



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
AUGUST 1, 2016



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Stormwater Discussion (Public Works)
 - b. Camera Van Discussion (Public Works)
 - c. Sanitation Services Discussion (Public Works)
 - d. Inflow & Infiltration Expenditures (Engineering)
 - e. Unpaved Streets (Engineering)
 - f. UDO Amendment-Special Population Housing Residences (Planning)
 - g. Compost Discussion (Public Utilities)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
 - Invocation (Pastor Christian Powell, Faith Free Will Baptist Church)
 - Pledge to the Flag
- III. ROLL CALL**
- IV. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- V. PRESENTATIONS**
 - A. Summer Reading Month Proclamation
 - B. Purple Heart Day Proclamation
- VI. PUBLIC HEARINGS**
 - C. Public Hearing for the \$10,000,000 Bond Order; Adoption of the \$3,000,000 Parks and Recreational Facilities Bond; Adoption of the \$7,000,000 Street Bonds and Adoption of the Resolution calling a Referendum for November 8, 2016 (Finance)
- VII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - D. Budget Amendment – Lighting Upgrades (Finance)
 - E. Police Evidence Expansion-Architectural Services (Finance)
 - F. Budget Amendment and Contract Award– Pickleball Courts – Goldsboro Event Center (Finance)
 - G. CU-8-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street (Planning)
 - H. CU-9-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street (Planning)
 - I. S-2-16 Lane Farms (2-Lot Preliminary Subdivision Plat) (Planning)
 - J. Site and Landscape Plan Reapproval-J.M. Fields Apartments (Planning)
 - K. Site, Landscape and Building Elevation Plans—Dunkin Donuts & Baskin Robbins (Planning)
 - L. Municipal Agreement Between the City of Goldsboro and the North Carolina Department of Transportation, for Union Station Roof Replacement (DGDC)
 - M. Fire Department Automatic Aid Agreement – Belfast VFD (Fire Dept.)
 - N. Fire Department Automatic Aid Agreement (Fire Dept.)
 - O. US Dept. of Justice: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program: Local Solicitation (Police)
 - P. Intergovernmental Agreement between Wayne County and the City of Goldsboro (City Manager)
- VIII. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- IX. CITY MANAGER'S REPORT**
- X. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS(*Motion/Second)**
- XII. CLOSED SESSION**
- XIII. ADJOURN**



Office of the Mayor

PROCLAMATION SUMMER READING MONTH

WHEREAS, Summer Reading Month presents the opportunity for parents, educators and the general public to recognize the importance of summer reading and the role reading plays in summer learning; and

WHEREAS, summer reading and learning programs are proven to maintain and advance students' academic and social growth, keep children safe and healthy as well as sending young children back to school ready to learn; and

WHEREAS, the single most effective way to combat summer learning loss is for children to read over the summer; and

WHEREAS, the most effective way to improve reading skills is to read regularly and often and daily reading while young creates good reading skills for life; and

WHEREAS, a wide array of public agencies, community-based organizations, schools, libraries, museums, recreation centers, camps, and businesses in our community contribute to the well-being of youth through summer reading programs; and

WHEREAS, summer reading is a critical component of our collective effort to ensure all students graduate from high school prepared for college, careers, and life; and

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim August 2016 as

SUMMER READING MONTH

in Goldsboro, North Carolina, and do hereby call upon the citizens of Goldsboro to become Volunteer Readers through the Wayne County Public Library, the local school system, or any community-based organizations to combat summer reading and learning loss to ensure that our children do not fall behind. Also, by volunteering during Summer Reading Month to read thirty minutes to an hour with kids and engaging them in conversations and related activities that promote reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 1st day of August, 2016.




Chuck Allen, Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION PURPLE HEART DAY

WHEREAS, the original Purple Heart, known as the Badge of Military Merit, is the oldest military decoration in the world in present use; and

WHEREAS, the Purple Heart was established by General George Washington on August 7, 1782 during the Revolutionary War, as the first award made available to the common soldier to recognize outstanding valor or merit; and

WHEREAS, on February 22, 1932, the Purple Heart was revived on the 200th Anniversary of George Washington's birth, out of respect to his memory and military achievements; and

WHEREAS, per United States Army regulation, the Purple Heart is awarded in the name of the President of the United States to any member of the Armed Forces of the United States who is wounded or killed in action against an enemy of the United States or as a result of an act of any such enemy or opposing armed forces; and

WHEREAS, throughout our nation's history, the men and women of the United States Armed Forces have answered the call to duty with honor, decency and selflessness, demonstrating bravery and courage in the face of danger; and

WHEREAS, in the defense of freedom, many loyal and brave Americans have been killed or injured in the performance of their duties; and

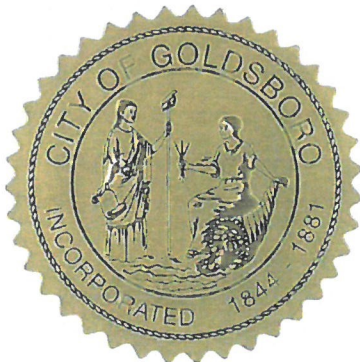
WHEREAS, it is especially fitting that we set aside a day to recognize the service and sacrifice of all our citizens who have been decorated with the Purple Heart.

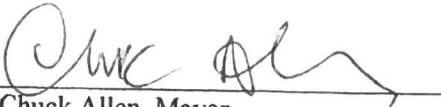
NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim August 7, 2016 as

PURPLE HEART DAY

in the City of Goldsboro in honor of those who have received the Purple Heart and encourage citizens to support the Purple Heart banquet on August 5, 2016 where special tribute will be given to our local Purple Heart recipients.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 1st day of August, 2016.




Chuck Allen, Mayor

RESOLUTION NO. 2016-55

**RESOLUTION SUPPORTING AN APPLICATION ON BEHALF OF BUILDING REUSE
PROJECT FOR 300 SOUTH CENTER STREET TO THE NORTH CAROLINA
DEPARTMENT OF COMMERCE RURAL ECONOMIC DEVELOPMENT DIVISION
BUILDING REUSE PROGRAM**

WHEREAS, the City of Goldsboro is committed to advancing and promoting economic development in Goldsboro; and

WHEREAS, the City of Goldsboro adopted the Downtown Master Plan of 2007 for the purposes of enhancing the quality of life in Goldsboro and downtown Goldsboro by advancing economic opportunities for businesses and residents of the City of Goldsboro; and

WHEREAS, a vibrant downtown makes all other economic development initiatives in the community easier to achieve; and

WHEREAS, North Carolina General Statute 158-7.1(a) authorizes the use of economic incentives for the purpose of private sector job creation; and

WHEREAS, the City of Goldsboro maintains and administers a Downtown Revolving Loan Program to serve as an incentive program to spur private investment and create or retain jobs; and

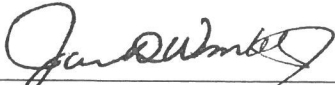
WHEREAS, the 300 South Center Street Building Reuse Project has pledged to create 20 full-time jobs in the downtown; commit to paying their employees no less than the average Wayne County salary; and pay up to at least 50% of the health care benefits of these 20 employees and is thus eligible for a North Carolina Department of Commerce Rural Economic Development Division Building Reuse Program grant in the amount of \$200,000 that requires the sponsorship of the City of Goldsboro to make the application; and

WHEREAS, the City of Goldsboro acknowledges that, if the grant is awarded it will be required to commit to a match of 5% of the grant amount toward the project for a total match of \$10,000 through our local Downtown Revolving Loan Program; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Goldsboro, that it does hereby support and endorse the application of the 300 South Center Street Building Reuse Project to the North Carolina Department of Commerce's Building Reuse Grant Program for a grant in the amount of up to \$200,000.

Adopted this 1st day of August, 2016.

Approved as to Form Only:



City Attorney

Reviewed By:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Public Hearing for the \$10,000,000 Bond Order;
Adoption of the \$3,000,000 Parks and Recreational
Facilities Bond; Adoption of the \$7,000,000 Street
Bonds and Adoption of the Resolution calling a
Referendum for November 8, 2016

BACKGROUND: The Goldsboro City Council is considering the
authorization of \$3,000,000 of Parks and Recreational
Facilities Bonds and \$7,000,000 Street Bonds. The notice
of the public hearing was published in the Goldsboro
News Argus on July 20, 2016 for this bond order.

DISCUSSION: The following proceedings must be approved by the City
Council in order to move forward with the November 8,
2016 bond referendum.

1. Council adopts the "Bond Order Authorizing
\$3,000,000 Parks and Recreational Facilities Bonds".
2. Council adopts the "Bond Order Authorizing
\$7,000,000 Street Bonds"
3. Adopt the resolution authorizing the calling of a
Referendum on November 8, 2016 for the \$3,000,000
Parks and Recreational Facilities Bonds and
\$7,000,000 for the Street Bonds.

RECOMMENDATION: It is recommended that after the public hearing is held that
the City Council approve the "Bond Order Authorizing
\$3,000,000 Parks and Recreational Facilities Bonds and
\$7,000,000 Street Bond" and adopt the attached resolution
calling for a Bond Referendum on November 8, 2016 for
the \$3,000,000 Parks and Recreational Facilities Bonds
and \$7,000,000 Street Bonds.

Date: 7-21-16 Kaye Scott
Kaye Scott, Finance Director

Date: 7-27-16 Scott Stevens
Scott Stevens, City Manager

CITY COUNCIL
OF
CITY OF GOLDSBORO, NORTH CAROLINA

Excerpt of Minutes
of Meeting of

August 1, 2016

Present: Mayor Chuck Allen presiding, and Councilmen: _____

Absent: _____

* * * * *

Councilman _____ introduced the following resolution, the title of which was read:

RESOLUTION ADOPTING BOND ORDER AND CALLING
FOR REFERENDUM ON \$3,000,000 GENERAL OBLIGATION
PARKS AND RECREATION BONDS, PROVIDING FOR
NOTICE OF SUCH REFERENDUM, FORM OF BALLOT AND
PUBLICATION OF BOND ORDER AS ADOPTED

WHEREAS, on June 27, 2016, the City Council (the "Council") of the City of Goldsboro, North Carolina (the "City") introduced a bond order entitled "BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$3,000,000 FOR THE PURPOSE OF FINANCING, IN PART, THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF PARKS AND RECREATION FACILITIES IN THE CITY" (the "Bond Order"), and called for a public hearing with respect to the Bond Order; and

WHEREAS, the Bond Order as introduced and notice of such public hearing was published in the *Goldsboro News-Argus* on July 20, 2016, as required by N.C.G.S. §§ 159-56 and 159-57; and

WHEREAS, the City Council has today held a public hearing with respect to the Bond Order as evidenced by the Certificate and Summary of Public Hearing attached as Exhibit A hereto and desires to adopt the Bond Order; and

WHEREAS, N.C.G.S. § 159-58 provides for publication of the Bond Order as adopted.

NOW, THEREFORE, the City Council for the City of Goldsboro, North Carolina meeting in regular session at Goldsboro, North Carolina, on August 1, 2016, does the following:

BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF GOLDSBORO,
NORTH CAROLINA:

1. The Bond Order entitled "BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$3,000,000 FOR THE PURPOSE OF FINANCING, IN PART, THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF PARKS AND RECREATION FACILITIES IN THE CITY" is hereby adopted.

2. The Clerk to the City shall cause the Bond Order, with a statement appended in form described by N.C.G.S. § 159-58, to be published in *The Goldsboro News-Argus*.

3. The City Council hereby calls for a referendum with respect to the Bond Order and fixes the date thereof as November 8, 2016.

4. The form of the question on the ballot shall be as follows:

Shall the order authorizing \$3,000,000 general obligation bonds of the City of Goldsboro for financing, in part, the acquisition, construction and equipping of parks and recreation facilities in the City be approved?

[] Yes [] No

5. The Clerk to the City shall deliver a copy of this resolution to the Wayne County Board of Elections no later than August 4, 2016.

6. The Clerk to the City and bond counsel shall provide for publication of notice of the referendum as required by N.C.G.S. § 159-61(c) in the *Goldsboro News-Argus*.

7. This resolution shall take effect immediately.

* * * * *

Councilman _____ moved the passage of the foregoing resolution and Councilman _____ seconded the motion, and the resolution was passed by the following vote:

Ayes: _____

Nays: _____

Not Voting: _____

* * * * *

I, Melissa Corser, Clerk for the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City at a regular meeting duly called and held August 1, 2016, as it relates in any way to the resolution hereinabove referenced and that such proceedings are recorded in Minute Book _____ of the minutes of the Council. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the City Council for the City is on file in my office.

WITNESS my hand and the common seal of the City, this ____ day of August, 2016.

Clerk, City of Goldsboro, North Carolina

(SEAL)

CERTIFICATE AND SUMMARY

The undersigned Clerk for the City of Goldsboro, North Carolina hereby certifies:

1. Notice of a public hearing (the "Hearing") to be held on August 1, 2016, with respect to the bond order entitled "BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$3,000,000 FOR THE PURPOSE OF FINANCING, IN PART, THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF PARKS AND RECREATION FACILITIES IN THE CITY" was published on July 20, 2016, in the *Goldsboro News-Argus*.

2. The presiding officer of the Hearing was Mayor Chuck Allen.

3. The following is a list of the names and addresses of all persons who spoke at the Hearing:

4. The following is a summary of the oral comments made at the Hearing:

WITNESS my hand and the common seal of the City, this ____ day of August, 2016.

Clerk, City of Goldsboro, North Carolina

(SEAL)

CITY COUNCIL
OF
CITY OF GOLDSBORO, NORTH CAROLINA

Excerpt of Minutes
of Meeting of

August 1, 2016

Present: Mayor Chuck Allen presiding, and Councilmen: _____

Absent: _____

* * * * *

Councilman _____ introduced the following resolution, the title of which was read:

RESOLUTION ADOPTING BOND ORDER AND CALLING
FOR REFERENDUM ON \$7,000,000 GENERAL OBLIGATION
STREET BONDS, PROVIDING FOR NOTICE OF SUCH
REFERENDUM, FORM OF BALLOT AND PUBLICATION OF
BOND ORDER AS ADOPTED

WHEREAS, on June 27, 2016, the City Council (the "Council") of the City of Goldsboro, North Carolina (the "City") introduced a bond order entitled "BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$7,000,000 FOR THE PURPOSE OF FINANCING, IN PART, THE CONSTRUCTION, REPAIR, INSTALLATION AND EQUIPPING OF STREETS, SIDEWALKS, STREETSCAPES AND RELATED UTILITY INFRASTRUCTURE IN THE CITY" (the "Bond Order"), and called for a public hearing with respect to the Bond Order; and

WHEREAS, the Bond Order as introduced and notice of such public hearing was published in the *Goldsboro News-Argus* on July 20, 2016, as required by N.C.G.S. §§ 159-56 and 159-57; and

WHEREAS, the City Council has today held a public hearing with respect to the Bond Order as evidenced by the Certificate and Summary of Public Hearing attached as Exhibit A hereto and desires to adopt the Bond Order; and

WHEREAS, N.C.G.S. § 159-58 provides for publication of the Bond Order as adopted.

