



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JUNE 6, 2016



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Offer to Purchase 101/103 W. Chestnut Street (DGDC)
 - b. BLET Scholarship (Human Resources)
 - c. Police Department Update (Police)
 - d. Adopt-A-Street Program (Planning)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Pastor Bob Fulkerson, Madison Avenue Baptist Church)
Pledge to the Flag
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES (*Motion/Second)**
 - A.1 Minutes of the Work Session and Regular Meeting of April 18, 2016
 - A.2 Minutes of the Work Session and Regular Meeting of May 2, 2016
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**

Goldsboro Mayor's Youth Council – Recognition of Mayor's Youth Council Seniors
Golden STAR Award Recipients (Human Resources)
- VII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - B. Site and Landscape Plans – Macedonia United Holy Church (Request for Modifications) (Planning)
 - C. Site and Landscape Plan – Wendy's Restaurant (Planning)
 - D. Site, Landscape and Building Elevation Plans – Maxwell Regional Agricultural and Convention Center (Planning)
 - E. Site and Landscape Plan Reapproval - Kornegay Properties (Planning)
 - F. Budget Amendment – IT Equipment (Finance)
 - G. Real Property Wayne County Property Tax Identification #12-2599-85-5220/12-2599-853116 as recorded in the Wayne County Registry location of 207 and 219 South Center Street (Finance)
 - H. Water/Sewer Rates, Late Fee and Service Penalty (Finance)
 - I. Budget Ordinance for Fiscal Year 2016-17 (Finance)
 - J. Budget Amendment – Purchase of Stage (Finance)
 - K. Lease of City-Owned Property – Greenleaf Street-Alkebulan Village (Community Garden) (Community Relations)
 - L. Revisions to Downtown Design Guidelines to include sidewalk and outdoor dining, outdoor display, signage, awnings, canopies, balconies, decks and pergolas (DGDC)
 - M. Appearance Commission Appointment (City Manager)
 - N. Approval of Amended North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement (City Manager)
- VIII. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- IX. CITY MANAGER'S REPORT**
- X. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS(*Motion/Second)**
 - O. Resolution Expressing Appreciation for Services Rendered by Officer Patrick M. Carcieri as an Employee of the City of Goldsboro for More Than 15 Years
- XII. CLOSED SESSION**
- XIII. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
APRIL 18, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on April 18, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycok
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Mike West, Police Chief
Gary Whaley, Fire Chief
Betsy Rosemann, Travel & Tourism Director
Jennifer Collins, Assistant Planning Director
Jose Martinez, Public Works Director
Faye Caviness, HR Director
Julie Metz, DGDC Director
Sherry Archibald, Paramount Theatre Director
Scott Williams, IT Director
Scott Barnard, Parks & Recreation Director
Felicia Brown, Recreation Superintendent
Gladys McClary, Recreation Center Leader
Russell Stephens, Athletics Supervisor
Shycole Simpson-Carter, Community Relations Director
Troy DeHaven, Goldsboro Housing Authority
Ethan Smith, Goldsboro News-Argus
Allison Platt, Allison Platt & Associates
Glenn Barwick, Citizen
Lonnie Casey, Citizen
Jovane Marie, Citizen
Cheryl Alston, Citizen
Ruth Glisson, Citizen
Shirley Edwards, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. Councilmember Broadway provided the invocation.

Downtown Design Guidelines. Ms. Jennifer Collins stated in April, 2015 the City of Goldsboro entered into a contract with Allison Platt & Associates for professional services to prepare design guidelines for sidewalk dining, street-side balconies, and signage to add to the current Design Guidelines for Downtown Goldsboro which were adopted in 2007 and revised in April 2009. A Design Guidelines Steering Committee was established to help guide City Staff and the consultant on each element. A draft presentation of the revisions was presented to Council at a Work Session Meeting in September, 2015. The Historic District Commission was presented the revisions at their November 10, 2015 meeting and a public information session was held on November 12, 2015 for the public to review and comment on the revisions. Ms. Collins reviewed the following information:

New Sections

- Outdoor Dining & Display
- Signs
- Awnings & Canopies
- Balconies
- Decks & Roof Decks
- Pergolas

Outdoor Dining & Display

- Standards meant to assist merchants while allowing for adequate pedestrian space
- Materials must be high quality and heavy enough to remain in place
- Standards for outdoor dining on private property are more flexible
- Standards for outdoor display are meant to avoid clutter on public sidewalks

Requirements

- Permit required with one-time fee; renewed yearly at no cost
- Existing sidewalk dining and display grandfathered for 90 days. Within this time it must be permitted or removed
- Permit can be pulled for non-compliance, outdoor dining and display prohibited until compliance, review and repayment of permit fee.

Ms. Collins reviewed sidewalk dining and outdoor display dimensions.

Signs

- Must follow City ordinance but more restrictive
- No flashing, rolling, feather, or digital signs
- Materials are recommended and not allowed (e.g. no backlit plastic panel signs)
- Historic neon s/be restored/maintained, new neon allowed in appropriate context
- Creativity and better materials encouraged

- Sandwich boards allowed, materials restricted
- Existing signs grandfathered until replacement

Typical Sign Locations

- Signboard
- Projecting
- Window
- Awning
- Large Projecting
- Directory

Awnings & Canopies

- 6' wide, wider by exception with review
- Supports only by exception with review
- Complete enclosure of outdoor spaces in public ROW with fabric or plastic panels is not allowed
- Logos and lettering on awnings are part of the allowable sign space on the building
- Materials must meet district fire codes
- Existing grandfathered until replacement

Canopies-to-Balconies

- Goldsboro already has canopies and balconies
- Juliet balconies allowed with review
- Balconies supported from the building or set behind the ROW would be allowed with review
- Balconies with supports in the ROW by exception with review
- Existing grandfathered until replacement

Decks

- Already exist downtown
- Must not be visible from the street
- Must meet all building codes
- Existing decks grandfathered unless/until changes are considered

Roof Decks

- There is only one roof deck in DT
- Provides private outdoor space, views
- May be visible from other buildings and from street, but should harmonize with architecture
- Green roofs can help with runoff
- Existing roof decks grand-fathered unless changed

Pergolas

- Allowed on private property or public parks
- Allowed if supported from building (in place of awning)

- Allowed with supports on the public right of way only with review and approval
- All with review initially

Council requested staff bring the design guidelines back at a future meeting for adoption.

Budget Process. Ms. Kaye Scott reviewed the following information:

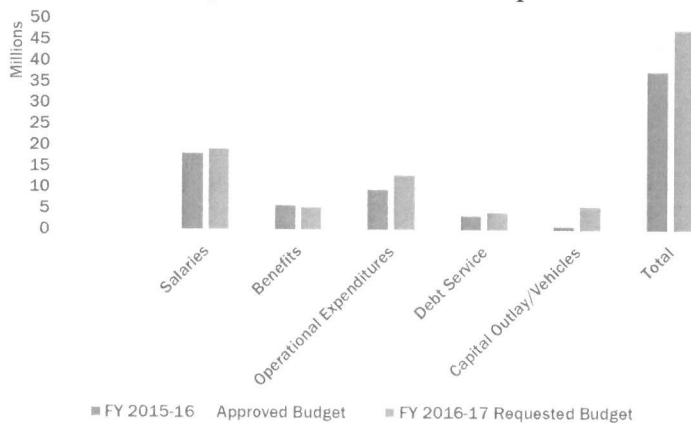
General Fund Budget Overview

General Fund Adopted vs. Requested

	FY 2015-16 Requested Budget	FY 2015-16 Adopted Budget	FY 2016-17 Requested Budget
Salaries	18,822,094	18,021,790	19,253,527
Benefits	6,120,596	5,855,276	5,333,925
Operational Expenditures	13,376,620	9,547,811	12,991,228
Debt Service	3,314,787	3,314,787	4,242,666
Capital Outlay/Vehicles	6,879,291	882,508	5,664,039
Total	48,513,388	37,622,172	47,485,385
Revenues	35,461,608	37,622,172	37,884,288
Out of Balance	(13,051,780)	-	(9,601,097)

Comparison

FY 2015-16 Adopted vs. FY 2016-17 Departmental Requests



Budget Calendar FY 2016-17

April 4-6 Meeting with all departments to review budget requests

April 7-30 Preparation of budget documentation for Council

May 9 Submit budget to City Council and copy filed with City Clerk
file copy of recommended budget in office

May 9	File copy of recommended budget in office and copy for media. Publish statement that recommended budget has been presented city council and that copy on file in Clerk's office.
May 16	Hold public hearing on recommended budget
May 10-31	Council's budget work session meetings
June 6	Formally adopt budget

Ms. Scott shared information regarding the City's fiscal policies and the LGC's recommendations on fund balances. Currently the fund balance is at approximately \$6.5 million and Ms. Scott shared she would like to see the fund balance reach about \$12 million.

101/103 W. Chestnut Street. Ms. Scott shared we advertised the bid we received. We did receive an upset bid. We will move forward with the 10 day upset bid period.

219 S. Center Street. Ms. Scott shared no counter offer was received and she will be bringing it back to Council at an upcoming meeting.

W.A. Foster Center Follow-up. *New Site Operations.* Mr. Scott Barnard introduced Ms. Gladys McClary, Recreation Center Leader. Ms. McClary stated she would like to say thank you for acknowledging not only the need but also the demand for the recreation center. Ms. McClary shared W.A. Foster Center is opened Monday-Thursday 8:00 am to 8:00 pm; Friday 8:00 am to 6:00 pm; and Sunday 1:00 pm – 5:00 pm. Staffing levels and participation were discussed.

Councilmember Ham asked if there had been an increase in participation. Ms. McClary stated yes there has been an increase in participation now that they are closer to two schools.

Councilmember Foster asked if we could have a resource officer come over after school. Ms. McClary stated they have a zero tolerance policy, if you fight, you go home for a year. Mayor Allen suggested as a way to incorporate more community policing, maybe officers could stop in from time to time and interact with participants. Councilmember Foster stated he felt the resource officer would act as a deterrent. Ms. McClary stated she would appreciate it if officers could ride through 10-15 minutes prior to closing. Mr. Stevens stated we will work through policies and procedures.

Response to question asked at Council Meeting on April 4, 2014 regarding gym. Mr. Stevens shared the following information regarding the questions asked about the naming of the gym after T.C. Coley. We do not have a building naming policy, typically to name a building, he feels Council would be responsible for naming buildings. What we do have in Parks and Recreation is a Markers and Memorials Policy. The policy was created in the early 90's and updated in 2004 that gives the RAC the ability to approve

memorials. We were asked by a group when we were talking about moving or building a new W.A. Foster Center about recognizing Mr. T.C. Coley who worked with us. We shared a new building was being built and were told they would prefer not to come back to the RAC, the gentleman told the RAC he was focused on the Leslie Street W.A. Foster and not interested in the name carrying over to the new building. That is what our RAC based their decision on at that time and the Council was aware but never approved that; per our marker policy that would not have to come to Council unless it was for an appeal if the RAC had denied the request. The RAC made the decision to allow the naming of the gym recognizing the group was not interested in moving the name to the new building to honor the gentleman who had spent a lot of his life in that gymnasium, who had done a lot for the community and was in failing health. There was a ceremony and the group who does this would provide the marker or a banner. When we were asked 6 – 8 weeks ago about the name moving over, we had not intended to move the name and Mr. Stevens stated he felt that would have been something for Council to approve. Mr. Stevens stated he intended to share something similar during the City Manager comments as a response. Mr. Stevens stated he would recommend the request go through the RAC for a recommendation for Council to consider. Council would then need to decide would we do that with buildings and if so do we need to develop a policy.

Formally naming the new W.A. Foster Recreation Center. Mr. Stevens shared there was a Resolution that formally changed the name of the Leslie Street Center to W.A. Foster Recreation Center. At some point, we may need to name the recreation center by a Resolution. If the older center remains intact, maybe that's the W.A. Foster Center and maybe we rename the new center.

Follow-up from community meeting to discuss the former W.A. Foster Center. Mr. Stevens stated we held a public input session with citizens who were concerned about the future viability of the former W.A. Foster Center. The Council has expressed support of evaluating the work necessary to make the former W. A. Foster Center on Leslie Street safe and serviceable. The City requested proposals from experts in this field to evaluate the facility. Since the current fiscal year's budget does not contain sufficient monies to hire this consultant, the City of Goldsboro needs to appropriate \$40,000 from the unassigned fund balance of the general fund.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Budget Ordinance decreasing the unappropriated fund balance of the General Fund in the amount of \$40,000, increasing the line item entitled "Consultant Fees" in the City Manager's budget in the amount of \$40,000 and authorized the Mayor to enter into an agreement with the necessary consultants for the proposed evaluation.

ORDINANCE NO. 2016-24 "AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-16 FISCAL YEAR"

TIGER Grant. Councilmember Stevens made a motion to take a revote on applying for the TIGER Grant. The motion was not seconded. Mayor Allen declared the motion failed.

Cover Agenda. Each item on the cover agenda was generally discussed.

Item A. Minutes of the Work Session and Regular Meeting of March 7, 2016. Mr. Stevens shared as the City Clerk was preparing the minutes for the March 7th Council Meeting, it was unclear whether a motion and a second was made during the Council Meeting for Z-1-16 Patrick Gallagher. It was noted Council voted unanimously to deny the request following the Mayor reading the Planning Commission's recommendation to deny. The City of Goldsboro's Code of Ordinance states "no motion shall be considered or put to a vote until seconded." For clarification, staff would recommend Council take a revote and amend the minutes to include the motion and second to deny the request.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Ham and unanimously carried, Council accepted the recommendation of the Planning Commission and denied the rezoning request by Patrick Gallagher.

There being no further business, the work session adjourned at 6:46 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 18, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen.

The invocation was given by Councilmember Broadaway.

Boy Scout Jonathan Higginbotham with Troop 10 led the pledge to the Flag.

Approval of Minutes. Approved. Upon motion of Mayor Pro Tem Aycock seconded by Councilmember Broadaway and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of March 7, 2016.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. LaTerrie Ward, 1714 E. Holly Street, Goldsboro, stated she was there with the family of James Coley. She stated they came to Council on April 4th to ask why they would need to go back to the Recreation Advisory Commission (RAC) when the request was put in 2012. She stated she noticed it was on the Work Session agenda but they were unaware or they would have been at the Work Session.

Mayor Allen stated the City Manager was going to share the response during his report tonight but asked Mr. Stevens to go ahead and share the response.

Mr. Stevens stated at the April 4th meeting the City Council was asked why the gymnasium named in honor of T.C. Coley at the former W.A. Foster Center on Leslie Street was not transferred to the new center being built. In researching the matter, our policy in Parks & Recreation has markers and monuments within parks, not buildings per say, but the request at that time that the gym at W.A. Foster Center on Leslie Street be named in honor of T.C. Coley came when Mr. Coley was in failing health. Mr. Coley had been a long time employee and had worked at that Center. The request was granted with the understanding from the RAC's perspective that one they did not have a policy on naming buildings, but used the policy for markers and named the gym on what they believed was a temporary basis since we were building a new center, to honor a gentleman who had failing health. The request did not come through Council, because it was not denied at the RAC level. Going back to that, we do not have a formal building naming policy for the City, we should probably discuss and work through that. Since the meeting on April 4th, we are reconsidering keeping the existing W.A. Foster on Leslie Street. We have not made that decision as a board, but we held a community meeting with members of the community who were interested in keeping that building. Council would then need to decide the naming of the buildings. Mr. Stevens stated he would recommend Council refer the request to the RAC, they would forward a recommendation for Council to consider at a later date. The Council should ultimately be responsible for the naming of facilities, being buildings and/or parts of buildings.

Ms. Ward stated their concern was that if that was the advisory board's understanding, they should have shared that with us. Communication is not going out.

Mayor Allen stated we would try to do better communicating. Ms. Ward asked if there was a timeline and Mayor Allen replied it could be two to three months before they make a decision on the former W.A. Foster building. Council just approved hiring a consultant to look into the building.

2. Montina Swift, 207 Sanborn Lane, Goldsboro, stated she attended the public input session with W.A. Foster Center. She stated she did not know you were considering keeping W.A. Foster Center, then why are we here. We should

have just said a new center was being built. She stated she did not understand why we are even going through this, and feels like they wasted a lot of time.

Mayor Allen stated the plan was to tear it down. There has been a push from the community, there is a lot of history there and there are other groups that would like to use the building for other things. Mayor Allen stated we are doing the best we can to try and accommodate the requests and see if there is any way to save the building.

Ms. Swift stated T.C. Coley did make a difference in a lot of lives, she is one of them.

No one else spoke, the public comment period was closed.

Semi-Colon Project. Ms. Carol Bowden, Station Manager with Curtis Media Group introduced Nick Bowden, Supported Employment Program Assistant, with ClientFirst Behavioral Health. Ms. Bowden stated we thank you for opportunity to share with you the Semi-colon Project of Wayne County. A semi-colon is used when an author chooses to continue a sentence, rather than end it. The author is anyone suffering with a mental illness and the sentence is their life. Ms. Bowden asked that if anyone who had been diagnosed or knew someone diagnosed with cancer to raise their hand. Now imagine that person was so ashamed and did not seek treatment. One person out of five is directly affected by mental illness. Mental illness does not discriminate, does not care about your economic status, race or religion. One out of four are affected by cancer and one out of five by mental illness. One has a voice, the other has whispers. ClientFirst Behavioral Health, Piedmont Natural Gas, Wayne Memorial Hospital, the Curtis Media Group East Stations, Goldsboro Daily News and other sponsors are determined to stop the whispers. No other illness comes with shame, so why should this one.

Mr. Nick Bowden stated he works in the mental health community, provides direct care and work on a supported work program. With the prevalence of cancer, mental illness being basically equivalent, the biggest problem we experience is that of social stigma tied to mental illness. The person experiencing mental illness is ashamed they have it, family members are not sure what to do about it, and largely goes untreated and ignored. Some of the consequences of untreated mental illness include costly social issues, including a higher crime rate, higher prevalence of self-injury, harm to others, hospital visits and puts a strain on local resources such as the police department, the soup kitchen and housing agencies. We in the mental health community feel like the best solution to prevent the non-treatment of mental illness is to raise awareness in the community and provide education.

Ms. Bowden stated May is Mental Health Awareness Month and there are several activities planned. To make certain the citizens of Wayne County know that help is available the Stop the Whispers group plans to participate in the Annual Mayor's Walk, campaigns on providers' sites and social media, radio psa's, distribution of awareness bracelets and t-shirts, and community outreach programs. We are requesting to partner with the City and the County to hold a Town Hall Meeting in mid-May. If the City will host the meeting at the new Event Center, it will be the first step in stopping the shame.

Mayor Allen encouraged Ms. Bowden to speak with the City Manager.

Proclamation – National Day of Prayer. The National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens.

Mayor Allen proclaimed Thursday, May 5, 2016 as “A DAY OF PRAYER” in observance of the National Day of Prayer in the City of Goldsboro, North Carolina, and commend this observance to our citizens.

Proclamation – Relay for Life. Mayor Allen proclaimed the Month of May as “Relay for Life Month” in the City of Goldsboro, North Carolina, and urged all citizens to show their support for the American Cancer’s Society annual RELAY FOR LIFE, to be held May 20-21, 2016, by wearing their Relay for Life T-shirts to work on Friday, May 6th and by displaying their purple ribbons in support of “Show Your Purple Week” the entire week prior to the Relay event.

Mayor Allen presented a copy of the Proclamation to Relay for Life Ms. Brenda Robinson and Ms. Vicki Terrell.

Ms. Robinson thanked Mayor Allen and the Council for their support.

Golden Star Award Presentations. Ms. Faye Caviness, Human Resources shared the following about the Golden Star Awards: After receiving notification of an anonymous monetary donation to establish a recognition program for employees; a group of department heads were tasked with developing not only the criteria and guidelines to recognize our employees but also a name for the program. After several discussions and drafts, we selected The Golden STAR Award which also stands for Special Thanks and Recognition.

The award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen and Faye Caviness, Human Resource Director presented awards to the following employees with the assistance of their department head for going above and beyond:

1. Erin Fonseca and Elizabeth Rutland with DGDC.
2. Officer Michael Parks with the Police Department.

Z-3-16 Islamic Center of Goldsboro, Inc. – South side of Fedelon Trail between Salem Church Road and US 117 (North William Street). Public Hearing Held. On February 2, 1998, the City Council approved a zoning change for the subject property from R-12 Residential and Watershed Protection to Office and Institutional-1 and Watershed Protection. The use for the property was limited to a church, Christian Academy (K-12), day care and senior citizen's center.

Site and landscape plans for the property were approved in 2007. A number of modifications were granted in conjunction with the site and landscape plan approval as follows:

1. Modification of the interconnectivity requirement to adjacent properties.
2. Modification of the Type C, 20 ft. wide landscape buffer for the undeveloped portion of the lot that contains existing woodland; and
3. Modification of the requirement that the modular unit be placed parallel with Fedelon Trail.

The developer was required to pay a fee to the City in lieu of for sidewalk construction.

The original church (New Covenant Ministries) relocated and the site is now occupied by the Islamic Center of Goldsboro, Inc. They have requested a rezoning of the property to Office and Institutional-1 Conditional District and Watershed Protection to add the use as a private cemetery to those previously approved within that zoning district.

Frontage: 91.30 ft. (approx.)
Depth: 892.77 ft. (average)
Area: 696,089 or 15.98 acres (approx.)

Surrounding Zoning: North: R-16 Residential
South: R-12/16 Residential
East: R-12 Residential
West: R-12/16 Residential

Currently, the property is occupied by a 2,900 sq. ft. church of modular construction built in 2008. A total of 51 parking spaces, including two handicapped spaces are provided.

The submitted site plan shows approximately three acres of existing cleared land east of the existing church parking lot to be used for the location of a private cemetery containing areas for 1,033 graves. Included within this acreage is .75 acres to be used for a memorial service area.

A 20 ft. wide gravel drive is shown to extend from the existing asphalt parking lot a distance of 540 ft. to the entrance of the proposed cemetery. A modification to allow the drive to be graveled rather than paved is required, however, the staff recommends that the drive be paved.

In order to minimize the possibility of congestion which would limit safe access to and from the site during an emergency, staff has asked the site engineer to reconfigure a new traffic circulation plan as an alternative for the gravel drive which terminates at the entrance to the cemetery. The new circulation plan would be subject to approval by the Planning Department. No construction permits will be issued prior to this item being appropriately addressed.

Ten ft. wide walkways will be provided throughout the cemetery and the entire area will be enclosed by a 4 ft. high chain link fence with double-gated access located at the end of the gravel drive.

The submitted landscape plan indicates a proposed 20 ft. wide, Type C buffer yard along a portion of the northern property line. Although this property line adjoins vacant farmland, the landscaped buffer must be extended along the entire northern property.

A 20 ft. wide landscape buffer is shown along the entire eastern property line and the cemetery will be set back 50 ft. from both the northern and eastern property lines.

Existing woodland will remain and serve as a buffer along the southern property line except for that area where a farm path extends back to vacant farmland.

The asphalt driveway extending from Fedelon Trail will be buffered on both sides with a 20 ft. wide planted buffer.

The staff researched the issue of cemeteries and existing State and County laws and regulations as they pertain to this matter as follows:

Burial Laws in North Carolina:

1. There are no laws or regulations requiring embalming.
2. No law requires a casket or vault for burial unless there are certain container rules required by the specific cemetery.
3. There are no laws that prohibit burial on private property unless there are local governmental regulations which apply.
4. Environmental health regulations would apply;

Wayne County Health Department Regulations for Cemeteries

Gravesites must maintain a distance of 50 ft. from a well or water supply. In addition, if not specifically a family cemetery, all burials and gravesites must maintain a minimum depth of 18 inches below the ground surface.

The World Health Organization addresses cases of disaster and would require that graveyards be located at least 30 meters (98.4 ft.) from groundwater sources used for drinking water and grave floors be at least 1.5 meters (4.92 ft.) above the water table.

Other Jurisdictional Regulations for Cemeteries

1. City of Kinston: Allows private cemeteries which are accessory to a church by right in all zoning districts except for industrial.
2. City of Winston-Salem: Private cemeteries which are accessory to a church are permitted in all zoning districts.
3. City of Raleigh: Allows cemeteries (public or private) in all zoning districts but they must meet some additional standards.
 - a. Use must take into account present and future public improvements, including those expressed in the current City Comprehensive Plan or Thoroughfare Plan;
 - b. No grave space shall be established within 40 ft. from any street right-of-way but this requirement may be waived if the adjacent right-of-way is not required for construction of future public improvements.

From a planning and land use perspective, the placement of cemeteries within municipalities is usually regulated in some form. Few requirements have been found, however, that relate to cemeteries that are an accessory use to a church or place of worship.

There is an existing single-family residence immediately to the east of the subject property. In addition, vacant farmland exists adjacent to the north. In order to lessen the impact of the proposed cemetery on both the residence and future development which may take place on the vacant land, the staff recommends that the cemetery be set back an additional distance of 50 ft. from the eastern property line and 25 ft. from the northern property line. Proper landscape buffering would have to be provided.

On October 19, 2015, this same request was denied by the City Council without prejudice based upon withdrawal of the application by the Islamic Center due to unavoidable circumstances.

Mayor Pro Tem Aycock asked what plantings are recommended along the buffer. Mr. Rowe stated proper screening would be required, he would confirm the type of plants recommended and share with Council.

Mayor Allen opened the public hearing and the following people spoke:

1. William Pearman, 601 Fedelon Trail, Goldsboro, stated he has two issues. One is the deeds to the property where they are proposing, it references Edwards Avenue. He stated he has been to the City office several times and tried to get them to recognize Edwards Avenue. Our farmer uses that method to get to our farm. Mr. Pearman stated he has (13) acres south of this. We have used it since 1936. My grandfather bought the property for his parents in 36', they moved here from Rockingham County. The deed to the property we have, the first piece of property refers to Edwards Avenue. The next piece of property refers to Edwards Avenue, the next piece is owned by the Singleton Family refers to Edwards Avenue. The next property belongs to the Luckett's, descendants of the Singleton's and refers to Edwards Avenue. The land to the right, to the east of it belonging to the Hollowell's refers to Edwards Avenue. Directly across the street on the north side out of Fedelon Trail, which was the original Wiggs it starts at the Center of Edwards Avenue. The City office stated there has never been a plat done that showed Edwards Avenue, he presented a copy of a plat on file at the Register of Deeds.

Mayor Allen asked if Edwards Avenue was the soil road and Mr. Pearman stated it is.

Mr. Pearman stated the Grover Dees property which is now owned by the Jacobs', the next two parcels all refer to Edwards Avenue. Everything from Salem Church Road to Hooks River Road refers to Edwards Avenue. Mr. Pearman stated he grew up on that property. There were four houses on Edwards Avenue, for the City to say it does not exist, how much more documentation do you need. The maps are published. It's in the survey maps, it is in the deeds. Mr. Pearman stated he would like access for his farmer to his 13 acres without having to ride through the whole neighborhood to get to Edwards Avenue.

Councilmember Stevens asked if the map came from the County courthouse office and Mr. Pearman stated it came from the City.

Mr. Pearman stated at the last meeting, we circulated a petition and had 60%. He stated he asked for all of the parcels that would represent 100%. Every land owner that completely encompasses this property says they object to the cemetery.

Mr. Pearman stated his (13) acres off of Hooks River Road is a potential plot development for 24 building lots. Twenty-four houses and families would generate a good bit of income for the City when they bury him and his children decide to sell. He stated he is Irish, loves the land, and he is not planning on selling any of it. A builder has been wanting to buy the land behind his house for apartments. He stated he enjoys getting up looking out in the back of his yard. He stated he has worked hard all of his life, his parents worked hard. He loves the land and the way it is. Mr. Pearman stated no one wants to wake up and look out to a cemetery. He stated he does not know where Council lives, but he doubts none of you have a cemetery adjacent to their house. Mr. Pearman stated he doubts anyone would not say that a cemetery does have a negative influence on real estate. He stated he knows a number of people who had problems

selling their property due to cemetery being adjacent to it. When you look at the parcels on that map you will see it left out one member and he has added it, the Beulah Barnes Heirs.

Councilmember Williams stated thank you sir, I do not mean to be rude, we have several people that want to speak.

Mr. Pearman stated he has made his case, he hopes Council will listen. He stated all he can do is stand up for what he thinks is right.

2. Johnny Barnes, 310 Fedelon Trail, Goldsboro stated he is of the Fedelon Trail community, speaking for and on behalf of that community, the Salem Church Road portion of that community, and the Hooks River Road community that backs up to the proposed cemetery. We are in great opposition to the granting of the rezoning classification requested by the Islamic Center of Goldsboro. Let me state at the outset, we are against any cemetery located in our established community. There are many objections that we could discuss in opposition to this proposal, but we tried to focus on the ones we considered most significant and those are the impact on property values, the environmental health concerns which increase with poor drainage, and the effect on well water. The character of a community forever altered because a cemetery dominates the landscape and determines the direction of future use. There is no consensus on the extent on which values are affected by cemeteries but there is agreement that it does. Just to give you some idea, some real estate agents say:

Annette Lawrence, Agent, Pal Harbor, FL

“When a market analysis is completed of homes in the neighborhood, ALL of the homes in the neighborhood are equally influenced...”

Wen Farina, Agent, Reading, MA

“How much did it affect it, in your opinion, when you bought it?, did you use the proximity to the cemetery as a negotiation tool to get a lower price? this is what some buyers will still do.”

Tim Moore, Agent, Kitty Hawk, NC

“Is it an asset? No, therefor it is not going to help your price point and you can't move it or hide it so the only other way around an objection is to adjust the price.”

Mr. Barnes stated a Wall Street Journal Article gives insight into this as it states: “This increase in the median sales price of homes farther from the cemetery can also be found surrounding the New York City Marble Cemetery in the East Village neighborhood of Manhattan. There, the median sales price within a roughly two-block radius is \$695,000, whereas the median sales price for homes within a roughly 10-block radius is \$800,000.”

Mr. Barnes stated if you do the math it's about a 15% increase the further you move out away from the cemetery.

Mr. Barnes provided the following quote:

Sandy Tobin, Agent, Needham, MA

"I have found that when listing a home within sight of a cemetery there are many people who won't consider looking at the house. In some cases it's cultural, in other cases it's superstition... Does it affect the value? The fewer people who look at a home shrinks the buyer pool which could be construed as affecting the re-sale value."

Mr. Barnes stated residents have invested fortunes into their homes, is it fair to them.

Mr. Barnes stated we are equally concerned with contamination and biohazards. In an article by Cecil Adams on March 2006, he discusses are people living near graveyards at increased risks to exposure of biohazards. He refers to liquid cannibalism when he explores are occupants drinking residual waste products of those buried next to them. "Today we know that methane and other gases released by decomposition, while not entirely benign, don't cause disease. As you rightly suspect, the real danger, if there is one, is groundwater contamination. Local regulations typically forbid burials below the water table, specify minimum distances between wells and burial grounds, and so on." Mr. Barnes stated in general too little research has been done on the subject of contamination. In the Fedelon Trail, Salem Church Road and Hooks River Road communities we do not want to one day be the victims of as people say when they found out this didn't work... "Well we thought...we did the best we could with the information we had." Mr. Barnes stated we want to err on the side of caution. We owe that to our families.

Mr. Barnes stated in an article "Til Death Do We Pollute, and Beyond" Authors: Sable Guttman, Jade Watson, and Valerie Miller, states "the disposal of corpses represent an increasing recognized source of pollution that needs to be accepted and addressed. Burial is a longstanding method of disposal with may associated pollutants. Historically examples of burials extend back as far as 44,000 years and it is important for many cultures such as Catholics and Muslim religions. Decomposition releases large quantities of nutrients such as nitrogen and chemicals like mercury, that can negatively affect the environment and cause human problems such as cancer if contaminates reach drinking water sources. Microorganisms associated with bodies and decomposition are also found in high concentrations near cemeteries and can cause a variety of health effects like gastrointestinal, liver, neurological, lymphatic and endocrinological diseases. A variety of substances buried with bodies such as components of coffins and embalming fluid add an additional risk."

Mr. Barnes stated we as a community contend that these risks are substantially increased when they are associated with soil that has poor drainage and standing water. Additionally, being located close to a wooded area and buried in what we consider shallow graves, gives rise to animals digging up decomposed contents. These conditions create what we feel are unacceptable risks given the fact that we and a lot of people in our area still have wells. We have been people for years who lived on the land. We are

stewards of the land. We know this land and have for approximately 100 years. Mr. Barnes stated his brothers and sisters have lived on this land, his father lived on this land for 100 years. If anybody knows this land, we know this land.

Mr. Barnes stated if he were able to say to his dad that they were building a cemetery on that land, his dad would say, have they loss their minds, that land is wet-land no one has ever been able to drain it sufficiently.

Mr. Barnes stated we as a community feel that the character of the community will change. That the hope as a place for our children to want to return, our families would be lost forever. Mr. Jacobs, my neighbor whose land adjoins this, said, if there is a graveyard there my children will never return here to live. This area is more than land to us, it is our history. Think about it, how you would feel if you got up one morning, looked out your window and saw a graveyard. The next morning you saw 100 graves, the next morning 200 graves and the next morning you saw 1,000 graves. We understand the need for a place to bury our dead. But instead of placing a burial ground in an established community, we should find a location outside of an established community. Where if people want to live next to a cemetery they can chose to.

Mr. Barnes stated we as a community are depending on Council to deny this rezoning request to include graveyards. Thank you. We hope you will give this a lot of consideration, because we have and we will.

