



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JULY 18, 2016



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Resurfacing Discussion (Engineering)
 - b. Duke LED Initiative (Public Works)
 - c. Stormwater Overview Discussion (Public Works)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Apostle Norbert Simmons, Deeper Life Church Ministries)
Pledge to the Flag
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES (*Motion/Second)**
 - A.1 Minutes of the Work Session and Regular Meeting of June 6, 2016
 - A.2 Minutes of the Work Session and Regular Meeting of June 27, 2016
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**

Golden STAR Award Recipients (Human Resources)
- VII. PUBLIC HEARINGS**
 - B. Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1) (Planning)
 - C. CU-8-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street (Planning)
 - D. CU-9-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street (Planning)

PLANNING COMMISSION EXCUSED
- VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - E. Contracting with HH Architecture for the Advanced Planning – Part B Design Services for Herman Park Center (Parks and Recreation)
 - F. GEC Tennis to Pickleball Court Conversion (Parks and Recreation) **Information will be available Monday – Deferred –*
 - G. Multi-Sports Complex Fencing Improvements (Finance)
 - H. FY 2016-17 Installment Financing – Vehicles (Finance)
 - I. Budget Amendment - Outstanding Purchase Order Adjusting Entries (Finance)
 - J. Clean Water Management Trust Fund Grant (Finance)
 - K. Update of Cemetery Fees and Consolidation of Cemetery Fee Resolutions (Public Works)
 - L. Update of Ordinance 92.05 “Notice of Interment” (Public Works)
 - M. Traffic Control Matters-Ordinance Establishing "No Parking" Zones for the 100 Block of North John Street (Engineering)
 - N. Amendment No. 3 to Task 2- CCTV Assessment Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III (Engineering)
 - O. Approve an Agreement Between the U.S. Army Corps of Engineers and the City to Conduct a Neuse River Cut-Off Feasibility Study (Public Utilities)
 - P. Second Annual Thriller Night – Street Closing Request (Police)
 - Q. Community Peace Walk (Police)
 - R. Community Affairs Commission Appointment (City Manager)
 - S. CU-7-16 James A. Mooring – West side of North William Street between Tarboro Street and Royall Avenue (Planning)
 - T. Site, Landscape and Building Elevation Plans – Lidl (retail grocery store) (Planning)
 - U. Site, Landscape and Building Elevation Plans – Dollar General (Planning)
 - V. Site and Landscape Plan – Cherry Hospital Warehouse (Planning)
 - W. Site, Landscape and Building Elevation Plans – Rhodes Funeral Home (Planning)

- X. Site, Landscape and Building Elevation Plans – Harris Teeter Fuel Station (Planning)
- Y. Contract Award for Goldsboro-Wayne Transportation Authority (GWTA) Marketing & Public Relations Services (Planning)
- Z. Amendment to Code of Ordinances Title XI: Business Regulations (Sidewalk Cafés) (Planning)
- AA. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

X. CITY MANAGER'S REPORT

XI. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS(*Motion/Second)

BB. Resolution Expressing Appreciation for Services Rendered by Perry Horne as an Employee of the City Of Goldsboro for More Than 8 Years

CC. National Night Out Proclamation

XIII. CLOSED SESSION

XIV. ADJOURN

CITY OF GOLDSBORO
ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **June 27, 2016** to consider Conditional Use Permit application number:

CU-7-16 James A. Mooring – West side of North William Street between
Tarboro Street and Royall Avenue

to add the sale of storage buildings and sheds to the previously-approved use as a used car lot, having heard all of the evidence and arguments presented and reports from City officials and having received a recommendation for **approval** from the Goldsboro Planning Commission pertaining to said application, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the **CONCLUSION** that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 5.5 Supplemental Use Regulations which includes the following:

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.

The applicant's submitted site plan indicates the following information:

1. **1,800 sq. ft. single-story metal building to be used as an office/shop;**
2. **Parking area including a total of 12 parking spaces;**
3. **Existing street trees and vehicular surface buffer;**

The following modifications are hereby included and approved in conjunction with the Conditional Use Permit for a one-year period:

1. **Modification of paving requirement for display area;**
 2. **Modification of landscape buffer requirement along the southern property line.**
2. Even if the permit-issuing body finds that the application complies with all the other provision of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
- a. Will materially endanger the public health or welfare; or
 - b. Will substantially injure the beneficial use of adjoining or abutting property; or
 - c. Will not be in harmony with existing development and uses within the area in which it is located; or

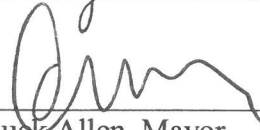
- d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.

Approval of the Conditional Use Permit should not cause any of the above.

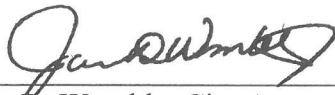
Upon motion made by Councilmember Broadaway and seconded by Councilmember Aycock, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for a Conditional Use Permit to add the sale of storage buildings and sheds to those uses previously approved for the property.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED**.

Thus ordered this 18th day of July, 2016.



Chuck Allen, Mayor



James D. Womble, City Attorney

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT:

PUBLIC HEARING

Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1).

BACKGROUND:

The applicant requests a change of zone from General Business to Office and Institutional-1 for the northernmost portion of the property which would include approximately half of the existing building and parking lot.

Frontage: 100 ft.
Depth: 100 ft. (approximately)
Area: 0.23 Acres

Surrounding Zoning: North: General Business
South: General Business
East: General Business
West: General Business

Existing Use: The property has been vacant for some time and was previously occupied by Smith Hardware. The building has recently been painted.

DISCUSSION:

Proposed Use: If rezoned to Office and Institutional-1, the applicant proposes to up-fit a portion of the building for use as a school. Prior to permitting, site and landscape plans will have to be submitted and approved by the Planning Commission and City Council. At that time, a determination of required parking and landscaping will be made.

Land Use Plan Recommendations: The City's Comprehensive Land Use Plan designates this property for commercial development. This request would not be compatible with the City's Land Use Plan.

Access: The property can be accessed by two existing curb cuts along North George Street.

Engineering Comments: City water and sanitary sewer lines are available to serve the subject property. The subject property is not located within a special flood hazard area.

RECOMMENDATION:

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 1, 2016.

Date: 7-12-2016


Planning Director

Date: 7-13-16


City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

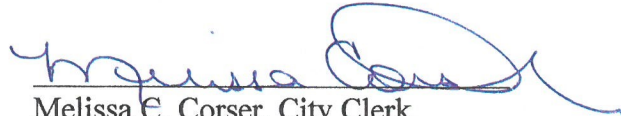
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, July 18, 2016.**

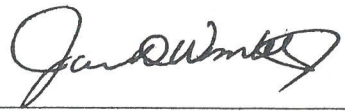
Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street

The Wayne County Tax Identification No. is 2599-88-4490. The property has a frontage of approximately 100 ft., a depth of approximately 100 ft. and a total area of approximately 10,000 sq. ft., or 0.23 acres. The current zoning classification is General Business. The proposed zoning classification is Office and Institutional-1.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

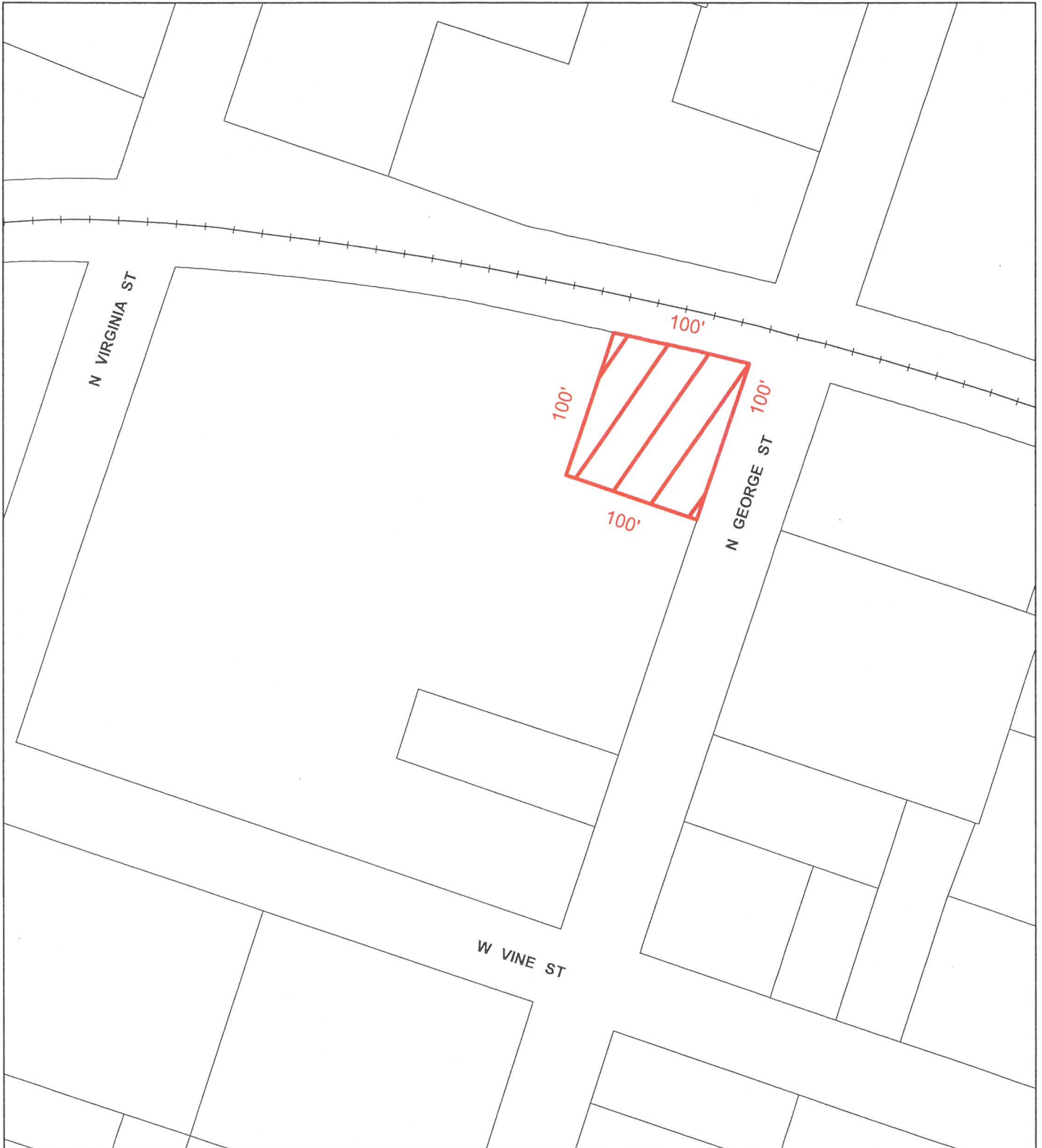
If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa E. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: June 30, 2016
 July 7, 2016

Z-4-16
David Perry
GB to O&I - 1
School Use



Z-4-16
David Perry
GB to O&I - 1
School Use



Z-4-16
David Perry
GB to O&I - 1
School Use



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-8-16 Phoenix T, LLC – East side of US 117 South
between Arrington Bridge Road and South George Street

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with no ABC permits. The place of entertainment would include a gameroom in conjunction with an existing restaurant.

Frontage: 268 ft.
Depth: 130 ft. (approx.)
Area: 34,840 sq. ft., or 0.80 acres
Zoning: I-2 General Industry

In 2003 the City Council approved a Special Use Permit to allow a place of entertainment with a gameroom at this location. The use, however, was never developed although the site has been operated as a restaurant in several different names since then. It is now being operated as Big Jim's Pizza.

DISCUSSION: The site contains an 8,456 sq. ft. building and a parking area containing a total of 26 parking spaces. Based on the seats provided within the restaurant, a total of 19 parking spaces are required for the restaurant use. With an area of 3,600 sq. ft. to be utilized as the gameroom, an additional 87 parking spaces are required for a total of 106 parking spaces required for the site. The applicant contends that, with a maximum of 25 game machines and the fact that customers patronizing the restaurant will also utilize the gameroom, much less parking should be required. The gameroom is intended to be accessory to the restaurant and will not serve as a separate use. A modification of the parking requirement will be necessary.

One curb cut provides access to the site from US 117. The site is surrounded by an existing chain link fence.

Hours of Operation: 10:30 a. m. to 9:00 p. m.
(Sunday through Thursday)
10:30 a. m. to 10:00 p. m.
(Friday and Saturday)

No. of Employees: Maximum 6 per shift

No. of Games: Maximum of 25

A private dumpster on the site has been screened in accordance with City standards.

At the time the restaurant occupied the building, staff required that appropriate landscaping be installed including street trees and buffers.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 8, 2016.

Date: 7-13-2014


Planning Director

Date: 7-13-16


City Manager

ssj

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF CONDITIONAL USE PERMITS
TO ALLOW THE OPERATION OF PLACES OF ENTERTAINMENT
WITH NO ABC PERMITS

Notice is hereby given that public hearings will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, July 18, 2016, at 7:00 p. m., in the Council Chambers, City Hall to consider the issuance of Conditional Use Permits to allow the operation of places of entertainment with no ABC permits.

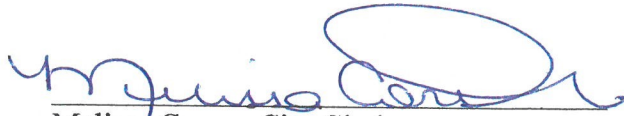
CU-8-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street

The Wayne County Tax Identification No. is 2598-45-4231 and the address is 1750 U. S. Highway 117 South. The property has a frontage of 268 ft., a depth of approximately 130 ft. and a total area of approximately 34,840 sq. ft., or 0.80 acres. The applicant proposes the operation of a game room in conjunction with an existing restaurant.

CU-9-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street

The Wayne County Tax Identification No. is 2598-45-6535 and the address is 1716 U. S. Highway 117 South. The property has a frontage of 501.7 ft., a depth of approximately 208 ft. and a total area of approximately 104,353.6 sq. ft., or 2.39 acres. The applicant proposes the operation of a laser tag facility.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

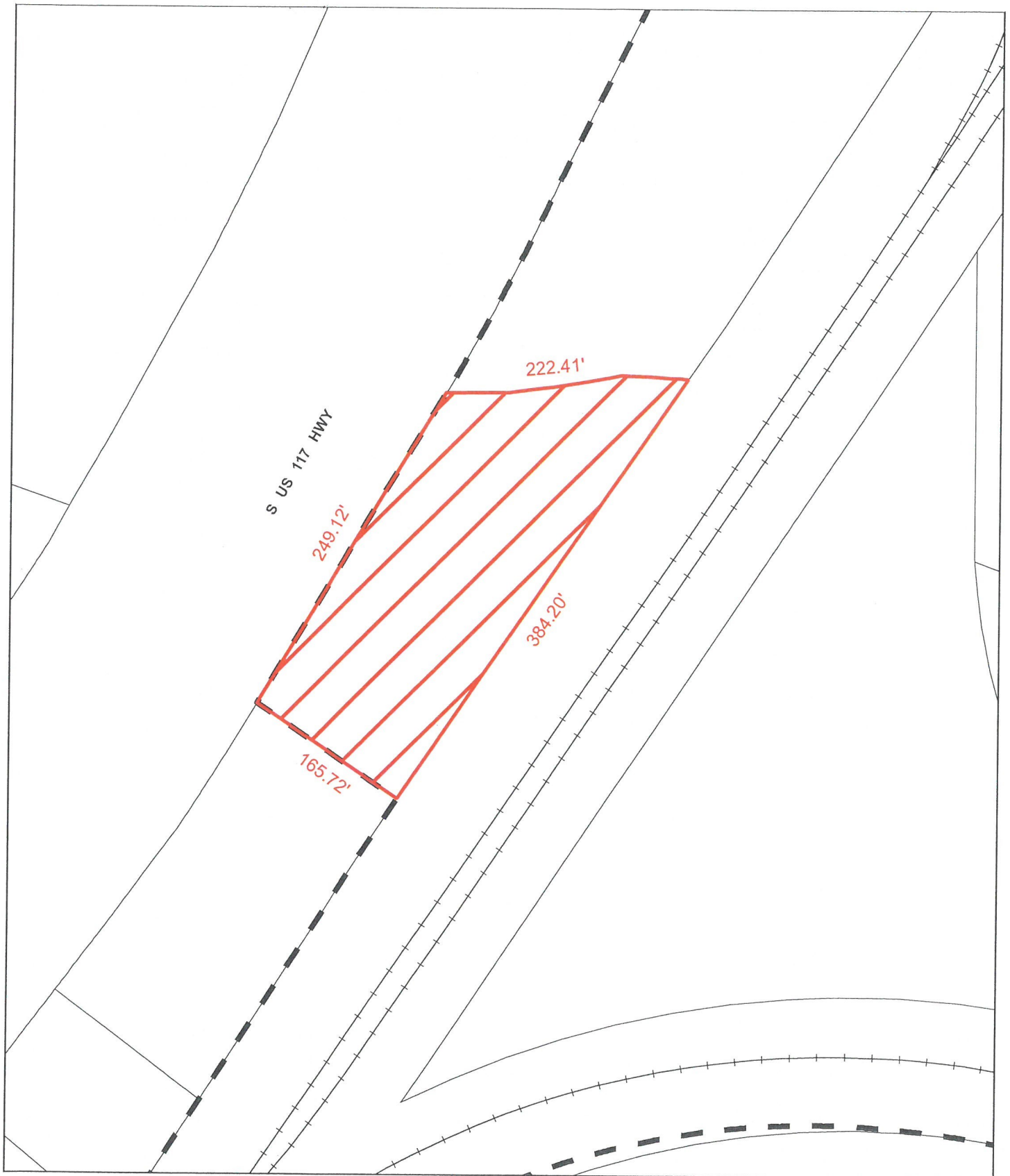

Melissa Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: June 30, 2016
July 7, 2016

CU-8-16

Big Jims Pizza



CU-8-16

Big Jims Pizza

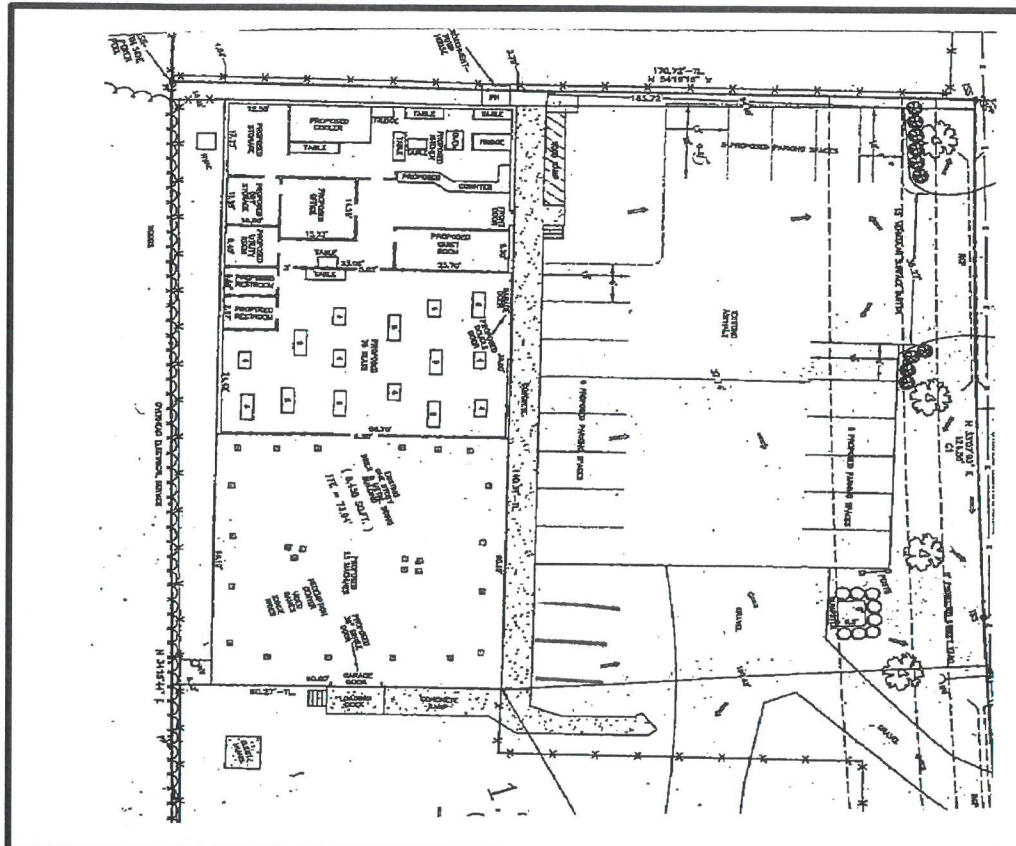




SITE PLAN **PHOENIX T LLC** **BIG JIM'S PIZZA** **Restaurant and Gameroom**

APPROVED MODIFICATIONS

Hours of Operation: 10:30 to 9:00 P.M. (Sunday Through Thursday)
 10:30 A.M. to 10:00 P.M. (Friday and Saturday)
 Number of Employees: Max. 6 per shift
 Number of Games: Maximum of 25



GOLDSBORO
 BE MORE. DO MORE. SEYMOUR.

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro. Users of the data represented on this map are hereby notified that the City of Goldsboro and the City of Goldsboro and the companies contracted to develop these data maps or data for any reason without the written consent of the City of Goldsboro.

CITY CLERK	DATE
CITY ENGINEER	DATE
PLANNING DIRECTOR	DATE
OWNER	DATE

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-9-16 Phoenix T, LLC – East side of US 117 South
between Arrington Bridge Road and South George Street

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with no ABC permits. The place of entertainment would be operated as a laser tag facility.

Frontage: 454.3 ft.
Depth: 214 ft. (average)
Area: 97,220.2 sq. ft., or 2.23 acres
Zoning: General Business

The applicant previously received a Conditional Use Permit to operate an internet café in 2013. It operated as such until last year when all internet cafes in Wayne County were ordered closed by the local District Attorney.

DISCUSSION: In conjunction with the previous Conditional Use Permit, the applicant installed 52 paved parking spaces (includes three handicapped spaces) and landscaping. Two modifications were previously approved as follows:

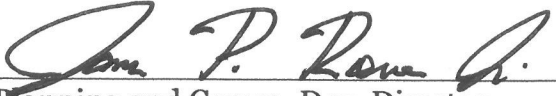
1. Modification of the rear yard buffer adjacent to railroad tracks; and
2. Modification of Vehicular Surface Buffer and street tree requirement to allow placement elsewhere due to existing paving;

The applicant indicates that the existing building will contain a laser tag area of approximately 1,100 sq. ft. along with office, storage and restrooms. These uses will require a total of 34 parking spaces. As indicated previously, there are 52 paved spaces available for the use.

Hours of operation for the site will be from 10:00 a. m. to 2:00 a. m., Monday through Sunday. Two employees will be associated with the operation.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 1, 2016.

Date: 7-13-2016


Planning and Comm. Dev. Director

Date: 7-13-16


City Manager

ssj

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF CONDITIONAL USE PERMITS
TO ALLOW THE OPERATION OF PLACES OF ENTERTAINMENT
WITH NO ABC PERMITS

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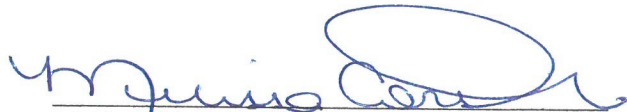
CU-8-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street

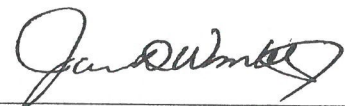
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✓ CU-9-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street

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All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: June 30, 2016
July 7, 2016

CU-9-16

Phoenix T



CU-9-16 Phoenix T

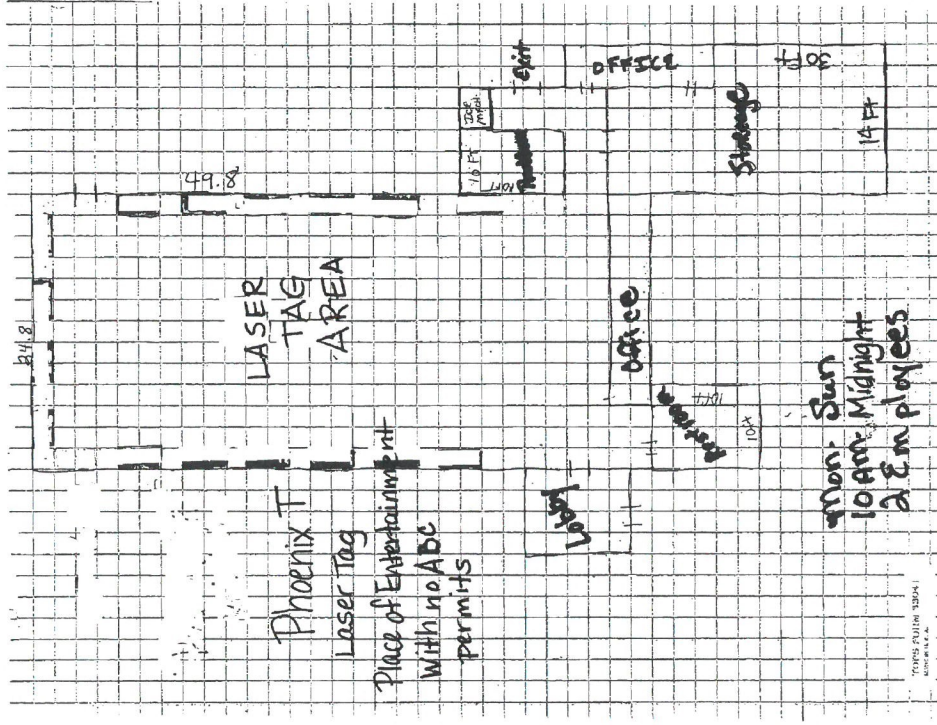




SITE PLAN
PHOENIX T LLC
LASER TAG
Place of entertainment
with NO ABC

PREVIOUSLY APPROVED MODIFICATIONS

1. Class B buffer on east side (due to railroad tracks);
2. Vehicular Surface Buffer - to be placed elsewhere due to existing paving; and
3. Street trees - to allow placement elsewhere due to existing paving.



