

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, APRIL 15, 2024**

(Please turn off, or silence, all cellphones upon entering the Meeting)

I. WORK SESSION-5:00 P.M. – LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

1. ROLL CALL

2. ADOPTION OF THE AGENDA

- Update Item F to to say Wrestling Team, rather than Men's Basketball Team
- Move Items S & T to Items requiring Individual Action
- Remove Item Z

3. OLD BUSINESS

- a. Parking Update (Mayor)

4. APPOINTED COMMITTEE REPORTS

- b. Goldsboro Mayor's Youth Council (Brooklyn Aytch, Chair & Gabriella Carrasquillo, Vice-Chair)
- c. Mayor's Committee for Persons with Disabilities (Wanda Becton, Chair)

5. NEW BUSINESS

- d. Jamz Out Juneteenth Event and Request (Curtis Media Group)
- e. Stormwater Control Measures Cost Increase (Engineering)
- f. Update on the Lead and Copper Project (Engineering)
- g. Streets and Sidewalk Inventory Update (Engineering)
- h. Street Closing Policy Discussion (Mayor)
- i. ParkEast Economic Development Agreement (Mayor)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Father David Wyly)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A. Minutes of the Work Session and Regular Meeting of April 1, 2024

V. PRESENTATIONS

- B. Goldsboro Toastmasters Anniversary Proclamation
- C. Administrative Professionals Week Proclamation
- D. Small Business Week Proclamation
- E. National Volunteer Appreciation Week Proclamation
- F. Goldsboro High School ~~Men's Basketball~~ Wrestling Team Recognition Proclamation

VI. CEREMONIAL DOCUMENTS

- G. National Day of Prayer Proclamation
- H. Autism Awareness Month Proclamation

VII. PUBLIC HEARINGS

- I. FY2024-2025 Annual Action Plan/Public Hearing (Community Relations)
- J. SU-9-24 The Alamo (Billiard Hall / Place of Entertainment w/ ABC Permit) (Planning)
- K. SU-10-24 Four Day Movement Inc. (Special Population Housing for More Than Six Unrelated Individuals) (Planning)

VIII. PUBLIC COMMENT PERIOD

IX. CONSENT AGENDA ITEMS

- L. Resolution – Donation of Personal Property to 501(C) Non-Profit, Wayne County Fireman's Association (Finance)

- M. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1006 N. Center Street to Mr. Christopher Jones (Finance)
- N. Amending a Special Revenue Fund Ordinance – Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102) (Finance)
- O. Amending a Capital Projects Fund Ordinance – Parks & Recreation Capital Projects FY19-24 (G1104) (Finance)
- P. Amending a Grant Project Fund Ordinance – FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1, 2, 3 and 5 (EMW-2019-GF-0443) (R1104) (Finance)
- Q. Amending Grant Project Fund for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund (S1106) (Finance)
- R. Resolution authorizing City officials to execute a memo of understanding with the Goldsboro Wayne Transportation Authority for the use of the city fuel pumps (Finance)
- S. Center Street Jam Concert Series – Temporary Street Closure (Police)
- T. 5K for 5p – Temporary Street Closing (Police)
- U. Water Reclamation Facility (WRF) Expansion Recommendation (Public Utilities)
- V. State grant funding for WRF system upgrade (Public Utilities)
- W. Proposal for CDM Smith to apply for Evaluation and Pilot Testing Grant for PFAS Studies on behalf of the City of Goldsboro (Public Utilities)
- X. Proposal for CDM Smith to apply for Capital Project Grant for PFAS Studies on behalf of the City of Goldsboro (Public Utilities)
- Y. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION

~~Z. ParkEast Economic Development Agreement (Mayor)~~

S. Center Street Jam Concert Series – Temporary Street Closure (Police) - Approved

T. 5K for 5p – Temporary Street Closing (Police) - Tabled to May 6, 2024 Council Meeting

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN



Goldsboro Mayor's Youth Council

City Council Report

April 15, 2024

Presented by:

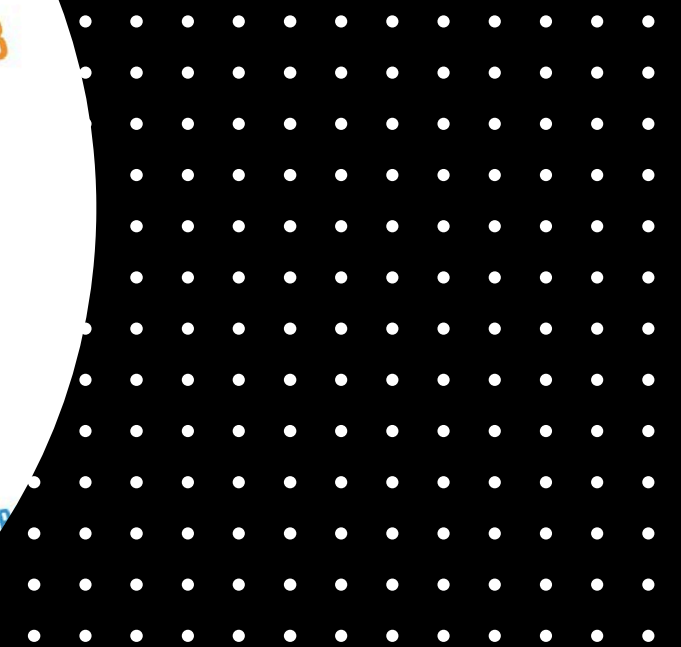
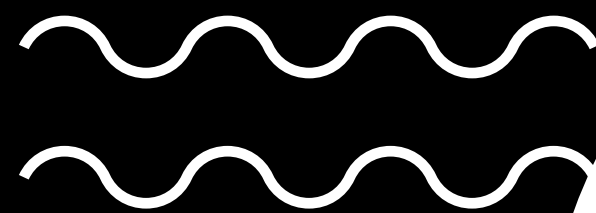
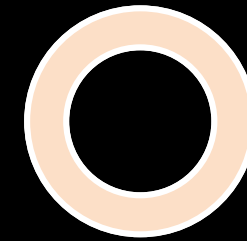
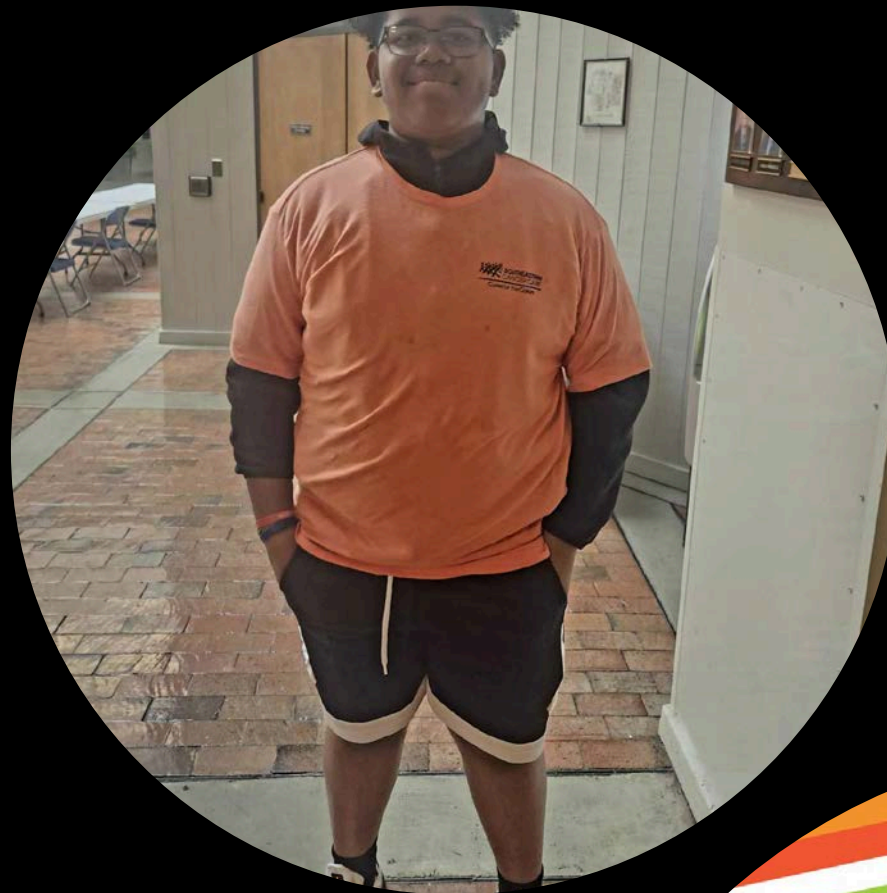
Chair Brooklyn Aytch and Vice-Chair Gabriella Carrasquillo



We've done a
lot this year
and we want
to share it
with you!



September Cures for Colors Color Run @ WCC





October

Trunk or Treat at Odom Farm

Volunteer activities:

- Face Painting
- Petting Zoo
- Mini-Train Rides
- Tractor/Hayrides
- Concessions
- Tickets



November Downtown Lights Up!

Volunteer activities:

- Pictures with Santa
- Reindeer Food
- Arts and Crafts
- Hot Chocolate



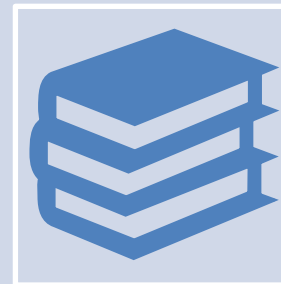
Downtown Lights Up!

November 28th / 5pm-8pm

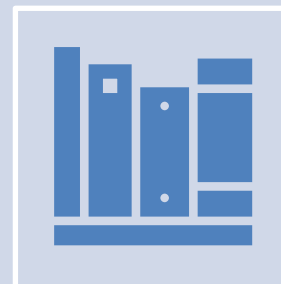
A fun family night with Santa, Trolley Rides, Festive Characters, Hot Chocolate, Entertainment, Food Trucks and more!



December Bunny Loveys at the Library



Helped create Bunny Loveys and learned about the Read Wayne program that focuses on Early Childhood Education and Literacy. Read Wayne also helps new parents understand the importance of reading to and with their children from the moment they are born.



We also learned about how big of an impact the Library makes not only on the City, but the County.

January Teambuilding at W. A. Foster



Kicked off the New Year with some fun Teambuilding Activities at the W. A. Foster Center, courtesy of D'Leeshia Lee, Recreation Superintendent with Parks & Rec.



February Teambuilding Conference Hosted by Concord Youth Council



February Valentine's Day at Kitty Askins

Made and delivered Valentine's Day
Cards for the residents at Kitty
Askins Hospice Center



March Fill the Theatre

With United Way of Wayne, GYC and the State Youth Council filled 2 seats and volunteered at the Event.



April

School & Career Fair



Craig Foucht	President Wayne County Development Alliance
Clara Kitchen	Admissions Recruiter Wayne Community College



Upcoming ...

May Elections and June Awards

GYC Executive Board Elections will take place where a new Chair, Vice-Chair, Secretary, & Parliamentarian will be elected.

May

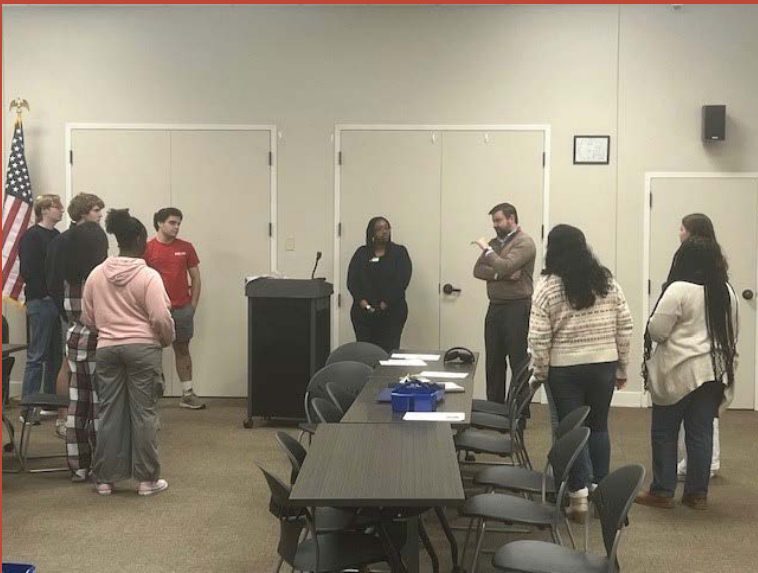
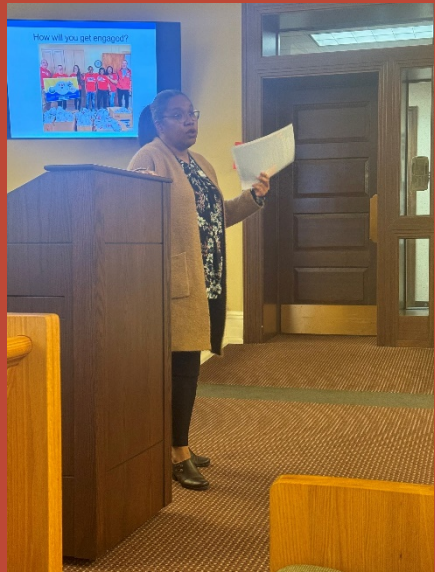
June

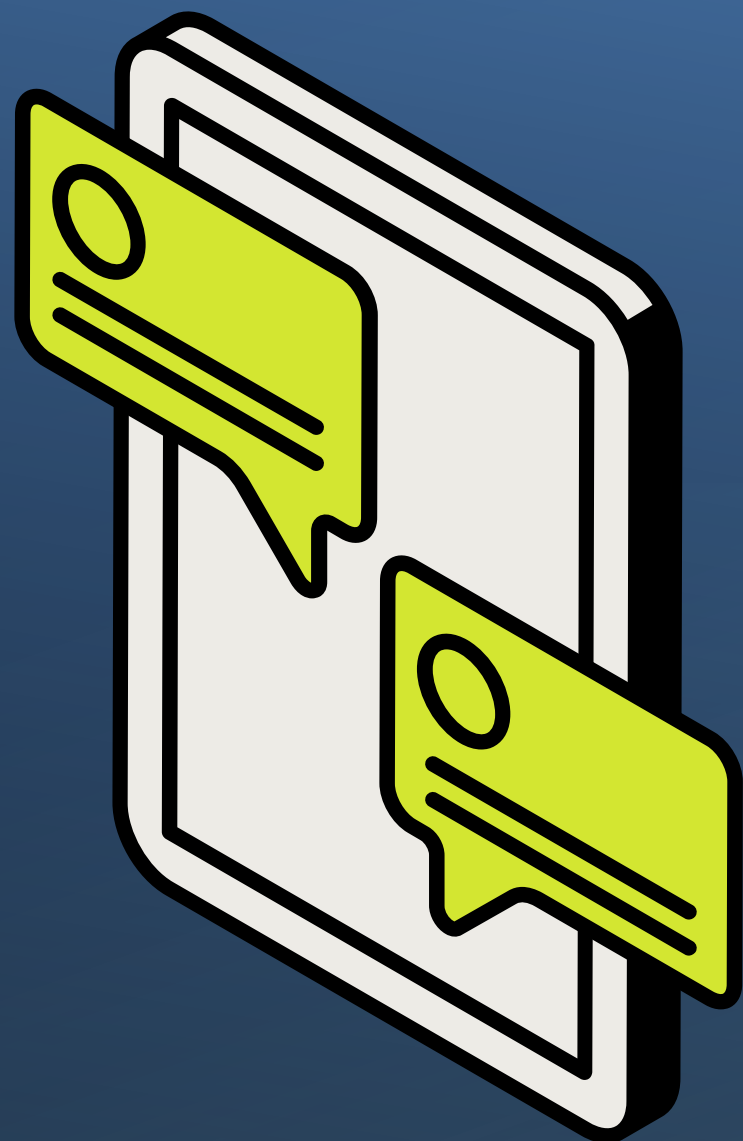
GYC Seniors are recognized at City Council meeting; Last meeting of the year held with members receiving awards for service.



THANK YOU to all our guest speakers
this year:

Mayor Charles Gaylor	Former Mayor David Ham
Former City Manager Tim Salmon	Attorney Barbara Jones/CSS
Christina Watts/Wages	United Way Wayne County
Craig Foucht/WCDA	Clara Kitchen/WCC





Thank you!





MAYOR'S COMMITTEE FOR PERSONS WITH DISABILITIES

MCPD

WHAT IS THE MCPD?



- The Mayor's Committee for Persons with Disabilities plans, conducts, and publicizes activities designed to promote the well being of people with disabilities.
- It is composed of 16 members making it the largest of the City's Boards and Commissions.

WHAT DOES THE MCPD DO?

- Hal K. Plonk Disability Awareness Walk
- Annual Awards Ceremony
- Education
- Volunteer
- Advocate
- Support

The goals of the MCPD are to:

- Promote the establishment and improvement of rehabilitation and recreational facilities
- Support and promote legislation advocating issues of interest for people with disabilities
- Advise the City Council about the goals, recommendations, and activities of the committee



Educate

- The MCPD takes every opportunity available to educate the public on various topics concerning or related to disability awareness.
- We have included education material in the City of Goldsboro's Newsletter
- Spoken at many civic group meetings such as the New Hope Ruritan Club, Sunrise Kiwanis and the Rotary Club of Goldsboro-Three Eagles.
- Maintains a Facebook page with updates concerning various awareness days and local activities.



Support

The members of the MCPD volunteer, attend, and support various national and community events in support of the Disabled community!

A Night To Shine



National Veterans Wheelchair Games





Hal K. Plonk Disability Walk

- The MCPD hosts the annual Hal K. Plonk Disability Awareness Walk to raise awareness, advocate, and celebrate those that are living with disabilities.
- The walk is the MCPD largest event; engaging hundreds of attendees and volunteers!
- 2023 was our largest year to date with over **350** participants!
- May 1, 2024, will be the **27th** year of the walk!





MCPD Annual Awards

- The MCPD Annual Awards recognizes community nominated persons and businesses that have either overcome their disabilities or have gone the extra mile to serve or work with people with disabilities.
- It highlights National Disability Employment Awareness and Inclusion
- Categories include: The Mayor's Trophy, Employee of the Year, Employer of the Year, Committee Member of the year and Most Accessible Business.

Current Initiatives

The MCPD strives to address needs in the community on the behalf of its disabled citizens

Sidewalk Safety



Adult Changing Tables





Making Strides for Inclusivity

- The MCPD has spearheaded several fundraising initiatives to fund various activities throughout the year and future projects including lobbying our State representatives and finding grants
- The largest being a continuous campaign/fundraising to fund an inclusive playground for the community that would be located at North End



MCPD

The Mayor's Committee for Person's with Disabilities

- Meetings are on the 3rd Thursday of Every Month
- 12:00pm-1:00pm
- City Hall-Large Conference Room
- Liaison Dep.-Community Relations & Development
- Ex-Officio- Brandi Matthews
- Follow us on Facebook





What is Juneteenth:

Juneteenth, also known as Juneteenth Independence Day or Freedom Day, is an American holiday that commemorates the June 19, 1865, announcement of the abolition of slavery in the U.S. state of Texas, and more generally the emancipation of enslaved African Americans throughout the former Confederate States of America.

Curtis Media Group and 92.7 JAMZ envision the 4th Annual Jamz Out Juneteenth as a family-friendly community festival/celebration of freedom and unity.

Through a continued partnership with the City of Goldsboro, this event continues to grow each year.

We look forward to you being a partner of this amazing event!



2023



2023 Juneteenth Partnership

- Thanks to our partnership with the City of Goldsboro, we provided \$5,000 worth of advertising campaigns on the radio and Goldsboro Daily News. These campaigns highlighted important City Initiatives such as:
 - ✓ Choice Neighborhood Plan Event
 - ✓ Community Shred Event
 - ✓ 2023 Fall Festival
 - ✓ Apply for a City Board or Commission
 - ✓ MLK Event
- We are pleased to continue this partnership in 2024.





Juneteenth

EMANCIPATION DAY

92.7 JAMZ is gearing up for another spectacular Juneteenth celebration and we want YOU to throw down with us! On Saturday, June 15th, we invite you to partner with us for this 4th annual event in Goldsboro. Our very own *DJ Kay-Tee* will be your emcee for the day!

Our family-friendly event is a time for everyone to gather and celebrate a historical emancipation day! We're talking food trucks, games and activities, and interactive areas around Downtown Goldsboro for the entire family to enjoy!

Here's a sample of what's going down!

- 12:00pm: Booths will set up in designated areas around event grounds
- 2:00pm: Gates Open
- 3:00pm Celebration kick off and start of our day
- 3:30pm: Start of special guest appearances throughout the day
- 7:30pm: Thank you and wrap up
- 7:45pm: Booth breakdown
- 8:15pm – Street Opens

This will be a fun filled day you will not want to miss!

JAMZ OUT JUNETEENTH



2024 Features: WWW.JAMZOUTJUNETEENTH.COM

- Arts Council – Pending confirmation of a week-long exhibit and reception at the arts council
- Wayne County Museum – Week-long exhibit
- Paramount Theatre – Sponsor/Vendor Appreciation Event
- Pledge of Allegiance, Presentation of Colors, Nation Anthem, Lift Every Voice
- Honored Guests- Mayor, City Council Members. City Manager, County Manager, County Commissioners, Pastoral, State Representatives
- Musical Artists
- Dance Groups
- Sororities and Fraternities
- Food Trucks
- Bouncy Houses
- Tent Vendors
- Non-Profits

2023 Attendance – Estimated 2,000



JAMZ Out Juneteenth – Saturday, June 15, 2024

Request for the City of Goldsboro to Provide The Following:

- Use of The HUB – City of Goldsboro Venue
- Electrical Outlets With Working Power Supply for Event Day (All Outlets at The Hub and along Center Street from Chestnut to Pine)
- Police Coverage During Event
- Fire Department on-site During the Event
- Trash Service; Delivery and Removal (Estimated 2500 – 3000 attendees)
- Center Street Closure from Chestnut to Pine on the Day of the Event
- Land Use (property directly beside Well Travelled Beer) on the Day of the Event (Bouncy Houses)
 - **Total Value: \$4,500**



As a SPIRIT OF JUNETEENTH SPONSOR

The City of Goldsboro WILL RECEIVE:

- Business Name/Logo Inclusion on www.jamzoutjuneteenth.com website. Ads are clickable with redirect to your website or social media.
- Business Name/Logo Inclusion on **Stage Banner**
- Logo/Business Name included in **Official Poster**
- **10'x10' Tent Site Set Up in Premiere Location** to activate your brand through sampling and display
- **3 Months of Display Ads** on Goldsboro Daily News: <https://www.goldsborodailynews.com/> All Display Ads are Clickable and Redirect Users to your Website or Facebook.
- Recognized as a Spirit of Juneteenth for a minimum of **TWO** stage announcements
- **Business Name Inclusion in a minimum of :**
 - **(50)** : 30-second shared recorded promotional ads
 - **(50)** live mentions leading up to the event

Radio: 2 Months Branding Campaign on Each Radio Station

- 150x : 30-second radio ads on 92.7 JAMZ/ Hip Hop R&B/6a-7p
- 150x : 30-second radio ads on 105.7 WFMC Gospel/6a-7p
- 150x : 30-second radio ads on 98.3 WGBR Classic Hits/6a -7p
- 150x : 30-second radio ads on 97.7 Katie Country/6a-7p
- 2x On Air Interview To Share Information About Your Business

Total = 600 Radio Ads allocated across 4 Radio Stations

Your Net Investment For Everything Outlined Above \$6500 - \$4500 TRADE \$1500 CASH



**Thank you for your continued
Support and Partnership.**

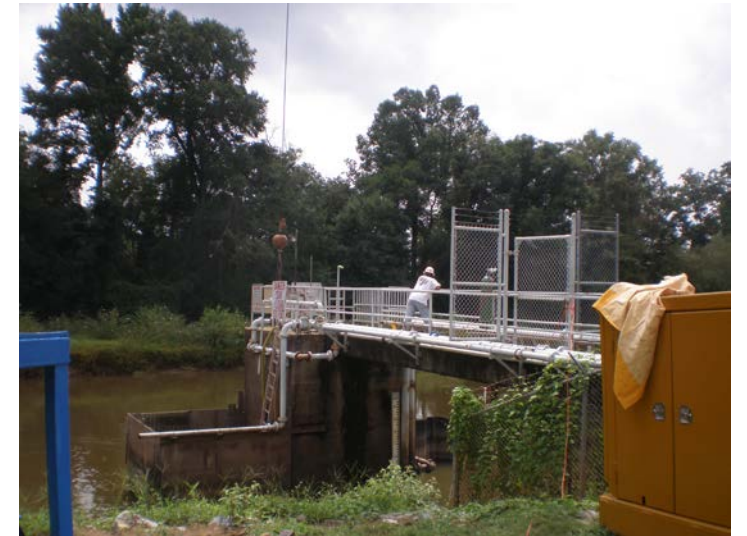
April 15, 2024, Council Meeting SCMs

Jonathan Perry, Engineering Manager

April 15, 2024

What are SCMs:

- Stormwater Control Measures (SCMs) got their start because of stormwater runoff. Stormwater runoff is precipitation that flows across driveways, building rooftops, lawns, streets, parking lots, construction sites, and industrial storage yards. Stormwater runoff is bad because as the water flows across these surfaces, it picks up pollutants along the way.
- SCMs are permanent structural devices that are designed, constructed, and maintained to remove pollutants from stormwater runoff before the water reaches our streams and drinking water supply



How It Got Started:

- In 1990 the EPA founded the Phase I National Pollutant Discharge Elimination System (NPDES) permit regulations for storm water discharges. Phase I covered larger municipal sewer systems serving a population of 250,000 or more.
- Phase II of the EPA's stormwater rule made its debut in 1999, and it was focused on smaller municipalities and polluted stormwater runoff. This rule is where the city had to start monitoring our construction sites, and illicit discharges in our waterways, Stoney Creek and Big Ditch.
- Phase II required each permitted small MS4, which includes Goldsboro, to develop a written stormwater management program that describes in detail how it will comply with the NPDES permit requirements for each of the six minimum stormwater control measures.
- The City of Goldsboro's Stormwater Management Plan is located for public viewing on the engineering department's website.



What Happens:

- When a plan is submitted for site plan review through the planning department, the Technical Review Committee (TRC) reviews the plans.
- Engineering makes any necessary comments on all utilities, including the SCMs.
- Our staff civil engineer will go through all stormwater calculations submitted with the site plan to make sure they have met all state requirements according to the NPDES permit.
- Once construction starts, engineering will make daily site visits to all construction sites to ensure the SCMs are being built to the design approved during the site plan review process.
- Once construction of the site is complete, and a certificate of occupancy is requested, engineering will make one last site visit and make a punch list if one is needed. Engineering will not sign off until the punch list is complete, a copy of the access easement, operation and maintenance agreement, and the engineer's certification has been recorded at the courthouse.



After Construction:

- Once construction is completed, engineering will wait the period of one year to get the SCM on our regular inspection schedule
- As part of the Neuse River Rules, created by the state in 1999, we are required to perform these SCM inspections annually
- Our staff construction inspector will go out and take a walk around the SCM, inspecting the outlet structure, and look for erosion, animal burrow holes, etc.
- Once the inspection complete, he will come into the office and type up the inspection report. If there are major issues, he will also type a letter detailing what is wrong with the SCM and give a time frame of 6 months to get this completed.
- After the inspector has completed the report and letter, if applicable, it is handed off to our property technician who handles the billing side of it and sends out the bills.



Stormwater Management:

Inspection of
SCMs & Illicit
Discharge
connections to
Big Ditch and
Stoney Creek



Reduction of
Nitrogen to the
Neuse River by
controlling
stormwater
runoff

Stormwater
Management



Stormwater Utility:

Maintenance and
Management of
the City's existing
infrastructure



Reduced Flooding

Stormwater
Utility



Raising Inspection Fee:

- As part of the 23/24 budget year, engineering was asked to review all fees. SCM inspection fee hasn't changed since we started inspecting SCMs in 2001.
- When thinking about the new rate, I called around to other municipalities to see what their rates were. Only one other municipality close to us inspects SCMs.
- I started cold calling around to other inspection companies to see what their rates were. I was told by all 5 companies, that their rates start at \$500.
- With staff costs on the inspections, writing the letters, and sending out the bills, our cost for each SCM is approximately \$415.
- After some discussion at the time, we decided to change our fee from \$100/inspection to \$350/inspection. If you have multiple SCMs, its and additional \$50/SCM after the initial \$350.



Options:

- Continue with the way we have been doing our inspections. This option is viable, but SCM inspections take up a lot of valuable engineering time. With the shear amount of construction work on in the city right now, it takes away from our presence on these projects.
- Owners of SCMs could get their own inspections completed by a private company. If they do this, we will need copies of the reports. We have our own reporting to do annually to the state as part of our MS4 permit.
- Owners of SCMs could send one of their own employees to get trained and certified to perform these inspections. This is probably the cheapest of the options, as the course is only around \$150 at last look.



Questions?

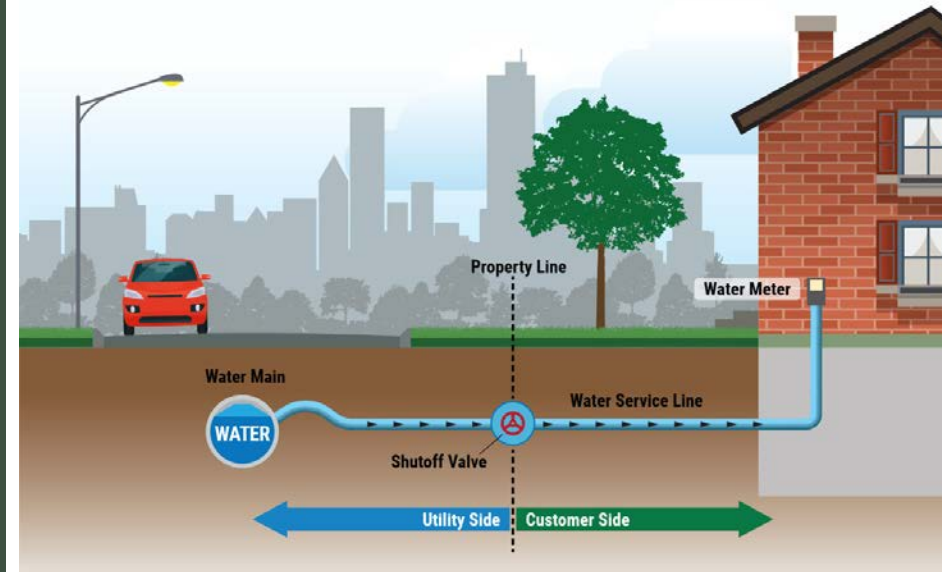
April 15, 2024, Council Meeting Lead and Copper

Jonathan Perry, Engineering Manager

April 15, 2024

How it Got Started:

- The EPA issued a Federal Register notice on December 17, 2021, to all municipalities that a complete inventory of both public owned, and private owned water services would need to be completed by October 16, 2024.
- This inventory is to include every water service that predates 1987, when the lead ban was adopted in the North Carolina Plumbing Code.



Our Project:

- The city has 14,709 water services, and of those 9,965 are what staff has identified to be built before 1987. We used the Wayne County tax maps to gather that information for us.
- There are a few different ways the inventory can be completed, and staff has chosen to go with the visual inspection and hydro-excavation methods. The visual inspection is completed inside of the meter box. The hydro-excavation is completed 18" outside of the meter box. That was a dimension regulated by the EPA.
- There are three ways outline in the regulations to determine the pipe material. You can do a scratch test, magnet test, or a lead verification pen that will turn red when you have marked the pipe. Liken it to the pens they mark currency with at stores to see if the bill is real.
- We are mainly using scratch tests, and magnet test.



Our Project Currently:

Lead Service Line Inventory

Lead

0

ny portion of the service line is known to be made of lead

Utility Galvanized

95

The service line is not made of lead, but a portion is galvanized and the system is unable to demonstrate that the galvanized line was never downstream of a lead service line. Count of individual galvanized

Customer Galvanized

654

Utility Non-Lead

3,172

The service line is known NOT to be lead or GRR through an evidence-based record, method, or technique.

Customer Non-Lead

2,855

Utility Unknown

24

The service line material is not known to be lead or GRR. For the entire service line or a portion of it (in cases of split ownership), there is not enough evidence to support material classification.

Customer Unknown

29

Utility Side HydroEx Count

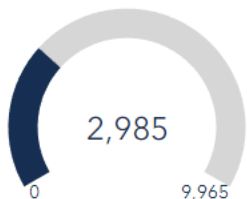
589

The service line material is not known and needs hydro-excavation for further examination.

Customer Side HydroEx Count

342

Fully Verified Customers



both service lines in the meter box have been verified. There is no further examination required.

Replaced

0

Total number of lead service lines replaced.

