

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
AUGUST 17, 2020

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on August 17, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Mayor Allen stated Tim has been here over a year now and we have to evaluate him, we have to talk about the process in open session so I would like to add under new business, the process of evaluating him. Councilmember Williams made a motion to adopt the agenda. Councilmember Polack seconded the motion. Councilmember Ham stated I would like to add COVID CARES Funding, Virginia Street and Beech Street Drainage Repair. Mayor Allen called for a vote, the motion passed unanimously.

Mayor Pro Tem Broadaway stated I would like us to hold the public comments to three minutes. Mayor Allen stated we will not let anyone go over three minutes, what you are saying don't ask questions. Mayor Pro Tem Broadaway stated yes.

Councilmember Matthews asked what is he saying. Mayor Allen stated sometimes we let it go with back and forth dialogue and he would not like to do that. Councilmember Williams stated that would be censoring us. Council continued discussion.

Attorney Lawrence stated the public comment rules are however long as the council sets it. Attorney Lawrence stated the way the statute reads it is not a public yes or no or discourse time, it is a chance for the public to make a comment. As far as the meeting goes, the Mayor leads the meeting, the council sets the rules for the meeting.

Councilmember Matthews stated there is something in our policy that states an amount of time, what is that. Mr. Salmon stated it is 30 minutes.

Council discussed. Mayor Pro Tem Broadaway shared concerns regarding people speaking regarding elections; campaign issues. Mayor Pro Tem Broadaway made a motion to limit the back and forth after the public has commented. The motion was seconded by Councilmember Ham. Mayor Allen, Mayor Pro Tem Broadaway and Councilmember Ham voted in favor of the motion. Councilmembers Williams, Polack, Matthews and Aycock voted against the motion. The motion failed 3:4.

Street Resurfacing Discussion. Mr. Marty Anderson provided a list of streets proposed to be resurfaced, broken down by districts, with a total estimated cost of \$1,707,145.

Councilmember Aycock asked about Shelly Drive.

Councilmember Polack asked about Chestnut off of Slocumb. Mr. Anderson shared that one is a different project, it should start on September 1st.

Councilmember Ham asked about 400-500 block of Holly Street.

Councilmember Matthews asked about Graham Street and Hart Circle.

Mr. Anderson also shared they currently have Virginia Street and Leslie Street in their budget. He stated he is trying to hire a city engineer. Councilmember Ham shared concerns regarding drainage along Leslie Street.

Staff will come back to Council after looking at the requested streets.

Virginia Street & Leslie Street Drainage Repair. Mr. Anderson also shared they currently have Virginia Street and Leslie Street in their budget. He stated he is trying to hire a city engineer. Councilmember Ham shared concerns regarding drainage along Leslie Street.

City Manager Evaluation. Council discussed the process for evaluating Mr. Salmon. Attorney Lawrence will email Council the evaluation forms. Council discussed meeting in Closed Session at the first meeting in October to discuss the evaluation forms.

2020 Public Art Recommendations. Mr. Octavius Murphy presented the following information:

2020 PUBLIC ART SELECTION

Center Street Design and Roundabouts

Public Art Selected For Center Street:

- Lease Art
- Selection Process
- July Applications for 2020-21 PASC Members: 19 Responses

Lease Art Agreement

- The 2020 Public Art Steering Committee (PASC) is recommending 9 sculptures for the Mayor and City Council to approve during the City Council workshop scheduled on Monday, August 17, 2020.
 - Timeframe (1 year)
 - 2020 Art budget: \$20,000
 - 2020 Consultant budget: \$5,000

Public Art Selection Process

- The selection process started with a CALL to the Artist by Jim Davis, Art Consultant. Artist across the country were solicited, ending with a total of 61 sculptures to be considered.
 - Public Art Steering Committee (PASC)
 - Presentation to PASC
 - Shortlisted to 15
 - Public Input 7/27 to 8/7

Public Art Steering Committee (PASC)

- Regular Members Include:
Randy Guthrie, Assistant City Manager
Jennifer Collins, City Planner/Historic District Rep.
Georgia Dees, Arts Council Director
Andrea Freile, Arts Council Board President
Scott Satterfield, Business & Property Development Specialist, Downtown
Octavius Murphy, Assistant to the City Manager
- Members Included:

Adam Twiss	Brittani Schultze- Garner	Casey Mozingo
Chretien Dumond	Chuck Snipes	David Martin
David Tufano	Edna Carole Battle	Ellen Bland
Julian Lucas	Kim Kastner	LaToya Stallings
Michelle Seymour	Pat Nunn	Sam Borwick
Sharon Carter	Starr Whitmore	Tracy Howell
Valerie Lechner		

Presentation to PASC

❖ Due to COVID 19 restriction, the PASC meeting was held via WebEx.

2020-21 PASC Recommendations

Category A (Large)

- Draped Form
- Bluebird
- Exploratory Unit 01
- Open Hand

Category B (Medium)

- Develfish
- Propelling

Category C (Small)

- Process
- Acrobat 3
- Highrise

Installation

- Art Installation Ceremony is scheduled for Friday, October 16, 2020 -Noon
- Front of City Hall

Mr. Murphy stated he would like to ask for Council's approval on all pieces in case some are unavailable.

Councilmember Polack suggested looking at murals as a less expensive option.

