

MINUTES OF THE RECESSED MEETING OF THE CITY COUNCIL
JUNE 5, 2024

The City Council of the City of Goldsboro, North Carolina, recessed their Regular Meeting on June 3, 2024 to meet on June 5, 2024 at 5:30 p.m. in Council Chambers, City Hall, 214 North Center Street with attendance as follows:

Call to Order. Mayor Gaylor called the meeting to order at 5:30 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Laura Getz, City Clerk
Catherine Gwynn, Finance Director

Mayor Gaylor made comments regarding the budget.

Interim City Manager Livingston shared comments regarding the proposed budget.

Mrs. Gwynn shared the presentation attached as *Exhibit A*. Mrs. Gwynn shared comments regarding the proposed budget to include the following comments: On the Previously Proposed Expenditure Cuts General Fund slide, we would be able to cut \$248,000 out of the general fund which is a little over a penny difference in the property tax rate. The proposed budget came in with a 15-cent proposed property tax increase so this would impact that budget by a little over a penny. She shared the revised proposed tax increase is 11.8 cents and needs to be in increments of a half.

Interim City Manager Livingston shared the Topics for Discussion General Fund slide. He shared public safety is driving the budget. He asked Council to go through the list (Topics for Discussion General Fund) and say yes or no to each item.

1. Implementation of Fire raises – **Council consensus was yes.**
2. COLA 2.5% (Full year) – **Council consensus was yes.**
 - a. Council discussed the proposed 2.5% COLA.
3. New FTE – Comm. Rel. Dev. Specialist (100% funded by HUD) – **Council consensus was yes.**
4. New FTE – Minimum Housing Specialist (Planning) – **Council consensus was yes.**
 - a. Council discussed the position, abandoned homes and crime.
5. Demolition (Planning) – **Council consensus was yes.**
 - a. Council discussed demolition.
6. Employee \$400 Net Bonus (NOT included in Manager's Rec.)
 - a. Council discussed adjusting the proposed bonus and will continue discussion later during the meeting.
7. NPO Funding (United Way) – **Council consensus was to fund NPO's at \$50,000.**
 - a. Council discussed the NPO funding and using the United Way to manage the funds for the non-profits. Mayor Pro Tem Matthews asked if NPO funding could focus on those organizations that focus on crime prevention. Council discussed the United Way's 10% administration fee. Council discussed outcomes of the current NPO's funded by the city. Interim City Manager Livingston shared he has asked the United Way to come to the meeting in July to discuss the current and next fiscal year.
8. Comprehensive Land Use Plan (Planning) – ½ year – **Council consensus was yes at \$87,500.**
 - a. Council discussed the Comprehensive Land Use Plan.
9. Pavement Conditions Index Plan – **Council consensus was yes at \$75,000.**
 - a. Council discussed the Pavement Conditions Index Plan. The plan was not in the original proposed budget but was added to possibly get bonds and confirm the conditions of city streets.

10. Parks & Rec Master Plan – **Council consensus was yes.**

- a. Council discussed the parks and recreation special revenue fund and capital projects fund. Mayor Gaylor shared he would like to create a foundation for Parks and Recreation. Mayor Pro Tem Matthews asked about the Go Wayne Go grant as it relates to the Dillard Track. Interim City Manager Livingston shared having an updated Master Plan is critical to getting PARTF grants.

11. Friends of Seymour (Council) – **Council consensus was to cut the amount to \$8,500.**

- a. Council discussed cutting the administration fees which are part of the agreement. Council discussed the \$20,000 funding for the Chamber of Commerce which was unintentionally not included in the proposed budget. Council discussed Chamber of Commerce sponsorships and memberships. Mayor Gaylor recommended rolling the \$20,000 amount forward and adding the Chamber of Commerce Membership as line item 13 on the list. Councilman White asked that we have something in writing.

12. Housing Authority Cameras (Agency Support) – **Council consensus was yes.**

- a. Mayor Gaylor shared comments regarding the history of the current agreement with the Housing Authority. Council discussed the Goldsboro Housing Authority and the cameras at the Housing Authority. Councilwoman Taylor shared she would like to discuss with the Housing Authority how they can help to reduce crime. Council directed the Interim City Manager to work with the City Attorney to explore what options are available related to the agreement.

13. Chamber of Commerce Memberships – **Council consensus was to cut the amount funded to \$15,000.**

- a. Council discussed the Chamber of Commerce membership.

6. Employee \$400 Net Bonus (NOT included in Manager's Rec.) -

- a. Council came back to the employee bonus discussion. Council discussed ways to further cut the proposed budget.

