

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
AUGUST 17, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Streetscape/Union Station Artifacts (Engineering)
 - b. Local Incentive Grant Policy (WCDA)
 - c. Downtown Banners (DGDC)
 - d. Union Station/Transfer Center Surrounding Properties (Inspections)
 - e. Goldsboro Country Club Name and Fee Schedule (Parks and Recreation)
 - f. Overview of Utility Projects (Engineering)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**
 - A. Minutes of the Work Session and Regular Meeting of June 15, 2015
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
 - B. Resolution Expressing Appreciation For Services Rendered By Officer Michael L. Green As An Employee Of The City Of Goldsboro For More Than 23 Years
 - C. Resolution Expressing Appreciation For Services Rendered By Cindy Stallard As The City Of Goldsboro's Occupational Health Nurse For More Than 9 Years
 - D. Police Department Update (Police)
- VII. PUBLIC HEARINGS**
 - E. Z-6-15 Dillard Academy, Inc. – South side of West Elm Street between South George Street and the Railroad (General Business to Office & Institutional-1) (Planning)

PLANNING COMMISSION EXCUSED
- VIII. CONSENT AGENDA ITEMS**
 - F. Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III - McKim & Creed, Inc.(Engineering)
 - G. Authorization of an Agreement with McKim & Creed Engineering for Professional Services on EQ Basin #5 Operational Enhancement Project at the WRF (Public Utilities)
 - H. Community Affairs Commission Appointments (City Manager)
 - I. Monthly Departmental Reports
 - J. minority Plan
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
- X. CITY MANAGER'S REPORT**
- XI. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JUNE 15, 2015

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on June 15, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Michael Headen (arrived at 5:57)
Councilmember Chuck Allen
Councilmember William Goodman (arrived at 5:27)
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Councilmember Bill Broadaway
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kaye Scott, Finance Director
Randy Guthrie, Development Services Director
Jeff Stewart, Police Chief
Mike West, Police Major
Jennifer Collins, Assistant Planning Director
Marty Anderson, Engineering
Scott Barnard, Parks and Recreation Director
Felicia Brown, Recreation Superintendent
Allen Anderson, Inspections Director
Kenny Talton, Zoning Administrator
Shycole Simpson-Carter, Community Development Administrator
Betsy Rosemann, Travel & Tourism Director
LaTerrie Ward, Community Affairs Director
Karen Brashear, Public Utilities Director
Julie Metz, DGDC Director
Scott Williams, IT Director
Jimmy Rowe, Planning Director
Michelle Audette-Bauman, UNC School of Government
Christy Rauli, UNC School of Government
Matt Hayes, Alta Planning & Design
Lonnie Casey, Citizen
Ethan Smith, Goldsboro News-Argus

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Councilmember Williams provided the invocation.

UNC School of Government-Development Finance Initiative. Mr. Stevens introduced Ms. Michelle Audette-Bauman and Ms. Christy Rauli from the UNC School of Government. They shared the following information concerning Downtown Redevelopment Opportunities:

- **Executive Summary**
 - The Development Finance Initiative (DFI) analyzed downtown conditions to identify key (re)development opportunities. Below is a summary of findings:
 - Forty-three percent of existing downtown space is underutilized
 - Baseline projections suggest demand for 100,000 square feet of retail, office and residential development over 10-years which would reduce underutilization to 35% of downtown space.
 - A 10-year goal of 15% underutilization would require improving approximately 380,000 square feet of space; to achieve this goal transformative investments will be needed to drive additional demand needed for this scale of private sector investment.
 - Key sites to start making these investments were identified based on patterns in building value, ownership, land use and past sales.
- **Project Goals**
 - Project Areas: Define downtown commercial, residential and gateway project areas
 - Parcel Analysis: Evaluate current conditions in defined downtown project areas
 - Market Feasibility: Analyze feasibility of commercial and residential (re)development in project areas
 - Key Sites: Identify (re)development opportunities in project areas
- **Parcel Analysis Overview**
 - Analyze property tax data to understand how current conditions will impact redevelopment potential in each project area.
 - Key Metrics:
 - Land Use
 - Building Value
 - Recent Sales
 - Ownership
 - (Chart shown of Summary of Parcel Analysis)
- **Parcel Analysis Findings**

<i>Key Metrics</i>	<i>Key Findings</i>
Land Use	Undeveloped land comprises 30% of combined project areas
Building Value	Forty-three percent of buildings are valued below \$15 PSF
Recent Sales	Frequency of downtown commercial area sales increased in late 2012; downtown residential sales generally below assessed value
Ownership	Significant government ownership; limited common ownership among private owners
- **Market Feasibility Overview**

- Analyze supply and demand for retail, office and residential uses to determine scale of supportable (re)development.
- For each use
 1. Define market areas
 2. Identify trends in historic supply and demand
 3. Project future demand using Goldsboro specific metric
- **Market Feasibility Findings**
 - **Retail:** Projected household growth in trade area suggests baseline demand for ~17,500 SF of additional retail in downtown over next five years.
 - **Office:** Office occupying employment projections support baseline demand for ~11,000 SF of office space over the next five years.
 - **Residential:** Baseline demand for 45 additional units over five years expected in the study area.
- **Baseline Redevelopment Trajectory**
Based on the market feasibility analysis for residential, retail and office uses, we estimate the following baseline growth forecast:

Property Type	Annual Forecast	10-Year Forecast
Retail SF	3,500	35,000
Office SF	2,000	20,000
Residential SF (1,000 SF/Unit)	5,000	50,000
TOTAL SF	10,500	105,000

- **Baseline Redevelopment Trajectory**
 - In 10-years, 35% of the MSD will remain underutilized. (chart of Percent Underutilized shown)
 - Goal: In 10-years, 15% of the MSD will be underutilized. (chart of Percent Underutilized shown)
- **Key Redevelopment Opportunities**
 - Downtown Residential
 - 61 properties
 - 175,000 Total SF
 - 100,000 Underutilized SF
 - ~\$800k total tax value
 - 41 private owners
 - 180,000 SW Undeveloped Land (non-parking)
 - Downtown Commercial
 - Key Opportunity Sites:
 - Alignment of key metrics
 - Existing underutilization
 - Proximity to public investments
 - Scaled to have transformative impact
 - 2 parcels

- 130,000 Undeveloped SF
- City Owned
- Near West Walnut Corridor & Paramount Theatre
- Activity near significant concentration of City-owned land south of Downtown

Ms. Audette-Bauman stated they are discussing other opportunities with staff.

Mayor King thanked Ms. Audette-Bauman and her colleague Ms. Christy Raulli.

Boards and Commissions Appointments. Councilmember Aycock shared Don Chatman's term on Gateway will be expiring soon. Mr. Bob Waller, former Councilmember, has expressed interest to serve on the Gateway Board of Directors. Mr. Stevens stated the Gateway appointments have a one year term and asked Councilmember Aycock and Councilmember Goodman if they were interested in continuing to serve on the Gateway Board. Councilmember Aycock and Councilmember Goodman agreed to continue to serve. Mr. Stevens reminded Council, there are two vacancies on the Planning Commission.

Coal Ash Discussion. Ms. Karen Brashear shared information regarding the Lee Plant coal ash ponds. Ms. Brashear also shared information regarding the North Carolina Ground Water Standard and the EPA Drinking Water Standard. Ms. Brashear stated the City of Goldsboro does not use ground water, we have surface water supply by the Neuse River. The Neuse River intake is seven and half (7 ½) miles away from the coal ash ponds. The State of North Carolina is doing some private well monitoring about 1500 ft. away from the coal ash ponds because that is their area of concern. Ms. Brashear shared the following information regarding the Lee Plant:

Lee Plant Coal Ash Pond Summary from 2010 through April 9, 2015

Element	NC Ground Water Standard (microgram/L)	EP Drinking Water Standard (microgram/L)	# samples exceeding Ground Water Standard	# samples exceeding Drinking Water Standard	% of 148 exceeding Drinking Water Standards	Exceedance Average Result (microgram/L)
Arsenic	10	10	13	13	9%	276
Boron	700	None	32	22	15%	3,541
Total Chromium	10	100/50 (CA)	4	0	0	32
Iron	300	300	133 (secondary)	133 (secondary)	90%	3,833
Lead	15	15	2	0	1.4%	18
Manganese	50	50	133	133	90%	498

Ms. Brashear stated we have met all parameters required by the EPA. She stated we have not seen any contamination by the coal ash ponds. Ms. Brashear stated she has attended some of the citizen meetings regarding coal ash. Ms. Brashear stated following those meetings she has had some calls from concerned citizens and she has explained the City of Goldsboro's water is safe.

Councilmember Goodman stated Ms. Brashear did an outstanding job representing the City of Goldsboro. Ms. Brashear stated if someone has questions please refer them to her and she will be happy to talk with them.

Mr. Stevens stated we are monitoring our water system and feel confident that our citizens are not being affected by coal ash. We do believe the City's water is safe to drink.

Wayfinding Signage System Design Recommendations. Ms. Metz shared background information regarding the Wayfinding Signage project. She introduced Mr. Matt Hayes of Alta Planning and Design who shared the following information:

Purpose and Benefits of Wayfinding

- Welcome and introduce
- Reflect community values
- Provide access and navigate
- Promote and excite

Planning Process

Kickoff Meeting

1. Project Vision
2. What is special and unique about Goldsboro?
3. Visual Preference Survey
4. Identification/Prioritization of Key Destinations

Analysis

1. Existing plans and efforts
2. Fieldwork/inventory of signage
3. GIS mapping

Development of Draft Materials

- Five Concepts
 1. Salt of the Earth
 2. Modern Contemporary
 3. Grounded Contemporary
 4. Fusion / Cultural Icons
 5. Aeronautic Inspiration
- Draft Placement Plan

Committee and Public meeting

- Narrowed Five Concepts to Three Concepts
 1. Modern Contemporary
 2. Grounded Contemporary
 3. Clean and Clear
- Concept Refinement and Draft Plan

Next Steps

- Narrow to one creative concept tonight
- Refine placement plan and sign schedule
- Consult with vendors
- Cost estimates
- Complete plan with standards for colors, arrows, fonts, and materials
- Implementation and funding strategies

Council reviewed the three concepts presented and Council agreed they liked the “Clean and Clear” concept.

Center Street Streetscape Purchases (Banners, Wreathes and Lights). Ms. Metz shared information with Council regarding expenses related to the streetscape projects:

• (44) Double Frame Wreath with Natural Garland	\$23,321.67
• 365 LED Lights	\$ 5,541.39
• 20 Banners	\$ 6,695.00
• Magnolia Tree Lighting	\$ 3,692.00

Ms. Metz shared they have some funding from the MSD fund that is available from façade and business incentive grants and two façade grants that were extended beyond the deadline of implementation. Staff notified the applicants they could reapply when they are ready to move forward. There is also \$3,800 in the DGDC project fund that has not been spent.

Council agreed staff could proceed.

Proposed Joint Use Agreement with WCPS. Mr. Scott Barnard stated typically Parks and Recreation Departments use school facilities but that is something we have not taken advantage of in a number of years. He stated staff began working on a joint use contract with Wayne County Public School (WCPS) about three years ago. We would like to enter into an agreement with WCPS. The City would maintain athletic fields for the use of school gyms and fields at Greenwood Middle, Dillard Middle and Carver Heights Elementary and in the summer we would have access to Wayne Academy’s gym.

Mayor King stated we desperately need gym space. Mayor Pro Tem Allen stated even if we pay, we should have an agreement for use of the gyms but he would like more information. Councilmember Broadway stated he is supportive but also would like additional information.

Councilmember Goodman asked what the City is going to do for District 3 since they are moving WA Foster out of District 3. Mayor Pro Tem Allen stated a plan needed to be developed for the existing WA Foster site. Mayor Pro Tem Allen stated it could still be a park and used by the neighborhood.

HV Brown Master Plan. Mr. Barnard shared two master plan options for HV Brown Park. The Recreation Advisory Commission is divided. Council reviewed the options and no decision was reached. Staff will come back at a later date.

Criterion Route – July 18. Mr. Barnard shared Travel and Tourism and The Parks and Recreation Department have recruited a USA Cycling Criterium to Goldsboro. The race will draw approximately 300 cyclist plus fans to the 6+ hour event. Cyclist will race on a ~1 mile loop in heats by age and ability. Mr. Barnard reviewed proposed street closures and Council agreed staff could proceed.

Pickleball. Mr. Barnard reviewed potential locations for a proposed pickleball court. He shared the courts at Herman Park are included in our count for the USTA tournaments and cautioned it could affect our ability to host the USTA tournaments if a tennis court at Herman Park was transitioned into a pickleball court. Council discussed and asked staff to switch one court over and see how things progress.

There being no further business, the work session adjourned at 6:43 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on June 15, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of May 4, 2015 as submitted.

Public Comment Period. Mayor King opened the public comment period. The following person spoke:

1. Lonnie Casey, Jr., 1700 Slocumb Street, Goldsboro, NC Chairman of the Watchdogs of Wayne County, shared a letter titled “Government by the people for the people” with Council. (A copy of the letter is on file in the Clerk’s office).

No one else spoke and the public comment period was closed.

Resolution Expressing Appreciation for Services Rendered by James K. Kornegay as an Employee of the City of Goldsboro for more than 31 Years. Resolution Adopted.

James K. Kornegay retires on June 30, 2015 as a Utility Maintenance Mechanic in the Public Works Department of the City of Goldsboro with more than 31 years of service. James began his career on March 21, 1984 as a Laborer II in the Public Works Department. On July 11, 1984, James was promoted to Equipment Operator II in the Public Works Department. On October 1, 1986, James was promoted to Equipment Operator III in the Public Works Department. On March 31, 2014, James's position title changed to a Utility Maintenance Mechanic in the Public Works Department where he has served until his retirement. James has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to James Kornegay their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to James Kornegay our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer James our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor King seconded by Mayor Pro Tem Allen and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2015-40 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JAMES K. KORNEGAY AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 31 YEARS"

Mayor King presented James Kornegay a framed copy of the Resolution.

Mayor King stated he remembered when Mr. Kornegay came to work for the City and thanked him for his 31 years of service. Mr. Kenneth Spencer, Systems Integrity Supervisor for Distribution and Collection thanked Mr. Kornegay for being dedicated, loyal and being there in any emergency.

Resolution Expressing Appreciation for Services Rendered by Jeffrey R. Stewart as an Employee of the City of Goldsboro for more than 28 Years. Resolution Adopted. Chief Stewart retires on June 30, 2015 as the Chief of the Goldsboro Police Department of the City of Goldsboro with more than 28 years of service. Chief Stewart began his career on April 15, 1987 as a Police Officer in the Goldsboro Police Department. On August 29, 1990, Chief Stewart was promoted to Police Investigator in the Goldsboro Police Department. On December 13, 1995, Chief Stewart was promoted to Police Sergeant in the Goldsboro Police Department. On August 25, 1999, Chief Stewart was promoted to Police Captain in the Goldsboro Police Department. On August 29, 2007, Chief Stewart was promoted to Police Major in the Goldsboro Police Department. On April 26, 2012, Chief Stewart was promoted to Police Chief in the Goldsboro Police Department where he has served until his retirement. Chief Jeff Stewart has received countless public and departmental commendations distinguishing his professionalism, commitment to excellence, dedication to public service and the field of law enforcement, giving

unselfishly of his time and talent. Chief Stewart's genuine care for people and passion for Goldsboro is a hallmark of his career which he has pursued diligently with distinction, loyalty, integrity, and courtesy. The Mayor and City Council express to you, Chief Jeff Stewart, on behalf of themselves and our citizens, our appreciation and gratitude for your devoted and loyal service rendered to the Council and the City of Goldsboro in the many capacities in which you have served and we offer you our very best wishes for success, happiness, prosperity and good health in your future endeavors.

