



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
MAY 9, 2016



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–4:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. John Street Parking and Crosswalk (Engineering)
 - b. FY 2016-17 Recommended Budget (Finance)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Pastor Rodger Taylor, Philadelphia Community Church)
Pledge to the Flag
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES (*Motion/Second)**
 - A. Minutes of the Work Session and Regular Meeting of April 4, 2016
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
- VII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - B. Resolution Making Preliminary Findings Relating to General Obligation Bond and Resolution Providing for Publication of Notice of Intent to File Application with Local Government Commission (Finance)
 - C. Contracting with HH Architecture for the Preliminary Design Services for Herman Park Recreation Center (Parks and Recreation)
 - D. Departmental Monthly Reports
- VIII. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- IX. CITY MANAGER’S REPORT**
- X. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
- XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS(*Motion/Second)**
 - E. National Public Works Week Proclamation
 - F. Poppy Days Proclamation
- XII. CLOSED SESSION**
- XIII. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
APRIL 4, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on April 4, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Scott Stevens, City Manager
Melissa Corser, City Clerk
Branny Vickory, Attorney
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Mike West, Police Chief
Gary Whaley, Fire Chief
Jennifer Collins, Assistant Planning Director
Jose Martinez, Public Works Director
Julie Metz, DGDC Director
Faye Caviness, HR Director
Scott Williams, IT Director
Shycole Simpson-Carter, Community Development Director
Ethan Smith, Goldsboro News-Argus
Lonnie Casey, Citizen
Jovane Marie, Citizen
Gretchen Reed, Citizen
David Weil, Citizen
Rick Sumner, Citizen
David Glisson, Citizen
Ruth Glisson, Citizen
Amy Bauer, Citizen
Andrew Jernigan, Citizen
Allison Platt, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. Councilmember Broadaway provided the invocation.

Willowdale Master Plan. Mr. Jose Martinez presented the following information:

Willowdale History

- Opened in 1853
- Dr. Samuel Andrews was the first doctor to practice medicine in Goldsboro and was the first person to be buried in the cemetery in 1853.
- City is currently out of lots in Willowdale for expansion.
- “Friends of Willowdale” contracted out with LKC Engineering and Landscape Architecture out of Aberdeen, NC for a conceptual master plan.

LKC’s Master Plan

- Please note that the submitted plan is only a Conceptual Master Plan.
- Incorporates traditional burial along with options for alternative types of burials (Above Ground Plots, Columbarium Niches or Scatter Gardens)
- Conceptual Plan provides a gathering place, dedicated parking, and connectivity to existing cemetery.
- Total proposed plots over 6,000 plots.

Willowdale Cemetery Expansion – Phase 1

- Consists of ~1650 lots and ~900 columbarium niches.
- Cost to build is estimated at \$300-\$400k.
- Sales of lots at our current rate (\$750/space) would generate ~\$1.9 million.
- Reminder...The development/sales of lots for cemeteries is a money-maker, but the perpetual maintenance of cemeteries will eventually offset and overtake any funds generated.

Next Steps

- Discussion on the Conceptual Plan.
 - Any issues, wishes, wants?
 - If there are major issues, we should address them before moving forward.
 - Is Council comfortable adopting the Conceptual Master Plan?
- Direction on Phase I from council?

Mayor Pro Tem Aycock asked if a mausoleum was considered. Mr. Martinez shared one was proposed in Phase 2.

Council agreed staff could bring back the plan for adoption at any upcoming meeting. Mayor Allen stated he would like to personally thank Mr. David Weil and Mr. Charles Norwood for their efforts on Willowdale Cemetery.

Offer to Purchase – 207 and 219 South Center Street. Ms. Julie Metz, DGDC Director shared the following information:

Background

- City Acquired 207 & 219 S. Center Street in 2006 for \$450,000

- Combined, the parcels equal 3.18 vacant acres.
- As a result of the Downtown Master Plan, the established vision for these lots was to encourage private investment to develop dense residential and mixed use project to support commercial growth downtown.

Current Interest

- Second Act Communities
- City Council Retreat
- Public Input Meeting
- Interest to Develop Apartments and Commercial (Mixed Use) Project
- Market-Rate
- Projected Investment is \$15M to \$20M
- Tax Revenue:
 - City = \$97,500/year
 - MSD = \$35,250/year

Second Act Update

- Attended the Main Street Conference to get a better feel for downtown area.
- Better understanding of the look and feel of the retail and residential units downtown.
- Identified potential architects & construction companies

Downtown Apartment Market

- Downtown rents average \$900-950 per month for 1 & 2 bedroom units.
 - There are approximately 122 residential apartment units
 - 80 affordable senior apartments
 - 42 market rate 1 & 2 bedrooms
 - 19 more units coming online

Next Steps

- Authorization to move forward
- Letter of Intent
- HR Survey of Employees
- Meet with Seymour Johnson Air Force Base
 - Understand demographics of personnel
 - How long are they stationed at the Base
- Letter of Intent March 23, 2016
- Basic Terms for Future Agreement
- \$250,000 Acquisition
- Subject to a 270 Day Feasibility/Study Period
- Option to Request Up To Two (2) 30-Day Extensions if Acting in Good Faith
- Closing within 60 Days of Expiration of the Feasibility/Study Period

Council agreed staff could move forward with the upset bid process.

Offer to Purchase – 103 West Chestnut Street. Ms. Metz shared the following information:

Background

- City Accepted Ownership of Building in 2009-10
- Gentlemen's Agreement
- DGDC Office Market Opportunity
- Established Asking Price of \$50,000
- Offers to Address the Following
 - 1) Rehab Timeline
 - 2) Proposed Use
 - 3) Offer Amount
- Received Offer June, 2014
- 2015 City Replaced Roof at Expense of \$8,780.00
- Received Offer March 30, 2016
- Purchase Price \$40,000.00
- Earnest Money: \$2,000.00
- Use: Restaurant Rental Property
- Closing Time Frame:
 - Due Diligence through 6/30/2016
 - Closing On or Before 7/29/2016
- Rehabilitation Time Frame:
 - August 1, 2016 to October 30, 2016
 - Business Ready November 2016
- Anticipated Investment Value:
 - \$100,000 to \$150,000
- Rehabilitation Type:
 - Sympathetic to Existing

Council agreed staff could move forward with the upset bid process.

Donation of Property to Habitat for Humanity – 211 Shaw Court. Ms. Kaye Scott shared information regarding property located at 211 Shaw Court, property that is jointly owned by the City and the County. Council agreed to re-donate their share of 211 Shaw Court to Habitat for Humanity.

Appointment to GWTA-TAB. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council appointed Ms. Shycole Simpson-Carter to the GWTA-TAB Committee.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item F. Z-2-16 Adair, LLC South side of Keenway Drive between Adair Drive and NC 581 North (Shopping Center to R-6 Residential). Mr. Jimmy Rowe shared staff recommended denial of the request based on the Comprehensive Land Use

Plan which designates Mixed-Use 1 for the property. He also shared the Planning Commission recommended approval of the request. The Commission felt that the proposed residential site would be appropriate and reasonable in conjunction with mixed use development nearby.

Upon motion of Councilmember Stevens, seconded by Councilmember Williams and unanimously carried, Council accepted the recommendation of the Planning Commission to approve the request.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council recused Mayor Allen from Item G. Site Plan Modification – Oxford Square due to a conflict of interest.

Mayor Allen left the room at 5:42 p.m.

Item G. Site Plan Modification – Oxford Square. Upon motion Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council removed Item G. Site Plan Modification – Oxford Square from the Consent Agenda and placed it under Items Requiring Individual Action.

Mayor Allen returned at 5:44 p.m.

Item O. Antique Car Show – Temporary Street Closing Request. Ms. Ruth Glisson, member of the Downtown Merchant Association requested Council consider implementing a 15 minute pass to allow people to pick up larger pieces of merchandise from merchants during events that require the street to be closed. Some merchants feel their businesses are being impacted by street closures. Customers who purchase appliances or furniture are asked to come back and pick up at a later time during events. Council discussed the idea. Mayor Allen suggested staff work on procedures for future events.

Councilmember Williams shared he has received a number of calls and people have come to see him regarding the TIGER Grant. He asked if they could speak during the work session. Mayor Allen suggested they speak during the public comment period at the 7:00 p.m. Council Meeting.

There being no further business, the work session adjourned at 6:15 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 4, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock

Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen at 7:00 p.m.

Rev. Dr. Louis S. Leigh, Jr., First African Baptist Church provided the invocation.

Nicholas Stancil with Boy Scout Troop 92, led the pledge to the flag.

Approval of Minutes. Approved. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council approved the Minutes of the February 24-25, 2016 City Council Retreat as submitted.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Williams and unanimously carried, Council approved the Minutes of the Joint Session of the Goldsboro City Council and Wayne County Commissioners on March 1, 2016 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. LaTerrie Ward, 1714 E. Holly Street, stated that she is currently the Chair of the James T.C. Coley General Fund Committee. She stated the following comments: The committee voted to request that the gymnasium at WA Foster Center to be named the James T.C. Coley Gymnasium. In September 2012, a committee member went before the Recreation Advisory Committee to make that request. In October 2012, the Advisory Committee approved the name with no opposition. She noticed the wrong name appeared on the minutes and when she asked about it, Felicia Brown the Supervisor told her it was a typo and Mr. Coley's name was voted upon. She asked that the committee amend the minutes to make that correction because in the future, that may become a problem. The dedication of the gym was made during the Dillard-Goldsboro Alumni in 2013 with a City Councilmember and the City Manager present. She asked why Mr. Coley's name did not appear on the new gymnasium and was told by Scott Barnard, that they needed to go back before the Advisory Committee. She asked Scott Barnard on the 22nd of March as to why they need to do that, to this day she has not heard from him. She stated they are appealing to Council tonight for an answer. They followed the city's procedure and the gym was dedicated, they relocated the WA Foster Center with the gym. Why do we need to go request it again? As former director of Community Affairs, I have not seen a policy or City Ordinance that states that once a building has been removed or relocated that you have to get back and get any other activities rededicated for that. She believes if something happens to Goldsboro High School and it was to be rebuilt or relocated, she

doesn't believe that the school board would ask them to go back and appear before them to rename the Norvell T. Lee Gymnasium and that is why she is here tonight.

Mayor Allen stated that this is the first time he has heard about it and asked her to give him until the next meeting. We will figure out what the deal is, what the solution is and will have an answer somehow one way or the other in two weeks.

2. Billy Strickland, 112 N. William Street, stated he represents George Humphries which is one of the first items on your consent agenda. He stated the following information: he is confused and befuddled and is asking Council to table this issue for further discussion. It is his understanding that when it first went through Planning that no one objected to it or had any problems with it and all the plans were handed in like they were supposed to be. At the last Planning meeting he heard through the grapevine that it was recommended not to approved. No one has ever said anything against this but all of a sudden these few fellas said no we are not going to approve it. Now it is on your agenda to not approve his Conditional Use Permit. It is in General Business, it is across the street from the McDonalds at Claridge Nursery Road and Hwy70. He stated that he thought the Mayor knew the area well and use to own a farm behind it. One of the complaints he heard is it looks like junk and there are some trailers out there. Mr. Strickland stated he has addressed that with George Humphries and he knows there aren't supposed to be any trailers out there. More importantly, who is going to spend thousands of dollars to comply with the city rules and regulations and plant trees and put gravel in just for you guys to say no you can't get your Conditional Use Permit. So, that's why the plan was put forth, it was put forth in exactly with all of your rules and regulations to comply with that. It is not in compliance now, if it was in compliance now he wouldn't be standing there. But because it wasn't in compliance, all of that stuff was submitted to Council saying this is what we are going to do to allow us to come into compliance and we are just asking for a Conditional Use Permit. George would just like to sell it and have someone build a commercial lot there but in the meantime, in order to make a living and pay his taxes, he's got a little business with a little bit of farm equipment and things like that. It is not going to be expanded much more. He owns the body shop behind it and the lot behind it where the storage units are. If you go by there today, there are no trailers there. If you look at the plan that was submitted, a lot of that "junk" will be gone and it will be lined with trees and in compliance. He understands it's on the consent agenda to deny but he's asking Council to pull it, table it. He stated no one has come to him saying we need this, or this would make it better or we will approve it if you do this. But no one said that, it's just yes its fine, don't worry about it. Then all of a sudden it is no, we are going to deny it. He asked if Council would take that into consideration and pull it or if they have any questions or if there is anything Council would like for them to do to bring it into compliance, George is more than willing to do.

