

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
DECEMBER 21, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a) A Happy Holidays Message (DGDC)
 - b) TIGER Grant Project Outcomes Report Summary (DGDC)
 - c) Downtown Parking & Traffic Analysis Study (DGDC)
 - d) Police Department Update (Police)
 - e) Council Committee Selections (City Manager)
 - f) Budget Amendments Discussion (Finance)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Dr. Robert Fulkerson, Madison Avenue Baptist Church)
Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**

A. Minutes of the Work Session and Regular Meeting of November 2, 2015
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
- VII. PUBLIC HEARINGS**
 - B. Z-10-15 Roy Creech – South side of US 70 West between Claridge Nursery Road and Westwood Drive (Planning)
 - C. Z-11-15 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad (Planning)

PLANNING COMMISSION EXCUSED

 - D. Non-Contiguous Annexation Request – Triangle East Timber Company, Inc. Property (East side of Wayne Memorial Drive and Best Avenue – 1.9 Acres) (Planning)
- VIII. CONSENT AGENDA ITEMS**
 - E. Budget Amendment – Lighting Upgrades (Finance)
 - F. Informal Bid Request #2015-007 – Abatement and Demolition of Condemned Residential Properties (Finance)
 - G. Supplemental Health Benefits – Flexible Spending Accounts (Finance)
 - H. 2015 Priority Sewer Rehabilitation Project- Phase I FBR No. 2015-001- Change Order No. 1 (Engineering)
 - I. Goldsboro Event Center Fee Schedule (Sherry Archibald)
 - J. Rescheduling Council Meetings for 2016 Due to Holidays (City Manager)
 - K. Advisory Board and Commission Appointments (City Manager)
 - L. Monthly Departmental Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
 - M. Mayor Pro Tem Discussion
 - N. Oath of Office for Mayor Pro Tem
- X. CITY MANAGER’S REPORT**
- XI. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**
 - O. Resolution Expressing Appreciation For Services Rendered By Kirk D. McLaurin As An Employee Of The City Of Goldsboro For More Than 30 Years
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
NOVEMBER 2, 2015

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 6:00 p.m. on November, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Michael Headen (arrived at 6:11 p.m.)
Councilmember Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Mike West, Interim Police Chief
Marty Anderson, City Engineer
Jennifer Collins, Assistant Planning Director
Felicia Brown, Parks & Recreation
Jose Martinez, Public Works Director
Scott Williams, IT Director
Ethan Smith, Goldsboro News-Argus
David Ham, Citizen
Herbert O. Herbst, Chef Herbs Bistro
Lonnie Casey, Citizen
Glenn Barwick, Citizen
Antonio Williams, Citizen (arrived at 6:22 p.m.)
Yvonnia Moore, Citizen (arrived at 6:22 p.m.)

Call to Order. The meeting was called to order by Mayor King at 6:00 p.m.

Invocation. Councilmember Williams provided the invocation.

Business Incentive Grant. Mr. Stevens stated we had talked about the idea of \$20,000 for loans to downtown merchants. In talking with the School of Government, we cannot just do that. We cannot loan money just to loan money because we are not a financial institution. You can loan money for economic development purposes. He

stated it would need to have criteria and would likely be similar to our Business Incentive Program.

Mayor Pro Tem Allen stated he believed there is a need and suggested maybe (7) \$3,000 loans for a period of two years. Mr. Stevens cautioned Council could be setting a precedent. Mr. Stevens stated staff would bring back a list of criteria and the program would likely be mirrored after the Business Incentive Program.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item A. 2015 Bituminous Concrete Resurfacing B.R. #2015-005 – Change Order No. 2. Mayor Pro Tem Allen asked if the money would come from the utility fund and Mr. Anderson replied yes.

Item B. Fiscal Year 2015-16 Budget Amendments Police, Sanitation, and Parks and Recreation. Mayor Pro Tem Allen stated he would like staff to look into purchasing police cars needed to implement the Take Home Policy.

Item C-1. Paws Festival. Chief West shared staff received a request from the Wayne County Humane Society to host a “Paws Festival and Pet Adoption” on November 14th. The Wayne County Humane Society is requesting Council to close a portion of Center Street between Ash Street and Oak Street on November 14th from 9:00 a.m. to 4:00 p.m.

Chief West asked Council if they would consider placing the Street Closure Request on the Consent Agenda.

Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Allen and unanimously carried, Council added Item C-1 The Wayne County Humane Society “Paws Festival” Street Closure Request.

Item D. Informal Bid No. 2015-006 Pat Best Athletic Field – Running Track Improvements. Mayor Pro Tem Allen questioned the timeline to repair the track and asked if it would be completed by the end of November. Ms. Simpson-Carter stated it would be. Councilmember Broadway asked if we have entry into the track and Mr. Barnard replied yes, it is also part of the Joint Use Agreement.

Item I. Site and Landscape Plans – Oxford Plantation (Waiver of Exterior Sidewalk Requirement. Mayor Pro Tem Allen shared his company is doing the site work for the project and asked if he could be excused from the vote.

Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council excused Mayor Pro Tem Allen from the vote and moved Item I. Site and Landscape Plans – Oxford Plantation to Items Requiring Individual Action.

Mayor Pro Tem Allen left the room at 6:25 p.m. Mr. Jimmy Rowe reviewed the item. Mayor Pro Tem Allen returned to the room at 6:28 p.m.

Item L. CU-11-15 Wooten Development – Southwest Corner of US 117 South and Vann Street. Councilmember Aycock expressed a concern regarding the appearance of the site. Mr. Rowe stated Code Enforcement would check on the area to be sure requirements are met. Items would need to be pushed up to the building and not left in the open space.

Item O. Z-8-15 Highwater Solar II – East Side of Salem Church Road between Belfast Road and Stoney Hill Road (R-40 to R-20A Conditional District for a Solar Facility). Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council moved Item O. Z-8-15 Highwater Solar II to Items Requiring Individual Action.

There being no further business, the work session adjourned at 6:52 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on November 2, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Michael Headen
Councilmember Bill Broadaway
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock

The meeting was called to order by Mayor King at 7:00 p.m.

The invocation was given by Councilmember Williams.

Public Comment Period. Mayor King opened the public comment period. The following people spoke:

1. Christopher Howell, 8001 Goldenrod Drive, Greensboro, NC stated on October 19th he spoke out against the rezoning of the William Howell property on the east side of Salem Church Road. He stated he stands here again in that same position and wanted to emphasize the OJ Howell Jr. Family is the single family that stands to lose the most. He stated he understands there have been other residents in support of their opposition but they don't stand to lose as much as the OJ Howell Jr. family. He stated he is trying to

protect his mother's estate and is counting on you as members of the Council to help us protect the value of that property. OJ Howell Jr. led a charge years ago to have the property annexed into the City. He stood fast with that. If that opportunity should ever present itself again, it would fulfill a dream my father and mother had, which to begin with was to develop Canterbury Village and then we will cross Salem Church Road over to Stoney Hill Road area where we have woodlands that we would want to develop and ultimately some time down the road for his family, children and grandchildren, develop even some of the agricultural land which is what we own which is adjacent to said property. He stated he is asking Council to help us protect the value of their property. Thank you for your consideration and stated he would ask Council to vote no for the rezoning request.

2. Carl Martin, 801 S. Baines Place, Goldsboro stated in April of this year he applied to be added to the Parks & Recreation Committee and attended a meeting in May and was told it was a forgone conclusion that he would be added to the commission. He stated since that time he has not heard a word from the City or the Parks & Recreation Committee. He stated he called two weeks ago and when he did not get a return call he called again and was told there are lots of problems and someone was out, we will have the director call you tomorrow. Mr. Martin stated that was the middle of last week and he has yet to receive a call.

Mayor Pro Tem Allen asked who he was calling and Mr. Martin stated Parks and Recreation, the one on Ash Street. Mayor Pro Tem Allen stated you are not calling the City Manager's Office right, Mr. Martin stated no. Mayor Pro Tem Allen suggested he contact the City Manager's Office.

Mr. Martin asked that they look into the practice of good customer service and return phone calls. Council agreed.

3. Beth Trahos, 434 Fayetteville Street, Raleigh, NC, an attorney with Smith Moore Leatherwood, stated she is here tonight on behalf of Highwater Solar. We are here tonight to ask for your support in line with the Planning Commission's recommendation which states "The change to R-20 Residential would be compliant with the City's Comprehensive Land Use Plan which recommends Medium Density Residential development. The specific use as a solar facility should be compatible with surrounding development in the area if developed as shown within the approved site and landscape plan." We would like to say, solar farms are good neighbors, they are good neighbors to farms, they are good neighbors to residential developments, they are good neighbors to the myriad of uses of which this property could be put. We shared with you in a letter a copy of an impact study an appraiser did for this property indicating there would no negative impacts on adjacent property values. We think it is a good use, it is compatible with your plan. Your planning staff and planning board have recommended approval and we would

like to ask for your support tonight. Ms. Trahos stated we are here and available if you have any questions. Thank you.

4. Charles Wright, 203 Winslow Circle, Goldsboro, stated Wayne County Citizens for Better Schools come before you, our City Council to request you thoroughly review your policies concerning and/or relating to the role of the Resource Officer in Wayne County Public Schools. We respectfully request the City provide us copies of these policies, any letters of agreement or memorandums of understanding, and all other public documents relating to the School Resource Officer.

Wayne County Citizens for Better Schools want to insure our Wayne County School Board, Superintendent, School Staff, Wayne County Board of Commissioners, Wayne County Manager, Wayne County Sheriff, Goldsboro City Council, Goldsboro Chief of Police, all Resource Officers, all Law Enforcement Personnel, students, parents, and the general public are all on the same page, that all policies are uniform, transparent, legally sufficient, easily accessible, and easily understood. If gray areas exist, let us identify, correct, and eliminate. We do not want situations whereas a 6 year old is placed in handcuffs and arrested at one school, while another 6 year old is receiving timeout at another school for the same exhibited behavior. Our goal, behaviors rising to the level necessitating criminal arrests become so rare, as to not require the presence of School Resource Officers.

Mr. Wright stated all of the above mentioned governmental agencies will also receive a very similar presentation and request letter. In addition both Goldsboro City Council and Wayne County Commissioners would be strongly encouraged to seek Commission of Law Enforcement Certification (CALEA), which includes certified and nationally accepted best practices policies and models concerning School Resource Officers and Law Enforcement responses to different types of school/campus events. We would be grateful to receive copies of the information requested, and/or an explanation if these documents/information don't exist with the City of Goldsboro, within 10 days. Wayne County Citizens for Better Schools appreciates your help and concern. We are always available for assistance. Thank you.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item C-1 Wayne County Humane Society Paws Festival – Street

Closure Request was added to the Consent Agenda, Item I. Site and Landscape Plan – Oxford Plantation and Item O. Z-8-15 Highwater Solar II – East side of Salem Church Road between Belfast Road and Stoney Hill Road were removed from the Consent Agenda and added to Items Requiring Individual Action. Mayor Pro Tem Allen stated he would like to add one point of clarification for Item P. Z-9-15 The Three J's Inc., set the fee in lieu to be paid at \$10,000. Councilmember Broadaway moved the items on the Consent Agenda, Items A, B, C, C-1, D, E, F, G, H, J, K, L, M, N and P be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

2015 Bituminous Concrete Resurfacing B.R. #2015-005 – Change Order No. 2. Resolution Adopted. The 2015 resurfacing project provides milling and resurfacing approximately 19 street sections.

Upon the request of City staff, Barnhill Contracting Company submitted a cost estimate in connection with resurfacing of additional streets associated with the current sanitary sewer rehab projects. The approximate cost of \$270,137 submitted by Barnhill Contracting includes milling and resurfacing for sections of Walnut Street, Pineview Avenue, Oleander Avenue, Slocumb Street, Mulberry Street, Simmons Street, Pou Street, Magnolia Street, John Street, Holly Street, and Hollybrook Avenue as shown on the cost estimate.

The addition of the above street sections will require the contract completion time to be extended by sixty (60) days. The amended contract completion date for the remaining street sections is April 9, 2016.

We propose to issue a change order to Barnhill Contracting Company's current contract for bituminous concrete resurfacing. We have reviewed this change order with the Finance Director and determined that funds are available from Phase I and II Sewer Rehab Projects in Sanitary Sewer Bond Proceeds.

Staff recommended Council adopt the following entitled Resolution authorizing the City Manager to execute a change order for the amount not to exceed \$270,137 with Barnhill Contracting Company of r additional street resurfacing. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

RESOLUTION NO. 2015-50 "RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER #2 WITH BARNHILL CONTRACTING COMPANY FOR BITMINOUS RESURFACING – CONTRACT #2015-005"

FY 2015-16 Budget Amendments for Police, Sanitation and Parks and Recreation. Ordinance Adopted. During the past few months, there have been several discussions with Council in regards to budget allocations for additional departmental expenditures.

There are several departments/divisions that require budget revisions for FY 2015-16.

1. Sanitation Division requested six (6) seasonal workers from November 1 – December 31, 2105 to assist with leaf season and overflow over the Christmas holiday. An appropriation of \$27,000 for funding is required.
2. Parks and Recreation discussed Pickle Ball courts at Herman Park. The cost to convert the courts is \$20,000. An appropriation of \$20,000 for funding is required.
3. At the September 8, 2015, Council authorized the lease agreement with Suntrust for the purchase of mobile and portable radios for the Police and Fire Departments at a cost of \$546,937. The first lease payment is due this fiscal year in the amount of \$95,000. Since funding was not allocated in the current budget, it is necessary to appropriate the funding for this payment.
4. The Police Department discussed several expenditures with Council that included cell phone stipends in the amount of \$20,000; physical fitness equipment for the gym totaling \$20,000; and Police parking lot paving and repairs in the amount of \$43,000.
5. The City agreed to lease three (3) art pieces for the Streetscape Project in the amount of \$6,000 along with granite base plaques totaling \$5,565. An appropriation of \$11,565 for funding is required.
6. On October 19, 2015, Council adopted a budget amendment for a KaBoom grant. The budget amendment addressed the City receiving the KaBoom portion of the grant. KaBoom will purchase and pay for the playground equipment. Since they are taking care of the purchase, the City will not need to authorize their portion of the grant playground equipment purchase. The City's matching funds in the amount of \$50,000 is still required.

Staff recommended the following entitled budget ordinance be adopted which will be decreasing the Unassigned Fund Balance of the General Fund by \$236,565. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

ORDINANCE NO. 2015-44 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

Veterans Day Parade and Celebration – Street Closing Request. Approved.

A request was received from Victor Miller with the Wayne County Veterans & Patriots Coalition on September 23, 2015. The Wayne County Veterans and Patriots Coalition is requesting permission to close a portion of certain City streets on Wednesday, November 11, 2015 from 8:00 a.m. to 2:00 p.m. in order to hold a Veterans Day Parade and Celebration.

The street closing request is as follows:

Parade Route: Begin on S. Center Street, at the turn around on Ash Street, turn right on W. Mulberry Street, south on N. James, east on W. Pine Street, where it ends.

Staging Areas: South Center Street from Pine Street to Spruce Street; Pine Street from James Street to Center Street.

Additional Closures recommended by the Police Department to manage traffic flow: Center Street from Spruce to Ash; traffic circle at Center and Ash Streets; Mulberry Street from James Street to Center Street; James Street from Mulberry to Pine; Pine Street from James Street to Center Street.

Line up for the parade will be on South Center Street beginning at 9:00 a.m. and the parade will begin at 11:00 a.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant street closings on Center, Ash, Mulberry, Spruce, Pine and James Streets on November 11, 2015 from 8:00 a.m. to 2:00 p.m. in order that the Veterans Day Parade and Celebration may take place, subject to the above conditions. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

Paws Festival – Street Closing Request. Approved. A request was received from Gary Rollins with the Wayne County Humane Society on October 18, 2015. The Wayne County Humane Society is requesting permission to close a portion of certain City streets on Saturday, November 14th from 9:00 a.m. to 4:00 p.m. in order to hold a Fundraiser, Pet Adoption and Education event.

Wayne County Humane Society is requesting to close Center Street between Ash Street and Oak Street.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant street closing on Center Street between Ash Street and Oak Street. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

Informal Bid No, 2015-006 – Pat Best Athletic Field – Running Track Improvements. Approved. The City's Community Development Block Grant Program (CDBG) allows for funding to undertake a variety of public facilities and improvement projects within low-to-moderate income areas. The request for funding to improve the running track located at the Pat Best Athletic Field adjacent to Dillard Middle School was brought before City Council on September 21, 2015 (Item Q.) At that time staff was directed to allocate CDBG funds and facilitate the bid process for improving the running track.

Four (4) sealed bids were received in the Office of the Finance Director until 10:00 a.m. on October 16, 2015 and were publicly opened at that time. The proposals submitted we as follows:

CONTRACTOR(S)	BID AMOUNT(\$)
1. Hamvis Properties, Inc. (Goldsboro, NC	\$39,500
2. Weaver Asphalt & Maint. Co., Inc. (Rocky Mount, NC)	\$28,000
3. IWC Sealcoating (Fremont, NC)	\$16,539
4. Bridgeview Contractors, Inc. (Rocky Mount, NC)	\$26,050
5. Asphalt Services of Goldsboro, LLC (Pikeville, NC)	\$15,950

**Please note that at time of bid opening, no bid documents were provided for Asphalt Services of Goldsboro, LLC. Only the Addendum IFB 2015-006 was provided; therefore, Asphalt Services of Goldsboro, LLC was disqualified in the bid process.*

Staff recommended Council accept the low and qualified bid of \$16,539.00 submitted by IWC Sealcoating of Fremont, North Carolina and authorize the City Manager and City Clerk to execute a contract to perform the specified work at the Pat Best Athletic Field. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

Setting a Public Hearing – Contiguous Annexation Request – AAR Property (23.8 Acres). Public Hearing Set. The City Council at their meeting on October 19, 2015, requested that the City Clerk examine the subject annexation petition for sufficiency.

The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

Pursuant to G.S. 160A-31, the Council shall fix a date for public hearing on the annexation if the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule November 16, 2015 as the date for the public hearing. A report prepared by the Department of Planning and Community Development, in conjunction with other City departments, would be submitted to the Council on that date.

Staff recommended Council schedule a public hearing for the proposed annexation of the AAR Property for November 16, 2015. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

Non-contiguous Annexation Petition – Triangle East Timber Company, Inc. (Eugene Raynor) (1.9 Acres). Referred to Clerk. The applicant is requesting that non-contiguous property described by metes and bounds in Item 2 of the petition be annexed to the City of Goldsboro. Maps are available showing the property proposed to be annexed.

Pursuant to G.S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The City Council at their on November 2, 2015 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

Staff recommended Council request the City Clerk to examine the annexation petition to determine its sufficiency. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

Site and Landscape Plan – Atlantic Southern and Equipment. Approved. The property is located on the east side of US 117 South and between South George Street and Arrington Bridge Road.

Frontage:	307 ft.
Depth:	609.11 ft.
Area:	186,996 sq. ft. or 4.29 acres
Zoning:	I-2 General Industry

There are three existing buildings on the site. The main structure contains 6,689 sq. ft. Two other existing buildings on the site include a 7,254 sq. ft. metal building to the rear of the main structure (mechanic shop) and a 1,545 sq. ft. concrete block building located behind the main structure and along the northern property line which is to be removed. The site is encompassed by an existing 6 ft. tall chain link fence. This fencing which will be relocated in order to allow for circulation, parking and security.

The business was formerly operated as Carolina Tractors and the new owner will continue to operate similarly as a retail establishment for the sale and service of agricultural equipment.

Hours of Operation: 7:00 a.m. to 5:00 p.m. (5 Days/Week)
No. of Employees: 10

Applicant intends to perform interior improvements to allow for additional office space, a new conference and training room, additional storage and new handicap accessible restrooms.

In addition, the applicant wishes to place a 576 sq. ft. modular office adjacent to the mechanic workshop at the rear of the lot to be utilized for offices associated with the workshop.

Two soil curb cuts exist along the northbound lane of US 117 South providing access to the site. The applicant plans to pave the curb cut aprons and reconfigure the driveways to allow for parking and interior circulation on the site. The drive area leading to customer parking on the south side of the building is proposed to be paved up to the relocated security fence while the northernmost driveway would remain graveled. A large area to the south and rear of the retail building has been and will continue to be utilized for the storage and display equipment. A modification of the paving requirement has been requested in order to allow the northernmost driveway and the storage /display area to remain unpaved.

Based on existing retail and office areas, a total of 16 parking spaces are required for the operation. With the driveway reconfiguration, a total of eight paved parking spaces (including one handicapped space) for customers are designated to be installed adjacent to the south side of the building, on either side of an existing concrete loading dock. Two additional spaces are proposed to be installed adjacent to the new mobile home office at the rear and eight paved spaces for employees are proposed along the northern property line. Interior sidewalks are shown leading from the customer parking area to the retail building entrance.

A proposed concrete dumpster pad is shown at the rear of the building which will have to be screened in accordance with the City's UDO.

Two areas in front of the retail building are to be planted with grass and a total of eight Autumn Fantasy Maples will be installed along the site frontage to serve as street trees. An additional 2,400 sq. ft. area to the rear of the main building will also be planted with grass adjacent to a proposed ramp. Since the project's repair and renovations will not exceed 50% of the site's tax value, no additional landscaping is required.

The property is located within a Special Flood Hazard Area and will be subject to the City's floodplain requirements.

The applicant will be required to submit plans for drainage to the City's Engineering Department for review.

At their meeting held on October 26, 2015, the Planning Commission recommended approval of the site and landscape plans with a modification to allow the northernmost driveway and display/storage areas to remain unpaved.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans with a modification to allow the northernmost driveway and display/storage areas to remain unpaved. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

Site and Landscape Plan – Earnest Waters (Childcare). Approved. The property is located on the east side of Central Heights Road between Sanborn Lane and Waters Circle. The existing building and lot had been previously operated as a child care facility, however, because the business has been closed for more than six months, the City of Goldsboro Unified Development Ordinance requires that the site meet current regulations and performance standards.

Frontage:	124.7 ft.
Depth:	170.0 ft.
Area:	20,905 sq. ft. or 0.48 acres
Zoning:	Neighborhood Business

Hours of Operation: 8:00 a. m. to 6:00 p. m. (5 days per week)
No. of Employees: 3

The submitted site plan indicates a single-story, 1,048 sq. ft. vinyl-sided building with a 20 ft. wide gravel-access drive extending to Central Heights Road. The front yard, which would be utilized for parking, loading and unloading is shown to be graveled. NCDOT will not require a driveway permit since this is not considered a change of use.

The rear yard of the property is proposed for use as an outdoor play area with associated playground equipment. North Carolina licensed child care facilities are required to provide a fenced outdoor play area of at least 75 sq. ft. per child with a minimum fence height of 4 ft. The rear yard is surrounded by an existing 4 ft. high chain-linked fence and the North Carolina Department of Health and Human Services will determine the maximum number of children which can be served at this location.

Parking: Required parking for the site is based on one space per 300 sq. ft. of gross floor area, plus an unloading and loading area capable of stacking four vehicles. Based on the size of the structure a total of four (4) parking spaces will be required to include one handicap accessible space. Parking spaces in excess of three are required to be paved and striped accordingly. Applicant has requested a modification of the paving and striping requirement.

