

UPDATED AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
SEPTEMBER 21, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION—5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Cemetery Update (Public Works)
 - Elmwood Expansion
 - Willowdale Property Cleanup
 - b. Sanitation Update (Public Works)
 - c. Parks and Recreation Staffing (Parks and Recreation)
 - d. Historic District Design Guidelines for Sidewalk & Outdoor Dining and Signs, Awning & Canopies (Planning)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**

A. Minutes of the Work Session and Regular Meeting of August 17, 2015
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
 - B. Dyslexia Awareness Proclamation (Chasity and Mabry Phillips)
 - C. Herman Drake Award Presentation (Public Works and APWA)
 - D. Wayne Food Initiative Update (Cheryl Alston)
 - E. Wayne County Citizens for Better Schools (Charles Wright)
 - F. Police Department Update (Police)
- VII. PUBLIC HEARINGS**
 - G. CU-7-15 E Park, LLC – Northeast corner of North Madison Avenue and East Beech Street (Planning)
 - H. CU-8-15 C. C. Wilkins – North side of US Highway 70 East between Ash Street Extension and Millers Chapel Road (Planning)
 - I. CU-9-15 Evelyn Hernandez – West side of US 117 South between Old Waynesborough Road and Carver Boulevard (Planning)

PLANNING COMMISSION EXCUSED

 - J. To allow citizens the opportunity to comment on the City of Goldsboro's draft of the Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds (Planning)
- VIII. CONSENT AGENDA ITEMS**
 - K. Request implement a pushback fee for refuse and recycling bins (Public Works)
 - L. Additional Vehicle for the FY 2015-16 Installment Financing, Reimbursement Resolution and Budget Amendment for the purchase of the Garbage Packer (Finance)
 - M. Approve Resolution accepting the State Revolving Fund Loan along with the Assurances and authorizing the City Manager to sign the loan documents (Finance)
 - N. 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) (Finance)
 - O. Budget Amendment – Local Share for the Goldsboro-Wayne Transportation Authority Urban Bus Purchases (Finance)
 - P. Governors Crime Commission Award and Budget Amendment (Finance)
 - Q. The Pat Best Track at Dillard School (City Manager)
 - R. Eat in the Street—Temporary Street Closing (Police)
 - S. United Way of Wayne County – 25th Annual Taste of Wayne Event – Temporary Street Closing Request (Police)
 - T. Monthly Departmental Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION

X. CITY MANAGER'S REPORT

XI. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS
U. Resolution expressing appreciation for services rendered by Frank T. Whitfield as an employee of the City of Goldsboro for more than 34 Years

XIII. CLOSED SESSION

XIV. ADJOURN



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION

DYSLEXIA AWARENESS MONTH

WHEREAS, dyslexia is a language-based learning disability, that affects approximately one in five people, regardless of race, gender, age, or socioeconomic status; and

WHEREAS, neurological in origin, dyslexia affects the way the brain processes information, and is characterized by difficulties with reading, writing and spelling despite normal intelligence; and

WHEREAS, those with dyslexia benefit greatly from specialized assistance from highly trained teachers, multi-sensory learning programs and individualized instruction; and

WHEREAS, early identification, alternative instruction and extra support from friends, family and teachers can contribute to the success dyslexic students enjoy in the classroom, in life and, later on, in employment.

NOW, THEREFORE, I, Alfonzo King, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim October, 2015 as

DYSLEXIA AWARENESS MONTH

in Goldsboro, North Carolina and urge our citizens to support the efforts to raise awareness of Dyslexia.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Goldsboro, North Carolina, to be affixed this 21st day of September, 2015.




Alfonzo King, Mayor

CITY OF GOLDSBORO

AGENDA MEMORANDUM

SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-7-15 E Park, LLC – Northeast corner of North Madison Avenue and East Beech Street.

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a funeral home with crematory establishment within the Neighborhood Business zoning district.

Frontage: 150 ft. (Beech Street)
280 ft. (Madison Avenue)
Area: 42,004 sq. ft., or 0.96 acres
Zoning: Neighborhood Business (NB)

The applicant had proposed to up-fit the existing 4,500 sq. ft. tenant spaces (600 & 602) previously occupied by Goldsboro-Wayne Transportation Authority (Gateway) offices.

DISCUSSION: The applicant has indicated the operator who wanted to utilize the property for a funeral home/crematory no longer wishes to proceed with this location. The applicant has requested the Conditional Use Permit request be withdrawn. Because the matter was advertised and posted and adjacent owners notified, the public hearing must be held.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on October 5, 2015. However, staff recommends that, if no objections are expressed at the public hearing, Council allow withdrawal of the request.

Date: 9-16-2015
Planning DirectorDate: 9-17-15
City Manager

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW A FUNERAL HOME WITH CREMATORY ESTABLISHMENT
WITHIN THE NEIGHBORHOOD BUSINESS ZONING DISTRICT.

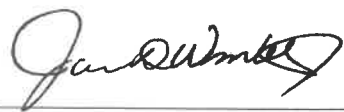
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, September 21, 2015, at 7:00 p. m., in the Council Chambers, City Hall, 214 North Center Street, Goldsboro, North Carolina, to consider the issuance of a Conditional Use Permit to allow a funeral home with crematory establishment within the Neighborhood Business zoning district.

CU-7-15 E Park, LLC – Northeast corner of North Madison Avenue and East Beech Street

The property is located on the northeast corner of North Madison Avenue and East Beech Street. The Wayne County Tax Identification No. is 3509-75-4806. The property has a frontage of 150 ft. on East Beech Street, a frontage of 280.03 ft. on North Madison Avenue and a total area of approximately 42,004.5 sq. ft., or 0.96 acres.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, Jr., City Attorney

PUBLISH: September 3, 2015
 September 10, 2015

CU - 7 - 2015

E Park, LLC

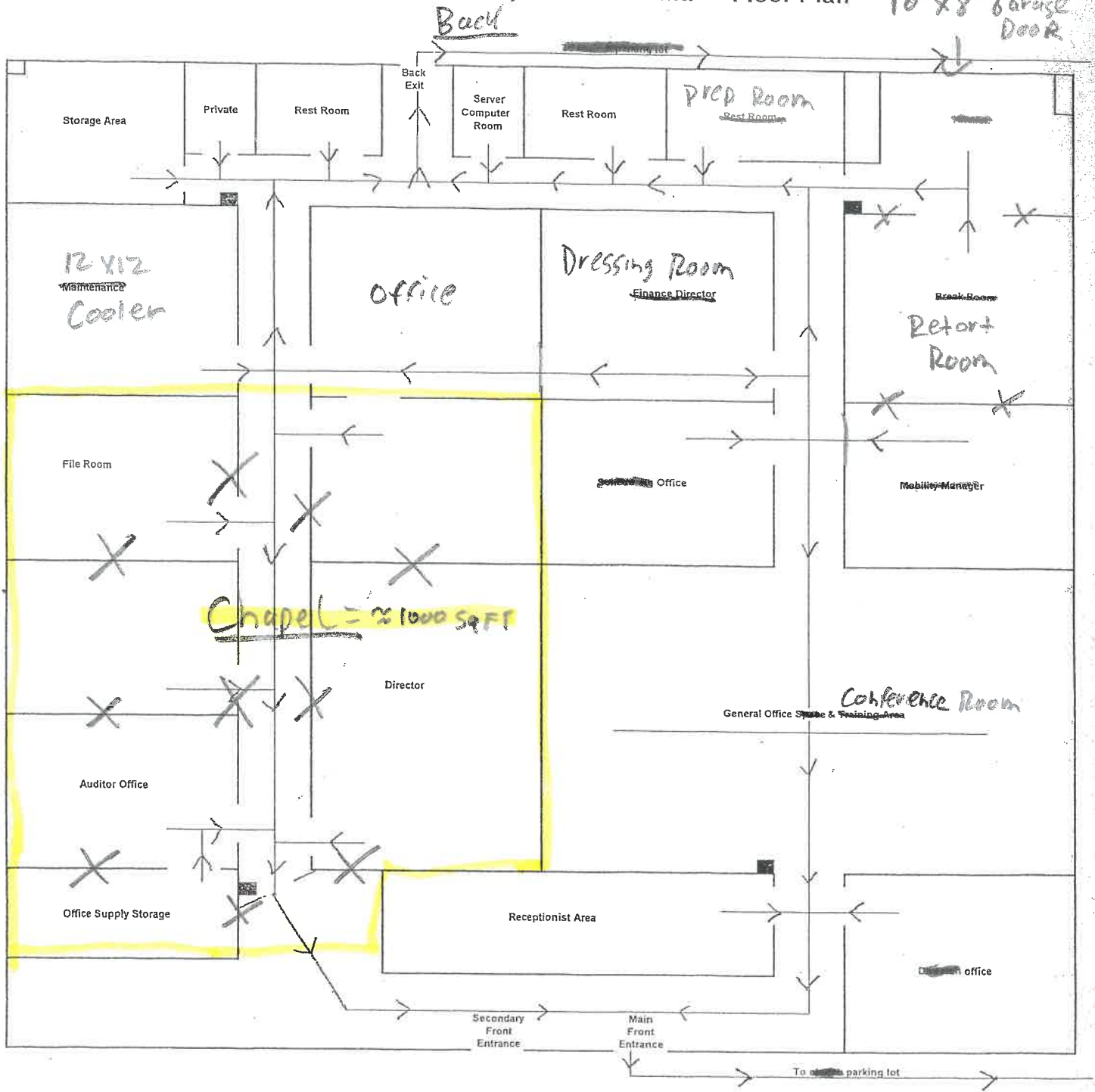


CU - 7 - 2015 E Park, LLC



600/602 North Madison Avenue, Goldsboro, North Carolina --- Floor Plan

10' x 8' Garage Door



X = Remove wall

600 & 620 N. Madison Avenue

CITY OF GOLDSBORO

AGENDA MEMORANDUM

SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-8-15 C. C. Wilkins – North side of US Highway 70 East
between Ash Street Extension and Millers Chapel Road

BACKGROUND: The applicant requests a Conditional Use Permit to allow a
body shop and automobile repair facility within the Airport-
Business zoning district.

Frontage: 289.47 ft.
Depth: 100 ft. (average)
Area: 28,947 sq. ft., or 0.66 acres
Zoning: Airport Business

The property is located within the 75-79 decibel noise overlay
and the Accident Potential Zone associated with Seymour
Johnson Air Force Base.

The site was previously utilized as a towing and storage
business.

DISCUSSION: There are two buildings on the property which contains two
lots in the same ownership. The western building contains
492 sq. ft. and is currently utilized as a tattoo business. The
easternmost building contains 2,846 sq. ft. and is proposed
for use as the body shop and auto repair facility. A fenced-in
area to the east would be utilized for storage.

The request was forwarded to officials at Seymour Johnson
for their analysis. Although the request would be considered
compatible based on height and noise reduction measures,
the Floor Area Ratio (FAR) which is the building size in
relation to the lot size is not compatible. Based on that
information, the land area designated for the proposed body
shop and auto repair facility would have to be increased in
order to meet the FAR requirements and be considered
compatible with the AICUZ Study.

The applicant owns land to the rear of the subject property
and is willing to designate the amount necessary in order to

meet the FAR ratio. This was done previously by this same applicant in conjunction with a request for a dog grooming/pet boarding operation approved by the Council in 2014.

In order to meet the FAR ratio, the applicant will be required to add approximately 10,000 sq. ft. of land area to the subject property by providing a survey which indicates this additional area.

A site plan will have to be prepared showing this additional land area along with a number of required modifications as follows:

1. Modification to allow existing parking and storage areas to remain unpaved;
2. Modification of Type A buffer along the eastern and western property lines;
3. Modification to allow existing plant material at the rear to serve as the rear yard buffer.
4. Modification of interconnectivity to the east, however an easement will be designated to provide a future connection.

Once a final site plan is prepared, it will be forwarded to SJAFB officials to insure compatibility with their mission.

The applicant will install required plant material at the front of the site including four street trees.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on October 5, 2015.

Date:

9-16-2015


Planning Director

Date:

9-17-15


City Manager

ssj

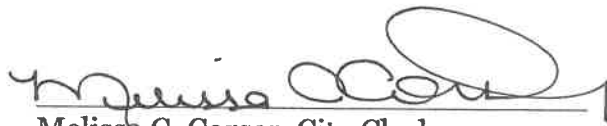
NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW A BODY SHOP AND AUTOMOBILE REPAIR FACILITY
WITHIN THE AIRPORT-BUSINESS ZONING DISTRICT

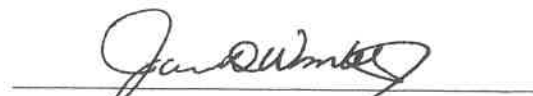
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, September 21, 2015, at 7:00 p. m., in the Council Chambers, City Hall, 214 North Center Street, Goldsboro, North Carolina, to consider the issuance of a Conditional Use Permit to allow a body shop and automobile repair facility within the Airport-Business zoning district.

CU-8-15 C. C. Wilkins – North side of US Highway 70 East between Ash Street Extension and Millers Chapel Road

The property is located on the north side of US Highway 70 East between Ash Street Extension and Millers Chapel Road. The Wayne County Tax Identification Nos. are 3528-14-6225 and 7108. The property has a frontage of 289.47 ft. an average depth of approximately 100 ft., and a total area of approximately 28,947 sq. ft., or 0.66 acres.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

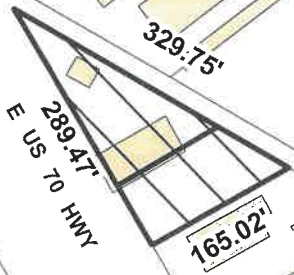

Melissa C. Corser, City Clerk


James D. Womble, Jr., City Attorney

PUBLISH: September 3, 2015
September 10, 2015

CU - 8 - 2015

C. C. Wilkins



200 100 0 200 Feet



CU - 8 - 2015
C. C. Wilkins



200 100 0 200 Feet



CITY OF GOLDSBORO

AGENDA MEMORANDUM

SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-9-15 Evelyn Hernandez – West side of US 117 South
between Old Waynesborough Road and Carver Boulevard.

BACKGROUND: The applicant requests a Conditional Use Permit to allow the
operation of a place of entertainment with ABC permits
(event center for rentals).

Frontage: 120 ft.
Depth: 492 ft.
Area: 59,093 sq. ft., or 1.36 acres
Zoning: General Business (GB)

The applicant has proposed to up-fit the existing 8,000 sq. ft.
metal and brick one-story building for the event center. The
building was previously occupied as retail sales for plumbing
supplies.