Councilmember Williams stated he appreciates how you care for your community. He stated he remembers Mr. Barnes from the last time. Councilmember Williams stated you have done a lot of research, his only concern is, is the research creditable. Councilmember Williams stated because last time your research was not creditable pertaining to Muslims embalming. Councilmember Williams stated he wanted to be sure he is fair, the books and research Mr. Barnes read is it creditable because the last stuff was not.

Mr. Barnes stated he would like to say in response to that, the last time he was here and gave the presentation, it was his objective to talk about cemeteries, that he did not want to bring religion into it. He stated that is why he covered the whole spectrum. He stated he covered all cemeteries and the contamination that all present. Mr. Barnes stated his information was creditable, he just did not want to bring religion into it.

Mayor Allen thanked Mr. Barnes and asked if anyone else would like to speak.

Mr. Rowe stated we did receive a letter, which was included in your packets, from Ms. Jacobs who resides at 1917 Elton Drive and she opposes the request.

Mr. Rowe also responded to Mayor Pro Tem Aycock's question regarding landscaping, red cedars are proposed.

3. Dr. Muhammad Bhatti, 201 Tonya Drive, Goldsboro stated may the blessings and peace of God be with you all. He stated he appreciates and congratulates each and every one of you for coming here today for a very noble cause. Before he presents his case, he would like to make a small amendment to the request that was placed in front of Council. He stated he would like to change Muslim Cemetery to Private Cemetery to show solidarity to the Goldsboro community. Dr. Bhatti stated some local residents of the area had raised some objections and he would like to answer and explain those briefly. Dr. Bhatti shared the following information:

Objection No. 1: Muslims embalm their deceased that may contaminate the ground water.

Explanation: Definitely not. Embalming is not allowed in our religion. Secondly, the bodies of the deceased are thoroughly washed, cleaned, dried and wrapped in cotton coffins before burial. Thirdly, graves are dug about the level of the water table, hence there is no direct contact or communication of the corpses with the water table. Soil engineer's report has already been submitted to that effect.

In fact it is the septic tanks of the surrounding residences and the industrial waste of the nearby industrial complex, that are more likely to contaminate the ground water in this area than the proposed cemetery project.

Objection No. 2: Muslims use asbestos in the process of burying their deceased.

Explanation: Absolutely wrong. Not only the use of asbestos in such public projects is prohibited and banned in the United States of America because of its toxicity, but it is not being used anywhere else in the world for this purpose.

Objection No. 3: Cemetery will decrease/depreciate the value of the area.

Explanation: False allegation again, based on no facts, figures, evidence or proof. Fact of the matter is that a number of cemeteries are scattered all over the city in different areas both commercial and residential and their impact on the value of the respective areas has never been heard of.

It may be worth mentioning here that some of the biggest cemeteries are located right in the middle of downtown area and not far from city government offices.

Objection No. 4: Funeral processions may disturb local traffic.

Explanation: The proposed facility is a good distance away from the public roads in a private property. The ICG has its own parking lot with ample parking spaces and is located deep inside the property and way from the main city road. Therefore, disturbance of traffic on the public road is highly unlikely. ICG has

successfully handles and managed the traffic and parking needs in the past on its annual religious events without any disturbance to the public traffic.

Objection No. 5: Cemetery may affect the looks of the area.

Explanation: The proposed site is farther away from the main toad and mostly surrounded by trees and thick shrubbery and is hardly visible and noticeable from the main public roads. If needed, it could be further barricaded by trees and shrubs. Even as such, it is not going to change any scenery or topography of the area.

Objection No. 6: Right to pass through the ICG property.

Explanation: An adjacent property owner claimed a right of way through the ICG private property for which he could not provide any proof. His so called right of way is mentioned nowhere in the official documents. Secondly, he has a much better alternative route via a paved public road that provides him ready access to his property without any hindrance or inconvenience. In fact, he has been trespassing the private property.

Despite all these, we are still willing to adhere to all the local applicable rules and regulations.

Dr. Bhatti read the following statement:

My dear Councilmembers;

We the People of the Holy Book and the People of The Devine Faith have this very thing in common that we are obligated to treat and bury our loved ones with dignity and with respect.

We all believe that one day we will be raised again to meet our Lord. Until that time we are obligated to provide a place to rest in peace for our loved ones.

My dear Brothers and Councilmembers;

Please consider this request open heartedly with kindness and favorable decision by granting us permission to open this facility.

The life is very short and anyone of us is going to be in need of such a place sooner or later. May God Bless you all with long life and prosperity with health and peace.

Councilmember Williams asked if they have burial monuments or headstones, is there something that protrudes a whole lot. Dr. Bhatti stated not really, we do not have to put any stones.

Mayor Allen asked how many burials they would have a year. Dr. Bhatti stated maybe between 5 and 10.

Councilmember Foster asked as of right now, there is no problem with farmers getting around to their property. Dr. Bhatti agreed. Councilmember Foster stated with the cemetery there, there should still be no problem, right. Dr. Bhatti stated no sir. Dr. Bhatti also shared the cemetery would not be visible from the public roads.

Councilmember Stevens stated you are basically saying there would not be any large headstones. Dr. Bhatti stated no we do not put those type of monuments up, we will make it look very beautiful. Dr. Bhatti stated they are willing to do more shrubbery if needed.

4. Richard Jacobs, 1917 Elton Drive, Goldsboro stated we own the property that will be adjoining the proposed graveyard. He stated my wife Evelyn and I oppose the graveyard highly. He stated if he clears that lot for one of his boys, his boy is not going to want to walk out and look dead into a graveyard. He stated he would not want to look at it. Mr. Jacobs stated he would appreciate if they would find somewhere in the country, like the gentleman said, if someone decides to build it is their choice. We do not want that in our backyard.

No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on May 2, 2016.

CU-4-16 Reginald White, Jr.-East side of US 117 South between Old Mt. Olive Highway and the Neuse River. Public Hearing Held. Applicant requests a Conditional Use Permit to operate a place of entertainment with ABC permits (Event Center). The event center may be utilized for corporate events, private functions, birthdays, etc.

Frontage: 192.29 ft. (US 117 South)

Depth: 311.16

Area: 57,934 sq. ft. or 1.33 acres

Zone: GB (General Business)

The property is zoned GB (General Business). An event center with ABC permits is a permitted use within the district only after the issuance of a Conditional Use Permit approved by City Council.

There are currently 12 units within the commercial strip center, three of which are vacant. Other tenant spaces adjacent to the subject site include a restaurant, retail sales, beauty salon, and office spaces.

On October 6, 2014, the City Council approved a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (billiards and lounge). This business has closed and is no longer operating within the commercial strip center. The applicant's floor plan indicates two existing tenant spaces which will be combined to form one assembly hall which consists of a bar area, restrooms, office and storage space.

A total of 59 paved and striped parking spaces are shown on the site plan (including four handicapped spaces) to serve the entire strip center. Based on the assembly area included within the proposed event center, a total of 59 parking spaces would be required at full occupancy.

As noted previously, there are only 59 parking spaces available to serve the entire strip center. Other uses within the building, however, will not operate during the majority of time the event center is operated. Times of use for the event center will vary but will basically involve evening hours.

Hours of Operation: Dependent upon venue. Not to extend beyond 2 a.m. for night time activities.

Number of Employees: Dependent upon venue. Staff is available for hire if necessary.

The City's UDO requires a separation distance of 200 ft. from residentially-zoned or developed property, a church or school. The subject property was satellite annexed to the City in 1999 and, as indicated previously, is zoned General Business. Property within the County's jurisdiction and within 200 ft. of the property is zoned Light Industrial.

Mayor Allen opened the public hearing and the following person spoke after being properly sworn in:

Reginald White, 201 Gator Drive, Goldsboro, stated he graduated from Goldsboro High School in 2001, went off to Winston-Salem State University and got a Bachelors in Science. He stated he decided to come back to Goldsboro and try to bring some opportunity to the City through some of the skills and talents he learned going to college and hopefully be a part of the growth. Mr. White introduced his colleagues who attended the same college and went to high school together also.

Mr. White stated the property is located at 2339 US 117 South between Old Mt. Olive Highway and the Neuse River. The parking is 75 parking spaces, 10 located in the back. We also have written and verbal permission to utilize the neighboring area by the property owners.

Mr. White reviewed the following:

Vision – We want to serve the Goldsboro Area of approximately 36,437 people with a premier event location. Provide a safe and professional environment. Be a positive influence and service to our community and provide employment throughout the community.

Company Summary

- New Small Business
 - Epiphany, LLC is a Limited Liability Corporation (LLC) established in March 2016
 - EIN has been assigned
 - Positioned conveniently off of Hwy 117 South
 - Approximately twenty-seven hundred square feet
 - Customer service based
- Minimal Startup Costs
 - Careful planning
 - Cash investments

Mr. White stated we are trying not to take out any loans and get further in debt than we already are from student loans.

Services

- Epiphany is customer centered and we focus on providing outstanding customer service to each individual we encounter. We provide a wide range of social and corporate events including but not limited to:
 - Meetings and trainings
 - Conference and workshops
 - Corporate banquets and award ceremonies
 - Social events
 - Birthdays, anniversaries, graduations, holidays, live bands
 - Receptions and showers

Ms. Erin Coleman-Woodom shared the following:

Market Analysis (Target Audience)

- Individuals
 - Need for small to medium sized venue with flexibility
- Businesses and Organizations
 - Annual company events with no onsite space to accommodate
- Age Breakdown
 - Under 24 College graduates recently returning to the area
 - Age 25 – 55 Working class with major milestones
 - Age 56 and above Significant years

Service Business Analysis

- Other small to medium sized venues
 - Reputation precedes them
 - Restrictions on outside vendor use

- Hotel conference facilities
 - Often expensive and impersonal
 - High traffic due to multiple spaces with the same facility
- Restaurants with private rooms
 - Limited space
 - High traffic during peak times
 - Lack of technological amenities

Mr. White stated in closing people love to celebrate milestones and happier occasions in life. Epiphany, LLC. Will strive to be the location of choice. Epiphany owners and members are highly involved in the community and will be doing careful budgeting to assure that we are able to give back to the community on a consistent basis.

Mr. White asked if anyone had any questions. Thank you.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council meeting on May 2, 2016.

CU-5-16 Goldsboro Brew Works – West side of N. John Street and E. Mulberry Street. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (retail sales, taproom and brewery).

Frontage:	74 ft.
Depth:	105 ft.
Area:	7,770 sq. ft., or 0.18 acres
Zoning:	Central Business District (CBD)

The applicant has proposed to upfit the three downstairs units within the building for retail sales, a taproom and offices initially. The owner of the building is constructing apartment units upstairs. In the future, the applicant may develop a brewery at this location.

Since the site is located within the Historic District, any exterior improvements to the building will have to receive a Certificate of Appropriateness from the Historic District Commission.

The applicant's floor plan indicates that the middle of the three downstairs units will be utilized for the taproom and will include a bar, seating area, tables with chairs and restrooms. The unit to the north will be utilized for retail sales and the unit to the south will be utilized for offices and storage.

The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located within this area, no off-street parking is required.

Hours of Operation: Monday-Thursday
10:00 a. m. – 10:00 p. m.
Friday and Saturday
10:00 a. m. – 12:00 Midnight
Sunday – To be Determined

No. of Employees: 2 employees full-time and 3 part-time;

Refuse Collection: Dumpster provided by landlord;

Mayor Pro Tem Aycock asked if the owners were present he would like to ask them a question.

Mayor Allen opened the public hearing and the following person spoke after being properly sworn in:

Mayor Pro Tem Aycock asked what age group and clientele were they targeting.

Zachery Finn, 101 Pender Street, Fremont, stated more of the military crowd between 25 and 40. He stated they just got out of the military and tend to be more of that demographic. We would like to provide a calmer, upscale place in downtown area, not a place that you can stay at till 2:00 a.m., we will not be open.

Mayor Pro Tem Aycock stated he would also like to commend them for serving our country, and he stated he appreciated it.

Mr. Finn stated thank you, we were stationed here 5 years.

No action necessary. Planning Commission will have a recommendation concerning this matter on May 2, 2016.

CU-6-16 Wooten Development – Southwest corner of US 117 South and Vann Street. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of retail businesses on the site to include the sale of storage buildings and/or used cars and a weekend flea market.

Frontage: 384 ft. (US 117 South)
352 ft. (Vann Street)
Area: 254,826 sq. ft. or 5.85 acres
Zoning: I-2 General Industry

Conditional Use Permits were previously approved for the property to allow a used car lot and a weekend flea market. The applicant and owner of the property wishes to add the sale of storage buildings to the uses permitted on the site which would increase the ability to rent the property to a steady tenant.

There is an existing 4,553 sq. ft. building on the site which will be utilized as offices for the uses permitted on the property.

Hours of Operation: 9:00 a. m. to 6:00 p. m.
Monday through Saturday

No. of Employees: 1-2 employees

Existing curb cuts, one along US 117 South and one along Vann Street, allow access to the property and interconnectivity is provided to the north. The applicant was previously granted a modification of interconnectivity to the south.

Existing street trees are provided along US 117 South and the applicant was previously granted a modification of the street tree requirement along Vann Street.

An existing buffer is located on adjacent property to the west and the applicant was previously granted a modification of the 5 ft. required buffer. Existing vegetation along the southern property line meets the landscape buffer requirements for the rear yard.

The property is served by City water and sanitary sewer lines. The amount of existing impervious area is not being disturbed, therefore stormwater detention and/or nitrogen calculations are not required for this property.

The site plan indicates that up to 20 storage buildings could be placed on the lot within open cleared areas on the property.

Councilmember Stevens asked if that was the old truck stop property and wasn't located in the 100 floodplain. Ms. Collins stated it was the former truck stop property, she was not sure if it falls within the floodplain, they would double check.

Mayor Allen opened the public hearing and the following person spoke after being properly sworn in:

Rick Sumner, 109 Pineridge Lane, Goldsboro stated he would like to thank Council. Over two years ago we put the car lot there, so we cleaned up the property, you gave us recommendations on landscaping. We had a pretty successful car lot for a while. They had trouble keeping employees, so hard to sell cars if you cannot keep employees to sell the cars. The cars have been removed and the idea is to have a new tenant come in and put the sheds there. To answer your question about the floodplain, we are putting the sheds towards the

front. There are portions of the property that are higher and lower. We have talked about that with the tenant. Mr. Sumer stated the idea is to replace the cars with these sheds or portable buildings.

Councilmember Stevens asked if the back of the lot need to raised. Mr. Sumner stated no sir unless you change the building. Mr. Sumner stated he believed the floodplain was towards the back of the property.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on May 2, 2016.

Planning Commission Excused.

2016-2017 Annual Action Plan Public Hearing to Allow the Citizens of the City of Goldsboro the Opportunity to Discuss and Express their Concerns Regarding Housing and Non-housing [Needs that Exist in the Goldsboro Community as they Relate to the 2016-2017 Annual Action Plan for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. Public Hearing Held. The Annual Action Plan is a strategic documents used by the City to provide detail information of proposed activities and/or projects that will maximize the benefit of CDBG and HOME funds to low-to-moderate income persons and families within the City's limits. On July 1, 2016, the City anticipates receiving from the U. S. Department of Housing and Urban Development (HUD) \$312,836 in CDBG funds and \$158,776 in HOME funds for fiscal year 2016-2017.

In order for the City of Goldsboro, as a Grantee, to receive its annual Entitlement Allocation of CDBG and HOME funds, the City must provide opportunities for citizen input as set forth in the Citizen Participation Plan. Comments received at this public hearing will be incorporated as part of the 2016-2017 Annual Action Plan. In addition, the City must meet the following citizen participation requirements:

1. Furnish citizens with information concerning CDBG and HOME funds;
2. Hold at least two (2) public hearings and/or meetings to obtain views on housing and community development needs;
3. Publish a statement of Community Development objectives and projected use of funds and allow comment on same;

All meetings were held in the City of Goldsboro as follows:

February 22, 2016	10:00 a.m.	Herman Park Center
February 23, 2016	5:00 p.m.	Herman Park Center

The primary objective of the CDBG and HOME Programs are the development of viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, principally for persons of low-to-moderate income.

A draft of the 2016-2017 Annual Action Plan was made available for public viewing and comment from March 16, 2016 through April 15, 2016.

The draft sets forth the proposed use of the 2016-2017 CDBG and HOME allocation of funds for the following Community Development activities as follows:

<u>ACTIVITY</u>	<u>PROPOSED BUDGET</u>	
	<u>CDBG</u>	<u>HOME</u>
1. Rehabilitation of Substandard Housing	\$ 9,000	
2. Hazardous Material (Testing, Abatement, and Monitoring)	\$ 2,000	
3. Homebuyer Assistance		\$ 70,000
4. Public Facilities & Improvements	\$150,000	
5. Public Services	\$ 48,589	
6. Acquisition, Demolition, and Clearance	\$ 20,680	
7. CHDO Activity		\$ 72,898
8. Economic Development	\$ 20,000	
9. Program Administration	<u>\$ 62,567</u>	<u>\$ 15,878</u>
TOTALS	\$312,836	\$158,776

The 2016-2017 Annual Action Plan will include the application for federal assistance, CDBG Grantee Certifications, documentation of public participation process, and coordination efforts with local agencies, groups, and organizations. In addition, the 2016-2017 Annual Action Plan will include the proposed use of funds remaining from prior year's allocations, estimated program income, and estimated program match funds, as required by HUD.

Notices of Public Meetings and/or Public Hearings were advertised in the Goldsboro News Argus on Tuesday, March 1, 2016; Thursday, March 11, 2016; and Friday, April 1, 2016.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadway and unanimously carried Council:

1. Authorized the staff to incorporate any needs or comments expressed at the public hearing, public meeting and/or any received from the review of the draft into the City's CDBG and HOME grant application; and

2. Authorized the Mayor to sign the Certifications indicating that the CDBG and HOME application for funds complies with the provision of the Housing and Community Development Act of 1974, as amended, and with any other applicable laws; and
3. Authorized the staff to submit the necessary application forms for CDBG and HOME funds.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Stevens moved the items on the Consent Agenda, Items K, L, M, N, O, P, Q and R be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Ham, and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Lease of City-Owned Property. Approved. The City of Goldsboro and Wayne County jointly own a tract of land on Pecan Road which was purchased through the Clean Water Management Trust Program. The tract contains 39.28 acres of which 12.9 acres are designated as cropland by the USDA Farm Service Agency. The remainder of the lot is wooded.

This tract has not been leased for farming purposes due to the topsoil having been removed.

The City has now received a request from Cameron and Jackie Mitchell to lease the land for cattle which would include planting for pasture grazing, hay storage and access to the adjacent creek in the wooded area for watering the cattle. There is an old tobacco barn existing on the property which the Mitchell's plan to utilize for storage. The City has never previously leased property for cattle purposes.

The Mitchell's have offered to lease the cropland for \$50 per acre or a total of \$645.00 per year. This amount would be equally split with the County resulting in each entity receiving \$322.50 per year.

Staff recommended Council authorize the preparation and execution of a three-year lease between Cameron and Jackie Mitchell and the City for the referenced jointly-owned property in the total yearly amount of \$645.00. The lease would be subject to Wayne County's approval and half of the yearly proceeds would be forwarded to them upon completion of the lease documents. Consent Agenda Approval. Stevens/Ham (7 Ayes)

Amendment to Chapter 96 entitled “Nuisances” of the Code of Ordinances of the City of Goldsboro. Ordinance Adopted. Staff has recently received a number of complaints with regard to stagnant water which could result in an infestation of mosquitoes and other disease-carrying insects.

The current City Code does not address conditions which would include circumstances creating a breeding ground for mosquitoes.

With respect to recent health hazards and warnings as it relates to mosquitoes and transmittable diseases, staff has developed a new subsection which can be added to the City’s current Nuisance Ordinance to regulate conditions which might encourage the infestation of mosquitoes.

The City’s Nuisance Ordinance is proposed to be amended to include a new subsection which defines conditions which could result in the creation of breeding grounds for mosquitoes.

Staff recommended City Council adopt an Ordinance amending Chapter 96 entitled “Nuisances” to include a new sub-section relative to breeding grounds for mosquitoes. Consent Agenda Approval. Stevens/Ham (7 Ayes)

ORDINANCE NO. 2016-25 “AN ORDINANCE AMENDING CHAPTER 96 ENTITLED “NUISANCES” OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Acceptance of the Willowdale Cemetery Master Plan. Adopted Master Plan. Willowdale Cemetery, one of the two City-Owned & maintained cemetery was first opened in 1853 and is now out of lots for sale. “Friends of Willowdale” contracted out with LKC Engineering and Landscape Architecture out of Aberdeen, NC to create a conceptual master plan.

The master plan created by LKC was presented to council at the April 4th, 2016 meeting for discussion. During this meeting, council asked staff to bring back the master plan for official adoption. This master plan is a conceptual plan which will serve as design guides for further phases. Each future phase will be brought to council for approval.

Staff recommended the City Council adopt the conceptual master plan created by LKC for the expansion of Willowdale Cemetery. Consent Agenda Approval. Stevens/Ham (7 Ayes)

Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina. Ordinance Adopted. In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-38 Supplement. This Supplement contains all Ordinances of a general nature enacted since S-37 Code of Ordinances dated July 27, 2015.

Staff recommended Council adopt the following entitled Ordinance enacting and adopting the 2016 S-38 Supplement to the Code of Ordinances of the City of Goldsboro. Consent Agenda Approval. Stevens/Ham (7 Ayes)

ORDINANCE NO. 2016-26 “AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Rescheduling Council Meeting Date. Approved. The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

The following meetings need to be rescheduled:

- Monday, June 20, 2016
- Tuesday, July 5, 2016

Staff suggests Council consider combining the above meetings and reschedule to the following date:

- Monday, June 27, 2016

It was recommended Council accept staffs’ recommendation and combine the meetings of Monday, June 20, 2016 and Tuesday, July 5, 2016 and reschedule to Monday, June 27, 2016. Consent Agenda Approval. Stevens/Ham (7 Ayes)

Agreement to Collect Occupancy Tax. Approved. Orbitz, LLC, Trip Network, Inc., TVL LP (f/k/a Travelocity.com LP), Expedia, Inc. (including its subsidiary, Travelscape LLC), Hotels.com L.P., Hotwire, Inc., and Egencia LLC (individually “OTC” and collectively “OTCs”) have collectively disputed their occupancy tax liability.

The OTC’s desire to resolve all past potential occupancy tax liability since January 1, 2011 to the City of Goldsboro and to adopt a mutually agreeable reporting and remittance methodology on a prospective basis.

It was recommend Council authorize the Mayor and City Clerk to sign a Resolution Agreement on behalf of the City of Goldsboro to facilitate the collection of occupancy taxes. Consent Agenda Approval. Stevens/Ham (7 Ayes)

Resolution of Support for an Intermodal Terminal in Johnston County.
Resolution Adopted. There has been discussion on the possibility of an intermodal terminal being located in Johnston County. The economic impacts of a major infrastructure project like an intermodal terminal in Johnston County represents a substantial opportunity for the long-term growth of the economy in eastern North Carolina, with new well-paying jobs, substantial new capital investments, increased economic activity and the possibility of secondary industries locating to the surrounding area.

Existing large and small businesses statewide will benefit from lower shipping costs and access to national and global markets, increasing their economic competitiveness. An intermodal terminal has the potential to position North Carolina as a regional hub for logistics and industrial centers, representing a major economic catalyst for the state.

Staff recommended Council adopt the following entitled Resolution of Support for an intermodal terminal in Johnston County. Consent Agenda Approval. Stevens/Ham (7 Ayes)

RESOLUTION NO. 2016-27 “RESOLUTION OF SUPPORT FOR AN INTERMODAL TERMINAL IN JOHNSTON COUNTY”

Monthly Reports. Accepted as Information. The various departmental reports for the month of March, 2016 were submitted for the Council’s approval. It was recommended that Council accept the he reports as information. Consent Agenda Approval. Stevens/Ham (7 Ayes)

End of Consent Agenda.

City Manager’s Report. Mr. Stevens provided an update on the opening of the new W.A. Foster Center. He stated he felt it has been a very successful opening and we are reaching a lot of kids in the community. He encouraged everyone to come out and see what it is all about.

City Attorney’s Report and Recommendations. No report.

Mayor and Councilmembers’ Reports and Recommendations.

Councilmember Williams had no comment.

Councilmember Broadway had no comment.

Councilmember Stevens stated he would like to say thank you to Ms. Wooten, Chairman of the Democratic Party of Wayne County for holding the convention this past weekend. He stated he found out some valuable information that we all should be aware of.

Councilmember Ham had no comment.

Councilmember Foster stated he filled in for Mayor Allen at the Kiwanis Marathon on Saturday. He shared he ran track in college and professionally but a little guy named Luke gave him the race of his life in a mile. This kid could not have been more than six and we battled the entire mile. Councilmember Foster stated he was standing at the line and asked the kids if they were going to let him win and they said no. These kids took off. He said he thought I'll catch them at the end, he stated he could not catch some of them. Councilmember Foster stated it was a great event and was very successful.

Mayor Allen read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Leon Tetle as an Employee of the City of Goldsboro for more than 10 Years. Resolution Adopted. Leon Tetle retires on May 1, 2016 as a Police Desk Officer with the Goldsboro Police Department in the City of Goldsboro with more than 10 years of service. Leon has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials, employees and the citizens of the City of Goldsboro, of expressing to Leon Tetle their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina, express to Leon Tetle our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro and offer Leon our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Broadway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-26 RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LEON TETLE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 10 YEARS

There being no further business, the meeting adjourned at 8:37p.m.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MAY 2, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on May 2, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Scott Stevens, City Manager
Melissa Corser, City Clerk
Jim Womble, City Attorney
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Mike West, Police Chief
Marty Anderson, City Engineer
Jennifer Collins, Assistant Planning Director
Rick Fletcher, Assistant Public Works Director
Julie Metz, DGDC Director
Faye Caviness, HR Director
Sherry Archibald, Paramount Theatre Director
Toby Brown, Goldsboro Event Center Manager
Scott Williams, IT Director
Shycole Simpson-Carter, Community Relations Director
Scott Barnard, Parks & Recreation Director
Felicia Brown, Recreation Superintendent
Ethan Smith, Goldsboro News-Argus
Rick Sessions, Citizen
Carol Sessions, Citizen
Jovane Marie, Citizen
Glenn Barwick, Citizen
Gwen Stevens, Citizen
Lonnie Casey, Citizen (arrived at 5:06 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. Councilmember Broadaway provided the invocation.

Goldsboro Event Center Operations Update. Ms. Sherry Archibald, Paramount Theatre Director shared the following information:

- GEC Manager, Toby Brown started in February.
- Open House was held on April 5th
- We've had 6 events since the opening
- 7 rentals in May with every weekend booked. First wedding is this Sunday. 18 total commitments to date/8 pending
- Enthusiastic use by city departments for programming
- Reservations are being accepted in the current year plus one year out
- Created contracts (making minimal updates as necessary to meet needs of renters/staff)
- Researched and currently establishing facility guidelines to include alcohol sales
- Obtained an ABC permit for beer/wine & mixed beverages. Bar available with fee upon request and only during rentals
- Through Paramount & IT staff, created website and FB page
- Created marketing materials (brochures, ads, articles)
- Creating contacts for vendor resources to use and share with renters
- Researching for purchase of warming & refrigeration unit
- Establishing our inventory system including furniture, amenities and alcohol
- Parking lot lights being installed this week
- We are evaluating HVAC need in preparation of warm weather. Addressing the most pressing needs now and planning for additional needs in the 16/17 budget
- Evaluating personnel needs: currently interviewing for additional part-time staff to support needs for set-up, break-down and attendant during usage.
- Beginning with April's monthly report, we will include expenses/revenue. For April: Expenses: \$12,819.97 Revenue: \$8,690.50

Councilmember Ham asked if we had a list of caterers and Ms. Archibald stated staff is working on the list.

Mr. Stevens shared information regarding the Hal Plonk Disability Walk and Base Community Council.

Cemetery Mower Purchase. Ms. Kaye Scott shared information regarding a request to purchase an additional zero turn mower for the Cemetery Division estimated at a cost of \$11,000. Staff is recommending Council allow them to purchase the mower from the perpetual care fund.

Councilmember Foster asked what kind of mower and Ms. Scott shared it is a commercial grade zero turn mower. Ms. Scott stated they would get at least 3 quotes.

Budget Summary. Ms. Scott reviewed the following information:

Budget Layout Overview

City Manager's Budget Message includes:

1. Introduction
2. Highlights of Recommended Budget (Tax Rates/Fees/Positions)
3. Budget Overview by Fund
4. Tax Rate
5. Utility Rates
6. Use of Fund Balance
7. Debt Service
8. Position Changes and Reclassifications
9. Employee Benefits
10. Health Insurance
11. Retirement Rate and 401 (k)
12. Revenues
13. Capital Outlay/Vehicles
14. Agency Requests
15. Street Resurfacing
16. Budget Summary by Fund
17. Conclusion

Attachments Included as Part of Budget Message

1. Attachment I: Summary of Consultant Fees, Training & Travel
2. Attachment II: Summary of Line Item Changes for operational costs of \$20,000 or more listed by department
3. Attachment III: Capital Outlay/Vehicle Items

Council's Budget Notebook Layout

1. All notebooks will be tabbed by fund and departments.
 - General Fund
 - Utility Fund
 - Municipal Service District Fund
 - Occupancy Tax Fund
2. Revenues will be the first tab in each fund followed by the departments within that fund.
 - General Fund Revenues
 - General Fund Departments
 - Department/Division Department Overview including their goals/major objectives & Budget Issues
 - Department's line item requests and revisions
 - Department's line item budget worksheet with previous year's actual expenditures

Budget Calendar FY 2016-17

- April 4-6 Meeting with all departments to review budget requests
- April 7-30 Preparation of budget document for Council

May 9	Submit budget to City Council and copy filed with the City Clerk
May 9	File copy of recommended budget in office and copy for media. Publish statement that recommended budget has been presented City Council and copy on file in Clerk's Office
May 16	Hold public hearing on recommended budget
May 10-31	Council's budget work session meetings
June 6	Formally adopt budget

Mr. Stevens stated his hope is to help Council see where our money goes and if you have any questions please let us know, we will be happy to answer. Ms. Scott stated they hope to have the recommended budget to Council by Friday.

BLET Scholarship. Ms. Faye Caviness shared the following information:

ALTERNATIVE RECRUITING METHODS FOR POLICE OFFICERS

Our Police Department offers a wide variety of services and protection to the citizens who live and work in Goldsboro. They are currently facing quite a few vacancies, however, this is an ongoing issue for many law enforcement agencies throughout the state. In an attempt to help increase recruiting efforts for Police Officers, we would like to recommend the following as an alternative to our normal recruitment:

- Sponsor BLET cost and training (estimated \$3,335):
 - \$2,300.00 for BLET Uniforms, books and miscellaneous expenses
 - \$440.00 for ammunition
 - \$595 for The FMRT Group (Fitness Medical Risk Training) evaluation
 - WCC offers a day course from August to December and a night course that runs from January to August
- Offer 1 TO 2 scholarships (loans) to a local Goldsboro/Wayne County resident (based on need) to attend BLET who successfully pass application process
- Provide stipend of \$1,000 a month to the successful applicant(s)
- Formal, written loan agreement ; attorney to draft agreement whereby the new officers acknowledge that the tuition payment is a loan that will be proportionately forgiven with each year of service to the City the officer gives, with the entire amount being written off after 5 years; **OR**
- Formal written loan agreement for the recipient to work for the City of Goldsboro Police Department for three years to ***refund*** what we paid them
- If individual is not successful in completion of BLET, the City will forfeit funds already spent

Current situation within department:

- 110 authorized positions
- 16 Police Officer vacancies
- \$35,241 starting salary
- Employees of the department take advantage of recruiting at Community Colleges nearby who offer BLET and locally sponsored job fairs to include youth career days
- Conducts The Explorer Program which exposes members to the law enforcement profession and provides satisfaction in serving the people of our community. **Law**

Enforcement Exploring provides: Career Opportunities, Leadership Experience, Character Education, Service Learning, Life Skills

- Conducts a student police academy at Goldsboro High School. It is kind of an intro to the things they would learn going to a BLET program. The sessions are held on Thursdays for an hour unless a field trip is scheduled. The current session will run through May.
- Minimum standards for criminal justice employment; every criminal justice officer employed by an agency in North Carolina Per 12 NCAC 09B.0101 shall:
 - Be a United States Citizen
 - Be at least 20 years of age
 - Be a high school graduate or have passed the General Educational Development Test indicating high school equivalency
 - Be of good moral character as determined by a thorough background investigation
 - Complete the Basic Law Enforcement Training Program
 - Not have committed or been convicted of a felony

Council discussed costs. Mr. Stevens stated it was his recommendation that if Council would like to move forward to begin advertising now so that we can make the August BLET Program.

Mayor Allen asked if it could be restricted to just Goldsboro residents, Mr. Stevens replied he believed so according to the UNC School of Government's opinion.

Councilmember Ham asked what would happen if the officer left within a year and Ms. Caviness stated the cost or tuition paid on their behalf would be prorated based on the length of service.

Council agreed staff could move forward with advertising.

Dirt Street Paving List. Mr. Marty Anderson reviewed the 2016-17 Dirt Streets Surfacing Priority list with Council that included high, medium and low priority rankings. Mr. Anderson shared staff has ridden each street.

Councilmember Williams stated he felt priority should be given to those streets where people live.

Mr. Stevens shared the high priority ones are ones that Public Works gets regular complaints on so we are spending time and effort there because the people who either use them or live there are bothered by the condition. If you work the high and medium priority numbers together it is close to \$3 million, if we do \$300,000 per year it would take 10 years to do just the top. He stated he knows Council is considering the bond referendum, if that provided \$2-3 million it could make a significant dent but he did not want to mislead Council and tell them it will get rid of all the dirt streets. If Council is ok with this thought, other than focusing a little more on housing, number of houses versus

number of houses lived in, we will make sure we add that as part of the refining criteria. We will move those business ones down in the rankings.

