MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JULY 21, 2014

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on July 21, 2014 with attendance as follows:

Present:
Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Michael Headen
Councilmember Chuck Allen
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Major Mike West, Police Department
Betsy Rosemann, Travel & Tourism Director
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Jennifer Collins, Assistant Planning Director
Julie Metz, DGDC Director
Meg Gernaat, Promotions Coordinator
Gary Whaley, Fire Chief
Karen Brashear, Public Utilities Director
Marty Anderson, City Engineer
Sherry Archibald, Paramount Theatre Director
Jose Martinez, Public Works Director
LaTerrie Ward, Community Affairs Director
Scott Williams, IT Director
Matt Caulder, Goldsboro News-Argus
Amanda Kear, Phoenix T, LLC.
Lonnie Casey Citizen

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Councilmember Williams provided the invocation.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item C. Z-5-14 Kornegay Properties – South side of Wilson Street between William Street and Calvary Street (R-6 Residential and General Business to General Business Conditional District). Mr. Rowe shared the applicant has requested a modification to allow the installation of a 6ft. tall privacy fencing along both property sides and staff would recommend a 50% reduction in landscaping. Councilmember Allen asked if that would take the 20 ft. buffer to 10 ft. and Mr. Rowe stated that is correct.

Item E. CU-7-14 Phoenix T, LLC. – East side of US 117 South between Arrington Bridge Road and South George Street (Internet Sweepstakes). Councilmember Allen shared he travels past this establishment 10 times a week and has never seen more than 10 cars there at a time. Mayor King agreed.

Item F. CU-8-14 Neil S. Weeks (Performance East) – South side of Corporate Drive between North William Street and Clingman Street. Mr. Rowe shared the applicant came by Friday to report additional information. The applicant shared the number of employees could increase to 30 in the future. Mr. Rowe stated the applicant is requesting a modification of the 8 ft. solid fence requirement to the existing 6 ft. slat fence. Mr. Rowe stated coming from Hwy 70 if the material is stored below the fence it should not be seen. He stated the applicant has agreed not to store inventory above 5ft. in height.

Councilmember Allen stated this is a great re-use of the building and it will give them an opportunity to grow.

Item G. Creation of Print and Interactive Web-based Downtown Goldsboro Maps. Ms. Gernaat shared the following information:

<u>Current Directory Page</u>

- No current comprehensive downtown map (print or web-based) containing businesses, parks/commons, parking, dining, and shopping.
- The current downtown directory page is uninviting and cumbersome.
- No current comprehensive downtown map (print or web-based) containing businesses, parks/commons, parking, dining, and shopping.
- The current downtown directory page is uninviting and cumbersome.

<u>Print Map Concept</u>

- Print maps will contain pertinent information about shopping, dining, parking, landmarks, and more.
- They will allow merchants to provide detailed information for customers who inquire about other downtown businesses, amenities, government offices, etc.
- Maps will serves as a tool for organizations hosting events in Wayne County to provide guests with information about local shopping and dining.
- Maps will help the City and the Downtown Development office showcase the progress being made in Downtown Goldsboro.

<u>Web-Based Map Concept</u>

- Comprehensive, interactive view of Downtown Goldsboro.
- User-friendly directory search abilities.
- Unique merchant pages that will feature real-time discounts, news, and information.
- Responsive design to maintain aesthetic appeal on multiple devices.
- Serve as a recruitment tool for future business owners, residents, and investors.
- Allow Downtown Goldsboro to better-compete with other downtowns throughout North Carolina and the country.

<u>Stats</u>

- According to US Census data, the percentage of our nations living in a metropolitan area was 85.4% in 2013. As the demand for downtown living increases, so too will the demand for amenities and easy access to and about those amenities.
- According to a Gartner Survey, worldwide tablet sales are expected to increase by over 300% between now and 2017.
- According to a 2013 IDC Research report, maps/directions ranked number four on a list of the most popular smartphone uses with email, web browsing, and Facebook taking the top three slots. The report also showed that 49% of the entire US population uses a smartphone, a number that will increase to 68% by 2017.

Councilmember Allen asked how long it would take to implement the interactive web-based downtown maps and Ms. Gernaat stated hopefully by December 1st.

Item H. Agreement for the Fleet Management Assessment Review for the Fleet Management Division within the Public Works Department. Councilmember Aycock stated he feels this is a good study to have done, the biggest part of assets are equipment. Mr. Martinez stated he felt this is a way to jump start an efficiency program.

Upon motion of Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, Council excused Councilmember Allen from the discussion of Item L. Contract Award for Construction Management and Administration Contracts for TIGER V Projects due to a potential conflict of interest.

Councilmember Allen left the room at 5:45 p.m.

Item L. Contract Award for Construction Management and Administration Contracts for TIGER V Projects. Mr Guthrie reviewed the item. There was no further discussion.

Councilmember Allen returned at 5:48 p.m.

