REVISED AGENDA

REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
AUGUST 6, 2018

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

OLD BUSINESS

a. Liens Discussion (Finance)

b. Discussion Items (Councilmember Foster)

1. Bus shelters
2. Summer meals program
3. Golf course budget

c. Sidewalk Discussion (Planning) ***Attachment Included***

GA/BB 4-2 c.1 Purchase of Golf Carts Discussion (Finance)

NEW BUSINESS

d. Compost Facility Pricing Discussion (Public Utilities) ***Attachment Included***

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Ryne Fullerton, Adamsville Baptist Church)

Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

A.1 Minutes of the Work Session and Regular Meeting of June 4, 2018

A.2 Minutes of the Work Session and Regular Meeting of June 25, 2018

A.3 Minutes of the Work Session and Regular Meeting of July 16, 2018

VI. PRESENTATIONS

VII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

VIII. CONSENT AGENDA ITEMS *(*Motion/Second--Roll Call)*

B. Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass (Planning)

C. CU-6-18 Glenn Price –West side of Millers Chapel Road between US 70 East and Wilson Street (Planning)

D. CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive (Planning)

E. Amendment to: Site, Landscape and Building Elevation Plans - Maxwell Regional Agricultural and Convention Center & Farmer's Market (Planning)

DH/BB 4-2

F. Site, Landscape and Building Elevation Plans – Wayne County Shell Building (Planning)

G. Site, Landscape and Building Elevation Plans – Adair Place Apartments (Planning)

H. Contiguous Annexation Petition – The Three J's (North side of US 70 East between North Oak Forest Road and East Ash Street Extension) 9.74 Acres (Planning)

I. FY 2018-19 Installment Financing – Vehicles (Finance)

J. Authorization of an Installment Financing for the Hardware to Enhance the City's Network (Finance)

K. Authorization to File Application for Approval with the North Carolina Local Government Commission for the Financing of the Construction of Central Police/Fire Department and Replacement of Dorm Building at Fire Station #4 (Finance)

L. Resolution Authorizing Execution and Delivery of an Installment Financing Contract to Finance the Construction of Central Police and Fire Department Expansion and Renovations to Fire Station #4 (Finance)

M. McKim & Creed, Inc. Engineering Services Agreement for Phase IV Sewer Collection System Rehabilitation – Contract Addendum No. 1 (Engineering)

N. Street Closing--Downtown Goldsboro Annual Dinner (Police)

O. NC Poultry Festival Street Closing (Police)

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

X. CITY MANAGER'S REPORT

XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

P. 35th Annual National Night Out Proclamation

XII. CLOSED SESSION

XIII. ADJOURN

CITY COUNCIL WORKSESSION
SIDEWALK DISCUSSION

AUGUST 6, 2018

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Sidewalk Discussion

- Spence Ave from Royall Ave to Mall Road
- E. Ash Street from N. George Street to US 117 Hwy (Westhaven area)
- W. Grantham Street from N. George Street to RR Right-of-Way (Bakery)
- Wayne Memorial Drive from North Street to US 70 Hwy Bridge

- Sidewalk fund balance of **$55,807.87**

Spence Ave – Royall Ave to Mall Rd.

- 5' sidewalk on East side @ $32 square yard.
- 2,338 LF
- $41,568.00
- Additional Cost associated with RR crossings

E. Ash Street – N. George St to US 117 Hwy (Westhaven area)

- 5' sidewalk on North side @ $32 square yard.
- 2,442 LF
- $43,424.00
- Additional Cost associated with RR crossings

W. Grantham St. – N. George St. to RR Right-of-Way (Bakery)

- 5' sidewalk on North side @ $32 square yard.
- 1,290 LF
- $22,944.00
- Possibility of incorporating sidewalk into Bridge Replacement Project.
  (Construction Let – Feb 2021)

Wayne Memorial Dr. – North St. to US 70 Hwy Bridge

- 5' sidewalk on Sorth side @ $32 square yard.
- 1,000 LF
- $17,792.00

Near Term Widening Projects

70/30 Cost Share w/ NCDOT

- William Street widening from 70 to Fedelon Trail – 70/30 cost share with NCDOT - $117,440 with 30% ($35,232) provided by City
- East Ash Street Extension widening from Berkeley Blvd to 70 to include sidewalk
- Wayne Memorial Drive widening from New Hope Rd to 70 Bypass to include sidewalk
- Berkeley Blvd widening from New Hope Rd to Saulston Road to include sidewalk up to the Dollar General

CITY COUNCIL WORKSESSION
AUGUST 6, 2018

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Public Utilities

Compost Facility Pricing

Mike Wagner- Deputy Public Works Director-Utilities

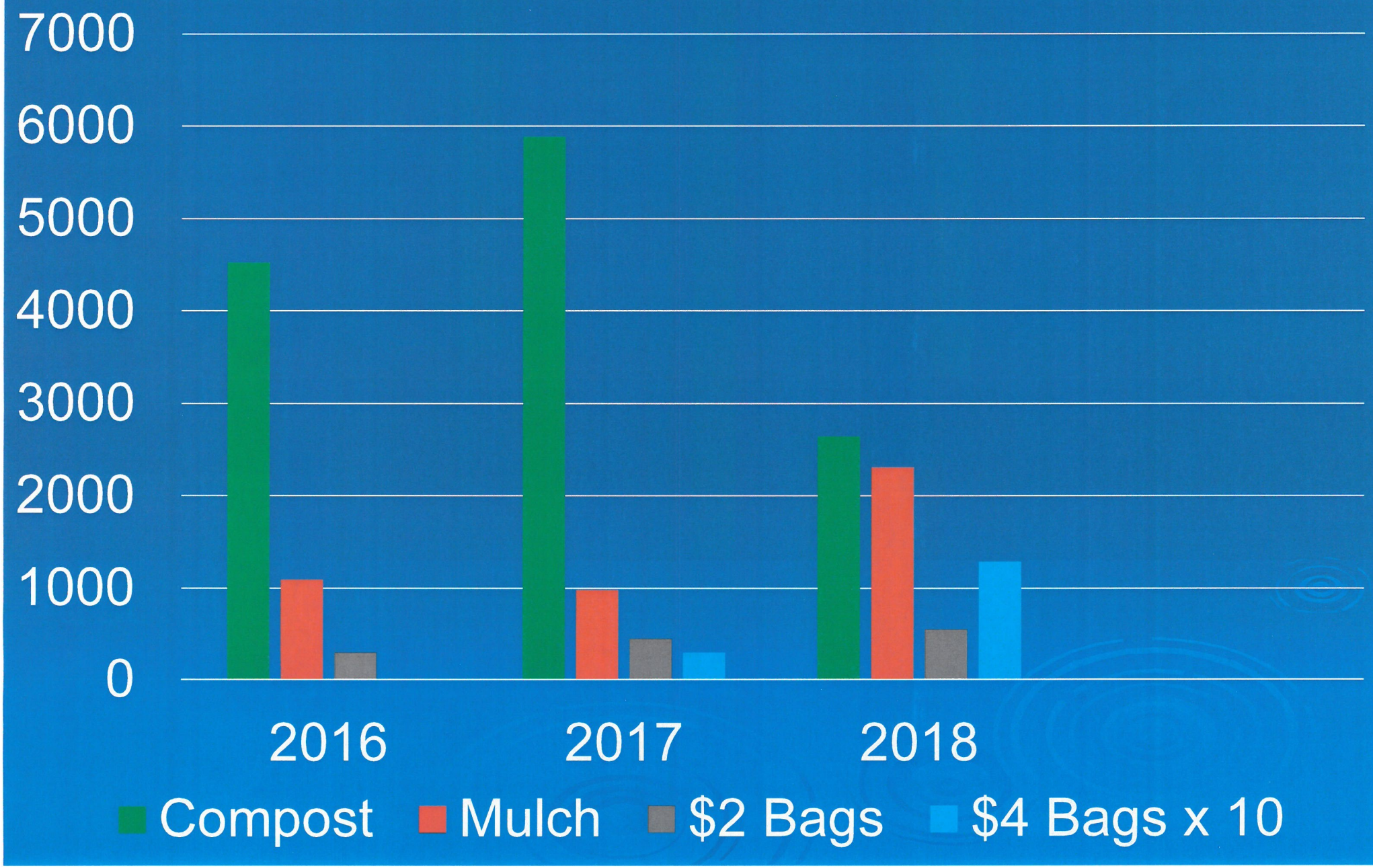
Current Pricing Overview

January 1, 2018

- Wholesale Compost: $9.00 per cubic yard and $2.00 per 100/30-lb bag for wholesale customers with a minimum of 20 cubic yards purchased in the calendar year.
  - 2017 - $8.00 per cubic yard
  - 2016 - $6.50 per cubic yard
- Retail Compost: $15.00 per cubic yard and $4.00 per 30-lb bag for retail customers with advance purchase.
  - Not available prior to 2018
  - To Date 59 cubic yards bulk and 129 bags
- Mulch: $6.00 cubic yard.
  - 2017 - $8.00
  - 2016 - $6.50

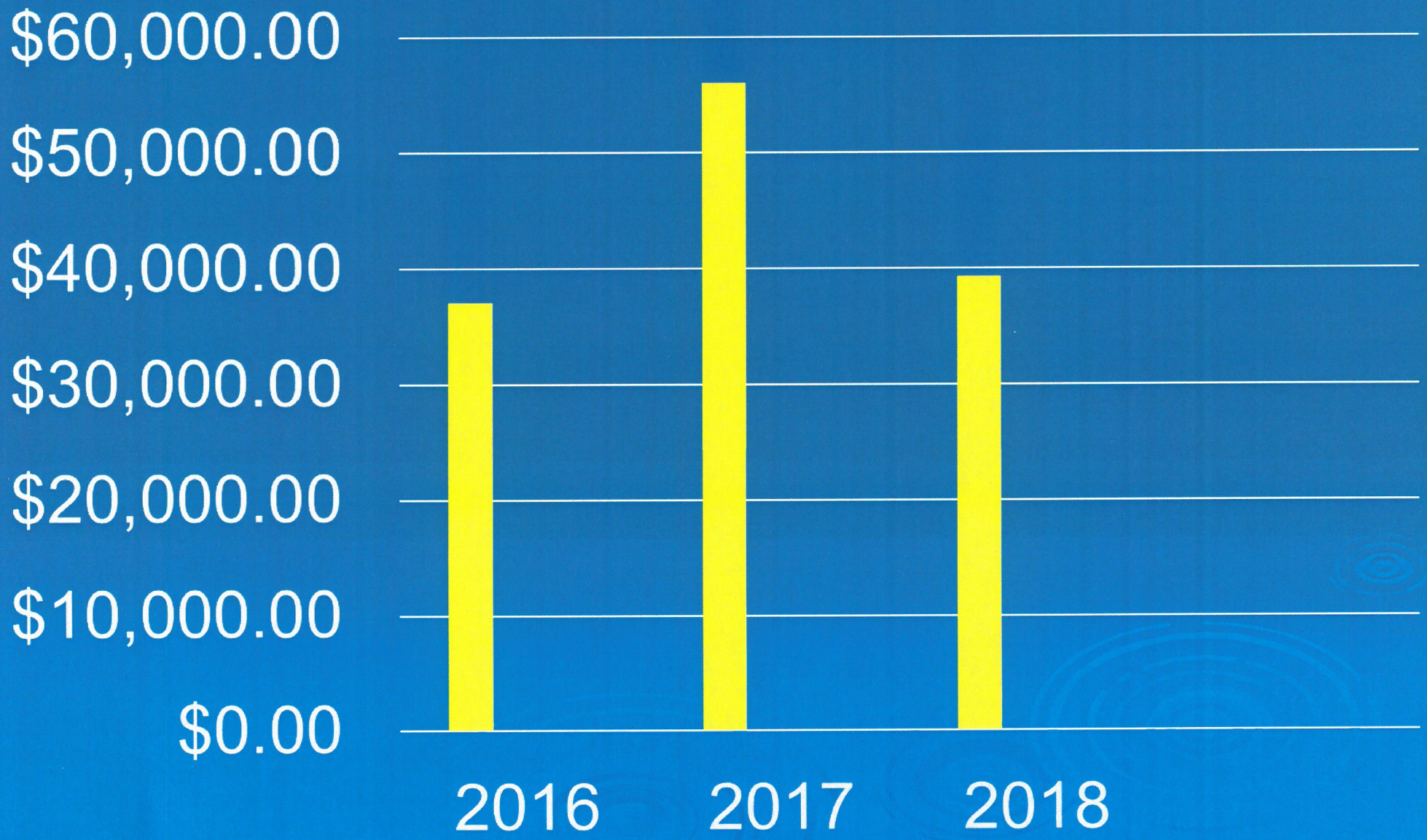
Certified Compost™
STA | Seal of Testing Assurance
Composting Council®

Calendar Year Sales in Cubic Yards



Composting Facility

Approximate 3-Year Sales



Increase Cost for New Customers?

(Current "compost" wholesale agreements run through December 31, 2018)

- 60 Mile Area Compost
  - $35, $26, $21 per cubic yard and $28 ½ cy
    - Raise the Price?
      - What Price?
      - Continue Bulk Pricing?
  - Reminder: We are eliminating 100% Biosolids and Yard waste
- Raise Mulch Price?
    - There are no agreements for mulch

Questions?

CITY OF GOLDSBORO

CHARTERED 1847

NORTH CAROLINA

ITEM WS Item c.1

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: PURCHASE OF GAS POWERED GOLF CARTS

BACKGROUND: The City of Goldsboro entered into a lease agreement with Yamaha for 58 gas powered golf carts in August 2013. The term of this lease was for 60 months with the lease ending in July 2018. Council determined at its July 26 meeting that it was best to procure 50 golf carts along with two (2) utility carts.

DISCUSSION: Requests for bids were advertised and were opened on August 3, 2018. The City received four (4) responsive bidders. The bids were reviewed by the Parks and Recreation Director and found to be in order. The low bid from E-Z-Go Division of Textron, Inc. is being recommended at $3,650 per cart. E-Z-Go Representative has indicated that the carts should be delivered within 30 days. A bid tabulation is attached for information.