DISCUSSION: The applicant has submitted a preliminary floor plan
showing 6,356 sq. ft. of assembly/event area and the
remaining 1,644 sq. ft. would contain an office, restrooms,
bar area and prep/storage area. The applicant is also
proposing to use the office space seasonally for her tax
preparation business however has indicated the office would
be closed during a scheduled event.

Hours of Operation: Event Center
Friday/Saturday 12pm-1am
Sunday 10am-11pm

Tax Office – Seasonal
January – April
Monday – Friday 9am-8pm
Saturday/Sunday 9am-6pm

The City's Unified Development Ordinance sets forth specific
criteria for approval of a Conditional Use Permit for a place
of entertainment with ABC permits.

Within the General Business District, a place of entertainment with ABC permits can be no closer than 200 ft. from residentially zoned or developed property, a church or a school. Because there is a four-lane highway in front of the site, the only 200 ft. separation that would apply would relate to the sides and rear of the proposed establishment. The subject site is adjacent to vacant residentially zoned property to the west (rear). A modification of the 200 ft. separation requirement to zero ft. will be necessary.

Based on the amount of assembly/event area, the proposed use requires 199 parking spaces. Existing paved parking is located within the front and rear of the property allowing for approximately 60 existing spaces. The property can accommodate approximately 40 parking spaces behind the existing paved area at the rear of the building. The applicant requests a modification of the number of spaces required from 199 to 100 and a modification of the paving requirement for the additional 40 unpaved spaces for a one-year period.

Access to the site is provided through one curb cut off of US 117 with a driveway which extends along the northern side of the building to the rear parking area.

A Type A, 5 foot landscape buffer is required along all exterior property lines. Existing vegetation meets the requirements along the rear of the property however the applicant will install landscape material in open areas along the northern and southern property lines but has requested a modification of the landscape requirement along the portions of those property lines where existing conditions prevent the installation of landscape material. The existing building was placed immediately on the southern property line and there would not be sufficient space to provide landscaping adjacent to the driveway along the northern side of the building.

Street trees and a vehicular surface buffer are required for the frontage of the property along US 117 South and will be subject to NCDOT approval for planting in the right-of-way.

In addition, a modification of the side yard setback requirement for the existing building would be required from 15 ft. to 0 ft. for the side yard along the southern property line.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on October 5, 2015.

Date: 9-16-2015


Planning Director

Date: 9-17-15


City Manager

ssj

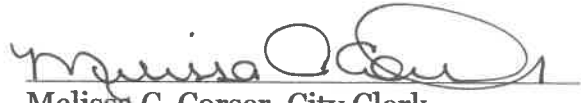
NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF A
PLACE OF ENTERTAINMENT WITH ABC PERMITS
(EVENT CENTER FOR RENTALS)

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, September 21, 2015, at 7:00 p. m., in the Council Chambers, City Hall, to consider the issuance of a Conditional Use Permit to allow the operation of a Place of Entertainment with ABC Permits (event center for rentals).

CU-9-15 Evelyn Hernandez – West side of US 117 South between Old Waynesborough Road and Carver Boulevard

The property is located on the west side of US Highway 117 South between Old Waynesborough Road and Carver Boulevard. The Wayne County Tax Identification No. is 2599-41-2339. The property has a frontage of 120 ft., an average depth of approximately 492.44 ft., and a total area of approximately 59,092.8 sq. ft., or 1.36 acres.

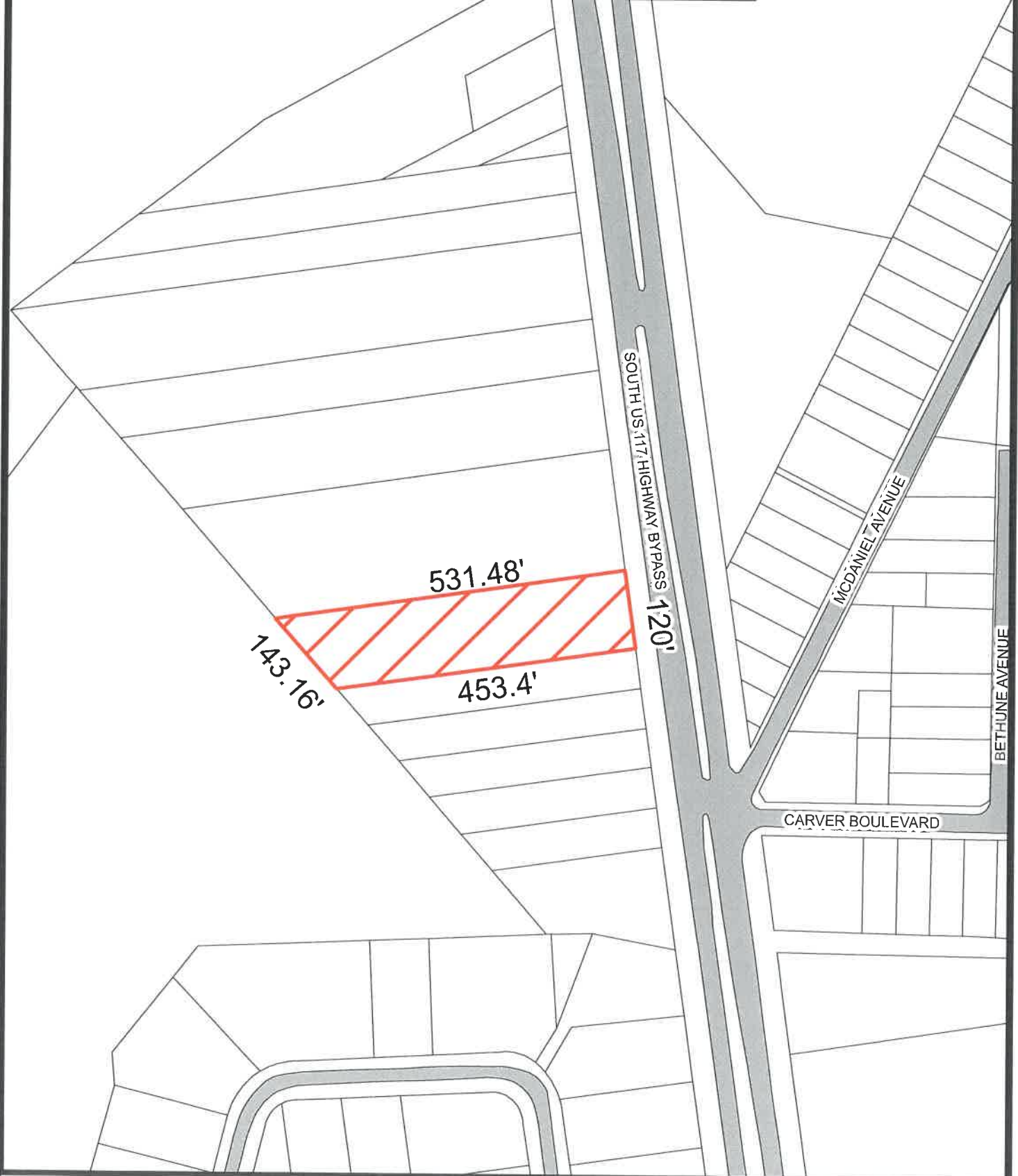
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: September 3, 2015
September 10, 2015

CU-9-15
EVELYN HERNANDEZ



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



TRP



CU-9-15 EVELYN HERNANDEZ



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200 100 0 200 Feet

TRP



EVENT CENTER: 917 US HWY 117 BYP S., GOLDSBORO, NC

100'

Assembly / Event Area
6,356 sq. ft.

BAR

180 sq. ft.

12'

15'

PREP AREA

306 sq. ft.

18'

17'

BATHROOM

195 sq. ft.

13'

15'

BATHROOM

195 sq. ft.

15'

13'

OFFICE

768 sq. ft.

32'

24'

Door

Door

Door

Door

FRONT OF BUILDING

80'

CITY OF GOLDSBORO

AGENDA MEMORANDUM

SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING

To allow citizens the opportunity to comment on the City of Goldsboro's draft of the Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds.

BACKGROUND: On July 1, 2014, the City of Goldsboro received \$325,648 in CDBG funds and \$159,653 in HOME funds from the Department of Housing and Urban Development (HUD) for fiscal year 2014-2015 to administer its Community Development Programs.

The CAPER provides an opportunity for the City to assess its annual performance and to discuss what actions or changes it should take as a result of its performance. In addition, it is designed to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2014 through June 30, 2015.

To comply with program guidelines, the City must meet the following citizen participation requirements:

1. Make the CAPER available to the public for examination and comment for a period of not less than 15 days prior to submission.
2. Provide a description of the process it undertook to ensure the public had an opportunity to review and comment on the CAPER.
3. Provide a summary of public comments received as a result of the citizen participation process.

DISCUSSION: The primary objective of the Community Development Program is the development of viable urban communities and expanding economic opportunities, principally for persons of low and moderate-income.

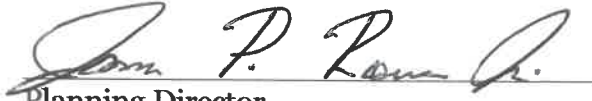
A draft of the CAPER has been prepared and was available for review from September 4, 2015 to September 21, 2015. A copy of the report was placed at public access sites such as the City of Goldsboro Planning Department, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the Community Development and Community Affairs Offices, City Hall, 214 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; and on the City's website at www.goldsboronc.gov.

Notice of this public meeting was advertised in the Goldsboro News Argus on August 18, 2015.

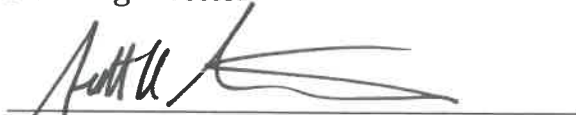
RECOMMENDATION: By motion, after the public hearing:

1. Direct the staff to incorporate any comments at the public hearing into the City's CAPER; and
2. Authorize the staff to submit any needs identified or comments received to the Department of Housing and Urban Development (HUD) after the required comment period has ended.

Date: 9-16-2015


Planning Director

Date: 7-17-15


City Manager

SSC

Item K

City of Goldsboro
Agenda Memorandum
September 21, 2015 Council Meeting

SUBJECT: Request implement a pushback fee for refuse and recycling bins.

BACKGROUND: The Code of Ordinances was changed by City Council on February 2, 2015 to implement a pushback fee for both recycling and/or refuse bins that were left out at the curb longer than 24 hours after service. The ordinance requires the rates to be set by City Council by resolution.

DISCUSSION: During the presentation of the proposed ordinance changes by Public Works staff, council was informed that this change would not be actively enforced but rather would be enforced on a request basis. Code Enforcement has been handling the majority of the calls in this regards and we have not set a fee for the service as ordinance requires. Staff requests that the City Council adopt a \$4.00 fee for each time this service is rendered. The fee would remain at \$4.00 whether there is one or multiple bins that has been left out at a residence longer than 24 hours after regular sanitation service is rendered.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution instituting a pushback fee for recycling and refuse bins at a rate of \$4.00 per service.

Date: _____

Jose F. Martinez III, Public Works Director

Date: 9-17-15



Scott Stevens, City Manager

RESOLUTION NO. 2015-73

RESOLUTION ESTABLISHING CERTAIN FEES FOR SANITATION BIN PUSHBACK SERVICES FOR THE PUBLIC WORKS DEPARTMENT OF THE CITY OF GOLDSBORO

WHEREAS, the Code of Ordinances, section 50.01(B), establishes authority to establish a pushback fee for refuse and recycling containers that are left on the street for over 24 hours after service; and

WHEREAS, the Code of Ordinances requires the pushback fee to be set by City Council by means of a resolution; and

WHEREAS, these fees are designed to ensure that those individuals benefiting from these services pay for the cost of providing these services; and

WHEREAS, the charges for these fees can be legally established by resolution which is easier and simpler to modify or change.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the following fees be adopted:

1. The pushback services fee shall be charged per site visit at the rate of \$4.00 per visit. Service of both recycling and refuse bins at the same site will be billed one \$4.00 charge.
2. This Resolution shall be in full force and effect from and after this the 21st day of September, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Additional Vehicle for the FY 2015-16 Installment Financing, Reimbursement Resolution and Budget Amendment for the purchase of the Garbage Packer

BACKGROUND: On July 16, 2015, the City of Goldsboro's 2007 Garbage Packer was damaged by fire. The appraiser's report estimates that the damages to be over \$70,600. The vehicle's actual cash value was calculated to be \$91,633, so the insurance adjuster determined that the vehicle was a total loss. With the City's deductible at \$10,000, a check will be issued in the amount of \$81,633 to the City.

DISCUSSION: Since this truck was the front line service vehicle, it is suggested that we replace with a 2016 Front End Garbage Loader. The HGAC contract cost for the loader is \$152,736 and the 40 yard mounted body is \$87,084, which totals \$239,820. At the July 27, 2015, the City Council approved for several vehicles to be purchased through installment financing totaling \$900,000. It is recommended that the purchase of this vehicle be added to the installment financing scheduled for January 2016.

Since the equipment will be necessary before financing can be finalized, a reimbursement resolution is needed in the amount of not to exceed \$242,000.

RECOMMENDATION: It is recommended that Council, by motion:

1. Authorize the Finance Director to move forward with the purchase of the 2016 Garbage Loader.
2. Adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the garbage loader in the amount not to exceed \$242,000.
3. Adopt the attached budget ordinance amending the FY 2015-16 budget for the purchase of the garbage loader.

Date: _____

Kaye Scott, Finance Director

Date: 9-23-15



Scott Stevens, City Manager

RESOLUTION NO. 2015- 74

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE PURCHASE OF A GARBAGE LOADER

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for vehicle purchases; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of a garbage loader in the amount of \$242,000.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$242,000.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 21st day of September, 2015.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

ORDINANCE NO. 2015-36

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro had a front line service garbage loader destroyed by fire; and

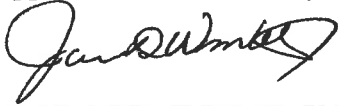
WHEREAS, the cost to replace this garbage loader is approximately \$242,000; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2014-15, the City of Goldsboro needs to appropriate the revenues and expenditures in the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-2016 be amended by:

1. Increasing the revenue line item entitled "Loan Proceeds for Capital Lease" (11-0005-8206) in the amount of \$242,000.
2. Establishing the line item entitled "Garbage Packer" (11-4143-5402) in the Sanitation Department's budget of the General Fund in the amount of \$242,000.
3. This Ordinance shall be in full force and effect from and after the 21st day of September 2015.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Approve Resolution accepting the State Revolving Fund Loan along with the Assurances and authorizing the City Manager to sign the loan documents

BACKGROUND: The City of Goldsboro has recognized the need for repairs and upgrade of its infrastructure. The City Council authorized staff to move forward with an application to request financing for the Stoney Creek Sanitary Sewer Outfall Rehabilitation Project.