CITY CLERK	DATE
CITY ENGINEER	DATE
PLANNING DIRECTOR	DATE
OWNER	DATE

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Contracting with HH Architecture for the Advanced Planning – Part B Design Services for Herman Park Center

BACKGROUND: The Parks and Recreation Department and Recreation Advisory Commission are seeking professional services for design of the new Herman Park Recreation Center. City Council unanimously adopted HH Architecture's proposal for preliminary design services at its May 9, 2016 meeting. The proposal for advanced planning included 1) Initial programming meeting and design charrette with staff; 2) Initial floor plan layout showing proposed program spaces and their relationships to one another; 3) Floor plan layout showing programming spaces and relationship adjacencies.

DISCUSSION: ***Using the initial floor plan layout created from public meetings and meetings with staff (Advanced Planning – Part A), Part B will include the following:***

- 1) Updating and revising current Herman Park Master Plan to reflect the new building and parking layout in the corner of the lot (corner of E Ash and Herman Street).
- 2) Facilitated Public Planning Process including Recreation Advisory Committee as the steering committee.
- 3) A written preliminary design narrative for the building and its systems.
- 4) A presentation to City Council.
- 5) Estimate of probable construction cost at a conceptual level (cost per SF).
- 6) One (1) exterior three-dimensional view.

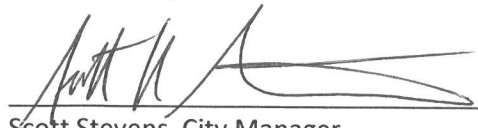
The current fiscal year's budget has sufficient funding for the architectural services for Herman Park Center.

RECOMMENDATION: It is recommended the City Council by motion authorize the City Manager to amend the contract with HH Architecture to include an additional amount of \$39,500 for Advanced Planning – Part B for Herman Park Recreation Center.

Date: _____

Scott Barnard, Parks & Recreation Director

Date: 7-14-16



Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Multi-Sports Complex Fencing Improvements

BACKGROUND: The City of Goldsboro and the U.S. Air Force signed a lease for the construction of a 62 acre multi-sports complex. This complex will include eight (8) multi-use sports fields adjacent to Seymour Johnson Air Force base. The City requested formal bids for the security fencing improvements to the Complex on June 6, 2016. The bid requested that approximately 4,200 lineal feet of 8 feet tall security fencing be installed.

DISCUSSION: In accordance with the provisions of the North Carolina General Statutes, sealed bids were publicly opened on July 12, 2016 for the security fencing improvements. Three (3) bids were received and a bid tabulation sheet is attached for Council's information.

The low bidder was Seegars Fence Company, Inc. with a bid price of \$458,926. Once awarded to contractor, the work shall be completed within 90 consecutive calendar days from date specified by contract.

Since funding for this project was not allocated in the current year's budget, a budget amendment will be required from the unassigned fund balance of the Occupancy Tax Fund.

Since the installment financing will not be finalized until later in the fiscal year, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

RECOMMENDATION: By motion:

1. Adopt the attached resolution authorizing the Mayor and City Clerk to enter into a contract with Seegars Fence Company, Inc.
2. Adopt the attached budget ordinance decreasing the unassigned fund balance of the Occupancy Tax Fund in the amount of \$458,926 for the Security Fencing for the Multi-Sports Complex.

3. Adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the Multi-Sports Complex.

Date: 7-12-16 Kaye Scott
Kaye Scott, Finance Director

Date: 7-13-16 Scott Stevens
Scott Stevens, City Manager

BID TABULATION
FORMAL BID REQUEST NO. FB 2016-004

PROJECT OWNER:	CITY OF GOLDSBORO
PROJECT DESCRIPTION:	MULTI-SPORTS FENCING
BID OPENING DATE/TIME:	JULY 12, 2016 @ 10 AM

<u>CONTRACTOR</u>	<u>BID BOND</u>	<u>E-VERIFY</u>	<u>IRAN DIVESTMENT</u>	<u>MINORITY BUSINESS</u>	<u>BID AMOUNT</u>
Seegars Fence Company Attention: Brad Wells 401 Patetown Road Goldsboro, NC 27530 (919) 739-7512 brad@seegarsfence.com	✓	✓	✓	✓	\$458,926.00
Hurricane Fence Inc. Attention: Terry Lewis 2850 Ceromwell Road Norfolk, VA 23509 (757) 320-0684 tlewis@hurricanefenceinc.com	✓	✓	✓	✓	\$476,014.00
A-1 Fence Company Attention: Bill Brett 218 Adams Street Rock Hill, SC 29730 (803) 329-2820 a1fence@live.com	✓	✓	✓	✓	\$536,851.00

RESOLUTION NO. 2016- 46

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO
SIGN A CONTRACT WITH SEEGARS FENCE COMPANY, INC.

WHEREAS, the City of Goldsboro wishes to enter into a contract with Seegars Fence Company, Inc. for the security fencing for the multi-sports complex; and

WHEREAS, Seegars Fence Company, Inc. is an authorized and experienced contractor for this type of work; and

WHEREAS, Seegars Fence Company, Inc. bid price for this project is \$458,926.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and City Clerk are hereby authorized to sign a contract with Seegars Fence Company, Inc.
2. This Resolution shall be in full force and effect from and after this the 18th day of July 2016.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

ORDINANCE NO. 2016- 37

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR

WHEREAS, the City of Goldsboro desires to develop a multi-sports facility with the project site outside the Seymour Johnson AFB; and

WHEREAS, the City of Goldsboro requested bids for the security fencing installation for this project; and

WHEREAS, Seegars Fence Company, Inc. was low bid with a cost of \$458,926; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$458,926 from the Occupancy Tax Fund.

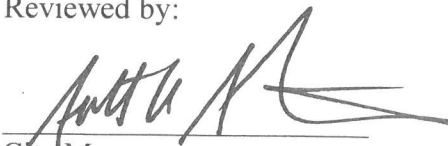
NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-17 be amended by:

1. Decreasing the Unassigned Fund Balance of the Occupancy Tax Fund in the amount of \$458,926.
2. Establishing the line item entitled "Fencing" (95-9076-5601) in the Civic Center's budget of the Occupancy Tax Fund in the amount of \$458,926.
3. This Ordinance shall be in full force and effect from and after the 18th day of July 2016.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

RESOLUTION NO. 2016-

47

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE MULTI-SPORTS COMPLEX

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the Multi-Sports Complex; and

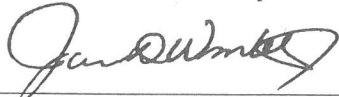
WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the Multi-Sports Complex in the amount of \$460,000.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$460,000.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 18th day of July, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: FY 2016-17 Installment Financing - Vehicles

BACKGROUND: When Council adopted the FY 2016-17 budget, several vehicles were characterized to be purchased through installment financing. The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Dept.</u>	<u>Description</u>	<u>Amount</u>
Garage	Utility Vehicle	\$40,000
Streets & Stms.	Crew Cab Pick-Up	25,000
	Skid Steer	75,000
	Tractor w/Loader Bucket	30,000
Solid Waste	Front End Loader	85,000
Fire Dept.	Aerial Fire Truck	1,095,371
	Equipment for Truck	169,051
Parks & Rec.	Pick-Up Truck	27,000
	Passenger Van	60,000
Dist. & Coll.	Excavator	193,000
	Utility Vehicle	45,000
	Utility Vehicle	35,000
	Total	\$1,879,422

DISCUSSION: The City will start the Request for Proposals (RFP's) for the abovementioned vehicles to banking institutions in December 2016 with an anticipated loan closing in January 2017. The bid proposal will request quotes over a five (5) year term.

Since the equipment will be necessary before financing can be finalized, a reimbursement resolution is needed in the amount of not to exceed \$1,950,000.

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the vehicles listed above in the amount not to exceed \$1,950,000.

Date: 7-7-16


Kaye Scott, Finance Director

Date: 7-13-16


Scott Stevens, City Manager

RESOLUTION NO. 2016-48

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for vehicle purchases; and

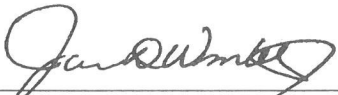
WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of vehicles in the amount of \$1,950,000.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$1,950,000.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 18th day of July, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Item No. I

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Budget Amendment - Outstanding Purchase Order Adjusting Entries

BACKGROUND: It is a practice of the City of Goldsboro when incurring expenses to encumber money through the use of a purchase order. Purchase orders remain outstanding until the item or service being procured is received by the affected department. At that time, the purchase order is closed out through the issuance of a payment check.

DISCUSSION: Accounting standards for municipal governments necessitate that certain book entries be undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding purchase orders from the previous fiscal year, and reappropriate funds for the same purpose for the new fiscal year. Failure to accurately reflect the receipt of materials, supplies and services during the same year in which monies are appropriated distorts the City's financial statements. Generally accepted accounting principles mandate that appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unappropriated, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

RECOMMENDATION: By motion, adopt the attached Ordinance amending the Budget Ordinance for the 2016-17 Fiscal Year by reappropriating monies associated with outstanding 2015-16 purchase orders.

Date: 7-7-16

Kaye Scott
Kaye Scott, Finance Director

Date: 7-13-16

Scott Stevens
Scott Stevens, City Manager

ORDINANCE NO. 2016 - 38

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR

WHEREAS, the City of Goldsboro encumbers expenses arising during a fiscal year by utilizing the purchase order concept; and

WHEREAS, due to the nature of certain projects and expenditures, purchase orders are frequently not closed out within the fiscal year in which they are written; and

WHEREAS, the National Council of Governmental Accounting has ruled that purchase orders written during one fiscal year and completed during a different fiscal year tend to distort a municipality's budget and financial statements, due to the fact that payments were not made during the same time frame in which the expenses were recorded; and

WHEREAS, in order to resolve this development, cities have found it necessary each fiscal year to reappropriate all outstanding purchase orders from the previous fiscal year;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2016-17 Fiscal Year is and hereby,
amended by:

A. Decreasing the unassigned Fund Balance of the General Fund by \$2,855,031.08.

B. Increasing the appropriated expense of the following General Fund Operating
Units by the corresponding amounts:

1) City Manager's Office	\$ 400.00
2) Paramount Theatre	495.00
3) Inspections	10,000.00
4) Information Technology	350,574.16
5) Public Works – Adm.	600.00
6) Garage	18,988.22
7) Building Maintenance	23,097.62
8) Finance Department	19,000.00
9) Planning/Community Development Department	729,661.42
10) Streets & Storms Division	10,318.61
11) Streets & Storms Sewers-Utilities	21,974.46
12) Street Resurfacing	217,125.01
13) Solid Waste Division	3,900.00
14) Engineering	131,087.66
15) Fire Department	43,091.96
16) Police Department	602,932.73
17) Special Expense Fees	126,135.64
18) Parks & Recreation Department	497,532.71
19) Golf Course	48,115.88

- C. Decreasing the unassigned Fund Balance of the Community Development Fund by \$78,977.18.
- D. Increasing the appropriated expense of the following Community Development Fund

Operating Units by the corresponding amounts:

1) CDBG FY 15-16	\$11,955.49
2) HOME FY 15-16	<u>67,021.69</u>
Total	\$78,977.18

E. Decreasing the unassigned Fund Balance of the Utility Fund by \$1,741,784.17.

F. Increasing the appropriated expense of the following Utility Fund Operating Units by the corresponding amounts:

1) Maintenance Division	\$ 156,725.91
2) Water Plant	857,743.94
3) Waste Treatment Plant	348,725.14
4) Capital Expense	347,301.84
5) Compost Facility	<u>31,287.34</u>
Total	\$1,741,784.17

G. Decreasing the unassigned Fund Balance of the Downtown District Fund by \$33,944.50.

H. Increasing the appropriated expense of the following Downtown District Fund by the corresponding amounts:

1) Downtown District	\$33,944.50
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I. Decreasing the unassigned Fund Balance of the Capital Project Fund by \$2,891,068.00.

J. Increasing the appropriated expense of the following Capital Project Fund by the corresponding amounts:

1) Water Upgrade	\$2,891,068.00
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K. Decreasing the unassigned Fund Balance of the Occupancy Tax Fund by \$174,686.00.

L. Increasing the appropriated expense of the following Occupancy Tax Fund (Civic Center) line items:

1) Occupancy Tax/Civic Center	\$174,686.00
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2. This Ordinance shall be in full force and effect from and after July 1, 2016.

Approved as to Form Only:

Reviewed by:

Handwritten signatures of the approving and reviewing parties.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

- SUBJECT:** Clean Water Management Trust Fund Grant
- BACKGROUND:** The City of Goldsboro was notified that it was awarded a Clean Water Management Trust Fund Grant from the NC Department of Natural and Cultural Resources for the Stoney Creek Greenway. Grant funding is based on commitment of matching funds to the project, which requires a 50% match or \$28,900.
- DISCUSSION:** The purpose of this grant is for the acquisition of property that is located near Seymour Johnson Air Force Base runway and will be part of Stoney Creek Greenway, which is a part of the North Carolina Mountains-to-Sea Trail. Clean Water Management Trust funds are paid on a reimbursement basis with this grant expiring February 28, 2018.
- Since these funds were not included in the City's FY 2016-17 budget, it is necessary to adopt a budget ordinance for this additional grant funding and appropriate the City's match of \$28,900.
- RECOMMENDATION:** It is recommended that Council adopt:
1. The attached resolution authorizing the Mayor to enter into an agreement with the North Carolina Department of Natural and Cultural Resources.
 2. The attached ordinance to reflect an increase in General Fund revenues in the amount of \$28,900, decreasing the unassigned fund balance of the General Fund in the amount of \$28,900 and an increase in the operating expenditures of the Recreation and Parks Department's budget in the amount of \$57,800.

Date: 7-7-16


Kaye Scott, Finance Director

Date: 7-13-16


Scott Stevens, City Manager

RESOLUTION NO. 2016- 49

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ACCEPT THE
CLEAN WATER MANAGEMENT TRUST FUND GRANT

WHEREAS, the North Carolina Department of Natural and Cultural Resources
has awarded a Clean Water Management Trust Fund Grant; and

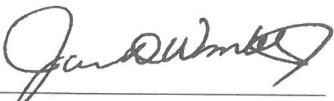
WHEREAS, the City of Goldsboro has been awarded grant funds in the amount
of \$28,900 to assist with property acquisition for the Stoney Creek Greenway; and

WHEREAS, the City is required to match \$28,900 or 50 percent of grant award.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the
City of Goldsboro, North Carolina, that:

1. The Mayor is hereby authorized to enter into an agreement on behalf of the
City of Goldsboro with the North Carolina Department of Natural and
Cultural Resources for the Stoney Creek Greenway property acquisition in the
amount of \$28,900.
2. This resolution shall be in full force and effect from and after the 18th
day of July 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

ORDINANCE NO. 2016- 39

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR

WHEREAS, the City of Goldsboro's was awarded a \$28,900 Clean Water Management Trust Fund Grant; and

WHEREAS, this project involves acquisition of property for the Stoney Creek Greenway; and

WHEREAS, the Clean Water Management Trust Fund Grant funding will be \$28,900 with the City of Goldsboro matching \$28,900; and

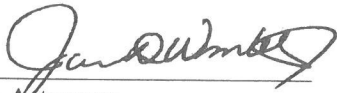
WHEREAS, since the funds were not appropriated in the operating budget for FY 2016-17, the City of Goldsboro needs to appropriate the revenues and expenditures and appropriate the \$28,900 matching funds in the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-17 be amended by:

1. Increasing the revenue line item in the General Fund entitled "Clean Water Management Trust Fund Grant" (11-0003-8193) in the amount of \$28,900.
2. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$28,900.
3. Establishing the expense line item entitled "Land/Property Acquisition" (11-7460-1341) in the General Fund in the amount of \$57,800.
4. This Ordinance shall be in full force and effect from and after the 18th day of July 2015.

Approved as to form only:

Reviewed by:


City Attorney


City Manager

Item K

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Update of Cemetery Fees and Consolidation of Cemetery Fee Resolutions.

BACKGROUND: Currently, cemetery fees are found in multiple active resolutions including Res 1980-97, Res 2010-56, & Res 2010-81. Having one all-inclusive resolution would simplify oversight. All fees reflected in the proposed resolution have been reviewed and updated to ensure they are comparable to current rates in the local area.

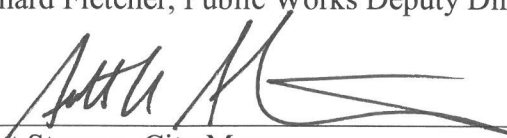
DISCUSSION: The attached resolution of the Cemetery fee schedule is a consolidation all cemetery fees. All fees reflected on the attached resolution, except for removal of a \$250 surcharge, have already been incorporated in the FY 16/17 budget approved by Council. Approval of the attached resolution would authorize the cemetery to officially implement the new fee schedule.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution to update and consolidate the cemetery fee schedule and implement interment notification requirements via policy.

Date: _____

Richard Fletcher, Public Works Deputy Director

Date: 7-12-16



Scott Stevens, City Manager

RESOLUTION NO. 2010- 81

A RESOLUTION MODIFYING THE CEMETERY FEE SCHEDULE
OF THE CITY OF GOLDSBORO

WHEREAS, the City of Goldsboro is responsible for the operation and control of Elmwood and Willowdale Cemeteries; and

WHEREAS, the City of Goldsboro has a schedule of cemetery service fees that are fair and appropriate; and

WHEREAS, the cemetery service fee schedule includes extra charges for graveside services that are scheduled for 5:00 pm or that continue past 5:00 pm; and

WHEREAS, the 5:00 pm deadline for extra charges is appropriate during months in which Daylight Savings Time is observed; and

WHEREAS, the 5:00 pm deadline during non-Daylight Savings Time months does not allow for sufficient daylight for visitors to safely leave our cemeteries and for cemetery staff members to safely complete grave closing activities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that the cemetery services fee schedule be modified as follows, effective January 1, 2011.

1. Funeral Services (includes opening and closing grave):

	City <u>Resident</u>	Non-City <u>Resident</u>
a. Adult, between 9 a.m. and 5 p.m.	\$600	\$1,200
b. Youth, 1 year – 12 years 9 a.m. – 5 p.m.	\$400	\$800
c. Infant, birth – 1 year 9 a.m. – 5 p.m.	\$350	\$700

There is an additional charge of \$150 for city residents and \$300 for non city residents to the above prices for funerals scheduled on weekends and holidays.

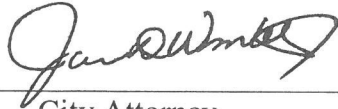
For any graveside funeral scheduled at 5:00 p.m. or any funeral service which continues past 5 p.m. during periods in which Daylight Savings Time is observed and 4:00 p.m. during non-Daylight Savings Time periods a \$250 charge and a \$50 per hour fee will be added to these service charges.

	City <u>Resident</u>	Non – City <u>Resident</u>
2. Exhuming Body	\$400	\$800
3. Setting Head Marker	\$100	\$200
4. Foundation for Monuments	\$ 25	\$ 50

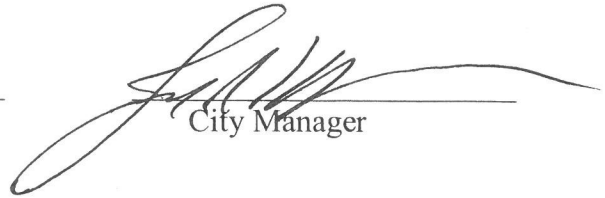
5. This Resolution shall be in full force and effect from this 20th
day of December, 2010.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

RESOLUTION NO. 2010-56

**A RESOLUTION SETTING CEMETERY FEES
FOR CREMATION SERVICE OPENINGS AND CLOSINGS**

WHEREAS, the Public Works Department maintains and operates Elmwood and Willowdale cemeteries; and

WHEREAS, the City Council has adopted a fee schedule for cemetery services, including grave opening and closing services; and

WHEREAS, these adopted fees do not include fees specific for opening and closing services for the burial of cremated remains; and

WHEREAS, opening and closing services for the burial of cremated remains require much less staff time and equipment use than do standard burial services; and

WHEREAS, cremations are becoming increasingly common and the adoption of fees specific for opening and closing services for cremation burials is a common practice in the cemetery industry.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro that the following fees for opening and closing services for the burial of cremated remains at Willowdale Cemetery and Elmwood Cemetery are effective immediately:

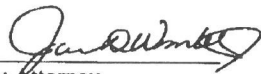
City Residents.....\$175.00

Non-City Residents...\$350.00

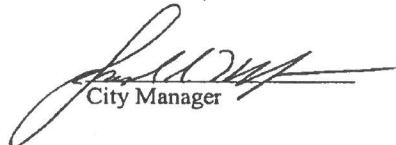
An additional fee of \$100 will be charged for weekend and holiday services

This resolution shall be in full force and effect from and after this the 4th day of October, 2010.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

A RESOLUTION ESTABLISHING A POLICY CONCERNING IN-CITY
CEMETERY FEE ELIGIBILITY REQUIREMENTS

WHEREAS, on June 16, 1980, the Board of Aldermen revised the City of Goldsboro's cemetery fee schedule, and

WHEREAS, in updating these charges a distinction was made between city and non-city residents relative to paying for cemetery lots and services, and

WHEREAS, a question has since arisen as to whether the decedent or the person requesting the service must be a resident in order for the in-city cemetery fee to apply;

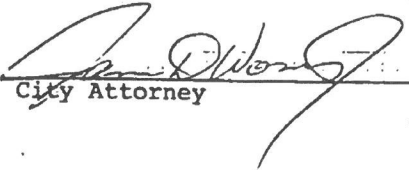
NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Goldsboro, North Carolina, that:

1. To be eligible for in-city cemetery fees an individual must reside within the corporate boundary of the City of Goldsboro and must be the direct recipient of the services to be rendered by the Cemetery Division. If a resident purchases a multi-space lot, charges for this lot will be at the in-city rates. If a non-resident is subsequently buried in one of these spaces, the corresponding cemetery services will not be billed at the in-city rate. If a cemetery lot is purchased or cemetery services desired for a decedent, the residence of the decedent will determine eligibility for in-city rates.

2. This resolution shall be in full force and effect from and after this 7 day of July, 1980.

Approved as to Form Only:

Reviewed by:


City Attorney


City Manager

RESOLUTION NO. 2016- 50

RESOLUTION UPDATING AND CONFIRMING THE CEMETERY FEE SCHEDULE
FOR CEMETERY SERVICES PROVIDED BY THE CITY OF GOLDSBORO

WHEREAS, the Public Works Department maintains and operates Elmwood and Willowdale cemeteries; and

WHEREAS, the Code of Ordinances, Chapter 92.17, allows cemetery fees to be set and/or updated by City Council by means of a resolution; and

WHEREAS, the City Council has an adopted fee schedule for cemetery services; and

WHEREAS, these adopted fees need to be updated periodically to ensure they are fair and appropriate for all parties; and

WHEREAS, current cemetery fees are found in multiple active resolutions including Res 1980-97, Res 2010-56, & Res 2010-81 and should be consolidated into one active resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that the cemetery services fee schedule be modified and adopted as follows, effective August 1, 2016.

1. **Funeral Services** (includes opening and closing grave)

a. Standard Grave Site Preparation

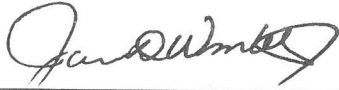
Adult	\$900
Youth	\$700
Infant, birth – 1 year	\$500
Cremation Services (all)	\$300

b. Weekend/Holiday Surcharge: For any funerals scheduled on weekends or holidays there is an additional service surcharge of \$200 added to the above applicable fee(s).

c. After-Hour Surcharge: For any funeral service that continues past 5:00 p.m. during periods in which Daylight Savings Time is observed or 4:00 p.m. during non-Daylight Savings Time periods there will be a \$50 per hour surcharge added to the applicable fee(s).