The table below matches the inventory reporting guidance released by the EPA on August 4, 2022.

If using ArcGIS Online, use the Download Data button located at the bottom corner of the table to export the service line inventory to a CSV.

If using ArcGIS Enterprise, export the service line inventory from the ServiceLine_reporting service.

Account ID	Address	Other Location Identifier	Sensitive Population	Disadvantaged Neighborhood	Utility Material	Ever Lead?	Utility Install Date	Utility Diameter	Utility Source	Utility Side Verified
WM8034	308 NORTH TAYLOR STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM8043	1907 EAST ASH STREET		No	No	Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM8044	2001 EAST ASH STREET				Non-Lead - Copper	Unknown		1"	Field inspection only with no records	Yes
WM8047	2001-C PEACHTREE STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM8056	2003-F PEACHTREE STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM8062	2100-A PEACHTREE STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM8063	2100-B PEACHTREE STREET				Non-Lead - Plastic	Unknown		3/4"	Field inspection only with no records	Yes
WM8064	2100-C PEACHTREE STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM8065	2100-D PEACHTREE STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM8067	2011 ROSE STREET		No	No	Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM13897	2003 EAST ASH STREET				Unknown - Material Unknown	Unknown		Unknown	Field inspection only with no records	Unknown
WM13898	2001-D EAST ASH STREET				Non-Lead - Plastic	Unknown		3/4"	Field inspection only with no records	Yes
WM13900	306 NORTH TAYLOR STREET				Non-Lead - Copper	Unknown		2"	Field inspection only with no records	Yes
WM13902	1803 EAST ASH STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM13903	1809 EAST ASH STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM14004	203 NORTH CLAIBORNE STREET				Non-Lead - Copper	Unknown		3/4"	Field inspection only with no records	Yes
WM14040	1804 EAST ASH STREET				Non-Lead - Copper	Unknown		2"	Field inspection only with no records	Yes

Lead Service Line Inventory Table

Lead Service Line Inventory Map

Material Classification Charts

Questions?

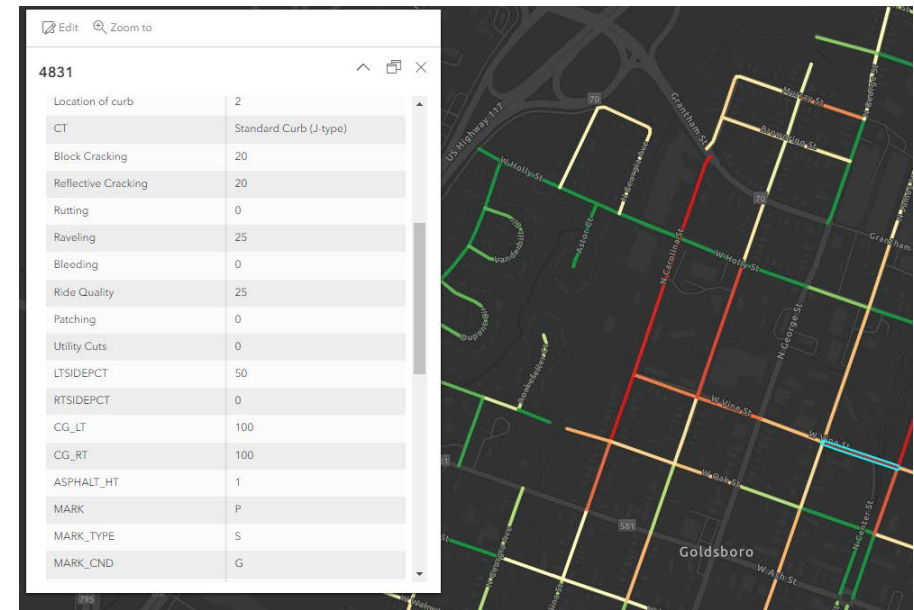
April 15, 2024, Council Meeting Pavement & Sidewalks

Jonathan Perry, Engineering Manager

April 15, 2024

Evaluation of Streets:

- Staff uses GIS equipped on an Ipad and visually inspects every block in the city to give them a rating. There are several distresses that we evaluate our streets on, and they include, Alligator cracking, block/transverse cracking, reflective cracking, rutting, raveling, bleeding, ride quality, and utility patching. Alligator cracking is rated on percentage of the block covered, while the rest is rated on light, moderate, or severe.
- The last professional Pavement Condition Rating (PCR) was completed by US Infrastructure of Carolina, Inc. in October of 2009. It is past time for us to have another professional survey completed. Professionals will come in and use lasers attached to their vehicles to gather data on each street segment. It will then generate a PCR based on the data it has gathered, from 0 to 100.



Determining a Project:

- Staff puts together a recommended street list based off the latest PCR. That list is generated with the worst streets in mind.
- That list is presented to council, where we receive more direction as to where they want to spend the money. Typically, we try to spend the same amount in every district.
- We should start to change our thought process on this a little as streets rated from 0 to 50, should more than likely be looked at to be completely rebuilt.
- A major problem with our streets are they aren't built with a good stone base, or there is only 2" of asphalt there. This a more costly option, but if we want to change the integrity of our streets, this is where we need to be heading.



How Much Does it Cost:

- Resurfacing a street will run you approximately \$18.50 per square yard of asphalt. These numbers come from our last resurfacing project completed this year.
- Rebuilding a street to our current standards will cost approximately \$400 per foot of street being rebuilt. This is based off the last repaving project which included 4 blocks of dirt streets.



Sidewalks:

- Unfortunately, the city doesn't have a list of sidewalk conditions, or where sidewalks are needed. Planning is working on a Bicycle and Pedestrian Plan, and the goal is to get that information covered as part of that plan.
- We do, however, have a list of sidewalks that need repair. This is a list that is managed by Public Works, and it comes from citizen requests or complaints.



Sidewalk Maintenance:

Sidewalk - Open Work Orders

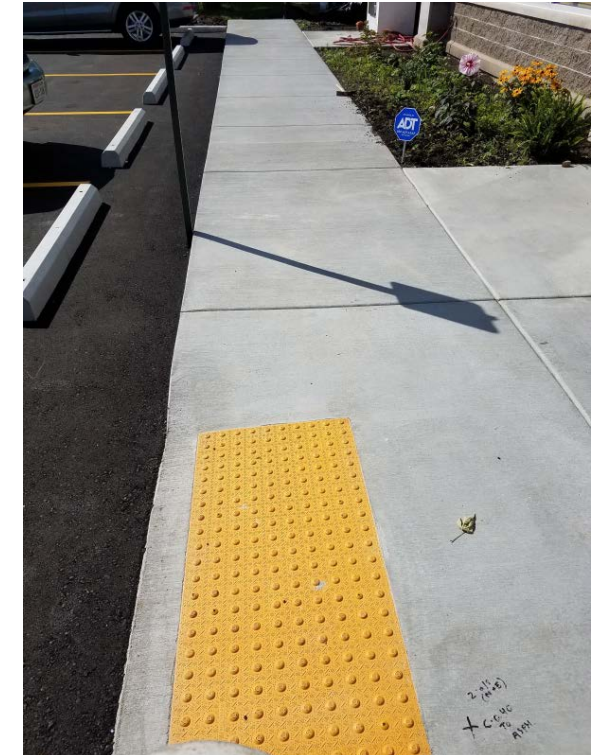
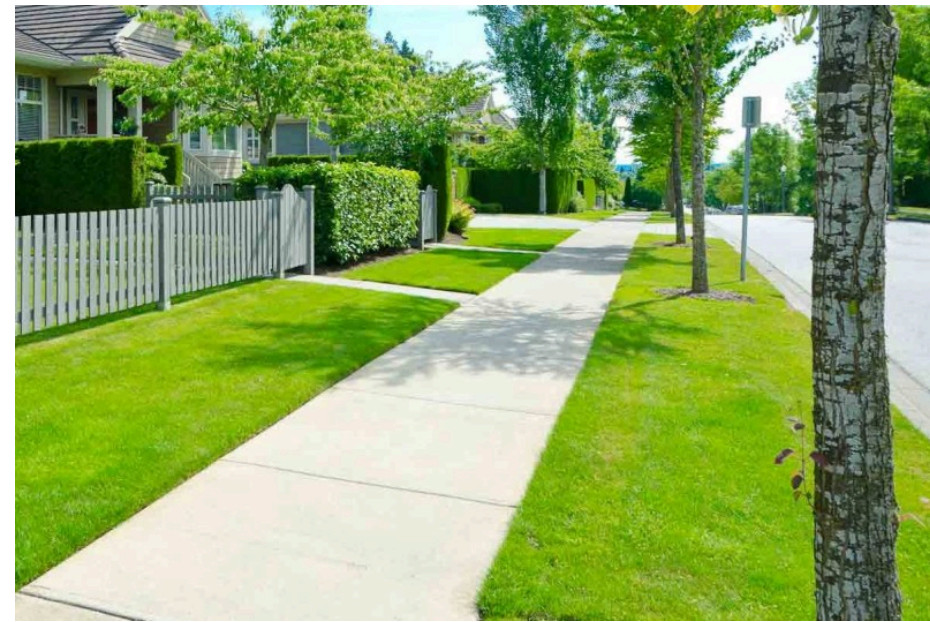
Open Work Order	Description	Address	UOM
28357	Sidewalk	402 SOUTH JEFFERSON ST.	SY
31460	Sidewalk	146 N Center St	SY
34871	Sidewalk	1301 S. Slocumb St.	SY
34916	Sidewalk	125 S. John St.	SY
36730	Sidewalk	210 E Pine St	SY
43526	Sidewalk	901 E. Mulberry st.	SY
43753	Sidewalk	814 E. Mulberry on Herman st. side	SY
44923	Sidewalk	209 N. Slocumb St.	SY
45026	Sidewalk	103 S. Kornegay St (Boydston)	SY
45027	Sidewalk	315 E. Walnut St. (Boydston)	SY
45028	Sidewalk	104 N. William St. (Boydston)	SY
45029	Sidewalk	101 N. Virginia St (Boydston)	SY
45030	Sidewalk	104 N. Virginia St. (Boydston)	SY
45031	Sidewalk	111 S. Virginia St (Boydston)	SY
45032	Sidewalk	100 S. Virginia St. (Boydston)	SY
45178	Sidewalk	200 N. Center St	SY
45785	Sidewalk	300 block of N. Alabama st.	SY
14862	Sidewalk	100 S James St	SY
29011	Sidewalk	303 N JOHN ST	SY
29935	Sidewalk	308 S Virginia St	SY
42566	Sidewalk	1220 Franklin St	SY
43094	Sidewalk	408 Denmark St	SY
43456	Sidewalk	806 ROBINSON PL	SY
45174	Sidewalk	400 TRYON DR	SY
45247	Sidewalk	913 S Slocumb	SY
46012	Sidewalk	403 S AUDUBON AVE	SY

Curb & Gutter - Open Work Orders

Open Work Order	Description	Address	UOM
12270	Curb and Gutter	802 ORCHARD ST	LF
29094	Curb and Gutter	North Drive At fire department	LF
44930	Curb and Gutter	302 WINDSOR CREEK PKWY	LF
44934	Curb and Gutter	201 WINDSOR CREEK PKWY	LF
45714	Curb and Gutter	104 S BEST ST	LF
46038	Curb and Gutter	308 E ELM ST	LF
33716	Curb and Gutter	403 N LESLIE ST	LF
41866	Curb and Gutter	1109 Hugh St	LF
44860	Curb and Gutter	1207 CRISP ST	LF
46040	Curb and Gutter	403 N HERMAN ST	LF

How Much Does it Cost:

- Sidewalk construction will cost approximately \$60 per square yard of concrete. This information was gathered off NCDOTs bid averages website.
- Sidewalk construction is required to be installed as part of site development. The cost is absorbed by the developer of the property.



Questions?

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
APRIL 1, 2024

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, Goldsboro, North Carolina at 5:00 p.m. on April 1, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Absent: Councilwoman Hiawatha Jones

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Mayor Gaylor requested the addition of the following items: add an AVN Agreement to the Consent Agenda as Item O; add a Resolution in Support of the Combat Arms Training and Maintenance facility at Seymour Johnson Air Force Base in North Carolina's State FY25 Budget to the Consent Agenda as Item P and add a Second Chance Month Proclamation to Presentations as Item E. Councilwoman Taylor made a motion to adopt the agenda with the revisions. The motion was seconded by Councilman Boyette. Mayor Gaylor, Mayor Pro Tem Matthews, Councilman Boyette, Councilwoman Taylor, and Councilwoman Weeks voted in favor of the motion. Councilman White did not vote, however, pursuant to G.S. 160A-75, Councilman White's vote would be considered an affirmative vote. The motion was unanimously approved.

Council adopted the agenda as amended.

Appointed Committee Report.

Work session Item a. Historic District Commission Update. Fritz Knack, Chair of the Historic District Commission provided an update on the commission attached as ***Exhibit A***.

New Business.

Work session Item b. 2024 Employee Benefit Survey Results. Bernadette Dove, Human Resources Director, shared the presentation attached as ***Exhibit B***. Mayor Gaylor shared comments regarding the survey and upcoming budget.

Work session Item c. NCLM Voting Delegate for CityVision. Matt Livingston, Interim City Manager provided information regarding the voting delegate for the NC League of Municipalities CityVision Conference. Councilman Boyette made a motion to allow Mr. Livingston to cast the votes at the City Vision Conference. The motion was seconded by Councilwoman Weeks and unanimously approved.

Closed Session.

Councilwoman Weeks made a motion to go into closed session to discuss Economic Development and Potential Litigation. The motion was seconded by Councilman Boyette and unanimously approved.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

Consent Agenda Review. Items G - M on the consent agenda were reviewed. Further discussion included the following:

Item G. Operating Budget Amendment FY23-24. The item was presented by Catherine Gwynn, Finance Director.

Ms. Gwynn shared there is an error in the Utility Fund Balance Appropriated Analysis. The line in green, Compost Bay Enclosure reads \$45,100 and should be \$70,000. The amount is correct in the budget ordinance.

Item L. Use of Public Utilities Capital Reserve for Funding Engine Replacement on the Compost Wood Grinder. The item was presented by Bert Sherman, Public Utilities Director.

Council and Interim City Manager Livingston discussed the request with Mr. Sherman.

Mayor Gaylor recessed the meeting at 6:48 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 1, 2024.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Archbishop Anthony Slater provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Absent: Councilwoman Hiawatha Jones

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Approval of Minutes. Councilwoman Weeks made a motion to approve the minutes of the Work Session and Regular Meeting of March 18, 2024. The motion was seconded by Councilman Boyette and unanimously approved.

Presentations.

Item B. Month of the Military Child (Purple Up Day) Proclamation. Read by Councilman White: The Goldsboro City Council proclaimed April 2024 as the MONTH OF THE MILITARY CHILD and April 19th as Purple Up Day for Wayne County Public Schools. We encourage all school personnel and City of Goldsboro residents to recognize the contributions of our military families and to celebrate the spirit of military children across our city and nation by wearing purple on April 19th as an outward symbol of appreciation for our youngest heroes.

Heather Winstead, District Military Liaison for Wayne County Public Schools and Cristy Barnes-Williams, School Liaison at Seymour Johnson Air Force Base received the proclamation and asked everyone to Purple Up on April 19th.

Item C. Children and Families’ Month Proclamation. Read by Councilwoman Taylor: The Goldsboro City Council, in recognition of efforts to support Child Abuse Prevention Month, Week of the Young Child, and Month of the Military Child, proclaimed April 2024 as CHILDREN AND FAMILIES’ MONTH in the City of Goldsboro and urged all citizens to recognize this month by dedicating themselves to the task of improving the quality of life for all children and their families.

Valarie Wallace, Director of Partnership for Children of Wayne County; Melissa Reese, Community Liaison Coordinator for Trillium Health; Cristy Barnes-Williams, School Liaison at Seymour Johnson Air Force Base; Kriquette Davis, CEO of Kriquette’s Kids; and Heather Winstead, District Military Liaison for Wayne County Public Schools received the proclamation. Ms. Wallace shared comments regarding C.A.R.E. for Wayne, a community coalition.

Item D. Veteran and Community Resources. Hailey Livingston, Montare Behavioral Health shared the presentation attached as ***Exhibit C.*** Ms. Livingston was joined by Stephanie Rosten, VP of Community Engagement and Dr. Denise Ojarigi, CEO, which participated via Zoom.

Item E. Second Chance Month Proclamation. Read by Mayor Pro Tem Matthews: The Goldsboro City Council proclaimed the month of April as SECOND CHANCE MONTH in Goldsboro, North Carolina, and encouraged all residents to observe this month and recognize the efforts of those who work to improve rehabilitation and reintegration of formerly incarcerated individuals.

Nathaniel Dupree, President of the Wayne County Reentry Council received the proclamation and shared the following upcoming events; Choice Information Session on April 16 at 5:30 p.m. at Wayne Community College; and Community Resources Day Party on April 25 from 10:00 a.m. - 1:00 p.m. at the Day Reporting Center, 714 Simmons Street.

Ceremonial Documents.

Item F. Community College Month Proclamation. Read by Mayor Gaylor: The Goldsboro City Council proclaimed the month of April 2024 as COMMUNITY COLLEGE MONTH in the City of Goldsboro and encouraged all citizens to observe this month by learning about Wayne Community College’s myriad offerings and its value to our economy and our community.

Dr. Patty Pfeiffer, President of Wayne Community College and Veda McNair, Chair of the Board of Trustees at Wayne Community College received the proclamation. Dr. Pfeiffer shared comments regarding the resources at Wayne Community College.

Public Hearings.
Item G. Non-Contiguous Annexation Request – Benjamin Carl Price, Connie Lippert Price, Carol P. Price, Jan Ball Price, and Judith H. Price - Located on the Corner of S. US 117 Hwy., S. US 13 Hwy., and Carolina Street. Public Hearing Held and Ordinance Adopted. The item was presented by Mark Helmer, Planning Director.

Wayne County Tax Parcels:

- 2587753560
- 2587754563
- 2587754329
- 2587754313
- 2587753294

The City Council, at their meeting on March 4, 2024, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place, and purpose of the meeting for April 1, 2024.

Pursuant to G. S. 160A-58, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.

A report prepared by the Planning Department in conjunction with other departments, concerning the subject annexation area is included in the agenda packet. All City services can be provided to the property except for City water and sewer utilities. Water and sewer utilities will be provided to the subject annexation area via Southern Wayne Sanitary District.

It was recommended that Council, after the public hearing was held, adopt the following entitled Ordinance annexing the subject property effective April 1, 2024.

Mayor Gaylor opened the public hearing. No one spoke and the public hearing was closed.

Councilman Boyette made a motion to adopt the ordinance annexing the subject property effective April 1, 2024. The motion was seconded by Councilwoman Weeks and unanimously approved.

ORDINANCE NO. 2024-8 “AN ORDINANCE ANNEXING CERTAIN NON-CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA”

Public Comment Period. Mayor Gaylor opened the public comment period. The following people spoke:

- 1. Mariah Lonn shared comments regarding craft markets and street closures.
- 2. Hildegard Fossett shared comments regarding street markets.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. Interim City Manager Matthew Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items G - P be approved. The motion was seconded by Councilman Boyette and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Item H. Operating Budget Amendment FY23-24. Ordinance Adopted. The item was presented by Catherine Gwynn, Finance Director.

Council adopted the FY23-24 annual operating budget on June 20, 2023.

Parks and Recreation (7460) General Fund

There was a severe windstorm on August 15, 2023 that caused damage to the gazebo and the Parks and Recreation administration building at the Herman Park Center. The insurance company paid \$1,200 towards an engineering assessment for the buildings. The Parks and Recreation director, Ms. Felicia Brown, has obtained an engineering firm to assess the damage for a fee not to exceed \$11,800. It is necessary at this time to appropriate the insurance proceeds of \$1,200.00 so that it may be applied towards the cost of the engineering assessment. The department has the remainder of the funds available in its current budget.

Stormwater Division (4137) Stormwater Fund

The Public Works director, Mr. Rick Fletcher, presented at the 3/18/24 meeting a resolution (2024-38) to authorize his department to purchase a backhoe using residual funds in the Stormwater fund. At this time it is necessary to reallocate the line item expenditures within the Stormwater division so that a purchase order may be issued. The expenditure of \$175,000.00 will be funded with a reduction of expenditures in the Stormwater division.

Compost Division (4179) Utility Fund

The Public Utilities director, Mr. Bert Sherman presented, an item this evening to authorize additional funding needed for the compost bay 8 enclosure which was previously approved by Council in the amount of \$45,100.00. The project was appropriated in FY23, however, the bidding process could not be finalized before the end of FY23 and the funds lapsed back into the Utility fund’s fund balance. It is necessary at this time to appropriate the cost of the project at \$115,100.00, and this will be funded with an appropriation of Fund Balance in the amount of \$70,000.00 and an appropriation transfer from Utility Capital Reserve in the amount of \$45,100.00.

The Public Utilities director, Mr. Bert Sherman, presented an item this evening to authorize the emergency purchase of a motor for the Compost facility’s Morbark wood grinder. The grinder was purchased on 9/24/13 at a cost of 574,927.00. The equipment is an essential part of the compost process, and without it the process ceases which also affects the Water Reclamation Facility. It is necessary at this time to appropriate the cost of the new motor in the amount of \$222,000.00, and this will be funded with an appropriation transfer from Utility Capital Reserve.

Utility Fund – Fund Balance Appropriated

Date	Description	Adopted
6/20/2023	Ord 2023-43 FY23-24 Adopted Budget	\$ -
8/7/2023	FY22-23 Purchase Order Rollovers	2,911,751.36
10/2/2023	Additional appropriation for Lead & Copper Inventory Project	55,060.00
10/16/2023	Change order Sand Filter #2 Rebuild Project	49,400.00
11/6/2023	Transfer to S1103 Sewer Rehabilitation Project E-SRP-W-17-0110	24,097.00
	Current Year Appropriations	<u>\$ 3,040,308.36</u>
4/1/2024	Compost Bay 8 enclosure (prior year not rolled over)	<u>\$ 45,100.00</u>
	Proposed	<u>\$ 45,100.00</u>
	Current Year with Proposed	<u><u>\$ 3,085,408.36</u></u>

Utility Capital Reserve Fund (6110)

The Utility Capital Reserve Fund was established to fund capital requests of the Utility Fund. In order to fund the requests of the additional bay 8 enclosure of \$45,100.00, and the new motor for the Morbark tub grinder in the amount of \$222,000.00, it is necessary to appropriate \$167,100.00 as a transfer to the Utility Fund. This will be funded with an appropriation of fund balance from the Utility Capital Reserve Fund.

Date	Description	Adopted
6/20/2023	Ord 2023-43 FY23-24 Adopted Budget	\$ 100,000.00
	Current Year Appropriations	<u>\$ 100,000.00</u>
4/1/2024	Emergency purchase of motor for Morbark tub grinder for Compost	<u>\$ 222,000.00</u>
4/1/2024	Balance to complete Bay 8 enclosure at Compost	<u>45,100.00</u>
	Proposed	<u>\$ 267,100.00</u>
	Current Year with Proposed	<u><u>\$ 367,100.00</u></u>

It was recommended that Council adopt the following entitled ordinance to amend the FY23-24 Operating Budget for the General Fund, Utility Fund, and the Utility Capital Reserve Fund. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

ORDINANCE NO. 2024-9 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2023-24 FISCAL YEAR”

Item I. Resolution authorizing City officials to execute documents for the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103). Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

The City executed an agreement on April 10, 2019 with the FTA for a \$5,000,000 award from Transportation Investment Generating Economic Recovery Grant Program (TIGER) to support the following projects:

- 1. Center Street Streetscape Project (completed)
- 2. Goldsboro-Wayne Transportation Authority Transfer Center Concourse (requesting deobligation)
- 3. The HUB (Formerly known as Cornerstone Commons) (completed)
- 4. Wayfinding Signage System Fabrication & Installation (completed)

At this time, the annual Certifications and Assurances are due to the FTA on this grant. The City Council should designate the authority to the Interim City Manager, City Attorney and Finance Director so that they may perform the activities necessary to maintain compliance with FTA while this grant is still active.

It was recommended that the following entitled resolution be adopted by Council authorizing the Interim City Manager, City Attorney and Finance Director to act on behalf of the City with the FTA for the FY2016 TIGER Discretionary Grant Capital Project. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

RESOLUTION NO. 2024-40 “A RESOLUTION TO AUTHORIZE THE INTERIM CITY MANAGER, CITY ATTORNEY, AND FINANCE DIRECTOR TO EXECUTE DOCUMENTS NECESSARY FOR THE FEDERAL TRANSIT ADMINISTRATION (FTA) ANNUAL CERTIFICATIONS AND ASSURANCES FOR THE CITY OF GOLDSBORO”

Item J. Certification of Sufficiency - Non-Contiguous (Satellite) Annexation Petition – Mallard Oil Company – Corner of N. US 117 Hwy. and Tommys Rd. Referred to the Clerk. The item was presented by Mark Helmer, Planning Director.

Wayne County Tax Parcel #: 3600-49-0841
Acreage: 6.74

The applicant is requesting that non-contiguous property described by the attached metes and bounds description be annexed into the City of Goldsboro. Maps showing the property proposed to be annexed are attached as well.

Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk. Sufficiency requires the City Clerk to make the following findings:

1. The nearest point on the proposed satellite corporate limits must be not more than three miles from the primary corporate limits of the annexing city;
2. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city;
3. The area must be situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
4. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed 10% of the area within the primary corporate limits of the annexing city.

The City Council, at their meeting on April 1, 2024 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

It was recommended that Council request that the City Clerk examine the annexation petition to determine its sufficiency. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

Item J. Wayne School of Engineering – Titans Up 5K & Fun Run 2024 – Hours for special event. Approved. The item was presented by Mike West, Police Chief.

An application was received from the Wayne School of Engineering requesting a permit to hold their “Titans Up 5K & Fun Run” on Saturday, May 4, 2024, from 8:00am – 10:00am. This event is PTO (Parent Teacher Organization) sponsored event to raise money for school/teacher needs.

This event includes a 5K run/walk and a 1-mile fun run on the streets surrounding Wayne School of Engineering. The event is to begin at 8:00am on Saturday, May 4th and conclude at 10:00am the same day. The intersections affected by the event will be Herman Street and Holly Street, and Herman Street and Park Avenue. Two (2) off-duty officers will be working the event.

Due to the event beginning before 9:00am, which is outside the hours of 9:00am – 10:00pm and thus needs approval of the Goldsboro City Council, the applicant is requesting the Goldsboro City Council to approve the hours of the “Titans Up 5K & Fun Run” event from 8:00am – 10:00am.

It was recommended that Council approve the “Titans Up 5K & Fun Run” event on May 4, 2024, and the hours stated above. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

Item K. Use of Public Utilities Capital Reserve for Additional Funding for the Bay 8 Enclosure Project. Resolution Adopted. The item was presented by Bert Sherman, Public Utilities Director.

The City of Goldsboro Public Utilities Department received approval from the City Council during the March 20, 2023, meeting to utilize the Public Utilities Capital Reserve Fund in the amount of \$43,000. This allocation was necessary to secure additional funding for the completion of the budget capital project, specifically the enclosure of Bay 8 at the Compost Facility. The total funding requirement for this project amounted to \$70,000 at that time.

Subsequently, on May 1, 2023, the City Council granted authorization for the use of NCGS 143-64.32 exception, which exempts the procurement requirements outlined in NCGS 143-64.31 for Architectural Engineering and Survey services. This exception was sought in order to obtain accurate and comprehensive drawings essential for the construction of the Bay 8 enclosure.

The work consists of enclosing Bay 8 at the Compost Facility to provide a storage area for equipment and to protect the equipment from adverse conditions. The project was published as IFB 2023-009. Bids were received until 2:00pm 2/8/2024. Carolina Bay Construction & Maintenance, LLC was the lowest bid for the enclosure of Bay 8 at the City Compost Facility for \$107,800. The Second bid came in at \$209,772 from Tony Williard Construction.

Staff recommends that Council approve the use of the Public Utilities Capital Reserve fund for an additional amount of \$45,100 to provide the funding required to complete the budgeted capital project; total amount of required funding of being \$115,077, including taxes. It is recommended that the City Council approve the following entitled Resolution authorizing the City Manager to execute the contract with Carolina Bay Construction & Maintenance, LLC and the additional funding from the Public Utilities Capital Reserve Fund. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

RESOLUTION NO. 2024-41 “RESOLUTION OF AWARDING AND AUTHORIZING EXECUTION OF COMPOST FACILITY BAY 8 ENCLOSURE”

Item L. Use of Public Utilities Capital Reserve for Funding Engine Replacement on the Compost Wood Grinder. Resolution Adopted. The item was presented by Bert Sherman, Public Utilities Director.

The Compost Facility utilizes a wood grinder to create wood chips that are combined with biosolids received for the Water Reclamation Facility (WRF) in order to produce class A compost and mulch. Unfortunately, the grinder's diesel-fueled engine has malfunctioned and needs replacement. This not only affects the operations of the Compost facility, but it also affects the dewatered biosolids produced from the WRF.

The grinder engine is a Caterpillar C27. This engine is no longer manufactured and has been replaced by Caterpillar with a newer model. Build time and delivery is one year. James River Equipment originally sold the Morbark grinder to the City and currently has a replacement motor that is the same make and model. It is located in Michigan. The cost for removal and replacement of the motor by James River Equipment is \$222,000. The equipment representative is currently in contact with our team to discuss further details and next steps.

General Statute 143-129 establishes the State bidding requirements for purchase of apparatus, supplies, materials, or equipment. Subsection (e)(6)(i) and (e)(6)(iii) grants the city authority to exempt purchases from bidding requirements when price competition is not available, or compatibility is the overriding consideration.

The staff recommends that the Council approve the use of Public Utilities Capital Reserve fund in the amount of \$222,000 to cover the costs associated with the removal and replacement of the Morbark wood grinder engine, including taxes, and approve the purchase using the bidding exceptions. It is recommended that the City Council approve the attached Resolution authorizing the City Manager to execute the contract with James River Equipment and the funding from the Public Utilities Capital Reserve Fund. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

RESOLUTION NO. 2024-42 “RESOLUTION OF AWARDING AND AUTHORIZING EXECUTION OF THE USE OF PUBLIC UTILITIES CAPITAL RESERVE FUND FOR REPLACEMENT OF THE COMPOST WOOD GRINDER”

Item M. Neuse River Pump Station Intake Screen Repair Costs. Approved. The item was presented by Bert Sherman, Public Utilities Director.

The screen is located within the Neuse River Basin and is situated within the Neuse River Pump Station (NRPS) Intake Structure. It serves as a vital barrier to prevent sand from infiltrating the raw water reservoir. This essential component plays a critical role in safeguarding the reservoir from sand accumulation and protects key equipment, such as pump impellers, from erosion at the water treatment plant.

Staff wants to bring to this issue to the council’s attention since there is an urgent need and advise them on the estimated cost for the replacement of the intake screen. It is crucial for both the safety and efficiency of the NRPS that this intake screen be replaced promptly.

Staff intends to bid this out in April with plans to bring it back to council in May to approve executing a contract. Staff recommends that the council approve sending this project out for a formal bid due to the cost associated with the repair.

The estimated cost for the replacement project is as follows: New Intake Screen: \$140,818.91; Removal of the Damaged Passive Screen: \$133,969.86; Installation of the New Passive Intake Screen: \$162,906.41; Total Estimated Cost: \$437,695.18. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

Item N. Recreation Advisory Commission Appointment and Appreciation Resolutions. Resolutions Adopted. The item was presented by Laura Getz, City Clerk.

On December 20, 2021, Linda Farmer was reappointed to serve on the Recreation Advisory Commission with her term expiring on December 31, 2024. Linda Farmer has resigned, effective March 19, 2024.

Staff would recommend Corendianne Morgan to serve on the Recreation Advisory Commission to fill the unexpired term left by Linda Farmer.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved, or have resigned.

It was recommended that Council adopt the following entitled Resolution appointing Corendianne Morgan to the Recreation Advisory Commission and the following entitled Resolution commending those individuals whose terms have expired, who have moved, or have resigned. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

RESOLUTION NO. 2024-43 “RESOLUTION APPOINTING A MEMBER TO THE RECREATION ADVISORY COMMISSION”

RESOLUTION NO. 2024-44 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON THE RECREATION ADVISORY COMMISSION OF THE CITY OF GOLDSBORO”

Item O. AVN Agreement for Setting Aside Judgement. Resolution Adopted. The item was presented by Ron Lawrence, City Attorney.

On September 15, 2017, the City of Goldsboro commenced a civil action against Kachella Investment, Inc. and Tara Chand. The civil action asserted that their operation of a motel, then known as the Serena Inn, at 708 Corporate Drive, Goldsboro, constituted a nuisance under Chapter 19 of the NC General Statutes.

