

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
MAY 18, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–3:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. FY 2015-16 Recommended Budget (Finance)
 - b. Discussion of Draft Feasibility Study from I-795/US 117 from I-40 to Goldsboro (Planning)—
Summary Attached
 - c. Proposed Property Demolition Discussion (Inspections)
 - d. Council Appointee for Transportation Advisory Committee (TAC)
- II. CALL TO ORDER – 6:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**
 - A.1 Minutes of the City Council Retreat on March 24-25, 2015
 - A.2 Minutes of the Work Session and Regular Meeting of April 6, 2015
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
 - B. Resolution Expressing Appreciation For Services Rendered By Deborah Sue Chance As An
Employee Of The City Of Goldsboro For More Than 14 Years
 - C. Goldsboro Youth Council Senior Recognition (Community Affairs)
- VII. PUBLIC HEARINGS**
 - D. Public Hearing - Recommended 2015-16 Operating Budget (Finance)
- VIII. CONSENT AGENDA ITEMS**
 - E. Fiscal Year 2014-15 Budget Amendment (Finance)
 - F. Bank Financing for WA Foster Recreation Center Construction and Renovations at
Goldsboro Country Club Property (Finance) **Documents to be provided May 18, 2015
 - G. Request for purchase of a new 35 HP, 72” cutting deck Super Z lawnmower for the Streets
and Stormwater division (Public Works)
 - H. Authorization of an Agreement with Schnabel Engineering for Professional Services on New
River Intake Feasibility Study (Pubic Utilities)
 - I. Surplus Website Disposal – HillbillyHike.com (Parks and Recreation)
 - J. Agreement and Easement for Encroachment (Engineering)
 - K. Setting Public Hearing- Neuse River Basin Regional Hazard Mitigation Plan (Engineering)
 - L. Monthly Departmental Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
- X. CITY MANAGER’S REPORT**
- XI. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**
 - M. National Public Works Week Proclamation
 - N. Poppy Days Proclamation
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

TX Result Report

P 1

05/15/2015 09:57

Serial No. A4FM011009412

TC: 89545

Addressee	Start Time	Time	Prints	Result	Note
92882935	05-15 09:56	00:00:23	001/001	OK	

Note

TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
 DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC,
 FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,
 FCODE:F-code, RIX:Re-TX, RLV:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result

OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over,
 PDVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,
 DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,
 DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

To Be Delivered by 4:45

Zaxby's

Phone: 288-2933

Fax: 288-2935

Order Faxed In: 5/15/15 by Laura—919-580-4330

POC: Richard

I will call and give you the credit card information.**Meal List for Council Meeting Monday, May 18, 2015**

40 count Boneless Wings Wimpy—bbq, terakihi

40 Chicken Fingerz Platter

Nibblerz Platter – 30 pieces

Tater Chips Platter (Large)

2 dozen cookies (choc./oatmeal)

1 gallon sweet tea

2 house salads (grilled chicken)

Plates, forks and napkins

Thank you!

Cheddar bites-individual

Indv. Hot Wings for the Mayor

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- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
K. National Public Works Week Proclamation
L. Poppy Days Proclamation
- XIII. ADJOURN**

Add Closed Session

*to check with, ~~Deborah~~ Kaye or
Finance.*

*Note - send email to department heads encouraging
them to be at work session @ 3:00.*

Addressee	Start Time	Time	Prints	Result	Note
wral	05-15 09:58	00:00:24	001/001	OK	
news argus	05-15 09:59	00:00:50	001/001	OK	
WGBR	05-15 10:00	00:00:25	001/001	OK	
TimeWarner	05-15 10:01	00:00:28	001/001	OK	
WTV Durham	05-15 10:01	00:00:52	001/001	OK	
Chamber	05-15 10:03	00:00:25	001/001	OK	
EDC	05-15 10:03	00:00:41	001/001	OK	
Sheriff Dept	05-15 10:04	00:00:31	001/001	OK	
Wachovia	05-15 10:09	00:00:48	001/001	OK	
Channel 14	05-15 10:11	00:00:54	001/001	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
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 FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
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Draft Feasibility Study Summary

Introduction

This feasibility study evaluates freeway upgrades for I-795/ US 117 from I-40 west of Faison, Sampson County to US 70 in Goldsboro, Wayne County. See Figure 1 for the project location. The project corridor is approximately 24 miles long. This proposed I-795 extension is located along the US 117 portion of the North Carolina Department of Transportation's (NCDOT's) Strategic Highway Corridor 50 from Wilson to Wilmington.

I-795 is an interstate spur that follows the US 117 corridor from I-95 near Wilson to US 70 in Goldsboro, a length of approximately 25 miles. There are no other interstates in eastern North Carolina, east of I-95 and I-40. The extension of I-795 southward along the US 117 corridor would connect cities and industrial centers that are important to national defense, economic growth, and job creation. The US 70 Corridor Commission, NCDOT, and local leaders have partnered to request assistance from Congressional delegates and the US Department of Transportation (USDOT) in designating the corridor as a High Priority Interstate Corridor. An independent study evaluated the economic development potential for extending I-795 from Goldsboro to I-40 and upgrading US 70 to a freeway from Raleigh to the Port at Morehead City. In 2004, the US 117 South Corridor Feasibility Study proposed a freeway on new location to connect the freeway north of NC 581 with US 117 south of Goldsboro.

This feasibility study identifies potential alignments and is the initial step in the planning and design process for this project. It is not the product of exhaustive environmental or design investigations. Its purpose is to describe the proposed project, including costs, and to identify potential problems that may require consideration in the future planning and design phase.

Purpose and Need

The US 117 corridor is a major north-south corridor in eastern North Carolina and is planned as a future freeway in the NCDOT Strategic Highway Corridor System. Within Wayne County, Goldsboro and Seymour Johnson Air Force Base are the primary employment centers. The majority of significant commercial development in the county is located within Goldsboro, primarily along transportation corridors such as US 70 and US 117.

The purpose of the project is to complete a missing freeway link in the I-795 corridor and join I-40 with I-95. This will enhance north-south mobility and interstate connectivity through this region of eastern North Carolina. The extended interstate corridor would connect cities and industrial centers that are important to national defense, economic growth, and job creation. In addition, it would accommodate regional traffic growth as well as traffic growth on US 117 between Goldsboro and Wilson.

Description of Alternatives

A four-lane median divided freeway is proposed with a variable-width median within an approximate 300-foot corridor. Bridges are being considered over major river or stream crossings. A 70 mile per hour (mph) roadway design speed is anticipated. Interchanges or grade separations are proposed at major road crossings and railroad crossings. Six alternatives have been evaluated. Each alternative has been divided into segments to allow for incremental phases of the project to be considered for future funding. Descriptions of the alternatives are provided below.

Alternative 1 would consist of freeway upgrades to existing US 117 from I-40 near Faison (Exit 355) to NC 581 (Ash Street) (see Figures 2.1 and 2.2). The existing US 117/ I-40 interchange would be reconfigured with this alternative.

Alternative 1A would consist of a freeway on new location from a proposed interchange with I-40, south of SR 1903 (David Bright Road) and north of SR 1904 (Pine Ridge Road) to existing US 117 just north of NC 50. It would then upgrade existing US 117 to NC 581 (Ash Street) (see Figures 2.1 and 2.2). Alternative 1A would also include a service road on new location west of existing US 117 from the proposed US 13 connector to existing US 13. As previously discussed, Alternative 1A was developed in response to a request from Sampson County officials to consider an alternative that would not interfere with proposed development at the existing I-40/ US 117 interchange (Exit 355).

Alternative 2 would consist of freeway upgrades to existing US 117 from I-40 near Faison (Exit 355) to approximately 1.5 miles south of US 117A. It would then extend on new location west of existing US 117 to NC 581 (Ash Street). In the Goldsboro area, Alternative 2 follows the preferred route (Alternative 10) from the US 117 South Corridor Feasibility Study and is shown on the Goldsboro Area 2040 Metropolitan Transportation Plan Update (see Figures 2.1 and 2.3).

Alternative 3 would upgrade existing US 117 to a freeway from I-40 near Faison (Exit 355) to approximately 1.5 miles south of US 117A. It would then extend on new location west of existing US 117 to SR 1926 (Old Mount Olive Highway) where it would rejoin existing US 117 and continue to NC 581 (Ash Street) (see Figures 2.1 and 2.4).

Alternative 4 would upgrade existing US 117 to a freeway from I-40 near Faison (Exit 355) to approximately 1.5 miles south of US 117A. It would then extend on new location east of existing US 117 to just north of NC 581 (Arrington Bridge Road) where it would rejoin existing US 117 and continue to NC 581 (Ash Street) (see Figures 2.1 and 2.5).

Alternative 4A would upgrade existing US 117 to a freeway from I-40 near Faison (Exit 355) to approximately 1.5 miles south of US 117A. It would then extend on new location east of existing US 117 to just north of NC 581 (Arrington Bridge Road) and west of existing US 117 to NC 581 (Ash Street) (see Figures 2.1 and 2.5). Alternative 4A was developed in response to a request from Wayne County officials in correspondence dated September 17, 2014.

Draft Recommendations

I-795/ US 117 freeway upgrades from I-40 to Goldsboro will enhance north-south mobility and interstate connectivity between cities and industrial centers that are important to national defense, economic growth, and job creation. There are 34 at-grade intersections and two interchanges located along the corridor. Of ten intersections controlled by traffic signals, two will reach or exceed their capacity in the future if no improvements are made. By constructing the freeway upgrades, all freeway segments and interchanges will operate at an acceptable level of service through the year 2035.

Incremental improvements are recommended to phase the freeway upgrades. The southern 16 miles of the corridor are common to all alternatives between I-40 and US 117A. This portion of US 117 is a four-lane divided roadway with limited control of access. The primary improvements in this area would be controlling access, converting intersections to interchanges, and constructing grade separations (see Table A4). Upgrades along the southern portion of the project will not require as much right of way or reconstruction. The northern 8 miles of the corridor from south of US 117A to NC 581 (Ash Street) requires the most extensive upgrades and is the location where the alternatives differ from one another.

Alternative 1 has an estimated total cost of \$346,100,000 and relocates 116 residences, 73 businesses, and graves from two cemeteries. It has a lower cost than Alternatives 1A, 4, and 4A. It displaces fewer residences, but it displaces or eliminates access to the largest number of businesses.

Alternative 2 has an estimated total cost of \$343,900,000 and relocates 125 residences and 11 businesses. It is consistent with the route shown on the Goldsboro Urban Area 2040 Metropolitan Transportation Plan Update and would displace the least number of businesses. However, it requires the most extensive bridging and the greatest amount of construction on new location across sensitive environmental areas.

Alternative 3 has an estimated total cost of \$344,000,000 and relocates 141 residences and 59 businesses. It has a lower cost, relocates the most residences, would require two FEMA buyout properties, and has the potential to impact three parks/ recreational facilities, a cemetery, and a volunteer fire department.

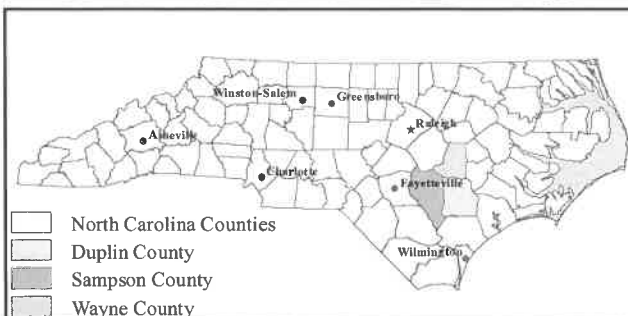
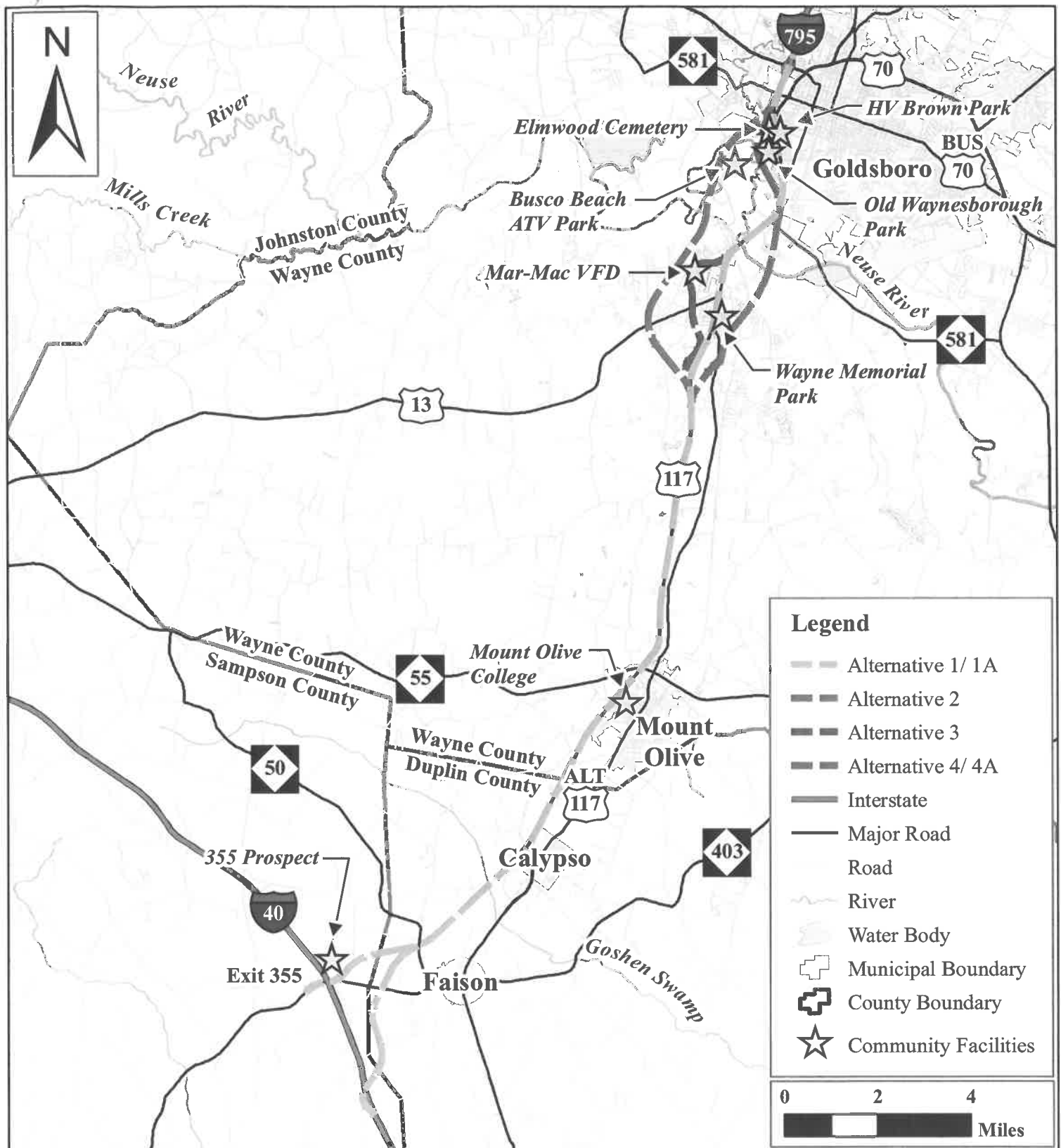
Alternative 4 has an estimated total cost of \$364,000,000 and relocates 137 residences and 35 businesses. Alternative 4A is similar to Alternative 4, has an estimated total cost of \$347,300,000, and relocates 127 residences and 30 businesses. Alternatives 4 and 4A have higher costs, the potential to impact two parks/ recreational facilities and a cemetery, and require longer bridges over river and wetland systems than Alternatives 1, 1A, or 3.

More detailed design analysis is needed during future studies to identify an optimal interchange at I-40 and US 117 (Alternative 1) that addresses Sampson County concerns for avoiding disruption to the 355 Prospect development. A southern interchange with I-40 (Alternative 1A) is not recommended based on Duplin County and Eastern Carolina RPO concerns about impacts to agri-businesses and farming communities.

Wayne County officials recommend considering Alternatives 1, 4, and 4A. Between NC 581 (Ash Street) and NC 581 (Arrington Bridge Road), important local issues for these alternatives include:

- accommodating access to downtown Goldsboro and major hospital, correctional center, and agricultural facilities.
- locating the alignment and service roads to maintain property access.
- avoiding or minimizing impacts to FEMA buyout properties and Old Waynesborough Park (near Elm Street).

Future environmental and design studies should address options to avoid and minimize impacts to properties, community resources, and environmental features. Detailed design analysis may consider refining the design criteria and locating the alignment so that it has the least disruption to properties and other sensitive resources.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
 PROGRAM DEVELOPMENT BRANCH
 FEASIBILITY STUDIES UNIT

Figure 1 - Project Vicinity Map
FS-1304A
I-795/ US 117 from I-40 to Goldsboro
Sampson, Duplin and Wayne Counties

I-795/ US 117 from I-40 to Goldsboro Sampson, Duplin, & Wayne Counties FS-1304A - Alternatives 1-4

Subject To Change - February 2015

Alternative 1	24.2 miles
Total Estimated Cost	\$346,100,000
Alternative 1A	25.6 miles
Total Estimated Cost	\$362,000,000
Alternative 2	24.4 miles
Total Estimated Cost	\$343,900,000
Alternative 3	24.3 miles
Total Estimated Cost	\$344,000,000
Alternative 4	23.9 miles
Total Estimated Cost	\$364,000,000
Alternative 4A	24.3 miles
Total Estimated Cost	\$347,300,000

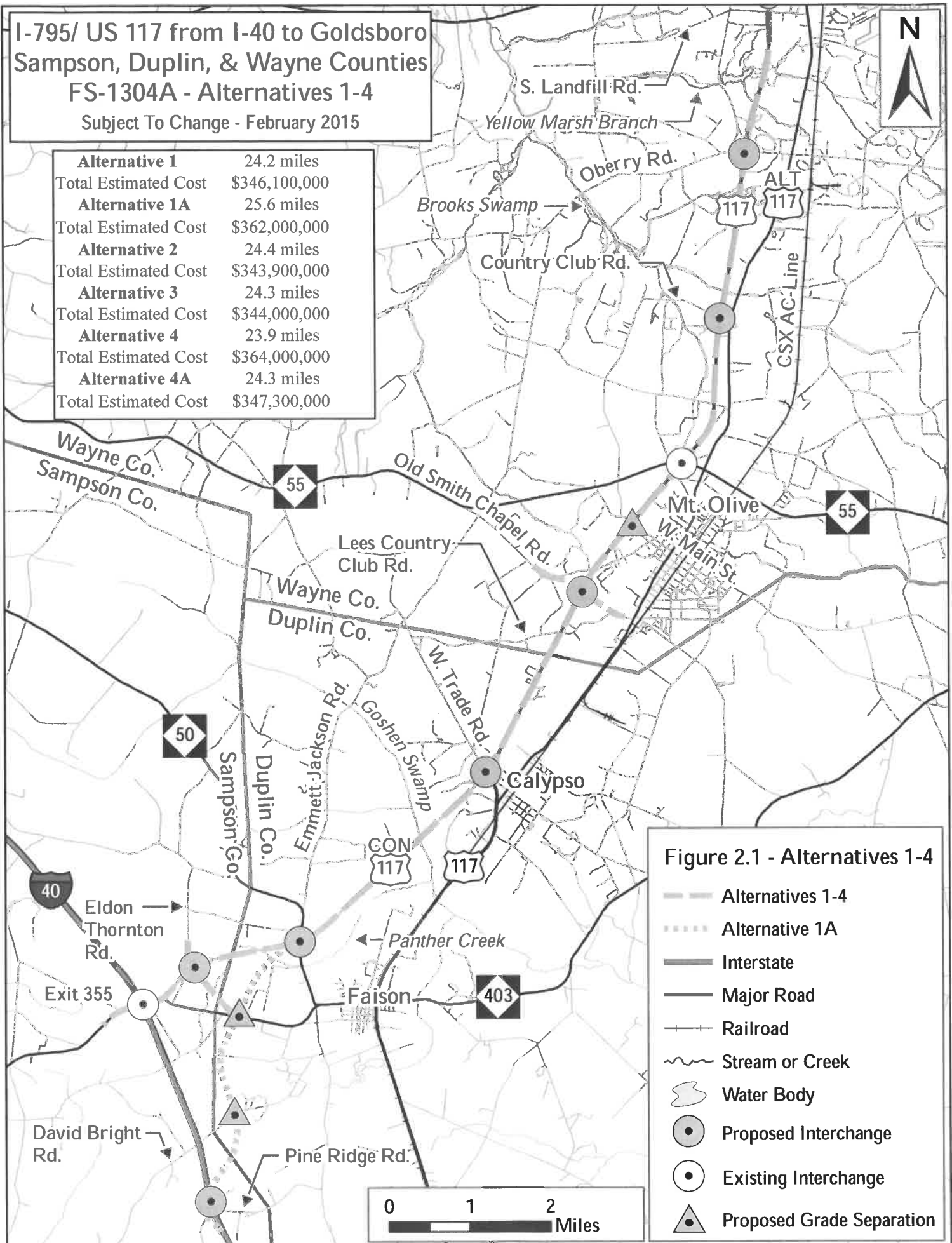


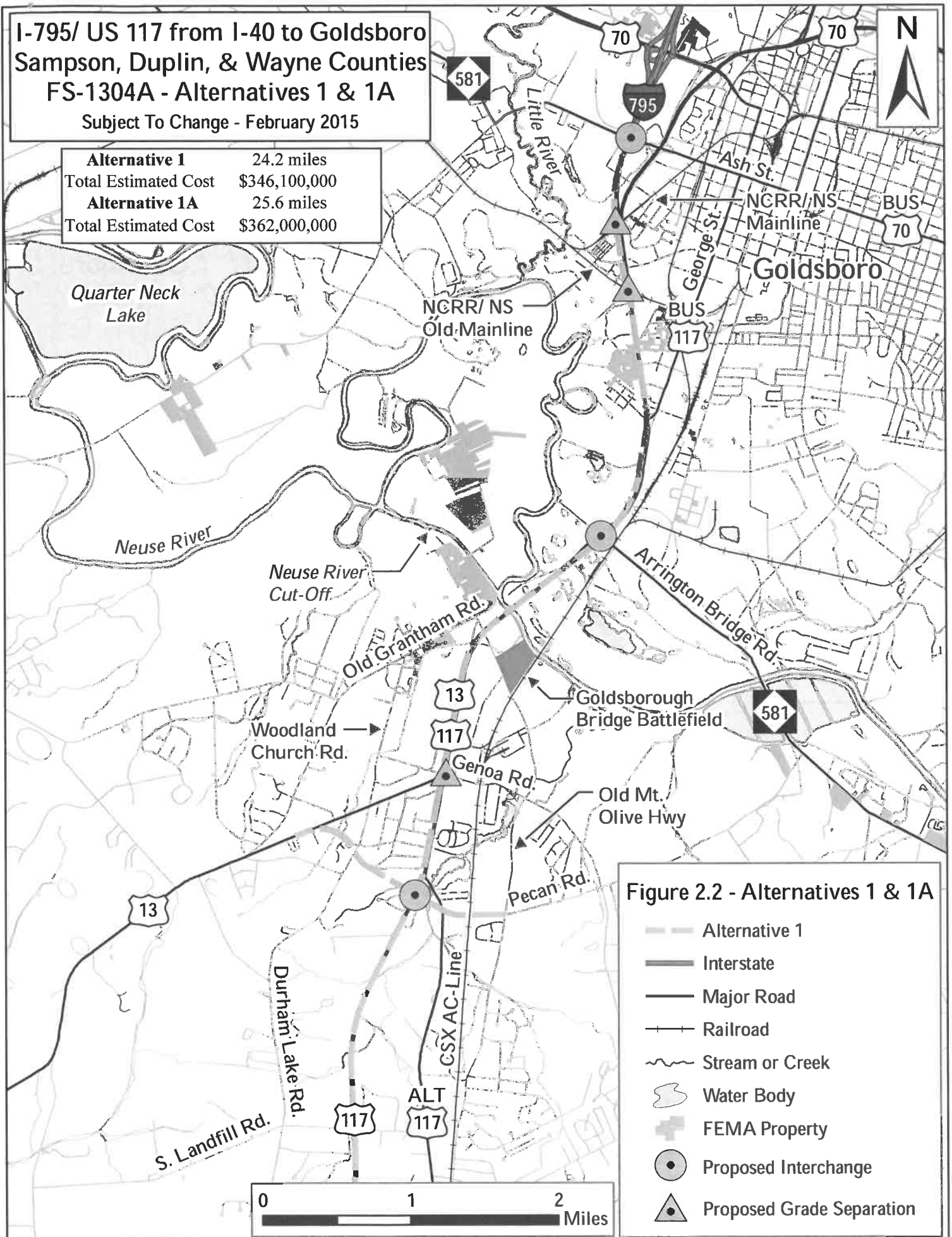
Figure 2.1 - Alternatives 1-4

- Alternatives 1-4
- Alternative 1A
- Interstate
- Major Road
- Railroad
- ~ Stream or Creek
- Water Body
- Proposed Interchange
- Existing Interchange
- ▲ Proposed Grade Separation

I-795/ US 117 from I-40 to Goldsboro Sampson, Duplin, & Wayne Counties FS-1304A - Alternatives 1 & 1A

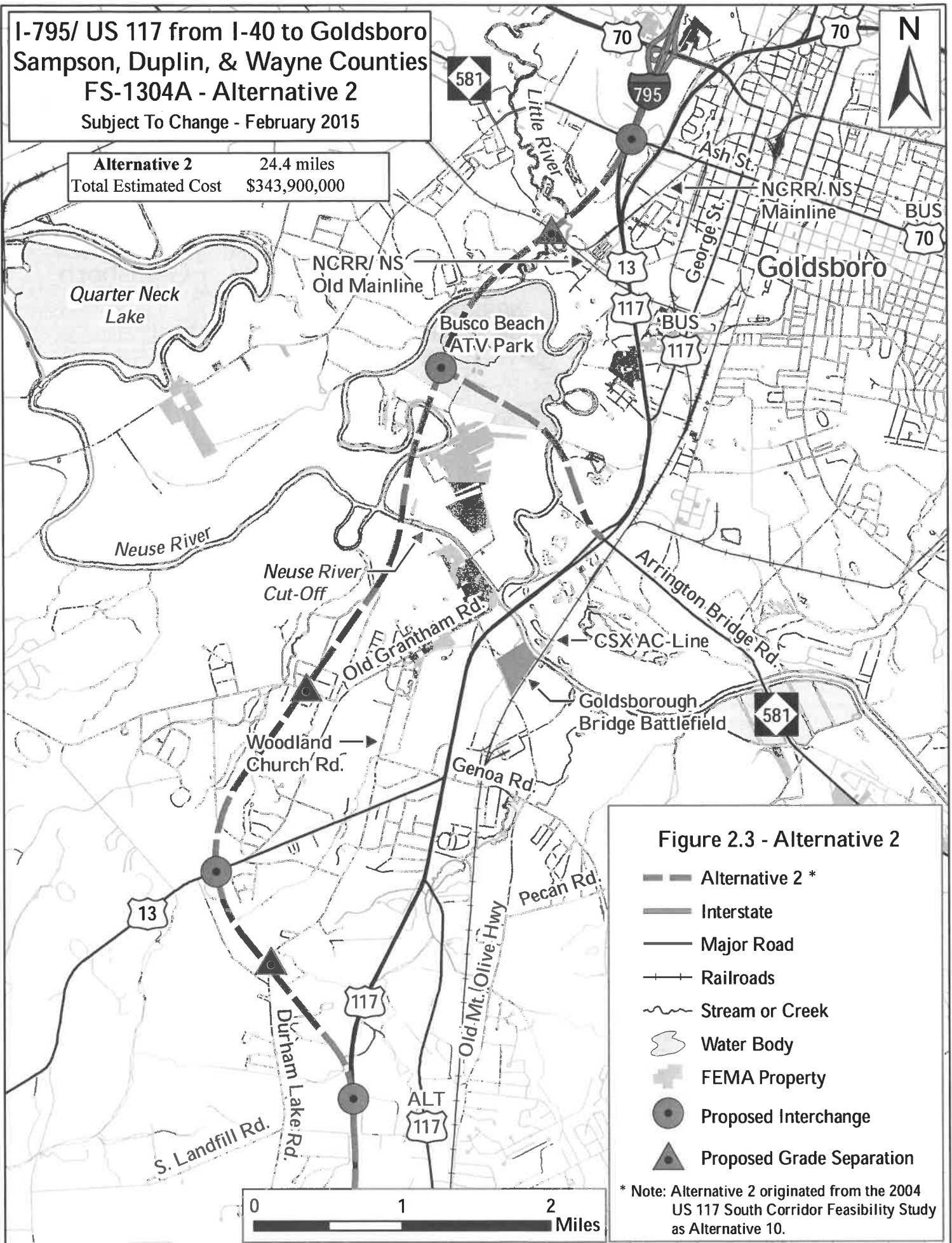
Subject To Change - February 2015

Alternative 1	24.2 miles
Total Estimated Cost	\$346,100,000
Alternative 1A	25.6 miles
Total Estimated Cost	\$362,000,000