- | | |
|-----------------------------------|-------|
| 2. Disinterment (Adult and Youth) | \$700 |
| 3. Disinterment (Infant) | \$400 |
| 4. Foundation for Monuments | \$50 |

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Item No. L

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Update of Ordinance 92.05 "Notice of Interment"

BACKGROUND: Ordinance 92.05 stipulates eight "working hours" notice must be given prior to interment. This is primarily to ensure we have time for gravesite preparations, including confirming ownership, payment, location, accessibility, etc. The loss of a loved one is traumatic and typically anything but timely. As such, we understand the need for flexibility when working with families regarding interment. As written, Ordinance 92.05 lacks flexibility and can be ambiguous with respect to notification timeline requirements. Consequently, the cemetery may receive multiple interment requests throughout the year that don't meet the eight hour notice requirement.

DISCUSSION: To better accommodate families and avoid any ambiguity with regards to when notification of interment must be made, there are two specific changes to the Ordinance we are recommending. First, we recommend removing any reference to working hours by simply asking for 24 hour notice when requesting interment services. Second, responsibility and authority to manage Ordinance 92.05 should be delegated to the Public Works Director. As such, any decisions or exceptions regarding notification requirements for interment could easily be made while working directly with the families. The suggested changes and rewrite of Ordinance 92.05 are reflected below.

92.05 NOTICE OF INTERMENT

(A) Requests for interment must be made Monday thru Friday during normal business hours.

(B) All requests must be made at least 24 hours prior to interment to allow time for gravesite preparations.

(C) Any exceptions regarding notice of interment will be at the discretion of the Public Works Director.

RECOMMENDATION: It is recommended City Council adopt the attached Ordinance amending Chapter 92 "Cemeteries" Section 92.05 "Notice of Interment" with the suggested changes to provide more flexible oversight, allowing the City to better accommodate families during their time of grief.

Date: _____

Richard Fletcher, Public Works Deputy Director

Date: 7-12-16



Scott Stevens, City Manager

ORDINANCE NO. 2016-40

AN ORDINANCE AMENDING CHAPTER 92 ENTITLED "CEMETERIES" SECTION 92.05 NOTICE OF INTERMENT OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the Code of Ordinances includes a section related to notice of interment requirements; and

WHEREAS, Chapter 92 entitled "Cemeteries" Section 92.05 Notice of Interment currently reads: "Eight working hours notice must be given before interment"; and

WHEREAS, staff would recommend Council update Chapter 92 entitled "Cemeteries" Section 92.05 of the Code of Ordinances of the City of Goldsboro, North Carolina.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that Chapter 92 entitled "Cemeteries" Section 92.05 Notice of Interment of the Code of Ordinances of the City of Goldsboro, North Carolina, be and is hereby amended in its entirety as follows:

§ 92.05 NOTICE OF INTERMENT

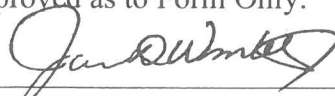
"(A) Requests for interment must be made Monday thru Friday during normal business hours.

(B) All requests must be made at least 24 hours prior to interment to allow time for gravesite preparations.

(C) Any exceptions regarding notice of interment will be at the discretion of the Public Works Director."

18th This Ordinance shall be in full force and effect from and after its adoption this the day of July, 2016.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

ITEM NO. M

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Traffic Control Matters—Ordinance Establishing “No Parking” Zones for the 100 Block of North John Street

BACKGROUND: The City recently received a request for “No Parking” zones for a section of North John Street between Walnut Street and Mulberry Street. Vehicles are currently parking on both sides of this section of North John Street creating a sight distance problem for drivers and pedestrians.

DISCUSSION: The Traffic Advisory Committee has reviewed this request and recommends establishing “No Parking” zones for the east and west sides of North John Street between Walnut Street and Mulberry Street.

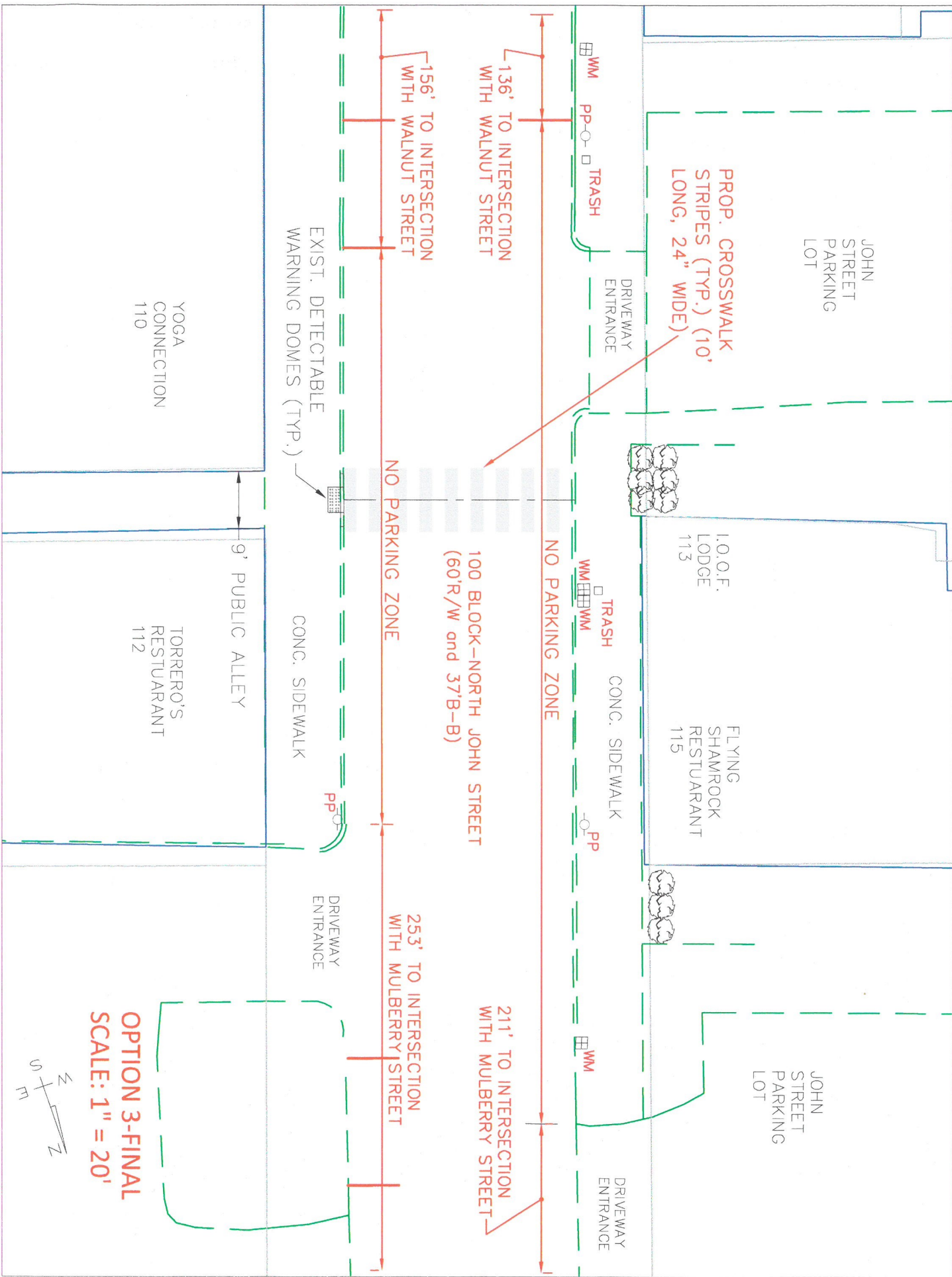
RECOMMENDATION: By motion, adopt the attached ordinance establishing “No Parking” zones on a section of North John Street between Mulberry Street and Walnut Street as shown on the attached map.

Date: 12 July 16


Guy M. Anderson, P.E., City Engineer

Date: 7-13-14


Scott A. Stevens, City Manager



OPTION 3-FINAL
SCALE: 1" = 20'



ORDINANCE NO. 2016- 41

AN ORDINANCE ESTABLISHING NO PARKING ZONES FOR A SECTION OF
STREET WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the Traffic Advisory Committee has investigated a request made for establishing no parking zones along a section of North John Street between Walnut Street and Mulberry Street; and

WHEREAS, the Traffic Advisory Committee feels that there is sufficient justification for establishing no parking zones on the east and west sides of North John Street between Walnut Street and Mulberry Street;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina; that:

1. No Parking Anytime shall be established on the following street section:

John Street

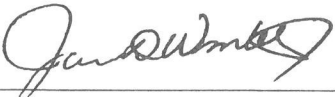
West side beginning 211 feet from intersection with Mulberry Street and ending 136 feet from intersection with Walnut Street

East side beginning 156 feet from intersection with Walnut Street and ending 253 feet from intersection with Mulberry Street

2. The no parking zones for the above street section shall be reflected on the Official No Parking Map of the City of Goldsboro, North Carolina.
3. This Ordinance shall be in full force and effect from and after this 18th day of July, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Amendment No. 3 to Task 2 – CCTV Assessment
Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III

BACKGROUND: McKim & Creed (M&C) recently conducted an Inflow & Infiltration (I/I) Analysis which involved dividing the City's wastewater collection system into 25 individual sub-basins and open channel flow monitoring equipment was installed to determine the level of groundwater infiltration and storm water inflow that is entering each of the sub-basins.

DISCUSSION: Eleven sub-basins were identified as having the greatest increase in wet weather flow. These sub-basins have been recommended for smoke testing to identify where the storm water related I/I is gaining access to the wastewater collection system. In addition, after completion of the smoke testing, initiative dye water testing/flooding will be used to determine how the I/I is entering the wastewater stream. It is estimated that approximately 28 tests will be necessary.

The following outlines the scope of work and fee for Amendment No. 3 to Task 2 of the City's phased program to complete the CCTV Assessment:

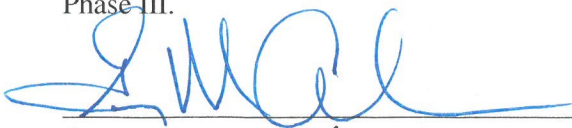
<u>Flow Monitoring</u>	
Project Management	\$ 5,000.00
Smoke Testing	\$176,533.00
Dye Testing (Dye Water Floods)	\$ 28,000.00
Data Analysis/Technical Memo	\$ 20,000.00
Total	\$229,533.00

The fee submitted by McKim & Creed to complete the proposed scope of services **shall not exceed a total of \$229,533.00** without prior written approval from the City of Goldsboro. It is anticipated that the services outlined above will be completed by November 1, 2016.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

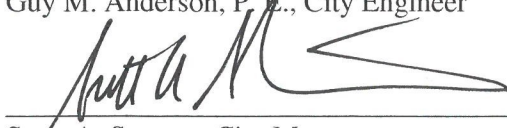
RECOMMENDATION: It is recommended that the City Council by motion, adopt the attached resolution authorizing the City Manager to execute Amendment No. 3 to Task 2-CCTV Assessment with McKim & Creed pertaining to additional engineering services for the 2015 Priority Sewer Rehabilitation Project, Phase III.

Date: 7-11-16



Guy M. Anderson, P. E., City Engineer

Date: 7-13-16



Scott A. Stevens, City Manager

RESOLUTION NO. 2016- 51

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 3 TO TASK 2-CCTV
ASSESSMENT FOR ADDITIONAL ENGINEERING SERVICES FOR 2015 PRIORITY SEWER
REHABILITATION PROJECT, PHASE III

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro awarded an engineering services agreement to McKim & Creed on August 17, 2015 for professional engineering services required for Phase III of the 2015 Priority Sewer Rehabilitation Project; and

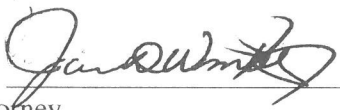
WHEREAS, the City Council of the City of Goldsboro desires to amend the professional engineering services agreement to include Amendment No. 3 to Task 2-CCTV Assessment for completion of smoke testing of 11 sub-basins to identify where the storm water related I/I is gaining access to the wastewater collection system;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Amendment No. 3 to Task 2-CCTV Assessment in the amount of \$229,533.00 with McKim & Creed, Inc. pertaining to additional engineering services required for Phase III of the 2015 Priority Sewer Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this 18th day of July, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



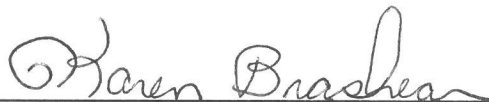
City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
July 18, 2016

- SUBJECT:** Approve an Agreement Between the U.S. Army Corps of Engineers and the City to Conduct a Neuse River Cut-Off Feasibility Study
- BACKGROUND:** For decades sedimentation has been a problem at the City's Neuse River intake structure. Generally each summer the City has dredging done at the intake structure so that sedimentation does not block the water entering the intake screen. As river levels drop this becomes more of a problem because the water velocity decreases dropping sediment from the water.
- In 2010, the City of Goldsboro initiated an engineering evaluation of sedimentation processes at the City's water intake. An expert in the field, Dr. Jacob Odgaard from the University of Iowa assisted in this investigation to look at river mechanics, a river bed profile, a review of historical information pertaining to flow, stage, and sediment depth, a sediment sieve analysis, and an assessment of river bed stability. From the river profile data it was found that the water upstream of the Corps of Engineers cut-off canal, built in the 1940's, was considerably deeper than downstream of the cut-off canal. The Neuse River is less stable downstream of the cut-off canal most probably due to the reduction in flow caused by the Neuse River cut-off.
- In 2014, the City requested assistance (under Section 216) from the Corps of Engineers to do a pre-feasibility study to plan, design and construct a project to restore the area degraded by the Corps' Neuse River cut-off canal project. This pre-feasibility study was favorable to beginning a larger study for this purpose.
- DISCUSSION:** Federal funding (\$249,500) has been made available for the larger Feasibility Study under the Section 1135 Continuing Authorities Program, though a non-federal match (\$249,000) is required. The City has approved \$249,000 in its FY 2016-2017 budget for the non-federal match. The NC General Assembly has approved \$150,000 in State funding in its FY 2016-2017 for this project, thereby reducing the non-federal match amount due by the City to \$99,000.
- RECOMMENDATION:** 1. It is recommended that the City Council authorize the Mayor to sign the Agreement Between the Department of the Army and City of Goldsboro for the Neuse River-Goldsboro Section 1135 Continuing Authorities Program.

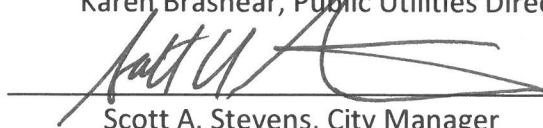
2. This Resolution will be in full force and effect from and after the 18th day of July 2016.

Date: 7-14-16

A handwritten signature in cursive script, appearing to read "Karen Brashear", written over a horizontal line.

Karen Brashear, Public Utilities Director

Date: 7-14-16

A handwritten signature in cursive script, appearing to read "Scott A. Stevens", written over a horizontal line.

Scott A. Stevens, City Manager

**RESOLUTION NO. 2016-52
RESOLUTION FOR APPROVAL OF AGREEMENT BETWEEN
THE DEPARTMENT OF THE ARMY
AND CITY OF GOLDSBORO, NORTH CAROLINA
FOR THE NEUSE RIVER-GOLDSBORO SECTION 1135 CONTINUING AUTHORITIES PROGRAM**

WHEREAS, the City of Goldsboro has requested assistance from the U.S. Army Corps of Engineers to evaluate the feasibility to restore the area degraded by the Corps' Neuse River cut-off canal project built in the 1940's; and

WHEREAS, the Corps' cut-off canal causes the river velocity to decrease dropping out sediments which adversely impacts the City's Neuse River water intake structure ; and

WHEREAS, the U.S. Army Corps of Engineers has appropriated \$249,500 in federal funding for a cost-shared Feasibility Study to see what can be done to remedy the environmental impacts of the cut-off canal.

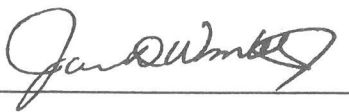
WHEREAS, the City of Goldsboro has budgeted \$249,000 in its FY 2016-2017 budget for the non-federal match.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro that:

1. The Mayor is authorized to sign the Agreement between the Department of the Army and City of Goldsboro for the Neuse River-Goldsboro Section 1135 Continuing Authorities Program.
2. This Resolution shall be in full force and effect from and after this 18th day of July 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Second Annual Thriller Night – Street Closing Request

BACKGROUND: A request was received from the owner of the Dancing Butterfly on June 29, 2016 (see attached form). The Dancing Butterfly is requesting permission to close a portion of certain City streets on October 28, 2016 from 4:30 p.m. to 7:30 p.m. in order to hold the Second Annual Thriller Night.

DISCUSSION: The street closing request is as follows:

The Dancing Butterfly has requested the closing of the 200 block of North Center Street between Ash and Mulberry Streets and the City Hall parking lot.

A rain date is scheduled for November 4, 2016 from 5:30-7:30 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant a street closing at the 200 block of North Center Street between Ash and Mulberry Street on October 28, 2016 from 4:30 p.m. to 7:30 p.m. in order that the Second Annual Thriller Night may take place, subject to the above conditions.

DATE: _____

7-13-16



Scott A. Stevens, City Manager



APPLICATION FOR THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

This application is a requirement for consideration as established by
the Use of City-Owned Property for Special Events Policy (attached).

Procedure: Applicant should allow at least 30 days for review of application prior to event date.
Follow steps below in chronological order and indicate completion by checking corresponding box.

- 9F
- 1) Meet with representative from City Planning Department to discuss request and get preliminary approval. ☐
 - Signature of Planning Department Representative _____
 - 2) Complete Application and Include All Necessary Information. ☒
Applicant Signature Elizabeth Williams
 - 3) Submit Application and Supplemental Information to Chief of Police at City of Goldsboro Police Department. ☐
 - Police Chief/Operational Major Signature _____
 - 4) If event is downtown, Application has been forward to DGDC office. DGDC has reviewed and forwarded comments to City Manager's office. ☒
DGDC Director Signature [Signature]
 - DGDC office will scan final application with supporting attachments and email to Police and Planning departments to verify consistency of application content. If verified, DGDC will forward application to City Manager's office for action.
 - 5) City Manager's office will contact applicant notifying of approval, denial or conditional approval. **Action Taken:** _____

Applicant: Non-city entities for non-city sanctioned events requesting the use of City-owned property other than the Paramount Theatre or Parks & Recreation facilities for special events must complete the following:

Name: Elizabeth Pearce Williams

Address: 105 Robinson Dr Goldsboro, NC 27534

Home Phone #: N/A

Mobile Phone #: 919-222-9669

Driver's License #: 23817295

State of Issuance: NC

Detailed Description of Event: 2nd Annual Thriller Night A flash mob style

Performance of Thriller with music, vendors (food: family friendly activities) On Oct 28, 2016 from 4:30 - 7:30 pm.

Continued on page 2

430-530 "Trick or Treat on Center St", 530-7 activities
(Vendors bouncy house etc), 7-730 "Thriller" in front of
City Hall Summer to 2015.

Hours of Operations:

430-730 pm Oct 28

Security Needs & Plan:

Street Closure between Ash St + Mulberry on ~~South~~ North Center St

Types of Food/Beverages (specify if alcohol is to be used and container - no glass permitted):

Snacks like popcorn, Candy apple w/ soft drinks, NO ALCOHOL

Other Products to be Sold:

Face painting, bouncy house, t-shirts, stickers, crafts

Parking & Traffic Plans (if event will block access via alley, street, or sidewalk to residences or businesses, applicant is required to notify affected parties and provide signatures of parties stating they have been notified. An acceptable signature form is attached for use, if necessary. Form should be attached to application upon submittal.):

Closure between Ash St + Mulberry St on ~~South~~ North Center St

(200 block). Requesting the use of City Hall Parking
lot for Vendor activities. Requesting No Parking on the
200 ~~Center St~~ block North Center St block

Trash Collection & Recycling Plans:

Need trash receptacles, but I will be responsible for
emptying & hauling trash away.

The following items need to be included as attachments to the application. Application will not be considered until all of this information is provided:

1. Please provide a drawing or site plan showing the city property to be used and indicate location of tables, barricades, portable bathroom facilities, parking, or any other structures to be used on site. ☒
2. A copy general liability insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. ☒
3. A signed copy of the provided Indemnity Statement attached. An acceptable template is attached for use. ☐
4. A copy of all permits and licenses issued by the State/City or County including health and ABC permits; if applicable. ☒

The following requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

1. The event/use is allowed by the underlying zoning district.
Call Planning & Development for verification (919) 580-4333. ☒
2. Hours of the event shall be no earlier than 10:00 am and end no later than 10:00 pm. ☒

CITY OF GOLDSBORO

**POLICY REGARDING THE USE OF CITY-OWNED PROPERTY
FOR SPECIAL EVENTS**

The City Manager or his or her designee may issue permits for the usage of City-owned property for special events provided such uses comply with the provisions of this Policy. The use of City-owned Recreation and Parks property and the Paramount Theatre is not regulated by this Policy.

1. Filing of Application for Use of City-Owned Property

Any person, firm or organization that proposes to utilize City-owned property for a special event shall prepare and file an application with the City Manager or his or her designee which shall contain the following information.

- a. The name, address and telephone number of the entity desiring to utilize the City-owned property.
- b. A detailed description of the event to be held including hours of operation, security needs and plans to address security issues, types of food, beverages, alcohol or other products to be served or sold, parking and traffic plans and trash collection and recycling plans.
- c. A drawing or site plan showing the City-owned property to be utilized depicting the proposed placement of tables, barricades, portable bathroom facilities, parking or any other structures or uses proposed to be conducted on the property.
- d. Evidence of adequate insurance or other form of security to hold the City and its taxpayers harmless from claims arising out of the operation of the special event as determined by the City Manager in consultation with the City Attorney and insurance carrier.
- e. An indemnity statement, approved by the City Attorney, whereby the event operator agrees to indemnify and hold harmless the city and its officers, agents and employees from any claim arising from the operation of the special event.
- f. A copy of all permits and licenses issued by the State or the City including health and ABC permits, licenses necessary for the conducting of the special event or a copy of the application for the permit if no permit has been issued.
- g. A fee as provided in the City fee schedule to cover the cost of processing and investigating the application and issuing the permit.

2. Issuance of Permit

No permit for the usage of a City-owned property for a special event may be issued unless the application is complete and unless the following requirements are met.

- a. The special event must be allowable by the underlying zoning district.
- b. Hours for the special event shall be no earlier than 10:00 a.m. and end no later than 10:00 p.m.
- c. Security plans, including the provision of providing off-duty police officers must be provided as approved by the City of Goldsboro Police Chief.
- d. Solid waste plans must be provided and approved by the Public Works Department. Solid waste plans shall include provisions for both trash and recyclables. A deposit must be provided and will be forfeited if property is not cleaned to its prior condition.
- e. No political or campaign promotions are permitted during the special event.

3. Security in the form of providing off-duty police officers has been arranged and approved by the City of Goldsboro Police Chief. ☐
4. A deposit of \$50 to ensure a clean site post-event is included with application and applicant understands the property is to be in the same condition post event as prior to and is the responsibility of the applicant. *Please make check payable to: City of Goldsboro* ☒
5. No political or campaign promotions are permitted during the special event. ☒
6. Applicant understands that excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as addressed in the Policy. ☒
7. Tents and other appurtenances meet all North Carolina Fire & Building Code requirements. Call the Inspections Department for verification at (919) 580-4346. ☒
8. All properties within 100 feet of the event property that may be impacted from traffic, noise, parking or other effects have been notified by the applicant by certified or hand-delivered mail detailing the time, place and description of event. A copy of those notified are attached. ☒
9. Applicant has read, in it's entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. ☒

Alcoholic Beverages:

If consumption of alcohol is planned on property for event, the following additional requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

10. Applicant/event coordinator must be a non-profit entity. Proof of this in the form of a federal tax exemption status is provided with application. ☐
11. All necessary ABC permits have been issued by the State and copies are provided with application. ☐
12. Signs shall be posted, visited at all exit points from the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means. ☐
13. A background check of the applicant for the special event and the applicant for the ABC permit, if not the same, has been conducted and a copy is included with application. ☐

- f. No firearms are permitted on City-owned property.
- g. Excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as follows:

1 st Offense:	Warning (Verbal or Written)
2 nd Offense:	Termination of Special Event
- h. Applicant must provide proof of general liability insurance coverage of at least \$1 million.
- i. All tents and other appurtenances to be utilized in conjunction with the special event shall meet all North Carolina Fire and Building Code requirements and obtain necessary permits. Events as required by the North Carolina Fire Code may require the provision of fire watch personnel.
- j. When the usage of City-owned property for a special event could impact adjoining properties from a traffic, noise, parking or other perspective, then it shall be the responsibility of the applicant to notify all affected parties. All properties within 100 ft. of the special event shall be notified by certified or hand-delivered mail in the form of a notice detailing the time, place and description of the event. The applicant shall certify that all parties have been notified on forms provided by the City.
- k. The City Manager may require additional provisions if he or she feels it is in the best interest of the City and its citizens.