On September 29, 2017, a Consent Judgment was entered in the Nuisance Action "perpetually" enjoining Defendants and "all other persons, businesses and/or entities" from maintaining a nuisance upon the Property, and ordering that "As long as a motel, hotel, or other lodging facility is operated upon the Property ...Defendants and any future owners and/or operators" would be required to meet and fulfill certain requirements stated in the Consent Judgment.

On January 11, 2018, AVN Hotels, LLC purchased the Property from Kachella. On May 30, 2018, the City and AVN entered into a "Compliance Agreement" to which AVN agreed to abide by the terms of the Consent Judgment and meet certain other conditions, in exchange for the City's agreement to seek an order vacating the Consent Judgment at a future time.

AVN and the City agree that AVN has substantially complied with the terms of the Compliance Agreement, but the City does not stipulate that AVN has fully complied. The City has determined that upon AVN continuing certain operational practices and procedures, the purposes of the Consent Judgment and the Compliance Agreement will be accomplished, such that the City is willing to consent to having the Consent Judgment Vacated and Set Aside, in accord with the Proposed Motion and Order.

AVN has filed a proposed motion to vacate and set aside the Consent Judgment. The City consented to the Court granting the motion by entry of the proposed order. For a period of twelve months after the Effective Date, AVN shall comply with the conditions set forth in the attached agreement.

The mayor signed the agreement on March 26, 2024 as discussed in Closed Session on February 12, 2024. Council should now approve the agreement and resolution in open session.

Staff recommends Council adopt the following entitled Resolution authorizing the Mayor’s and City Clerk’s execution of the Agreement for Setting Aside Judgement with AVN Hotels, LLC. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

RESOLUTION NO. 2024-45 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT FOR SETTING ASIDE JUDGEMENT”

Item P. A Resolution in Support of the Combat Arms Training and Maintenance (CATM) facility at Seymour Johnson Air Force Base in North Carolina’s State FY25 Budget. Resolution Adopted. The item was presented by Matt Livingston, Interim City Manager and Mayor Gaylor.

SJAFB serves as the only east coast base – and one of only two CONUS bases – for active component F-15E combat aircraft squadrons in the country. SJAFB’s F-15E combat squadrons routinely deploy in support of the nation’s Combatant Commanders’ requirements for tactical aircraft mission needs. A Combat Arms Training and Maintenance facility at SJAFB is critical to maintain and ensure SJAFB’s F-15E squadrons sustain and achieve their maximum combat lethality.

Crossroads Strategies is working with a bipartisan group of federal legislators to get funding language for a Combat Arms Training and Maintenance facility at SJAFB in this year’s National Defense Authorization Act. The city and county have been asked to submit a resolution of funding support.

The City of Goldsboro requests that Congress include funding and authority for \$42M in the next National Defense Authorization Act for the SJAFB Combat Arms Training and Maintenance facility. This investment will ensure the future combat lethality and effectiveness of F-15E aircraft based at SJAFB, as well as our pilots and crew members, long into the future.

It was recommended that Council adopt the following entitled Resolution in Support of the Combat Arms Training and Maintenance Facility at SJAFB in North Carolina’s State FY25 Budget. *Consent Agenda Approval. Weeks/Boyette (6 Ayes)*

Council discussed the proposed resolution.

RESOLUTION 2024-46 “A RESOLUTION IN SUPPORT OF THE COMBAT ARMS TRAINING AND MAINTENANCE FACILITY AT SEYMOUR JOHNSON AIR FORCE BASE IN NORTH CAROLINA’S STATE FY25 BUDGET”

End of Consent Agenda.

City Manager’s Report. Interim City Manager Livingston discussed security for Council meetings to include using one entrance into City Hall. Chief West shared the cost of metal detectors, handheld wand and private security firms. Council discussed security of the council meetings. Mayor Gaylor asked the manager to get a proposal for Council to vote on at a future meeting.

Mayor and Councilmembers’ Comments.

Councilman Boyette had no comment.

Councilwoman Taylor stated Council members have been visiting different city departments and shared comments/compliments regarding city employees and her visit to the departments.

Mayor Pro Tem Matthews shared that she had an opportunity to ride with Station 4 Fire Department staff and shared that experience. She also gave a shout-out to the Parks and Recreation staff at the TC Coley building/WA Foster building. She asked everyone to give thoughts/prayers and positive vibes for families in the community that are suffering losses.

Councilwoman Weeks thanked Mr. Dupree and shared comments regarding the reentry program. She shared she wanted to honor President Patty Pfeiffer, Wayne Community College and Wayne Community College. She congratulated Col. Morgan Lohse, new 4th FW Commander. She also shared Wayne Opportunity Center is celebrating 60 years of service and congratulated them.

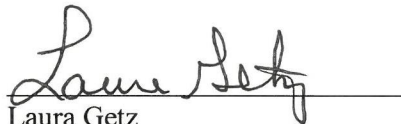
Councilman White shared Youth for Justice, Ms. Barbara’s group that performed Moe’s Town have been invited to Maryland to go see the Color Purple at Morgan State University and asked everyone to celebrate their achievement. Word of Truth is celebrating Community Day on Saturday at Mina Weil Park at 10:00 a.m. He also asked for prayers for our servicemen and their families, especially the ones that are currently away. The DCIP program will have a workshop at Fayetteville Tech on April 18 to assist people in writing the DCIP grant.

Mayor Gaylor shared churches are doing good work right now and he appreciates the work they are doing. He also shared comments regarding Senior Games, which are going on now.

There being no further business, Mayor Gaylor adjourned the meeting at 8:26 p.m.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk

City of Goldsboro

Historic District Commission

The HDC preserves Goldsboro's heritage, enhances historical awareness, and ensures architectural integrity within the Historic District.

Alignment of Current Practices and Bylaws with Statute

- Current bylaws and statutes show discrepancies; the HDC will update bylaws for compliance and relevance.
- We are working with the City Clerk to gather the necessary detail.

Reengagement with Our Mission

- Recent issues with attendance
- Portions of our mission not receiving the attention they should: Guidelines, expansion, communication
- Expertise among Commissioners

Preparation for Involvement with Goldsboro Union Station

- Goldsboro Union Station puts the city's history in the public eye; the HDC plays a crucial role.

Transparency, Engagement, and Administration

- Meeting schedules, agendas, and minutes to be published on the city site.
- Development of onboarding package, commissioner training, public information

2024 Employee Benefit Survey

Bernadette Dove, Human Resources Director

April 1, 2024



www.goldsboronc.gov

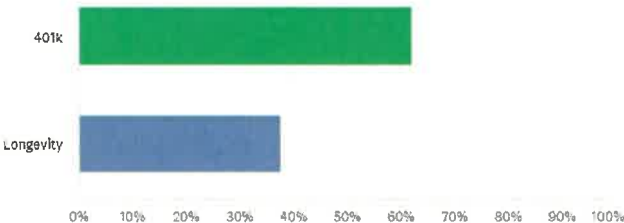
2024 Employee Benefit Survey

- ✓ City Council Retreat Discussion
- ✓ Survey emailed to ALL city employees
- ✓ 231 Surveys completed



Question #1

Q1
Which benefit do you value most?
Answered: 228 Skipped: 3



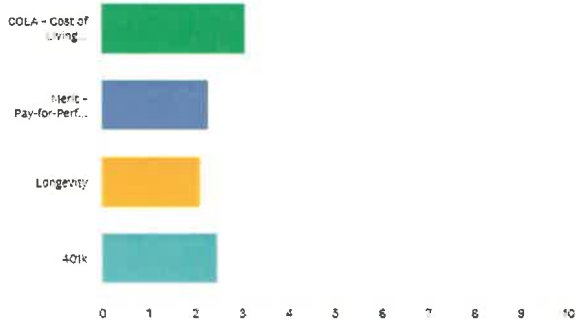
ANSWER CHOICES	RESPONSES	
401k	62.28%	142
Longevity	37.72%	86
TOTAL		228

Question #2

Q2

On a scale of 1 – 4, with “1” being the most important and “4” being the least important, how do you rank the below benefits?

Answered: 226 Skipped: 5



	1	2	3	4	TOTAL	SCORE
COLA - Cost of Living Adjustment	43.36% 98	32.30% 73	14.60% 33	9.73% 22	226	3.09
Merit - Pay-for-Performance	16.81% 38	25.22% 57	30.53% 69	27.43% 62	226	2.31
Longevity	15.04% 34	21.24% 48	23.01% 52	40.71% 92	226	2.11
401k	24.78% 56	21.24% 48	31.86% 72	22.12% 50	226	2.49

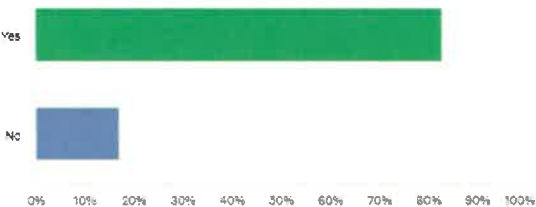
- ✓ COLA – Cost of Living Adjustment
- ✓ 401k
- ✓ Merit – Pay-for-Performance
- ✓ Longevity

Question #3

Q3

If the City of Goldsboro was to implement a match policy within 401k, would you contribute to meet the match option? Example: the city contributes 4% to your 401k plan and will match up to an additional 4%.

Answered: 229 Skipped: 2



ANSWER CHOICES	RESPONSES
Yes	82.97% 190
No	17.03% 39
TOTAL	229

**Currently 65.97% of all eligible employees participate in 401(k)

Question #4 & #5

Q4

How would you rate your knowledge of the City of Goldsboro benefits package?

Answered: 229 Skipped: 2



	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
☆	2.18% 5	6.99% 16	28.39% 65	43.67% 100	18.79% 43	229	3.70

Q5

How would you rate your satisfaction with the City of Goldsboro benefits package?

Answered: 228 Skipped: 3



	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
☆	2.77% 20	20.18% 46	38.16% 87	28.51% 65	4.39% 10	228	3.00

Question #6

Q6 How would you rate your satisfaction with your health insurance plan?

Answered: 223 Skipped: 6

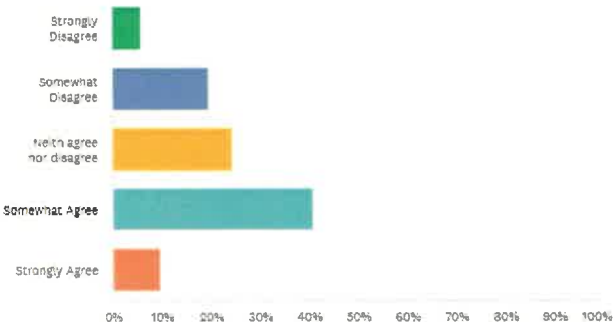


	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
★	3.07% 10	15.25% 54	26.91% 95	38.12% 135	11.66% 41	223	3.30

Question #7

Q7 I believe the City of Goldsboro benefits package is good by industry standards.

Answered: 230 Skipped: 1

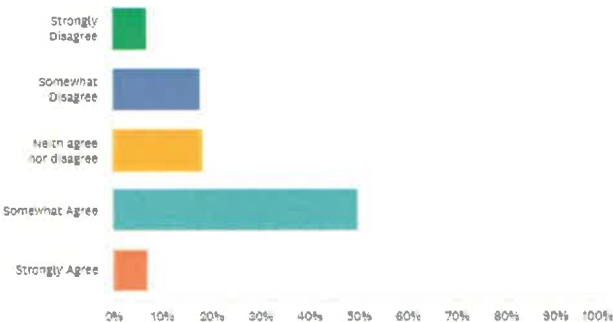


ANSWER CHOICES	RESPONSES
Strongly Disagree	5.65% 13
Somewhat Disagree	19.57% 45
Neith agree nor disagree	24.35% 56
Somewhat Agree	40.87% 94
Strongly Agree	9.57% 22
TOTAL	230

Question #8

Q8 I believe the City of Goldsboro benefits package meets my needs?

Answered: 230 Skipped: 1



ANSWER CHOICES	RESPONSES
Strongly Disagree	6.96% 16
Somewhat Disagree	17.83% 41
Neith agree nor disagree	18.26% 42
Somewhat Agree	50.00% 115
Strongly Agree	6.96% 16
TOTAL	230

Question #9

Q9

What would you say is the best part of our benefits package and why?

Answered: 171 Skipped: 60

Just having a decent package is Great.
3/13/2024 09:30 AM
I feel that medical is the best because it offers eye and dental care
3/10/2024 10:00 PM
I appreciate having benefits offered such as vision/dental
3/7/2024 08:33 PM
Paid Time Off, even if we rarely get to use it due to understaffing.
3/7/2024 03:46 PM
FSA Spending because I can decide at benefits enrollment annually how much that I can put on my card for the following year and have it deducted from my paycheck.
3/7/2024 10:53 AM
The best part of the benefit package is the medical insurance because its hard to find a reasonable insurance rate somewhere else.
3/6/2024 08:24 PM
Currently the best part is the health insurance, as there are not many options for the benefits as they have dwindled down over the course of the years with the City taking longevity away, cost of living raises are almost extinct and only happen randomly, the pay scale range for each position will never be met, removing being paid for the remaining vacation time upon retirements regardless of the number of hours, and the city not matching the same 401 k in all departments, contributions that are given to the police department that is contributed at 5%.
3/6/2024 06:29 PM
401K and health benefits.
3/6/2024 11:44 AM
Paid time off, health insurance

Question #10

Q10

If you could change one element of our benefits package, what would you change and why?

Answered: 183 Skipped: 48

Life Insurance (Term) It will run out after you hit a certain age.
3/13/2024 09:30 AM
If I could change anything it would be to lower the co-pay
3/10/2024 10:00 PM
Health plan. Need better
3/7/2024 09:50 PM
HEALTH INSURANCE COVERAGE FOR RETIRED OFFICERS. This would provide an incentive for Officers to stay with the COG (LOYALTY) and it would provide incentive for those who are eligible to retire to retire. Otherwise, finding healthcare for 600.00+/month after serving the COG for your entire career is a hard stretch for most.
3/7/2024 08:33 PM
Change to NOT convert all of our unused vacation time to sick leave, which we will never see again if we leave the City. Especially those of us who constantly and consistently HAVE to work over (and do not get paid overtime); resulting in us being prisoner to remaining with the City versus losing the equivalent of tens of thousands of EARNED time/dollars that we will never see in the form of reimbursement.
3/7/2024 03:46 PM
Reintroduce Longevity. It would be one small encouraging step towards improving a less than benefits package.
3/7/2024 11:03 AM
I would change the cost of the family that includes the Spouse to a lower premium per pay period since the husband and wife is considered to be one.
3/7/2024 10:53 AM
I would change having to work 30 years to get your full retirement. There is nothing to look forward to when you retire.
3/6/2024 08:24 PM

Question #11

Q11

Additional comments or questions:

Answered: 123 Skipped: 108

N/A
3/10/2024 10:00 PM
above suggested change. Also - allowing all departments to receive overtime pay for any and all hours worked over, versus comp time.
3/7/2024 03:46 PM
I have been working for this City for 17 years and have been through a few pay studies. The results continued to show that several positions throughout the city including mine are paid well below the equivalent average. I was hired just before the recession of 2009. Positions were paid well, Longevity was instituted, Cost of Living and Merit were paid well making the position I was hired very attractive. During the recession the city stopped paying longevity and never reinstituted it. Raises, Cost of Living and Merit were frozen for at least a year. Since then the city has done very little though the years in the way of Merit and Cost of Living increases. Little has been done to increase pay to make positions compatible or equal to those of other cities. there has been encouraging talk coming from council about addressing the several shortfalls regarding this cities pay and benefits. I am encouraged about talk of reintroducing Longevity. The percentage pay to those opting out of the health benefit should absolutely be happening. After hearing all the encouraging talk from council about how we are going to address the problem of retention and attracting talent with compatible pay and benefits. I am beside myself at how this survey is constructed. All we see are ULTIMATUMS with our current benefits. You will never retain or attract with this thought process. We are intelligent Professionals, not children. This survey is insulting!
3/7/2024 11:03 AM
With everything going up COLA should be increased up to 3%to 5% every year. Merit/Pay for perfomance should live up to its title instead of being spread across the board. Each employee should be compensated for the good work that he/she does throughout the year and those that are lacking shouldn't be rewarded.
3/7/2024 10:53 AM
Most likely reason for making the survey anonymous is to encourage employees that have been with the City for 15 to 20 years. Most likely reason for making the



Questions





Comprehensive Behavioral Health Treatment
WHEN THERE IS A **WHY**, THERE IS A **WAY**

montarebehavioralhealth.com

Stephanie Rosten

VP of Admissions
& Community Engagement

Phone: 818.299.3602
Fax: 724.918.6055
Stephanie.Rosten@montarebh.com



Clinical Leadership



Dr. Denise Ojarigi
PsyD

Chief Operating Officer



Dr. Tiffany Dzioba
PsyD

Chief Clinical Officer



Brad Zehring
DO, Psychiatrist

Medical Director



Resilient Star Veteran Program (RSVP)



Resiliency Takes Time

Trauma Informed Care

We offer a full continuum of care, from mental health residential to outpatient services. In addition we provide a highly structured transitional living environment for veterans. Each veterans is unique as is the program. Our individualized treatment plans are designed by a veteran trained clinical team and staff.

Customized Treatment

- PTSD & Trauma
- Bipolar Disorder
- Codependency
- Schizophrenia & Schizoaffective Disorder
- Mood & Thought Disorders
- Attention Deficit/Hyperactivity Disorder (ADHD)
- Borderline Personality Disorder
- Obsessive Compulsive Disorder (OCD) Sex Addiction.
- TBI

Modalities Include

- Individual Therapy 3x/week
- Psychiatry 1x/week
- Medication Management
- EMDR
- CBT & DBT
- Somatic Experience
- TMS Therapy
- Neurofeedback
- SPRAVATO[®] Treatment
- Group Therapy
- Family Therapy
- Holistic Healing (Yoga, Breathwork, Meditation, Acupuncture, Sound Bath)

We Go the Extra Mile

Supporting Veterans Throughout Their Entire Journey

One Size Does Not Fit All

Our customize programs give us the ability to place veterans to achieve maximum lasting results. Placement depends upon the level of acuity and clinical assessment. We involve the Veterans Services in the decision making process.

Support Veterans to Navigate Treatment

We support veterans throughout their journey with weekly case management in addition to clinical support. We educate, train, and support staff to create a safe environment for veterans to heal. Many of our staff members are Veterans.

VA Appointments

Our onsite case managers work directly with the Veterans to schedule all VA appointments and assist with transport to and from their appointments.



Intake Process



First Contact

Contact Stephanie via telephone, email, or fax regarding veteran needs. Stephanie will let you know bed space availability and provide NPI number for placement.

Assessment

Assessment coordinator will conduct an assessment with the Veteran. If the intake is an emergency the background information can be obtained from the case manager or community care.

Transportation

Our goal is to make the intake process as smooth as possible. We will provide transport to and from the program. We can also provide a transportation companion if needed.

VA Contact

Stephanie will alert the VA of when the Veteran has admitted with the updated date and time.

The VA can reach out to Stephanie at anytime for questions or concerns regarding veterans in our care.



Montare Phoenix, AZ



Our Montare Phoenix location is a 10 bed primary mental health coed program. Specializing in trauma informed care.

Montare Tucson, AZ



Montare Tucson is a 10 bed primary mental health residential program. Wheelchair/walker accessible with 24/7 RN's.

Montare - Center for Healing



Our Center for Healing is our six bed all female residential program. This location specializes in women suffering from PTSD, CPTSD, and sexual trauma.

Montare - At the Valley I , II, III



The valley offers two six bed all male veteran programs. These locations offer private rooms with private restrooms.

Also, a six bed MHRC that assists Veterans with high medical needs. 24/7 RN's onsite

Montare - At the Canyon I & II



The Canyon I is a six bed residential trauma program. We treat veterans who require an all male environment.

Canyon II is a ten bed all female residential program.

This site offers a full gym.



Substance Abuse Programs

Renewal Health Group Leadership



Denise Cooney
LMFT

Clinical Director



Faridah Gonzalez
LVN

Executive Director/
Lead Nurse



Dr. Neda Javaherian
MD

Medical Director



Dr. Marlon Rollins
PhD, LMHC, LPCC

COO & President
Addiction Services

Addiction Treatment Center



Veterans Houses, Encino CA

Veteran rehabilitation programs we provide include:

- Medical-assisted treatment detox (MAT)
- Inpatient rehabilitation with individual therapies that focus on discovering and treating underlying trauma.
- Outpatient rehabilitation
- Cognitive-behavioral therapy and Dialectical-behavioral therapy
- EMDR and Neurofeedback
- Family therapy
- Relapse prevention education



- Dual diagnosis treatment for those struggling with addiction and a pre-existing mental health disorder, such as anxiety, depression, PTSD, OCD, sexual trauma, or abuse.
- Continuing care, post-rehab, to ensure long-term recovery is achieved.
- Private room with private restrooms.



Addiction Treatment Center

Veterans Houses, Palm Desert, CA

Secluded ranch style treatment program. Equine therapy is included in the treatment process.



Outpatient Treatment and Transitional Living Centers

Los Angeles



Continuing Care

Alumni Support Monthly Activities and Alumni App



Alumni Support

From the very first call to the veteran entering our beloved alumni community, we make the process of getting help easier than ever. Our Montare alumni community is a private place where any alumni from our program can stay connected with weekly support groups and monthly events.



WHEN THERE IS A **WHY**, THERE IS A **WAY**

To refer a veteran, contact:

Stephanie Rosten
VP of Admissions & Community Engagement
Phone: 818.299.3602
Email: Stephanie.Rosten@montarebh.com



GOLDSBORO TOASTMASTERS' ANNIVERSARY MONTH PROCLAMATION

WHEREAS, the mission of the Goldsboro Toastmasters Club is to provide a mutually supportive and positive learning environment in which every member has the opportunity to develop communication and leadership skills, which in turn foster self-confidence and personal growth; and

WHEREAS, the abilities to speak effectively, listen carefully, and think critically are among the most valuable talents a person can develop; and

WHEREAS, the development of leadership abilities is of great value to our democratic society and free enterprise system; and

WHEREAS, Goldsboro Toastmasters, a nonprofit, nonsectarian, educational organization, was founded April 1, 1954, and is dedicated to providing the opportunity for developing these talents; and

WHEREAS, 2024 marks the 100th anniversary of Toastmasters International, and the 70th anniversary of the Goldsboro Toastmasters Club.

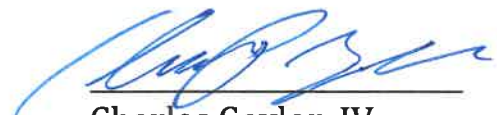
NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim April 2024 as

GOLDSBORO TOASTMASTERS' ANNIVERSARY MONTH

in Goldsboro, North Carolina and commend this observance to our citizens, and recognize the Toastmasters members for their continued service to the community.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Goldsboro, North Carolina, this 15th day of April, 2024.




Charles Gaylor, IV
Mayor

ADMINISTRATIVE PROFESSIONALS WEEK PROCLAMATION

WHEREAS, administrative professionals, including administrative assistants, office assistants, receptionists, billing clerks, finance specialists, deputy clerks and other administrative support staff, make up one of the largest segments of the labor force in America; and

WHEREAS, administrative professionals play an essential role in coordinating the office operations of businesses, government agencies, educational institutions, and other organizations; and

WHEREAS, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

WHEREAS, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative staff; and

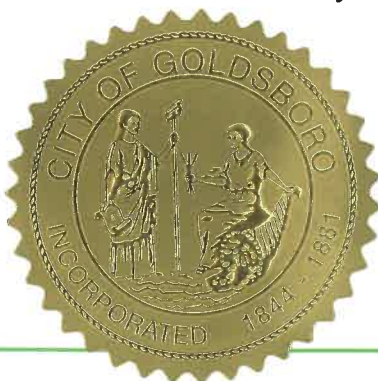
WHEREAS, we recognize the importance and contributions of highly skilled administrative professionals to the success of office operations.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim the week of April 21-27, 2024 as

ADMINISTRATIVE PROFESSIONALS WEEK

in the City of Goldsboro and do hereby recognize and appreciate these administrative professionals and their valuable contributions in the workplace and support their continued professional growth.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 15th day of April, 2024.




Charles Gaylor, IV
Mayor

**NATIONAL SMALL BUSINESS WEEK
PROCLAMATION**

WHEREAS, America's progress has been driven by pioneers who think big, take risks, and work hard; and

WHEREAS, from the storefront shops that anchor Main Street, to the high-tech startups that keep America on the cutting edge, small businesses are the backbone of our economy and the cornerstones of our nation's promise; and

WHEREAS, small business owners and Main Street businesses have energy and a passion for what they do; and

WHEREAS, when we support small business, jobs are created, and local communities preserve their unique culture; and

WHEREAS, because this country's 33 million small businesses create nearly two out of three jobs in our economy, we cannot resolve ourselves to create jobs and spur economic growth in America without discussing ways to support our entrepreneurs; and

WHEREAS, the President of the United States has proclaimed National Small Business Week every year since 1963 to highlight the programs and services available to entrepreneurs through the U.S. Small Business Administration and other government agencies; and

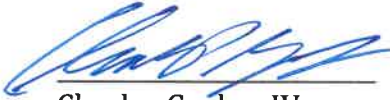
WHEREAS, Goldsboro supports and joins in this national effort to help America's small businesses do what they do best – grow their business, create jobs, and ensure that our communities remain as vibrant tomorrow as they are today.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim, April 28 – May 4, 2024 as

NATIONAL SMALL BUSINESS WEEK

in Goldsboro, North Carolina, and declares support for our small businesses, recognizes the innovations and contributions of small businesses, and urges the residents of our community to support small businesses and merchants during Small Business Week and throughout the year.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 15th day of April, 2024.


Charles Gaylor, IV
Mayor

**NATIONAL VOLUNTEER APPRECIATION WEEK
PROCLAMATION**

WHEREAS, a sense of caring and a desire to share have motivated many men and women to volunteer their time and services to the needs of others in the Goldsboro community; and

WHEREAS, volunteers help the sick, the needy, the disabled, and enrich our lives through the arts, recreation and cultural activities; and

WHEREAS, the City of Goldsboro has many dedicated volunteers who give their time and expertise on boards and committees that benefit our citizens; and

WHEREAS, volunteer action is a powerful force for the solution of problems and volunteers are increasingly recognized as an important partner with governmental agencies; and

WHEREAS, volunteers have become an essential part of any prosperous community and volunteer services help expand programs and stretch our tax dollars; and

WHEREAS, Governor Roy Cooper and Volunteer NC recognize volunteers across the state for their contributions to each 100 counties; and United Way of Wayne County will recognize those volunteers and ALL Wayne County volunteers on April 16th at 5:30 PM.

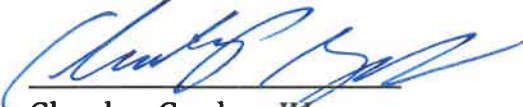
NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim the week of April 14-20, 2024 as

NATIONAL VOLUNTEER APPRECIATION WEEK

and urge all citizens to recognize and thank our volunteers across this country and within Goldsboro as we acknowledge the importance of our volunteers and take the time to officially thank them for all they do.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 15th day of April, 2024.




Charles Gaylor, IV
Mayor

**GOLDSBORO HIGH SCHOOL 2024 WRESTLING TEAM
PROCLAMATION**

WHEREAS, Goldsboro High School and its affiliated athletic teams are cornerstones in the culture and history of Goldsboro; and

WHEREAS, without enough young women to fill out a full women's team, girls reserve the right to challenge for a starting position on the men's team, and the team had two girls as starters this year, both team leaders on the mat and in the classroom; and

WHEREAS, in their first year, the Goldsboro Wrestling team broke records and made immediate strides; this year the team hosted their first home meet in many years, placed 2nd in the Neuse Six 2A conference (again), and sent two athletes to the State Tournament; and

WHEREAS, in their second year, the Goldsboro Wrestling team had a regional champion at the 285 lbs. weight class and placed 3rd in regional women's 152 lbs. weight class, both earning berths to the North Carolina State Championship. Two other young men were one match away from attending the State Tournament; Jymeia Nobles tied for 7th place in State and Jaden McClary placed 3rd; and

WHEREAS, students are all required to maintain their grades and be proper ambassadors in the community, always representing Cougar Pride; and

WHEREAS, many of the athletes boast a 4.0 GPA or better, and are members of a variety of extracurricular activities including: Student Government, National Honor Society, Fellowship of Christian Athletes, Tech Club, school podcast group, multiple college courses, ROTC, and Interact Club; and

WHEREAS, these young men and women sacrifice time, weekends, and sometimes good food in order to lay it all on the line in one-on-one combat and represent THE Goldsboro High School.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim April 15, 2024, as a day of congratulations and recognition for the

GOLDSBORO HIGH SCHOOL 2024 WRESTLING TEAM

and the manner by which these young men and women exemplify the high standards expected of student athletes as they balance the demands of sports, academics, and leadership in the community. Cougar Pride!

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 15th day of April, 2024.



Charles Gaylor, IV
Mayor

NATIONAL DAY OF PRAYER PROCLAMATION

WHEREAS, civic prayers and national days of prayer have a long and venerable history in our constitutional republic, dating back to the First Continental Congress in 1775; and

WHEREAS, the Declaration of Independence, our first statement as Americans of national purpose and identity, made “the Laws of Nature and Nature’s God” the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

WHEREAS, created in 1952 by a joint resolution of the United States Congress, and signed into law by President Harry S. Truman, the mission and purpose is to encourage prayer for our country and personal repentance; and

WHEREAS, in 1988, legislation setting aside the first Thursday in May of each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

WHEREAS, the Supreme Court has affirmed the right of state legislatures to open their sessions with prayer and the Supreme Court and the U.S. Congress themselves begin each day with prayer; and

WHEREAS, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim Thursday, May 2, 2024 as

A NATIONAL DAY OF PRAYER

in observance of the National Day of Prayer in the City of Goldsboro, North Carolina, and commend this observance to our citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 15th day of April, 2024.




Charles Gaylor, IV
Mayor

**AUTISM AWARENESS MONTH
PROCLAMATION**

WHEREAS, the City of Goldsboro is guided by the principles of inclusivity in its commitment to help improve the lives of all individuals in the diverse community we serve; and

WHEREAS, autism impacts people regardless of race, ethnicity, and social-economic backgrounds; and

WHEREAS, while conditions characterized with autism may cause differences in communication, social skills, and behavior; and individuals within the autistic community present strengths and challenges; and

WHEREAS, in the month of April, we strive to promote autism awareness, inclusion, and acceptance, and are committed to providing equitable access to services, events, and activities that support self-determination for all autistic individuals; and

WHEREAS, the City of Goldsboro recognizes the importance of creating spaces that, beyond acceptance, provide opportunities for representation and celebration of all autistic people; and

WHEREAS, the City of Goldsboro seeks to create a socially conscience community that values and celebrates the unique individuals within the autistic community which celebrates all kinds of minds.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim the month of April 2024 as

AUTISM AWARENESS MONTH

and encourages the community to join advocacy efforts and to learn more about autism to improve early diagnosis, to learn more about the experiences of autistic people from autistic people, and to build more welcoming and inclusive communities to support people with autism.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 15th day of April, 2024.



Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
April 15, 2024 COUNCIL MEETING

SUBJECT: FY2024-2025 Annual Action Plan/Public Hearing

BACKGROUND: The U.S. Department of Housing and Urban Development (HUD) has allocated \$361,561 in CDBG and \$293,636 in HOME funds to the City of Goldsboro for fiscal year (FY) 2024-2025 to develop viable communities by providing integrated approaches that provide decent housing, suitable living environments, and expand economic opportunities for persons of low- and moderate-income. In addition, there are prior year funds allocated to the City that remain available to support previously programmed and ongoing community development activities.

Due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for low-income households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development projects. Staff have developed plans and are currently working with interested developers to responsibly spend these funds in the upcoming fiscal year towards large affordable housing projects.

DISCUSSION: A draft copy of the 2024-2025 Annual Action Plan (AAP) was made available to the public on April 4, 2024 for a thirty (30) day public comment period that runs through May 5, 2024. A community public meeting was held on April 9, 2024, at the Housing Authority of the City of Goldsboro's Dupont Center, during the regular meeting of the Commission on Community Relations and Development, to discuss priorities and eligible activities. During this evening's regular meeting of the City Council, staff will provide the Council with a presentation highlighting proposed activities of the FY24-25 Annual Action Plan and open a public hearing to gather public input on the use of these federal funds. All public meetings and hearings, as well as the availability of the draft plan for public review and comment, were duly advertised in the Goldsboro News-Argus, as well as on the City's website and other local media outlets.

