

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JULY 18, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on July 18, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Jim Womble, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jennifer Collins, Assistant Planning Director
Faye Caviness, Human Resources Director
Jose Martinez, Public Works Director
Rick Fletcher, Public Works Deputy Director
Scott Barnard, Parks & Recreation Director
Anthony Carmon, Major Police Department
Gary Whaley, Fire Chief
Karen Brashear, Public Utilities Director
Shycole Simpson-Carter, Community Relations Director
Sherry Archibald, Paramount Theatre Director
Marty Anderson, City Engineer
Scott Williams, IT Director
Fred Fontana, GWTA Director
Sandee Launch, Quest Corporation of America, Inc.
Traci Missildine, Quest Corporation of America, Inc.
Rochelle Moore, Goldsboro News-Argus
Bobby Mathis, Citizen
Della Mathis, Citizen
Reva Artis, Citizen
Glenn Barwick, Citizen
Jan Kroboth, Citizen
Leshon Brown, Citizen
Janice Brown, Citizen
Kalilah McEachern, Citizen
Taj Pollack, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item F. GEC Tennis to Pickleball Court Conversion. Staff asked Council to defer the item until the next meeting as they only received one bid. Staff has extended the bid period until Friday at 5:00 p.m.

Councilmember Broadway asked what was included and Mr. Barnard stated it would be reconditioning (3) existing courts at the Goldsboro Event Center into (8) pickleball courts and includes crack repair, surface sealer, full paint job, removal of existing posts, installation of new nets and fence.

Councilmember Williams asked what the demographics were of the citizens who play pickleball. Mr. Barnard stated it was a game developed maybe 15 years ago which targeted senior adults but it is a game that has picked up a lot of steam in the last 5 years or so in middle school P.E. classes. Councilmember Williams asked if there would be a fee involved and Mr. Barnard stated that it would not be his recommendation to charge for pickleball. Mayor Pro Tem Aycock stated if we have eight courts it is his understanding we can draw tournaments, which would draw 100-150 people to stay in our hotels and eat at our restaurants.

Invocation. The invocation was provided by Chief Gary Whaley.

Item M. Traffic Control Matters – Ordinance Establishing “No Parking” Zones for the 100 Block of North John Street. Mayor Allen asked for an update on the crosswalk near Toreros and the Flying Shamrock. Mr. Marty Anderson replied we have put a request in to NCDOT. NCDOT has provided criteria needed and he and the traffic engineer are working through the process.

Council also discussed enforcement of “No Parking” zones.

Item N. Amendment No. 3 to Task 2 – CCTV Assessment Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III. Councilmember Ham asked what the total cumulative amount has been spent on sewer rehabilitation and what had been accomplished, are we mitigating issues found. Mr. Anderson stated he would like to bring back a map showing areas where various testing has been done, repairs made and total costs.

Item B. Z-4-196 David Perry – West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1). Mr. Jimmy Rowe shared the applicant submitted a letter requesting the public hearing be continued to August 15th. He stated he would recommend since the public hearing has been advertised to hold the public hearing tonight and if Council wishes, continue the public hearing to August 15th.

Item T. Site, Landscape and Building Elevation Plans – Lidl (Retail Grocery Store). Mayor Pro Tem Aycock asked why the right in /right out is not recommended. Mr. Rowe stated based on the traffic located on Wayne Memorial Drive and the Comprehensive Land Use Plan which indicated we should try to eliminate driveways on Wayne Memorial Drive. Mayor Pro Tem Aycock stated there is a right-in right-out before Wendy’s on the other side of Wayne Memorial. Mr. Rowe shared the right-in right-out was installed prior to the Land Use Plan being completed. Mr. Stevens stated generally speaking the more driveway points you have the more danger you have for collisions. Anywhere you have a high volume road, the recommendations will be for less driveways and once someone has a driveway, we do not have the authority to close it unless we update our rules and regulations and they update the site and then we have been successful in closing some driveways. If some have existed for ten years we can’t just shut them down. Council discussed the right-in right-out driveway.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council voted to allow the right-in right-out driveway on Wayne Memorial Drive.

Item Z. Amendment to Code of Ordinances Title XI: Business Regulations. Councilmember Williams asked when we will begin enforcing the ordinance. Ms. Collins stated once Council adopts the ordinance we can begin working with DGDC to notify businesses of the changes and give them 90 days to comply. Councilmember Williams asked what would happen if they do not comply. Ms. Collins stated they may be given a second chance letter, if they continue to not comply we will have to work with the city attorney.

Travel & Tourism Director Vacancy. Councilmember Stevens asked for an update on the Travel & Tourism Director. Mr. Stevens stated we are working through the process and interviews are scheduled.

Resurfacing Discussion. Mr. Marty Anderson provided a listing of proposed streets for resurfacing. He stated \$500,000 is budgeted to resurface streets. The following streets are proposed for resurfacing:

STREET NAME	LENGTH	BEGIN	END	WI	PCR	SY	DISTRICT	ESTIMATED TOTAL COST
CROSS ST	243	N US 117 HWY BUS	RAILROAD TRK	27	33	729	1	\$ 40,095
SEABOARD ST	274	RIWAY ST	KADIS ST	23	65	700	1	\$ 38,512
S CLAIBORNE ST	482	LAUREL ST	ELM ST	27	55	1446	2	\$ 79,530
NEIL ST	632	WILLIAM ST	TUSKEEGEE	27	53	1896	3	\$ 104,280
WAYNE AV	255	MARVIN ST	HOPKINS ST	27	72	765	4	\$ 42,075
WAYNE AV	270	JOHN ST	MARVIN ST	27	49	810	4	\$ 44,550
TAMPA ST	452	BEG MAINT	NINETH ST	27	65	5	5	\$ 74,580
MARION DR	824	SMITH DR	216 MARION	20	68	1831	6	\$ 100,711
Total								\$ 524,333

Mr. Anderson stated they believed the estimates are high and will come in closer to what is budgeted.

Councilmember Williams asked about unpaved streets. Mr. Anderson stated staff will come back to Council at the next meeting with a proposed list for paving of unpaved streets. Mr. Anderson stated there is \$270,000 budgeted for unpaved streets. Councilmember Williams expressed concerns regarding unpaved streets.

Duke LED Initiative. Mr. Rick Fletcher presented the following information:

Benefits

- Better Lighting
 - Brighter
 - More Reliable
- Green Energy Initiative
 - 75% Reduction in Energy Consumption
 - Positive Environmental Impact
- Saves Money

Project Scope

- All Street Lights within City Limits
 - 2,500 Remaining Street Lights
- Total Cost \$125,150
- Timeframe to Install (Estimated)
 - Multiple Small Phases
 - Start within 30 Days
 - Project Complete in 6 to 9 Months (12 Months Worst Case)
 - Pay as Phases are Completed
 - One Large Contract
 - 2-3 Month Preparation (Supplies/Contractors)
 - Install in 3-6 Months
 - Project Complete in 5 to 9 Months Total

Installation Options

- **Option 1: NCDOT Standards on All Streets**
 - Required on all NCDOT Maintained Streets
 - Upgrade from Current Lighting
 - Cost Savings ~\$30K Annually
 - Payback of 4.3 Years
- **Option 2: Deviate from NCDOT Standard**
 - Only on City Maintained Streets
 - Comparable to Current Lighting
 - Cost Savings ~\$91K Annually
 - Payback of 1.4 Years

Recommendation

- **Option 1: NCDOT Standards on All Streets**
 - Improve Community Perception and Image

- Potential to Deter Crime with better Lighting
- Still Realize Cost Savings ~\$30K Annually
- Perfect Opportunity to Upgrade w/Bulk Replacement

Councilmember Stevens shared concerns regarding poor lighting along Andrews, Chestnut and Slocumb Street. Mr. Scott Stevens stated if Council has areas they are concerned with lighting we do have a policy regarding street lights and will evaluate the area.

Council discussed and agreed staff could proceed with Option 1: NCDOT Standards on all streets. Ms. Scott will bring back an ordinance to appropriate funds.

Stormwater Overview Discussion. Mr. Jose Martinez provided an overview of stormwater. He presented the following information:

What is the City's responsibility?

- The City of Goldsboro's primary responsibility is for the hydraulic conveyance of stormwater that is generated from Public Streets.
- In general terms, it is the City's responsibility to try and keeping water flowing in ditches and underground pipes.

What is not the City's responsibility?

- Disclaimer: The City's responsibility depends on the Direction of the City Council. But any higher level of service without additional funding would detract the City from our primary function of keeping stormwater flowing!
- The City of Goldsboro currently is not responsible for stormwater generated outside our "drainage system" which is land not owned by the City. This includes land owned by citizens, private companies, NCDOT, and the Railroad to name a few.
- Public Work's 2008 "Drainage System Maintenance" policy defines "drainage system" as "the watercourses, channels, and pipes systems which receive and convey stormwater from public property and roadways through the City."
- Maintaining ditches for appearance.
- While the staff completely understands a citizens concerns with tall weeds in a ditch, we simply do not have the current manpower to keep ditches manicured.
- If we responded to citizens' concerns for unsightly ditches, that would detract from our primary responsibility of hydraulic conveyance.

Other constraints to maintaining ditches?

- Conservation Areas
 - The City can only maintain ditches in conservation easements by using hand tools.
 - The City cannot maintain ditches that are in a conservation easement.
- The City is limited to hand maintenance for "Blue-line Ditches."
 - FEMA: "A Blue-line stream is one which flows for most or all of the year and is marked on topographic maps with a solid blue line."
- The Streets & Storms division is currently not funded sufficiently to maintain our primary objective.