3. Andrew Jernigan, 2101 East Ash Street, stated he works for Jernigan Furniture and is the President of the DGDC Board, he doesn't live downtown, have a business downtown or in the immediate future doesn't plan to have a business downtown. He stated he was at the Work Session and has done a couple of the work sessions and hasn't been in the Council Chambers in five years. The last time he was in Council Chambers was for a similar cause when they were trying to get the First Phase of Streetscape done. It was not a popular thing and was scary and he still remembers a few days later they made the front page of the newspaper and his parents called and ask what had he done. He stated he will fast forward to Lights Up Downtown this past year. He was with his 90 year old grandfather who saw downtown at its best 80 or 70 years ago and he said, "Andrew, I'm so proud of Goldsboro because in my 90 years I've never seen it look this amazing and I've never seen this many people downtown at once." He stated he is here to ask for another vote, for the vote that was 2 weeks ago in regards to applying for TIGER this last round in order to finish off the Streetscape Project which is part of the Master Plan. He stated there are two things he firmly believes in life, one is that the downtown community is the heart and soul of that community and that city. Mr. Jernigan stated that we all know with our doctors, and he is only 33 and the doctor has already told him he needs to watch what he eats, lower his cholesterol, keep his cardio up every day and to take his fish oil. We have to take care of the heart of who we are as well as our community. He stated that he believes that anything worth doing is worth doing correctly and doesn't believe anyone should start something unless they are going to finish it. He thanked Council for making the previous investment to get them the first three phases or 80% there to finish our downtown. He stated he is asking they give them the opportunity to go after this 4.1 million in free money so we won't have to pay later to finish Streetscape. Now we could do it for 1.3 million instead of having to pay more in the future. He stated this is money that is going to help us get this mixed-use housing development, and the taxes from that will pay for that part of the money.
4. Jennifer Strickland, 175 Hwy 581 South, stated that she is here to ask Council to deny the rezoning request by Adair LLC, and if not denying it tonight, to consider pulling it from the agenda for further discussion. She stated she is sad to be here. She has been told by people that wish to remain anonymous, that the decision on this property was made before the last meeting when she spoke to Council. She stated she is sad because this issue is causing a rift in their community. She stated she has been in the Rosewood community her entire life and her family has been a part of the community since the founding and incorporation of this county. She stated she is sad because she believes in individual rights of the property owners and is now being placed in the position to speak out against her neighbor's property rights because they infringe upon her own. Mr. Strickland stated she supports progress, new business and growth but it must be properly managed to ensure the safety and

future health of the community. She stated we are a county that is rooted in agriculture, but agricultural land is being gobbled up housing that is not needed, a quick look at the 2010 Census will tell you that. She stated she is sad because there is a new road beside her house that runs past her granny's house and the home of her ancestors that has created a situation where her kids can no longer play outside safely. She stated just a few years ago, there was a shooting across the street at Walmart that led an armed gunmen coming next to her property and her children and the laborers in the strawberry field, had to evacuate to her house and behind wooden fences as the sheriff's department swarmed with guns and dogs. Ms. Strickland stated she is sad that seven years ago, the Rosewood community was faced with a large housing project similar to this and they spoke out against it because of the negative effects on the schools, the community and the property values but here they are again with a larger project. She stated that people think they are opposed because it is a Section 8 project but it is not. An 80 unit apartment complex where people are in and out of does not build the community up but tears it down. She stated that now she is standing in front of seven men, none of whom represents her or her neighbors, none of whom will be affected by the next election, but each of whom will now take a vote on something that will determine her personal property, her personal value and the property values of her neighbors and the condition of her community.

5. Ruth Glisson, 135 S. Center Street, stated she is a downtown property owner and a residential property owner. She stated if we are going to have to finish and need to finish, the train station and the Cornerstone Commons and all these things to bring this to 100% completion, then it is going to cost taxpayers over 5 million out of taxpayer revenue. She asked Council if we could go for the 4+ million dollars and if we get it say no thank you or say really, can we use this? She stated that she appreciates the heart of downtown, is imperative to bringing in companies and huge corporations which is going to make us a great tax base. She stated she appreciates all these other outlying communities are important and she thinks bonds are a great way to go. She stated she knows bonds aren't successful here typically but Council has a really strong component with the Merchant Association, let us help you. She stated that she loves Goldsboro and she and the other merchants downtown wants it to grow. She asked council to consider going for the grant.
6. Allison Platt, 203 N. Slocumb Street, stated she knows there has been a huge investment in time, inconvenience and money to get to the point they are but downtown revitalization is the business she is in. She stated we have come a really long way and would like to say that we aren't there yet and the reason why we should care about getting there is because if we get to a certain critical point you will see more and larger investment. She stated we have seen the first one already with the apartment complex they are thinking about doing and that is going to be worth a huge amount of tax revenue. Ms. Platt stated the part they we are thinking about investing in is from that block down

south and the city owns a lot of that property down there and by improving that you are improving your own prospects for investment. She also stated that the fact we have attracted a company that wants to build a 15-20 million dollar project, she doesn't think that would have ever happened downtown if it hadn't been for the sacrifices that everyone made and the money you were able to get from TIGER. She stated that she thinks the last two blocks are probably the biggest potential investment you can make since it is going to have a return many times over. That return in tax revenue, employment and housing is going to mean you are going to have a lot more money to help the entire city. She asked Council to reconsider their vote for the sake of the economic health of the city.

7. Warren Bishop, Downtown Business Owner, stated he moved to Goldsboro in 1970 and now lives downtown. He stated that his granddaddy was a smart man and the older his grandfather got the smarter he got and he hopes he is that way with his grandchildren. He stated that he hopes as a community we are growing smarter as we grow a little bit older and have values we want to see kept. He stated that he hopes we will pursue the TIGER Grant and keep our name in the pot.
8. David Glisson, 135 S. Center Street, stated he would like Council reconsider applying for the TIGER grant.
9. Amy Bauer, 108 Virginia Street, stated that she worked at the Main Street Conference at registration and met this great man that works with the railroad. She stated that she told the man that they need to bring the railroad here and he told her that they have the railroad but we need to finish the station. She said that other than Amtrak, all we need to finish the station and connect to Raleigh and there's the tax dollars that you are looking for to do other projects in town. She stated that downtown isn't the only place she goes to, she lives in all of Goldsboro but this is an important part to finish. She stated that when she bought her house five years ago, Council promised to finish the project so she hopes they will complete their promise and at least go after the TIGER grant.

No one else spoke, the public comment period was closed.

Mayor Allen stated that Council voted at the last meeting to apply for the TIGER Grant and the vote failed 4-3. Since then there has been a lot of conversation about the TIGER Grant amongst folks in the public and other councilmembers and to his knowledge no Councilmember has changed their mind, it was a nay vote and there is no need to bring the TIGER Grant back up for a vote unless someone changes their mind and if they change their mind, I am sure they will bring it back up.

Golden Star Award Presentations. Ms. Faye Caviness, Human Resources shared the following about the Golden Star Awards: After receiving notification of an

anonymous monetary donation to establish a recognition program for employees; a group of department heads were tasked with developing not only the criteria and guidelines to recognize our employees but also a name for the program. After several discussions and drafts, we selected The Golden STAR Award which also stands for Special Thanks and Recognition.

The award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen and Faye Caviness, Human Resource Director presented awards to the following employees with the assistance of their department head for going above and beyond:

1. Allen McKoy, Kenneth Spencer, Antonio Vaughan, Charles Ginn, Mike Reid; Public Works
2. Joy Wright; Human Resources

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item G. Site Plan Modification-Oxford Square was removed from the Consent Agenda during the work session and placed under Items Requiring Individual Action. Mayor Pro Tem Aycock moved the items on the Consent Agenda, Items C, D, E, F, H, I, J, K, L, M, N, O, P, Q and R be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway, and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

CU-1-16 George and JoAnn Humphrey–Northeast corner of US 70 West and Claridge Nursery Road. Denied. The applicant requests a Conditional Use Permit to allow outside storage and retail sales of goods or materials with no principal building as a permitted use within the General Business zoning district.

Frontage: 446 ft. (US 70 West)

Area: 360 ft. (Claridge Nursery Road)
124,581 sq. ft. or 2.86 acres
Zoning: General Business (GB)

Outside storage and retail sales of goods or materials is a permitted use within the General Business zoning district only after the issuance of a Conditional Use Permit approved by City Council. Applicant does not intend to construct a principal building upon the property.

The property is currently vacant however there have been a number of items already placed on the lot for sale. As a result of the increase in the number of items, City has required the owner apply for a Conditional Use Permit.

The submitted site plan indicates a vacant corner lot containing mostly grass and gravel rock. Four rows are shown approximately 200 ft. in length along the US 70 West frontage. These rows will be used for the display of merchandise including but not limited to farm and heavy equipment, boats, automobiles, recreational and utility vehicles and other durable, weather-resistant goods. Applicant intends to provide prospective buyers his phone number on items displayed for sale.

Hours of operation are not designated and there will be no employees proposed on the site. Prospective customers will contact the owner by telephone.

One 24 ft. wide gravel driveway is proposed on Claridge Nursery Road. The private driveway would allow the applicant to transport items for sale to and from the lot. NCDOT will require a driveway permit prior to the lot use.

Applicant proposes providing temporary customer parking on a gravel lot approximately 75 ft. from the private access off of Claridge Nursery Road.

Street trees are proposed along Claridge Nursery Road. However, the applicant is requesting a modification of the street tree requirement along US 70 West due to the fact that the trees may obstruct off-site views and hinder the sales of displayed merchandise.

Existing vegetation along the northern and eastern property lines are proposed for retention and incorporation as required buffer yards surrounding the property.

City water and sewer is not available to the property. A portion of the property is located within a 100- and 500-year Special Flood Hazard Area. No building construction is proposed and no equipment will be located within the 100-year floodplain area.

At the public hearing held on March 21, 2016, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting on March 29, 2016, recommended denial of the Conditional Use Permit. They felt that the use would not be in harmony with existing

development and uses within the area, especially with respect to the location being highly visible on a main entrance into the City.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an Order denying the requested Conditional Use Permit. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

CU-2-16 Dustin Pike – South side of West Chestnut Street between South Center Street and South James Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (Cigar Lounge).

Frontage:	105 ft. (Chestnut Street)
Depth:	111.5 ft.
Area:	11,707.5 sq. ft. or 0.27 Acres
Zoning:	Central Business District (CBD)

The applicant has proposed to up-fit the existing building which was previously utilized as D. S. Simmons Construction offices. Since the site is located within the Historic District, any exterior improvements to the building will have to receive a Certificate of Appropriateness from the Historic District Commission.

The applicant's site plan shows an existing two-story building. The first floor of the structure, which contains approximately 3,815 sq. ft., will include 594 sq. ft. for retail sales and 1,394 sq. ft. for the bar/lounge area. The remaining square footage is being occupied by office, bathroom and storage space. The second story will not be utilized as a part of the applicant's operation.

The retail space is provided at the front of the building for the sale of premium cigars, artisan pipes, pipe tobacco and accessories associated with these products. Tables, chairs and seating along the bar will allow for 40-50 people inside the lounge area for customers to enjoy their purchases. Both craft and domestic beers will be served.

The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located just outside this area, off-street parking is required.