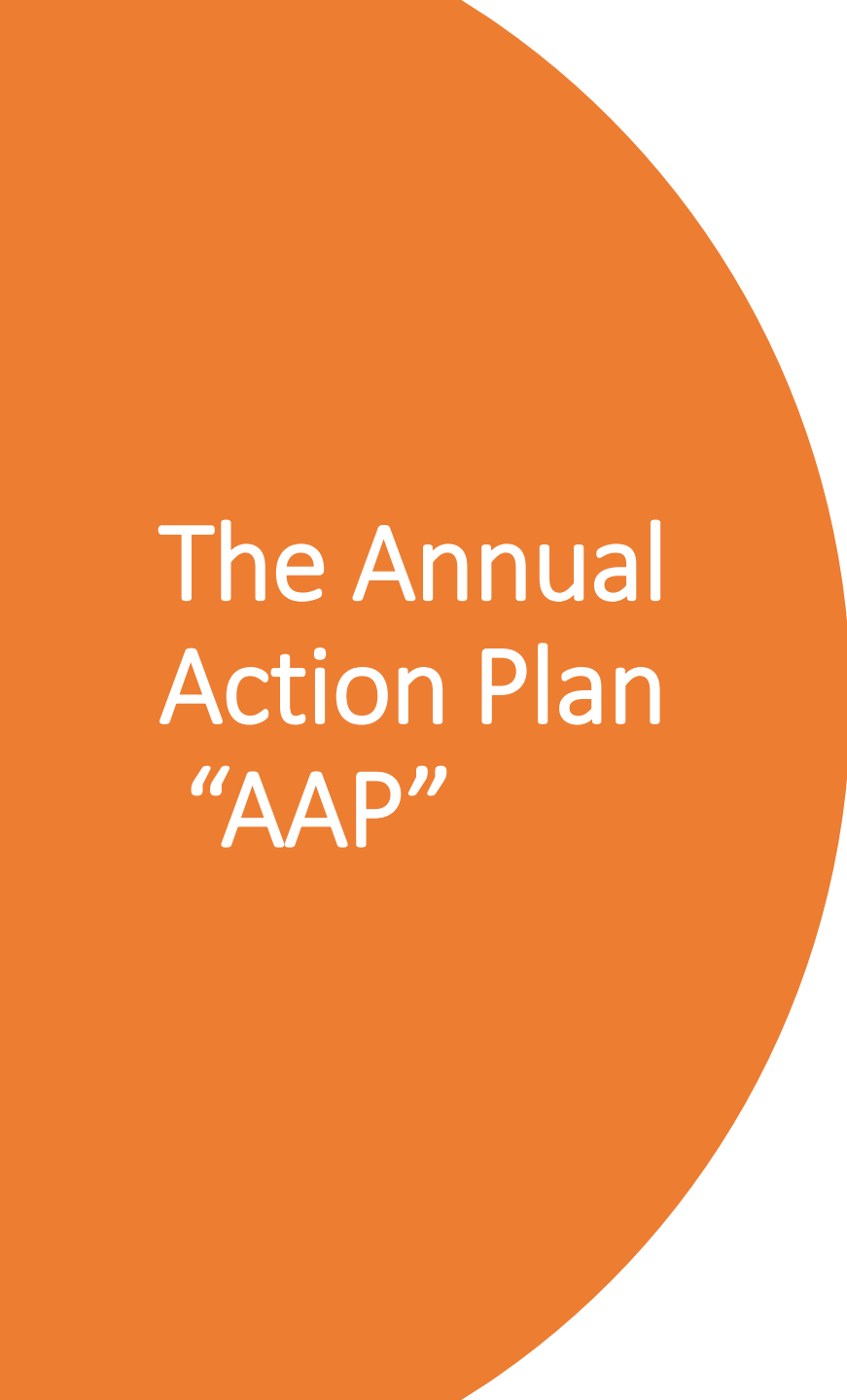
The 2024-2025 Annual Action Plan is the fifth year of implementing the 2020-2024 Five-Year Consolidated Plan.

RECOMMENDATION: Council consider the AAP public comments, direct any appropriate changes to the plan, and approve the plan at the May 6, 2024 Council meeting.

Date: 4-11-2024 Felecia D. Williams
Felecia D. Williams, Community Relations & Development Director

Date: 4-8-24 Matthew J. Livingston
Matthew Livingston, Interim City Manager

2024-2025
Annual Action Plan
Public Hearing
April 15, 2024

A large orange circle is positioned on the left side of the slide, partially cut off by the edge.

The Annual Action Plan “AAP”

Provides a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.



FY24-25 HUD ALLOCATIONS

- CDBG - \$361,561
- HOME- \$293,636

*These amounts are anticipated as HUD has not yet released FY24 allocations.



FY24-25
NEW PROPOSED ACTIVITIES

Activity Name	Activity Type	Funding Source
H.E. McNair Development	Public Facilities & Improvements: Infrastructure	CDBG
Abbott Crossing Apts.	Multifamily Development	HOME
Eagles Safe Spot Communities	Clearance	CDBG
Berkeley Bluffs	Multifamily Development	HOME

Activity Name	Funding Source & Amount	Prior Year Funds that can be applied	Activity Description
Program Administration	CDBG: \$72,312 (20%) HOME: \$29,336 (10%)	\$0	Support Program Delivery
Demolition/Clearance	CDBG: \$35,015	\$0	To address slum/blight
Homeowner Rehabilitation	CDBG: \$180,000	\$30,000	To assist 7 homeowners @ maximum of \$30,000
Project Delivery	CDBG: \$20,000	\$0	To support rehab. soft costs
Public Services	CDBG: \$54,234 (15%)	\$0	Grants to non-profits
Affordable Housing	HOME: \$150,296	CDBG: \$55,000 HOME: \$804,597	Construct/Rehabilitate rental units
Down Payment Assistance	HOME: \$70,000	\$0	To assist 7 first-time homebuyers with down payment and closing costs
Affordable Housing: CHDO	HOME: \$44,004 (15% HOME)	\$0	Construction/Rehabilitation of housing units for LMI families
Activity Totals:	CDBG: \$361,561 HOME: \$202,636	CDBG: \$85,000 HOME: \$804,597	

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-9-24 The Alamo (Billiard Hall / Place of Entertainment w/ ABC Permit)

ADDRESS: 122 South Center Street.

PARCEL #: 2599859660

PROPERTY OWNER: Pacific Holding Company

APPLICANT: Noe Mejia Rivera

BACKGROUND: The applicant requests a Special Use Permit for outdoor seating at an existing Place of Entertainment with ABC Permit, located in the Central Business Zoning District. The Central Business District is established to maintain and strengthen the concentration of commercial, service, residential and institutional uses that serve the entire community and region. The district encourages a mix of high intensity pedestrian-oriented uses compatibly designed and arranged around the existing compact core.

According to the City's Unified Development Code, Place of Entertainment with ABC Permit is permitted only after obtaining a Special Use Permit from Goldsboro City Council. The UDO also requires that In the Central Business District that there are to be no more than two Places of Entertainment with ABC Permit per city block. This proposal satisfies this requirement.

Frontage: 40 feet

Zoning: Central Business District

Existing Use: Place of Entertainment

Land Use Plan: The City's Land Use Plan locates this parcel within the Mixed-Use Downtown land use designation. The City of Goldsboro Comprehensive Land Use Plan identifies the following goals related to the Mixed-Use Downtown designation and desired development for the downtown Goldsboro area. The plan indicates that infill development is an action that is essential to the continued development of Goldsboro, this proposal qualifies as being infill development. The plan also identifies a goal as being to focus on improvement of the downtown Goldsboro area.

DISCUSSION: The existing Place of Entertainment with ABC Permit is requesting an outdoor seating area to be located within the public right-of-way of South Center Street. The applicant has submitted a drawing showing general compliance with the Historic Preservation Design Guidelines. If City Council approves the request, the applicant will be required to secure a planning staff issued certificate of appropriateness prior to construction.

Hours of Operation

- Monday -Wednesday 4PM – 12AM
- Thursday - Saturday: 12 Noon – 2AM

Employees: 6 to 8 total employees per evening.

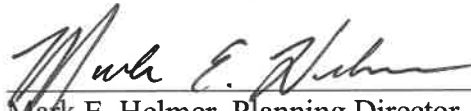
Parking: No minimum off-street parking requirements.

TRC REVIEW: Staff has not distributed this proposed special use permit to the technical review committee.

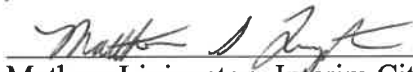
STAFF COMMENTS: Staff is recommending a condition that the proposed outdoor seating area be designed and constructed in accordance with the Historic Preservation design guidelines for outdoor seating with ABC permits.

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the April 15, 2024, City Council meeting.

Date: 4/10/24


Mark E. Helmer, Planning Director

Date: 4-8-24


Mathew Livingston, Interim City Manager

CITY COUNCIL WORK SHEET
SU-9-24 OUTDOOR SEATING FOR PLACE OF ENTERTAINMENT
WITH ABC PERMIT
122 SOUTH CENTER STREET

Staff comments in red.

1. The proposal is to establish outdoor seating for an existing Place of Entertainment with ABC Permit. This use would not pose any immediate threat to public health or safety, with the inclusion of the staff recommended conditions that the applicant secure a staff issued Certificate of Appropriateness prior to construction.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any, that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not materially endanger the public health or safety**

☐ **No, the use will materially endanger the public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

☐ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the Central Business Zoning District. The proposed use of a Place of Entertainment with ABC Permit would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Mixed-Use Downtown designation. This proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

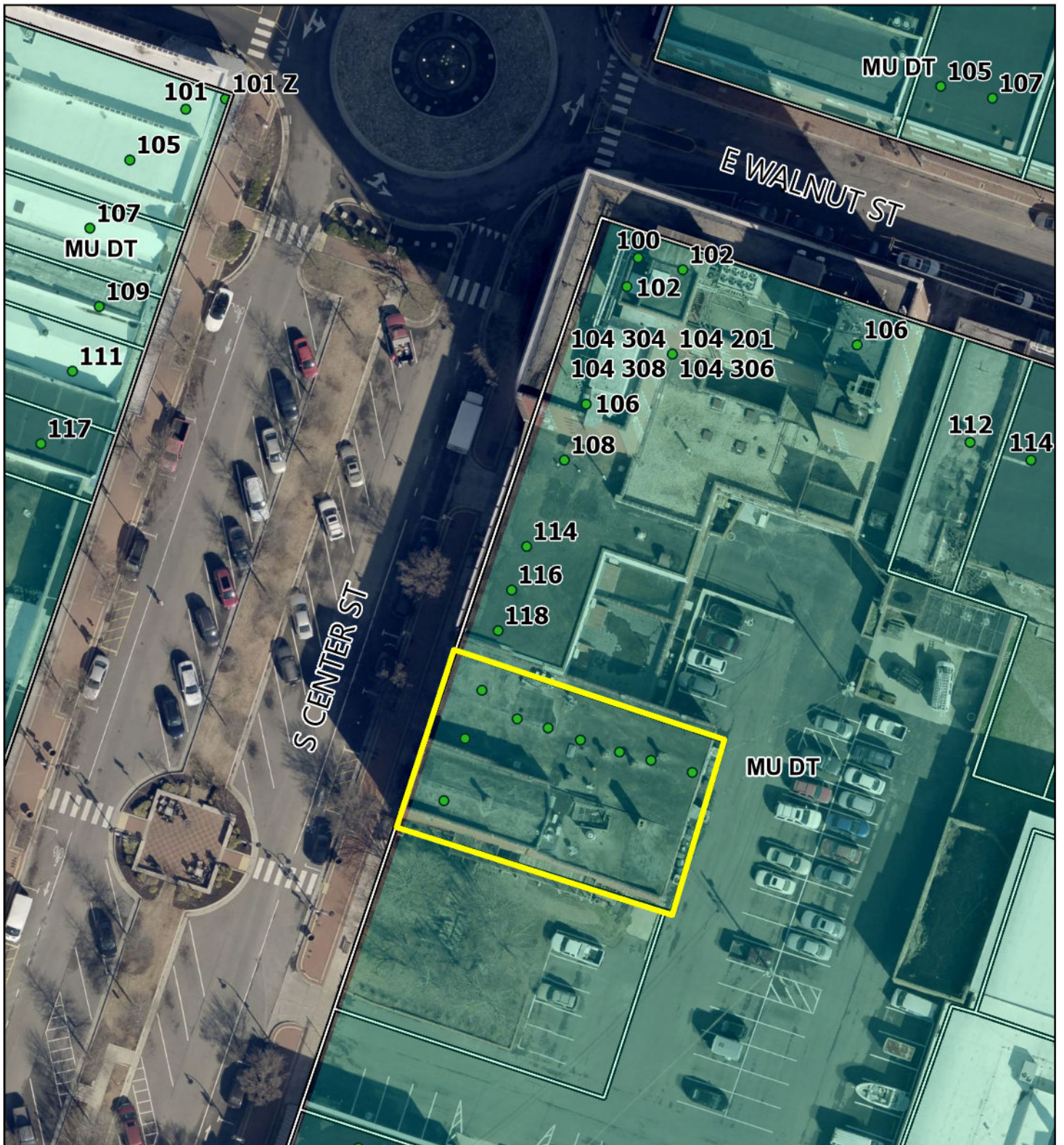
☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**



0 30 60 120 Feet

R-12
 R-12SF
 R-16
 R-20
 R-20A
 R-40
 R-6
 R-9
 R-9SF
 <all other values>



Case Number: SU-09-24
 Request: Outdoor Seating
 Owner: David Weil
 Location: 122 & 124 S Center St.
 PIN#2599859660

0 30 60 120 Feet



Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Mixed Use

- Mixed Use - Downtown
- Mixed Use I

- Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture



BE MORE DO MORE SEYMOUR

Planning Department
200 North Center Street
Goldsboro, NC 27530
(919) 580-4313

Application Fee: \$400 (Includes advertisement fee)

CV-3-24-012130

Received Date: _____
Initials: _____

SPECIAL USE PERMIT APPLICATION

For Office Use Only:

Application Number: SU-9-24

Date processed: 3-20-24

Fee Type: ☐ Cash ☒ Check # 5752 ☐ Credit Card

Initials: MM

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature: [Signature]

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 122 & 124 S. CENTER STREET

Proposed Use: Outdoor seating

Number of Employees/Shift: 6-8/evenings

Days/Hours of Operation: Mon-Wed 4pm-12am/Thurs-Sat 4pm-2am

Outdoor Storage: ☐ Yes ☒ No

Storage Type: None

Total Acreage: _____

Frontage: _____

Depth: _____

Wayne Co. Pin #: 2599859660

Current Zoning: CBD

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): Noe Mejia Rivera

Applicant Address: 100 N. Center St

City, State, Zip: Goldsboro, NC, 27530

Applicant Phone: 919-330-2557

Applicant Email: thelaughingowl@outlook.com

Owner (Print): DAVID Weil

Owner Address: PO Box 2063

City, State, Zip: Goldsboro, NC

Owner Phone: 919 734 1111 ext 231

Owner Email: dweil@weilent.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

SIGNATURE REQUIRED

[Signature]

3/19/24

Applicant - Printed

Applicant Signature

Date

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

- | | | |
|--------------------------------------|--|---|
| ☐ Rezoning | ☐ Site Plan | ☐ Board of Adjustment - Variance |
| ☐ Subdivision | ☒ Special Use Permit | ☐ Home Occupation Permits |

This authorization must be completed and submitted at time of application. I/(WE)

DAVID WEIL do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

_____ to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):	Property Address:
_____	_____
_____	_____
_____	_____

Property Owner – Print	Property Owner Signature	Date
------------------------	--------------------------	------

NOTARY STATEMENT

Sworn to and subscribed before me the 8th day of March, 2024

Notary Public in and for the State of North Carolina County of Wayne

I, Leslie Weil, Notary Public, do hereby certify that

DAVID WEIL, Noe Rivera (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 8th day of March, 2024.

Leslie Weil
Official Signature of Notary

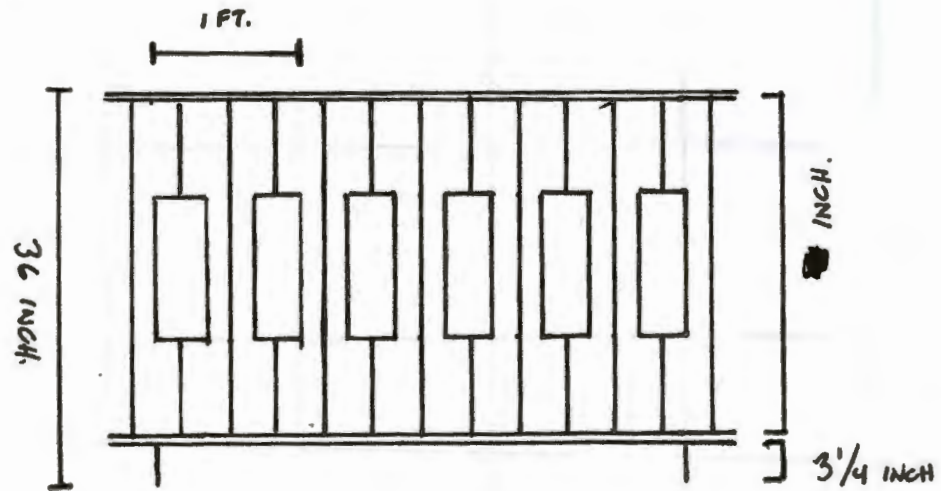
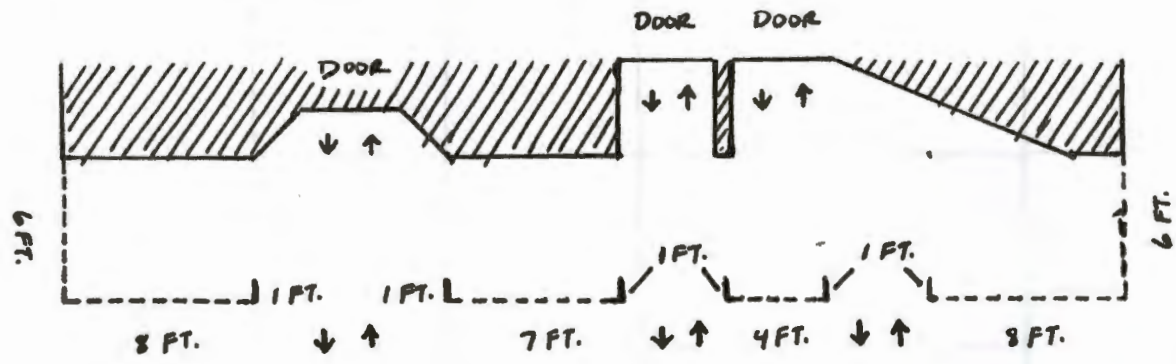
SEAL



Leslie Weil
Notary printed or typed name

My commission expires: September 27, 2024

OWLAND





PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, April 15, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

SU-09-24 Noe Mejia Rivera: The applicant is requesting a special use permit to operate a place of entertainment with outdoor seating on property located within a Central Business (CBD) zoning district. The property considered for approval is located on the east side of the South Center Street approximately 180 feet south of its intersection with East Walnut Street. The property is further identified as NCPIN# 2599859660.

SU-10-24 Four Day Movement, Inc: The applicant is requesting to operate a special population facility with more than 6 unrelated persons. The properties considered for approval are within an Office & Institutional 1 (O&I-1) and Residential (R-9) zoning districts. The properties are located on the north side of Royal Avenue approximately 350 feet east of its intersection with Wayne Memorial Dr. The properties are further identified as NCPIN# 3509488474, 3509489519, 3509580465, 3509580526.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Run legal ad on
Thursday, April 4, 2024
Thursday, April 11, 2024



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-09-24, were notified by First Class Mail on 4-4-24.


Signature

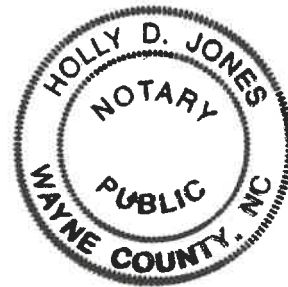
Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

4th day of April, 2024


Notary Public Name

My Commission expires on July 29, 2026
(Seal)



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

SU-10-24 Four Day Movement Inc. (Special Population Housing for More Than Six Unrelated Individuals)

ADDRESS: 1019 Royall Avenue.

PARCEL #: 3509489519, 3509488474, 3509580526, 3509580465

OWNER: Four Day Movement Inc.

APPLICANT: Four Day Movement Inc.

BACKGROUND: The applicant requests a Special Use Permit to establish temporary supportive housing for the underprivileged, homeless, mentally challenged, and other at-risk members of the community. Four Day Movement Inc. is a 501 (C) (3) non-profit organization and is seeking approval to operate a facility at the former site of Woodard Retirement Village.

The proposed location is a multi-building facility with adequate access to all public utilities and services to include water, sewer, electric, police and fire protection. The property contains approximately 18 on-site parking spaces and two driveway access points to Royall Avenue.

The property is split zoned and located within an Office & Institutional 1 Zoning District and R-9 Residential Zoning District. The O&I-1 district is established to provide for the development of office and community institutions that have similar development characteristics and require locations close to residential and commercial uses. The district encourages the development of office and institutional uses that provide a step down in intensity between highly developed commercial districts and nearby neighborhoods.

The R-9 district is established to accommodate both single and multifamily residential uses and to prohibit all activities of a commercial nature, except certain home occupations.

In accordance with the City's Unified Development Code, Table 5.4 Permitted Uses, Special Population Housing for more than six unrelated individuals is a permitted use in both the O&I-1 and R-9 zoning district with a City Council issued Special Use permit. In accordance with 5.2.10 Special Population Standards. Special population housing residences shall not be located within one-quarter mile (1,320 ft.) of an existing special population housing residence as measured from property line to property line. There are no other no other active special population housing within 1,320 feet of the subject property.

Land Use Plan: The City's Future Land Use map identifies the subject properties parcel as being suitable for commercial uses. The comprehensive land use plan also describes the O&I-1 zoning district as Office/Institutional land uses (including High Density Residential) have been located primarily in areas that have already been developed or require buffering to prevent potential conflicting land uses.

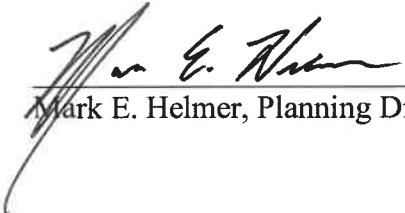
DISCUSSION: According to the Unified Development Ordinance, a Special Use Permit is required to establish a Special Population Housing facility for more than six unrelated individuals. If the Special Use is approved, the use will be required to go through Site Plan review and comply with any applicable buffering and landscaping requirements listed in the City of Goldsboro Unified Development Ordinance.

TRC REVIEW: The site plan for the existing site will be reviewed by the TRC once the applicant has secured a special use permit.

REQUIRED ACTION: After the Public Hearing is closed, City Council shall enter into deliberation and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the April 15, 2024, City Council meeting.

Date:

4/10/24


Mark E. Helmer, Planning Director

Date:

4-8-24


Mathew Livingston, Interim City Manager

CITY COUNCIL WORK SHEET
SU-10-24 Four Day Movement Inc.
(Special Population Housing for More Than Six Unrelated Individuals)

Staff comments in red.

1. The proposal is to establish a Special Population Housing Facility for More Than Six Unrelated Individuals. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any, that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not materially endanger the public health or safety**

☐ **No, the use will materially endanger the public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

☐ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the Office & Institutional I Zoning District. The proposed use will not generate a significant increase in traffic and no adverse impacts should occur due to the location of the proposed facility.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

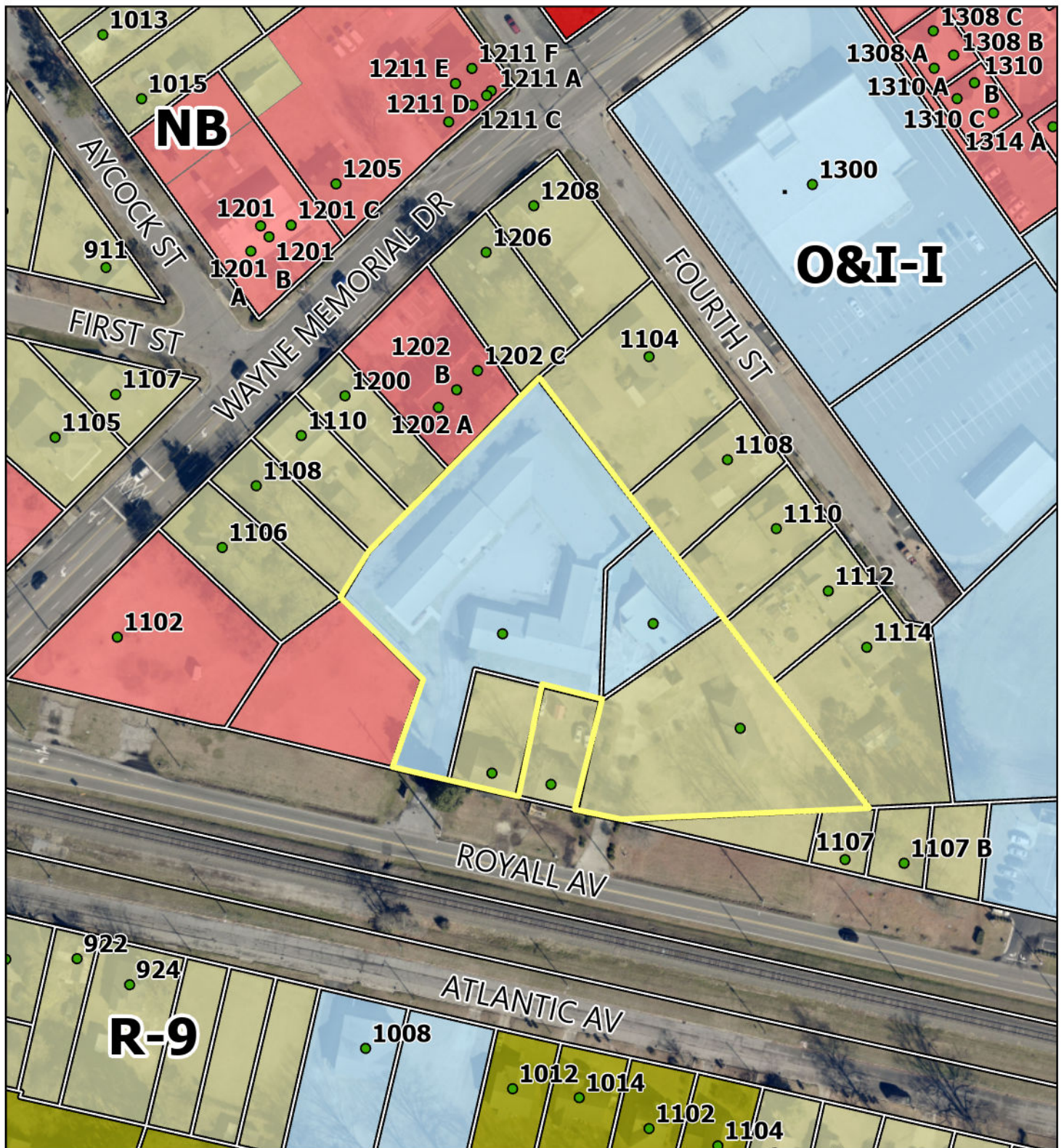
☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The City's of Goldsboro Future Land Use plan identifies the subject properties parcel as being suitable for commercial uses. The comprehensive land use plan also describes the existing O&I-1 zoning district as suitable for Office/Institutional land uses (including High Density Residential). The proposed land use is in harmony with the Comprehensive Land Use Plan and surrounding land uses.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**



Legend

Case Number: SU-10-24

Request: Special Population

Owner: Four Day Movement Inc

Location: 1019 Royal Avenue

PIN#2599647034

ZONING

CURRENT ZONING

- AB
- AG
- CBD
- GB
- HB
- I-1
- I-2

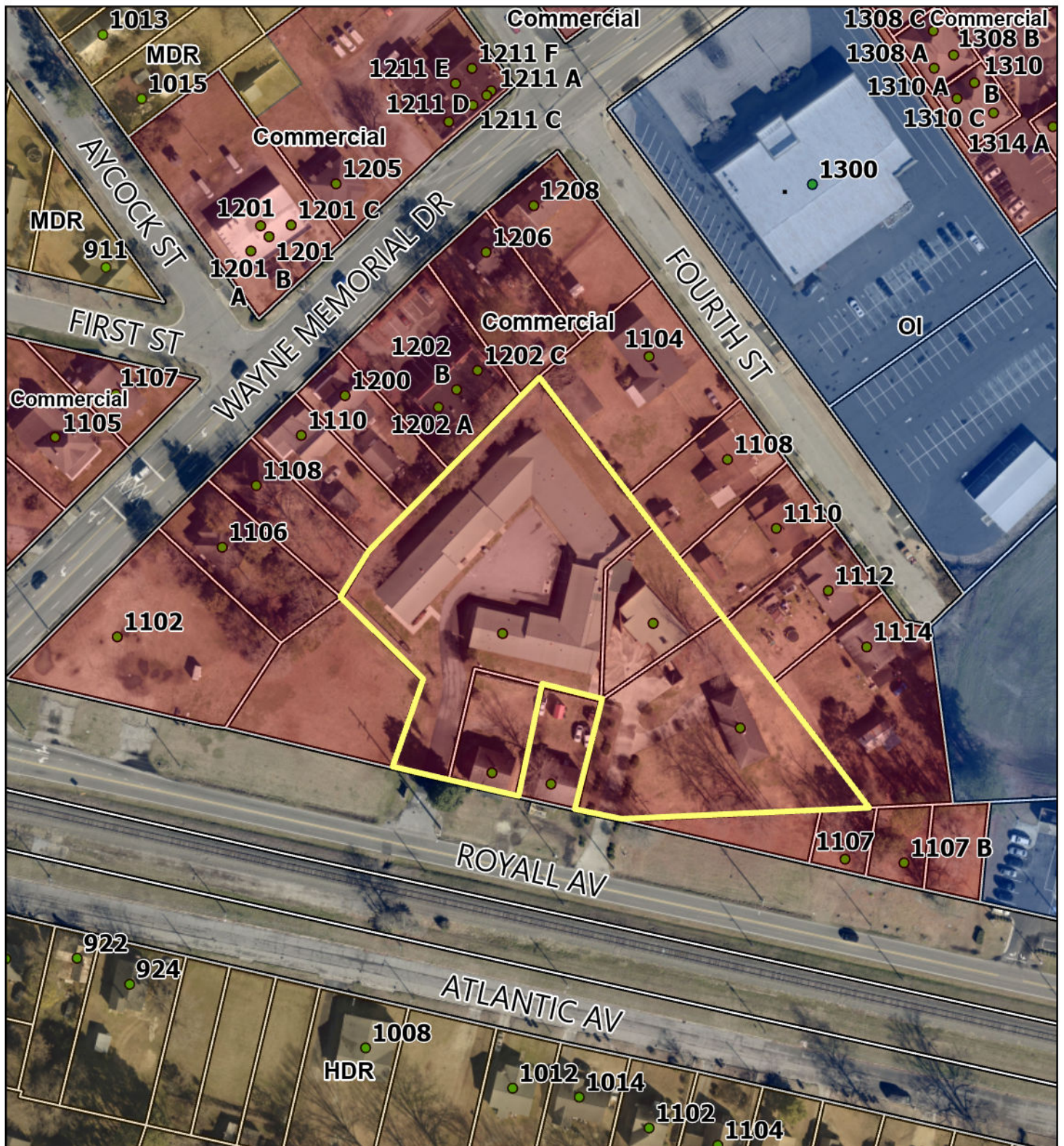
- IBP-1
- M
- NB
- O&I-I
- O&I-II
- O-R
- PUD
- RM-8
- RM-9
- SC

- R-12
- R-12SF
- R-16
- R-20
- R-20A
- R-40
- R-6
- R-9
- R-9SF
- <all other values>

N



0 75 150 300 Feet



Case Number: SU-10-24
 Request: Special Population
 Owner: Four Day Movement Inc
 Location: 1019 Royal Avenue
 PIN#2599647034

0 75 150 300 Feet



Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Mixed Use

- Mixed Use - Downtown
- Mixed Use I

- Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture

Application Fee: \$400 (Includes advertisement fee)

Received Date: _____
Initials: _____

SPECIAL USE PERMIT APPLICATION

For Office Use Only:

Application Number: _____ Date processed: _____
Fee Type: ☐ Cash ☐ Check # _____ ☐ Credit Card Initials: _____

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature: Donald M. Coles, Jr.

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 1019 Royal Avenue, Goldsboro, NC 27534

Proposed Use: Temporary Supportive Housing

Number of Employees/Shift: 12 Days/Hours of Operation: 7 days / 24 hours

Outdoor Storage: ☐ Yes ☒ No Storage Type: _____

Total Acreage: 1.88 acres ^{+ .20 = 2.08 acres} Frontage: 155 ft. Depth: 362 ft.