Item M. Goldsboro/Wayne Transportation Authority Appointment. Councilmember Aycock stated he felt Mr. Chatman would be a great asset to the board; he has experience and is level headed.

Councilmember Aycock shared it was recently discovered that board members should be appointed or reappointed on an annual basis.

Upon motion of Councilmember Williams, seconded by Councilmember Allen and unanimously approved, Council reappointed Councilmember Aycock and Councilmember Goodman to serve on the Goldsboro/Wayne Transportation Authority Board.

Additional items discussed included the following:

Downtown Revolving Loan Program. Ms. Julie Metz provided the following information:

<u>Background</u>
- Award
- Purpose
  - Direct Support for Small Business
  - Spur Private Investment
  - Create Jobs
- Use
- Application of Funds

<u>Downtown Revolving Loan Program</u>
- $20,000 Balance in Account
- Honor Intent of MSSF
- Support the strongest of project(s) in terms of impact to downtown, need sustainability, job growth and private investment development.

<u>Eligibility</u>
- Project site is located within MSD
- Project will create 1 FT job for 1 year
- Project will spur a Direct 2:1 Additional Investment During Project Period
- Project Directly Supports Small Business Development, Expansion and/or Retention

<u>Highlights</u>
- 0 – 2% loan paid in 5 years
- Funds must be drawn down within 1 year of award
- Reimbursed
- Collateral and Credit
- DGDC Role

- Competitive

Ms. Metz reviewed the revolving loan program application.

Notes
- Workshop August 14 from 12 to 1pm
- Application Due Date: September 15
- Award Notification: October 16
- Loan Agreement & Amortization Schedule
- Quarterly Report Requirements
- Current Project Costs: <3 months eligible if verifiable
- Part-Time versus Full-Time
- Types of Eligible Projects

Councilmember Allen shared information regarding the Art Council and the grant received.

Goldsboro MPO Wayfinding Signage System Design & Plan. Ms. Metz shared the following information:

Background & Plan
- Expressed Interest & Established Need
- NCDOT PWP Funding
- Local Match
- Request for Qualifications
- Steering Committee
    - MPO: TCC/TAC
    - MPO Coordinator
    - Downtown, T&T, Parks & Recreation
    - City Manager's Office
    - City/County Planning Departments

Plan
- Deliverables
    - Sites/Location to Direct
    - Design Scheme
    - Site Schedule
    - NCDOT/City/County Approvals
    - Material Schedule
    - Cost Estimates for 2 Phase Implementation
- Timeline
    - August 1, 2014
    - September 2, 2014
    - October 5, 2014
    - March/April 2015

Ms. Metz provided examples of different types of sign designs. She stated the study area is the urbanized area of Goldsboro. Ms. Metz shared staff has secured $100,000 to fund this project with a local match; 80/20.

Elm Street Restriping. Ms. Jennifer Collins shared staff has been working with NCDOT on a joint effort with some of the resurfacing project. She stated they began a Bicycle, Pedestrian and Greenway Plan in January, 2014 for the Goldsboro MPO Area. The consultant has been examining roadways for potential on road bicycle and pedestrian facilities. Staff was recently made aware NCDOT was resurfacing sections of roads within the City and many of those areas were areas where the consultant had recommended on road bicycle and pedestrian facilities. One in particular we were very interested in is a section of Elm Street from 117 to George Street. The existing lane configuration is 5 lanes with a range of 2,400 to 3,000 average daily traffic counts. This is a prime opportunity for us to implement a conversion from 5 lanes to 3 lanes with buffered bicycle lanes. The consultant is recommending keeping the 14' center turn lane, eliminate a traffic lane, keep existing 12' lanes, add a 4' buffer and a 7' bicycle lane. Ms. Collins stated they met with NCDOT in June, the consultant agreed to provide striping plans to DOT and this supports efforts with the Mountains to the Sea Trail. NCDOT has recently approved the traffic counts and are ready to move forward. Ms. Collins stated they anticipate on beginning this project in the next couple of months.

Councilmember Allen stated he would like to compliment Jennifer and the consultants for being proactive and knowing these projects were coming up and meeting with NCDOT. He also complimented NCDOT on being a good partner.

Closed Session Held. Upon motion of Councilmember Allen, seconded by Councilmember Headen and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the work session adjourned at 6:21 p.m.

<u>CITY COUNCIL MEETING</u>

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on July 21, 2014 with attendance as follows:

Present:
- Mayor Alfonzo King, Presiding
- Mayor Pro Tem Bill Broadaway
- Councilmember Michael Headen
- Councilmember William Goodman
- Councilmember Charles J. Williams, Sr.
- Councilmember Chuck Allen
- Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Headen, seconded by Councilmember Goodman and unanimously carried, Council approved the Budget Work Session Minutes of May 15, 2014, the Work Session and Regular Meeting Minutes of May 19, 2014 and Minutes of the Work Session and Regular Meeting of June 2, 2014 as submitted.

Public Comment Period. Mayor King opened the public comment period. No one spoke and the Public Comment Period was closed.

