

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, DECEMBER 21, 2020**

(Please turn off, or silence, all cellphones upon entering the Large Conference Room)

NC Gov. Cooper's Executive Order 176 restricts mass gatherings due to COVID-19; therefore, public attendance of the Work Session and Council Meeting is restricted to those who are on the agenda or who would like to speak during the Public Hearing. If you are speaking at the meeting, please enter the City Hall Addition front entrance and maintain social distance while waiting to enter the Large Conference Room one at a time. The meeting will be streamed live on the City's Facebook and YouTube pages at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/> and broadcast on the Downtown Center Street speakers.

I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

- a. FY 18-19 Audit Update (City Manager)
- b. Council Vacancy Discussion (Mayor)

NEW BUSINESS

- c. Mayor Pro Tem Discussion (Mayor)
- d. Council Committees Discussion (Mayor)
- e. Staff Reorganization Discussion (City Manager)

II. CALL TO ORDER – 7:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

Invocation (Bishop Alton A. Smith, St. Mark Church of Christ, Disciples of Christ)
Pledge of Allegiance

III. ROLL CALL

IV. PRESENTATIONS

- A. Resolution Expressing Appreciation for Services Rendered by Columbus Taylor Jr. as an Employee of the City of Goldsboro for More Than 37 Years
- B. Resolution Expressing Appreciation for Services Rendered by Stasia Fields as an Employee of the City of Goldsboro for More Than 33 Years
- C. Resolution Expressing Appreciation for Services Rendered by Jon Gillis as an Employee of the City of Goldsboro for More Than 32 Years
- D. Supervisor and Employee of the Year Recognition

V. PUBLIC HEARINGS (*Motion/Second)

*****When a public body conducts a public hearing at a remote meeting that falls under G.S. 166A-19.24, it is required that they allow for written comments on the subject of the public hearing to be submitted up to 24 hours after the public hearing before taking action thereon.***

- E. Z-11-20 – Three J's Inc. - South side of Eleventh Street between Wendell Street and Norwood Avenue (Planning)
- F. CU-7-20 Personal Storage, LLC. (Outside Storage w/Used Automobile Sales) (Planning)
- G. CU-8-20 Salem Leasing Corp.-Southwest corner of US Highway 117 South and Vann Street (Amendment of existing Conditional Use Permit) (Planning)

PLANNING COMMISSION EXCUSED

VI. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- H. Contract Award for Design Services for the Concourse Roof Addition at the GWTA Transfer Center (Downtown)
- I. Approval of Amended Lease for Multi Sports Complex (Parks and Recreation)
- J. Advisory Board and Commission Appointments (City Clerk)
- K. Departmental Monthly Reports

VII. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- L. Z-10-20 – Wayne Oil Company, Inc. - Northwest corner of Wayne Memorial Drive and Fourth Street (Neighborhood Business to General Business Conditional District) (Planning)
- M. S-8-20 – Wayne Oil Company, Inc. (Preliminary Subdivision Plat- 2 Lot Final) - Northwest corner of Wayne Memorial Drive and Fourth Street (Planning)

VIII. CITY MANAGER’S REPORT

IX. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS

- N. Resolution Expressing Appreciation for Services Rendered By Dwayne Dean as an Employee of the City of Goldsboro for More Than 29 Years

X. CLOSED SESSION

XI. ADJOURN



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2020-82

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY COLUMBUS TAYLOR JR. AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 37 YEARS

WHEREAS, Columbus Taylor retires on January 1, 2021 as a Collections Supervisor in the Maintenance Division with the Public Works Department of the City of Goldsboro with more than 37 years of service; and

WHEREAS, Columbus began his career on October 17, 1983 as an Equipment Operator II with the Sanitation Division at the Public Works Department; and

WHEREAS, On July 4, 1988, Columbus was promoted to Equipment Operator III with the Maintenance Division at the Public Works Department; and

WHEREAS, On July 1, 2016, Columbus was promoted to Collections Supervisor with the Maintenance Division at the Public Works Department where he has served until his retirement; and

WHEREAS, Columbus has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Columbus Taylor their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Columbus our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of December, 2020.



Chuck Allen
Mayor

RESOLUTION NO. 2020-82

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AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
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Mayor

Attested by:

City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2020-83

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY STASIA FIELDS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 33 YEARS

WHEREAS, Stasia Fields retires on January 1, 2021 as a Recreation Superintendent with the Parks and Recreation Department of the City of Goldsboro with more than 33 years of service; and

WHEREAS, Stasia began her career on August 5, 1987 as a Special Populations Leader with the Parks and Recreation Department; and

WHEREAS, On July 17, 1996, Stasia was promoted to Recreation Supervisor with the Parks and Recreation Department; and

WHEREAS, On January 1, 2016, Stasia was promoted to Special Populations Supervisor with the Parks and Recreation Department; and

WHEREAS, On July 1, 2016, Stasia's position was changed to Recreation Superintendent where she has served until her retirement; and

WHEREAS, Stasia has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Stasia Fields their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Stasia's tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of December, 2020.



Chuck Allen
Mayor

RESOLUTION NO. 2020-83

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FOR SERVICES RENDERED BY STASIA FIELDS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 33 YEARS**

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WHEREAS, On July 1, 2016, Stasia's position was changed to Recreation Superintendent where she has served until her retirement; and

WHEREAS, Stasia has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Stasia Fields their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

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Mayor

Attested by:

City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2020-84

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JON GILLIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 32 YEARS

WHEREAS, Jon Gillis retires on January 1, 2021 as a Fire Captain with the Goldsboro Fire Department of the City of Goldsboro with more than 32 years of service; and

WHEREAS, Jon began his career on April 6, 1988 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, on May 31, 1989, Jon was transferred to Firefighter with the Goldsboro Fire Department; and

WHEREAS, on April 27, 1994, Jon was promoted to Driver with the Goldsboro Fire Department; and

WHEREAS, on February 12, 1997, Jon was promoted to Lieutenant with the Goldsboro Fire Department; and

WHEREAS, on July 1, 2016, Jon's position was reclassified as Captain with the Goldsboro Fire Department where he has served until his retirement; and

WHEREAS, Jon has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Jon Gillis their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Jon for the dedicated service rendered during his tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of December, 2020.



Chuck Allen
Mayor

RESOLUTION NO. 2020-84

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY JON GILLIS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 32 YEARS**

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WHEREAS, on April 27, 1994, Jon was promoted to Driver with the Goldsboro Fire Department; and

WHEREAS, on February 12, 1997, Jon was promoted to Lieutenant with the Goldsboro Fire Department; and

WHEREAS, on July 1, 2016, Jon's position was reclassified as Captain with the Goldsboro Fire Department where he has served until his retirement; and

WHEREAS, Jon has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Jon Gillis their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Jon for the dedicated service rendered during his tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
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Mayor

Attested by:

City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

Z-11-20 – Three J's Inc. - South side of Eleventh Street between Wendell Street and Norwood Avenue.

BACKGROUND: The applicant requests to rezone subject property from Highway Business (HB) to General Business Conditional District (GBCD) in order to limit the use of the property to a commercial multi-tenant facility to include used automobile sales, a body and paint shop, automobile rentals and one additional flex space for future lease.

Used automobile sales and a body and paint shop require a Conditional Use Permit in the General Business (GB) zoning district. As such, the applicant is requesting conditional use permits for each proposed use should conditional zoning be approved for the site. Separate site plan approval is required in accordance with the City's Unified Development Ordinance.

Frontage: 849.34 ft. Lincoln Mercury Dr. (Private Road)

Area: 320,923 sq. ft., or 7.36 acres

Zone: Highway Business (HB)

Surrounding Zoning:

North: Office and Institutional (O&I-1);

East: Highway Business (HB), Residential (R-16); and

West: Highway Business (HB)

Existing Use: The subject property formerly operated as the Deacon Jones Ford Lincoln-Mercury Dealership until the car dealership was relocated to the new auto mall on Hwy. 70 East. and N. Oak Forest Road.

Comprehensive Plan Recommendation: The City's Comprehensive Land Use Plan recommends the property for commercial use.

DISCUSSION: The submitted site plan indicates an existing 31,236 sq. ft. commercial building proposed for use as a multi-tenant facility. Approximately 22,313 is proposed for automotive repair, service and inspection to include paint and bodywork, 1,492 sq. ft. for automobile rentals,

1,483 sq. ft. as a used automobile sales dealership and 2,602 sq. ft. as available flex space for lease.

Two (2) concrete pads (770 sq. ft. and 1,600 sq. ft.) with canopies are proposed at the rear of the automotive repair, service and inspection facility for a wash bay area and two paint booths associated with automotive bodywork.

In addition, a 6 ft. in height chain-link security fence will provide an opaque screening buffer for outdoor storage associated with the automotive repair, service and inspection operation.

Access: The site is served by two existing driveway cuts along a private road known as Lincoln Mercury Drive and one existing 60 ft. wide driveway cut off Eleventh Street between Wendell Street and Norwood Avenue.

Parking: Parking for automobile inspection, repair and service requires 1 space per working bay plus 1 space per employee. A total of 11 working bays and 14 employees are required for a total of 24 parking spaces.

Days/Hours of Operation: Monday - Friday

8:00 am - 6:00 pm

Parking for automobile rent and lease requires 1 space per employee plus 3 customer spaces plus 1 space per vehicle stored on site. A total of 2 employees plus 3 customer spaces plus 20 rental vehicles stored on site are required for a total of 25 vehicles.

Days/Hours of Operation: Monday - Sunday

8:00 am - 7:00 pm

Parking for used automobile sales requires 1 space per employee and 5 customer spaces and parking for an office requires 1 space per 350 sq. ft. of gross floor area.

Days/Hours of Operation: Monday - Saturday

(TBD)

The submitted site plan indicates an existing parking lot for the former new car dealership. Sufficient paved vehicular surfaces are available for each proposed use. City staff is working with the site

engineer to delineate required parking spaces for each proposed use in accordance with the City's off-street parking standards.

Landscaping: Street trees and vehicular surface area plantings are required for the site, however, there are no plantings indicated on the submitted site plan. Staff is working with the applicant to meet the intentions of the ordinance regarding street trees. A modification will be necessary for the required vehicular surface area plantings due to existing conditions.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property.

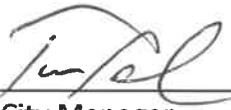
RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on January 4, 2021.

Date: 12/14/20



Planning Director

Date: 12/15/20



City Manager

**Z-11-20 THE THREE J's INC.
REZONING REQUEST: FROM HIGHWAY BUSINESS (HB) TO
GENERAL BUSINESS CONDITIONAL DISTRICT (GB CD)**



REZONING REQUEST:

CASE NO: Z-11-20
OWNER: THE THREE J's INC.
APPLICANT: SAME
REQUEST: FROM HIGHWAY BUSINESS (HB) TO GENERAL
BUSINESS CONDITIONAL DISTRICT (GB CD)
PIN #: 3600-71-0247
LOCATION: 1014 ELEVENTH STREET

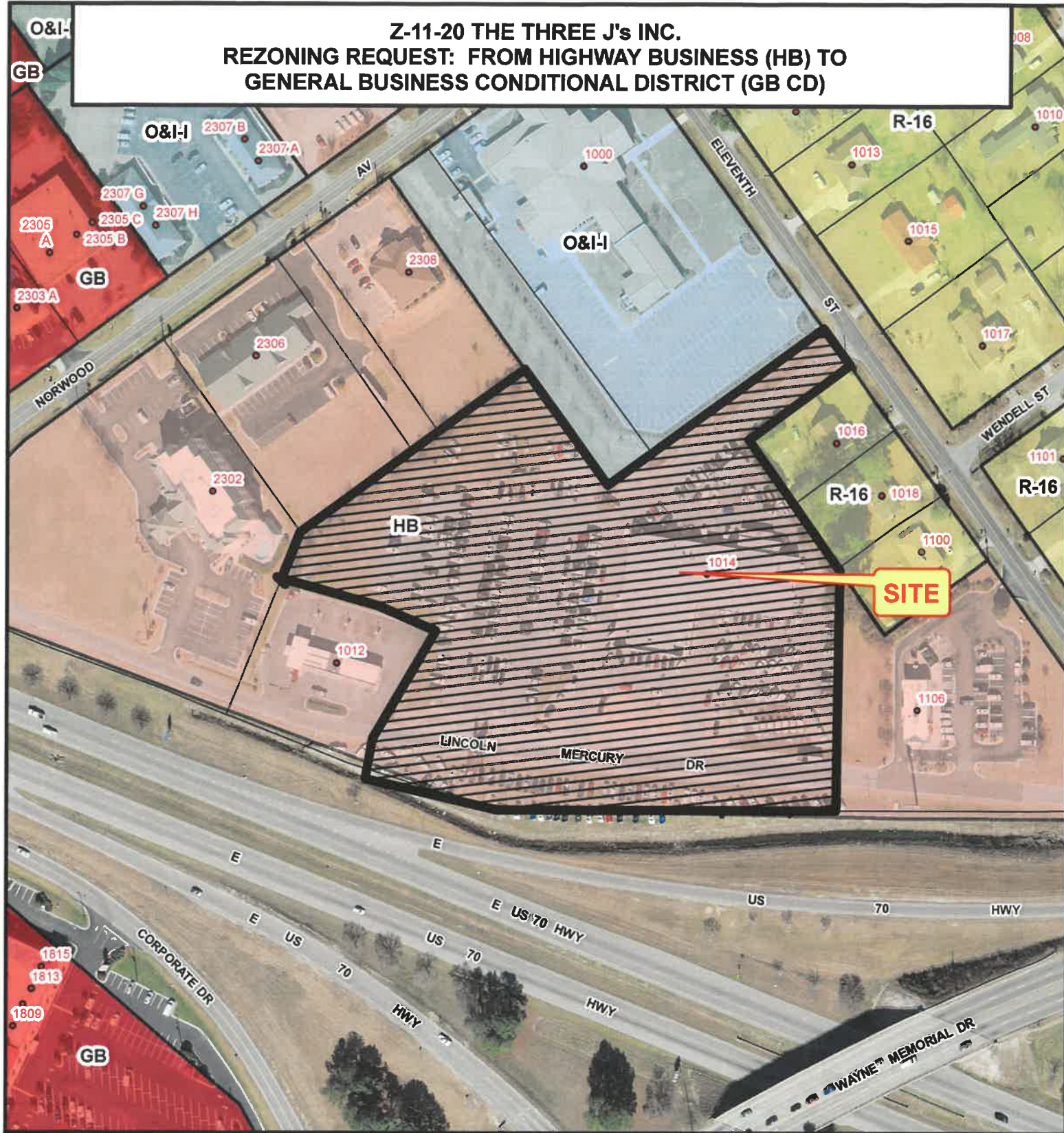
GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



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**Z-11-20 THE THREE J's INC.
REZONING REQUEST: FROM HIGHWAY BUSINESS (HB) TO
GENERAL BUSINESS CONDITIONAL DISTRICT (GB CD)**



REZONING REQUEST:

CASE NO: Z-11-20
OWNER: THE THREE J's INC.
APPLICANT: SAME
REQUEST: FROM HIGHWAY BUSINESS (HB) TO GENERAL
BUSINESS CONDITIONAL DISTRICT (GB CD)
PIN #: 3600-71-0247
LOCATION: 1014 ELEVENTH STREET