Councilwoman Jones left the room at 8:09 p.m. and returned when the meeting resumed.

Mayor Gaylor recessed the meeting at 8:10 p.m.

Council returned at 8:15 p.m. and the meeting resumed.

6. Employee \$400 Net Bonus (NOT included in Manager's Rec.) – **Council consensus was to approve the \$400 bonus and to use fund balance to reduce the tax rate to 9.5%.**

- b. Mrs. Gwynn shared comments regarding the proposed budget and ways to further cut the budget. Mayor Gaylor clarified last year the budget included COLA at 2%, merit at 1% and a \$400.00 bonus. This year the COLA is proposed at 2.5% with no merit bonus. Council discussed ways to further cut the proposed budget. Interim City Manager Livingston suggested taking money from fund balance to ease the tax burden. Council discussed bonuses, ways to cut the proposed budget and fund balance. Mrs. Gwynn shared the Interim City Manager cut about 14.6 million out of the department's budget requests to get us to the 55.9 million dollar proposed budget.

Mayor Gaylor adjourned the meeting at 9:21 p.m.



Charles Gaylor, IV
Mayor

Laura Getz, MMC/NCCMC
City Clerk

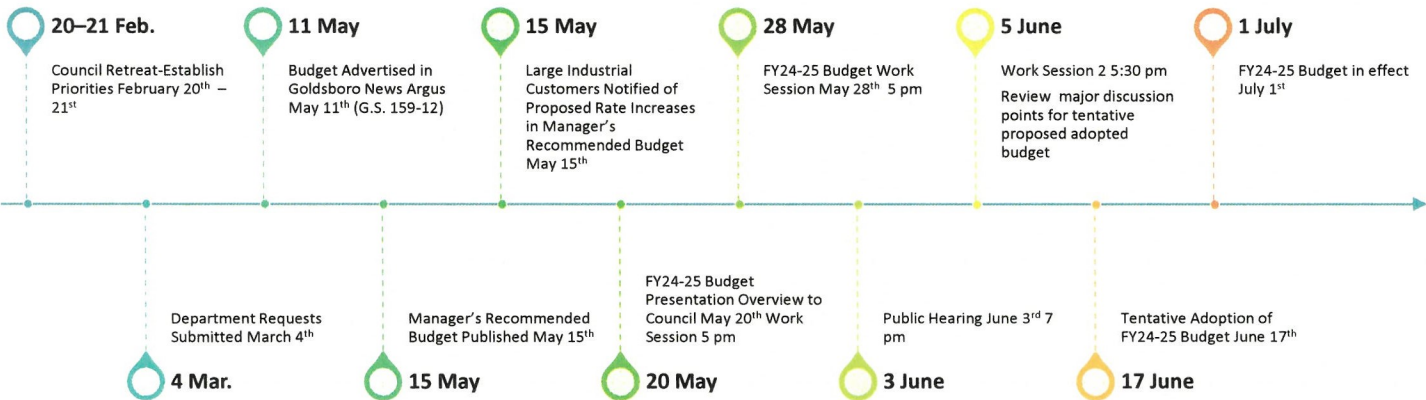
FY2024-25 Budget Work Session 2
June 5, 2024 5:30 pm



6/5/2024

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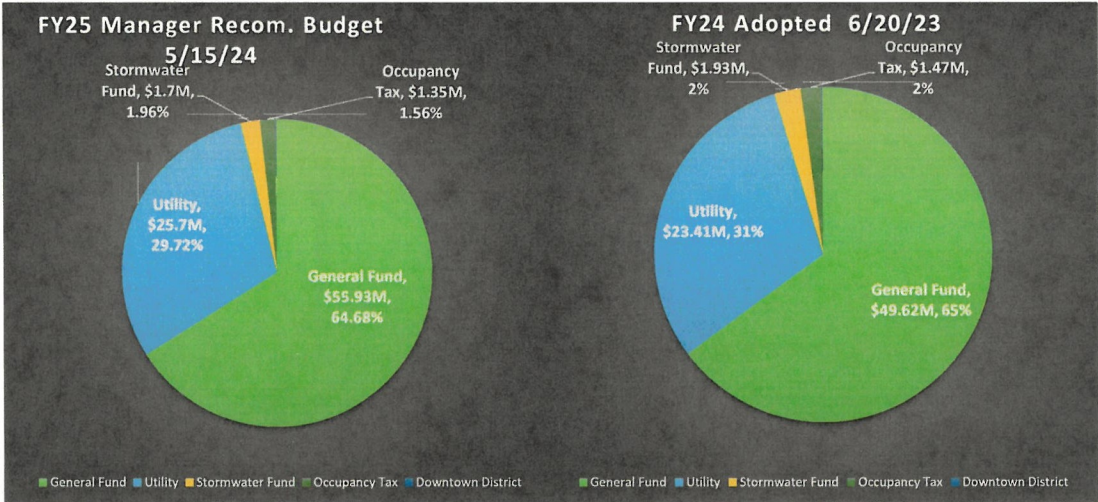
FY24-25 Budget Overview & Timeline