Z-4-14 Bell Investment Group – West side of Country Day Road between Veranda Place and Garden Drive (R-12 Residential Conditional District and R-16 Residential to Office and Institutional-1). Public Hearing Held. The property consists of two tracts--one located behind Garden Walk Subdivision and the other located between Garden Walk Subdivision and Wayne Country Day School.

Frontage: 255 ft. (on Country Day Road)
Area: 9.71 acres

Surrounding Zoning:
North: O&I-1 Office and Institutional-1
South: O&I-1 Office and Institutional-1
East: R-12 Residential Conditional District
West: R-16 Residential

The property behind Garden Walk is currently vacant. The property adjacent to Wayne Country Day School is occupied by sports fields and parking.

If rezoned to O & I-1, the property would be limited to office-, church- or school-related uses with no retail sales. The applicant has indicated that both tracts are proposed to be utilized in conjunction with Wayne Country Day School. As noted previously, one of the tracts is already developed with sports fields and parking.

The City's Land Use Plan recommends that the properties be developed for medium-density residential use.

The applicant originally requested rezoning to O&I-1 for the vacant parcel behind Garden Walk. Staff reviewed the request and advised the applicant to also request rezoning for the parcel adjacent to Wayne Country Day School because, although it is already utilized in conjunction with the school, the current zoning is R-16 Residential. The Headmaster for the School agreed to allow inclusion of that lot and indicated the following:

"For Wayne Country Day School, the primary purpose of the land is to serve as a "living laboratory" for our Advanced Placement Environmental Science course. It will serve as a research area for students' studies in that subject.

Currently our plans are to leave the 10 acre parcel the way that it is now, with the exception of part of a cross country track that will wind through the 10 acre parcel. The path of this track will be no more than a meter and a half wide at the widest point. This 3.1 mile regulation track will not feature the start or the finish of the race track within the 10 acre parcel. In that way, our neighbors in Garden Walk will rarely notice (audibly or visually) any use of the property by the school and its personnel.

Access and egress will occur only from the Wayne Country Day property on the extreme northeast corner of our property line. There is a written agreement between the school and the current owner of the property that there will never be an access or an egress to the property from Garden Drive."

If the vacant tract behind Garden Walk Subdivision is proposed for development, other than the proposed track, site and landscape plans will have to be submitted and approved by the Planning Commission and City Council.

Mayor King opened the public hearing. No one spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 4, 2014.

Z-5-14 Kornegay Properties – South side of Wilson Street between William Street and Calvary Street (R-6 Residential and General Business to General Business Conditional District). Public Hearing Held. The General Business Conditional District zone has been requested to limit the use of the property to a restaurant and/or retail use. Site and landscape plans have been submitted and are currently under review by staff.

Frontage:	188 ft. (Wilson Street)
	189.66 ft. (US 70 East Service Road)
Depth:	175 ft. (average)
Area:	.755 acres

Surrounding Zoning:	North:	R-6 Residential and General Business
	South:	General Business
	East:	R-6 Residential
	West:	General Business

The property is currently vacant.

If rezoned to GBCD the use would be limited to a restaurant and/or retail use.

The City's Land Use Plan recommends that the eastern half of the property be developed for high density residential use. The western half of the property is designated for commercial development.

City water and sanitary sewer service is available to serve the subject property.

The submitted site plan indicates the construction of a 5,250 sq. ft. metal building which is to be divided into four tenant spaces. A 1,500 sq. ft. space is proposed to be used as a restaurant. Three spaces are proposed for retail use and will contain 1,250 sq. ft. each.

Restaurant
Hours of Operation: 8:00 a. m. to 4:00 p. m., Monday through Saturday
No. of Employees: 2

Retail Uses
Hours of Operation: 8:00 a. m. to 6:00 p. m., Monday through Saturday
(Specific times and days of the week may change depending upon the use to be provided.)

A commercial dumpster will be provided which will be properly screened in accordance with City of Goldsboro standards.

A total of 23 parking spaces are required for the development based on eight (8) for the restaurant and fifteen (15) for the retail space. The site plan indicates a total of 27 available parking spaces which includes two handicapped spaces.

Three curb cuts are proposed for access to the site—two on Wilson Street and one on the US 70 East Service Road. NCDOT is in the process of reviewing the plans.

The submitted landscape plan indicates a total of nine street trees along both street frontages as well as 71 shrubs serving as required vehicular surface buffers. Interior plantings will include flowering cherry trees and Yaupon Holly shrubs.

A Type C (20 ft. wide) landscape buffer is required along both the eastern and western property lines. The applicant has requested a modification to allow the installation of 6 ft. tall opaque privacy fencing along both property lines to serve in this capacity.

If any nighttime operation is proposed, a lighting plan will be required to be reviewed and approved by staff.

Stormwater calculations will have to be submitted, reviewed and approved by the Engineering Department prior to any building permits being issued for this project. The site plan indicates a location for a stormwater retention pond on the eastern side of the building.