DISCUSSION: In August 2015, we received notification from the North Carolina Department of Environment and Natural Resources that financing has been approved from the Clean Water State Revolving Fund in the amount of \$3,521,438 at an interest rate of 1.88% over 20 years. Also, the City Manager is directed to furnish all necessary information and assurances needed to execute the loan closing.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution accepting the State Revolving Loan and authorizing the City Manager to sign the loan documents.

Date: 9-15-15 Kaye Scott
Kaye Scott, Director of Finance

Date: 9-17-15 Scott Stevens
Scott Stevens, City Manager

RESOLUTION NO. 2015- 75

RESOLUTION BY MAYOR AND CITY COUNCIL OF THE CITY OF
GOLDSBORO

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, water supply systems and water conservation projects; and

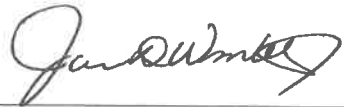
WHEREAS, the North Carolina Department of Environment and Natural Resources has offered a State Revolving Loan in the amount of \$3,521,438 for the construction of the Stoney Creek Sanitary Sewer Outfall Rehabilitation project; and

WHEREAS, the City of Goldsboro intends to construct said project in accordance with the approved plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. That the City of Goldsboro does hereby accept the State Revolving Loan offer of \$3,521,438.
2. That the City of Goldsboro does hereby give assurance to the North Carolina Department of Environment and Natural Resources that all items specified in the loan offer, Section II-Assurances will be adhered to.
3. That Scott Stevens, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application of the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
4. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.
5. This Resolution shall be in full force and effect from and after this the 21st day of September 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Item No. N

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 21, 2015 COUNCIL MEETING

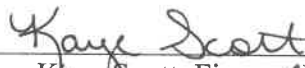
SUBJECT: 2015 Edward Byrne Memorial Justice Assistance Grant (JAG)

BACKGROUND: The Office of Justice Programs promotes collaboration by helping to develop and strengthen law enforcement. The City of Goldsboro applied for the 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program on June 25, 2015. This grant covers the purchase of equipment to improve the Community Police Relations Program and the Wayne County Sheriff's Office's with the purchase of a tactical robot.

DISCUSSION: The City was notified on September 2, 2015 that the grant was approved and grant funds totaling \$39,927 were available. This grant requires that no matching funds be appropriated by the City of Goldsboro. To comply with the program guidelines, the City agrees to administer these funds and share equally these funds with the Wayne County Sheriff's Department. Each agency will receive \$19,963.50.

RECOMMENDATION: It is recommended that the attached resolution be adopted authorizing the Goldsboro Police Department to accept this grant.

Date: 9-15-15



Kaye Scott, Finance Director

Date: 9-17-15



Scott Stevens, City Manager

RESOLUTION NO. 2015- 76

A RESOLUTION AUTHORIZING THE GOLDSBORO POLICE DEPARTMENT TO
ACCEPT FUNDS FOR THE 2015 EDWARD BYRNE MEMORIAL JUSTICE
ASSISTANCE GRANT

WHEREAS, the City of Goldsboro submitted an application to the Office of Justice to purchase equipment to improve the Community Police Relations Program and the purchase of a tactical robot; and

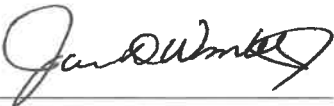
WHEREAS, funds totaling \$39,927 has been approved and the City of Goldsboro has no cash match; and

WHEREAS, to comply with the program guidelines, the City is required to share these funds with the Wayne County Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Goldsboro Police Department is authorized to accept the funds from the Office of Justice for the 2015 Edward Byrne Memorial Justice Assistance Grant in the amount of \$39,927.
2. This resolution shall be in full force and effect from and after the 21st day of September 2015.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Budget Amendment – Local Share for the Goldsboro-Wayne Transportation Authority Urban Bus Purchases

BACKGROUND: The Goldsboro City Council was briefed by the Gateway Director on the necessity of replacing three (3) urban buses on February 17, 2014. The buses were acquired using Federal Transportation Authority funding with the City's local share of 10% towards the purchase.

DISCUSSION: The Goldsboro-Wayne Transportation Authority ordered these buses in April 2015 but delivery was not until August 2015 at a total cost of \$343,091.64. The City's matching funding is \$34,309.16. Since the City's local match was not budgeted in FY 2015-16, it is necessary for Council to authorize the \$34,309.16.

RECOMMENDATION: By motion adopt the attached budget ordinance appropriating the funds from the Unassigned Fund Balance of the General Fund in the amount of \$34,309.16.

Date: 9-16-15


Kaye Scott, Finance Director

Date: 9-17-15


Scott Stevens, City Manager

ORDINANCE NO. 2015-37

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro was briefed on the purchase of three (3) new urban buses for the Goldsboro-Wayne Transportation Authority; and

WHEREAS, the cost of the buses is \$343,091.64 and the City's local match is \$34,309.16; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2015-16, the City of Goldsboro needs to appropriate \$34,309.16 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-2016 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$34,309.16.
2. Increasing the line item entitled "Goldsboro-Wayne Transportation Authority" (11-7310-9980) in the Special Expense Division's budget of the General Fund in the amount of \$34,309.16.
3. This Ordinance shall be in full force and effect from and after the 21st day of September 2015.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
September 21, 2015 COUNCIL MEETING

SUBJECT: Governor's Crime Commission Award and Budget Amendment

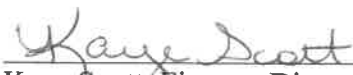
BACKGROUND: The North Carolina Governor's Crime Commission serves as the chief advisory body to the Governor and Secretary of the Department of Public Safety on crime and justice issues. Each year grants are awarded to government, education, and social service agencies to start new and innovative programs to continue efforts to reduce crime. In January 2015, the City of Goldsboro submitted an application to the NC Department of Crime Control and Public Safety – Division of Governor's Crime Commission for funding to assist with the Goldsboro Partners Against Crime (GPAC) Program.

DISCUSSION: The City was notified on August 18, 2015 that the grant was approved for the grant period of July 1, 2015 – June 30, 2017. Grant funds totaling \$20,447.64 are available and the 2nd year's grant funds are being held in reserve. To comply with the program guidelines, the City is required to provide matching funds totaling \$5,111.91, which is a 25% cash match, to be used with the 1st year's grant funds. Since the City's matching share cannot replace existing appropriations, a budget ordinance is required. The 2nd year's matching funds will be allocated in the FY 2016-17 budget.

RECOMMENDATION: It is recommended that Council, by motion:

1. Adopt the attached resolution authorizing the City Manager and Project Manager to accept the Governor's Crime Commission grant.
2. Adopt the attached budget ordinance appropriating the first year's matching allocation in the amount of \$5,111.91.

Date: 9-18-15


Kaye Scott, Finance Director

Date: 9-18-15


Scott Stevens, City Manager

RESOLUTION NO. 2015- 77

A RESOLUTION TO ACCEPT THE NORTH CAROLINA GOVERNOR'S CRIME
COMMISSION GRANT FOR THE GOLDSBORO POLICE DEPARTMENT

WHEREAS, the City of Goldsboro submitted an application to the N.C. Department of Crime Control and Public Safety – Division of Governor's Crime Commission for funding to assist with the Goldsboro Partners Against Crime Program; and

WHEREAS, the City Manager and Program Director for the City of Goldsboro is authorize the sign all necessary documents for this grant award and to comply with all program guidelines; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro is authorizing the City Manager and Program Director to sign all necessary documents associated with the N.C. Department of Crime Control and Public Safety – Division of Governor's Crime Commission grant award in the amount of \$40,895.28.
2. This resolution shall be in full force and effect from and after the 21st day of September 2015.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

ORDINANCE NO. 2015-38

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro submitted an application to the N.C. Department of Crime Control and Public Safety – Division of Governor’s Crime Commission for funding to assist with the Goldsboro Partners Against Crime (GPAC) Program; and

WHEREAS, funds totaling \$20,447.64 are available to be transferred to the City of Goldsboro for the 1st year’s allocation for this grant; and

WHEREAS, to comply with the program guidelines, the City is required to provide matching funds in the amount of \$5,111.91.

WHEREAS, since the funds were not appropriated in the operating budget for FY 2015-16, the City of Goldsboro needs to appropriate \$5,111.91 from the General Fund.

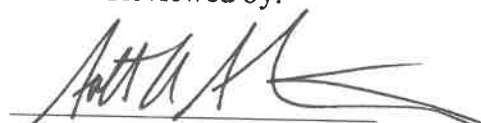
NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-2016 be amended by:

1. Decreasing the Unappropriated Fund Balance of the General Fund in the amount of \$5,111.91 to be used as the 25% match for the N.C. Governor’s Crime Commission Project.
2. Establishing a revenue line item entitled “Governor’s Crime Commission” (11-0004-8702) in the amount of \$15,335.73.
3. Establishing an expenditure line item in the Police Department Budget entitled “N.C. Governor’s Crime Commission Project” (11-6121-9994) in the amount of \$20,447.64.
4. This Ordinance shall be in full force and effect from and after the 21st day of September 2015.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 21, 2015

SUBJECT: The Pat Best Track at Dillard School

BACKGROUND: In August of 1989, the City of Goldsboro signed a 15-year agreement with the Board of Education for cooperative development of a track and soccer field facility at Dillard School.

DISCUSSION: The City received a request to repair the track. A cost estimate of not to exceed \$15,000 has been received to clean grass/debris from cracks and remove grass from the edge of track, fill in/seal the cracks, seal coat the entire track, and then restripe the track.

This project has been discussed with the Community Development Administrator and it has been determined that Community Development Block Grant funds are available for this project.

RECOMMENDATION: If the City Council desires to repair the Dillard School track, it is recommended that Council approve this project and directs staff to allocate Community Development Block Grant funding.

Date: 9-18-15



Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Eat in the Street – Temporary Street Closing

BACKGROUND: An application was received from the Arts Council, requesting permission to serve alcohol and close the street for a fundraising event on October 2, 2015 or a rain-date of October 3, 2015. The request is from 12:00pm to 10:00pm with the event to be held from 6:00pm to 10:00pm (See attached application).

DISCUSSION: The event is scheduled to be held on Walnut Street in front of the arts Council building from the intersection of John/Walnut Streets to the corner of Ormond Avenue. The Police, Fire, Public Works Department and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATIONS: It is recommended that the City Council by motion, grant street closing on Walnut Street in front of the Arts Council building from the intersection of John/Walnut Streets to the corner of Ormond Avenue on October 2, 2015 from 12:00pm to 10:00pm with the event to be held from 6:00pm to 10:00pm in order that the Eat in the Street event may take place, subject to the above conditions, with a rain-date of October 3, 2015.

DATE: 9.17.15



Scott A. Stevens, City Manager



APPLICATION FOR THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

This application is a requirement for consideration as established by
the **Use of City-Owned Property for Special Events Policy** (attached).

Procedure: Applicant should allow at least 30 days for review of application prior to event date.
Follow steps below in chronological order and indicate completion by checking corresponding box.

- 1) Meet with representative from City Planning Department to discuss request and get preliminary approval. ☒

[Signature] 9-2-15
Signature of Planning Department Representative

- 2) Complete Application and Include All Necessary Information. ☒

[Signature]
Applicant Signature

- 3) Submit Application and Supplemental Information to Chief of Police at City of Goldsboro Police Department. ☒

[Signature]
Police Chief/Operational Major Signature

- 4) If event is downtown, Application has been forward to DGDC office. DGDC has reviewed and forwarded comments to City Manager's office. ☒

[Signature]
DGDC Director Signature

DGDC office will scan final application with supporting attachments and email to Police and Planning departments to verify consistency of application content. If verified, DGDC will forward application to City Manager's office for action.

- 5) City Manager's office will contact applicant notifying of approval, denial or conditional approval. **Action Taken:** _____

Applicant: Non-city entities for non-city sanctioned events requesting the use of City-owned property other than the Paramount Theatre or Parks & Recreation facilities for special events must complete the following:

Name:
Sarah Merritt

Address:
1501 Evergreen Avenue

Home Phone #:
919-735-9192

Mobile Phone #:
919-920-5465

Driver's License #:
20943411

State of Issuance:
NC

Detailed Description of Event:
See Attachment

Continued on page 2

Hours of Operations:

Event times: 6pm to 10pm (set up starting at 12pm)

Security Needs & Plan:

We will hire an off-duty police officer

Types of Food/Beverages (specify if alcohol is to be used and container – no glass permitted):

Variety of food - Soft drinks, beer & wine in plastic cups

Other Products to be Sold:

This is a ticketed fundraising event.

Parking & Traffic Plans (*if event will block access via alley, street, or sidewalk to residences or businesses, applicant is required to notify affected parties and provide signatures of parties stating they have been notified. An acceptable signature form is attached for use, if necessary. Form should be attached to application upon submittal.*):

The Arts council of Wayne County is seeking permission to block off Walnut Street in front of it's facility, from the corner of John/Walnut Streets to the corner of Ormond Avenue.

Trash Collection & Recycling Plans:

We will dispose of trash and recycled items.