Upon motion of Mayor King seconded by Mayor Pro Tem Allen and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2015-41 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JEFFREY R. STEWART AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 28 YEARS"

Mayor King presented Chief Jeff Stewart a framed copy of the Resolution and thanked him for his many years of service and the many contributions he has made. Mayor King also thanked him on behalf of the citizens and commented that he has heard great things on how well Chief Stewart communicates with the public.

Mr. Stevens stated he wanted to publicly thank Chief Jeff Stewart for his 28 years of service to the Goldsboro community. He stated that Chief Stewart has seen his share of changes over the years. He also shared that when he came to Goldsboro 4 years ago, Chief Stewart was serving as interim police chief, seemed to be managing the day to day operation very well and shared that he was interested in the job but was willing to do whatever was best for the city. Mr. Stevens shared that when he interviewed candidates from other states in early 2012, it was obvious to him and those involved in the selection process that Jeff was a clear candidate. He shared that when looked through his personnel file and reviewed evaluations written by numerous supervisors, you find comments like "team player, extremely flexible, can be depended on to go the extra mile, has high moral character, gives 100% at all times" and as early as 1989 the comment was made that he has a promising future. Mr. Stevens commented that these comments still describe Chief Stewart and he believes that Chief Stewart still has a promising future. He also shared that as Chief's supervisor for the past 4 years, he has counted on him to keep him up to date on activities in the community and found him to be a constant advocate for his employees, praising them often and directing when needed. Chief Stewart has supported them in their career development and worked to improve their equipment since day 1. Mr. Stevens stated that while there is still work to be done, he has improved our patrol fleet significantly over his tenure, has provided new police uniforms including employees in making that selection and has provided Tasers for our officers. Mr. Stevens shared that as the leader that Chief is, he wanted to be tased before the officers began carrying these devices and that with a room full of people watching, he was tased. Mr. Stevens stated that it says a lot for a Chief that before we allow our officers to carry, that he will experience what some of our citizens may and wanted to commend him for that. He stated that he couldn't keep up with the community events Chief has rotated through from weekend to weekend, but there has been a lot and that is a credit to him. Mr. Stevens stated he wanted to publicly thank his wife Beverly and son, Adam for sharing Jeff with us for so long and so often. He stated he knows both of them are important to

Chief and he is sure balancing time with them and the job has been challenging at times. Mr. Stevens shared that Chief Stewart will be missed and he has done an excellent job.

Chief Stewart thanked Mayor and Council and said it has been an honor working with them. He stated Mr. Stevens is an excellent boss and that the Goldsboro Police Department will always be in his mind, second to none. He stated that you have dedicated officers and the civilian staff is extraordinary. He stated he is proud of the officers and the citizens. He stated it has always been Council's police department and he has been very privileged the last 4 years to manage it.

Z-4-15 Highwater Solar – North side of Belfast Road between Salem Church Road and I-795 (R-40 Residential to R-20A Residential Conditional District to allow a solar farm) Public Hearing Held.

Frontage: 1,107.19 ft. (approx.)
Depth: 2,930.22 ft. (average)
Area: 75.0 acres (approx.)

Surrounding Zoning: North: R-20 Residential
South: General Business (City)
Airport and RA-20 (County)
East: General Business (City)
Airport (County)
West: R-20 Residential (City)

The property is partially wooded and the cleared portion has previously been farmed.

The R-20A Residential Conditional District has been requested to limit the use of the property to the development of a solar farm. Plans have been submitted which detail the development of the site.

On November 5, 2014 the County of Wayne adopted an Ordinance Regulating the Operation and Maintenance of Solar Energy Facilities. Within this ordinance solar farms were permitted in the RA-20 Residential – Agriculture district which is comparable to the City's R-20A Residential zoning district.

The City's Land Use Plan recommends Industrial and Medium Density Residential for the proposed site.

The proposed solar farm will be configured within that area of the property which was previously farmed and is now vacant.

The submitted site plan indicates a temporary construction entrance to be installed along Belfast Road to the site. A permanent 24 ft. wide driveway apron meeting NCDOT specifications will be required at the conclusion of the project. A private soil drive will provide access to a fenced temporary parking lot which will be removed once construction is complete. The soil drive will remain to provide gated access to the panels for maintenance purposes. The site will be

surrounded by a six ft. tall chain-link fence with barbed wire.

The submitted landscape plan indicates a proposed 20 ft. wide, Type C buffer yard approximately 700 ft. long facing Belfast Road. Existing wooded land will remain in order to screen the site from Salem United Methodist Church to the west and Sugg Paint Company to the east.

Mayor Pro Tem Allen commented that he would like to see a buffer where the church does not see the Solar Farm.

Mayor King opened the public hearing. The following persons spoke after being properly sworn in:

1. David Neill, Attorney with Smith Moore Leatherwood, 434 Fayetteville Street, Suite 2800, Raleigh, NC stated he is representing Highwater Solar as well as the parent of Highwater Solar and their project partners, Cypress Creek Renewables and Sustainable Energy Solutions. Mr. Neill clarified questions concerning the buffer and shared that Mr. Lane of Lane Farms has reached out to the church and got a read on that. He shared that in taking a look at the comp plan this is a project that seems to fit well for the area and although is at the edge of the city is still in the city limits. He shared the Project team is here if anyone has questions.

No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on July 6, 2015.

Planning Commission Excused.

Neuse River Basin Regional Hazard Mitigation Plan Public Hearing Held.

The Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster -related assistance funding and the plan must be updated and adopted within a five-year cycle.

The County and the City of Goldsboro have performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and have updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

The City Council adopted Resolution No. 2015-37 on May 26, 2015 setting a public hearing for June 15th at 7:00 pm to consider public input on all matters concerning the Neuse River Basin Regional Hazard Mitigation Plan.

Mayor King opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, City Council adopted the following entitled Resolution approving the 2015 Neuse River Basin Regional Hazard Mitigation Plan.

RESOLUTION 2015-42 "CITY OF GOLDSBORO RESOLUTION ADOPTING THE NEUSE RIVER BASIN REGIONAL HAZARD MITIGATION PLAN"

Consent Agenda Review. Staff reviewed items on the Consent Agenda. Additional discussion included the following:

Item L. Harris Street Water Tower Communications Colocation Lease Agreements. Council discussed and asked staff questions regarding appearance. Upon motion of Councilmember Williams, seconded by Mayor Pro Tem Allen and unanimously carried, Council removed Item L. from the Consent Agenda and requested additional information regarding appearance.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item L. Harris Street Water Tower Communications Colocation Lease Agreements was removed from the Consent Agenda. Councilmember Goodman moved the items on the Consent Agenda, Items F, G, H, I, J, K, M and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Condemnation of Dilapidated Dwellings. Ordinance Adopted. Inspections were performed on twelve (12) substandard dwellings which do not comply with the Minimum Housing Code. Therefore, proceedings were initiated to bring these dwellings into code compliance. The locations of these dwellings and the condemnation sequences followed are listed below. Notification was sent from the Inspections Department to the owner(s) giving them ample opportunity to renovate the property. All steps and procedures required by the Ordinance have been taken, including a last opportunity to repair the structures with notification of the upcoming Council meeting for the purpose of requesting condemnation. Legal notices by advertisement were entered in the local newspaper on two occasions relative to these structures.

- (1) 102 Bright Street
Tax parcel #: 12-3509245364
Owner: James Earl Johnson
220 House Street
Goldsboro, NC 27530

- (a) Originally inspected March 28, 2013.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for 2010 thru 2014 in the amount of \$1,327.31.
 - (f) Letters of opportunity to repair or demolish were sent to James Earl and Maureen M. Johnson, but the conditions of the letter have not been met.
 - (g) Lot cleanings by the City in the amount of \$150.00.
- (2) 724 W. Chestnut Street
 Tax Parcel #: 12-2599563431
 Owner: Foster Manuel Jr.
 1799 Lefebvre Way
 Pinole, CA 94564
- (a) Originally inspected November 29, 2012.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for the structure.
 - (d) The structure was boarded by Inspections.
 - (e) The title search revealed taxes due for 2011 thru 2014 in the amount of \$2,140.79.
 - (f) Letters of opportunity to repair or demolish were sent to Foster Manuel Jr., but the conditions of the letter have not been met.
 - (g) Lot cleanings by the City in the amount of \$3,660.00
- (3) 401 Creech Street
 Tax Parcel #: 12-3509239409
 Owner: Lena Simmons, ETALS
 401 Creech Street
 Goldsboro, NC 27530
- (a) Originally inspected February 3, 2014.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure was boarded by Inspections Department.
 - (e) The title search revealed taxes due from 2006 thru 2014 in the amount of \$6,543.79.
 - (f) Letters of opportunity to repair or demolish were sent to Lena Simmons, Jennive Loftin, & Sandra Hines Moore (Deceased) but the conditions of the letter have not been met.
 - (g) Lot cleanings by the City in the amount of \$2,600.00.
- (4) 1107 N. George Street
 Tax Parcel #: 12-2690903973

Owner: Octavion Demearl Toomer
54404-056
LSCI
PO Box 999
Butner, NC 27509

- (a) Originally inspected January 31, 2013.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure was boarded by Inspections Department.
- (e) The title search revealed taxes due for years 2012 thru 2014 in the amount of \$1,034.70.
- (f) Letters of opportunity to repair or demolish were sent to Octavion D.Toomer, but the conditions of the letter have not been met.
- (g) Lot cleanings in the amount of \$665.00.

- (5) 1108 N. John Street
Tax Parcel #: 12-3600112196
Owners: Dorothy Barnes Heirs c/o Rat Ravinder
606 Carroll Avenue
Laurel, MD 20707

- (a) Originally inspected May 7, 2009.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes are current.
- (f) Letters of opportunity to repair or demolish were sent to Rat Ravinder but the conditions, of the letter have not been met.

- (6) 1304 N. John Street
Tax parcel #: 12-3600125034
Owners: John & Cassandra Prater
7574 Broad Street
Pataskala, OH 43062

- (a) Originally inspected February 16, 2011.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure was boarded by Inspections Department.
- (e) The title search revealed taxes due for year 2014 in the amount of \$1.85.
- (f) Letters of opportunity to repair or demolish were sent to John & Cassandra Prater, but the conditions of the letter have not been met.

- (7) 215 Olivia Lane
Tax parcel #: 12-2599819548

Owner: Isidoro Perez Soto
7081 Lanewood Avenue
Los Angeles, CA 90028

- (a) Originally inspected January 26, 2010.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for the year 2013 & 2014 in the amount of \$733.86.
- (f) Letters of opportunity to repair or demolish were sent to Isidoro Perez Soto, but the conditions of the letter have not been met.

(8) 330 Piedmont Airline Road
Tax parcel #: 12-3518659112
Owners: Miller Johnson, Sr. c/o Joanne Holmes
1735 Skiffes Creek Circle
Williamsburg, VA 23185

- (a) Originally inspected November 18, 2010.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for the years 2012 and 2013 in the amount of \$1,260.36.
- (f) Letters of opportunity to repair or demolish were sent to Joanne Holmes, Miller Johnson, Jr., and Danny Johnson, but the conditions of the letter have not been met.
- (g) Lot cleanings by the City in the amount of \$955.00.

(9) 605 E. Spruce Street
Tax parcel #: 12-3509048344
Owner: Timothy Carawan
141 Nicodemus Kornegay Lane
Albertson, NC 28508

- (a) Originally inspected February 7, 2013.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure was boarded by Inspections Department.
- (e) The title search revealed taxes due for years 2010 thru 2014 in the amount of \$1,958.46.
- (f) Letters of opportunity to repair or demolish were sent to Timothy A. Carawan, but the conditions of the letter have not been met.
- (g) Lot cleanings by the City in the amount of \$1,145.00

- (10) 613 E. Spruce Street
Tax parcel #: 12-3509140217
Owner: Extreme Innovational Management, Inc.
115 N. James St.
Goldsboro, NC 27530
- (a) Originally inspected March 20, 2012.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) Permits have been issued for this structure, but no repairs have been made.
 - (d) The structure is secure.
 - (e) The title search revealed taxes are due for 2013 and 2014 in the amount of \$319.42.
 - (f) Letters of opportunity to repair or demolish were sent to Extreme Innovational Management, Inc., but the conditions of the letter have not been met.
 - (g) Lot cleanings by the City in the amount of \$450.00.
- (11) 501 E. Walnut Street
Tax parcel #: 12-3509059293
Owner: Charles Herbert, Jr.
8109 River Park Rd.
Bowie, MD 20715
- (a) Originally inspected July 30, 2009.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes are current.
 - (f) Letters of opportunity to repair or demolish were sent to Charles Herbert, Jr., but the conditions of the letter have not been met.
- (12) 220 Wayne Avenue
Tax parcel #: 12-2599814075
Owners: Lacy Artis c/o Richard Artis
222 Wayne Avenue
Goldsboro, NC 27530
- (a) Originally inspected December 4, 2013.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes are current.
 - (f) Letters of opportunity to repair or demolish were sent to Richard Artis, Lacie A. Bell, Laura Shamble, Lamont Artis & Edwin E. Artis, but the conditions of the letter have not been met.

The City Attorney has completed title searches on these properties to determine legal ownership. We have attempted to work with the owner(s) involved for their benefit, as well as the City's. Ample opportunity has been given for rehabilitation of the structures. In order that we may enforce the Code, we will have to complete the process by removing said dwellings. Bids will be awarded by informal bid procedures for all structures.

After the demolitions are satisfactorily completed, the owner(s) will be billed for the deed search and the removal. If it appears that asbestos is present, asbestos inspections will be required at these locations. Samples will be taken and laboratory tested at the owner's expense. The cost incurred for removal of asbestos will be added to the cost of the demolition. If the property owner(s) fails to pay these costs, we will place a lien against the properties. Funds have been appropriated for these demolitions.

Staff recommended Council adopt the following entitled Ordinance condemning the structures located at 102 Bright Street, 724 W. Chestnut Street, 401 Creech Street, 1107 N. George Street, 1108 N. John Street, 1304 N. John Street, 215 Olivia Lane, 330 Piedmont Airline Road, 605 E. Spruce Street, 613 E. Spruce Street, 501 E. Walnut Street, 220 Wayne Avenue, in the City of Goldsboro, North Carolina. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2015-22 "AN ORDINANCE DIRECTING THE BUILDING CODES ADMINISTRATOR TO DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION"

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$22,887.71 of forfeited money can be reimbursed to the City for:

04/16/15-CATS ID#14-DEA-604258; GG-11-0019	\$ 2,665.60
04/16/15-CATS ID#14-DEA-604265; GG-11-0019	\$ 2,766.11
05/12/15-CATS ID#15-DEA-606908; KN-15-0020	\$17,456.00

Substance Tax Remittance" funds totaling \$1,582.66 for:

04/23/15 #45PR0000620225	\$ 867.63
05/20/15 #45PR0000622438	\$ 715.03

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommended Council adopt the Following entitled ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$24,470.37. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2015-23 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2014-2015 FISCAL YEAR”

Budget Amendment for Utilities Improvements. Ordinance Adopted. The City of Goldsboro received funding through the Transportation Investment Generating Economic Recovery Grant Program to help fund the Center Street Streetscape project. The City committed to match approximately 25% of the project.