A modification of the sidewalk installation and fee in lieu requirement has been requested for both the Wilson Street and US 70 East Service Road frontages.

Mayor King opened the public hearing. No one spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 4, 2014.

CU-6-14 C. C. Wilkins – North side of US Highway 70 East between Countryview Drive and Millers Chapel Road. Public Hearing Held. The applicant requests a Conditional Use Permit to allow a pet kennel and grooming and boarding facility within the Airport-Business zoning district.

Frontage:	100 ft.
Depth:	510 ft.
Total Area:	1.025 Acres

A Conditional Use Permit was previously approved for a furniture store in the Airport Business zoning district in 2007. The applicant's proposal for pet boarding and grooming will also require a Conditional Use Permit.

The property contains an existing 12,598 sq. ft. metal building. The applicant is proposing to operate a pet kennel and grooming and boarding facility in the structure. Based on the existing building setback, a modification of the side yard along the northern property line has been submitted from 20 ft. to 1.45 ft.

Hours of operation:	7 am to 6 pm, Monday through Friday
	8 am to 10 pm on Saturday
	2pm to 4pm on Saturday
No. of Employees:	2

The amount of existing impervious area on the site will not be increased; therefore stormwater detention and/or nitrogen calculations are not required for this property.

The subject property falls within the 80-84 day-night average sound level noise zone of the Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report.

The request, along with the submitted site plan, was forwarded to Seymour Johnson AFB officials. They have indicated that, based on the 2011 AICUZ report, the use is compatible within the 80-84 noise zone and they have no objections to the request.

The submitted site plan indicates a total of 15 parking spaces including one handicap space. A minimum of 7 parking spaces are required. The applicant is requesting a modification of interconnectivity due to an existing chain link fence along the southern property line and existing site conditions along the northern property line.

The landscape plan indicates existing landscaping within the vehicular surface area and adjacent to the building. A total of two street trees are required along US Highway 70 East, however, the applicant is requesting a modification of the street tree requirement due to right-of-way issues.

A Type "A" (5 ft. wide) landscape buffer is required along the northern and southern property lines. Staff is working with the applicant to ensure buffer requirements are met along the southern property line however, due to the existing building location, a modification is being requested for the buffer along the northern property line.

Mayor King opened the public hearing and the following person spoke after being properly sworn in:

Barrett Parker Ray, 1600 E. Mulberry Street, Goldsboro, stated she is the President of Ely's Friends, Inc. and we would appreciate your support of this Conditional Use Permit for the property at 4223 Hwy 70 East, Goldsboro. She stated their plans are to renovate this exiting structure on this parcel into a premier rooming and boarding facility for dogs and cats. She stated there are no boarding kennels currently in the City of Goldsboro that offer spacious suites, flexible pick up hours, elevated beds, or tempered glass door kennels, versus cages just to name a few amenities that will be offered. With many citizens of Goldsboro coming from different parts of the country, they arrive with expectations of nice facilities and accommodations for their four-legged family members and the locally born and breed Goldsboro citizens will also be thrilled with having a place like this here, not requiring a trip to Raleigh or Wilmington, before beginning their travels. She stated the inspiration for this new City of Goldsboro business came from her family's personal experience with just this issue. Last December, they needed to board their family member, Ely, while they traveled out of state. She stated they ended up taking him to Raleigh, where a facility offered playtime, a roomier kennel than a cage for seven days, and additional turn out times, etc. What we gained was piece of mind and no quilt leaving him behind. And the dream of having this right here in Goldsboro began that moment. Many hours of plans have gotten us to this meeting tonight. She stated they are thrilled to be here tonight sharing this business model and we ask for your support of such needed permit. Thank you.

No one else spoke. The Public Hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 4, 2014.

CU-7-14 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street (Internet Café – Increase No. of Games). Public Hearing Held. The applicant requests a Conditional Use Permit to allow an additional 20 internet sweepstake machines in an existing facility which was previously approved by the City Council on September 3, 2013. The initial approval included a total of 20 machines and this new request would increase that number to a total of 40 machines.

On June 2, 2014, the Council denied this request, however, the applicant contends that the City's requirement of two parking spaces per machine is excessive and has asked the Council to reconsider the request. They have indicated that, based on their past operation, more than sufficient parking is currently provided to serve the site if the number of machines was increased as requested.

As a result, the staff has allowed the reapplication of the request.

Frontage: 454.3 ft.
Depth: 214 ft. (average)
Area: 97,220.2 sq. ft., or 2.23 acres
Zoning: General Business

Hours of Operation: 10:00 a. m. to 2:00 p. m. (7 Days)
No. of Employees: 2

The site and landscape plans for this operation were previously approved with a number of modifications as follows:

a. Rear buffer due to grade separation at railroad tracks;
b. Vehicular surface buffer at front due to existing paving and right-of-way;
c. Street tree requirement to allow placement elsewhere; and
d. Distance from vacant residentially zoned property from 200 ft. to 125 ft.

