

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JULY 27, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
- a. Fire Truck Presentation (Fire Department)
 - b. CWMTF Grant (Parks and Recreation)
 - c. Pickleball Update (Parks and Recreation)
 - d. 2015-2016 Bituminous Concrete Resurfacing (Engineering)
 - e. Central Heights Road Speed Limit Discussion (Engineering)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**
- A.1 Minutes of the Budget Work Session of May 26, 2015
 - A.2 Minutes of the Work Session and Regular Meeting of June 1, 2015
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
- B. Child Nutrition and Outreach Program Final Update (Community Development)
- VII. PUBLIC HEARINGS**
- C. CU-4-15 Young No – North side of US 70 West between NC 581 and Westbrook Avenue (Increase Internet Games) (Planning)
 - D. CU-5-15 Earl Beasley – North side of East Ash Street between Malloy Street and Barrow Court (Planning)
 - E. CU-6-15 Julia Tillett – North side of US 70 West between NC 581 and Westbrook Avenue (Planning)
 - F. Z-5-15 Islamic Center of Goldsboro, Inc. – South side of Fedelon Trail between Salem Church Road and US 117 (North William Street) (Planning)
- PLANNING COMMISSION EXCUSED**
- Deferred Action* G. Public hearing regarding proposed issuance of up to \$4,500,000 in Multifamily Housing Revenue Bonds, Series 2015 (Foundation for Affordable Housing North Carolina and Missouri Portfolio) to be issued by the Public Finance Authority and approval in principle of such Bonds. (Hunton & Williams)
- VIII. CONSENT AGENDA ITEMS**
- H. Engineering Services Contract for Closed Circuit Television (CCTV) Assessment- McKim & Creed, Inc. (Engineering)
 - I. FY 2015-16 Installment Financing – Vehicles (Finance)
 - J. Budget Amendment - Outstanding Purchase Order Adjusting Entries (Finance)
 - K. Purchase of Mobile/Portable Radios for Fire and Police Departments (Finance)
 - L. Establishing the Capital Projects Fund Ordinance – W. A. Foster Center Construction and Goldsboro Country Club Property Renovations Projects (Finance)
 - M. Request an addition to the sanitation program to allow citizens to rent a second Refuse bin. (Public Works)
 - N. Request for extension of three (3) temporary personnel for Sanitation Division up to eight (8) weeks ending no later than August 25, 2015. (Public Works)
 - O. Resolution and Budget Amendment-2015 Urgent Repair Program (URP15) (Planning)
 - P. Planning Commission Appointment (City Manager)
 - Q. Goldsboro Tourism Council Appointment (City Manager)
 - R. Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina (City Manager)
 - S. Monthly Departmental Reports

- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
- X. CITY MANAGER'S REPORT**
- XI. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
 - T. National Night Out Proclamation
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

Community Development Department

CDBG and HOME Programs

Activity Report

June 1, 2015 - June 30, 2015

Activity	Program	Contractor/Subrecipient	CDBG Amount	HOME Amount	Match/Other Amount	Status
Public Services/Street Smart Program	CDBG	Boys & Girls Club of Wayne County	375.85			Completed
Public Services Program/WORKS Program	CDBG	Wayne Community College	1,794.20			Completed
Public Services/Child Nutrition & Outreach Program	CDBG	ADLA	7,361.40			Completed
Public Services Program/Homebuyer Education	CDBG	CCCS	1,200.00			Completed
TOTAL	CDBG		\$ 10,731.45			
No HOME Activity this Reporting Period	HOME					
TOTAL	HOME					

Other Activity

Weekly Breakdown Attached

Budgeted \$69,080
Actual \$49,036
\$20,044
Under Budget

7,266
Children



City of Goldsboro
Child Nutrition and Outreach Program

Over \$800.00
Private Donations
Over 180 Volunteers

Child Nutrition and Outreach Program
Cumulative Summary of Weekly Reports
March 14, 2015 – June 7, 2015

	Dillard Middle		Wayne Academy		ADLA Structure Day (Poplar Street)		Fairview Homes Community Center	
	Onsite	Take-outs	Onsite	Take-outs	Onsite	Take-outs	Onsite	Take-outs
Saturday, March 14, 2015	8	292	15	285				
Sunday, March 15, 2015	40	260	12	288				
Weekend Total	48	552	27	573				
Saturday, March 21, 2015	64	236	61	139				
Sunday, March 22, 2015	25	275	28	72				
Weekend Total	89	511	89	211				
Saturday, March 28, 2015	30	270	58	142				
Sunday, March 29, 2015	25	175	28	172				
Weekend Total	55	445	86	314				
Saturday, April 04, 2015	63	87	75	75				
Sunday, April 05, 2015		<u>Holiday - No Feeding</u>						
Weekend Total	63	87	75	75				
Sites Weekly Totals	255	1595	277	1173				
Saturday, April 11, 2015					79	125	132	80
Sunday, April 12, 2015					127	86	140	65
Weekend Total					206	211	272	145
Saturday, April 18, 2015					214	46	207	58
Sunday, April 19, 2015					138	72	140	50
Weekend Total					352	118	347	108
Saturday, April 25, 2015					239	0	186	0
Sunday, April 26, 2015					198	0	177	0
Weekend Total					437	0	363	0

Relocation to these feeding sites began 4-11-15

Number of students fed On-Site increased by 88% at new feeding sites

Feeding sites were relocated in an attempt to increase number of participants

Child Nutrition and Outreach Program Cumulative Summary of Weekly Reports March 14, 2015 – June 7, 2015

	Dillard Middle		Wayne Academy		ADLA Structure Day (Poplar Street)		Fairview Homes Community Center	
	Onsite	Take-outs	Onsite	Take-outs	Onsite	Take-outs	Onsite	Take-outs
Saturday, May 02, 2015					177	13	190	0
Sunday, May 03, 2015					113	37	139	11
Weekend Total					290	50	329	11
On 5-2-15, the City was only charged for 300 meals; the extra 80 plates were provided at no cost by ADLA								
Saturday, May 09, 2015					174	13	186	27
Sunday, May 10, 2015								
Weekend Total					174	13	186	27
Holiday - No Feeding								
Saturday, May 16, 2015					182	0	208	0
Sunday, May 17, 2015					104	0	106	0
Weekend Total					286	0	314	0
Saturday, May 23, 2015					150	56	150	19
Sunday, May 24, 2015					150	0	150	0
Weekend Total					300	56	300	19
On 5-23-15, the City was only charged for 300 meals; the extra 75 plates were provided at no cost by ADLA								
Saturday, May 30, 2015					156	11	231	21
Sunday, May 31, 2015					171	15	168	7
Weekend Total					327	26	399	28
Saturday, June 06, 2015					167	0	233	0
Sunday, June 07, 2015					150	75	150	56
Weekend Total					317	75	383	56
On 6-7-15, the City was only charged for 700 meals; the extra 131 plates were provided at no cost by ADLA								
Sites Weekly Totals					1694	220	1911	141

MINUTES OF MEETING OF MAYOR AND COUNCIL HELD
FISCAL YEAR 2015-2016 BUDGET WORK SESSION
MAY 26, 2015

BUDGET WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, called a Special Meeting on May 26, 2015 at 12:30 p.m. to conduct a Budget Work Session and amend Resolution No. 2015-36 in the Large Conference Room, City Hall Addition with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen (arrived at 12:39 p.m.)
Councilmember Bill Broadaway
Councilmember Michael Headen (arrived at 12:39 p.m.)
Councilmember William Goodman (arrived at 12:42 p.m.)
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Kaye Scott, Finance Director
Kim Dawson, Accounting Services Manager
Betsy Rosemann, Travel & Tourism Director
Karen Brashear, Public Utilities Director
Shycole Simpson-Carter, Community Development Administrator
Jimmy Rowe, Planning Director
Faye Reeves, HR Director
Bobby Croom, City Traffic Engineer
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Scott Williams, IT Director
Faye Reeves, HR Director
Gary Whaley, Fire Chief
Jeff Stewart, Police Chief
Mile West, Police Major
Sherry Archibald, Paramount Theatre Director
Jose Martinez, Public Works Director
Julie Metz, DGDC Director
Allen Anderson, Chief Building Inspector
LaTerrie Ward, Community Affairs Director
Marty Anderson, City Engineer
Andrew Jernigan, DGDC Board of Directors
Charles Gaylor, Wayne Community College Small Business Center
Ethan Smith, News Argus Reporter

Call to Order. Mayor King called the meeting to order at 12:32 p.m.

Invocation. Councilmember Williams provided the invocation.

Amending Resolution No. 2015-36. Resolution Adopted. The Goldsboro City Council voted at their meeting on April 20, 2015 to change meeting times. Work Session began at 5:00 p.m. and the formal Council Meeting began at 6:00 p.m.

City Council voted at their meeting on May 18, 2015 to reinstate the original meeting times. Regular Work Sessions will begin respectively at 5:00 p.m. and the formal Council Meetings will begin at 7:00 p.m.

City Council adopted Resolution No. 2015-36 establishing the public hearing concerning the Neuse River Basin Regional Mitigation Plan to be held at 6:00 p.m. on the 15th day of June, 2015. City Council would like to move the public hearing to 7:00 p.m. on the 15th day of June, 2015 to coincide with the meeting time changes.

Upon motion of Councilmember Broadway, seconded by Councilmember Williams and unanimously carried, Council adopted a resolution amending the public hearing time to 7:00 p.m. on the 15th day of June, 2015.

RESOLUTION NO. 2015-37 "RESOLUTION AMENDING THE PUBLIC HEARING TIME SET IN RESOLUTION NO. 2015-36"

Budget Presentation. Mr. Scott Stevens stated it is his pleasure to offer for Council's consideration, the recommended annual budget of \$54,038,688 for Fiscal Year 2014-15 for the City of Goldsboro. He stated he would turn the presentation of the proposed budget over to Ms. Kaye Scott. Ms. Scott provided handouts to Council and reviewed the following information:

TOTAL BUDGET

<u>FISCAL YEAR 13-14</u>	<u>FISCAL YEAR 14-15</u>	
<u>ADOPTED</u>	<u>RECOMMENDED</u>	<u>DIFFERENCE</u>
\$54,038,688	\$54,698,375	\$659,687

BREAKDOWN BY FUNDS

<u>Funds</u>	<u>FY 14-15</u>	<u>FY 2015-16</u>	<u>DIFFERENCE</u>
General Fund	\$37,687,563	\$37,849,172	\$ 161,609
Utility Fund	\$15,550,265	\$16,202,430	\$ 652,165
Downtown District Fund	\$ 69,775	\$ 71,723	\$ 1,948
Occupancy Tax Fund	\$ 731,085	\$ 575,050	\$ (156,035)
Totals	\$54,038,688	\$54,698,375	\$ 659,687

Overview of Recommended Budget

Item	Change	Notes
Tax Rate	Yes	Increase rate from 65 cents to 66 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current levy is 5 percent for local hotel and motel occupancy.
Solid Waste Fee	No	No fee increase recommended.
Utility Rates & Fees	No	No utility rate increase recommended.
New Debt Supported by General Fund	Yes	Financing for W. A. Foster Recreation Center and Country Club Facility
New Positions Recommended	7 FT 1 PT	Narcotics Investigator; Deputy Public Works Director; Environmental Codes Inspector; Utility Maintenance Technician; Equipment Operator; Maintenance Technician; Special Events and Marketing Assistant; and Part-Time Compliance Officer
Number of positions authorized/funded	442	444 positions authorized FY 2014-15. 3 additional positions authorized during FY 2014-15. FY 2015-16 proposed budget includes 7 new positions, 10 positions eliminated and 2 reclassifications from full-time to part-time.
Health Insurance Changes	Yes	No change in plan design or benefits. The amount paid for each employee increased 4.8% from \$628 to \$658 per month.
Employee Pay Increases	Yes	1% COLA increase for the full year (\$230,389); 1.5% merit increase for one-half year (\$174,520) and \$100 one-time merit bonus (\$58,569).
Employee 401(k) Contribution	No	5% for sworn law enforcement 3% for all non-sworn City employees

Agency Recommendations

Agency	FY 15-16 Requested Amount			FY 15-16 Recommended Amount		
	General	CDBG	Total	General	CDBG	Total
Chamber of Commerce	20,000		20,000.00	10,000		10,000.00
Literacy Connections	14,000	12,500	26,500.00	7,000	5,000	12,000.00
Boys & Girls Club	15,000	20,000	35,000.00	-	13,000	13,000.00
Arts Council	30,000		30,000.00	25,000		25,000.00
WAGES	20,000		20,000.00	-		0.00
W.A.T.C.H.	40,000		40,000.00	20,000		20,000.00
Museum	22,000		22,000.00	12,000		12,000.00
Wayne Uplift	10,000	10,000	20,000.00	5,000	2,000	7,000.00
Communities in Schools	15,000		15,000.00	15,000		15,000.00
The Mental Health Association	2,500		2,500.00	-		0.00
Cumberland Community Action		7,280	7,280.00		5,000	5,000.00
Wayne Comm. College (WORKS)		11,600	11,600.00		9,284	9,284.00
W.I.S.H.	20,000	30,000	50,000.00	-	15,000	15,000.00
			299,880.00			143,284.00
Wayne County Alliance	75,000		75,000.00	75,000		75,000.00
Butterball Economic Incentive	13,000		13,000.00	13,000		13,000.00
One NC Fund Grant	15,000		15,000.00	15,000		15,000.00
Goldsboro/Wayne Transportation	222,740		222,740.00	222,740		222,740.00
	534,240	91,380	625,620.00	419,740	49,284	469,024.00
Waynesborough Park			35,000.00			25,000.00
Occupancy Tax			35,000.00			25,000.00
Totals			\$ 660,620.00			\$ 494,024.00

Agency Recommendations #2

Agency	FY 14-15 Allocation			FY 15-16 Requested Amount			FY 15-16 Recommended Amount		
	General	CDBG	Total	General	CDBG	Total	General	CDBG	Total
Chamber of Commerce	15,000		15,000.00	20,000		20,000.00	10,000		10,000.00
Literacy Connections	5,000	7,000	12,000.00	14,000	12,500	26,500.00	7,000	5,000	12,000.00
Boys & Girls Club	-	13,182	13,182.00	15,000	20,000	35,000.00	-	13,000	13,000.00
Arts Council	25,000		25,000.00	30,000		30,000.00	25,000		25,000.00
WAGES	20,000		20,000.00	20,000		20,000.00	-		0.00
W.A.T.C.H.	20,000		20,000.00	40,000		40,000.00	20,000		20,000.00
Museum	22,000		22,000.00	22,000		22,000.00	12,000		12,000.00
Wayne Uplift	5,000	3,000	8,000.00	10,000	10,000	20,000.00	5,000	2,000	7,000.00
Communities in Schools	15,000		15,000.00	15,000		15,000.00	15,000		15,000.00
The Mental Health Association	-		0.00	2,500		2,500.00	-		0.00
Cumberland Community Action		5,000	5,000.00		7,280	7,280.00		5,000	5,000.00
Wayne Comm. College (WORKS)		7,000	7,000.00		11,600	11,600.00		9,284	9,284.00
W.I.S.H.	-	20,000	20,000.00	20,000	30,000	50,000.00	-	15,000	15,000.00
			182,182.00			299,880.00			143,284.00
Wayne County Alliance	75,000		75,000.00	75,000		75,000.00	75,000		75,000.00
Butterball Economic Incentive	17,500		17,500.00	13,000		13,000.00	13,000		13,000.00
One NC Fund Grant	17,125		17,125.00	15,000		15,000.00	15,000		15,000.00
Goldsboro/Wayne Transportation	248,240		248,240.00	222,740		222,740.00	222,740		222,740.00
	484,865	55,182	540,047.00	534,240	91,380	625,620.00	419,740	49,284	469,024.00
Waynesborough Park			30,000.00			35,000.00			25,000.00
Occupancy Tax			30,000.00			35,000.00			25,000.00
Totals		\$ 570,047.00			\$ 660,620.00			\$ 494,024.00	

Discussion included the following:

- Proposed Tax Increase – Councilmember Williams stated personally he could not support a tax increase. Councilmember Aycock asked that the 1 cent tax increase would mean to taxpayers. Ms. Scott shared 1 cent is about \$10 per year on an average home valuation of \$100,000 and \$12 on \$120,000. Ms. Scott shared due to loss of funding for the privilege license, the City is losing \$425,000 and the tax increase would only cover half of that loss. Mr. Stevens shared he has read where many communities are increasing taxes due to bond referendums or loss of privilege license tax. Councilmember Aycock suggested if the state found funding to replace the privilege license tax, maybe next year cut out the 1 cent tax increase. Mr. Stevens stated Council could amend the budget.
- Mayor Pro Tem Allen stated he felt we should include a 1 cent tax increase to “sustain” Seymour Johnson and plan better than we have in the past. There needs to be some funding for lobbying, to purchase lots, or whatever it may be to support and keep Seymour Johnson Air Force Base. Mayor King stated it is also the responsibility of the private sector to provide support for Seymour Johnson Air Force Base.
- Agency Requests – Council discussed agency requests and agreed upon the following changes:
 - Wayne County Chamber increase to \$15,000
 - WAGES (Meals on Wheels) increase to \$15,000
- 401 (k) – Councilmember Aycock suggested staff look into a matching 401 (k). Mr. Stevens asked if they could wait until next year in order to allow time to research. He shared 65% of employees currently contribute to their 401 (k).

Business Incentive Grant Program Information. Ms. Julie Metz shared information regarding the Downtown Business Incentive Grant Program that provides \$400 per month for one year for business start-ups or businesses relocating to Downtown Goldsboro. This is a competitive grant process and grants are awarded for eligible projects on a fund-

available basis and at the discretion of the DGDC Board of Directors based on recommendations from the Economic Restructuring (ER) Committee. Applications are reviewed quarterly per fiscal year.

Ms. Metz shared a copy of the Business Incentive Grant Application and the Applicant Review Form.

Ms. Metz provided the following summary:

- 16 Awards Total; 9 Still in Operation (56%)
- Since 2011/12 Criteria Change: 8 Awards; 7 In Operation (87.5%)
- Jobs Produced: Total – 58, In Operation – 33
- Total City Investment: \$59,200
- Total Private Investment (only includes investment to building): \$918,900
- City's Return on Investment: 1,452%
- 40% of Applications Received During 5 Year Period Were Not Awarded

Mr. Jernigan stated he has been on the board for seven years now and the quality of applications have improved significantly. He stated if you look at the numbers, the reality is 90% of businesses fail in the first 5 years and if you look at those who have been approved downtown, 87% are still around. The business incentive grant is working. Ms. Metz also shared the following statement:

"As someone who took these grants into consideration regarding my move to downtown Goldsboro, I feel they are indeed a positive and beneficial incentive to Wayne County as a whole. The fact they are in place sends a strong message to the community that the City of Goldsboro has the interest of moving in forward motion and breathing life back into downtown by actively filling the empty buildings. The action of putting a grant on the table shows that the city cares – the new processes that have been implemented in order for a business to take it off the table, shows they care even more about the best interests of downtown. (The application process requires extreme due diligence, motivation and attention to detail.) The awarding of a grant allows that business owner to reinvest the savings back into their business be it to hire more employees, implement training programs, increase marketing, etc. Any matter by which a business can reinvest back into itself is beneficial for everyone downtown. Downtown is not one business competing against another – it is a community of businesses all working together. When one business successfully implements a façade grant for example, it doesn't just benefit that business individually – it benefits everyone around them and hopefully motivates others to strive for the same."

Kathy Cornelison
Carolina Pine Country Store

Councilmember Broadway suggested leaving funding in for at least one more year to allow time for completion of the current streetscape project and then look at harder next year. Mayor Pro Tem Allen stated we have invested \$20 plus million into downtown and at some point downtown has to stand on its own, businesses stand on their own, in his opinion. Mayor Pro Tem Allen stated our job is not to put someone in business, our job is to create an environment for business. Mayor Pro Tem Allen stated that money should be helping downtown not individual people but if today is not the day, then it should be

coming soon. Councilmember Broadway stated he felt the day should be coming soon but not today; let's get the streets open, the environment completed. After discussion, Council agreed to leave in funding this year for façade grants but may consider eliminating in the future.

Councilmember Headen left at 1:39 p.m.

Ms. Scott shared the following information:

Golf Course Revenues/Expenditures – Budgeted/Actual

	FY 2009-10 Budgeted	FY 2009-10 Actual	FY 2010-11 Budgeted	FY 2010-11 Actual	FY 2011-12 Budgeted	FY 2011-12 Actual	FY 2012-13 Budgeted	FY 2012-13 Actual	FY 2013-14 Budgeted	FY 2013-14 Actual
Revenues	540,700	572,421	565,600	565,395	584,600	548,795	443,900	502,363	638,800	569,242
Expenditures	786,904	731,433	783,145	766,142	759,773	787,439	745,954	815,247	878,871	771,031
(Less Debt Payments)	(50,790)	(50,790)	(50,790)	(50,790)	(50,790)	(50,790)	(25,395)	(25,374)	-	-
	736,114	680,643	732,355	715,352	708,983	736,649	720,559	789,873	878,871	771,031
Rev Over Expenditures	(195,414)	(108,222)	(166,755)	(149,957)	(124,383)	(187,854)	(276,659)	(287,510)	(240,071)	(201,789)

Golf Course Discussion. Council reviewed Golf Course expenditures. Councilmember Aycock stated he thought they were told last year the golf course was improving. Mr. Stevens stated during the budget we did say it was improving, however, the revenues did not come in as expected. Ms. Scott stated they did improve, 12-13 was the year the greens were replaced. Mayor Pro Tem Allen shared some concerns regarding the golf course. He asked if staff would research if the golf course could operate as its own entity. Staffing levels were discussed. Mr. Stevens stated you can cut expenses but cautioned the condition of the course could decline and result in loss of revenue. Council agreed they would like to see expenses and revenues more balanced.

Councilmember Goodman inquired about City property on Dixie Trail and Westbrook Road. Mr. Stevens shared the property is leased to Cherry Farms. Ms. Brashear shared reclaimed water is used on the property so plantings are restricted to non-human consumption crops.

Ms. Scott reviewed the following information:

Debt Payments and Balances FY 2015-16

	<u>Principal/Interest Payment</u>	<u>Outstanding Balance (7-1-15)</u>
Sanitary Sewer Bonds	\$ 2,145,551	13,628,278
Street Bonds	435,143	3,430,722
State Revolving Loan Program – Water	152,063	150,000 (Final)
State Revolving Loan Program – Water Plant	625,847	8,359,120
State Revolving Loan (\$15M)	1,076,500	3,000,000
State Revolving Loan (\$3.3M)	235,465	655,827
AMR System	137,462	635,732
City Hall Annex	258,875	1,426,206
City Hall – Phase II	378,804	1,751,877
Capital Equipment Loan	724,031	2,932,991

Streetscape Loan	114,036	527,391
Paramount Theatre	455,922	2,511,794
TIGER Loan	373,882	4,336,000
(Streetscape/Transfer Facility/Police HVAC)		
Settlement Loan (\$1.7M)	209,426	1,705,000
Loan UF	250,000	750,000
W.A. Foster/GCC Loan	627,763	7,200,000
Eastern Regional Loan (County)	128,331	509,501
IT Leases	224,460	529,330
Total Debt	\$8,553,561	\$54,039,739

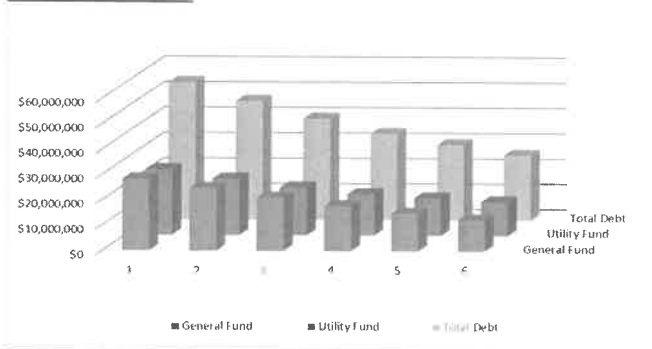
Debt Balances (Includes New Debt: W.A. Foster and Country Club Property)

Total Debt Balances	7/1/2015	7/1/2016	7/1/2017	7/1/2018	7/1/2019	7/1/2020
General Fund	\$ 28,246,544	\$ 24,584,442	\$ 20,998,529	\$ 17,735,880	\$ 14,843,296	\$ 12,363,183
Utility Fund	\$ 25,793,225	\$ 22,235,270	\$ 18,870,009	\$ 16,322,438	\$ 14,846,917	\$ 13,375,635
Total Debt	\$ 54,039,769	\$ 46,819,712	\$ 39,868,538	\$ 34,058,318	\$ 29,690,213	\$ 25,738,818
Reduction in Debt		\$ (7,220,057)	\$ (6,951,174)	\$ (5,810,220)	\$ (4,368,105)	\$ (3,951,395)

Debt Balances (Included New Debt: Police Evidence Expansion and Multi-Sports Loan)

Total Debt Balances	7/1/2015	7/1/2016	7/1/2017	7/1/2018	7/1/2019	7/1/2020
General Fund	\$ 28,246,544	\$ 24,584,442	\$ 20,998,529	\$ 17,735,880	\$ 14,843,296	\$ 12,363,183
(Police Evidence Expansion)		\$ 3,500,000	\$ 3,150,000	\$ 2,800,000	\$ 2,450,000	\$ 2,100,000
Utility Fund	\$ 25,793,225	\$ 22,235,270	\$ 18,870,009	\$ 16,322,438	\$ 14,846,917	\$ 13,375,635
Occupancy Tax (County of Wayne Loan - Multi-Sports)		\$ 3,000,000	\$ 2,700,000	\$ 2,400,000	\$ 2,100,000	\$ 1,800,000
Total Debt	\$ 54,039,769	\$ 53,319,712	\$ 45,718,538	\$ 39,258,318	\$ 34,240,213	\$ 29,638,818
Reduction in Debt		\$ (720,057)	\$ (7,601,174)	\$ (6,460,220)	\$ (5,018,105)	\$ (4,601,395)

Debt Balances



Additional discussion included the following:

- Kemp Recycling – Ms. Scott shared staff was told on May 19th that Kemp Recycling will no longer accept our recycling. We reduced the revenue by \$15,000. Staff is working on an alternative.
- AMR – Mayor Pro Tem Allen asked for an update on AMR. Ms. Scott shared staff is working with the consultant.
- Assistant Planning Director – Mayor Pro Tem Allen stated under positions not funded was the Assistant Planning Director and he thought someone was in that

position. He stated as an MPO, he believes the MPO provides some funding for that position. It was our goal to have assistant directors in all departments, he stated he felt that would be moving backwards.

- Greenways/Sidewalks – Mr. Stevens shared staff would continue to apply for grant funding for greenways and sidewalk construction. Mr. Stevens shared we are doing \$600,000 in greenways that will be completed this year and were funded last year.
- Utility Fund – Council agreed to fund the Westbrook Pump Station Repair and the Main Line Camera request out of the utility fund.

Ms. Scott asked if Council would like for her to bring back the proposed budget with the requested changes on June 1st for adoption. Council agreed.

Councilmember Williams stated the public can come to briefings. Mr. Stevens stated yes the public can attend and there is an audio file that could possibly be posted to the website. Councilmember Williams asked what the cost would be to broadcast the briefings. Mr. Stevens stated staff would gather cost estimates. Councilmember Williams stated he would like Council to be transparent.

As there was no further business, the meeting was adjourned at 2:09 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JUNE 1, 2015

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on June 1, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Bill Broadaway
Councilmember Michael Headen (arrived at 5:48 p.m.)
Councilmember William Goodman
Councilmember Charles J. Williams, Sr. (arrived at 5:09 p.m.)
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Randy Guthrie, Assistant City Manager
Angel Wright-Lanier, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Kim Dawson, Assistant Finance Director
Jeff Stewart, Police Chief
Mike West, Police Major
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Jody Dean, Parks & Recreation
Julie Metz, DGDC Director
Faye Reeves, HR Director
Gary Whaley, Fire Chief
Scott Williams, IT Director
Jennifer Collins, Assistant Planning Director
Brad Hinnant, IT Department
Karen Brashear, Public Utilities Director
Allen Anderson, Chief Building Inspector
Myrick Howard, Preservation North Carolina
Ethan Smith, Goldsboro News-Argus
Lonnie Casey, Citizen
Glenn Barwick, Citizen

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Mayor King provided the invocation.

808 Grantham Street. Ms. Scott shared staff has received an offer of \$630,000 for the 4.5 acres we own at 808 Grantham Street. Ms. Scott asked if Council would like to proceed with the upset bid process. Council agreed staff could proceed with the upset bid process.