The following items need to be included as attachments to the application. Application will not be considered until all of this information is provided:

1. Please provide a drawing or site plan showing the city property to be used and indicate location of tables, barricades, portable bathroom facilities, parking, or any other structures to be used on site. ☒
2. A copy general liability insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. ☒
3. A signed copy of the provided Indemnity Statement attached. An acceptable template is attached for use. ☒
4. A copy of all permits and licenses issued by the State/City or County including health and ABC permits; if applicable. ☐

The following requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

1. The event/use is allowed by the underlying zoning district. ☒
Call Planning & Development for verification (919) 580-4333.
2. Hours of the event shall be no earlier than 10:00 am and end no later than 10:00 pm. ☒

3. Security in the form of providing off-duty police officers has been arranged and approved by the City of Goldsboro Police Chief. ☒
4. A deposit of \$50 to ensure a clean site post-event is included with application and applicant understands the property is to be in the same condition post event as prior to and is the responsibility of the applicant. *Please make check payable to: City of Goldsboro* ☒
5. No political or campaign promotions are permitted during the special event. ☒
6. Applicant understands that excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as addressed in the Policy. ☒
7. Tents and other appurtenances meet all North Carolina Fire & Building Code requirements. Call the Inspections Department for verification at (919) 580-4346. ☒
8. All properties within 100 feet of the event property that may be impacted from traffic, noise, parking or other effects have been notified by the applicant by certified or hand-delivered mail detailing the time, place and description of event. A copy of those notified are attached. ☐
9. Applicant has read, in it's entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. ☒

Alcoholic Beverages:

If consumption of alcohol is planned on property for event, the following additional requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

10. Applicant/event coordinator must be a non-profit entity. Proof of this in the form of a federal tax exemption status is provided with application. ☒
11. All necessary ABC permits have been issued by the State and copies are provided with application. ☒
12. Signs shall be posted, visited at all exit points from the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means. ☒
13. A background check of the applicant for the special event and the applicant for the ABC permit, if not the same, has been conducted and a copy is included with application. ☒

CITY OF GOLDSBORO

POLICY REGARDING THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

The City Manager or his or her designee may issue permits for the usage of City-owned property for special events provided such uses comply with the provisions of this Policy. The use of City-owned Recreation and Parks property and the Paramount Theatre is not regulated by this Policy.

1. Filing of Application for Use of City-Owned Property

Any person, firm or organization that proposes to utilize City-owned property for a special event shall prepare and file an application with the City Manager or his or her designee which shall contain the following information.

- a. The name, address and telephone number of the entity desiring to utilize the City-owned property.
- b. A detailed description of the event to be held including hours of operation, security needs and plans to address security issues, types of food, beverages, alcohol or other products to be served or sold, parking and traffic plans and trash collection and recycling plans.
- c. A drawing or site plan showing the City-owned property to be utilized depicting the proposed placement of tables, barricades, portable bathroom facilities, parking or any other structures or uses proposed to be conducted on the property.
- d. Evidence of adequate insurance or other form of security to hold the City and its taxpayers harmless from claims arising out of the operation of the special event as determined by the City Manager in consultation with the City Attorney and insurance carrier.
- e. An indemnity statement, approved by the City Attorney, whereby the event operator agrees to indemnify and hold harmless the city and its officers, agents and employees from any claim arising from the operation of the special event.
- f. A copy of all permits and licenses issued by the State or the City including health and ABC permits, licenses necessary for the conducting of the special event or a copy of the application for the permit if no permit has been issued.
- g. A fee as provided in the City fee schedule to cover the cost of processing and investigating the application and issuing the permit.

2. Issuance of Permit

No permit for the usage of a City-owned property for a special event may be issued unless the application is complete and unless the following requirements are met.

- a. The special event must be allowable by the underlying zoning district.
- b. Hours for the special event shall be no earlier than 10:00 a.m. and end no later than 10:00 p.m.
- c. Security plans, including the provision of providing off-duty police officers must be provided as approved by the City of Goldsboro Police Chief.
- d. Solid waste plans must be provided and approved by the Public Works Department. Solid waste plans shall include provisions for both trash and recyclables. A deposit must be provided and will be forfeited if property is not cleaned to its prior condition.
- e. No political or campaign promotions are permitted during the special event.

- f. No firearms are permitted on City-owned property.
- g. Excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as follows:

1 st Offense:	Warning (Verbal or Written)
2 nd Offense:	Termination of Special Event
- h. Applicant must provide proof of general liability insurance coverage of at least \$1 million.
- i. All tents and other appurtenances to be utilized in conjunction with the special event shall meet all North Carolina Fire and Building Code requirements and obtain necessary permits. Events as required by the North Carolina Fire Code may require the provision of fire watch personnel.
- j. When the usage of City-owned property for a special event could impact adjoining properties from a traffic, noise, parking or other perspective, then it shall be the responsibility of the applicant to notify all affected parties. All properties within 100 ft. of the special event shall be notified by certified or hand-delivered mail in the form of a notice detailing the time, place and description of the event. The applicant shall certify that all parties have been notified on forms provided by the City.
- k. The City Manager may require additional provisions if he or she feels it is in the best interest of the City and its citizens.

3. Alcoholic Beverages on City-Owned Property for Special Events

The City Manager or his or her designee may approve the consumption of alcoholic beverages on public property in accordance with Section 130.03 of the Goldsboro City Code if the all of the following requirements have been satisfactorily addressed and that the granting of a permit is in the City of Goldsboro or the public's best interest.

- a. The event is for a non-profit organization and proof of such has been submitted.
- b. All necessary ABC permits have been issued by the State.
- c. Signs shall be posted, visible at all exit points from the special event that it is unlawful to remove alcoholic beverages in open or unsealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
- d. The applicant or operator of the special event shall not have violated any law, regulation or ordinance relating to the possession, sale, transportation or consumption of intoxicating beverages or controlled substances for the three years preceding the commencement of the special event.

A satisfactory background check of the applicant for the special event shall be performed by the City Police Department prior to issuance of any approvals.

4. Denial of Request for Use of City-Owned Property for Special Events

An application may be denied if it is found that the granting would not be in the City of Goldsboro's or the public's interest. If the City Manager or his or her designee feels that the use of the City-owned property for a special event has been so utilized on an excessive or too frequent basis, the application may be denied. Any applicant denied a permit to utilize City-owned property for a special event shall receive a written statement outlining the grounds on which the denial is based. The applicant may appeal the denial of the application to the City Council within fifteen working days of the written denial and the City Council may take such corrective action as it shall find necessary. The findings and the determination of the City Council shall be final.

5. Permit Revocation

The City Manager or his or her designee may revoke a permit issued pursuant to this section if he or she finds that the applicant or operator of the special event has:

- a. Deliberately misrepresented or provided false information in the permit application;
- b. Violated any provision or City or County Health Department regulation;
- c. Violated any law, regulation or ordinance regarding the possession, sale, transportation or consumption of intoxicating beverages or controlled substances;
- d. Operates the special event in such a manner as to create a public nuisance or to constitute a hazard to the public health, safety or welfare, specifically including failure to keep the City-owned property clean and free of refuse.



NORTH CAROLINA

INDEMNIFICATION AGREEMENT

WAYNE COUNTY

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Arts Council of Wayne Co. from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the City's property.

This the _____ day of _____, 20____,

 (SEAL)
Applicant & Authorized Representative of Event

DOWNTOWN STREET CLOSING

Regulations and Procedures

The following Street Closing Regulations and Procedures document applies to any street closing requests made by a non-city related entity/function to be held within the Municipal Service District Area (map below) located in Downtown Goldsboro and is applicable to any public street or alley ways:

1. A Street Closing Contract (Contract) must be filled out and submitted to the Police Department no later than six weeks prior to the date of the street closing request date.
2. The Goldsboro Police Department will send a signed copy of the Contract to the DGDC for record.
3. The Contract and Street Closing Signature Form must be signed by all parties and submitted to the Police Dept. prior to a formal request to City Council is issued in the form of an Agenda Memorandum prepared by the City Manager's office. Once the City Council approves the Street Closing request, the Police Department will issue the parade/event permit.

Contract

NORTH CAROLINA, WAYNE COUNTY

THIS STREET CLOSING CONTRACT is made on this _____, by and between the DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION (DGDC), and Arts Council of Wayne County (Applicant).

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Applicant has submitted a request to close a street or portions thereof as described by: (describe specifically portion to be closed)

Corner of John + Walnut Streets to the corner of Ormond Avenue.

For the period of time described below:

October 2, 2015 - From 12pm to 10pm

which shall hereinafter be referred to as Request.

2. Applicant must meet the following criteria before request is considered (it is recommended that these take place in chronological order):
 - a. Obtain signatures from all property/business owners located within the street closing area that are directly affected by the Request. This applies to all property/business owners within the block of a street to be temporarily closed even if that portion of the street will not be blocked to traffic. Present written documentation with request.
 - b. Obtain written documentation from NCDOT approving the Request if any portion of the Request is located on a state maintained street. Present documentation with request. Contact the City Planning Department to verify street ownership (580-4333).
 - c. Submit the above two documentations to the Goldsboro Police Department (contact the Major of Operations) along with a detailed written description of the events and activities to take place at the location of the street closing. Include time, date, contact person, contact phone number, as well as the general activities that will take place.

- d. The Police Department will then submit the documentation to the City Manager's office. The street closing request will be prepared in the form an Agenda Memorandum by city staff for City Council approval. Once approval is granted by the City Council, the Police Dept. will issue a parade/event permit to the requested party.

It is further agreed that:

3. Applicant will not allow any alcoholic beverages to be consumed or transported along public rights-of-way including streets or sidewalks. Alcoholic beverages are to be contained within private property boundaries.
4. Applicant will respect neighboring property/business owners with respect to noise.
5. Applicant will completely rid the street(s)/sidewalk areas of any litter/trash created by the street closing event immediately after said event.
6. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
7. Should the Applicant desire to deviate from Contract in any respect, the Applicant will lose the privilege of any further street closing requests, whether specified in this Contract or any future requests.
8. The following conditions pertain to this application:

8. The following conditions pertain to this application:
Have applied for a special permit through the City Manager's office to serve alcohol at this event.

In witness whereof, the parties have executed this agreement as of the day and year stated above.

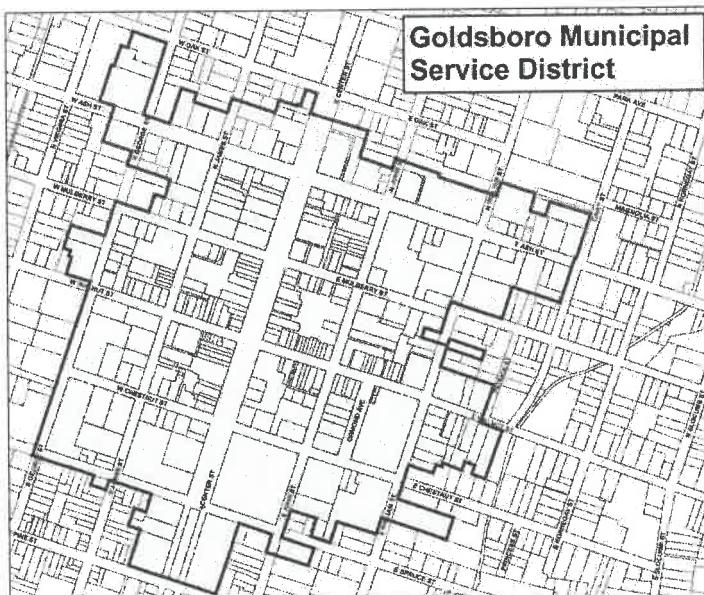
Goldsboro Police Department

By: Michael West
Chief of Police

Downtown Goldsboro Development Corporation

By  _____
DSDC Director

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE FOREGOING.



Applicant

Sarah Merritt

Printed Name _____

Event Description:

Eat in the Street is a fundraising event for the Art Council of Wayne County

Date: Friday, October 2, 2015 or Saturday October 3, 2015 (rain date)

Event Time: 6pm to 10pm (set up will begin at 12pm on October 2)

The Arts Council of Wayne County would like permission to close off Walnut Street in front of the Arts Council building from the Corner of John and Walnut Street to the corner of Ormond Avenue, from 12pm to 10pm on October 2, 2015. If there is inclement weather on October 2, 2015, then the event will be rescheduled for October 3, 2015.

We will set up tables and chairs in the street. Individuals or businesses will purchase a table for 20 for \$300 and invite 10 of their friends to join them for dinner. Each table will have their own table decorations, food and drinks.

The ACWC will provide the tables, chair, music (a saxophonist), and prizes for the best decorated table, most interesting meal, etc. The ACWC will also provide hors d'oeuvres, beer, wine and soft drinks from 6pm to 7pm.

The ACWC is applying for the following permits:

NC ABC Special One-Time Permit
COG Use of City-Owned Property for Special Events.



INSURANCE BINDER

DATE (MM/DD/YYYY)

8/6/2015

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

AGENCY John Hackney Agency, Inc 3700 Nash Street N P. O. Box 998 Wilson NC 27894-0998		COMPANY Cincinnati Indemnity Co.		BINDER # B158606121	
PHONE (A/C, No, Ext): (252) 291-3111		FAX (A/C, No): (252) 291-6306		THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY	
CODE: 32-032		SUB CODE:		PER EXPIRING POLICY #: WC1856623-04	
AGENCY CUSTOMER ID: 00007783		DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location) Binder will expire upon issuance of policy			
INSURED Arts Council of Wayne County 102 N. John Street Goldsboro NC 27530					

COVERAGES**LIMITS**

TYPE OF INSURANCE	COVERAGE/FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS ☐ BASIC ☐ BROAD ☐ SPEC				
GENERAL LIABILITY COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR		EACH OCCURRENCE	\$	
		DAMAGE TO RENTED PREMISES	\$	
		MED EXP (Any one person)	\$	
		PERSONAL & ADV INJURY	\$	
		GENERAL AGGREGATE	\$	
		PRODUCTS - COMP/OP AGG	\$	
	RETRO DATE FOR CLAIMS MADE:			
VEHICLE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS		COMBINED SINGLE LIMIT	\$	
		BODILY INJURY (Per person)	\$	
		BODILY INJURY (Per accident)	\$	
		PROPERTY DAMAGE	\$	
		MEDICAL PAYMENTS	\$	
		PERSONAL INJURY PROT	\$	
		UNINSURED MOTORIST	\$	
			\$	
VEHICLE PHYSICAL DAMAGE DED ☐ ALL VEHICLES ☐ SCHEDULED VEHICLES		ACTUAL CASH VALUE		
		COLLISION:		
		OTHER THAN COL:		
		STATED AMOUNT	\$	
GARAGE LIABILITY ANY AUTO		AUTO ONLY - EA ACCIDENT	\$	
		OTHER THAN AUTO ONLY:		
		EACH ACCIDENT	\$	
		AGGREGATE	\$	
EXCESS LIABILITY UMBRELLA FORM OTHER THAN UMBRELLA FORM		EACH OCCURRENCE	\$	
		AGGREGATE	\$	
		SELF-INSURED RETENTION	\$	
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY	WC Policy # WC1856623	☒ WC STATUTORY LIMITS		
		E.L. EACH ACCIDENT	\$	100,000
		E.L. DISEASE - EA EMPLOYEE	\$	100,000
		E.L. DISEASE - POLICY LIMIT	\$	500,000
SPECIAL CONDITIONS / OTHER COVERAGES		FEES	\$	
		TAXES	\$	
		ESTIMATED TOTAL PREMIUM	\$	

NAME & ADDRESS

	☐ MORTGAGEE	☐ ADDITIONAL INSURED
	☐ LOSS PAYEE	
	LOAN #	
	AUTHORIZED REPRESENTATIVE Will Faircloth/RWH	

CONDITIONS

This Company binds the kind(s) of insurance stipulated on the reverse side. The Insurance is subject to the terms, conditions and limitations of the policy(ies) in current use by the Company.

