

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
AUGUST 18, 2014

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on August 18, 2014 with attendance as follows:

Present: Mayor Alfonso King, Presiding
Mayor Pro Tem Bill Broadway
Councilmember Michael Headen (arrived at 5:10 p.m.)
Councilmember Chuck Allen
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jeff Stewart, Police Chief
Betsy Rosemann, Travel & Tourism Director
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Faye Reeves, HR Director
Gary Whaley, Fire Chief
Allen Anderson, Chief Building Inspector
Karen Brashear, Public Utilities Director
Jennifer Collins, Assistant Planning Director
Scott Williams, IT Director
Sherry Archibald Paramount Theatre Director
LaTerrie Ward, Community Affairs Director
Ethan Smith, Goldsboro News-Argus
Lonnie Casey Citizen
Glenn Barwick, Citizen

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Councilmember Williams provided the invocation.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item E. CU-9-14 Tillett & Coley – East side of NC 111 between Southeast Drive and US highway 70 East. Mr. Rowe noted the agenda item reflected a total of 179 paved parking spaces were shown on the site plan when in fact is should have read a total of 263 paved parking spaces.

Item F. CU-10-14 Center Chestnut, LLC – Northwest corner of South Center Street and West Chestnut Street. Mr. Rowe shared the food carts and mobile food units would be approved by City Manager's office. Councilmember Aycock asked if the food trucks would be removed nightly and Mr. Rowe stated yes according to the applicant.

Item P. Monthly Reports. Councilmember Headen asked for an update on the golf course revenue and expenses for this year. Mr. Barnard shared since the new budget; we have had some expenses which were many first purchases for the new fiscal year such as chemicals that will last the next six months. Mr. Barnard stated the golf

course does not make money and he would predict this year they would do more cost recovery maybe 75-76% this year as last year it was between 71-72%. Mr. Barnard stated it is their goal to increase that by recruiting more tournament play, retaining and increasing the number of members. Councilmember Headen asked how many members do we have and Mr. Barnard replied they are carrying about 204-205 members, they have dipped to as low as 150 and peaked at almost 300. Councilmember Headen asked looking down the road would it be in the best interest of the City to keep the golf course. Mr. Barnard stated yes, he thought so; golf has the same value as tennis, softball, baseball, etc.

Mr. Stevens stated Mr. Barnard is in the recreation world and they provide a service, activities and look at health benefits. The golf course should pay for itself and Mr. Stevens stated he would like to commend Scott and his staff, it is closer than it has been in a very long time, and this past year we were within a \$150,000 of paying for itself which is better. Council has asked if we could find someone to lease it and we are pursuing that option with plans to bring this to you in the springtime. The only concern we would express is, someone could break even or make a little money in the first few years; the only challenge was we ended up with a \$3 million loan to bring the golf course back to a good condition in the late 90's due to a lack of maintenance.

Mayor Pro Tem Broadway stated kids play for \$4 and many schools in Wayne County use our golf course as their home course.

Additional items discussed included the following:

Public Works Personnel Movement. Mr. Jose Martinez presented the following information:

Switch over to Fully-Automated Refuse/Recycling Collection

- Collection costs typically represent from 40-60% of a community's solid waste management costs.

Objectives for Sanitation Switch to Fully-Automated

- Lower operating costs for sanitation division
- Cost Savings in Sanitation Division is ~\$83,000/year for 5 years until the vehicles have been paid off.
- Cost Savings after vehicle payoff is ~\$335,000/year.
- Maintain a high level of service for our customers
- Have a safer and better working environment for employees

Background Information

- Currently operate between 5 & 6 Semi-Automated Crews running 4 days/week for Refuse & Recycling.
- FY 2014-2015 Budget included funds for 4 Fully-Automated Vehicles and funds to upgrade ~1/4 of residents to larger 96 gallon trash bins.
- Cost savings are expected to come from a reduction of workforce in the Sanitation Department and a more efficient route/vehicle.
- Automated Trucks will pick up 10-25% more containers / day.
- Route Optimization will add ~10-20% more containers / day.
- Current Proposal is to purchase 3 of the 4 authorized Fully-Automated Trucks this fiscal year. This will reduce sanitation personnel by 9.
 - Fleet will be reduced by 1 truck (3 personnel)
 - 3 Trucks will be upgraded to Fully-Automated (2 sanitation technicians/truck * 3 trucks = 6 personnel)
- Have entered into a contract with a Consultant to optimize the number of vehicles and the routes for our division.