Upon motion of Councilmember Williams, seconded by Councilmember Polack and unanimously carried, Council approved the pieces.

Water Bill Relief Policy. Councilmember Matthews stated the Water Bill Relief Policy draft is provided in your packets. Councilmember Matthews shared background information regarding the request. Councilmember Matthews stated I did some research and looked at other cities. My theory is not to eliminate their bill, just to offer some relief. It is just a draft and I am open to considerations. I am also hoping you all have seen the city manager's comments relating to him discussing it with other staff and councilmembers. My consideration was to waive one or three items, refuse, sewer and then service charges. I'm not saying to eliminate all of these, but maybe one. I created the draft policy. A couple of concerns, who qualifies, everyone experiences hardships. Time of treatment, I also created an application. The potential process was discussed. My goal is offer some relief. Councilmember Matthews shared she looked at Elizabeth City, Rocky Mount and Kinston. A second part of the policy would include not shutting off water for those who are on a machine that requires water.

Council discussed legalities, non-profits, need for assistance for those with chronic health issues and period of relief.

Mayor Pro Tem Broadway stated he would like to see what other cities are doing. Councilmember Matthews stated I would be glad to send it to you.

Mr. Salmon stated I have done some initial research with staff, it was mentioned you cannot legally waive or reduce the fees, it is a form of rate discrimination or emolument. You can authorize a subsidy to fund something such as this.

Council discussion continued. Mayor Allen stated we need to leave clear direction for Tim on what we are trying to do. We are trying to come up with a hard agreement that would be legal, get with Catherine and put a number to it. The way to do it is get with Ron, Tim and you.

Parks and Recreation Support for Wayne County Public Schools. Ms. Felicia Brown shared the following information:

Remote Learning

- Wayne County Public Schools start August 17th* with remote learning. During this State of Emergency, Wayne County Board of Education can contract/partner with outside agencies to provide off-site remote learning facilities.
- Per Statute 10A NCAC 09 .3102 (3): “Contractual Agreement” means a written agreement wherein the local school administrative unit agrees as follows:
 - A) to be responsible for the enrollment and attendance of school-age children at a Remote Learning Facility; and
 - B) that it shall be liable for any incidents or occurrences at the Remote Learning Facility in the same way it would be liable if the school-age child(re) were in a building that is approved for school occupancy and which houses any part of the public school system. Notwithstanding, the foregoing, this provision shall not prohibit the local school administrative unit from obtaining liability insurance or from contracting with the Remote Learning Facility regarding indemnification or other terms regarding the appointment of liability between themselves for incidents or occurrences.

Remote Learning Options

- Enter into an agreement with Wayne County Board of Education (WCBOE) allowing us to offer school-aged child care for more than four (4) hours a day as a remote learning facility
- Offer school-aged child care for more than four (4) hours a day without entering into an agreement with WCBOE through the end of October
- Offer school-aged child care for four (4) hours or less a day
- Offer 2 four (4) hour blocks of school-aged child care – children attend morning or afternoon block, not both

Council discussed instructors, how many students, if snacks would be provided, registration process and transportation. Council consensus was staff could proceed.

Ms. Brown also shared information regarding some ideas where parks and recreation could use some of the CARES Funding such as purchasing laptops, chromebooks, flat screen tv’s to assist with remote learning, touch less faucets and toilets, etc...

CARES Act Funding. Councilmember Ham stated the city manager in his update shared we could be receiving \$967,000. The state on their website has posted criteria on how to spend that money. Councilmember Ham stated he would like to see how the City proposes to spend that money.

Mayor Allen asked that Mr. Salmon send out what the city is planning to use the money on to Council by the beginning of the next week.

Mr. Murphy also shared information regarding the CARES Act Funding and possible eligible expenses.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included:

Item L. Adopting an Electronic Records and Imaging Policy for the City of Goldsboro. Councilmember Williams made a motion to remove Item L. to have more time to look at the policy. The motion was seconded by Councilmember Matthews. Councilmembers Williams, Polack, Matthews, and Ham voted in favor of the motion. Mayor Allen, Mayor Pro Tem Broadaway and Councilmember Aycock voted against the motion. The motion passed 4:3.

Closed Session Held. Upon motion of Councilmember Williams, seconded by Councilmember Polack, Council convened into Closed Session to discuss a personnel and real estate matter.

Council came out of closed session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Large Conference Room, City Hall Annex, 200 North Center Street, at 7:00 p.m. on August 17, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Mr. Timothy Salmon, City Manager provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Mayor Pro Tem Broadway made a motion to approve the minutes of the Budget Work Session of June 9, 2020, the Minutes of the Work Session and Regular Meeting of June 15, 2020 and the Minutes of the Recessed Meeting of June 17, 2020. Councilmember Polack seconded the motion. Mayor Allen, Mayor Pro Tem Broadway, Councilmembers Polack, Ham and Aycock voted in favor of the motion. Councilmembers Williams and Matthews voted against the motion. The motion passed 5:2.

Gus Tulloss Day Proclamation. Mayor Allen proclaimed August 17, 2020, as *GUS TULLOSS DAY* in Goldsboro, North Carolina.

Mayor Pro Tem Broadway presented a framed copy of the Proclamation to Mr. Tulloss. Mr. Tullos shared information regarding his career and thanked Council.

