

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JULY 7, 2014

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–6:00 P.M.–CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**
A-1 Minutes of the City Council Retreat on March 20-21, 2014
A-2 Minutes of the Work Session and Regular Meeting of May 5, 2014
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
*Tonia Harrison
- VII. CONSENT AGENDA ITEMS**
 - B. Budget Amendment - Outstanding Purchase Order Adjusting Entries– (Finance)
 - C. Reimbursement Resolution – Installment Financing of Street Sweeper (Finance)
 - D. High School Fire Fighter Technology Program Memorandum of Agreement (Fire)
 - E. CU-5-14 Willow Run Townhouses Phases IV and V- North and South sides of Taylor Street between Harris Street and Stephens Street (Planning)
 - F. Site and Landscape Plans-E Park, LLC (Self Service Auto Washing Facility) (Planning)
 - G. S-4-14 Green Meadows Subdivision Revision of Lots Nos. 14, 46, 46A and 47 (Preliminary Plat) (Planning)
 - H. Site, Landscape and Building Elevation Plans-The Little Bank (Planning)
 - I. Reapproval of Site and Landscape Plans-Sheetz (Planning)
- VIII. ITEMS REQUIRING INDIVIDUAL ACTION**
- IX. CITY MANAGER’S REPORT**
- X. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
- XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**
- XII. CLOSED SESSION**
- XIII. ADJOURN**

RESOLUTION NO. 2014 - 42

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF
CONTRACTS FOR CENTER STREET - PHASE II STREETSCAPE
IMPROVEMENTS; GATEWAY TRANSFER STATION; AND WALNUT STREET
STREETSCAPE IMPROVEMENTS

WHEREAS, the City Council of the City of Goldsboro has agreed to complete several significant projects within Downtown Goldsboro; and

WHEREAS, sealed bids were received on June 2, 9 and 12, 2014 for Center Street - Phase II Streetscape Improvements, Gateway Transfer Station and Walnut Street Streetscape Improvements; and

WHEREAS, the total low bid was submitted by T.A. Loving Company of Goldsboro, North Carolina in the amount of \$6,827,853.80; Daniels and Daniels Construction Company of Goldsboro, North Carolina for Walnut Street Streetscape Project in the amount of \$2,904,000 and Daniels and Daniels Construction Company of Goldsboro, North Carolina for the Gateway Transfer Station in the amount of \$4,654,000;

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contracts to T.A. Loving Company and Daniels and Daniels Construction Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

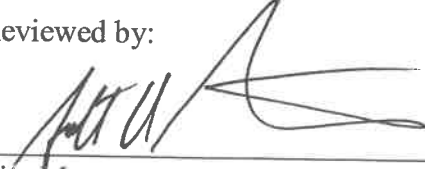
1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with T.A. Loving Company of Goldsboro, North Carolina in the amount of \$6,827,853.80 plus \$200,000 contingency for the Center Street - Phase II Streetscape Improvements; Daniels and Daniels Construction Company of Goldsboro, North Carolina for Walnut Street Streetscape Project in the amount of \$2,904,000 plus \$80,000 contingency and Daniels and Daniels Construction Company of Goldsboro, North Carolina for the Gateway Transfer Station in the amount of \$4,654,000 plus \$120,000 contingency subject to FTA concurrence and financing approval of the Local Government Commission;
2. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Duke Energy in the amount of \$173,000 for utility relocation associated with the Center Street Streetscape Project.
3. This resolution shall be in full force and effect from and after this 7th day of July, 2014.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

MINUTES OF THE ANNUAL RETREAT OF MAYOR AND CITY COUNCIL HELD
MARCH 20 - 21, 2014

MARCH 20, 2014

The Mayor and Council of the City of Goldsboro, North Carolina, met for their Annual Retreat beginning March 20, 2014 at 8:30 a.m. at the Public Works Complex, Goldsboro, North Carolina with attendance for March 20, 2014 as follows:

Councilmembers Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

Absent: Councilmember Michael Headen

Other Members Present: Scott Stevens, City Manager
Melissa Corser, City Clerk
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Kaye Scott, Finance Director
Sherry Archibald, Paramount Director
Jeff Stewart, Police Chief
Jose Martinez, Public Works Director
Karen Brashear, Public Utilities Director
Scott Barnard, Parks & Recreation Director
Jimmy Rowe, Planning Director
Allen Anderson, Chief Building Inspector
LaTerrie Ward, Community Affairs Director
Betsy Rosemann, Travel & Tourism Director
Kim Best, Public Information Officer
Gary Whaley, Fire Chief (arrived at 8:40 a.m.)
Julie Metz, DGDC Director (arrived at 8:58 a.m.)
Marty Anderson, City Engineer (arrived at 8:58 a.m.)
Faye Reeves, HR Director (arrived at 12:00 p.m.)
Matt Caulder, News Argus Reporter

The meeting was called to order by Mayor King at 8:30 a.m.

Wellness Video

Mr. Stevens shared a wellness video, "23 and ½ hours: What is the single best thing we can do for our health." He shared the Wellness Committee meet and will be implementing a 15-minute walking program.

Review of Last Year's Retreat Decisions/Projects Update

Mr. Scott Stevens reviewed last year retreat decisions. The following comments were made:

- Councilmember Williams shared a concern regarding the striping and arrows on City streets. Some of those are faded and makes it hard to see where lanes end or begin especially at night or when it is raining.

Tom Low – Placemaking Exercise

Ms. Wright-Lanier introduced Mr. Tom Low an architect and planner from Charlotte. She shared he serves on the Planning Commission for Charlotte. Mr. Low shared information regarding placemaking, the art of making a place. Council participated with department heads in an exercise to build a city.

Automatic Meter Reading Update

Ms. Kaye Scott shared the following information:

AMR History

1. August 2007 – AMR devices installed costing \$1,604,335
2. March 2008 – Devices started failing
3. September 2009 – Datamatic sent technicians to replace failing devices
Over 7,000 of the 15,000 devices were replaced
taking approximately 2 years
4. After the exchange, devices continue to fail
5. November 2013 – Datamatic files for bankruptcy
6. October 2013 – Contract with Hazen and Sawyer

Ms. Scott introduced Ty Davis and Taylor Bomarito, from Hazen and Sawyer. Mr. Davis presented the following information:

AMR System Evaluation

- How do we handle metering in the future?
- What are the available methods of meter reading?
- What are the differentiating features of each? What are the pros and cons?
- What are the costs associated with these systems?

Available Systems

- Manual Read
- AMR (Automatic Meter Reading)
 - Drive-by System
- AMI (Advanced Metering Infrastructure)
 - Fixed Network

What are the differentiating features of AMR and AMI?

- Migratability

- Customer Service
- Future Expectations

Mr. Bomarito reviewed some costs information with Council for various systems including Badger Meter, Neptune, Master Meter, Aclara, and Sensus.

Ms. Scott shared information regarding the current AMR system. Due to issues related to the current system, staff currently has to read over 7,000 meters manually.

Council discussed the current system and the differences between the AMI and AMR systems. Council asked staff to gather information on costs versus payback and meter costs for an AMI system and to also include a recommendation on how we would implement the AMI system.

Health Insurance Update

Ms. Scott introduced Cigna Representatives. Ms. Tenia Friday shared the following data represents the following:

- Current Period: Incurred between July 2013 and December 2013 paid through January 2014
- Catastrophic Claimant Level: \$50,000
- Plan Spend is inclusive of employer cost and individual cost share
- Normative data is based on Cigna's book of business average based in Public Administration Industry SIC Codes.

Executive Summary

- Plan spend in the current period was \$615 PMPM, 70.0% greater than the norm
- Average membership in the current period was 621
- Current member cost share was \$85 PMPM, or 13.9% of the total plan spend, compared to a norm of 12.3%
- Cigna's clinical advocacy programs identified 14.7% of the population for assistance and engaged 14.3% in the current period

Plan Spend Summary

- Plan spend was \$615 PMPM, 70.4% greater than the norm of \$361 PMPM
- Non-catastrophic plan spend was \$365 PMPM, 38.6% greater than the norm of \$264 PMPM

Medical Service Category Trend Analysis

- Plan spend of \$615 PMPM represents \$529 PMPM in employer paid and \$85 PMPM of cost share
- Catastrophic Plan was the largest contributor in the current period, contributing \$244 PMPM of the overall \$615 PMPM plan spend

Population Demographic Summary

- Average member age was 37.7 years, 12.9% lower than the norm of 43.3 years
- The percentage of members in the 40+ age range was 49.0%, 9.0% less than the norm of 58.0%

Population Demographics by Relationship

- Employees represented 72.8% of the population and 58.2% of spend for the current period, versus norms of 53.9% and 60.2%
- By relationship type, spouses incurred higher per member costs than employees, \$5,645 PMPM for the current period
- Excluding Catastrophic Claimants, spouses incurred higher per member costs compared to employees, \$908 PMPM for the current period

Outpatient – Emergency Room and Urgent Care Detail

- Current period emergency room costs of \$35.89 PMPM are 76.1% greater than the norm of \$20.38 PMPM
- Emergency room was the largest category of utilization. Utilization per thousand was 239.7, 7% less than the norm of 257.4
- Emergency room was the largest average cost category. Cost per visit was \$1,782, 88% greater than the norm of \$950

Emergency Room/Urgent Care Opportunity

- Urgent care facilities are an accessible low cost alternative to emergency room care for many conditions
- Information on the urgent care facility network is available via the provider directory on myCigna.com
- Current period urgent care cost per visit was \$128, compared to emergency room steerable cost per visit of \$589
- In the current period, 9 emergency room visits were steerable representing potential redirect savings of up to \$4,008
- Of the steerable emergency room visits, 100% had a contracted urgent care facility within 10 miles
- Steerable emergency room cost share percentage is 82.2%, compared to urgent care at 82.7%

Network Statistics

- Discount rate was 44.1%, 8.1% less than the norm of 52.2%
- Network penetration rate was 96.7%, 4.2% greater than the norm of 92.5%

Well Informed Gaps in Care – Conditions

- HTN has the highest prevalence by category at 13%. Compliance rate for this category was 90%, 7% greater than the norm of 83%
- Diabetes has the next highest prevalence by category at 6%. Compliance rate for this category was 89%, 10% greater than the norm of 79%
- The Diabetes category had the greatest rate of multiple gaps (2 or more), 20%

Pharmacy Snapshot

- Membership Summary

	<u>Current</u>
○ Avg Number of Employees	452
○ Avg Number of Members	621
○ Plan Utilization	54.3%
- Scripts by Setting

	<u>Current # of Scripts</u>	<u>Cost</u>
○ Retail	3,555	\$401,775
○ Mail Order	41	\$ 84,212
- Generic Utilization – 80.6%

Mr. Stevens thanked CIGNA for their responsiveness and stated he appreciates their support. Mr. Stevens also shared the Benefits Committee has been discussing charging employees for behaviours they could control such as smoking, not having a primary care physician, not participating in the diabetes management program and not receiving an annual physical. Mr. Stevens stated the committee is also discussing charging employees \$25 for insurance but offsetting that charge with a \$25 raise. He stated there are some employees who will drop the insurance if you charge that have insurance available through a spouse or somewhere else and it will also help get employees in the mind-set to pay for insurance. He stated staff will also be looking at whether the City should stay self-insured or go fully insured.

Six Month Financial Update

Ms. Kaye Scott shared the following information:

- General Fund Collections for July – December 2013
 - Adjusted Budget \$35,107,340
 - Actual Collections 16,771,705
 - YTD % Collections 47.77%
- General Fund Collections – Comparison to 1st Six Months of 2012
- Utility Fund Collections for July – December 2013
 - Adjusted Budget \$15,685,200
 - Actual Collections 7,625,492
 - YTD % Collections 48.62%
- Utility Fund Collections – Comparison to 1st Six Months of 2012
- DGDC & Occupancy Tax Collections
 - DGDC Adjusted Budget \$72,322
 - DGDC Actual Collections \$18,464
 - DGDC YTD % Collections 25.53%
 - Occupancy Tax Adjusted Budget \$898,028
 - Occupancy Tax Actual Collections \$576,925
 - Occupancy Tax YTD % Collections 62.24%
- DGDC & Occupancy Tax Collections – Comparison to 1st Six Months of 2012
- Actual Collections – Comparison to 1st Six Months of 2012

- Actual Expenditures – Comparison with Adjusted Budget
- General Fund Attrition
 - Six Months Budgeted Attrition \$325,000
 - Six Months Budgeted Attrition Actual \$297,792
 - Six Months Budgeted Attrition Difference (27,208)
 - Twelve Months Projected Budgeted Attrition \$650,000
 - Twelve Months Projected Budgeted Attrition Estimate \$463,547
 - Twelve Months Projected Budgeted Attrition Difference (186,453)
- FY 2013-14 Budget Amendments
 - General Fund \$2,969,704
 - Consultant Fees (Streetscape)
 - Settlement Costs
 - Utility Fund \$ 104,250
 - Utility Lines – Berkeley Blvd Widening
 - DGDC \$ 6,398
 - Façade Grant
 - Occupancy Tax Fund \$ 34,500
 - Demolition (Ash Street Bldg)
 - Site Solutions (Consultant)

Structures Recommended for Demolition

Mr. Allen Anderson shared the following structures are recommended for demolition:

- 611 E. Pine Street
- *109 E. Pine Street
- 215 Dewey Street
- 805 Bryant Street
- 306 W. Grantham Street
- 410 Stronach Street
- 1705 S. Slocumb Street
- 611 W. Holly Street
- *311S. John Street
- 505 Stronach Avenue
- 600 Marshall Street
- 416 Lime Street
- 312 E. Mulberry Street
- 411 N. Virginia Street
- 911 Dorsey Street

* Located in Historic District

Mr. Anderson also shared the following cost estimates to demo the structures:

<u>Location</u>	<u>Status</u>	<u>Process Started</u>	<u>Approx. Demo Cost</u>
611 E. Pine St.	Last Chance	Feb 2, 2009	\$ 8,800

311 S. John St.	Last Chance	Nov 22, 2010	\$ 8,100
109 E. Pine St.	Last Chance	Dec 17, 2012	\$ 9,800
505 Stronach Ave	Last Chance	Sept 30, 2008	\$ 10,500
215 Dewey St.	Last Chance	July 15, 2011	\$ 3,500
600 Marshall St.	Last Chance	Mar 27, 2009	\$ 4,250
805 Bryant St.	Last Chance	Sept 7, 2011	\$ 4,750
416 Lime St.	Last Chance	Mar 31, 2009	\$ 6,100
306 W. Grantham St.	Last Chance	Jun 26, 2013	\$ 12,500
312 E. Mulberry St.	Last Chance	Jan 23, 2013	\$ 10,000
410 Stronach Ave.	Last Chance	Dec 1, 2010	\$ 7,600
411 N. Virginia St.	Last Chance	Mar 21, 2013	\$ 8,000
1705 S. Slocumb St.	Last Chance	Nov 16, 2011	\$ 12,500
911 Dorsey St.	Condemned	Apr 1, 2008	\$ 7,000
611 W. Holly St.	Condemned	May 7, 2012	\$ 8,000
TOTAL:			\$121,400

Mr. Anderson shared staff is working with Ms. Simpson-Carter in Community Development to use CD funds to remove the home at 306 W. Grantham Street.

Councilmember Allen asked Mr. Anderson to check the status of a home that burned located at 405 John Street.

Council agreed staff could proceed with the list presented and put the demolitions out to bid.

Council asked staff to look into using CDBG funds to demolish condemned structures.

Federal Legislative Update

Ms. Angel Wright-Lanier presented the following information to Council:

Federal Funding Priorities

1. Police/Fire Complex Building Expansion
2. Compressed Natural Gas Transportation Pilot
3. Close Equalization Basins at Water Reclamation Fac.
4. Renovate Goldsboro's Union Station
5. Cornerstone Commons Development Project
6. Technology Upgrades
7. Wastewater Collection System Rehabilitation

Pursue Federal Assistance

\$2.150 M
\$1.8 M
\$12.530 M
\$8.8 M
\$1.0 M
\$300,000
\$4.876 M

Policy Issues

- We request continued support for the state and federal government's Historic preservation tax credits.

Council agreed on the priority of the projects. Council also asked that staff add Central Heights/Royall Avenue Realignment and Seymour Johnson Air Force Base's priorities.

Staggered Terms

Mr. Randy Guthrie shared the following information with Council:

Staggered Terms

- N.C.G.S. 160A-101(4) establishes terms of office for members of council:
Members of the council shall serve terms of office of either two or four years. All of the terms need not be of the same length, and all of the terms need not to expire in the same year.

Process to Switch to Staggered Terms

- Adopt a Resolution of Intent to consider an ordinance amending the charter.
- At the same time the Resolution of Intent is adopted, the council shall also call a public hearing on the proposed charter amendments.

Public Hearing

- The date of the hearing to be not more than 45 days after adoption of the resolution.
- The notice of hearing must be published at least once not less than 10 days prior to the date fixed for the public hearing.

Ordinance Adoption

- Following the public hearing, but no earlier than the next regular meeting of the Council and not later than 60 days from the public hearing, the Council may adopt an ordinance amending the charter to implement the amendments proposed in the resolution of intent.

Notice of Adoption

- Ordinance to change Charter is not effective until 30 days after the publication of Notice of Adoption of Charter Amendments.
- Notice must summarize the contents and effect of the Charter change.
- Must be published at within 10 days of Council vote to amend Charter.
- Citizens may request a Special Election if a valid Referendum Petition is submitted.

Referendum

- The people may initiate a referendum on proposed charter amendments.
- An initiative petition shall bear the signatures and resident addresses of a number of qualified voters of the city equal to at least ten percent (10%) of the whole number of voters who are registered to vote in city elections.

Special Election

- If a valid Referendum Petition is received, the Council shall call a special election on the question of adopting the Charter Amendments.

- The special election shall be scheduled for not more than 120 days nor fewer than 60 days from receipt of valid Referendum Petition.
- If majority of votes are in favor of Charter Amendments, then Council would adopt another ordinance to make them effective.

Council discussed staggered terms. Council agreed staff should proceed with implementing staggered terms. The top 3 vote getter would serve 4 terms and the bottom 3 would serve 2 year terms and run for re-election.

Annual Crime Report & Police Update

Chief Stewart shared the following information:

Seniority List

- 107 Sworn Law Enforcement Officers
 - Years of Service

	Number of Officers/Percentage
▪ Over 20 years	12 – 11%
▪ Over 10 but less than 20 years	29 – 27%
▪ Over 5 but less than 10 years	28 – 26%
▪ Less than 5 years	33 – 31%
▪ Vacant	5 – 5%
TOTAL	107

Sworn Officer Assignments

- Chief-1
- Patrol Division-61
- Investigations Division-12
- Support Services Division-9
- Crime Scene Unit-4
- Vice-4
- GREAT/Crime Prevention-4
- Warrants-2
- Training-1
- SRO-2
- Park Police-1
- Community Partnership Coordinator-1
- Vacant-5

Crime Stats

GPD's Uniformed Crime Reporting

UCR Offenses

OFFENSES	2009	2010	2011	2012	2013	% CHG
Homicide	8	5	7	13	5	- 62%
Rape	9	3	2	3	3	0%
Robbery	92	105	91	73	67	- 8%

Aggr. Assault	218	280	252	233	214	-	8%
Simple Assault	324	318	322	311	344	+	11%
Burglary	730	736	674	589	573	-	1%
Larceny	1799	1674	1850	1655	1690	+	2%
Vehicle Theft	149	129	123	127	103	-	19%
Arson	3	5	2	0	2	+	200%
TOTAL	3332	3255	3334	3004	3001	-	.1%
% Change		- 2%	+ 2%	- 10%	- 0%		

Homicides

5 Year Trend

- 2009 – 8
 - 6 – cleared
 - 2 – under investigation
- 2010 – 6
 - 4 – cleared
 - 2 – under investigation
- 2011 – 7
 - 6 – cleared
 - 1 – under investigation
- 2012 – 13
 - 9 – cleared
 - 4 – under investigation
- 2013 – 5
 - 3 – cleared
 - 2 – under investigation

Rape

- 2009 – 9
- 2010 – 3
- 2011 – 2
- 2012 – 3
- 2013 – 3

Robbery

- 2009 – 92
- 2010 – 105
- 2011 – 91
- 2012 – 73
- 2013 – 67

Aggravated Assault / Simple Assault

- 2009
 - Aggravated – 324

- Simple – 218
- 2010
 - Aggravated – 318
 - Simple – 280
- 2011
 - Aggravated – 322
 - Simple – 252
- 2012
 - Aggravated – 311
 - Simple – 233
- 2013
 - Aggravated – 344
 - Simple – 214

Burglary & Larceny

Burglary- Unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts. (1st & 2nd degree burglary, breaking & entering)

Larceny- Unlawful taking, carrying, leading or riding away of property from possession or constructive possession of another. (Misdemeanour larceny, shoplifting, theft from motor vehicles, theft of bicycles, theft from buildings)

- 2009
 - Burglary – 730
 - Larceny – 1799
- 2010
 - Burglary – 736
 - Larceny – 1674
- 2011
 - Burglary – 674
 - Larceny – 1850
- 2012
 - Burglary – 589
 - Larceny – 1655
- 2013
 - Burglary – 573
 - Larceny – 1690

Criminal Investigations Division

- 11- Investigators are assigned to the Criminal Investigations Division
 - 2 – Crimes Against Persons
 - 4 – Property Crimes
 - 4 – Financial Crimes
 - 1 – Juvenile/Missing Persons/Sex Crimes

Investigator's Case Load 2013

- 127 Cases assigned to 2 Persons Crimes Investigators
- 560 Cases assigned to 4 Property Crimes Investigators
- 338 Cases assigned to 4 Financial Crimes Investigators
- 80 Cases assigned to 1 Juvenile/Missing Person/Sex Crimes Investigator
- A total of 1105 Felony cases were assigned to this division in 2013 (Average- 100.5 cases per Investigator)

*The case load is average with other departments.

Clearance Rate

Goldsboro Police Department's

UCR Clearance Rate vs. National Rate

- In 2013 the Goldsboro Police Department cleared 34% of UCR Crimes compared to the National average of 22%.

GPD Training

- Officers of the Goldsboro Police Department received 8,062 hours of training in 2013. This training includes the 24 hours of training mandated by the NC Criminal Justice Education and Training Standards Commission for each sworn officer, along with other specialized training courses to enhance the officer's skills and knowledge as they continue to effectively serve the citizens of Goldsboro.
- In 2013, the Police Department implemented the use of the TASER X2.ECD (Electronic Control Device) as an additional less-lethal alternative in our use of force options. Sworn law enforcement personnel are required to attend a sixteen (16) hour initial introductory training course and an eight (8) hour recertification course annually thereafter.

Patrol Vehicle Inventory

- 63 Total Vehicles
 - 34 Line
 - 17 Take Home
 - 12 Spare
- Model Year
 - 1998 - 4
 - 2000 - 6
 - 2001-1
 - 2002 - 2
 - 2004 -1
 - 2005 - 6
 - 2006 – 12
 - 2007 - 1
 - 2008 - 5

- 2009 - 2
- 2010 - 9
- 2011 - 1
- 2013 – 13
- 2014 – 6 ordered (Includes 1-JAG car) to replace 4-1998 and 2-2000 model year cars.

Marked Patrol Vehicles Mileage

- 25 Vehicles have under 80,000 miles.
- 15 Vehicles have 80,001 to 100,000 miles.
- 8 Vehicles have 100,001 to 120,000 miles.
- 15 Vehicles have over 120,000 miles.
- Line cars are averaging 18,000 mile per year.
- Take home cars are averaging 10,000 miles per year.

NOTE:

- The service life of a Take Home car is about 8-10 years.
- The service life of a Line Car is about 5-6 years.
- Service life is based on 80,000 to 100,000 miles and the average cost to maintain the vehicle.
- The decision to deadline a car is based on model year, mileage, parts availability, maintenance cost and the overall safety of the car.

Marked Patrol Vehicles – Summary

- 14 vehicles are ten years old or older.
- 23 vehicles currently have over 100,000 miles on them and that could increase to 35 by 2015.
- 52 % of the total yearly maintenance cost on the fleet is for vehicles that comprise 27% of the fleet.
- High mileage vehicles are less reliable, use more fuel, require more oil between servicing and due to the poor appearance of the cars, reflect negatively upon the Police Department and the City of Goldsboro.

Fleet Vehicle Replacement Plan

- 10 Patrol Cars, 2 Admin cars per year
- More vehicles under warranty; reduces maintenance cost
- Enhance public image of Police Department
- Improve officer moral

What did we accomplish in 2013?

- Started restoring the Department's aging Patrol Vehicle Fleet.
- Replaced Mobile Data Terminals (MDTs) in our Patrol Fleet.
- Replaced Department Service Weapons (Glock) at a cost of \$16,150.00.
- Established the Goldsboro Partners Against Crime (VCTF/GPAC)

GPAC (Goldsboro Partners Against Crime)

- Notifications
 - 3 – Call-In Notification Sessions
 - 2 – Face-to-Face Notification Sessions
 - 64 – Subjects Notified
- Re-Offenders
 - 3 – misdemeanor and/or traffic offenses
 - 2 – felony offenders

Probation and Parole Offenders

- Arrest – 536
- Field Contacts – 186
- Incident Reports – 142
- VCTF/GPAC – 17

What we accomplished in 2013 Continued...

- Additional Funding for the Command Unit
 - 2316 Hours Worked
 - 570 Field Contacts Completed
 - 71 Citations Issued/Warrants Served
 - 5 Weapons Seized
 - 2 Driving While Impaired (DWI) Arrests

Evidence Inventory

- At the present time there are 33,964 items of evidence being stored at the Police Department.
- This does not include packages containing multiple items of evidence.

2014

- Looking at Expansion Plans for the Police Department in order to increase Evidence Storage space and Investigative Services.
- The current evidence storage rooms should provide enough space for the next few years (1 to 2) so long as the courts provide the PD with dispositions for disposal. The new expansion would provide the PD with another 30 years of storage space.
- The estimated cost of the future expansion as well as repairs to the existing building are estimated at \$3.5 million with \$3 million dedicated to the future expansion and \$500K going to the following existing building repairs:
 -
 - HVAC replacement
 - Parking lot repaving
 - Exterior waterproofing
 - Interior floor resurfacing
 - Interior painting
 - Ceiling tile replacement

- Door frame replacement
*Note: Does not include any asbestos abatement during HVAC replacement

Chief Stewart stated he would like to compliment Sgt. Chiero on her hard work on the GPAC program. He stated she has worked hard to pull a lot of partners into the program.

Councilmember Williams compliment Chief Stewart and the Police Department on an excellent job of policing. He shared he has one concern with speeding along Slocumb Street.

Ms. Metz shared the segway is back and operational. Chief Stewart thanked Ms. Metz on her assistance with the segway.

Adjournment

As there was no further business, the meeting was adjourned at 3:30 p.m.

MARCH 21, 2014

On March 21, 2014 at 8:30 a.m., the meeting was called to order by Mayor King, with attendance for March 21, 2014 as follows:

Councilmembers Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Michael Headen (arrived at 12:27 p.m.)
Councilmember William Goodman (arrived at 8:55 a.m.)
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

Other Members Present: Scott Stevens, City Manager
Melissa Corser, City Clerk
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Kaye Scott, Finance Director
Sherry Archibald, Paramount Director
Jose Martinez, Public Works Director
Scott Williams, IT Director
Karen Brashear, Public Utilities Director
Jimmy Rowe, Planning Director
Allen Anderson, Chief Building Inspector
Betsy Rosemann, Travel & Tourism Director
Marty Anderson, City Engineer
Faye Reeves, HR Director
Jeff Stewart, Police Chief (arrived at 9:05 a.m.)
Matt Caulder, News Argus Reporter

The meeting was called to order by Mayor King at 8:30 a.m.

Mr. Stevens shared the Wayne County Historical Association has invited Council to attend the grand reopening of the Goldsboro Meeting House at the corner of Ash & James Streets on Sunday, March 23rd from 2:00 to 4:00 p.m.