Mr. Stevens stated on the conservation easements, typically the draw has been you have a state agency come in, spend money and make the hydraulic better, their goal is not hydraulic flow or reducing flooding but typically they are doing enough, that it does make the water flow better, it does reduce flooding, but their intent is water quality. They are coming in to purify the water which is what the vegetation does. So while they make the conveyance better, it does prevent us from mowing and cutting the bushes they planted to filter the water and make it cleaner.

What options does the City have?

1. Maintain operations as it is currently run.
2. Increase funding to meet a higher Level of Service (LOS)
 - a. Pull additional money from General Fund to meet higher LOS or;

b. Implement a Stormwater Utility Fee

Why not just continue to use General Fund?

- General Fund is generated through City’s tax base.
- Current stormwater costs include:
 - ~ \$ 220,000/yr for general maintenance.
 - ~ \$ 17,500/yr for NPDES Phase II Implementation
- Major projects and purchases include:
 - Lockhaven improvements
 - Street Sweeper and Jet-Vac vehicles
 - Mapping of Stormwater system
 - Etc..
- Currently underfunded to provide the level of service that the staff would like to provide.

What is a stormwater utility?

- A Stormwater Utility is a means of maintaining our natural and manmade stormwater conveyance systems through a fair and equitable program based off of the amount of stormwater “generated” from each property.

What would the benefits be of a stormwater utility be?

1. The City would be able to reduce backlog of general maintenance and address degraded infrastructure (similar to what we’re doing now with sanitary sewer).
2. Reduce issues of flooding and stream erosion for some locations (Stoney Creek Park will continue to flood)
3. Help reduce strain on General Fund

How much backlog does the City have?

1. Unfortunately, Goldsboro has never mapped our system so we don’t have accurate knowledge of how large our storm system is. But by judging the system based length of public roads, we’d estimate at over 200 miles of stormwater conveyance.
2. We currently do not keep metrics on the amount of ditches or storm pipes that we maintain.
3. We operate on a semi-complaint driven system (reactionary)
4. In the past decade, to my supervisor’s memory, the City has only re-shaped one ditch.

Who else is doing this and is it new?

And how much revenue does the Utility Program generate?

<i>City</i>	<i>Income</i>
Fayetteville	\$ 6.7M
Greenville	\$ 4.9M
Jacksonville	\$ 2.0M
Kinston	\$ 1.4M
Raleigh	\$17.7M
Rocky Mount	\$ 4.0M
Wilmington	\$ 9.6M
Wilson	\$ 2.6M

How would the fees be figured?

1. There are several methods including a tiered system, flat-rate system or using ERUs (Equivalent Residential Units).
2. One ERU is based on the average amount of impervious area found on a typical single-family residence.
3. The following are some example ERU monthly rates
 - Asheville = \$4.20/month
 - Wilson = \$3.29/month
 - Kinston = \$4.50/month
 - Wilmington = \$7.23/month
 - Rocky Mount = \$5.00/month

What would the next steps be?

1. Council needs to give direction on whether they feel our Current Level of Service is adequate or if we need to offer a higher LOS.
2. If a higher LOS is desired, does council want to do this through General Fund or through a Stormwater Utility.
3. Develop a stakeholder group to determine the desired LOS and the resultant cost.
4. Bring options back to council for Discussion.

Mayor Pro Tem Aycock shared concerns regarding an area in Mimosa Park. Mr. Stevens stated there are drainage issues all over the city. The neighborhoods Mayor Pro Tem Aycock represents has more of the open ditch type, so their drainage problem is in the front and back yard, but all the curb and gutter around town drains to an open ditch somewhere in the City. Mr. Stevens stated if you do something where you are charging people more, through a tax or fee, they expect their problem to be fixed today. The problem will be who goes first, you have to have some priority system.

Councilmember Foster questioned why the city has waited so long; how did we get to this point. Mr. Stevens stated it comes back to money. It is Council trying to balance raising money from the community we serve and not having enough money to do the work. Our streets are behind, our water and sewer lines we are spending money on, are behind. Mr. Stevens stated we are working to catch them, but it is such a large task you cannot do it all at one time, but you have to start somewhere. Mr. Stevens stated it does not have to be a stormwater utility, but then it competes for funding if it stays in the general fund. Mr. Stevens stated he is sure other managers and Council have discussed but for whatever reason they did not want to raise more money.

Councilmember Williams stated he, Councilmember Foster and Mayor Allen are cutting ditches themselves, something has to be done. He stated we need to come up with a way to provide better maintenance without charging our citizens so much money.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on July 18, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen at 7:00 p.m.

Apostle Norbert Simmons with Deeper Life Church Ministries provided the invocation.

Approval of Minutes. Approved. Upon motion of Mayor Pro Tem Aycock seconded by Councilmember Broadaway and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of June 6, 2016 and the Work Session and Regular Meeting Minutes of June 27, 2016 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. The following persons spoke:

1. Caroline Clucas, 300 Gator Drive, Goldsboro stated she is the host of the community peace walk that will be occurring on Friday, July 22nd from 4:00 – 6:30 p.m. She stated she would like to personally invite all of you to attend.

Ms. Clucas stated she would like to share her purpose for the walk. When she turns on her tv and she sees shootings or something cruel happening, she was disturbed by the shootings of Alton Sterling and Philando Castile, even right after that the Dallas shootings and events this past week in France and just a couple of days ago in Louisiana. She stated she thinks it is time to come together as a community, show our support and show that we care to the rest of the world. If you want to make a difference it starts with us. Ms. Clucas stated she looked at larger cities like Raleigh and Wilmington and sadly she could not find anything so she thought why not do something. She stated she would like her community to come together and would like Council's support. Thank you for your time.

Mayor Allen asked that Ms. Clucas work with Ms. Simpson-Carter, our Community Relations Director. Others are also wanting to do something similar and maybe everyone can work together.

Councilmember Ham asked how she was advertising. Ms. Clucas shared they are passing out flyers, have created a Facebook event and postings on Instagram.

Councilmember Williams stated he is so happy with what Ms. Clucas is doing, will it be throughout various districts or just on Center Street. Ms. Clucas stated the permit she obtained is for Cornerstone Commons and Center Street.

2. Krystal Williams, 1512 S. Slocumb Street, Goldsboro stated she had a question she would like to ask basically to all of you especially the Mayor and City Manager, in wake of what is happening in our nation, what is the City of Goldsboro doing to prevent those events from happening here in our City.

Mayor Allen stated we talk about this a lot. He shared information regarding Our Community Cares a broad group with representatives from the City, Police Department, Sheriff's Office, local churches and others. Mayor Allen stated anyone is welcome to attend. An event was held earlier and another event is scheduled for August 6th at Lincoln Homes. We are trying to have dialogue, communicate with one another, we have to be able to talk about our problems. We are trying to get our message out. Ms. Simpson-Carter is working really hard trying to do that. He stated lets pray nothing like that never happens in Goldsboro and he feels Goldsboro is in a better place than that, but he never wants to take that for granted.

Councilmember Foster stated he spoke with Mr. Scott Stevens and Chief West last week about community policing. It will not solve every issue but it will help. He stated he thought it would help the citizens and the police have a better relationship so some of these problems hopefully don't happen. Councilmember Foster stated Mr. Stevens and Chief West are coming up with a plan and hopefully we will see some results from that.

Councilmember Stevens stated he has also spoken with Chief West about being more aware and working with the community. He also shared recently we had two officers off of Madison Avenue playing with children and doing outreach. He stated he has spoken with Chief West on several occasions regarding recruitment, training and how to make them aware of the community's thoughts and needs. We, the Councilmembers and the Mayor, are doing everything we can to try to keep anything like that from happening here in the City.

Councilmember Williams stated he would also like to recognize officers that were in West Haven interacting with the children playing basketball that is where it starts, just letting them know we do not want to intimidate you. He stated that is something we all have to address, especially being a black man, he stated he can kind of understand what the black community goes through.

We are working, and he thinks law enforcement hears what we are saying and know it is a big problem, if we can show them from our perspective how we think it can help.

Mayor Allen stated he would like to leave this with Ms. Williams, we do not have all the answers. Everyone one of us is open to conversation, if someone feels we are not doing something we should, feel free to talk with us. We want to be sure the community understands this is a team.

Ms. Williams asked where she could get more information regarding the Our Community Cares. Mayor Allen stated Ms. Shycole Simpson-Carter has the information. Ms. Williams asked where the event would be publicized and Mayor Allen stated information is available on the City's Facebook page. Ms. Williams thanked Council for their time and information.

3. Keith Copeland, 702 National Drive, Goldsboro stated he saw the Mayor last night at a community event and he was impressed. He stated some of the others were there too but he was happy to see the Mayor's face there. Mr. Copeland stated he is representing the Goldsboro-Wayne Branch of the NAACP to say that we are aware there are events like the Peace Walk so we held back on what we were trying to do but we do want to make a statement about what's not just going on nationwide, it's really worldwide, a lot of violence. We know in our community there is a lot of violence and crime and we want everyone to know it's not just certain lives, all lives matter and we want to make a statement about that because our organization has been setup to demonstrate and push for the civil rights and justice of all people. Just because you are police or an individual citizen you are still someone who deserves to have a right to live in this land without the current events we see going on. Mr. Copeland stated we are currently planning some community events to bring unity to our community and we will be getting back to you with more specific information. Basically we just stood back because we understand the young lady who just came up is having an event and there is no sense in having two or three events at one time. We feel like it is something that should not be just a onetime event, this is something that needs to be ongoing; with our plans we will be making a way or planning a way to invite you, the police department, Wayne County Sheriff's Office, everyone to the table because we care about our community.