Mayor Pro Tem Aycock asked if these roads would have curb and gutter and Mr. Anderson replied if they can have a ditch it would not, as curb and gutter is a significant expense.

Councilmember Foster asked if we have to charge assessments. Mr. Stevens stated that would be a decision Council has to make, in the past we have charged assessments. Mayor Allen suggested Council discuss at a later date, maybe around budget time.

Potential Parks and Recreation Grants. Mr. Scott Barnard shared the following information on grants:

Land/Water Conservation Fund Grant

- Federal Grant Program
- Pre-application Phase
- Often used a sister fund for PARTF
- Funding up to \$750,000
- \$1 to \$1 Matching Required
- Would like to pre-apply for Cornerstone Commons Project in the amount of \$747,000
- Would apply for PARTF Grant this fall in the amount of \$500,000 to use as a part of the matching funds that would be required. Parks and Recreation would seek other grant funding for the remaining \$247,000. If no matching grants were received would need matching funds in the amount of \$747,000.

Councilmember Ham asked if it would conflict with the TIGER Grant. Mr. Barnard stated no, only bad thing would be you could not use both grants as you cannot use federal grant monies to match this federal grant. Mr. Stevens stated if the City were to receive both grants, the city would then need to decide which grant to accept. You can use state grants (PARTF) to match the Land/Water Conservation Grant.

Council agreed staff could move forward with the pre-application process for the Land/Water Conservation Grant.

Great Urban Parks Campaign

- Apply for funding to take the ditched stream at HV Brown Park and recreate a more natural appearance (Stream Restoration)
- Cost estimated at \$657,000
- Grant does not require a match
- Would seek other grant opportunities to complete other aspects of the Master Plan for HV Brown Park

Council agreed staff could proceed with applying for the Great Urban Parks Grant.

Request to Reschedule May 16, 2016 Council Meeting. Mr. Stevens shared Mayor Allen and Councilmember Broadway had a conflict for the May 16th Council Meeting. Alternative dates were discussed.

Upon motion of Councilmember Stevens, seconded by Councilmember Ham and unanimously carried, Council amended the Regular Meeting schedule by rescheduling the May 16, 2016 Council meeting date to May 9, 2016.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item I. CU-6-16 Wooten Development – Southwest corner of US 117 South and Vann Street. Mr. Rowe asked Council to amend the motion to include the operator of the business will be required to develop a plan to remove the storage buildings 72 hours prior to landfall of a Hurricane or immediately upon flood warning notification.

Upon motion of Councilmember Ham, seconded by Councilmember Broadway and unanimously carried, Council amended the motion to include the operator of the business will be required to develop a plan to remove the storage buildings 72 hours prior to landfall of a Hurricane or immediately upon flood warning notification.

Item L. Authorization of the Recreation Center Assistant.

Everyone sung Happy Birthday to Councilmember Foster.

Mayor Pro Tem Aycock shared he received a complaint regarding traffic over the weekend at Busco Beach due to the Mud Run.

Closed Session Held. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Williams and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on May 2, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadway

Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Danny Johnson with Goldsboro Worship Center provided the invocation.

The pledge to the Flag followed.

Approval of Minutes. Approved. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council approved the Work Session and Regular Minutes of the March 21, 2016 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. The following person spoke:

H.B. Barnes, 802 Washington Street, Goldsboro stated he lives in the Little Washington area and there is a ditch that runs down there. There are two lots that run to that ditch. This past year, the Mayor sent men down there to cut the ditch and billed the owner of the lots. Mr. Barnes stated he keeps the ditch cut from behind his house. He stated he has been trying to get the ditch cut. The ditch runs through the park. Snakes are coming up in his house. He stated he has killed two black snakes.

Councilmember Williams stated the Parks Department has some volunteers and we are going to get it cut. Mr. Barnes stated that is all he needed to know.

No one else spoke and the public comment period was closed.

Golden Star Award Presentations. Ms. Faye Caviness, Human Resources shared the following about the Golden Star Awards: After receiving notification of an anonymous monetary donation to establish a recognition program for employees; a group of department heads were tasked with developing not only the criteria and guidelines to recognize our employees but also a name for the program. After several discussions and drafts, we selected The Golden STAR Award which also stands for Special Thanks and Recognition.

The award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having

knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen and Faye Caviness, Human Resource Director presented awards to the following employees for going above and beyond:

1. Tyler Giddens and Clayton Williams, Public Works
2. Jaime Metz, Brad Hinnant, Darren Goroski, Chris Cecchini and Donald Moore, IT Department
3. Keith Smith, HR Department

Councilmember Foster read the following Proclamation.

Proclamation – Mental Health Month. Mental health is essential to everyone's overall health and well-being. All Americans experience times of difficulty and stress in their lives. Prevention is an effective way to reduce the burden of mental health conditions. There is a strong body of research that supports specific tools that all Americans can use to better handle challenges, and protect their health and well-being. Mental health conditions are real and prevalent in our nation. With effective treatment, those individuals with mental health conditions can recover and lead full, productive lives. Each business, school, government agency, health care provider, organization and citizen shares the burden of mental health problems and has responsibility to promote mental wellness and support prevention efforts. Mayor Allen proclaimed May, 2016 as "Mental Health Month" in Goldsboro, North Carolina. Mayor Allen called upon the citizens, government agencies, public and private institutions, businesses and schools in Goldsboro to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health and the need for appropriate and accessible services for all people with mental health conditions.

Mayor Allen presented a framed copy of the Proclamation to members of the Wayne County Mental Health Association. They thanked Council for their support and shared information regarding upcoming activities and the "Stop the Whispers Campaign."

Proclamation – Small Business Week. Small businesses are the backbone of our economy at every level. More than half of Americans either own or work for a small business. Small businesses create an estimated two out of every three new jobs in the U.S. each year. The state of North Carolina is home to more than 800,000 small businesses. Small businesses make up the majority of the more than 500 members of the Wayne County Chamber of Commerce and the clients of the Wayne Business and Industry Center, of which the Small Business Center is one of its successful components. Small businesses add strength to Wayne County's Certified Work-Ready Community status. The Wayne County Chamber of Commerce and the Small Business Center at Wayne Community College provide a range of activities to assist, educate, and promote local small businesses. Mayor Allen proclaimed the week of May 2-6, 2016 as "Small

Business Week” in Goldsboro, North Carolina and declared support for our small businesses and recognized the innovations and contributions of small businesses.

Mayor Allen presented a framed copy of the Proclamation to Ms. Kate Daniels, President of the Wayne County Chamber of Commerce. Ms. Daniels thanked Council for their support.

Proclamation – Asthma Awareness Month. According to the American Lung Association, asthma has reached epidemic proportions in the United States, affecting an estimated 25.9 million people, including more than 7 million children. According to the North Carolina Health and Human Services, asthma affects more than 12.6 percent of adults and more than 16.8 percent children in North Carolina. According to the North Carolina Health and Human Services, more than 900,000 adults and more than 369,000 children have been diagnosed with asthma at some point in their lives. The North Carolina Asthma Program has documented the burden of asthma in North Carolina and is working to educate and encourage North Carolinians to identify and reduce their exposures to environmental triggers and work with their physicians to develop effective asthma management plans to reduce morbidity and mortality due to asthma. Mayor Allen proclaimed May 2016 as “Asthma Awareness Month” in Goldsboro, North Carolina and encouraged those diagnosed with asthma to speak to their health care provider about ways to effectively manage their asthma and assess their homes and their environment for triggers and eliminate or reduce exposures to asthma triggers when possible. Now let all citizens of Goldsboro join together to raise awareness for asthma by doing a symbolic Lung Function Test this month and taking “Three Deep Breathes” for someone that has been diagnosed with asthma or lost their lives due to asthma.

Mayor Allen presented a copy of the Proclamation to Ms. Shycole Simpson-Carter.

Ms. Simpson-Carter thanked the Mayor and Council for their support and shared the story of her brother who loss his life due to asthma on March 16, 2016.

Mayor Allen stated Ms. Simpson-Carter is the head of our Community Relations Department and does an outstanding job for us. He stated the Asthma Association will be fortunate to have her because she will help this cause with the same dedication she does for us. Mayor Allen stated if there is anything we can help you with, please let us know.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item I. CU-6-16 Wooten Development – Southwest corner of US 117 South and Vann Street was amended to include the operator of the business will be required to develop a plan to remove the storage buildings 72 hours prior to landfall of a Hurricane or immediately upon flood warning notification. Mayor Pro Tem Aycock

moved the items on the Consent Agenda, Items F, G, H, I, J, K, L, M, and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway, and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

S-1-16 RCG – Goldsboro, LLC (Revised Preliminary Subdivision Plat).

Approved. The property is located on the west side of North Berkeley Boulevard between East Ash Street and Graves Drive. It is currently one tract of land, known as Ashley Plaza, and contains 15.49 acres.

Total Lots: 3

Total Area: 674,661.63 sq. ft. or 15.488 acres

Average Lot Size: 224,887.21 or 5.163 acres

Zoning: Shopping Center and General Business

A preliminary subdivision plat was approved for the site in November, 1972. At that time, a total of four lots were approved totaling approximately 23.05 acres. On August 16, 1976 a final subdivision plat was approved to subdivide the property into five lots.

The owner now wishes to subdivide Lot 1 of the previously approved subdivision plat into three lots.

The submitted preliminary subdivision plat shows a proposed three-lot subdivision.

Lot No. 1: 602,129.9 sq. ft. or 13.8230 acres (K-Mart)

Lot No. 2: 38,691 sq. ft. or 0.8882 acres (East Coast Wings)

Lot No. 3: 33,841 sq. ft. or 0.7769 acres (T-Mobile)

The preliminary plat indicates three existing points of ingress and egress from North Berkeley Boulevard. Existing sidewalks are located along the west side of North Berkeley Boulevard in front of the development.

Since the property is already developed, stormwater calculations are not required.

The Planning Commission, at their meeting held on April 25, 2016, recommended approval of the subdivision plat.

Staff recommended Council accept the recommendation of the Planning Commission and approve the three-lot preliminary subdivision plat as submitted. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

CU-4-16 Reginald White, Jr.-East side of US 117 South between Old Mt. Olive Highway and the Neuse River. Approved. Applicant requests a Conditional Use Permit to operate a place of entertainment with ABC permits (Event Center). The event center may be utilized for corporate events, private functions, birthdays, etc.

Frontage: 192.29 ft. (US 117 South)
Depth: 311.16
Area: 57,934 sq. ft. or 1.33 acres
Zone: GB (General Business)

The property is zoned GB (General Business). An event center with ABC permits is a permitted use within the district only after the issuance of a Conditional Use Permit approved by City Council.

There are currently eight units within the commercial strip center, three of which are vacant. Other tenant spaces adjacent to the subject site include a restaurant, retail sales, beauty salon, and office spaces.

On October 6, 2014, the City Council approved a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (billiards and lounge). This business has closed and is no longer operating within the commercial strip center.

The applicant's floor plan indicates two existing tenant spaces which will be combined to form one assembly hall which consists of a bar area, restrooms, office and storage space.

A total of 59 paved and striped parking spaces are shown on the site plan (including four handicapped spaces) to serve the entire strip center. Based on the assembly area included within the proposed event center, a total of 59 parking spaces would be required at full occupancy.

As noted previously, there are only 59 parking spaces available to serve the entire strip center. Other uses within the building, however, will not operate during the majority of time the event center is operated. Times of use for the event center will vary but will basically involve evening hours. In addition, the applicant has received permission from the adjacent property owner in order to utilize additional parking on the site to the south if needed.

Hours of Operation: Dependent upon event. Not to extend beyond 2 a.m.
for night time activities.

Number of Employees: Dependent upon event. Staff is available for hire if
necessary.

The City's UDO requires a separation distance of 200 ft. from residentially-zoned or developed property, a church or school. The subject property was satellite annexed to the City in 1999 and, as indicated previously, is zoned General Business. Property within the County's jurisdiction and within 200 ft. of the property is zoned Light Industrial.

At the public hearing held on April 18, 2016, three people appeared in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting on April 25, 2016, recommended approval of the Conditional Use Permit and submitted site and floor plans.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (Event Center); and
2. Approve the submitted site and floor plans detailing the operation.
Consent Agenda Approval. Aycock/Broadaway (7Ayes)

CU-5-16 Goldsboro Brew Works – West side of N. John Street and E. Mulberry Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (retail sales, taproom and brewery).

Frontage:	74 ft.
Depth:	105 ft.
Area:	7,770 sq. ft., or 0.18 acres
Zoning:	Central Business District (CBD)

The applicant has proposed to upfit the three downstairs units within the building for retail sales, a taproom and offices initially. The owner of the building is constructing apartment units upstairs. In the future, the applicant may develop a brewery at this location.

Since the site is located within the Historic District, any exterior improvements to the building will have to receive a Certificate of Appropriateness from the Historic District Commission.

The applicant's floor plan indicates that the middle of the three downstairs units will be utilized for the taproom and will include a bar, seating area, tables with chairs and restrooms. The unit to the north will be utilized for retail sales and the unit to the south will be utilized for offices and storage.

The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located within this area, no off-street parking is required.

Hours of Operation:	Monday-Thursday 10:00 a. m. – 10:00 p. m.
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Friday and Saturday
10:00 a. m. – 12:00 Midnight
Sunday – To be Determined

No. of Employees: 2 employees full-time and 3 part-time;

Refuse Collection: Dumpster provided by landlord;

At the public hearing held on April 18, 2016, two people representing the applicant, appeared in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on April 25, 2016, recommended approval of the Conditional Use Permit and site and floor plans detailing the operation.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (Taproom, Retail Sales and Brewery); and
2. Approve the submitted site and floor plans detailing the operation.
Consent Agenda Approval. Aycock/Broadaway (7Ayes)

CU-6-16 Wooten Development – Southwest corner of US 117 South and Vann Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of retail businesses on the site to include the sale of storage buildings and/or used cars and a weekend flea market.

Frontage: 384 ft. (US 117 South)
352 ft. (Vann Street)
Area: 254,826 sq. ft. or 5.85 acres
Zoning: I-2 General Industry

Conditional Use Permits were previously approved for the property to allow a used car lot and a weekend flea market. The applicant and owner of the property wishes to add the sale of storage buildings to the uses permitted on the site which would increase the ability to rent the property to a steady tenant.

There is an existing 4,553 sq. ft. building on the site which will be utilized as offices for the uses permitted on the property.

Hours of Operation: 9:00 a. m. to 6:00 p. m.
Monday through Saturday

No. of Employees: 1-2 employees

Existing curb cuts, one along US 117 South and one along Vann Street, allow access to the property and interconnectivity is provided to the north. The applicant was previously granted a modification of interconnectivity to the south.

Existing street trees are provided along US 117 South and the applicant was previously granted a modification of the street tree requirement along Vann Street.

An existing buffer is located on adjacent property to the west and the applicant was previously granted a modification of the 5 ft. required buffer. Existing vegetation along the southern property line meets the landscape buffer requirements for the rear yard.

The property is served by City water and sanitary sewer lines. The amount of existing impervious area is not being disturbed, therefore stormwater detention and/or nitrogen calculations are not required for this property.

The site plan indicates that up to 20 storage buildings could be placed on the lot within areas previously designated for the display of used vehicles.

At the public hearing held on April 18, 2016, one person appeared and spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on April 25, 2016, recommended approval of the Conditional Use Permit and site plan as submitted with previously-approved modifications.

Since the site is located within the 100-year floodplain, the operator of the business will be required to develop a plan to remove the storage buildings 72 hours prior to landfall of a Hurricane or immediately upon flood warning notification.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the addition of the sale of storage buildings and sheds to the previously-approved uses as a used car lot and a weekend flea market; and
2. Approve the site plan detailing the operation with the previously-approved modifications.
3. Since the site is located within the 100-year floodplain, the operator of the business will be required to develop a plan to remove the storage buildings 72 hours prior to landfall of a Hurricane or immediately upon flood warning notification. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Budget Amendment and Reimbursement Resolution - Multi-Sports Complex. Ordinance and Resolution Adopted. The City of Goldsboro and the U.S. Air Force

signed a lease for the construction of a 62 acre multi-sports complex. This complex will include eight (8) multi-use sports fields adjacent to Seymour Johnson Air Force base.

The City Council approved Alfred Benesch and Company's proposal, formally Site Solutions, for the design services at its September 15, 2014 meeting. The scope of work would include:

1.	Master Plan Update/Phasing Strategy Report	\$ 35,000
2.	Preliminary Planning	23,300
3.	Design, Engineering & Construction Plans	86,000
4.	Final plans and Construction documents	<u>43,000</u>
	Total	\$ 187,300

Since the installment financing will not be finalized until next fiscal year, it is necessary that the reimbursement be adopted declaring our intent to use those funds for repayment to the City.

Staff recommended Council:

1. Authorize the City to enter into an agreement with Alfred Benesch and adopt the following entitled budget ordinance decreasing the unassigned fund balance of the Occupancy Tax Fund in the amount of \$187,300 for design services for the Multi-Sports Complex.
2. Adopt the following entitled resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the Multi-Sports Complex. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-27 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

RESOLUTION NO. 2016-29 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE MULTI-SPORTS COMPLEX

Bond Counsel – Bond Referendum. Approved. At the March 21, 2016, City Council instructed the Finance Director to proceed with a November 8, 2016 bond referendum. The proposed authorization and issuance would be \$3,000,000 for the multi-sports complex and \$7,000,000 for street improvements.

After discussions with the City's financial advisors, they recommended that the City contract the bond attorney services with McGuire Woods, LLP, Mary Nash Rusher. Ms. Rusher has assisted the City previously with other financings and was very helpful and knowledgeable.

The City received McGuire Woods' engagement letter for services associated with the bond referendum. The fees were:

1. Services until November Election \$ 6,000
2. Services for each Bond Issuances \$20,000

If bonds are sold as one issuance, a reduction would be calculated from the \$20,000. The City would be charged for all costs associated with services, such as delivery and courier services, publication costs, and any travel expenses.

Staff recommended the City Council authorize the City Manager and Finance Director to enter into an agreement with McGuire Woods, LLP for bond services associated with the November 8, 2016 bond referendum. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Authorization of the Recreation Center Assistant. Approved. When the FY 2015-16 budget was adopted in June, Council reaffirmed the 442 full-time positions outlined in the budget document. All new positions requested after the budget has been adopted must be authorized by the City Council.

Since the opening of the new W.A. Foster Recreation Center, the attendance and activities has increased sufficiently. Currently, there are only two (2) full-time staff members at this facility along with numerous part-time employees. Due to the increase in the operating hours and attendance at this new facility, it is felt that an additional center assistant position is needed.

So that the City's budget document lists all of the full-time positions with the appropriate pay grades, I am recommending that the following position be authorized in the FY 2015-16 budget.

<u>Position</u>	<u>Grade</u>	<u>Pay Range</u>
Recreation Center Assistant	69	\$30,442 - \$48,099

Staff recommended Council authorize the Recreation Center Assistant position within the FY 2015-2016 budget for W. A. Foster Recreation Center. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

2016 Urgent Repair Program (URP16). Resolution Adopted. The City of Goldsboro applied for a grant in January, 2016 for funding by North Carolina Housing Finance Agency (NCHFA) through the North Carolina Housing Trust Fund for the 2016 Urgent Repair Program (URP16) in the amount of \$100,000. This grant is to be in conjunction with the City's Community Development Block Grant Program.

North Carolina Housing Finance Agency (NCHFA) has awarded the City funding for the 2016 Urgent Repair Program (URP16) in the amount of \$100,000 to assist fifteen (15)

eligible very-low and low-income homeowners with urgent repairs up to \$8,000 per home to prevent displacement, which poses an imminent threat to their life and/or safety. The time period of this grant is 16 months beginning on August 1, 2016 and ending on December 31, 2017.

No matching funds are required of the City of Goldsboro in conjunction with this program.

Staff recommended Council adopt the following entitled Resolution adopting and approving the URP16 Assistance, Procurement, and Disbursement Policies to conduct this Urgent Repair Program in conjunction with the City's Community Development Block Grant Program and authorize the Mayor and City Clerk to sign the URP16 Assistance, Procurement, and Disbursement Policies.

RESOLUTION NO. 2016-30 "RESOLUTION APPROVING URP16 ASSISTANCE, PROCUREMENT, AND DISBURSEMENT POLICIES"

Goldsboro Tourism Council Appointment. Resolution Adopted. There is an existing at-large vacancy on the Goldsboro Tourism Council. Citizen involvement is vital to the performance of City government. It is necessary that an appointment be made in an effort to fill this vacancy.

Ms. Marcia Hutson has submitted an application to serve on the Goldsboro Tourism Council. Staff would recommend Ms. Marcia Hutson to fill the expired term left by Mr. Rick Sumner whose term expired on December 31, 2015.

Staff recommended Council adopt the following entitled Resolution appointing Ms. Marcia Hutson to the Goldsboro Tourism Council.

RESOLUTION NO. 2016-31 "RESOLUTION APPOINTING A MEMBER TO AN ADVISORY BOARD AND COMMISSION"

End of Consent Agenda.

Z-3-16 Islamic Center of Goldsboro, Inc. – South side of Fedelon Trail between Salem Church Road and US 117 (North William Street). Ordinance Adopted. On February 2, 1998, the City Council approved a zoning change for the subject property from R-12 Residential and Watershed Protection to Office and Institutional-1 and Watershed Protection. The use for the property was limited to a church, Christian Academy (K-12), day care and senior citizen's center.

Site and landscape plans for the property were approved in 2007. A number of modifications were granted in conjunction with the site and landscape plan approval as follows:

1. Modification of the interconnectivity requirement to adjacent properties.

2. Modification of the Type C, 20 ft. wide landscape buffer for the undeveloped portion of the lot that contains existing woodland; and
3. Modification of the requirement that the modular unit be placed parallel with Fedelon Trail.

The developer was required to pay a fee to the City in lieu of for sidewalk construction.

The original church (New Covenant Ministries) relocated and the site is now occupied by the Islamic Center of Goldsboro, Inc. They have requested a rezoning of the property to Office and Institutional-1 Conditional District and Watershed Protection to add the use as a private cemetery to those previously approved within that zoning district.

Frontage: 91.30 ft. (approx.)
Depth: 892.77 ft. (average)
Area: 696,089 or 15.98 acres (approx.)

Surrounding Zoning: North: R-16 Residential
South: R-12/16 Residential
East: R-12 Residential
West: R-12/16 Residential

Currently, the property is occupied by a 2,900 sq. ft. church of modular construction built in 2008. A total of 51 parking spaces, including two handicapped spaces are provided.

The submitted site plan shows approximately three acres of existing cleared land east of the existing church parking lot to be used for the location of a private cemetery containing areas for 1,033 graves. Included within this acreage is .75 acres to be used for a memorial service area.

A 20 ft. wide gravel drive is shown to extend from the existing asphalt parking lot a distance of 540 ft. to the entrance of the proposed cemetery. A modification to allow the drive to be graveled rather than paved is required, however, the staff recommends that the drive be paved.

In order to minimize the possibility of congestion which would limit safe access to and from the site during an emergency, staff has asked the site engineer to reconfigure a new traffic circulation plan as an alternative for the gravel drive which terminates at the entrance to the cemetery. The new circulation plan would be subject to approval by the Planning Department. No construction permits will be issued prior to this item being appropriately addressed.

Ten ft. wide walkways will be provided throughout the cemetery and the entire area will be enclosed by a 4 ft. high chain link fence with double-gated access located at the end of the gravel drive.

The submitted landscape plan indicates a proposed 20 ft. wide, Type C buffer yard along a portion of the northern property line. Although this property line adjoins vacant farmland, the landscaped buffer must be extended along the entire northern property.

A 20 ft. wide landscape buffer is shown along the entire eastern property line and the cemetery will be set back 50 ft. from both the northern and eastern property lines.

Existing woodland will remain and serve as a buffer along the southern property line except for that area where a farm path extends back to vacant farmland.

The asphalt driveway extending from Fedelon Trail will be buffered on both sides with a 20 ft. wide planted buffer.

The staff researched the issue of cemeteries and existing State and County laws and regulations as they pertain to this matter as follows:

Burial Laws in North Carolina:

1. There are no laws or regulations requiring embalming.
2. No law requires a casket or vault for burial unless there are certain container rules required by the specific cemetery.
3. There are no laws that prohibit burial on private property unless there are local governmental regulations which apply.
4. Environmental health regulations would apply;

Wayne County Health Department Regulations for Cemeteries

Gravesites must maintain a distance of 50 ft. from a well or water supply. In addition, if not specifically a family cemetery, all burials and gravesites must maintain a minimum depth of 18 inches below the ground surface.

The World Health Organization addresses cases of disaster and would require that graveyards be located at least 30 meters (98.4 ft.) from groundwater sources used for drinking water and grave floors be at least 1.5 meters (4.92 ft.) above the water table.

Other Jurisdictional Regulations for Cemeteries

1. City of Kinston: Allows private cemeteries which are accessory to a church by right in all zoning districts except for industrial.
2. City of Winston-Salem: Private cemeteries which are accessory to a church are permitted in all zoning districts.
3. City of Raleigh: Allows cemeteries (public or private) in all zoning districts but they must meet some additional standards.
 - a. Use must take into account present and future public improvements, including those expressed in the current City Comprehensive Plan or Thoroughfare Plan;
 - b. No grave space shall be established within 40 ft. from any street right-of-way but this requirement may be waived if the adjacent right-of-way is not required for construction of future public improvements.

From a planning and land use perspective, the placement of cemeteries within municipalities is usually regulated in some form. Few requirements have been found, however, that relate to cemeteries that are an accessory use to a church or place of worship.

There is an existing single-family residence immediately to the east of the subject property. In addition, vacant farmland exists adjacent to the north. In order to lessen the impact of the proposed cemetery on both the residence and future development which may take place on the vacant land, the staff recommends that the cemetery be set back an additional distance of 50 ft. from the eastern property line and 25 ft. from the northern property line. Proper landscape buffering would have to be provided.

On October 19, 2015, this same request was denied by the City Council without prejudice based upon withdrawal of the application by the Islamic Center due to unavoidable circumstances.

At the public hearing held on April 18, 2016, two people appeared and spoke in opposition to the request. A letter from an adjacent owner who also opposed the request was read. One person representing the applicant appeared to speak in favor of the request.

In response to concerns regarding the location of “Edwards Avenue” extending through the subject property, the staff has extensively researched the matter and found that no legal subdivision plat has ever been recorded which dedicates Edwards Avenue as a public street. It appears on no adopted City maps.

The Planning Commission, at their meeting on April 25, 2016, recommended approval of the zoning change as requested. In addition, the Commission recommended approval of the site and landscape plans detailing the proposed cemetery use incorporating the development of a new traffic circulation plan for the drive terminating at the entrance to the cemetery, paving of that drive and incorporating buffers and additional setbacks as detailed by staff.

Councilmember Williams stated our Planning Department has recommended the Muslim Cemetery. After researching all the facts and listening to those in favor and opposed to and visiting the site, it is his decision to support the Islamic Center of Goldsboro’s request to construct a cemetery on their private grounds. He stated he believed Dr. Bhatti has expressed a desire to work with the surrounding neighbors, and the community so that the cemetery does not encroach on the properties surrounding the site. Also upon visiting the Islamic Center, speaking further with Emon and gaining a better understanding of the proposed site, he is fully convinced the location of the burial plot is out of the sightline of the surrounding properties and will not have any effect on property values or each individual’s view from their residence. The cemetery will be surrounded by a 75 ft. perimeter of tall trees and foliage. It will be further hidden from surrounding properties by a high fence and tree line. Should these borders be found lacking, leadership of the Center has already offered to include additional foliage to enhance the barrier. Councilmember Williams stated he understands the proposal has been

controversial and emotional for many including both the members of the Islamic Center and homeowners surrounding the area, however, he would like to remind everyone, that at the heart of this issue is the desire for the Muslim members of our community to have the opportunity to bury loved ones close to them with dignity and respect. At the current time, members of the Islamic Center must travel more than an hour away to Raleigh to bury their dead. We have the opportunity here to answer and fulfill the need in our community.

Upon motion of Councilmember Williams, seconded by Councilmember Foster and unanimously carried, Council accepted the recommendation of the Planning Commission and:

1. Adopted an Ordinance changing the zoning for the property to amend the Office and Institutional-1 Conditional District and Watershed Protection allowable uses to add a private cemetery use in addition to a church, Christian academy (K-12), day care and senior citizen's center.

Although the Comprehensive Land Use Plan recommends Medium Density Residential development, the cemetery use would be appropriate and reasonable as an accessory use to the existing church use on the property.

2. Approved the submitted site and landscape plans for the cemetery development subject to:
 - a. Paving of the drive extending from the existing parking lot to the cemetery use;
 - b. Reconfiguring the drive extending to the cemetery use by allowing for traffic to turn around and exit the area as approved by the Planning Director;
 - c. The cemetery shall be set back an additional distance of 50 ft. from the eastern property line and 25 ft. from the northern property line and proper landscape buffering would have to be provided.

ORDINANCE NO. 2016-28 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

City Manager's Report. Mr. Scott Stevens shared he would like to remind the community the May 16th Council Meeting has moved to May 9th, the work session will begin at 4:00 p.m. and the formal meeting at 7:00 p.m. Mr. Stevens asked that everyone remember Betsy Rosemann's family during this time of loss. Betsy passed away this past weekend.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by William R. Wiggs as an Employee of the City of Goldsboro for more than 32 Years. Resolution Adopted. William Ray Wiggs retires on May 1, 2016 as a Meter Shop Supervisor in the Public Works Department of the City of Goldsboro with more than 32 years of service. Ray has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Ray Wiggs their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Ray Wiggs our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro and offer Ray our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Broadway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-28 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY WILLIAM R. WIGGS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 32 YEARS"

Councilmember Broadway read the following entitled Proclamation:

Proclamation – Peace Officer's Memorial Day. The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day and the week in which May 15 falls as National Police Week. The members of the law enforcement agency of the City of Goldsboro play an essential role in safeguarding the rights and freedoms of the citizens of Goldsboro. Mayor Allen called upon the citizens of the City of Goldsboro and upon all patriotic, civic and educational organizations to observe the week of May 15 through 21, 2016 as Police Week with appropriate ceremonies and observances in which everyone may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. He further called upon all citizens to observe May 15, 2016 as "PEACE OFFICERS' MEMORIAL DAY" in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Mayor Allen stated we unexpectedly loss Betsy Rosemann this past weekend. She was our Tourism Director and was a great person. She worked really, really hard with our hotels and tourism folks. Betsy was always trying to improve things going on in Wayne County working with the Parks & Recreation Department, the Chamber, and all these other departments. Mayor Allen stated Betsy would have been right here tonight so he would like to read this Proclamation in honor and remembrance of Betsy. Mayor Allen read the following Proclamation:

Proclamation – Goldsboro Wayne County Tourism Week. The travel and tourism industry in Goldsboro, Wayne County and North Carolina is vital to our economic stability and growth and contributes substantially to Goldsboro, Wayne County's cultural and social well-being. Tourism is a growth industry in Goldsboro and Wayne County, generating more than \$151 million in expenditures last year. These expenditures added nearly \$11 million in tax revenues to our state and local coffers. Tourism continues to employ more than 1000 people in Goldsboro and Wayne County. Tourism is a clean industry found in all 100 counties in our state. Mayor Allen proclaimed the week of May 1-7, 2016, as "GOLDSBORO WAYNE COUNTY TOURISM WEEK" in Goldsboro, North Carolina in recognition of the unique significance of the travel and tourism industry in the lives of the citizens of Goldsboro, Wayne County and call upon the people of Goldsboro, Wayne County to observe this week with appropriate ceremonies and activities.

Councilmember Williams read the following Proclamation:

Proclamation – Coats and Ties Off. The southeastern region of the United States and especially our Sunbelt States experience hot, humid temperatures in the summer months of May through September. Soaring temperatures will soon reach the Carolinas, and more specifically the Goldsboro area. Mayor Allen proclaimed reason above custom and urged all Goldsboro citizens to doff their coats and ties for the duration of the summer effective May 1, 2016 until September 30, 2016.

Mayor Pro Tem Aycok read the following Proclamation:

Proclamation – Municipal Clerks Week. The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world. The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels. The Municipal Clerk serves as the information center on functions of local government and community. Mayor Allen proclaimed the week of May 1-7, 2016, as "MUNICIPAL CLERKS WEEK" and further extended appreciation to our City Clerk Melissa Corser, our Deputy City Clerk Laura Getz and all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Mayor Allen stated we have the best clerks not only in North Carolina but in the United States. They do an awesome job. They do a lot for this City and this Council. You can walk in with a bad mood, see that smile and your bad mood just leaves. Melissa is

always there and always smiling no matter what the situation is. Melissa and Laura do a great job for us, we are honored and proud to have them. Thank you.

Councilmember Ham stated he would like to amplify the comments that have been said about Ms. Rosemann. He stated he had the pleasure to work with her prior to being a councilmember. What he saw in Betsy was a quiet, unassuming individual whose role as Travel & Tourism Director in Goldsboro, was one she approached in a positive manner, working tirelessly during both work hours and after work hours to ensure Goldsboro and its guests were given its best reception and welcome and accommodations that they could. Councilmember Ham shared he was shocked when he got the call regarding her untimely death. He stated he extends his sincere condolences to her family, she will be missed greatly.

Councilmember Foster had no comment.

Mayor Pro Tem Aycock stated we will miss Betsy.

Councilmember Williams stated we will definitely miss Betsy. He shared he got the opportunity to go to the General Assembly and see her, she knew my family member very well. She would always ask how Ms. Liz is doing. Councilmember Williams stated she will be missed, she always had a good spirit.