The Center Street Streetscape Project began construction in September 2014 for the renovations of the City’s historic main corridor. A major portion of the construction has been improvements to the underground water and sanitary sewer. The cost associated with the utilities has been over \$1,000,000. With the City unsure of the amount needed for the underground utilities, funding from the Utility Fund was not appropriated when the matching funds were allocated. Since we have a fiscal year accounting of the amount paid to the constructors for the utilities, it is necessary to fund this portion from the Utility Fund and pay back the General Fund.

Staff recommended Council adopt the following entitled budget ordinance allocating \$1,050,000 from the Utility Fund for the underground water and sewer improvements associated with the Center Street Streetscape Project. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2015-24 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2014-2015 FISCAL YEAR”

Sale of Surplus Real Property Wayne County Property Tax Identification #12-2690-60-3842 as recorded in the Wayne County Registry and 808 Grantham Street. Approved. On May 29, 2015, The Pantry, Inc. offered to pay the City of Goldsboro the sum of \$630,000 for 4.54 acres of the above described property and made a bid deposit of \$31,500 (5% of the Bid) payable to the City of Goldsboro. A map of the property is attached.

The City of Goldsboro published a notice of offer and sale of real property in the Goldsboro News-Argus on June 4, 2015 for this parcel of land. The ten (10) day upset bid period expired on June 14, 2015, with no counter-offers received.

Staff recommended Council accept the offer of The Pantry, Inc. in the amount of \$630,000 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro. Consent Agenda Approval. Goodman/Headen (7 Ayes)

Berkeley Boulevard Widening Project – Budget Amendment. Ordinance Adopted.

The Berkeley Boulevard Widening Project proposes the construction of an additional southbound travel lane on the west side of the existing corridor. This new lane would run between Royall Avenue and South Drive, just north of New Hope Road. Parcels have been identified where easements for right-of-way, and temporary construction and permanent utility easements will be necessary. The City is required to purchase these properties.

Council adopted a resolution to allow acquisition and condemnation of the parcels of land at 1813 N. Berkeley Blvd. The City submitted an offer to purchase a portion of the parcel in the amount of \$78,000. City staff has negotiated with the owner and agreed to accept an offer of \$160,000. Since the acquisition cost is more than originally appropriated, an additional \$82,000 will need to be authorized by Council.

Staff recommended Council adopt the following entitled budget ordinance appropriating \$82,000 from the unassigned fund balance of the General Fund for the Berkeley Boulevard Widening Project. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2015-25 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2014-2015 FISCAL YEAR”

City Personnel Policy Revision for Article V Section 5. Approved. The City Personnel Policy was last revised on February 2, 2015, to update several sections following an annual review.

The staff was asked to review our Personnel Policy Article V Section 5 in regards to the employment of relatives which some refer to as Nepotism Policy (favoritism shown on the basis of family relationship, as in business and politics) in the course of employment.

After careful review, staff made a revision to the section which was presented to Council June 1, 2015. Following Council review, staff was given the approval to proceed as revised. The revision was shared with all Department Heads for their review, comment and discussion at our department head staff meeting. The Department Heads were given the final draft to share with their staff and garner any comments or further changes they would like to see. As of June 10, 2015, staff had no further change requests to report.

The effected Article and Section is attached for your final review and approval. A revision will be made to the Personnel Policy upon approval of the attached document.

Staff recommended Council approve the attached revised section of the Personnel Policy as requested above. The revision shall become effective immediately. Consent Agenda Approval. Goodman/Headen (7 Ayes)

Resolution In Support Of Governor Pat McCrory’s Connect NC Bond Proposals. Resolution Adopted. Governor Pat McCrory has proposed a \$2.85 billion bond initiative intended to connect North Carolina cities and towns in the 21st century by building roads, upgrading technology, constructing and improving educational facilities, enhancing medical

services, supporting our military installations, improving parks and recreational facilities, and building and improving port and rail infrastructure.

These strategic investments, as proposed, are designed to benefit every community across this great State and will create jobs and improve the quality of life and environment for every North Carolinian.

Because of North Carolina's fiscal strength and strong balance sheet, no tax increase will be required to fund these bonds and in addition, the State's Triple A bond rating will be preserved. By not addressing our serious infrastructure deficiencies now, our State will lose its ability to compete in the future, interest rates will go up, costs to taxpayers will increase, congestion will worsen and jobs will not expand at the rate needed to sustain a healthy and vibrant North Carolina.

The citizens of North Carolina must be allowed to make the important decision of investing in the opportunities provided to our future generations through the Connect NC bond initiative. The Mayor and City Council of the City of Goldsboro, support Governor McCrory's Connect NC bond initiative and encourage the General Assembly to allow North Carolina's citizens to vote on this critical bond proposal to ensure North Carolina's future on the global stage.

It was recommended Council adopt the following entitled Resolution in support of Governor Pat McCrory's Connect NC Bond Proposals. Consent Agenda Approval. Goodman/Headen (7 Ayes)

RESOLUTION NO. 2015-43 "RESOLUTION IN SUPPORT OF GOVERNOR PAT MCCRORY'S CONNECT NC BOND PROPOSALS"

Monthly Reports. Accepted as Information. The various departmental reports for the month of February, 2015 were submitted for the Council's approval. It was recommended that Council accept the he reports as information. Consent Agenda Approval. Goodman/Headen (7 Ayes)

End of Consent Agenda.

Resolution Approving A Proposal From Sterling National Bank To Provide Financing Through An Installment Financing Contract In The Amount Of \$7,280,000 For Financing The Construction Of The W. A. Foster Recreation Center And The Purchase And Renovations To The Property At 1501 South Slocumb Street And Authorizing The Execution And Delivery Of Related Instruments. Resolution Adopted. In September 2014, the City Council authorized the contract with T.A. Loving Company for the design-build team for the construction of W. A. Foster Recreation Center. Also, in February and March, 2015, Council approved the purchase and renovations of the property located at 1501 South Slocumb Street.

The City Council had declared its intent to finance the W. A. Foster Recreation Center along with the purchase and renovations to the property located at 1501 South Slocumb Street. A public hearing was held on April 6, 2015 proposing to finance these projects.

The Local Government Commission approved the financing of the installment contract with Sterling National Bank at its June 2, 2015 meeting. Financing of this project has been authorized through the utilization of an installment contract authorized under North Carolina General Statute 160A-20.

Sterling National Bank submitted a proposal dated May 12, 2015 to lend the City the amount of \$7,280,000 to finance the projects. The City Council hereby accepts the Sterling Bank proposal and authorizes and directs the City Manager and the Finance Director to execute the contract, deed of trust and the escrow agreement documents on behalf of the City. This financing will have a 3.85% interest rate for the term of 15 years.

Mayor Pro Tem Allen made a motion to adopt the following entitled Resolution authorizing the Mayor, City Manager, Finance Director and City Clerk to sign and execute all the necessary documents needed with Sterling National Bank. The motion was seconded by Councilmember Williams. Mayor King, Mayor Pro Tem Allen, Councilmembers Headen, Broadway and Williams voted in favor of the motion. Councilmembers Goodman and Aycock voted against the motion. Mayor King declared the motion passed with a 5:2 vote.

RESOLUTION NO. 2015-44 “RESOLUTION APPROVING A PROPOSAL FROM STERLING NATIONAL BANK TO PROVIDE FINANCING THROUGH AN INSTALLMENT FINANCING CONTRACT IN THE AMOUNT OF \$7,280,000 FOR FINANCING THE CONSTRUCTION OF THE W. A. FOSTER RECREATION CENTER AND THE PURCHASE AND RENOVATIONS TO THE PROPERTY AT 1501 SOUTH SLOCUMB STREET AND AUTHORIZING THE EXECUTION AND DELIVERY OF RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH”

W.A. Foster Recreation Center Design Build Construction. Resolution Adopted. In June 2014, the Recreation and Parks Department solicited qualifications from design-build teams for the construction of W.A. Foster Recreation Center. In August, the City’s review committee met with various construction and architect teams and selected T.A. Loving. The design-building team will consist of T.A. Loving Company as the construction contractor, HH Architecture, Site Solutions for the site and landscaping architecture and Stroud, Pence and Associates for the structural Engineering.

T.A. Loving has submitted the breakdown for the design-build as follows, which includes the guaranteed maximum pricing:

1. Project Guaranteed Maximum Pricing	\$5,730,000
2. Less: Architectural and Engineering Services	(469,000)
3. Less: City’s Work and Change Order #1	<u>(144,150)</u>
Total Contract Costs	\$5,116,850

The City’s cost include the following:

Relocation of AT&T Pole	1,000
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Fiber Extension to W. A. Foster	46,500
Data and Security Equipment	33,500
Material and Special Testing	<u>60,000</u>
City's Cost	\$141,000

The City is securing financing for this project with Sterling National Bank for \$6,000,000 and scheduled to close on June 24.

Mayor Pro Tem Allen made a motion that Council adopt the following entitled resolution authorizing the Mayor, City Manager and the City Clerk to enter into a construction contract for the Design-Build of W. A. Foster Recreation Center subject to concluding the financing and loan closing documents with Sterling National Bank. Councilmember Williams seconded the motion. Mayor King, Mayor Pro Tem Allen, Councilmembers Headen, Broadaway and Williams voted in favor of the motion. Councilmembers Goodman and Aycock voted against the motion. Mayor King declared the motion passed with a 5:2 vote.

RESOLUTION NO. 2015-45 "RESOLUTION AUTHORIZING THE MAYOR, CITY MANAGER AND CITY CLERK TO EXECUTE A CONTRACT WITH T.A. LOVING COMPANY"

Renovations for 1501 S. Slocumb Street (Country Club Property). Resolution Adopted. The City of Goldsboro purchased the property located at 1501 S. Slocumb Street on February 26, 2015. The acquisition cost for this property was \$400,000, which included the club house, tennis courts, bathhouse, tennis building and 10.3 acres of land. At the March 2015, Council directed staff to move forward with the renovations at this property.

It is the City's intent to replace the existing golf facility with a renovated section of the Club House. A portion of the facility would be refurbished as the Golf Club House and a new locker room. The remaining rooms would be updated for meeting and event accommodations. The pool and some of the smaller buildings will be demolished.

On June 3, 2015, sealed bids were opened for the Country Club renovations. The City received only one bid in the amount of \$492,541.

Staff is reviewing the breakdown and costs associated with these renovations. A copy of bid is attached for Council's review. A recommendation on the final scope of work and costs will be presented to Council at the meeting on Monday.

The City is securing financing for this project with Sterling National Bank for \$1,200,000 and scheduled to close on June 24.

Upon motion of Mayor Pro Tem Allen, seconded by Councilmember Williams and unanimously carried, Council adopt the following entitled Resolution authorizing the Mayor, City Manager and the City Clerk to enter into a construction contract for the renovations at 1501 S. Slocumb Street subject to concluding the financing and loan closing documents with Sterling National

Bank subject to a preconstruction meeting prior to the issuance of a Purchase Order and a Notice to Proceed.

RESOLUTION NO. 2015-46 “RESOLUTION AUTHORIZING THE MAYOR, CITY MANAGER AND CITY CLERK TO EXECUTE A CONTRACT WITH SP8 ENTERPRISES, INC.”

City Manager’s Report. Mr. Stevens shared that Council heard a presentation from the Public Utilities Director at the Work Session concerning Coal Ash and he wanted to reassure our citizens and water customers that Goldsboro water is safe to drink and we do not have a coal ash problem related to our water supply. He shared we do regular testing on the water coming into our plant that we are treating as well as the water leaving our plant and we do not have not detected an area of concern. He shared if anyone has any concerns you can contact him or the Public Utilities staff.

Mr. Stevens also shared we had 77 employees compete in the step challenge over the last 4-6 weeks. Fire Department took the overall trophy which he hopes they will pass around over many years to come. He also recognized Darren Goroski for creating a program to help employees log and track their progress. He shared that he wanted to commend our employees as well as the Human Resources staff for leading and Wellness Committee for promoting it and getting our employees moving. Mr. Stevens recognized Scott Barnard to share information concerning the State Cornhole Tournament that took place on June 12-13, 2015.

Mr. Barnard shared this is the second time the City of Goldsboro has sponsored the State Cornhole Tournament which brought around 140 Cornhole players. He stated a 12 and 13 year old won the pro level.

City Attorney’s Report and Recommendations. No report.

Mayor and Councilmembers’ Reports and Recommendations. Mayor Pro Tem Allen congratulated the recent high school graduates and wished them well. He also encouraged everyone not to litter and if you see litter let police department know. He stated Chief Stewart was the People’s Police Chief; his communication skills with the public were outstanding. We are really going to miss you. Mayor Pro Tem Allen also welcomed Interim Police Chief Mike West and stated we will be in good hands.

Councilmember Aycock echoed Mayor Pro Tem Allen’s comments. He stated it was great working with Chief Stewart and he wished Chief Stewart a happy and fulfilling retirement. Councilmember Aycock stated he would like to share he is not opposed to WA Foster Recreation Center, he is very much in favor, but believes the scope has changed.

Councilmember Williams stated the construction of WA Foster will add to the attractiveness of the area and will benefit residents in and around that area.

Councilmember Goodman echoed the comments made by Council regarding Chief Stewart. He stated he was very impressed by how Chief Stewart conducted and handled himself. Goldsboro will miss you and the Police Department will miss you.

Councilmember Broadway congratulated Chief Stewart on his retirement. He stated Chief Stewart served in South East Asia as a Special Op and his leadership skills have carried over Police Department. Councilmember Broadway also thanked Mr. Kornegay for his service to the City.

Councilmember Headen congratulated Mr. Kornegay on his retirement. He stated Chief Stewart you are simply the best. Councilmember Headen shared he has a special guest in the audience, his grandson. He shared the kid has impressed him and the last 3 years has earned all A's.

Mayor King stated Chief Stewart knows how he feels about him. He stated he can say with all the confidence in the world, things you see happening around the world are not happening here because of people like Chief Stewart. It is his kind of leadership that will not allow bullies and cowards to take over the Police Department and ruin its reputation. Thank you Chief for your years of service and thank you for the legacy and what you left behind. You have been an example, we will continue to be here with a quality Police Department who is here to protect and serve our employees and our citizens.

Mayor King also recognized Officer Warren who was in the audience.

Councilmember Williams stated he would like to commend Chief Stewart on his professionalism and his sensitivity with officers and our citizens.

There being no further business, the meeting adjourned at 8:06 p.m.

Alfonzo King
Mayor

Laura Getz
Deputy City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2015-61

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY CINDY STALLARD AS THE CITY OF GOLDSBORO'S OCCUPATIONAL HEALTH NURSE FOR MORE THAN 9 YEARS

WHEREAS, Cindy Stallard retires on August 28, 2015 as an Occupational Health Nurse in the Hospital's Health Promotion department, assigned to the City of Goldsboro for more than 9 years; and

WHEREAS, Cindy began her career on February 13, 2006 as the Occupational Health Nurse for the City of Goldsboro courtesy of Wayne Memorial Hospital where she has served until her retirement; and

WHEREAS, Cindy has provided excellent care to the employees of the City of Goldsboro and Nurse Cindy's mission has been to educate, advise, treat and support employees on health issues; and

WHEREAS, Cindy has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the employees of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Cindy Stallard their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Cindy Stallard our deep appreciation and gratitude for the dedicated service rendered during her tenure at the City of Goldsboro.
2. We offer Cindy our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of August, 2015.




