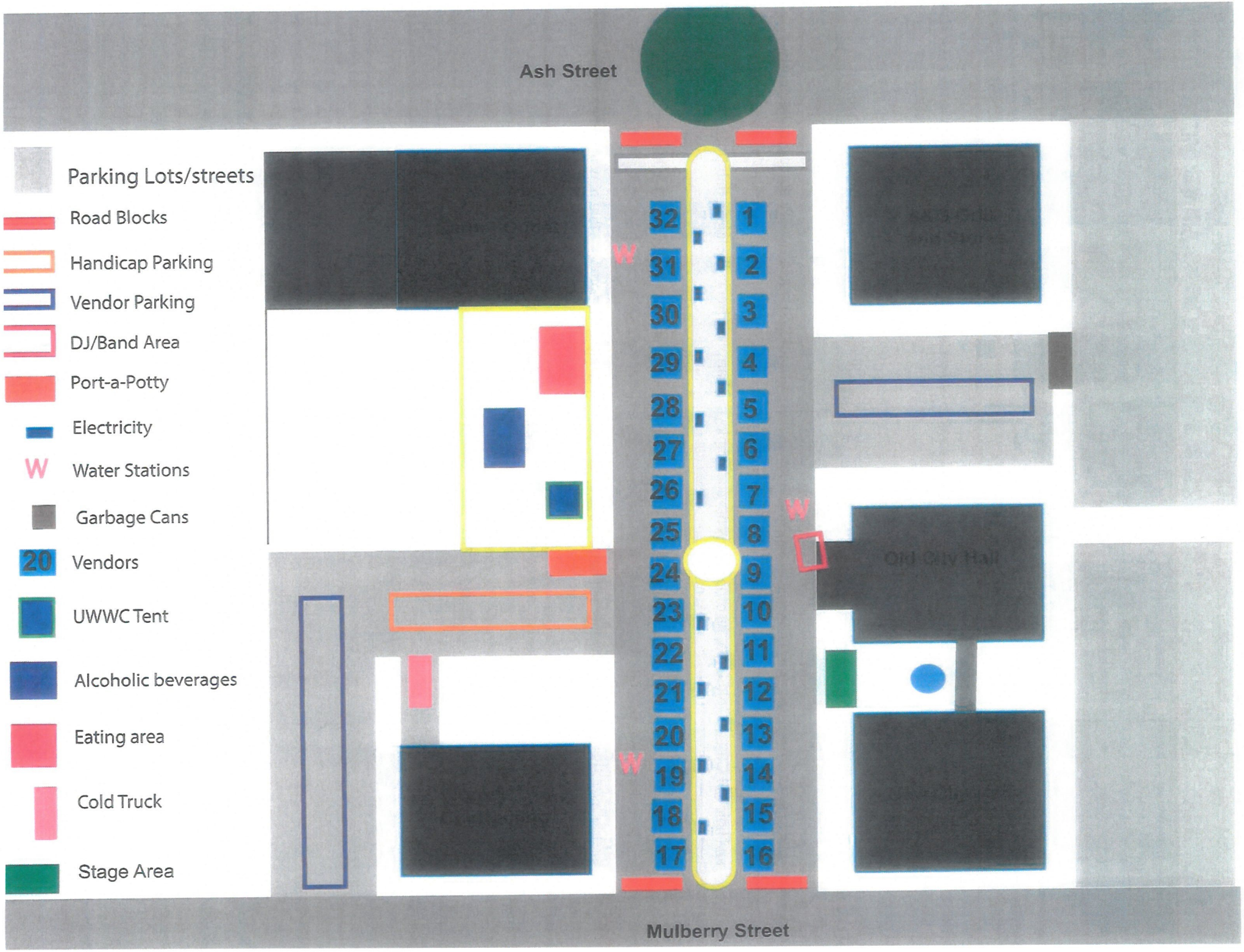
The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of United Way of Wayne County from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 4 day of September, 20 18.

Polly Graham (SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.


Ash Street
Parking Lots/streets
Road Blocks
Handicap Parking
Vendor Parking
DJ/Band Area
Port-a-Potty
Electricity
W
Water Stations
Garbage Cans
20
Vendors
UWWC Tent
Alcoholic beverages
Eating area
Cold Truck
Stage Area
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W
Old City Hall
Mulberry Street

UNITE-2

OP ID: LM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/05/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER 919-778-9400
Crawford-Henderson, Inc.
202 N. Spence Avenue
P.O. Box 10885
Goldsboro, NC 27532-0885
Lisa B. Musselman

CONTACT NAME: Lisa B. Musselman
PHONE (A/C, No, Ext): 919-778-9400 FAX (A/C, No): 919-751-2142
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : The Cincinnati Casualty Co.	28665
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED United Way of Wayne Co. Inc.
2803-N Cashwell Drive
PO Box 10893
Goldsboro, NC 27532-0893

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 2,000,000
	CLAIMS-MADE X OCCUR			ECP 0275963	09/15/2018	09/15/2019	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 2,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 4,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 4,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N	N/A					E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	$
A	Liquor Liability			ECP 0275963	09/15/2018	09/15/2019	Incident	1,000,000
							Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Taste of Wayne County event 10/13/2018 at 200 N. Center Street, Goldsboro,NC. A hold harmless agreement applies in favor of the City of Goldsboro for any claims arising out of this event.