Resolution Expressing Appreciation for Services Rendered by Joseph Kosuda as an Employee of the City of Goldsboro for more than 13 Years. Resolution Adopted. Joseph Kosuda retires on September 1, 2020 as a Police Officer with the Goldsboro Police Department of the City of Goldsboro with more than 13 years of service. Joseph began his career on February 14, 2007 as a Police Officer with the Goldsboro Police Department where he has served until his retirement. Joseph has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Joseph Kosuda their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Joseph our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem Broadway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2020-50 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JOSEPH KOSUDA AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS"

Employee Performance Awards. Mr. Tim Salmon shared the following:

Employee of the Quarter

LaToya's performance during this period was excellent and had extensive impact on the City's proper response to the Coronavirus (COVID-19). She coordinated, prepared, and posted critical federal, state, county, and local information, interviews, and messages on our City website and Facebook pages in a concise and timely manner so that our residents, visitors, councilmembers, and employees were well informed and safe; potentially saving lives. Significant examples include: "City of Goldsboro COVID-19 Response" information that includes all actions taken by

our departments such as closing and limiting access to facilities, postponing events, changes in operations, and answers to frequently asked questions; “Important Announcements” such as NC Governor Executive Orders, Mayor, City Manager and Police Chief messages and interviews, Public Utilities warnings and billing information, Public Works solid waste operating procedures; and website links to key information updates from the Centers for Disease Control and Prevention, NC Department of Health and Human Services, and Wayne County Health Department. In our battle against this deadly disease, LaToya Henry has been crucial to the City’s success by ensuring the proper COVID-19 information and best practices were well presented for our residents and visitors to follow. LaToya’s impact has truly been far-reaching and reflects well upon herself and the City of Goldsboro.

Supervisor of the Quarter

Michael Langley distinguished himself by outstanding achievement while seamlessly filling in as the City’s Cemetery Superintendent. Michael flawlessly oversaw normal operations and implemented new initiatives to enhance the City’s Willowdale and Elmwood cemeteries. He coordinated 17 funerals, working with local funeral homes to process necessary forms and paperwork, schedule service times, and properly locate all grave-sites. He also took it upon himself to develop and implement the City’s first digital occupant form for cemetery records. The digital format will allow cemetery records to be saved on the network in a more legible format and be readily available to everyone needing access to such forms. In addition to utilizing the format for all new requests, he updated and “digitized” all forms from 2019 to the new format. His goal is to transfer all cemetery documents to a digital format. Michael also took the lead on coordinating efforts to get contractors onsite and repair damage to Willowdale Cemetery from recent hurricanes, staying after-hours on several occasions to ensure the work was accomplished correctly. He also oversaw the removal of damaged bushes and trees, and started removing years of growth to bordering ditches to resolve drainage issues. New flower beds have been installed to enhance areas around the Willowdale office and he’s working with a volunteer group to have new trees and flowers planted to visually enhance other areas at both cemeteries. Michael not only has a vision to improve the overall appearance of the cemeteries, but also the knowledge, ability and determination to make that happen. Michael consistently strives to set the example of professionalism and leadership. His drive and determination to exceed expectations is evident in the way our City cemeteries continue to set the standard for appearance. Michael regularly comes up with more efficient ways to manage time and resources to maintain or exceed standards. He takes a lot of pride in his work and owns everything he does, giving his responsibilities no less than 100%. He is a team player who values the opinion of others and doesn’t settle for the “status quo”. Michael’s accomplishments reflect well upon himself and the City of Goldsboro.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Yvonnia Moore spoke on the importance of leadership and the example council sets for citizens. Ms. Moore also asked Mayor Allen to apologize to Councilmember Matthews.
2. Sharon Matthews shared concerns regarding Mayor Allen. Ms. Matthews stated Mayor Allen it is apparent that you had or have no intentions on apologizing to Councilwoman Matthews. Ms. Matthews asked what do you guys plan to do about his behavior.
3. Kaylan Williams spoke and shared concerns regarding flooding on Astor Court in Westhaven, mosquitos, the treatment of Councilmember Matthews and race relations.

Councilmember Williams asked the city manager to find out when mosquito spraying will be done. Councilmember Williams stated as far as the flooding, we actually had someone go out there a year ago, we’ll see if we can’t get someone to go out again.

Councilmember Polack asked if he ever got something back in regards to the naming of the Neuse River. Councilmember Polack shared it is named after the Neusiok Indians.

Mr. Williams stated I heard you speak on some things in your neighborhood as far as the

music goes. I was definitely disappointed with you that night because I was there, we were in the middle of shooting a music video. That is a part of our history, hip hop is a culture. I do feel like you should have handled it a lot better as being a city councilmember.

Councilmember Polack stated at that time it was 1:30 in the morning, there is a noise ordinance and had that been presented to me in advance, that community is residential. The owner of that property was doing something illegal, which that has been handled from a city planning standpoint. My neighbors for weeks, this is not the first time. Discussion continued.

No one else spoke and the public comment period closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Salmon reminded Council Item L. Adopting an Electronic Records and Imaging Policy had been removed during the work session. Councilmember Aycock moved the items on the Consent Agenda, Items E, F, G, H, I, J, K, and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Polack and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Assistance for Firefighter Grant Award. Resolution Adopted. Currently there are no fire stations in the City of Goldsboro that employ any form of vehicle exhaust removal. Diesel vehicle exhaust emissions pose a documented and significant cancer health risk to city employees, contractors, and citizens visiting the facilities.