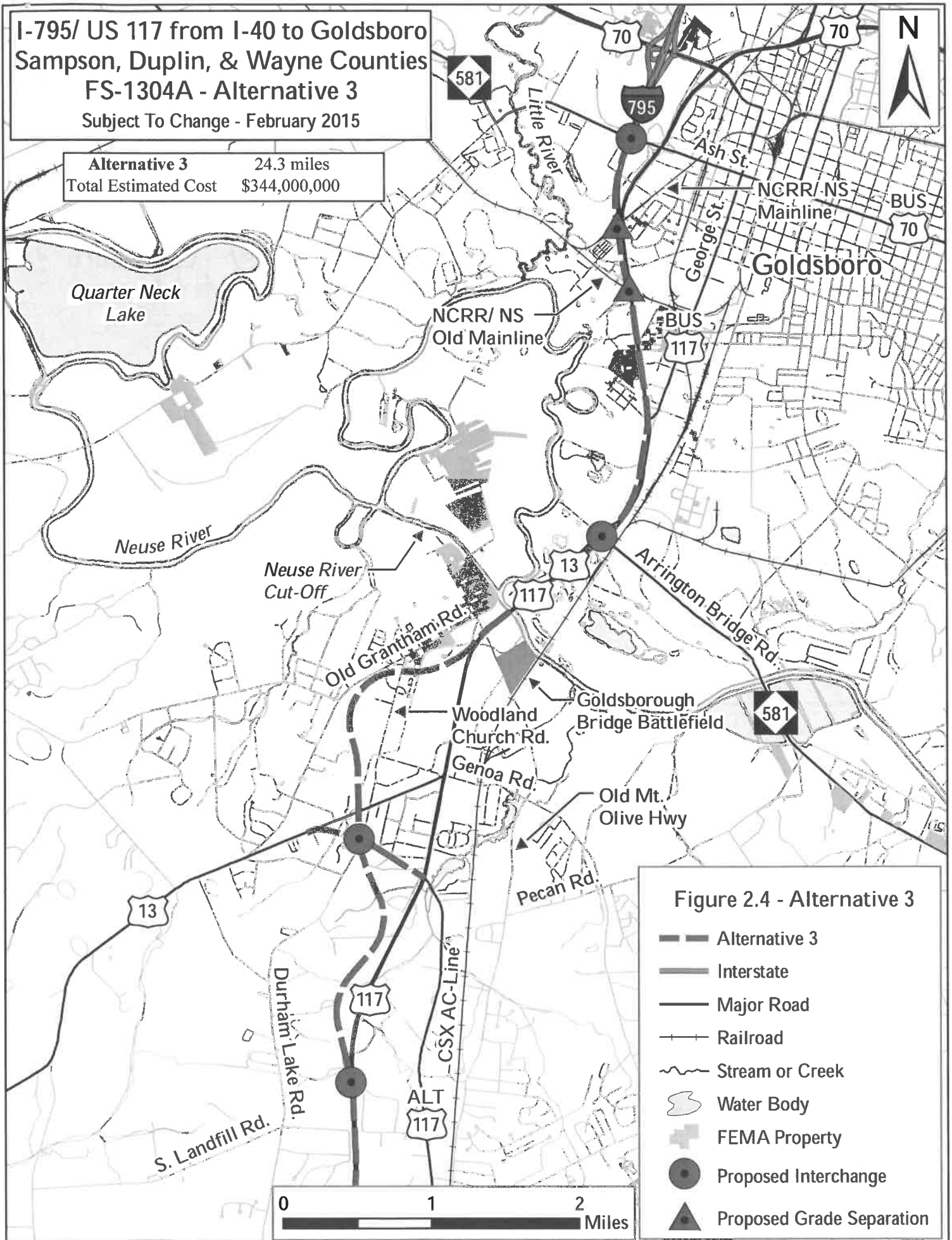
I-795/ US 117 from I-40 to Goldsboro
Sampson, Duplin, & Wayne Counties
FS-1304A - Alternative 2
 Subject To Change - February 2015

Alternative 2 24.4 miles
 Total Estimated Cost \$343,900,000



I-795/ US 117 from I-40 to Goldsboro
Sampson, Duplin, & Wayne Counties
FS-1304A - Alternative 3
 Subject To Change - February 2015

Alternative 3 24.3 miles
 Total Estimated Cost \$344,000,000



I-795/ US 117 from I-40 to Goldsboro Sampson, Duplin, & Wayne Counties FS-1304A - Alternatives 4 & 4A

Subject To Change - February 2015

Alternative 4	23.9 miles
Total Estimated Cost	\$364,000,000
Alternative 4A	24.3 miles
Total Estimated Cost	\$347,300,000

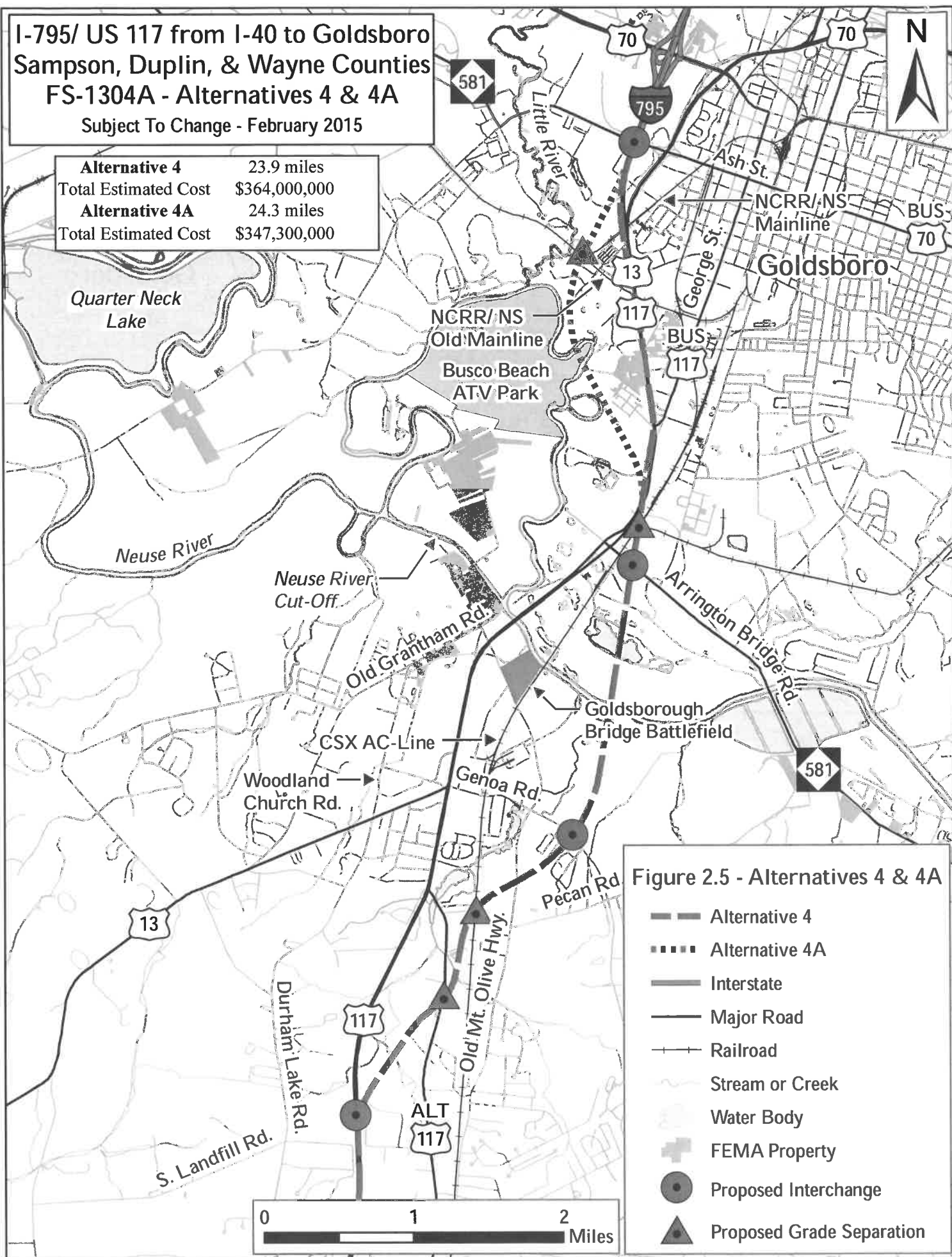


Figure 2.5 - Alternatives 4 & 4A



County of Wayne
STATE OF NORTH CAROLINA

GEORGE A. WOOD
COUNTY MANAGER

P.O. BOX 227
GOLDSBORO, N.C. 27533-0227

PHONE: (919) 731-1435
FAX: (919) 731-1446
George.Wood@waynegov.com

September 17, 2014

Mr. Mark Reep
ICA Engineering
5121 Kingdom Way, Suite 100
Raleigh, NC 27607

Dear Mr. Reep:

On September 16, 2014 the Wayne County Board of Commissioners reviewed the alternatives for the Interstate 795/US Highway 117 freeway upgrades from US Highway 70 in Goldsboro (Wayne County) to Interstate 40 west of Faison in Sampson County. The Board of Commissioners discussed the impacts of each of the alternatives to businesses, FEMA buyout properties, major river/stream crossings, wetland areas and parks and recreational areas.

It was the unanimous decision of the Wayne County Board of Commissioners to recommend consideration of Alternative 1 – Upgrades to the existing US Highway 117 and Alternative 4 – Upgrades to the existing US Highway 117 and a new location east of US Highway 117 with consideration of an additional alternative connecting Ash Street in Goldsboro west of the existing highway, crossing Waynesborough Park and tying into Alternative 4 near Arrington Bridge Road.

On behalf of the Wayne County Board of Commissioners, thank you for the opportunity to make recommendations on the feasibility study of the completion of Interstate 795. Please contact me if you have any questions.

Sincerely,


George A. Wood

GAW/mrw

MINUTES OF THE ANNUAL RETREAT OF MAYOR AND CITY COUNCIL HELD
MARCH 24 – 25, 2015

MARCH 24, 2015

The Mayor and Council of the City of Goldsboro, North Carolina, met for their Annual Retreat beginning March 24, 2015 at 8:30 a.m. at the Wayne County Museum, Goldsboro, North Carolina with attendance for March 24, 2015 as follows:

Councilmembers Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock

Absent: Councilmember Michael Headen

Other Members Present: Scott Stevens, City Manager
Melissa Corser, City Clerk
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Sherry Archibald, Paramount Director
Jeff Stewart, Police Chief
Mike West, Police Major
Jose Martinez, Public Works Director
Karen Brashear, Public Utilities Director
Scott Barnard, Parks & Recreation Director
Jimmy Rowe, Planning Director
Allen Anderson, Chief Building Inspector
LaTerrie Ward, Community Affairs Director
Kim Best, Public Information Officer
Gary Whaley, Fire Chief
Julie Metz, DGDC Director
Marty Anderson, City Engineer
Faye Reeves, HR Director
Scott Williams, IT Director
John Gregory, CALEA
Charles Wright, Citizen
Ethan Smith, News Argus Reporter (arrived at 10:00 a.m.)
Kaye Scott, Finance Director (arrived at 1:09 p.m.)

The meeting was called to order by Mayor King at 8:34 a.m.

Mr. Scott Stevens welcomed Council to the 2015 Council Retreat. He thanked the Wayne County Museum for the use of their facility. He encouraged everyone to take time to look at

some of the exhibits on breaks. Mr. Stevens stated it is not our intent to have Council approve a lot of items over the next couple of days, his goal is to share information, listen to Council's comments and concerns and in the end have a general direction of what Council would like to focus on for the upcoming budget. Mr. Stevens thanked Department Heads for their time and effort throughout the year. He stated he would also like to thank Melissa and Laura who have worked to prepare for the Retreat a lot over the last week or so.

Review of Last Year's Retreat Decisions/Projects Update

Mr. Scott Stevens reviewed last year retreat decisions. He also reviewed "coffee stains" identified by staff during a customer service training. Mr. Stevens reminded Council of last year's Retreat visioning exercise with Ms. Jennie Stultz in which Council identified the following priorities:

1. Greenways/Pathways
2. Downtown Development – Engage Private Investment
3. Parks & Recreation
4. Community Appearance

The Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA)

Mr. John Gregory, Regional Program Manager, shared information with Council regarding the accreditation process. The following information was shared:

- Program & Process Overview
 - During the 1960's and early 1970's, U.S. law enforcement was faced with a number of large-scale civil disturbances. Many American cities experienced severe riots with significant loss of life and property damage. Many citizens lost confidence in their law enforcement agencies due to their seeming inability to prepare for and deal with these events.
 - Law enforcement agencies were viewed as unable or unwilling to learn from others mistakes and as having little, if any, coordination between themselves and other agencies. Law enforcement officers were often viewed as "under trained" with their selection and hiring practices often discriminatory. Policies and procedures were not well written and the public did not respect law enforcement officers as professionals. Issues of accountability, integrity, liability, performance, and community partnership dominated the public dialogue and media coverage of law enforcement.
 - In 1971, a Commission was appointed by the Law Enforcement Assistance Administration (LEAA) "to formulate, for the first time, national criminal justice standards for crime reduction and prevention at the state and local levels". The LEAA provided \$1.75 million dollars in grant money to conduct the study and develop standards for law enforcement agencies to follow. The results of the effort were six reports, one of which was the Police: National Advisory Commission on Criminal Justice Standards and Goals.
 - This report, published in 1973, suggested standards for law enforcement agencies designed to make law enforcement more effective and to provide guidance to law

enforcement agencies in their efforts to improve their own operations. Accreditation was considered part of the answer to the problems faced by law enforcement. The document was received by the law enforcement community as being well researched, documented, reliable, and practical. While supported by law enforcement, however, no serious effort was undertaken to meet the reports thirteen recommendations and 107 standards.

- As a consequence of this report, the United States Department of Justice provided a grant to the four leading law enforcement executive associations to advance law enforcement by establishing voluntary standards. The organizations were: International Association of Chiefs of Police (IACP); National Organization of Black Law Enforcement Executives (NOBLE); National Sheriffs' Association (NSA); and Police Executive Research Forum (PERF). The result of this initiative was the creation, in 1979, of a private, non-profit corporation: The Commission on Accreditation for Law Enforcement Agencies, Inc.
- Purpose of the Commission
 - The Commission is composed of 21 members that govern CALEA. Eleven must be law enforcement practitioners; the balance is selected from the public and private sectors. Generally, they reflect a representation from local, state/provincial and international law enforcement and public safety organizations, along with business, academia, the judiciary, and state/provincial and local government. The Commissioners are appointed by the four founding law enforcement organizations, and serve without compensation.
 - Review agencies for accreditation and recognition
 - Conduct the business of the Commission
 - Provide training on accreditation related topics
 - Provide training on public safety related topics
 - Provide a venue for information sharing and professional networking
 - Serves as a venue for new clients to learn about accreditation
 - Celebrate success of agencies reaching accreditation and recognition status
- What is Accreditation?
 - CALEA Accreditation requires an agency to develop a comprehensive, well thought out, uniform set of written directives. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to personnel.
 - CALEA Accreditation standards provide the necessary reports and analyses a CEO needs to make fact-based, informed management decisions.
 - CALEA Accreditation requires a preparedness program be put in place - so an agency is ready to address natural or man-made unusual occurrences.
 - CALEA Accreditation is a means for developing or improving upon an agency's relationship with the community.
 - CALEA Accreditation strengthens an agency's accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance, and responsibilities.
 - Being CALEA Accredited can limit an agency's liability risk exposure because it demonstrates that internationally recognized standards have been met, as verified

by a team of independent, outside CALEA-trained Assessors. A number of studies by state “risk management” agencies clearly show that accredited agencies have a lower incidence of suits filed and lower levels of damages paid.

- CALEA Accreditation assists in an agency's pursuit of professional excellence.
- CALEA’s Standards enable public safety administrators to strengthen existing procedures while simultaneously creating a solid foundation for the agency's future.
- Return on Investment
 - Established comprehensive process for managing public safety agencies
 - Provides feedback and structured analyses for agencies to make decisions
 - Provides institutionalized best practices for inspection, audits and reviews
 - Ensures involvement with partners and community
 - Alerts to issues that need attention
 - Focus on high liability areas
- Practitioner Perspective
 - Contemporary Equipment
 - Modern programs and applications
 - Engages staff and encourages continuous improvement
 - Focuses on appropriate training
 - Promotes accountability across all levels
- CALEA Training
 - Introduction to Accreditation
 - Preparing for an Assessment
 - Accreditation Manager Orientation
 - Reaccreditation Management
 - Assessor Development
 - Assessment Team Leader
 - Software Technical Support (PowerDMS)
 - CALEA offers a variety of classes at every conference to assist agencies through the process. The conferences are three times per year.
- Fee Structure

Number of Fulltime Employees	Initial Accreditation	Annual Continuation *
1-24	\$7,125	\$3,470
25-199	\$10,100	\$4,065
200-999	\$14,775	\$5,000
1000+	\$18,600	\$5,765

- Generally, the onsite assessment cost is approximately \$5,200. This number can vary depending on the price of airlines ticketing and lodging rates. Initial Accreditation fees can be paid over three installments and are reflected that way in the table.
- CALEA has worked diligently to reduce this cost for agencies and restructured the assessment process in 2009, which reduced the total cost of accreditation by \$1,000 per cycle. This equated to an approximately 7% reduction in costs for agencies.

- It is important to note that these numbers may vary slightly based on the current projected cost of onsite assessments and potential clients should consult with CALEA staff to determine the exact amounts for budgeting purposes.

Mayor King asked what percentage of agencies across the Country are accredited. Mr. Gregory stated 1300 agencies across the Country are currently accredited.

Mr. Stevens asked about staffing. Mr. Gregory stated they had a full-time staffing person who also did grant writing.

Councilmember Aycock asked if any surrounding agencies were accredited. Mr. Gregory replied Wilson, Greenville, Smithfield, Garner, Raleigh, Jacksonville, New Bern, Wilmington, Clayton and Garner are a few that are accredited. You can look on CALEA's website and see additional agencies.

Council asked the Police Department to research becoming accredited through CALEA.

Press Release – Operation Patriot

Chief Stewart shared law enforcement and public safety officers arrested 153 individuals during a multi-agency enforcement operation named "Operation Patriot" which covered four counties during the period of March 17-19. The operation focused on Cumberland, Onslow, Wayne, and New Hanover Counties with the goal of reducing crime in areas where members of the Armed Forces and their families reside.

Officers served 315 outstanding warrants, conducted 238 searches of probationers and/or their residences. Four firearms were seized along with varying amounts of heroin, cocaine and marijuana, and \$4,200 in currency.

More than 230 officers participated in the operation over the course of 3 days. Agencies involved included the U.S. Marshals Violent Fugitive Task Force for Eastern NC, Department of Public Safety, Cumberland County Sheriff's Office, Onslow County Sheriff's Office, New Hanover County Sheriff's Office, Fayetteville Police Department, Wilmington Police Department, Goldsboro Police Department, Mt. Olive Police Department and the Fremont Police Department.

Police Department Report

Chief Stewart shared the following information:

Seniority List

109 Sworn Law Enforcement Officers

<u>Years of Service</u>	<u>Number of Officers/Percentage</u>
• Over 20 years	13 – 12%
• Over 10 but less than 20 years	36 – 33%
• Over 5 but less than 10 years	25 – 23%

- Less than 5 years 26 – 24%
- Vacant 9 – 8%

TOTAL 109

Sworn Officer Assignments

- Chief-1
- Patrol Division-65 (with 3 current vacancies)
- Investigations Division-13 (with 1 current vacancy)
- Support Services Division-9 (with 2 current vacancies)
- Crime Scene Unit-4
- Vice-4
- GREAT/Crime Prevention-4
- Warrants-2
- Training-2
- SRO-2
- Park Police-1
- Community Partnership Coordinator-1
- Vacant-6

Crime Stats

UCR OFFENSES

<i>OFFENSES</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>	<i>2014</i>	<i>% CHG</i>
Homicide	5	7	13	5	6	+20%
Rape	3	2	3	3	1	- 67%
Robbery	105	91	73	67	75	+12%
Aggr. Assault	280	252	233	214	259	+21%
Simple Assault	318	322	311	344	351	+2%
Burglary	736	674	589	573	463	-19%
Larceny	1674	1850	1655	1690	1671	-1%
Vehicle Theft	129	123	127	103	91	-12%
Arson	5	2	0	2	6	+ 200%
<i>TOTAL</i>	<i>3255</i>	<i>3334</i>	<i>3004</i>	<i>3001</i>	<i>2923</i>	<i>- 3%</i>
% Change	- 2%	+ 2%	- 10%	- .10%	-3%	

Homicides

5 Year Trend

- 2010 – 6
 - 4 – cleared
 - 2 – under investigation
- 2011 – 7
 - 6 – cleared
 - 1 – under investigation

- 2012 – 13
 - 9 – cleared
 - 4 – under investigation
- 2013 – 5
 - 3 – cleared
 - 2 – under investigation
- 2014 – 6
 - 3 – cleared
 - 3 – under investigation

Rape

- 2010 – 3
- 2011 – 2
- 2012 – 3
- 2013 – 3
- 2014 – 1

Robbery

- 2010 – 105
- 2011 – 91
- 2012 – 73
- 2013 – 67
- 2014 – 75

Aggravated Assault / Simple Assault

- 2010
 - Aggravated – 318
 - Simple – 280
- 2011
 - Aggravated – 322
 - Simple – 252
- 2012
 - Aggravated – 311
 - Simple – 233
- 2013
 - Aggravated – 344
 - Simple – 214
- 2014
 - Aggravated – 344
 - Simple – 259

Burglary and Larceny Defined Under UCR Standards

Burglary- Unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking and all attempts. (1st & 2nd degree burglary, breaking & entering)

Larceny- Unlawful taking, carrying, leading or riding away of property from possession or constructive possession of another. (Misdemeanor larceny, shoplifting, theft from motor vehicles, theft of bicycles, theft from buildings)

- 2010
 - Burglary – 736
 - Larceny – 1674
- 2011
 - Burglary – 674
 - Larceny – 1850
- 2012
 - Burglary – 589
 - Larceny – 1655
- 2013
 - Burglary – 573
 - Larceny – 1690
- 2014
 - Burglary – 423
 - Larceny – 1671

Five Year Crime Trend

Total UCR

- 2010 – 3256
- 2011 – 3334
- 2012 – 3004
- 2013 – 3001
- 2014 – 2923

*2014 was the first year we set a goal of reducing crime by %

*2015 our goal is to reduce crime by 5%

Criminal Investigations Division

- 11- Investigators are assigned to the Criminal Investigations Division
 - 2 – Crimes Against Persons
 - 4 – Property Crimes
 - 4 – Financial Crimes
 - 1 – Juvenile/Missing Persons/Sex Crimes

Investigator's Case Load 2014

- 129 Cases assigned to 2 Persons Crimes Investigators

- 402 Cases assigned to 4 Property Crimes Investigators
- 262 Cases assigned to 4 Financial Crimes Investigators
- 68 Cases assigned to 1 Juvenile/Missing Person/Sex Crimes Investigator
- A total of 861 Felony cases were assigned to this division in 2014 (Average-78 cases per Investigator)

*The case load is average with other departments.

Clearance Rate

Goldsboro Police Department's

UCR Clearance Rate vs. National Rate

- In 2014 the Goldsboro Police Department cleared 35% of UCR crimes compared to the National average of 22%

Chief Stewart shared 2014 Traffic Stop Date.

Police Training 2014

- Officers of the Goldsboro Police Department received 7,196.25 hours of training in 2014. This training includes the 24 hours of training mandated by the NC Criminal Justice Education and Training Standards Commission for each sworn officer, along with other specialized training courses to enhance the officer's skills and knowledge as they continue to effectively serve the citizens of Goldsboro.

Councilmember Williams asked if an officer transfers from another department do they still go through training. Chief Stewart replied they go through the same interview process and same background check.

Major West reviewed the following vehicle information:

Patrol Inventory Report 2014

- 63 Total Vehicles
 - 34 Line
 - 17 Take Home
 - 12 Spare
- Model Year
 - 1998 – 4
 - 2000 – 6
 - 2001 – 1
 - 2002 – 2
 - 2004 – 1
 - 2005 – 6
 - 2006 – 12
 - 2007 – 1
 - 2008 – 5

- 2009 – 2
- 2010 – 9
- 2011 – 1
- 2013 – 13
- 2014 – 6 ordered (Includes 1-JAG car) to replace 4-1998 and 2-2000 model year cars.

Patrol Inventory Report 2015

- 60 Total Vehicles
 - 32 Line
 - 21 Take Home
 - 7 Spare
- Model Year
 - 2000 – 4
 - 2001 – 1
 - 2002 – 2
 - 2004 – 1
 - 2005 – 4
 - 2006 – 9
 - 2008 – 5
 - 2009 – 2
 - 2010 – 7
 - 2011 – 1
 - 2013 – 13
 - 2014 – 11

*Note: Eight 2012 model year cars were ordered but the order was not placed until after the manufacturer's cut-off date. Due to the 5.5 month build time for the Caprice, GM allowed us to upgrade the eight car order to 2013 model year at the 2012 price and combine that order with the 2013 car order of five cars giving us a total of thirteen 2013 year models.

Marked Patrol Vehicles Mileage

- 34 Vehicles have under 80,000 miles.
- 7 Vehicles have 80,001 to 100,000 miles.
- 4 Vehicles have 100,001 to 120,000 miles.
- 15 Vehicles have over 120,000 miles.
- Line cars are averaging 19,000 mile per year.
- Take home cars are averaging 10,000 miles per year.

NOTE:

- The service life of a Take Home car is about 8-10 years.
- The service life of a Line Car is about 5-6 years.
- Service life is based on 80,000 to 100,000 miles and the average cost to maintain the vehicle.
- The decision to deadline a car is based on model year, mileage, parts availability, maintenance cost and the overall safety of the car.

Marked Patrol Vehicles – Summary

- 12 vehicles are ten years old or older.
- 19 vehicles currently have over 100,000 miles on them and that could increase to 30 by 2016.
- 50% of the total yearly maintenance cost on the fleet is for vehicles that comprise 31% of the fleet.
- High mileage vehicles are less reliable, use more fuel, require more oil between servicing and due to the poor appearance of the cars, reflect negatively upon the Police Department and the City of Goldsboro.

Fleet Vehicle Replacement Plan

- 10 Patrol Cars, 2 Admin cars per year
- More vehicles under warranty; reduces maintenance cost
- Enhance public image of Police Department
- Improve officer moral

FY 15-16 Police/Admin Vehicle Request

- (5) 2015 Chevrolet Caprice – will be discontinued after 2017
- (1) 2015 Chevrolet Tahoe – Possible replacement for the Caprice after 2017
- (2) 2015 Chevrolet Impala (Admin)
- (2) 2015 Ford F150 (Fleet and Animal Control)

Replacement Options for the Chevrolet Caprice (After 2017)

- Chevrolet Tahoe
- Ford Inceptor Sedan
- Dodge Charger
- Ford Inceptor Utility Vehicle

Mr. Stevens asked Council if they had a preference for replacement options. Council asked what the cost to equip each vehicle was and Major West shared approximately \$6,300 for the police vehicles and about \$2,200 for admin cars.

Chief Stewart shared the following information:

GPAC (Goldsboro Partners Against Crime)

- Notifications
 - 4 – Call-In Notification Sessions
 - 53 – Subjects Notified
- (4) Re-Offenders
 - 1 plead guilty; 1 is in Federal custody awaiting trial; 1 remains in custody pending trail in Johnston County; and 1 is out on bond awaiting trial in Wayne County

*GPAC Partnership did get cases through court system quicker and there is an A.D.A. assigned to specifically handle GPAC cases.

Probation and Parole Offenders

- Arrest – 1126
- Field Contacts – 378
- Incident Reports – 516
- VCTF – 218

What we accomplished in 2014...

- Mobile Command Unit
 - 1140 hours worked
 - 204 field contacts completed
 - 25 citations issued/warrants served
 - 13 grams of cocaine seized
 - 2 weapons seized
 - 1 Driving While Impaired (DWI) Arrests

Evidence Inventory

- At the present time there are 36,250 items of evidence being stored at the Police Department.
- This does not include packages containing multiple items of evidence.
- Looking at Expansion Plans for the Police Department in order to increase Evidence Storage space and Investigative Services.
- Looking at Pre-Existing Buildings as options to increase Evidence Storage space and Investigative Services.
- At the present time there are 36,250 items of evidence being stored at the Police Department.
- This does not include packages containing multiple items of evidence.

2015

- The estimated cost of the future expansion as well as repairs to the existing building are estimated at \$3.5 million with \$3 million dedicated to the future expansion and \$500K going to the following existing building repairs:
 - HVAC replacement
 - Parking lot repaving
 - Exterior waterproofing
 - Interior floor resurfacing
 - Interior painting
 - Ceiling tile replacement
 - Door frame replacement

Note: Does not include any asbestos abatement during HVAC replacement

2015 Staffing Requests

- Requesting an additional Drug Officer position to balance out the Vice Unit since one member is currently assigned to the Drug Enforcement Administration (DEA) as a Task Force Officer (TFO) and the additional drug officer would be used to help fight the rising heroin use.
- Requesting an additional Patrol Officer position which would even out the number of officers on a shift.