Alfonzo King, Mayor

RESOLUTION NO. 2015-61

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY CINDY STALLARD
AS THE CITY OF GOLDSBORO'S OCCUPATIONAL
HEALTH NURSE FOR MORE THAN 9 YEARS**

WHEREAS, Cindy Stallard retires on August 28, 2015 as an Occupational Health Nurse in the Hospital's Health Promotion department, assigned to the City of Goldsboro for more than 9 years; and

WHEREAS, Cindy began her career on February 13, 2006 as the Occupational Health Nurse for the City of Goldsboro courtesy of Wayne Memorial Hospital where she has served until her retirement; and

WHEREAS, Cindy has provided excellent care to the employees of the City of Goldsboro and Nurse Cindy's mission has been to educate, advise, treat and support employees on health issues; and

WHEREAS, Cindy has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the employees of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Cindy Stallard their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Cindy Stallard our deep appreciation and gratitude for the dedicated service rendered during her tenure at the City of Goldsboro.
2. We offer Cindy our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of August, 2015.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager



City of Goldsboro

P.O. Brawer A
North Carolina
27533-9701

RESOLUTION NO. 2015-60

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY OFFICER MICHAEL L. GREEN AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 23 YEARS

WHEREAS, Officer Michael L. Green retires on September 1, 2015 as a Police Officer with the Goldsboro Police Department of the City of Goldsboro with more than 23 years of service; and

WHEREAS, Michael began his career on May 11, 1992 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, on July 30, 2008, Michael was transferred to Park Police Officer where he has served until his retirement; and

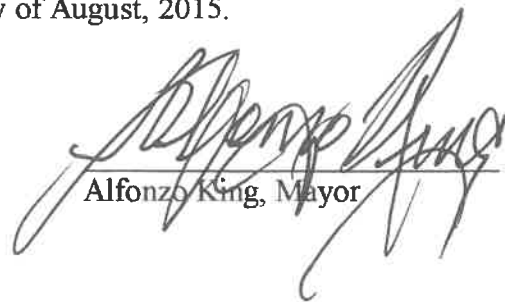
WHEREAS, Michael has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Michael L. Green their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Michael L. Green our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Michael our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of August, 2015.




Alfonzo King, Mayor

RESOLUTION NO. 2015-60

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY OFFICER MICHAEL L. GREEN
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 23 YEARS**

WHEREAS, Officer Michael L. Green retires on September 1, 2015 as a Police Officer with the Goldsboro Police Department of the City of Goldsboro with more than 23 years of service; and

WHEREAS, Michael began his career on May 11, 1992 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, on July 30, 2008, Michael was transferred to Park Police Officer where he has served until his retirement; and

WHEREAS, Michael has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Michael L. Green their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Michael L. Green our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Michael our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of August, 2015.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 17, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-6-15 Dillard Academy, Inc. – South side of West Elm Street between South George Street and the Railroad (General Business to Office & Institutional-1)

BACKGROUND: Frontage: 226.65 ft.
Depth: 203.59 ft. (average)
Area: 1.06 acres (approx.)

Surrounding Zoning: North: Office & Institutional-1
South: I-2 General Industry
East: R-6 Residential and General Business
West: Office & Institutional-1

Existing Use: There is an existing building on the lot which has been vacant for some time.

Proposed Use: Dillard Academy proposes to utilize this building for offices and storage.

Comprehensive Plan Recommendation: The City's Land Use Plan designates the subject property for industrial development.

The City Council approved revised site and landscape plans for Dillard Academy Charter School on June 6, 2011. The revised plans included the placement of a 7,500 sq. ft. one-story modular building to the rear of the existing school.

A number of modifications were approved along with the site and landscape plans due to existing space limitations.

Dillard Academy serves children in kindergarten through fourth grade.

DISCUSSION: On January 16, 2014, Dillard Academy purchased adjacent

property to the east which contains an existing vacant building (formerly utilized by Ceramic Bath Co.) which will allow for future expansion of the school facilities to the west.

If the rezoning is approved for the property, prior to occupying the building, site and landscape plans will have to be submitted and approved by the Planning Commission and City Council.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on September 8, 2015.

Date: 8-11-2015



Planning Director

Date: 8-13-15



City Manager

ssj

Z-6-15 GB TO O&I-1

WEST ELM STREET

226.65'

197.01'

215.5'

210.16'

ELLIS STREET

HEMLOCK STREET

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information is compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

100 50 0 100 Feet



TRP

N



Z-6-15 GB TO O&I-1



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200 100 0 200 Feet

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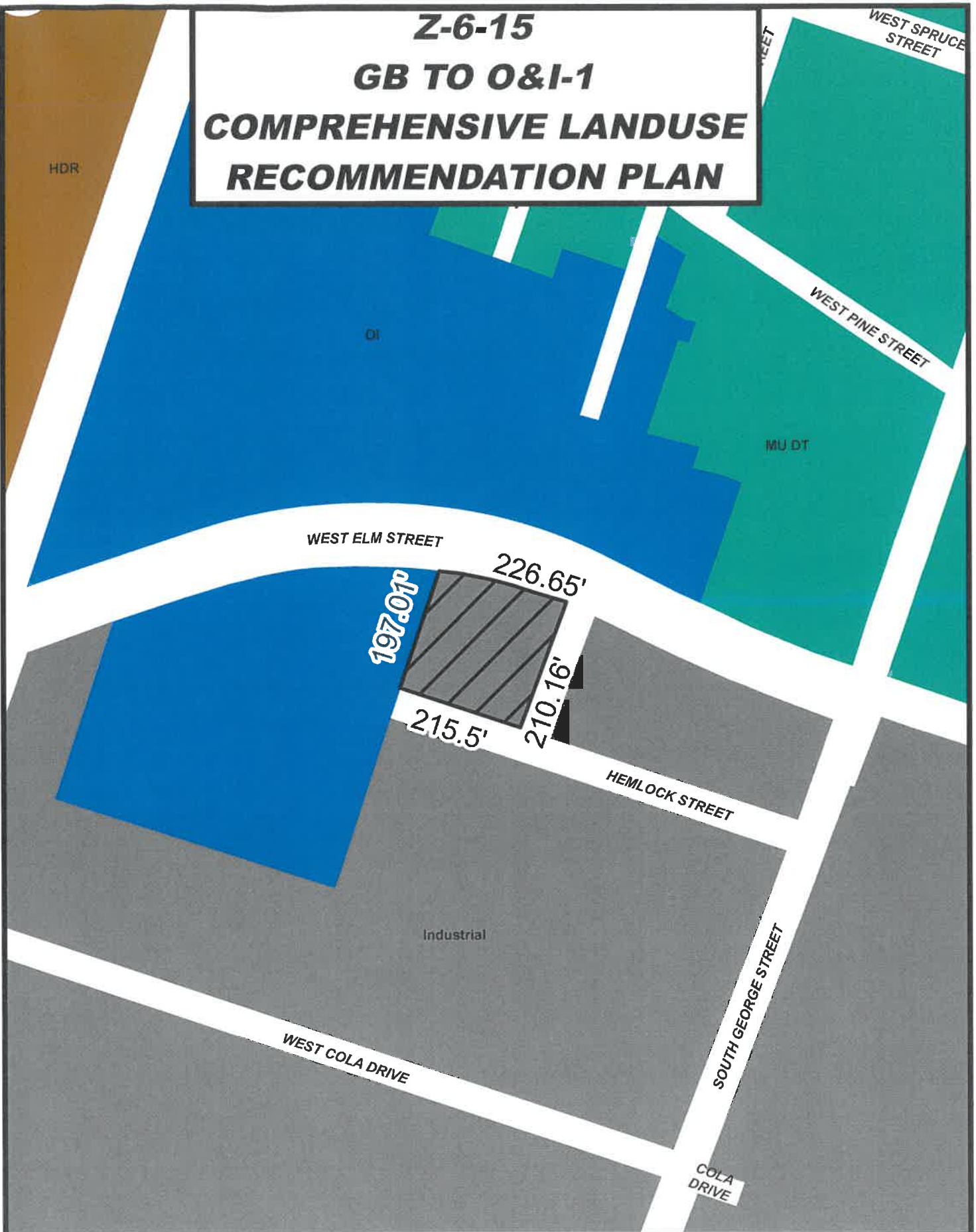


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TRP

Z-6-15
GB TO O&I-1
COMPREHENSIVE LANDUSE
RECOMMENDATION PLAN



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



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CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 17, 2015 COUNCIL MEETING

SUBJECT: Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III - McKim & Creed, Inc.

BACKGROUND: As part of McKim & Creed's involvement with the City's sanitary sewer rehabilitation program the City tasked McKim & Creed to evaluate approximately 78,000 LF of legacy CCTV inspection data and approximately 200 legacy manhole inspection reports. This effort has led to the development of the 2015 Priority Sewer Rehabilitation Project – Phase III.

DISCUSSION: Staff requested McKim & Creed submit the following proposed scope of services, fee estimate, and projected schedule of engineering services for Phase III of the 2015 Priority Sewer Rehabilitation Project.

Fee Schedule:

Development of R&R Standards	\$ 14,000
Sewer Rehabilitation Design	\$ 70,700
Permitting	\$ 5,600
Pre-qualification Assistance	\$ 11,100
Bid and Award Assistance	\$ 16,000
Construction Administration	\$ 39,500
Construction Observation	<u>\$ 115,700</u>
Task Subtotal	\$ 272,600

Allowances

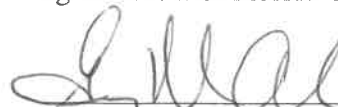
Subsurface Utility Engineering	\$ 15,000
Topographic Survey	<u>\$ 10,000</u>
Allowance Subtotal	\$ 25,000
Total Fee for Engineering Services:	\$ 297,600

The fee submitted by McKim & Creed to complete the proposed scope of services shall not exceed a total of \$297,600 without prior written approval from the City of Goldsboro. It is anticipated that the services outlined above will be completed by December 2016.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute an engineering agreement with McKim & Creed, Inc. in the amount of \$297,600.

Date: 12 Aug 15



Guy M. Anderson, P. E., City Engineer

Date: 8-13-15



Scott A. Stevens, City Manager

RESOLUTION NO. 2015-62

RESOLUTION AUTHORIZING EXECUTION OF PROFESSIONAL ENGINEERING SERVICES
AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND MCKIM & CREED, INC.
FOR THE 2015 PRIORITY SEWER REHABILITATION PROJECT – PHASE III

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for Phase III of the 2015 Priority Sewer Rehabilitation Project based on the proposal submitted by McKim & Creed, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a professional engineering services agreement in the amount of \$297,600 with McKim & Creed, Inc. pertaining to Phase III of the 2015 Priority Sewer Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this 17th day of August, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 17, 2015

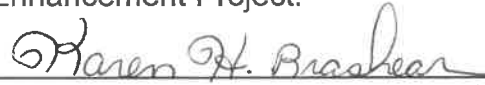
SUBJECT: Authorization of an Agreement with McKim & Creed Engineering for Professional Services on EQ Basin #5 Operational Enhancement Project at the WRF

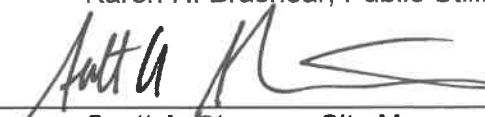
BACKGROUND: Since 2001, City of Goldsboro has implemented a waterfowl reduction program at the WRF in conjunction with the USDA Wildlife Services to minimize risk of bird strikes by aircraft. The USDA biologist supervisor at Seymour Johnson Air Force Base feels that the program has been very effective and the waterfowl have been reduced to a safe number to coexist with aircraft. The City continues to maintain a part time USDA Wildlife Services employee at the WRF for the waterfowl reduction program.

During the last year, it has come to our attention that a portion of WRF Equalization Basin #5 near the end of Seymour Johnson Air Force Base's runway is designated as a preferred bird-free zone. It is the City's intention to drain the water from EQ Basin #5 and plant grass in the bottom of this basin and keep it mowed reducing the attraction to waterfowl. The WRF could put Equalization Basin #5 back into service for a limited amount of time in case of an emergency and then dry out the basin again. The City would also continue its bird harassment program with USDA Wildlife Services.

DISCUSSION: The City is interested to get an estimated cost to implement the Equalization Basin #5 Operational Enhancement Project. A proposal has been received from McKim & Creed Engineering for these services in an amount not to exceed \$15,000.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution authorizing the City Manager to execute a contract with McKim & Creed not to exceed \$15,000 to provide engineering services for the feasibility and cost estimate for the Equalization Basin #5 Operational Enhancement Project.

Date: 8-10-15 
Karen H. Brashear, Public Utilities Director

Date: 8-13-15 
Scott A. Stevens, City Manager

RESOLUTION NO. 2015- 63

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF
A CONTRACT WITH McKIM & CREED
FOR PROFESSIONAL SERVICES ON THE
EQUALIZATION BASIN #5 OPERATIONAL ENHANCEMENT PROJECT

WHEREAS, the City of Goldsboro in conjunction with the USDA Wildlife Services has a waterfowl reduction program in conjunction with the USDA Wildlife Services at the WRF to minimize the risk of bird strikes with aircraft; and

WHEREAS, Seymour Johnson Air Force Base has designated a portion of the WRF Equalization Basin #5 as a preferred bird-free zone; and

WHEREAS, it is possible to operationally remove the water in Equalization Basin #5 and maintain it in a dry condition for use only in an emergency, further reducing the attractant to waterfowl; and

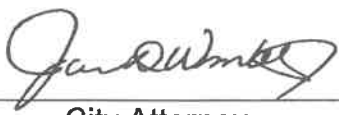
WHEREAS, the City has received a proposal for \$15,000 from McKim & Creed Engineering to develop a plan and probable costs to implement operational enhancements to the equalization system which will allow Equalization Basin #5 to be dewatered and grow grass there; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro and Seymour Johnson Air Force Base to authorize a contract for engineering services to McKim & Creed in an amount not to exceed \$15,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

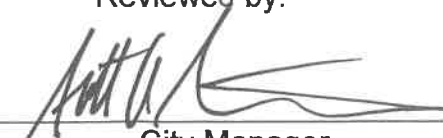
1. The City Manager is hereby authorized and directed to execute a contract with McKim & Creed in an amount not to exceed \$15,000 for engineering services relating to the Equalization Basin #5 Operational Enhancement Project.
2. This resolution shall be in full force and effect from and after this 17th day of August, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 17, 2015 COUNCIL MEETING

SUBJECT: Community Affairs Commission Appointments

BACKGROUND: On January 5, 2014, Mr. William Kates Jr. was appointed to serve on the Community Affairs Commission. Mr. Kates submitted his resignation effective August 11, 2015, thus creating three vacancies on the Community Affairs Commission.

DISCUSSION: Ms. Tracy Lewis and Mr. Earl Nixon Sr. have submitted an application to serve on the Community Affairs Commission. Staff would recommend Ms. Tracy Lewis to fill the unexpired term left by Mr. Kates resignation whose term expires on December 31, 2016. Staff would also recommend Mr. Earl Nixon, Sr. to fill the expired term of Sonja Emerson. One vacancy still remains on the commission.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing Tracy Lewis and Earl Nixon, Sr. to the Community Affairs Commission.
2. Commending two individuals who have served on the Community Affairs Commission of the City of Goldsboro.