Golf Course

Mr. Scott Barnard shared information regarding the Go Wayne GO Initiative. He also gave an overview of activities hosted at the golf course including summer camp for kids. In looking towards the future, Mr. Barnard presented several ideas that could increase the usage at the golf course including items such as disc golf, foot golf, golfnow.com (an online booking tool) and SNAG.

Mr. Barnard also shared the following information:

- FY 13/14 Year to Date Revenue \$323,503
- FY 13/14 Year to Date Expenditures \$487,402
- 18,100 rounds of golf played in FY 12/13
- 22,386 rounds of golf played in FY 11/12
- Regional Weekend Rates Comparison
- Goldsboro Municipal Golf Course is the home course for several high schools including Rosewood, Goldsboro and Southern Wayne

Council agreed they were willing to allow staff to try other ideas at the golf course such as disc golf, foot golf, etc.

Recreation Bond Referendum

Mr. Scott Barnard shared the following information:

- Bond Referendum – May 6, 2014
- \$18.9 Million for park construction and renovation
- 4 Projects
 - Reconstruction of WA Foster Recreation Center 4-6 Million
 - Construction of a Multi-Sports Complex ~ 6 Million
 - New Greenways ~.8 Million
 - Renovation of Herman Park & Herman Park Center ~6 Million
- How are we going to pay for it?
 - WA Foster ~3.5 Million – General Fund (Bond)
~2.5 Million – Community Development
 - Sports Complex
 - Herman Park and Center ~6 Million – General Fund (Bond)
 - Greenways ~.8 Million – General Fund (Bond)
 - Administrative/Legal Fees ~\$100K
- Why not use sales tax?

- It has not been a method used in NC to pay for local parks recreation because it requires special legislation from the State to pass both chambers.
- Why not increase the tax on the entire county – not just city residents?
 - AS the City of Goldsboro, we do not have the authority to tax non-city residents.
- How much will this cost?
 - The property tax would be increased by a maximum of 2.4 cents per \$100 of assessed value.
 - In short, the impact on an owner of a home valued at \$100K would be a maximum of \$2.00 per month.
 - For the owner of a \$150K home, they would see a maximum increase of \$3.00 per month.

Mr. Stevens shared they have been speaking to groups to share information about the Recreation Bond Referendum.

Neighborhood Plan Homes & PNC Update

Ms. Julie Metz shared the following information with Council:

Brief History

- 2005 Experience & Charge
 - Identify problems and study issues within neighborhoods that surrounded downtown.
- 2006 Adoption of the Neighborhood Plan
 - Identified neighborhoods that had significant stock of historic homes
- Goals and Objectives were established
 - Restore Neighborhoods
 - Restore Homes back into Owner Occupied Single Family Use
 - Create Infill Development for Affordable Housing and Market Rate Housing within the 70 vacant lots
 - Generate value for private investment
 - Prepare for growth
 - Create a future for the Downtown Commercial District
 - Strengthen tax base
 - Reduce City's ongoing general maintenance cost (mowing vacant lots)
 - Make Goldsboro a more attractive place to live
 - Reduce crime occurrences
 - Preserve Historic properties
 - Meet housing needs of SJAFB Personnel
- Neighborhood Plan Consisted of 2 Components
 - Save Historic Structures
 - Create Infill Development of Vacant Lots
- 3 Neighborhoods Selected
 - Depot District

- James/George Neighborhood
- S. William/John Neighborhood
- Resources Allocated
 - City Council allocated \$200,000
 - \$100,000 – Acquiring Historic Homes
 - \$100,000 – Residential Infill (partnered with Self-Help)

Neighborhoods Selected

- Depot District
 - Some single family, owner occupied but majority tenant occupied multi-units.
 - 95 % historic
 - 30 vacant lots
- James/George Neighborhood
 - 25 historic homes, 2 churches, 23 homes – mostly tenant occupied, 8 commercial buildings, boarding homes
 - 11 vacant lots
- S. William/John Neighborhood
 - 47 historic homes, majority tenant occupied
 - 22 vacant lots
 - Boarding houses, apartments, professional offices, 2 commercial

Historic Homes on Market:

- 106 N. Virginia Street
- 406 N. James Street
- 405 W. Mulberry Street
- 214 E. Elm Street
- 403 S. John Street
- 407 S. John Street
- 109 N. Virginia Street
- 111 N. Virginia Street
- 408 S. John Street
- 300 S. Virginia Street

Historic Homes Sold:

- 302 S. John Street
- 314 S. William Street
- 410 S. William Street
- 404 W. Oak Street
- 413 N. James Street
- 411 N. James Street
- 313 N. James Street
- 311 N. George Street
- 108 N. Virginia Street

- 401 N. George Street
- 404 Park Avenue
- 407 S. William Street
- 306 S. John Street

Process & Development Requirements

- Acquisitions
- Buyer Characteristics
- Process
- Covenants & Rehab Agreement
- Distribution of Sale

Council discussed the partnership with PNC and whether the City should try to regain full ownership of the homes currently listed through PNC. Council asked staff to work on bringing ownership of the PNC homes back to the City and work with local group to restore and sell the historic homes to families.

Sidewalk & Street Resurfacing Priorities

Mr. Marty Anderson shared the following information with Council:

2000-2013 Resurfaced Streets Expenditures

- FY 2000 Street Resurfacing - \$ 580,365
- FY 2002 Street Resurfacing - \$ 200,000
- FY 2005 Street Resurfacing - \$1,009,236
- FY 2007 Street Resurfacing - \$ 642,889
- FY 2011 Street Resurfacing - \$ 595,328
- FY 2013 Street Resurfacing - \$ 652,708

2014-2015 Recommended Street Resurfacing List

High Volume	Street	Begin	End	PCR	Street Length (ft)	Total Cost
*	SPRUCE ST	CENTER ST	JAMES ST	70	461	\$ 37,807.00
*	MULBERRY ST	JOHN ST	WILLIAM ST	52	575	\$ 39,346.02
*	AUDUBON AVE	BEECH ST	PARK AVE B	42	341	\$ 12,246.28
*	AUDUBON AVE	PARK AVE B	PARK AVE A	60	360	\$ 11,457.00
*	AUDUBON AVE	PARK AVE A	PEACHTREE ST	42	363	\$ 13,957.00
*	AUDUBON AVE	PEACHTREE ST	ASH ST	42	440	\$ 18,697.90
	GRANVILLE DR	FEDELON TRAIL	OLD MILL PL	37	2,184	\$ 65,129.25
	OLD MILL PLACE	GRANVILLE DR	CUL-DE-SAC	39	440	\$ 11,684.00
E	ELM STREET	ANDREWS AVE.	JEFFERSON AVE.	39	665	\$ 37,056.00
E	ELM STREET	BEST ST. INTERSECTION	APPROX. 100 FT. EACH WAY	30	400	\$ 37,000.00
W	ELM STREET	JAMES ST	GEORGE ST	43	480	\$ 28,662.00
W	ELM STREET	CENTER ST	JAMES ST	43	464	\$ 27,677.00
	ELM STREET	CENTER STREET	JOHN ST		462	\$ 30,500.00
	ERVIN DR	LONGLEAF AV	LUTHER DR	45	452	\$ 9,748.50
	IVEY CT	E ASH STREET	CAROL ST	42	452	\$ 11,108.34
	SPRUCE ST	CENTER ST	JOHN ST	24	511	\$ 28,480.00
	SPRUCE ST	JOHN ST	WILLIAM ST	58	576	\$ 27,355.00
	BEECH ST	JOHN ST	WILLIAM ST	5	577	\$ 22,229.46
	POPLAR ST	HARRIS ST	ROBINSON PL	76	321	\$ 11,950.00
	POPLAR ST	ROBINSON PL	WEAVER DR	58	329	\$ 24,423.00
	LYNN PL	MARION DR	CUL DE SAC	50	255	\$ 6,756.72

	WARRICK CIR	BERKELEY BLVD	CUL DE SAC	64	1,051	\$ 33,354.30
				TOTAL	12,159	\$ 546,624.77

2014-2015 Recommended Alternative Street Resurfacing List

High Volume	Street	Begin	End	PCR	Street Length (ft)	Total Cost
	EASON ST	SLOCUMB ST	DEVEREAUX ST	3	373	\$ 15,523.88
	DEVEREAUX ST	ELM ST	ALVIN ST	48	518	\$ 17,885.70
N	CENTER ST	BASIL ST	SWAN ST	0	519	\$ 16,440.60
N	CENTER ST	VINE ST	HOLLY ST	13	1,007	\$ 37,807.00
N	CENTER ST	OAK ST	VINE ST	4	506	\$ 18,000.00
	JOHN ST	SWAN ST	FREEMAN ST	36	376	\$ 16,624.60
	JOHN ST	FREEMAN ST	BROGDEN ST	40	393	\$ 12,546.90
	JOHN ST	BROGDEN ST	RAYNOR ST	45	323	\$ 10,273.50
	JOHN ST	RAYNOR ST	DEWEY ST	60	260	\$ 7,416.00
	KING DR	SLOCUMB ST	WEAVER DR	90	877	\$ 33,605.00
	KING DR	WEAVER DR	HAMILTON DR	90	291	\$ 13,287.00
E	PALM ST	MADISON AV	BEST ST	6	622	\$ 21,279.82
	MAPLE ST	JACKSON ST	PINEVIEW AV	10	470	\$ 19,985.74
	BOYETTE DR	MUNROE LN	BERKELEY BLVD	45	474	\$ 9,666.60
	LISA LN	SCOTTY DR	BERKELEY BLVD	44	1,007	\$ 22,620.60
				TOTAL	8,016	\$272,962.94

GOLDSBORO MPO TRANSPORTATION PROJECTS

2013-18 NEEDS LIST

BICYCLE/MULTIUSE FACILITIES

Bicycle/Multiuse Facility

- Central Heights Road (Construct Paved Shoulder from Berkeley Blvd to New Hope Road) - \$991,232
- Wayne Memorial Drive (Construct Paved Shoulder from New Hope Road to Tommy's Road) – \$400,000
- New Hope Road (Construct Multiuse Path from Wayne Memorial Drive to Patetown Road) - \$1,254,000
- Berkeley Boulevard (Construct Wide Outside Lane from Tommy's Road to New Hope Road) - \$832,000
- Tommy's Road (Construct Paved Shoulder from Berkeley Blvd to Patetown Road) - \$2,560,000
- Old Mt. Olive Hwy (Construct Paved Shoulder from US 117 to Parker Road) - \$4,480,000
- NC 581 (Construct Paved Shoulder from George Street to Rosewood Road) - \$3,379,200

Greenway Facility

- 10' wide boardwalk from Elm Street to Slocumb Street along Stoney Creek - \$2,025,000
- 10' wide asphalt from Hwy 70 to Royall Avenue along Stoney Creek - \$125,000
- Bridge over Hwy 70 to connect greenway along Stoney Creek - \$3,125,000

Greenway Facility (Regional)

- Mountains to Sea Trail – Designated from Elm/US117 runs east along Elm Street, north on Center, east along Ash Street, south at Stoney Creek Park and crosses Elm Street and continues to Slocumb Street - \$5,000,000

GOLDSBORO MPO TRANSPORTATION PROJECTS
2013-18 NEEDS LIST

PEDESTRIAN FACILITIES

- Royall Avenue (Construct New Sidewalk on North Side from William Street to Spence Avenue) - \$476,000
- Harris Street (Construct New Sidewalk on South Side from Slocumb Street to Stoney Creek Parkway) - \$224,000
- Berkeley Boulevard (Construct New Sidewalk on both sides from Ash Street to Elm Street) - \$136,000
- Spence Avenue (Construct New Sidewalk on both sides from existing 70 Bypass to Ash Street) - \$600,000
- Central Heights Road (Construct New Sidewalk on both sides from Berkeley Blvd to New Hope Road) - \$704,000
- Royall Avenue (Construct New Sidewalk on North Side from Spence Ave to Berkeley Blvd) - \$200,000
- John Street (Construct New Sidewalk on East Side from Elm Street to Dixie Trail) - \$285,920
- Elm Street (Construct New Sidewalk on both sides from Slocumb to Berkeley Blvd) - \$864,000
- Herman Street (Construct New Sidewalk on both sides from Royall Ave to Beech Street) - \$133,920

Councilmember Aycock questioned what the Powell Bill monies are used for and Mr. Stevens replied in addition to some resurfacing, Powell Bill monies have also been used for traffic signalization payment, street sweeping, sidewalk repairs, and stormwater drainage.

Council requested additional time to review the proposed street resurfacing list. Staff will bring the list back in April with a goal of awarding contract in early July.

Councilmember Williams asked staff to take a look at Harris Street and Bunch Drive. He also shared when it rains heavily some property owners have to walk through water to reach their mailboxes on Poplar Street, the neighborhood near the water tank; he stated he believed it was near Ben Brewington Court.

Councilmember Goodman asked if staff could take a look at Leslie Street and Beale Street.

Councilmember Williams also shared due to tree roots sections of Franklin and Claiborne Streets may need resurfacing.

Staffing

Public Works

Mr. Jose Martinez presented the following information:

Sanitation Department Optimization

- Switch over to Fully-Automated System for Sanitation Department as opposed to rear loading vehicles.

Benefits for Fully-Automated Vehicles fall into both Tangible and Non-Tangible Categories

Non-Tangible (aka “hard to measure”) Benefits

- Reduces Worker’s Compensation Claims due to back-related injuries and environmental hazards (other moving vehicles, neighborhood dogs, etc.)
 - Goldsboro had 4 claims in 2011
 - Goldsboro had 5 claims in 2012
- Reduces Environmental Impacts: Automated collection cans mean fewer trucks, lower fuel usage, fewer air emissions, and fewer traffic and safety impacts. (*EPA: Collection Strategies for Success*)
- Helps reduce overtime and absenteeism, increase productivity, and allow service improvements to be made with limited resources. (*EPA: Collection Strategies for Success*)

Fully Automated Refuse Collection Tangible Analysis (Financial)

- Collection costs typically represent from 40-60% of a community’s solid waste management systems costs.

What are the cost advantages of switching?

- A Fully –Automated truck requires a crew of 1 operator vs. 3 for the current trucks which gives annual savings of ~\$63,700.
- The Fully-Automated truck is estimated to service up to 43% more trash stops (100-300 additional/day) than the current trucks daily service of ~700. (Production numbers from CES refuse located in Kernersville, NC).
- Optimization Software for routing can additionally increase production from 10-20%.
- For every Semi-Automated crew we eliminate completely, the city will receive an annual savings of ~\$106,900.

What are the disadvantages of switching?

- Start-up costs! A new fully-automated refuse truck costs ~\$260,000.
- While these trucks are compatible to the existing refuse trash bins, we’d want to switch out to the full size to help eliminate overflow. Each bin costs ~\$55.
- Public Perception. We’ll want to make sure we’re as transparent and informative as possible to the citizens. They want to make sure they get an equivalent level of service.

What’s the plan?

- Currently operating 6 crews (4 refuse and 2 recycling). Proposal is to switch to 4 Fully-Automated trucks and 1 Semi-Automated truck (eliminating one crew completely)
- This would make 11 sanitation employees unnecessary “in Sanitation”. Note, we do not intend on eliminating any positions, so a primary job of the switch would be to find another spot within the city for these workers (totaling 1 equipment operator and 10 laborers)
- The costs savings realized on an annual basis would be ~\$360,000

**NOTE: Cost savings are entirely from a reduction of workforce in this division by 11 personnel. Therefore, the cost savings will not be realized until these personnel have been placed in other divisions.*

Grass Cutting Optimization

- Currently Public Works’ Streets & Stormwater Division, Code Enforcement, & Planning are all responsible for grass cutting.
- Planning & Code Enforcement have a combined amount of ~\$92,000/year that is spent on grass-cutting contractors.
- Public Works can purchase one additional mower and hire two additional personnel (one equipment operator and one laborer for grass trimming) for ~\$90,000 for the first year and then \$75,000 annually thereafter.
- We’d break even the first year and save over \$15,000 yearly after the implementation year.

Building & Traffic Optimization

- Propose to purchase equipment and train personnel to apply a seamless membrane roof on any flat-roof system in the City.
- Cost of equipment, materials, and training for the first areas would be ~\$25,000. This would be enough material to finish the two areas of the Public Works Complex which is forecasted at \$140,000.
- Would require at least 1 additional personnel and 2 ideally. Each new “Building & Traffic Technician” would cost the City about \$50,000 including benefits. Year 1 savings for just these two roofs would be over \$15,000 if both employees were hired.

Collections & Distributions Optimization

- Currently our maintenance program consists of doing regularly scheduled maintenance and then reacting to failures.
- Proposal is to start a system integrity program where we would be proactive in learning which parts of the collections/distributions system is in the most need of rehab before failure.
- Cost would consist of hiring two additional personnel (required) and equipment. Personnel would cost ~\$79,000 annually from the Utility Fund.

- The biggest initial cost would be the robotic cameras (\$60,000 each).

Optimization Summary

- Sanitation would move to Fully-Automated Collection with a 10-year savings of over \$1.7M. Would require the relocation of 11 personnel.
- Grass-Cutting contracts being brought in-house would have a break-even cost in year 1 and then yearly savings of ~\$15,000. Would require two additional personnel.
- Internally repair flat-roofs would require an initial investment of \$25,000 to repair PW complex (\$140k traditional cost). Would require a 1-2 additional personnel.
- Proactive C&D program requiring 2 personnel and initial investment. Cost savings if compared to contracting work.

Council agreed staff could proceed with moving forward with moving grass cutting in house.

Councilmember Williams provided the invocation.

Council took a lunch break.

Council returned.

Police Staffing

Chief Stewart stated as Council is aware, the Mercer Group is working on a staffing analysis. He stated he received a call last week from Phil Robertson who indicated the Police Department could be short staffed. Chief Stewart stated he worked with staff on what they feel the department's needs are. He shared the following needs were identified:

- (1) Training Corporal - Grade 75 at a cost of approximately \$52,000 which includes benefits.
- (1) Drug Agent – Grade 75 at a cost of approximately \$52,000 which includes benefits. (4) Patrol Officers – Grade 74 at a cost of \$184,000 which includes benefits.
- (1) Sergeant Position upgraded to a Captain Position

Council discussed the requests. Council agreed the Police Department could include a Training Corporal and a Drug Agent in the upcoming budget. Council would like the department to re-evaluate the need for the patrol officers once the department has filled vacancies. Council also agreed the Police Department could upgrade a sergeant position to a captain.

Assistant Planning Director

Ms. Angel Wright-Lanier staff has been looking at succession planning for the Planning Department. The current Planning Director has 34 years of service. The Assistant Planning Director position would supervise two employees and would be advertised internally. Council agreed staff could move forward.

Military Liaison

Mr. Scott Stevens shared Mayor Pro Tem Broadaway, Councilmember Allen and himself have been working with the MAC in terms of funding for military issues and one of the things they have discussed is a Military Liaison. In researching other military communities, we found some of those communities have a Military Liaison. This may give us a better tie in with the Pentagon. The proposed salary would range from \$50,000 to \$60,000 and with benefits around \$70,000. We could speak with the County to see if they would help provide funding for this position. Council agreed staff could proceed with including this position in the upcoming budget.

Debt Financing

Ms. Kaye Scott shared the following information with Council:

Existing Debt Ratios

- FY 2013: .075%
- City Policy = 2.5% maximum
- Assessed Value Growth:
 - 5 year average growth: -1.12%
 - 10 year average: 1.33%
 - FY 2013 Budget: \$2,074,711,543
 - FY 2014 Budget: \$2,066,056,359
 - FY 2015 and Beyond: 1.25%

Outstanding Tax Supported Debt (GF)

- GO Bonds \$ 4,498,168
- Installment Financing \$11,094,852
- Total \$15,593,020

Capital Improvement Plan/Projected Borrowings

Project	Amount	Funding Source	Issuance Date	Payments Begin	Term	Interest Rate
WA Foster Rec. Center	\$ 6,000,000.00	GO Bonds	FY 2015	FY 2016	20 yrs	5.00%
Multi-Sports Complex	\$ 6,000,000.00	GO Bonds	FY 2016	FY 2017	20 yrs	5.00%
Greenways	\$ 750,000.00	GO Bonds	FY 2016	FY 2017	20 yrs	5.00%
Herman Park Center/Renovations	\$ 6,150,000.00	GO Bonds	FY 2017	FY 2018	20 yrs	5.00%
Subtotal	\$18,900,000.00					
Streetscape / Transfer Station	\$ 4,000,000.00	IPC	FY 2014	FY 2015	15 yrs	5.00%
Police Department Expansion	\$ 2,000,000.00	IPC	FY 2015	FY 2016	15 yrs	5.00%
Subtotal	\$ 6,000,000.00					
Streetscape/Transfer Station	\$ 9,975,000.00	TIGER Grant	n/a	n/a	n/a	n/a
Total Projects	\$34,875,000.00					

**Assumed interest rate of 5.0% used for planning purposes. Subject to actual market rates at time of issuance.*

Proposed Debt Ratios

- Debt Per Capita
 - FY 2013: 436
 - FY 2017: 916
- Debt to Assessed Value
 - FY 2013: 0.75%
 - FY 2017: 1.53%
 - City Policy = 2.5% Maximum

Debt Observations

1. Work towards establishing a responsible financial plan and maintain a healthy financial position.
2. City current bond rating is Aa2/AA- from Moody's and Standard and Poor's respectively.
3. Council has adopted financial policies that show debt capacity exists under these policies and by establishing these Financial Policies that provide rating agencies and investors comfort that the new debt will be issued in a responsible fashion.
4. The City will be taking advantage of a number of revenue sources to help with future debt affordability
 - a. Pay down existing debt service
 - b. Occupancy Tax Funds (Multi-Sports Complex)
 - c. HUD Funding (WA Foster Center)
 - d. New Dedicated Tax Revenue

New Financing

- Streetscape/Transfer Station - \$4M Bank Placement Financing
 - This debt could be collateralized with refinancing City Hall and the Paramount Theatre.
 - Term: Blend of 15 and 20 years
- Settlement - \$2.7M Fund with 2/3rd GO Financing
 - Finance this settlement as a 2/3rd non-voting GO Bonds in the amount of \$1.7M – July 2014
 - Term: 10 years
 - Bond Attorney/LGC – General Statutes does not qualify as installment purchase.

General Fund Possible Debt Service

Fiscal Year	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20
Current Debt Service Payments	2,508,313	2,288,536	2,226,590	2,093,283	1,768,885	1,609,425	1,300,575
TIGER V Grant Match \$4M/\$1.7M Settlement Loan	0	284,675	569,350	569,350	569,350	569,350	569,350
Police Renovations	0	0	251,300	251,300	251,300	251,300	251,300
Paramount Debt Payments (Occupancy Tax until FY 17-18)	(429,605)	(425,985)	(412,365)	(398,745)	0	0	0
TIGER VI Grant (\$2.89M Match) (15 Years)	0		0	0	278,430	278,430	278,430
New Debt Service Payments	2,078,708	2,147,226	2,634,875	2,793,618	2,867,965	2,708,505	2,399,655
FY Reduction in Debt Service	0	68,518	487,649	292,592	74,347	(159,460)	(308,850)

Councilmember Aycock asked if the automatic sanitation trucks were included in this presentation. Ms. Scott shared the trucks are not included; she was unaware of that request.

Retreat Decisions

Mr. Scott Stevens shared the following summary of retreat decisions:

1. Bring back a recommendation on how to implement an AMI system with cost versus pay back.
2. Council asked staff to research if we could use more Community Development monies to demo houses.
3. Council approved the priority listings on the Legislative Agenda. Council asked that staff add Central Heights and Oak Forest Realignment and SJAFB priorities to the Federal Legislative Agenda.
4. Council agreed staff could move forward with the process to implement staggered terms. The top (3) vote getters would serve 4 year term; bottom (3) would serve 2 year term and could run for re-election.
5. Council expressed willingness to allow staff to try other ideas at the Golf Course such as disc golf, foot golf, etc.
6. Council asked staff to work on bringing ownership of PNC houses back to the City and work with a local group to restore and sell historic homes to families.
7. Council asked staff to bring the resurfacing list back in April with goal of awarding contract in early July.
8. Council approved the following staffing changes:
 - a. Public Works
 - i. Fully Automated Trash Collection – 11 positions reduced
 - ii. Grass Cutting – 2 new staff and mower
 - iii. Building & Traffic (membrane roof) – 2 new staff (possibly – include in upcoming)
 - iv. Collections & Distributions (smoke testing, dye testing and video inspection)– 2 new staff (possibly – include in upcoming budget)
 - b. Police
 - i. Training Corporal – Grade 75
 - ii. Drug Agent – Grade 75
 - iii. Sargent to Corporal
 - c. Planning
 - i. Assistant Planning Director (Restructure Department to include an Assistant Planning Director Position)
 - d. Military Liaison
9. Council reaffirmed priorities:
 - Greenways/Pathways
 - Downtown Development
 - Engage private investment
 - Parks and Recreation
 - Community Appearance

TIGER VI

Mayor King asked if there was any discussion on the submission of the TIGER VI grant.

Councilmember Allen stated he did not think that anyone could question his passion or loyalty for downtown. He stated he has been there in some dark days with Julie and the Mayor. Councilmember Allen stated one of the biggest upsets was when they could not get the Recreation Center built and he believed it could have had a huge impact on downtown. He stated however, he believes we have made some really good strides in the last few years. He stated when you look at the train station; he believes you need to look at the positives and the negatives. He stated every train station in North Carolina that has been renovated has been done so with federal funding. He stated the only exception is there are train tracks. Councilmember Allen stated his heart really wanted to vote for it. Councilmember Allen stated there are other needs. Councilmember Allen discussed the bond referendum, potential tax increase, and expenditures. He stated it is a great thing to do but there are other pressing needs.

Mayor Pro Tem Broadway stated from a banker's stand point you look at the numbers. You also have to listen to your heart. This was included in the master plan and the debt service supports it. He stated he understand Councilmember Allen's point.

Mayor King stated people have invested in downtown and they done it because of what we have said we were trying to do. He stated the Depot is critical in so many ways. It will probably not be used a train depot right away, but it will be used. We are in a good position because of existing rail, but it needs repair. Mayor King stated he feels he has a responsibility to his constituents to do what he has promised to do. Mayor King stated he would vote in favor of the submission of the TIGER grant.

Councilmember Aycock stated no one would love to see the station renovated more than him. He stated what bothers him is that it is being thrust upon us to make a decision in such a short period of time not allowing us to get research additional funding options. There are 36,000 citizens in the City of Goldsboro and he has to think about what would be in the best interest of all of them. He stated if he has some guarantees about additional monies available he could go along with it.

Councilmember Williams stated he sees anything we do downtown supporting all of Goldsboro. It is like building a bridge half way across and leaving it, no one can cross, but if you build the entire bridge future generations can cross.

Mayor King stated he would like to be clear, whatever decision or vote he makes, it is not for a specific group it is for the betterment of Goldsboro. He stated every decision he makes, he asks himself is this good for the City of Goldsboro.

Mayor Pro Tem Broadway made a motion to submit an application for the TIGER VI grant. Councilmember Headen seconded the motion. Mayor King, Mayor Pro Tem Broadway, Councilmember Williams and Councilmember Headen voted in favor of the motion.

Councilmember Goodman, Councilmember Allen, and Councilmember Aycock voted against the motion. Mayor King announced the motion passed with a 4:3 vote.

Adjournment

As there was no further business, the meeting was adjourned at 1:19 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MAY 5, 2014

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on May 5, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadway
Councilmember Michael Headen
Councilmember Chuck Allen (arrived at 5:18 p.m.)
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jeff Stewart, Police Chief
Betsy Rosemann, Travel & Tourism Director
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Faye Reeves, HR Director
Julie Metz, DGDC Director
Gary Whaley, Fire Chief
Allen Anderson, Chief Building Inspector
Scott Williams, IT Director
Andrew Cocco, EMS Manager
Matt Caulder, Goldsboro News-Argus
Lonnie Casey Citizen
Glenn Barwick, Citizen

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Councilmember Williams provided the invocation.