2015 Future Technology Requests

- Body Cameras
- Paperless Reporting System
- Shot Spotter

Councilmember Aycock asked if we have GIS information on where crimes are occurring. Chief Stewart replied yes we do, a link is included on our webpage.

Council and staff discussed the pros and cons of shot spotter. Mayor Pro Tem Allen asked was the cost was and Chief Stewart replied \$230,000 for the first year. Council requested the Police Department gather additional information on shot spotter and implement if feasible.

Chief Stewart introduced Investigator Jason Adams. Investigator Adams shared the following information:

Scrap Metal

Nonferrous Metals – Metals not containing significant quantities of iron or steel, including, but not limited to, copper, aluminum other than aluminum cans, a product that is a mixture of aluminum and copper, catalytic converters, lead-acid batteries, and stainless steel beer kegs or containers. The term shall not include precious metals as defined and regulated in Part 2 of this Article.

Scrap Vehicles – a vehicle that is ten (10) years or older does not require a title, and a permit should be required.

Businesses – business license permit is already required. An employee of businesses wanting to sell scrap metal would show a copy of current permit and photo ID.

Individuals – any person acting as a sole proprietor by selling scrap metal for the purpose of profit would be required to get a permit. The permit would be shown with photo ID at time of sell to recycling center.

Permit Costs – Current price is \$15 per permit.

Permit Requirements

Metal Type	Quantity	Permit Required
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Nonferrous	Any	Yes
Other Metals	Over 10 Pounds	Yes
Scrap Vehicles	All vehicles without title	Yes
Aluminum Cans	Any	No

Positives – Individuals who are illegally stealing metal, A/C units and parts, vehicles would not be able to show up and sell if they are do not have a current and valid permit. Therefore, taking the profitability from the individual for selling stolen property.

Permits will be denied for individuals, who have been charged with crimes related to metal thefts i.e. Breaking and Entering, Larceny, Larceny of Motor Vehicle, and other crimes.

Council discussed permitting and agreed they would like a permit to be required to sell scrap metal. The Police Department was asked to work with the Sheriff's Department to implement a permit requirement county-wide.

Vehicle Utilization Update

Mr. Jose Martinez, Public Works Director shared the following information:

Background

- CST Fleet Services completed a Fleet and Garage Study on Fall 2014
- CST provided 6 critical recommendations for the garage's success.
- The 3rd critical recommendation was:
 - Eliminate underutilized non-needed vehicles with a graduated rightsizing plan. Not following this recommendation would have 2 negative impacts.
 - Increased repair cost due to a growing/aging fleet.
 - Purchases of new equipment that are not really needed.

CST Analysis

Equipment Breakdown by Utilization

- 147 – No data
- 115 – Very Low Utilization
- 42 – Low Utilization
- 63 – Medium Utilization
- 53 – High Utilization

Bottom 100

- Fleet Maintenance then ran a report showing the mileage for every vehicle over the last year.

- We then sorted all the vehicles and took the lowest 100 used vehicles (mileage-wise) and put those in another report.
- There were also some reporting errors. Each department will have to clarify what vehicle these are and if they are a candidate for downsizing.
- The least-used 100 are included in the rear of this report.

Next Steps

- The 5th critical recommendation from CST was to “Establish a Fleet Steering committee (Headed by the Fleet Management Division) with representation from all major clients and Finance”.
- Fleet Steering Committee would make recommendations on:
 - New vehicles purchased City-wide
 - Vehicle replacements
 - Vehicle sharing plans
 - Vehicle retirement and disposal plans.
- Recommended members
 - (1) Garage, (1) Police, (1) Fire Department, (1) Public Utilities, (1) Parks and Rec, (1) Finance, & (1) City Hall

Minority and Women Business Outreach Participation Plan

Ms. Angel Wright-Lanier, Assistant City Manager shared the following information:

Minority and Women Business Outreach Plan

- In an effort to reach out to minority and women businesses, we have updated the MWBE plan.
- The goal is to provide equal access and opportunity to participate in all aspects of construction projects subject to this plan.
- This plan will also apply to contracts for professional services.
- The plan will assist the City in reaching its verifiable percentage of 10% minority and/or women business participation.
- The following efforts will help us meet the 10% goal:
 - Adopt the final version of the policy.
 - Sponsor an annual minority and women owned business enterprise seminar on bidding and City contract requirements.
 - We will also invite contractors to showcase their projects:
 - The first outreach event is scheduled for August, 2015
 - The City will establish a website with links to available bids and contracts.
- The City will maintain a list of minority and women owned businesses.
- The City will establish a list of Historically Underutilized Businesses (HUB).
- We will establish a selection committee for professional service contracts.
- The Selection Committee for Professional Services will include:
 - City Manager or his designee, Director of Finance or her designee, department head responsible for the project, the City Engineer (if engineering services are involved) and the Purchasing Manager.

- The City will report to the NC Department of Administration's Office of Historically Underutilized Businesses (HUB) semiannually.
- All projects will also be reported quarterly to the U.S. Department of Housing and Urban Development and the NC State Construction Office.

Council agreed staff should proceed with updating the WBE/MBE Policy.

Public and Government Affairs Update

Ms. Kim Best, Public and Government Affairs Director shared the following information:

Promoting the City of Goldsboro

- This position encompasses many responsibilities. Serving as the point of contact for media outlets, developing strategies to promote positive public relations and marketing strategies, organizing press conferences, promoting city services, programs and events just to name a few.
- Promoting City staff as they provide good will and services in our community through social, web, and print media are all part of providing positive public relations in the City of Goldsboro.

Branding our City

- Creating a Marketing Team that represents many of our City departments has proven to be an effective tool. This team has worked together for the past three years as a productive group to begin branding our City.
- The new City logo, "Be More, DO, More Seymour," has been integrated into the city marketing plan and continues to be recognized as we move forward in the endeavors of completely branding the City of Goldsboro.

Recognizing Council Guests

- Recognizing City Council guests and showcasing many of them on the city's social media is another way of sharing information that takes place during Council Meetings.

Continuing Positive Public Relations

- As time is taken at each Council Meeting to recognize guests and take their photo with the Mayor and Council this continues to promote positive public relations for City government.

Promoting City Staff & Services

- Through organizing print ads, graphics, brochures, utility bill inserts, flyers, video productions, TV productions, press releases, and public service announcements, we continue to share city programs and services with our local community.

Saluting our Retirees

- As each of our employees retire after years of service to our City, we recognize and share their accomplishments on our social media sites.

WGTV Host

- WGTV Today, a daily morning show continues to grow in its third year of production. It is co-produced by the city and county Public Affairs staff. It is aired on Time Warner Cable channel 10 and AT&T channel 99.
- WGTV Today is the first local government channel in the state to produce a daily television show in partnership with both the city and county that showcases governmental services, community events, and special highlights.
- Each year WGTV Today produces about 175 shows. Some of the shows this year have included interviews with: Local musician Nicholas Cole; Vic Miller from the Veterans Committee, A monthly representative from SJAFB, Dr. Steve Peters from Cherry Hospital, Tim Rogers – County Landfill; Literacy Connections; Jeff Stewart- Goldsboro Police Chief, Goldsboro Parks & Recreation, Habitat for Humanity, Communities in Schools, Veterans Services; Optimists, Cooperative Extension field crop agent and horticulture agent; 4H events, Connie Price – Planning; Animal Shelter – Vicki Falconer; Judge Arnold Jones; Sheriff Pierce; Nathan Bullock (His uncle was the youngest American killed in the Viet Nam War); Board of Elections Director; Kenneth Sanderson at his Pumpkin Patch; Sparky and Friends from Safe Kids; Goldsboro Library; Cures for Colors, Hugh Howard (now deceased) he was an American hero, and Majesty Rose- American Idol top 10 Finalist.
- We've also filmed the Mount Olive Library Science Program for Kids, Farmer's Market; Senior Day at the Park, Agricultural Heritage program and a four part Wayne County baseball history.

Promoting Community Events

- Our city government host many community events for the public to enjoy. Promoting these events is done through many outlets to include; print media, WGTV interviews, local radio, local publications, flyers, brochures, website and social media. Cross-promoting with many local agencies has also been a very successful tool.

Providing Project Updates to our Community

- As the city develops, hosts, and participates in projects we continue to share the information with our community through many outlets. Using multiple outlets we have the opportunity to reach a larger percentage of our population.
- City Updates, a monthly video was developed as a tool to keep citizens informed of local government decisions. The update is given by the city manager and can be accessed on the city's website, YouTube channel, WGTV Today morning show, and all the city social media site to include Facebook page, Twitter, and Instagram.
- Streetscape Updates, bi-weekly video updates have been produced since work began on the Center street project to keep citizens informed of the current status of the local projects happening downtown Goldsboro. The videos can be accessed

on the city website, YouTube channel, WGTN Today morning show, and the city Facebook page.

Providing Video Interviews & Updates

- The Streetscape video updates have proven to be an informative tool that keeps local citizens and business owners aware and up to date on the progress of our downtown projects. The project managers from both TA Loving and Daniels and Daniels Construction participate in the biweekly interview video updates.

Promoting Goldsboro's Legislative Goals

- Weekly Goldsboro has a presence in the halls of the General Assembly. Working with the League of Municipalities and the Metro Mayors Groups I meet with our state legislators and have conversations with many state decision makers to discuss the priority goals we identified for Goldsboro. This weekly interaction allows Goldsboro to constantly be aware of the activities and ever changing issues in our state government, and to monitor areas of interest for Goldsboro. Continuing to build strong relationships with our state representatives remains a focus and spending 1-2 days per week in the halls of the General Assembly, when they are in session, meeting with our legislators, discussing bills that will affect Goldsboro and advocating on behalf of the city is a weekly priority. These relationships that are being formed with each of our legislators are proving to be effective.
- As new bills are introduced that may affect Goldsboro, I begin to research each bill, discuss them with City Manager, begin making phone calls and scheduling weekly meetings with our legislators to express our opinion and advocate for the city of Goldsboro. Over time developing relationships with each legislator's personal assistant has proven to also be an effective tool.
- You the City Council identified Goldsboro's 2015 legislative advocacy goals. Then myself and Angel attended the League's Advocacy Goals Conference, and together with municipal representatives from across the state, we identified the Leagues' advocacy goals, which are now proving to be an effective tool for all municipalities.

Advocating for Goldsboro – NC League of Municipalities Town Hall Day

- Working with the League of Municipalities, receiving updates on state municipal goals, walking the halls of our state government and meeting with our state representatives is what Town Hall Day is all about.

Mayor King thanked Ms. Best for her efforts. Mr. Stevens also thanked Ms. Best and stated she is doing a great job.

Councilmember Williams provided an invocation.

Council took a lunch break.

Elmwood Cemetery Expansion

Mr. Martinez presented the following information:

Preliminary Data for Elmwood Expansion

- Elmwood Cemetery is currently out of plots to sell.
- Goldsboro owns the land from the above-shown front gate of Elmwood to Highway 117.
- Expansion would require additional infrastructure and additional maintenance.
- Preliminary plan was created for the expansion in 2005. This would need to be updated.
- The new plan would be broken into 4 phases.

2005 Draft Plan

Phase 1

1. Remove metal fence between existing cemetery and expanded cemetery.
2. Build a new Brick Entry and tie into existing fence along Hwy 117.
3. Build ~400-lf of 20'w "road."
4. Build ~270-lf of 5'w sidewalk.

- Provides ~608 lots
- Infrastructure Cost is ~\$143,000 or \$235/lot
- Note: ongoing maintenance is not considered here.

Phase 2

1. Build ~600-lf of 20'w "road."
2. Build ~310-lf of 5'w sidewalk.

- Provides ~528 lots
- Infrastructure Cost is ~\$190,000 or \$360/lot
- Note: ongoing maintenance is not considered here.

Phase 3

1. Build ~530-lf of 5'w sidewalk.
2. Build ~290-lf of 8'w sidewalk.

- Provides ~432 lots
- Infrastructure Cost is ~\$31,000 or \$71/lot
- Note: ongoing maintenance is not considered here.

Infrastructure Costs Summary

Phase 1: (~0.7 acres)

Provides ~608 lots

Infrastructure Cost is ~\$143,000 or \$235/lot

Phase 2: (~1.6 acres)
Provides ~528 lots
Infrastructure Cost is ~\$190,000 or \$360/lot

Phase 3: (~2.7 acres)
Provides ~732 lots
Infrastructure Cost is ~\$222,000 or \$303/lot

Phase 4: (~3.9 acres)
Provides ~432 lots
Infrastructure Cost is ~\$31,000 or \$71/lot

Maintenance Costs

- Initially, we will be able to operate without hiring any additional personnel.
- Long term, we would have to hire 1 full time employee and 1 additional part-time employee for summer maintenance depending on how we operate.
 - \$37,317 for full-time including benefits
 - \$14,352 for ½ time employee without benefits
 - \$51,670 yearly cost at build out.

Maintenance Operation Proposals

1. Provide overtime pay for cemetery workers (funeral only)
 - a. Currently, any funerals held after hours (weekends, holidays, or after normal operating hours) require the workers to earn “Comp Time”. This comp time is unproductive in terms of maintenance (the workers are not maintaining the cemetery during the funeral, but they need to be there). When the Comp time is taken, this further handicaps the maintenance crew.
 - b. Overtime pay would be a wash in regards to the general fund. If funerals aren’t scheduled, then the funds won’t be used. If funerals are scheduled, then the cemetery will charge for the work as they currently do. That money would go straight to the general fund as it currently does
2. Enforce existing ordinance in regards to number of stones.
 - a. § 91.10 (B) (1) Only one Monument will be permitted on a family burial lot...
 - b. Some Plots have up to 3 markers. A family will initially buy a flush marker because it’s the cheapest. Some will get a military marker because it’s free if requested. Then they will come back and put a headstone in. This one scenario triples the maintenance required.
 - c. Another option would be to remove additional markers outside of what the ordinance allows. This option would have the most resistance but is the only one that could potentially reduce staffing numbers.
3. Clarify headstone options.
 - a. Currently a Family headstone plus one individual headstone is allowed on each family plot. A family plot could be as small as 2 plots.
 - b. Propose allowing 1 family headstone and 1 flush level marker for each grave for a family plot consisting of 2-3 graves.

- c. Propose allowing 1 family headstone and either 1 flush or 1 upright headstone for each grave for a family plot consisting of 4 or more graves.

Rates Summary

Comparison Cities

Jacksonville, Kinston, New Bern, Raleigh, Rocky Mount, Wilson & Greenville

	Grave Cost Inside City	Grave Cost Outside City	Services (M-F) Inside City	Services (M-F) Outside City	Services (Wknd/Holiday) Inside City	Services (Wknd/Holiday) Outside City
Goldsboro	\$750	\$1,500	\$600	\$1,200	\$750	\$1,500
Median Cost	\$935	\$935	\$625	\$775	\$800	\$925
Max Cost	\$1,126	\$1,500	\$923	\$1,200	\$800	\$1,500
Min Cost	\$458	\$667	\$325	\$500	\$480	\$870

Cost Analysis

Assuming 65 lots are sold per year.

- Phase 1
 - Upfront Infrastructure Cost \$143,000
 - Lots Generated – 608
 - Lot Sales Price \$935
 - Sales - \$568,840
 - Yearly Maintenance Fee \$ 14,352
 - Maintenance Fees include 1 part-time employee
 - Phase 1 ~9 years to sell out
 - Difference - \$425,480
- Phase 2
 - Upfront Infrastructure Cost \$ 190,000
 - Lots Generated – 528
 - Lot Sales Price \$935
 - Sales - \$ 493,680
 - Yearly Maintenance Fee \$ 37,317
 - Maintenance Fees include 1 full-time employee
 - Phase 2 ~8 years to sell out
 - Difference - \$ 303,680
- Phase 3
 - Upfront Infrastructure Cost \$ 222,000
 - Lots Generated – 732
 - Lot Sales Price \$935
 - Sales - \$684,420
 - Yearly Maintenance Fee \$ 51,670
 - Maintenance Fees include 1 full-time employee
 - Phase 3 ~11 years to sell out

- Difference - \$462,420
- Phase 4
 - Upfront Infrastructure Cost \$ 31,000
 - Lots Generated – 432
 - Lot Sales Price \$935
 - Sales - \$403,920
 - Yearly Maintenance Fee \$ 51,670
 - Maintenance Fees include 1 full-time employee
 - Phase 4 ~7 years to sell out (Total time for lots to sell out ~= 35 years)
 - Difference - \$372,920

Options

- 1) Build a fountain/feature at the entrance. Can be done as early as Phase 1.
- 2) Build a Columbarium Niche / Urn Garden for cremations. Can be done as early as Phase 2.

Council discussed expansion of the cemetery and agreed staff could proceed with Phase I of Elmwood Cemetery Expansion at an approximate cost of \$143,000 that will add 608 lots. Maintenance of headstones was also discussed.

Unpaved Streets

Mr. Marty Anderson shared a list of unpaved street with Council. A total of 13,850 feet of city maintained unpaved streets are located within the City. It would cost approximately to \$7,030,000 to pave those streets. Staff shared in the past property owners shared in the cost of paving by assessment.

Council discussed unpaved streets and asked staff look at appropriating \$200,000 per year to pave unpaved streets. Develop a priority listing beginning with those who have petitioned to have their street paved.

Street Resurfacing

Mr. Marty Anderson shared a map of streets that have been resurfaced over the past 14 years. He also shared a map of proposed streets to be resurfaced in the upcoming fiscal year.

Council discussed the proposed list of streets.

Councilmember Williams asked that staff look at Harris Street and also Bunch Drive from John Street to Simpson Street.

Councilmember Goodman asked staff to look at Leslie Street.

Councilmember Aycock asked how much money the City receives from the Powell Bill. Ms. Scott replied approximately \$984,000. Mr. Stevens shared eligible items that Powell Bill monies can be used for.

Councilmember Goodman asked staff to look at 709 Corney Street and Councilmember Aycock asked staff to look at Cedar Road.

Council asked that staff bring back a final proposed listing for street resurfacing.

Capital Improvement Plan

Ms. Kaye Scott reviewed the following information:

Purpose

Capital Improvement Plan

- The purpose of the Capital Improvement Plan (CIP) is to forecast major capital needs over a ten (10) year period. Long-range capital planning is an important tool in planning our budget and forecasting financing projects.
- Definition of CIP Capital Item: Expenditure of major value that is not recurring and results in acquisition of a fixed asset and has a useful life greater than one (1) year.
 - Acquisition, renovation and/or construction of assets greater than \$30,000.
 - Vehicle acquisition and replacement greater than \$15,000.
 - Land purchased not associated with or included in another CIP project.

Ms. Scott reviewed several charts with Council which included:

- Property Tax Revenues
- Uncollected Property Taxes
- Utility Fund – User Charges Compared to Expenses
- General Fund – Capital Outlay
- Utility Fund – Capital Outlay

Capital Outlay - % Year Totals

Fiscal Year	GF	UF	Total	Financed/ Bonds
FY 2010-11	201,500	1,300,362	1,501,862	-
FY 2011-12	229,252	559,657	788,909	-
FY 2012-13	1,515,620	1,975,058	3,490,678	1,162,975
FY 2013-14	877,295	5,226,645	6,103,940	3,598,400
FY 2014-15	1,967,388	4,067,900	6,035,288	3,469,000
Totals	4,791,055	13,129,622	17,920,677	8,230,375

Fiscal Year	Vehicles	Other	Total
FY 2010-11	32,010	1,469,852	1,501,862
FY 2011-12	9,200	779,709	788,909
FY 2012-13	802,800	2,687,878	3,490,678
FY 2013-14	985,645	5,118,295	6,103,940
FY 2014-15	2,075,698	3,959,590	6,035,288
Totals	3,905,353	14,015,324	17,920,677

General Fund Summary

Project Name	Estimated Cost	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Total - Project Request	\$ 43,014,000	\$ 15,524	\$14,185	\$1,788	\$ 2,510	\$ 1,910	\$ 2,051	\$ 1,200	\$ 2,250	\$ 1,371	\$ 225
Total - Vehicle Requests	\$ 12,322,000	\$ 2,437	\$ 2,594	\$1,932	\$ 1,469	\$ 1,107	\$ 491	\$ 694	\$ 761	\$ 524	\$ 321
Total - GF Requests	\$ 55,336,000	\$ 17,961	\$16,779	\$3,720	\$ 3,979	\$ 3,017	\$ 2,542	\$ 1,894	\$ 3,011	\$ 1,895	\$ 546
Total Amount Financed/Grants	\$ 28,512,000	\$ 16,762	\$11,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GF Funding	\$ 26,824,000	\$ 1,199	\$ 5,029	\$3,720	\$ 3,979	\$ 3,017	\$ 2,542	\$ 1,894	\$ 3,011	\$ 1,895	\$ 546

Utility Fund Summary

Project Name	Estimated Cost	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Total - Project Requests	\$ 36,240,000	\$ 12,903	\$ 3,813	\$ 1,714	\$ 3,912	\$ 1,440	\$ 1,539	\$ 2,439	\$ 2,630	\$ 4,981	\$ 869
Total - Vehicle Requests	\$ 3,793,000	\$ 639	\$ 1,123	\$ 169	\$ 389	\$ 321	\$ 212	\$ 130	\$ 450	\$ 300	\$ 60
Total - UF Requests	\$ 40,033,000	\$ 13,542	\$ 4,936	\$ 1,883	\$ 4,301	\$ 1,761	\$ 1,751	\$ 2,569	\$ 3,080	\$ 5,281	\$ 929
Total Amount Financed	\$ 10,809,000	\$ 352	\$ 560	\$ 1,534	\$ 1,506	\$ 150	\$ -	\$ 1,020	\$ 1,635	\$ 4,052	
Bonds/Developer	\$ 2,280,000	\$ 1,280	\$ 1,000	\$ -							
UF Funding	\$ 26,944,000	\$ 11,910	\$ 3,376	\$ 349	\$ 2,795	\$ 1,611	\$ 1,751	\$ 1,549	\$ 1,445	\$ 1,229	\$ 929

Ms. Scott reviewed departmental vehicle and capital requests.

Mr. Stevens stated in the utility fund, rates are such that by in large with the grants and loans that are out there, he feels we can do most of the work in the utility fund. In the general fund it cannot. What we have shown you is all of the department requests, but we will make some progress. You will know the big projects out there and where we expect them to fall in. During

the budget process, we would adjust it. We will be bringing a version later for Council to approve at least in concept.

Staffing

Ms. Faye Reeves presented the following information:

Staffing Levels

FISCAL YEAR	#Authorized Positions (GF)	#Authorized Positions (UF)	#Authorized Positions (OT)	Total
FY 05-06	417	61		478
FY 06-07	421	59		480
FY 07-08	422	59		481
FY 08-09	427	60		487
FY 09-10	423	60		483
FY 10-11	422	60		482
FY 11-12	425	60	2	487
FY 12-13	414	61	2	477
FY 13-14	389	59	2	450
FY 14-15	391	61	2	454

Staffing Levels for Attrition

VACANT POSITIONS as of 3/23/15	Department	Position	Grade	Salary	SS	Retirement	Health	401k-Police	401k-General	Total
1016	Human Resources	Safety Coordinator (new position)	78	\$46,759	\$3,577	\$3,306	\$7,560		\$1,403	\$62,605
1016	Human Resources	Custodian	63	\$22,492	\$1,721	\$1,590	\$7,560		\$675	\$34,038
1114	Garage	Senior Fleet Mechanic	73	\$36,637	\$2,803	\$2,590	\$7,560		\$1,099	\$50,689
3151	Planning	Planning Technician	72	\$34,892	\$2,669	\$2,467	\$7,560		\$1,047	\$48,635
3151	Planning	Administrative Assistant I	70	\$31,648	\$2,421	\$2,238	\$7,560		\$949	\$44,816
4134	Streets & Storms	Equipment Operator	69	\$30,141	\$2,306	\$2,131	\$7,560		\$904	\$43,042
4134	Streets & Storms	S & S Superintendent	81	\$54,129	\$4,141	\$3,827	\$7,560		\$1,624	\$71,281
4143	Sanitation	Sanitation Technician	66	\$26,037	\$1,992	\$1,841	\$7,560		\$781	\$38,211

4143	Sanitation	Sanitation Technician	66	\$26,037	\$1,992	\$1,841	\$7,560		\$781	\$38,211
4143	Sanitation	Sanitation Technician	66	\$26,037	\$1,992	\$1,841	\$7,560		\$781	\$38,211
4143	Sanitation	Sanitation Technician	66	\$26,037	\$1,992	\$1,841	\$7,560		\$781	\$38,211
4143	Sanitation	Sanitation Technician	66	\$26,037	\$1,992	\$1,841	\$7,560		\$781	\$38,211
4143	Sanitation	Heavy Equipment Operator	71	\$33,231	\$2,542	\$2,349	\$7,560		\$997	\$46,680
6121	Police Department	Police Major	84	\$62,661	\$4,794	\$4,643	\$7,560	\$3,133		\$82,791
6121	Police Department	Police Officer	72	\$34,892	\$2,669	\$2,585	\$7,560	\$1,745		\$49,451
6121	Police Department	Police Officer	72	\$34,892	\$2,669	\$2,585	\$7,560	\$1,745		\$49,451
6121	Police Department	Police Officer	72	\$34,892	\$2,669	\$2,585	\$7,560	\$1,745		\$49,451
6121	Police Department	Police Officer	72	\$34,892	\$2,669	\$2,585	\$7,560	\$1,745		\$49,451
6121	Police Department	Police Officer	72	\$34,892	\$2,669	\$2,585	\$7,560	\$1,745		\$49,451
6121	Police Department	Police Officer K-9	72	\$34,892	\$2,669	\$2,585	\$7,560	\$1,745		\$49,451
6121	Police Department	Police Officer	72	\$34,892	\$2,669	\$2,585	\$7,560	\$1,745		\$49,451
7460	Parks & Recreation	Park Technician	66	\$26,037	\$1,992	\$1,841	\$7,560		\$781	\$38,211
7460	Parks & Recreation	Senior Park Technician	70	\$31,648	\$2,421	\$2,238	\$7,560		\$949	\$44,816
7461	Golf Course	Golf Director	83	\$59,677	\$4,565	\$4,219	\$7,560		\$1,790	\$77,812
23	Totals w/fringes			\$809,489	\$61,926	\$58,156	\$173,880	\$13,601	\$16,124	\$1,133,176

FY 15-16 Budget Requests (New Positions)

Department	Position (Title)	Grade
Fire	Compliance Officer (PT)	70
Human Resources	Human Resources Technician	70
Information Technology	Help Desk Operator	75
Information Technology	Computer Systems Administrator	80
Planning	Environmental Codes Inspector	71
Police	Police Officer	72
Police	Narcotics Investigator	75

Ms. Reeves shared there may be additional requests, but at the time the presentation was assembled this is what she had received.

FY 15-16 Budget Requests (Reclassifications/Designations)

Department	Position (Title)	Grade
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Fire*	(27) Firefighters to Senior Firefighter	71
Garage**	Mechanic to Senior Fleet Mechanic	73
Sanitation***	Sanitation Technician to Equipment Operator	69
*Position identified during pay and class study; approved for reclassification by City Manager February 2015 **Position approved for reclassification by City Manager in February 2015 ***Position reclassified due to voluntary demotion and current vacancies in March 2015		

Ms. Reeves shared the following information:

- Personnel Policy Revision
- Change of definition for Part-Time
 - Employees (3) grandfathered under previous policy
 - Positions identified as possible conversion to Part-Time (Administrator, Custodian, Technicians, etc.)

Ms. Reeves stated as positions become vacant staff would like to review and discuss with the department whether or not the position warrants a full-time employee.

Mr. Stevens stated we would not want to get ahead of Council on part-time conversion and asked if Council was ok with the potential conversion. Council agreed staff could look at converting full-time positions to part-time as feasible as vacancies occur.

Councilmember Williams asked if we have an employee assistance program. Ms. Reeves stated yes we do, we use Goldsboro Counseling Center.

Senior Firefighter

Chief Whaley reviewed the following information regarding his staffing request:

- Senior Firefighter Designation
 - Added during the Pay Study in 2014
 - Eligibility Requirements
 - 3% increase in salary
 - 2/3 of current firefighters
 - (27 of 36) at \$1,000 avg. increase = \$27,000

Chief Whaley shared a Sr. Firefighter could serve as a relief driver.

Mayor King stated he liked what the Chief was doing.