This binder may be cancelled by the Insured by surrender of this binder or by written notice to the Company stating when cancellation will be effective. This binder may be cancelled by the Company by notice to the Insured in accordance with the policy conditions. This binder is cancelled when replaced by a policy. If this binder is not replaced by a policy, the Company is entitled to charge a premium for the binder according to the Rules and Rates in use by the Company.

Applicable in California

When this form is used to provide insurance in the amount of one million dollars (\$1,000,000) or more, the title of the form is changed from "Insurance Binder" to "Cover Note".

Applicable in Colorado

With respect to binders issued to renters of residential premises, home owners, condo unit owners and mobile home owners, the insurer has thirty (30) business days, commencing from the effective date of coverage, to evaluate the issuance of the insurance policy.

Applicable in Delaware

The mortgagee or Obligee of any mortgage or other instrument given for the purpose of creating a lien on real property shall accept as evidence of insurance a written binder issued by an authorized insurer or its agent if the binder includes or is accompanied by: the name and address of the borrower; the name and address of the lender as loss payee; a description of the insured real property; a provision that the binder may not be canceled within the term of the binder unless the lender and the insured borrower receive written notice of the cancellation at least ten (10) days prior to the cancellation; except in the case of a renewal of a policy subsequent to the closing of the loan, a paid receipt of the full amount of the applicable premium, and the amount of insurance coverage.

Chapter 21 Title 25 Paragraph 2119

Applicable in Florida

Except for Auto Insurance coverage, no notice of cancellation or nonrenewal of a binder is required unless the duration of the binder exceeds 60 days. For auto insurance, the insurer must give 5 days prior notice, unless the binder is replaced by a policy or another binder in the same company.

Applicable in Maryland

The insurer has 45 business days, commencing from the effective date of coverage to confirm eligibility for coverage under the insurance policy.

Applicable in Michigan

The policy may be cancelled at any time at the request of the insured.

Applicable in Nevada

Any person who refuses to accept a binder which provides coverage of less than \$1,000,000.00 when proof is required: (A) Shall be fined not more than \$500.00, and (B) is liable to the party presenting the binder as proof of insurance for actual damages sustained therefrom.

Applicable in the Virgin Islands

This binder is effective for only ninety (90) days. Within thirty (30) days of receipt of this binder, you should request an insurance policy or certificate (if applicable) from your agent and/or insurance company.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 21, 2015 COUNCIL MEETING

SUBJECT: United Way of Wayne County – 25th Annual Taste of Wayne Event – Temporary Street Closing Request

BACKGROUND: The United Way of Wayne County is requesting permission to close a portion of certain City streets beginning at 5:00 a.m. until 2:30 p.m. on Saturday, October 10, 2015 to hold their annual Taste of Wayne fundraiser.

DISCUSSION: The street closing request is for the 200 block of North Center Street (between Ash and Mulberry Streets), both north and southbound lanes.

Organizers are requesting the street be closed beginning at 5:00 a.m. on Saturday, October 10th to allow for setup of the event. The event itself begins at 11:00 a.m. on Saturday, October 10th and will run through 1:30 p.m. One additional hour of closure will allow them time to tear down and clear the street.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: Staff recommends Council, by motion, grant the street closings for the 200 block of North Center Street from 5:00 a.m. until 2:30 p.m. on Saturday, October 10th for the United Way of Wayne County's Annual Taste of Wayne event, subject to the above conditions.

DATE: 9-17-15



Scott A. Stevens, City Manager



APPLICATION FOR THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

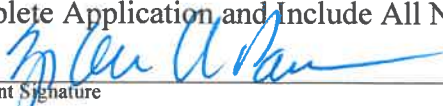
This application is a requirement for consideration as established by
the **Use of City-Owned Property for Special Events Policy** (attached).

Procedure: Applicant should allow at least 30 days for review of application prior to event date.
Follow steps below in chronological order and indicate completion by checking corresponding box.

- 1) Meet with representative from City Planning Department to discuss request and get preliminary approval. ☒


Signature of Planning Department Representative

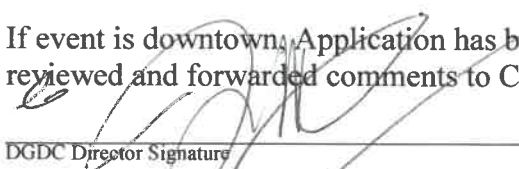
- 2) Complete Application and Include All Necessary Information. ☒


Applicant Signature

- 3) Submit Application and Supplemental Information to Chief of Police at City of Goldsboro Police Department ☒


Police Chief/Operational Major Signature

- 4) If event is downtown, Application has been forward to DGDC office. DGDC has reviewed and forwarded comments to City Manager's office. ☒


DGDC Director Signature

DGDC office will scan final application with supporting attachments and email to Police and Planning departments to verify consistency of application content. If verified, DGDC will forward application to City Manager's office for action.

- 5) City Manager's office will contact applicant notifying of approval, denial or conditional approval. **Action Taken:** _____

Applicant: Non-city entities for non-city sanctioned events requesting the use of City-owned property other than the Paramount Theatre or Parks & Recreation facilities for special events must complete the following:

Name:

United Way of Wayne County - Stephen Parr, Executive Director

Address:

301 E. Ash Street, Goldsboro, NC 27533

Home Phone #:

919-735-3591

Mobile Phone #:

919-330-3031

Driver's License #:

8290528

State of Issuance:

North Carolina

Detailed Description of Event:

The Taste of Wayne County is an annual fundraising event for the United Way of Wayne County.

The Taste provides Wayne County restaurant, caterers and other beverage and food purveyors the opportunity to display and marketing Wayne County's fine cuisine.

Continued on page 2

Hours of Operations:

11:00 am -1:30 pm, Saturday, October 10, 2015

Security Needs & Plan:

Last year we did not need additional security. We have volunteers monitoring the cars coming and going to ensure safety of "tasters".

Types of Food/Beverages (specify if alcohol is to be used and container – no glass permitted):

Variety of food (burgers, steak, dessert) and non-alcoholic drinks in small plastic cups

Other Products to be Sold:

We are adding a Farmers Market this year where local produce will be sold.

Parking & Traffic Plans (*if event will block access via alley, street, or sidewalk to residences or businesses, applicant is required to notify affected parties and provide signatures of parties stating they have been notified. An acceptable signature form is attached for use, if necessary. Form should be attached to application upon submittal.*):

200 N. Center St. (In front of City Hall) will be blocked off, a portion will be made available for handicap parking. All business affected by closing off Center St. have been notified and signed the signature form

Trash Collection & Recycling Plans:

Public Works will be providing trash cans for our event, they will be stationed accordingly and ready for pick up after the completion of the Taste.

The following items need to be included as attachments to the application. Application will not be considered until all of this information is provided:

1. Please provide a drawing or site plan showing the city property to be used and indicate location of tables, barricades, portable bathroom facilities, parking, or any other structures to be used on site. ☒
2. A copy general liability insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. ☒
3. A signed copy of the provided Indemnity Statement attached. An acceptable template is attached for use. ☒
4. A copy of all permits and licenses issued by the State/City or County including health and ABC permits; if applicable. ☒

The following requirements must be met; please indicate you are aware of these requirements and

have provided evidence of such if necessary by checking the corresponding box:

1. The event/use is allowed by the underlying zoning district.
Call Planning & Development for verification (919) 580-4333. ☒
2. Hours of the event shall be no earlier than 10:00 am and end no later than 10:00 pm. ☒
3. Security in the form of providing off-duty police officers has been arranged and
and approved by the City of Goldsboro Police Chief. ☐
4. A deposit of \$50 to ensure a clean site post-event is included with application and applicant
understands the property is to be in the same condition post event as prior to and is the
responsibility of the applicant. *Please make check payable to: City of Goldsboro* ☒
5. No political or campaign promotions are permitted during the special event. ☒
6. Applicant understands that excessive noise in violation of the City's Noise Ordinance will
not be permitted and penalties may be invoked as addressed in the Policy. ☒
7. Tents and other appurtenances meet all North Carolina Fire & Building Code requirements.
Call the Inspections Department for verification at (919) 580-4346. ☒
8. All properties within 100 feet of the event property that may be impacted from traffic, noise,
parking or other effects have been notified by the applicant by certified or hand-delivered
mail detailing the time, place and description of event. A copy of those notified are
attached. ☒
9. Applicant has read, in it's entirety, the City of Goldsboro Use of City-Owned Property for
Special Events Policy. ☒

Alcoholic Beverages:

If consumption of alcohol is planned on property for event, the following additional requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

10. Applicant/event coordinator must be a non-profit entity. Proof of this in the form of a
federal tax exemption status is provided with application. ☐
11. All necessary ABC permits have been issued by the State and copies are provided with
application. ☐
12. Signs shall be posted, visited at all exit points from the special event stating that it is
unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
Areas where alcohol will be consumed, served or sold must clearly be defined and
delineated on the premises by barricades, caution tape or other acceptable means. ☐
13. A background check of the applicant for the special event and the applicant for the ABC
permit, if not the same, has been conducted and a copy is included with application. ☐



NORTH CAROLINA

INDEMNIFICATION AGREEMENT

WAYNE COUNTY

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of United Way of Wayne Co. from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the City's property.

This the 27 day of August, 2015,

[Signature] (SEAL)

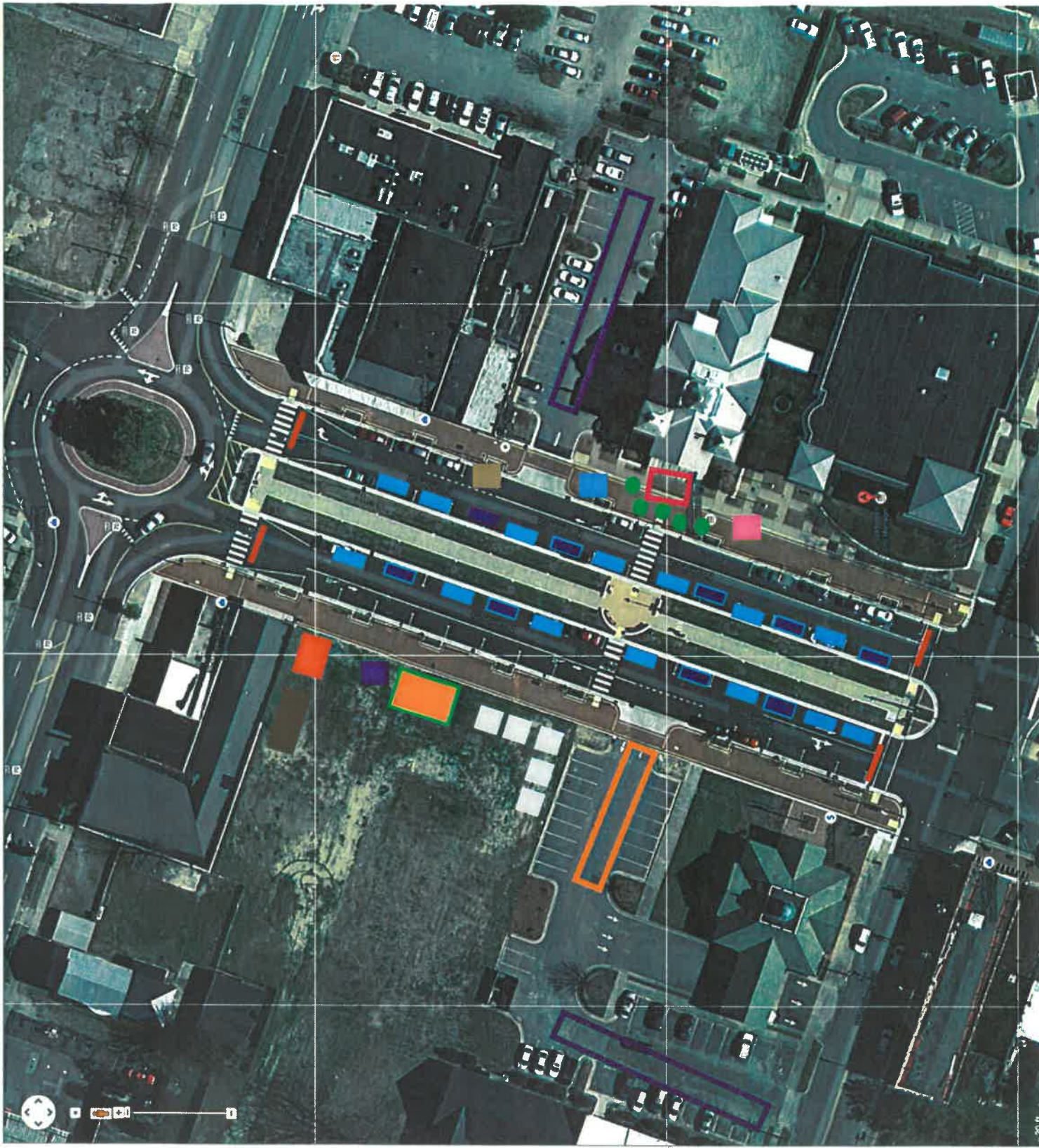
Applicant & Authorized Representative of Event



Directions Search nearby Save to map more

Map data ©2014 Google Terms of Use Privacy

- Road Blocks
- Handicap Parking
- Vendor Parking
- Restaurants
- DJ/Band Area
- Tables
- Port-a-Potty
- Dumpster
- Restaurants Needing Electricity
- UWWC Tent
- Face painting tent
- Gospel of WC Tent
- WGBR Tent
- GNA Tent
- Farmer's Market Tent





EVENT NOTIFICATION FORM

**Completion of this form is a requirement for consideration of an application for
Use of City-Owned Property for Special Events
if event will directly impact access to business, building, or property adjacent of nearby to
event.**

Applicant is required to notify property owner of impact, communicate date, times and other
information as necessary. Applicant is to show that this has been communicated by getting
applicable signatures on this form.