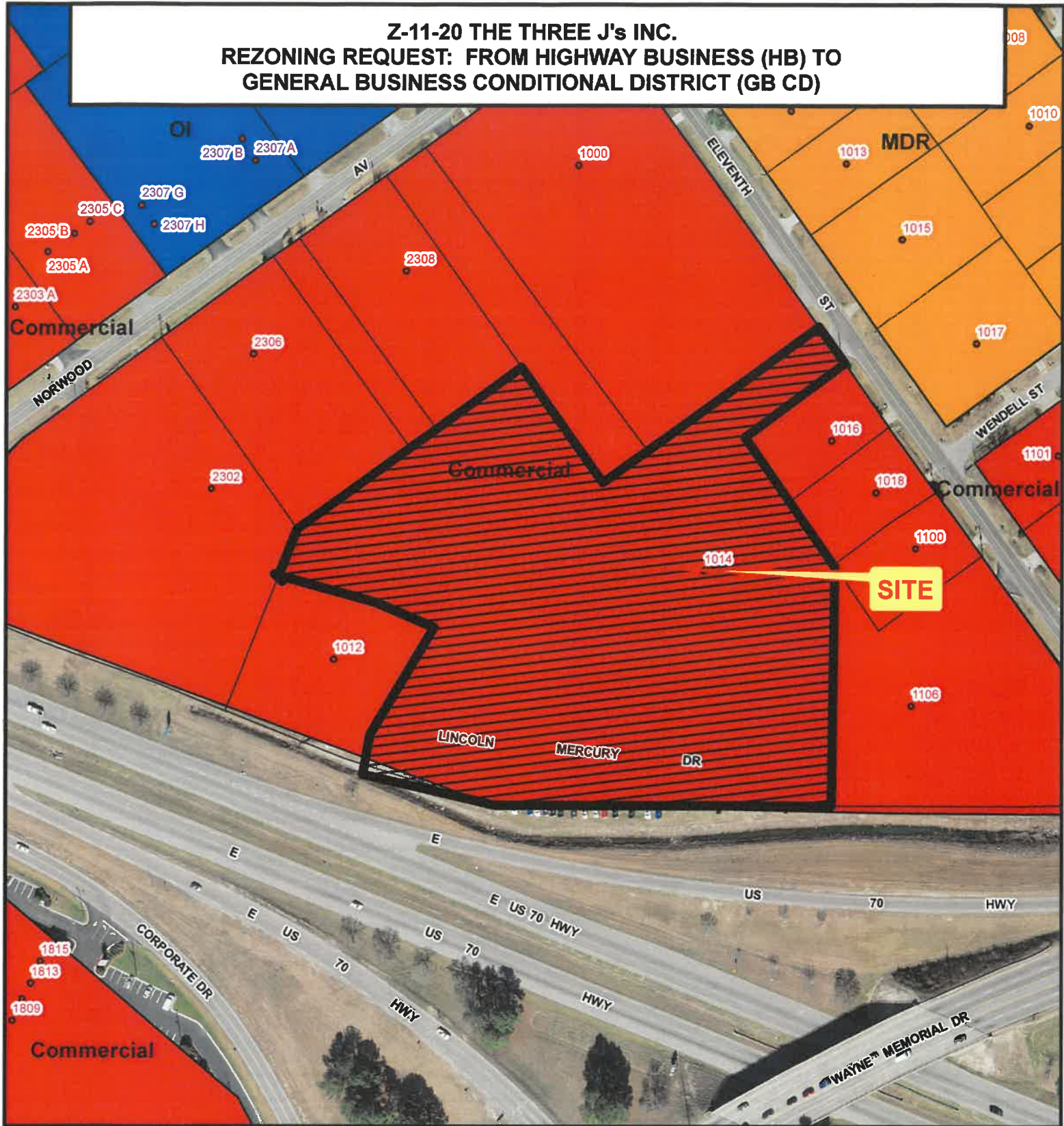
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**Z-11-20 THE THREE J's INC.
REZONING REQUEST: FROM HIGHWAY BUSINESS (HB) TO
GENERAL BUSINESS CONDITIONAL DISTRICT (GB CD)**



REZONING REQUEST:

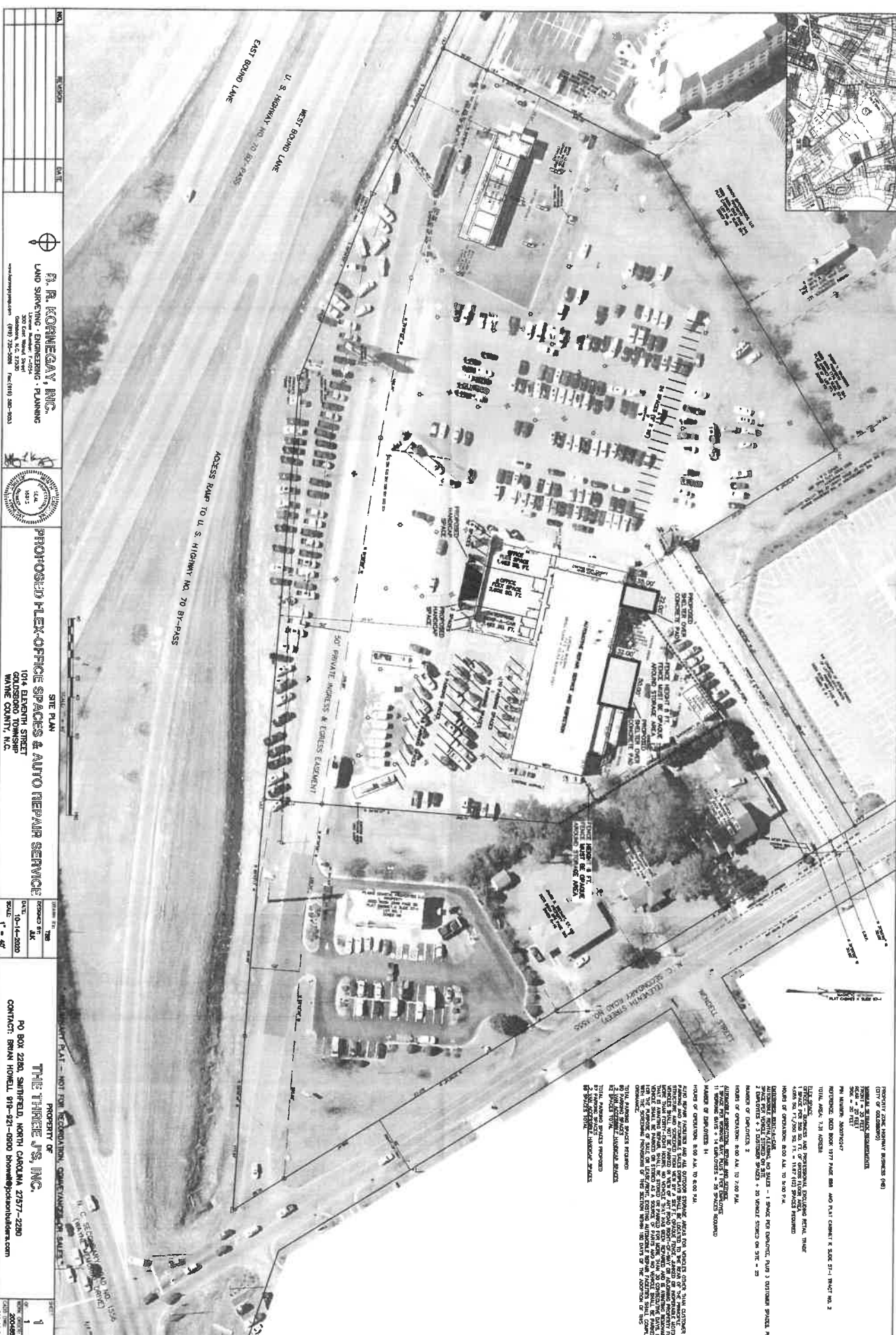
CASE NO: Z-11-20
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APPLICANT: SAME
REQUEST: FROM HIGHWAY BUSINESS (HB) TO GENERAL
BUSINESS CONDITIONAL DISTRICT (GB CD)
PIN #: 3600-71-0247
LOCATION: 1014 ELEVENTH STREET

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NO.	DATE	REVISION
1	0-14-2020	1
F. R. KORMEGAY, INC. LAND SURVEYING - ENGINEERING - PLANNING 1000 East Main Street Greenville, N.C. 27633 (919) 732-2000 Fax: (919) 340-9333		
PROPOSED FLEX-OFFICE SPACES & AUTO REPAIR SERVICE 104 EIGHTH STREET GOLDENROD TOWNSHIP WATKINS COUNTY, N.C.		
SHEET 1 OF 1 DATE: 0-14-2020 SCALE: 1" = 40'		
PROPERTY OF THE THREE JS, INC. PO BOX 2280, SHREVEPORT, LOUISIANA 70577-2280 CONTACT: BRIAN HOBELL 819-721-0500 brian@threethrees.com		

PROPOSED FLEX-OFFICE BUSINESS (PFB)
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

CU-7-20 Personal Storage, LLC. (Outside Storage w/Used Automobile Sales)

BACKGROUND: Subject property is located along the west side of S. US 117 Hwy. (NCSR No. 1249) between W. Ash Street Ext. and W. US 70 Hwy.

Area: 207,875 sq. ft. or 4.72 acres

Zoning: General Business (GB)

Currently, the property operates as a self-storage (mini-storage) operation formally known as Personal Storage Mini Warehouse Facility. The site has operated as a mini-storage facility since 1980.

Now, the owner proposes to maximize the use of the property by providing outside storage space for rent or lease. In conjunction with the request, the owner desires to operate a used car dealership and a U-Haul truck rental dealership upon the property. Outdoor storage and used automobile sales require a Conditional Use Permit approved by City Council. Separate site plan approval is also required.

DISCUSSION: The applicant has submitted a site plan that indicates seven (7) existing commercial storage buildings used for approximately 40,000 sq. ft. of storage. Currently, there are 230 personal and commercial storage spaces that are available for rent or lease

An area has been proposed north of the principle office/storage building for the outdoor storage of recreational vehicles, campers, boats and vehicle storage. This storage area will consist of approximately 60,000 sq. ft. or 1.34 acres and be surrounded by a 6 ft. in height chain link security fence with vinyl slats. The applicant is proposing gravel vehicular surface areas in lieu of required pavement for the outdoor storage area due to existing site conditions associated with the mini-storage operation. A modification will be necessary.

In addition to the outside storage area, the applicant intends to operate a U-Haul truck/trailer rental dealership upon the property. The site plan shows a U-Haul truck/trailer display area fronting the W. Grantham Street service road for approximately 125 linear ft. and approximately 12,500 sq. ft. or .3 acres of display area. The applicant is proposing gravel surfaces for the display area which will require a modification from City Council.

Lastly, the applicant is proposing used automobile sales upon the property. The submitted site plan shows an existing paved automobile display area south of the principle office/storage building, as well as, paved customer parking spaces directly in front of the building along the Grantham Street service road. The applicant states that cars will be driven to the site or delivered by nothing larger than a two-car carrier.

The applicant intends to operate the existing mini-storage facility, U-Haul rental dealership and used automobile sales utilizing the following days and hours of operation:

Hours of Operation:	Monday-Saturday 10am-6pm
Number of Employees:	2

Access: Currently, a total of three paved curb cuts provide access to the site off W. Grantham Street which is a state-maintained service road. NCDOT officials have reviewed the applicant's proposal and are requiring the closure of the driveway closest to the southern property line.

Parking: Parking for the mini-storage facility requires 1 space per employee plus 3 customer spaces. Parking for the used auto sales requires 1 space per employee plus 5 customer parking spaces. A total of 10 parking spaces are required to include 1 handicapped parking space. Staff is working with the owner to provide an additional two customer parking spaces required for the site.

Landscaping: The applicant is proposing 6 Snow Goose Flowering Cherries to serve as new street trees for site. No other landscaping is proposed or required.

Engineering Comments: The property is located in a Special Flood Hazard Area known as the 500 and 100-year floodplain. Grading and drainage plans have not been submitted. The

applicant will be required to comply with the City's floodplain and development regulations before a conditional use permit can be issued in the future.

Modifications: The applicant is requesting a modification of the City's paving requirement for the proposed outside storage area and display area for the U-Haul truck/trailer rental dealership.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on January 4, 2021.

Date: 12/14/20



Planning Director

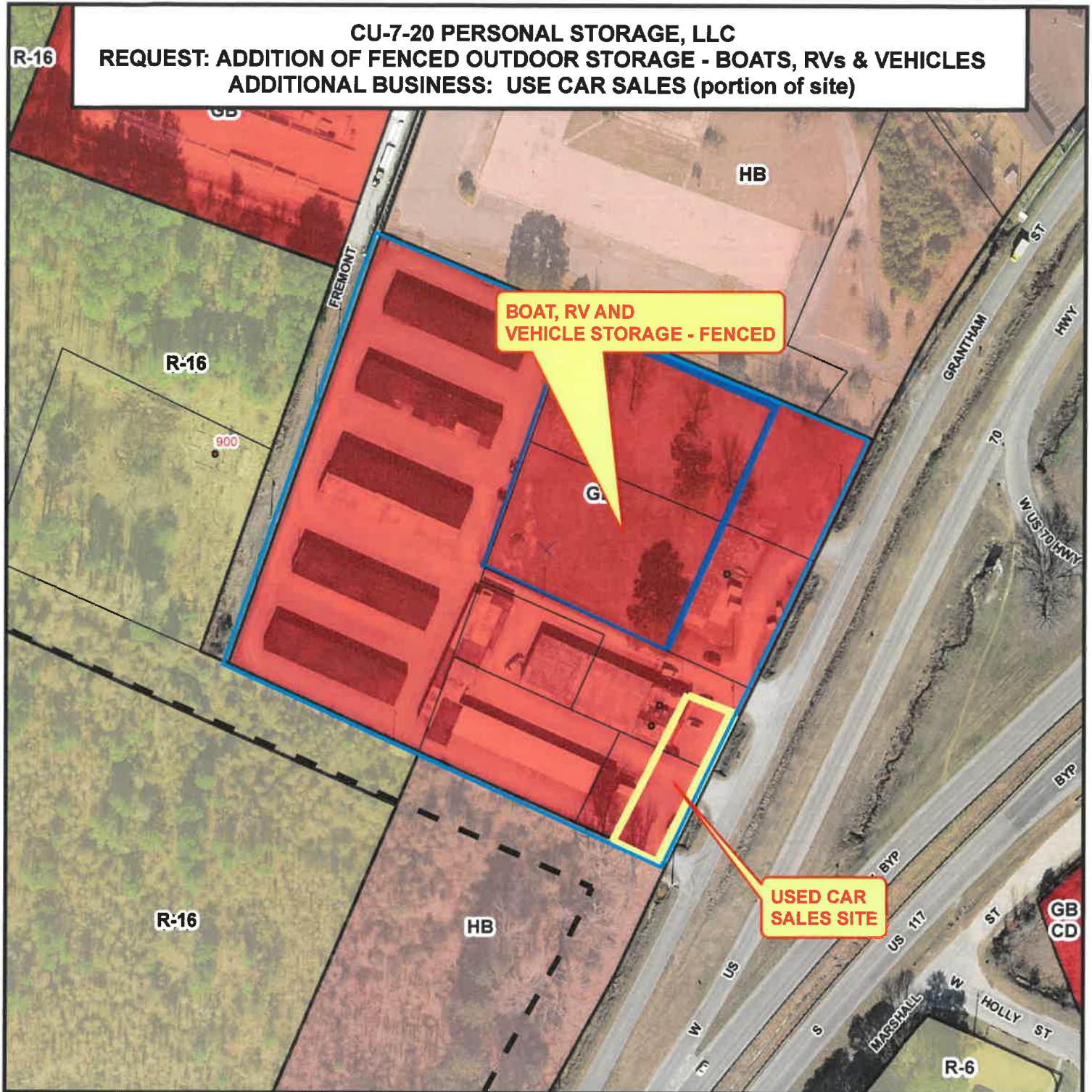
Date: 12/15/20



City Manager

CU-7-20 PERSONAL STORAGE, LLC

REQUEST: ADDITION OF FENCED OUTDOOR STORAGE - BOATS, RVs & VEHICLES
ADDITIONAL BUSINESS: USE CAR SALES (portion of site)



CONDITIONAL USE PLAN MODIFICATION

CASE NO: CU-7-20
REQUEST: STORAGE FACILITY WITH OUTDOOR STORAGE - FENCED FOR BOATS, RVs & VEHICLES
ADDITIONAL BUSINESS: USE CAR SALES (portion of site) 15 vehicles

APPLICANT: PUBLIC STORAGE
OWNER: PUBLIC STORAGE
LOCATION: 723 N. US 117 BYPASS
HOURS OF OPERATION: SELF STORAGE - MON - SAT 10 AM to 6 pm
USED CAR SALES - MON - SAT 10AM to 6 PM
NUMBER OF EMPLOYEES: SELF STORAGE - 2 EMPLOYEES
USED CAR SALES - 2 EMPLOYEES

0 75 150 300 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING**

- SUBJECT: PUBLIC HEARING**
CU-8-20 Salem Leasing Corp.-Southwest corner of US Highway
117 South and Vann Street (Amendment of existing Conditional
Use Permit)
- BACKGROUND:** On November 6, 2017, City Council adopted an Order approving a
Conditional Use Permit for the subject property to allow the
outdoor storage of vehicles in conjunction with an adjacent
business operation that provides commercial trucking
transportation, maintenance, leasing and rental services and
formally known as Salem Leasing Corporation.
- The following site modifications were approved by City Council:
1. Modification to reduce security chain-link fence height from 8
 ft. to 6 ft.
 2. Modification to not require slatted fencing in a chain-link
 security fence along the western and southern property lines
 due to existing landscaping.
 3. Modification to allow storage in the side yard of the
 operation.
- Now, the owner of the property proposes to set-up and locate a
modular office facility upon the property for lease and additional
commercial space for the temporary parking of tractor-trailer
trucks and automobiles for employees of CLI Transport, LP. who
specialize in the transportation of petroleum products for Sheetz
Convenience Stores. Since the proposed use is considered a
major design modification to an existing conditional use permit,
City Council approval is required.
- Frontage: 817.67 ft. (US 117 South)
 352 ft. (Vann Street)
- Area: 8.40 acres
- Zoning: I-2 General Industry

DISCUSSION:

The submitted site plan indicates a modular office facility consisting of approximately 1,680 sq. ft. to be used by employees of the business. The unit will be located along the eastern property line and front US Hwy. 117 South. It will consist of multiple office spaces, a conference room, storage areas and restrooms for employees. The unit will be required to meet the North Carolina state building code. As such, handicap accessible walkways and ramps will be incorporated into the set-up of the modular unit to provide access into and out of the building.