Since financing for these carts will not be finalized until later in 2018, a reimbursement resolution is needed for not to exceed $205,000. The reimbursement resolution includes the amount for the 50 carts and the cost for the two (2) utility carts.

RECOMMENDATION: It is recommended that Council:

1. Adopt the attached Resolution authorizing the City Manager, Finance Director and City Clerk to enter into a contract with E-Z-Go Division of Textron, Inc. for the purchase of 50 gas powered golf carts.

2. Adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the golf carts and utility carts in the amount not to exceed $205,000.

3. Adopt the attached budget ordinance to reflect an increase in the General Fund's revenues and expenditures for the purchase of the golf carts.

Date: 8-6-18 Kaye Scott
Kaye Scott, Finance Director

Date: 8-6-18
Scott Stevens, City Manager

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North Carolina

FORMAL BID 2018-006

PURCHASE OF 50 GAS POWERED GOLF CARTS

BID OPENING DATE: August 3, 2018 @ 10 am

E-Z Go Division of Textron, Inc. 1451 Marvin Griffin Rd. Augusta, GA 30906 mlehman@textron.com	Per Unit Total Proposed Bid	$3,650.00 $182,500.00
Yamaha Golf Car Company 1270 Chastain Rd., NW Kennesaw, GA 30144 Chris_humble@yamaha-motor.com	Per Unit Total Proposed Bid	$3,769.00 $188,450.00
Club Car 4125 Washington Road Evans, GA 30809 Brandon.shaver@clubcar.com	Per Unit Total Proposed Bid	$4,040.00 $202,000.00
Cart Company, LLC PO Box 573 Rolesville, NC 27571 cartcompanyllc@gmail.com	Per Unit Total Proposed Bid	$5,467.00 $273,365.00

RESOLUTION NO. 2018- 42

RESOLUTION AUTHORIZING THE CITY MANAGER, FINANCE DIRECTOR AND CITY CLERK TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF GOLF CARTS

WHEREAS, the City of Goldsboro currently has a golf cart lease agreement with Yamaha Motor Corporation which ends in July 2018; and

WHEREAS, the City Council wishes to purchase 50 gas powered golf carts; and

WHEREAS, the low bid for the golf carts was E-Z-Go Division of Textron, Inc. in the amount of $182,500.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager, Finance Director and City Clerk be and are hereby authorized to execute an agreement with E-Z-Go Division of Textron, Inc. for the purchase of 50 gas powered golf carts.

2. This Resolution shall be in full force and effect from and after this the 6th day of August, 2018.

Approved as to Form Only:

Ronald L. Cameron, II

City Attorney

Reviewed by:

Scott A. M

City Manager

RESOLUTION NO. 2018- 43

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR GOLF CARTS

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for golf cart purchases; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of golf carts in the amount of $205,000.

2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.

3. The maximum principal amount of the installment purchase is expected to be approximately $205,000.

4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 6th day of August, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

ORDINANCE NO. 2018- 37

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City Council wishes to purchase 50 gas powered golf carts and 2 utility carts; and

WHEREAS, the low bid for the 50 carts is $182,500 and the 2 utility carts are estimated to cost $18,000; and

WHEREAS, since the funds were not appropriated in the current operating budget for FY 2018-19, the City of Goldsboro needs to appropriate $200,500 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Establishing the revenue line item "Loan Proceeds" (11-0005-8267) in the General Fund in the amount of $200,500.

2. Establishing the line item entitled "Golf Carts" (11-7461-5587) in the Golf Course Department's budget of the General Fund in the amount of $182,500.

3. Establishing the line item entitled "Utility Club Carts" (11-7461-5083) in the Golf Course Department's budget of the General Fund in the amount of $18,000.

4. This Ordinance shall be in full force and effect from and after the 6th day of August 2018.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

Item B

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass

BACKGROUND: Applicant requests a zoning change from R-16 Residential to Highway Business.

Frontage: 500 ft. (on Salem Church Road)
2,400 ft. (on US 70 Bypass)
Area: 22 Acres (approx.)

Surrounding Zoning: North: R-20 and General Business
South: R-16 Residential
East: R-16 Residential
West: R-16 Residential

Existing Use: A portion of the property is occupied by Lanetree Conference Center and an area just north of Titleist Drive which is vacant.

Proposed Use: A Conditional District has not been requested, however, the existing conference center would be a permitted use in Highway Business.

Comprehensive Land Use Plan Recommendation: The City's adopted Land Use Plan designates this property for industrial use (north of Titleist Drive) and Office and Institutional (for the Conference Center). Industrial uses are also recommended to the east and to the north, across US 70 Bypass.

DISCUSSION: Engineering Comments: City water is available to serve the property and the developer can extend sewer service to the subject site. The property is not located within a Special Flood Hazard Area.

The applicant has indicated his desire to develop a portion of the property just north of Titleist Drive for patio homes in the future which would be permitted in the proposed Highway Business zone.

The property north of Titleist Drive is located just outside the city limits but is within the City's Extraterritorial Jurisdiction.

At the public hearing held on July 16, 2018, no one appeared to speak regarding this matter.

At their meeting held on July 30, 2018, the Planning Commission recommended approval of the zoning change.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the subject property from R-16 Residential to Highway Business.

While not entirely compliant with the City's adopted Land Use Plan which recommends industrial use, the change to Highway Business would reflect its proximity to a major corridor while appropriately zoning the existing conference center use.

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Date: 07/31/18

Interim Planning Director

Date: 8-1-18

City Manager

ssj

ORDINANCE NO. 2018 -

AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, July 16, 2018, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From R-16 Residential to Highway Business

Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass

The Wayne County Tax PINs are 2691-72-5023, 2691-81-6834 and 2691-50-6780 (Part). The property has a frontage of 500 ft. on Salem Church Road, an approximate frontage of 2,400 ft. on US 70 Bypass and a total area of approximately 22 acres.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2018.

Approved as to Form Only:

_____
City Attorney

Reviewed by:

_____
City Manager

Z - 10 - 18
LANE FARMS, INC
R-16 TO HB

REZONING REQUEST

Existing Zoning

Owner: Lane Farms, Inc
Applicant: Mike Benton
Parcels : 2691-50-6780; 2691-72-5023; 2691-81-6834
Location: Salem Church Rd @ US 70 BYP

500 250 0 500 Feet

N W E S

GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

ORDINANCE NO. 2018 - 38

AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, July 16, 2018, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From R-16 Residential to Highway Business

Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass

The Wayne County Tax PINs are 2691-72-5023, 2691-81-6834 and 2691-50-6780 (Part). The property has a frontage of 500 ft. on Salem Church Road, an approximate frontage of 2,400 ft. on US 70 Bypass and a total area of approximately 22 acres.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this 6th day of August, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

Item C

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: CU-6-18 Glenn Price –West side of Millers Chapel Road between US 70 East and Wilson Street

BACKGROUND: Applicant requests a Conditional Use Permit to allow the operation of a contractor's office with outdoor storage in the Airport-Business-1 zoning district.

The property is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Frontage: 100 ft.
Depth: 415 ft. (approx..)
Area: 0.95 Acres

In 2017 Council approved a Conditional Use Permit to allow an automobile repair and shop for property immediately behind the subject site.

Existing Use: Previously, the property operated as a producer of rubber stamps. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

DISCUSSION: The submitted site plan shows that the property contains an existing single-story building with a 950 sq. ft. office area at the front and a 3,000 sq. ft. storage area at the rear which includes two vehicle bays.

The area behind the office is fenced in and is proposed for storage of the applicant's business vehicles and equipment. Applicant will be required to screen outside storage from off-site views.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property falls within the 75-79 day-night average sound level (DNL)

noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to 26 people. The density is considered compatible because the calculated FAR (Floor/Area Ration) is less than the maximum FAR of 0.11 as required by the AICUZ report.

At the public hearing held on July 16, 2018, the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting on July 30, 2018, recommended approval of the Conditional Use Permit and plans detailing the operation.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a contractor's office with outdoor storage in the Airport-Business-1 zoning district; and

2. Approve the submitted site plan detailing the operation of the contractor's office.

Date: 07/31/18

Interim Planning Director

Date: 8-1-18

City Manager

ssj

CITY OF GOLDSBORO
ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **July 16, 2018** to consider Conditional Use Permit application number:

CU-6-18 Glenn Price - West side of Millers Chapel Road between US 70 East and Wilson Street

to allow the operation of a **contractor's office with outdoor storage in the Airport-Business zoning district**, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.5 Supplemental Use Regulations.

In addition, the Council approved site and landscape plans detailing the proposed development.

The subject property is located within the Accident Potential Zone for Seymour Johnson Air Force Base. It has been determined that the occupancy of the property will be limited to 26 people and that the density associated with the operation is compatible because the calculated FAR is less than the maximum FAR of 0.11 as required by the AICUZ Study.

The property is also located within the 75-79 decibel noise contour area associated with Seymour Johnson Air Force Base. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is served.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED.**

Thus ordered this _____ day of _____, 2018.

_____
Chuck Allen, Mayor

_____
James D. Womble, City Attorney

CU - 6 - 18
GLENN PRICE
CONTRACTOR OFFICE

CONDITIONAL USE

CASE NO: CU-6-18
USE REQUEST: Contractors Office within AB-1
ADDRESS: 189 Millers Chapel Rd
APPLICANT: Glenn Price
HOURS OF OPERATION:
Monday-Thursday 8:00 am - 6:00 pm
Friday 8:00 am - 2:00 pm
NUMBER OF EMPLOYEES: 2

Modifications:

GOLDSBORO
BE MORE DO MORE SEYMOUR

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CITY OF GOLDSBORO
ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **July 16, 2018** to consider Conditional Use Permit application number:

CU-6-18 Glenn Price - West side of Millers Chapel Road between US 70 East and Wilson Street

to allow the operation of a **contractor's office with outdoor storage in the Airport-Business zoning district**, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.5 Supplemental Use Regulations.

In addition, the Council approved site and landscape plans detailing the proposed development.

The subject property is located within the Accident Potential Zone for Seymour Johnson Air Force Base. It has been determined that the occupancy of the property will be limited to 26 people and that the density associated with the operation is compatible because the calculated FAR is less than the maximum FAR of 0.11 as required by the AICUZ Study.

The property is also located within the 75-79 decibel noise contour area associated with Seymour Johnson Air Force Base. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is served.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED.**

Thus ordered this 6th day of August, 2018.

Chuck Allen, Mayor

Ronald T. Lawrence, City Attorney

Item D

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive

Applicant requests a Conditional Use Permit to operate an internet café/electronic gaming facility within one unit in a strip shopping center

Lot Frontage: 246.7 ft.
Lot Depth: 145 ft.
Unit Area: 2,400 sq. ft.
Zone: General Business (GB)

BACKGROUND: Within the General Business zoning classification, internet cafés (electronic gaming operations) with no ABC permits are a permitted use only after the issuance of a Conditional Use Permit approved by City Council.

In May of 2017, Council adopted an Ordinance rewriting its regulations as they pertain to internet cafes/sweepstakes facilities and electronic gaming operations.

The new Ordinance now allows these uses only within the General Business zoning district if a Conditional Use Permit is granted. In addition, distances were established between internet cafes and other uses as follows:

500 ft. from	Residentially zoned or developed property; Church, School, Day Care, Playground or Public Park
5,280 ft. from (One Mile)	Another internet café

The new Ordinance also reduced the parking requirement for internet cafes to 1.5 spaces per computer and one space per employee.

Since the adoption of the new Ordinance, there have been no applications for internet cafés submitted for Conditional Use Permits.

DISCUSSION: The subject site meets all of the distance requirements with the exception of the distance between such facilities.

There is an existing internet café in the Pinewood Shopping Center that is approximately 4,842 ft. away from the applicant's site. A modification of the one-mile distance will be required from 5,280 ft. to 4,842 ft.

Hours of Operation: 8:00 a. m. to 11:00 p. m.
(Monday through Friday)
Noon to 6:00 p. m.
(Saturday)
No. of Employees: 2
No. of Computers: 25

Based on the number of computers, the use would require 40 parking spaces. There are 44 marked parking spaces serving the entire strip center which contains four individual businesses. There is an additional paved area on the lot that is not striped but which would provide up to 20 parking spaces.

The applicant contends that the majority of his business will be after 5:00 p. m. when at least one other business in the center is closed.

At the public hearing held on July 16, 2018, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting on July 30, 2018, recommended denial of the Conditional Use Permit since the location could not meet the separation distance from an existing internet café use.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Order detailing the denial of the Conditional Use Permit request.

Date: 07/31/18 Interim Planning Director

Date: 8-1-18 City Manager

ssj

CU - 7 - 18
JAY PATEL
POE - INTERNET CAFE

CONDITIONAL USE

CASE NO: CU-7-18
USE REQUEST: Place of Entertainment-Internet Cafe
ADDRESS: 1310-E Parkway Drive
APPLICANT: Jay Patel
HOURS OF OPERATION: Monday-Saturday 8:00 am-11:00 pm
Sunday Noon-6:00 pm

NUMBER OF EMPLOYEES: 2

Modifications:

GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER DENYING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on July 16, 2018 to consider Conditional Use Permit application number:

CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive

to allow the operation of an internet café/electronic gaming facility, having heard all of the evidence and arguments presented and reports from City officials, makes the following:

FINDINGS OF FACT

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.
2. Even if the permit-issuing body finds that the application complies with all the other provision of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
   a. Will materially endanger the public health or welfare; or
   b. Will substantially injure the beneficial use of adjoining or abutting property; or
   c. Will not be in harmony with existing development and uses within the area in which it is located; or
   d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.
3. The City of Goldsboro's Unified Development Ordinance provides the following regulations which are specific to the applicant's request for an Internet Café/Sweepstakes Facility.