Budget Ordinance for Fiscal Year 2015-16. Ms. Kaye Scott, Finance Director, shared the following information:

Adjustments – FY 2015-16 Recommended Budget

General Fund – Recommended Budget

Revenues	\$37,849,172
Reduction in Sales of Recycling Materials	<u>(15,000)</u>
Total Estimated Revenues	\$37,834,172

Expenditures	\$37,849,172
WAGES	15,000
Wayne County Chamber of Commerce	5,000
Golf Course Expenditures	(120,752)
Contingency Appropriation	<u>85,752</u>
Total Estimated Expenditures	\$37,834,172

Utility Fund – Recommended Budget

Revenues	\$16,202,430
Increase in Fund Balance Withdrawal	<u>210,200</u>
Total Estimated Revenues	\$16,412,630

Expenditures	\$16,202,430
Main Line Camera	88,000
Westbrook Pump Station Repairs	<u>122,200</u>
Total Estimated Expenditures	\$16,412,630

Downtown District – Recommended Budget

Revenues/Expenditures	\$ 71,723
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Occupancy Tax Fund – Recommended Budget

Revenues/Expenditures	\$ 575,050
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Overview of Recommended Budget

Item	Change	Notes
Tax Rate	Yes	Increase rate from 65 cents to 66 cents per \$100 of valuation
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation
Occupancy Tax	No	Current levy is 5 percent for local hotel and motel occupancy
Solid Waste Fee	No	No fee increase recommended
Utility Rates & Fees	No	No utility rate increase recommended
New Debt Supported by General Fund	Yes	Financing for WA Foster Recreation Center and Country Club Facility

New Positions Recommended	7 FT 1 PT	Narcotics Investigator, Deputy Public Works Director, Environmental
Number of positions authorized/funded	442	444 positions authorized FY 2014-15. 3 additional positions authorized during FY 2014-15. FY 2015-16 proposed budget includes 7 new positions, 10 positions eliminated and 2 reclassification from full-time to part-time
Health Insurance Changes	Yes	
Employee Pay Increases	Yes	
Employee 401 (k) Contribution	No	

Agency Recommendations

Agency	FY 14-15 Allocation	FY 15-16 Requested Amount	FY 15-16 Recommended Amount
	<u>Total</u>	<u>Total</u>	<u>Total</u>
Chamber of Commerce	15,000.00	20,000.00	15,000.00
Literacy Connections	12,000.00	26,500.00	12,000.00
Boys & Girls Club	13,182.00	35,000.00	13,000.00
Arts Council	25,000.00	30,000.00	25,000.00
WAGES	20,000.00	20,000.00	15,000.00
W.A.T.C.H.	20,000.00	40,000.00	20,000.00
Museum	22,000.00	22,000.00	12,000.00
Wayne Uplift	8,000.00	20,000.00	7,000.00
Communities in Schools	15,000.00	15,000.00	15,000.00
The Mental Health Association	0.00	2,500.00	0.00
Cumberland Community Action	5,000.00	7,280.00	5,000.00
Wayne Comm. College (WORKS)	7,000.00	11,600.00	9,284.00
W.I.S.H.	20,000.00	50,000.00	15,000.00
	182,182.00	299,880.00	163,284.00
Wayne County Alliance	75,000.00	75,000.00	75,000.00
Butterball Economic Incentive	17,500.00	13,000.00	13,000.00
One NC Fund Grant	17,125.00	15,000.00	15,000.00
Goldsbrough/Wayne Transportation	248,240.00	222,740.00	222,740.00
	540,047.00	625,620.00	489,024.00
Waynesborough Park	30,000.00	35,000.00	25,000.00
Occupancy Tax	30,000.00	35,000.00	25,000.00
Totals	\$ 570,047.00	\$ 660,620.00	\$ 514,024.00

Total Budget

Fiscal Year 2014-15 <u>Adopted</u>	Fiscal Year 2015-16 <u>Recommended</u>	<u>Difference</u>
\$54,038,688	\$54,893,575	\$854,887

Breakdown by Funds

<u>Funds</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>Difference</u>
General Fund	\$37,687,563	\$37,834,172	\$ 146,609
Utility Fund	\$15,550,265	\$16,412,630	\$ 862,365
Downtown Dist. Fund	\$ 69,775	\$ 71,723	\$ 1,948
Occupancy Tax Fund	\$ 731,085	\$ 575,050	\$ (156,035)
Totals	\$54,038,688	\$54,893,575	\$ 854,887

Councilmember Aycock stated we may receive additional revenue, maybe from the sale of property or fees, he would like to see the tax increase removed. Council discussed where to reduce the budget to avoid the tax increase. Council advised staff to remove the one-time bonus, reduce funding for Elmwood and reduce resurfacing by the remaining amount needed to avoid the tax increase.

Councilmember Goodman asked what was included in the budget for Willowdale Cemetery. Mr. Stevens replied there is nothing included for Willowdale. He shared we do have a group, The Friends of Willowdale, that has provided funding to purchase

property around the cemetery. He stated we did put \$6,000 to \$10,000 to remove undergrowth and clearing some of the trash in the area. We have discussed demoing 3 houses between the Harvey property and the property that was purchased and 3 on Elm Street. We do not have money specifically budgeted for that.

Councilmember Broadway asked staff to confirm the one-time bonus was the bottom choice for the Employee Benefits Committee. Mr. Stevens confirmed the Employee Benefits Committee did rank the benefits in the following order: COLA, Merit and one-time bonus.

Council discussed Elmwood and agreed to leave \$10,000 in for permitting.

Councilmember Goodman stated he would like to leave in the one-time bonus. Council discussed and decided to remove for now but to discuss in September or October. Ms. Scott recommended Council discuss during the first quarter updates. Ms. Scott stated she would include the changes in the presentation at the 7:00 p.m. Council Meeting.

Preservation North Carolina Efforts in Goldsboro. Ms. Metz introduced Myrick Howard, President of Preservation North Carolina (PNC). Mr. Howard shared they really appreciate the partnership with DGDC and the City we have had over a number of years. He stated there are two home scheduled for demolition that they would request Council consider delaying demolition of 302 S. John Street and 305 W. Mulberry Street. Mr. Howard shared some history on the properties. He shared they normally sell properties “as is,” we realize that with some problem properties, especially during the recession, we may have to approach differently. He stated they have raised \$230,000 (private money) to be used here in Goldsboro. He stated their goal is to address exterior and structural issues with these properties. He stated they expect to start work soon. Mr. Howard stated PNC would request Council to delay demolition to allow time for renovations and hopefully once the structural and exterior renovations are completed they would find buyers. If not they would probably borrow money.

Mayor Pro Tem Allen asked what the timeline was to complete the renovations. Mr. Howard replied the first step would be demoing and cleaning out junk so the engineer can get inside the homes. Mr. Howard stated approximately 5 to 6 months. Mayor Pro Tem Allen asked if they would start within 60 days and Mr. Howard stated yes they would begin within 60 days. Mayor Pro Tem Allen stated he felt they should be treated as everyone else and PNC should post a bond. Mr. Anderson stated the bond for the home on John Street would be \$8,900 and the bond for Mulberry would be \$13,500. Mr. Stevens suggested PNC post the bond and as work continues on the homes if the funding is needed they could draw down the bond. Council agreed.

Personnel Policy Change: Nepotism. Ms. Reeves shared proposed changes to the personnel policy regarding Nepotism, Employment of Relatives. Council discussed the proposed changes. Ms. Reeves stated she would share the proposed changes with staff for comments and the revised policy will be included in an upcoming agenda.

Police Department Expansion. Mr. Stevens shared we have received qualification proposals on the police department expansion. He stated we have Councilmembers assigned to many of our projects, and asked if any councilmembers would have an interest in working on the police department expansion project in terms of selecting a designer. Council asked staff to update them on the progress of the review of qualifications.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item E. Informal Bid Request #2015-002. Abatement and Demolition of Condemned Residential Properties. Mr. Anderson shared the owner of 110 Carriage Road has posted a bond to remove the residential property.

Mayor Pro Tem Allen asked staff if they could research the pricing difference to place plastic over the windows instead of boarding the windows up. Mr. Anderson shared currently it costs between \$300 and \$400 to board up a house. Ms. Metz shared PNC recently installed plastic or plexi-glass at 105 N. Virginia Street and she could ask for cost information.

Interim Police Chief. Mr. Stevens shared Major Mike West will be serving as Interim Police Chief.

There being no further business, the work session adjourned at 5:54 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on June 5, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Michael Headen
Councilmember Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Williams seconded by Councilmember Headen and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of April 20, 2015 as submitted.

Public Comment Period. Mayor King opened the public comment period. No one spoke and the public comment period was closed.

Resolution of Appreciation for Lieutenant Colonel James (Cuffs) Ladd Wings Over Wayne Open House Director. Resolution Adopted. On behalf of the Mayor, the Goldsboro City Council, other City officials and employees and the citizens of the City of Goldsboro, it is with great pleasure that we extend our heartfelt appreciation to Lt. Col. James (Cuffs) Ladd of the United States Air Force as the Wings over Wayne Open House Director. As Wings over Wayne Open House Director, Lt. Col. James (Cuffs) Ladd worked effectively and closely with representatives from the City of Goldsboro, County of Wayne, and Goldsboro Travel & Tourism. His endless efforts and collaboration with Travel & Tourism's marketing efforts resulted in the largest Wings over Wayne attendance ever - over 220,000 people attended the 2-day air show. He attended and presented at countless meetings for the City, County and local civic organizations. As a result of the information presented and his enthusiasm, the City committed \$30,000 for sponsorship and marketing of the air show. Lt. Col. James (Cuffs) Ladd and his team worked well with local law enforcement to insure a safe and effective transportation plan to move over 220,000 people on and off SJAFB over a two day period. Wings over Wayne's economic impact exceeded 4 million dollars. Both the City, County and local businesses benefited significantly from the sales receipts for the two-day event. The dollars infused throughout Goldsboro by 220,000 visitors will provide a positive economic impact, for the community and its residents for many months.

The Mayor and City Council of the City of Goldsboro, on behalf of themselves, city employees and the citizens of the City of Goldsboro, would like to express our heartfelt appreciation to Lt. Col. James (Cuffs) Ladd for his outstanding work as the Wings over Wayne Open House Director and his contributions to our community.

Upon motion of Councilmember Headen, seconded by Councilmember Aycock and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2015-38 "RESOLUTION OF APPRECIATION FOR LIEUTENANT COLONEL JAMES (CUFFS) LADD WINGS OVER WAYNE OPEN HOUSE DIRECTOR"

Mayor King presented a framed copy of the Resolution to Lt. Col. Ladd and his wife.

Lt. Col. Ladd stated it was a privilege. He stated as honored as he is to be here, it would have not nearly been as successful without the incredible efforts of "the team." He stated when he talks about the team, it is beyond the members of SJAFB, but the City and the County who were incredible to work with over 1600 people in our County worked together to make this event the most successful it has ever been. On behalf of them, he is truly excited for the success of Goldsboro and Wayne County and their efforts. He stated it was truly their efforts that made it a success. Thank you.

Mayor Pro Tem Allen stated he would also like to thank Rick Sumner and Betsy Rosemann for their efforts on the Air Show.

Recognition of Eric Williams. Chief Stewart shared about a month ago, the Police Department received a call, there were some small children playing in the rock beds near the train tracks. Officers went out to investigate and by the time they arrived, they were some distance from the children. The train was coming down the tracks towards the children and our special guest today did something extraordinary. Mr. Eric Williams took it upon himself to retrieve those children. Chief Stewart asked Mr. Williams to come forward.

Mayor King presented Mr. Williams with a framed certificate of appreciation for his heroic actions.

Mr. Williams stated he was grateful that he was able to help.

Council thanked Mr. Williams for his actions and gave him a round of applause.

School of Government Graduation. Ms. LaTerrie Ward shared this year we received 24 applications, 11 either requested to attend in 2016, or were not able to attend due to illness or had other commitments. The following individuals were recognized as the 2nd Annual School of Government graduates:

Elizabeth Clare Brewington
Elton R. Brewington
Martha G. Bryan
Patrick Scott Gallagher
Joseph B. Hall
Jessica L. Harrell
Ken William Jones

Meghann Emmlyn Mays
Curtis Stackhouse
Lucius J. Stanley, Jr.
Nicholas G. Sullivan
Pamela Townsend-Atkins
Joy L. Wright

Ms. Ward thanked Council, Mr. Stevens and the departments for their support.

Mayor King congratulated the graduates. He stated to us this is extremely important. He stated it is necessary to have other people in the community who understand how municipal government works. Mayor King stated they will be ambassadors for the City.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Headen moved the items on the Consent Agenda, Items E, F, G, and H be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro

Tem Allen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Informal Bid Request #2015-002 Abatement and Demolition of Condemned Residential Properties. Approved. On Monday, May 4, 2015, in accordance with the provisions of the N.C. General Statutes, sealed bids were publicly opened for the abatement and demolition of the 15 condemned residential properties listed below:

1. 1805 Ball Street
2. 607 W. Chestnut Street
3. 703 Corney Street
4. 314 Fedelon Trail
5. 409 N. James Street
6. 912 N. John Street
7. 506 S. Leslie Street
8. 410 Lime Street
9. 604 W. Mulberry Street
10. 700 Rudolph Street
11. 415 S. Slocumb Street
12. 417 S. Slocumb Street
13. 110 Carriage Road – Bond Posted (Demo Bid \$3,200)
14. 302 S. John Street – PNC (Demo Bid \$8,900)
15. 305 W. Mulberry Street – PNC (Demo Bid \$13,500)

Based on previous discussion with Council properties 13, 14, and 15 were removed from the RFQ. A bid tabulation sheet is available.

The bids have been reviewed by the City's Inspection Department, checked for accuracy, and found to be in order. The low bid from AK Grading and Demolition, Inc. is being recommended in the amount of \$79,330. The current fiscal year's budget has sufficient funding for abatement and demolition for these 12 locations.

Staff recommended Council accept the bid of \$79,330 from AK Grading and Demolition, Inc. for the abatement and demolition of the condemned residential properties. Consent Agenda Approval. Headen/Allen (7 Ayes)

Water/Sewer Rates, Late Fee and Service Penalty. Resolution Adopted. The City of Goldsboro's current water and sanitary sewer rate structure was adopted effective January 1, 1987, after a comprehensive study was performed by Arthur Young and Associates. The staff annually evaluates the City's utility functions to determine if the operations are self-supporting. This procedure compares the total anticipated revenues to be received from the City's water and sanitary sewer operations against the projected expenditures. An analysis of the proposed budget for the fiscal year revealed that the water and sanitary sewer rates remain uniform.

The recommended Fiscal Year 2015-16 Budget does not provide for an increase in the water and sanitary sewer rates. The water and sanitary sewer rate for industrial bulk usage for users with 200,000 cubic feet or over per year is recommended to remain at the current rate. It is also proposed that the minimum charge based upon meter size and the double outside rates for water and sewer volume continue. It is recommended that these rates be effective with the first utility billing after July 1, 2015.

The Late Fee charged on utility accounts past due and the Service Penalty, implemented in July 1991 to recover the cost of providing additional services for utility customers with two bills past due, will remain the same for Fiscal Year 2015-16. It is recommended that the water reconnection fee of \$10.00 remain the same and be charged before water service is restored to the customer who was disconnected due to nonpayment.

Staff recommended Council adopt the following entitled Resolution establishing the Water and Sewer Rate Schedule, retaining the Late Fee and the Service Penalty and establishing the reconnection fee effective with the July 1, 2015 billing. Consent Agenda Approval. Headen/Allen (7 Ayes)

RESOLUTION NO. 2015-39 “RESOLUTION AMENDING THE WATER RATE AND SANITARY SEWER RATE, THE MONTHLY MINIMUM CHARGE, THE LATE FEE AND UTILITY SERVICE PENALTY FOR THE CITY OF GOLDSBORO”

Amend Capital Projects Fund Ordinances – Sanitary Sewer Improvements.

Ordinance Adopted. The voters of the City of Goldsboro authorized the issuance of \$22,065,000 in sanitary sewer general obligation bonds at a referendum in May 1998. Portions of these authorizations were included in the capital projects amendments in April 1999, September 2000, January 2001, November 2001, June 2005, April 2008, June 2008, June 2009 and May 2010. Investment earnings and sales tax refunds have also been realized in these funds. *

There have been additional revenues generated from investment proceeds in all Capital Project Funds. The Capital Projects Ordinances for Sanitary Sewer Improvements should be amended to represent the exact balance of revenues and expenditures.

Staff recommended Council adopt the following entitled Ordinance amending the Sanitary Sewer Improvement Fund by \$4,882. Consent Agenda Approval. Headen/Allen (7 Ayes)

ORDINANCE NO. 2015 - 20 “AN ORDINANCE AMENDING THE SANITARY SEWER IMPROVEMENTS FUND”

Additional Audit Services for Fiscal Year Ending June 30, 2015. Approved.

The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. N.C. Treasurer’s office notified the City that we have been selected in the attest sample as part

of the Office of State Auditor's work on auditing Local Government Employees Retirement System.

The compliance process for GASB Statements is the testing of the pension census data at the employer participant level. The Office of State Auditor selected a sample of employer participants in both the Teachers' and State Employees' Retirement System and the Local Government Employees' Retirement System and has asked those units and their independent auditors to provide assurance to Office of the Auditor on the accuracy of certain elements of the census data. The CPA firm of Carr, Riggs and Ingram, LLC has performed the City's audit for the past several years, and they are very familiar with the City's records and reporting. This additional reporting requires an engagement agreement with the City's auditing firm.

Staff recommended Council award the auditing services for the Fiscal Year ending June 30, 2015 to Carr, Riggs and Ingram, LLC for the additional services required by the N.C. Treasurer's office. Consent Agenda Approval. Headen/Allen (7 Ayes)

End of Consent Agenda.

Budget Ordinance for Fiscal Year 2015-16. Ordinance Adopted. A Budget Ordinance must be adopted each year in order to implement the provisions of a new budget for the upcoming Fiscal Year. In specific, the Budget Ordinance establishes the tax rate and dictates in which fund delinquent taxes shall be placed upon their collection. It also establishes special taxes which may be levied during a fiscal year, such as the Special Downtown Municipal District Tax. The intention of a city to issue licenses upon businesses, trades and professions is also described within the contents of this document.

The major emphasis of a Budget Ordinance is to identify by fund the estimated revenues a municipality anticipates to collect during a fiscal year and to delineate by fund, department, and activity how these monies shall be appropriated. The Budget Ordinance may also describe any special authorizations granted to the Budget Officer.

Passage of the Budget Ordinance is an annual occurrence. No budget for the fiscal year can be implemented without the formal adoption of the provisions of this document. The Budget Ordinance reflects the decisions made by the City Council during its budget reviews and discussion. The Budget Ordinance assures compliance with all pertinent State Fiscal laws. It must show an exact balance between revenues and expenditures. If circumstances do not warrant the adoption of this document by the prescribed date, an interim budget must be approved by the governing body. The specific authorizations granted the Budget Officer are the same as were delegated in Fiscal Year 2014-15 that relate to the reallocation of departmental appropriations, interdepartmental transfers, and inter-fund loans and transfers. Also, the finance director and assistant finance director are authorized to sign all pre-audit certifications for budgetary appropriations as required by G.S. 159-28.

The General Assembly eliminated the local privilege license taxation for municipalities effective July 1, 2015. The privilege license revenue loss for Goldsboro is over \$400,000 or approximately 2 cents on the City's tax rate. The City Council has elected not to increase taxes in FY 2015-16 and absorb this revenue loss within its operating budget. There is no increase in the utility and refuse rates.

Council met with staff on several occasions to discuss the FY 2015-16 recommended budget. During those sessions, Council agreed that several adjustments should be made to the budget.

The following is a listing of the General Fund adjustments by departments:

<u>Revenues – Taxes</u>	
Current Levy	<\$212,000>
<u>Revenues – Charges for Services</u>	
Sales of Recycling Materials	<\$15,000>
<u>Cemetery Division</u>	
Elmwood Cemetery Expansion	<\$65,000>
<u>Street Paving Division</u>	
Resurfacing	<\$96,739>
<u>Special Expense Section</u>	
WAGES	\$ 15,000
Wayne County Chamber of Commerce	\$ 5,000
Contingency Appropriation	\$ 85,752
<u>Golf Course</u>	
Salaries – Full-Time	<\$60,240>
Salaries – Part-Time	\$40,000
Social Security	\$ 63
Retirement	<\$ 4,078>
401(k) Retirement	<\$ 1,807>
Health Insurance	<\$14,640>
Vehicle Operation/Maintenance	<\$ 2,000>
Vehicle Fuel	<\$ 2,000>
Pro-Shop Expense	<\$20,000>
Electricity	<\$10,000>
Natural Gas	<\$ 7,000>
Building Maintenance	<\$ 7,550>
Advertising	<\$ 5,500>
Tree Service	<\$ 3,000>
Greens Aerator	<\$23,000>
Total	<\$120,752>

The following is a listing of the Utility Fund adjustments by departments:

Distributions and Collections Division

Main Line Camera \$ 88,000

Water Reclamation Facility

Machine/Equipment Maintenance \$122,200

Based on the aforementioned adjustments, the Fund Balance withdrawal for the Utility Fund is \$273,794 and Occupancy Tax Fund is \$24,850 and the total Fiscal Year Recommended Budget for all annually adopted Funds is \$54,673,539.

Breakdown of Recommended Budget by Fund:

General Fund	\$37,622,172
Utility Fund	16,404,594
Downtown Develop. Fund	71,723
Occupancy Tax Fund	<u>575,050</u>
Total	\$54,673,539

Upon motion of Mayor Pro Tem Allen, seconded by Councilmember Headen and unanimously carried Council adopted the following entitled Budget Ordinance for the Fiscal Year 2015-16.

ORDINANCE NO. 2015-21 “BUDGET ORDINANCE FOR THE 2015-16 FISCAL YEAR”

City Manager’s Report. Mr. Stevens stated he would like to thank Kaye, Angel and staff for pushing us through the budget process. He stated he would like to thank them for their efforts. Mr. Stevens congratulated the Parks and Recreation Department. He stated they have a lot of activities going on and shared he participated with his son in the Cruise the Neuse Event. He stated the event was well attended and was a great event for our community. Mr. Stevens also shared as a reminder we have begun implementation of our fully automated garbage service today. If someone has issues or concerns, he encouraged them to contact the City Manager’s Office or Public Works Department.

City Attorney’s Report and Recommendations. No report.

Mayor and Councilmembers’ Reports and Recommendations. Mayor Pro Tem Allen stated he would like to thank Kaye, Angel, the departments, all of staff for their hard work on the budget. He stated a lot of effort went into the budget and feels it will service us well next year. Mayor Pro Tem Allen stated we loss a true friend to Goldsboro, Senator Kerr. He stated you will never find a harder worker for Wayne County, we are going to miss him. Mayor Pro Tem Allen encouraged everyone to keep Senator Kerr’s family in their thoughts and prayers. Mayor Pro Tem Allen reminded everyone to not litter and encouraged everyone to pick up litter. He also thanked the Sherriff for assembling a team recently to pick up litter.

Councilmember Headen stated he would like to congratulate and recognize the recent graduates. He stated he father use to say ordinary people when called upon can do

extraordinary things. He thanked Col. Ladd and Mr. Williams for their contributions. You both are shining examples of what true heroes are. Thank you.

Councilmember Broadaway thanked Col. Ladd, Rick Sumner and Travel and Tourism. He stated he was proud of Goldsboro and Wayne County and really of those guys on the base, they put on a terrific event under heightened security.

Councilmember Goodman stated he would like to echo the remarks for the recipients of the awards tonight. Thank you Mr. Williams. He stated he would also like to thank Goldsboro Wayne Dillard Alumni Association for being with us this weekend. It was a fantastic event. Hopefully we will see many more homecomings for them. Councilmember Goodman stated we are in the peak of summer vacation and he encouraged everyone to be careful. He stated he hoped we could have a summer where we do not accidentally lose someone. Enjoy, be safe and God bless all.

Councilmember Williams stated he would like to echo all that has been said. He stated the Dillard Alumni Parade was a tremendous success and we should commend Ms. LaTerrie Ward for her tireless efforts on coordinating 90 plus entrants. Thank you City Manager and Police Chief Stewart for making sure everyone was safe and enjoyed the festivities. Councilmember Williams shared a story about Professor Brown.

Councilmember Aycock stated he would like to thank Mr. Williams and Col. Ladd, you both did a fantastic job. He shared Central High School and Eastern Wayne had a reunion this past weekend. Councilmember Aycock stated school will be out in 8 ½ days. He reminded everyone to watch out for kids on sidewalks and who may be biking. Councilmember Aycock stated be proud of your community, don't litter.

Mayor King thanked Col. Ladd and his bride for an outstanding job on the air show; we appreciate you both. He stated Mr. Williams, awesome! Mayor King stated if something like this were to happen again he hoped someone would have the courage Mr. Williams did and be willing to put their life on the line to help. Thank you we appreciate you.

Mayor King congratulated the School of Government graduates and stated we have a lot of help. He thanked them for their interest in local government.

Mayor King stated he worked with Big John Kerr when he was a Senator. Many municipalities looked to John when items dealt with local government because John was a tiger. We called him Big John, he had a lot of respect in the Legislature. We will truly miss him. Mayor King shared he attended the funeral and Senator Pate presented a plaque to his Senator Kerr's family. Mayor King expressed his condolences to the family of Senator Kerr.

There being no further business, the meeting adjourned at 8:15 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 27, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-4-15 Young No – North side of US 70 West between
NC 581 and Westbrook Avenue (Increase Internet Games)

BACKGROUND: On December 5, 2011, the Council approved a Conditional Use Permit to allow the operation of an internet café/sweepstakes facility at this location which is located within one unit of the Shoppes of Goldsboro at US 70 and NC 581.

Included with the approval was a modification of the separation requirement between such uses and residentially-zoned or developed property from 200 ft. to zero ft. since the property is adjacent to residentially zoned property to the rear.

The approved site plan indicated that the hours of operation would be from 8:00 a. m. to 2:00 a. m., Monday through Sunday. A total of five or six employees were associated with the operation.

At time of approval, the applicant indicated that a total of 30 computers would be located within the operation.

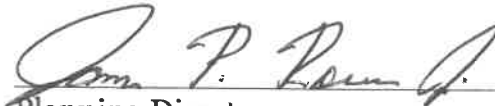
DISCUSSION: The internet café has continuously operated since that time, however, ownership has changed. The new owner wishes to add 18 computers bringing the total to 48.

As a result of an agreement with the U. S. Attorney's office, six companies which provided sweepstakes software in North Carolina were required to cease operation in the State by July 1, 2015. The City's Police Department so notified each sweepstakes operation within the City's jurisdiction and indicated that they would be inspecting the uses after July 1, 2015 to insure that the six companies are no longer supplying software to the operations. At this time, sweepstakes operations could continue to operate utilizing software provided by companies other than the six which agreed to withdraw from the State of North Carolina.

Previously, the City required internet sweepstakes operations to submit serial numbers for each computer when paying a privilege tax of \$2,500 per establishment plus \$500 privilege tax for each computer. As a result of the North Carolina General Assembly passing legislation which eliminates all municipal privilege license taxes, no new or additional fees will be required as a result of the increase in computers proposed by the applicant.

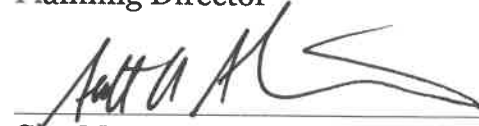
RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 3, 2015.

Date: 7-21-2015



Planning Director

Date: 7-23-15



City Manager

ssj

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER AMENDMENT TO A PREVIOUSLY-ISSUED
CONDITIONAL USE PERMIT
TO INCREASE THE NUMBER OF ELECTRONIC GAMES FROM 30 TO 48
WITHIN AN INTERNET SWEEPSTAKES OPERATION

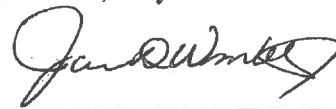
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, July 27, 2015, (note rescheduled date) at 7:00 p. m., in the Council Chambers, City Hall to consider the amendment of a previously-issued Conditional Use Permit to allow an increase in the number of electronic games from 30 to 48 within an internet café/sweepstakes facility (electronic gaming operation).

CU-4-15 Young No – North side of US 70 West between NC 581 and Westbrook Avenue

The property is located on the north side of US 70 West between NC 581 and Westbrook Avenue. The Wayne County Tax Identification No. is 07-2671-83-7160 (Part). The property has a width of approximately 300 ft., an average depth of approximately 600 ft. and a total area of approximately 4.44 acres.