3. Alcoholic Beverages on City-Owned Property for Special Events

The City Manager or his or her designee may approve the consumption of alcoholic beverages on public property in accordance with Section 130.03 of the Goldsboro City Code if the all of the following requirements have been satisfactorily addressed and that the granting of a permit is in the City of Goldsboro or the public's best interest.

- a. The event is for a non-profit organization and proof of such has been submitted.
- b. All necessary ABC permits have been issued by the State.
- c. Signs shall be posted, visible at all exit points from the special event that it is unlawful to remove alcoholic beverages in open or unsealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
- d. The applicant or operator of the special event shall not have violated any law, regulation or ordinance relating to the possession, sale, transportation or consumption of intoxicating beverages or controlled substances for the three years preceding the commencement of the special event.

A satisfactory background check of the applicant for the special event shall be performed by the City Police Department prior to issuance of any approvals.

4. Denial of Request for Use of City-Owned Property for Special Events

An application may be denied if it is found that the granting would not be in the City of Goldsboro's or the public's interest. If the City Manager or his or her designee feels that the use of the City-owned property for a special event has been so utilized on an excessive or too frequent basis, the application may be denied. Any applicant denied a permit to utilize City-owned property for a special event shall receive a written statement outlining the grounds on which the denial is based. The applicant may appeal the denial of the application to the City Council within fifteen working days of the written denial and the City Council may take such corrective action as it shall find necessary. The findings and the determination of the City Council shall be final.

5. Permit Revocation

The City Manager or his or her designee may revoke a permit issued pursuant to this section if he or she finds that the applicant or operator of the special event has:

- a. Deliberately misrepresented or provided false information in the permit application;
- b. Violated any provision of City or County Health Department regulation;
- c. Violated any law, regulation or ordinance regarding the possession, sale, transportation or consumption of intoxicating beverages or controlled substances;
- d. Operates the special event in such a manner as to create a public nuisance or to constitute a hazard to the public health, safety or welfare, specifically including failure to keep the City-owned property clean and free of refuse.

DOWNTOWN STREET CLOSING

Regulations and Procedures

The following Street Closing Regulations and Procedures document applies to any street closing requests made by a non-city related entity/function to be held within the Municipal Service District Area (map below) located in Downtown Goldsboro and is applicable to any public street or alley ways:

1. A Street Closing Contract (Contract) must be filled out and submitted to the Police Department no later than six weeks prior to the date of the street closing request date.
2. The Goldsboro Police Department will send a signed copy of the Contract to the DGDC for record.
3. The Contract and Street Closing Signature Form must be signed by all parties and submitted to the Police Dept. prior to a formal request to City Council is issued in the form of an Agenda Memorandum prepared by the City Manager's office. Once the City Council approves the Street Closing request, the Police Department will issue the parade/event permit.

Contract

NORTH CAROLINA, WAYNE COUNTY

THIS STREET CLOSING CONTRACT is made on this June 29, 2016, by and between the DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION (DGDC), and Elizabeth Williams (Applicant).

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Applicant has submitted a request to close a street or portions thereof as described by: (describe specifically portion to be closed)

200 North Center St between Ash St + Mulberry St

For the period of time described below:

5:30-7:30 pm on Oct 28, 2016

RAIN DATE is NOV. 4 2016 5:30 - 7:30 PM

which shall hereinafter be referred to as Request.

2. Applicant must meet the following criteria before request is considered (it is recommended that these take place in chronological order):

- a. Obtain signatures from all property/business owners located within the street closing area that are directly affected by the Request. This applies to all property/business owners within the block of a street to be temporarily closed even if that portion of the street will not be blocked to traffic. Present written documentation with request.
- b. Obtain written documentation from NCDOT approving the Request if any portion of the Request is located on a state maintained street. Present documentation with request. Contact the City Planning Department to verify street ownership. (580-4333)
- c. Submit the above two documentations to the Goldsboro Police Department (contact Major Mike Hopper) along with a detailed written description of the events and

activities to take place at the location of the street closing. Include time, date, contact person, contact phone number, as well as the general activities that will take place.

- d. Major Hopper will then submit the documentation to the City Manager's office. The street closing request will be prepared in the form an Agenda Memorandum by city staff for City Council approval. Once approval is granted by the City Council, the Police Dept. will issue a parade/event permit to the requested party.

It is further agreed that:

3. Applicant will not allow any alcoholic beverages to be consumed or transported along public rights-of-way including streets or sidewalks. Alcoholic beverages are to be contained within private property boundaries.

4. Applicant will respect neighboring property/business owners with respect to noise.

5. Applicant will completely rid the street(s)/sidewalk areas of any litter/trash created by the street closing event immediately after said event.

6. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.

7. Should the Applicant desire to deviate from Contract in any respect, the Applicant will lose the privilege of any further street closing requests, whether specified in this Contract or any future requests.

8. The following conditions pertain to this application:

2nd Annual Thriller Oct 28, 2016
Ranchate Nov 4, 2016 Closure of 200 block N. Union Street.

In witness whereof, the parties have executed this agreement as of the day and year stated above.

Goldsboro Police Department

By: Michael J. West

Chief of Police

Downtown Goldsboro Development Corporation

By: [Signature]

DGDC Director

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE FOREGOING.



Goldsboro Municipal
Service District

Elizabeth Pearce Williams

Applicant

Printed Name



CERTIFICATE OF LIABILITY INSURANCE

JJG
R054DATE (MM/DD/YYYY)
6/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT	
BB&T INSURANCE SERVICES INC/PHS		NAME:	
273438 P:(866) 467-8730 F:(888) 443-6112		PHONE (A/C, No, Ext): (866) 467-8730	FAX (A/C, No): (888) 443-6112
PO BOX 29611		E-MAIL ADDRESS:	
CHARLOTTE NC 28229			
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Sentinel Ins Co LTD	
		NAIC# 11000	
		INSURER B: Hartford Ins Co of the Midwest	
		37478	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED

DANCING BUTTERFLY
117 S CENTER ST
GOLDSBORO NC 27530

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR BYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY			22 SBA ZJ8327	01/07/2016	01/07/2017	EACH OCCURRENCE	\$2,000,000
	CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
	X General Liab	X					MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$2,000,000
							GENERAL AGGREGATE	\$4,000,000
							PRODUCTS - COMP/OP AGG	\$4,000,000
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	ANY AUTO						BODILY INJURY (Per person)	\$
	OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
								\$
								\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
								\$
	DED							\$
	RETENTION \$							\$
								\$
								\$
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			22 WBC CP5096	01/07/2016	01/07/2017	X PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☐	N/A				E.I. EACH ACCIDENT	\$100,000
							E.I. DISEASE - EA EMPLOYEE	\$100,000
							E.I. DISEASE - POLICY LIMIT	\$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. Certificate holder is an additional insured per the Business Liability Coverage form SS0008 attached to this policy. Event date 10/28/16 Downtown Annual Thriller Event

CERTIFICATE HOLDER

City of Goldsboro
200 BLOCK OF NORTH CENTER ST
GOLDSBORO, NC, 27530

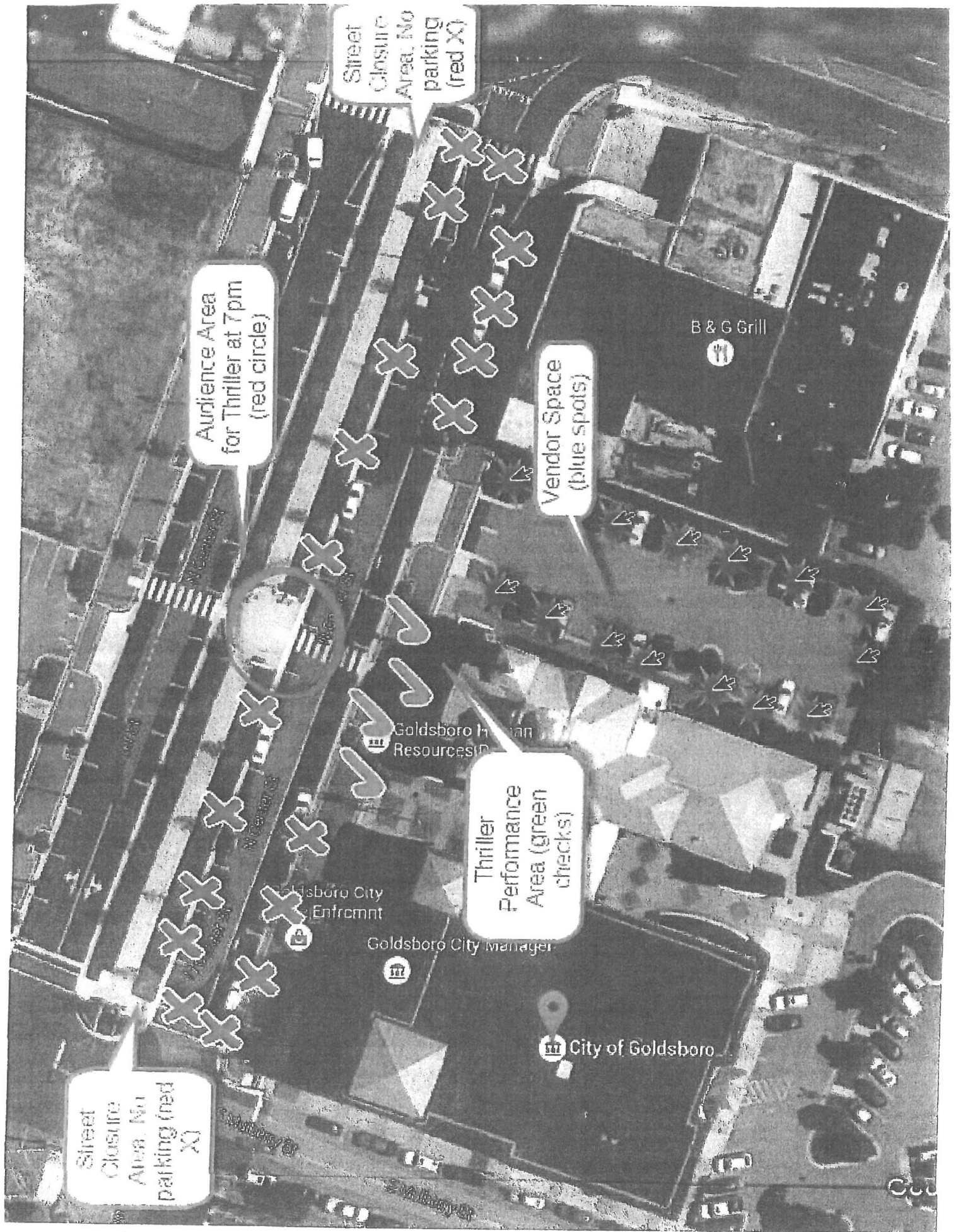
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joe Tailor

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Street Closure Area, No parking (red X)

Audience Area for Thriller at 7 pm (red circle)

Vendor Space (blue spots)

Thriller Performance Area (green checks)

Street Closure Area, No parking (red X)

B & G Grill

Goldsboro Human Resources

Goldsboro City Manager

City of Goldsboro



NORTH CAROLINA

INDEMNIFICATION AGREEMENT

WAYNE COUNTY

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Dancing Butterfly, LLC from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the City's property.

This the 28 day of June, 2016,

Elizabeth Perkins (SEAL)

Applicant & Authorized Representative of Event

DANCING BUTTERFLY LLC
117 S CENTER ST BS. 919-947-1166
GOLDSBORO, NC 27530-4828

1310

68-112531

DATE 6-29-2016

\$ 50.00

Security
Features
Include an
MP

DOLLARS

PAY TO THE ORDER OF City of Goldsboro
Fifty & 00/100

BR&T
BRANCH BANKING AND TRUST COMPANY
1-800-BANK-BBT BBT.com

FOR DEPOSIT FOR Clearsite (Phillor) Heidi Roberson

⑈00001310⑈ ⑆053101121⑆0005203275481⑈

**GOLDSBORO POLICE DEPARTMENT
PARADE/PICKET APPLICATION**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **parade** shall be conducted on the public ways of the City; and no person shall inaugurate, promote or participate in any such parade unless the parade is conducted in conformity with the requirements set out herein and unless a permit has been obtained from the Chief of Police or his designated representative **at least seventy-two (72) hours prior to the time the parade is scheduled.**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **picketing** shall be conducted on the public ways of the City; and no person shall participate in the same unless a permit has been obtained from the Chief of Police or his designated representative **at least twenty-four (24) hours prior to the time the picketing is scheduled to begin.**

Date of Application: 6/28/14

1. Name of organization or group seeking permit:

Dancing Butterfly, LLC

2. Purpose of parade or picket:

2nd Annual Thriller

3. Location(s) where picket or parade will occur:

200 block of N. Center St

4: Date and hours for which permit is sought:

Oct 28th, 2016 530-730pm
Rain Date Nov 4, 2016 530-730pm

5. Expiration time of permit:

5pm

6. Number of persons participating:

~100+

a. Are persons below the age of 18 participating?

Yes

b. If yes, how many?

~100+

7. Number and type of vehicles participating:

No Vehicles

8. A. Assembly area:

City Hall Parking Lot

B. Disassembly area:

City Hall Parking Lot

C. Has permission been granted for use of A. and/or B. above?

Yes, D6DC

9. Name of person applying for the permit:

Elizabeth Pearce Williams

10. Person in charge of activity who will accompany it and carry permit at all times:

(Name and Address)

Elizabeth Williams - Hilda Robinson Dancing Butterfly
115 Center St Goldsboro, NC 27330

11. Other members of parade or picket committee:

Hilda Robinson, Rebecca Atkinson, Megan Hoyer, D6DC

12. Other groups or organizations participating:

Legacy Dance Project, D6DC

13. Remarks:

Elizabeth Williams

Signature of Applicant

Elizabeth P Williams

Printed Name of Applicant

105 Robinson Dr

Street Address

Goldsboro NC

City

State

(xxx) xxx-xxxx

Telephone Number

919-222-5169

If application is approved, a permit will be issued, which must also be signed by the applicant acknowledging understanding and agreement to abide by the requirements of the attached ordinances.



NORTH CAROLINA

INDEMNIFICATION AGREEMENT

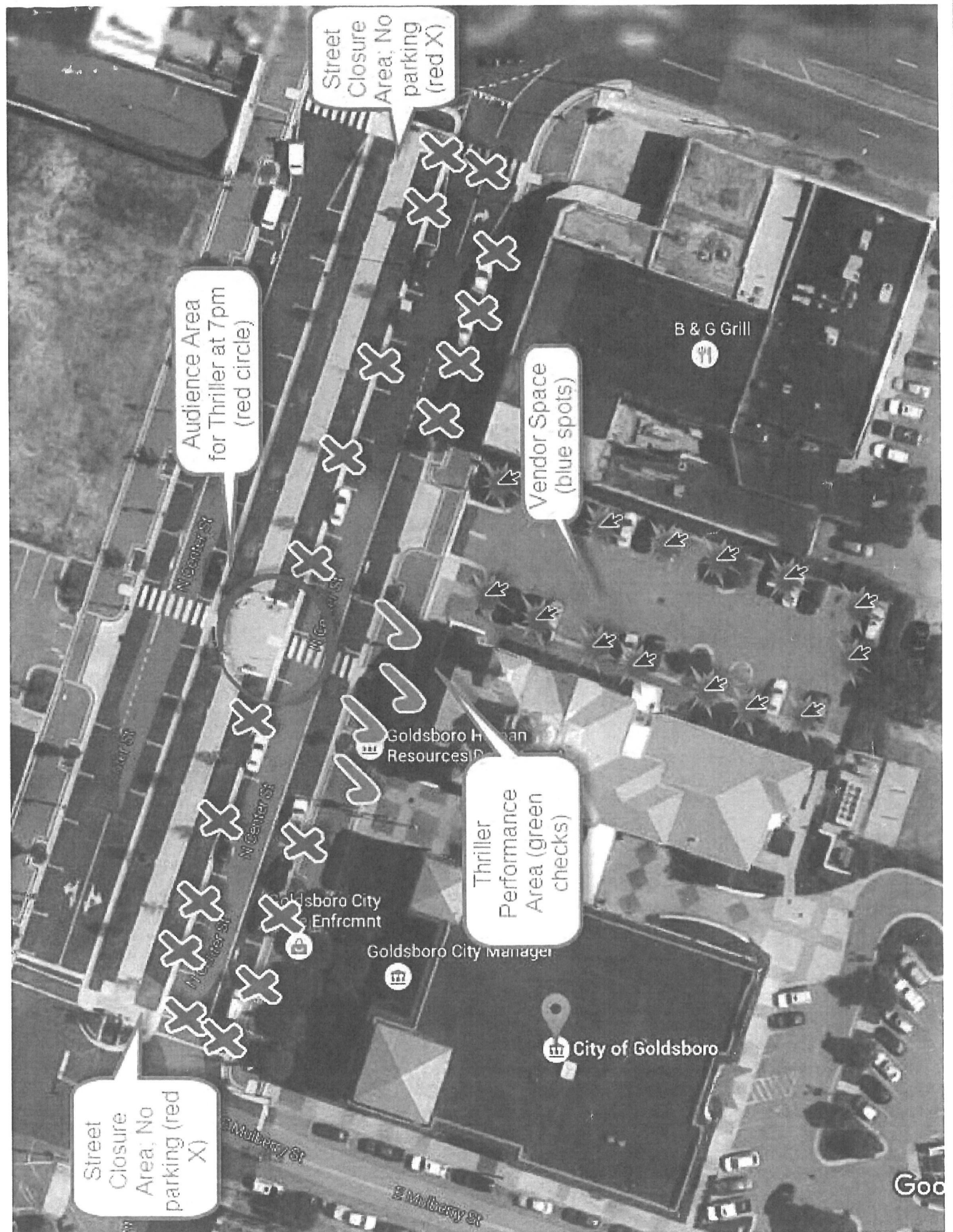
WAYNE COUNTY

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Dancing Butterfly, LLC from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the City's property.

This the 28 day of June, 2016,

Elizabeth Perkins (SEAL)

Applicant & Authorized Representative of Event



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Community Affairs Commission Appointment

BACKGROUND: There is an existing vacancy on the Community Affairs Commission. Citizen involvement is vital to the performance of City government. It is necessary that an additional appointment be made in an effort to fill this vacancy.

DISCUSSION: Mr. Chretien M. Dumond has submitted an application to serve on the Community Affairs Commission. Staff would recommend Mr. Chretien M. Dumond to fill the current vacancy.

RECOMMENDATION: By motion, Council adopt the attached Resolution appointing Chretien M. Dumond to the Community Affairs Commission.

Date: _____

City Manager

Laura Getz

From: webmaster
Sent: Tuesday, March 22, 2016 3:08 PM
To: Melissa Corser; Laura Getz
Subject: New submission from Boards and Commissions Online Application

Full Name

Chretien M. Dumond

Address

602 Gloucester Road Goldsboro, NC 27534

Email

chretiendumond@gmail.com

Home Phone

919-432-8837

Which Board or Commission are You Applying For

- Commission of Community Affairs
- Historic District Commission
- Tourism Council

Residency

Within the City of Goldsboro

Present Occupation:

Auxiliary Staff at Bethel Church

Educational Background

High school diploma from Douglas Anderson School of the Arts in Jacksonville, Florida (vocal major). 2 courses away from Interdisciplinary Studies degree from Liberty University in Lynchburg, Virginia.

Employment History

City of Goldsboro (Paramount Theatre), Assistant Youth Pastor, Full Time Youth Pastor at Bethel Church in Goldsboro. Former owner/operator/ manager at Kickin Kiwi.

Civic Organization Membership

None.



Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

RESOLUTION NO. 2016- 53

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARDS AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, one vacancy exist on the Community Affairs Commission; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the Community Affairs Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the Community Affairs Commission. The term shall expire on the date indicated:

COMMUNITY AFFAIRS COMMISSION

First Term Appointee:

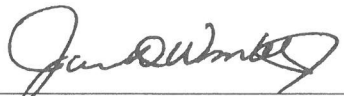
Chretien M. Dumond

Term Expires December 31, 2018

2. This Resolution shall be in full force and effect from and after this 18th day of July, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Community Peace Walk

BACKGROUND: Ms. Caroline Clucas is requesting permission to use a portion of certain City streets and to use Cornerstone Commons on July 22, 2016 from 4:00 p.m. to 6:30 p.m. in order to hold a Community Peace Walk.

DISCUSSION: The request is as follows:

Ms. Clucas has requested to use Center Street from Chestnut to Mulberry Streets and the use of Cornerstone Commons.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant the use of streets from Cornerstone Commons at the corner of Center and Chestnut Street to Mulberry Street and then South on Center to Cornerstone Commons July 22, 2016 from 4:00 p.m. to 6:30 p.m. in order that the Community Peace Walk may take place, subject to the above conditions.

DATE: 7-14-16



Scott A. Stevens, City Manager

**GOLDSBORO POLICE DEPARTMENT
PARADE/PICKET APPLICATION**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no parade shall be conducted on the public ways of the City; and no person shall inaugurate, promote or participate in any such parade unless the parade is conducted in conformity with the requirements set out herein and unless a permit has been obtained from the Chief of Police or his designated representative **at least seventy-two (72) hours prior to the time the parade is scheduled.**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no picketing shall be conducted on the public ways of the City; and no person shall participate in the same unless a permit has been obtained from the Chief of Police or his designated representative **at least twenty-four (24) hours prior to the time the picketing is scheduled to begin.**

Date of Application: July 13th, 2016

1. Name of organization or group seeking permit: Caroline Susan Clucas

2. Purpose of parade or picket: The purpose of the peace walk will be to bring the community together in order to support all of the lives lost due to injustice and discrimination and to stand united in order to promote peace.

3. Location(s) where picket or parade will occur: The peace walk will be starting on Cornerstone Commons in downtown Goldsboro, going left on Mulberry Street, and down S Center Street which will go back to Cornerstone Commons.

4: Date and hours for which permit is sought: From 4:00-6:30 P.M. on July 22nd, 2016.

5. Expiration time of permit: 6:30 P.M.

6. Number of persons participating: There will be an estimated 50-100 people

a. Are persons below the age of 18 participating? Yes

b. If yes, how many? An estimate of about 20 persons below the age of 18

7. Number and type of vehicles participating: N/A

8. A. Assembly area: Cornerstone Commons

B. Disassembly area: Cornerstone Commons

C. Has permission been granted for use of A. and/or B. above? Yes

9. Name of person applying for the permit: Caroline Susan Clucas

10. Person in charge of activity who will accompany it and carry permit at all times:

(Name and Address) Caroline Susan Clucas, 300 Gator Drive, Goldsboro, NC 27530

11. Other members of parade or picket committee: N/A at this time

12. Other groups or organizations participating: N/A at this time

13. Remarks: This event is not an act of protest, but rather an act of support and remembrance of the lives lost given by the community of Goldsboro.

Caroline Susan Clucas
Signature of Applicant

Caroline Susan Clucas
Printed Name of Applicant

<u>300 Gator Drive</u>	<u>Goldsboro</u>	<u>NC</u>	<u>(919) 920-0764</u>
Street Address	City	State	Telephone Number

If application is approved, a permit will be issued, which must also be signed by the applicant acknowledging understanding and agreement to abide by the requirements of the attached ordinances.

Caroline Clucas

300 Gator Drive
Goldsboro, North Carolina 27530
(919) 920-0764
kkcaroline12@gmail.com

July 12th, 2016

Dear Mr. Stevens, Mayor Chuck Allen, and The City of Goldsboro Councilmen,

After watching the news this past week, I was once again horrified by the tragedies that have happened in our nation recently, due to injustice and discrimination. Due to this, I wanted to show my support to the lives that have been taken away too soon, whether these lives have identified as black or white, male or female, police officer or citizen. Sadly, I could not find an event that would show remembrance and support in a larger city such as Raleigh or Wilmington, and because of this I wanted to do something about it within my hometown.