   Chapter 5.5 Supplemental Use Regulations
   5.5.4 Special and Conditional Use Specific Regulations
   Internet Café/Sweepstakes Facilities – Electronic Gaming Operations)

   Permitted District: General Business. **(The subject property is zoned General Business.)**

Approval Criteria

1. No establishment shall be located within five hundred (500) feet of any residentially zoned or developed property, church, school, day care, playground or public park.

   The subject property is more than 500 ft. from residentially-zoned or developed property, church, school, day care, playground or public park.

2. No such establishment shall be located within one mile (5,280 ft.) of another such establishment.

   The location is only 4,842 ft. from an existing internet café in the Pinewood Shopping Center. A modification of the one-mile distance requirement would be required.

2. The hours of operation for such operations shall be limited to 7:00 a. m. to 2:00 a. m. Uses which are legally existing at the time of adoption of this ordinance shall have thirty (30) days to come into compliance with the hours of operation limitation as defined in this section.

   The applicant proposed hours of operation from 8:00 a. m. to 11:00 p. m., Monday through Friday and from Noon to 6:00 p. m. on Saturday.

   A total of two employees would be associated with the operation.

   Based on the number of computers proposed, the use will require 40 parking spaces. There are 44 marked spaces serving the entire strip center. A modification of required parking would be necessary.

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does not** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance.

Upon motion made by Councilmember Ham and seconded by Councilmember Broadaway, the Council denied the applicant's request for a Conditional Use Permit to allow the operation of an internet café/electronic gaming facility.

Therefore, because the City Council concludes that the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT **HAVE NOT BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT to allow the operation of an internet café/sweepstakes facility (electronic gaming operation) be **DENIED**.

Thus ordered this 6th day of August, 2018.

Chuck Allen, Mayor

Ronald T. Lawrence, City Attorney

Item E

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Amendment to: Site, Landscape and Building Elevation Plans - Maxwell Regional Agricultural and Convention Center & Farmer's Market

BACKGROUND: The property is located on the east side of Wayne Memorial Drive between Cox Boulevard and New Hope Road.

Frontage:	700.12 ft.
Depth:	870.00 ft. (average)
Area:	534,089.16 sq. ft. or 12.261 acres
Zoning:	General Business & O&I-1

Zoning for the property was changed from Shopping Center and Office and Institutional-1 to General Business (for the proposed Civic Center) on March 4, 2002. City Council approved site, landscape and building elevations plan for the 66,321 sq. ft. Convention Center and 4,800 sq. ft. open-air farmer's market structure on June 6, 2016.

DISCUSSION: At the time of site plan approval for the Convention Center and the Farmer's Market, the Farmer's Market was proposed to be constructed of masonry (brick and stone) veneer to meet the City's exterior performance requirements.

Prior to construction, and to stay within budget, the developer constructed the Farmer's Market with prefabricated metal panels. Per the City's exterior performance requirements, no more than 50% of the exterior building materials shall be prefabricated metal panels. The applicant is requesting a modification of this requirement.

The developer has proposed to incorporate cupolas on the roof of the Farmer's Market, as well as, planters around the building to provide a more attractive architectural design to meet the intent of the City's requirements.

A temporary Certificate of Occupancy was issued in June, 2018. A final Certificate of Occupancy will be issued upon

approval of the requested modification of the exterior performance requirements by City Council.

The Planning Commission, at their meeting on July 30, 2018, recommended approval of the modification subject to the applicant working with the staff to include additional plant material in proximity to the Farmer's Market building in addition to the incorporation of cupolas and planters.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the modification of the City's performance requirement for exterior building materials subject to the incorporation of cupolas on the roof, planters around the building and additional plant material being installed in proximity to the building.

Date: 07/31/18

Interim Planning Director

Date: 8-1-18

City Manager

ssj

SITE PLAN
Maxwell Convention Center

GOLDSBORO
BE MORE DO MORE SEYMOUR

300 150 0 300 Feet

N W E S

benesch

Alfred Benesch & Company
3328 West Morehead Street
Charlotte, NC 28208
www.benesch.com
+704.521.9488

Corp. NC License: F-1328
Project #17.000329

VICINITY MAP

SITE

WAYNE MEMORIAL DRIVE

WAYNE COUNTY REGIONAL AGRICULTURE AND CONVENTION CENTER

MATCHLINE SEE SHEET C-400

MATCHLINE SEE SHEET C-401

MAINTENANCE NOTE

NORTH

SCALE: 1"=30'

Job Title

MAXWELL REGIONAL AGRICULTURAL AND CONVENTION CENTER

3114 WAYNE MEMORIAL DRIVE, GOLDSBORO N.C.

Client

Job Number

Project Manager

KRISTEN M. HESS

Date Issued

PERMIT SET

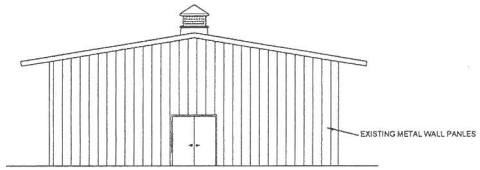
No. Date

1 Plan Changes

Seals

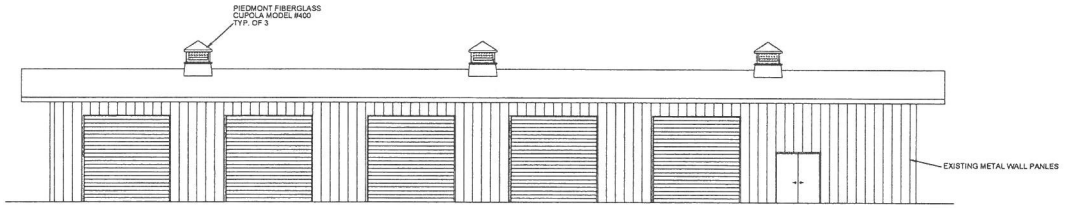
LANDSCAPE PLAN SOUTH

C-60



1 / G-1 East Elevation

SCALE: 1/8"=1'-0"



2 / G-1 North Elevation

SCALE: 1/8"=1'-0"

Conceptual Drawing

Not for Construction

SEAL

CONSTRUCTED BY
JACKSON BUILDERS INC
AN UNLIMITED GENERAL CONTRACTOR
1609 HWY 70 W.
GOLDSBORO, NC
PH. (919) 734-5428
FAX (919) 736-1064
URL WWW.JacksonBuilders.com

REVISIONS

NO.	DATE	DESCRIPTION
1		
2		
3		

Farmers Market Building

Goldsboro, NC 27530

DATE: 6-26-18

DRAWN BY:

SCALE: 1/8"=1'-0"

G-1

Item F

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – Wayne County Shell Building

BACKGROUND: The property is located on the southeast corner of Challen Court and Gateway Drive.

Frontage:	775.49 ft. (Gateway Drive)
	791.34 ft. (Challen Court)
Depth:	966 ft. (average)
Area:	18.94 acres
Zoning:	Industrial Business Park-1

The site has been identified as Lot No. 8 in the Wayne County Industrial and Business Park.

DISCUSSION: The submitted site plan indicates that the building will contain 50,277 square feet. Two paved access drives and a parking lot containing 18 parking spaces (including two handicapped spaces) is also proposed. No specific tenant is proposed to occupy this building, however, office and manufacturing uses are anticipated.

City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits. Site plan does indicate a proposed wet pond and proper screening of pond will be required.

The submitted landscape plan indicates street trees along Challen Court and vehicular surface area plantings for the proposed 18 parking space area.

Building elevations have been submitted and indicate the proposed shell building will be constructed of metal and have a standing seam metal roof.

At the time a specific use is proposed, complete and detailed site, landscape and building elevation plans will be required for approval by the Planning Commission and City Council.

At their meeting held on July 30, 2018, the Planning Commission recommended approval of the plans as submitted.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for the Wayne County Shell Building.

Date: 07/31/18

Interim Planning Director

Date: 8-1-18

City Manager

ssj

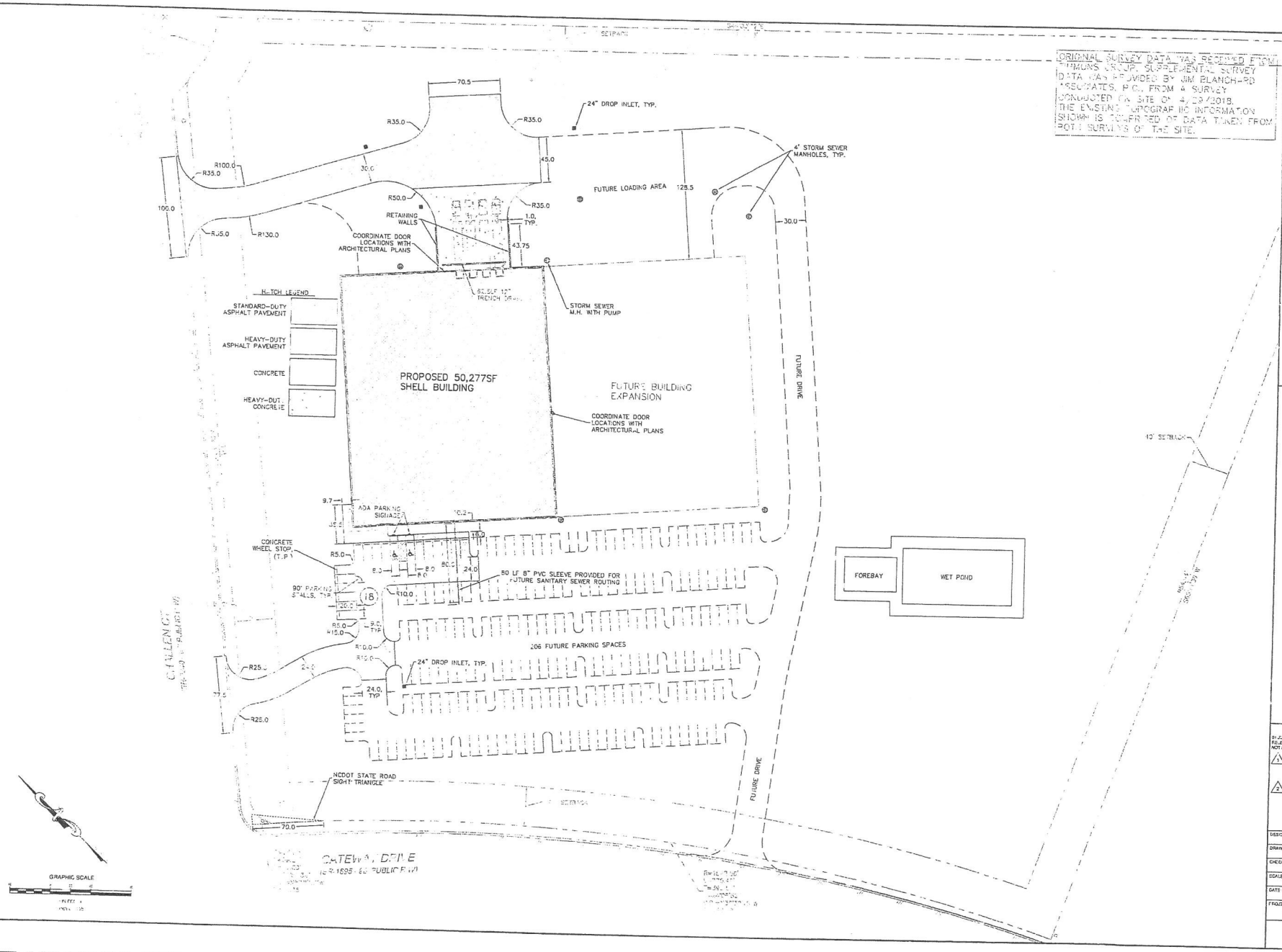
SITE PLAN
WAYNE COUNTY SHELL BUILDING

GOLDSBORO
BE MORE DO MORE SEYMOUR

500 250 0 500 Feet

N
W E
S

ORIGINAL SURVEY DATA WAS RECEIVED FROM TIMMONS GROUP. SUPPLEMENTAL SURVEY DATA WAS PROVIDED BY JIM BLANCH-PD ASSOCIATES, P.C., FROM A SURVEY CONDUCTED ON SITE ON 4/23/2018. THE EXISTING TOPOGRAPHIC INFORMATION SHOWN IS COMPRISED OF DATA TAKEN FROM BOTH SURVEYS OF THE SITE.