Inspections Department Certification Policy

Mr. Allen Anderson, Chief Building Inspector shared the following information:

- Pay Class Study
 - Based on the pay class study it was discussed and agreed that the City of Goldsboro would pay for additional certification.
 - I would like to request the additional increase on behalf of the inspectors. This increase would be 2.5% per certification not to exceed two increases per year per qualified inspector.
- Purpose
 - To encourage fulltime Inspection Department employees to obtain advanced certifications necessary for their duties and responsibilities as a City employee and to recognize them for enhancing the level of service to our community.
 - To be competitive with other jurisdictions to maintain quality of Inspections for the City of Goldsboro.
 - ISO Rating
- Policy
 - An employee of the Inspections Department may be eligible to receive a salary increase per advanced certification obtained if the following conditions are met:
 - An applicant employed, who does not have a level I in the field we have asked for in the position vacancy notice, will be paid 2.5% below the minimum salary of the assigned pay grade until he/she does qualify at the level I, at which time they will move to the minimum salary of the assigned pay grade.
 - A new hire employee with Probationary, Limited or Standard Level 1 in any area (Building, Mechanical, Electrical, Plumbing, or Fire) will be paid the minimum salary of the assigned pay grade.
 - As employees obtain additional Level II or Level III certifications in any field, a 2.5% incentive increase will be authorized.
 - Additional requirements for salary increase:
 - Increase would be awarded during the fiscal year in which it was obtained.
 - No increases will be awarded retroactively for certifications obtained prior to the adoption of this policy.
 - Re-certifications are not eligible for an increase but employee is required to maintain certification or loses 2.5% increase.
 - Employee is not in the disciplinary process at the time the increase is being requested.
 - Employee may not receive more than two increases within a 12 month period.
 - No increases given above the maximum of the pay grade.
- Procedures:

- During the preparation of the budget each fiscal year, the Building Code Administrator is to review the certification needs of department employees and budget for the increases accordingly.
- The Administrator will submit requests and justifications for their employees' increases as the certifications are obtained to the City Manager and/or Human Resources Director for approval.
- Documentation of satisfactory completion must be submitted with request.
- Increases must be approved by the City Manager and/or Human Resources Director; if approved, the salary increase shall become effective at the beginning of the next pay period.
- Current Salary:
 - Pay Grade 73 Building Inspector

Minimum	Midpoint	Maximum
\$36,637	\$47,261	\$57,886
- Master Building Inspector will be a grade 75 and titled as such with a requirement of standard certification in 4 areas (4 Level III's in any of the 5 fields): increase in salary of 10% or minimum salary range; whichever is greater.
 - Grade 75: Min: \$40,392 Mid: \$52,106 Max: \$63,819
 - Building Level III
 - Mechanical Level III
 - Electrical Level III
 - Plumbing Level III
 - Fire Level II

Downtown Development Staff

Ms. Julie Metz, DGDC Director shared the following information:

- Downtown Development Staffing
 - City Council Top 4 Priority Areas for Past Two Years
 - Significant Shifts in Activity, Energy, Interests, Projects and Expectations
 - Major Concerns:
 - Currently tied to office too much
 - Increased interest for personal visits
 - Increased work load
 - Staff comp time management
 - Accessibility to Investors/Business Interests and Opportunities
 - Ability to be more aggressive
 - 2014-15 Investment of staff was \$202,000
 - Position/Change adds \$24,631 investment
 - Return?
 - Staff manages DGDC Sponsorship Campaign which in the past five years has secured an additional \$291,100 and \$618,000 of in-kind contributions
 - Result?

- \$8.8M return per staff member in past five years for the total \$1,100,000 investment made in staff.
- Notes:
 - 213 businesses downtown, 367 properties and 161 property owners
 - 34% of buildings are 100% vacant
 - 63 buildings have upper floor vacancies
 - 37 vacant lots
 - 32% of buildings are in poor condition
- Staff Changes Defined:
 - Promoted Elizabeth to Business Development & Recruitment Specialist, Grade 70 to 77 - \$5,500/year
 - Demoted Administrative Assistant Position to Office Assistant, Grade 70 to 67 and hired a part-time person to handle office needs 28 hours a week - \$19,131/year

Mayor King stated he would like to mention a couple of things DGDC has done, one is the \$10 million grant we received, it didn't just happen because someone liked us, it happened because someone liked what we were doing. Mayor King stated he has been told by the people who reviewed the grant that our TIGER Grant was the best grant they had seen. He stated Julie and her staff played a major role in doing that. He stated her office plays a significant role in our growth and development. He stated he appreciated what they do.

Mr. Stevens stated he would like to share he and Ms. Metz talked about it a lot. A major part of his rationale and we can talk about if it makes since long term, but it was the TIGER Grant, quite frankly the easy part was writing the grant, the hours Mr. Guthrie, Ms. Scott and Ms. Metz have put in, he has talked to Mr. Guthrie a lot on whether or not they should add a position to manage our project. Those three have taken on that workload and with that going on downtown, the interest in downtown has increased.

Council took a break at 2:11 p.m.

Council resumed at 2:18 p.m.

City of Goldsboro Debt Profile

Mr. Ted Cole shared the following information with Council:

Goals and Objectives

- Present an Overview of the City's General Fund Financial Performance and Fund Balance Trends.
- Present a detailed analysis of the City's Existing Tax Supported Debt Profile.
 - Analyze a series of Key Financial Ratios so as to better understand the City's Existing Debt Profile and future Debt Capacity.
 - Examine a series of Peer Comparatives to understand how the City's Existing Debt Profile compares against national and North Carolina cities and towns.

- Provide the City Staff and Council with an initial perspective on “Affordability” of Potential Funding and obtain detail on the City’s Capital Improvement Program such that we may measure the impact of specific projects (i.e. Debt Affordability).
- Review the City’s Capital Funding Needs and analyze the potential impacts of the planned borrowings on the City’s Tax Supported Debt Profile.
 - Revisit the Key Financial Ratios.
 - Analyze the impact of proposed financings on the City’s Debt Affordability based on current revenue sources.
- Provide a series of observations related to the City’s Capital Funding Capacity and work towards developing a Comprehensive Plan of Finance that will:
 - Minimize rate impacts on the City’s Taxpayers.
 - Maintain a healthy Debt Profile so as to help the City establish strong credit ratings and comply with Financial Policy Guidelines.
- Provide an analytical framework for additional CIP decisions related to project prioritizations and approvals.

Peer Comparatives

- The City is currently rated Aa2 by Moody’s Investors Service (October 2014) and AA- by Standard and Poor’s (October 2014).
- The following contain peer comparatives based on the below Moody’s rating categories.
 - National Cities and Towns
 - Aaa 168 Credits
 - Aa 1,389 Credits
 - A 675 Credits
 - North Carolina Cities and Towns
 - Aaa 8 Credits
 - Aa 30 Credits
 - A 9 Credits
- The data shown in the peer comparatives is from Moody’s Municipal and Ratio Analysis database. The figures shown are derived from the most recent financial statement available as of February 4, 2015 (a mix of FY 2013 & 2014 figures).

General Fund Balance Discussion

- The FY 2013 reduction in General Fund balance is largely attributed to a one-time self-insurance claim payout of \$1.4 million. The City has since taken steps to become fully insured with a fixed budget appropriation for health insurance in FY 2015.
- In FY 2014, the City did not appropriate Fund Balance as part of the Budget Process and ended the year with a \$57,049 surplus in the General Fund.
 - A one-time lawsuit settlement of \$2.7 million was funded through the issuance of 2/3rds General Obligation Bonds and a short-term inter-fund loan.

- The City did not appropriate Fund Balance as part of the FY 2015 Budget and anticipates adding \$1.79 million to the General Fund Balance.

Fund Balance Policies

- The City adopted the following Fund Balance Policies on April 19, 2010:
 - Unreserved, undesignated Fund Balances will mean funds that remain available for appropriation by the City Council after all commitments for future expenditures, required reserves defined by State statutes, and previous Council designations have been calculated.
 - The City of Goldsboro will strive to maintain available fund balance in the General Fund at a level sufficient to meet its objectives. The City will target an available fund balance at the close of each fiscal year equal to 15% of the General Fund Operating Budget; at no time shall the available Fund Balance fall below 10% of the General Fund Operating Budget.
 - The City Council may, from time to time, appropriate fund balances that will reduce available fund balances below the 10% policy for the purposes of a declared fiscal emergency or other such global purposes as to protect the long-term fiscal security of the City of Goldsboro. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council establish a different but appropriate time period.

Mr. Cole noted the City of Goldsboro is in compliance with the Fund Balance Policies and has no outstanding issues.

Existing Tax Supported Debt Profile

Tax Supported Payout Ratio

- Existing 10-year Payout Ratio
 - FY 2015: 85.4%
- The 10-Year Payout Ratio measures the amount of principal to be retired in the next 10 years.
- This ratio is an important metric that indicates whether or not a locality is back-loading its debt.
- The City has an adopted policy establishing a minimum 10-year payout ratio of 55%.
- Rating Considerations:
 - Moody's rating criteria for General Obligation credits allows for a scorecard adjustment if an issuer has unusually slow or rapid amortization of debt principal.
 - S&P: A payout ratio greater than 65% results in a one point positive qualitative adjustment to the Debt & Contingent Liabilities section of S&P's General Obligation rating methodology.

Debt Per Capita

- Existing Debt Per Capita
 - FY 2015: \$622
- Assumed Future Growth Rates
 - 2014 Population: 35,489
 - 2015 & Beyond: 0.00%
- Davenport does not recommend establishing a Financial Policy for Debt Per Capita.

Debt to Assessed Value

- Existing Debt to Assessed Value
 - FY 2015: 0.95%
- Assumed Future Growth Rates
 - 2014 Assessed Value: \$2,328,327,846
 - 2015 Estimated AV: \$2,330,573,630
 - 2016& Beyond: 1.00%
- The City has an adopted Policy establishing a Maximum Debt to Assessed Value Ratio of 2.50%
- Rating Considerations:
 - Moody's: Criteria for General Obligation Credits defines categories of Debt to Assessed Values as:
 - Very Strong (Aaa): <0.75%
 - Strong (Aa): 0.75% - 1.75%
 - Moderate (A): 1.75% - 4.00%
 - Weak – Very Poor (Baa and below): >4.00%
 - S&P: A positive qualitative adjustment is made to the Debt and Contingent Liabilities score for a debt to market value ratio below 3.00% while a negative adjustment is made for a ratio above 10.00%

Debt Service vs. Expenditures

- Existing Debt Service vs. Expenditures
 - FY 2015: 7.22%
 - FY 2016: 8.35%
- Assumed Future Growth Rates
 - 2014 Adjusted Expenditures: \$35,173,040
 - 2015 & Beyond: 1.00%
- The City has an adopted Policy establishing a Maximum Debt Service to Expenditures Ratio of 15%

Debt as a % of Governmental Revenues

- Existing Direct Net Debt as a % of Governmental Revenues
 - FY 2015: 63.39%
- Assumed Future Growth Rates
 - 2014 Governmental Revenues: \$34,452,272

- 2015 & Beyond: 1.00%
- The City may want to consider adopting a Financial Policy establishing a Maximum Direct Net Debt as a % of Governmental Revenues.
- Rating Considerations:
 - Moody's: The Debt/Pensions section defines categories of Debt to Governmental Revenues as follows:
 - Aaa: <33%
 - Aa: 33% - 67%
 - A: 67% - 300%
 - Baa and below: >300%
 - S&P: The Debt and Contingent Liabilities Score defines categories of Net Direct Debt as a % of Total Governmental Funds Revenue as follows:
 - Very Strong: <30%
 - Strong: 30% to 60%
 - Adequate: 60% - 120%
 - Weak: 120% - 180%
 - Very Weak: >180%

Debt Affordability Analysis

Existing Debt

- FY 2015 Value of a Penny: \$207,692
- Assumed Growth Rate: 1.00%

Capital Improvement Plan / Projected Borrowings

- Installment Purchase Contracts
 - Goldsboro Country Club Purchase / Renovations \$1,500,000
 - WA Foster Recreation Center \$6,000,000
 - Police Department Expansion \$3,500,000
- Total: \$11,000,000
- Case Summaries Reviewed
- Potential Financing Schedule Reviewed

Mr. Stevens stated staff is not talking about a tax increase to support debt.

Mr. Cole updated Council on the progress of the WA Foster Recreation Center financing schedule. Mr. Cole stated if you take anything away from this presentation, you are doing the right things, and the general fund will increase after the close-out of this fiscal year and with that you are back on very solid footing.

Automatic Meter Reading Discussion

Ms. Kaye Scott presented the following information to Council:

AMR History

- August 2007 – AMR devices installed costing \$1,604,335
- March 2008 – Devices start failing

- September 2009 – Datamatic sent technicians to replace failing devices
Over 7,000 of the 15,000 devices were replaced
taking approximately 2 years
- After the exchange, devices continue to fail
- November 2013 – Datamatic files for bankruptcy
- March 2014 – Hazen and Sawyer spoke with Council

Ms. Scott reviewed available systems which included manual read, Automatic Meter Reading (AMR) drive by, and AMI (Advanced Metering Infrastructure).

What are the differentiating features of AMR and AMI?

- Migratability
- Customer Service
- Future Expectations

Ms. Scott reviewed costs associated with these systems. Ms. Scott also shared information regarding systems available including Badger, Neptune, Master/Aclara and Sensus. Sensus is currently being used by Wayne Water District and Fork Township.

Utility Meter Feasibility

Key Activity	Activity Description	Estimated Cost	
Assessment/Data Gathering	Field and Back Office (financials, asset analysis, systems configuration, customer service issues, meter data, billing data)	\$	2,860.00
Market Assessment	Evaluate current market penetration, pricing estimates and vendor trending.	\$	1,330.00
Feasibility Model Loading	Load and run feasibility model using variations of system design based on data evaluation results	\$	1,580.00
Prioritization Assessment of AMI Configuration Based on Utility Best Design	AMR Only; AMI/AMR Hybrid; AMI Only; AMI/AMI/Cell Options	\$	2,180.00
Create Initial Recommendations & Present to Leadership	Written report with executive summary in PowerPoint format for City leadership	\$	2,010.00
Total Project Cost		\$	9,960.00

Mayor Pro Tem Allen asked how long would the feasibility study take to complete, Ms. Scott replied approximately 2 months.

Councilmember Aycock asked how many meter readers do we have and Ms. Scott replied 6. He asked what pay grade are they at and Ms. Scott replied she believed 68. Mr. Stevens replied approximately \$40,000 per year with benefits. Councilmember Aycock asked how many would it take to read all meters manually, Ms. Scott replied 7.

Council discussed staffing levels needed if we move to an AMI system. Ms. Scott shared they would still need employees to handle turn-ons and turn-offs, re-reads, repairs, etc.

Council discussed potential cost savings. Mr. Stevens stated he believes you would get better data which would provide daily account information. Ms. Scott stated it would alert staff to leaks.

Ms. Brashear shared during the cold snap, they had lines bursting in warehouses, this would have been helpful.

Mr. Stevens stated as water meters get older they do not read correctly and the City could be losing revenue. We should be replacing meters on a cycle, every 10 or 15 years.

Council discussed cost versus benefits of an AMR or AMI system.

Council approved staff contracting with Davenport Lawrence in the amount of \$9,960 to evaluate utility meter feasibility.

Adjournment

As there was no further business, the meeting was adjourned.

MARCH 25, 2015

On March 25, 2015 at 8:30 a.m., the meeting was called to order at Wayne County Museum by Mayor King, with attendance for March 25, 2015 as follows:

Councilmembers Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

Absent: Councilmember Michael Headen

Other Members Present: Scott Stevens, City Manager
Melissa Corser, City Clerk
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Sherry Archibald, Paramount Director
Jose Martinez, Public Works Director
Scott Williams, IT Director
Scott Barnard, Parks & Recreation Director
Julie Metz, DGDC Director

Karen Brashear, Public Utilities Director
LaTerrie Ward, Community Affairs Director
Jimmy Rowe, Planning Director
Allen Anderson, Chief Building Inspector
Betsy Rosemann, Travel & Tourism Director
Marty Anderson, City Engineer
Faye Reeves, HR Director
Jeff Stewart, Police Chief
Gary Whaley, Fire Chief
Ethan Smith, News Argus Reporter
Marty Anderson, City Engineer (arrived at 11:03 a.m.)

The meeting was called to order by Mayor King at 8:30 a.m.

Ms. Julie Metz shared back in 2005, we had an Annual Speaker's Forum where Ed McMahon came to speak; he holds the Charles E. Fraser Chair on Sustainable Development and Environmental Policy at the Urban Land Institute (ULI) in Washington, D.C. He is nationally known as an inspiring and thought-provoking speaker and a leading authority on topics such as the links between health and the built environment, sustainable development, land conservation, smart growth, and historic preservation.

Ms. Metz shared the video "Where am I? The Power of Uniqueness" featuring Mr. McMahon who speaks to the importance of uniqueness for a community.

Development Finance Initiative

Ms. Angel Wright-Lanier shared the following information:

Project Goals

- Define downtown commercial, residential and gateway project areas
- Evaluate current conditions in defined downtown project areas
- Analyze market feasibility for commercial and residential redevelopment in project areas
- Identify key sites and (re)development opportunities in project areas

Project Timeline

- January 2015: Define Project Areas
 - Toured potential project areas
 - Reviewed existing plans and studies
 - Worked with City Staff to finalize project area boundaries
 - Boundaries Finalized: 2/3/2015
- February 2015: Evaluate Current Conditions
 - Collected property data for project areas (Wayne County Tax Records)
 - Compiled and streamlined data
 - Analyzed data to identify key metrics, including underutilization, ownership and recent sale

- Analysis Presented: 3/12/2015
- March 2015: Market Feasibility
 - Define market areas for residential and commercial uses
 - Analyze demand drivers
 - Estimate scale of supportable redevelopment
 - Presentation: early April
- April 2015: Identify Opportunities
 - Identify key sites and redevelopment opportunity in project areas
 - Preliminary presentation of findings to City Staff
 - Incorporate staff feedback
 - Presentation to Council: TBD

Overview of Study Area

Study Area	Total Parcels	Total Acreage	Total Built SF	Total Building Value	Building Value PSF
Downtown Commercial	336	100	1,541,212	\$52,855,731	\$35
Downtown Residential	812	220	1,337,052	\$24,920,764	\$20
Downtown Gateway – Ash	29	29	82,181	\$2,622,140	\$33
Downtown Gateway – George	42	17	181,028	\$2,154,470	\$12
Grand Total – All Study Areas	1,219	366	3,141,473	\$82,553,105	\$27

Key Metrics and Themes

Key Metrics	Key Themes
Ownership	Significant government ownership; limited common ownership among private owners
Land Use	Undeveloped land ranges from 20-30% of each area
Building Value	Forty-three percent of buildings are valued below \$15 PSF
Recent Sales	Downtown commercial sales increased beginning in late 2012; downtown residential sales historically below assessed value

Next Steps

- Market Analysis (In-process)
 - Define market areas for residential and commercial uses
 - Analyze demand drivers
 - Estimate scale of supportable redevelopment
 - Presentation: early April
- Identify Redevelopment Opportunities
 - Identify key sites and redevelopment opportunities
 - Preliminary presentation of findings to City Staff
 - Incorporate staff feedback
 - Presentation to Council: TBD

Ms. Wright-Lanier shared the cost of the study was \$26,000. We received a grant from the Department of Commerce for \$25,000.

Mr. Stevens stated more information will be forthcoming.

Wellness Committee Update

Ms. Angel Wright-Lanier, Assistant City Manager shared the following information:

Wellness Activities 2014-2015

- Wellness Committee Mission:
 - To promote and support programs to encourage the wellness of City of Goldsboro employees.
- 2014 Wellness Committee Members
 - Carlos Wooten, PW
 - Cindy Mosko, Inspections
 - Carol Gillis, PW
 - Rhonda Figueroa, CA
 - Lee Peter, Finance
 - Jennifer Collins, Planning
 - Thurman Shackelford, FD
 - James Boyette, Engineering
 - James Chester, PW
 - Laura Getz, CM
 - Tyler Ham, P & R
 - Blake Plummer, FD
 - Joy Wright, HR
 - Cindy Stallard, HR
 - Angel Wright-Lanier, Admin
- 2015 Wellness Committee Members
 - Jennifer Collins, Planning
 - Ray Fields, Inspections
 - Rhonda Figueroa, CA
 - Carol Gillis, PW
 - Darren Goroski, IT
 - Corey Oates, PW
 - Thurman Shackelford, FD
 - Cindy Stallard, HR
 - Joy Wright, HR
 - Angel Wright-Lanier, Admin
- Wellness Committee's Role
 - Create an inclusive culture of health and wellness.
 - Encourage co-workers to take advantage of our health and wellness programs.
 - Communicate by word of mouth, action, flier, email, text, telephone, fax, or whatever works to engage the employee.

- Attend and participate in events
- 2014 Wellness Activities at a Glance
 - The Biometric Screening = 170 participated
 - 15 Minute Walking Program = 54 participated
 - The Biggest Loser Contest = 46 participated
 - Health Risk Assessment Campaign
 - Beaver Moon Run 5K – raised \$700+ for Soup Kitchen
 - Diabetes Management Program = 41 participated
 - Flu Shots = 250 participated
 - TB Testing = 264 participated
 - Nutrition Presentation = 35 participated
 - Running Clinic
 - Running/Walking/Shoe Safety Clinic
 - Wellness Video: <https://www.youtube.com/watch?v=JK4EgcDgvjY>
- The 2014 Biometric Screening Results
 - The number of Screenings completed = 170
 - Male = 73%
 - Female = 27%
 - Under age 50 = 65%
 - 50 and older = 35%
 - The Results
 - 51% = abnormal HDL (at risk for heart disease)
 - 79% = abnormal BP (high blood pressure or at risk)
 - 79% = abnormal BMI (overweight or obese)
- 2015 Wellness Activities at a Glance
 - Health Fair – biometric screenings – May, 2015
 - 15 Minute Walking Program continues
 - Step Challenge
 - The Biggest Loser Contest
 - 2nd Annual Beaver Moon Run 5K – November 2015
 - Nutrition with a dietician at the hospital
 - Cooking classes
 - Running Clinic
 - Running/Walking/Shoe Safety Clinic
 - Know Your Numbers Campaign

Mr. Stevens stated he would like to commend Angel and staff for their efforts. He stated they are trying to raise awareness.

Mayor King stated this is one of his favorite programs. Wellness was a big problem when he began working for the City. He stated one of the things that helped decrease our risk was the wellness program.

Mayor Pro Tem Allen asked if we could set a goal and bring some of the numbers down for obesity, high blood pressure. Ms. Wright-Lanier shared we are working with CIGNA in an effort to bring those numbers down.

Code Enforcement Update

Mr. Jimmy Rowe, Planning Director shared the following information:

Six Block Area

- Area is bounded by:
 - Spruce Street to the North
 - Elm Street to the South
 - S. William Street to the East
 - S. James Street to the West

Existing Conditions within Six Block Area

- # of Parcels – 124
- # Vacant Parcels – 61
- # Active Building Permits - 8
- # Demolished - 5
- # Minimum Housing - 8
- # Demo by Neglect - 1
- # Blight Letters - 2
- # Future Demo – 1

Mr. Allen Anderson, Chief Building Inspector shared the following information:

Active Building Permits

- 403 S. William Street
- 407 S. William Street
- 413 S. William Street
- 403 S. John Street
- 407 S. John Street
- 408 S. John Street
- 308 S. William Street
- 309 S. William Street

Mayor Pro Tem Allen asked if there is a timeline for repairs to 403, 407 and 408 S. John Street. Mr. Allen replied once the building permits are obtained they are active for 1 year as long as work begins within six months of being issued, as long as he is working, the permit remains active.

Mr. Anderson shared a Blight Letter was mailed to property owners who own a property that has been identified as a concern. The letter asked that they take action to insure these situations are addressed in a timely manner, whether it involve repairing a structure or having it demolished.

Property owners of identified properties are asked to contact Ms. Kelly Best, Minimum Housing Inspector to discuss a plan of action for the property.

Mr. Anderson reminded Council 302 S. John Street – the Mangum House has been identified as a future demolition. Mr. Stevens stated materials are leaving the house, which takes away some of the historic value of the property.

Mayor Pro Tem Allen stated he would like to see us be more proactive in regards obtaining these homes before they get in such a bad condition. Be more proactive than reactive.

Mr. Stevens stated he would like to commend Mr. Anderson and his staff on the removal of the old taco bell and former hamburger site on Ash Street.

Councilmember Williams shared the supermarket on Slocumb Street has several leaks in the roof and is afraid it could cause health issues.

Mr. Anderson shared staff had received a complaint from a Police Officer regarding leaks and the use of drop cords. The Fire Inspector went out and they are working with the owner to repair these issues. An additional inspection is scheduled for April 6th after which staff will have an update for Council on the repairs.

Council would also like an update on timeline for renovations to 403, 407 and 408 S. John Street.

Code Enforcement Efforts within Six Block Area

- The Code Enforcement Division of the City of Goldsboro began strict code enforcement procedures in this area in February of 2015.
- The Code Enforcement officer has used Community Service Workers to physically clean this area on several occasions.
- Routine inspections are made in this area on a monthly basis.
- Staff has received no code enforcement complaints in this area within the last 12 months.
- Are there any specific code enforcement issues in this area that the Council wants staff to enforce?
- The Code Enforcement Division will continue to be proactive with code enforcement activities within this area.

Next Steps

- Continue to send out Blight Letters – to date 125 blight letters have been sent out throughout the City (2 of the 125 were within the six block area).
- Hiring of an Environmental Codes Inspector FY 2015-2016
- Community Action Day (Beautification/Clean Up) April 25, 2015
- Warehouse on North End (900 N. James Street)

Mr. Anderson also shared a demo permit has been issued for 900 N. James Street and is scheduled for demolition within the next two to three months.

Mayor Pro Tem Allen shared he has seen a lot of littering along the side of streets. Council discussed littering and illegal dumping. Council asked the Police Department to increase littering enforcement.

Mr. Rowe shared a request for an additional Environmental Codes Officer. Currently they have one full-time Code Enforcement Officer and one who splits their time between Code Enforcement and Minimum Housing. The addition of an Environmental Codes Officer would allow Inspections to have a full-time Minimum Housing Inspector and the Planning Department to have 2 full-time Environmental Codes Officers.

Sanitation Update

Mr. Martinez shared the following information:

Fully-Automated Update

- Received three fully automated trucks and licensed them on 3/4/2015.
- Currently there are operators “auditioning” for the operation of One-Armed Bandits.
- Received final balanced routes from consultants
- Talked with IT to see if we could get an address lookup on the website so people could see what section they are in.

Route Optimization Summary

- Routes are for Trash Pickup. Recycling will use the same routes...just half as often.
- The hundredths digit corresponds to the day of the week.
 - 100 = Monday
 - 200 = Tuesday
 - 300 = Thursday
 - 400 = Friday
- The ones digit corresponds to which truck
 - 001 = Fully-Automated
 - 002 = Fully-Automated
 - 003 = Semi-Automated

Mr. Martinez also provided a copy a breakdown of time for routes. An average work day would equal 9 hours and 18 minutes.

Notes:

- Routes are designed using minimal manpower to complete routes. The Public Works Department will have an additional refuse crew. However, due to sickness, holidays, vacations, etc...this additional manpower is needed.
- The cost to upgrade to fully-automated vehicles was offset by a reduction of 9 positions within sanitation department.
 - 3 have retired

- 1 was terminated for unprofessional conduct
- 1 moved to Distribution & Collection
- 1 moved to Building & Traffic
- 1 moved to Parks & Rec
- 2 are scheduled to move to Streets & Stormwater

Next Steps

- Continue to practice on routes so operators can get familiar with operation of vehicle.
- Order Brochures & Stickers to go on bins.
- Educate Public!!!!
 - Update Website
 - Put information out through Kim Best & Newspaper
 - Send Brochures out
- Replace bins as required.
- Program is scheduled “to go live” on June 1, 2015

Mr. Stevens asked Council to look over a draft of the brochures and to let staff know if they have any comments.

Councilmember Williams asked if pick-up days would be the same. Mr. Martinez stated most will be but there may be a few changes.

Council would like numbers of those affected by collection day changes.

Downtown Trash

Mr. Martinez presented the following information:

Current Conditions

- Some residents and businesses do not have access to and are not paying for trash pickup. They are using the sidewalk trash cans, causing streets to look unmaintained.
- Heavy infrastructure investment by the city is attracting business/residents to locate downtown. This will obviously cause a bigger problem with trash if not addressed.
- Received final balanced routes from consultants
- Talked with IT to see if we could get an address lookup on the website so people could see what section they are in.

Background

- 2006 – Discussion began on options for downtown collection.
- 2007 – Wilmington gave a presentation to council about a “bag” system. Wilmington official’s opinion was that the bag system was not a good fit for Goldsboro. Council unanimously agreed on 12-4-06 against having a pilot program that required putting trash bags on the ground.

- A pilot program was approved for using bins.

Existing Ordinances

- § 50.01 (A) – A roll out container, owned by the City of Goldsboro, shall be provided to each household at no cost, except in multifamily developments where curbside service is unfeasible.
- § 50.08 – A refuse fee for the services described in this subchapter is hereby levied against all utility customers residing within the city, except those utilizing commercial refuse service. This fee is not optional, supersedes all previous waivers, and shall be levied against the agent responsible for each noncommercial water and sewer account, whether the collection service is utilized or not.
- § 50.31 – No person shall throw, place, scatter, spill or cause to be thrown, placed, scattered, or spilled any refuse, garbage, recyclable material....upon any public right-of-way, street, stream, or recreational area.

Options

- Do nothing. Maintain collection as it currently is with the “abuse” of public trash bins.
- Centralized downtown dumpsters (to be used by commercial and/or residential)
- Require residential citizens to use a bin unless they are using a dumpster
- Allow commercial entities to use smaller bins instead of dumpsters.
- Combination of the above options.

Council would like staff to proceed with downtown garbage collection discussion at a later date to allow time for staff to research options available.