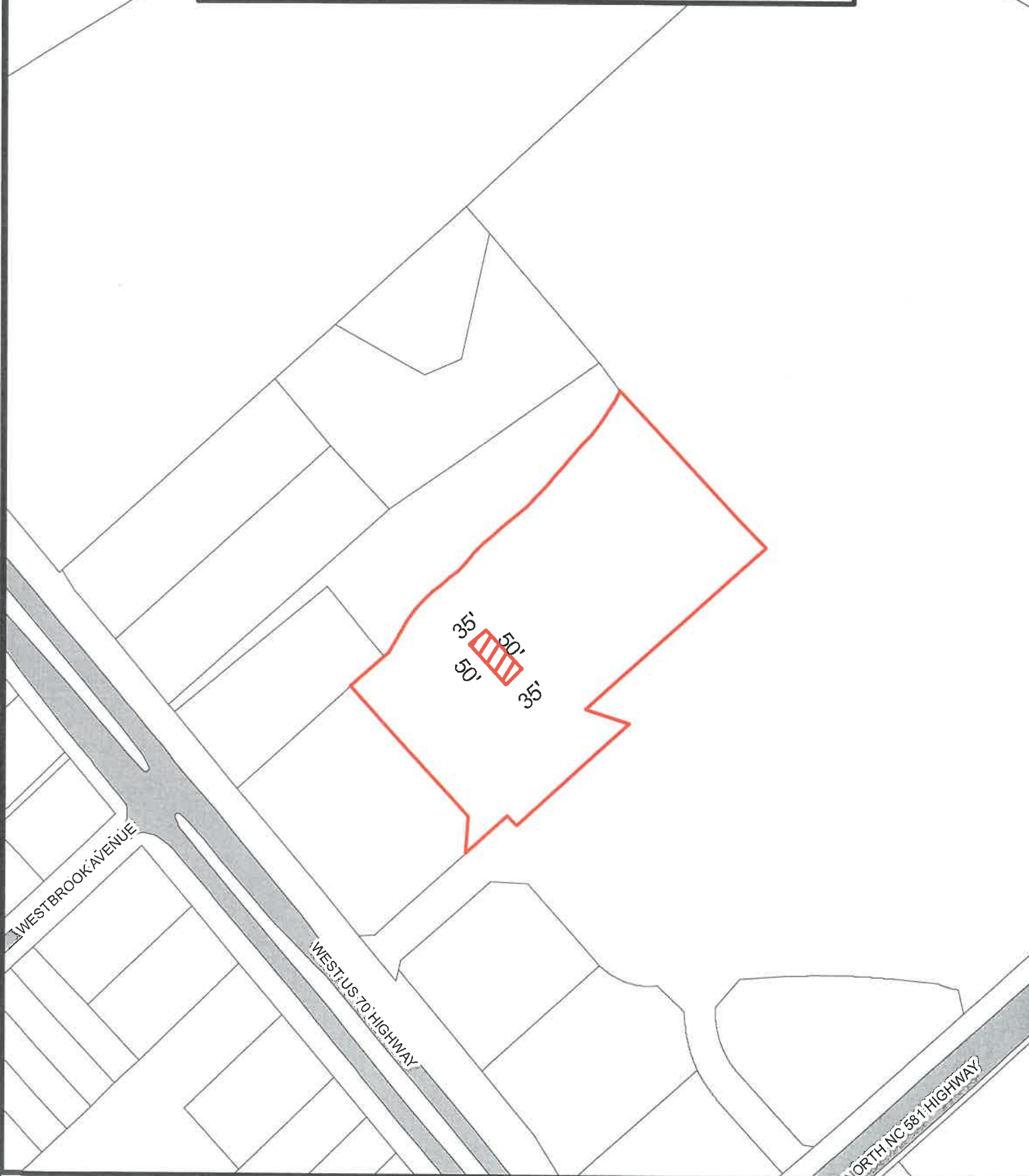
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: July 9, 2015
July 16, 2015

CU-4-15 YOUNG NO INCREASE INTERNET GAMES



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200 100 0 200 Feet

TRP



CU-4-15 YOUNG NO INCREASE INTERNET GAMES



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200 100 0 200 Feet

TRP

78.5 Ft.

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18

63.2 Ft.

2000 Sq. Ft.

15.3 Ft.

OFFICE



7.2 Ft.

7.2 Ft.

7.6 Ft.

Restroom

Restroom

19 20 21 22 23

14.2 Ft.

24 25 26 27 28 29 30

18.2 Ft.

Main Entrance

24.5 Ft.

14.5 Ft.

15.2 Ft.

53.3 Ft.

31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48

78.5 Ft.

AI Business Inc.
2922-B US 70 West
Employees: 4
Hours of Operation
8am - 2am

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 27, 2015 COUNCIL MEETING

SUBJECT: CU-5-15 Earl Beasley – North side of East Ash Street
between Malloy Street and Barrow Court

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits.

Frontage: 266.71 ft.
Depth: 342.58 ft. (average)
Area: 2.1 Acres
Zoning: General Business

On January 6, 2014, the City Council approved a Conditional Use Permit to allow the operation of a place of entertainment with no ABC permits at this location which was the former site of Pizza Inn. The applicant proposed operating a venue for country or bluegrass music acts. Site and landscape plans which were also approved at that time, included a modification of the Type C (20 ft. wide) buffer to 10 ft. wide along the western property line.

Exterior improvements were completed and the use was operated for a period of time during which time the tenant/operator of the establishment changed. The use has recently closed.

DISCUSSION: The new tenant wishes to operate a place of entertainment with ABC permits while basically utilizing the same layout but with a complete kitchen facility within the building and the installation of two bar areas. The applicant is the owner of Hero's Oyster Bar which currently operates on North Berkeley Boulevard.

Based on assembly area, a total of 59 parking spaces will be required. There are 63 parking spaces available which includes three handicapped spaces.

While the use will operate as a restaurant which is permitted within the General Business zoning district, the previously-issued Conditional Use Permit specifically excluded ABC permits.

Hours of Operation: 4:00 p. m. to 2:00 a. m.
(Monday-Saturday)
12:00 Noon to 2:00 a. m.
(Sunday)

Number of Employees: No more than 10 per shift
(2 Shifts)

The applicant intends to maintain the existing Hero's location on North Berkeley Boulevard as well as this new location. The new location is larger and will allow space for entertainment and live musical and comedy acts.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 3, 2015.

Date: 7-22-2015


Planning Director

Date: 7-23-15


City Manager

ssj

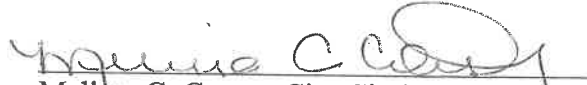
NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF
A PLACE OF ENTERTAINMENT WITH ABC PERMITS

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, July 27, 2015 (note rescheduled date) at 7:00 p. m., in the Council Chambers, City Hall to consider the issuance of a Conditional Use Permit to allow the operation of a place of entertainment with ABC Permits.

CU-5-15 Earl Beasley – North side of East Ash Street between Malloy Street
and Barrow Court

The Wayne County Tax Identification is 3519-40-0560 and the address is 3009 East Ash Street. The property has a frontage of 266.77 ft., an average depth of approximately 342.58 ft., and a total area of approximately 2.1 acres.

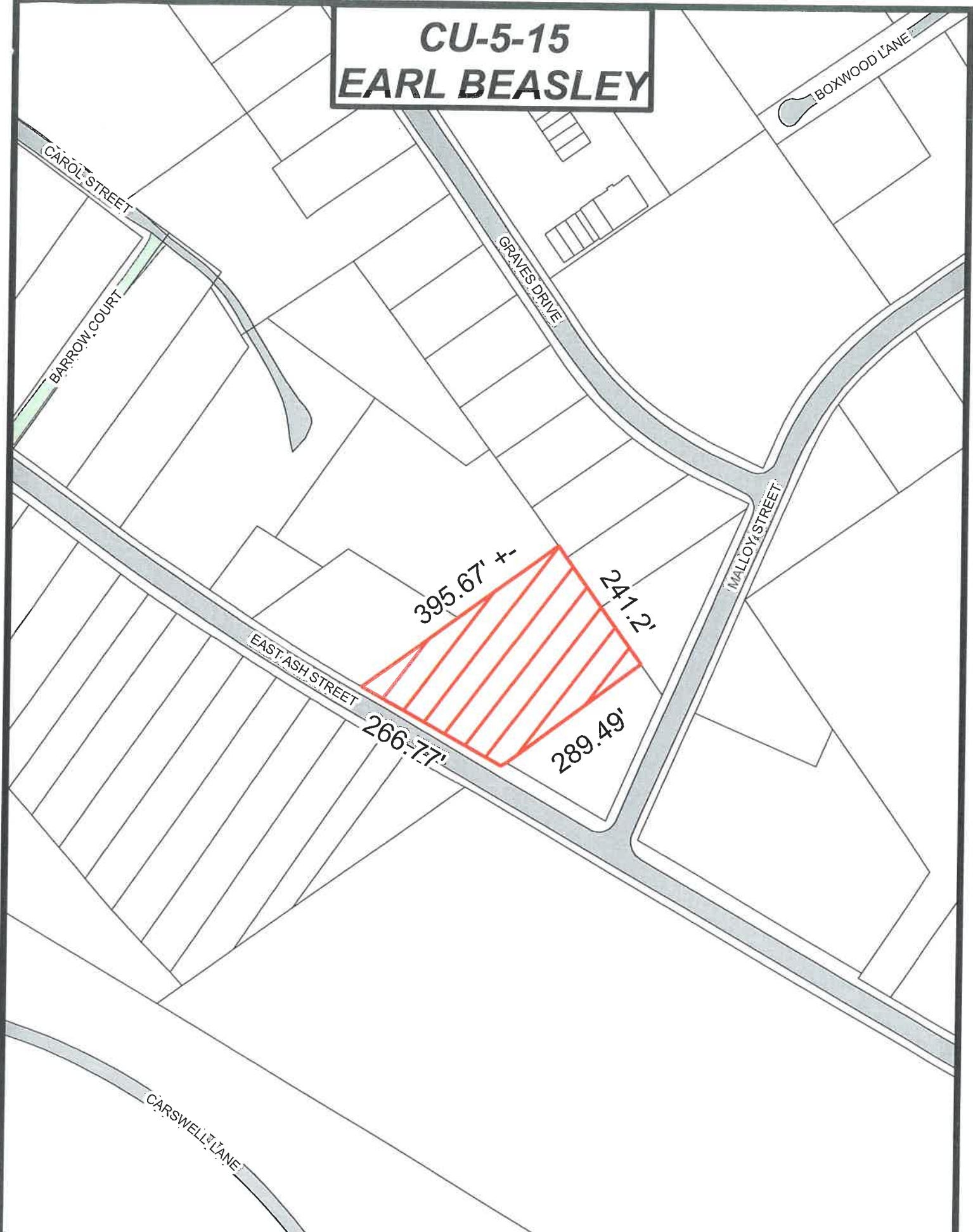
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: July 9, 2015
July 16, 2015

CU-5-15 EARL BEASLEY



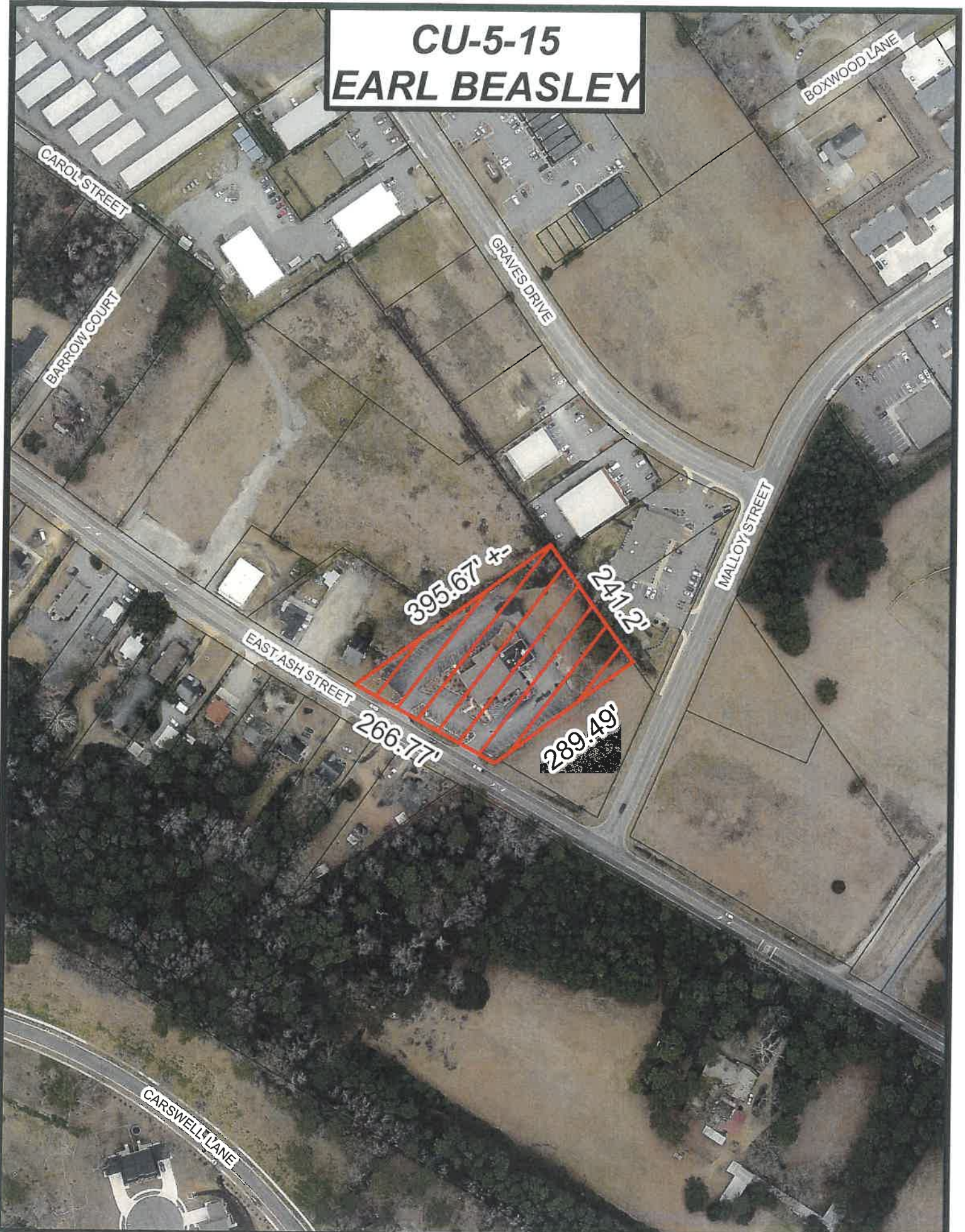
The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and its commission contracted to develop these data assume no legal responsibility for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



TRP



CU-5-15 EARL BEASLEY



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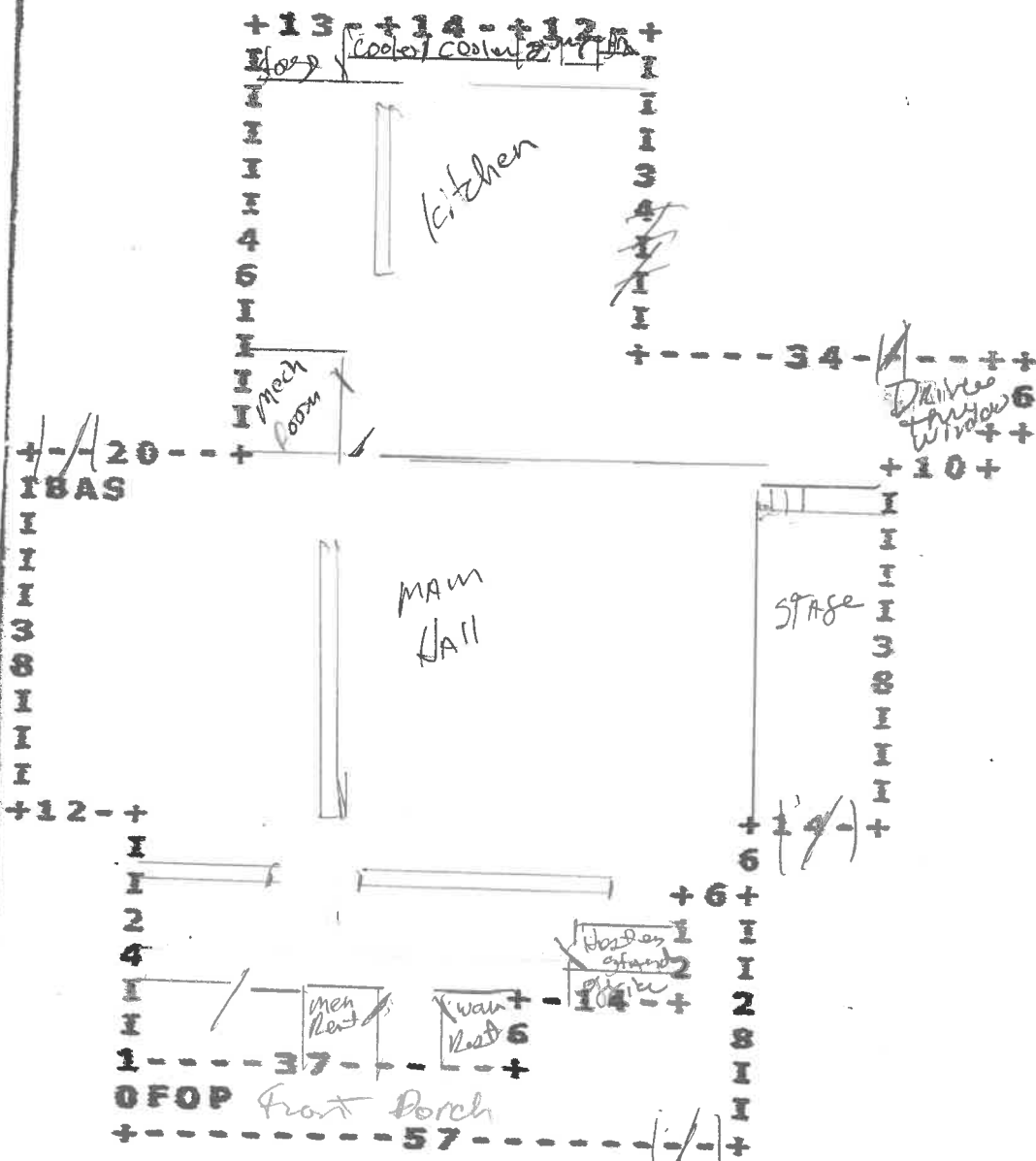
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TRP

N

Commercial

STORIES: 1 - 1.0 Story



CITY OF GOLDSBORO

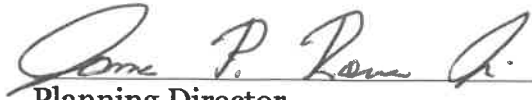
AGENDA MEMORANDUM

JULY 27, 2015 COUNCIL MEETING

- SUBJECT:** PUBLIC HEARING
CU-6-15 Julia Tillett – North side of US 70 West between
NC 581 and Westbrook Avenue
- BACKGROUND:** The applicant requests a Conditional Use Permit to allow
the operation of a bingo game establishment.
- On June 4, 2012, the City Council approved a Conditional
Use Permit for this location within the Southeast Plaza
Shopping Center to operate an internet café/sweepstakes
facility. The applicant wishes to convert the internet café to a
bingo game establishment.
- DISCUSSION:** The unit within the Shopping Center proposed for the bingo
establishment has a width of 60 ft., a depth of 60 ft. and a
total area of 3,600 sq. ft.
- Based on the area proposed for the bingo establishment, a
total of 75 parking spaces would be required. There are 275
parking spaces existing within the shopping center which
should be sufficient to accommodate all uses.
- The property is zoned General Business and is located
within the 70-75 decibel noise overlay zone associated with
Seymour Johnson Air Force Base. A copy of the Notice of
Public Hearing on this request was forwarded to Base
personnel for their review and no comments have been
submitted.
- The applicant has submitted a floor plan indicating that the
bingo establishment will include seats for 100 people, a
calling platform, snack bar, restrooms, storage and office
areas. Hours of Operation will be from 10:00 a. m. to 12:00
a. m., Sunday through Thursday and from 10:00 a. m. to
2:00 a. m. on Friday and Saturday. A total of four employees
will be associated with the operation.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 3, 2015.

Date: 7-21-2015


Planning Director

Date: 7-23-15


City Manager

ssj

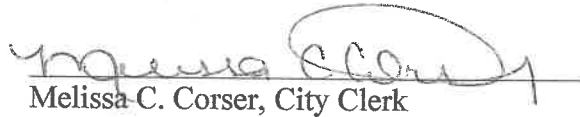
NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF
A BINGO ESTABLISHMENT

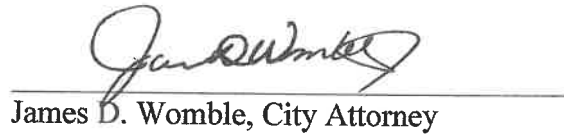
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, July 27, 2015 (note rescheduled date), at 7:00 p. m., in the Council Chambers, City Hall to consider the issuance of a Conditional Use Permit to allow the operation of a bingo establishment.

CU-6-15 Julia Tillett – East side of NC 111 South between Southeast Drive and US Highway 70 East

The Wayne County Tax Identification No. is 04-3528-21-8249. The address is 211 NC 111 South and the individual unit has a frontage of 60 ft., a depth of 60 ft. and a total area of approximately 3,600 sq. ft.

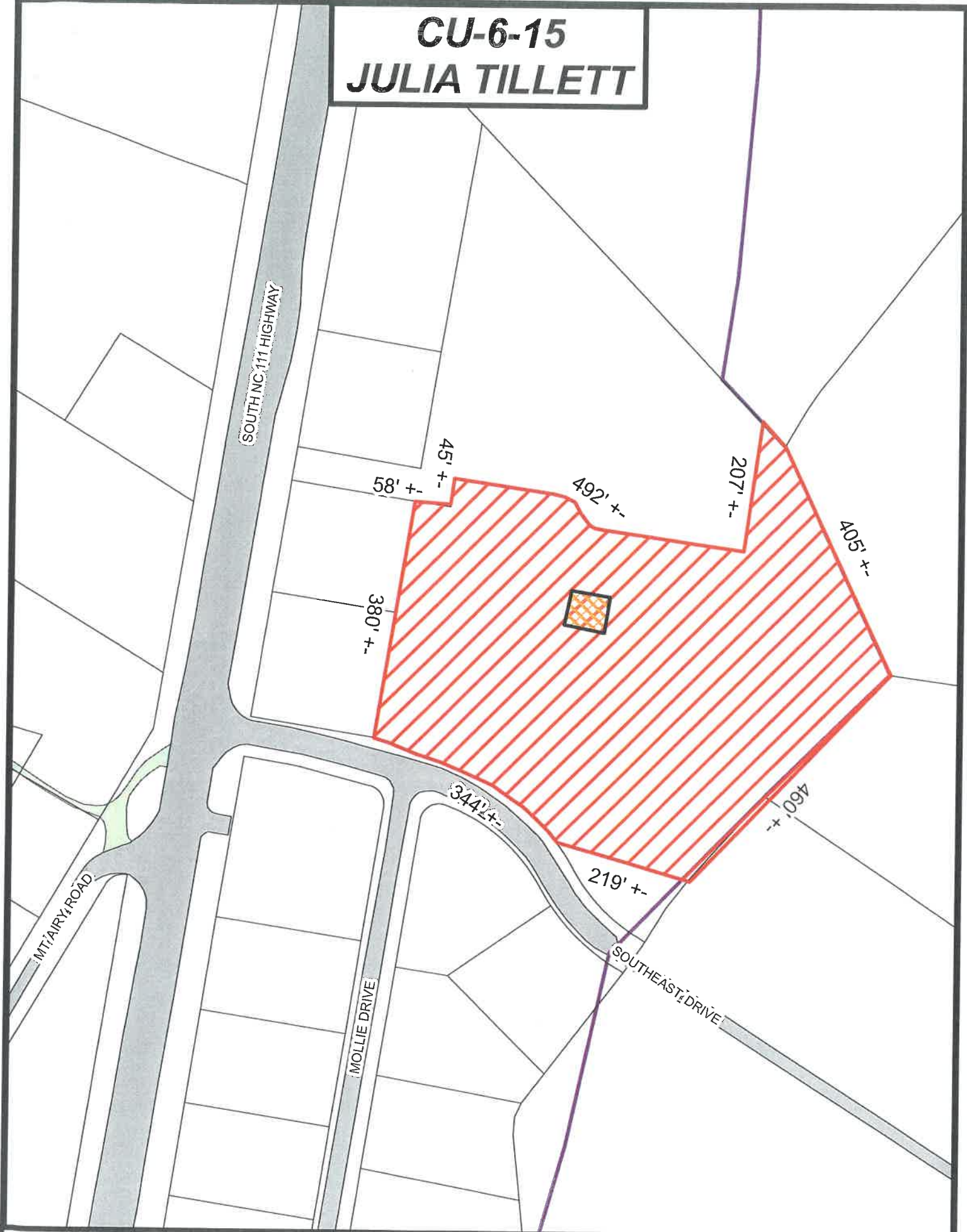
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: July 9, 2015
July 16, 2015

CU-6-15 JULIA TILLET



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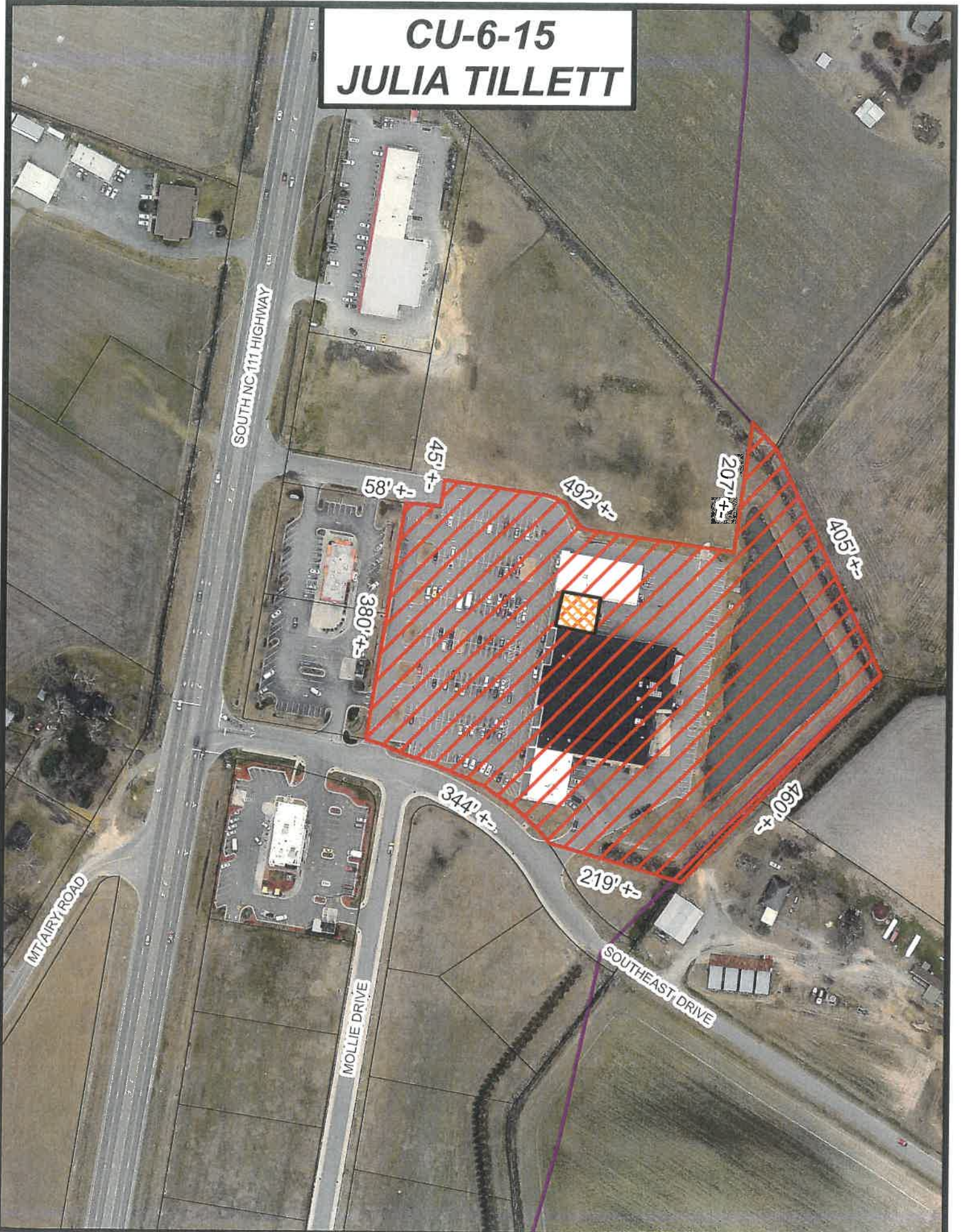
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CU-6-15 JULIA TILLET



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200 100 0 200 Feet



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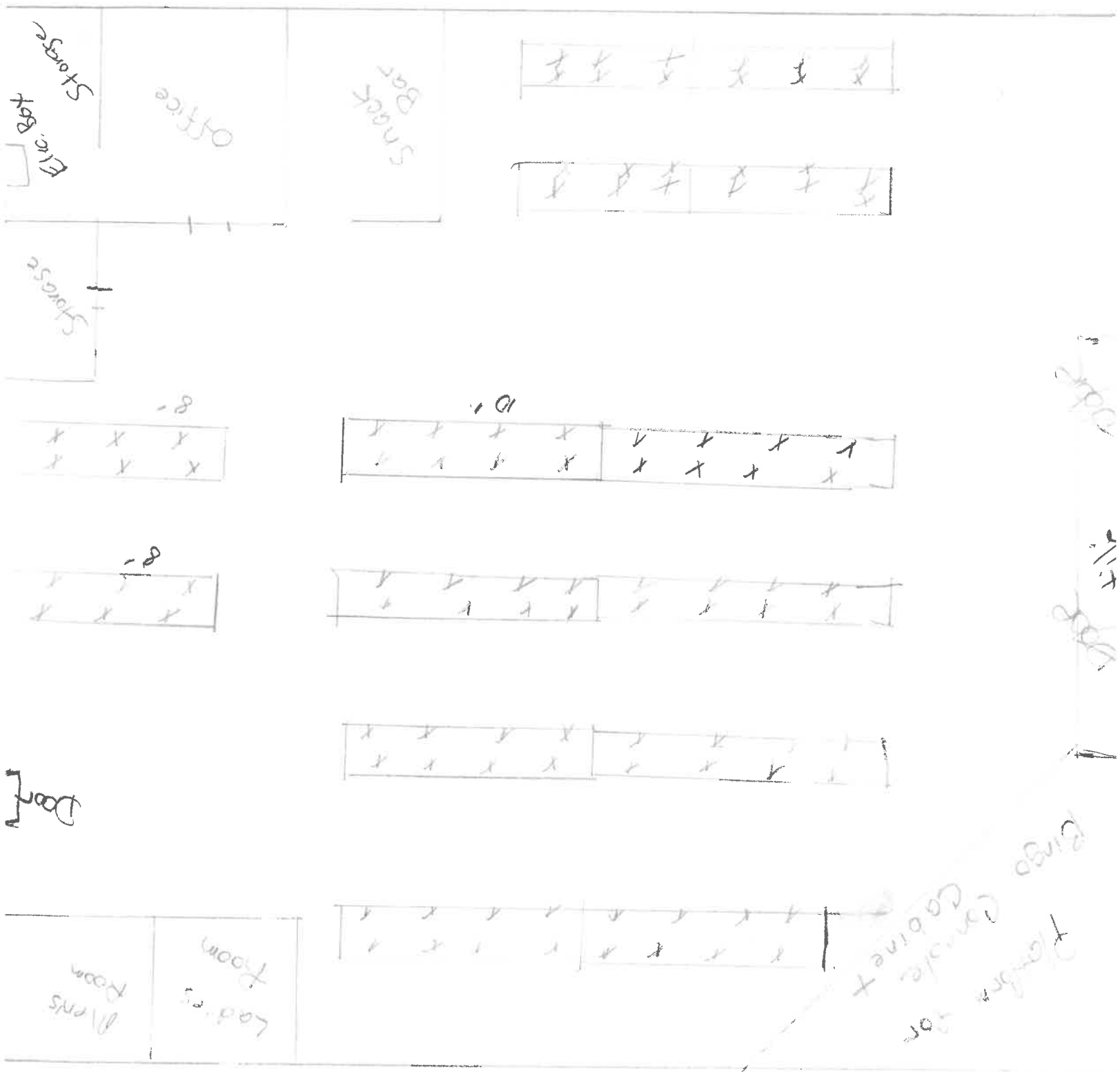


W-6-15

Seats for
100 people

Hours
Sun thru
Thurs
10:00am to
12:00 am
Fri & Sat
10:00am
to
2:00 am

Platform for
Ringo Cabaret
Ringo Cabaret



Employees

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-5-15 Islamic Center of Goldsboro, Inc. – South side of Fedelon Trail between Salem Church Road and US 117 (North William Street)

BACKGROUND: On February 2, 1998, the City Council approved a zoning change for the subject property from R-12 Residential and Watershed Protection to Office and Institutional-1 and Watershed Protection. The use for the property was limited to a church, Christian Academy (K-12), day care and senior citizen's center.