An existing parking area is located adjacent to the building, accessible by an existing curb cut along Chestnut Street. A total of 16 spaces are provided for the subject property. The proposed use requires 46 parking spaces and the applicant is requesting a modification of 30 parking spaces with the understanding that on-street parking would also be available.

Hours of Operation: Monday-Saturday 10am –12am,

Sundays

12pm-12am

No. of Employees: 2 employees full-time and additional staff will be employed part-time as necessary;

Refuse Collection: Roll-out trash carts

The property is subject to the landscape requirements of the Unified Development Ordinance however, due to existing site limitations, the applicant requests modifications of the landscaping requirements as follows:

1. Modification of the street tree requirement.
2. Modification of the Type A buffer requirements along the southern, western and eastern property lines.
3. Modification of the interior landscape requirements within the vehicular surface area.

The applicant has agreed to enhance the existing parking area with landscaping where possible. Staff will work with the applicant to appropriately specify low growing shrubs and understory trees in existing landscape islands within the parking area.

At the public hearing held on March 21, 2016, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting on March 28, 2016, recommended approval of the Conditional Use Permit with the requested modifications.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (cigar lounge); and
 2. Approve the submitted site plan detailing the operation with the following modifications:
 - a. Modification of parking requirement from 46 spaces to 16 spaces;
 - b. Modification of the street tree requirement;
 - c. Modification of the Type A buffer requirements along the southern, western and eastern property lines; and
 - d. Modification of the interior landscape requirements within the vehicular surface area. Consent Agenda Approval.
- Aycock/Broadaway (7 Ayes)

CU-3-16 Lane Solar Farm–South of Old Smithfield Road between Gin Road and NC 581 South. Approved. Applicant requests a Conditional Use Permit to allow the development and operation of a solar farm facility.

The property is zoned R-20A Residential. Solar farm operations are a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

The property does not have frontage on a public right-of-way and would be accessed through a private path extending from Old Smithfield Road. The site contains a total of 1,306,800 sq. ft. or 30 acres.

A small portion of the lot is located within the County's jurisdiction. The applicant has received written notification from the County indicating that they agree to allow the City to utilize their site plan approval and permitting/inspections procedures over that portion of the lot.

The property is currently vacant farmland.

City water and sewer are not available to the property. A portion of the property is located within a Special Flood Hazard Area however, the proposed solar panels will not be placed within that area.

The submitted site plan indicates a 15 ft. wide private soil access drive extending southerly 965 ft. from Old Smithfield Road, over an existing 60 ft. wide railroad right of way and extending another 490 ft. south to the gated entrance of the solar facility.

The solar panels will be installed within an area to be surrounded by a 6 ft. high chain-link fence topped with barbed wire.

As previously indicated, the proposed solar farm would be approximately 1,500 linear ft. from Old Smithfield Road. A Type C (20 ft. wide) landscape buffer has been proposed surrounding the solar farm. An adjacent 100 ft. wide overhead utility easement exists directly north of the proposed solar development. Panels are not to encroach within this easement.

At the public hearing held on March 21, 2016, one person spoke in favor of the request. No one appeared to speak in opposition.

The Planning Commission, at their meeting held on March 28, 2016, recommended approval of the Conditional Use Permit.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the development and operation of a solar farm facility; and
 2. Approve the submitted site and landscape plans detailing the operation.
- Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Z-2-16 Adair, LLC – South side of Keenway Drive between Adair Drive and NC 581 North (Shopping Center to R-6 Residential). Approved. The applicant requests a change of zone from Shopping Center to R-6 Residential.

This property is located behind Goshen Medical Center on the southwest corner of Adair Drive and U. S. Highway 70 West.

Frontage: 373 ft. (on Keenway Drive)
Depth: 900 ft. (approximately)
Area: 7.0 Acres

Surrounding Zoning: North: Shopping Center
South: Shopping Center
East: Shopping Center
West: Wayne County jurisdiction

The subject property is part of the Adair, LLC Subdivision that was approved by the City Council on May 3, 2010 and satellite annexed to the City effective November 30, 2009.

The property is currently vacant.

If rezoned to R-6, the applicant proposes to construct eighty apartment units. Prior to permitting, site and landscape plans will have to be submitted and approved by the Planning Commission and City Council.

The City's Land Use Plan recommends that the property be developed for Mixed Use I. The Mixed Use I land use category allows for a mixture of zoning districts such as O-R, O&I-1, O&I-2, and NB. This request would not be compatible with the City's Comprehensive Land Use Plan.

The approved subdivision plat shows that the property would have access from the future Keenway Drive. Development of this property would require a portion of Keenway Drive to be constructed to City standards which would connect to Adair Drive from U. S. Highway 70.

City water and sanitary sewer lines are not available to serve the subject property. The subject property would be served water through Fork Township Sanitary District. Sanitary sewer service will be provided by Fork Township but treated by the City of Goldsboro.

At the public hearing held on March 21, 2016, one person spoke in favor of the request and three people appeared to speak in opposition.

Apartment units are permitted within the Shopping Center zoning district. However, based on the City's UDO, the density would be limited to the closest, most restrictive zone which, in this case, would be R-16 Residential which does not permit multi-family

development. The number of units proposed by the applicant (80) would require the zoning change to R-6 as requested.

Staff recommended denial of the request based on the Comprehensive Land Use Plan which designates Mixed-Use 1 for the property.

The Planning Commission, at their meeting on March 28, 2016, recommended approval of the request. The Commission felt that the proposed residential site would be appropriate and reasonable in conjunction with mixed use development nearby.

Council accepted the recommendation of the Planning Commission and approved the request the change of zone from Shopping Center to R-6 Residential. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Budget Amendment for Election Costs. Ordinance Adopted. The Wayne County Board of Elections is responsible for conducting all federal, state and local elections held within the City and County. This Board operates under the general supervision of the NC State Board of Elections.

The City of Goldsboro held two elections during FY 2015-16 for the Mayor and City Council members. The primary election was held on October 6, 2015 and the general election was on November 3, 2015. During both of the elections, there were precincts opened and operated for the City's elections.

The Wayne County Board of Elections bills all shared expenses to each organization. Expenses include staffing of the polling places, ballot costs, tabulations, legal notices, and expendable supplies.

When the City was preparing its FY 2015-16 budget, it was estimated by the Board of Elections that the election costs would be \$20,000. They did not anticipate that there would be a primary and did not include that in their calculation. The total expenses for these two elections total \$52,596.38. Since the current fiscal year does not contain sufficient funds for these expenses, a Budget Ordinance Amendment will be necessary.

Staff recommended the following entitled budget ordinance be adopted appropriating the \$32,596.38 from the unassigned fund balance of the General Fund. Consent Agenda Approval. Aycock/Broadaway (7Ayes)

ORDINANCE NO. 2016-18 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

Budget Amendment – Mina Weil Park. Ordinance Adopted. In December 2015, the City of Goldsboro was notified that it was awarded a \$250,000 PARTF Grant from the NC Department of Natural and Cultural Resources for Mina Weil Park. The City and State will have spent approximately \$250,000 each in this project. The City's

local match will be funds spent on the construction of the W. A. Foster Recreation Center and site improvements at Mina Weil Park.

The project scope for this grant will be picnic shelter renovations, playground, basketball court, fitness stations, community garden, site preparation, parking lot, accessible routes, utilities, signage and contingency costs. PARTF grants are paid on a reimbursement basis. The project grant period is January 2016 – December 2018.

Since these funds were not included in the City's FY 2015-16 budget, it is necessary to adopt a budget ordinance for this additional grant funding.

Staff recommended the following entitled ordinance be adopted to reflect an increase in General Fund revenues in the amount of \$250,000 and an increase in the operating expenditures of the Parks and Recreation Department's budget in the amount of \$250,000. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-19 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

Establishing the Capital Projects Fund Ordinance and Budget Amendment - Stoney Creek Sewer Outfall Rehabilitation Project. Ordinances Adopted. The City of Goldsboro determined that it is necessary and in the best public interest to undertake the Stoney Creek Sanitary Sewer Outfall Rehabilitation Project. The City Council awarded the contract on February 15, 2016 to Insituform Technologies, LLC. in the amount of \$2,674,612.50.

On August 25, 2015, we received notification from the North Carolina Department of Environment and Natural Resources that financing was being offered to the City of Goldsboro in the amount of not to exceed \$3,521,438 at an interest rate of 1.88%. The City has signed the offer and acceptance for this State Revolving Loan.

Since this project has been awarded and approval has been received from the North Carolina Water Infrastructure Environmental Quality in the amount of \$2,891,068, the Capital Projects Ordinance for this project should be adopted to represent the balances of expenditures and revenues for this project.

The loan closing costs are 2% of the loan amount, which is \$57,821. Since these costs are not eligible expenses from the loan proceeds, it is recommended that the attached budget ordinance be approved.

Staff recommended Council adopt the following entitled Capital Projects Fund Ordinance in the amount of \$2,891,068 and the following entitled Budget Ordinance in the amount of \$57,821. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-20 "AN ORDINANCE ESTABLISHING THE STONEY CREEK SEWER OUTFALL REHABILITATION CAPITAL PROJECTS FUNDS"

ORDINANCE NO. 2016-21 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

City Personnel Policy Revision for Several Sections. Policy Revision Approved. The City Personnel Policy was last revised on February 2, 2015, to update several sections since the Policy was first approved July 12, 2007. The current policy does not address some of the more recent changes or policy issues that staff has encountered.

The management team reviewed the Personnel Policy and identified several sections that needed to be revised and some that needed to be added. After careful review and rewrites, those changes were shared with all Department Heads for their review, comment and discussion at our department head staff meeting. The Department Heads were given the final draft to share with their staff and garner any comments or changes they would like to see. As of March 2, 2016, there were no further change requests to report.

The effected Articles and Sections are attached for your review. A revision will be made to the Personnel Policy upon approval of the attached document

Staff recommended Council approve the revised sections of the Personnel Policy as requested above. The revisions shall become effective immediately. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Ordinance Change to Allow the City to Lease Commercial Dumpsters to Businesses. Ordinance Adopted. Goldsboro currently offers commercial dumpster services throughout the city but currently requires the business to buy/lease their own dumpster. This ordinance change is to allow the city to be able to offer an option to lease the dumpsters to our businesses to provide better customer service. The fees for lease of dumpsters will be set by council resolution.

The below ordinance change is required to update our service offerings through the city of leasing commercial dumpsters.

1. Title V: § 50.20 (B) - Re-word. Commercial enterprises, nonprofit organizations, government units and/or government supported units, and the like, within the city, which generate more solid waste than can be contained in one roll-out garbage container and one roll-out recycling container weekly shall, in order to have their refuse collected by the city, provide on their premises a container that can be serviced by the city's container tender trucks. The type, size and location of such containers shall be subject to the approval of the Public Works Director or his duly authorized representative.

Containers must may be obtained from and maintained by private sources or leased through the city. The city assumes no responsibility for normal deterioration of private containers resulting from the dumping process.

2. Title V: § 50.22 (E) – Add. Commercial Bin Dumpsters of 4, 6, and 8 cubic yard volumes may be leased from the City upon availability. Fees for the lease of these dumpsters will be set by council resolution.

Staff recommended Council adopt the following entitled ordinance updating new operation changes for the Public Works Department. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-22 “AN AMENDMENT OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NC, TO REFLECT CREATION OF A NEW SANITATION RETURN SERVICE AND ASSOCIATED FEE”

Request to Implement a Commercial Dumpster Lease Fee for Solid Waste Division of the Public Works Department. Resolution Adopted. This Agenda Item is being submitted concurrently with the associated proposed ordinance change. The proposed fee for the Solid Waste division’s lease of commercial bins is required by the ordinance change to be adopted by resolution.