CERTIFICATE HOLDER GOLDS-1

City of Goldsboro
P O Drawer A
Goldsboro, NC 27533

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Lisa B. Musselman

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GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

200 North Center Street, 27530
P 919.580.4362

Departmental Monthly Reports
August 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department
MONTHLY REPORT – AUGUST 2018

Prepared by: *Pamela C. Leake*

The Human Resources Department posted 30 job vacancies and processed 346 applications for the month of August. 148 notices were sent to applicants who were not selected for an interview, and 18 notices were sent to candidates interviewed but not selected for hire. 13 new hires came on board this month. **Eight full-time: Aaron Borden – Police Officer Trainee; Jordan Dail – Police Officer; William Goff – Grounds Maintenance Technician (Public Works – Building Maintenance); John Heath - Construction Inspector (Engineering); Grafton Johnson - Police Officer Trainee; Mark Massengill – Biosolids Operator/Driver (Public Utilities – WRF); Timothy Teel – Park Technician, Turf (Parks/Recreation), and Michael Whitfield – Police Officer**, and **five part-time: LaToya Best – Building Attendant (Paramount); Mary Harris – Custodian (Parks/Recreation); Kaitlyn Howard – Theatre Technician (Paramount); Shelton Smith – Custodian (Parks/Recreation)**, and **Timothy Stevens – Building Attendant (Goldsboro Event Center)**. There were 51 reductions in force: one retirement: **James Dortch – Heavy Equipment Operator (Parks/Recreation);** three resignations: **Brittany Dunn – Minimum Housing Inspector (Inspections); Michael Fishman – Systems Integrity Technician (Public Works/Distribution and Collections),** and **Joy Wright – Human Resources Representative (Human Resources)** and 47 end of assignments (summer youth employees). **Total employment for June: 617** (456 full time and 161 part-time). HR staff conducted several United Way kickoff meetings for the 2019 campaign. One employee has been entered in the drawing for the grand prize of $5000. Human Resources staff is preparing for open enrollment which starts September 29 through October 31, and information has been distributed to employees regarding medical and supplemental benefits for the 2019 plan year. Information sessions are scheduled for September 12-14, and representatives from Pierce Insurance, Prudential Retirement, and Local Government Federal Credit Union will be available to discuss benefits and member options. NeoGov Training was held at Public Works on August 27 to review employee evaluations and the new applicant tracking system. New Hire Orientation will be held September 5, 2018.

This month's safety report includes the following:

- Portable fire extinguisher training for City employees on 8/9/18
- The Safety Coordinator attended the Eastern Carolina Safety and Health Conference meeting on August 2nd in Wilson and a Public Sector Core Course in Raleigh, sponsored by the Safety and Health Council of North Carolina, August 6th - August 9th.
- OSH consultative visit was held on August 17, 2018 for the Building and Maintenance division.
- Working on Job Hazard Analysis form for all Public Works departments.
- Provided spotter training information per request of Solid Waste Division.
- Contacted engineering firms to request information on load testing. Also contacted Glover's Welding Company.
- Participated in NCDOL webinars 8/13/18 and 8/30/18.
- Provided recommendations for driver safety for Parks and Recreation Maintenance vehicles. Suggested supervisor purchase "**Caution this vehicle makes frequent stops**" signs for maintenance trucks.
- The Safety Accident Review Committee selected its chairman and vice chairman, Officer Melvin Smith (Police) and Kenny Talton (Planning).
- Responded to three vehicle accidents.
- Submitted two policies to Safety Review Committee for review and comments: ***Workplace Violence*** and ***Bicycle Policy***.
- Competent person training (Excavation) for designated employees in Public Works scheduled for some time in October. Confined Space training is proposed for October.

This month's health beat focused on immunizations for ***National Immunization Month.*** 157 employees attended the training sessions. There were 85 clinic visits. The Occupational Health Nurse met with an audiologist to discuss hearing test results and review the hearing conservation program.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 6 tested; All negative	Non-DOT: None tested
DOT: None tested this month.	DOT: No post-accident tests this month.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231	398	346					279
New Hires*	9	2	3	2	2	5	7	8					5
Separations*	3	3	3	4	7	3	6	4					4
Vehicle Accidents	3	0	1	3	2	6	8	3					3
Workers Compensation	2	0	3	1	1	2	2	0					1

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

GOLDSBORO
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Community Relations Department

Monthly Report – August 2018

Prepared By: Shycole Simpson-Carter

- The Commission on Community Relations and Development met on Tuesday, August 14, 2018. The next scheduled meeting is Tuesday, October 16, 2018 at 6:00pm.

- Community Relations received three (3) housing complaints, four (4) requests for assistance with resources, and six (6) requests for assistance with property repairs. The alleged violation by a citizen under the Minimum Housing/Landlord Tenant Laws included: one (1) housing complaint against the president of the Homeowner's Association for unfair treatment and neglect of property.

  The four (4) requests for assistance with resources were for community-based information. The six (6) requests for assistance with housing repairs were for issues related to plumbing, leaking roofs, and/or structural damages to the properties to name a few. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.

- The Community Relations Department submitted the City's 2018-2019 Annual Action Plan to HUD on August 16th. On August 29th, the City was notified by HUD of the Annual Action Plan receiving approval for a grant total of $568,258 for which $339,336 will be CDBG and $228,922 will be HOME funds to administer programs/activities in FY18-19.