New EMS Protocol – Andrew Cocco. Chief Whaley introduced Mr. Andrew Cocco. Mr. Cocco shared he has met with Chief Whaley and the Fire Department several times to share information on the new cardiac arrest response. Chief Whaley

stated our citizens will see a new response so he asked Mr. Coccaro to share information regarding the new protocol. Mr. Coccaro shared the following information with Council:

Why are we doing this?

- Medicine changes every day. Pre-hospital medicine is also ever-evolving.
- As medical professionals we, as an EMS system and the providers in that system, have to learn and change as well.
- Cardiac arrest management has changed over the last few years.
- We have to ensure that we, as a system, are providing care to the standard that is expected.
- To make sure we are providing the best care for our patients, we need to look at what others are doing and what we are doing, and then we can identify the needed changes to bring the best care to our families, to our friends, and to the citizens of Wayne County.
- Remember: The standard of care has changed. We have to make sure that our EMS System is exceeding that standard.

Facts

- Some of these are shocking; they may not be what you would think.
- Today the national average for surviving Out-of-Hospital Cardiac Arrests (OHCA) is 17%.
- In Detroit, MI, the survival rate is 3%.
- In Nashville, TN, the survival rate is 5%.
- In Austin Travis County, TX, the survival rate is 42%.
- In Wake County, NC, the survival rate for OHCA is 45%.
- In Seattle, WA, if you suffered a cardiac arrest right now, you would have a 57% chance of walking out of the hospital.
- In my last position where I implemented these same changes we saw an increase in survival rates from 12% to 42% in less than one year.
- Your chances of survival fluctuate by as much as 500 percent, depending on where you live in the country (JAMA, 2008; 300:1423).

How about Wayne County?

- Since January 1, 2013, Wayne County EMS has run 87 Cardiac Arrests (DOA's not included).
- All of these codes have had a paramedic response.
- Most of them have had more than one paramedic on scene.
- What do you think our OHCA survival rate was prior to this new concept?
 - 14%
- We can and we will do better than this. These changes will improve this number tremendously.

The Difference

- Why are the other systems having better Return of Spontaneous Circulation rates (ROSC-rates) than we are?
- Is it the equipment? No, we have all the same equipment that many of these other systems are using.
- Is it the providers? No, our providers are just as well trained and capable as any other in the U.S.
- Then it must be the medications. Nope, we have the same medications as everyone else.
- First responders from fire departments are a major factor in other systems success rates!

So Why the Difference... It's all about the Thought Process

- The only difference in Wayne County and these high OHCA/ROSC numbers is nothing more than how we respond and think on these types of calls.
- Changing just a few simple concepts and changing some habits will improve our cardiac arrest survival rate.
- This really works.

The Old Ways

- Not all that long ago, EMS had a “load and go” approach to cardiac arrest calls.
- This was based off the idea that EMS could not work a cardiac arrest correctly and not as well as an Emergency Department.
- There was no research or evidence to prove that doing CPR in an ambulance was not effective and that medications and cardiac monitoring were also hindered, if not completely useless, in the back of a moving ambulance.
- We just did not know any better until recently (last 3-4 years).
- We really were doing the best that we could with what we knew.
- EMS and the average citizen has always been told that only doctors and hospitals could save you if you suffered sudden cardiac arrest.
- Let's look at this closer.....

What They Can Do for Codes

- The hospital has a cardiac monitor/defibrillator.
 - EMS has this as well.
- The hospital has EZ-IO, Epi 1-10,000, Amio, Bi-Carb, Atropine, Advanced Airways, Narcan, Calcium, IV fluids.
 - So does EMS.
- The hospital does CPR standing still.
 - EMS can do this as well (one of the new changes).
- The hospital has a TEAM approach to running the code. They also have several staff members all working the cardiac arrest, and they all have defined jobs during this event.
 - EMS can do this as well (another new change).

Why Did EMS Rush to the ER?

- Before now, that is all that we knew to do.
- There has been this mystical concept around EMS and communities for years that only the ER can fix a code.
- Driving patients that do not have a pulse to the hospital is not good for the providers or the patient.
- CPR suffers; drug administration suffers; cardiac monitoring suffers. It is dangerous for the providers on the call. All of these things add up to poor patient outcomes.
- Nothing good comes from rushing to the ER if there are no extraneous circumstances. This has been studied and proven time and time again.
- We can fix medical/cardiac codes. Remember: EMS is not helpless anymore.

Words of Wisdom

- “Cardiac arrest resuscitation is a pre-hospital enterprise, and post resuscitation care is a hospital enterprise.” Dr. Brent Myers, Wake County EMS Director/Medical Director

The New Ideas

- We need to work it where we find it. This means staying on scene.
- We need to work it like we mean it. We as an EMS system are going to work this person with the dedication and determination to make them better.
- We need to stay on scene until one of two things happens:
 - The patient gets better (ROSC)
 - Or the patient is pronounced dead at the scene.

Work It Where We Find It

- We need to stay on scene and work the code where we find it.
- This is a mindset for the providers. They are going to stay on scene and set up “camp.” This will ensure that the patient and family are getting the best care available to them. This will really show the benefit of first responders from fire departments!
- This is what is best for the patient. If they are going to survive this event, it is going to be with these changes in place. It seems hard to believe, but it is true and proven.
- When ROSC is achieved (when the patient gets their pulse back), then we will start to prep the patient for transport to the ER.
- During this event, EMS will have a trained provider with the family (if any are on scene) to help them and inform them of what is going on and how their loved one is doing.

Work It Like We Mean It

- Once EMS with the help from fire departments starts working the cardiac arrest, we are not going to stop until all options and treatments have been completed. The patient will be given absolutely every chance to survive.

- These new treatment options and concepts are all based off of the patient's response to the therapy that is being provided. As long as they are responding to treatment, then the code will be continued. As long as there is any possibility that this patient can or could improve then we will work the code to the highest medical standard known.

ROSC

- ROSC rates directly affect the survival rates of the patients that suffer OHCA. If ROSC rates are low then very few people will ever even get the chance to be taken to the ER for this longer term care.
- ROSC = Hospital post-cardiac arrest care, and that sends patients home to their loved ones.
- All of this is really about sending people home and putting families back together.

Field Discontinuation

- We have and will continue training supervisors and EMS administration to help families deal with the idea that their loved one is gone.
- Studies have shown that families do better when they are involved in the cardiac arrest management.
- With proper care during the code and after the code, families do well, and it has been proven they do better than in the past when EMS would rush in and rush out with the patient.

Who else is doing this?

- Phoenix, Arizona
- King County Medic 1
- Wake County
- Austin-Travis County
- Johnston County

This Will Work!

- Give these new ideas a chance.
- The help from local fire departments is critical to this concept.
- Dr. Grant and Dr. Kornegay believe in this.
- We have all the right pieces.
- We can and will do this.
- Most importantly, we will make a difference for our patients.
- Now, it is up to you. Embrace these new concepts.
- I know this works. It has been proven time and time again that we will improve ROSC rates, and we will save lives. Please take this message and tell everyone you know about the changes. Tell them that this will work and will make a profound difference in Wayne County and will improve our pre-hospital care.

Mayor King welcomed Mr. Coccaro and wished him lots of luck in his new position.

Councilmember Headen stated this method is evidence based with research to back it up, so it makes sense.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item E. Site, Landscape and Building Elevations – Wayne Preparatory Academy (Phase One). Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Headen and unanimously carried, Council removed Item E. Site, Landscape, and Building Elevations for Wayne Preparatory Academy (Phase One) from the Consent Agenda and deferred action until a later date.

Item G. S-2-14 Triangle East Timber Company, Inc. (Eugene Raynor Property) (Preliminary Subdivision Plat). Councilmember Williams stated with the number of Wal-Marts going up, why can't at least one go in District 4. Mr. Rowe stated this one is going up near the new Interstate 44. The other one is going at Hwy. 111 and Hwy 70. These are considered prime locations traffic wise. Mr. Rowe stated he was not sure if there is enough land and traffic along District 4. Mr. Stevens stated although our zoning ordinance helps drive business locations, it is a private business decision on where businesses locate. Mr. Rowe stated he would take a look at the Comprehensive Land Use Plan in District 4.

Item K. Approval of Employee Health Insurance Plan Changes and Rates for FY 2014-2015. Ms. Kaye Scott reviewed the following information with Council:

Consultant Inquiring on these Questions:

1. If retiree declines coverage with the City, can he/she get insurance through the exchange with subsidy?
2. Can the City offer spousal coverage to exempt employees only? Can non-exempt employees qualify for spousal insurance with exchange?
3. Reviewing plan design differences with CIGNA.
4. Can the City fund higher HSA/HRA options for employees with fully-insured plan?

Option: Fund matching HSA/HRA when employee contributes.

Self-Insured vs. Fully-Insured Plans

	\$1,300 Deductible Current (Self-Insured) H.S.A. Plan	\$1,300 Deductible Current (Self-Insured) HRA Plan	\$2,600 Deductible Proposed (Fully-Insured) H.S.A. (SRMP) Plan	\$2,600 Deductible Proposed (Fully-Insured) H.S.A. (SRMP) Plan
Benefits				
Deductible - Single	\$ 1,300	\$ 1,300	\$ 2,600	\$ 2,600
Deductible - Family	\$ 2,600	\$ 2,600	\$ 5,200	\$ 5,200
OOP Max - Single	\$ 3,000	\$ 3,000	\$ 5,000	\$ 5,000
OOP Max - Family	\$ 6,000	\$ 6,000	\$ 10,000	\$ 10,000
PCP	80%	80%	80%	80%
SPC	80%	80%	80%	80%
Rx Copays	80%	\$5/\$20/\$35	80%	\$5/\$20/\$35
Rates				
Single	\$ 617	\$ 617	\$ 628	\$ 628
Employee/Spouse	\$ 1,153	\$ 1,153	\$ 1,166	\$ 1,166
Employee/Child	\$ 860	\$ 860	\$ 908	\$ 908
Family	\$ 1,433	\$ 1,433	\$ 1,478	\$ 1,478

Monthly Rate Comparisons

	Current \$1300 Ded (subsidized dep. Rates)	Shared Return \$1300 Ded	% inc	Shared Return \$2600 Ded	% inc
Employee	\$617	\$694	12.5%	\$628	2%
Spouse	\$536	\$610	13.8%	\$538	0.4%
Children	\$243	\$511	110.3%	\$452	86%
Family	\$816	\$1054	29.2%	\$922	13%

Recommended Rates with City's Subsidy

	Current Rate	Proposed Rate	Monthly Subsidy Per Person	Annual Subsidy
Employee	\$ 617	\$ 628		
Employee/Spouse	\$ 536	\$ 538	\$ -	\$ -
Employee/Children	\$ 243	\$ 280	\$ 172	\$ 167,184
Family	\$ 816	\$ 850	\$ 72	\$ 6,048

Subsidy

FY 13-14 Subsidy (Actual)

	Number of Employees	Monthly Subsidy	Annual Subsidy
Spouse	18	2,988	35,856
Children	81	9,396	112,752
Family	7	2,317	27,804
		Total Subsidy	176,412

FY 14-15 Subsidy (Projected - \$2600 Deductible)

	Number of Employees	Monthly Subsidy	Annual Subsidy
Spouse	18	0	0
Children	81	172	167,184
Family	7	72	6,048
		Total Subsidy	173,232

Recommendations

	Recommendations	Benefits Committee	City Manager
1	Stay Self-Insured or move to Fully-Insured Plan?	Fully-Insured	Fully-Insured
2	Stay with CIGNA (regardless if self-insured or fully-insured)?	CIGNA	CIGNA
3	Should City offer spouse coverage?	Yes	Yes
4	Should City offer retiree coverage?	Yes	Yes
5	Amount to charge employees for individual coverage (offset with corresponding pay raise)?	\$50/month Effective October 1, 2014	\$50/month Effective October 1, 2014
6	Which of the following behaviors to charge and amount to charge? a. Health Risk Assessment/Biometrics b. Diabetes Management c. Primary Physician d. Tobacco User	\$25/month \$25/month Wait Wait	\$12.50/month \$12.50/month \$12.50/month \$12.50/month
7	Which deductible should the City use with \$1,300 or \$2,600?	\$2,600	\$2,600
8	Health Insurance Option \$1,000 HSA/\$1,600 HRA to buy up to \$1,600 HSA/\$1,200 HRA		\$25/month Effective July 1, 2014

Councilmember Aycock asked if oral surgery would be covered by insurance in the case of an accident. Ms. Scott stated she would verify that with CIGNA.

Council discussed subsidy amounts and cost in claims. Council also discussed charging for behaviors.

Mr. Stevens thanked the Benefits Committee for their hard work.

Additional items discussed included the following:

2014 Center Street Jam Location. Ms. Julie Metz shared information regarding the temporary Jam location in the John Street Parking Lot. Ms. Metz also shared information regarding Goldsboro's Arts Downtown and a recent article in the North Carolina Main Street "Decade of Success" Booklet.

License Agreement – Horace Best. Ms. Kim Best showed a picture Mr. Horace Best took of City Hall. She stated staff is working on a license agreement to copy this photo and use on social media, the city's website, etc.

Street Sweeper Update. Mr. Jose Martinez shared the following information:

Background

Since March

- 2004 Tymco E-1007 has been down 43% of the time
- 2010 Schwartz E-1144 has been down 93% of the time
- The two averaged out have at least 1 vehicle down 2/3 of the time.
- We spoke with Rocky Mount, Wilson, Greenville, and a private company that does Street Sweeping for Charlotte about sweepers.

- None of our contacts recommended a Schwartz (we therefore eliminated a Schwartz)
- The two models that were recommended were Tymco or Elgins.

Next Steps

- City Manager's office asked PW to explore rent/leasing options.
 - Tymco does not offer a leasing option.
 - Elgin does offer a leasing option where 80% of leasing price would go towards purchase if the unit was purchased.
- Elgin dealer brought a unit to demo for the City last week.
 - We had the operators, mechanics, and supervisors go through the vehicle and components.
 - Everyone liked the demo unit with the only negative comment being; "the vehicle had two batteries, one for the front engine and one for the back"
 - If the city did go with this model, we could take delivery immediately.

Costs

- Elgin has a NJPA competitive bid / state contract price of \$201,873 (\$200,348 vehicle, \$1000 road tax, and \$525 manual price).
 - Additional 5-year parts/labor warranty for \$6,325 or 5-year parts only for \$3,770.
 - Cost to lease would be \$8,500/month with \$6,800 going to the purchase price if the City did purchase.
 - Quote includes training for 2 mechanics in Illinois (travel would need to be covered by the city).
 - Financing through dealership (as a cost comparison)
 - 2.59% for 3 years = \$70,300/year
 - 2.69% for 4 years = \$53,500/year

How would the City Council like us to proceed?

- Option 1 – "Do Nothing": Continue with our two existing street sweepers.
- Option 2 – Lease the Elgin immediately either with or without the intent to purchase.
- Option 3 – Do nothing now and look at purchasing another sweeper in the future.
- Option 4 – Give direction for further investigation

Council discussed and agreed staff could proceed with purchasing a street sweeper. Staff asked if they could lease the street sweeper for a few months with the intent to purchase in the new funding year. Council asked staff to bring back additional information regarding the lease with the option to purchase. Council also asked staff to bring back additional information regarding down time and what it has cost to repair the sweepers.

Request to Lease City Owned Property. Mr. Scott Stevens shared information regarding a request to lease city owned property on Arrington Bridge Road. The

gentleman currently leases FEMA property on Arrington Bridge Road and he would like to lease 6 or 7 more lots, most of them are FEMA related but some are not. He would like to see if Council would be interested in leasing the properties for him to watch over or manage. He currently grows trees on the property he is leasing from us now with the idea to harvest the trees in 15 to 20 years. He is managing those properties. Mr. Stevens asked if Council would be interested in proceeding with a potential lease. Mr. Stevens stated there are a couple of lots he would like to ask Parks and Recreation about along the river. Council agreed staff could proceed with leasing some of those properties.

Beak Week. Mr. Scott Barnard stated they are looking at hosting Beak Week September 7-13, 2014. Friday evening will have live entertainment and on Saturday an all-day street fair. Mr. Barnard stated he would like to gauge Council's interest in regards to where Council sees us going. He shared information regarding the cost to bring a music artist to the festival. Sammy Kershaw will cost \$15,000. He stated we also have local artist available. It is the intent to always keep this as a downtown festival. Council discussed whether we should wait until streetscape is further along.

Councilmember Aycock asked how much staff anticipated the total cost of the festival would be and Mr. Barnard replied he would anticipate about a \$30,000 budget with the hopes to solicit half of that from the community.

Councilmember Goodman stated he hears spending and borrowing and some point the bills have to be paid.

Council would like additional time to consider the request.

Criterium Cycling Event. Mr. Barnard shared information regarding a possible cycling event downtown. He stated the event is a USA Cycling race series with one held two weeks ago in Sanford and another one scheduled in two weeks in Greenville. He stated an opening came up and staff was contacted about hosting the event in Goldsboro. Mr. Barnard stated ideally the race would occur downtown from 10:00 a.m. to 5:00 p.m. He stated cyclist would race in 50 to 60 to 75 packs in an hour's time. He stated staff would contact local businesses to notify them of the street closings if Council agrees staff could move forward with this event. Council agreed staff could proceed.

Distribution of the Draft FY 2014-15 Budget. Ms. Kaye Scott handed Council a copy of the draft FY 2014-15 budget. She stated she would like to thank Department Heads for their hard work and help in balancing the proposed budget. The proposed budget is \$54,038,688 for fiscal year 2014-15. We are not appropriating any fund balance except in the occupancy tax fund. Staff will work to schedule a work session.

There being no further business, the work session adjourned at 6:53 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on May 5, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Michael Headen
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Williams, seconded by Mayor Pro Tem Broadaway and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of April 7, 2014 as submitted.

Public Comment Period. Mayor King opened the public comment period and the following people spoke:

1. Tony Whitaker, 3725 Quail Meadow Drive, Hillsborough, NC stated he has been here before regarding the Charter School that is on the Consent Agenda. He stated as he understands, this item was deferred during the work session so he is here to ask a very important favor. Mr. Whitaker stated this school is on an extraordinarily tight timetable as almost every Charter School in the State finds itself in. Many families even right now have signed up, ready to send their kids to this school which has not started construction yet. Rather than deferral due to these extraordinary circumstances, he stated he respectfully asks the agenda be modified to move that item from Section VII. E., to perhaps Section VIII, which would allow it to at least be discussed and if there are any issues you are concerned about, we can address those or we could resolve them tonight. He stated they would love that opportunity. Thank you for your consideration.

Councilmember Aycock made a motion to move Item E. Site, Landscape and Building Elevation Plans – Wayne Preparatory Academy to Section VIII Items Requiring Individual Action. Mayor King stated there is a motion. There was no second. Mayor King declared the motion failed.

2. Bob Jackson, 109 Aurora Lane, Goldsboro, NC stated as of last Thursday they had 468 students signed up for Charter School. He stated the Charter stated they will begin with 418, which means they are well beyond the number they need to start the school. He stated he did not know what the holdup was for

approval or for at least a discussion. If there is any way to find out what the problems are, then maybe they could get them solved. But without any explanation as to what they are, we have a hard time doing that. Mr. Jackson stated anything this Council can do to help them expedite that so we can open this year, if they don't the charter could be taken back. He stated they could ask for an extension until next year, but they would have a lot of disappointed parents and kids; a lot of them in the City of Goldsboro. Any consideration would be appreciated.

3. Hope Heart, 118 Foxcroft Drive, Goldsboro, NC stated she is a member of the City of Goldsboro's Community Development Advisory Board and she wanted to congratulate our Director, Shycole Simpson-Carter on the Annual Action Plan that we had the public hearing on at the last meeting. She stated it is moving Goldsboro in the right direction as far as affordable housing and urban revitalization. She stated she thinks we need to do more of that as we revitalize our older housing stock. Ms. Heart stated Ms. Simpson-Carter has a plan to demolish a few things and create gateways into Goldsboro coming up Grantham Street, making it look a little better, coming in Grantham and George Street. She stated she thinks we should definitely support that and all the plans that will help update our housing stock. She stated personally on behalf of the Advisory Board she would like to congratulate her on that and she hopes Council was impressed with some of the things in there and that we will continue urban revitalization. Ms. Hope shared she has a strong background in city planning, affordable housing, community development and CDBG funds so she congratulates Ms. Simpson-Carter on the plan. She stated she is sad that we have to use some of the CDBG funds for some things in the referendum. She stated in her opinion she feels we do not get enough of the funding and now we are using public funds for the park referendum. She stated she is looking forward to everything including the bond referendum.

Proclamation – Mental Health Month 2014. Mayor King proclaimed May, 2014 as Mental Health Month in Goldsboro, North Carolina. He called upon all citizens, government agencies, public and private institutions, businesses and schools in Goldsboro to recommit our community to increasing awareness and understanding of mental health, the steps our citizens take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Councilmember Headen stated mental health is at an all-time high in some respects in our country with schools shooting and with the sharp increase in substance abuse.

Mayor King presented a framed copy of the Proclamation to the Mental Health Association of Wayne County.

Ms. Tammy Hill shared the mission statement which is the Mental Health Association Wayne County will promote and advocate for mental health, wellness and

recovery. She also shared their goals. Ms. Hill shared information regarding the upcoming events.

- May 8th Mental Health Association Community Update @ Library for Survivors of Suicide (SOS)
- May 13th Professional Development Event – “The International Teacher Caring & Daring to do What is Best for Our Children”
- May 13th Five Steps to Self-Regulation in Children
- May 22nd Partnering with Eastpointe to show a Documentary on Substance Abuse and Alcoholism

Additional information regarding these events can be found in the newspaper or on the radio.

Ms. Hill thanked Council for their time.

School of Government Graduation. Ms. LaTerrie Ward stated the City of Goldsboro School of Government was established to create opportunities for citizens to participate and learn more about the operation of City government.

The purpose was for the students to interact with City employees as they were enlighten about the City’s history and the governmental process; students also received a “behind the scenes” look at City services and the faces that provide these services every day.

Our goals were accomplished by the number of students in attendance during the 8 week sessions. Also the students are now able to utilize the knowledge they gained in their everyday lives and interactions with their neighbors and/or business associates. They can become neighborhood leaders with the ability to answer questions about City services and who to call. With the knowledge they’ve gained, they are better prepared for appointments to City Boards and Commissions or run for elected office.

Ms. Ward thanked Angel Wright-Lanier, Assistant City Manager for the vision, the City Manager, Scott Stevens for giving us the opportunity, the City Council for their support and the City of Goldsboro Department heads and their staff for their awesome presentations.

We received 39 applications, 27 were selected and 27 will graduate. We are here tonight to recognize the first graduation class of the City of Goldsboro’s School of Government. Each student was presented with their certificate of completion and a polo shirt.

The following students graduated from the first City of Goldsboro School of Government class:

Tonya Davis Barber
Jay G. Bauer
Lezlie Dudley

Eddie L. Edwards, III
Phyllis Greene
David Ham
Christopher Hartley
Terasina Hayes
Melvin Hogan
Rosalind Uzzell Hogan
Mary Kay James
Blondine I. Knelsen
Tania N. Loria
Yvonnia Moore
Thomas Nevins
Ricardo B. Owens
Sharon W. Patterson
Rev. Alice M. Ragland
Melanie Emerson Sanders
Lesha Thornton
Celestine Coley Walker
Barbara Williams
Patricia A. Williams
Suretha Williams
Yolanda J. Williams
Kaisanh Worrell
Pat Yates

Applications for the next class will be available January 2, 2014 on the city's website at www.goldsboronc.gov or citizens can stop by and pick up a hard copy from the Community Affairs Office in the Historical City Hall.

Recreation Bond. Mr. Scott Barnard presented the following information:

- Bond Referendum, May 6, 2014 - \$18.9 million dollars for park construction and renovation.
- 4 Projects Included:
 - Reconstruction of WA Foster Recreation Center \$4-6 Million Dollars
 - Construction of a Multi-Sports Complex-Soccer ~\$6 Million Dollars
 - New Greenways connecting citizens with parks, schools and businesses ~\$.8 Million Dollars
 - Renovations of Herman Park and the Herman Park Center ~\$6 Million Dollars
 - Administrative/Legal Fees ~\$100,000
 - Total \$18.9 Million Dollars
- How are we going to pay for it?
 - WA Foster: ~3.5 million: General Fund(Bond)
~2.5 million: Community Development
 - Sports Complex: ~6 million Occupancy Fund aka Hotel/Motel Tax

- Herman Park and Center: ~6 million General Fund(Bond)
 - Greenways: ~.8 million General Fund (Bond)
- Why not use sales tax?
 - It has not been a method used in NC to pay for local parks recreation because it requires special legislation from the State to pass in both chambers.
- Why not increase the tax for the entire county not just city residents?
 - As the City of Goldsboro, we do not have the authority to tax non-city residents.
- How much will this cost?
 - The property tax would be increased by a maximum of 2.4 cents per \$100 of assessed value. The cost on to a homeowner with a home valued \$125,000 would be a maximum of \$2.50 per month. (Average home value in Goldsboro is \$119,000)

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Allen moved the items on the Consent Agenda, Items F, G, H, I, J, K, L, and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Site, Landscape and Building Elevation Plans – Eyemart Express.

Approved. The site is located on the east side of Berkeley Boulevard between Cashwell Drive and Langston Drive.

Frontage:	179 ft.
Depth:	185 ft. (approx.)
Lot Area:	0.76 Acres
Zoning:	General Business

The property previously contained an existing building which was utilized as a car wash. The building was demolished in October, 2013 to allow for the construction of Mattress Firm which was approved by City Council at their October 7, 2013 meeting. Mattress Firm is currently being constructed on the northernmost parcel (Parcel B).

The submitted site plan indicates a proposed 3,115 sq. ft. one-story building placed perpendicular to Berkeley Boulevard. In addition, 18 parking spaces (including 1 handicapped space) are shown.

The required building setbacks for General Business are a 20 ft. front yard, 25 ft. rear yard and 15 ft. side yard setback. The applicant is requesting a modification of the 15 ft. side yard setback to 5 ft. in order to allow for the required parking and shared driveway.

The amount of previously-existing impervious surface (33,078 sq. ft.) is greater than the amount of proposed impervious surface (25,927 sq. ft.) after development. Therefore, stormwater detention and/or nitrogen calculations are not required.

The proposed retail use requires a total of 13 parking spaces and the site plan shows 18 parking spaces (including one handicapped space). Interconnectivity has been provided with the adjacent properties to the east and west.

NCDOT has issued an approved driveway permit for the shared driveway with Mattress Firm. A new driveway permit is not required.

The submitted landscape plan indicates Type A buffers along the western and southern property lines and will contain combinations of Willow Oak, Magnolias, Redbuds and Dwarf Yaupon Hollies.

An interior sidewalk is being proposed within the side yard buffer along the western property line at the rear of the building. The applicant has requested a modification to allow the sidewalk within this buffer to meet emergency egress requirements as required by the North Carolina State Building Code.

A 20 ft. wide street yard will contain Chinese Elm, Redbuds and Dwarf Yaupon Hollies along Berkeley Boulevard.

Vehicular Surface Area plantings will include Chinese Elms and Dwarf Yaupon Hollies. These plants will be interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and within the interior along the front elevation of the building.

The proposed dumpster location will be screened by an 8 ft. concrete masonry wall enclosure constructed to match the building and a chain link gate with vinyl slates for access to the dumpster.

Wall packs and/or exterior accent lighting will be provided on the building and are subject to the requirements of the City's lighting design standards. No ground-mounted/pole mounted lighting is being proposed at this time.

Elevation plans have been submitted which will essentially mirror the design of the Mattress Firm building with variances in color. Building materials will meet City design standards.