Date: 8-13-15



City Manager

Laura Getz

From: Melissa Corser
Sent: Thursday, June 25, 2015 9:32 AM
To: LaTerrie Ward
Cc: Ellen Hobbs; Laura Getz
Subject: FW: Boards and Commission Resume Submission

Melissa Corser
City Clerk
City of Goldsboro

-----Original Message-----

From: noreply@ci.goldsboro.nc.us [mailto:noreply@ci.goldsboro.nc.us]
Sent: Thursday, June 25, 2015 9:13 AM
To: Melissa Corser
Subject: Boards and Commission Resume Submission

The following message was submitted by: Tracy Lewis

Contact phone:
home: 919-988-9046business: 919-922-0053
Address: 107 Harding Place Goldsboro NC 27534 Board or Commission Applied For:
Community Affairs

Residency: Within the City of Goldsboro

Present Occupation: Licensed Clinical Social Worker Educational Background: BA in Sociology with a concentration in Social Work. Masters in Social Work degree from East Carolina University.

Civic Organization Membership: Alpha Kappa Alpha Sorority Inc. Fayetteville State University Alumni Association.

Additional Informaion: I am currently President of Epsilon Phi Omega Chapter of Alpha Kappa Alpha Sorority. My term expires December 31st. I am very involved in concerned about my community.

[<http://www.goldsboronc.gov/images/email/logosm.jpg>]

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

Laura Getz

From: Melissa Corser
Sent: Monday, April 27, 2015 8:17 AM
To: LaTerrie Ward; Sue Chance
Cc: Laura Getz
Subject: FW: Boards and Commission Resume Submission

Melissa Corser
City Clerk
City of Goldsboro

-----Original Message-----

From: noreply@ci.goldsboro.nc.us [mailto:noreply@ci.goldsboro.nc.us]
Sent: Friday, April 24, 2015 5:05 PM
To: Melissa Corser
Subject: Boards and Commission Resume Submission

The following message was submitted by: Earl Eskin Nixon Sr

Contact phone:
home: 919-440-2243business:
Address: 2005 Rose Street
Board or Commission Applied For:
Community Affairs Commission

Residency: Within the City of Goldsboro
Present Occupation: Military retired USAF Educational Background: High School Graduate,community College of the Air Force, Wayne Community College, Mount Olive University Civic Organization Membership: Veterans of Foreign Wars, Disable American Vetrans, Air Force Sergeants Association Additional Informaion:

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

RESOLUTION NO. 2015 - 65

RESOLUTION COMMENDING TWO INDIVIDUALS WHO HAVE SERVED
ON THE COMMUNITY AFFAIRS COMMISSION OF
THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF
THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH
A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards and Commissions and is commended for their contributions to the operation of Goldsboro's municipal government:

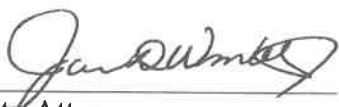
Goldsboro Community Affairs Commission

Sonja Emerson

William Kates

2. The Mayor of the City of Goldsboro is hereby directed to present these individuals a Certificate of Appreciation for their civic contributions.
3. This certificate is to be presented at the next regularly scheduled meeting of the Community Affairs Commission or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 17th day of August, 2015.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

RESOLUTION NO. 2015- 64

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARDS AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, three vacancies exist on the Community Affairs Commission; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the Community Affairs Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the Community Affairs Commission. The term shall expire on the date indicated:

COMMUNITY AFFAIRS COMMISSION

Filling an Unexpired Term:

Tracy Lewis

Term Expires December 31, 2016

First Term Appointees:

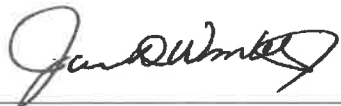
Earl Nixon, Sr.

Term Expires December 31, 2017

2. This Resolution shall be in full force and effect from and after this 17th day of August, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

Departmental Monthly Reports July 2015

1. Human Resources
 2. Community Affairs
 3. Paramount Theater
 4. Inspections
 5. Downtown Development
 6. Information Technology
 7. Public Works
 8. Finance
 9. Planning
 10. Engineering
 11. Fire
 12. Police
 13. Parks and Recreation
 14. Public Utilities
 15. Travel and Tourism
-

Human Resources Management Department MONTHLY REPORT – JULY 2015

Prepared by: Pamela C. Leake

The Human Resources Department advertised nine vacancies this month. 215 applications were processed this month, including on-line submissions. 47 notifications were sent to applicants who were not interviewed and 26 letters were submitted to candidates interviewed but not selected for a vacancy. There were four new hires this month (Human Resources Technician, Police Officer, Heavy Equipment Operator, and Senior Park Technician). There were three reductions in force: one (1) retirement (Equipment Operator - Sanitation) and two resignations (Assistant City Manager and one part-time Theatre Technician. Total employment for the month was **480**: (412 full-time employees and 68 part-time employees).

The Vehicle Accident Committee met and reviewed three cases. Four cases were presented before the Personal Injury Committee. Both committees submitted their recommendations to the City Manager for review.

On July 23, the Wellness Committee sponsored a City-wide Health Fair. Over 120 employees attended the event at the Herman Park Center. Biometric screenings were done, and several vendors from local and surrounding areas presented valuable information about nutrition, health, and wellness to the employees. Our participants included Goshen Medical and Dental Offices; The One Man Band; Joy Yelverton, Zumba Instructor, and PNC Bank. Several door prizes were distributed. Additional screenings were held at the Police Department on July 24 and the Public Works Complex on July 28. The Wellness Committee plans to sponsor another cooking class in August.

This month's health beat topic was "**Blood Borne Pathogens**." There were four work-related injuries this month. 38 employees are now enrolled in the Diabetes Management Program, and they are continuing to monitor their lifestyle by changing their eating habits and exercising more. There were 44 clinic visits this month.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 45 tested; 1 positive and 1 positive Blood Alcohol	Non-DOT: 7 tested; All negative
Monthly DOT: 18 tested; 0 positive	DOT: None to report

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56	140	89	215						122
New Hires	6	5	2	3	0	1	4						3
Separations*	1	3	2	3	4	5	3						3
Vehicle Accidents	1	3	2	0	3	5	3						2
Workers Compensation	2	1	2	1	2	1	4						2
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	214	49	80	75	115	46	78	50	209	57	71	59	92
New Hires	3	4	1	2	0	2	4	0	2	2	3	1	2
Separations*	2	1	7	2	5	1	2	4	1	3	5	7	3
Vehicle Accidents	2	3	0	0	2	2	3	0	2	4	4	1	2
Workers Compensation	4	4	1	2	4	1	0	3	1	4	5	2	3

**Monthly stats include full-time personnel only: New hires, resignations, retirements, and terminations.*

Highlights from the 2015 Health Fair



Community Affairs Department

Monthly Report – July 2015

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission did not meet this month due to lack of quorum. The next scheduled commission meeting is Tuesday, August 11, 2015 at 7:00 p.m.
- Community Affairs received (21) complaints; (13) housing and (8) consumer in the month of July. All complaints were submitted through the 311GIS system to the appropriate City Department for resolution or referred to the designated community/state resources.
 - Housing complaints included mold, bug infestation, no air conditioning, and termination of leases. Included in the total, 9 tenants complained about Goldsboro Housing Authority alleged eviction notices from Walnut Street Apartments without assistance from staff.
 - Consumer concerns included unsightly/overgrown yards, overgrown/unsafe ditch bank at a City Park; assistance with utilities payment, missed trash pickup, and a walk-in seeking assistance with travel to Raleigh for a medical appointment.
- The Mayor's Youth Council application deadline has been extended to August 21, 2015. Applications are on the City of Goldsboro website (Community Affairs page) or may be picked up in the Community Affairs Office in Historic City Hall.
- The Mayor's Committee for Persons with Disabilities will host a Meet and Greet reception for local businesses on August 13, 2015 in the large conference room, City Hall Annex. The goal is to increase awareness of the committee, its responsibilities, and hiring the disabled.
- The Minority and Women Business Enterprise will host its 1st Annual Business Expo on Saturday, August 22, 2015 at the Herman Park Center from 8:00 a.m. to 12:00 (noon). The expo will provide the City's policy in regards to building contractors and will answer some of the frequently asked questions about rules and regulations, etc.

2015													
Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1	0	8	13						5
Consumer	9	4	2	6	3	5	8						5
2014													
Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	6	5	3	3	8	4	4	2	6	3	10	5
Consumer	7	4	7	5	9	11	14	16	8	14	20	15	11
2013													
Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	4	2	4	4	7	10	2	2	2	0	1	4
Consumer	2	4	3	2	8	4	7	6	1	3	5	6	4



Monthly Report-July 2015

Prepared by: Sherry Archibald, Director

- Strata Solar LLC held a regional job fair at the Paramount in July.
- The annual Princess of North Carolina Pageant took place on the Paramount stage for two days in July.
- July is traditionally a time for Paramount staff to conduct annual inspections and maintenance improvements. The annual rigging inspection, fire sprinkler and backflow inspections were completed in July.
- Paramount staff conducted their quarterly staff meeting.
- Mrs. Archibald, Theatre Director, met with Wayne County Public School Performing Arts Coordinator, Kim Copeland, in preparation of arts in education opportunities for students. She also presented to school administrators during their annual retreat.
- Mrs. Archibald served on a selection panel for the North Carolina Arts Council to select artists to perform in the biannual showcasing conference, Arts Market. Arts Market is supported by the NC Presenters Consortium and the North Carolina Arts Council and held in Durham in November 2015.
- Paramount Director, Sherry Archibald, participated in the conference call meeting with South Arts and nine other cohorts for the Dance Touring Initiative grant. South Arts works with agencies across 13 states to provide resources to presenters that support their mission in the arts. The grant will support staff travel and education in the art of dance to ensure a broader audience. It will also supplement the fee for professional dance companies to perform.
- Mrs. Archibald attended the smART Initiative meeting hosted by the NC Arts Council, Arts Council of Wayne and the Downtown Goldsboro Development Corporation.
- Paramount staff is heavily marketing and promoting the eighth annual performing arts series which kicks off with the movie series on September 22, 2015.
- Paramount staff supported the Foundation's efforts in the annual fundraising drive.
- The Foundation financially supported painting improvements, a new sound board and door improvements this calendar year.
- Paramount staff is preparing to meet with two presenters in Wilmington in September, the new Cape Fear Arts & Humanities and Thalian Hall. The Programming Director in Wilmington for both venues will coordinate box office and technical staff to convene and share information and ideas.
- Expenses for month of July - **\$47,527.09**
Details: Labor - \$13,986.89/Operational Expenses – \$ 33,540.20
Receipts for the month of July- **\$ 15,877.47**
Details: Rentals -\$3,042.55/Tickets-\$145.00/Concession-\$77.00 (\$12,612.92-annual box office services)

	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15	Oct-15	Nov-15	Dec-15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$36,042	\$19,185	\$47,527	\$	\$	\$	\$	\$	\$32,912
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$16,500	\$9,806	\$15,877	\$	\$	\$	\$	\$	\$13,857
	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Average 2014
Exp	\$28,140	\$24,840	\$31,931	\$33,362	\$33,089	\$17,883	\$33,437	\$20,252	\$29,363	\$45,275	\$31,523	\$34,460	\$30,296
Rev	\$12,303	\$6,573	\$12,502	\$5,991	\$15,849	\$9,196	\$24,446	\$10,448	\$11,033	\$16,963	\$8,784	\$24,728	\$13,234

Goldsboro Inspections Department
Monthly Report – July 2015
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of July totaled \$4,556,759. Two (2) of these permits were new residential single family dwellings at a valuation of \$444,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$2,329,700.

All permit fees collected for the month totaled \$68,497.46. Of the permit fees collected for the month \$3,900 was collected in technology fees. Plan review fees collected during the month totaled \$1,775.

The Inspectors did a total of 552 inspections for the month. During the month of July eight (8) business inspections were completed. A total of 334 permits were issued for the month. Seventy (70) plan reviews were completed for July. We now have a total of 250 residential structures in the Minimum Housing Process and 16 commercial structures in the Demolition by Neglect Process.

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3	\$5						\$4
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273	\$444						\$692
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2	\$2						\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31	\$68						\$43
Inspections (total)	456	427	698	569	570	547	552						546
Permits Issued (total)	267	213	300	305	315	333	334						295
Plan Reviews Completed	66	57	65	65	64	58	70						64
Minimum Housing in Process	215	225	228	230	240	244	250						233
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$1	\$12	\$2	\$3	\$9	\$10	\$9	\$11	\$7	\$5	\$2	\$3	\$6
Residential (thousands)	\$420	\$1,038	\$496	\$1,186	\$1,985	\$628	\$230	\$935	\$1,036	\$160	\$590	\$656	\$780
Miscellaneous**(millions)	\$2	\$2	\$1	\$2	\$2	\$3	\$5	\$1	\$3	\$2	\$2	\$1	\$2
Permit Fees (thousands)	\$28	\$42	\$35	\$41	\$168	\$355	\$63	\$79	\$51	\$66	\$31	\$41	\$83
Inspections (total)	517	510	579	587	569	604	594	559	499	613	360	470	538
Permits Issued (total)	233	247	261	295	341	339	272	259	263	248	190	227	265
Plan Reviews Completed	21	49	52	96	74	83	57	52	44	49	58	61	58
Minimum Housing in Process	216	230	230	212	218	205	207	207	210	216	207	221	215

July 2015

Prepared By: Julie Metz, Director

- Current Projects Underway Include:
 - Conversion of Waynesborough House Parking lot to an improved public Parking Lot, Management of Sound System for Center Street Speakers, Country Club Interior Improvements, SmArt Grant Initiative, Selection of Public Art for Roundabouts, Preparation of Main Street Conference 2016, Leadership Wayne Grant Preparation, DGDC Board/Committee Applications and Review, Planning for Annual Dinner and GTWA Ribbon Cutting
- Important Events:
 - Center Street Jam (7/9), NC Rail Division Visit (7/14), Board Nominating Committee Meeting (7/28)
 - Ongoing: Shop the Block, Center Street Jams, Sprinkler Fun Days (June 4-August 20)
- Business Incentive Grant Applications:
 - Reviewed at July Economic Restructuring Committee Meeting (7/7/15): Our Way Wellness, Legacy Dance Project
 - Approved: Legacy Dance Project
- Buildings Closed On During Month:
 - 201 S Center Street, 201 N Center Street, 130 E Walnut Street
- The DGDC continued its preparation for the 2016 NC Main Street Conference including: multiple staff meetings for planning and collaborating, ordering of conference banners, continued maintenance list for downtown beautification/improvement, correspondence with NC Main Street state representatives and selection of keynote speakers for breakout sessions. A planning meeting will be held in Goldsboro on August 4, 2015.
- The DGDC recruited Board and Committee members for the upcoming year and also evaluated current members and leadership. Staff received applications up until Friday, July 10, 2015. A nominating committee met on July 28, 2015 at 9:00 a.m. to review the applications and discuss movement forward.
- The DGDC continued planning for its Annual Dinner to be held September 18, 2015. The event will take place in front of Union Station and held in conjunction with a ribbon-cutting ceremony for the opening of the new Gateway Transit Center and is expected to draw some 200 guests. Staff ordered and received table runners and vases. Staff mailed out Save the Dates and began producing and printing Dinner Invitations as well as Invitations for the GWTA Ribbon Cutting Ceremony on September 19, 2015.
- The DGDC, with the aid of a Public Steering Committee and input from City Council, selected and secured two pieces of art for the roundabouts downtown, "Natural Embrace" and "Dreamsicle." The art will be procured from Sculpture in the Landscape.
- Elizabeth Rutland attended a seminar in Statesville, NC concerning recruiting and retaining businesses to NC Main Street Communities.
- Staff prepared and submitted the 2014-2015 NC Main Street Statistical Report which captures special projects and public and private investments made to Downtown over the past fiscal year. This report is mandatory for all nationally accredited Main Street organizations.
- Staff met and consulted with Jennifer Collins regarding the Leadership Wayne Class Project Grant Program. Kathleen Baines attended an informational session to gather more information on composition and submission details.
- The DGDC participated in and lent support to the Arts Council's Art Walk on the evening of July 10, 2015.
- Work continued on the Gateway Transit Center as Downtown prepares for its completion and opening in the fall. Julie Metz met with a group of representatives from the Rail Division at the Gateway Transit Center on July 14, 2015.
- Erin Fonseca and select Board members met with the Three Eagles Rotary Club to discuss a potential partnership for next year's Three Eagles Beer Festival, an event which DGDC promoted and supported in 2015.
- Staff prepared and painted more fiber-rock boards as part of an ongoing Quote Board project, a downtown improvement effort through the placement of motivational or inspirational quotes on public buildings or lots downtown (e.g.- "Art Alley" next to the Arts Council of Wayne County).
- Elizabeth Rutland met with several business owners and investors. Staff met and consulted with approximately 29 businesses/property owners and saw almost twice as many office visitors this month as they see typically.
- During the month, Downtown staff administered these office activities: 112 visitors, 389 phone calls in, 192 phone calls out, 3226 emails in, 1988 emails out, 128 hours (approximately) of visits/meetings with businesses/property owners.