- The Goldsboro Mayor's Youth Council (GYC) is in recess due to the summer break and will not met again until September 5th. The GYC Executive Board met on August 16th to prepare for the new GYC cycle. On August 25th members of GYC volunteered during the Our Community Cares and Antioch Church Back to School Festival.

- The Mayor's Committee for Persons with Disabilities met on Thursday, August 18th. The next scheduled regular meeting is Thursday, September 20th at 12:00 pm. The Annual Award Subcommittee met on August 23rd in order to plan for the upcoming MCPD Award Luncheon.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1						4
Consumer	1	2	0	0	3	2	9						2
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1

PARAMOUNT theatre

Monthly Report- August 2018

Prepared by: Sherry Archibald, Director

- July & August are traditionally slower in rentals; therefore, Paramount staff organizes all the annual required inspections and much needed maintenance after a busy rental season.
- Staff has coordinated deep cleaning, stage repairs and painting and cleaning of all soft-goods.
- The Princess of North Carolina Pageant returned to the Paramount. Country music artists John Conalee performed and the United Way of Wayne County presented Stephen Freeman to kick off their annual campaign.
- Paramount staff invited all Paramount renters to an annual meeting to discuss amenity updates, educational synopsis and communication policy with schools.
- Paramount Director has been interviewing for Technicians and Building Attendants.
- Paramount staff participated in the following meetings, presentations or training: Dance Touring Initiative Conference Call, Paramount Technicians Meeting, Reading Between the Wines Committee meeting, United Way of Wayne County's Marketing & Board meeting.
- Expenses –August $40,550.68 Labor - $26,168.30/Operational – $14,382.38
  Revenue - August $17,910.30 Rentals -$6,029.00/Tickets $345.64/Concession $31.12
  Box Office fees from 2017/2018-$11,504.54

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	**Average 2018**	**Total**
Exp	$32,968	$25,012	$48,050	$39,962	$32,137	$24,298	$55,630	$40,550					$37,325	$298,607
Rev	$16,549	$7,471	$35,001	$8,954	$15,408	$11,597	$6,293	$17,910					$14,897	$119,183
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	**Average 2017**	**Total**
Exp	$35,209	$28,009	$42,454	$25,801	$31,732	$18,825	$39,124	$23,925	$31,356	$44,428	$54,422	$32,621	$33,992	$407,906
Rev	$12,929	$13,197	$21,544	$3,845	$22,670	$5,648	$6,097	$18,040	$3,454	$21,841	$17,422	$24,984	$14,305	$171,671

*August revenue reflects box office fees transferred from 2017/2018 fiscal year.

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EVENT CENTER

- The Goldsboro Event Center was utilized for 16 uses in August including a wedding, private parties, reunion and golf workshops. 10 of the 16 uses were internal uses; therefore, non-income producing.
- Staff are advertising and interviewing for Building Attendants and Bartenders.
- GEC Manager, Ben Farlow is providing daily tours for drop-in guests and contacting future renters for confirmation of rental details.
- Expenses-August $11,367.59 Labor - $9,285.52/Operational – $2,082.07
  Revenues-August $ 7,131.77 Rentals -$6,014.51/Concessions- $1,117.26

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	**Average 2018**	**Total**
Exp	$5,379	$7,310	$14,096	$14,484	$7,852	$7,072	$9,083	$11,367					$9,580	$76,643
Rev	$2,890	$5,556	$7,526	$15,201	$9,980	$4,309	$7,971	$7,131					$7,570	$60,564
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	**Average 2017**	**Total**
Exp	$7,619	$6,442	$50,093	$8,627	$14,882	$9,201	$12,472	$8,056	$9,183	$17,808	$9,840	$14,042	$14,022	$168,265
Rev	$2,100	$7,096	$8,792	$6,826	$15,356	$5,077	$9,924	$8,073	$6,221	$5,052	$13,174	$7,788	$7,956	$95,479

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department
Monthly Report – Aug 2018
Prepared by: Allen Anderson

The valuation of all building permits issued during the month of August totaled $5,572,893. Eight (8) of these permits were new residential single-family dwellings at a valuation of $1,733,550.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled $2,211,123.

All permit fees collected for the month totaled $60,331. Of the permit fees collected for the month, $4,275 was collected in technology fees. Plan review fees collected during the month totaled $1,525. Business Registration fees collected $1,720.

The Inspectors did a total of 659 inspections for the month. During the month of August eight (8) business inspections were completed. A total of 373 permits were issued for the month. Sixty-seven (67) plan reviews were completed for August. We now have a total of 161 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	$10	$13	$3	$5	$5	$2	$5	$6					$6
Residential (thousands)	$848	$518	$1345	$786	$1389	$1589	$1000	$1734					$1,151
Miscellaneous**(millions)	$2	$2	$2	$3	$2	$1	$2	$2					$2
Permit Fees (thousands)	$31	$33	$30	$31	$48	$51	$65	$60					$44
Inspections (total)	524	539	544	564	582	692	675	659					597
Permits Issued (total)	258	263	284	295	418	351	344	373					323
Plan Reviews Completed	75	41	52	74	85	39	42	67					59
Minimum Housing in Process	163	163	143	152	152	152	161	161					156