Interconnectivity: The lot is adjacent on both sides to residentially-zoned and developed property. Interconnectivity will not be required.

Landscaping: The Neighborhood Business zone will require a Type C (20 ft. wide) opaque landscape buffer along the sides and rear of the property. A total of three street trees are required along Central Heights Road. The applicant has requested a modification of the landscape buffer and street tree requirements.

The following modifications have been requested:

1. Paving and striping requirement;
2. Type C (20 ft. wide opaque buffer along the sides and rear of the property.
3. Street tree requirement along Central Heights Road.

At their meeting held on October 26, 2015, the Planning Commission recommended approval of the site and landscape plans with the following revised modifications:

1. Paving and striping requirement for a one-year period;
2. Reduction of buffers from Type C (20 ft. wide) to a Type A (5 ft. wide) shrubbery buffer.

The Commission recommended that street trees be installed along the Central Heights Road frontage as required.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

S-5-15 Bulls Bay Farm, Inc. (Final Subdivision Plat). Approved. The property is located on the south side of River Drive (Undedicated Soil Drive) between Salem Church Road and Friendly Road.

The site is currently one tract consisting of .932 acres and contains two single-family dwellings.

The houses were moved onto the subject property in conjunction with the construction of Interstate 795. The dwellings have been vacant for more than 10 years and have been written-up under the City's Minimum Housing Code.

The owner of the property now wishes to subdivide the existing tract into two lots so each dwelling will be located on separate lots. The property is zoned R-16 Residential and, according to the final plat drawn by the applicant's surveyor, all required setbacks can be met.

Total Lots: 2

Lot 1: 20,000 sq. ft. or .459 acres

Lot 2: 20,634 sq. ft. or .747 acres

Total Area: 40,634 sq. ft. or .932 acres

Zoning: R-16 Residential

The Unified Development Ordinance requires that all lots have frontage on an improved public street. River Drive is an undedicated soil road that has not been improved although it does contain City water and sewer lines. A modification of this requirement has been requested by the applicant.

The submitted final plat shows a 60-ft. wide soil drive (labeled as River Drive) that is used for ingress, egress and regress to the subject property. The actual subdivision plat showing River Drive was never recorded, therefore, the road was never dedicated. At this time there are no plans to dedicate or improve this road.

Stormwater calculations for this site not required since a half acre of land area is not being disturbed as a result of the proposed subdivision.

The Planning Commission, at their meeting held on October 26, 2015, recommended approval of the subdivision plat and modification of the requirement that all lots have frontage on an improved, dedicated public street.

Staff recommended accept the recommendation of the Planning Commission and approve the two-lot final subdivision plat with a modification of the requirement that the lots have frontage on an improved, dedicated public street. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

CU-10-15 Mark Khuns – Northeast Corner of Shelley Drive and Samuel Road. Approved. The applicant requests a Conditional Use Permit to allow the construction of an accessory dwelling on a corner lot with a modification to allow the structure to extend 10 ft. beyond the established building line for the primary structure.

Frontages:	119.24 ft. (on Shelley Drive)
	189.64 ft. (on Samuel Road)
Area:	0.52 Acres (approx.)
Zoning:	R-16 Residential

The R-16 Residential zone permits one residential unit on a lot containing 16,000 sq. ft. Accessory dwellings are only permitted with the issuance of a Conditional Use Permit by the City Council with specific conditions as follows:

1. Accessory dwellings must comply with all applicable codes and only one accessory dwelling may be permitted per lot.
2. The accessory dwelling may not exceed 40% of the square footage of the principal structure or 1,100 sq. ft. of gross floor area, whichever is less.

The principal dwelling on the site contains approximately 2,306 sq. ft. The applicant is proposing to construct a 24 ft. x 28 ft. (672 sq. ft.) building with over half (408 sq. ft.) to be utilized as a workshop and 264 sq. ft. to be utilized as a part-time residence for his father-in-law who stays in Goldsboro during the winter

months. The accessory dwelling portion of the building constitutes only 10% of the gross floor area of the existing home.

3. Accessory dwellings must meet all applicable setback requirements and be located to the rear of the principal structure.

The proposed accessory building does meet the R-16 setback requirements and is located to the rear of the principal structure. However, because the property is a corner lot, in addition to the required setback distance of 32 ft., the structure must also be located behind the established building line for the primary residence.

The established building line for the primary residence is 42 ft. from the property line on the Samuel Road side of the lot, therefore, the proposed new building also cannot be located closer than 42 ft. from the property line on the Samuel Road side of the lot.

The applicant wishes to preserve as much open space in his back yard as possible by placing the new structure closer to the Samuel Road side of the lot.

A modification of the setback requirement from 42 ft. to 32 ft. will be necessary in conjunction with the Conditional Use Permit.

Samuel Road currently terminates at the applicant's rear property line and there are no approved plans at this time to extend this right-of-way to serve vacant land to the north.

4. The exterior of the accessory dwelling shall be compatible in appearance to the principal residence.

The applicant has indicated that the building materials for the proposed new structure will be identical to the existing house which is bricked.

5. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall approve sanitary sewer service provided to such accessory dwelling before construction begins.

The property is served by City sewer which will also be available to the proposed accessory structure.

At the public hearing held on October 19, 2015, the applicant spoke in favor of the request and one person appeared to speak in opposition.

The Planning Commission at their meeting on October 26, 2015 recommended approval of the Conditional Use Permit and site plan with a modification of the side yard setback from 42 ft. to 32 ft.

Staff recommended Council accept the Planning Commission's recommendation and adopt an order approving the requested Conditional Use Permit to allow the construction of an accessory dwelling; and approve the submitted site plan with a modification of the side yard setback for the accessory dwelling from 42 ft. to 32 ft. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

CU-11-15 Wooten Development – Southwest corner of US 117 South and Vann Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of a weekend flea market.

Frontage:	384 ft. (US 117 South) 352 ft. (Vann Street)
Area:	254,826 sq. ft. or 5.85 acres
Zoning:	I-2 General Industry

The property is currently occupied as a used car lot (former location of 117 Truckstop) which operates Monday through Saturday at 9 a.m. to 9 p.m.

In November 2013 the applicant requested a Conditional Use permit to allow the operation of a used car lot at the subject property. City Council granted approval of the request with a number of modifications and the existing 4,553 sq. ft. building on the site is used as offices for the used car lot.

The applicant has indicated the location of the 24,000 sq. ft. outdoor flea market to the rear of the existing office building. The site plan includes the following information:

Hours of Operation:	9 a.m. to 6 p.m. Saturday and Sunday
No. of Employees:	1-2 employees
No. of Vender Spaces:	Up to 50 spaces

A total of 48 parking spaces are required for the outdoor flea market. A total of 48 parking spaces have been provided and the applicant will be required to stripe those spaces.

Existing curb cuts, one along US 117 South and one along Vann Street, allow access to the property and interconnectivity is provided to the north. The applicant was previously granted a modification of interconnectivity to the south.

Existing street trees are provided along US 117 South and the applicant was previously granted a modification of the street tree requirement along Vann Street.

The City's UDO for outdoor flea markets requires a 20 ft. landscaped buffer along the rear yard and a 5 ft. landscaped buffer along the side yard. An existing buffer is located

on adjacent property to the west and the applicant was previously granted a modification of the 5 ft. required buffer. Existing vegetation along the southern property line meets the landscape buffer requirements for the rear yard.

The property is served by City water and sanitary sewer lines. The amount of existing impervious area is not being disturbed, therefore stormwater detention and/or nitrogen calculations are not required for this property.

At the public hearing held on October 19, 2015, no one appeared to speak either for or against this request.

The Planning Commission at their meeting held on October 26, 2015 recommended approval of the Conditional Use Permit and submitted site plan detailing the flea market operation.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an order approving a Conditional Use Permit to allow the operation of a weekend flea market and approve the submitted site plan detailing the proposed flea market operation. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

CU-12-15 Kathy Moore – East side of North Herman Street between East Ash Street and East Mulberry Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of a licensed massage therapy clinic.

Frontage: 43 ft.
Depth: 135.11 ft.
Area: 5,809 sq. ft., or .13 acres
Zoning: Neighborhood Business

Licensed massage therapy clinics are permitted within the Neighborhood Business zoning district with a Conditional Use Permit.

Chapter 112 of the City's Code of Ordinances regulates massage therapists and massage therapy establishments. It establishes licensing provisions which ensure that such a use includes the proper credentials and operates in a professionally-prescribed manner. The applicant has submitted proof of her membership in the American Massage Therapy Association and the staff has requested a background check of the applicant through the Police Department.

A site plan has been submitted which indicates an existing one-story 1,772 sq. ft. brick structure which previously utilized by a local medical doctor (Dr. Robert Meyer). Ingress and egress is provided through a shared driveway with an existing medical office just north of the subject site.

Based on the size of the building, a total of five parking spaces are required including one handicapped space. There is sufficient space to provide the required spaces at the rear of the lot.

Since the office has been closed for more than six months, the applicant will be required to meet Neighborhood Business performance standards relative to both setbacks and buffers.

Interconnectivity is provided to the north and south. There is not sufficient area to provide for the installation of the required 5 ft. side yard buffers along the northern and eastern property lines or to provide the required 20 ft. wide buffer along the southern property line. There is an existing Magnolia tree which will serve as the required street tree for the site.

With the existing building, a number of setback modifications will be necessary including side yard setbacks from 15 ft. to 4 ft. along the southern property line and from 15 ft. to 10 ft. along the northern property line. A modification of the front yard setback will be required from 30 ft. to 17 ft.

The applicant's submitted floor plan indicates four massage rooms, four offices, storage, kitchen, bathrooms and a reception area.

The following modifications have been requested.

1. Required 5 ft. side yard buffers along the northern and eastern property lines;
2. Required 20 ft. side buffer along the southern property line;
3. Required side yard setback along the southern property line from 15 ft. to 4 ft.;
4. Required side yard setback along the northern property line from 15 ft. to 10 ft.; and
5. Required front yard setback from 30 ft. to 17 ft.

At the public hearing held on October 19, 2015, one person spoke in favor of the request and one person appeared to question the available number of parking spaces that can be provided on the site.

The applicant has been contacting adjacent owners regarding the sharing or rental of additional parking spaces, however, no written agreement has been submitted at this time.

The Planning Commission at their meeting held on October 26, 2015 recommended approval of the Conditional Use Permit and submitted site plan with the requested modifications subject to the applicant submitting documentation indicating that three additional parking spaces are available for use with the clinic.

Staff recommended Council accept the recommendation of the Planning Commission and approved the Conditional Use Permit to allow the operation of a licensed massage therapy clinic; and approve a site plan detailing the development subject to the applicant submitting written documentation indicating that three additional parking spaces will be made available for use with the clinic. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

Z-7-15 Robert Earl Grant, Sr. – South side of Collier Street between Jordan Boulevard and Hargrove Street (R-6 Residential to General Business Conditional District allowing the construction of a new building which will contain warehouse, office and retail sales areas for chemicals and related industrial supplies).

Ordinance Adopted. The property is located on the south side of Collier Street between Jordan Boulevard and Hargrove Street. The Wayne County Tax Identification No. is 2690-42-1425. The property has a frontage of 64 ft., a depth of approximately 1441.34 ft. and total area of 9,046 sq. ft., or 0.208 Acres. The current zoning classification is R-6 Residential. The proposed zoning classification is General Business Conditional District to allow the construction of a new building which will contain warehouse, office and retail sales areas for chemicals and related industrial supplies. Development plans would be approved separately.

The property is currently vacant.

The applicant has requested the General Business Conditional District to limit the use of the property for warehouse, office and retail sales areas for chemicals and related industrial supplies.

The City's Comprehensive Plan designates the property for commercial use.

The proposed site plan submitted by the applicant indicates construction of a new 8,160 sq. ft. building. The existing building which is located on a separate lot just south of the subject property and is owned by the applicant will be demolished and the new building will be constructed to cover portions of both lots. The applicant is requesting modifications of the side yard setbacks to accommodate the proposed building due to the narrowness of the lot.

One existing curb cut will be retained along West Grantham Street. An existing shared curb cut on Collier Street will provide access to the rear of the site.

The submitted site plan indicates 11 proposed parking spaces (including 1 handicapped space). A total of 12 parking spaces are required for the proposed use. The applicant is requesting a modification of one parking space to accommodate for truck deliveries.

Hours of operation are being proposed from Monday thru Friday 8:00am to 5:00pm. A total of two employees will be associated with the operation. Deliveries are anticipated weekly by semi- or box trucks. Local deliveries will be shipped out by van.

The property is served by City water and sanitary sewer lines and is located within the 100-year Flood Hazard Area. Appropriate measures to waterproof or elevate the proposed building will be required.

Stormwater detention and/or nitrogen calculations are not required since less than one-half acre of land is being disturbed. Staff will work with the applicant to review and approve a drainage plan for site prior to issuance of any building permits.

Interconnectivity is provided to the west with the existing shared driveway. A modification of required interconnectivity to the east has been requested.

Interior sidewalks are provided around the building and the applicant is requesting to pay a fee in lieu of exterior sidewalk installation in the amount of \$1,920.

The submitted landscape plan indicates a Type A (5 ft.) buffer along the eastern and western property lines and will contain combinations of Oaks, Cherry trees, Privet and Carissa Hollies. The applicant is requesting a modification to reduce the length of the western buffer by approximately 81 ft. to allow for the shared driveway location.

An 8 ft. wide street yard is proposed along Collier Street and West Grantham Street. Redbuds are proposed as street trees. Vehicular Surface Buffer Shrubs (Dwarf Yaupon Hollies) will be installed along West Grantham Street.

Building elevations have been submitted and the building will be constructed of split-faced block and metal panels along the sides with the front elevation consisting of brick, insulated glass and metal panels.

The following modifications have been requested.

1. Side yard setback along the western property line from 15 ft. to 5 ft.;
2. Side yard setback along the eastern property line from 15 ft. to 8 ft.;
3. Number of total required parking spaces from 12 to 11;
4. Interconnectivity to the east; and
5. Western buffer for a distance of approximately 81 ft. in the location of the shared driveway.

At the public hearing held on October 19, 2015, no one appeared to speak either for or against this request.

The Planning Commission at their meeting on October 26, 2015 recommended approval of the zoning change with the requested modifications.

After the Planning Commission's meeting, the developer's engineer contacted staff and indicated that they wish to reduce the total parking spaces on the site from 11 to 9 in order to allow for necessary delivery vehicles.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-6 Residential to General Business Conditional District limiting the use of the property to warehouse, office and retail sales areas for chemicals and related industrial supplies with the following modifications:

1. Side yard setback along the western property line from 15 ft. to 5 ft.;
2. Side yard setback along the eastern property line from 15 ft. to 8 ft.;
3. Number of total required parking spaces from 12 to 9;
4. Interconnectivity to the east; and
5. Western buffer for a distance of approximately 81 ft. in the location of the shared driveway. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

ORDINANCE NO. 2015-45 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

Z-9-15 The Three J’s, Inc. – Northeast Corner of US Highway 70 East and North Oak Forest Road (SC to GBCD). Ordinance Adopted. The property is located on the northeast corner of US Highway 70 East and North Oak Forest Road. The Wayne County Tax Identification Nos. are 3519-81-9241, 3519-90-0942, 1211, and 2525. The property has a frontage of 985.83 ft. on US Highway 70 East (McLain Street Service Road), a frontage of 570.58 ft. on North Oak Forest and a total area of approximately 18.43 acres. The present zoning classification is Shopping Center. The proposed zoning classification is General Business Conditional District to allow the development of an automotive dealership. Development plans would have to be approved in conjunction with this rezoning.

The City’s Comprehensive Land Use Plan recommends Commercial development for the property.

The proposed site plan submitted by the applicant indicates construction of three new car dealerships with a total area of 75,576 sq. ft. The dealerships will consist of office space, vehicle display areas and service areas. A total of 102 parking spaces are required for the proposed use and 1,243 parking spaces have been provided. Of the total proposed parking spaces, 130 spaces are dedicated for customer and employee parking. The remaining 1,113 spaces are dedicated for display of vehicles.

Hours of operation are being proposed at Monday thru Saturday 8:00am to 8:00pm. A total of 70 employees are anticipated in conjunction with the use. Up to three deliveries per day are expected to include small trucks and car carriers.

The developer proposes extending water lines to this property. There are currently sanitary sewer assessments which are held in abeyance until the property is annexed. The property is not located within a Special Flood Hazard Area. Staff is working with the

applicant regarding Stormwater calculations and Grading Plan and will be reviewed by staff prior to issuance of building permit.

Two curb cuts are being proposed along McLain Street and will require NCDOT driveway permits. Access will also be provided from Oak Forest Road through an existing asphalt drive. The project will be developed in phases and the existing asphalt drive will be extended as the project develops. Interconnectivity is provided to the north by the existing asphalt drive to the adjacent Lee Hyundai dealership.

Interior sidewalks are provided around the building and exterior sidewalks are required along Oak Forest Road and McLain Street. Applicant will be required to install sidewalks or pay the fee in lieu of exterior sidewalk installation in the amount of \$10,000.

HVAC units and dumpster locations have not been indicated and staff will work with the applicant to ensure proper screening from public view as required by the UDO.

The submitted landscape plan indicates a Type 'A' 5 ft. landscaped buffer along the eastern property line which will contain Red Cedars and Cleyra japonica.

An 8 ft. wide street yard is proposed along the 50-ft.access easement. Maples are proposed as street trees however the applicant is requesting a modification of the street tree requirement along Oak Forest Road. A 50-ft. riparian buffer exists along McLain Street therefore street trees are not required in this location.

A total of 215 trees and 1,881 shrubs are required within the Vehicular Surface Area. A total of 178 Dwarf Yaupon Hollies have been proposed within the vehicular surface area and the applicant is requesting a modification of the required trees and remaining shrubs (1,703) within that area.

The applicant has requested the following modifications associated with the landscaping requirements.

1. Modification of the requirement that rows of parking spaces exceeding 15 shall be visually divided by a parking lot landscaped island and that all parking spaces shall be located within 60 ft. of a parking lot tree.
2. Modification of landscaping along proposed bio-retention ponds.
3. Modification of the interior tree requirement (215 trees) and shrub requirement from 1,881 to 1,703.
4. Modification of the street tree requirement along Oak Forest Road.

Building elevation plans have been submitted for the Ford and Nissan dealerships which indicate that the buildings will utilize split-faced constructed masonry units with aluminum panels. The front of the buildings will include architectural aluminum panels and glass with company logos. The elevations for the Kia dealership and lighting plan for the dealerships have not been submitted however staff will work with the applicant to

ensure building design standards and lighting standards are applied per the Unified Development Ordinance.

At the public hearing held on October 19, 2015, no one appeared to speak either for or against this rezoning request.

The Planning Commission, at their meeting held on October 26, 2015 recommended approval of the zoning change and the submitted development plans with the referenced modifications. They further recommended, however, that the staff work with the developer to allow for the installation of additional plant material within the first display row fronting on US 70 East and to require that the developer request an encroachment agreement with the North Carolina Department of Transportation to allow installation of low-growing plant material in traffic islands adjacent to the site on US 70 East.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Approve the zoning change from Shopping Center to General Business Conditional District; and
2. Approve the submitted development plans with the following modifications:
 - a. Modification of the requirement that rows of parking spaces exceeding 15 shall be visually divided by a parking lot landscaped island and that all parking spaces shall be located within 60 ft. of a parking lot tree.
 - b. Modification of landscaping along proposed bio-retention ponds.
 - c. Modification of the interior tree requirement (215 trees) and shrub requirement from 1,881 to 1,703.
 - d. Modification of the street tree requirement along Oak Forest Road.

The staff will work with the developer to require the installation of additional plant material within the first display row fronting on US 70 East. Further, the developer will be required to request an encroachment agreement with the North Carolina Department of Transportation to allow installation of low-growing plant material in traffic islands adjacent to the site on US 70 East.

The zoning change to General Business would be consistent with the City's Comprehensive Land Use Plan which recommends commercial development for the property. Consent Agenda Approval. Broadaway/Headen (7 Ayes)

ORDINANCE NO. 2015-46 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

End of Consent Agenda.

Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council excused Mayor Pro Tem Allen from voting on Item I.

Site and Landscape Plans – Oxford Plantation (Waiver of Exterior Sidewalk Requirement) due to a conflict of interest.

Mayor Pro Tem Allen stepped out of the room at 7:15 p.m.

Site and Landscape Plans – Oxford Plantation (Waiver of Exterior Sidewalk Requirement). Approved. The site is located on the south side of Oxford Boulevard between Cuyler Best Road and the terminus of Oxford Boulevard.

Frontage: 660.21 ft.
Depth: 447.95 ft. (average)
Area: 6.5 Acres (approx.)
Zoning: R-9 Residential

The submitted site plan indicated the construction of 60 apartment units with associated parking and common area. Based on the number of units (24 3-bedrooms and 36 2-bedrooms), a total of 146 parking spaces were required and shown on the plan.

The City requires that 20% of the land area be reserved for use by the residents in common area. The submitted site plan indicates that 67% of the property will be utilized for a playground, picnic area, community building and open space. A portion of the undeveloped open space will be utilized for stormwater detention facilities.

Initial site and landscape plans were approved by the Council on April 7, 2014. At that time, a sidewalk along Oxford Boulevard was shown to extend the length of the site to be developed and then curving across the street. Due to issues as it relates to floodplain, it is unlikely that Oxford Boulevard will be extended beyond the existing constructed right-of-way.

While interior sidewalks have been installed in a portion of the development across Oxford Boulevard (Oxford Place), no sidewalks along Oxford Boulevard were required in conjunction with that development.

Oxford Plantation is now in the final stages of development and the developer has contacted staff to request that the required sidewalk along Oxford Boulevard be waived.

The developer has indicated that there are no existing sidewalks within this area and if installed, the required sidewalk would not connect to any proposed pedestrian sidewalk pattern in the near future.

The Planning Commission, at their meeting held on October 26, 2015, recommended approval of the exterior sidewalk requirement along Oxford Boulevard. They further recommended that the developer pay a fee in lieu of this requirement in the amount of \$5,565. (\$15 per linear foot of frontage).

Upon motion of Councilmember Broadway, seconded by Councilmember Headen and unanimously carried, Council accepted the recommendation of the Planning Commission and approve the applicant's request for a waiver of exterior sidewalks subject to payment of a fee in lieu of installation.

Mayor Pro Tem Allen returned at 7:16 p.m.

Z-8-15 Highwater Solar II – East Side of Salem Church Road between Belfast Road and Stoney Hill Road (R-40 to R-20A Conditional District for a Solar Facility). Denied. The property is located on the east side of Salem Church Road between Belfast Road and Stoney Hill Road. The Wayne County Tax Identification No. is 3601-05-9480 (portion). The property has a frontage of approximately 50 ft., an approximate depth of 2,255 ft. and a total area of approximately 14.0 acres. The present zoning classification is R-40 Residential. The proposed zoning classification is R-20A Residential Conditional District to allow the development of a solar farm facility with site and landscape plans approved separately.

The property is currently vacant farmland.

If rezoned to R-20A Conditional District, the use for the property would be limited to a solar facility and development plans detailing the use would be required.

The City's Comprehensive Land Use Plan designates this property for Medium Density Residential development.

City water and sewer is not available to this property which is not located within a Special Flood Hazard Area.