At their meeting held on April 28, 2014, the Planning Commission recommended approval of the plans with modifications of the side yard setback and to allow the interior walkway to be located within that setback area.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Eyemart Express with the following modifications:

1. Modification to reduce the required 15 ft. side yard setback to 5 ft. on the south side; and
2. Modification to allow an interior sidewalk to be placed within this side yard setback in order to meet emergency egress requirements. Consent Agenda Approval. Allen/Headen (7 Ayes)

S-2-14 Triangle East Timber Company, Inc. (Eugene Raynor Property) (Preliminary Subdivision Plat). Approved. The property is located on the southeast corner of Wayne Memorial Drive and Tommy's Road. It is currently one tract of land and contains 7.788 acres. The owner now wishes to subdivide the parcel into two tracts (Lot 1 and Lot 1A).

On March 3, 2014 the City Council approved site and landscape plans for a Wal-Mart Neighborhood Market to be constructed on a portion of this property.

Total Lots: 2

Total Area: 339,233 sq. ft. or 7.788 acres

Average Lot Size: 169,616.5 sq. ft. or 3.893 acres

Zoning: Shopping Center

As indicated previously, the subject property is currently one tract of land. The owner has submitted a preliminary subdivision plat that shows the tract being subdivided into two lots.

The submitted preliminary subdivision plat shows that 7,434 sq. ft. or 0.171 acres of the property will be dedicated to NCDOT as right-of-way along Wayne Memorial Drive for future road widening.

Lot No. 1: 82,347 sq. ft. or 1.890 acres

Lot No. 1A: 249,452 sq. ft. or 5.727 acres

Right-of-way Dedication: 7,434 sq. ft. or 0.171 acres

The Wal-Mart Neighborhood Market will be constructed on Lot 1A and Lot 1 will remain vacant. Lot 1A is proposed to be leased by the owner and not sold at this time.

Stormwater calculations for Lot 1A have been approved as part of the site and landscape plan approval process for the Wal-Mart Neighborhood Market. Separate stormwater calculations will have to be submitted whenever Lot 1 is developed.

The Planning Commission, at their meeting held on April 28, 2014, recommended approval of the preliminary plat.

Staff recommended Council accept the recommendation of the Planning Commission and approve the two-lot preliminary subdivision plat as submitted. Consent Agenda Approval. Allen/Headen (7 Ayes)

457 Deferred Compensation Plan for City Employees. Approved. The City of Goldsboro currently has a 457 Plan with ICMA but desires to move the plan under the North Carolina State Plan such as out 401 (k) with the Prudential Insurance Company of America as the Third –Party Administrator.

The City of Goldsboro desires to continue to make available to all employees the opportunity to participate in the 457 Deferred Compensation Plan of North Carolina.

The Benefits Representative and the City Manager have spoken with the local Plan representative and she has provided all necessary documents to accomplish this change. Upon approval by Council, the appropriate documents will be signed and forwarded to the Plan representative with an effective date of today.

The City Manager and staff recommended Council adopt the following entitled Resolution and request the Resolution be signed by the Mayor and attested by the City Clerk along with authorizing the City Manager to enter into an agreement with Prudential to act as Administrator for the 457 Plan. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2014-28 “A RESOLUTION ADOPTING THE NORTH CAROLINA PUBLIC EMPLOYEE DEFERRED COMPENSATION PLAN”

ProCo Sports – Charity Cornhole Tournament – Temporary Street Closing. Approved. An application was received from John M. Buskey, III requesting permission for ProCo Sports to hold their monthly Charity Cornhole Tournaments beginning on May 17, 2014 (see attached application). ProCo Sports is requesting permission to close a portion of certain city streets on Saturday, May 17, 2014 from 8:00 a.m. to 9:00 p.m. in order to hold the Cornhole Tournaments.

The tournaments are scheduled to occur at 206 South Center Street to include the bricked commons area. ProCo Sports has requested to close north bound Center Street between Spruce Street and Chestnut Street. The Police, Fire, General Services and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.

3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, General Services and DGDC offices are to be involved in the logistical aspects of this event.

Staff recommended the City Council by motion; grant street closings for north bound Center Street between Spruce Street and Chestnut Street on Saturday, May 17, 2014 from 8:00 a.m. to 9:00 p.m. in order for the Charity Cornhole Tournaments to take place, subject to the above conditions. Consent Agenda Approval. Allen/Headen (7 Ayes)

Authorizing Finance Director to Purchase from HGAC Buy an Asphalt Roller and Trailer. Approved. The HGAC Buy is a regional council of governments that strive to make governmental procurement process more efficient by establishing competitively priced contracts for goods and services. All contracts are available to participating members of HGAC Buy and have been awarded by virtue of a public competitive procurement process compliant with state statutes.

Presently, the City of Goldsboro has a 1977 model asphalt roller that has not been functional in over 10 years. The current method for filling in utility cuts is to use a handheld mechanical tamp, which makes it difficult to have a uniform surface. The results often show a washboard surface or just uneven surfaces because of the capabilities of this handheld tamp. Staff has been looking at purchasing an asphalt roller and trailer for repairing the streets at a cost of approximately \$35,000. Accurate funding is available for this purchase in the Distributions and Collections Division of the Public Works Department.

HGAC Buy has a wide variety of capital equipment and products under contract that can be utilized by Public Safety and Public Works, including this asphalt roller. By authorizing the Finance Director to purchase from HGAC Buy, it gives the City an alternative source in procuring equipment.

Staff recommended the Council authorize the Finance Director to purchase from HGAC Buy for capital equipment and products. Consent Agenda Approval. Allen/Headen (7 Ayes)

Approval of Employee Health Insurance Plan Changes and Rates for FY 2014-15. Approved. In preparation for the upcoming fiscal year budget, staff discussed with the City's insurance consultant upcoming rates and plan design changes. In February, the consultant issued an RFQ to several insurance carriers. They were asked to quote on the City's HSA/HRA self-insured plan with different deductibles and on a fully-insured model plan with the same type of deductibles.

Once all the carriers' information was gathered and analyzed, the following chart shows the City Manager and Benefits Committee's recommendations for FY 2014-15.

	<i>Recommendations</i>	<i>Benefits Committee</i>	<i>City Manager</i>
1	Stay Self-Insured or move to Fully-Insured Plan?	Fully-insured	Fully-Insured
2	Stay with CIGNA (regardless if Self-Insured or Fully-Insured)?	CIGNA	CIGNA
3	Should the City offer Spouse Coverage?	Yes	Yes
4	Should the City offer Retiree Coverage?	Yes	Yes
5	Amount to charge employees for individual coverage (offset with corresponding pay raise)	\$50/month	\$50/month
6	Which of the following behaviors to charge and amount to charge?	Effective October 1, 2014	Effective October 1, 2014
	a. Health Risk Assessment/Biometrics	\$25/month	\$12.50/month
	b. Diabetes Management	\$25/month	\$12.50/month
	c. Primary Physician	Wait	\$12.50/month
	d. Tobacco User	Wait	\$12.50/month
7	Which deductible should the City use either \$1,300 or \$2,600?	\$2,600	\$2,600

The next chart is the Benefits Committee and staff's proposed health insurance rates with the projected subsidy for FY 2014-15:

	<i>Current Rate</i>	<i>Proposed Rate</i>	<i>Monthly Subsidy Per Person</i>	<i>Annual Subsidy</i>
Employee	\$ 617	\$ 628		
Employee/Spouse	\$ 536	\$ 538	\$ -	\$ -
Employee/Children	\$ 243	\$ 280	\$ 172	\$ 167,184
Family	\$ 816	\$ 850	\$ 72	\$ 6,048

It is recommended that Council approve the abovementioned fully-insured plan with the proposed rates to be effective July 1, 2014. Consent Agenda Approval. Allen/Headen (7 Ayes)

Resolution Calling a Public Hearing Concerning the Financing of a Transfer Station, Related Streetscape Improvements, and Improvements to the City's Fire/Police Complex and Refinancing the City's Obligations Under Various Financing Agreements Pursuant to an Installment Financing Agreement.
Resolution Adopted. The City Council has proposed finance, along with TIGER V funding, the construction of the Transfer Station, Streetscape Improvements and Fire/Police Complex improvements.

The City's portion of these projects will be approximately \$4.5 M and several installments amounting to \$6M will need to be refinanced. The refunding of the Paramount Theater, City Hall Phase I and 2009 Equipment Loans would achieve debt savings plus the collateral needed for the City's share of the TIGER V projects.

The installment financing agreement will comply in all respects with Section 160A-20 and Chapter 159 of Article 8 of the General Statutes of North Carolina and the guidelines of the Local Government Commission of North Carolina for all the financings and refinancings.

Section 160A-20 requires that before entering into an installment agreement involving real property, the City must hold a public hearing on such agreement.

Staff recommended the Council adopt the following entitled Resolution setting the public hearing with respect to the Installment Financing Agreement on Monday, May 19, 2014 at 7:00 p.m. in the City Council Chambers and directed the City Clerk to publish a notice of said public hearing as required by Section 160A-2(g) the General Statutes of North Carolina. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2014-29 “RESOLUTION CALLING A PUBLIC HEARING CONCERNING THE FINANCING OF A TRANSFER STATION, RELATED STREETScape IMPROVEMENTS AND IMPROVEMENTS TO THE CITY’S FIRE/POLICE COMPLEX AND REFINANCING THE CITY’S OBLIGATIONS UNDER VARIOUS FINANCING AGREEMENTS PURSUANT TO AN INSTALLMENT FINANCING AGREEMENT”

A Resolution Endorsing the City of Goldsboro’s Participation in the Military Host Cities. Resolution Adopted. North Carolina is the home state for a significant share of the military forces of the United States and is known as the most military friendly state. Seymour Johnson Air Force Base, in Goldsboro North Carolina, is the proud home of more than 5,482 military personnel and 6,000 family members. The residents of the greater Goldsboro community stand strong in unified support of our military soldiers and airmen and the mission readiness of Seymour Johnson Air Force Base. The North Carolina General Assembly has established the North Carolina Military Affairs Commission to provide advice, counsel and recommendations to the Governor, the General Assembly, the Secretary of Commerce, and other State Agencies on initiatives, programs and legislation.

The City of Goldsboro is a leader in positive and proactive advocacy efforts and is engaged in an effort to foster a cooperative and supportive relationship between North Carolina’s military host cities, including the Cities of Fayetteville, Jacksonville, Havelock, and Elizabeth City. The Mayors of these five military host cities propose to join together to establish a “Military Host Cities” and pursue advocacy efforts with the North Carolina Military Affairs Commission. The Military Host Cities also intends to seek an affiliation with the North Carolina League of Municipalities.

Staff recommended Council adopt the following entitled Resolution supporting and endorsing the City of Goldsboro’s participation in the Military Host Cities.

RESOLUTION NO. 2014-30 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO ENDORSING THE CITY OF GOLDSBORO’S PARTICIPATION IN THE MILITARY HOST CITIES”

End of Consent Agenda.

City Manager’s Report. Mr. Scott Stevens stated he is very proud of the School of Government graduates. He thanked staff for putting it together and stated he appreciated Council’s support.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor King read the following Proclamations: The following Proclamations were read:

Proclamation – Peace Officers' Memorial Day. Mayor King proclaimed the week of May 11 through 17, 2014 as Police Week and encouraged all citizens to observe this week with appropriate ceremonies and observances in which everyone may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. He furthered called upon all citizens to observe May 15, 2014 as Peace Officer's Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Proclamation – Small Business Week. Mayor King proclaimed the week of May 12-16, 2014 as Small Business Week in Goldsboro, North Carolina and declares support for our small businesses and recognizes the innovations and contributions of small businesses.

Proclamation – Public Service Recognition Week. Mayor King proclaimed the week of May 4-10, 2014 as Public Service Recognition Week in the City of Goldsboro, North Carolina, and encouraged all citizens to recognize the accomplishments and contributions of government employees at all levels – federal, state, county and city.

Proclamation – National Safe Boating Week. Mayor King proclaimed May 17-24, 2014 as National Safe Boating Week and the start of year-round effort to promote safe boating.

Proclamation – Municipal Clerks Week. Mayor King proclaimed the week of May 4-10, 2014 as Municipal Clerks Week and further extended appreciation to our City Clerk Melissa Corser. Our Deputy City Clerk Laura Getz and all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Mayor King stated all us know the value of Clerks because of our clerk. He stated he tells everyone that he would not trade, they are all great, but we have the best right here. He stated our City Clerk is as calm and cool and when people come in upset, her calm demeanor soothes the waters and they leave with a smile. Mayor King stated he wanted to personally thank Melissa for putting up with him and trying to keep him straight. He stated we are extremely fortunate to have a Clerk and Deputy Clerk who are qualified, dedicated to their duties and are professional. Mayor King stated he is proud to come to work every day and see her smiling face and work with her.

Mayor Pro Tem Broadaway congratulated Melissa and the School of Government graduates. He stated tomorrow is a big day for the City of Goldsboro. He stated he would like to encourage everyone to go out and vote for the bond issue. He stated it is very important for a number of reasons including quality of life. Mayor Pro Tem Broadaway stated it will help us compete with everyone else in the upcoming BRAC. We need to be competitive. Mayor Pro Tem Broadaway encouraged everyone to vote.

Councilmember Headen congratulated both Melissa and Laura and the School of Government graduates. He stated he would also like to recognize that May is also Nurses' Month and he would like to recognize all the nurses who work at our facilities here in Goldsboro. They do a wonderful job. Councilmember Headen stated he has said this many times, but two of the best nurses he knows are his wife and his baby sister.

Councilmember Goodman stated he would like to congratulate Melissa and Laura for running that office, they really keep us straight. He stated there has never been one moment or time when he has called and asked for assistance that he did not get it. He stated they really keep this Council on their toes. He also congratulated the graduates; it may have been a long road, but thank you for going through our program.

Councilmember Williams stated he would like to congratulate Melissa and Laura, their services are invaluable. He stated the graduates from the School of Government Program know have more knowledge about how City government works and he feels this is a worthwhile program. He stated tomorrow is Election Day and encourage everyone to go out and vote and vote positively.

Councilmember Allen stated he has given his time up for the last two or three meetings but he is going to make it up tonight. Councilmember Allen stated he would like to respond to an article that he read in Sunday's News Argus by the Chairman of the GOP, Mr. Bob Jackson. He stated Mr. Jackson is a good friend, a good man, but he said a few things that bothered him and he would like to clarify them. Councilmember Allen stated he totally understand the majority of the Republican Party is against taxes of any kind for any reason. He stated the truth and reality is none of us like taxes and none of us want to pay more than we have to. He stated it's not just the Republican Party we all feel that way. He stated there are a few things that were said that concern him. He stated Mr. Jackson stated he felt we should pay for it with a sales tax and Mr. Jackson full well knows that the City of Goldsboro cannot levy a sales tax, and full well knows the legislature is not going to levy a sales tax so he does not see the point in mudding the water with that because he knows this cannot happen, it is not even an option for us. He stated that all politicians, when we get elected to office, we automatically start spending money. Councilmember Allen stated in his view, government is for doing things individuals cannot do; Police, Fire, Parks, Quality of Life, the list goes on. Councilmember Allen stated they are a group of seven volunteers, we are citizens, we are taxpayers, and he thinks they work hard and do a good job at trying to be good stewards of the City's money and he also believes staff does an excellent job of trying to be and he resents it and takes it personally. He stated to Mr. Jackson, it did not go over well.

Councilmember Allen stated he will give him credit for stating he thinks he supports the projects; that is a positive and can see the importance of the projects.

Councilmember Allen took a moment to explain how they got to the projects. They had the Parks and Recreation Master Plan come up before them and pretty quickly they realized they had 25 years' worth of needs and money today. Council and staff worked together to come up with the most important list which included four projects totaling \$18.9 million. Scott and staff worked on how we could pay for it the best we could but at the end of the day they were short \$400,000 to \$500,000 which equates to the 2.4 cents tax increase. He stated he would like to emphasize that is \$2 to \$3 per month, \$36 dollars per year, 12 happy meals a year. Councilmember Allen stated he did not believe that there is anyone in the room, in this audience, anyone in the City that can't help participate and shouldn't be willing to participate, for what we will get in return. If the bond referendum passes we will get 25 years' worth of construction in 5 years. It is a game changer for our city. He encouraged everyone to vote positively.

Councilmember Allen stated he has been around Melissa since she has come and like everyone has said, she is wonderful. He stated we try to aggravate her, we try to upset her, we try to worry her and she will just look at you and smile. He stated she is a wonderful asset to this office and can't say enough good about her.

Councilmember Allen stated he would also like to comment on the School of Government Program. He shared he went and spoke to them about the bond referendum and what he didn't realize was that they were meeting for like 8 or 9 times for 3 or 4 hours at a time and it renewed his faith in our public. He stated he was really pleased.

Councilmember Aycock stated he would like to reiterate that Melissa and Laura always have a smile and always get results when you ask for something. He stated he would like to wish Laura a quick recovery and hurry back.

Councilmember Aycock stated a few weeks ago he was able to attend a training session for the Fire Department on trench rescue. He stated he saw our Fire Department in action in a simulated drill and was well impressed. He stated he is also impressed by the favorable comments he receives on the Police Department, Fire Department, Public Works on the professional way they handle their jobs. He stated he would also like to compliment all city employees for their faithful service. Yesterday, the Mayor and Councilmember Aycock attended a Community Leadership Appreciation Banquet at Faith Free Will Baptist Church. Officials from the City, County and the State were in attendance. He stated he appreciated the invitation; it was a great service and wonderful meal.

Councilmember Aycock also congratulated the School of Government graduates.

Mayor King shared Pastor Patrick is stepping down from Faith Free Will Baptist Church after 33 years. He has done a fantastic job for our community. He congratulated him and wished them well.

Mayor King also congratulated the School of Government graduates. He stated we will have more ambassadors out there. He stated they were enthusiastic and thanked them for their participation.

Mayor King stated he would like to leave one thought regarding the Bond Referendum. He encouraged everyone to learn and understand the facts. He stated they are a lot of red signs saying no, a majority of those who are putting up those signs are not able to vote because they live in the County, so why are they pushing for this bond referendum and encouraging us not to vote for it. If you love your City and want to move forward, if you support young people, you have to come out to vote for this. We do not own a gym in this City where kids can practice. We have champion teams. Some say what about the schools, they cannot use it, they have to pay the janitor and they do not have the money. Mayor King stated the least we can do is give the kids a gym. Mayor King stated the Sports Complex will be one of the biggest things to happen in Goldsboro. Soccer is a very big sport for kids, we could have tournaments here. He stated we talk about how we support the Base, the sports complex is a joint partnership with the Base and will be available to the military as well. We have something special, but we can't just say we have something special, we can't just talk the talk, we have to walk the walk, this is the least thing we can do. If you want this City to move forward you have to do away with your own personal problems and do what is in the best interest of this City. Mayor King stated that is the only thing he looks at is it in the best interest of our City. He stated it will never benefit all of our citizens equally. All of citizens don't play golf, but we need a golf course. All of citizens don't play tennis, but we need tennis courts. It is not a game. It is real. Think about it. He stated he has not voted but will be voting tomorrow for this bond referendum.

There being no further business, the meeting adjourned at 8:15 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

Item No. B

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 7, 2014 COUNCIL MEETING

SUBJECT: Budget Amendment - Outstanding Purchase Order Adjusting Entries

BACKGROUND: It is a practice of the City of Goldsboro when incurring expenses to encumber money through the use of a purchase order. Purchase orders remain outstanding until the item or service being procured is received by the affected department. At that time, the purchase order is closed out through the issuance of a payment check.

DISCUSSION: Accounting standards for municipal governments necessitate that certain book entries be undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding purchase orders from the previous fiscal year, and reappropriate funds for the same purpose for the new fiscal year. Failure to accurately reflect the receipt of materials, supplies and services during the same year in which monies are appropriated distorts the City's financial statements. Generally accepted accounting principles mandate that appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unassigned, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

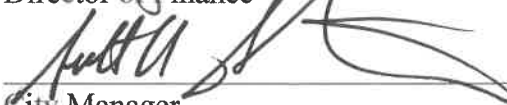
RECOMMENDATION: By motion, adopt the attached Ordinance amending the Budget Ordinance for the 2014-15 Fiscal Year by reappropriating monies associated with outstanding 2013-2014 purchase orders.

Date: 7-1-14



Director of Finance

Date: 7-3-14



City Manager

ORDINANCE NO. 2014 - 31

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR

WHEREAS, the City of Goldsboro encumbers expenses arising during a fiscal year by utilizing the purchase order concept; and

WHEREAS, due to the nature of certain projects and expenditures, purchase orders are frequently not closed out within the fiscal year in which they are written; and

WHEREAS, the National Council of Governmental Accounting has ruled that purchase orders written during one fiscal year and completed during a different fiscal year tend to distort a municipality's budget and financial statements, due to the fact that payments were not made during the same time frame in which the expenses were recorded; and

WHEREAS, in order to resolve this development, cities have found it necessary each fiscal year to reappropriate all outstanding purchase orders from the previous fiscal year.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2014-15 Fiscal Year is and hereby, amended by:
 - A. Decreasing the unassigned Fund Balance of the General Fund by \$1,435,052.02.
 - B. Increasing the appropriated expense of the following General Fund Operating Units by the corresponding amount for the designated line items:
 - (1) Downtown Development
 - (A) Consultant Fees (11-1025-1991) by \$2,400.00
 - (2) Information Technology
 - (A) Software License Fees (11-1030-4221) by \$16,372.47
 - (B) Equipment Expense (11-1030-4990) by \$10,812.00
 - (C) Technology Capital (11-1030-5202) by \$9,960.00
 - (3) Public Works – Administration
 - (A) Consultant Fees (11-1111-1991) by \$600.00
 - (B) Office Supplies (11-1111-2601) by \$856.52
 - (C) Clean & Cut Lots (11-1111-3996) by \$1,000.00

- (4) Garage Division
 - (A) Consultant Fees (11-1114-1991) by \$5,000.00
 - (B) Tires & Tubes (11-1114-2520) by \$5,567.16
 - (C) Automotive Parts (11-1114-2531) by \$6,283.39

- (5) Building & Traffic Maintenance Division
 - (A) Protective Clothing (11-1133-2123) by \$2,624.06
 - (B) Building Maintenance (11-1133-3511) by \$6,088.76
 - (C) Maintenance Materials (11-1133-3592) by \$10,403.58

- (7) Planning & Community Development Department
 - (A) Transportation Planning (11-3151-9934) by \$213,044.81
 - (B) Consultant Fees (11-3151-1991) by \$34,401.15
 - (C) Land/Property Acquisition (11-3151-1341) by \$11,900.00
 - (D) Operational Supplies (11-3151-2993) by \$884.16
 - (E) Printing (11-3151-3410) by \$2,900.00
 - (F) Tree Replacement (11-3151-3513) by \$2,690.00
 - (G) Maintenance of Enhancement Areas (11-3151-3532) by \$3,075.00
 - (H) Tree Service (11-3151-3994) by \$1,940.00
 - (I) Clean & Cut Lots (11-3151-3996) by \$14,909.00
 - (J) Home Program Match (11-3151-9960) by \$78,485.03
- (8) Streets & Storm Sewer – General
 - (A) Operational Supplies (11-4134-2993) by \$1,397.54
 - (B) Vehicle Operation/Maint. (11-4134-2501) by \$759.03
 - (C) Street Repairs (11-4134-3593) by \$5,520.98
 - (D) Sidewalk Repairs (11-4134-3594) by \$6,030.75
- (9) Streets & Storm Sewer – Utilities
 - (A) Bridge Inspections & Repairs (11-4135-3596) by \$3,500.00
- (10) Sanitation Division
 - (A) Consultant Fees (11-4143-1991) by \$23,040.00
 - (B) Protective Clothing (11-4143-2123) by \$594.80
 - (C) Shoes – Steel Toe (11-4143-2124) by \$540.00
 - (D) Travel (11-4143-3121) by \$700.00
- (11) Engineering Division
 - (A) Street Improvements (11-4172-1600) by \$138,090.72
 - (B) Consultant Fees (11-4172-1991) by \$12,120.00
- (12) Fire Department
 - (A) Uniforms (11-5120-2121) by \$10,792.00
 - (B) Shoes – Uniforms (11-5120-2125) by \$2,250.00
 - (C) Other Training (11-5120-2323) by \$978.32
 - (D) Operational Supplies (11-5120-2993) by \$6,000.00
 - (E) Tools (11-5120-2994) by \$528.87
 - (F) Building Maintenance (11-5120-3511) by \$5,523.82

- (13) Police Department
 - (A) Uniforms (11-6121-2121) by \$13,712.74
 - (B) Shoes – Uniform (11-6121-2125) by \$16,255.39
 - (C) Operational Supplies (11-6121-2993) by \$40,937.13
 - (D) Printing (11-6121-3410) by \$308.67
 - (E) Building Maintenance (11-6121-3511) by \$1,650.00
 - (F) Police Car Camera Maintenance (11-6121-3525) by \$300.00
 - (G) Gangs Resist Education (11-6121-3953) by \$546.38
 - (H) Drug Forfeiture-State (11-6121-3984) by \$67,150.01
 - (I) Drug Forfeiture-Federal (11-6121-3987) by \$221,154.61
 - (J) Line Cars (11-6121-5404) by \$132,477.20

- (14) Special Expense Fees
 - (A) Goldsboro/Wayne Trans Authority (11-7310-9980) by \$3,785.32
 - (B) WATCH (11-7310-9937) by \$5,000.00

- (F) Printing (11-7460-3410) by \$2,040.00
- (G) Stoney Creek Park Development (11-7460-3424) by \$5,101.73
- (H) Building Maintenance (11-7460-3511) by \$9,303.12
- (I) Machine/Equip. Maintenance (11-7460-3522) by \$2,512.01
- (J) Advertising (11-7460-3700) by \$1,495.48
- (K) Tree Service (11-7460-3994) by \$400.00
- (L) Playground Play Surface (11-7460-5160) by \$48,564.00
- (M) Park Signs (11-7460-5566) by \$6,763.00
- (N) Sidewalks (11-7460-5947) by \$45,739.00

(16) Golf Course

- (A) Cleaning Supplies (11-7461-2111) by \$1,494.80
- (B) Uniforms (11-7461-2121) by \$1,240.55
- (C) Pro Shop Expense (11-7461-2920) by \$4,103.20
- (D) Operational Supplies (11-7461-2993) by \$36,706.93
- (E) Building Maintenance (11-7461-3511) by \$1,613.65
- (F) Machine/Equip. Maintenance. (11-7461-3522) by \$5,888.36
- (G) Tree Service (11-7461-3994) by \$2,100.00
- (H) Equipment Rent (11-7461-4391) by \$23,517.06
- (I) Thatching Reel (11-7461-5097) by \$7,300.00

C. Decreasing the unassigned Fund Balance of the Community Development Fund by \$5,069.78.

D. Increasing the appropriated expense of the following Community Development Fund Operating Units by the corresponding amounts for the designated line items:

- (1) Rehabilitation Homeowners (22-3212-1500) by \$2,227.00
- (2) After School Enrichment (22-3212-1908) by \$88.64
- (3) Transitional Housing (22-3212-1912) by \$2,754.14

E. Decreasing the unassigned Fund Balance of the Utility Fund by \$2,956,428.34

F. Increasing the appropriated expense of the following Utility Fund Operating Units by the corresponding amounts for the designated line items:

(1) Maintenance Division

- (A) Operational Supplies (61-4175-2993) by \$47,439.73
- (B) Tools (61-4175-2994) by \$627.25
- (C) Fire Hydrants/Water Value (61-4175-3523) by \$33,692.00
- (D) Utility Trailer (61-4175-5672) by \$4,772.75
- (E) Asphalt Roller (61-4175-5738) by \$30,095.00
- (F) Manhole Rehabilitation (61-4175-5863) by \$596,620.00

- (2) Water Plant
- (A) Consultant Fees (61-4176-1991) by \$60,766.20
 - (B) Uniforms (61-4176-2121) by \$3,420.00
 - (C) Vehicle Operation/Maint. (61-4176-2501) by \$658.00
 - (D) Fuel for Equipment (61-4176-2591) by \$1,616.38
 - (E) Operational Supplies (61-4176-2993) by \$3,686.51
 - (F) Chemicals (61-4176-2998) by \$106,090.81
 - (G) Machine/Equipment Maintenance. (61-4176-3522) by \$96,171.60
 - (H) River Intake Maintenance (61-4176-3606) by \$9,750.00
 - (I) Flood Control Structure (61-4176-5094) by \$425,000.00
 - (J) Platform (61-7176-5306) by \$6,100.00

- (E) Building Maintenance (61-4177-3511) by \$32,435.74
- (F) Machine/Equipment Maintenance (61-4177-3522) by \$174,943.77
- (G) Generator Contract (61-4177-4401) by \$6,300.64
- (H) Military Support Program (61-4177-4929) by \$30,250.00
- (I) Equipment Expense (61-4177-4990) by \$3,950.00
- (J) Miscellaneous Equipment (61-4177-5527) by \$6,405.00

(4) Capital Expense

- (A) Unemployment (61-4178-1850) by \$1,388.65
- (B) Software Expense (61-4178-5157) by \$240,000.00
- (C) Water Tank Painting (61-4178-5912) by \$11,000.00
- (D) Sewer Improvements (61-4178-5969) by \$38,106.30
- (E) Water Improvements (61-4178-5982) by \$879,539.30

(5) Compost Facility

- (A) Consultant Fees (61-4179-1991) by \$1,000.00
- (B) Uniforms (61-4179-2121) by \$1,017.00
- (C) Fuel for Equipment (61-4179-2591) by \$2,285.56
- (D) Machine/Equipment Maintenance (61-4179-3522) by \$24,202.24
- (E) Compost Analysis (61-4179-4403) by \$1,350.00

G. Decreasing the unassigned Fund Balance of the Downtown District Fund by \$52,595.56.

H. Increasing the appropriated expense of the following Downtown District Fund line items by the corresponding amounts:

- (1) Business Incentive Grant Program (70-8350-4988) by \$35,200.00
- (2) Beautification Program (70-8350-2113) by \$1,118.70
- (3) Façade Grants/Projects (70-8350-9956) by \$16,276.86

I. Decreasing the unassigned Fund Balance of the Occupancy Tax Fund by \$5,000.00.

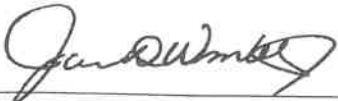
J. Increasing the appropriated expense of the following Occupancy Tax Fund (Civic Center) line items by the corresponding amounts:

- (1) Tennis Court Reconstruction (95-9076-5952) by \$5,000.00

2. This Ordinance shall be in full force and effect from and after July 1, 2014.

Approved as to Form Only:

Reviewed by:


City Attorney


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 7, 2014 COUNCIL MEETING

SUBJECT: Reimbursement Resolution – Installment Financing of Street Sweeper

BACKGROUND: During the City of Goldsboro FY 2014-15 budget work session, Council discussed the City's street sweeping program. The Streets and Storm Division recommended the replacement of a 2004 street sweeper in their departmental budget request. Council adopted the budget authorizing the allocation for the purchase of the street sweeper with installment financing.