Parks and Recreation Fees

Mr. Scott Barnard, Parks and Recreation Director shared the following fee information:

Goldsboro	Current	Recommended 7/2015	Clayton	Wilson	Kinston	Smithfield
Shelters about 50 people						
4-Hour rentals						
Resident	\$ 30.00	\$ 40.00	\$ 30.00	\$ 30.00	\$ 20.00	\$ 50.00
Non-Resident			\$ 60.00	\$ 40.00	\$ 20.00	\$ 100.00
Gazebo	\$ 40.00	\$ 50.00			\$ 50.00	
Park House	\$ 70.00	\$ 100.00				
Ball Fields						
With out lights 4-hrs	\$ 60.00	\$ 60.00	\$ 56.00	\$ 50.00		
With lights 4-hrs	\$ 100.00	\$ 100.00	\$ 116.00	\$ 100.00		
1- Day and night	\$ 210.00	\$ 210.00				
2-Day and nights	\$ 420.00	\$ 420.00				
Rented in 2 hr blocks						
Meeting Rooms 50 or less	\$ 30.00		\$ -	\$ -	\$ 80.00	\$ 120.00
Meeting Rooms / Food	\$ 40.00				\$ 80.00	\$ 160.00
Rented in 2 hr blocks						
Gray/Room Large Room						
100 People or More		4 h min				
Resident	\$ 135.00	\$ 150.00	\$ -	\$ 132.00	\$ 200.00	\$ 130.00
Non-Resident				\$ 180.00	\$ 200.00	\$ 130.00

Proposed Fees for Goldsboro Golf Club and Special Events Center

		Clayton Center		Lane Tree		Goldsboro Golf Club and Special Events Center						
		Accomidations for up to 600 people		Accomidates ?		Room	Accomidates	Hourly 4 hr min	Before (6AM-10AM) or After hours (10PM-2AM) Staffing- not charged/ space	Civic/Non-Profit 4 hr min	Longterm Civic/Non-Profit (m-th only) w/ min 12 rental commitment	Damage Deposit
Cermony		\$ 900.00	6 hrs	400-800	4 hrs	Ballroom	300-500	200	+50/hr	150	100	
Cermony and Reception		\$2400-\$3150	8 hrs	300-400	Per hour w/5 hr min	Bar	32-100	100	+50/hr	75	50	1/2 Rental or Max \$500
Business Rates		not published				Dining Room	64-100	100	+50/hr	75	50	
Civic/Non Profit Rates		not published		NA		Interior Porch-only avail in conjunction with another space	32-75	25		20	12.5	
Cleaning Fee		NA		75-150		Reception Package- 1 set-up	Max 500	10 hrs	+50/hr	NA		\$1,000
Deposit		\$250				Wedding Package- Includes up to 3 set-ups and use of back lawn	Max 500	Friday Noon-10PM Saturday 10am-10PM Sunday 10am-5pm	+50/hr	NA		\$1,000
Staffing		\$10	each	basic		Linen		\$10/piece/day	\$10/piece/day	\$10/piece/day	\$10/piece/day	
Off Duty		\$25	1 hr	NA		Off Duty		\$25/hr	+10/hr			
						Reception Package		2000				
						Wedding Package		4000				
All fees would be collected at the time of the reservation. Space would not be 'held' and damage deposit would be returned within 30 days of rental. Renters or designee would check in and out with signature on facility assessment.												

All fees would be collected at the time of the reservation. Space would not be "held" and damage deposit would be returned within 30 days of rental. Renters or designee would check in and out with signature on facility assessment.

Staff discussed the use of off-duty officers as security for events held at the Goldsboro Golf Club and Special Events Center. Staff also discussed bidding linen services out on a yearly basis.

Mr. Barnard provided a quick update on the progress of renovations for the Goldsboro Golf Club and Special Events Center (Goldsboro Country Club). Roofing work continues, a set of plans

should be coming in soon structural changes inside the facility, demolition quotes, electrical, and working with the finance department on the potential of auctioning off some of the surplus contents.

Mr. Stevens shared we did meet with Progress Energy with an interest of changing overhead lines to underground. Due to the age of the lines, Progress Energy stated they would move the service for no charge.

Councilmember Aycock asked why we charge residents and non-residents the same. Mr. Stevens explained it is hard to police and verify whether they were residents or non-residents and recommended if Council wanted to charge non-residents a higher fee, to do it on the honor system by simply having a box they check.

Council discussed fees and agreed staff could proceed with proposed rental rates for park facilities effective July 1st.

Mr. Barnard suggested having a future discussion regarding non-profits who currently rent facilities at a reduced rate. He stated we are renting those facilities at a loss. Council briefly discussed and decided to leave as is at this time.

Mr. Barnard also asked Council to consider naming suggestions for the Goldsboro Country Club.

Councilmember Goodman suggested the “Hal Plonk Center.”

Councilmember Williams suggest the “Hal Plonk and Al King Center.”

Establish a Utilities Capital Reserve Fund

Ms. Karen Brashear shared the following information:

Reasons to Establish Utilities Capital Reserve Fund

- To build a new water plant in 20 years
- For utility infrastructure rehabilitation projects
- New utility projects

Ms. Brashear shared the Water Plant is 63 years old and it was built in 1952. She shared a utilities capital reserve fund could assist with building a new water plant in 20 years and help with utility projects such as increasing capacity and providing funding for I&I projects.

Sewer Capacity

- Sewer Permitted 14.2 MGD
 - Sewer Used 4.7 MGD (33%)
 - Inflow/Infiltration (I&I) 5.0 MGD (36%)
 - Unallocated Sewer 2.9 MGD (20%)
 - Unused Obligated 1.6 MGD (11%)

2012-2015 Sewer Rehab Projects

Project Cost	Project Description
\$423,000	Mulberry St. Sanitary Sewer Line Replacement (sewer bonds)
\$509,000	Stoney Creek Interceptor Rehabilitation Project (sewer bonds)
\$655,000	Sewer Rehab at Holly St, S John St, Olivia Ln, O'Berry (sewer bonds)
\$483,000	Inflow/Infiltration Study- flow monitoring, smoke, dye, video
\$3,521,000	Stoney Creek Outfall Rehabilitation Project (CWSRF)
\$90,000	Little River Emergency Manhole Repairs (sewer bonds)
\$375,246	Phase 1- Priority I/I Rehabilitation Project (sewer bonds)
\$1,305,000	Phase 2- Priority I/I Rehabilitation Project (sewer bonds)
\$4,618,000	Phase 3- Comprehensive I/I Rehabilitation Project (sewer bonds)

\$12,000,000 Current Sewer Rehab Projects

Mayor Pro Tem Allen asked if Pikeville and Fremont were included in the numbers and Ms. Brashear stated it is included in the treatment numbers.

Mayor King stated we have one of the best in the state, one of the best in the country and it is due to Ms. Brashear. She does not like to be recognized but she is one of the leaders in this state. We are very fortunate, we have a great staff. Ms. Brashear stated it is a team effort, no one can do it by themselves.

Mr. Stevens from a budgeting standpoint, you will have more than enough water and sewer line replacements projects to come up that you are going to need some cash, we are going to take on some new debt, but as the debt drops we would like to force an amount into a capital reserve fund.

Staff recommended Council being with \$500,000 in FY 2015-2016. Council agreed staff could proceed with creating a water/sewer capital reserve fund.

Councilmember Aycock asked how sales were going for the Compost Facility and Ms. Brashear shared sales have increased.

Council took a 30 minute break.

Council resumed.

Staffing

Ms. Reeves shared Mr. Stevens asked that we cover new staffing requests for FY15-16. The following requests were shared with Council:

HR Technician Grade 70

- ***Background***
 - 2004-2005 to 2007-2008 Office Administrator III
 - 2007-2008 previous year Pay and Class study recommended position reclassified to an HR Technician
 - 2010 position vacated due to termination and held open per management request
 - July 2010 – shared Administrative Support Specialist with Inspections Department
 - April 2011 – Administrative Support Specialist resigned
 - August 2011 – transferred one (1) Administrative Support Specialist from Parks & Recreation to HR
 - FY 12-13 HR Technician position eliminated
 - FY 15-16 request addition of HR Technician position
- This summary is brief; not inclusive:
 - Perform technical support to the HR department and devote to HRIS; provides ongoing support and training to users; maintain applicant database system etc.
 - Maintain employment statistics and produce reports
 - Assist in the provision of human resources services (recruitment, application process, converting to electronic personnel records, customer service etc.); recruitment process and screening applications requires specialized knowledge and skills beyond those normally expected of an administrative support role
 - Organize and administer employee service recognition events
 - Ability to coordinate simultaneous projects and meet deadlines
 - Considerable knowledge of human resources functions and practices

Fire – Compliance Officer (part-time)

- Enter fire reports, mapping, GIS, inventory
- \$13.22 per hour; 24 hrs. a week

IT- 2 Positions Requested

- Help Desk Operator
 - Grade 75; Salary \$40,392
- Computer Systems Administrator
 - Grade 80; Salary \$51,552

Public Works – 2 positions

- Sr. Mechanic
 - Grade 73; Salary \$36,637
- Assistant Public Works Director
 - Grade 84; Salary \$62,661

Staff discussed the need of succession planning.

Parks & Recreation

Mr. Barnard shared they have experienced an increase in participants for senior programs, athletic programs, special population programs and have expanded into special events and marketing. He shared information about special population programs that have evolved from open facility time and low level care to life skill development and competitive sports and the addition of Special Olympics. Mr. Barnard's requests included the following:

- Custodian Manager
- Special Events and Marketing Assistant
- Special Populations & Seniors Assistant
- Reclassification of Recreation Superintendent to Assistant Director

Council discussed Special Olympics and asked the City Manager to request a meeting with County Manager to discuss Special Olympics and Military Liaison.

Retreat Decisions

Mr. Stevens shared the following list of retreat decisions:

1. Police Department to look into CALEA Certification.
2. Police Department to gather additional information on shot spotter and implement if feasible.
3. Council would like a permit to be required to sell scrap metal. The Police Department was asked to work with the Sheriff's Department to implement a permit requirement county-wide.
4. Proceed with updating the WBE/MBE Policy.
5. Proceed with Phase I of Elmwood Cemetery Expansion at an approximate cost of \$143,000 that will add 608 lots.
6. Look at appropriating \$200,000 per year to pave unpaved streets. Develop a priority listing.
7. Bring back a final proposed listing for street resurfacing.
8. Staffing:
 - a. Council agreed staff could look at converting full-time positions to part-time as feasible as vacancies occur.
 - b. Council agreed staff could proceed with implementation of senior firefighter designation.
 - c. Council agreed staff could proceed with certification policy for the Inspections Department.
 - d. Council approved staffing changes for DGDC.
9. Council approved staff contracting with Davenport Lawrence in the amount of \$9,960 to evaluate utility meter feasibility.
10. Council asked the Police Department to increase littering enforcement.
11. Proceed with downtown garbage collection discussion.
12. Proceed with proposed rental rates for park facilities effective July 1st.

13. Proceed with creating a water/sewer capital reserve fund.
14. Request a meeting with County Manager to discuss Special Olympics and Military Liaison.
15. Council reaffirmed priorities:
 - Greenways/Pathways
 - Downtown Development – Engage Private Investment
 - Parks & Recreation
 - Community Appearance
16. Reaffirmed Legislative Agenda

Additional information requested by Council:

- Numbers of those affected by collection day changes
- Update on timeline for 403, 407 and 408 S. John Street
- Update on grocery store on Slocumb Street with roof issues
- Provide a copy of the CIP

Mayor King thanked Mr. Stevens and staff for their efforts on the retreat and presentations. He stated he felt the information presented was very valuable. He stated we have a great staff and he appreciated all they do.

Adjournment

As there was no further business, the meeting was adjourned at 1:38 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
APRIL 6, 2015

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:30 p.m. on April 6, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Bill Broadaway
Councilmember Michael Headen (arrived at 5:40 p.m.)
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Randy Guthrie, Assistant City Manager
Angel Wright-Lanier, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jeff Stewart, Police Chief
Betsy Rosemann, Travel & Tourism Director
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Julie Metz, DGDC Director
Sherry Archibald, Paramount Theatre Director
Jennifer Collins, Assistant Planning Director
Allen Anderson, Chief Building Inspector
Scott Williams, IT Director
David Weil, Citizen
Charles Norwood, Citizen
Ethan Smith, Goldsboro News-Argus
Lonnie Casey, Citizen

Call to Order. The meeting was called to order by Mayor King at 5:30 p.m.

Invocation. Councilmember Williams provided the invocation.

Willowdale Cemetery. Mr. David Weil shared information regarding Willowdale Cemetery. He stated during one of the walks through Willowdale Cemetery, Mr. Norwood shared his vision for improvements of Willowdale. Over time they formed

a group called the Friends of Willowdale and have since acquired through private funds approximately 10 acres that can be added to the cemetery. He stated those properties have been donated to the City of Goldsboro. Mr. Weil reviewed properties that have been acquired and donated to the City. Mr. Weil shared they have been working with the owners of the property formerly known as the Southern Cotton Oil Company. He stated he feels he will eventually obtain all of the property but there is a pot ash warehouse that the Harvey family plans to replace at another location. At the moment we have 10 additional acres, if we get the remaining property that will push it up to about 17 acres. This would give us the opportunity to do additional things perhaps like additional burials, parking, etc. He shared the cemetery was dedicated in 1853, it was setup for horses and carriages, the drives are very tiny. Mr. Weil shared they would also like to have a study made of this additional land and a plan developed as to how this additional acreage might be used. The Friends of Willowdale would like to underwrite that cost with the City participating in the planning. Mr. Weil stated they would like it to be a joint effort and asked the City Manager to think about who could participate. Mr. Stevens stated he would be happy to help and assist with that.

Mr. Weil shared some history of plots located within Willowdale Cemetery.

Councilmember Broadaway thanked Mr. Weil and the Friends of Willowdale for what they are doing for Willowdale Cemetery.

Mayor King also thanked Mr. Weil and Mr. Norwood for their efforts.

KaBoom. Mr. Weil shared KaBOOM! is the national non-profit dedicated to bringing balanced and active play into the daily lives of all kids, particularly those growing up in poverty in America. They create great places to play, inspire communities to promote and support play, and work to drive the national discussion about the importance of play in fostering healthy lives and communities. They have done about 16,000 parks across the country. The City of Fayetteville recently completed one of these parks. It is a community effort, they ask the community to be a part of the planning and construction process of the park. He stated Gary Bartlett is responsible for bringing this opportunity to us. Blue Cross Blue Shield would underwrite 50% of the cost of that park. They hope to partner with Wayne Memorial and the City of Goldsboro. Mr. Weil stated he was very interested to hear that Scott Barnard participated in construction of one of these parks for the City of Durham.

Mr. Stevens stated if Council is interested he would ask Scott Barnard to research and bring back cost and location ideas.

Community Survey. Mr. Weil stated he would like to mention a local group of people, largely from Mount Olive and Goldsboro. They wanted to do a community survey and were concerned about community attitude and concerned by how divided the county is by communities and other areas of division. They were trying to see if there was a way to pull the county together for more cooperative endeavors. Mr. Weil shared one thing that has come out of this is the KaBoom Park. Mr. Weil shared they are doing

a survey on Wayne County attitudes and have had 700 respondents thus far. He stated if you get an email from him, at the bottom of it has a link to the survey. Mr. Weil asked if the survey link could be shared with City employees. He thanked Council for their time this evening.

Downtown Design Guidelines. Ms. Collins shared in a collaborative effort with DGDC and the Planning Department, staff is interested in revising the Downtown Design Guidelines which were developed in 2009. Due to some dimensional changes with the Center Street Streetscape Project as well as some recent experience with other downtown use issues, staff is interested in revising those guidelines. Ms. Collins stated the issues they would like to address include signage in coordination with our way-finding signage study that's underway, banners, sidewalk use including sidewalk cafés and merchandise space, as well as awnings, canopies and balconies. Due to the need to address these issues in a timely manner to meet the interests of the downtown property owners and business owners, staff recommends hiring Allison Platt and Associates to consult the development of current design guidelines to make those revisions and additions. We plan to create a temporary steering committee to help guide the recommendation of the document. This committee would consist of members from the Historic District Commission, city staff, downtown merchants, and DGDC Design Committee. With Council's approval, staff would move forward and hope to have the first meeting on Thursday, April 9th with the Steering Committee as well as the Consultant. We would be back to Council at the July 6th Council meeting to share recommendations on revisions. Allison Platt's fee for these services are not to exceed \$4,000 and funds are available in our current 15-16 Planning Department Budget.

Councilmember Aycock asked why this could not be done in-house. Ms. Collins stated they did look at doing it in-house, however, it would not happen in a quickly manner. Ms. Platt has developed guidelines in other places and having her on staff to assist would help the process move more quickly. Ms. Metz shared information regarding the scope of the work.

Council agreed staff could move forward with hiring Allison Platt and Associates to revise the Downtown Design Guidelines for a fee not to exceed \$4,000.

Retreat Follow-Up – Route Optimization Project. Mr. Martinez shared the following information regarding accounts moved by the Route Optimization Project:

- Total Accounts: 13,873
 - Monday: 377 or 2.7 % affected
 - Tuesday: 7 or 0.1% affected
 - Thursday: 7 or 0.1% affected
 - Friday: 127 or 0.9% affected
 - Unknown*: 333 or 2.4% affected
 - Total Low Range: 518 or 3.7%
 - Total High Range: 851 or 6.1%

*Unknown number is due to some accounts landing on the border of two service days. The optimization program couldn't pick up the original day correctly and therefore couldn't report it.

Councilmember Broadway asked if those affected by the route optimization project had been notified. Ms. Scott stated they would begin notification this week. Mr. Martinez stated postcards would go out in 4 consecutive utility billings. Mr. Stevens asked if Council would like individual letters to go out and Council agreed that would be a good idea. Mr. Stevens stated the letters could go out a few weeks before the change, sometime around June 1st.

Councilmember Broadway asked how the training on the automated trucks are going and Mr. Martinez replied it is going well and the speed is picking up.

Councilmember Aycock stated he has noticed the handles are turned towards the street and asked if we have stickers to place on the trash cans to show which direction to place the handles. Mr. Martinez replied stickers have been ordered and should arrive in the next couple of weeks.

Retreat Follow-Up – Capital Improvement Plan. Ms. Scott shared the purpose of the Capital Improvement Plan (CIP) is to forecast major capital needs over a ten (10) year period. Long-range capital planning is an important tool in planning our budget and forecasting financing projects.

Definition of a CIP Capital Item: Expenditure of major value that is not recurring and results in acquisition of a fixed asset and has a useful life greater than one (1) year.

1. Acquisition, renovation and/or construction of assets greater than \$30,000.
2. Vehicle acquisition and replacement greater than \$15,000
3. Land purchases not associated with or included in another CIP project.

Ms. Scott highlighted the following information included in the CIP:

- Capital Outlay Five Year Totals
- General Fund Summary
- Utility Fund Summary
- Departmental Vehicle and Capital Requests
- Comprehensive Capital Improvement Plan – General Fund
 - Includes Transfer Center, Walnut Street Improvements, Center Street Streetscape Project Phase 2, Expansion of the Police Department, Construction of WA Foster Recreation Center, and the Purchase and Renovation of Goldsboro Country Club

Mr. Stevens stated as you get to looking at our summary sheets, the general fund is showing \$3 to \$5 million in capital requests each year and it cannot support that today. It is something we will discuss more in the budget in terms of what it can support. In the utility fund though, in terms of the request listed, you can support those. The funding is

there and revenues are coming in. The utility fund is in very good shape of supporting the needs identified in the future, the general fund as you know has had more requests than available funding and that will be the trend. We will be prioritizing those needs.

Retreat Follow-Up - Special Olympics. Mr. Barnard stated they have met with regional officials from North Carolina Special Olympics. We have begun transitioning Special Olympics programming to the City of Goldsboro under the leadership of our Recreation Therapist. Our plan is to work through the job description and perhaps compensation for that individual staffer because they will be accountable to the state agency, requiring many more hours to a whole other pocket of folks who will be served and relieve some of her duties for day to day programming through the addition of part-time staff. Mr. Barnard stated that is our game plan to maintain current level of staffing and programming for adults with special needs.

Mr. Stevens shared the County Manager has offered some funding for the percentage of outside residents in our programs. Mr. Stevens stated he would share additional information during the budget work session.

Surplus Items at Goldsboro Country Club. Mr. Barnard shared they have collected a lot of items at the country club. Some of these items do not have particular value to the City as the operator of the facility such as lots of candle holders, some dishware, flatware, chairs, etc. These are items we would like coordinate with a local auction house to get these items inventoried before we could bring them back to Council to get them officially surplused. Before coordinating with an auction house we wanted to be sure that Council was ok with staff proceeding in that manner.

Council agreed staff could proceed.

Retreat Follow-Up – Brookside Open Market. Mr. Anderson provided an update on Brookside Open Market. The market is on Seymour Drive and Slocumb Street. Mr. Allen shared the building had 10 to 12 leaks previously and the owner has worked to repair the leaks. Mr. Allen stated the owner still has a couple of leaks. They also had some issues with drop cords and emergency lights, which have been resolved. A back part of the building has been written up by the Inspections Department.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item C. Site Plan Revision and Modification – E Park, LLC (Self-Service Auto Washing Facility). Mayor Pro Tem Allen shared he has been working on this project and would like to be excused from voting on this item.

Upon motion of Councilmember Headen, seconded by Councilmember Williams and unanimously carried, Council removed Item C. Site Plan Revision and Modification – E Park, LLC from the Consent Agenda to Items Requiring Individual Action.

Item D. Alley Closing – Running from Gulley Street easterly to its Terminus between Pine Street and Corney Street. Councilmember Aycock stated he could understand why the gentleman at the public hearing spoke against the alley closing. Mr. Rowe stated the gentleman was not really against the closing if the City would clear out access to his property. Mr. Stevens stated just because it is a “public alley” it does not make it a City street or space to maintain. Councilmember Aycock stated if this alley is closed, then the gentleman would not have a clear access to his property.

Councilmember Goodman asked if he would have access from Herman Street. Mr. Rowe replied there is an alley but it is grown up too. Councilmember Goodman stated the apartments to the left of the request are eyesores.

Councilmember Goodman made a motion to remove Item D. Alley Closing from the Consent Agenda. The motion was not seconded, Mayor King stated the motion failed.

Item E. Revised Site, Landscape and Building Elevation Plans – Point Five Development. Mayor Pro Tem Allen asked if sidewalks would be installed along Berkeley. Mr. Rowe replied yes.

City of Goldsboro School of Government. Ms. Wright-Lanier shared the School of Government session for 2015 will kick-off tomorrow evening at 6:00 p.m.

There being no further business, the work session adjourned at 6:44 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 6, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Michael Headen
Councilmember William Goodman (arrived at 7:04 p.m.)
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of March 2, 2015.

Public Comment Period. Mayor King opened the public comment period and the following people spoke:

1. Dr. Ed Wilson, 3102 Cashwell Drive, Goldsboro, NC, stated he is proud to see our City and County working together to provide for our economy and improving the quality of life in our community. Moving forward with the sports complex, along with assistance from the County, will bring more people into our community that is going to help our hotels, restaurants, gas stations and many more aspects of our community. It will also help us with BRAC, you know we will have one of those coming down the road soon, and any efforts where we can work together with our Base is very important. Dr. Wilson stated he commends Council also for buying the Goldsboro Country Club, there are many reasons for that, but one is helping to meet the meeting needs in our community. The space is badly needed and he feels it will help our community. Working with the County on the Ag Center will provide space for larger meetings, space for trade shows and many other events of that nature to provide what he had hoped for many years ago would be a civic center. He stated again that will bring a lot of people who will spend their money in Wayne County and Goldsboro. Dr. Wilson commended Council for their foresight, for their actions they are taking and is particularly pleased they are working with the County Commissioners and their leadership in doing things for our community.

Mayor King stated coming from Dr. Wilson that means an awful lot. Dr. Wilson has been a public servant for such a long time, serving at Wayne Community College and the Chamber. Mayor King stated he appreciated Dr. Wilson's time and effort he has put in to being one of the stable members of our community and working so hard to get things done. Thank you.

2. Bobby Mathis, 104 Powers Court, Goldsboro, NC stated he is here to ask again about getting curb put down, this is the third time he has spoken and he has attended every meeting. Mr. Mathis stated four of these guys said they would do anything to help. There is a majority but we have not gotten anything done. Yes, the Country Club might help Goldsboro, the Country Club is not helping him when you spend close to \$2 million of tax dollars then pay \$500,000 to pick up its debt. When you finish it will be close to \$2 million, but yet he pays taxes and cannot get any services. He stated he has been here over 15 years, they haven't paved the street since he's been there. He has asked everyone to come out and see, Mr. Aycock was out there and saw it. Mr. Mathis stated the problem was not there when he moved there and bought the house. He stated there were trees and landscaping that held the water back, then two houses were built and you get all the water, it runs down and there is no drain in the cul-de-sac. There have been three houses built since he has been there. He stated he has asked and he is tired of asking. He stated he pays taxes and he wants service. Mr. Mathis stated either he gets

service or we will have to change what people look like on this board; start voting republicans in. He stated we have democrats and they are not doing anything. There are four of you that look like me. He stated you would not be sitting there if it was not for people like me or my wife. He stated he was in Washington, D.C. in August 1963, because you would have not been sitting there otherwise. Mr. Mathis stated he was in the military, in uniform and had to ride in the back of the bus. He stated he has served this country well. Mr. Mathis stated you did not get this job on your good looks, you got them because people voted, and people marched for those jobs. Mr. Mathis stated Headen, Goodman, Williams and Aycock stated they would be with me, you didn't say anything Mayor, but that's still a majority and nothing has been done. If you come out and look you will change your mind. Mr. Mathis stated Mr. Martinez said if I do it for you, he would have to do it for everyone else, that's the only reason he gave. Mr. Mathis stated where the pipe ends on his property, it is encroaching his property, you have two weeks, next meeting if nothing has been done; he stated he is filling it in. Mr. Mathis stated he pays City and County taxes and does not get any services. Mr. Mathis stated his good neighbor Randy said they did not do any curbs in Maplewood for city employees, they did. Captain Watkins who was killed in the Iraq War, right on Stevens Place, right by his driveway, they put a drain in and on the other side it was clay. The person that lived there worked for the City. They did Eleanor and Century 21 had to buy the house back on the corner of Eleanor and Marian. He stated I am telling you what you did, I know what you did, this person is telling a lie and another person is telling a lie. He stated he is telling you what the truth is having said that he would like for it to be done. He stated he is not asking he is telling because that is your job. That's what the city is suppose; they annexed that property, they knew it was under county standards, they knew what there were doing when they annexed it in. That's why they fought like hell on Salem Church Road to keep y'all from coming out. They said you would take their money and not give them any services. Mr. Mathis stated he asked once before to relieve Scott Stevens of his job, he fired Captain Calloway for the same thing he did, not following protocol, is there a different standard, evidently there is. Captain Calloway was acquitted, don't know if he did or didn't.

Mayor King stated we have a 3 minute time limit and we have been patient. Mr. Mathis stated he could leave.

Councilmember Williams shared he has been living on Slocumb Street for about 35 years, he stated he does not have curb and gutter. Mr. Mathis stated but you do not have water standing. Councilmember Williams stated he did. Mr. Mathis stated you are on the Council, you can get it done. Councilmember Williams stated there was a ditch for a long time, people would throw stuff in the ditch. Councilmember Williams shared he had to buy the tile and have the ditch closed. As a citizen, as a taxpayer, there are some things we have to do ourselves. Ms. Mathis stated if we could get the tile put in we

would pay for it, but we do not have enough frontage. The yard, the dirt is washing away.

Mr. Mathis stated the City says it is our fault, have it on tape. Mr. Mathis stated he wants him, pointing at Mr. Stevens, off the job.

Mayor King stated your comments will not get this man fired; your comments and relationship with this man will not get him fired. Mr. Mathis stated he would get the Mayor fired.

Councilmember Goodman asked what needed to be done. Mr. Stevens shared the Mathis' have been asking for the past 10-12 years, so they have asked a number of Public Works Directors, City Managers and Councilmembers, but what has happened is the shoulder of the road has gotten taller, which happens over time. The grass collects dust and debris and grows up, and it is higher than the pavement, so when it rains, it stands up a couple of inches and spreads across the road. He stated to fix it, we would at no cost to the Mathis' cut the shoulder down, which is what the Department of Transportation does all the time, but it would take all the grass off the front of the yard. Mr. Stevens shared most people consider they own to the edge of the pavement, they own to the center of the pavement but we have a right-of-way for the road. We could work within our right-of-way and cut the shoulder down that would solve the main part of the problem with water standing in his driveway and standing on the road, but the Mathis' do not want us to do that. What they have demanded is curb and gutter from us, and what we have said is if we curb and gutter your yard, we really owe that to all the citizens in Maplewood because they have the same situation. You would then have a curb and gutter situation that would become very expensive, but that is not how the subdivision was designed. Mr. Stevens stated they have a swell in front of their house that dumps into a pipe; downstream from them the property owner, the ditch was piped in, so there is a pipe at the end of his property that is in our right-of-way, that the water in the swell and in the road would flow into. There is a part where the elevation changes that has some erosion and we could solve that as well with putting riprap in or reseeding and sodding to get the vegetation back but they do not want us to do that, they want curb and gutter. He stated we have offered to do what we can do, like we would offer anyone else for no cost, they buy the pipe and we put it in, but we are not putting curb and gutter in for people who request it.