Departments/Divisions to be Involved

- Sanitation Division (reduction of 9 personnel initially)
- Collections & Distribution Division (addition of 2 personnel)
- Streets & Stormwater Division (addition of 2 personnel)

- Building & Traffic Division (addition of 1 personnel)
- Parks & Rec (backfilled 1 position)

Analysis of Costs

+ \$335,348	(Reduction in Sanitation Salaries)
- \$115,866	(New General Fund Salaries)
+ \$ 31,325	(1/2 Grass-Cutting Savings estimate)
+ \$250,806	(Yearly Savings in Salary in General Fund)
+ \$250,806	
- \$ 252,260	(Yearly Cost for vehicles/bins for 5 years)
- \$ 1,454	(5-yr yearly cost in General Fund)
-\$ 88,559	(Yearly Cost for new Utility Fund salaries)

Move 1 – Collections & Distributions Division

- Introduction of the System Integrity Program (SIP)
- New Positions will be costs in the Utility Funds
- Includes the addition of 2 additional personnel
 - Specialized positions – anticipated to be filled from within the division. However, this move would open 2 entry level position in the C&D division.
- Program equipment has been budgeted including purchase of an Utility Truck, 2 robotic cameras, SL-RAT system (acoustic inspections), Smoke Machines, and Dye Testing material.
- Deliverable to this program will be a continually updated GIS based map showing the level of degradation of our Sewer System.

Move 2 – Streets & Stormwater Division

- Reduction of contracted grass cutting within the City.
- Request reclassification of 2 Sanitation Technicians to perform work.

Move 3 – Building & Traffic

- One current Sanitation Employee has been on loan to the B&T Division to help with their workload.
- This loaner-worker has resulted in an improved appearance throughout the City. One of the responsibilities this position is tasked with is the updating of signage throughout the City.

Move 4 – Parks & Rec

- One former employee has backfilled an existing position with P&R. This has already occurred.

Move 5 & 7 – Sanitation Retirement

- Two Sanitation employees will be retiring on August 31, 2014.
- These positions will not be backfilled.

Move 6 – Sanitation Termination

- One former employee was terminated in July 2014.
- This position was not backfilled.

Summary of Movements

-9	(Sanitation Workers’ jobs removed)
+2	(Collection & Distribution SIP)
+2	(Streets & Stormwater Grass-Cutting)
+1	(Buildings & Traffic)
+1	(Parks & Rec Department – completed)
+2	(Sanitation retirement – End of August)
+1	(Sanitation termination – completed)

0 (Balanced Personnel movement)

Analysis of Costs

+ \$335,348	(Reduction in Sanitation Salaries)
- \$115,866	(New General Fund Salaries)
+ \$ 31,325	(1/2 Grass-Cutting Savings estimate)
+ \$250,806	(Yearly Savings in Salary in General Fund)
+ \$250,806	
- \$ 252,260	(yearly cost for vehicles/bins for 5 years)
- \$ 1,454	(5-yr Yearly Cost in General Fund)
-\$ 88,559	(Yearly Cost for new Utility Fund salaries)

Break-even Point

(\$90,013 costs/year * 5 years) / (\$162,247 savings/year)
=2.8 years

Break-even point = 7.8 years

Includes:

1. Proactive Program for Sanitary Sewer
2. Additional B&T Personnel for City Appearance
3. Additional S&S Personnel

Next Steps

- Authorization of two (2) C&D personnel for our Systems Integrity Program.
Timeline: Tonight
- Reclassification of one (1) B&T personnel and (2) S&S personnel. Timeline:
NLT Cutting Season
- Completion of Routing Study. Timeline: ~1 month
- Order three (3) Fully-Automated vehicles
September, ~6 months for delivery
Timeline: Order in
- Propose ordinance changes for rules supporting FA Trucks. Timeline:
~Before Trucks are delivered

Additional Plans

1. Ordinance Changes may include rules for improving efficiency
 - i. Place bins where the trucks can't access them
 - ii. Place bags outside of containers
 - iii. Costs for return trips
2. City intends to eventually replace all the smaller trash bins with larger ones.
 - i. Estimated to cost ~ \$750,000 to replace all the bins.

Analysis of Costs w/o Grass-Cutting

+ \$335,348	(Reduction in Sanitation Salaries)
- \$ 41,143	(New General Fund Salaries)
+ \$ 0	(1/2 Grass-Cutting Savings estimate)
+ \$294,205	(Yearly Savings in Salary in General Fund)
+ \$294,205	
- \$ 249,711	(Yearly Cost for vehicles/bins for 5 years)
+ \$ 44,494	(5-yr yearly cost in General Fund)
-\$ 88,559	(Yearly Cost for new Utility Fund salaries)

Break-even point = 6.1 years (vs. 7.8 years)

Analysis of Costs w/o Grass-Cutting w/ all required Bins

+ \$335,348	(Reduction in Sanitation Salaries)
- \$ 41,143	(New General Fund Salaries)
+ \$ 0	<u>(1/2 Grass-Cutting Savings estimate)</u>
+ \$294,205	(Yearly Savings in Salary in General Fund)
+ \$294,205	
- \$ 389,856	<u>(Yearly Cost for vehicles/bins for 5 years)</u>
- \$ 95,650	(5-yr yearly cost in General Fund)
- \$ 88,559	(Yearly Cost for new Utility Fund salaries)

Break-even point = 9.5 years (vs. 7.8 years)

Councilmember Williams expressed a concern over spillage from the containers emptying. Mr. Stevens stated he did not believe there would be much spillage; it is a pretty big hopper the container is dumped into.

Councilmember Broadway asked if the employees who were being moved around were taking pay cuts and Mr. Martinez stated no, many receive a pay increase. Mr. Stevens stated one of the complaints could potentially be their hours will be different. Currently they work from 6:00 a.m. to 2:00 p.m. 4 days a week and their schedule would like change to 8:00 to 5:00 p.m. 5 days a week. Mr. Stevens stated we are trying to match their interest with openings.