NORTH CAROLINA PROFESSIONAL SEAL 041595 07.03.13 ENGINEER ANDREW P. MERKLE

Draper Aden Associates

Engineering • Surveying • Environmental Services

NICEL Licensed Company
929 Tidal Canyon Drive, Suite 151
Virginia Beach, VA 23452
919-247-0108 Fax 919-247-0113
NC Firm License # C-0621

• Hampton Roads, VA
• Fayetteville, NC
• Fredericksburg, VA
• Richmond, VA
• Blacksburg, VA
• Charlottesville, VA
• Virginia Beach, VA

SITE LAYOUT AND UTILITIES PLAN
WAYNE COUNTY SHELL BUILDING SITE DESIGN
WAYNE COUNTY, NORTH CAROLINA

REVISIONS

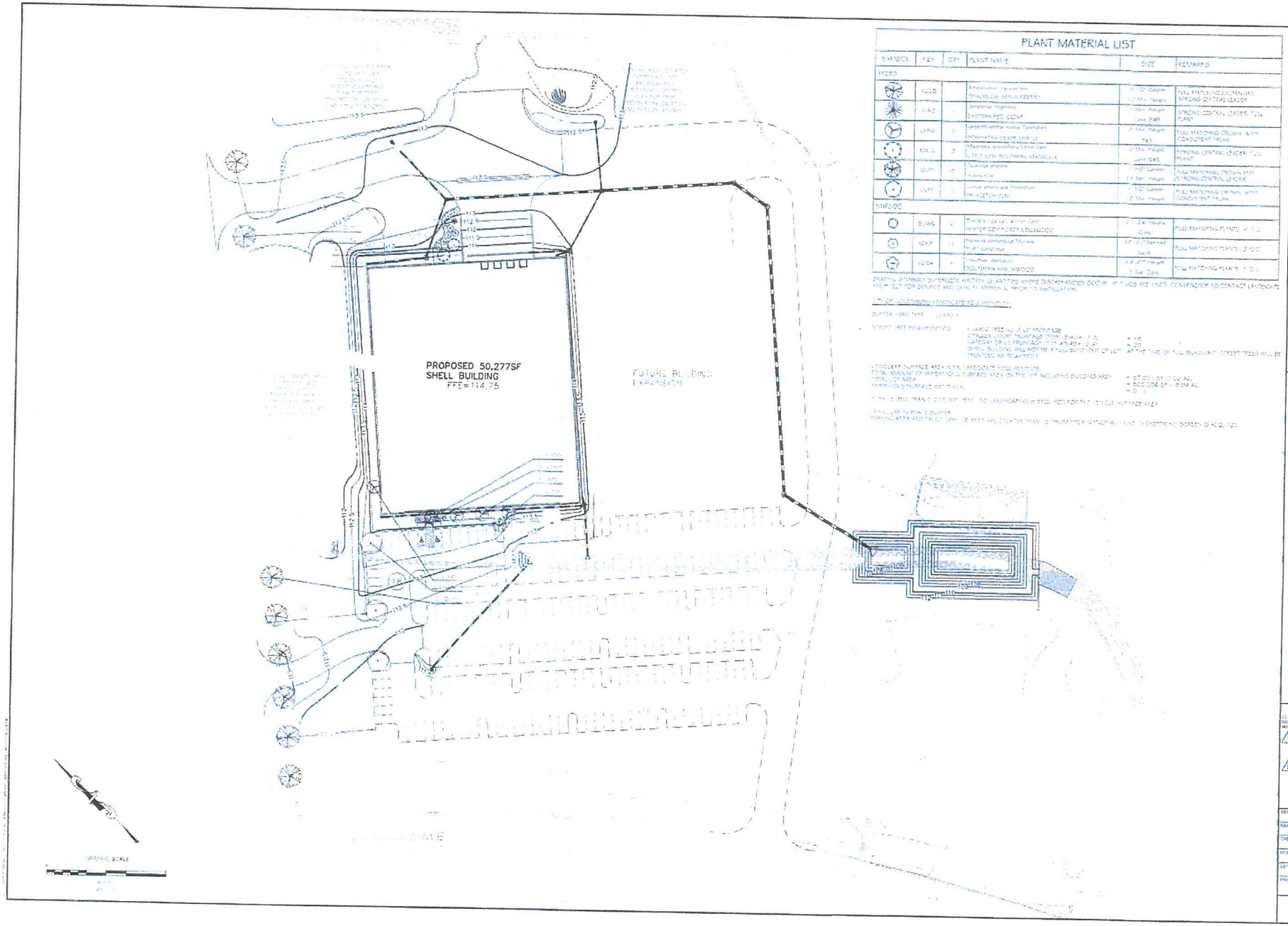
01 JUNE 2018
RELEASED FOR E.D.
NOT RELEASED FOR CONSTRUCTION

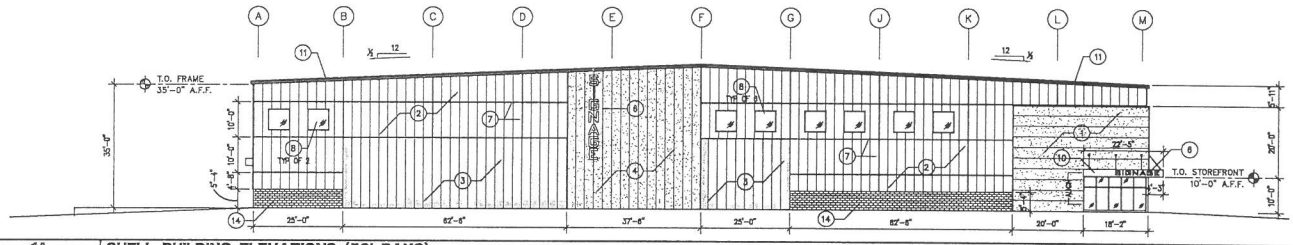
20 JULY 2018
1 SITE PLAN APPLICATION PACKAGE - ADDENDUM 1
NOT RELEASED FOR CONSTRUCTION

03 JULY 2018
2 ADDENDUM 2
NOT RELEASED FOR CONSTRUCTION

DESIGNED BY:	KTB
DRAWN BY:	KTB
CHECKED BY:	APM
SCALE:	1" = 40'
DATE:	01 JUNE, 2018
PROJECT NUMBER:	17080543-01

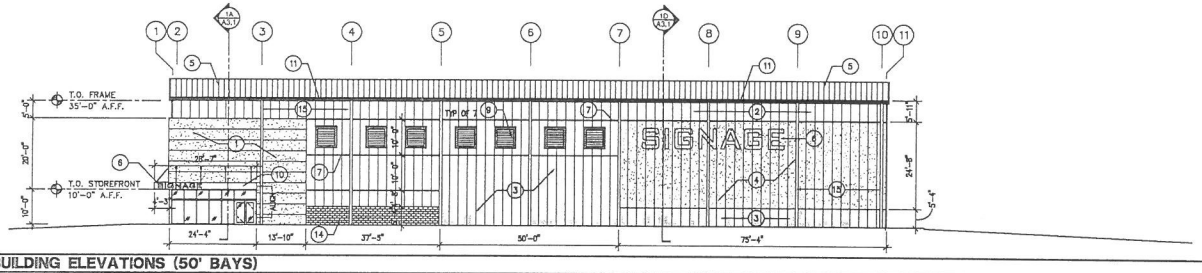
C5.0


PROPOSED 50,277SF
SHELL BUILDING
FFE=114.75
FUTURE BUILDING
EXPANSION
PLANT MATERIAL LIST
SYMBOL
KEY
QTY
PLANT NAME
SIZE
REMARKS
TREES
SHRUBS
GROUND COVER
Draper Aden Associates
Engineering • Surveying • Environmental Services
LANDSCAPE PLAN
WAYNE COUNTY SHELL BUILDING SITE DESIGN
WAYNE COUNTY, NORTH CAROLINA
REVISIONS
17080543-01
L1.0



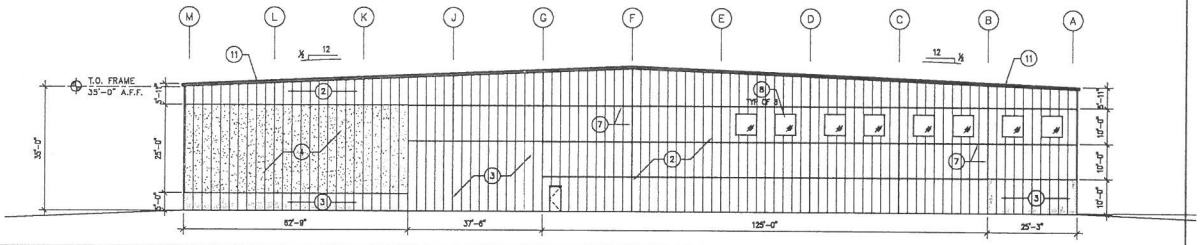
1A SHELL BUILDING ELEVATIONS (50' BAYS)

SCALE: 1/16" = 1'-0"



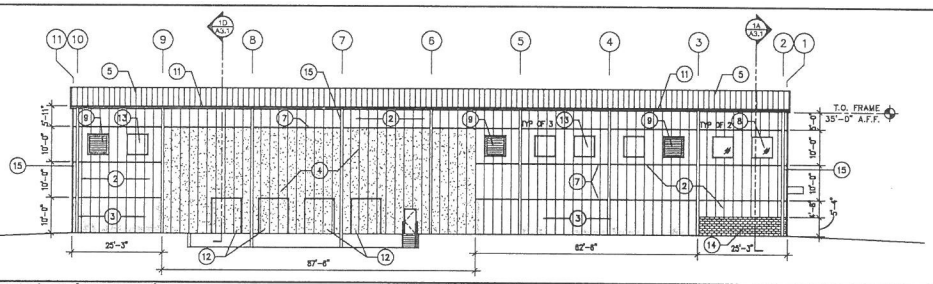
1A SHELL BUILDING ELEVATIONS (50' BAYS)

SCALE: 1/16" = 1'-0"



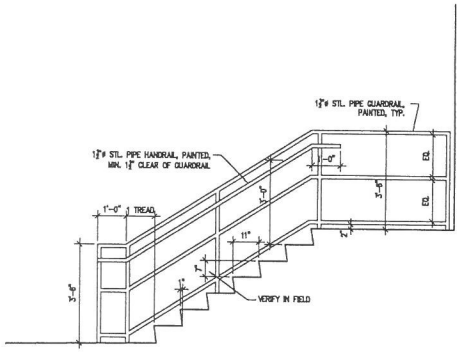
1A SHELL BUILDING ELEVATIONS (50' BAYS)

SCALE: 1/16" = 1'-0"



1A SHELL BUILDING ELEVATIONS (50' BAYS)

SCALE: 1/16" = 1'-0"



12A STAIR & RAILING ELEVATION

SCALE: 1/16" = 1'-0"

GENERAL NOTES

A. FIELD VERIFY ALL DIMENSIONS BEFORE PROCEEDING WITH ANY WORK.

B. ALL INSULATED METAL PANELS TO HAVE MANUFACTURER'S MINIMUM REVEAL BETWEEN PANELS EXCEPT AS INDICATED.

CONSTRUCTION NOTES:

1. 3" THK INSULATED METAL PANEL SIDING 1: HORIZONTAL ORIENTATION, 36" EXPOSURE, COLOR – GREEN
2. 3" THK INSULATED METAL PANEL SIDING 2: VERTICAL ORIENTATION, 30" EXPOSURE, COLOR – TAN
3. 3" THK INSULATED METAL PANEL SIDING 3: VERTICAL ORIENTATION, 30" EXPOSURE, COLOR – CHARCOAL
4. 3" THK INSULATED METAL PANEL SIDING 4: VERTICAL ORIENTATION, 30" EXPOSURE, COLOR – GREEN
5. STANDING SEAM METAL ROOFING
6. LOCATION OF FUTURE SIGNAGE BY TENANT (SIGNAGE BY OTHERS)
7. 3" WIDE REVEAL IN METAL SIDING PANEL
8. ALUMINUM STOREFRONT WINDOW, SEE DETAIL.
9. ALUMINUM MECHANICAL LOUVERS, SEE DETAIL.
10. 24" TALL PRE-FABRICATED ALUMINUM CANOPY SEE A1.1 FOR SIZE CANOPY COLOR – BRUSHED ALUMINUM TENSION ROD COLOR – BRUSHED ALUMINUM
11. METAL FASCIA/GUTTER BY BUILDING MANUF. COLOR – CHARCOAL
12. KNOCK OUT PANEL FOR FUTURE OVERHEAD DOOR. SIDING TO MATCH ADJACENT.
13. KNOCK OUT PANEL FOR FUTURE MECHANICAL LOUVER. SIZE TO MATCH LOUVER DETAIL. SIDING TO MATCH ADJACENT.
14. 8" SPLIT FACE CMU BLOCK, COLOR – GRAY
15. 8"X8" DOWNSPOUT BY BLDG. MFR. ALIGN W/ COLUMN GRID (NO DOWNSPOUT OVER STOREFRONT ENTRY) COLOR – GRAY

RUSSELL M. MOODS
REGISTERED ARCHITECT
NORTH CAROLINA
9/01/18
0058
KINSTON, NC

INDUSTRIAL SHELL BUILDING FOR WAYNE COUNTY, NC

Project number: WYN-17076

DUNN & DALTON ARCHITECTS
401 North Herritage Street
Kinston, North Carolina 28501
phone: 252-527-1523
web: dunndalton.com

Issue Date: 8.01.18
Revisions:

A2.1

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Item G

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNICL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – Adair Place Apartments

BACKGROUND: The property is located behind Goshen Medical Center on the southwest corner of Adair Drive and U.S. Highway 70 West.

Frontage:	373 ft. (Keenway Drive)
Depth:	900 ft. (approximately)
Area:	7.0 acres
Zoning:	R-6 Residential

The site has been identified as lot no. 3 of the Adair Place Subdivision. City Council approved rezoning of the subject property from Shopping Center to R-6 Residential in April, 2016.

DISCUSSION: The submitted site plan indicates three newly-constructed three-story apartment buildings containing a total of 72 units. In addition, a community building is also being proposed on site.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. Thirty-six of the 72 total units will be 3-bedroom units and the other 36 units will be 2-bedroom units. A total of 162 parking spaces are required and 162 spaces have been provided to include eight handicap accessible spaces.

Access to the site will be directly from Keenway Drive. A portion of Keenway Drive will be constructed to City standards as a result of this development which would connect to Adair Drive from U.S. Highway 70. Interconnectivity has not been shown on the site plan however, staff is working with the applicant to indicate an access easement for future interconnectivity to Lot 4.

City sidewalks are required along frontage of the proposed development. Frontage along Keenway Drive is approximately 373 linear ft. The applicant is requesting to pay the sidewalk fee in the amount of $5,595 in lieu of installation of the sidewalk.

The subject property would be served water through Fork Township Sanitary District. Sanitary sewer service will be provided by Fork Township but treated by the City of Goldsboro. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Keenway Drive. The proposed site plan indicates a Type C 20' landscape buffer along the eastern property line and along the northern property line along the future Keenway Drive. The applicant is requesting a modification of the required landscape buffers along the southern and western property lines due to those lines being adjacent to a permanently protected and managed open space.

Vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Dumpsters have been shown on the site plan and staff will work with the applicant to ensure the dumpsters are appropriately screened from off-site views.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and vinyl siding. Roofing materials will be a combination of asphalt shingles and standing seam metal.

At their meeting held on July 30, 2018, the Planning Commission recommended approval of the plans with a modification of the landscape buffers along the southern and western property lines.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans as submitted with a modification of the required landscape buffers along the southern and western property lines adjacent to a permanently protected and managed open space.