Site and landscape plans for the property were approved in 2007. A number of modifications were granted in conjunction with the site and landscape plan approval as follows:

1. Modification of the interconnectivity requirement to adjacent properties.
2. Modification of the Type C, 20 ft. wide landscape buffer for the undeveloped portion of the lot that contains existing woodland; and
3. Modification of the requirement that the modular unit be placed parallel with Fedelon Trail.

The developer was required to pay a fee to the City in lieu of for sidewalk construction.

DISCUSSION: The original church (New Covenant Ministries) relocated and the site is now occupied by the Islamic Center of Goldsboro, Inc. They have requested a rezoning of the property to Office and Institutional-1 Conditional District and Watershed Protection to add the use as a private cemetery to those previously approved within that zoning district.

Frontage: 91.30 ft. (approx.)

Depth: 892.77 ft. (average)
Area: 696,089 or 15.98 acres (approx.)

Surrounding Zoning: North: R-16 Residential
South: R-12/16 Residential
East: R-12 Residential
West: R-12/16 Residential

Existing Use: Currently, the property is occupied by a 2,900 sq. ft. church of modular construction built in 2008. A total of 51 parking spaces, including two handicapped spaces are provided.

Proposed Use: The submitted site plan shows approximately three acres of existing cleared land east of the existing church parking lot to be used for the location of a private cemetery containing areas for 1,033 graves. Included within this acreage is .75 acres to be used for a memorial service area.

Access: A 20 ft. wide gravel drive is shown to extend from the existing asphalt parking lot a distance of 540 ft. to the entrance of the proposed cemetery. A modification to allow the drive to be graveled rather than paved is required, however, the staff recommends that the drive be paved.

In order to minimize the possibility of congestion which would limit safe access to and from the site during an emergency, staff has asked the site engineer to reconfigure a new traffic circulation plan as an alternative for the gravel drive which terminates at the entrance to the cemetery. The new circulation plan would be subject to approval by the Planning Department. No construction permits will be issued prior to this item being appropriately addressed.

Ten ft. wide walkways will be provided throughout the cemetery and the entire area will be enclosed by a 4 ft. high chain link fence with double-gated access located at the end of the gravel drive.

Landscaping: The submitted landscape plan indicates a proposed 20 ft. wide, Type C buffer yard along a portion of the northern property line. Although this property line adjoins vacant farmland, the landscaped buffer must be extended along the entire northern property.

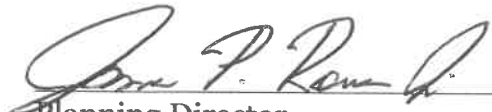
A 20 ft. wide landscape buffer is shown along the entire eastern property line and the cemetery will be set back 50 ft. from both the northern and eastern property lines.

Existing woodland will remain and serve as a buffer along the southern property line except for that area where a farm path extends back to vacant farmland.

The asphalt driveway extending from Fedelon Trail will be buffered on both sides with a 20 ft. wide planted buffer.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 3, 2015.

Date: 7-21-2015


Planning Director

Date: 7-23-15


City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m. on Monday, July 27, 2015 (note rescheduled date).**

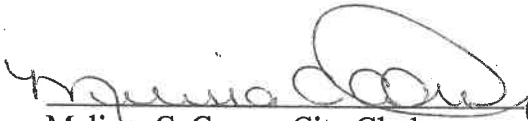
Z-5-15 Islamic Center of Goldsboro, Inc. – South side of Fedelon Trail between Salem Church Road and North William Street

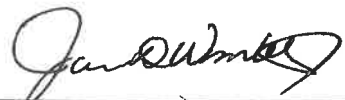
The property is located on the south side of Fedelon Trail between Salem Church Road and North William Street. The Wayne County Tax Identification No. is 3600-06-3757. The property has a frontage of 91.30 ft., an average depth of 892.77 ft., and a total area of approximately 696,089 sq. ft., or 15.98 acres. The present zoning classification is Office and Institutional-1 Conditional District and Watershed Protection allowing a Church, Christian Academy (K-12), Day Care Center and Senior Citizen's Center as approved in 1998. The proposed zoning classification is Office and Institutional-1 Conditional District and Watershed Protection to add the use as a private cemetery to those previously approved within the zoning district. Complete development plans have been submitted which will be reviewed and approved by the City Council prior to the issuance of any building permits for the property.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Anyone desiring to file a written petition of protest intended to invoke the three-fourths (3/4) majority vote rule as specified in G.S. 160A-385 must file such petition in the office of the City Clerk, City Hall, 200 North Center Street, no later than 5:00 p.m., on Wednesday, July 22, 2015. Petitions are available in the Department of Planning.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: July 9, 2015
July 16, 2015

Z-5-15

O&I-1 CD WSP TO O&I-1 CD WSP



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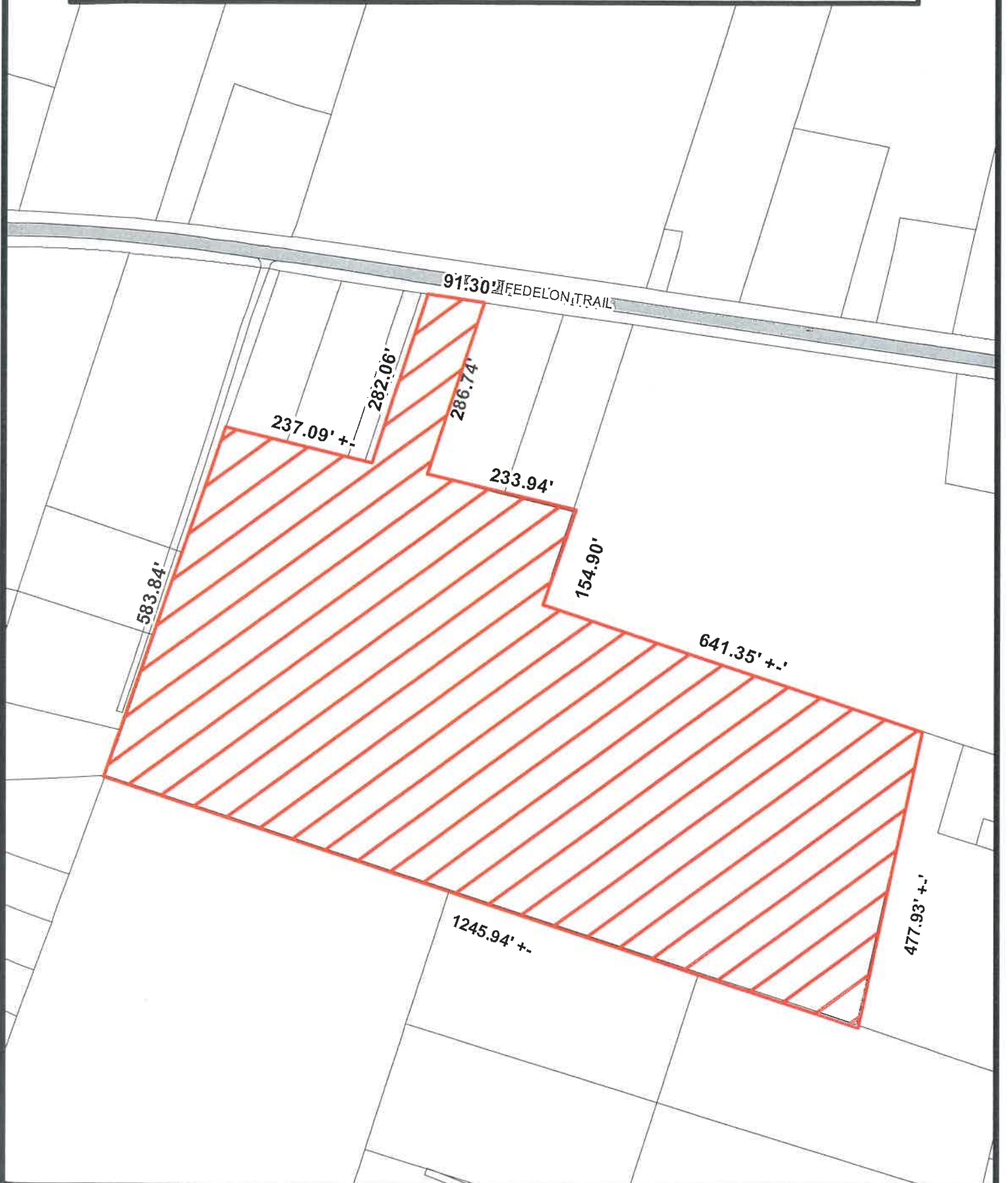


300 150 0 300 Feet



Z-5-15

O&I-1 CD and WSP TO O&I-1 CD and WSP



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200 100 0 200 Feet

Z-5-15

O&I-1 CD and WSP TO O&I-1 CD and WSP



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments (each interest and extent to the City of Guilford, NC). Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Guilford and the engineer consented to develop these data and/or legal responsibility for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any purpose other than that for which they were prepared.

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Item Title:

Public hearing regarding proposed issuance of up to \$4,500,000 in Multifamily Housing Revenue Bonds, Series 2015 (Foundation for Affordable Housing North Carolina and Missouri Portfolio) to be issued by the Public Finance Authority and approval in principle of such Bonds.

Item Summary:

This is a hearing to consider the proposed issuance by the Public Finance Authority ("PFA") of not to exceed \$75,500,000 Multifamily Housing Revenue Bonds, Series 2015 (Foundation for Affordable Housing North Carolina and Missouri Portfolio) (the "Bonds"), a portion of which in an amount not expected to exceed \$4,500,000 will be loaned to FFAH Jefferson Court, LLC, a North Carolina limited liability company, an affiliate of the Foundation for Affordable Housing, Inc. (the "Borrower"), to finance the acquisition and renovation of an existing affordable multifamily rental housing development located in Goldsboro.

PFA is a political subdivision of the State of Wisconsin created for the purpose of issuing tax-exempt and taxable conduit bonds for public and private entities nationwide. PFA is sponsored by the National Association of Counties, the National League of Cities, the Wisconsin Counties Association and the League of Wisconsin Municipalities. The Borrower has requested that PFA act as the issuer of the Bonds in order to achieve cost efficiencies by using a single bond issue to finance projects located in more than one state. **The Bonds are not debt of the City of Goldsboro or PFA, but rather are payable solely from debt service payments received from the Borrower.**

Federal tax law requires that tax-exempt bonds issued to finance affordable housing be approved by the elected legislative body of the governmental unit that has jurisdiction over the area in which the facility is to be located after holding a public hearing (Internal Revenue Code Section 147(f)). The proposed facilities are within the jurisdiction of the City.

A portion of the proceeds of the Bonds will be loaned to the Borrower and used to finance and/or refinance the acquisition, rehabilitation, equipping and/or improvement of Jefferson Court Apartments, a 60-unit multifamily rental housing development located at 1100 N. Jefferson Street, Goldsboro, North Carolina (the "Development"); to pay interest on the Bonds, to pay costs of issuance of the Bonds, and/or to fund a debt service reserve fund for the Bonds. PFA and the Borrower have requested the City to approve the issuance of the Bonds solely for purposes of Section 147(f) of the Code.

The Bonds will be sold in a public offering with Stifel, Nicolaus & Company, Incorporated as the underwriter, and are expected to be issued in early September, 2015. The Borrower will agree to repay the principal, premium, if any, and interest on the Bonds. Neither the City nor PFA will have any liability whatsoever for the payment of principal or interest on the Bonds. Because no taxes or other revenues of the City are pledged to pay these Bonds, the staff of the City has made no financial analysis of the Bonds, the Borrower or the Development.

As noted in the resolution, the Bonds do not constitute a debt of the State of North Carolina or any political subdivision or any agency thereof, including the City, or a pledge of the faith and credit of the State of North Carolina or any political subdivision or any such agency,

including the City, but are payable solely from the revenues and other funds provided for in a loan agreement between PFA and the Borrower. Accordingly the City pledges neither its taxing power nor revenues for these Bonds, and the Bonds will not affect the City's debt ratios or legal debt limit.

The notice of public hearing (attached) was published in *The Goldsboro News-Argus* as required by law. The form of the resolution to be adopted by the City is also attached.

Specific Action Requested:

That the City Council, at the conclusion of the public hearing regarding the same, adopt a resolution approving, for purposes of meeting the requirements of the Internal Revenue Code of 1986, as amended, the issuance by the Public Finance Authority of a portion of its not to exceed \$75,500,000 Multifamily Housing Revenue Bonds, Series 2015 (Foundation for Affordable Housing North Carolina and Missouri Portfolio).

Attachments:

1. Resolution
2. Public hearing notice
3. Affidavit of Publication

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
APPROVING THE ISSUANCE BY THE PUBLIC FINANCE AUTHORITY
OF BONDS ON BEHALF OF
FOUNDATION FOR AFFORDABLE HOUSING INC.**

WHEREAS, the City of Goldsboro, North Carolina (the “City”) is a political subdivision of the State of North Carolina and the City Council (the “Governing Body”) is the elected governing body of the City; and

WHEREAS, the Public Finance Authority (the “Authority”) has advised the City that it is a commission organized under and pursuant to the provisions of Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, is authorized to issue tax-exempt, taxable, and tax credit conduit bonds for public and private entities throughout all 50 states and is jointly sponsored by the National Association of Counties, National League of Cities, Wisconsin Counties Association and League of Wisconsin Municipalities (the “Sponsors”); and

WHEREAS, FFAH Jefferson Court, LLC, a North Carolina limited liability company (the “Borrower”) the sole member of which is FFAH NC 9, LLC, a North Carolina limited liability company, of which Foundation for Affordable Housing Inc., a Delaware nonprofit corporation, is the sole member, has requested that the Authority adopt a plan of financing providing for the issuance of its Public Finance Authority Multifamily Housing Revenue Bonds, Series 2015 (Foundation For Affordable Housing North Carolina and Missouri Portfolio) (the “Bonds”), in one or more series from time to time, in an amount not to exceed \$75,500,000, and a portion of the proceeds from the sale of the Bonds, not expected to exceed \$4,500,000, will be used to finance and/or refinance the acquisition, rehabilitation, equipping and/or improvement of Jefferson Court Apartments, a 60-unit multifamily rental housing development located at 1100 N. Jefferson Street, Goldsboro, North Carolina, and initially operated by PK Management, LLC, to pay interest on the Bonds, to pay costs of issuance of the Bonds, and/or to fund a debt service reserve fund for the Bonds (collectively, the “Project”); and

WHEREAS, the Authority has informed the City that the remainder of the Bonds will be issued primarily to finance and/or refinance the acquisition and rehabilitation of certain other affordable housing developments elsewhere in the state of North Carolina, and in the state of Missouri; and

WHEREAS, the Bonds or a portion thereof will be “private activity bonds” for purposes of the Internal Revenue Code of 1986 (the “Code”), and pursuant to Section 147(f) of the Code, prior to their issuance, the Bonds are required to be approved by the “applicable elected representative” of a governmental unit having jurisdiction over the entire area in which the Project is located, after a public hearing held following reasonable public notice; and

WHEREAS, pursuant to Section 147(f) of the Code, the Governing Body, following notice duly given in the form attached hereto as Exhibit A (the “TEFRA Notice”), held a public hearing regarding the financing of the Project and the issuance of the Bonds, and now desires to approve the financing and the issuance of the Bonds; and

WHEREAS, pursuant to Section 66.0304(11)(a) of the Wisconsin Statutes, prior to their issuance, bonds issued by the Public Finance Authority must be approved by the governing body or highest ranking executive or administrator of the political jurisdiction within whose boundaries the project is to be located; and

WHEREAS, the Borrower has requested that the City approve the financing of the Project and the issuance of the Bonds in order to satisfy the public approval requirement of Section 147(f) of the Code and the requirements of Section 4 of the Amended and Restated Joint Exercise of Powers Agreement Relating to the Public Finance Authority, dated as of September 28, 2010 (the "Joint Exercise Agreement") and Section 66.0304(11)(a) of the Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA:

1. For purposes of the requirements of Section 147(f) of the Internal Revenue Code of 1986, the Governing Body hereby approves the issuance of the Bonds by the Authority, a portion of which will be used to finance the Project, in an aggregate principal amount not to exceed the amount set forth in the TEFRA Notice attached hereto as EXHIBIT A. In no event shall the City, the State of North Carolina (the "State") or any political subdivision thereof be liable for such Bonds nor shall the Bonds constitute a debt of the City, the State or any political subdivision thereof.
2. It is the purpose and intent of the Governing Body that this Resolution constitute approval of the issuance of the Bonds by the Project Jurisdiction, which is the (or one of the) governmental unit(s) having jurisdiction over the area in which the Project is located, in accordance with Section 66.0304(11)(a) of the Wisconsin Statutes and Section 4 of the Joint Exercise Agreement.
3. The officers of the Governing Body are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents that they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution and the financing approved hereby.

[Remainder of Page Intentionally Left Blank]

The undersigned City Clerk of the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a Resolution adopted by the City Council for the City of Goldsboro, North Carolina, in regular session convened on July 27, 2015.

WITNESS my hand and the corporate seal of the City of Goldsboro, North Carolina, this the ____ day of July, 2015.

City Clerk

(SEAL)

EXHIBIT A

FORM OF TEFRA NOTICE

[to be attached]

**NOTICE OF PUBLIC HEARING
NOT TO EXCEED
\$4,500,000 OF PUBLIC FINANCE AUTHORITY
MULTIFAMILY HOUSING REVENUE BONDS, SERIES 2015
(FOUNDATION FOR AFFORDABLE HOUSING NORTH CAROLINA AND MISSOURI
PORTFOLIO)**

Notice is hereby given that, at 7:00 p.m., or as soon thereafter as the matter can be heard on Monday, July 27, 2015, at Council Chambers, City Hall, 214 North Center Street, Goldsboro, North Carolina, a public hearing, as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), will be held by the City Council of the City of Goldsboro (the "City") with respect to the proposed plan of financing for the issuance by the Public Finance Authority (the "PFA") of its Multifamily Housing Revenue Bonds, Series 2015 (Foundation for Affordable Housing North Carolina and Missouri Portfolio), in one or more series (the "Bonds") issued from time to time, in an amount not to exceed \$75,500,000. A portion of the proceeds from the sale of the Bonds, not expected to exceed \$4,500,000, will be used to make a loan to FFAH Jefferson Court, LLC, a North Carolina limited liability company (the "Borrower"), the sole member of which is FFAH NC 9, LLC, a North Carolina limited liability company, of which Foundation for Affordable Housing Inc., a Delaware nonprofit corporation, is the sole member and used to finance and/or refinance the acquisition, rehabilitation, equipping and/or improvement of Jefferson Court Apartments, a 60-unit multifamily rental housing development located at 1100 N. Jefferson Street, Goldsboro, North Carolina, and initially operated by PK Management, LLC, to pay interest on the Bonds, to pay costs of issuance of the Bonds, and/or to fund a debt service reserve fund for the Bonds (collectively, the "Project"). The remainder of the Bonds will be issued primarily to acquire and rehabilitate other affordable housing developments in North Carolina and Missouri.

The PFA has provided the following information for this Notice: The Bonds are expected to be issued pursuant to Section 66.0304 of the Wisconsin Statutes, as amended, by the PFA, a commission organized under and pursuant to the provisions of Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes. The Bonds will be limited obligations of the PFA payable only from the loan repayments to be made by the Borrower to the PFA, and certain funds and accounts established by the bond indenture for the Bonds.

The Bonds shall never constitute an indebtedness of the City within the meaning of any state constitutional provision or statutory limitation, and will not constitute or give rise to pecuniary liability of the City or a charge against its general credit or its taxing powers.

The hearing is intended to provide a reasonable opportunity to be heard for persons wishing to express their views on the merits of the Project, its location, the issuance of the Bonds or related matters. Written comments will be accepted by the City Clerk at 200 North Center Street, Goldsboro, North Carolina 27530, but must be received on or before the time and date of the hearing.

Dated: July __, 2015

ITEM H
Deferred

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: Engineering Services Contract for Closed Circuit Television (CCTV) Assessment – McKim & Creed, Inc.

BACKGROUND: Based on the previously completed CCTV and manhole evaluation data, McKim & Creed recently submitted the draft Task 1 – Legacy Sanitary Sewer Inspection Data Review technical memorandum for staff review.

DISCUSSION: During the evaluation of the City-provided CCTV data it was observed that approximately 39,000 linear feet of sewer line have not been evaluated utilizing CCTV in basins 5, 6, 8, 9, 9B, 9C, 16, 16A, 20, and 20A as shown on attached maps. The work in this proposal will be used in the future Phase 3 of the inflow/infiltration rehabilitation construction.

Staff requested McKim & Creed submit the following proposed scope of services, fee estimate, and projected schedule of engineering services for additional CCTV assessments based on the inspection data review.

Fee Schedule:

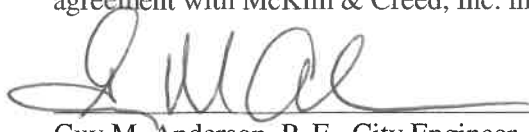
Project Management	\$ 4,000
CCTV Assessment	\$ 103,350
(39,000 LF @ \$2.65/LF)	
Technical Memorandum Update	\$ 11,000
Traffic Control Service Allowance (Estimate)	\$ 6,600
Heavy Cleaning Allowance (Estimate)	\$ 600
(1,000 LF @ \$0.60/LF)	
Off Road/Easement Cleaning (Estimate)	\$ 3,300
3,000 LF @ \$1.10/LF)	
Total Fee for Engineering Services:	\$ 128,850

The fee submitted by McKim & Creed to complete the proposed scope of services shall not exceed a total of \$128,850 without prior written approval from the City of Goldsboro. It is anticipated that the time of completion for the services outlined above will extend from August 1, 2015 to October 30, 2015.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

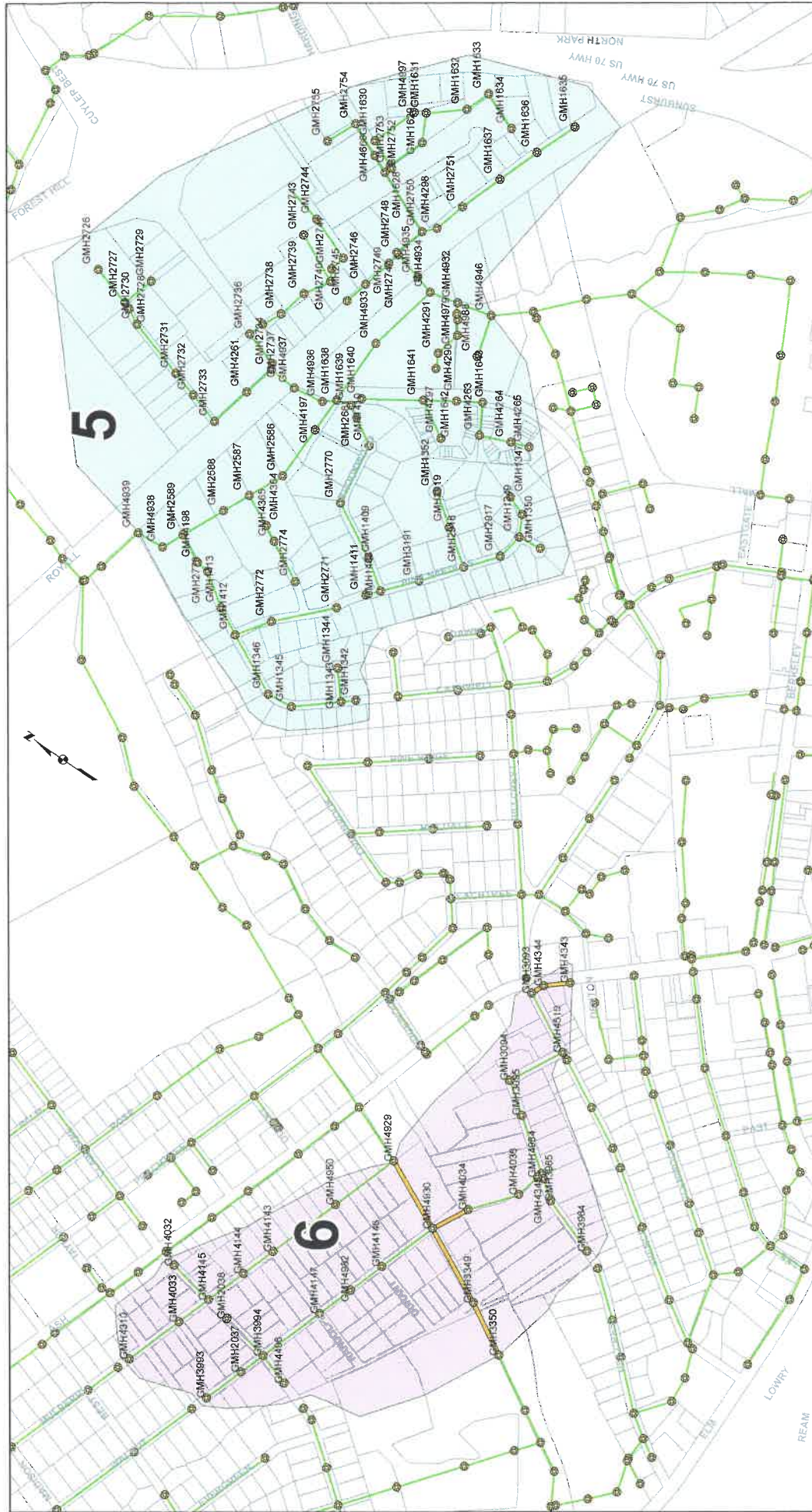
RECOMMENDATION: It is recommended that the City Council by motion, adopt the attached resolution authorizing the City Manager to execute an engineering agreement with McKim & Creed, Inc. in the amount of \$128,850.