Property/Business Owner

Signature

Date

Pet Village Karen Cooper	Karen Cooper	8-25-15
Deirdre Cooper	Deirdre Cooper	8/27/15



INSURANCE BINDER

OP ID: LR

DATE (MM/DD/YYYY)
8/25/2015

THIS BINDER IS A TEMPORARY INSURANCE CONTRACT, SUBJECT TO THE CONDITIONS SHOWN ON THE REVERSE SIDE OF THIS FORM.

AGENCY Crawford-Henderson, Inc. 202 N. Spence Avenue P.O. Box 10885 Goldsboro, NC 27532-0885 John L. Henderson PHONE (A/C, No, Ext): 919-778-9400 FAX (A/C, No): 919-751-2142 CODE: 32010 SUB CODE: AGENCY CUSTOMER ID: UNITE-2 INSURED United Way of Wayne Co. Inc. P.O.Box 73 Goldsboro NC 27533 0073		COMPANY The Cincinnati Insurance Co. BINDER # 33687 DATE EFFECTIVE TIME 10/10/15 AM 10/11/15 PM 12:01 AM NOON EXPIRATION TIME THIS BINDER IS ISSUED TO EXTEND COVERAGE IN THE ABOVE NAMED COMPANY PER EXPIRING POLICY # ECP0275963 DESCRIPTION OF OPERATIONS/VEHICLES/PROPERTY (Including Location) One Day Event: Taste of Wayne County	
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COVERAGES		LIMITS		
TYPE OF INSURANCE	COVERAGE/FORMS	DEDUCTIBLE	COINS %	AMOUNT
PROPERTY CAUSES OF LOSS ☐ BASIC ☐ BROAD ☒ SPEC	Building Personal Property	1000		50000
GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE DAMAGE TO RENTED PREMISES MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP A&G	\$ \$ \$ \$ \$ \$	2000000 2000000 5000 2000000 4000000 4000000
AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS		COMBINED SINGLE LIMIT BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE MEDICAL PAYMENTS PERSONAL INJURY PRO UNINSURED MOTORIST	\$ \$ \$ \$ \$ \$	
AUTO PHYSICAL DAMAGE DEDUCTIBLE ☐ COLLISION ☐ OTHER THAN COL	☐ ALL VEHICLES ☐ SCHEDULED VEHICLES	ACTUAL CASH VALUE STATED AMOUNT OTHER	\$ \$ \$	
GARAGE LIABILITY ☐ ANY AUTO		AUTO ONLY - EA ACCIDENT OTHER THAN AUTO ONLY EACH ACCIDENT AGGREGATE	\$ \$ \$ \$	
EXCESS LIABILITY ☐ UMBRELLA FORM ☐ OTHER THAN UMBRELLA FORM	RETRO DATE FOR CLAIMS MADE:	EACH OCCURRENCE AGGREGATE SELF-INSURED RETENTION WC STATUTORY LIMITS	\$ \$ \$ \$	
WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY		E L EACH ACCIDENT E L DISEASE - EA EMPLOYEE E L DISEASE - POLICY LIMIT	\$ \$ \$	
SPECIAL CONDITIONS/ OTHER COVERAGES	taste of Wayne County : 201 E Ashe St Ste 310 Goldsboro, NC 27530	FEES TAXES ESTIMATED TOTAL PREMIUM	\$ \$ \$	

NAME & ADDRESS

City of Goldsboro 200 N Center St Goldsboro NC 27530	MORTGAGEE	☒	ADDITIONAL INSURED
	LOSS PAYEE	☐	
	LOAN #		
	AUTHORIZED REPRESENTATIVE John L. Henderson		

Departmental Monthly Reports September 2015

1. Human Resources
2. Community Affairs
3. Paramount Theater
4. Inspections
5. Downtown Development—not included in original packet
6. Information Technology
7. Public Works
8. Finance
9. Planning
10. Engineering
11. Fire
12. Police
13. Parks and Recreation
14. Public Utilities
15. Travel and Tourism

Human Resources Management Department MONTHLY REPORT – AUGUST 2015

Prepared by: Pamela C. Leake

The Human Resources Department advertised 16 vacancies this month. 201 applications were processed this month. 72 notifications were sent to applicants not selected for an interview and three letters were submitted to candidates interviewed but not selected for hire. There were three new hires this month: Construction Inspector – Engineering, Sanitation Technician – Public Works, and one part-time employee at Parks and Recreation. There were eight reductions in force: one (1) retirement (Police); five resignations (DGDC, Parks/Recreation, Police, and Public Works), and two positions where assignments ended. Total employment for the month was **477** (410 full-time employees and 67 part-time employees). Employee orientation for new hires will be held September 2nd and 3rd.

The Human Resources Director attended an EEOC workshop in Chapel Hill on August 14. The seminar covered recent topics in employment law and government practices. We are approaching our annual evaluation period, and refresher training was held for supervisors. Sr. Human Resources Analyst, Pamela Leake, conducted the sessions at various locations throughout the City. 45 supervisors from City Hall, Fire, Parks and Recreation, Police, Public Utilities, and Public Works, attended the training. Additional sessions will be held in September.

The Personal Injury and Vehicle Accident Committees did not meet this month. Cases will resume next month. The Wellness Committee sponsored another cooking class in August. 38 participants are currently enrolled in the Diabetes Management Program.

Our occupational health nurse, Cindy Stallard, retired on August 28 after nine years of service to the City. She started in February 2006 and has been our source for health and wellness training, flu shots, clinical care, and any other healthcare services to meet the needs of our staff. We will welcome our new occupational health nurse, Mark Blizzard, on September 1.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 47 tested; 1 positive and 1 positive Blood Alcohol	Non-DOT: 7 tested; All negative
Monthly DOT: 18 tested; 0 positive	DOT: None to report

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56	140	89	215	201					132
New Hires	6	5	2	3	0	1	4	2					3
Separations*	1	3	2	3	4	5	3	5					3
Vehicle Accidents	1	3	2	0	3	5	3	2					3
Workers Compensation	2	1	2	1	2	1	4	3					2
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	214	49	80	75	115	46	78	50	209	57	71	59	92
New Hires	3	4	1	2	0	2	4	0	2	2	3	1	2
Separations*	2	1	7	2	5	1	2	4	1	3	5	7	3
Vehicle Accidents	2	3	0	0	2	2	3	0	2	4	4	1	2
Workers Compensation	4	4	1	2	4	1	0	3	1	4	5	2	3

**Monthly stats for new hires, resignations, retirements, and terminations consist of full-time personnel only.*



Thanks for all you've done, Nurse Cindy!

Community Affairs Department

Monthly Report – August 2015

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission met in the Community Affairs Conference room on the first floor of the Historic City Hall at 7:00 p.m. on August 11, 2015. The next scheduled Commission meeting is Tuesday, September 8, 2015 at 7:00 p.m.
- The 5th Annual Diversity Day recognition and proclamation reading will be on September 17th at 10:00 a.m. on the front steps of Historic City Hall.
- Community Affairs received (17) complaints; (9) housing and (8) consumer in the month of August. All complaints were submitted through the 311GIS system to the appropriate City Department for resolution or referred to the designated community/state resources.
 - Housing complaints included bed bug infestation, no air conditioning, and refrigerator out of service, plumbing repair/clean-up, and a request for housing assistance due to fire. Among the total, tenants complained about Goldsboro Housing Authority special needs transportation, health, residents also needed pet policy clarification.
 - Consumer concerns included help with tree removal, assistance with rent, utilities payments, assistance with the eviction of a hoarder, resident showing movies in backyard with refreshments sold every weekend.
- The first meeting of the Mayor's Youth Council will be September 2, 2015 at 7:00 p.m. in the City Council Chambers, Historic City Hall. The State Youth Council Service Learning Conference, hosted by the Winston-Salem Youth Advisory Council, will be held October 9-11, 2015.
- The Meet and Greet reception for local businesses was hosted by the Mayor's Committee for Persons with Disabilities on August 13, 2015 in the large conference room, City Hall Annex. Members provided its history and presented a skit to the audience to increase awareness of the committee, its responsibilities, and hiring the disabled.
- The 1st Annual Business Expo scheduled for August 22nd at the Herman Park Center was postponed until a later date to be determined.

2015 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1	0	8	12	9					5
Consumer	9	4	2	6	3	5	8	8					5
2014 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	6	5	3	3	8	4	4	2	6	3	10	5
Consumer	7	4	7	5	9	11	14	16	8	14	20	15	11
2013 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	4	2	4	4	7	10	2	2	2	0	1	4
Consumer	2	4	3	2	8	4	7	6	1	3	5	6	4



Monthly Report-August 2015

Prepared by: Sherry Archibald, Director

- Two new renters brought a gospel play and an awards banquet to the stage.
- Wayne County's Distinguished Young Women returned with their annual program.
- Paramount Director, Sherry Archibald, participated in the conference call meeting with South Arts and nine other cohorts for the Dance Touring Initiative grant. She also traveled to Beckett, MA for the first convening required by the grant. South Arts works with agencies across 13 states to provide resources to presenters that support their mission in the arts. The grant will support staff travel and education in the art of dance to ensure a broader audience. It will also supplement the fee for professional dance companies to perform.
- Mrs. Archibald participated in the NC Main Street Conference 2016 planning session.
- Paramount staff joined the staff of the Arts Council of Wayne at the Wayne County Public School's Summer Institute at the University of Mt Olive.
- Paramount staff is heavily marketing and promoting the eighth annual performing arts series which kicks off with the movie series on September 22, 2015.
- Paramount staff supported the Foundation's efforts in the annual fundraising drive. As a result, the Foundation has purchased the following items: installation of lighting and artwork tracks in the lobby, microphone pouches, various size belts and pouches, large popcorn machine, tall chairs & tables to accommodate larger audience, updates to ProPresenter software, piano light, music stand lights, piano microphone, additional choir microphones, gobo rotators and a new sound board.
- Mrs. Archibald attended the NC Presenters Consortium meeting at NC State University. She was also invited and represented the Paramount in a potential musical collaboration in 2017 with six University venues. The project is in the planning stages with artistic directors planning to visit several sites to determine interest.
- Paramount staff is preparing to meet with two presenters in Wilmington in September, the new Cape Fear Arts & Humanities and Thalian Hall. The Programming Director in Wilmington for both venues will coordinate box office and technical staff to convene and share information and ideas.
- Expenses for month of August - **\$23,912.79**
 Details: Labor - \$9,296.17 /Operational Expenses - \$ 14,616.62
 Receipts for the month of August- **\$5,253.00**
 Details: Rentals -\$4,125./Tickets-\$1,128./Concession-\$

	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15	Oct-15	Nov-15	Dec-15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$36,042	\$19,185	\$47,527	\$23,912	\$	\$	\$	\$	\$31,787
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$16,500	\$9,806	\$15,877	\$5,253	\$	\$	\$	\$	\$12,782
	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Average 2014
Exp	\$28,140	\$24,840	\$31,931	\$33,362	\$33,089	\$17,883	\$33,437	\$20,252	\$29,363	\$45,275	\$31,523	\$34,460	\$30,296
Rev	\$12,303	\$6,573	\$12,502	\$5,991	\$15,849	\$9,196	\$24,446	\$10,448	\$11,033	\$16,963	\$8,784	\$24,728	\$13,234

Goldsboro Inspections Department
Monthly Report – Aug 2015
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of August totaled \$11,994,589. One (1) of these permits were new residential single family dwellings at a valuation of \$198,750.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$3,901,028.

All permit fees collected for the month totaled \$50,950.57. Of the permit fees collected for the month \$3,135 was collected in technology fees. Plan review fees collected during the month totaled \$1,350.

The Inspectors did a total of 595 inspections for the month. During the month of August seven (7) business inspections were completed. A total of 264 permits were issued for the month. Fifty-eight (58) plan reviews were completed for August. We now have a total of 228 residential structures in the Minimum Housing Process and 16 commercial structures in the Demolition by Neglect Process.

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3	\$5	\$12					\$5
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273	\$444	\$199					\$631
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2	\$2	\$4					\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31	\$68	\$51					\$44
Inspections (total)	456	427	698	569	570	547	552	595					552
Permits Issued (total)	267	213	300	305	315	333	334	264					291
Plan Reviews Completed	66	57	65	65	64	58	70	58					63
Minimum Housing in Process	215	225	228	230	240	244	250	228					233
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$1	\$12	\$2	\$3	\$9	\$10	\$9	\$11	\$7	\$5	\$2	\$3	\$6
Residential (thousands)	\$420	\$1,038	\$496	\$1,186	\$1,985	\$628	\$230	\$935	\$1,036	\$160	\$590	\$656	\$780
Miscellaneous**(millions)	\$2	\$2	\$1	\$2	\$2	\$3	\$5	\$1	\$3	\$2	\$2	\$1	\$2
Permit Fees (thousands)	\$28	\$42	\$35	\$41	\$168	\$355	\$63	\$79	\$51	\$66	\$31	\$41	\$83
Inspections (total)	517	510	579	587	569	604	594	559	499	613	360	470	538
Permits Issued (total)	233	247	261	295	341	339	272	259	263	248	190	227	265
Plan Reviews Completed	21	49	52	96	74	83	57	52	44	49	58	61	58
Minimum Housing in Process	216	230	230	212	218	205	207	207	210	216	207	221	215

Information Technology

Monthly Report – August, 2015

Prepared by: Scott Williams

- Continued to work on the web site update
- Upgraded Service Maxx software at the Garage
- Prepared for Mobile311 at Public Works
- Upgraded Pontem Cemetery Management software at Public Works
- Deployed a new version of Microsoft Office to all Windows 7 computers
- Worked with AT&T to resolve telephone issues at the WRF and the Compost Plant.
- Replaced four PCs, three printers and two hard drives.
- Prepared phones, switch and router for GWTA move. Put in request with AT&T to relocate existing lines used by GWTA.