The Proposed Ordinance Change for Commercial Dumpster Leases requires that the fee be established by the City Council by resolution. City Staff recommends to establish this fee at \$40.00/month for an 8-cy dumpster, \$35.00/month for a 6-cy dumpster and \$30.00/month for a 4-cy dumpster. An 8-cy dumpster would cost ~\$850 with a ROI of less than 2 years. Life expectancy of these dumpsters is 12+ years depending on the environment they are used in.

Staff recommended Council adopt the following entitled resolution instituting a Commercial Dumpster Lease fee for the Solid Waste Division of \$40/month for 8-cy, \$35/month for 6-cy, and \$30/month for 4-cy bins. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2016-24 “RESOLUTION ESTABLISHING CERTAIN FEES FOR SANITATION RETURN SERVICES FOR THE PUBLIC WORKS DEPARTMENT OF THE CITY OF GOLDSBORO”

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to

localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, Substance Tax Remittance funds totaling \$1,328.92 can be reimbursed to the City for:

12/17/15	#45PR0000636947	\$ 877.66
01/21/16	#45PR0000638376	\$ 178.13
02/18/16	#45PR0000640523	\$ 148.44
03/24/16	#45PR0000642795	\$ 124.69

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommended the following entitled ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$1,328.92 Consent Agenda Approval.
Aycock/Broadaway (7 Ayes)

**ORDINANCE NO. 2016-23 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2015-2016 FISCAL YEAR”**

Antique Car Show– Temporary Street Closing Request. Street Closing Approved. The Southeastern NC Chapter of the Antique Automobile Club of America/Wayne County Cruisers is requesting permission to close a portion of certain City streets and parking lots on Saturday, April 30, 2016 from 7:00 a.m. to 4:00 p.m. in order to hold an antique car show.

The street closing request is as follows:

Event Plan: Requestor seeks to close both sides of Center Street from Ash Street to Walnut Street with the roundabouts remaining open to traffic. Request also includes the City/Public parking lot to the left of the Historic City Hall and the City/Public parking lot near the intersection of Walnut and Center Streets.

Other Parking Areas: The requestors have also notified and asked permission for use of other private property along Center Street.

The time requested for the closing is from 7:00 a.m. to 4:00 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

Staff recommended Council grant street closings on Center Street from Ash Street to Walnut Street and the use of parking lots beside Historic City Hall and Center and Walnut parking lot in order that the Antique Car Show may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

38th Annual Greater Goldsboro Road Run. Street Closing Approved. A letter was received from Scott Edwards, requesting permission for the Sunrise Kiwanis Club to hold their 38th Annual Greater Goldsboro Road Run on April 16, 2016. The Sunrise Kiwanis Group is requesting permission to close a portion of certain city streets on Saturday, April 16, 2016 from 8:00 a.m. to 11:00 a.m. in order to hold their annual Greater Goldsboro Road Run event.

The race is scheduled to begin and end on Center Street and runs through the downtown area of Spruce, Walnut, Jefferson and Mulberry Streets. The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

Staff recommended Council grant street closings on Center, Spruce, Walnut, Jefferson and Mulberry Streets on April 16, 2016 from 8:00 a.m. to 11:00 a.m. in order that the 38th Annual Greater Goldsboro Road Run event may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Agreement to Convey Property to the County of Wayne. Approved. The City of Goldsboro and Wayne County had previously entered into an intergovernmental agreement on March 6, 2015 regarding the Wayne Agricultural and Convention Center, a Multi-Sports Complex, the former Goldsboro Country Club, and the levying and distribution formulas for room occupancy taxes in the City of Goldsboro.

At their joint meeting on March 6, 2015, the Goldsboro City Council, agreed to convey the 12 ± acres of the 18 acre parcel it owns for the purpose of building the Wayne Agricultural and Convention Center to the County of Wayne.

Preliminary design work has been completed and the property has been surveyed to convey the 12± acre parcel to the County of Wayne for the Wayne Agricultural and Convention Center. The city will retain the remaining 6± acre tract for the future development of a hotel in accordance with the Intergovernmental Agreement between the City of Goldsboro and Wayne County signed on March 6, 2016.

Staff recommended Council authorize the Mayor and City Clerk to execute a deed and sign an agreement on behalf of the City of Goldsboro to convey the property for the Wayne Agricultural and Convention Center to the County of Wayne. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Appearance Commission Appointment. Resolution Adopted. There is an existing vacancy on the Appearance Commission. Citizen involvement is vital to the performance of City government. It is necessary that an additional appointment be made in an effort to fill this vacancy. Three vacancies remain on the commission.

Recommendations for appointment were requested from the Appearance Commission.

The following individual has submitted an application to be on the Appearance Commission and was recommended by the Appearance Commission. Gretchen Reed

It is recommended Council adopt the following entitled Resolution appointing Gretchen Reed to the Appearance Commission. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2016-25 “RESOLUTION APPOINTING A MEMBER TO AN ADVISORY BOARD AND COMMISSION”

End of Consent Agenda.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried Council recused Mayor Allen from voting on the Item G. Site Plan Modification – Oxford Square due to a conflict of interest.

Councilmember Allen left the room at 7:33 p.m.

Site Plan Modification – Oxford Square. Approved. A Conditional Use Permit was originally approved for this Planned Unit Development (PUD) in 2003 and the site plan was modified to allow the relocation of a retention pond.

Oxford Square contains a total of 50 units, which are sold individually. Common areas remaining undeveloped are maintained through covenants.

Site Plan

Total Area in Lots: 4.936 acres

Common Area: 8.064 acres (62%)

Improvements in Common Area: 1.310 acres (21.15%)

Approved building setbacks for the development are as follows:

Front Yard: 20 ft.

Side Yard: 5 ft.

Rear Yard: 25 ft.

Modifications of interconnectivity and sidewalks on Oxford Boulevard were approved at time of subdivision plat approval in 2002. A modification of the street tree location from 25 ft. to 70 ft. from the Oxford Boulevard right-of-way was also approved since there is a 70 ft. wide utility easement along the street frontage of the development.

The developer now proposes to construct twelve units at the rear of the site. These units are now proposed to contain screened-in porches at the rear which will extend within the established 25 ft. rear yard setback. A modification of the established rear yard setback from 25 ft. to 14 ft. has been requested for these twelve lots.

The Planning Commission, at their meeting held on March 28, 2016, recommended approval of the rear yard setback modification, as requested, subject to the developer installing all required sidewalks within the development as originally approved on the site plan. Although sidewalks have been installed in front of a portion of the lots within Oxford Square, the Planning Commission wants to insure that these sidewalks will be completed throughout the development.

Upon motion of Councilmember Broadway, seconded by Councilmember Ham and unanimously carried, Council accepted the recommendation of the Planning Commission and approved the requested rear yard setback modification from 25 ft. to 14 ft. subject to installation and completion of all interior sidewalks within the development.

Mayor Allen came back into Council Chambers at 7:34 p.m.

City Manager's Report. Mr. Stevens shared that the WA Foster Recreation Center's grand opening was held today at 3:00 p.m. and will be open during their regularly scheduled hours. He stated he thinks they will be pleased and impressed. Mr. Stevens also shared that the Goldsboro Event Center will be having an open house on Tuesday, April 5th from 5:00-7:00 and he invites anyone in the community to come. The Event Center will be available for rentals and you can call the Paramount Theater to book the space. Mr. Stevens also shared the following information:

As you know, Ms. LaTerrie Ward retired last week as our Community Affairs Director. Anytime we have an opening, we discuss the need for the position and look for changes that we feel might enhance the services we are providing to the community. Over the

years, we have discussed the possibility of merging Community Affairs and Community Development into one department. With the retirement of Ms. Ward and reviewing the work that her department accomplishes each year, I did not feel that eliminating this position made sense for Goldsboro. What I believe will improve our service to the community, without increasing our full-time staffing, is to merge the Community Affairs Department and the Community Development Division into a Community Relations Department. This new Department will report to Randy Guthrie, my Assistant City Manager.

Tonight, I would like to announce that I have selected Shycole Simpson-Carter as the Director of the Community Relations Department effective April 1, 2016. To tell you a little more about Shycole, she was born in Wayne County and graduated from Southern Wayne High School. She completed an Associate's Degree in Accounting from Wayne Community College, a double major in Business Administration and Accounting from North Carolina Wesleyan College, and a Master in General Business Administration from Capella University. She worked for WAGES as a Foster Grandparent Outreach Specialist until 2010 when she came to work for the City as a Rehabilitation/Community Development Specialist. When the Community Development Administrator position became available, Shycole was promoted into this position where she has served since August 2013.

When Shycole became the Administrator, we asked if she felt the need to replace the Rehabilitation/Community Development Specialist position she had vacated. She told us she felt she could handle the work load which would allow more of our CDBG money to go to the community rather than pay a salary. While I had some concern about the workload, Shycole made it look easy. When asked questions by the City Council or others, she had well thought out responses. She was willing to take on new tasks, dedicating as much time as needed to ensure its success such as our feeding program for hungry children that we ran last year. Shycole has been asked by larger communities to come and assist with their CDBG program and administration. But the ultimate compliment came from our HUD representatives who audit the projects and files that Shycole is responsible for overseeing. They shared with me that the system that Shycole has developed is an example they share with other communities and could not say enough good things about her organizational skills, project oversight, and documentation that is absolutely required with federal funding.

I would like to thank Shycole's family... husband- Keyon; daughter- Rayona; nephew- Mehki; other family members Penny & Katrina. While I am sure they have been supportive of Shycole in her previous role, their continued support will be needed so that she can excel in her new role and successfully combine these two areas. Again, thank you all for your continued support of Shycole! We think a lot of her and we appreciate you supporting her at home.

Shycole has a wealth of knowledge about the CDBG Rules and Regulations and knows the Goldsboro community. I am excited to have her in this new role and look forward to working more closely with her.

At this time I would like to say congratulations to Shycole and would ask her to say a few words.

Shycole Simpson-Carter shared that she wanted to give honor to God and thank the City Manager for allowing her this opportunity to further expand what she loves to do, which is helping individuals and bridging any gap between city services and citizens. She shared that she has spoken before about her humble beginnings and those humble beginnings is why she is a city employee and why she is as dedicated as she is along with her family. She shared she takes much pride and joy being a city employee and getting to work alongside amazing supervisors, co-workers as well as Mayor and Council. It makes it worthwhile and makes her more determined to do whatever she can do. She also thanked her husband and daughter and especially her nephew which she has on most of the weekends. She shared there are many weekends that her husband wakes up and she is not home, but he knows where she is, at the office, and he gives her time and then says it's time to come home. She shared she brings her daughter and nephew to work and shows them different things like how to organize and she thanks them for putting up with that. She shared that for her to be as committed as she is to the City of Goldsboro, it takes her family. She shared in closing, she wanted to say to Scott, the Mayor, City Council and her amazing City of Goldsboro family, she wanted to thank them for their sincere condolences during the passing of her baby brother a couple of weeks ago. That has meant more to her than they will ever know. She shared she will stay committed to the City of Goldsboro and the citizens and make our city even greater than it already is and she thanks them.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Williams had no report.

Councilmember Broadaway shared he wanted to thank the Golden Star Award winners and Shycole Simpson-Carter. She shared he thought about those Public Works guys on the night it was so cold and they were fixing the water break and as a person that has worked utilities before, that takes some dedication to stand and be knee deep in the mud when it's cold. He stated that he just wanted to say congratulations.

Councilmember Stevens shared that he wanted to wish Mr. Broadaway an early happy birthday. He also wanted to speak in regards to the TIGER Grant, everyone has spoken and tried to come to Council in regards to it and tried to get them to reconsider or think about reconsidering what can be done to finish up downtown. He also shared that he would like everyone to look closely at what our state is becoming. We need to move forward together as a population of human beings and not discriminate against anyone.

Councilmember Ham shared that he wanted to comment on the recipients of the Golden Star Awards. He shared we often see civic employees who are complacent in

their jobs, and when we see people like we have seen tonight, it makes us proud that we have people of dedication. He shared that he has seen on numerous occasions since he has been a member of the council, he has seen employees that have exhibited professionalism and dedication that we all want to see, should be proud of and he commends them all for that.