Hours of Operation: M-F: 8:00 am – 5:00 pm
24 hours/7 days a week

Number of Employees: Office dispatchers - 3
Truck Drivers – 30

According to the applicant, there will be no commercial trucks or automobiles stored on site. Commercial trucking operations will be transient in nature. Trucks and tractor trailers may be parked anywhere from a day to a week depending upon the service required of the truck/tractor-trailer or delivery schedule of petroleum products.

Access: Currently, a 60 ft. wide curb cut is shown along Vann Street in proximity to the western property line that provides ingress and regress to the site. Other existing driveway cuts along Vann Street and Hwy 117 South have been removed and/or closed.

Parking: Parking for the site requires 1 space per employee on the maximum shift, plus 1 space per 300 sq. ft. of office area, plus one space for each truck stored on the site. A total of 25 employee parking spaces have been proposed including 1 handicapped accessible parking space. A total of 29 tractor-trailer parking spaces are proposed for the site with space to accommodate 10 additional tractor-trailer spaces in the future.

Engineering Comments: The property is located in a Special Flood Hazard Area known as the 500-year floodplain. City water and sewer are available to serve the property.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on January 4, 2021.

Date: 12/14/20



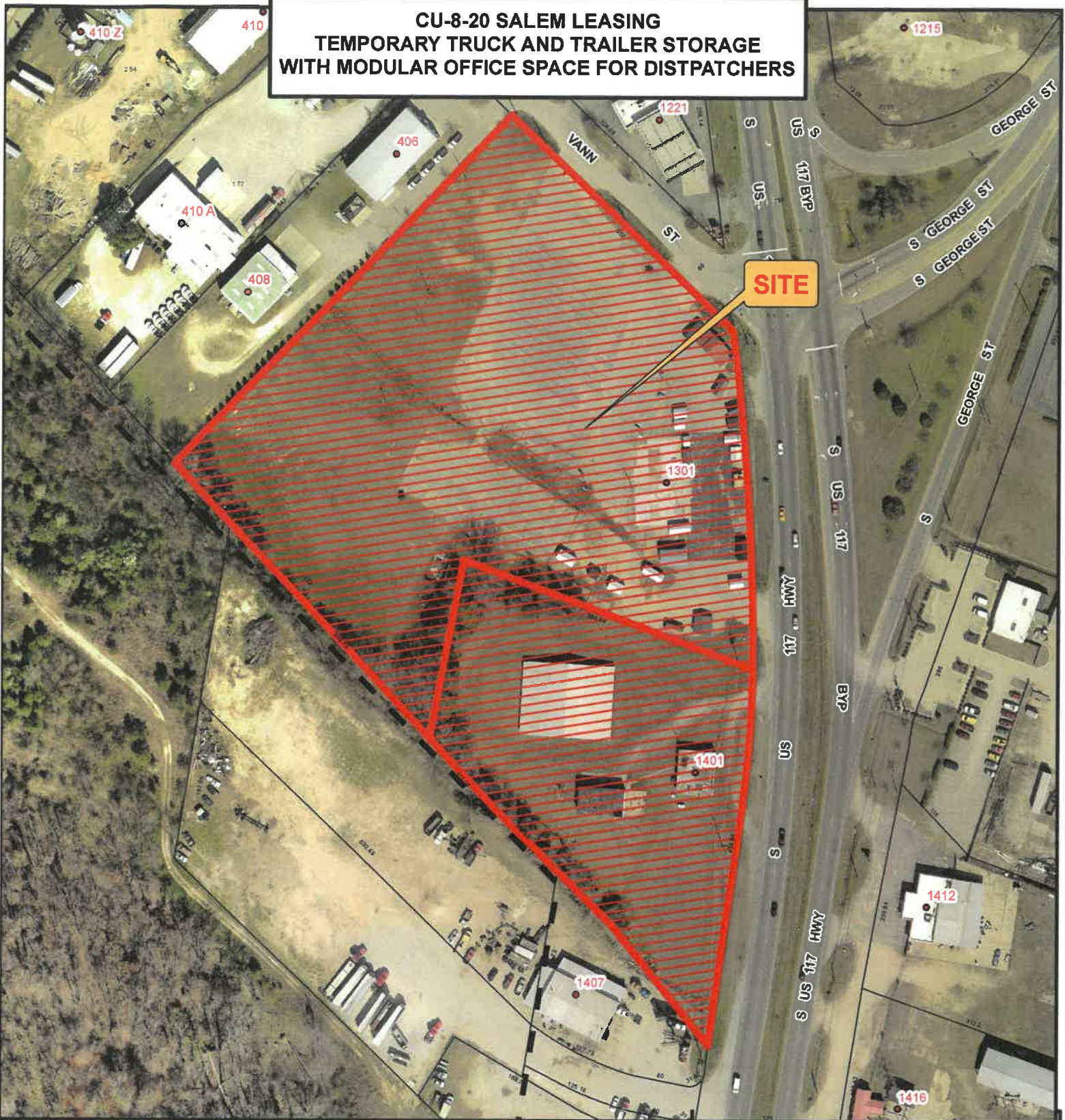
Planning Director

Date: 12/15/20



City Manager

**CU-8-20 SALEM LEASING
TEMPORARY TRUCK AND TRAILER STORAGE
WITH MODULAR OFFICE SPACE FOR DISPATCHERS**



CONDITIONAL USE PLAN MODIFICATION

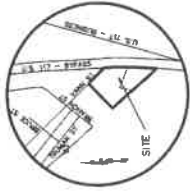
CASE NO: CU-9-20
REQUEST: TEMPORARY TRUCK & TRAILER STORAGE
WITH MODULAR OFFICE SPACE FOR DISPATCHERS
APPLICANT: SALEM LEASING
LOCATION: 1301 & 1401 US 117 SOUTH BYPASS
HOURS OF OPERATION: MON-FRI 8-5 DISPATCHERS / DRIVERS 24/7
NUMBER OF EMPLOYEES: 3 DISPATCHERS / 30 DRIVERSTOTAL

0 50 100 200
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

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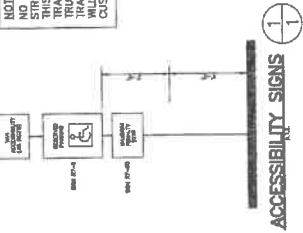


CASEY COMMERCIAL PROPERTIES, LLC
DEED BOOK 2014, PAGE 700
P.C. "W", JL 2-B
TRACT 8-B
(COUNT 1-2)

RANDY OLIVER
 680 5th Ave
 1st Floor
 10001

U.S. HIGHWAY NO. 117 - BYPASS
1957 B.A.

NOTE: NO ITEMS ARE STORED ON SITE. TRACTOR, TRAILERS, AND STRAIGHT TRUCKS ARE ONLY PARKED UNTIL THEY GO OUT AGAIN. THIS COULD BE FOR A NIGHT, DAY, OR A WEEK. THEY ARE ALL TRANSITORY AND ARE NEVER STORED. A DRIVER MAY DROP A TRUCK OVERNIGHT OR OVER THE WEEKEND. TRUCKS MAY DROP A TRAILER OR PICK UP ONE THAT HAS BEEN DROPPED. DRIVERS WILL GO HOME AND COME BACK THE NEXT DAY. DRIVER CUSTOMERS COME AND GO ALL HOURS OF THE NIGHT.



SHENON'S

[illegible]

LEADER

[illegible]

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING

SUBJECT: Contract Award for Design Services for the Concourse Roof Addition at the GWTA Transfer Center

BACKGROUND: The City of Goldsboro was awarded a 2016 Transportation Investment Generating Economic Recovery (TIGER) VIII grant to fund multiple projects, including the last phase of the Center Street Streetscape, the HUB, Wayfinding Signage Fabrication and Installation and the Construction of a GWTA Concourse.

The City of Goldsboro has previously worked with Architect David Gall to design and bid out the concourse addition at the GWTA Transfer Center here in Goldsboro. That portion of the concourse was part of an earlier round of TIGER funding that was not constructed due to budgetary constraints.

The increased costs of the GWTA Transfer Center combined with receiving a smaller TIGER grant resulted in the concourse addition being removed from the scope of the project of that earlier round of TIGER. The current round of TIGER includes funding to construct the concourse that was previously omitted.

DISCUSSION: Using David Gall, Architect for this project is the most efficient use of the TIGER VIII grant because of his knowledge and experience of this project. Mr. Gall has already designed the GWTA Transfer Facility and the concourse, and has the background and knowledge to complete the project quicker, more efficiently and cheaper than hiring another architect to redesign the project.

The City plans to utilize the Mini-Brooks Act exemption as allowed by NC State Law GS 143-64.32 to procure Mr. Gall to complete the design work for this project.

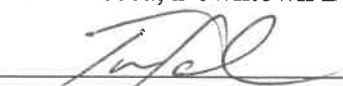
RECOMMENDATION: Recommend the City Council, by motion:

1. Adopting the attached resolution authorizing the Mayor and City Clerk to execute a contract with David Gall, Architect for the design, bidding and contract administration for the Concourse Roof Addition to the GWTA Transfer Center not to exceed \$43,850.
2. Authorize \$6,150 for soil testing and to address substandard soils.

Date: 12/5/20


Erin Fonseca, Downtown Development Director

Date: 12/15/20


Timothy M. Salmon, City Manager

RESOLUTION NO. 2020-

A RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK TO EXECUTE A CONTRACT WITH DAVID GALL, ARCHITECT FOR THE DESIGN, BIDDING AND CONTRACT ADMINISTRATION FOR THE CONCOURSE ROOF ADDITION AT THE GWTA TRANSFER CENTER

WHEREAS, The City of Goldsboro was awarded a 2016 TIGER VIII grant to fund multiple projects, including the last phase of the Center Street Streetscape, the HUB, Wayfinding Signage Fabrication and Installation and the Construction of a GWTA Concourse; and

WHEREAS, The City of Goldsboro has previously worked with Architect David Gall to design and bid out the concourse addition at the GWTA Transfer Center here in Goldsboro. That portion of the concourse was part of an earlier round of TIGER funding that was not constructed due to budgetary constraints; and

WHEREAS, The increased costs of the GWTA Transfer Center combined with receiving a smaller TIGER grant resulted in the concourse addition being removed from the scope of the project of that earlier round of TIGER. The current round of TIGER includes funding to construct the concourse that was previously omitted; and

WHEREAS, Using David Gall, Architect for this project is the most efficient use of the TIGER VIII grant because of his knowledge and experience of this project. Mr. Gall has already designed the GWTA Transfer Facility and the concourse, and has the background and knowledge to complete the project quicker, more efficiently and cheaper than hiring another architect to redesign the project; and

WHEREAS, The City plans to utilize the Mini-Brooks Act exemption as allowed by NC State Law GS 143-64.32 to procure Mr. Gall to complete the design work for this project.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Council authorizes the Mayor and City Clerk to execute a contract with David Gall, Architect for the design, bidding and contract administration for the Concourse Roof Addition to the GWTA Transfer Center not to exceed \$43,850.
2. Authorize \$6,150 for soil testing and to address substandard soils.
3. This resolution shall be in full force and effect from and after the ____ day of _____ 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING

SUBJECT: Approval of Amended Lease for Multi Sports Complex

BACKGROUND: On November 16, 2015, the City Council approved the signing of a lease for the development of the 62.35 acre site located off of Oak Forest Road as a multisport complex for sports including soccer, football and lacrosse. The completed project included a combination of up to eight artificial and natural turf fields, sports lighting, and spectator seating for up to 500, restrooms and parking.

DISCUSSION: As compensation for the 20 year lease with opportunities to extend in 10 year increments, the city agreed to build a 2,500 sq. feet addition to the SJAFB fitness center and also provided use of the multi sports facility for recreational use and sports programming for the Air Force Base and community.

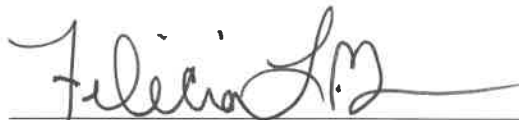
The Air Force has agreed to an amendment to the Ground Lease Agreement extended from 20 years to a period of 49 years commencing on May 3, 2017 and expiring May 2, 2066.

As per the agreement, the City agrees to complete the construction of the splash pad and picnic shelter by December 31, 2021. These items have been funded by sponsorship money from the naming rights of the family. The City acknowledges that it will continue to provide the Government rent consideration in exchange for the leasehold interest in the leased premises each month during the term of the lease.

Additional improvements identified will be completed when funding becomes available.

RECOMMENDATION: Authorize the Mayor and City Clerk to enter into a revised agreement to extend the lease of the Multi-Sports Complex until May 2, 2066.

Date: 12-15-2020



Felicia Brown, Parks and Recreation Director

Date: 12/15/20



Tim Salmon, City Manager

**FIRST AMENDMENT TO GROUND LEASE AGREEMENT
SEYMOUR-JOHNSON AFB SPORTS FIELDS**

This **FIRST AMENDMENT TO GROUND LEASE AGREEMENT** (“**Amendment**”) is made as of the _____ day of _____, 20____, by and between the **UNITED STATES OF AMERICA**, acting by and through the **SECRETARY OF THE AIR FORCE** (the “**Government**” or “**Lessor**”) and **CITY OF GOLDSBORO, NORTH CAROLINA**, a Municipal Corporation whose mailing address is P.O. Drawer A, Goldsboro, NC 27533 (the “**Lessee**” or “**City**”). The Lessor and Lessee are sometimes collectively referred to herein as, the “**Parties**” and individually as, the “**Party**”.

WITNESSETH

WHEREAS, the City, as Lessee, and the Government, as Lessor, heretofore entered into that certain ground lease agreement dated May 3, 2017, identified as Lease No. USAF-ACC-VKAG-17-2-0373 (the “**Lease**”) for the lease of approximately sixty two (62) acres of property on the perimeter of Seymour-Johnson Air Force Base in Wayne County, North Carolina described in Exhibit A to the Lease (the “**Leased Premises**”) for a term of nineteen (19) years (the “**Initial Term**”), with an option to renew for an additional ten (10) years;

WHEREAS, under the terms of the Lease, the City constructed and operates eight (8) multi-sports full size, illuminated fields (i.e., soccer, football, lacrosse, field hockey and ultimate frisbee); and ancillary facilities including a perimeter fence, parking, restrooms, concessions and utility infrastructure, known as the Bryan Multi-Sports Complex, for use by the general public and the Air Force, all as more particularly described in the Lease;

WHEREAS, the City desires to make Additional Improvements at the Leased Premises, as defined and set forth in Section 1, below;

WHEREAS, the City may require financing for the construction of the Additional Improvements and is seeking a longer lease term in order to be able to satisfy possible requirements of any potential lender to secure such financing;

WHEREAS, the Parties desire to amend the Lease to permit the City to construct Additional Improvements and therefore invest additional resources into the Leased Premises and to extend the term of the Lease, as more specifically set forth herein.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements made herein and for other good and valuable consideration the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. Section 1.03 **Permitted Use**. The term Permitted Use as defined in Section 1.03 of the Lease is hereby amended to add the following: “splash pad, picnic shelter, playground, walking trail, additional lighting, additional paved parking, a maintenance shelter and a small satellite bathroom facility near fields 3 and 4; the foregoing shall be referred to herein as the “**Additional Improvements**.”