The cost for four (4) stations is \$183,711.82. Based on the prescribed 90/10 split the cost to the city will be \$18,371.18. The installation of the systems will help protect the health of employees and the public by removing harmful particulates and particulates from the air.

NIOSH research recommend that fire stations be equipped with diesel exhaust extraction systems to reduce exposure and potential health risks. FEMA guidelines excludes station 4 from eligibility as it was constructed after 2003.

It is recommended the council vote to approve the acceptance of this grant in conjunction with the following entitled resolution. Consent Agenda Approval. Aycock/Polack (7 Ayes)

RESOLUTION NO. 2020-51 RESOLUTION BY GOVERNING BODY OF APPLICANT TO ACCEPT THE ASSISTANCE TO FIREFIGHTERS GRANT (EMW-2019-FG-0443)

Acquire the Real Property Interest Required by the Department of the US Army Corps of Engineers. Resolution Adopted. June 3, 2019, Project Partnership Agreement (PPA) between the City of Goldsboro and the U.S. Army Corps of Engineers for the Neuse River-Goldsboro Section 1135 Project Modification for Improvement of the Environment was executed.

As the Non-federal sponsor, the City is responsible for real property acquisition to support construction for Neuse River – Goldsboro Section 1135 Project Modification for Improvement of the Environment.

Costs associated with real estate acquisition are creditable towards the City's 25% portion of the project.

The City of Goldsboro conducted a survey and appraisal of the temporary staging area and entrance and egress for construction of the weir. The appraisal of the area came back as \$23,000.00.

The selling price of \$23,000 for 18-months, will be presented to Mar Mac Aggregates LLC for the City to acquire the temporary land for the staging area and entrance and egress for construction of the weir. Construction is expected to last 18-months.

The City has allocated monies in its current budget FY 20-21 for these services.

It is recommended the City Council approve the following entitled Resolution authorizing the Mayor to execute a contract with Mar Mac Aggregates LLC not to exceed \$23,000 to acquire the real property interest required by the Department of the US Army Corps of Engineers. Consent Agenda Approval. Aycock/Polack (7 Ayes)

RESOLUTION NO. 2020-52 “RESOLUTION AWARDING APPRASIAL VALUE AND AUTHORIZING EXECUTION OF REAL ESTATE CONTRACT FOR RIGHT OF WAY ENTRY, STAGING, AND EGRESS NEEDED BY THE DEPARTMENT OF THE US ARMY CORPS OF ENGINEERS”

Bid Award to Utility Services Co. Inc. for Asset Management & Professional Maintenance Firm For Four (4) Water Storage Tanks. Resolution Adopted. This project provides for a 10-year professional asset management maintenance program for the four (4) water storage tanks in Goldsboro, NC. This program will provide tank asset management addressing all the needs of the potable water storage tanks, including engineering and inspection, safety, structure, sanitation, security and coatings. Asset management extends the life of the water storage tank, eliminates the need for emergency repair funds, and creates a sustainable budgeting solution by spreading out costs over a ten (10) year period.

The City of Goldsboro advertised Request For Qualifications RFQ# 2020-002 on June 27, 2020 and received two responsive firms on July 13, 2020 at 10:00 AM.

Interviews were conducted on July 17, 2020 with both responsive firms. After staff discussion and reference checks, Utility Services Co. Inc. of Madison, NC, was selected to submit a proposal.

A proposal has been received from Utility Services Co. Inc. for these services in an amount not to exceed \$489,757 in each of the first three years, \$186,347 in years 4-7, and \$121,178 in years 8-10. The City has allocated \$500,000 in its current budget FY 20-21 for the first year of these services, which includes the rehabilitation and painting of the New Hope tank.

It is recommended the City Council approve the following entitled Resolution authorizing the City Manager to execute a contract with Utility Services Co. Inc. not to exceed \$489,757 in each of the first three years, \$186,347 in years 4-7, and \$121,178 in years 8-10 to provide services for the Asset Management & Professional Maintenance of Four (4) Water Storage Tanks. Consent Agenda Approval. Aycock/Polack (7 Ayes)

RESOLUTION NO. 2020-53 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR ASSET MANAGEMENT & PROFESSIONAL MAINTENANCE FIRM FOR FOUR (4) WATER STORAGE TANKS”

CU-5-20 Kiapo Copeland (110 E. Mulberry Street) – Subject property is located on the north side of E. Mulberry Street between Center Street and John Street. Approved. The applicant is requesting a Conditional Use Permit to allow the operation of a Place of Entertainment (Paint and Play) with ABC for Brown Bagging.

Frontage: 58.33 ft.
Depth: 89.55 ft.
Area: 5,099 sq. ft.
Zoning: Central Business District (CBD)

The applicant has proposed to up-fit an existing one-story 1,749 sq. ft. concrete commercial building for the operation of a Paint and Play facility.

Since the site is located within the Historic District, any exterior improvements to the building will be required to receive a Certificate of Appropriateness from the Historic District Commission.

The property was previously occupied as a church.