Date: 07/31/18

Interim Planning Director

Date: 8-1-18

City Manager

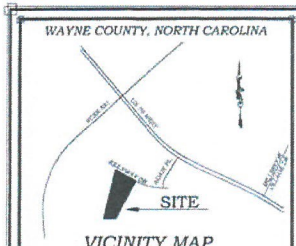
ssj

SITE PLAN
Adair Place Apartments

GOLDSBORO
BE MORE DO MORE SEYMOUR

300 150 0 300 Feet

N
W E
S



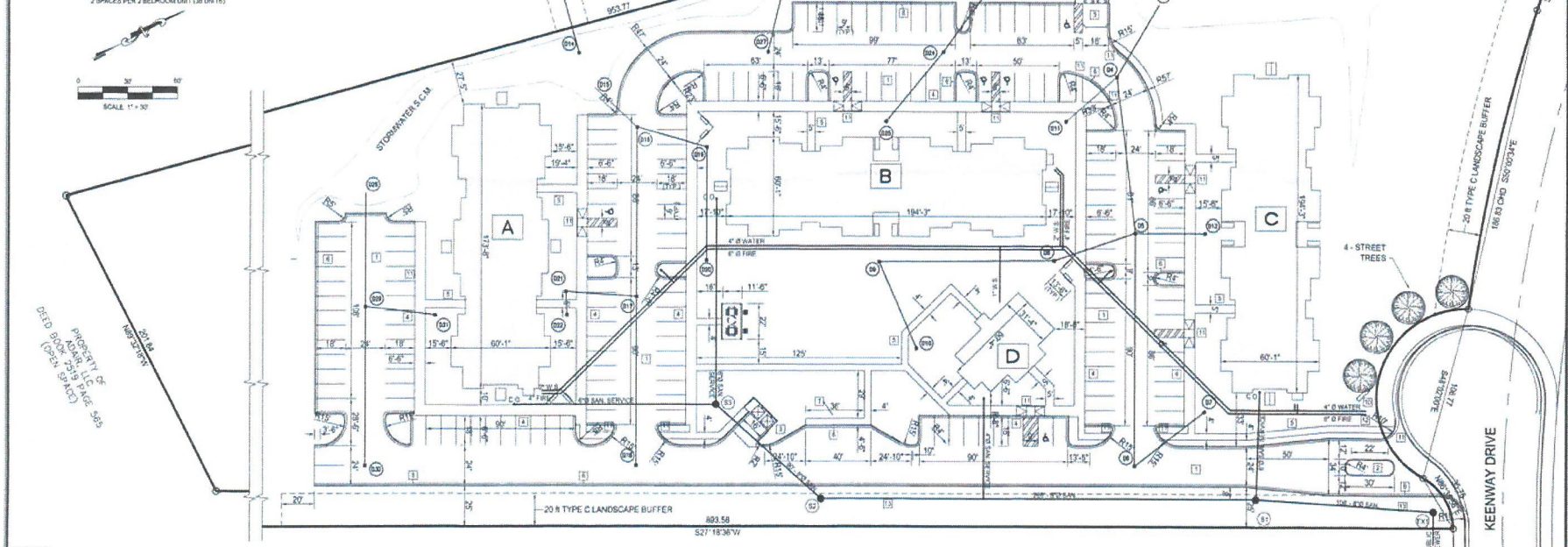
VICINITY MAP

MODIFICATION REQUEST

1. REQUEST THE MODIFICATION TO REMOVE THE SOUTH & WEST PROPERTY LINE LANDSCAPE BUFFER DUE TO BEING ADJACENT TO A PERMANENTLY PROTECTED MANAGED OPEN SPACE

SITE DATA:

OWNER:	ADAIR PLACE, LP
STREET ADDRESS:	3924 BROWNING PLACE, RALEIGH, NC 27609
ZONING:	R-6
OVERLAY DISTRICT:	NOT LOCATED WITHIN ANY OVERLAY DISTRICT
SITE ACREAGE:	7.00 ± acre
TAX PARCEL ID#:	ADAIR, LLC ID# 2871904358
DEED REFERENCE:	DEED BOOK 3364, PAGE 196; PLAT CABINET O, SLD 80A
EXISTING USE:	UNDEVELOPED
FLOODPLAIN:	ZONE X - AREA DETERMINED TO BE OUTSIDE 0.2% ANNUAL CHANCE FLOODPLAIN FIRM MAP NUMBER 3720369000K, EFFECTIVE JUNE 20, 2018
BUILDING:	3 - THREE STORY APARTMENT (72 UNITS); 1 - ONE STORY COMMUNITY
REFUGE PICKUP:	2 -DUMPSTER LOCATIONS WITH ENCLOSURE
HVAC UNITS:	EXTERIOR HVAC UNITS SCREENED BY BUILDINGS
PARKING:	162 TOTAL REQUIRED; 162 PROVIDED (154 SPACES, 8 HC) 2.5 SPACES PER 3 BEDROOM UNIT (36 UNITS) 2 SPACES PER 2 BEDROOM UNIT (36 UNITS)



FIRE CODE:
1. COMMERCIAL PROPERTY ADDRESS NUMBERS SHALL BE A MINIMUM OF FOUR (4) INCHES IN HEIGHT WITH A MAXIMUM STROKE WIDTH OF ONE (1) INCH. THESE NUMBERS SHALL CONTRAST WITH THEIR BACKGROUND AND SHALL BE ARABIC STYLE NUMERALS. UPON PROJECT COMPLETION, THE CORRECT ADDRESS NUMBER WILL NEED TO BE CONFIRMED THROUGH WAYNE COUNTY COMMUNICATIONS (911 SYSTEM) AT (919) 731-1400.

2. ADDRESS NUMBERS MUST BE POSTED ON THE FRONT OF THE STRUCTURE NEAREST THE MAIN ENTRANCE IN A POSITION TO BE PLAINLY LEGIBLE, VISIBLE, AND UNOBSTRUCTED FROM THE STREET FRONTING THE PROPERTY.

3. FIRE DEPARTMENT VEHICULAR ACCESS TO ALL STRUCTURES UNDER CONSTRUCTION SHALL BE PROVIDED AT ALL TIMES. IN AREAS WHERE GROUND SURFACES ARE SOFT OR LIKELY TO BECOME SOFT, HARD WEATHER SURFACE ROADS SHALL BE PROVIDED AND MAINTAINED.

LIGHTING: (DESIGNED AND COORDINATED BY OTHERS)
ALL PROPOSED LIGHTING SHALL COMPLY WITH THE REQUIREMENTS OF SECTION 6.2 OF THE CITY OF GOLDSBORO UNIFIED DEVELOPMENT ORDINANCE. ANY LIGHTING FOUND TO BE IN NONCOMPLIANCE WITH THIS SECTION SHALL BE BROUGHT INTO COMPLIANCE WITH THIS SECTION IMMEDIATELY BY THE PROPERTY OWNER.

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY APPROVE THIS DEVELOPMENT PLAN. I (WE) FURTHER CERTIFY THAT ALL EXTERIOR IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO PAVING AND LANDSCAPING AS SHOWN ON THE SITE PLAN WILL BE MAINTAINED IN ACCORDANCE WITH THIS PLAN.

OWNERS SIGNATURE

SITE PLAN

SITE KEY NOTES: (SEE DETAIL SHEETS)

1. ASPHALT PAVING
2. ENTRANCE ISLAND WITH 6" VERTICAL CURB
3. HANDICAP ACCESSIBLE DUMPSTER PAD WITH 6 FT VINYL FENCE ENCLOSURE
4. CONCRETE SIDEWALK WITH TURN DOWN CURB - SEE PLAN FOR WIDTH
5. CONCRETE SIDEWALK - SEE PLAN FOR WIDTH
6. 18" COMBINED CURB & GUTTER (TRANSITION TO 30" NCDOT C&G AT ENTRANCE)
7. MAIL KIOSK
8. ADA ACCESSIBLE PICNIC AREA, PLAYGROUND SHELTERS, FIXED BENCHES, GRILLS, TABLES, EQUIPMENT, GROUND SURFACE, ETC. SHALL BE COORDINATED WITH OWNERS REPRESENTATIVE
9. ROOF DRAINAGE COLLECTORS. FIELD COORDINATE CONNECTION TO DRAINAGE SYSTEM. SURFACE DRAINAGE AWAY FROM BUILDING FOUNDATIONS. (MIN. 5 FT)
10. GROUND MOUNTED SIGN. (COORDINATE WITH ARCHITECT / OWNER REP.)
11. HANDICAP RAMP (PER ADA & CITY OF GOLDSBORO STD. DWG.)
12. PUBLIC WATER: PUBLIC WATER PROVIDED AND MAINTAINED BY FORK TOWNSHIP SANITARY DISTRICT. (COORDINATE WITH MCDAVID & ASSOC. 919-736-7630)
    2" Ø DOMESTIC WATER SERVICE WITH COMBINATION METER FROM THE FORK SANITARY DISTRICT AND RPZ IN ABOVE GROUND ENCLOSURE
    6" Ø FIRE SERVICE WITH RPZ IN ABOVE GROUND ENCLOSURE.
    NOTE: COORDINATE LOCATION, SIZE & METER OF ANY IRRIGATION SYSTEM WITH IRRIGATION DESIGNER & FORK SANITARY DIST.
13. PROPOSED PRIVATE 8" SANITARY SEWER
    PUBLIC SEWER: PUBLIC SEWER PROVIDED AND MAINTAINED BY FORK TOWNSHIP SANITARY DISTRICT. (COORDINATE WITH MCDAVID & ASSOC. 919-736-7630)

JONES CONSULTING ENGINEERS, P.A.
Post Office Box 10882
Goldsboro, NC 27532
919.221.5222
bkjones@nc.rr.com
LIC#: C-3065

JCE PROJECT NO.: 18063
DATE: JULY 9, 2018

SEAL:

PRELIMINARY NOT FOR CONSTRUCTION

REV. #	DATE	DESCRIPTION

PROJECT NAME:

ADAIR PLACE APARTMENTS GOLDSBORO, NC

C1

SITE PLAN

Adair Place

Goldsboro, North Carolina

Adair Place, LP

THIS PROJECT, IN ITS ENTIRETY, TO COMPLY WITH 2017 QAP, APPENDIX B, DESIGN QUALITY STANDARDS.

Adair Place, LP

Adair Place

Goldsboro, North Carolina

17-513.00

May 12, 2017
Second Submission
NCHFA Application

DATE: January 20, 2017
ISSUED FOR: NCHFA Application

Title Sheet

TS 1.1

SHEET OF TOTAL SHEETS IN SET: DRAWN BY: CHECKED BY:

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Mailing Address: P.O. Box 98044, Raleigh, North Carolina 27624-8044 Street Address: 4010 Wake Forest Road, Raleigh, North Carolina 27609 E-mail: mail@RossDeckardArchitects.com Fax: 919.875.9200 Phone: 919.875.0001

Architecture
Planning
Interiors

Ross/Deckard Architects

1 Front Elevation

Scale: 3/16" = 1'-0"

2 Rear Elevation

Scale: 3/16" = 1'-0"

3 Left Side Elevation

Scale: 3/16" = 1'-0"

4 Right Side Elevation

Scale: 3/16" = 1'-0"

ELEVATION KEY

MARK M1 ROOF
DC WEATHERED WOOD COLOR (OR SIMILAR) 30 YEAR ARCHITECTURAL DIMENSIONAL ANTI-FUNGAL ASPHALT SHINGLES, ON ONE LAYER OF 15# BUILDING FELT ON 7/16" OSB TYP.

MARK M2 VINYL SIDING
MIN. .044 HEAVY GAUGE CEDAR SHAKE PROFILE

MARK M3 VINYL SIDING
MIN. 044 HEAVY GAUGE HORIZONTAL SIDING – DOUBLE 5" EXPOSURE

MARK M4 VINYL SIDING
MIN. 044 HEAVY GAUGE BOARD AND BATTEN PROFILE

MARK M5 BRICK VENEER
BRICK VENEER WITH MASONRY TIES @ 1'-4" O.C. BOTH DIRECTIONS

MARK M6 METAL ROOF
COPPER FINISH STANDING SEAM METAL ROOF (@ COMMUNITY BUILDING)

SEALS

CONSULTANTS

PROJECT
Adair Place, LP
Adair Place
Goldsboro, North Carolina

17-513.00

REVISIONS
May 12, 2017
Second Submission
NCHFA Application

DATE
DATE: January 20, 2017
ISSUED FOR: NCHFA Application

SET

SHEET
Exterior Elevations - Community Bldg

A 3.1

SHEET OF TOTAL SHEETS IN SET
DRAWN BY TB
CHECKED BY R.R./R.L.

Architecture
Planning
Interiors

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Ross/Deckard Architects

Item H

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Contiguous Annexation Petition – The Three J's (North side of US 70 East between North Oak Forest Road and East Ash Street Extension) 9.74 Acres

BACKGROUND: The applicant is requesting that contiguous property described by metes and bounds in Item 2 of the attached petition be annexed to the City of Goldsboro. Also attached are maps showing the property proposed to be annexed.

DISCUSSION: Pursuant to G. S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The City Council, at their meeting on August 6, 2018 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

RECOMMENDATION: By motion, request that the City Clerk examine the annexation petition to determine its sufficiency.

Date: 07/31/18

Interim Planning Director

Date: 8-1-18

City Manager

ssj

PETITION FOR ANNEXATION
OF CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Date Submitted: 7-9-18

To the City Council of the City of Goldsboro, North Carolina:

1. The undersigned, owner(s) of the contiguous real property respectfully request that the area described in Paragraph 2 below be annexed to the City of Goldsboro, North Carolina.

2. The area requested to be annexed is contiguous to the City of Goldsboro and is described by metes and bounds as follows: (Attach separate sheets if necessary.)

SEE ATTCHED DESCRIPTIONS A and B

3. We acknowledge that any zoning vested rights acquired pursuant to G. S. 160A-385.1 or G. S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name and Signature of Owner(s)	Address	Phone	Do you declare vested rights? (Indicate Yes or No)
The Three J's Inc. By: [signature]	P.O. Box 2280, Smithfield, NC 27577-2280	(919) 631-9700	No

Contact Person: Bobby Rex Kornegay Phone No. (919) 735-5886

ALL INFORMATION MUST BE LEGIBLE AND CORRECT.
IF THE PETITION IS NOT CURRENTLY THE LEGAL OWNER OF THE PROPERTY, THE LEGAL OWNER MUST SIGN THE PETITION.