NOW, THEREFORE, the City Council for the City of Goldsboro, North Carolina meeting in regular session at Goldsboro, North Carolina, on August 1, 2016, does the following:

1. The Bond Order entitled “BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$7,000,000 FOR THE PURPOSE OF FINANCING, IN PART, THE CONSTRUCTION, REPAIR, INSTALLATION AND EQUIPPING OF STREETS, SIDEWALKS, STREETSCAPES AND RELATED UTILITY INFRASTRUCTURE IN THE CITY” is hereby adopted.

3. The City Council hereby calls for a referendum with respect to the Bond Order and fixes the date thereof as November 8, 2016.

Shall the order authorizing \$7,000,000 general obligation bonds of the City of Goldsboro for financing, in part, the construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City be approved?

5. The Clerk to the City shall deliver a copy of this resolution to the Wayne County Board of Elections no later than August 4, 2016.

7. This resolution shall take effect immediately.

Councilman _____ moved the passage of the foregoing resolution and Councilman _____ seconded the motion, and the resolution was passed by the following vote:

Nays: _____

* * * * *

I, Melissa Corser, Clerk for the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City at a regular meeting duly called and held August 1, 2016, as it relates in any way to the resolution hereinabove referenced and that such proceedings are recorded in Minute Book _____ of the minutes of the Council. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the City Council for the City is on file in my office.

WITNESS my hand and the common seal of the City, this ____ day of August, 2016.

Clerk, City of Goldsboro, North Carolina

(SEAL)

CERTIFICATE AND SUMMARY

The undersigned Clerk for the City of Goldsboro, North Carolina hereby certifies:

1. Notice of a public hearing (the "Hearing") to be held on August 1, 2016, with respect to the bond order entitled "BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$7,000,000 FOR THE PURPOSE OF FINANCING, IN PART, THE CONSTRUCTION, REPAIR, INSTALLATION AND EQUIPPING OF STREETS, SIDEWALKS, STREETSCAPES AND RELATED UTILITY INFRASTRUCTURE IN THE CITY" was published on July 20, 2016, in the *Goldsboro News-Argus*.

2. The presiding officer of the Hearing was Mayor Chuck Allen.

3. The following is a list of the names and addresses of all persons who spoke at the Hearing:

4. The following is a summary of the oral comments made at the Hearing:

WITNESS my hand and the common seal of the City, this ____ day of August, 2016.

Clerk, City of Goldsboro, North Carolina

(SEAL)

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Budget Amendment – Lighting Upgrades

BACKGROUND: For the past few months, staff has met with Duke Energy to discuss upgrading the City's street lights to LED lighting. Duke performed an analysis of the City's existing lights and cost savings. With new LED lighting, it would provide less energy than existing lighting and significant lower operating costs for the City.

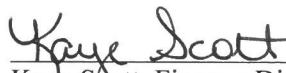
DISCUSSION: Since lighting plays an important role on our streets, Duke Energy agreed to replace 217 lights on Ash and Slocumb Streets as a pilot program in December 2015, which has improved the lighting in these areas.

At the July 18, 2016 meeting, Council discussed upgrading the remaining 2500 street lights to LED. Duke Energy has estimated that the replacements would be completed within 5 to 9 months. The total upgrade cost for these lights is \$125,150. There is an expected savings of \$30,000 annually and breakeven within 4.3 years.

Since funding was not appropriated for this upgrade within the current year's budget, it is necessary to authorize the funding of \$125,150.

RECOMMENDATION: By motion, authorize the City Manager and City Clerk to sign the necessary agreement with Duke Energy and adopt the attached budget ordinance appropriating the funds from the Unassigned Fund Balance of the General Fund in the amount of \$125,150.

Date: 7-21-16


Kaye Scott, Finance Director

Date: 7-27-16


Scott Stevens, City Manager

ORDINANCE NO. 2016-43

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR

WHEREAS, the City of Goldsboro is working with Duke Energy to upgrade the street lights in Goldsboro to LED lighting; and

WHEREAS, the City of Goldsboro evaluated other lights owned by the City for efficiencies and savings; and

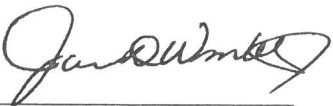
WHEREAS, the cost to upgrade to the LED lighting is \$125,150; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$125,150 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-2017 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$125,150.
2. Establishing the line item entitled "Light Fixtures" (11-4135-5807) in the Streets and Storms - Utilities budget in the amount of \$125,150.
3. This Ordinance shall be in full force and effect from and after the 1st day of August 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Police Evidence Expansion – Architectural Services

BACKGROUND: The Goldsboro Police Department preserves and stores evidence collected during criminal investigations and prosecutions. It is the responsibility of the City to store evidence as required by federal and state laws. Due to the amount of evidence and the length of time evidence must be stored, storage space is becoming limited.

DISCUSSION: On May 5, 2015, the City of Goldsboro requested qualifications for professional architectural services for evaluation of options, design, preparation of construction plans and construction administration for an evidence room expansion or retrofit at the existing Police-Fire Complex. Staff interviewed five (5) architectural firms and selected Moseley Architects. Moseley Architects specializes in planning and designing public safety and law enforcement projects. At the November 16, 2015 meeting, Council approved the pre-schematic services contract with Moseley Architects.

A proposal has been submitted to the City of Goldsboro from Moseley for the schematic design, design development, construction documents, and bidding phases in the amount of \$274,400. This proposal includes services related to the construction of a new dormitory at the Fire Station on Harris Street.

Since funding for this project was not allocated in the current year's budget, a budget amendment will be required from the unassigned fund balance of the General Fund.

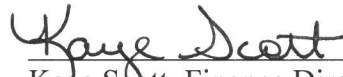
Since the installment financing will not be finalized until later in the fiscal year, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

RECOMMENDATION:

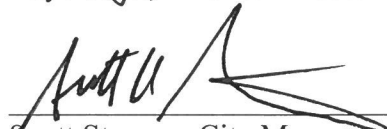
By motion:

1. Adopt the attached resolution authorizing the Mayor and City Clerk to enter into a contract with Moseley Architects P.C. in the amount of \$274,400.
2. Adopt the attached budget ordinance decreasing the unassigned fund balance of the General Fund in the amount of \$274,400 for the police evidence room architectural services.
3. Adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the police evidence room.

Date: 7-27-16


Kaye Scott, Finance Director

Date: 7.27.16


Scott Stevens, City Manager

RESOLUTION NO. 2016-56

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO
SIGN A CONTRACT WITH MOSELEY ARCHITECTS P.C.

WHEREAS, the City of Goldsboro wishes to enter into a contract with Moseley Architects P.C. for the schematic design, design development, construction documents and bidding for the police evidence room expansion; and

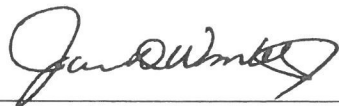
WHEREAS, Moseley Architects P.C. is an authorized and experienced architect for this style of work; and

WHEREAS, Moseley Architects P.C. bid price for this project is \$274,400.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and City Clerk are hereby authorized to sign a contract with Moseley Architects P.C.
2. This Resolution shall be in full force and effect from and after this the 1st day of August 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

ORDINANCE NO. 2016- 44

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR

WHEREAS, the City of Goldsboro desires to preserve and store police evidence required by federal and state laws; and

WHEREAS, Moseley Architects submitted a proposal for the schematic design, design development, construction documents and bidding phases for this expansion; and

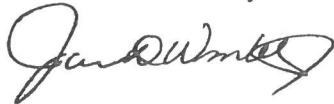
WHEREAS, the cost to complete these phases will be \$274,400; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$274,400 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-17 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$274,400.
2. Increasing the line item entitled "Consultant Fees" (11-6121-1991) in the Police Department's budget of the General Fund in the amount of \$274,400.
3. This Ordinance shall be in full force and effect from and after the 1st day of August 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

RESOLUTION NO. 2016-57

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE POLICE EVIDENCE ROOM EXPANSION

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organized and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the police evidence room expansion; and

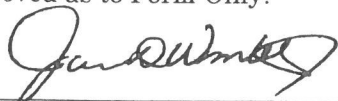
WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the police evidence room expansion in the amount of \$274,400.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$274,400.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (based on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 1st day of August, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Item F

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Budget Amendment and Contract Award– Pickleball Courts – Goldsboro Event Center

BACKGROUND: At the July 18, 2016 meeting, Council was presented an update on the bidding process for refurbishing the tennis courts into pickleball courts at the Goldsboro Event Center. After several attempts for bid requests, only one (1) bidder responded.

DISCUSSION: The City of Goldsboro has selected North State Resurfacing Company to convert the tennis courts into eight (8) pickleball courts. The proposed cost for the materials and labor is \$37,593.

The City of Goldsboro has funding of \$25,000 towards this project, which includes budget allocation of \$20,000 and \$5,000 donation. Additional funding donations have been pledged and will be forwarded to the City by the end of the fiscal year.

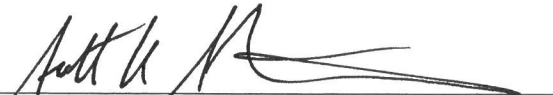
Since additional funding is needed for these renovations, it is necessary to appropriate the \$12,593 for this project. All donations received will be allotted to reimburse these funds.

RECOMMENDATION: It is recommended that the attached ordinance be adopted decreasing the unassigned fund balance by \$12,593 and award the renovations to North State Resurfacing Company in the amount of \$37,593 for the renovations of the Goldsboro Event Center's tennis courts.

Date: _____

Kaye Scott, Finance Director

Date: 7-28-16



Scott Stevens, City Manager

ORDINANCE NO. 2016-45

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-2017 FISCAL YEAR

WHEREAS, the City of Goldsboro wishes to renovate the tennis courts at the Goldsboro Event Center into eight (8) pickleball courts; and

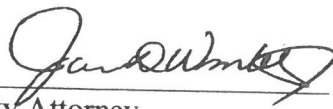
WHEREAS, the estimated cost for this renovation is \$37,593; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate the additional amount of \$12,593 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-17 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$12,593.
2. Increasing the line item entitled "Tennis Court Renovations" (11-7460-5952) in the Parks and Recreation's budget of the General Fund in the amount of \$12,593.
3. This Ordinance shall be in full force and effect from and after the 1st day of August 2016.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: CU-8-16 Phoenix T, LLC – East side of US 117 South
between Arrington Bridge Road and South George Street

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with no ABC permits. The place of entertainment would include a gameroom in conjunction with an existing restaurant.

Frontage: 268 ft.
Depth: 130 ft. (approx.)
Area: 34,840 sq. ft., or 0.80 acres
Zoning: I-2 General Industry

In 2003 the City Council approved a Special Use Permit to allow a place of entertainment with a gameroom at this location. The use, however, was never developed although the site has been operated as a restaurant in several different names since then. It is now being operated as Big Jim's Pizza.

DISCUSSION: The site contains an 8,456 sq. ft. building and a parking area containing a total of 26 parking spaces. Based on the seats provided within the restaurant, a total of 19 parking spaces are required for the restaurant use. With an area of 3,600 sq. ft. to be utilized as the gameroom, an additional 87 parking spaces are required for a total of 106 parking spaces required for the site. The applicant contends that, with a maximum of 25 game machines and the fact that customers patronizing the restaurant will also utilize the gameroom, much less parking should be required. The gameroom is intended to be accessory to the restaurant and will not serve as a separate use. A modification of the parking requirement will be necessary.

One curb cut provides access to the site from US 117. The site is surrounded by an existing chain link fence.

Hours of Operation: 10:30 a. m. to 9:00 p. m.
(Sunday through Thursday)
10:30 a. m. to 10:00 p. m.
(Friday and Saturday)

No. of Employees: Maximum 6 per shift

No. of Games: Maximum of 25

A private dumpster on the site has been screened in accordance with City standards.

At the time the restaurant occupied the building, staff required that appropriate landscaping be installed including street trees and buffers.

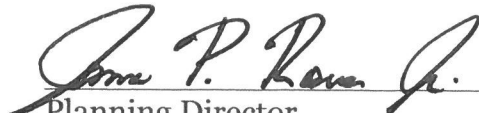
At the public hearing held on July 18, 2016, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on July 25, 2016, recommended approval of the Conditional Use Permit and development plans with the requested parking modification subject to staff monitoring parking for the site to insure that additional parking is provided if necessary.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a Place of Entertainment with no ABC permits; and
2. Approve the submitted site, landscape and floor plans with a modification of the parking requirement from 106 spaces to 26 spaces subject to staff monitoring parking for the site to insure that additional parking is provided if necessary.

Date: 7-26-2016


Planning Director

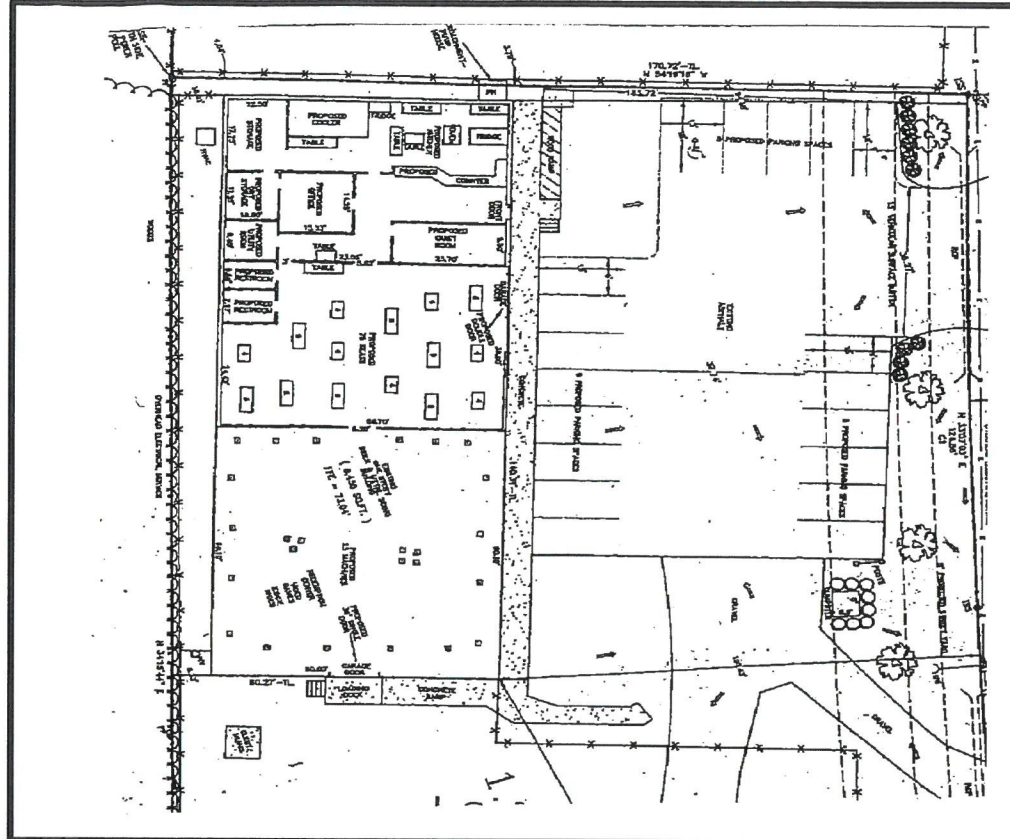
Date: 7-27-16


City Manager

CU-8-16

Big Jims Pizza





SITE PLAN

PHOENIX T LLC
BIG JIM'S PIZZA

Restaurant and Gameroom

APPROVED MODIFICATIONS

Hours of Operation: 10:30 to 9:00 P.M. (Sunday Through Thursday)
10:30 A.M. to 10:00 P.M. (Friday and Saturday)

Number of Employees: Max. 6 per shift

Number of Games: Maximum of 25

GOLDSBORO
BE MORE. DO MORE. SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information used in the compilation. The City of Goldsboro, NC, is not responsible for the accuracy of the information contained herein. The City of Goldsboro, NC, is not responsible for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps without the written consent of the City of Goldsboro, NC.