The submitted site plan indicates a 20 ft. wide compacted soil access drive extending from an existing curb cut on Salem Church Road and extending easterly a distance of approximately 1,380 ft. through a gated entrance and ending at an area designated as a turnaround.

The solar panels will be installed within an area to be surrounded by a 6 ft. tall chain link fence with barbed wire. The site plan indicates that applicant will install a Type C (20 ft. wide) planted buffer along the northern and a portion of the southern property lines which will contain a combination of small trees and large and small evergreen shrubs.

Property around the site on the south and west was recently timbered and, therefore, no buffers exist in those locations. In accordance with the City's UDO relative to tree preservation requirements:

“Properties that are cleared within two years prior to site plan approval by the City will be required to replant removed landscaping with double the required number of trees and shrubs. Replacement trees shall be a minimum of four (4) inches in caliper at the time of planting.”

As a result, the applicant's site plan will need to be revised to indicate a 20 ft. wide buffer containing twice the required plantings and larger replacement trees wherever tree lines previously existing have been removed.

The developer contends that it has been more than two years since the trees were removed, however, they have submitted a revised plan which shows a 30 ft. wide buffer along the northern, southern, and western property lines containing evergreen shrubs and trees having a caliber of three (3) inches.

At the public hearing held on October 19, 2015 one person spoke in favor of the request and two people spoke in opposition.

The Planning Commission at their meeting held on October 26, 2015, recommended approval of the change of zone request and the revised site and landscape plans.

Councilmember Aycock moved to deny the change of zone request from R-40 to R-20A Conditional District. The motion was seconded by Councilmember Headen. Mayor King, Mayor Pro Tem Allen, Councilmember Broadaway, Councilmember Headen, Councilmember Williams and Councilmember Aycock voted in favor of the motion. Councilmember Goodman voted against the motion. Mayor King declared the motion carried 6:1.

City Manager's Report. Mr. Stevens stated he appreciated those who put the streetscape dedication together and thank those who attended the event this evening. The rain was there but so was the business owners and residents. It turned out to be a wonderful event. He asked Mr. Scott Barnard, Parks and Recreation Director to share information on a grant we received. He stated Council will have an opportunity at a future meeting to accept the grant.

Mr. Barnard stated some months back, we came before Council to ask for approval to apply for a PARTF Grant which will fund some outdoor amenities at Mina Weil Park and compliment the new WA Foster Center. We received word from the Governor's Commission we received the \$250,000 in grant funds toward the outdoor amenities at Mina Weil Park. We are leveraging the construction of WA Foster as our match. No additional match will be required. It is a little unprecedented that we received another PARTF grant this quickly after receiving one for Stoney Creek Park. That was due primarily to the hard work of Felicia Brown.

Council congratulated Parks and Recreation and Ms. Brown.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.
Councilmember Aycock read the following Proclamation:

Proclamation – Small Business Saturday. Mayor King proclaimed Saturday, November 28, 2015 as “Small Business Saturday” in the City of Goldsboro, North Carolina and do hereby call upon all citizens of the City of Goldsboro to support small business and merchants on Small Business Saturday and throughout the year.

Mayor King commented on the importance of small businesses to the City of Goldsboro and other communities.

Mayor King read the following Proclamation:

Proclamation – Veterans Day. Mayor King proclaimed November 11, 2015 as Veterans Day in the City of Goldsboro and urged all citizens to remember the service and sacrifice of our veterans who defend our freedom and preserve our way of life.

Mayor King stated Veterans Day is a big day in Goldsboro. He encouraged everyone to attend the Veterans Day Parade to show support and appreciation for our veterans.

Mayor Pro Tem Allen stated he would like to thank our citizens, staff and everyone else who shared in our celebration of the streetscape revitalization project downtown. He stated he thinks the future will show it was the right thing to do and it will keep us moving in a forward motion. Mayor Pro Tem Allen also thanked Ms. Barnes and the NAACP on a wonderful event this past Friday.

Mayor Pro Tem Allen stated he just received a text that we are not on TV again tonight and asked that the City Manager check into it. Mr. Stevens shared in the past it has generally not been on the City side, he would check into it.

Councilmember Headen stated he hoped we would be better stewards in responding Wayne County Citizens for Better Schools. He stated it is troubling to him, he does not know how many of you saw the video from the South Carolina situation, but the young student being dragged by the officer, he stated he does not know all the facts but the video was very disturbing but is something he would hope would never happen with any of our officers or young people. Councilmember Headen encouraged everyone to vote tomorrow and he wished all of his colleagues well. He stated for the young man running against him, he wishes him the best, he is a fine young man, the people will decide which direction we will go, but he will say it has been an honor for him to have served for this City and to have worked with some wonderful people. Councilmember Headen stated he has no regrets and makes no apologies for the work they have done. They have done what they felt to be in the best interest of everyone, so whatever happens, we will march forward. He again encouraged everyone to vote. He stated it has been a pleasure and he thanks everyone. Thank you.

Councilmember Broadway stated Mayor Pro Tem Allen congratulated the citizens and he would like to congratulate the merchants for coming with us through a hard time. He stated he would also like to encourage everyone to vote tomorrow. Councilmember Broadway stated he would also like to encourage everyone to come out

and show support for the veterans on Veterans Day. He shared November 10th is the Marine Corps Birthday, they will be celebrating at the Flying Shamrock.

Councilmember Goodman stated he would like to also encourage everyone to get out and vote tomorrow. It is a right many people fought for and our youth should take advantage of that. Vote for the candidate of your choice. Thank you.

Councilmember Williams stated he really appreciated being invited to bring greetings on behalf of Council at the NAACP event. He stated he firmly believes in the divine intervention of God into the NAACP and also in this election. He stated he believes whatever his will is will be done. God never makes a mistake. Councilmember Williams encouraged everyone to vote for who they want to vote for. Thank you.

Councilmember Aycock stated to follow up on voting, he had a young lady come up to him last week who shared she had just turned 18 and looked forward to voting in the upcoming elections. He stated he hopes everyone will follow that young lady's enthusiasm and vote.

Mayor King stated he too would like to encourage everyone to get out and vote. Vote for the person of your choice who you believe will serve you best. He also congratulated and thanked business owners' downtown. They have been motivated, encouraged, and he is so proud. He stated they are now beginning to reap the harvest. He also thanked everyone who supported streetscape.

There being no further business, the meeting adjourned at 7:33 p.m.

Chuck Allen
Mayor

Melissa Corser, CMC
City Clerk



The City of Goldsboro, NC, Acting as the Lead Planning Organization for the Goldsboro MPO

is seeking

REQUEST FOR QUALIFICATIONS

for a

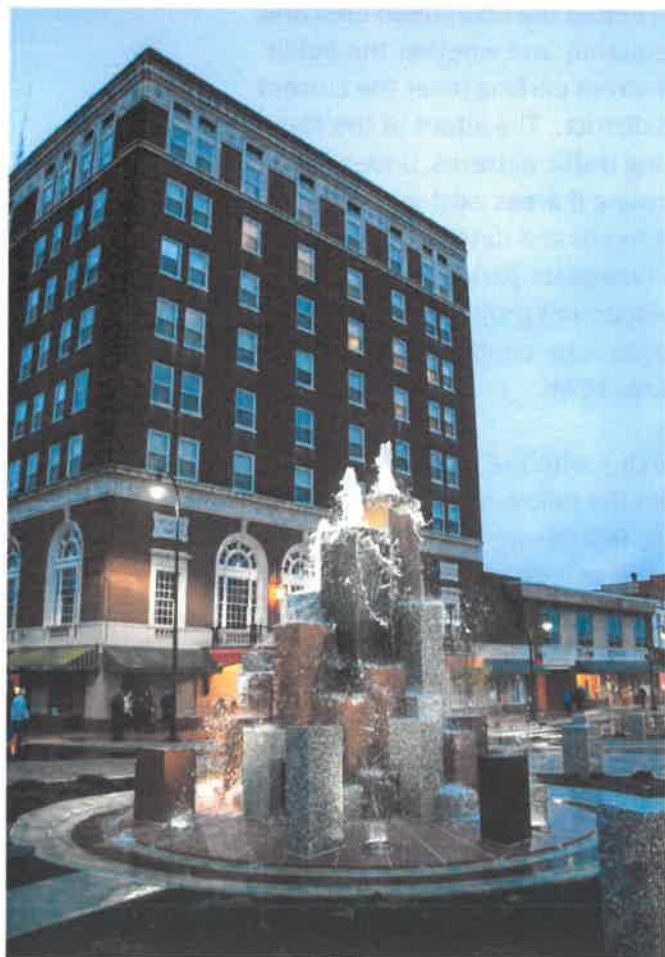
TRAFFIC & PARKING ANALYSIS STUDY

Released: January 5, 2016

Submittals Due: January 26, 2016

GOLDSBORO
BE MORE DO MORE SEYMOUR

North Carolina



**TRAFFIC & PARKING ANALYSIS
FOR THE
GOLDSBORO METROPOLITAN PLANNING AREA

REQUEST FOR QUALIFICATIONS**

GOAL STATEMENT

Identify traffic and/or parking needs and opportunities within the downtown area that will support a stronger mixed use district and enable private investment opportunities.

PROJECT SUMMARY

The City of Goldsboro (COG), North Carolina, acting as the Lead Planning Agency for the Goldsboro Metropolitan Planning Organization (MPO) consisting of City of Goldsboro, portions of Wayne County, Village of Walnut Creek and Town of Pikeville, is soliciting proposals for professional planning services for the development of a Traffic & Parking Analysis study for the benefit of the Goldsboro Urbanized Area.

The City of Goldsboro, acting as the lead planning organization is funding this study with NC Department of Transportation (NCDOT) Planning Work Program (PWP) funds as defined herein and managed by the Goldsboro Metropolitan Planning Organization. This study will examine the built and non-built spaces within the downtown area and determine whether traffic flow is being managed adequately and whether the public and private parking opportunities for both on and off street parking meet the current and future parking needs of the commercial business district. The intent of the Plan is to identify existing parking opportunities, study existing traffic patterns, understand current and future development opportunities, determine if areas exist where an inadequate amount of parking is available for current needs and determine if areas exist where future development patterns may have inadequate parking that would hinder private investment and future mixed- use development projects. The purpose for which we seek to conduct a Traffic & Parking Analysis is to identify current and future needs that can impact private investment in downtown.

Representatives from the Goldsboro MPO will be working with the selected firm to develop this project. In addition, representatives from the following departments or organizations will be included in the planning process: Downtown Development and Goldsboro/Wayne County Planning Departments as well as representatives from NCDOT Division 4. These representatives will serve as the Project Team that the Consultant will work with throughout the project.

COMMUNITY BACKGROUND

A caring and supportive community, rich with history, the City of Goldsboro is situated on US HWY 70 about halfway between Raleigh and the coast. The City of Goldsboro was originally a railroad town incorporated in 1847 and later established itself as the County Seat in 1850. In the early 1900's, development of our Union Station lead to the rapid construction of many buildings and residences that still display the historical, cultural and architectural nucleus of our heritage.

Today Goldsboro consists of a comfortable population of 35,609 residents and is home to Seymour Johnson Air Force Base (SJAFB). The City enjoys steady growth in property values, new investments and development. SJAFB is a major Air Combat Command Base and home to the 4th Fighter Wing and the 916th Refueling Wing. The Base's civilian and military payroll exceeds \$339 million annually and their annual economic impact to the community/region exceeds \$520M comprised of 6,227 military personnel, 1,397 civilians, and 5,688 dependents.

Goldsboro is Wayne County's seat, a county with a State Data Center 2012 population projection of 122,623 persons based on 2010 Census data, an 8.9% increase from the 2010 Census population. Agriculture is big business in Wayne County, with annual total gross farm sales of approximately \$330 million and livestock and poultry production valued at more than \$236 million.

Major employers in the County include: Wayne County Board of Education, NC Health & Human Services, Wayne Memorial Hospital, Wayne County, Case Farms, Wal-Mart, Franklin Bakery, The Industrial Company, Mt. Olive Pickle, Butterball and Georgia Pacific. For a more detailed Wayne County Profile, visit: <http://waynealliance.org/why-wayne>.

The City of Goldsboro became a Main Street Community in 1984 and has been an active community in this program ever since. An accredited Main Street Program is committed to valuing historic preservation and incorporates this methodology into their comprehensive revitalization approach. While the City of Goldsboro and the Downtown Goldsboro Development Corporation (DGDC) understand our historic roots and appreciate their value to our community, we wish for our downtown to develop into a destination with a more urban, organic quality. We recently completed over \$15M worth of public investment projects in the downtown area; all of which are transportation related, including a significant streetscape project and construction of a transit center. This investment was due, in part, to a successful USDOT TIGER grant that was awarded in September 2013. Since the announcement of this grant at that time, we have had over 28 new businesses open and 23 new property acquisitions. We need to understand if there is any traffic or parking impediments in the downtown area that will deter or weaken this new growth experience.

The intent of the Goldsboro MPO Traffic & Parking Analysis is to help us better prepare and enable additional private investments that result in additional businesses,

residential upper-story conversions of current vacant space, and other economic development opportunities that will support the Goldsboro Urbanized Area.

PROJECT DESCRIPTION

- A. Preparation of an Existing Conditions Analysis Plan:** The consultant will assess the current conditions in the area related to parking and traffic. The Goldsboro Planning Department will be available to help with mapping needs to assist with this phase of the project.

Outcome: Completion of this phase of the Study will be part of the next phase, Stakeholder Involvement and will be presented to the stakeholders to initiate solicitation of feedback and information.

- B. Stakeholder Involvement:** The project will include several major tasks, one of which will be to obtain feedback from stakeholders to determine perceived or real parking issues in the downtown area. Issues to address include parking space use, identification of the users, where the areas of highest use and need are located, types of spaces and their impact and any other pertinent information to understand the needs and experiences of the stakeholders. The consultant's work will be impacted by a Traffic & Parking Analysis Study team representing membership from City and County Planning Departments, Downtown Development Office, DGDC Economic Restructuring Committee, and at a minimum, a Transportation Advisory Committee (TAC) representative appointed by the Advisory Committee, a NC Department of Transportation representative and the Goldsboro MPO Coordinator. It is this Team that will help the consultant identify the stakeholders and assist in obtaining the necessary information. Stakeholders will include downtown merchants, property owners, residents, and representatives from the key downtown attraction sites, including Paramount Theatre, County of Wayne, and Arts Council of Wayne County.

Quantity: During the course of the study and plan development, it is expected that the Consultant will conduct at least four (4) site visits that will include at least one (1) meeting of the aforementioned stakeholders. A Goldsboro representative will structure and organize a collective meeting of these persons for the purposes of the Consultant to:

- 1) Conduct an initial introduction as to the purposes of the Study, and to gain input from the stakeholders to incorporate into the Plan.

C. Preparation of Draft Recommendations: With input from the stakeholders and the existing conditions analysis, the consultant will develop recommendations for parking and traffic management that will serve as tools to meet the goal and purpose of this study shared on Page 2. This will include conceptual plans for potential parking development projects, policy and management recommendations and other findings that relate to or impact current and future parking and traffic conditions. Recommendations should be established for a short-term and long-term plan. Short-term is defined as a period of now to 3 years and long-term should examine the potential needs with in the next seven (7) years. All plans should conform to current City ordinances and land use regulations.

Outcome: A short and long-term draft Traffic & Parking Analysis plan.

D. Draft Plan Presentation & Review with Project Team. Consultant presents draft plan with recommendations to the Project Team for feedback and review.

Outcome: Project Team will respond to draft plan to guide consultant to a final draft plan.

E. Goldsboro MPO & City Council Adoption of Traffic & Parking Analysis Study: At the close of the Study/Plan, the Goldsboro MPO should receive a copy of Final Draft Plan for adoption. A presentation of the Final Draft Plan should be made to the Goldsboro City Council for adoption following submittal of the plan to the Goldsboro MPO by the Project Team.

Deliverables: Seven hard copies of the Final Draft Plan for adoption, three hard copies of the adopted plan and a digital image copy of the adopted plan, emailed to the MPO Coordinator.

TIMELINE:

Funding for the study is available in the 2015-16 Goldsboro MPO Planning Work Program Budget. Below is the planned schedule for the project:

January 5, 2016:	Goldsboro MPO Solicits RFQs
January 26, 2016:	Due Date for RFQ Submittals
January 27 - 29, 2016:	Goldsboro Selection Team Reviews RFQ submittals
February 5, 2016:	Goldsboro MPO Conducts Interviews, if Deemed Necessary
February 11, 2016, 2014:	Goldsboro MPO Coordinator Recommends Consultant Selection to TAC and TCC for MPO

February 15, 2016:	Goldsboro MPO Recommends Consultant to Goldsboro City Council for Approval
February 16, 2016:	Consultant is Approved to Begin Study and Plan Development
February 16 to March 31, 2016	Consultant Develops Existing Conditions Analysis
April 1 to April 18, 2016	Consultant Develops Stakeholders Meeting and Information
April 19 to May 4, 2016:	Consultant Develops Plan and Recommendations
May 4, 2016	Consultant Submits Final Draft Plan to MPO Coordinator for MPO Review
May 12, 2016	MPO Reviews Final Draft Plan
May 13 to May 31, 2016	Consultant Incorporates Feedback into a Final Draft Plan for Submission and Approval to City Council
May 31, 2016	Consultant submits Final Draft Plan to MPO Coordinator to Place on June 6, 2016 City Council Agenda
June 6, 2016	Consultant Presents Final Draft Plan to Council and MPO Coordinator Requests Adoption

As part of the Request for Proposals response, the responder is requested to submit a detailed schedule with the project approach.

QUALIFICATIONS

The consultant must demonstrate qualifications in the area of design, parking, traffic, transportation planning in an urbanized setting. Knowledge of the Main Street approach toward downtown revitalization and an overall understanding of the practices applicable to this effort are preferred.

The proposal should give specifics of the experience of the staff assigned to the project, including level of involvement in previous similar projects.

NCDOT Transportation Planning Work Program funds will be used to fund this project and all work shall comply with applicable federal and state requirements.

SELECTION PROCESS

We are seeking a firm to provide the services necessary to develop an analysis and plan that addresses the interest of the Goldsboro MPO, as well as the Project Team and stakeholders summarized in the aforementioned paragraphs. A selection committee will review the submittals and make recommendations to the MPO and City Council. This committee will be comprised of a representative from the TAC or a representative from each member of the Goldsboro MPO, NCDOT Division IV, the Goldsboro MPO

Coordinator, the Goldsboro City Manager's office, and the Downtown Goldsboro Development Director, at a minimum. The Selection Committee, upon review, will make recommendations to the TCC/TAC for approval by the Goldsboro City Council.

Responses to this RFQ will be evaluated by the Committee and a non-specified number of firms will be identified to meet with the team for an interview. The selected consultant(s) will then be contacted for additional information concerning the proposal and contractual information. Upon agreement of the terms, the proposal will be taken by TCC/TAC to the City Council of the City of Goldsboro for contract approval.

Award of a contract to one does not mean that the other proposals lacked merit, but that, all factors considered, the selected proposal was deemed most advantageous to the Goldsboro MPO.

A firm will be selected on the following criteria: credentials as presented in the RFQ response, including qualifications of key personnel, logistical capabilities and previous performance with similar projects. Other elements that will be considered include technical approach, work management plan, and proximity of the firm to the project area.

ADDITIONAL INFORMATION

The Goldsboro MPO retains the right to reject any proposal if deemed to be in their best interests. Selection is also dependent on the negotiation of a mutually acceptable contract with the successful responder.

Each proposal shall state it is valid for a period of not less than sixty (60) days from the date of receipt.

All plans, calculations, maps, digital files, reports, correspondence, minutes of meetings, and related data generated for the study will be included in the final documents submitted and become property of the Goldsboro MPO.

The successful consultant shall comply with the requirements of Title 49 CFR Part 21 and Title VI of the Civil Rights Act of 1964.

Copyright Release

Those firms responding to the RFQ shall supply a copyright release in order for Staff to make copies of any copyrighted materials submitted.

PROPOSAL CONTENT

Proposals must contain five (5) parts:

1. Letter of interest, including name of organization and project contact with a phone number.
2. Project objective and understanding.
3. Project approach.
4. Qualifications of the consultant and experience in this type of work, addressing the selection criteria identified above and including a list of at least four (4) different implemented projects with contact information for each.
5. The key staff persons who will be assigned to this project together with their experience and qualifications.
6. Detailed schedule, including task list of items to be included in the scope.
7. Current workload.
8. DBE, MBE, and/or WBE status, if any, of the firm and proposed consultants and/or subcontractors.

Submittals are limited to 15 pages total for the combined information in items 1, 2, 4, 5, 6, 7, and 8; a limit of 15 pages for item 3.

Particular attention should be made to providing information that directly relates to the experience a firm has in providing the required services to other cities or agencies in North Carolina or other states with similar situations.

PRODUCT EXPECTATIONS

The final plan and report shall be easy to read, of convenient size, in a completely contained single document including but not limited to plans, diagrams, illustrations, tables, text and data.

The final report shall be submitted within 30 days of the City Council's approval of the Plan. This should include three (3) hard copies and a digital copy.

SIGNATURE REQUIREMENTS

Proposals must be signed by a duly authorized official of the responder. Consortia, joint ventures, or teams submitting proposals should indicate the entity responsible for execution on behalf of the proposal team.

PROPOSAL SUBMISSION

Proposal will be received no later than 5:00 PM on Friday, January 15, 2016. Please mail five (5) copies to:

Jennifer Collins
Senior Planner
PO Drawer A

Goldsboro, NC 27533

Please direct questions to: Jennifer Collins at (919) 580-4327 or
jcollins@goldsboronc.gov

Packages should be plainly marked: **RFQ #2016-001 Goldsboro MPO – Traffic & Parking Analysis**. All statements of qualifications shall become the property of the Goldsboro MPO and the COG, on behalf of the MPO, reserves the right to request additional information it feels necessary to make a qualified judgment on a firm's ability to perform the work. The COG also reserves the right to award this contract in part or whole, in the best interest of the Goldsboro MPO, and to reject any or all submissions.

INDEMNIFICATION

For the selected firm(s), the City requires the final approved contract for professional services specify that the consulting firm agrees to indemnify and hold the City of Goldsboro harmless from and against any and all claims, losses liabilities, costs, expenses, charges, and damages arising from, or relating to, the contractual agreement, including, but not limited to attorney's fees, with respect to any cause arising out of, resulting from, or in connection with (a) any breach by the consulting firm of any clause, condition, or provision of the contract; (b) and breach or violation by the consulting firm of any applicable criminal or civil law; or (c) any other cause resulting from any act or failure to act by the consulting firm in accordance with the contract. The consulting firm shall promptly assume the defense of any claim, suit or action within the scope of this indemnification at its expense, upon being notified thereof.

CONFIDENTIALITY

Responses to the RFQ will become public records and, therefore, will be subject to public disclosure. However, North Carolina General Statute's section 132-1.2 provides a method for protecting some documents from public disclosure.

If the Consulting firm follows the procedures prescribed by those statutes and designates a document confidential or trade secret, the City will withhold the document from public disclosure to the extent that is entitled or required to do so by applicable law, and will return the document after selection.

EQUAL EMPLOYMENT OPPORTUNITY

The City of Goldsboro acting as the lead planning agency does not discriminate in administering any of its programs and activities. The consultant awarded the contract for work will be required to insure that no person shall be denied employment, fair treatment or be discriminated against on the basis of race, sex, religion, age, national origin, or handicap.