PLEASE SUBMIT ORIGINAL PETITION TO THE
OFFICE OF THE CITY CLERK

CONTIGIOUS REAL PROPERTY

A: BEGINNING at a concrete right of way monument on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), said beginning point being the most Southwestern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry, and said beginning point having N. C. Grid Coordinates: N = 590,148.8394, E = 2,319,289.7127 "NAD 83"; thence from the beginning leaving the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), with the line of the property of The Three J's Inc., and with the center of a ditch, the following bearings and distances: N. 61° 46' 46" E. 357.71 feet, N. 58° 46' 40" E. 129.96 feet, N. 57° 13' 36" E. 113.87 feet, N. 57° 46' 38" E. 110.57 feet, N. 56° 20' 54" E. 88.23 feet, N. 56° 54' 23" E. 32.00 feet to a point in the center of the ditch on the Western right of way of a 60-feet Easement for the purpose of ingress, egress and regress, the most Southeastern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry; thence leaving the center of the ditch, with the Western edge of a 60-feet Easement for the purpose of ingress, egress and regress, along a curve to the right having a radius of 1,025.26 feet, an arc distance of 88.79 feet (a chord), S. 17° 04' 34" E. 88.76 feet to an iron rod; thence with the Western edge of the 60-feet Easement, S. 14° 35' 43" E. 408.92 feet to an iron rod; thence leaving the Western edge of the 60-feet Easement for the purpose of ingress, egress and regress, S. 74° 55' 02" W. 801.00 feet to an iron rod on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street); thence with said road right of way, N. 15° 04' 58" W. 275.00 feet to a concrete right of way monument on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), the most Southwestern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry, the point of beginning containing 303,334 Square Feet or 6.964 Acres more or less.

B: BEGINNING at an iron rod, said beginning point being the most Southwestern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry, and said beginning point having N. C. Grid Coordinates: N = 591,032.7348, E = 2,319,784.5480 "NAD 83"; thence from the beginning with the Eastern edge of a 60-feet Easement for the purpose of ingress, egress and regress, S. 25° 25' 19" E. 296.98 feet to an iron rod; thence with the Eastern edge of the 60-feet Easement, along a curve to the right having a radius of 1,085.26 feet, an arc distance of 96.67 feet (a chord), S. 22° 52' 13" E. 96.63 feet to a point in the center of a ditch; thence leaving the Eastern edge of the 60-feet Easement for the purpose of ingress, egress and regress, with the center of a ditch, the following bearings

and distances: N. 56° 54' 23" E. 8.73 feet, N. 58° 43' 56" E. 99.83 feet, N. 62° 42' 54" E. 109.70 feet, N. 64° 38' 04" E. 124.22 feet to a point in the center of a ditch, the most Southwestern corner of the property of the Wayne County Development Alliance, Inc. as shown by deed recorded in Deed Book 3280, Page 376 in the Wayne County Registry; thence leaving the ditch, with the line of the property of the Wayne County Development Alliance, Inc., N. 25° 25' 19" W. 329.44 feet to an iron rod, the most Southeastern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry; thence leaving the line of the property of the Wayne County Development Alliance, Inc., with the line of the property of Lynlu Investments LLC, S. 72° 53' 16" W. 163.07 feet to an iron rod; thence continuing and with the line of the property of Lynlu Investments LLC, S. 72° 53' 16" W. 178.04 feet to an iron rod on the Eastern edge of a 60-feet Easement for the purpose of ingress, egress and regress, the most Southwestern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry, the point of beginning containing 120,733 Square Feet or 2.772 Acres more or less.

Work Order # 180291

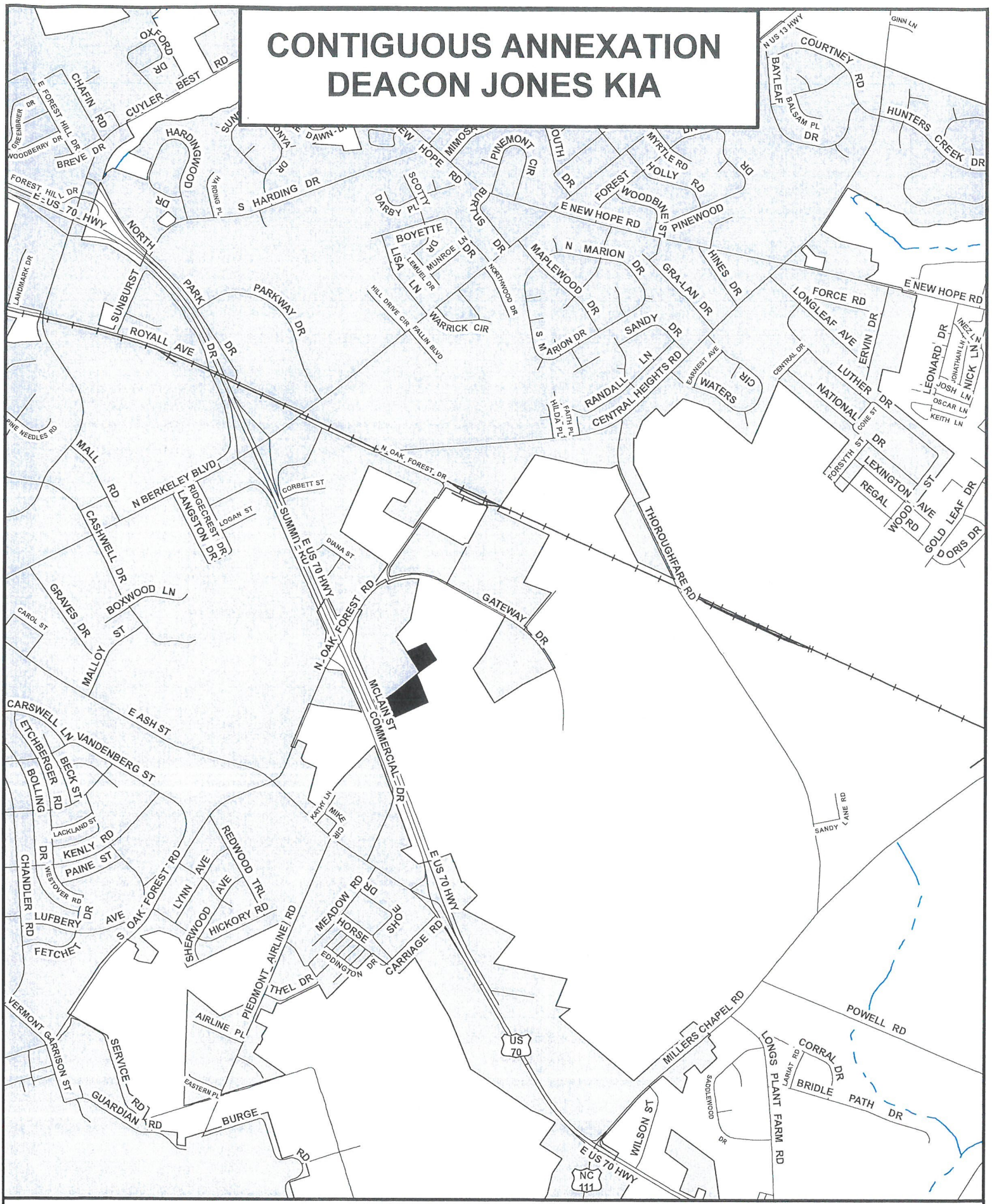
CONTIGUOUS ANNEXATION
DEACON JONES KIA

GOLDSBORO
BE MORE DO MORE SEYMOUR

400 200 0 400 Feet

N W E S

CONTIGUOUS ANNEXATION
DEACON JONES KIA



GOLDSBORO
BE MORE DO MORE SEYMOUR

2,000 1,000 0 2,000 Feet

N W E S

CONTIGUOUS ANNEXATION
DEACON JONES KIA

GOLDSBORO
BE MORE DO MORE SEYMOUR

400 200 0 400 Feet

N W E S

Item I

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: FY 2018-19 Installment Financing - Vehicles

BACKGROUND: When Council adopted the FY 2018-19 budget, several vehicles/equipment were characterized to be purchased through installment financing. The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

Vehicle/Equipment	Department	Amount
Bucket Truck	Building Maint.	$ 120,000
Crew Cab Pick-Up Truck	Solid Waste	29,000
Dump Truck		90,000
Transit Van	Police	28,102
F150 Truck		23,515
F250 Truck		21,869
Utility Truck	Parks & Rec.	47,500
Tandem Dump Truck	Maintenance	140,000
Heavy Duty Wheel Loader	Compost	153,000
Air Compressor	Fire Dept.	52,234
Trommel Screen	Compost	235,000
	Total	**$ 940,220**

DISCUSSION: The City will start the Request for Proposals (RFP's) for the abovementioned vehicles to banking institutions in December 2018 with an anticipated loan closing in January 2019. The bid proposal will request quotes over a five (5) and ten (10) year term.

Since the equipment will be necessary before financing can be finalized, a reimbursement resolution is needed in the amount of not to exceed $960,000.

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the vehicles listed above in the amount not to exceed $960,000.

Date: 7-30-18

Kaye Scott
Kaye Scott, Finance Director

Date: 8-1-18

Scott Stevens, City Manager

RESOLUTION NO. 2018-44

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for vehicle and equipment purchases; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of vehicles and equipment in the amount of $960,000.

2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.

3. The maximum principal amount of the installment purchase is expected to be approximately $960,000.

4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 6th day of August, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

Item J

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Authorization of an Installment Financing for the Hardware to enhance the City's Network

BACKGROUND: The City has implemented a Technology Replacement Plan to regularly upgrade computers and equipment along with replacement of servers/storage in a timely manner to meet the City's growing technology needs.

In 2012, 2013, and 2016, the City of Goldsboro issued three (3) other IT equipment leases. The final payments on the 2012 and 2013 leases were paid in July 2016 and December 2017 respectfully. Council agreed to divide the IT lease for 2018 into two leases at its February 5 meeting, authorizing $478,000 in February and agreeing for the other lease in the following fiscal year.

DISCUSSION: The City needs to update the following equipment:

1.	Network Equipment for all City Facilities	$355,000
2.	UPS Units for all Wiring Closets	7,000
3.	Upgrade Security Systems for City Facilities	16,000
4.	Fiber Trailer	25,000
5.	Message Archiver	7,000
6.	Police Department MDTs	40,000
	Total	$450,000

The estimated cost for equipment and upgrades is appropriately $450,000. SunTrust Bank shall retain the interest rate of 3.21% for a fifty-nine (59) month term with a closing fee of $250. The first payment will be due August 2019.

North Carolina General Statute 160A-20 allows cities to enter into installment contracts for the financing of personal property acquisitions.

RECOMMENDATION: Council, by motion, adopt the attached Resolution contracting with SunTrust Equipment Finance and Leasing Corporation for the installment financing of $450,000.

Date: 7-30-18 Kaye Scott
Kaye Scott, Finance Director

Date: 8-1-18
Scott Stevens, City Manager

Lease Number: _____
Equipment Schedule: 06

RESOLUTION OF GOVERNING BODY #2018-45

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the 6th day of August 2018, the following resolution was introduced and adopted:

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 06, AN ESCROW AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the governing body of **CITY OF GOLDSBORO, NC,** ("Lessee") desires to obtain certain equipment (the "Equipment") described in Equipment Schedule No. 06 to the Master Lease Agreement (collectively, the "Lease") between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.**, ("Lessor") and Lessee the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for Lessee to perform its governmental functions; and Lessee has determined that is may lawfully pledge its full faith and credit and taxing powers to its obligations under the Lease; and

WHEREAS, the funds made available under the Lease will be deposited with **SUNTRUST BANK** (the "Escrow Agent") pursuant to an Escrow Agreement between Lessor, Lessee, and Escrow Agent (the "Escrow Agreement") and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, Lessee has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment; and the execution and delivery of the Lease and the Escrow Agreement; and

WHEREAS, Lessee proposes to enter into the Lease with **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** and the Escrow Agreement with Lessor and Escrow Agent substantially in the forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Lease and the Escrow Agreement (collectively, the "Financing Documents") in substantially the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The Finance Director of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents with any changes, insertions and omissions therein as may be approved by the officers who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The City Clerk of Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

Section 5. This resolution shall take effect immediately.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease and Escrow Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: Aug. 6th, 2018

CITY OF GOLDSBORO, NC,
Lessee

By: Kaye Scott
Name: Kaye Scott
Title: Finance Director

Attested By: Melissa Corser
Name: Melissa Corser
Title: City Clerk

Item: K

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Authorization to File Application for Approval with the North Carolina Local Government Commission for the Financing of the Construction of Central Police/Fire Department and Replacement of Dorm Building at Fire Station #4

BACKGROUND: The City Council desires to pursue the financing of the construction of a replacement dorm building at Fire Station #4 and renovations and expansion of the City's Police and Fire Department. The cost of the financing for these projects with cost of issuance expenses will be approximately $5,300,000.

DISCUSSION: The Council determined that the most advantageous manner of financing these projects is by installment financing contract pursuant to Section 160A-20 of the General Statutes of North Carolina. The City Manager, Finance Director and other appropriate officers of the City is hereby authorized and directed to proceed with the financing of the project and filing the application with the Local Government Commission for its approval of such financing in the amount not to exceed $5,300,000.

RECOMMENDATION: It is recommended that the attached Resolution be adopted authorizing the Finance Director to file an application with the North Carolina Local Government Commission for the construction of the Central Police/Fire Department and Replacement of Dorm Building at Fire Station #4.

