

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
APRIL 6, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:30 P.M.–CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Willowdale Cemetery Update
 - b. KaBOOM Playground
 - c. Downtown Design Guidelines Revision Services (DGDC and Planning)
 - d. Retreat Follow-up Discussion (City Manager)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**

A. Minutes of the Work Session and Regular Meeting of March 2, 2015
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
- VII. PUBLIC HEARINGS**

B. Public Hearing to Consider the Financing of the Construction of the W. A. Foster Recreation Center and the Renovations for the property located 1501 S. Slocumb Street (Finance)
- VIII. CONSENT AGENDA ITEMS**

C. Site Plan Revision and Modification – E Park, LLC (Self-Service Auto Washing Facility) (Planning)

D. Alley Closing – Running from Gulley Street easterly to its Terminus between Pine Street and Corney Street (Planning)

E. Revised Site, Landscape and Building Elevation Plans – Point Five Development (Planning)

F. Federal Property Forfeiture Program State Controlled Substance Tax Remittance (Police)

G. Eat in the Street – Temporary Street Closing (Police)

H. Multi-Use Path Project- Donation of Land (Parks and Recreation)

I. Budget Amendment for 2015 Wings Over Wayne Airshow Event (Tourism)
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
- X. CITY MANAGER’S REPORT**
- XI. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**
 - J. Physical Fitness Month Proclamation
 - K. National Service Recognition Day Proclamation
 - L. National Poetry Month Proclamation
 - M. Arbor Day Proclamation
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

Addressee	Start Time	Time	Prints	Result	Note
wral	04-02 09:59	00:00:23	001/001	OK	
news argus	04-02 09:59	00:00:38	001/001	OK	
WGBR	04-02 10:00	00:00:23	001/001	OK	
WTV Durham	04-02 10:02	00:00:48	001/001	OK	
Chamber	04-02 10:03	00:00:23	001/001	OK	
EDC	04-02 10:04	00:00:38	001/001	OK	
Sheriff Dept	04-02 10:05	00:00:31	001/001	OK	
Wachovia	04-02 10:10	00:00:44	001/001	OK	
Channel 14	04-02 10:11	00:00:50	001/001	OK	
TimeWarner	04-02 10:15	00:00:57	000/001	No Ans	

Note

TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
 DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC,
 FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,
 FCODE:F-code, RTX:Re-TX, RLV:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result

OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over,
 POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,
 DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,
 DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

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- XIV. **ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MARCH 2, 2015

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on March 2, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Michael Headen (arrived at 5:42 p.m.)
Councilmember Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Ron Lawrence, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Angel Wright-Lanier, Assistant City Manager
Kaye Scott, Finance Director
Jimmy Rowe, Planning Director
Jeff Stewart, Police Chief
Scott Barnard, Parks and Recreation Director
Felicia Brown, Parks and Recreation, Recreation Superintendent
Betsy Rosemann, Travel & Tourism Director
Gary Whaley, Fire Chief
Lisa Johnson, Assistant Fire Chief
Christina Langley, Senior Admin. Support Specialist Fire Department
Shycole Simpson-Carter, Community Development Director
Scott Williams, IT Director
Glenn Barwick, Citizen
Lonnie Casey, Citizen
Ethan Smith, News-Argus Reporter
Robyn Wade, The Gospel of Wayne County (arrived at 5:40 p.m.)

Call to Order. The meeting was called to order by Mayor King at 5:02 p.m.

Invocation. Councilmember Williams provided the invocation.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item B. Child Nutrition Outreach and Education Program. Mayor King stated he would like to thank our staff for the hard work they have done on this program. They have done

a fantastic job. He stated he would also like to thank our community for how they have embraced this program. He shared he has talked with a lot of organizations and churches and none said no, but he didn't expect anyone to say no.

Mayor Pro Tem Allen stated the program begins on March 14th and March 15th and he would like to see Councilmembers and Department Heads sign up to participate as well.

Mr. Stevens stated the item stated approve the City Clerk to sign, when it should have said City Manager to sign. If Council agrees, staff will make that correction. Council agreed staff could correct the memo to state "Authorize City Manager to enter into the Agreement."

Item C. Budget Amendment: Renovations to Property Located at 1501 S. Slocumb Street, Goldsboro, NC. Mr. Stevens asked if Council would like to assign members to the renovation project. Council agreed to Mayor Pro Tem Allen, Councilmember Broadaway and Councilmember Williams serving as Council representation on the project.

Item D. Center Street Streetscape Project Public Art Selection Proposal. Ms. Metz shared staff has inquired with FTA whether there was an availability of us to use TIGER Funds if any are available at the end of the project to acquire a piece of art for permanent display. Ms. Metz stated they have not said no, however, they have not given us an official reply. Ms. Metz stated we will not know if we will be able to until the close of the project.

Item F. Site and Landscape Plan – Rhodes Funeral Home. Mayor Pro Tem Allen asked Mr. Rowe to review the parking plan. Mr. Rowe stated to access the front and rear of the facility from Wayne Memorial Drive, applicant proposes to maintain a 12.85 wide paved access drive between the new addition and the northeastern property line. Mr. Rowe stated the applicant would have to designate that access drive between the addition and property line as one-way.

Item G. Site, Landscape and Building Elevation Plans – W.A. Foster Recreation Center at Mina Weil Park. Mr. Rowe shared in talking with Engineering, there is a possibility the City will have to do a nitrogen buy down. Councilmember Williams asked if there would be fence around the stormwater retention pond to keep children out of the area. Mr. Rowe stated staff will take a look at safety measures.

Item H. Site, Landscape and Building Elevation Plans – The Pantry/Kangaroo (recombination of both sites). Staff discussed interconnectivity with Council. Mayor Pro Tem Allen stated he felt interconnectivity needed to be provided to Hardee's and the back lot. Mr. Rowe stated NCDOT has asked that the curb and gutter be shifted back to provide room for a U-turn. Mr. Stevens stated he would argue they need to fix all the intersections to allow U-turns because someone could come off Hwy. 70 and think they are in the wrong place and try to make a U-turn.

Item I. Site and Landscape Plan – Wayne County Satellite Jail. Mayor Pro Tem Allen stated he would like to see how the building will look from William Street.

Additional items discussed included the following:

Fire Department Training Ground. Chief Whaley shared the following information:

Training Ground – ISO Requirements

- 2 Acres of Land
- 3 Story Building – Over 37 Feet Tall
- Live Fire Training Structure (including smoke room)
- 18 Hours Required Per Year of Facility Training per Member
- 35% of 9 points for Training ISO Rating

Chief Whaley reviewed various training ground designs including:

- A pre-fab building at an estimated cost of \$500,000
- 12 Conex Boxes at \$2,200 each (includes shipping) for \$50,000

Visited Training Grounds

- Conex boxes used by other Fire Departments in North Carolina
 - North Lenoir Fire Department
 - Nash Community College (Rocky Mt. Fire Department)

Versatility of Conex Boxes

- Different Set-ups
- Used for Many Types of Training – Ladders, Search & Rescue, Live Burns, Ventilation, Confined Space, Smoke, High-Rise Operations, RIT
- Available for Other Departmental Use – Goldsboro Police Department SWAT and K-9 Training

Designing, Constructing, & Operating Container – Based Training Props School

- 2 Captains
- April 19th – 21st
- Indianapolis, IN
- \$1795 each

Training Ground Facility Location

- Anderson Drive
- Maintenance Complex – Corner of Clingman Street and Fourth Street
- Site Prep – Hydrants, Cleared Lot, Paved Road
- Response from Location to Fire Calls
- Future Growth – Classrooms, Additional Conex Boxes, Trench Training, Vehicle Extrication and Car Fire Training

Chief Whaley stated he attended the Chiefs' Conference recently and they said to expect the next ISO Inspection to occur between the end of 2015 and the beginning of 2016.

Council discussed the option of building a training ground with conex boxes and potential location. Council agreed staff could proceed with the purchase of the conex boxes and with sending the captains to the training. Staff will bring back a budget amendment at the next meeting.

SRO Contract. Chief Stewart shared information with Council regarding a request to provide a temporary School Resource Officer at Dillard Middle School on a full-time basis until the end of the school year.

Upon motion of Mayor Pro Tem Allen, seconded by Councilmember Headen and unanimously carried, Council added Item J. Approval of an Operation Agreement between the Wayne County Board of Education and the Goldsboro Police Department to the Consent Agenda.

Beak Week. Mr. Scott Barnard shared information with Council regarding the 2015 Beak Week Celebration. He stated staff would like to ask the Governor to declare the 1st Annual Beak Week BBQ Challenge as a sanctioned North Carolina State Barbeque Championship Event through the issuance of a Proclamation. He stated that would allow the winners of this event to go onto a national level competition as winners of a designated state competition.

Council agreed staff could proceed with the request for a Proclamation from the Governor.

Sidewalks along Walnut Streetscape Project. Councilmember Headen stated in walking through his district, the new sidewalks appear to be higher. Mr. Stevens shared in leveling the granite curbs, the curbs were moved up 4-6 inches. He stated there would be some milling in the street and resurfacing. On one side there is a retaining wall behind the sidewalks, so that will reduce the retaining wall height, which is owned by a private property owner. Mr. Stevens stated it would make it better for their wall, in terms of ever pushing forward. On the one side, the yards drain towards us, come across the sidewalk and drain into the street. He stated there should not be any drainage issues on private property because that side is higher. On the other side we are on a hill and the road is sort of in the middle, so the sidewalk is higher, we are not creating any damming actions, because those properties drain away from the other side of the street. Mr. Stevens stated raising those curbs 4-6 inches should help in a heavy rain fall. Mr. Stevens shared they talked with the engineer who designed it and it was designed in 2008 when we talked about the Union Station project, but the engineer stands behind the design and it will provide a stronger street as we are leaving a nice base of asphalt. Mr. Stevens stated the other concern he has heard is handicap accessibility to the porches that are really close to the sidewalks. He stated we will look at those site by site to evaluate whether they need a step or a ramp. There may be 5 or so homes that may need something depending on the owners' preference.

Councilmember Goodman stated he had asked for curb and gutter for a handicap person on Olivia Lane and he would like to know what the difference is between his request and this. Mr. Stevens stated we are rebuilding existing sidewalks on Walnut Street and there is a 4-6 inch difference. Councilmember Goodman stated he is talking about a curb cut to get someone into a vehicle, and if we are doing that in this area he would like it in his district too. Mayor Pro Tem Allen asked if this was for a specific home and Councilmember Goodman stated it was for a

home located in public housing. Mr. Stevens stated he believed they spoke with the housing authority a few months ago, but he would follow up. Mr. Stevens stated they are not putting handicap accessible cuts in the curb, it's from the sidewalk to the house where concerns with accessibility have been expressed. Curb cuts are still at the intersections like we would do at any street. Mr. Stevens stated he would be happy to follow up and speak more with Councilmember Goodman on his request.

Closed Session Held. Upon motion of Councilmember Aycock seconded by Councilmember Williams and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on March 2, 2015 with attendance as follows:

Present: Mayor Pro Tem Chuck Allen, Presiding
Councilmember Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

Absent: Mayor Alfonzo King

The meeting was called to order by Mayor Pro Tem Allen.

The invocation was given by Councilmember Williams. The pledge to the Flag followed with a scout from Boy Scout Troop 581 who was working on his citizenship badge.

Approval of Minutes. Approved. Upon motion of Councilmember Broadaway, seconded by Councilmember Headen and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of January 20, 2015 and February 2, 2015 as submitted.

Public Comment Period. Mayor Pro Tem Allen opened the public comment period. The following people spoke:

1. Victor Miller, 325 Cedar Road and Jeff Davis, 1105 Park Avenue, Goldsboro shared the first ever Downtown Kilt Fun Run (with hopefully ladies and gentleman in kilts) will be held on William, Mulberry, Walnut and John Streets on March 14, 2015. He stated they do it for charity and they will be doing it for St. Baldricks this year and will change throughout the years. This is one of the many things we would like to do

for this community and hopefully bring more business downtown. Mayor Pro Tem Allen asked if you have to wear a kilt to run and Mr. Miller stated yes, there are no rules on that as long as it's respectable. Mr. Miller thanked Council for their time and stated he hoped to see them out there. Mayor Pro Tem Allen stated he hoped they had success with it.

2. Lonnie Casey Jr., Chairman of the Watch Dogs of Public Funds of Wayne County, stated he was here tonight to ask them if they haven't seen these buildings you're talking about buying, to look at them. The buildings are across the street, the old Candy Kitchen and all that mess over there. He asked that they don't waste public funds on that. He stated that they are requesting Council reconsider and not waste our funds on that. He stated we have a problem with people getting too much corporate welfare downtown. He stated that Council is giving facial grants and \$400.00 per month for a year for people to go into a business. He stated that we are subsidizing landlords rent and that is not fair. He stated Council is discriminating against every business in the City of Goldsboro if they don't offer them the same thing, not just the good ole boys downtown, but the whole city as a whole. He stated they have been thinking about this for a while now and this is wrong. He stated they know one that got some and sold the building about 2 years later, enhanced the building with our funds, and there is another department head that did the same thing. He stated this is not good business. Mr. Casey also stated there is a problem with United Church Ministries, part of the building fell off and you closed the building for about a week, and they feed the hungry. He stated that they told him today they are back open but do not have the money to fix the front of that building. He stated that if Council is going to fix the building for these good old boys down here, please spend some of our money on theirs.

Mayor Pro-Tem Allen asked if anyone else would like to speak for the public comment period. No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item J. Approval of an Operation Agreement between the Wayne County Board of Education and the Goldsboro Police Department was added to the Consent Agenda during the Work Session. Councilmember Williams moved the items on the Consent Agenda, Items B, C, D, E, F, G, H, I, and J be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Child Nutrition Outreach and Education Program. Ordinance Adopted. The Goldsboro City Council was briefed on the severity of Child Poverty in Goldsboro in October 2014. According to a recent study by the University of North Carolina at Chapel Hill, 32,750 people (19%) in Wayne County have food insecurities and nearly 30% of them were children.

Children from food insecure households are more likely to suffer health, mental and developmental problems that can negatively impact their growth and ability to learn. It is the City Council's goal to have a community-based program for child nutrition outreach and education that will ensure the students of Goldsboro receive a nutritional balanced meal and are educated on making food choices for a healthy lifestyle.

The City requested proposals from organizations for child nutrition outreach and education services. All applicants must be entities with experience in conducting food assistance program outreach at the state and/or local level and actively engaged in this type of program within the past 24 months. Three agencies submitted proposals to the City on February 13, 2015. After careful evaluation by the selection committee, it was determined that ADLA, Inc. was the most reasonable and responsive submittal at a cost of \$65,440.00. The Nutrition Outreach and Education Program will provide a meal on Saturday and Sunday at two locations from March 14, 2015 – June 7, 2015 for children who attend any of the public schools within the City of Goldsboro. Any child up to 18 years of age will be fed no matter their address.

The Wayne County School Board has agreed to partner with the City and will authorize the City to utilize the Dillard Middle School and Wayne Academy locations. The attached agreement with the School Board outlines the details of this arrangement with the City, but requires the City to pay \$3,640 for school system custodians.

Currently, the City has allocated \$26,542 within the Community Development budget to fund this program and an additional \$42,538 will need to be appropriated from the General Fund for the full contract with ADLA, Inc.

Staff recommended the City Council approve the City of Goldsboro entering into a contract with ADLA, Inc. in the amount not to exceed \$65,440 from March 14, 2015 – June 7, 2015; authorize the City Manager to enter into the agreement with the Wayne County School Board for the Nutrition Outreach and Education Program; and adopt the following entitled budget ordinance appropriating the funds from the Unassigned Fund Balance of the General Fund in the amount of \$42,538. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King Absent)

ORDINANCE NO. 2015-9 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2012-13 FISCAL YEAR”

Budget Amendment: Renovations to property at 1501 S. Slocumb Street. Resolution and Ordinance Adopted. The City of Goldsboro purchased the property located at 1501 S. Slocumb Street on February 26, 2015. The acquisition cost for this property was \$400,000, which included the club house, tennis courts, bathhouse, tennis building and 10.3 acres of land.

Due to the proximity to the Goldsboro Municipal Golf Course, staff saw the feasibility of moving the existing Golf Club House to the Country Club site. It is the staff's intent to replace our aging facility with a renovated section of the Club House. A portion of the facility would be refurbished as the Golf Club House and a new locker room. The remaining rooms would be updated for meeting and event accommodations. The pool and some of the smaller buildings will be demolished. The estimated cost would be appropriately \$400,000 to begin these renovations.

The Finance Department is working with the City's financial advisors on borrowing money for the renovations of this facility. Since funding will not be finalized until approximately May 2015, it would be necessary for the attached reimbursement resolution to be adopted declaring our intent to use those funds for repayment to the City.

Staff recommended Council adopt the Adopt the following entitled ordinance appropriating \$400,000 from the unassigned fund balance of the General Fund and adopt the following entitled resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the renovations of the property at 1501 S. Slocumb Street. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King Absent)

ORDINANCE NO. 2015-10 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR"

RESOLUTION NO. 2015-20" RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE RENOVATIONS OF THE PROPERTY LOCATED AT 1501 SOUTH SLOCUMB STREET"

Center Street Streetscape Project Public Art Selection Proposal. Resolution Adopted. The Center Street Streetscape plans include two sites for public art installations. The Center Street Streetscape design includes roundabouts at the intersections of Center and Mulberry and Center and Chestnut streets. In the center of each of these roundabouts, a platform will exist to house significantly sized sculptures, up to approximately fifteen feet, to complement the fountain at the intersection of Center and Walnut streets.