As previously stated, the applicant request to operate a Paint and Play facility within an existing building and allow customers the option of brown bagging at the facility. Activities such as painting lessons and paint parties will be available on-site. Brown bagging would be limited to a 6-pack of beer or 1-bottle of wine per customer.

The applicant's floor plan indicates a painting area to include no more than 6 tables to accommodate a maximum of 15 occupants including an office space and a restroom.

Days/hours of Operation: Tuesday – Saturday
7:00 p.m. – 11:00 p.m.

Employees: 1

The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located within this area, no off-street parking is required.

Refuse Collection: The applicant will utilize roll-out carts for garbage collection purposes. At the public hearing held on July 13, 2020, the applicant spoke in favor of the request and no one spoke in opposition.

The Planning Commission, at their meeting held on July 27, 2020, recommended approval of the Conditional Use Permit as submitted.

It was recommended Council accept the recommendation of the Planning Commission and adopt an Order approving the Conditional Use Permit for operation of a Place of Entertainment (Paint and Play) with ABC for Brown Bagging within the Historic and General Business District (GB) zoning districts. Consent Agenda Approval. Aycock/Polack (7 Ayes)

Site-12-20 – Auto Owners Life Insurance - Site, Landscape and Building Elevation Plans-Building Additions and Parking Lot Expansion for Auto Owners Life Insurance Co. Approved. The property is located on the northeast corner of Commerce Court and Gateway Drive.

Frontage: 541 ft. (Commerce Court)
745 ft. (Gateway Drive)
Depth: 566 ft.
Area: 437,365 sq. ft. or 10.04 acres
Zoning: Industrial Business Park-1

The site has been identified as Lot No. 4 in the Wayne County Industrial and Business Park and formerly known as Strickland Insurance Group, Inc.

The proposed building expansions and parking lot addition disturb 6.71 acres. Non-residential developments on parcels that disturb greater than one acre require City Council approval.

The submitted site plan indicates an existing single-story, brick-veneer office building of approximately 17,444 sq. ft. and an existing single-story, brick-veneer accessory building used as a conference center of approximately 8,928 sq. ft.

The applicant is proposing a two-part phased building addition and office renovation of the existing principle office building. Phase I construction will consist of a 32,794 sq. ft. building addition. Phase II construction will consist of a 23,732 sq. ft. building addition. In conjunction with phased office building additions and renovations, the applicant is proposing the addition of 315 parking spaces to the existing site.

An existing 24 ft. wide curb cut exists off Commerce Court providing access to the site. A new 24 ft. wide curb cut is proposed off Gateway Drive. Both driveway cuts will provide a 24 ft. wide drive aisle that will provide access to parking spaces located at the front and rear of the site.

Parking for the business requires 1 space per 350 sq. ft. of gross floor area. Currently, the site consists of 118 parking spaces. As previously stated, the applicant is proposing to add 315 parking spaces to the site for a total of 433 required parking spaces to include 10 handicap accessible spaces, 6 of which are van accessible.

Existing Maple trees serve as required street trees for the site. A required Type A, 10 ft. wide buffer is proposed along the northeastern and southeastern property lines consisting of Southern Waxmyrtles, Eastern Redbuds and Nuttall Oaks. Dogwood, Oak, Magnolia and Elm trees combined with Hollies, Nellie Stevens, Hydrangeas and Boxwoods will serve as vehicular surface area plantings.

Exterior building components for the proposed off building additions include brick-veneer, composite metal panels, metal copings, and aluminum curtain walls with insulated glazing.

Existing 6 ft wide exterior sidewalks are shown on the submitted site plan. The applicant indicates new interior sidewalks leading from the new parking lot expansion to the building entrances through sloped walkways and handicap ramps. Exterior sidewalks are not required.

Commercial lighting plans have been submitted for the site and in accordance with the City's commercial lighting design standards.

The property is not located within a Special Flood Hazard area. City water and sewer are available to serve the property. Grading and drainage maps and storm water calculations have been submitted and under review by City Engineering. Construction permits cannot be issued until City Engineering requirements have been satisfied.

A new solid waste commercial dumpster enclosure is shown along the northern property line adjacent to the conference center to replace an existing enclosure adjacent to the northern building wall of the facility. The dumpster will be located in a coral and screened from off-site views in accordance with City standards.

In accordance with the City's Unified Development Ordinance, a letter of recommendation from Wayne County Development Alliance and the County of Wayne was submitted indicating their support of the applicant's expansion in Park East and that the applicant's development proposal meets the covenants and requirements for the industrial park.

The Planning Commission, at their meeting held on July 27, 2020, recommended approval of the Site and Landscape Plan.

It was recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan. Consent Agenda Approval. Aycock/Polack (7 Ayes)

SITE-16-20 Site and Landscape Plans-Hamilton Funeral Home Building Renovation and Parking Lot Improvements. Approved. The property is located on the north side of W. Spruce Street between S. Alabama and Kennon Avenues.

Frontage: 194.25 (S. James Street)
Area: 40,075 sq. ft. or .92 acres
Zoning: Central Business District (CBD)

The site has been operated as a funeral home since the mid 70's and formerly known as Hamilton Funeral Home. Recently, the property was sold and the new owner intends to operate a funeral home under the same business name.

The site contains an existing principle building which was constructed before the adoption of City ordinances. As such, it does not meet the current side yard setback requirements for structures located in the Central Business District. A minimum side yard setback of 15 ft. is

required along the northern property line where approximately 90 ft. of the existing structure encroaches into the setback. A modification from 15 ft. to 0 ft. will be necessary.