Date: 21 Jul 15


Guy M. Anderson, P. E., City Engineer

Date: 7-23-15


Scott A. Stevens, City Manager



Legend

Pipe Data Review Recommendation

Good
 Fair
 Poor
 CCTV Needed



Legacy Sanitary Sewer Inspection Data Review FIGURE 1 (Basins 5 & 6)

1 inch = 600 feet



M&C Project No. 00921.0009
Date: 6/18/2015

(Note: Sub-basin delineation and M&C ratings as presented in map titled "City of Goldsboro 2013 Sewer Investigator Priority Memoire Location Map" prepared by Hydrostructures, PA)

*CCTV Data not provided for sub-basin 5.



Legend
Pipe Data Review Recommendation
CCTV Inspected



Legacy Sanitary Sewer Inspection Data Review FIGURE 2 (Basins 8, 9, 9B, 9C, 16, 16A)

300 0 100 200
1 inch = 60 feet

RESOLUTION NO. 2015-

RESOLUTION AUTHORIZING EXECUTION OF PROFESSIONAL ENGINEERING SERVICES
AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND MCKIM & CREED, INC.
FOR ADDITIONAL CCTV ASSESSMENTS

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for additional CCTV Assessments based on the Legacy Sanitary Sewer Data Review submitted by McKim & Creed, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a professional engineering services agreement in the amount of \$128,850 with McKim & Creed, Inc. pertaining to additional CCTV Assessments.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2015.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: FY 2015-16 Installment Financing - Vehicles

BACKGROUND: When Council adopted the FY 2015-16 budget, several vehicles were characterized to be purchased through installment financing. The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Dept.</u>	<u>Description</u>	<u>Amount</u>
Inspections	Pick-Up Truck	\$ 20,000
Streets & Storms	Salt Spreader	12,000
	Crew Cab Pick-Up Truck	25,000
Sanitation	Fully-Automated Garbage	285,000
Fire	Admin. Vehicle	28,000
Police	Admin. Vehicle	19,000
	Sports Utility Vehicle	29,119
	½ Ton Pick-Up Truck	21,500
Parks & Recreation	Pick-Up Truck	29,000
	Dump Truck	49,000
Maintenance	Jet Vac Truck	<u>365,000</u>
	Total	\$882,619

DISCUSSION: The City will start the Request for Proposals (RFP's) for the abovementioned vehicles to banking institutions in December 2015 with an anticipated loan closing in January 2016. The bid proposal will request quotes over a five (5) year term.

Since the equipment will be necessary before financing can be finalized, a reimbursement resolution is needed in the amount of not to exceed \$900,000.

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the vehicles listed above in the amount not to exceed \$900,000.

Date: 7-21-15


Kaye Scott, Finance Director

Date: 7-23-15


Scott Stevens, City Manager

RESOLUTION NO. 2015- 49

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organized and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for vehicle purchases; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of vehicles in the amount of \$900,000.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$900,000.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 27th day of July, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Item No. 5

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: Budget Amendment - Outstanding Purchase Order Adjusting Entries

BACKGROUND: It is a practice of the City of Goldsboro when incurring expenses to encumber money through the use of a purchase order. Purchase orders remain outstanding until the item or service being procured is received by the affected department. At that time, the purchase order is closed out through the issuance of a payment check.

DISCUSSION: Accounting standards for municipal governments necessitate that certain book entries be undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding purchase orders from the previous fiscal year, and reappropriate funds for the same purpose for the new fiscal year. Failure to accurately reflect the receipt of materials, supplies and services during the same year in which monies are appropriated distorts the City's financial statements. Generally accepted accounting principles mandate that appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unappropriated, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

RECOMMENDATION: By motion, adopt the attached Ordinance amending the Budget Ordinance for the 2015-16 Fiscal Year by reappropriating monies associated with outstanding 2015-16 purchase orders.

Date: 7-21-15

Kaye Scott
Kaye Scott, Finance Director

Date: 7-23-15

Scott Stevens
Scott Stevens, City Manager

ORDINANCE NO. 2015 - 27

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2015-16 FISCAL YEAR

WHEREAS, the City of Goldsboro encumbers expenses arising during a fiscal year by utilizing the purchase order concept; and

WHEREAS, due to the nature of certain projects and expenditures, purchase orders are frequently not closed out within the fiscal year in which they are written; and

WHEREAS, the National Council of Governmental Accounting has ruled that purchase orders written during one fiscal year and completed during a different fiscal year tend to distort a municipality's budget and financial statements, due to the fact that payments were not made during the same time frame in which the expenses were recorded; and

WHEREAS, in order to resolve this development, cities have found it necessary each fiscal year to reappropriate all outstanding purchase orders from the previous fiscal year.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2015-16 Fiscal Year is and hereby,
amended by:

A. Decreasing the unassigned Fund Balance of the General Fund by \$1,665,273.35.

- B. Increasing the appropriated expense of the following General Fund Operating
Units by the corresponding amounts:

1) City Manager's Office	\$148,378.63
2) Inspections	64,080.00
3) Downtown Development	6,094.00
4) Information Technology	23,450.00
5) Public Works – Adm.	5,300.00
6) Garage	21,540.26
7) Building & Traffic	22,782.00
8) Cemetery	2,000.00
9) Finance Department	12,500.00
10) Planning/Community Development Department	77,879.83

11) Streets & Storms Division	28,979.25
12) Sanitation Division	6,401.61
13) Engineering	490,494.40
14) Fire Department	59,341.87
15) Police Department	367,242.68
16) Parks & Recreation Department	280,206.28
17) Golf Course	<u>48,602.54</u>
Total	\$1,665,273.35

C. Decreasing the unassigned Fund Balance of the Capital Project – Tiger V Fund by \$5,263,641.84.

D. Increasing the appropriated expense of the following Capital Project – Tiger V Fund Operating Unit by the corresponding amounts:

1) Capital Projects – Tiger V	\$5,263,641.84
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E. Decreasing the unassigned Fund Balance of the Community Development Fund by \$19,003.16.

F. Increasing the appropriated expense of the following Community Development Fund Operating Units by the corresponding amounts:

1) CDBG FY 13-14	\$ 750.00
2) CDBG FY 14-15	<u>18,253.16</u>
Total	\$19,003.16

G. Decreasing the unassigned Fund Balance of the Utility Fund by \$1,926,842.

H. Increasing the appropriated expense of the following Utility Fund Operating Units by the corresponding amounts:

1) Maintenance Division	\$ 36,239.81
2) Water Plant	987,976.37
3) Waste Treatment Plant	359,930.13
4) Capital Expense	249,435.54
5) Compost Facility	<u>293,260.15</u>
Total	\$1,926,842.00

I. Decreasing the unassigned Fund Balance of the Downtown District Fund by \$62,722.76.

J. Increasing the appropriated expense of the following Downtown District Fund by the corresponding amounts:

1) Downtown District	\$62,722.76
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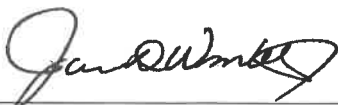
K. Decreasing the unassigned Fund Balance of the Occupancy Tax Fund by \$2,500.00.

L. Increasing the appropriated expense of the following Occupancy Tax Fund (Civic Center) line items:

1) Occupancy Tax/Civic Center	\$2,500.00
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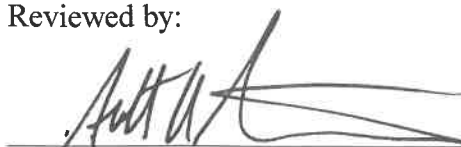
2. This Ordinance shall be in full force and effect from and after July 1, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: Purchase of Mobile/Portable Radios for Fire and Police Departments

BACKGROUND: The City of Goldsboro met with the Wayne County Office of Emergency Management on their plans to convert the county's radio communication system. Within 3 to 5 years, Wayne County will be moving the current system to the Phase 2 radio platform so that it would meet federal guidelines. At this time, a majority of the City's radios are not Phase 2 compliant and many of the radios are not being supported by the manufacturer. With the older radios, sometimes the radios struggle to function with the current system, which sometimes creates an unsafe working environment for the fire and police personnel.

DISCUSSION: All of Wayne County's emergency management agencies have been contacted and presented an opportunity to purchase new Phase 2 radios at a discounted cost. Also, the vendor has agreed to accept as trade-in any brand radios as credit towards the purchase. Wayne County and the Volunteer Fire Departments have all agreed to upgrade to the Phase 2 radios.

Once all the radios are upgraded to the Phase 2 platform, Wayne County Emergency Management can activate the Phase 2 capability, which will double the capacity of channels available to our employees.

The City of Goldsboro would like to move forward and replace all of its radios to Phase 2. The City would be replacing 105 mobile and 119 portable radios within the Police Department and 13 mobile and 28 portable radios within the Fire Department. The replacement cost is \$546,937.

The City's Finance Department is working with Suntrust on a lease agreement for funding for this purchase. Suntrust submitted a proposal citing a 1.95% interest rate over a 3-year term. The documentation and escrow fees will be \$350.

RECOMMENDATION: Authorize the City Manager and Finance Director to enter agreements for the purchase and lease agreement with Suntrust to purchase the Phase 2 radios at a cost of \$546,937 over a 3 year term.

Date: _____

Kaye Scott, Finance Director

Date: 7-23-15



Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: Establishing the Capital Projects Fund Ordinance – W. A. Foster Center Construction and Goldsboro Country Club Property Renovations Projects

BACKGROUND: In September 2014, the City Council authorized the contract with T.A. Loving Company for the design-build team for the construction of W. A. Foster Recreation Center. Also, in February and March 2015, Council approved the purchase and renovations of the property located at 1501 South Slocumb Street. On June 15, 2015, Council authorized the installment financing with Sterling National Bank in the amount of \$7,200,000.

DISCUSSION: The City closed on the loan with Sterling National Bank on June 26, 2015 with an interest rate of 2.91% over a term of 15 years. Since these construction projects have been awarded, it is necessary that a capital projects ordinance be established that will represent the construction costs along with the loan proceeds.

The City received reimbursement in June 2015 for costs incurred for the Goldsboro Country Club purchase and renovations along with the W.A. Foster Recreation Center design services. The amount received was \$902,588.06. It is necessary to adopt a capital projects ordinance for the loan proceeds associated with the construction projects and cost of issuance in the amount of \$6,377,411.94.

RECOMMENDATION: It is recommended that the attached Capital Projects Fund Ordinance be established in the amount of \$6,377,411.94.

Date: 7-21-15

Kaye Scott
Kaye Scott, Finance Director

Date: 7-23-15

Scott Stevens
Scott Stevens, City Manager

ORDINANCE NO. 2015-28

AN ORDINANCE ESTABLISHING THE CAPITAL PROJECTS FUNDS FOR W.A.
FOSTER AND GOLDSBORO COUNTRY CLUB PROPERTY

WHEREAS, the City of Goldsboro has established a capital projects ordinance that will include the W.A. Foster Recreation Center and renovations to the Goldsboro Country Club Property; and

WHEREAS, the loan proceeds and cost of issuance is \$6,377,411.94; and

WHEREAS, the Capital Projects Fund Ordinance must be established to allow for the expenditures and funding related to these projects.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the W.A. Foster Recreation Center and Goldsboro Country Club Property Capital Project Ordinance be established by:

1. Establishing the anticipated revenues for the W.A. Foster Recreation Center and Goldsboro Country Club Loan Proceeds as follows:

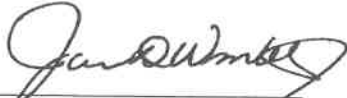
Loan Proceeds	\$ 6,377,411.94
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2. Establishing the anticipated expenditure line items for the W.A. Foster Recreation Center construction and the Goldsboro Country Club renovations as follows:

Construction and Expenses (W. A. Foster)	\$5,546,950.00
Construction and Expenses (GCC)	\$ 750,461.94
Expenses	<u>\$ 80,000.00</u>
Total	\$6,377,411.94

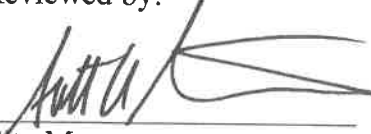
3. This Ordinance shall be in full force and effect from and after this 27th day of July, 2015.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

RESOLUTION NO. 2015-50

RESOLUTION EXPRESSING THE CITY OF GOLDSBORO'S INTEREST IN
PARTICIPATING IN THE NORTH CAROLINA STATE'S HEALTH PLAN

WHEREAS, the City of Goldsboro is currently participating in a fully-insured health plan with Cigna Health Care; and

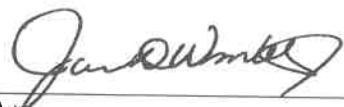
WHEREAS, on June 22, 2015, the General Assembly of North Carolina enacted House Bill 154 allowing local government units to join the State Health Plan for Teachers and State Employees; and

WHEREAS, in accordance with North Carolina G.S. 135-48.47, the interested unit must pass a resolution expressing the local government's desire to participate in the State plan; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina as follows:

1. The City Council indicates its interest in participating in the North Carolina State's Health Plan and authorizes the City Manager to gather the necessary information and requirements in accordance with House Bill 154.
2. This Resolution shall be in full force and affect from and after this the 27th day of July, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Item M

City of Goldsboro
Agenda Memorandum
July 27, 2015 Council Meeting

SUBJECT: Request an addition to the sanitation program to allow citizens to rent a second Refuse bin.

BACKGROUND: As part of the Sanitation Department's switch from semi-automated to fully-automated vehicles, the city has required the citizens to follow additional rules for bin placement in order to be serviced. One of these rules is that "Overflow" trash is no longer accepted by the City because the new trucks cannot service overflow. An option for the Citizens is to rent a second container from the City which would increase the amount of refuse collected at a residence without having overflow.

DISCUSSION: The Sanitation Department takes great pride in servicing our customers and wants to ensure our customers are taken care of. The department simply cannot service overflow refuse with the new vehicles and program. The proposed solution is to rent a second bin (no more than a second bin) to our residential customers. These bins will still follow the placement guidelines that have already been approved in the City's Ordinance. Due to capacity issues, the Sanitation staff will not begin offering a second refuse bin to the citizens until the bin placement guidelines are enforced. This program does not include recycling bins.

RECOMMENDATION: By motion, staff requests approval to offer citizens a second refuse bin at a cost of \$4 additional per month added to their current Sanitation charges.

Date: _____

Jose F. Martinez III, Public Works Director

Date: 7-23-15

Scott Stevens, City Manager

Sanitation Program NOTICE



- The City of Goldsboro began a new Sanitation Program that had a goal of increasing efficiency and keeping costs down for the citizens of Goldsboro. The program had a "soft start" that began June 1st, 2015. During this soft start, new routes and new rules went into effect, however, enforcement of the rules was suspended.
- Beginning **MONDAY, SEPTEMBER 14th, 2015** (Monday after Labor Day), The City of Goldsboro will no longer service refuse/recycling bins that are not placed according to the City Ordinance.

Please help us serve you by following the placement rules:

- Have carts at curbside before 6:00 a.m. on your scheduled collection day. (It is recommended that you place your bin by the street the night before your collection day)
- Place carts near the edge of pavement with 3-ft of clearance from all directions including between containers.
- Do not put garbage/recycling bags (overflow) on top of or beside the bins. (Helpful hint: increasing how much you recycle greatly helps to reduce overflow)
- Place bins with the opening towards the road (handle towards your home)
- You can see what your trash and recycle days at <http://refuse.goldsboronc.gov>
- More information can be found at the Sanitation webpage including a FAQ page @ http://www.goldsboronc.gov/pw_sanitation.aspx
- If your bin is not serviced due to non-compliance, you may take your trash to one of Wayne County's 13 convenience locations @ <http://www.waynegov.com/page/469> . The tipping fee for the convenience sites are \$5.00 per visit for regular household trash.

**Thank you for helping make
the program a success!**

Sanitation HOLIDAY SCHEDULE

- When the City of Goldsboro observes a holiday, the makeup service day is usually moved to the Wednesday of that same week. You can look at our yearly calendar at the Sanitation Homepage at http://www.goldsboronc.gov/pw_sanitation.aspx
- Please note, this calendar is now powered by "Google Calendar". The benefit to this is that any emergency that occurs will be shown immediately on the calendar. For instance, if sanitation is delayed or cancelled due to severe snow, the calendar will be updated once the decision has been made by the City.

Remaining 2015 Holiday Schedule

- **Labor Day**—Collections for Monday, September 7th will be serviced on Wednesday, September 9th.
- **Thanksgiving**—Collections for Thursday & Friday (November 26th & 27th) will be serviced on Wednesday, November 25th. Leaf-n-Limbs pickup will not be performed this week.
- **Christmas**—Collections for Thursday & Friday (December 24th & 25th) will be serviced on Wednesday, December 23rd. Leaf-n-Limbs pickup will not be performed this week.
- **New Years**—Collections for Friday, January 1st will be serviced on Wednesday, December 30th.



City of Goldsboro
Agenda Memorandum
July 27, 2015 Council Meeting

SUBJECT: Request for extension of three (3) temporary personnel for Sanitation Division up to eight (8) weeks ending no later than Friday, September 11, 2015

BACKGROUND: As part of the Sanitation Department's switch from semi-automated to fully-automated vehicles, the city has required the citizens to follow additional rules for bin placement in order to be serviced. These rules are not yet enforced to help educate the citizens and to ease in the transition over to the new program. The additional employees are required in order to operate in the interim until the new rules are enforced.

DISCUSSION: The new program went live on June 1st, 2015 however, the enforcement of the adopted ordinances has not gone into effect yet. These rules have not been enforced because the City wants to help the citizens gradually transition over to the new requirements. Because of this, the fully-automated vehicles cannot finish their designated routes without an additional person on the vehicle. City Staff is proposing to begin enforcement of the sanitation rules on Monday, September 14th, 2015 (the week after the Labor Day holiday which is about 3.5 months after program launch). We anticipate utilizing these personnel until the routes' efficiency increase enough so that they are not needed or until enforcement of the rules go into effect. The division is asking for three (3) temporary personnel, one for each fully-automated truck.

RECOMMENDATION: By motion, staff requests approval to extend three (3) temporary sanitation employees ending no later than Friday, September 11, 2015.

Date: _____

Jose F. Martinez III, Public Works Director

Date: 7-23-15

Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
July 27, 2015 COUNCIL MEETING

SUBJECT: Resolution and Budget Amendment - 2015 Urgent Repair Program (URP15)

BACKGROUND: The City of Goldsboro applied for a grant in January, 2015 for funding by North Carolina Housing Finance Agency (NCHFA) through the North Carolina Housing Trust Fund for the 2015 Urgent Repair Program (URP15) in the amount of \$100,000. This grant is to be in conjunction with the City's Community Development Block Grant Program. In April of this year, the City Council adopted and approved the URP15 Assistance, Procurement, and Disbursement Policies to conduct the Urgent Repair Program in conjunction with the City's Community Development Block Grant Program.

DISCUSSION: North Carolina Housing Finance Agency (NCHFA) has awarded the City funding for the 2015 Urgent Repair Program (URP15) in the amount of \$100,000 to assist a minimum of fifteen (15) eligible very-low and low-income homeowners with urgent repairs up to \$8,000 per home to prevent displacement, which poses a imminent threat to their life and/or safety. The time period of this grant is 16 months beginning on August 1, 2015 and ending on December 31, 2016.

No matching funds are required of the City of Goldsboro in conjunction with this Program.

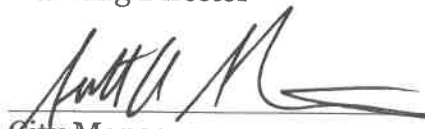
RECOMMENDATION: By motion:

1. By motion, adopt the attached resolution authorizing the Mayor and City Clerk to accept and sign a contract with NCHFA in the amount of \$100,000.
2. Adopt the attached Ordinance to reflect an increase in the Community Development revenues and an increase in the operating expenditures of the Community Development Block Grant's budget by a total of \$100,000.

Date: 7-21-2015


Planning Director

Date: 7-23-15


City Manager

RESOLUTION NO. 2015 - 51

RESOLUTION AUTHORIZING MAYOR AND CITY CLERK TO
ACCEPT AND SIGN A CONTRACT WITH NCHFA

WHEREAS, the City of Goldsboro applied for a grant in January, 2015 for funding by North Carolina Housing Finance Agency (NCHFA) through the North Carolina Housing Trust Fund for the 2015 Urgent Repair Program (URP15) in the amount of \$100,000; and

WHEREAS, these funds will be used to assist a minimum of fifteen (15) eligible very-low and low-income homeowners with urgent repairs to prevent displacement, which poses an imminent threat to their life and/or safety; and

WHEREAS, the City Council in April, 2015 adopted and approved the URP15 Assistance, Procurement, and Disbursement Policies to conduct the Urgent Repair Program in conjunction with the City's Community Development Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to accept and sign a contract with NCHFA in the amount of \$100,000.
2. This Resolution shall be in full force and effect from and after the 27th day of July, 2015.

Approved as to Form only:



City Attorney

Reviewed By:



City Manager

ORDINANCE NO. 2015 - 29

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR
THE CITY OF GOLDSBORO FOR 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro applied for a grant in January, 2015 for funding by North Carolina Housing Finance Agency (NCHFA) through the North Carolina Housing Trust Fund for the 2015 Urgent Repair Program (URP15) in the amount of \$100,000; and

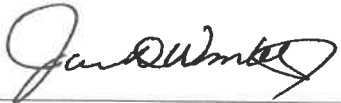
WHEREAS, these funds will be used to assist a minimum of fifteen (15) eligible very-low and low-income homeowners with urgent repairs to prevent displacement, which poses an imminent threat to their life and/or safety; and

WHEREAS, this grant requires that no matching funds be appropriated by the City; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2015-2016 Fiscal Year is and hereby amended by:
 - a. Establishing the Revenue Line Item in the Community Development Fund entitled "Urgent Repair Program Reimbursement" (22-0003-8494) in the amount of \$100,000.
 - b. Establishing the Expense Line Item entitled " Urgent Repair Program Funding" (22-3216-3494) in the Community Development Fund in the amount of \$100,000.
2. This Resolution shall be in full force and effect from and after the 27th day of July, 2015.

Approved as to Form only:



City Attorney

Reviewed By:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: Planning Commission Appointment

BACKGROUND: There is an existing vacancy on the Goldsboro Planning Commission. Citizen involvement is vital to the performance of City government. It is necessary that an additional appointment be made in an effort to fill this vacancy.

DISCUSSION: Recommendations for appointment were requested from the Goldsboro Planning Commission.

The following individual has submitted an application to be on the Goldsboro Planning Commission and was recommended by the Goldsboro Planning Commission.

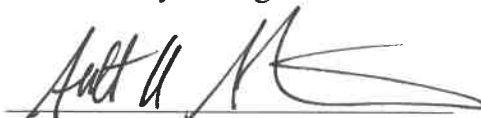
Patrick McArthur

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached Resolution appointing Patrick McArthur to the Goldsboro Planning Commission.

Date: _____

Assistant City Manager

Date: 7-23-15



City Manager

RESOLUTION NO. 2015-52

RESOLUTION APPOINTING A MEMBER
TO THE GOLDSBORO PLANNING COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, an additional slot is available for participation on the Goldsboro Planning Commission; and

WHEREAS, the following citizen has expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individual be and is hereby appointed to the specified Boards and Commissions. The term of the appointee shall expire on the dates indicated:

Goldsboro Planning Commission

1st Term Appointee:

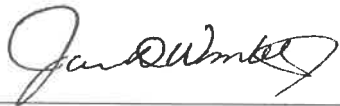
Patrick McArthur

Term Expires 12-31-2020

2. This Resolution shall be in full force and effect from and after this 27th day of July, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 27, 2015 COUNCIL MEETING

SUBJECT: Goldsboro Tourism Council Appointment

BACKGROUND: On January 5, 2015, Ms. Patti Mitchell was appointed to serve on the Goldsboro Tourism Council to her second term with her term expiring on December 31, 2017. Ms. Mitchell has resigned effective May 31, 2015.

DISCUSSION: Ms. Mary Ann Dudley has submitted an application to serve on the Goldsboro Tourism Council. Staff would recommend Ms. Mary Ann Dudley to fill the unexpired term left by Ms. Mitchell's resignation whose term expires on December 31, 2017.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing Ms. Mary Ann Dudley to the Goldsboro Tourism Council.
2. Commending Ms. Patti Mitchell who has served on the Goldsboro Tourism Council.

Date: 7-23-15



City Manager

RESOLUTION NO. 2015-53

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARDS AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, one vacancy exists on the Goldsboro Tourism Council; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Goldsboro Tourism Council;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the Goldsboro Tourism Council. The term shall expire on the date indicated:

GOLDSBORO TOURISM COUNCIL

Filling an Unexpired Term:

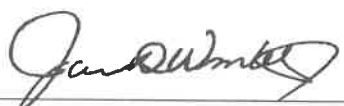
Ms. Mary Ann Dudley

Term Expires December 31, 2017

2. This Resolution shall be in full force and effect from and after this 27th day of July, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

RESOLUTION NO. 2015 -54

RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED
ON THE GOLDSBORO TOURISM COUNCIL OF
THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF
THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH
A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individual has served the local citizenry by her service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend this civic-minded citizen for her voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individual is recognized for her service on the Goldsboro Tourism Council and is commended for her contributions to the operation of Goldsboro's municipal government:

Goldsboro Tourism Council
Patti Mitchell

2. The Mayor of the City of Goldsboro is hereby directed to present this individual a Certificate of Appreciation for her civic contributions.
3. This certificate is to be presented at the next regularly scheduled meeting of the Goldsboro Tourism Council or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 27th day of July, 2015.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
COUNCIL MEETING
JULY 27, 2015

SUBJECT: Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina

BACKGROUND: In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

DISCUSSION: The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-37 Supplement. This Supplement contains all Ordinances of a general nature enacted since S-36 Code of Ordinances dated October 6, 2014.

RECOMMENDATION: By motion, adopt the attached Ordinance enacting and adopting the 2015 S-37 Supplement to the Code of Ordinances of the City of Goldsboro.

Date: 7-28-15

Laura Beth
~~City Clerk~~ Deputy Clerk

Date: 7-23-15

Paul H. M.
City Manager

GOLDSBORO, NORTH CAROLINA
Instruction Sheet
2015 S-37 Supplement

REMOVE OLD PAGES

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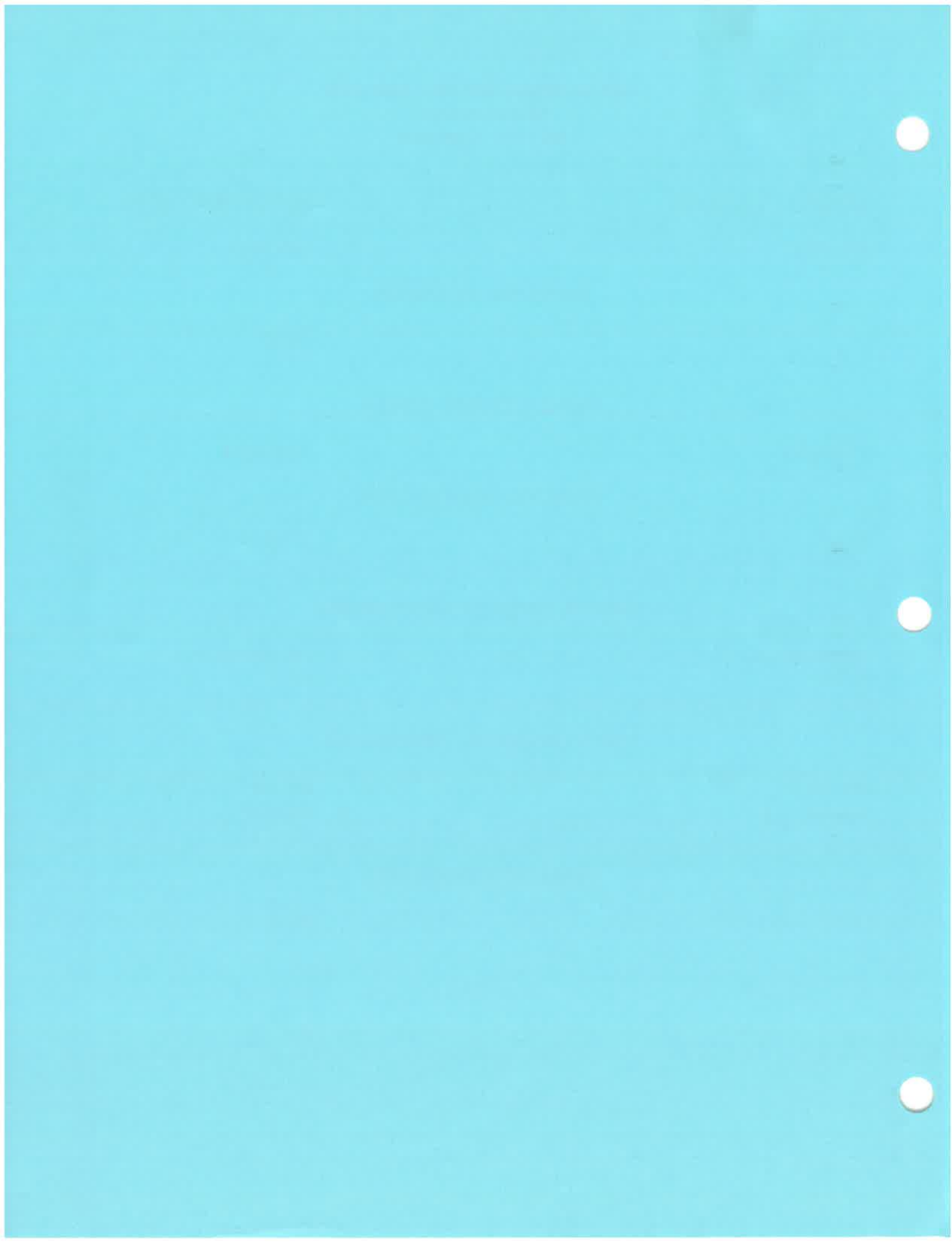
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CITY OF GOLDSBORO, NORTH CAROLINA

CODE OF ORDINANCES

2015 S-37 Supplement contains:
Local legislation current through Ordinance 2015-6, passed 2-16-2015; and State
legislation current through North Carolina Legislative Service,
2014 Regular Session, Pamphlet No. 5

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ORDINANCE NO. 2014-50

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT
TO THE CODE OF ORDINANCES
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2014 S-36 Supplement to the Code of Ordinances of the City of Goldsboro; and

WHEREAS, said Supplement contains all Ordinances of a general nature enacted since the publication of the 2013 S-35 Supplement to the Code of Ordinances of said municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on, or make reference to, sections of the North Carolina Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. It is the intent of the City Council to accept the updated sections of the City Code of Ordinances in accordance with the changes of the law of the State of North Carolina.
2. The 2014-36 Supplement to the City Code of Ordinances, as prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
3. This Ordinance shall be in full force and effect from and after this 6th day of October, 2014.