In an effort to help explore the appropriate method to incorporate art in these spaces and to explore selection process options, a Public Art Steering Committee was formed. This committee includes representatives from the Arts Council of Wayne County, DGDC Design Committee, Historic District Commission, Downtown Merchants' Association, a resident artist, the project architect and city staff.

The Public Art Steering Committee (PASC) has met to explore options to incorporate art in these spaces. There are two approaches available; temporary installations that would transition annually or a permanent display. The temporary option consists of a lease with the artist and the permanent option requires an acquisition. Based on the market and the size required, a lease would cost approximately \$2,500 whereas a purchase could cost up to \$50,000, each.

The PASC believes the ideal approach is to lease the art. This method allows for change and would maintain interest and excitement about the art each year. This option would require the services of a consultant, at least initially, to assist the committee with the identification of available pieces. We have received a quote to hire a public art consultant to assist us with this process for a one-year period. The cost of this service is approximately \$2,000. The scope of the work includes identification of available pieces, contract preparation and execution, and

organizing the logistics for installation and removal between the artists and the City of Goldsboro.

City staff asked our TIGER grant administrators with the Federal Transit Administration about utilizing the grant funds to acquire public art for these spaces if the project comes in under budget.

While this remains a possibility, we will not know whether the funds exist or be able to receive an official response until the project is near close-out.

The PASC has considered several options regarding the art selection method. The recommendation of the committee is as follows:

1. A consultant provides the PASC with a list of 10 to 15 available pieces that meet our space dimensions.
2. The PASC narrows the selection to approximately six pieces.
3. The City and DGDC share these selections via Facebook and their respective websites to solicit public dialogue and comment.
4. Based on the comments received, the PASC narrows the selection to four and presents these four to the City Council with a recommendation of two.
5. City Council makes the final selection of two.

If we are able to make the selection decision by the July 20, 2015 Council Meeting, we will be able to have the art installed in time for the project ribbon cutting in November.

Staff recommends proceeding with the lease option but wishes to pursue with an option to purchase at least one of the two pieces if TIGER funds are available and FTA approves acquisition of public art for the project.

The current unappropriated balance of the MSD is \$54,000.

Staff recommended Council adopt the following entitled budget ordinance reducing the Municipal Service District unassigned fund balance in the amount of \$2,000 to fund the services of a public art consultant for one lease cycle of a year to assist the City with the selection of public art for the two designated places within the Center Street Streetscape plans. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King Absent)

ORDINANCE NO. 2015–11 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR”

First Annual Downtown Goldsboro Kilt Fun Run– Temporary Street Closing Request. Approved. The Flying Shamrock Irish Pub is requesting permission to close a portion of certain City streets on Saturday, March 14, 2015 from 3:00 p.m. to 5:00 p.m. in order to hold their first annual fun run, which will begin at 4:00 p.m.

The street closing request is as follows:

Parade Route: John Street beginning at 115 North John Street, north to Mulberry Street, east on E. Mulberry Street to William Street, south on N. William Street to Walnut Street, west on E. Walnut Street to John Street, north on N. John Street to 115 North John Street.

Staging area: 115 North John Street

Additional closures/detours recommended by the Police Department to manage traffic flow:

Traffic on N. John St. traveling from Ash St. to Mulberry St. will be required to turn west on to E. Mulberry St., traffic on N. William St. traveling from Ash St. to Mulberry St. will be required to turn east on to E. Mulberry St., traffic on E. Mulberry St. traveling from Patrick St. to William St. will be required to turn north on to N. William St., traffic on E. Walnut St. traveling from Patrick St. to William St. will be required to turn south on to S. William St., Ormond Ave. at E. Walnut St. will be closed, traffic on John St. traveling from Chestnut St. to Walnut St. will be required to turn west on to E. Walnut St., traffic on Walnut St. traveling from Center St. to John St. will be required to turn south on to S. John St., traffic on Mulberry St. traveling from Center St. to John St. will be required to turn north on to N. John St.

The time requested for the closing is from 3:00 p.m. to 5:00 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

Staff recommended Council by motion, grant street closings on Walnut, John, Mulberry, and William Streets on March 14, 2015 from 3:00 p.m. to 5:00 p.m. in order that the First Annual Downtown Goldsboro Kilt Fun Run may take place, subject to the above conditions. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King)

Site and Landscape Plan - Rhodes Funeral Home Addition. Approved. The property is located on the northwest corner of Wayne Memorial Drive and Eighth Street.

In February of 2011, City Council originally approved site and landscape plans for Rhodes Funeral Home to operate at this location.

Frontage: 95.70 ft. (Wayne Memorial Drive)
Frontage: 254.27 ft. (Eighth Street)
Area: 30,473 sq. ft. or 0.700 acres
Zoning: General Business

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday-Friday)

No. of Employees: 4

The site and landscape plans for this operation were previously approved with the following modifications:

1. Modification of the Class C (20ft.) buffer along a portion of the northern and northeastern property lines; and
2. Modification of the interior landscaping requirement.

The submitted site plan illustrates applicant's proposal to add a one-story brick veneer building containing approximately 2,700 sq. ft. to an existing 3,600 sq. ft. one-story metal and brick veneer building for a total of 6,300 sq. ft.

Now, the applicant intends to enlarge the existing main assembly area from 1,170 sq. ft. to 2,000 sq. ft. to accommodate additional seating for day- and night-time services.

Parking for funeral homes is based on one (1) space per five (5) seats or 50 sq. ft. of floor area in the main assembly area, whichever is greater, plus one (1) per vehicle stored on site. Based on the new main assembly area of 2,000 sq. ft. and the fact that the applicant utilizes four (4) vehicles stored on site for funeral services, a total of 44 parking spaces are required for this site.

A total of 40 parking spaces (including two handicapped spaces) are shown on the site plan. A modification from 44 spaces to 40 spaces will be necessary.

Access to the site would be from two existing curb cuts—one on Wayne Memorial Drive and one on Eighth Street. To access the front and rear of the facility from Wayne Memorial Drive, applicant proposes to maintain a 12.85 ft. wide paved access drive between the new addition and the northeastern property line. One existing driveway apron along Eighth Street would be relocated and improved with curb and gutter.

The submitted landscape plan shows existing Maples and Oaks serving as street trees along Wayne Memorial Drive and Eighth Street. In addition, Variegated Privets and Cedar trees will serve as required landscape buffers along the northern and western property lines. Interior plantings of Hollies and Flowering Cherries will be dispersed within the parking lot.

Interconnectivity to the adjacent undeveloped property to the west is not shown on the site plan. Staff is working with the site engineer to reflect a dedicated access easement on the plans.

Staff has requested building elevations before issuance of a building permit to ensure building design standards will meet performance requirements contained within the Unified Development Ordinance.

Staff recommends approval of site and landscape plans for the proposed Rhodes Funeral Home addition with a modification of the required parking from 44 spaces to 40 spaces.

The Planning Commission, at their meeting held on February 23, 2015, recommended approval of the site and landscape plans with a modification of interconnectivity to the north and parking requirements from 44 spaces to 40 spaces subject to staff review and approval of building elevations.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans with a modification of interconnectivity to the north and parking requirements from 44 spaces to 40 spaces subject to staff review and approval of building elevations. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King Absent)

Site, Landscape and Building Elevation Plans- W. A. Foster Recreation Center at Mina Weil Park. Approved. The property is located on the east side of South John Street between Wayne Avenue and House Street.

Area: 21.15 Acres

Zoning: Office and Institutional-1

On November 5, 2012, the City Council selected this location for construction of a new W. A. Foster Center to replace its current location on Corney Street.

The development will require demolition of the following existing items on the site:

1. Portions of wooded areas on the northern side of the property. Sufficient wooded area will remain to retain the existing buffer between the site and adjacent houses fronting on Wayne Avenue.
2. Scattered trees throughout the site which would conflict with building area;
3. Practice tennis courts on the northeastern portion of the property;
4. Paved parking area adjacent to swimming pool;
5. Sand playground which is located where the new recreation building is to be constructed;

Existing items which will be retained and utilized in conjunction with the new center facility include:

1. Two ball fields;
2. Bathrooms;
3. Picnic Shelter;
4. Swimming pool and pool house;

5. Parking lot fronting on House Street near the ball fields (containing 56 spaces) and parking lot fronting on Sycamore Street at Wayne Avenue (containing 27 spaces);

A 25,191 sq. ft. building is proposed along with a new parking configuration. Access to the new parking lot is proposed from both House Street and through a new divided entrance drive on South John Street. A new travel lane from this entrance would extend behind the ball fields to the new parking area adjacent to the Center structure. The median on John Street would contain a monument sign.

Based on the square footage of the new Center, a total of 101 parking spaces would be required.

The new parking lot configuration adjacent to the Center building will contain 75 spaces. The existing parking lot which is accessed from Sycamore Street contains 27 spaces for a total of 102 spaces available for use by Center patrons.

There will be a total of seven handicapped-accessible spaces within these two areas.

The existing parking lot adjacent to the ball fields and accessible from House Street will provide 56 additional spaces.

Interior sidewalks will provide access from the parking areas to the tennis courts and swimming pool area.

A dumpster location is to be located behind the Center and will be appropriately screened in accordance with the City's UDO requirements.

The submitted landscape plan indicates a stormwater detention pond to be located near the rear of the site.

Additional large plantings including Oaks, Hollies and Redbuds will be installed in locations that are not now screened between the Park and houses fronting on Wayne Avenue.

Street trees including October Glory Maples will be installed along House Street and John Street. A Vehicular Surface Buffer will be provided for the parking lot near the ball fields consisting of Holly shrubs.

Extensive plantings are proposed within the new parking area adjacent to the Center including Willow Oak trees and Holly shrubs.

Building elevations plans have not been submitted, however, the staff will insure that they will meet the requirements of the City's UDO.

The Planning Commission, at their meeting held on February 23, 2015, recommended approval of the site, landscape and building elevation plans subject to submission of building elevation plans which will meet the requirements of the City's UDO.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans subject to submission of building elevation plans which will meet the requirements of the City's UDO. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King Absent)

Site, Landscape and Building Elevation Plans – The Pantry/Kangaroo (Recombination of Two Sites). Approved. The subject property is located on the west side of Wayne Memorial Drive between US Hwy 70 Bypass and West Lockhaven Drive.

Frontage:	375 ft. (Wayne Memorial Drive)
Depth:	223 ft. (approx.)
Area:	1.62 acres
Zoning:	General Business

The property consists of two parcels of land which are currently occupied by two separate convenience stores with gas islands. Each parcel has two curb cuts providing access from Wayne Memorial Drive. In addition, the northernmost property can access an adjacent private road which extends to a traffic signal at Wayne Memorial Drive aligning with the Memorial Commons Shopping Center main entrance.

The submitted site plan indicates the removal of all existing buildings and proposes the construction of one new 5,684 sq. ft. convenience store and fast food restaurant with gas islands. The new building would be oriented toward the north, facing the adjacent private road. The restaurant will include a drive thru aisle extending around the new building. An existing canopy which currently serves the northernmost site and runs perpendicular to Wayne Memorial Drive will remain.

Hours of operation:	24 Hrs. for Convenience Store 10:00 a. m. to 11:00 p. m. for Restaurant
No. of Employees:	2 in Convenience Store 4 in Restaurant
Refuse collection:	Dumpster

Eighteen parking spaces are required for the proposed convenience store and 19 parking spaces are required for the restaurant for a total parking requirement of 37 spaces. The submitted site plan indicates that 54 parking spaces will be provided for the site which includes two handicapped parking spaces and two spaces at each of the ten proposed gas pumps.

There are currently four curb cuts serving the two existing operations. Three curb cuts are to be closed and one will remain along Wayne Memorial Drive for both ingress and egress into the site. With the installation of the traffic island within Wayne Memorial Drive, no left turn movements in or out of the site will be permitted. As noted previously, additional access will be provided to the private road which adjoins the subject property on the north and which extends to an existing traffic signal.

Stormwater calculations are not required for this site because the impervious area is being reduced.

The proposed dumpster location and all HVAC units will be roof-mounted and screened from public view in accordance with the requirements of the Unified Development Ordinance.

Applicant has requested a modification of the interconnectivity requirement to the rear of the site (where there is an existing strip center) since the adjacent private road will provide adequate shared access to that property.

An interconnectivity modification to the south (Hardee's) has also been requested due to the proposed drive-thru aisle which extends around the proposed building.

The submitted landscape plan indicates that a total of seven street trees will be installed along Wayne Memorial Drive and a modification of street trees along the adjacent private road to the north is being requested due to existing pavement.

The developer will install a Class A ten (10) ft. wide aesthetic landscape buffer along the southern and western property lines. Extensive landscaping will be installed within the islands located within the parking area.

Exterior sidewalks will be provided along Wayne Memorial Drive.

Building elevations have been submitted and the building is to be constructed of synthetic stucco (EIFS) with brick veneer columns. The building will be earth-tone colors with dark bronze aluminum awnings along the front elevation of the convenience store and aluminum steel canopies with yellow awnings along the front elevation of the fast food restaurant. Sufficient variation in textures and design are provided to insure the City's design standards are met.

At their meeting held on February 23, 2015, the Planning Commission recommended approval of the development plans with modifications of the provision of street trees along the adjacent private road and a modification of the interconnectivity requirement to the rear.

The Commission did not recommend approval of the modification of interconnectivity to Hardee's on the south. They recommended that interconnectivity be provided along the southern property line to tie in with the drive aisle extending to the Hardee's parking lot from Wayne Memorial Drive. This would require an entire redesign of the site since the drive-thru lane would be cut off by this interconnectivity.

Staff does not recommend that interconnectivity be provided to the south at this time. The drive aisle extending to the Hardee's parking lot from Wayne Memorial Drive is one-way only and tying into that drive could create confusion and result in traffic movements which cause accidents. Staff, instead, recommends that the developer provide an access easement along the southern property line to the rear of the proposed building. This will allow for future interconnectivity if necessary and will allow the building and drive-through configuration as proposed.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevations plans with the following modifications:

1. Provision of street trees on the adjacent private road to the north; and
2. Provision of interconnectivity to the west (rear) and to the south (Hardee's).

Approval would require the designation of an access easement along the southern property line to the rear of the proposed building. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King Absent)

Site and Landscape Plan - Wayne County Satellite Jail. Approved. The property is located on the southeast corner of North William Street and Stronach Avenue.

Frontage: 550.00 ft. (William Street)
Frontage: 409.69 ft. (Stronach Avenue)
Area: 14.36 acres
Zoning: I-2 General Industry
Front setback: 30 ft.
Rear setback: 20 ft.
Side setback: 15 ft.

Hours of Operation: 24 hours/7 days a week

Currently the property consists of an existing vacant metal and brick veneer commercial building and paved parking once used as a flea market and retail department store. The commercial building is scheduled for demolition and the existing asphalt will be removed prior to the development of the site.

Building: The County of Wayne has submitted a preliminary site plan showing a proposal to construct a one-story, 34,885 sq. ft. facility to be utilized as a satellite jail capable of accommodating up to 221 inmates. An addition to the structure is proposed at a future date. The building will be oriented to face the south side of the tract and will include two parking areas.

Access: Access to the property will be provided through one full-access curb cut on North William Street. NCDOT has reviewed and approved the plans for this curb cut.

Parking: A total of 25 parking spaces are shown on the plans to accommodate both employees of the Sheriff's office and visitors. Staff believes that additional parking will be necessary to accommodate visitors and is working with the architect to insure that adequate parking is provided on the site.

Traffic circulation: Vehicles on the lot will be able to circulate in front of the building and two-way access will be provided within each of the two parking lots. Visitors will be limited to seven parking lot spaces in front of the building and employees and other county-owned vehicles

will occupy the remaining 18 spaces to the east of the facility. A 20 ft. gravel access road is proposed around the building as a dedicated fire lane.

Stormwater: Calculations relative to stormwater for the site have been submitted to the Engineering Department for review. Stormwater calculations will have to be approved before the issuance of any building permits for the site.

Floodplain: According to 2014 floodplain maps, a portion of the property falls within the 100 year floodplain. No development is proposed within this area.

Lighting: A lighting plan and calculations have been submitted for review. Staff will analyze these plans to insure that they are in compliance with the City of Goldsboro's commercial lighting design standards.

Landscaping: An extensive landscaping plan has been submitted which includes the following information:

1. Street Trees: Obstructions due to overhead electrical utility lines resulted in a total of 37 small trees proposed for planting along North William Street and a total of 19 small trees proposed along Stronach Avenue. Trees include an assortment of Natchez White Crape Myrtles and Japanese Flowering Cherries.
2. Vehicular Surface Buffer: Four Willow Oaks serve as parking lot trees for the site. All vehicular surface areas are located within 60 ft. of a parking lot tree. Because the impervious surface ratio is less than 0.20, no internal landscaping is required.
3. Screening buffers: A 10 ft. wide (Class A) buffer is shown between the site and the adjacent property to the south. The buffer will consist of Oaks, Maples, Redbuds and Hollies.