Information Technology

Monthly Report – July, 2015

Prepared by: Scott Williams

- Added two surveillance cameras at Goldsboro Police Department.
- Replaced four older cameras at the Police Department.
- Moved Herman Park Center analog cameras to a digital format.
- Installed storage for cameras at Police Department and Parks and Recreation.
- Prepared to update Pistol software at the Police Department. This is a joint upgrade with the Sheriff's Office and County Information Technology.
- Setup video link on the Parks and Recreation web site for WA Foster Internet camera.
- Setup Beak Week web site.
- Installed TWC telephone lines at GWTA facility for fire alarm monitoring and 911 service.
- Relocated TWC service from an exterior wall to underground at the Goldsboro Country Club Building.
- Updated ArcGIS in Planning and Engineering.
- Updated software for vehicle maintenance at the Public Works Garage.

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303	319						308
Tickets Closed	350	276	343	290	261	281	317						303

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	363	337	275	266	305	362	353	327	394	460	271	335	338
Tickets Closed	353	267	269	329	286	378	359	317	392	446	321	286	338

PUBLIC WORKS DEPARTMENT

July 2015 Monthly Report

Prepared on 8/12/15
By Jose F. Martinez III, PE

Monthly Highlights

- ✓ **Building & Traffic:** Provided support for Police & Fire vehicles - reduced trips to Raleigh for repairs (Repair/install radios, strobes & light bars, etc.)
- ✓ **Building & Traffic:** Provided internal support for IT (mult CAT-6 runs & camera installs), Paramount, DGDC & Center Street Jam set-up/tear-down, etc.
- ✓ **Streets & Stormwater:** Graded 2.3 miles of dirt streets. Multiple tree/limb removal calls.

Distribution & Collections

	Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		AVG
	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2014
Utility Line Maint (1000-ft)	5.3	4.5	4.7	7.6	7.3	9.7	5.7	18.7	21.8	15.1	11.8	8.3	9.2	14.5	14.3	14.5	14.1	8.3	19.3	14.2	10.0	7.5	11.0	4.0	10.9
Valves Exercised													49.0												
Lines Camera'd (1000-ft)	2.0		0.6		4.7		15.2		6.3		1.5		4.2												
Lines Coded (1000-ft)													4.2												
Water Repairs	16	7	25	13	13	8	13	8	19	6	21	14	16	7	8	4	7	7	12	13	11	7	5	15	11.5
Sewer Repairs	2	2	8	5	2	3	2	3	2	4	4	2	4	8	2	3	0	4	3	2	2	2	2	2	3.0
Hydrants Replaced/Fixed	0	5	1	5	7	16	28	19	7	11	1	28	3	23	5	2	6	10	3	12	9	21	13	25	10.8
Meter Install/Changed	70	84	90	74	105	28	102	102	112	114	96	56	45	170	121	109	252	75	82	57	128	59	85	75	95.5

Building & Traffic

Radio, Electrical, Bldg	71	43	127	87	142	108	162	92	121	57	134	82	113	104	34	101	20	131	40	97	17	44	48	98	86.4	
Sign Repairs	113	62	59	42	82	108	45	90	96	47	76	76	82	70	59	56	19	45	43	66	11	21	29	82	61.6	

Garage

Total Work Orders	252	236	234	253	195	266	236	233	221	314	294	173	310	288	219	244	244	226	256	258	225	277	258	206	246.6	
Total Fuel Cost	\$ 63	\$ 93	\$ 45	\$ 77	\$ 45	\$ 89	\$ 46	\$ 80	\$ 85	\$ 105	\$ 55	\$ 86	\$ 64	\$ 104	\$ 103	\$ 95	\$ 92	\$ 88	\$ 96	\$ 87	\$ 82	\$ 81	\$ 77	\$ 79	\$ 80	

Sanitation (Tons)

Refuse (x1000)	0.9	0.9	0.6	0.8	0.9	1.0	0.9	1.2	1.0	0.9	0.8	1.0	1.0	0.9	0.9	0.9	0.9	0.9	1.1	1.3	0.7	0.7	0.9	2	0.9	
Recyclables	89	113	89	103	125	59	105	101	113	107	88	102	108	106	104	106	97	118	106	94	92	88	120	134	102.8	
Leaf & Limbs (x1000)	0.6	0.6	0.5	0.6	0.9	0.6	1.0	0.9	0.9	0.9	0.8	0.8	0.9	1.0	0.9	0.8	0.7	0.9	0.8	1.0	1.3	1.0	1.1	1.52	0.9	

Cemetery

Funerals	4	10	5	7	3	9	4	6	3	11	3	8	4	4	10	2	8	3	7	5	7	5	6	6	5.8	
Fees charged	\$ 3.0	\$ 12.0	\$ 2.0	\$ 7.0	\$ 3.0	\$ 5.0	\$ 2.5	\$ 6.0	\$ 2.0	\$ 7.0	\$ 3.0	\$ 6.0	\$ 3.0	\$ 3.0	\$ 9.3	\$ 1.0	\$ 6.6	\$ 2.0	\$ 5.5	\$ 3.6	\$ 5.7	\$ 3.0	\$ 4.8	\$ 5.0	\$ 4.6	

Streets & Stormwater

Utility Cut Repairs	1	0	0	3	16	0	9	18	2	34	15	34	12	12	9	17	14	18	28	21	17	4	4	15	12.6
Pot Hole Repairs	98	51	7	72	84	96	54	50	74	22	48	50	30	13	19	17	2	28	143	9	15	6	11	45	43.5
Streets swept (miles)													159											159.0	
ROW Mowing (ac)	0	0	0	0	0	0	22.8	14.0	45.0	24.5	19.0	29.5	42.0	38.5	74.3	27.0	61.3	28.7	21.0	21.0	25.0	2.0	2.5	0.0	20.7
City-Owned Lots Mowing	0	0	0	0	0	0	62	20	131	70	127	44	97	88	42	81	34	38	32	56	33	33	0	0	41.2

Notes: All expenses are in thousands of dollars
Misc includes Dips, Tree Roots, Storm Structures, Sidewalk, Curbing

**Finance Department
Monthly Report - July 2015**

Prepared by: Kaye Scott, Finance Director



FY 2015-16

GENERAL FUND										UTILITY FUND									
Revenues	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected		Revenues	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected		Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected
Tax Revenues	\$ 61,015	\$ 15,723,437	\$ 149,158	0.95%						Charges for Services	\$ 1,118,497	\$ 15,355,100	\$ 1,260,123	8.21%					
License & Permits	57,920	357,600	42,094	11.77%						Capital Returns	264	8,700	647	7.44%					
Revenue Other Agencies	1,266,415	15,896,015	1,477,151	9.29%						Miscellaneous Revenues	-	767,000	9,090	1.19%					
Charges for Services	338,291	4,553,620	377,819	8.30%						FB Withdrawal/PO Appropriation	\$ -	2,342,337		0.00%					
Capital Returns	586	6,417,912	61,617	0.96%						Total	\$ 1,118,761	\$ 18,473,137	\$ 1,269,860	6.87%					
Miscellaneous Revenues	16,709	1,051,000	12,800	1.22%															
FB Withdrawal/PO Appropriation		1,665,273																	
Total	\$ 1,760,936	\$ 45,664,857	\$ 2,120,638	4.64%						Departmental Expenditures	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected		Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected
Departmental Expenditures	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected						Distribution & Collections	\$ 160,265	\$ 2,957,062	\$ 236,977	8.01%					
Mayor/Council	\$ 43,419	\$ 426,348	\$ 78,200	18.34%						Water Treatment Plant	419,773	5,900,478	796,686	13.50%					
City Manager	77,551	1,042,842	163,548	15.68%						Water Reclamation Plant	517,938	8,315,253	669,045	8.05%					
Human Resources Management	58,263	635,867	82,200	12.93%						UF - Capital	4,785	391,137	17,349	4.44%					
Community Affairs	16,819	200,550	18,969	9.46%						Compost Facility	42,526	909,207	102,842	11.31%					
Paramount Theater	33,458	412,644	55,997	13.57%						Total	\$ 1,145,287	\$ 18,473,137	\$ 1,822,899	9.87%					
Inspections	43,454	773,921	129,453	16.73%															
Downtown Development	23,047	342,054	34,168	9.99%															
Information Technology	94,857	1,025,458	90,295	8.81%															
Public Works - Adm.	39,907	452,262	69,794	15.43%						Revenues	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected		Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected
Garage	230,679	2,085,848	273,588	13.12%						Tax Revenues	\$ 346	\$ 71,698	\$ 175	0.24%					
Garage Credits	(98,887)	(1,550,000)	(219,238)	14.14%						Capital Revenue	4	25	12	48.00%					
Building & Traffic Maint.	52,431	527,056	60,798	11.54%						FB Withdrawal/PO Appropriation		62,723							
Cemetery	25,703	322,049	38,406	11.93%						Total	350	134,446	187	0.14%					
Finance	103,517	1,243,706	99,038	7.96%															
Office Supplies Credits	(403)	(9,000)	(436)	4.85%						Departmental Expenditures	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Spent		Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Spent
Planning & Redevelopment	188,104	1,844,676	96,270	5.22%						Downtown District	\$ 13,988	\$ 134,446	\$ 30,414	22.62%					
Postage Credits	(1,507)	(30,000)	(1,853)	6.18%						Total	\$ 13,988	\$ 134,446	\$ 30,414	22.62%					
Streets & Storms - General	298,970	1,518,434	199,441	13.13%															
Streets & Storms - Utilities	97,287	636,200	97,865	15.38%															
Street Paving	0	478,261	0	0.00%															
Sanitation	224,484	3,026,315	314,857	10.40%						OCCUPANCY TAX FUND	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected		Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected
Engineering	62,082	1,371,339	105,337	7.68%						Revenues	\$ 27,001	\$ 275,000	\$ 30,514	11.10%					
Fire Department	474,150	5,916,144	741,830	12.54%						Occupancy Tax/Civic Center	27,001	275,000	28,675	10.43%					
Police Department	787,037	9,175,618	996,315	10.86%						Occupancy Tax/Travel & Tourism	\$ 665,018	\$ 200	\$ 104	0.00%					
Animal Control	0	0	0	0.00%						Capital Returns/Misc./Property Sale	\$ -	\$ 27,350							
Special Expense Fees	256,222	10,341,791	593,915	5.74%						FB Withdrawal/PO Appropriation	\$ 719,020	\$ 577,550	\$ 59,293	10.27%					
Parks & Recreation	211,860	2,702,053	297,593	11.01%						Total									
Golf Course	102,265	752,422	88,663	11.78%															
Total	\$ 3,444,768	\$ 45,664,857	\$ 4,505,012	9.87%						Departmental Expenditures	Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected		Actual FY '14-15	Adjusted Budget FY '15-16	Actual to Date FY '15-16	YTD % Collected
										Civic Center	\$ 11,000	\$ 302,500	\$ 8,656	2.86%					
										Travel & Tourism	30,767	275,050	45,793	16.65%					
										Total	\$ 41,767	\$ 577,550	\$ 54,449	9.43%					

PLANNING DEPARTMENT MONTHLY REPORT – JULY, 2015

Prepared by: Sally Johnson

General Tasks

During the month of July, the Planning staff served as liaison with the Planning Commission and Historic District Commission. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, Greenway planning, a multi-use path and wayfinding signage. On-going projects include preparation of transportation-related documents, analysis of upcoming case files and preparation of correspondence relative to Fire Contracts associated with satellite annexations. Code enforcement staff scheduled 249.5 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of July.

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Ed. of Adj. and Subdivisions	4	4	4	9	0	1	4						26	4
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House	4 In-House						28	4
Code Enforcement														
Grass Cutting	0	0	0	9	45	41	85/\$4,950						180	26
Repeat Offenders	0	0	0	8	38	34	79						159	23
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0	0/0						8/0	1.3
Illegal Signs Removed	150	150	75	30	150	20	5						580	83

2014

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Ed. of Adj. and Subdivisions	8	8	6	3	2	5	8	5	4	7	0	0	56	5.0
Historic District Commission														
Certificates of Appropriateness	2	1	3	8	1	1	0	1	1	2	4	0	25	2.1
Code Enforcement														
Grass Cutting/Cost	0	0	0	24/\$1,470	47/\$2,675	85/\$5,280	103/\$60,200	99/\$6,122	83/\$5,070	55/\$3,155	14/\$1035	0	393	37
Repeat Offenders	0	0	0	23	41	68	91	92	59	50	10	0	342	31
Junk Vehicles Tagged/Towed	0	4/3	8/2	8/2	17/3	11/0	15/3	12/1	8/0	7/0	5/0	8/4	91/16	8/1
Illegal Signs Removed	0	17	52	25	50	50	12	20	20	20	200	0	446	37

**ENGINEERING DEPARTMENT
MONTHLY REPORT - JULY 2015**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- NCDENR issued final approval of the engineering report on March 2, 2015;
- Staff is coordinating with The Wooten Company to provide an engineering cost proposal for developing the Bid & Design Package for submittal to NCDENR by September 1, 2015.

Stoney Creek Stream Enhancement – Phase II

- CWMTF granted an extension to the CWMTF contract to change the date of entering into a construction contract from February 10, 2015 to October 1, 2015. The date of the CWMTF contract completion did not change;
- Engineering design is 100% complete;
- Contract documents are being developed for bid advertisement in August 2015.

Berkeley Boulevard Widening Project

- NCDOT has contracted with Fred Smith Company of Raleigh, NC;
- Work has started and the intermediate completion date is June 2016;
- The final completion date is December 2016.

Wayne Memorial Drive Sidewalk Project

- Finance Department submitted an invoice to NCDOT and is waiting on approval of reimbursement of \$50,000.

New Hope Road Multi-Use Path

- Staff received construction authorization from NCDOT and FHWA;
- The request for bidders was advertised with a scheduled bid opening date of August 11, 2015.