A revised floor plan has now been submitted which indicates the location of the 20 additional game machines as well as restrooms and storage.

The original approved site plan included a total of 53 parking spaces. Based on the City's requirement of two parking spaces for each machine and two employees, a total of 82 parking spaces would be required if the number of machines is increased from 20 to 40.

The applicant has requested a parking modification from 82 spaces to the 52 spaces provided. They contend that there are more than enough parking spaces provided on the site and that less than half the spaces are now being occupied.

If approved, the use will be required to pay a $2,500 privilege tax for the location and $500 for each machine utilized within the establishment. Adding 20 machines will require an additional privilege tax of $10,000.

Mayor King opened the public hearing. The following people spoke after being properly sworn in:

1. Amanda Kear, 101 Fox Drive, Dudley, NC stated the pictures that are being passed around, one is of the inside of the building with customers waiting, the outside picture is of our parking lot, there are two rows that are half full and one row completely empty. The one furthest from the building is the empty one. She stated they had 26 customers waiting and 20 customers on the units at that time. There were 46 in the building plus 2 staff members. Ms. Kear stated Mr. Mayor and members of Council, thank you for the opportunity to come before you tonight. We are asking the Council to approve the increase of machines in our business from 20 to 40 consoles. She stated this will give us the chance to better meet the needs of our clientele and to increase our staff. This will also increase the tax revenue the City of Goldsboro received from our business from $12,500 to

$22,500 per year. It is not unusual for us to have as many as 25 to 30 customers waiting to utilize our equipment, so we would like to continue to grow and attract new clients to Goldsboro and to fulfill the needs of these customers. She stated the very nature of the business uses "personal" computers and as the name implies are used by only one customer at the time. A majority of our customers carpool, so often we will have as many as 35 marked parking spaces vacant when we have a full house and a waiting list. Being the only free standing building that is operating as an internet café in Wayne County and this not sharing our parking facilities with any other business in any way makes it impossible to cause any conflict or congestion on our property. In addition to the improved parking we have, we also are on a 2.2 acre lot that could be used for unimproved parking. We presently have 53 marked spaces which include 2 handicap parking spaces and space for 10 cars to park on unmarked pavement. Even with one car per space for the units we have and all staff present we would have at least one parking space left for each of the additional consoles we are requesting. Thank you for your time and consideration in this matter and we are looking forward to doing business in Goldsboro for many more years to come.

2. Judy McCurdy, 1716 US 117 South, Goldsboro, stated she has ran two sweepstakes in Goldsboro. She stated they have never had more cars than we have people in the parking lots. Most of the people do carpool and have never had more than one person per unit. They carpool and the parking lot is never full. Thank you.

No one else spoke and the public hearing was closed. No action necessary. The Planning commission will have a recommendation for the Council's meeting on August 4, 2014.

CU-8-14 Neil S. Weeks (Performance East) – South side of Corporate Drive between North William Street and Clingman Street. Public Hearing Held. The applicant requests a Conditional Use Permit to allow retail sales with outdoor storage within the I-2 General Industry zoning district.

Frontage:	232.27 ft.
Depth:	576 ft.
Total Area:	4.0 Acres

The property has been vacant for several years and was previously occupied by the Chrysler dealership. Outdoor display or storage is only permitted in the I-2 General Industry zoning district with a Conditional Use Permit approved by the City Council.

The property contains an existing 18,496 sq. ft. building. The applicant is proposing to operate retail sales with outdoor storage and intends to display and store new merchandise outside within the existing vehicle display area.

Hours of operation:	9 am to 6 pm, Tuesday through Saturday
No. of Employees:	20

The amount of existing impervious area will not be increased; therefore stormwater detention and/or nitrogen calculations are not required for this property.

The submitted site plan indicates a new inventory display area adjacent to the storefront and along the eastern property line. The new inventory display area will be surrounded by a 6 ft. tall chain link fence for security purposes.

A crated inventory storage area is indicated at the rear of the property which would be screened by an existing 6 ft. fence with vinyl slats. The applicant is requesting a modification of the 8 ft. solid fence requirement to the existing 6 ft. fence; however, any stored inventory may not exceed 5 ft. in height.

A minimum of 37 parking spaces are required and 72 spaces have been provided including 2 handicap spaces.

One existing driveway provides ingress and egress to this site. No new curb cuts are proposed.

The applicant has requested a modification of the interconnectivity requirement to both the east and west.

An existing dumpster is located to the rear of the site and is appropriately screened in accordance with City standards.

A total of 5 street trees (Autumn Fantasy Maples) are required and shown along the Corporate Drive frontage.

A Type "A" (5 ft. wide) landscape buffer is shown to be installed along the western and eastern property lines. Plant material will consist of Maples, Arborvitae, Loropetalum and Hollies along the western property line and the applicant is requesting a modification of the 5 ft. wide buffer along the eastern property line due to existing site conditions.