The City agrees that it will complete the construction of the splash pad and picnic shelter by December 31, 2021 (the “**Phase 1 Additional Improvements Completion Date**”), subject to delays beyond the reasonable control of the City. The City agrees to use its best efforts to secure necessary funding and to complete the remainder of the Additional Improvements by December 31, 2030 (the “**Phase 2 Additional Improvements Completion Date**”), subject to delays beyond the reasonable control of the City, including, without limitation, failure to secure necessary funding, but shall thereafter continue to use its best efforts to secure such funding and complete such construction of the remainder of the Additional Improvements as soon as reasonably possible after the Phase 2 Additional Improvements Completion Date.

2. Section 2.01 **Term**. Section 2.01 is hereby deleted and replaced with the following:

- a. **Term**. The term of this Lease shall be for a period forty-nine (49) years commencing on May 3, 2017 (the “**Lease Commencement Date**”) and shall expire at midnight Eastern Standard Time on May 2, 2066 (the “**Lease Expiration Date**”), unless sooner terminated in accordance with the terms and provisions hereof. The period of time from the Lease Commencement Date to and including the Lease Expiration Date is hereinafter referred to as the “Term.”
- b. As required by 10 USC 2667(a)(2), the Government hereby acknowledges and agrees that for the Term of this Lease, the Leased Premises is not needed for public use; and, in accordance with 10 USC 2667(b)(3), the undersigned hereby acknowledges and agrees that the omission of such a provision permitting the Government to revoke this Lease at any time will promote the national defense or be in the public interest.

3. Section 3.01 **In-Kind Rent**. In the second sentence of Section 3.01, the words “Initial Term” are hereby replaced with the word “Term.”

The City acknowledges and agrees that it will continue to provide the Government, throughout the Term, rent consideration in exchange for the leasehold interest in the Leased Premises, by providing priority and exclusive use of portions of the Sports Field Complex on the Leased Premises each month during the Term of this Lease to the Government, as and when needed, for Government recreation league practice and play, Government intramural field sports practice and play, Government group fitness, and Installation “wing sports days” events, as set forth and more particularly described in Section 3.01(b) of the Lease.

4. **Miscellaneous**.

- a. **Effect on Lease**. Except as expressly amended by this Amendment, all other terms and provisions of the Lease shall remain unchanged and in full force and effect.
- b. **Inconsistent Provisions**. In the event of any inconsistencies between the provisions of this Amendment and the Lease, the provisions of this Amendment shall supersede and control. If any provision of this Amendment is found unenforceable, such provision shall not affect the enforceability of the remaining provisions of the Lease.

- c. Counterparts. This Amendment may be executed in multiple counterparts, each of which shall constitute an original and all of which when taken together shall constitute one and the same instrument. Electronic copies of this First Amendment, bearing the parties' respective signatures, shall be enforceable as originals.
- d. Time is of the Essence. Time is of the essence with respect to this Amendment. The Lease, as amended by this Amendment, represents the entire agreement of the parties.
- e. Effective Date. The "**Effective Date**" of this Amendment shall be the date upon which the last of the Parties executes this Amendment.
- f. Authorization. The undersigned hereby warrants and represents s/he is duly authorized to make and enter into this Amendment on behalf of the City and to bind the City hereto.
- g. Headings. The section headings of this Amendment are for convenience only and shall in no way define or limit the scope or content of this Amendment, and shall not be considered in any interpretation or construction of all or any part of this Amendment. Where required, any reference to a term in the singular shall be deemed to include the plural of said term, and any reference to a term in the plural shall be deemed to include the singular of said term.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

[SIGNATURE PAGES FOLLOW]

IN WITNESS WHEREOF, the Government and the City have caused this Amendment to be executed by their duly authorized representatives as of the date written below.

“GOVERNMENT”

UNITED STATES OF AMERICA,
acting by and through the Secretary of the Air Force

By: _____
ROBERT E. MORIARTY, SES
Deputy Assistant Secretary of the Air Force
(Installations)

“CITY”

**THE CITY OF GOLDSBORO, NORTH
CAROLINA**, a municipal corporation

By: _____
CHUCK ALLEN, Mayor

ATTEST:

Melissa Capps, City Clerk

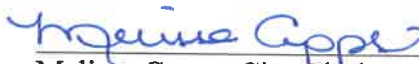
Date

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

BY: _____
Catherine F. Gwynn, Finance Director
City of Goldsboro

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING

- SUBJECT:** Advisory Board and Commission Appointments
- BACKGROUND:** There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.
- DISCUSSION:** Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.
- The City Council met during the Work Session on November 16 and December 7, 2020, to review vacancies and applications received to fill the current vacancies. With these appointments, there are no vacancies on any of the boards.
- It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.
- RECOMMENDATION:** By motion, Council adopt the attached Resolutions:
1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
 2. Commending those individuals whose terms have expired, who have moved or resigned.

Date: 12/14/20
Melissa Capps, City ClerkDate: 12/15/20
Tim Salmon, City Manager

RESOLUTION NO. 2020- _____

RESOLUTION APPOINTING MEMBERS
TO ADVISORY BOARDS AND COMMISSIONS

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, the terms of several members on the City's Advisory Boards and Commissions have expired or been vacated due to members moving or resigning; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

Commission on Community Relations and Development

First Term Appointee

Washea Lancaster	Term Expires	12-31-23
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Second Term Appointee

Stephen McFarland	Term Expires	12-31-23
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Goldsboro Municipal Golf Course

First Term Appointees

Lisa Pope	Term Expires	12-31-23
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Rose Wright	Term Expires	12-31-23
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Second Term Appointee

Joe Thomas	Term Expires	12-31-23
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Historic District Commission

First Term Appointee

Thomas Lockamy	Term Expires	12-31-23
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Second Term Appointees

Wiley Leonard	Term Expires	12-31-23
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Alicia Pierce	Term Expires	12-31-23
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Parks and Recreation Advisory Commission

First Term Appointees

Tonya Barber	Term Expires	12-31-23
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Stephanie Brown	Term Expires	12-31-23
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Kelvin Stallings	Term Expires	12-31-23
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Maria Newsome (Student)	Term Expires	12-31-21
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Second Term Appointee

Sandra Mueller	Term Expires	12-31-23
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Mayor's Committee for Persons with Disabilities

Filling an Unexpired Term

David Snodgress	Term Expires	12-31-21
Tammy Mathis	Term Expires	12-31-21
Michael Gleason	Term Expires	12-31-22

Second Term Appointee

Tyrone Starkie	Term Expires	12-31-23
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Planning Commission / Board of Adjustment

First Term Appointee

April Rojas	Term Expires	12-31-23
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Second Term Appointee

Anthony Slater	Term Expires	12-31-23
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Serving an Additional Year

Chris Boyette	Term Expires	12-31-21
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Goldsboro Travel and Tourism Advisory Council

First Term Appointee

Shelia Exum	Term Expires	12-31-23
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Second Term Appointees

Charles Brogden	Term Expires	12-31-23
Edward Davis	Term Expires	12-31-23

2. This Resolution shall be in full force and effect from and after this 21st day of December, 2020.

Mayor

Attested by:

City Clerk

RESOLUTION NO. 2020 - _____

RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS
ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND
DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE
INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon
the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for
their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of
Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards
and Commissions and are commended for their contributions to the operation of
Goldsboro's municipal government:

Commission on Community Relations and Development

Earl Nixon Sr.

Mayor's Committee for Persons with Disabilities

Candra Hill

Crystal Lemmon

Michelle Casarez

Goldsboro Historic District Commission

Alana Moore

Goldsboro Parks and Recreation Advisory Commission

Daina Taylor

Tiani Hinnant

Goldsboro Municipal Golf Course Committee

Wells Warner

Goldsboro Planning Commission

John Walston

Goldsboro Tourism Council

Mary Ann Dudley

2. The Mayor of the City of Goldsboro is hereby directed to present to each of these
individuals a Certificate of Appreciation for their civic contributions.
3. These Certificates are to be presented at the next regularly scheduled meeting
of the various Boards and Commissions or as close to that meeting date as possible.

4. This Resolution shall be in full force and effect from and after this 21st day of December, 2020.

Mayor

Attested by:

City Clerk

City of Goldsboro
Departmental Monthly Reports
November 2020

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources

- Human Resources staff reviewed job descriptions submitted by department heads and finalizing for import in NeoGov.
- Staff served on interview panels at Public Works and assessment center for Police Department.
- Staff completed position classification reviews and four internal salary studies to assess market equity.
- November 6 - Staff assisted with Fire Engineer written exams.
- Staff provided assistance with the on-line training classes (troubleshooting and user access). They also conducted on-site visits.
- Total training completed in Learn Module – **173 Hazard Communication** and **374 Blood-Borne Pathogens**.
- Eighty-seven percent (87%) of annual evaluations for 2019/20 reporting period are complete. Three hundred forty-two (342) evaluations have been logged and printed as of November 30. Staff also continues to troubleshoot and assist with user issues.
- Staff is working on the Employee Service Awards. Forty-eight (48) recipients will be recognized for their years of service with the City.

Safety

- November 3 – JJ Keller video demonstration for training and pricing.
- November 4 – Assisted Planning Department with exterminator applications.
- Fire extinguisher inspections in City Hall and hearing booth calibration and inspection.
- Facility inspections at Public Works, Paramount, and City-wide inspections with private contractors.
- November 10 – Conference call with Department of Labor
- November 17 – Planning for James Street shut down on Old Goldsboro National Bank construction.
- Teleconferences with Sayer McShane Band and Doug McGrath for NC Freedom Fest.
- Finished update of City Safety Manual.
- Provided employee assistance in various locations for online safety training.
- November 30 – James Street shut down for crane being located in street. (2 weeks)
- November 30 – Stand by for an electric pole blocking George Street from wind damage.

Occupational Health

There were 121 clinic visits this month. There were no random drug screens this month.

MONTHLY STATISTICS

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560		569
Vacancies	21	23	28	16	12	13	12	13	19	12	9		17
Applications	480	367	208	158	73	124	227	225	262	177	44		213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135		183
New Hires	9	6	5	3	1	3	3	4	2	5	3		4
Resignations	1	3	2	4	1	5	3	6	4	4	1		3
Retirements	4	2	1	0	1	0	3	1	1	1	1		1
Terminations	0	1	0	0	0	0	0	0	1	0	2		.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%		0.78%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0		2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0		0.27
FFCRA Leave			0	10	6	20	20	11	17	13	6		11
Telework			37	39	35	32	32	32	33	24	19		31

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61	274	620	276	323
New Hires	11	7	1	3	3	1	8	6	6	2	0	0	4
Separations	3	3	6	3	1	5	4	3	5	3	2	11	4
Vehicle Accidents	7	4	6	3	6	4	5	5	0	4	2	2	4
Workers' Compensation	2	4	3	0	2	2	0	0	0	0	0	0	1

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

COMMUNITY RELATIONS DEPARTMENT

November 2020

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: November 9, 2020

- On November 19, 2020 the Mayor's Committee for Persons with Disabilities (MCPD) met virtually to discuss official business towards persons with disabilities. The Committee is scheduled to meet on January 21, 2021 at 12:00 pm.
- The Commission on Community Relations and Development met on November 19, 2020 at 6:00 pm. During the meeting, the Commission continued to discuss the City Council plans to establish a separate Race Relations Committee and explored resources the Commission can use to aid in any future plans. The Commission discussed other official business such as the virtual upcoming Dr. Martin Luther King, Jr. Celebration, Interfaith Breakfast, and other diversity awareness activities for 2021. The next scheduled meeting for the Commission on Community Relations and Development will be held on January 12, 2021.
- The Goldsboro Youth Council (GYC) met virtually on November 4, 2020 at 5:00 pm for a regular session and an executive board meeting. The next scheduled regular GYC meeting will be on January 6, 2021. Also, during the month of November the GYC members participated in a virtual Mini-Grant Conference facility by the State of North Carolina Youth Council Association.
- The Department has continued to work with the nonprofits awarded through the Goldsboro's Coronavirus Relief Fund (CRF) Program by ensuring Goldsboro maintain grant and finance compliance. A total of nine contractual agreements have been executed by Goldsboro with 47% of all awarded funds expended. The remaining 53% is scheduled to be expended by December 31, 2020.
- The Community Relations Department received from North Carolina Department of Commerce \$350,000 from the Rural Economic Development Division Rural Grant Program to form a public-private partnership with the Developers of Adair Place to construct the infrastructure and increase affordable housing stock. The Adair Place project was completed in the month of November and received all four Certificates of Occupancy. The newly constructed three-story apartment buildings contain 72 units including a community building. Thirty-six of the 72 total units are three-bedroom units with the other 36 units being 12 one-bedroom units and 24 two-bedroom units. The location of the project is 200, 202, 204, and 206 Keller Way, Goldsboro NC.
- The Department received eight (8) housing complaints and ten (10) requests for assistance. Description of said complaints were eight (8) substandard housing issues (electrical, plumbing, HVAC, and improper evictions) along with ten (10) request for assistance with housing, utilities, repairs, or food assistance many of these requests were related to COVID-19. Complaints were submitted through the Cityworks system or rerouted for resolution to the appropriate City Department, designated community agency, or State resource.

2020 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	2	2	1	3	4	2	5	3	4	7	8		4
Consumer & Other	2	2	10	7	0	6	9	5	4	3	10		5
2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2	1	1	0	2
Consumer & Other	3	4	3	4	3	4	6	1	4	0	4	2	3

-----PARAMOUNT THEATRE-----

- November activity restricted by Executive Order; limit of 25 to enclosed area, 10pm curfew
- November COVID-19 postponements/cancellations include: 23 rental days, 10 public perfs.
- Created 4 Paramount concerts, executed 3 rescheduled private events
- Repairs and Maintenance:
 - o Safety, alarm, and ADA inspections put us in excellent standing with minor follow-up
 - o Roofing; temporary repairs holding, permanent repairs in discussion with contractor

-----FINANCIAL-----

- o Expenses –\$31,146: Labor - \$23,070 /Operational – \$8,076
- o Revenues - \$1,508: Tickets -\$0 /Rentals- \$1,508 /Concession- \$0 (online sales appear in Dec.)

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$31,420	\$29,780	\$11,774	\$23,883	\$31,146								\$128,003	\$25,600
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508								\$4,373	\$875
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$61,859	\$56,489	\$65,545	\$23,792	\$113,559	\$23,856	\$598,037	\$49,836
Rev	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$83,453	\$88,232	\$27,544	\$15,415	\$43,468	\$1,781	\$289,574	\$24,131

-----GOLDSBORO EVENT CENTER-----

- November activity restricted by Executive Order; capacity limited to 100 with 10pm curfew
- November COVID-19 related cancellations/postponements include 7 rental days
- Executed 7 private events, both rescheduled and new
- Repairs and Maintenance:
 - o Minor, but critical roof leaks approved for repair; façade repairs to follow.
 - o Minor, but critical electrical panel needs identified, will be followed up on.
 - o Bookings strong in late-fall and spring; offering more space for events to distance.

-----FINANCIAL-----

- o Expenses – \$6,727: Labor - \$5,004 /Operational – \$1,723
- o Revenues – \$6,122: Rentals - \$5,329 /Amenities - \$743 / Concessions – \$50
- o Value City Use – \$1,925: Value of non-revenue City use: = \$1,925

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727								\$56,835	\$11,367
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122								\$9,863	\$1,973
City	\$0	\$0	\$0	\$0	\$1,925								\$1,925	\$385
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$7,740	\$21,673	\$19,737	\$9,130	\$8,164	\$7,677	\$134,542	\$11,212
Rev	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$9,590	\$7,825	\$1,383	-\$548	\$1,916	\$2,038	\$73,799	\$6,150
City	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$6,800	\$4,964	\$375	\$0	\$0	\$375	\$47,984	\$3,999

INSPECTIONS

Nov 2020

Prepared By: Allen Anderson, Jr.