CITY CLERK	DATE
CITY ENGINEER	DATE
PLANNING DIRECTOR	DATE
OWNER	DATE

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on July 18, 2016 to consider Conditional Use Permit application number:

CU-8-16 Phoenix T, LLC – East side of US 117 South between
Arrington Bridge Road and South George Street

to allow the operation of Place of Entertainment with No ABC permit (gameroom in conjunction with a restaurant), having heard all of the evidence and arguments presented and reports from City officials and having received a recommendation for **approval** from the Goldsboro Planning Commission pertaining to said application, makes the following:

FINDINGS OF FACT

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.
2. Even if the permit-issuing body finds that the application complies with all the other provisions of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
 - a. Will materially endanger the public health or welfare; or
 - b. Will substantially injure the beneficial use of adjoining or abutting property; or
 - c. Will not be in harmony with existing development and uses within the area in which it is located; or
 - d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.
3. The City of Goldsboro's Unified Development Ordinance provides the following regulations which are specific to the applicant's request for a place of entertainment with no ABC permits.

Chapter 5.5 Supplemental Use Regulations

5.5.4 Special and Conditional Use Specific Regulations

Arcades/Game Rooms/Pool Halls/Places of Entertainment (including teen clubs) – No ABC Permit)

Permitted Districts: Central Business District, General Business, Shopping Center, Highway Business. **(The subject property is zoned General Business.)**

Approval Criteria

1. Upon complaint from any person owning property within 400 ft. of the

applicant's property, a public hearing before the City Council and Planning Commission may be scheduled by the City Council to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare. Upon a finding that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the conditional use permit, the City Council after the public hearing may modify, suspend or revoke the conditional use permit.

2. Six copies of the floor plan, drawn to scale, shall be submitted indicating the proposed uses within the structure including the location and number of all games and amusements.

The applicant has submitted a floor plan indicating the uses within the building. Hours of operation will be from 10:30 a. m. to 9:00 p. m., Sunday through Thursday and from 10:30 a. m. to 10:00 p. m. on Friday and Saturday. Up to six employees will be associated with the operation.

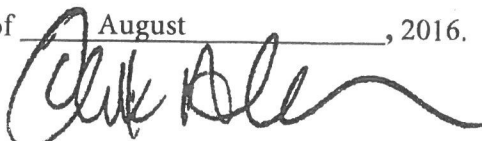
3. A satisfactory statement setting forth the method and frequency of litter collection and disposal shall be submitted with the site plan.

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance.

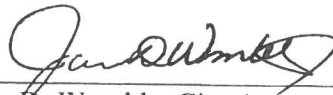
Upon motion made by Councilmember Aycock and seconded by Councilmember Ham, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for a Conditional Use Permit to operate a place of entertainment without ABC permits (gameroom in conjunction with a restaurant) with the following modification:

1. Modification of parking requirement from 106 spaces to 26 spaces subject to staff monitoring parking for the site to insure that additional parking is provided if necessary.

Thus ordered this 1st day of August, 2016.



Chuck Allen, Mayor



James D. Womble, City Attorney

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: CU-9-16 Phoenix T, LLC – East side of US 117 South
between Arrington Bridge Road and South George Street

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with no ABC permits. The place of entertainment would be operated as a laser tag facility.

Frontage: 454.3 ft.
Depth: 214 ft. (average)
Area: 97,220.2 sq. ft., or 2.23 acres
Zoning: General Business

The applicant previously received a Conditional Use Permit to operate an internet café in 2013. It operated as such until last year when all internet cafes in Wayne County were ordered closed by the local District Attorney.

DISCUSSION: In conjunction with the previous Conditional Use Permit, the applicant installed 52 paved parking spaces (includes three handicapped spaces) and landscaping. Two modifications were previously approved as follows:

1. Modification of the rear yard buffer adjacent to railroad tracks; and
2. Modification of Vehicular Surface Buffer and street tree requirement to allow placement elsewhere due to existing paving;

The applicant indicates that the existing building will contain a laser tag area of approximately 1,100 sq. ft. along with office, storage and restrooms. These uses will require a total of 34 parking spaces. As indicated previously, there are 52 paved spaces available for the use.

Hours of operation for the site will be from 10:30 a. m. to 9:00 p. m., Sunday through Thursday and from 10:30 a. m. to 10:00 p. m. on Friday and Saturday. Two employees will be associated with the operation.

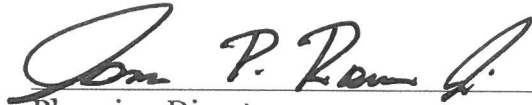
At the public hearing held on July 18, 2016, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting on July 25, 2016, recommended approval of the Conditional Use Permit and submitted site, landscape and floor plans with previously approved modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a Place of Entertainment with no ABC permit (laser tag facility); and
2. Approve the submitted site, landscape and floor plans detailing the operation with previously approved modifications.

Date: 7-26-2016



Planning Director

Date: 7-27-16



City Manager

ssj

CU-9-16

Phoenix T





SITE PLAN
PHOENIX T LLC
LASER TAG
Place of entertainment
with NO ABC

PREVIOUSLY APPROVED MODIFICATIONS

1. Class B Buffer on east side (due to railroad tracks);
2. Vehicular Surface Buffer - to be placed elsewhere due to existing paving; and
3. Street trees - to allow placement elsewhere due to existing paving.

Hand-drawn map of a laser tag area on graph paper. The map shows a rectangular field with various obstacles and dimensions. Key features include:

- Top Center:** "Phoenix T" and "Laser Tag" label.
- Top Left:** "Place of Entertainment with no ABC permits".
- Left Side:** "700 ft" label, "Bar", "Kitchen", and "Strong" label.
- Bottom Left:** "14 ft" label, "30 ft" label, and "Cliff" label.
- Bottom Center:** "10 ft" label, "30 ft" label, and "30 ft" label.
- Right Side:** "49.8" label, "24.8" label, and "LASER TAG AREA" label.

CITY CLERK	DATE
CITY ENGINEER	DATE
PLANNING DIRECTOR	DATE
OWNER	DATE

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information source should be consulted for verification of the information contained herein. The City of Goldsboro, NC, and its employees, shall not be held responsible or assume no legal responsibilities for the information or accuracy of the data contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on July 18, 2016 to consider Conditional Use Permit application number:

CU-9-16 Phoenix T, LLC – East side of US 117 South between
Arrington Bridge Road and South George Street

to allow the operation of Place of Entertainment with No ABC permit (laser tag facility), having heard all of the evidence and arguments presented and reports from City officials and having received a recommendation for **approval** from the Goldsboro Planning Commission pertaining to said application, makes the following:

FINDINGS OF FACT

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.
2. Even if the permit-issuing body finds that the application complies with all the other provisions of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
 - a. Will materially endanger the public health or welfare; or
 - b. Will substantially injure the beneficial use of adjoining or abutting property; or
 - c. Will not be in harmony with existing development and uses within the area in which it is located; or
 - d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.
3. The City of Goldsboro's Unified Development Ordinance provides the following regulations which are specific to the applicant's request for a place of entertainment with no ABC permits.

Chapter 5.5 Supplemental Use Regulations

5.5.4 Special and Conditional Use Specific Regulations

Arcades/Game Rooms/Pool Halls/Places of Entertainment (including teen clubs) – No ABC Permit)

Permitted Districts: Central Business District, General Business, Shopping Center, Highway Business. **(The subject property is zoned General Business.)**

Approval Criteria

1. Upon complaint from any person owning property within 400 ft. of the

applicant's property, a public hearing before the City Council and Planning Commission may be scheduled by the City Council to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare. Upon a finding that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the conditional use permit, the City Council after the public hearing may modify, suspend or revoke the conditional use permit.

2. Six copies of the floor plan, drawn to scale, shall be submitted indicating the proposed uses within the structure including the location and number of all games and amusements.

The applicant has submitted a floor plan indicating the uses within the building. Hours of operation will be from 10:30 a. m. to 9:00 p. m., Sunday through Thursday and from 10:30 a. m. to 10:00 p. m. on Friday and Saturday. Up to six employees will be associated with the operation.

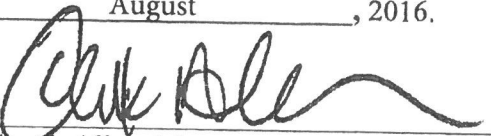
3. A satisfactory statement setting forth the method and frequency of litter collection and disposal shall be submitted with the site plan.

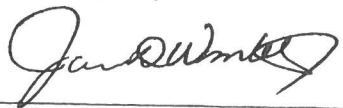
Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance.

Upon motion made by Councilmember Aycock and seconded by Councilmember Ham, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for a Conditional Use Permit to operate a place of entertainment without ABC permits (gameroom in conjunction with a restaurant) with the following modification:

1. Modification of parking requirement from 106 spaces to 26 spaces subject to staff monitoring parking for the site to insure that additional parking is provided if necessary.

Thus ordered this 1st day of August, 2016.


Chuck Allen, Mayor


James D. Womble, City Attorney

CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: S-2-16 Lane Farms (2-Lot Preliminary Subdivision Plat)

BACKGROUND: The property is located on the south side of Belfast Road between Salem Church Road and I-795.

Total Area: 26.63 acres

Total Lots: 2

Lot No. 1: 25.2 acres

Lot No. 2: 1.43 acres

Zoning: General Business

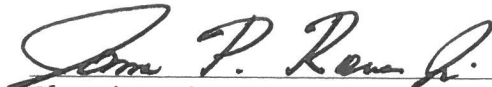
The subject property has been proposed for division into two lots to allow for the sale of Lot No. 2 of the property for the development of a Dollar General Store. Site, landscape and building elevation plans were approved for the store on July 18, 2016 and were subject to the following modifications:

1. Provision of interconnectivity or easements to the east and west.
2. Payment of a fee in lieu of sidewalk construction; and
3. Approval of stormwater and drainage plans by the City's Engineering Department.

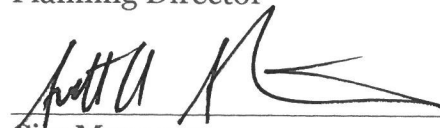
The Planning Commission, at their meeting held on July 25, 2016 recommended approval of the preliminary subdivision plat as submitted.

Recommendation: By motion, accept the recommendation of the Planning Commission and approve the two-lot preliminary subdivision plat as submitted.