Councilmember Aycock asked if the drivers would get a new pay rate or would it remain the same. Mr. Martinez replied the same CDL licensing is required for the new truck; the pay rate would stay the same. Mr. Stevens shared the driver would lose some responsibility; they would no longer be supervising the riders.

Councilmember Williams asked how staff planned to handle spillage and Mr. Martinez replied they have 3 supervisors who could pick up spillage in a normal truck, however, staff does not anticipate leaving a trail of trash behind the trucks. Councilmember Williams asked about seniors who currently do not have to rollout their trash. Mr. Martinez replied they would not be affected. He stated they will still have a semi-automated truck; however, the service day may change.

Council discussed recycling.

Councilmember Allen questioned how the City is competitive with its dumpster service pick-up and asked to see the numbers.

Councilmember Goodman expressed a concern with having one truck to pick up for those who are handicap. Mr. Martinez stated people are abusing the service and it could be scheduled for two days if it is really needed.

Dirt Streets in the City of Goldsboro. Mr. Guthrie shared information regarding unpaved streets in the city limits. There is 2.9 miles of unpaved streets in the City limits. Mr. Guthrie shared there is a program in which citizens can come in and petition the City to pave the street and the citizen shares in the cost. This program has not been utilized since 2003. Mr. Guthrie stated he would like to get some feedback from Council on how they would like to proceed. Councilmember Williams stated we need to address this; there should not be any unpaved streets in the City.

Council discussed the issue and asked staff to work on prioritization criteria and bring back a plan to pave the streets.

Center Street Streetscape Project Update. Mr. Guthrie provided Council with an update on the Center Street Streetscape Project. He shared information regarding the phasing and traffic control plan for the project including 4 way stops signs to be installed and how Center Street will be converted to two way traffic along one side while construction begins. He stated they plan to keep sidewalks open. Preconstruction

meetings are scheduled tomorrow and staff anticipates a notice to proceed being issued next week.

Councilmember Headen stated there is a perception that the City is not friendly towards minority businesses. Council discussed the issue and Mr. Stevens stated he would get a report prepared and provide Council with facts regarding the use of minority businesses.

Mr. Guthrie stated one more item he would like to discuss with Council regards the MSD Parking Ordinance. With all the changes going on staff would like to look at the MSD Parking Ordinance and recommend revisions. Councilmember Allen asked if it would require a consultant and Mr. Guthrie stated staff planned to do this in-house. Council agreed staff could proceed.

League of Municipalities Policy Proposals. Ms. Kim Best stated she would like to discuss with Council Goldsboro's Legislative Priorities and Advocacy Goals for the 2015-16 year. She stated as you know the long session begins mid-January and the General Assembly is finishing up the short session right now. Ms. Best stated she would like to first give Council a brief overview of what kind of presence the City of Goldsboro had during the short session. She shared the following:

- Met weekly with legislators in Raleigh listening, learning and gathering information on bills that directly affected Goldsboro
- Attended House and Senate Committee and Sub-Committee meetings to stay updated on bills
- Attended the League of Municipalities update sessions for municipalities and governmental liaisons on a regular basis
- Participated in the League of Municipalities' Town Hall Day
- Participated in the Metro Mayors Weekly Legislative Webinars
- Participated in the Metro Mayors Legislative Staff Updates
- Attended opening day of Legislative Session
- Updated the City Manager on a regular basis regarding bills that affected Goldsboro.

Ms. Best asked what issues are priorities for Goldsboro moving forward. She shared a couple of issues that come to mind include the Historic Preservation Tax Credit and the Privilege License Repeal.

Ms. Best shared the League of Municipalities is seeking proposals for Legislative and Regulatory Advocacy Goals for the 2015-16 year. The proposals are an integral part of the process for the League in determining the League's Municipal Advocacy Goals for the upcoming Legislative Session. The proposals should indicate whether the governing board of the municipality has voted on and approved. As of right now the four goals the League has includes Privilege License Tax Repeal, Historic Preservation Tax Credits, Film Tax Credit and Participating and/or Benefits for Municipalities in a State Bond.

Ms. Best stated these are the top 4 but they could change as municipalities submit their proposals. Ms. Best asked that if Council had anything they would like to submit to please share and we would bring it back at the next Council meeting.

Councilmember Goodman requested a breakdown of minorities within City departments.

Councilmember Williams shared he felt the Appearance Commission should have some leverage when it came to dilapidated buildings. Mr. Stevens shared staff is working on ways to be more proactive where appearance and code enforcement is concerned. Mr. Stevens stated staff will be bringing information to Council at a later date.

There being no further business, the work session adjourned at 6:35 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on August 18, 2014 with attendance as follows:

Present: Mayor Alfonso King, Presiding
Mayor Pro Tem Bill Broadway
Councilmember Michael Headen
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

The meeting was called to order by Mayor King.

Mayor King recognized Boy Scout Townsend Triple from Troop 756.

The invocation was given by Councilmember Williams. Boy Scout Townsend Triple led the pledge to the Flag.