Mayor Allen stated we would love to see your group there on the 22nd too. Mr. Copeland stated this week they are having the National NAACP Convention and a lot of our people are away. Mayor Allen stated we are here, talk with us. Mr. Copeland thanked Council for their time.

4. Richard Taylor, 1016 S. Taylor Street, stated he was extremely impressed with the work the City has done in the downtown area. He stated it has been a while since he has seen something like this in Goldsboro so he wanted to extend his gratitude. He stated as he was traveling down here from his residence on Taylor Street, heading north on Taylor, making a left, going west on Elm and continuing on to about John Street where he made a right, continuing to Center Street. Mr. Taylor stated during that small route he saw about 10 maybe 15 properties that were boarded up, some vacant lots, some apartment buildings and even some commercial buildings. He stated he was just wondering, considering the work in downtown, what if anything is the City planning to do with those properties, whether it is bringing revenue in, beautifying them if anything and not just those on that little route, there are several areas you can go around and see places that have been empty for years. Mr. Taylor asked what if anything is being done in those areas to keep as an even kill with the downtown area. If not are you willing to let outside investors come in and do the same with these areas as you guys have done beautifully downtown.

Mr. Stevens stated if there is private property out there, our ultimate responsibility and authority is to keep it safe. We cannot take your house because you do not maintain it. We ultimately can go through a process if you do not fix it or make it safe, we can tear it down. We do that to a tune of \$100,000 to \$200,000 in this year's budget and each house is \$5,000 to \$10,000 to tear down. Mr. Stevens stated I can't make you paint your house, I can't make you fix it so that it's livable and I can't take it from you under our current law in North Carolina, but we can make it safe. We talk a lot in terms of code enforcement, we can make people cut their grass, but it's difficult to regulate bushes. We are aware of it and are trying to make that housing stock or business you're talking about better by working with the property owners, but it's really about putting them on notice and asking them to do. Part of the downtown improvement was the idea it would radiate out and make property owners want to reinvest in their property and that is working some, it just has a long way to go. Mr. Stevens stated would we accept outside investors, absolutely but again you have to get title to the property, because we do not have the authority to just take it.

Mr. Taylor stated so the properties he saw boarded up are latent properties that the owners have not taken care of. Mr. Stevens stated we have some lists and would be happy to sit down with you or any group interested in an area. We do have a staff that spends a lot of time with houses trying to keep them safe. Most are privately owned and the challenge is you may want to sell but you own it with 2 or 3 people because it was inherited and they may not want to sell.

Mayor Allen shared he, Councilmember Williams and Councilmember Foster have talked a lot about this and it's not a new problem. In the past the City has been reactionary instead of being proactive but the issue is we can only take the house and tear it down. The process normally takes 3-5 years. One thing we did do is if you go to our website under the Inspections Department, we listed the next 20 houses up for demolition. We did that hoping maybe the owner would see and say I don't want to be on that website or someone see a property and contact the owner to acquire the house before it gets torn down and rehabilitate the property.

Mr. Taylor thanked Council for their time.

5. Everlana Eason, 2904 East Ash Street, Goldsboro stated thank you for allowing us to come and speak. Ms. Eason shared she is proposing a Prayer Walk on July 30th. She stated that came to heart because, just like a funeral, when someone passes away in our family, everybody wants to come around then. She stated not for just the moment but for it to be a movement. She stated her heart was for everyone to come together, not just Blacks, but Whites, Hispanics and whoever wants to come. We can come and pray that day, it is not a march, it is not a protest, it is not a rally but it is a time to pray together. Ms. Eason stated we will start at Dillard Middle School at 9:00 a.m. go around to Slocumb Street to Elm Street to Poplar Street and back to Dillard Middle School.

Mayor Allen suggested Ms. Eason also speak with Ms. Simpson-Carter regarding the Prayer Walk.

No one else spoke and the Public Comment Period was closed.

Golden Star Award Presentations. Ms. Faye Caviness, Human Resources shared the following about the Golden Star Awards: After receiving notification of an anonymous monetary donation to establish a recognition program for employees; a group of department heads were tasked with developing not only the criteria and guidelines to recognize our employees but also a name for the program. After several discussions and drafts, we selected The Golden STAR Award which also stands for Special Thanks and Recognition.

The award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen and Faye Caviness, Human Resource Director presented awards to the following employees for going above and beyond:

- Eric Copes and Rod Pace – Public Utilities
- Timothy Colyer – Fire Department

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Williams and unanimously carried, Council recused Mayor Allen from Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street.

Mayor Allen left the room at 7:30 p.m.

Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1). Public Hearing Held. The applicant requests a change of zone from General Business to Office and Institutional-1 for the northernmost portion of the property which would include approximately half of the existing building and parking lot.

Frontage: 100 ft.
Depth: 100 ft. (approximately)
Area: 0.23 Acres

Surrounding Zoning: North: General Business
South: General Business
East: General Business
West: General Business

The property has been vacant for some time and was previously occupied by Smith Hardware. The building has recently been painted.

If rezoned to Office and Institutional-1, the applicant proposes to up-fit a portion of the building for use as a school. Prior to permitting, site and landscape plans will have to be submitted and approved by the Planning Commission and City Council. At that time, a determination of required parking and landscaping will be made.

The City's Comprehensive Land Use Plan designates this property for commercial development. This request would not be compatible with the City's Land Use Plan.

The property can be accessed by two existing curb cuts along North George Street.

City water and sanitary sewer lines are available to serve the subject property. The subject property is not located within a special flood hazard area.

Mr. Rowe shared during the work session the applicant had requested the public hearing be continued to August 15, 2016.

Mayor Pro Tem Aycock opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on August 1, 2016.

Mayor Allen returned at 7:32 p.m.

CU-8-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with no ABC permits. The place of entertainment would include a game room in conjunction with an existing restaurant.

Frontage: 268 ft.
Depth: 130 ft. (approx.)
Area: 34,840 sq. ft., or 0.80 acres
Zoning: I-2 General Industry

In 2003 the City Council approved a Special Use Permit to allow a place of entertainment with a game room at this location. The use, however, was never developed although the site has been operated as a restaurant in several different names since then. It is now being operated as Big Jim’s Pizza.

The site contains an 8,456 sq. ft. building and a parking area containing a total of 26 parking spaces. Based on the seats provided within the restaurant, a total of 19 parking spaces are required for the restaurant use. With an area of 3,600 sq. ft. to be utilized as the game room, an additional 87 parking spaces are required for a total of 106 parking spaces required for the site. The applicant contends that, with a maximum of 25 game machines and the fact that customers patronizing the restaurant will also utilize the game room, much less parking should be required. The game room is intended to be accessory to the restaurant and will not serve as a separate use. A modification of the parking requirement will be necessary.

One curb cut provides access to the site from US 117. The site is surrounded by an existing chain link fence.

Hours of Operation: 10:30 a. m. to 9:00 p. m.
(Sunday through Thursday)
10:30 a. m. to 10:00 p. m.
(Friday and Saturday)
No. of Employees: Maximum 6 per shift
No. of Games: Maximum of 25

A private dumpster on the site has been screened in accordance with City standards.

At the time the restaurant occupied the building, staff required that appropriate landscaping be installed including street trees and buffers.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on August 1, 2016.

Mayor Pro Tem Aycock asked that Council revisit Z-4-16 David Perry – West side of North George Street between Vine Street and Holly Street (General Business to Office and Institutional-1). Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Williams and unanimously carried Council voted to continue the public hearing to August 15, 2016.

CU-9-16 Phoenix T, LLC – East side of US 117 South between Arrington Bridge Road and South George Street. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with no ABC permits. The place of entertainment would be operated as a laser tag facility.

Frontage: 454.3 ft.
 Depth: 214 ft. (average)
 Area: 97,220.2 sq. ft., or 2.23 acres
 Zoning: General Business

The applicant previously received a Conditional Use Permit to operate an internet café in 2013. It operated as such until last year when all internet cafes in Wayne County were ordered closed by the local District Attorney.

In conjunction with the previous Conditional Use Permit, the applicant installed 52 paved parking spaces (includes three handicapped spaces) and landscaping. Two modifications were previously approved as follows:

1. Modification of the rear yard buffer adjacent to railroad tracks; and
2. Modification of Vehicular Surface Buffer and street tree requirement to allow placement elsewhere due to existing paving.

The applicant indicates that the existing building will contain a laser tag area of approximately 1,100 sq. ft. along with office, storage and restrooms. These uses will require a total of 34 parking spaces. As indicated previously, there are 52 paved spaces available for the use.

Hours of operation for the site will be from 10:30 a. m. to 9:00 p. m., Sunday through Thursday and from 10:30 a. m. to 10:00 p. m. on Friday and Saturday. Two employees will be associated with the operation.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 1, 2016.