Date: 7-26-2016

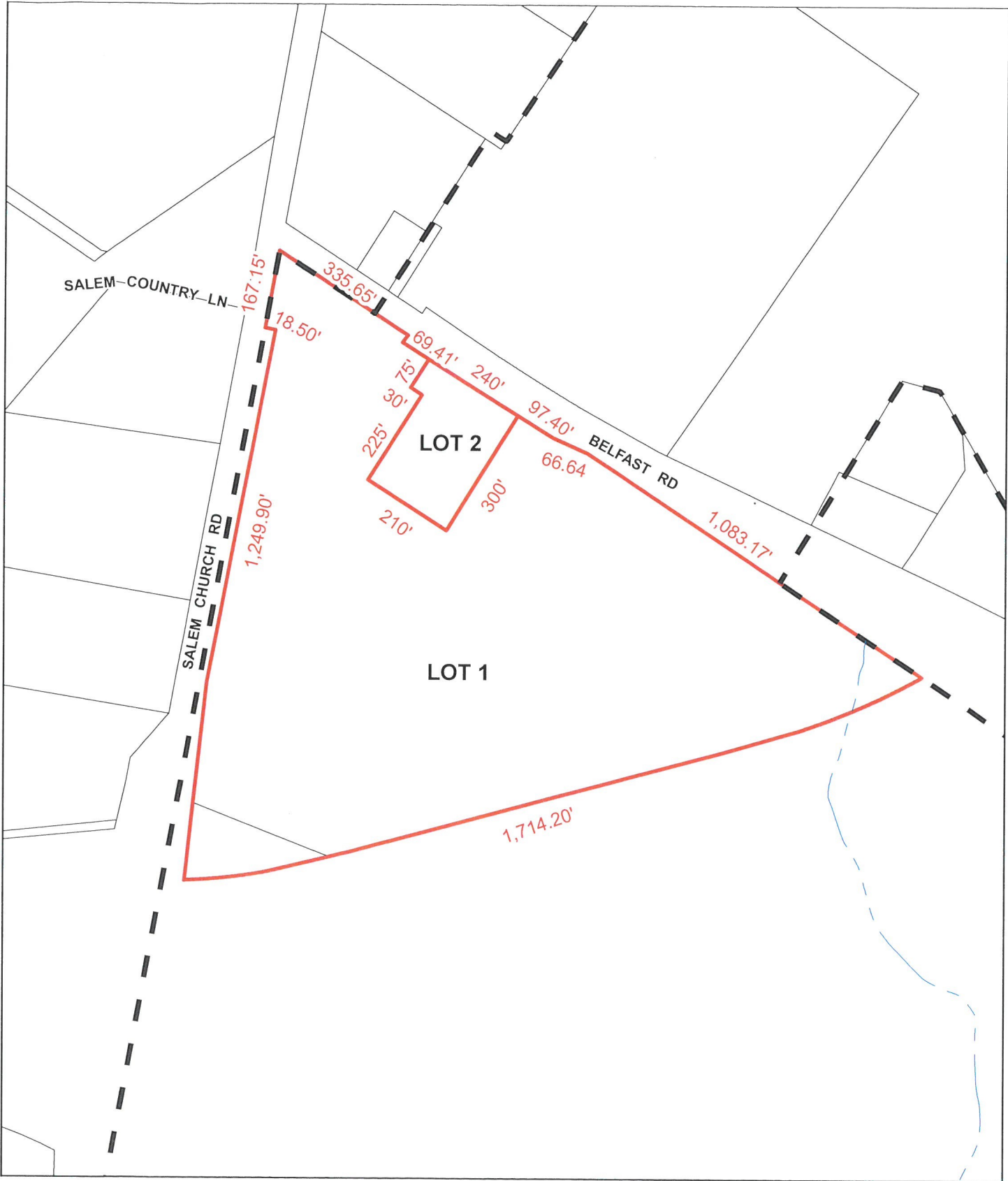

Planning Director

Date: 7-27-16


City Manager

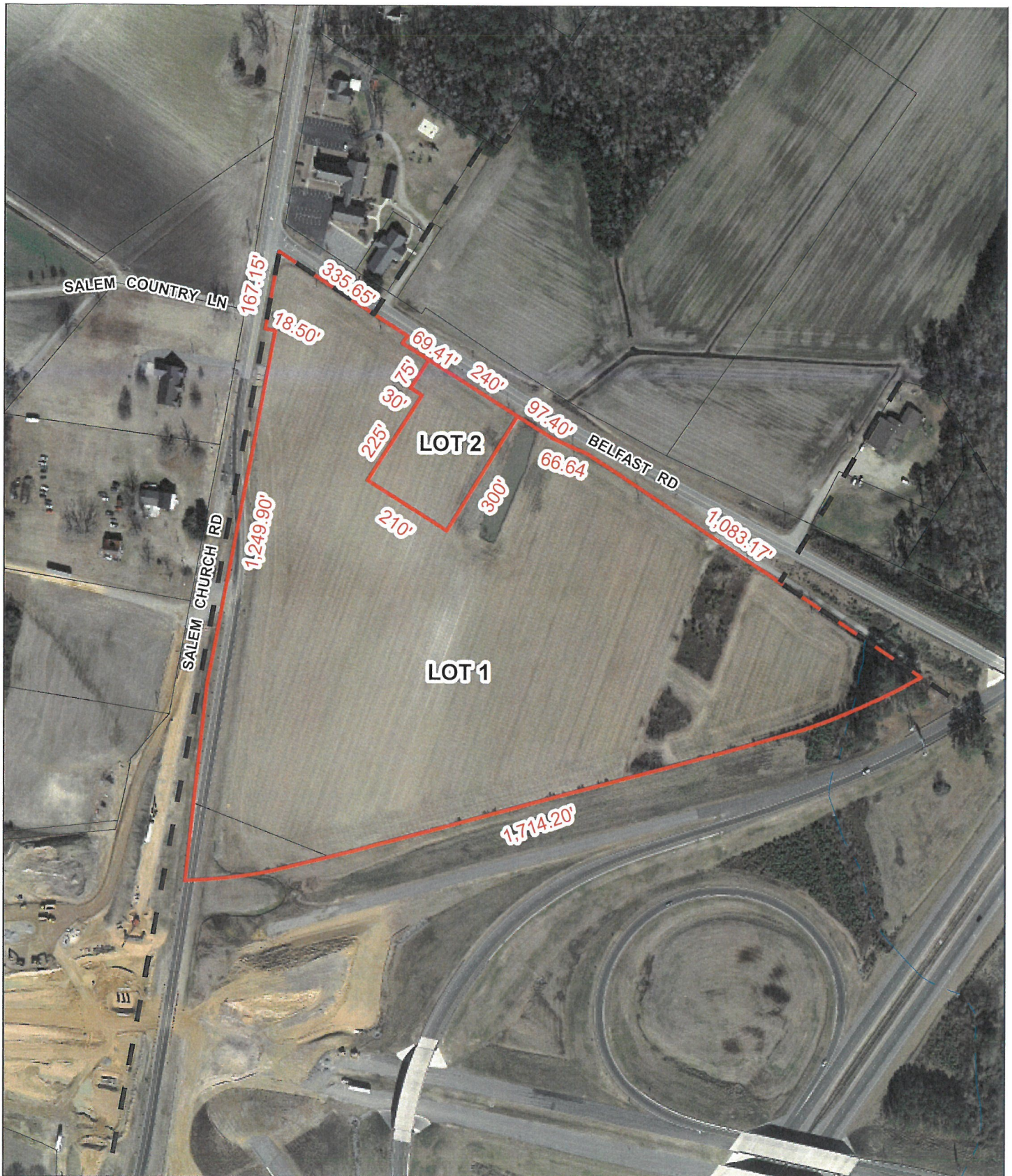
ssj

S - 2 - 16
LANE FARMS INC



S - 2 - 16

LANE FARMS INC



CURVE TABLE				
CURVE	LENGTH	STATION	STATION	STATION
N	IN	FROM	TO	END
1	100.00	1+00.00	1+100.00	1+100.00
2	100.00	1+100.00	1+200.00	1+200.00
3	100.00	1+200.00	1+300.00	1+300.00
4	100.00	1+300.00	1+400.00	1+400.00
5	100.00	1+400.00	1+500.00	1+500.00
6	100.00	1+500.00	1+600.00	1+600.00
7	100.00	1+600.00	1+700.00	1+700.00
8	100.00	1+700.00	1+800.00	1+800.00
9	100.00	1+800.00	1+900.00	1+900.00
10	100.00	1+900.00	2+000.00	2+000.00

[illegible]

THIS SURVEY CONSTITUTES A SUBDIVISION OF LAND WITHIN AN AREA OF A COUNTY. I, Robert T. Henshaw, Jr., certify that this plat was prepared under my supervision from an actual survey made under my supervision from references as noted on said plat; that the boundaries and acreages are clearly indicated as drawn from information as reliable as is available; that the area of land shown is greater than 1.00000; that this plat was prepared in accordance with NCES 47-30 as amended.

Witness my original signature, registration number and seal this _____ day of _____, 2016.

PRELIMINARY
THIS PLAT NOT TO BE USED FOR
RECORDATION
CONVEYANCE
SALES
CONSTRUCTION

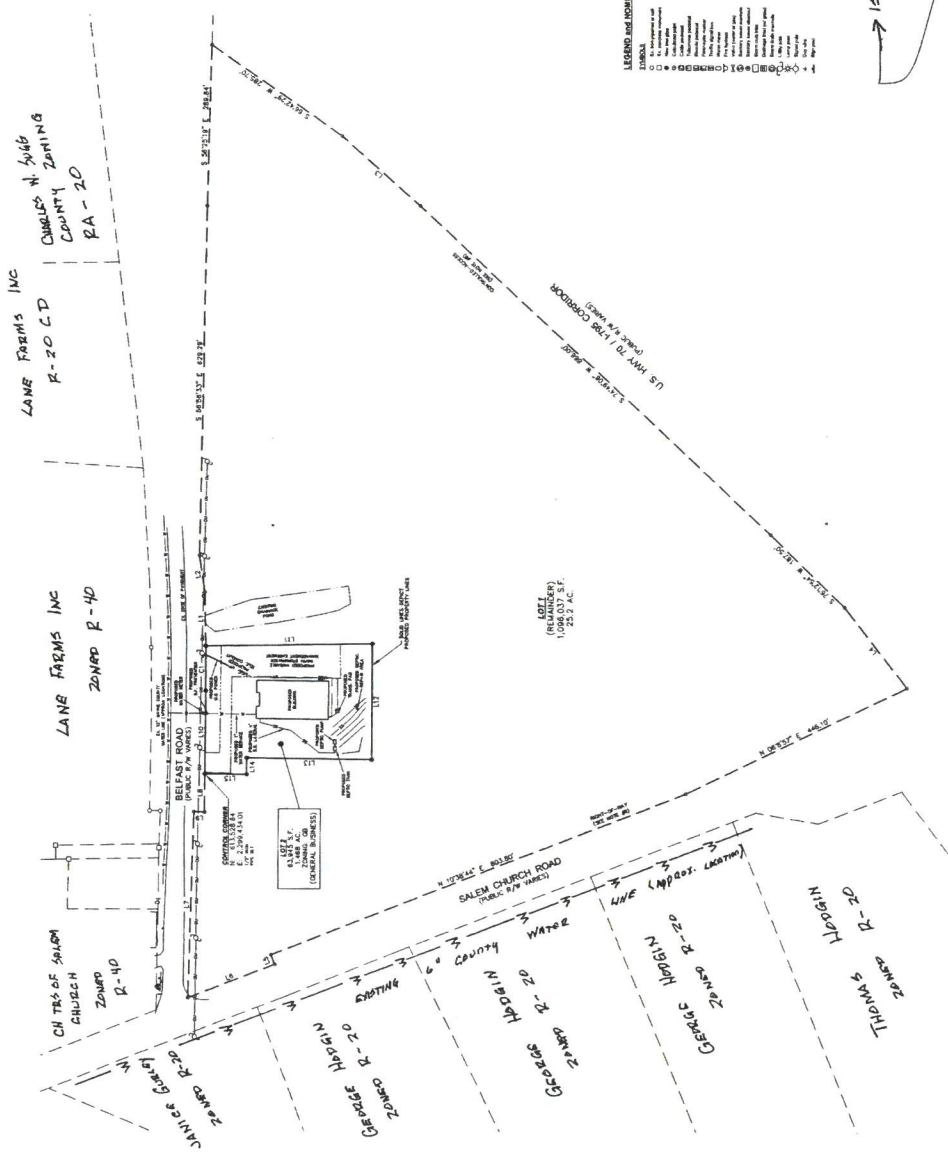
Professional Land Surveyor (2-2444)

NEWCOMB land surveyors, Llc, (NC License No.: P-0203) 246 West Millbrook Road, Raleigh, NC 27609, (919) 847-1800, (919) 847-1804 (fax)

STONEY CREEK T'SHIP WAYNE COUNTY NORTH CAROLINA
LAINE FARMS, INC.

RECEIVED
JUN 19 1976
Planning & CD Dept.

→ IS THIS $1'' = 100'$?

[illegible]

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Site and Landscape Plan Reapproval- J. M. Fields
Apartments

BACKGROUND: The property is located on the northeast corner of Olivia
Lane and Poplar Street.

Frontage: 252.15 ft. (Olivia Lane)
64.82 ft. (Poplar Street)

Area: 1.15 acres

Zoning: R-6 Residential

Originally, development plans for a six-unit apartment complex were approved by the City Council on March 1, 2010 with the following modifications.

1. Side yard setback from 20 ft. to 10 ft. for that portion of the property line immediately adjacent to the building at the rear;
2. Reduction of buffer adjacent to residentially zoned or development property from 20 ft. wide to 15 ft. wide;
3. Modification to allow a solid 6 ft. tall wooden privacy fence to serve as the buffer to the rear of the building.

On February 3, 2014, City Council reapproved development plans since improvements to the site did not begin within a year of the approval date in 2010. Again, sitework did not begin within the one-year period after approval.

DISCUSSION: The site contains an existing one-story brick building which was previously utilized as six apartment units. The building has been unoccupied for some time and the applicant proposes upgrading the site to meet City requirements and to, once again, utilize the six apartment units for rental purposes.

The existing 4,667.66 sq. ft. building will be renovated and,

with the purchase of property adjacent to the original building site, a parking lot will be constructed to serve the units.

The site plan shows 8 parking spaces while a total of 12 parking spaces are required based on two spaces per unit. The applicant contends that the apartment units will contain only 750 sq. ft. and each apartment will be single-occupancy only. In addition, it was noted that the complex will provide short-term (up to two years) transitional housing for persons referred through the Salvation Army or Eastpointe. While two bedrooms are provided in the units, one of those bedrooms will be utilized for office space for the tenants.

Wheel stops will be installed within each parking space as curbing within the parking area is not proposed. Two of the eight spaces will be installed separately on the west side of the building which will serve one unit which fronting on Poplar Street. One curb cut on Poplar Street will provide access to that space. The remainder of the parking spaces will be accessed through a curb cut on Olivia Lane and a 4-ft. wide interior concrete sidewalk extending from each of the remaining five units will lead to the parking area.

Five street trees will be installed along the frontages including one Red Maple, two Green Ash and one Deodar Cedar. There are three existing street trees which will remain to meet the City's street tree requirement.

The Vehicular Surface Buffer will include fourteen Chinese Holly shrubs.

A solid six ft. wooden privacy fence is to be installed immediately behind the apartment building in lieu of a Class C buffer. Only 10 ft. exists between the property line and the existing apartment building. Storage sheds and HVAC units are located within this 10 ft. area. A modification of the City's buffer requirement to allow this fencing and construction of the storage units within the setback area was previously approved.

Although Class C (20 ft. wide) buffers are required along the property lines adjacent to all residentially zoned or developed properties, the applicant has requested that, due to space limitations, these buffers be reduced to Class B (15 ft.). Those buffers would include Crape Myrtles, Japanese Maples and Holly trees as well as an assortment of shrubs including Barberry, Camellia, Nandinas and Hollies.

The applicant requested a modification of the sidewalk installation or fee in lieu payment which totals \$4,080 based on \$15 per linear ft. of frontage.

City Council approved the site and landscape plans with the following modifications subject to indication on the site plan that the units will be single-occupancy to insure that adequate parking is provided for the property.

1. Modification of required parking spaces from 12 spaces (2 per unit) to 8 spaces;
2. Waiver of paving requirement for 18 months; and
3. Modification of the sidewalk installation and fee in lieu payment.
4. Modification to allow improvements (storage buildings and HVAC units) within the rear yard buffer area.

No additional changes have been proposed at this time. Reapproval of the previously-approved plans is now necessary.

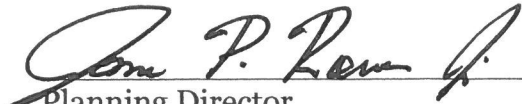
The Planning Commission, at their meeting held on July 25, 2016, recommended approval of the site and landscape plans subject to indication on the site plan that the units will be single-occupancy to insure that adequate parking is provided for the property and with the previously approved modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plans subject to indication on the site plan that the units will be single-occupancy to insure that adequate parking is provided for the property and with the previously approved modifications as follows:

1. Modification of required parking spaces from 12 spaces (2 per unit) to 8 spaces;
2. Waiver of paving requirement for 18 months;
3. Modification of the sidewalk installation and fee in lieu payment; and

4. Modification to allow improvements (storage buildings and HVAC units) within the rear yard buffer area.

Date: 7-26-2016



Planning Director

Date: 7-27-16



City Manager

ssj

SITE PLAN

J.M. FIELDS ENTERPRISES, INC.

EAST END CIR

POPLAR ST

EAST END CIR

101.10'

85.18'

150'

150'

64.82'

OLIVIA LN

252.15'

OLIVIA LN

POPLAR ST



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

0 50 100 200 300 400 Feet



SITE PLAN

J.M. FIELDS ENTERPRISES, INC.

EAST END CIR

POPLAR ST

EAST END CIR

OLIVIA LN

POPLAR ST

OLIVIA LN



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

0 50 100 200 300 400 Feet



CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – Dunkin Donuts & Baskin Robbins

BACKGROUND: The site is located on the southeast corner of Cashwell Drive and North Berkeley Boulevard.

Frontage: 175 ft. on Cashwell Drive
167 ft. on Berkeley Blvd
Depth: 200 ft. (approx.)
Lot Area: 0.86 Acres
Zoning: General Business

The property was previously occupied by PNC bank but has not been occupied since then.

DISCUSSION: The submitted site plan indicates the existing 3,492 sq. ft. building on the site will be retro-fit to accommodate a drive-thru and sit-down restaurant. A parking lot containing 37 spaces, including two handicapped spaces, will serve the restaurant.

The amount of proposed impervious area (28,062 sq. ft.) will increase slightly due to a new dumpster pad being installed at the rear of the property. Stormwater detention and/or nitrogen calculations are not required for this development.

The proposed restaurant use requires a total of 18 parking spaces and, as indicated previously, a total of 33 parking spaces (includes two handicapped spaces) are proposed. Due to stacking which may occur as a result of the drive-thru window, staff will work with the applicant to ensure adequate backing movements are provided to insure efficient traffic circulation on site.