Approval of Minutes. Approved. Upon motion of Councilmember Allen, seconded by Councilmember Williams and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of June 16, 2014 as submitted.

Public Comment Period. Mayor King opened the public comment period. No one spoke and the public comment period was closed.

Recognition of Local Photographer, Mr. Horace Best. Ms. Kim Best shared Mr. Horace Best is a local photographer here in Goldsboro. We are so proud to call him a friend. She shared he recently printed a lovely picture of City Hall and the City Hall Annex that he took. She stated we are pleased to say we joined in an agreement with Mr. Best to use the beautiful picture all around City Hall and throughout City government. She stated we would like to present him with a certificate and say thank you. Ms. Best presented a framed copy of a Certificate of Appreciation which stated:

“The Mayor, City Council and the citizens of Goldsboro, North Carolina would like to thank you for your generous donation of the photo of Historic City Hall and the City Hall Annex. We appreciate your talent of creating photos that showcase the beautiful buildings in Historic Downtown Goldsboro.”

Mr. Best stated he appreciated the City displaying the photo. He stated when he spoke to Ms. Best she stated they would like to enlarge it and he thought ok enlarge it a little bit. He stated come to find out it was 4 ft. x 8 ft. and it shocked him. Mr. Best stated once in a while in your life, you plan something, you lay it out, you do it, and it turns out better than you thought it would. Mr. Best shared the picture was actually taken at night and it is three photos that are blended together. He stated it turned out better than he thought it would.

Mayor Pro Tem Broadway thanked Mr. Best for the eagle photos as well.

Recognition of the American Legion NC Officer of the Year, Office Michelle Warren. Chief Stewart shared about a year ago, a member of the American Legion Post 215, came to the Police Department and asked to speak with him. While in his office, the member told him, he would like to make one of Goldsboro’s Police Officers, Officer of the Year. The member stated he wanted an officer who had done a lot with kids and the community. Chief Stewart stated right away one person came to mind. As you know we have officers walking through the schools, not as a SRO, just an officer, and Michelle Warren was one of those officers that volunteered to do that all the time. She began doing things like Easter egg hunts, and when we had to opportunity to make a full-time SRO, there was one choice. She and her supervisor, Captain Carman wrote a letter and it was sent in. It was reviewed by the state and national committee. Chief Stewart stated

he would like to introduce the 2013-2014 American Legion Officer of the Year, Officer Michelle Warren.

Officer Michelle Warren received a standing ovation. Mayor King congratulated Officer Warren.

Officer Warren stated she really and truly loves her job and loves helping people. She stated that is why she became a police officer. Thank you.

Resolution Expressing Appreciation for Services Rendered by Bertha Lewis as an Employee of the City of Goldsboro for More Than 13 Years. Ms. Bertha Lewis retires on September 1, 2014 as an Administrative Assistant II with the Goldsboro Police Department in the City of Goldsboro with more than 13 years of service. We express to Bertha Lewis our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro and offered Bertha our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Mayor King presented Ms. Bertha Lewis with a framed copy of the Resolution.

Chief Stewart stated our civilians are so important to our organization. They do so much behind the scenes. This is one lady that volunteered and stepped up every time she was asked. Chief Stewart asked who was going to miss her, 65 patrol officers. They count on her every day. Chief Stewart stated Bertha has been such an asset to the City of Goldsboro Police Department and he will truly miss her. He stated about seven years ago he had about a six week stint in the Patrol Division as their Major, while the department was working thorough the promotion process for another Major, she was the biggest reason why he was there. Chief Stewart stated Bertha will be truly missed by everyone.

Upon motion of Mayor King, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2014-53 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY BERTHA LEWIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS”

Resolution Expressing Appreciation for Services Rendered by Richard McDuffie, Jr. as an Employee of the City of Goldsboro for More Than 29 Years.

Mr. Richard McDuffie, Jr. retires on September 1, 2014 as a Laborer II in the Public Works Department of the City of Goldsboro with more than 29 years of service. We express to Richard McDuffie, Jr. our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro and offered Richard our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Councilmember Aycock stated he has known Richard since school, probably since the 9th grade. He shared his wife was actually going through some papers about a month ago and she happened to come across an evaluation form, she saw it and said this is Richard McDuffie; on it said, “I have never met a nicer student, very polite.” Councilmember Aycock stated Richard is his sanitation man and he is going to miss him.

Mayor King presented Mr. Richard McDuffie, Jr. with a framed copy of the Resolution.

Mayor King stated Richard’s mom and dad would be so proud of him. Mayor King stated he would bet the only time Richard has missed from work would be sick or vacation. He stated Richard set the standard and he is so proud. Mayor King stated Richard will be greatly missed.

Mr. Martinez stated our public works staff does not work in the best of conditions; they work in the rain, the heat, the cold, and these guys do not complain. He stated Richard is one of the pillars and he really appreciated it. He congratulated Richard on his retirement.

Councilmember Goodman stated he has known Richard for quite some time and he is the reason why he hates to see us move away from sanitation workers working on the truck to an automated system. He stated there is no employee any finer in the City of Goldsboro than Richard. Councilmember Goodman stated he thought a lot of Richard and he is the same every day in the rain, snow, sleet or whatever. Councilmember Goodman stated Richard is an outstanding young man and he thanked him for his service.