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	$11	$2	$5	$33	$9	$3	$3	$7	$23	$3	$2	$2	$9
Residential (thousands)	$473	$442	$1m	$1m	$2m	$1m	$451	$0	$1m	$2m	$0	$39	$784
Miscellaneous**(millions)	$5	$1	$6	$9	$2	$2	$1	$8	$10	$4	$1	$1	$4
Permit Fees (thousands)	$31	$29	$31	$46	$35	$46	$42	$50	$51	$43	$25	$23	$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

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Downtown Development Department
August 2018

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and attended a wayfinding RFQ proposals review meeting on August 30th.
- Staff met with (or conversed by email/phone) with 13 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Staff met with and visited 15 current business owners during the month.
- Julie is part of the Strategic Plan Team and has met multiple times with the group over the month to develop the Plan.
- Julie facilitated the Public Art Steering Committee launch and the start of the selection process.
- Staff created a television advertisement marketing downtown Goldsboro.
- Staff worked through activities related to the Union Station roof replacement.
- Staff continued marketing outreach for Say I Do to Downtown.
- Staff began the nomination process for the 2019 NC Main Street Awards.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events and filmed WGTV and WRAL segments.
- Staff attended the Arts Council of Wayne County Art Market Re-Opening on August 3rd.
- Staff attended the City Council Work Sessions/Meetings on August 6th and August 20th.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff attended the B. Sweeney's Restaurant Soft Opening on August 8th.
- Staff attended the Studio 106 Art & Creative Outlet ribbon cutting on August 9th.
- Staff attended Mandatory Fire Extinguisher Training on August 9th.
- Julie attended the NC Downtown Development Association board meeting on August 10th.
- Staff attended the Government Affairs Committee Meeting on August 15th.
- Staff attended the Proposal Review for Wings Over Wayne 2018 on August 16th.
- Staff attended the Chamber After Hours event on August 16th.
- Staff attended the NC Poultry Festival planning meeting on August 16th.
- Staff attended the Taste of Wayne Planning Committee on August 20th and August 28th.
- Erin presented at Newcomer's Orientation at SJAFB on August 21st.
- Staff met with representatives from East Carolina University on August 23rd.
- Staff attended the Legislative Update Breakfast on August 23rd.
- Staff held a meeting to select the new public art installations on August 29th.
- Staff presented at the ECU School of Business on August 30th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings; DGDC Board (8/15), DGDC Executive Committee (8/14), DGDC Promotions Committee (8/14), DGDC EV Committee (8/14), DGDC Design Committee (8/14).
- DGDC/Downtown Annual Sponsorship Campaign: An effort to raise money to fund Center Street Jams and other DGDC Board downtown events and activities for the year. Staff assists with the administrative needs.
- The DGDC Board purchased 3 dog sculptures to sit next to dog waystations in downtown Goldsboro.
- Staff continued coordination efforts for the upcoming Annual Dinner.
- Staff facilitated the DGDC Board Recruitment Social on August 2nd.
- Staff attended a meeting of the DGDC Board Nominating Committee on August 7th.

Upcoming Events/Activities:

- Center Street Jam featuring Jupiter Jones on September 6th at 6:00 p.m.
- DGDC Annual Dinner on September 21st from 6:30 p.m. – 8:45 p.m.

Businesses Opening/Properties Purchased:

- The Firehouse (event space) – 109 E. Ash Street – Coming Soon
- Artistic Dance Academy – 228 N. Center Street – Now Open
- Barrique- 217 N. John Street- Now Open

PUBLIC WORKS DEPARTMENT

By Richard E. A. Fletcher III

Monthly Highlights

D&C: Responded to 31 after hours calls for a total of 52 hours. Constructed rock pad for pole barn shelter at WRF, repaired washed out ditch between Cherry Hsospital and O'Berry Center adn cleared trees for streets at Quail Park.

Streets & Storms: Cleared obstructions from catch basins and stormwater pipes near 9th St and intersection of Ash and Jeffereson--noted as problem areas during heavy rains. Jet Vac'd and cleared 32 catch basins and rodded 3,160 ft of pipe and repaired five stormwater infrastructure cave-ins

Bldg. Maintenance: Set up for two Center Street Jams, assisted in the "Our community cares event", assisted Goldsboro PD with "nights out" event and installed ove 200 linear ft of new CAT 6 data cable for PD Vice unit.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	77.5	13.2					21.8
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2					8.5
	Water Repairs	87	25	25	45	47	64	71	34					49.8
	Sewer Repairs	4	14	9	12	20	13	17	14					12.9
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26					29.9
	Meter Install/Changed	25	32	28	36	49	76	60	61					45.9
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150					198.9
	Sign Repairs	43	72	51	70	13	77	36	61					52.9
Garage	Total Work Orders	360	341	322	366	337	316	299	362					337.9
	Total Fuel Cost (x1000)	$ 55	$ 47	$ 55	$ 55	$ 60	$ 60	$ 60	$ 70					57.8
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0					0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94					89.4
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8					0.8
Cemetery Funerals		8	9	6	8	5	6	6	6					6.8
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11					17.1
	Pot Hole Repairs	45	82	50	20	45	25	61	43					46.4
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145					173.6
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0					36.6
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187					151.1
		2017												
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	$ 57	$ 51	$ 56	$ 49	$ 55	$ 58	$ 50	$ 68	$ 58	$ 60	$ 54	$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

Public Utilities Department

Monthly Report- *August 2018*

Prepared by: Michael Wagner

GOLDSBORO
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Public Utilities

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for August were 11.50 MGD. All of the city's 26 pump stations are operating well.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