Councilmember Foster had no report.

Mayor Pro Tem Aycock shared that we do have a lot of good employees and we need to tell the ones that are doing an excellent job that they are doing an excellent job. He shared that Shycole Simpson-Carter was not just appointed to the job, she earned the job and he is proud of her.

Mayor Allen shared that we have five proclamations and although he isn't going to read them all that he will do them out of order. He shared the first Proclamation is the American Legion Walk and he was there on Saturday, walked with them and read the Proclamation. He shared information about Freddie Lee and Singer B. Jones and the event that he attended on their behalf.

Mayor Allen shared the following Proclamations:

Proclamation—Freddie Lee Jones Day in Goldsboro. Mayor Allen proclaimed April 4, 2016 as Freddie Lee Jones Day in Goldsboro on the occasion of his 90th birthday, with sincere congratulations and best wishes for many more happy, productive years.

Proclamation—Freddie Lee and Singer B. Jones Day in Goldsboro. Mayor Allen proclaimed April 4, 2016 as Freddie Lee and Singer B. Jones Day in Goldsboro on the occasion of their 70th anniversary, with sincere congratulations and best wishes for many more happy years together.

Proclamation—American Legion Walk for Veterans. Mayor Allen proclaimed support for the American Legion Walk for Veterans on April 2, 2016.

Proclamation—Physical Fitness Month. Mayor Allen proclaimed the month of April as Physical Fitness Month in the City of Goldsboro, North Carolina and urge all citizens to show their support for Southeastern Cancer Care's annual Cures for the Colors, to be held April 22-23, 2016, by wearing their Cures for the Colors T-shirts to work on Friday, April 22nd and by displaying a ribbon in support of all cancer patients the entire week prior to the event.

Proclamation—Arbor Day. Mayor Allen proclaimed April 29, 2016 as Arbor Day in the City of Goldsboro and urged all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands and urged all citizens to plant trees to promote the well-being of this and future generations.

Mayor Allen shared information about the WA Foster Center and if you haven't seen it, he encouraged everyone to see it. He also shared that the Goldsboro Event Center will hold an Open House tomorrow, April 5, 2016 at 5:00 p.m. He shared the Event Center is available for any citizen that would like to rent it. He also shared that on Thursday, April 7 from 5:00-7:00 p.m. at the former WA Foster Center on Leslie Street, there will be a public meeting for people to come and make comments about what they think should happen to the facility. He shared that on April 14, 2016 from 5:00-8:00 there will be a public hearing on the KC-46A Tanker at Herman Park Center on Ash Street. He also shared that the NCDOT will be doing a litter sweep from April 16-30. You don't have to wait until the 16th, just do it safely. Anything you can do to help us clean our city is important. He shared that he appreciates people that try to clean the city and everyone should keep their property clean. He also wished Councilmember Broadaway a Happy Birthday.

There being no further business, the meeting adjourned at 7:56 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 6, 2016 COUNCIL MEETING

SUBJECT: Resolution Making Preliminary Findings Relating to General Obligation Bond and Resolution Providing for Publication of Notice of Intent to File Application with Local Government Commission

BACKGROUND: At the March 21, 2016 meeting, City Council instructed the Finance Director to proceed with a November 8, 2016 bond referendum. The City Council has decided to pursue the issuance of general obligation bonds for Street Improvements Bonds in the amount of \$7,000,000 and Parks and Recreation Facilities Bonds in the amount of \$3,000,000.

DISCUSSION: Under the Local Government Bond Act, the City Council needs to adopt resolutions for preliminary findings relating to Parks and Recreation Bonds and Street Improvement Bonds. These resolutions are the first steps in introducing the bonds and starting the process towards the November election.

A notice of intent to apply to the Local Government Commission for approval of bonds will be published in the Goldsboro News Argus on May 12, 2016. This will give any citizen or taxpayer who objects to the bonds the opportunity to file with the Local Government Commission a statement setting forth their objections within seven days from the publication of the notice of intent to apply for approval of bonds. Objections will be considered by the Local Government Commission, along with the City's application, in determining whether to approve or disapprove the application.

RECOMMENDATION: It is recommended that the attached Resolutions be adopted:

1. Resolution Making Preliminary Findings Relating to Parks and Recreation Bonds.
2. Resolution Making Preliminary Findings Relating to Street Improvement Bonds.
3. Resolution Providing for Publication of Note of Intent to File Application with Respect of up to \$7,000,000

General Obligation Street Bonds with Local Government Commission.

4. Resolution Providing for Publication of Note of Intent to File Application with Respect to up to \$3,000,000 General Obligation Parks and Recreation Facilities Bonds with Local Government Commission.

Date: _____
Kaye Scott, Finance Director

Date: 5-10-16 _____

Scott Stevens, City Manager

**RESOLUTION 2016-32
CITY OF GOLDSBORO, NORTH CAROLINA
RESOLUTION MAKING
PRELIMINARY FINDINGS RELATING TO STREET IMPROVEMENT BONDS**

WHEREAS, the City Council (the “Council”) of the City of Goldsboro, North Carolina (the “City”) has tentatively decided to pursue the issuance of general obligation bonds in the maximum aggregate principal amount of \$7,000,000 under the Local Government Bond Act, Article 4 of Chapter 159 of the North Carolina General Statutes (the “Act”) to finance, in part, the construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City (collectively, as further described herein, the “Project”); and

WHEREAS, this Council desires to take such steps as may be required under the Act in order to proceed with the financing of the Project with general obligation bonds.

NOW, THEREFORE, the City Council of the City of Goldsboro, North Carolina, meeting in regular session in Goldsboro, North Carolina, on May 9, 2016, makes the following findings of fact:

1. The Project can be adequately described as follows:

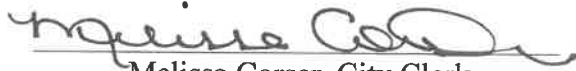
Construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City, including maintenance, resurfacing and paving of the public street system, repair and installation of sidewalks and streetscapes abutting on public streets, maintenance and repair to subsurface conditions including utilities and storm drainage, and construction of necessary public street connectors.

2. The Project is necessary and expedient because a portion of the City’s street system is deteriorated and in need of repair, pedestrians have limited options for movement along the public streets, and safety and congestion warrant attention through installation of street improvements and connectors.
3. The amount of bonds is adequate for the proposed purpose because the City’s managerial and planning staff has estimated total Project costs to be \$7,000,000.
4. Facts supporting the conclusion that debt management policies have been carried out in compliance with the law and reasonable assurances that compliance with the law will henceforth be carried out are as follows:
 - (a) The Local Government Commission has taken no action against the City, nor found the City to have acted improperly in debt management.
 - (b) The City has not defaulted on any debt obligation.
 - (c) The City follows the debt management guidelines of the North Carolina Local Government Commission.

5. It is anticipated that no increase in the property tax rate is necessary to raise the debt service requirements.
6. The Mayor and City Manager, or either of them, are hereby designated as the representatives of the City to file an application for approval of the bonds with the Local Government Commission.
7. This resolution shall take effect immediately.

* * * * *

I, Melissa Corser, City Clerk of the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a resolution entitled "**RESOLUTION MAKING PRELIMINARY FINDINGS RELATING TO STREET IMPROVEMENT BONDS**" adopted by the City Council of the City of Goldsboro, North Carolina, at a meeting held on the 9th day of May, 2016.


Melissa Corser, City Clerk

RESOLUTION 2016-33
CITY OF GOLDSBORO, NORTH CAROLINA
RESOLUTION PROVIDING FOR PUBLICATION OF
NOTICE OF INTENT TO FILE APPLICATION WITH
RESPECT TO UP TO \$7,000,000 GENERAL OBLIGATION
STREET BONDS WITH LOCAL GOVERNMENT COMMISSION

WHEREAS, the City Council (the "Council") of the City of Goldsboro, North Carolina (the "City") has decided to pursue the issuance of general obligation bonds in the maximum aggregate principal amount of \$7,000,000 (the "Bonds") under the Local Government Bond Act, Article 4 of Chapter 159 of the North Carolina General Statutes (the "Act") to finance, in part, the construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City; and

WHEREAS, under the Act the issuance of the Bonds must be approved by the Local Government Commission, and, pursuant to G.S. § 159-50 of the Act, a notice of the intention to file an application with the Local Government Commission must be published prior to filing of the application; and

WHEREAS, the Council intends to make certain capital expenditures relating to the construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City prior to the issuance of the Bonds, and to reimburse the City for such expenditures out of the proceeds of the Bonds;

NOW, THEREFORE, the City Council of the City of Goldsboro, North Carolina, meeting in regular session in Goldsboro, North Carolina, on May 9, 2016, does the following:

BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF GOLDSBORO, NORTH CAROLINA:

1. The City Clerk of the City shall cause a notice, in substantially the form set forth below, to be published in The Goldsboro News-Argus:

[FORM OF NOTICE]

NOTICE OF INTENTION TO FILE AN APPLICATION
WITH THE LOCAL GOVERNMENT COMMISSION
CONCERNING CITY OF GOLDSBORO, NORTH CAROLINA
\$7,000,000 GENERAL OBLIGATION STREET BONDS

Notice is hereby given that the City Council (the "Council"), of the City of Goldsboro, North Carolina (the "City"), intends to file an application with the Local Government Commission (the "LGC") for approval of a bond issue pursuant to the Local Government Bond Act (G.S. § 159-43 et seq.). It is proposed that the bonds be general obligations of the City in the maximum principal amount of \$7,000,000 and be issued to finance, in part, the construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City. Any citizen or taxpayer of the City may, within seven days after the date of publication of

date of publication of this notice, file with the Council and the LGC a statement of any objections he or she may have to the bond issue at the following addresses:

City Council
City of Goldsboro
200 North Center Street
P.O. Drawer A
Goldsboro, North Carolina 27530

Greg C. Gaskins, Secretary
Local Government Commission
3200 Atlantic Avenue, Longleaf Building
Raleigh, North Carolina 27604

CITY OF GOLDSBORO
CITY COUNCIL
By: Melissa Corser, Clerk

2. The City hereby declares that it reasonably expects to make certain capital expenditures for the construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City, and to reimburse such expenditures out of the proceeds of the Bonds, up to a maximum amount of \$7,000,000. This resolution is intended to be a declaration of official intent under Internal Revenue Service Treasury Regulations § 1.150-2(e).

3. McGuireWoods LLP, Raleigh, North Carolina, shall serve as bond counsel for the City in connection with adoption of the bond order, the referendum process and the bonds issued pursuant thereto.

4. This resolution shall take effect immediately.

I, Melissa Corser, City Clerk of the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a resolution entitled "RESOLUTION MAKING PRELIMINARY FINDINGS RELATING TO STREET IMPROVEMENT BONDS" adopted by the City Council of the City of Goldsboro, North Carolina, at a meeting held on the 9th day of May, 2016.


Melissa Corser, City Clerk

**RESOLUTION 2016-34
CITY OF GOLDSBORO, NORTH CAROLINA
RESOLUTION MAKING PRELIMINARY FINDINGS
RELATING TO PARKS AND RECREATION BONDS**

WHEREAS, the City Council (the “Council”) of the City of Goldsboro, North Carolina (the “City”) has tentatively decided to pursue the issuance of general obligation bonds in the maximum aggregate principal amount of \$3,000,000 under the Local Government Bond Act, Article 4 of Chapter 159 of the North Carolina General Statutes (the “Act”) to provide funds for a new parks and recreation building (collectively, as further described herein, the “Project”); and

WHEREAS, this Council desires to take such steps as may be required under the Act in order to proceed with the financing of the Project with general obligation bonds.