Date: 7-31-18 Kaye Scott
Kaye Scott, Finance Director

Date: 8-1-18
Scott Stevens, City Manager

CITY COUNCIL
OF THE
CITY OF GOLDSBORO, NORTH CAROLINA

Excerpt of Minutes
of Meeting of
August 6, 2018

Present: Mayor Allen presiding, and Councilmembers _____

_____

Absent: _____

* * * * * * * * * *

Councilmember _____ introduced the following resolution, the title of which was read:

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF AN INSTALLMENT FINANCING AGREEMENT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTES §160A-20 AND MAKING CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA GENERAL STATUTES §159-151

WHEREAS, the City Council (the "Council") of the City of Goldsboro, North Carolina (the "City") desires to pursue the financing of the (a) construction of a replacement dorm building at the City's Fire Station # 4 and (b) renovation and expansion of the City's Central Police and Fire Department (collectively, the "Project") pursuant to an installment financing agreement, as permitted under N.C.G.S. §160A-20; and

WHEREAS, it is anticipated that the cost of financing the Project and the payment of issuance expenses in connection with the financing will be approximately $5,300,000; and

WHEREAS, the installment financing agreement for the financing of the Project pursuant to N.C.G.S. §160A-20 must be approved by the North Carolina Local Government Commission (the "LGC") and will only be approved if the findings of N.C.G.S. §159-151(b) have been made.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City, as follows:

1. After consideration, the Council has determined that the most advantageous manner of financing the Project is by an installment financing contract pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended.

2. Pursuant to Section 160A-20, the City is authorized to finance the Project by entering into an installment contract and security agreement or other security instrument that

creates a security interest in some or all of the property financed or refinanced to secure repayment of such financing.

3. The proposed financing is necessary or expedient because it will provide needed improvements for the City.

4. The proposed financing is preferable to a bond issue for the same purpose because of low fixed costs and favorable interest rates offered through installment contract financing compared to a bond issue.

5. The cost of the proposed undertaking exceeds the amount of funds that can be prudently raised from currently available appropriations, unappropriated fund balances, and nonvoted general obligation bonds that could be issued by the City in the fiscal year pursuant to Article V, Section 4, of the North Carolina Constitution.

6. The sums proposed to be provided under the financing are adequate and not excessive for the stated purpose of financing the Project.

7. The City's debt management procedures and policies are good and have been carried out in strict compliance with law and will henceforth be so carried out.

8. There will be no increase in taxes necessary to meet the sums to fall due under the proposed financing.

9. The City is not in default in any of its debt service obligations.

10. The attorney for the City will render an opinion that the proposed financing is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

11. Each of the City Manager, the City Finance Director and other appropriate officers of the City is hereby authorized and directed to proceed with the financing of the Project and the filing of an application with the LGC for its approval of such financing as described above for the financing of the Project in an amount not to exceed $5,300,000, and the actions of any of the Mayor, the City Manager, the City Finance Director, and other officers of the City in connection therewith are hereby approved and confirmed.

12. All other acts of the Council and the officers of the City which are in conformity with the purposes and intent of this resolution and in furtherance of the financing of the Project are hereby ratified, approved and confirmed.

13. This resolution shall take effect immediately.

Councilmember _____ moved the passage of the foregoing resolution and Councilmember _____ seconded the motion and the resolution was passed by the following vote:

Ayes: Councilmembers _____

Nays: Councilmembers _____

Not voting: Councilmembers _____

* * * * * * *

I, Melissa Corser, Clerk for the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City at a regular meeting duly called and held on August 6, 2018, as it relates in any way to the resolution hereinabove referenced and that such proceedings are recorded in the minutes of the Council. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the City Council for the City is on file in my office.

WITNESS my hand and the official seal of the City this 6th day of August, 2018.

_____
Clerk
City of Goldsboro, North Carolina

(SEAL)

CITY COUNCIL
OF THE
CITY OF GOLDSBORO, NORTH CAROLINA

Excerpt of Minutes
of Meeting of
August 6, 2018

Present: Mayor Allen presiding, and Councilmembers Williams, Broadaway, Foster, Ham and Aycock

Absent: Councilmember Stevens

* * * * * * * * * *

Mayor Allen introduced the following resolution, the title of which was read:

RESOLUTION 2018-46

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR APPROVAL OF AN INSTALLMENT FINANCING AGREEMENT AUTHORIZED BY NORTH CAROLINA GENERAL STATUTES §160A-20 AND MAKING CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA GENERAL STATUTES §159-151

WHEREAS, the City Council (the "Council") of the City of Goldsboro, North Carolina (the "City") desires to pursue the financing of the (a) construction of a replacement dorm building at the City's Fire Station # 4 and (b) renovation and expansion of the City's Central Police and Fire Department (collectively, the "Project") pursuant to an installment financing agreement, as permitted under N.C.G.S. §160A-20; and

WHEREAS, it is anticipated that the cost of financing the Project and the payment of issuance expenses in connection with the financing will be approximately $5,300,000; and

WHEREAS, the installment financing agreement for the financing of the Project pursuant to N.C.G.S. §160A-20 must be approved by the North Carolina Local Government Commission (the "LGC") and will only be approved if the findings of N.C.G.S. §159-151(b) have been made.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City, as follows:

1. After consideration, the Council has determined that the most advantageous manner of financing the Project is by an installment financing contract pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended.

2. Pursuant to Section 160A-20, the City is authorized to finance the Project by entering into an installment contract and security agreement or other security instrument that creates a security interest in some or all of the property financed or refinanced to secure repayment of such financing.

3. The proposed financing is necessary or expedient because it will provide needed improvements for the City.

4. The proposed financing is preferable to a bond issue for the same purpose because of low fixed costs and favorable interest rates offered through installment contract financing compared to a bond issue.

5. The cost of the proposed undertaking exceeds the amount of funds that can be prudently raised from currently available appropriations, unappropriated fund balances, and nonvoted general obligation bonds that could be issued by the City in the fiscal year pursuant to Article V, Section 4, of the North Carolina Constitution.

6. The sums proposed to be provided under the financing are adequate and not excessive for the stated purpose of financing the Project.

7. The City's debt management procedures and policies are good and have been carried out in strict compliance with law and will henceforth be so carried out.

8. There will be no increase in taxes necessary to meet the sums to fall due under the proposed financing.

9. The City is not in default in any of its debt service obligations.

10. The attorney for the City will render an opinion that the proposed financing is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

11. Each of the City Manager, the City Finance Director and other appropriate officers of the City is hereby authorized and directed to proceed with the financing of the Project and the filing of an application with the LGC for its approval of such financing as described above for the financing of the Project in an amount not to exceed $5,300,000, and the actions of any of the Mayor, the City Manager, the City Finance Director, and other officers of the City in connection therewith are hereby approved and confirmed.

12. All other acts of the Council and the officers of the City which are in conformity with the purposes and intent of this resolution and in furtherance of the financing of the Project are hereby ratified, approved and confirmed.

13. This resolution shall take effect immediately.

Councilmember Ham moved the passage of the foregoing resolution and Councilmember Broadaway seconded the motion and the resolution was passed by the following vote:

Ayes: Councilmembers Broadaway, Ham , Aycock and Mayor Allen

Nays: Councilmembers Willams and Foster

Not voting: Councilmembers Stevens

* * * * * * *

I, Melissa Corser, Clerk for the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City at a regular meeting duly called and held on August 6, 2018, as it relates in any way to the resolution hereinabove referenced and that such proceedings are recorded in the minutes of the Council. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the City Council for the City is on file in my office.

WITNESS my hand and the official seal of the City this 6th day of August, 2018.

Melissa C Corser

Clerk
City of Goldsboro, North Carolina

(SEAL)

Item No. L

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 - COUNCIL MEETING

SUBJECT: RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING CONTRACT TO FINANCE THE CONSTRUCTION OF CENTRAL POLICE AND FIRE DEPARTMENT EXPANSION AND RENOVATIONS TO FIRE STATION #4

BACKGROUND: The City of Goldsboro plans to construct a state-of-art 8,000 square foot expansion for police evidence and construct a 3,500 square foot dormitory building at Fire Station #4. The City has solicited bids for the installment financing for these projects with an amount not to exceed $5,300,000.

DISCUSSION: Requests for Proposals (RFP's) were mailed to over 50 institutions on June 8, 2018 with nine different financial institutions responding on June 28, 2018. A listing of the proposals are attached for Council's information.

The RFP was distributed to potential lenders with a request not-to-exceed par amount of $4,500,000. Based on construction bids received, it was determined that the financing needed to be delayed until September and the amount needed to be increased to $5,300,000. While the majority of the institutions submitted proposals consistent with the RFP, Zions Bank offered the lowest rate for the $5,300,000 and extend the closing date to September 2018. Zions Bank presented a rate of 3.41% over a 15-year term. Southern Bank declined to increase the loan amount to $5.3 million.

Davenport, the City's Financial Advisor, has reviewed the proposals and recommends Zions Bank for the $5,300,000 financing. By selecting Zions Bank's bid, the City locks in the lowest cost of financing while maintaining the ability to prepay the loan in the future if needed.

Financing of this project will be authorized through the utilization of an installment contract authorized under North Carolina General Statute 160A-20. The Local Government Commission will meet for approval on this financing at its September 11th meeting.

It is recommended that the City Council accepts the proposal from Zions Bank with the interest rate of 3.41% over a 15 year term for the construction of the Police/Fire Department facility and renovations to Fire Station #4 subject to the Local Government Commission's approval on September 11, 2018.

RECOMMENDATION: It is recommended that the attached Resolution be adopted authorizing the Mayor, City Manager, Finance Director and City Clerk to sign and execute all the necessary documents required for the installment financing contract with Zions Bank.

Date: 7-31-18 Kaye Scott

Kaye Scott, Finance Director

Date: 8-1-18

Scott Stevens, City Manager

August 6, 2018

Discussion Points

1. Interest Rate

While the majority of lending institutions submitted proposals consistent with the RFP specifications, Southern Bank, Zions, and Capital One offered the lowest 15-year fixed interest rates and Southern Bank and Capital One offered the lowest 20-year fixed interest rates, as shown in Table 1 below.

Table 1: Summary of Interest Rates

	A	B	C
	Lender	Interest Rate	
	Term	15 Years	20 Years
1	Southern Bank	3.34%	3.69%
2	Zions Bank	3.37% (closing by 8/26) 3.41% (closing by 9/17)	3.37%[1] (closing by 8/26) 3.41%[1] (closing by 9/17)
3	Capital One	3.48%	3.73%
4	Key Government Finance	3.56%	-
5	Pinnacle Public Finance	3.615%	4.110%
6	BB&T	3.65%	-
7	Sterling National Bank	3.71%	3.88%
8	HomeTrust Bank	4.99%	-
9	PNC	3.46%[2]	-

[1] Maturities 8/1/2034 through 8/1/2038 will reset on 8/1/2023, 8/1/2028, and 8/1/2033 at the then 5-year FHLB Des Moines Advanced Fixed Rate plus 40 bps.
[2] 10-year Rate. Subject to change in the event of a change in the Lender's corporate tax rate during any period where interest is accruing on a tax-exempt basis causes a reduction in the tax equivalent yield on the Credit Facility.

RESOLUTION NO. 2018-47

RESOLUTION TO APPROVE AN INSTALLMENT PURCHASE CONTRACT

WHEREAS, the City Council desires to enter into an installment contract for the funding of the construction of a replacement Dorm Building at Fire Station #4 and renovation and expansion of the Central Police and Fire Department facility; and

WHEREAS, request for proposals were received from nine financial institutions; and

WHEREAS, the bid received from Zions Bank would be for a term of 15 years with an interest rate of approximately 3.41 percent.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro that:

1. The City of Goldsboro proposes to enter into installment financing for the construction of a replacement Dorm Building at Fire Station #4 and renovation and expansion of the Central Police and Fire Department facility.

2. After consideration, the governing body has determined that the most advantageous manner of financing thereof is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina.

3. Pursuant to said Section 160A-20, the City of Goldsboro is authorized to finance this Project by installment contract that create a security interest in the property financed to secure repayment of the financing.

4. Zions Bank has proposed that they finance the construction and renovations pursuant to an Installment Purchase Contract between the City and Zions Bank.

5. The governing body hereby authorizes and directs the City Manager and Director of Finance to execute, acknowledge and deliver the Contract on behalf of the City in such form and substance as the person executing and delivering such instruments on behalf of the City that shall be found acceptable. The Clerk is hereby authorized to affix the official seal of the City of Goldsboro to the Contract.

6. The proper officers of the City are authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and the Contract.

7. Notwithstanding any provision of the Contract, no deficiency judgment may be rendered against the City in any action for breach of a contractual obligation under the Contract and the taxing power of the City is not and may not be pledged directly or indirectly to secure any monies due under the Contract, the security provided under the Contract being the sole security for Zions Bank in such instance.

8. The City covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") as required so that interest on the City's obligations under the Contract will not be included in the gross income of Zions Bank.

9. The City hereby represents that it reasonably expects that all subordinate entities thereof and all entities issuing obligations on behalf of the City will be more than $10,000,000.00 of tax exempt obligations (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2018. The City hereby designates the Contract and its obligations under the Contract as a "non-qualified tax-exempt obligation" for the purpose of the Code.

10. This Resolution shall be in full force and effect from and after this 6th day of August, 2018.

Approved As to Form Only:

Ronald J. Gaum, II

City Attorney

Reviewed By:

City Manager

ITEM M

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: McKim & Creed, Inc. Engineering Services Agreement for Phase IV Sewer Collection System Rehabilitation – Contract Addendum No. 1

BACKGROUND: The City of Goldsboro entered into an engineering agreement with McKim and Creed on July 17, 2017 for Phase IV of the phased sewer rehab program to complete rehabilitation design, bid, and award assistance.

DISCUSSION: The Phase IV Sanitary Sewer Rehabilitation project has been bid and contract award is contingent upon approval of an additional Clean Water State Revolving Fund loan.

The City of Goldsboro has requested additional services to complete limited construction phase services and post-construction services. The scope of work also includes additional permitting and bidding efforts not included in the original contract scope, as detailed below:

Task/Fee Schedule:	
Limited Construction Services	$ 107,300
Limited Post-Construction Services	$ 15,000
Additional Services	$ 22,000
Task Total	**$ 144,300**

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the City Manager to execute Contract Addendum No. 1 with McKim and Creed, Inc. in the amount of $144,300.