A 50 ft. wide (Type D) buffer is shown to the east of the proposed facility. An existing 385 ft. vegetative buffer is to remain. The buffer will consist of Magnolias, Hollies, Dogwoods, Spring Glories, Little Richard Abelias, Chinese Fringe Flowers and Wheeler's Dwarfs.

A 15 ft. wide (Type B) buffer is shown at the northwest corner of the property between the project site and the adjacent convenient store. The buffer will consist of Black Gums, Chinese Hollies, Yaupon Hollies, Shamrock Inkberry Hollies and Redtwig Dogwoods.

Interconnectivity: Interconnectivity is not proposed or shown for this site. Interconnectivity is not practical due to the nature of the proposed use as a public detention center. A modification of the interconnectivity requirement will be necessary.

Sidewalks: Sidewalks are not proposed or shown for this site but are required to be provided by the developer. A modification of the sidewalk provision requirement will be necessary. Staff

recommends that sidewalks are installed along both William Street and Stronach Avenue since this will be considered new construction as indicated in the sidewalk policy.

Utilities: City water and sewer are available to the subject property.

Building Elevations: Staff is working with the architect of record to obtain color renderings of the building's elevation to insure building materials and colors meet the current standards of the Unified Development Ordinance.

At their meeting held on February 23, 2015, the Planning Commission recommended approval of the site, landscape and building elevation plans with a modification of the interconnectivity requirement and subject to completion of staff comments regarding provision of additional parking and building elevation plans which will meet the City's UDO requirements. They further recommended that sidewalks be installed along both street frontages.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans with the requested interconnectivity requirement and subject to completion of all staff comments relative to the possible provision of additional parking and building elevation plans which will meet the City's UDO requirements. Sidewalks along both street frontages will be required. Consent Agenda Approval. Williams/Broadaway (6 Ayes – Mayor King Absent)

Approval of Contract between the Wayne County Board of Education and the City of Goldsboro Police Department. Approved. The Wayne County Board of Education is concerned about the increasing violence in Wayne County Public Schools and desires to secure a law enforcement officer for assignment to Dillard Middle School. It is anticipated that a Resource Officer will be an armed law enforcement officer selected by the Wayne County Board of Education and the Goldsboro Police Department through its designated personnel.

The Goldsboro Police Department would agree to provide a temporary School Resource Officer at Dillard Middle School on a full-time basis until the end of the school year.

Staff recommended Council authorize the Mayor to sign a contract between the Wayne County Board of Education and Goldsboro Police Department for a temporary School Resource Officer at Dillard Middle School on a full-time basis until the end of the school year. Consent Agenda Approval. (6 Ayes – Mayor King Absent)

End of Consent Agenda.

City Manager's Report. Mr. Stevens shared we received a letter today that Goldsboro's Center Street has been named "Great Main Street in the Making" by the North Carolina Chapter of the American Planning Association's Great Places Initiative as one of the Great Main Street Award Winners. He shared that is good news for our community and positive recognition across the state is always helpful for Goldsboro.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Headen shared a belated Happy Birthday to William Goodman and a quick thank you to fellow Councilmember Aycock who just had a birthday as well and thanked him for his hospitality.

Councilmember Broadway shared that he wanted to thank the Public Works Department, we didn't have a big snow fall but when he got out, there was plenty of sand and salt on the bridges and overpasses and the next day the Sanitation guys were out.

Mr. Stevens shared he wanted to follow up and share we have police officers communicating with Public Works, officers were identifying problems and Public Works were identifying and responding. He stated he wanted to thank the employees for working together to provide services to the community and they do that behind the scenes day and night even in the ice and snow and the cold.

Councilmember Goodman shared he wanted to concur with Mr. Casey concerning the church and would like to see us do something to financially help that church with getting those repairs made because they are working to feed the homeless. He stated there is no sense in anybody starving or being hungry around here, child or adult. He stated that if we are doing some of the things that we are doing financially, he thinks we can put it to good practice to do something for that church so that they can carry on their ministries. He also stated he would like to thank the city employees, regardless of what department they work in for the tireless service they have contributed to the City of Goldsboro during our light snow, sleet, and freezing rain. He stated that fortunately we didn't have the problems they had in Raleigh and west and north of Raleigh but it could have been a mess if it hadn't been for city employees and DOT.

Councilmember Williams shared that he wanted to piggy-back off the other comments and he can see a great improvement in the appearance across the City of Goldsboro for all the efforts are city employees and administrative staff and all are doing across the city. He stated he wanted to encourage property owners to follow suit and let's keep Goldsboro looking beautiful.

Councilmember Aycock thanked Public Works, Police, Fire and all City employees for their great work. He stated he also was glad to see the Boy Scout here, and he told Mr. Aycock he was working on his first class and citizenship badge. He advised the Boy Scout to keep going to get his Eagle Scout because it will pay big dividends in the future.

Councilmember Aycock read the following Proclamation:

Proclamation – Women in Construction Week. Mayor King recognized the Greater Greenville NC Chapter 335 and its many dedicated volunteers for its steadfast work on behalf and support of women in construction, and proclaimed the week of March 1-7, 2015 Women in construction Week and encouraged our citizens to congratulate the organization on its many accomplishments.

Councilmember Broadway read the following Proclamation:

Proclamation – Multiple Sclerosis Awareness Week. Mayor King proclaimed March 2-8, 2015 as MS Awareness Week and commended this observance to all of our citizens.

There being no further business, the meeting adjourned at 7:17 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
COUNCIL MEETING – APRIL 6, 2015

SUBJECT: Public Hearing to Consider the Financing of the Construction of the W. A. Foster Recreation Center and the Renovations for the property located 1501 S. Slocumb Street

BACKGROUND: At the March 16, 2015 meeting, Council adopted the resolution setting the public hearing for the installment financing for the construction of the W. A. Foster Recreation Center and the renovations for the property located at 1501 S. Slocumb Street for Monday, April 6, 2015. On Friday, March 20, 2015, the said notice was published in the Goldsboro News Argus as required by the General Statutes of North Carolina.

DISCUSSION: The W. A. Foster Recreation Center has a projected cost of approximately \$6 million which includes the architectural and engineering services. The property acquisition and renovations for the property at 1501 S. Slocumb Street is estimated at approximately \$1.5 million.

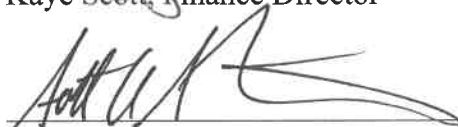
The installment financing agreement will comply in all respects with Section 160A-20 and Chapter 159 of Article 8 of the General Statutes of North Carolina and the guidelines of the Local Government Commission of North Carolina for all the financings and refinancing.

RECOMMENDATION: No action is required after the public hearing. I will be bringing back at the April 20, 2015 meeting the finding resolutions along with the banking bid results.

Date: 3-30-15


Kaye Scott, Finance Director

Date: 4-8-15


Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 6, 2015 COUNCIL MEETING

Item

C
*Removed to
Items Requiring
Action*

SUBJECT: Site Plan Revision and Modification – E Park, LLC (Self-Service Auto Washing Facility)

BACKGROUND: The property is located on the northwest corner of East Ash Street and Durant Street. It was occupied by a vacant building that was previously utilized for retail sales. This building was demolished and a car wash is currently under construction on the site.

Frontage: 100 ft. (Ash Street)
180 ft. (Durant Street)

Area: 0.41 acres
Zoning: General Business

Site and landscape plans for the auto washing facility were approved by the Council on November 3, 2014. As part of the approval, Council issued a modification to waive the interconnectivity requirement as well as a modification of sidewalk installation and fee in lieu requirement for the Durant Street frontage. The developer was required to install sidewalks along the Ash Street frontage.

DISCUSSION: As construction progressed, the developer found that it would be difficult to install approximately six ft. of sidewalk between the development's Ash Street curb cut and the shared property line with Auto Zone to the west.

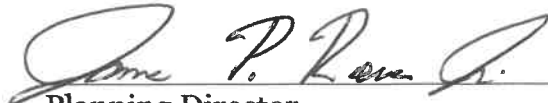
There is an existing catch basin in this location which would prevent sidewalk construction without great expense through relocation of the catch basin. There are no existing sidewalks in front of Auto Zone.

Since the site plan was initially approved by Council with the specific stipulation that the sidewalk be installed along the Ash Street frontage, a modification of the sidewalk requirement in this location or the payment of a fee in lieu of sidewalk installation is now necessary.

The Planning Commission, at their meeting held on March 30, 2015, recommended a modification of the sidewalk installation requirement for the area adjacent to the catch basin as requested but recommended that a fee in lieu of installation be provided.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the modification of the sidewalk installation requirement as requested with the payment of a fee in lieu for that section not installed.

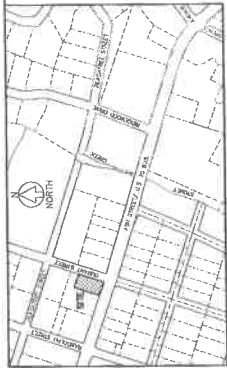
Date: 3-31-2015


Planning Director

Date: 4-8-15


City Manager

ssj



PRELIMINARY PLAN - NOT FOR RECORDATION, CONVEYANCES OR SALES.

I (we) hereby certify that I am (we are) the owner(s) of the property shown and described herein and that I (we) hereby approve this development plan. I (we) further certify that all exterior improvements shown on this plan are to be constructed in accordance with the plan. Site plan approval shall remain valid for one year from date of approval, unless this easement is extended or renewed. This plan shall be approved in connection with a vested right shall be approved for a period not to exceed five years.

Owner(s)
Date 8/25/14

- PROPOSED & PROTECTED STREET YARD TREES**
- 1. AUTUMN FANTASY MAPLE
MINIMUM PLANTING 10 FEET
MINIMUM 2" CALIPER
 - 2. SNOW GLOBE PLANTING CHERRY
MINIMUM PLANTING 10 FEET
MINIMUM 2" CALIPER
 - 3. CHINESE LOROPETALUM (BURBURY)
MINIMUM HEIGHT AT PLANTING 36 INCHES
 - 4. CARISSA HOLLY
MINIMUM HEIGHT AT PLANTING 18 INCHES

REQUIRED LANDSCAPING
ALL SHRUBBERY SHALL BE PLANTED NO CLOSER THAN 2 1/2 FEET FROM THE CURB OR EDGE OF PAVEMENT.
ALL SHRUBBERY SHALL BE PLANTED NO CLOSER THAN 2 1/2 FEET FROM THE CURB OR EDGE OF PAVEMENT.

THE AREA WITHIN THE REQUIRED FRONT YARD SHALL BE IMPROVED WITH PAVING, CURB AND GUTTER NOT CLOSER THAN TWO AND ONE HALF FEET MEASURED FROM THE FRONT PROPERTY LINE TO THE REAR OF THE LOT. THE FRONT YARD SHALL BE PLANTED WITH GRASS OR SHRUBS NOT EXCEEDING TWO AND ONE HALF FEET IN HEIGHT. PLANT MATERIAL SHALL BE NO GREATER THAN THREE FEET ON CENTER.

LEGEND	EXISTING	PROPOSED
EDGE OF PAVEMENT		
CURB & GUTTER		
WATER LINE		
SANITARY SEWER LINE		
STORM SEWER LINE		
GAS LINE		
SANITARY SEWER MANHOLE		
CATCH BASIN		
FIRE HYDRANT		
DRAINAGE FLOW		
WATER VALVE		
UTILITY POLE		
IRON STAKE SET		
RIGHT-OF-WAY CONC. MONUMENT		
FINISHED FLOOR ELEVATION		
DRAINAGE INLET		
TRAFFIC FLOW		
SURFACE DRAINAGE FLOW		

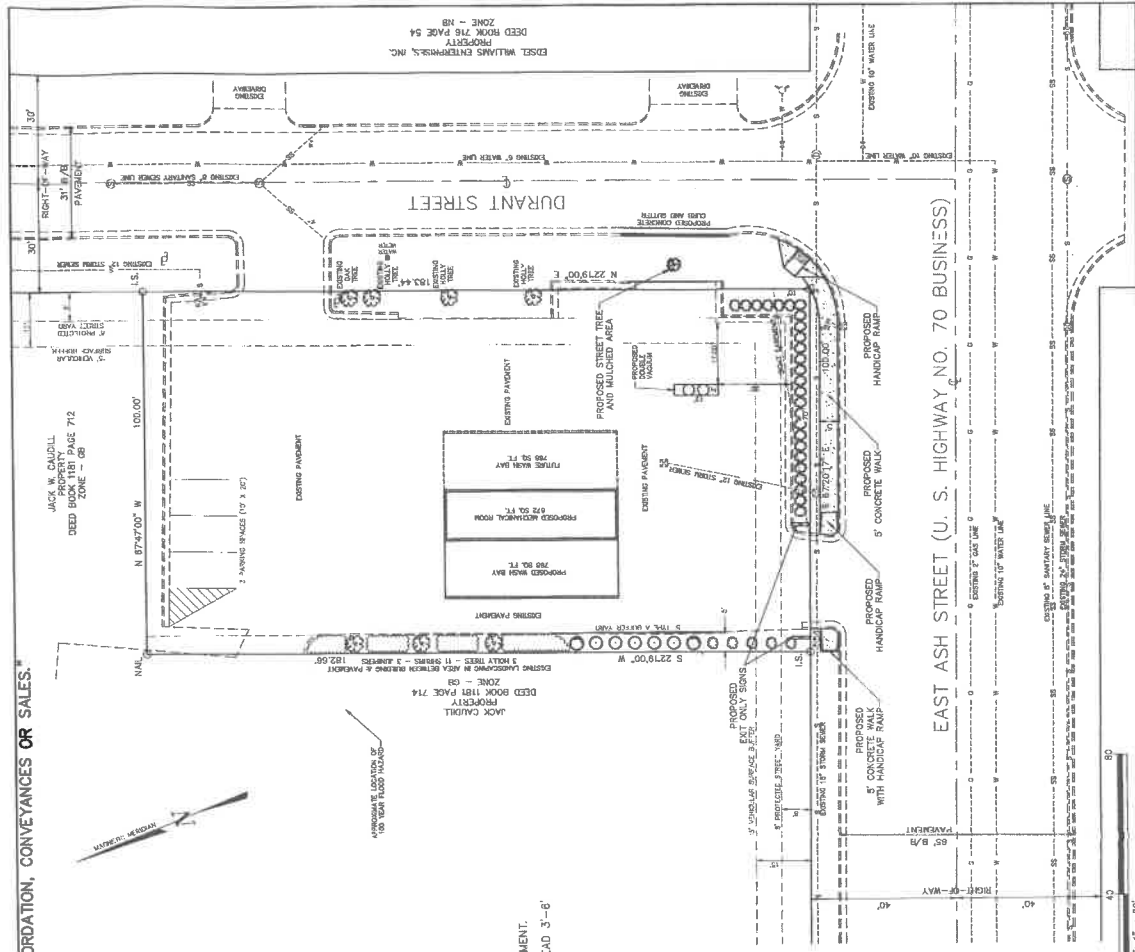
B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
Licenses: Professional Engineer
Professional Surveyor
Professional Planner
Goldsboro, N.C. 27530
(919) 735-5888 Fax: (919) 580-8053

AUTOMOBILE WASHING ESTABLISHMENT
2111 EAST ASH STREET, GOLDSBORO, NORTH CAROLINA 27530
GOLDSBORO TOWNSHIP - WAYNE COUNTY, N.C.