The submitted site plan indicates an existing single-story, brick-veneer building of approximately 10,583 sq. ft. The applicant is proposing a renovation of the entire facility. Rooms will consist of an assembly/sanctuary area with a seating capacity of 106 occupants, a viewing room, an embalming room, a dressing room, a waiting room, a conference room, offices, storage areas and restrooms for customers and staff.

In conjunction with the renovation of the entire facility, the applicant is proposing the reconfiguration and design of an existing parking lot that will accommodate a total of 28 parking spaces.

Two existing 20 ft. wide curb cuts provide access to the site off of S. James Street and are located adjacent to the northern and southern property lines. The applicant is proposing to widen both driveway cuts to 24 ft. In addition, the applicant is proposing to provide a 24 ft. wide access aisle that connects both access points to a new parking lot located at the front of the facility.

Parking for the business requires 1 space per 5 seats or 1 space per 50 sq. ft. of floor area in the main assembly area, whichever is greater, plus 1 vehicle stored on site. Currently, the site plan indicates 28 parking spaces. 32 spaces are required. Staff is working with the applicant to ensure compliance with the City's off-street parking requirements.

A 15 ft. wide access drive has been shown along the southern property line that will provide access to parking for vehicles stored on site and to serve as an off-street loading zone.

New Oak trees will serve as required street trees for the site. Since parking is within 15 ft. of the public right of way, a vehicular surface buffer will be required. The site plan indicates that the buffer will consist of Dwarf Burford Hollies and Daruma Loropetulum.

Required Type A, 10 ft. wide landscape buffers are required along the northern, western and southern property lines. The submitted site plan indicates buffer yards will consist of Magnolia, Cherry, Elm and Crepe Myrtle trees combined with Hollies, Camelias, Gardenias and Ligustrums.

As previously stated, since the existing structure encroaches into the side setback along the northern property line for approximately 90 ft., the required Type A, 10 ft. wide landscape buffer cannot be installed. A modification will be necessary.

Existing vegetation will serve as the required Type A landscape buffer along the Western property line.

Exterior building components for the proposed renovation include brick-veneer walls and columns with insulated glazing.

4 ft. and 6 ft. wide interior sidewalks are shown on the submitted site plan. The site plan indicates new interior sidewalks leading from the new parking lot at the front and rear of the facility to building entrances through sloped walkways and handicap ramps. Existing 5 ft. wide exterior sidewalks are located in front of the facility along S. James Street.

Commercial lighting plans have not been submitted for the site. Staff will ensure that the applicant complies with the City's commercial lighting ordinance.

The property is not located within a Special Flood Hazard area. City water and sewer are available to serve the property. Grading and drainage maps and storm water calculations have been submitted and under review by City Engineering. Construction permits cannot be issued until City Engineering requirements have been satisfied.

A solid waste commercial dumpster enclosure has not been shown on the submitted site plan. The applicant will be required to install a dumpster enclosure upon the property. The enclosure shall be located in a coral and screened from off-site views in accordance with City standards.

The applicant is requesting the following modifications:

1. Side yard building set back requirement for approximately 90 ft. from 15 ft. to 0 ft. along the northern property line.
2. Type A, 10 wide landscape buffer for approximately 90 ft. along the northern property line.

The Planning Commission, at their meeting held on July 27, 2020, recommended approval of the Site and Landscape Plan with modifications.

It was recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modifications:

- (1) Side yard building set back requirement for approximately 90 ft. from 15 ft. to 0 ft. along the northern property line.
- (2) Type A, 10 wide landscape buffer for approximately 90 ft. along the northern property line. Consent Agenda Approval. Aycock/Polack (7 Ayes)

Amending Chapter 32: Section 32.329 T.C. Coley Community Center Advisory Board of the Code of Ordinances of the City of Goldsboro. Ordinance Adopted. The City of Goldsboro recognizes and values the importance of citizen participation in local government. The City utilizes boards and commissions as a mechanism to engage citizens in the democratic process.

On October 1, 2018, Council voted to create the T.C. Coley Community Center Board. On November 5, 2018, Goldsboro City Council established an ordinance to delegate to the T.C. Coley Community Center Board the authority to oversee the operations, programs and upkeep of the Center.

On February 4, 2019, the Goldsboro City Council revised the ordinance to make the T.C. Coley Community Center Board an advisory board.

At the work session on July 13, 2020, Council voted to abolish and remove the T.C. Coley Community Center Advisory Board in the City's Code of Ordinances due to the Parks and Recreation Department overseeing the building.

It was recommended Council adopt the following entitled Ordinance amending Chapter 32 of the Code of Ordinances removing Section 32.329 the T.C. Coley Community Center Advisory Board from the Code of Ordinances. Consent Agenda Approval. Aycock/Polack (7 Ayes)

ORDINANCE NO. 2020-19 "AN ORDINANCE AMENDING CHAPTER 32: SECTION 32.329 T.C. COLEY COMMUNITY CENTER ADVISORY BOARD: BOARDS, COMMISSIONS AND DEPARTMENTS OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES"

Departmental Monthly Reports. Accepted as Information. The various departmental reports for July 2020 were submitted for the Council's approval. It was recommended Council accept the reports as information. Consent Agenda Approval. Aycock/Polack (7 Ayes)

End of Consent Agenda.