Access to the restaurant is shown to be provided through two existing curb cuts along Berkeley Boulevard and one curb cut from Cashwell Drive. NCDOT will require that the curb cut closest to the intersection be closed. The plans will have to be revised to reflect that closure.

Interconnectivity is not practical to the north (Waffle House) due to an existing utility easement and a considerable change in elevation. The developer's plans show designation of an easement for future interconnectivity to the east (former Putt-Putt), however, staff will require that this easement be paved.

The submitted landscape plan indicates street trees and vehicular surface buffer shrubs along Berkeley Boulevard and Cashwell Drive consisting of Maples and Dwarf Yaupon Hollies. Existing vegetation is being retained to meet the Vehicular Surface Area planting requirement.

Type A (5 ft. wide) buffers are required along the northern and eastern property lines. The Landscape Plan indicates that these buffers will contain Maples, Arborvitae, Loropetalum and Carissa Hollies. Some existing vegetation will also be retained with the buffer areas.

The proposed dumpster location will be properly screened and staff is working with the applicant to ensure proper screening materials will be utilized.

HVAC units will be roof-mounted and appropriately screened.

Building elevation plans have been submitted which indicate the traditional colors for Dunkin Donuts and Baskin Robbins. Although the renderings appear to meet the City's building design standards, Staff will review materials for compliance.

At their meeting held on July 25, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans subject to revision of the plans to reflect closure of the driveway on Berkeley Boulevard which is closest to the Cashwell Drive intersection, paving of the interconnectivity easement to the east and subject to building elevations complying with the City's building design standards.

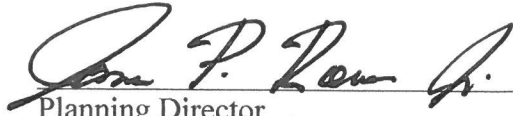
RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans subject to:

1. Revision of plans to reflect closure of the driveway on Berkeley Boulevard closest to the Cashwell Drive intersection;

2. Paving of the easement providing interconnectivity to the east; and
3. Building elevation plans complying with the City's building design standards.

Date: 7-26-2016


Planning Director

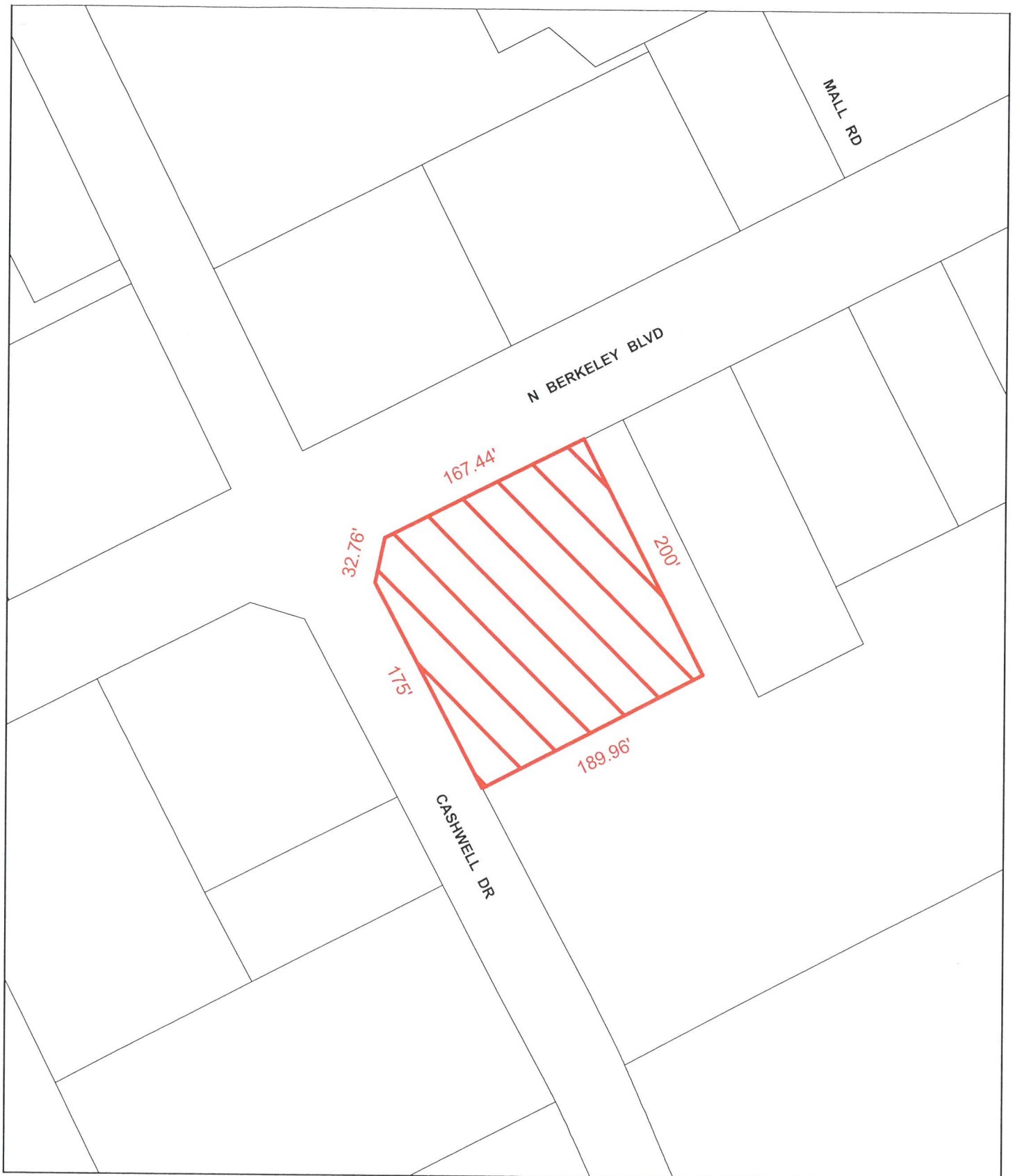
Date: 7-27-16


City Manager

ssj

Site Plan

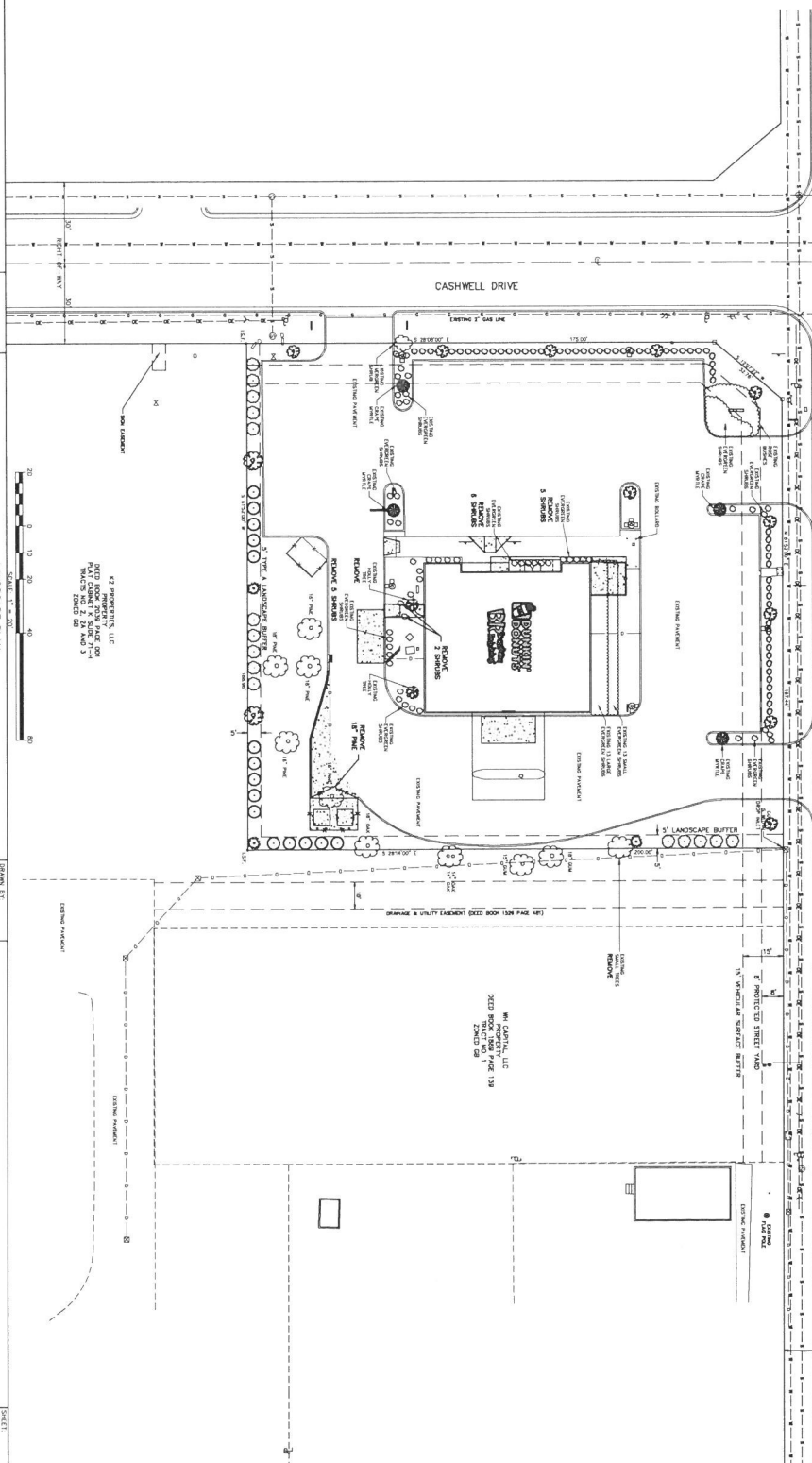
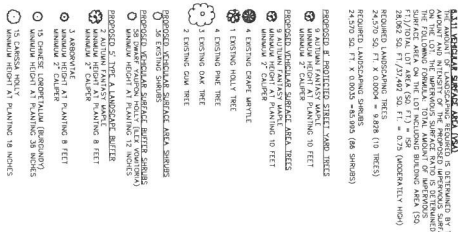
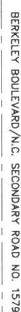
Dunkin Donuts and Baskin Robbins

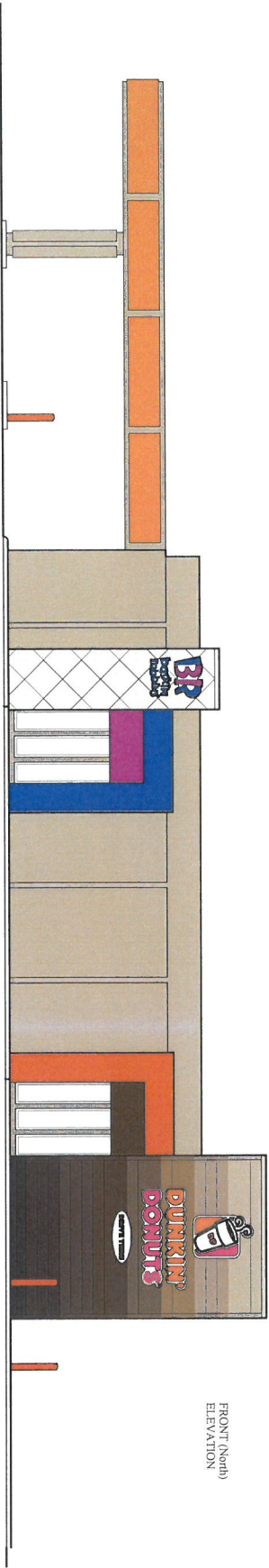


Site Plan

Dunkin Donuts and Baskin Robbins







FRONT (North)
ELEVATION



SIDE (West) Main Entrance
ELEVATION



J. Mayer
ARCHITECTS, LLC
2353 Hoadley Road, Annapolis, MD 21401
(410) 266-9560 Fax: (410) 266-9561



REVISION	
NO.	DATE

DUNKIN' DONUTS	
NO. 001	DATE 01/15/2014
PROJECT NAME	PROJECT LOCATION
PROJECT NUMBER - XXXXX	DATE - XXXXXXX

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Municipal Agreement Between the City of Goldsboro and the North Carolina Department Of Transportation, for Union Station Roof Replacement

BACKGROUND: The City of Goldsboro and the North Carolina Department of Transportation (NCDOT) began discussing a partnership between the two entities in 2005 to address the interest to acquire and restore Union Station located at 101 N. Carolina Street, Goldsboro, NC. The purpose was to secure the Station for future reuse of the building as a passenger rail hub and develop a multi-modal transportation facility within the property, including our local transit provider, GWTA. While passenger rail service connecting Raleigh to Wilmington has not been established to date, the interim plan was to utilize the space, if funding became available, as an event center.

NCDOT acquired the property in 2007 and through two grants, one provided by NCDOT and another provided by the Federal Highway Administration, the City of Goldsboro entered into agreements where we provided matching funds to acquire and stabilize the building. Approximately \$2,200,000 has been invested to acquire the property, stabilize the structure, provide select demolition, perform a historic finishes analysis, conduct environmental studies and prepare construction plans for its rehabilitation. The City of Goldsboro's total investment to date directly linked to the Union Station building project is \$220,000. The City accepted ownership of the property in April 2009.

DISCUSSION: Since 2009, no investment in the Union Station building has been made, other than the construction plans for a future rehabilitation. The building requires some immediate attention, particularly the roof, as weaknesses in the roof system are causing damage to the interior and structure.

NCDOT is willing to provide a grant of \$286,000 to replace the roof as originally intended and detailed in the construction plans of 2010-11. This grant would require a municipal agreement and a 50% match by the City of Goldsboro equaling \$286,000.

At this time, we have requested a phased approach that would commit the City to a portion equivalent to the necessary professional service costs to employ a roofing expert and engineer.

The scope of services will comprise of: 1) an assessment of the property and current conditions, 2) design and preparation of construction documents, including a construction cost estimate, 3) bidding services and, 4) reimburseable expenses related to printing and travel.

Based on a quote for these professional services, from the engineer and roofing consultant that prepared the 2010-11 Union Station construction plans, the maximum cost \$40,000. In accordance with the NCDOT grant, the City of Goldsboro will be responsible for 50% of this cost at \$20,000.

This expense is not currently budgeted in the City of Goldsboro 2016-17 budget.

Once this phase is completed, the City of Goldsboro and NCDOT will be prepared to determine the feasibility of the next step; roof construction.

RECOMMENDATION:

By motion,

- 1) Adopt the attached Municipal Agreement, authorizing the Mayor to enter into an Agreement with NCDOT for the use of NCDOT and City of Goldsboro funds to hire professional services to prepare roof construction plans and an estimate for Union Station, and
- 2) Adopt the attached Budget Ordinance amending the 2016-17 fiscal year budget by:
 - a. Decreasing the Unappropriated Fund Balance of the General Fund in the amount of \$20,000.
 - b. Increasing the line item the City Manager's budget entitled "Union Station" (11-1012-4989) in the amount of \$20,000.