NOW, THEREFORE, the City Council of the City of Goldsboro, North Carolina, meeting in regular session in Goldsboro, North Carolina, on May 9, 2016, makes the following findings of fact:

1. The Project can be adequately described as follows:

Acquisition, construction and equipping of parks and recreation facilities, including eight full-size, illuminated multi-sport fields, parking, restrooms, walking trails and concession facilities.
2. The Project is necessary and expedient because the availability of recreational space in the City is limited and the population of the City has expressed the desire for enhanced public recreation opportunities.
3. The amount of bonds is adequate for the proposed purpose because the City’s managerial and planning staff has estimated total Project costs to be \$3,000,000.
4. Facts supporting the conclusion that debt management policies have been carried out in compliance with the law and reasonable assurances that compliance with the law will henceforth be carried out are as follows:
 - (a) The Local Government Commission has taken no action against the City, nor found the City to have acted improperly in debt management.
 - (b) The City has not defaulted on any debt obligation.
 - (c) The City follows the debt management guidelines of the North Carolina Local Government Commission.
5. It is anticipated that no increase in the property tax rate is necessary to raise the debt service requirements.

6. The Mayor and City Manager, or either of them, are hereby designated as the representatives of the City to file an application for approval of the bonds with the Local Government Commission.
7. This resolution shall take effect immediately.

* * * * *

I, Melissa Corser, City Clerk of the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a resolution entitled "RESOLUTION MAKING PRELIMINARY FINDINGS RELATING TO PARKS AND RECREATION BONDS" adopted by the City of Council of the City of Goldsboro, North Carolina, at a meeting held on the 9th day of May, 2016.



Melissa Corser, City Clerk

RESOLUTION 2016-35
CITY OF GOLDSBORO, NORTH CAROLINA
RESOLUTION PROVIDING FOR PUBLICATION OF
NOTICE OF INTENT TO FILE APPLICATION WITH
RESPECT TO UP TO \$3,000,000 GENERAL OBLIGATION PARKS
AND RECREATION BONDS WITH LOCAL GOVERNMENT COMMISSION

WHEREAS, the City Council (the "Council") of the City of Goldsboro, North Carolina (the "City") has decided to pursue the issuance of general obligation bonds in the maximum aggregate principal amount of \$3,000,000 (the "Bonds") under the Local Government Bond Act, Article 4 of Chapter 159 of the North Carolina General Statutes (the "Act") to finance, in part, the acquisition, construction, and equipping of parks and recreation facilities in the City; and

WHEREAS, under the Act the issuance of the Bonds must be approved by the Local Government Commission, and, pursuant to G.S. § 159-50 of the Act, a notice of the intention to file an application with the Local Government Commission must be published prior to filing of the application; and

WHEREAS, the Council intends to make certain capital expenditures relating to the acquisition, construction, and equipping of parks and recreation facilities in the City prior to the issuance of the Bonds, and to reimburse the City for such expenditures out of the proceeds of the Bonds;

NOW, THEREFORE, the City Council of the City of Goldsboro, North Carolina, meeting in regular session in Goldsboro, North Carolina, on May 9, 2016, does the following:

BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF GOLDSBORO, NORTH CAROLINA:

1. The City Clerk of the City shall cause a notice, in substantially the form set forth below, to be published in The Goldsboro News-Argus:

[FORM OF NOTICE]

NOTICE OF INTENTION TO FILE AN APPLICATION
WITH THE LOCAL GOVERNMENT COMMISSION
CONCERNING CITY OF GOLDSBORO, NORTH CAROLINA
\$3,000,000 GENERAL OBLIGATION PARKS AND RECREATION BONDS

Notice is hereby given that the City Council (the "Council"), of the City of Goldsboro, North Carolina (the "City"), intends to file an application with the Local Government Commission (the "LGC") for approval of a bond issue pursuant to the Local Government Bond Act (G.S. § 159-43 et seq.). It is proposed that the bonds be general obligations of the City in the maximum principal amount of \$3,000,000 and be issued to finance, in part, the acquisition, construction, and equipping of parks and recreation facilities in the City. Any citizen or taxpayer of the City may, within seven days after the date of publication of this notice, file with the Council and the LGC a statement of any objections he or she may have to the bond issue at the following addresses:

City Council
City of Goldsboro
200 North Center Street
P.O. Drawer A
Goldsboro, North Carolina 27530

Greg C. Gaskins, Secretary
Local Government Commission
3200 Atlantic Avenue, Longleaf Building
Raleigh, North Carolina 27604

CITY OF GOLDSBORO
CITY COUNCIL
By: Melissa Corser, Clerk

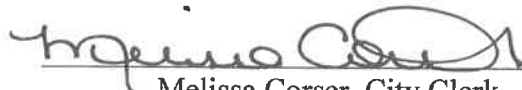
2. The City hereby declares that it reasonably expects to make certain capital expenditures for the acquisition, construction, and equipping of parks and recreation facilities in the City, and to reimburse such expenditures out of the proceeds of the Bonds, up to a maximum amount of \$3,000,000. This resolution is intended to be a declaration of official intent under Internal Revenue Service Treasury Regulations § 1.150-2(e).

3. McGuireWoods LLP, Raleigh, North Carolina, shall serve as bond counsel for the City in connection with adoption of the bond order, the referendum process and the bonds issued pursuant thereto.

4. This resolution shall take effect immediately.

* * * * *

I, Melissa Corser, City Clerk of the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and exact copy of a resolution entitled "RESOLUTION MAKING PRELIMINARY FINDINGS RELATING TO PARKS AND RECREATION BONDS" adopted by the City of Council of the City of Goldsboro, North Carolina, at a meeting held on the 9th day of May, 2016.



Melissa Corser, City Clerk

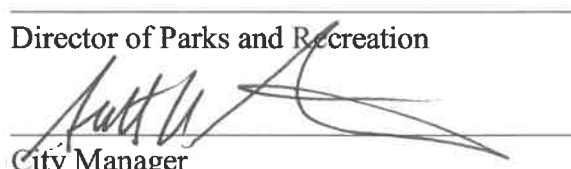
CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 9, 2016 COUNCIL MEETING

- SUBJECT:** Contracting with HH Architecture for the Preliminary Design Services for Herman Park Recreation Center
- BACKGROUND:** The Parks and Recreation Department and Recreation Advisory Commission are seeking professional services for design of the new Herman Park Recreation Center. HH Architecture presented a proposal for advanced planning for a new Herman Park Center.
- DISCUSSION:** The Architect's advanced planning would include:
1. Initial programming meeting and design charrette with staff.
 2. Initial floor plan layout showing proposed program spaces and their relationships to one another.
 3. Floor plan layout showing programming spaces and relationship adjacencies.
- The cost for this scope of work is a lump sum of \$9,900. Since there is not enough funds are allocated within the current year's budget, a budget ordinance is necessary.
- RECOMMENDATION:** By motion:
1. Authorize the City Manager to enter into a contract with HH Architecture in the amount of \$9,900 for the advanced planning for Herman Park Center.
 2. Adopt the attached budget ordinance descreasing the unassigned fund balance of the General Fund in the amount of \$9,900 for these design services.

Date: _____

Date: 5-6-16

Director of Parks and Recreation



City Manager

ORDINANCE NO. 2016-29

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro desires to develop a new Herman Park Center; and

WHEREAS, HH Architecture has presented an advanced planning proposal at a cost of \$9,900; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$9,900 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-16 be amended by:

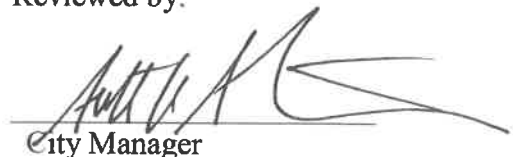
1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$9,900.
2. Increasing the line item entitled "Consultant Fees" (11-7460-1991) in the Parks and Recreation's budget of the General Fund in the amount of \$9,900.
3. This Ordinance shall be in full force and effect from and after the 9th day of May 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

Departmental Monthly Reports April 2016

1. Human Resources (unavailable)
2. Community Relations
3. Paramount Theater
4. Inspections
5. Downtown Development (unavailable)
6. Information Technology (unavailable)
7. Public Works
8. Finance
9. Planning
10. Engineering
11. Fire (unavailable)
12. Police
13. Parks and Recreation (unavailable)
14. Public Utilities
15. Travel and Tourism

Community Relations Department

Monthly Report – April 2016

Prepared By: *Shycole Simpson-Carter*

- The Community Affairs Commission meeting for Tuesday, April 5, 2016 was canceled. The next scheduled meeting is Tuesday, May 10, 2016 at 7:00 p.m.
- There were 7 complaints (6 housing; 1 consumer) submitted for the month of March. All complaints were submitted through the 311/GIS system or to the designated community resource.
 - The housing complaints included tenant complaint of housing application, landlord discrimination, mold issue with rental property, substandard housing conditions of rental properties and surround area, and denial of transitional housing from the Salvation Army. The consumer complaint consisted of contractual dispute between the County of Wayne and B-TWEEN Bridges, LLC.
- Goldsboro Youth Council Members (GYC) attended the State Youth Council convention April 15-17, 2016 in Charlotte, N.C. GYC member, Davia Webb was appointed to the office of Secretary for State Youth Council Offices during the convention.
- April 1-3, 2016 five (5) Goldsboro Youth Council members attended the Youth Legislative Assembly in Raleigh, N.C. The Youth Legislative Assembly (YLA) provides an opportunity for North Carolina students to engage in the legislative process which fosters politically informed, vocal citizens. The mission of YLA is to represent the voice of North Carolina youth through the creation of legislation in a youth-conducted general assembly.
- On April 30, 2016, Goldsboro Youth Council Members volunteered at First Christian Church at the Last Saturday Supper. They made sandwiches and distributed supper to the homeless. This is a project that the GYC has been doing all year the last Saturday of each month.
- The Mayor's Committee for Persons with Disabilities met on Thursday, April 21st. The committee finalized the logistics for the 20th Hal K. Plonk Annual Walk that was held on May 4, 2016. Donations continue to come in for refreshments and other needed supplies for the walk. Flyers were distributed to downtown businesses and local healthcare providers.
- The Mayor's Committee for Persons with Disabilities is still researching the possibility of a crosswalk at Walnut and John Street and also the possibility of an audio system to help make it safer for our citizens especially those with disabilities. The Committee met with Mr. Bobby Croom, Traffic Engineer for the City of Goldsboro to discuss logistics for crosswalk and audio system at the Committee's April 21st meeting.
- North Carolina Housing Finance Agency (NCHFA) has awarded the City funding for the 2016 Urgent Repair Program (URP16) in the amount of \$100,000 to assist fifteen (15) eligible very-low and low-income homeowners with urgent repairs up to \$8,000 per home to prevent displacement, which poses an imminent threat to their life and/or safety.

2016 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	3	1	2	6									6
Consumer	1	3	1	1									2
2015 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
8036.41Housing	4	5	4	1	0	8	12	9	3	8	1	1	4
Consumer	9	4	2	6	3	5	8	8	8	9	9	3	5

GOLDSBORO
BE MORE DO MORE SEYMOUR
EVENT CENTER

Goldsboro Inspections Department
Monthly Report – Apr 2016
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of April totaled \$2,862,219. Two (2) of these permits were new residential single family dwellings at a valuation of \$240,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$2,934,918.

All permit fees collected for the month totaled \$38,399. Of the permit fees collected for the month \$2,730 was collected in technology fees. Plan review fees collected during the month totaled \$1,900.