Upon motion of Mayor King, seconded by Councilmember Aycock and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2014-54 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RICHARD MCDUFFIE, JR. AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 29 YEARS”

Resolution Expressing Appreciation for Services Rendered by Bobby C. Taylor Employee of the City of Goldsboro for More Than 25 Years. Mr. Bobby Taylor retires on September 1, 2014 as a Laborer II in the Public Works Department of the City of Goldsboro with more than 25 years of service. We express to Bobby Taylor our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro and offered Bobby our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor King, seconded by Councilmember Headen and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2014-55 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY BOBBY TAYLOR AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 25 YEARS”

CU-9-14 Tillett & Coley – East side of NC 111 between Southeast Drive and US Highway 70 East. Public Hearing Held. The applicant requests amendment of a previously-issued Conditional Use Permit to allow an increase in the number of internet café sweepstakes games permitted from the existing 50 to a total of up to 80.

The initial Conditional Use Permit for the internet café/sweepstakes facility was approved by the City Council on June 4, 2012. At that time, a total of 50 machines were approved in conjunction with the request.

The existing use is to be located in two units within the Southeast Plaza Shopping Center. The unit contains a total area of 4,800 sq. ft. The property is zoned General Business.

The property is located within the 70-75 decibel noise overlay zone associated with Seymour Johnson Air Force Base. A Notice of this public hearing was forwarded to Base officials and no objections have been registered.

At time of approval, a modification of the distance from residentially zoned or developed property was granted since the shopping center site is adjacent to residentially zoned property.

The applicant’s floor plan will remain basically as it is currently utilizing the approved 50 machines. Additional table areas will be provided for up to 80 machines.

At time of approval, a total of 263 paved parking spaces were shown on the site plan.

Based on the square footage (80% of total) for the Food Lion and other retail units existing in the shopping center, not including the internet café, a total of 157 parking spaces are required.

If the internet café space was utilized as retail space, an additional 15 parking spaces would be required for a total of 172 spaces.

The internet café, however, requires two parking spaces per machine plus one space per employee. Based on the requested 80 machines and four employees, a total of 164 parking spaces would be required for just the internet café operation.

Recently, the Council approved a modification to require only 1.5 parking spaces per internet machine plus one space per employee. Based on this, the internet café would require 124 parking spaces.

Food Lion and Retail Space:	147 spaces required
Internet Café:	124 spaces required
Total for All Uses:	271 spaces required

As indicated previously, there are only 263 parking spaces provided for the shopping center. A modification of the parking requirement from 271 spaces to 263 spaces will be required if this request is approved.

While considering this modification, the staff examined the site and found that most, if not all, of the retail stores within the shopping center will generate transient traffic and, in most cases, would not require more than an hour parking at a time for customers. In addition, stores within the shopping center will close earlier than the internet café which is to remain open until 2:00 a. m. It is, therefore, anticipated that there should be sufficient parking to provide for the uses, including the internet café, if the number of machines is increased from 50 to 80.

Hours of operation for the site will be from 7:00 a. m. to 2:00 a. m., Monday through Sunday. Four employees will be associated with the operation.

In accordance with an Ordinance adopted by the City Council in April, 2010, the applicant will be required to submit serial numbers for each computer or laptop to be located on the premises to the Inspections Department when applying for a privilege license. A \$2,500 privilege tax per establishment plus a \$500 privilege tax for each computer is required for all or any part of the fiscal year running from July 1 to June 30.

Mayor King opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on September 2, 2014.

CU-10-14 Center Chestnut, LLC – Northwest corner of South Center Street and West Chestnut Street. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (craft beer sales for on-premise consumption).

Frontage:	51.25 ft. (Center Street) 116.8 ft. (Chestnut Street)
Zoning:	Central Business District (CBD)

The applicant has proposed to upfit the existing space on the corner which was previously utilized as a filling station. Since the site is located within the Historic District, any exterior improvements to the building will have to receive a Certificate of Appropriateness from the Historic District Commission. An application for the C of A has been submitted separately and will be discussed at the Commission's meeting on August 25, 2014.

The applicant's site plan shows the existing building which contains approximately 1,320 sq. ft. An outside seating area is delineated which will include a total of nine tables and 30 chairs. Retractable awnings will provide shelter for the outdoor area.

A total of 11 tables and 38 chairs, as well as a bar area to seat eight, will allow for seating inside the building. Restrooms are shown which will be provided for patrons.

An existing driveway on Center Street will be closed and the site is within that area of the CBD which is exempt from provision of off-street parking.

The applicant has indicated the location of two food trucks which will serve the site. These mobile units will be removed at the end of each day and the specific food vendors may vary.

Hours of Operation: Wednesdays 5pm - 11pm,
 Thursday-Saturdays 5pm - 12am,
 Sundays 12pm – 8 pm and closed
 Mondays and Tuesdays

No. of Employees: 2 employees full-time and additional
 Staff will be employed as needed

Refuse Collection: Rollout trash carts

The applicant is proposing a freestanding pole sign at the corner of Center and Chestnut Streets. To keep within the historic character of the site and the previous use, the applicant is requesting a modification of the 5 ft. height requirement to allow a height of 15 ft. The sign materials and design will also be discussed at the Historic District Commission meeting on August 25, 2014.