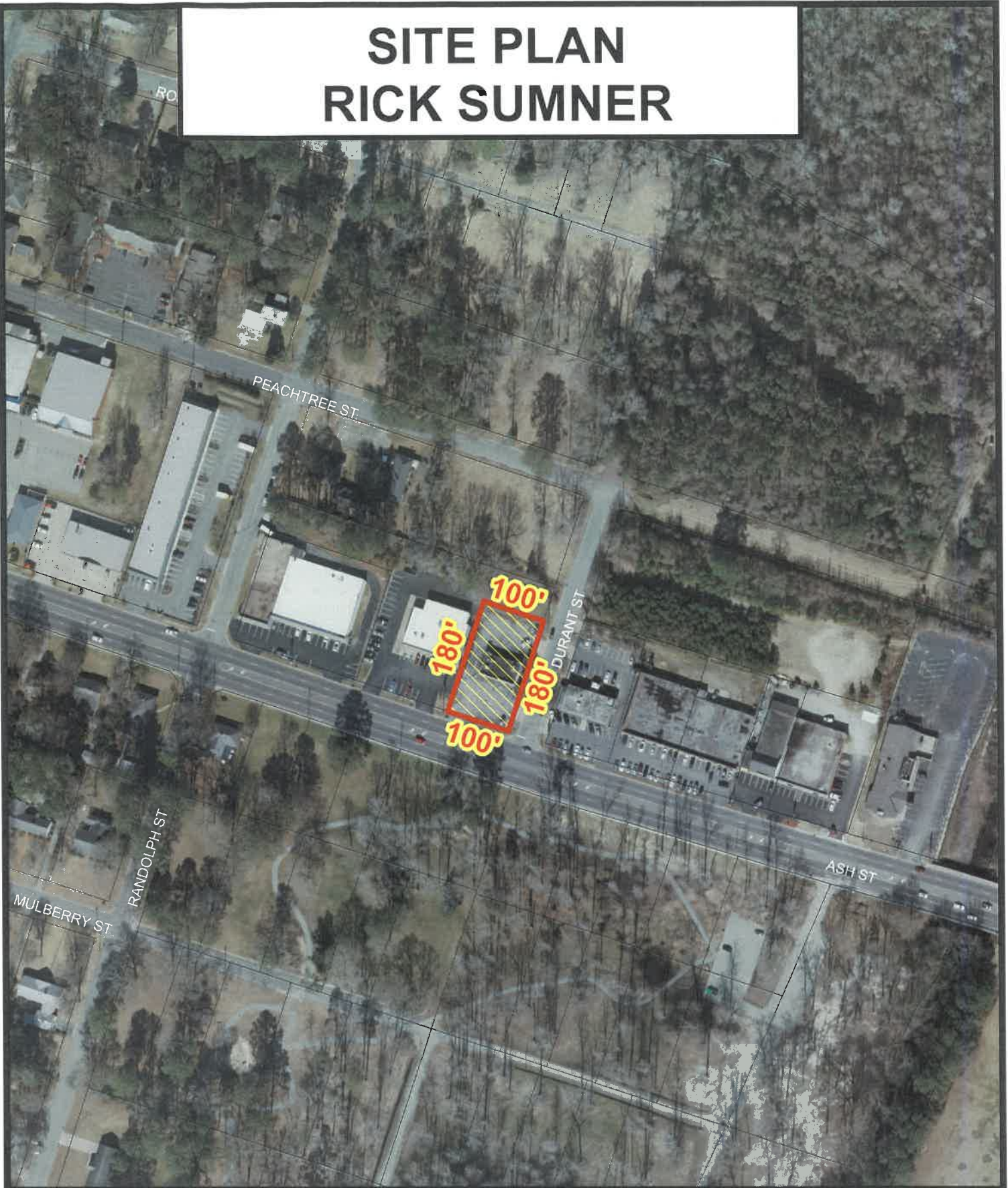
DRAWN BY: TSB
DESIGNED BY: BRK
DATE: 6-2-2014
SCALE: 1" = 20'

EPARK, LLC
P.O. BOX 858, GOLDSBORO, NORTH CAROLINA 27533-0858
CONTACT: RICK SUMNER 919-920-5246

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3
140228
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SITE PLAN RICK SUMNER

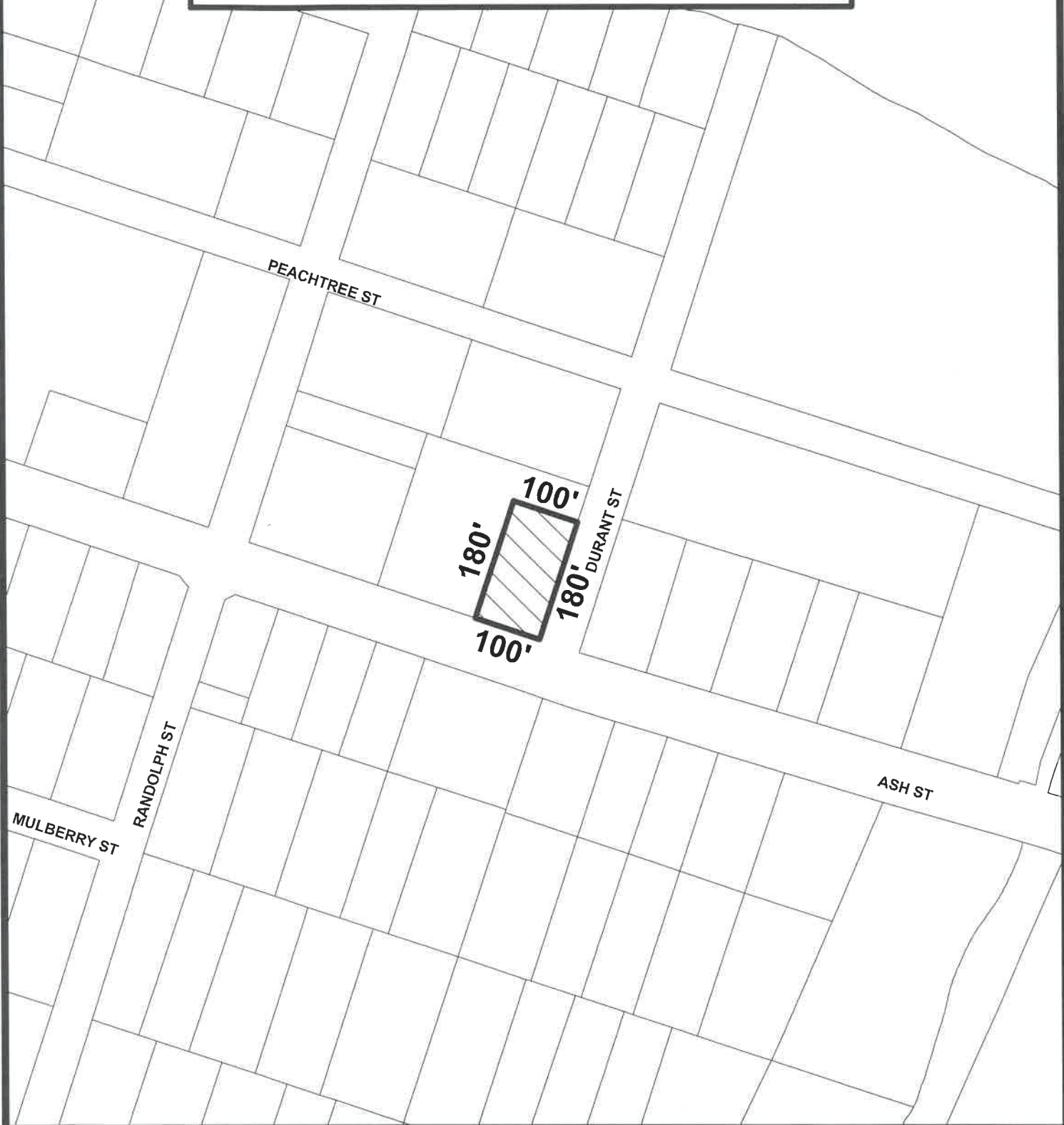


The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



SITE PLAN

RICK SUMNER



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CITY OF GOLDSBORO

AGENDA MEMORANDUM

APRIL 6, 2015 COUNCIL MEETING

SUBJECT: Alley Closing – Running from Gulley Street easterly to its Terminus between Pine Street and Corney Street

BACKGROUND: The section of alley petitioned for closing runs from the eastern right-of-way of Gulley Street between Pine Street and Corney Street for a distance of approximately 200 ft. to its terminus intersecting with another alley running in a north-south direction. The alley has a right-of-way width of 10 ft.

Petitioner: Terry Coley (Owner of adjacent property)

DISCUSSION: The petitioned alley closing has been forwarded to the Fire, Police, Engineering and General Services Departments for their review. No concerns or objections have been received and there are no City-maintained utility easements located within the alley.

If the alley is closed, ownership of the right-of-way would be split equally between the adjoining property owners.

At the public hearing held on March 16, 2015, one person spoke in favor of the request and one person spoke in opposition indicating that the closing would landlock his property.

The staff has examined this matter and found that the owner's property would not legally be landlocked as there is dedicated access to it through alleys extending from South Herman Street as well as East Pine Street. Those alleys, however, are not improved and it would be difficult for the owner to gain access if this alley is closed.

At their meeting held on March 30, 2015, the Planning

Commission recommended denial of the alley closing due to issues regarding access to interior properties.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and deny the request to close an alley running from Gulley Street easterly to its Terminus between Pine Street and Corney Street.

Date: 3-31-2015

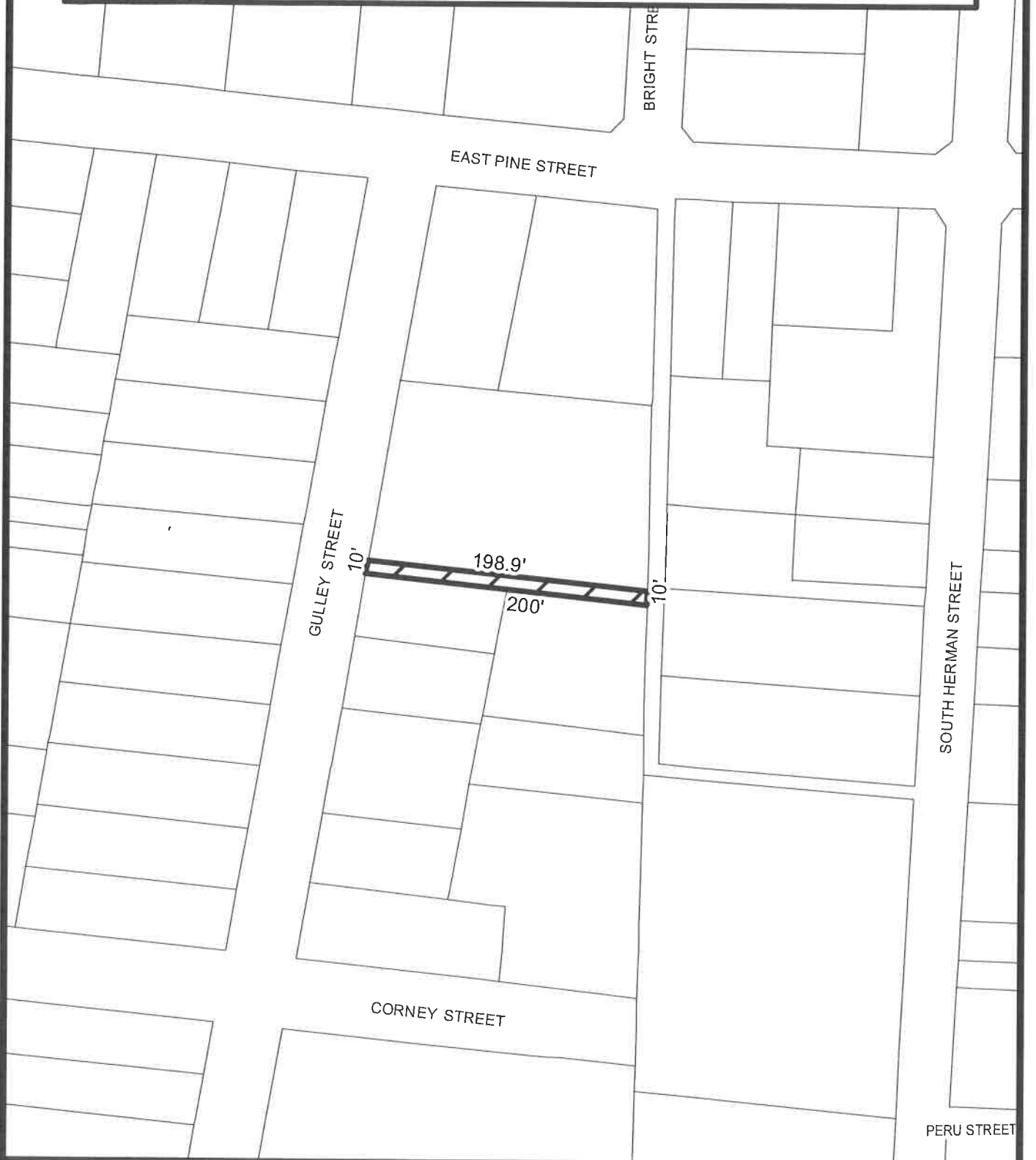

Planning Director

Date: 4-8-15


City Manager

ssj

ALLEY CLOSING RUNNING FROM GULLEY STREET TO ITS TERMINUS



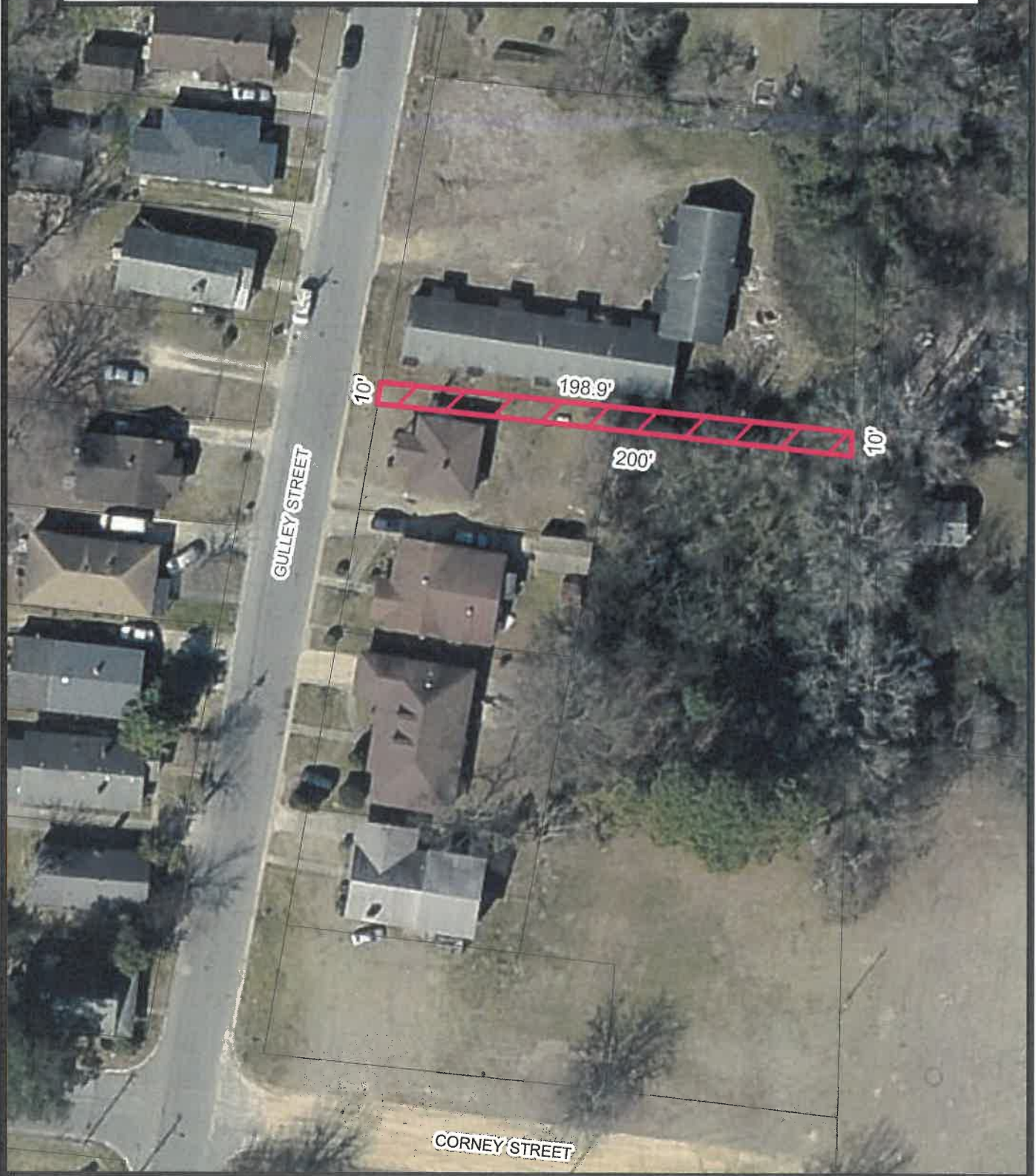
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100 50 0 100 Feet



TRP

ALLEY CLOSING RUNNING FROM GULLEY STREET TO ITS TERMINUS



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60 30 0 60 Feet

TRP



CITY OF GOLDSBORO

AGENDA MEMORANDUM

APRIL 6, 2015 COUNCIL MEETING

SUBJECT: Revised Site, Landscape and Building Elevation Plans –
Point Five Development

BACKGROUND: The site is located on the northeast corner of Cashwell
Drive and North Berkeley Boulevard.

Frontage: 370 ft. on Cashwell Drive
364 ft. on Berkeley Blvd
258 ft. on Eastgate Drive
Depth: 311 ft. (approx.)
Lot Area: 2.62 Acres
Zoning: Shopping Center

The property consists of three parcels which wrap around the northwestern corner of Cashwell Drive and Berkeley Boulevard. The lots were previously occupied by Tractor Supply and Deacon Jones Used Cars and an Exxon gas station is currently operating on the corner.

On December 1, 2014, Council approved site and landscape plans for this location. Since that time, new tenants have been proposed and a reconfiguration to provide only one new building is shown. Originally two new buildings were proposed to contain 16,679 sq. ft. with the Tractor Supply structure remaining and being reduced in size to 15,904 sq. ft. A total of 162 parking spaces were proposed which included eight handicapped spaces to serve all three buildings. A number of modifications were approved in order to accommodate the building configuration in relation to property lines as well as location of sidewalks and dumpsters.

DISCUSSION: The revised site plan indicates the 15,904 sq. ft. existing Tractor Supply building as well as one new 18,387 sq. ft. building. The new building will face Berkeley Boulevard. A parking lot containing 155 spaces, including eight handicapped spaces, will serve both buildings.