City Manager's Report. Mr. Tim Salmon stated I would just like to mention to our citizens the strategic plan is now available online. You can find it on our website. It is an organization plan and focuses on the five city goals set by Council. If anyone has any questions please contact Octavius Murphy.

Mayor and Councilmembers' Reports and Recommendations.

Resolution Expressing Appreciation for Services Rendered by James Lewis as an Employee of the City of Goldsboro for more than 30 Years. Resolution Adopted. James Lewis retired on August 1, 2020 as a Solid Waste Technician with the Public Works Department

of the City of Goldsboro with more than 30 years of service. James began his career on October 30, 1989 as a Laborer II with the Public Works Department. On July 1, 2016, James' position was changed to Solid Waste Technician with the Public Works Department where he has served until his retirement. James has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to James Lewis their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro express to James our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Williams, seconded by Mayor Pro Tem Broadway and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2020-47 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JAMES LEWIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS"

Resolution Expressing Appreciation for Services Rendered by Rama Chittilla as an Employee of the City of Goldsboro for more than 35 Years. Resolution Adopted. Rama Chittilla retired on August 1, 2020 as a Civil Engineer II with the Engineering Department of the City of Goldsboro with more than 35 years of service. Rama began his career on June 24, 1985 as a Civil Engineer I with the Engineering Department. On July 1, 1987, Rama was promoted to a Civil Engineer II with the Engineering Department where he has served until his retirement. Rama has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Rama Chittilla their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Rama our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Polack, seconded by Councilmember Aycock and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2020-48 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RAMA CHITTILLA AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 35 YEARS"

Resolution Expressing Appreciation for Service Rendered by Kelly Best as an Employee of the City of Goldsboro for more than 23 Years. Resolution Adopted. Kelly Best retired on August 1, 2020 as an Environmental Codes Inspector with the Planning Department of the City of Goldsboro with more than 23 years of service. Kelly began her career on March 19, 1997 as a Police Equipment Maintenance Coordinator with the Goldsboro Police Department. On June 28, 2006, Kelly was promoted to Environmental Codes Inspector with the Planning Department. On March 1, 2013, Kelly was promoted to Minimum Housing Inspector with the Inspections Department. On September 30, 2015, Kelly was transferred to the Planning Department as an Environmental Codes Inspector where she has served until her retirement. Kelly has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Kelly Best their deep appreciation and gratitude for the service rendered by her to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Kelly our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem Broadway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2020-49 "RESOLUTION EXPRESSING APPRECIATION

FOR SERVICES RENDERED BY KELLY BEST AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 23 YEARS”

Kriquette Davis Day Proclamation. Mayor Allen proclaimed July 30, 2020, as KRIQUETTE DAVIS DAY in Goldsboro, North Carolina.

Councilmember Aycock stated no comment.

Councilmember Ham stated I want to mention we are all aware there is a national wave of anti-police protests throughout our nation, so larger cities that we hear about everyday is incurring destruction, loss of life, etc. etc... City boards and commissions are cutting and defunding police departments. We are also seeing police chiefs and members of the police departments resigning or quitting outright because of the lack of support they are getting. In view of that, I want to commend the leadership and members of the Goldsboro Police Department on their continued dedication to their profession and to the citizens of Goldsboro; for their daily coming to work, doing their duties, and providing a service and protection the citizens of Goldsboro expect. Thank you.

Councilmember Matthews stated first I received a letter from a resident and they didn't put a name or anything but I just want you to know publicly that I received your letter and I will begin working on this and hopefully we can start seeing some improvements in those areas of interest that you mentioned. Thank you for reaching out to me and hopefully we can get some leverage in this. Secondly, I want to go on record just saying how proud I am of my mom because would you believe she has been targeted, attacked, criticized and talked about on public platforms even including our city site for using her voice and her right to stand up for what she thinks is necessary and the change that is needed in Goldsboro and the change that is needed right here on this council. I am even more proud of her because everything she has been through since I have been elected most people would've quit and it would have silenced most people but I am so proud of that resilience that she has and I am even more proud that she passed it down to me. So with that being said, I was elected to this board and when I came on I already knew that the majority of you didn't like me that didn't stop me then and it is not going to stop me now. Silence from the majority of this board is disappointing and it continues to prove a certain members have more loyalty to the mayor than they do to the citizens and their concerns and Goldsboro. If we can't even govern ourselves and hold ourselves accountable how can we hold accountability for our districts and for our entire citizen. Let me read this quote from a current seated councilmember from last year, "it is my belief that we cannot just ignore these actions" that councilmember went on to say his behavior was an embarrassment. Councilmember Ham those were your words as it related to Councilmember Williams. So I am going to ask you how do you feel about the Mayor's behavior because here we are ignoring the embarrassment from our Mayor and his behavior towards me, one as a woman and two as an elected official. Have you even heard the residents? We had three more come up today to talk about how they felt about the Mayor's behavior and how he disrespected me publicly not once, not twice but throughout an entire budget meeting. So I am going to ask each individual member of this council one by one how they feel about it and what we should do to hold the Mayor accountable just as I watched this whole board hold councilmember Williams accountable last year.