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303	319	310					309
Tickets Closed	350	276	343	290	261	281	317	284					300

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	363	337	275	266	305	362	353	327	394	460	271	335	338
Tickets Closed	353	267	269	329	286	378	359	317	392	446	321	286	338

PUBLIC WORKS DEPARTMENT

August 2015 Monthly Report

Prepared on 9/15/15
By Jose F. Martinez III, PE

Monthly Highlights

- ✓ **Building & Traffic:** Provided support for Police & Fire vehicles - reduced trips to Raleigh for repairs (Repair/install radios, strobes & light bars, etc.)
- ✓ **Building & Traffic:** Provided internal support for IT (mult CAT-6 runs & camera installs), Paramount, DGDC & Center Street Jam set-up/tear-down, etc.
- ✓ **Streets & Stormwater:** Graded 2.7 miles of dirt streets. Multiple tree/limb removal calls. Helped with Fire Dept training grounds.
- ✓ **Streets & Stormwater:** Set Rebar and poured concrete slab for Airplane pedestal. 15 Miles of Ditches cleaned

Distribution & Collections

	Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		AVG
	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	
Utility Line Maint (1000-ft)	5.3	4.5	4.7	7.6	7.3	9.7	5.7	18.7	21.8	15.1	11.8	8.3	9.2	14.5	11.9	14.5	14.1	8.3	19.3	14.2	10.0	7.5	11.0	4.0	10.8
Valves Exercised													49.0		28.0										38.5
Lines Camera'd (1000-ft)	2.0		0.6		4.7		15.2		6.3		1.5		4.2		5.3										5.0
Lines Coded (1000-ft)													4.2		1.9										3.1
Water Repairs	16	7	25	13	13	8	13	8	19	6	21	14	16	7	12	4	7	7	12	13	11	7	5	15	11.6
Sewer Repairs	2	2	8	5	2	3	2	3	2	4	4	2	4	8	4	3	0	4	3	2	2	2	2	2	3.1
Hydrants Replaced/Fixed	0	5	1	5	7	16	28	19	7	11	1	28	3	23	75	2	6	10	3	12	9	21	13	25	13.8
Meter Install/Changed	70	84	90	74	105	28	102	102	112	114	96	56	45	170	36	109	252	75	82	57	128	59	85	75	91.9
Building & Traffic																									
Radio, Electrical, Bldg	71	43	127	87	142	108	162	92	121	57	134	82	113	104	118	101	20	131	40	97	17	44	48	98	89.9
Sign Repairs	113	62	59	42	82	108	45	90	96	47	76	76	82	70	70	56	19	45	43	66	11	21	29	82	62.1
Garage																									
Total Work Orders	252	236	234	253	195	266	236	233	221	314	294	173	310	288	298	244	244	226	256	258	225	277	258	206	249.9
Total Fuel Cost	\$ 63	\$ 93	\$ 45	\$ 77	\$ 45	\$ 89	\$ 46	\$ 80	\$ 85	\$ 105	\$ 55	\$ 86	\$ 64	\$ 104	\$ 57	\$ 95	\$ 92	\$ 88	\$ 96	\$ 87	\$ 82	\$ 81	\$ 77	\$ 79	\$ 78
Sanitation (Tons)																									
Refuse (x1000)	0.9	0.9	0.6	0.8	0.9	1.0	0.9	1.2	1.0	0.9	0.8	1.0	1.0	0.9	0.9	0.9	0.9	0.9	1.1	1.3	0.7	0.7	0.9	2	0.9
Recyclables	89	113	89	103	125	59	105	101	113	107	88	102	108	106	105	106	97	118	106	94	92	88	120	134	102.8
Leaf & Limbs (x1000)	0.6	0.6	0.5	0.6	0.9	0.6	1.0	0.9	0.9	0.9	0.8	0.8	0.9	1.0	0.8	0.8	0.7	0.9	1.0	0.8	1.3	1.0	1.1	1.52	0.9
Cemetery																									
Funerals	4	10	5	7	3	9	4	6	3	11	3	8	4	4	5	2	8	3	7	5	7	5	6	6	5.6
Fees charged	\$ 3.0	\$ 12.0	\$ 2.0	\$ 7.0	\$ 3.0	\$ 5.0	\$ 2.5	\$ 6.0	\$ 2.0	\$ 7.0	\$ 3.0	\$ 6.0	\$ 3.0	\$ 3.0	\$ 2.0	\$ 1.0	\$ 6.6	\$ 2.0	\$ 5.5	\$ 3.6	\$ 5.7	\$ 3.0	\$ 4.8	\$ 5.0	\$ 4.3
Streets & Stormwater																									
Utility Cut Repairs	1	0	0	3	16	0	9	18	2	34	15	34	12	12	11	17	14	18	28	21	17	4	4	15	12.7
Pot Hole Repairs	98	51	7	72	84	96	54	50	74	22	48	50	30	13	16	17	2	28	143	9	15	6	11	45	43.4
Streets swept (miles)													159		210										184.4
ROW Mowing (ac)	0	0	0	0	0	0	22.8	14.0	45.0	24.5	19.0	29.5	42.0	38.5	40.5	27.0	61.3	28.7	21.0	21.0	25.0	2.0	2.5	0.0	19.3
City-Owned Lots Mowing	0	0	0	0	0	0	62	20	131	70	127	44	97	88	127	81	34	38	32	56	33	33	0	0	44.7

Notes: All expenses are in thousands of dollars
Misc includes Dips, Tree Roots, Storm Structures, Sidewalk, Curbing

FY 2015-16

FY 2015-16

PLANNING DEPARTMENT MONTHLY REPORT – AUGUST, 2015

Prepared by: Sally Johnson

General Tasks

During the month of August, the Planning staff served as liaison with the Planning Commission, Historic District Commission, Technical Coordinating Committee and Transportation Advisory Committee. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, Greenway planning, a multi-use path and wayfinding signage. On-going projects include preparation of transportation-related documents, analysis of upcoming case files and preparation of bid documents and contract for tree cutting work. Code enforcement staff scheduled 209.5 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of August.

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	4	4	4	9	0	1	4	6					32	4
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House	4 In-House	2 5 In-House					35	4
Code Enforcement														
Grass Cutting	0	0	0	9	45	41	85/\$4,950	49/\$2,840					229/\$7,790	29
Repeat Offenders	0	0	0	8	38	34	79	47					206	26
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0	0/0	0/0					8/0	1.0
Illegal Signs Removed	150	150	75	30	150	20	5	5					585	73

2014

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	8	8	6	3	2	5	8	5	4	7	0	0	56	5.0
Historic District Commission														
Certificates of Appropriateness	2	1	3	8	1	1	0	1	1	2	4	0	25	2.1
Code Enforcement														
Grass Cutting/Cost	0	0	0	24/\$1,470	47/\$2,675	85/\$5,280	103/\$6,020	99/\$6,422	83/\$5,070	55/\$3,155	14/\$1,035	0	393	37
Repeat Offenders	0	0	0	23	41	68	91	92	59	50	10	0	342	31
Junk Vehicles Tagged/Towed	0	4/3	8/2	8/2	17/3	11/0	15/3	12/1	8/0	7/0	5/0	8/4	91/16	8/1
Illegal Signs Removed	0	17	52	25	50	50	12	20	20	20	200	0	446	37

**ENGINEERING DEPARTMENT
MONTHLY REPORT - AUGUST 2015**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- NCDENR issued final approval of the engineering report on March 2, 2015;
- The Wooten Company is currently developing the Bid & Design Package for submittal to NCDENR by September 1, 2015.

Stoney Creek Stream Enhancement – Phase II

- CWMTF granted an extension to the CWMTF contract to change the date of entering into a construction contract from February 10, 2015 to October 1, 2015. The date of the CWMTF contract completion did not change;
- Engineering design is 100% complete;
- Bid opening is scheduled for September 28, 2015.

Berkeley Boulevard Widening Project

- NCDOT has contracted with Fred Smith Company of Raleigh, NC;
- Work has started and the intermediate completion date is June 2016;
- The final completion date is December 2016.

New Hope Road Multi-Use Path

- A request was brought before City Council to provide funding for the money over the grant allotment;
- Council and the City Manager's office are investigating funding and scoping alternatives.

2015 Bituminous Resurfacing Project

- Bids were opened on August 31st with the low bid submitted by Barnhill Contracting Company for 543,343.99;
- Staff will make a recommendation to City Council for contract award in September 2015.

2015 Priority Sewer Rehabilitation Project – Phase 1

- City Council awarded the project to Prism Contractors and Engineers on February 2, 2015 for \$375,246;
- A preconstruction conference was held on April 10th with a notice to proceed date of May 11, 2015;
- Phase I construction is underway and approximately 50% complete;
- Project is scheduled for completion on September 11, 2015.

2015 Priority Sewer Rehabilitation Project – Phase 2

- City Council awarded the project to Herring-Rivenbark, Inc. on March 16, 2015 for \$1,304,613.50;
- A preconstruction conference was held on May 14th with a notice to proceed date of June 8, 2015;
- Phase II construction is underway and scheduled for completion on December 8, 2015.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Staff negotiated an engineering services contract with McKim and Creed to collect data for an additional 39,000 LF of sewer line and develop recommendations for future rehabilitation projects;
- Staff negotiated an engineering design services contract with McKim and Creed;
- McKim and Creed are currently developing plans and specifications for a near future construction project.

Balsam Place Sanitary Sewer Improvement Project

- Staff prepared plans and specifications for construction of a 10-inch sanitary sewer line along Balsam Place from Amherst Road to the terminus of Balsam Place;
- A bid opening is scheduled for September 28, 2015.

TIGER Grant Projects

- Center Street Streetscape:
 - Southbound side opened for traffic approximately mid-March;
 - Northbound side pavement demolished and new curbing being installed;
 - Utilities installed (water/sewer/storm); electrical under construction;
 - Project on schedule.
- Transfer Station & Union Station Site:
 - Punch list items being corrected;
 - Project on schedule.

Goldsboro Country Club Project

- Engineering and building construction evaluation under way for proposed renovations;
- Interior demolition substantially complete;
- Exterior demolition scheduled for August.

WA Foster Center Project

- The official start of construction for T. A. Loving Company was June 29, 2015;
- Contractor has installed the building foundation, walls, storm drainage, water and sewer lines, and graded the access road off John Street;
- Project is on schedule.

Police Station Evidence/Storage Facility Project

- The building project is currently being negotiated with an architect. A meeting was held September 8th to discuss the cost for services;
- A Space Needs Assessment questionnaire from Mosley Architects has been sent out to the PD and is due by September 25th.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been completed through the month August.

Goldsboro Fire Department Monthly Report – August 2015

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- August 4th – Assisted with the National Night Out at Herman Park Center
- August 14th – Fire Prevention Activity: Dillard/Goldsboro Alumni (Set up Sprinkler)
- August 17th – Push In Ceremony for the new Engine 1
- August 18th – Fire Prevention Activity: Wayne Opportunity Center
- August 20th – Fire Station 1 Tour
- August 22nd – Fire Prevention Activity: Smoke Detector Campaign at Jefferson Park
- August 22nd – Fire Prevention Activity: J.W. Hood Annual School Supply Giveaway

Working Structure Fires

- 8/4 – 304 S US 117 BYP
- 8/6 – 108 Surry Ln
- 8/10 – 2105 Day Cir
- 8/12 – 1301 Stephens St
- 8/15 – 607 E Walnut St
- 8/17 – 118 Airline Pl
- 8/29 – 309 Whitfield Dr

Working Vehicle Fires

- 8/2 – 2302 Wayne Memorial Dr
- 8/28 – 306 S Alabama Ave

<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	202	210	196	179	187	224	207	181					198
Structure Fires:	8	5	6	9	6	6	5	7					7
EMS Calls:	67	70	91	73	68	75	85	70					75
Vehicle Accidents:	40	33	28	31	25	48	28	28					33
Fire Alarms:	39	46	29	34	40	52	50	31					40
Other:	48	56	42	32	48	43	39	45					44
Training Hours:	2018	2029	2257	1820	1586	1839	1787	2266					1950
Safety Car Seat Checks:	13	9	12	13	11	4	3	9					9
Inspections:	41	56	154	115	123	84	124	74					96
<u>2014</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	164	161	173	174	172	168	187	178	164	177	188	207	176
Structure Fires:	6	10	9	8	4	10	11	2	4	6	2	12	7
EMS Calls:	48	49	66	59	68	61	70	59	68	64	54	69	61
Vehicle Accidents:	25	28	31	37	29	28	37	28	24	51	46	55	35
Fire Alarms:	41	28	27	33	37	27	35	37	50	36	44	33	36
Other:	44	46	40	37	34	42	34	52	18	20	42	38	37
Training Hours:	1467	1843	1755	1992	1643	1910	1718	1372	1678	1561	1483	1122	1628
Safety Car Seat Checks:	7	21	14	17	20	21	6	24	18	13	23	15	17
Inspections:	92	102	190	149	90	58	112	65	131	73	54	55	98

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department Monthly Report -August 2015

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for August 2015 were 296 compared to 314 for July 2015.

Property with an estimated value of \$237,943 was reported stolen while property with an estimated value of \$102,064 was recovered.

Officers arrested 218 people and 533 citations were issued during the month. There were 69 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for August 2015 included:

Police Reports	\$124.00
Fingerprints	\$80.00

UCR COMPARISON & TREND														
2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	0	0	0	1	0	1	0	3					0.6	
Rape(&attempts)	0	0	2	0	0	0	0	0					0.3	
Robbery	7	3	4	5	2	7	6	4					4.8	
Aggravated Assault	21	10	26	13	23	45	31	55					28.0	
Simple Assault	36	20	38	31	43	47	46	41					37.8	
Breaking & Entering	34	22	27	49	49	57	43	35					39.5	
Larceny	127	91	124	120	159	134	173	147					134.4	
Motor Vehicle Theft	5	7	0	8	6	6	15	11					7.3	
Arson	0	0	0	0	0	0	0	0					0.0	
TOTALS	230	153	221	227	282	297	314	296					252.5	
2014	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	1	0	1	0	1	1	0	1	0.5	
Rape(&attempts)	0	1	0	0	0	0	0	0	0	0	0	0	0.1	
Robbery	13	2	5	11	5	2	7	6	10	5	5	4	6.3	
Aggravated Assault	7	10	16	22	13	20	24	24	25	45	42	11	21.6	
Simple Assault	25	25	28	24	28	34	17	31	38	40	32	29	29.3	
Breaking & Entering	40	27	43	45	57	32	29	49	36	37	32	36	38.6	
Larceny	136	99	139	152	168	127	138	144	114	163	142	149	139.3	
Motor Vehicle Theft	6	3	4	4	13	16	6	9	10	9	6	5	7.6	
Arson	0	0	1	0	1	0	2	1	1	0	6	0	1.0	
TOTALS	228	167	236	258	286	231	224	264	235	300	265	235	244.1	

[illegible]

Public Utilities Department Monthly Report- August 2015

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 25 pump stations are operating well with no problems to report.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. River levels have been very low for the month due to lack of rainfall. Currently Wayne County is experiencing a moderate drought.