Six hundred and four cubic yards of compost/mulch was sold in August 2018.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727					6.453
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50					9.28
CY Compost	395	876	686	913	951	910	220	604					694

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

GOLDSBORO
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Finance Department
Monthly Report - August 2018

Prepared by: Kaye Scott, Finance Director

FY 2018-19

GENERAL FUND

Revenues	Actual FY '17-18	Adjusted Budget FY '18-19	Actual to Date FY '18-19	YTD % Collected
Tax Revenues	$ 417,060	$ 16,432,843	$ 354,934	2.16%
License & Permits	67,814	382,650	80,552	21.05%
Revenue Other Agencies	3,097,353	18,577,389	2,565,587	13.81%
Charges for Services	748,352	5,220,718	829,600	15.89%
Capital Returns	19,021	525,384	74,061	14.10%
Miscellaneous Revenues	65,484	1,201,500	68,185	5.67%
FB Withdrawal/PO Appropriation		1,298,826		
Total	$ 4,415,084	$ 43,639,310	$ 3,972,919	9.10%

Departmental Expenditures	Actual FY '17-18	Adjusted Budget FY '18-19	Actual to Date FY '18-19	YTD % Collected
Mayor/Council	$ 83,451	$ 347,375	$ 67,083	19.31%
City Manager	151,505	1,382,024	206,801	14.96%
Human Resources Management	83,216	596,154	129,581	21.74%
Community Relations	54,447	161,085	81,309	50.48%
Paramount Theater	63,050	508,333	96,182	18.92%
Goldsboro Event Center	20,529	143,890	20,451	14.21%
Inspections	110,151	831,196	114,671	13.80%
Downtown Development	52,821	457,448	66,265	14.49%
Information Technology	198,894	1,711,817	306,911	17.93%
Public Works - Adm.	79,693	473,747	101,437	21.41%
Garage	370,930	2,308,330	440,735	19.09%
Garage Credits	(166,973)	(1,680,000)	(185,485)	11.04%
Building & Grounds	98,832	771,779	110,904	14.37%
Cemetery	58,516	329,995	55,979	16.96%
Finance	149,316	1,312,841	179,284	13.66%
Office Supplies Credits	(1,149)	(9,000)	(794)	8.82%
Planning & Redevelopment	252,509	1,530,223	291,526	19.05%
Postage Credits	(4,494)	(30,000)	(2,793)	9.31%
Streets & Storms - General	435,025	1,097,628	154,350	14.06%
Streets & Storms - Utilities	112,184	732,507	119,185	16.27%
Street Paving	0			0.00%
Solid Waste	418,061	2,927,194	577,294	19.72%
Engineering	155,651	995,111	157,639	15.84%
Fire Department	1,014,724	6,220,985	1,258,973	20.24%
Police Department	1,603,600	10,090,214	2,004,320	19.86%
Special Expense Fees	2,456,567	5,803,162	583,931	10.06%
Parks & Recreation	602,512	3,766,154	891,749	23.68%
Golf Course	135,764	859,120	135,277	15.75%
Total	$ 8,589,332	$ 43,639,310	$ 7,962,765	18.25%

UTILITY FUND

Revenues	Actual FY '17-18	Adjusted Budget FY '18-19	Actual to Date FY '18-19	YTD % Collected
Charges for Services	$ 2,489,391	$ 16,778,500	$ 2,783,620	16.59%
Capital Returns	4,684	37,900	14,554	38.40%
Miscellaneous Revenues	21,167	4,417,009	1,375,295	31.14%
FB Withdrawal/PO Appropriation	$ -	$ 1,708,064		0.00%
Total	$ 2,515,242	$ 22,941,473	$ 4,173,469	18.19%

Departmental Expenditures	Actual FY '17-18	Adjusted Budget FY '18-19	Actual to Date FY '18-19	YTD % Collected
Distribution & Collections	$ 417,373	$ 3,595,982	$ 444,608	12.36%
Water Treatment Plant	844,145	6,024,071	984,043	16.34%
Water Reclamation Plant	909,122	7,437,465	1,106,662	14.88%
UF - Capital	886,967	4,754,551	1,246,547	26.22%
Compost Facility	144,977	1,129,404	137,590	12.18%
Total	$ 3,202,584	$ 22,941,473	$ 3,919,450	17.08%

DOWNTOWN DISTRICT FUND

Revenues	Actual FY '17-18	Adjusted Budget FY '18-19	Actual to Date FY '18-19	YTD % Collected
Tax Revenues	$ 1,488	$ 72,155	$ 1,235	1.71%
Capital Revenue	56	315	568	180.32%
FB Withdrawal/PO Appropriation		15,366		
Total	1,544	87,836	1,803	2.05%

Departmental Expenditures	Actual FY '16-17	Adjusted Budget FY '17-18	Actual to Date FY '17-18	YTD % Spent
Downtown District	$ 2,304	$ 87,836	$ 11,010	12.53%
Total	$ 2,304	$ 87,836	$ 11,010	12.53%

OCCUPANCY TAX FUND

Revenues	Actual FY '17-18	Adjusted Budget FY '18-19	Actual to Date FY '18-19	YTD % Collected
Occupancy Tax/Civic Center	$ 122,114	$ 690,000	$ 118,650	17.20%
Occupancy Tax/Travel & Tourism	30,529	170,000	29,779	17.52%
County of Wayne Occupancy Tax	32,645	170,000	24,804	
Capital Returns/Misc./Property Sale	$ 829	$ 1,050	$ 58,180	0.00%
FB Withdrawal/PO Appropriation		$ 149,184		
Total	$ 186,117	$ 1,180,234	$ 231,413	19.61%