Councilmember Goodman stated he thought they just said they would pay for the pipe. Mr. Stevens replied that is in our policy, they said we could not bring pipe down to their driveway because the ditch is not deep enough, we could in fact pipe it down to their driveway, but when he has talked to Mr. Mathis anything short of curb and gutter is not acceptable. Councilmember Goodman stated if they would pay for the piping maybe we should offer that to them. Councilmember Aycock stated we have and I offered him to come down to his house because he paid for a pipe. Councilmember Aycock shared he had water standing in a ditch, the City came in, he paid for the pipe, they did the work and it solved his erosion problems and the water standing problem. Councilmember Aycock stated Mr. Mathis and Ms. Della are fine people and he wished we could help them, but it's to the point where it is only curb and gutter. Mr. Stevens stated he would

be happy to reach out and offer that to them again and we are willing to do what we have done for every other citizen in this community in terms of trying to solve drainage problems within the right-of-way.

Councilmember Goodman asked what the address was again and Mr. Stevens replied 104 Powers Court.

3. Lonnie Casey, 1700 Slocumb Street, Goldsboro, NC, stated he is here is challenge City Council again tonight to make their work sessions live so the people they represent can see how you are voting and call you if they disagree with the views you are taking on things that pertain to them. The County does this, they film their briefing, work sessions, regular meetings, and there is no reason you cannot do the same. He stated he has asked this before and that is all he is going to ask. You owe it to the citizens, you are spending their money so you need to let them see how you are working for them.

Mayor Pro Tem Allen stated he thought we did record the meetings and Mr. Casey replied he meant live. Mr. Stevens stated the clerk is taking minutes and there is an audio recording of the work session. Mr. Casey stated you could do both meeting in Council Chambers, because the other room with the horseshoe is messed up.

Councilmember Goodman made a motion that we do make it live, the motion was seconded by Councilmember Headen and unanimously carried.

No one else spoke and the public comment period was closed.

Public Hearing to Consider the Financing of the Construction of WA Foster Recreation and the Renovations for the Property Located at 1501 S. Slocumb Street. Public Hearing Held. At the March 16, 2015 meeting, Council adopted the resolution setting the public hearing for the installment financing for the construction of the W. A. Foster Recreation Center and the renovations for the property located at 1501 S. Slocumb Street for Monday, April 6, 2015. On Friday, March 20, 2015, the said notice was published in the Goldsboro News Argus as required by the General Statutes of North Carolina.

The W. A. Foster Recreation Center has a projected cost of approximately \$6 million which includes the architectural and engineering services. The property acquisition and renovations for the property at 1501 S. Slocumb Street is estimated at approximately \$1.5 million.

The installment financing agreement will comply in all respects with Section 160A-20 and Chapter 159 of Article 8 of the General Statutes of North Carolina and the guidelines of the Local Government Commission of North Carolina for all the financings and refinancing.

Mayor King opened the public hearing. No one spoke and the public hearing was closed.

No action is required after the public hearing. Staff will be bringing back at the April 20, 2015 meeting the finding resolutions along with the banking bid results.

Councilmember Goodman made a motion to remove Item D. Alley Closing – Running from Gulley Street easterly to its terminus between Pine Street and Corney Street from the Consent Agenda. No one seconded the motion.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item C. Site Plan Revision and Modification – E Park, LLC (Self-Service Auto Washing Facility) was removed from the Consent Agenda during the Work Session. Mayor Pro Tem Allen moved the items on the Consent Agenda, Items D, E, F, G, H and I be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in Mayor King, Mayor Pro Tem Allen, Councilmember Headen, Councilmember Broadaway, Councilmember Williams, and Councilmember Aycock voting in the affirmative. Councilmember Goodman voted against the motion. Mayor King declared the Consent Agenda approved as recommended with a 6:1 vote. The items on the Consent Agenda were as follows:

Alley Closing – Running from Gulley Street easterly to its Terminus between Pine Street and Corney Street. Request Denied. The section of alley petitioned for closing runs from the eastern right-of-way of Gulley Street between Pine Street and Corney Street for a distance of approximately 200 ft. to its terminus intersecting with another alley running in a north-south direction. The alley has a right-of-way width of 10 ft.

Petitioner: Terry Coley (Owner of adjacent property)

The petitioned alley closing has been forwarded to the Fire, Police, Engineering and General Services Departments for their review. No concerns or objections have been received and there are no City-maintained utility easements located within the alley.

If the alley is closed, ownership of the right-of-way would be split equally between the adjoining property owners.

At the public hearing held on March 16, 2015, one person spoke in favor of the request and one person spoke in opposition indicating that the closing would landlock his property.

The staff has examined this matter and found that the owner's property would not legally be landlocked as there is dedicated access to it through alleys extending from South

Herman Street as well as East Pine Street. Those alleys, however, are not improved and it would be difficult for the owner to gain access if this alley is closed.

At their meeting held on March 30, 2015, the Planning Commission recommended denial of the alley closing due to issues regarding access to interior properties.

Staff recommended Council accept the recommendation of the Planning Commission and deny the request to close an alley running from Gulley Street easterly to its Terminus between Pine Street and Corney Street. Consent Agenda Approval. Allen/Headen (6 Ayes – Goodman voted No)

Revised Site, Landscape and Building Elevation Plans – Point Five Development. Approved. The site is located on the northeast corner of Cashwell Drive and North Berkeley Boulevard.

Frontage:	370 ft. on Cashwell Drive 364 ft. on Berkeley Blvd 258 ft. on Eastgate Drive
Depth:	311 ft. (approx.)
Lot Area:	2.62 Acres
Zoning:	Shopping Center

The property consists of three parcels which wrap around the northwestern corner of Cashwell Drive and Berkeley Boulevard. The lots were previously occupied by Tractor Supply and Deacon Jones Used Cars and an Exxon gas station is currently operating on the corner.

On December 1, 2014, Council approved site and landscape plans for this location. Since that time, new tenants have been proposed and a reconfiguration to provide only one new building is shown. Originally two new buildings were proposed to contain 16,679 sq. ft. with the Tractor Supply structure remaining and being reduced in size to 15,904 sq. ft. A total of 162 parking spaces were proposed which included eight handicapped spaces to serve all three buildings. A number of modifications were approved in order to accommodate the building configuration in relation to property lines as well as location of sidewalks and dumpsters.

The revised site plan indicates the 15,904 sq. ft. existing Tractor Supply building as well as one new 18,387 sq. ft. building. The new building will face Berkeley Boulevard. A parking lot containing 155 spaces, including eight handicapped spaces, will serve both buildings.

While specific uses for are not designated for all units within the new building, retail use will require a total of 120 parking spaces and restaurant use will require an additional 38 parking spaces for a total of 158 spaces. As indicated previously, the site plan shows a total of 155 spaces (including eight handicapped spaces). A modification from 158 spaces to 155 spaces will be required.

Interconnectivity has been provided between the parcels and the staff has recommended that an easement be reserved to provide for future interconnectivity to the north.

Access to the new proposed building will be provided through a curb cut along Berkeley Boulevard. All other existing curb cuts on Berkeley Boulevard will be closed. Two existing curb cuts on Cashwell Drive which served the gas station will also be closed.

HVAC units will be roof-mounted and screened in accordance with City regulations.

The submitted landscape plan indicates street trees along Berkeley Boulevard and Cashwell Drive. The applicant previously received a modification to allow planting of small ornamental trees 20 ft. on center rather than larger, overstory trees at 40 ft. on center. This will allow for more visibility and provide twice the overall number of shrubs on the site.

Vehicular surface buffer shrubs will be installed along Berkeley Boulevard consisting of Dwarf Yaupon Hollies. A waiver of the Vehicular Surface Buffer along Cashwell Drive was previously approved until such time that a tenant is proposed and improvements to the building are scheduled. The staff will insure that appropriate plantings are installed at that time.

Vehicular Surface Area plantings are being installed within the parking lot islands however a modification was previously approved to reduce the overall vehicular surface area plantings from 369 (332 shrubs, 37 trees) to 327 (300 shrubs, 27 trees).

Type A (5 ft. wide) buffer is required along the northern property lines and will consist of Oaks, Flowering Cherry Trees, Privet and Hollies.

A modification to allow interior sidewalks and dumpsters to encroach within the 5 ft. wide landscape buffer was previously approved due to space constraints.

Exterior lighting will be provided within the development and meets the City's design standards. Parking lot ground-mounted poles are being proposed to be installed at a height of 30 ft.

Elevation plans have been submitted which indicate the new building will be constructed of brick veneer and EIFS (synthetic stucco). There will be sufficient variation in textures to insure that the City's design standards are met.

The revised site plan will require only an additional modification of the required number of parking spaces from 158 to 155.

At their meeting held on March 30, 2014, the Planning Commission recommended approval of the revised site, landscape and building elevation plans with the previously-

approved modifications and with an additional modification of the required number of parking spaces from 158 to 155.

Staff recommended Council accept the recommendation of the Planning Commission and approve the revised site, landscape and building elevation plans with the previously-approved modifications and an additional modification of the required number of parking spaces from 158 to 155. Consent Agenda Approval. Consent Agenda Approval. Allen/Headen (6 Ayes – Goodman voted No)

Federal Property Forfeiture Program. State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$21,286.71 of forfeited money can be reimbursed to the City for:

01/06/15-CATS ID#14-DEA-603063; KN-14-0124	\$ 978.00
01/29/15-CATS ID#13-DEA-587740; KN-13-0106	\$10,485.56
01/30/15-CATS ID#13-DEA-587742; KN-13-0106	\$ 9,772.07
03/12/15-CATS ID#14-DEA-604317; GG-11-0019	\$ 51.08

Substance Tax Remittance” funds totaling \$1,250.00 for:

01/22/15 #45PR0000614424	\$ 312.50
02/20/15 #45PR0000616536	\$ 312.50
03/24/15 #45PR0000618740	\$ 625.00

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommended the following entitled ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$22,536.71. Consent Agenda Approval. Allen/Headen (6 Ayes – Goodman voted No)

ORDINANCE NO. 2015-14 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2014-2015 FISCAL YEAR”

Eat in the Street – Temporary Street Closing. Approved. An application was received from the Arts Council, requesting permission to serve alcohol and close the street for a fundraising event on May 1, 2015. The request is from 12:00 p.m. to 10:00 p.m. with the event to be held from 6:00 p.m. to 10:00 p.m.

The event is scheduled to be held on Walnut Street in front of the Arts Council building from the intersection of John/Walnut Streets to the corner of Ormond Avenue. The Police, Fire, Public Works Department and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and DGDC offices are to be involved in the logistical aspects of this event.

Staff recommended the City Council by motion, grant street closings on Walnut Street in front of the Arts Council building from the intersection of John/Walnut Streets to the corner of Ormond Avenue on May1, 2015 from 12:00 p.m. to 10:00 p.m. with the event to be held from 6:00 p.m. to 10:00 p.m. in order that the Eat in the Street event may take place, subject to the above conditions. Consent Agenda Approval. Allen/Headen (6 Ayes – Goodman voted No)

Multi-Use Path Project – Donation of Land. Approved. The City of Goldsboro is partnering with NCDOT to construct the second phase of the pilot multi-use path project along New Hope Road. This second phase will extend the multi-use path from its current stopping point at the intersection of Hare Road to intersect with Wayne Memorial Drive. The City Council has previously agreed to accept a grant from NCDOT and apply matching funds for the construction of this project.

The City is tasked with acquiring the right-of-way for this project and has been working with property owners to get the required right-of-way donated for the construction of this project. The Wayne Community College Board of Trustees has agreed to transfer the required property for the construction of the multi-use path as shown on the attached map. The transfer of the property is contingent upon the property conveyance being approved by the State Board of Community Colleges which is expected to happen at their next regularly scheduled meeting.

The City Council would need to agree to accept this property conveyance from Wayne Community College to be used to construct the multi-use path.

Staff recommended Council authorize the Mayor to accept the donation of land once it is formally transferred by the State Board of Community Colleges to the City of Goldsboro.

The use of such land dedication would be for the construction of the second phase of the multi-use path project along New Hope Road. Consent Agenda Approval. Allen/Headen (6 Ayes – Goodman voted No)

Budget Amendment for 2015 Wings Over Wayne Airshow Event. Ordinance Adopted. Seymour Johnson Air Force Base contributes over 540 million dollars annually to Wayne County's economy. Events held by the Base provide revenue for area hotels, restaurants, retail stores and other local businesses. The Wings Over Wayne Air Show is held every two years. In 2011, attendance was approximately 160,000 which is an increase of 60,000 from previous years. Seymour Johnson Air Force Base would like the Wings Over Wayne event to become the premier air show in North Carolina. The goal for 2015 is to attract 200,000 attendees to the May 16th and 17th event.

Seymour Johnson Air Force Base will be bringing the Thunderbirds and various aerial performers.

SJAFB has asked that the Goldsboro Travel & Tourism assist in the marketing for the event. It is recommended that the City of Goldsboro, Travel & Tourism Department invest \$20,000 to offset marketing.

Staff recommended Council adopt the following entitled budget ordinance decreasing the unassigned fund balance of the General Fund by the amount of \$20,000 and use for marketing the 2015 Seymour Johnson Air Force Wings Over Wayne Air Show Event. Consent Agenda Approval. Allen/Headen (6 Ayes – Goodman voted No)

ORDINANCE NO. 2015-15 "AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR"

End of Consent Agenda.

Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council excused Mayor Pro Tem Allen from voting on Item C. Site Plan Revision and Modification, E Park, LLC (Self-Service Auto Washing Facility) due to a potential conflict of interest.

Mayor Pro Tem Allen left the room at 7:25 p.m.

Site Plan Revision and Modification – E Park, LLC (Self-Service Auto Washing Facility). Approved. The property is located on the northwest corner of East Ash Street and Durant Street. It was occupied by a vacant building that was previously utilized for retail sales. This building was demolished and a car wash is currently under construction on the site.

Frontage: 100 ft. (Ash Street)
 180 ft. (Durant Street)

Area: 0.41 acres
Zoning: General Business

Site and landscape plans for the auto washing facility were approved by the Council on November 3, 2014. As part of the approval, Council issued a modification to waive the interconnectivity requirement as well as a modification of sidewalk installation and fee in lieu requirement for the Durant Street frontage. The developer was required to install sidewalks along the Ash Street frontage.

As construction progressed, the developer found that it would be difficult to install approximately six ft. of sidewalk between the development's Ash Street curb cut and the shared property line with Auto Zone to the west.

There is an existing catch basin in this location which would prevent sidewalk construction without great expense through relocation of the catch basin. There are no existing sidewalks in front of Auto Zone.

Since the site plan was initially approved by Council with the specific stipulation that the sidewalk be installed along the Ash Street frontage, a modification of the sidewalk requirement in this location or the payment of a fee in lieu of sidewalk installation is now necessary.

The Planning Commission, at their meeting held on March 30, 2015, recommended a modification of the sidewalk installation requirement for the area adjacent to the catch basin as requested but recommended that a fee in lieu of installation be provided.

Upon motion of Councilmember Headen, seconded by Councilmember Broadway and unanimously carried, Council accepted the recommendation of the Planning Commission and approved the modification of the sidewalk installation requirement as requested with the payment of a fee in lieu for that section not installed.

Mayor Pro Tem Allen returned at 7:28 p.m.

City Manager's Report. Mr. Stevens invited City Council and our citizens to come out to the Press Conference on Tuesday, April 7th at Union Station where we will have the Governor and Secretary Klutz talking about Historic Tax Credits and the importance of this to communities like Goldsboro.

Mr. Stevens shared we have had a number of shots fired reported over the last week and he would like to report we have made a number of arrests and the three people who were shot not critically but we have made arrests in all those cases. He stated he would like to commend our officers, we do need to work harder on the prevention side; in terms of solving cases he thinks our officers and staff are doing a great job.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Pro Tem Allen read the following Proclamation:

Proclamation – Physical Fitness Month. Mayor King proclaimed the month of April as “Physical Fitness Month” in the City of Goldsboro, North Carolina and urged all citizens to show their support for Southeastern Cancer Care’s annual CURE FOR THE COLORS, to be held April 24-25, 2015 by wearing their Cure for the Colors T-shirts to work on Friday, April 24th and by displaying a ribbon in support of all cancer patients the entire week prior to the event.

Mayor King read the following Proclamations:

Proclamation – National Service Recognition Day. Mayor King proclaimed April 7, 2015 as “National Service Recognition Day” in Goldsboro, North Carolina and encouraged residents to recognize the positive impact of national service in our City, to thank those who serve, and to find ways to give back to their communities.

Proclamation – National Poetry Month. Mayor King proclaimed April 1st-April 30th, 2015 as “National Poetry Month” in the City of Goldsboro, North Carolina and called upon public officials, educators, librarians, and all the people of Goldsboro to observe this month, to celebrate the cultural riches our community has to offer, and to recognize the important role poetry plays in creating and sustaining this great nation with appropriate ceremonies, activities, and programs.

Councilmember Williams read the following Proclamation:

Proclamation – Arbor Day. Mayor King proclaimed April 14, 2015 as Arbor Day in the City of Goldsboro and urged all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and urged all citizens to plant trees to promote the well-being of this and future generations.

Mayor Pro Tem Allen shared a couple of Saturdays ago General Spencer came and spoke at the Friends of Seymour Dinner. He spoke on leadership in a very human way and Mayor Pro Tem Allen shared he was impressed and was glad to have him here. Mayor Pro Tem Allen stated we are still working on the feeding the hungry program on Saturdays and Sundays and are trying to fine tune the program. Councilmember Allen stated we have had great volunteerism for churches and the Base. The City is still very dirty and the Chief and his officers will begin writing tickets for littering. He encouraged everyone to help with cleaning up our City.

Councilmember Headen stated Mayor King read the Proclamation regarding Physical Fitness, we still have a staggering number of young individuals who have juvenile diabetes. It is alarming and it is going to put a heavy burden on our healthcare system if we do not get people more active. The Farmer’s Market is around now with good produce, we should take advantage of those things and make good use of them. Councilmember Headen encouraged everyone to pull away from Wendy’s Hardee’s,

McDonald's, all those fast food places they are killing us. Secondly, the Cure for the Colors, it is very important and they have a racquetball tournament coming up and he is going to try and piggy back off of that. He stated he would like to talk to the organizers of the tournament and make it a part of the Cure for the Colors events. Councilmember Headen also encouraged everyone to keep our City clean. He shared former Councilmember Jimmy Bryan used to say every meeting, Keep Goldsboro Beautiful. He stated we owe it to ourselves, we had great people and it is a great City.

Councilmember Broadway commended the Police Department for solving and responding to those shootings as quickly as they did. Secondly, the zone policing is working really well. He shared he recognizes the police officers in his area, people are noticing it and it is working really well. He stated you see people walking at night and that's because they are comfortable they know who is looking out. He commended Chief Stewart.

Councilmember Goodman stated he would like to thank the Chief and his department for the hard work they have done. We have been plagued with random shootings and people walking down the streets shooting in the air which is particularly dangerous for homes with elderly and children. He stated he is glad to see we have turned the corner and we will hopefully see a decrease in this behavior. He thanked the Police Chief and his department for their efforts. Councilmember Goodman shared he attended a Coal Ash Meeting last week, coal ash is a very serious problem that we have in Wayne County. A lot of people do not realize that coal ash has already filtered down all the way to New Bern and Duke Energy is the culprit of this problem. Those people who are living in the County in rural areas who are dealing with wells, in that area of the Neuse River, they have a serious problem. He stated he was devastated by the number of illnesses which coal ash is causing with arsenic and other dangerous poisons. Councilmember Goodman stated we had people here from Raleigh that explained a lot of things or questions he had pertaining to coal ash. He stated it is an ongoing thing and he thinks the next meeting is the 17th of April. He shared there was couple there who lived near Quaker Neck and they are having some serious health issues. He stated they were told that Quaker Neck is the number one most dangerous coal ash holding ponds in North Carolina and it is very surprising that our legislators did not vote in supporting the cleaning up of the coal ash coming down the Neuse River in this particular area. Councilmember Goodman stated he hoped some changes would occur.

Councilmember Williams stated he concurs with sentiments expressed by his colleagues. He stated he would like to commend the City Manager and Chief Building Inspector, Allen Anderson for responding to his request for action to be taken with the supermarket located in the housing area on Seymour and Slocumb Street. He stated when citizens go to purchase food from a supermarket, if there are a number of leaks around the food that could pose a hazard, so he understands they are taking positive action and are correcting those problems. He stated he is thankful for their efforts.

Councilmember Aycock stated in tonight's paper, it talks about a random shooting at the waffle shop. How can you prevent someone from going into a bathroom

and shooting in the wall and walking out? Our police are under a lot of pressure, and scrutiny for things that are a societal problem and the police cannot solve all of it. It has to be solved in the communities as well. Councilmember Aycock stated we have to have a lot of community involvement to prevent crime. Secondly, at the Friends of Seymour event, when General Spencer spoke, his message was inspirational, he came from the inner city, and how many times he was told he could not do something for different reasons, like the color of his skin or whatever. He said every time they told him, he proved them wrong and said now he is a 4 Star General. Councilmember Aycock shared General Spencer did not go to college, he went in as a private in the military and is now a 4 Star General. Councilmember Aycock stated he would be a great speaker if we could get him to speak at our high schools; he is a positive role model.

Mayor King reminded everyone we do have visitors coming in tomorrow, the Governor and Secretary Klutz. He encouraged the public to come out. Thank you to our people who have been organizing our feeding the children program. We are ready to feed kids. Mayor King stated we need help in getting children to our food sites. He shared he was disappointed by the number of kids but not by the number of volunteers.

Mayor Pro Tem Allen stated we have paved our piece of greenway behind the Lantern Inn. We are finally making some progress on our greenways.

There being no further business, the meeting adjourned at 7:52 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2015-33

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DEBORAH SUE CHANCE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 14 YEARS

WHEREAS, Sue Chance retires on June 1, 2015 as a Community Affairs Specialist with the Community Affairs Department of the City of Goldsboro with more than 14 years of service; and

WHEREAS, Sue began her career on August 9, 2000 as a Community Affairs Specialist with the Community Affairs Department; and

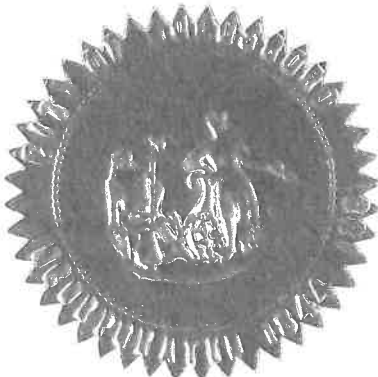
WHEREAS, Sue has expertly carried out her position as an Community Affairs Specialist and has guided the lives of Goldsboro students as the advisor of the Goldsboro Youth Council; and

WHEREAS, Sue has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Sue Chance their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Sue Chance our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Sue our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of May, 2015.




Alfonzo King, Mayor

RESOLUTION NO. 2015-33

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Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2015 COUNCIL MEETING

SUBJECT: Public Hearing - Recommended 2015-16 Operating Budget

BACKGROUND: The Local Government Budget and Fiscal Control Act of the State of North Carolina requires that after a recommended Budget has been presented to the elected officials, a public hearing on its contents be held prior to the formal adoption of the Budget Ordinance.

DISCUSSION: North Carolina state law, specifically General Statute No. 159-12, requires local governments to publish a statement that the Budget Officer has presented the proposed Budget to the governing board and filed a copy of that proposed Budget with the City Clerk for public inspection.

General Statute No. 159-12 also requires that the City Council hold a public hearing prior to adopting the Budget Ordinance to allow citizen input concerning the Budget. The public hearing on the Recommended Budget for Fiscal Year 2015-16 is scheduled to be held before the City Council of the City of Goldsboro at its meeting on May 18, 2015. An advertisement was published in the Goldsboro News Argus on May 4, 2015, relative to the holding of a public hearing.

RECOMMENDATION: No action necessary. A recommendation for the adoption of the Fiscal Year 2015-16 Operating Budget Ordinance will be presented at the Council meeting on June 1, 2015.

Date: 5-13-15

Kaye Scott
Kaye Scott, Finance Director

Date: 5-14-15

Scott Stevens
Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2015 COUNCIL MEETING

- SUBJECT: Fiscal Year 2014-15 Budget Amendment
- BACKGROUND: During FY 2014-15, there have been several changes to the City's revenues and expenditures. These changes/adjustments must be shown in the budget.
- DISCUSSION: There are several departments/divisions that require budget revisions for FY 2014-15.
1. The City has received donations associated with acquiring land adjacent to Willowdale Cemetery. An appropriation is needed to allocate the expenditures and donation in the amount of \$15,289.26.
 2. At the December 1, 2014 meeting, Council agreed for the Fire Department to purchase additional portable radios at a cost of \$17,371.00.
 3. The first payment for the Eastern Regional Loan with the County of Wayne was paid in May 2015 in the amount of \$128,648.95. This amount needs to be funded.
 4. Additional construction management funding is necessary for the Gateway and Walnut Street Projects in the amount of \$60,000. This extra cost should be adequate to complete these projects.
 5. The City of Goldsboro/County of Wayne has been awarded funding from the North Carolina Department of Environment and Natural Resources in the amount of \$200,000. This funding will be utilized for the construction of a section of the Reedy Creek Greenway. An appropriation is needed to allocate the award and expenditures.
 6. Within the Travel and Tourism Division, the City received the reimbursement for the N.C. Tennis Association expenses in the amount of \$14,965.27. The Little Bank closed on the property located on Ash Street in the amount of \$665,000, which added to the property sales revenue. Also, due to the refinancing associated with the Tiger Grant match in July 2014, an additional \$46,113.82 is needed for the Paramount loan debt service payment.
 7. The City of Goldsboro received additional revenue funding during this fiscal year that need to be reflected in this year's budget:

- a. Eastern Regional Loan Proceeds \$636,876
- b. Reimbursement from Loan Proceeds \$475,000
(Engineering for Streetscape)
- c. Additional ABC Revenue \$171,778

RECOMMENDATION: It is recommended that the attached budget ordinance be adopted to reflect the changes to the City's FY 2014-15 budget.

DATE: 5-13-15


Kaye Scott, Finance Director

DATE: 5-14-15


Scott Stevens, City Manager

ORDINANCE NO. 2015 - 19

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR

WHEREAS, the City of Goldsboro needs to adjust revenue and expenditure line items to reflect changes; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2014-15, the City of Goldsboro needs to appropriate the revenues and expenditures in the General and Occupancy Tax Funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2014-15 be amended by:

1. Increasing the line item entitled "Sale of Property" (11-0005-8184) in the amount of \$15,289.26.
2. Increasing the line item entitled "Loan Proceeds" (11-0005-8206) in the amount of \$1,111,876.
3. Increasing the line item entitled "ABC Revenues" (11-0003-8131) in the amount of \$171,778.
4. Establishing a revenue line item entitled "County of Wayne RTP Grant Reimbursement" (11-0003-8291) in the amount of \$200,000.
5. Increasing the line item entitled "Land/Property Acquisition" (11-1142-1341) in the amount of \$15,289.26 in the Cemetery Division.
6. Increasing the line item entitled "Portable Hand Radios" (11-5120-5591) in the amount of \$17,371.00 in the Fire Department.
7. Increasing the line item entitled "County Region Loan" (11-7310-7169) in the amount of \$128,648.95 in the Special Expense Division.
8. Increasing the line item entitled "Consultant Fees" (11-1012-1991) in the amount of \$60,000 in the City Manager's Division.
9. Establishing the expenditure line item entitled "County of Wayne RTP Grant (11-7460-4934) in the Recreation and Parks Department's budget in the amount of \$200,000.
10. Establishing the line item entitled "Contingency Appropriation" (11-7310-7164) in the amount of \$1,077,634.05.
11. Increasing the line item entitled "Miscellaneous Revenue" (95-0006-8190) in the amount of \$14,965.27.
12. Increasing the line item entitled "Sale of Property" (95-0005-8184) in the amount of \$665,000.
13. Increasing the line item entitled "Travel Expenses" (95-9077-3121) in the amount of \$14,965.27 in the Travel and Tourism Division.
14. Increasing the line item entitled "Paramount Loan Payment" (95-9076-7164) in the amount of \$46,113.82 in the Civic Center Division.

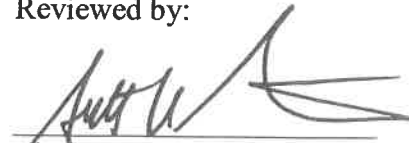
15. Establishing the line item entitled "Contingency Appropriation" (95-9076-7164) in the amount of \$618,886.10.

16. This Ordinance shall be in full force and effect from and after the 18th day of May 2015.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
COUNCIL MEETING – MAY 18, 2015

SUBJECT: Consider the Authorization of an Installment Financing Contract for the Tax-Exempt Financing for the Construction of W. A. Foster Recreation Center/Purchase and Renovations of the Country Club Property

BACKGROUND: The City of Goldsboro desired to enter into a proposed installment financing agreement pursuant to N.C.G.S. 160A-20 for the purpose of funding the construction of W. A. Foster Recreation Center/purchase and renovations of the Country Club property. The proposed financing is \$6M for the W. A. Foster construction and \$1.2M for the purchase and renovations of the property located at 1501 S. Slocumb Street.