The Inspectors did a total of 463 inspections for the month. During the month of April one (1) business inspection was completed. A total of 237 permits were issued for the month. Fifty-two (52) plan reviews were completed for April. We now have a total of 220 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$3	\$7	\$7	\$3									\$5
Residential (thousands)	\$740	\$380	\$430	\$240									\$448
Miscellaneous**(millions)	\$2	\$3	\$3	\$3									\$3
Permit Fees (thousands)	\$38	\$54	\$61	\$38									\$48
Inspections (total)	544	519	550	463									519
Permits Issued (total)	268	266	293	237									266
Plan Reviews Completed	50	44	83	52									57
Minimum Housing in Process	242	214	212	220									222

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3	\$5	\$12	\$4	\$10	\$2	\$5	\$5
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273	\$444	\$199	\$612	\$400	\$600	\$240	\$575
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2	\$2	\$4	\$1	\$1	\$1	\$2	\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31	\$68	\$51	\$27	\$49	\$35	\$39	\$42
Inspections (total)	456	427	698	569	570	547	552	595	556	503	500	531	542
Permits Issued (total)	267	213	300	305	315	333	334	264	279	265	198	239	276
Plan Reviews Completed	66	57	65	65	64	58	70	58	64	50	78	62	63
Minimum Housing in Process	215	225	228	230	240	244	250	228	232	232	232	240	233

Monthly Highlights

- ✓ **Bldg. Maintenance:** 59+ misc items that helped support DGDC and Center Street Jam
- ✓ **Bldg. Maintenance:** Ran dedicated phone line from new W.A. Foster building to pool house, ran new electrical at P.D. / Fire complex gym for new exercise equipment.
- ✓ **Streets & Storm:** Hauled 106 Tandem dump truck loads of unusable fill to wayne auto from the complex saving approximately \$40,000 in tipping fees.
- ✓ **Streets & Storm:** Graded 1.6 miles of dirt streets.
- ✓ **Streets & Storm:** Demolished Pool House at W.A. Foster and Laid concrete at GEC.

Departments		2016												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	6.0	16.3	5.8									8.2
	Lines Camera'd (1000-ft)	4.2	16.7	5.6	3.2									7.4
	Water Repairs	28	19	26	21									23.5
	Sewer Repairs	5	4	10	4									5.8
	Hydrants Replaced/Fixed	22	8	18	37									21.3
	Meter Install/Changed	66	67	71	43									61.8
Bldg Maint.	Radio, Electrical, Bldg	149	142	52	100									110.8
	Sign Repairs	39	56	74	74									60.8
Garage	Total Work Orders	337	273	288	301									299.8
	Total Fuel Cost (x1000)	\$ 58	\$ 49	\$ 53	\$ 51									52.7
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1										1.0
	Recyclables (tons)	101	96	99	77									93.3
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	1.6	0.8									0.9
Cemetery Funerals		7	6	6	8									6.8
Streets & Stormwater	Utility Cut Repairs	0	8	16	0									6.0
	Pot Hole Repairs	100	111	52	151									103.5
	Streets Swept (miles)	93.3	125	129	83.4									107.8
	ROW Mowing (ac)	0	0	9	27.0									9.0
	City-Owned Lots Mowing	0	0	2	160									40.5
		2015												
Distribution & Collections	Utility Line Maint (1000-ft)	5.3	4.7	7.3	5.7	21.8	11.8	9.2	11.9	8.9	6.7	12.1	5.9	9.3
	Lines Camera'd (1000-ft)	2.0	0.6	4.7	15.2	6.3	1.5	4.2	5.3	7.1	9.7	4.5	7.0	
	Water Repairs	16	25	13	13	19	21	16	12	20	14	7	12	15.7
	Sewer Repairs	2	8	2	2	2	4	4	4	17	10	8	5	5.7
	Hydrants Replaced/Fixed	0	1	7	28	7	1	3	75	59	48	22	11	21.8
	Meter Install/Changed	70	90	105	102	112	96	45	36	81	97	62	61	79.8
Bldg Maint.	Radio, Electrical, Bldg	71	127	142	162	121	134	113	118	96	119	94	98	116.3
	Sign Repairs	113	59	82	45	96	76	82	70	62	58	17	41	66.8
Garage	Total Work Orders	252	234	195	236	221	294	310	298	252	286	229	256	255.3
	Total Fuel Cost (x1000)	\$ 63	\$ 45	\$ 45	\$ 46	\$ 85	\$ 55	\$ 64	\$ 57	\$ 53	\$ 59	\$ 46	\$ 48	55.5
Solid Waste	Refuse (x1000 tons)	0.9	0.6	0.9	0.9	1.0	0.8	1.0	0.9	0.9	1.0	1	0.87	0.90
	Recyclables (tons)	89	89	125	105	113	88	108	105	51	52	74	112	92.6
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.9	1.0	0.9	0.8	0.9	0.8	0.7	0.9	0.6	0.87	0.79
Cemetery Funerals		4	5	3	4	3	3	4	5	10	4	6	5	4.7
Streets & Stormwater	Utility Cut Repairs	1	0	16	9	2	15	12	11	25	20	3	3	9.8
	Pot Hole Repairs	98	7	84	54	74	48	30	16	36	34	101	49	52.6
	Streets Swept (miles)							159	210	105	205	74.9	87.1	
	ROW Mowing (ac)	0	0	0	22.8	45.0	19.0	42.0	40.5	42.0	0.0	0	0	17.6
	City-Owned Lots Mowing	0	0	0	62	131	127	97	127	66	102	38	0	62.5

Finance Department

Monthly Report - April 2016

Prepared by: Kaye Scott, Finance Director

FY 2015-16

GENERAL FUND

		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '14-15	FY '15-16	FY '15-16	Collected
Revenues					
1	Tax Revenues	\$ 14,773,443	\$ 15,723,437	\$ 14,700,432	93.49%
2	License & Permits	383,516	357,600	337,142	94.28%
3	Revenue Other Agencies	14,458,524	16,464,720	14,244,298	86.51%
4	Charges for Services	3,685,269	4,580,956	3,748,218	81.82%
5	Capital Returns	148,262	6,659,912	5,616,175	84.33%
6	Miscellaneous Revenues	108,312	1,251,000	452,514	36.17%
7	FB Withdrawal/PO Appropriation		3,054,134		
8	Total	\$ 33,557,326	\$ 48,091,759	\$ 39,098,779	81.30%
		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '14-15	FY '15-16	FY '15-16	Collected
Departmental Expenditures					
9	Mayor/Council	\$ 392,207	\$ 455,811	\$ 353,487	77.55%
10	City Manager	996,552	1,091,540	810,984	74.30%
11	Human Resources Management	442,876	635,867	507,271	79.78%
12	Community Affairs	181,215	200,550	169,462	84.50%
13	Paramount Theater	321,887	412,644	357,999	86.76%
14	Goldsboro Event Ctr.	0	62,542	17,712	28.32%
15	Inspections	486,926	799,546	664,357	83.09%
16	Downtown Development	236,362	355,864	289,670	81.40%
17	Information Technology	827,312	1,025,458	838,283	81.75%
18	Public Works - Adm.	315,578	452,262	332,097	73.43%
19	Garage	1,624,458	2,085,848	1,599,192	76.67%
20	Garage Credits	(1,037,489)	(1,550,000)	(1,073,853)	69.28%
21	Building & Traffic Maint.	441,618	527,056	393,813	74.72%
22	Cemetery	253,720	322,049	291,484	90.51%
23	Finance	1,046,975	1,243,706	1,029,648	82.79%
24	Office Supplies Credits	(6,168)	(9,000)	(5,880)	65.33%
25	Planning & Redevelopment	1,144,754	2,144,676	701,680	32.72%
26	Postage Credits	(14,582)	(30,000)	(16,528)	55.09%
27	Streets & Storms - General	1,269,655	1,545,734	1,263,948	81.77%
28	Streets & Storms - Utilities	548,900	668,750	548,369	82.00%
29	Street Paving	532,648	591,113	373,988	63.27%
30	Sanitation	3,382,557	3,295,315	2,866,693	86.99%
31	Engineering	683,060	1,371,339	978,480	71.35%
32	Fire Department	5,037,587	5,951,144	4,913,046	82.56%
33	Police Department	6,731,262	9,939,770	7,038,358	70.81%
34	Animal Control	0	0	0	0.00%
35	Special Expense Fees	2,443,095	10,691,100	9,475,296	88.63%
36	Parks & Recreation	2,373,086	3,058,653	2,138,391	69.91%
37	Golf Course	605,544	752,422	548,848	72.94%
38	Total	\$ 31,261,595	\$ 48,091,759	\$ 37,406,295	77.78%

UTILITY FUND						
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Revenues						
39	Charges for Services	\$ 12,803,994	\$ 15,355,100	\$ 13,129,095	85.50%	
40	Capital Returns	10,786	8,700	16,548	190.21%	
41	Miscellaneous Revenues	140,985	767,000	163,443	21.31%	
42	FB Withdrawal/PO Appropriation	\$ -	\$ 3,330,008	\$ 615,407	18.48%	
43	Total	\$ 12,955,765	\$ 19,460,808	\$ 13,924,493	71.55%	
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Departmental Expenditures						
44	Distribution & Collections	\$ 1,984,593	\$ 2,957,062	\$ 2,166,159	73.25%	
45	Water Treatment Plant	3,696,788	5,900,478	4,393,754	74.46%	
46	Water Reclamation Plant	4,859,649	8,315,253	5,527,682	66.48%	
47	UF - Capital	404,342	1,378,808	1,016,780	73.74%	
48	Compost Facility	456,169	909,207	724,953	79.73%	
49	Total	\$ 11,401,541	\$ 19,460,808	\$ 13,829,328	71.06%	
DOWNTOWN DISTRICT FUND						
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Revenues						
50	Tax Revenues	\$ 71,384	\$ 71,698	\$ 69,167	96.47%	
51	Capital Revenue	30	25	124	496.00%	
52	FB Withdrawal/PO Appropriation		106,612			
53	Total	71,414	178,335	69,291	38.85%	
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Spent	
Departmental Expenditures						
54	Downtown District	\$ 55,985	\$ 178,335	\$ 124,673	69.91%	
55	Total	\$ 55,985	\$ 178,335	\$ 124,673	69.91%	
OCCUPANCY TAX FUND						
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Revenues						
56	Occupancy Tax/Civic Center	\$ 248,646	\$ 275,000	\$ 341,595	124.22%	
57	Occupancy Tax/Travel & Tourism	248,646	275,000	239,812	87.20%	
58	Capital Returns/Misc./Property Sale	\$ 680,219	\$ 9,254	\$ 24,602	0.00%	
59	FB Withdrawal/PO Appropriation	\$ -	\$ 27,350			
60	Total	\$ 1,177,511	\$ 586,604	\$ 606,009	103.31%	
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Departmental Expenditures						
61	Civic Center	\$ 508,048	\$ 302,500	\$ 302,406	99.97%	
62	Travel & Tourism	282,044	284,104	258,428	90.96%	
63	Total	\$ 790,092	\$ 586,604	\$ 560,834	95.61%	

PLANNING DEPARTMENT

MONTHLY REPORT – APRIL, 2016

Prepared by: Sally Johnson

General Tasks

During the month of April, the Planning staff served as liaison with the Planning Commission, Historic District Commission, Appearance Commission, Technical Coordinating Committee and Transportation Advisory Committee. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a multi-use path, wayfinding signage, rebranding for the public transportation system, downtown design and traffic and parking analysis study. On-going projects include preparation of transportation-related documents and analysis of upcoming case files. Code enforcement staff scheduled 36 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of April.

2016

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	5	2	6	6									19	5
Historic District Commission														
Certificates of Appropriateness (In-House/Major)	0/1	1/1	2/0	1/0									4/2	1/1
Code Enforcement														
Grass Cutting/Cost	8/ \$375	0/ \$0	0/\$0	26/ \$1,320									34/\$1,695	9/\$424
Repeat Offenders	6	0	0	11									17	4
Junk Vehicles Tagged/Towed	0/6	8/0	18/2	35/4									61/12	15/3
Illegal Signs Removed	48	124	60	14									246	62

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. Of Adj., Annexations and Subdivisions	4	4	4	9	0	1	4	6	3	10	6	5	56	5.0
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House	4 In-House	2/5 In-House	1/3 In-House	0/1 In-House	0	1/2 In-House	43	4
Code Enforcement														
Grass Cutting	0	0	0	9/\$600	83/\$4,715	42/\$2,235	83/\$4,585	49/ \$2,840	62/ \$4,125	67/ \$3,635	47/ \$3,080	0/0	442/ \$25,815	37/\$2151
Repeat Offenders	0	0	0	8	38	34	79	47	58	46	43	0	353	32
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0	0/0	0/0	2/0	20/4	9/2	15/4	54/10	4.5/8
Illegal Signs Removed	150	150	75	30	150	20	5	5	40	50	82	50	767	64

**ENGINEERING DEPARTMENT
MONTHLY REPORT - APRIL 2016**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- Insituform Technologies submitted the low bid for \$2,674,612.50;
- Preconstruction conference was held on April 28th with a notice to proceed date of May 23, 2016;
- Projected completion date is December 23, 2016.