Mayor King opened the public hearing. The following person spoke after being properly sworn in:

Bill Royall, 121 W. Chestnut Street, stated he wears a lot of hats in Goldsboro and tonight he is here on behalf of Stage Struck, the young people’s theatre. He stated he has a couple of questions, the piece of property that is in question, we do wish a lot of luck to Mr. Sumner in making it a success, one question we have is when is the anticipated opening date of this project.

Mayor King stated we are not here tonight to answer questions, we are here for you to explain what you need and if you have questions, Jimmy Rowe and staff can address those.

Mr. Royall asked so for any questions they might have, they should ask staff. Mayor King replied Mr. Rowe and his staff should be able to answer those questions and if not the City Manager would. Mr. Royall thanked Council.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on September 2, 2014.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Allen moved the items on the Consent Agenda, Items G, H, I, J, K, L, M, N, O and P be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Contract Award for Goldsboro Turning Movement Count Inventory.
Resolution Adopted. The City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of the Goldsboro Turning Movement Count Inventory which will result in peak hour traffic counts at all 125 signalized intersections maintained by the City’s computerized traffic signal system.

Twelve firms submitted qualifications and the Selection Committee consisting of Randy Guthrie, Planning Director, Jennifer Collins, Senior Planner, Bobby Croom, City Traffic Engineer and Nora McCann, NCDOT reviewed each firm’s submittal. Each submittal was evaluated based on:

- 1. Quality and Completeness of Proposal;
- 2. Project Approach and Ability to Complete on Time;
- 3. Related Project Experience;
- 4. Quality and Completeness of a Submitted Project Example;
- 5. Reference; and,
- 6. Cost.

Upon review, the Selection Committee’s compiled evaluations indicated that SEPI Engineering and Construction, Inc. ranked highest of the 12 submittals.

In order to complete the data collection, SEPI proposed a total contract fee of:

<u>Contract for Services</u>	<u>\$54,400</u>
City of Goldsboro (20%)	\$10,880
NCDOT PL 104 funds (80%)	\$43,520

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$54,400 with SEPI Engineering and Construction, Inc., for the Goldsboro Turning Movement Count Inventory. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2014-56 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLDSBORO TURNING MOVEMENT COUNT INVENTORY”

Contract Award for Title VI Development Assistance. Resolution Adopted.

The City of Goldsboro, the Lead Planning Agency for the Goldsboro MPO, requested proposals to assist in the development of the Goldsboro MPO Title VI Program. The Goldsboro MPO demonstrated deficiencies on a combination of compliance factors when an on-site compliance review was performed in 2013. The firm selected will provide technical consulting services for Goldsboro MPO in correcting those deficiencies to move the organization to an in-compliance status and assure that the program is up to date.

Four consultants submitted proposals and submittals were evaluated based on six criteria: Quality and completeness of proposal, project approach and ability to complete on time, related project experience, company statement/profile, references and cost.

Upon review, the evaluation indicated Ken Weeden & Associates, Inc. of Wilmington, North Carolina, scored the highest based on qualifications, past experience, project approach and cost.

On August 14, 2014, staff presented their recommendation to the TCC and TAC for their approval. They recommended and approved the selection of Ken Weeden & Associates, Inc. for this task.

Ken Weeden & Associates provided the following fee proposal:

<u>Contract for Consultant Services</u>	<u>\$11,016.00</u>
City of Goldsboro (+/- 20%)	\$2,203.20
NCDOT PL 104 funds (+/- 80%)	\$8,812.80

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. Staff has also reviewed the financing of this project with the Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

It is recommended the City Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$11,016.00 with Ken Weeden & Associates, Inc., for the Title VI Development Assistance. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2014-57 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLSBORO METROPOLITAN PLANNING ORGANIZATION TITLE VI DEVELOPMENT ASSISTANCE”

Authorization of Positions – Distribution and Collections Division.

Approved. When the FY 2014-15 budget was adopted in June, Council reaffirmed the full-time positions outlined in the budget document. There were 444 full-time positions authorized.

The Public Works department is requesting two new positions within the Utility Fund that are required for our new System Integrity Program (SIP) within the Distribution & Collections Division. The SIP is a proactive program where the City will inspect sanitary sewer pipes using multiple tools including Robotic Cameras, Acoustic Waves, Smoke Testing, and Dye Testing. It will then map out priority areas within the City. The City budgeted over \$200,000 for all the equipment necessary to begin this program. The positions requested will be internal hires and will be in conjunction with the personnel movement initiated by the Sanitation Department.

The first position will be a System Integrity Operator (SI) and will be a field crew leader for the program. The position will be in charge of collecting field data via the above methods and then coding the infrastructure based on national NASSCO standard in the City’s GIS database. This encoding will generate a quick view map showing pipes that are in need of immediate attention.

In order for the City’s budget document to list all of the full-time positions with the appropriate pay grades, I am recommending that the following positions be authorized in the FY 2014-15 budget.