Councilmember Broadaway stated he would like to echo everyone's comments regarding Betsy. Betsy was a very special person and we will miss her. We have truly lost a treasure.

Councilmember Stevens stated he would like to echo the comments on Betsy. He stated he got to know Betsy when he came on as a councilmember and working with DGDC and during the Main Street Conference. He stated he appreciated her willingness to work with everyone. They had been corresponding on emerging technology and writing a letter pushing forward with a conference. Councilmember Stevens stated it hurt his heart when he received the call and also shocked to hear of her passing. He stated he considered her a friend.

Mayor Allen stated the National Day Prayer event is Thursday at 7:00 p.m. at the Family YMCA and encouraged everyone to participate. He stated he would like to take a minute to thank the Bridge Church and Sheriff Pierce, they held the first annual First Responders Appreciation event this past weekend. It is good to get all these agencies together and thank them for what they do, they work tirelessly for us and often we do not think of them until we need them. It was not as well attended as he would have liked to have seen it, but it was the first, maybe we can get this event to grow, and would encourage everyone to come out next year to show our appreciation. Mayor Allen also shared there was a car show downtown this past weekend, it was hosted by the Wayne County Cruisers, there were a lot of people downtown, it was a great event.

There being no further business, the meeting adjourned at 7:50 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Site and Landscape Plans – Macedonia United Holy Church
(Request for Modifications)

BACKGROUND: The property is located on the east side of South James Street between West Pine Street and West Elm Street.

Frontage: 30.5 ft.

Depth: 57.25 ft.

Area: 1,680 sq. ft. or 0.038 acres

Zoning: CBD (Central Business District)

DISCUSSION: The applicant proposes to operate a place of worship at this location within the Central Business zoning district. Churches are a permitted use within this district as long as they are not closer than 100 ft. from any other church within the district.

Hours of Operation: Wednesday nights, 6:30p.m.-9:30p.m.
Sundays, 9:30-1:00p.m., 5:30-8:30p.m.

Building and Lot: The property is occupied by an existing 1,428 sq. ft. single-story brick-veneer building which virtually covers the entire lot. As such, the site cannot meet City setback, buffering or parking requirements.

A modification of the side yard setback from 15 ft. to 0 ft. is required along with a modification of the rear yard setback from 20 ft. to 0 ft.

The applicant has obtained a Deed of Easement in order to allow for provision of parking and landscape improvements on property adjacent to the south. The Easement would be in effect as long as the church is in operation. A modification to allow parking and landscaping to be located on adjacent property will be necessary.

Access: Access to the adjacent lot is provided by a 24 ft. wide curb cut along South James Street.

Parking: Based on the assembly area within the building, a total of 53 paved off-street parking spaces are required. The applicant contends that the church has a very small congregation and that 25-30 parking spaces would be sufficient to accommodate their parking needs. A modification of the parking requirement from 53 to 30 spaces would be required.

In addition, the applicant has requested that the parking spaces not be paved and, therefore, a modification of this requirement would also be required.

Landscaping: The site plan indicates that required Type A (5 ft. wide) landscape buffer yards surrounding the parking lot can be provided on the adjacent leased property through existing vegetation.

The Planning Commission, at their meeting held on May 23, 2016, recommended approval of the site and landscape plans with the requested modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plans with the following modifications:

1. Modification of side yard setback from 15 ft. to 0 ft.;
2. Modification of rear yard setback from 20 ft. to 0 ft.;
3. Modification to reduce the required parking for the site from 53 to 30;
4. Modification to allow parking to not be paved; and
5. Modification to allow parking and landscaping to be located on adjacent property to the south.

Date: 5-25-16



Planning Director

Date: 6-1-16

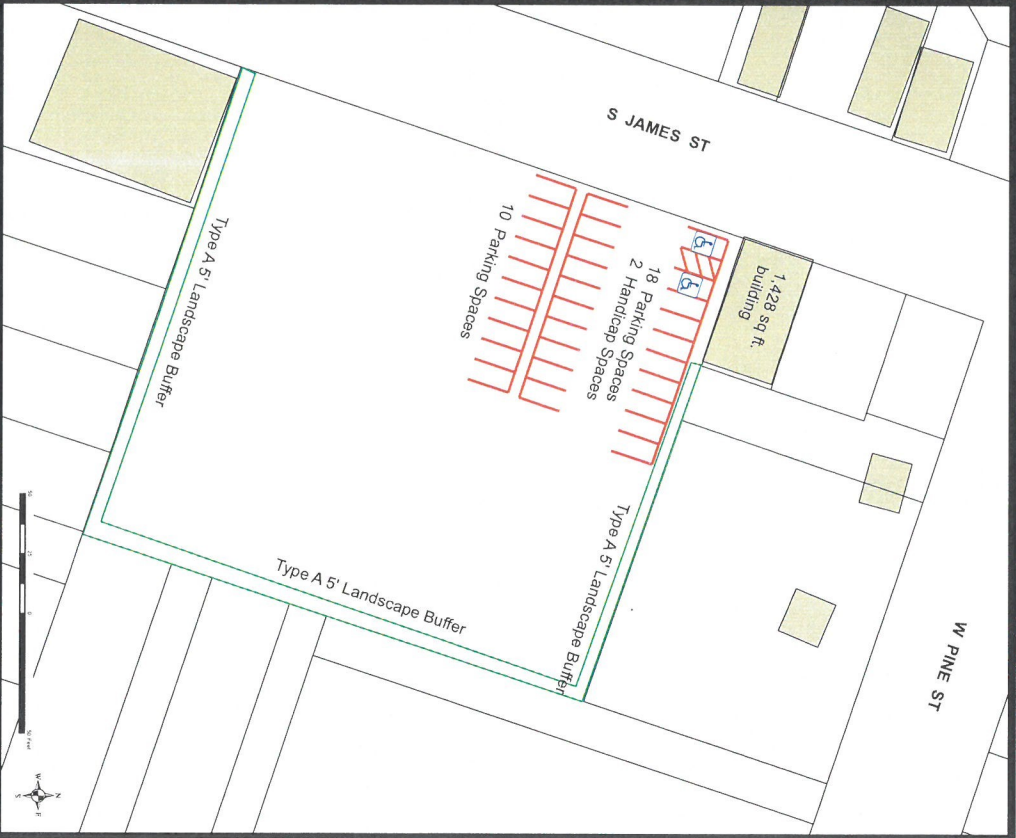


City Manager

Site Plan

Macedonia United Holy Church





SITE PLAN

**Macedonia United
Holy Church**

APPROVED MODIFICATIONS

1. Building Setback - Side yard from 15' to 0'
2. Building Setback - Rear yard from 20' to 0'
3. Allow parking and landscaping to be located on adjacent property
4. Number of parking spaces from 53 to 30
5. Modify to allow parking to be gravelled

Hours of operation - 6:30 pm to 9:30 pm (Wednesday)
9:30 am to 1:00 pm & 5:30 pm to 8:30 pm (Sunday)

CITY CLERK

DATE

CITY ENGINEER

DATE

PLANNING DIRECTOR

DATE

OWNER

DATE

GOLDSBORO
BE MORE. DO MORE. SEYMOUR

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CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Site and Landscape Plan – Wendy’s Restaurant

BACKGROUND: The site is located on the northwest corner of NC 581 South and US 70 West.

Frontage: 183 ft. (Hwy 70 West)
 187 ft. (Hwy 581 South)
 Depth: 271 ft. (approx.)
 Lot Area: 1.30 Acres
 Zoning: Shopping Center

The property is a vacant outparcel (Lot 6) of the Shoppes of Goldsboro (Wal-Mart).

DISCUSSION: The submitted site plan indicates a proposed 2,615 sq. ft. one-story building placed perpendicular to US Hwy 70 West. In addition 33 parking spaces (including 2 handicapped spaces) are shown.

Stormwater detention and/or nitrogen calculations are not required for this property due to the requirements being met at the time of the shopping center review and approved by Council on February 27, 2007.

The proposed restaurant use requires a total of 33 parking spaces and the site plan shows 33 parking spaces (including two handicapped spaces). Interconnectivity has been provided to the property to the west.

Access to the property will be provided through curb cuts within the shopping center. There will be no direct access to either US 70 West or NC 581 from the site. All road improvements were completed under the previously-approved driveway permit in conjunction with Wal-Mart.

The submitted landscape plan indicates street trees along US 70 West, NC 581 South and the internal shopping center access drives. Large overstory trees are proposed along US 70 West and the internal shopping center access drive. Small ornamental trees are proposed along NC 581 South due to overhead utilities.

A 5 ft. (Type A) landscape buffer is required and shown along the western property line and will consist of Red Maples, Redbuds, Yaupon Hollies and Nandina shrubs.

Vehicular Surface Area plantings are being installed within the parking lot islands and will consist of Redbuds, Junipers, Nandina, Butterfly Bush and Yaupon Hollies shrubs.

A modification of exterior and interior sidewalks was granted by Council for the entire shopping center at time of original site plan approval in 2007.

The proposed dumpster location will be properly screened by a composite fencing enclosure painted to match the building.

Wall packs and/or exterior accent lighting will be provided on the building and are subject to the requirements of the City's lighting design standards. Parking lot ground mounted poles are being proposed and are subject to the requirements of the City's lighting design standards.

Elevation plans have been submitted and the building will be constructed of fiber cement with an aluminum and glass storefront. Wall plane projections/recesses have been incorporated into the building design to provide an attractive architectural design. Fiber cement wall panels are to vary in color to include cedar (brown), blaze (red) and knight's armor (black).

At their meeting held on May 23, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans as submitted.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Wendy's Restaurant as submitted.

Date: 5-25-16

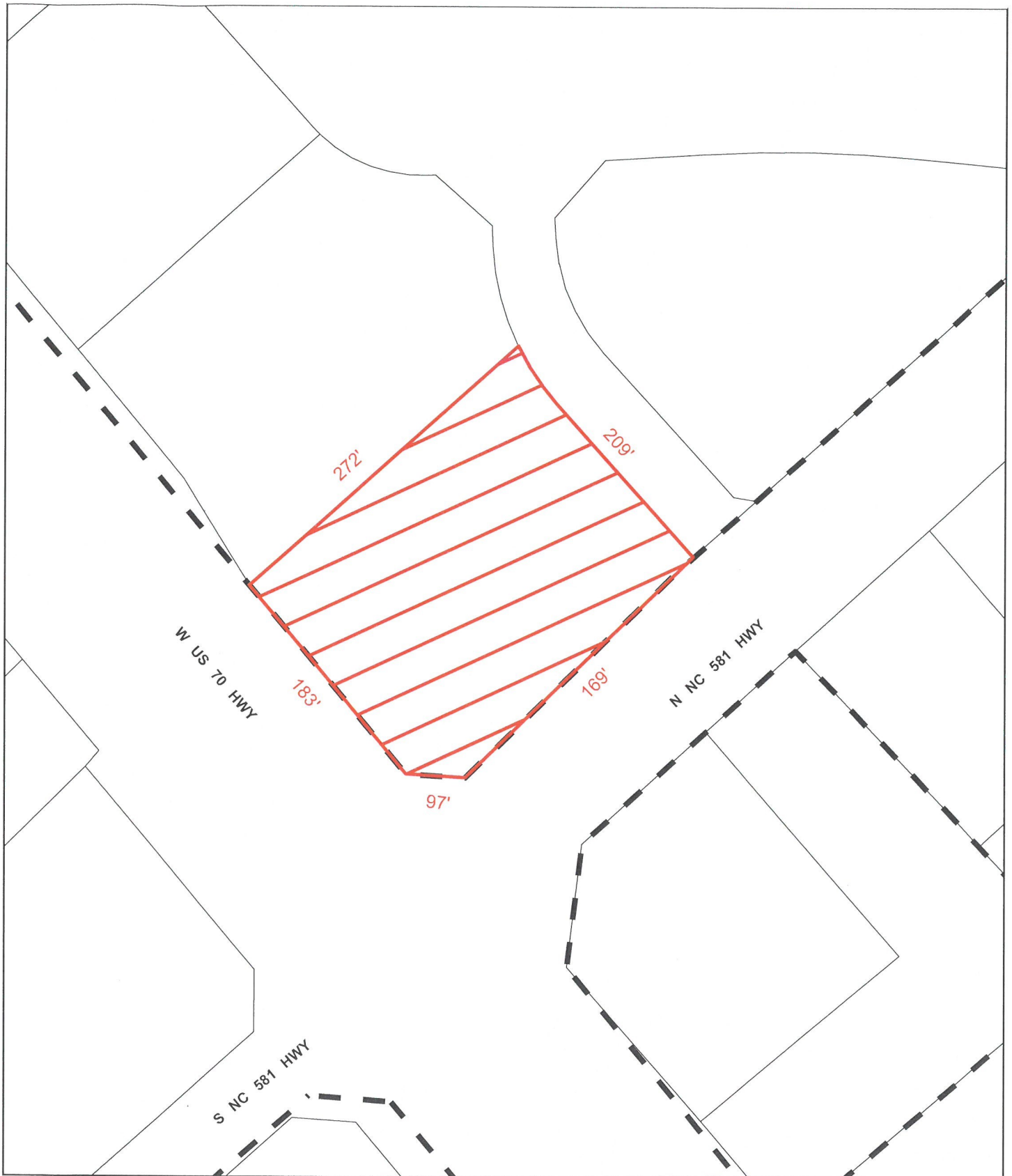

Planning Director

Date: 6-1-16


City Manager

ssj

Site Plan Wendy's



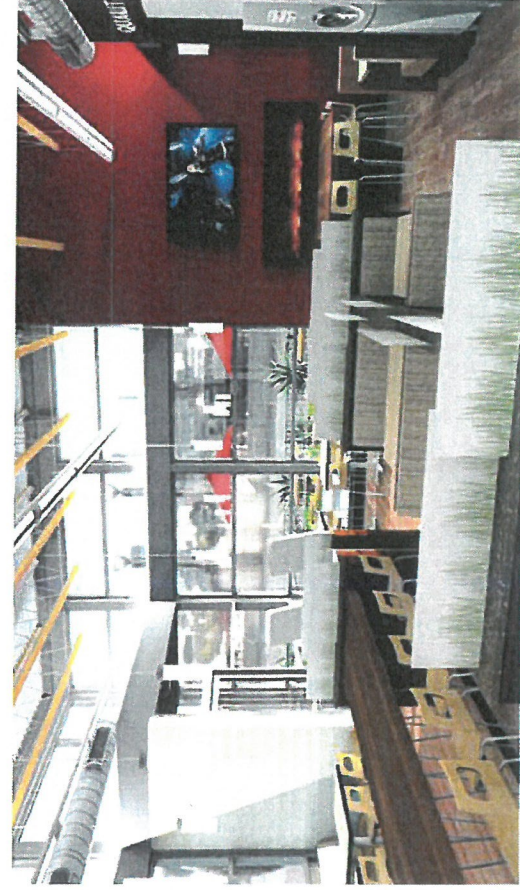
Site Plan Wendy's





US SMART BUILDING SQE DESIGN GUIDE

USB SQE 55 COVER SHEET



Ucar!
Marc Brundige,
Architect
8600 Freepoint Parkway, Suite 310
Irving, TX 75063
Phone: 972.929.9226
Fax: 972.929.9061

quality burgers

7300 W. 129TH STREET
OVERLAND PARK, KANSAS
66213
PHONE: (913) 327-5555
FAX: (913) 327-5850

PROJECT TYPE: USB SQE 55
NEW

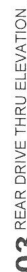
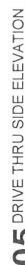
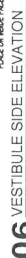
Wendy's.
11778 (NPQB #6260)
NWC US HWY70 & NC HWY 581
GOLDSBORO, NC

	PROJECT NUMBER CLASS
	DRAWN BY: KRM
	CHECKED BY: GJP
	DATE: 09-07-2018
PV.	DATE DESCRIPTION
-	
-	
-	
-	
-	

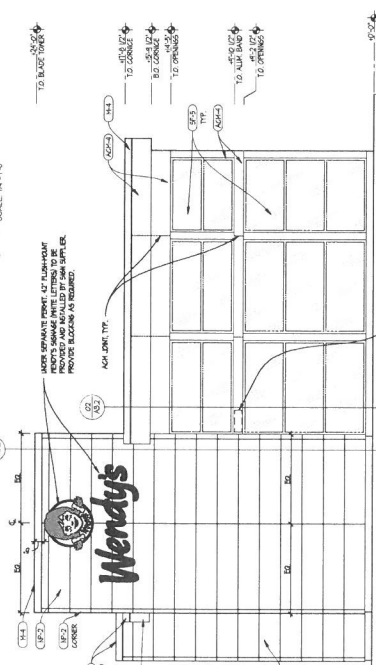
A2.1

BB-1	PLASTIC DOLLAR SLEEVE	
NP-1	FIBER GEDENT MALL PANEL (BASIS OF DESIGN - NICHIA VINTAGE WOOD SERIES - CEDAR)	
NP-2	FIBER GEDENT MALL PANEL (BASIS OF DESIGN - NICHIA ILLUMINATION SERIES - BLAZE)	
NP-3	FIBER GEDENT MALL PANEL (BASIS OF DESIGN - NICHIA - ENLIGHTENED SERIES - ENLIGHTENED APPROX)	
M-2	COORDINATED METAL RAUPI (ANALOG OF RAUPI)	

NOTE: REFER TO SHEET 140 FOR SPECIFICATIONS OF EXTERIOR MATERIALS AND FINISHES.



01 BLADE WALL DETAIL



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans –
Maxwell Regional Agricultural and Convention Center

BACKGROUND: The property is located on the east side of Wayne
Memorial Drive between Cox Boulevard and New
Hope Road.

Frontage: 700.12 ft.

Depth: 870.00 ft. (average)

Area: 534,089.16 sq. ft. or 12.261 acres

Zoning: General Business

Zoning for the property was changed from Shopping
Center and Office and Institutional-1 to General
Business (for a proposed Civic Center) on March 4,
2002.

DISCUSSION: The submitted site plan indicates a proposed 66,321
sq. ft. Regional Agricultural and Convention Center
building. In addition, a 4,800 sq. ft. open-air farmer's
market structure will be constructed on the site.

Parking for the property is based on one space per
300 sq. ft. of gross floor area for government office
uses and one space per 4 seats or 1 space per 32 sq. ft.
of floor area in the main assembly area, whichever is
greater.

Based on the mentioned parking requirements a total
of 704 parking spaces (which includes 16 handicapped
spaces) are required for the site. A modification of the
number of required parking spaces from 704 spaces to
531 spaces has been requested.

The developer has indicated that the reduction in
parking is based on overflow parking that is available
at the adjacent college to serve the convention center
if needed.

Three new curb cuts are proposed for this site. Two curb cuts are shown along Wayne Memorial Drive and one curb cut is proposed along New Hope Road. One curb cut along Wayne Memorial Drive will be a full access drive. The remaining curb cut along Wayne Memorial Drive will serve as the main entrance into the convention center and will provide for right-in/right-out traffic with a left over access lane for southbound traffic.

The proposed curb cut along New Hope Road will also provide a full access drive to the convention center and future adjacent hotel. NCDOT will require extension of the left turn lane which exists at the signaled intersection of Wayne Memorial Drive and New Hope Road easterly a distance of approximately 480 ft. in order to provide for both right and left turn movements into this new entrance and into Ray of Hope Church to the north. The turn lane would then taper into the existing two-lane roadway.

The proposed dumpster location will be screened in accordance with the requirements of the City of Goldsboro Unified Development Ordinance.

Stormwater calculations for the site are currently being reviewed by the Engineering Department for compliance with the City's Stormwater Management requirements.

The submitted landscape plan shows 21 Shumard Oak trees along Wayne Memorial Drive to serve as street trees. Ten foot wide (Class A) landscape buffers are required and shown along the southern and eastern property lines.

A modification of the required 10 foot Class A landscape buffer along the northern property line is requested due to the proposed future development of a hotel on adjacent property currently owned by the City. Sufficient interior landscaping is shown throughout the site.

Submitted building elevation plans indicate that the structure's facade will be constructed of masonry (brick and stone) veneer with glass and aluminum panels with a steel canopy at the front entrance. There is more than sufficient variation in materials and

details to meet the City's exterior performance requirements.

The Planning Commission, at their meeting on May 23, 2016, recommended approval of the site, landscape and building elevation plans with the requested modifications of parking and the Class A buffer along the northern property line.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevations plans with the following modifications:

1. Modification of required parking spaces from 704 to 531; and
2. Modification of 10 ft. wide (Class A) buffer along the northern property line.

Date: 5-25-16



Planning Director

Date: 6-1-16



City Manager

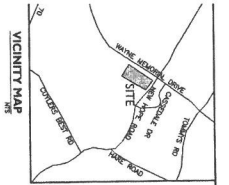
ssj

Site Plan Maxwell Convention Center



Site Plan Maxwell Convention Center





WAYNE MEMORIAL DRIVE
N. SALISBURY RD. N. 100'

DATE OF PRELIMINARY DESIGN: 08/11/2011
DATE OF PRELIMINARY DESIGN: 08/11/2011
DATE OF PRELIMINARY DESIGN: 08/11/2011

DATE OF PRELIMINARY DESIGN: 08/11/2011
DATE OF PRELIMINARY DESIGN: 08/11/2011
DATE OF PRELIMINARY DESIGN: 08/11/2011

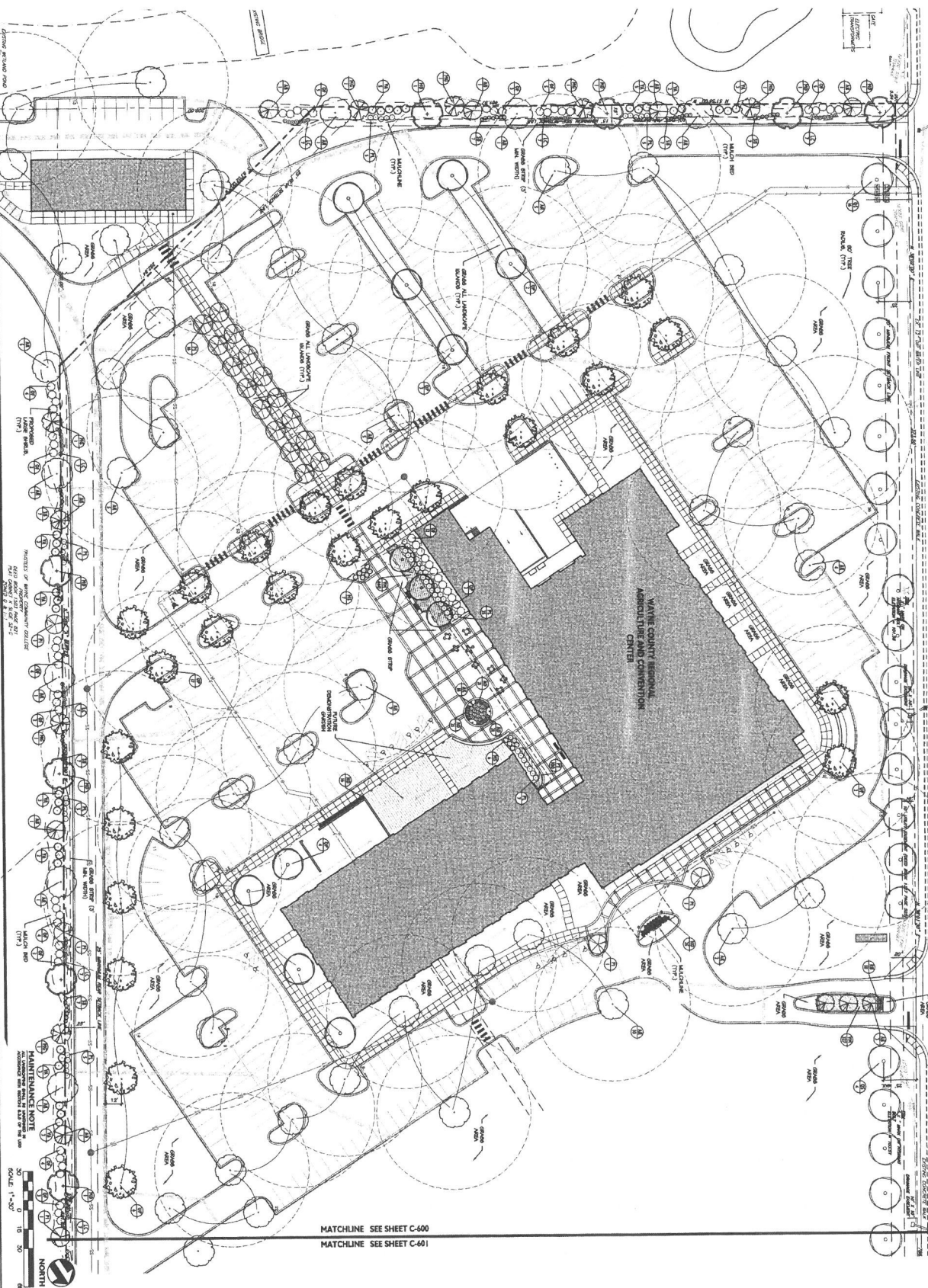


2125 WEST MAIN STREET
CHARLOTTE, NC 28208
704.371.1800
WWW.BENSCH.COM

CPY: M. LUTHER F. 11/12/11



MAXWELL REGIONAL AGRICULTURAL AND CONVENTION CENTER
3114 WAYNE MEMORIAL DRIVE, GOLDSBORO N.C.



MATCHLINE SEE SHEET C-600
MATCHLINE SEE SHEET C-601

C-60

LANDSCAPE PLAN
SOUTH

DATE: 08/11/2011
DRAWN BY: J. LUTHER
CHECKED BY: M. LUTHER
APPROVED BY: M. LUTHER

PROJECT: MAXWELL REGIONAL AGRICULTURAL AND CONVENTION CENTER
LOCATION: 3114 WAYNE MEMORIAL DRIVE, GOLDSBORO, NC
CLIENT: MAXWELL REGIONAL AGRICULTURAL AND CONVENTION CENTER

DESIGNER: HH ARCHITECTURE
2125 WEST MAIN STREET
CHARLOTTE, NC 28208
704.371.1800
WWW.HHARCHITECTURE.COM

SCALE: 1" = 20'

NOTES:
1. SEE SHEET C-601 FOR CONTINUATION OF PLAN.

MAXWELL REGIONAL AGRICULTURAL CONVENTION CENTER

WAYNE COUNTY, NORTH CAROLINA

4 WAYNE MEMORIAL DRIVE, GOLDSBORO, NORTH CAROLINA 27534
ARCHITECTURE PROJECT #14-047



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Site and Landscape Plan Reapproval - Kornegay Properties

BACKGROUND: The site is located on the south side of Wilson Street between William Street and Calvary Street.

On August 4, 2014, zoning for the subject property was changed from R-6 Residential and General Business to General Business Conditional District and the use limited to a restaurant and/or retail use. Site and landscape plans were submitted and approved at time of rezoning.

The applicant did not move forward with the project within a year from the approval date and, therefore, site and landscape plans need to be reapproved in order for the developer to proceed.

Frontage: 188 ft. (Wilson Street)
189.66 ft. (US 70 East Service Road)
Depth: 175 ft. (average)
Area: .755 acres

The property is currently vacant.

DISCUSSION: Engineering Comments: City water and sanitary sewer service is available to serve the subject property.

The submitted site plan indicates the construction of a 5,250 sq. ft. metal building which is to be divided into four tenant spaces. In accordance with the UDO, no more than 50% of the exterior of the building may be metal. Staff is working with the applicant to insure that the building design will meet City standards.

A 1,500 sq. ft. space is proposed to be used as a restaurant. Three spaces are proposed for retail use and will contain 1,250 sq. ft. each.

Restaurant

Hours of Operation: 8:00 a. m. to 4:00 p. m., Monday through Saturday

No. of Employees: 2

Retail Uses

Hours of Operation: 8:00 a. m. to 6:00 p. m., Monday through Saturday

(Specific times and days of the week may change depending upon the use to be provided.)

A commercial dumpster will be provided which will be properly screened in accordance with City of Goldsboro standards.

A total of 23 parking spaces are required for the development based on eight (8) for the restaurant and fifteen (15) for the retail space. The site plan indicates a total of 27 available parking spaces which includes two handicapped spaces.

Three curb cuts are shown to provide access to the site—two on Wilson Street and one on the US 70 East Service Road. NCDOT is in the process of reviewing the plans.

The submitted landscape plan indicates a total of nine street trees along both street frontages as well as 71 shrubs serving as required vehicular surface buffers. Interior plantings will include flowering cherry trees and Yaupon Holly shrubs.

If any nighttime operation is proposed, a lighting plan will be required to be reviewed and approved by staff.

Stormwater calculations will have to be submitted, reviewed and approved by the Engineering Department prior to any building permits being issued for this project. The site plan indicates a location for a stormwater retention pond on the eastern side of the building.

The site and landscape plans were previously approved with the following modifications:

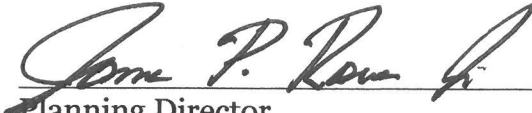
- a. Modification of Type A (10 ft. wide) landscape buffer to allow installation of a 6 ft. privacy fence without landscaping on the west side of the property;
- b. Modification of Type C (20 ft. wide) landscape buffer to allow the installation of a 6 ft. privacy fence and a reduction in the buffer width from 20 ft. to 10 ft. with a 50% reduction in landscape material.

The Council required that the developer pay a fee in lieu of sidewalk installation in the amount of \$2,280 for the Wilson Street frontage and \$2,469.90 for the Service Road frontage.

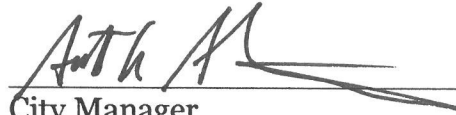
The Planning Commission, at their meeting held on May 23, 2016, recommended reapproval of the plans with the previously-approved modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the development plans for Kornegay Properties.

Date: 5-25-16


Planning Director

Date: 6-1-16


City Manager

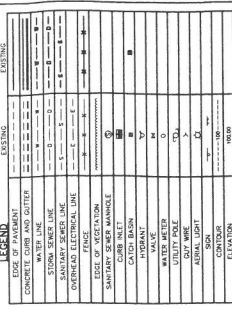
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Site Plan Kornegay Properties

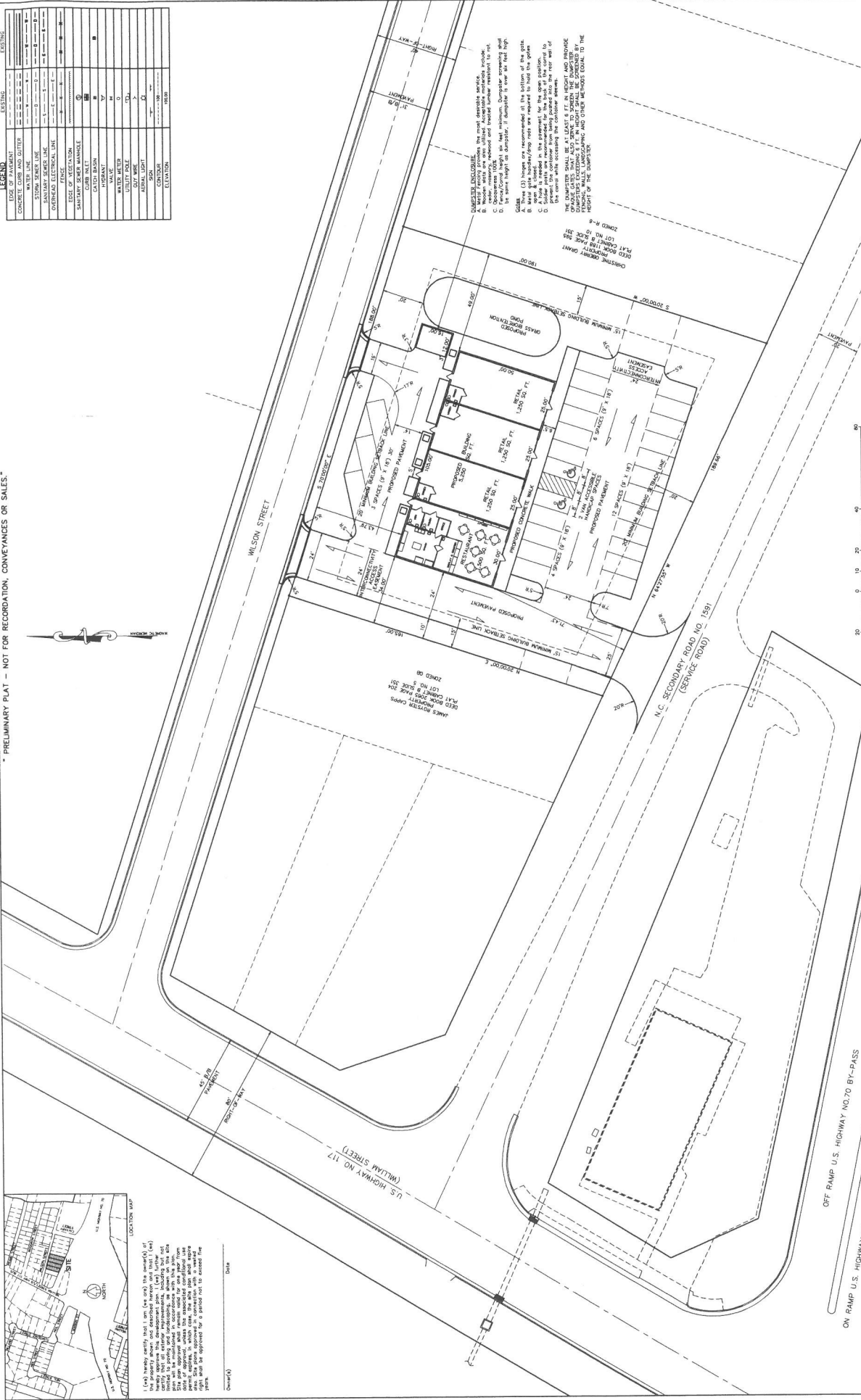


Site Plan Kornegay Properties





* PRELIMINARY PLAT - NOT FOR RECORDATION, CONVEYANCES OR SALES."