Mayor King opened the public hearing. No one spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 4, 2014.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item L. Contract Award for Construction Management and Administration Contracts for TIGER V Projects was removed from the Consent Agenda and placed under Items Requiring Individual Action during the Work Session. Councilmember Headen moved the items on the Consent Agenda, Items G, H, I, J, K, M, and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Allen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Creation of Print and Interactive Web-based Downtown Goldsboro Maps. Ordinance Adopted. After numerous requests for a downtown map from community members, downtown merchants, and outside organizations hosting events downtown, the Downtown Development staff began exploring options to have a map created.

The Downtown Development Office released an RFP in April 2014 soliciting proposals from firms and designers to create Downtown Goldsboro print and web-based maps featuring approximately 230 downtown properties as well as landmarks, parking and points of interest. The development office received two proposals for the project and ultimately selected the design firm, COCG, with the lowest proposal cost and project vision that aligned closest with that of Downtown Goldsboro's.

A print map would allow downtown business owners to provide detailed information about downtown shops, restaurants, landmarks, parking, and more at a moment's notice. It will also allow outside organizations hosting events downtown or in Goldsboro to provide event-goers with information about where to shop, dine, and hangout while visiting, a request we have had frequently in the past year.

A web-based map would allow Downtown Goldsboro and downtown merchants to better-connect with the world by providing the following:

- Comprehensive, interactive view of Downtown Goldsboro;
- User-friendly directory search abilities;
- Unique merchant pages that will feature interior and exterior pictures, real-time discounts, news, and information;

- Merchant and Downtown Development staff administrative controls to provide individual and instant capabilities to promote business, such as coupons, special events, sales, etc.;
- Responsive design to maintain aesthetic appeal on multiple devices;
- Serve as a recruitment tool for future business owners, residents, and investors;
- Allow Downtown Goldsboro to better-compete with other downtowns throughout North Carolina and the country.

The current unappropriated balance of the MSD is $61,400.

Staff recommended Council adopt the following entitled budget ordinance reducing the Municipal Service District unappropriated fund balance in the amount of $24,600 to fund the creation of Downtown Goldsboro web-based/print maps. Consent Agenda Approval. Headen/Allen (7 Ayes)

ORDINANCE NO. 2014-32 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR"

Agreement for the Fleet Management Assessment review for the Fleet Management Division within the Public Works Department. Resolution Adopted. The City of Goldsboro has received a proposal to perform a comprehensive review of the City's fleet management operation and compare to the industry's best practices.

The best practices assessment will point to areas of improvement or potential cost savings in all 20 areas of fleet management. To the department's knowledge, this sort of assessment has never been completed within the City. This plan is necessary in order to identify the areas (if any) where the Fleet Maintenance Division needs to improve to provide the best service for the City's assets and to help enable the advancement of the division for Goldsboro.

It is recommended that CST Fleet Services be approved to complete a Fleet Assessment at a contract cost of $23,040. It is estimated that the plan will be completed within 4 weeks with the final report providing a prioritized list of recommendations on the areas of: 1) Process Improvement, 2) Maintenance Management Improvement, 3) Customer Relations, and 4) Cost Savings Initiatives. Funding for this assessment was allocated from 2013-2014 FY's budget and rolled over into the current year's budget.

Staff recommended the City Council adopt the following entitled Resolution authorizing the City Manager and Finance Director to enter into the agreement with CST Fleet Services for the amount of $23,040. Consent Agenda Approval. Headen/Allen (7 Ayes)

RESOLUTION NO. 2014-44 "RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO SIGN CONTRACTS FOR THE FLEET MANAGEMENT ASSESSMENT FOR THE FLEET MANAGEMENT DIVISION WITHIN THE PUBLIC WORKS DEPARTMENT"

Contract Award for 2014 Bituminous Concrete Resurfacing Project - Formal Bid Request No. 2014-004. Resolution Adopted. On Tuesday, July 1, 2014, two sealed bids were received for the subject street resurfacing project. Bid proposals cannot be opened if at least three bids are not received at the first scheduled bid opening. Since only two bids were received, bids were returned to the submitting contractors and a new bid opening date was re-advertised and rescheduled for July 14, 2014.

On Monday, July 14, 2014, one (1) sealed bid was received for the 2014 Bituminous Concrete Resurfacing Project for the City of Goldsboro.

Barnhill Contracting Company of Kinston, NC submitted the sole bid for the 2014 Bituminous Concrete Resurfacing for a total cost of $529,917.70.

The proposed work consists principally of approximately 34,000 square yards of bituminous concrete resurfacing and approximately 9,300 square yards of milling asphalt pavement for sections of Granville Drive, Old Mill Place, Beech Street, Ervin Drive, Spruce Street, Poplar Street, Warrick Circle, Audubon Avenue, Lynn Place, and Elm Street, as shown on the attached 2014 Street Resurfacing List.

The bid for this project has been reviewed by the Engineering Department, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the FY2014-15 Budget.