Position	Grade	Pay Range
Systems Integrity Operator	72	\$34,892 - \$55,129
Systems Integrity Technician	71	\$33,231 - \$52,502

Staff recommended Council authorize the Systems Integrity Operator and Systems Integrity Technician positions within the FY 2014-2015 budget. Consent Agenda Approval. Allen/Headen (7 Ayes)

Reimbursement Resolution – Installment Financing of Fire Pumper.

Resolution Adopted. During the City of Goldsboro FY 2014-15 budget work session, Council discussed the replacement of a fire pumper. Council adopted the budget authorizing the allocation for the purchase of the fire pumper with installment financing.

The Fire Department has researched quotes and pricing for the fire pumper. The fire pumper can be purchased through the HGACBuy program, which serves as a municipal

contracting agency, at a cost of \$514,913. Council authorized the City to use HGACBuy at its May 5, 2014 meeting.

The custom fire pumper will be manufactured by Pierce Manufacturing, Inc. and will be built and shipped in accordance with the specifications within nine (9) months. Pierce Manufacturing, Inc. offered a pre-payment discount of \$17,565.00 if the City pays \$450,000 within 30 days of contract execution. A 100% performance bond is paired with this discount. If the City elects the pre-payment option, the fire pumper would cost \$497,348. This would leave a balance of \$47,348 due at time of delivery.

Since the installment financing will not be finalized until January 2015, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

Staff recommended Council adopt the following entitled Resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the fire pumper. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2014-58 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE PURCHASE OF FIRE PUMPER"

Budget Amendment – Agency Allocations – FY 2014-15. Ordinance

Adopted. During the FY 2014-15 budget process, WAGES and the Wayne County Historical Association requested funding from the City of Goldsboro. WAGES requested \$25,000 and the Wayne County Historical Association requested \$22,000.

The adopted FY 2014-15 budget funded agencies at the level previously allocated in the previous fiscal year. The Wayne County Historical Association was funded \$12,000 and WAGES was not funded. Council has decided to allocate to the Wayne County Historical Association an additional \$10,000 and WAGES \$20,000 for FY 2014-15. Since these funds were not included in the adopted budget, a budget ordinance is necessary.

Staff recommended Council adopt the following entitled budget ordinance decreasing the Unassigned Fund Balance of the General Fund by the amount of \$10,000 for the Wayne County Historical Association and \$20,000 for the WAGES Nutrition Program for the Elderly. Consent Agenda Approval. Allen/Headen (7 Ayes)

ORDINANCE NO. 2014-39 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR"

Acceptance of Funds in Conjunction with the 2014 Edward Byrne Memorial Justice Assistance Grant (JAG). Resolution Adopted. The Office of Justice Programs promotes collaboration by helping to develop and strengthen law enforcement. The City of Goldsboro applied for the 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Program on June 20, 2014. This grant will assist in covering the costs to purchase and equip a police cruiser.

The City was notified in August 2014 that the grant was approved and grant funds totaling \$48,891 were available. This grant requires that no matching funds be appropriated by the City of Goldsboro. To comply with the program guidelines, the City agrees to administer these funds and share equally these funds with the Wayne County Sheriff's Department.

The current cost to purchase and equip a police cruiser is \$27,555.25 and the City's share of the 2014 JAG funds is \$24,445.50. Since the JAG funds will not cover the costs to purchase and equip the police cruiser, it will be necessary to appropriate additional funds once the vehicle purchase price is finalized.

It is recommended Council adopt the following entitled Resolution authorizing the Goldsboro Police Department to accept this grant. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2014-59 “RESOLUTION AUTHORIZING THE GOLDSBORO POLICE DEPARTMENT TO ACCEPT FUNDS FOR THE 2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT”

Paramount Theatre – Contract Changes. The Paramount Theatre was destroyed by a tragic fire on February 19, 2005. Since that time, the City of Goldsboro has worked to reconstruct this facility making it a successful performing arts venue for the community. The Paramount re-opened to the public in 2008 and is a growing Performing Arts Center bringing economic growth to the City.

The Paramount Theatre staff continuously monitors services provided to renters and periodically reviews the need for modifications to theatre policies. Staff has researched contracts and policies through a variety of venues and discussed potential changes and implantation with the City Attorney. Staff is presenting updated Reservation Request Forms, Reservation Agreements, Supplemental Guide, & Box Office Agreement to include Box Office Waiver for Council’s approval.

It is recommended the revised Reservation Request Forms, Reservation Agreements, Supplemental Guide, & Box Office Agreement to include Box Office Waiver be adopted as official documents for the Paramount Theatre. Consent Agenda Approval. Allen/Headen (7 Ayes)

Berkeley Boulevard Widening Project –Acquisition of Right-of-Way.

Ordinance Adopted. The Berkeley Boulevard Widening Project proposes the construction of an additional southbound travel lane on the west side of the existing corridor. This new lane would run between Royall Avenue and South Drive, just north of New Hope Road.

Parcels have been identified where easements for right-of-way, and temporary construction and permanent utility easements will be necessary. The City will be required to purchase these properties.