Date: 31 Jul 18

Guy M. Anderson, P. E., City Engineer

Date: 8-1-18

Scott A. Stevens, City Manager

RESOLUTION NO. 2018-48

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT ADDENDUM NO. 1 FOR PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND MCKIM & CREED, INC. FOR PHASE IV SEWER COLLECTION SYSTEM REHABILITATION

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro desires to obtain additional professional engineering services required for Phase IV Sewer Collection System Rehabilitation based on Contract Addendum No. 1 submitted by McKim & Creed, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Contract Addendum No. 1 for professional engineering services agreement in the amount of $144,300 with McKim & Creed, Inc. pertaining to the Phase IV Sewer Collection System Rehabilitation Project.

2. This resolution shall be in full force and effect from and after this 6th day of August, 2018.

Approved as to Form Only:

City Attorney

Reviewed by:

City Manager

Item N

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Street Closing--Downtown Goldsboro Annual Dinner

BACKGROUND: The Downtown Goldsboro Development Corporation Annual Dinner is an award ceremony and celebration, which highlights achievements downtown Goldsboro has made over the past year, and recognizes individuals and groups that have helped turn vision into reality. The event includes live music, a catered dinner and an awards ceremony.

DISCUSSION: The Downtown Goldsboro Development Corporation will host their 2018 Annual Dinner in front of Historic City Hall on Friday, September 21st from 6:00pm – 9:30pm. The organization requests a street closure of the 200 block of North Center Street, northbound lane only. The event will include 30+ tables, 200+ chairs, food tables and tents to accommodate 200+ guests.

Due to the logistics of this event and the safety of the guests, the DGDC is requesting that the 200 block of North Center Street, northbound only, be closed from 7am to 11pm. The parking lot next to historic City Hall is also requested to be closed from 7am – 11pm for the safety of drivers and their property during set-up.

All tents and tables will be arranged to ensure proper access to all alleyways and driveways.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.

2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.

3. All activities, change in plans, etc., will be coordinated with the Police Department.

4. The Police and Fire Departments and General Services are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of:

- The north bound lane of the 200 block of North Center Street between Mulberry and Ash Street on Friday, September 21, 2018 from 7:00 am to 11:00 p.m. to be used for the Downtown Goldsboro Annual Dinner, subject to the above conditions.

Date: 7/10/2018

Downtown Goldsboro Development Corp.

Date: 8-1-18

City Manager

Date of Application _____
(Inner Office Use Only)

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☑ Street Closure ☐ Other (explain): _____

Event Name: Downtown Goldsboro Development Corporation Annual Dinner

Event Date(s): September 21, 2018 **Event Website:** _____

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Annual awards dinner and celebration of supporters and champions of downtown Goldsboro.

The event features live music, local catering and awards presentations.

Requested Event Location: 200 block of N. Center St, north bound lane only

Event Start Time/End Time: 6pm - 9:30pm

Set-Up: Date & Time (start/end): 7am - 5pm

Dismantle (Completion): Date & Time (start/end): 11 pm

Estimated Daily Attendance: 230

Will this event require street closures? ☑ **Yes** ☐ **No** **Closure Times** _____

***If yes*, please list the streets that you are requesting to be closed:** 200 block of N. Center St, north bound lane only

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Downtown Goldsboro Development Corporation

Are you a non-profit? ☑ Yes ☐ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Andrew Jernigan Title: Organization President

Address: 219 N. John St.

City: Goldsboro State: NC Zip: 27530 Phone: 919-735-4959

Cell Phone: _____ Email: _____

Day of Event Contact:

Name: Erin Fonseca Phone: 919-344-5629

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☑ Portable Toilets ☐ Other
If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets

If no portable toilets will be provided, how will these requirements be handled?

_____

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City Receptacles

V. Event Details: *Please answer the following questions regarding your event.*

☐ Yes ☑ No Does the event involve the sale of food?

☐ Yes ☑ No Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

- For events with food, a letter from the health department must be submitted 30 days prior to the event.
  - Health Department: (919) 731-1000
- The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
  - NC ABC Commission: (919) 779-0700

☑ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☐ Yes ☑ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☑ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 2
- Approximate Sizes: 20x40 and 20x20
- Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

- ***City of Goldsboro Inspections Department (919) 580-4385***

☑ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

☑ Yes ☐ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: $30

☐ Yes ☑ No Will **fees be charged to vendors** to participate in this event?

If 'YES", please provide the schedule of fees: _____

☑ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at http://www.goldsboronc.gov/special-events/.

****The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.***

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public and private parking

Note: ***You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.***

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: _____ Date: 7/10/2018

Organization: Downtown Goldsboro Development Corporation

Please return this application and all supporting documentation by email, mail or in person to:
Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

Sgt Adams 7-16-18
Goldsboro Police Department Representative

Downtown Goldsboro Representative

G LDSB R

BE MORE DO MORE SEYMOUR

Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Downtown Goldsboro Development Corporation from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 10 day of July, 2018.

_____ (SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

FOOD
TENT
BAR
TENT

Item O

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: NC Poultry Festival Street Closing

BACKGROUND: The NC Poultry Festival is an all-inclusive, poultry festival that celebrates the deep, "feathered" roots of Goldsboro. It includes the 2nd Annual "Food Cluck Rodeo" kid's zone, vendor booths, food, live music on two stages, the Kansas City Barbecue Society Cook-Off to be held Friday and Saturday, September 7-8th, 2018.

DISCUSSION: Since January, Goldsboro Parks and Recreation, DGDC, Arts in Wayne, Boys and Girls Club of Wayne County, Downtown Merchants Association and Wayne County Travel and Tourism have been planning to make this year's festival the best one yet. The festival will offer an array of activities for all ages to enjoy. The event takes place on the 100 & 200 blocks of South Center Street. Each year attendance increases and we expect this year to be no different.

Due to the logistics of the festival and to keep attendees safe, Goldsboro Parks and Recreation is requesting that the 100 & 200 block of South Center Street be closed from:
-Friday, September 7th, 5:00pm-9:00pm
Center St at Intersections: Spruce & Chestnut
-Saturday, September 8th, 6:00am-6:30pm
Center Street at Intersections: Walnut, Chestnut & Spruce

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.

2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.

3. All activities, change in plans, etc., will be coordinated with the Police Department.

4. The Police and Fire Departments and Public Works are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of:

- The 200 block of South Center & Spruce, and South Center and Chestnut on Friday, September 7, 2018 from 5:00pm-9:00pm to be used for activities associated with the NC Poultry Festival subject to the above conditions.

- Center Street from Ash to Spruce Streets and intersections of Center and Mulberry Center and Walnut and Center and Chestnut on Saturday, September 8, 2018 from 6:00am to 6:30pm. to be used for activities associated with the NC Poultry Festival, subject to the above conditions.

Date:_____

_____
Goldsboro Parks and Recreation - Director

Date: 8-1-18

_____
City Manager

GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

Date of Application _____
(Inner Office Use Only)

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING PERMIT APPLICATION

****An application for this permit MUST be submitted at least 30 days prior to your special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☑ Festival ☑ Street Closure ☐ Other (explain): _____

Event Name: NC Poultry Festival

Event Date(s): September 7th & 8th, 2018 **Event Website:** www.ncpoultryfestival.org

Inclement Weather/Rain Date(s): n/a

Description of Event (Please briefly describe the event.)

Our festival is an all-inclusive, poultry festival that celebrates the deep, 'feathered' roots of Goldsboro, North Carolina. On Friday, September 7th, 2018 we will kick off the festival weekend with our 2nd annual "Food Cluck Rodeo", featuring a band and local food trucks. The following day is the big event with the all-day NC Poultry Festival from 10 am - 6:30 pm. We will have bands, a kids zone, local organizations, helicopter rides, and so much more!

Requested Event Location: 200 N. Center Street to 200 S. Center Street.

Event Start Time/End Time: 9/7/18: 6:00 pm - 9:00 pm ; 9/8/18: 10 am - 6:30 pm

Set-Up: Date & Time (start/end): 9/7/18: 3:00 pm - 6:00 pm; 9/8/18: 6 am - 9 am

Dismantle (Completion): Date & Time (start/end): 9/8/18 at 8 pm

Estimated Daily Attendance: 9/7/18: 2,500 - 3,000 ; 9/8/18: 12,000 - 15,000

Will this event require street closures? ☑ **Yes** ☐ **No** **Closure Times** 9/7/18: 5:00 pm - 9:00 pm
9/8/18: 6:00 am - 6:30 pm

***If yes*, please list the streets that you are requesting to be closed:**
9/7/18: Intersections: Spruce/Center & Chestnut/Center (5:00 pm - 9:00 pm);
9/8/18: Intersections: Mulberry/Center, Walnut/Center, Chestnut/Center, Spruce/Center (6 am - 6:30 pm)

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: City of Goldsboro

Are you a non-profit? ☐ Yes ☑ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Jordan Walker Title: Marketing & Events Assistant

Address: 901 E. Ash Street

City: Goldsboro State: NC Zip: 27530 Phone: 919-739-7449

Cell Phone: 919-922-5687 Email: jwalker@goldsboronc.gov

Day of Event Contact:

Name: Jordan Walker Phone: 919-922-5687

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

Detailed Map Attached.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? □ Portable Toilets □ Other
If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets (919-735-9402)

If no portable toilets will be provided, how will these requirements be handled?

_____

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Parks & Recreation Maintenance Staff

V. Event Details: *Please answer the following questions regarding your event.*

☑ Yes ☐ No Does the event involve the sale of food?

☑ Yes ☐ No Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

- For events with food, a letter from the health department must be submitted 30 days prior to the event.
  - Health Department: (919) 731-1000
- The ABC Permit, issued by the NC ABC Commission, must be submitted to the Downtown Goldsboro office prior to the event. The event permit will not be issued until the ABC Permit is submitted.
  - NC ABC Commission: (919) 779-0700

☑ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☑ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☑ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 80
- Approximate Sizes: 10x10
- Will any tent exceed 400 sq. feet in area? ☑ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

- ***City of Goldsboro Inspections Department (919) 580-4385***

☐ Yes ☑ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

☐ Yes ☑ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

☑ Yes ☐ No Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: Food Vendors: $200; Non-Food: $100

☑ Yes ☐ No If your event requires the closing of a street(s), have all property/business owners within 100 feet of the event space been notified via hand-delivered flyer or letter by applicant, stating time, place and description of event? ***Please complete page 7 and submit with the application.***

**The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Dept. of Transportation.*

☑ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at http://www.goldsboronc.gov/special-events/.

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Available Downtown Parking Lots

Note: ***You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.***

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least $1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance.*

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4253.

Prohibited Items:

No open carry firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a fee charged if the area is not clean. A clean-up fee will be charged at the discretion of the City Manager's Office.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: applicant will be notified by the City Manager's Office when the Permit has been approved by the Goldsboro City Council.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. And I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker Date: 7/30/18

Organization: Goldsboro Parks & Recreation

Please return this application and all supporting documentation by email, mail or in person to:
Downtown Goldsboro Development Office
Attn: Erin Fonseca
219 N. John Street
Goldsboro, NC 27530
eacree@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Erin Fonseca at eacree@goldsboronc.gov.

For Inner Office Use Only:

Downtown Goldsboro Representative

Sgt Adams

Goldsboro Police Department Representative

NC POULTRY FESTIVAL

SEPTEMBER 8TH, 2018 | DOWNTOWN GOLDSBORO

LEGEND

- R RESTROOMS
- F FOOD
- B BEER GARDEN
- V VENDORS
- P PARKING
- K KIDS ZONE
- S STAGE
- PEEP PEEP SHOW
- C CAR SHOW
- VIP VIP AREA
- H HELICOPTER RIDES
- PIG PIG IN THE PARK

SCHEDULE OF EVENTS

PERFORMANCE SCHEDULE

- 10:00 AM - DRUMMERS WORLD
- 11:00 AM - DIGGERFOOT
- 12:30 PM - HIP POCKET
- 2:00 PM - MIKELE BUCK BAND
- 5:00 PM - JERROD NIEMANN

ACTIVITIES

- STREET FESTIVAL - 10 AM TO 6 PM
- CAR SHOW - 9 AM TO 3 PM
- KIDS ZONE - 10 AM TO 6 PM
- HELICOPTER RIDES - 10 AM TO 6 PM
- PEEP SHOW - 10 AM TO 6 PM
- BEER GARDEN - 10 AM TO 6 PM
- PIG IN THE PARK - 11 AM
- PIG IN THE PARK AWARDS - 12:30 PM
- KISS THE PIG AWARDS - 3:30 PM

NC POULTRY FESTIVAL GOLDSBORO, NC

NCPOULTRYFESTIVAL.ORG

P

City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

35th ANNUAL NATIONAL NIGHT OUT – 2018
PROCLAMATION

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime and drug prevention program on August 7, 2018 called "National Night Out"; and

WHEREAS, the "35th Annual National Night Out" provides a unique opportunity for the City of Goldsboro to join forces with thousands of other communities across the country in promoting cooperative, police-community crime and drug prevention efforts; and

WHEREAS, the City of Goldsboro plays a vital role in assisting the Goldsboro Police Department and Wayne County Sheriff's Department through joint crime and drug prevention efforts in the City and County and is supporting "National Night Out 2018" locally; and

WHEREAS, it is essential that all citizens of the City of Goldsboro be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime and drug abuse in Goldsboro and Wayne County; and

WHEREAS, police-community partnerships, neighborhood safety and awareness, and cooperation are important themes of the "National Night Out" program;

NOW, THEREFORE I, Chuck Allen, Mayor of the City of Goldsboro, do hereby proclaim Tuesday, August 7, 2018, as the

35th ANNUAL NATIONAL NIGHT OUT

in the City of Goldsboro, North Carolina, and do hereby call upon all citizens of the City of Goldsboro to join the National Association of Town Watch in supporting the "35th Annual National Night Out" on August 7, 2018.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 6th day of August, 2018.

Chuck Allen
Mayor