Staff recommended the City Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract in the amount of $529,917.70 with Barnhill Contracting Company for the 2014 Bituminous Concrete Resurfacing Project. Consent Agenda Approval. Headen/Allen (7 Ayes)

RESOLUTION NO. 2014-45 "RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR 2014 BITUMINOUS CONCRETE RESURFACING FORMAL BID REQUEST NO. 2014-004"

Agreements for the Strategic Information Technology Plan and Emergency Service Consulting with the Goldsboro Fire Department. Resolution Adopted. The City of Goldsboro has received proposals to update its strategic information technology plan. The last plan was updated in 2008. This plan is necessary in order to implement major initiatives, such as disaster recovery, and provide a foundation for management of the advancement of information technology for Goldsboro.

With the City looking at renovations and improvements to the Fire/Police Complex, it would be beneficial to evaluate the City's fire station locations to see if we could consolidate one or more. Also, the consultant would make recommendations in the event that the City needed to add an additional 6th station.

It is recommended that the UNC School of Government be approved to update the City's Strategic Information Technology Plan at a contract cost of $15,000. It is estimated that the plan will be completed within 4 to 6 months with the final report focusing on enterprise technology efforts and outlining key projects for individual departments.

Management Solutions for Emergency Services, LLC is recommended for the evaluation of the City of Goldsboro fire stations at a contract cost of $19,750. The final report is estimated to be completed within 90 days and make recommendations on the City's fire stations and fire ratings with ways to improve the rating classification in a cost effective manner.

Funding for both of these agreements is being allocated from existing funds within the Information Technology Department and the Fire Department.

Staff recommended the City Council adopt the following entitled resolution authorizing the City Manager and Finance Director to enter into the following agreements:

1. UNC School of Government for the Strategic Information Technology Plan in the amount of $15,000.

2. Management Solutions for Emergency Services for the Goldsboro Fire Department Station Evaluation in the amount of $19,750. Consent Agenda Approval. Headen/Allen (7 Ayes)

RESOLUTION NO. 2014-46 "RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO SIGN CONTRACTS FOR THE STRATEGIC INFORMATION TECHNOLOGY PLAN AND THE GOLDSBORO FIRE DEPARTMENT STATION EVALUATION"

Notice of Non-Acceptance of Recorded Deed. The City of Goldsboro has learned that a quitclaim deed was recorded in the Wayne County Registry at Deed Book 3045, page 357 conveying property located at 1404 and 1406 Crepe Myrtle Street to the

City of Goldsboro without our acceptance or approval. The City of Goldsboro did not negotiate for the transfer of the property, and does not accept the purported Quitclaim Deed for the property listed below:

BEGINNING at an iron stake set on the northeastern right of way intersection of Crepe Myrtle Street (formerly Virginia Street) and A. C. L. Railroad, which point is 65.00 feet from the center of said railroad; and runs thence with the eastern right of way of Crepe Myrtle Street (formerly Virginia Street) N. 20-52-00 E. 116.51 feet to an iron stake found on said road right of way and in the line of Ansam Realty, Deed Book 904, Page 193; thence leaving said road right of way and with Ansam Realty Line S. 68-02-49 E. 147.89 feet to a point on the northern right of way of A. C. L. Railroad, which point is N. 68-02-49 W. 0.12 feet from a concrete monument found; thence with the northern right of way of A. C. L. Railroad S. feet to a point on the northern right of way of A. C. L. Railroad, which point is N. 68-02-49 W. 0.12 feet from a concrete monument found; thence with the northern right of way of A. C. L. Railroad S. 43-20-00 W. 125.25 feet to an iron stake set; thence continued with the northern right of way of A. C. L. Railroad S. 43-20-00 W. 261.68 feet to the point of beginning.

The property is located on the eastern Right of Way of Crepe Myrtle Street and contains 26,643 square feet of lot area and is owned by Margaret Parker. The property contains 2 dilapidated homes that are scheduled to be torn down by the City. Taxes are owed on the property totaling $609.79.

The property was conveyed to the City via a quitclaim deed that was recorded at the Wayne County Registry on September 9, 2013 without the understanding or agreement of the City. The City typically does not accept property unless there is a specific use or need for the property.

Pursuant to General Statutes, in order to negate this quit claim deed transaction and to clarify that the City doesn't own this property it will be necessary to adopt the attached Notice of Non-Acceptance of Recorded Deed document and authorize the Mayor to sign the document. Once signed, the document will be recorded in the Wayne County Registry.

Staff recommended Council authorize the Mayor to sign the Notice of Non-Acceptance of Recorded Deed stating that the City did not accept the property and does not own the property. Consent Agenda Approval. Headen/Allen (7 Ayes)

Goldsboro/Wayne Transportation Authority Appointment. Resolution Adopted. On November 20, 2006, Mr. John Forbes was appointed to serve on the Goldsboro/Wayne Transportation Authority. Mr. Forbes appointment has since expired.