Wayne Co. Pin #: 3509489519 3509580526 Current Zoning: Office and Institution
3509488474 3509580465

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): Four Day Movement, Inc.

Applicant Address: 502 B Eastgate Dr. City, State, Zip: Goldsboro, NC 27534

Applicant Phone: (919) 914-1214 / (919) Applicant Email: 4daymovement@gmail.com

Owner (Print): _____

Owner Address: _____ City, State, Zip: _____

Owner Phone: _____ Owner Email: _____

(If owner differs from applicant a Owners Authorization Form is required upon submission)

SIGNATURE REQUIRED

Donald M. Coles, Jr.
Applicant - Printed

Donald M. Coles, Jr.
Applicant Signature

15 March 2024
Date

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

- | | | |
|--------------------------------------|---|---|
| ☐ Rezoning | ☐ Site Plan | ☐ Board of Adjustment - Variance |
| ☐ Subdivision | ☐ Special Use Permit | ☐ Home Occupation Permits |

This authorization must be completed and submitted at time of application. I/(WE)

_____, do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

_____ to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):

Property Address:

Property Owner – Print

Property Owner Signature

Date

NOTARY STATEMENT

Sworn to and subscribed before me the 18 day of March, 2024

Notary Public in and for the State of North Carolina. County of Wayne

Taylor Winfield, Notary Public, do hereby certify that

Donald M. Coles Jr. (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 18 day of March 2024.

Official Signature of Notary



Taylor Winfield
Notary printed or typed name

My commission expires: 3-1-28



Four Day Movement Inc.
919-344-5032
4daymovement@gmail.com
502 B Eastgate Drive
Goldsboro, NC 27534
2.08 Acres 90524 sq. ft.
Tax Parcel No. 3509489619
Zoning: 74-Homes for the Aged
Adjacent Property Uses: Commercial Front
Residential Rear
Hours of Operation 24/7/365
No. of Employees: 12
Parking: Existing
Buffer Detail: 924
Per Council Recommendations
Landscaping Detail: Existing
Trash Collection Area: Existing
Loading Area: Existing
Flood Area: N/A



Four Day Movement Inc.
919-344-5032
4daymovement@gmail.com
502 B Eastgate Drive
Goldsboro, NC 27534
2.08 Acres 90524 sq ft
Tax Parcel No. 3509489519
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Hours of Operation 24/7/365
Number of Employees: 12
Parking: Existing
Buffer/Detail:
Per Council Recommendations
Landscaping Detail: Existing
Trash Collection Area: Existing
Loading Area: Existing
Flood Area: N/A



Our Mission is to enrich and empower the underprivileged and those falling through the cracks of life, by connecting their need(s) to the proper resource(s).

A COMMUNITY ENRICHMENT AND EMPOWERMENT ORGANIZATION

Connecting the needs to the resources 4 days at a time.

15 March 2024

City of Goldsboro
City Hall, 200 N Center Street
PO Drawer A
Goldsboro, NC 27530

Attention: Goldsboro Mayor Charles Gaylor IV and Members of the Goldsboro City Council

On behalf of the Four Day Movement, Inc., I am submitting the site plan, special use permit application, and information about our initiative; The PORTAL. Since our inception in 2013, our organization has done our best to help those within our community who struggle with poverty, lack, homelessness, displacement, mental challenges, and other life challenges that have placed them in need of a hand up from our organization. We have harnessed the time, talent, and treasures of many within our community to help those falling through the cracks of life and have a great opportunity to increase our impact by providing temporary supportive housing and wraparound services on a larger scale through The PORTAL. The location at 1019 Royall Avenue (the former Woodard Retirement Facility) is a beacon for our community designed to address and provide proper assistance to those overcoming displacement and homelessness. Our programming approach focuses on: security of our clients and community, consistent oversight and accountability of our clients, and a call to our community to help The PORTAL thrive and sustain. We look forward to serving together with an established and ever-growing network of partnerships and collaborations and impacting those who will overcome homelessness and displacement. Thank you for your consideration, guidance, prayers, and encouragement.

V/r,

Donald M. Coles, Jr.
4 Day Movement, Inc. Founder/CEO/CSO

THE P.O.R.T.A.L.

ANCHORED BY THE 4DAY MOVEMENT, INC.

CASE FOR SUPPORT

He was a visually impaired 64 year old man sleeping on the post office floor with very limited support and hope. He was brought to our attention by a concerned citizen. Over the next year and a half, our organization was able to house him, provide hope through support and love, broker his eye surgeries and speak at his memorial following his debilitating stroke.



AT A GLANCE

2023 CAMPAIGN DATES:

- 9/07 Campaign Starts
- 9/11 Fundraising dinner @ Texas Roadhouse!
- 9/28 Pastor's Luncheon @ First Church
- 10/4 RSVP Due date for Donor Dinner
- 10/6 Golf Tournament
- 10/19 Donor Dinner @ The Firehouse Co.
- 12/2 Path to The PORTAL 8K/4K RUN WALK

Together we can help more people.

YOU can be the difference maker! Will you help?



Left: Ladies at the legacy house hug it out after having hard conversations governed by members of the 4Day Team.



Right: Skating Fundraiser helped local families with financial assistance.

OUR CITY NEEDS THE P.O.R.T.A.L.

The 4Day Movement, Inc. is a faith-led 501(C)(3) community empowerment nonprofit organization whose grassroots efforts are expanding our sheltering and feeding services through The P.O.R.T.A.L. (A Place of Outreach, Restoration, Transformation, Accountability, and Love). Join us and be a catalyst to combat homelessness for those souls who are ready to overcome!

ADVANTAGES TO THE P.O.R.T.A.L.

- Consolidates homeless & displaced populations under one roof (admin & clients)
- Full commercial kitchen helps feed with ecumenical option
- Centralized community resource center
- Significantly reduces the need for hotel rooms and will SAVE \$60K per year in temporary housing costs.
- Provides a hub for clients to have access to the needed services
- Allows The 4 Day Movement, Inc. to continue the work which has impacted lives over the past 10 years, on a grander, more streamlined scale.

CAMPAIGN BREAKDOWN

Our goal is to complete the purchase of the former nursing home property on Royal Avenue in Goldsboro, NC.

Capital Campaign Goal is to raise \$1,670,000

- Purchase of Building = \$900,000
- Upgrades of Building = \$350,000 (\$30K contractor donation)
- Essential Programming Costs = \$450,000

CALL TO ACTION

- Do you want to be part of the life changing transformation of the vulnerable populations in our community?
- Visit our website for all the ways to give www.4daymovement.org/donate
- Pledge Sheet (form in this packet)

SCAN TO GIVE



THEPORTALOFGOLDSBORO.ORG
4DAYMOVEMENT.ORG (EST. 2013)

WAYNE COUNTY'S

the
PORTAL
LUKE 18:27

ANCHORED BY: **4Day**
movement

Place of Outreach, Restoration, Transformation, Accountability, & Love

We are NOT a ...

- place for those not willing to take responsibility
- hotel
- medical facility
- detox or rehab facility
- nursing home facility
- long term sheltering option
- place for sexual predators /offenders
- place for violent offenders / history
- place to loiter
- place for relatives and friends to hangout

We ARE a ...

- short term supportive housing option
- place for those ready to make a change
- place of community
- place of growth
- place of restoration
- place of transformation
- place of revival
- place of hope
- place of accountability
- place of peace
- place to be honest with yourself
- place of sweat equity
- sanctuary for healing & truth
- safe haven for unsheltered populations
- vessel for the hands & feet of Christ



Scan to Give
We're grateful for your support!

Our Story

On June 4th, 2013 at 4:00 a.m., I was awakened out of a deep and restful sleep. I became aware of a word from the Lord. While listening, I began to write what was being downloaded into me. The Lord said to prepare for and not to be afraid to take action in the coming days, to be a light and a "bridge builder". God's instruction is that the timetable would be "4 days". This will involve a divine itinerary. I was also told that there would be breakthroughs, healings, and restoration accomplished within 4 days that could not be accomplished in the previous 4 years. All of this is not by my might, but by our Heavenly Father's hand and power. He is my CEO. I now embark upon this new assignment with prayer and constant closeness to God as my guide. I will do, say, sing, and serve as instructed for the glory and grace of God. (period)

I founded the Four (4) Day Movement because of my desire to motivate a collection of like-minded people who want to help those falling through the cracks of life by giving a hand up, not a hand out. Everyone has something to offer -either a particular skill, a connection to someone who can offer a particular resource, or simply good old-fashioned elbow grease. In these moments of compassion, of helping people when they felt nobody else was able to, a connection is made in a real and powerful way.

Because I don't have assumptions or judgments about those in need, people shared genuinely about their immediate needs- but also their less tangible needs. The need for connection, to feel valuable, to feel like someone cares is inextricably linked to the immediate need for help. These are things that would not have surfaced on any application form for services. While I feel like this organization is my life's purpose, I did not set out to create a non-profit. The Four (4) Day Movement is growing organically. Compassion, respect, and connection are not just values of mine, or of the organization. They ARE the whole point of why we're here.



Don "DJ" Coles

**Founder-CEO / Servant
The Four (4) Day Movement, Inc.**

How We Serve

Life enhancement is provided through 4 Pillars of assistance:

PROJECT A.C.E.

Assisting in Crisis & Emergency

- Food & Fuel Assistance
- Short-Mid Term Lodging Assistance -Legacy Houses
- Utilities and Water Bill Assistance
- Rental Assistance
- Medication Assistance
- Emergency Lodging Assistance
- Resource Referral

PROJECT S.A.V.E.

Serving and Assisting Veterans & Elderly

- Short-Mid Term Lodging
- Food & Fuel Assistance
- Education & Employment Opportunities
- Medication Assistance
- Rent Assistance
- Utilities and Water Assistance
- Weatherization Assistance
- Resource Referral

PROJECT C.L.E.A.T.S.

Caring & Loving Every Adolescent & Teen in Sports

- Sports Physical Exam Vouchers
- Sports Uniform/Shoe Vouchers
- Sports Camp Vouchers and/or Financial Assistance
- Food and Snack Vouchers

PROJECT E4

Enrichment. Empowerment. Education. Employment

- Resource Referral for Employment Opportunity
- Educational Scholarships
- School Event Scholarships
- School Camp Scholarships
- Faith Focused Opportunities
- Recreational Outing Opportunities
- Educational Enhancement Opportunities
- Legacy House Inhabitant
- Operation Restoring Dreams in development



Be a part of the solution to end homelessness by helping to secure the facility to activate The P.O.R.T.A.L.



Who We Are

The Four (4) Day Movement, Inc. is a Wayne County, NC based non-profit, 501(c)(3) organization divinely designed to help people who are struggling by harnessing the power of community to provide for short-term fundamental human needs. Each case is served through a "four day movement" by joining grassroots networks, volunteers and existing resources. We do this 4 days at a time.

What We Do

In Wayne County and surrounding areas, we are a catalyst in assisting with temporary supportive housing & supplemental food assistance. We also coordinate care through our 4 Pillars of Assistance.

Who We Serve

We enrich, empower, and inspire the underserved and underprivileged populations. We do our very best to provide direct & diligent assistance, resources, and resource referral as provisions / funds are available.



4Day Team & Volunteers

They are flexible, always learning & growing with a humble heart to serve out of the spotlight for a reason, season, or a lifetime! Fill out the form on our website to help with an upcoming event.
(This is a portion of our team)

All the ways you can help!

Volunteer Opportunities:

Fill out our volunteer interest form on our website! Go to www.4daymovement.org/join-the-mission. Scroll down to the bottom and click on "I want to volunteer."

Current Wishlist:

1. New screen doors for legacy houses
2. Digital door locks for each legacy house (combo key and keyless entry)
3. Fencing for each Legacy House
4. Provide non perishable items for our "Food With Favor" boxes (see website for list)
5. Replace the hot & cold bathtub knobs at the NLH.
6. Facilitate a fundraiser within your group.
7. Place a "Change 4 Community Change" coin collection jar at your job, teacher's lounge, as a school club project, in your Sunday School class, or in your youth group, etc. to make a difference!
8. Gas cards and gift cards for client care enhancement.

Make a donation:

1. Click "DONATE" on our website!
2. Venmo @FourDayMovement
3. Cash App Giving: \$4daymovement
4. Mail a check to the address below.

Scan to Give!



Contact

Address: 2822 Cashwell Drive, Box #146,
Goldsboro, NC 27534
Phone: 919-914-1214
Website: www.4daymovement.org
Social Media: @4daymovement
Call the number listed for an initial screening.



(919) 914-1214

Please note: A phone call does not guarantee assistance. There is a maximum financial assistance (benefit) available in each case. The financial assistance is based on the available resources (funding) and needs assessed at the time of initial phone screening. As you know, the line of needs is long. God is a God of order so needs will be assessed in order. Assistance is not limited to financial help but can also be resource referrals.



Est. 2013

Grassroots Community
Enrichment &
Empowerment

www.4daymovement.org

an official 501(c)(3)

Matt. 25: 35-40



PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, April 15, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

SU-09-24 Noe Mejia Rivera: The applicant is requesting a special use permit to operate a place of entertainment with outdoor seating on property located within a Central Business (CBD) zoning district. The property considered for approval is located on the east side of the South Center Street approximately 180 feet south of its intersection with East Walnut Street. The property is further identified as NCPIN# 2599859660.

SU-10-24 Four Day Movement, Inc: The applicant is requesting to operate a special population facility with more than 6 unrelated persons. The properties considered for approval are within an Office & Institutional 1 (O&I-1) and Residential (R-9) zoning districts. The properties are located on the north side of Royal Avenue approximately 350 feet east of its intersection with Wayne Memorial Dr. The properties are further identified as NCPIN# 3509488474, 3509489519, 3509580465, 3509580526.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

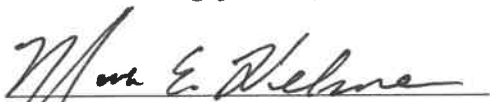
Run legal ad on
Thursday, April 4, 2024
Thursday, April 11, 2024



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-10-24, were notified by First Class Mail on 4-4-24.


Signature

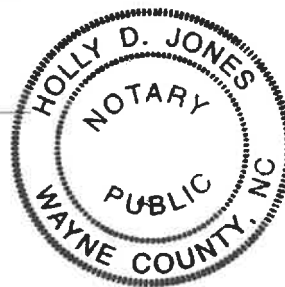
Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

4th day of April, 2024


Notary Public Name

My Commission expires on July 29, 2026
(Seal)



CITY OF GOLDSBORO
AGENDA MEMORANDUM
April 15, 2024 COUNCIL MEETING

SUBJECT: Resolution – Donation of Personal Property to 501(C) Non-Profit, Wayne County Fireman's Association

BACKGROUND: The City of Goldsboro owns fire-fighting equipment that is surplus, and no longer needed by the city. This firefighting equipment consist of 1 ¾" Fire Hose that is standard double jacket high pressure fire hose. History has shown that there is little to no monetary value ever received by these items when sold on public auctions due to the fact that their use is not as common in today's fire service. We have replaced this dated hose with a new low pressure fire hose and seek to donate this older hose to the Wayne County Fireman's Association. The Wayne County Fireman's Association will then distribute it out to all the counties volunteer agencies for use.

DISCUSSION: General Statute 160A-280 establishes that a city may donate to a nonprofit organization that is incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States, any personal property, including supplies, materials, and equipment that the governing board deems to be surplus, obsolete or unused.

RECOMMENDATION: It is recommended the Council authorize the donation of surplus fire-fighting equipment to the 501(C) non-profit, Wayne County Fireman's Association.

Date: 4/7/24


Catherine F. Gwynn, Finance Director

Date: 4/8/24


Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 47

RESOLUTION DECLARING SURPLUS AND DONATING FIRE EQUIPMENT

WHEREAS, the City Manager from time to time identifies various items or groups of items to be no longer necessary or functional to the City's needs; and

WHEREAS, sound property management principles and financial consideration indicate the interests of the City would be served by disposing of the property; and

WHEREAS, G.S. 160A-265 provides, at the discretion of the Council, a city may sell or dispose of personal property; and

WHEREAS, G.S. 160A-266(c) provides for the disposal or exchange of personal property for any one item or group of items by the City upon the adoption of procedures for disposal by the Council; and

WHEREAS, G.S. 160A-280 provides the Council authority to donate personal property to a non-profit organization; and

WHEREAS, the 501(C) Non-Profit, Wayne County Fireman's Association, is an association that includes all Wayne County, NC volunteer fire departments. We frequently depend on these agencies for volunteer assistance during our time of coverage needs. Therefore, we seek to donate 99 sections of retired 1 ¾" Fire Hose to this association for further distribution to the county wide volunteer agencies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro:

Section 1. Pursuant to the authority granted by §160A-265, §160A-266(c) and §160A-280, the City of Goldsboro Council does hereby declare surplus, and donate the fire-fighting hose listed herein to the 501(C) non-profit, Wayne County Fireman's Association; and

Section 2. That this resolution shall be in full force and effect from and after its adoption.

Adopted this the 15th day of April, 2024.

ATTEST:



Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

EXCESS AND SURPLUS PROPERTY DISPOSAL FORM

Instructions:

Use this form to report all equipment, vehicle, furniture, fixtures in excess to your department's needs (for sale or disposal).

List all equipment individually and evaluate the working condition of each item, **UNLESS ROLLING STOCK!**

IF ROLLING STOCK - only list one unit per form!

Forward this excel workbook to Procurement and Collections Specialist, Nona Robbins by email.

Department: Fire

Phone: 919-580-4261

Contact Name: Brandon Holland

Date Prepared: 3/25/2024

The following items are excess to our department's needs:

1) Orgn # 2) Equip #	1) Description (If vehicle/equip give Year/Make/Model) 2) Vin #/Serial # (if applic)	Condition	Estim. Value	Miles/Hours	Finance Use	
					Dispo/Trans	Financed?
1	99 Sections of 1 3/4" Fire Attack Hose	Used	\$ 1,000.00			
2	All Hose numbers are attached to this document in a spreadsheet.					
1						
2						
1						
2						
1						
2						
1						
2						
1						
2						
1						
2						
1						
2						
1						
2						

Total Estim. Proceeds \$ 1,000.00

Department Head Approval:

Approved by Purchasing:

Name

Date

Name

Date

Approved by Garage for Disposal:

**Approved for Surplus by City Manager or
Finance Director Per Ordinance**

Name

Date

Name

Date

FINANCE DEPARTMENT USE

Date Received by Finance:

NCDMV Tag Returned:

Date Sent to Sale:

Insurance Cancelled:

Sale 160A-268 GovDeals, Electronic Advert
only

Insurance Sched:

Sale Method:

Title Released by Bank:

Sent to Fixed
Asset for
Removal from
FAK:

SURPLUS HOSE LIST

HOSE #

5
23
29
34
35
40
43
48
234
1006
1012
1049
1057
1080
1142
1143
1151
1156
3077
1047
1024
1039
1078-A
1095
1014
1145
1073
1175
1004
1007
N11
1123
1171
1022
1029
1030
N24
N30
N27
1031
1040
1075
1147
1149

N16
1139
1061
N20
N28
1071
2168
1034
1008
1158
1159-A
1144
1023
1089
1094
1133
1025
1056
1002
1134
1099
1104
1081
1054
1033
1043
2161
1118
N3
1129
1179
1062
1042
1180
1018
1005
1066
1064
1166
1154
1070
1021
1088
1101
1035
1135
N23

1010
1085
N17
1130
1091
706
1013
1055

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1006 N. Center Street to Mr. Christopher Jones

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

1006 N. Center Street
Offeror: Christopher Jones
Offer: \$880.00
Bid Deposit: \$44.00
The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

Parcel #: 55710 Pin #: 3600007869
Tax Value: \$1,760.00 Zoning: R-6

Staff recommends the Council accept the offer in order to start the upset bid process.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 1006 N. Center St from Mr. Christopher Jones.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 4/7/2024
Catherine F. Gwynn, Finance DirectorDate: 4/10/24
Matthew S. Livingston, Interim City Manager

RESOLUTION NO. 2024- 48

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **1006 N. Center Street (Pin #3600007869)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$880.00 (Eight Hundred Eighty Dollars and no/100)** submitted by **Christopher Jones (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$44.00 (Forty-Four Dollars and no/100)**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) The Planning Department shall notify the adjoining property owners by U.S. mail that the property is being offered for sale under the upset bid procedure.
- 5) Persons wishing to upset the offer that has been received shall submit a **sealed bid** with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 6) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 7) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 8) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 9) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 10) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 11) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 12) The terms of the final sale are:
- a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash, cashier's check or certified check at the time of closing.
 - d) Buyer must pay closing costs.
- 13) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 14) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 15th day of April, 2024.

ATTEST:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

I, Christopher Michael Jones would like to offer the

City of Goldsboro the sum of \$880 for the

purchase of property at the following location:

Parcel: 36 0000 7869

Street: 1006 N Center St Goldsboro, NC 27530

Signed: Christopher Jones

Date: 3/26/24

Name Christopher Michael Jones

Address: 506 N Hillcrest Dr Apt C Goldsboro NC 27534

Phone: 336-964-9155

Email: mr.christopher.jones@outlook.com

Amount of Bid Deposit: \$44.00

Christopher Michael Jones
(336) 964-9155
506 N Hillcrest Dr Apt C
Goldsboro, NC 27534-4237
mr.christopher.jones@outlook.com

340

3/26/2024

PAY TO THE
ORDER OF

City of Goldsboro

\$44.00

Forty Four and 0/100

DOLLARS



Security
Features
Details on
Back.

Navy Federal Credit Union

FOR

1006 N Center Deposit

Christopher Jones

MP

MONARCH

OBJECTID	16243
PIN	3600007869
REID	0055710
TOWNSHIP	12
LEGALDESC	N CENTER ST
OWNERNAME	WAYNE COUNTY &
OWNERADDR1	PO BOX 227
OWNERADDR2	
OWNERCITY	GOLDSBORO
OWNERST	NC
OWNERZIP	27533
PROPADDRESS	1006 N CENTER ST
DEEDREF	3169-534



WAYNE COUNTY

WAYNE COUNTY & CITY OF GOLDSBORO

1006 N CENTER ST
79266550

COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)

Reval Year: 2019 Tax Year: 2024 N CENTER ST
Appraised by 60 on 01801 CENTRAL BUSINESS DISTRICT

Return/Appeal Notes: Parcel: 3600007869
PLAT: / UNIQ ID 55710
ID NO: 12000050001002

CARD NO. 1 of 1
1.0000 LT
TW-12

SRC=
CI-01 FR-00 EX-2 AT-
LAST ACTION 20170729

CONSTRUCTION DETAIL

TOTAL POINT VALUE

BUILDING ADJUSTMENTS

TOTAL ADJUSTMENT

FACTOR

TOTAL QUALITY INDEX

MARKET VALUE

USE MOD Eff. Area QUAL BASE RATE RCN EYB AYB

01 00

TYPE: SINGLE FAMILY RESIDENTIAL
STYLE:

DEPRECIATION

% GOOD

CORRELATION OF VALUE

CREDENCE TO

DEPR. BUILDING VALUE - CARD 0

DEPR. OB/XF VALUE - CARD 0

MARKET LAND VALUE - CARD 1,760

TOTAL MARKET VALUE - CARD 1,760

TOTAL APPRAISED VALUE - CARD 1,760

TOTAL APPRAISED VALUE - PARCEL 1,760

TOTAL PRESENT USE VALUE - PARCEL 0

TOTAL VALUE DEFERRED - PARCEL 0

TOTAL TAXABLE VALUE - PARCEL \$ 1,760

PRIOR

BUILDING VALUE 0

OBXF VALUE 0

LAND VALUE 1,760

PRESENT USE VALUE 0

DEFERRED VALUE 0

TOTAL VALUE 1,760

PERMIT

CODE DATE NOTE NUMBER AMOUNT

ROUT: WTRSHD:

SALES DATA

OFF. RECORD DATE DEED TYPE Q/U/V/I INDICATE SALES PRICE

BOOK PAGE MO/YR

03169 0534 7 2015 WD C V 0

02816 0363 10 2010 WD C I 0

01703 0245 1 1999 WD U I 6000

00860 0712 1 1974 WD U I 0

HEATED AREA

NOTES

SUBAREA

TYPE GS AREA RPL CS

0100 0100 R-6 44 150 1.0000 2 1.0000

FIREPLACE

SUBAREA

TOTALS

TOTAL OB/XF VALUE 0

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE

USE CODE LOCAL ZONING FRON TAGE DEPTH / SIZE LND MOD COND FACT OTHER ADJUSTMENTS AND NOTES RF AC LC TO OT ROAD TYPE LAND UNIT PRICE TOTAL LAND UNITS UNT TYP TOTAL ADJST ADJUSTED UNIT PRICE LAND VALUE OVERRIDE VALUE LAND NOTES

0100 0100 R-6 44 150 1.0000 2 1.0000 40.00 44.000 FF 1.000 40.00 1760 0

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING

SUBJECT: Amending a Special Revenue Fund Ordinance – Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102)

BACKGROUND: City Council authorized the creation of a special revenue fund for the Justice Assistance Grants (JAG) on June 17, 2019. The ordinance has been amended as needed to add new JAG awards.

DISCUSSION: The City of Goldsboro was awarded the following federal JAG grants from the U.S. Department of Justice Office of Justice Programs:

Grant Name	Project Budget	Project Spend
Prior JAG Awards	\$1,302.64	\$0.00
2017 JAG (2017-DJ-BX-0128)	\$44,985.00	\$44,942.19
2018 JAG (2018-DJ-BX-0075)	\$48,372.00	\$46,920.84
2019 JAG (2019-DJ-BX-00708)	\$47,003.00	\$42,435.19
2020 JAG (2020-H8399-NC-DJ)	\$34,766.00	\$30,381.72
2022 JAG (15PBJA-22-GG-02635-JAGX)	\$23,574.00	\$21,266.34
	Total Expended	\$185,946.28

At this time a budget amendment is required to deobligate the remaining unexpended funds to reflect final amounts received and expended so that these particular line item projects may be closed. Also, presented is an entry to close a JAG awards prior to 2019 in an amount of \$1,302.64 which was included in the original budget ordinance which we thought would be needed, but was not and had been accounted for in the General Fund. The fund remains open for current (2023 JAG) and future JAG awards.

RECOMMENDATION: It is recommended that the attached Special Revenue Fund Ordinance for the Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102) be amended for (\$14,056.36) for the prior 2019 JAG, 2017, 2018, 2019, 2020, and 2022 JAG Grants.

Date: 4/7/2024


Catherine F. Gwynn, Finance Director

Date: 4/10/24


Matthew Livingston, Interim City Manager

AN ORDINANCE AMENDING A SPECIAL REVENUE PROJECT FOR THE
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) (P3102)

WHEREAS, the Office of Justice Programs at the Department of Justice awarded grants to the City of Goldsboro Police department for equipment and supplies necessary for the operation of the department and the safety and security of its law enforcement officers; and

WHEREAS, it is necessary to deobligate expenditures and make corrections to expenditures and revenues to reflect final amounts received and expended so that the prior 2019 JAG, 2017, 2018, 2019, 2020 and 2022 line item projects may be closed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following special revenue project budget is hereby amended:

Section 1: The following amounts are appropriated for the Project:
Edward Byrne Memorial Justice Assistance Grant (P3102)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Grant Revenue Federal Prior	\$ 1,277.64	\$ -	\$ (1,277.64)
Grant Revenue Federal 2017	44,985.00	44,942.19	(42.81)
Grant Revenue Federal 2018	48,372.00	46,920.84	(1,451.16)
Grant Revenue Federal/GCC	21,365.64	21,365.64	-
Grant Revenue Federal 2019	47,003.00	42,435.19	(4,567.81)
Grant Revenue Federal 2020	34,766.00	30,381.72	(4,384.28)
Grant Revenue Federal 2022	23,574.00	21,266.34	(2,307.66)
Grant Revenue Federal 2023	47,702.00	47,702.00	-
Interest Income	25.00	-	(25.00)
Total Revenues	<u>\$ 269,070.28</u>	<u>\$ 255,013.92</u>	<u>\$ (14,056.36)</u>
Expenditures:			
JAG Expenditures 2017	\$ 44,985.00	\$ 44,942.19	\$ (42.81)
JAG Expenditures 2018	48,372.00	46,920.84	(1,451.16)
GCC Expenditures 2017	21,365.64	21,365.64	-
JAG Expenditures 2019	47,003.00	42,435.19	(4,567.81)
JAG Expenditures 2020	34,766.00	30,381.72	(4,384.28)
JAG Expenditures 2022	23,574.00	21,266.34	(2,307.66)
JAG Expenditures 2023	47,702.00	47,702.00	-
Transfers to Fund Balance	1,302.64	-	(1,302.64)
Total Expenditures	<u>\$ 269,070.28</u>	<u>\$ 255,013.92</u>	<u>\$ (14,056.36)</u>

Section 2: The line item projects of the prior 2019 JAG, 2017, 2018, 2019, 2020 and 2022 JAG will be closed upon final receipt of sales and use tax reimbursement.

Section 3: Copies of this Special Revenue Project Ordinance shall be furnished by the Clerk to the Governing Board, the Budget Officer, and the Finance Officer within five days of adoption.

This Ordinance shall be in full force and effect from and after the 15th day of April, 2024.

ATTEST:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING

SUBJECT: Amending a Capital Projects Fund Ordinance – Parks & Recreation Capital Projects FY19-24 (G1104)

BACKGROUND: On June 17, 2019, City Council authorized the establishment of a capital project fund for various Parks & Recreation directed construction projects. The City received several charitable donations, grants, and sponsorships in which the donor/sponsor requested that the funds be spent on improvements at City owned Parks and Recreation facilities.

The current projects are as follows:

Project	Budget	Spent to Date	Remaining Budget
Multi-Sports Complex	\$330,500	\$211,270	\$119,230
All Inclusive Playground	\$5,550	\$0	\$5,550
GoWayneGo Projects	\$96,893	\$39,802	\$57,091
Southend Park Playground	\$200,000	\$0	\$200,000
Total	\$632,943	\$251,072	\$381,871

DISCUSSION: The timeframe of the project needs to be extended from FY19-FY24 to FY19-FY28 to allow sufficient time for the completion of the projects.

RECOMMENDATION: By motion, it is recommended that City Council adopt the attached grant project ordinance amendment for the Parks & Recreation Projects FY19-28 (G1104) to extend the project life until June 30, 2028.

Date: 4/7/2024


Catherine F. Gwynn, Finance Director

Date: 4/10/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 11

AN ORDINANCE AMENDING THE CAPITAL PROJECT FUND FOR
PARKS & RECREATION PROJECTS FY19-28 (G1104)

WHEREAS, the City Council of the City of Goldsboro recognizes there is a need to provide recreational facilities to its citizens and visitors to promote active lifestyles, reduce health costs, strengthen economies, create safer neighborhoods, provide green infrastructure and engage communities; and

WHEREAS, on June 17, 2019 the City Council authorized the establishment of a capital project fund for the Parks and Recreation department to track longer term construction and improvements that are to be funded with various donations, sponsorships and other funding sources as approved for the scope of work the projects entailed; and

WHEREAS, it is necessary to extend the project timeframe from FY19-FY24 to FY19-FY28 for an additional 4 years to allow for sufficient time for these projects to be completed.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that the Parks & Recreation Projects FY19-28 (G1104) is hereby amended:

Section 1: The following amounts are appropriated for the Project:

Parks & Recreation Projects FY19-28 (G1104)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Donations & Sponsorships - Bryan Multisports Complex	\$ 330,500.00	\$ 330,500.00	\$ -
Local Grants - GOWayneGo	56,892.53	56,892.53	-
Jefferson/Grand Closing Funds for Park	200,000.00	200,000.00	-
Donations - ADA Accessible Playground Equipment	5,550.00	5,550.00	-
Transfer from the General Fund	40,000.00	40,000.00	-
Total Revenues	<u>\$ 632,942.53</u>	<u>\$ 632,942.53</u>	<u>\$ -</u>
Expenditures:			
Constuction & Improvements - Bryan Multisports Complex	\$ 330,500.00	\$ 330,500.00	\$ -
Constuction & Improvements - GOWayneGo Projects	96,892.53	96,892.53	-
Construction & Improvements - South End Park	200,000.00	200,000.00	-
ADA Accessible Playground Euipment - North End Park	5,550.00	5,550.00	-
Total Expenditures	<u>\$ 632,942.53</u>	<u>\$ 632,942.53</u>	<u>\$ -</u>

Section 2: The project timeframe is extended from June 30, 2024 until June 30, 2028.

Section 3: Copies of this Special Revenue Project Ordinance shall be furnished by the Clerk to the Governing Board, the Budget Officer and the Finance Officer within five days of adoption.