Appraisals of the necessary portions were completed and were based on an analysis of market data and comparable land sales.

On March 18, 2013, Council adopted a Resolution to allow acquisition or condemnation of a portion of land at 1401 N. Berkeley Boulevard, A-H. The City had originally submitted an offer to purchase this right-of-way and easement in the amount of \$27,000. The \$27,000 was used as a deposit after the city initiated condemnation on this property.

City staff has been in the process of negotiating with this owner and, subsequently, that owner has now agreed to accept an offer in the amount of \$70,000 which includes the initial deposit amount of \$27,000.

Staff recommended Council:

1. Accept the negotiated purchase amount difference of \$43,000 for the property owned by Waldun Properties.
2. Authorize the City Manager to sign any paperwork relevant to the property acquisition.
3. Approve the following entitled budget ordinance decreasing the unassigned fund balance of the General Fund in the amount of \$43,000. Consent Agenda Approval. Allen/Headen (7 Ayes)

ORDINANCE NO. 2014-40 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR”

Goldsboro-Wayne Transportation Authority Fiscal Affairs Amendment.
Resolution Adopted. Resolution 1998-67 was adopted by City Council on October 5, 1998 to create the Goldsboro/Wayne Transportation Authority. Resolution 2011-59 was adopted October 3, 2011 to amend the established membership guidelines for the Goldsboro-Wayne Transportation Authority. On June 17, 2014, the Wayne County Board of Commissioners adopted a change to the fiscal affairs guidelines and asked that the City Council also approve the change.

The current fiscal affairs guidelines are as follows:

“The fiscal affairs of the Authority shall be conducted in accordance with N.C.G.S. 160-582, and the funds for the operation of said Authority shall be provided by approved budget appropriations in accordance with N.C.G.S. 160A-575. The appointment of funds not otherwise restricted shall be made by the Authority.”

The proposed change includes adding the following to the current fiscal affairs guidelines:

"The Authority shall have the responsibility to recommend changes in rates, fees, or charges for the transportation systems it manages. However, notwithstanding any other provisions of this Agreement, no change in any rates, fees, or charges can be made for the human services transportation system ("Rural" system) without the written approval of the Wayne County Board of Commissioners; and, no change in any rates, fees, or charges can be made for the fixed route transportation system ("Urban" system) without the written approval of the Goldsboro City Council."

It is recommended that Council adopt the following entitled Resolution amending the fiscal affairs guidelines of the Goldsboro-Wayne Transportation Authority. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2014-60 “RESOLUTION AMENDING THE FISCAL AFFAIRS GUIDELINES OF THE GOLDSBORO-WAYNE TRANSPORTATION AUTHORITY”

Monthly Reports. Accepted as Information. The various departmental reports for the month of July, 2014 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Allen/Headen (7Ayes)

End of Consent Agenda.

City Manager’s Report. Mr. Stevens shared the City received the Certificate of Achievement for Excellence in Financial Reporting. It has been awarded to the City of Goldsboro by the Governor’s Finance Officers Association of United States and Canada for its comprehensive annual financial report. The Certificate of Achievement is the highest form of recognition in the areas of governmental accounting and financial reporting and its attainment represents the significant accomplishment by the government and its management. Mr. Stevens shared this was presented to our Finance Director, Ms. Kaye Scott for fiscal year ending 2013. We have received this award for many, many years. He stated we almost take it for granted but a lot of hard work goes into preparing accurate financial records and Kaye and her staff does a great job. He stated he would like to recognize Kaye and commend her on this achievement.

Mayor King stated we are fortunate to have Kaye as our Finance Director, like so many we have, our department heads, they are the best. Congratulations to Kaye.

Mr. Stevens also shared Beak Week is coming up on September 7th through the 13th. We have a lot of events and it will be an interesting week. You will see billboards up that says “What the peak?” trying to get people interested. You can find more information on our website.

Mr. Stevens stated we have talked a lot about streetscape, work downtown and the transfer station. He stated we had a great groundbreaking event last week and he

appreciated all those who were able to attend. He stated for those interested in streetscape, we do have a tab dedicated to streetscape on our webpage. We appreciate everyone's patience and we are excited to have these projects moving forward.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Aycock stated he would like to again congratulate Ms. Lewis, Mr. Taylor and especially Mr. McDuffie. He stated the Triples who were here tonight just moved here from Virginia, welcome to our City and he hopes they enjoy their time here. If there is anything anyone at the City can do please do not hesitate to call. Councilmember Aycock also wished Townsend well on his scout journey; enjoy it and congratulations.

Councilmember Allen had no report.

Councilmember Williams stated the contractor did a magnificent job on the water tank on Harris Street. It has added to the beauty of District 4.

Mayor Pro Tem Broadway had no report.

Councilmember Goodman had no report.

Councilmember Headen had no report.

Mayor King shared he too was a boy scout. He stated he has much appreciation for scouts. His teachings still go with him today, especially the motto, "Be Prepared." It will serve you well. Mayor King stated if there is anything he can help Townsend with to please let him know.

There being no further business, the meeting adjourned at 7:40 p.m.



Alfonzo King
Mayor



Melissa Corser, CMC
City Clerk