Compost Facility

Four hundred ninety eight cubic yards of compost/mulch was sold in August 2015. The Compost Facility is running smoothly. One of the compost agitators has been shipped to the factory and is currently being rehabilitated.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.315	4.659	4.280	4.367	5.579	5.401	5.276	5.106					4.874
Sewer	11.94	10.39	13.13	12.08	11.79	8.41	7.63	6.79					10.26
CY Compost	159	64	469	1032	665	429	286	498					450

2014 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.586	4.629	4.449	4.467	4.953	5.176	5.023	4.862	4.803	4.629	4.328	4.208	4.694
Sewer	9.75	10.37	11.19	9.51	13.10	8.17	8.20	11.57	11.17	8.49	6.71	8.76	9.75
CY Compost	246	198	471	763	976	521	516	143	281	309	129	245	400

**Travel & Tourism Department
Monthly Report – August 2015**

Prepared by: Betsy Rosemann, Director

- The TTO (Travel & Tourism Office) fulfilled 133 inquiries for the month of August.
- 365 promotional items for family reunions and visitors were distributed.
- Betsy Rosemann attended the MCASC-NCMA-VMA Regional Meeting in Columbia, SC, on August 20th - 23rd. During the conference, Betsy met with 75 bus tour operators representing three states. The TTO prepared three samples of multi-day tour itineraries for distribution at the conference.
- Over 300 competitors representing 48 states converged at Busco Beach ATV Park for the 2015 ATV and UTV Extreme Dirt Track Nationals on August 21st – 23rd. The event grew 30% more spectators than 2014 and the economic impact to Goldsboro and Wayne County exceeded \$130,000.
- The Goldsboro Tourism Council held their regular meeting on August 26th at the Wayne County Chamber of Commerce.
- The TTO hosted an Hotelier Meeting on August 27th.
- The TTO, in conjunction with Goldsboro Parks & Recreation and other community organizations, continue to prepare for the *Beak Week Festival*, slated for the week of September 12th. The City of Goldsboro will kick off the week of activities with a street festival and barbeque cook-off. Approximately, 32 cook teams are expected for the Kansas City Barbeque Society cook-off competition. Art vendors, live music, children's activities and food trucks will also be included in the festival. Other elements will be held daily during the week; such as "Signature Sandwich" Contest, "Fowl Play" Softball game, "Wing Eating" contest and "Tour De Coop".
- The *Heroes Cup* is scheduled to wrap up *Beak Week* on Friday, September 18th and Saturday, September 19th. The *Heroes Cup* is a national event that is exclusively for the men and women around the country who protect and serve the general public. Representatives from the military, police, fire, first responders and veterans are eligible to participate.
- Plans continue for the 2015 USTA NC State Singles Championship scheduled for October 8th – 11th.
- Preparations continue for the Powerman North America event, scheduled for October 30th – 31st.
- Occupancy tax collections are at an all-time high. June collections reflect close to \$64,000, which is the highest on record for the month of June.
- Advertising placed in August:
 - Billboards – Paramount
 - Our State, October Issue – Wayne County Fair
 - Post Cards – Beak Week

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2015	\$45,481	\$55,400	\$55,811	\$61,412	\$61,028	\$63,983							\$343,115	\$57,186
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849

RESOLUTION NO. 2015- 78

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY FRANK T. WHITFIELD
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 34 YEARS**

WHEREAS, Frank Whitfield retires on October 1, 2015 as a Senior Park Technician in the Parks & Recreation Department of the City of Goldsboro with more than 34 years of service; and

WHEREAS, Frank began his career on July 1, 1981 as a Custodian with the Parks & Recreation Department; and

WHEREAS, on February 3, 1982, Frank was promoted to Senior Park Technician with the Parks & Recreation Department, where he has served until his retirement.

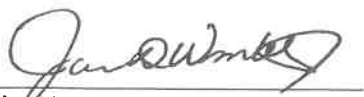
WHEREAS, Frank has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Frank Whitfield their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Frank Whitfield our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Frank our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of September, 2015.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

Laura Getz

From: Felicia Brown
Sent: Wednesday, August 19, 2015 1:23 PM
To: Laura Getz
Subject: RE: Two Things

Hi Laura –

Frank Whitfield will be in attendance at the Sept. 21st City Council meeting. ☺

Thanks -

Felicia Lucas Brown
Recreation Superintendent
City of Goldsboro Parks and Recreation
Phone: (919)739-7482
Fax: (919)734-6201
www.goldsboroparksandrec.com

From: Laura Getz
Sent: Wednesday, August 19, 2015 9:35 AM
To: Felicia Brown
Subject: RE: Two Things

Thank you so much for the help. Yes, the meeting will be in the County Managers office. Scott has another meeting at 10:00, so he can meet you there.

Thank you,

Laura Getz
Deputy City Clerk
City of Goldsboro
P (919) 580-4330
F (919) 580-4344
www.goldsboronc.gov

From: Felicia Brown
Sent: Wednesday, August 19, 2015 9:33 AM
To: Laura Getz
Subject: Two Things

Hi Laura –

I can go with Scott to talk to the County about United Way. Will we be meeting at the County Office Bldg?

Also, the resolution for Frank Whitfield's retirement looks good; in the process of confirming with him about Sept. 21st. I'll send you another email to let you know if he'll be in attendance at that meeting. ☺

Laura Getz

From: Melissa Corser
Sent: Friday, August 28, 2015 9:26 AM
To: Laura Getz
Subject: FW: Herman Drake award

fyi

Melissa Corser
City Clerk
City of Goldsboro

From: Scott Stevens
Sent: Thursday, August 27, 2015 6:48 PM
To: Jose Martinez
Cc: Randy Guthrie; Melissa Corser
Subject: Re: Herman Drake award

That's great. We will work them in early at the 7:00 meeting.

Scott

On Aug 27, 2015, at 4:51 PM, Jose Martinez <JMartinez@goldsboronc.gov> wrote:

Scott,

The APWA Sanitation Board Member for NC wants to present the award to Harry at our 21 September Council Meeting. They requested a spot early on in the meeting to present it (which we usually do, but I just wanted to pass the request forward). Thank you sir,

Jose F. Martinez III, PE
Public Works Director
City of Goldsboro
P 919- 734-8674
F 919- 739-7442
www.goldsboronc.gov

From: Cleveland McKithan
Sent: Thursday, August 27, 2015 2:55 PM
To: Jose Martinez
Subject: FW: Herman Drake award

Jose

Looks like 21 September is the date. Looks like one of their city council members wants to present the award to Harry and would like to be first at the meeting. Can you up channel this request to senior management for me? I will let Lewis know

Thanks

Mack

From: Lewis Berry [mailto:lberry@hickorync.gov]

Sent: Thursday, August 27, 2015 2:44 PM

To: Cleveland McKithan

Subject: RE: Herman Drake award

Good Afternoon Cleveland hope all is well. It was great see you at the conference. Bob Holden our board member from Town of Cary will be able to come to City Council on September 21 to present the Herman Drake to Harry. Can you tell me what time your Council meeting starts and can he be at the first of the meeting?

From: Cleveland McKithan [mailto:CMcKithan@goldsboronc.gov]

Sent: Wednesday, July 22, 2015 9:56 AM

To: Lewis Berry <lberry@hickorync.gov>

Subject: RE: Herman Drake award

Lew

I just talked to my boss we have a green light on your presentation at the council meeting. The first council meeting after the conference is Tuesday 8 September 2015 and the next meeting is Monday 21 September 2015 .which one works best for you.

Thanks Mack

From: Lewis Berry [mailto:lberry@hickorync.gov]

Sent: Wednesday, July 22, 2015 7:33 AM

To: Pat. Peacock (E-mail); Cleveland McKithan

Subject: Fwd: Herman Drake award

Sent from my iPhone

Begin forwarded message:

From: Lewis Berry <lberry@hickorync.gov>

Date: July 21, 2015 at 10:11:40 AM EDT

To: Cleveland McKithan <CMcKithan@goldsboronc.gov>

Subject: Re: Herman Drake award

Good morning Cleveland, yes Harry is the winner of 2015 Herman Drake Award. APWA will pay for one night City of Goldsboro will need to pay second night. I have his confirmation number for first night #81841536. You will need to call hotel and talk with Christian McNair he is handling our reservation. I have told him about Harry and he is waiting on your call. Look forward to seeing you soon.

Sent from my iPhone

On Jul 21, 2015, at 10:05 AM, "Cleveland McKithan" <CMcKithan@goldsboronc.gov> wrote:

From: Cleveland McKithan
Sent: Tuesday, July 21, 2015 8:15 AM
To: 'igovberry@hickorync.gov'
Subject: Herman Drake award

Good morning Lewis

I just got back in the office yesterday and was informed my candidate for the Herman Drake award was accepted .I emailed Pat Peacock yesterday regarding an information package so I can make arrangements .I am very happy for this notification but want to verify its validity before I up channel this to my supervision. Thanks for your support
Mack

Cleveland McKithan
Sanitation Superintendent
City of Goldsboro
P 919- 739-7412
F 919- 739-7442
www.goldsboronc.gov

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

Laura Getz

From: Charles Wright <ctwright50@gmail.com>
Sent: Wednesday, September 02, 2015 10:02 AM
To: Laura Getz
Cc: ctwright50@gmail.com
Subject: Council Meeting Sept 21, 2015

Dear Mayor King/ City Manger Stevens:

The Wayne County Citizens for Better Schools are respectfully requesting to be place on the City Council Meeting Agenda for Councils Meeting occuring on Monday, September 21, 2015, at 7:00 PM.

The topic will concern the proposed P-4 Multi-Sports Complex on Seymour-Johnson Air Force Base, and our request for inclusion of an indoor multi-sports complex. This presentation should last approximately 15-20 minutes which includes a power point presentation.

Thanking you in advance of your favorably response,

Charles Wright

Mayor said no more than 10 min.



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2015-⁷⁶~~67~~

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY FRANK T. WHITFIELD
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 34 YEARS**

WHEREAS, Frank Whitfield retires on October 1, 2015 as a Senior Park Technician in the Parks & Recreation Department of the City of Goldsboro with more than 34 years of service; and

WHEREAS, Frank began his career on July 1, 1981 as a Custodian with the Parks & Recreation Department; and

WHEREAS, on February 3, 1982, Frank was promoted to Senior Park Technician with the Parks & Recreation Department, where he has served until his retirement.

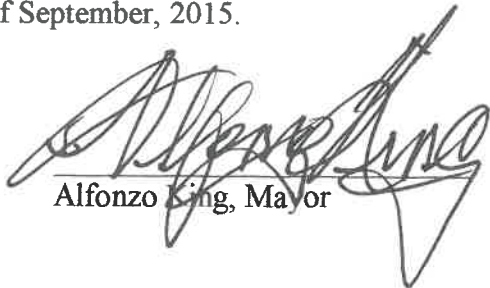
WHEREAS, Frank has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Frank Whitfield their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Frank Whitfield our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Frank our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of September, 2015.




Alfonzo King, Mayor

Addressee	Start Time	Time	Prints	Result	Note
wral	09-18 08:48	00:00:35	002/002	OK	
news argus	09-18 08:50	00:00:37	002/002	OK	
WGBR	09-18 08:51	00:00:38	002/002	OK	
TimeWarner	09-18 08:52	00:00:37	002/002	OK	
WTV Durham	09-18 08:53	00:01:07	002/002	OK	
Chamber	09-18 08:54	00:00:33	002/002	OK	
EDC	09-18 08:55	00:00:56	002/002	OK	
Sheriff Dept	09-18 08:56	00:00:32	002/002	OK	
Wachovia	09-18 09:01	00:01:03	002/002	OK	
Channel 14	09-18 09:03	00:01:21	002/002	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
DPS:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC,
FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,
FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,
Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over,
POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,
DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,
DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
SEPTEMBER 21, 2015

(Please turn off or mute all cell phones and pagers upon entering the Council Chambers)

- I. **WORK SESSION—5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Cemetery Update (Public Works)
 - Elmwood Expansion
 - Willowdale Property Cleanup
 - b. Sanitation Update (Public Works)
 - c. Parks and Recreation Staffing (Parks and Recreation)
 - d. Historic District Design Guidelines for Sidewalk & Outdoor Dining and Signs, Awning & Canopies (Planning)
- II. **CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation & Pledge to the Flag
- III. **ROLL CALL**
- IV. **MINUTES**
A. Minutes of the Work Session and Regular Meeting of August 17, 2015
- V. **PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. **PRESENTATIONS**
 - B. Dyslexia Awareness Proclamation (Chasity and Mabry Phillips)
 - C. Herman Drake Award Presentation (Public Works and APWA)
 - D. Wayne Food Initiative Update (Cheryl Alston)
 - E. Wayne County Citizens for Better Schools (Charles Wright)
 - F. Police Department Update (Police)
- VII. **PUBLIC HEARINGS**
 - G. CU-7-15 E Park, LLC – Northeast corner of North Madison Avenue and East Beech Street (Planning)
 - H. CU-8-15 C. C. Wilkins – North side of US Highway 70 East between Ash Street Extension and Millers Chapel Road (Planning)
 - I. CU-9-15 Evelyn Hernandez – West side of US 117 South between Old Waynesborough Road and Carver Boulevard (Planning)
- PLANNING COMMISSION EXCUSED**
- J. To allow citizens the opportunity to comment on the City of Goldsboro's draft of the Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds (Planning)
- VIII. **CONSENT AGENDA ITEMS**
 - K. Request implement a pushback fee for refuse and recycling bins (Public Works)
 - L. Additional Vehicle for the FY 2015-16 Installment Financing, Reimbursement Resolution and Budget Amendment for the purchase of the Garbage Packer (Finance)
 - M. Approve Resolution accepting the State Revolving Fund Loan along with the Assurances and authorizing the City Manager to sign the loan documents (Finance)
 - N. 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) (Finance)
 - O. Budget Amendment – Local Share for the Goldsboro-Wayne Transportation Authority Urban Bus Purchases (Finance)
 - P. North Carolina Governors Crime Commission Grant Award and Budget Amendment (Finance)**Documents available September 21, 2015
 - Q. Budget Amendment for the Dillard School Track Improvement (Finance) **Documents available September 21, 2015
 - R. Eat in the Street—Temporary Street Closing (Police)

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 - O. Budget Amendment – Local Share for the Goldsboro-Wayne Transportation Authority Urban Bus Purchases (Finance)
 - P. Governors Crime Commission Award and Budget Amendment (Finance)
 - Q. The Pat Best Track at Dillard School (City Manager)
 - R. Eat in the Street—Temporary Street Closing (Police)
 - S. United Way of Wayne County – 25th Annual Taste of Wayne Event – Temporary Street Closing Request (Police)
 - T. Monthly Departmental Reports