CONTRACTING

Any contract developed for work shall be construed and enforced in accordance with the laws of the State of North Carolina. Any controversy or claim arising as a result of contracting shall be settled by an action initiated in the appropriate division of the General Court of Justice in Wayne County, North Carolina.

TITLE VI ASSURANCE

The (Goldsboro MPO) in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

E-VERIFY REQUIREMENT

North Carolina General Statutes, specifically §160A-20.1(b), prohibit the City from entering into contracts with contractors and subcontractors who have not complied with the requirement of Article 2 of Chapter 64. The Contractor shall submit the E-Verify Affidavit included with this document. Quotes/Bids that do not include this Affidavit will be considered non-responsive.

CONDITIONS AND LIMITATIONS

The MPO expects to select a consulting firm from the proposals submitted, but reserves the right to request substitutions of firms. The MPO also reserves the right to reject any or all responses to the RFQ, to advertise for new responses, or to accept any response deemed to be in the best interest of the MPO. A response to this RFQ should not be construed as a contract or an indication of a commitment of any kind on the part of the MPO nor does it commit either to pay for costs incurred in the submission of a response to this request or for any cost incurred prior to the execution of a final contract. The MPO reserves the right to dismiss any part or all of the contracted team when, in the MPO's opinion, the project is not moving as scheduled or is hindered in any way by the actions or personalities of team members.

EXECUTION OF PROPOSAL

By submitting this proposal, the potential contractor certifies the following:

This proposal is signed by an authorized representative of the firm.

The potential contractor has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions.

This proposal, its terms, conditions and fee proposal, are guaranteed for a period of 60 days beginning January 15, 2016.

The potential contractor has read and understands the conditions set forth in this RFQ and agrees to them with no exceptions.

OFFEROR: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE NUMBER: _____ FAX: _____

FEDERAL EMPLOYER IDENTIFICATION NUMBER: _____

E-MAIL: _____

Principal Place of Business if different from above

BY: _____ TITLE: _____ DATE: _____
(Signature)

(Typed or printed name)

ACCEPTANCE OF PROPOSAL

BY: _____ TITLE: _____ DATE: _____

THIS PAGE MUST BE SIGNED AND INCLUDED IN YOUR PROPOSAL.

OFFEROR: _____

COUNCIL COMMITTEES

W Site 2

DGDC

Bill Broadaway
(Assistant City Manager)

Waynesborough Park

Chuck Allen

Housing Authority

Mayor Al King

Transportation Advisory Committee (TAC)

Chuck Allen
Gene Aycock
_____, Alternate

Transportation Authority (Gateway)

William Goodman
Gene Aycock
(City Manager)

EX-OFFICIO MEMBERS

Parks & Recreation Advisory Commission

(2nd Tuesday, 5:15 p.m., Herman Park Center)

Bill Broadaway

Appearance Commission

(3rd Tuesday, Every other Month 5:00 p.m., Mayor's Conf. Rm., City Hall)

Charles Williams

Historic District

(1st Tuesday, 5:00 p.m., Large Conf. Rm., City Hall)

Michael Headen

Travel & Tourism Advisory Council

(4th Wednesday, 8:30 a.m., Chamber of Commerce Bd. Rm.)

Mayor

SPECIAL COMMITTEES

Special Projects (i.e. Civic Center)

Charles Williams
Mayor Al King

Military Liaison Committee

Mayor Al King
City Manager

Law & Finance

William Goodman
Gene Aycock

Inter-Governmental Committee

Mayor Al King
Chuck Allen

CURRENT PROJECTS

(As discussed at the work session on 10/21/13)

Center Street Streetscape Project

~~Michael Headen
Chuck Allen
Charles Williams~~

Multi-Sports Complex

Charles Williams
Chuck Allen

~~Gateway Transfer Center~~
~~William Goodman~~
~~Gene Aycock~~

Herman Park and HPC Improvements
Chuck Allen
Michael Headen

WA Foster Center
William Goodman
Bill Broadway

Sanitary Sewer I&I
Chuck Allen
Gene Aycock

Former GCC
Chuck Allen
Bill Broadway
Charles Williams

~~Agreement~~ WC As: Comm Co
Chuck Allen
Gene Aycock

Updated 7/7/15 mc

- **Downtown Goldsboro Development Corporation (DGDC)**
Twenty-two Members | Terms Vary

Membership

All appointments are made by the Board of Directors. Membership on the DGDC Board of Directors may include property owners within the Municipal Service District (MSD), representatives of businesses within the MSD, and current dues paying members.

Meetings

The DGDC Board of Directors meet the third Wednesday of every month except in September. The Board of Directors hold an Annual Dinner in lieu of their regular monthly meeting which is usually the third or fourth Friday of September.

Purpose

The Downtown Goldsboro Development Corporation (DGDC) provides leadership dedicated to the improvement of downtown Goldsboro by creating and facilitating downtown development, promotion and preservation activities. The DGDC strives to enhance the appearance, desirability and vitality of downtown Goldsboro.

- **Waynesborough Park**

History

Waynesborough ceased to exist with the creation of Goldsborough and for over a century the land sat mostly unused, its history largely forgotten. In 1971 a local group petitioned the City of Goldsboro to donate the land for use as an historical village. The city donated the land but further progress eluded the group. Local State Senator Henson Barnes convinced the state to take the land as a state park in the early 1980's. Due to budget cuts

the state ended its operation of the park and turned the land over to the Old Waynesborough Commission, the group formed in 1971 to convert the land into a park. This group continues to operate the park today.

Meetings

The Waynesborough Commission meets the last Monday every month at 5:00 p.m. at Waynesborough Park.

- **Housing Authority**

Seven Members | Five-year Term of Office

Membership

All appointments are made by the Mayor of the City of Goldsboro. Membership on the Goldsboro Housing Authority is open to any resident of the City of Goldsboro or Wayne County.

Meetings

The Goldsboro Housing Authority meets the third Thursday of each month at 12:00 Noon in the Conference Room which is located at 700 North Jefferson Avenue (at the corner of Jefferson and Holly).

Establishment and Purpose

The Goldsboro Housing Authority is a public body and a body corporate and politic established in 1950 by the then Board of Aldermen. This agency operates under the provision of State and Federal Housing Laws. The purpose of the Housing Authority is to provide safe, decent, sanitary and convenient housing for persons who cannot afford regular market rental prices.

- **Transportation Advisory Committee (TAC)**

Membership

- A. Two members of the Goldsboro City Council and one Alternate
- B. One member of the Walnut Creek Village Council and one Alternate
- C. One member of the Wayne County Board of Commissioners and one Alternate
- D. One member of the North Carolina Board of Transportation
- E. Non-Voting Members:
 - Federal Highway Administration, Jill Stark
 - Urban Area Coordinator, NCDOT, Nora McCann
 - City of Goldsboro MPO Coordinator, Jennifer Collins
 - Division 4 Engineer, Bobby Lewis
 - District 3 Engineer, Chris Pendergraph
 - Goldsboro/Wayne County Public Transportation Authority, Terry Jordan
 - Other local, State or Federal agencies impacting transportation in the planning area at the invitation of the TAC.

Meetings

The Transportation Advisory Committee (TAC) meets quarterly in the Anteroom, upstairs in City Hall at 10:00 a.m.

Purpose

The Transportation Advisory Committee is the governing body for the MPO. The TAC's membership includes elected officials representing and appointed by each local government, the area's representative on the North Carolina Board of Transportation, an advisory non-voting member representing the Federal Highway Administration, and other members as may be authorized in the MOU. The TAC provides policy direction for the planning process, facilitates communication and coordination between the member jurisdictions and guides the development of a coordinated, multi-modal transportation program for the planning area. The TAC directs the "3-C" process through its annual review and approval of the MPO's Planning Work Program (PWP) and the MPO's Local Transportation Improvement Program (LTIP). The TAC is also responsible for serving as a forum for cooperative transportation planning decision-making for the MPO and each member is responsible for keeping the individual policy boards informed of the status and requirements of the transportation planning process.

- **Transportation Authority (Gateway)**
Seven Members | One-year Term of Office

Membership

All appointments will be made by the City Council of the City of Goldsboro and the Wayne County Board of Commissioners. The City Council of Goldsboro and the Board of Commissioners of Wayne County shall appoint (3) representatives to the Authority. On alternating years, the City Council of Goldsboro and the Board of Commissioners of Wayne County shall have one (1) additional appointment. The members of the Authority shall reside within the territorial jurisdiction of the Authority. The City Council of Goldsboro and the Board of Commissioners of Wayne County may elect to appoint themselves or any citizen as members of the Authority.

Meetings

The Transportation Authority meets the last Tuesday of every month at 10:00 a.m. at Gateway, 1615 East Beech Street.

Establishment and Purpose

The Goldsboro/Wayne Transportation Authority was established by the City Council of the City of Goldsboro and the Board of Commissioner of Wayne County on October 5, 1998. The purposed of the Authority shall be to provide for a safe, adequate, and convenient transportation system for the jurisdiction area.

- **Parks & Recreation Advisory Committee**
Ex-Officio Member

Eleven Members | Three-year Term of Office by Council. Membership on the Goldsboro Recreation and Parks Advisory Commission is limited to residents who reside within the City limits of Goldsboro.

Meetings

The Recreation and Parks Advisory Commission convenes on the second Tuesday of each month at 5:15 p.m. in the Conference Room of the Herman Park Center, 901 East Ash Street.

Establishment and Purpose

The Goldsboro Recreation and Parks Commission was created as an independent agency in 1954. In 1973, this organization was restricted to an advisory body and the recreation and parks functions became a full operating department of the City of Goldsboro. As such, the Commission was placed under the direct control of the City Council and the general supervision of the City Manager. The Goldsboro Recreation and Parks Advisory Commission may recommend or propose any matter relating to recreation policies, programs, operational procedures, park development, facility planning, park maintenance, budget preparation, additional personnel, acquisition and disposition of lands and properties related to recreational programs. The Commission may also address any other topic which the Recreation and Parks Director may request for review and consideration.

- **Appearance Commission**

Ex-Officio Member

Ten Members | Four-year Term of Office

All members are appointed by the Goldsboro City Council. Appointments are limited to citizens who reside within the Goldsboro City limits and beyond the City limits but within the one-mile extraterritorial jurisdiction.

Meetings

The Goldsboro Appearance Commission meets on the third Tuesday of every other month at 4:00 p. m. in the Mayor's Conference Room, on the second floor of City Hall Addition, at 200 North Center Street.

Establishment and Purpose

The Goldsboro Appearance Commission is charged with the responsibility of overseeing the general appearance of the City and its one-mile extraterritorial jurisdiction. Its powers and duties include studying the visual characteristics and problems of the community, providing leadership and guidance to individuals and agencies relative to matters of community design and appearance and promoting general community beautification.

- **Historic District Commission**

Ex-Officio Member

Seven Members and Two Alternates | Four-year Term of Office

Membership

All seven members are appointed by the Goldsboro City Council. All members of the

Historic District Commission shall be residents of the City of Goldsboro or its one-mile extraterritorial jurisdiction. Members shall be qualified by special interest, knowledge or training in such fields as history or architecture.

Meetings

The Historic District Commission convenes the first Tuesday of each month at 5:00 p. m. in the Large Conference Room, located on the second floor of City Hall Addition, at 200 North Center Street.

Establishment and Purpose

The Goldsboro Historic District Commission was created by the City Council (then Board of Aldermen) on May 18, 1981. The function of the Commission is to recommend to the City Council districts or areas to be designated by ordinances as historic districts, conduct education programs on historic district, conduct meetings or hearings to rule upon the appropriateness of the construction, alteration, moving or demolition of any structure or appurtenance feature within the Historic District.

- **Advisory Committee on Community Development**

Ex-Officio Member

Ten Members | Three-year Term of Office

Membership

All ten members are appointed by the Goldsboro City Council. Appointments made by the Goldsboro City Council are limited to citizens who reside within the Goldsboro City limits. Where possible, appointments shall be made so as to assure a majority of members who are low-or-moderate income persons, part of a minority group, residents of an area included within a proposed redevelopment area, elderly, handicapped, part of the business community or part of civic groups concerned about community development.

Meetings

The Advisory Committee convenes quarterly on the third Tuesday at 7:00 p. m. in a location determined appropriate within the City Hall or City Hall Addition and posted accordingly.

Establishment and Purpose

The Goldsboro Advisory Committee on Community Development shall ensure that local attitudes and goals are reflected in the Community Development Program. It meets with the staff to assimilate information and express views on specific issues and recommendations and advise and assist the Community Development Administrator on all projects.

- **Travel & Tourism Advisory Council**

Six Members and Three Ex-Officio Members | Three-year Term of Office

Membership

All members of the Goldsboro Tourism Council shall be appointed by the Goldsboro City Council. Three of these members shall represent the hotel/motel owners or operators, and three members shall be citizens at large who reside within the City of Goldsboro. The Mayor of the City of Goldsboro, the President of the Wayne County Chamber of Commerce, and the City Manager of the City of Goldsboro shall serve as Ex-Officio members.

Meetings

The Goldsboro Tourism Council meets the fourth Wednesday of each month in the Board Room of the Wayne County Chamber of Commerce which is located at 308 North William Street.

Establishment and Purpose

The Goldsboro Tourism Council was established and created by the Goldsboro City Council on December 15, 1997 in order to promote the visitor industry of Goldsboro and Wayne County. The Goldsboro Tourism Council (GTC) works with area hotels, motels, attractions and other visitor related organizations to create and implement programs to increase business travel, leisure travel, military-related travel and visiting friends and relatives (VFR) travel in Goldsboro, thus increasing the economic impact of visitors to the area.

Special Committees

- **Special Projects**
- **Law & Finance**

Both the Special Projects and the Law & Finance Committee are standing council committees. The Special Projects Committee in the past has been tasked with such items like the proposed Civic Center.

The Law & Finance Committee meets on an as needed basis to review assessments and fees at the request of citizens and/or staff.

- **Inter-Governmental Committee**

The Inter-Governmental Committee meets on an as needed basis with other local governmental entities. Items addressed in the past have included merging emergency rescue operations and consolidating 911 telecommunications services with Wayne County.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-10-15 Roy Creech – South side of US 70 West between
Claridge Nursery Road and Westwood Drive.

Applicant has requested rezoning the subject property from General Business (GB) to RM-8 (Residential Manufactured Home Park). Site and landscape development plans have been submitted as part of this rezoning request.

BACKGROUND: Frontage: 540 ft. (approx.)
Depth: 1,100 ft. (average)
Area: 17.0 acres (approx.)

Surrounding Zoning: North: General Business and R-20A
Residential

South: Office & Institutional-1 (O&I-1)
and R-16 Residential

East: General Business

West: General Business and R-16
Residential

Subject property has been operated as a mobile home park since 1972. Current signage designates the property as "Green Valley Mobile Estates".

In January, 1994, the City of Goldsboro expanded its one-mile Extra-Territorial Jurisdiction (ETJ) to include the existing mobile home park. At that time, the City designated the property to be zoned General Business.

Within the ETJ, all City zoning, building and subdivision regulations are enforced in order to reduce the development transition between City and County jurisdictions.

Comprehensive Land-Use Plan Recommendation: The City's Land Use Plan, which was adopted in 2013, designates the subject property for commercial use.

Existing Use: The property is currently used as a mobile or manufactured home park. The current zoning is General Business which does not permit mobile or manufactured home parks.

Manufactured home parks that existed prior to the extension of the City's extraterritorial jurisdiction are allowed to continue as a nonconforming use as long as the number of spaces is not increased and the City's removal and replacement guidelines are followed.

The City's Ordinance allows replacement of mobile homes in mobile home parks within six month of one being removed. If a unit is not replaced within that time, the lot loses its legal nonconforming status and can no longer be replaced. This requirement helps to ensure that nonconforming situations, which may or may not be appropriate in their present state or location, are either upgraded or eliminated over a period of time.

The mobile home park was originally designed for a total of 49 lots in 1972. At the present time only 19 mobile units occupy 19 of the total 49 lots. The remaining 30 lots have been vacant for more than six months and, therefore, cannot now be replaced.

The applicant wishes to purchase and upgrade the mobile home park but wants to be able to utilize all 49 of the lots within the park. Rezoning of the property and site and landscape plan approval will be required in order to insure that the City's current mobile home park ordinance is met.

The City's UDO requires that new manufactured home parks meet design and performance standards including minimum individual lot size, paved streets, street lighting, open space, interior sidewalks, landscaping, refuse disposal, water and sewer facilities, parking, and landscaping.

In this case, the developer is attempting to meet as many of the City's standards as possible based on the existing configuration of the mobile home park. If the applicant cannot or does not wish to meet any of the City's

requirements, modifications have to be requested and approved by City Council.

The submitted site plan addresses the City's design and performance standards as follows:

1. Access: There is an existing 24 ft. wide access drive to the park from Highway 70 West. A paved 20 ft. private circle drive is provided for access to each lot as well as refuse and recreation areas.
2. Landscaping: Existing wooded areas will serve as vegetative buffers between the subject property and adjacent properties to the north, south and west.
3. Street Trees: Applicant proposes to install a total of 7 Autumn Fantasy Maple trees to serve as the required street trees within the protected street yard along the highway frontage.

In addition, a total of 68 Autumn Fantasy Maples have been proposed to serve as required street trees along the private circle drive serving as access to each mobile home lot.

4. Utilities: The site is served with City water, however, City sewer is not available. Existing septic systems are in place to serve each of the 49 lots. The addition, removal and replacement of homes shall meet the approval of Wayne County Environmental Health regarding the operation of existing and newly installed septic systems.
5. Refuse Collection: A commercial dumpster is shown near the southwestern property line which will be served by a private carrier. The dumpster will be screened and gated in accordance with City standards.
6. Floodplain: Subject property is located within the City of Goldsboro's 100-year and 500-year floodplain. The addition, removal and replacement of homes will be required to meet the City's Floodplain ordinance subject to approval by City Engineering.

The following modifications have been requested by the applicant:

1. Minimum size lot: From 8,000 sq. ft. to 6,000 sq. ft.
(Average Existing Lot Size)
2. Minimum lot width: From 80 ft. to 50 ft.
(Average Existing Lot Width)
3. Paving: To allow gravel in lieu of paved parking spaces for individual lots.
4. Provision of paved or concrete patios and walkways to each home entrance.
5. Interior sidewalks within the boundary of the park.
6. Dedication of open space ownership. The City's Unified Development Ordinance requires that 15% of the entire park be preserved for recreation use and owned and maintained privately.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on January 25, 2016.