This Ordinance shall be in full force and effect from and after this 15th day of April, 2024.

ATTEST:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING

SUBJECT: Amending a Grant Project Fund Ordinance – FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1, 2, 3 and 5 (EMW-2019-GF-0443) (R1104)

BACKGROUND: The City applied for the FEMA Assistance to Firefighters Grant for a Source Capture System for Fire Stations 1, 2, 3 and 5 in March 12, 2020 and received notification of award on July 24, 2020. Council accepted the award of \$202,083.00 by resolution on August 17, 2020. The grant was spent to upfit the four stations with a vehicle exhaust removal system.

The project cost was approved at \$202,083.00, requiring a 10% local match of \$18,371.18 which was funded by the General Fund. The period of performance was July 31, 2020 through July 30, 2022.

DISCUSSION: The work was completed December, 2021 and the City received the required certificate of occupancy from the City Inspections department for all locations. FEMA just requested a formal grant close in FEMA GO, and the Fire Chief and the Finance Director have completed the necessary reporting and submitted the grant closure request into the FEMA portal to officially close the grant for the City. This was submitted on April 2, 2024. There are no additional funds that need to be appropriated for the FEMA Assistance to Firefighters Grant for Source Capture System Installation so the project may be formally closed by Council. The total project spend was \$202,083.00.

RECOMMENDATION: It is recommended that the attached Grant Project Ordinance for the FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1, 2, 3 and 5 (EMW-2019-GF-0443) (R1104) be closed.

Date: 4/7/2024


Catherine F. Gwynn, Finance Director

Date: 4/16/24


Matthew S. Livingston, Interim City Manager

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE
FEMA ASSISTANCE TO FIREFIGHTERS GRANT FOR SOURCE CAPTURE SYSTEM
INSTALLATION FOR FIRE STATIONS 1, 2, 3 AND 5 (EMW-2091-GF-0443)
GRANT PROJECT FUND (R1104)

WHEREAS, the City Council of the City of Goldsboro found it in the public interest to apply for and accept federal grant funding to install a source capture exhaust ventilation system in four of the fire stations maintained by the City to mitigate the effects of noxious and poisonous fumes that expose its firefighters to long range physical illness and disease; and

WHEREAS, FEMA administers the Assistance to Firefighters Grants (AFG) to fund critically needed resources to equip and train emergency personnel, enhance efficiencies, and support community resilience; and

WHEREAS, on March 12, 2020, the City submitted an application for an AFG grant to fund a source capture exhaust system at Station 1, 2, 3 and 5 which Further protects the health and safety of the public and firefighting personnel against fire and fire-related hazards; and

WHEREAS, a grant in the amount of \$202,083.00 requiring a ten percent match of \$18,371.18 was awarded on July 24, 2020, and City Council by resolution accepted the grant award on August 17, 2020; and

WHEREAS, the City constructed and modified said facilities in accordance with the grant guidelines during the project period of July 31, 2020, through July 30, 2022; and

WHEREAS, since the grant project has now been completed, it is necessary to close the project.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1, 2, 3 and 5 (EMW-2019-GF-0443) (R1104) be closed.

Section 1: The following amounts are appropriated for the Project:

FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1,2,3 and 5 (EMW-2019-GF-0443) (R1104)			
	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Federal Grants	\$ 183,711.82	\$ 183,711.82	\$ -
Transfer from the General Fund	18,371.18	18,371.18	-
Total Revenues	<u>\$ 202,083.00</u>	<u>\$ 202,083.00</u>	<u>\$ -</u>
Expenditures:			
FEMA AFG Source Capture Exhaust System	\$ 202,083.00	\$ 202,083.00	\$ -
Total Expenditures	<u>\$ 202,083.00</u>	<u>\$ 202,083.00</u>	<u>\$ -</u>

Section 2: The project fund is closed.

Section 3: Copies of this Grant Project Ordinance shall be furnished by the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for direction in closing out the Project.

This Ordinance shall be in full force and effect from and after this 15th day of April, 2024.

ATTEST:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

ITEM: Q

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING

SUBJECT: Amending Grant Project Fund for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund (S1106)

BACKGROUND: On March 1, 2021, the City received an intent to fund the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) from the North Carolina Department of Environmental Quality in the amount of \$3,058,000. The loan was from the Additional Supplemental Appropriations for Disaster Relief Act of 2019 (ASADRA) and has a maximum interest rate of 0.10%. City council authorized the creation of a capital project fund on June 21, 2021 to appropriate funds for the project. A total of \$30,000 was spent on engineering fees in November, 2021.

DISCUSSION: In the spring of 2022, the expansion of the Mount Olive Pickle (MOPCO) facility was formulated which would encompass the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain project. The entire MOPCO project was managed by the Wayne County Development Alliance through a memorandum of understanding with the City and the County execute in the fall of 2022. Since the project formally adopted under the capital project ordinance (S1106) was no longer needed, the loan was not accepted and there were no further expenditures in this project fund.

RECOMMENDATION: It is recommended that the attached Project Budget Ordinance for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund be closed.

Date: 4/7/2024


Catherine F. Gwynn, Finance Director

Date: 4/10/24


Matthew S. Livingston, Interim City Manager

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE LITTLE CHERRY BIG CHERRY PUMP STATION RELOCATION OUT OF FLOODPLAIN (CS370482-08) CAPITAL PROJECT FUND (S1106)

WHEREAS, the City of Goldsboro owns and maintains a wastewater treatment facility and collection system that is vital to providing for public health and clean water; and

WHEREAS, it was necessary to relocate and replace the Little Cherry Pump Station out of the 100-year flood plan, and the removal of the Big Cherry Pump Station; and

WHEREAS, in 2022 the state of North Carolina provided a grant to the Wayne County Development Alliance, and in partnership with the City of Goldsboro and Wayne County through a memorandum of understanding the Mount Olive Pickle Project was completed which encompassed the relocation and replacement of the Little Cherry Pump Station out of the flood plain and the removal of the Big Cherry Pump Station; and

WHEREAS, there is no further need for the capital project fund or the loan from the North Carolina Department of Environmental Quality since the project was completed by other means, it is necessary to close the project.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Goldsboro that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Capital Project Ordinance for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund (S1106) is hereby amended:

Section 1: The following amounts are appropriated for the Project:

Little Cherry Big Cherry Pump Station Relocation Out of Floodplain
(CS370482-08) Capital Project Fund (S1106)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase</u> <u>(Decrease)</u>
Revenues:			
State Revolving Loan	\$ -	\$ -	\$ -
Transfer from Utility Fund	30,000.00	30,000.00	-
Total Revenues	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>	<u>\$ -</u>
Expenditures:			
Engineering	\$ 30,000.00	\$ 30,000.00	\$ -
Construction- Water Improvements	-	-	-
Loan Expense	-	-	-
Total Expenditures	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>	<u>\$ -</u>

Section 2: The project fund is closed.

Section 3: Copies of this Grant Project Ordinance shall be furnished by the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for direction in closing out the Project.

This Ordinance shall be in full force and effect from and after this 15th day of April, 2024.

ATTEST:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING

SUBJECT: Resolution authorizing City officials to execute a memo of understanding with the Goldsboro Wayne Transportation Authority for the use of the city fuel pumps

BACKGROUND: The City has allowed the Goldsboro Wayne Transportation Authority (GWTA) access to use the city fuel pumps. The City bills the GWTA in arrears and charges the weighted average cost of the fuel plus a \$.05/per gallon administrative fee. City staff researched available city records and cannot find an agreement or memo of understanding for the use of the city fuel pumps. Staff has communicated with the GWTA and they do not have an agreement addressing the use of the city fuel pumps.

DISCUSSION: The Finance department through the Procurement division has been working on the conversion of the fuel tracking and billing since March, 2023. The transactions are currently monitored through the RTA system managed by Public Works Garage. When Finance took over the management of the fuel system and purchases last spring, one of the goals was to upgrade the fuel tracking and billing system to a cloud version to provide more detailed information and access to the user departments.

In the process of this upgrade to the hardware and software of the fuel tracking and billing, we became aware that there was no formal memo of understanding with the GWTA about the use of the city fuel system. We have worked with the Director Don Willis over the past six months to develop a mutually agreeable arrangement. Mr. Willis has provided the attached signed MOU.

The MOU defines the responsibilities of the City and the GWTA. It increases the administrative Fee from \$.05 per gallon to \$.09 per gallon. The fee will be allocated as \$.07 for capital maintenance of the fuel island and systems, and \$.02 for administrative and overhead costs related to the maintenance and upkeep of the system, software. There will be an internal service fund created with the FY25 budget to capture the activity of the fuel system and to ensure that the net equity accumulated in the fund for capital is kept separate from the General Fund.

Staff recommends that Council authorize the Interim City Manager and staff to execute the memorandum of understanding.

RECOMMENDATION: It is recommended that the attached resolution be adopted by Council authorizing the Interim City Manager and staff to execute the memo of understanding between the City and the GWTA for the use of the city fuel system.

Date: 4/7/2024


Catherine F. Gwynn, Finance Director

Date: 4/10/24


Matthew S. Livingston, Interim City Manager

RESOLUTION NO. 2024- 49

A RESOLUTION TO AUTHORIZE THE INTERIM CITY MANAGER AND STAFF TO EXECUTE DOCUMENTS NECESSARY RELATED TO THE MEMO OF UNDERSTANDING WITH THE GOLDSBORO WAYNE TRANSPORTATION AUTHORITY FOR THE USE OF THE CITY FUEL SYSTEM

WHEREAS, the City of Goldsboro maintains a fuel system at its Public Works facility on Clingman Street to provide fuel for the city owned equipment and vehicles; and

WHEREAS, the City relies on the Goldsboro Wayne Transportation Authority (GWTA) to provide needed transportation services to the citizens, visitors and businesses in the City and County; and

WHEREAS, it is in the best interest of the City and the GWTA to enter into a memorandum of understanding on the use of the City's fuel system with the upcoming upgrade and implementation of new cloud based fuel management, tracking and billing system; and

WHEREAS, the Council should designate the officials responsible executing the memorandum of understanding between the City and the GWTA.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro designates Matthew S. Livingston, Interim City Manager, and other staff as needed to execute the memorandum of understanding with the Goldsboro Wayne Transportation Authority.
2. This resolution shall be in full force and effect from and after the 15th day of April, 2024.

ATTEST:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

MEMORANDUM OF UNDERSTANDING

RELATING TO THE CITY OF GOLDSBORO FUEL DISPENSER AND FUEL SITE

This memorandum of understanding serves the CITY of Goldsboro (CITY) and Goldsboro Wayne Transit Authority (GWTA) concerning the CITY fuel site located at 1601 Clingman Street, Goldsboro. The CITY fuel site will be used for refueling government vehicles and equipment owned by the GWTA.

CITY of Goldsboro Responsibilities

1. The CITY will be responsible for the maintenance of the fuel site and related equipment.
2. The CITY will retain total ownership of the site and related equipment.
3. The CITY will insure the property and if applicable related equipment. A certificate of insurance can be obtained upon request.
4. The CITY will operate the fueling site 24 hours a day, apart from required maintenance, unforeseen mechanical issues, or power outages. All effort will be made to notify GWTA in advance of any maintenance-related outages.
5. The CITY will purchase all fuel used at the fueling site after receiving bids and will award the lowest responsive, responsible bidder.
6. CITY staff will track fuel usage of all participating agencies.
7. The CITY will bill GWTA monthly in arrears by the 10th of each month.
8. The CITY is exempt from federal and state motor fuel tax, and subsequently this amount is also excluded for GWTA.
9. The CITY reserves the right to limit access to CITY fuel site in the event of an emergency, giving preference to CITY vehicles and equipment only until the emergency is resolved. The CITY will make every effort to restore access as soon as possible, but the GWTA is responsible for finding alternate fueling sites in the interim.
10. CITY staff will investigate fuel replenishment options as part of emergency planning to ensure the CITY fuel site can be refueled as expeditiously as possible.

GWTA Responsibilities

1. GWTA shall ensure that only authorized government vehicles and equipment of the GWTA are refueled under this agreement.
2. GWTA shall ensure that it maintains insurance coverage on all authorized government vehicles and equipment, and shall provide a certificate of insurance annually to the City's designated fuel administrator.
3. The GWTA agrees to make payments by the 30th of the month following receipt of CITY invoice. If the account is not paid in full within 45 days of invoice date, the CITY reserves the right to charge a late payment penalty of \$25.
4. Fuel cost – GWTA agrees to pay the CITY the average weighted cost of fuel that it uses. The average weighted cost is adjusted no less than monthly.
5. Administrative Cost reimbursement
 - a. Presently, GWTA pays \$0.05 per gallon as an administrative cost recovery to the City, in addition to the average weighted price per gallon. This will remain valid for all billings through June 30, 2024.
 - b. Effective for all billings for starting July, 2024, in addition to paying the average weighted inventory price per gallon, the GWTA agrees to pay \$0.09 per gallon broken down as follows:
 - c. A pro-rata shares of capital expenses for the fuel island, dispensers and equipment that will be billed at a rate of \$0.07/gallon.

- d. A fee of \$0.02/gallon to cover administrative and overhead costs related to administrative time of Warehouse, Finance and Public works costs, permits, insurance, repairs, maintenance, and software costs related to the fuel system.
- e. The administrative cost reimbursement may be adjusted from time to time to adjust for capital needs. The CITY reserves the right to adjust the per gallon fee in response to changes in cost. The CITY will provide written communication of an increase related to the capital and administrative costs at least 60 days prior to the increase.

Shared Responsibilities

1. Stolen or lost fuel will be paid for by the CITY. In the event the responsible party is determined, the respective agency will incur the cost.
2. Fuel fobs are the property of the CITY. Replacement fobs will be issued as requested by GWTA, and the GWTA will be billed the replacement fee.
3. Attachment A shall be submitted to request the initial set of fobs to access the system.

Term and Termination

This agreement shall automatically renew at June 30th of each year, unless terminated sooner by either party for any reason upon 30 days prior written notice to the other party.

Notice

City of Goldsboro
Attn: Richard Postlewait, Fuel Card Administrator
P.O. Drawer A
Goldsboro, NC 27533

Goldsboro Wayne Transportation Authority
Don Willis, Executive Director
P.O. Box 227
Goldsboro, NC 27533

Governing Law

The parties intend that this Agreement shall be governed by the law of the State of North Carolina. Each party agrees that exclusive venue for all actions, relating in any manner to this Agreement will be in the General Court of Justice in Wayne County, North Carolina.

IN WITNESS WHEREOF, the parties hereto have been duly authorized to sign this Memo of Understanding relating to City of Goldsboro Fuel Dispenser Site on behalf of their respective organization.

Goldsboro Wayne Transit Authority

By: 
Name: Don C. Willis
Title: Executive Director
Date: April 4, 2024

City of Goldsboro

By: 
Name: MATTHIAS S. LIVINGSTON
Title: CITY MANAGER
Date: 18 April 24

Attachment A

The CITY is utilizing the GoEnergies EKOS software for billing of the fuel. Fobs are necessary to associate the vehicle/equipment and access the fuel island system.

GWTA requests 34 fobs to be issued at a cost of \$15.70/fob.

- A list of vehicles providing the Year, Make and Model, and the VIN # shall be attached.
- This price includes the programming of the fob.
- After the execution of the MOU, any new fobs or replacement fobs shall be made directly to the Fuel Card Administrator.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING**

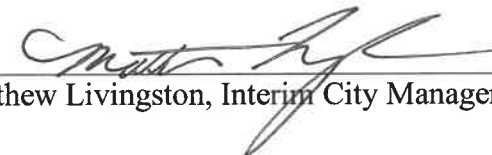
SUBJECT: Water Reclamation Facility (WRF) Expansion Recommendation

BACKGROUND: A Request for Qualifications for Design/Build Teams was invited on 3/20/24 and re-invited for 4/1/24 due to insufficient responses to the first invite. The second publication satisfied procurement requirements. The City received submittals from the D/B teams of TA Loving/CDM Smith and Crowder Construction/Hazen & Sawyer. The evaluation committee members were tasked with reviewing each D/B team's Statement of Qualifications (SOQs). The committee then met on 4/4/24 to discuss each member's findings and select a suitable design/build team.

DISCUSSION: Both D/B teams presented comprehensive and competitive SOQs, showcasing their expertise and commitment to excellence. The evaluation committee selected Crowder Construction/Hazen & Sawyer as the D/B team for the project. The decision reflects a strategic choice to partner with a firm that have a proven track record of successful project delivery and stakeholder satisfaction.

RECOMMENDATION: Staff recommends that the City Council approve the selection of the Design/Build team of Crowder Construction/Hazen & Sawyer for the WRF expansion project based on the committee's overall evaluation of their demonstrated capabilities and collaborative approach. This decision aligns with the city's goals of ensuring the successful and timely completion of the project while maintaining a high standard of quality and efficiency.

Date: 4-10-2024 
Robert Sherman, Public Utilities Director

Date: 4-10-24 
Matthew Livingston, Interim City Manager

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL, 15, 2024 COUNCIL MEETING**

SUBJECT: State grant funding for WRF system upgrade

BACKGROUND: State grant funding is available twice a year to support Water and Sewer Projects. The City of Goldsboro Public Utilities Staff has recommended the Design Build team for the plant upgrade. They will be responsible for applying for state funding on behalf of the City of Goldsboro.

DISCUSSION: The Design Build team collaborates with and prepares applications for project funding from the North Carolina Division of Water Infrastructure (NC DWI) Clean Water State Revolving Fund (CWSRF) to facilitate the upgrade and expansion of the WRF.

RECOMMENDATION: Staff Recommends that the City Council adopt the attached resolutions authorizing the Mayor and Interim City Manager to sign for NCDEQ DWI WRF plant upgrade Governance and Funding grant applications as well as the contractual agreements with the Design Build team for the WRF Plant upgrade.

Date: 4-8-2024 Robert P. Sherman
Robert Sherman, Public Utilities Director

Date: 4/8/24 Matthew S. Livingston
Matthew Livingston, Interim City Manager

**RESOLUTION OF STATE GRANT FUNDING
FOR THE CITY OF GOLDSBORO'S WRF SYSTEM UPGRADE**

WHEREAS, The City of Goldsboro has need for and intends to begin design of WRF Plant upgrade; and

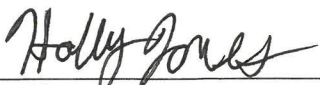
WHEREAS, The City of Goldsboro intends to request State grant assistance for the project.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Goldsboro North Carolina That:

1. That the City of Goldsboro, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.
2. That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.
3. That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
4. Matthew Livingston, Interim City Manager, and Charles Gaylor, IV, Mayor, the **Authorized Representatives** and successors so titled, are hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.
5. That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
6. That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

This resolution shall be in full force and effect from and after this 15th day of April, 2024.

Attested by:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING**

SUBJECT: Proposal for CDM Smith to apply for Evaluation and Pilot Testing Grant for PFAS Studies on behalf of the City of Goldsboro

BACKGROUND: The City of Goldsboro is proactively preparing for compliance with a new regulation that is forthcoming from the U.S. EPA for drinking water quality. The regulation will lower the allowable concentrations of multiple PFAS compounds in treated drinking water. The regulation is currently in draft form and is anticipated to be made final in the first half of 2024. The City will likely have 3 years to comply with this new regulation. As such, the City will need to complete an engineering evaluation and pilot testing of possible treatment technologies that can achieve this new treatment standard, in order to identify an effective and efficient approach.

DISCUSSION: Engaging CDM Smith to undertake pilot testing and pursue grant funding, Goldsboro can access specialized knowledge and financial support essential for tackling the PFAS crisis. Collaborating with a reputable firm like CDM Smith will enhance the city's capacity to implement sustainable solutions and mitigate the risks associated with PFAS exposure.

RECOMMENDATION: Staff recommend that the Council adopt the attached resolution authorizing the Mayor and Interim City Manager to allow CDM Smith to apply for Pilot Testing on behalf of the City of Goldsboro for the purposes of PFAS testing and studies.

Date: 4-8-2024


Robert Sherman, Public Utilities Director

Date: 4/8/24


Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 51

**RESOLUTION OF STATE GRANT FUNDING FOR
THE CITY OF GOLDSBORO'S WTP PFAS EVALUATION AND PILOT STUDY**

WHEREAS, The City of Goldsboro has need for and intends to conduct an PFAS Treatment Evaluation and Pilot testing project to address PFAS contaminants in the source water; and

WHEREAS, The City of Goldsboro intends to request State loan and/or grant assistance for the Project, by submitting a funding application to the Division of Water Infrastructure (DWI). This resolution confirms the City's support of that application and intent to complete the project upon receipt of funding assistance.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Goldsboro North Carolina That:

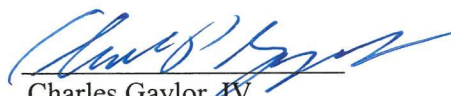
1. That the City of Goldsboro, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.
2. That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.
3. That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
4. Matthew Livingston, Interim City Manager, and Charles Gaylor, IV, Mayor, the **Authorized Representatives** and successors so titled, are hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.
5. That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
6. That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

This resolution shall be in full force and effect from and after this 15th day of April, 2024

Attested by:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING**

SUBJECT: Proposal for CDM Smith to apply for Capital Project Grant for PFAS Studies on behalf of the City of Goldsboro

BACKGROUND: The City of Goldsboro is proactively preparing for compliance with a new regulation that is forthcoming from the U.S. EPA for drinking water quality. The regulation will lower the allowable concentrations of multiple PFAS compounds in treated drinking water. The regulation is currently in draft form and is anticipated to be made final in the first half of 2024. The City will likely have 3 years to comply with this new regulation. As such, the City will then need to implement a capital project to design and construct the necessary treatment improvements at the City's Water Treatment Plant.

DISCUSSION: Engaging CDM Smith to undertake pilot testing and pursue grant funding, Goldsboro can access specialized knowledge and financial support essential for tackling the PFAS crisis. Collaborating with a reputable firm like CDM Smith will enhance the city's capacity to implement sustainable solutions and mitigate the risks associated with PFAS exposure.

RECOMMENDATION: Staff recommend that the council adopt the attached resolution authorizing the Mayor and Interim City Manager to allow CDM Smith to apply for a Capital Project Grant on behalf of the City of Goldsboro for the purposes of PFAS testing and studies.

Date: 4-8-2024


Robert Sherman, Public Utilities Director

Date: 4-8-24


Matthew Livingston, Interim City Manager

**RESOLUTION OF STATE GRANT FUNDING FOR THE
CITY OF GOLDSBORO'S WTP PFAS TREATMENT IMPROVEMENT PROJECT**

WHEREAS, The City of Goldsboro has need for and intends to conduct an a PFAS Treatment Improvement Project, (the "Project"), including engineering and construction phase work that is needed implement treatment improvements for removing PFAS contaminants in the source water; and

WHEREAS, The City of Goldsboro intends to request State loan and/or grant assistance for the Project, by submitting a funding application to the Division of Water Infrastructure (DWI). This resolution confirms the City's support of that application and intent to complete the project.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Goldsboro North Carolina That:

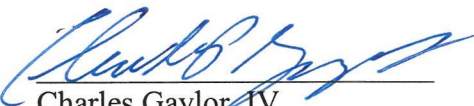
1. That the City of Goldsboro, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.
2. That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.
3. That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
4. Matthew Livingston, Interim City Manager, and Charles Gaylor, IV, Mayor, the **Authorized Representatives** and successors so titled, are hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.
5. That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
6. That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

This resolution shall be in full force and effect from and after this 15th day of April, 2024.

Attested by:


Holly Jones
Deputy City Clerk




Charles Gaylor, IV
Mayor

City of Goldsboro
Departmental Monthly Reports
March 2024

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

March 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: April 8, 2024

- The Commission on Community Relations and Development (CCRD) met for a rescheduled regular monthly meeting on March 19th.
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular monthly meeting on March. 21st.
- The Goldsboro Mayor's Youth Council (GYC) met for a regular monthly meeting on March 6th.
- Community Relations Activities:
 1. CR&D department staff meetings were held on March 6th, 11th & 15th.
 2. Staff volunteered at the Downtown Mainstreet Conference on March 14th.
 3. Staff assisted homeless citizen, securing temporary shelter at Days Inn on March 20th.
 4. Staff attended department budget meeting on March 21st.
- Community Development Activities:
 1. Staff facilitated meetings with developers on March 1st & 7th.
 2. Staff met with United Way & Captains at Salvation Army and toured shelter on March 4th.
 3. Staff attended a HOME Homebuyer training hosted at the HUD field office in Greensboro on March 11th-13th.
 4. Staff engaged in 0 HUD Consultations in the month of March.
- The Department received zero (1) complaints and sixteen (16) requests for assistance for the month of March. *Please refer to Community Relations & Development Addendum for a detailed summary.

2024 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	2	0	1										0
Other Requests	18	17	16										4

2023 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	1	1	1	1	4	0	2	1	1	1	0	2	1
Other Requests	27	36	14	15	19	25	32	25	20	20	15	17	22

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

March 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: April 8, 2024

Complaints/Grievances

Nature of Complaint	Resolution
Housing	Wilson resident; referred to City of Wilson

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	5	Application provided /Application follow-up provided/Resources provided to county residents
First-Time Homebuyer	4	Provided program information and/or update on submitted application
Activities for Seniors	1	Referred to Senior Center & Parks & Recreation Special Populations
Homelessness	2	Consulted Salvation Army & resident housed for 7 nights at hotel / Completed Coordinated Entry packet & resident referred to Region 10 Continuum of Care (CoC)
Property Inquiry	1	Unable to reach when calling back
Housing Development	1	Provided program information and link to CD Software application
Trash Pickup	1	Referred to Public Works
Total Requests:	16	

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 12 potential new property acquisition projects/persons and/or business interest regarding downtown. Met with 40 existing business owners.
- Social District sign update – changed to metal signs throughout district. Added 3 ABC permitted businesses.
- South Center Street Development planning. Revisiting RFQ process. Plans to re-advertise in April/May.
- Union Station discussions continued. Meeting with East Carolina Rail advocacy group to plan a community celebration/info meeting on May 14th. Stabilization reminder: anticipated at \$1.5M minimum. A proposal was prepared for the City and County to commit to a \$375,000 match. Successfully presented to City Council on November 6, followed by the County Commission on November 21. The County will vote on their commitment on December 5. A private match of both City/County commitments, totaling \$750,000 has been committed by a private advocacy group – Saving Union Station.
- State budget appropriation paperwork for receipt of grant - \$300K to DGDC for downtown maintenance
- NC Main Street conference completed, along with substantial downtown maintenance tasks; assisted by Parks & Rec, Building & Grounds, IT, Paramount, FD, PD, T&T and DGDC.
- Cont'd Parking Commission discussions. Soft rollout out continued through May.
- Staff continuing to work with Choice Neighborhoods Team, attending bi-weekly calls. Also attending Economic Development and Urban Form subcommittee meetings.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff meeting with NC Main Street staff monthly re: 2024 NC Main Street Conference, March 12-14.
- NC Main Street Conference successfully completed – 800+ attendees, a record for the conference, and the largest conference in the country. 100+ volunteers, 50+ participating merchants. Capturing economic impact for reporting in April.
- Planning for Downtown annual events – Coming Soon: Center Street Jam, Sprinkler Fun Days, Litter Sweep.
- Staff hosted Downtown Lights Up – rescheduled from November 21 to November 28 due to weather.
- Staff assisted with a year-end Arts District Steering Committee meeting.
- Other Meetings: Chamber of Commerce Board Meeting, Christmas Parade Planning, Social District Discussions, NCCF Board and Planning Mtgs, Transformation Grant Discussion, TRC with Planning.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Arts Council Grassroots Grant – Mural in production on the side of Torero's property (112 N John St)
- DGDC Merchants on March 7. DGDC Committees & Board did not meet due to NC Main Street Conference.
- Annual Support Campaign is underway. Scheduled for completion on April 5th.
- Aly's Garden completion in the Waynesborough Parking Lot. Design Committee project from annual work plan.
- Foodie Week planning assistance for Wayne County Chamber

Upcoming Events/Activities:

- HUB Events: Goldsboro Ballet Event - March 3, Pig in the Park - April 12-13, Greater Goldsboro Run – April 20
- Mulberry Market - April 5

Businesses Opening/Properties Purchased & Other Updates

- New Businesses: Church Spirits & Cocktails Relocation – 136 N Center St
- Coming Soon: The Borough at 115 E Walnut St
- Downtown Goldsboro's Facebook page followers: 16.4K Followers, 93K reach

ENGINEERING DEPARTMENT

March 2024

Prepared by: Jonathan Perry

Date Prepared: 04-05-24

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Final payment has been made to the contractor;
- Staff is working on project closeout with NCDOT.

Phase IV Sewer Collection Rehabilitation

- Staff is working with DWI to close out this project.

Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete;
- Funding is in the State's Budget to complete Phase III of this project.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are completed for March 2024.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

Stormwater Inventory Project

- Projected completion April 2024.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Staff is working on the design phase of this project.

Lead and Copper Inventory

- Staff is coordinating the information required by EPA for lead and copper inventories;
- City Council awarded a contract for \$2,037,500 to Duke's Root Control, Inc. of Elgin, Illinois on October 2, 2023;
- This project is 20% complete.

SJAFB MAG Meter

- The Wooten Company has completed the SCADA integration and electrical design;
- Staff is working on contract documents.

NCSU Floodprint Project

- Letter of interest scored high with the BRIC Grant;
- Project has moved into full application submittal stage.

2023 Resurfacing Project

- The resurfacing project consists of resurfacing Carolina Street from Ash Street to the railroad approximately 200 ft. north of Vine Street and Vine Street from George Street to Carolina Street;
- The final payment application has been submitted to the Finance Department.

WRF Plant Expansion

- CDM Smith and WithersRavenel are working on the feasibility study;
- Staff advertised RFQ's to obtain information on qualifications required for engineering services pertaining to the plant expansion.