DISCUSSION: Staff has researched quotes and pricing for the street sweeper. The sweeper can be purchased through the National Joint Powers Alliance (NJPA), which serves as a municipal contracting agency, at a cost of \$204,644. Council authorized the City to use NJPA at its June 16, 2014 meeting.

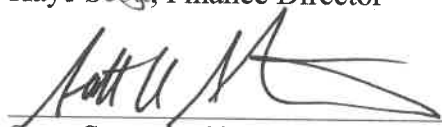
Since the installment financing will not be finalized until January 2015, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the street sweeper.

Date: 6-30-14


Kaye Scott, Finance Director

Date: 7-3-14


Scott Stevens, City Manager

RESOLUTION NO. 2014-43

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE PURCHASE OF STREET SWEEPER

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organized and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the purchase of a street sweeper; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of a street sweeper in the amount of \$204,644.
2. Each expenditure will either be (a) of a type properly chargeable to capital accounts under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$204,644.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the latter of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (based on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 7th day of July, 2014.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 7, 2014

SUBJECT: High School Fire Fighter Technology Program Memorandum of Agreement

BACKGROUND: The Fire Fighter Technology Program is offered to support an emerging workforce for preliminarily trained volunteer and career fire fighters within Wayne County and the surrounding regions. In addition to workplace skills and knowledge, the program is designed to help students obtain industry recognized certifications and to provide resources to assist high school students in making informed decisions about future career paths.

DISCUSSION: The responsibilities of the City of Goldsboro Fire Department are included in the attached agreement. This continual agreement will be reviewed on an annual basis. Except as otherwise provided in the agreement, it shall not be amended, changed, modified or altered except by written agreement of the parties by giving (90) calendar days advance notice. Such notification shall state the effective date of termination or cancellation.

RECOMMENDATION: It is recommended the City Council authorize Fire Chief, Gary Whaley to sign the Memorandum of Agreement between Wayne County Public Schools Career & Technical Education, Goldsboro High School, and the City of Goldsboro Fire Department.

Date: _____

Gary Whaley, Fire Chief

Date: 7-3-14



Scott A. Stevens, City Manager

High School Fire Fighter Technology Program Memorandum of Agreement (MOA)

This Memorandum Agreement is being made and is effective July 1, 2014 and entered into between Wayne County Public Schools Career & Technical Education (hereinafter "WCPS CTE") and participating High School, Goldsboro High School, and Local Fire Department, City of Goldsboro Fire Department. All parties agree that the consideration exchanged herein is sufficient and all parties agree to the following statements, terms and conditions:

PURPOSE

WCPS CTE supports the vision of work-based learning programs designed to give students experiences in a career field of his/her choosing. The *Fire Fighter Technology Program* is offered to support an emerging workforce for preliminarily trained volunteer and career fire fighters within Wayne County and the surrounding regions. In addition to workplace skills and knowledge, the program is designed to help students obtain industry recognized certifications and to provide resources to assist high school students in making informed decisions about future career paths.

KEY PARTNERS

North Carolina Department of Public Instruction
North Carolina Fire and Rescue Commission
Wayne County Public Schools' Career & Technical Education Department
Goldsboro High School
City of Goldsboro Fire Department
Wayne Community College

RESPONSIBILITIES

Wayne County Public Schools' CTE Department/Goldsboro High School:

- Provide an instructor who is qualified as a Level II Fire Instructor and possesses current certifications with the NC Office of the State Fire Marshall.
- Provide appropriate instructional facilities.
- Provide the necessary instructional materials, supplies, and equipment within budgeted allotments.
- Follow policies as required by the NC Fire and Rescue Commission for testing and accountability procedures/reporting to support certification processes within safe and feasible parameters.
- Follow the Essential Standards as outlined by the NC Department of Public Instruction blueprint for Public Safety I & II and Fire Fighter Technology I, II, & III within safe and feasible parameters.
- Provide appropriate liability insurance that will cover participating instructor(s) and students. *(Students who participate in the Fire Fighter Technology Program are recommended to maintain and have in effect medical, health or accident insurance coverage. Wayne County Public Schools provides liability coverage to protect the participating agency in case the student causes a liability issue. WCPS also provides limited additional coverage for CTE student injury as a result of participating in the work-based learning programs. Any accidents resulting from participation at a work-based learning activity must be reported per the agencies' procedures AND the schools' incident report procedures.)*
- Ensure program compliance for participating students through understanding all of the rules and regulations for work-based learning to include Attendance and Grading Policies; Wayne County Public Schools' Code of Conduct Expectations for Student Behavior; and Maintaining Safety Standards.
- Provide transportation as needed while enrolled in and participating in the Program.
- The High School Fire Fighter Technologies Instructor will be responsible for ongoing communication with the sponsoring Fire Station as to requests for temporary usage of the station's equipment, onsite facilities, and/or acquired structures for training purposes. *(Instructor will request in advance to allow for reasonable time as noted by the sponsoring Fire Station representatives).*

- Return all of sponsoring Fire Station equipment in the same working order as was delivered. *(If any equipment is damaged due to negligence while being used by the high school students, WCPS and the sponsoring Fire Station will appraise the damages and determine repair costs).*
- The CTE District Department, the high school Career Development Coordinator/Counselors, and the Instructor will promote to students and their parents, options for Public Safety/Fire Fighter courses of study as offered at the local community college upon and/or near the participating students' graduation year.

City of Goldsboro Fire Department:

- Provide technical expertise to the participating high school and Fire Technologies Instructor through designated contact person(s).
- Ensure that representatives who will be involved in an ongoing basis at the school site are employees of the City of Goldsboro Fire Department which have gone through the appropriate screening processes.
- If requested by High School Fire Technologies Instructor in need of temporary equipment for practical training, to ensure that the equipment is in a status ready state.
- Provide training to High School Fire Technologies Instructor as needed to be familiar with safety and operating procedures associated with equipment.
- Provide ongoing communication with High School Fire Technologies Instructor as to any potential damage to equipment while being used by participating high school students.
- Support occasional access to acquired structures throughout the calendar year as deemed safe and appropriate for high school students to train for practical applications.
- Coordinate with the High School Fire Technologies Instructor any necessary permissions or documentation needed for students to participate in program activities.
- Follow WCPS guidelines under the Family Education Rights and Privacy Act (FERPA) as to consent of release of student information to verify training records.
- *If an unpaid internship is available for selected graduating seniors enrolled in the Fire Fighter Technologies II course, the sponsoring Fire Station would not be in violation of the Fair Labor Standard Act by participating in the Program as long as the following criteria are met: the training is similar to that which would be given in a vocational school, the training is for the benefit of the students, the students do not displace regular employees, the employer that provides the training derives no immediate advantages from the activities of the trainees or students, the students are not necessarily entitled to a job at the conclusion of the training period and the employer and student understand that students are not entitled to wages for the time spent in training.*

MODIFICATION and TERMINATION

This continual agreement will be reviewed on an annual basis. Except as otherwise provided in this Agreement, this Agreement shall not be amended, changed, modified or altered except by written agreement of the parties by giving (90) calendar days advance notice. Such notification shall state the effective date of termination or cancellation.

All parties acknowledge and stipulate that this Agreement is the product of a mutual partnership between all parties and that it has been drafted and reviewed by counsel for all parties.

_____ WCPS Superintendent	_____ Date	_____ Goldsboro Fire Department Fire Chief	_____ Date
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_____ WCPS Associate Superintendent	_____ Date	_____ WCPS CTE Director	_____ Date
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CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 7, 2014 COUNCIL MEETING

SUBJECT: CU-5-14 Willow Run Townhouses Phases IV and V - North and south sides of Taylor Street between Harris Street and Stephens Street

BACKGROUND: The applicant requests a Conditional Use Permit to modify a previously-approved Planned Unit Development (PUD).

Lot Width: 321.53 ft.

Average Depth: 624.54 ft.

Total Area: 207,220 sq. ft., or 4.757 acres

Zoning: R-9 Residential

The preliminary subdivision plat for Willow Run Townhouses was approved on February 16, 1981. The site was initially proposed to be developed in Two Phases which were identified as Phase I and Phase II. Subsequently, Phase II was divided into Phase II A and II B.

On July 21, 1997, the City Council and Planning Commission approved the Final Subdivision Plat for Willow Run Phase III.

On March 9, 2001, the City of Goldsboro implemented mandated Stormwater Management Guidelines for new development in accordance with the Neuse River Basin-Nutrient Sensitive Water management Strategy. As a result, all previously approved development plans prior to March 9, 2001 were vested in accordance with G.S.153A-344.1 or G.S. 160A-385.1 or were no longer valid. Based on this, the developer must submit a new preliminary subdivision plat for this project to be approved by the City Council and Planning Commission.

On May 1, 2006 the City Council approved a preliminary subdivision plat/site plan that consisted of 11 lots on the north side of Taylor Street (Private Drive) which was named Willow Run Phase IV. At that time, Phase V was

considered open space area for Phase IV in order to meet stormwater requirements.

On May 7, 2007, the City Council approved a preliminary plat/site plan that consisted of 14 lots on the south side south side of Taylor Street (Private Drive) which was named Willow Run Phase V. As of today, no lots have been developed in Phase IV or V of Willow Run.

DISCUSSION:

The owner now proposes to develop Phase IV and V of Willow Run Townhouses. The submitted preliminary subdivision plat/site plan indicates a total of 25 lots on the north and south sides of Taylor Street (Private Street). Two existing curb cuts along Harris Street will provide access to the site.

The submitted plat has been revised to show raised patio's that are located approximately 1.34 ft. from the rear property line. The developer is requesting a modification of the rear yard setback from 25 ft. to 1.34 ft.

Open Space Proposed: 2.739 acres

Area in Lots: 1.286 acres

Area in Streets, Drives and Walks: 0.732 acres

Average Lot Area: 2,242 sq. ft.

Maximum Building Area: 2,239 sq. ft.

Five-foot wide sidewalks are required along the frontage of Taylor Street (Private Drive). Currently, no sidewalks have been installed within the previously developed phases of Willow Run Townhouse's. The developer is requesting a modification of the sidewalk requirement.

A total of 32 Laurel Oaks will be planted along Taylor Street in conjunction with Phase IV and V of Willow Run to meet the street tree requirement of the Unified Development Ordinance.

In addition, a modification of the minimum lot size for Planned Unit Development from 5 acres to 4.757 acres is requested. Also, a modification to waive the 10 ft. Class "A" buffer requirement along the rear and sides of the site which adjoins R-9 Residential property has been requested.

On April 6, 2006 a variance request to encroach into Zone 2 of the Neuse River Riparian Buffer Protection Area was submitted to the Division of Water Quality by the developers engineering firm. On August 1, 2006 the Division of Water Quality approved the above mentioned variance request to impact Zone 2 of the Riparian Buffer Area by 4,639 sq. ft. to construct Phase V of Willow Run Subdivision.

Stormwater calculations have been submitted and are currently being reviewed by the Engineering Department for compliance with stormwater regulations.

Declaration of Covenants for maintenance of the open space area by the homeowner's association must be submitted for the City Attorney's review and approval.

At the public hearing held on June 16, 2014, one person spoke in favor of the request and two people appeared expressing their concerns about maintenance of the waterways within the development.

The staff met with the applicant and representatives of the Willow Run Homeowners' Association on the site and the applicant has agreed to include verbiage within the covenants regarding maintenance of the bulkheads and waterways in the development. Transporting of wet dirt during the dredging process will be by plastic-lined truck so there will not be a need to provide a drying area. Those covenants will have to be reviewed and approved by the City Attorney as part of the overall Planned Unit Development.

The Planning Commission, at their meeting held on June 30, 2014, recommended approval of the Conditional Use Permit and related subdivision plat with the requested modifications subject to review and approval of the covenants by the City Attorney.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Approve the Conditional Use Permit to allow amendment to an existing Planned Unit Development with the following modifications:
 - a. Modification of Class A buffer on the rear and sides of the development abutting property zoned R-9 Residential;
 - b. Modification of rear yard setback from 25 ft. to 1.34 ft. in order to accommodate raised patios;
 - c. Modification of minimum lot size for a Planned Unit Development from 5 acres to 4.757 acres; and
 - d. Modification of sidewalk installation and payment of fee in lieu.
2. Approve the revised site plan, subdivision plat and Declaration of Covenants subject to review and approval of covenants by the City Attorney.

Date: 7-1-2014



Planning Director

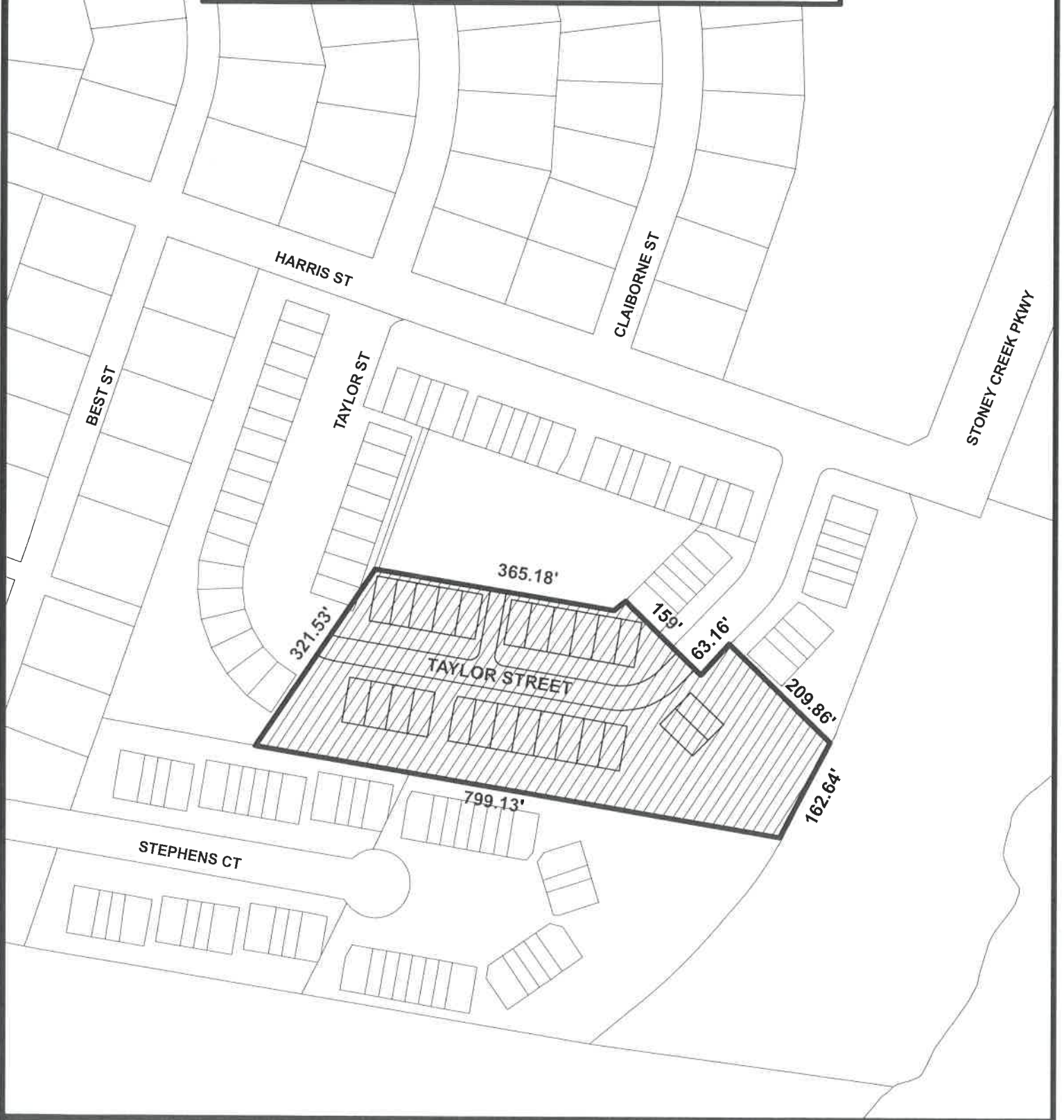
Date: 7-3-14



City Manager

ssj

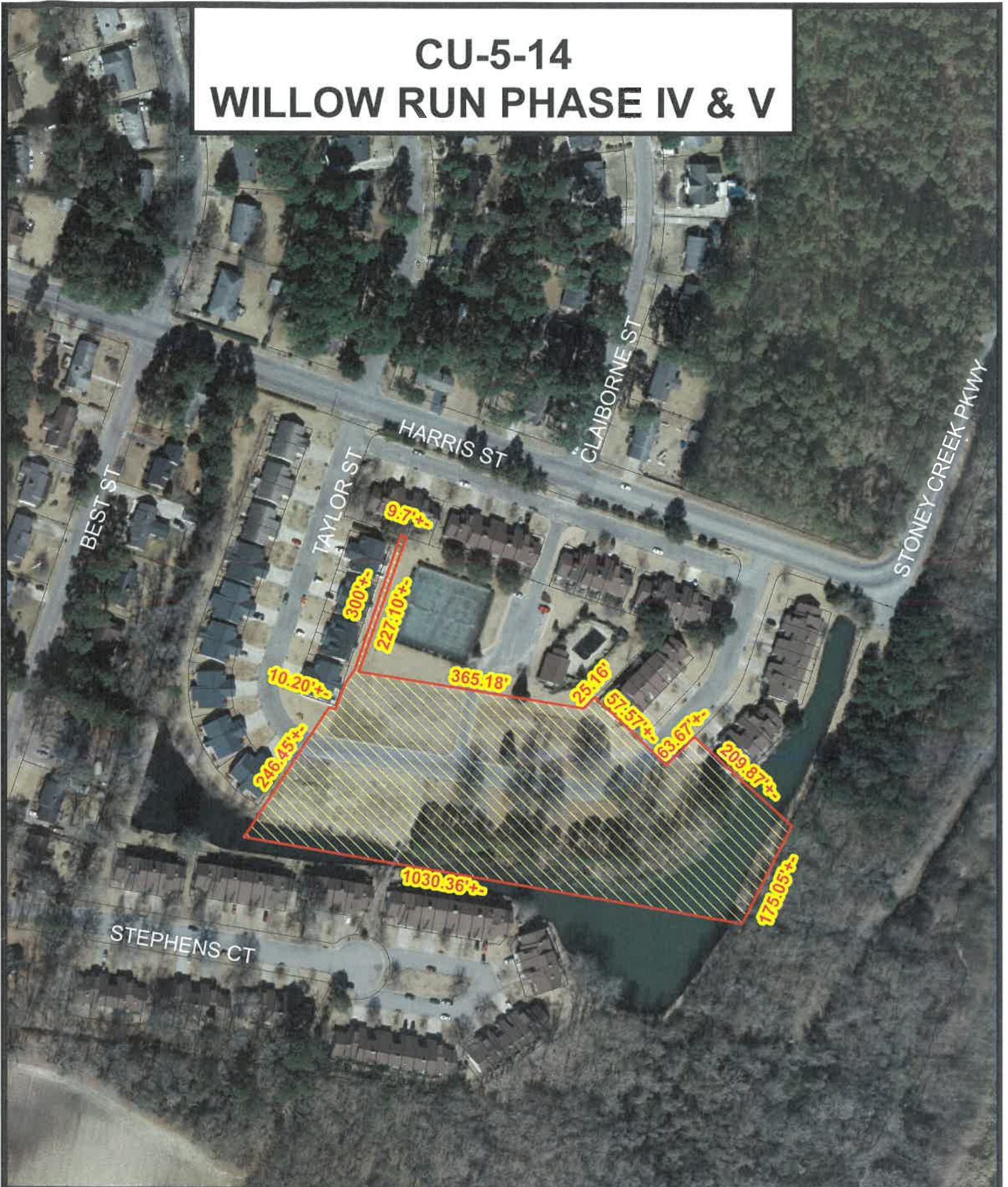
S-3-14 WILLOW RUN PHASE IV & V



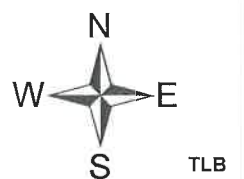
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CU-5-14 WILLOW RUN PHASE IV & V



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TLB

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 7, 2014 COUNCIL MEETING

SUBJECT: Site and Landscape Plans – E Park, LLC (Self-Service Auto Washing Facility)

BACKGROUND: The property is located on the northwest corner of East Ash Street and Durant Street. It is occupied by a vacant building that was previously utilized for retail sales.

Frontage: 100 ft. (Ash Street)
180 ft. (Durant Street)

Area: 0.41 acres

Zoning: General Business

DISCUSSION: The developer proposes demolition of the existing 1,600 sq. ft. building on the site and construction of a new 900 sq. ft. automobile washing facility. An additional 540 sq. ft. wash bay is shown for future construction.

Automobile washing facilities are a permitted use within the General Business zoning district, however, since the developer is requesting several modifications, the Planning Commission and Council must approve site and landscape plans.

The facility will be open for operation 24 hours a day. One employee will service the facility daily and on an as-needed basis.

The City's UDO requires one parking space per two employees plus an area capable of stacking two cars per washing bay. Three parking spaces are shown on the plans with stacking space for six vehicles.

A portion of the property is located within a Flood Hazard Area. The proposed car wash, as well as bay and mechanical room, will be flood-proofed subject to City of Goldsboro requirements.

Stormwater calculations are not required since the development will decrease the impervious area on the lot.

The applicant has been informed that the City will require all drainage from the car wash be connected to the City's sanitary sewer system and not the stormwater system.

There are currently three curb cuts providing access to the site—one on East Ash Street and two on Durant Street. The applicant proposes closing the driveway on Durant Street which is closest to Ash Street. Entrance to the lot would be provided through the remaining Durant Street curb cut with traffic exiting through the curb cut on Ash Street.

NCDOT has recommended that the Ash Street curb cut be appropriately signed as an exit-only driveway and that existing interconnectivity between the site and Auto Zone near Ash Street be closed in order to avoid conflicts between vehicles. There is another existing point of interconnectivity at the rear of the building which will provide access to the Auto Zone site.

The site will utilize a private refuse collection service and, if any new lighting for the site is proposed other than that which is currently existing, a lighting plan will have to be submitted and approved.

The submitted landscape plan indicates a total of 29 Glossy Abelia shrubs to be installed along both street frontages. Corner visibility will prohibit the installation of street tree plantings along Ash Street. There are three existing hollies and one existing oak to serve as street trees along Durant Street and the applicant proposes installing one additional large tree in this area.

An existing 5 ft. landscape buffer is shown on the western property line which consists of hollies and juniper shrubs.

The City's UDO requires that a 5 ft. landscape buffer be installed at the rear of the site on the north. The applicant has requested a modification of this requirement since the lot immediately behind the subject property will never be developed due to flood hazard issues.

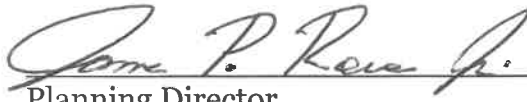
The applicant has also requested a modification of the sidewalk installation and fee in lieu requirement for both East Ash Street and Durant Street.

The Planning Commission, at their meeting held on June 30, 2014, recommended approval of the site and landscape plans with the requested modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plans with the following modifications:

1. Modification of 5 ft. wide landscape buffer at the rear of the site; and
2. Modification of sidewalk installation and fee in lieu requirement for both East Ash Street and Durant Street.