Date: 12-15-2015



Planning Director

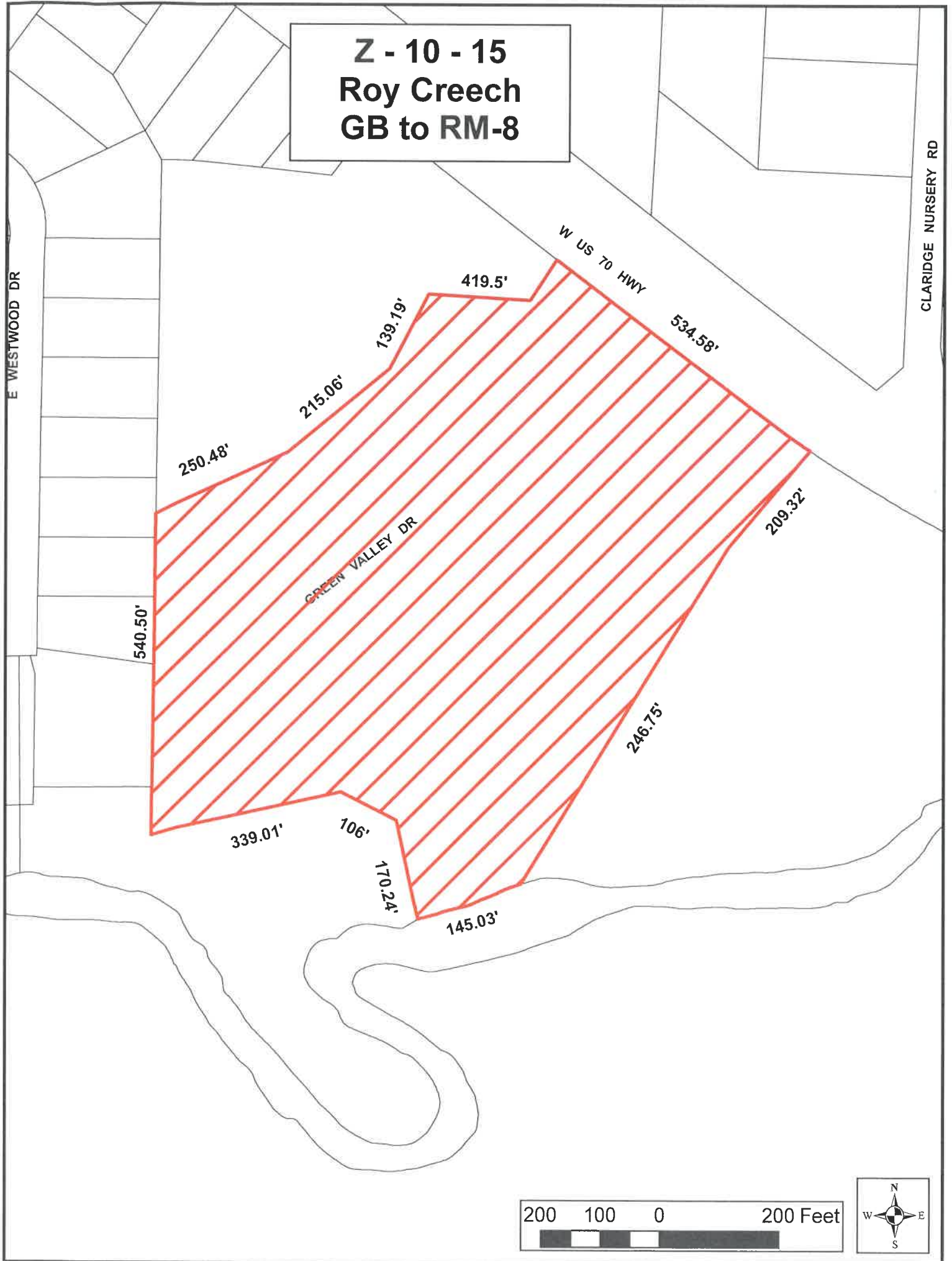
Date: 12-17-15



City Manager

kkt

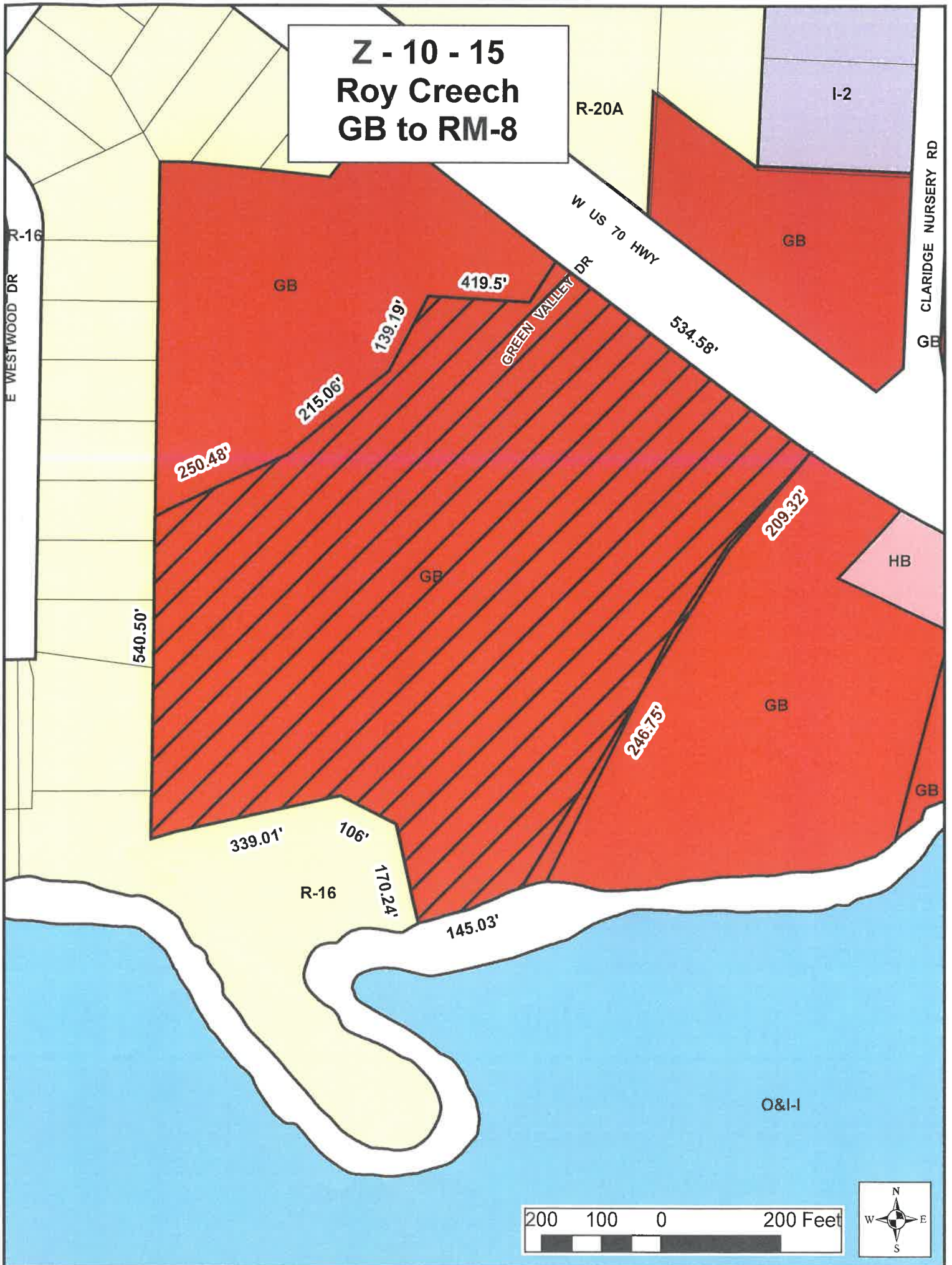
**Z - 10 - 15
Roy Creech
GB to RM-8**



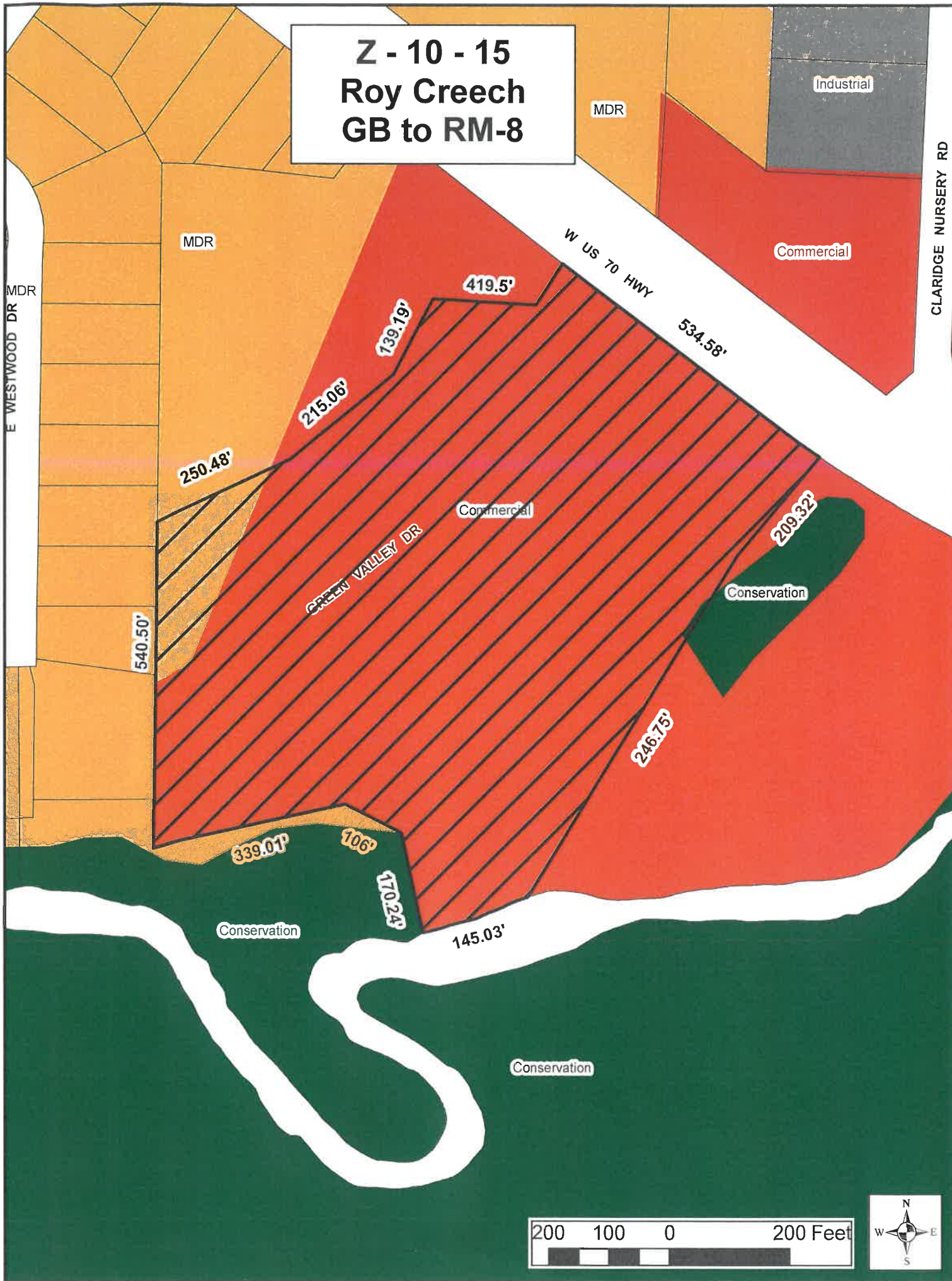
**Z - 10 - 15
Roy Creech
GB to RM-8**



**Z - 10 - 15
Roy Creech
GB to RM-8**



**Z - 10 - 15
Roy Creech
GB to RM-8**



CITY OF GOLDSBORO

AGENDA MEMORANDUM

DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-11-15 Heights Solar Farm, LLC – West side of
Thoroughfare Road between Central Heights Road and the
Norfolk-Southern Railroad

BACKGROUND: The applicant requests a change of zone from R-16 Single-Family Residential to R-20A Residential Conditional District to limit the use of the property to a solar facility. Development plans detailing the project would have to be approved in conjunction with the rezoning request.

Frontage: 515 ft.
Depth: 2,000 ft. (approximately)
Area: 43.0 Acres

Surrounding Zoning: North:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
South:	Industrial and Business Park-1
East:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
West:	R-16 Residential and RM-8 Residential Mobile Home Park

Existing Use: The property is currently vacant woods.

Proposed Use: If rezoned to the R-20A Conditional District, the use for the property would be limited to a solar facility and development plans detailing the use would be required.

Land Use Plan Recommendation: The City's Comprehensive Land Use Plan designates this property for Medium Density Residential development.

DISCUSSION:

Engineering Comments: The City is currently holding water and sewer assessments for the property in abeyance until the property is annexed or until the developer requests connection to City utility lines. The costs are \$4,080 for water and \$7,650 for sewer. Although the submitted development plans do not include hooking on to City utilities, the utility assessments currently held in abeyance will have to be paid. Annexation will not be required. This property is not located within a Special Flood Hazard Area.

The submitted site plan indicates a gated 20 ft. wide soil access drive beginning at Thoroughfare Road and extending westerly through the development terminating at a cul-de-sac. Two spaces will provide parking at time of construction and for scheduled site visits twice a year.

The solar panels will be installed within a 32-acre area (out of the entire 43-acre site) surrounded by a six-ft. tall chain link fence topped with barbed wire. Existing woods will be retained for a width of at least 50 ft. along the frontage as well as the sides and rear of the property. Existing woods will also be retained along the railroad line which extends just to the south of the property. Staff will evaluate the need for supplemental landscaping in the event the existing 50 ft. vegetative buffer does not meet the landscape buffer requirements.

The proposed use could be a solar glare hazard to aircraft and a solar glare hazard analysis may be needed by Seymour Johnson AFB in order to evaluate the possible effects of the solar panels on the Base's mission. The City is awaiting comments from Base officials which should be submitted prior to the public hearing.

The Air Installation Compatible Use Zone Study (AICUZ) shows that there are two mapped flight tracks which traverse the subject property.

The applicant has indicated that construction on the site will take four to six months and that the operation will be basically unmanned with no daily personnel or activity at the site. Only twice-yearly site visits will be made to this location.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on January 4, 2016.

Date: 12-15-2015



Planning Director

Date: 12-17-15



City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m. on Monday, December 21, 2015.**

Z-10-15 Roy Creech – South side of US 70 West between Claridge Nursery Road and Westwood Drive

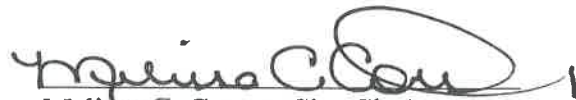
The property is located on the south side of US 70 West between Claridge Nursery Road and Westwood Drive. The Wayne County Tax Identification No. is 2690-03-4095. The property has a frontage of 540 ft., an average depth of approximately 1,100 ft. and a total area of approximately 17.0 acres. The current zoning classification is General Business. The proposed zoning classification is RM-8 Residential Mobile Home with development plans approved separately.

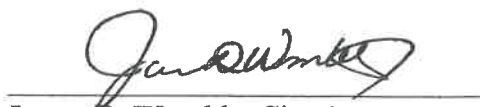
Z-11-15 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad

The property is located on the west side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad. The Wayne County Tax Identification Nos. are 3529-13-7763 and 3529-23-5463. The property has a frontage of 515 ft., an average depth of approximately 2,000 ft., and a total area of approximately 43. acres. The current zoning classification is R-16 Residential. The proposed zoning classification is R-20A Residential Conditional District to limit the use of the property to a solar facility with development plans approved separately.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: December 3, 2015
 December 10, 2015

Z - 11 - 15
Heights Solar Farm, LLC
R-16 to R-20A CD

CENTRAL HEIGHTS

908.59'

852.16'

419.5'

120'

515'

THOROUGHFARE RD

200'

162'

777.54'

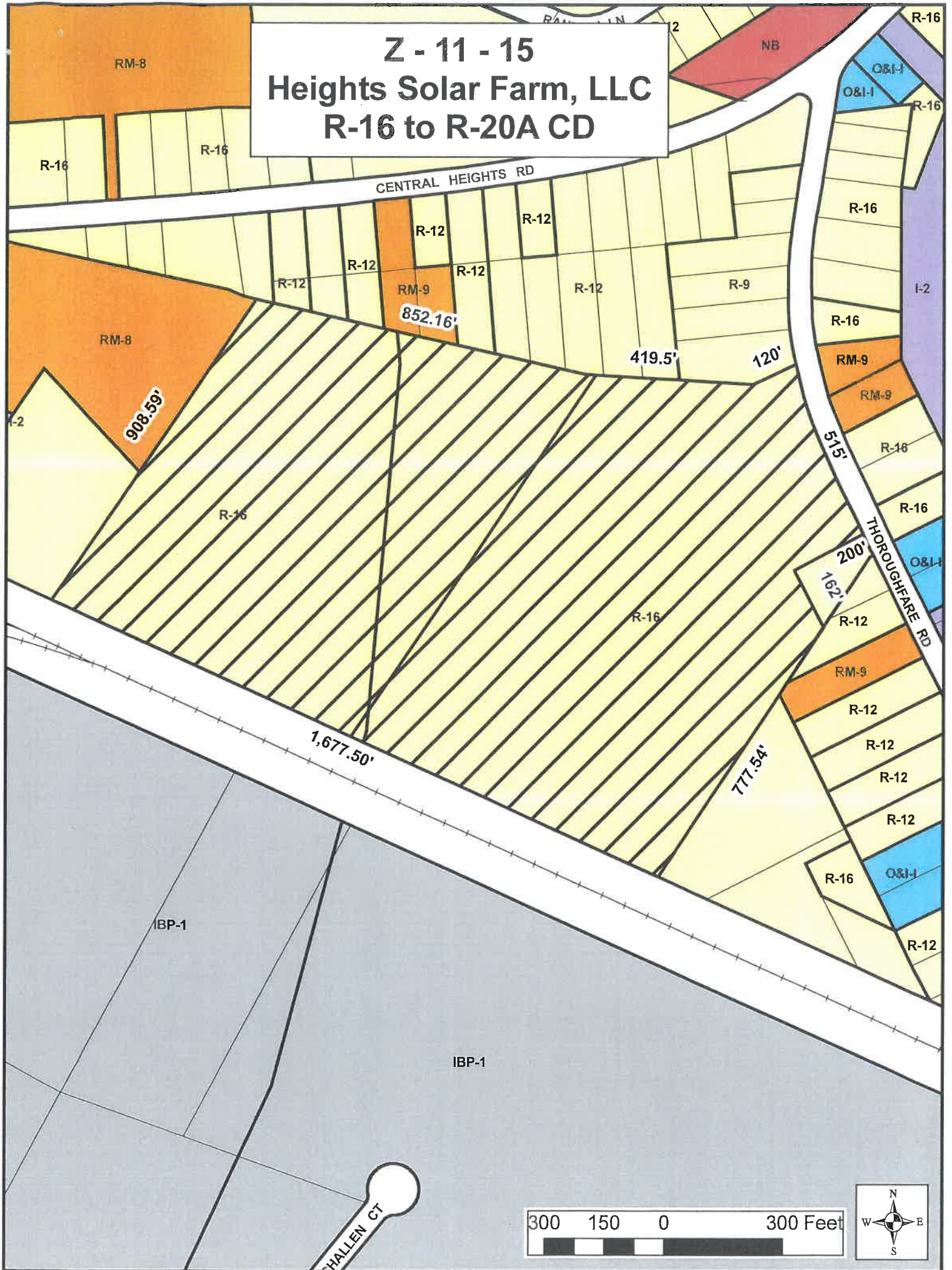
1,677.50'

CHALLENGE CT

300 150 0 300 Feet



Z - 11 - 15
Heights Solar Farm, LLC
R-16 to R-20A CD



Z - 11 - 15
Heights Solar Farm, LLC
R-16 to R-20A CD



4396 Milac PV SYSTEM
 Number of PV Modules: 210000
 System Peak Power: 6,510,000 Wp DC
 Module Tilt: 25°
 Module Orientation: SOUTH (AZ 180°)

Module Details:
 Peak Power: 310 Wp
 Dimensions (L x W x D): 76.9 x 38.1 x 16.1 in
 Weight: 49 lbs

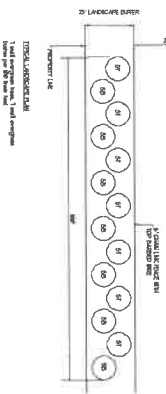
Parcels Total Area: 43 acres
 Tentative Leased Area: 31 acres
 PV Installation Area: 24 acres (excluding setbacks)
 Specific Power (Peak Power/Installation Area) = approx. 270,000 Wp/Acre

SITE LOCATION: (35°23'36" N 115°12' W)

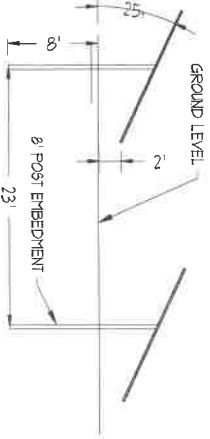
Trees Preservation/Landscaping Plan:

50' Landscape Buffer meets or exceeds class B buffer requirements.
 Also, Critical Root Zone (CRZ) is set 25' from natural vegetation.

Impervious Surface Analysis:
 Impervious surface area due to Inverter pads is approximately 0.01 Acres (800 square feet).

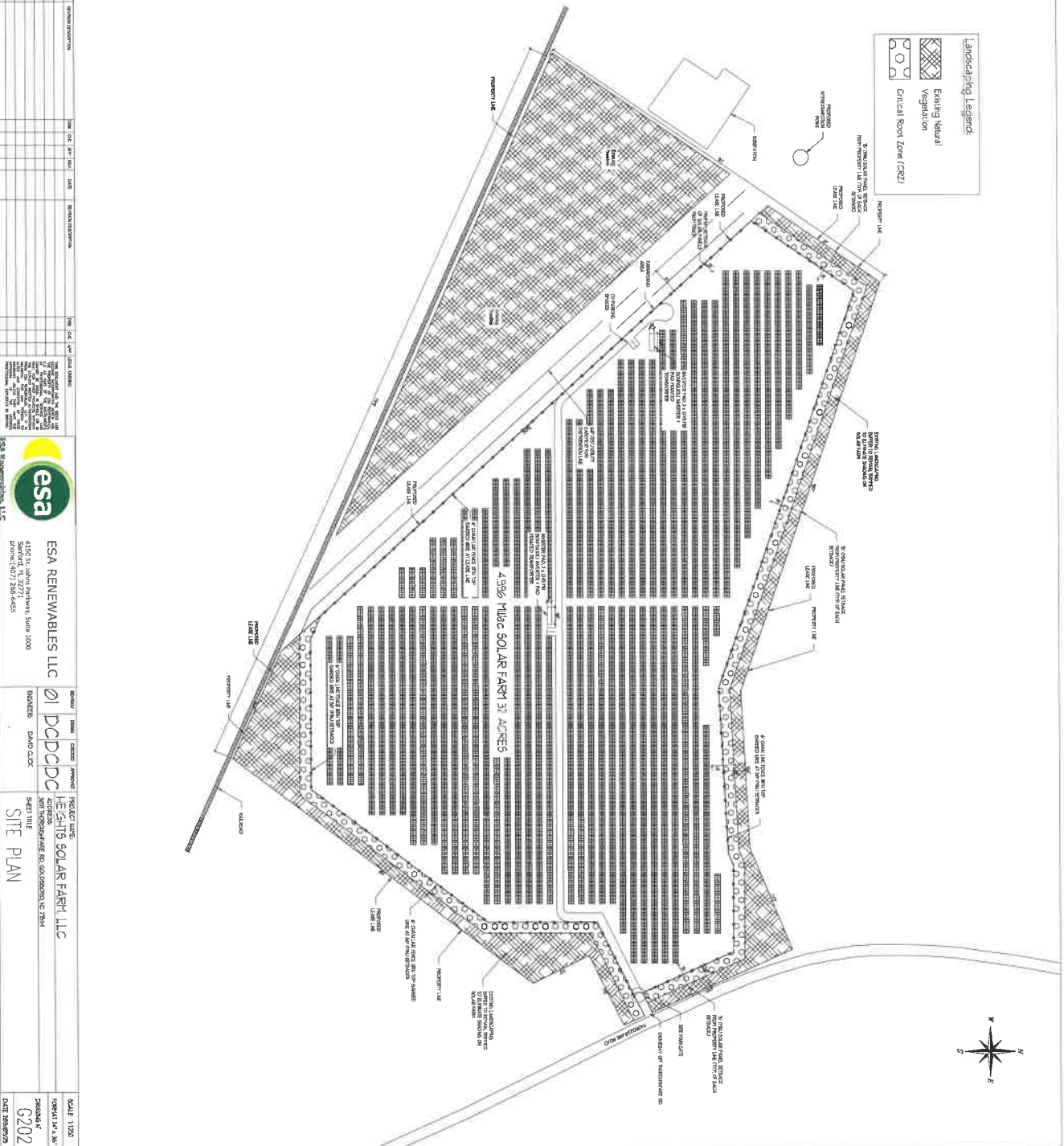


PLANTING LAYOUT



Typical Array

NO.	DATE	REVISION/DESCRIPTION	BY	CHK	APP	DATE	NO.	DATE	REVISION/DESCRIPTION	BY	CHK	APP	DATE
1	01/01/2020	ISSUED FOR PERMIT	ESR	ESR			2	01/01/2020	REVISED FOR PERMIT	ESR	ESR		



ESA RENEWABLES LLC
 4125 St. Johns Parkway, Suite 1000
 Phoenix, AZ 85004
 Phone: (602) 288-6485

OWNER: HESHTB SOLAR FARM, LLC
 PROJECT TITLE: HESHTB SOLAR FARM, LLC
 SHEET TITLE: SITE PLAN
 DATE: 01/01/2020

SCALE: 1"=50'
 DRAWN BY: ESR
 CHECKED BY: ESR
 PROJECT NO: 1000
 SHEET NO: 0202

CITY OF GOLDSBORO

AGENDA MEMORANDUM

DECEMBER 21, 2015 COUNCIL MEETING

- SUBJECT:** PUBLIC HEARING
Non-Contiguous Annexation Request – Triangle East
Timber Company, Inc. Property (East side of Wayne
Memorial Drive and Best Avenue – 1.9 Acres)
- BACKGROUND:** The City Council, at their meeting on November 16, 2015, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.
- DISCUSSION:** Pursuant to G. S. 160A-58.2, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.
- If the Council determines that the proposed annexation meets all requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.
- In addition to those requirements, in 1988 the City Council, adopted a policy which allows annexation of noncontiguous areas subject to a number of requirements. On November 2, 2009, the Council amended the policy to more specifically refer to a “public water supply” being available to tracts of 20 acres or more which have been requested for annexation. The requirements governing noncontiguous annexations are as follows:
- a. The area is located within one mile of the established city limit line.
 - b. The City’s ability to contract for the provision of fire and police protection.
 - c. In no instance shall a noncontiguous area have an adverse effect upon the City’s overall annexation plans.
 - d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as a public water supply water is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another

satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

As indicated in the attached report, the area proposed for annexation meets items a, b, c, and d above.

Attached is a report prepared by the Department of Planning and Community Development, in conjunction with other departments, concerning the subject annexation area. Below are recommendations relative to the City's plans for extension of services to the annexation area.

Sewer Service: The property owner will be required to pay for expenses relative to the extension of sewer service to the property.

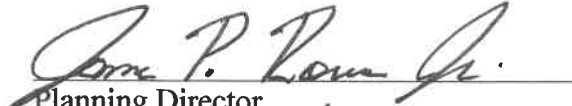
Refuse Service: The City will provide commercial refuse collection upon request to the property.

Fire Protection: The City will provide fire service to the property.

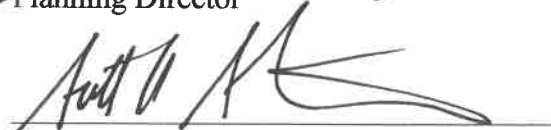
Police Protection: The City will provide police protection to the subject property.