Date Prepared 12/03/20

The valuation of all permits issued for November totaled \$4,569,919. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$29,699. Of the permit fees collected for the month, \$2,895 was collected in technology fees. Plan review fees collected during the month totaled \$765. Business Registration fees collected totaled \$900.

The Inspectors did a total of 484 inspections for the month. During the month of November, six (6) business inspections were completed. A total of 230 permits were issued for the month. Twenty-four (24) plan reviews were completed for November. Minimum Housing program moved to Planning Department.

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$16.6	\$6.1	\$3.1	\$7.5	\$4.1	\$9.7	\$5.3	\$12.5	\$29.2	\$8.6	\$5.7		\$9.9
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9		\$6.5
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1		\$1.2
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7		\$2.2
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30		\$40
Inspections	597	351	612	430	474	502	619	532	709	625	484		540
Permits Issued	271	249	257	229	251	273	268	277	294	238	230		258
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24		40
Min Housing	134	136	157	157	157	157							
In Process													
2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs \$ (M)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2	\$3	\$10	\$4	\$6
Residential \$ (K)	\$805	\$1M	\$599	\$0	2M	\$767	\$580	\$557	\$985	\$514	\$999	\$1M	\$817
Misc \$ (M)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1	\$2	\$1	\$2	\$2
Permit Fee \$ (K)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26	\$23	\$46	\$40	\$37
Inspections	614	603	531	497	603	488	533	663	516	447	500	453	537
Permits Issued	296	296	270	271	334	296	329	255	226	248	236	241	275
Plan Reviews	39	47	65	46	34	43	90	35	51	70	45	34	50
Min Housing	171	99	102	118	121	125	126	111	121	129	128	129	123
In Process													

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 8 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 14 different times.
- Continued discussions about the Neighborhood Plan and property acquisitions.
- Continued work with partners towards public use for Union Station project.
- Communicated with stakeholders about Union Station Adaptive Reuse Study.
- Collaborated with DGMA developing intake process for new merchants.
- Worked with City Staff to address Rehab Development Project.
- Met weekly with city small business grant team.
- Worked on HUB rental details.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff met with 3 developers to discuss their potential interest/involvement in developing downtown properties.
- Staff met with a property development consultant to discuss neighborhood plan needs and residential development.
- Staff continued to communicate with merchants regarding updates related to COVID-19.
- Worked with education developer to determine feasibility of schooling downtown.
- Rolled out new billboard campaign.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (11/18), DGDC Executive Committee Meeting (11/17), DGDC Design, (11/10) DGDC EV and DGDC Promotions Committee Meetings, (11/10).
- Staff continues the 2020 event schedule based on evolving crowd restrictions, and is in process of reworking Calendar of Events in response to COVID-19 for the month of November and beyond.
- The specs for the HUB are in the works, and will include specifications for future rentals.
- Organized a successful Virtual Lights Up celebration with the help of the Paramount Theatre.

Upcoming Events/Activities:

- Outdoor Drive-In Movie Series to replace Trolley Rides. December 1, ELF, December 8th, Polar Express, December 15th, It's a Wonderful Life.
- Holiday Shopping Passport Program, Active between November 24th- December 14th.
- Small Business Saturday, November 28th.
- Critter Scavenger Hunt is active, maps can be picked up at the DGDC office, and The Cry Freedom Shoppe.

Businesses Opening/Properties Purchased

Other

- Downtown Goldsboro's Facebook page followers/likes grew from 11,624 to 11,776 in the month of November.

Information Technology

November 2020

Prepared By: Scott Williams

Date Prepared: December 06, 2020

- Rebuilt GIS Servers with upgraded operating systems and software.
- Installed two cameras and one access point at Fire Station 1.
- Replaced Garage laptop and setup new software.
- Granicus training for agenda creators.
- Installed cameras at Water Treatment Plant.
- Installed Wireless Access Points at Water Treatment Plant.
- Connected Camera at Paramount for streaming events
- Completed Banner Certificate upgrade.
- Installed Server for Solarwinds Event Manager.
- Completed repairs to Harris St Fiber conduit.
- Reallocated space in storage environment to improve performance.
- Completed Evaluations for IT Dept.
- Replaced Access Points for Downtown Wi-Fi.
- Drone Images - lacrosse tournament at MSC; Public Utilities – Big Cherry Pump Station to check for any issue with the berm after rain.
- Setup for the virtual CALEA meeting.
- Staff attended a Virtual Cyber Security Conference (2 days).
- Installed Test Server for Track-It! Help Desk System upgrade.
- Prep, Filming and drone flight for Virtual Lights Up!
- Setup new timer and TV for the timer for Public Comment at Council Meetings.

2020		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened		551	656	595	618	448	578	641	533	495	532	457		555	6,104
Tickets Closed		524	684	560	680	425	632	705	502	447	529	427		556	6,115
Open Tickets		511	483	518	456	479	425	361	392	440	443	473		453	

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545	734	475	441	568	6,618
Tickets Closed	551	467	575	429	496	454	942	664	503	672	498	416	556	6,667
Open Tickets	456	490	457	549	582	612	300	342	384	446	423	448	457	

Public Works Department

November 2020

Prepared by: Chad Edge

Date Prepared: 14 December 2020

Monthly Highlights

Buildings & Grounds: Completed preparations, rewiring, re-lamping, and installation of Christmas lights and decorations downtown and on Water Tower; Repaired roof leaks at Golf Course, Cemetery, and TC Coley buildings; Replaced two can lights and a door lock set on DGDC building;

Distribution & Collections: Cleared Bear Creek Outfall and dug drainage ditches for access; Call duty responded to 28 after hour calls—total of 44 hours.

Streets & Storm water: Responded to 26 calls of localized flooding during Tropical Storm Eta; Regraded and removed blockages from three residential ditches/ culverts; cleared 645 feet of vegetation overgrowth from curb and gutter along Randolph, Level, and Slocumb Streets.

Departments		2020												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8		19.3
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7		8.6
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15		21.4
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5		13.9
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4		5.8
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17		27.1
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37		50.4
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31		45.3
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5		72.7
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12		60.4
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280		273.1
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52		56.7
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0		0.996
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66		82.6
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7		0.676
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6	9		5.5
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10		17.5
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41		42.4
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1		108.1
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01		1.549
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30		4.224
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8		4.8
2019														
Distribution & Collections	Utility Line Maint (1000-ft)	8.7	8.0	9.8	13.5	11.6	6.0	7.3	24.2	15.6	11.1	9.8	5.2	10.9
	Lines Camera'd (1000-ft)	10.8	11.3	9.8	8.6	11.9	1.6	6.3	14.3	10.2	13.8	5.7	1.9	8.9
	Water Repairs	27	20	16	28	19	30	34	26	37	27	17	22	25.3
	Sewer Repairs	31	7	9	34	10	18	22	10	44	38	27	25	22.9
	Hydrants Replaced/Fixed	37	16	19	10	16	3	17	13	8	40	13	19	17.6
	Meter Install/Changed	102	63	56	47	54	52	57	51	35	35	24	25	50.1
Bldg & Grounds	Radio, Electrical, Bldg	260	219	202	193	333	234	204	324	49	59	34	33	178.7
	Sign Repairs	48	72	48	29	32	67	47	25	35	18	25	41	40.6
	ROW Mowing (ac)	10	0	0	70	83	110	124	107	103	35	0	0	53.5
	City-Owned Lots Mowing (ac)	0	0	0	81	75	105	114	106	98	32	0	0	50.9
Garage	Total Work Orders	365	309	276	316	255	298	298	397	289	323	273	207	300.5
	Total Fuel Cost (x1000)	\$ 61	\$ 53	\$ 55	\$ 64	\$ 56	\$ 65	\$ 66	\$ 68	\$ 61	\$ 67	\$ 55	\$ 52	60.3
Solid Waste	Refuse (x1000 tons)	1.0	0.7	0.8	0.9	0.9	1.0	1.0	1.0	0.9	0.9	0.8	1.0	0.9
	Recyclables (tons)	13	78	83	87	95	99	103	79	62	105	85	92	81.8
	Leaf-n-Limbs (x1000 tons)	0.8	0.6	0.7	0.7	0.9	0.6	0.7	0.7	1.1	0.7	0.7	1.1	0.8
Cemetery Funerals		4	4	7	5	6	1	8	3	2	4	8	2	4.5
Street & Storm	Utility Cut Repairs	15	12	10	11	9	12	14	13	3	21	0	0	10.0
	Pot Hole Repairs	56	49	52	18	15	20	18	19	17	7	32	55	29.8
	Streets Swept (miles)	110	143	135	16	103	64	35	45	49	109	79.2	63	79.3
	Pipe&Open Ditch Maint(1000-ft)								1.26	3.85	1.27	1.1	0.45	1.6
	Ditch mowing (1000-ft)								6.05	10.52	8	7	7	7.7
	Storm Pipe Repairs								5	6	4	2	0	3.4

PUBLIC UTILITIES DEPARTMENT
November 2020
Prepared By: Michael Wagner
Date Prepared: December 10, 2020

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - o Staff is finishing up the risk assessment phase of Americas Water Infrastructure Act (AWIA). Certification is due to the EPA before January 1, 2021.
 - o The plate settlers' installation is ongoing. Basin #5, #6, & #7 are certified complete. Basin #1 is scheduled to be complete the second week of December.
 - o The Neuse River annual dredge remains on hold, due to river levels.
 - o New Hope Tank rehabilitation and painting is complete. The tank should come back online the second week of December.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations are proceeding smoothly, following the flooding impacts of Hurricane Eta. The average daily flows for November were 13.87 MGD
 - o Inflow and Infiltration continues to be a major concern.
- All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens.
 - o The obsolete telemetry system continues to be prepared for an upgrade.

Compost Facility

- Four-hundred and twenty-eight cubic yards of compost and mulch were sold in November 2020.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109		6.426
Sewer**	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87		11.00
Compost	283	950	824	914	727	570	237	389	286	830	428		585

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693	6.519	6.310	6.287	6.591
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48	6.73	6.92	8.52	8.88
Compost	52	319	390	552	503	437	103	121	217	508	350	6	297

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

FINANCE
NOVEMBER 2020
Prepared By: Andrea Thompson
Date Prepared: December 11, 2020

OVERALL SUMMARY				
	<u>FY 19-20</u>		<u>FY 20-21</u>	
	<u>Actual to Date</u>		<u>Actual to Date</u>	<u>YTD %</u>
Revenues	November-19	Adjusted Budget	November-20	Collected
General Fund	\$ 11,200,697	\$ 42,862,916	\$ 7,500,812	17.50%
Utility Fund	7,619,414	18,545,322	7,695,655	41.50%
Downtown District Fund	18,516	117,898	7,557	6.41%
Occupancy Tax Fund	514,143	1,199,844	366,473	30.54%
Stormwater Fund	636,587	1,775,600	645,678	36.36%
Total	\$ 19,989,357	\$ 64,501,580	\$ 16,216,174	25.14%
Expenditures				
General Fund	\$ 17,098,700	\$ 42,862,916	\$ 15,045,790	35.10%
Utility Fund	6,901,562	18,545,322	5,951,717	32.09%
Downtown District Fund	10,802	117,898	3,250	2.76%
Occupancy Tax Fund	300,738	1,199,844	194,285	16.19%
Stormwater Fund	372,812	1,775,600	398,795	22.46%
Total	\$ 24,684,614	\$ 64,501,580	\$ 21,593,837	33.48%

MAJOR CATEGORIES				
	<u>FY 19-20</u>		<u>FY 20-21</u>	
	<u>Actual to Date</u>		<u>Actual to Date</u>	<u>YTD %</u>
Revenues	November-19	Adjusted Budget	November-20	Collected
Property/Occupancy Taxes	\$ 5,593,046	\$ 18,282,005	\$ 1,509,536	8.26%
Charges for Services	9,793,268	24,538,399	9,943,186	40.52%
Revenue Other Agencies	2,322,721	15,014,633	2,445,951	16.29%
Other Revenues	823,057	2,850,026	794,023	27.86%
Fund Balance	-	769,560	-	0.00%
Shared Services	1,457,266	3,046,957	1,523,479	50.00%
Total	\$ 19,989,357	\$ 64,501,580	\$ 16,216,174	25.14%
Expenditures				
Labor	\$ 11,681,188	\$ 31,673,986	\$ 11,484,544	36.26%
Non-Labor	13,003,425	32,827,594	10,109,293	30.80%
Total	\$ 24,684,614	\$ 64,501,580	\$ 21,593,837	33.48%

SELECTED OTHER INFORMATION			
	<u>FY 19-20</u>	<u>Actual</u>	<u>Total</u>
Collections	Actual	November-20	Collected F-YTD
Debt Setoff	\$ 46,538	\$ 228	\$ 5,228
Surplus	\$ 57,818	\$ -	\$ 41,746

PLANNING

November 2020

Prepared By: Debra Creighton

Date Prepared: December 2, 2020

During the month of November, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, a Consultant has been selected to assist with the legislative updates to the Unified Development Ordinance (UDO) updates to become effective July 1, 2021. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of November, five (5) tickets were issued.

Parked in Wrong Direction	4
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	0

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	2	4	2	3	2	1	3	3	2	1	7		20	2
Staff Level	0	2	1	1	1	2	2	1	2	3	3		10	1
Rezoning	2	1	1	0	0	1	0	0	2	3	2		12	1
Historic District Commission														0
Commission Review	1	1	0	0	1	0	1	1	1	1	1		8	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1		14	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35		530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905		\$28,335	\$3,541
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10		53	5
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25		251	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247		1556	141
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209		5425	493

ENGINEERING DEPARTMENT

November 2020

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 12-11-2020

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Engineering and Planning staff met with NCDOT on November 12, 2020 and plans are being updated for submittal to NCDOT.

Phase IV Sewer Collection Rehabilitation

- This project is 95% complete;
- Staff is preparing punch list items for the contractor to complete rehab work;
- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- A final change order will be created to address overruns and underruns in the bid line items and will be taken to City Council in December;
- Previous change orders amended the contract completion date to December 2020.

2019 Infrastructure Recovery (Golden Leaf Foundation)

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 95% complete;
- Remaining work includes installing a manhole on Grantham Street near Franklin Bakery;
- Final completion anticipated for December 2020.

2020 Street Improvements Project

- This paving project includes:
 1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
 2. East Chestnut Street from South Slocumb Street to South Leslie Street;
 3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
 4. Mimosa Street from Claiborne Street to Randolph Street;
- Paving project is underway with contractor performing preliminary work on each street as follows:
Undercutting of Oak Hill Drive in preparation for proof roll and then stone;
Water line has been laid and tie-ins completed for East Chestnut Street;
Curb and gutter and stone has been installed for Hawthorne Street;
Clearing on Mimosa Street has been completed.
- This project is 50% complete with a contract completion date of February 27, 2021.

2020 Street Resurfacing

- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added to include streets that were disturbed as part of the Phase IV Sewer Rehab Project;
- Once the detailed estimate is developed, staff will seek final approval from City Council prior to advertising for bids in January 2021.

2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements – FB2020-003

- City Council awarded a contract to Vortex Services, LLC on July 13th for \$370,597.40;
- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
- Notice to proceed date is set for December 1, 2020 with a contract completion date of March 26, 2021.

2017 Wastewater System Improvements – FB2020-002

- City Council awarded a contract to AM-Liner East, Inc. on May 4, 2020 for \$502,287;
- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Pre-CCTV work has been partially completed;
- This project is 5% complete;
- Contract completion date is March 24, 2021.

2017 Water System Improvements

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications have been sent to NCDEQ for review in June 2020;
- Design plans and specifications are anticipated to be approved by NCDEQ by November/December 2020.

Ash Street/Alabama Avenue Sidewalk

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- Waiting on NCDOT to install handicap ramps along the project;
- Duke Energy has relocated conflicting poles;
- Engineering and Planning staff have requested a meeting with NCDOT to get an update on project status.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections are temporarily on hold pending replacement of construction inspector.