I believe a community peace walk would allow for our town of Goldsboro to show the support to the lives that have been lost, as well as show that when we can all stand together, despite our differences, we can make an effort towards peace. I would like to also propose a peaceful meet and greet before the walk would take place, where we can come together as a community and get to know one another. After talking to Councilman Stevens, we have proposed a schedule for the event, and have agreed on a time and place for the event. On ~~July 22nd, from 4:00-4:30 P.M.~~ a network and meet and greet can happen, from ~~4:30-5:00 P.M.~~ singing and remarks from supporters, ~~5:00-5:30 P.M.~~ the peace walk will begin, and from ~~5:45-6:00 P.M.~~ the closing invocation. ~~The peace walk will be starting from the fountain between Center Street and East Walnut Street, from North John Street to East Chestnut Street near the Art Council, to South John Street to cross on East Chestnut Street, and then to go straight on South Center Street to once again meeting on the fountain.~~

I am seeking permission from the city in regards to using the streets listed above in pursuit of this peaceful event. As a young adult and fellow citizen of

7-12-16
Laura
Please put in
Councilmembers
box and get
to Police to help
her through
a parade
perm +



Goldsboro, it would be an honor to represent my city in a positive way, along with the future generations of Goldsboro and fellow supporters of peace and unity. Thank you Mr. Stevens, Mayor Chuck Allen, and the City of Goldsboro Councilmen for reading this letter.

Sincerely,

Caroline Clucas

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: CU-7-16 James A. Mooring – West side of North William Street between Tarboro Street and Royall Avenue

Applicant requests a Conditional Use Permit to allow the sale of accessory structures in conjunction with an existing used car lot in the General Business zoning district.

Frontage: 200 ft. (on North William St.)
363.31 ft. (on Tarboro St.)
Depth: 360.5 ft.
Total Area: 72,091 sq. ft. or 1.65 acres
Zoning: General Business

BACKGROUND: On June 5, 2001, the City Council approved a change of zone request for the subject property from I-5 General Industry to General Business. A Conditional Use Permit was approved for the sale of used vehicles at this location on July 2, 2001. The property is currently occupied by an 1,800 sq. ft. single-story metal building used as an office/shop and a parking area which includes spaces for display, customer and employee parking.

DISCUSSION: Applicant intends to sell accessory buildings on a portion of the lot immediately south of the used car lot. Outside retail sales of goods or materials is a permitted use within the General Business zoning district only after the issuance of a Conditional Use Permit approved by City Council.

Access: One existing 20 ft. wide paved curb cut is provided off of N. William Street and one 15 ft. wide soil access drive is provided off of Tarboro Street. William Street is a State-maintained road. NCDOT has been contacted in order to determine if additional road improvements are required.

Parking: A total of 12 parking spaces (including one handicapped-accessible space) is required for the used car lot and for the sale of accessory structures. Currently, there are eight existing paved and striped parking spaces on the site. Sufficient paved area exists which would allow for striping an additional four spaces as required.

Landscaping: Street trees and vehicular surface buffers exist along North William Street and along Tarboro Street and landscape buffer yards surround the existing used car lot. The applicant wishes to place the accessory buildings for sale within an existing grassed area to the south of the used car lot. A modification of the paving requirement for this display area will be necessary.

Rather than remove the existing buffer adjacent to the existing used car lot and then replacing it further to the south beyond the accessory structures, a modification of this requirement has been requested for a one-year period. The applicant contends that it is unknown whether the sale of accessory buildings at this location will be successful and, if not, the buffer will not be necessary.

At their meeting held on June 27, 2016, the Planning Commission recommended approval of the Conditional Use Permit with the requested modifications of paving and buffering for a one-year period.

RECOMMENDATION: By motion:

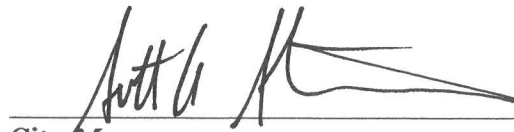
1. Adopt an Order approving the Conditional Use Permit to allow the sale of accessory structures in conjunction with an existing used car lot in the General Business zoning district; and
2. Approve the submitted site and landscape plans with the following one-year modifications:
 - a. Modification of paving requirement for display area; and
 - b. Modification of landscape buffer requirement along the southern property line.

Date: 7-13-2016



Planning Director

Date: 7-13-16

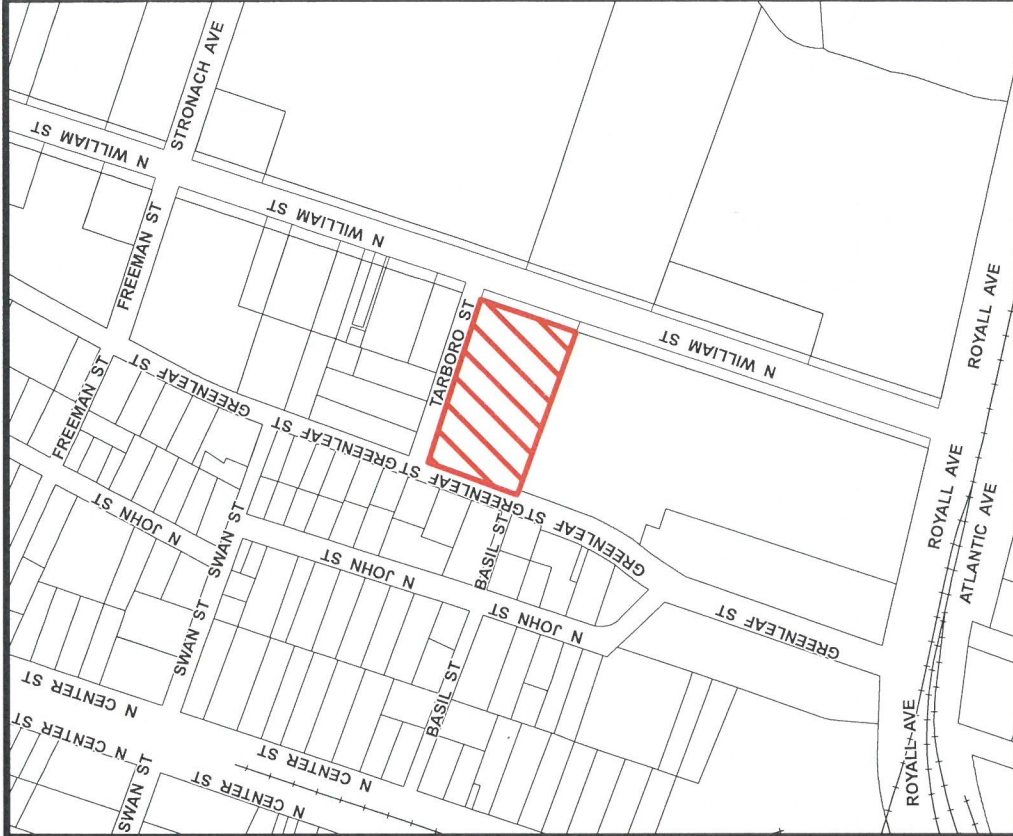


City Manager

CU-7-16

James A Mooring





SITE PLAN

CU - 7 - 16
James A. Mooring

MODIFICATIONS

1. Paving of area designated for accessory structures for one year.
 2. Landscape buffer along southern property line for one year.
- Hours of operation - Monday - Friday 9:00 am to 6:00 pm
 Saturday 9:00 am to 1:00 pm
 Number of Employee - 1



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information used. The City of Goldsboro, NC, is not responsible for the accuracy of this map. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro, NC, is not responsible for the accuracy of the information contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY CLERK	DATE
CITY ENGINEER	DATE
PLANNING DIRECTOR	DATE
OWNER	DATE

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – Lidl (retail grocery store)

BACKGROUND: The subject property is located on the west side of Wayne Memorial Drive between US Hwy 70 Bypass and West Lockhaven Drive.

Frontage: 329 ft. (Wayne Memorial Drive)
Depth: 345 ft. (approx.)
Area: 4.77 acres
Zoning: General Business & Shopping Center

The property consists of three parcels of land which are currently vacant and located between The Pantry Gas Station and CVS Pharmacy. The property can be accessed by an existing private road which extends to a traffic signal at Wayne Memorial Drive aligning with the Memorial Commons Shopping Center main entrance or off of Stevens Memorial Place which is located off of Lockhaven Drive.

DISCUSSION: The submitted site plan indicates a proposed 36,170 sq. ft. one-story building placed perpendicular to Wayne Memorial Drive. In addition 131 parking spaces (including 5 handicapped spaces) are shown.

The property can be served by City water and sewer. An underground sand filter and detention system is being proposed to address stormwater. Stormwater detention and/or nitrogen calculations are currently being reviewed by staff and are subject to approval prior to issuance of a building permit.

The proposed retail grocery store use requires 121 parking spaces and the site plan shows 131 parking spaces (including five handicapped spaces). Interconnectivity is required to the

adjacent CVS Pharmacy to the north, however, the development has been unable to receive a response from CVS in regards to the interconnectivity. Staff recommends an easement be provided for interconnectivity to the north for future access.

Access to the property will be provided by a proposed right-in/right-out curb cut along Wayne Memorial Drive. Access is also provided along an existing private road at the signalized intersection at Wayne Memorial Commons Shopping Center main entrance and Wayne Memorial Drive. The site can also be accessed off Stevens Memorial Place which will be extended as a result of this development. The extension of Stevens Memorial Place will be permitted separately and must be completed prior to issuance of a Certificate of Occupancy.

A Traffic Impact Analysis (TIA) was conducted for the proposed use on Wayne Memorial Drive and NCDOT has reviewed the TIA and improvements to the signalized intersection of Wayne Memorial Drive and the (Pantry) Gas Station Driveway (Memorial Commons Shopping Center main entrance) are necessary prior to issuance of a driveway permit. The following improvements are recommended by the TIA and considered necessary from a safety or roadway geometry perspective:

- The signal currently utilizes split side streets with protected movements for each approach direction. NCDOT recommends the south bound approach (Gas Station Driveway) and opposite side drive remain in a split phase with one ingress and two egress lane; one exclusive right turn, one through/left lane;
- A right turn lane with 100' of storage and appropriate tapers shall be required (Southbound approach on Wayne Memorial Drive);
- Extend northbound left turn lane to provide a minimum 350' of storage (this would require the landscape island to be removed); and
- Provide a 150' internal protected stem on Eastbound Gas Station Driveway.

The following improvements are necessary to Wayne Memorial Drive and the site driveway:

- The driveway shall be configured to a right in right out access;
- A right turn lane with 100' of storage and appropriate tapers shall be required; and
- A 100' internal protected stem shall be provided.

Staff has reviewed the recommended improvements with NCDOT and agree that the following amendments to the improvements along Wayne Memorial Drive are required and will be a condition of receiving a driveway permit:

- Close the proposed right in right out access along Wayne Memorial Drive;
- A dedicated right turn lane with appropriate storage and tapers shall be required (Southbound approach on Wayne Memorial Drive);
- Consider shared access with the adjacent property to the north (CVS Pharmacy) which has an existing right in right out access to Wayne Memorial Drive. This shared access would also allow for interconnectivity between parcels which eliminates the need for an additional driveway.
- The signal at Wayne Memorial Drive and Memorial Commons Shopping Center main entrance should operate with concurrent side street signal phasing. This improvement will require an additional lane for the private road adjacent to the gas station.
- Extend northbound left turn lane to provide a minimum 350' of storage. This will eliminate the existing landscaped island however the existing painted median could be constructed to accommodate a new landscaped median.

The proposed dumpster location and all HVAC units will be roof-mounted and screened from public view in accordance with the requirements of the Unified Development Ordinance.

The submitted landscape plan indicates street trees will be installed along Wayne Memorial Drive and Stevens Memorial Place. Staff will ensure applicant uses appropriate plant species and sizes to comply with landscaping requirements.

A Class A (10 ft.) wide aesthetic landscape buffer along the northern property line is required. The applicant is requesting

a modification of this buffer requirement due to an existing 10 ft. utility easement along the northern property line. Extensive landscaping has been proposed within the islands located within the parking area to meet the vehicular surface area requirements.

Exterior sidewalks will be provided along Wayne Memorial Drive.

Wall packs and/or exterior accent lighting will be provided on the building and are subject to the requirements of the City's lighting design standards. Parking lot ground mounted poles are being proposed and are subject to the requirements of the City's lighting design standards.

Elevation plans have been submitted and the building is constructed of brick and stucco with a glass storefront. Sufficient variation in textures and design are provided to insure the City's design standards are met.

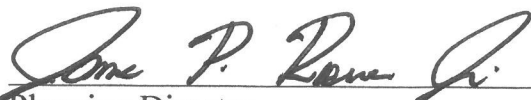
At their meeting held on May 23, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans with only the requested buffer modification.

RECOMMENDATION:

*Council amended
motion to allow
right in right out*

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans with a modification of the 10 ft. (Class A) buffer along the northern property line. Approval would be subject to the development plans incorporating the staff's and NCDOT's recommendations with respect to improvements along Wayne Memorial Drive which will include eliminating the right-in right-out access in accordance with the Access Management Plan for Wayne Memorial Drive. In addition, an easement will be included to allow for future connectivity with CVS Pharmacy.

Date: 7-13-2016

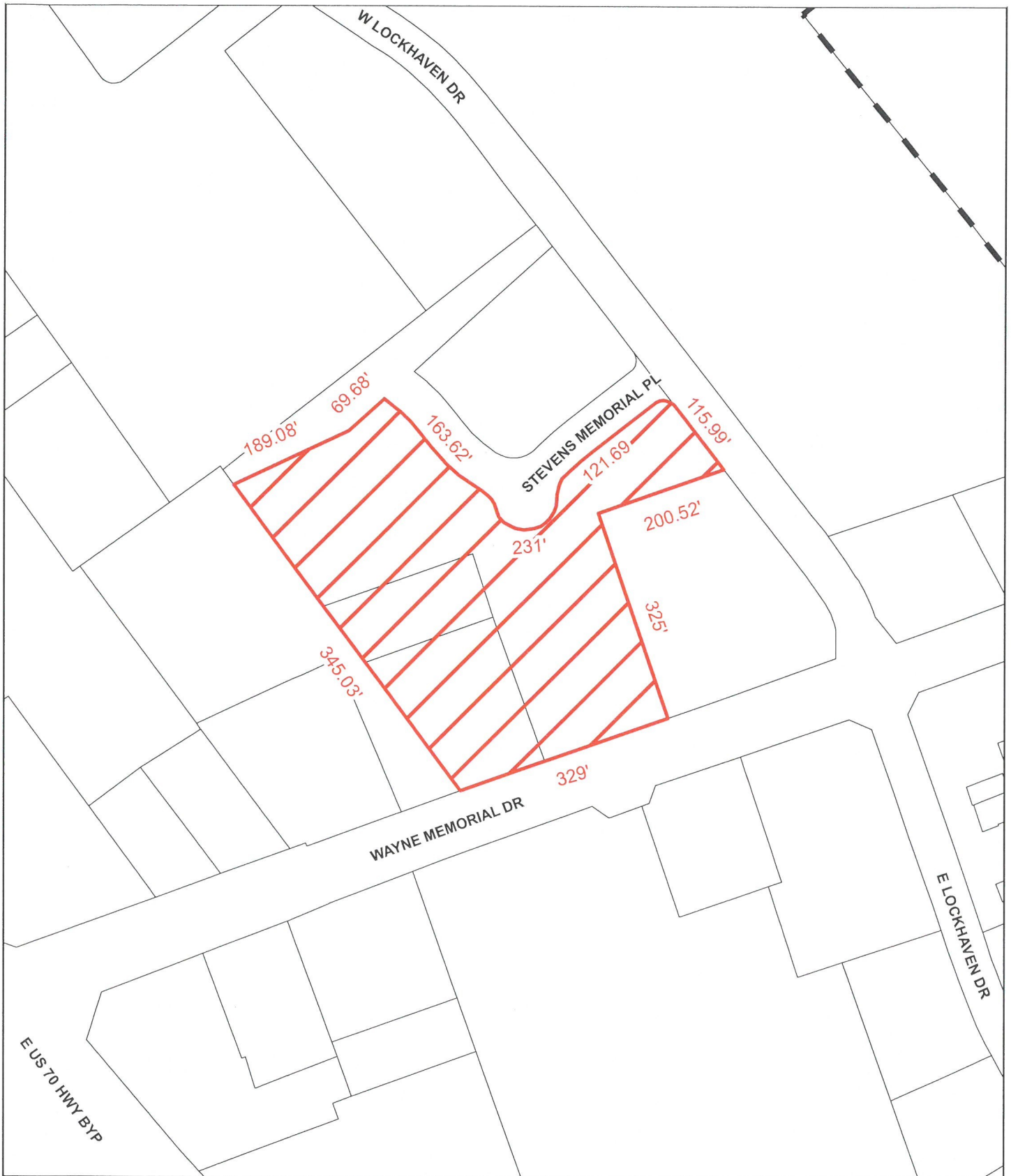

Planning Director

Date: 7-13-16


City Manager

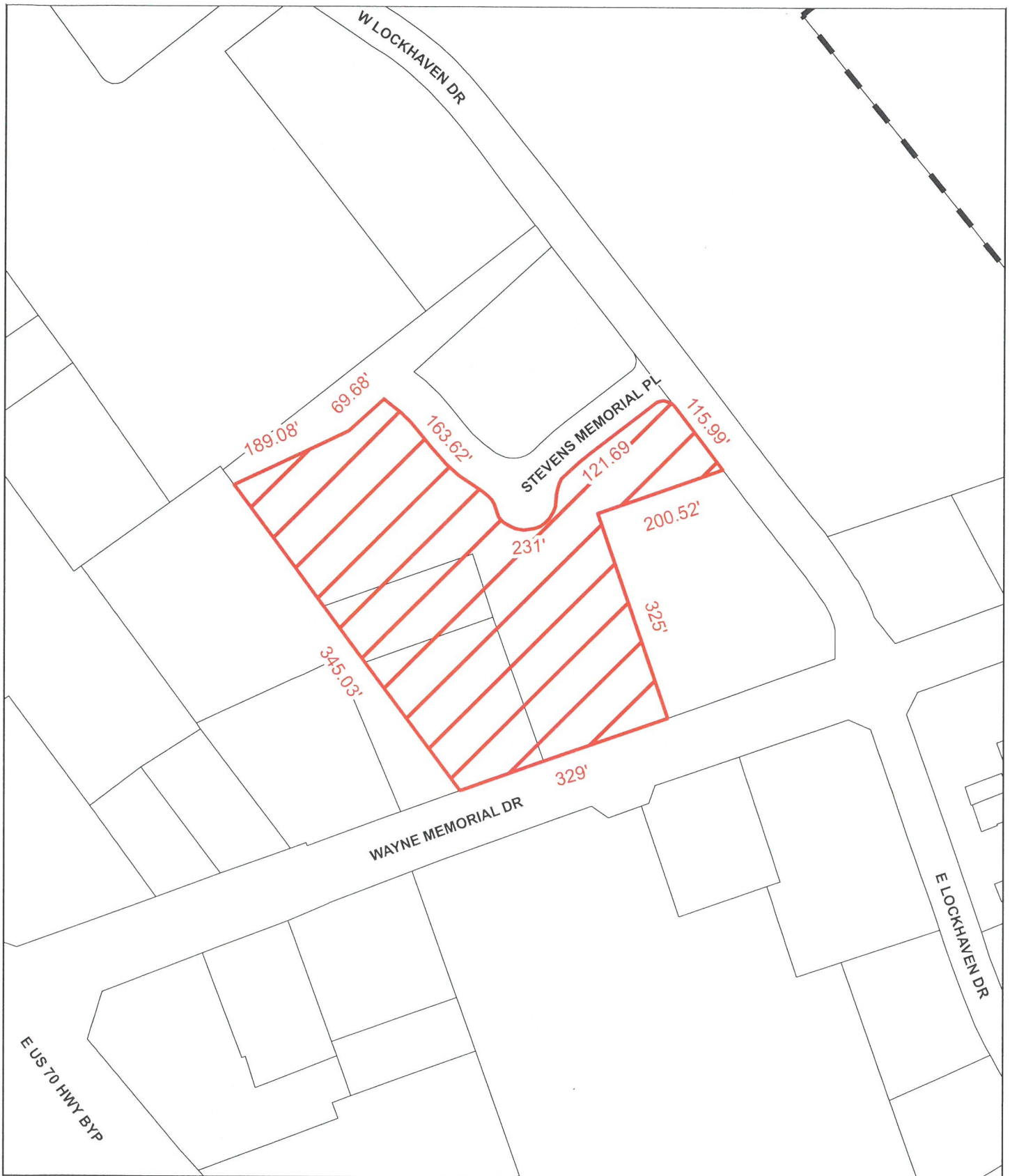
ssj

Site Plan Lidl US, LLC



Site Plan

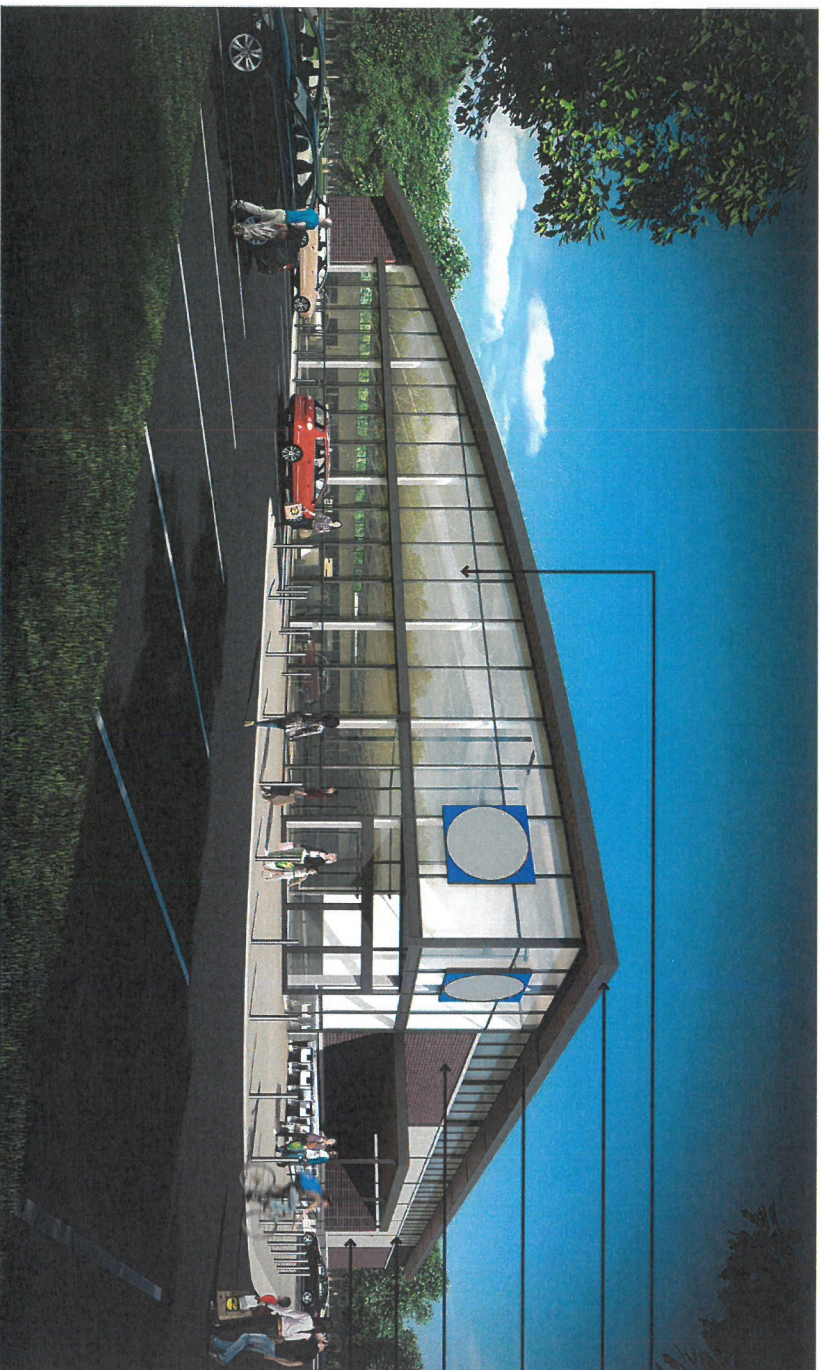
Lidl US, LLC



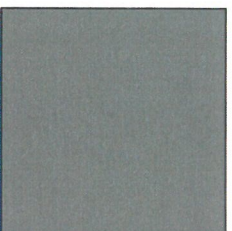
Site Plan Lidl US, LLC



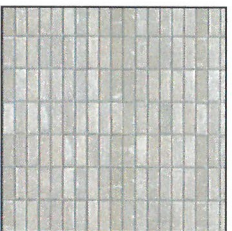
1456.86 (GRID DISTANCE)
COMBINED GRID FACTOR 0.999965184



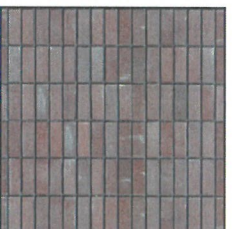
- CURTAIN WALL
- DARK GRAY MULLIONS
- FASCIA TRIM
DARK GRAY
- PVC SOFFIT - RULON,
WOODGRAIN, BEECH
- BRICK - RED/ PURPLE
- PRECAST STONE SILL
- STUCCO
LIGHT GRAY



TRIM - DARK GRAY



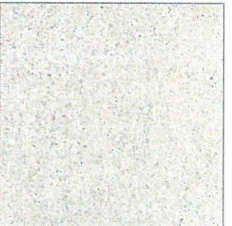
BRICK - LIGHT GRAY



BRICK - RED/ PURPLE



STUCCO - LIGHT GRAY



PRECAST STONE SILL

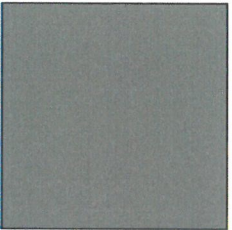


SOFFIT: RULON ENDURE
WOODGRAIN-BEECH

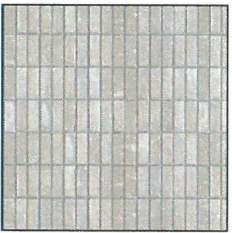
EXTERIOR FINISHES: ENTRY VIEW



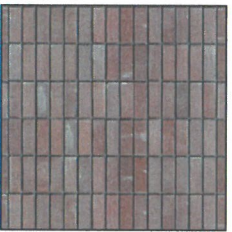
- FASCIA TRIM
DARK GRAY
- STUCCO
LIGHT GRAY
- BRICK
RED / PURPLE
- PRECAST STONE SILL
- BRICK
LIGHT GRAY



TRIM - DARK GRAY



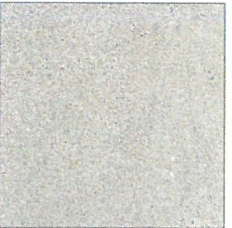
BRICK - LIGHT GRAY



BRICK - RED / PURPLE



STUCCO - LIGHT GRAY



PRECAST STONE SILL



SOFFIT: RULAND ENDURE
WOODGRAIN-BEECH

EXTERIOR FINISHES: LOADING DOCK VIEW

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans - Dollar General

BACKGROUND: The property is located on the south side of Belfast Road between Salem Church Road and I-795.