Approved as to Form Only:

Reviewed by:

James D. Womble /s/
City Attorney

Scott Stevens /s/
City Manager

CHAPTER 50: SOLID WASTE

Section

Residential Refuse Collection

- 50.01 Garbage
- 50.02 Recycling
- 50.03 Ashes
- 50.04 Yard Waste
- 50.05 Discarded furniture, appliances, etc.
- 50.06 Limitations on collections
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Commercial Refuse Collection

- 50.20 Method of collection
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Improper Storage and Disposal

- 50.30 Proper storage
- 50.31 Littering prohibited
- 50.32 Transportation
- 50.33 Unauthorized dumping

RESIDENTIAL REFUSE COLLECTION

§ 50.01 GARBAGE.

(A) **GARBAGE** is defined as kitchen waste and non-recyclable household and business waste. A roll out garbage container, owned by the City of Goldsboro, shall be provided to each household at no cost, except in multifamily developments where curbside service is unfeasible.

(B) The serial number from each roll-out container will be assigned to a residence, and if the container is lost, damaged, or stolen, it shall be replaced at the property owner's expense. Curbside garbage collection of roll-out containers shall be provided to residents once per week. To minimize the possibility of theft or vandalism, residents shall move the roll out container to the curb no earlier than 24 hours prior to their pick up date. In addition, residents shall move the roll out container from the right-of-way within 24 hours after the contents are collected. No garbage or ash receptacle shall be placed, kept or left on any street for any purpose over the weekend unless Saturday or Sunday is designated as a service day. Where roll-out containers are provided, garbage shall not be collected from any other container, except as permitted by the Public Works Director. A pushback fee may be assessed for containers that are left on the street in conflict with this section. The fee for this pushback service shall be determined by the City Council by resolution.

(C) Refuse and recycle containers shall be placed in the street one to two feet from the edge of pavement with three feet of clearance from all directions including between containers. There shall also be nothing overhead that would prevent an automated truck from servicing a container (i.e. limbs, power/telephone lines, etc. within 15 feet of the ground above the container).

(D) No vehicles shall be parked in front of the refuse/recycle bins during the collection day. Any vehicles parked near the refuse/recycle bins shall adhere to § 50.01(C).

(E) All refuse/recycle contents must be placed inside city-provided containers. The lids of the refuse and recycle containers shall not be elevated more than six to eight inches from being fully closed (as would happen if a container was overfilled). No trash shall be placed on top of the refuse/recycle container lids nor on the sides of the container. If a residence requires an additional bin, a second bin may be issued by the city at a fee determined by the City Council by resolution.

(F) If any resident does not follow the sections describing placement and overfilling of recycle/refuse bins, the resident will not be serviced during their designated time and will have to schedule a call-back service. Call-back service is not guaranteed to be on the same day.
(Ord. 1997-19, passed 3-3-97; Am. Ord. 2015-4, passed 2-2-15; Am. Ord. 2015-5, passed 2-2-15)

§ 50.02 RECYCLING.

(A) A recycling container shall be provided to all residents for the collection of materials accepted in the city recycling program. Recycling of their solid waste is mandatory for all residents. A roll out recycling container, owned by the city of Goldsboro, shall be provided to each household at no cost, except in multifamily developments where curbside service is unfeasible.

(B) The serial number from each roll out container will be assigned to a residence, and if the container is lost, damaged, or stolen, they shall be replaced at the property owner's expense. Curbside recycling collection of roll-out containers shall be provided to residents once every two weeks. To minimize the possibility of theft or vandalism, residents shall move the roll-out container to the curb no earlier than 24 hours prior to their pick-up date. In addition, residents shall move the roll out container

from the right-of-way within 24 hours after the contents are collected. No recycling receptacle shall be placed, kept or left on any street for any purpose over the weekend unless Saturday or Sunday is designated as a service day. A pushback fee may be assessed for containers that are left on the street in conflict with this section. The fee for this pushback service shall be determined by the City Council by resolution.

(C) Recycling containers must be placed at the curb at least once a month.

(D) Recycle bin placement shall follow the same rules as described in § 50.01.

(Ord. 1997-19, passed 3-3-97; Am. Ord. 2015-4, passed 2-2-15; Am. Ord. 2015-5, passed 2-2-15)

§ 50.03 ASHES.

Households shall provide a sufficient number of separate metal containers to hold all ashes which may accumulate during the interval between garbage collections. Hot ashes will not be removed, and ashes shall not be mixed with other refuse. The collection of ashes shall be made from the same location and on the same schedule as garbage.

§ 50.04 YARD WASTE.

(A) *General Yard Waste.* General yard waste is defined as grass clippings, vines, garden and hedge trimmings, straw, and other such debris. General yard waste shall be placed at a point behind the curb for pick up and shall not be containerized in a bag. Placement of general yard waste in the street will result in a citation and fine set by the City Council through resolution. The amount of yard waste collected from an individual residence is limited to no more than one full truck load per collection. Collection of yard waste will be made from the same location and on the same schedule as recyclable materials.

(B) *Tree limbs and shrubbery limbs.* Tree limbs and large shrubbery limbs must be placed in a pile separate from other yard waste. Limbs shall be a maximum of three inches in diameter and four feet in length. Collection will not fall on a specific day for any residence, and the frequency of collection will depend on the volume of such debris city-wide. The amount of limbs collected from an individual residence is limited to no more than one full truck load per residence per collection. Felled trees, stumps, and branches larger than three inches in diameter are not collectable by the city and must be disposed of by private means.

(C) *Leaf collection.* For leaf collection, leaves should be raked to a point behind the edge of pavement. Leaves shall be separated from all other refuse, including limbs, when placed behind the edge of pavement for collection.

(D) *Schedule.* Yard waste collection will generally fall on the same day as the recycling schedule. However, the schedule may temporarily change without notice as determined by the Public Works Director or Sanitation Superintendent.

(Ord. 1997-19, passed 3-3-97; Am. Ord. 2015-4, passed 2-2-15)

§ 50.05 DISCARDED FURNITURE, APPLIANCES, ETC.

Items such as worn out furniture, refrigerators, mattresses, stoves, etc. will be picked up by the city during Wednesdays at no charge to city residents subject to city capacity. Residents may schedule pick-up by calling the Public Works Department. No more than six items will be picked up at the same address during a week. Items shall be placed in an area behind the curb no earlier than 24 hours prior to the date designated by the Public Works Department. Landowners are responsible for the general appearance of their property. Failure to comply with this provision will result in a citation and fine against the property owner, enforced by Code Enforcement, in an amount set by the City Council through resolution. Program does not pertain to commercial customers.

(Ord. 1997-19, passed 3-3-97; Am. Ord. 2015-4, passed 2-2-15; Am. Ord. 2015-5, passed 2-2-15)

§ 50.06 LIMITATIONS ON COLLECTIONS.

The city of Goldsboro will not be responsible for the collection of any of the following: dirt, turf, rock, building materials, trade waste, carpeting, wallpaper, wet paint, gasoline/kerosene cans, lumber shavings, brick, concrete, metal, shingles, fencing material, logs, tree stumps, automobile parts, animal waste, hazardous materials, or other like materials or by-products. None of the above type materials shall be placed at the curb or at a garbage collection point for collection by the city. Any yard waste, with the exception of grass clippings, generated by landscaping, tree or yard maintenance contractors or other agents hired to do work at a residence or business, will not be collected by the city. Grass clippings will be collected by the city provided they are placed at the curb or at a garbage collection point in accordance with the provisions of this chapter.

(Ord. 1997-19, passed 3-3-97; Am. Ord. 2008-48, passed 5-5-08; Am. Ord. 2015-4, passed 2-2-15)

§ 50.07 EXCEPTIONS TO ROLL-OUT PICK UP.

Residents who live alone and physically cannot place containers on the street as required in § 50.01(C) must apply for assistance from the Public Works Department. Applications will be reviewed and may include an interview by a representative of the Public Works Department. Renewal of the application is at the discretion of the Public Works Director but shall not be more often than on an annual basis.

(Am. Ord. 2015-4, passed 2-2-15)

§ 50.08 REFUSE COLLECTION FEE.

A refuse collection fee for the services described in this subchapter is hereby levied against all utility customers residing within the city, except those utilizing commercial refuse service. This fee is not optional, supersedes all previous waivers, and shall be levied against the agent responsible for each noncommercial water and sewer account, whether the collection service is utilized or not. The fee shall be billed monthly with the regular water and sewer billing. Amount of the fee shall be established by the

City Council as part of the budget for each fiscal year's operation. In circumstances where apartment units are individually metered and dumpmaster service is provided by the city, each unit will be assessed the refuse fee described under this section, although the dumpmaster service shall remain in effect. Subject to the hearing requirements set forth in § 53.42, failure to make payment of the collection fee within 20 days after the postmark date of the bill shall result in severance of utility services provided by the city, including water and sewer, and shall be subject to all reinstatement charges as provided for in Chapter 53 of this Code of Ordinances.

('70 Code, § 10-9) (Ord. 1981-36, passed 6-15-81)

§ 50.09 PENALTY FOR NONCOMPLIANCE.

(A) *Duty to comply and notice.* When an official of the city finds a violation of this chapter outside of §§ 50.01(B) - (F) and 50.02(B) - (D), the owner or occupant of the premises, whichever is applicable, will be notified of the nature of the violation by posting a notice on the front door, personal service, or first class mail. Such person shall be required to remedy the violation within 24 hours or else be subject to a civil penalty as established by the City Council through resolution. In addition, upon failure to remedy the violation, the city may proceed to correct the violation and assess the corresponding charges against the owner or occupant whichever is applicable.

(B) *Service of citation.* After being notified as set out under division (A) above and upon failure to remedy the noted violation within the prescribed time frame, a civil penalty shall be invoked in the form of a citation stating the nature of the violation, the amount of the civil penalty and directing that the violator pay the civil penalty within a specified time frame. Such citation shall be served by either first class mail, personal service, or posted at the front door. Any of these methods of service shall be conclusively presumed to be valid, and no owner or occupant shall refuse service of citation.

(C) *Nonpayment.* If payment is not received within the specified time frame, in addition to other remedies for violation of this chapter, a civil action may be instituted in the nature of a debt to correct the civil penalties and court costs as may be assessed.

(D) *Enforce responsibility.* The Environmental Code Inspectors of the city are charged with the responsibility of enforcing the provisions of this chapter and are vested with the authority to cite all violators according to the provisions of this chapter.
(Ord. 1997-19, passed 3-3-97; Am. Ord. 2015-5, passed 2-2-15)

COMMERCIAL REFUSE COLLECTION

§ 50.20 METHOD OF COLLECTION.

(A) Commercial enterprises, nonprofit organizations, government units and/or government supported units, and the like, within the city, may elect to receive their refuse collection from no more than one roll-out garbage container and one roll-out recycling container, serviced on the same schedule as garbage and recycling collection from residential units.

(B) Commercial enterprises, nonprofit organizations, government units and/or government supported units, and the like, within the city, which generate more solid waste than can be contained in one roll-out garbage container and one roll-out recycling container weekly shall, in order to have their refuse collected by the city, provide on their premises a container that can be serviced by the city's container tender trucks. The type, size and location of such containers shall be subject to the approval of the Public Works Director or his duly authorized representative. Containers must be obtained from and maintained by private sources. The city assumes no responsibility for normal deterioration of containers resulting from the dumping process.

(C) Nothing in this section shall prohibit two or more businesses from combining in the use of a single container, provided the type, size, and location of such container is approved by the General Services Director or his duly authorized representative.

(D) Enterprises having no rear door access shall place their refuse in front of their buildings at closing time on specified days. Small trash and paper shall be placed in standard covered trash containers that do not exceed 32 gallons in capacity. Larger items such as cardboard boxes shall be placed within each other to prevent scattering. It shall be the responsibility of the General Services Director or his duly authorized representative to determine the most feasible method of providing service to those users with unusual access situations or other problems of a special nature.
(Am. Ord. 2015-4, passed 2-2-15)

§ 50.21 FREQUENCY OF COLLECTION.

Frequency of collection from any particular commercial or business user who utilizes front loading containers will be determined between the user and the Public Works Director or his duly authorized representative. The frequency of collection shall not, however, exceed three times per week on the days of Monday through Friday. Collections will not be made on city holidays and the next collection following a holiday will be on the next scheduled collection day.
(‘70 Code, § 10-16) (Ord. 1981-36, passed 6-15-81; Am. Ord. 2015-4, passed 2-2-15)

§ 50.22 REFUSE COLLECTION FEE.

A refuse collection fee will be levied on all commercial enterprises, nonprofit organizations, government units and/or government supported units, and the like, which utilize city collection services as described in this subchapter. Fees shall be levied as follows:

(A) For the use of standard garbage containers the fee will be the same as that established for residential users under § 50.08.

(B) The fee for collection of front-loading containers is based on the cubic yardage capacity of the container per pickup. The fee is a set amount per cubic yard per pickup and shall be established by the City Council as a part of the budget for each fiscal year’s operation.

(C) Where commercial refuse service is rendered to apartment complexes, and each apartment unit is individually metered to determine water consumption and corresponding sanitary sewer charges, the fee for refuse service will be charged against the agent responsible for the utility account, as delineated in § 50.08, and subsequently no fee will be assessed for the emptying of the commercial container.

(D) Subject to the hearing requirements set forth in § 53.42, failure to make payment of the collection fee within 20 days after the postmark date of the bill shall result in severance of utility services provided by the city, including water and sewer, and shall be subject to all reinstatement charges as provided for in Chapter 53 of this Code of Ordinances.
(‘70 Code, § 10-17) (Ord. 1981-36, passed 6-15-81)

CHAPTER 74: TRAFFIC SCHEDULES

Section

74.01 Traffic schedules adopted by reference

§ 74.01 TRAFFIC SCHEDULES ADOPTED BY REFERENCE.

The city's traffic schedules and any amendments thereto, are hereby adopted by reference and incorporated as if set out at length herein. Copies of the schedules are on file in the office of the City Clerk for public inspection.

(Am. Ord. 2006-80, passed 10-23-06; Am. Ord. 2009-16, passed 2-16-09; Am. Ord. 2009-34, passed 5-4-09; Am. Ord. 2010-21, passed 4-5-10; Am. Ord. 2010-67, passed 10-18-10; Am. Ord. 2011-46, passed 7-5-11; Am. Ord. 2012-1, passed 1-9-12; Am. Ord. 2013-19, passed 3-18-13; Am. Ord. 2013-61, passed 11-18-13; Am. Ord. 2013-65, passed 12-16-13; Am. Ord. 2014-41, passed 9-2-14)

(3) If it does not create a public nuisance.

(B) The Chief of Police or his or her designee may temporarily prohibit the feeding of feral animals until the public nuisance is abated.
(Ord. 2013-43, passed 6-17-13)

OTHER ANIMALS

§ 91.50 DOMESTIC FOWL.

No fowl shall be kept in the city limits that do not meet the spacing requirements as defined in § 91.02 except in accordance with this section. A license shall be required to be issued by the Animal Control Officer prior to any fowl being located in the city limits. The owner shall be required to pay an annual license fee as set by the City Council. The Animal Control Officer may inspect the property to determine if the owner is in compliance with this chapter.

(A) It shall be unlawful to keep, house or possess more than ten chickens on a property currently occupied as a single-family dwelling or located adjacent to a property occupied by a single-family dwelling or other residential structure.

(B) Roosters are expressly prohibited unless they are located on a bona fide farm and meet the 200 yard spacing requirement as defined in § 91.02.

(C) It shall be unlawful for the owner or keeper of any domestic fowl to allow the animal to run at large within the city. All domestic fowl shall be located in an enclosure that meets the requirements of division (D) below.

(D) All domestic fowl enclosures must be fully enclosed and fowl kept in it at all times. All enclosures must be well ventilated and constructed of materials conducive to regular cleaning and sanitation. The floor and walls of the fowl house must be kept in a clean, sanitary, and healthful condition, with all dropping and organic waste material removed and disposed of in a proper manner. The enclosure shall have a minimum of ten square feet of area for each fowl. All fowl enclosures must be located in the rear yard and be located at least 15 feet from all adjoining property lines. The enclosure shall be kept clean, sanitary and free from accumulations of excrement and objectionable odor at all times.

(E) A license issued under this section may be revoked by the Animal Control Officer at any time upon violation of the terms of the license or any other provisions of this chapter. Upon revocation, the fowl and associated enclosure must be removed from the premises by the owner within ten days from the expiration or revocation of a domestic fowl permit.

(F) A violation of any provision of this section is hereby declared to be dangerous and prejudicial to the public health or safety and to constitute a public nuisance. The nuisance shall be abated as set forth in Chapter 96 (nuisances) of this Code.

(Ord. 2012-72, passed 10-15-12; Am. Ord. 2015-6, passed 2-16-15)

CHAPTER 92: CEMETERIES

Section

General Provisions

- 92.01 Lot to be paid for prior to making improvements
- 92.02 Enclosure prohibited; corner markers
- 92.03 Interments in cemetery only; full purchase price of grave space required prior to interment
- 92.04 Number of interments per grave
- 92.05 Notice of interment
- 92.06 By whom disinterments made
- 92.07 Permit required to remove corpse from city
- 92.08 Work to be performed by cemetery employees
- 92.09 Vaults, liners, mausoleums, crypts; material to be used; minimum lot size; permits
- 92.10 Monuments and headstones
- 92.11 Grave mounds and stone enclosures prohibited
- 92.12 Iron work, seats, vases prohibited except with Public Works Director's permission
- 92.13 Trees and shrubs not to be cut, broken or removed
- 92.14 Speed limit
- 92.15 Boisterous conduct
- 92.16 Visiting hours; entrances to be used
- 92.17 Charges for services rendered by the Cemetery Division
- 92.18 Disposition of spent flowers and arrangements
- 92.19 Real property
- 92.20 Services; when payment of charges due
- 92.21 Lots sold subject to perpetual care; City Council to direct use of fund
- 92.22 Lots sold subject to rules and regulations
- 92.23 Insurance requirements

Willowdale Cemetery

- 92.35 Certain land designated as cemetery
- 92.36 Charges for grave spaces or burial lots

Elmwood Cemetery

- 92.45 Certain land designated as cemetery
- 92.46 Charges for grave spaces or burial lots

GENERAL PROVISIONS**§ 92.01 LOT TO BE PAID FOR PRIOR TO MAKING IMPROVEMENTS.**

No improvements of any nature, such as erecting monuments, markers and copings of planting shrubs or flowers will be permitted on any lot until the full purchase price for the lot is paid. ('70 Code, § 6-1) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.02 ENCLOSURE PROHIBITED; CORNER MARKERS.

No enclosure of any nature, such as fences, copings, hedges or ditches shall be around any lot. The boundaries of lots will be marked by cornerstones, which will be set by the cemetery employees. Cornerstones must not project above the ground and must not be altered or removed. ('70 Code, § 6-2) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.03 INTERMENTS IN CEMETERY ONLY; FULL PURCHASE PRICE OF GRAVE SPACE REQUIRED PRIOR TO INTERMENT.

(A) No interment shall be made within the city other than in the cemetery.

(B) No interment will be permitted in any grave space until the full purchase price of said grave space is paid. ('70 Code, § 6-3) (Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80) Penalty, see § 10.99

§ 92.04 NUMBER OF INTERMENTS PER GRAVE.

Only one interment shall be made in a grave, except a mother and infant or two children may be interred in one coffin. ('70 Code, § 6-4) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.05 NOTICE OF INTERMENT.

Eight working hours notice must be given before interment. ('70 Code, § 6-5) (Ord. 1977-45, passed 9-19-77)

§ 92.06 BY WHOM DISINTERMENTS MADE.

No disinterments shall be made except by cemetery employees with the consent of the Public Works Director and upon consent of lot owner or nearest kin.
('70 Code, § 6-6) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)

§ 92.07 PERMIT REQUIRED TO REMOVE CORPSE FROM CITY.

No corpse shall be carried from the city for any reason without a permit from the County Registrar of Deeds.
('70 Code, § 6-7) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.08 WORK TO BE PERFORMED BY CEMETERY EMPLOYEES.

All work in connection with digging and filling graves shall be done by cemetery employees.
('70 Code, § 6-8) (Ord. 1977-45, passed 9-19-77)

§ 92.09 VAULTS, LINERS, MAUSOLEUMS, CRYPTS; MATERIAL TO BE USED; MINIMUM LOT SIZE; PERMITS.

(A) No interment shall be made in any cemetery owned or operated by the city without the use of burial vaults or concrete or steel liners. When final dispositions entails interment, the top of the uppermost part of the burial vault or grave liner shall be a minimum of 18 inches below the ground surface. This section does not apply to burials where no part of the burial vault or other encasement containing remains is touching the ground.

(B) No portion of any mausoleum or crypt shall be constructed of any material other than cut stone or bronze.

(C) No crypt or mausoleum shall be on any lot less than 400 square feet in area.
('70 Code, § 6-9)

(D) (1) No crypts or mausoleums shall be constructed in the cemetery without written permission of the Public Works Director.

(2) Complete, detailed scale drawings for all proposed crypts or mausoleums shall be submitted to the Public Works Director for approval 30 days prior to desired construction date.

(3) Approved designs for crypts and mausoleums shall not be altered in any way without consent of the Public Works Director.

('70 Code, § 6-10)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 1995-72, passed 10-2-95; Am. Ord. 2015-4, passed 2-2-15)
Penalty, see § 10.99

§ 92.10 MONUMENTS AND HEADSTONES.

(A) *Foundations.*

(1) Foundations for all monuments, headstones and the like shall be built by the cemetery at the expense of the lot owner, and ten days' notice shall be given for the building of foundations. The cost of such foundations shall be paid in advance.

(2) All foundations for monuments shall:

(a) Be at least one-inch wider and one-inch longer than the base stone resting upon it;

(b) Not project above the surface of the ground; and

(c) Extend as low as the Public Works Director may require for safety and permanence.

('70 Code, § 6-11)

(B) *Plans, number and location.* In making and enforcing rules for the placing of monuments and grave markers, the city seeks to protect the interest of all the lot owners, and with a view to making and keeping the cemetery as a whole uniform and beautiful.

(1) No monument or marker may be erected in the cemetery unless the specifications, plans and location be first submitted to and approved in writing by the Public Works Director, if he so requests.

(2) Only one monument will be permitted on a family burial lot and shall not be more than $\frac{1}{2}$ the width of the lot in height, and shall be of granite or marble. No monument shall cover more than 7% of the ground space of the lot or lots.

(3) All monuments, except upon agreement in writing signed by the Public Works Director, shall be placed in the center of lots. ('70 Code, § 6-12)

(C) *Specifications.* Only one stone or marker shall be allowed for each grave and shall be placed at the head of the grave. All markers and stones shall be of granite or marble at least five inches in length, not less than four inches nor more than eight inches in thickness, and not more than 18 inches in width and 24 inches to 30 inches in length. In all cases, the top of the marker shall be flushed and

flat with the ground, and set to the contour of the ground. Headstones and footstones standing on end are prohibited. All lettering on individual grave markers shall be of the incised type, and in no case will raised letters be permitted on these slabs. ('70 Code, § 6-13)

(D) *Restrictions on ornaments.* Grave markers with porcelain or other photographs are not permitted; nor is any form of ornamentation allowed which is in the opinion of the Public Works Director, grotesque, freakish or unusual in size or appearance. ('70 Code, § 6-14) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.11 GRAVE MOUNDS AND STONE ENCLOSURES PROHIBITED.

Grave mounds shall not be allowed, nor shall stone or other enclosure around graves be permitted. No lots shall be raised above nor lowered below the established grade. ('70 Code, § 6-15) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.12 IRON WORK, SEATS, VASES PROHIBITED EXCEPT WITH PUBLIC WORKS DIRECTOR'S PERMISSION.

No iron or wire work and no seats or vases shall be allowed on lots except by permission of the Public Works Director and when any article so placed begins to rust or otherwise becomes unsightly, the same shall be removed from the cemetery. ('70 Code, § 6-16) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.13 TREES AND SHRUBS NOT TO BE CUT, BROKEN OR REMOVED.

No trees shall be cut, broken or otherwise damaged or removed from the cemetery without the written consent of the Public Works Director nor shall any ornamental shrubbery, plants or other flowers be cut, broken or otherwise interfered with except with the consent of the Public Works Director and then only from the lot or lots owned by the person doing such act. ('70 Code, § 6-17) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.14 SPEED LIMIT.

It shall be unlawful to drive any vehicle in the cemeteries at a greater rate of speed than 15 miles per hour. ('70 Code, § 6-18) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.15 BOISTEROUS CONDUCT.

No loud or boisterous talking or laughing, indecent conversation, drinking or immoral conduct of any kind shall be permitted in the cemetery.

('70 Code, § 6-19) (Ord. 1977-45, passed 9-19-77) Penalty, see § 10.99

§ 92.16 VISITING HOURS; ENTRANCES TO BE USED.

No person shall enter the cemetery except through the gates or provided entrances, which shall be opened from 8:00 a.m. to sunset, unless prior permission has been granted by the Public Works Director.

('70 Code, § 6-20) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15) Penalty, see § 10.99

§ 92.17 CHARGES FOR SERVICES RENDERED BY THE CEMETERY DIVISION.

Charges for services rendered by the Public Works Department, Cemetery Division, shall be set by resolution of the City Council.

(Am. Ord. 2015-4, passed 2-2-15)

§ 92.18 DISPOSITION OF SPENT FLOWERS AND ARRANGEMENTS.

All flower pots or flower designs left upon grave site for a period of two weeks shall be removed by the Cemetery Division and shall be disposed of by the Cemetery Division unless prior permission has been granted by the Public Works Director for a longer display period.

('70 Code, § 6-22) (Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)

§ 92.19 REAL PROPERTY.

(A) *Interment restriction.* The cost of the grave space will be paid in full prior to interment. ('70 Code, § 6-23)

(B) *Financing.* A sales contract will be issued for each lot sale specifying down payment and payment schedule. A single grave space may be financed over a 12-month period. The lot (multigrave spaces) may be financed over a 24-month period. Payments may be made either on a monthly or quarterly basis as agreed upon in the cemetery lot sales contract. No interest will be assessed if the conditions of the sales contract are satisfied within 60 days of the date of the contract. Interest at the rate of 8% per annum will be assessed from the date of the contract on the outstanding balance. A

delinquency of 90 days in making a specified payment will modify the contract making the entire balance immediately due and payable. At the 180th day of delinquency the sales contract is void and unused grave spaces revert to the city. All payments made on contracts that are voided for payment delinquency will not be refunded. ('70 Code, § 6-24)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80; Am. Ord. 2001-112, passed 8-20-01)

§ 92.20 SERVICES; WHEN PAYMENT OF CHARGES DUE.

The charges for all cemetery services provided by the city are due and payable in 30 days after services are rendered. Interest at the rate of 8% per annum will be assessed on all past due cemetery service accounts.

('70 Code, § 6-25) (Ord. 1977-45, passed 9-19-77; Am. Ord. 1980-36, passed 6-16-80)

§ 92.21 LOTS SOLD SUBJECT TO PERPETUAL CARE; CITY COUNCIL TO DIRECT USE OF FUND.