RECOMMENDATION: By motion, after the public hearing, adopt an Ordinance annexing the Triangle East Timber Company, Inc. Property effective December 31, 2015.

Date: 12-15-2015


Planning Director

Date: 12-17-15


City Manager

ssj

NONCONTIGUOUS ANNEXATION REPORT

TRIANGLE EAST TIMBER COMPANY, INC.

Property Description

- a. Location: The area being considered for annexation is located on the east side of Wayne Memorial Drive between Tommy's Road and Best Avenue. It is immediately adjacent to the rear of the recently-completed Wal-Mart Neighborhood Market at the corner of Wayne Memorial Drive and Tommy's Road.
- b. Population: The site is currently vacant. No development plans have been submitted at the present time.
- c. Acreage: 1.9 acres
- d. Zoning: The property is zoned Shopping Center by the City of Goldsboro. Surrounding zoning districts are as follows:

North: Shopping Center

South: R-16 Residential and Office and Institutional-1

East: Office and Institutional-1

West: R-16 Residential

2. Engineering Description

Triangle East Timber Company, Inc. Property

Commencing at a point marking the intersection of the easterly right of way limits of Wayne Memorial Drive-N.C. Route 1556 (Variable width right of way) and the southerly right of way Tommys Road-NC Route 1571 (Variable width right of way); thence along the old southeastern right of way line of Wayne Memorial Drive, S 40-17-30 W, 551.97' to the POINT OF BEGINNING; thence leaving said right of way line and with the southern property line of Wal-Mart Real Estate Business Trust, a Delaware Statutory Trust, C/O Wal-Mart's Property Tax Department (Store #7340-00) property, being Lot 1A of plat entitled "Final Subdivision Plat-Triangle East Timber Co., Inc." recorded in Plat Cabinet "O" Slide 8-I in the Wayne County Registry (Deed Book 3099 Page 494) S 49-42-30 W, 420.00' to a point, said point being the most southeastern corner of said Lot 1A; thence along the eastern property line of Lot 1 of said plat, S 40-17-30 W, 273.38' to a point, said point being the southeastern corner of Lot 1 of said plat; thence N 15-56-32 W, 36.02' to a point; thence N 24-06-18 W, 102.50' to a point; thence N 34-37-45 W, 83.22' to a point; thence N 35-47-25 W, 14.03' to a point, thence N 44-55-18 W, 80.45' to a point; thence N 50-53-41 W, 66.25' to a point; thence N 46-07-03 W, 48.02' to a point, said point being on the new right of way line of Wayne Memorial Drive; thence N 35-29-12 W, 9.19' to a point, said point being on the old right of way line of Wayne Memorial Drive according to said plat; thence with the old right of way line of Wayne Memorial Drive, N 40-03-31 E, 100.57' to a point; thence continuing along said right of way line, N 40-17-30 E, 72.87' to a point, the POINT OF BEGINNING, containing 84,091.29 sq. ft. or 1.9 Acres, more or less. Being all of Lot 1 as shown on a plat recorded in Plat Cabinet O, at Slide 8-I, in the Wayne County Registry and a portion of the lands described in deed to Triangle East Timber Company, Inc. and recorded in Book 1606, Page 36 in the Wayne County Registry and including a portion of the right-of-way area of Wayne Memorial Drive.

3. Qualifications

- a. The area proposed to be annexed meets the requirements of G. S. 160A-58.1(b) as set forth below:

1. A noncontiguous area proposed for annexation must meet all of the following standards:

- a. The nearest point of the proposed satellite corporate limits must be no more than three miles from the primary corporate limits of the annexing city.

The nearest point of the proposed satellite corporate limits from the primary corporate limits of the City of Goldsboro is approximately 2,000 ft., or .38 miles.

- b. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city.

There are no primary corporate limits of another city within 2,000 feet of the proposed satellite corporate limits.

- c. The area must be so situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits.

The proposed satellite corporate limits are situated so that the City of Goldsboro will be able to provide or contract the same services within the proposed satellite corporate limits as are provided within the primary corporate limits of the City of Goldsboro. The plans for the extension of municipal services are set forth below.

- d. If the area proposed for annexation, or any portion thereof, is a subdivision as defined in G. S. 160A-376, all of the subdivision must be included.

All of the area petitioned for annexation will be included in the Ordinance if the Council desires to annex this property.

- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed ten percent (10%) of the area within the primary corporate limits of the annexing city.

The area proposed for annexation contains 1.9 acres. The area within the city limits is 18,059.95 acres (28.219 sq. mi.). Ten (10) percent of the area within the primary corporate limits is 1,805.99 acres. The area of the proposed satellite corporate limits, plus the area of the existing satellite annexations, equals 374.211 acres or 2.07% of the primary corporate limits.

4. Plans for Extension of Municipal Services

- a. Fire Protection: The City will be able to provide service to the property with its existing personnel.
- b. Police Protection: It is proposed that the City will provide police protection to the property.
- c. Refuse Collection: The City's Public Works Department can provide commercial refuse collection to the subject property.
- d. Street Construction and Maintenance: No public street is included within the petition for annexation.
- e. Water and Sewer Service: The property is served by water through Fork Township Sanitary District. City sewer service was extended to serve the adjacent Wal-Mart Neighborhood Market. If annexed, the developer of the subject property would be responsible for costs incurred for hooking onto this line.
- f. Estimated Revenues: The estimated revenue for the property, as listed below, is based on the assessed land valuation for 2015.

Existing Development: Vacant Land (1.9 Acres)

Land Value Estimate: \$57,900

Estimated Return: $(\$57,900 \times \$0.65/\$100) = \underline{\$376.35}$

- g. Estimated Payments to Volunteer Fire Department:

As required under G. S. 160A-58.2A, the City is required to pay either:

- 1. A proportionate share of the Saulston Volunteer Fire Department's debt if the calculated amount is \$100 or more.

Based on information submitted from Saulston VFD regarding their debt, a proportionate share payment of \$6.56 has been calculated. Since that amount is less than \$100, no payment is required.

2. The cost of contracting for fire protection with the Saulston Volunteer Fire Department. The City will provide fire protection to the property.

5. Voting District

The City adopted a new Official Election District Boundary Map on July 5, 2011. It is customary to add a newly-annexed area to the nearest voting district, therefore, this area, if annexed, will be added to District No. 5 unless the City Council instructs the City staff to include this area in another district.

6. Noncontiguous Annexation Requirements

In addition to the requirements set forth in the foregoing sections, the City Council adopted a policy which allows annexation of noncontiguous areas subject to the following requirements:

- a. The area is located within one mile of the established city limit line.

As indicated previously, the subject property is located approximately 0.42 miles from the present city limits.

- b. The City's ability to contract for the provision of fire and police protection.

The City proposes to provide both fire and police service to the property.

- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.

The City's overall annexation plan concluded on June 30, 1996.

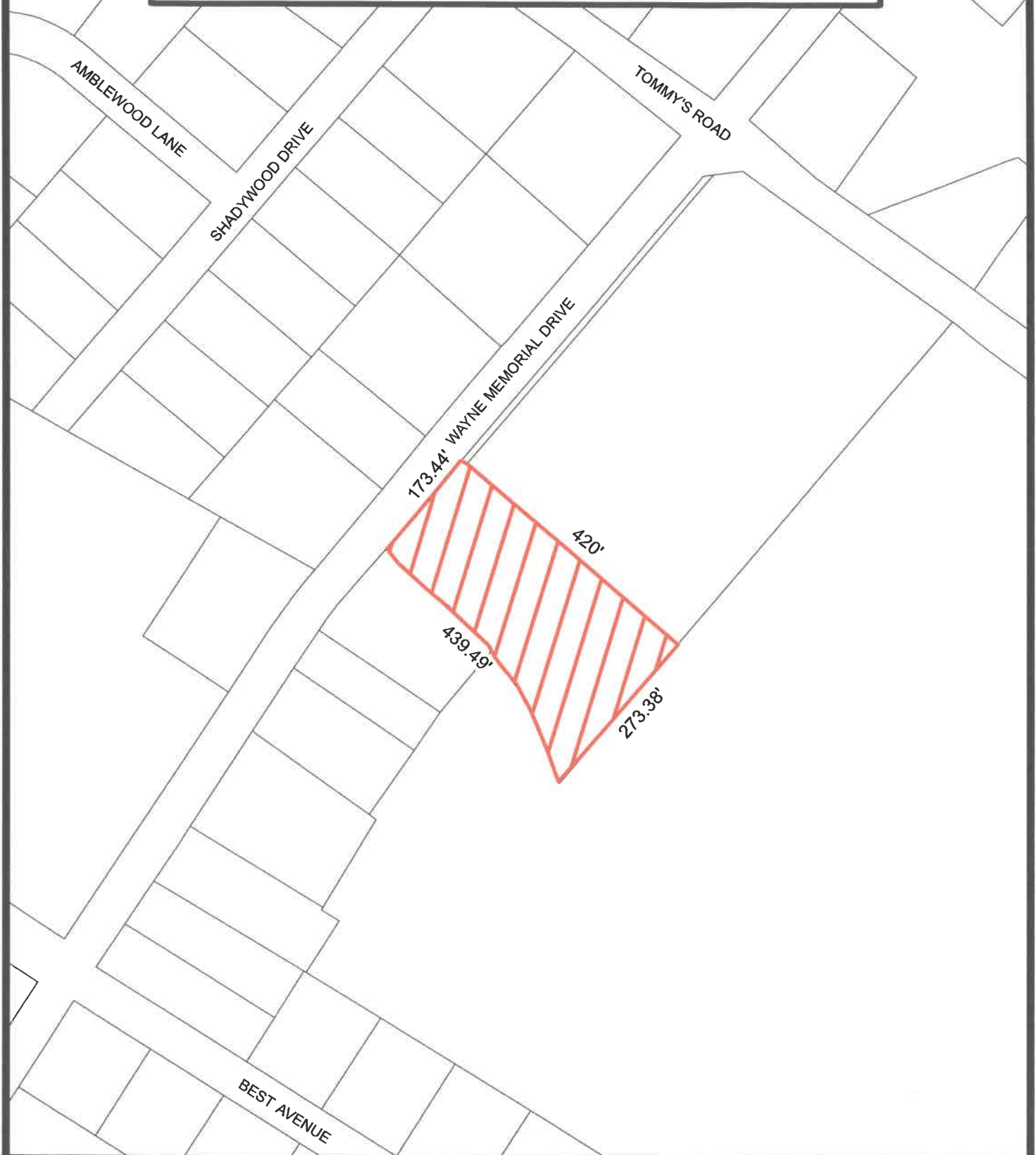
- d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as City water is available or can be reasonably made available and the tract in question is 20 acres or more.

If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

The subject property is not more than one mile beyond the current city limits and is contiguous to the previous satellite annexation of the Wal-Mart Neighborhood Market to the north.

- e. Findings: The proposed annexation meets the policy requirements as outlined in items a, b, c and d. above.

**NON-CONTIGUOUS ANNEXATION
TRIANGLE EAST TIMBER CO., INC.
EUGENE RAYNOR**



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro. The City of Goldsboro, NC, through the data presented on this map, hereby certifies that the information is true and correct.

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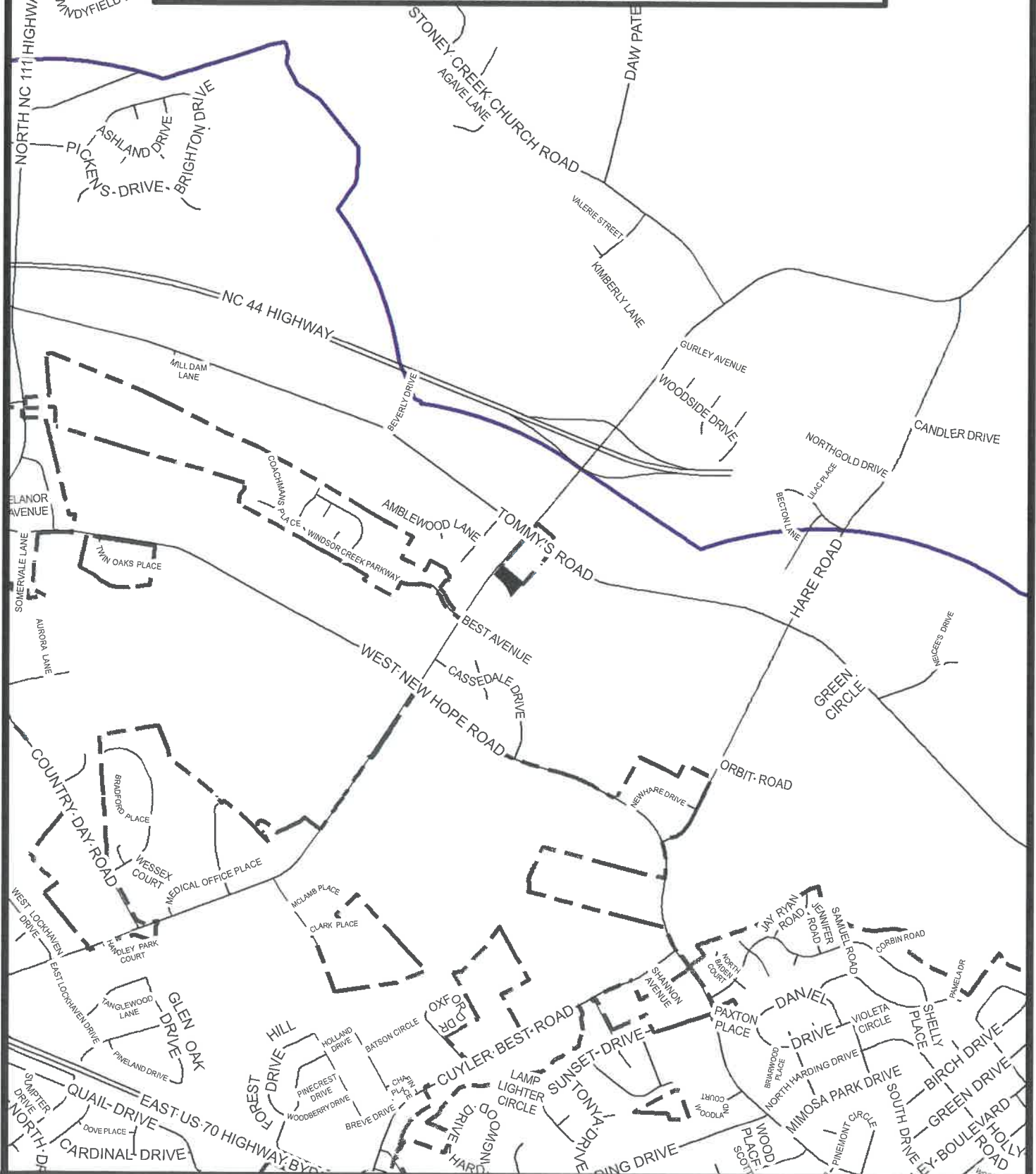
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NON-CONTIGUOUS ANNEXATION TRIANGLE EAST TIMBER CO., INC. EUGENE RAYNOR



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

2,000 1,000 0 2,000 Feet



TRP

NON-CONTIGUOUS ANNEXATION TRIANGLE EAST TIMBER CO., INC. EUGENE RAYNOR



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibility for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

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ORDINANCE NO. 2015 -50

AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 58, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on Monday, March 17, 2014 relative to the annexation of the noncontiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 58 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the noncontiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted July 5, 2011 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described noncontiguous real property be and the same is hereby annexed to the City of Goldsboro:

Triangle East Timber Company, Inc. Property

Commencing at a point marking the intersection of the easterly right of way limits of Wayne Memorial Drive-N.C. Route 1556 (Variable width right of way) and the southerly right of way Tommy's Road-NC Route 1571 (Variable width right of way); thence along the old southeastern right of way line of Wayne Memorial Drive, S 40-17-30 W, 551.97' to the POINT OF BEGINNING; thence leaving said right of way line and with the southern property line of Wal-Mart Real Estate Business Trust, a Delaware Statutory Trust, C/O Wal-Mart's Property Tax Department (Store #7340-00) property, being Lot 1A of plat entitled "Final Subdivision Plat-Triangle East Timber Co., Inc." recorded in Plat Cabinet "O" Slide 8-I in the Wayne County Registry (Deed Book 3099 Page 494) S 49-42-30 W, 420.00' to a point, said point being the most

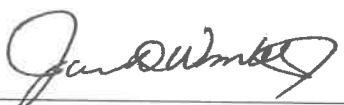
southeastern corner of said Lot 1A; thence along the eastern property line of Lot 1 of said plat, S 40-17-30 W, 273.38' to a point, said point being the southeastern corner of Lot 1 of said plat; thence N 15-56-32 W, 36.02' to a point; thence N 24-06-18 W, 102.50' to a point; thence N 34-37-45 W, 83.22' to a point; thence N 35-47-25 W, 14.03' to a point, thence N 44-55-18 W, 80.45' to a point; thence N 50-53-41 W, 66.25' to a point; thence N 46-07-03 W, 48.02' to a point, said point being on the new right of way line of Wayne Memorial Drive; thence N 35-29-12 W, 9.19' to a point, said point being on the old right of way line of Wayne Memorial Drive according to said plat; thence with the old right of way line of Wayne Memorial Drive, N 40-03-31 E, 100.57' to a point; thence continuing along said right of way line, N 40-17-30 E, 72.87' to a point, the POINT OF BEGINNING, containing 84,091.29 sq. ft. or 1.9 Acres, more or less. Being all of Lot 1 as shown on a plat recorded in Plat Cabinet O, at Slide 8-I, in the Wayne County Registry and a portion of the lands described in deed to Triangle East Timber Company, Inc. and recorded in Book 1606, Page 36 in the Wayne County Registry and including a portion of the right-of-way area of Wayne Memorial Drive.

BE IT FURTHER ORDAINED THAT:

1. The City of Goldsboro will provide fire and police protection to the property and can provide commercial refuse service upon request.
2. The developer of the property will agree to be responsible for all costs associated with making City sewer lines available to serve the property;
3. The annexed area herein above identified be added to and become a part of Electoral District 5;
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted July 5, 2011;
5. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections;
6. The effective date of annexation for the property under consideration is 21st December, 2015; and
7. This Ordinance is adopted this 21st day of December, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Budget Amendment – Lighting Upgrades

BACKGROUND: For the past few months, staff has met with Duke Energy to discuss upgrading the City's street lights to LED lighting. Duke performed an analysis of the City's existing lights and cost savings. With new LED lighting, it would require less energy than existing lighting and significant lower operating costs for the City.

DISCUSSION: Since lighting plays an important role on our streets, Duke Energy has agreed to start a pilot streetlight replacement on 217 lights. Duke would start with 173 lights on Ash Street and 44 on Slocumb Street. The majority of the City's existing lights are 22,000 lumen, sodium vapor enclosed lights and would be replaced with LED 105 and LED 150. The total upgrade cost for these lights is \$10,550. There is an expected savings of \$4,601 annually and break even within 2.2 years.

The Public Works Department evaluated the City-owned street, parking lots and exterior facility lighting. The majority of the lights we use now have low energy efficiencies and use high cost components when they do go bad. In respect to the energy use, Walnut Street and City Hall Lights currently cost approximately \$19,000 per year to operate. Switching to an LED equivalent would save around 70% in energy costs or \$14,000 per year. The cost of the conversion of all the lights would take us 1.7 years to break even and then we would have a net savings of \$14,000 per year perpetually. None of this includes the savings on labor which is much less with the new LEDs. The cost of upgrade and replacement is \$22,000.

Since funding was not appropriated for this upgrade within the current year's budget, it is necessary to authorize the funding of \$32,550.

RECOMMENDATION: By motion, adopt the attached budget ordinance appropriating the funds from the Unassigned Fund Balance of the General Fund in the amount of \$32,550.

Date: 12-18-15


Kaye Scott, Finance Director

Date: 1-3-16


Scott Stevens, City Manager

ORDINANCE NO. 2015-51

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR

WHEREAS, the City of Goldsboro is working with Duke Energy to upgrade lights on East Ash Street and Slocumb Street to LED lighting; and

WHEREAS, the City of Goldsboro evaluated other lights owned by the City for efficiencies and savings; and

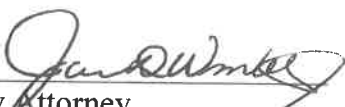
WHEREAS, the cost to upgrade to the LED lighting is \$32,550; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$32,550 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2014-2015 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$32,550.
2. Increasing the line item entitled "Light Fixtures" (11-4135-5807) in the Streets and Storms - Utilities budget in the amount of \$32,550.
3. This Ordinance shall be in full force and effect from and after the 21st day of December 2015.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Informal Bid Request #2015-007 – Abatement and Demolition of Condemned Residential Properties

BACKGROUND: On Monday, November 16, 2015 in accordance with the provisions of the N.C. General Statutes, sealed bids were publicly opened for the abatement and demolition of the 13 condemned residential properties listed below:

1. 3918 E. Ash Street
2. 102 Bright Street
3. 724 W. Chestnut Street
4. 401 Creech Street
5. 1208 E. Elm Street
6. 404 Gulley Street
7. 1108 N. John Street
8. 1304 N. John Street
9. 403 W. Oak Street
10. 211 Shaw Court
11. 605 E. Spruce Street
12. 613 E. Spruce Street
13. 220 Wayne Avenue

A bid tabulation sheet is attached for the Council's information.

DISCUSSION: The bids have been reviewed by the City's Inspection Department, checked for accuracy, and found to be in order. The low bid from AK Grading and Demolition, Inc. is being recommended in the amount of \$78,825. The current fiscal year's budget has sufficient funding for abatement and demolition for these 13 locations.

The City of Goldsboro has acquired several houses adjacent to Willowdale Cemetery to assist with the expansion of the cemetery. The following properties were acquired through donations from the Friends of Willowdale:

1. 214 E. Elm Street
2. 206 E. Elm Street
3. 200 E. Elm Street
4. 3 Houses at 200 Cemetery Street
5. 504 S. John Street

AK Grading and Demolition, Inc. submitted a proposal for the demolition and disposal of these houses, which will include the removal of the slabs and footings. The total cost is \$36,800. Additional funding is necessary in the amount of \$25,625 to demolish these houses.

RECOMMENDATION:

It is recommended that Council, by motion:

1. Accept the bid of \$78,825 from AK Grading and Demolition, Inc. for the abatement and demolition of the 13 condemned residential properties.
2. Accept the proposal by AK Grading in the amount of \$36,800 for the demolition of the 7 houses adjacent to Willowdale Cemetery.
3. Adopt the attached ordinance appropriating \$25,625 from the General Fund's Unassigned Fund Balance.