2015 Bituminous Resurfacing Project

- Staff prepared plans and specifications for the resurfacing project with a scheduled bid opening of August 18, 2015.

2015 Priority Sewer Rehabilitation Project – Phase 1

- City Council awarded the project to Prism Contractors and Engineers on February 2, 2015 for \$375,246;
- A preconstruction conference was held on April 10th with a notice to proceed date of May 11, 2015;
- Phase I construction is underway.

2015 Priority Sewer Rehabilitation Project – Phase 2

- City Council awarded the project to Herring-Rivenbark, Inc. on March 16, 2015 for \$1,304,613.50;
- A preconstruction conference was held on May 14th with a notice to proceed date of June 8, 2015;
- Phase II construction is underway.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Staff negotiated an engineering services contract with McKim and Creed to collect data for an additional 39,000 LF of sewer line and develop recommendations for future rehabilitation projects;
- Staff is negotiating with McKim and Creed for an engineering design services contract.

Balsam Place Sanitary Sewer Improvement Project

- Staff is in the process of preparing specifications for construction of a 10-inch sanitary sewer line along Balsam Place from Amherst Road to the terminus of Balsam Place with a projected advertisement for bids in August 2015.

TIGER Grant Projects

- Center Street Streetscape:
 - Southbound side opened for traffic approximately mid-March;
 - Northbound side pavement demolished and new curbing being installed;
 - Utilities installed (water/sewer/storm); electrical under construction;
 - Project on schedule.
- Transfer Station & Union Station Site:
 - Building work ongoing;
 - Sidewalk and curb and gutter along Carolina Avenue and other various site work ongoing;
 - Project on schedule.

Goldsboro Country Club Project

- Engineering and building construction evaluation under way for proposed renovations;
- Interior demolition substantially complete;
- Exterior demolition scheduled for August.

WA Foster Center Project

- The official start of construction for T. A. Loving Company was June 29, 2015;
- Contractor has installed the building foundation, water and sewer lines, and graded the access road off John Street.

Police Station Evidence/Storage Facility Project

- Staff conducted interviews of architects and selected an architect;
- Negotiations underway.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPS have been constructed to date;
- All BMP inspections are temporarily placed on hold until the position of Construction Inspector has been filled.

Goldsboro Fire Department Monthly Report – July 2015

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- July 7th – Fire Station 1 Tour – Goldsboro Parks and Recreation
- July 7th – Fire Prevention Activity: Wayne County Library Community Hero's Event
- July 9th – Fire Station 1 Tour – Goldsboro YMCA Summer Camp
- July 9th – Fire Prevention Activity: West Haven Family Community Day
- July 21st – Fire Station 1 Tour
- July 25th – Fire Prevention Activity: 2nd Annual New Spirit Block Party at North End Park
- July 25th – Fire Prevention Activity: Unity in the Community Event at Green Acres
- July 30th – Fire Station 1 Tour: We are the World 2 Pre School

Working Structure Fires

- 7/10 – 101 Spearwood Dr.
- 7/12 – 506 Quail Dr.
- 7/16 – 1713 Beech St.
- 7/25 – 508 Day Cir.
- 7/28 – 508 W New Hope Rd.

Working Vehicle Fires

- 7/16 – 916 S. US 117 BYP
- 7/23 – 401 Fussell St.

<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	202	210	196	179	187	224	207						201
Structure Fires:	8	5	6	9	6	6	5						6
EMS Calls:	67	70	91	73	68	75	85						76
Vehicle Accidents:	40	33	28	31	25	48	28						33
Fire Alarms:	39	46	29	34	40	52	50						41
Other:	48	56	42	32	48	43	39						44
Training Hours:	2018	2029	2257	1820	1586	1839	1787						1905
Safety Car Seat Checks:	13	9	12	13	11	4	3						9
Inspections:	41	56	154	115	123	84	124						100
<u>2014</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	164	161	173	174	172	168	187	178	164	177	188	207	176
Structure Fires:	6	10	9	8	4	10	11	2	4	6	2	12	7
EMS Calls:	48	49	66	59	68	61	70	59	68	64	54	69	61
Vehicle Accidents:	25	28	31	37	29	28	37	28	24	51	46	55	35
Fire Alarms:	41	28	27	33	37	27	35	37	50	36	44	33	36
Other:	44	46	40	37	34	42	34	52	18	20	42	38	37
Training Hours:	1467	1843	1755	1992	1643	1910	1718	1372	1678	1561	1483	1122	1628
Safety Car Seat Checks:	7	21	14	17	20	21	6	24	18	13	23	15	17
Inspections:	92	102	190	149	90	58	112	65	131	73	54	55	98

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department Monthly Report -July 2015

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for July 2015 were 314 compared to 297 for June 2015.

Property with an estimated value of \$242,580 was reported stolen while property with an estimated value of \$59,903 was recovered.

Officers arrested 259 people and 400 citations were issued during the month. There were 104 drug -related charges.

There were 6 report(s) of assault on an officer.

Revenue collected for July 2015 included:

Police Reports	\$196.00
Fingerprints	\$130.00

UCR COMPARISON & TREND														
2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	0	0	0	1	0	1	0							0.3
Rape(&attempts)	0	0	2	0	0	0	0							0.3
Robbery	7	3	4	5	2	7	6							4.9
Aggravated Assault	21	10	26	13	23	45	31							25.1
Simple Assault	36	20	38	31	43	47	46							37.3
Breaking & Entering	34	22	27	49	49	57	43							40.1
Larceny	127	91	124	120	159	134	173							132.6
Motor Vehicle Theft	5	7	0	8	6	6	15							6.7
Arson	0	0	0	0	0	0	0							0.0
TOTALS	230	153	221	227	282	297	314							246.3
2014	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	1	0	1	0	1	1	0	1		0.5
Rape(&attempts)	0	1	0	0	0	0	0	0	0	0	0	0		0.1
Robbery	13	2	5	11	5	2	7	6	10	5	5	4		6.3
Aggravated Assault	7	10	16	22	13	20	24	24	25	45	42	11		21.6
Simple Assault	25	25	28	24	28	34	17	31	38	40	32	29		29.3
Breaking & Entering	40	27	43	45	57	32	29	49	36	37	32	36		38.6
Larceny	136	99	139	152	168	127	138	144	114	163	142	149		139.3
Motor Vehicle Theft	6	3	4	4	13	16	6	9	10	9	6	5		7.6
Arson	0	0	1	0	1	0	2	1	1	0	6	0		1.0
TOTALS	228	167	236	258	286	231	224	264	235	300	265	235		244.1

MONTHLY REPORT - JULY 2015

*In addition to our department offering over 70 different programs this month, we also facilitated the 2nd Annual Goldsboro Downtown Criterium. Through the end of July, our pool attendance totaled **6,553!**

[illegible]

Public Utilities Department Monthly Report- July 2015

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 25 pump stations are operating well with no problems to report.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Dredging around the river water intake has been completed. The replacement 18,000 gallon bulk chemical tank has been installed.

Compost Facility

Two hundred eighty six cubic yards of compost/mulch was sold in July 2015. The Compost Facility is running smoothly. One of the compost agitators has been shipped to the factory and is currently being rehabilitated.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.315	4.659	4.280	4.367	5.579	5.401	5.276						4.840
Sewer	11.94	10.39	13.13	12.08	11.79	8.41	7.58						10.76
CY Compost	159	64	469	1032	665	429	286						443

2014 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.586	4.629	4.449	4.467	4.953	5.176	5.023	4.862	4.803	4.629	4.328	4.208	4.694
Sewer	9.75	10.37	11.19	9.51	13.10	8.17	8.20	11.57	11.17	8.49	6.71	8.76	9.75
CY Compost	246	198	471	763	976	521	516	143	281	309	129	245	400

**Travel & Tourism Department
Monthly Report – July 2015**

Prepared by: Betsy Rosemann, Director

- The TTO (Travel & Tourism Office) fulfilled 117 inquiries for the month of July.
- 145 promotional items for family reunions and visitors were distributed.
- Betsy Rosemann and Felicia Brown attended the *ACO's World Championship of Corn Hole* in Knoxville, TN, on July 9th – 12th. Two airmen from SJAFB accompanied them. The purpose of the trip was to promote the upcoming Heroes Cup national tournament scheduled for September 18th and 19th. The event will be held on Center Street in front of City Hall.
- On July 14th Betsy attended the Farewell Reception for Major Millerchip at Ed's Southern Foods and Spirits.
- Goldsboro Travel and Tourism partnered with Goldsboro Parks and Recreation to host the *Goldsboro Downtown Criterium* on July 18th. The event was held downtown and over 65 participants competed in the event.
- Goldsboro Travel and Tourism hosted a meeting of the NC Civil War Tourism Council on Monday, July 20th.
- Betsy presented a Travel & Tourism update to the Optimist Club on July 21st.
- The TTO, in conjunction with Goldsboro Parks & Recreation and other community organizations, continue to prepare for the *Beak Week Festival*, slated for the week of September 12th. The City of Goldsboro will kick off the week of activities with a street festival and barbeque cook-off. Approximately, 25-30 cook teams are expected for the Kansas City Barbeque Society cook-off competition. Art vendors, live music, children's activities and food trucks will also be included in the festival. Other elements will be held daily during the week; such as "Signature Sandwich" Contest, "Fowl Play" Softball game, "Wing Eating" contest and "Tour De Coop".
- The *Heroes Cup* is scheduled to wrap up *Beak Week* on Saturday, September 19th. The *Heroes Cup* is a national event that is exclusively for the men and women around the country who protect and serve the general public. Representatives from the military, police, fire, first responders and veterans are eligible to participate. We have received much enthusiasm from SJAFB. The TTO will market the event heavily over the next few months.
- The Goldsboro Tourism Council held their regular meeting on July 22nd at the Wayne County Chamber of Commerce.
- Plans are well underway for the *2015 USTA NC State Singles Championship* scheduled for October 8th – 11th. The TTO and Parks & Recreation staff met with the USTA event director on July 30th to solidify plans. Over 450 participants competed in the 2014 tournament.
- Advertising placed in July:
 - Billboards – Heroes Cup and AMA Event
 - Carolina Heritage Guide – Veterans Memorial
 - News & Observer.com – Beak Week

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2015	\$45,481	\$55,400	\$55,811	\$61,412	\$61,028								\$279,132	\$55,826
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 17, 2015

SUBJECT: MINORITY & WOMEN BUSINESS OUTREACH
PARTICIPATION PLAN

BACKGROUND: The City presently has a Resolution adopted March 2009, establishing a verifiable goal of 10% participation by minority businesses.

In September 2014, staff was directed by Council to review and update the 2009 Resolution. Several different City policies were studied including Wilson, Greenville, Durham, and Rocky Mount.

DISCUSSION: Staff members from Community Affairs, Planning/Community Development, Finance and City Manager's office updated the "Goal For Participation by Minority Businesses Resolution" to a "Minority & Women Business Outreach Plan".

The plan expands its outreach to include an Annual Minority & Women Business Expo for networking, bidding on City contracts, and establishing a website highlighting a listing of contractors and City upcoming projects.

A draft of the Minority & Women Business Outreach Plan was presented to the Council on Monday, August 3, 2015.

RECOMMENDATION: By motion, adopt the attached Minority & Women Business Outreach Participation Plan and for the City of Goldsboro, its employees, and its consultants, to take whatever measures it deems appropriate to encourage the education, recruitment, and interaction between minority businesses, non-minority businesses and the City of Goldsboro.

Date: 8/17/15


Community Affairs Director

Date: 8-17-15


City Manager

CITY OF GOLDSBORO, NORTH CAROLINA MINORITY & WOMEN BUSINESS OUTREACH PARTICIPATION PLAN (MWB)

POLICY STATEMENT

It is the policy of the City of Goldsboro to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement plan, including but not limited to construction projects, supplies and materials purchase, and professional and personal service contracts. The City of Goldsboro will award public building contracts without regard to race, religion, color, creed, national origin, sex, age, or handicapped condition. The City further prohibits discrimination against any firm in contracting activities so as to prevent such discrimination.

GOALS

The goal of the City of Goldsboro, North Carolina in adopting the Minority & Women Business Opportunity Plan as defined in G.S. 143-128.2(g), equal access and opportunity to participate fully in all aspects of construction projects subject to this plan. This will further assist the City in reaching its verifiable percentage goal of 10% minority business participation.

The plan applies only to projects required to have a verifiable percentage goal under G.S. 143-128.2 (a). It will remain in this form unless modifications are necessary to further comply with an applicable change in construction procurement rules or regulations.

ADMINISTRATION

The City Manager of the City of Goldsboro is authorized to take all legal administrative actions necessary to implement this plan. The ultimate responsibility for the Minority & Women Business (MWB) Plan's administration is assigned to the City Manager. The City Manager is either to be personally responsible or to designate a specific person to coordinate and manage this plan.

1. Good Faith Efforts

In an effort to encourage minority and women business participation in all construction contracts, the City of Goldsboro will undertake the following actions for projects to which this plan applies.

- I. The City of Goldsboro establishes these procedures as the "Minority and Women Business Participation Outreach Plan" required by 143-128.2(e)(1).
 - a. The City of Goldsboro will sponsor annually a Minority & Women Business fair; inviting contractors to showcase their services.
 - b. The City of Goldsboro, its employees, and its consultants will take whatever measures it deems appropriate to encourage the education, recruitment, and interaction between minority businesses, non-minority business and the City of Goldsboro [143-128.2(e)]

- c. The City of Goldsboro will make efforts to require bidders and contractors to undertake the good faith efforts in 143-128.2(f).
 - d. The City of Goldsboro will develop a website with links to bidding on contracts and maintain a list of local minority and women business.
- II. The City of Goldsboro will schedule and hold a pre-bid meeting for potential formal bidders and interested Historically Underutilized Business (HUB) subcontractors [143-128.2(e)(2)]. At this pre-bid meeting, The City of Goldsboro will furnish a copy of Goldsboro's solicitation list.
- III. The City of Goldsboro will establish a list of Historically Underutilized Business (HUB) companies:
 - a. The City of Goldsboro will research the Historically Underutilized Business website for each formal contract from time to time and record all HUBs which have registered on the website, in the general geographical area of Goldsboro.
 - b. In the same timeframe, the City of Goldsboro will research Federal websites that also list HUBs and record those HUBs which have registered on the websites in the general geographical area of Goldsboro.
 - c. The City of Goldsboro will also record HUBs which directly contacted the City of Goldsboro to request that they be notified in the event of a public bid offering.
- IV. The City of Goldsboro will directly solicit HUBs in Goldsboro's solicitation list. [143-128.2(e)(3)]
 - a. At least 10 days prior to formal bid opening, The City of Goldsboro will furnish HUBs on Goldsboro's solicitation list with a copy of advertisements for bid in the categories that they have requested. The advertisement will include a description of the work for which the bid is being solicited, the date, time and location where the bids may be submitted and where the bids will be opened, the name of the City of Goldsboro's employee or representative who is available to answer questions about the project, where the bid document may be reviewed or a copy may be obtained, and another special requirements that may exist.
 - b. The City of Goldsboro may contact such HUBS by email, mail, FAX, or other means.
- V. The City of Goldsboro will advertise opportunities to bid so as to be open to HUB bidders [143-128.2(e)(4)]
 - a. The City of Goldsboro will advertise opportunities to bid as follows:
 - 1) In a local newspaper, currently the Goldsboro News Argus
 - 2) In Greater Diversified News
 - 3) In a newspaper serving the area which currently serves a large minority population, currently The Buzz around Wayne County.