(A) All lots sold in city-owned cemeteries after February 5, 1962, are subject to ordinary perpetual care and a portion of the purchase price received from the sale of each lot will be turned over to the Commissioner of the Cemetery Trust Fund, such amount to be determined by the City Council. The Cemetery Trust Fund shall be invested as the City Council may direct and the income from such fund shall be used for perpetual upkeep of city-owned cemeteries. All work shall be done under the direction of the Public Works Director by the cemetery employees except when permission is given otherwise. ('70 Code, § 6-26)

(B) Lot owners desiring to enter their lot for perpetual care may do so by depositing the required cost with the City Collection Division. ('70 Code, § 6-27)

(Ord. 1977-45, passed 9-19-77; Am. Ord. 2015-4, passed 2-2-15)

§ 92.22 LOTS SOLD SUBJECT TO RULES AND REGULATIONS.

All lots in city-owned cemeteries are sold subject to rules and regulations now in force or which may hereafter be adopted and they shall be used for no other purpose than for the burial of the human dead. ('70 Code, § 6-28) (Ord. 1977-45, passed 9-19-77)

§ 92.23 INSURANCE REQUIREMENTS.

Everyone performing service of any type within the cemetery grounds must submit to the cemetery a current certificate of insurance for the following types of insurance coverage:

(A) Workman's compensation.

(B) Comprehensive automobile, bodily injury, and property damage liability coverage in the amounts of \$100,000, \$300,000, and \$25,000 respectively.

(C) Standard comprehensive general liability insurance policy covering operation, products, and completed operation coverage in the amount of \$300,000 aggregate and \$100,000 per occurrence.

(D) The cemetery is to be notified by the installer's insurance carrier thirty (30) days in advance of any cancellation or material changes made in the company's coverage.

WILLOWDALE CEMETERY

§ 92.35 CERTAIN LAND DESIGNATED AS CEMETERY.

All land used for cemetery purposes south of Elm Street shall be known as Willowdale Cemetery. ('70 Code, § 6-33) (Ord. 1977-45, passed 9-19-77)

§ 92.36 CHARGES FOR GRAVE SPACES OR BURIAL LOTS.

Charges for graves or burial lots located in Willowdale Cemetery shall be set by resolution of the City Council.

ELMWOOD CEMETERY

§ 92.45 CERTAIN LAND DESIGNATED AS CEMETERY.

All land used for cemetery purposes located west of U.S. Highway 117 and south of the Southern Railroad new mainline shall be known as Elmwood Cemetery. ('70 Code, § 6-48) (Ord. 1977-45, passed 9-19-77)

§ 92.46 CHARGES FOR GRAVE SPACES OR BURIAL LOTS.

Charges for graves or burial lots located in Elmwood Cemetery shall be set resolution of the City Council.

(B) *Method of payment.* Assessment may be paid as follows:

- (1) At par if paid in full within 60 days of date of assessment.
- (2) At 8% interest per annum if paid in five annual installments.

(C) *Establishing priority for improvements.*

- (1) *Class (A).* Public improvements as designated by City Council.
- (2) *Class (A-1).* Full payment in advance.
- (3) *Class (B).* Receipt of more than 50% of the total cost of payment in advance.
- (4) *Class (C).* Receipt of more than 50% of the total cost to be paid within 60 days of assessment.
- (5) *Class (D).* More than 50% of the total cost to be paid over five-year period.
(‘70 Code, § 20-4) (Ord. 1981-46, passed 8-3-81; Am. Ord. 1986-34, passed 6-16-86)

TREE REGULATIONS

§ 98.40 TITLE.

This subchapter shall hereafter be referred to and cited as the “Tree Ordinance of the City of Goldsboro, North Carolina.”
(‘70 Code, § 20-25) (Ord. 1981-46, passed 8-3-81)

§ 98.41 DEFINITIONS.

For the purpose of this subchapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DIRECTOR. The Director of the City Department of Public Works or an employee of the Department of Public Works so designated by the Director.

PUBLIC STREETS. All streets, avenues, boulevards, median strips, turning circles and highways of the city, including the areas lying between the street curb and the outermost edge of the street right-of-way.
(‘70 Code, § 20-26) (Ord. 1981-46, passed 8-3-81; Am. Ord. 2015-4, passed 2-2-15)

§ 98.42 PLANTING TREES AND SHRUBS.

The Director shall have the power and authority to decide and designate the number, kind, variety and place of planting of all trees or shrubs to be planted in the public streets of the city and to issue permits in accordance with the designations so made. In granting or refusing permits hereunder, the director shall take into consideration the impact of plantings upon safety, visibility and appearance within the city. It shall be unlawful for any person, firm or corporation to plant any tree or shrub in any public street of the city except in conformity with a permit issued by the Director.
('70 Code, § 20-27) (Ord. 1981-46, passed 8-3-81) Penalty, see § 98.99

§ 98.43 PRUNING AND TRIMMING TREES.

The Director shall determine and fix standards for the manner and extent of pruning or trimming trees, shrubs or plants now or hereafter growing in the public streets of the city. The standards shall be designed to protect and at the same time to preserve existing trees, shrubs and plants, provide for the safety of persons and property within the city, the unimpeded flow of traffic upon the city streets and the reasonable needs, uses and upkeep of water, sewer and other utility line. The Director shall cause the standards to be published and copies thereof to be made available to all persons on request. In situations of unusual or extraordinary nature, the Director, with the approval of the City Manager, may issue special permits setting forth specifically the manner and extent of pruning and trimming trees, shrubs and plants. It shall be unlawful for any person, firm or corporation to prune or trim trees, shrubs or plants growing in the public streets of the city except in accordance with the published standards or a special permit issued by the Director.
('70 Code, § 20-28) (Ord. 1981-46, passed 8-3-81) Penalty, see § 98.99

§ 98.44 REGISTRATION OF BUSINESSES PRUNING OR TRIMMING TREES.

All persons, firms or corporations now or hereafter engaged in the business of pruning, removing or trimming trees, limbs or shrubs in the public streets of the city shall, prior to the commencement of work, register with the Director and file with the city a bond or a liability insurance policy of not less than \$25,000 conditioned upon the payment of just compensation to all persons sustaining injury or damage on account of their negligence or unlawful acts while pruning, trimming, cutting or removing trees or limbs within the city. At the time of such registration, the Director shall furnish to the parties so registering a copy of the published standards for pruning and cutting trees and shrubs and also complete information as to all provisions of this subchapter.
('70 Code, § 20-29) (Ord. 1981-46, passed 8-3-81)

§ 98.45 REMOVAL OF TREES.

No abutting property owner nor any agent acting in his behalf or a utility company nor any other person, firm or corporation shall remove any tree now or hereafter growing upon a public street of the city without first obtaining a permit from the Director. A permit may be granted by the Director if he should find that a compelling public or private need exists for the removal of the tree upon a

Annexations

6M

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2011-86	12-19-11	Annexing certain noncontiguous real property being Windsor Creek, Phase 2, Section 2.
2012-8	1-23-12	Annexing certain contiguous real property being the LAF Group, LLC (Scott Lafevers) property.
2012-64	9-17-12	Annexing certain contiguous real property being the Catherine Smith West et al. Property, and the William Smith Howell Property and right-of-way area.
2012-70	10-15-12	Annexing certain contiguous real property being the property of C.W. Peacock.
2012-71	10-15-12	Annexing certain noncontiguous real property being the S. Dillon Wooten, Jr. Property.
2012-76	11-19-12	Annexing certain contiguous real property being the property of Best Properties, Inc.
2013-3	1-7-13	Annexing certain noncontiguous real property being the HWB of North Carolina, LLC Property.
2013-33	6-17-13	Annexing certain contiguous real property being the Butterball Property
2013-38	7-15-13	Annexing certain noncontiguous real property being the J & J Farming Enterprises , LLC Property.
2013-51	10-21-13	Annexing certain noncontiguous real property being the Butterball, LLC Property (Millers Chapel Road).

Goldsboro - Table of Special Ordinances

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2014-16	3-17-14	Annexing certain noncontiguous real property, being 5.857 acres located from a point marking the intersection of the easterly right-of-way limits of Wayne Memorial Drive and the southerly right-of-way of Tommy's Road.
2014-22	4-21-14	Annexing certain contiguous real property, being 6.13 acres located from a point marking the intersection of the division line between the lands of Wilson Family Properties, LLC, on the west, and the lands of WTKL, LLC, on the east, with the southerly right-of-way limits of US Highway 70.
2014-51	10-20-14	Annexing certain contiguous real property being the Anderson property (668 East New Hope Road) of 0.438 acres, more or less.
2014-57	12-1-14	Annexing certain contiguous real property being the Worrell Contracting Company, Inc. property.

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2014-14	3-10-14	Rezoning certain property, being Z-2-14 The First Pentecostal Holiness Church, north side of Cella Street and Newton Drive, between The First Church Road and North Drive, from R-9 Residential to Office and Institutional-1 Conditional District, to allow only church-related uses. (Detailed plans will have to be approved separately prior to development.)
2014-26	6-2-14	Rezoning certain property, being Z-3-14 Berkeley Boulevard Investors, LLC, northeast corner of North Berkeley Boulevard and Ridgecrest Drive, from Neighborhood Business Conditional District to General Business Conditional District, limiting the use to a sit-down restaurant with drive-through service.
2014-35	8-4-14	Rezoning certain property, being Z-4-14 Bell Investment Group, west side of Country Day Road, between Veranda Place and Garden Drive, and at the terminus of Garden Drive, from R-9 Residential Conditional and R-16 Residential to Office and Institutional-1 District.
2014-36	8-4-14	Rezoning certain property, being Z-5-14 Kornegay Properties, south side of Wilson Street, between North William Street and Calvary Street, from R-6 Residential and General Business to General Business Conditional District (limited to a restaurant and/or retail uses with site and landscape plan approval).

Goldsboro - Table of Special Ordinances

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2014-45	10-6-14	Rezoning certain property, being Z-6-14 Charles S. Norwood, Jr., west side of North Berkeley Boulevard between Cashwell Drive and Mall Road from General Business Conditional District to Shopping Center.
2014-46	10-6-14	Rezoning certain property, being Z-7-14 Mary Sue Fallin, south side of U.S. Highway 70 East between North Berkeley Boulevard and Summit Road from General Business to Highway Business.
2014-55	11-3-14	Rezoning certain property, being Z-8-14 Betty Jo Walker, north side of McLain Street between the U.S. 70 East off-ramp and Central Heights Road from R-12 Residential to General Business Conditional District. (Site plan approval waived at time of rezoning). (Development plans to be submitted to Council for approval prior to construction).
2015-3	2-2-15	Rezoning certain property, being Z-1-15 S. Dillon Wooten, northwest corner of New Hope Road and Hare Road from Neighborhood Business to Office and Institutional-1 Conditional District to allow the development of an assisted living facility. (Development plans to be approved separately).

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Code Section</i>
2012-78	12-3-12	T.S.O., Table IV
2012-79	12-3-12	T.S.O., Table IV
2013-1	1-7-13	T.S.O., Table IV
2013-2	1-7-13	153.01
2013-3	1-7-13	T.S.O., Table I
2013-4	1-7-13	T.S.O., Table IV
2013-15	3-4-13	153.01
2013-16	3-4-13	T.S.O., Table IV
2013-18	3-4-13	T.S.O., Table IV
2013-19	3-18-13	74.01
2013-21	4-1-13	130.01, 153.01
2013-29	6-3-13	T.S.O., Table IV
2013-30	6-3-13	T.S.O., Table IV
2013-31	6-3-13	T.S.O., Table IV
2013-33	6-17-13	T.S.O., Table I
2013-38	7-15-13	T.S.O., Table I
2013-39	7-15-13	T.S.O., Table IV
2013-43	8-5-13	91.15 - 91.27
2013-50	10-7-13	T.S.O., Table IV
2013-51	10-21-13	T.S.O., Table I
2013-54	11-4-13	T.S.O., Table IV
2013-55	11-4-13	T.S.O., Table IV
2013-61	11-18-13	74.01
2013-62	11-18-13	T.S.O., Table IV
2013-63	12-2-13	T.S.O., Table IV
2013-65	12-16-13	74.01
2014-8	2-3-14	T.S.O., Table IV
2014-10	2-3-14	Adopting Ordinance
2014-14	3-10-14	T.S.O., Table IV
2014-16	3-17-14	T.S.O., Table I
2014-22	4-21-14	T.S.O., Table I
2014-26	6-2-14	T.S.O., Table IV
2014-35	8-4-14	T.S.O., Table IV
2014-36	8-4-14	T.S.O., Table IV
2014-41	9-2-14	74.01
2014-45	10-6-14	T.S.O., Table IV
2014-46	10-6-14	T.S.O., Table IV
2014-50	10-6-14	Adopting Ordinance
2014-51	10-20-14	T.S.O., Table I
2014-55	11-3-14	T.S.O., Table IV

Goldsboro - Parallel References

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Code Section</i>
2014-57	12-1-14	T.S.O., Table I
2015-3	2-2-15	T.S.O., Table IV
2015-4	2-2-15	50.01, 50.02, 50.04 - 50.07, 50.20, 50.21, 92.06, 92.09, 92.10, 92.12, 92.13, 92.16, 92.17, 92.18, 92.21, 98.41
2015-5	2-2-15	50.01, 50.02, 50.05, 50.09
2015-6	2-16-15	91.50

BUILDING AND CONSTRUCTION, (cont'd)**Electrical Regulations**

- National electrical code adopted by reference, 150.35
- Duties of electrical inspector, 150.36
- Assistant inspector, 150.37
- Right of entry, 150.38
- Duty to inspect wiring and electrical equipment; issuance of certificate, 150.39
- Electrical permit fee, 150.40

Plumbing Regulations

- Duties of plumbing inspector, 150.45
- Assistant inspectors, 150.46
- Right of entry, 150.47
- Inspection of house connections, application of tests, 150.48
- Plumbing permit fees, 150.49

Mechanical Regulations

- Mechanical permit fees, 150.55

Gas Regulations

- Gas permit fees, 150.65

Demolition of Abandoned Structures

- Finding; intent, 150.70
- Duties of Building Inspector, 150.71
- Powers of Building Inspector, 150.72
- Standards for enforcement of provisions, 150.73
- Procedure for enforcement, 150.74
- Methods of service of complaints and orders, 150.75
- In rem action by Inspector; placarding, 150.76
- Costs of lien on premises, 150.77
- Alternative remedies, 150.78

BUILDING REGULATIONS, (See BUILDING AND CONSTRUCTION)**CARNIVALS**

- Carnivals prohibited; permission required for kiddie carnivals, 111.02
- Definitions, 111.01
- Penalty, 111.99
- Procedure for securing permit, 111.03

CEMETERIES

- Boisterous conduct, 92.15
- By whom disinterments made, 92.06
- Charges for services rendered by the Cemetery Division, 92.17
- Crypts, 92.09
- Disposition of spent flowers and arrangements, 92.18
- Elmwood Cemetery
 - Certain land designated as cemetery, 92.45
 - Charges for grave spaces or burial lots, 92.46

CEMETERIES, (cont'd)

- Enclosure prohibited; corner markers, 92.02
- Full purchase price of grave space required prior to interment, 92.03
- Grave mounds and stone enclosures prohibited, 92.11
- Insurance requirements, 92.23
- Interments in cemetery only, 92.03
- Iron work, seats, vases prohibited except with Public Works Director's permission, 92.12
- Liners, 92.09
- Lot to be paid for prior to making improvements, 92.01
- Lots sold subject to perpetual care; City Council to direct use of fund, 92.21
- Lots sold subject to rules and regulations, 92.22
- Mausoleums, 92.09
- Monuments and headstones, 92.10
- Notice of interment, 92.05
- Number of interments per grave, 92.04
- Permit required to remove corpse from city, 92.07
- Real property, 92.19
- Services; when payment of charges due, 92.20
- Speed limit, 92.14
- Trees and shrubs not to be cut, broken or removed, 92.13
- Vaults, liners, mausoleums, crypts; material to be used; minimum lot size; permits, 92.09
- Visiting hours; entrances to be used, 92.16
- Willowdale Cemetery
 - Certain land designated as cemetery, 92.35
 - Charges for grave spaces or burial lots, 92.36
 - Work to be performed by cemetery employees, 92.08

CHARTER AMENDMENTS, Chtr., 16.1

CITY COUNCIL AND MAYOR

- Adoption of ordinances or code by reference, Chtr., 3.11
- Compensation of Mayor and City Council, Chtr., 3.6
- Composition of City Council, Chtr., 3.1
- Mayor authorized to substitute Chairperson, 30.01
- Mayor, Chtr., 3.3
- Mayor pro-tem, Chtr., 3.4
- Meeting of the City Council, Chtr., 3.8
- Meetings; Rules of Procedure
 - Agenda to regular business transacted during meeting, 30.11
 - City Clerk to take written requests for placing business on agenda, 30.12
 - Limitations on business placed upon agenda of special meetings, 30.14
 - New business on agenda for recessed or general meetings, 30.14
 - Order of business; rules of order, 30.10
 - Placing new business on agenda, 30.15
 - Prerequisite to consideration and voting on motions, 30.16
 - Time for placing business on agenda, 30.13

ORDINANCE NO. 2015-30

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT
TO THE CODE OF ORDINANCES
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2015 S-37 Supplement to the Code of Ordinances of the City of Goldsboro; and

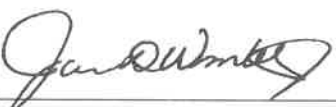
WHEREAS, said Supplement contains all Ordinances of a general nature enacted since the publication of the 2014 S-36 Supplement to the Code of Ordinances of said municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on, or make reference to, sections of the North Carolina Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. It is the intent of the City Council to accept the updated sections of the City Code of Ordinances in accordance with the changes of the law of the State of North Carolina.
2. The 2015-37 Supplement to the City Code of Ordinances, as prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
3. This Ordinance shall be in full force and effect from and after this 27th day of July, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

		<u>Increase</u>	<u>Decrease</u>
<u>General Fund</u>			
11-1011-3997	Council - Election Costs		5,004.44
11-1012-1276	City Manager - Salary Reserve		12,504.10
11-1012-3702	City Manager - Comm/Marketing	5,004.44	
11-1025-1210	DGDC - FT Salaries	11,505.08	
11-1025-1260	DGDC - PT Salaries	999.02	
11-1114-2596	Garage - Gasoline		20,319.00
11-1133-1210	Bldg & Traffic - FT Salaries	35,208.15	
11-1133-1274	Bldg & Traffic - Call Duty		6,000.00
11-1133-1830	Bldg & Traffic - Hosp. Ins.	3,980.27	
11-1133-2993	Bldg & Traffic - Op Supplies		9,526.14
11-2111-1210	Finance - FT Salaries	18,186.38	
11-2111-1260	Finance - PT Salaries	19,042.56	
11-2111-1991	Finance - Consultant Fees	4,995.10	
11-3151-1210	Planning - FT Salaries		76,417.36
11-3151-1991	Planning - Consultant Fees		4,995.10
11-4134-5431	Sts. & Stms - Mower	9,526.14	
11-4134-5991	Sts. & Stms - Westbrook Rd.	20,319.00	
11-4172-1274	Engineering - Call Duty	6,000.00	
11-5120-1860	Worker's Comp Claims	24,647.45	
11-6121-1860	Worker's Comp Claims	26,319.65	
11-7310-1860	Special Exp. - Worker's Comp Allocation		50,967.10
Totals		<u>185,733.24</u>	<u>185,733.24</u>

PLANNING DEPARTMENT

MONTHLY REPORT – JUNE, 2015

Prepared by: Sally Johnson

General Tasks

During the month of June, the Planning staff served as liaison with the Planning Commission and Historic District Commission. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, Greenway planning, a multi-use path and wayfinding signage. On-going projects include preparation of transportation-related documents, analysis of upcoming case files and preparation of correspondence relative to Fire Contracts associated with satellite annexations. Code enforcement staff scheduled 152 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of June.

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. Of Adj. and Subdivisions	4	4	4	9	0	1							22	4
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House							24	4
Code Enforcement														
Grass Cutting	0	0	0	9	45	41							95	15.8
Repeat Offenders	0	0	0	8	38	34							80	13
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0							8/0	1.3
Illegal Signs Removed	150	150	75	30	150	20							575	96

2014

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	8	8	6	3	2	5	8	5	4	7	0	0	56	5.0
Historic District Commission														
Certificates of Appropriateness	2	1	3	8	1	1	0	1	1	2	4	0	25	2.1
Code Enforcement														
Grass Cutting/Cost	0	0	0	24/\$1,470	47/\$2,675	85/\$5280	103/\$6020	99/\$6422	83/\$5,070	55/\$3155	14/\$1035	0	393	37
Repeat Offenders	0	0	0	23	41	68	91	92	59	50	10	0	342	31
Junk Vehicles Tagged/Towed	0	4/3	8/2	8/2	17/3	11/0	15/3	12/1	8/0	7/0	5/0	8/4	91/16	8/1
Illegal Signs Removed	0	17	52	25	50	50	12	20	20	20	200	0	446	37

PUBLIC WORKS DEPARTMENT

June 2015 Monthly Report

Prepared on 7/06/15
By Jose F. Martinez III, PE

Monthly Highlights

- ✓ **Streets & Stormwater:** Cleaned 5 miles of stormwater conveyance system (ditches and drain pipes).
- ✓ **Streets & Stormwater:** Poured 18 yds of concrete at Berkley Park and 20 yds at the Golf Course.
- ✓ **Streets & Stormwater:** Street sweepers swept 21.3 miles of curbing.
- ✓ **Building & Traffic:** Completed 54+ additional miscellaneous items supporting IT (multiple Cat-6 runs & camera installs), Paramount, DGDC, etc....
- ✓ **Sanitation:** Switched over to new sanitation schedule/routes on June 1st.

Distribution & Collections

	Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		AVG
	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	2015	2014	
Utility Line Maint (1000-ft)	5.3	4.5	4.7	7.6	7.3	9.7	5.7	18.7	21.8	15.1	11.8	8.3	17.5	14.5	14.3	14.5	14.1	8.3	19.3	14.2	10.0	7.5	11.0	4.0	11.2
Water Taps	1	3	1	5	4	1	4	1	1	5	0	5	2	6	2	11	5	11	0	4	2	3	1	5	3.5
Water Repairs	16	7	25	13	13	8	13	8	19	6	21	14	5	7	8	4	7	7	12	13	11	7	5	15	11.0
Sewer Taps	5	6	5	1	5	5	5	1	1	1	2	4	4	3	4	3	1	3	1	6	2	1	2	3	3.1
Sewer Repairs	2	2	8	5	2	3	2	3	2	4	4	2	1	8	2	3	0	4	3	2	2	2	2	2	2.9
Hydrants Replaced/Fixed	0	5	1	5	7	16	28	19	7	11	1	28	3	23	5	2	6	10	3	12	9	21	13	25	10.8
New Meter Installs	49	33	38	53	51	19	64	70	73	50	32	39	93	106	61	57	132	56	33	38	73	26	49	55	56.3
Meters Changed Out	21	51	52	21	54	9	38	32	39	64	64	17	61	64	60	52	120	19	49	19	55	33	36	20	43.8
Building & Traffic																									
Radio, Electrical, Bldg	71	43	127	87	142	108	162	92	121	57	134	82	33	104	34	101	20	131	40	97	17	44	48	98	83.0
Sign Repairs	113	62	59	42	82	108	45	90	96	47	76	76	21	70	59	56	19	45	43	66	11	21	29	82	59.1
Garage																									
Total Work Orders	252	236	234	253	195	266	236	233	221	314	294	173	280	288	219	244	244	226	256	258	225	277	258	206	245.3
Total Fuel Cost	\$ 63	\$ 93	\$ 45	\$ 77	\$ 45	\$ 89	\$ 46	\$ 80	\$ 85	\$ 105	\$ 55	\$ 86	\$ 108	\$ 104	\$ 103	\$ 95	\$ 92	\$ 88	\$ 96	\$ 87	\$ 82	\$ 81	\$ 77	\$ 79	\$ 82
Sanitation (Tons)																									
Refuse (x1000)	0.9	0.9	0.6	0.8	0.9	1.0	0.9	1.2	1.0	0.9	?	1.0	0.9	0.9	0.9	0.9	0.9	0.9	1.1	1.3	0.7	0.7	0.9	2	0.9
Recyclables	89	113	89	103	125	59	105	101	113	107	88	102	113	106	104	106	97	118	106	94	92	88	120	134	103.0
Leaf & Limbs (x1000)	0.6	0.6	0.5	0.6	0.9	0.6	1.0	0.9	0.9	0.9	0.8	0.8	1.0	1.0	0.9	0.8	0.7	0.9	0.8	1.0	1.3	1.0	1.1	1.52	0.9
Cemetery																									
Funerals	4	10	5	7	3	9	4	6	3	11	3	8	10	4	10	2	8	3	7	5	7	5	6	6	6.1
Fees charged	\$ 3.0	\$ 12.0	\$ 2.0	\$ 7.0	\$ 3.0	\$ 5.0	\$ 2.5	\$ 6.0	\$ 2.0	\$ 7.0	\$ 3.0	\$ 6.0	\$ 8.1	\$ 3.0	\$ 9.3	\$ 1.0	\$ 6.6	\$ 2.0	\$ 5.5	\$ 3.6	\$ 5.7	\$ 3.0	\$ 4.8	\$ 5.0	\$ 4.8
Streets & Stormwater																									
Utility Cut Repairs	1	0	0	3	16	0	9	18	2	34	15	34	6	12	9	17	14	18	28	21	17	4	4	15	12.4
Pot Hole Repairs	98	51	7	72	84	96	54	50	74	22	48	50	15	13	19	17	2	28	143	9	15	6	11	45	42.9
Misc Repairs	10	21	15	13	3	11	8	13	7	10	10	14	15	21	17	13	20	15	19	12	17	13	10	9	13.2
ROW Mowing (ac)	0	0	0	0	0	0	22.8	14.0	45.0	24.5	19.0	29.5	70.3	38.5	74.3	27.0	61.3	28.7	21.0	21.0	25.0	2.0	2.5	0.0	21.9
City-Owned Lots Mowing	0	0	0	0	0	0	62	20	131	70	127	44	41	88	42	81	34	38	32	56	33	33	0	0	38.8

Notes: All expenses are in thousands of dollars
Misc includes Dips, Tree Roots, Storm Structures, Sidewalk, Curbing

Community Affairs Department

Monthly Report – June 2015

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission did not meet this month due to lack of quorum. The next scheduled commission meeting is Tuesday, July 14, 2015 at 7:00 p.m.
- The Child Nutrition and Outreach Program, which successfully served hot meals to children each Saturday and Sunday, started March 14 and ended on June 7. Changing food sites proved to be successful as the numbers increased each weekend. The committee will meet in the coming weeks to evaluate the program.
- Community Affairs received (13) complaints; (8) housing and (5) consumer in the month of June. All complaints were submitted through the 311GIS system to the appropriate City Department for resolution or referred to the designated community/state resources.
 - Housing complaints included faulty electrical wiring, mold, leaky roof, and requests for replacement of storm doors, installation of hand rails, screened windows, air conditioning, carpet replacement and painting. The Salvation Army referred a request for temporary housing for a family of three. Several tenants phoned and filed complaints with the Community Affairs office about the termination of their leases from Walnut Street Apartments.
 - Consumer concerns included unsightly/overgrown yards, request to have street cleaned, assistance with utilities reconnection, and to have their utilities cutoff date extended.
- The School of Government held its graduation ceremony at the City Council meeting on June 1st. Twelve students received a certificate of completion, a calendar, and City of Goldsboro School of Government polo shirt. A member of the 2015 SOG class and his wife (a 2014 SOG graduate) hosted a party and invited both graduation classes.
- The Mayor's Youth Council is on summer break. They will resume their general meetings the first Wednesday in September. We are currently accepting applications for the 2015-2016 Goldsboro Mayors' Youth Council through July 15th. Applications can be found on the City of Goldsboro website (Community Affairs page) or they may be picked up at the Community Affairs Office in Historic City Hall.
- The Community Affairs Director presented scholarships to winners at the Goldsboro High and Eastern Wayne High School Awards ceremonies.
- The Director also assisted with the election process for new officers of the Fairview Homes Residents Council.
- The Mayor's Committee for Persons with Disabilities will host a *Meet and Greet* reception for local businesses on August 13, 2015 in the Large Conference Room, City Hall Annex. The goal is to increase awareness of the committee, its responsibilities and discuss hiring the disabled.