Date: 7-1-2014

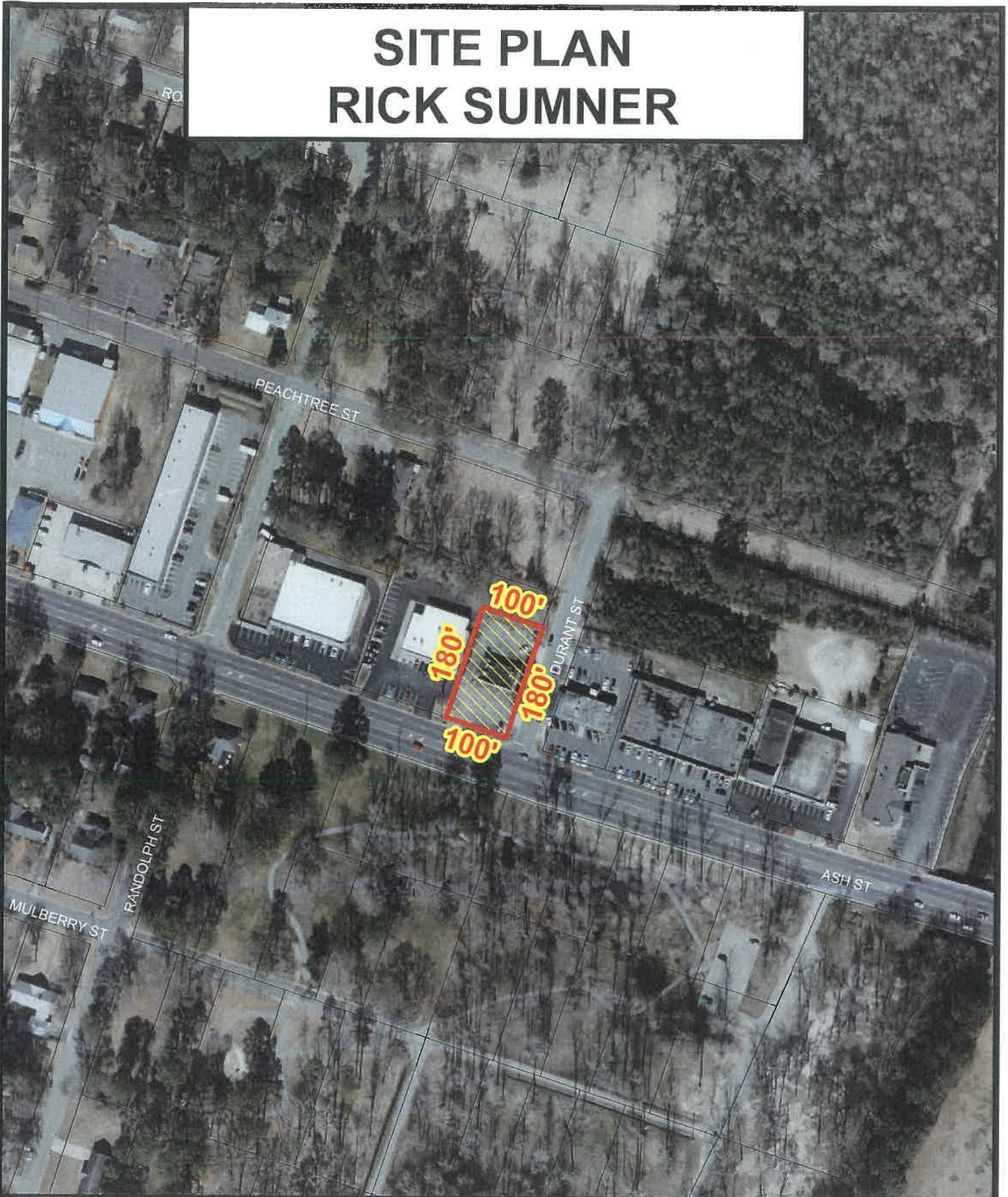

Planning Director

Date: 7-3-14


City Manager

ssj

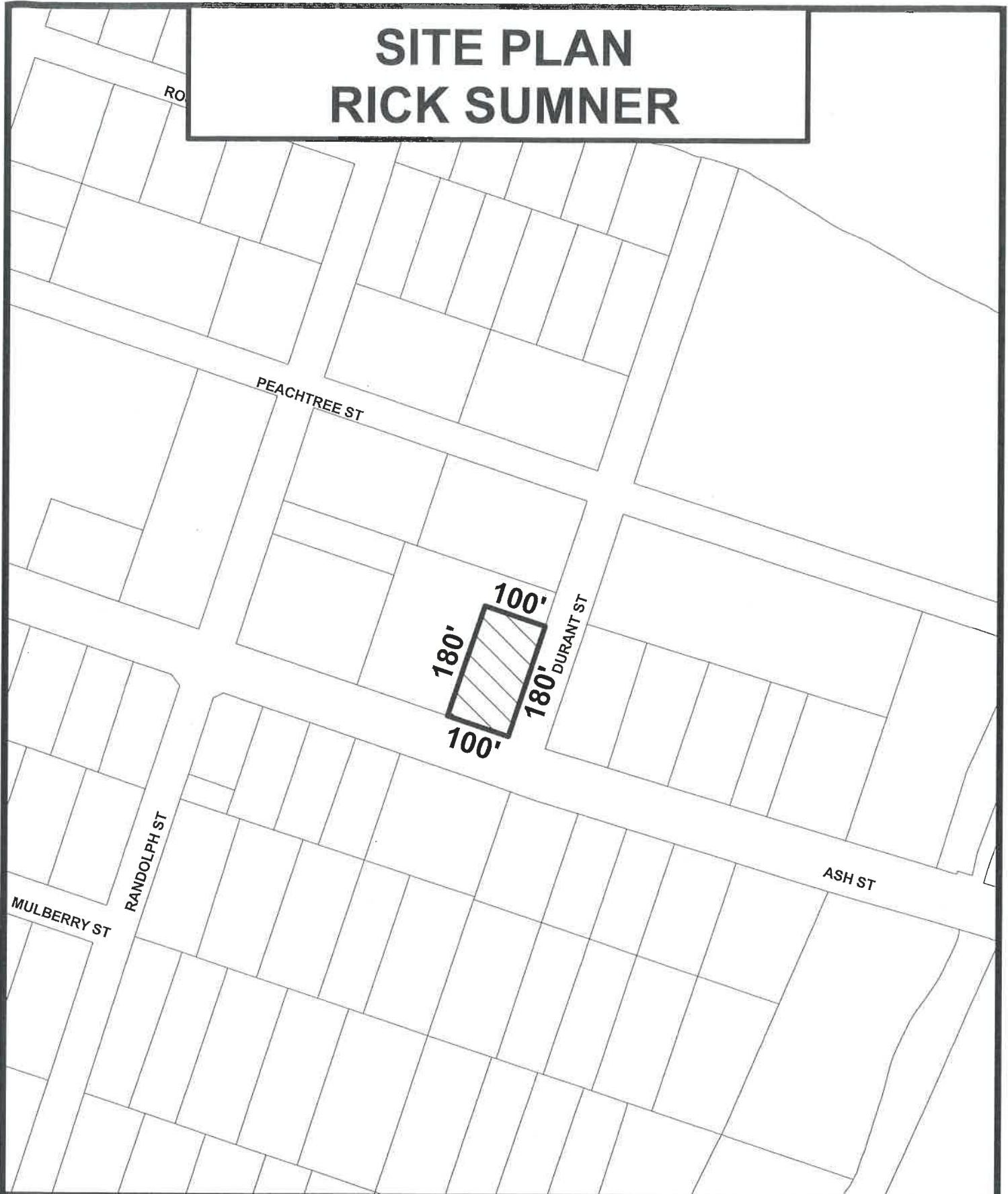
SITE PLAN RICK SUMNER



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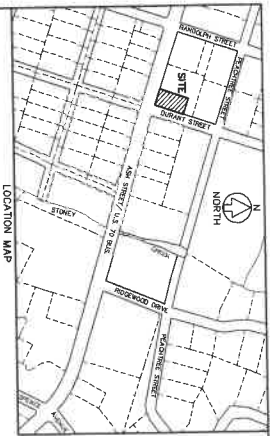
SITE PLAN RICK SUMNER



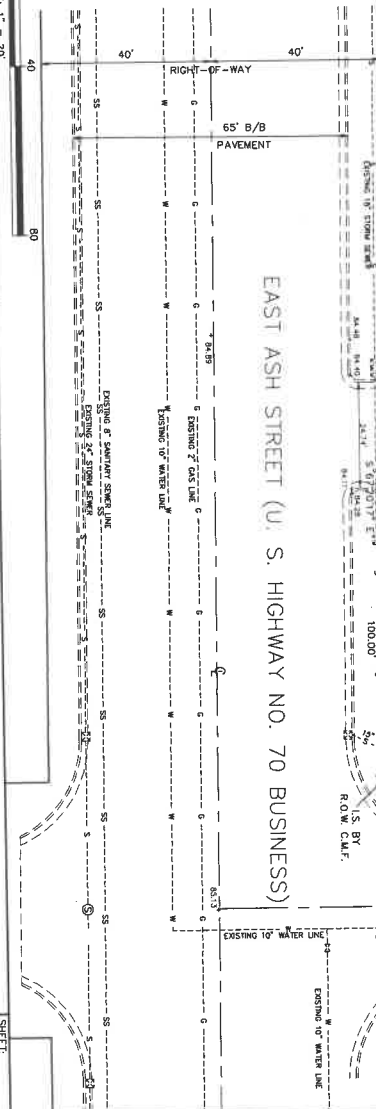
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PRELIMINARY PLAT - NOT FOR RECORDATION, CONVEYANCES OR SALES.



LEGEND	
EDGE OF PAVEMENT	EXISTING
ELEVATION	+ 100.00
CURB & GUTTER	
WATER LINE	
SANITARY SEWER LINE	
STORM SEWER LINE	
GAS LINE	
SANITARY SEWER MANHOLE	
STORM SEWER MANHOLE	
CATCH BASIN	
FIRE HYDRANT	
DRAINAGE TOW	
WATER VALVE	
UTILITY POLE	
IRON STAKE SET	
RIGHT-OF-WAY CONC. MONUMENT	
FINISHED FLOOR ELEVATION	
ELEVATION	
DRAINAGE INLET	
TRAFFIC FLOW	



B. R. KORNEGAY, INC.
 LAND SURVEYING • ENGINEERING • PLANNING
 500 East Walnut Street
 Goldsboro, N.C. 27530
 (919) 735-5886 Fax: (919) 580-9053



AUTOMOBILE WASHING ESTABLISHMENT
 2111 EAST ASH STREET, GOLDSBORO, NORTH CAROLINA 27530
 GOLDSBORO TOWNSHIP - WAYNE COUNTY, N.C.

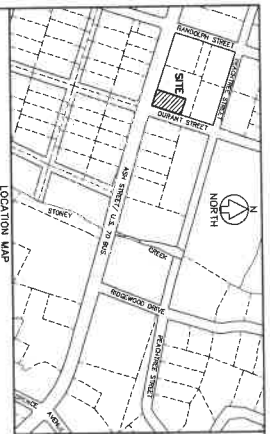
DESIGNED BY: **TSB**
 DATE: 6-2-2014
 SCALE: 1" = 20'

EPARK, LLC
 P.O. BOX 858, GOLDSBORO, NORTH CAROLINA 27533-0858
 CONTACT: RICK SUMNER 919-920-5246

SHEET: **1**
 OF: 3
 WORK ORDER: 140229
 CAD DWG: 140229

CADDILL, JH - EAST ASH STREET, GOLDSBORO, N.C.

PRELIMINARY PLAT - NOT FOR RECORDATION, CONVEYANCES OR SALES.



MODIFICATIONS OF STREET TREE REQUIREMENT ALONG ASH STREET BECAUSE OF THE PRESENTLY EXISTING DEPARTMENT OF TRANSPORTATION SIGHT EASEMENT.

MODIFICATION OF STREET TREE REQUIREMENT ALONG DURANT STREET BECAUSE OF EXISTING PAVEMENT AND CONCRETE CURB AND GUTTER. EXISTING STREET TREES TO REMAIN AS DEPICTED ON LANDSCAPE PLAN.

MODIFICATION OF REAR BUFFER YARD BECAUSE OF EXISTING ALLEY ALONG REAR PROPERTY LINE.

I (we) hereby certify that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby approve this development plan. I (we) further certify that all exterior improvements including the site plan and all other improvements shown on this plan, shall be completed within the time specified in the plan. No portion of the improvements shall remain void for one year from date of approval, unless the associated conditional use permit expires. In which case, the site plan shall expire also. Site plans approved in connection with a vested right shall be approved for a period not to exceed five years.

Owner(s) _____ Date _____

LEGEND	
EDGE OF PAVEMENT	EXISTING
ELEVATION	+ 100.00
CURB & GUTTER	W
WATER LINE	SS
SANITARY SEWER LINE	SS
STORM SEWER LINE	SS
GAS LINE	G
SANITARY SEWER MANHOLE	SM
STORM SEWER MANHOLE	SM
CATCH BASIN	CB
FIRE HYDRANT	HD
DRAINAGE FLOW	==>
UTILITY POLE	UP
IRON STAKE SET	IS
RIGHT-OF-WAY CONC. MONUMENT	Δ
FINISHED FLOOR ELEVATION	F.F.E.
ELEVATION	+ 84.00
DRAINAGE INLET	•
TRAFFIC FLOW	==>

B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: F-1054
300 East Walnut Street
Goldsboro, N.C. 27530
(919) 735-5888 Fax: (919) 580-9053

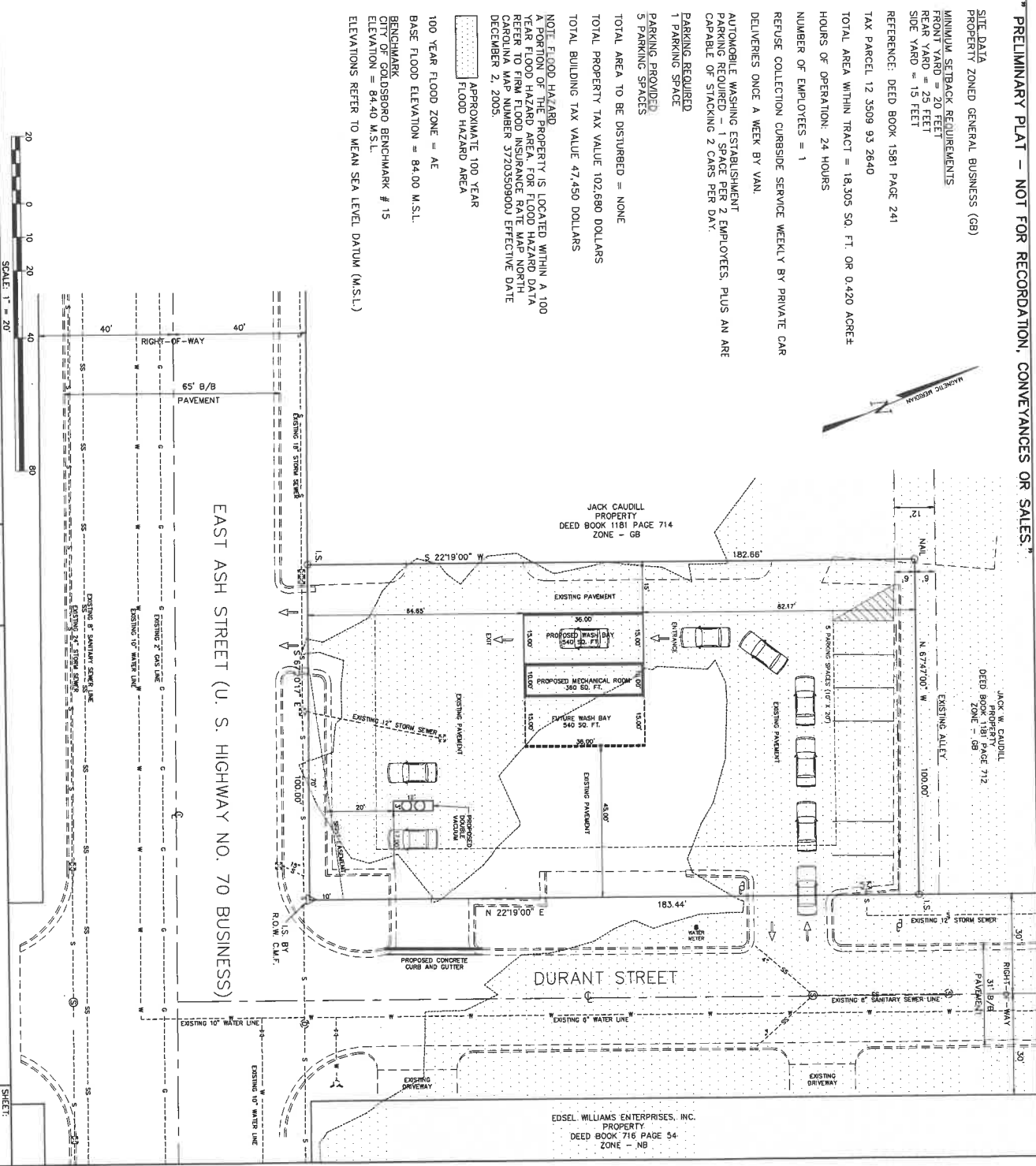


AUTOMOBILE WASHING ESTABLISHMENT
2111 EAST ASH STREET, GOLDSBORO, NORTH CAROLINA 27530
GOLDSBORO TOWNSHIP - WAYNE COUNTY, N.C.

DESIGNED BY: **TSB**
DATE: **6-2-2014**
SCALE: **1" = 20'**

EPARK, LLC
P.O. BOX 858, GOLDSBORO, NORTH CAROLINA 27533-0858
CONTACT: RICK SUMNER 919-920-5246

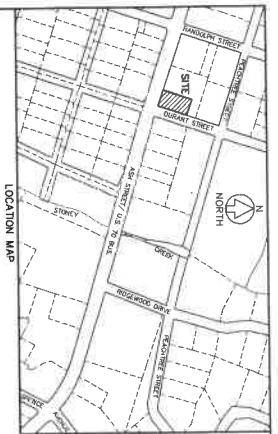
SHEET: **2**
OF: **3**
WORK ORDER: **140229**
CADD DWG: **140229**



PRELIMINARY PLAT - NOT FOR RECORDATION, CONVEYANCES OR SALES.

I (we) hereby certify that I am (we are) the owner(s) of the property shown and described hereon and that I (we) hereby approve this development plan. I (we) further certify that all exterior improvements, including but not limited to paving and landscaping, including the site plan, shall be completed in accordance with this plan. This plan shall be approved for one year from the date of approval, unless the associated conditional use permit expires, in which case, the site plan shall expire also. Site plans approved in connection with a vested right shall be approved for a period not to exceed five years.

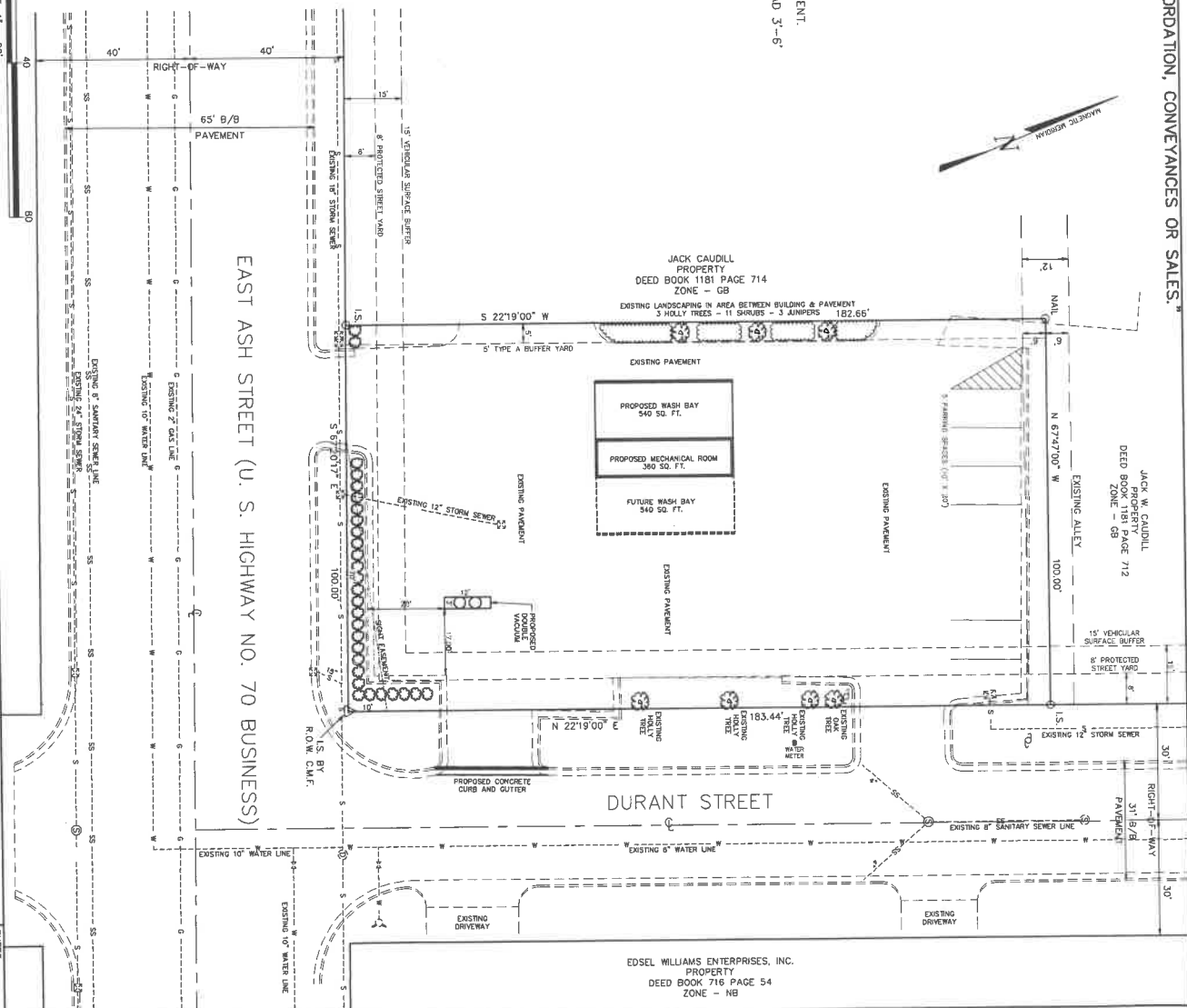
Owner(s) _____ Date _____



REQUIRED LANDSCAPING
ALL SHRUBBERY SHALL BE PLANTED THREE FEET ON CENTER.
ALL SHRUBBERY SHALL BE PLANTED NO CLOSER THAN 2 1/2 FEET FROM THE CURB OR EDGE OF PAVEMENT.
O PROPOSED 29 GLOSSY ABELIA (ABELIA GRANDIFLORA) - MATURE HEIGHT 2'-6" - MATURE SPREAD 3'-6"

THE AREA WITHIN THE REQUIRED FRONT YARD SHALL BE IMPROVED WITH PAVING, CURB AND GUTTER NOT CLOSER THAN TWO AND ONE HALF FEET MEASURED FROM THE FRONT PROPERTY LINE TO THE BACK OF CURB AND SHALL BE PLANTED WITH GRASS AND TREES OR SHRUBS NOT EXCEEDING TWO AND ONE HALF FEET IN HEIGHT. PLANT MATERIAL SHALL BE NO GREATER THAN THREE FEET ON CENTER.

LEGEND	
EXISTING	PROPOSED
EDGE OF PAVEMENT	4 100.00
CURB & GUTTER	
WATER LINE	W
SANITARY SEWER LINE	SS
STORM SEWER LINE	S
GAS LINE	G
SANITARY SEWER MANHOLE	SM
STORM SEWER MANHOLE	ST
CATCH BASIN	CB
FIRE HYDRANT	△
DRAINAGE FLOW	⇒
WATER VALVE	⊕
UTILITY POLE	⊙
IRON STAKE SET	IS
RIGHT-OF-WAY CONC. MONUMENT	△
FINISHED FLOOR ELEVATION	7.7 ft.
ELEVATION	+ 84.00
DRAINAGE INLET	•
TRAFFIC FLOW	⇒
SURFACE DRAINAGE FLOW	⇒



B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
500 East Walnut Street
Goldsboro, N.C. 27530
(919) 735-5886 Fax: (919) 580-9053



AUTOMOBILE WASHING ESTABLISHMENT
2111 EAST ASH STREET, GOLDSBORO, NORTH CAROLINA 27530
GOLDSBORO TOWNSHIP - WAYNE COUNTY, N.C.

EPARK, LLC
P.O. BOX 858, GOLDSBORO, NORTH CAROLINA 27533-0858
CONTACT: RICK SUMNER 919-920-5246

DESIGNED BY: JSB
DATE: 8-2-2014
SCALE: 1" = 20'

SHEET: 3
OF 3
WORK ORDER: 140229
CADD DWG: 140229

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 7, 2014 COUNCIL MEETING

SUBJECT: S-4-14 Green Meadows Subdivision Revision of Lots Nos. 14, 46, 46A and 47 (Preliminary Plat)

BACKGROUND: The property is located on the south side of Surry Drive between Carriage Road and Horseshoe Drive.

The subject property currently consists of four (4) lots. The existing lots will be reconfigured and new property lines will be created as a result of the revision with no new lots resulting.

The property is zoned R-20 Residential which requires a lot frontage of 120 ft. Currently, the existing lots do not meet this requirement and are considered nonconforming.

Total Lots: 4

Total Area: 68,031 sq. ft. or 1.563 acres

Average Lot Size: 17,021 sq. ft. or 0.391 acres

Zoning: R-20 Residential

DISCUSSION: The developer now proposes to subdivide lots 14, 46, 46A and 47 of the Green Meadows Subdivision into four lots for the purpose of constructing single family dwellings.

Habitat for Humanity has recently built homes within the Green Meadows Subdivision and has contacted the owner of the lots in question regarding purchasing them for residential development.

As currently subdivided, only three homes could be constructed on the existing lots. If the lots are reconfigured as proposed, four homes could be built on the subject lots.

As indicated previously, the lots in question are zoned R-20. A modification of the lot width requirement is required since the lots do not meet the 120 ft. lot frontage requirement per the UDO.

A portion of Surry Drive was closed by the courts in 1998. Lots 46 and 14 of Green Meadows Subdivision had frontage on the section of Surry Drive that was closed. As a result of the reconfiguration of lots 14, 46, 46A and 47, that portion of Surry Drive which was closed in 1998 will remain closed.

All lots within this subdivision will have frontage on an improved street as required within the Unified Development Ordinance.

The location of this subdivision is within the Noise Overlay District of Seymour Johnson Air Force Base and must meet all building requirements pertaining to the noise decibel levels within its contours.

The portion of the property shown for development is located within the 70-74 DNL noise area. A noise reduction level of 30 decibels will be required for all residential structures constructed within the proposed subdivision.

The request was forwarded to Seymour Johnson Air Force for comment and Base officials indicated that, according to the 2011 Air Installation Compatible Use Zone (AICUZ) Report, residential uses in these zones (70-74 DNL) are strongly discouraged.

The Report goes on to state that where the community determines that residential use must be allowed in this noise zone in order to meet a demonstrated need, measures to achieve an outdoor to indoor noise level reduction of at least 30 decibels should be incorporated into the design and construction of the homes on these lots.

The following modifications have been requested in conjunction with this subdivision:

1. Modification of the 120 ft. lot width requirement for lots 47, 47A, 46 and 14; and
2. Modification of the minimum lot area from 20,000 sq. ft. to 9,691 sq. ft. for lot no. 47; and
3. Modification of the minimum lot area from 20,000 sq. ft. to 10, 913 sq. ft. for lot no. 47A; and
4. Modification of the minimum corner lot setback from 40 ft. to 20 ft. for lot no. 47; and
5. Modification of the minimum lot frontage from 50 ft. to 30.50.

The Planning Commission, at their meeting held on June 30, 2014, recommended approval of the preliminary subdivision plat with the requested modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the four-lot preliminary subdivision plat for Green Meadows with the following modifications:

1. Modification of the 120 ft. lot width requirement for lots 47, 47A, 46 and 14; and
2. Modification of the minimum lot area from 20,000 sq. ft. to 9,691 sq. ft. for lot no. 47; and
3. Modification of the minimum lot area from 20,000 sq. ft. to 10, 913 sq. ft. for lot no. 47A; and
4. Modification of the minimum corner lot setback from 40 ft. to 20 ft. for lot no. 47; and
5. Modification of the minimum lot frontage from 50 ft. to 30.50.