- 4) In a newspaper which currently serves a large Spanish speaking population, currently Que Pasa.
- b. The city of Goldsboro will post advertisements for bids for construction contracts on its website at www.goldsboronc.gov. The City of Goldsboro will post a notice that all bidders, especially HUBs, are invited and encouraged to bid.

2. Post Award Monitoring

To enable the City of Goldsboro to properly report MWB participation, the City of Goldsboro will require contractors engaged in the construction projects subject to this plan submit **Appendix – “MWB Documentation for Contract Payment”** with each request for payments. The City of Goldsboro will not consider the request for payment to be complete and will not process it without **Appendix – “MWB documentation for Contract Payment”**.

A contractor which has been awarded a project based upon a given level of minority business participation is responsible for ensuring that the minority business participation does not materially vary from that originally specified when receiving the contract award.

Contractors must follow the requirements of G.S. 143-128.2 and the contract document. The City of Goldsboro will consider failure to comply with the law and contract documents to be a breach of contract and may subject the contractor to annulment of the contract.

3. Professional Services

The City of Goldsboro will review and consider the utilization of minority business consultants when evaluating professional service proposals. The goal for the participation of minority businesses will be consistent with their general availability within the professional communities involved. Advertisements for professional services will encourage participation by minority business firms.

4. Selection Committee for Professional Services

A selection committee shall be established to be composed of the following: A City Council member, City Manager or a designated representative of his/her office; Director of Finance or a designated representative of his/her office; department head responsible for the project; city Engineer, if engineering services are involved; and Purchasing Manager. Other representatives shall be called upon as needed based on their areas of expertise.

The committee shall screen the proposals based on the following criteria:

1. Firms; interest in the project;
2. Current work in progress by Firm;
3. Past experience with similar projects;
4. General proposal for carrying out the required work
5. Designation of key personnel who will handle the project, with resume for each;
6. Proposed associate consultants/contractors (minority/women sub consultants);
7. Indication of capability for handling project
8. Familiarity with the project

9. Fees that have been charged for recent comparable projects;
10. References;
11. Small disadvantage business (SDB) participation; and
12. Documentation of Good Faith efforts

5. Project Evaluation

An evaluation shall be made of each contract after its completion to be used in consideration of future professional services contracts. The evaluation shall cover appropriate items from the check list for ranking applicants and any comment he/she cares to make shall be included in the files.

6. Reporting and Review

With respect to each building project, the City of Goldsboro will report to the North Carolina Department of Administration's Office of Historically Underutilized Businesses (HUB) semiannually [G.S. 43-128.3] the following:

- a. The verifiable percentage goal.
- b. The type and total dollar value of the project, minority business utilization by minority category, trade, total dollar value of contracts awarded to each minority group for each project, the applicable good faith effort documentation accepted by the public entity from the successful bidder.
- c. The utilization of minority businesses under the various construction methods under G.S. 143-128(a1).

The reports shall be in the format and contain the data prescribed by the Secretary of Administration.

The City of Goldsboro will make the report even if there is no building project to report during that period.

Scott Stevens, City Manager
City of Goldsboro

Date

Managerial Profile

Name of Firm: _____

Contact Person: _____

Title: _____

Address: _____

Telephone Number: _____

Date: _____

List the managerial persons in your work force who will be participating in this project, including name, position and whether the individuals are minority or women within the definition of City of Goldsboro Minority & Women Business Outreach Participation Plan.

Managerial Employees

NAME	POSITION	SOCIALLY/ ECONOMICALLY DISADVANTAGED* (YES/NO)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A), American Indian (I), Female (F), Socially and Economically Disadvantaged (D)

APPENDIX
MWB DOCUMENTATION FOR CONTRACT PAYMENTS

Prime contractor/Architect: _____

Address & Phone: _____

Project Name: _____

Pay Application #: _____

Period: _____

The following is a list of payments to be made to minority business contractors on this project for the above mentioned period.

Firm Name	*Minority Category	Payment Amount	Owner Use Only

*Minority categories: Black, African American (B), Hispanic (H), Asian American (A), American Indian (I), Female (F), Socially and Economically Disadvantaged (D)

Date: _____ Approved/Certified By: _____

Name _____

Title _____

Signature _____

THIS DOCUMENT MUST BE SUBMITTED WITH EACH PAY REQUEST & FINAL PAYMENT*

143-128.2. Minority business participation goals.

(a) The State shall have a verifiable ten percent (10%) goal for participation by minority businesses in the total value of work for each State building project, including building projects done by a private entity on a facility to be leased or purchased by the State. A local government unit or other public or private entity that receives State appropriations for a building project or other State grant funds for a building project, including a building project done by a private entity on a facility to be leased or purchased by the local government unit, where the project cost is one hundred thousand dollars (\$100,000) or more, shall have a verifiable ten percent (10%) goal for participation by minority businesses in the total value of the work; provided, however, a local government unit may apply a different verifiable goal that was adopted prior to December 1, 2001, if the local government unit had and continues to have a sufficiently strong basis in evidence to justify the use of that goal. On State building projects and building projects subject to the State goal requirement, the Secretary shall identify the appropriate percentage goal, based on adequate data, for each category of minority business as defined in G.S. 143-128.2(g)(1) based on the specific contract type.

Except as otherwise provided for in this subsection, each city, county, or other local public entity shall adopt, after a notice and public hearing, an appropriate verifiable percentage goal for participation by minority businesses in the total value of work for building projects.

Each entity required to have verifiable percentage goals under this subsection shall make a good faith effort to recruit minority participation in accordance with this section or G.S. 143-131(b), as applicable.

(b) A public entity shall establish prior to solicitation of bids the good faith efforts that it will take to make it feasible for minority businesses to submit successful bids or proposals for the contracts for building projects. Public entities shall make good faith efforts as set forth in subsection (e) of this section. Public entities shall require contractors to make good faith efforts pursuant to subsection (f) of this section. Each first-tier subcontractor on a construction management at risk project shall comply with the requirements applicable to contractors under this subsection.

(c) Each bidder, which shall mean first-tier subcontractor for construction manager at risk projects for purposes of this subsection, on a project bid under any of the methods authorized under G.S. 143-128(a1) shall identify on its bid the minority businesses that it will use on the project and an affidavit listing the good faith efforts it has made pursuant to subsection (f) of this section and the total dollar value of the bid that will be performed by the minority businesses. A contractor, including a first-tier subcontractor on a construction manager at risk project that performs all of the work under a contract with its own workforce may submit an affidavit to that effect in lieu of the affidavit otherwise required under this subsection. The apparent lowest responsible, responsive bidder shall also file the following:

- (1) Within the time specified in the bid documents, either:
 - a. An affidavit that includes a description of the portion of work to be executed by minority businesses, expressed as a percentage of the total contract price, which is equal to or more than the applicable goal. An affidavit under this sub-subdivision shall give rise to a presumption that the bidder has made the required good faith or effort; or
 - b. Documentation of its good faith effort to meet the goal. The documentation must include evidence of all good faith efforts that were implemented, including any advertisements, solicitations, and evidence

of other specific actions demonstrating recruitment and selection of minority businesses for participation in the contract.

- (2) Within 30 days after award of the contract, a list of all identified subcontractors that the contractor will use on the project.

Failure to file a required affidavit or documentation that demonstrates that the contractor made the required good faith effort is grounds for rejection of the bid.

(d) No subcontractor who is identified and listed pursuant to subsection (c) of this section may be replaced with a different subcontractor except:

- (1) If the subcontractor's bid is later determined by the contractor or construction manager at risk to be nonresponsive or nonresponsive, or the listed subcontractor refuses to enter into a contract for the complete performance of the bid work, or
- (2) With the approval of the public entity for good cause.

Good faith efforts as set forth in G.S. 143-131(b) shall apply to the selection of a substitute subcontractor. Prior to substituting a subcontractor, the contractor shall identify the substitute subcontractor and inform the public entity of its good faith efforts pursuant to G.S. 143-131(b).

(e) Before awarding a contract, a public entity shall do the following:

- (1) Develop and implement a minority business participation outreach plan to identify minority businesses that can perform public building projects and to implement outreach efforts to encourage minority business participation in these projects to include education, recruitment, and interaction between minority businesses and nonminority businesses.
- (2) Attend the scheduled prebid conference.
- (3) At least 10 days prior to the scheduled day of bid opening, notify minority businesses that have requested notices from the public entity for public construction or repair work and minority businesses that otherwise indicated to the Office of Historically Underutilized Businesses an interest in the type of work being bid or the potential contracting opportunities listed in the proposal. The notification shall include the following:
 - a. A description of the work for which the bid is being solicited.
 - b. The date, time, and location where bids are to be submitted.
 - c. The name of the individual within the public entity who will be available to answer questions about the project.
 - d. Where bid documents may be reviewed.
 - e. Any special requirements that may exist.
- (4) Utilize other media, as appropriate, likely to inform potential minority businesses of the bid being sought.

(f) A public entity shall require bidders to undertake the following good faith efforts to the extent required by the Secretary on projects subject to this section. The Secretary shall adopt rules establishing points to be awarded for taking each effort and the minimum number of points required, depending on project size, cost, type, and other factors considered relevant by the Secretary. In establishing the point system, the Secretary may not require a contractor to earn more than fifty (50) points, and the Secretary must assign each of the efforts listed in subdivisions (1) through (10) of this subsection at least 10 points. The public entity may require that additional good faith efforts be taken, as indicated in its bid specifications. Good faith efforts include:

- (1) Contacting minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor or available on State or

local government maintained lists at least 10 days before the bid or proposal date and notifying them of the nature and scope of the work to be performed.

- (2) Making the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bid or proposals are due.
 - (3) Breaking down or combining elements of work into economically feasible units to facilitate minority participation.
 - (4) Working with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
 - (5) Attending any prebid meetings scheduled by the public owner.
 - (6) Providing assistance in getting required bonding or insurance or providing alternatives to bonding or insurance for subcontractors.
 - (7) Negotiating in good faith with interested minority businesses and not rejecting them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
 - (8) Providing assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisting minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
 - (9) Negotiating joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
 - (10) Providing quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.
- (g) As used in this section:
- (1) The term "minority business" means a business:
 - a. In which at least fifty-one percent (51%) is owned by one or more minority persons or socially and economically disadvantaged individuals, or in the case of a corporation, in which at least fifty-one percent (51%) of the stock is owned by one or more minority persons or socially and economically disadvantaged individuals; and
 - b. Of which the management and daily business operations are controlled by one or more of the minority persons or socially and economically disadvantaged individuals who own it.
 - (2) The term "minority person" means a person who is a citizen or lawful permanent resident of the United States and who is:
 - a. Black, that is, a person having origins in any of the black racial groups in Africa;
 - b. Hispanic, that is, a person of Spanish or Portuguese culture with origins in Mexico, South or Central America, or the Caribbean Islands, regardless of race;
 - c. Asian American, that is, a person having origins in any of the original peoples of the Far East, Southeast Asia and Asia, the Indian subcontinent, or the Pacific Islands;

- d. American Indian, that is, a person having origins in any of the original Indian peoples of North America; or
- e. Female.

(3) The term "socially and economically disadvantaged individual" means the same as defined in 15 U.S.C. 637.

(h) The State, counties, municipalities, and all other public bodies shall award public building contracts, including those awarded under G.S. 143-128.1, 143-129, and 143-131, without regard to race, religion, color, creed, national origin, sex, age, or handicapping condition, as defined in G.S. 168A-3. Nothing in this section shall be construed to require contractors or awarding authorities to award contracts or subcontracts to or to make purchases of materials or equipment from minority-business contractors or minority-business subcontractors who do not submit the lowest responsible, responsive bid or bids.

(i) Notwithstanding G.S. 132-3 and G.S. 121-5, all public records created pursuant to this section shall be maintained by the public entity for a period of not less than three years from the date of the completion of the building project.

(j) Except as provided in subsections (a), (g), (h) and (i) of this section, this section shall only apply to building projects costing three hundred thousand dollars (\$300,000) or more. This section shall not apply to the purchase and erection of prefabricated or relocatable buildings or portions thereof, except that portion of the work which must be performed at the construction site. (2001-496, s. 3.1.)

Addressee	Start Time	Time	Prints	Result	Note
wral	08-13 14:27	00:00:24	001/001	OK	
news argus	08-13 14:28	00:00:24	001/001	OK	
WGBR	08-13 14:28	00:00:24	001/001	OK	
TimeWarner	08-13 14:29	00:00:27	001/001	OK	
WTV Durham	08-13 14:30	00:00:49	001/001	OK	
Chamber	08-13 14:31	00:00:24	001/001	OK	
EDC	08-13 14:32	00:00:39	001/001	OK	
Sheriff Dept	08-13 14:33	00:00:33	001/001	OK	
Wachovia	08-13 14:38	00:00:46	001/001	OK	
Channel 14	08-13 14:39	00:00:52	001/001	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, DP6:Page Separation TX, RIX:Mixed Original TX, CALL:Manual TX, CSAC:CSAC, REF:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original, FCODE:F-code, RTX:Re-TX, RLV:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, H-Full:Memory Full, LOVR:Receiving length Over, POWR:Receiving page Over, FIC:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error, PRINT:Compulsory Memory Document Print, DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

AGENDA

REGULAR MEETING OF THE MAYOR AND CITY COUNCIL CITY OF GOLDSBORO COUNCIL CHAMBERS - CITY HALL - 214 N. CENTER STREET AUGUST 17, 2015

(Please turn off or mute all cell phones and pagers upon entering the Council Chambers)

- I. **WORK SESSION-5:00 P.M. - CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Streetscape/Union Station Artifacts (Engineering)
 - b. Local Incentive Grant Policy (WCDA)
 - c. Downtown Banners (DGDC)
 - d. Union Station/Transfer Center Surrounding Properties (Inspections)
 - e. Goldsboro Country Club Name and Fee Schedule (Parks and Recreation)
 - f. Overview of Utility Projects (Engineering)
- II. **CALL TO ORDER - 7:00 P.M. - COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation & Pledge to the Flag
- III. **ROLL CALL**
- IV. **MINUTES**
A. Minutes of the Work Session and Regular Meeting of June 15, 2015
- V. **PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. **PRESENTATIONS**
 - B. Resolution Expressing Appreciation For Services Rendered By Officer Michael L. Green As An Employee Of The City Of Goldsboro For More Than 23 Years
 - C. Resolution Expressing Appreciation For Services Rendered By Cindy Stallard As The City Of Goldsboro's Occupational Health Nurse For More Than 9 Years
 - D. Police Department Update (Police)
- VII. **PUBLIC HEARINGS**
 - E. Z-6-15 Dillard Academy, Inc. - South side of West Elm Street between South George Street and the Railroad (General Business to Office & Institutional-1) (Planning)**PLANNING COMMISSION EXCUSED**
- VIII. **CONSENT AGENDA ITEMS**
 - F. Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III - McKim & Creed, Inc.(Engineering)
 - G. Authorization of an Agreement with McKim & Creed Engineering for Professional Services on EQ Basin #5 Operational Enhancement Project at the WRF (Public Utilities)
 - H. Community Affairs Commission Appointments (City Manager)
 - I. Monthly Departmental Reports
- IX. **ITEMS REQUIRING INDIVIDUAL ACTION**
- X. **CITY MANAGER'S REPORT**
- XI. **CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XII. **MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
- XIII. **CLOSED SESSION**
- XIV. **ADJOURN**