Date: 12-15-15


Kaye Scott, Finance Director

Date: 12-17-15


Scott Stevens, City Manager

**IFB2015-007
ABATEMENT & DEMOLITION OF CONDEMNED RESIDENTIAL PROPERTIES
NOVEMBER 16, 2015 @ 10:00 AM**

BIDDER'S NAME & ADDRESS	BID BOND	MINORITY BUSINESS	TOTAL AMOUNT OF BID
Aaron Kornegay A/K Grading and Demolition, LLC 103 Warehouse Drive LaGrange, NC 28551 (919) 736-3144 aaron@akgrading.com	√	√	\$78,825.00
Kenneth Register Registers Land Development LLC 4414 Hwy 53 West White Oak, NC 28399 (910) 866-4178 registers@intrstar.net	NO	√	\$93,165.00
Dan Broadhead Eastern Environmental, Inc. 233 Sloop Point Loop Rd. Hampstead, NC 28443 (910) 329-1129 DB92461@aol.com	√	√	\$100,163.00
Kondakor Excavation 5302 Dorrell Road Aylett, VA 23009 Kristin@kondakorexavation.com	√	√	\$117,931.10
Sheila Tillery Vistabution, LLC 8315 Six Forks Road, Suite 205 Raleigh, North Carolina 27615 (919) 844-9375 sheila@vistabution.com	NO	√	\$134,095.00
Kevin Doub Double Construction Services, Inc. 5130 N. Causeway Drive Winston-Salem, NC 27106 (336) 922-4126 ddtrucking@triad.twcabc.com	√	√	\$150,721.25

ORDINANCE NO. 2015-52

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro's Inspections Department needs additional funding for the demolition of 7 houses adjacent to Willowdale Cemetery; and

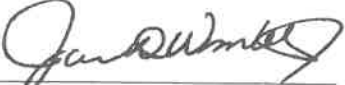
WHEREAS, the total cost for these 7 houses is \$36,800 and only \$11,175 is available in the current budget; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$25,625 from the General Fund.

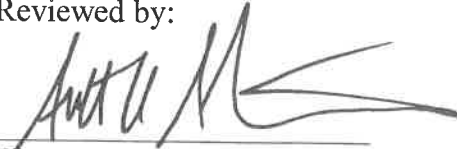
NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-16 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$25,625.
2. Increasing the line item entitled "Building Demolition" (11-1024-3993) in the Inspections Department budget of the General Fund in the amount of \$25,625.
3. This Ordinance shall be in full force and effect from and after the 21st day of December 2015.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Supplemental Health Benefits – Flexible Spending Accounts

BACKGROUND: Currently, the City of Goldsboro offers a pre-tax health savings account option to City employees to help with out-of-pocket health fees. On June 22, 2015, the General Assembly of North Carolina enacted a House Bill allowing local governmental units to join the State Health Plan. The City of Goldsboro opted to join the State Health Plan effective January 1, 2016. The State Health Plan does not offer a pre-tax health savings option.

DISCUSSION: The City would like to continue to offer employees a pre-tax health spending account plan. Flores and Associates, the City's COBRA plan administrator, has submitted a proposal for a Section 125 Flexible Spending Account Plan. The plan would allow employees to set up pre-tax deductions in accordance with the IRS guidelines. Flores and Associates would provide a turnkey installation and handle all enrollment and tracking of the accounts. Flores would charge a monthly fee of \$5.00 per participant.

RECOMMENDATION: It is recommended that Council authorize the City Manager to sign the agreement with Flores and Associates for the City's medical reimbursement administration plan (Flexible Spending Account) with an effective start date of February 1, 2015.

DATE: _____

Kaye Scott, Finance Director

DATE: 1-3-14



Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: 2015 Priority Sewer Rehabilitation Project – Phase I
FBR No. 2015-001 – Change Order No. 1

BACKGROUND: The Phase I rehabilitation project consisted of replacement and installation of sanitary sewer lines and existing services at various locations in the City.

Due to additional work encountered and overages on estimated quantities, the total project cost exceeds the contract amount for the Phase I project by \$18,820.68. Line items added to this contract are detailed as follows:

- Additional point repair on Beech Street – removal/disposal of 13” of asphalt
- Additional repair near 309 E. Chestnut Street – removal/disposal of 13” of asphalt
- Additional lateral S9 on Daisy Street – find building lateral and extend lateral onto private property
- Additional raise buried manhole 2360A – removal/disposal of 13” of asphalt

LUMP SUM TOTAL = \$18,820.68

DISCUSSION: We have reviewed the financing of Change Order No. 1 with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute a change order totaling \$18,820.68 with Prism Contractors and Engineers, Inc. for the 2015 Priority Sewer Rehabilitation Project-Phase I.

Date: 10 DEC 15



Guy M. Anderson, P. E., City Engineer

Date: 12-17-15



Scott A. Stevens, City Manager

RESOLUTION NO. 2015 - 101

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
A CHANGE ORDER WITH PRISM CONTRACTORS & ENGINEERS, INC.
FOR THE 2015 PRIORITY SEWER REHAB PROJECT-PHASE I
FORMAL BID REQUEST NO. 2015-001

WHEREAS, the City Council of the City of Goldsboro awarded a contract to Prism Contractors & Engineers, Inc. on February 2, 2015 in the amount of \$375,246.00 for the 2015 Priority Sewer Rehabilitation Project-Phase I; and

WHEREAS, Prism Contractors & Engineers encountered additional costs for overages on estimated quantities and additional line items attached to the subject rehab contract; and

WHEREAS, Prism Contractors & Engineers submitted a price of \$18,820.68 for the additional changes to the rehab project;

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue a change order to Contract No. 2015-001 with Prism Contractors & Engineers in the amount of \$18,820.68;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a change order in the amount of \$18,820.68 with Prism Contractors & Engineers, Inc. for the 2015 Priority Sewer Rehabilitation Project-Phase I.
2. This resolution shall be in full force and effect from and after the 21st day of December, 2015.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

I

CITY OF GOLDSBORO
AGENDA MEMORANDUM
December 21, 2015 COUNCIL MEETING

SUBJECT: Facility Fee Schedule –Goldsboro Events Center (GEC)

BACKGROUND: The former Goldsboro Country Club was purchased by the City of Goldsboro February 25, 2015 and renamed the Goldsboro Events Center. The property was purchased to enhance the appearance and use of the Goldsboro Municipal Golf Course, reduce expenses that would be required to improve the former GMGC pro-shop and to provide much needed rental banquet space to the community. Effective October 2015, and in collaboration with the Parks & Recreation Goldsboro Municipal Golf Course staff, the Paramount Theatre Director will oversee the management of the GEC.

DISCUSSION: During the initial renovations and major outdoor improvements, Parks & Recreation's Scott Barnard took a strong leadership role and provided a great vision for the collaboration of a pro-shop and rental space. He presented the original fee schedule and it was adopted on August 17, 2015. During renovations, Paramount staff has researched fee structures with eight surrounding venues, two of which are municipality managed. Through this research and in an effort to maintain consistency within the department a revised facility fee schedule is being presented.

RECOMMENDATION: It is recommended that the Council approve the revised Goldsboro Events Center Facility Fee Structure.

Date: _____

Sherry Archibald, Paramount Director

Date: 12-18-15



Scott Stevens, City Manager



FACILITY FEE SCHEDULE

Goldsboro Events Center
1501 S. Slocumb Street
Goldsboro, NC 27530
www.goldsboroeventscenter.com

919. . phone
919. . fax

Thank you for your consideration of the Goldsboro Events Center(GEC). Owned and operated by the City of Goldsboro, the Events Center serves as a venue for public and private events. We offer a variety of meeting spaces most notably for banquets, weddings, receptions, seminars, celebrations and expositions.

Please note the following:

A **non-refundable deposit** of 25% of the base rental and a **refundable security deposit** of \$250.00 is required to reserve a date with the Goldsboro Event Center.

**A 25% discount will be applied to the base rental for clients who commit to a minimum of 6 rentals annually.*

Rentals are based on 5-hour block, unless otherwise noted				
ROOM/Type of Use	Accommodates	Rates		Hourly
		Mon-Thurs.	Friday-Sun	
Entire Facility(a)	515	\$ 1,000.00	\$ 1,200.00	
Ballroom	290	\$ 700.00	\$ 800.00	
Bar Room	75	\$ 300.00	\$ 400.00	
Dining Room	75	\$ 300.00	\$ 400.00	
Gallery, Patio & Lawn (semi-private)	75	\$ 300.00	\$ 400.00	
Catering with Rental(b)		\$ 125.00	\$ 175.00	
Kitchen Use (kitchen may not be rented without room rental)		\$ 50.00	\$ 50.00	
Photo Session(c)				\$ 50.00
Event Package(a) (Incl: 3days/up to 8 hours per day)			\$ 2,500.00	
Full-day Package(a) (Incl: set-in/clean-up 10 hours)			\$ 1,500.00	
Additional hours to block(d)				\$ 75.00
(a)Includes Ballroom, Bar Room, Dining Room, Gallery & Patio				
(b)fee is applied to all rentals where food is brought into the GEC				
(c)rates do not apply to Fri-Sunday rentals				
(d) only 2 hours permitted before rolling into additional 5-hour block				

Service & Equipment Fees (fee includes set-up)

Item	Quantity	Price
LED Video Projector & screen		\$25.00 each/day
Easel		\$15.00 each/day
Flipchart/Pad/Markers		\$15.00 each/day
Piano (includes tuning)		\$120.00
Tables:		
60" Round	30	\$5.00 each/day
6' Rectangle	20	\$5.00 each/day
6' Aluminum	8	\$6.00 each/day
Chair	350	\$1.00 each/day

PAYMENT DETAILS-

Non-refundable deposit

A non-refundable deposit of 25% of the total estimated balance is required to reserve your event date. Deposit will be applied to your final balance.

Refundable Security Deposits Required

A refundable security deposit of \$250.00 will be required to reserve a date at the Goldsboro Events Center. Security deposits are refunded when facility guidelines are met. They are not part of the rental fee and may not be applied toward your balance.

Final payment is due a minimum of 3 weeks prior to event date

BUILDING ATTENDANT- a Building Attendant is required for all events and is included in your rental fee; however, additional building attendants may be required at the expense of the renter when expected guests are more than 100 or event activities deem additional staff is necessary. *Building Attendants are subject to a minimum of four-hours at \$10.00 per hour.*

SECURITY PERSONNEL – One Security Officer is required for all events exceeding 100 guests. Additional officers may be required at the discretion of the Events Manager subject to activities, alcohol availability and number of guests. Only off-duty officers from the City of Goldsboro Police Department may serve as Security Personnel for the GEC. GEC staff will make arrangements for Security Personnel; however renter will be required to pay, in cash or check, at the beginning of the rental experience. *Security Personnel are subject to a four-hour minimum at a \$20.00 per hour.*

NEED ASSISTANCE? Often clients need assistance in booking bands, DJ's or event coordinators, or have specialized sound, lighting, audio-visual and staging needs; our staff is prepared to assist you in any way possible with suggested vendors.

CATERING- All caterers must submit a copy of their license and liability insurance. A list of preferred caterers is available upon request. Renters will incur an additional fee for non-preferred caterers.

READY TO SECURE YOUR DATE? A **non-refundable** deposit of 25% of the base rental is due in order to secure your date as well as a completed contract and a refundable security deposit of \$250.00. Checks made payable to: City of Goldsboro.

Your final estimated balance will be due 3 weeks in advance of your rental date(s).

HOURS of OPERATION- Goldsboro Events Services is available for use from 7a.m.-Midnight. Events must conclude no later than midnight; failure to comply will result in an automatic loss of security deposit.

Goldsboro Events Center

<u>Room</u>	<u>Accommodates</u>	<u>Hourly-4 hr min</u>	<u>Before(6am-10am) or After hours (10pm-2am) Staffing-</u> Not charged/space	<u>Long-term Civic/Non-Profit (m-th only)w/ Min 12 rental commitment</u>	
Ballroom	300-500	\$200	+\$50/hr	\$100	½ Rental or max \$500
Bar	32-100	\$100	+\$50/hr	\$50	½ Rental or max \$500
Dining Room	64-100	\$100	+\$50/hr	\$50	½ Rental or max \$500
Interior Porch- only available in conjunction w/another space	32-75	\$25		\$12.50	½ Rental or max \$500
Reception Package- 1 setup	Max 500	10 hrs	+50/hr		\$1,000
Wedding Package- Includes up to 3 setups and use of back lawn	Max 500	Friday noon-10pm Saturday 10am-10pm Sunday 10am-5pm	+50/hr		\$1,000
Linen		\$10/piece/day	\$10/piece/day	\$10/piece/day	
Off Duty		\$25/hr	+10hr		
	Reception Package	\$2,000	As applicable		
	Wedding Package	\$4,000	As applicable		

All fees would be collected at the time of the reservation. Space would not be "held" and damage deposit would be returned within 30 days of rental. Renters or designee would check in and out with signature on facility assessment.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: RESCHEDULING COUNCIL MEETINGS FOR 2016 DUE TO HOLIDAYS

BACKGROUND: The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

DISCUSSION: The following meetings need to be rescheduled due to holidays:

- Monday, January 18, 2016 is in observance of Dr. Martin Luther King, Jr. Birthday
- Monday, July 4, 2016 is in observance of Independence Day
- Monday, September 5, 2016 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Tuesday, January 19, 2016
- Tuesday, July 5, 2016
- Tuesday, September 6, 2016

RECOMMENDATION: It is recommended that Council accept staff recommendations and approve the revised 2015 regular meeting schedule.

DATE:

12-18-15



Scott A. Stevens, City Manager

Proposed Council Meeting Dates for 2016

Monday, January 4

*Tuesday, January 19 (Monday, January 18th is a holiday - Dr. MLK, Jr. Birthday)

Monday, February 1

Monday, February 15

Monday, March 7

Monday, March 21

Monday, April 4

Monday, April 18

Monday, May 2

Monday, May 16

Monday, June 6

Monday, June 20

*Tuesday, July 5 (Monday, July 4th is Independence Day)

Monday, July 18

Monday, August 1

Monday, August 15

*Tuesday, September 6 (Monday, September 5th is a holiday - Labor Day)

Monday, September 19

Monday, October 3

Monday, October 17

Monday, November 7

Monday, November 21

Monday, December 5

Monday, December 19

Proposed Retreat Dates 2016

February 9th and 10th (Tuesday and Wednesday)

February 23rd and 24th (Tuesday and Wednesday)

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 21, 2015 COUNCIL MEETING

SUBJECT: Advisory Board and Commission Appointments

BACKGROUND: There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

DISCUSSION: Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the general public at large.

The City Council met in a work session on November 16, 2015, to review vacancies and applications received to fill the current vacancies. To date, eight applications have been received to fill the vacancies of eight boards and commissions. With these appointments, seven vacancies on the Appearance Commission, three vacancies (2 are alternates) on the Historic District Commission, seven vacancies on the Mayor's Committee for Person with Disabilities, one vacancy (at-large) on the Goldsboro Tourism Council, one vacancy on the Community Affairs Commission and three vacancies on the Advisory Committee on Community Development remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved or resigned.

Date: 1-3-16


City Manager

RESOLUTION NO. 2015- 102

RESOLUTION APPOINTING MEMBERS
TO ADVISORY BOARDS AND COMMISSIONS

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, the terms of several members on the City's Advisory Boards and Commissions have expired or been vacated due to members moving or resigning; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

Goldsboro Recreation & Parks Commission

First Term Appointee

Zyru Webb (Student Position)	Term Expires	12-31-16
Carl D. Martin	Term Expires	12-31-18
Heather Bodine Reynolds	Term Expires	12-31-18

Goldsboro Community Affairs Commission

First Term Appointee

Timothy Pounds	Term Expires	12-31-17
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Second Term Appointee

Comatha Johnson	Term Expires	12-31-17
Kim Copeland	Term Expires	12-31-17
Carolyn Blake	Term Expires	12-31-17

Goldsboro Local Fireman's Relief Fund and Supplementary Pension Fund

Gregory Clark	Term Expires	12-31-17
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Goldsboro Tourism Council

First Term Appointee--Filling an Unexpired Term

Bharat Prajapati	Term Expires	12-31-17
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Second Term Appointee

Erin Wilmot	Term Expires	12-31-18
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Mayor's Committee for Persons with Disabilities

First Term Appointee

Doug Seymour	Term Expires	12-31-19
Gregory E. Olson	Term Expires	12-31-19

Second Term Appointee

Pat Yates	Term Expires	12-31-19
Joann Parks	Term Expires	12-31-19
Pier Tarrant	Term Expires	12-31-19
Patricia Brewer	Term Expires	12-31-19

Committee on Community Development

Myelle Thompson	Term Expires	12-31-18
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Goldsboro Municipal Golf Course Committee

First Term Appointee

Byron Ash	Term Expires	12-31-18
Richard Farfour	Term Expires	12-31-18
Milas Kelly	Term Expires	12-31-18

Goldsboro Planning Commission

First Term Appointee

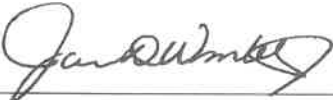
Ed Swindell	Term Expires	12-31-20
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County Member

Mark Corbett	Term Expires	12-4-20
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2. This Resolution shall be in full force and effect from and after this 21st day of December, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

RESOLUTION NO. 2015 - 103

RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED
ON VARIOUS ADVISORY BOARDS AND COMMISSIONS OF
THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY
COUNCIL TO PRESENT THE INDIVIDUALS WITH
A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards and Commissions and are commended for their contributions to the operation of Goldsboro's municipal government:

Local Fireman's Relief Fund-Board of Trustees

Charles Person, Jr.
Gilbert Hare

Commission on Community Affairs

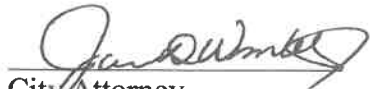
William Kates

Goldsboro Tourism Council

Lyn Hagerty
Rick Sumner

2. The Mayor of the City of Goldsboro is hereby directed to present to each of these individuals a Certificate of Appreciation for their civic contributions.
3. These Certificates are to be presented at the next regularly scheduled meeting of the various Boards and Commissions or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 21st day of December, 2015.

Approved as to Form Only:


City Attorney

Reviewed by:

City Manager

Departmental Monthly Reports November 2015

1. Human Resources
2. Community Affairs
3. Paramount Theater
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Finance
9. Planning
10. Engineering
11. Fire
12. Police
13. Parks and Recreation
14. Public Utilities
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – NOVEMBER 2015

Prepared by: Pamela C. Leake

The Human Resources Department advertised 10 vacancies this month and processed 86 applications. 54 notifications were sent to applicants not selected for an interview. We welcomed nine new employees (1 full-time and 8 part-time) and there was one resignation. Total employment for the month was **492** (410 full-time employees and 82 part-time employees).

Jiles Manning from the North Carolina Department of Labor has been conducting safety and health site inspections over the last few months at our Maintenance Complex, Cemetery, Water Plant, Waste Treatment Plant, City Hall, City Hall Annex and the Fire/Police Complex facilities. He has noted several discrepancies for correction, and they are being worked on at this time. A full report will be finished mid-January. Two on-the-job injuries occurred this month, and there were four vehicle accidents. The Personal Injury reviewed four cases and the Vehicle Accident Committee reviewed three cases. Recommendations have been submitted to the City Manager.

Open enrollment for the new state health plan will begin December 1. Employees will have 30 days to select their health plan which will be effective January 1, 2016. The Human Resources Department will provide additional information as it becomes available through the state administrator.

215 employees attended health beat training this month and there were 66 clinic visits. 38 employees are currently enrolled in the Diabetes Management Program.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 8 tested - All negative 2 Breathalyzers - Both negative	Non-DOT: 1 tested - Negative
Monthly DOT: 8 tested – Negative; 2 Breathalyzers – Both negative	DOT: None to report

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56	140	89	215	201	245	219	86		146
New Hires	6	5	2	3	0	1	4	2	2	5	1		3
Separations*	1	3	2	3	4	5	3	5	1	4	1		3
Vehicle Accidents	1	3	2	0	3	5	3	2	1	4	4		3
Workers Compensation	2	1	2	1	2	1	4	3	3	3	2		2
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	214	49	80	75	115	46	78	50	209	57	71	59	92
New Hires	3	4	1	2	0	2	4	0	2	2	3	1	2
Separations*	2	1	7	2	5	1	2	4	1	3	5	7	3
Vehicle Accidents	2	3	0	0	2	2	3	0	2	4	4	1	2
Workers Compensation	4	4	1	2	4	1	0	3	1	4	5	2	3

**Monthly stats for new hires, resignations, retirements, and terminations consist of full-time personnel only.*



Community Affairs Department

Monthly Report – November 2015

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission meeting was not held due to a lack of quorum. The next scheduled commission meeting is Tuesday, December 8, 2015 at 7:00 p.m.
- The Community Affairs Department is currently accepting ads for the 2016 Martin Luther King, Jr. Holiday Celebration Souvenir Booklet. Advertisement forms can be picked up in the Community Affairs office or found on the City website on the Community Affairs page. Deadline for advertisements was November 20, 2015. Tickets are \$15.00 and will be available December 1st.
- Community Affairs received (10) complaints - (1) housing and (9) consumer. The alleged violations under the Minimum Housing Code included apartment needed painting, consumer concerned were an abandoned vehicle parked in front her home and blocking Sanitation's access to trash bins, citizens requesting food assistance, old furniture left on the side of the yard and junk vehicles and overgrown/unsightly yards. All complaints were submitted through the 311/GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Mayor's Youth Council Annual Gift Wrapping at Berkeley Mall will begin on December 13th through the 24th. Department Heads will donate their time gift wrapping on December 18th. Donations are for the Mayor's Youth Council Scholarship Fund and the State Youth Council Spring Convention.
- The Mayor's Youth Council participated in the State Mini-Grant Conference in Rocky Mt., NC on November 13th -15th. Youth councils from across the State collaborated, evaluated, debated and voted on youth program proposals. Goldsboro Police Department Explorer Post was selected to receive \$500 from the Mini Grant Program.
- Members also volunteered at the following events:
 - Prepared bag lunches (sandwiches, chips, fruit, desert, and water) for First Christian Church's "Last Saturday Supper" project for those in need.
 - Collected cans and non-perishable items for three needy families. Baskets were presented to the families on November 25th.
 - Volunteered at *Lights Up Downtown* on November 24th. This was great fun the members and a wonderful way to kick off the holiday season.