Date: 7-1-2014

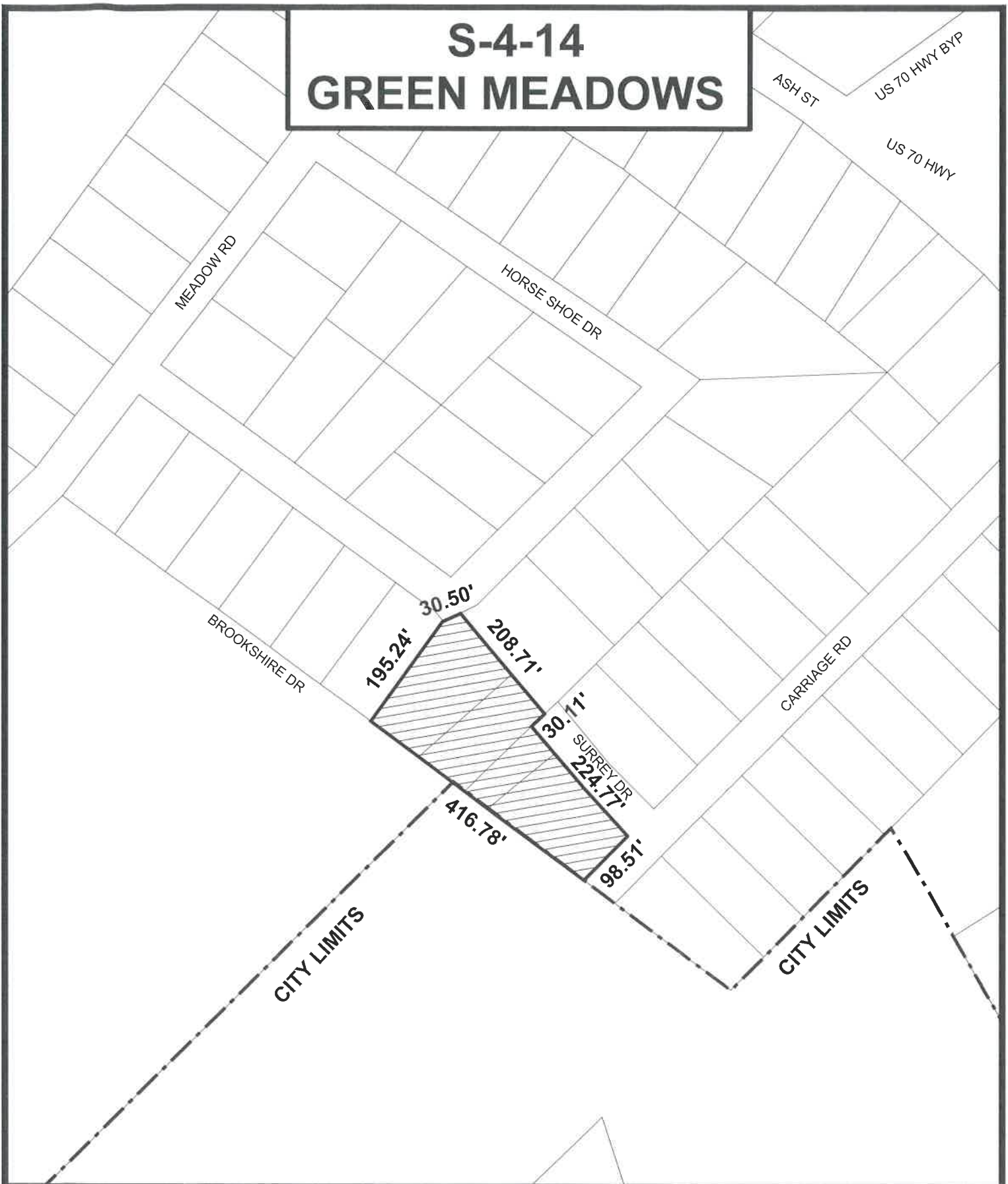

Planning Director

Date: 7-3-14


City Manager

ssj

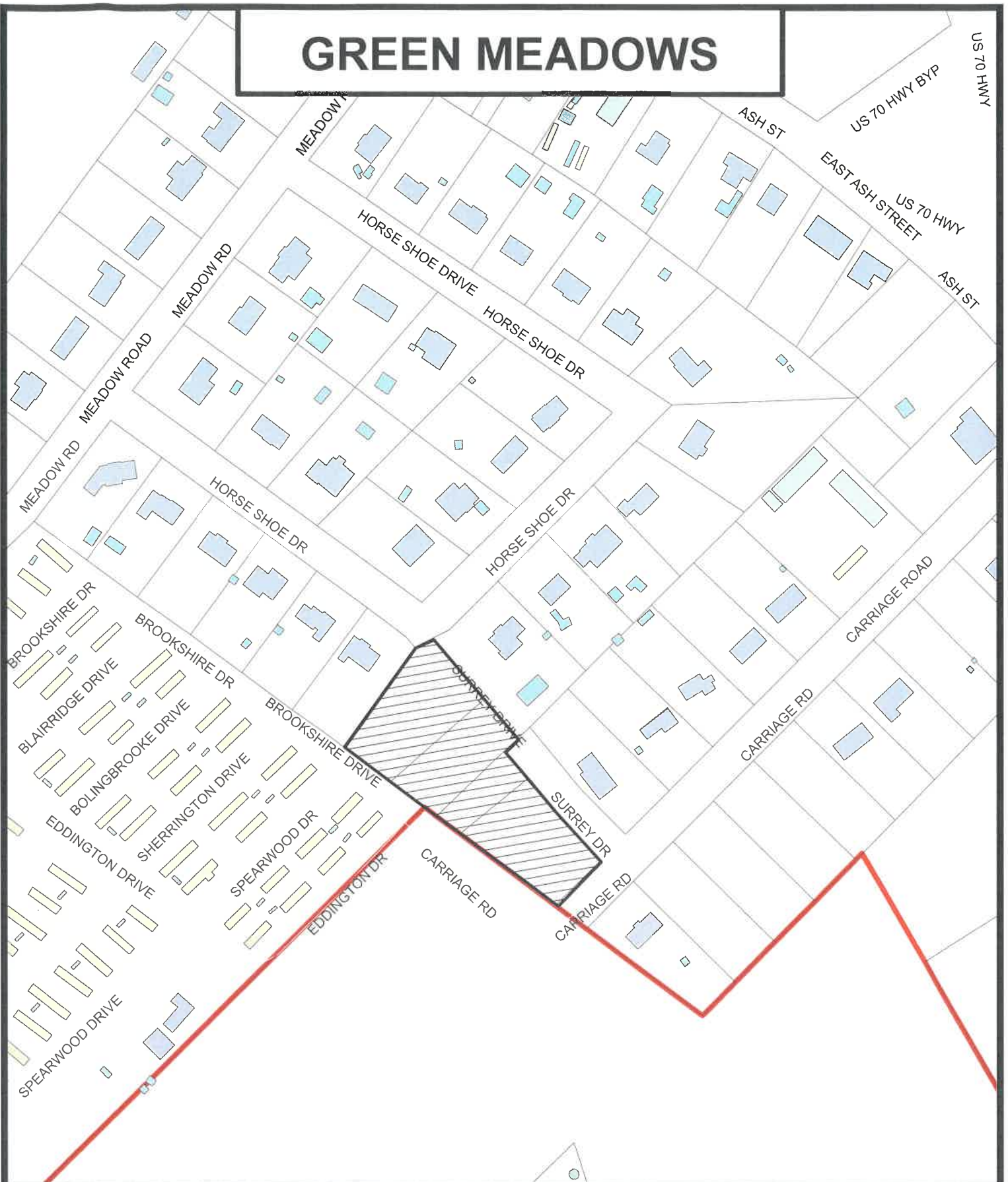
S-4-14 GREEN MEADOWS



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

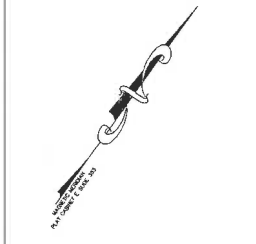
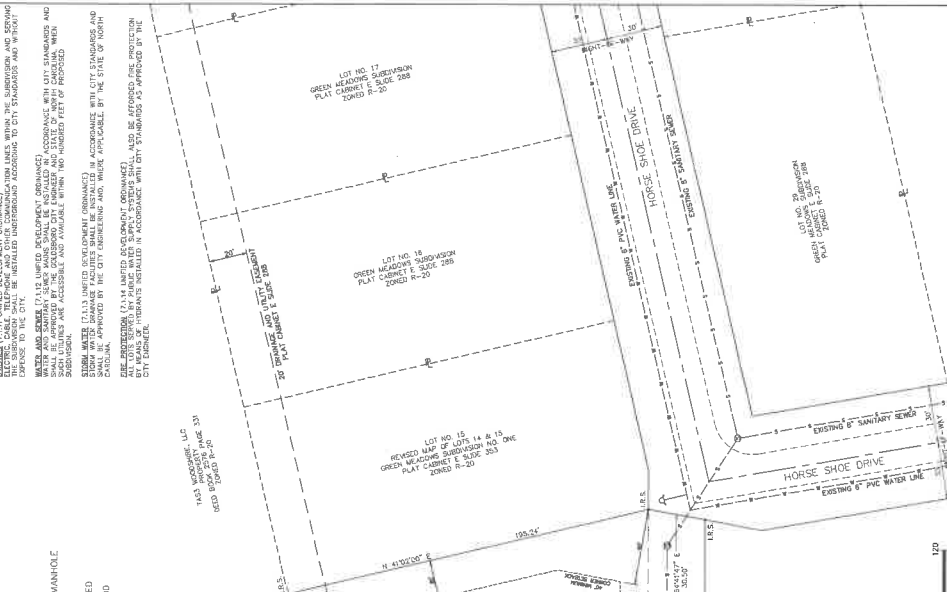


GREEN MEADOWS



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[illegible][illegible]

NO.		REVISION	DATE	B. R. KORNEGAV, INC. LAND SURVEYING • ENGINEERING • PLANNING License Number: 1-1024 300 East Birchard Street Wilmington, NC 28406 www.brkornegav.com Tel: (919) 750-5888 Fax: (919) 540-0653	PRELIMINARY PLAN OF SECTION 17, TOWNSHIP 1 NORTH, RANGE 1 EAST, COUNTY OF WILSON, NORTH CAROLINA REVISION OF LOTS NO. 14, 46 & 48A GREEN MEADOWS SUBDIVISION NO. ONE AND REVISION OF LOTS NO. 46A & 47 GREEN MEADOWS SUBDIVISION NO. TWO NEW HOPE TOWNSHIP WAYNE COUNTY, N.C. DESIGNED BY: JAM. ARBENZ CHECKED BY: JAM. ARBENZ PLAT CABLE # 1, ALICE 42 LOT# 14, 46 & 48A USED BOOK: 140248 SCALE: 1" = 40' DEMAN 97' TSB DESIGNED BY: BRK DATE: 6-19-2014 SCALE: 1" = 40' SHEET 1 OF 1 EAGLES PROPERTIES, INC. 2771 CASWELL DRIVE, GOLDSBORO, NORTH CAROLINA 27534 CONTACT: WES EAGLES 919-7338-5282
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S-4-14 GREEN MEADOWS



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 7, 2014 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – The Little Bank

BACKGROUND: The site is located on the southwest corner of East Ash Street and South Spence Avenue.

Frontage: 241 ft. on Ash Street.
Frontage: 192 ft. on Spence Avenue
Lot Area: 1.18 Acres
Zoning: O&I-1

The property is currently vacant and was previously occupied by Arts Council of Wayne County.

DISCUSSION: The submitted site plan indicates a 4,561 sq. ft. one-story building which will be occupied by The Little Bank. Other information included on the site plan is as follows:

1. Parking required: 13 spaces (includes 1 Handicapped space)
2. Parking shown: 23 spaces (includes 2 Handicapped spaces)

Since the area of impervious surface is to be decreased, stormwater calculations are not required for the development.

Two existing curb cuts will provide access to the site. The existing curb cut on Ash Street will be designated as a right-in/right-out only and the existing curb cut along Spence Avenue will remain full access.

The proposed dumpster location will be screened by an 8 ft. wooden enclosure with a privacy gate for access to the dumpsters.

Existing sidewalks are shown along Ash Street and sidewalks are being proposed along Spence Avenue. Interior sidewalks are proposed within the development.

Two drive-thru lanes are shown around the building with an area capable of stacking up to four vehicles in each lane. Interconnectivity is provided with the adjacent property to the north and west.

The submitted landscape plan indicates street trees along Ash Street and Spence Avenue which will consist of Willow Oaks and Lace Bark Elms.

The landscape plan indicates a Type A (5 ft. wide) buffer along the western and southern property lines which will contain a combination of Red Maples, Redbuds, Crape Myrtles, Inkberry Hollies, and Carissa Hollies.

Vehicular Surface Area plantings will include Red Maples, Dogwoods, Crape Myrtles, Chinese Fringe, Knock-Out Roses, and Carissa Hollies. These plants will be interspersed as interior plantings within end aisles, foundation plantings, and buffer plantings will also count toward VSA requirements.

A lighting plan is not required, however any proposed lighting is subject to staff approval and the requirements of the Unified Development Ordinance.

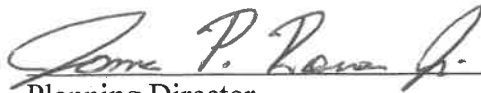
Elevation plans have been submitted and the building is predominately constructed of brick with accent brick trim and a standing seam metal roof. Metal canopies are also proposed over the entrances along the eastern and northern elevations. Colors will be red brick with sandstone accent brick detail and a green standing seam metal roof.

At their meeting held on June 30, 2014, the Planning Commission recommended approval of the plans as submitted.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for The Little Bank, as submitted.

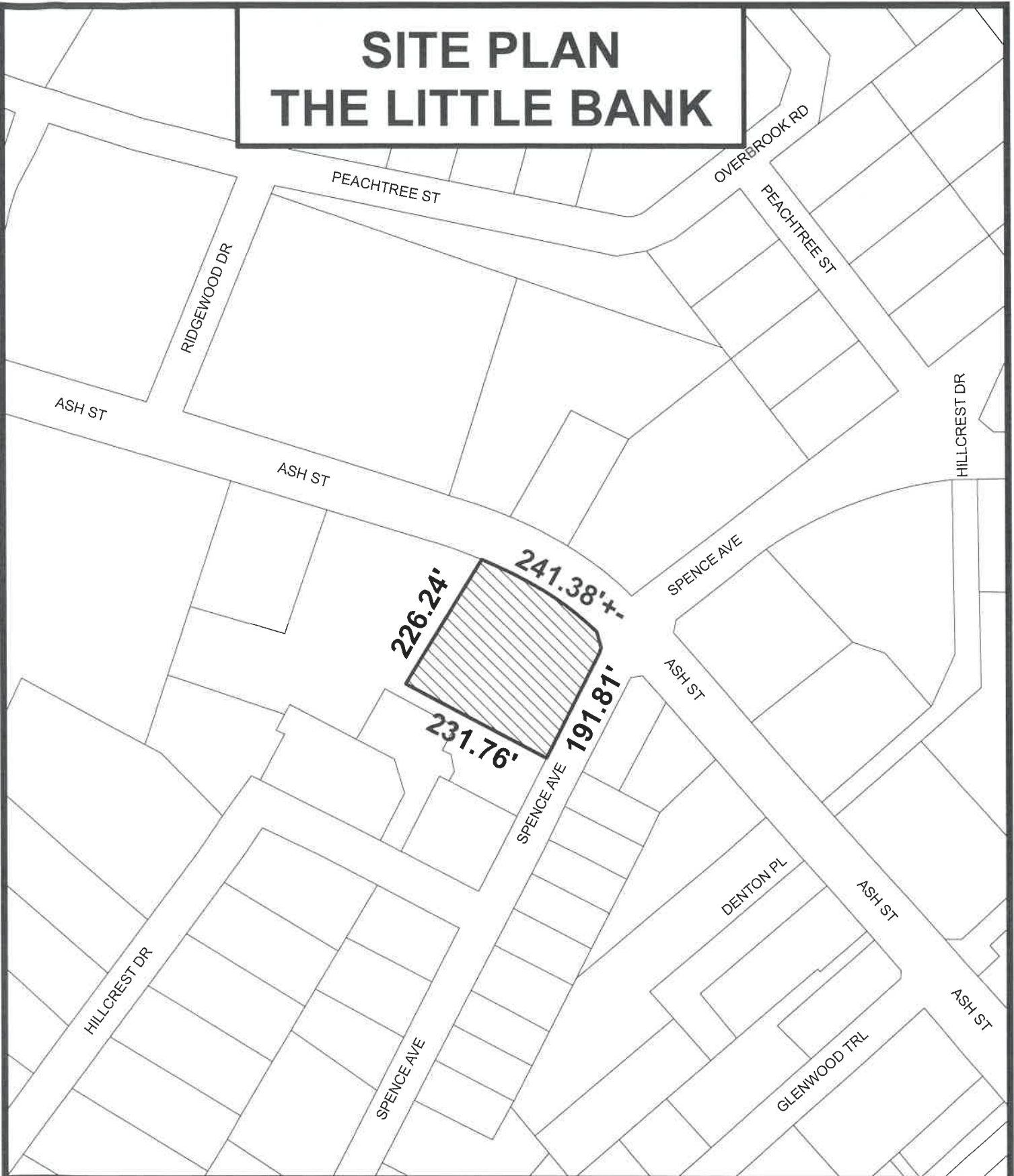
Date: 7-1-2014


Planning Director

Date: 7-3-14


City Manager

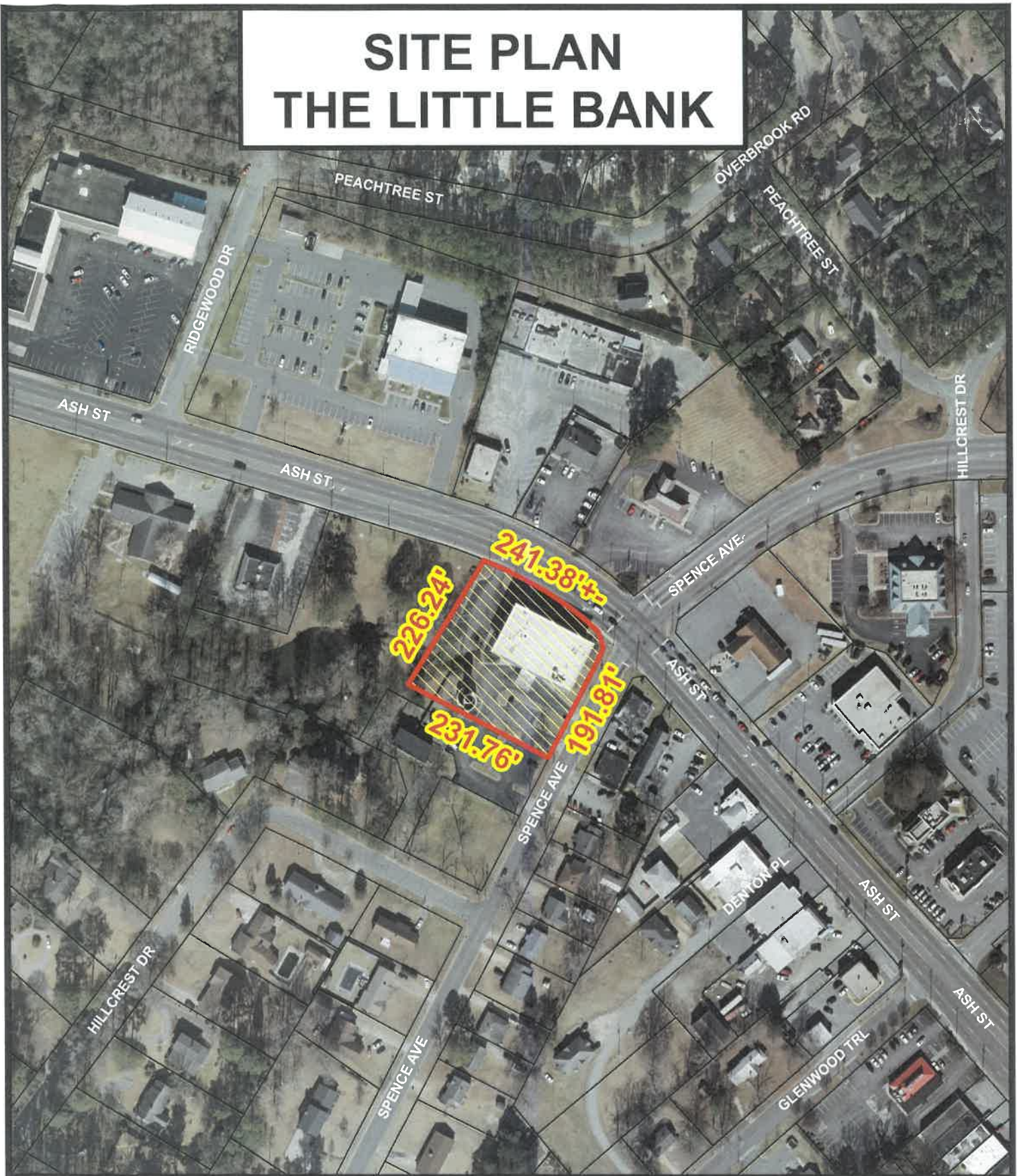
SITE PLAN THE LITTLE BANK



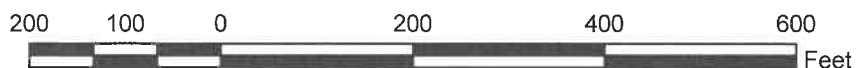
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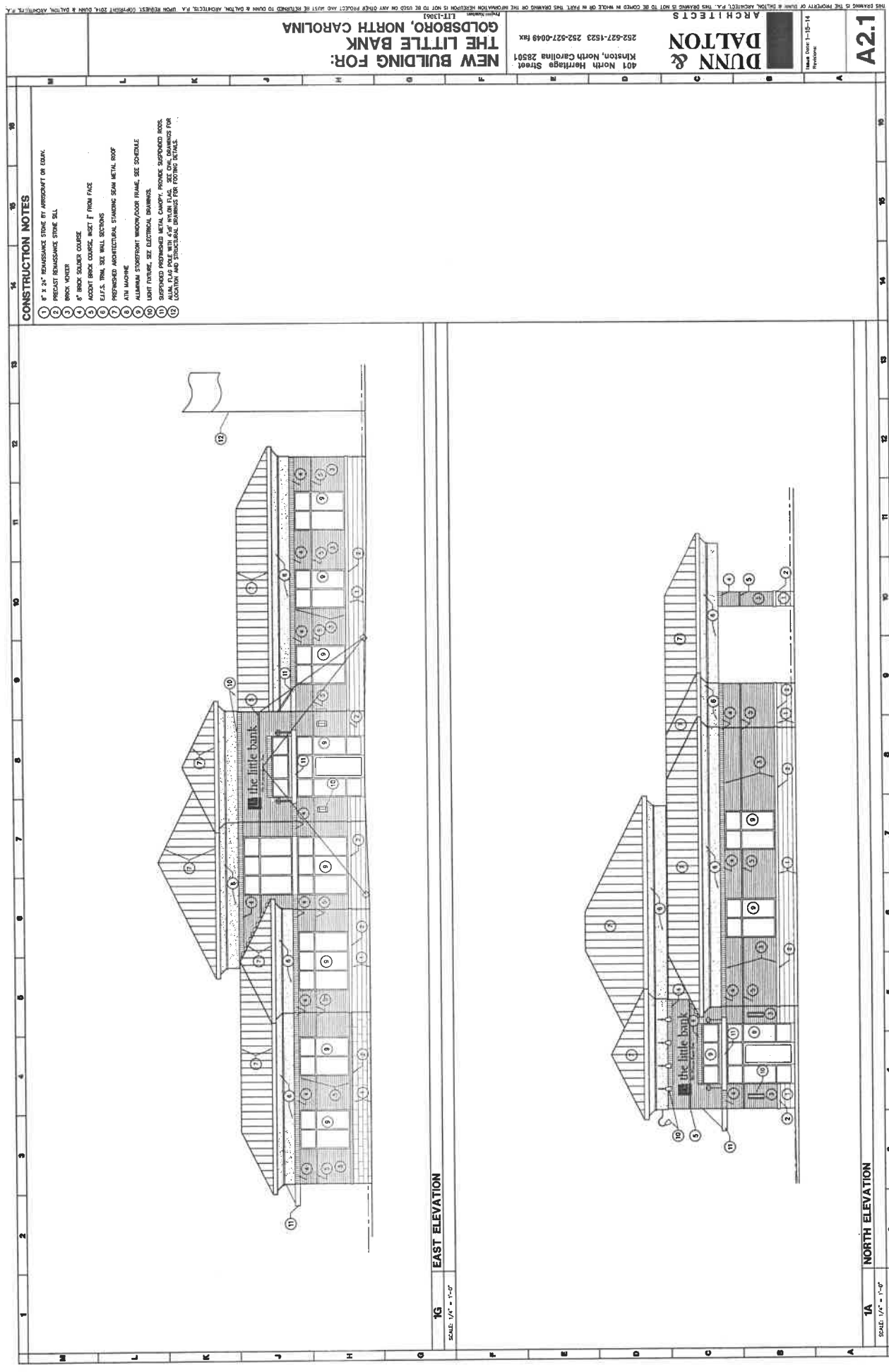


SITE PLAN THE LITTLE BANK



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- CONSTRUCTION NOTES**
- 1 8" x 12" RENAISSANCE STONE BY ARTISAN CRAFT OR EQUIV.
 - 2 PRECAST RENAISSANCE STONE WALL
 - 3 BRICK VENEER
 - 4 8" BRICK SOUNDING COURSE
 - 5 ACCENT BRICK COURSE, MATCH 1" FROM FACE
 - 6 1/2" x 1/2" TRIM, SEE WALL SECTIONS
 - 7 PREFABRICATED ARCHITECTURAL STANDING SEAM METAL ROOF
 - 8 ALUMINUM STANDING SEAM METAL ROOF
 - 9 ALUMINUM STANDING SEAM WINDOW FRAME, SEE SCHEDULE
 - 10 SUSPENDED PREFABRICATED METAL CANOPY, PROVIDE SUSPENDED ROOF
 - 11 SUSPENDED PREFABRICATED METAL CANOPY, PROVIDE SUSPENDED ROOF
 - 12 LOCATION AND STRUCTURAL DETAILS FOR FOOTING DETAILS

NEW BUILDING FOR:
THE LITTLE BANK
GOLDSBORO, NORTH CAROLINA

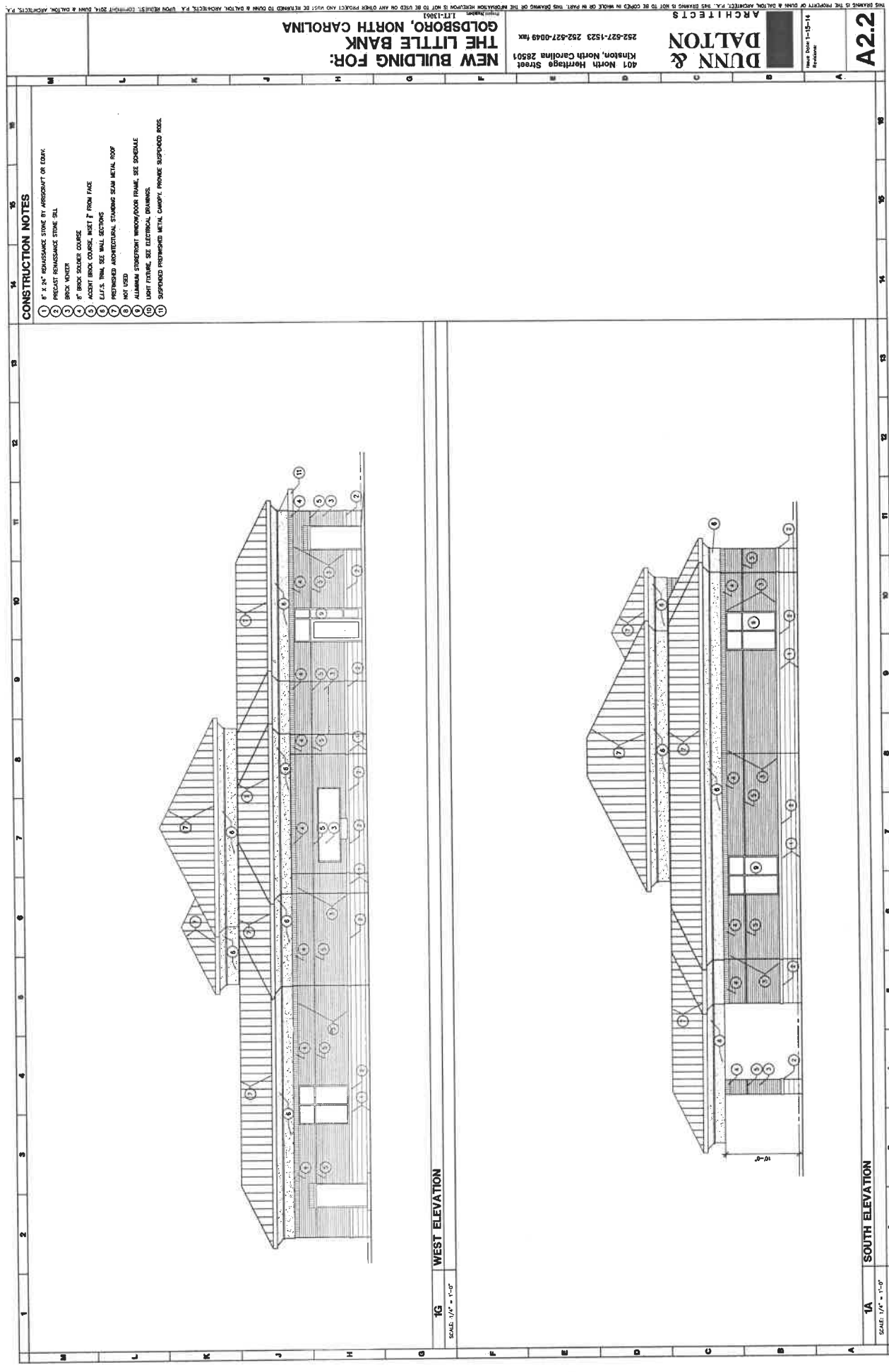
DUNN & DALTON ARCHITECTS
401 North Heritage Street
Kinston, North Carolina 28501
252-527-1523 252-527-0049 fax

DUNN & DALTON ARCHITECTS

Sheet Date: 1-15-14
Project Name: THE LITTLE BANK

A2.1

THIS DRAWING IS THE PROPERTY OF DUNN & DALTON ARCHITECTS, P.A. THIS DRAWING IS NOT TO BE COPIED IN WHOLE OR IN PART, NOR REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF DUNN & DALTON ARCHITECTS, P.A. UNLESS OTHERWISE NOTED.