2015 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1	0	8							4
Consumer	9	4	2	6	3	5							5
2014 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	6	5	3	3	8	4	4	2	6	3	10	5
Consumer	7	4	7	5	9	11	14	16	8	14	20	15	11
2013 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	4	2	4	4	7	10	2	2	2	0	1	4
Consumer	2	4	3	2	8	4	7	6	1	3	5	6	4

June 2015

Prepared By: Julie Metz, Director

- Current Projects Underway Include:
 - Conversion of Waynesborough House Parking lot to an improved public Parking Lot, Management of Sound System for Center Street Speakers, Country Club Interior Improvements, Wayfinding Study, SmArt Grant Initiative, Selection of Public Art for Roundabouts, Lighting Plan with installation of Flood Lights at Circle & Wings, Preparation of Main Street Conference 2016, Trash/Dumpster Location Management Plan, Market Analysis Study With City Manager's Office, TIGER Grant Management & Submission, DGDC Board/Committee Applications, Planning for Annual Dinner
- Important Events:
 - Center Street Jams (6/11, 6/25), Installation of Lights around Center Street Magnolia Tree, Optimist Kids Fun Day (6/11), All City Staff Meeting (6/17)
 - Ongoing: Shop the Block, Center Street Jams, Sprinkler Fun Days (June 4-August 20)
- New Businesses Open Downtown:
 - Carolina Pine Country Store (6/1), Legacy Dance Project
- Business Incentive Grant Applications:
 - Submitted for review at the July Economic Restructuring Committee Meeting (7/7/15): Our Way Wellness, Legacy Dance Project
- Façade Grants Applications:
 - Approved: 205/207 E. Walnut Street
- The DGDC continued its preparation for the 2016 NC Main Street Conference including: multiple staff meetings for planning and collaborating, completion of conference banner designs, maintenance list for downtown beautification/improvement. The DGDC's Conference Planning Steering Committee held its first meeting 6/4. A meeting of statewide NC Main Street representatives headed by Liz Parham took place June 10, 2015 from 10:00 a.m.-2:00 p.m. in the DGDC Board Room.
- Julie Metz submitted her application for TIGER VII on June 5, 2015. The Grant will go towards the following: rehabilitation of Union Station, continuation of Streetscape on Center Street, expansion of and improvements to Cornerstone Commons, creation and implementation of a Wayfinding Signage System. Since submitting the application, Metz has outlined the project in several forums including a presentation to the Mayor of Kinston on and a briefing at the All City Staff Meeting both on 6/17.
- The Public Art Steering Committee shortlisted the roundabout sculptures at a meeting on June 30, 2015. The final selections were completed with aid from and consideration of public comments submitted through a WordPress blog platform and the Downtown Goldsboro Facebook page. Julie Metz will present the Committee selections to City Council and move forward with leasing the selected pieces from Sculpture in the Landscape.
- The DGDC recruited Board and Committee members for the upcoming year and also evaluated current members and leadership. Applications were revised and updated and advertising materials were distributed amongst current Board/Committee members and on the DGDC website. Applications are due Friday, July 10, 2015.
- DGDC continued planning for its Annual Dinner to be held September 18, 2015. Staff ordered décor, table runners and vases. Save the Dates were created and mailed out to an updated list. Staff is continuing to revise the final mailing list, with official invitations being released soon. The event will take place in front of Union Station and held in conjunction with a ribbon-cutting ceremony for the opening of the new Gateway Transit Center and is expected to draw some 200 guests.
- DGDC staff produced and mailed out approximately 1,500 newsletters to local businesses, patrons and citizens to offer updates on Downtown Goldsboro at large as well as special achievements and ongoing and upcoming events.
- Volunteers participated in another Quote Board project, an ongoing effort initially realized through the completion of the Art Alley of the Arts Council of Wayne County last month. Activities included painting and preparing FBR boards.
- Elizabeth Rutland met with several business owners and investors. Staff met and consulted with approximately 18 businesses/property owners.
- During the month, Downtown staff administered these office activities: During the month, Downtown staff administered these office activities: 59 visitors, 365 phone calls in, 162 phone calls out, 3106 emails in, 1894 emails out, 121 hours (approximately) of visits/meetings with businesses/property owners.

**ENGINEERING DEPARTMENT
MONTHLY REPORT - JUNE 2015**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- NCDENR issued final approval of the engineering report on March 2, 2015;
- Staff is coordinating with The Wooten Company to provide an engineering cost proposal for developing the Bid & Design Package for submittal to NCDENR by September 1, 2015.

Stoney Creek Stream Enhancement – Phase II

- CWMTF granted an extension to the CWMTF contract to change the date of entering into a construction contract from February 10, 2015 to October 1, 2015. The date of the CWMTF contract completion did not change;
- Engineering design is 100% complete;
- Contract documents are being developed for bid advertisement in August 2015.

Berkeley Boulevard Widening Project

- NCDOT has contracted with Fred Smith Company of Raleigh, NC;
- Work has started and the intermediate completion date is June 2016;
- The final completion date is December 2016.

Wayne Memorial Drive Sidewalk Project

- Staff has submitted all required information to NCDOT and is waiting on approval of reimbursement of \$50,000.

Harris Street Water Storage Tank

- Utility Service Company has completed the water storage tank project.

New Hope Road Multi-Use Path

- Staff has received construction authorization from NCDOT and FHWA;
- The request for bidders was advertised with a scheduled bid opening date of August 11, 2015.

2015 Priority Sewer Rehabilitation Project – Phase 1

- City Council awarded the project to Prism Contractors and Engineers on February 2, 2015 for \$375,246;
- A preconstruction conference was held on April 10th with a notice to proceed date of May 11, 2015;
- Phase I is 1% complete.

2015 Priority Sewer Rehabilitation Project – Phase 2

- City Council awarded the project to Herring-Rivenbark, Inc. on March 16, 2015 for \$1,304,613.50;
- A preconstruction conference was held on May 14th with a notice to proceed date of June 8, 2015;
- Phase II is 1.39% complete.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Staff negotiated an engineering services contract with McKim and Creed to review the data collected from the Inflow/Infiltration Study by Hydrostructures and develop recommendations for future rehabilitation projects;
- City Council awarded the engineering services contract to McKim and Creed on January 20, 2015 for \$33,000;
- McKim and Creed engineering services are 100% complete;
- Staff is negotiating with McKim and Creed for an engineering design services contract.

Balsam Place Sanitary Sewer Improvement Project

- Staff is in the process of preparing specifications for construction of a 10-inch sanitary sewer line along Balsam Place from Amherst Road to the terminus of Balsam Place with a projected advertisement for bids in August 2015.

TIGER Grant Projects

- Center Street Streetscape:
 - Southbound side opened for traffic approximately mid-March;
 - Northbound side pavement being demolished and new water line and storm drainage being installed;
 - Project on schedule.
- Transfer Station & Union Station Site:
 - Building roofing and inside work ongoing;
 - Sidewalk and curb and gutter along Carolina Avenue and other various site work ongoing;
 - Project on schedule.

Goldsboro Country Club Project

- Engineering and building construction evaluation under way for proposed renovations;
- Staff is working on soliciting quotes to perform necessary renovations.

WA Foster Center Project

- The official start of construction for T. A. Loving Company was June 29, 2015;
- Contractor has installed silt fence, job trailer, 6 ft. chain link security fence, and started grubbing for the building pad.

Police Station Evidence/Storage Facility Project

- Staff is reviewing RFQs from engineering firms for the design of the facilities.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been temporarily placed on hold until the position of Construction Inspector has been filled.

Goldsboro Fire Department Monthly Report – June 2015

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- June 1st – Assisted Parks and Recreation with Cruise the Neuse
- June 6th – Fire Prevention Activity: Born Learning Annual Event: Partnership for Children
- June 6th – Fire Prevention Activity: Community Day at Mina Weil Park
- June 10th – Fire Prevention Activity: Meadow Lane School for the End of School Year Event
- June 11th – Participated in Walkathon for Chosen One Re-entry Program
- June 11th – Participated in the Optimist Club Kids Fun Day
- June 17th – Fire Prevention Activity: Work Source East Health & Wellness Fair
- June 18th – Fire Prevention Activity: Kids Fun Day for First African Baptist Church
- June 20th – Fire Station Tour – Station 2
- June 23rd – Fire Prevention Activity: First Assembly Summer Camp

Working Structure Fires

- 6/3 – 927 N Center St.
- 6/12 – 401 Gateway Dr.
- 6/15 – 2705 Caudill Ave.
- 6/16 – 209 Fussell St.
- 6/26 – 402 Daniel Dr.
- 6/27 – 1104 Sunburst Dr.

Working Vehicle Fires

- 6/3 – N Spence Ave & Cashwell Dr.
- 6/4 – 927 N Center St.

	<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:		202	210	196	179	187	224							200
Structure Fires:		8	5	6	9	6	6							7
EMS Calls:		67	70	91	73	68	75							74
Vehicle Accidents:		40	33	28	31	25	48							34
Fire Alarms:		39	46	29	34	40	52							40
Other:		48	56	42	32	48	43							45
Training Hours:		2018	2029	2257	1820	1586	1839							1925
Safety Car Seat Checks:		13	9	12	13	11	4							10
Inspections:		41	56	154	115	123	84							96
	<u>2014</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:		164	161	173	174	172	168	187	178	164	177	188	207	176
Structure Fires:		6	10	9	8	4	10	11	2	4	6	2	12	7
EMS Calls:		48	49	66	59	68	61	70	59	68	64	54	69	61
Vehicle Accidents:		25	28	31	37	29	28	37	28	24	51	46	55	35
Fire Alarms:		41	28	27	33	37	27	35	37	50	36	44	33	36
Other:		44	46	40	37	34	42	34	52	18	20	42	38	37
Training Hours:		1467	1843	1755	1992	1643	1910	1718	1372	1678	1561	1483	1122	1628
Safety Car Seat Checks:		7	21	14	17	20	21	6	24	18	13	23	15	17
Inspections:		92	102	190	149	90	58	112	65	131	73	54	55	98

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources Management Department

MONTHLY REPORT – JUNE 2015

Prepared by: Pamela C. Leale

The Human Resources Department advertised seven vacancies this month. The next phase of our HR information system is in full effect, and applicants are now able to apply for positions on-line. 89 applications were processed this month; 47 were submitted on-line. 28 notifications were sent to applicants who were not interviewed and 22 letters were submitted to candidates interviewed but not selected for a vacancy. There were 10 new hires this month (1 Police Officer; and 9 part-time/seasonal employees). There were two retirements (Police Chief and Utility Maintenance Mechanic); three resignations (1 Heavy Equipment Operator - Public Works and 2 Police Officers), and four reductions in force (temporary assignments at Public Works). Total employment for the month was **479**: (410 full-time employees and 69 part-time employees). Four new hires attended employee orientation training on June 3-4 from the following departments: Parks/Recreation (1 Park Technician); Police (1 Police Officer), and Public Works (1 Equipment Operator and 1 Fleet Mechanic).

The Wellness Committee sponsored a Cooking Demonstration on June 10 at the W.A. Foster Center. Registered dietician, Barbara Listenfelt, prepared a healthy meal for the group and showed alternative ways to cook meals. The Step Challenge Finale was held on the steps of Historic City Hall June 15, and the Mayor and City Manager recognized the winners. The step challenge winner was Thurman Shackelford (Fire Department), and he, along with second and third place winners (Jon Gillis - Fire Department and Stasia Fields - Parks/Recreation), received a gift card from Dick's Sporting Goods. The Fire Department won a trophy for the most steps among all City departments that participated, and the top ten winners of the step challenge received performance jerseys. There was a total of 71 participants among 12 departments. Open enrollment ended June 1, and MetLife is the City's new provider for dental insurance.

Our new Safety Coordinator, Keith Smith, started June 10 and is transitioning into his new role. This month's safety training was **Chainsaw Safety**. Bob O'Neal from the NC Department of Labor facilitated a two-part training at Public Works on June 5. There was a classroom session, as well as live demo training, where the employees had the opportunity to use the chainsaw and review do's and don'ts to prevent accidents. 34 employees attended the session. Fire Extinguisher Training was held at the Parks Maintenance Complex and 15 employees were in attendance. Seven accident cases were presented before the Vehicle Accident Committee. The Personal Injury Committee reviewed three cases. All recommendations were submitted to the City Manager for review. 14 work site audits were submitted this month.

The Biggest Loser contest is still underway. 19 participants are competing, and the winner will be announced in July. The Wellness Committee is gearing up for biometrics screenings in July and the City-wide Health Fair taking place July 23. Several vendors are scheduled to attend with lots of activities planned for the event.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 34 tested; 2 positive	Non-DOT: 2 tested; Both negative
Monthly DOT: 12 tested; 0 positive	DOT: None to report

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56	140	89							106
New Hires	6	5	2	3	0	1							3
Separations*	1	3	2	3	4	5							3
Vehicle Accidents	1	3	2	0	3	5							2
Workers Compensation	2	1	2	1	2	1							2
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	214	49	80	75	115	46	78	50	209	57	71	59	92
New Hires	3	4	1	2	0	2	4	0	2	2	3	1	2
Separations*	2	1	7	2	5	1	2	4	1	3	5	7	3
Vehicle Accidents	2	3	0	0	2	2	3	0	2	4	4	1	2
Workers Compensation	4	4	1	2	4	1	0	3	1	4	5	2	3

**Monthly stats include full-time personnel only: New hires, resignations, retirements, and terminations.*

Information Technology

Monthly Report – June, 2015

Prepared by: Scott Williams

- Upgraded Netmotion for Police Department VPN connections.
- Found fiber issues for control systems in Public Utilities. Planned for repairs and redundant connections in case of future issues.
- Started the process of redesigning our web site. Project team has been meeting as needed and is completing a survey for staff and the public to complete in July.
- Repaired fiber hub at WRF.
- Replaced UPS units at the Water Treatment Plant and a pump station. Completed connection between the two sites. Updated cameras at the pump station. Working to repair/replace damaged cameras.
- Repaired router connection at Water Treatment Plant.
- Repaired intercom system at the Police Department.
- Repaired printer in Finance/Billing.
- Updated AutoCAD in Engineering.
- Installed printer for Safety labels.
- One staff member completed Installing and Configuring Windows Server 2012
- One staff member completed Advanced Configuring Windows Server 2012
- Brad Hinnant received a Certified Government Chief Information Officer (CGCIO) National Certification from the UNC School of Government.

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303							307
Tickets Closed	350	276	343	290	261	281							300

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	363	337	275	266	305	362	353	327	394	460	271	335	338
Tickets Closed	353	267	269	329	286	378	359	317	392	446	321	286	338

Goldsboro Inspections Department
Monthly Report – June 2015
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of June totaled \$3,218,802.71. Eight (8) of these permits were new residential single family dwellings at a valuation of \$1,273,087.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$2,479,539.

All permit fees collected for the month totaled \$31,464.81. Of the permit fees collected for the month \$3,915.00 was collected in technology fees. Plan review fees collected during the month totaled \$1,075.

The Inspectors did a total of 547 inspections for the month. During the month of June eight (8) business inspections were completed. A total of 333 permits were issued for the month. Fifty-eight (58) plan reviews were completed for June. We now have a total of 244 residential structures in the Minimum Housing Process and 15 commercial structures in the Demolition by Neglect Process.

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3							\$4
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273							\$734
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2							\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31							\$39
Inspections (total)	456	427	698	569	570	547							545
Permits Issued (total)	267	213	300	305	315	333							289
Plan Reviews Completed	66	57	65	65	64	58							63
Minimum Housing in Process	215	225	228	230	240	244							230
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$1	\$12	\$2	\$3	\$9	\$10	\$9	\$11	\$7	\$5	\$2	\$3	\$6
Residential (thousands)	\$420	\$1,038	\$496	\$1,186	\$1,985	\$628	\$230	\$935	\$1,036	\$160	\$590	\$656	\$780
Miscellaneous**(millions)	\$2	\$2	\$1	\$2	\$2	\$3	\$5	\$1	\$3	\$2	\$2	\$1	\$2
Permit Fees (thousands)	\$28	\$42	\$35	\$41	\$168	\$355	\$63	\$79	\$51	\$66	\$31	\$41	\$83
Inspections (total)	517	510	579	587	569	604	594	559	499	613	360	470	538
Permits Issued (total)	233	247	261	295	341	339	272	259	263	248	190	227	265
Plan Reviews Completed	21	49	52	96	74	83	57	52	44	49	58	61	58
Minimum Housing in Process	216	230	230	212	218	205	207	207	210	216	207	221	215



Monthly Report-JUNE 2015

Prepared by: Sherry Archibald, Director

- June rounds up the dance recital season. Dance Station and Diversity Dance conducted their annual recitals at the Paramount.
- Paramount Director, Sherry Archibald, participated in the conference call meeting with South Arts and nine other cohorts for the Dance Touring Initiative grant. South Arts works with agencies across 13 states to provide resources to presenters that support their mission in the arts. The grant will support staff travel and education in the art of dance to ensure a broader audience. It will also supplement the fee for professional dance companies to perform.
- Myelle Thompson brought the return of his Gospel Awards Show and 5-Star Lady returned for the annual Women's Empowerment Conference.
- The Paramount was used for several senior photo shoots in June.
- StageStruck performed their annual STARS event titled Big Story.
- The Paramount, City of Goldsboro and Arts Council of Wayne partnered with the NC Symphony to bring a free patriotic performance on Tuesday, June 30th. The event was a full house and hugely appreciated by the public.
- With a slower rental in July & August, Paramount staff are lining up maintenance repairs and improvements to gear up for the fall season. This includes all annual inspections, painting improvements and stage and rigging improvements. Staff is also supporting the Foundation in an annual fund and friend raising campaign.
- Theatre Director, Sherry Archibald, interviewed with local media outlets to promote the 8th Annual Performing Arts Series. She also attended Literacy Connections Council meeting and NC Presenters Consortium Strategic Planning.
- Mrs. Archibald attended the NC Presenters Consortium annual meeting held in Wilmington June 15-17, 2015. The Annual meeting included professional development, theatre tour and strategic planning.
- The Foundation supported painting improvements, a new sound board and door improvements this calendar year.
- Mrs. Archibald was invited to attend Contact East, the showcasing conference hosted by Atlantic Presenters Association (APA) in Canada. All expenses are reimbursed by APA.
- Expenses for month of June - **\$ 19,185.15**
Details: Labor - \$15,006.34 /Operational Expenses - \$4,178.81
Receipts for the month of June- **\$ 9,806.25**
Details: Rentals -\$9,806.25/Tickets-\$ /Concession-\$

	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15	Oct-15	Nov-15	Dec-15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$36,042	\$19,185	\$	\$	\$	\$	\$	\$	\$30,477
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$16,500	\$9,806	\$	\$	\$	\$	\$	\$	\$13,521
	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Average 2014
Exp	\$28,140	\$24,840	\$31,931	\$33,362	\$33,089	\$17,883	\$33,437	\$20,252	\$29,363	\$45,275	\$31,523	\$34,460	\$30,296
Rev	\$12,303	\$6,573	\$12,502	\$5,991	\$15,849	\$9,196	\$24,446	\$10,448	\$11,033	\$16,963	\$8,784	\$24,728	\$13,234

MONTHLY REPORT - JUNE 2015

*In addition to our department offering over 70 different programs this month, we also facilitated the NC Cornhole Championships for the American Cornhole Organization (tournament was held at the former Goldsboro Country Club property). All in attendance had a great time. Through the end of June, our pool attendance totaled 2,883!

[illegible]

Goldsboro Police Department Monthly Report -June 2015

Report Prepared by: Michael D. West MDW/KB



Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for June 2015 were 297 compared to 282 for May 2015.

Property with an estimated value of \$126,318 was reported stolen while property with an estimated value of \$42,799 was recovered.

Officers arrested 263 people and 552 citations were issued during the month. There were 60 drug -related charges.

There were 2 report(s) of assault on an officer.

Revenue collected for June 2015 included:

Police Reports	\$128.00
Fingerprints	\$190.00

UCR COMPARISON & TREND														
2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	0	0	0	1	0	1							0.3	
Rape(&attempts)	0	0	2	0	0	0							0.3	
Robbery	7	3	4	5	2	7							4.7	
Aggravated Assault	21	10	26	13	23	45							23.0	
Simple Assault	36	20	38	31	43	47							35.8	
Breaking & Entering	34	22	27	49	49	57							39.7	
Larceny	127	91	124	120	159	134							125.8	
Motor Vehicle Theft	5	7	0	8	6	6							5.3	
Arson	0	0	0	0	0	0							0.0	
TOTALS	230	153	221	227	282	297							235.0	
2014	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	1	0	1	0	1	1	0	1	0.5	
Rape(&attempts)	0	1	0	0	0	0	0	0	0	0	0	0	0.1	
Robbery	13	2	5	11	5	2	7	6	10	5	5	4	6.3	
Aggravated Assault	7	10	16	22	13	20	24	24	25	45	42	11	21.6	
Simple Assault	25	25	28	24	28	34	17	31	38	40	32	29	29.3	
Breaking & Entering	40	27	43	45	57	32	29	49	36	37	32	36	38.6	
Larceny	136	99	139	152	168	127	138	144	114	163	142	149	139.3	
Motor Vehicle Theft	6	3	4	4	13	16	6	9	10	9	6	5	7.6	
Arson	0	0	1	0	1	0	2	1	1	0	6	0	1.0	
TOTALS	228	167	236	258	286	231	224	264	235	300	265	235	244.1	

Public Utilities Department Monthly Report- June 2015

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 25 pump stations are operating well with no problems to report.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

Four hundred twenty nine cubic yards of compost/mulch was sold in June 2015. The Compost Facility is running smoothly. One of the compost agitators has been shipped to the factory to be rehabilitated.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.315	4.659	4.280	4.367	5.579	5.401							4.641
Sewer	11.94	10.39	13.13	12.08	11.79	8.41							11.87
CY Compost	159	64	469	1032	665	429							478

2014 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.586	4.629	4.449	4.467	4.953	5.176	5.023	4.862	4.803	4.629	4.328	4.208	4.694
Sewer	9.75	10.37	11.19	9.51	13.10	8.17	8.20	11.57	11.17	8.49	6.71	8.76	9.75
CY Compost	246	198	471	763	976	521	516	143	281	309	129	245	400

**Travel & Tourism Department
Monthly Report – June 2015**

Prepared by: Betsy Rosemann, Director

- The TTO (Travel & Tourism Office) fulfilled 112 inquiries for the month of June.
- 65 promotional items for family reunions were distributed.
- Betsy attended the Wayne County Executive Jet Port board meeting on June 9th.
- The City of Goldsboro hosted the ACO State Championship of Cornhole on June 12th and 13th. Over 200 competitors and spectators converged on the Goldsboro Event Center, formerly the Goldsboro Country Club, on Slocumb Street. Goldsboro Parks and Recreation and Goldsboro Travel and Tourism coordinated the weekend competition. Players came from all over the state to vie for the North Carolina State title. Winners were qualified for the national championship, The World Cup XI, to be held in Knoxville, Tennessee, in July.
- The TTO, in conjunction with Parks & Recreation and other community organizations, continue to prepare for the Beak Week Festival slated for the week of September 12th. The City of Goldsboro will kick off the week of activities with a street festival and barbeque cook-off. Approximately, 25-30 cook teams are expected for the Kansa City Barbeque Society portion. Art vendors, live music, children's activities and food trucks will also be included in the festival. Other elements will be held daily during the week; such as "Signature Sandwich" Contest, "Fowl Play" Softball game, "Wing Eating" contest and "Tour De Coop".
- The Heroes Cup is scheduled to wrap up Beak Week on Saturday, September 19th. The Heroes Cup is a national event that is exclusively for the men and women around the country who protect and serve the general public. Representatives from the military, police, fire, first responders and veterans are eligible to participate. We have received much enthusiasm from SJAFB. The TTO will market the event heavily over the next few months.
- Plans are underway for the 2015 USTA NC State Singles Championship scheduled for October 8th – 11th. Over 450 participants competed in the 2014 tournament.
- The Goldsboro Tourism Council held their regular meeting on June 24th at the Wayne County Chamber of Commerce.
- Advertising placed in June:
 - Carolina Heritage Guide
 - Billboard - Heroes Cup
 - Civil War Traveler

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2015	\$45,481	\$55,400	\$55,811	\$61,412									\$218,104	\$54,526
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849



City of Goldsboro

H. O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION **32nd ANNUAL NATIONAL NIGHT OUT – 2015**

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime and drug prevention program on August 4, 2015 called "National Night Out"; and

WHEREAS, the "32nd Annual National Night Out" provides a unique opportunity for the City of Goldsboro to join forces with thousands of other communities across the country in promoting cooperative, police-community crime and drug prevention efforts; and

WHEREAS, the City of Goldsboro plays a vital role in assisting the Goldsboro Police Department and Wayne County Sheriff's Department through joint crime and drug prevention efforts in the City and County and is supporting "National Night Out 2015" locally; and

WHEREAS, it is essential that all citizens of the City of Goldsboro be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime and drug abuse in Goldsboro and Wayne County; and

WHEREAS, police-community partnerships, neighborhood safety and awareness, and cooperation are important themes of the "National Night Out" program;

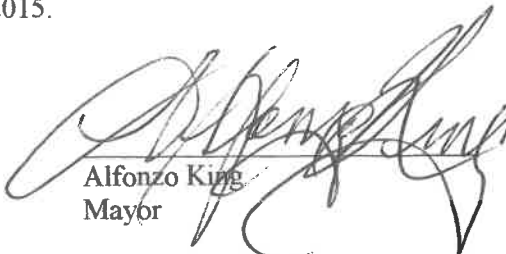
NOW, THEREFORE I, Alfonzo King, Mayor of the City of Goldsboro, do hereby proclaim Tuesday, August 4, 2015, as the

32nd ANNUAL NATIONAL NIGHT OUT

in the City of Goldsboro, North Carolina, and do hereby call upon all citizens of the City of Goldsboro to join the National Association of Town Watch in supporting the "32nd Annual National Night Out" on August 4, 2015.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 27th day of July, 2015.




Alfonzo King
Mayor

07/24/2015 10:23

Serial No. A4FM011009412

TC: 98835

Addressee	Start Time	Time	Prints	Result	Note
wral	07-24 10:07	00:00:35	002/002	OK	
news argus	07-24 10:08	00:00:37	002/002	OK	
WGBR	07-24 10:09	00:00:36	002/002	OK	
TimeWarner	07-24 10:10	00:00:37	002/002	OK	
WTV Durham	07-24 10:11	00:01:06	002/002	OK	
Chamber	07-24 10:13	00:00:33	002/002	OK	
EDC	07-24 10:13	00:00:55	002/002	OK	
Sheriff Dept	07-24 10:15	00:00:40	002/002	OK	
Wachovia	07-24 10:20	00:01:02	002/002	OK	
Channel 14	07-24 10:21	00:01:20	002/002	OK	

Note

TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
 DPS:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSAC:CSAC,
 FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,
 FCODE:F-code, RTX:Re-TX, RLV:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result

OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length over,
 POVR:Receiving page over, Fil:File Error, DC:Decode Error, MDN:MDN Response Error,
 DSN:DSN Response Error, PRINT:Compulsory Memory document print,
 DEL:Compulsory Memory document Delete, SEND:Compulsory Memory document Send.

AGENDA

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
 CITY OF GOLDSBORO
 COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
 JULY 27, 2015**

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION—5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Fire Truck Presentation (Fire Department)
 - b. CWMTF Grant (Parks and Recreation)
 - c. Pickleball Update (Parks and Recreation)
 - d. 2015-2016 Bituminous Concrete Resurfacing (Engineering)
 - e. Central Heights Road Speed Limit Discussion (Engineering)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
 Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**
 A.1 Minutes of the Budget Work Session of May 26, 2015
 A.2 Minutes of the Work Session and Regular Meeting of June 1, 2015
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
 B. Child Nutrition and Outreach Program Final Update (Community Development)
- VII. PUBLIC HEARINGS**
 - C. CU-4-15 Young No – North side of US 70 West between NC 581 and Westbrook Avenue (Increase Internet Games) (Planning)
 - D. CU-5-15 Earl Beasley – North side of East Ash Street between Malloy Street and Barrow Court (Planning)
 - E. CU-6-15 Julia Tillett – North side of US 70 West between NC 581 and Westbrook Avenue (Planning)
 - F. Z-5-15 Islamic Center of Goldsboro, Inc. – South side of Fedelon Trail between Salem Church Road and US 117 (North William Street) (Planning)
 - PLANNING COMMISSION EXCUSED**
 - G. Public hearing regarding proposed issuance of up to \$4,500,000 in Multifamily Housing Revenue Bonds, Series 2015 (Foundation for Affordable Housing North Carolina and Missouri Portfolio) to be issued by the Public Finance Authority and approval in principle of such Bonds. (Hunton & Williams)
- VIII. CONSENT AGENDA ITEMS**
 - H. Engineering Services Contract for Closed Circuit Television (CCTV) Assessment- McKim & Creed, Inc. (Engineering)
 - I. FY 2015-16 Installment Financing – Vehicles (Finance)
 - J. Budget Amendment - Outstanding Purchase Order Adjusting Entries (Finance)
 - K. Purchase of Mobile/Portable Radios for Fire and Police Departments (Finance)
 - L. Establishing the Capital Projects Fund Ordinance – W. A. Foster Center Construction and Goldsboro Country Club Property Renovations Projects (Finance)
 - M. Request an addition to the sanitation program to allow citizens to rent a second Refuse bin. (Public Works)
 - N. Request for extension of three (3) temporary personnel for Sanitation Division up to eight (8) weeks ending no later than August 25, 2015. (Public Works)
 - O. Resolution and Budget Amendment-2015 Urgent Repair Program (URP15) (Planning)
 - P. Planning Commission Appointment (City Manager)
 - Q. Goldsboro Tourism Council Appointment (City Manager)
 - R. Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina (City Manager)
 - S. Monthly Departmental Reports