Date: _____

Julie Metz, Downtown Development Director

Date: 7-27-16


Scott Stevens, City Manager

NORTH CAROLINA
WAYNE COUNTY

NORTH CAROLINA DEPARTMENT
OF TRANSPORTATION

July 20, 2016

PRELIMINARY ENGINEERING
REIMURSEMENT AGREEMENT

AND

CITY OF GOLDSBORO

TIP: P-5100

WBS: _____ PE
 _____ ROW
 _____ CONST

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below ("Effective Date") by and between the NORTH CAROLINA DEPARTMENT OF TRANSPORTATION, an agency of the State of North Carolina, hereinafter referred to as the "Department", and the CITY OF GOLDSBORO, a municipal corporation, hereinafter referred to as the "Municipality". The Department and the Municipality shall be hereinafter referred to individually as a "Party" and collectively as "Parties".

WITNESSETH:

WHEREAS, the Municipality has proposed to make certain improvements to the historic 1909 Goldsboro Union Station, hereinafter referred to as the Project, in Wayne County, North Carolina; and,

WHEREAS, the Department has approved the construction of said Project and has agreed to participate in the cost of the Project; and,

WHEREAS, the Department has programmed State Rail Funds for said improvements under Project P-5100, Wayne County; and,

WHEREAS, the Department and the Municipality have agreed to assume certain duties and responsibilities for said improvements as hereinafter set out.

NOW, THEREFORE, in consideration of the premises and the benefits accruing to the Department and the Municipality as the result of the construction of the Project it is agreed as follows:

1. SCOPE OF THE PROJECT

The Project shall consist of the design and plan preparation for the repair and replacement of the roof at the historic Goldsboro Union Station and provide a construction cost estimate.

The Municipality, and/or its agent, shall design and prepare Project plans, specifications, and a professional estimate of cost (PS&E package), and perform any other agreed upon preliminary engineering work. The Municipality shall submit the PS&E package to the Department for review and approval. All work shall be done in accordance with applicable State standards, specifications, policies and procedures. Said plans shall meet or exceed the Secretary of Interior's Standards for Historic Buildings.

Construction procedures shall be outlined under a separate Construction Agreement with the Municipality, and no construction work shall be performed until a Construction Agreement has been fully executed between the Department and the Municipality.

The Municipality shall submit a preliminary engineering cost estimate detailing Municipality's preliminary engineering work to be performed. This cost estimate will be attached as **Exhibit A** and made a part of this Agreement.

2. PRELIMINARY ENGINEERING AUTHORIZATION

Upon execution of this Agreement, the Department will authorize Preliminary Engineering funds and shall notify the Municipality, in writing, once funds have been authorized. The Municipality shall not initiate any work covered by this Agreement, nor solicit for any professional services or perform such professional services in-house, prior to the receipt of written authorization from the Department to proceed on any work hereunder.

Any work performed by the Municipality prior to receipt of written authorization to proceed from the Department will be ineligible for reimbursement.

3. PROFESSIONAL AND ENGINEERING SERVICES

All work shall be done in accordance with applicable State standards, specifications, policies and procedures. Said plans shall meet or exceed the Secretary of Interior's Standards for Historic Buildings. Project plans shall be submitted to the Department for review and comment.

a. In-House Staff/Existing Service Contracts

It is expected that the Municipality will undertake the majority of the Professional and Engineering Services required for the preliminary engineering work set out in this Agreement by using in-house staff and/or existing service contracts.

NS may use qualified in-house staff based on the Department's approval of a Scope of Services for the Engineering Work covered under this Agreement. The Scope of Services will include a description of work and items to be delivered. Once approved by Department, the Municipality may freely use the covered in-house staff for the work covered hereunder.

In the event that additional professional engineering design services are needed for which the Municipality does not have such existing service contracts or for which the Municipality does not have established contract rates, the Municipality shall follow the procurement procedures set out below.

b. Procurement Policy

i. Guidance

When procuring professional services, the Municipality must adhere to North Carolina Department of Transportation *Rules and Regulations for Major Professional or Specialized Services Contracts* and N.C.G.S. 143-64, Parts 31 and 32. Said current policies and standards are incorporated in this Agreement by reference as if fully herein set out. The terms of this Agreement shall be incorporated into and made part of any new assignment or subcontract pursuant to this Agreement.

- The Municipality shall submit all professional services contract Proposals to the Department for review prior to execution of the professional services contract by the Municipality. In the event that the professional services contract proposal (professional and/or engineering) exceeds \$50,000, a pre-negotiation audit must be requested from the Department's External Audit Branch.
- The Municipality shall ensure that a qualified firm is obtained through an equitable selection process, and that prescribed work is properly accomplished in a timely manner and at a just and reasonable cost.
- All Professional Services Firms shall be pre-qualified by the Department.

ii. Small Professional Services Firms Requirements

Any contract entered into with another party to perform work associated with the requirements of this Agreement shall contain appropriate provisions regarding the utilization of Small Professional Services Firms (SPSF). This policy conforms to the SPSF Guidelines as approved by the NC Board of Transportation. These provisions are incorporated into this Agreement by reference. These requirements will not apply to professional and engineering consulting firms that have existing service contracts with the Municipality, should the Municipality decide to use one or more of these firms for work covered under this Agreement.

iii. E-Verify Compliance

E-Verify is the federal program operated by the United States Department of Homeland Security and other Federal agencies, or any successor or equivalent program, used to verify the work authorization of newly hired employees pursuant to federal law. The Parties warrant that they and any subcontractor performing work under this Agreement: (i) uses E-Verify if required to do so by North Carolina law; and (ii) otherwise complies with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes. A breach of this warranty by any Party will be considered a breach of this Agreement, which entitles the other Parties to terminate this Agreement, without penalty, upon notice to the breaching Party.

4. TIME FRAME

The Municipality shall complete said work within one (1) year of execution of this Agreement. If the Municipality has not completed its responsibilities, or in the opinion of the Department, satisfactory progress has not been made, the unexpended balance of funds may be recalled by the Department and assigned to other projects by the Board of Transportation.

The Department may extend the deadline if, in the opinion of the Department, circumstances warrant. Extensions of time granted by the Department will be documented in writing. All plans at each stage (25%, 65% plans and 100% plans) must be approved by the Department.

The Department reserves the right to de-obligate funds if the Project does not proceed in a reasonably satisfactory manner, but if the Department does so, the Department shall be required to give the Municipality thirty (30) days written notice to that effect.

5. ESTIMATED PRELIMINARY ENGINEERING COSTS

The total estimated cost for preliminary engineering for this Project is \$33,400. The cost estimate, attached as Exhibit A and made a part of this Agreement, details the Municipality's work to be performed.

It is understood by all Parties that this is an estimated cost and is subject to change. Revised costs will be submitted to the Department for timely review and approval upon discovery of any cost change which would exceed the current approved estimated amount and prior to any work being performed by the Municipality or its contractors. The Department will provide the Municipality with written approval of any revised costs.

6. REIMBURSEMENT

Subject to compliance by the Municipality with the provisions set forth in this Agreement, the Department shall participate in FIFTY PERCENT (50%) of the actual preliminary engineering cost of the Project up to \$20,000. Costs which exceed this amount shall be borne by the Municipality.

A. INVOICING THE DEPARTMENT

The Municipality may bill the Department on a monthly basis for actual eligible preliminary engineering costs as herein stated by submitting an itemized invoice to the Department's Rail Division. Proper supporting documentation, as required by the Department, shall accompany each invoice. Reimbursement to the Municipality shall be made upon approval of the invoice by the Department's Rail Division, Office of the Inspector General, and the Department's Financial Management Division. By submittal of said invoice, the Municipality certifies that it has adhered to all applicable state laws and regulations as set forth in this Agreement.

B. REIMBURSEMENT GUIDANCE

The Municipality shall be responsible for adhering to applicable administrative requirements of Title 2 Code of Federal Regulations, Part 200 ("Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards").

C. FINAL INVOICE

The final invoice must be submitted within three (3) months of completion and acceptance of the project by the Department. Any invoices submitted after this time will not be eligible for reimbursement.

D. UNSUBSTANTIATED COSTS

The Municipality agrees that it shall bear all costs for which it is unable to substantiate actual costs.

E. FORCE ACCOUNT

Invoices for force account work shall show a summary of labor, labor additives, equipment, materials and other qualifying costs in conformance with the standards for allowable costs set forth in 2 CFR 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards." Reimbursement shall be based on actual eligible costs incurred with the exception of equipment owned by the Municipality or its Project partners. Reimbursement rates for equipment owned by the Municipality or its Project partners cannot exceed the Department's rates in effect for the time period in which the work is performed. If the work is performed by a contractor, said invoices shall show the contract cost.

F. AUDIT

In accordance with North Carolina General Statute 159-34, as amended, and the Federal Single Audit Act Amendments of 1996, the Municipality shall arrange for an independent financial and compliance audit of its fiscal operations and grants administration. The Municipality shall furnish the Department with a copy of the independent audit report within thirty (30) days of completion of the report, but not later than nine (9) months after the Municipality's fiscal year ends.

G. INCURRED COSTS

Any costs incurred by the Municipality prior to written notification by the Department to proceed with the work shall not be eligible for reimbursement and shall be borne by the Municipality. The Department shall not reimburse the Municipality for the costs of any work outside the scope of this Agreement unless the Municipality and the Department have a written agreement for such work prior to commencement of the work.

7. RECORD RETENTION

The Municipality shall maintain all books, documents, papers, accounting records, and such other evidence as may be appropriate to substantiate costs incurred under this Agreement. Further, the Municipality shall make such materials available at its office at all reasonable times during the contract period, and for five (5) years from the date of final payment under this Agreement, for inspection and audit by the Department's Financial Management Division.

8. OTHER PROVISIONS

A. CONFLICT OF INTEREST

No member, officer or employee of the Department or Municipality shall have any interest, direct or indirect, in this Agreement or the proceeds there from.

B. COMPLIANCE

The Municipality, and/or their agents, shall comply with the following Federal policies: (a) Conflict of Interest; (b) Equal Employment Opportunity; and (c) Title VI – Civil Rights Act of 1964, as amended.

C. AGREEMENT MODIFICATIONS

Any modification to this Agreement will be agreed upon in writing by all Parties prior to being implemented.

D. TRANSFER OF RESPONSIBILITIES

The Department must approve any assignment or transfer of responsibilities of the Municipality set forth in this Agreement to other entities.

E. INDEMNIFICATION

To the extent authorized by State and Federal claims statutes, the Parties shall be responsible for its respective actions under the terms of this Agreement, and indemnify and save harmless the other Party(s) for any claims for payment, damages, and/or liabilities arising as a result of such action.

F. DEBARMENT POLICY

It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). By execution of this Agreement, the Municipality certifies that to its knowledge neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency and that it will not knowingly enter into agreements with any entity that is debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction.

G. AVAILABILITY OF FUNDS

All terms and conditions of this Agreement are dependent upon, and, subject to the allocation of departmental funding and fiscal constraints and the Agreement shall automatically terminate if funds cease to be available.

H. TERMINATION OF PROJECT

The Department shall have the right to abandon the Project at any time it sees fit prior to the time the Municipality has been called upon to perform any part of this Agreement. If the Municipality decides to terminate the Project without the concurrence of the Department, the Municipality shall reimburse the Department one hundred percent (100%) of all costs expended by the Department and associated with the Project.

I. FAILURE TO COMPLY

Failure on the part of the Municipality to comply with any of the provisions of this Agreement will be grounds for the Department to terminate participation in the costs of the Project and, if applicable, seek repayment of all cost expended by the Department.

J. IRAN DIVESTMENT ACT

Each of Municipality and Department hereby certifies that, as of the date of this Agreement, neither it nor any of its contractors who have been selected to perform work under this Agreement are on the Final Divestment List as created by the State Treasurer pursuant to N. C. Gen. Stat. § 147-86.58. In compliance with the requirements of the Iran Divestment Act, N.C. Gen. Stat. § 147-86.55, et seq., each of Municipality and Department covenants that it shall not enter into a contract with a subcontractor to perform work under this Agreement if such subcontractor is at that time identified on the Final Divestment List.

9. ETHICS PROVISION

By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED that the approval of the project by the Department is subject to the conditions of this Agreement and that no expenditure of funds on the part of the Department will be made until the terms of this Agreement have been complied with on the part of the Municipality.

IN WITNESS WHEREOF, this Preliminary Engineering Reimbursement Agreement has been executed, in duplicate originals, the day and year heretofore set out below, on the part of the Department, and Municipality by authority duly given.

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this Agreement, you attest, for your entire organization and its employees or agents, that you are not aware that any gift in violation of N.C.G.S. § 133-32 and Executive Order 24 has been offered, accepted, or promised by any employees of your organization.

WITNESS

CITY OF GOLDSBORO

BY: _____	BY: _____
NAME: _____	NAME: _____
TITLE: _____	TITLE: _____
DATE: _____	DATE: _____

Approved by City Council of the City of Goldsboro as attested to by the signature of _____, Clerk of the City Council, on _____ (Date)

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

Federal Tax Identification Number

56-6000228
City of Goldsboro

SEAL

MAILING ADDRESS

City of Goldsboro
Post Office Drawer A
Goldsboro, NC 27533
ATTN: _____

IN WITNESS WHEREOF, this Preliminary Engineering Reimbursement Agreement has been executed, in duplicate originals, the day and year heretofore set out below, on the part of the Department, and Municipality by authority duly given.

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ATTEST

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

BY: _____

BY: _____

NAME: Tereca Batts

NAME: Keith H. Weatherly

TITLE: Secretary to Board of
Transportation

TITLE: Deputy Secretary for
Transit

DATE: _____

DATE: _____

MAILING ADDRESS

North Carolina Department of Transportation
Rail Division, Operations & Facilities Branch
1553 Mail Service Center
Raleigh, NC 27699-1553
ATTN: H. Allan Paul
Deputy Secretary

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____

(Date)

ORDINANCE NO. 2016-46

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR

WHEREAS, in 2007, the North Carolina Department of Transportation and City of Goldsboro began to secure and stabilize the Goldsboro Union Station structure and surrounding site; and

WHEREAS, North Carolina Department of Transportation is willing to provide a grant to replace the roof at Union Station, which is being addressed in phases; and

WHEREAS, the professional services costs to employ a roofing expert and engineer is estimated to be \$40,000; and

WHEREAS, the agreement specifies that the City of Goldsboro and the NC Department of Transportation will share all related restoration expenses 50% State Grant Funds and 50% City of Goldsboro; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2016-17, the City of Goldsboro needs to appropriate the \$20,000 matching funds in the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-17 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$20,000.
2. Establishing the line item in the City Manager's Division entitled "Union Station" (11-1012-4989) in the amount of \$20,000.
3. This Ordinance shall be in full force and effect from and after the 1st day of August 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

Item: M

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016

SUBJECT: Fire Department Automatic Aid Agreement – Belfast VFD

BACKGROUND: The General Assembly of North Carolina did enact into law an act to authorize automatic aid assistance between fire departments whereby full authority may be exercised by fire departments to send firemen and apparatus beyond the territorial limits which they normally serve, said act having been codified as Chapter 58, Section 83-1, of the General Statutes of North Carolina.