- CONSTRUCTION NOTES**
- 1 8" x 16" REINFORCED CONCRETE BY ARCHITECT OR OWNER
 - 2 PRECAST REINFORCED CONCRETE WALL
 - 3 BRICK VENEER
 - 4 8" BRICK SOLID COURSE
 - 5 ACCENT BRICK COURSE, MATCH 1" FROM FACE
 - 6 1/2" x 1/2" BRICK, SEE WALL SECTIONS
 - 7 PREPARED ARCHITECTURAL STANDING SEAM METAL ROOF
 - 8 NOT USED
 - 9 ALUMINUM STORM/DOOR FRAME, SEE SCHEDULE
 - 10 LIGHT FIXTURE, SEE ELECTRICAL DRAWINGS
 - 11 SUPPLEMENT PREPARED METAL CANTY, PROVIDE SUSPENDED ROOF

NEW BUILDING FOR:
THE LITTLE BANK
GOLDSBORO, NORTH CAROLINA

DUNN & DALTON ARCHITECTS
401 North Heritage Street
Kinston, North Carolina 28501
252-827-1523 252-827-0049 fax

DUNN & DALTON ARCHITECTS
401 North Heritage Street
Kinston, North Carolina 28501
252-827-1523 252-827-0049 fax

North Carolina
Professional
1-15-14

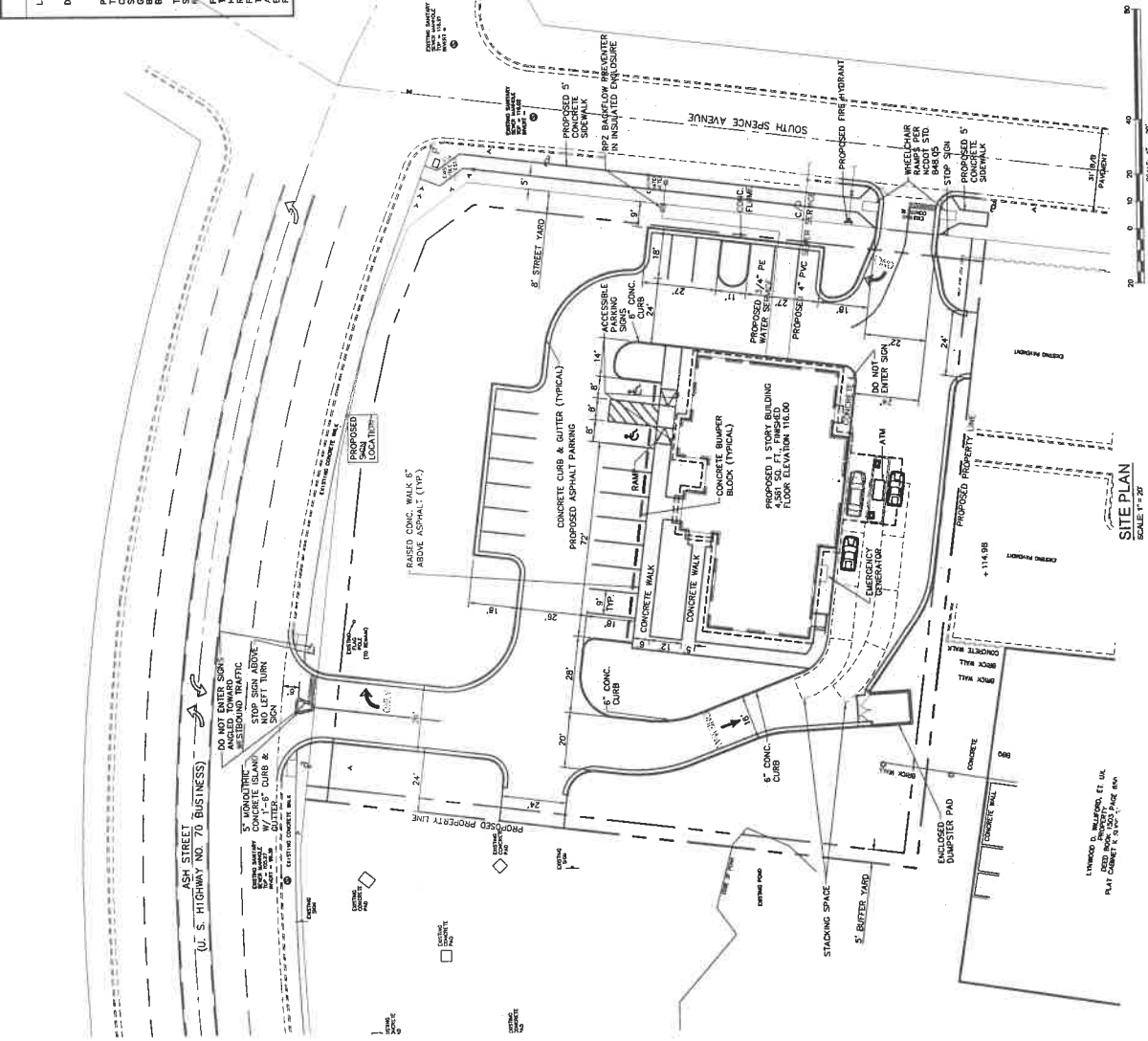
A2.2

SITE DATA

LAND OWNER: CITY OF GOLDSBORO
 201 N. KENNESAW ST.
 GOLDEN CROSS
 (919) 562-4333
 THE LITTLE BANK
 1000 S. KENNESAW ST.
 GREENVILLE, NC 27633
 DEVELOPER/APPLICANT: THE LITTLE BANK
 1000 S. KENNESAW ST.
 GREENVILLE, NC 27633
 POLITICAL SUBDIVISION: GREENVILLE, NC
 TOTAL AREA: 1.18 ACRES
 STREET ADDRESS: 2406 E. ASH ST.
 GROSS FLOOR AREA: 24,000 SQUARE FEET
 GROSS FLOOR COVERAGE: 8,261 SQUARE FEET
 BUILDING HEIGHT: 25 FEET
 TOTAL NUMBER OF PARKING SPACES: 15 MINIMUM
 PROPOSED: 23 MAXIMUM
 TOTAL NUMBER OF PROPOSED PARKING SPACES: 23
 PROVIDED: 23
 PROVIDED: 30 FT. OF UNPAVED AREA
 TOTAL AREA: 20,042 SQUARE FEET
 PROVIDED: 20,042 SQUARE FEET

LEGEND

- EXISTING CURB & GUTTER
- EXISTING CONTOUR
- PROPOSED CONTOUR
- +116.31 PROPOSED SPOT ELEVATION
- EXISTING UTILITY POLE
- EXISTING AREA LIGHT
- EXISTING DRAIN MANHOLE
- EXISTING WATER VALVE
- PROPOSED CONCRETE
- PROPOSED ASPHALT

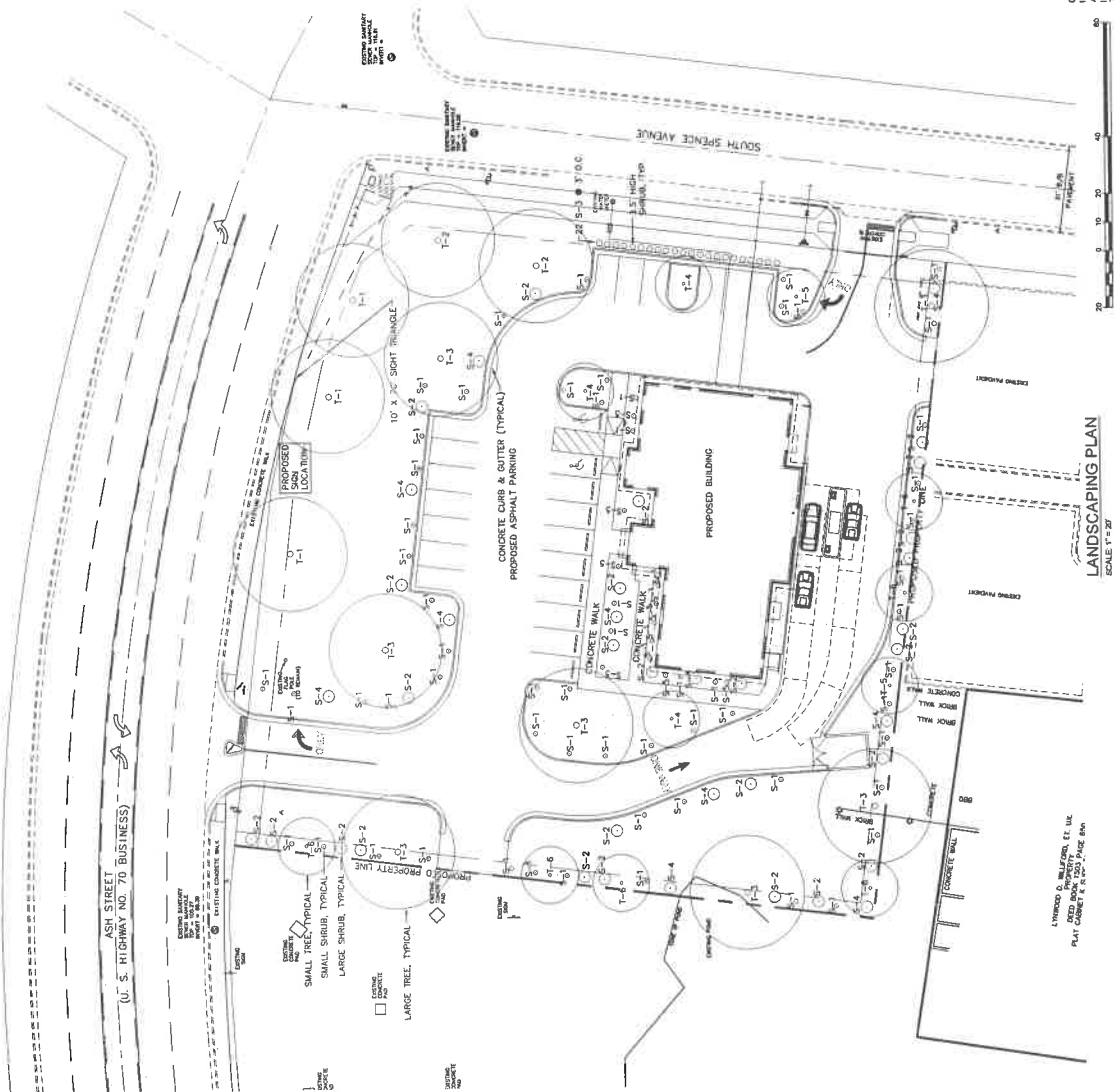


SITE PLAN
 SCALE 1" = 20'

FINAL DRAWING

NOT FOR CONSTRUCTION

DESIGNED BY	CTC A.
DRAWN BY	WLF
CHECKED BY	CTC A.
DATE	9/20/14
PROJECT	R14119N-01G



PLANT SCHEDULE

[illegible]

SUBSTITUTIONS MAY BE MADE FROM CITY LIST OF APPROVED PLANTS.
CHECK WITH CITY ZONING OFFICER FOR APPROVAL FIRST.

FINAL DRAWING
NOT RELEASED FOR CONSTRUCTION

OWNER'S CERTIFICATION
(WE) HEREBY CERTIFY
AND DESCRIBED HEREON
(WE) FURTHER CERTIFY
TO PAVING AND LANDSCAPING
ACCORDANCE WITH THIS

OWNER'S SIGNATURE(S)

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 7, 2014 COUNCIL MEETING

SUBJECT: Reapproval of Site and Landscape Plans – Sheetz

BACKGROUND: The subject property is located on the southeast corner of NC 581 and Highway 70 West.

Site and landscape plans were previously approved by the City Council on January 7, 2013, however, development has not yet commenced and, as a result, the site plan approval has expired. According to Sheetz, this project is now ready for bid and is scheduled to begin construction in August, 2014. Reapproval of the site and landscape plans will be necessary in order to allow the company to obtain the necessary building permits.

Below is information regarding the site and landscape plans which is identical to the plans previously approved.

DISCUSSION: The site was previously occupied by Stackhouse Inc. and Car-Vir Equipment Company. Currently the property in question is vacant and is to be sold for development.

Frontage: 347.19 ft. (NC 581 South)
Frontage: 266.03 ft. (Highway 70 West)
Depth: 264.77 ft. (approx.)
Area: 102,741.60 sq. ft., or 2.36 acres
Zoning: Shopping Center Conditional District
(Watershed Protection)

The submitted site plan indicates a proposed one-story building consisting of 6,489 sq. ft. of gross floor area. The proposed 6,489 sq. ft. structure will be used as a convenience store (Sheetz). There will be a 27-seat restaurant located within the proposed store.

Hours of operation: 24 hrs (Sunday-Saturday)
No. of Employees: 8
Refuse collection: Bi-Weekly by Private Carrier
(Dumpster)

Thirty-three (33) parking spaces are required for the proposed convenience store. Seventeen (17) parking spaces are required for the restaurant. A total of 49 parking spaces are required for the entire site. The submitted site plan indicates that 56 parking spaces will be provided for the site which includes 3 handicapped parking spaces and 2 spaces at each pump island.

Two new curb cuts will be created as result of the proposed convenience store. A new full-access curb cut will be constructed along NC Highway 581 for ingress and egress into the site.

NCDOT will require that the developer widen NC 581 in order to create a left turn lane into the site coming from Highway 70 and to develop a slip lane onto the site coming from the Rosewood Community.

In addition, NCDOT will require the developer to construct a right-turn lane from NC 581 for a distance of approximately 245 ft. for access into the proposed site. This new curb cut will also be used to make right-turn movements along Highway 70 West from the proposed convenience store.

As indicated earlier, the subject property is located within the watershed protection area. Residential and Non-Residential development shall not exceed twenty-four percent (24%) built-upon area on a project-by-project basis.

For projects without a curb and gutter street system, development shall not exceed thirty-six percent (36%) built-upon area on a project-by-project basis. For the purpose of calculating built-upon area, total project area shall include acreage in the tract on which the project is to be developed.

High density developments using engineered stormwater controls to control runoff from the first inch of rainfall and development shall not exceed 70% built-upon area.

Stormwater calculations are required for this site and must be submitted and approved by the Engineering Division prior to the insurance of a building permit.

The proposed dumpster location and all HVAC units will be screened from public view in accordance with the requirements of the Unified Development Ordinance.

Interconnectivity to the adjacent property is shown on the submitted site plan. A lighting plan must be submitted and approved by the Planning Staff prior to a building permit being issued.

The submitted landscape plan indicates that 22 trees will be installed along NC Highway 581 and Highway 70 West to serve as street trees.

The developer will install a Class A five (5) ft. wide aesthetic landscape buffer along the southern property line. Extensive landscaping will be installed within the islands located within the parking area.

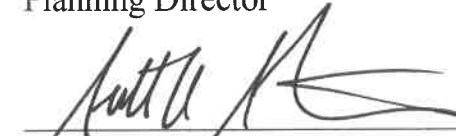
The Planning Commission, at their meeting held on June 30, 2014, recommended reapproval of the site and landscape plans as submitted.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and reapprove the site and landscape plans for Sheetz as submitted.

Date: 7-1-2014


Planning Director

Date: 7-3-14


City Manager

ssj



June 21, 2014

James P. Rowe, Jr.
Planning Director
City of Goldsboro
P.O. Drawer A
200 North Center Street
Goldsboro, NC 27533

Attn: Goldsboro City Council
Subject: Site Plan Extension for Sheetz – SE Corner of NC 581 & US 70

Dear Mr. Rowe:

On January 7, 2013, a site plan for a proposed Sheetz store at southeast corner of NC Hwy 581 and US Hwy 70 was approved by City Council. Due to utility relocation of an overhead electric line, installation of storm sewer crossing across the property, as well as off-site improvements to NC 581, Sheetz construction start date has been delayed. The project is now ready for bid and scheduled to begin construction on or about August 25, 2014.

We respectfully request a one year extension of the site plan approval to allow Sheetz to proceed with this project. Thanks for the opportunity to have another Sheetz store in Goldsboro.

If you have any questions or if you need any additional information, please feel free to contact me at (919) 437-9859.

With best regards,

Tom Anastasi
Sheetz, Inc.
99 Meadowmist Drive
Garner, NC 27529
919-437-9859
tanastas@sheetz.com



Parking Requirements:

TOTAL NO. OF REQUIRED PARKING SPACES = 1 SPACE PER 200 S.F. GROSS FLOOR AREA
 $6,485 \text{ SF} / 200 \text{ SF} = 32 \text{ SPACES REQUIRED}$

RESTAURANTS: 1 SPACE PER 3 SEATS
 INDOOR SEATS = 27 SEATS
 27 SEATS $\times$ 1 SPACE PER 3 SEATS = 9 SPACES REQUIRED

1 SPACE PER 100 SQUARE FEET
 8 SPACES REQUIRED

TOTAL NO. OF REQUIRED PARKING SPACES = 49 SPACES REQUIRED

50 SPACES PROVIDED
 (EXCESSING 1 SPACE)

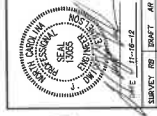
TOTAL NO. OF PROVIDED PARKING SPACES: 50 SPACES
 50 SPACES $\geq$ 49 SPACES ADEQUATE

General Notes:

- [illegible]



GRAPHIC SCALE



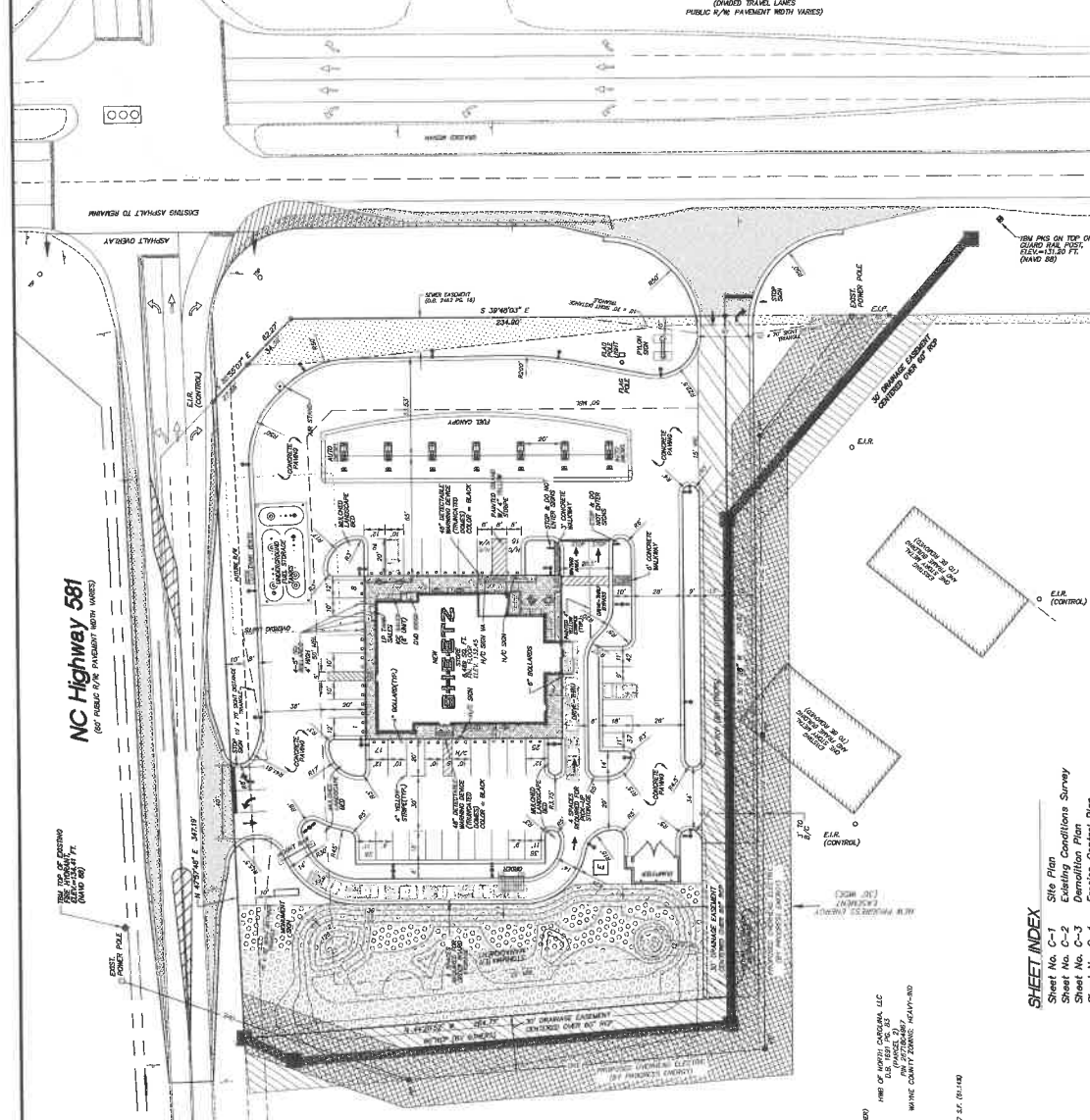
FOR REVIEW ONLY
NOT FOR CONSTRUCTION

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY APPROVE THIS DEVELOPMENT PLAN. I (WE) FURTHER CERTIFY THAT ALL EXTERIOR IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO PAVING AND LANDSCAPING, AS SHOWN ON THE SITE PLAN WILL BE MAINTAINED IN ACCORDANCE WITH THIS PLAN AND THE GOLDSBORO UNSEWERED SEWER OUTFALL ORDINANCE.

	DATE	DATE
CURRENT OWNER		
-		
SUCCESSOR		

US Highway 70

(DIVIDED TRAVEL LANES
PUBLIC R/W PAVEMENT WIDTH VARIES)



SHEET INDEX

SHEET INDEX	DESCRIPTION
SHEET No. C-1	Site Plan
SHEET No. C-2	Existing Conditions Survey
SHEET No. C-3	Demolition Plan
SHEET No. C-4	Erosion Control Plan
SHEET No. C-5	Grading and Drainage Plan
SHEET No. C-6	Utilities Plan
SHEET No. C-7	Landscaping Plan
SHEET No. C-8	Essentials Plan
SHEET No. C-9	Lighting / Site Details
SHEET No. C-10	Site / Paving
SHEET No. C-11	Erosion Control Details
SHEET No. C-12	Water & Sanitary Sewer Details
SHEET No. C-13	Storm Water Details
SHEET No. C-14	Temporary Summer Basin
SHEET No. C-15	Lighting Plan (BY OTHER LIGHTING CONTRACTOR)

References:

References:
D.R. 1691 PG. 083
D.B. 2462 PG. 16
D.B. 989 PG. 85
PARCEL NUMBER 267818723

Developer:

Developer:
SNETTZ, INC.
5700 SIXTH AVENUE
ALTOONA, PA 15602

LEGEND

[illegible]

Site Data

Total Address
 TOTAL ADDRESS IN SET: 2.00 AC (102,141.00 S.F.)
 CURRENT ZONING: SC-SHOPPING CENTER-CD (CHANGE OF ZONE REQUEST SUBMITTED EARLIER)
 SUBDIVISION NAME, BLOCK AND LOT NUMBER:
 TAX MAP # 1871 PARCELS 2 & 107161822
 STREET ADDRESS: W. US HWY 70
 PIN: 2671604867
 NAME OF NORTH CAROLINA, LLC
 D.B., 1691 PG. 83
 (PARCEL 2)
 PIN: 2671604867

MUSAS, ASSOCIATES INC., 60287 S.F. (91-140)
S.S. 3 H/C
T.S. 3 H/C SPACEDS
S.F. (22-693K)
F. (67+12G)
(22-4M)

Units: (dimensions)

Note: (dimensions)

number:

Developer: SUTZ, INC.
5700 SWEN AVENUE
ALTOONA, PA 15002

Owner: BAS OF NORTH CAROLINA, LLC
36 E. WALNUT ST.
DULSBORO, NC 27535-2023

Broadcast Report

P 1

07/03/2014 10:15
Serial No. A4FM011009412
TC: 47774

Addressee	Start Time	Time	Prints	Result	Note
wral	07-03 10:03	00:00:23	001/001	OK	
news argus	07-03 10:03	00:00:40	001/001	OK	
WGBR	07-03 10:04	00:00:32	001/001	OK	
TimeWarner	07-03 10:05	00:00:23	001/001	OK	
WTV Durham	07-03 10:06	00:00:39	001/001	OK	
EDC	07-03 10:08	00:00:35	001/001	OK	
Sheriff Dept	07-03 10:09	00:00:27	001/001	OK	
Wachovia	07-03 10:10	00:00:23	001/001	OK	
Channel 14	07-03 10:11	00:00:51	001/001	OK	
Chamber	07-03 10:15	00:00:22	001/001	OK	

Note

TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
TEL:RX from TEL, NG:Other Error, Cont:Continue, No Ans:No Answer,
DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC,
FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,
FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
IPADR:IP Address Fax, I-FAX:Internet Fax

Result

OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
TEL:RX from TEL, NG:Other Error, Cont:Continue, No Ans:No Answer,
Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length over,
POVR:Receiving page over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,
DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,
DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

AGENDA

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS - CITY HALL - 214 N. CENTER STREET
JULY 7, 2014**

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION-6:00 P.M.-CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
- II. CALL TO ORDER - 7:00 P.M. - COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**
A-1 Minutes of the City Council Retreat on March 20-21, 2014
A-2 Minutes of the Work Session and Regular Meeting of May 5, 2014
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
*Tonia Harrison
- VII. CONSENT AGENDA ITEMS**
 - B. Budget Amendment - Outstanding Purchase Order Adjusting Entries- (Finance)
 - C. Reimbursement Resolution - Installment Financing of Street Sweeper (Finance)
 - D. High School Fire Fighter Technology Program Memorandum of Agreement (Fire)
 - E. CU-5-14 Willow Run Townhouses Phases IV and V- North and South sides of Taylor Street between Harris Street and Stephens Street (Planning)
 - F. Site and Landscape Plans-E Park, LLC (Self Service Auto Washing Facility) (Planning)
 - G. S-4-14 Green Meadows Subdivision Revision of Lots Nos. 14, 46, 46A and 47 (Preliminary Plat) (Planning)
 - H. Site, Landscape and Building Elevation Plans-The Little Bank (Planning)
 - I. Reapproval of Site and Landscape Plans-Sheetz (Planning)
- VIII. ITEMS REQUIRING INDIVIDUAL ACTION**
- IX. CITY MANAGER'S REPORT**
- X. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
- XII. CLOSED SESSION**
- XIII. ADJOURN**