While specific uses are not designated for all units within the new building, retail use will require a total of 120 parking spaces and restaurant use will require an additional 38 parking spaces for a total of 158 spaces. As indicated previously, the site plan shows a total of 155 spaces (including eight handicapped spaces). A modification from 158 spaces to 155 spaces will be required.

Interconnectivity has been provided between the parcels and the staff has recommended that an easement be reserved to provide for future interconnectivity to the north.

Access to the new proposed building will be provided through a curb cut along Berkeley Boulevard. All other existing curb cuts on Berkeley Boulevard will be closed. Two existing curb cuts on Cashwell Drive which served the gas station will also be closed.

HVAC units will be roof-mounted and screened in accordance with City regulations.

The submitted landscape plan indicates street trees along Berkeley Boulevard and Cashwell Drive. The applicant previously received a modification to allow planting of small ornamental trees 20 ft. on center rather than larger, overstory trees at 40 ft. on center. This will allow for more visibility and provide twice the overall number of shrubs on the site.

Vehicular surface buffer shrubs will be installed along Berkeley Boulevard consisting of Dwarf Yaupon Hollies. A waiver of the Vehicular Surface Buffer along Cashwell Drive was previously approved until such time that a tenant is proposed and improvements to the building are scheduled. The staff will insure that appropriate plantings are installed at that time.

Vehicular Surface Area plantings are being installed within the parking lot islands however a modification was previously approved to reduce the overall vehicular surface area plantings from 369 (332 shrubs, 37 trees) to 327 (300 shrubs, 27 trees).

Type A (5 ft. wide) buffer is required along the northern property lines and will consist of Oaks, Flowering Cherry Trees, Privet and Hollies.

A modification to allow interior sidewalks and dumpsters to encroach within the 5 ft. wide landscape buffer was previously approved due to space constraints.

Exterior lighting will be provided within the development and meets the City's design standards. Parking lot ground-mounted poles are being proposed to be installed at a height of 30 ft.

Elevation plans have been submitted which indicate the new building will be constructed of brick veneer and EIFS (synthetic stucco). There will be sufficient variation in textures to insure that the City's design standards are met.

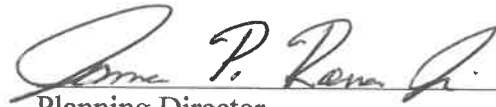
The revised site plan will require only an additional modification of the required number of parking spaces from 158 to 155.

At their meeting held on March 30, 2014, the Planning Commission recommended approval of the revised site, landscape and building elevation plans with the previously-approved modifications and with an additional modification of the required number of parking spaces from 158 to 155.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the revised site, landscape and building elevation plans with the previously-approved modifications and an additional modification of the required number of parking spaces from 158 to 155.

Date: 3-31-2015


Planning Director

Date: 4-8-15


City Manager

ssj

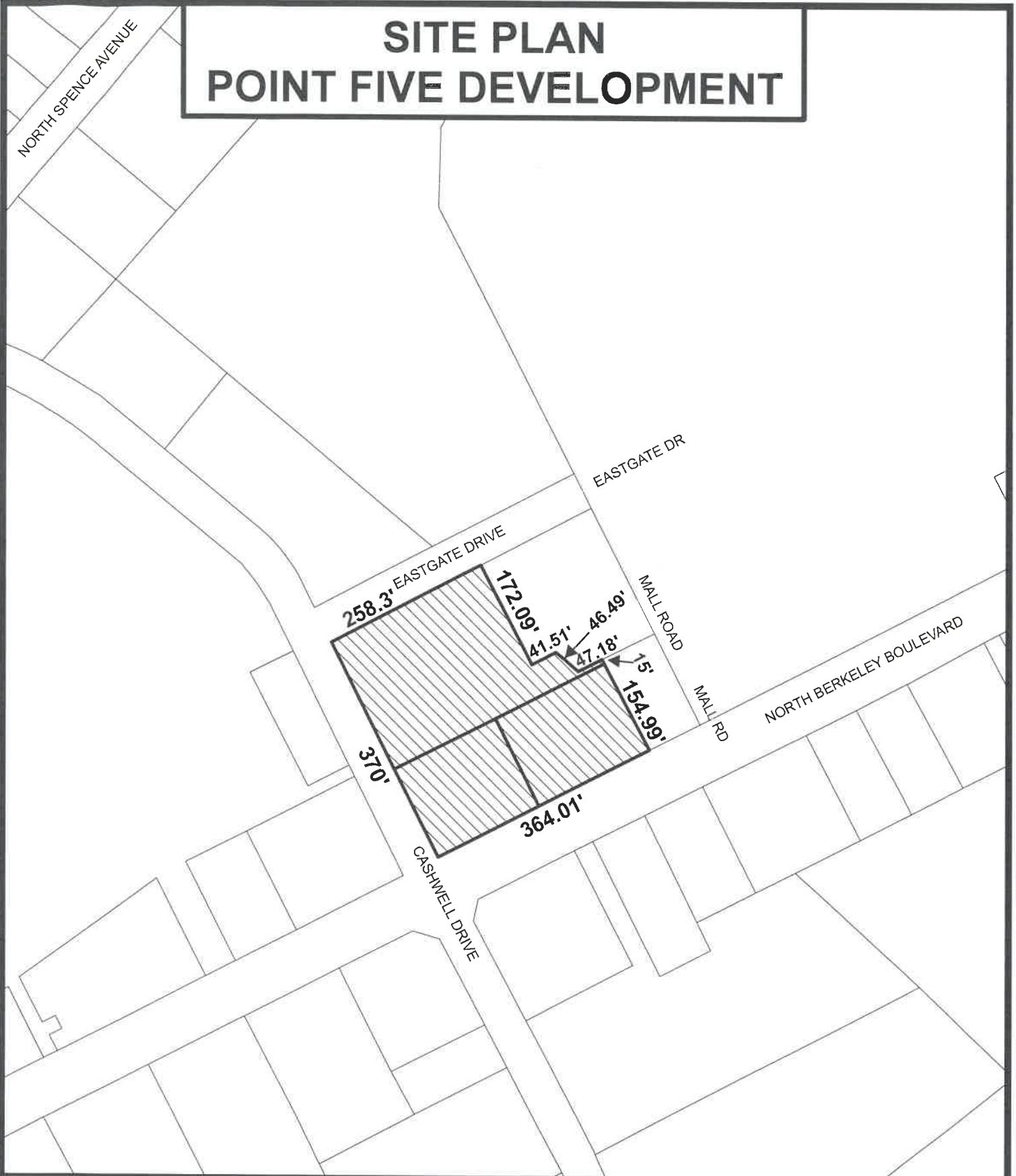
SITE PLAN POINT FIVE DEVELOPMENT



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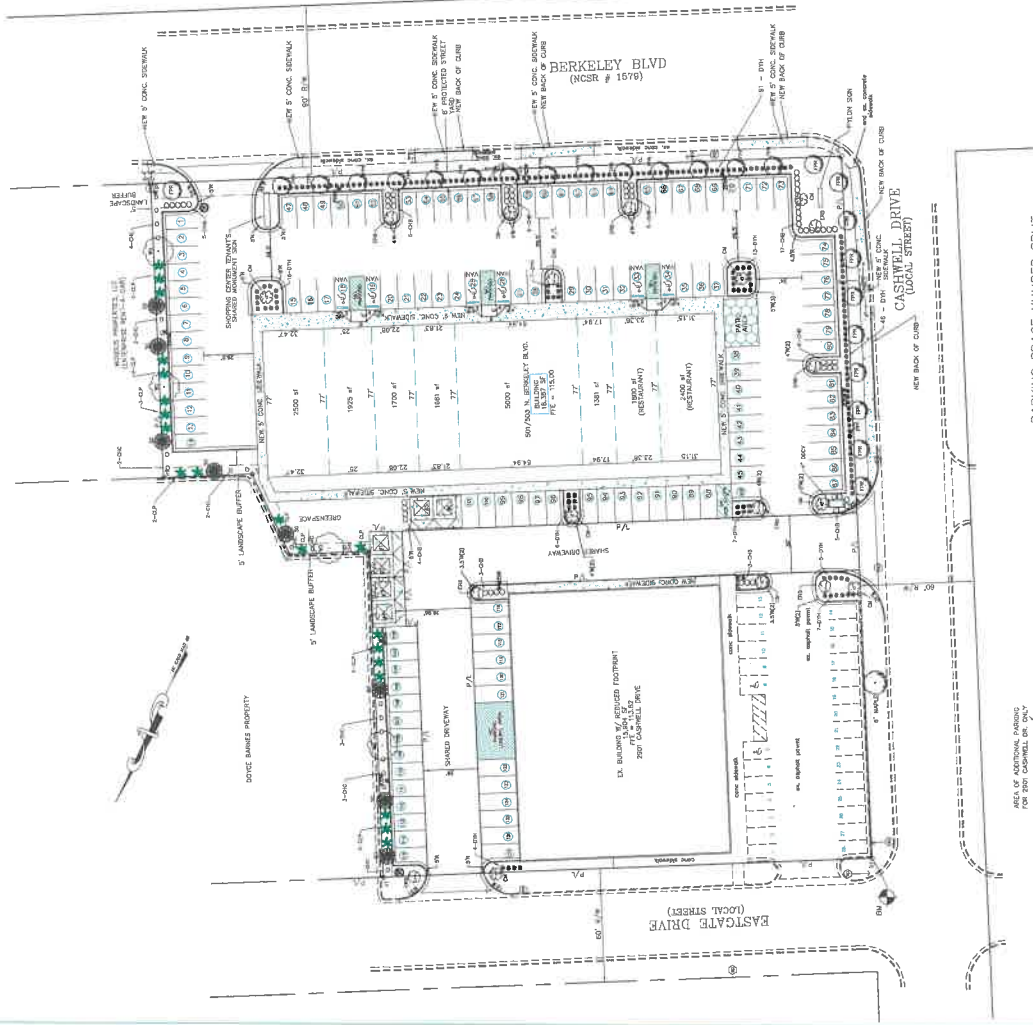
SITE PLAN POINT FIVE DEVELOPMENT



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SHEET NO. 5 7 SHEETS	1205 PARKWAY DRIVE COLLESDALE, MD 21534 TEL (919) 751-1744 FAX (919) 751-1744 COX + EDWARDS COMPANY, INC. CONSTRUCTION & ENGINEERING Established 1966	COLLESDALE TOWNSHIP OWNER: POINT FIVE BENCHMARK COLLESDALE LLC COLLESDALE, NC POINT FIVE PARKING AND LANDSCAPING PLAN	 SCALE HORIZONTAL: 1" = 30' VERTICAL: N/A DATE: NOVEMBER 2014 DRAWN BY: ESE	REVISIONS 03/22/15 - CHANGED THREAT MANAGEMENT (IMP) SIZES FOR 1000 SF & 1601 SF TOWARDS 05/07/15 - ADJUSTED LANDSCAPING CALCULATIONS AND TO BE PLANTING COMMENTS 05/26/15 - ADJUSTED PLANTING SPACE SIZE, 1000'S AND 1601 PLANTING SPACE & SHUT W/RT.
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PARKING SPACE NUMBER SPLIT		REQUIRED	SECURED
NEW BLD TOTAL	101	101	101
EXIST BLD TOTAL	5	5	5
NEW BLD HANDICAP	64	64	76*
EXIST BLD HANDICAP	3	3	2**
TOTAL	165	165	177*

DATE	DESCRIPTION	NO	AMOUNT	REMARKS
10/1	10/1	10/1	10/1	10/1
10/2	10/2	10/2	10/2	10/2
10/3	10/3	10/3	10/3	10/3
10/4	10/4	10/4	10/4	10/4
10/5	10/5	10/5	10/5	10/5
10/6	10/6	10/6	10/6	10/6
10/7	10/7	10/7	10/7	10/7
10/8	10/8	10/8	10/8	10/8
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10/24	10/24	10/24	10/24	10/24
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10/26	10/26	10/26	10/26	10/26
10/27	10/27	10/27	10/27	10/27
10/28	10/28	10/28	10/28	10/28
10/29	10/29	10/29	10/29	10/29
10/30	10/30	10/30	10/30	10/30
10/31	10/31	10/31	10/31	10/31
TOTAL				

LANDSCAPING REQUIREMENT TABLE

	REQUIRED	SCORED
VEGETABLE SURFACE AREA		
HERBS	37	37
SPRINGS	332	309
TOTAL VSA	369	346
SHADES	150	122
SHADES	105	152
TOTAL VSA	255	274
HERBS	9	9
SPRINGS	116	116
TOTAL VSA	125	125
185 AVG.		
185 AVG.		
SINGLE SURFACE BUFFER		
SHADES	135	137
SPRINGS	12	12
TOTAL SSB	147	149
SHADES *	52	52
SPRINGS **	95	97
TOTAL SSB	147	149
NET TOTAL	25	25
SHADES	14	14
SPRINGS	11	11
TOTAL	25	25

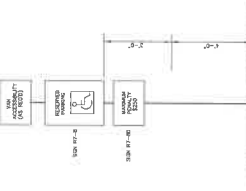
* TREES COUNTED TOWARD VSA REQUIREMENT
 ** SPRINGS COUNTED TOWARD VSA REQUIREMENT

MARKING SPACE AND STRIPING NOTES:

- [illegible]

LANDSCAPE NOTES:

- [illegible]



ACCESSIBILITY SIGNS

LANDSCAPING CALCULATIONS

TOTAL AMOUNT OF IMPROVED SURFACE IN THE LOT = 10,540 SQ.FT.
 IMPROVED SURFACE PER LINEAL FOOT = 105.40 SQ.FT./LINEAL FOOT
 HAVING LINE A AND LINE B = 105.71 (GIVEN 100)
 HAVING LINE C = 105.71 (GIVEN 100)
 TOTAL AMOUNT OF IMPROVED SURFACE ON LOT EXCLUDING BUILDING AREA = 73,791 SQ.FT.
 THE LOT EXCLUDING BUILDING AREA = 330 SQUARE FEET
 SQUARE REQUIRED = 73,791 ÷ 330 = 223.61
 SQUARE REQUIRED = 224.00
 SQUARE REQUIRED = 224.00
 SQUARE REQUIRED = 224.00
 STREET WIDTH REQUIRED = 224.00
 BRACKET 100 L. 30-35-35-100 L. STREET (TYPICAL) (SEE OTHERS) 750' ÷ 10 = 75 SMALL TREES
 BRACKET 100 L. 30-35-35-100 L. STREET (TYPICAL) (SEE OTHERS) 750' ÷ 10 = 75 SMALL TREES
 LANDSCAPE MATERIAL REQUIRED:
 NORTHEAST SIDE OF BUILDING A:
 LARGE TREES REQUIRED: 1 PER 100' (1 × 100/100) = 2 LARGE TREES
 MEDIUM TREES REQUIRED: 2 PER 100' (2 × 100/100) = 4 MEDIUM TREES
 SMALL TREES REQUIRED: 3 PER 100' (3 × 100/100) = 6 SMALL TREES
 LANDSCAPE MATERIAL REQUIRED: 2 PER 100' (2 × 100/100) = 4 LANDSCAPE MATERIALS
 NORTHEAST SIDE OF BUILDING B:
 LARGE TREES REQUIRED: 1 PER 100' (1 × 100/100) = 2 LARGE TREES
 MEDIUM TREES REQUIRED: 2 PER 100' (2 × 100/100) = 4 MEDIUM TREES
 SMALL TREES REQUIRED: 3 PER 100' (3 × 100/100) = 6 SMALL TREES
 LANDSCAPE MATERIAL REQUIRED: 2 PER 100' (2 × 100/100) = 4 LANDSCAPE MATERIALS
 LENGTH OF STREET = 44'
 BRACKET 100 L. 30-35-35-100 L. STREET (TYPICAL) (SEE OTHERS) 750' ÷ 10 = 75 SMALL TREES
 BRACKET 100 L. 30-35-35-100 L. STREET (TYPICAL) (SEE OTHERS) 750' ÷ 10 = 75 SMALL TREES
 LANDSCAPE MATERIAL REQUIRED: 2 PER 100' (2 × 100/100) = 4 LANDSCAPE MATERIALS
 NORTHEAST SIDE OF BUILDING C:
 LARGE TREES REQUIRED: 1 PER 100' (1 × 100/100) = 2 LARGE TREES
 MEDIUM TREES REQUIRED: 2 PER 100' (2 × 100/100) = 4 MEDIUM TREES
 SMALL TREES REQUIRED: 3 PER 100' (3 × 100/100) = 6 SMALL TREES
 LANDSCAPE MATERIAL REQUIRED: 2 PER 100' (2 × 100/100) = 4 LANDSCAPE MATERIALS
 NORTHEAST SIDE OF BUILDING D:
 LARGE TREES REQUIRED: 1 PER 100' (1 × 100/100) = 2 LARGE TREES
 MEDIUM TREES REQUIRED: 2 PER 100' (2 × 100/100) = 4 MEDIUM TREES
 SMALL TREES REQUIRED: 3 PER 100' (3 × 100/100) = 6 SMALL TREES
 LANDSCAPE MATERIAL REQUIRED: 2 PER 100' (2 × 100/100) = 4 LANDSCAPE MATERIALS
 LENGTH OF STREET = 44'
 BRACKET 100 L. 30-35-35-100 L. STREET (TYPICAL) (SEE OTHERS) 750' ÷ 10 = 75 SMALL TREES
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 LANDSCAPE MATERIAL REQUIRED: 2 PER 100' (2 × 100/100) = 4 LANDSCAPE MATERIALS
 NORTHEAST SIDE OF BUILDING E:
 LARGE TREES REQUIRED: 1 PER 100' (1 × 100/100) = 2 LARGE TREES
 MEDIUM TREES REQUIRED: 2 PER 100' (2 × 100/100) = 4 MEDIUM TREES
 SMALL TREES REQUIRED: 3 PER 100' (3 × 100/100) = 6 SMALL TREES
 LANDSCAPE MATERIAL REQUIRED: 2 PER 100' (2 × 100/100) = 4 LANDSCAPE MATERIALS
 LENGTH OF STREET = 44'

[illegible]

(WE) HEREBY CERTIFY THAT I (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I(WE) APPROVE THIS DEVELOPMENT PLAN. (WE) FURTHER CERTIFY THAT ALL EXTERIOR IMPROVEMENTS INCLUDING BUT NOT LIMITED TO PAVING AND LANDSCAPING, AS SHOWN ON THE SITE PLAN WILL BE MAINTAINED IN ACCORDANCE WITH THIS PLAN.