DISCUSSION: This agreement is to provide each of the parties, through mutual cooperation, a pre-determined plan; as agreed upon in dispatch protocol, by which each of them might render aid to the other in case of any incident which may demand services to a degree beyond the existing capabilities of either party.

RECOMMENDATION: It is recommended Council authorize the Fire Chief and Mayor to enter into the Automatic Aid Agreement in order to increase fire defenses and to assure proper fire control, as well as providing reserves needed to assure the community of adequate fire protection.

DATE: _____

GARY K. WHALEY
FIRE CHIEF

DATE: 7-27-16

SCOTT A. STEVENS
CITY MANAGER

Item: N

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016

SUBJECT: Fire Department Automatic Aid Agreement

BACKGROUND: The General Assembly of North Carolina did enact into law an act to authorize automatic aid assistance between fire departments whereby full authority may be exercised by fire departments to send firemen and apparatus beyond the territorial limits which they normally serve, said act having been codified as Chapter 58, Article 83, of the General Statutes of North Carolina.

DISCUSSION: This agreement is to provide each of the parties, through mutual cooperation, a pre-determined plan; as agreed upon in dispatch protocol, by which each of them might render aid to the other in case of any incident which may demand services to a degree beyond the existing capabilities of either party.

RECOMMENDATION: It is recommended Council authorize the Fire Chief and Mayor to enter into the Automatic Aid Agreement in order to increase fire defenses and to assure proper fire control, as well as providing reserves needed to assure the community of adequate fire protection.

DATE: _____

GARY K. WHALEY
FIRE CHIEF

DATE: 7-27-16



SCOTT A. STEVENS
CITY MANAGER

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: US DEPT. OF JUSTICE: EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG) FORMULA PROGRAM:
LOCAL SOLICITATION

BACKGROUND: The Goldsboro Police Department has been notified that Federal grant funds are available from the 2016 Edward Byrne Memorial Justice Assistance Grant (JAG). This is the same grant that we applied for in 2015 to purchase equipment to improve the community police relations program.

DISCUSSION: The total amount of the grant is \$41,723.00. As in 2015 the Grant requires that the application be filed on behalf of both the Goldsboro Police Department and the Wayne County Sheriff's Office. Each agency would receive \$20,861.50.

The grant requires that a Memorandum of Understanding (MOU) is submitted with the application indicating the agreement between both agencies on the amount each agency will receive and how the grant will be administered. In addition, the MOU and grant Application are required to be distributed to the City Council for review only no fewer than 30 days prior to the application submission, or before the grant will be awarded.

The Goldsboro Police Department has agreed to purchase equipment to improve the department's ability to document citizen and officer interactions and the Wayne County Sheriff's Office has agreed to purchase Automated License Plate Reader equipment to increase their efficiency in a number of areas.

RECOMMENDATIONS: It is recommended that the attached resolution be adopted supporting the Police Department applying for this grant.

DATE: _____

DATE: 7-28-16

Michael West, Chief of Police



Scott A. Stevens, City Manager

GMS APPLICATION NUMBER 2016-H3957-NC-DJ

State of North Carolina

County of Wayne

INTERLOCAL AGREEMENT
BETWEEN THE CITY OF GOLDSBORO, NORTH CAROLINA, AND
THE COUNTY OF WAYNE, NORTH CAROLINA

2016 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)
PROGRAM AWARD

This agreement is made and entered into this the 27th day of June, 2016, by and between the County of Wayne, hereinafter referred to as "County", and the City of Goldsboro, hereinafter referred to as "City", both of Wayne County, State of North Carolina.

Witnesseth:

WHEREAS, the City is applying for a JAG Program Award on behalf of the City and the County; and

WHEREAS, the City will administer the funds from any awarded by JAG for the benefit of the City and the County; and

WHEREAS, the City and the County find that the performance of this Agreement is in the best interest of both parties, that the undertaking will benefit the public, and that the division of funds fairly compensates each performing party for the services or functions under this Agreement; and

WHEREAS, the total amount of funding applied for is \$41,723.00 and it will be divided equally between the City and County with each receiving \$20,861.50; and

WHEREAS, the City agrees to provide the County \$20,861.50 from the JAG Program Award for the 2016 Goldsboro Wayne Justice Assistance Project; and

WHEREAS, the City and the County believe it to be in their best interests to allocate the JAG funds in accordance with this Agreement.

NOW, THEREFORE, the City and the County agree as follows:

Section 1. The City agrees to pay the County a total of \$20,861.50 of JAG funds. When the Wayne County Sheriff's Office is ready to purchase the requested License Plate Reader Equipment it will contact the Goldsboro Police Department with the amount of funds requested, and the

GMS APPLICATION NUMBER 2016-H3957-NC-DJ

City will prepare the purchase paperwork through the regular City channels with a coding that the purchase is on the behalf of the Wayne County Sheriff's Office.

Upon the paperwork being processed by the City, the City will provide the requested funds to the County.

Section 2. Pending disbursement and use by the parties, the funds shall be in an interest bearing account and the City will receive all interest earned to offset, in part, its administrative costs.

Section 3. County agrees to use \$20,861.50 for their Automated License Plate Reader acquisition project.

Section 4. Nothing in the performance of this Agreement shall impose any liability for claims against the County.

Section 5. Nothing in the performance of this Agreement shall impose any liability for claims against the City.

Section 6. Each party to this Agreement shall be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

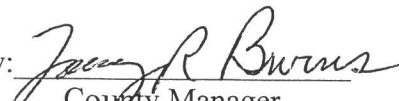
Section 7. The Parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 8. By entering into this Agreement, the parties do not intend to create any obligations, express or implied, other than those set out herein. Further, this Agreement shall not create any rights in any party nor a signatory hereto. Either party may terminate this Agreement upon ninety days written notice to the other party with a copy to the JAG Program.

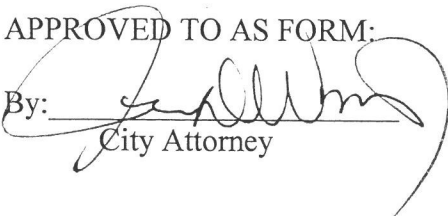
CITY OF GOLDSBORO

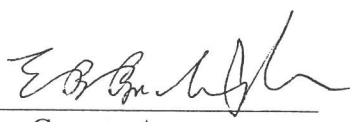
By: 
City Manager

COUNTY OF WAYNE

By: 
County Manager

APPROVED TO AS FORM:

By: 
City Attorney

By: 
County Attorney

2016 Justice Assistance Grant Program
Application Attachment
Goldsboro, N.C. Police Department
GMS Application Number 2016-H3957-NC-DJ

ABSTRACT

Applicant Name:	City of Goldsboro, North Carolina
Project Title:	2016 Goldsboro Wayne Justice Assistance Project
Target Population:	Wayne County and City of Goldsboro
Problem Description:	The Wayne County Sheriff's Office wishes to purchase Automated License Plate Reader Equipment to improve their efficiency and allow them to be more proactive. The efficiencies would be seen in the areas of drug interdiction, locating stolen vehicles and wanted persons and networking with other agencies. The Goldsboro Police Department wishes to better document interactions with the public. The department currently uses in car camera's but would like to increase the number of recorded interactions.
Project Goal:	The goal of the 2016 Goldsboro Wayne Justice Assistance Project is to purchase needed equipment for both the Wayne County Sheriff's Office and the Goldsboro Police Department. The Wayne County Sheriff's Office project goal is to increase their efficiency in their drug interdiction efforts along with recovering stolen vehicles and apprehending wanted persons. The Sheriff's Office also seeks to improve networking with other agencies through the purchase of Automated License Plate Reader Equipment. The Goldsboro Police Department's project goal is to be able to better document interactions between officers and citizens while officers are performing their duties.
Description Strategies:	The Wayne County Sheriff's Office proposes to use allocated funds to purchase Automated License Plate Reader equipment. The Goldsboro Police Department proposes to use allocated funds to purchase body worn camera equipment to expand the opportunities to document interactions between citizens and officers in the performance of their duties.

2016 Justice Assistance Grant Program
Application Attachment - Abstract
Goldsboro, N.C. Police Department
GMS Application Number 2016-H3957-NC-DJ

Top Five Project Identifiers: Body-Worn Cameras
Equipment – General
Equipment – Video/Audio
License Plate Readers
Policing

2016 Justice Assistance Grant Program
Application Attachment
Goldsboro, NC, Police Department
GMS Application # 2016-H3957-NC-DJ

PROGRAM NARRATIVE

The Goldsboro Police Department and the Wayne County Sheriff's Office are certified disparate and as such the two agencies have agreed by Interlocal Agreement to split the allotted award equally in accordance with the signed agreement. The proposed activity for the 2016 Goldsboro Wayne Justice Assistance Project Funds is to purchase equipment.

The Goldsboro Police Department wishes to purchase body worn cameras with the allotted portion of the 2016 JAG Award. The department currently uses in car cameras which are useful in documenting traffic stops. Traffic stops only account for a portion of the time spent by officers in their official duties. The use of body worn cameras would aid in documenting a great deal more of the officers' interactions with the public during the course of their official duties. The purchase of this equipment will assist the department in implementing the use of body worn cameras. The use of body worn cameras will document officer involved matters with video and audio recordings from the officer's perspective. This documentation will be useful in documenting evidence, resolving complaints, and police training.

The Wayne County Sheriff's Office wishes to purchase an automated license plate reader with the allotted portion of the 2016 JAG Award. The Wayne County Sheriff's Office seeks to improve their efficiency and be more proactive in their highway interdiction efforts as well as in locating wanted individuals and stolen vehicles. The Automated License Plate Reader will also increase their efficiency in networking with other agencies in North Carolina and throughout the nation and working with the North Carolina High Intensity Drug Trafficking Area Program.

These purchases can be accomplished during the life of the 2016 JAG award and could be accomplished within a year of receipt of the award.

The Goldsboro Police Department will use \$20,861.50 in JAG funding to purchase body worn camera equipment.

The Wayne County Sheriff's Office will use \$20,861.50 in JAG funding to purchase Automated License Plate Reader Equipment.

2016 Justice Assistance Grant Program
Application Attachment
Goldsboro, NC, Police Department
GMS Application # 2016-H3957-NC-DJ

Budget Narrative

The City of Goldsboro and Wayne County are eligible for \$41,723.00 in 2016 Edward Byrne Memorial Justice Assistance Grant Funding. The City of Goldsboro and the County of Wayne are certified disparate and have agreed by interlocal agreement to split the funding equally with each entity receiving \$20,861.50 in grant funding.

The Wayne County Sheriff's Office seeks to use allocated funding for technology improvement. The Wayne County Sheriff's Office seeks to improve their efficiency and be more proactive in their highway interdiction efforts as well as in locating wanted individuals and stolen vehicles. The Sheriff's Office would also like to improve their efficiency in networking with other agencies in North Carolina and throughout the nation and in working with the North Carolina High Intensity Drug Trafficking Area Program. In an effort to accomplish this goal the Sheriff's Office wishes to purchase Automated License Plate Reader Equipment. All allocated JAG grant funding would be spent on the purchase of the ALPR equipment and supplies used in support of the equipment. A detail of the configuration and expenditures is included in the Budget Detail Worksheet. It is anticipated that all grant funding will be expended within the first year of the award. The total cost for the Wayne County Sheriff's Office project is projected to be \$20,861.50.

The Goldsboro Police Department seeks to use allocated funding for technology improvement. The Goldsboro Police Department seeks to enhance its ability to document interactions between citizens and officers engaged in their official duties. The purchase of body worn camera equipment would allow the department to document interactions with citizens beyond what is currently documented with the use of in car camera systems. All allocated JAG grant funding would be spent on the purchase of body worn camera equipment and supplies used in support of that equipment. A detail of the configuration and expenditures is included in the Budget Detail Worksheet. It is anticipated that all grant funding would be expended within the first year of the award. The total cost for the Goldsboro Police Department project is projected to be 20,861.50.

Budget Detail Worksheet

Edward Byrne Memorial Justice Assistance Grant

GMS Application Number 2016-H3957-NC-DJ

Goldsboro Police Department Budget

Equipment:	Computation:	Cost:
First Vu HD DVR w/Standard Battery Kit and FirstVu HD Chest Camera Kit	\$745.00 X 27	\$20,115.00
Total:		\$20,115.00
Supplies:	Computation:	Cost:
Miscellaneous Supplies	\$546.50	\$546.50
Total		\$546.50
Freight		\$200.00
Total Project Costs:		\$20,861.50
Total Projected Funding from 2016 Justice Assistance Grant:		\$20,861.50

Wayne County Sheriff's Office Budget

Equipment:	Computation:	Cost:
ELSAG Plate Hunter M6-3 with M6 Trunkbox, 3-4 cameras; Garmin GPS Antenna; M6 Trunkbox mounting plate; 25' Shielded Ethernet Cable; M6 Perm. Power Cable, No Oputs; M6 Cam 25mm 740 nm; M6 Multi Mount 2 Cam Trunk; M6 Cam 25mm 740nm; M6 Cam 25mm 740 nm; M6 Multi-Mount 1 Cam; 12' Flat Transportable Camera Cable; Packing Foam Insert	\$16,820.00	\$16,820.00
Total		\$16,820.00

Supplies:

EOC Operation Center License 5.x	\$1,275.00	\$1,275.00
Tech Dispatch	\$1,250.00	\$1,250.00
12' Flat Trans Cable w/90-7:30	\$50.00	\$50.00
12' Flat Trans Cable w/90-4:30	\$50.00	\$50.00
Miscellaneous Supplies	\$1, 416.50	\$1,416.50

Total		\$4,041.50
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Total Project Costs		\$20,861.50
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Total Projected Funding from 2016 Justice Assistance Grant:		\$20,861.50
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Total Project costs for the Goldsboro Police Department and the Wayne County Sheriff's Office		\$41,723.00
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Total Funding Sought through 2016 Justice Assistance Grant		\$41,723.00
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FINANCIAL MANAGEMENT AND SYSTEM OF INTERNAL CONTROLS QUESTIONNAIRE

The financial management system of each non-Federal entity must provide for the following

- Retention requirements for records
- Requests for transfer of records
- Methods for collection, transmission and storage of information
- Access to records
- Restrictions on public access to records

(1) Identification, in its accounts, of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the CFDA title and number, Federal award identification number and year, name of the Federal agency, and name of the pass-through entity, if any.

(2) Accurate, current, and complete disclosure of the financial results of each Federal award or program.

(3) Records that identify adequately the source and application of funds for federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.

(4) Effective control over, and accountability for, all funds, property, and other assets. The non-Federal entity must adequately safeguard all assets and assure that they are used solely for authorized purposes

(5) Comparison of expenditures with budget amounts for each Federal award.

(6) Written procedures to document the receipt and disbursement of Federal funds including procedures to minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and the disbursement by the non-Federal entity whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means

(7) Written procedures for determining the allowability of costs.