FIRE DEPARTMENT
November 2020
Prepared By: CL/JD
Date Prepared: 12.7.2020

Fire Prevention and Outreach

- 11/7 – Community Service - Pastor Appreciation Ride-by – 111 Hooks River Rd.
- 11/9 – Community Service - Birthday Ride-by – 1318 Stephens St.
- 11/9 – Community Service – Car Seat Installation – Station 2
- 11/14 – Community Service – Birthday Ride-by – 913 E Elm St.
- 11/14 – Community Service – Car Seat Installation – Station 2
- 11/19 – Public Education – Truck Tour – Station 1
- 11/20 – Community Service – Adoption Day Parade Celebration – James St.
- 11/21 – Community Service – Birthday Ride-by – 801 Luther Dr.
- 11/22 – Community Service – Birthday Ride-by – 407 N George St.
- 11/29 – Community Service – Birthday Ride-by – 603 Weaver Dr.

Working Structure Fires

- 11/26 – 139 Millers Chapel Rd.

Working Vehicle Fires

- 11/11 – 905 S Slocumb St.
- 11/17 – 124 Dupont Cir.
- 11/18 – 1101 Deveraux St.
- 11/20 – 700 E Ash St.

2020	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	Nov.	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	198	187	166	111	118	208	213	213	233	203	204		187
Structure Fires:	10	4	2	1	4	4	2	2	6	2	1		3
EMS Calls:	70	81	73	7	21	74	89	68	80	88	76		66
Vehicle Accidents:	35	22	26	25	26	29	27	42	34	34	33		30
Fire Alarms:	46	29	26	38	33	46	45	49	69	41	46		43
Other:	37	51	39	40	34	55	50	52	44	38	48		44
Training Hours:	2969	3014	3138	2426	2289	2223	2351	2217	2444	2402	2014		2499
Safety Car Seat Checks:	3	9	2	0	2	1	0	0	0	0	2		2
Inspections:	129	119	143	73	108	134	151	108	119	140	124		123
2019	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207	215	199	223	235	227	209	213
Structure Fires:	5	3	2	4	1	1	4	2	1	10	3	3	3
EMS Calls:	72	84	79	76	76	79	75	74	68	84	78	85	78
Vehicle Accidents:	27	30	40	33	39	27	22	36	33	38	36	32	33
Fire Alarms:	33	33	29	40	54	54	47	46	66	47	44	41	45
Other:	59	41	53	56	71	46	67	41	55	56	66	48	55
Training Hours:	3122	3211	3263	1804	2128	1788	1885	2995	1757	2061	1963	1322	2275
Safety Car Seat Checks:	3	8	5	4	5	8	9	10	6	6	4	2	6
Inspections:	94	86	123	118	113	71	91	114	116	107	100	76	101

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

GOLDSBORO POLICE DEPARTMENT

November 2020

Prepared By: Michael D. West

Date Prepared: December 3, 2020

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for November 2020 were 167, compared to 168 for November 2019.

Property with an estimated value of \$222,780 was reported stolen, while property with an estimated value of \$53,446 was recovered.

Officers arrested 131 people and issued 302 citations during the month. There were 30 drug-related charges.

There were zero report(s) of assaults on officers.

Revenue collected for November 2020 included:

Police Reports	\$ 104.00
Fingerprints	\$ 50.00
Special Events	\$ 50.00
Total	\$ 204.00

PART I CRIME COMPARISON & TREND															
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	.2	
Rape	1	1	0	1	0	0	5	0	0	3	1	0	12	1.1	
Robbery	5	7	2	0	4	6	4	5	1	4	1	0	39	3.5	
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	0	185	16.8	
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	0	299	27.2	
Larceny	112	122	113	97	79	104	108	136	94	113	105	0	1183	107.5	
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	0	82	7.5	
Arson	0	0	0	0	0	1	0	1	0	0	0	0	2	.2	
TOTALS	166	177	157	136	116	168	178	209	155	174	167	0	1804	164	
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	2	0	0	0	0	0	0	2	0.2	
Rape	1	0	0	2	1	0	2	1	0	0	1	1	7	0.7	
Robbery	6	4	5	4	5	1	3	5	4	4	4	6	41	4.1	
Aggravated Assault	7	8	10	5	15	14	9	10	13	16	10	14	107	10.7	
Breaking & Entering	33	31	24	35	35	22	34	25	30	30	26	30	299	29.9	
Larceny	157	92	104	135	99	138	134	138	127	142	116	113	1266	126.6	
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9	7	11	6	76	7.6	
Arson	0	1	0	0	0	0	0	0	0	0	0	0	1	0.1	
TOTALS	211	145	154	189	160	184	191	186	183	199	168	170	1799	179.9	

Parks & Recreation

November - 2020

Prepared By: Joshua Shockley/Felicia Brown

Date Prepared – 12/10/2020

- Goldsboro Golf Course – “414th” Golf Tournament (Nov.13th – 40 players) / Southeastern Seniors (Nov. 24th – 45 players)
- Bryan MSCX – Hosted the Raleigh LaxFest tournament that included 108 teams.
- Special Populations programing partnered with “A Small Miracle” to host a Fall Craft event (22 participants – 4 face to face – 18 virtual)
- Beaver Moon Ride 2020 was held on November 29th (32 participants)

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80		\$639
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0		\$269
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42		177
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614		\$2,111
WA Foster Rec Center													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290		\$53
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113		\$714
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549		817
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677		\$4,505
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0		\$42
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22		94
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393		\$658
Senior Programs & Pools													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846		\$1,157
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184		832
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683		\$6,714
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788		\$2,097
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0		\$696
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274		7,463
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725		\$12,805
Golf Course													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994		\$50,848
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288		\$51,979
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542		1,681
Net	-\$2,608	-\$7,251	-\$7,065	\$11,995	\$18,454	-\$115,197	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706		\$1,131
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210		\$46
Participation	0	0	130	0	0	0	0	0	0	175	32		31
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$355		\$322
TOTAL REVENUE	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$	\$56,559
TOTAL REVENUE FOR THE YEAR	\$622,151												

****Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park													
Program Revenue	\$1,805	\$3045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690	\$1,141	\$412	\$452	\$4,001
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140	\$1,470	\$1,105	\$1,210	\$1,873
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868	985	655	595	1,468
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666	\$4,724	\$2,564	\$5,692	\$8,271
WA Foster Rec Center													
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90	\$40	\$30	\$50	\$1,090
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180	\$1,200	\$1,135	\$837	\$1,471
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570	5,081	5,526	4,729	6,687
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745	\$10,914	\$10,025	\$11,261	\$15,477
Specialized Recreation													
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---	---	---	---	\$36
Rental Revenue	---	---	---	---	---	---	---	---	---	---	---	---	---
Facility Usage	413	388	467	348	1,675	277	368	562	365	459	516	150	499
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001	\$2,641	\$4,306	\$590	\$2,138
Senior Programs & Pools													
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415	\$309	\$249	\$205	\$1,946
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---	---	---	---	\$338
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283	1,520	1,440	871	2,464
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682	\$1,645	\$1,842	\$2,046	\$7,109
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366	\$23,044	\$16,866	\$5,441	\$9,101
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755	\$898	\$1,085	\$2,438	\$1,188
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022	\$29,693	23,738	19,500	20,215
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005	\$54,041	\$26,867	\$34,307	\$26,159
Golf Course													
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843	\$60,173	\$20,031	\$35,203	\$46,255
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984	\$39,426	\$30,373	\$35,486	\$44,487
Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316	2,139	985	1,124	1,876
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859	\$20,747	\$10,342	\$203	\$1,775
Special Events													
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0	\$0	\$0	\$0	\$166
Participation	0	0	125	3,000	0	180	256	60	40	2680	0	2500	737
Expenditures	---	---	---	---	---	---	\$2,345	---	\$1,305	\$1,538	\$510	\$3,707	\$784
TOTAL REVENUE	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479	\$88,275	\$40,913	\$45,836	\$67,315
TOTAL REVENUE FOR THE YEAR													\$807,785

Travel and Tourism

November 2020

Prepared By: Ashlin Glatthar, Joanna Ferrin and Amber Herring

Date Prepared: 12/15/20

- Inquiries were fulfilled for the month of November by the TTO—784 e-inquiries.
- Total hotel revenue generated in October was \$1,687,482, which is down -15.3% YOY. November revenue not yet released.
- For the month, TTO Facebook page had 200 new page likes. Instagram page has 63 new followers. Twitter page gained 0 new followers.
- TTO received a second tourism recovery promotion grant through the State of NC in the amount of \$10,750. Funding was made available through NC House Bill 1023 and must be used by Dec. 30, 2020.
- TTO was also awarded a second sporting event grant from NC Sports Association in the amount of \$2,400 to apply towards the approved expenses related to the youth girls soccer tournament Feb 14-15 at the Bryan Multi-Sports Complex, which is expected to bring 50 teams from across the state.
- Year to date, the TTO has secured \$113,650 of covid-relief funding in the form of marketing credit or grant funding to help alleviate the impact of covid-19 on the travel industry and marketing efforts.
- On November 14-15, Goldsboro hosted the Raleigh LaxFest for the first time attracting 108 teams from across the country to the area for the two-day tournament. Over 6,000 visitors came to Wayne County, which generated over \$900,000 in visitor spending within Wayne, Lenoir, Johnston, and Wilson counties.
- TTO is back in conversation with the Mountains to Sea Trail office to work with their cartographer and GIS expert on identifying the best land route connection through Wayne County. A kick off project call between tourism, planning, and parks is scheduled for the first week of January.
- After 4 years of soliciting a hotel to compliment the Maxwell Center, a hotel developer is now in contract with the county, hotel franchise, and city officials to move forward with hotel development under the Hilton brand.

*We are currently working with city finance office to correct a collections glitch that shows an unusual decrease in collections for Nov 2020.

City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2020-21	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755*	\$	\$	\$	\$	\$	\$	\$	\$358,896	\$71,779
2019-20	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$73,114	\$54,362	\$38,523	\$54,254	\$855,139	\$71,262

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING**

SUBJECT: Z-10-20 – Wayne Oil Company, Inc. - Northwest corner of Wayne Memorial Drive and Fourth Street (Neighborhood Business to General Business Conditional District)

BACKGROUND: The applicant requests to rezone a portion of the subject property from Neighborhood Business (NB) to General Business Conditional District (GBCD) for the operation of an automatic car wash.

The requested zoning will be associated with the recombination of two individual lots described as follows:

Lot #1:

Frontage: 297.41 ft. (Wayne Memorial Drive)
325 ft. (Fourth Street)

Area: 141,700 sq. ft., or 3.25 acres

Zone: Neighborhood Business (NB) / General Business Conditional District (GB CD)

Lot #2:

Frontage: 83.69 ft. (Wayne Memorial Drive)

Area: 8,596 sq. ft., or 0.19 acres

Zone: Neighborhood Business (NB)

Area Proposed for Rezoning:

Frontage: 164.05 ft. (Wayne Memorial Drive)

Area: 40,355 sq. ft., or 0.926 acres

Zone: Neighborhood Business (NB)

Surrounding Zoning:

North: Residential (R-9);

South: Residential (R-9), Office and Institutional (O&I-1),
Neighborhood Business (NB);

East: Neighborhood Business (NB); and

West: Neighborhood Business (NB) and Residential (R-9)

Existing Use: The subject properties are currently occupied by an existing business formally known as Wayne Oil Company, Inc.

Comprehensive Plan Recommendation: The City's Comprehensive Land Use Plan recommends commercial development for the property. The proposed rezoning would be compatible with the Comprehensive Plan.

On January 3, 2017, Goldsboro City Council approved a change of zone request for a portion of the property from Neighborhood Business (NB) to General Business Conditional District (GB CD) limiting the use of the property to retail sale of auto parts and accessories. As of this date, the property has not been developed. The remaining portion is now being considered for sale and commercial development.

DISCUSSION:

The submitted site plan indicates a single-story, 3,604 sq. ft. building of masonry and brick construction proposed for use as a drive-through automatic car wash facility.

A floor plan has been provided and consists of an express tunnel car wash, a lobby area, an office, restrooms and an equipment room.

In addition to the car wash, two automatic pay stations are proposed for the site, 28 parking spaces and 31 vacuum stations to be used by customers of the business.

Hours of Operation: Monday-Saturday 8am-8pm
Sunday 9am-8pm

Employees: 4 Employees (Shifts)

Access: The site will be served by two new driveways off Fourth Street. Driveways are being limited to Entrance and Exit only with the Entrance Driveway being the most northern driveway. NCDOT has reviewed the proposed car wash and supports no driveway access from Wayne Memorial Drive, if the proposed site can have potential safer access elsewhere. If the City is concerned about proposed access off of Fourth Street and absolutely requires access from Wayne Memorial Drive, NCDOT would require a turn lane along Wayne Memorial Drive with right-in only access.

Parking: A total of 28 parking spaces have been provided including 2 handicap accessible parking spaces. A drive-through

aisle is shown beginning at the rear of the site for stacking of an estimated 14 vehicles upon entry into the car wash bay area.

Sidewalks: Exterior sidewalks are not shown on the submitted site plan. The applicant will be required to install sidewalks along Wayne Memorial Drive for approximately 143 linear feet and along Fourth Street approximately 228 linear feet or a modification will be necessary. If the modification is approved, the applicant will be required to pay a fee in lieu of in the amount of \$6,678 to the City of Goldsboro for sidewalk construction.

Landscaping: The landscape plan indicates a required Type A, 5 ft. wide landscape buffer along the northern and eastern property lines. A total of 10 street trees are proposed along Wayne Memorial Drive and Fourth Street accompanied by evergreen shrubs to serve as the required vehicular surface buffer. Vehicular surface area plantings are also represented on the landscape plan and in accordance with the landscape requirements of the Unified Development Ordinance.

Building Elevations: The proposed automatic car wash building exterior consists of a metal standing seam roof, EIFS Wall System, split-face masonry block and brick veneer columns, stacked stone veneer bases and architectural wood brackets.

Commercial Lighting Plan: Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure proposed lighting is compliant with the City's commercial lighting ordinance.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property.

Storm water calculations, grading and drainage plans have not been submitted. The site plan does indicate a proposed stormwater pond to serve both the car wash and future development of adjacent property to the east. The applicant will be required to submit plans in accordance with City Engineering standards before construction permits are released.

Refuse collection: A concrete pad is shown as the end of the parking lot to the north for the location of a commercial dumpster. The dumpster enclosure will match the elevations of

the car wash facility and be screened in accordance with City standards.

At the public hearing held on November 16, 2020, the applicant came forward and spoke in favor of the request. One person came forward to speak in opposition citing noise and lighting concerns, no others appeared to speak for or against the request.

The Planning Commission, at their meeting held on November 30, 2020, recommended approval for the change of zone request from Neighborhood Business (NB) to General Business Conditional Zoning district (GB CD) for the operation of an automatic car wash.

City Council at their meeting held on December 7, 2020, deferred action until their next meeting scheduled for December 21, 2020.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Find the request consistent with the City's adopted Comprehensive Land Use Plan and;
2. Adopt an Ordinance changing the zoning for the property from Neighborhood Business (NB) to General Business Conditional Zoning district (GB CD) for the operation of an automatic car wash.
3. Approve Site and Landscape Plan with modification to install City sidewalks along Fourth Street and pay a fee in lieu of sidewalk construction in the amount of \$6.678.

Date: 12/14/20



Planning Director

Date: 12/15/20



City Manager

ORDINANCE NO. 2020 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the City Hall Annex, Large Conference Room, City Hall, on **Monday, November 16, 2020**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From Neighborhood Business (NB) to General Business Conditional Zoning district (GB CD) for the operation of an automatic car wash.

Z-10-20 Wayne Oil Company, Inc. - Located on the northwest corner of Wayne Memorial Drive and Fourth Street

The Wayne County Tax Identification Number is 3509-49-9397 (portion of).