Berkeley Boulevard Retail

Goldsboro, NC February 11, 2015



FINLEY DESIGN
ARCHITECTURE + INTERIORS



HART-LYMAN
COMPANIES

Conceptual Perspective View 2



Berkeley Boulevard Retail

Goldsboro, NC February 11, 2015

CITY OF GOLDSBORO
AGENDA MEMORANDUM
April 6, 2015 COUNCIL MEETING

SUBJECT: FEDERAL PROPERTY FORFEITURE PROGRAM
STATE CONTROLLED SUBSTANCE TAX REMITTANCE

BACKGROUND: The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

DISCUSSION: Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$21,286.71 of forfeited money can be reimbursed to the City for:

01/06/15-CATS ID#14-DEA-603063; KN-14-0124	\$ 978.00
01/29/15-CATS ID#13-DEA-587740; KN-13-0106	\$10,485.56
01/30/15-CATS ID#13-DEA-587742; KN-13-0106	\$ 9,772.07
03/12/15-CATS ID#14-DEA-604317; GG-11-0019	\$ 51.08

The State has forwarded the City of Goldsboro "Controlled Substance Tax Remittance" funds totaling \$1,250.00 for:

01/22/15 #45PR0000614424	\$ 312.50
02/20/15 #45PR0000616536	\$ 312.50
03/24/15 #45PR0000618740	\$ 625.00

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Ordinance No. 2015- 14

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR
THE CITY OF GOLDSBORO FOR 2014-2015 FISCAL YEAR

WHEREAS, the United States Department of Justice administers a program to transfer a portion of the property seized by local law enforcement agencies back to the agency for drug-related programs and the State of North Carolina administers a program whereby taxes are levied on those unlicensed individuals involved in the sale of controlled substances; and

WHEREAS, the City of Goldsboro Police Department recently concluded several drug operations and has made several arrests of such unlicensed individuals ; and

WHEREAS, drug related monies were seized by our agency and taxes levied on unlicensed individuals; and

WHEREAS, the City of Goldsboro Police Department will receive \$21,286.71 of the confiscated monies and \$1,250.00 in controlled substance tax remittance ; and

WHEREAS, the City of Goldsboro will use these additional funds for police and drug – related operations.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2014-15 Fiscal Year be and is hereby amended by:
 - a. Increasing the revenue line item in the General Fund entitled "DEA Funds" (11-0003-8147) in the amount of \$21,286.71.

- b. Increasing the expense line item entitled "Drug Forfeiture - Federal" (11-6121-3987) in the Police Department Budget of the General Fund in the amount of \$21,286.71
 - c. Increasing the revenue line item in the General Fund entitled "N.C. Controlled Substance Tax Refund" (11-0003-8149) in the amount of \$1,250.00.
 - d. Increasing the expense line item entitled "Drug Forfeiture-State (11-6121-3984) in the Police Department Budget of the General Fund in the amount of \$1,250.00.
2. This Ordinance shall be in full force and effect from and after the 6th day of April, 2015.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 6, 2015 COUNCIL MEETING

SUBJECT: Eat in the Street – Temporary Street Closing

BACKGROUND: An application was received from the Arts Council, requesting permission to serve alcohol and close the street for a fundraising event on May 1, 2015. The request is from 12:00 p.m. to 10:00 p.m. with the event to be held from 6:00 p.m. to 10:00 p.m. (See attached application).

DISCUSSION: The event is scheduled to be held on Walnut Street in front of the Arts Council building from the intersection of John/Walnut Streets to the corner of Ormond Avenue. The Police, Fire, Public Works Department and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant street closings on Walnut Street in front of the Arts Council building from the intersection of John/Walnut Streets to the corner of Ormond Avenue on May1, 2015 from 12:00 p.m. to 10:00 p.m. with the event to be held from 6:00 p.m. to 10:00 p.m. in order that the Eat in the Street event may take place, subject to the above conditions.

DATE: 4-8-15

Scott A. Stevens, City Manager

March 30, 2015

Sarah Merritt
Executive Director
Arts Council of Wayne County
102 N. John Street
Goldsboro, NC 27530

Dear Ms. Merritt,

After reviewing the attached request, I hereby grant a permit for your request to sell beer and wine in the area designated in your application during the "Eat in the Street" event to be held May 1, 2015. This permit is valid from 6:00 p.m. to 10:00 p.m. on May 1, 2015. If you have any questions or need additional information, please let me know.

Sincerely,


Scott A. Stevens
City Manager

SAS/lg

cc: Jeff Stewart, Police Chief
Jim Womble, City Attorney
City Council



APPLICATION FOR THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

This application is a requirement for consideration as established by
the **Use of City-Owned Property for Special Events Policy** (attached).

Procedure: Applicant should allow at least 30 days for review of application prior to event date.
Follow steps below in chronological order and indicate completion by checking corresponding box.

- 1) Meet with representative from City Planning Department to discuss request and get preliminary approval ☒

[Signature] 3-19-2015
Signature of Planning Department Representative

- 2) Complete Application and Include All Necessary Information. ☒

[Signature]
Applicant Signature

- 3) Submit Application and Supplemental Information to Chief of Police at City of Goldsboro Police Department. ☒

[Signature]
Police Chief/Operational Major Signature

- 4) If event is downtown, Application has been forward to DGDC office. DGDC has reviewed and forwarded comments to City Manager's office. ☒

[Signature]
DGDC Director Signature

DGDC office will scan final application with supporting attachments and email to Police and Planning departments to verify consistency of application content. If verified, DGDC will forward application to City Manager's office for action.

- 5) City Manager's office will contact applicant notifying of approval, ~~denial or conditional~~ approval. **Action Taken:** *[Signature]*

Applicant: Non-city entities for non-city sanctioned events requesting the use of City-owned property other than the Paramount Theatre or Parks & Recreation facilities for special events must complete the following:

Name:
Sarah Merritt

Address:
1501 Evergreen Avenue

Home Phone #:
919-735-9192

Mobile Phone #:
919-920-5465

Driver's License #:
20943411

State of Issuance:
NC

Detailed Description of Event:
See Attachment

Continued on page 2

Hours of Operations:

Event times: 6pm to 10pm (set up starting at 12pm)

Security Needs & Plan:

We will hire an off-duty police officer.

Types of Food/Beverages (specify if alcohol is to be used and container – no glass permitted):

Variety of food - Soft drinks, beer & wine in plastic cups.

Other Products to be Sold:

Tis is a ticketed fundraising event.

Parking & Traffic Plans (*if event will block access via alley, street, or sidewalk to residences or businesses, applicant is required to notify affected parties and provide signatures of parties stating they have been notified. An acceptable signature form is attached for use, if necessary. Form should be attached to application upon submittal.*):

The Arts Council of Wayne County is seeking permission to block off Walnut Street in front of it's facility, from the corner of John & Walnut Street to the corner of Ormond Avenue.

Trash Collection & Recycling Plans:

We will dispose of trash and recycled items.

The following items need to be included as attachments to the application. Application will not be considered until all of this information is provided:

1. Please provide a drawing or site plan showing the city property to be used and indicate location of tables, barricades, portable bathroom facilities, parking, or any other structures to be used on site. ☒
2. A copy general liability insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. ☒
3. A signed copy of the provided Indemnity Statement attached. An acceptable template is attached for use. ☒
4. A copy of all permits and licenses issued by the State/City or County including health and ABC permits; if applicable. ☐

The following requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

1. The event/use is allowed by the underlying zoning district. ☒
Call Planning & Development for verification (919) 580-4333.
2. Hours of the event shall be no earlier than 10:00 am and end no later than 10:00 pm. ☒

3. Security in the form of providing off-duty police officers has been arranged and approved by the City of Goldsboro Police Chief. ☒
4. A deposit of \$50 to ensure a clean site post-event is included with application and applicant understands the property is to be in the same condition post event as prior to and is the responsibility of the applicant. *Please make check payable to: City of Goldsboro* ☒
5. No political or campaign promotions are permitted during the special event. ☒
6. Applicant understands that excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as addressed in the Policy. ☒
7. Tents and other appurtenances meet all North Carolina Fire & Building Code requirements. Call the Inspections Department for verification at (919) 580-4346. ☒
8. All properties within 100 feet of the event property that may be impacted from traffic, noise, parking or other effects have been notified by the applicant by certified or hand-delivered mail detailing the time, place and description of event. A copy of those notified are attached. ☐
9. Applicant has read, in it's entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. ☒

Alcoholic Beverages:

If consumption of alcohol is planned on property for event, the following additional requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

10. Applicant/event coordinator must be a non-profit entity. Proof of this in the form of a federal tax exemption status is provided with application. ☒
11. All necessary ABC permits have been issued by the State and copies are provided with application. ☒
12. Signs shall be posted, visited at all exit points from the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means. ☒
13. A background check of the applicant for the special event and the applicant for the ABC permit, if not the same, has been conducted and a copy is included with application. ☒



NORTH CAROLINA

INDEMNIFICATION AGREEMENT

WAYNE COUNTY

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Arts Council of Wayne Co. from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the City's property.

This the 13 day of March, 2015.

 (SEAL)
Applicant & Authorized Representative of Event

DOWNTOWN STREET CLOSING

Regulations and Procedures

The following Street Closing Regulations and Procedures document applies to any street closing requests made by a non-city related entity/function to be held within the Municipal Service District Area (map below) located in Downtown Goldsboro and is applicable to any public street or alley ways:

1. A Street Closing Contract (Contract) must be filled out and submitted to the Police Department no later than six weeks prior to the date of the street closing request date.
2. The Goldsboro Police Department will send a signed copy of the Contract to the DGDC for record.
3. The Contract and Street Closing Signature Form must be signed by all parties and submitted to the Police Dept. prior to a formal request to City Council is issued in the form of an Agenda Memorandum prepared by the City Manager's office. Once the City Council approves the Street Closing request, the Police Department will issue the parade/event permit.

Contract

NORTH CAROLINA, WAYNE COUNTY

THIS STREET CLOSING CONTRACT is made on this _____, by and between the City of Goldsboro Police Department and the Downtown Goldsboro Development Corporation (DGDC), and Arts Council of Wayne County (Applicant).

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Applicant has submitted a request to close a street or portions thereof as described by: (describe specifically portion to be closed)

Corner of John & Walnut to the corner
of Ormond Avenue.

For the period of time described below:

May 1, 2015 - From 12pm to 10pm

which shall hereinafter be referred to as Request.

2. Applicant must meet the following criteria before request is considered (it is recommended that these take place in chronological order):

- a. Obtain written documentation from NCDOT approving the Request if any portion of the Request is located on a state maintained street. Present documentation with request. Contact the City Planning Department to verify street ownership. (580-4333)
- b. Submit the above documentation, if applicable, to the Goldsboro Police Department (contact : Operations Major) along with a detailed written description of the events and activities to take place at the location of the street closing. Include time, date, contact person, contact phone number, as well as the general activities that will take place.

- c. The Operations Major will then submit the documentation to the DGDC, Planning Department and City Manager's office so that proper notification can be made to the merchants and property owners directly affected by the requested street closing. The street closing request will be prepared in the form an Agenda Memorandum by city staff for City Council approval. Once approval is granted by the City Council, the Police Dept. will issue a parade/event permit to the requested party.

It is further agreed that:

3. Applicant will not allow any alcoholic beverages to be consumed or transported along public rights-of-way including streets or sidewalks. Alcoholic beverages are to be contained within private property boundaries.

4. Applicant will respect neighboring property/business owners with respect to noise.

5. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.

6. Should the Applicant desire to deviate from Contract in any respect, the Applicant will lose the privilege of any further street closing requests, whether specified in this Contract or any future requests.

7. The following conditions pertain to this application:

Have applied for a special permit through the City Managers office to serve alcohol at this event.

In witness whereof, the parties have executed this agreement as of the day and year stated above.

Goldsboro Police Department

By: [Signature] 3-24-15
Self STEWART, Chief of Police

Downtown Goldsboro Development Corporation

By: [Signature]
Julie Hampton, Director
Metz

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE FOREGOING.



Applicant

[Signature]
Sarah Merritt

Printed Name

**GOLDSBORO POLICE DEPARTMENT
PARADE/PICKET APPLICATION**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **parade** shall be conducted on the public ways of the City; and no person shall inaugurate, promote or participate in any such parade unless the parade is conducted in conformity with the requirements set out herein and unless a permit has been obtained from the Chief of Police or his designated representative **at least seventy-two (72) hours prior to the time the parade is scheduled.**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **picketing** shall be conducted on the public ways of the City; and no person shall participate in the same unless a permit has been obtained from the Chief of Police or his designated representative **at least twenty-four (24) hours prior to the time the picketing is scheduled to begin.**

Date of Application: _____

1. Name of organization or group seeking permit: Arts Council of Wayne County

2. Purpose of parade or picket: Fundraising Event

3. Location(s) where picket or parade will occur: On Walnut Street in front of the Arts Council of Wayne County, from the corner of John & Walnut to the corner of Ormond Avenue.

4. Date and hours for which permit is sought: May 1, 2015 - Event will be from 6pm to 10pm, but setup will begin at 12pm on May 1, 2015.

5. Expiration time of permit: 10:30pm

6. Number of persons participating: 125 - includes patron attending the event.

a. Are persons below the age of 18 participating? No

b. If yes, how many? _____

7. Number and type of vehicles participating: N/A

8. A. Assembly area: Corner of John & Walnut to the corner of Ormond Avenue

B. Disassembly area: Corner of John & Walnut to the corner of Ormond Avenue

C. Has permission been granted for use of A. and/or B. above? Request sent

9. Name of person applying for the permit: Sarah Merritt - 102 North John Street - Goldsboro, NC 27530

10. Person in charge of activity who will accompany it and carry permit at all times:
(Name and Address) _____

11. Other members of parade or picket committee: Traycee Williams, Blaine Little & Jessica Budine

12. Other groups or organizations participating: Local vendors - unknown at this time

13. Remarks: Number of people participating is not known at this time, but all will be 18+


Signature of Applicant

Sarah Merritt
Printed Name of Applicant

<u>102 North John Street</u>	<u>Goldsboro</u>	<u>NC</u>	<u>(919) 736-3300</u>
Street Address	City	State	Telephone Number

If application is approved, a permit will be issued, which must also be signed by the applicant acknowledging understanding and agreement to abide by the requirements of the attached ordinances.

Event Description:

Eat in the Street is a fundraising event for the Arts Council of Wayne County

Date: Friday, May 1, 2015

Event Time: 6pm to 10pm (set up will begin at 12pm on May 1)

The Arts Council of Wayne County would like permission to close off Walnut Street in front of the Arts Council building from the corner of John and Walnut Street to the corner of Ormond Avenue, from 12pm to 10:00pm on May 1, 2015.