FINANCE
MARCH 2024
Prepared By: Andrea Lovelace
Date Prepared: April 4, 2024

	FY 22-23		FY 23-24	
	Actual to Date		Actual to Date	YTD %
Revenues	February-23	Adjusted Budget	February-24	Collected
General Fund	\$ 32,008,273	\$ 53,110,046	\$ 33,156,656	62.43%
Utility Fund	15,616,294	26,899,901	15,963,139	59.34%
Downtown District Fund	96,476	112,215	100,010	89.12%
Occupancy Tax Fund	764,430	1,465,450	772,208	52.69%
Stormwater Fund	1,436,909	2,070,655	1,129,988	54.57%
Total	\$ 49,922,383	\$ 83,658,267	\$ 51,122,001	61.11%
Expenditures				
General Fund	\$ 26,106,906	\$ 53,110,046	\$ 30,911,323	58.20%
Utility Fund	8,790,279	26,899,901	12,963,390	48.19%
Downtown District Fund	47,476	112,215	45,572	40.61%
Occupancy Tax Fund	723,094	1,465,450	365,195	24.92%
Stormwater Fund	1,305,779	2,070,655	1,225,808	59.20%
Total	\$ 36,973,533	\$ 83,658,267	\$ 45,511,288	54.40%

MAJOR CATEGORIES				
	FY 22-23		FY 23-24	
Revenues	Actual to Date		Actual to Date	YTD %
	February-23	Adjusted Budget	February-24	Collected
Property/Occupancy Taxes	\$ 17,728,697	\$ 20,647,821	\$ 19,099,348	92.50%
Charges for Services	18,621,574	30,835,722	20,067,233	65.08%
Revenue Other Agencies	7,696,592	16,427,501	6,965,202	42.40%
Other Revenues	3,378,773	3,931,825	2,222,408	56.52%
Fund Balance	-	8,124,985	-	0.00%
Shared Services	2,496,747	3,690,414	2,767,811	75.00%
Total	\$ 49,922,383	\$ 83,658,267	\$ 51,122,001	61.11%
Expenditures				
Labor	\$ 16,039,775	\$ 36,957,960	\$ 22,168,739	59.98%
Non-Labor	20,933,759	46,700,307	23,342,549	49.98%
Total	\$ 36,973,533	\$ 83,658,267	\$ 45,511,288	54.40%

SELECTED OTHER INFORMATION			
	FY 22-23	Actual	Total
Collections	Actual	February-24	Collected F-YTD
Debt Setoff	\$ 46,249	\$ 287	\$ 6,075
Surplus	\$ 81,510	\$ -	\$ 305



Prepared Date:	4/2/24 3:23 PM
Prepared By:	Terrie Webber
Reviewed Date:	4/4/24 7:12 PM
Reviewed By:	Catherine F. Gwynn

Catherine F. Gwynn

Monthly Cash & Investment Report
March 31, 2024

Financial Institution	<u>Current Month</u> 3/31/2024	<u>Prior Month</u> 2/29/2024	<u>Prior Year</u> 3/31/2023	Rate of Return
PNC - General Operating	\$ 4,239,144.27	\$ 3,125,090.73	\$ 3,667,139.18	0.00%
PNC - Money Market	\$ 25,314,098.22	\$ 15,761,851.52	\$ 8,538,278.51	3.87%
PNC - Debit Account	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
Southern Bank - CD	\$ 631,341.24	\$ 630,610.10	\$ 622,745.38	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ -	\$ -	\$ 256,357.34	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 1,358.98	\$ 9,467,870.92	\$ 9,032,985.34	n/a
NCCMT - MM - Regular	\$ 4,721,138.94	\$ 4,700,231.83	\$ 4,484,333.64	n/a
Truist MMA	\$ 30,578,751.56	\$ 30,494,695.92	\$ 24,748,938.35	3.25%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock	\$ -	\$ -	\$ 414,276.71	0.01%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,463.28	\$ 2,380,443.12	\$ 2,380,224.76	0.01%
Webster (Sterling National Bank) - Escrow	\$ 343,277.27	\$ 343,217.34	\$ 1,871,858.61	0.25%
Totals	\$ 68,211,573.76	\$ 66,906,011.48	\$ 56,019,137.82	



Donations Received Report
Fiscal Year 2023-24 Totals
Quarter Ending 3/31/2024

Fund Name	Date	From	For	Amount
FY23-24				
Police-Other Restricted Funds	7/20/2023	Pat Pearce	Police Services	\$ 50.00
Police-Other Restricted Funds	8/10/2023	Pat Pearce	Police Services	\$ 50.00
Police-Other Restricted Funds	9/12/2023	Pat Pearce	Police Services	\$ 100.00
			Quarter 1 Ended 9/30/2023 - Total Donations	\$ 200.00
Police-Other Restricted Funds	11/29/2023	Pat Pearce	Police Services	\$ 50.00
Police-Other Restricted Funds	12/13/2023	Pat Pearce	Police Services	\$ 51.00
Police-Other Restricted Funds	11/15/2023	Walmart	Police Services	\$ 850.00
Police-Other Restricted Funds	11/22/2023	Walmart	Police Services	\$ 750.00
Police-Other Restricted Funds	12/13/2023	Walmart	Police Services	\$ 1,000.00
			Quarter 2 Ended 12/31/2023 - Total Donations	\$ 2,701.00
Police-Other Restricted Funds	1/9/2024	Pat Pearce	Police Services	\$ 50.00
Police-Other Restricted Funds	2/8/2024	Pat Pearce	Police Services	\$ 50.00
Police-Other Restricted Funds	3/12/2024	Pat Pearce	Police Services	\$ 50.00
Police-Other Restricted Funds	3/27/2024	Phyllis Creech	Police Services	\$ 1,000.00
Police-Other Restricted Funds	1/9/2024	Walmart	Police Services	\$ 1,000.00
Parks & Recreation	2/9/2024	New Hope Ruritan Club	Special Populations	\$ 100.00
Parks & Rec Special Revenue Fund	2/9/2024	NCFC-Capital Area Soccer League	P & R	\$ 9,228.60
Fire Special Revenue Fund	2/14/2024	Haithcock, Barfield, Hulse & King PLLC	Fire Services (Hook & Ladder Camp)	\$ 2,000.00
Fire Special Revenue Fund	3/13/2024	Seegars Fence Co	Fire Services (Hook & Ladder Camp)	\$ 300.00
Fire Special Revenue Fund	2/14/2024	Doug Fisher	Fire Services (Hook & Ladder Camp)	\$ 100.00
			Quarter 3 Ended 3/31/2024 - Total Donations	\$ 13,878.60
			Quarter 4 Ended 6/30/2024 - Total Donations	\$ -
			Fiscal Year to Date - Total Donations	\$ 16,779.60

Grant Project Budgets Monthly Report -Mar 2024

Prepared: cfg 4/4/2024 8:06 PM

INFLOWS										OUTFLOWS					Positive
Granting Agency	Granting Agency (Full)	Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	x	Current Amount Rec'd	Amount Rec'd Project to Date	x2	Current Amount Spent	Amount Spent to Project to Date	x3	(Negative) Cash Flow
HUD	CDBG	FY16-17 Entitlement	Federal	F					\$ -	\$ 976		\$ -	\$ 976		\$ -
HUD	CDBG	FY17-18 Entitlement	Federal	F					\$ -	\$ -		\$ -	\$ 160		\$ (160)
HUD	CDBG	FY18-19 Entitlement	Federal	F		\$ 19,523	\$ 19,523		\$ -	\$ 19,523		\$ -	\$ 19,523		\$ -
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 353,346	\$ 353,346		\$ -	\$ 216,456		\$ -	\$ 216,456		\$ -
HUD	CDBG	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,643	\$ 351,643		\$ -	\$ 170,649		\$ -	\$ 170,649		\$ -
HUD	CDBG	FY21-22 Entitlement	Federal	F		\$ 354,302	\$ 354,302		\$ -	\$ 87,559		\$ -	\$ 87,559		\$ (0)
HUD	CDBG	FY22-23 Entitlement	Federal	F		\$ 358,697	\$ 358,697		\$ -	\$ 25,149		\$ -	\$ 25,149		\$ -
HUD	CDBG	FY23-24 Entitlement	Federal	F					\$ -	\$ -		\$ -	\$ 24,903		\$ (24,903)
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303		\$ -	\$ 133,792		\$ -	\$ 133,792		\$ -
HUD	HOME	FY16-17 Entitlement	Federal	F		\$ 22,201	\$ 22,201		\$ -	\$ 22,201		\$ -	\$ 22,201		\$ -
HUD	HOME	FY17-18 Entitlement	Federal	F		\$ 73,557	\$ 73,557		\$ -	\$ 67,480		\$ -	\$ 67,995		\$ (515)
HUD	HOME	FY18-19 Entitlement	Federal	F		\$ 22,910	\$ 22,910		\$ -	\$ 22,910		\$ -	\$ 22,910		\$ -
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732		\$ -	\$ 49,554		\$ -	\$ 49,554		\$ -
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 245,547	\$ 245,547		\$ -	\$ 8,472		\$ -	\$ 28,472		\$ (20,000)
HUD	HOME	FY21-22 Entitlement	Federal	F		\$ 252,710	\$ 252,710		\$ -	\$ 10,562		\$ -	\$ 59,002		\$ (48,440)
HUD	HOME	FY22-23 Entitlement	Federal	F		\$ 280,171	\$ 280,171		\$ -	\$ 27,467		\$ -	\$ 27,467		\$ (0)
HUD	HOME	FY23-24 Entitlement	Federal	F					\$ -	\$ -		\$ 10,000	\$ 39,248		\$ (39,248)
HUD	HOME	ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913		\$ -	\$ 36,436		\$ -	\$ 37,962		\$ (1,526)
Donation/Gr	Private Donations, Grants and City	Fire Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 4,050	\$ 4,050		\$ 300	\$ 7,186		\$ -	\$ 827		\$ 6,359
Debt	Debt Funded	Smeal Aerial Fire Truck	Debt	D	9/2022	\$ 1,151,600	\$ 1,151,600		\$ -	\$ 1,151,600		\$ 4,366	\$ 1,150,236		\$ 1,364
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$ 11,150,000	\$ 11,150,000		\$ -	\$ 376,000		\$ -	\$ 376,000		\$ -
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ 80,000	\$ 80,000		\$ -	\$ 32,691		\$ -	\$ -		\$ 32,691
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$ 632,943	\$ 632,943		\$ -	\$ 557,943		\$ -	\$ 251,072		\$ 306,871
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$ 5,048,522	\$ 5,048,522		\$ -	\$ 5,046,649		\$ -	\$ 5,048,522		\$ (1,873)
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$ 6,422,987	\$ 6,422,987		\$ -	\$ 6,422,987		\$ -	\$ 6,422,987		\$ -
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ 45,636	\$ 45,636		\$ -	\$ 55,615		\$ -	\$ 47,728		\$ 7,887
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	P	Ongoing	\$ 18,252	\$ 18,252		\$ -	\$ 34,075		\$ -	\$ 32,281		\$ 1,794
NC OSBM	NC Office State Mgmt & Budget	State Grants Misc-OSBM FY23 St Approp	State	S	2/2/2023	\$ 150,000	\$ 150,000		\$ -	\$ 151,904		\$ 1,037	\$ 87,013		\$ 64,891
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$ 274,138	\$ 274,138		\$ -	\$ 310,605		\$ 18,496	\$ 156,305		\$ 154,300
DOJ	Dept. of Justice	2023 JAG Equipment Grant	Federal	F	9/26/2023	\$ 47,702	\$ 47,702		\$ -	\$ -		\$ -	\$ -		\$ -
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 65,018	\$ 65,018		\$ 1,050	\$ 69,869		\$ -	\$ 22,395		\$ 47,474
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077		\$ -	\$ 4,982,838		\$ -	\$ 4,179,246		\$ 803,592
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 6,751,751	\$ 7,189,383		\$ -	\$ 7,385,809		\$ -	\$ 6,527,315		\$ 858,494
UST	US Treasury	ARP Funding	Federal	F	3/11/2021	\$ 8,813,514	\$ 8,813,514		\$ -	\$ 9,467,871		\$ -	\$ 8,813,514		\$ 654,357
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$ 8,905,676	\$ 9,083,790		\$ -	\$ 8,455,451		\$ -	\$ 8,519,172		\$ (63,721)
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$ 730,990	\$ 730,990		\$ -	\$ 730,990		\$ -	\$ 730,990		\$ -
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000	State	S	1/24/2022	\$ 300,000	\$ 304,500		\$ -	\$ 302,300		\$ -	\$ 302,300		\$ -
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500		\$ -	\$ 1,500		\$ 20,290	\$ 95,490		\$ (93,990)
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing	\$ 1,594,366	\$ 1,594,366		\$ -	\$ 1,861,258		\$ -	\$ 1,475,254		\$ 386,004
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Insta	Federal	F	6/6/2019	\$ 32,400	\$ 265,513		\$ -	\$ 233,113		\$ -	\$ 265,513		\$ (32,400)
SRF/DWI	EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	Federal	F	Not Accepted Yet	\$ 5,999,395	\$ 6,029,395		\$ -	\$ 30,000		\$ -	\$ 25,000		\$ 5,000
City Fees	None	Lead and Copper Rule Revisions (LCRR) (EPA)	Private	C	10/2/2003	\$ 2,037,500	\$ 2,037,500		\$ -	\$ 2,037,500		\$ 63,270	\$ 63,270		\$ 1,974,230
Total						\$ 66,581,769	\$ 69,729,931		\$ 1,350	\$ 50,604,937		\$ 117,459	\$ 45,626,407		\$ 4,978,530

Grant Source Legend:
F = Federal S= State D = Debt P = Private C = City Fees

Notes:
* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
City Council	Matthew Livingston	Insurance Deductible Claims	\$ 10,000	\$ -
City Council	Matthew Livingston	Title Search & Legal Fees	\$ -	\$ (10,000)
		Transfers - Mar 2024 - City Council	\$ 10,000	\$ (10,000)
City Manager	Matthew Livingston	Consultant Fees	\$ -	\$ (5,000)
City Manager	Matthew Livingston	Codify Ordinances	\$ 5,000	\$ -
		Transfers - Mar 2024 - City Manager	\$ 5,000	\$ (5,000)
Human Resources	Bernadette Dove	Salaries & Wages Regular	\$ 989	\$ -
Human Resources	Bernadette Dove	Consultant Fees	\$ -	\$ (989)
		Transfers - Mar 2024 - Human Resources	\$ 989	\$ (989)
Paramount	Adam Twiss	Salaries & Wages Regular	\$ -	\$ (3,852)
Paramount	Adam Twiss	Facility Updates-Paramount	\$ 34,503	\$ -
Paramount	Adam Twiss	Furnace/Electric Air Conditioner	\$ -	\$ (30,651)
		Transfers - Mar 2024 - Paramount	\$ 34,503	\$ (34,503)
GEC	Felicia Brown	Travel	\$ -	\$ (1,000)
GEC	Felicia Brown	Contract Services	\$ 1,000	\$ -
		Transfers - Mar 2024 - GEC	\$ 1,000	\$ (1,000)
Public Works Admin	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (7,797)
Public Works Admin	Rick Fletcher	Medical Exams	\$ 115	\$ -
Public Works Admin	Rick Fletcher	Operational Supplies	\$ 6,800	\$ -
Public Works Admin	Rick Fletcher	Office Supplies	\$ 339	\$ -
Public Works Admin	Rick Fletcher	Cell Phone Stipend	\$ 38	\$ -
Public Works Admin	Rick Fletcher	Salaries & Wages Part-Time	\$ 177	\$ -
Public Works Admin	Rick Fletcher	Salaries & Wages Overtime	\$ 17	\$ -
Public Works Admin	Rick Fletcher	Mayor's Star Award	\$ 35	\$ -
Public Works Admin	Rick Fletcher	Vehicle Fuel-Internal Charges	\$ 276	\$ -
		Transfers - Mar 2024 - Public Works Admin	\$ 7,797	\$ (7,797)
PW Buildings & Grounds	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (5,006)
PW Buildings & Grounds	Rick Fletcher	Vacation Pay Out	\$ 5,006	\$ -
		Transfers - Mar 2024 - PW Buildings & Grounds	\$ 5,006	\$ (5,006)
Planning	Kenny Talton	Clean Lots	\$ -	\$ (600)
Planning	Kenny Talton	House Securement	\$ 600	\$ -
		Transfers - Mar 2024 - Planning	\$ 600	\$ (600)
PW Streets	Rick Fletcher	Operational Supplies	\$ -	\$ (73)
PW Streets	Rick Fletcher	Equipment Expense	\$ 73	\$ -
		Transfers - Mar 2024 - PW Streets	\$ 73	\$ (73)
Engineering	Jonathan Perry	Salaries & Wages Regular	\$ -	\$ -
		Transfers - Mar 2024 - Engineering	\$ -	\$ -
Fire	Ron Stempien	Operational Supplies	\$ -	\$ (7,250)
Fire	Ron Stempien	Travel	\$ -	\$ (4,000)
Fire	Ron Stempien	Contract Services	\$ 2,250	\$ -
Fire	Ron Stempien	Other Training	\$ -	\$ (2,000)
Fire	Ron Stempien	Cleaning Supplies	\$ -	\$ (2,000)
Fire	Ron Stempien	Vehicle Repairs	\$ 13,000	\$ -
		Transfers - Mar 2024 - Fire	\$ 15,250	\$ (15,250)



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In		Transfers Out	
Police	Mike West	Salaries & Wages Regular	\$	-	\$	-
Police	Mike West	Contract Services	\$	2,300	\$	-
Police	Mike West	Building Maintenance	\$	-	\$	(2,300)
Transfers - Mar 2024 - Police						
Parks & Recreation	Felicia Brown	Salaries & Wages Regular	\$	-	\$	-
Parks & Recreation	Felicia Brown	Operational Supplies	\$	5,000	\$	-
Parks & Recreation	Felicia Brown	Building Maintenance	\$	-	\$	(5,650)
Parks & Recreation	Felicia Brown	Electricity	\$	-	\$	(1,400)
Parks & Recreation	Felicia Brown	Maintenance of Enhancement Areas	\$	1,400	\$	-
Parks & Recreation	Felicia Brown	Downtown Park Maintenance	\$	650	\$	-
Transfers - Mar 2024 - Parks & Recreation			\$	7,050	\$	(7,050)
Water Treatment	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(120)
Water Treatment	Bert Sherman	Mayor's Star Award	\$	120	\$	-
Transfers - Mar 2024 - Water Treatment			\$	120	\$	(120)
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(540)
Water Reclamation	Bert Sherman	Cleaning Supplies	\$	500	\$	-
Water Reclamation	Bert Sherman	Mayor's Star Award	\$	40	\$	-
Transfers - Mar 2024 - Water Reclamation			\$	540	\$	(540)
Compost	Bert Sherman	Machine/Equipment Maintenance	\$	-	\$	(1,000)
Compost	Bert Sherman	Cleaning Supplies	\$	1,000	\$	-
Transfers - Mar 2024 - Compost			\$	1,000	\$	(1,000)
Transfers - ALL FUNDS - Mar 2024			\$	90,078	\$	(90,078)
Transfers - ALL FUNDS - Jul 2023-Mar 2024			\$	409,243	\$	(409,243)

- The cause of fire incidents was determined 85% of the time. 15% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 5:02.
- A full response within 8 minutes occurred for 98% of all calls.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 0 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Easter Eggstravanganza, Easter Egg Drop for Faith Church, American Red Cross Sound the Alarm event, Station Tours, and Truck Displays. We reached 114 Adults and 347 Children with fire prevention materials.

2024	<u>Jan.</u>	<u>Feb.</u>	Mar.	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	Dec.	<u>Avg.</u>	<u>Total</u>
Total Incidents:	412	365	427										401	1204
Structure Fires:	4	6	5										5	15
EMS Calls:	236	202	249										229	687
Vehicle Accidents:	27	33	49										36	109
Fire Alarms:	50	44	49										47	143
Other:	95	80	75										86	260
Training Hours:	3307	3887	2958										3384	10152
Safety Car Seat Checks:	1	6	1										3	8
Inspections:	131	150	169										150	450
2023	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	277	222	229	262	263	277	389	415	376	420	409	475	334	4014
Structure Fires:	2	3	7	4	4	4	4	4	7	4	8	4	5	55
EMS Calls:	117	94	93	86	103	116	203	195	192	215	205	270	157	1889
Vehicle Accidents:	31	26	28	36	42	27	31	39	42	45	41	37	35	425
Fire Alarms:	42	38	33	55	45	58	67	73	61	68	54	73	50	599
Other:	85	61	68	81	69	72	84	104	74	92	101	91	82	982
Training Hours:	3118	2873	3074	2218	2063	1777	1707	1680	1593	1688	1507	1003	2025	24301
Safety Car Seat Checks:	7	4	0	1	0	4	4	0	0	4	0	0	3	25
Inspections:	115	116	155	149	110	88	105	130	156	93	167	133	126	1384

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Finalized Budget classifications – new and reclassifications
- Reviewed and Approved Police Department PAFs for accuracy
- Provided salary correction for Finance Interim Assignment – Latanya Green
- Provided Salary Estimate Proposal Spreadsheets for 07/01/2024
- Activated Docusign account for HR usage
- PSHRA NC Conference & Awards Presentation
- PSHRA Conference Planning Committee meeting
- 2024 Career & Internship Fair – Mount Olive College 3/14/24
- Submitted February 2024 CES Report
- Updated job descriptions and salaries in Neogov and Coda
- Created links for Employee Health/Wellness events
- Attended the WCHRA Meeting
- Wellness Committee Meeting
- Department Budget Meetings
- Planning Department Interviews
- Planning for June's Wellness grilling event
- Preparing to re-design Recruitment and Retention process
- Preparing for 2024 Chamber's Wayne Education Network Career Expo & Job Fair 4/9/24
- Preparing for New Hire Orientation 04/17/2024
- Preparing for Administrative Professional's Day 04/24/2024
- Preparing for ARC Blood Drives in May and September
- Preparing for City vs. County blood drive January 2025

Safety

- March City Hall Fire and Defibrillator Inspections.
- March 4 – Accident investigation involving a Public Utilities Vehicle.
- March 13 – Attended the Downtown Main Street Conference awards night on behalf of the North Carolina Freedom Festival.
- Department of Labor certified all elevators in City Hall.
- Exchanged all fire extinguishers for new ones in City Hall.
- Assisting the Union Station to become compliant with the Fire Inspector's last inspection.
- March 21 – Attended a safety and security meeting for the 2024 NCFF.
- March 26 – Safety and Accident Review Committee Meeting. Heard 4 cases.
- All fire inspection tasks were completed for City Hall.
- Investigating a fall from a citizen caused by our sidewalk on Mulberry and Williams Street.
- March 26 – Telephone conference with Travelers insurance concerning a citizens sewer line that was hit by a contractor.
- Park safety inspections.
- Staying on top of insurance claims daily.
- Field Safety for private contractors & crews.
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 115 visits this month.

DRUG SCREENS = 8 TOTAL	
New Hire CDL: 4 New Hire non- CDL: 0 Promotion CDL: 1 Promotion non-CDL: 1	Post-Accident DOT: 0 Post-Accident Non- DOT: 1
Instant Drug Screens: 1	
Random Safety Sensitive Drug Screen: 5 Random Safety Sensitive Breath Alcohol Test: 0	Random DOT Drug Screens: 0 Random DOT Breath Alcohol Test: 0

Health Training Sessions:

- Annual Hearing tests for 2024 are completed.
 - o 37 Annual Hearing Screens performed to include:
 - Solid Waste March 12th, 14th, 18th, and 19th
 - Water Reclamation Facility March 20th All of Public Works
 - Public Utilities and Parks/Rec
- Random, Promotion, and New Hire Drug screens
- Narcan and Sharps Container training @ PD March 13th
- Hearing screen reviews: Streets/Storms and Garage March 8th
- BBP training: WRF March 26th

Meetings:

- Wellness Committee meeting March 20th
- Employee Wednesday Wellness Walks led by City Nurse began Wed. March 20th 12:00-1:00

Other health-related information pertinent to employees include:

- 1 COVID positive cases
- 1 WC injury
- March Nurse Newsletter: "National Kidney Month- kidney disease awareness" emailed and distributed to employees March 18th

MONTHLY STATISTICS

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	432	422	422										425
Employees – Part Time	106	109	112										109
Total Employees	538	531	534										534
Male	413	407	408										409
Female	125	124	126										125
Ethnicity – White (Not Hisp or Latino)	339	319	319										326
Ethnicity – Black or African American	182	181	184										182
Ethnicity – Hispanic or Latino	17	18	18										18
Ethnicity – Asian	4	4	4										4
Ethnicity – Other	8	9	9										9
Vacancies	32	32	31										32
Applications	240	289	303										277
Applicant Notices	97	216	179										164
New Hires	1	2	1										1
Promotions	1	5	1										2
Resignations	5	5	2										4
Retirements	3	0	0										1
Terminations - Involuntary	2	2	1										2
Turnover Rate	2.3%	1.7%	.01%										1.3%
Vehicle Accidents	2	2	1										2
Workers' Comp	2	4	1										2
Covid Related	9	2	1										6
Telework	14	14	14										14

MONTHLY STATISTICS

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428	430	428	426	427	431	432	425	423	420	425	438	428
Employees – Part Time	92	89	91	94	110	121	125	126	123	121	121	108	110
Total Employees	520	519	519	520	538	552	557	551	546	541	546	546	538
Male	402	402	400	399	412	419	422	421	416	411	415	420	412
Female	118	117	119	121	126	133	135	130	130	130	131	126	126
Ethnicity – White (Not Hisp or Latino)	317	318	318	318	325	331	332	340	337	328	331	332	327
Ethnicity – Black or African American	179	173	172	175	183	188	193	182	180	183	185	185	182
Ethnicity – Hispanic or Latino	15	16	16	16	19	21	20	18	18	18	18	17	18
Ethnicity – Asian	4	4	4	3	3	3	3	3	3	3	4	4	3
Ethnicity – Other	7	7	8	8	8	9	9	8	8	8	8	8	8
Vacancies	39	45	41	41	37	37	38	38	38	32	29	26	37
Applications	137	389	354	320	185	138	363	538	339	311	217	135	286
Applicant Notices	43	90	218	173	63	127	185	341	95	426	218	32	168
New Hires	10	4	8	1	12	4	12	3	7	1	7	18	7
Promotions	0	0	0	0	10	1	3	7	2	2	6	0	3
Resignations	3	8	4	4	5	6	6	8	7	1	2	2	5
Retirements	1	1	1	1	0	0	0	0	0	1	0	1	1
Terminations - Involuntary	1	0	0	0	0	2	1	2	1	1	1	0	1
Turnover Rate	1.2%	2.1%	1.2%	1.2%	1.2%	1.9%	1.4%	2.4%	2.4%	.05%	.01%	.01%	1.3%
Vehicle Accidents	3	3	2	2	4	1	3	2	0	6	5	5	3
Workers' Comp	0	2	3	2	5	2	8	2	4	2	2	0	3
Covid Related	13	3	3	0	0	0	1	2	3	3	2	1	3
Telework	13	14	14	14	14	14	14	14	14	14	14	14	14

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

March 2024

Prepared By: Angela Price

Date Prepared: April 9, 2024

- Replaced copiers in the City.
- Supported event sites for 2024 Main Street Conference.
- Setup overflow and managed tech support in the tent.
- Completed Downtown Wi-Fi on South Center Street.
- Updated OSMCT Software on MDTs.
- Drone flights for Main Street Conference.
- Migrated City to Streaming Services.
- Deployed DocuSign.
- Mainstreet Access Point reconfiguration.
- Reconfigured switches for new copiers.
- Redzone data has been migrated to new storage.
- Installed Hulu at Parks and Rec and Public Utilities Locations.
- Prepared Surplus for removal.
- Completed GFD FETCH updates.
- Worked with Public Works and Crossroads Fire Protection to correct fire sprinkler system alarm.
- Assisted GPD with case electronic data preservation.
- Updated Cityworks and Chatbot Integration.

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	801	817	708										775	2326
Tickets Closed	819	838	714										790	2371
Open Tickets	329	412	306										349	

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825	719	842	692	730	689	710	722	694	847	676	585	728	8,731
Tickets Closed	776	840	805	694	694	778	746	701	693	769	696	576	731	8,770
Open Tickets	433	312	349	347	383	294	258	279	280	358	338	347	332	

INSPECTIONS

Mar 2024

Prepared By: Allen Anderson, Jr.

Date Prepared 04/04/24

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for March totaled \$5,650,630. New Residential permits are included in this valuation. Significant projects this month: 5 new single-family dwellings at \$624K.

The valuation of all buildings (Residential & Commercial) permits totaled \$2,480,173. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$38,130. Of the permit fees collected for the month, \$3,900 was collected in technology fees. Plan review fees collected during the month totaled \$2,600. Business Registration fees collected totaled 1,380.

The Inspectors did a total of 918 inspections for the month. During the month of March, eight (8) business inspections were completed. A total of 301 permits were issued for the month. Forty-five (45) plan reviews were completed for March.

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$21.3	\$7.5	\$5.7										\$11.5
All Bldgs Valu. \$ (M)	\$11.4	\$3.8	\$2.5										\$5.9
New Residential \$ (M)	\$3.0	\$898K	\$624K										\$1.5
Misc \$ (M)	\$10.0	\$3.6	\$3.2										\$5.6
Permit Fee \$ (K)	\$53	\$65	\$38										\$52
Inspections	798	741	918										819
Permits Issued	361	295	301										319
Plan Reviews	68	68	45										60
2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.7	\$43.8	\$23.8	\$9.2	\$10.4	\$7.6	\$36.5	\$59.7	\$11.8	\$19.5	\$20.3	\$27.6	\$23.2
All Bldgs Valu. \$ (M)	\$3.5	\$42.1	\$6.3	\$5.0	\$6.7	\$5.3	\$25.8	\$48.6	\$7.7	\$16.1	\$14.4	\$15.7	\$16.4
New Residential \$ (M)	\$1.5	\$652K	\$2.8	\$2.6	\$4.1	\$2.9	\$4.3	\$3.5	\$1.4	\$3.5	\$2.8	\$85K	\$2.5
Misc \$ (M)	\$4.2	\$1.7	\$17.5	\$4.2	\$3.7	\$2.3	\$10.7	\$11.2	\$4.2	\$3.4	\$5.9	\$11.8	\$6.7
Permit Fee \$ (K)	\$31	\$40	\$65	\$39	\$50	\$35	\$61	\$81	\$53	\$98	\$49	\$74	\$56
Inspections	511	517	626	542	717	781	709	747	827	887	780	676	693
Permits Issued	287	413	347	414	333	348	359	463	366	364	354	316	364
Plan Reviews	49	35	49	53	83	58	75	74	107	110	66	77	70

PARAMOUNT
March 2024
Prepared by: Adam Twiss
Date Prepared 4/4/2024

-----PARAMOUNT THEATRE-----

- **March activity included 28 rental/use days, including 18 public performances.**
 - o Notable Activity:
 - StageStruck: 2-week rental
 - Goldsboro Ballet: 1-week rental
 - Dance for Christ: 2-week rental
 - Lovesick Drifters concert
 - Mainstreet Conference
- **March cancelled/rescheduled programming includes 0 days, 0 public performances**
- **Repairs, Maintenance, Issues:**
 - Emergency Façade repair paid to TA Loving.
 - Successful repairs on substantial leaks in HVAC ducts, and smoke hatch over stage.
 - Successful “phase-1” of Sound System repair and upgrade, funded by foundation.
 - Successful repair of fire alarm system, fire safety compliance reestablished.
 - Recommended wheelchair lift replacement requested in 2025 budget.
 - Essential HVAC controls upgrade requested in 2025 budget.

-----FINANCIAL-----

Expenses: \$151,532: Labor: \$20,610 / Operations: \$8,386 /Artist and Renter box office Payout: \$78,908
Emergency Façade Repair: \$43,628
Revenues: \$52,220: Tickets: \$37,833 / Building Rentals: \$2,087 / Concession: \$3,175
\$9,125 contribution from Paramount Theatre Foundation toward Façade Repair

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY 24 Total	Average
Exp	\$25,165	\$64,018	\$37,664	\$62,732	\$102,055	\$124,902	\$48,590	\$77,450	\$151,532				\$694,108	\$77,123
Rev	\$15,366	\$13,492	\$19,419	\$31,322	\$67,792	\$98,965	\$43,947	\$71,743	\$52,220				\$414,266	\$46,030
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274	\$46,490	\$66,591	\$75,399	\$100,423	\$110,336	\$849,210	\$70,768
Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176	\$12,457	\$67,200	\$47,572	\$77,666	\$71,398	\$542,394	\$45,200

- Youth Basketball season has concluded.
- Youth Spring Sports registration is fully under way.
- **Shad Tournament - 106 participants**
- **Easter Eggsstravaganza 1,500- participants**
- Goldsboro Event Center (GEC) hosted seven (7) events during – **2072 guests** and seven (7) City of Goldsboro events – **80 guests**.
- GEC had to turn away **22 patrons** during the month of March that were interested in renting the facility due to the dates they wanted already being booked.
- **1st Sergeant Golf Tournament 67-participants**
- Specialized Recreation – 126 **participants**
- **Senior Game registration concluded - 202 participants.**
- Senior Card Group Play at T.C. Coley Community Center – **152 participants.**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **184 participants.**
- Youth Karate Program at WA Foster Center in March met 2 dates – **57 participants.**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **408 visitors**
- Gym Open Play at WA Foster Center for Adults and Youth during March –**465 participants**
- Park Maintenance Staff continue to clean those park restrooms that have not been winterized and the restrooms at the HUB daily.
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff.