APPLICANT ORGANIZATIONAL INFORMATION

1. Name of Organization and Address:

City of Goldsboro
PO Drawer A
Goldsboro, NC 27533

2. Authorized Representative's Name and Title: Kaye Scott, Finance Director

3. Phone: 919 580-4356 ext.

4. Fax: 919 580-4290

5. Email: kscott@goldsboronc.gov

6. Year Established:

1847

7. Employer Identification Number (EIN):

56-6000228

8. DUNS Number:

91-156-4419

9. Type of Organization:

☐ State ☒ Municipality ☐ Non-Profit ☐ Higher Education ☐ Tribal ☐ For-Profit ☐ Other



AUDIT INFORMATION

An audit is conducted using generally accepted auditing standards (GAAS) or Generally Accepted Governmental Auditing Standards (GAGAS) and results in an audit report with an opinion.

10. The organization has had the undergone the following types of audit(s) (Please check all that apply):

☒ OMB A-133 Single Audit ☐ Financial Statement Audit ☐ Defense Contract Agency Audit (DCAA)

☐ None

☐ Programmatic Audit & Agency: _____

☐ Other Audit & Agency: _____

11. Fiscal Year of Last Audit:

June 30, 2015

Name of Audit Agency/Firm:

Carr, Riggs & Ingram
CPAs

AUDITOR'S OPINION:

12. On the most recent audit, what was the auditor's opinion?

☐ Unqualified Opinion ☒ Qualified Opinion ☐ Disclaimer, Going Concern or Adverse Opinions

Please enter the number of findings:

Please enter the amount of questioned costs:

Were material weaknesses noted in either the Financial Statement or Single Audit? ☐ Yes ☒ No

ACCOUNTING SYSTEM

13. Which of the following best describes your accounting system:

☐ Manual ☒ Automated ☒ Combination

14. Does the accounting system identify the receipt and expenditure of program funds separately for each grant?

☒ Yes ☐ No ☐ Not Sure

15. Does the accounting system provide for the recording of expenditures for each grant/contract by budget cost categories shown in the approved budget?

☒ Yes ☐ No ☐ Not Sure

16. Does your accounting system have the capability to document the recording of cost sharing or match for each grant? Can you determine if documentation is available to support recorded match or cost share?

☒ Yes ☐ No ☐ Not Sure

17. Are time distribution records maintained for each employee that specifically identify effort charged to a particular grant or cost objective?

☒ Yes ☐ No ☐ Not Sure

18. Does the accounting/financial system include budgetary controls to preclude incurring obligations or costs in excess of total funds available or by budget cost category (e.g. Personnel, Travel, etc.)?

☒ Yes ☐ No ☐ Not Sure

19. Is the organization familiar with the existing Federal regulation and guidelines containing the Cost Principles and procedures for the determination and allowance of costs in connection with Federal grants?

☒ Yes ☐ No ☐ Not Sure



**PROPERTY STANDARDS, PROCUREMENT STANDARDS,
AND TRAVEL POLICIES**

PROPERTY STANDARDS

20. Does your property management system(s) provide for maintaining: (1) a description of the equipment; (2) an identification number; (3) source of the property, including the award number; (4) where title vests; (5) acquisition date; (6) federal share of property cost; (7) location and condition of the property; (8) acquisition cost; & (9) ultimate disposition information?

☒ Yes ☐ No ☐ Not Sure

PROCUREMENT STANDARDS

21. Does your organization maintain written procurement procedures which (1) avoid unnecessary purchases; (2) provide an analysis of lease and purchase alternatives; and (3) provide a process for soliciting goods and services?

☒ Yes ☐ No ☐ Not Sure

22. Does your procurement system provide for the conduct to determine selection on a competitive basis and documentation of cost or price analysis for each procurement action?

☒ Yes ☐ No ☐ Not Sure

23. Does your procurement system include provisions for checking the "Excluded Parties List" system for suspended or debarred sub-grantees and contractors, prior to award? <https://www.sam.gov/>

☒ Yes ☐ No ☐ Not Sure

TRAVEL POLICY

24. Does your organization:

(a) maintain a standard travel policy? ☒ Yes ☐ No

(b) adhere to the Federal Travel Regulation? (FTR) ☒ Yes ☐ No

SUBRECIPIENT MANAGEMENT AND MONITORING

25. (For Pass-through entities only). Does your organization have controls in place to monitor activities of subrecipients, as necessary, to determine that Federal awards are used for authorized purposes in compliance with laws, regulations, and the provisions of the award and that performance goals are achieved (2 CFR200)?

☒ Yes ☐ No ☐ Not Sure

☐ N/A (Your organization does not make subawards.)

**STANDARDS FOR FINANCIAL MANAGEMENT SYSTEMS
AND APPLICANT CERTIFICATION**

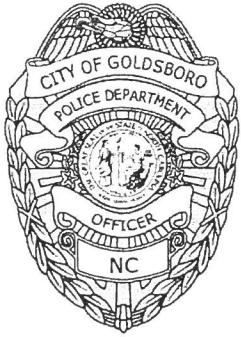
I certify that the above information is complete and correct to the best of my knowledge. This document must be certified by the organization's Authorized Representative, Executive Director, Chief Financial Officer, Chairman of the Board of Directors, or similar position.

Name: Kaye Scott

Date: 6-23-16

Title: ☐ Executive Director ☒ Chief Financial Officer ☐ Chairman ☐ Other: _____

Phone: 919-580-4356 ext. _____



City of Goldsboro
Police Department
P.O. Drawer A
Goldsboro, N.C. 27530-9700

Michael D. West
Chief of Police
Jay R. Memmelaar, Jr.
Major of Support Services
Vacant
Major of Operations
Anthony Carmon
Major of Investigative Services

June 20, 2016

To Whom It May Concern:

This is to Certify that neither the City of Goldsboro nor the County of Wayne has applied for any Federal or State Funding in support of the 2016 Goldsboro Wayne Justice Assistance Project with the exception of the 2016 Justice Assistance Grant. Any funding needed in excess of the 2016 Justice Assistance Grant will be provided by the applicable unit of local government, City of Goldsboro or County of Wayne.


Jay R. Memmelaar Jr.
Police Major

RESOLUTION NO. 2016-58

A RESOLUTION SUPPORTING THE 2016 EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT APPLICATION

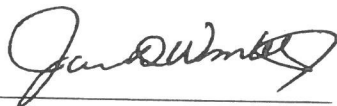
WHEREAS, the City of Goldsboro submitted an application for 2016 Justice Assistance Grant Funds on June 28, 2016; and

WHEREAS, The Goldsboro Police Department wishes to purchase equipment to improve their capabilities for documenting citizen and officer interactions during their official duties with the JAG Funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Goldsboro Police Department is authorized to apply for the 2016 JAG Funds in the amount of \$41,723.00.
2. This resolution shall be in full force and effect from and after the 1st day of August 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

2016 Justice Assistance Grant Program
Application Attachment
Goldsboro, NC, Police Department
GMS APPLICATION NUMBER 2016-H3957-NC-DJ

Review Narrative

The 2016 Edward Byrne Memorial Justice Assistance Grant Application will be distributed to the Goldsboro City Council on August 1, 2016.

An opportunity to comment will be provided to citizens by posting notices in the local area newspaper (Goldsboro News Argus) on August 7th and August 14th, 2016 and on the City of Goldsboro's website. The application will be available for review and comment until September 9th, 2016. In addition, the notice will be distributed to the local radio media for periodic broadcasts.

The legal notice stated:

NOTICE

OFFICE OF THE CITY MANAGER GOLDSBORO, NORTH CAROLINA

NOTICE OF GRANT APPLICATION US DEPARTMENT OF JUSTICE/BUREAU OF JUSTICE ASSISTANCE 2016 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT

The Goldsboro Police Department is currently applying for \$41,723.00 in grant monies as part of the United States Department of Justice's 2016 Edward Byrne Memorial Justice Assistance Grant. This is a joint application between the Goldsboro Police Department and the Wayne County Sheriff's Office. A copy of the grant application is available in the Office of the Chief of Police, Goldsboro Police Department, 204 S. Center St., Goldsboro until September 9th, 2016. The public is invited to stop by the Goldsboro Police Department, review the grant application and make comments.

This is the 2nd day of August, 2016.

Scott Stevens
City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 1, 2016 COUNCIL MEETING

SUBJECT: Intergovernmental Agreement between Wayne County and the City of Goldsboro

BACKGROUND: The County and City would like to improve their marketing and communications programs in order to better inform their citizens about the services and programs they provide.

The County and City have determined that it would be feasible to share the expenses of one marketing and communications director, who would be supervised by both the county and city manager.

DISCUSSION: The County and City have agreed that the employee will be a county employee, hired, supervised, and evaluated by the county manager, with the concurrence of the city manager.

The County and City agree to hire the director at a mutually agreeable salary and benefits level; and they further agree to split the costs of salary and all benefits equally. The City shall pay the County quarterly for its share of these expenses. Either party may terminate this agreement with 90 days' notice.

RECOMMENDATION: It is recommended that Council authorize the Mayor and City Clerk to enter into an intergovernmental agreement with the County of Wayne regarding the shared Marketing and Communications Director position.

Date: _____

7-27-16



City Manager

INTERGOVERNMENTAL AGREEMENT BETWEEN WAYNE COUNTY AND
THE CITY OF GOLDSBORO REGARDING MARKETING AND COMMUNICATIONS

This Intergovernmental Agreement made the ____ day of August, 2016, by and between the County of Wayne (hereinafter "County", and the City of Goldsboro, hereinafter the "City", both being local governments in the State of North Carolina.

WITNESSETH:

WHEREAS, the County and City both have a need to improve their marketing and communications programs in order to better inform their citizens about the services and programs they provide; and

WHEREAS, both parties have determined that it would be in their best interests to share the expenses of one marketing and communications director, who would be supervised by both the county and city manager; and

WHEREAS, the employee needs to be employed by one of the agencies for purposes of social security, retirement, and medical insurance and other benefits, and personnel regulations; and

WHEREAS, the parties have agreed that the employee will be a county employee, hired, supervised, and evaluated by the county manager, with the concurrence of the city manager; and

WHEREAS, the parties wish to set out the conditions under which this share position will operate;

NOW THEREFORE, the parties agree as follows:

1. The marketing and communications director shall be appointed, supervised, and evaluated by the county manager, with the concurrence of the city manager. The position shall be a county employee, eligible for all county benefits as other county employees, and shall be subject to the County's employment policies, as stated in the "Wayne County Personnel Policy", as adopted on March 25, 2014, and as subsequently amended.
2. The parties agree to hire the director at a mutually agreeable salary and benefits level; and they further agree to split the costs of salary and all benefits equally. The City shall pay the County quarterly for its share of these expenses.
3. The director shall be housed in an office in the Wayne County Courthouse Annex as part of the Communications Department, and shall supervise the other employees of that department. In addition, the employee shall supervise City employees as assigned by the City Manager, and may be provided an additional City office at the discretion of the City.
4. The director shall develop a full marketing and communications function for County government, which shall include developing written policies on marketing and communications matters, handling media relations (print/TV/radio interviews, press releases, media inquiries, press conferences, and public information requests), managing our social media platforms, conducting community outreach programs such as county sponsored events and group tours, brand management and graphic design of County

logos and other communications, advertising, publications, managing the content of the County's website to provide fresh and interesting information, advising the elected officials, County Manager, and department heads on critical communications and speeches, and managing the County's government television channel, including scheduling, production, public service announcements, departmental video production, and broadcast of Board of Commissioner meetings.

5. The director shall develop a full marketing and communications function for City government, which shall include developing written policies on marketing and communications matters, handling media relations (print/TV/ and radio interviews, press releases, media inquiries, press conferences, and public information requests), managing social media platforms, conducting community outreach programs such as city sponsored events and group tours, brand management and graphic design of City logos and other communications, advertising, publications, managing the content of the City's website to provide fresh and interesting information, advising the elected officials, City Manager, and department heads on critical communications and speeches, and oversight for production of public service announcements, departmental videos, and broadcast of City Council meetings.
6. The director shall split his time equally between the County and City. He will have flexibility in doing so on a weekly basis depending upon whether one of the entities has a pressing issue to address. The parties hereby commit to working cooperatively in such situations to assure that time sensitive work can be completed in a timely manner. The two managers will work out any scheduling conflicts that cannot be otherwise satisfactorily resolved.
7. In order to avoid any conflicts of interest, the parties agree that the director cannot prepare, or assist in preparing, information in any format (memo, press release, press conference, video, etc.) for one entity that is negative toward the other entity. The director is to remain neutral, and abstain from participation in any issue that may arise between the parties where they disagree on a course of action.
8. The director shall undergo an annual evaluation by the county and city managers. He shall be eligible for any raises the County funds in any given year, under the same terms and conditions as other full-time County employees.
9. The County Manager and City Manager shall meet with the Director at least quarterly to determine if any aspects of the working relationship need to be improved.
10. This agreement shall be for a term of two years, beginning August __, 2016. It shall renew automatically for another year, if written notice to cancel is not sent by either party to the other party at least ninety (90) days before the end of the original term, or any subsequent annual renewal term. However, either party may terminate the agreement without cause by giving ninety (90) days written notice to the other party. Such written notice shall be given to the respective manager of either the County or the City by the other party.

The parties have caused this Intergovernmental Agreement between the County of Wayne and the City of Goldsboro to be signed and executed by the Chairman of the Wayne County Board of Commissioners and the Mayor of the City of Goldsboro.

COUNTY OF WAYNE, NORTH CAROLINA

By: _____
Joe Daughtery, Chairman
Board of Commissioners

ATTEST:

Marcia R. Wilson, Clerk to the Board

CITY OF GOLDSBORO, NORTH CAROLINA

By: _____
Lawrence C. Allen, Mayor
City of Goldsboro

ATTEST:

Melissa Corser, City Clerk



County of Wayne Human Resources Department

134 North John Street
Goldsboro, NC 27534

(919) 705-6595
Fax (919) 731-1628

Employment Opportunity

Attention Applicants: Applications must be submitted to the Human Resources Department in person at the above noted address, or by fax to 919-731-1628, or electronically using the online application form to Ginger.Moore@waynegov.com. Application forms are available in the Human Resources Department and online at www.waynegov.com. Applicants may submit a resume; however, resumes are not accepted in lieu of a completed employment application. All applicants will be contacted regarding the status of submitted applications. Criminal background checks will be performed.

Position Title: Marketing and Communications Director

Salary Grade: Grade 78 \$57,683 - \$89,965

Key Duties: This position will be sponsored jointly by the City of Goldsboro and the County of Wayne, and will answer to the City Manager and County Manager. Responsibilities will oversee public communications, including community interaction, press management, emergency and disaster situations, and monitor City/County/State legislative affairs. Serves as a key advisor on the planning, implementation and control of communications, marketing, media coverage and public relations. Advises City and County government on public communications and marketing. Establishes working relationships with community and civic associations, the business community, the media, and others. This position is responsible for City and County publications, social media, government access channel, and the broadcasts of City and County meetings.

Knowledge and Skill Requirements: A minimum of a Bachelor's degree from an accredited college or university with major course work in public administration, marketing, communications, public relations, or a related field. Five years of experience in public administration with specific experience managing public information, public or media relations, journalism, communications or related work. Five years of previous supervisory experience is also required.

Posting Date: July 21, 2016

Closing Date: July 31, 2016

The County of Wayne is an Equal Opportunity Employer

Pre-Employment Drug Screen is required