Departmental Expenditures	Actual FY '17-18	Adjusted Budget FY '18-19	Actual to Date FY '18-19	YTD % Collected
Civic Center	$ 228,763	$ 818,261	$ 215,491	26.34%
Travel & Tourism	67,828	361,973	92,542	25.57%
Total	$ 296,591	$ 1,180,234	$ 308,033	26.10%

STORMWATER FUND					
		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		**FY '17-18**	**FY '18-19**	**FY '18-19**	**Collected**
	Stormwater Fee	$ 28,142	$ 1,504,000	$ 236,465	15.72%
	FB Withdrawal/PO Appropriation		10,861		
	Total	28,142	1,514,861	236,465	15.61%
		Actual	**Adjusted Budget**	**Actual to Date**	**YTD %**
Departmental Expenditures		**FY '17-18**	**FY '18-19**	**FY '18-19**	**Spent**
	Stormwater Division	$ 38,639	$ 1,514,861	$ 138,686	9.16%
	Total	$ 38,639	$ 1,514,861	$ 138,686	9.16%

PLANNING DEPARTMENT

MONTHLY REPORT – AUGUST, 2018

Prepared by: Sally Johnson

General Tasks

During the month of August, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 0 hours of Community Service work during the month of August. Code Enforcement is now issuing $25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of August, 16 tickets were issued. Seven tickets were paid in August.

Parked in Wrong Direction	12
Parked in Proximity to Fire Hydrant	1
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	2

2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	5	6	5	3	7	4	7	7					44	6
Historic District Comm. Cases	2/1	2/1	1/1	1/0	0/2	2/0	1/2	1/2					10/9	1/1
Code Enforcement														
Grass Cutting	0	0	0	0	102/ $6,100	69/ $4,540	65/ $3,775	79/ $4,400					315/ $18,815	39/ $2,352
Junk Vehicles Tagged/Towed	30/1	22/ 2	23/ 3	16/5	21/3	20/5	18/3	0/0					127/19	16/2
Illegal Signs Removed	130	127	110	56	85	92	61	62					717	90
Bags of Litter Picked Up	331	473	583	316	552	437	319	394					3,405	426

2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	7	6	4	5	8	0	6	8	5	7	8	5	69	6
Historic District Comm. Cases	0/1	1/3	0/2	0/0	0/4	2/1	1/4	1/3	2/4	3/2	3/2	3/3	16/28	1/2
Code Enforcement														
Grass Cutting	0	0	0	35/ $2,010	70/ $4,075	77/ $5,030	91/ $5,080	61/ $3,445	68/ $3,970	43/ $2500	20/ $1135	1/ $40	466/ $27,255	39/ $2271
Junk Vehicles Tagged/Towed	37/7	18/4	0/7	0/3	24/0	18/6	0/8	0/4	0/7	0/3	32/6	0/0	129/5 5	12/5
Illegal Signs Removed	76	57	65	24	18	119	160	62	24	59	173	96	933	78
Bags of Litter Picked Up	73	516	758	749	322	435	411	262	321	362	253	423	4,885	407

GOLDSBORO
BE MORE DO MORE SEYMOUR

ENGINEERING DEPARTMENT
MONTHLY REPORT – AUGUST 2018

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting right of way certification form from NC Department of Transportation;
- The design process is 75% complete.

Phase IV Sewer Collection Rehabilitation

- T. A. Loving Company submitted the low bid of $8,344,167.30 at the bid opening held on July 3, 2018;
- Council awarded contract to T. A. Loving Company on July 16th contingent upon approval of additional State Revolving Loan funding;
- Staff is coordinating with the Local Government Commission and the Division of Water Infrastructure for the approval of the additional funds;
- Preconstruction meeting scheduled on September 19, 2018;
- Start of construction anticipated October 2018.

Center/Holly Street Water Tank Painting

- Bids received were over budgeted amount due to lead paint issue;
- Staff is coordinating having a lead paint evaluation performed;
- Project anticipated advertising in October 2018.

SJAFB Sewer Outfall Improvements

- Staff is preparing design plans and bid documents to replace the sewer line from SJAFB to the Stoney Creek Sewer Outfall;
- The design process is 30% complete;
- Anticipated bid advertisement is November 2018.

Glenwood Trail Storm Drain Replacement Project

- Contract is 5% complete;
- Contract completion date is December 24, 2018;
- A $285,000 Golden Leaf Foundation Grant provides funding for this project.

2018 Street Improvement Project

- Field survey work is complete and the design phase is in progress for this paving project pertaining to Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 90% complete;
- The City Attorney is coordinating the acquisition of the required additional right of way.

2018 Street Resurfacing

- Turner Asphalt submitted the low bid of $2,627,358.15 at the bid opening held on August 21, 2018;
- Staff will submit recommendation for contract award at the September 4th Council meeting.

Beech Street Sanitary Sewer Improvements

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project (CWSRF).

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPS have been constructed to date;
- All BMP inspections have been completed through the month August 2018.