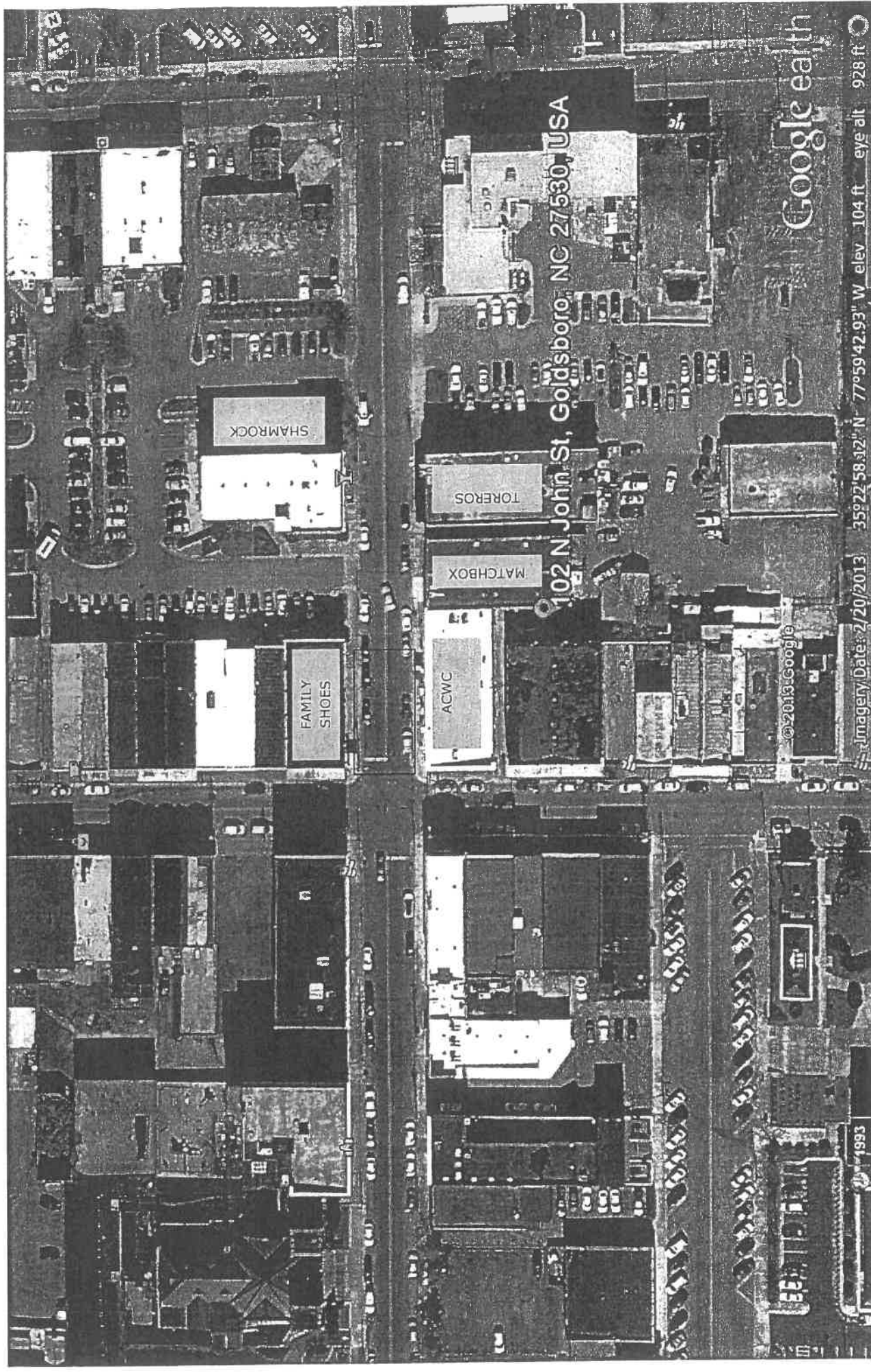
We will set up tables and chairs in the street. Individuals or businesses will purchase a table for 10 for \$300 and invite 10 of their friends to join them for dinner. Each table for table decorations, food, and drinks.

The ACWC will provide the tables, chairs, music (a saxophonist), and prizes for the best decorated table, most interesting meal, etc. The ACWC will also provide hors d'oeuvres, beer, wine and soft drinks from 6pm to 7pm.

The ACWC is applying for the following permits:

NC ABC Special One Time Permit

COG Use of City-Owned Property for Special Events



SHAMROCK

FAMILY
SHOES

ACWC

MATCHBOX

TOREROS

102 N John St, Goldsboro, NC 27530, USA

©2013 Google

Google earth

Imagery Date: 2/20/2013 35°22'58.12" N 77°59'42.93" W elev 104 ft eye alt 928 ft

1993

N John Street

VACANT

OFFICE

OFFICE

OFFICE

ORMOND AVE.

(EAT IN THE STREET)

E WALNUT STREET

(EAT IN THE STREET)

BAR

ARTS
COUNCIL
OF

WAYNE COUNTY

ALLEY

EDGERTON
BUILDING

VACANT

VACANT

ITEM: H

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 6, 2015 COUNCIL MEETING

SUBJECT: Multi-Use Path Project- Donation of Land

BACKGROUND: The City of Goldsboro is partnering with NCDOT to construct the second phase of the pilot multi-use path project along New Hope Road. This second phase will extend the multi-use path from its current stopping point at the intersection of Hare Road to intersect with Wayne Memorial Drive. The City Council has previously agreed to accept a grant from NCDOT and apply matching funds for the construction of this project.

The City is tasked with acquiring the right-of-way for this project and has been working with property owners to get the required right-of-way donated for the construction of this project. The Wayne Community College Board of Trustees has agreed to transfer the required property for the construction of the multi-use path as shown on the attached map. The transfer of the property is contingent upon the property conveyance being approved by the State Board of Community Colleges which is expected to happen at their next regularly scheduled meeting.

DISCUSSION: The City Council would need to agree to accept this property conveyance from Wayne Community College to be used to construct the multi-use path.

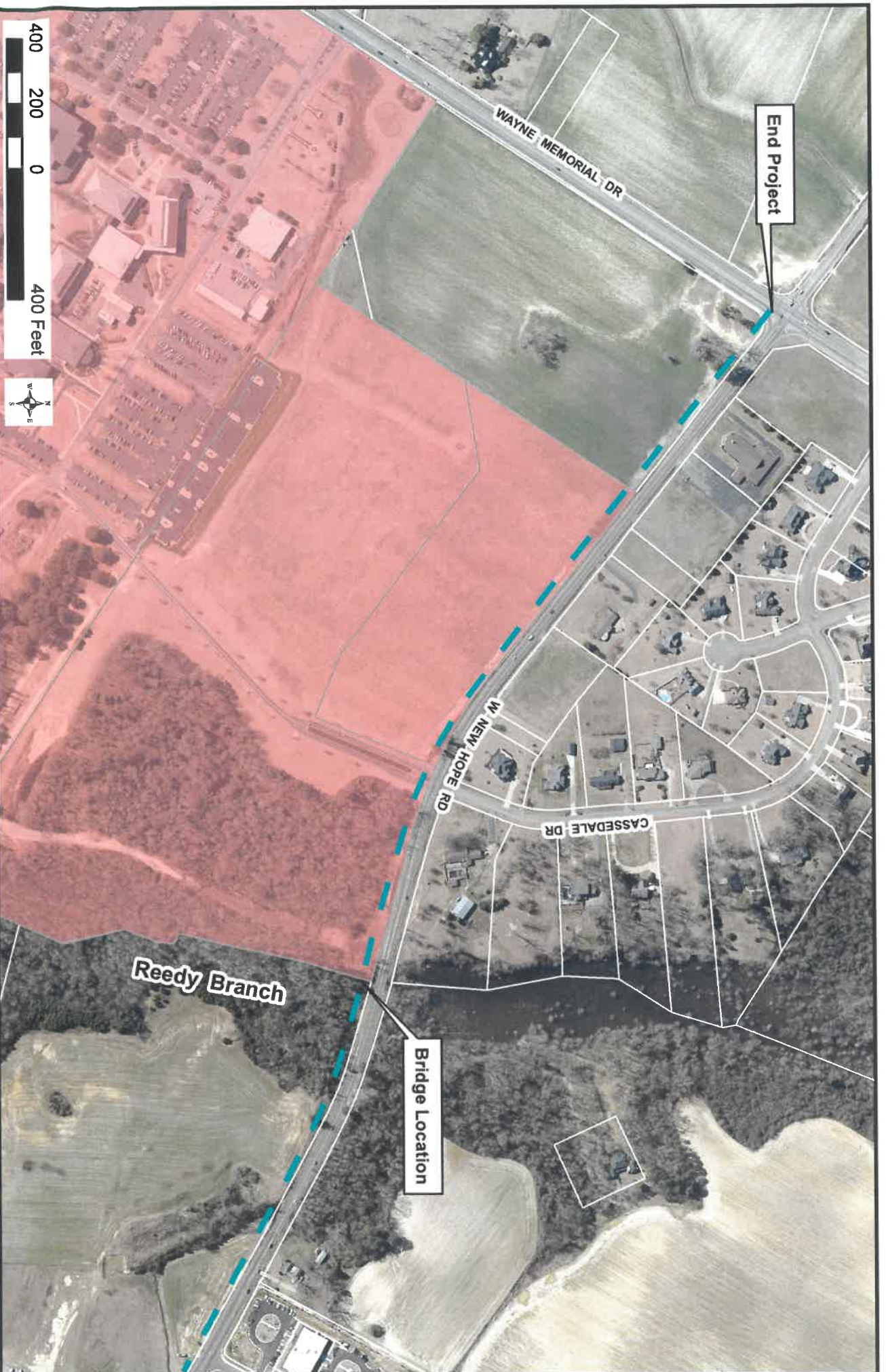
RECOMMENDATION: By motion, authorize the Mayor to accept the donation of land once it is formally transferred by the State Board of Community Colleges to the City of Goldsboro. The use of such land dedication would be for the construction of the second phase of the multi-use path project along New Hope Road.

Date: 4-8-15


Randy Guthrie, Assistant City Manager

Date: 4-8-15


Scott Stevens, City Manager



Legend

- Proposed Multi Use Path Location
- Wayne Community Property

Figure 2
Aerial Map

New Hope Road Multi Use Path
TIP Project EB - 5508
Goldsboro, Wayne County, NC

CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 6TH, 2015 CITY COUNCIL MEETING

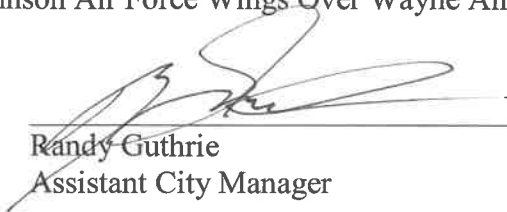
SUBJECT: Budget Amendment for 2015 Wings Over Wayne Airshow Event

BACKGROUND: Seymour Johnson Air Force Base contributes over 540 million dollars annually to Wayne County's economy. Events held by the Base provide revenue for area hotels, restaurants, retail stores and other local businesses. The Wings Over Wayne Air Show is held every two years. In 2011, attendance was approximately 160,000 which is an increase of 60,000 from previous years. Seymour Johnson Air Force Base would like the Wings Over Wayne event to become the premier air show in North Carolina. The goal for 2015 is to attract 200,000 attendees to the May 16th and 17th event.

DISCUSSION: Seymour Johnson Air Force Base will be bringing the Thunderbirds and various aerial performers.

SJAFB has asked that the Goldsboro Travel & Tourism assist in the marketing for the event. It is recommended that the City of Goldsboro, Travel & Tourism Department invest \$20,000 to offset marketing.

RECOMMENDATION: Adopt the attached budget ordinance decreasing the unassigned fund balance of the General Fund by the amount of \$20,000 and use for marketing the 2015 Seymour Johnson Air Force Wings Over Wayne Air Show Event.

Date: 4-8-15
Randy Guthrie
Assistant City ManagerDate: 4-8-15
Scott Stevens
City Manager

ORDINANCE NO. 2015- 15

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR

WHEREAS, Seymour Johnson AFB contributes around \$540 million to Wayne County's economy each year; and

WHEREAS, the Wings over Wayne Air Show is held every two years. In past years, attendance has been approximately 160,000; and

WHEREAS, the goal for 2015 is to bring 200,000 attendees to the May 16 and 17 event; and

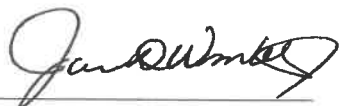
WHEREAS, Seymour Johnson AFB has asked that the City of Goldsboro and Goldsboro Travel and Tourism assist with the marketing for the event in the amount of \$20,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$20,000 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2014-2015 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$20,000.
2. Increasing the line item entitled "Advertising" (11-1012-3700) in the City Manager's budget of the General Fund in the amount of \$20,000.
3. This Ordinance shall be in full force and effect from and after the 6th day of April 2015.

Approved as to form only:


City Attorney

Reviewed by:


City Manager



City of Goldsboro

H.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION Physical Fitness Month

WHEREAS, physical activity is important to the citizens of Wayne County and in the month of April more people in Wayne County will be exercising by walking and running at the Goldsboro Road Race and the Cures for the Colors; and

WHEREAS, Cures for the Colors is Southeastern Cancer Care's signature activity offering the community a chance to participate in helping cancer patients with day to day needs while fighting cancer; and

WHEREAS, Cancer is one of the leading causes of death in the State of North Carolina where an estimated 50,420 new cases will be diagnosed in 2015; and

WHEREAS, Cures for Colors' main purpose is to assist patients in Eastern North Carolina with food, utilities, gas and other needs while on their journey with cancer;

NOW THEREFORE, I, Alfonzo King, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim the month of April as

"Physical Fitness Month"

in the City of Goldsboro, North Carolina, and urge all citizens to show their support for Southeastern Cancer Care's annual CURES FOR THE COLORS, to be held April 24-25, 2015, by wearing their Cures for the Colors T-shirts to work on Friday, April 24th and by displaying a ribbon in support of all cancer patients the entire week prior to the event.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 6th day of April, 2015.




Alfonzo King, Mayor



City of Goldsboro

J.O. Dramer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION

NATIONAL SERVICE RECOGNITION DAY

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and,

WHEREAS, AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants serve in more than 70,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and,

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and,

WHEREAS, AmeriCorps members and Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

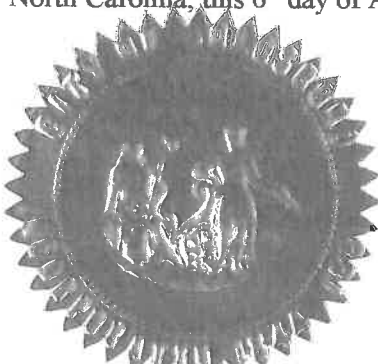
WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with mayors across the country to support the Mayors Day of Recognition for National Service on April 7, 2015.

NOW, THEREFORE, I, **Alfonzo King**, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim April 7, 2015, as

NATIONAL SERVICE RECOGNITION DAY

in Goldsboro, North Carolina, and encourage residents to recognize the positive impact of national service in our city, to thank those who serve; and to find ways to give back to their communities.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 6th day of April, 2015.




Alfonzo King, Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION NATIONAL POETRY MONTH

WHEREAS, the Academy of American Poets established the month of April as National Poetry Month in 1996; and

WHEREAS, National Poetry Month seeks to highlight the extraordinary legacy and ongoing achievement of American poets; introduce Americans to the pleasures and benefits of reading poetry; bring poets and poetry to the public in immediate and innovative ways; make poetry an important part of our children's education; and

WHEREAS, as National Poetry Month, under the leadership and direction of the Academy of American Poets, is now the largest literary celebration in the world; and

WHEREAS, poetry enhances and enriches the lives of all Americans; and

WHEREAS, poetry, as an essential part of the arts and humanities, affects every aspect of life in America today, including education, the economy, and community pride and development; and

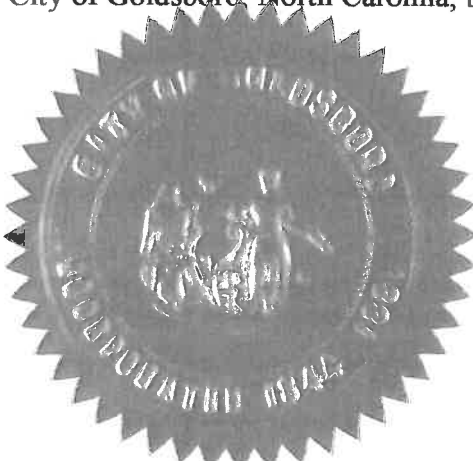
WHEREAS, poetry has produced some of the nation's leading creative artists and has inspired other artists in fields such as music, theatre, film, dance, and the visual arts; and

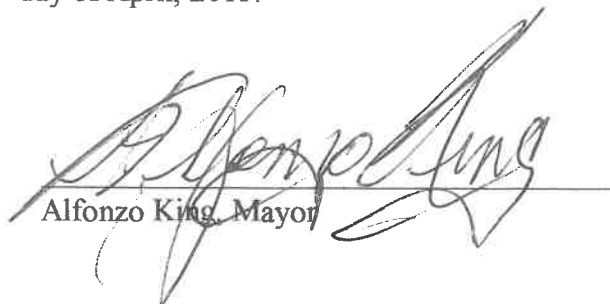
NOW THEREFORE, I, Alfonzo King, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim April 1st-April 30th, 2015 as

NATIONAL POETRY MONTH

in the City of Goldsboro, North Carolina, and call upon public officials, educators, librarians, and all the people of Goldsboro to observe this month, to celebrate the cultural riches our community has to offer, and to recognize the important role poetry in creating and sustaining this great nation with appropriate ceremonies, activities, and programs.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 6th day of April, 2015.




Alfonzo King, Mayor

Arbor Day Proclamation

Whereas, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas, Arbor Day is now observed throughout the Nation and the world; and

Whereas, trees reduce erosion of topsoil, cut heating and cooling costs, moderate temperature, clean air, produce oxygen and provide wildlife habitat; and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

Whereas, trees in our City increase property values, enhance the economic vitality of business areas and beautify our community; and

Whereas, trees, wherever they are planted, are a source of joy.