Summary FY24-25 Budget

FY24-25 Manager's Rec. \$86.5M

FY23-24 Adopted Budget \$76.6M



FY2024-25 Manager’s Recommended Budget All Funds

Fund	FY24 Adopted	FY25 Mgr. Rec.	Incr/(Decr)	% Change
General Fund	\$49,622,612	\$55,931,496	\$6,308,884	13%
Utility Fund	\$23,409,993	\$25,698,254	\$2,288,261	10%
Stormwater Fund	\$1,934,200	\$1,697,831	\$(236,369)	-12%
Occupancy Tax Fund	\$1,465,450	\$1,349,857	\$(115,593)	-8%
Downtown MSD Fund	\$102,683	\$100,225	\$(2,458)	-2%
General Fund Capital Reserve	\$1,000	\$1,000	\$0	0%
Cemetery Perpetual Fund	\$0	\$53,105	\$53,105	
Fuel System Internal Service Fund	\$0	\$1,361,421	\$1,361,421	
Utility Fund Capital Reserve	\$100,000	\$0	\$(100,000)	-100%
System Development Fees Capital Reserve	\$0	\$280,000	\$280,000	
Total All Operating Funds	\$76,635,938	\$86,473,189	\$9,837,251	13%

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Previously Proposed Expenditure Cuts General Fund

General Fund Expenditure	Amount
✓ Employer Health Insurance 10% to 4%	(\$199,675)
✓ Savings 2 Months – New CD Position Salary & Benefits	(\$10,220)
✓ Savings 2 Months – New Minimum Housing Position Salary & Benefits	(\$12,128)
✓ Cut Capital Not Financed	(\$55,000)
✓ Add – Equipment Storage Shed at Cemetery	\$42,000
✓ Reduce City Manager budget – Consultant fees estimate	(\$5,000)
✓ Reduce City Manager budget – Dues & Subscriptions memberships	(\$800)
✓ Reduce Downtown Development budget – flags for Walnut & Carolina	(\$8,000)
✓ Increase Downtown Development budget – missed recurring building maintenance	<u>\$750</u>
Total Potential Expenditure Cuts	<u>(\$248,073)</u>
Property tax rate impact	(\$0.0106)

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Previously Proposed & New Revenues General Fund

General Fund Revenue Source	Amount
✓ Additional use of General Fund fund balance (total \$1.5M)	\$396,259
✓ Fund Balance Reserved – Cemetery Care Reserve	\$42,000
✓ *NEW* HUD Funding for Administration Costs (CRD)	<u>\$51,099</u>
Total Potential New Revenue	<u>\$489,358</u>
Property tax rate impact	(\$0.021)

Property Tax Rate - Recap	Rate
Proposed Tax Increase (Manager’s Recommended)	\$0.150
Reduce Expenditures for Proposed Cuts	(\$0.106)
Additional Revenue Sources	<u>(\$0.021)</u>
Revised Proposed Tax Increase	\$0.118

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Topics for Discussion General Fund

	Expenditure	Yes?	No?	FY 24-25 Proposed Budget	Equivalent Tax Rate
1)	Implementation of Fire raises			\$1,446,317	\$0.0620
2)	COLA 2.5% (Full year)			656,360	\$0.0281
3)	New FTE – Comm. Rel. Dev. Specialist (100% funded by HUD)			\$0	\$0.0000
4)	New FTE – Minimum Housing Specialist (Planning)			\$60,642	\$0.0026
5)	Demolition (Planning)			\$100,000	\$0.0043
6)	Employee \$400 Net Bonus (NOT included in Manager’s Rec.)			\$227,000	\$0.0097
7)	NPO Funding (United Way)			\$100,000	\$0.0043
8)	Comprehensive Land Use Plan (Planning) – ½ year			\$100,000	\$0.0043
9)	Pavement Conditions Index Plan			\$75,000	\$0.0032
10)	Parks & Rec Master Plan			\$40,000	\$0.0017
11)	Friends of Seymour (Council)			\$16,125	\$0.0007
12)	Housing Authority Cameras (Agency Support)			\$95,200	\$0.0041
	Total			\$2,916,644	\$0.1250

Notes