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

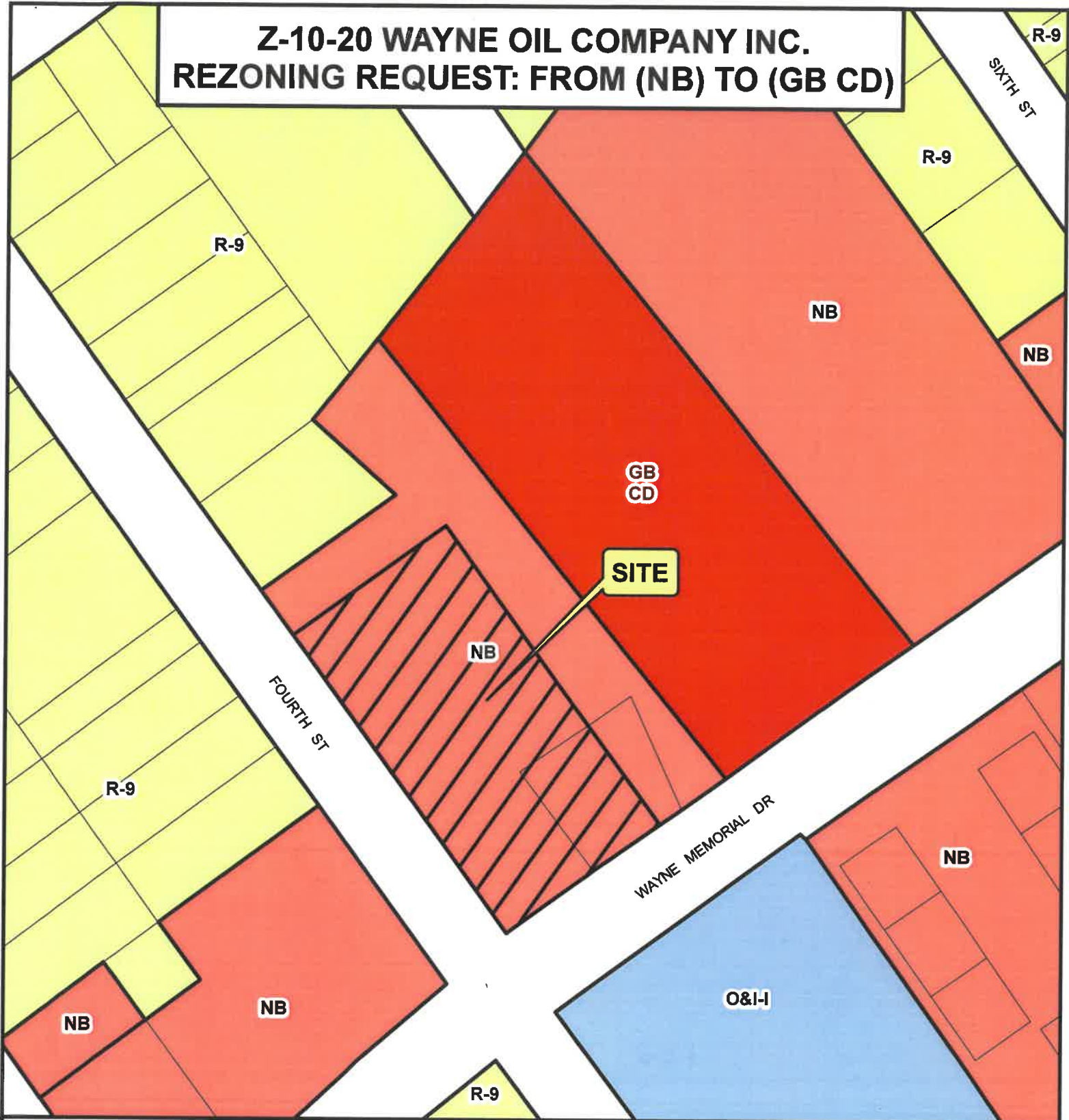
Adopted this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

**Z-10-20 WAYNE OIL COMPANY INC.
REZONING REQUEST: FROM (NB) TO (GB CD)**



REZONING REQUEST

OWNER: WAYNE OIL COMPANY, INC.
APPLICANT: BALDWIN DESIGN CONSULTANTS
REQUEST: FROM NEIGHBORHOOD BUSINESS (NB) TO
GENERAL BUSINESS CONDITIONAL DISTRICT (GB CD)
PIN #: 3509-49-9397
LOCATION: 1301 WAYNE MEMORIAL DRIVE

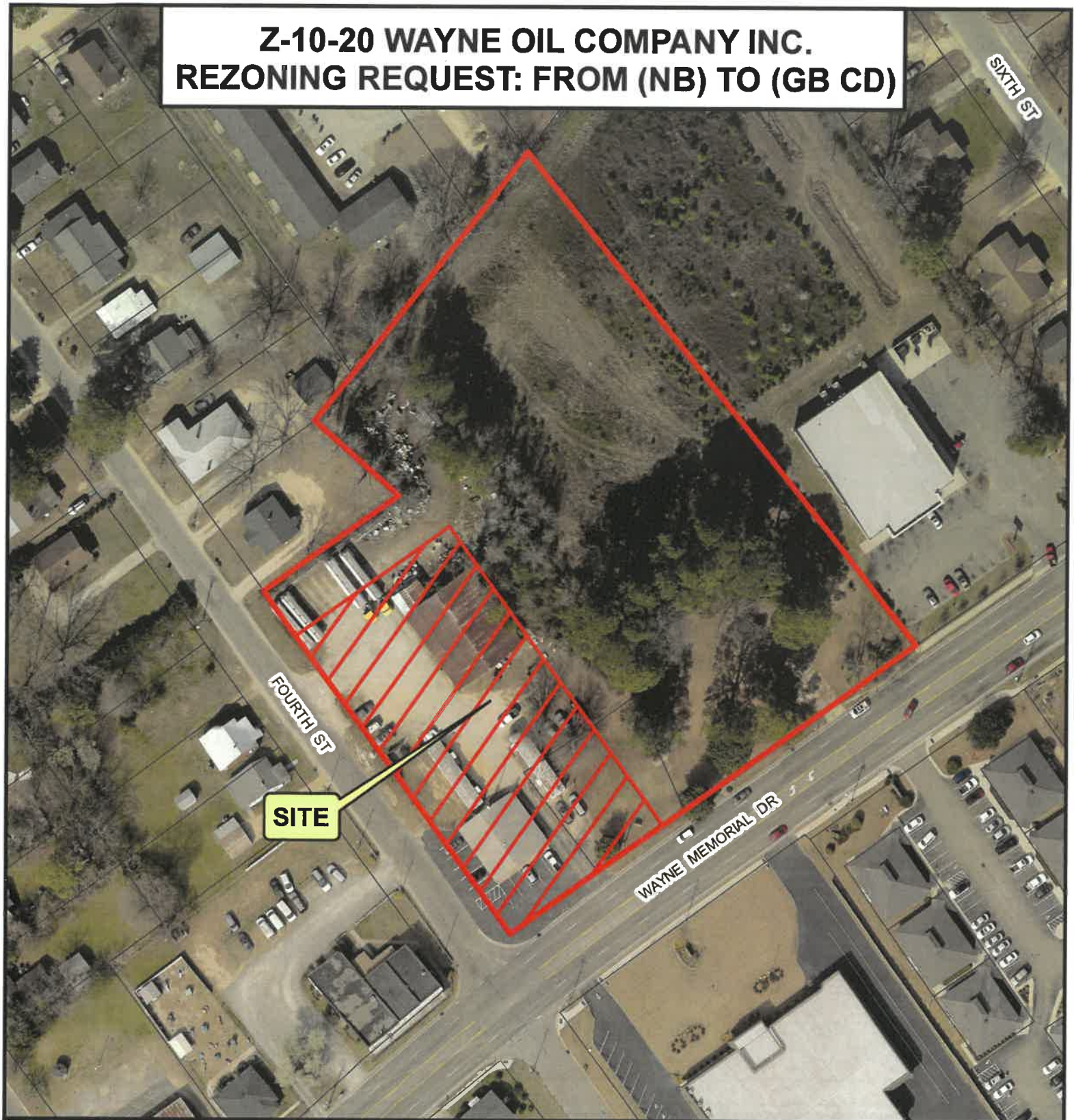
GOLDSBORO
BE MORE DO MORE SEYMOUR

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**Z-10-20 WAYNE OIL COMPANY INC.
REZONING REQUEST: FROM (NB) TO (GB CD)**



REZONING REQUEST

OWNER: WAYNE OIL COMPANY, INC.
APPLICANT: BALDWIN DESIGN CONSULTANTS
REQUEST: FROM NEIGHBORHOOD BUSINESS (NB) TO
GENERAL BUSINESS CONDITIONAL DISTRICT (GB CD)
PIN #: 3509-49-9397
LOCATION: 1301 WAYNE MEMORIAL DRIVE

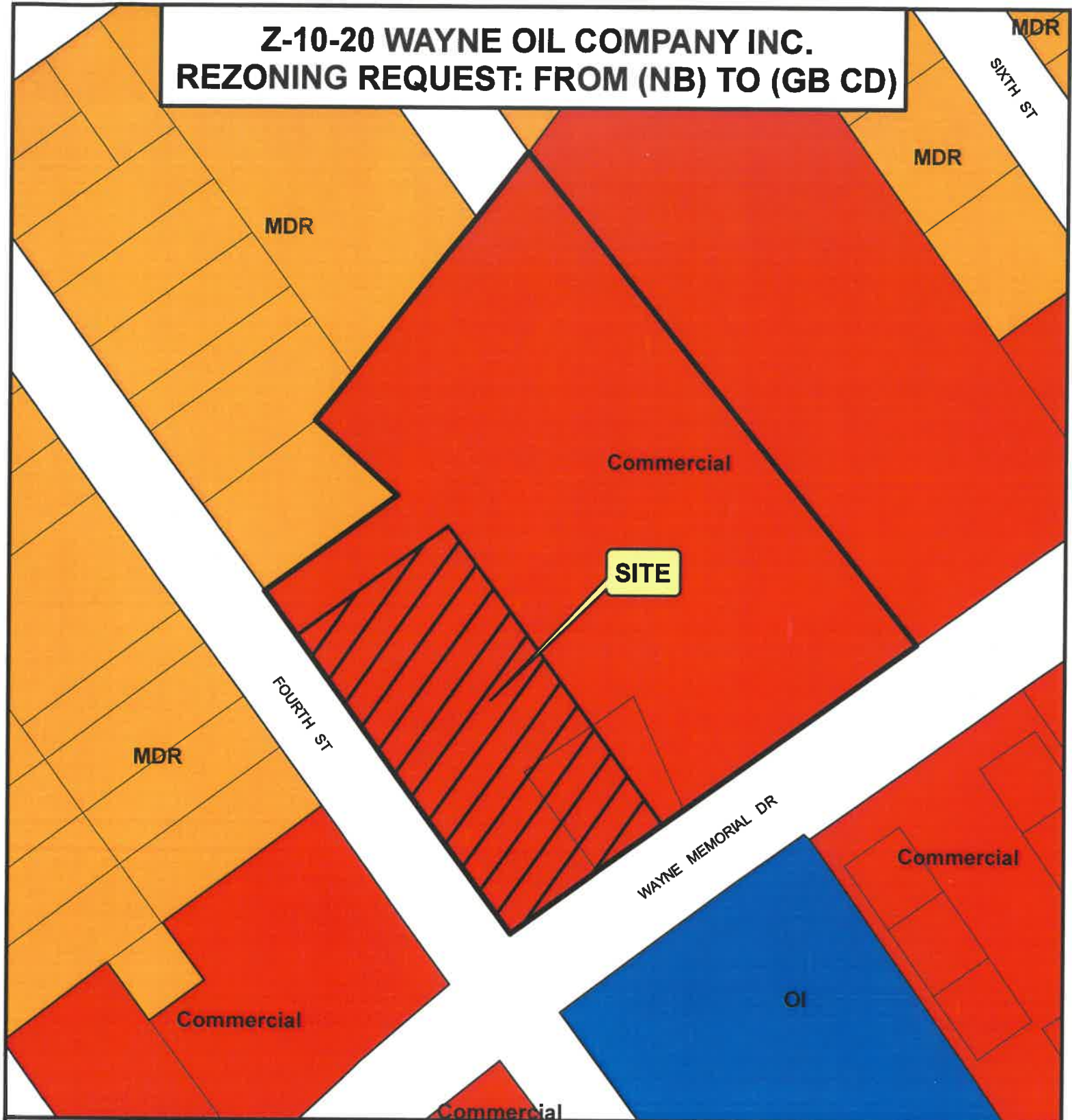
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GOLDSBORO
BE MORE DO MORE SEYMOUR

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**Z-10-20 WAYNE OIL COMPANY INC.
REZONING REQUEST: FROM (NB) TO (GB CD)**



REZONING REQUEST

OWNER: WAYNE OIL COMPANY, INC.
APPLICANT: BALDWIN DESIGN CONSULTANTS
REQUEST: FROM NEIGHBORHOOD BUSINESS (NB) TO
GENERAL BUSINESS CONDITIONAL DISTRICT (GB CD)
PIN #: 3509-49-9397
LOCATION: 1301 WAYNE MEMORIAL DRIVE

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GOLDSBORO
BE MORE DO MORE SEYMOUR

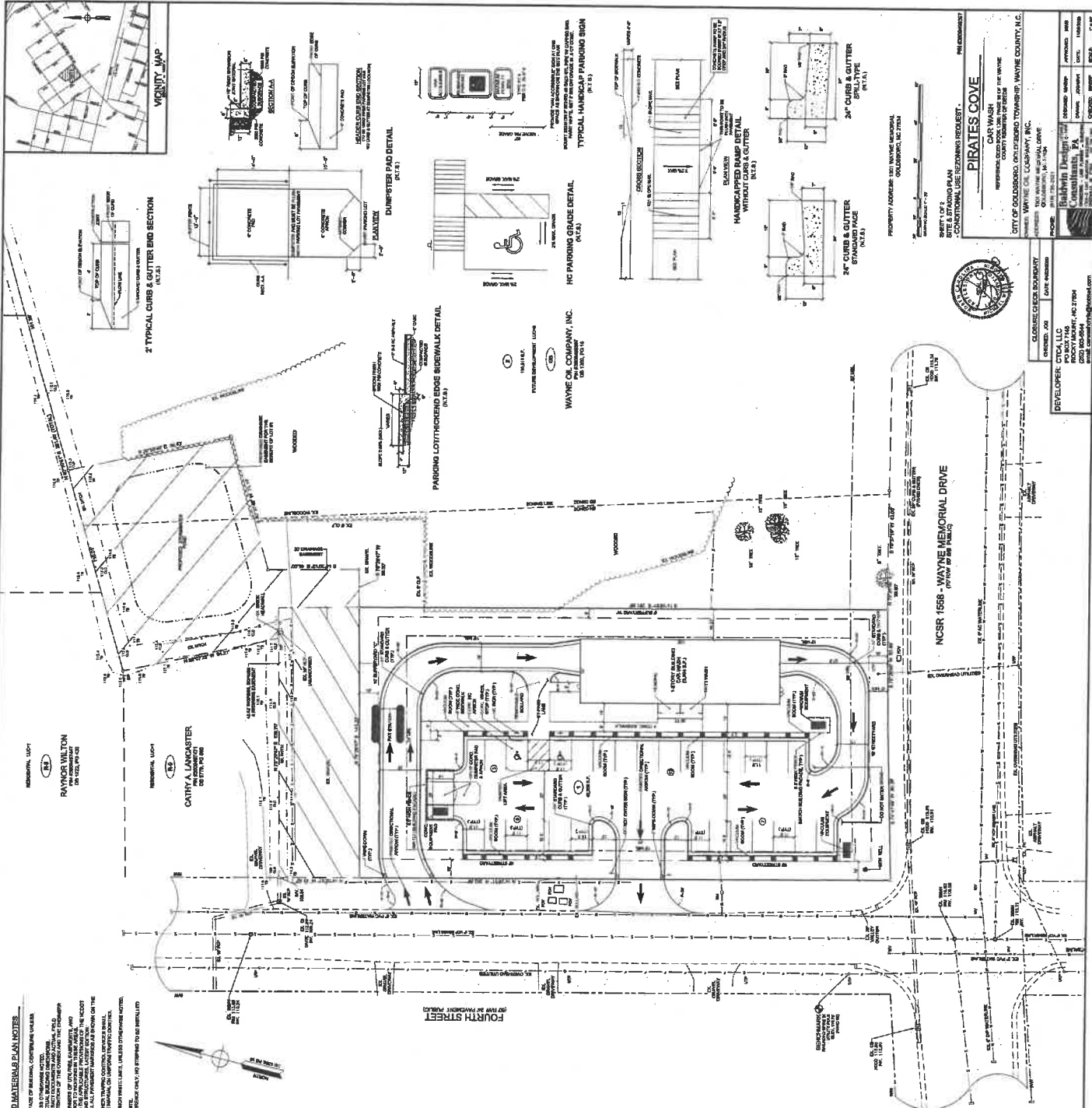
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PAVING LOT STRIPPING MOTORS

1.	ALL PAVING LOT STRIPPING PAINT TO BE FEDERAL SPECIFICATION TRAFFIC PAINT.
2.	PAINT COLOR MAY BE YELLOW OR WHITE.
3.	PAINT TO BE APPLIED IN HAND-APPLIED (HAND-POURED) CHANCE.
4.	PAINT TO BE THE COLOR TO COMPLY WITH THE MOST CURRENT ADA REQUIREMENTS.
5.	STRIPPING WIDTH TO BE 3".
6.	STRIPPING PAINT TO BE WATER BASED BATH WITH 40 MINUTE DRYING TIME.
7.	RESIN TYPE: ACRYLIC LATEX COPOLYMER.
8.	VISCOSITY: 80-90 RL.