Goldsboro Fire Department
Monthly Report – August 2018

Report Prepared By: *Joseph Dixon* JD/CL

Fire Prevention and Outreach

- 8/1, 8/8, 8/15 – Community Outreach – Summer Splash Days – The Grand at Day Point Apartments
- 8/1, 8/8, 8/15 – Community Outreach – Summer Splash Days – Lincoln Homes
- 8/1, 8/15 – Community Service - Car Seat Safety Check
- 8/3, 8/10, 8/17 – Community Outreach – Summer Splash Days – Fairview Homes
- 8/4 - Public Education - School Supply Drive - CS Brown Lodge
- 8/4 – Public Education – Kid's Fest – AMF Boulevard Lanes
- 8/7 – Public Education – National Night Out – Herman Park Center
- 8/7, 8/14 – Community Outreach – Summer Splash Days – West Haven Apartments
- 8/9 – Public Education – Back to School Event – Fairview Park
- 8/9, 8/16 – Community Outreach – Sprinkler Fun Days – Cornerstone Commons
- 8/9, 8/23 – Community Outreach – Center Street Jam – John Street
- 8/16 – Public Education – Goldsboro Housing Authority - Hinson Street
- 8/18 – Public Education – Fire Truck Display – Masonic Lodge
- 8/20 – Public Education – 2nd Annual Homeschool Fair – The Lord's Table
- 8/23 – Public Education – Back to School Event – Lincoln Homes
- 8/24, 8/25, 8/26 – Community Outreach – Fill the Boot Fundraiser – Walmart Supercenter
- 8/25 – Public Education – Community Event – New St. John AME Church
- 8/25 – Public Education – Community Fun Day – H.V. Brown Park
- 8/28 – Public Education – Engine 3

Working Structure Fires

- 8/3 – 600 E Pine St.
- 8/16 – 1005 Harris St. Apt. 5

Working Vehicle Fires

- 8/1 – E Ash St. & N Slocumb St.
- 8/7 – 2802 E Ash St.
- 8/23 - Royall Ave. & N Spence Ave.

2018	Jan.	Feb.	Mar.	Apr.	May	Jun.	July	Aug.	Sept.	Oct.	Nov.	Dec.	Avg.
Total Incidents:	234	165	196	197	208	182	195	229					201
Structure Fires:	3	6	2	2	6	2	1	2					3
EMS Calls:	63	52	63	68	89	69	71	87					70
Vehicle Accidents:	49	22	39	27	38	34	38	31					35
Fire Alarms:	49	34	44	35	38	38	47	59					43
Other:	70	51	48	65	51	39	38	50					52
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228					2465
Safety Car Seat Checks:	2	10	10	9	10	4	3	8					7
Inspections:	52	67	68	95	102	106	99	142					91
2017	**Jan.**	**Feb.**	**Mar.**	**Apr.**	**May**	**Jun.**	**Jul.**	**Aug.**	**Sept.**	**Oct.**	**Nov.**	**Dec.**	**Avg.**
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	204	212
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4	7	4
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52	79	81
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38	40	36
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36	32	41
Other:	67	53	43	49	58	42	46	39	47	47	62	46	50
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2	6	12
Inspections:	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

GOLDSBORO PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT –August 2018
Prepared by: *W. Scott Barnard* SB/FLB/JS

Goldsboro Parks & Recreation Summer Camps had OVER 650 youth participants. Recreation Soccer games brought in OVER 4000 guest/participants to the Bryan Sports Complex. USSSA Adult Softball Tournament included 1500 guests.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MONTHLY AVG
Herman Park and W A Foster Centers													
Program Revenue	$3,906	$3,821	$2,091	$3,153	$2,899	$12,306	$18,807	$8,450	$	$	$	$	$6929
Rental Revenue	$1,610	$1,385	$4,572	$3,927	$2,625	$2,647	$3,660	$4,660	$	$	$	$	$3136
Facility Usage	11,813	10,235	11,470	13,633	10,862	10,576	9,700	9,415					10,963
Specialized Rec. and Senior Citizens, Pools													
Program Revenue	$191	$264	$311	$231	$850	$10,281	$6,354	$3,621	$	$	$	$	$2,763
Facility Usage	5,890	2,220	1,616	3,107	3,662	6,369	4,840	2,689					3,799
Athletics and Field Picnic Shelters, MSCX													
Program Revenue	$1,500	$2,430	$1,560	$195	$920	$3,880	$2,197	$2,960	$	$	$	$	$1,955
Field/Shelter Rental	$0	$60	$0	$1,165	$1,250	$1,480	$1,120	$,1310	$	$	$	$	$798
Facility Usage	3,459	9,382	3,605	5,315	9,725	4,867	7,890	9100					6,668
Golf Course													
Revenues	$44,090	$30,092	$30,483	$64,936	$38,070	$47,941	$58,197	$36,486.74	$	$	$	$	$43,787
Expenditures	$44,811	$60,293	$49,545	$56,766	$103,701	$56,726	$61,129	$74,147.76	$	$	$	$	$63,390
Special Events													
Sponsorships	$1,500	$0	$	$200	$225	$200	$1,012	$0			$	$	$448
Attendance	0	0	2,000	215	50	215	315	160					369
TOTAL REVENUE	$51,297	$38,052	$39,017	$73,607	$46,614	$78,535	$91,347	$57,487.74	$	$	$	$	$59,495
TOTAL REVENUE FOR THE YEAR													**$475,957**