Councilmember Matthews asked Councilmember Aycock what is your recommendation.

Councilmember Aycock stated I have none.

Councilmember Matthews asked Councilmember Ham what is your recommendations

Councilmember Ham stated no comment.

Councilmember Matthews asked councilmember Polack what is your recommendation.

Councilmember Polack stated I felt that you were done wrong, you were disregarded at that time and you were basically censored before you finish what you had to say. Councilmember Matthews stated thank you Councilmember Polack.

Councilmember Matthews asked Councilmember Broadway what is your recommendation.

Mayor Pro Tem Broadaway stated first off I take offense to being charged with things we didn't actually do. Second, I don't think what the Mayor did was intentional. If it was intentional than he probably owes you an apology. I was sitting right here and I do not think it was intentional. I think he thought you were finished other than that I've been on this board over 10 years, I've seen this board operate and I think we need to respect each other and quit trying to divide this board.

Councilmember Matthews asked Councilmember Williams do you have a recommendation.

Councilmember Williams stated I feel that when someone is censored what you reap is what you so and I think when they censored you the Mayor should be censured. I think we should have a censure hearing. This has nothing to do with what happened to me, but it is about accountability if you hold any other councilmember accountable for something all should be held accountable to the same standard. So I make a motion we censor the Mayor on his actions towards Ms. Matthews. Councilmember Matthews stated I will second that motion. Councilmembers Williams, Polack and Matthews voted in favor of the motion. Mayor Allen, Mayor Pro Tem Broadaway, and Councilmembers Ham and Aycock voted against the motion. The motion failed 3:4.

Councilmember Matthews stated so Mayor Allen I ask you, you got the floor you have the opportunity to write your wrong right now just as you have been asked by me

Mayor Allen stated I do not think I did anything wrong. If you go back and look at the tape you will see I gave you the opportunity to go ahead and speak. You elected to get up and leave. You go back and look at the tape and tell me what I did wrong and then I will talk to you. This is a you and I think. If you want to fix it come and talk to me or I'll come talk to you and I will be glad to work through it with you. You attacking me is not going to help you. Those people attacking me, that's just going to push me get the matter.

Councilmember Matthews stated you have not been attacked you are being held accountable the same way I watched you personally hold others accountable for their behavior. You banged your gavel while I was talking. That was intentional and then went on to insult me and say go ahead talk. The meeting was over you adjourned at Mayor Allen and you have an opportunity right now to make it right. There has been a petition signed, the residents are saying it's unacceptable, I am saying it's unacceptable because it is. I come in here every other Monday ready, willing and able to work with each of you despite your attacks on and off record that you think some don't know about because that is what I was elected to do. How do you not hold yourself accountable when I just received an email from you just recently talking about chaos in the organization, you have created chaos in this organization and it's a stumbling block.

Mayor Allen stated you are welcome to your opinion, others have said I'm doing a good job.

Councilmember Matthews stated thank you Mayor Allen for your comments, thank you Goldsboro for watching and again to the resident I wish I knew who you were but I will get to working on your issue and hopefully you will see some provisions soon.

Councilmember Polack stated I want to encourage all parents of students returning back to school, to hold your kids accountable for the recommendations set forth in the classrooms. I have heard several people say children are less likely too illness but there are two sides to the coin, the other side of the coin is that most instructors or educators may not be as resistant to the illness. Many of the instructors rooms have not been adequately sterilized or even been given adequate resources to protect or clean classes daily. I would like to end by thanking all of the first responders as well as the essential employees that have continued to make our day to day operations transition smoothly. Last but not least, I want all my constituents to know that I will go down standing on facts and not speculation whether I am being confronted by things that are not accurate I just want you to know I speak for the voice of my community. Thank you.

Mayor Pro Tem Broadaway stated so far were doing fairly well with COVID with stats and hospitalizations, however, Sunday afternoon I drove by stony Creek Park, the shelter there and I saw 30 to 40 people gathered around in that shelter, not a single one had a mask on. We

have to wear a mask, we have to keep social distancing, that's the only way we're going to protect this community.

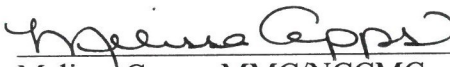
Councilmember Williams stated I want to thank all of our educational field workers. I know the adjustment has not been easy, but you are going to make it work. For the young people, I know it's hard on you I have never experienced that going to school, but stay encouraged take your lemons and turn them into lemonade. August is black business month and although a lot of businesses are struggling if you look at the data black businesses are struggling at a higher rate. So please support your black businesses, anyone that you can. I want to thank ABC 11 for coming to Goldsboro to highlight some of our black businesses. My condolences to the Darden family for their loss. I also want to say thank you to one of the greatest pioneers of the civil rights movement, John Lewis who started this fight for the betterment of people at the age of 19 years old. In his words, Representative John Lewis, "may we all find good trouble to get into to continue the fight for all citizens' rights." Thank you.

Mayor Allen stated I would like to commend the Public Works folks and our Planning folks, the last two or three weeks they have been going all over town getting overgrown lots mowed, they have been mowing sidewalks, ditches and it looks like they have stepped up what they are doing. Thank you.

There being no further business, the meeting adjourned at 7:54 p.m.



Chuck Allen
Mayor



Melissa Capps, MMC/NCCMC
City Clerk