Planning Commission Excused.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item F. GEC Tennis to Pickleball Court Conversion was removed from the agenda and the motion for Item T. Site, Landscape and Building Elevations – Lidl (retail grocery store) was amended during the work session. Councilmember Broadway moved the items on the Consent Agenda, Items E, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z and AA be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Aycock, and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Contracting with HH Architecture for the Advanced Planning – Part B Design Services for Herman Park Center. Approved. The Parks and Recreation Department and Recreation Advisory Commission are seeking professional services for design of the new Herman Park Recreation Center. City Council unanimously adopted HH Architecture's proposal for preliminary design services at its May 9, 2016 meeting. The proposal for advanced planning included 1) Initial programming meeting and design charrette with staff; 2) Initial floor plan layout showing proposed program spaces and their relationships to one another; 3) Floor plan layout showing programming spaces and relationship adjacencies.

Using the initial floor plan layout created from public meetings and meetings with staff (Advanced Planning – Part A), Part B will include the following:

- 1) Updating and revising current Herman Park Master Plan to reflect the new building and parking layout in the corner of the lot (corner of E Ash and Herman Street).
- 2) Facilitated Public Planning Process including Recreation Advisory Committee as the steering committee.
- 3) A written preliminary design narrative for the building and its systems.
- 4) A presentation to City Council.
- 5) Estimate of probable construction cost at a conceptual level (cost per SF).
- 6) One (1) exterior three-dimensional view.

The current fiscal year's budget has sufficient funding for the architectural services for Herman Park Center.

Staff recommended the City Council authorize the City Manager to amend the contract with HH Architecture to include an additional amount of \$39,500 for Advanced Planning – Part B for Herman Park Recreation Center. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Multi-Sports Complex Fencing Improvements. Resolutions Adopted.

Ordinance Adopted. The City of Goldsboro and the U.S. Air Force signed a lease for the construction of a 62 acre multi-sports complex. This complex will include eight (8) multi-use sports fields adjacent to Seymour Johnson Air Force base. The City requested formal bids for the security fencing improvements to the Complex on June 6, 2016. The bid requested that approximately 4,200 lineal feet of 8 feet tall security fencing be installed.

In accordance with the provisions of the North Carolina General Statutes, sealed bids were publicly opened on July 12, 2016 for the security fencing improvements. Three (3) bids were received and a bid tabulation sheet is attached for Council's information.

The low bidder was Seegars Fence Company, Inc. with a bid price of \$458,926. Once awarded to contractor, the work shall be completed within 90 consecutive calendar days from date specified by contract.

Since funding for this project was not allocated in the current year's budget, a budget amendment will be required from the unassigned fund balance of the Occupancy Tax Fund.

Since the installment financing will not be finalized until later in the fiscal year, it is necessary that the following entitled reimbursement be adopted declaring our intent to use those funds for repayment to the City.

Staff recommended Council:

1. Adopt the following entitled Resolution authorizing the Mayor and City Clerk to enter into a contract with Seegars Fence Company, Inc.
2. Adopt the following entitled budget ordinance decreasing the unassigned fund balance of the Occupancy Tax Fund in the amount of \$458,926 for the Security Fencing for the Multi-Sports Complex.
3. Adopt the following entitled Resolution declaring Council's intention to reimburse the City of Goldsboro from the proceeds of the installment financing for the Multi-Sports Complex. Consent Agenda Approval. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-46 "RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO SIGN A CONTRACT WITH SEEGARS FENCE COMPANY, INC."

ORDINANCE NO. 2016-37 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL
YEAR”

RESOLUTION NO. 2016-47 “RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO
REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE
PROCEEDS OF THE INSTALLMENT FINANCING FOR THE MULTI-SPORTS
COMPLEX”

FY 2016-17 Installment Financing – Vehicles. Resolution Adopted. When
Council adopted the FY 2016-17 budget, several vehicles were characterized to be
purchased through installment financing. The following vehicles were listed to be
purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Dept.</u>	<u>Description</u>	<u>Amount</u>
Garage	Utility Vehicle	\$ 40,000
Streets & Stms.	Crew Cab Pick-Up	25,000
	Skid Steer	75,000
	Tractor w/Loader Bucket	30,000
	Front End Loader	85,000
Solid Waste		
Fire Dept.	Aerial Fire Truck	1,095,371
	Equipment for Truck	169,051
Parks & Rec.	Pick-Up Truck	27,000
	Passenger Van	60,000
Dist. & Coll.	Excavator	193,000
	Utility Vehicle	45,000
	Utility Vehicle	35,000
	Total	<u>\$1,879,422</u>

The City will start the Request for Proposals (RFP’s) for the abovementioned vehicles to
banking institutions in December 2016 with an anticipated loan closing in January 2017.
The bid proposal will request quotes over a five (5) year term.

Since the equipment will be necessary before financing can be finalized, a reimbursement
resolution is needed in the amount of not to exceed \$1,950,000.

Staff recommended Council adopt the following entitled resolution declaring the City
Council’s intent to reimburse the City of Goldsboro from the proceeds of the installment
financing for the vehicles listed above in the amount not to exceed \$1,950,000. Consent
Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-48 “RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO
REIMBURSE THE CITY OF GOLDSBORO FROM THE PROCEEDS OF THE
INSTALLMENT FINANCING FOR VEHICLES”

**Budget Amendment - Outstanding Purchase Order Adjusting Entries.
Ordinance Adopted.** It is a practice of the City of Goldsboro when incurring expenses
to encumber money through the use of a purchase order. Purchase orders remain
outstanding until the item or service being procured is received by the affected
department. At that time, the purchase order is closed out through the issuance of a
payment check.

Accounting standards for municipal governments necessitate that certain book entries be
undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding
purchase orders from the previous fiscal year, and re-appropriate funds for the same
purpose for the new fiscal year. Failure to accurately reflect the receipt of materials,
supplies and services during the same year in which monies are appropriated distorts the
City’s financial statements. Generally accepted accounting principles mandate that
appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unappropriated, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

Staff recommended Council adopt the following entitled Ordinance amending the Budget Ordinance for the 2016-17 Fiscal Year by re-appropriating monies associated with outstanding 2015-16 purchase orders. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

ORDINANCE NO. 2016-38 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR"

Clean Water Management Trust Fund Grant. Resolution Adopted.

Ordinance Adopted. The City of Goldsboro was notified that it was awarded a Clean Water Management Trust Fund Grant from the NC Department of Natural and Cultural Resources for the Stoney Creek Greenway. Grant funding is based on commitment of matching funds to the project, which requires a 50% match or \$28,900.

The purpose of this grant is for the acquisition of property that is located near Seymour Johnson Air Force Base runway and will be part of Stoney Creek Greenway, which is a part of the North Carolina Mountains-to-Sea Trail. Clean Water Management Trust funds are paid on a reimbursement basis with this grant expiring February 28, 2018.

Since these funds were not included in the City's FY 2016-17 budget, it is necessary to adopt a budget ordinance for this additional grant funding and appropriate the City's match of \$28,900.

It is recommended that Council adopt:

1. The following entitled resolution authorizing the Mayor to enter into an agreement with the North Carolina Department of Natural and Cultural Resources.
2. The following entitled ordinance to reflect an increase in General Fund revenues in the amount of \$28,900, decreasing the unassigned fund balance of the General Fund in the amount of \$28,900 and an increase in the operating expenditures of the Recreation and Parks Department's budget in the amount of \$57,800. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-49 "A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ACCEPT THE CLEAN WATER MANAGEMENT TRUST FUND GRANT"

ORDINANCE NO. 2016-39 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

Update of Cemetery Fees and Consolidation of Cemetery Fee Resolutions.

Resolution Adopted. Currently, cemetery fees are found in multiple active resolutions including Res 1980-97, Res 2010-56, & Res 2010-81. Having one all-inclusive resolution would simplify oversight. All fees reflected in the proposed resolution have been reviewed and updated to ensure they are comparable to current rates in the local area.

The proposed resolution of the Cemetery fee schedule is a consolidation all cemetery fees. All fees reflected on the attached resolution, except for removal of a \$250 surcharge, have already been incorporated in the FY 16/17 budget approved by Council. Approval of the attached resolution would authorize the cemetery to officially implement the new fee schedule.

It is recommended that the City Council, adopt the following entitled Resolution to update and consolidate the cemetery fee schedule. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-50 “RESOLUTION UPDATING AND CONFIRMING THE CEMETERY FEE SCHEDULE FOR CEMETERY SERVICES PROVIDED BY THE CITY OF GOLDSBORO”

Update of Ordinance 92.05 “Notice of Interment”. Ordinance Adopted.

Ordinance 92.05 stipulates eight “working hours” notice must be given prior to interment. This is primarily to ensure we have time for gravesite preparations, including confirming ownership, payment, location, accessibility, etc. The loss of a loved one is traumatic and typically anything but timely. As such, we understand the need for flexibility when working with families regarding interment. As written, Ordinance 92.05 lacks flexibility and can be ambiguous with respect to notification timeline requirements. Consequently, the cemetery may receive multiple interment requests throughout the year that don’t meet the eight hour notice requirement.

To better accommodate families and avoid any ambiguity with regards to when notification of interment must be made, there are two specific changes to the Ordinance we are recommending. First, we recommend removing any reference to working hours by simply asking for 24 hour notice when requesting interment services. Second, responsibility and authority to manage Ordinance 92.05 should be delegated to the Public Works Director. As such, any decisions or exceptions regarding notification requirements for interment could easily be made while working directly with the families. The suggested changes and rewrite of Ordinance 92.05 are reflected below.

92.05 NOTICE OF INTERMENT

(A) Requests for interment must be made Monday thru Friday during normal business hours.

(B) All requests must be made at least 24 hours prior to interment to allow time for gravesite preparations.

(C) Any exceptions regarding notice of interment will be at the discretion of the Public Works Director.