MAY NO TO BY-PASS				B. R. KORNEGAY, INC. LAND SURVEYING • ENGINEERING • PLANNING 300 East Broad Street Goldsboro, N.C. 27530 www.kornegay.com (919) 735-5888 Fax (919) 360-9653				PROPOSED RESTAURANT AND RETAIL 410, 412, 414 WILSON STREET GOLDSBORO TOWNSHIP WAYNE COUNTY, N.C.		SCALE: 1" = 20' DATE: 6-20-2014 DESIGNED BY: JLD DRAWN BY:		KORNEGAY PROPERTIES & INVESTMENTS, LLC 6549 U.S. HIGHWAY 70 EAST, LRA GRANGE, NORTH CAROLINA 28551 CONTACT: WES WALLER 919-739-9232 wes@kornegaydevelopment.com		SHEET: 2 OF 5 WORK ORDER: 142254 JOB NO.: 14254 14254A		XXXX SUTTON, W. M., N. WILLIAM STREET D110109	
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XXXXX

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Budget Amendment – IT Equipment

BACKGROUND: At the February 15, 2016 meeting, the City Council approved the installment financing with SunTrust Equipment Finance and Leasing Corporation for the installment financing of \$350,000.

DISCUSSION: The following are the items included in the lease agreement:

1. 315 Desktops/Laptops/Clients
2. 6 Host Servers for Virtualization
3. 3 Storage Area network for Virtualization
4. 5 Cisco Network Switches

SunTrust Bank shall retain the interest rate of 2.65% for a four (4) year term. The first payment will be due March 16, 2017.

RECOMMENDATION: It is recommended that the attached ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Information Technology Division's budget by a total of \$350,000.

Date: 2-1-16

Kaye Scott
Kaye Scott, Finance Director

Date: 6-1-16

Scott Stevens
Scott Stevens, City Manager

ORDINANCE NO. 2016-30

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the Goldsboro City Council authorized the installment financing with Synergem Emergency Services to purchase and upgrade the City's network; and

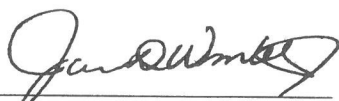
WHEREAS, the City of Goldsboro entered into this installment purchase financing on March 16, 2016; and

WHEREAS, the City's budget must be amended to allow for the expenditures and escrow funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-2016 be amended by:

1. Establishing a revenue line item entitled "Escrow Proceeds - IT" (11-0004-8974) in the amount of \$350,000.
2. Establishing the expenditure line item entitled "Network Equipment" (11-1030-5219) in the Information Technology's budget of the General Fund in the amount of \$350,000.
3. This Ordinance shall be in full force and effect from and after the 6th day of June 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Real Property Wayne County Property Tax Identification #12-2599-85-5220/12-2599-853116 as recorded in the Wayne County Registry location of 207 and 219 South Center Street

BACKGROUND: The City of Goldsboro received an offer from Second Act Communities for the property located at 207 and 219 South Center Street in the amount of \$250,000. The purpose of this purchase would be to develop a mixed-use, market-rate, multi-family apartment project at this location. The notice of this offer was published in the Goldsboro New Argus on April 6, 2016. The ten (10) day upset bid period expired on April 18, 2016, with no counter-offers received.

DISCUSSION: Second Act Communities' letter of intent identifies that before a contract is entered into that they would need to complete a feasibility study, which is expected to take approximately 9 months. The contract would provide an option to request up to two 30-day extensions if Second Act Communities is acting in good faith and needs final reviews and approvals from 3rd parties to complete the transaction. The closing is expected to take place within sixty (60) days after expiration of feasibility study period.

RECOMMENDATION: By motion, authorize the City Manager to enter a purchase contract with Second Act Communities for 207 and 209 South Center Street.

Date: 2-1-16


Kaye Scott, Finance Director

Date: 6-1-16


Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Water/Sewer Rates, Late Fee and Service Penalty

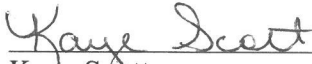
BACKGROUND: The City of Goldsboro's current water and sanitary sewer rate structure was adopted effective January 1, 1987, after a comprehensive study was performed by Arthur Young and Associates. The staff annually evaluates the City's utility functions to determine if the operations are self-supporting. This procedure compares the total anticipated revenues to be received from the City's water and sanitary sewer operations against the projected expenditures.

DISCUSSION: The recommended budget for the 2016-2017 Fiscal Year revealed that an increase in water and sanitary sewer rates is necessary to support the City's efforts in the future water plant expansion and provide funding to continue rehabilitating sewer lines. An increase in the water rate of 2 ½ percent and an increase of 1 percent for the sanitary sewer rate has been included in the proposed budget. The water and sanitary sewer rate for industrial bulk usage for users with 200,000 hundred cubic feet or over per year is recommended to remain at the current rate. It is recommended that these rates be effective with the first utility billing after July 1, 2016.

The Late Fee charged on utility accounts past due and the Service Penalty, implemented in July 1991 to recover the cost of providing additional services for utility customers with two bills past due, will remain the same for Fiscal Year 2016-17. It is recommended that the water reconnection fee of \$10.00 remain the same and be charged before water service is restored to the customer who was disconnected due to nonpayment.

RECOMMENDATION: By motion, adopt the attached Resolution establishing the Water and Sewer Rate Schedule, retaining the Late Fee and the Service Penalty and establishing the reconnection fee effective with the July 1, 2016 billing.

Date: 2-2-16


Kaye Scott
Finance Director

Date: 6-2-16


Scott Stevens
City Manager

RESOLUTION NO. 2016 – 37

RESOLUTION AMENDING THE WATER RATE AND SANITARY SEWER RATE, THE MONTHLY
MINIMUM CHARGE, THE LATE FEE
AND UTILITY SERVICE PENALTY FOR THE CITY OF GOLDSBORO

WHEREAS, the present rate structures administered by the City of Goldsboro for water and sanitary sewer service became effective on July 2005 and January 1987 respectfully; and

WHEREAS, the cost of operating the Water Plant and Sanitary Sewer Treatment Facility and maintaining their respective utility distribution and collection lines has increased since the rate schedules currently utilized were placed into effect; and

WHEREAS, an increasing number of City of Goldsboro utility customers pay their bills after the due date thereof, resulting in additional work for the staff and, thereby, increasing costs; and

WHEREAS, the Late Fee and the Service Penalty for payment of utility bills after the extended payment period results in recovery of only a portion of these increased costs;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. Customers inside the City, the monthly water rate shall be two dollars and fifteen cents (\$2.15) per one hundred (100) cubic feet and four dollars and thirty cents (\$4.30) per one hundred (100) cubic feet for outside City customers. The industrial bulk monthly water rate for customers using 200,000 cubic feet and over per year inside the City, shall be one dollar and fifty-nine cents (\$1.59) per one hundred (100) cubic feet and three dollars and eighteen (\$3.18) per one hundred (100) cubic feet for outside City customers.
2. Each water customer outside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

<u>Meter Size</u>	<u>FY 2016-17 Minimum Charge</u>
3/4"	\$ 16.78
1"	17.66
1 1/2"	19.14
2"	20.96
3"	26.62
4"	34.24
6"	51.96
8"	82.28
10"	135.36

3. Each water customer inside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

Meter SizeFY 2016-17 Minimum Charge

3/4"	\$ 12.14
1"	12.58
1 1/2"	13.32
2"	14.23
3"	17.06
4"	20.87
6"	29.73
8"	44.89
10"	70.89

4. Any person discharging waste water into the sanitary sewer of the City shall pay a sewer service charge of four dollars and sixty-five cents (\$4.65) per one hundred (100) cubic feet for in-City service, and nine dollars and thirty cents (\$9.30) per one hundred (100) cubic feet for outside-City service. Industrial bulk rate for customers using 200,000 one hundred (100) cubic feet and over per year inside the City, the monthly rate shall be four dollars and seventeen cents (\$4.17) per one hundred (100) cubic feet and eight dollars and thirty-four (\$8.34) per one hundred (100) cubic feet for outside City customers. The charges shall be based upon the metered water consumption.
5. The capitalized sanitary sewer rate for FY 2016-17 shall be two dollars and six cents (\$2.06) per one hundred (100) cubic feet of metered water usage for in-City service, and four dollars and twelve cents (\$4.12) per one hundred (100) cubic feet of metered water usage for outside-City service. The capitalized sanitary sewer monthly rate for industrial bulk customers using 200,000 one hundred (100) cubic feet and over per year inside the City, shall be one dollar and eighty-seven cents (\$1.87) per one hundred (100) cubic feet and three dollars and seventy-four (\$3.74) per one hundred (100) cubic feet for outside City customers.
6. The Late Fee of \$5.00 for utility bills past due and the Service Penalty of \$15.00 assessed on utility bills after the expiration of the extended payment period will both remain in effect. The reconnection fee of \$10.00 for customers disconnected due to nonpayment will remain the same and be charged before water service is restored.
7. The deposit of an advance payment for all new single-family residential domestic utility customers shall be \$100 inside the City limits and \$125 for those customers located beyond the corporate boundaries of the City.
8. The deposit of advance payment for new non-residential users of City of Goldsboro utility service shall be equal to the projected bi-monthly utility bill of each metered account, but not less than \$100 nor greater than \$5,000 for each metered account.
9. The new rates shall become effective with the July 1, 2016 billing.
10. This Resolution shall be in full force and effect from and after this 1st date of July 2016.

Approved as to Form Only:

Reviewed By:



City Attorney



City Manager

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Budget Ordinance for Fiscal Year 2016-17

BACKGROUND: A Budget Ordinance must be adopted each year in order to implement the provisions of a new budget for the upcoming Fiscal Year. In specific, the Budget Ordinance establishes the tax rate and dictates in which fund delinquent taxes shall be placed upon their collection. It also establishes special taxes which may be levied during a fiscal year, such as the Special Downtown Municipal District Tax. The intention of a city to issue licenses upon businesses, trades and professions is also described within the contents of this document.

The major emphasis of a Budget Ordinance is to identify by fund the estimated revenues a municipality anticipates to collect during a fiscal year and to delineate by fund, department, and activity how these monies shall be appropriated. The Budget Ordinance may also describe any special authorizations granted to the Budget Officer.

DISCUSSION: Passage of the Budget Ordinance is an annual occurrence. No budget for the fiscal year can be implemented without the formal adoption of the provisions of this document. The Budget Ordinance reflects the decisions made by the City Council during its budget reviews and discussion. The Budget Ordinance assures compliance with all pertinent State Fiscal laws. It must show an exact balance between revenues and expenditures. If circumstances do not warrant the adoption of this document by the prescribed date, an interim budget must be approved by the governing body. The specific authorizations granted the Budget Officer are the same as were delegated in Fiscal Year 2015-16 that relate to the reallocation of departmental appropriations, interdepartmental transfers, and inter-fund loans and transfers. Also, the finance director and assistant finance director are authorized to sign all pre-audit certifications for budgetary appropriations as required by G.S. 159-28.

Per G.S. 20-97, a vehicle licensing tax levy of \$10.00 per vehicle is included in the FY 16-17 recommended budget. This tax will be earmarked for maintaining and repairing the City's streets.

With the elimination of the privilege license, it is recommended that a business registration fee of \$20 per business annually be required by all businesses operating within the City limits of Goldsboro. This will help ensure compliance with zoning

regulations, fire inspection requirements and identifying business that should be subject to other permits.

The City will be implementing a new program that would assist businesses with backflow prevention inspections. This program would protect the City's water distribution system. The inspection fee would be \$75.00 for the small backflow devices and \$90.00 for the larger devices.

Council met with staff on several occasions to discuss the FY 2016-17 recommended budget. During those sessions, Council agreed that several adjustments should be made to the budget.

The following is a listing of the General Fund adjustments by departments:

Revenues

Local Option Tax	\$ 90,000
Proceeds from Capital Lease	\$ 75,000

Streets & Storms

Skid Steer (Bobcat)	\$ 75,000
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City Manager's Division

Building Maintenance (Rehab to City Hall Elevator)	\$ 70,000
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Planning Department

Part-Time Personnel (City-wide Litter Program)	\$ 20,000
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The following is a listing of the Utility Fund adjustments by departments:

Water Reclamation Facility

Salaries – Full-Time	\$ 63,288
Social Security	4,842
Retirement	4,646
Hospital Insurance	5,076
401-K	1,899

Based on the aforementioned adjustments, the Fund Balance withdrawal for the Utility Fund is \$184,751 and the total Fiscal Year Recommended Budget for all annually adopted Funds is \$58,028,515.

Breakdown of Recommended Budget by Fund:

General Fund	\$40,521,799
Utility Fund	16,573,439
Community Development Fund	60,590
Downtown Develop. Fund	73,898
Occupancy Tax Fund	<u>798,789</u>
Total	\$58,028,515

RECOMMENDATION:

By motion:

1. Adopt the attached Budget Ordinance for the Fiscal Year 2016-17.
2. Adopt the attached Business Registration Ordinance.

Date: 6-2-16


Kaye Scott, Finance Director

Date: 6-2-16


Scott Stevens, City Manager

ORDINANCE NO. 2016 - 31

BUDGET ORDINANCE FOR THE 2016-17 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2016, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

General Fund	<u>\$.65</u>
Total Rate per \$100 Valuation of Taxable Property	\$.65

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,226,524,766 and an estimated rate of collection of 97.97%.

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2016, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2016, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. There is an annual backflow prevention inspection fee assessed to businesses for small devices 2" or less in diameter of \$75.00 and \$90.00 for larger devices that are more than 2" in diameter. The fee is assessed to businesses that elect to have the City inspect their device on an annual basis.

Section 4. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 5. There is hereby levied an annual vehicle licensing tax of \$10.00 per vehicle. This tax will be levied to all vehicles listed within the City limits of Goldsboro.

Section 6. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017.

GENERAL FUND

Tax Revenues	\$16,403,300
Licenses and Permits	401,200
Revenue from Other Agencies	17,729,556
Charges for Services	4,550,543
Capital Investment Returns	337,200
Miscellaneous Revenues	<u>1,100,000</u>
Estimated Revenues	\$40,521,799
Fund Balance Withdrawal	\$ -0-
Total Revenues	<u>\$40,521,799</u>

COMMUNITY DEVELOPMENT FUND

Revenue from Other Agencies	\$ 60,590
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UTILITY FUND

Revenue from Other Agencies	\$ 523,000
Charges for Services	\$15,651,688
Capital Investment Returns	9,000
Miscellaneous Revenues	<u>205,000</u>
Estimated Revenues	\$16,388,688
Fund Balance Withdrawal	<u>184,751</u>
Total Revenues	\$16,573,439

DOWNTOWN SPECIAL TAX DISTRICT

Tax Revenues	\$ 73,833
Investment Interest	<u>65</u>
Estimated Revenues	\$ 73,898
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 73,898

OCCUPANCY TAX FUND

Charges for Services	\$ 798,189
Capital Investment Returns	<u>600</u>
Estimated Revenues	\$ 798,789
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 798,789

Section 6. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017 according to the following schedule:

GENERAL FUND

General Government	\$ 5,340,021
Public Works Department	6,050,604
Finance Department	1,208,989
Planning Department	1,349,134
Public Utilities	1,546,113
Street Paving	770,000

Fire Department	7,016,147
Police Department	8,719,169
Parks and Recreation	3,078,357
Golf Course	551,732
Special Expense Fees	<u>4,891,533</u>
Total General Fund	\$40,521,799

COMMUNITY DEVELOPMENT FUND

Community Development Projects	\$ 60,590
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UTILITY FUND

Operation and Maintenance \$16,573,439

DOWNTOWN TAX DISTRICT

Operating Expense \$ 73,898

OCCUPANCY TAX FUND

Travel and Tourism Promotion \$ 798,789

Section 7. Special Authorization Budget Officer:

A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. He may make inter-fund loans for a period of not more than ninety (90) days.

D. Inter-fund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or assistant finance director approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

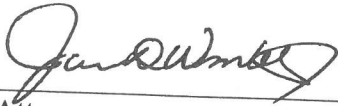
G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

Section 8. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2016-17 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

Section 9. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2016, as adopted by the City Council on this 6th day of June, 2016.

Approved as to Form Only:



City Attorney

Reviewed By:



City Manager

ORDINANCE 2016- 32
ANNUAL BUSINESS REGISTRATION
FOR CONDUCTING OF BUSINESS WITHIN THE CITY OF GOLDSBORO

WHEREAS, the City Council finds that NCGS § 160A-194 has been amended by the North Carolina General Assembly to provide that Privilege Registrations previously required by the City of Goldsboro of local businesses may no longer provide for a tax; and

WHEREAS, the newly amended statute continues to permit cities and towns to regulate and subject to registration occupations, businesses, trades, professions and forms of amusement or entertainment and prohibit those that may be inimical to the public health, welfare, safety, order or convenience; and

WHEREAS, the City Council finds that annual Business Registration would be prudent to assist in the management of the City's zoning and public safety responsibilities; and

WHEREAS, this ordinance is enacted for regulation purposes only. In addition, issuance of a registration in accordance with this ordinance does not excuse a person from compliance with any other applicable ordinance or statute.

WHEREAS, the City Council hereby adopts the following Business Registration Ordinance:

1) Business Registration

a) Definitions.

- (1) *Administrator* shall be the person designated by the City Manager to operate the Business Registration Program required by this ordinance.
- (2) *Agent* is an individual acting on behalf of "Person," as defined herein.
- (3) *Business* includes each trade, occupation, profession, business, and franchise subject to registration under this chapter.
- (4) *City* means the City of Goldsboro.
- (5) *Person* includes any individual, trustee, executor, other fiduciary, corporation, unincorporated association, partnership, sole proprietorship, Limited Liability Company, company, firm, or other legal entity.
- (6) A business is *seasonal* in nature when it is conducted for profit six months out of the year or less.

2) Requirement for Registration.

Unless exempt as described in this ordinance, each person who conducts a business within this city is subject to this ordinance. One conducts a business "within the city" if one maintains a business location within the city; or if, either personally or through agents, one (1) solicits business within the city limits or (2) picks up or delivers goods or services within the city limits.

3) Period of registration; due date.

(a) *Annual registrations.* Unless the section of this ordinance applicable to a particular business provides otherwise, a registration issued in accordance with this chapter is good for the 12-month period beginning July 1 and ending June 30.

(b) *Registrations for periods shorter than one year.* If the section of this ordinance applicable to a particular business so provides, a registration may be issued for a period of one day, one week, or some comparable period of less than a full registration year. A person may not commence to conduct a business within the city until the business registration is obtained and may not continue such a business beyond the period for which the registration is issued.

4) Separate businesses.

A separate registration is required for each place of business unless two or more places of business under common ownership are contiguous to each other, communicate directly with and open into each other, and are operated as a unit.

5) Exemptions.

The provisions of this chapter shall apply to all businesses within the City of Goldsboro municipal jurisdiction unless specifically exempted or excluded from registering by this Ordinance, by the laws of North Carolina or by laws of the United States.

6) Registration Application.

A person shall apply to the Administrator for each registration required by this ordinance before commencing business. The application, which shall be submitted on forms provided by the City of Goldsboro City Administrator, shall contain:

- a. The name of the owner, and if applicable the agent for the business, and a complete statement as to whether the agent is an individual, a partnership, a corporation, or some other entity.
- b. The nature of the business.
- c. The physical location of where the business is conducted.
- d. An address where notices and statements may be mailed to as required by this chapter.
- e. Whether the business is regulated by a state occupational licensing board subject to G.S. Chapter 93B, and if so, the serial number of the state registration the business or the agent for the business currently holds.
- f. Any other information the Administrator determines to be necessary to issue the registration, or otherwise regulate the business appropriately.

- g. The application shall be accompanied by the payment of a registration fee, which is described below. In compliance with state law, this fee shall not exceed the cost to the city of the administrative process of the production and issuance of the registration, or to otherwise monitor the business.

7) Reasons for refusal or revocation of a registration.

The Administrator shall refuse to issue a registration or may revoke a registration for either of the following reasons:

- a. The owner or agent misrepresents a fact relevant to his or her qualifications for a registration.
- b. The owner or agent refuses to provide necessary information, as determined by the Administrator in his or her discretion.

8) Unqualified agents; right to a conference.

After receipt of the completed application, if the Administrator believes that a reason exists for refusing a registration, the Administrator shall not issue the registration. At the agent's request, the Administrator shall in accordance with this ordinance, give the owner or agent a written statement of the reason for refusing the registration. The owner or agent may, within ten days after the day the statement is received, request a conference to discuss the refusal. In the request, the owner or agent shall specify why the application for a registration should not be refused. The Administrator shall arrange the conference within three business days of receiving the request.

If the Administrator refuses to issue a registration, the owner or agent may reapply for a registration at any time thereafter. If the reason for which the application was refused no longer exists, and if no other reason exists for refusing to issue a registration, the Administrator shall issue the registration in compliance with this ordinance.

8) Administrator to issue registration; payment of registration fee a prerequisite.

After receipt of the completed application and payment of the registration fee, if the Administrator believes that no reason exists for refusal of a registration, the Administrator shall issue the registration.

8) Registration Fee.

The fee required of every owner or agent for any business conducted or engaged in within the city as required by this ordinance shall be \$20 annually. The fee shall in no case be more than the maximum permitted by North Carolina law for that particular business or enterprise.

9) Revocation.

The Administrator may revoke a registration if a reason exists to revoke. Before revoking a registration, the Administrator shall give the person written notice of the grounds for revocation. The person may, within ten days after the day on which notice is mailed, request

a conference with the Administrator in writing. The request shall specify the reasons why the registration should not be revoked. The Administrator shall arrange the conference within three business days of receiving the request.

If the person fails to request a conference within ten days after the day on which notice is mailed, the Administrator shall revoke the registration. If the person requests a conference, the Administrator may not revoke the registration until after the conference.

If the Administrator revokes a registration, the person whose registration has been revoked may apply for a new registration at any time thereafter. If the reason for which the registration was revoked no longer exists and if no other reason exists for refusing to issue a registration, the Administrator shall issue the registration in accordance with Section 14-98 of this chapter.

10) Form and contents of registration.

A registration shall show the name of the person, and any agent who may act on the person's behalf, the place where the business is conducted (if it is to be conducted at one place), the nature of the business and the period for which the registration is issued. The Administrator shall keep an exact copy of each registration issued.

11) Assignments

A registration may be assigned if (1) a business under this ordinance and carried on at a fixed place is sold as a unit to any person and (2) the purchaser is to continue the same business at the same place. Such a change shall be reported to the Administrator in accordance with this ordinance. Otherwise, each registration issued under this chapter is a separate registration and is not assignable.

12) Record of conferences.

The Administrator shall maintain for three years a record of each conference held in accordance with this chapter. The record shall contain the agent's and person's name, the date of the conference, and a brief statement of the issues discussed and the result reached. After three years, the Administrator may dispose of the record in accordance with this ordinance.

13) Duty to determine whether registration is required.

Each person or his/her designated agent has the duty to determine whether the business he or she conducts is required to be registered under this ordinance, and if so, whether that registration has been obtained.

a. Administrator to investigate.

If the Administrator has reason to believe that a person is conducting a business in the city in violation of this ordinance, the Administrator shall conduct an investigation to determine the status of the business.

b. Duty to permit inspection.

Each person who conducts a business in the city shall permit the Administrator to inspect the business premises during normal business hours to determine the nature of the business conducted there.

c. Duty to post registration.

A business shall post the registration or registrations conspicuously in the place of business registered. If the person has a regular place of business, the registration must be kept where it may be inspected at all times by the proper city officials.

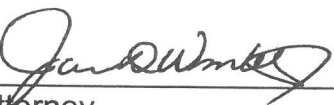
14)Appeal

Any agent/person refused or denied a registration under this Ordinance may appeal to the City Manager for review of such refusal or denial. Such appeal shall be in writing, and shall be delivered to the City Clerk within 30 days after notice of such refusal or denial has been sent or otherwise delivered to the agent/person.

EFFECTIVE DATE: This Ordinance shall take effect on July 1, 2016.

Approved as to Form Only:

Reviewed By:



City Attorney



City Manager

Item J

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Budget Amendment – Purchase of Stage

BACKGROUND: At the May 31, 2016 meeting, Council was presented information on the importance of purchasing a large stage. This platform would be a replacement for the existing stages that are currently being used and in very poor condition.

DISCUSSION: The stage would be utilized by all departments and divisions within the City for events. The cost to purchase this 20 foot portable platform stage is \$26,000. Once ordered, the stage would be delivered within 30 days. Since budgeted funding is not available, it is necessary to appropriate the \$26,000 for this purchase.

RECOMMENDATION: It is recommended that the attached ordinance be adopted decreasing the unassigned fund balance by \$26,000 and authorizing the purchase of the stage.

Date: 2-2-16


Kaye Scott, Finance Director

Date: 6-2-16


Scott Stevens, City Manager

ORDINANCE NO. 2016-33

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro wishes to purchase a 20 foot portable platform stage for events; and

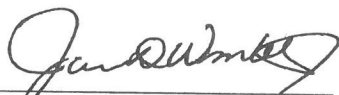
WHEREAS, the estimated cost for this purchase is \$26,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$26,000 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-16 be amended by:

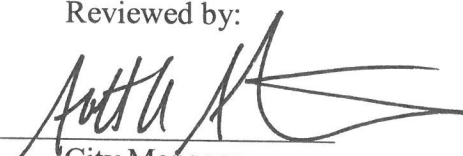
1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$26,000.
2. Increasing the line item entitled "Platform" (11-7460-5306) in the Parks and Recreation's budget of the General Fund in the amount of \$26,000.
3. This Ordinance shall be in full force and effect from and after the 6th day of June 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Lease of City-Owned Property – Greenleaf Street
Alkebulan Village (Community Garden)

BACKGROUND: Representatives from the Alkebulan Village Group approached the City to discuss City-owned properties for a Community Garden within the North End Area of the City. Community Gardens are generally defined as tracts of land that are cooperatively gardened by a group of neighborhood or community-level volunteers. In addition to fresh local produce and decorative plants, many community gardening participants also enjoy the benefits of increased social interaction, a heightened sense of community, regular physical activity and a greater connection to the local environment. Often times these gardens are open to the community at-large for plot shares and are managed by citizen volunteers. The land for these gardens is usually held in a local government or non-profit organization land trust.

DISCUSSION: After, several meetings and research it was determined that the most feasible City-owned property for such activity would be Greenleaf Street (Parcel 3509098855), see attachment for more descriptive information.

RECOMMENDATION: By motion, adopt a Resolution authorizing the lease of the above property owned by the City to Ravonda C. Jacobs, Representative of the Alkebulan Village for a community garden.

Date: _____

Community Relations Director

Date: 6-1-16



City Manager

STATE OF NORTH CAROLINA

LEASE AGREEMENT

COUNTY OF WAYNE

THIS AGREEMENT, made this the 7th day of June, 2016, by and between the **CITY OF GOLDSBORO**, hereinafter called "LESSOR"; and **RAVONDA C. JACOBS**, hereinafter called "LESSEE".

WITNESSETH

WHEREAS, Lessee desires to lease certain parcels of real property situated on Greenleaf St, County of Wayne, State of North Carolina, as shown as on the attached Exhibit "A", which is owned by Lessor;

WHEREAS, Lessor desires to lease the above parcel of land to the Lessee subject to certain restrictions;

WHEREAS, Lessee agrees to abide by the restrictions that the City of Goldsboro has placed upon its use of the property.

NOW, THEREFORE, in consideration of the premises and of the mutual promises herein contained, as well as in consideration of the mutual benefits to be derived by each of them and of other good and valuable considerations, receipt of which is hereby acknowledged by each of the parties hereto, Lessor does hereby demise and lease unto Lessee, and Lessee does hereby accept as the tenant of Lessor, upon the terms and conditions hereinafter set out, the following described real property situated in Wayne County, North Carolina.

1. **TERM**. The term of this lease shall begin on the 7th day of June, 2016, and it shall be from year to year. Either party may terminate this Lease by giving the other party thirty (30) days written notice of said termination. Termination shall be effective thirty (30) days from the date of notice. Upon termination, Lessee shall release and vacate the demised premises.

2. **RENT**. Lessee shall pay to Lessor the sum of One Dollar (\$1.00) per year for the use of the demised property, as long as Lessee maintains the property and does not breach any other condition of this agreement. Lessee shall be unconditionally liable to Lessor for any cost of repairing any damage caused to the demised premises by Lessee.

3. **LESSEE'S COVENANT FOR USE OF AND MAINTENANCE OF DEMISED PREMISES**. During the full term of this Lease, Lessee will, at its own expense, keep and maintain in good order all parts of the demised premises, including without limitation, keeping and maintaining in good order the demised premises ensuring the demised premises is free and clear of the storage of equipment and signage and keeping the premises clean of any debris which are in conflict with any other provision or covenant of this agreement. The demised premises shall only be used for gardening purposes.

4. **LESSOR'S ENTRY.** Lessor shall have the right to enter upon the demised premises at reasonable times during the term of this Lease for the purpose of inspection.

5. **ASSIGNMENT AND SUBLEASE.** Lessee may not assign this Lease or sublet the demised premises or any portion thereof without the prior written consent of Lessor which shall not be unreasonably withheld.

6. **DEFAULT.** If Lessee shall continue in default of any provision of this Lease for a period of ten (10) days after notice of such default has been given to Lessee and does not remedy such default within thirty (30) days after written notice thereof or does not within such thirty (30) days commence such act or acts as shall be necessary to remedy such default, then in any such event Lessor shall have the right and option to terminate this Lease and shall have the immediate right of reentry to remove all persons and property from the demised premises, all without resort to legal process and without being deemed guilty of trespass. Lessee shall restore the demised premises to substantially the same condition in which it was at the time the Lessee took possession, ordinary wear and tear and Lessee's covenant to maintain excepted.

7. **INDEMNITY.** The Lessee shall indemnify and save harmless the Lessor from liability for any injury or damages to persons or property resulting from the Lessee use of demised premises or arising from its gardening operations. It is the intent of this section to require the Lessee to indemnify the City of Goldsboro to the extent permitted under North Carolina law. Nothing in this section is intended to affect or abrogate the City's sovereign immunity defenses.

8. **WARRANTY.** Lessor covenants and represents that it is the owner of the demised premises and that Lessee shall peacefully and quietly hold and enjoy the demised premises for the full term hereof so long as it does not default in the performance of any of its covenants hereunder.

9. **ACCEPTANCE OF PREMISES.** Lessee accepts the premises "AS IS" and Lessor shall be bound by no representations touching or affecting the demised premises, or this agreement, that are not set forth herein, and it is expressly agreed that all representations relating to the demised premises or this agreement are included and set forth.

10. **NATURE AND EXTENT OF AGREEMENT.** This instrument contains the complete agreement of the parties regarding the terms and conditions of the Lease of the demised premises, and there are no oral or written conditions terms, understandings or other agreements pertaining thereto which have not been incorporated herein. This instrument creates only the relationship of Lessor and Lessee between the parties hereto and shall not impose upon either party hereto any obligations or restrictions not herein expressly set forth.

11. **MODIFICATION.** No change, modification or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both parties.

IN WITNESS WHEREOF, the Lessor has caused this Agreement to be signed, and Lessee has set its hand and seal, this the day and year first above written.

THE CITY OF GOLDSBORO, LESSOR

ATTEST:

BY: _____ (SEAL)
MAYOR

City Clerk

RAVONDA C. JACOBS (SEAL)

NORTH CAROLINA
WAYNE COUNTY

This the _____ day of _____, 2016, personally came before me, _____, a Notary Public in and for said State and County, MELISSA CORSER, who by me duly sworn, says that she knows the common seal of the CITY OF GOLDSBORO and is acquainted with CHUCK ALLEN, who is the Mayor of said municipal corporation; that she, the said MELISSA CORSER, is its Clerk; and that she saw the Mayor sign the foregoing instrument; and that she, the said Clerk, saw the said common seal of said corporation affixed thereto, and that she, the said Clerk, signed her name in attestation of said instrument in the presence of said Mayor of said municipal corporation.

Witness my hand and seal this the _____ day of _____, 2016.

My Commission Expires:

Notary Public
Printed Name of Notary

STATE OF NORTH CAROLINA
COUNTY OF WAYNE

I, _____, a Notary Public in and for the aforesaid State and County, do hereby certify that RAVONDA C. JACOBS, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and notarial seal, this the _____ day of _____, 2016.

My Commission Expires:

Notary Public
Printed Name of Notary

EXHIBIT "A"

Wayne County - Basic Search



Wayne County Web Site

Basic Search ?