Stoney Creek Stream Enhancement – Phase II

- Project is complete;
- City Engineer is preparing CWMTF cost report, payment request, and required documentation for project reimbursement.

Berkeley Boulevard Widening Project

- AT&T has started their splicing operation. Once complete, the other half of the culvert can be completed;
- Intermediate completion date is June 2016 and the final completion date is December 2016.

New Hope Road Multi-Use Path

- Lanier Construction submitted the low bid for \$776,390.75;
- A preconstruction conference was held on April 19th with a notice to proceed date of April 25, 2016;
- Survey work and silt fence placement began on Monday, April 25th;
- Projected completion date is April 25, 2017.

2015 Bituminous Resurfacing Project

- Project is approximately 75% complete;
- The final completion date is May 2, 2016.

2015 Priority Sewer Rehabilitation Project – Phase 2

- Phase II construction is approximately 95% complete.

2015 Priority Sewer Rehabilitation Project – Phase 3

- McKim and Creed was developing plans and specifications for a construction project to be let for bids in early 2016; however, concerns about inflow caused additional flow monitoring to be recommended. City Council approved additional flow monitoring during February 15, 2016 council meeting. Additional flow monitoring will be conducted over the next 2-3 months.

Balsam Place Sanitary Sewer Improvement Project

- This project is complete with the exception of paving a small section. Anticipated completion date of May 13, 2016.

TIGER Grant Projects

Police Station Evidence/Storage Facility Project

- The building project is currently under evaluation by an architect;
- Staff is awaiting the preliminary report from architect.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been completed through the month of April.

Goldsboro Police Department Monthly Report - April 2016

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for April 2016 were 239 compared to 223 for March 2016.

Property with an estimated value of \$67,869 was reported stolen while property with an estimated value of \$19,616 was recovered.

Officers arrested 210 people and 503 citations were issued during the month. There were 24 drug -related charges.

There were 1 report(s) of assault on an officer.

Revenue collected for April 2016 included:

Police Reports	\$120.00
Fingerprints	\$70.00

UCR COMPARISON & TREND													
2016	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE													
Homicide	1	1	0	0									0.5
Rape(&attempts)	0	0	1	1									0.5
Robbery	11	5	4	8									7.0
Aggravated Assault	19	20	33	22									23.5
Simple Assault	48	32	32	41									38.3
Breaking & Entering	63	38	56	36									48.3
Larceny	132	111	89	127									114.8
Motor Vehicle Theft	8	8	7	3									6.5
Arson	0	0	1	1									0.5
TOTALS	282	215	223	239									239.8
2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE													
Homicide	0	0	0	1	0	1	0	3	1	2	1	0	0.8
Rape(&attempts)	0	0	2	0	0	0	0	0	0	0	0	0	0.2
Robbery	7	3	4	5	2	7	6	4	4	12	21	16	7.6
Aggravated Assault	21	10	26	13	23	45	31	55	21	40	40	38	30.3
Simple Assault	36	20	38	31	43	47	46	41	35	32	27	40	36.3
Breaking & Entering	34	22	27	49	49	57	43	35	51	60	65	49	45.1
Larceny	127	91	124	120	159	134	173	147	159	135	123	150	136.8
Motor Vehicle Theft	5	7	0	8	6	6	15	11	5	7	8	5	6.9
Arson	0	0	0	0	0	0	0	0	0	1	0	1	0.2
TOTALS	230	153	221	227	282	297	314	296	276	289	285	299	264.2

Public Utilities Department Monthly Report- April 2016

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 26 pump stations are operating well with no current problems to report.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

Four hundred ninety six cubic yards of compost/mulch was sold in April 2016. The Compost Facility is running smoothly. Rehabilitated Agitator #1 is working well. The trommel screen engine failed and the engine had to be replaced. It is back in service.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2016 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.491	4.592	4.682	4.712									4.620
Sewer	12.99	16.24	10.37	8.01									11.90
CY Compost	482	88	610	496									419

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.315	4.659	4.280	4.367	5.579	5.401	5.276	5.106	4.909	4.676	4.460	4.535	4.797
Sewer	11.94	10.39	13.13	12.08	11.79	8.41	7.63	6.79	7.23	9.21	13.20	12.44	10.35
CY Compost	159	64	469	1032	665	429	286	498	400	184	134	185	375

Goldsboro Fire Department

Monthly Report – April 2016

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- April 9th – Station 1 Tour
- April 11th – Station 1 Tour: Literacy Connections
- April 11th – Station 1 Tour
- April 15th – Station 1 Tour: Rosewood Elementary School
- April 16th – Fire Prevention Activity: Literacy Connections
- April 22nd – Fire Prevention Activity: Career and Health Fair
- April 23rd – Fire Truck Display and Safety Talk: Original Tabernacle of Prayer for All People
- April 26th – Fire Prevention Activity: St. Luke Church
- April 28th – Fire Truck Display and Safety Talk: Wages – Community Helpers Event

Working Structure Fires

- 4/2 – 211 N Berkeley Blvd.
- 4/3 – 204 Hunter Creeks Dr.
- 4/7 – 108 N Carolina St.
- 4/12 – 2903 McClain St.
- 4/16 – 710 N Virginia St.
- 4/20 – 808 N Berkeley Blvd.
- 4/20 – 2108 N Berkeley Blvd.
- 4/21 – 1028 Lincoln Dr.

Working Vehicle Fires

- NONE

	<u>2016</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:		192	218	216	230									214
Structure Fires:		5	5	3	8									5
EMS Calls:		74	68	94	90									82
Vehicle Accidents:		24	55	45	41									41
Fire Alarms:		37	30	33	46									37
Other:		52	60	41	45									50
Training Hours:		2148	2077	2210	2081									2129
Safety Car Seat Checks:		4	1	5	8									5
Inspections:		45	90	89	87									78
	<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:		202	210	196	179	187	224	207	181	227	199	207	215	203
Structure Fires:		8	5	6	9	6	6	5	7	1	7	12	7	7
EMS Calls:		67	70	91	73	68	75	85	70	91	76	70	82	77
Vehicle Accidents:		40	33	28	31	25	48	28	28	40	35	44	43	35
Fire Alarms:		39	46	29	34	40	52	50	31	53	36	39	49	42
Other:		48	56	42	32	48	43	39	45	42	45	42	34	43
Training Hours:		2018	2029	2257	1820	1586	1839	1787	2266	2093	2018	1397	995	1842
Safety Car Seat Checks:		13	9	12	13	11	4	3	9	12	15	4	3	9
Inspections:		41	56	154	115	123	84	124	74	62	57	52	37	82

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

MONTHLY REPORT –April 2016

Prepared By: *W. Scott Barnard* SB/FLB/PM

* April was a truly exciting month for Parks and Recreation- the new WA Foster center has officially opened and we have enjoyed a wave of new faces coming to check out the new building and even play! In addition to WA Foster opening we have also been keeping busy at Herman Park Center with continued growth in our senior and specialized programs.

[illegible][illegible]

Information Technology

Monthly Report – April, 2016

Prepared by: Jamie Metz

- Goldsboro Event Center
 - Completed the 80% of the camera and projector installation and configuration.
 - Remainder will be complete in May.
 - Planned for the additional wiring and setup needed for the Golf Pro Shop to relocate to the GEC.
 - Did a survey of the existing security system and determined changes needed; Changes will be implemented in May.
- W.A. Foster Recreation Center
 - Adjusted cameras and migrated existing telephone numbers from the previous WA Foster to the new facility.
 - Installed line for pool to have telephone and 911 service.
 - Completed a site survey for a security system to be added to the facility.
- Completed setup and printing of 1095s for Finance.
- One staff member attended Citrix Bootcamp.
- Completed a critical update to EnerGov.
- Completed an update of Banner Financial/HR.
- Replaced backup battery on the City Hall Security System.
- Installed a new security system on Historic City Hall.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	296	383	306	355									335
Tickets Closed	319	354	266	375									329

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303	319	310	387	416	255	216	312
Tickets Closed	350	276	343	290	261	281	317	284	322	431	249	187	300



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION "NORVELL T. LEE DAY"

WHEREAS, on Saturday, May 28, 2016, Mr. Norvell T. Lee (Coach Lee) will be honored for his commitment to education and sports during the 1st Annual All Star Basketball Game at Goldsboro High School; and

WHEREAS, Coach Lee's career in education and sports spanned 35 years before taking the men's head coach position at St. Augustine University in 1994; and

WHEREAS, Coach Lee made history as one of two black educators to teach at Goldsboro High School after the integration of the school; and

WHEREAS, Coach Lee had players to play in the NBA to include Michael Evans and Anthony Teachey; and

WHEREAS, Coach Lee sent numerous players to college on basketball scholarships; and

WHEREAS, Coach Lee won St. Augustine University's first Men's C.I.A.A. Championship in 1997 and was also inducted into Johnston County's Athletic Hall of Fame.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim May 28, 2016, as

"NORVELL T. LEE DAY"

in Goldsboro, North Carolina, in honor of Mr. Norvell T. Lee and call upon all citizens to join me in honoring one of Goldsboro High School's finest and most revered educators and coaches.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 9th day of May, 2016.




Chuck Allen, Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION "GERALD WHITLEY DAY"

WHEREAS, on Saturday, May 28, 2016, Mr. Gerald Whitley will be honored for his commitment to education and sports during the 1st Annual All Star Basketball Game at Goldsboro High School; and

WHEREAS, Mr. Whitley graduated from Dillard High School in 1966. He received his college education at St. Augustine's College in Raleigh and East Carolina University in Greenville, N.C.; and

WHEREAS, Mr. Whitley served many roles with the Wayne County School System before his retirement to include: teacher, coach, principal and Assistant Superintendent for Personnel; and

WHEREAS, Mr. Whitley's team won the NCHSAA Women's State Basketball Championship in 1980 with a 27-0 record; and

WHEREAS, Mr. Whitley was also recognized twice as Principal of the Year, received the "Man of Distinction" award for Dillard Alumni and Friends, and was inducted into the Goldsboro/Dillard High Schools' Sports Hall of Fame in 1995.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim May 28, 2016, as

"GERALD WHITLEY DAY"

in Goldsboro, North Carolina, in honor of Mr. Gerald Whitley and call upon all citizens to join me in honoring one of Goldsboro High School's finest and most revered educators and coaches.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 9th day of May, 2016.




Chuck Allen, Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets, highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim the week of May 15th-May 21st, 2016 as

"NATIONAL PUBLIC WORKS WEEK"

in Goldsboro, North Carolina and do hereby call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 9th day of May, 2016.



Chuck Allen
Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION POPPY DAYS

WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers; and

WHEREAS, millions who have answered the call to arms have died on the field of battle; and

WHEREAS, a Nation at peace must be reminded of the price of war and the debt owed to those who have died in war; and

WHEREAS, the red poppy has been designated as a symbol of sacrifice of lives in all wars; and

WHEREAS, the American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower.

NOW THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim May 26–28, 2016 as

POPPY DAYS

in the City of Goldsboro, North Carolina, ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on the 26th – 28th of May, 2016.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 9th day of May, 2016.



Chuck Allen, Mayor