Staff recommended City Council adopt the following entitled Ordinance amending Chapter 92 “Cemeteries” Section 92.05 “Notice of Interment” with the suggested changes to provide more flexible oversight, allowing the City to better accommodate families during their time of grief. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

ORDINANCE NO. 2016-40 AN ORDINANCE AMENDING CHAPTER 92 ENTITLED “CEMETERIES”SECTION 92.05 NOTICE OF INTERMENT OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA

Traffic Control Matters-Ordinance Establishing "No Parking" Zones for the 100 Block of North John Street. Ordinance Adopted. The City recently received a request for "No Parking" zones for a section of North John Street between Walnut Street and Mulberry Street. Vehicles are currently parking on both sides of this section of North John Street creating a sight distance problem for drivers and pedestrians.

The Traffic Advisory Committee has reviewed this request and recommends establishing "No Parking" zones for the east and west sides of North John Street between Walnut Street and Mulberry Street.

Staff recommended Council adopt the following entitled ordinance establishing "No Parking" zones on a section of North John Street between Mulberry Street and Walnut Street as shown on the map. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

ORDINANCE NO. 2016-41 “AN ORDINANCE ESTABLISHING NO PARKING ZONES FOR A SECTION OF STREET WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA”

Amendment No. 3 to Task 2-CCTV Assessment Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III. Resolution Adopted. McKim & Creed (M&C) recently conducted an Inflow & Infiltration (I/I) Analysis which involved dividing the City's wastewater collection system into 25 individual sub-basins and open channel flow monitoring equipment was installed to determine the level of groundwater infiltration and storm water inflow that is entering each of the sub-basins.

Eleven sub-basins were identified as having the greatest increase in wet weather flow. These sub-basins have been recommended for smoke testing to identify where the storm water related I/I is gaining access to the wastewater collection system. In addition, after completion of the smoke testing, initiative dye water testing/flooding will be used to determine how the I/I is entering the wastewater stream. It is estimated that approximately 28 tests will be necessary.

The following outlines the scope of work and fee for Amendment No. 3 to Task 2 of the City's phased program to complete the CCTV Assessment:

<u>Flow Monitoring</u>	
Project Management	\$ 5,000.00
Smoke Testing	\$176,533.00
Dye Testing (Dye Water Floods)	\$ 28,000.00
Data Analysis/Technical Memo	<u>\$ 20,000.00</u>
Total	\$229,533.00

The fee submitted by McKim & Creed to complete the proposed scope of services shall not exceed a total of \$229,533.00 without prior written approval from the City of Goldsboro. It is anticipated that the services outlined above will be completed by November 1, 2016.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

It is recommended City Council adopt the following entitled Resolution authorizing the City Manager to execute Amendment No. 3 to Task 2-CCTV Assessment with McKim & Creed pertaining to additional engineering services for the 2015 Priority Sewer Rehabilitation Project, Phase III. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-51 “RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 3 TO TASK 2-CCTV ASSESSMENT FOR ADDITIONAL ENGINEERING SERVICES FOR 2015 PRIORITY SEWER REHABILITATION PROJECT, PHASE III”

Approve an Agreement Between the U.S. Army Corps of Engineers and the City to Conduct a Neuse River Cut-Off Feasibility Study. Resolution Adopted. For decades sedimentation has been a problem at the City's Neuse River intake structure. Generally each summer the City has dredging done at the intake structure so that sedimentation does not block the water entering the intake screen. As river levels drop this becomes more of a problem because the water velocity decreases dropping sediment from the water.

In 2010, the City of Goldsboro initiated an engineering evaluation of sedimentation processes at the City's water intake. An expert in the field, Dr. Jacob Odgaard from the University of Iowa assisted in this investigation to look at river mechanics, a river bed profile, a review of historical information pertaining to flow, stage, and sediment depth, a sediment sieve analysis, and an assessment of river bed stability. From the river profile data it was found that the water upstream of the Corps of Engineers cut-off canal, built in

the 1940's, was considerably deeper than downstream of the cut-off canal. The Neuse River is less stable downstream of the cut-off canal most probably due to the reduction in flow caused by the Neuse River cut-off.

In 2014, the City requested assistance (under Section 216) from the Corps of Engineers to do a pre-feasibility study to plan, design and construct a project to restore the area degraded by the Corps' Neuse River cut-off canal project. This pre-feasibility study was favorable to beginning a larger study for this purpose.

Federal funding (\$249,500) has been made available for the larger Feasibility Study under the Section 1135 Continuing Authorities Program, though a non-federal match (\$249,000) is required. The City has approved \$249,000 in its FY 2016-2017 budget for the non-federal match. The NC General Assembly has approved \$150,000 in State funding in its FY 2016-2017 for this project, thereby reducing the non-federal match amount due by the City to \$99,000.

It is recommended City Council adopt the following entitled Resolution authorize the Mayor to sign the Agreement Between the Department of the Army and City of Goldsboro for the Neuse River-Goldsboro Section 1135 Continuing Authorities Program. This Resolution will be in full force and effect from and after the 18th day of July 2016. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-52 "RESOLUTION FOR APPROVAL OF AGREEMENT BETWEEN THE DEPARTMENT OF THE ARMY AND CITY OF GOLDSBORO, NORTH CAROLINA FOR THE NEUSE RIVER-GOLDSBORO SECTION 1135 CONTINUING AUTHORITIES PROGRAM"

Second Annual Thriller Night – Street Closing Request. Approved. A request was received from the owner of the Dancing Butterfly on June 29, 2016. The Dancing Butterfly is requesting permission to close a portion of certain City streets on October 28, 2016 from 4:30 p.m. to 7:30 p.m. in order to hold the Second Annual Thriller Night.

The street closing request is as follows:

The Dancing Butterfly has requested the closing of the 200 block of North Center Street between Ash and Mulberry Streets and the City Hall parking lot.

A rain date is scheduled for November 4, 2016 from 5:30-7:30 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended City Council grant a street closing at the 200 block of North Center Street between Ash and Mulberry Street on October 28, 2016 from 4:30 p.m. to 7:30 p.m. in order that the Second Annual Thriller Night may take place, subject to the above conditions. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Community Peace Walk. Approved. Ms. Caroline Clucas is requesting permission to use a portion of certain City streets and to use Cornerstone Commons on July 22, 2016 from 4:00 p.m. to 6:30 p.m. in order to hold a Community Peace Walk.

The request is as follows:

Ms. Clucas has requested to use Center Street from Chestnut to Mulberry Streets and the use of Cornerstone Commons.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
- 3. All activities, changes in plans, etc. will be coordinated with the Police Department.
- 4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

Staff recommended City Council grant the use of streets from Cornerstone Commons at the corner of Center and Chestnut Street to Mulberry Street and then South on Center to Cornerstone Commons July 22, 2016 from 4:00 p.m. to 6:30 p.m. in order that the Community Peace Walk may take place, subject to the above conditions. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Community Affairs Commission Appointment. Resolution Adopted. There is an existing vacancy on the Community Affairs Commission. Citizen involvement is vital to the performance of City government. It is necessary that an additional appointment be made in an effort to fill this vacancy.

Mr. Chretien M. Dumond has submitted an application to serve on the Community Affairs Commission. Staff would recommend Mr. Chretien M. Dumond to fill the current vacancy.

Staff recommended Council adopt the following entitled Resolution appointing Chretien M. Dumond to the Community Affairs Commission. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-53 “RESOLUTION APPOINTING A MEMBER TO AN ADVISORY BOARD & COMMISSION”

CU-7-16 James A. Mooring – West side of North William Street between Tarboro Street and Royall Avenue. Approved. Applicant requests a Conditional Use Permit to allow the sale of accessory structures in conjunction with an existing used car lot in the General Business zoning district.

Frontage: 200 ft. (on North William St.)
363.31 ft. (on Tarboro St.)
Depth: 360.5 ft.
Total Area: 72,091 sq. ft. or 1.65 acres
Zoning: General Business

On June 5, 2001, the City Council approved a change of zone request for the subject property from I-5 General Industry to General Business. A Conditional Use Permit was approved for the sale of used vehicles at this location on July 2, 2001. The property is currently occupied by an 1,800 sq. ft. single-story metal building used as an office/shop and a parking area which includes spaces for display, customer and employee parking.

Applicant intends to sell accessory buildings on a portion of the lot immediately south of the used car lot. Outside retail sales of goods or materials is a permitted use within the General Business zoning district only after the issuance of a Conditional Use Permit approved by City Council.

Access: One existing 20 ft. wide paved curb cut is provided off of N. William Street and one 15 ft. wide soil access drive is provided off of Tarboro Street. William Street is a

State-maintained road. NCDOT has been contacted in order to determine if additional road improvements are required.

Parking: A total of 12 parking spaces (including one handicapped-accessible space) is required for the used car lot and for the sale of accessory structures. Currently, there are eight existing paved and striped parking spaces on the site. Sufficient paved area exists which would allow for striping an additional four spaces as required.

Landscaping: Street trees and vehicular surface buffers exist along North William Street and along Tarboro Street and landscape buffer yards surround the existing used car lot. The applicant wishes to place the accessory buildings for sale within an existing grassed area to the south of the used car lot. A modification of the paving requirement for this display area will be necessary.

Rather than remove the existing buffer adjacent to the existing used car lot and then replacing it further to the south beyond the accessory structures, a modification of this requirement has been requested for a one-year period. The applicant contends that it is unknown whether the sale of accessory buildings at this location will be successful and, if not, the buffer will not be necessary.