[View Property Record for this Parcel](#) [View Map for this Parcel](#)

Parcel #: 3509098855

Account #: 76121320

Owner Information CITY OF GOLDSBORO PO BOX A GOLDSBORO, NC 27533	Tax Codes C ADVL TAX - COUNTYWIDE AD VALOREM TAX CI01ADVL TAX - CITY - GOLDSBORO
Property Information Land (Units/Type): 1.000 LT Address: GREENLEAF ST	Township 12
Deed Information Date: 11/1994 Book: 01455 Page: 0761 Plat Book: Page:	Local Zoning
Legal Description GREENLEAF ST REAR ST 2 CARDS	Alternate Parcel Number 12000049003001B
Property Values	
Building:	0
OBXF:	0
Land:	2,100
Market:	2,100
Assessed:	2,100
Deferred:	0

Sales Information

No.	Book	Page	Month	Year	Instrument	Qual/UnQual	Improved	Price
1	01218	0298	12	1988	WD	Unqualified	Improved	0
2	01455	0761	11	1994	WD	Unqualified	Improved	22,500

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1.4.1

Greenleaf Street
Proposed Site - Alkebulan Village (Community Garden)
(Parcel # 3509098850)



GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

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Community Relations



RESOLUTION NO. 2016 - 38

RESOLUTION AUTHORIZING THE LEASE OF CERTAIN PROPERTY
OWNED BY THE CITY TO
RAVONDA C. JACOBS, REPRESENTATIVE OF THE ALKEBULAN VILLAGE

WHEREAS, the City of Goldsboro owns certain property on Greenleaf Street (Parcel 3509098855) that was conveyed to the City on November of 1994; and

WHEREAS, Ravonda C. Jacobs on behalf of the Alkebulan Village has requested that she, as the Representative of the Alkebulan Village, be allowed to lease property at Greenleaf Street (Parcel 3509098855) in order to have a community garden and has agreed that the property would be maintained, at the Alkebulan Village expense, in an orderly condition; and

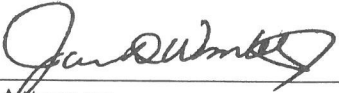
WHEREAS, the City Council has determined that it is in the best interest of the City of Goldsboro to lease said property to Ravonda C. Jacobs upon the terms and conditions set forth in said lease agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk be authorized to execute a Lease with Ravonda C. Jacobs for the property located at Greenleaf Street (Parcel 3509098855) which is owned by the City of Goldsboro.
2. This Resolution shall be in full force and effect from and after its adoption this 6th day of June, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Revisions to the Downtown Design Guidelines to include sidewalk and outdoor dining, outdoor display, signage, awnings, canopies, balconies, decks and pergolas.

BACKGROUND: In April, 2015 the City of Goldsboro entered into a contract with Allison Platt & Associates for services to prepare design guidelines for sidewalk dining, street-side balconies, and signage to include in the current Design Guidelines for Downtown Goldsboro which were adopted in 2007 and revised in April 2009.

A Design Guidelines Steering Committee was established to help guide City Staff and our consultant, Allison Platt, and work through the parameters of each additional element. A draft presentation of the revisions was presented to Council at a Work Session Meeting in September, 2015.

The Historic District Commission was presented the revisions at their November 10, 2015 meeting and a public information session was held on November 12, 2015 for the public to learn about the revisions. After receiving input from the public, Historic District Commission and City Council, the design guidelines were further revised and presented to City Council at a Work Session Meeting on April 18, 2016.

DISCUSSION: The purpose of the guidelines is to create an environment of quality, safety and aesthetic appeal for Downtown Goldsboro. These documents are individual sections that will be included in the existing Design Guidelines for Downtown Goldsboro as revisions.

RECOMMENDATION: By motion, accept and approve the revisions to the Design Guidelines for Downtown Goldsboro to include sidewalk and outdoor dining, outdoor display, signage, awnings, canopies, balconies, decks and pergolas as presented.

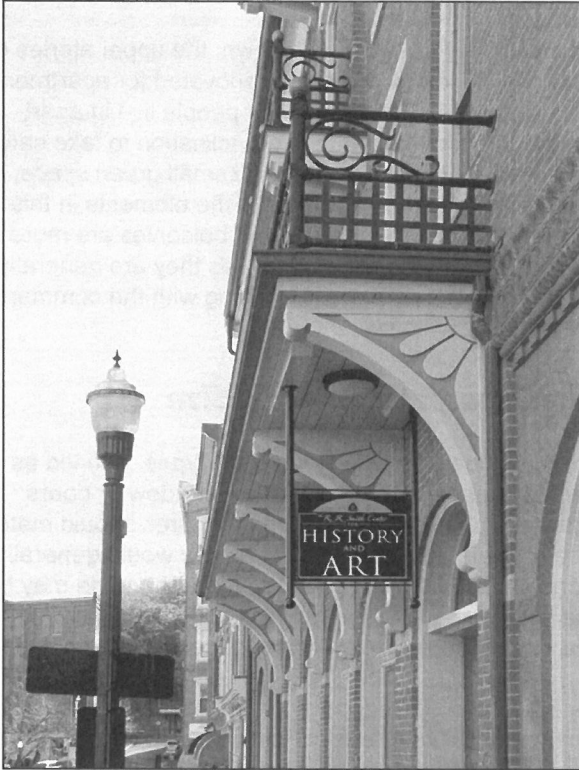
Date: 6-2-16


Planning Director

Date: 6-2-16


City Manager

10: Balcony, Deck, Roof Deck & Pergola Guidelines



This "Juliet" balcony on a building in Staunton, VA would fit on some masonry buildings in the downtown. The brackets are attractive and take up no room on the (in this case) narrow sidewalks.

10.1. Purpose

As the commercial area becomes more successful, there will be a desire to use outdoor space as an extension of the buildings and an amenity for tenants, owners, and the public.

This is a complex subject that involves historic district guidelines, use of the public right of way (in some cases), public safety, and economic development, all within a compact urban environment. The City desires to support economic development in the downtown while maintaining standards for health and safety, and maintaining a high standard of quality and aesthetics for this important historic asset.

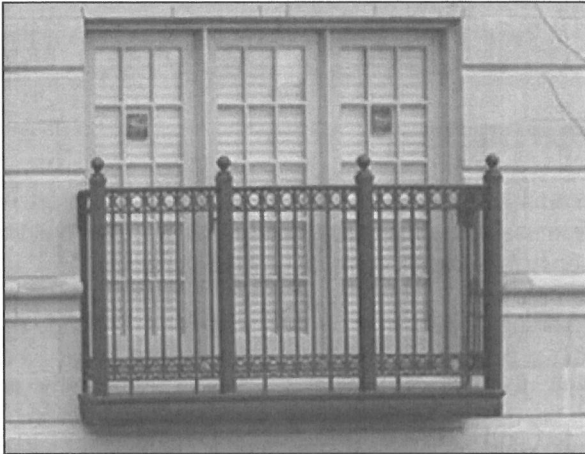
While it may not be possible to anticipate every possible permutation of these elements, this section is intended to establish some guidelines for design and a process for approvals. Creativity is encouraged within the context of the historic architecture and public safety.

Generally, changes to the sides and back of historic buildings are more flexible (such as adding a deck on the back of an historic building converted to upper floor apartments). If the building owner wishes to take advantage of historic tax credits, it should be kept in mind that if changes are made to the front facades of historic buildings that are not in keeping with the building's history, past or future tax credits and historic designations might be at risk. This will also be a consideration for the HDC when reviewing any proposed alterations.

On the other hand, as stated in the section on historic commercial facades, the treatment of commercial facades has changed with trends in retail sales and architectural styles over the many decades most of these buildings have been standing, and few commercial buildings now have the same storefronts that they had when built. This also is a consideration when reviewing proposed changes that may aid the business in achieving success.

These guidelines apply only to the commercial district within the larger historic district, and to any commercial buildings that may exist outside the downtown commercial core. Other sections of these guidelines deal with historic and new architecture and site guidelines in the historic district, and all city-wide zoning and building codes apply in addition to these guidelines.

Existing balconies, roof decks, decks and other elements covered in this section are grandfathered until changes, upgrades, or repairs are considered, at which time these elements must meet the guidelines.



10.2. Balconies

1. Purpose

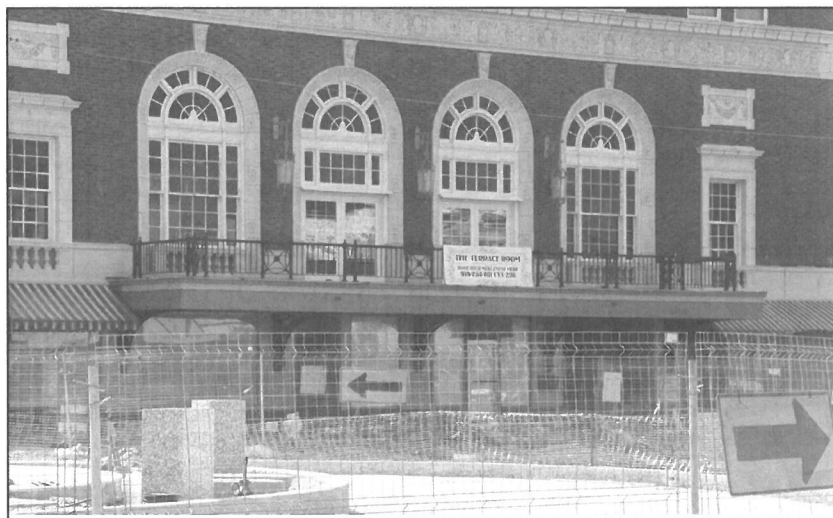
With the revitalization of the downtown, the upper stories of many commercial buildings are being renovated for apartments and private residences. Although many people live in apartments because they don't have time or inclination to take care of a yard, there is still often a desire for a small green space, a seating area, or an outdoor view. Any of the elements in this chapter can provide these amenities, but balconies are more suitable for the front facade of buildings, as they are generally more ornate than decks so more in keeping with the commercial architecture of the downtown.



Top and above: Examples of Juliet balconies.

2. Balcony Types, Placement & Size

- a. Balconies include decorative or "Juliet" types, defined as shallow balconies or railings outside a window or doors. Examples are shown at left. Such structures should match the style of the building and each balcony would generally cover one set of windows or doors. More than one may be suitable if the size of the openings is uniform, or one may be suitable for a feature window or set of doors.
- b. Deeper balconies will require significant bracket support or column support that will extend into the sidewalk. Deeper balconies often extend under a set of windows and/or doors for the full width of the building, or under a similar set of windows within a larger facade. Examples of second floor balconies can be seen at bottom left and on the next page. Such balconies will generally be wide enough to accommodate outdoor dining and living areas.



Above: This balcony on the Waynesborough House in the downtown was until recently used primarily as a canopy. Since the second floor has become a catering facility it is now being used once again as a balcony.

- c. Balconies are not decks, although sometimes their definitions overlap. For purposes of this document, balconies are defined as projections narrower than decks, usually constructed of metal and/or masonry, usually on primary facades of buildings, and meant to complement the architecture of the building. Balconies seldom have overhead coverings, unless it is from a balcony above. See section 10.3 for the definition of a deck.

- d. Balconies are not porches, although again, sometimes their definitions overlap. Porches in residential architecture are usually covered extensions of the house extending from the main portion of the building. Sometimes such structures on the upper floors are referred



to as overhanging porches. Examples of multi-level porches would include the formal side porches seen in Charleston. An historic example of a covered porch/balcony structure on a commercial building in Oxford, Mississippi can be seen at left.

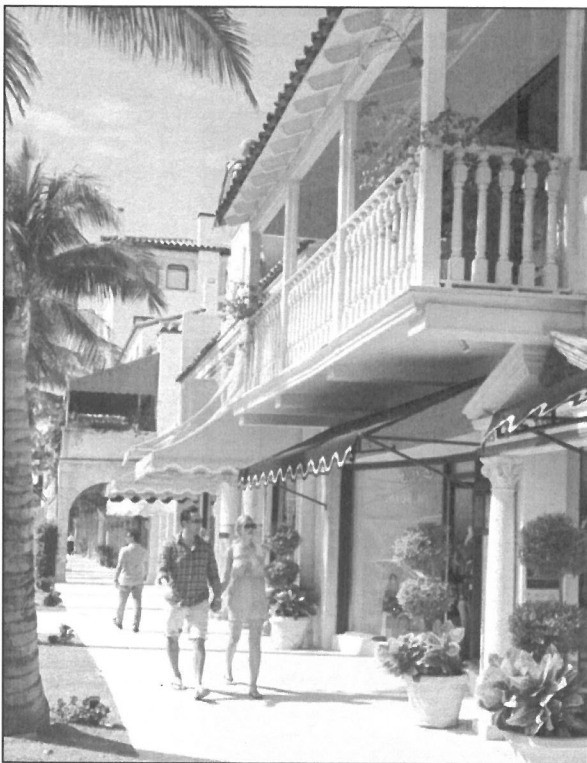
- e. Sometimes a covered entry feature is expanded to include a balcony or covered porch, either decorative or functional. Examples of this can be seen on the next page.

3. Design and Allowed Materials

It may be possible to add balconies to historic commercial buildings in downtown Goldsboro, but there are few local precedents to follow. Because of this, it is recommended that anyone wishing to add such a structure work with an architect well-versed in historic commercial architecture to design it. Any submission for consideration by the HDC will require structural and architectural drawings along with pictures of projects that may be considered precedents. All submissions must meet fire district codes.

It will be easier to incorporate such features into new/infill commercial and mixed-use buildings, and the incorporation of such elements is encouraged.

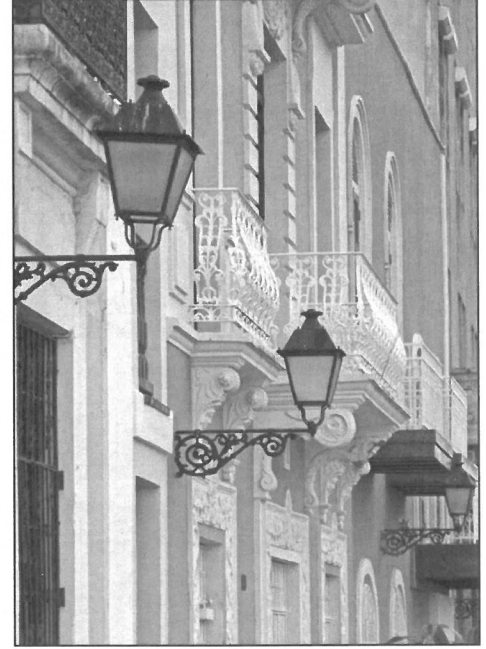
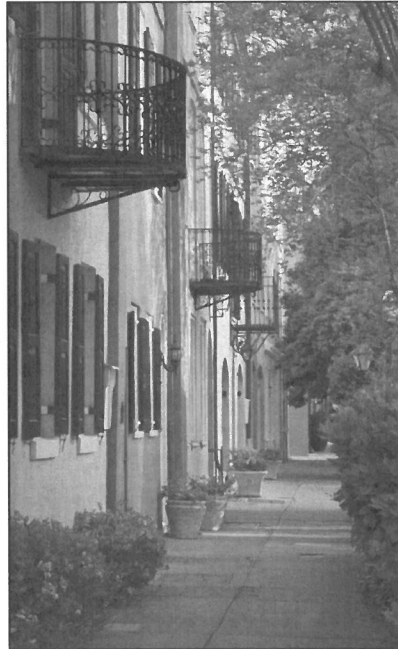
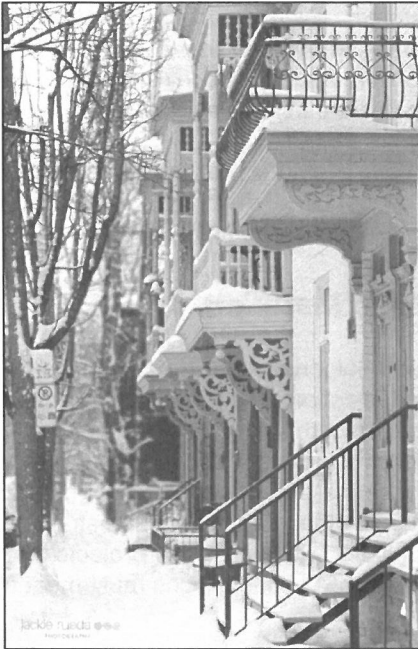
- All designs must be prepared by a NC licensed architect and/or engineer and reviewed by the HDC before a building permit can be issued;
- Designs must meet all the relevant requirements of State and City building, zoning, and fire codes.
- Materials selection should be guided by historic precedent and architectural compatibility, and may include:
 - Masonry;
 - Architectural concrete;
 - Wood or high-quality synthetic equivalents;
 - Appropriate/complementary roofing materials if the structure is covered.



Depending on definition, these are either balconies or covered porches.



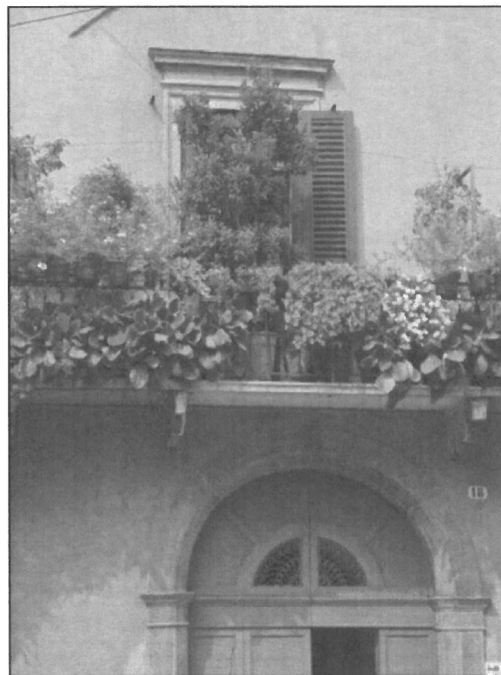
This new mixed-use commercial/residential building in Morganton, NC has covered porches/balconies incorporated into the architecture. It will be easier to include such details on new buildings than to retrofit them on historic buildings.



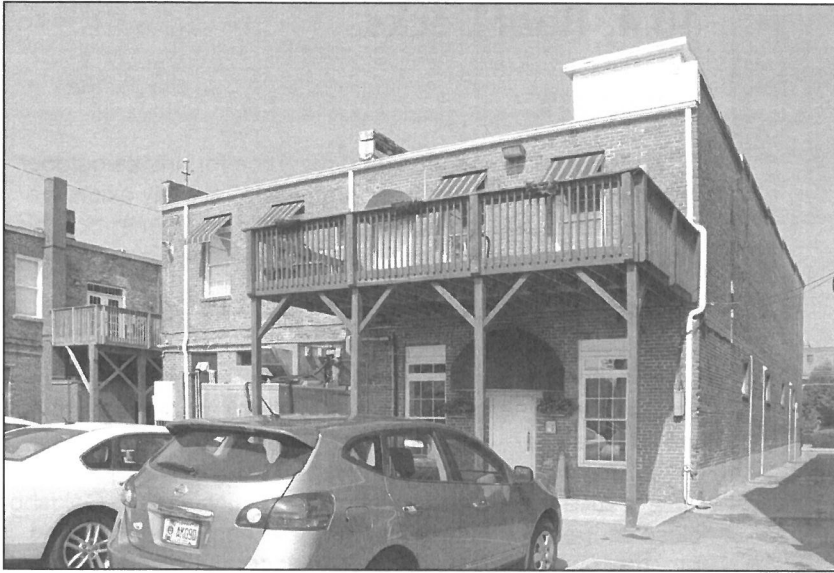
Above left: Covered entries with balconies/porches above (Montreal); Above middle and right: Upper story balconies in Charleston. Supports are from the building. Many of these balconies are too ornate for the more basic architecture of many (but not all) of Goldsboro's historic commercial buildings.

4. Not Recommended/Allowed

- Design and materials, construction methods and elements that would be more suitable for a deck;
- Architectural styles and materials not in keeping with or complementary to the architecture of the building;
- Structural supports that impede pedestrian movement along the sidewalk;



Balconies can provide views and/or space for a small garden. Note the plexiglass panels at left to enhance views.



Two recently constructed decks (above) near the corner of Walnut and John Streets.



Decks could be more ornate to fit the style and period of the historic buildings.

10.3. Decks

1. Purpose

Decks are generally wood (or synthetic wood) structures intended to provide outdoor living space. In commercial areas, decks should be placed at the side or back of buildings not visible from the street.

2. Placement & Size

- Decks must be placed on side or rear elevations of buildings within the property line, and not plainly visible from the adjacent sidewalks. They are never allowed on the main facade or immediately

adjacent to the sidewalk;

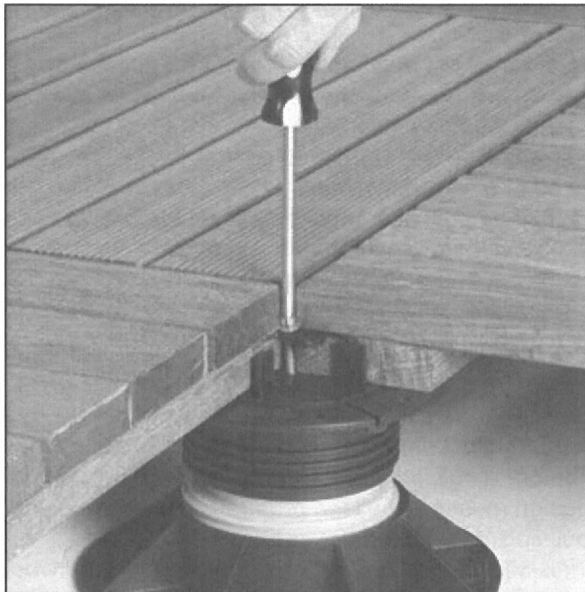
- Limits on size are determined by property lines and any required setbacks;
- Supports for decks must not interfere with access by delivery trucks, fire equipment, vehicles if on an alley, or emergency access/equipment;
- Consult with City and Utilities to ensure decks are sufficiently clear of overhead lines.
- Decks may be built over mechanical equipment, storage areas, or lower story entries and windows;
- Decks may not be built over loading docks.

3. Design and Allowed materials

- The design for a deck must be prepared and sealed by a licensed architect and/or engineer and approved by the HDC before a building permit will be issued.
- The design must meet all the requirements of State and City building, zoning and fire codes.
- Materials allowed for supports and decking include wood, synthetic wood, and other materials with review and approval.
- Materials for railings may include wood, synthetic wood, or metal. Plexiglass panels to enhance views may be allowed with review and approval. Railing heights must conform to all local and state requirements.



This roof deck on Mulberry Street is the only roof deck in downtown Goldsboro at present.



Building blocks for a roof deck include a floating roof deck system such as this that allows minimal contact with the roof and leveling for uneven roof surfaces.

10.4. Roof Decks

1. Purpose

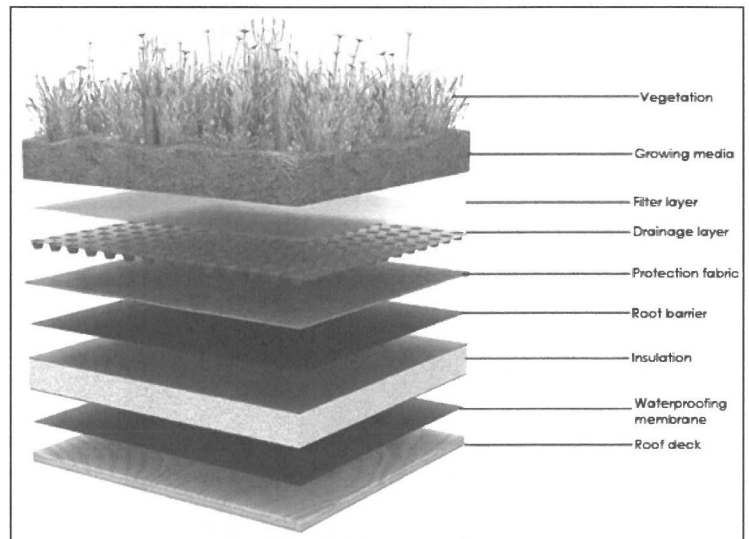
Roof decks are an untapped resource for private outdoor space in the downtown. The “real estate” already exists for these spaces, and as upper-story rentals and owner-occupied buildings increase, these will probably increase in number.

Roof decks offer more opportunities for configurations and uses. Provided the roof is sufficiently strong to support it, such uses as outdoor seating and dining areas, food preparation areas, hot tubs, water features, and planting areas (green roofs) are all possible.

Because there are few examples of such uses in Goldsboro, close cooperation between City departments, the HDC and property owners will be required to ensure attractive, functional, and appropriate design and implementation of roof deck uses.

2. Placement and Size

- Roof decks may be placed on any roof structure above the first floor that is configured appropriately and strong enough to support it.
- Where a roof deck adjoins a side of the building visible



Planting areas are possible on rooftops through the use of a variety of systems that prevent water from penetrating the roof, create a root barrier, and provide a lightweight growing medium for grass or planting beds. Such systems can also greatly reduce runoff. Of course, many people elect to simply use plants and small trees in containers instead. Similar waterproofing would be used for a small water feature.

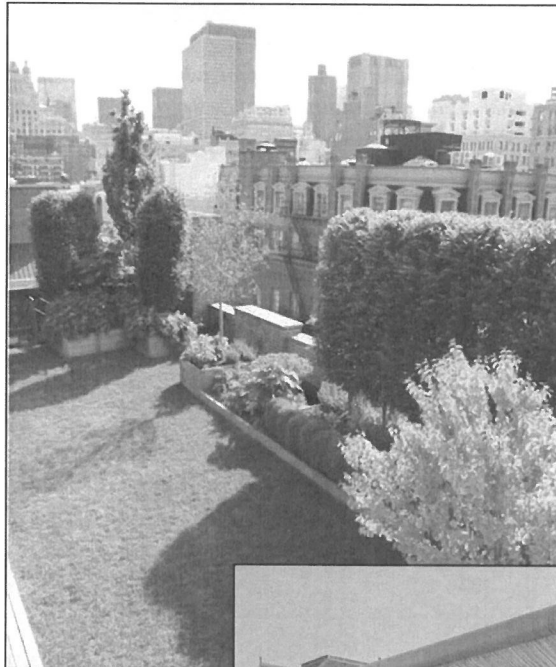


from the street, care should be taken in the design of the fences to ensure compatibility with the architecture of the facade.

- In many cases, a roof deck will be hidden part by the parapet on an historic building. If none exists at present, it may either be restored from historic photos if it existed in the past, or the visible portions of the roof deck should be designed to complement the facade(s) of the building, and must be 1' behind the roof edge. The roof deck may be as large as the structure can support and the roof allows.

3. Design and Materials Allowed

Photographs showing various examples of roof decks are shown on this page and the next.





The combination shown above of lattice fencing and a pergola would be appropriate for a roof deck where screening views from adjacent buildings was desired.



It is not hard to imagine a private alley or courtyard transformed with plants and a pergola into a green refuge.

- All materials and designs must meet building and fire codes.
- All designs must be prepared and stamped by appropriate professionals (architects, engineers, landscape architects).
- Materials for roof deck surfaces may be wood, synthetic wood, stone, or lightweight concrete pavers designed for such use.
- Materials and fittings must be appropriate for outdoor use. In particular, any furniture must be sufficiently heavy or fixed in place to ensure that it will not be moved or become airborne during bad weather.
- Structures, shelters, and barriers may be wood, synthetic wood, metal or other materials with review and approval.
- Fences/barriers must meet the height and maximum opening requirements of any applicable City and State guidelines and ordinances. Fences may include vertical or horizontal steel cable railings or clear plexiglass or acrylic panels to allow views out from the roof deck (see example of plexiglass panels on the bottom left of page 80). Materials must be of sufficient weight and strength to act as an effective and safe barrier.
- A wide range of materials may be appropriate for fittings for roof decks. Wood, metals, synthetic wood, plant material, built-in or sufficiently heavy moveable furniture and other amenities, water features, outdoor lighting, irrigation, and other materials and accessories as reviewed and approved.
- Design of the decking materials and supports is critical to the success of the roof deck and the integrity of the roof. A professional with experience in this type of work is highly recommended.
- Outdoor lighting on roof decks should not cause glare for any surrounding buildings or properties.

10.5. Pergolas

1. Purpose

Garden structures attached to buildings are more often used in California and the Southwest than in the South, but if designed appropriately they may be an interesting and unique addition to buildings here to add interest and mitigate the hot sun in the summer. It may be that they will prove more appropriate for side yards, rear yards, and courtyards in the commercial downtown, or more suitable for new buildings rather than historic buildings, but designed properly they will also be considered for the front facades of historic commercial buildings. They would serve the same purpose as canopies and awnings, or may extend into the sidewalk as far as sidewalk enclosures in some cases with review and approval. Because there are few precedents, each proposal will be considered carefully, especially at first.

2. Placement and Size

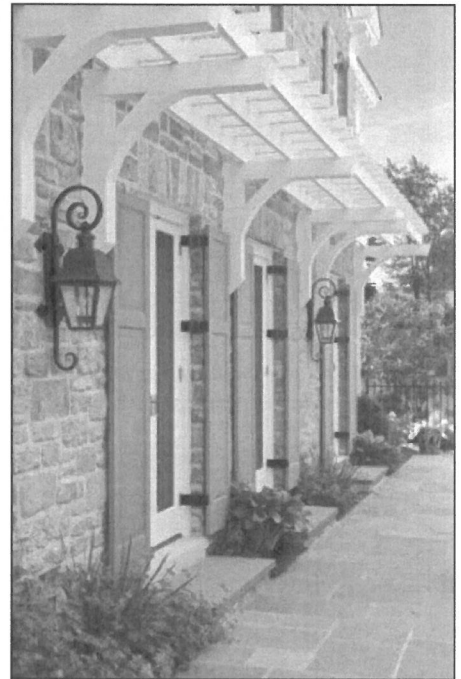
Pergolas either as attachments to a building or, if space permits, as free-standing structures, will be permitted on any available side of the privately-owned portion of commercial buildings, much as they would be on a private residence. They could also be incorporated into second-floor decks or into roof decks.



The courtyard with a pergola shown above is next the sidewalk and near restaurants and a hotel. The metal pergola above a deck shown below would work well for a restaurant or living space above a store.



A building-supported pergola (right) could take the place of an awning or canopy. A more rustic pergola such as the one below might be suitable for courtyard dining where screening views of the backs of nearby buildings would be desirable.





A pergola/fence such as this might be appropriate for an alley, side- or rear-yard living or dining area.

Pergolas that are incorporated into the front or visible sides of commercial buildings, on the public right of way, are not prohibited, but will require careful review before approval by exception. The pergola's most likely to be acceptable are those self-supported from the facade of the building, serving as an alternative to a canopy or awning. They may or may not have plants growing on them as part of the design.

3. Design and Materials Allowed

At least initially, all plans for pergolas will need to be reviewed and approved. Drawings should be prepared by an appropriate professional, especially if the structure will be attached to an existing building, and should include images or sample of materials to be used.

- Wood, preferably pressure treated, tropical or hardwoods for ease of maintenance and longevity
- Synthetic wood with review and approval
- Metal
- Stone (columns, paving etc.)
- Fiberglass column post covers
- Plant materials
- Containers for plant materials of terra-cotta, architectural concrete, commercial grade resin, or wood (see above bullet item for approved types of wood)
- Brick or concrete for paving materials.

10.6. Routine Maintenance

(COA not required)

- Repainting, repair or replacement with like materials of previously approved balcony, deck, roof deck or pergola elements.

10.7. Certificate of Appropriateness Required

- Because there are few existing examples of commercial buildings with the elements presented in this section, all balconies, decks, roof decks and pergolas must be reviewed and approved by the HDC before obtaining building permits to ensure compatibility with the historic context.

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Sidewalk & Outdoor Dining and Outdoor Display

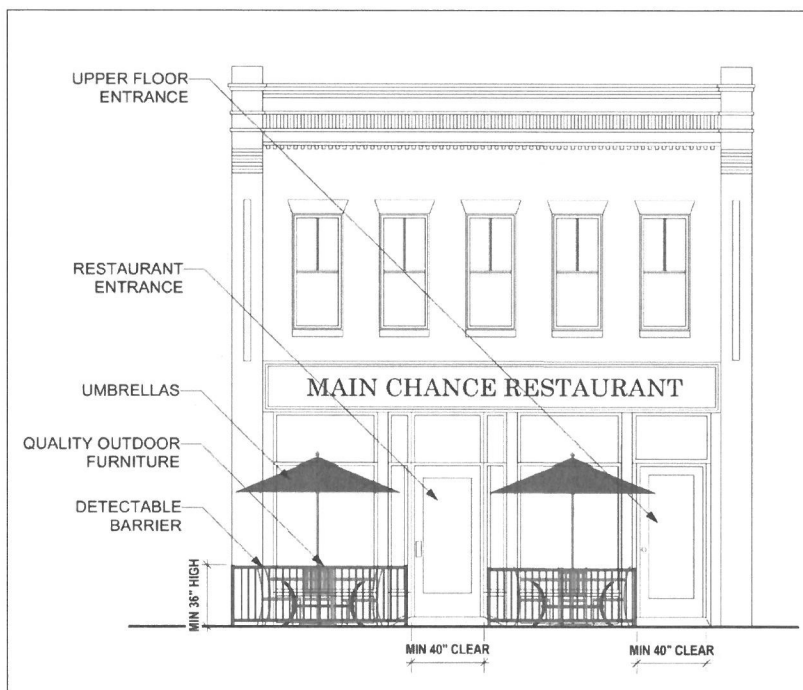
8.1. Purpose

The purpose of these guidelines is to provide guidance for Restaurant owners or owners of Places of Entertainment (bars, etc.) who wish to offer sidewalk or outdoor dining or seating on public sidewalks. Sidewalk dining and/or seating (Section 8.2) is defined as dining or seating allowed on public sidewalks and alleys, while outdoor dining (Section 8.3) is defined as dining or seating allowed on private land including on setbacks from the street, sideyards, alleys and rear yards. Also included in this section are rules for store owners who wish to display merchandise on the street (see Section 8.4).

8.2. Sidewalk Dining-Outdoor Seating

Store owners must obtain a yearly permit, must be mindful that they are using the public right of way, and must ensure that:

- Pedestrian traffic flow and safety are not impeded and ADA (Americans with Disabilities) standards are met;
- The historic architectural context is honored and enhanced; and
- Outdoor areas are maintained to the highest standards at all times.