DISCUSSION: Request for Proposals (RFP's) were mailed on March 12, 2015 with three financial institutions responding. Sterling National Bank was the only institution that submitted a proposal for both projects. Two of the institutions only presented financing associated with the Country Club property. The City's financial advisors have been working with the representative from the Sterling National Bank on the documentations and requirements connected with the financing. The proposal presented includes a rate of 2.85% with level principal at a 15-year term.

RECOMMENDATION: By motion, the Council adopt the attached resolution authorizing the City Manager, City Clerk and Finance Director to enter into the installment financing contract with Sterling National Bank in the amount of \$7,200,000 subject to finalization of the funding documents and approval of the Local Government Commission.

Date: 5-18-15


Kaye Scott, Finance Director

Date: 5-18-15


Scott Stevens, City Manager

RESOLUTION NO. 2015-34

RESOLUTION TO APPROVE AN INSTALLMENT PURCHASE CONTRACT

WHEREAS, the City Council desires to enter into an installment contract for the funding of the construction of W. A. Foster Recreation Center/purchase and renovations of the property located at 1501 S. Slocumb Street; and

WHEREAS, the City of Goldsboro received a proposal with the Sterling National Bank in the amount of \$7,200,000; and

WHEREAS, the bid received would be for a term of 15 years with an interest rate of approximately 2.85 percent.

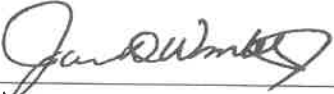
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro that:

1. The City of Goldsboro proposes to enter into installment financing for the construction of W. A. Foster Recreation Center/purchase and renovations of the property located at 1501 S. Slocumb Street.
2. After consideration, the governing body has determined that the most advantageous manner of financing thereof is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina.
3. Pursuant to said Section 160A-20, the City of Goldsboro is authorized to finance this Project by installment contract that creates a security interest in the property financed to secure repayment of the financing.
4. Sterling National Bank has proposed that they finance the construction and renovations pursuant to an Installment Purchase Contract between the City and Sterling National Bank.
5. The governing body hereby authorizes and directs the Director of Finance to execute, acknowledge and deliver the Contract on behalf of the City in such form and substance as the person executing and delivering such instruments shall find acceptable. The Clerk is hereby authorized to affix the official seal of the City of Goldsboro to the Contract.
6. The proper officers of the City are authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and the Contract.

7. Notwithstanding any provision of the Contract, no deficiency judgment may be rendered against the City in any action for breach of a contractual obligation under the Contract and the taxing power of the City is not and may not be pledged directly or indirectly to secure any moneys due under the Contract, the security provided under the Contract being the sole security for Sterling National Bank in such instance.
8. The City covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") as required so that interest on the City's obligations under the Contract will not be included in the gross income of Sterling National Bank.
9. The City hereby represents that it reasonably expects that it, all subordinate entities thereof and all entities issuing obligations on behalf of the City will issue in the aggregate less than \$10,000,000.00 of tax exempt obligations (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2015. In addition, the City hereby designates the Contract and its obligations under the Contract as a "qualified tax-exempt obligation" for the purpose of the Code.
10. This Resolution shall be in full force and effect from and after this 18th day of May, 2015.

Approved As to Form Only:

Reviewed By:



City Attorney



City Manager

Item G

City of Goldsboro
Agenda Memorandum
May 18, 2015 Council Meeting

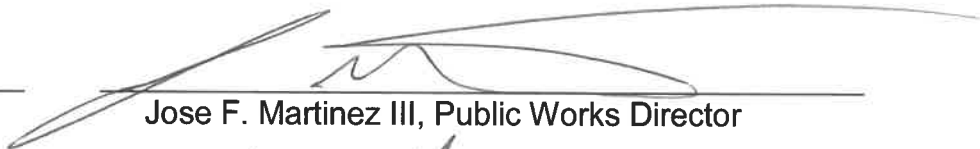
SUBJECT: Request for purchase of a new 35 HP, 72" cutting deck Super Z lawnmower for the Streets and Stormwater division.

BACKGROUND: As part of the re-assignment of personnel for the Fully-Automated Truck program, the Streets and Stormwater division has taken additional grass-cutting duties over from contracted grass-cutting and will be receiving two transferred Sanitation Employees over to the division to perform the work. This new mower is required for the additional workload.

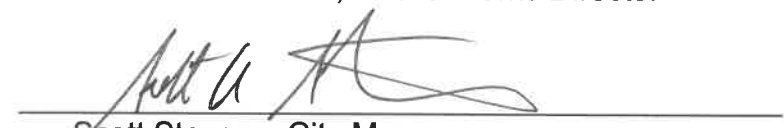
DISCUSSION: Due to the additional work load, this would be a new purchase and not a replacement of an existing mower. The lowest bid/cost for the mower is \$10,169.15. There are existing funds in a separate division within the Public Works Department to purchase the mower and will transfer the money internally if approved. Therefore, the purchase would not require a budget amendment.

RECOMMENDATION: By motion, staff requests approval to purchase a new Super Z 35 HP, 72" cutting deck mower with existing Public Work funds.

Date: _____


Jose F. Martinez III, Public Works Director

Date: 5-14-15


Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2015

SUBJECT: Authorization of an Agreement with Schnabel Engineering for Professional Services on New River Intake Feasibility Study

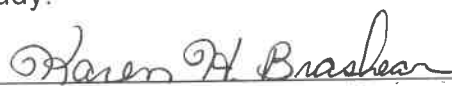
BACKGROUND: For decades, the City of Goldsboro has dredged river sediments from around its current Neuse River water intake screen to keep it operating properly as a drinking water supply. The City has installed a skimming wall near the intake screen to accelerate the velocity of the water near the screen to attempt to keep sediments from settling in this area. This effort has had a beneficial effect but dredging is still required.

In 1941 the U.S. Army Corps of Engineers constructed a 6,400 foot long cut-off channel (12 foot deep and 20 foot wide). It is thought that the Corps cut-off channel is a major contributing factor for the sedimentation near the City's water intake. This is because the river velocity from the main river channel was split in two streams, decreasing the water velocity in the main river channel downstream where the City's river intake is located. During an engineering sedimentation evaluation, a detailed hydrographic river bed profile study was performed on July 22, 2010 using echo sounding equipment of a 3.8-mile section of the river extending from the City's water intake upstream to a point about 0.5 miles above the intersection (bifurcation) of the river's main channel and the Corps of Engineer's Cut-off channel. This river profiling study showed the river varied in depth between 5 to 13 feet upstream of the Corps cut-off channel and became shallower downstream of it from 1 to 6 feet in depth.

DISCUSSION: An upstream river intake in deeper water would provide a better long-term water supply, particularly in drier conditions. A proposal has been received from Schnabel Engineering to conduct a study on the feasibility and estimated cost to construct a new water intake just upstream of the Corps' cut-off channel in deeper water for an amount not to exceed \$50,900.

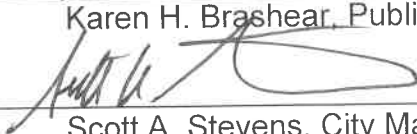
RECOMMENDATION: It is recommended that the City Council adopt the attached Resolution authorizing the City Manager to execute a contract with Schnabel Engineering not to exceed \$50,900 for a new river intake feasibility study.

Date: 5-12-15



Karen H. Brashear, Public Utilities Director

Date: 5-14-15



Scott A. Stevens, City Manager

RESOLUTION NO. 2015- 35

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF
A CONTRACT WITH SCHNABEL ENGINEERING
FOR PROFESSIONAL SERVICES ON THE
NEW RIVER INTAKE STRUCTURE FEASIBILITY STUDY

WHEREAS, the City routinely dredges sediments away from its Neuse River water intake screen so it operates properly for the drinking water supply; and

WHEREAS, the U.S. Army Corps of Engineers cut-off channel causes a drop in the river velocity contributing to the sedimentation problem around the intake screen; and

WHEREAS, Neuse River levels are deeper upstream of the Corps' cut-off channel and a better location for the City's water intake structure; and

WHEREAS, the City has received a proposal for \$50,900 from Schnabel Engineering, Greensboro NC to provide a new water intake structure feasibility study; and

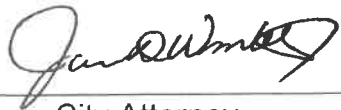
WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to authorize a contract with Schnabel Engineering for a new water intake structure feasibility study in an amount not to exceed \$50,900.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a contract with Schnabel Engineering in an amount not to exceed \$50,900 for a new water intake structure feasibility study.
2. This Resolution shall be in full force and effect from and after this 18th day of May, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2015

SUBJECT: SURPLUS WEBSITE DISPOSAL – HillbillyHike.com

BACKGROUND: The City of Goldsboro purchased and developed the Hillbilly Hike website to promote mud-racing in Goldsboro.

DISCUSSION: The Parks and Recreation staff has been approached by previous event sponsor Highway55 to purchase the Hillbilly Hike website and associated domains. Although the Parks and Recreation Department has no intent to take the lead in the sponsorship of mud-racing at this time, we would likely cooperatively promote, host and coordinate future races. Transitioning ownership would allow the continuance of a quality event in our community. Our consideration would be in the form of continued partnership on this and future events.

RECOMMENDATION: By motion, allow transfer of ownership of the associated Hillbilly Hike domains and current content.

Date: _____

Scott Barnard, Parks and Recreation Director

Date: 5-14-15



Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2015 COUNCIL MEETING

SUBJECT: Agreement and Easement for Encroachment

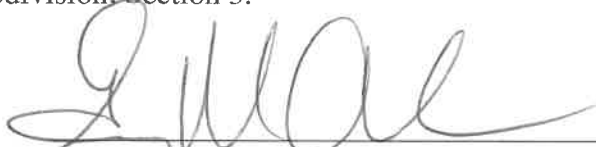
BACKGROUND: The City of Goldsboro has a sanitary sewer easement in the Cassedale Subdivision, Section 3 as described in Plat Cabinet A, Slide 124-AA of the Wayne County Registry. Mr. & Mrs. Tommy Tillman, property owners of Lot 5 of Cassedale Subdivision, Section 3, propose to develop Lot 5 for residential use.

DISCUSSION: The Wayne County Environmental Health Department has informed the property owners that in order to install a septic system servicing the proposed residence requires encroachment upon the City's sanitary sewer easement.

Staff has reviewed this request and the easement location and found no detrimental effect to the City of Goldsboro with granting the encroachment within the easement area at this time; however, it is recommended that an agreement be executed to protect the City of Goldsboro's interest in future use of the easement area.

RECOMMENDATION: Recommend that the City Council, by motion, authorize the Mayor and City Clerk sign the attached agreement and easement for encroachment pertaining to development of Lot 5 of Cassedale Subdivision, Section 3.

Date: 14 May 15



Guy M. Anderson, P. E., City Engineer

Date: 5-14-15



Scott A. Stevens, City Manager

STATE OF NORTH CAROLINA

AGREEMENT & EASEMENT FOR ENCROACHMENT

COUNTY OF WAYNE

Prepared By: Billy J. Strickland, II
112 N. William St.
Goldsboro, NC 27530

Return to: Strickland, Agner & Associates
112 N. William St.
Goldsboro, NC 27530

This AGREEMENT & EASEMENT FOR ENCROACHMENT, made this _____ day of May, 2015 by and between CITY OF GOLDSBORO, a North Carolina municipal corporation, party of the first part, and TOMMY N. TILLMAN and spouse, BETTY G. TILLMAN, parties of the second part;

WITNESSETH:

THAT WHEREAS, said party of the first part is the owner of a sanitary sewer easement in the Cassedale Section No. 3 subdivision as described and platted in Plat Cabinet A, Slide 124-AA of the Wayne County Registry. Said easement was granted to the party of the first part by virtue of the dedications for public purposes accepted by the City Clerk as found in the Plat found in Plat Cabinet A, Slide 124-AA of the Wayne County Registry.

AND WHEREAS, parties of the second part are the owners of that certain tract or parcel of land located in the County of Wayne, State of North Carolina, more particularly described as Lot No. 5, as shown in Plat Cabinet A, Slide 124-AA of the Wayne County Registry;

AND WHEREAS, the Wayne County Environmental Health Department has informed the parties of the second part that in order to install a septic system servicing the residence located upon Lot 5 of Cassedale Section No. 3, that the parties of the second part will need to encroach upon the party of the first part's sanitary sewer easement;

AND WHEREAS, the parties of the second part have requested the party of the first part to convey to parties of the second part an easement for encroachment upon the sanitary sewer easement of the party of the first part for the purpose of installing a septic lines to service Lot 5 of Cassedale Section No. 3, and the party of the first part has agreed to do so subject to certain limitation contained herein;

NOW, THEREFORE, for and in consideration of the sum of One Hundred and No/100 Dollars (\$100.00) to them in hand paid, and other valuable consideration, the receipt of which is hereby acknowledged, the party of the first part hereby gives, grants, and conveys to parties of the second part, their successors and assigns, the right and easement to encroach upon its sanitary sewer easement as described hereinabove for the installation of septic lines servicing Lot 5 of Cassedale Section No. 3.

TO HAVE AND TO HOLD said right and easement to them, parties of the second part and their successors in title; it being agreed that the right and easement to encroach is appurtenant to and runs with the land now owned by parties of the second part and hereinabove referred to.

IT BEING UNDERSTOOD AND AGREED THAT, in the event that the party of the first part ever plans to install a sewer line within the party of the first part's sanitary sewer easement, then and in any such event the parties of the second part and their successors in title shall promptly remove said septic lines and relocate said septic lines so that they do not interfere with the party of the first part's intended use of the sanitary sewer easement and the parties of the second part and their successors in title shall be liable for any and all expenses related thereto.

IT BEING FURTHER UNDERSTOOD AND AGREED THAT, in the event that the party of the first part installs a sewer line within its sanitary sewer easement such that the septic lines of the parties of the second cannot coexist with the sewer line of the party of the first part, that this easement for encroachment shall immediately terminate and the parties of the second part and their successors in title shall promptly remove said septic lines and the parties of the second part and their successors in title shall be liable for any and all expenses related thereto.

IT BEING FURTHER UNDERSTOOD AND AGREED THAT, in the event that the parties of the second part and their successors in title ever connect to a sanitary sewer line installed by the party of the first part servicing Lot 5 of Cassedale Section No. 3, any costs of connecting to said sanitary sewer line shall be at the expense of the parties of the second part and their successors in title and this easement for encroachment shall immediately terminate and the parties of the second part and their successors in title shall promptly remove said septic lines and the parties of the second part and their successors in title shall be liable for any and all expenses related thereto.

IN TESTIMONY WHEREOF, said parties have hereunto set their hands and seals, the day and year first above-written.

CITY OF GOLDSBORO

BY: _____ (SEAL)
ALFONZO KING, Mayor

_____ (SEAL)
TOMMY N. TILLMAN, Individually

ATTEST:

MELISSA C. CORSER, Clerk

_____ (SEAL)
BETTY G. TILLMAN, Individually

NORTH CAROLINA

WAYNE COUNTY

This the _____ day of May, 2015, personally came before me, _____, a Notary Public in and for said State and County, MELISSA C. CORSER, who by me duly sworn, says that she knows the common seal of the CITY OF GOLDSBORO and is acquainted with ALFONZO KING, who is the Mayor of said municipal corporation; that she, the said MELISSA C. CORSER, is its Clerk; and that she saw the Mayor sign the foregoing instrument; and that she, the said Clerk, saw the said common seal of said corporation affixed thereto, and that she, the said Clerk, signed her name in attestation of said instrument in the presence of said Mayor of said municipal corporation.

WITNESS my hand and official seal this the _____ day of May, 2015.

_____, Notary Public
Printed Name of Notary

My Commission Expires: _____

STATE OF NORTH CAROLINA

COUNTY OF WAYNE

I, _____, a Notary Public in and for said State and County, do hereby certify that TOMMY N. TILLMAN and spouse, BETTY G. TILLMAN, personally appeared before me this day and they acknowledged to me that they voluntarily signed the foregoing AGREEMENT & EASEMENT FOR ENCROACHMENT for the purpose stated herein.

WITNESS my hand and official seal this, the ____ day of May, 2015.

_____, Notary Public
Printed Name of Notary

My Commission Expires: _____

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2015 COUNCIL MEETING

SUBJECT: Setting Public Hearing – Neuse River Basin Regional Hazard Mitigation Plan

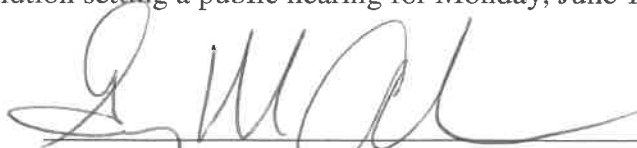
BACKGROUND: North Carolina Emergency Management summarizes hazard mitigation as follows: "Hazard mitigation involves the use of specific measures to reduce the impact of hazards on people and the built environment. Measures may include both structural and nonstructural techniques, such as protecting buildings and infrastructure from the forces of nature or wise floodplain management practices. Actions may be taken to protect both existing and/or future development. It is widely accepted that the most effective mitigation measures are implemented at the local government level, where decisions on the regulation and control of development are ultimately made."

DISCUSSION: The Federal Emergency Management Agency (FEMA) has given preliminary approval of the Neuse River Basin Regional Hazard Mitigation Plan (HMP) stating that all jurisdictions should proceed with adoption of the plan. A digital copy of the draft Regional HMP can be accessed at <http://www.neuseriverregionalhmp.org/>.

Adoption of the Regional HMP will require scheduling of a public hearing and adoption of a resolution by the City Council. The City's failure to adopt the plan immediately could jeopardize the ability to secure emergency response funding in the event of a natural disaster.

RECOMMENDATION: Recommend that the City Council, by motion, adopt the attached resolution setting a public hearing for Monday, June 15, 2015.

Date: 12 May 15


Guy M. Anderson, P.E., City Engineer

Date: 5-14-15


Scott A. Stevens, City Manager

RESOLUTION NO. 2015- 36

PRELIMINARY RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF
THE CITY OF GOLDSBORO TO ADOPT THE NEUSE RIVER BASIN REGIONAL
MITIGATION PLAN AND SETTING A PUBLIC HEARING

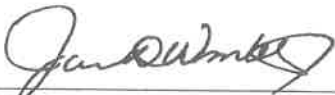
BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

1. The Federal Emergency Management Agency has given preliminary approval of the Neuse River Hazard Mitigation Plan stating that all jurisdictions should proceed with adoption.
2. A copy of the Regional HMP draft plan is available for public review at the project website or at City Hall in the City Engineer's Office.
3. The adoption of the Regional HMP requires the scheduling of a public hearing and a resolution adopting this plan by the City Council.
4. A copy of the notice of public hearing shall be published in the Goldsboro News-Argus at least ten days prior to public hearing date.
5. A public hearing on all matters concerning the Neuse River Basin Regional Mitigation Plan will be held before the City Council at City Hall at 6:00 p.m. on the 15th day of June, 2015.

Adopted this 18th day of May, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

Finance Department
Monthly Report - April 2015

Prepared by: Kaye Scott, Finance Director



FY 2014-15

GENERAL FUND					
	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected	
Revenues					
Tax Revenues	\$14,869,284	\$ 15,612,068	\$ 14,773,443	94.63%	
License & Permits	392,204	796,100	383,516	48.17%	
Revenue Other Agencies	10,748,136	16,483,855	14,458,524	87.71%	
Charges for Services	3,857,234	4,581,660	3,685,269	80.44%	
Capital Returns	174,130	56,700	148,262	261.49%	
Miscellaneous Revenues	183,915	847,000	108,312	12.79%	
FB Withdrawal/PO Appropriation		3,016,950			
Total	\$30,224,903	\$ 41,394,333	\$ 33,557,326	81.07%	
Departmental Expenditures					
Mayor/Council	\$ 277,342	\$ 536,051	\$ 392,207	73.17%	
City Manager	715,210	1,710,567	996,552	58.26%	
Human Resources Management	442,524	613,866	442,876	72.15%	
Community Affairs	177,373	224,812	181,215	80.61%	
Paramount Theater	282,856	377,368	321,887	85.30%	
Inspections	503,150	667,295	486,926	72.97%	
Downtown Development	221,192	298,890	236,362	79.08%	
Information Technology	847,321	1,011,596	827,312	81.78%	
Public Works - Adm.	310,802	383,066	315,578	82.38%	
Garage	1,790,320	2,265,756	1,624,458	71.70%	
Garage Credits	(1,053,186)	(1,550,000)	(1,037,489)	66.93%	
Building & Traffic Maint.	547,678	516,884	441,618	85.44%	
Cemetery	358,939	292,589	253,720	86.72%	
Finance	1,026,424	1,226,315	1,046,975	85.38%	
Office Supplies Credits	(7,145)	(9,000)	(6,168)	68.53%	
Planning & Redevelopment	1,276,165	2,041,673	1,144,754	56.07%	
Postage Credits	(12,781)	(30,000)	(14,582)	48.61%	
Streets & Storms - General	1,121,433	1,566,557	1,269,655	81.05%	
Streets & Storms - Utilities	540,023	637,700	548,900	86.07%	
Street Paving	250,271	575,000	532,648	92.63%	
Sanitation	2,407,118	4,196,875	3,382,557	80.60%	
Engineering	494,805	1,377,181	683,060	49.60%	
Fire Department	4,481,109	6,112,645	5,037,587	82.41%	
Police Department	9,195,967	8,953,328	6,678,679	74.59%	
Animal Control	50,292	63,106	52,583	83.32%	
Special Expense Fees	2,222,354	3,029,703	2,443,095	80.64%	
Parks & Recreation	1,967,029	3,294,723	2,373,086	72.03%	
Golf Course	566,007	909,787	605,544	66.56%	
Total	\$31,000,593	\$ 41,294,333	\$ 31,261,595	75.70%	

UTILITY FUND					
	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected	
Revenues					
Charges for Services	\$12,645,192	\$ 15,386,565	\$ 12,803,994	83.22%	
Capital Returns	20,400	17,700	10,786	60.94%	
Miscellaneous Revenues	115,289	146,000	140,985	96.57%	
FB Withdrawal/PO Appropriation	\$ -	\$ 3,484,229	\$ -	0.00%	
Total	\$12,780,881	\$ 19,034,494	\$ 12,955,765	68.06%	
Departmental Expenditures					
Distribution & Collections	\$ 1,692,174	\$ 3,357,195	\$ 1,984,593	59.11%	
Water Treatment Plant	3,557,244	5,435,776	3,696,788	68.01%	
Water Reclamation Plant	5,033,101	7,852,187	4,859,649	61.89%	
UF - Capital	653,831	1,424,430	404,342	28.39%	
Compost Facility	996,904	964,906	456,169	47.28%	
Total	\$11,933,254	\$ 19,034,494	\$ 11,401,541	59.90%	

DOWNTOWN DISTRICT FUND					
	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected	
Revenues					
Tax Revenues	\$ 74,480	\$ 69,675	\$ 71,384	102.45%	
Capital Revenue	67	100	30	30.00%	
FB Withdrawal/PO Appropriation		79,196			
Total	74,547	148,971	71,414	47.94%	
Departmental Expenditures					
Downtown District					
Total	\$ 40,528	\$ 148,971	\$ 55,985	37.58%	
Total	\$ 40,528	\$ 148,971	\$ 57,750	38.77%	

OCCUPANCY TAX FUND					
	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected	
Revenues					
Occupancy Tax/Civic Center	\$ 233,781	\$ 275,000	\$ 248,646	90.42%	
Occupancy Tax/Travel & Tourism	233,781	275,000	248,646	90.42%	
Capital Returns/Misc./Property Sale	\$ 52,216	\$ 600	\$ 680,219	0.00%	
FB Withdrawal/PO Appropriation	\$ -	\$ 379,735	\$ -		
Total	\$ 519,778	\$ 930,335	\$ 1,177,511	126.57%	
Departmental Expenditures					
Civic Center	\$ 783,993	\$ 640,235	\$ 508,048	79.35%	
Travel & Tourism	273,484	290,100	282,044	97.22%	
Total	\$ 1,057,477	\$ 930,335	\$ 790,092	84.93%	

PLANNING DEPARTMENT MONTHLY REPORT – APRIL, 2015

Prepared by: Sally Johnson

General Tasks

During the month of April, the Planning staff served as liaison with the Planning Commission and Historic District Commission. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, Greenway planning, a multi-use path and wayfinding signage. On-going projects include preparation of transportation-related documents and maps and analysis of upcoming case files. Code enforcement staff scheduled 229.5 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of April with special consideration given to the upcoming Air Show in May.

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	4	4	4	9									21	5
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House									11	3
Code Enforcement														
Grass Cutting	0	0	0	9									9	2.25
Repeat Offenders	0	0	0	8									8	2
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0									8/0	2/0
Illegal Signs Removed	150	150	75	30									405	101

2014

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	8	8	6	3	2	5	8	5	4	7	0	0	56	5.0
Historic District Commission														
Certificates of Appropriateness	2	1	3	8	1	1	0	1	1	2	4	0	25	2.1
Code Enforcement														
Grass Cutting/Cost	0	0	0	24/\$1,470	47/\$2,675	85/\$5,280	103/\$6,020	99/\$6,422	83/\$5,070	55/\$3,155	14/\$1,035	0	393	37
Repeat Offenders	0	0	0	23	41	68	91	92	59	50	10	0	342	31
Junk Vehicles Tagged/Towed	0	4/3	8/2	8/2	17/3	11/0	15/3	12/1	8/0	7/0	5/0	8/4	91/16	8/1
Illegal Signs Removed	0	17	52	25	50	50	12	20	20	20	200	0	446	37

PUBLIC WORKS DEPARTMENT

April 2015 Monthly Report

Prepared on 5/13/15
By Jose F. Martinez III, PE

Monthly Highlights

- ✓ **B&T Division:** Provided various levels of support for Goldsboro Police & Fire vehicles - repaired/installed radios, strobes & light bars, etc..
- ✓ **B&T Division:** Completed 56+ additional miscellaneous items supporting IT (multiple CAT-6 runs & camera installs), Paramount, DGC, Council Retreat, etc...
- ✓ **Sanitation Division:** Public Education - Stickers for rules for new Fully-Automated Sanitation trucks have started being put on bins.
- ✓ **Streets & Stormwater:** Took up concrete and helped work on Fire Departments new training ground.

Distribution & Collections

	Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		AVG
	2015	2014	2015	2014	2015	2014	2015	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	
Utility Line Maint (1000-ft)	5.3	4.5	4.7	7.6	7.3	9.7	5.7	18.7	3.4	15.1	3.4	8.3	17.5	14.5	14.3	14.5	14.1	8.3	19.3	14.2	10.0	7.5	11.0	4.0	10.1
Water Taps	1	3	1	5	4	1	4	1	1	5	1	5	2	6	2	11	5	11	0	4	2	3	1	5	3.5
Water Repairs	16	7	25	13	13	8	13	8	5	6	4	14	5	7	8	4	7	7	12	13	11	7	5	15	9.7
Sewer Taps	5	6	5	1	5	5	5	1	3	1	0	4	4	3	4	3	1	3	1	6	2	1	2	3	3.1
Sewer Repairs	2	2	8	5	2	3	2	3	1	4	3	2	1	8	2	3	0	4	3	2	2	2	2	2	2.8
Hydrants Replaced/Fixed	0	5	1	5	7	16	28	19	8	11	2	28	3	23	5	2	6	10	3	12	9	21	13	25	10.9
New Meter Installs	49	33	38	53	51	19	64	70	144	50	52	39	93	106	61	57	132	56	33	38	73	26	49	55	60.0
Meters Changed Out	21	51	52	21	54	9	38	32	65	64	24	17	61	64	60	52	120	19	49	19	55	33	36	20	43.2

Building & Traffic

Radio, Electrical, Bldg	71	43	127	87	142	108	162	92	51	57	32	82	33	104	34	101	20	131	40	97	17	44	48	98	75.9
Sign Repairs	113	62	59	42	82	108	45	90	15	47	38	76	21	70	59	56	19	45	43	66	11	21	29	82	54.1

Garage

Total Work Orders	252	236	234	253	195	266	236	233	221	314	192	173	280	288	219	244	244	226	256	258	225	277	258	206	241.1
Total Fuel Cost	\$ 63	\$ 93	\$ 45	\$ 77	\$ 45	\$ 89	\$ 46	\$ 80	\$ 85	\$105	\$ 79	\$ 86	\$108	\$104	\$103	\$ 95	\$ 92	\$ 88	\$ 96	\$ 87	\$ 82	\$ 81	\$ 77	\$ 79	\$ 83

Sanitation (Tons)

Refuse (x1000)	0.9	0.9	0.6	0.8	0.9	1.0	0.9	1.2	0.9	0.9	0.8	1.0	0.9	0.9	0.9	0.9	0.9	0.9	1.1	1.3	0.7	0.7	0.9	2	0.9
Recyclables	89	113	89	103	125	59	105	101	121	107	88	102	113	106	104	106	97	118	106	94	92	88	120	134	103.3
Leaf & Limbs (x1000)	0.6	0.6	0.5	0.6	0.9	0.6	1.0	0.9	0.9	0.9	1.0	0.8	1.0	1.0	0.9	0.8	0.7	0.9	0.8	1.0	1.3	1.0	1.1	1.52	0.9

Cemetery

Funerals	4	10	5	7	3	9	4	6	6	11	12	8	10	4	10	2	8	3	7	5	7	5	6	6	6.6
Fees charged	\$ 3.0	\$12.0	\$ 2.0	\$ 7.0	\$ 3.0	\$ 5.0	\$ 2.5	\$ 6.0	\$ 5.0	\$ 7.0	\$ 9.9	\$ 6.0	\$ 8.1	\$ 3.0	\$ 9.3	\$ 1.0	\$ 6.6	\$ 2.0	\$ 5.5	\$ 3.6	\$ 5.7	\$ 3.0	\$ 4.8	\$ 5.0	\$5.3

Streets & Stormwater

Utility Cut Repairs	1	0	0	3	16	0	9	18	6	34	17	34	6	12	9	17	14	18	28	21	17	4	4	15	12.6
Pot Hole Repairs	98	51	7	72	84	96	54	50	39	22	41	50	15	13	19	17	2	28	143	9	15	6	11	45	41.1
Misc Repairs	10	21	15	13	3	11	8	13	21	10	15	14	15	21	17	13	20	15	19	12	17	13	10	9	14.0
ROW Mowing (ac)	0	0	0	0	0	0	22.8	14.0	67.3	24.5	56.5	29.5	70.3	38.5	74.3	27.0	61.3	28.7	21.0	21.0	25.0	2.0	2.5	0.0	24.4
City-Owned Lots Mowing	0	0	0	0	0	0	62	20	48	70	36	44	41	88	42	81	34	38	32	56	33	33	0	0	31.6

Notes: All expenses are in thousands of dollars
Misc includes Dips, Tree Roots, Storm Structures, Sidewalk, Curbing

Community Affairs Department

Monthly Report – April 2015

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission and Community Affairs Department held a going away reception for Rhonda Figueroa the Administrative Assistant on Tuesday, April 14, 2015. Tri-County Fair Housing Workshop was held in Wilson, NC on April 15th. Winston-Salem Fair Housing was held on April 23rd. The local Fair Housing workshop is tentatively scheduled Tuesday, May 12, 2015 at 7:00 p.m.
- There were 7 complaints (1 housing; 6 consumer) submitted for the month of April. All complaints were submitted through the 311GIS system or received in the Community Affairs Office and referred to the appropriate City Department for resolution or designated community/state resources.
- The (4) consumer complaints submitted via 311GIS included requests for a streetlight, a “children playing” sign to be installed, unsightly yards and an unkempt dog lot. The (2) additional consumer requests were assisting with utilities and an inquiry regarding the Code of Ordinance for the number of domestic fowls that can be kept in the City.
- There was one (1) housing complaint submitted through 311GIS which included mold and alleged chemical fumes for Minimum Housing Code Violations.
- Youth Council members participated in their monthly Last Saturday Supper service project at First Christian Church preparing and handing out 100 bagged meals, collected school supplies for the Riverbend School (Cherry Hospital), collected cleaning supplies for Wayne Uplift Domestic Violence Shelter, assisted Parks and Recreation with their Annual Egg Hunts at Berkeley Park and attended the monthly Juvenile Crime Prevention Council meetings.
- Eight seniors job shadowed the City of Goldsboro Departments and District Courts. City departments shadowed were Mayor Al King/City Manager, Assistant City Manager, City Nurse, Human Resources, Engineering, Paramount Theater and District Court Judge Tim Finan.
- The Mayor’s Youth Council attended the 49th State Youth Council Spring Convention at Shell Island Resort in Wrightsville Beach. Geoffrey Whitely, State Parliamentarian was recognized for his participation on the State Youth Council Executive Board. The Goldsboro Mayor’s Youth Council received 3rd place in the scrapbook competition. The Goldsboro Youth Council presented Mrs. Cynthia Giles, State Youth Coordinator a gift card in appreciation of her outstanding service. April 30th was Mrs. Giles last day as the State Coordinator of the Youth Advocacy Involvement Office.
- The Youth Council held a second Fundraiser, selling homemade Chocolate Chip Cookies. A total of 60 dozen were sold with a net profit of \$300.00.
- The Mayor’s Committee for Persons with Disabilities finalized their plans for their Annual Hal Plonk Disability Awareness Walk scheduled for Wednesday, May 6th at St. Paul United Methodist Church. The walk will begin at 10:00 a.m. with Eastern Wayne High School Band leading the walk. City Councilman Bill Broadway will provide the welcome and kickoff for the 19th Annual Walk. Due to construction the route of the walk was changed.

2015 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1									4
Consumer	9	4	2	6									5
2014 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	6	5	3	3	8	4	4	2	6	3	10	5
Consumer	7	4	7	5	9	11	14	16	8	14	20	15	11
2013 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	4	2	4	4	7	10	2	2	2	0	1	4
Consumer	2	4	3	2	8	4	7	6	1	3	5	6	4

**ENGINEERING DEPARTMENT
MONTHLY REPORT - APRIL 2015**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- NCDENR issued final approval of the engineering report on March 2, 2015;
- Staff is coordinating with The Wooten Company to provide an engineering cost proposal for developing the Bid & Design Package for submittal to NCDENR by September 1, 2015.

Stoney Creek Stream Enhancement – Phase II

- CWMTF granted an extension to the CWMTF contract to change the date of entering into a construction contract from February 10, 2015 to October 1, 2015. The date of the CWMTF contract completion did not change;
- Engineering design is approximately 90% complete.

Berkeley Boulevard Widening Project

- Staff received updated utility plans from Kimley-Horn and submitted to NCDOT for review;
- NCDOT has approved plans and indicated that the project will be let for bid May 19, 2015.

Wayne Memorial Drive Sidewalk Project

- Staff is coordinating with NC Department of Transportation regarding required documentation for requesting reimbursement of \$50,000 from NCDOT;
- Staff is coordinating with the contractor, Carolina Earth Movers, for submittal of required information to NCDOT.

Harris Street Water Storage Tank

- Utility Service Company has completed approximately 95% of this project with the exception of painting the pedestals and water vault and the final inspection. The tank has been placed back in service.

New Hope Road Multi-Use Path

- Staff has submitted for construction authorization from NCDOT and FHWA;
- The construction authorization submittal was on time and staff anticipates receiving approval by the June 30th deadline.

2015 Priority Sewer Rehabilitation Project – Phase 1

- Bids were opened on January 27, 2015;
- City Council awarded the project to Prism Contractors and Engineers on February 2, 2015 for \$375,246;
- A preconstruction conference was held on April 10th with a notice to proceed date of May 11, 2015.

2015 Priority Sewer Rehabilitation Project – Phase 2

- Bids were opened on March 3, 2015;
- City Council awarded the project to Herring-Rivenbark, Inc. on March 16, 2015 for \$1,304,613.50;
- A preconstruction conference is scheduled for May 14th with notice to proceed anticipated for June.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Staff negotiated an engineering services contract with McKim and Creed to review the data collected from the Inflow/Infiltration Study by Hydrostructures and develop recommendations for future rehabilitation projects;
- City Council awarded the engineering services contract to McKim and Creed on January 20, 2015 for \$33,000;
- McKim and Creed engineering services are approximately 80% complete.

TIGER Grant Projects

- Center Street Streetscape:
 - Southbound side opened for traffic approximately mid-March;
 - Northbound side pavement being demolished and new water line being installed;
 - Project on schedule.
- Transfer Station & Union Station Site:
 - Building roofing and inside work ongoing;
 - Sidewalk and curb and gutter along Carolina Avenue and other various site work ongoing;
 - Project on schedule.

Goldsboro Country Club Project

- Engineering and building construction evaluation under way for proposed renovations;
- Staff working on soliciting quotes to perform necessary renovations.

WA Foster Center Project

- Staff finalized final costs and made preparations for final project award;
- Construction anticipated end of May or first of June 2015.

Police Station Evidence/Storage Facility Project

- RFQ was sent out on April 30th to architect companies to be evaluated and reviewed by Assistant City Manager Randy Guthrie.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff soliciting estimates for construction.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPS have been constructed to date;
- All BMP inspections have been completed which were due in April 2015.

Goldsboro Fire Department

Monthly Report – April 2015

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- April 4th – Fire Prevention Presentation at Adamsville Baptist Church Family Day
- April 19th – Fire Prevention/Education Outreach
- April 29th – Station 1 Tour – Southern Wayne High School Firefighter Club
- April – May – Fire hose testing began the end of April and will be completed the beginning of May.

Working Structure Fires

- 4/18 – 1513 Edgerton St
- 4/20 – 1723 E Holly St
- 4/21 – 3201 Central Heights Rd
- 4/23 – 106 Industry Court
- 4/25 – 1208 E. Elm St
- 4/27 – 1102 E. Elm St
- 4/28 – 408 S. Herman St.
- 4/30 – 605 E. Chestnut St
- 4/30 – 507 N. Carolina St

Working Vehicle Fires

- 4/9 – 1310 W. Grantham St
- 4/13 – 1741 E. Holly St
- 4/21 – N James St & W Vine St
- 4/24 – 2495 N US 13 HWY

	<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:		202	210	196	179									197
Structure Fires:		8	5	6	9									7
EMS Calls:		67	70	91	73									75
Vehicle Accidents:		40	33	28	31									33
Fire Alarms:		39	46	29	34									37
Other:		48	56	42	32									45
Training Hours:		2018	2029	2257	1820									2031
Safety Car Seat Checks:		13	9	12	13									12
Inspections:		41	56	154	115									92
	<u>2014</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:		164	161	173	174	172	168	187	178	164	177	188	207	176
Structure Fires:		6	10	9	8	4	10	11	2	4	6	2	12	7
EMS Calls:		48	49	66	59	68	61	70	59	68	64	54	69	61
Vehicle Accidents:		25	28	31	37	29	28	37	28	24	51	46	55	35
Fire Alarms:		41	28	27	33	37	27	35	37	50	36	44	33	36
Other:		44	46	40	37	34	42	34	52	18	20	42	38	37
Training Hours:		1467	1843	1755	1992	1643	1910	1718	1372	1678	1561	1483	1122	1628
Safety Car Seat Checks:		7	21	14	17	20	21	6	24	18	13	23	15	17
Inspections:		92	102	190	149	90	58	112	65	131	73	54	55	98

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

April 2015

Prepared By: Julie Metz, Director

- Current Projects Underway Include:
 - Quote Board Project for Downtown, Conversion of Waynesborough House Parking lot to an improved public Parking Lot, Design Guidelines Revision, Street Pole Banner Designs and Order, Management of Sound System for Center Street Speakers, Country Club Interior Improvements, Wayfinding Study, SmArt Grant Initiative, Selection of Public Art for Roundabouts, Lighting Plan with installation of Flood Lights at Circle & Wings, Preparation of Main Street Conference 2016, Rendering Project, Trash/Dumpster Location Management Plan, 2015/16 Budget Preparation, Market Analysis Study With City Manager's Office, TIGER Grant Management & Reporting, NCDDA's Legislative Downtown Day/Support for NC Historic Preservation Tax Credits
- Important Events:
 - Completed: Available Properties Open House (4/2), Community Action Day (4/25) and implementation of first phase of quote boards, Center Street Jam (4/30), Banner Workshop for creation of art prints (5/4)
 - Ongoing: Shop the Block, Center Street Jams, Sprinkler Fun Days (June 4-August 20)
- New businesses open downtown:
 - Our Way Wellness on 136 Walnut St. (Grand Opening to be held next month)
- BIG grants awarded to: Kathy Cornelison for Carolina Pine Country Store, Anne-Marie Wright for A.Wright, CPA
- Façade Grants awarded to: Kathy Cornelison for Carolina Pine Country Store; Benton & Associates installed a new awning
- Governor McCrory and Secretary Klutz visited Downtown Goldsboro and held an important press conference in front of Union Station in defense of the reinstatement of historic tax credits. DGDC staff coordinated the visit as well as a downtown tour showcasing examples of historic tax credits at work. 200+ people showed up for the event.
- The DGDC continued its preparation for the 2016 NC Main Street Conference including: multiple staff meetings for planning and collaborating, recruiting a conference committee, drafting and completion of conference banner designs, continued work on a public spaces maintenance list for downtown beautification and improvement
- DGDC hosted an Available Properties Open House on April 2. The Open House saw 5 potential business/property investors and resulted in the leasing of one property/the opening of one new business.
- DGDC furthered its efforts towards the Downtown Clean-Up and Beautification programs. Community Action Day on April 25 saw the clean-up of public lots (i.e.- J.C. Penney), work on the Wings at Ash/Center, the placement of new planters, mulching and planting flowers throughout and the beginnings of quote board installation with the aid of the Arts Council. 20+ volunteers from SJAFB, Alpha Kappa Alpha Sorority, the DGDC Board and Committees and the community at large participated.
- DGDC implemented a Design Guidelines Steering Committee which met with Julie on April 9, 2015.
- As a result of the Rendering Project, two property owners expressed interest in moving forward with façade improvements. Elizabeth Rutland and the Design Committee moved forward with receiving bids for these property improvements.
- Julie Metz, after meeting with City management and the DGDC Board/Committee members, applied and was approved for TIGER Grant VII funding. The Grant will go towards the following: rehabilitation of Union Station, continuation of Streetscape on Center Street, expansion of and improvements to Cornerstone Commons, creation and implementation of a Wayfinding Signage System.
- Julie held multiple meetings for the Wayfinding Signage Project, including a placement meeting with Jennifer Collins on April 22, another meeting on April 28 and an upcoming Public Input meeting set for May 26.
- On April 23, DGDC staff met with Public Works to discuss ongoing trash and dumpster efforts. DGDC also held meetings with Allison Platt to develop new design guidelines and sidewalk dining.
- Purchases and Orders: Banner Workshop was held to produce art for our street pole banner designs and funds were secured for the order. DGDC also ordered a new speakers system.
- DGDC staff continued to support and give aid to events in downtown including:
 - Three Eagles Beer Festival (April 18), The Herring-Hulse Design Home (April 23-May 2)
- Staff met and consulted with approximately 25 businesses/property owners.
- During the month, Downtown staff administered these office activities: During the month, Downtown staff administered these office activities: 79 visitors, 404 phone calls in, 174 phone calls out, 3014 emails in, 1786 emails out, 138 hours (approximately) of visits/meetings with businesses/property owners.

Human Resources Management Department

MONTHLY REPORT – APRIL 2015

Prepared by: Pamela C. Leake

The Human Resources Department advertised 10 vacancies this month (6 full-time and 4 part-time). 56 applications were processed. Five letters were mailed to applicants interviewed but not selected for hire. There were five new hires this month (3 full-time: Equipment Operator, Park Technician, and Sr. Fleet Mechanic and 2 part-time: Activity Instructors). There were two resignations and one termination. Total employment for the month was **477**: (418 full-time employees and 59 part-time employees).

The City-wide Step Challenge started April 1, and the kick-off was held April 16 on the steps of City Hall. The City Manager, and Assistant City Manager reminded employees how important it is to move more, and staff from various departments joined them for a walk down Center Street to get their steps in. The challenge is in full swing and over 17 million steps were recorded amongst 82 participants as of April 30th. The second phase of NeoGov, Insight – the automated application software, went live on April 27. One position is being tested so far – Human Resources Technician, and other vacancies will be added at a later date. The Senior Human Resources Analyst represented the HR Department at this year's School of Government session held at the Paramount on April 30.

This month's safety training was **Lockout/Tagout** and there was a make-up session of **Confined Space**. Reggie Matthews, OSHA consultant, conducted training at Public Works and the Water Treatment Plant, and employees from various departments attended the sessions. Total attendance for all sessions was 62. Employees at City Hall, Public Utilities, Public Works, and Willowdale Cemetery are finalizing needed repairs and other items requiring attention as a result of the OSHA site visit conducted in March. The remaining facilities, Police/Fire Complex and Water Reclamation Facility, will submit their responses at a later date.

The Vehicle Accident Committee reviewed two cases and submitted its recommendations to the City Manager for review. The Personal Injury Committee did not meet this month. Eight work site audits were submitted for work zone areas.

The Diabetes Management Program has 39 participants. The Wellness Committee met on April 13. The discussion included the Step Challenge that is currently underway. The program **"Know Your Numbers,"** is ongoing. 110 participants have attended so far, and they receive a card to record their lab work, blood pressure and weight. We are mid-way through the **Biggest Loser** contest. 20 people are vying for the title. Eight employees are now certified in CPR/AED and First Aid for adults and children. There were 127 clinic visits this month.

Open enrollment starts next month. Several meetings will be held in order for employees to learn about upcoming changes to their existing medical and supplemental benefits coverage and other benefits that are available.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 27 tested; 1 positive	Non-DOT: 2 tested; 0 positive
Monthly DOT: 11 tested; 0 positive	DOT: None to report

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56									102
New Hires	6	5	2	3									4
Separations*	1	3	2	3									2
Vehicle Accidents	1	3	2	0									2
Workers Compensation	2	1	2	1									2
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	214	49	80	75	115	46	78	50	209	57	71	59	92
New Hires	3	4	1	2	0	2	4	0	2	2	3	1	2
Separations*	2	1	7	2	5	1	2	4	1	3	5	7	3
Vehicle Accidents	2	3	0	0	2	2	3	0	2	4	4	1	2
Workers Compensation	4	4	1	2	4	1	0	3	1	4	5	2	3

**Separations include full-time resignations, retirements, and terminations. New hires include full-time employment only.*

Information Technology

Monthly Report – April, 2015

Prepared by: Scott Williams

- Installed two cameras at the Paramount Theatre.
- Reconfigured cameras at Parks and Recreation to better show identifying features and provided better security footage.
- Configured third party mobile site for Travel and Tourism.
- Setup mapping site for DGDC.
- Installed fiber at Goldsboro Country Club building.
- Setup Tiburon on Fire Department laptop for testing and training. Coordinating training with the Fire Department, County Emergency Services and Tiburon.
- Prepared for Time Warner conversion to digital signals. DTA devices are needed for each television that currently works in City facilities. Conversions will be done on May 5, 2015.
- Upgraded Firehouse software for the Fire Department.
- Setup CrimeStoppers laptop for the Goldsboro Police Department.
- Replaced two PCs, three hard drives and two monitors.

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311									317
Tickets Closed	350	276	343	290									315

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	363	337	275	266	305	362	353	327	394	460	271	335	338
Tickets Closed	353	267	269	329	286	378	359	317	392	446	321	286	338

2013	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	320	457	424	379	371	322	339	405	353	408	324	251	363
Tickets Closed	339	413	421	372	385	309	354	361	334	353	344	139	344

Goldsboro Inspections Department
Monthly Report – Apr 2015
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of April totaled \$4,430,357.12. Six (6) of these permits were new residential single family dwellings at a valuation of \$742,190.12.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,644,760.00.

All permit fees collected for the month totaled \$41,040.56. Of the permit fees collected for the month \$3,785.00 was collected in technology fees. Plan review fees collected during the month totaled \$1550.00.

The Inspectors did a total of 569 inspections for the month. During the month of April nine (9) business inspections were completed. A total of 305 permits were issued for the month. Sixty-five (65) plan reviews were completed for April. We now have a total of 230 residential structures in the Minimum Housing Process and 16 commercial structures in the Demolition by Neglect Process.

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4									\$4
Residential (thousands)	\$432	\$256	\$468	\$742									\$475
Miscellaneous**(millions)	\$2	\$2	\$2	\$2									\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41									\$38
Inspections (total)	456	427	698	569									538
Permits Issued (total)	267	213	300	305									271
Plan Reviews Completed	66	57	65	65									63
Minimum Housing in Process	215	225	228	230									225
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$1	\$12	\$2	\$3	\$9	\$10	\$9	\$11	\$7	\$5	\$2	\$3	\$6
Residential (thousands)	\$420	\$1,038	\$496	\$1,186	\$1,985	\$628	\$230	\$935	\$1,036	\$160	\$590	\$656	\$780
Miscellaneous**(millions)	\$2	\$2	\$1	\$2	\$2	\$3	\$5	\$1	\$3	\$2	\$2	\$1	\$2
Permit Fees (thousands)	\$28	\$42	\$35	\$41	\$168	\$355	\$63	\$79	\$51	\$66	\$31	\$41	\$83
Inspections (total)	517	510	579	587	569	604	594	559	499	613	360	470	538
Permits Issued (total)	233	247	261	295	341	339	272	259	263	248	190	227	265
Plan Reviews Completed	21	49	52	96	74	83	57	52	44	49	58	61	58
Minimum Housing in Process	216	230	230	212	218	205	207	207	210	216	207	221	215



Monthly Report-April 2015

Prepared by: Sherry Archibald, Director

- The Paramount was pleased to present Canadian tenor, Ken Lavigne. Many positive comments were received with several patrons sharing their thoughts that Lavigne's concert was the best in all the series.
- Wayne Community Concerts completed their series and final performances for the organization in April with Canadian performer Brian Roman and Gaylon Pope & Sweetwater. After more than 75 years, they have closed the organization citing lack of members and lack of volunteer support.
- The Paramount Theatre Foundation hosted East Carolina University School of Theatre & Dance featuring *Lucky Stiff*. The Foundation used this opportunity to thank annual sponsors and hosted a reception for all City of Goldsboro volunteers.
- The Paramount staff facilitated a thank you reception, inviting all volunteers who serve city departments to attend the reception and performance. The event was well received with approximately 300 in attendance.
- Paramount staff met for their quarterly staff meeting.
- Paramount Director, Sherry Archibald, participated in the orientation conference call meeting with South Arts and nine other cohorts for the Dance Touring Initiative grant. South Arts works with agencies across 13 states to provide resources to presenters that support their mission in the arts. The grant will support staff travel and education in the art of dance to ensure a broader audience. It will also supplement the fee for professional dance companies to perform.
- Paramount staff met with staff from SJAFB, Outdoor Recreation department, to begin a collaboration for marketing Paramount events and selling tickets on base. It was a successful meeting; ending in a timeline to institute the service on base.
- Mrs. Archibald facilitated the Chamber's Junior Leadership in April featuring Government & Law Day.
- The Paramount hosted the School of Government class and presented information and a tour.
- Theatre Director, Sherry Archibald, attended the Historic Tax Credit Press Conference with Secretary Klutz, Habitat for Humanity of Goldsboro-Wayne Volunteer Banquet, smART grant meeting, Paramount Theatre Foundation Board meeting, and participated in the Mayor's Youth Council Shadow Program.
- Expenses for month of April - **\$ 33,676.03**
 Details: Labor - \$ 16,627.34/Operational Expenses - \$ 17,048.69
 Receipts for the month of April- **\$ 14,308.50**
 Details: Rentals -\$ 13,807.50 /Tickets-\$ 357.26 /Concession-\$ 143.74

	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15	Oct-15	Nov-15	Dec-15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$	\$	\$	\$	\$	\$	\$	\$	\$31,908
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$	\$	\$	\$	\$	\$	\$	\$	\$13,705
	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Average 2014
Exp	\$28,140	\$24,840	\$31,931	\$33,362	\$33,089	\$17,883	\$33,437	\$20,252	\$29,363	\$45,275	\$31,523	\$34,460	\$30,296
Rev	\$12,303	\$6,573	\$12,502	\$5,991	\$15,849	\$9,196	\$24,446	\$10,448	\$11,033	\$16,963	\$8,784	\$24,728	\$13,234

MONTHLY REPORT - APRIL 2015

*Our department offered over 65 different programs this month. Programs offered included Youth Baseball, Tennis Lessons, Line Dancing, Cornhole, Horticulture Therapy and Easter Egg Hunts just to name a few.

[illegible]

Goldsboro Police Department

Monthly Report -April 2015

Report Prepared by: Jeffery R. Stewart JRS/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for April 2015 were 227 compared to 221 for March 2015.

Property with an estimated value of \$153,280 was reported stolen while property with an estimated value of \$32,258 was recovered.

Officers arrested 213 people and 747 citations were issued during the month. There were 60 drug -related charges.

There were 1 report(s) of assault on an officer.

Revenue collected for March included:

Police Reports	\$162.00
Fingerprints	\$150.00

UCR COMPARISON & TREND													
2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE													
Homicide		0	0	0	1								0.3
Rape(&attempts)		0	0	2	0								0.5
Robbery		7	3	4	5								4.8
Aggravated Assault		21	10	26	13								17.5
Simple Assault		36	20	38	31								31.3
Breaking & Entering		34	22	27	49								33.0
Larceny		127	91	124	120								115.5
Motor Vehicle Theft		5	7	0	8								5.0
Arson		0	0	0	0								0.0
TOTALS		230	153	221	227								207.8
2014	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE													
Homicide		1	0	0	0	1	0	1	0	1	1	0	0.5
Rape(&attempts)		0	1	0	0	0	0	0	0	0	0	0	0.1
Robbery		13	2	5	11	5	2	7	6	10	5	5	6.3
Aggravated Assault		7	10	16	22	13	20	24	24	25	45	42	21.6
Simple Assault		25	25	28	24	28	34	17	31	38	40	32	29.3
Breaking & Entering		40	27	43	45	57	32	29	49	36	37	32	38.6
Larceny		136	99	139	152	168	127	138	144	114	163	142	139.3
Motor Vehicle Theft		6	3	4	4	13	16	6	9	10	9	6	7.6
Arson		0	0	1	0	1	0	2	1	1	0	6	1.0
TOTALS		228	167	236	258	286	231	224	264	235	300	265	244.1

Public Utilities Department Monthly Report- April 2015

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly though considerable high flows have been coming to the plant due to inflow/infiltration from lots of rain and high river level conditions. All of the city's 25 pump stations are operating well with no problems to report.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

One thousand thirty two cubic yards of compost/mulch was sold in April 2015. The Compost Facility is running smoothly though one of the compost agitators will no longer function and needs to be rehabilitated. One of the agitators is scheduled to be shipped to the factory to be rehabilitated.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.315	4.659	4.280	4.367									4.406
Sewer	11.94	10.39	13.13	12.08									11.89
CY Compost	159	64	469	1032									431

2014 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.586	4.629	4.449	4.467	4.953	5.176	5.023	4.862	4.803	4.629	4.328	4.208	4.694
Sewer	9.75	10.37	11.19	9.51	13.10	8.17	8.20	11.57	11.17	8.49	6.71	8.76	9.75
CY Compost	246	198	471	763	976	521	516	143	281	309	129	245	400

**Travel & Tourism Department
Monthly Report – April 2015**

Prepared by: Betsy Rosemann, Director

- The TTO (Travel & Tourism Office) fulfilled 657 inquiries for the month of April and prepared 75 promotional items for a volunteer reception held at the Paramount Theatre.
- On April 7th Betsy Rosemann attended a meeting at the Economic Development Partnership of NC in Cary to discuss the 2015-2016 marketing campaign.
- Betsy attended the Eastern Region Meeting on April 8th in Greenville. Various organizations representing tourism and economic development were involved.
- On April 9th, Betsy met with the Director of Sales, Jennifer Wickes, of the new Marriott TownePlace Suites. The property is tentatively scheduled to open in May.
- Pig in the Park was held on April 11th at Waynesborough Historical Village with great success. Over 7,000 visitors attended.
- Betsy gave a tourism presentation to Kiwanis on April 13th.
- NC Coast Host held their quarterly meeting on April 15th & 16th in Topsail Island, in which Betsy attended.
- Betsy made a Travel & Tourism presentation to the School of Government class on April 21st.
- The Goldsboro Tourism Council held their April meeting the 22nd at the Wayne County Chamber of Commerce.
- Betsy made arrangements for a bus group from Royal Tours to visit SJAFB and tour the facilities. The tour group is based in the Williamsburg, Virginia, area. Betsy greeted the group on base and handled out pickles, brochures and other trinkets. Public Affairs assisted in the tour.
- On April 27th Betsy attended the Old Waynesborough Commission meeting at Waynesborough Historical Village.
- The monthly Hotelier meeting was held on April 29th at the Lantern Inn.
- The TTO continues to work with SJAFB coordinating the Wings Over Wayne Air Show. The remaining marketing efforts were launched and performers have been procured.
- Plans for Beak Week continue. Food Lion has agreed to be a \$5,000 sponsor for the event.
- Ads placed in the month of April:
 - Heightened social media campaign
 - Billboards for Wings Over Wayne
 - Television and Online Banner Ads with WITN and WRAL for WOW
 - WOW Radio – WRNS, WCMS 94.5 - Outer Banks & Norfolk, WGH-FM 97.3 (The Eagle), WNCT 107.9, WSFL 106.5

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2015	\$45,481	\$55,400											\$100,881	\$50,440
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849



City of Goldsboro

H. O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION

POPPY DAYS

WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers; and

WHEREAS, millions who have answered the call to arms have died on the field of battle; and

WHEREAS, a Nation at peace must be reminded of the price of war and the debt owed to those who have died in war; and

WHEREAS, the red poppy has been designated as a symbol of sacrifice of lives in all wars; and

WHEREAS, the American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower.

NOW THEREFORE, I, Alfonzo King, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim May 22nd – 25th, 2015 as

POPPY DAYS

in the City of Goldsboro, North Carolina, ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on the 22nd – 25th of May, 2015.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 18th day of May, 2015.




Alfonzo King, Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE I, Alfonzo King, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim the week of May 17th-May 23th, 2015 as

"NATIONAL PUBLIC WORKS WEEK"

in Goldsboro, North Carolina and do hereby call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 18th day of May, 2015.




Alfonzo King
Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

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Mayor