At their meeting held on June 27, 2016, the Planning Commission recommended approval of the Conditional Use permit with the requested modifications of paving and buffering for a one-year period.

Staff recommended Council:

1. Adopt an Order approving the Conditional Use Permit to allow the sale of accessory structures in conjunction with an existing used car lot in the General Business zoning district; and
2. Approve the submitted site and landscape plans with the following one-year modifications:
 - a. Modification of paving requirement for display area; and
 - b. Modification of the landscaping buffer requirement along the southern property line. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Site, Landscape and Building Elevation Plans – Lidl (Retail Grocery Store).
Approved. The subject property is located on the west side of Wayne Memorial Drive between US Hwy 70 Bypass and West Lockhaven Drive.

Frontage:	329 ft. (Wayne Memorial Drive)
Depth:	345 ft. (approx.)
Area:	4.77 acres
Zoning:	General Business & Shopping Center

The property consists of three parcels of land which are currently vacant and located between The Pantry Gas Station and CVS Pharmacy. The property can be accessed by an existing private road which extends to a traffic signal at Wayne Memorial Drive aligning with the Memorial Commons Shopping Center main entrance or off of Stevens Memorial Place which is located off of Lockhaven Drive.

The submitted site plan indicates a proposed 36,170 sq. ft. one-story building placed perpendicular to Wayne Memorial Drive. In addition 131 parking spaces (including 5 handicapped spaces) are shown.

The property can be served by City water and sewer. An underground sand filter and detention system is being proposed to address stormwater. Stormwater detention and/or nitrogen calculations are currently being reviewed by staff and are subject to approval prior to issuance of a building permit.

The proposed retail grocery store use requires 121 parking spaces and the site plan shows 131 parking spaces (including five handicapped spaces). Interconnectivity is required to the adjacent CVS Pharmacy to the north, however, the development has been unable to

receive a response from CVS in regards to the interconnectivity. Staff recommends an easement be provided for interconnectivity to the north for future access.

Access to the property will be provided by a proposed right-in/right-out curb cut along Wayne Memorial Drive. Access is also provided along an existing private road at the signalized intersection at Wayne Memorial Commons Shopping Center main entrance and Wayne Memorial Drive. The site can also be accessed off Stevens Memorial Place which will be extended as a result of this development. The extension of Stevens Memorial Place will be permitted separately and must be completed prior to issuance of a Certificate of Occupancy.

A Traffic Impact Analysis (TIA) was conducted for the proposed use on Wayne Memorial Drive and NCDOT has reviewed the TIA and improvements to the signalized intersection of Wayne Memorial Drive and the (Pantry) Gas Station Driveway (Memorial Commons Shopping Center main entrance) are necessary prior to issuance of a driveway permit. The following improvements are recommended by the TIA and considered necessary from a safety or roadway geometry perspective:

- The signal currently utilizes split side streets with protected movements for each approach direction. NCDOT recommends the south bound approach (Gas Station Driveway) and opposite side drive remain in a split phase with one ingress and two egress lane; one exclusive right turn, one through/left lane;
- A right turn lane with 100' of storage and appropriate tapers shall be required (Southbound approach on Wayne Memorial Drive);
- Extend northbound left turn lane to provide a minimum 350' of storage (this would require the landscape island to be removed); and
- Provide a 150' internal protected stem on Eastbound Gas Station Driveway.

The following improvements are necessary to Wayne Memorial Drive and the site driveway:

- The driveway shall be configured to a right in right out access;
- A right turn lane with 100' of storage and appropriate tapers shall be required; and
- A 100' internal protected stem shall be provided.

Staff has reviewed the recommended improvements with NCDOT and agree that the following amendments to the improvements along Wayne Memorial Drive are required and will be a condition of receiving a driveway permit:

- Close the proposed right in right out access along Wayne Memorial Drive;
- A dedicated right turn lane with appropriate storage and tapers shall be required (Southbound approach on Wayne Memorial Drive);
- Consider shared access with the adjacent property to the north (CVS Pharmacy) which has an existing right in right out access to Wayne Memorial Drive. This shared access would also allow for interconnectivity between parcels which eliminates the need for an additional driveway.
- The signal at Wayne Memorial Drive and Memorial Commons Shopping Center main entrance should operate with concurrent side street signal phasing. This improvement will require an additional lane for the private road adjacent to the gas station.
- Extend northbound left turn lane to provide a minimum 350' of storage. This will eliminate the existing landscaped island however the existing painted median could be constructed to accommodate a new landscaped median.

The proposed dumpster location and all HVAC units will be roof-mounted and screened from public view in accordance with the requirements of the Unified Development Ordinance.

The submitted landscape plan indicates street trees will be installed along Wayne Memorial Drive and Stevens Memorial Place. Staff will ensure applicant uses appropriate plant species and sizes to comply with landscaping requirements.

A Class A (10 ft.) wide aesthetic landscape buffer along the northern property line is required. The applicant is requesting a modification of this buffer requirement due to an existing 10 ft. utility easement along the northern property line. Extensive landscaping has been proposed within the islands located within the parking area to meet the vehicular surface area requirements.

Exterior sidewalks will be provided along Wayne Memorial Drive.

Wall packs and/or exterior accent lighting will be provided on the building and are subject to the requirements of the City's lighting design standards. Parking lot ground mounted poles are being proposed and are subject to the requirements of the City's lighting design standards.

Elevation plans have been submitted and the building is constructed of brick and stucco with a glass storefront. Sufficient variation in textures and design are provided to insure the City's design standards are met.

At their meeting held on May 23, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans with only the requested buffer modification.

It was recommended Council approved the site, landscape and building elevation plans with a modification of the 10 ft. (Class A) buffer along the northern property line. During the work session, Council voted to allow the right-in right-out to remain. In addition, an easement will be included to allow for future connectivity with CVS Pharmacy. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Site, Landscape and Building Elevation Plans - Dollar General. Approved.

The property is located on the south side of Belfast Road between Salem Church Road and I-795.

Frontage: 232.03 ft. (Belfast Rd.)
Area: 63,954 sq. ft. or 1.468 acres
Zoning: General Business

The site is subject to the City of Goldsboro's Subdivision Ordinance since the owner is dividing the land into two or more parcels for the purpose of sale or development. A two-lot preliminary plat will have to be approved by City Council. A one-lot final plat may then be submitted which will allow for legal sale of the lot for the proposed Dollar General development.

The submitted site plan indicates a proposed 9,026 retail building and a paved and striped parking area which will contain 36 parking spaces.

Hours of Operation: 8:00 a.m. to 9:00 p.m.
Monday-Saturday
10:00 a.m. to 8:00 p.m. on Sunday

Number of Employees: 3

One 36 ft. wide paved curb cut will be provided off of Belfast Road which is a State-maintained road. NCDOT will require that a driveway permit be obtained incorporating a left turn lane into the site.

A total of 36 parking spaces are required and 36 spaces are shown. This number includes two handicapped-accessible spaces). A required 15 ft. by 30 ft. wide loading area has been provided for the delivery of merchandise at the rear of the facility.

Sidewalks and Pedestrian Access: Sidewalks are required along the street frontage, however, the developer has requested a modification of sidewalk installation to allow the payment of a fee in lieu in the amount of \$3,480.45. Interior pedestrian access into the building will be provided by concrete sidewalks surrounding the building.

A commercial dumpster area has been shown to the rear of the property which will be appropriately screened from public view as required by the City's UDO.

The submitted site plan does not show interconnectivity to the east or west of the development. City staff has contacted the site engineer and will insure that interconnectivity or an easement will be provided prior to issuance of any building permit.

One retention pond is shown within the eastern side yard which will be set back a distance of at least 20 ft. from the road right-of-way and screened with evergreen shrubs as required by the City's UDO. A 4 ft. high chain-link fence will surround the pond. Stormwater and drainage plans are currently under review by the City Engineering Department.

Street trees and vehicular surface buffers are shown along Belfast Road. The submitted landscape plan indicates a total of seven Magnolias serving as small street trees due to overhead utilities and a total of 44 Holly shrubs will serve as required vehicular surface buffers. Interior plantings will consist of Trident Maple trees and various species of Holly shrubs.

Type A (10 ft. wide) landscape buffer yards are required surrounding the proposed development. The site plan indicates that those required buffers will contain Magnolia and Maple trees along with Holly shrubs.

The submitted elevation plans indicate a masonry exterior wall with metal panels at the roof line. Masonry brick columns will be incorporated to break up the expanse of wall. No more than 50% of the exterior building will be of prefabricated steel materials.

The Planning Commission, at their meeting held on June 27, 2016, recommended approval of the plans subject to:

1. Provision of interconnectivity or easements to the east and west;
2. Payment of a fee in lieu of sidewalk construction; and
3. Approval of stormwater and drainage plans by the City's Engineering Department.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans subject to:

1. Provision of interconnectivity or easements to the east and west;
2. Payment of a fee in lieu of sidewalk construction; and
3. Approval of stormwater and drainage plans by the City's Engineering Department. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Site and Landscape Plan – Cherry Hospital Warehouse. Approved. The subject property is located on the north side of West Ash Street between US 117 and Old Smithfield Road.

Frontage:	2,388 ft. (approx.)
Depth:	3,081 ft. (approx.)
Area:	8,979,022.8 sq. ft., or 206.13 acres
Zoning:	Office & Institutional-1

The property was rezoned from R-16 Residential to O&I-1 on April 6, 2009. Site and landscape plans for the new Cherry Hospital property were approved on April 6, 2009.