Frontage: 232.03 ft. (Belfast Rd.)

Area: 63,954 sq. ft. or 1.468 acres

Zoning: General Business

The site is subject to the City of Goldsboro's Subdivision Ordinance since the owner is dividing the land into two or more parcels for the purpose of sale or development. A two-lot preliminary plat will have to be approved by City Council. A one-lot final plat may then be submitted which will allow for legal sale of the lot for the proposed Dollar General development.

DISCUSSION: The submitted site plan indicates a proposed 9,026 retail building and a paved and striped parking area which will contain 36 parking spaces.

Hours of Operation: 8:00 a.m. to 9:00 p.m.

Monday-Saturday

10:00 a.m. to 8:00 p.m. on Sunday

Number of Employees: 3

Access: One 36 ft. wide paved curb cut will be provided off of Belfast Road which is a State-maintained road. NCDOT will require that a driveway permit be obtained incorporating a left turn lane into the site.

Parking: A total of 36 parking spaces are required and 36 spaces are shown. This number includes two handicapped-accessible spaces). A required 15 ft. by 30 ft. wide loading

area has been provided for the delivery of merchandise at the rear of the facility.

Sidewalks and Pedestrian Access: Sidewalks are required along the street frontage, however, the developer has requested a modification of sidewalk installation to allow the payment of a fee in lieu in the amount of \$3,480.45. Interior pedestrian access into the building will be provided by concrete sidewalks surrounding the building.

Refuse Collection: A commercial dumpster area has been shown to the rear of the property which will be appropriately screened from public view as required by the City's UDO.

Interconnectivity: The submitted site plan does not show interconnectivity to the east or west of the development. City staff has contacted the site engineer and will insure that interconnectivity or an easement will be provided prior to issuance of any building permit.

Retention Pond: One retention pond is shown within the eastern side yard which will be set back a distance of at least 20 ft. from the road right-of-way and screened with evergreen shrubs as required by the City's UDO. A 4 ft. high chain-link fence will surround the pond. Stormwater and drainage plans are currently under review by the City Engineering Department.

Landscaping: Street trees and vehicular surface buffers are shown along Belfast Road. The submitted landscape plan indicates a total of seven Magnolias serving as small street trees due to overhead utilities and a total of 44 Holly shrubs will serve as required vehicular surface buffers. Interior plantings will consist of Trident Maple trees and various species of Holly shrubs.

Type A (10 ft. wide) landscape buffer yards are required surrounding the proposed development. The site plan indicates that those required buffers will contain Magnolia and Maple trees along with Holly shrubs.

Building Elevations: The submitted elevation plans indicate a masonry exterior wall with metal panels at the roof line. Masonry brick columns will be incorporated to break up the expanse of wall. No more than 50% of the exterior building will be of prefabricated steel materials.

The Planning Commission, at their meeting held on June 27, 2016, recommended approval of the plans subject to:

1. Provision of interconnectivity or easements to the east and west;
2. Payment of a fee in lieu of sidewalk construction; and
3. Approval of stormwater and drainage plans by the City's Engineering Department.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans subject to:

1. Provision of interconnectivity or easements to the east and west;
2. Payment of a fee in lieu of sidewalk construction; and
3. Approval of stormwater and drainage plans by the City's Engineering Department.

Date: 7-12-2016



Planning Director

Date: 7-13-16

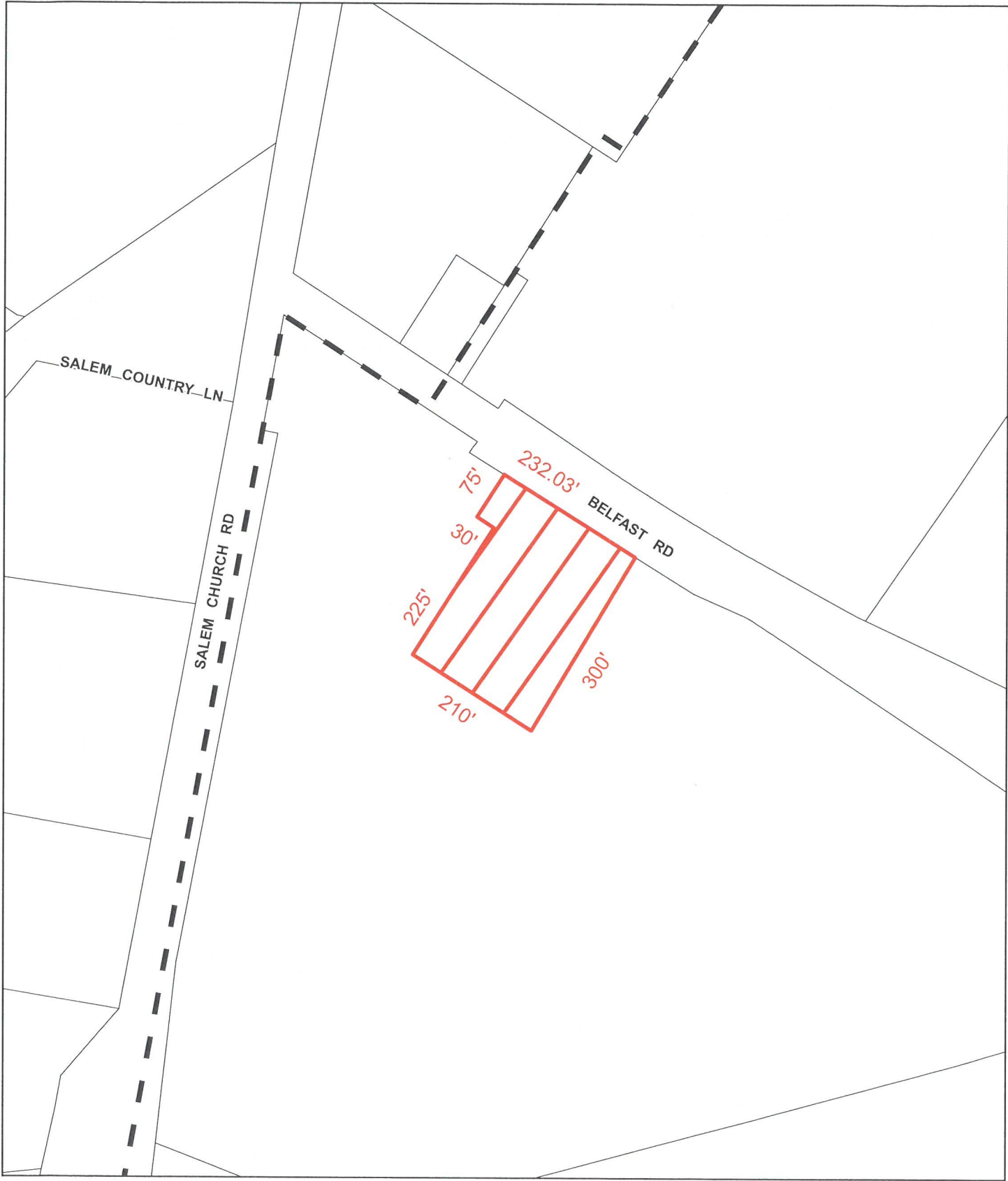


City Manager

ssj

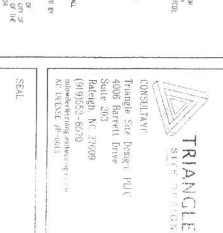
Site Plan

Dollar General



Site Plan Dollar General





SITE LIGHTING NOTE

ACQUISITION OF GAL-10N 6.7 ON THE LEFT OF
CCT-100000 UNIFIED TELEPHONE ORDINANCE. AP-
PEALING FOLLOWS TO 31 IN 1999. COMPLIANCE WITH
THIS SECTION SHALL BE PROVIDED IN THE COMPLIANCE
STATEMENT BY THE PROVIDER OWNER.

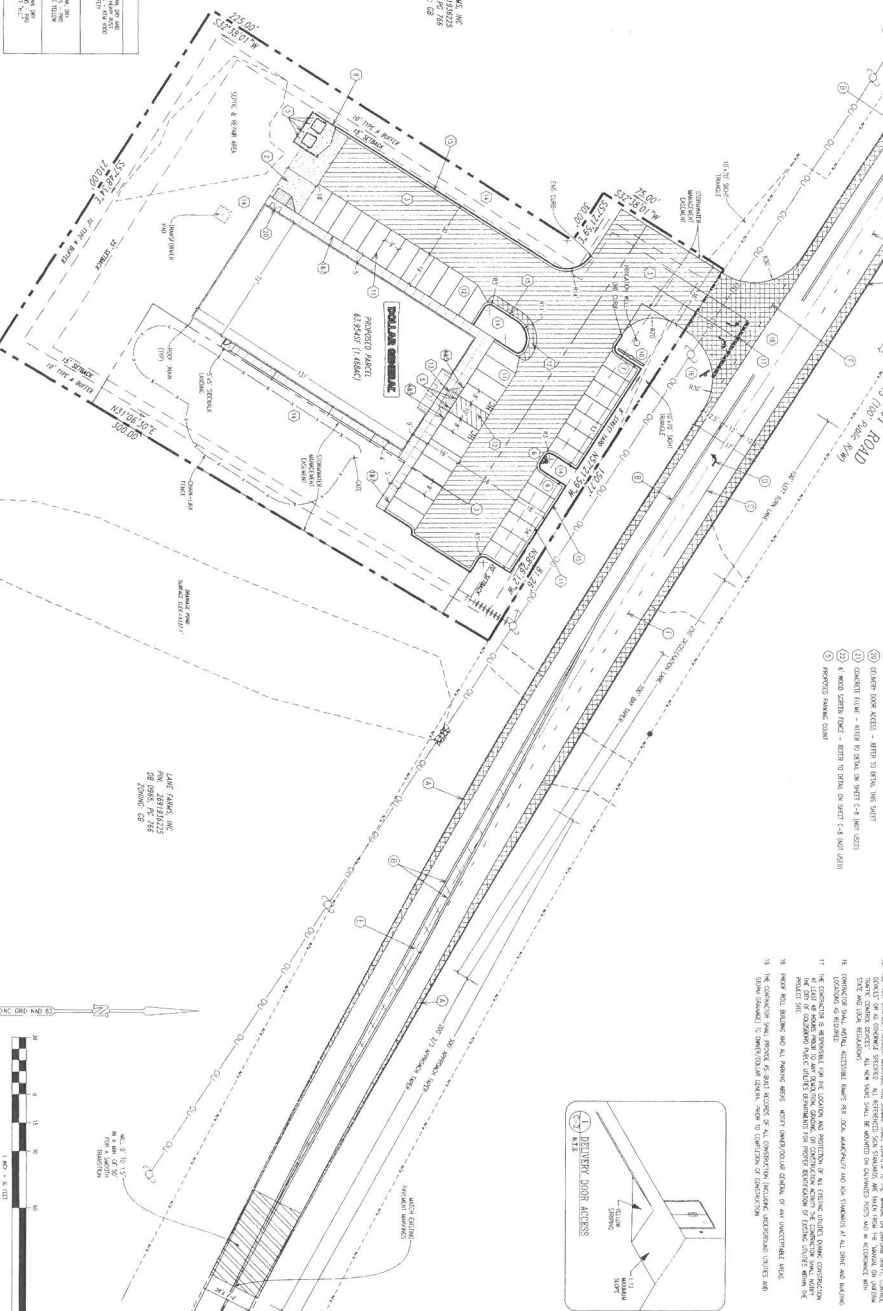
OWNER'S CERTIFICATION
WE HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE

PROCESSES, SCHEDULING AND DISSEMINATION. THE PLAN PROVIDES A FRAMEWORK FOR THE DEVELOPMENT OF A NATIONAL STRATEGY THAT WOULD BE USED TO DEVELOP A NATIONAL PLAN. THE PLAN WOULD BE USED TO DEVELOP A NATIONAL STRATEGY THAT WOULD BE USED TO DEVELOP A NATIONAL PLAN. THE PLAN WOULD BE USED TO DEVELOP A NATIONAL STRATEGY THAT WOULD BE USED TO DEVELOP A NATIONAL PLAN.

GRIFFIN'S SCOUTING

[illegible][illegible]

STRIPE LEGEND YELLOW - NOISE PINK - NOISE	SHADES SHOULD BE CLEAR, DRY AND NOT SUBJECT TO HEAVY RUST EXPOSED AND DENSE SURF WATER RESIST
STRIPE - PINK - NOISE	SHADES SHOULD BE CLEAR, DRY NOT SUBJECT TO HEAVY RUST EXPOSED AND DENSE SURF WATER RESIST
SHADES SHOULD BE CLEAR, DRY NOT SUBJECT TO HEAVY RUST EXPOSED AND DENSE SURF WATER RESIST	SHADES SHOULD BE CLEAR, DRY NOT SUBJECT TO HEAVY RUST EXPOSED AND DENSE SURF WATER RESIST

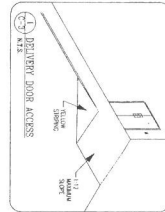


NEI 100115

- [illegible]

GENERAL NOTE

- [illegible]



DOLLAR GENERAL®
 _____ Bellast Road & Salem Church Road
 Goldsboro, North Carolina
 Wayne County

[illegible]

SECOND, WATER AND THAT WE HAD AN APPROX. 10% SETBACK PLAN. WE WERE CONCERNED THAT ALL EXISTING APPROPRIATIONS, INCLUDING BUT NOT LIMITED TO FISHING AND LUNGS, WOULD BE SPENT ON THE SITE PLAN. WE WANTED TO BE ASSURED THAT THE PLAN AND THE COLLECTED FUND DEVELOPMENT COULD BE USED FOR OTHER PURPOSES.

WEST BUFFER:

Buffer Type	A	1.0M NaCl	1.0M NaCl + 0.05M EDTA	0.05M EDTA
Large Buffer	275	1.0M NaCl	3	3
Small Buffer	275	2.0M NaCl	5	5
Large Storage	275	2.0M NaCl	12	12
Small Storage	275	2.0M NaCl	12	12

BUILT FOR A		LOADS	QUANTITIES	WEIGHTS	PROPS
Load REC	210	1 9/16 107	3	5	3
Small REC	210	3 1/8 107	6	15	15
Load SHAG	210	5 1/8 107	11	11	11
Small SHAG	210	3 1/8 107	11	11	11

1. ARE DISPERSED VEHICLES NOT SCHEDULED FOR INSPECTION, PARKING OR MAINT. SHALL BE LEFT ON-ROAD
2. NO PARKING SUBSTITUTIONS ARE PERMITTED WITHOUT WRITTEN APPROVAL OF THE CHIEF OF DEPARTMENT
3. ALL PARKING AND LOADING SHALL BE COMPLETED WITHIN THE FIELD AND APPROVED BY THE CHIEF OF DEPARTMENT PRIOR TO DEPARTURE

4. A. STANFORD, JR. AND R. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
5. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
6. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
7. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
8. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
9. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
10. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
11. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
12. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
13. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
14. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
15. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
16. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
17. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
18. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
19. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.
20. J. H. HARRIS, *Chemical and Physical Properties of Polymers*, McGraw-Hill, New York, 1966, p. 10.

1. CONDUCTING SHALL BE RESPONSIBLE FOR COMPLETING ALL REQUIRED DOCUMENTS FOR THE CASE, TO INCLUDE BUT NOT LIMITED TO: COMPLETED ARREST, SEARCH WITTS, PROBATION FOR THE PUNISHED, AND VIOLENCE PRINTERS.
2. CONDUCTING SHALL COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES REGARDING ARRESTS.
3. IF THE RESPONSIBILITY OF THE CONDUCTOR TO ESTABLISH A REASONABLE STANDING OF DUBS IN FIELD ARRESTS.

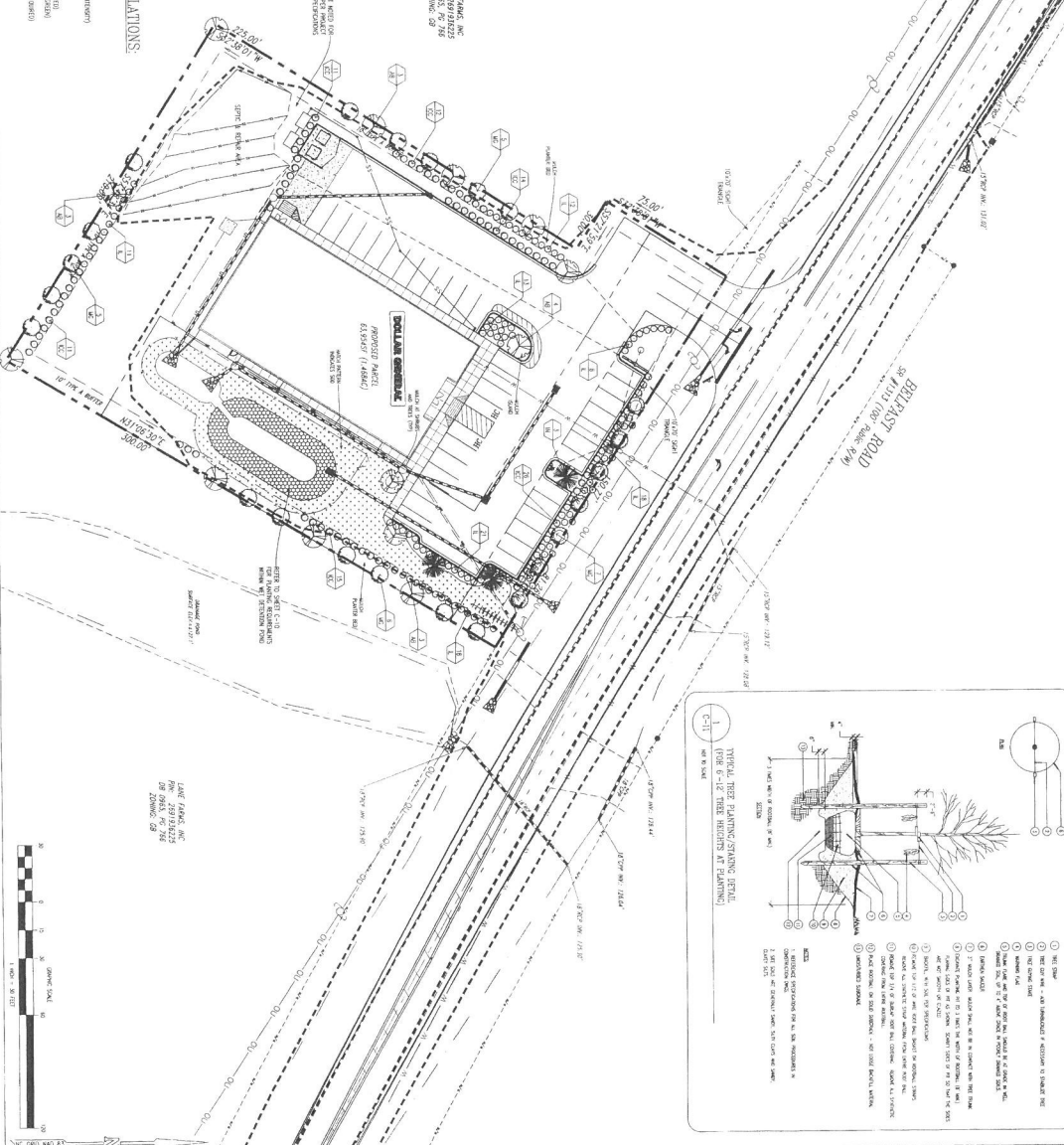
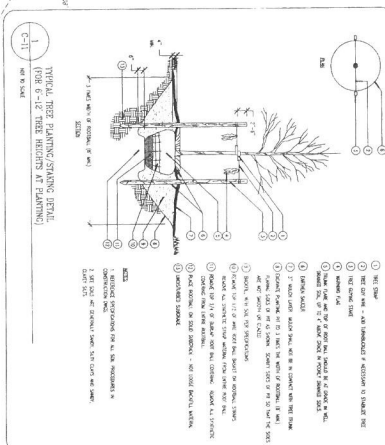
- [illegible]

LANDSCAPE MODIFICATION RESULTS	2002	1998-01	6	0
LAND TREE	232	NA	0	0
SMALL TREE	232	NA	7	0
LAND SHRUB	232	NA	0	0

STREET TALL REDUCES & LAND TREES PER DISTANCE. WE ALL PROPOSED 7 SMALL TREES ONE TO OVERHANG WALKS ALONG THE STREET TALL.