Now, Therefore,

I, *Alfonzo King*, Mayor of the City of Goldsboro, do hereby proclaim

April 14, 2015 as Arbor Day

in the City of Goldsboro and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and I urge all citizens to plant trees to promote the well-being of this and future generations.

Dated: This 6th day of April, 2015.



Alfonzo King
Mayor

March 30, 2015

Sarah Merritt
Executive Director
Arts Council of Wayne County
102 N. John Street
Goldsboro, NC 27530

Dear Ms. Merritt,

After reviewing the attached request, I hereby grant a permit for your request to sell beer and wine in the area designated in your application during the "Eat in the Street" event to be held May 1, 2015. This permit is valid from 6:00 p.m. to 10:00 p.m. on May 1, 2015. If you have any questions or need additional information, please let me know.

Sincerely,


Scott A. Stevens
City Manager

SAS/lg

cc: Jeff Stewart, Police Chief
Jim Womble, City Attorney
City Council



APPLICATION FOR THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

This application is a requirement for consideration as established by
the **Use of City-Owned Property for Special Events Policy** (attached).

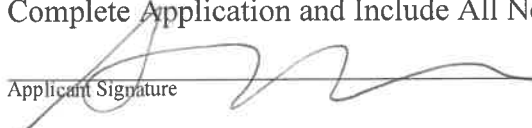
Procedure: Applicant should allow at least 30 days for review of application prior to event date.
Follow steps below in chronological order and indicate completion by checking corresponding box.

- 1) Meet with representative from City Planning Department to discuss request and get preliminary approval ☒

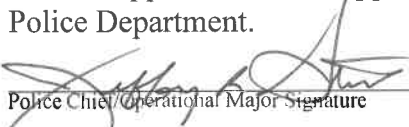

Signature of Planning Department Representative

3-19-2015

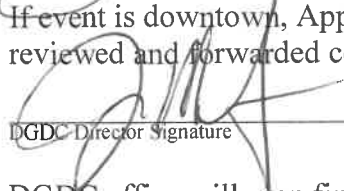
- 2) Complete Application and Include All Necessary Information. ☒


Applicant Signature

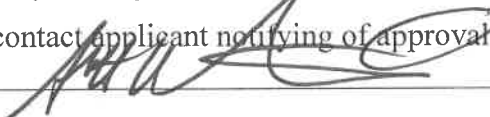
- 3) Submit Application and Supplemental Information to Chief of Police at City of Goldsboro Police Department. ☒


Police Chief/Operational Major Signature

- 4) If event is downtown, Application has been forward to DGDC office. DGDC has reviewed and forwarded comments to City Manager's office. ☒


DGDC Director Signature

DGDC office will scan final application with supporting attachments and email to Police and Planning departments to verify consistency of application content. If verified, DGDC will forward application to City Manager's office for action.

- 5) City Manager's office will contact applicant notifying of approval, ~~denial or conditional~~ approval. **Action Taken:** 

Applicant: Non-city entities for non-city sanctioned events requesting the use of City-owned property other than the Paramount Theatre or Parks & Recreation facilities for special events must complete the following:

Name:
Sarah Merritt

Address:
1501 Evergreen Avenue

Home Phone #:
919-735-9192

Mobile Phone #:
919-920-5465

Driver's License #:
20943411

State of Issuance:
NC

Detailed Description of Event:
See Attachment

Continued on page 2

Hours of Operations:

Event times: 6pm to 10pm (set up starting at 12pm)

Security Needs & Plan:

We will hire an off-duty police officer.

Types of Food/Beverages (specify if alcohol is to be used and container – no glass permitted):

Variety of food - Soft drinks, beer & wine in plastic cups.

Other Products to be Sold:

This is a ticketed fundraising event.

Parking & Traffic Plans (*if event will block access via alley, street, or sidewalk to residences or businesses, applicant is required to notify affected parties and provide signatures of parties stating they have been notified. An acceptable signature form is attached for use, if necessary. Form should be attached to application upon submittal.*):

The Arts Council of Wayne County is seeking permission to block off Walnut Street in front of its facility, from the corner of John & Walnut Street to the corner of Ormond Avenue.

Trash Collection & Recycling Plans:

We will dispose of trash and recycled items.

The following items need to be included as attachments to the application. Application will not be considered until all of this information is provided:

1. Please provide a drawing or site plan showing the city property to be used and indicate location of tables, barricades, portable bathroom facilities, parking, or any other structures to be used on site. ☒
2. A copy general liability insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. ☒
3. A signed copy of the provided Indemnity Statement attached. An acceptable template is attached for use. ☒
4. A copy of all permits and licenses issued by the State/City or County including health and ABC permits; if applicable. ☐

The following requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

1. The event/use is allowed by the underlying zoning district. ☒
Call Planning & Development for verification (919) 580-4333.
2. Hours of the event shall be no earlier than 10:00 am and end no later than 10:00 pm. ☒

3. Security in the form of providing off-duty police officers has been arranged and approved by the City of Goldsboro Police Chief. ☒
4. A deposit of \$50 to ensure a clean site post-event is included with application and applicant understands the property is to be in the same condition post event as prior to and is the responsibility of the applicant. *Please make check payable to: City of Goldsboro* ☒
5. No political or campaign promotions are permitted during the special event. ☒
6. Applicant understands that excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as addressed in the Policy. ☒
7. Tents and other appurtenances meet all North Carolina Fire & Building Code requirements. Call the Inspections Department for verification at (919) 580-4346. ☒
8. All properties within 100 feet of the event property that may be impacted from traffic, noise, parking or other effects have been notified by the applicant by certified or hand-delivered mail detailing the time, place and description of event. A copy of those notified are attached. ☐
9. Applicant has read, in it's entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. ☒

Alcoholic Beverages:

If consumption of alcohol is planned on property for event, the following additional requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

10. Applicant/event coordinator must be a non-profit entity. Proof of this in the form of a federal tax exemption status is provided with application. ☒
11. All necessary ABC permits have been issued by the State and copies are provided with application. ☒
12. Signs shall be posted, visited at all exit points from the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means. ☒
13. A background check of the applicant for the special event and the applicant for the ABC permit, if not the same, has been conducted and a copy is included with application. ☒



EVENT NOTIFICATION FORM

Completion of this form is a requirement for consideration of an application for
Use of City-Owned Property for Special Events
if event will directly impact access to business, building, or property adjacent of nearby to
event.

Applicant is required to notify property owner of impact, communicate date, times and other
information as necessary. Applicant is to show that this has been communicated by getting
applicable signatures on this form.

Property/Business Owner

Signature

Date

Bill Edgerton Optimust
for Melia

Bill Edgerton
for Melia

Mar 13, 2015
3/13/15

Melissa Atkinson ↔ Investors Title

3-13-15

GARY S. Campbell
HCB

GARY S. Campbell
HCB

3/16/15
3/16/15



NORTH CAROLINA

INDEMNIFICATION AGREEMENT

WAYNE COUNTY

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Arts Council of Wayne Co. from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the City's property.

This the 13 day of March, 2015,

 (SEAL)
Applicant & Authorized Representative of Event

DOWNTOWN STREET CLOSING

Regulations and Procedures

The following Street Closing Regulations and Procedures document applies to any street closing requests made by a non-city related entity/function to be held within the Municipal Service District Area (map below) located in Downtown Goldsboro and is applicable to any public street or alley ways:

1. A Street Closing Contract (Contract) must be filled out and submitted to the Police Department no later than six weeks prior to the date of the street closing request date.
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3. The Contract and Street Closing Signature Form must be signed by all parties and submitted to the Police Dept. prior to a formal request to City Council is issued in the form of an Agenda Memorandum prepared by the City Manager's office. Once the City Council approves the Street Closing request, the Police Department will issue the parade/event permit.

Contract

NORTH CAROLINA, WAYNE COUNTY

THIS STREET CLOSING CONTRACT is made on this _____, by and between the City of Goldsboro Police Department and the Downtown Goldsboro Development Corporation (DGDC), and Arts Council of Wayne County (Applicant).

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Applicant has submitted a request to close a street or portions thereof as described by: (describe specifically portion to be closed)

Corner of John & Walnut to the corner
of Ormond Avenue.

For the period of time described below:

May 1, 2015 - From 12pm to 10pm

which shall hereinafter be referred to as Request.

2. Applicant must meet the following criteria before request is considered (it is recommended that these take place in chronological order):

- a. Obtain written documentation from NCDOT approving the Request if any portion of the Request is located on a state maintained street. Present documentation with request. Contact the City Planning Department to verify street ownership. (580-4333)
- b. Submit the above documentation, if applicable, to the Goldsboro Police Department (contact : Operations Major) along with a detailed written description of the events and activities to take place at the location of the street closing. Include time, date, contact person, contact phone number, as well as the general activities that will take place.

- c. The Operations Major will then submit the documentation to the DGDC, Planning Department and City Manager's office so that proper notification can be made to the merchants and property owners directly affected by the requested street closing. The street closing request will be prepared in the form an Agenda Memorandum by city staff for City Council approval. Once approval is granted by the City Council, the Police Dept. will issue a parade/event permit to the requested party.

It is further agreed that:

3. Applicant will not allow any alcoholic beverages to be consumed or transported along public rights-of-way including streets or sidewalks. Alcoholic beverages are to be contained within private property boundaries.

4. Applicant will respect neighboring property/business owners with respect to noise.

5. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.

6. Should the Applicant desire to deviate from Contract in any respect, the Applicant will lose the privilege of any further street closing requests, whether specified in this Contract or any future requests.

7. The following conditions pertain to this application:

Have applied for a special permit through the City Managers office to serve alcohol at this event.

In witness whereof, the parties have executed this agreement as of the day and year stated above.

Goldsboro Police Department

By: [Signature] 3-24-15
Self ~~Tim Bell~~, Chief of Police
STEWART

Downtown Goldsboro Development Corporation

By: [Signature]
Julie Thompson, Director
Metz

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE FOREGOING.



Applicant

Sarah Merritt

Printed Name

**GOLDSBORO POLICE DEPARTMENT
PARADE/PICKET APPLICATION**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **parade** shall be conducted on the public ways of the City; and no person shall inaugurate, promote or participate in any such parade unless the parade is conducted in conformity with the requirements set out herein and unless a permit has been obtained from the Chief of Police or his designated representative **at least seventy-two (72) hours prior to the time the parade is scheduled.**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no **picketing** shall be conducted on the public ways of the City; and no person shall participate in the same unless a permit has been obtained from the Chief of Police or his designated representative **at least twenty-four (24) hours prior to the time the picketing is scheduled to begin.**

Date of Application: _____

1. Name of organization or group seeking permit: Arts Council of Wayne County

2. Purpose of parade or picket: Fundraising Event

3. Location(s) where picket or parade will occur: On Walnut Street in front of the Arts Council of Wayne County, from the corner of John & Walnut to the corner of Ormond Avenue.

4: Date and hours for which permit is sought: May 1, 2015 - Event will be from 6pm to 10pm, but setup will begin at 12pm on May 1, 2015.

5. Expiration time of permit: 10:30pm

6. Number of persons participating: 125 - includes patron attending the event.

a. Are persons below the age of 18 participating? No

b. If yes, how many? _____

7. Number and type of vehicles participating: N/A

8. A. Assembly area: Corner of John & Walnut to the corner of Ormond Avenue

B. Disassembly area: Corner of John & Walnut to the corner of Ormond Avenue

C. Has permission been granted for use of A. and/or B. above? Request sent

9. Name of person applying for the permit: Sarah Merritt - 102 North John Street - Goldsboro, NC 27530

10. Person in charge of activity who will accompany it and carry permit at all times:
(Name and Address) _____

11. Other members of parade or picket committee: Traycee Williams, Blaine Little & Jessica Budine

12. Other groups or organizations participating: Local vendors - unknown at this time

13. Remarks: Number of people participating is not known at this time, but all will be 18+


Signature of Applicant

Sarah Merritt
Printed Name of Applicant

102 North John Street Goldsboro NC (919) 736-3300
Street Address City State Telephone Number

If application is approved, a permit will be issued, which must also be signed by the applicant acknowledging understanding and agreement to abide by the requirements of the attached ordinances.

Event Description:

Eat in the Street is a fundraising event for the Arts Council of Wayne County

Date: Friday, May 1, 2015

Event Time: 6pm to 10pm (set up will begin at 12pm on May 1)

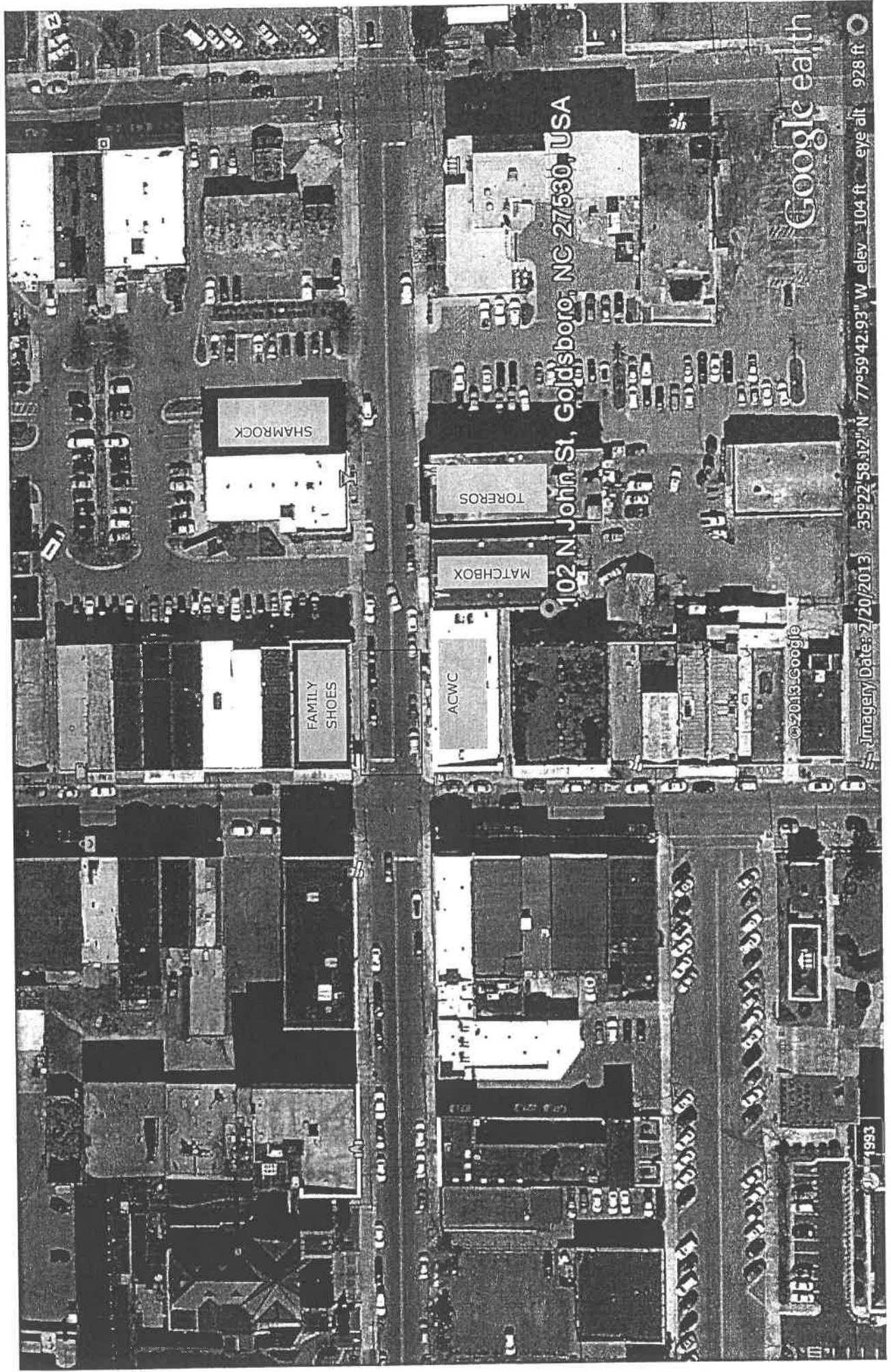
The Arts Council of Wayne County would like permission to close off Walnut Street in front of the Arts Council building from the corner of John and Walnut Street to the corner of Ormond Avenue, from 12pm to 10:00pm on May 1, 2015.

We will set up tables and chairs in the street. Individuals or businesses will purchase a table for 10 for \$300 and invite 10 of their friends to join them for dinner. Each table for table decorations, food, and drinks.

The ACWC will provide the tables, chairs, music (a saxophonist), and prizes for the best decorated table, most interesting meal, etc. The ACWC will also provide hors d'oeuvres, beer, wine and soft drinks from 6pm to 7pm.

The ACWC is applying for the following permits:

NC ABC Special One Time Permit
COG Use of City-Owned Property for Special Events



N John Street

VACANT

OFFICE

OFFICE

OFFICE

ORMOND AVE.

(EAT IN THE STREET)

E WALNUT STREET

(EAT IN THE STREET)

BAR

ARTS
COUNCIL
OF

WAYNE COUNTY

ALLEY

EDGERTON
BUILDING

VACANT

VACANT