The State of North Carolina proposes to construct a 33,420 sq. ft. maintenance facility (warehouse) at the rear of the property to serve the newly-completed Cherry Hospital. The facility will house maintenance administration as well as storage space for maintenance equipment, medical records and patient belongings.

Hours of operation: 24 hours a day, 7 days a week;

Refuse collection: Private carrier

The proposed warehouse will require parking based on one space per two employees plus one space for each vehicle stored on site. The applicant has indicated that 45 maintenance vehicles will be stored on site and staff is awaiting information with regards to number of employees to be associated with the warehouse. The submitted site plan indicates 33 proposed parking spaces with an additional 48 spaces being identified as “alternates”. Staff will work with the applicant to ensure adequate parking for the facility is provided.

Access to the property is provided by the existing main/visitor entrance on West Ash Street. A 24 ft. drive aisle will be extended from the existing parking lot at the northern end of the property to provide access to the proposed warehouse and new parking area.

Although exempt from the City’s Vehicular Surface Area design standards, the applicant proposes the installation of Red Maple trees throughout the proposed parking area and around the new warehouse.

Modifications were granted with regards to landscape buffers when the initial site plan was approved in 2009. Existing vegetation will remain which buffers this facility from adjacent properties.

Since an area greater than one-half acre of land is to be disturbed in conjunction with this development, stormwater calculations are required. These calculations have been submitted and will have to be approved by the Engineering Department prior to issuance of any building permits for the project.

At their meeting held on June 27, 2016, the Planning Commission recommended approval of the site and landscape plans subject to:

- 1. Provision of adequate parking; and
- 2. Approval of stormwater calculations by the City Engineering Department.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans for the Cherry Hospital Maintenance Facility subject to:

- 1. Provision of adequate parking; and
- 2. Approval of stormwater calculations by the City Engineering Department.
Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Site, Building and Landscape Plans – Rhodes Funeral Home. Approved. The property is located on the east side of South Slocumb Street between Eason Street and Olivia Lane. Previously, the property was operated as J.B. Rhodes Funeral Home.

Frontage: 329 ft.
Depth: 337.36 ft.
Area: 88,852 sq. ft. or 2.04 acres
Zoning: Office and Institutional-1 (fronting on Slocumb St.)
RM-9 Manufactured Home (fronting on Crawford St.)

Applicant proposes to operate a funeral home which is a permitted use within the O&I-1 zoning district. The existing buildings have not been occupied as a place of business for more than six months and, therefore, all City UDO requirements must now be met or modifications requested.

Hours of Operation: 9:00a.m.-5:00p.m.
Monday-Friday

Number of Employees: 4

The property consists of two lots. One lot is currently occupied by an existing 5,649 sq. ft. single-story brick-veneer building which serves as the principal place of business. An existing 6,095 sq. ft. concrete block building serves as an accessory storage building for vehicles at the rear of the lot.

The existing buildings on the property were constructed prior to the adoption of the current City ordinances. As such, they do not meet a number of the current UDO requirements.

A modification of the principal building's front setback from 25 ft. to 10.69 ft. will be required along South Slocumb Street.

A modification of the rear setback from 25 ft. to 2.33 ft. for the accessory structure adjacent to residentially developed properties will be required.

The entire adjacent lot to the north is currently vacant. The portion fronting on South Slocumb Street is zoned O&I-1 and the rear portion which fronts on Crawford Street is zoned RM-9 Residential Manufactured Home. A manufactured home was previously located on this portion of the lot but has been removed. No development on the portion of the property zoned RM-9 has been proposed.

Both lots are surrounded by a chain-link fence 4 ft. in height along the Slocumb Street frontage. Side and rear property lines and the area of the Crawford Street frontage is surrounded by a 6 ft. tall chain-link fence.

The site is provided with (2) 14 ft. wide double-gated driveways providing access along South Slocumb Street just south of the principal building and (1) 10 ft. wide double-gated driveway providing access to a concrete driveway just north of the principal building.

Parking is based on one space per 50 sq. ft. of assembly area plus 1 space per vehicle stored on site. Based on an assembly area of 1,400 sq. ft., a total of 28 parking spaces are required. The submitted site plan shows 34 proposed parking spaces which includes two handicapped accessible spaces. Paving will be striped in accordance with City standards.

A total of nine street trees are required for the funeral home site. The development plan shows six Autumn Fantasy Maples to serve as street trees along the South Slocumb Street frontage in front the principal building. A modification of the street tree and vehicular surface buffer requirement for that portion of the lot frontage adjacent to the existing parking lot is necessary since this parking lot was constructed prior to the adoption of the UDO and space is not available for these plantings.

A Type C (20 ft. wide) vegetative buffer is required behind the accessory vehicle storage building and the adjacent residential property to the east. As there is insufficient space for planting, a modification has been requested.

A Type C (20 ft. wide) landscape buffer is required where the O&I-zoned property abuts the vacant RM-9 property which fronts on Crawford Street. A modification of this buffer is requested but would have to be installed if the lot zoned RM-9 is to be developed for residential purposes in the future.

The following modifications are being requested by the applicant.

1. Modification of principal building's front setback from 25 ft. to 10.69 ft. (on Slocumb Street);
2. Modification of accessory building's rear setback from 25 ft. to 2.33 ft.;

3. Modification of street tree requirement from 9 to 6 trees along South Slocumb Street;
4. Modification of vehicular surface buffer for existing parking lot along South Slocumb Street;
5. Modification of 20 ft. wide landscape buffer between the vehicle storage building and the eastern property line at the rear of the site; and
6. Modification of a 20 ft. wide landscape buffer on the northern lot between the O&I-1 lot and the RM-9 lot.

The Planning Commission, at their meeting held on June 27, 2016, recommended approval of the plans with five of the requested modifications. They felt that the rear of the vehicle storage building should be screened from adjacent residential properties.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans with the following modifications.

1. Modification of principal building's front setback from 25 ft. to 10.69 ft. (on Slocumb Street);
2. Modification of accessory building's rear setback from 25 ft. to 2.33 ft.;
3. Modification of street tree requirement from 9 to 6 trees along South Slocumb Street;
4. Modification of vehicular surface buffer for existing parking lot along South Slocumb Street;
5. Modification of a 20 ft. wide landscape buffer on the northern lot between the O&I-1 lot and the RM-9 lot.

The applicant will be required to screen that rear of the vehicle storage building from adjacent residential dwellings. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Site, Landscape and Building Elevation Plans – Harris Teeter Fuel Station.
Approved. The subject property is located on the northeast corner of US Hwy 70 and Wayne Memorial Drive.

Frontage:	160 ft. (Wayne Memorial Drive)
Frontage:	220 ft. (US 70 Hwy)
Depth:	302 ft. (approx.)
Area:	1.38 acres
Zoning:	Highway Business

The property is currently vacant and was the former location of the Days Inn which has been demolished.

The submitted site plan indicates a proposed 240 sq. ft. kiosk placed perpendicular to US Hwy 70 East and seven gas pumps to be covered by a metal canopy. Three (3) parking spaces (including one (1) handicapped space) are shown along with two spaces at each gas pump.

Hours of Operation:	24 hour service
No. of Employees:	2
Refuse collection:	Dumpster

The property can be served by City water and sewer. Stormwater calculations are required and subject to review and approval by the Engineering Department.

Access to the property will be provided internally through the Wayne Memorial Commons Shopping Center and through interconnectivity with the property to the east (Waffle House). A modification of interconnectivity with the property to the south (Employment Security Commission office) is requested due to the proposed location of underground storage tanks in conjunction with this development.

The proposed dumpster location will be screened with brick veneer to match the gas station kiosk.

The submitted landscape plan indicates street trees along US Hwy 70 and Wayne Memorial Drive. Large overstory trees (Red Maples) are proposed along Wayne Memorial Drive and small ornamental trees (Crape Myrtles) are proposed along US 70 Hwy due to overhead utilities.

A 5 ft. (Type A) landscape buffer is required along the eastern and southern property lines. Buffer plantings will consist of American Hornbeam, Eastern Redbud, Summersweet Clethra and Inkberry Hollies.

Vehicular Surface Area plantings will be installed within the parking lot islands and will consist of Red Maples, American Hornbeam and Inkberry Hollies.

Exterior sidewalks exist along Wayne Memorial Drive.

Recessed canopy lights are proposed for the new gas station canopy. Parking lot ground-mounted poles are proposed around site and will be subject to the requirements of the City's lighting design standards.

Kiosk and gas canopy elevations have been submitted and the kiosk is of brick veneer with a green mansard standing seam metal roof. The canopy will contain brick columns with a roof matching the kiosk.

At their meeting held on June 27, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans with a modification of interconnectivity as requested and subject to approval of stormwater calculations.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans with a modification of interconnectivity to the south (Employment Security parking lot) and subject to approval of stormwater calculations. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

Contract Award for Goldsboro-Wayne Transportation Authority (GWTA) Marketing & Public Relations Services. Resolution Adopted. In January, 2015, the City contracted with Quest Corporation of America, Inc. (QCA) to perform rebranding services for GWTA. In order to continue maintenance of items previously prepared, a new contract is necessary for upgrading of the website, preparation of brochures for new routes and crisis management.

Goldsboro-Wayne Transportation Authority (GWTA) requested qualifications to manage and expand the public outreach and marketing strategy for the GWTA public transportation system. The intent of the expansion of these services is to effectively promote, increase awareness and ridership, and implement branding of GWTA services to key audiences.