This drawing illustrates a possible configuration of sidewalk dining. See other drawings for allowable dimensions. Note that all doorways must remain clear, with minimum 40" opening.

1. Space Requirements

The space allowed for outdoor seating and/or sidewalk dining will vary with the width of the sidewalk. There are two sets of requirements: for sidewalks 10' or narrower, and for sidewalks wider than 10'. See typical plans on the next two pages for graphic representations of these requirements.

For streets 10' wide or narrower:

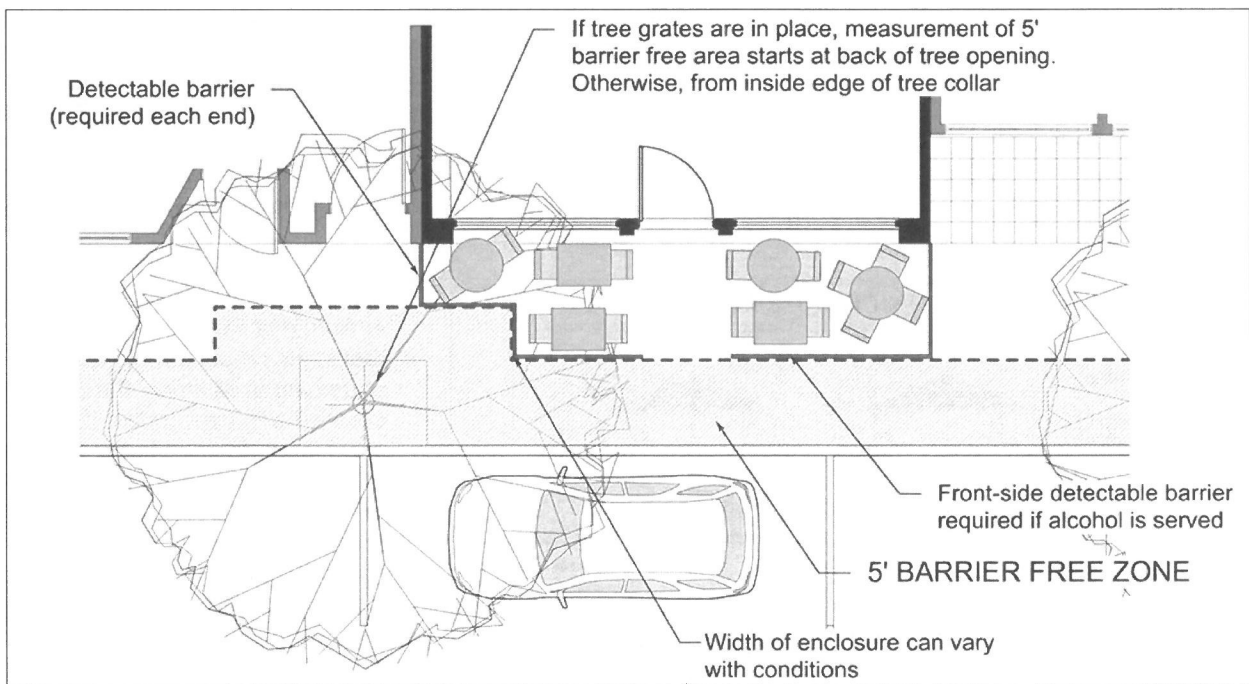
- A 5'-wide zone from the back of the curb or from any fixtures (trees, lights, bike racks, etc.) must remain clear of obstructions at all times. If tree pits are not covered with tree grates, the measurement for pedestrian traffic flow starts from the inside edge of the tree curb closest to the buildings. Although a minimum 5'-wide corridor must remain clear for pedestrian traffic flow, the space available for outdoor dining or seating may move in and out around street fixtures. The remaining public right of way, plus whatever setbacks that the building offers, may be used for sidewalk dining.

For sidewalks 10' or narrower

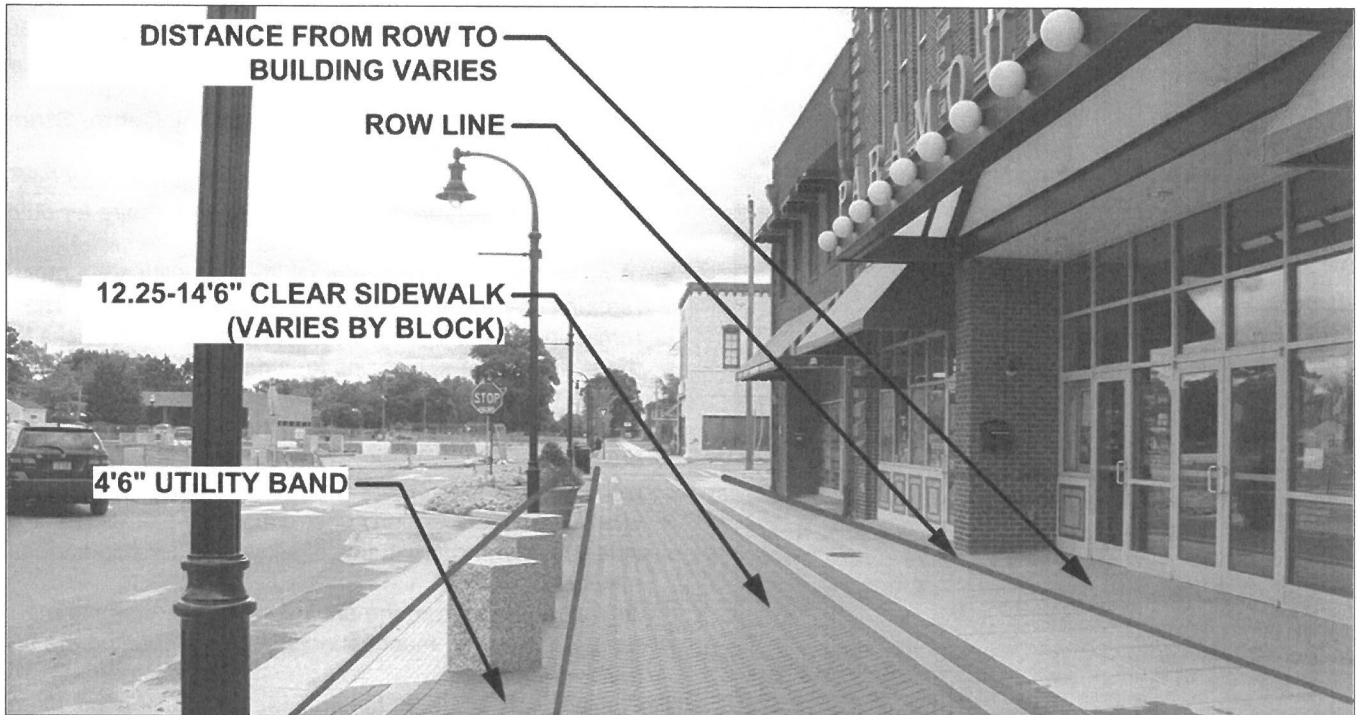


This photograph shows how the dining enclosure moves around a light pole in order to maintain a minimum 5' clearance on the sidewalk.

For sidewalks 10' or narrower

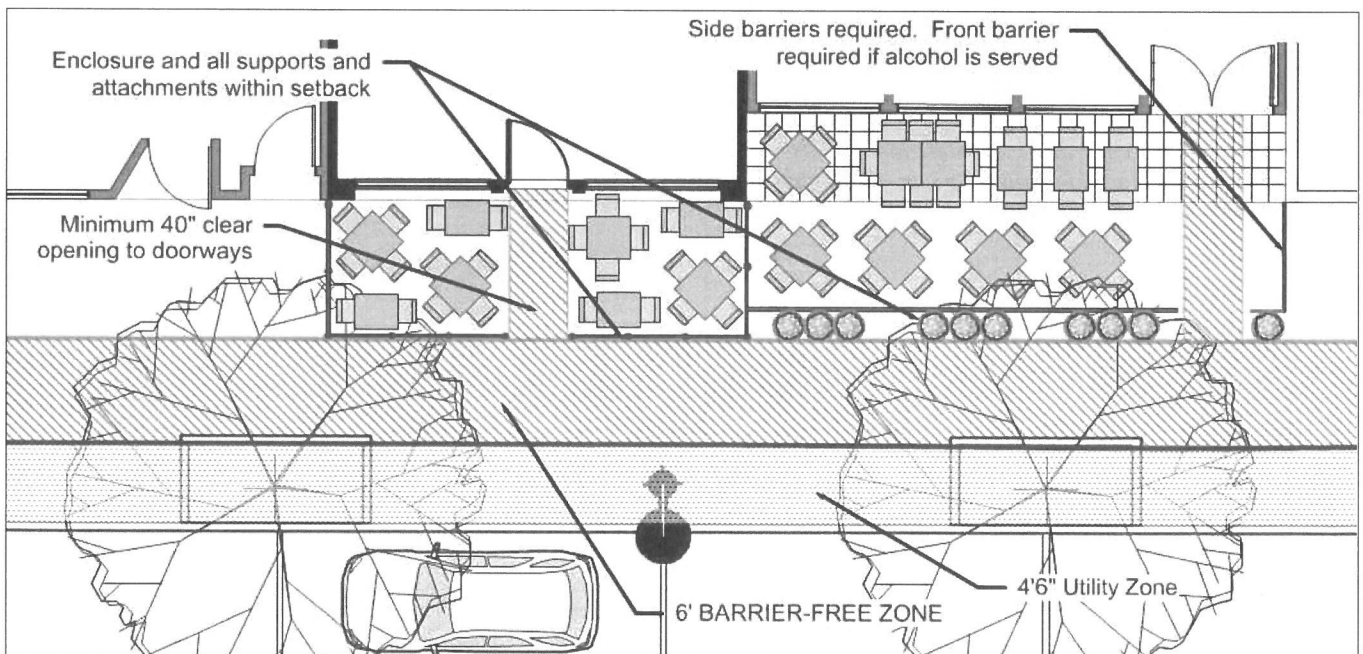


For sidewalks wider than 10'



This photograph of Center Street near the Paramount illustrates the areas allocated for utilities, shows the space between utilities and the right of way (ROW) line, and also illustrates that some buildings have space behind the ROW line that can be used for sidewalk dining, but is not included in space calculations (i.e. additional space).

For sidewalks wider than 10'





Even on narrow sidewalks it is possible to fit a limited amount of sidewalk dining. Side barriers are always required. If alcohol is served there must also be front barriers.

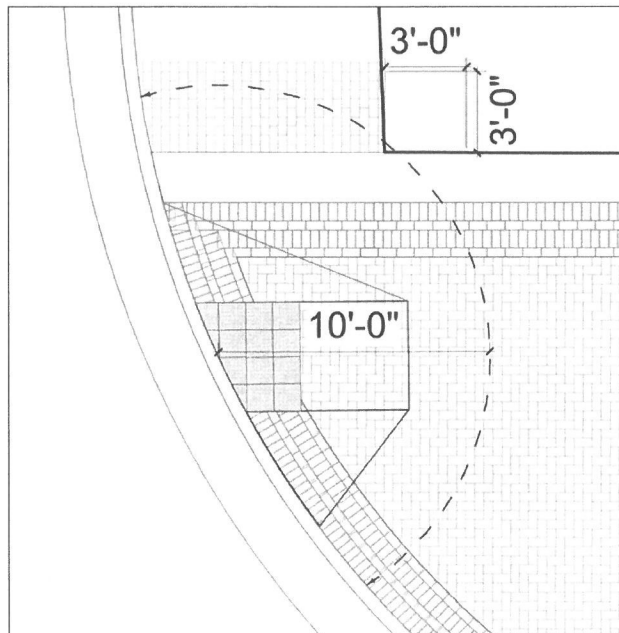


This metal dining enclosure in Washington, D.C. is enhanced with colorful hanging planters. The planters and plants must still fit within the allowable dimensions.

In most cases, streets this narrow will only accommodate a single table and two, or perhaps three chairs within this space. The photo at left shows an example of sidewalk tables on narrow sidewalks.

For streets wider than 10' (and especially Center Street with widened sidewalks):

- A 4'6"-wide utility zone next to the curb is reserved for any fixtures or street furniture. No tables and chairs for outdoor dining may be located in this zone.
- A minimum 6'-wide corridor inside the utility zone must remain clear for pedestrian traffic flow at all times. The remaining public right of way, plus whatever setbacks that the building offers, remains for sidewalk dining. On Center Street, this will be approximately 8'-9'.
- Depending on utilities and street furniture adjacent to the business, additional space may be allowed by exception with review and approval.
- Likewise, if there are any obstructions or elements in the sidewalk that require it, this 6' allowance for pedestrians may be increased.
- Any projections from the enclosure (signs, planting materials, lights, etc. must be included in calculating the 6' barrier-free areas.
- For buildings adjacent to handicap ramps, at least 10' from all handicap ramps (measured from the inside edge of the curb) must remain clear of obstructions. In addition, 3' from the corner of buildings located on corners must be free of all obstructions. See diagram below.



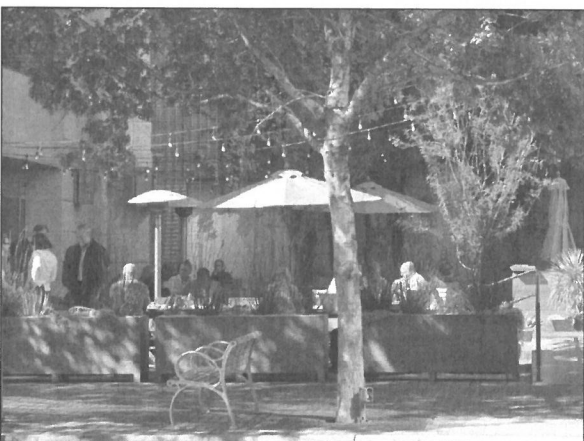
This diagram shows the area around handicap ramps that must remain clear of obstructions. In addition, no obstructions should be placed closer than 3' to buildings on corners.



The attractive wrought iron enclosure shown above looks as if it might be custom-made. The width of these sidewalks in Austin, TX allows enough room for planters in addition to the railings. Also note the small lights on the enclosure.



This photo shows a wood fence with angled slats to allow less wind resistance. Tropical woods should be used to prevent warping and splintering.



This private courtyard dining area has been fitted with small overhead lights for nighttime dining.

2. Barriers

Fencing or other enclosures for sidewalk dining areas is important both to provide control for the store owner, and also to alert pedestrians and those with sight impairments that an obstruction exists on the sidewalk.

Dimensions and placement requirements:

- Enclosures must be a minimum of 36" high;
- Leading edge barriers are required (perpendicular to the sidewalk)
- Front edge barriers are optional unless alcohol is served at the establishment; then they are required by North Carolina state law;
- Generally, only one entry to an enclosure is recommended, especially where alcohol will be served;
- Openings for access to all doorways must be a minimum of 40" wide, and must remain clear from the opening to the doorway. If there is an additional door in the facade allowing access to upper floors, that door can only be included in the enclosure by exception.

Allowable materials and dimensions for enclosures are as follows:

- Enclosures should be at least 50% open (except canvas or fabric, see below) to allow visibility to and from the street, and between 36-48" tall.
- Metal railings (wrought iron, aluminum or steel) on bases of circular or rectangular flat metal, or **mounted by attachment to the building and to the concrete slab under the brick of the sidewalks with review and approval.** No fencing may be permanently attached to the concrete portion of the sidewalk.
- Painted or stained wood on bases of flat circular or rectangular metal (wood bases are not permitted); tropical woods are required for wood enclosures to ensure stability and longevity.
- Rectangular, square or round planters made from architectural concrete, commercial grade resin or terra-cotta must be no more than 2'6" tall without planting. Planters must have plants in them or be removed from the sidewalk.
- Round or square planters or urns used as barriers and connected by ropes with review and approval may be up to 3' high without plantings;
- Canvas or other fabric securely fastened appropriately to metal frames are allowed, with the understanding that the canvas or fabric must be designed not to blow over in windy conditions and be maintained in good condition at all times.
- Other attachments and materials will be considered by exception with review.



Metal furniture such as this aluminum furniture is approved for use, although it may be warm in the summer months if shade is not provided.



Natural materials such as commercial grade wicker and rattan are allowed.



These square, compact umbrellas create a sense of order and allow efficient table layout. Stone topped tables and metal-framed resin-wicker furniture are durable and weather resistant. All photos this page courtesy of American Trading Company.

Not permitted are:

- Plastic used as a material for any portion of any enclosure;
- Domed or raised metal bases over 6" in diameter (these are a tripping hazard) or concrete or wood bases, except planters;
- Rope enclosures less than 1' in diameter;
- Planters with narrow bases which can be easily tipped or that would be difficult to detect by the visually impaired.

3. Furniture

Furniture for outdoor dining should be built for outdoor use and should be sufficiently sturdy to withstand reasonable variations of weather and wind. Stacking-type chairs are recommended for storage. Both chairs and tables should be compact to allow the greatest flexibility in seating options (square or round tables of no more than 30" are often used).

Furniture allowed for sidewalk dining:

- Chairs of metal (aluminum, steel, or wrought iron), wood, natural materials (e.g. wicker or rattan over metal for weight), or metal frames with natural, wood or plastic parts (e.g. resin woven wicker). Although chairs do not need to all be the same, when seen together they must appear unified in style. Colors should be natural or dark colors. White or fluorescent colors are not allowed.
- Tables of natural materials (wicker, rattan), metal (aluminum, steel, architectural concrete or wrought iron), with metal, stone, wood, architectural concrete or resin tops. Plastic woven (resin) wicker over metal of sufficient weight is also allowed. Tables should be natural or dark colors.

Although more than one size and shape of tables may be used, all elements should form a harmonious collection.

- Market-type umbrellas made of outdoor fabric with metal stands. Umbrellas should be compact in size and square is preferred over round. Plain colors rather than stripes are preferred. Umbrellas colors and shapes should harmonize with or provide an accent to the colors of the facade and any trim or awnings.

- Outdoor lighting may be desirable. Since many configurations are possible, all must be approved. Lighting affixed to the building or overhead lighting is preferred. See examples of lighting attached to a barrier and overhead on page 61 in this section.

- Open flames (e.g. candles) are not allowed.



- New materials are often introduced to the trade. These will be considered by exception with review.

Furniture/fitings not allowed for sidewalk dining:

- Any furniture or accessories other than chairs and tables and a hostess stand (e.g. no warming tables, bus tables, etc.);
- No covering or decking allowed to cover the sidewalk;
- All-plastic molded chairs or tables ;
- White or fluorescent colors (except as accents);
- Picnic tables of any material or size;
- Commercial Logos (e.g. beer logos) or other writing on umbrellas. Logo for store is allowed, but will be deducted from allowable square feet of signs allowed for the building.



8.3. Outdoor Dining on Private Property

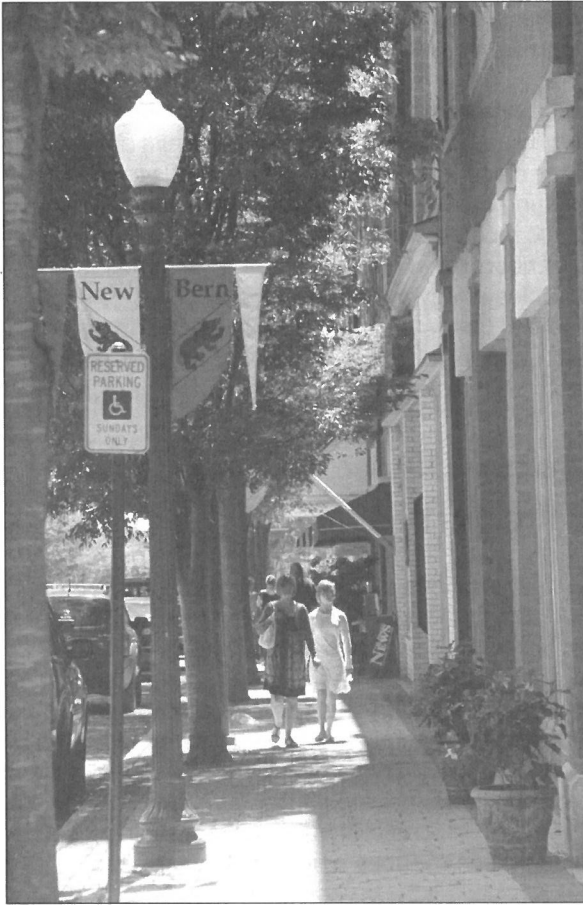
Outdoor dining on private property offers many opportunities to create unique and diverse dining experiences: walled garden settings with pergolas, sophisticated courtyards with couches and firepits, decks overlooking a downtown view. Because the possibilities will be shaped by the space available, these guidelines are fairly general and plans will be reviewed individually. While guidelines for outdoor dining on private property adjacent to and visible from the street are similar to those for sidewalk dining, there are more possibilities for outdoor dining located elsewhere such as on rooftops or upper floor terraces.



Some possible configurations of outdoor dining in areas not adjacent to the public sidewalk.

1. Location, materials and fencing.

- Railings, decks, outdoor lighting, ramps, and safety items must conform to all City and State building, safety, accessibility and zoning requirements.
- Outdoor dining areas can be located on decks, sideyards, rooftops, or frontages of buildings that are set back from the public right of way.
- Clearance from public rights of way to all doorways must be a minimum of 40".
- Outdoor dining areas located in sideyards or rear yards may be fenced for security and screened for privacy. Fencing similar to that specified in the sidewalk dining guidelines may be used, but it may be permanently anchored. Height may be up to 6', and may be solid (e.g. masonry wall) or be open in construction (e.g. metal pickets or grilles or lattice), or may be a combination (e.g. solid up to 30-36" and open above). If a solid wall is used and there is a outdoor entry, the gate should be constructed of open materials such as metal pickets or wrought iron.
- Outdoor dining located in the frontages of buildings set back from the sidewalk must have perimeter fencing that meet the requirements for sidewalk dining. Paving should complement the adjacent sidewalk.



The attractive planters and plants maintained by this store owner add richness to the streetscape.



This outdoor display relates to the services offered, provides seasonal color, and invites pedestrians to "set a spell."

- Outdoor dining located on decks or rooftops must have railings required by code as to height (42"), but may utilize materials that allow views through (e.g. horizontal or vertical steel cables or Plexiglas panels).
- Access may be through the building, from the street, or both.

2. Furniture

- For private dining areas located in setbacks from the front of buildings next to the public right of way, the standards for furniture and umbrellas are the same as for sidewalk dining.
- For furniture in side and rear yards and on decks and rooftops, the requirements are more flexible, with picnic tables, umbrellas with logos, service areas, hostess stations and bars allowed as reviewed and approved by the Historic District Commission (HDC) and the City.
- Garden structures, sculpture, fountains, fireplaces and other outdoor elements may be appropriate in outdoor dining areas.

8.4. Outdoor Display Guidelines

Businesses may wish to use the public sidewalk for display, for signs alerting pedestrians to sales inside, for menus or events, for landscaping or perhaps to provide a bench to invite pedestrians to linger a while. The following guidelines are given to suggest appropriate use of outdoor space. The goal of these guidelines is to avoid a cluttered appearance on the sidewalks. Items for outdoor display are in two categories: **permanent** items such as benches and planters, and **temporary** items such as store goods and sandwich signs (see also Section 9: Sign Guidelines).

1. Space Requirements

For sidewalks 10' wide or narrower:

- 3' from the face of the building (right of way line) will be allowed for display, temporary signage, landscaping, or benches.
- Display items and temporary signage (sandwich boards) placed in the street are allowed, but must be removed from the street at the close of business each day.
- Items such as benches and plants in planters are allowed, and may remain in place, but must meet quality standards for the city, and must be maintained (e.g. if plants in planters have died, the planter must be replanted or removed).
- Dried and artificial plant materials of good quality are allowed.

For streets wider than 10':

- 5' from the face of the building (right of way line) will be allowed for display, sandwich boards, landscaping, or benches.
- On Center Street, 5' from the ROW line will be allowed for display, enclosure, sandwich boards, landscaping, or benches.
- Other requirements are as above for narrower sidewalks.

2. Display Items

Allowed materials, permanent items:

- All permanent items to be placed in the public right of way must be approved in advance. Planters must be architectural concrete, concrete, wood, commercial grade resin, metal, or terra-cotta.
- Benches must be iron and wood, all wood, architectural concrete, or all metal. Wood should be pressure treated or tropical for ease of maintenance.
- Plant materials do not require approval, but must be kept in good condition or removed, along with the planters. Dried or artificial plant materials of good quality are allowed.
- Other materials with review and approval.

Materials not allowed, permanent items:

- Plastic or consumer-grade wood or resin planters or benches.
- Fluorescent colors.

A note about temporary display: Common sense must be used when displaying goods in the public right of way. This space must be neat and clean at all times. Temporary displays should be tasteful and understated. Examples might be a piece of sculpture or artwork to publicize an art show or a display of plants in the spring outside a flower shop or hardware store. This space is NOT intended to be extra floor space for the business, space regularly used for outlet and marked down items, and so on. The Merchants Association may be the best agent for setting up rules for this type of display to avoid abuse. Such a group could also arrange dates when "sidewalk" sales rules would be in place for all retailers at the same time.

Temporary signs ("sandwich" signs, etc.) are discussed in Section 9: Sign Guidelines.

8.5. Existing Conditions

Please note that all existing barriers, furniture, sandwich boards and other items placed on the public right of way are ***grandfathered for 90 days, by which time the existing conforming materials must be permitted, or if non-conforming, must be removed.***

8.6. Routine Maintenance

(COA not required)

- Repair/replacement of previously approved outdoor/sidewalk dining and outdoor display items
- Change of message of previously approved sandwich boards.
- Change of outdoor display upon approval of space configuration.
- Maintenance of permanent items (benches, planters) or replacement with same once approved.
- Replacement of plant materials in approved planters.

8.7. Certificate of Appropriateness Required

To obtain a COA, a completed application form (available from the designated City staff person in Planning) must be submitted to the HDC staff liaison with information about the type of establishment, hours, and (if a restaurant) the number of seats proposed.

- A measured plan of the sidewalk dining or display area must be prepared to ensure compliance with these guidelines, and should include relevant information (e.g. table and chair layout and pictures or drawings of all barriers, chairs, tables, umbrellas, benches, planters and so on) and submitted to the HDC staff liaison.
- Examples (photographs, drawings, samples) of permanent display items must be presented and approved by the HDC or by the staff liaison prior to placement.
- Upon approval by the staff liaison or by the HDC, a permit must be acquired and a fee paid from the City of Goldsboro. Contact the Planning Department for more information. Permits must be renewed yearly at no charge for both outdoor dining and temporary display. Permits may be pulled if proper maintenance and materials are not observed, at which time outdoor dining or display must be removed pending additional review and approval, permitting and payment of permit fees.
- Failure to obtain appropriate permission will be considered a zoning violation.

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9: Sign, Awning & Canopy Guidelines



The businesses on this very narrow street in Asheville use hanging and blade signs below awnings and a sandwich board sign. The more traditional signboard between the first and second floors might not be visible to pedestrians in this condition. A banner sign is also shown attached to the lamp post.

9.1. Purpose

Signs fall into a variety of categories as they relate to a downtown. There are signs that announce a business, wayfinding signs, regulatory signs, painted mural signs, billboards, and gateway signs. This chapter will also deal with public and private banners.

The City has a sign ordinance in place (Section 6.4 of the UDO). These guidelines are meant to supplement and modify these guidelines as they relate specifically to the Historic District. Where questions arise, the Historic District Commission (HDC) is directed to decide based on the knowledge of the code modified by appropriateness to the context, especially the historic architectural context.

Because the Historic District encompasses several types of uses in addition to the commercial core, these guidelines will apply to these other uses, and the Historic District Commission will review signage within the entire district, including areas within the District that might otherwise be classified as Commercial, Office, Neighborhood Business, Shopping Center and Residential.

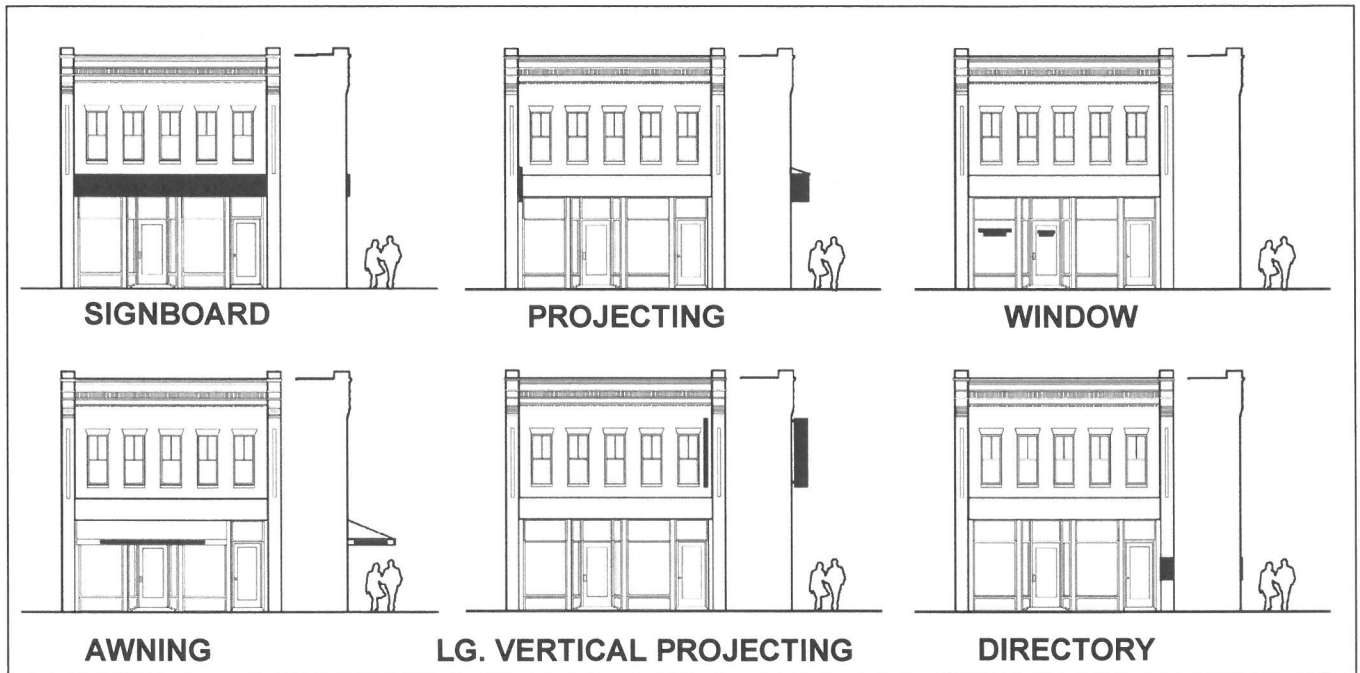
If attractively designed and well ordered, signs help us to find our way to the destinations we seek almost effortlessly. If signage, especially wayfinding signage, is inadequate or missing, it can lead to wrong turns, wasted time, and a bad impression of an area. If commercial signage is without standards, signs can become annoying and distracting. The purpose of these guidelines is to define each of these categories of signs and provide desirable and undesirable examples, and approved and prohibited materials. This document will not define regulatory signs because these are defined by Federal and State statutes, most particularly by the USDOT Manual of Uniform Traffic Control Devices.

9.2. Commercial Signs

1. Purpose

Commercial and business signs should call attention to the individual business without detracting from the overall character of the district. Further, they should fit the age and architectural style of the building on which they appear. Here are some of the types and locations for commercial/business signs:

- Business name sign on the signboard between the first and second floors,
- Business name on the glass of the windows and/or doors of the storefront,
- Hanging/projecting signs more readily visible to the pedestrian,



These drawings illustrate in elevation and section the possible placement of signs on commercial and industrial buildings. Shown elsewhere are examples of painted signs, banner signs, sandwich signs, marquee signs, and murals.

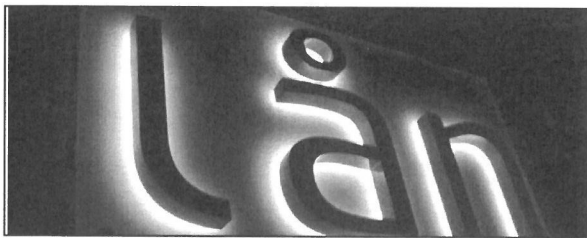
- Signs on building piers on the first floor (might include a directory if there are several uses within the building),
- Larger vertical projecting signs above the first floor. Historic examples of these types of signs can be seen at the Family Shoe Store (photo at left) and the former furniture store building at the corner of John and Walnut Streets,
- Smaller freestanding signs are usually used for buildings (often residential) where the building is set back from the street,
- Large freestanding signs provide business identity along a road,
- Awning and canopy signs,
- Signs were often painted directly on the brick of industrial buildings, and occasionally on the side or rear walls of commercial buildings,
- Existing historic signs,
- Temporary window signs, or small free-standing signs advertising sales or other temporary uses,
- "Sandwich" or A-frame type signs with changing messages (menus, sales, etc.).

2. Sign Type, Placement and Size

- a. Place signs so they do not interfere with or obscure the architecture of the building on which they are mounted or adjacent buildings and signs.