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CITY OF LOS ANGELES, AND BORDERED TOWNSHIP, WAYNE COUNTY, N.C.

WYNNE OIL COMPANY, INC.

INTERESTED? PLEASE WRITE:

TO: WYNNE OIL COMPANY, INC.

PO BOX 1700

OKLAHOMA, MO 74060

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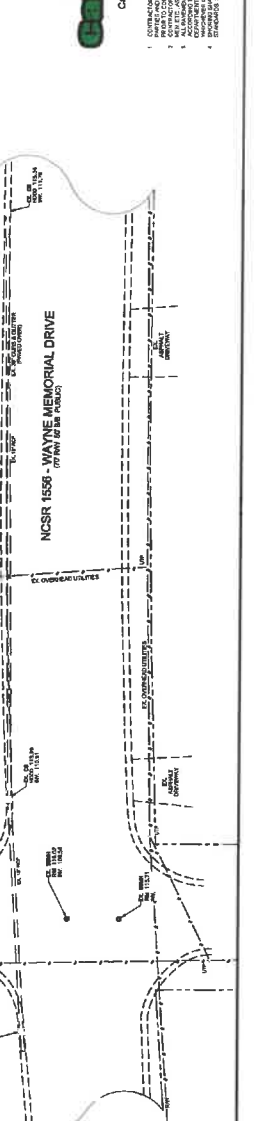
Circle 10 on Reader Service Card



DEVELOPER: CTC4, LLC
 PO BOX 7146
 ROCKY HARBOR, NC 27064
 CONTACT:
 email: carol@ctc4thomas.com

CLOSURE CHECK SUMMARY	
checked: Joe	Date: 6/26/2006

[illegible]



Project number	19-0376
Date	05/03/19
Drawn by	CANC
Checked by	KOH
A104	
Scale	As indicated



**COMMERCIAL & INDUSTRIAL
CONSTRUCTION**
4857 N. Main Street, Suite 220
Acworth, GA 30101
Phone: 678.574.4994
Fax: 678.574.4997
email: arborco@bellsouth.net

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ARCHITECT
KENNALL D. HEARN, AIA
PHONE: 978-574-4894

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MALONEY ENGINEERING, CHARLOTTE, NC
PHONE: 919-526-5641

STRUCTURAL ENGINEER
W.C. GARIBELTI, PE
PHONE: 770-509-5367

ELECTRICAL ENGINEER
TOM HENDERSON, PE
CMAA, CHARLOTTE, NC
PHONE: 704-366-1776

CIVIL ENGINEER
JAMARRETT SENTERBELL, PE
ON SITE CIVIL GROUP
Phone: (404) 872-9147

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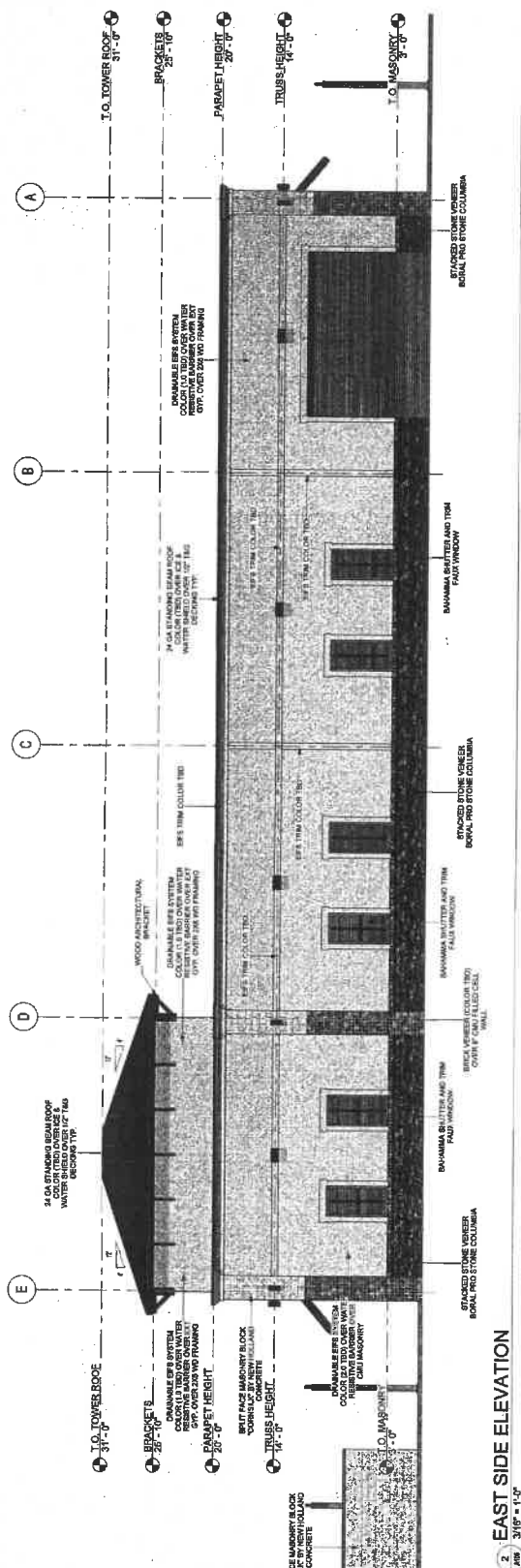
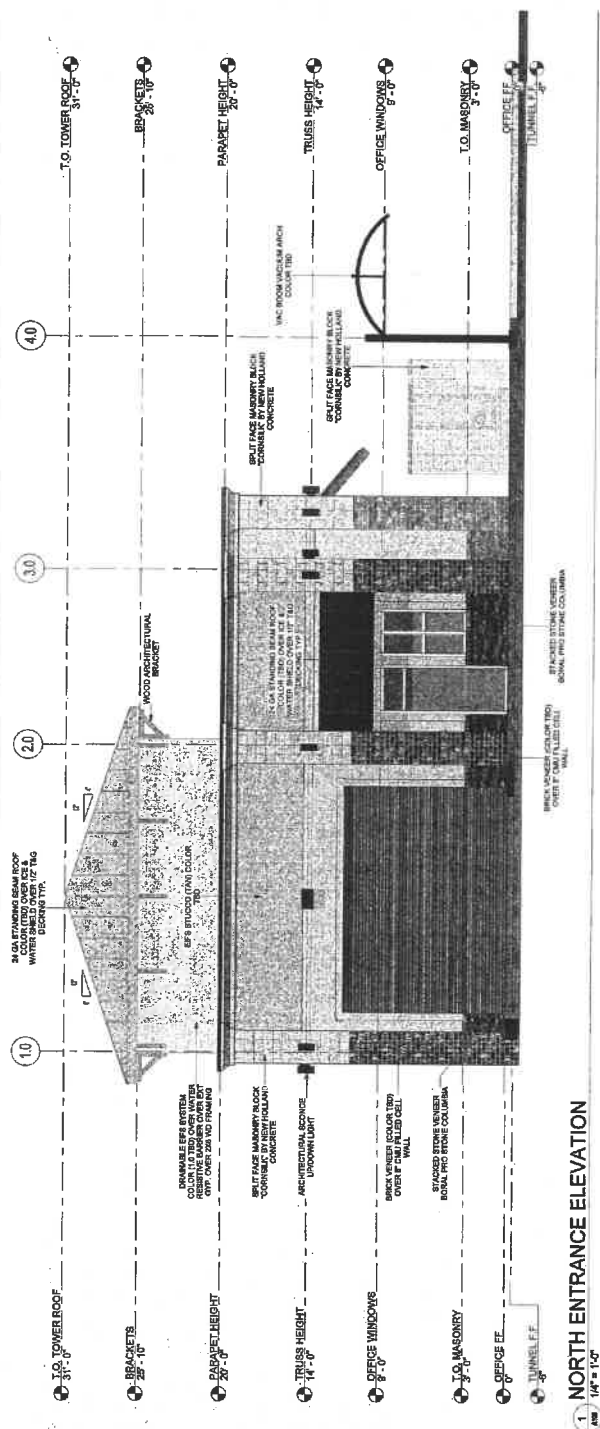
PIRATES COVE

ELEVATIONS

Project number	18-0376
Date	05/03/18
Drawn by	CIMC
Checked by	KDH
A105	
Scale	As indicated

A105

Am. bioethicist



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2020 COUNCIL MEETING**

SUBJECT: S-8-20 – Wayne Oil Company, Inc. (Preliminary Subdivision Plat- 2 Lot Final) Northwest corner of Wayne Memorial Drive and Fourth Street

BACKGROUND: The applicant intends to recombine and divide portions of previously subdivided and recorded lots for the purpose of sale and commercial development.

According to the City's Unified Development Code, the applicant is required to follow the City's major subdivision approval process since the property is greater than 3 acres. City Council approval is required.

Existing Use: The subject properties are currently occupied by an existing business formally known as Wayne Oil Company, Inc.

Total Area: 3.46 acres or 150,717 sq. ft.

Total Lots: 2

Lot #1: 0.926 acres or 43,336 sq. ft.

Lot #2: 2.537 acres or 110,511 sq. ft.

Zoning: Neighborhood Business/General Business
Conditional District

The proposed preliminary subdivision plat is associated with a rezoning request (Z-10-20) and site plan approval (SITE-29-20). If the rezoning and site plan are approved by City Council, the use of Lot #1 would be limited to an automatic car wash.

DISCUSSION: The applicant proposes to subdivide property into two new lots for sale and commercial development.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the new lots. No new streets are proposed.

The Planning Commission, at their meeting held on November 30, 2020, recommended approval of the Preliminary Subdivision Plan.

City Council at their meeting held December 7, 2020, deferred action until their next meeting scheduled for December 21, 2020.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the Preliminary Subdivision Plan.

Date: 12/14/20



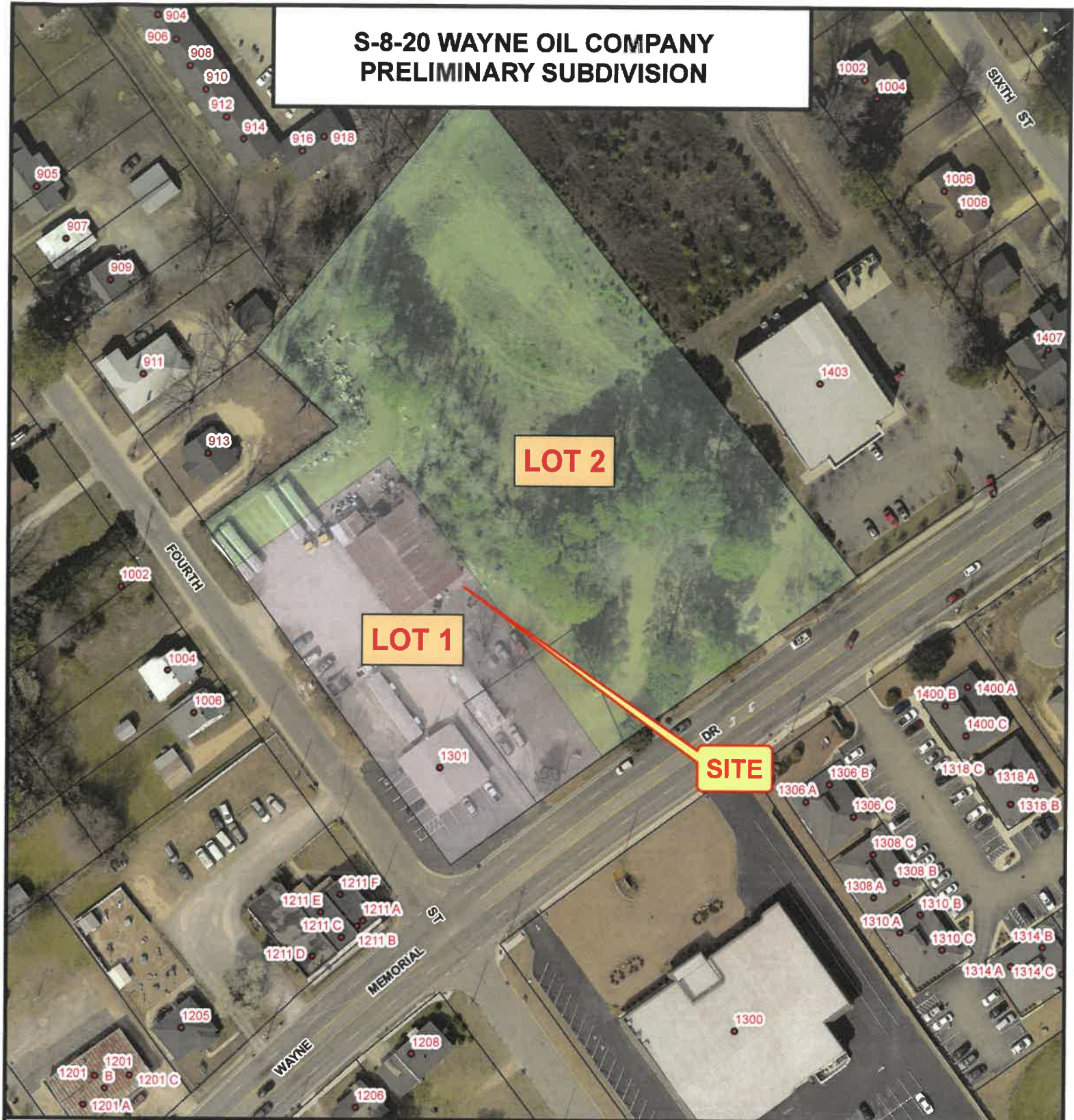
Planning Director

Date: 12/15/20



City Manager

S-8-20 WAYNE OIL COMPANY PRELIMINARY SUBDIVISION



SUBDIVISION PLAN:

CASE NO: S-8-20
APPLICANT: WAYNE OIL COMPANY, INC.
PIN #: 3509-49-9397 (portion of)
LOCATION: 1301 WAYNE MEMORIAL DR.
NUMBER OF LOTS: 2-LOT SUBDIVISION

0 25 50 100 150 200
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

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City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2020-85

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DWAYNE DEAN AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 29 YEARS

WHEREAS, Dwayne Dean retires on January 1, 2021 as a Major with the Goldsboro Police Department of the City of Goldsboro with more than 29 years of service; and

WHEREAS, Dwayne began his career on July 24, 1991 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, on September 3, 1997, Dwayne was promoted to Detective with the Goldsboro Police Department; and

WHEREAS, on June 15, 2011, Dwayne was promoted to Sergeant with the Goldsboro Police Department; and

WHEREAS, on July 1, 2015, Dwayne was promoted to Captain with the Goldsboro Police Department; and

WHEREAS, on November 23, 2016, Dwayne was promoted to Major with the Goldsboro Police Department where he has served until his retirement; and

WHEREAS, Dwayne has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Dwayne Dean their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Dwayne our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of December, 2020.





Chuck Allen
Mayor

RESOLUTION NO. 2020-85

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY DWAYNE DEAN
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 29 YEARS**

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Mayor

Attested by:

City Clerk