The scope of the project includes:

1. Public outreach material and promotional items for use;
2. Customer satisfaction surveys;
3. Ridership counts;
4. Maintenance of GWTA website;
5. Creation of signage and graphics for transit equipment;
6. Advertising/marketing strategies for ridership growth;
7. Updates to system and route maps; and
8. Multi-Ride Pass media design and development.

Eight consultants submitted qualifications and Fred Fontana, Goldsboro-Wayne Transportation Authority (GWTA) Director, Karen Tinsley, GWTA Human Resources Manager, and Stacey Hyatt, GWTA Assistant Operations Manager, reviewed each consultant's submittal. Each Consultant was reviewed and scored based on experience and qualification of proposal (30%), appropriateness and quality of work plan (30%), and cost (40%).

Upon completion of the reviews, staff recommended QCA to the Transportation Advisory Committee (TAC) on June 23, 2016 and the Goldsboro-Wayne Transportation Authority Board of Directors at their June 30, 2016 meeting. The recommendation was based on QCA's qualifications, past experience and project approach. The TAC and the Board of Directors recommended and approved the selection of QCA for this task.

Staff has worked with the consultant and NCDOT to negotiate a fee for the defined scope. The final proposed cost is \$27,760 for the first year and contract will contain an option to extend for up to two (2) one-year periods subject to federal funds being available.

The fee proposal for this project has been reviewed by City staff and the North Carolina Department of Public Transportation. Eighty percent of the project will be paid with the use of NCDOT Section 5303 funds (\$22,208) and twenty percent of the cost (\$5,552) will be paid for by the City of Goldsboro as part of their match for the use of Section 5303 funds. These funds are currently available within the City's 2016-17 Budget.

Staff recommended Council accept the staff's, Transportation Advisory Committee's (TAC) and Goldsboro-Wayne Transportation Authority Board of Director's recommendation to adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$27,760.00 with QCA, for GWTA Marketing & Public Relations Services. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

RESOLUTION NO. 2016-54 "RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLDSBORO-WAYNE TRANSPORTATION AUTHORITY (GWTA) MARKETING & PUBLIC RELATIONS SERVICES"

Amendment to Code of Ordinances Title XI: Business Regulations (Sidewalk Cafes). Ordinance Adopted. In April, 2008 City Council amended the Code of Ordinances to add a new Chapter 118 entitled "Sidewalk Cafes".

Previously-adopted "Design Guidelines for Downtown Goldsboro" have recently been amended by the Council to reflect specific design regulations for "Sidewalk and Outdoor Dining and Outdoor Display" based on the recent completion of the Center Street Streetscape Project.

The Guidelines have been adopted by reference in the City's Code of Ordinances and are used when reviewing and approving projects within the Central Business District and, specifically, the Goldsboro Historic District.

With the adoption of these amendments, it is now necessary for Chapter 118 of the City Code entitled "Sidewalk Cafés" to be amended in order to reflect that those uses must comply with the new regulations contained in the adopted Design Guidelines. In addition, there are several technical revisions which are necessary in order to clarify existing processes.

Currently, there is no provision for renewal of applications for sidewalk cafes. The amendment would require yearly application/renewal and would specify that a \$100 fee must be submitted with the application.

Other sections will reference the new "Sidewalk and Outdoor Dining and Outdoor Display" sections which is now contained within the Design Guidelines for Downtown Goldsboro with respect to location of tables, chairs, distances, barricades, and ingress and egress.

Staff recommended Council adopt the following entitled Ordinance amending Title XI: Business Regulations by amending Sections of Chapter 118 of the Code of Ordinances entitled "Sidewalk Cafes." Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

ORDINANCE NO. 2016-42 “AN ORDINANCE AMENDING TITLE XI: BUSINESS REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Monthly Reports. Accepted as Information. The various departmental reports for the month of June 2016 were submitted for the Council’s approval. It was recommended that Council accept the he reports as information. Consent Agenda Approval. Broadaway/Aycock (7 Ayes)

End of Consent Agenda.

City Manager’s Report. No report.

City Attorney’s Report and Recommendations. No report.

Mayor and Councilmembers’ Reports and Recommendations. Mayor Allen read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Perry Horne as an Employee of the City of Goldsboro for More Than 8 Years. Resolution Adopted. Perry Horne retired on July 1, 2016 as a Water Plant Superintendent with the Public Utilities Department at the Water Treatment Plant of the City of Goldsboro with more than 8 years of service. Perry began his career on April 23, 2008 as a Water Plant Superintendent with the Water Treatment Plant where he has served until his retirement. Perry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Perry Horne their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Perry Horne our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer Perry our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-45 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY PERRY HORNE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 8 YEARS”

Mayor Allen read the following entitled Proclamation:

Proclamation – National Night Out. Mayor Allen proclaimed Tuesday, August 2, 2016 as the “33rd Annual National Night Out” in the City of Goldsboro, North Carolina, and called upon all citizens of the City of Goldsboro to join in the National Association of Town Watch in supporting the “33rd Annual National Night Out” on August 2, 2016.

Councilmember Ham stated he would like to bring attention to our citizens the service that our city employees give to the community above and beyond as evidenced by the Golden Star Awards. Tonight we saw several employees who took it upon themselves, taking initiative to use their skills and save taxpayers money to work additional hours beyond their normal schedule. The public is not really aware of that, it’s not publicized in the newspaper. This is a platform maybe whereby those who watch the meeting, see these examples, and we are made aware of time and time again. Councilmember Ham stated he hoped the viewers see these awards and know there are dedicated people working for this City.

Councilmember Foster had no comment.

Mayor Pro Tem Aycock stated just to reiterate on what Councilmember Ham said, he is not sure how many know but the Fire Department built the Training Center, if we would have put it out to bid, it would be over \$400,000 and they did it for less than \$75,000. As you heard on the screener, it would have cost \$18,000 to \$20,000 and they did it for less than \$2,000. These are people who are committed, they are our employees and he stated he thinks the world of them. Most do an excellent job. Mayor Pro Tem Aycock stated at the same time he would like to reinforce his support of the Police Department and he would like to express his appreciation for all they do.

Councilmember Stevens state Ms. Caroline had a real thought with the Peace Walk and Community Outreach Movement this Friday from 4:00 – 6:00 p.m.; working really hard to push everyone together and making sure everyone in the City is unified. Councilmember Stevens stated he thought it was a wonderful movement she is trying to get going. He stated in light of all the things we have seen in the news lately, he knows they are completely and utterly horrifying, some locally and domestically to our nation and abroad, and as a nation he stated he thinks what we need to realize is what we have and try to work through our differences. Yes there are some things that are not right at all with law enforcement and our judicial system, but if we come together and work together it will get better. Councilmember Stevens stated he wants to show major support for our Police Department here. He stated Chief West and his staff works really hard to try to keep our citizens together. We have had several losses throughout my district and the City of our youth. Councilmember Stevens stated he has spoken with Ms. Selena Bennett and is working with her and teen court to try to let teens know there is another way, there are more things out there then what is being pushed by peer pressure. He stated there are sports, your mind, as long as you are expanding your mind, no one can ever take that from you. Lastly to the gentleman who spoke on property, he stated he knows what you are talking about and unfortunately they are owned by private property owners. We can work with the owners, but unfortunately we are only able to tear them down as explained by the City Manager and the Mayor. Councilmember Stevens stated we together as a community need to say hey, this is our problem, let's find a way to work together and address these issues.

Councilmember Broadway had no comment.

Councilmember Williams stated he would be remised if he didn't take the time to acknowledge and address the senseless violence that has taken place in our nation over these past weeks. Specifically the murders of Alton Sterling, Philando Castillo and five police officers in Dallas. In the wake of all these tragedies, marches and rallies calling for justice and peace are taking place nationwide including several scheduled for Goldsboro. He stated while he encourages you all to get out and peacefully voice your concerns, he also wants to stress our involvement and participation must extend beyond that. As citizens we have responsibilities to do our part to ensure our youth, fellow community, have access to programs, people, solutions that encourage them to be proactive members of society. Councilmember Williams stated he also wanted to send his condolences to the family of Ms. Sonja Darden who lost her life tragically a few days ago.

Mayor Allen stated kind of following up on what Councilmember Williams said and in lieu of everything going on in our country, our nation, one thing we need to pay attention to and it was said tonight, all lives matter. He stated he is asking all of our citizens practice humility, practice understanding, practice compassion for those who may not act like you or look like you. This is a time for us to communicate. It is a time to be inclusive. We do not want to see what is happening in other communities happen in Goldsboro. Mayor Allen stated to keep that from happening we are going to have to work together, we are going to have to be a partnership and talk with one another. Mayor Allen encouraged everyone to talk if not with him, talk to the manager, talk to one of the councilmembers, but we need to be talking. If there is something you think we need to do or we can help do, let us know.

Mayor Allen shared he and Shycole had the opportunity to go with Apostle Dawson who had several preachers praying at the Alpha Omega Church. He stated he had not really ever been to something like that, there were really doing some preaching like he had

never seen, and it was really effective. Mayor Allen stated he was very honored to be invited and be a part of that, it had a really good message. Those are the kind of things we need, our community coming together. Anytime we can participate we like to. We are here to be on the same team.

Closed Session Held. Upon motion of Councilmember Ham, seconded by Councilmember Broadaway and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

There being no further business, the meeting adjourned at 8:01 p.m.



Chuck Allen
Mayor



Melissa Corser, MMC
City Clerk