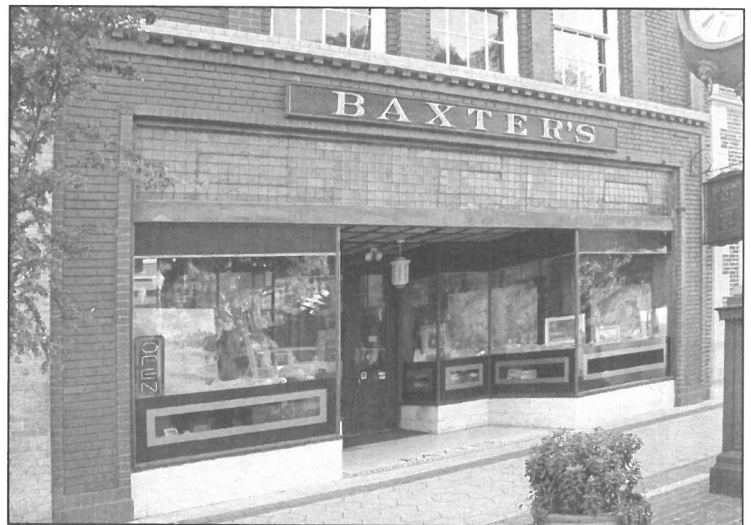


This is an appropriate building mounted sign from Asheville, NC. The incorporation of the lettering into the facing of the storefront unifies the image of the business.

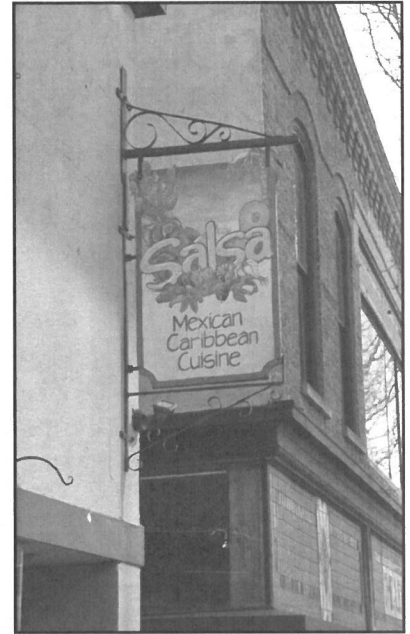
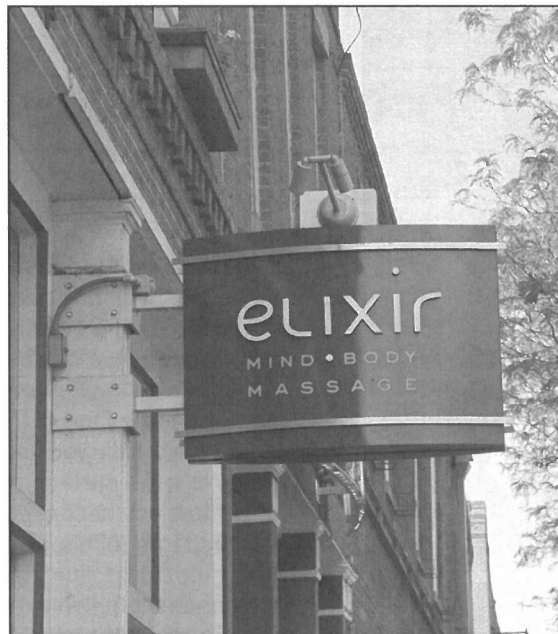
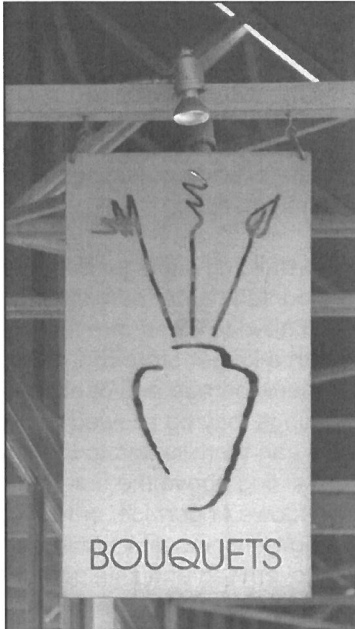


The sign above is pin mounted and back-lit. The one at right is pin-mounted (New Bern, NC).

- b. All signs for an individual business may not exceed limits as defined in the Unified Development Ordinance Section 6.4.14.3: "The total allowable area for all signs, excluding incidental signage, in this [Central Business] district shall be one and a half square feet of sign area per one linear feet of building frontage on the street. Party walls or property lines shall define individual buildings."
- c. **Existing Historic Signs** of any type: Existing signs should be preserved and/or restored whenever possible. Even if these signs do not conform to the existing guidelines and/or ordinances, they should remain if possible.
- d. **Building Mounted Flat signs:** Building signs for commercial/retail buildings are to be mounted flat to the building or painted on the building and limited to 32 square feet per business (i.e. two businesses on a longer storefront would each have a sign). Greater square footage and/or signs on more than one face of the buildings may be allowed depending on the buildings size. Signs can be mounted to the sign frieze, to a flat surface of the building above the first floor and below any second floor windows or cornice, or to a covered transom (although covering transoms is discouraged). Signs should be illuminated by overhead and shielded LED or incandescent lights mounted above the sign, with neon, or with pin-mounted backlit letters as shown at left.
- e. **Pin Mounted Signs.** Pin-mounted letters and/or logos are allowed in the sign board area in place of and in the general area of the sign frieze. Pin-mounting allows the letter to stand out from the surface on which they are mounted. Letters are often gilded on historic buildings as shown below (from New Bern) or could be backlit as shown at left. Neon signs are also pin-mounted and are historically appropriate for the commercial area.



Below and Right: Three examples of projecting signs/blade signs. Note the spotlights mounted on top of the sign on the left and middle, and at the bottom on the right.

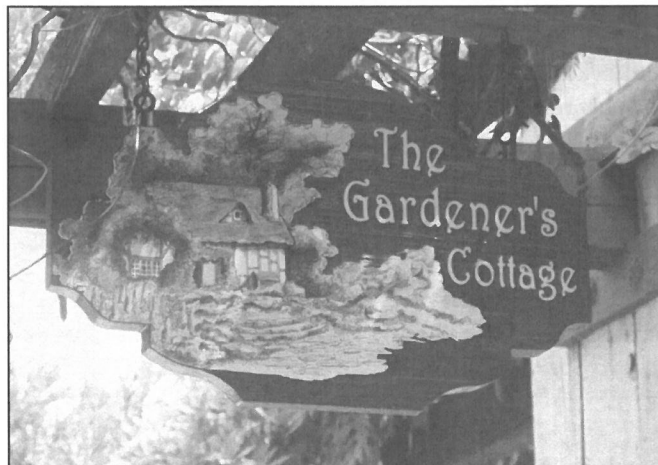


Below and Right: Two examples of hanging signs. The bottom of the sign must be at least 7' above the sidewalk.



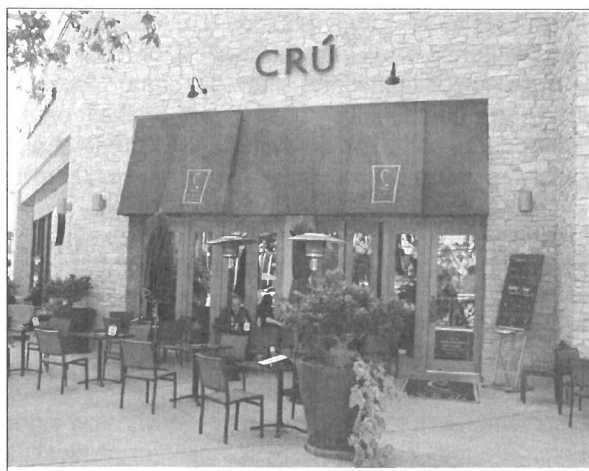
4.5 feet from the building, and the bottom of the sign may be no lower than 10' above the sidewalk. Only one such sign is permitted per business.

- g. **Hanging Signs.** Hanging signs are different from projecting signs in that they are mounted under an awning or canopy where a projecting sign mounted higher would be obscured by the awning or canopy. These must be mounted high enough to ensure headroom beneath the sign. A minimum clearance of 7' is suggested, but this will be evaluated individually. Examples of hanging signs are shown below and at left.

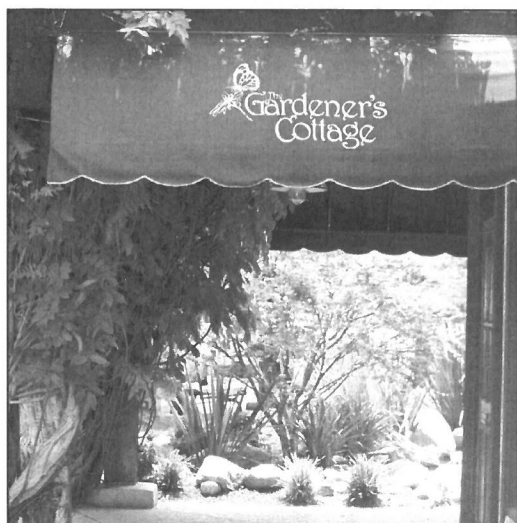




The former Heilig-Myers Building (left) has a projecting upper story neon sign, as does the shoe store (right). These signs should be preserved if possible.



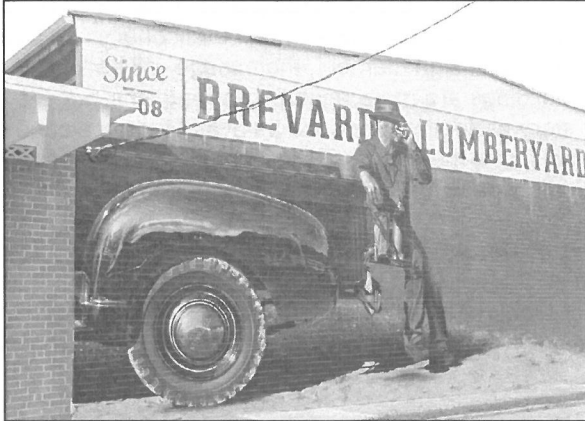
This building in Texas (above) has pin letter signs and the logo on the fall of the awning. This California awning sign (below) works well in a pedestrian area.



- h. **Projecting Vertical Signs on upper stories:** Because of the prominence of such signs, which traditionally used neon as an integral design element, their usage will be limited. Larger buildings are more appropriate for this treatment. Upper story projecting signs will be evaluated on a case by case basis, and there is no implicit right to an upper story sign of this type without review and approval.
- i. **Awning or Canopy Signs:** lettering on awnings should be printed on the fall of a canvas awning or canopy. Other locations for logos or lettering may be permitted by exception after review. Lettering height is limited to 4"; logos may be larger.
- j. **Permanent Window Signs and Lettering:** Lettering on the outside of store windows or doors of commercial buildings should be either at or slightly above eye level, or near the bottom of display windows (this may be more effective for stores with permanent awnings or canopies). Lettering can also be applied to the doors of shops, and to upper floor windows. Store window lettering should be an appropriate scale for the building and percentage of glass. All must be reviewed and approved. An example is shown below. Signs of any type mounted to the inside of the window may have lit messages to indicate the store is open, but may not include flashing, rolling, or moving elements or product advertisements.



An example of a window sign. Because this jewelry store invites proximity to the window, the small size of this sign works well.



This building in Brevard has a beautifully rendered period mural on the side of one of the repurposed Lumberyard buildings, now an arts center.



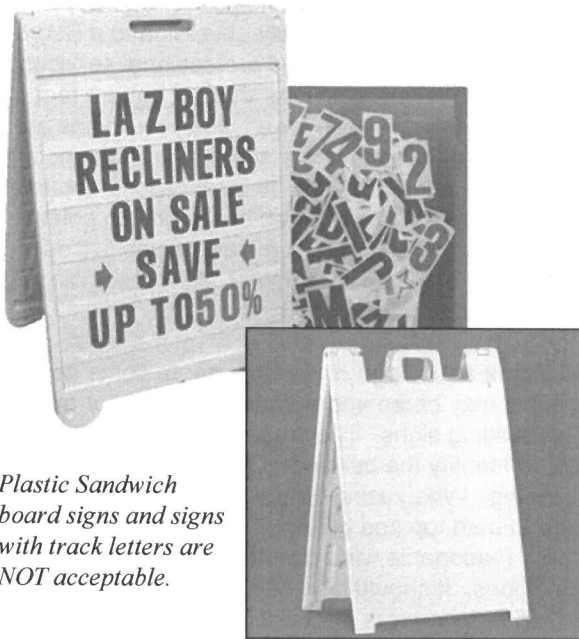
Artistic murals can be a great addition to downtown.



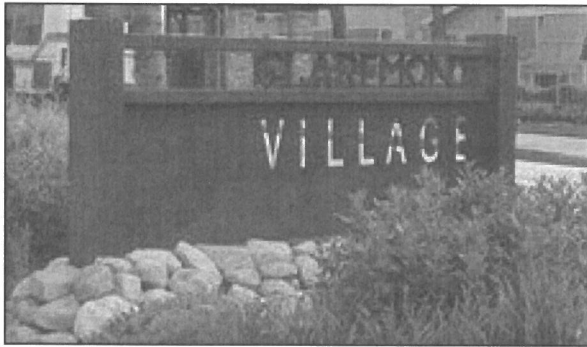
Examples of acceptable sandwich board signs. Plastic signs or signs with track letters are not appropriate. See next page.

- k. **Changeable Message Signs.** Message signs that indicate hours or provide temporary messages (e.g. changing hours or "Be Right Back" or "call [phone number] for more information"). These must fit within the allowable square feet for signs. Materials could include chalk board or chalk paint. A sandwich board might be an alternative to this type of sign. Digital, flashing, rolling or product logo signs are not permitted.
- l. **Temporary Window Signs.** Temporary window signs include signs alerting the public to sales, clearances or special events, and are placed on the inside or outside of store windows or doors. These may remain in place for no more than two weeks, and may take up no more than 10% of the glass area of display windows only. Hand lettering for sales or special events is not allowed. Temporary window signs are not encouraged. Digital, flashing, rolling or product logo signs are not allowed. In lieu of such signs, sandwich boards are encouraged.
- m. **"Sandwich Board" Signs:** A-frame or sandwich board signs are allowed in front of stores, but materials and con-





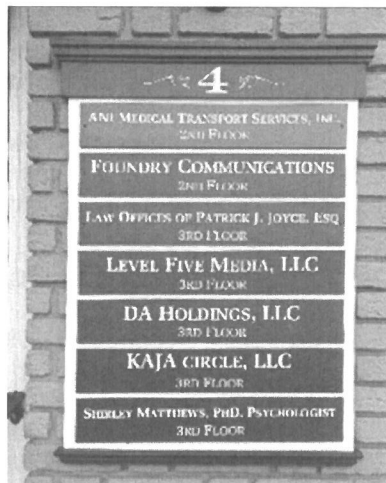
Plastic Sandwich board signs and signs with track letters are NOT acceptable.



A good example of a monument sign (middle) and a directory monument sign for multiple businesses.

struction for the sign itself must be approved in advance. Once approved, the message on the sign can change as needed. See photos on previous page and at left. Each face of the sign must be no more than 10 square feet, and the sign may be no more than 4 feet high. ***This amount is not counted as part of the total square feet of signage allowed.***

- n. **Murals and Mural Signs:** Murals can be an attractive and artistic addition to the downtown if well planned and executed. Murals should be placed on blank (or mostly blank) side or back walls of commercial or industrial buildings, not on primary facades. Size will depend on placement. If artistic murals are to be created by private entities, the design must be approved in advance by the HDC. Murals that advertise the business of the building are considered to be signs. They must meet the overall limits on sign square footage and applicable codes. If the mural sign includes more than simply advertising copy, the HDC may allow additional total square feet of signage on the primary facade of the building.
- o. **Marquees:** At one time there were several buildings in Goldsboro such as the original Paramount that had elaborate marquees. Although many of these are no longer in existence, those that still exist (such as the Variety on Center Street) should be saved if possible. In the future if a theater- or cinema-related-use is added to the downtown, a marquee might be appropriate with review and approval.



Building-Mounted Directory Sign example.

- p. **Directory Signs:** The rules for directory signs are 8 square feet for most commercial buildings. Larger buildings (particularly large industrial buildings) may be allowed up to 16 square feet by review and approval of the RDDC.
- q. **Monument or Freestanding Signs:** Small freestanding signs of 16 square feet or less and standing no more than 8 feet high are allowed for buildings set back from the right of



Neon is an historic material and is allowed in the commercial portion of the Historic District. Flashing or rolling signs are not allowed.



Store sign with cor-ten steel, backlit letters, and neon. This would be acceptable. (Denver, CO.)



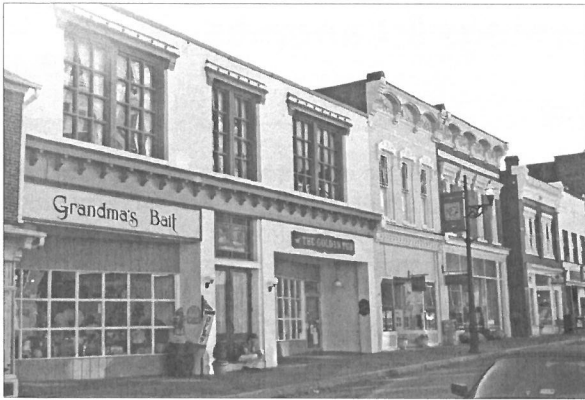
This stainless steel sign with cut-out letters is unusual and attractive. It would be allowed. (Asheville, NC)

way. Additional square feet are allowed for sign supports. Examples might be for residential conversion to a Bed & Breakfast, permitted home-based professional services, and so on. Freestanding signs greater than 12 square feet (not including supports) are only allowed where buildings are set back from the right of way, and in general are not encouraged within the Historic District. In such cases, monument signs and pylon signs are preferred over signs on poles. Flashing, rotating, or internally illuminated signs (except illuminated letters only) are not allowed. All freestanding signs must be reviewed and approved by the HDC.

- r. **Banner Signs and Flags on Buildings:** In some cases banner signs may be an appropriate addition to or replacements for building signs. They may also be used for special events or to identify the building or separate tenants within a larger building. When using banner signs, such signs must be affixed at both top and bottom, and should be designed to deal with reasonable wind conditions, or be removed in such conditions. It should also be kept in mind that fabric banners will require more frequent replacement than traditional signs or other types of banners, such as vinyl. If the use of banner signs and/or special event signs is anticipated in advance (such as a semi-permanent business banner or an annual event), their use can be approved initially by the HDC and can be subsequently changed without the need for further approval. American flags may also be mounted on building facades for special occasions or permanently if they meet the requirements for displaying the flag. Decorative flags are also allowed but must be reviewed and approved. Any logos or writing of flags will be considered part of the allowable square footage of signs.
- s. "Feather" banners/signs are not allowed. These are defined as free-standing signs on flexible poles with curved tops, intended to flutter constantly.

3. Design and Allowed Materials

- Signs should be produced by a skilled **sign professional** to ensure legibility and attractive design.
- **Traditional materials** are appropriate for signs in the Historic District, including wood, glass, metal, gold leaf, raised dimensional letters, and painted designs. Window signs should be decal-type lettering or etching, or may be neon on the inside of shop windows.
- **New materials** such as MDF (with edge banding) and architectural foam may also be appropriate, but hardwood or metal is preferred over these.
- **Colors** for signs should generally be limited to three and should harmonize with or complement the colors of the building.
- **Illumination** for signs should be from shielded incandescent, or LED lights. Halo-lit pin letters are allowed.



These historic facades in Saunton, VA can be seen as a whole without the interruption of awnings.



This is the traditional style closed-end fabric awning used with commercial buildings.



These open-ended awnings are more contemporary but would still be appropriate with historic commercial buildings.

Ground-mounted spotlights are allowed for illuminating monument or freestanding signs. All lights must avoid producing glare.

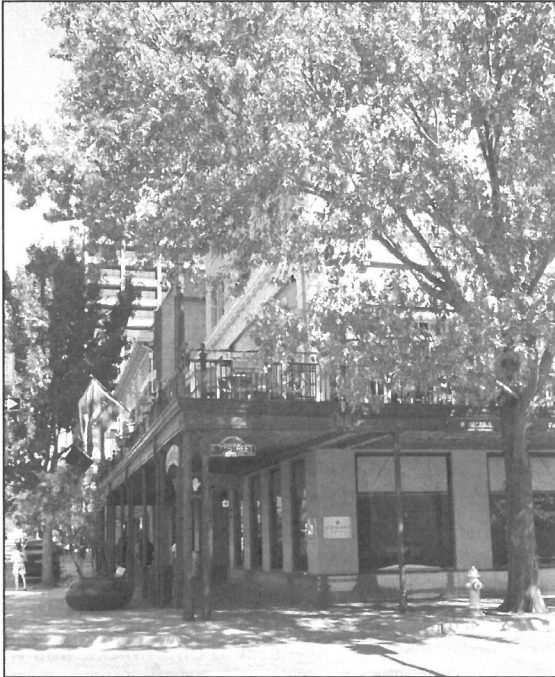
- **Neon Signs** are allowed with approval but care should be taken that the neon does not overwhelm the sign or the building. Neon signs inside windows are allowed (see sections j, k and l above for more information).
- **Fabric awnings and sign banners** are allowed, as are canvas and other fabrics that have been treated for waterproofing and fireproofing. All materials must meet fire code.
- **Banners** for light poles are allowed, and must meet the same requirements for waterproofing and fireproofing as awnings.
- **Vinyl signs** are allowed only by exception.
- **Wood signs** may be constructed with attached raised lettering, painted or silk-screened lettering, or incised lettering through a process of sandblasting or routing the surface of the sign.
- Metal signs and plaques should be constructed of brushed bronze, antique bronze, aluminum, stainless steel, cor-ten steel or painted cast iron.
- Creativity is encouraged in signs, and other materials will be considered on a case by case basis with review and approval.

4. Not Recommended/Allowed

- **Plastic sign components** (e.g. backlit sign panels, plastic letters, or prefabricated sandwich boards) are not allowed.
- **Backlit awnings** are not allowed.
- **White dry-erase, all plastic, and track letter signs** are not allowed.
- **Plywood** is not recommended as a material for signs.
- **Backlit plastic panel signs** are not allowed.
- **Digital signs** are not allowed in the Historic District.
- No sign or parts of signs may flash or move with the exception of restored historic signs that had these characteristics or new marquees with review and approval.
- "Feather" banners/signs are not allowed.
- Highly reflective metallic signs or sign parts are not recommended.

9.3. Existing Signs

Existing signs are grandfathered, but any changes to existing signs and any replacement signs must meet the guidelines.



9.4. Awnings & Canopies

1. Purpose

Awnings and canopies are often seen on historic residential, commercial, and industrial buildings. They not only provide shade and cover from the weather, but they can also add character and color to an urban area.

While acknowledging that awnings and canopies can be an important part of a buildings, it is also worth considering that it should not be assumed they are essential. In some cases in our downtown, especially where sidewalks are narrower, large canopies and awnings hinder appreciation of the rich architecture on the street. By contrast, the photograph at top left shows the main street of Staunton, Virginia, where few canopies or awnings are used. This makes the architecture itself the center of attention, highlighting the interesting upper floor and cornice details of these buildings.

Awnings are also discussed in Section 4.4.



*If canopies are used, the materials should match the building as in this historic hotel in Austin, TX. Note the pressed tin ceiling (left) and use of the upper level for dining. This is more a balcony than a canopy, see Section ***.*

2. Space Requirements

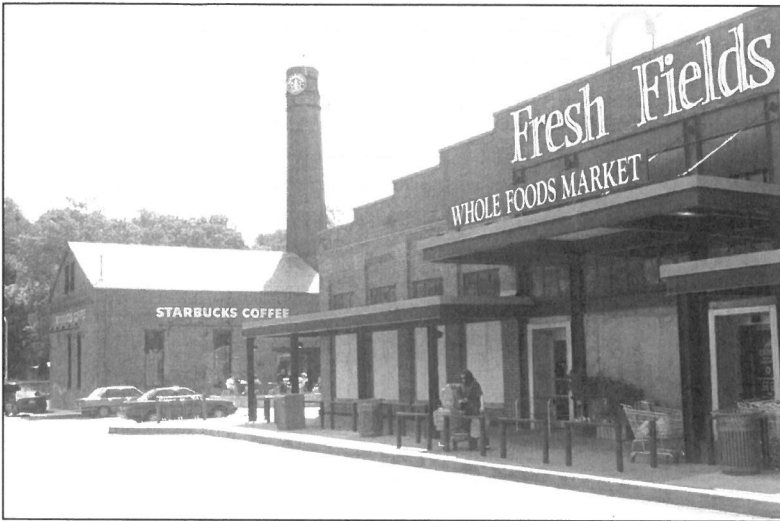
Awnings will extend no more than 6' into the street from the facade, unless by exception with review.

Canopies will vary in width depending on use. Canopies may extend further than awnings, but in most cases would be required to be supported/suspended from the building to keep the sidewalk clear of impediments.

In some cases canopies for larger building may extend further into the sidewalk and even to the curb. If this is desired, such canopies must not interfere with street lights or the normal or anticipated spread of nearby street trees. An example of a larger canopy over the street can be seen at the Waynesborough House, which is supported by metal brackets on the facade. Another example is shown in the photo from Denver at bottom left, which spans the sidewalk and is supported with metal columns near the curb. On the next page is an example of an historic metal canopy on a building in Danville, VA, and a simpler metal canopy on a building in Baltimore.



This modern canopy on an historic building in Denver is appropriate for a large building entry.



Above: The new flat metal canopies over the entry to the Fresh Fields grocery in Baltimore announce the entry and provide space for outdoor display. This type of simple canopy might be appropriate for new buildings or existing masonry buildings with less articulated facades. The canopy below is much more ornate and clearly original to this building in Danville, VA.



3.Design and Allowed Materials

Awnings and Canopies for Historic Commercial Buildings:

- Fabric awnings are appropriate. These may be vinyl coated or otherwise treated to extend the life of the fabric as long as they meet district fire codes. Keep in mind that darker colors tend to fade more quickly than medium and light tones .
- Metal canopies may be appropriate, however, see comment above about obstruction of views to the upper portion of the facade. If existing canopies are to remain, the materials and craftsmanship of the visible ("ceiling") portions of the canopy should be evaluated, and if need be, improved.
- All awnings and canopies within the fire district must meet fire code.

New Buildings in the Historic District:

A variety of awnings and canopies may be appropriate for new buildings in the Historic District, including:

- Fabric and metal awnings and canopies as defined above.
- Modern shade structures affixed to the side of buildings.
- Clear canopies supported by metal structures (see photos at left).
- Other options as reviewed and approved.

4. Allowed Materials

- Canvas or "Sunbrella" fabric awnings. Sunbrella is preferred over canvas because of longer life, resistance to mold, and resistance to fading.
- Metal canopies are allowed with review and approval.
- New hybrid materials are being introduced to the market. These will be considered on a case by case basis and must first meet all district fire codes in order to be considered.

5. Materials Not Recommended

- Backlit awnings
- Any plastic supporting or canopy materials, except for new buildings with clear or white translucent acrylic "skylights" with review and approval.

9.5. Existing Canopies and Awnings

Existing canopies and awnings are grandfathered, but any changes to existing canopies and awnings, and any replacement canopies and awnings must meet the guidelines.

9.6. Routine Maintenance

(COA not required)

- Repainting or repair of previously approved signs, canopies, awnings or illumination.
- Replacement of awnings and awning signs with like colors and messages (if any), once approved.
- Changing of sandwich board messages once the board itself is approved.
- Repair or replacement of damaged banners, or re-use of banners previously approved.

9.7. Certificate of Appropriateness Required

- All signs of any type must be approved in advance of installation. A measured and rendered drawing is required, including materials and colors to be used, method of attachment, method of illumination, and location on the building.
- Canopy and awning materials and colors must be approved in advance of installation. Drawings and fabric samples showing proposed colors must be submitted for awnings.
- Measured drawings prepared and stamped by an architect and/or engineer must be submitted for all canopies.
- A COA must be issued before any historic sign, marquee or canopy can be removed.
- Failure to obtain appropriate permission will be considered a zoning violation.

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 6, 2016 COUNCIL MEETING

SUBJECT: Appearance Commission Appointment

BACKGROUND: There is an existing vacancy on the Appearance Commission. Citizen involvement is vital to the performance of City government. It is necessary that an additional appointment be made in an effort to fill this vacancy. Three vacancies remain on the commission.

DISCUSSION: Recommendations for appointment were requested from the Appearance Commission.

The following individual has submitted an application to be on the Appearance Commission and was recommended by the Appearance Commission.

Mandy Hodach

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached Resolution appointing Mandy Hodach to the Appearance Commission.

Date: 6-1-16


City Manager

Laura Getz

From: webmaster
Sent: Tuesday, March 22, 2016 8:34 PM
To: Melissa Corser; Laura Getz
Subject: New submission from Boards and Commissions Online Application

Full Name

Mandy M Hodach

Address

2705 Isaac Drive

Email

justmandym@gmail.com

Home Phone

2673256850

Business Phone

2673256850

Which Board or Commission are You Applying For

- Appearance Commission
- Committee on Community Development

Residency

Within the City of Goldsboro

Present Occupation:

Homemaker

Educational Background

M.S. Human Development and Family Studies

B.S. Early Childhood Education, emphasis on Human Development and Family Studies

Employment History

2008-2010
Program and Volunteer Manager, American Cancer Society
Philadelphia, PA

2006-2008
Case Manager, Catholic Charities
Denver, CO

Civic Organization Membership

I do not have experience volunteering with civic organizations although I have volunteered with animal shelters, animal welfare organizations and organizations that seek to better the lives of children and families.

Additional Information

I would love to see Goldsboro live up to its potential as there are so many naturally beautiful and charming aspects of our city that could be spruced up and made more noticeable and usable by the community. I have lived in many rural and urban communities (from California to Philadelphia and lots of cities in between) over the last 20 years. I feel my experiences in and of these cities would contribute greatly to

helping make Goldsboro a more walkable, accessible and beautiful community to enjoy by those who live here but also those who are just 'stopping through' as well.



Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

RESOLUTION NO. 2016- 39

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARD AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, an additional slot is available on the Appearance Commission; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Appearance Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individual be and is hereby appointed to the Appearance Commission. The term shall expire on the date indicated:

APPEARANCE COMMISSION

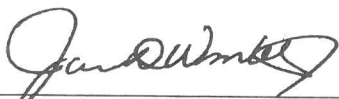
First Term Appointee:

Mandy Hodach

Term Expires December 31, 2020

2. This Resolution shall be in full force and effect from and after this 6th day of June, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

City of Goldsboro
Agenda Memorandum
June 6, 2016 Council Meeting

SUBJECT: Approval of Amended North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement

BACKGROUND: On October 27, 2003, the City of Goldsboro entered into a Mutual Aid and Assistance Agreement with North Carolina Statewide Emergency Management. This agreement has been updated over the years changing the name of City Managers and Public Works Directors.

DISCUSSION: It is necessary for the City Council to approve an additional revision of the Mutual Aid Agreement. The First Alternate Representative is the Mayor and the name should be changed to reflect the current Mayor.

RECOMMENDATION: By motion, adopt the attached resolution authorizing Mayor Chuck Allen to sign North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement and mail the updated Agreement to the Division of North Carolina Emergency Management, Raleigh, NC.

Date: 6-1-16



Scott Stevens, City Manager

RESOLUTION NO. 2016- 40

RESOLUTION TO AMEND THE STATEWIDE EMERGENCY MANAGEMENT
MUTUAL AID AND ASSISTANCE AGREEMENT

WHEREAS, the City of Goldsboro has been a signatory of the North Carolina Statewide Emergency Management Mutual Aid and Assistance Agreement since October 27, 2003; and

WHEREAS, the participation with this Statewide mutual aid agreement will allow the City of Goldsboro to receive mutual aid during a disaster and to receive federal and state disaster funds; and

WHEREAS, it is in the best interest of the City of Goldsboro to ensure that all city emergency contact information is up to date.

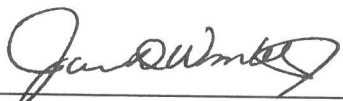
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor is authorized to sign the Statewide Emergency Management Mutual Aid and Assistance Agreement.
2. The authorized representatives are the City Manager as the Primary Representative, the Mayor as the First Alternative Representative, and the Public Works Director as the Second Alternative Representative

This Resolution shall be in full force and effect from and after this the 6th day of June, 2016.

Approved as to Form Only:

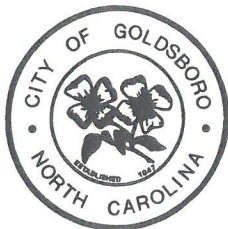
Reviewed by:



City Attorney



City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2016-36

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY OFFICER PATRICK M. CARCIRIERI AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 15 YEARS

WHEREAS, Officer Patrick Carcirieri retires on July 1, 2016 as a Police Officer in the Goldsboro Police Department of the City of Goldsboro with more than 15 years of service; and

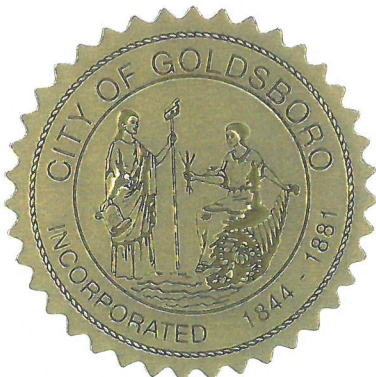
WHEREAS, Patrick began his career on January 3, 2001 as a Police Officer with the Goldsboro Police Department where he has served until his retirement; and

WHEREAS, Patrick has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials, employees and the citizens of the City of Goldsboro, of expressing to Patrick M. Carcirieri their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Patrick M. Carcirieri our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Patrick our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 6th day of June, 2016.



Chuck Allen
Mayor

RESOLUTION NO. 2016-36

**RESOLUTION EXPRESSING APPRECIATION FOR
SERVICES RENDERED BY OFFICER PATRICK M. CARCIRIERI
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 15 YEARS**

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Approved as to Form Only:


City Attorney

Reviewed by:


City Manager