[illegible][illegible]

TOTAL AMOUNT OF IMPERVIOUS AREA ON THE LOT INCLUDING BUILDING AREA TOTAL LOT AREA IMPERVIOUS SURFACE PAVER TOTAL IMPERVIOUS SURFACE AREA NOT INCLUDING THE BUILDING AREA	1 2 3 4
100% 100% 100% 100%	1 2 3 4

$$\begin{aligned} \text{REQUIRED PRICES CALCULATION} &= 22,250 \text{ SF} \times 0.0003 = \\ \text{REQUIRED SAREBS CALCULATION} &= 22,290 \text{ SF} \times 0.0005 = \end{aligned}$$
[illegible]

DOLLAR GENERAL
 _____ Belfast Road & Salem Church Road
 Goldsboro, North Carolina
 Wayne County



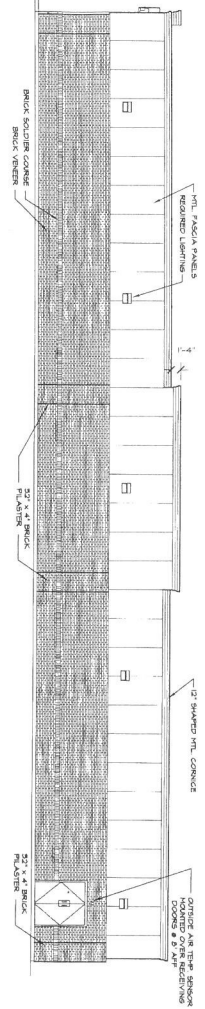
TRIANG
CONSULTANTS
Triangle Site Design, P.L.L.C.
4000 Harrell Drive
Suite 203
Raleigh, NC 27609
(919) 953-6570
info@triangconsultants.com
www.triangconsultants.com

DATE	LANDSCAPE PLAN
DRAWING BY	
DGN NUMBER	
PROJECT	
SHEET NUMBER	
COMMENTS	

OWNER/DEVELOPER
 LAMSON FOREST EQUIT, LLC
 2625 Barrett Drive
 Suite 100
 Portland, ME 04106
 Tel: 207-439-2601
 Fax: 207-439-2604
 E-mail: lamson@lamsonforestry.com

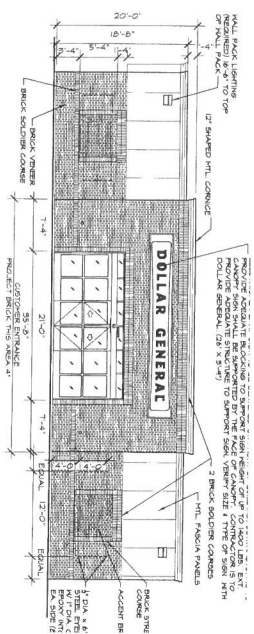
REVISIONS:

RIGHT SIDE ELEVATION



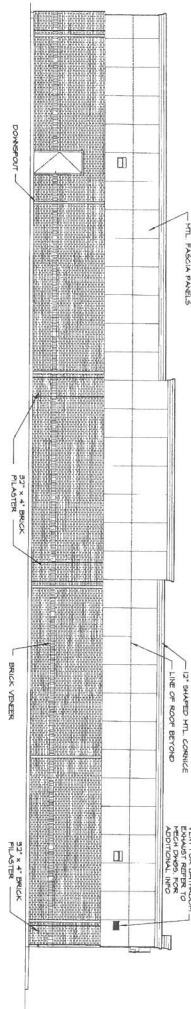
SCALE: 1/8" = 1'-0"

FRONT ELEVATION



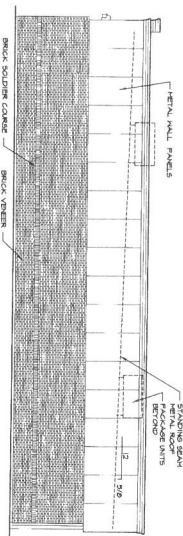
SCALE: 1/8" = 1'-0"

LEFT SIDE ELEVATION

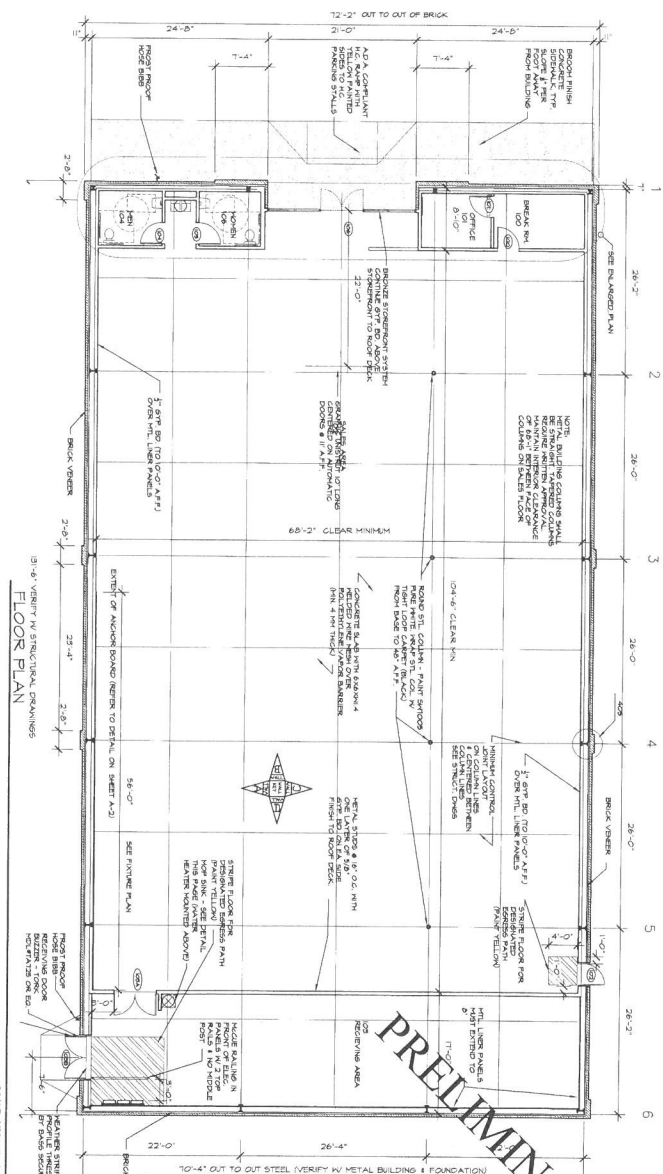


SCALE: 1/8" = 1'-0"

REAR ELEVATION



SCALE: 1/8" = 1'-0"



SCALE: 1/8" = 1'-0"

PRELIMINARY

DOLLAR GENERAL
STORE # 17438
BELFAST RD. & SALEM CHURCH RD.
GOLDSBORO, NORTH CAROLINA

HOOD • HERRING
ARCHITECTURE
P.L.L.C.

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ISSUED FROM:
WILMINGTON OFFICE
601 North Fourth Street
Wilmington, NC 28401
Phone: 910.251.8900
Fax: 910.251.8909
WILSON OFFICE
211 East Ninth Street
Wilmington, NC 28401
Phone: 910.251.2100
Fax: 910.251.2101

A-2

OF

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: Site and Landscape Plan – Cherry Hospital Warehouse

BACKGROUND: The subject property is located on the north side of West Ash Street between US 117 and Old Smithfield Road.

Frontage: 2,388 ft. (approx.)
Depth: 3,081 ft. (approx.)
Area: 8,979,022.8 sq. ft., or 206.13 acres
Zoning: Office & Institutional-1

The property was rezoned from R-16 Residential to O&I-1 on April 6, 2009. Site and landscape plans for the new Cherry Hospital property were approved on April 6, 2009.

DISCUSSION: The State of North Carolina proposes to construct a 33,420 sq. ft. maintenance facility (warehouse) at the rear of the property to serve the newly-completed Cherry Hospital. The facility will house maintenance administration as well as storage space for maintenance equipment, medical records and patient belongings.

Hours of operation: 24 hours a day, 7 days a week;

Refuse collection: Private carrier

The proposed warehouse will require parking based on one space per two employees plus one space for each vehicle stored on site. The applicant has indicated that 45 maintenance vehicles will be stored on site and staff is awaiting information with regards to number of employees to be associated with the warehouse. The submitted site

plan indicates 33 proposed parking spaces with an additional 48 spaces being identified as “alternates”. Staff will work with the applicant to ensure adequate parking for the facility is provided.

Access to the property is provided by the existing main/visitor entrance on West Ash Street. A 24 ft. drive aisle will be extended from the existing parking lot at the northern end of the property to provide access to the proposed warehouse and new parking area.

Although exempt from the City’s Vehicular Surface Area design standards, the applicant proposes the installation of Red Maple trees throughout the proposed parking area and around the new warehouse.

Modifications were granted with regards to landscape buffers when the initial site plan was approved in 2009. Existing vegetation will remain which buffers this facility from adjacent properties.

Since an area greater than one-half acre of land is to be disturbed in conjunction with this development, stormwater calculations are required. These calculations have been submitted and will have to be approved by the Engineering Department prior to issuance of any building permits for the project.

At their meeting held on June 27, 2016, the Planning Commission recommended approval of the site and landscape plans subject to:

1. Provision of adequate parking; and
2. Approval of stormwater calculations by the City Engineering Department.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plans for the Cherry Hospital Maintenance Facility subject to:

1. Provision of adequate parking; and
2. Approval of stormwater calculations by the City Engineering Department.

Date: 7-13-2016

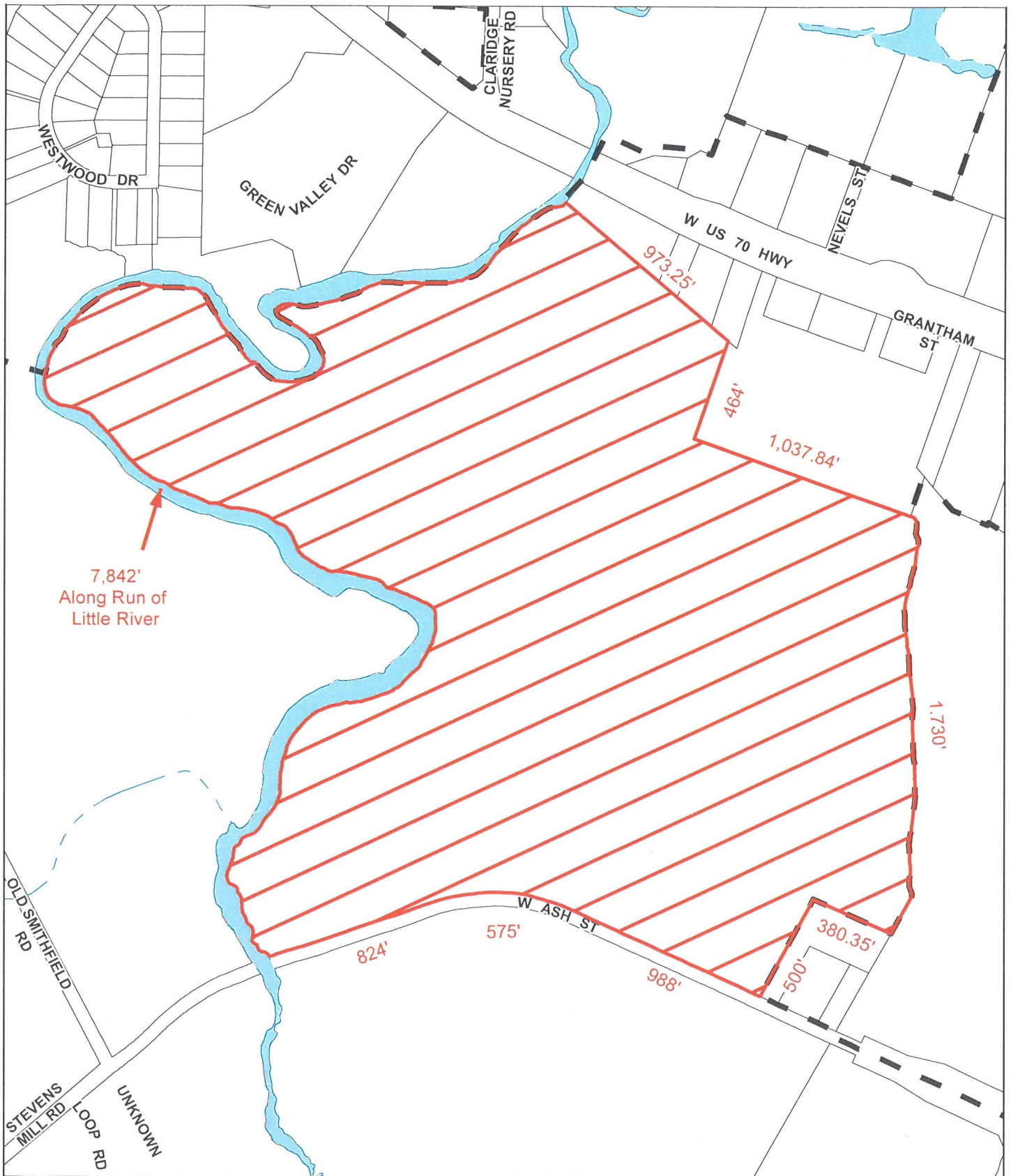

Planning Director

Date: 7-13-16


City Manager

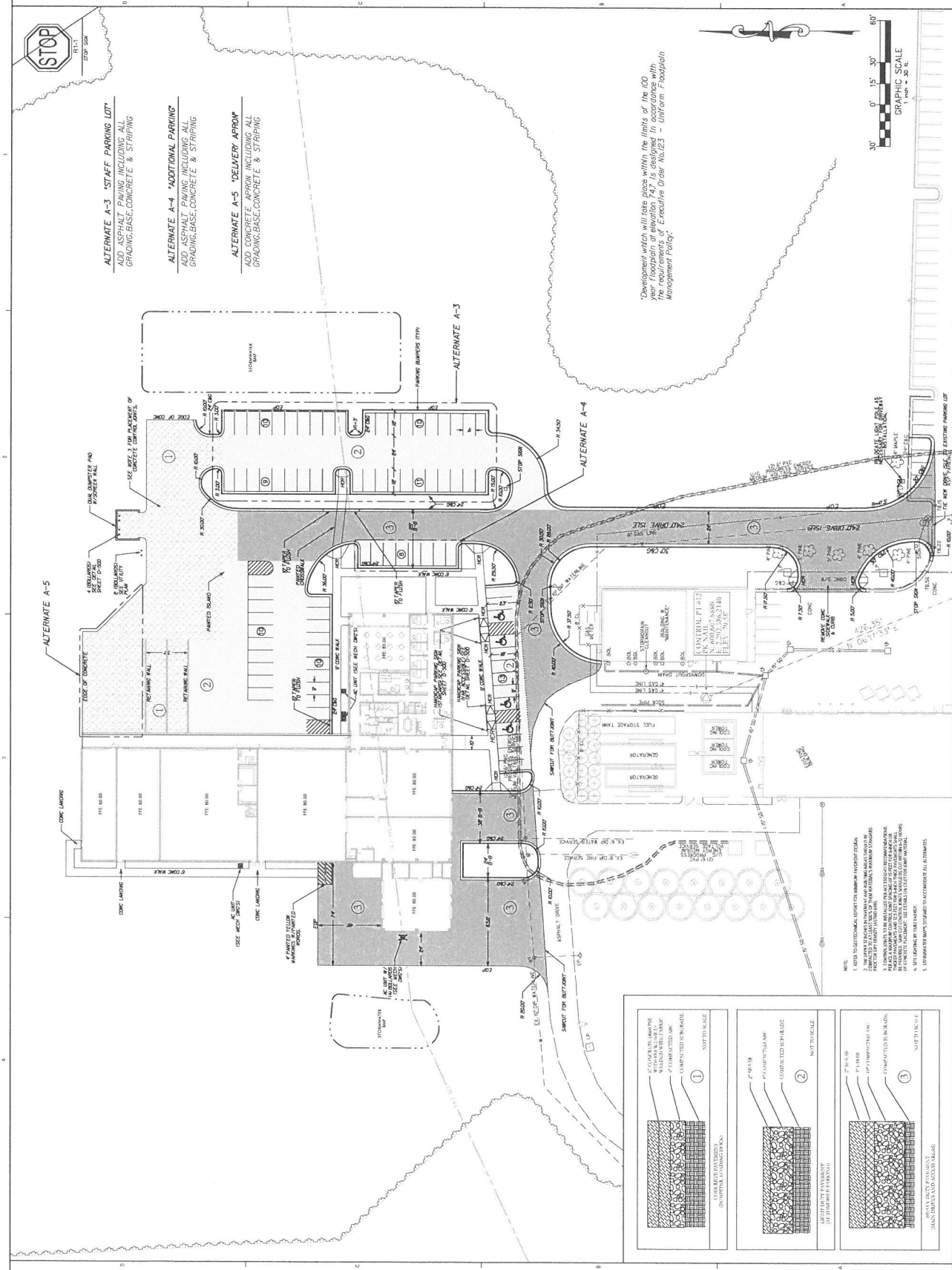
ssj

Site Plan Cherry Hospital



Site Plan Cherry Hospital





**SITE PLAN
SUBMITTAL**
City of Goldsboro

May, 2nd 2016

May. 2nd 2016

[illegible]

Developers

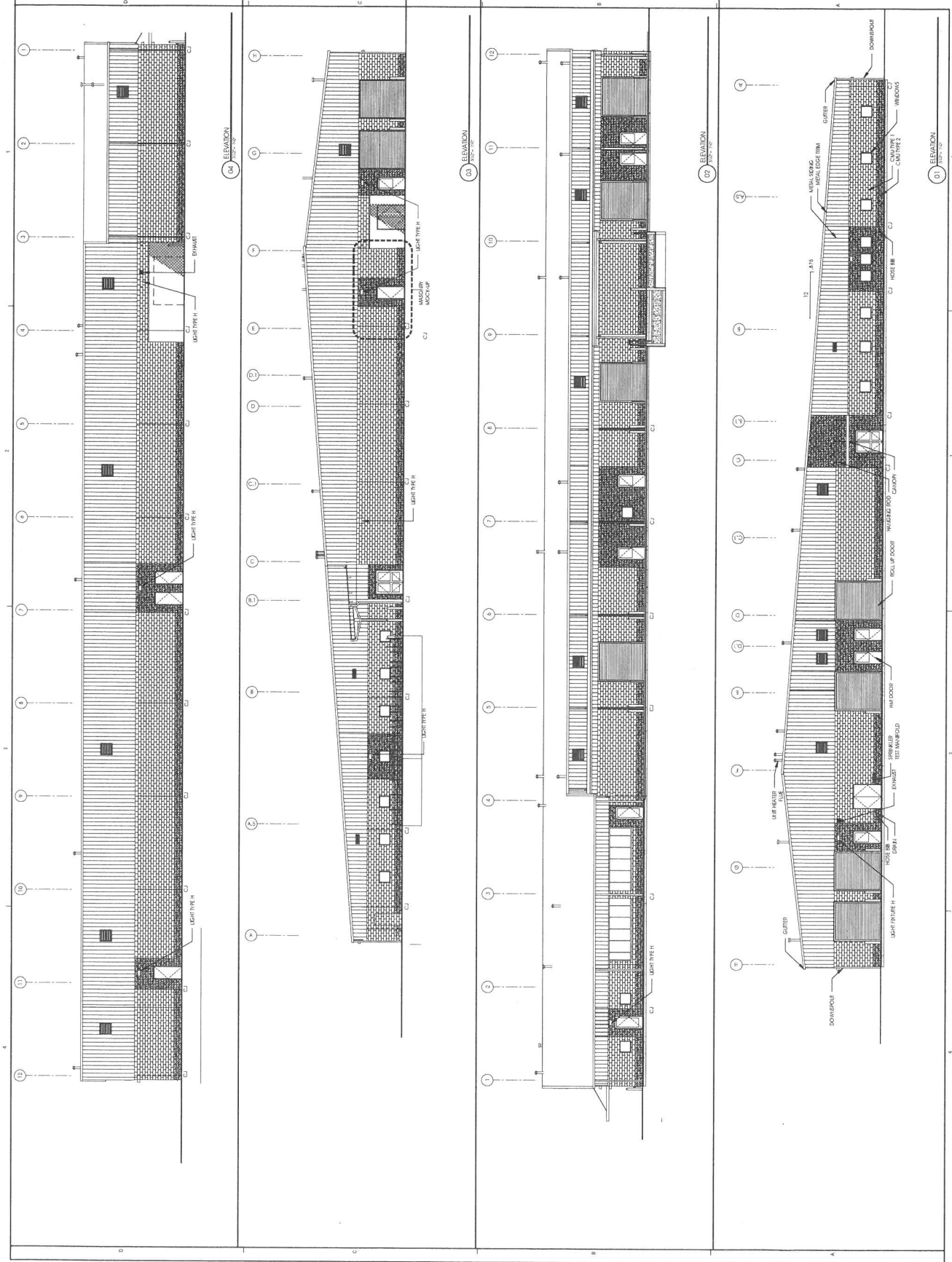
NO	ISSUE	DATE
Sheet Information		
Site	62-11-2816	
Job Number	2015009.00	
Drawn	DFB	
Checked	MDA	
Approved	MDA	

LANDSCAPE
PLANSheet
L-100

NO.	ISSUE	DATE



NO.	ISSUE	DATE



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 18, 2016 COUNCIL MEETING

SUBJECT: Site, Building and Landscape Plans – Rhodes Funeral Home

BACKGROUND: The property is located on the east side of South Slocumb Street between Eason Street and Olivia Lane. Previously, the property was operated as J.B. Rhodes Funeral Home.

Frontage: 329 ft.

Depth: 337.36 ft.

Area: 88,852 sq. ft. or 2.04 acres

Zoning: Office and Institutional-1 (fronting on Slocumb St.)
RM-9 Manufactured Home (fronting on Crawford St.)

DISCUSSION: Applicant proposes to operate a funeral home which is a permitted use within the O&I-1 zoning district. The existing buildings have not been occupied as a place of business for more than six months and, therefore, all City UDO requirements must now be met or modifications requested.

Hours of Operation: 9:00a.m.-5:00p.m.
Monday-Friday

Number of Employees: 4

Buildings and Lot: The property consists of two lots. One lot is currently occupied by an existing 5,649 sq. ft. single-story brick-veneer building which serves as the principal place of business. An existing 6,095 sq. ft. concrete block building serves as an accessory storage building for vehicles at the rear of the lot.

The existing buildings on the property were constructed prior to the adoption of the current City ordinances. As such, they do not meet a number of the current UDO requirements.

A modification of the principal building's front setback from 25 ft. to 10.69 ft. will be required along South Slocumb Street.

A modification of the rear setback from 25 ft. to 2.33 ft. for the accessory structure adjacent to residentially developed properties will be required.

The entire adjacent lot to the north is currently vacant. The portion fronting on South Slocumb Street is zoned O&I-1 and the rear portion which fronts on Crawford Street is zoned RM-9 Residential Manufactured Home. A manufactured home was previously located on this portion of the lot but has been removed. No development on the portion of the property zoned RM-9 has been proposed.

Both lots are surrounded by a chain-link fence 4 ft. in height along the Slocumb Street frontage. Side and rear property lines and the area of the Crawford Street frontage is surrounded by a 6 ft. tall chain-link fence.

Access: The site is provided with (2) 14 ft. wide double-gated driveways providing access along South Slocumb Street just south of the principal building and (1) 10 ft. wide double-gated driveway providing access to a concrete driveway just north of the principal building.

Parking: Parking is based on one space per 50 sq. ft. of assembly area plus 1 space per vehicle stored on site. Based on an assembly area of 1,400 sq. ft., a total of 28 parking spaces are required. The submitted site plan shows 34 proposed parking spaces which includes two handicapped accessible spaces. Paving will be striped in accordance with City standards.

Landscaping: A total of nine street trees are required for the funeral home site. The development plan shows six Autumn Fantasy Maples to serve as street trees along the South Slocumb Street frontage in front the principal building. A modification of the street tree and vehicular surface buffer requirement for that portion of the lot frontage adjacent to the existing parking lot is necessary since this parking lot was constructed prior to the adoption of the UDO and space is not available for these plantings.

A Type C (20 ft. wide) vegetative buffer is required behind the accessory vehicle storage building and the adjacent residential property to the east. As there is insufficient space for planting, a modification has been requested.

A Type C (20 ft. wide) landscape buffer is required where the O&I-zoned property abuts the vacant RM-9 property which fronts on Crawford Street. A modification of this buffer is requested but would have to be installed if the lot zoned RM-9 is to be developed for residential purposes in the future.

Modifications: The following modifications are being requested by the applicant.

1. Modification of principal building's front setback from 25 ft. to 10.69 ft. (on Slocumb Street);
2. Modification of accessory building's rear setback from 25 ft. to 2.33 ft.;
3. Modification of street tree requirement from 9 to 6 trees along South Slocumb Street;
4. Modification of vehicular surface buffer for existing parking lot along South Slocumb Street;
5. Modification of 20 ft. wide landscape buffer between the vehicle storage building and the eastern property line at the rear of the site; and
6. Modification of a 20 ft. wide landscape buffer on the northern lot between the O&I-1 lot and the RM-9 lot.

The Planning Commission, at their meeting held on June 27, 2016, recommended approval of the plans with five of the requested modifications. They felt that the rear of the vehicle storage building should be screened from adjacent residential properties.

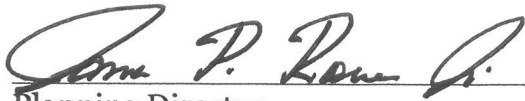
RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plans with the following modifications.

1. Modification of principal building's front setback from 25 ft. to 10.69 ft. (on Slocumb Street);
2. Modification of accessory building's rear setback from 25 ft. to 2.33 ft.;
3. Modification of street tree requirement from 9 to 6 trees along South Slocumb Street;

4. Modification of vehicular surface buffer for existing parking lot along South Slocumb Street;
5. Modification of a 20 ft. wide landscape buffer on the northern lot between the O&I-1 lot and the RM-9 lot.

The applicant will be required to screen the rear of the vehicle storage building from adjacent residential dwellings.