Mr. Don Chatman was recommended to fill the current vacancy resulting from the expired term of Mr. John Forbes.

Staff recommended Council adopt the following entitled resolution appointing Don Chatman to the Goldsboro/Wayne Transportation Authority. Consent Agenda Approval. Headen/Allen (7 Ayes)

RESOLUTION NO. 2014-47 "RESOLUTION APPOINTING A MEMBER TO GOLDSBORO/WAYNE TRANSPORTATION AUTHORITY"

Monthly Reports. Accepted as Information. The various departmental reports for the month of June, 2014 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Headen/Allen

End of Consent Agenda.

Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council excused Councilmember Allen from voting on Item L.

Contract Award for Construction Management and Administration Contracts for TIGER V Projects due to a potential conflict of interest.

Councilmember Allen left the room at 7:24 p.m.

Contract Award for Construction Management and Administration Contracts for TIGER V Projects. Resolution Adopted. Ordinance Adopted. In order to provide construction management and administration services for our TIGER V construction projects, it will be necessary to enter into agreements with the design professionals that prepared the construction plans for these projects. In addition to the construction management and administration services, it will be necessary to contract with a geotechnical and materials testing firm to perform the necessary certifications and testing for these projects.

Staff is proposing to allot $300,000 to perform a majority of these contract services. It is anticipated additional funds will be necessary depending on the amount of time the consultants are needed and the amount of testing required.

Contract for Services	$300,000
The Wooten Company	$108,000
Allison Platt and Associates	$ 26,000
David E. Gall, Architect	$100,000
S&ME	$ 66,000

Mayor Pro Tem Broadaway made a motion to adopt the following entitled resolution authorizing the City Manager to execute contracts in the amount of $108,000 with The Wooten Company, $26,000 with Allison Platt and Associates, $100,000 with David Gall, Architect and $66,000 with S&ME for the Construction Management and Administration Contracts for the TIGER V Projects and adopt the following entitled budget ordinance appropriating $300,000 for Construction Management and Administration Contracts for the TIGER V Projects. The motion was seconded by Councilmember Headen. Mayor King, Mayor Pro Tem Headen, Councilmember Goodman and Councilmember Williams voted in favor of the motion. Councilmember Aycock voted against the motion. Mayor King declared the motion passed.

RESOLUTION NO. 2014-48 "RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTS FOR CONSTRUCTION MANAGEMENT AND ADMINISTRATION SERVICES FOR TIGER V PROJECTS"

ORDINANCE NO. 2014-33 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR"

Councilmember Allen returned to the room at 7:25 p.m.

City Manager's Report. No report.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor King read the following Proclamation:

Proclamation – National Night Out. Mayor King proclaimed Tuesday, August 5, 2014, as the "31st Annual National Night Out in the City of Goldsboro, North Carolina, and called upon all citizens of the City of Goldsboro to join in the National Association of Town Watch in supporting the "31st Annual National Night Out" on August 5, 2014.

Mayor King encouraged everyone to come out and support our law enforcement.

Mayor Pro Tem Broadaway stated he was glad to have Councilmember Williams back. He encouraged everyone to come out to National Night Out. He stated the Police Department is doing a super job. He also shared we have an organization called Crime

Stoppers that is also doing a good job and they actually are stopping crime. A lot of people are working hard.

Councilmember Aycock welcomed Councilmember Williams back.

Councilmember Allen also welcomed Councilmember Williams back.

Councilmember Williams stated he is most grateful for the calls, the cards, flowers and kind words from the Mayor, Council and City staff. He stated he has a new hip, one down one to go. He stated a few more weeks of therapy and he may be a candidate for the greenways.

Mayor King welcomed back Councilmember Williams

Councilmember Goodman welcomed back Councilmember Williams.

Councilmember Headen welcomed back Councilmember Williams. He encouraged everyone to come out and support National Night Out. Councilmember Headen stated the newest drug on the streets is caffeine powder. Young people are sniffing and ingesting and they are dying from it. He stated if the weather holds out, we will be having our Center Street Jam on Thursday.

Councilmember Headen introduced Adam and Austin, 2 fine young men, his grandsons. He stated he is very proud of them; they both had an outstanding year academically and are outstanding soccer players. He stated they are fine young men, they have wonderful parents and he is so very proud of them. Adam and Austin shook hands with each Councilmember and the Mayor. Councilmember Headen also shared he is working with them on the fundamentals of racquetball.

Mayor King stated he would like to mention a ceremony they had this morning, presenting military recognition awards and commendations to Sgt. Scott who has been retired for years. He stated Mr. Scott had a beautiful ceremony, served in both the Army and the Air Force. Mr. Scott retired from the Air Force and received two medals from the Army and three from the Air Force. He was in the Korean War and World War II and lives in Goldsboro. Mayor King stated he would like to congratulate Mr. Scott. Lots of people were there. Mayor King stated military people have a special place in my heart and combat veterans have a special, special place.

There being no further business, the meeting adjourned at 7:35 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk