AGENDA

SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
LARGE CONFERENCE ROOM – CITY HALL ADDITION – 200 N. CENTER STREET
MAY 14, 2018

(Please turn off, or mute, all cell phones upon entering the Lrg. Conference Rm.)

I. CALL TO ORDER – 9:00 A.M. – LARGE CONFERENCE ROOM, 200 N. CENTER ST.

II. ADOPTION OF THE AGENDA

III. ITEM TO BE DISCUSSED
Proposed Budget for FY 2018-2019

IV. ADJOURNMENT

FY 2018-19 Budget Presentation

Council Meeting
May 14, 2018

TOTAL BUDGET

FISCAL YEAR 2017-18 ADOPTED	FISCAL YEAR 2018-19 RECOMMENDED	DIFFERENCE
$59,307,303	$61,446,562	$2,139,239

BREAKDOWN BY FUNDS

Funds	FY 2017-18	FY 2018-19	Difference
General Fund	$40,582,032	$40,805,271	$ 223,239
Stormwater Fund	$ 1,073,672	$ 1,504,000	$ 430,328
Utility Fund	$16,574,693	$18,013,088	$1,438,395
Downtown District Fund	$ 71,326	$ 72,470	$ 1,144
Occupancy Tax Fund	$ 1,005,600	$ 1,051,733	$ 46,133
Totals	$59,307,323	$61,446,562	$2,139,239

Summary FY 2018-19 Budget

Category	General	Stormwater	Utility	DGDC	Occupancy Tax	Total
Salary/Benefits	$ 25,876,541	$ 543,184	$ 3,709,976		$ 158,034	$ 30,287,735
Operational Costs	9,055,501	539,836	8,289,045	72,470	551,699	$ 18,508,551
Debt Service	4,929,905	129,980	3,267,979		342,000	8,669,864
Vehicle/Capital Outlay	943,324	291,000	2,746,088			3,980,412
Total	$ 40,805,271	$ 1,504,000	$ 18,013,088	$ 72,470	$ 1,051,733	$ 61,446,562

Operational Costs Summary FY 2018-19 Budget

Category	General	Stormwater	Utility	DGDC	Occupancy Tax	Total
Gasoline/Diesel Costs	$ 860,000					$ 860,000
Auto Repairs/Parts	$ 647,250					$ 647,250
Utilities/Telephone	1,164,126		830,212			$ 1,994,338
Agencies	448,129				15,000	$ 463,129
Auto/Liab. Prem.	255,779		281,322			$ 537,101
Service Fees to GF			2,869,532			$ 2,869,532
Chemicals			879,500			$ 879,500
Rent					9,275	
Advertising				20,230	119,500	$ 139,730
Other Op Costs	5,680,217	539,836	3,428,479	52,240	407,924	$ 10,108,696
Total	$ 9,055,501	$ 539,836	$ 8,289,045	$ 72,470	$ 551,699	$ 18,508,551

Budget Sections

1. **Revenues (*General, Stormwater & Utility Funds*)**
2. **Agency Support**
3. **Debt Service**
4. **Positions**
5. **Salary and Employee Benefits**
6. **Departmental Requests**
7. **Vehicle/Capital Requests**
8. **DGDC/Occupancy Tax Fund**
9. **Fund Balance**

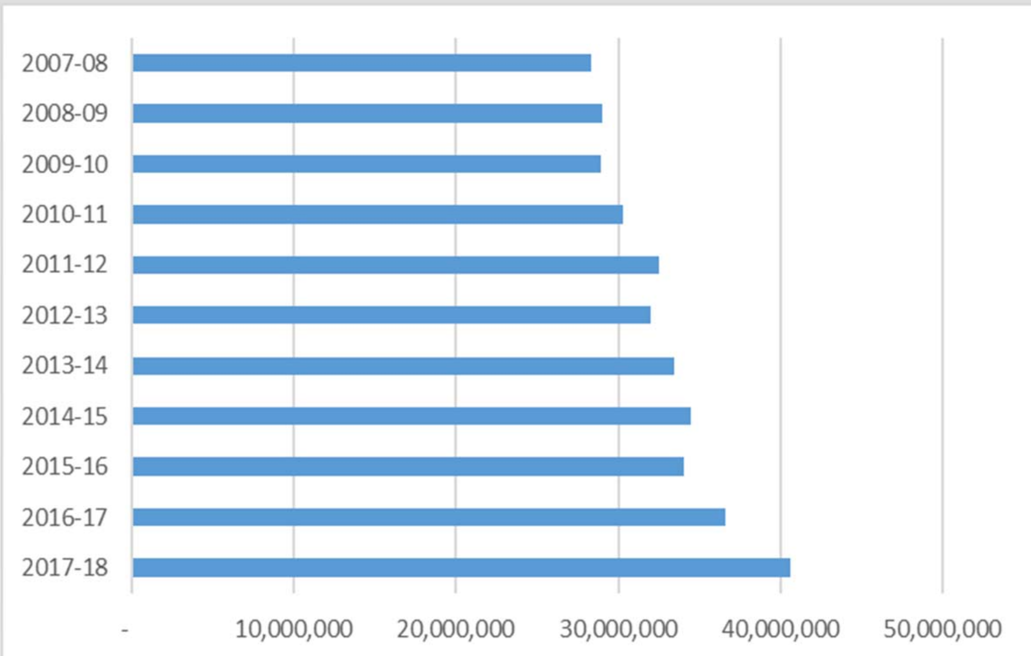
REVENUES

General Fund Revenues

	FY 17-18 Adopted Budget	FY 18-19 Recommended Budget	Difference
Taxes	**$16,338,000**	**$16,432,843**	**$94,843**
Licenses & Permits	**365,400**	**382,650**	**17,250**
Business Registration Fee	*35,000*	*34,000*	*(1,000)*
Permits	*329,500*	*346,100*	*16,600*
Revenue Other Agencies	**17,796,802**	**17,955,338**	**158,536**
State-Collected Revenues			
Sales Tax	*8,587,792*	*9,200,876*	*613,084*
Utility Franchise Tax	*2,850,800*	*2,737,866*	*(112,934)*
Powell Bill	*953,056*	*944,444*	*(8,612)*
Transportation (NCDOT)	*240,000*	*414,598*	*174,598*
NCDOT Signal Reimbursement	*202,000*	*215,000*	*13,000*
Charges for Services	**4,629,630**	**4,694,440**	**64,810**
Refuse Service Charges	*3,250,000*	*3,260,000*	***10,000***
Parks & Recreation Fees	*127,400*	*116,000*	***(11,400)***
Golf Course Fees	*553,800*	*571,800*	***18,000***
Paramount Theatre	*170,000*	*170,000*	***0***
Event Center Rentals	*92,000*	*95,000*	***3,000***

	Adopted Budget	Recommended Budget	Difference
Capital Returns	**304,200**	**138,500**	***(165,700)***
Investment Earnings	*19,000*	*38,500*	***19,500***
Sale of Property	*245,000*	*50,000*	***(195,000)***
Equipment Sales	*40,000*	*50,000*	***10,000***
Miscellaneous	**1,148,000**	**1,201,500**	**53,500**
Salaries/Payroll Attrition/Health	*850,000*	*900,000*	*50,000*
Fund Balance Withdrawal	**0**	**0**	**0**
Total	**$40,582,032**	**$40,805,271**	**$223,239**

General Fund Revenue Growth



2017-18	40,582,032
2016-17	36,626,690
2015-16	34,061,753
2014-15	34,445,298
2013-14	33,427,350
2012-13	32,018,589
2011-12	32,546,580
2010-11	30,250,840
2009-10	28,943,152
2008-09	29,000,621
2007-08	28,322,096

AD VALOREM TAXES

		Adopted FY 17-18	Recommended FY 18-19
1.	REAL ESTATE	$ 14,278,400	$ 14,235,599
2.	VEHICLE	$ 1,460,000	$ 1,500,000
2.	ONE-CENT TAX EQUALS	$ 220,000	$ 220,000
3.	COLLECTION PERCENTAGE	97.81%	97.88%
5.	TAX RATE PER $100	$ .65	$ .65

Utility Fund Revenues

	FY 17-18 Adopted Budget	FY 17-18 Recommended Budget	Difference
Charges for Services	**$15,640,500**	**$16,778,500**	**1,138,000**
Current Water Charges	*5,850,000*	*6,779,000*	*929,000*
Current Sewer Charges	*7,900,000*	*7,800,000*	*<100,000>*
Late Payment Fees	*225,000*	*235,000*	*10,000*
Service Penalty	*110,000*	*130000*	*20,000*
Taps	*30,000*	*30,500*	*500*
Compost Revenue	*35,000*	*60,000*	*25,000*
Backflow Inspection Fees	-0-	*4,500*	*4,500*
Capital Returns	**21,193**	**37,900**	**16,707**
Investment Earnings	*13,293*	*31,000*	*17,707*
TIGER V Grant Reimb.	**0**	**238,688**	**238,688**
General Loan Repayment	**250,000**	**-0-**	**<250,000>**
Miscellaneous	**200,000**	**430,000**	**230,000**
Proceeds from Loan	**463,000**	**528,000**	**65,000**
Fund Balance Withdrawal	**-0-**	**-0-**	**-0-**
Total	**16,574,693**	**18,013,088**	**1,438,395**

Utility & Refuse Rates

	CURRENT	PROPOSED
WATER RATES (No Increase)		
(Per CCF) (Residential/Commercial)	$ 2.15	$ 2.15
(Per CCF) (Industrial)	1.59	3.18
(Per 1000 Gallons) Residential/Commercial)	2.87	2.87
(Per 1000 Gallons) (Industrial)	2.13	4.25
Base Fee Increase (No Increase)	$12.14	$12.14
SEWER RATES (No Increase)		
(Per CCF) (Residential/Commercial)	$ 4.65	$ 4.65
(Per CCF) (Industrial)	1.59	3.18
(Per 1000 Gallons) Residential/Commercial)	4.17	8.34
(Per 1000 Gallons) (Industrial)	5.57	11.15
REFUSE RATES		
Residential	$22.00	$22.00
Commercial (Dumpster)	$ 5.50/Cubic Yd.	$ 5.50/Cubic Yd.
Commercial (Roll-Out Containers)	$40.50	$40.50
(Additional Cart)	$15.00	$15.00
Reconnection Fee	$10.00	$10.00

*NOTE: City is working with consultant on Industrial Water and Sewer Rate Assessment and will bring the results back to Council along with their recommendation on rates.

Water/Sewer Rates Comparisons

Average Consumption (5,000 gallons)				Monthly Residental Refuse Fee
Municipality	Water	Sewer	Total	
Kinston	$ 41.86	$ 38.33	$ 80.19	$ 27.03
Wilson	$ 33.87	$ 45.00	$ 78.87	$ 17.50
Smithfield	$ 30.79	$ 46.22	$ 77.01	$ 16.00
Mt. Olive	$ 22.81	$ 51.00	$ 73.81	$ 16.60
Jacksonville	$ 25.94	$ 47.05	$ 72.99	$ 5.00
Greenville	$ 27.80	$ 40.00	$ 67.80	$ 15.75
Goldsboro	$ 26.48	$ 31.02	$ 57.50	$ 22.00
Rocky Mt.	$ 21.57	$ 28.50	$ 50.07	
Average Cost	**$ 28.89**	**$ 40.89**	**$ 69.78**	
Wayne Water	$ 36.27		$ 36.27	

Stormwater Utility Fund

Stormwater fee is used to repair and maintain drainage facilities that convey storm water; thereby, improving drainage flow, and in many cases the water quality of storm water. The City started billing for single family residential units at $4.50 per month in July 2017 with most multi-family and businesses being billed based on their individual impervious area or ERU in May 2018.

Number of ERUs	Monthly Rate Per ERU
First 60 (Includes Residential)	$ 4.50
61 to 100	$ 3.00
101 to 150	$ 2.00
Above 150	$ 1.00

User Fees Self-Sufficiency

Revenues/Expenditures/Debt	FY 2016-17	FY 2017-18	FY 2018-19	Over/Under
Water	101.33%	100.79%	111.61%	841,272
Water Reclamation	90.08%	88.52%	92.39%	(754,750)
Refuse	105.82%	99.29%	103.76%	118,041
Golf Course	99.20%	79.26%	89.54%	(66,829)
Paramount (WITHOUT DEBT SVC.)	34.87%	36.56%	35.70%	(306,133)
Goldsboro Event Center (without debt)	38.32%	62.60%	66.02%	(48,890)

AGENCY SUPPORT

FY 2018-19 Agency Requests

Fund	Code			Agency	FY 17-18 Allocation	FY 18-19 Requested Amount	FY 18-19 Recommended Amount
General	11	7310	4916	Chamber of Commerce	$ 20,000.00	$ 20,000.00	$ 20,000.00
	11	7310	4917	Wayne County Alliance	$ 25,000.00	$ 25,000.00	$ 25,000.00
	11	7310	4932	Literacy Connections	$ 7,000.00	$ 10,000.00	$ 10,000.00
	11	7310	4970	Butterball Economic Incentive	$ 4,320.00	$ -	$ -
	11	7310	6993	Boys & Girls Club	$ -	$ 15,000.00	$ -
	11	7310	6994	Arts Council	$ 30,000.00	$ 30,000.00	$ 30,000.00
	11	7310	9933	WAGES - Nutrition for the Elderly	$ 20,000.00	$ 20,000.00	$ 20,000.00
	11	7310	9933	WAGES - Senior Companion Prog.	$ -	$ 20,000.00	$ -
	11	7310	9937	W.A.T.C.H.	$ 20,000.00	$ 60,000.00	$ 20,000.00
	11	7310	9947	Wayne County Historical Museum	$ 15,000.00	$ 20,000.00	$ 15,000.00
	11	7310	9951	Wayne Uplift	$ -	$ 10,000.00	$ -
	11	7310	9952	Communities in Schools	$ 15,000.00	$ 20,000.00	$ 15,000.00
	11	7310	9979	Waynesborough Park	$ 25,000.00	$ 42,950.00	$ 25,000.00
	11	7310	9980	Goldsboro/Wayne Transportation	$ 250,000.00	$ 258,129.00	$ 258,129.00
	11	7310	9996	W.I.S.H.	$ 5,000.00	$ 10,000.00	$ 10,000.00
					$ 436,320.00	$ 561,079.00	$ 448,129.00
Community Development	22			Boys & Girls Club	$ 8,000.00		
				Literacy Connections	$ 5,000.00		
				Consumer Credit Counseling	$ 5,000.00		
				W.I.S.H.	$ 15,000.00		
				WAGES	$ 20,000.00		
				Wayne Uplift	$ 5,000.00		
				Wayne Community College (WORKS	$ 8,000.00		
				Rebuilding Broken Places	$ 4,425.00		
					$ 70,425.00	$ -	$ -
				TOTALS	$ 506,745.00	$ 561,079.00	$ 448,129.00

DEBT PAYMENTS AND BALANCES
FY 2018-19

		Principal/Interest Payment	Outstanding Balance (7-1-18)
1	SANITARY SEWER BONDS	$ 1,424,145	$ 9,223,600
2	STREET BONDS	735,044	4,806,400
3	RECREATION BONDS	166,813	2,850,000
4	STATE REVOLVING LOAN		
	PROGRAM – WATER PLANT	600,650	6,909,938
7	STONEY CREEK (SRF) LOAN	228,125	3,193,623
8	PHASE 4 SEWER REHAB. (SRF) LOAN	117,846	6,268,382
8	CITY HALL	232,386	742,800
9	CITY HALL – PHASE II/STREETSCAPE/AMR	397,382	1,388,000
10	CAPITAL EQUIPMENT LOAN	249,564	347,599
11	COUNTY OF WAYNE LOAN (MULTI-SPORTS)	242,000	2,800,000
12	PARAMOUNT THEATRE	409,273	1,308,200
13	TIGER LOAN (Streetscape/Transfer Facility/Police HVAC)	350,877	3,649,000
14	SETTLEMENT LOAN ($1.7M)	196,053	1,190,000
15	W.A. FOSTER/GCC LOAN	655,479	5,824,000
16	EASTERN REGIONAL LOAN (County)	127,375	127,375
17	AMI SYSTEM/VEHICLE LOAN	895,676	6,804,000
18	EQUIPMENT LOAN (2015)	369,208	725,000
19	EQUIPMENT LOAN (2016)	325,158	947,000
20	EQUIPMENT LOAN (2017)	499,925	2,225,000
21	IT/RADIOS/SOFTWARE LEASES	509,418	1,579,506
22	POLICE EVIDENCE/FIRE STATION RENOV.	87,467	-
23	TOTAL DEBT	$ 8,819,864	$ 62,909,423

Debt Payment Funding

Fund	Amount
General Fund	$4,929,905
Stormwater Fund	129,980
Utility Fund	3,267,979
Occupancy Tax Fund	342,000
CDBG	150,000
Total	$ 8,819,864

Possible New Debt Service

General Fund

- Police Evidence Room — $3,500,000
  - Issuance: August 2018 (FY 2018-19)
  - Amortization: 15 Year Level Principal
  - Interest Rate: 4.00%
  - First Interest: FY 2019
  - First Principal: FY 2020

- Replace Fire Station #4 (Building Renovations) — $ 500,000
  - Issuance: August 2018 (FY 2018-19)
  - Amortization: 15 Year Level Principal
  - Interest Rate: 4.00%
  - First Interest: FY 2019
  - First Principal: FY 2020

- Street Improvements Bonds — $4,500,000

  (Bond Sale planned for July 2018)

- IT Lease — $ 400,000

  (Planned for August 2018) — (Approximate Cost)

Possible New Debt Service

Utility Fund

- Water System Improvements $3,610,000

  Funding Date: TBD

  Rate: 1.82%

  Amortization: 20 Year Level Principal

- Wastewater System Improvements $1,235,100

  Funding Date: FY TBD

  Rate: 1.82%

  Amortization: 20 Year Level Principal

- Water Plant Expansion (Plate Setters) $2,325,000

  The City intends to submit an application for an SRF loan to fund this process.

  Funding Date: FY TBD

  Rate: 2.50%

  Amortization: 20 Year Level Principal

Possible New Debt Service

FY 18-19 (General/Utility Fund)

- Equipment Loan $819,234

Vehicle Loan List

Department	Description	Amount
Bldg Maint.	(1) Bucket Truck	120,000
Solid Waste	(1) Crew Cab Pick-Up Truck	29,000
Solid Waste	(1) Dump Truck	90,000
Fire	(1) Air Compressor	52,234
Dist. & Coll.	(1) Tandem Dump Truck	140,000
Compost	(1) Trommel Screen	235,000
Compost	(1) Heavy Duty Wheel Loader	153,000
	Total	$ 819,234

5 year loan – 1ST Yr. (GF – $62,650) (UF – $116,350)
3% Estimated Interest Rate

POSITIONS

NEW POSITIONS - RECOMMENDED

GENERAL FUND:

Position	Department	Salary and Benefits
1. Senior Planner	Planning	$63,452 80% NCDOT Reimbursement
2. Stormwater Maint. Tech.	Stormwater	$39,645
3. Biosolid Operator/Driver	Compost	$43,080
4. Comm. & Creative Svc. Mgr.	Travel & Tourism	$24,453 (1/2 Yr.)

POSITIONS NOT RECOMMENDED

	Position	Department	Salary and Benefits
1.	Sr. HR Analyst	Human Resources	$69,327
2.	Adm. Asst. III	IT	$39,820
3.	Computer Sys. Adm. I	IT	$63,452
4.	Computer Sys. Adm. II	IT	$72,486
5.	Sr. Fleet Mechanic	Garage	$51,043
6.	Bldg. & Grounds Super.	Bldg. & Grounds	$63,452
7.	Sign Technician	Engineering	$44,928
8.	Sr. Rec. Asst. – Adaptive	Parks & Rec.	$44,928
9.	Sr. Program Manager	Parks & Rec.	$48,904
10.	Rec. Center Asst.	Parks & Rec.	$43,080
11.	Athletics Manager	Parks & Rec.	$48,904
12.	Sr. Park Technician	Parks & Rec.	$44,928
13.	Park Technician	Parks & Rec.	$38,050
14.	Park Technician	Parks & Rec.	$38,050

POSITIONS /RECLASSIFICATIONS

Recommended

	Position (From)	Position (To)	Department	Salary (Savings) Increase
1	Web Dev./Comm. Sys Adm	Programmer Analyst	IT	$ 3,737.00
2	Serve/DBA Adm.	Asst. IT Director	IT	$ 7,468.00
3	Heavy Equip. Operators (3)	Sr. Heavy Equip. Operators	Solid Waste	$ 14,764.00
4	Equip. Operators (6)	Heavy Equip. Operators	Solid Waste	$ 26,611.00
5	Adm. Asst. III	Executive Asst.	Fire	$ 4,796.00
6	Finance Specialist	Procurement & Coll. Specialist	Finance	$ -
7	Acctg. Specialist	Sr. Accounting Specialist	Finance	$ 5,409.00

Not Recommended

	Position (From)	Position (To)	Department	Salary (Savings) Increase
1	Theater Service Coordinator	Theater Service Coordinator	Parmount Theater	$ 7,318.00
2	Computer Sys. Adm. I	Computer Sys. Adm I	IT	$ 2,731.00
3	Computer Sys. Adm. II	Computer Sys. Adm II	IT	$ 2,208.00
4	Network Administrator	Network Engineer	IT	$ 3,473.00
5	Social Media/Help Desk Tech.	Social Media/Help Desk Tech.	IT	$ 2,245.00
6	Administrative Asst. III	Executive Assistant	Parks & Rec.	$ 4,952.00
7	Marketing/Spec. Events Leader	Marketing/Spec. Events Leader	Parks & Rec.	$ 5,596.00
8	Multi-Sports Manager	Multi-Sports Coordinator	Parks & Rec.	$ 4,414.00

Authorized Positions

Fiscal Year	Public Safety	Non-Public Safety	Total	Stormwater Fund	Utility Fund	Occupancy Fund	Total
2011-12	209	209	418		60	2	480
2012-13	207	199	406		62	2	470
2013-14	201	181	382		59	2	443
2014-15	202	182	384		61	2	447
2015-16	203	176	379		61	2	442
2016-17	203	180	383		63	2	448
2017-18	204	185	389	2	63	2	456
2018-19	204	182	386	10	64	3	463

Max. Authorized Positions in FY 2011-12 - 480

EMPLOYEE BENEFITS

Salary/Benefit Costs

	General Fund	Stormwater Fund	Utility Fund	Occupancy Fund	Total
Salaries	19,477,866	399,849	2,748,993	118,239	22,744,947
Social Security	1,491,557	30,340	210,298	9,045	1,741,240
Retirement	1,464,980	30,584	213,686	9,202	1,718,452
Health Insurance	2,394,546	61,320	392,448	15,330	2,863,644
401(K)	718,822	13,995	95,518	4,113	832,448
COLA/Merit	328,770	7,096	49,033	2,105	387,004
Total	**$25,876,541**	**$543,184**	**$3,709,976**	**$158,034**	**$30,287,735**

Salary Adjustment/Benefits

- **Salary Adjustments**

1% Cost of Living Increase (July 2018)	$256,734
1% Merit Adjustment (January 2019)	$130,270
Total Cost	$387,004

- **401(K) Contribution**

Non-Sworn Employees (3% to 4% January 2019) and Sworn Employees (5%)

Non-Sworn Employees	$567,977
Sworn Employees	$264,472
Employer Increase	$ 82,067

Retirement Rates:	**FY 2017-18**	**FY 2018-19**
General Employees	7.58%	7.82%
Law Enforcement Employees	8.25%	8.50%

Employer Contribution Increase: $76,123

- **Health Insurance:**

Employer Increase	$188,530

Health Insurance Rates

North Carolina State Health Plan Rates						
	January - December 2018			January - December 2019		
	Employer Monthly Cost	Employee Monthly Cost		Employer Monthly Cost	Employee Monthly Cost Estimated	
		80/20	70/30		80/20	70/30
Employee	$ 498.68	$ 50.00	$ 25.00	$ 513.64	$ 50.00	$ 25.00
Emp/Child	$ 498.68	$ 305.00	$ 218.00	$ 513.64	$ 314.15	$ 224.54
Emp/Spouse	$ 498.68	$ 700.00	$ 590.00	$ 513.64	$ 721.00	$ 607.70
Family	$ 498.68	$ 720.00	$ 598.00	$ 513.64	$ 741.60	$ 615.94

Health Insurance:

Council's Health Insurance Coverage $42,924
(7 members for 12 months)

Departmental Requests

General Fund Expenditures

- **Mayor/Council ($392,437)**

City Attorney Fees	$120,000
Consultant Fees (Friends of Seymour)	75,000
Health Insurance Costs	42,924

- **City Manager ($1,166,118)**

Salary Reserve (Cola/Merit)	328,601
Communication and Marketing	15,000
Air Show	15,000
Contract Services (Landscaping/Maint. contracts)	32,450

- **Human Resources ($595,637)**

Health Maintenance Program	88,500
Employee Appreciation Day/Health Fair	13,650

- **Community Relations ($161,085)**

Summer Youth Program	30,000

- **Paramount Theatre ($476,133)**

Performance Series	53,000

- **<u>Event Center ($143,890)</u>**

- **<u>Inspections ($817,196)</u>**

Demolition	200,200
House Securement	5,000

- **<u>DGDC ($444,198)</u>**

Downtown Projects	112,000

- **<u>Information Technology ($1,244,897)</u>**

Software License Fees	400,000
Telephone	200,000

- **<u>Public Works – Admin. ($471,569)</u>**

Electricity	115,000

- **Garage ($2,285,658)**

Gasoline	$500,000
Diesel Fuel	360,000
Tires and Tubes	175,000
Automotive Parts	351,000
Outside Repairs	100,000

- **Building & Grounds ($764,578)**

Building Maintenance	45,000

- **Cemetery ($320,549)**

- **Finance ($1,267,341)**

Tax Listing Fees	270,000
Consultant Fees	50,000
Audit (General Fund Portion)	29,400

- **<u>Planning ($1,367,536)</u>**

Clean and Cut Lots	$ 35,620
Tree Service	60,000
Maintenance of Enhancement Areas	45,000
Transportation Planning (80% NCDOT Reimb.)	400,000

- **<u>Streets & Storms ($774,112)</u>**

Sidewalk/Street Repairs	50,000

- **<u>Streets & Storms - Utilities ($475,200)</u>**

Street Lights	450,000

- **<u>Street Paving (None)</u>**

Resurfacing	$2,500,000
(Street Improvement Bonds)	

- **<u>Solid Waste ($2,919,924)</u>**

Landfill Charges ($31.50/Ton)	335,000
Replacement Garbage/Recycling Containers/Dumpters	70,000

- **<u>Engineering ($992,926)</u>**

Traffic Signal Electricity	15,000
Traffic Maintenance Materials	45,000

- **<u>Fire Department ($6,186,100)</u>**

Medical Exams	25,000
Fire Hose	7,500
Air Packs	50,000

- **Police Department ($9,608,204)**

Uniforms	$ 70,000
BLET Program	20,000
Police ShotSpotter Fees	204,750

- **Special Expense ($5,762,822)**

Agency Support (Chart)	448,129
Debt Service Payments	4,929,903

Parks & Recreation ($3,247,532)

Consultant Fees	$ 50,000
Operational and Maintenance Supplies	270,000

Golf Course ($638,629)

Equipment Rent (includes cart lease)	$ 90,000
Advertising	15,000
Pro-Shop Expense	50,000

Stormwater Fund Expenditures

- **Stormwater Department ($1,504,000)**

Consultant Fees	12,600
Stormwater Drainage Improvements	175,000
Tree Service	50,000
Landfill Charges	40,000

Utility Fund Expenditures

- **Distribution and Collections Division ($3,553,453)**

Water Meters & Boxes	$100,000
Fire Hydrants/Water Valve Replacement	153,904
Loan Payment (AMI)	722,440
Lease Purchase Payment	104,784

- **Water Treatment Plant ($5,463,602)**

Chemicals	755,000
Neuse River Dredging	79,000
Flood Control Structure	600,000
Debt Svc Payments	600,650
Mach./Equip. Maintenance	493,965

- **Water Reclamation Facility ($7,145,686)**

Chemicals	$122,000
Mach/Equipment Maintenance	699,595
Turbo Blowers	500,000
Debt Svc Payments	1,770,116

- **Utility Fund (Capital) ($857,710)**

Salary Reserve (Cola/Merit)	49,033
Utility Improvements (Streetscape)	238,688
Water Plant Expansion	500,000

- **Compost Facility ($992,637)**

Equipment Fuel	36,000
Mach/Equipment Maintenance	105,000

VEHICLES AND CAPITAL OUTLAY

General Fund

Vehicles/Equipment - Requested/Recommended

		REQUESTED			RECOMMENDED		
DEPT.	ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
	VEHICLES						
Inspections							
11-1024-5412	Pick-Up Truck (Replacement)	1	25,000.00	25,000.00	0	-	-
	2001 - 137,615 Miles						
Information Technology							
11-1030-5088	Fiber Splicing Trailer (New)	1	25,000.00	25,000.00	0		-
11-1030-5423	Crew-Cab Pick-Up Truck (Replacement)	1	27,000.00	27,000.00	0	-	-
	2001 Malibu - 89,813 miles						
Public Works - Admin.							
11-1111-5423	Crew Cab Pick-Up Truck (New)	1	35,000.00	35,000.00	0	-	-
Building Maintenance							
11-1133-5422	Bucket Truck (Replacement)	1	120,000.00	120,000.00	1	120,000.00	120,000.00
	2000 - 75,000 Miles						
11-1133-5486	Riding Mower (Replacement)	1	15,000.00	15,000.00	1	-	-
	18 Yrs old						
Planning							
11-3151-5401	Admin. Car (Replacement)	0	-	-	0	-	-
11-3151-5423	Crew Cab Pick-Up Truck (Replacement)	1	27,000.00	27,000.00	0	-	-
	1998 Ranger - 161,479 miles						
Streets & Storms							
11-4134-5453	Pothole Patcher (Replacement)	1	188,000.00	188,000.00	0	-	-
	2001 - 80,000 miles						
11-4134-5474	Dump Truck (Replacement)	1	87,000.00	87,000.00	0	-	-
	2006 - 132,000 miles						
Solid Waste							
11-4143-5402	Garbage Truck (Rear Loader Packer) Replace.	1	180,000.00	180,000.00	0	-	-
	2001 GMC - 79,067 miles						
					Recommended for Loan		

General Fund

Vehicles/Equipment - Requested/Recommended

DEPT.	ITEM		REQUESTED QUANT.	REQUESTED AMOUNT	REQUESTED TOTAL	RECOMMENDED QUANTITY	RECOMMENDED AMOUNT	RECOMMENDED TOTAL
	VEHICLES							
11-4143-5421	Truck Tractor (Road Tractor) Replacement		1	200,000.00	200,000.00	0	-	-
		2001 Sterling - 44,320 miles						
11-4143-5423	Crew Cab Pick-Up Truck (Replacement)		1	35,000.00	35,000.00	1	29,000.00	29,000.00
		2001 Malibu - 120,598 miles						
11-4143-5474	Dump Truck (Replacement)		1	90,000.00	90,000.00	1	90,000.00	90,000.00
		1993 Ford - 94,873 miles						
Engineering								
11-4172-5412	Compact Pick-Up Truck (Replacement)		1	25,000.00	25,000.00	0	-	-
		1999 Chev, - 80,000 miles						
Fire								
11-5120-5401	Administrative Vehicle (Replacement)		1	19,000.00	19,000.00	0	-	-
		2004 Taurus - 125,000 Miles						
Police								
11-6121-5401	Administrative Vehicle (Replacements)							
	(4) Ford Escapes	Admin Vehicles	4	18,759.00	75,036.00	2	18,759.00	37,518.00
	(4) Dodge Chargers	Investigations	4	23,668.00	94,672.00	2	23,668.00	47,336.00
	(1) Ford Transit	Community Police Service Unit	1	28,102.00	28,102.00	1	28,102.00	28,102.00
	(1) Chevy Camaro	VICE	1	35,549.00	35,549.00	0	-	-
	(1) Ford F-150	VICE	1	23,515.00	23,515.00	0	-	-
	(1) Chev. Tahoe	VICE	1	31,960.00	31,960.00	1	31,960.00	31,960.00
	(1) Ford F-250	Animal Control	1	21,869.00	21,869.00	1	21,869.00	21,869.00
	(1) Chev. Tahoe	Community Police Service Unit	1	42,830.00	42,830.00	0	-	-
	(1) Dodge Journey	GPAC, CALEA, DCI	1	17,184.00	17,184.00	0	-	-
11-6121-5404	Line Cars (Replacements) - Chargers		7	23,668.00	165,676.00	4	23,668.00	94,672.00
Parks & Rec.								
11-7460-5069	Turf Mower (Multi-Sports Complex)		1	58,545.00	58,545.00	0	-	-
11-7460-5083	Utility Club Cart (New - Multi-Sports Complex)		2	5,000.00	10,000.00	0	-	-
11-7460-5431	Riding Lawnmower		1	10,400.00	10,400.00	0	-	-
11-7460-5439	Tractor		1	35,000.00	35,000.00	0	-	-
11-7460-5479	Dump Truck - 2 Ton (Replacement)		1	57,900.00	57,900.00	0	-	-
		1999 Ford						

Recommended for Loan

General Fund

Vehicles/Equipment - Requested/Recommended

		REQUESTED			RECOMMENDED		
DEPT.	ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
11-7460-5643	Rotary Mower (Multi-Sports)	1	9,000.00	9,000.00	0	-	-
11-7460-5649	Mower Attachment	1	13,000.00	13,000.00	0	-	-
Golf Course							
11-7461-5083	Utility Club Cart	2	10,500.00	21,000.00	0	-	-

Stormwater & Utility Funds

Vehicles/Equipment - Requested/Recommended

			REQUESTED			RECOMMENDED	
DEPT.	ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
Stormwater							
15-4137-5423	Crew-Cab Pick-Up Truck (Replacement)	1	29,000.00	29,000.00	1	29,000.00	29,000.00
15-4137-5474	Dump Truck (Replacement)	1	87,000.00	87,000.00	1	87,000.00	87,000.00
	2002 - 115,000 miles						
Maintenance							
61-4175-5228	Mowing Tractors (Replacements)	2	68,000.00	136,000.00	2	68,000.00	136,000.00
	1997, 1998						
61-4175-5420	Tandem Dump Truck (Replacement)	1	140,000.00	140,000.00	1	140,000.00	140,000.00
	2007 Tandem						
61-4175-5423	Crew-Cab Pick Up Truck (Replacement)	1	33,000.00	33,000.00	1	33,000.00	33,000.00
	2010 Ford						
61-4175-5643	Rotary Mower New	1	16,000.00	16,000.00	1	16,000.00	16,000.00
Waste Treatment							
61-4177-5423	Crew Cab Pick-Up Truck (Replacement)	1	29,500.00	29,500.00	1	24,500.00	24,500.00
	2005 Chev - 175,000 Miles						
Compost							
61-4179-5509	Heavy Duty Wheel Loader (New)	1	153,000.00	153,000.00	1	153,000.00	153,000.00
						Recommended for Loan	

General Fund
Capital Outlay Projects – Requested/Recommended

		REQUESTED			RECOMMENDED		
DEPT.	ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
	OTHER CAPITAL						
Information Technology							
11-1030-5202	Technology Capital - Barracuda Archiver	1	7,300.00	7,300.00	0	-	-
11-1030-5202	Technology Capital - Drone DJI Matrice 210	1	10,700.00	10,700.00	0	-	-
11-1030-5202	Technology Capital - Zoom Camera for Drone	1	8,000.00	8,000.00	0	-	-
11-10305202	Technology Capital - Thermal Imaging Camera	1	8,600.00	8,600.00	0	-	-
Garage							
11-1114-5527	Hydraulic Lift	1	14,500.00	14,500.00	0	-	-
11-1114-5644	Power Lifts (Replacement - In-Ground Hydraulic)	1	44,500.00	44,500.00	0	-	-
Building Maintenance							
11-1133-5739	Building Expansion	1	250,000.00	250,000.00	0	-	-
11-1133-5810	Gas Pack/AC Units	1	10,000.00	10,000.00	0	-	-
Streets & Storms							
11-4134-5574	Air Compressor (Replacement) 2000 Model	1	23,000.00	23,000.00	0	-	-
Streets & Storms - Utilities							
11-4135-5993	Railroad Signals	1	10,000.00	10,000.00	1	5,000.00	5,000.00
Street Paving							
11-4136-5911	Petitioned Paving Improvements (Branch St. from Vann St. to Southern End)	1	300,000.00	300,000.00	0	-	-
11-4136-5911	Street Paving (E. Chestnut St. from S. Slocumb to Leslie)	1	660,000.00	660,000.00	0	-	-
11-4136-5947	Sidewalks (W. Grantham St. from George St. to Bakery)	1	40,000.00	40,000.00	0	-	-
11-4136-	Stoney Creek Greenway - NCDOT Project E-5707	1	187,500.00	DOT Project		187,500.00	DOT Project
11-4136-	Street Resurfacing - Street Bonds	1	2,500,000.00	Street Bonds		2,500,000.00	Street Bonds

General Fund
Capital Outlay Projects – Requested/Recommended

DEPT.	ITEM	REQUESTED QUANT.	REQUESTED AMOUNT	REQUESTED TOTAL	RECOMMENDED QUANTITY	RECOMMENDED AMOUNT	RECOMMENDED TOTAL
	OTHER CAPITAL						
Engineering							
11-4172-5734	GPS Equip. (Trimble MHz Radio) Replacement	1	28,000.00	28,000.00	0	-	-
Fire							
11-5120-5075	Paving (Training Ground Facility)	1	24,000.00	24,000.00	0	-	-
11-5120-5475	Air Compressor	1	52,234.00	52,234.00	1	52,234.00	52,234.00
11-5120-5521	Fire Hose	1	10,725.00	10,725.00	1	7,500.00	7,500.00
11-5120-5527	Emergency Response Cart	1	8,950.00	8,950.00	0	-	-
11-5120-5527	Zodiac Water Rescue Boat	1	8,240.00	8,240.00	0	-	-
11-5120-5527	Yahama Motor for Rescue Boat	1	6,465.00	6,465.00	0	-	-
11-5120-5527	Low Pressure Air Bags	1	8,500.00	8,500.00	1	8,500.00	8,500.00
11-5120-5735	Air Packs	1	99,500.00	99,500.00	1	50,000.00	50,000.00
11-5120-5736	Thermal Imaging Camera	1	7,500.00	7,500.00	1	7,500.00	7,500.00
Police							
11-6121-5157	Evidence Tracking Software	1	38,445.00	38,445.00	1	38,445.00	38,445.00
11-6121-5515	Polygraph System	1	6,000.00	6,000.00	0	-	-
11-6121-5527	Rifles	2	5,260.00	10,520.00	0	-	-
11-6121-5527	Crime Scene Processing Equipment/Software	1	59,714.00	59,714.00	0	-	-
Special Expense							
11-7310-5068	Streetscape Project				1	238,688.00	238,688.00
11-7310-5732	WA Foster Renovations				1	25,000.00	25,000.00

Recommended for Loan

General Fund
Capital Outlay Projects – Requested/Recommended

		REQUESTED			RECOMMENDED		
DEPT.	ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
	OTHER CAPITAL						
Parks & Rec.							-
11-7460-5072	Intercom System - WA Foster Center	1	5,243.00	5,243.00	0	-	-
11-7460-5073	Sports Equipment (32) 6.5 x 18 Soccer Goals	32	1,455.00	46,560.00	0	-	-
11-7460-5073	Sports Equipment (32) 4 x 6 Soccer Goals	32	800.00	25,600.00	0	-	-
11-7460-5160	Playground Play Surface	1	25,000.00	25,000.00	1	10,000.00	10,000.00
11-7460-5527	Misc. Equipment (Windser Floor Burinsher)	1	9,800.00	9,800.00	0	-	-
11-7460-5635	Basketball Court Resurfacing - H.V. Brown Park	1	75,000.00	75,000.00	0	-	-
11-7460-5825	Storage Building (Multi-Sports Complex)	1	125,000.00	125,000.00	0	-	-
11-7460-5955	Restroom Replacement - H.V. Brown Park	1	130,000.00	130,000.00	0	-	-

Stormwater and Utility Funds
Capital Outlay Projects – Requested/ Recommended

		REQUESTED			RECOMMENDED		
DEPT.	**ITEM**	**QUANT.**	**AMOUNT**	**TOTAL**	**QUANTITY**	**AMOUNT**	**TOTAL**
	OTHER CAPITAL						
Stormwater							
15-4137-5991	Storm Drainage Improvements	1	25,000.00	25,000.00	1	25,000.00	25,000.00
15-4137-5991	Storm Drainage Improvements	1	100,000.00	100,000.00	1	100,000.00	100,000.00
	N. Virginia St to Brow nrigg St to Murray St						
15-4137-5991	Storm Drainage Improvements - Beech St.	1	50,000.00	50,000.00	1	50,000.00	50,000.00
15-4137	Glenwood Trail Stormwater Improvements	1	285,000.00	Greenleaf Grant		285,000.00	Greenleaf Grant
Maintenance							
61-4175-5697	Pipe Inspection Camera (New)	2	65,000.00	130,000.00	0	-	-
Water Plant							
61-4176-5094	Flood Control Structure	1	600,000.00	600,000.00	1	600,000.00	600,000.00
61-4176-5202	Technology Capital - Fiber to Water Plant	1	46,500.00	46,500.00	1	46,500.00	46,500.00
61-4176-5527	Particle Charge Tester	1	12,900.00	12,900.00	1	12,900.00	12,900.00
61-4176-5888	Hypo Day Tank (Replacement)	1	91,000.00	91,000.00	1	91,000.00	91,000.00
Waste Treatment							
61-4177-5074	Turbo Blowers	1	500,000.00	500,000.00	1	500,000.00	500,000.00
61-4177-5081	Crane	1	6,500.00	6,500.00	1	6,500.00	6,500.00
61-4177-5801	Equipment Shelter (New)	1	13,000.00	13,000.00	1	13,000.00	13,000.00

Stormwater and Utility Funds
Capital Outlay Projects – Requested/ Recommended

		REQUESTED			RECOMMENDED		
DEPT.	ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
	OTHER CAPITAL						
Utility Fund - Capital							
61-4178-5068	Streetscape Project				1	238,688.00	238,688.00
61-4178-5909	Utility Improvements - N. William Street Widening	1	1,157,000.00	1,157,000.00	0	-	-
61-4178-5909	Utility Improvements - Wayne Memorial Drive	1	250,000.00	250,000.00	0	-	-
61-4178-5909	Utility Improvements - Royall Ave. Realignment	1	400,000.00	400,000.00	0	-	-
61-4178-5912	Repaint Center & Holly Water Tank	1	1,061,000.00	1,061,000.00	0	-	-
61-4178-5944	Petitioned Sanitary Sewer Improvements						
	(East Ash Street to 128 N. Oak Forest Rd.)	1	70,000.00	70,000.00	0	-	-
	(103 Courtney Rd to Bayleaf Drive)	1	80,000.00	80,000.00	0	-	-
	(1750 US 117 South to 1416 US 117 South)	1	90,000.00	90,000.00	0	-	-
	(N. Marion Drive to Maplewood Drive)	1	90,000.00	90,000.00	0	-	-
61-4178-5957	Water Plant Expansion	1	500,000.00	500,000.00	1	500,000.00	500,000.00
61-4178-5964	Petitioned Water Improvements	1	40,000.00	40,000.00	0	-	-
	(Branch St from Vann St. to Truman St)						
61-4178-	SJAFB Outfall Improvements - Sewer Bonds	1	450,000.00	Sewer Bonds		450,000.00	Sewer Bonds
61-4178-	2018 Priority Sewer Rehab Phase IV - SRF Loan	1	6,268,382.00	SRF Loan		6,268,382.00	SRF Loan
61-4178-	Wastewater System Improvements - SRP Loan	1	255,702.00	SRP Loan		255,702.00	SRP Loan
61-4178-	Water System Improvements - DWSRF Loan	1	616,080.00	DWSRF Loan		616,080.00	DWSRF Loan
Compost							
61-4179-5164	Trommel Screen (Replacement)	1	235,000.00	235,000.00	1	235,000.00	235,000.00
	2001						
						Recommended for Loan	

Capital Requests/Recommended
FY 2018-19

	FY 2017-18	FY 2018-19	Difference
VEHICLES/ROLLING STOCK			
GENERAL FUND			
Requests	$2,014,581	$1,849,238	($165,343)
Recommended	16,401	261,457	245,056
(Equip. Loan)	1,089,715	239,000	(850,715)
STORMWATER FUND			
Requests	$	$ 116,000	$116,000
Recommended		116,000	116,000
UTILITY FUND			
Requests	$ 627,000	$ 507,500	($119,500)
Recommended	120,000	209,500	89,500
(Equip. Loan)	463,000	293,000	(170,000)

Capital Requests/Recommended
FY 2018-19

CAPITAL OUTLAY	**FY 2017-18**	**FY 2018-19**	**Difference**
GENERAL FUND			
Requests	**$2,128,417**	**$2,197,596**	**$ 69,179**
Recommended	**311,389**	**390,633**	**79,244**
(Equip. Loan)	**225,838**	**52,234**	**(173,604)**
STORMWATER FUND			
Requests		**$ 175,000**	**$ 175,000**
Recommended		**175,000**	**175,000**
UTILITY FUND			
Requests	**$8,480,146**	**$5,372,900**	**($3,107,246)**
Recommended	**809,100**	**2,008,588**	**1,199,488**
(Equip. Loan)		**235,000**	**235,000**

DGDC OCCUPANCY TAX FUNDS

Downtown District

	FY 17-18 Budgeted	FY 18-19 Recommended
Revenues:		
Taxes	$71,236	$72,155
Investment Earnings	90	315
Total	$71,326	$72,470
Expenditures:	$71,326	$72,470

***Business Incentive Program - $15,000– 21% of Budget**

**** *Municipal Service District Rate: 23.5 cents per $100 of valuation***

Occupancy Tax Fund

	FY 17-18 Budgeted	FY 18-19 Recommended
Distribution of Occupancy Tax Revenues		
80% Civic Center	$675,000	$690,000
20% Travel & Tourism	165,000	170,000
County of Wayne (1%)	165,000	170,000
Investment Earnings	600	1,050
Totals	$1,005,600	$1,031,050
Fund Balance Withdrawal		$ 20,683
Totals	**$1,005,600**	**$1,051,733**
Expenditures:		
Civic Center Programs	675,500	690,800
Travel & Tourism Operations and Marketing	330,100	360,933
Totals	**$1,005,600**	**$1,051,733**

- ***Current levy is 5% for local hotel and motel occupancy***
- ***County of Wayne's funding of the 1% occupancy tax***

FUND BALANCES

Fund Balance

As the following chart shows, there was no allocation of the recommended budget being financed through the City's fund reserves. In order to maintain an adequate fund balance, any increased expenditure must be accompanied by either new sources of additional revenue or a reduction of existing appropriations. Failure to act along these lines could result in reduced service levels in the future. The following chart describes the City's fund balances:

	Balance (Audit)	Ending Balance	Appropriations	Beginning Balance
	FY 2017-18	FY 2017-18	FY 2018-19	FY 2018-19
General Fund	$ 7,811,298	$ 7,272,422	$ -	$ 7,272,422
Stormwater Fund	-			
Utility Fund	6,664,289	6,490,261	-	6,490,261
Downtown District	82,896	71,573	-	71,573
Occupancy Tax Fund				-
Civic Center	1,145,619	399,928	-	399,928
Travel & Tourism	73,812	73,812	20,683	53,129
Total	**$ 15,777,914**	**$ 14,307,996**	**$ 20,683**	**$ 14,287,313**

Summary
FY 2018-19 Budget

Category	General	Stormwater	Utility	DGDC	Occupancy Tax	Total
Salary/Benefits	$ 25,876,541	$ 543,184	$ 3,709,976		$ 158,034	$ 30,287,735
Operational Costs	9,055,501	539,836	8,289,045	72,470	551,699	$ 18,508,551
Debt Service	4,929,905	129,980	3,267,979		342,000	8,669,864
Vehicle/Capital Outlay	943,324	291,000	2,746,088			3,980,412
Total	$ 40,805,271	$ 1,504,000	$ 18,013,088	$ 72,470	$ 1,051,733	$ 61,446,562

Next Steps

1. *What additional information/discussion do you need from staff?*

2. *Public Hearing Schedule for May 21, 2018*
   Letters have been sent to Agencies

3. *Scheduling any additional budget work sessions.*

4. *Recommend Adoption of FY 18-19 Budget at June 4* meeting.

Reimbursement Submission Deadline: ______________________ Revised Jan-17 VEN-29475 DOC-I1800013

City of Goldsboro
Travel Request/Approval Form

Date: 6/30/2017 Department: Mayor's Office

Traveler: David Ham

Destination and Purpose: ADC Conference Washington, DC

Departure Date and Time: Sunday, June 18, 2017

Return Date and Time: Wednesday, June 21, 2017

Method of Travel: (Please check all that apply) ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

	Estimate	Actual
Registration Fees		
Plane Fare		
Mileage @ $.53.5/Mile	0.00	
Taxi Fares		81.78
Parking		
Lodging		603.38
Breakfast $10	0.00	0.00
Lunch $16	0.00	
Dinner $25	0.00	75.65
Other Fees		
TOTAL	**$0.00**	**$760.81**

Advance Amt. Request ______ **Amount Paid (Credit Card/Check)** ______

Request for Finance Credit Card ☐ YES **Amount Due (Employee/City)** (Circle one) **$760.81**

Date to Pick up Card: ______

Estimate/Advance Approvals ***Final Accounting Approvals***

Requestor's Signature/Date *Requestor's Signature/Date*

Department Head's Signature/Date *Department Head's Signature/Date* 6/30/17

City Manager's Approval/Date *City Manager's Approval/Date*

(Out of State and Travel Estimates in Excess of $750)

Check payable to: **Expense Code:** 11-1011-3121

Payment #1: David Ham **Document #:**

Return Check to:

Amount of Check: ______ ***Finance Funding Approval (Date)***

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to: **Expense Code:**

Payment #2: **Document #:**

Return Check to:

Amount of Check: ______ ***Finance Funding Approval (Date)***

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to: **Expense Code:**

Payment #3: **Document #:**

Return Check to:

Amount of Check: ______ ***Finance Funding Approval (Date)***

I have received $______ travel advance/reimbursement on (date/check#)______

Reimbursement Submission Deadline: ____________

Revised Jan-17 VEN-25462 DOC-I1800015

City of Goldsboro
Travel Request/Approval Form

Date: 6/30/2017 Department: Mayor's Office

Traveler: Bill Broadaway

Destination and Purpose: ADC Conference Washington, DC

Departure Date and Time: Sunday, June 18, 2017

Return Date and Time: Wednesday, June 21, 2017

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other

(Please check all that apply)

Estimated Expenses (Documentation Attached)		Estimate	Actual
Registration Fees			
Plane Fare			
Mileage @ $.53.5/Mile		0.00	
Taxi Fares			67.90
Parking			
Lodging			604.80
Breakfast	$10	0.00	0.00
Lunch	$16	0.00	
Dinner	$25	0.00	75.90
Other Fees ____			
TOTAL		**$0.00**	**$748.60**

Complete Actual Expenses after Trip

Advance Amt. Request ____

Amount Paid (Credit Card/Check) ____

~~Request for~~ Finance Credit Card ☐ YES

Amount Due (Employee/City) **$748.60**
(Circle one)

Date to Pick up Card: ____

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date 6/30/17

City Manager's Approval/Date

Check payable to:
Payment #1: Bill Broadaway

Expense Code: 11-1011-3121
Document #:
Return Check to:

Finance Funding Approval (Date)

Amount of Check: ____
I have received $____ travel advance/reimbursement on (date/check#)____

Signature of Traveler

Check payable to:
Payment #2: ____

Expense Code:
Document #:
Return Check to:

Finance Funding Approval (Date)

Amount of Check: ____
I have received $____ travel advance/reimbursement on (date/check#)____

Signature of Traveler

Check payable to:
Payment #3: ____

Expense Code:
Document #:
Return Check to:

Finance Funding Approval (Date)

Amount of Check: ____
I have received $____ travel advance/reimbursement on (date/check#)____

Reimbursement Submission Deadline: ______________________ *Revised Jan-17* VEN-6428 Doc-I18000012

City of Goldsboro
Travel Request/Approval Form

Date: 6/30/2017 Department: Mayor's Office

Traveler: Mayor Chuck Allen

Destination and Purpose: ADC Conference Washington, DC

Departure Date and Time: Sunday, June 18, 2017

Return Date and Time: Wednesday, June 21, 2017

Method of Travel: (Please check all that apply) ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

		Estimate	Actual
Registration Fees			
Plane Fare			
Mileage @ $.53.5/Mile		0.00	
Taxi Fares			
Parking			
Lodging			1,054.45
Breakfast	$10	0.00	0.00
Lunch	$16	0.00	
Dinner	$25	0.00	
Other Fees ______			
TOTAL		**$0.00**	**$1,054.45**

Advance Amt. Request ______ **Amount Paid (Credit Card/Check)** ______

Request for Finance Credit Card ☐ YES **Amount Due (Employee/City)** **$1,054.45**
(Circle one)

Date to Pick up Card: ______

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date

6/30/17

City Manager's Approval/Date

Check payable to:
Payment #1: Chuck Allen

Expense Code: 11-1011-3121
Document #:
Return Check to:

Amount of Check: ______

Finance Funding Approval (Date)

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to:
Payment #2: ______

Expense Code:
Document #:
Return Check to:

Amount of Check: ______

Finance Funding Approval (Date)

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to:
Payment #3: ______

Expense Code:
Document #:
Return Check to:

Amount of Check: ______

Finance Funding Approval (Date)

I have received $______ travel advance/reimbursement on (date/check#)______

Reimbursement Submission Deadline: ______________________

Revised Jan-17 VEN-29475 Doc-I1800013

City of Goldsboro
Travel Request/Approval Form

Date: 6/30/2017 Department: Mayor's Office

Traveler: David Ham

Destination and Purpose: ADC Conference Washington, DC

Departure Date and Time: Sunday, June 18, 2017

Return Date and Time: Wednesday, June 21, 2017

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached) — *****Complete Actual Expenses after Trip*****

		Estimate	Actual
Registration Fees			
Plane Fare			
Mileage @ $.53.5/Mile		0.00	
Taxi Fares			81.78
Parking			
Lodging			603.38
Breakfast	$10	0.00	0.00
Lunch	$16	0.00	
Dinner	$25	0.00	75.65
Other Fees			
TOTAL		**$0.00**	**$760.81**

Advance Amt. Request ______ **Amount Paid (Credit Card/Check)** ______

Request for Finance Credit Card ☐ YES **Amount Due (Employee/City)** **$760.81**
(Circle one)

Date to Pick up Card: ______

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date 6/30/17

City Manager's Approval/Date

Check payable to:
Payment #1: David Ham

Amount of Check: ______
I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Expense Code: 11-1011-3121
Document #:
Return Check to:

Denise Odom 7/3/17
Finance Funding Approval (Date)

Check payable to:
Payment #2: ______

Amount of Check: ______
I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Expense Code:
Document #:
Return Check to:

Finance Funding Approval (Date)

Check payable to:
Payment #3: ______

Amount of Check: ______
I have received $______ travel advance/reimbursement on (date/check#)______

Expense Code:
Document #:
Return Check to:

Finance Funding Approval (Date)

Reimbursement Submission Deadline: ____________________ *Revised Jan-17*

City of Goldsboro
Travel Request/Approval Form

Date: 7/5/2017 Department: Mayor and City Council

Traveler: Mayor Pro Tem Foster

Destination and Purpose: NC Black Elected Municipal Officials Conference
Carolina Beach, NC

Departure Date and Time: 30-Jul-17

Return Date and Time: 1-Aug-17

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

		Estimate	Actual
	Registration Fees	200.00	200.00
	Plane Fare		
212	Mileage @ $.53.5/Mile	112.35	113.42
	Taxi Fares		
	Parking		
	Lodging	472.34	472.34
	Breakfast $10	20.00	5.89
	Lunch $16	48.00	
	Dinner $25	50.00	61.20
	Other Fees Rental Car		
	TOTAL	**$902.69**	**$852.85**

Advance Amt. Request ______ **Amount Paid (Credit Card/Check)** 739.43

Request for Finance Credit Card ☐ YES **Amount Due (Employee/City)** **$113.42**
(Circle one)

Date to Pick up Card: ______

Estimate/Advance Approvals ***Final Accounting Approvals***

Requestor's Signature/Date *Requestor's Signature/Date*

Department Head's Signature/Date *Department Head's Signature/Date*

8-9-17

City Manager's Approval/Date *City Manager's Approval/Date*
(Out of State and Travel Estimates in Excess of $750)

Check payable to: **Expense Code:** 11-1011-3121
Payment #1: **Document #:**
Return Check to:

Amount of Check: ***Finance Funding Approval (Date)***
I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to: **Expense Code:**
Payment #2: **Document #:**
Return Check to:

Amount of Check: ***Finance Funding Approval (Date)***
I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to: **Expense Code:**
Payment #3: **Document #:**
Return Check to:

Amount of Check: ***Finance Funding Approval (Date)***
I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

COURTYARD®
Marriott

Courtyard Carolina Beach

100 Charlotte Ave
Carolina Beach Nc 28428
T 910.458.2030

Bevan Foster

Ne 11111

Room: 914

Room Type: GENR

Number of Guests: 1

Rate: $209.00 Clerk: ASV

Arrive: 30Jul17 Time: 05:40PM Depart: 01Aug17 Time: 11:31AM Folio Number: 58367

Date	Description	Charges	Credits
30Jul17	Room Charge	209.00	
30Jul17	Occupancy Sales Tax	12.54	
30Jul17	State Occupancy Tax	14.63	
31Jul17	Room Charge	209.00	
31Jul17	Occupancy Sales Tax	12.54	
31Jul17	State Occupancy Tax	14.63	
01Aug17	Visa *Card #: VIXXXXXXXXXXXX2573/XXXX* *Amount: 472.34 Auth: 600344 Signature on File*		472.34
	Balance:	0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on Marriott.com.

lgetz@goldsboronc.gov

COURTYARD BY MARRIOTT
Carolina Beach
100 Charlotte Avenue
Carolina Beach, NC 28428
910-458-2030
B I S T R O eat drink connect
51248 Natasha

CHK 93197 TBL 1/3
GST 1
31 JUL'17 9:49 PM

1 REUBEN TURKY	
VEGGIE STICKS	9.25
WHOLE FRUIT	
SUBTOTAL	$9.25
TAX	$0.65

9:51 PM
TOTAL DUE $9.90

GRATUITY________

TOTAL________

ROOM NUMBER________

PRINT LAST NAME________

SIGNATURE________

Thank you for joining us
at Courtyard by Marriott !

COURTYARD BY MARRIOTT
Carolina Beach
100 Charlotte Avenue
Carolina Beach, NC 28428
910-458-2030
B I S T R O eat drink connect
1 AUG'17 7:56 AM

Check: 93219
Table: 9/3
Server: 10174 Shalonda
Card Type: VISA
Acct Num: ************8249
Auth Code: 660427
Customer: FINANCE DEPARTMENT-CARD 5

Amount: $5.89

GRATUITY________

TOTAL________

SIGNATURE________

Thank you for joining us
at Courtyard by Marriott !

Fins Island Buffet and Grill
300 N Lake Park Blvd
Carolina Beach, NC 28428
(910) 707-1169

Date/Time:	2017-07-30 09:32 PM
Order Number:	31346
Account Type:	CREDIT
EDC Tran ID:	608354197
Server:	Tania
Table:	13
POS:	9

PURCHASE: APPROVAL

Entry Mode:	
Card Number:	XXXXXXXXXXXX8249
Card Expire:	XX/XX
Card Type:	Visa
Cardholder:	FINANCE DEPARTMENT-CARD 5
Approval Code:	622203
Ref Number:	
Acq TranID:	467212055412000
Acq ValCode:	QK3K

PURCHASE: $36.33

Gratuity: ________

Total: ________

Cardmember acknowledges receipt of goods and/or services in the amount of the total shown hereon and agrees to perform the obligations set forth by cardmember's agreement with issuer

Signature: [signature]

Shuckin' Shack Oyster Bar
64 N Lake Park Blvd
Carolina Beach, NC 28428
910-458-7380

Server: PM Bar DOB: 07/31/2017
05:12 PM 07/31/2017
End Cpl/1 1/10149

SALE

VISA 1048534
Card #XXXXXXXXXXXX8249
Magnetic card present: DEPARTMENT CARD 5 FI
Card Entry Method: 3

Approval: 65059

Amount: $14.97

+ Tip: ________

= Total: ________

I agree to pay the above total amount according to the card issuer agreement.

X [signature]

-----Customer Copy-----

Google Maps 901 Pittman St, Goldsboro, NC 27530 to Courtyard by Marriott Carolina Beach Oceanfront Drive 106 miles, 1 h 57 min

901 Pittman St

Goldsboro, NC 27530

Get on I-40 E in Piney Grove from US-117 S and US-117 Connector

31 min (24.2 mi)

1. Head southwest on Pittman St toward S Oleander Ave

   449 ft

2. Turn left onto S Oleander Ave

   476 ft

3. Turn right onto Berry St

   341 ft

4. Turn left at the 1st cross street onto S Andrews Ave

   0.1 mi

5. Turn right onto Harris St

   0.7 mi

6. Continue onto Bunche Dr

   0.6 mi

7. Turn left onto S John St

   1.4 mi

8. Turn right onto Arrington Bridge Rd

   0.5 mi

9. Use any lane to turn left at the 2nd cross street onto US-117 S/US-13 S

   Continue to follow US-117 S

   14.9 mi

10. Continue straight onto US-117 Connector

    5.0 mi

11. Continue onto NC-403 S

    0.4 mi

12. Turn left to merge onto I-40 E toward Wilmington

    0.4 mi

13. Merge onto I-40 E

    53 min (64.6 mi)

Follow N College Rd and US-421 S to Charlotte Ave in Carolina Beach

32 min (17.2 mi)

14. Continue onto N College Rd

    5.1 mi

Reimbursement Submission Deadline: ____________________ *Revised Jan-17*

City of Goldsboro
Travel Request/Approval Form

Date: 7/5/2017 Department: Mayor and City Council

Traveler: Councilmember Antonio Williams

Destination and Purpose: NC Black Elected Municipal Officials Conference
Carolina Beach, NC

Departure Date and Time: 30-Jul-17

Return Date and Time: 1-Aug-17

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached)		Estimate	**Complete Actual Expenses after Trip**	Actual
	Registration Fees	200.00		200.00
	Plane Fare			
210	Mileage @ $.53.5/Mile	112.35	Gas	45.00
	Taxi Fares			
	Parking			
	Lodging	472.34		472.34
	Breakfast $10	20.00		0.00
	Lunch $16	48.00		
	Dinner $25	50.00		137.38
	Other Fees Rental Car			161.66
	TOTAL	$902.69		$1,016.38

Advance Amt. Request ____________ Amount Paid (Credit Card/Check) 1,016.38

Request for Finance Credit Card ☐ YES Amount Due (Employee/City) $0.00
(Circle one)

Date to Pick up Card: ____________

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date

8-9-17

City Manager's Approval/Date

Check payable to:
Payment #1:

Expense Code: 11-1011-3121
Document #:
Return Check to:

Amount of Check:

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)__________

Signature of Traveler

Check payable to:
Payment #2:

Expense Code:
Document #:
Return Check to:

Amount of Check:

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)__________

Signature of Traveler

Check payable to:
Payment #3:

Expense Code:
Document #:
Return Check to:

Amount of Check:

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)__________

Signature of Traveler

COURTYARD®
Marriott

Courtyard Carolina Beach

100 Charlotte Ave
Carolina Beach Nc 28428
T 910.458.2030

Antonio Williams
Po Box 32092
Raleigh NC 27622

Room: 803
Room Type: GENR
Number of Guests: 1
Rate: $209.00 Clerk: ASV

Arrive: 30Jul17 Time: 04:01PM Depart: 01Aug17 Time: 02:20PM Folio Number: 58366

Date	Description	Charges	Credits
30Jul17	Room Charge	209.00	
30Jul17	Occupancy Sales Tax	12.54	
30Jul17	State Occupancy Tax	14.63	
31Jul17	Room Charge	209.00	
31Jul17	Occupancy Sales Tax	12.54	
31Jul17	State Occupancy Tax	14.63	
01Aug17	Visa *Card #: VIXXXXXXXXXXXX2573/XXXX* *Amount: 472.34 Auth: 615349 Signature on File*		472.34
	Balance:	**0.00**	

Rewards Account # XXXXX1510. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

As requested, a final copy of your bill will be emailed to you at: LGETZ@GOLDSBORONC.GOV. See "Internet Privacy Statement" on Marriott.com.

enterprise

505 N BERKELEY BLVD
GOLDSBORO, NC 27534-3475

Rental Agreement #:	**8LVT08**
Bill Ref #:	**8000-2058-8017**
Invoice Date:	**08/02/2017**
Account #:	

BILLING DETAIL

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	4 DAY	33.00	132.00
TIME & DISTANCE	1 HR	10.89	10.89
	Subtotal		142.89
CITY GROSS RECEIPT TAX	PCT	1.50	2.19
COUNTY GROSS RECEIPT TAX	PCT	1.50	2.18
VLF REC	5 DAY	0.55	2.75
NC HIGHWAY USE TAX	PCT	8.00	11.65
Total Charges (USD)			**161.66**

PAYMENTS

Payment	Visa	-161.66
Total Payments (USD)		**-161.66**

Amount Due (USD) **0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

BILL TO

ANTONIO WILLIAMS
143 N CENTER ST
GOLDSBORO, NC - 27530

RENTAL INFORMATION

Date/Time Out	Date/Time In
07/29/2017 11:52 AM	08/02/2017 01:04 PM

Renter
WILLIAMS, ANTONIO

Additional Driver
MOORE, YVONNIA

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms Out	Miles/Kms In
BLACK	VTG5726	TAHO	7N864P	25,684	26,015

VIN: 1GNSKBKC8HR196564

CLAIM INFORMATION

Claim# / PO# / RO# **Insured**

Date of Loss **Type of Loss** **Type of Vehicle**

Repair Shop

For Billing Inquiries / Payment Terms :
Tel#:7049715399
53HHAcctsRecvble@ehi.com
Payment Due within days of invoice date
Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

Please Return This Portion With Remittance | **Amount Due (USD)** -0

Remit To :
ENTERPRISE RENT-A-CAR
PO BOX 620850
CHARLOTTE, NC 28262-0114

Paid By:
ANTONIO WILLIAMS
143 N CENTER ST
GOLDSBORO, NC 27530

Fed Tax Id: 43-1241935	Account #	Rental Agreement	Amount	GPBR
		8LVT08	-0	53A2

Sheetz #534
1001 N. Spence Ave
Goldsboro, NC 27533
(919) 778-8515

8/2/2017 11:12:12 AM
POS Terminal

Order Number: 765

Register:2
PrePay Pump Number 4
Amount of PrePay $25.00
Prepay Fuel
Fuel Amount

Sub. Total:	$25.00
Wireless Fee	$0.00
Sales Tax	$0.00
Total:	$25.00
Discount Total:	$0.00
Visa:	$25.00
Change	$0.00

Visa
Card Num : XXXXXXXXXXXX8588
Store : 0534
Approval : 621026
Time : 2017/08/02 11:12:11

Invitation Code: 3464765 534

0121
Server: NIGHT P Rec: 52
08/01/17 00:00, Swiped T: 998 Term: 4

Buzz's Roost
Unit 1
Pavillion Ave S
(910)599-5593
MERCHANT #:

CARD TYPE ACCOUNT NUMBER
VISA XXXXXXXXXXXX8588
Name: FINANCE DEPARTMENT
00 TRANSACTION APPROVED
AUTHORIZATION #: 602482
Reference: 0731010000121
TRANS TYPE: Credit Card SALE

CHECK: 25.70
TIP: 2.00
TOTAL: 27.70

X

PHONE: ( ) -
Duplicate Copy

CARDHOLDER WILL PAY CARD ISSUER ABOVE
AMOUNT PURSUANT TO CARDHOLDER AGREEMENT
TOP COPY -> SERVER

0118
Server: EMPLOYEE 6 (#6) Rec: 57
08/01/17 17:27, Swiped T: 996 Term: 1

The Pilot House
2 Ann St.
WILMINGTON, NC 28401
(910)343-0200
MERCHANT #:

CARD TYPE ACCOUNT NUMBER
VISA XXXXXXXXXXXX8588
00 TRANSACTION APPROVED
AUTHORIZATION #: 631831
Reference: 0801010000118
TRANS TYPE: Credit Card SALE

CHECK: 42.96
TIP: 5.00
TOTAL: $47.96

X

PHONE: ( ) -
Duplicate Copy

CARDHOLDER WILL PAY CARD ISSUER ABOVE
AMOUNT PURSUANT TO CARDHOLDER AGREEMENT
THANK YOU
PLEASE VISIT OUR WEBSITE
PILOTHOUSEREST.COM
Top Copy -Customer / Bottom -Restaurant

Reimbursement Submission Deadline: ______________________

Revised Jan-17

VEN-25473
DOC-21802886

City of Goldsboro
Travel Request/Approval Form

Date: 9/25/2017 Department: Mayor and Council

Traveler: Councilmember Antonio Williams

Destination and Purpose: NCLM City Vision Conference
Greenville Convention Center, Greenville, NC

Departure Date and Time: Wednesday, September 20, 2017 --3 total trips

Return Date and Time: Friday, September 22, 2017

Method of Travel: (Please check all that apply) ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

	Item	Rate	Estimate	Actual
	Registration Fees			
	Plane Fare			
261	Mileage @ $.53.5/Mile		139.64	139.64
	Taxi Fares			
	Parking			
	Lodging			
	Breakfast	$10	0.00	0.00
	Lunch	$16	0.00	
	Dinner	$25	0.00	
	Other Fees ______			
	TOTAL		**$139.64**	**$139.64**

Advance Amt. Request ______

Amount Paid (Credit Card/Check) ______

Request for Finance Credit Card ☐ YES

Amount Due (Employee/City) **$139.64**
(Circle one)

Date to Pick up Card: ______

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date 9-26-17

Check payable to:
Payment #1: Antonio Williams

Expense Code: 11-1011-3121
Document #:
Return Check to:

Amount of Check:

Finance Funding Approval (Date)

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to:
Payment #2:

Expense Code:
Document #:
Return Check to:

Amount of Check:

Finance Funding Approval (Date)

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to:
Payment #3:

Expense Code:
Document #:
Return Check to:

Amount of Check:

Finance Funding Approval (Date)

I have received $______ travel advance/reimbursement on (date/check#)______

Google Maps 143 South Center Street, Goldsboro, NC to Greenville Convention Center Drive 43.5 miles, 52 min

143 S Center St
Goldsboro, NC 27530

Take US-70 BUS W/W Ash St to I-795 N

4 min (1.3 mi)

1. Head south on S Center St

92 ft

2. At the traffic circle, take the 1st exit onto W Chestnut St

0.2 mi

3. Turn right onto S George St

0.3 mi

4. Turn left at the 3rd cross street onto US-70 BUS W/W Ash St

0.8 mi

Follow I-42 and US-13 N to US-264 ALT E/Greenville Blvd SW in Arthur

44 min (39.8 mi)

5. Turn right onto I-795 N (signs for Interstate 795/US 70)

2.3 mi

6. Take exit 22 for NC-44 E toward US 117/Wayne Memorial Dr

0.7 mi

7. Merge onto US-70 BYP

0.4 mi

8. Continue onto I-42/US-70 BYP

4.5 mi

9. Take the exit toward US-13 N

0.3 mi

10. Turn left onto US-13 N

13.4 mi

11. Turn left onto US-13 N/M.L.K. Jr Pkwy
    Continue to follow US-13 N

7.6 mi

12. Turn right to stay on US-13 N

3.5 mi

13. Continue straight to stay on US-13 N

7.0 mi

14. Turn right onto US-264 ALT E/Greenville Blvd SW

5 min (2.4 mi)

Reimbursement Submission Deadline: ____________________

Revised Jan-17 VEN-29476 DOC-I1802807

City of Goldsboro
Travel Request/Approval Form

Date: 9/25/2017 Department: Mayor and Council

Traveler: Mayor Pro Tem Bevan Foster

Destination and Purpose: NCLM City Vision Conference

Greenville Convention Center, Greenville, NC

Departure Date and Time: Wednesday, September 20, 2017 -3 trips

Return Date and Time: Friday, September 22, 2017

Method of Travel: (Please check all that apply) ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other

Estimated Expenses (Documentation Attached) | *****Complete Actual Expenses after Trip*****

			Estimate	Actual
	Registration Fees			
	Plane Fare			
241	Mileage @ $.53.5/Mile		128.94	128.94
	Taxi Fares			
	Parking			
	Lodging			
	Breakfast	$10	0.00	0.00
	Lunch	$16	0.00	
	Dinner	$25	0.00	
	Other Fees			
	TOTAL		**$128.94**	**$128.94**

Advance Amt. Request ____________

Amount Paid (Credit Card/Check) ____________

Request for Finance Credit Card ☐ YES

Amount Due (Employee/City) (Circle one) **$128.94**

Date to Pick up Card: ____________

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date

(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date

9-26-17

City Manager's Approval/Date

Check payable to:

Payment #1: Bevan Foster

Expense Code: 11-1011-3121

Document #:

Return Check to:

Amount of Check: ____________

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)____________

Signature of Traveler

Check payable to:

Payment #2:

Expense Code:

Document #:

Return Check to:

Amount of Check: ____________

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)____________

Signature of Traveler

Check payable to:

Payment #3:

Expense Code:

Document #:

Return Check to:

Amount of Check: ____________

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)____________

Google Maps 901 Pittman Street, Goldsboro, NC to Greenville Convention Center

Drive 40.1 miles, 55 min

901 Pittman St

Goldsboro, NC 27530

Take E Elm St to S Berkeley Blvd

4 min (1.5 mi)

1. Head northeast on Pittman St toward E Juniper St

62 ft

2. Turn right at the 1st cross street onto E Juniper St

0.1 mi

3. Turn left at the 2nd cross street onto S Madison Ave

0.3 mi

4. Turn right onto E Elm St

1.0 mi

Take US-13 N to US-264 ALT E/Greenville Blvd SW in Arthur

47 min (36.2 mi)

5. Use the left 2 lanes to turn left onto S Berkeley Blvd

6.0 mi

6. Continue onto US-13 N

12.0 mi

7. Turn left onto US-13 N/M.L.K. Jr Pkwy

   Continue to follow US-13 N

7.6 mi

8. Turn right to stay on US-13 N

3.5 mi

9. Continue straight to stay on US-13 N

7.0 mi

10. Turn right onto US-264 ALT E/Greenville Blvd SW

5 min (2.4 mi)

Greenville Convention Center

303 Greenville Blvd SW, Greenville, NC 27834

Reimbursement Submission Deadline: ______________________ *Revised Jan-17* VEN-3257 DOC-I1803598

City of Goldsboro
Travel Request/Approval Form

Date: 10/20/2017 Department: Mayor and City Manager's Office

Traveler: Mayor Allen, Councilmember Stevens and Scott Stevens

Destination and Purpose: Mayor's Committee for Persons with Disabilities Luncheon

Departure Date and Time: 20-Oct-17

Return Date and Time: 20-Oct-17

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

			Estimate	Actual
3	Registration Fees			36.00
	Plane Fare			
	Mileage @ $.53.5/Mile		0.00	
	Taxi Fares			
	Parking			
	Lodging			
	Breakfast	$10	0.00	0.00
	Lunch	$16	0.00	
	Dinner	$25	0.00	
	Other Fees			
	TOTAL		**$0.00**	**$36.00**

Advance Amt. Request ______ **Amount Paid (Credit Card/Check)** ______

Request for Finance Credit Card ☐ YES **Amount Due (Employee/City)** **$36.00**
(Circle one)

Date to Pick up Card: ______

Estimate/Advance Approvals ***Final Accounting Approvals***

Requestor's Signature/Date *Requestor's Signature/Date*

Department Head's Signature/Date *Department Head's Signature/Date*

City Manager's Approval/Date 10-20-17
(Out of State and Travel Estimates in Excess of $750) *City Manager's Approval/Date*

Check payable to:
Payment #1: Community Relations Dept.

Expense Code: 11-1011-3121=$24.00
Document #: 11-1012-3121=$12.00
Return Check to:

Amount of Check: ______ *Finance Funding Approval (Date)*

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to:
Payment #2:

Expense Code:
Document #:
Return Check to:

Amount of Check: ______ *Finance Funding Approval (Date)*

I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to:
Payment #3:

Expense Code:
Document #:
Return Check to:

Amount of Check: ______ *Finance Funding Approval (Date)*

I have received $______ travel advance/reimbursement on (date/check#)______

Laura Getz

From: Cosandra Johnson
Sent: Thursday, October 19, 2017 4:58 PM
To: Laura Getz
Subject: RE: Annual Mayor's Award Luncheon

$ 12.00 each

Thanks,

Cosandra Johnson
Community Development Specialist
City of Goldsboro
P (919)-580-4359
F(919)-580-4388
cjohnson@goldsboronc.gov

From: Laura Getz
Sent: Thursday, October 19, 2017 4:53 PM
To: Cosandra Johnson <CJohnson@goldsboronc.gov>
Cc: Shycole Simpson-Carter <ssimpson@goldsboronc.gov>
Subject: RE: Annual Mayor's Award Luncheon

Cosandra,

What is the cost for each attendee?

Thank you,

Laura Getz, CMC/NCCMC
Deputy City Clerk
City of Goldsboro
P (919) 580-4330
F (919) 580-4344
www.goldsboronc.gov

From: Cosandra Johnson
Sent: Thursday, October 19, 2017 4:10 PM
To: Laura Getz <LGetz@goldsboronc.gov>
Cc: Shycole Simpson-Carter <ssimpson@goldsboronc.gov>
Subject: Annual Mayor's Award Luncheon
Importance: High

Hello Laura,

Attendees for the today Annual Mayor's Award Luncheon:

City Manager's Office

Reimbursement Submission Deadline: ______________________

Revised Jan-17 VEN-6428
Doc-I1804581

City of Goldsboro
Travel Request/Approval Form

Date: 11/20/2017 Department: Mayor's Office

Traveler: Chuck Allen

Destination and Purpose: NLC Conference
Charlotte, NC

Departure Date and Time: 15-Nov-17

Return Date and Time: 19-Nov-17

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

		Estimate	Actual
Registration Fees			635.00
Plane Fare			
Mileage @ $.53.5/Mile		0.00	
Taxi Fares			
Parking			
Lodging			1,358.13
Breakfast	$10	0.00	0.00
Lunch	$16	0.00	
Dinner	$25	0.00	
Other Fees			
TOTAL		**$0.00**	**$1,993.13**

Advance Amt. Request ______ **Amount Paid (Credit Card/Check)** **$635.00**

Request for Finance Credit Card ☐ YES **Amount Due (Employee/City)** **$1,358.13**
(Circle one)

Date to Pick up Card: ______________

Estimate/Advance Approvals ***Final Accounting Approvals***

Requestor's Signature/Date *Requestor's Signature/Date*

Department Head's Signature/Date *Department Head's Signature/Date* 11-21-17

City Manager's Approval/Date *City Manager's Approval/Date*
(Out of State and Travel Estimates in Excess of $750)

Check payable to: **Expense Code:** 11-1011-3121
Payment #1: Chuck Allen **Document #:**
Return Check to:

Amount of Check: ______ ***Finance Funding Approval (Date)***
I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to: **Expense Code:**
Payment #2: **Document #:**
Return Check to:

Amount of Check: ______ ***Finance Funding Approval (Date)***
I have received $______ travel advance/reimbursement on (date/check#)______

Signature of Traveler

Check payable to: **Expense Code:**
Payment #3: **Document #:**
Return Check to:

Amount of Check: ______ ***Finance Funding Approval (Date)***
I have received $______ travel advance/reimbursement on (date/check#)______

Hilton Garden Inn
Charlotte Uptown

508 E. Martin Luther King Jr. Blvd.
Charlotte, NC 28202
Phone (704) 347-5972 • Fax (704) 377-1519
Reservations
www.stayHGI.com or 1 877 STAY HGI

Name & Address

.EN, CHUCK
*****

*****
*****

Room 713/K1W
Arrival Date 11/15/2017 9:35:00 PM
Departure Date 11/19/2017

Adult/Child 0/0
Room Rate 289.00

Rate Plan: LV0
HH #
AL:
Car:

Folio

Confirmation Number: **********

11/18/2017

HHONORS
HILTON WORLDWIDE

DATE	REFERENCE	DESCRIPTION	AMOUNT
11/15/2017	2761501	GUEST ROOM	$289.00
11/15/2017	2761501	STATE TAX	$20.95
11/15/2017	2761501	OCCUPANCY TAX	$23.12
11/16/2017	2761642	**GREAT AMERICAN GRILL	$13.51
11/16/2017	2762003	GUEST ROOM	$289.00
11/16/2017	2762003	STATE TAX	$20.95
11/16/2017	2762003	OCCUPANCY TAX	$23.12
11/17/2017	2762174	*PAVILION PANTRY	$4.00
11/17/2017	2762174	SALES TAX - MISC.	$0.29
11/17/2017	2762175	*PAVILION PANTRY	$6.00
11/17/2017	2762175	SALES TAX - MISC.	$0.44
11/17/2017	2762471	GUEST ROOM	$289.00
11/17/2017	2762471	STATE TAX	$20.95
11/17/2017	2762471	OCCUPANCY TAX	$23.12
11/18/2017	2762749	*PAVILION PANTRY	$1.50
11/18/2017	2762749	SALES TAX - MISC.	$0.11
11/18/2017	2762975	GUEST ROOM	$289.00
11/18/2017	2762975	STATE TAX	$20.95
11/18/2017	2762975	OCCUPANCY TAX	$23.12
		WILL BE SETTLED TO VS*7170	$1,358.13
		EFFECTIVE BALANCE OF	$0.00

ACCOUNT NO.

CARD MEMBER NAME

ESTABLISHMENT NO. & LOCATION — ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT

CARD MEMBER'S SIGNATURE
X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

DATE OF CHARGE	FOLIO NO./CHECK NO.
	602930 A

AUTHORIZATION | INITIAL

PURCHASES & SERVICES

TAXES

TIPS & MISC.

TOTAL AMOUNT

PAYMENT DUE UPON RECEIPT - 1.5% PER MONTH INTEREST CHARGE WILL BE APPLIED TO ALL PAST DUE INVOICES.

Laura Getz

From: Event Customer Service <email_confirm@confmail.experient-inc.com>
Sent: Wednesday, August 23, 2017 2:46 PM
To: Chuck Allen
Cc: Laura Getz
Subject: Registration/Housing Confirmation {NLC172:3133}

NLC | CITY SUMMIT
CHARLOTTE NOVEMBER 15-18, 2017

***** Please do not reply to this e-mail. It was sent from an automated system. *****

Confirmation

Thank you for registering for the 2017 National League of Cities City Summit. Remember that http://citysummit.nlc.org/ is your online resource for the conference; please check back for updated information on sessions, speakers and special events. We look forward to seeing you in Charlotte, NC.

This confirmation includes BOTH YOUR HOUSING AND REGISTRATION information. This is your official confirmation for conference payment as well as your hotel reservation. Please print this out and retain it for your records.

To Make Changes or Additions to Your Housing and Registration click the link below.

Click here to access your registration

Profile

Confirmation ID: 3133
Chuck Allen
City of Goldsboro
PO Box A
Goldsboro, NC 27533-9701

3133

Bring this confirmation to an onsite 'Express Badge Pickup' registration location. Just scan the barcode at any Express registration counter and your badge will be printed and waiting for you at badge pick-up. Valid photo ID will be required.

Registration Detail

Chuck Allen

Registration Type: NLC Member, Early | **July 1 - September 15**

Total Net Paid: $635.00

Cancellation Policy

Registration Change/Cancellation Information

All requests must be received in writing, postmarked by October 27, 2017, and are subject to a $100 cancellation fee. No partial refunds will be made if you decide not to attend particular functions. No registrations or cancellations will be accepted by telephone. No cancellations will be accepted after October 27, 2017.

Hotel Change/Cancellation Information

No cancellations will be accepted over the phone. Please submit all housing cancellations in writing to NLCCS@experient-inc.com on or before Monday, October 16, 2017. Beginning on October 20, 2017, all changes and cancellations must be made directly with your confirmed hotel.

Bedding type preferences and special requests will be submitted to your confirmed hotel as requests only and cannot be guaranteed.

For Questions or Correspondence

If any of the registration or housing information printed above is incorrect, please contact Customer Service at 866-221-7895 or by email at NLCCS@experient-inc.com.

Registration and Housing Center Information
NLC Registration and Housing Center c/o Experient
5202 Presidents Court, Ste G100
Frederick, MD 21703
Toll Free Phone: 866-221-7895
International: 240-439-2970
Email: NLCCS@experient-inc.com

Reimbursement Submission Deadline: ____________________

Revised Jan-17

YEN-274 16
DOC-J1804584

City of Goldsboro
Travel Request/Approval Form

Date: 11/27/2017 Department: Mayor and City Council

Traveler: Councilmember Bevan Foster

Destination and Purpose: NLC Conference Charlotte,NC

Departure Date and Time: 14-Nov-17

Return Date and Time: 18-Nov-17

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

		Rate	Estimate	Actual
	Registration Fees		425.00	425.00
	Plane Fare			
454	Mileage @ $.53.5/Mile		242.89	242.89
	Taxi Fares			
	Parking			
	Lodging		562.42	637.44
	Breakfast	$10	40.00	0.00
	Lunch	$16	64.00	55.60
	Dinner	$25	100.00	70.67
	Other Fees			
	TOTAL		**$1,434.31**	**$1,431.60**

Advance Amt. Request ____________

Amount Paid (Credit Card/Check) 1,133.11

Amount Due (Employee/City) **$298.49**
(Circle one)

Request for Finance Credit Card ☑ YES

Date to Pick up Card: ____________

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date

11-27-17

City Manager's Approval/Date

Check payable to:
Payment #1: ____________

Amount of Check: ____________

I have received $________ travel advance/reimbursement on (date/check#)____________

Expense Code: 11-1011-3121
Document #: ____________
Return Check to: ____________

Finance Funding Approval (Date)

Signature of Traveler

Check payable to:
Payment #2: ____________

Amount of Check: ____________

I have received $________ travel advance/reimbursement on (date/check#)____________

Expense Code: ____________
Document #: ____________
Return Check to: ____________

Finance Funding Approval (Date)

Signature of Traveler

Check payable to:
Payment #3: ____________

Amount of Check: ____________

I have received $________ travel advance/reimbursement on (date/check#)____________

Expense Code: ____________
Document #: ____________
Return Check to: ____________

Finance Funding Approval (Date)

FOOD LION

Food Lion #2293 (7??) 333-1227
2226 Park Ave Charlotte, NC

GROCERY
DK3 PWRSEED ORG BRED M 5.99 A *
HL.MN VEGAN DRS&SPRD M
1 @ 2 FOR 6.58 A *

Savings
You saved:
DK3 PWRSEED ORG BRED -1.00
HL.MN VEGAN DRS&SPRD -1.29

Tax Paid
2.00% Tax 1 7.99 0.16

2 BALANCE DUE 8.15
Cash 2.00
Cash 0.15
Debit Card $6.00

11/13/2017 12:31:30
Total: USD$ 6.00
US DEBIT Method: Chip
CARD #: XXXXXXXXXXXX5193
PURCHASE APPROVED
AUTH CODE:276971

Mode: Issuer
AID: A0000000980840
TVR: 8000048000
IAD: 0610A03608000
TSI: 6800
ARC: 00
TC: 5606BEA4412F2F6E
MID: 262203 TID: 001 SEQ: 525362

PIN VERIFIED

Harris Teeter
Neighborhood Food & Pharmacy

STORE # 205
325 West Sixth St - CHARLOTTE, NC
(704) 332-8479
STORE MANAGER: Blair Hamilton
YOUR CASHIER : CHEC 500

	UTZ CHIPS	PC	3.79 B
SC	UTZ CHIPS		1.29-B
	PRICE YOU PAY	2.50	
	PICANTE PROVOLONE	PC	2.75 B
	0.25 lb @ 7.99 /lb = 2.00		
SC	PICANTE PROVOLONE		0.75-B
	PRICE YOU PAY	2.00	
	OVENGOLD TURKEY		7.13 B
	0.56 (0.57) lb @ 2.49 /lb		
WT	H/H TOMATOES	PC	1.39 B
	0.56 lb @ 2.29 /lb = 1.28		
SC	H/H TOMATOES		0.11-B
	PRICE YOU PAY	1.28	
	CHIPS AHOY	PC	4.29 B
SC	CHIPS AHOY		1.29-B
	PRICE YOU PAY	3.00	
	LARA BAR		1.49 B
	2 @ 0.99		
	BALANCE BAR COO		1.98 B
	VIC CUSTOMER		46899878056
	TAX		0.39
	**** BALANCE		19.77

US DEBIT Purchase
************5193 - C
REF#: 000000 TOTAL: 19.77
PURCHASE: 19.77 CASHBACK: 0.00
AID: A0000000980840
TC: E9083D7764839E21
VERIFIED BY PIN
DEBIT 19.77
CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 8
************ VIC SAVINGS ************
VIC SAVINGS $ 3.44
TOTAL COUPONS $ 3.44
TOTAL SAVINGS (15 %) $ 3.44
************ VIC SAVINGS ************
11/16/17 02:25pm 205 500 96 999999500
eVIC CUSTOMER
****
SUB CLUB PTS: 8 OF 15 REQUIRED
****
EARN 1 POINT FOR EVERY $1 SPENT ON FRESH CATCH ITEMS. COLLECT 50 POINTS AND RECEIVE AN ELECTRONIC COUPON FOR A $5 OFF YOUR NEXT PURCHASE. EARN POINTS ON FRESH CATCH ITEMS ONLY. NO LIMIT.
****
FRESH CATCH PTS:30.27 OF 50 REQ.
MUST BE ENROLLED IN FRESH CATCH PROGRAM TO REDEEM POINTS. SEE CUSTOMER SERVICE FOR DETAILS.

Harris Teeter
Neighborhood Food & Pharmacy

STORE # 205
325 West Sixth St - CHARLOTTE, NC
(704) 332-8479
STORE MANAGER: Blair Hamilton
YOUR CASHIER : CHEC 500

	UTZ CHIPS	PC	3.79 B
SC	UTZ CHIPS		1.29-B
	PRICE YOU PAY	2.50	
	VIC CUSTOMER	46899878056	
	2.10 (2.11) lb @ 0.69 /lb		
WT	ORG BANANAS		1.45 B
	2 @ 3.99		
	DIAM CRK ALKALI		7.98 B
	2 @ 3.49		
	FT GINGER BEER	PC	6.98 B
	2 @ 0.49		
SC	FT GINGER BEER		0.98-B
	PRICE YOU PAY FOR 2	6.00	
	TAX		0.68
	**** BALANCE		18.61

US DEBIT Purchase
************5193 - C
REF#: 000000 TOTAL: 18.61
PURCHASE: 18.61 CASHBACK: 0.00
AID: A0000000980840
TC: C82EEBA8CAD6EFEA
VERIFIED BY PIN

DEBIT	18.61
CHANGE	0.00
7.25% NC SALES TAX	0.44
2% NC SALES TAX	0.24
TOTAL TAX	0.68
TOTAL NUMBER OF ITEMS SOLD =	6

************ VIC SAVINGS ************
VIC SAVINGS $ 2.27
TOTAL COUPONS $ 2.27
TOTAL SAVINGS (11 %) $ 2.27
************ VIC SAVINGS ************

*** Check Cart ***
11/15/17 11:47am 205 500 43 999999500
eVIC CUSTOMER

****
SUB CLUB PTS: 8 OF 15 REQUIRED
****
EARN 1 POINT FOR EVERY $1 SPENT ON FRESH CATCH ITEMS. COLLECT 50 POINTS AND RECEIVE AN ELECTRONIC COUPON FOR A $5 OFF YOUR NEXT PURCHASE. EARN POINTS ON FRESH CATCH ITEMS ONLY. NO LIMIT.
****
FRESH CATCH PTS:30.27 OF 50 REQ.
MUST BE ENROLLED IN FRESH CATCH PROGRAM TO REDEEM POINTS. SEE CUSTOMER SERVICE FOR DETAILS.

WE RECOGNIZE CUSTOMER LOYALTY! OVER $26,377,780 DONATED TO LOCAL SCHOOLS THRU HARRIS TEETER'S TOGETHER IN EDUCATION PROGRAM.

ANNUAL VIC SAVINGS $298.57
THANK YOU FOR SHOPPING HARRIS TEETER !

9102020509750000431711151147
THANK YOU FOR SHOPPING HARRIS TEETER
CORPORATE CUSTOMER SERV 1-800-432-6111
OR WWW.HARRISTEETER.COM

Harris Teeter
Neighborhood Food & Pharmacy

STORE # 205
325 West Sixth St - CHARLOTTE, NC
(704) 332-8479
STORE MANAGER: Blair Hamilton
YOUR CASHIER : CHEC 502

	HTO DIJON MUSTA		1.69 B
	OVEN ROASTED TURKEPC		11.32 B
	1.03 lb @ 6.99 /lb = 7.20		
SC	OVEN ROASTED TURKE		4.12-B
	PRICE YOU PAY	7.20	
	VIC CUSTOMER	46899878056	
	TAX		0.18
	**** BALANCE		9.07

US DEBIT Purchase
************5193 - C
REF#: 000000 TOTAL: 9.07
PURCHASE: 9.07 CASHBACK: 0.00
AID: A0000000980840
TC: 33250655552049E4
VERIFIED BY PIN

DEBIT	9.07
CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	2

************ VIC SAVINGS ************
VIC SAVINGS $ 4.12
TOTAL COUPONS $ 4.12
TOTAL SAVINGS (31 %) $ 4.12
************ VIC SAVINGS ************
11/15/17 12:08pm 205 502 30 999999502
eVIC CUSTOMER

****
SUB CLUB PTS: 8 OF 15 REQUIRED
****
EARN 1 POINT FOR EVERY $1 SPENT ON FRESH CATCH ITEMS. COLLECT 50 POINTS AND RECEIVE AN ELECTRONIC COUPON FOR A $5 OFF YOUR NEXT PURCHASE. EARN POINTS ON FRESH CATCH ITEMS ONLY. NO LIMIT.
****
FRESH CATCH PTS:30.27 OF 50 REQ.
MUST BE ENROLLED IN FRESH CATCH PROGRAM TO REDEEM POINTS. SEE CUSTOMER SERVICE FOR DETAILS.

WE RECOGNIZE CUSTOMER LOYALTY! OVER $26,377,780 DONATED TO LOCAL SCHOOLS THRU HARRIS TEETER'S TOGETHER IN EDUCATION PROGRAM.

ANNUAL VIC SAVINGS $302.69
THANK YOU FOR SHOPPING HARRIS TEETER !

9102020509750200301711151208
THANK YOU FOR SHOPPING HARRIS TEETER
CORPORATE CUSTOMER SERV 1-800-432-6111
OR WWW.HARRISTEETER.COM

Councilman Bevan Foster

on city credit card

McCormick & Schmick's
200 South Tryon Street
Charlotte, NC 28202
(704) 377-0201

Server: CARMEN	11/16/2017
Tg1/2	8:19 PM
Guests: 1	20193
Area: Bar	
Ultimate Mixed Grill	37.50
Subtotal	37.50
TO GO Charge	1.88
Tax	3.25
Total	42.63
Balance Due	$42.63

A suggested gratuity of 15% - 20% is customary. The amount of gratuity is always discretionary.

For contracted banquets or similar events, balance due includes suggested gratuity if accepted.

McCormick & Schmick's
200 South Tryon Street
Charlotte, NC 28202
(704) 377-0201

Server: CARMEN DOB: 11/16/2017
08:20 PM 11/16/2017
Tg1/2 2/20193

SALE

Visa 2097174
Card #XXXXXXXXXXXX8272
Magnetic card present: DEPARTMENT-CARD
8/FI
Card Entry Method: S
Approval: 641564

Amount:	$42.63
+ Tip:	[illegible]
= Balance Due:	42.63

I agree to pay the above total amount according to the card issuer agreement.

X

A suggested gratuity of 15% - 20% is customary. The amount of gratuity is always discretionary.

For contracted banquets or similar events, balance due includes suggested gratuity if accepted.

HaSaki
440 South Church Street
Suite 104
Charlotte, NC 28202
Phone: 980-819-9580

0271 Table 998 #Party 0
1 C SvrCk:270 8:47p 11/17/17
TAKE OUT

1 SCALLOP AND SALMON DINN, miso soup	19.95
1 Add Shrimp	5.95
Sub Total:	25.90
STATE :	2.14
11/17 8:47p TOTAL:	28.04

THANK YOU!

Google Maps 1502 S Slocumb St, Goldsboro, NC 27530 to 401 E M.L.K. Jr Blvd

Drive 227 miles, 3 h 25 min

1502 S Slocumb St
Goldsboro, NC 27530

Take S Slocumb St and E Elm St to I-795 N

7 min (3.4 mi)

1. Head north on S Slocumb St toward King Dr

0.8 mi

2. Turn left onto E Elm St

1.4 mi

3. Turn right onto US-117 N/US-13 N

0.4 mi

4. Keep left to continue on US-117 N

344 ft

5. Continue onto I-795 N

0.8 mi

Continue on I-795 N. Take US-70 BYP W to US-70 W in Fork

6 min (7.3 mi)

6. Keep left to stay on I-795 N

2.0 mi

7. Take exit 22 for NC-44 E toward US 117/Wayne Memorial Dr

0.2 mi

8. Keep left at the fork and merge onto US-70 BYP W

5.2 mi

Continue to Selma

17 min (16.3 mi)

9. Merge onto US-70 W

13.6 mi

10. Keep left to continue on US-70 BYP W

2.7 mi

Take I-40 W and I-85 S to S Caldwell St/South Blvd in Charlotte. Take exit 1E from I-277 S

2 h 56 min (199 mi)

11. Continue onto US-70 W

16.5 mi

12. Use the right 2 lanes to take the Interstate 40 W/U.S. 70 W exit toward Garner/Raleigh

0.6 mi

EMBASSY SUITES HOTELS

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC
401 E. MARTIN LUTHER KING BLVD
CHARLOTTE, NC 28202
United States of America
TELEPHONE 704-940-2517 • FAX
Reservations
www.hilton.com or 1 800 HILTONS

FOSTER, BEVAN

GOLDSBORO

GOLDSBORO NC 27530
UNITED STATES OF AMERICA

Room No:	738/NKS
Arrival Date:	11/14/2017 12:25:00 AM
Departure Date:	11/18/2017 1:15:00 PM
Adult/Child:	1/0
Cashier ID:	ASTU
Room Rate:	122.00
AL:	
HH #	
VAT #	
Folio No/Che	50931 A

Confirmation Number: 83034047

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC 11/18/2017
1:14:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
11/14/2017	159651	GUEST ROOM	$122.00
11/14/2017	159651	TAXES	$18.61
11/15/2017	160062	CVPS PARKING	$25.00
11/15/2017	160300	GUEST ROOM	$122.00
11/15/2017	160300	TAXES	$18.61
11/16/2017	160546	CVPS PARKING	$25.00
11/16/2017	160773	GUEST ROOM	$122.00
11/16/2017	160773	TAXES	$18.61
11/17/2017	161095	CVPS PARKING	$25.00
11/17/2017	161311	GUEST ROOM	$122.00
11/17/2017	161311	TAXES	$18.61
11/18/2017	161572	VS *8272	($637.44)
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	11/14/2017	11/15/2017	11/16/2017	11/17/2017
ROOM AND TAX	$140.61	$140.61	$140.61	$140.61
SHOPS	$0.00	$25.00	$25.00	$25.00
DAILY TOTAL	$140.61	$165.61	$165.61	$165.61

EXPENSE REPORT SUMMARY

	STAY TOTAL
ROOM AND TAX	$562.44
SHOPS	$75.00
DAILY TOTAL	$637.44

CREDIT CARD DETAIL

APPR CODE	650059	MERCHANT ID	000100682400
CARD NUMBER	VS *8272	EXP DATE	03/19
TRANSACTION ID	161572	TRANS TYPE	Sale

Reimbursement Submission Deadline: ______________________

Revised Jan-17 VGN-29475
DOC-I1804660

City of Goldsboro
Travel Request/Approval Form

Date: 11/29/2017 Department: Mayor and City Council

Traveler: Councilmember David Ham

Destination and Purpose: NLC Conference Charlotte,NC

Departure Date and Time: 14-Nov-17

Return Date and Time: 18-Nov-17

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

			Estimate	Actual
	Registration Fees		500.00	500.00
	Plane Fare			
446	Mileage @ $.53.5/Mile		238.61	238.61
	Taxi Fares			8.07
	Parking			
	Lodging			664.44
	Breakfast	$10		
	Lunch	$16		5.38
	Dinner	$25		169.47
	Other Fees			
	TOTAL		**$738.61**	**$1,585.97**

Advance Amt. Request ______ **Amount Paid (Credit Card/Check)** 500.00

Request for Finance Credit Card ☑ YES **Amount Due (Employee/City)** **$1,085.97**
(Circle one)

Date to Pick up Card: ______

Estimate/Advance Approvals ***Final Accounting Approvals***

Requestor's Signature/Date *Requestor's Signature/Date*

Department Head's Signature/Date *Department Head's Signature/Date*

11-29-17

City Manager's Approval/Date *City Manager's Approval/Date*
(Out of State and Travel Estimates in Excess of $750)

Check payable to: **Expense Code:** 11-1011-3121
Payment #1: **Document #:**
Return Check to:

Amount of Check: ***Finance Funding Approval (Date)***
I have received $________ travel advance/reimbursement on (date/check#)________

Signature of Traveler

Check payable to: **Expense Code:**
Payment #2: **Document #:**
Return Check to:

Amount of Check: ***Finance Funding Approval (Date)***
I have received $________ travel advance/reimbursement on (date/check#)________

Signature of Traveler

Check payable to: **Expense Code:**
Payment #3: **Document #:**
Return Check to:

Amount of Check: ***Finance Funding Approval (Date)***
I have received $________ travel advance/reimbursement on (date/check#)________

EMBASSY SUITES HOTELS

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC
401 E. MARTIN LUTHER KING BLVD
CHARLOTTE, NC 28202
United States of America
TELEPHONE 704-940-2517 • FAX
Reservations
www.hilton.com or 1 800 HILTONS

HAM, DAVID

GOLDSBORO

GOLDSBORO NC 27530
UNITED STATES OF AMERICA

Room No:	434/NKS
Arrival Date:	11/14/2017 3:20:00 PM
Departure Date:	11/18/2017 12:46:00 PM
Adult/Child:	1/0
Cashier ID:	MAMA
Room Rate:	122.00
AL:	
HH #	741517853 BLUE
VAT #	
Folio No/Che	50934 A

Confirmation Number: 83306271

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC 11/29/2017
10:38:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
11/14/2017	159439	CVPS PARKING	$25.00
11/14/2017	159561	GUEST ROOM	$122.00
11/14/2017	159561	TAXES	$18.61
11/15/2017	160045	CVPS PARKING	$25.00
11/15/2017	160202	GUEST ROOM	$122.00
11/15/2017	160202	TAXES	$18.61
11/16/2017	160535	CVPS PARKING	$25.00
11/16/2017	160679	GUEST ROOM	$122.00
11/16/2017	160679	TAXES	$18.61
11/17/2017	160990	TELEPHONE-LD (INTRASTATE)	$2.00
11/17/2017	161088	CVPS PARKING	$25.00
11/17/2017	161233	GUEST ROOM	$122.00
11/17/2017	161233	TAXES	$18.61
11/18/2017	161554	VS *5794	($714.44)
11/29/2017	161554	VS *5794	$50.00
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	11/14/2017	11/15/2017	11/16/2017	11/17/2017
ROOM AND TAX	$140.61	$140.61	$140.61	$140.61
TELEPHONE	$0.00	$0.00	$0.00	$2.00
SHOPS	$25.00	$25.00	$25.00	$25.00
DAILY TOTAL	$165.61	$165.61	$165.61	$167.61

EXPENSE REPORT SUMMARY

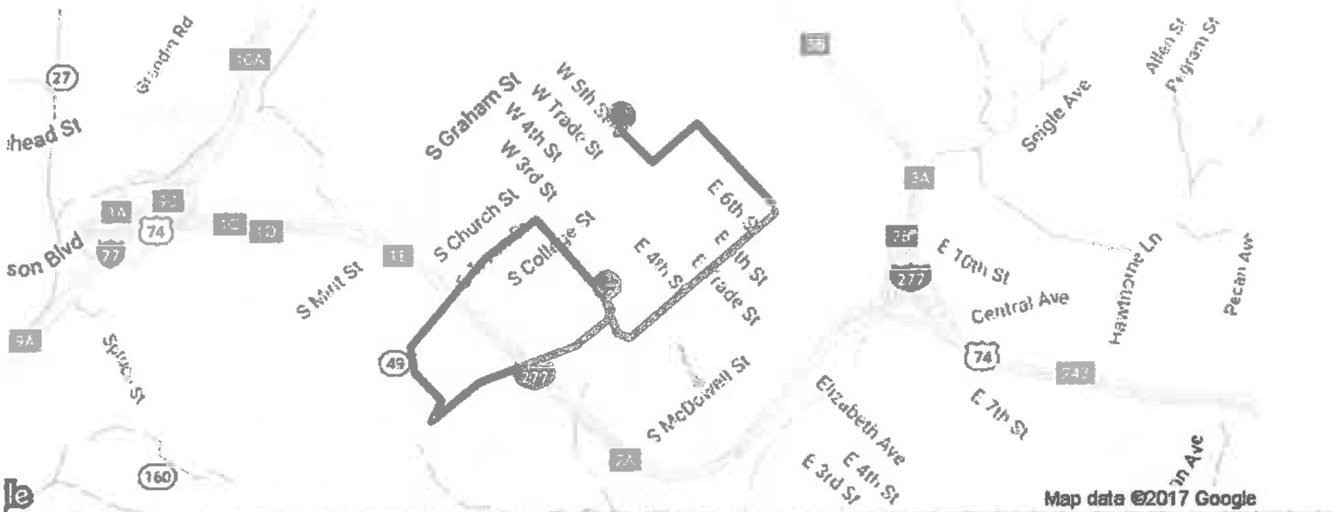
	STAY TOTAL
ROOM AND TAX	$562.44
TELEPHONE	$2.00
SHOPS	$100.00
DAILY TOTAL	$664.44

CREDIT CARD DETAIL

APPR CODE	014531	MERCHANT ID	000100682400
CARD NUMBER	VS *5794	EXP DATE	03/21
TRANSACTION ID	161554	TRANS TYPE	Sale

From: **Uber Receipts** uber.us@uber.com
Subject: Your Wednesday evening trip with Uber
Date: November 15, 2017 at 8:31 PM
To: damwham@msn.com

UR



UBER

$8.07

Thanks for choosing Uber, David

November 15, 2017 | uberX

08:16pm | 127 N Tryon St, Charlotte, NC

08:31pm | 447 E M.L.K. Jr Blvd, Charlotte, NC

You rode with Todd

2.92 00:14:41 uberX

miles   Trip time   Car

ADD A TIP

Did you know you can order food delivery through Uber? Try UberEATS and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare

Base Fare	1.10
Distance	2.37
Time	2.20
Subtotal	**$5.67**
Booking Fee (?)	2.40

CHARGED
VISA Personal •••• 5794 $8.07

A temporary hold of $6.56 was placed on your payment method Personal •••• 5794 at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. Learn More

Laura Getz

From:	Event Customer Service <email_confirm@confmail.experient-inc.com>
Sent:	Monday, October 2, 2017 1:44 PM
To:	David Ham
Cc:	Laura Getz
Subject:	Registration/Housing Confirmation {NLC172:6388}

***** Please do not reply to this e-mail. It was sent from an automated system. *****

Confirmation

Thank you for registering for the 2017 National League of Cities City Summit. Remember that http://citysummit.nlc.org/ is your online resource for the conference; please check back for updated information on sessions, speakers and special events. We look forward to seeing you in Charlotte, NC.

This confirmation includes BOTH YOUR HOUSING AND REGISTRATION information. This is your official confirmation for conference payment as well as your hotel reservation. Please print this out and retain it for your records.

To Make Changes or Additions to Your Housing and Registration click the link below.

Click here to access your registration

Profile

Confirmation ID: 6388
David Ham
City of Goldsboro
PO Box A
Goldsboro, NC 27533-9701

6388

Bring this confirmation to an onsite 'Express Badge Pickup' registration location. Just scan the barcode at any Express registration counter and your badge will be printed and waiting for you at badge pick-up. Valid photo ID will be required.

Registration Detail

David Ham

Registration Type: NC Promo, Advance | October 1 - November 14

Cancellation Policy

Registration Change/Cancellation Information

All requests must be received in writing, postmarked by October 27, 2017, and are subject to a $100 cancellation fee. No partial refunds will be made if you decide not to attend particular functions. No registrations or cancellations will be accepted by telephone. No cancellations will be accepted after October 27, 2017.

Hotel Change/Cancellation Information

No cancellations will be accepted over the phone. Please submit all housing cancellations in writing to NLCCS@experient-inc.com on or before Monday, October 16, 2017. Beginning on October 20, 2017, all changes and cancellations must be made directly with your confirmed hotel.

Bedding type preferences and special requests will be submitted to your confirmed hotel as requests only and cannot be guaranteed.

For Questions or Correspondence

If any of the registration or housing information printed above is incorrect, please contact Customer Service at 866-221-7895 or by email at NLCCS@experient-inc.com.

Registration and Housing Center Information
NLC Registration and Housing Center c/o Experient
5202 Presidents Court, Ste G100
Frederick, MD 21703
Toll Free Phone: 866-221-7895
International: 240-439-2970
Email: NLCCS@experient-inc.com

Google Maps 705 Park Avenue, Goldsboro, NC to 401 E M.L.K. Jr Blvd, Charlotte, NC 28202 Drive 223 miles, 3 h 25 min

705 Park Avenue, Goldsboro, NC

Continue to Selma

28 min (23.1 mi)

1. Head west on Park Ave toward N Leslie St

0.4 mi

2. Turn right onto N William St

0.3 mi

3. Turn left onto Royall Ave

0.2 mi

4. Continue onto W Grantham St

0.7 mi

5. Merge onto US-70 W

18.7 mi

6. Keep left to continue on US-70 BYP W

2.7 mi

Take I-40 W and I-85 S to S Caldwell St/South Blvd in Charlotte. Take exit 1E from I-277 S

2 h 56 min (199 mi)

7. Continue onto US-70 W

16.5 mi

8. Use the right 2 lanes to take the Interstate 40 W/U.S. 70 W exit toward Garner/Raleigh

0.6 mi

9. Merge onto I-40 W/US-70 W
   Continue to follow I-40 W

82.5 mi

10. Keep left to continue on I-85 S, follow signs for I-73 N/US-421/Thomasville/High Point

11.8 mi

11. Keep left at the fork to stay on I-85 S

82.0 mi

12. Use the right 2 lanes to take exit 38 to merge onto I-77 S/US-21 S toward Columbia

2.3 mi

13. Take exit 11 to merge onto I-277 S/NC-16 S
    Continue to follow I-277 S

3.5 mi

14. Use the 2nd from the right lane to take exit 1E for Stonewall St/South Blvd/I-277 toward Kenilworth Ave

0.1 mi

Hardee's
of Farrington Road #1634 - 1503533
Chapel Hill, NC 27514
(919) 490-2964

Order 261346 Cashier matthew

1	Sm Dbl CB/AS ORg #3	5.00
1	Dbl Chzburger	
1	Cut in Half	
1	AS Onion Ring	
1	Sm Fries	
1	Cookie	
1	Sm Cold Beverage	
	SubTotal	5.00
	Tax	0.38
	Total	**5.38**
	Cash	5.38

Tray/Bag Count 3

Carry Out #7

We Appreciate Your Business!

11/14/2017 12:56 PM

SEA LEVEL
CHARLOTTE

129 E 5th St
Charlotte, NC 28202

Check 104-1	Table 51
PM Bar	11/14/2017
Guests 4	9:33 PM
~~FISH TACO~~	~~5.00~~
~~FISH TACO~~	~~5.00~~
~~FISH TACO~~	~~5.00~~
NC PAELLA	30.00
Subtotal	45.00
Tax	3.71
TOTAL	48.71
BALANCE DUE	**48.71**

JOIN US FOR HAPPY HOUR
EVERYDAY 4-7 PM
$1 HOUSE OYSTERS

Customer Copy

Sea Level

Sea Level NC
129 E 5th St
Charlotte, NC 28202

Current Batch: 11142017
Tue 11/14/2017 9:37:22 PM
Check 104-1 Table 51
PM Bar
Station Bar L

VISA XXXXXXXXXXXX5794
Approval AP014820

BASE	$48.71
TIP	8.00
TOTAL	56.71

Customer Copy

Cardholder will pay card issuer above amount pursuant to merchant cardholder agreement

30.00
+ 3.36 tax
4.00 tip
37.36

Dandelion Market
118 W. 5th St.
Charlotte, NC 28202
704-333-7989
www.DandelionMarketCharlotte.com

Date:	Nov15'17 08:06PM
Card Type:	Visa
Acct #:	XXXXXXXXXXXX5794
Card Entry:	SWIPED
Trans Type:	PURCHASE
Trans Key:	III006130041590
Auth Code:	015705
Check:	1753
Table:	D9/3
Server:	1344 Kylie L

Subtotal: 18.40

Tip:______________

Total:______________

Keep for your records
CUSTOMER COPY

Dandelion Market
118 W. 5th St.
Charlotte, NC 28202
704-333-7989
www.DandelionMarketCharlotte.com

1344 Kylie L

Tbl D9/3 Chk 1753 Gst 1
Nov15'17 07:15PM

Dine In

1 Shrimp & Grits	9.00
1 Mac & Cheese	8.00
Subtotal	17.00
Tax	1.40
08:04PM Total	18.40

Open for LUNCH!
Soup , sandwiches and salads
with a Dando Twist:)

===
130
Server: AZER C   Rec: 91
Flemings#4403
210 E Trade Street
Charlotte, NC 28202
704-333-4266
MERCH ID: 306776044031
VISA CREDIT - A0000000031010
TC - D86D04D395B53B18
HAM/WAL"ER D
Mode: Issuer
TVR: 8000008000
IAD: 06010A03600000
TSI: 6800
ARC: 00
PURCHASE $147.01
***********5794 CHIP READ Visa
11/16/2017 9:12 PM Term: 1
AUTH: 0'6244 APPROVED 991116170083

CHECK: 147.01

TIP: 20.00

TOTAL: 167.01

============ CUSTOMER COPY ============

FLEMING'S
PRIME STEAKHOUSE & WINE BAR
Charlotte, NC 28202
704-333-4266

0130a TABLE 32 #Party 1
AZER C SvrCk: 27 7:49p 11/16/17
Separate checks: 2-of-3

~~1 Makers Mark-X~~	~~12.00~~
~~2 Glenlivet 12yr-X~~	~~32.00~~
1 Fleming's Salad	10.95
1 Main HFilet	49.95
~~1 Crab Cakes~~	~~19.95~~
1 Baked Potato	10.95

Sub Total: 135.80
Tax: 11.21
11/16 9:02p **TOTAL:** 147.01

2
www.FlemingsSteakhouse.com

Start earning rewards today!
Join at dine-rewards.com.

71.85
5.61
$0.00
87.46

Buffalo Wild Wings
Grill and Bar #0259
400 E. Martin Luther King
Suite B
704-971-9464

:er r Jared	DOB: 11/17/2017
:8: PM	11/17/2017
Tab 263/14	9/90016

SALE

.:S	7340065

:ar # (XXXX) XXXXXX5794
Mag tic card present: HAM WALTER D
:ar Entry Method: S

App tal: 017084

Amount: $ 46.26

+ Tip: 8.00

= Total: 54.26

I agree to pay the above
total amount according to the
card issuer agreement.

Order Takeout Online
www.buffalowildwings.com

Buffalo Wild Wings Copy

Buffalo Wild Wings
Grill and Bar #0259
400 E. Martin Luther King
Suite B
704-971-9464

Server: Jared	11/17/2017
Table 263/14	8:27 PM
Guests: 1	
	#90016
Reprint #: 1	
Order Type: DINE IN	

~~WINE CHARDONNAY 6OZ~~	~~7.75~~ T
CRISPY JUMBO SHRIMP APP	9.99 T
BNLSS SMALL	10.49 T
MEDIUM	T
~~2 GLENLIVET (@7.25)~~	~~14.50~~ T

Subtotal	42.73
Tax	3.53
Total	46.26

VISA #XXXXXXXXXXXX5794 $ 46.26
Auth:017084

+ Tip: 8.00

= Total: 54.26

X

20.48
1.77
4.00
26.25

Order Takeout Online
www.buffalowildwings.com

--- Check Closed ---

BLAZIN' REWARDS

Don't leave points on the table! Download the Blazin' Rewards Mobile App and scan the code below or enter your claim number to receive credit for your visit.

Your Claim Number:
259-171117-90016-4273

Reimbursement Submission Deadline: ____________ Revised Jan-17 VEN-29473 DOC-J1804929

City of Goldsboro
Travel Request/Approval Form

Date: 12/5/2017 Department: Mayor and City Council

Traveler: Councilmember Antonio Williams

Destination and Purpose: NLC Conference Charlotte,NC

Departure Date and Time: 14-Nov-17

Return Date and Time: 19-Nov-17

Method of Travel: ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other
(Please check all that apply)

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

			Estimate	Actual
	Registration Fees		425.00	425.00
	Plane Fare			
450	Mileage @ $.53.5/Mile		240.75	188.75
	Taxi Fares			
	Parking			
	Lodging		849.39	612.44
	Breakfast	$10	50.00	0.00
	Lunch	$16	64.00	23.67
	Dinner	$25	125.00	213.49
	Other Fees Gas			52.00
	TOTAL		**$1,754.14**	**$1,515.35**

Advance Amt. Request ____________ **Amount Paid (Credit Card/Check)** $1,326.60

Request for Finance Credit Card ☐ YES **Amount Due (Employee/City)** **$188.75**
(Circle one)

Date to Pick up Card: ____________

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date

12-6-17

City Manager's Approval/Date

Check payable to:
Payment #1: Antonio Williams

Expense Code: 11-1011-3121
Document #:
Return Check to:

Amount of Check: ____________

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)__________

Signature of Traveler

Check payable to:
Payment #2: ____________

Expense Code:
Document #:
Return Check to:

Amount of Check: ____________

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)__________

Signature of Traveler

Check payable to:
Payment #3: ____________

Expense Code:
Document #:
Return Check to:

Amount of Check: ____________

Finance Funding Approval (Date)

I have received $__________ travel advance/reimbursement on (date/check#)__________

Signature of Traveler

EMBASSY SUITES HOTELS by Hilton

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC
401 E. MARTIN LUTHER KING BLVD
CHARLOTTE, NC 28202
United States of America
TELEPHONE 704-940-2517 • FAX
Reservations
www.hilton.com or 1 800 HILTONS

MOORE, AKEA

P O BOX 280444

QUEENS VILLAGE NY 11429
UNITED STATES OF AMERICA

Room No:	927/NKSP
Arrival Date:	11/14/2017 3:26:00 PM
Departure Date:	11/18/2017 8:32:00 AM
Adult/Child:	2/0
Cashier ID:	HERRERAR11
Room Rate:	122.00
AL:	
HH #	868565407 BLUE
VAT #	
Folio No/Che	50935 A

Confirmation Number: 86452383

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC 11/30/2017
3:39:00 PM

DATE	REF NO	DESCRIPTION	CHARGES
11/14/2017	159355	*ROOM SERVICE	$60.19
11/14/2017	159451	CVPS PARKING	$25.00
11/14/2017	159702	GUEST ROOM	$122.00
11/14/2017	159702	TAXES	$18.61
11/15/2017	160053	CVPS PARKING	$25.00
11/15/2017	160351	GUEST ROOM	$122.00
11/15/2017	160351	TAXES	$18.61
11/16/2017	160539	CVPS PARKING	$25.00
11/16/2017	160824	GUEST ROOM	$122.00
11/16/2017	160824	TAXES	$18.61
11/17/2017	161090	CVPS PARKING	$25.00
11/17/2017	161349	GUEST ROOM	$122.00
11/17/2017	161349	TAXES	$18.61
11/18/2017	161433	VS *2573	($722.63)
		BALANCE	$0.00

Removed from bill.

EXPENSE REPORT SUMMARY

	11/14/2017	11/15/2017	11/16/2017	11/17/2017
ROOM AND TAX	$140.61	$140.61	$140.61	$140.61
SHOPS	$25.00	$25.00	$25.00	$25.00
FOOD AND BEVERAGE	$60.19	$0.00	$0.00	$0.00
DAILY TOTAL	$225.80	$165.61	$165.61	$165.61

EXPENSE REPORT SUMMARY

	STAY TOTAL
ROOM AND TAX	$562.44
SHOPS	$100.00
FOOD AND BEVERAGE	$60.19
DAILY TOTAL	$722.63

CREDIT CARD DETAIL

APPR CODE	653544	MERCHANT ID	000100682400
CARD NUMBER	VS *2573	EXP DATE	01/20
TRANSACTION ID	161433	TRANS TYPE	Sale

EMBASSY SUITES HOTELS

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC
401 E. MARTIN LUTHER KING BLVD
CHARLOTTE, NC 28202
United States of America
TELEPHONE 704-940-2517 • FAX
Reservations
www.hilton.com or 1 800 HILTONS

MOORE, AKEA

P O BOX 280444

QUEENS VILLAGE NY 11429
UNITED STATES OF AMERICA

Room No:	927/NKSP
Arrival Date:	11/14/2017 3:26:00 PM
Departure Date:	11/18/2017 8:32:00 AM
Adult/Child:	2/0
Cashier ID:	SIMO
Room Rate:	122.00
AL:	
HH #	868565407 BLUE
VAT #	
Folio No/Che	50935 A

Confirmation Number: 86452383

EMBASSY SUITES BY HILTON CHARLOTTE UPTOWN, NC 12/1/2017 9:07:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
11/14/2017	159702	GUEST ROOM	$122.00
11/14/2017	159702	TAXES	$18.61
11/15/2017	160053	CVPS PARKING	$25.00
11/15/2017	160351	GUEST ROOM	$122.00
11/15/2017	160351	TAXES	$18.61
11/16/2017	160539	CVPS PARKING	$25.00
11/16/2017	160824	GUEST ROOM	$122.00
11/16/2017	160824	TAXES	$18.61
11/17/2017	161349	GUEST ROOM	$122.00
11/17/2017	161349	TAXES	$18.61
11/18/2017	161433	VS *2573	($722.63)
11/30/2017	161433	VS *2573	$100.19
12/1/2017	166101	VS *2573	$10.00
		BALANCE	$0.00

EXPENSE REPORT SUMMARY

	11/14/2017	11/15/2017	11/16/2017	11/17/2017
ROOM AND TAX	$140.61	$140.61	$140.61	$140.61
SHOPS	$0.00	$25.00	$25.00	$0.00
DAILY TOTAL	$140.61	$165.61	$165.61	$140.61

EXPENSE REPORT SUMMARY

	STAY TOTAL
ROOM AND TAX	$562.44
SHOPS	~~$50.00~~
DAILY TOTAL	~~$612.44~~

CREDIT CARD DETAIL

APPR CODE	653544	MERCHANT ID	000100682400
CARD NUMBER	VS *2573	EXP DATE	01/20
TRANSACTION ID	161433	TRANS TYPE	Sale

Embassy Suite
Charlotte
0155a Table 998 #Party 1
MICHAEL L SvrCk: 15 10:04p 11/14/17

1 Cast Iron Your Way, *salmon	29.00
1 Open Food, how much?	
5.00	5.00
1 Voss Sparkling	4.00
S/C: $4 DELIVERY FEE	4.00

Sub Total:	42.00
(Tax 38.00, Othr Tax-Sales :	2.76
Tax-F&B :	0.38
22% SERV CH	9.05
11/14 10:06p TOTAL:	54.19

If Changing to your Room

Tip $ 6 00

Total $

Signature

Room Number: 927

QUEEN CITY Q
225 EAST 6TH STREET
CHARLOTTE, NC 28202
(704)xxx-xxxx

0101 Table 998 #Party 1
JORDAN H SvrCk: 3 4:30p 11/14/17
Separate checks: 2-of-2

1 Chicken Quesadilla	9.99
1 Fire Roasted Wings, apricot, ranch	6.00
1 Basket of Sweets	5.00
Sub Total:	20.99
Tax:	1.73
11/14 4:53p TOTAL:	22.72

0101
Server: JORDAN H Rec: 55
11/14/17 17:00, Swiped T: 998 Term: 6

QUEEN CITY Q
225 EAST 6TH STREET
CHARLOTTE, NC 28202
(704)334-8437
MERCHANT #:

CARD TYPE ACCOUNT NUMBER
VISA XXXXXXXXXXXX8588
Name: FINANCE DEPARTMENT
00 TRANSACTION APPROVED
AUTHORIZATION #: 602865
Reference: 1114010000101
TRANS TYPE: Credit Card SALE

CHECK: 22.72
TIP: 5.00
TOTAL: 27.72

X

Duplicate Copy

CARDHOLDER WILL PAY CARD ISSUER ABOVE AMOUNT PURSUANT TO CARDHOLDER AGREEMENT
TOP COPY -> SERVER

freshii

2005 College St
Charlotte, NC 28202

206750302 CASHIER 02

CHK 9763
antione
NOV15'17 2:13PM

Carry Out

1 Tex Mex Burrito	6.79
Tofu	1.99
NO Avocado	
1 Zico Regular	3.49
Subtotal	12.27
Tax	1.01
Payment	13.28
XXXXXXXXXXXX8588	
Visa	13.28

-206750302 Closed NOV15 02:14PM-

Thank You!
Tel: (980) 298-6704

Help us energize the world.
Tell us how we did at
freshii.com/feedback

Your order number is: 9763

Rooster's Wood Fired Kitchen
150 N College St
Suite 1000
704-370-7667

Server: Ricky DOB: 11/15/2017
10:14 PM 11/15/2017
Table 31/2 4/40116

SALE

VISA 5242941
Card #XXXXXXXXXXXX8588
Magnetic card present: DEPARTMENT FINANCE
Card Entry Method: S

Approval: 621539

Amount: $36.81

\+ Gratuity: Ø

= Total: ____________

I agree to pay the above
total amount according to the
card issuer agreement.

X______________________________

Thank You!

Customer Copy

Buffalo Wild Wings
Grill and Bar #0259
400 E. Martin Luther King
Suite B
704-971-9464

Server: Geoffrey
10:57 PM
Table 1/1

DOB: 11/16/2017
11/16/2017
2/20107

SALE

VISA
Card #XXXXXXXXXXXX8588
Magnetic card present: DEPARTMENT FINANCE
Card Entry Method: S

2097250

Approval: 675104

Amount: $ 27.89

+ Tip: 500

= Total: 32.89

I agree to pay the above
total amount according to the
card issuer agreement.

X

Order Takeout Online
www.buffalowildwings.com

Customer Copy

0047
Server: VANNISHA J
Rec: 15
11/16/17 18:12, Swiped T: 998 Term: 3

Embassy Suite Charlotte
401 E. MLK JR. BLVD
CHARLOTTE, NC 28202
(704)940-2517
MERCHANT #:

CARD TYPE	ACCOUNT NUMBER
VISA	XXXXXXXXXXXX8588

Name: FINANCE DEPARTMENT
00 TRANSACTION APPROVED
AUTHORIZATION #: 622721
Reference: 1116010000047
TRANS TYPE: Credit Card SALE

CHECK: 12.99
TIP: .0
TOTAL: 12.99

X

PHONE: ( ) -
Duplicate Copy

CARDHOLDER WILL PAY CARD ISSUER ABOVE
AMOUNT PURSUANT TO CARDHOLDER AGREEMENT
TOP COPY -> SERVER

City Smoke
100 N. Tryon St.
Charlotte, NC 28202
(704) 376-2295

Table #44

Trans #: 259376 Serv: NICOLE
11/17/2017 9:33 PM # Cust:2

Quan	Descript	Cost
1	OYSTERS	$9.00
1	THREE	
1	CHICKEN ROTIE HALF - D	$12.00
1	LARGE MAC N' CHEESE	$6.50
1	BANANA SPLIT	$7.50

Net Total: $35.00
Tax $2.89

TOTAL: $37.89
Amount Due: $37.89

Food: $35.00
<--REPRINTED-->

www.opentable.com
www.citysmokeclt.com

** Customer Copy **
City Smoke
Tab: 44
NICOLE 11/17/2017 9:39 PM

Transaction # 259376
Visa

Amount $37.89

TIP: 5.00

TOTAL: $42.89

****
DATE 11/17/17 TIME 1:13:22PM
MID 000803652130

Charlotte Convention Cent
Convention Center Authority
Charlotte, N.C.
28202
(704) 339-6047

VISA XXXXXXXXXXXX8588 S
AUTH 632286 CHECK 810200
PRE-AUTH BUONCIBO BUONCIBO

LYK ID#: 00710145

AMOUNT	9.59
TAX	0.80
SUBTOTAL $	10.39
TIP $..........	
TOTAL $.................	

CUSTOMER COPY
****

CLANTON RD. BP
818 CLANTON RD.
CHARLOTTE, NC 28217
5634449

Description	Qty	Amount
REGULAR CR #04 SELF @ 2.459/ G	6.506G	16.00
Subtotal		16.00
Tax		0.00
TOTAL		16.00
CREDIT $		16.00

VISA
XXXXXXXXXXXX8588
Auth #: 652714
Ref: 14787007
Resp Code: 000
Term ID: 00004
Stan: 04901186821

SITE ID: 5634449

VISA
XXXXXXXXXXXX8588
Stan: 04901186821

THANKS FOR SHOPPING
CLANTON RD. BP!
GET BP REWARD CARD
SAVE ON GAS
kING CANDY 2 FOR 3
ST# CLANT TILL XXXX DR# 1 TRAN# 9048519
CSH: 0 11/18/17 08:47:44

HANDY MART 150
2830 US HWY 70 W
GOLDSBORO, NC 27530

DATE 11/14/17 11:32
TRAN# 9040834
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD

GALLONS:		15.325
PRICE/G:	$	2.349
FUEL SALE	$	36.00
CREDIT		$36.00

VISA
XXXXXXXXX8588
Auth #: 604739
Resp Code: 0
Stan: 0272929825
Invoice #: 281561
SITE ID: VP376495210
02

THANK YOU
visit us at
www.handymarts.com

Reimbursement Submission Deadline: ______________________

Revised Jan-17

VEN-25462
DOC-21804816

City of Goldsboro
Travel Request/Approval Form

Date: 11/30/2017 Department: Mayor and City Council

Traveler: Councilmember Bill Broadaway

Destination and Purpose: NLC Conference Charlotte,NC

Departure Date and Time: 15-Nov-17

Return Date and Time: 18-Nov-17

Method of Travel: (Please check all that apply) ☐ City Vehicle ☑ Private Car ☐ Plane ☐ Rental Car ☐ Train ☐ Other

Estimated Expenses (Documentation Attached) *****Complete Actual Expenses after Trip*****

			Estimate	Actual
	Registration Fees		500.00	500.00
	Plane Fare			
444	Mileage @ $.53.5/Mile		237.54	237.54
	Taxi Fares			7.50
	Parking			
	Lodging			496.83
	Breakfast	$10		
	Lunch	$16		
	Dinner	$25		
	Other Fees ______			116.95
	TOTAL		**$737.54**	**$1,358.82**

Advance Amt. Request ______

Amount Paid (Credit Card/Check) 500.00

Amount Due (Employee/City) (Circle one) **$858.82**

Request for Finance Credit Card ☑ YES

Date to Pick up Card: ______

Estimate/Advance Approvals

Requestor's Signature/Date

Department Head's Signature/Date

City Manager's Approval/Date
(Out of State and Travel Estimates in Excess of $750)

Final Accounting Approvals

Requestor's Signature/Date

Department Head's Signature/Date

12-1-17

City Manager's Approval/Date

Check payable to:
Payment #1:

Expense Code: 11-1011-3121
Document #:
Return Check to:

Finance Funding Approval (Date)

Amount of Check:
I have received $________ travel advance/reimbursement on (date/check#)________

Signature of Traveler

Check payable to:
Payment #2:

Expense Code:
Document #:
Return Check to:

Finance Funding Approval (Date)

Amount of Check:
I have received $________ travel advance/reimbursement on (date/check#)________

Signature of Traveler

Check payable to:
Payment #3:

Expense Code:
Document #:
Return Check to:

Finance Funding Approval (Date)

Amount of Check:
I have received $________ travel advance/reimbursement on (date/check#)________

Dandelion Market
118 W. 5th St.
Charlotte, NC 28202
704-333-7989
www.DandelionMarketCharlotte.com

Date: Nov15'17 08:06PM
Card Type: Visa
Acct #: XXXXXXXXXXXX2077
Card Entry: SWIPED
Trans Type: PURCHASE
Trans Key: GIG006452012906
Auth Code: 037111
Check: 1742
Table: D9/1
Server: 1344 Kylie L

20.50
1.59
22.09

Subtotal: 60.68

Tip: ____________

Total: ____________

Keep for your records
CUSTOMER COPY

Wednes Night

Dandelion Market
118 W. 5th St.
Charlotte, NC 28202
704-333-7989
www.DandelionMarketCharlotte.com

1344 Kylie L

Tbl D9/1 Chk 1742 Gst 2
Nov15'17 07:15PM

Dine In

1 Steak Skewers	12.50
1 Mac & Cheese	8.00
~~1 Martini -Gin Tanqueray~~	~~11.00~~
~~1 Sliders~~	~~9.00~~
~~1 Prosciutto Crost~~	~~9.00~~
~~1 G-Sauv Blanc~~	~~8.00~~
Subtotal	57.50
Tax	3.18
08:05PM Total	60.68

Open for LUNCH!
Soup , sandwiches and salads
with a Dando Twist:) $20.50

Thurs

FLEMING'S
PRIME STEAKHOUSE & WINE BAR
Charlotte, NC 28202
704-333-4266

0131a TABLE 32 #Party 2
AZER C SvrCk: 28 7:49p 11/16/17
Separate checks: 3-of-3

~~1 Martini, tanqueray x, up~~	~~13.00~~
~~1 Glass ML Dream T~~	~~11.00~~
1 Fleming's Salad	10.95
1 Petite HFilet	44.95
1 ~~SP Sliced Hfilet Mign Ent~~	~~29.95~~
~~1 Baked Potato~~	~~10.95~~

Sub Total: 120.80
Tax: 9.97
11/16 9:02p TOTAL: 130.77

www.FlemingsSteakhouse.com

Start earning rewards today!
Join at dine-rewards.com.

55.90
4.99
10.00
70.89

131
Server: AZER C Rec: 93
Flemings#4403
210 E Trade Street
Charlotte, NC 28202
704-333-4266
MERCH ID: 306776044031
Visa - A0000000031010
TC - 3C 45D3397DF6D67
BROADAWAY/WILLIAM W
Mode: Issuer
TVR: 8080008000
IAD: 06010A03600000
TSI: 6800
ARC: 00
PURCHASE $130.77
***********4600 CHIP READ Visa
11/16/2017 9:13 PM Term: 1
AUTH: 3 162C APPROVED 991116170085
CHECK: 130.77

TIP: 20.00

TOTAL: 150.77

CUSTOMER COPY

Buffalo Wild Wings
Grill and Bar #0259
400 E. Martin Luther King
Suite B
704-971-9464

Ser r: Jarrd — DOB: 11/17/2017
:8: PM — 11/17/2017
Tab 263/1 — 7/70034

SALE

S — 7340063
Car # XXXXXXXXXXX4600
Ma lic card present: BROADAWAY WILLIAM W
Car E try Method: S

App al: 70364C

Amount: $ 39.35

+ Tip: 10.00

= Total: 49.35

17.47
1.50
5.00
23.97

I agree to pay the above
total amount according to the
card issuer agreement.

Order Takeout Online
www.buffalowildwings.com

Customer Copy

Buffalo Wild Wings
Grill and Bar #0259
400 E. Martin Luther King
Suite B
704-971-9464

Server: Jared — 11/17/2017
Table 263/12 — 8:27 PM
Guests: 1

#70034

Reprint #: 1
Order Type: DINE IN

~~BEEFEATER~~	~~5.50~~	T
~~$MARTINI~~	~~2.00~~	T
~~GINGER ALE.~~	~~2.39~~	T
WINGS SMALL	10.99	T
SPICY GARLIC		T
REG_ FRIES	3.49	T
~~4 TENDERS~~	~~8.99~~	T
MILD		T
20_OZ DRINK	2.39	T

Subtotal 36.35
Tax 3.00

Total 39.35

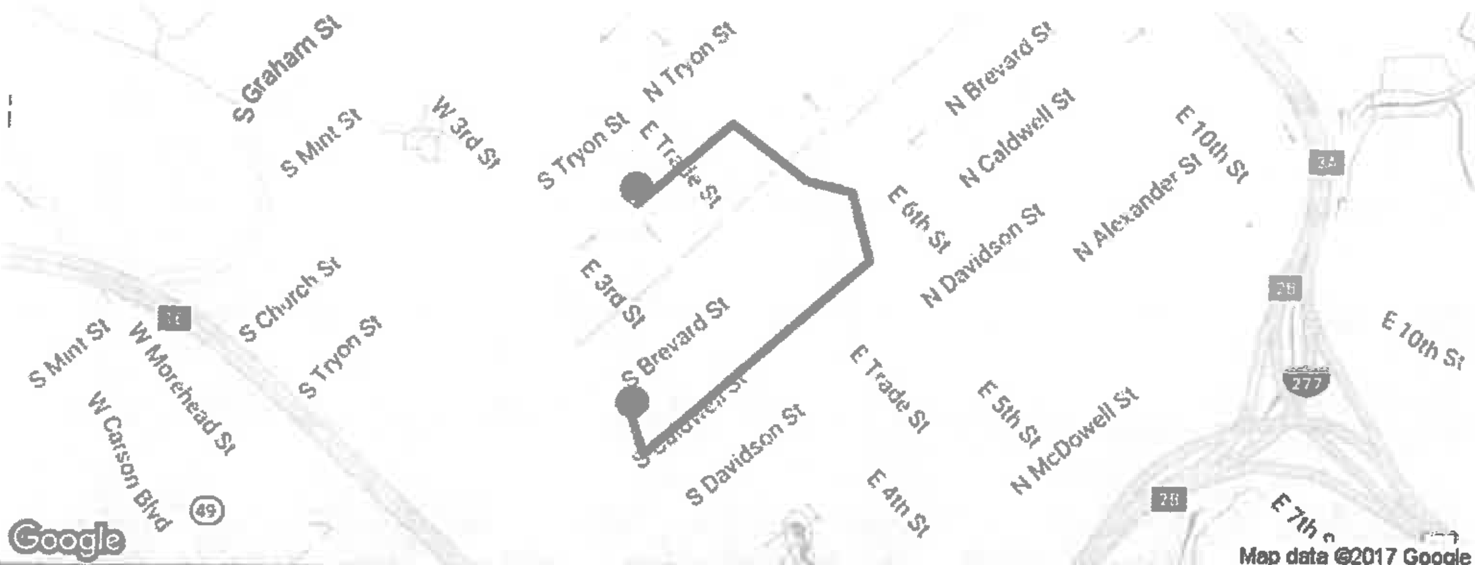
VISA #XXXXXXXXXXXX4600 $ 39.35
Auth:70364C

+ Tip: ____

= Total: ____

William Broadaway

From: Uber Receipts <uber.us@uber.com>
Sent: Thursday, November 16, 2017 9:33 PM
To: wbroadaway@nc.rr.com
Subject: Your Thursday evening trip with Uber



$7.50

Thanks for choosing Uber, Bill

November 16, 2017 | uberXL

09:26pm | 101-199 S College St, Charlotte, NC

09:33pm | 430-446 E M.L.K. Jr Blvd, Charlotte, NC

You rode with Abraham

0.82	**00:06:17**	**uberXL**
miles	Trip time	Car

Add a tip

Did you know you can order food delivery through Uber? Try UberEATS and get 20% off your first order with the code 20ubereats. Download the app today.

Your Fare

Trip fare	7.50
Subtotal	**$7.50**

CHARGED

Personal •••• 4600 $7.50

EMBASSY SUITES by HILTON

401 E. Martin Luther King Jr. Blvd. • Charlotte, NC 28202
Phone (704) 940-2517 • Fax (704) 940-2519
For reservations across the nation
www.embassysuites.com or 1-800-EMBASSY

Name & Address

JADAWAY, WILLIAM
1903 EAST WALNUT ST
GOLDSBORO NC 27530
UNITED STATES OF AMERICA

Suite	637/NKS
Arrival Date	11/15/2017 3:40:00 PM
Departure Date	11/18/2017
Adult/Child	1/0
Suite Rate	122.00
Rate Plan:	GVS
HH #	598531038 SILVER
AL:	
Car:	

Confirmation Number: 87352507

11/18/2017

Hilton

DATE	REFERENCE	DESCRIPTION	AMOUNT
11/15/2017	160071	CVPS PARKING	$25.00
11/15/2017	160268	GUEST ROOM	$122.00
11/15/2017	160268	TAXES	$18.61
11/16/2017	160556	CVPS PARKING	$25.00
11/16/2017	160741	GUEST ROOM	$122.00
11/16/2017	160741	TAXES	$18.61
11/17/2017	161103	CVPS PARKING	$25.00
11/17/2017	161285	GUEST ROOM	$122.00
11/17/2017	161285	TAXES	$18.61
		BALANCE	$496.83

XPENSE REPORT SUMMARY

	11/15/2017	11/16/2017	11/17/2017	STAY TOTAL
ROOM AND TAX	$140.61	$140.61	$140.61	$421.83
SHOPS	$25.00	$25.00	$25.00	$75.00
DAILY TOTAL	$165.61	$165.61	$165.61	$496.83

You have earned approximately 6039 Hilton Honors points for this stay. Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 4,900 h

Thank you for staying with us. Visit embassysuites.com for more information on hotel packages, subscribe to our E-nnouncements newsletter, or plan your next stay at close to 200 destinations.

ACCOUNT NO.	
CARD MEMBER NAME	
ESTABLISHMENT NO. & LOCATION	ESTABLISHMENT AGREES TO TRANSMIT TO CARD HOLDER FOR PAYMENT
CARD MEMBER'S SIGNATURE	X

MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.

DATE OF CHARGE	
FOLIO NO./CHECK NO.	72904 A
AUTHORIZATION	
INITIAL	
PURCHASES & SERVICES	
TAXES	
TIPS & MISC.	
TOTAL AMOUNT	

PAYMENT DUE UPON RECEIPT

Laura Getz

From:	Event Customer Service <email_confirm@confmail.experient-inc.com>
Sent:	Monday, October 2, 2017 1:44 PM
To:	David Ham
Cc:	Laura Getz
Subject:	Registration/Housing Confirmation {NLC172:6388}

NLC NATIONAL LEAGUE OF CITIES | CITY SUMMIT CHARLOTTE NOVEMBER 15-18, 2017

*** Please do not reply to this e-mail. It was sent from an automated system. ***

Confirmation

Thank you for registering for the 2017 National League of Cities City Summit. Remember that http://citysummit.nlc.org/ is your online resource for the conference; please check back for updated information on sessions, speakers and special events. We look forward to seeing you in Charlotte, NC.

This confirmation includes BOTH YOUR HOUSING AND REGISTRATION information. This is your official confirmation for conference payment as well as your hotel reservation. Please print this out and retain it for your records.

To Make Changes or Additions to Your Housing and Registration click the link below.

Click here to access your registration

Profile

Confirmation ID: 6388
David Ham
City of Goldsboro
PO Box A
Goldsboro, NC 27533-9701

6388

Bring this confirmation to an onsite 'Express Badge Pickup' registration location. Just scan the barcode at any Express registration counter and your badge will be printed and waiting for you at badge pick-up. Valid photo ID will be required.

Registration Detail

David Ham

Registration Type: NC Promo, Advance | October 1 - November 14

Cancellation Policy

Registration Change/Cancellation Information

All requests must be received in writing, postmarked by October 27, 2017, and are subject to a $100 cancellation fee. No partial refunds will be made if you decide not to attend particular functions. No registrations or cancellations will be accepted by telephone. No cancellations will be accepted after October 27, 2017.

Hotel Change/Cancellation Information

No cancellations will be accepted over the phone. Please submit all housing cancellations in writing to NLCCS@experient-inc.com on or before Monday, October 16, 2017. Beginning on October 20, 2017, all changes and cancellations must be made directly with your confirmed hotel.

Bedding type preferences and special requests will be submitted to your confirmed hotel as requests only and cannot be guaranteed.

For Questions or Correspondence

If any of the registration or housing information printed above is incorrect, please contact Customer Service at 866-221-7895 or by email at NLCCS@experient-inc.com.

Registration and Housing Center Information
NLC Registration and Housing Center c/o Experient
5202 Presidents Court, Ste G100
Frederick, MD 21703
Toll Free Phone: 866-221-7895
International: 240-439-2970
Email: NLCCS@experient-inc.com

Google Maps 401 E M.L.K. Jr Blvd to 1903 E Walnut St, Goldsboro, NC 27530 Drive 222 miles, 3 h 29 min

401 E M.L.K. Jr Blvd

Charlotte, NC 28202

Get on I-277 S/US-74 W

2 min (0.7 mi)

1. Head southeast on E M.L.K. Jr Blvd toward S Caldwell St

197 ft

2. Turn right onto S Caldwell St

0.2 mi

3. Turn right onto the Interstate 277 S/US 74 W ramp

0.4 mi

Take I-85 N and I-40 E to US-70 BYP E in Selma

2 h 54 min (197 mi)

4. Merge onto I-277 S/US-74 W

0.5 mi

5. Take exit 1C for Interstate 77 N/US 21 N toward Statesville

0.4 mi

6. Merge onto I-77 N/US-21 N

3.0 mi

7. Use the right 2 lanes to take exit 13A to merge onto I-85 N toward Greensboro

81.7 mi

8. Keep right at the fork to continue on I-85BUS N/US-29 N/US-70 E, follow signs for Greensboro
   Continue to follow I-85BUS N

12.0 mi

9. Merge onto I-40 E/I-85 N

30.6 mi

10. Keep right at the fork to continue on I-40 E, follow signs for Interstate 40/Raleigh

42.9 mi

11. Keep right at the fork to stay on I-40 E, follow signs for Benson/Wilmington

8.1 mi

12. Use the right 2 lanes to take exit 309 for US-70 E toward Smithfield/Goldsboro

1.1 mi

13. Continue onto US-70 E

16.5 mi

Take US-70 E to E Walnut St in Goldsboro

33 min (24.4 mi)

VEN-6433
DOC-I1800261

City of Goldsboro
P.O. Drawer A
North Carolina
27533-9701

MEMORANDUM

TO: KAYE SCOTT, FINANCE DIRECTOR

FROM: LAURA GETZ, DEPUTY CITY CLERK

DATE: JULY 5, 2017

RE: CHECK REQUEST

Please prepare a check in the amount of $675.00 made payable to: NCBEMO

Mailing address is:

NCLM/NC BEMO
150 Fayetteville Street, Suite 300
Raleigh, NC 27601

This check is to conference registration for the NC Black Elected Municipal Officials Conference on July 30-~~August~~ Aug. 1, 2017 in Chapel Hill, NC for Mayor Pro Tem Foster, Councilmember Stevens and Councilmember Williams.

Laura Getz 7-5-17
Laura Getz, CMC
Deputy City Clerk

okay

Code: 11-1011-3121

VEN-489
DOC-I180-22

WAYNE COUNTY
•Chamber Of Commerce•

PO Box 1107
Goldsboro, NC 27533-1107
Telephone. (919) 734-2241
Fax: (919) 734-2247
janetb@waynecountychamber.com

INVOICE

Invoice Number: 290950
Invoice Date: 8/30/17

Bill To:

City of Goldsboro
Mr. Scott Stevens
Drawer A
Goldsboro, NC 27533

Terms of Payment: Payments are expected within 30 days of receipt of this invoice.

Description	Quantity	Rate	Amount
2017 Hot Topic - 3rd Quarter - Economic Outlook (Bill Broadaway)	1	$20.00	$20.00
2017 Hot Topic Economic Outlook (Mayor Chuck Allen)	1	$20.00	$20.00
2017 Hot Topic Economic Outlook (Octavius Murphy)	1	$20.00	$20.00
		Total:	$60.00
		Payment/Credit Applied:	$0.00
		Balance:	$60.00

8-7-17
oks

Thank You for Your Continued Support!

Keep the top portion for your records

Please return this portion with your payment

FROM:
314
City of Goldsboro
8/30/17

Invoice # 290950

Amount Due $60.00

Please remit payment to:
Chamber of Commerce of Wayne County, Inc.
PO Box 1107
Goldsboro, NC 27530

Amount Paid $ ____________________

VEN-29486
DOC-I180223

City of Goldsboro
P.O. Drawer A
North Carolina
27533-9701

MEMORANDUM

TO: KAYE SCOTT, FINANCE DIRECTOR

FROM: LAURA GETZ, DEPUTY CITY CLERK

DATE: AUGUST 31, 2017

RE: CHECK REQUEST

Please prepare a check in the amount of $360.00 made payable to: 4 FW Enlisted Programs

Please address to:

4 FW Enlisted Programs
Attn: Protocol
1510 Wright Brothers Avenue
Suite 100
SJAFB, NC 27530

This check is to cover the cost of dinner at the 75th Anniversary Gala for Councilmembers Aycock, Stevens, Ham and Broadaway and their spouses on September 16, 2017. Thank you.

Laura Getz
Laura Getz
Deputy City Clerk

Code: 11-1011-3121

VEN-344
DOC-I1802424

Downtown Goldsboro Development Corporation
P.O.Box 202
Goldsboro, NC 27533
(919) 735-4959 fax (919) 734-0769

INVOICE

Customer

Name: City of Goldsboro
Address: PO Drawer A
City: Goldsboro State NC ZIP 27533
Phone:

Date: 9/12/2017
Order No.:
Rep:
FOB:

Qty	Description	Unit Price	TOTAL
9	2017 Annual Dinner Tickets Mayor Allen Mayor Pro Tem Foster Councilmember Ham Councilmember Stevens Councilmember Williams Councilmember Broadaway Councilmember Aycock Randy Guthrie Scott Stevens	$30.00	$270.00

Payment Details

○ Cash
◉ Check

SubTotal	
Shipping & Handling	
Taxes n/a	
TOTAL	$270.00

Office Use Only

Please make checks payable to DGDC.

9-12-17
okay to pay

The Downtown Goldsboro Development Corporation thanks you for your continued support!

VEN-22044
DOC-I1804168

City of Goldsboro
P.O. Drawer A
North Carolina
27533-9701

MEMORANDUM

TO: KAYE SCOTT, FINANCE DIRECTOR

FROM: LAURA GETZ, DEPUTY CITY CLERK

DATE: NOVEMBER 7, 2017

RE: CHECK REQUEST

Please prepare a check in the amount of $400.00 made payable to: NC Mayors Association

NCLM
150 Fayetteville Street
Raleigh, NC 27601

This check is to cover the cost for the city's yearly membership in the NC Mayors Association.

Laura Getz
Laura Getz
Deputy City Clerk

okay

Code: 11-1011-4912—$400.00

NC Mayors Association Membership Application

Please complete and submit the following information to join the Association of NC Mayors.

Name *

Scott Stevens

Municipality *

City of Goldsboro

Email *

sstevens@goldsboronc.gov

Clerk/Adminstrative Assistant Email

lgetz@goldsboronc.gov

Address

200 North Center Street

Address Line 2

Goldsboro North Carolina 27530

Office Phone

Mobile Phone *

(919) 580-4330

Promotional Membership Rates through October 31, 2017. Save 25% when you join early!

Membership tiers and dues amounts approved by Association Board of Directors on August 23, 2017

Membership Level *

Population 25,000+ - $400.00

For payment questions, please contact Elizabeth Pattison (epattison@nclm.org) at 919.715.2218.

For membership questions, please contact Will Brooks (wbrooks@nclm.org) at 919.715.8154.

Membership is valid through June 30, 2018.

Make checks payable to NC Mayors Association and mail checks to

NCLM
150 Fayetteville St, Suite 300
Raleigh, NC 27601

Laura Getz

From:	NCLM Events <events@nclm.org>
Sent:	Wednesday, January 10, 2018 8:27 AM
To:	Chuck Allen
Cc:	Laura Getz
Subject:	Registration Confirmed - North Carolina Mayors Winter Membership Meeting

Dear Chuck:

Your registration has been confirmed. Please save this email for future reference.

Event: North Carolina Mayors Winter Membership Meeting
Company: Goldsboro
Primary Attendee: Chuck Allen
in Party: 1
Time: 11:00 AM to 3:00 PM
Location: Washington Duke In & Golf Club 3001 Camerson Blvd, Durham, North Carolina 27705, USA
Confirmation number: G9NNQC526B3

Current Registration:

Registration Information:

Registration Item	
Chuck Allen	Registration
	Gender
	Male
	Length of Term (Elected Position)
	4-year
	Political Party
	Prefer Not To Disclose

Washington Duke Inn & Golf Club
3001 Cameron Blvd, Durham, NC 27705

- Amount Ordered: $40.00
- Amount Paid: $40.00

If you have a balance due, please make payable to **NC Mayors Association** and mail to:
Attn: Finance Dept
150 Fayetteville Street, Suite 300
Raleigh, NC 27601

WAYNE COUNTY
•Chamber Of Commerce•

PO Box 1107
Goldsboro, NC 27533-1107
Telephone: (919) 734-2241
Fax: (919) 734-2247
janetb@waynecountychamber.com

INVOICE

Invoice Number: 292419
Invoice Date: 3/28/18

Bill To:

City of Goldsboro
Kaye Scott
Drawer A
Goldsboro, NC 27533

Terms of Payment: Payments are expected within 30 days of receipt of this invoice.

Description	Quantity	Rate	Amount
2018 Annual Banquet (Chuck Allen)	1	$40.00	$40.00
2018 Annual Banquet (David Ham)	1	$40.00	$40.00
~~2018 Annual Banquet (Betty Duncan)~~	~~1~~	~~$40.00~~	~~$40.00~~ pd
2018 Annual Banquet (Antonio Williams)	1	$40.00	$40.00
2018 Annual Banquet (Guest of A. Williams)	1	$40.00	$40.00
2018 Annual Banquet (Bill Broadaway)	1	$40.00	$40.00
~~2018 Annual Banquet (Ann Broadaway)~~	~~1~~	~~$40.00~~	~~$40.00~~ pd
2018 Annual Banquet (Scott Stevens)	1	$40.00	$40.00
~~2018 Annual Banquet (Guest of S. Stevens)~~	~~1~~	~~$40.00~~	~~$40.00~~ pd
2018 Annual Banquet (Octavius Murphy)	1	$40.00	$40.00
~~2018 Annual Banquet (Guest of O. Murphy)~~	~~1~~	~~$40.00~~	~~$40.00~~ pd
		Total:	**$440.00**
		Payment/Credit Applied:	**$0.00**
		Balance:	**$440.00**

PD

4-3-18
okay to pay.
Ask for guest
costs from
member that
attended

Thank You for Your Continued Support!

Keep the top portion for your records

[signature]

Please return this portion with your payment

FROM:
314
City of Goldsboro
3/28/18

Invoice # 292419
Amount Due $440.00

Please remit payment to:
Chamber of Commerce of Wayne County, Inc.
PO Box 1107
Goldsboro, NC 27530

Amount Paid $ ____________________

Please make check payable to City of Goldsboro

VEN-29415
Doc-I1809400

City of Goldsboro
P.O. Drawer A
North Carolina
27533-9701

MEMORANDUM

TO: KAYE SCOTT, FINANCE DIRECTOR

FROM: LAURA GETZ, DEPUTY CITY CLERK

DATE: MAY 14, 2018

RE: CHECK REQUEST

Please prepare a check for $69.00 made payable to David Ham.

This check is a reimbursement for lodging in Mt. Home AFB, ID for the Civic Leader Tour on April 26-27, 2018. Thank you.

Laura Getz

Laura Getz, Deputy City Clerk

Mayor Pro Tem David Ham

Scott Stevens, City Manager

Code: 11-1011-3121

From: **DAVID HAM** damwham@msn.com
Subject: Fwd: Statement from SAGEBRUSH INN for your stay on 04/26/2018
Date: May 9, 2018 at 8:13 AM
To: DAVID HAM damwham@msn.com

Sent from my iPhone

Begin forwarded message:

> **From:** <DONOTREPLY@dodlodging.net>
> **Date:** May 8, 2018 at 5:53:15 PM EDT
> **To:** <DAMWHAM@MSN.COM>
> **Subject:** Statement from SAGEBRUSH INN for your stay on 04/26/2018

AIR FORCE INNS

SAGEBRUSH INN
875 FALCON ST
MT HOME AFB, ID 83648
208-828-5200 Fax: 208-828-4797

FOLIO
Account: 20390243045
Arrival: 4/26/2018
Departure: 4/28/2018
Room: 4103
Rate: $69.00

HAM, NML DAVID
2018 SEYMOUR JOHNSON
LDSBORO, NC 27531
UNITED STATES

DATE	ITEM	DESCRIPTION	COMMENT	DEBIT	CREDIT
4/26/2018	1	ROOM CHARGES	#4103 HAM, NML DAVID	69.00	
4/27/2018	2	VISA PAYMENT	VISA PAYMENT		(69.00)