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MONTHLY AVG
Herman Park and W A Foster Centers													
Program Revenue	$2,637	$5,031	$4,024	$3,176	$2,086	$9,770	$18,262	$8,288	$965	$761	$170	$533	$4,642
Rental Revenue	$975	$2,130	$2,425	$2,250	$2,354	$4,434	$5,967	$5,430	$6,015	$2,557	$1,695	$2,760	$3,250
Facility Usage	6,330	7,936	7,199	7,708	6,288	10,697	14,452	14,299	7,340	10,695	8,750	9,396	9,258
Specialized Rec. and Senior Citizens													
Program Revenue	$404	$269	$258	$250	$147	$96	$122	$129	$262	$383	$340	$370	$253
Facility Usage	1,769	2,591	2,565	2,740	2,682	2,702	1,423	2,445	1,990	2,755	2,076	1,451	2,266
Athletics and Field Picnic Shelters													
Program Revenue	$180	$1,530	$2,784	$2,280	$2,160	$2,730	$1,030	$2,775	$3,100	$1,400	$3,720	$975	$2,056
Field/Shelter Rental	$0	$60	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5
Facility Usage	1,848	1,781	1,822	2,132	3,819	1,002	1,038	804	1,210	5,410	920	1,314	1,925
Golf Course													
Revenues	$44,831	$37,874	$41,477	$47,999	$58,863	$69,605	$73,635	$44,073	$46,465	$51,594	$33,363	$17,080	$47,239
Expenditures	$50,936	$44,370	$21,259	$6,435	$71,935	$50,891	$75,399	$60,365	$66,122	$56,740	$42,567	$54,415	$50,120
Special Events													
Sponsorships	$0	$0	$1,200	$0	$0	$0	$0	$0	$26,400	0	$175	$0	$2,315
Attendance	0	0	150	350	11	400	745	400	13,225	1,700	35	25	1,420
TOTAL REVENUE	$49,027	$46,894	$50,968	$55,955	$65,610	$86,935	$99,016	$60,695	$56,810	$56,695	$39,288	$21,718	
TOTAL REVENUE FOR THE YEAR													$689,611

RESOLUTION NO. 2018-59

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ROBERT T. SMITH AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 28 YEARS

WHEREAS, Robert (R.T.) Smith retires on October 1, 2018 as an Assistant Training Specialist with the Goldsboro Police Department of the City of Goldsboro with more than 28 years of service; and

WHEREAS, R.T. began his career on August 15, 1990 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, on December 10, 1997, R.T. was promoted to Evidence Technician with the Goldsboro Police Department; and

WHEREAS, on July 1, 2005, R.T.'s position was reclassified as a Crime Scene Specialist with the Goldsboro Police Department; and

WHEREAS, on October 29, 2014, R.T. was transferred into the position of Assistant Training Specialist with the Goldsboro Police Department where he has served until his retirement; and

WHEREAS, R.T. has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to R.T. Smith their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to R.T. for the dedicated service rendered during his tenure with the City of Goldsboro.

2. We offer R.T. our very best wishes for success, happiness, prosperity and good health in his future endeavors.

3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 1st day of October, 2018.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

P

City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-59

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ROBERT T. SMITH AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 28 YEARS

WHEREAS, Robert (R.T.) Smith retires on October 1, 2018 as an Assistant Training Specialist with the Goldsboro Police Department of the City of Goldsboro with more than 28 years of service; and

WHEREAS, R.T. began his career on August 15, 1990 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, on December 10, 1997, R.T. was promoted to Evidence Technician with the Goldsboro Police Department; and

WHEREAS, on July 1, 2005, R.T.'s position was reclassified as a Crime Scene Specialist with the Goldsboro Police Department; and

WHEREAS, on October 29, 2014, R.T. was transferred into the position of Assistant Training Specialist with the Goldsboro Police Department where he has served until his retirement; and

WHEREAS, R.T. has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to R.T. Smith their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to R.T. for the dedicated service rendered during his tenure with the City of Goldsboro.

2. We offer R.T. our very best wishes for success, happiness, prosperity and good health in his future endeavors.

3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 1st day of October, 2018.

Chuck Allen
Mayor

RESOLUTION NO. 2018-60

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY EARL MCINTYRE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS

WHEREAS, Earl McIntyre retires on October 1, 2018 as a Police Officer in the Goldsboro Police Department of the City of Goldsboro with more than 13 years of service; and

WHEREAS, Earl began his career on December 29, 2004 as a Police Officer with the Goldsboro Police Department where he has served until his retirement; and

WHEREAS, Earl has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Earl McIntyre their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Earl for the dedicated service rendered during his tenure with the City of Goldsboro.

2. We offer Earl our very best wishes for success, happiness, prosperity and good health in his future endeavors.

3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 1st day of October, 2018.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

City of Goldsboro
P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-60

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY EARL MCINTYRE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS

WHEREAS, Earl McIntyre retires on October 1, 2018 as a Police Officer in the Goldsboro Police Department of the City of Goldsboro with more than 13 years of service; and

WHEREAS, Earl began his career on December 29, 2004 as a Police Officer with the Goldsboro Police Department where he has served until his retirement; and

WHEREAS, Earl has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Earl McIntyre their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Earl for the dedicated service rendered during his tenure with the City of Goldsboro.

2. We offer Earl our very best wishes for success, happiness, prosperity and good health in his future endeavors.

3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 1st day of October, 2018.

Chuck Allen
Mayor