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$6,484	\$26,818	\$10,194										\$14,498
Facility Usage	1488	1788	2,072										1,782
Expenditures	\$14,632	\$34,260	\$19,026										\$22,639
WA Foster Recreation Center													
Program Revenue	\$710	\$380	\$570										\$553
Rental Revenue	\$425	\$1,050	\$1,190										\$888
Facility Usage	3368	2166	2305										2,613
Expenditures	\$14,075	\$14,460	\$14,225										\$14,253
T.C. Coley Community Center													
Program Revenue	\$1,742	\$1,271	\$787										\$1,266
Rental Revenue	\$570	\$1,150	\$835										\$851
Facility Usage	343	750	537										543
Expenditures	\$5,662	\$5,866	\$5,780										\$5,769
Specialized Recreation													
Program Revenue	\$0	\$0	\$0										\$0
Rental Revenue	\$0	\$0	\$0										\$0
Facility Usage	168	144	126										146
Expenditures	\$2,364	\$2,952	3,298										\$2,871
Senior Programs & Pools													
Program Revenue	\$0	\$0	\$125										\$41
Rental Revenue	\$0	\$0	\$0										\$0
Facility Usage	113	170	211										164
Expenditures	\$2,475	\$2,594	3,685										\$2,918
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$14,100	\$15,090	\$19,807										\$16,332
Rental Revenue	\$0	\$0	\$1,325										\$441
Facility Usage	36489	37080	37,195										36,921
Expenditures	\$16,198	\$16,363	16,420										\$16,327
Golf Course													
Revenues	\$36,586	\$53,758	\$62,463										\$50,935
Expenditures	\$48,038	\$52,214	\$52,886										\$51,046
Rounds of Golf	938	1487	1493										1306
Net	-\$11,452	\$1,544	9,577										-\$331
Special Events													
Revenues / Sponsorships	\$0	\$2,430	\$0										\$810
Participation	0	454	1,606										686
Expenditures	\$0	\$4,080	\$536										\$1,538
TOTAL REVENUE	\$60,617	\$101,947	\$97,296										\$86,620
TOTAL EXPENSES	\$103,444	\$132,789	\$115,856										\$117,363
TOTAL REVENUE FOR THE YEAR			\$259,860										
TOTAL EXPENSES FOR THE YEAR			\$352,089										

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$21,154	\$17,487	\$22,241	\$18,705	\$11,441	\$11,359	\$12,152	\$30,435	\$9,465	\$9,609	\$13,162	\$18,076	\$16,274
Facility Usage	1250	1975	1802	3225	2065	2165	2016	2536	1921	1315	1400	1985	1971
Expenditures	\$6,742	\$8,122	\$7,537	\$6,475	\$13,627	\$17,384	\$8,527	\$9,749	\$14,049	\$22,354	\$65,822	\$23,045	\$16,953
W. A. Foster Recreation Center													
Program Revenue	\$2,860	\$2,977	\$2,195	\$1,170	\$1,165	\$14,570	\$825	\$230	\$1,210	\$1,180	\$630	\$520	\$2,461
Rental Revenue	\$948	\$1,827	\$2,918	\$1,088	\$625	\$308	\$2,195	\$603	\$1,085	\$1,695	\$1,013	\$238	\$1,212
Facility Usage	2633	1632	2022	2651	2983	1546	2077	1942	2013	2935	2650	1834	2243
Expenditures	\$6,989	\$12,076	\$12,603	\$11,993	\$8,585	\$26,741	\$19,668	\$17,541	\$10,287	\$10,179	\$10,033	\$9,940	\$13,053
T. C. Coley Community Center													
Program Revenue	\$497	\$1,130	\$539	\$280	\$250	\$167	\$211	\$237	\$200	\$164	\$117	\$220	\$334
Rental Revenue	\$1,890	\$720	\$450	\$450	\$450	\$1,015	\$1,015	\$80	\$490	\$710	\$550	\$450	\$689
Facility Usage	197	73	170	193	210	154	177	197	175	314	218	199	190
Expenditures	\$1,874	\$1,379	\$2,203	\$3,934	\$6,644	\$14,466	\$6,706	\$9,164	\$6,005	\$6,258	\$5,127	\$6,166	\$5,827
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$36	\$18	\$0	\$0	\$0	\$124	\$0	\$15
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	190	182	98	98	45	74	166	184	134	373	126	94	147
Expenditures	\$7,618	\$8,447	\$6,350	\$6,729	\$7,462	\$11,736	\$8,627	\$5,612	\$4,477	\$5,627	\$2,856	\$4,180	\$6,643
Senior Programs & Pools													
Program Revenue	\$0	\$185	\$0	\$140	\$11	\$4,082	\$8,749	\$3,408	\$930	\$0	\$455	\$595	\$1,546
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$400	\$875	\$700	\$774	\$0	\$0	\$0	\$229
Facility Usage	166	251	295	210	212	2383	2720	2025	175	164	158	142	742
Expenditures	\$3,749	\$5,489	\$4,688	\$3,818	\$5,927	\$20,543	\$21,611	\$15,760	\$5,088	\$1,245	\$3,103	\$3,057	\$7,777
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$65	\$32,120	\$23,050	\$1,142	\$5,780	\$2,565	\$45	\$25,540	\$1,605	\$5,000	\$9,920	\$4,520	\$9,729
Rental Revenue	\$6,136	\$0	\$85	\$0	\$900	\$0	\$0	\$1,950	\$450	\$350	\$0	\$300	\$848
Facility Usage	17550	19750	21900	22350	36285	21222	14380	15290	20025	25168	31089	32789	23150
Expenditures	\$4,917	\$9,557	\$10,461	\$10,886	\$10,456	\$33,132	\$7,678	\$14,900	\$12,629	\$64,318	\$18,436	\$14,576	\$17,662
Golf Course													
Revenues	\$37,930	\$32,709	\$55,850	\$48,454	\$56,560	\$73,812	\$61,821	\$63,590	\$57,788	\$52,418	\$41,483	\$38,898	\$51,776
Expenditures	\$63,976	\$35,563	\$52,218	\$36,482	\$53,315	\$60,208	\$31,528	\$83,528	\$46,397	\$56,788	\$315,953	\$67,229	\$75,265
Rounds of Golf	1200	1592	2788	1941	2309	2120	2110	2076	2153	1825	1227	1079	1868
Net	-\$26,046	-\$2,854	\$3,632	\$11,972	\$3,245	\$13,603	\$30,293	-\$19,938	\$11,391	-\$4,370	\$274,470	\$28,331	-\$23,489
Special Events													
Revenues / Sponsorships	\$0	\$2,000	\$0	\$0	\$1,600	\$1,730	\$1,659	\$0	\$0	\$285	\$0	\$0	\$606
Participation	0	200	70	152	160	101	101	0	0	42	55	7500	698
Expenditures	\$18	\$911	\$511	\$94	\$3,170	\$2,194	\$1,551	\$0	\$0	\$1,443	\$2,151	\$1,649	\$1,141
TOTAL REVENUE	\$71,480	\$91,155	\$107,328	\$71,429	\$78,782	\$110,044	\$89,565	\$126,773	\$73,997	\$71,411	\$67,454	\$63,817	\$85,270
TOTAL EXPENSES	\$95,883	\$81,544	\$96,571	\$80,411	\$109,186	\$186,404	\$105896	\$156,254	\$98,932	\$168212	\$423481	\$129842	\$144,385
TOTAL REVENUE FOR THE YEAR			\$1,023,235										
TOTAL EXPENSES FOR THE YEAR			\$1,732,616										

PLANNING DEPARTMENT 2024 ACTIVITY REPORT

[illegible]

GOLDSBORO POLICE DEPARTMENT

March 2024

Prepared By: Michael D. West

Date Prepared: April 8, 2024

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for March 2023 was 170, compared to 209 for March 2024.

Property with an estimated value of \$465,744 was reported stolen, while property with an estimated value of \$59,270 was recovered and property damaged was \$58,000.

Officers arrested 104 people and issued 255 citations during the month. There were 11 drug-related charges.

There were 4 report(s) of assault(s) on officer(s).

Revenue collected for March 2024 included:

Police Reports	\$ 625.00
Fingerprints	\$ 90.00
Special Events	\$ 100.00
Total	\$ 815.00

PART I CRIME COMPARISON & TREND														
2024	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	1	0	0										1	
Rape	3	0	0										3	
Robbery	3	2	6										11	
Aggravated Assault	21	15	20										56	
Breaking & Entering	22	38	23										83	
Larceny	159	96	145										400	
Motor Vehicle Theft	10	6	13										29	
Arson	0	0	2										2	
TOTALS	219	157	209										585	
2023	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	0	1	2	2	0	0	0	0	3	0	2	10	
Rape	0	2	1	2	0	0	0	0	0	0	2	1	8	
Robbery	2	1	4	1	5	4	2	6	4	4	6	9	48	
Aggravated Assault	15	17	26	16	20	17	23	23	22	22	28	17	246	
Breaking & Entering	22	16	12	18	29	24	30	28	27	25	39	30	300	
Larceny	112	88	110	114	160	148	135	162	131	153	137	142	1592	
Motor Vehicle Theft	10	10	16	12	9	9	23	22	16	16	16	13	172	
Arson	0	0	0	0	1	0	0	0	2	1	2	0	6	
TOTALS	161	134	170	165	226	202	213	241	202	224	230	214	2382	

PUBLIC UTILITIES DEPARTMENT

March 2024

Prepared By: Robert Sherman

Date Prepared: April 5, 2024

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
- Capital Projects: Replacements of the ATSS at the WTP and at the NRPS. Replace flow meters at the WTP.
- The intake structure screen at the Neuse River has damage to it and needs to be replaced. Staff is in the process to put this repair out for bid.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for March is 8.91-MGD. The yearly average flow for the WRF is 9.24-MGD. This puts the WRF at 66% capacity.
- All the city's 26 pump stations are operating well. No major issues to report.
- Capital projects: Generator at Westbrook L/S and Upgrade of the Public Utilities Telemetry System.
- WRF has 2 uncertified operators, and one open position.
- Construction on the River Bend Lift Station continues. The River Bend lift station will replace Big and Little Cherry lift stations.

Compost Facility

- Nine hundred and seventy cubic yards of compost and mulch were sold in March 2024.
- Capital Project: Construction of Bay 8 enclosure contract has been awarded and the contract is being written up.
- The engine for the wood grinder has malfunction and needs to be replaced. Staff is working on contract to complete this work.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2024 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.95	5.88	5.84										5.89
Sewer**	10.63	8.17	8.91										9.24
Compost	161	866	970										666

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2023 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.82	5.80	6.32	5.35	5.58	6.76	6.29	6.30	6.04	6.10	5.96	5.69	6.00
Sewer**	7.23	9.94	7.81	9.94	8.64	7.87	9.69	8.82	9.76	7.27	7.33	9.59	8.66
Compost	163	358	835	1509	888	866	822	845	226	1432	659	367	748

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

March 2024

Prepared by: Jamie Stanley

Date Prepared: 08 April 2024

Monthly Highlights

Buildings & Grounds: Numerous lighting and plumbing issues were addressed throughout city buildings. Removed all Christmas Lights along Center St. Added banners and numerous activities for Mainstreet Conference.

Distribution & Collections: Call duty responded to 18 after hour calls--total of 27.5 hours. Completed 92 work orders.

Streets & Stormwater: Repaired 100 potholes, 1 tree in roadway, 125.5 sq. yds. concrete sidewalk. 1300 LF of small ditches cleaned, Swept 310 curb miles, Jet Rod 2,725 LF storm pipe, cleaned 9 Manholes and 18 Catch Basins, 7.5 Hours of Call Duty. Repaired 4 storm water cave ins, Removed 2 Beaver Dams.

Departments		2024												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	17.5	8.5	18.7										14.9
	Lines Camera'd (1000-ft)	1.8	2.4	1.1										1.8
	Water Repairs	52	25	18										31.7
	Sewer Repairs	21	16	13										16.7
	Hydrants Replaced/Fixed	1	3	1										1.7
Bldg & Grounds	Meter Install/Changed	5	5	1										3.7
	Radio, Electrical, Bldg	33	37	29										33.0
	ROW Mowing (ac)	0	0	0										0.0
	City-Owned Lots Mowing (ac)	15	10	35										20.0
Garage	Total Work Orders	248	255	235										246.0
	Total Fuel Cost (x1000)	\$ 79	\$ 80	\$ 71										76.7
Solid Waste	Refuse (x1000 tons)	1.11	1.03	1.02										1.055
	Recyclables (tons)	19	15	16										16.7
	Leaf-n-Limbs (x1000 tons)	0.8	0.8	0.5										0.693
Cemetery Funerals		6	2	3										3.7
Street & Storm	Utility Cut Repairs	2	15	51										22.7
	Pot Hole Repairs	73	62	100										78.3
	Streets Swept (miles)	270.4	300	310										293.5
	Pipe&Open Ditch Maint(1000-ft)	0.35	8.30	4.03										4.2
	Ditch mowing (1000-ft)	0.00	0.00	0.00										0.0
Storm Pipe Repairs		6	4	4										4.7
2023														
Distribution & Collections	Utility Line Maint (1000-ft)	10.7	17.6	11.3	9.8	19.0	20.0	24.5	20.7	16.4	19.2	23.1	7.4	16.6
	Lines Camera'd (1000-ft)	1.6	5.2	3	3.3	4.6	3.7	2.5	3.4	2.0	1.1	1	1	2.7
	Water Repairs	30	22	23	24	31	16	21	23	17	29	36	24	24.7
	Sewer Repairs	12	12	18	16	24	10	17	24	11	13	17	18	16.0
	Hydrants Replaced/Fixed	12	3	5	3	2	3	5	1	1	3	4	3	3.8
Bldg & Grounds	Meter Install/Changed	3	5	8	5	4	8	6	4	7	6	4	3	5.3
	Radio, Electrical, Bldg	49	61	63	33	44	39	39	28	42	27	45	28	41.5
	ROW Mowing (ac)	0	0	0	61	91	82	97	104	51	10	0	0	41.3
	City-Owned Lots Mowing (ac)	0	15	69	75	276	102	67	103	166	60	20	0	79.4
Garage	Total Work Orders	249	207	265	245	279	213	228	232	228	230	184	147	225.6
	Total Fuel Cost (x1000)	\$ 79	\$ 74	\$ 76	\$ 75	\$ 86	\$ 77	\$ 87	\$ 92	\$ 79	\$ 74	\$ 53	\$ 61	76.1
Solid Waste	Refuse (x1000 tons)	1.08	0.91	1.10	0.98	1.08	1.03	1.11	1.14	1.04	1.07	1.00	1.10	1.1
	Recyclables (tons)	0	38	0	37	71	56	39	13	23	0	29	40	28.9
	Leaf-n-Limbs (x1000 tons)	0.9	0.8	0.6	0.6	0.5	0.5	0.4	1.0	0.7	0.7	0.7	0.8	0.7
Cemetery Funerals		5	4	5	5	4	0	1	1	3	5	0	6	3.3
Street & Storm	Utility Cut Repairs	9	8	23	17	32	20	15	25	11	5	4	0	14.1
	Pot Hole Repairs	70	65	105	145	113	110	88	40	34	153	92	195	100.8
	Streets Swept (miles)	49.7	102	170.8	130.2	190	196.5	229.2	275.9	277	300	254.6	208.4	198.7
	Pipe&Open Ditch Maint(1000-ft)	4.05	2.07	2.16	2.43	0.00	0.40	0.38	1.95	1.29	4.1	1.43	0.4	1.7
	Ditch mowing (1000-ft)	0.00	2.85	0.00	0.00	50.48	7.91	3.68	11.80	18.41	15.56	25.16	0.00	11.3
Storm Pipe Repairs		1	3	1	7	4	0	3	1	1	3	3	3	2.5

- Total hotel revenue generated in February was \$1,731,208 which is down 4.6% YOY. March revenue not yet released.
- The website's tracking code was temporarily removed in January. This means comparisons between January and February data (both month-over-month and year-over-year) are skewed.
- Organic search generated 74% of the website traffic in February with 1,067 sessions. "downtown Goldsboro NC" maintained position #1 in keyword performance.
- SJAFB Tour had 36 registered guests
- Candace and Amanda attended the NC Mainstreet Conference
- Amanda met with ZMC Hotels Sales Staff
- Amanda attended the Visit NC 365 Conference in Greenville, NC
- Monthly GTC/TDA Meeting
- AJGA Logistics call with Lane Tree – 3/20

City Occupancy Tax Collections

March figures have not yet been released

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2023-24	\$90,771	96,122	\$82,030	\$83,980	\$88,871	\$64,393	\$92,315	\$69,845						\$83,540
2022-23	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276	\$64,615	\$81,123	\$88,849	\$86,324	\$100,063	\$1,044,224	\$87,018

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 15, 2024 COUNCIL MEETING

Moved to
Items Requiring Individual Action

SUBJECT: Center Street Jam Concert Series – Temporary Street Closure

BACKGROUND: The City of Goldsboro's Downtown Development Dept., in conjunction with the Downtown Goldsboro Development Corporation looks forward to hosting the annual Center Street Jam Summer Concert Series. The Center Street Jam is a community-favorite event, bringing crowds of 1500 – 3500 to enjoy live music, fellowship and food from local vendors. As always, Center Street Jam concerts are free, family-friendly and open to the public.

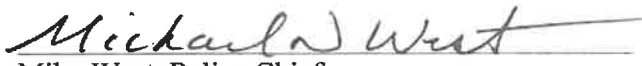
DISCUSSION: The events will be hosted every other Thursday from 6:00pm – 9:00pm at The HUB in the 200 block of South Center Street. Event dates are May 2nd, May 16th, May 30th, June 13th, June 27th, July 11th, July 25th, and August 8^h. For the safety of event-goers, the Downtown Development Department and DGDC are requesting the closure of the northbound lane of South Center Street from Spruce to Chestnut from 4:00pm – 9:30pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

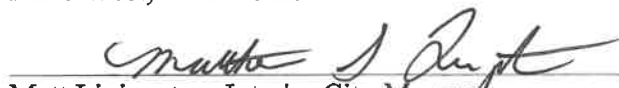
1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and Public Works Departments are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street and a partial closure of East Chestnut Street from Center Street to the Chestnut Street PD parking lot entrance, as stated above.

Date: 4-4-24


Mike West, Police Chief

Date: 4-10-24


Matt Livingston, Interim City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Center Street Jam Summer Concert Series

Event Date(s): May 2, 16, 30, June 13, 27, July 11, 25, August 8 **Event Website:** dgdg.org

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Free outdoor summer concert series, includes live music, food vendors, beverage sales and kids activities

Requested Event Location: The HUB - 200 S Center Street

Event Start Time/End Time: 6pm-9pm

Set-Up: Date & Time (start/end): 8am on the day of each event

Dismantle (Completion): Date & Time (start/end): 9:30-10pm

Estimated Daily Attendance: 2000+

Will this event require street closures? ☒ **Yes** ☐ **No** **Closure Times** 4pm-9:30pm

If yes, please list the streets that you are requesting to be closed:

S. Center Street, northbound lane only, from Spruce to Chestnut

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Downtown Goldsboro Development Corporation/COG

Are you a non-profit? ☒ **Yes** ☐ **No** **If yes, are you:** ☒ **501c (3)** ☐ **501c (6)** ☐ **Place of worship**

Applicant Name: Austin Rye **Title:** Marketing and Admin

Address: 116 N Center Street

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** (919) 735-4959

Cell Phone: _____ **Email:** arye@goldsboronc.gov

Day of Event Contact:

Name: Austin Rye Phone: (919) 735-4959

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See Attached.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

HUB restrooms

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City Receptacles

V. Event Details: *Please answer the following questions regarding your event.*

- ☒ Yes ☐ No Does the event involve the sale of food?
If "YES", has the health department been notified?
For events with food, a letter from the health department must be submitted 30 days prior to the event.
o Health Department: (919) 731-1000

- ☒ Yes ☐ No Does the event intend to sale alcohol? Choose one of the three options listed below. See the Special Information and Conditions of Receiving a Special Event/Parade Permit section at the end of this application for more information about the Goldsboro Social district.

☒ If "YES", choose this option. 1) The ABC Permit, issued to you by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted. 2) Your event must be CLOSED to the Social District. This means your patrons CANNOT leave your event with an alcoholic beverage. It also means people outside of your event cannot bring alcohol from the Social District into your event.

o NC ABC Commission: (919) 779-0700

☐ If "NO", choose this option if you will not sale alcohol but want to be OPEN to the Social District. This means patrons CAN bring alcohol from the Social District into your event.

☐ If "NO", choose this option if you will not sale alcohol and be CLOSED to the Social District. This means alcohol is completely prohibited from your event; you are not selling alcohol, nor can a patron bring alcohol in from the Social District.

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
If "YES", please provide the following information:
➤ Amplification? ☐ Yes ☐ No

- ☒ Yes ☐ No Will there be musical entertainment and/or oratory speaking at your event?

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
➤ Approximate Number of tents: 8
➤ Approximate Sizes: 10x10
➤ Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

Note: Tents cannot be staked in the area of the HUB due to in-ground irrigation.

- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
If "YES", provide the cost(s) of all tickets: _____

- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
If 'YES', please provide the schedule of fees: \$100 for food vendors only
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

****The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.***

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public Parking

Note: *You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.*

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event is required. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Carnival applicants must provide proof of liability insurance of at least \$5 million. The city must be listed as an additional insured on the Certificate of Insurance and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public.*

Application Fee:

An application fee of \$100.00 for special events and \$200.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

1. Goldsboro has a Social District in the area of the HUB complex downtown. A social district is a defined area in which a person may consume alcoholic beverages from an official container sold by an approved ABC permittee located within defined social district boundaries and defined days and hours of operation. Having a Social District affects the choices available to patrons wishing to rent the HUB.
2. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
4. Areas where alcohol will be consumed, served, or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Austin Rye Austin Rye (Apr 3, 2024 08:36 EDT) Date: 03/28/2024

Organization: Downtown Goldsboro Development Corporation/COG

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

_____ Goldsboro Police Department Representative	_____ Date
_____ Goldsboro Fire Department Representative	_____ Date
_____ Downtown Goldsboro Representative	_____ Date
_____ Public Works Department Representative	_____ Date
_____ Parks and Recreation Department Representative	_____ Date
_____ Finance Director	_____ Date
_____ City Manager's Signature (Use of City Owned Lots/Non-Street Closings and Carnivals)	_____ Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of
Downtown Goldsboro Development Corporation from the City of Goldsboro and hereby agrees to indemnify
and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,
expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted
against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any
acts or omissions, active or passive, related to operating an event on the city's property.

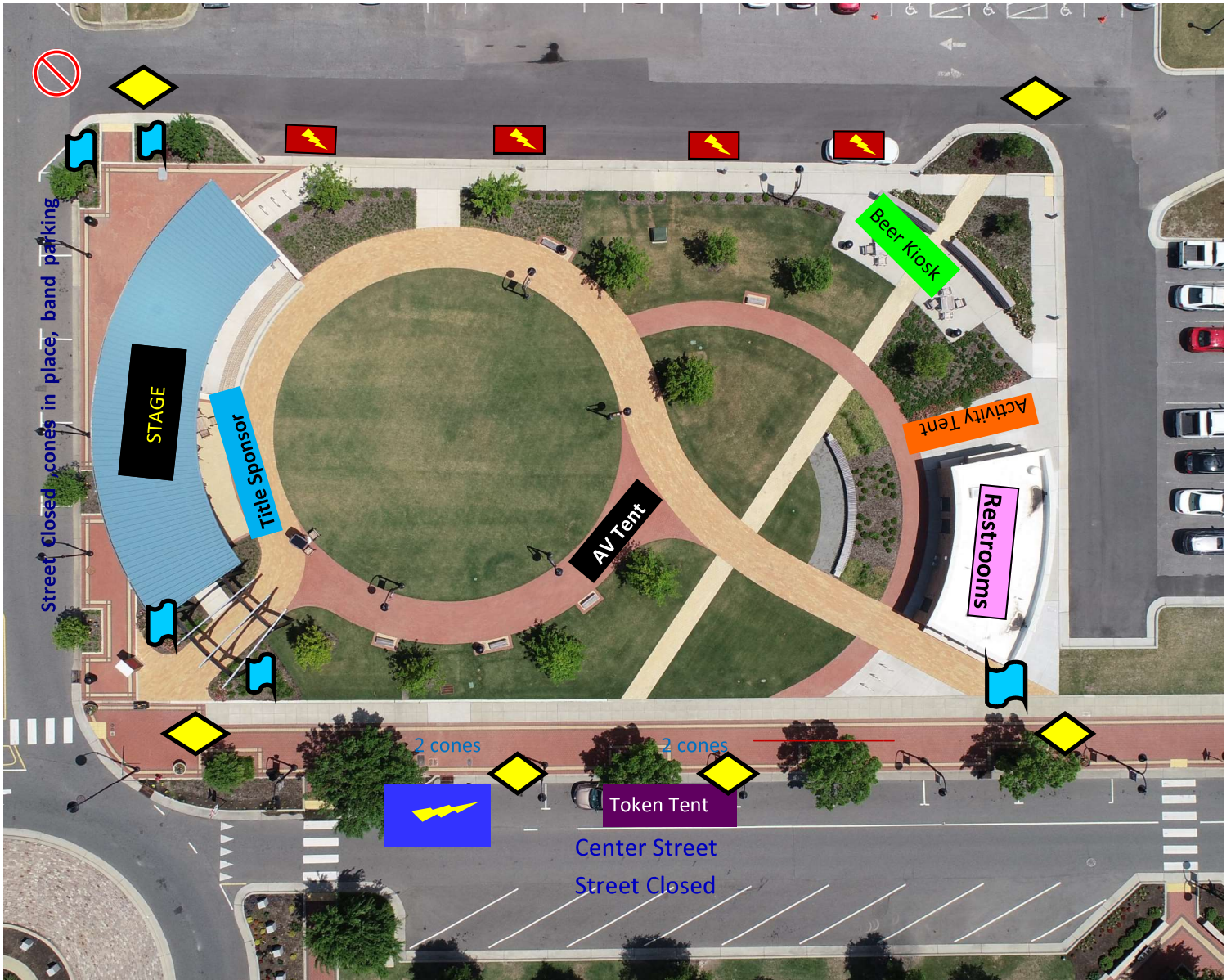
This the 28 day of March, 2024.

Austin Rye (SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

The HUB
200 S. Center Street



Public Restrooms

Cones



Entrance Block

----- Stations



DOWNGOL-01

LMUSSELMAN

DATE (MM/DD/YYYY)

3/28/2024

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crawford-Henderson, Inc. PO Box 10885 Goldsboro, NC 27532	CONTACT NAME: Lisa Musselman	
	PHONE (A/C, No, Ext): (919) 778-9400	FAX (A/C, No): (919) 751-2142
	E-MAIL ADDRESS: lisam@crawhen.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Cincinnati Specialty	
	INSURER B : The Cincinnati Insurance Co. 10677	
INSURED Downtown Goldsboro Development Corporation 116 N. Center Street Goldsboro, NC 27530	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X		CSU0194679	8/25/2023	8/25/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 1,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE			EPP 0663548	8/25/2023	8/25/2024	EACH OCCURRENCE \$ 1,000,000
							AGGREGATE \$ 1,000,000
	DED ☐ RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability	X		CSU0194679	8/25/2023	8/25/2024	Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Center Street Jam to be held on Center Street from 6:00-9:00 pm. May 2024-August 2024. The City of Goldsboro is additional insured.

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro 200 N. Center Street Goldsboro, NC 27530	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

CITY OF GOLDSBORO
AGENDA MEMORANDUM
April 15, 2024 COUNCIL MEETING

Moved to
Items Requiring Individual Action

Tabled to May 6, 2024 Council Meeting

SUBJECT: 5K for 5p – Temporary Street Closing

BACKGROUND: An application was received from Mikayla Barfield and The 5p – Society, requesting permission to hold a 5K to raise awareness for 5p – (cri du chat) on Saturday, May 18, 2024, from 9:00 a.m. to 11:00 a.m.

DISCUSSION: The race is scheduled to begin and end on Center Street near Spruce Street. The event runs through the downtown and residential areas of Goldsboro to include Center Street, Walnut Street, Jefferson Street, and Mulberry Street. The Police, Fire, Public Works, and Downtown Goldsboro offices have been notified of this request.

The race will start and finish in the same area. The time requested for the closing is from 7:00 a.m. to 11:30 a.m. to allow for the setup, event, and dismantle.

Staff recommends approval of this request subject to the following conditions:

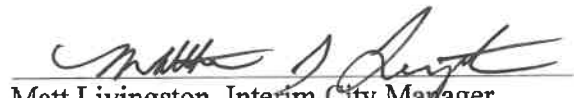
1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the Council approve the street closing of sections of Center Street at Pine Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the 5K for 5p event from 7:00 a.m. to 11:30 a.m. on Saturday, May 18, 2024.

DATE: 4-4-24


Mike West, Police Chief

DATE: 4-10-24


Matt Livingston, Interim City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☒ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: 5K for 5p

Event Date(s): May 18, 2024 **Event Website:** not yet created

Inclement Weather/Rain Date(s): none yet

Description of Event (Please briefly describe the event.)

5k to raise awareness for 5p - (cri du chat)

Requested Event Location: The HUB and streets of Downtown Goldsboro

Event Start Time/End Time: 9:00am - 11:00am

Set-Up: Date & Time (start/end): 7:00am

Dismantle (Completion): Date & Time (start/end): 11:30am

Estimated Daily Attendance: +/- 100

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 9:00am - 10:30am

If yes, please list the streets that you are requesting to be closed:

1. Center St. - a. Southbound (Pine to Mulberry St) b. Northbound (Spruce to Mulberry St)

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Mikayla barfield / The 5p - Society ^{MB}

Are you a non-profit? ☒ Yes ☒ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship
(EIN number 48-1022202)

Applicant Name: Mikayla Barfield **Title:** PT, DPT

Address: 113 Fairfield Drive

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-738-8886

Cell Phone: _____ **Email:** mikaylahuf.dpt@gmail.com

Day of Event Contact:

Name: Mikayla Barfield Phone: 919-738-8886

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: The HUB area

For Run/Walk/Parade/Carnivals- STARTING POINT: Walnut as shown on map

For Run/Walk/Parade/Carnival- ENDING POINT: Center as shown on map

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See attached map

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

N/A

If no portable toilets will be provided, how will these requirements be handled?

The HUB

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Trash Bags

V. Event Details: Please answer the following questions regarding your event.

☐ Yes ☒ No Does the event involve the sale of food?

If "YES", has the health department been notified?

For events with food, a letter from the health department must be submitted 30 days prior to the event.

o Health Department: (919) 731-1000

☐ Yes ☒ No Does the event intend to sale alcohol? Choose one of the three options listed below. See the Special Information and Conditions of Receiving a Special Event/Parade Permit section at the end of this application for more information about the Goldsboro Social district.

☐ If "YES", choose this option. 1) The ABC Permit, issued to you by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted. 2) Your event must be CLOSED to the Social District. This means your patrons CANNOT leave your event with an alcoholic beverage. It also means people outside of your event cannot bring alcohol from the Social District into your event.

o NC ABC Commission: (919) 779-0700

☐ If "NO", choose this option if you will not sale alcohol but want to be OPEN to the Social District. This means patrons CAN bring alcohol from the Social District into your event.

☒ If "NO", choose this option if you will not sale alcohol and be CLOSED to the Social District. This means alcohol is completely prohibited from your event; you are not selling alcohol, nor can a patron bring alcohol in from the Social District.

☐ Yes ☒ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

➤ Amplification? ☐ Yes ☐ No

☐ Yes ☒ No Will there be musical entertainment and/or oratory speaking at your event?

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☐ Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

➤ Approximate Number of tents: _____

➤ Approximate Sizes: _____

➤ Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ ***City of Goldsboro Inspections Department (919) 580-4385***

Note: Tents cannot be staked in the area of the HUB due to in-ground irrigation.

☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

☐ Yes ☒ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
If 'YES', please provide the schedule of fees: _____
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? As stated in HUB Rental

Note: *You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.*

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event is required. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Carnival applicants must provide proof of liability insurance of at least \$5 million. The city must be listed as an additional insured on the Certificate of Insurance and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public.*

Application Fee:

An application fee of \$100.00 for special events and \$200.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

1. Goldsboro has a Social District in the area of the HUB complex downtown. A social district is a defined area in which a person may consume alcoholic beverages from an official container sold by an approved ABC permittee located within defined social district boundaries and defined days and hours of operation. Having a Social District affects the choices available to patrons wishing to rent the HUB.
2. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
4. Areas where alcohol will be consumed, served, or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature:  Mikayla Barfield (Dec 13, 2023 11:08 EST) Date: Dec 13, 2023

Organization: 5p-

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

_____ Goldsboro Police Department Representative	_____ Date
_____ Goldsboro Fire Department Representative	_____ Date
_____ Downtown Goldsboro Representative	_____ Date
_____ Public Works Department Representative	_____ Date
_____ Parks and Recreation Department Representative	_____ Date
_____ Finance Director	_____ Date
_____ City Manager's Signature (Use of City Owned Lots/Non-Street Closings and Carnivals)	_____ Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Mikayla barfield from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 13 day of December, 2023.


Mikayla barfield (Dec 13, 2023 11:08 EST)

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

Route

Route is 100% unrestricted

Brandon Wilson

Measured On: Jan 22, 2018
Course = 5 km

1 Mile - At 108 B E Walnut
2 Mile - At 1000 E Mulberry
3 Mile - At 116 S Center





CERTIFICATE OF LIABILITY INSURANCE

OP ID: JE01

DATE (MM/DD/YYYY)

01/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Assn Services, a Division of Affinity Ins. Services, Inc 2001 K Street NW, Suite 625 Washington, DC 20006 Amy L. Doherty		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: FPMS006		FAX (A/C, No):
INSURED Five P Minus Society P. O. Box 268 Lakewood, CA 90714		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Great American Insurance Co.		
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ GENERAL LIABILITY	X		SPP9209721	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	☐ POLICY ☐ PRO-JECT ☒ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY			SPP9209721	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	☒ SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	☒ HIRED AUTOS						\$
	☒ NON-OWNED AUTOS						\$
	☐ UMBRELLA LIAB ☐ EXCESS LIAB	☐ OCCUR ☐ CLAIMS-MADE					EACH OCCURRENCE \$
	☐ DEDUCTIBLE						AGGREGATE \$
	☐ RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	☐ Y / N ☒ N / A					WC STATU-TORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

5k for 5p-Society 5/18/2024
City of Goldsboro is named the additional insured per terms of the agreement.

CERTIFICATE HOLDER**CANCELLATION**

CITGOLD City of Goldsboro 204 S Center Street Goldsboro, NC 27530	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Amy L. Doherty
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