Date: 7-13-2014


Planning Director

Date: 7-13-16


City Manager

ssj

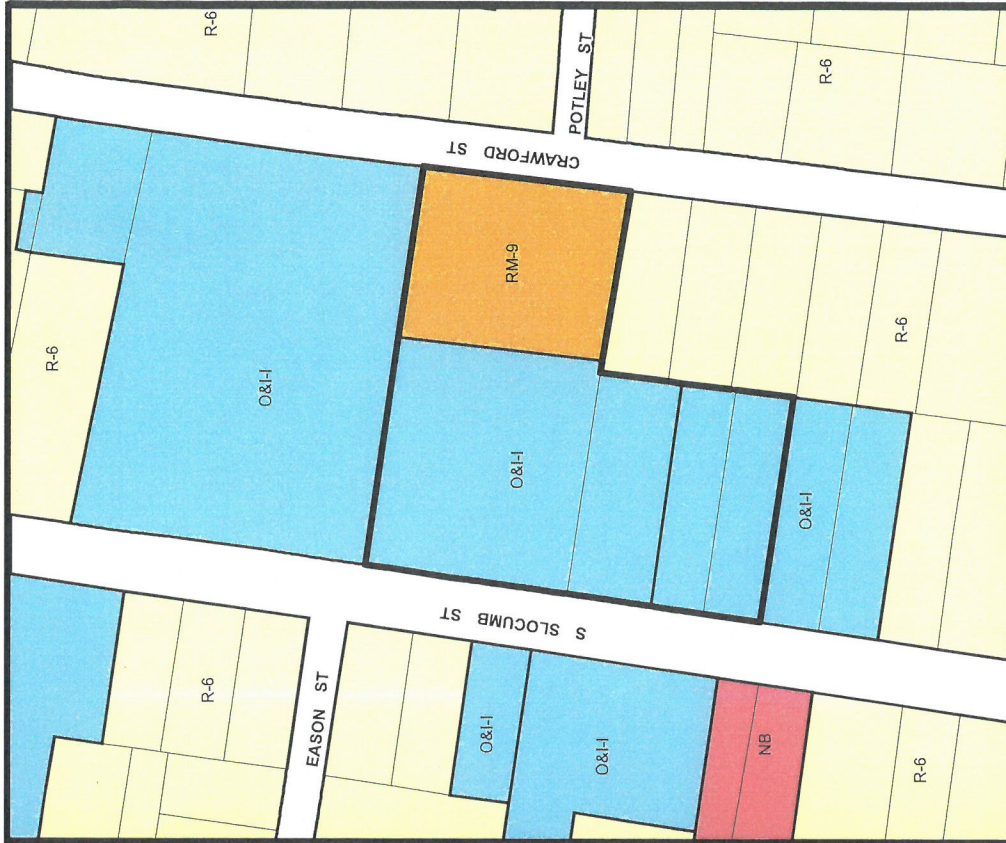
Site Plan

Rhodes Funeral Home



Site Plan
Rhodes Funeral Home





SITE PLAN

APPROVED MODIFICATIONS

1. Modification of principal building's front setback from 25 ft. to 10.69 ft.
2. Modification of accessory building's rear setback from 25 ft. to 2.33 ft.
3. Modification of street tree requirement from 9 to 6 trees along South Sloucomb Street
4. Modification of vehicular surface buffer for existing parking lot along South Sloucomb Street
5. Modification of 20 ft. wide landscape buffer between the vehicle storage building and the eastern property line at the rear of the site
6. Modification of a 20 ft. wide landscape buffer on the northern lot between the O&L-1 lot and the RW-9 lot.

CITY CLERK

DATE _____

CITY ENGINEER

DATE _____

PLANNING DIRECTOR

DATE _____

OWNER

DATE _____



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information used. The City of Goldsboro, NC, users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro is not responsible for any errors or omissions in these data and assumes no legal responsibilities for any use made to develop these data from this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – Harris Teeter Fuel Station

BACKGROUND: The subject property is located on the northeast corner of US Hwy 70 and Wayne Memorial Drive.

Frontage: 160 ft. (Wayne Memorial Drive)
Frontage: 220 ft. (US 70 Hwy)
Depth: 302 ft. (approx.)
Area: 1.38 acres
Zoning: Highway Business

The property is currently vacant and was the former location of the Days Inn which has been demolished.

DISCUSSION: The submitted site plan indicates a proposed 240 sq. ft. kiosk placed perpendicular to US Hwy 70 East and seven gas pumps to be covered by a metal canopy. Three (3) parking spaces (including one (1) handicapped space) are shown along with two spaces at each gas pump.

Hours of Operation: 24 hour service
No. of Employees: 2
Refuse collection: Dumpster

The property can be served by City water and sewer. Stormwater calculations are required and subject to review and approval by the Engineering Department.

Access to the property will be provided internally through the Wayne Memorial Commons Shopping Center and through interconnectivity with the property to the east (Waffle House). A modification of interconnectivity with the property to the south (Employment Security Commission office) is requested due to the proposed location of underground storage tanks in conjunction with this development.

The proposed dumpster location will be screened with brick veneer to match the gas station kiosk.

The submitted landscape plan indicates street trees along US Hwy 70 and Wayne Memorial Drive. Large overstory trees (Red Maples) are proposed along Wayne Memorial Drive and small ornamental trees (Crape Myrtles) are proposed along US 70 Hwy due to overhead utilities.

A 5 ft. (Type A) landscape buffer is required along the eastern and southern property lines. Buffer plantings will consist of American Hornbeam, Eastern Redbud, Summersweet Clethra and Inkberry Hollies.

Vehicular Surface Area plantings will be installed within the parking lot islands and will consist of Red Maples, American Hornbeam and Inkberry Hollies.

Exterior sidewalks exist along Wayne Memorial Drive.

Recessed canopy lights are proposed for the new gas station canopy. Parking lot ground-mounted poles are proposed around site and will be subject to the requirements of the City's lighting design standards.

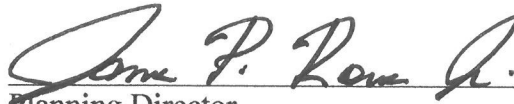
Kiosk and gas canopy elevations have been submitted and the kiosk is of brick veneer with a green mansard standing seam metal roof. The canopy will contain brick columns with a roof matching the kiosk.

At their meeting held on June 27, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans with a modification of interconnectivity as requested and subject to approval of stormwater calculations.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans with a modification of interconnectivity to the south (Employment Security parking lot) and subject to approval of stormwater calculations.

Date: 7-12-2016


Planning Director

Date: 7-13-16


City Manager

Site Plan

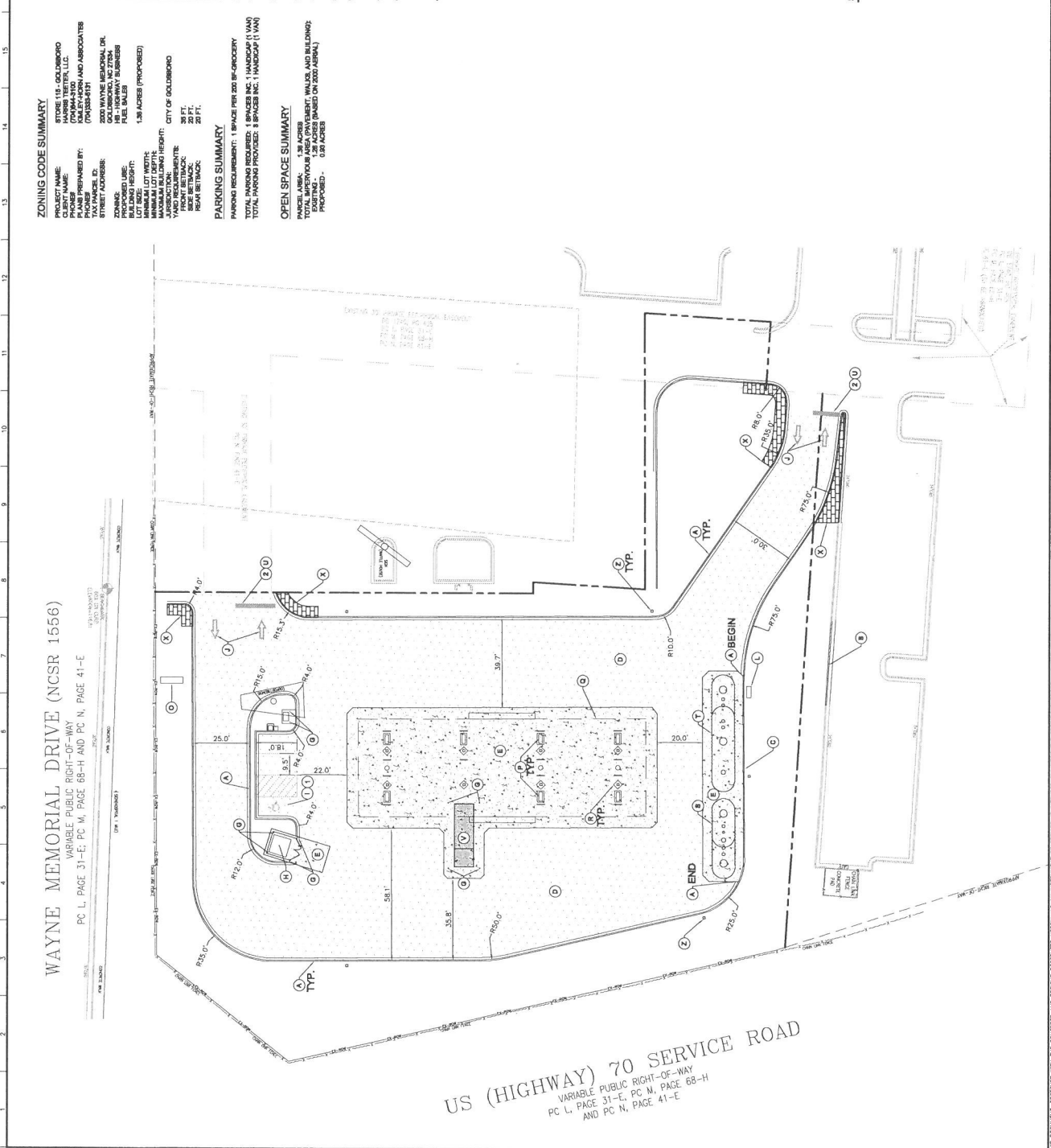
Harris Teeter Gas Station



Site Plan Harris Teeter Gas Station

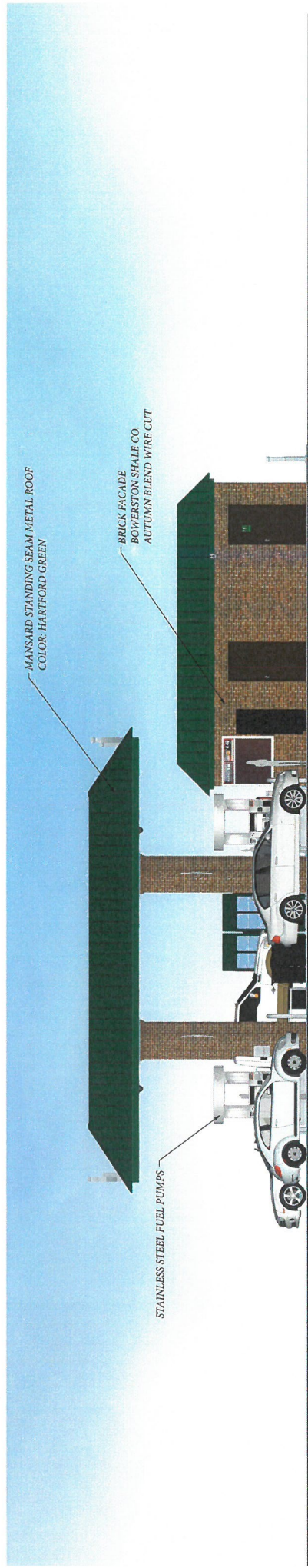


Project Summary: STORE #115, GOLDSBORO, NC. Includes Zoning Code Summary, Fuel Station Site Plan Legend, and Site Notes detailing dimensions and construction requirements.

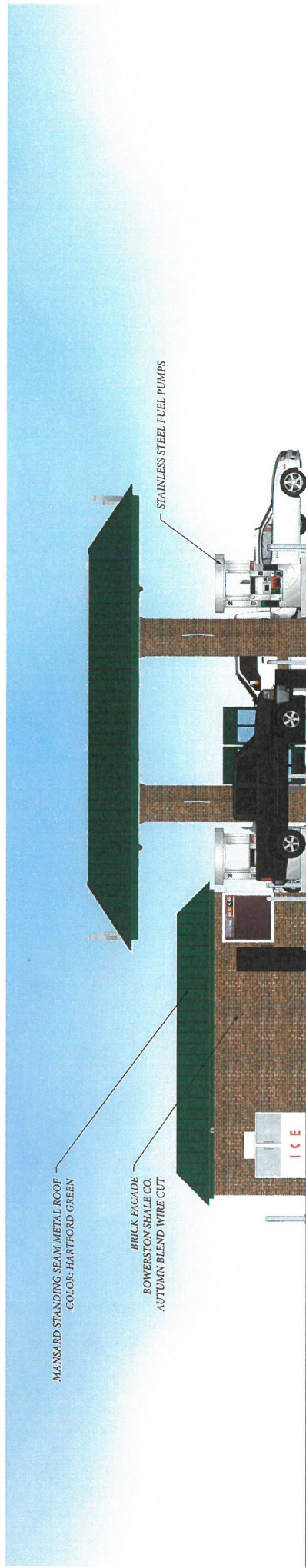
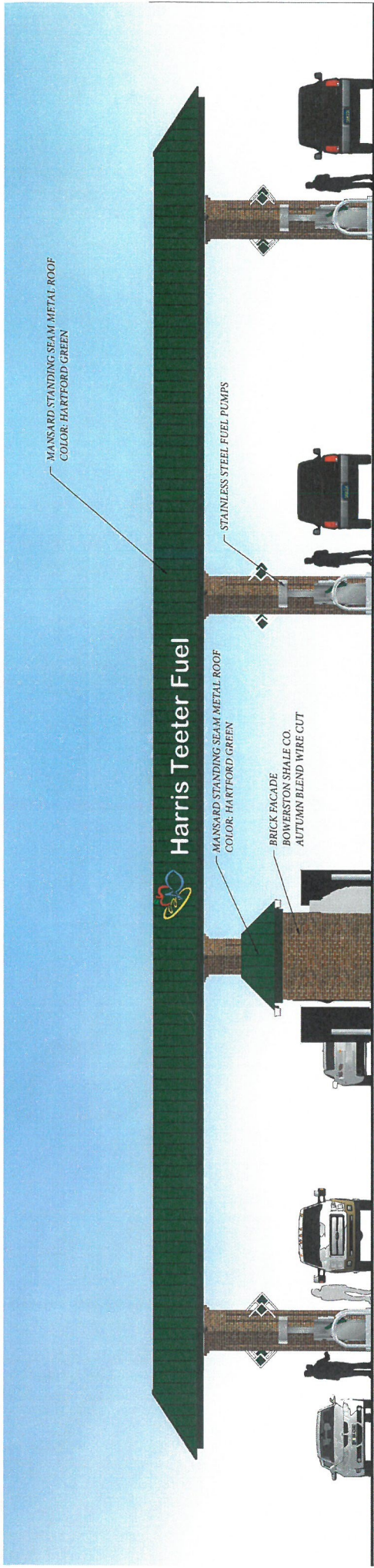




East Elevation
Scale: 1/4" = 1'-0"



North Elevation (Right)
Scale: 1/4" = 1'-0"



HARRIS TEETER FUEL CENTER GOLDSBORO, NC

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: Contract Award for Goldsboro-Wayne Transportation Authority (GWTA) Marketing & Public Relations Services

BACKGROUND: In January, 2015, the City contracted with Quest Corporation of America, Inc. (QCA) to perform rebranding services for GWTA. In order to continue maintenance of items previously prepared, a new contract is necessary for upgrading of the website, preparation of brochures for new routes and crisis management.

Goldsboro-Wayne Transportation Authority (GWTA) requested qualifications to manage and expand the public outreach and marketing strategy for the GWTA public transportation system. The intent of the expansion of these services is to effectively promote, increase awareness and ridership, and implement branding of GWTA services to key audiences.

The scope of the project includes:

1. Public outreach material and promotional items for use;
2. Customer satisfaction surveys;
3. Ridership counts;
4. Maintenance of GWTA website;
5. Creation of signage and graphics for transit equipment;
6. Advertising/marketing strategies for ridership growth;
7. Updates to system and route maps; and
8. Multi-Ride Pass media design and development.

Eight consultants submitted qualifications and Fred Fontana, Goldsboro-Wayne Transportation Authority (GWTA) Director, Karen Tinsley, GWTA Human Resources Manager, and Stacey Hyatt, GWTA Assistant Operations Manager, reviewed each consultant's submittal. Each Consultant was reviewed and scored based on experience and qualification of proposal (30%), appropriateness and quality of work plan (30%), and cost (40%).

Upon completion of the reviews, staff recommended QCA to the Transportation Advisory Committee (TAC) on June 23, 2016 and the Goldsboro-Wayne Transportation Authority Board of Directors at their June 30, 2016 meeting. The recommendation was based on QCA's qualifications, past experience and project approach. The TAC and the Board of Directors recommended and approved the selection of QCA for this task.

Staff has worked with the consultant and NCDOT to negotiate a fee for the defined scope. The final proposed cost is \$27,760 for the first year and contract will contain an option to extend for up to two (2) one-year periods subject to federal funds being available.

DISCUSSION:

The fee proposal for this project has been reviewed by City staff and the North Carolina Department of Public Transportation. Eighty percent of the project will be paid with the use of NCDOT Section 5303 funds (\$22,208) and twenty percent of the cost (\$5,552) will be paid for by the City of Goldsboro as part of their match for the use of Section 5303 funds. These funds are currently available within the City's 2016-17 Budget.

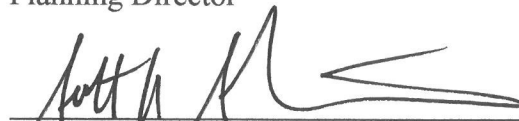
RECOMMENDATION:

By motion, accept the staff's, Transportation Advisory Committee's (TAC) and Goldsboro-Wayne Transportation Authority Board of Director's recommendation to adopt the attached Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of **\$27,760.00** with QCA, for GWTA Marketing & Public Relations Services.

Date: 7-12-2016


Planning Director

Date: 7-13-16


City Manager

ssj

RESOLUTION NO. 2016 – 54

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR THE GOLDSBORO-WAYNE TRANSPORTATION
AUTHORITY (GWTA) MARKETING & PUBLIC RELATIONS SERVICES

WHEREAS, the City Council of the City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, has heretofore found it in the public interest to develop a Goldsboro-Wayne Transportation Authority Strategy for Marketing and Public Relations services which will continue to transform the perception of the transit agency; and

WHEREAS, the Transportation Advisory Committee (TAC) approved Quest Corporation of America (QCA) to provide the marketing and public relations services on June 23, 2016; and

WHEREAS, the Goldsboro-Wayne Transportation Authority Board of Directors approved Quest Corporation of America (QCA) to provide the marketing and public relations services on June 30, 2016; and

WHEREAS, the total fee proposal was submitted by QCA of Charlotte, North Carolina in the amount of \$27,760 for the first year with the option to extend the contract for up to two (2) one-year periods subject to federal funds being available; and

WHEREAS, the North Carolina Department of Transportation has agreed to allow the use of Section 5303 funds to fund 80% of the contract in the amount of \$22,208; and

WHEREAS, the City of Goldsboro will be responsible for 20% of the contract in the amount of \$5,552; and

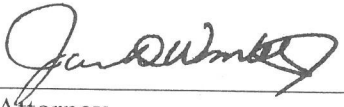
WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept and award the contract to QCA of Charlotte, North Carolina in the amount of \$27,760 for the Goldsboro-Wayne Transportation Authority Marketing and Public Relations Services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with QCA in the amount of \$27,760 for the first year, with the option to extend the contract for up to two (2) one-year periods subject to federal funds being available, for the Goldsboro-Wayne Transportation Authority Marketing and Public Relations Services;

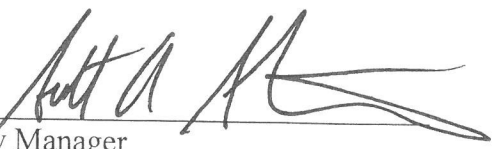
2. This Resolution shall be in full force and effect from and after this 18th day of July, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 18, 2016 COUNCIL MEETING

SUBJECT: Amendment to Code of Ordinances
Title XI: Business Regulations
(Sidewalk Cafes)

BACKGROUND: In April, 2008 City Council amended the Code of Ordinances to add a new Chapter 118 entitled "Sidewalk Cafes".

Previously-adopted "Design Guidelines for Downtown Goldsboro" have recently been amended by the Council to reflect specific design regulations for "Sidewalk and Outdoor Dining and Outdoor Display" based on the recent completion of the Center Street Streetscape Project.

The Guidelines have been adopted by reference in the City's Code of Ordinances and are used when reviewing and approving projects within the Central Business District and, specifically, the Goldsboro Historic District.

With the adoption of these amendments, it is now necessary for Chapter 118 of the City Code entitled "Sidewalk Cafés" to be amended in order to reflect that those uses must comply with the new regulations contained in the adopted Design Guidelines. In addition, there are several technical revisions which are necessary in order to clarify existing processes.

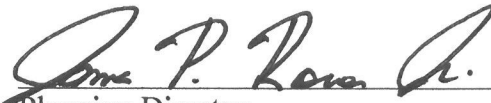
DISCUSSION: Currently, there is no provision for renewal of applications. for sidewalk cafes. The amendment would require yearly application/renewal and would specify that a \$100 fee must be submitted with the application.

Other sections will reference the new "Sidewalk and Outdoor Dining and Outdoor Display" sections which is now contained within the Design Guidelines for Downtown

Goldsboro with respect to location of tables, chairs, distances, barricades, and ingress and egress.

RECOMMENDATION: By motion, adopt the attached Ordinance amending Title XI: Business Regulations by amending Sections of Chapter 118 of the Code of Ordinances entitled "Sidewalk Cafes".

Date: 7-12-2014


Planning Director

Date: 7-13-14


City Manager

ssj

ORDINANCE NO. 2016 - 42

AN ORDINANCE AMENDING TITLE XI: BUSINESS REGULATIONS
OF THE CODE OF ORDINANCES OF THE
CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the City Council of the City of Goldsboro has recently examined its regulations affecting businesses in its jurisdiction as they relate to outdoor dining and display, specifically within the Central Business District or Goldsboro Historic District; and

WHEREAS, the City Council deems it advisable and for the best interest of the City of Goldsboro and those residing within its jurisdiction that Chapter 118 entitled "Sidewalk Cafes" be amended as herein below set forth.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that Section 118 entitled "Sidewalk Cafes" of Title XI: Business Regulations of the Code of Ordinances of the City of Goldsboro, North Carolina, be and the same is hereby amended as follows:

A. Amend Section 118.03, Application, by rewriting the first paragraph to include the word "yearly" as follows:

"Any restaurant desiring to operate a sidewalk café shall prepare and file an application yearly with the City Manager or his designee which shall contain the following information:"

B. Amend Section 118.03, Application, by adding a fee of \$100.00 for processing the application for a sidewalk café as follows:

"11. A fee of \$100.00 to cover the cost of processing and investigating the application."

C. Amend Section 118.04, Issuance of Permit, by rewriting item 3. to read as follows:

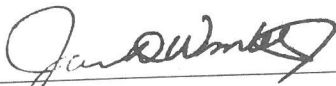
3. The placement of tables, chairs or other furnishings as shown in the drawing submitted with the site plan must be done in such a manner that complies with Section 8.0 Sidewalk and Outdoor Dining and Outdoor Display section of the adopted Design Guidelines for Downtown Goldsboro.

D. Amend Section 118.05, Alcoholic Beverages, by rewriting item 2. to read as follows:

2. The portion of the sidewalk café where alcohol is or may be served shall be enclosed by clearly visible barricades as specified in Section 8.0 Sidewalk and Outdoor Dining and Outdoor Display section of the adopted Design Guidelines for Downtown Goldsboro

E. This Ordinance shall be in full force and effect from and after its adoption on this the 18th day of July, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

RESOLUTION NO. 2016-45

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY PERRY HORNE
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 8 YEARS**

WHEREAS, Perry Horne retired on July 1, 2016 as a Water Plant Superintendent with the Public Utilities Department at the Water Treatment Plant of the City of Goldsboro with more than 8 years of service; and

WHEREAS, Perry began his career on April 23, 2008 as a Water Plant Superintendent with the Water Treatment Plant where he has served until his retirement; and

WHEREAS, Perry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Perry Horne their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Perry Horne our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Perry our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of July, 2016.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2016-45

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3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of July, 2016.



Chuck Allen
Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION **33rd ANNUAL NATIONAL NIGHT OUT – 2016**

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime and drug prevention program on August 2, 2016 called "National Night Out"; and

WHEREAS, the "33rd Annual National Night Out" provides a unique opportunity for the City of Goldsboro to join forces with thousands of other communities across the country in promoting cooperative, police-community crime and drug prevention efforts; and

WHEREAS, the City of Goldsboro plays a vital role in assisting the Goldsboro Police Department and Wayne County Sheriff's Department through joint crime and drug prevention efforts in the City and County and is supporting "National Night Out 2016" locally; and

WHEREAS, it is essential that all citizens of the City of Goldsboro be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime and drug abuse in Goldsboro and Wayne County; and

WHEREAS, police-community partnerships, neighborhood safety and awareness, and cooperation are important themes of the "National Night Out" program;

NOW, THEREFORE I, Chuck Allen, Mayor of the City of Goldsboro, do hereby proclaim Tuesday, August 2, 2016, as the

33rd ANNUAL NATIONAL NIGHT OUT

in the City of Goldsboro, North Carolina, and do hereby call upon all citizens of the City of Goldsboro to join the National Association of Town Watch in supporting the "33rd Annual National Night Out" on August 2, 2016.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 18th day of July, 2016.



Chuck Allen
Mayor