2015 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1	0	8	12	9	3	8	1		4
Consumer	9	4	2	6	3	5	8	8	8	9	9		5
2014 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	6	5	3	3	8	4	4	2	6	3	10	5
Consumer	7	4	7	5	9	11	14	16	8	14	20	15	11



Monthly Report-November 2015

Prepared by: Sherry Archibald, Director

- The Eighth Annual Performing Arts Series continued with the popular tradition of the NC Symphony's Holiday POPS concert. The event was sold out.
- The Paramount's Classic/Holiday movie series featured Jaws in November.
- On behalf of the City of Goldsboro, the Paramount staff coordinated the US Air Force Heritage Brass band in collaboration with several organizations such as Military Affairs Committee, Veterans & Patriots Coalition, Veteran Services and United Services Organization. Over 400 attended the free event in November.
- Paramount staff attended the Artsmarket Showcasing Conference in Durham, hosted by the NC Presenters Consortium and the NC Arts Council. The conference engages presenters with artists and agents from all over the world and features a performance from 40+ artists. Theatre Director, Sherry Archibald attended a block booking meeting following the conference to begin preparing for the 2016/2017 season.
- The Paramount staff partners with an Outreach Committee to support the selection of each series. The committee consists of 22 members representing several segments of the community. Supported by the Paramount Theatre Foundation, six members attended some or all of the Artsmarket Conference.
- Paramount Theatre staff met with the Wayne Community College Foundation staff for preparation to market the Praxis Film Festival slated for February 5, 2016.
- The Miss Goldsboro program returned to the stage and StageStruck presented their fall production.
- A Black Friday Comedy line-up was debuted and John Berry returned with a Christmas Show.
- Paramount staff participated or provided presentations to the following: Chamber's Junior Leadership, Downtown's Merchant meeting, Wayne First, Seymour Johnson Air Force's Spouses Club, ADK Educational Sorority.
- Paramount Director, Sherry Archibald, participated in the conference call meeting with South Arts and 30 other cohorts for the Dance Touring Initiative grant. South Arts works with agencies across 13 states to provide resources to presenters that support their mission in the arts. The grant is supporting staff travel and education in the art of dance; ensuring a broader audience. It also supplements the fee for a professional dance company to perform.
- Mrs. Archibald will be overseeing the management of the Goldsboro Event Center upon completion of construction. She is researching fees, deposits, policy and procedures from other similar surrounding facilities and preparing a fee schedule to present to Council.
- Expenses for month of November - **\$ 33,360.07**
Details: Labor - \$16,748.08/Operational Expenses - \$ 16,611.99
Receipts for the month of November- **\$ 3,867.12**
Details: Rentals -\$2,200./Tickets-\$1,141.49/Concession-\$ 525.63

	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15	Oct-15	Nov-15	Dec-15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$36,042	\$19,185	\$47,527	\$23,912	\$30,854	\$39,446	\$33,360	\$	\$32,541
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$16,500	\$9,806	\$15,877	\$5,253	\$6,037	\$10,049	\$3,867	\$	\$11,109
	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Average 2014
Exp	\$28,140	\$24,840	\$31,931	\$33,362	\$33,089	\$17,883	\$33,437	\$20,252	\$29,363	\$45,275	\$31,523	\$34,460	\$30,296
Rev	\$12,303	\$6,573	\$12,502	\$5,991	\$15,849	\$9,196	\$24,446	\$10,448	\$11,033	\$16,963	\$8,784	\$24,728	\$13,234

Goldsboro Inspections Department
Monthly Report – Nov 2015
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of November totaled \$1,897,754. Three (3) of these permits were new residential single family dwellings at a valuation of \$557,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$899,399.

All permit fees collected for the month totaled \$35,093.35. Of the permit fees collected for the month \$2,545 was collected in technology fees. Plan review fees collected during the month totaled \$975.

The Inspectors did a total of 500 inspections for the month. During the month of November four (4) business inspections were completed. A total of 198 permits were issued for the month. Seventy-eight (78) plan reviews were completed for November. We now have a total of 232 residential structures in the Minimum Housing Process and 17 commercial structures in the Demolition by Neglect Process.

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3	\$5	\$12	\$4	\$10	\$2		\$5
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273	\$444	\$199	\$612	\$400	\$600		\$605
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2	\$2	\$4	\$1	\$1	\$1		\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31	\$68	\$51	\$28	\$49	\$35		\$42
Inspections (total)	456	427	698	569	570	547	552	595	556	503	500		543
Permits Issued (total)	267	213	300	305	315	333	334	264	279	265	198		279
Plan Reviews Completed	66	57	65	65	64	58	70	58	64	50	78		63
Minimum Housing in Process	215	225	228	230	240	244	250	228	232	232	232		232
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$1	\$12	\$2	\$3	\$9	\$10	\$9	\$11	\$7	\$5	\$2	\$3	\$6
Residential (thousands)	\$420	\$1,038	\$496	\$1,186	\$1,985	\$628	\$230	\$935	\$1,036	\$160	\$590	\$656	\$780
Miscellaneous**(millions)	\$2	\$2	\$1	\$2	\$2	\$3	\$5	\$1	\$3	\$2	\$2	\$1	\$2
Permit Fees (thousands)	\$28	\$42	\$35	\$41	\$168	\$355	\$63	\$79	\$51	\$66	\$31	\$41	\$83
Inspections (total)	517	510	579	587	569	604	594	559	499	613	360	470	538
Permits Issued (total)	233	247	261	295	341	339	272	259	263	248	190	227	265
Plan Reviews Completed	21	49	52	96	74	83	57	52	44	49	58	61	58
Minimum Housing in Process	216	230	230	212	218	205	207	207	210	216	207	221	215

November 2015

Prepared By: Julie Metz, Director

Current Projects Staff Worked On Over the Month Include:

- TIGER V Grant Reports & Closeout. The TIGER V Grant Project Team had our Monthly FTA Review Meeting October 1 and had no issues.
- Goldsboro Event Center Improvements
- Wayfinding Signage System and Design Study: To be presented to Council in January 2016
- Parking & Traffic Analysis Study RFQ Development
- Preparation of Main Street Conference 2016 to be held downtown March 16-18, 2016
- Design Guidelines Update
- Potential Public Parking Lot Development and six potential building development projects.
- Preparing for a new NC Main Street Solution Grant Project

Downtown Events or Activities that Staff Administered or Assisted During the Month:

- Downtown Lights Up!: Several thousand attended, November 24 from 5 to 8pm
- Shop Small Downtown Retail Promotion: Staff promoted the National Awareness Event and worked with Downtown Merchants' Association, November 28 all day.
- Center Street Ribbon Cutting Event: Dedication of the TIGER grant completion, November 2 from 4 to 6pm.
- Butter Ball Fundraising Event: DGDC Board held a fundraising event to help the City with costs to host the NC Main Street Conference in 2016, November 25 from 8 to 11pm.
- SJAFB Key Spouses Downtown Briefing: Staff organized the event per the Mayor and Xavi Slocum's request to inform the Key Spouses Group about things happening downtown. Over 65 people attended at the Terrace Room, November 9 from 11:30 to 1 pm.
- Wayne County Chamber Jr. Leadership Tour: Staff provided a tour of Union Station and the GWTA Transfer Center for the group on November 17 from 1 to 1:45pm.
- Mayor's Youth Council: Staff spoke to the Mayor's Youth Council November 17th at their request.
- Community Action Day: Volunteers Spruce Up Downtown, November 7 from 9 am to 12 pm.
- Design Guidelines Information Session: A Presentation on the Draft Design Guidelines to Downtown Property & Business Owners, November 12, 2015 from 9 to 10 am.
- Mayor's Recognition Event: To be held December 14, 2015 from 5 to 7pm at the Terrace Room.
- Staff worked with DGDC Promotions Committee to enlist non-profit organization volunteers to paint storefronts with festive images.

Upcoming Events/Activities Staff are Preparing For:

- Selfie with the Elfie: A Downtown Retail Promotion, December 1 to December 23.
- Shop the Block: A Downtown Retail Promotion Event, December 4 and 5.
- Santa Stumble: Bar & Restaurant Crawl, December 12 from 8 to 12 pm.
- Trolley Rides: Free Seasonal Trolley Rides Up and Down Center Street. Tuesday Evenings in December from 6 to 8pm, including December 1, 8, 15 and 22.
- DGDC/Downtown Annual Sponsorship Campaign: To Begin January 6, 2016. An effort to raise \$60,000 to fund Center Street Jams and other DGDC Board downtown events and activities for the year.

Buildings Purchased During Month: The properties addressed as 203, 205 and 207 N. John Street are scheduled to close December 16, 2015.

Businesses Opened Over the Month or Are Planning to Open Soon:

- Eclectic Peach at 224 N. Center Street held their Grand Opening November 24, 2015.
- Woody Girl Entertainment at 206 W. Ash Street, Unit D, held their Grand Opening November 25, 2015.

Other Activities or Projects that Occurred:

- The DGDC Board approved a Façade Grant for 101 N. Center Street.
- The DGDC Board received three Business Incentive Grant applications; one was approved for Chef Herb's and two were not approved based on criteria review.
- Staff worked with the City IT Department to revamp the DGDC website over the month with plans to have it complete in January 2016.

Information Technology

Monthly Report – November, 2015

Prepared by: Scott Williams

- Upgraded SoniClear for Council recordings.
- Setup a call back number for Code Red calls initiated by the City.
- Updated Citrix system and started testing for new version to be deployed this Spring.
- Replaced our Retail Radio that is used for music on Center Street. It was a now cost warranty replacement.
- One IT staff member attended training with the GPD for one of their systems.
- Replaced two printers, three monitors and two hard drives.
- Recorded staff video interviews for our Employee Appreciation event.
- Worked with contractors at the New WA Foster to install conduit and fiber optic cable needed for telephone and Internet service.

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303	319	310	387	416	255		321
Tickets Closed	350	276	343	290	261	281	317	284	322	431	249		309

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	363	337	275	266	305	362	353	327	394	460	271	335	338
Tickets Closed	353	267	269	329	286	378	359	317	392	446	321	286	338

Monthly Highlights

- ✓ **Building & Traffic:** 90+ misc items supporting Center Street grand opening and Christmas Preparations
- ✓ **Building & Traffic:** 40+ misc items supporting IT (CAT-6 runs), Paramount, DGDC, etc.
- ✓ **Streets & Storm:** Installed new sidewalk at Ash & Williams Street. Graded 0.7 miles of dirt roads.
- ✓ **Streets & Storm:** Assisted B&T with Christmas lights on Center Street and ran additional sweepers before/after lighs up.
- ✓ **Distr. & Collections:** ICOM for one camera was not operational.

Departments		2015												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	5.3	4.7	7.3	5.7	21.8	11.8	9.2	11.9	8.9	6.7	12.1		9.6
	Lines Camera'd (1000-ft)	2.0	0.6	4.7	15.2	6.3	1.5	4.2	5.3	7.1	9.7	4.5		5.6
	Water Repairs	16	25	13	13	19	21	16	12	20	14	7		16.0
	Sewer Repairs	2	8	2	2	2	4	4	4	17	10	8		5.7
	Hydrants Replaced/Fixed	0	1	7	28	7	1	3	75	59	48	22		22.8
	Meter Install/Changed	70	90	105	102	112	96	45	36	81	97	62		81.5
Bldg Maint.	Radio, Electrical, Bldg	71	127	142	162	121	134	113	118	96	119	94		117.9
	Sign Repairs	113	59	82	45	96	76	82	70	62	58	17		69.1
Garage	Total Work Orders	252	234	195	236	221	294	310	298	252	286	229		255.2
	Total Fuel Cost (x1000)	\$ 63	\$ 45	\$ 45	\$ 46	\$ 85	\$ 55	\$ 64	\$ 57	\$ 53	\$ 59	\$ 46		56.2
Refuse / Recycle	Refuse (x1000 tons)	0.9	0.6	0.9	0.9	1.0	0.8	1.0	0.9	0.9	1.0	1		0.9
	Recyclables (tons)	89	89	125	105	113	88	108	105	51	52	74		90.8
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.9	1.0	0.9	0.8	0.9	0.8	0.7	0.9	0.6		0.8
Cemetery Funerals		4	5	3	4	3	3	4	5	10	4	6		4.6
Streets & Stormwater	Utility Cut Repairs	1	0	16	9	2	15	12	11	25	20	3		10.4
	Pot Hole Repairs	98	7	84	54	74	48	30	16	36	34	101		52.9
	Streets Swept (miles)							159	210	105	205	74.9		150.7
	ROW Mowing (ac)	0	0	0	22.8	45.0	19.0	42.0	40.5	42.0	0.0	0		19.2
	City-Owned Lots Mowing	0	0	0	62	131	127	97	127	66	102	38		68.2
2014														
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	7.6	9.7	18.7	15.1	8.3	14.5	14.5	8.3	14.2	7.5	4.0	10.6
	Lines Camera'd (1000-ft)	Metric for Lines Camera'd not recorded in 2014												
	Water Repairs	7	13	8	8	6	14	7	4	7	13	7	15	9.1
	Sewer Repairs	2	5	3	3	4	2	8	3	4	2	2	2	3.3
	Hydrants Replaced/Fixed	5	5	16	19	11	28	23	2	10	12	21	25	14.8
	Meter Install/Changed	84	74	28	102	114	56	170	109	75	57	59	75	83.6
Bldg Maint.	Radio, Electrical, Bldg	43	87	108	92	57	82	104	101	131	97	44	98	87.0
	Sign Repairs	62	42	108	90	47	76	70	56	45	66	21	82	63.8
Garage	Total Work Orders	236	253	266	233	314	173	288	244	226	258	277	206	247.8
	Total Fuel Cost (x1000)	\$ 93	\$ 77	\$ 89	\$ 80	\$ 105	\$ 86	\$ 104	\$ 95	\$ 88	\$ 87	\$ 81	\$ 79	88.6
Refuse / Recycle	Refuse (x1000 tons)	0.9	0.8	1.0	1.2	0.9	1.0	0.9	0.9	0.9	1.3	0.7	2	1.0
	Recyclables (tons)	113	103	59	101	107	102	106	106	118	94	88	134	102.6
	Leaf-n-Limbs (x1000 tons)	0.6	0.6	0.6	0.9	0.9	0.8	1.0	0.8	0.9	1.0	1.0	1.52	0.9
Cemetery Funerals		10	7	9	6	11	8	4	2	3	5	5	6	6.3
Streets & Stormwater	Utility Cut Repairs	0	3	0	18	34	34	12	17	18	21	4	15	14.7
	Pot Hole Repairs	51	72	96	50	22	50	13	17	28	9	6	45	38.3
	Streets Swept (miles)	Metric for miles of Streets Swept not recorded in 2014												
	ROW Mowing (ac)	0	0	0	14.0	24.5	29.5	38.5	27.0	28.7	21.0	2.0	0.0	15.4
	City-Owned Lots Mowing	0	0	0	20	70	44	88	81	38	56	33	0	35.8

FY 2015-16

GENERAL FUND

		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '14-15	FY '15-16	FY '15-16	Collected
Revenues					
	Tax Revenues	\$ 4,176,026	\$ 15,723,437	\$ 4,706,219	29.93%
	License & Permits	233,608	357,600	164,601	46.03%
	Revenue Other Agencies	6,019,583	15,905,613	6,090,003	38.29%
	Charges for Services	1,800,303	4,568,956	1,832,355	40.10%
	Capital Returns	1,248,762	6,659,912	2,009,479	30.17%
	Miscellaneous Revenues	59,541	1,051,000	384,973	36.63%
	FB Withdrawal/PO Appropriation		2,415,654		
	Total	\$ 13,537,822	\$ 46,682,172	\$ 15,187,630	32.53%
		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '14-15	FY '15-16	FY '15-16	Collected
Departmental Expenditures					
	Mayor/Council	\$ 211,732	\$ 426,348	\$ 143,270	33.60%
	City Manager	458,147	1,048,407	509,784	48.62%
	Human Resources Management	237,055	635,867	259,628	40.83%
	Community Affairs	92,276	200,550	77,614	38.70%
	Paramount Theater	159,867	412,644	175,101	42.43%
	Inspections	266,257	773,921	304,050	39.29%
	Downtown Development	117,113	348,054	143,566	41.25%
	Information Technology	389,715	1,025,458	372,491	36.32%
	Public Works - Adm.	168,972	452,262	166,221	36.75%
	Garage	948,200	2,085,848	897,867	43.05%
	Garage Credits	(591,571)	(1,550,000)	(563,290)	36.34%
	Building & Traffic Maint.	194,234	527,056	238,910	45.33%
	Cemetery	138,552	322,049	170,202	52.85%
	Finance	454,139	1,243,706	454,379	36.53%
	Office Supplies Credits	(3,881)	(9,000)	(3,947)	43.86%
	Planning & Redevelopment	692,363	1,844,676	372,209	20.18%
	Postage Credits	(6,981)	(30,000)	(9,178)	30.59%
	Streets & Storms - General	775,760	1,533,434	684,546	44.64%
	Streets & Storms - Utilities	265,389	636,200	248,275	39.02%
	Street Paving	441,846	480,656	110,457	22.98%
	Sanitation	1,266,496	3,295,315	1,424,975	43.24%
	Engineering	324,216	1,371,339	346,160	25.24%
	Fire Department	2,787,940	5,916,144	2,568,838	43.42%
	Police Department	3,616,501	9,695,663	3,271,602	33.74%
	Animal Control	0	0	0	0.00%
	Special Expense Fees	1,227,310	10,491,100	5,079,671	48.42%
	Parks & Recreation	976,710	2,752,053	1,077,887	39.17%
	Golf Course	350,292	752,422	318,737	42.36%
	Total	\$ 15,958,649	\$ 46,682,172	\$ 18,840,023	40.36%

UTILITY FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '14-15	FY '15-16	FY '15-16	Collected
	Charges for Services		\$ 6,361,547	\$ 15,355,100	\$ 6,568,528	42.78%
	Capital Returns		6,207	8,700	4,336	49.84%
	Miscellaneous Revenues		82,431	767,000	88,781	11.58%
	FB Withdrawal/PO Appropriation		\$ -	\$ 2,624,881		0.00%
	Total		\$ 6,450,186	\$ 18,755,681	\$ 6,661,645	35.52%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '14-15	FY '15-16	FY '15-16	Collected
	Distribution & Collections		\$ 919,694	\$ 2,957,062	\$ 903,531	30.56%
	Water Treatment Plant		1,632,549	5,900,478	2,137,042	36.22%
	Water Reclamation Plant		2,035,338	8,315,253	2,222,137	26.72%
	UF - Capital		234,065	673,681	390,757	58.00%
	Compost Facility		246,780	909,207	261,842	28.80%
	Total		\$ 5,068,426	\$ 18,755,681	\$ 5,915,310	31.54%
DOWNTOWN DISTRICT FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '14-15	FY '15-16	FY '15-16	Collected
	Tax Revenues		\$ 15,693	\$ 71,698	\$ 18,871	26.32%
	Capital Revenue		17	25	59	236.00%
	FB Withdrawal/PO Appropriation			72,808		
	Total		15,710	144,531	18,930	13.10%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '14-15	FY '15-16	FY '15-16	Spent
	Downtown District		\$ 37,034	\$ 144,531	\$ 62,743	43.41%
	Total		\$ 37,034	\$ 144,531	\$ 62,743	43.41%
OCCUPANCY TAX FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '14-15	FY '15-16	FY '15-16	Collected
	Occupancy Tax/Civic Center		\$ 138,835	\$ 275,000	\$ 142,257	51.73%
	Occupancy Tax/Travel & Tourism		138,835	275,000	142,257	51.73%
	Capital Returns/Misc./Property Sale		\$ 665,159	\$ 200	\$ 9,675	0.00%
	FB Withdrawal/PO Appropriation		\$ -	\$ 27,350		
	Total		\$ 942,829	\$ 577,550	\$ 294,188	50.94%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '14-15	FY '15-16	FY '15-16	Collected
	Civic Center		\$ 461,479	\$ 302,500	\$ 289,906	95.84%
	Travel & Tourism		148,302	275,050	153,691	55.88%
	Total		\$ 609,780	\$ 577,550	\$ 443,597	76.81%

PLANNING DEPARTMENT
MONTHLY REPORT – NOVEMBER, 2015

Prepared by: Sally Johnson

General Tasks

During the month of November, the Planning staff served as liaison with the Planning Commission, Historic District Commission, Technical Coordinating Committee and Transportation Advisory Committee. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, Greenway planning, a multi-use path, wayfinding signage and downtown design. On-going projects include preparation of transportation-related documents, analysis of upcoming case files and oversight of contracted tree cutting and lot mowing work. Code enforcement staff scheduled 116 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of November.

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. Of Adj., Annexations and Subdivisions	4	4	4	9	0	1	4	6	3	10	6		51	4.6
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House	4 In-House	2/5 In-House	1/3 In-House	0/1 In-House	0		40	4
Code Enforcement														
Grass Cutting	0	0	0	9/\$600	83/\$4,715	42/\$625	83/\$4,585	49/ \$2,840	62/ \$4,125	67/ \$3,635	47/ \$3,080		441/ \$24,205	40/\$2,200
Repeat Offenders	0	0	0	8	38	34	79	47	58	46	43		353	32
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0	0/0	0/0	2/0	20/4	9/2		39/6	3.5/.5
Illegal Signs Removed	150	150	75	30	150	20	5	5	40	50	82		717	65

2014

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	8	8	6	3	2	5	8	5	4	7	0	0	56	5.0
Historic District Commission														
Certificates of Appropriateness	2	1	3	8	1	1	0	1	1	2	4	0	25	2.1
Code Enforcement														
Grass Cutting/Cost	0	0	0	24/ \$1,470	47/\$2,675	85/\$5,280	103/ \$6,020	99/ \$6,422	83/ \$5,070	55/ \$3,155	14/ \$1,035	0	510/ \$31,127	37/\$2,829
Repeat Offenders	0	0	0	23	41	68	91	92	59	50	10	0	342	31
Junk Vehicles Tagged/Towed	0	4/3	8/2	8/2	17/3	11/0	15/3	12/1	8/0	7/0	5/0	8/4	91/16	8/1
Illegal Signs Removed	0	17	52	25	50	50	12	20	20	20	200	0	446	37

**ENGINEERING DEPARTMENT
MONTHLY REPORT - NOVEMBER 2015**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- NCDENR issued final approval of the engineering report on March 2, 2015;
- NCDENR approved the plans and specifications;
- Advertisement for bids scheduled for January 8, 2016 with a bid opening scheduled for February 8, 2016.

Stoney Creek Stream Enhancement – Phase II

- Fluvial Solutions, Inc. submitted the low bid of \$285,140.00 on September 28, 2015;
- A preconstruction conference was held on October 23rd and a notice to proceed date is scheduled for November 30, 2015.

Berkeley Boulevard Widening Project

- NCDOT has contracted with Fred Smith Company of Raleigh, NC;
- Work has started and the intermediate completion date is June 2016;
- The final completion date is December 2016.

New Hope Road Multi-Use Path

- Staff has completed revisions and updates based on the project being phased as approved by NCDOT;
- City Council approved the supplemental agreement with FHWA/NCDOT on November 16, 2015 and staff is currently awaiting NCDOT signatures;
- The advertisement process will begin upon completion of signatures.

2015 Bituminous Resurfacing Project

- City Council awarded the resurfacing project to Barnhill Contracting Company on September 8, 2015 for \$478,261.00;
- A preconstruction conference was held October 13th and a notice to proceed date is scheduled for November 9, 2015.

2015 Priority Sewer Rehabilitation Project – Phase 2

- City Council awarded the project to Herring-Rivenbark, Inc. on March 16, 2015 for \$1,304,613.50;
- A preconstruction conference was held on May 14th with a notice to proceed date of June 8, 2015;
- Phase II construction is underway and scheduled for completion on December 8, 2015.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Staff negotiated an engineering services contract with McKim and Creed to collect data for an additional 39,000 LF of sewer line and develop recommendations for future rehabilitation projects;
- Staff negotiated an engineering design services contract with McKim and Creed;
- McKim and Creed is currently developing plans and specifications for a construction project to be let for bids in early 2016.

Balsam Place Sanitary Sewer Improvement Project

- Keen Plumbing Company submitted the low bid of \$123,472.00 on September 28th for construction of a 10-inch sanitary sewer line along Balsam Place from Amherst Road to the terminus of Balsam Place;
- This project is 30% complete with a projected completion date of January 1, 2016.

TIGER Grant Projects
Center Street Streetscape

- Project is complete with exception of punch list items.

Goldsboro Country Club Project

- Engineering and building construction evaluation under way for proposed renovations;
- Interior work ongoing;
- Exterior demolition ongoing;
- Tennis court irrigation complete.

WA Foster Center Project

- Contractor has installed the building foundation, walls, roof trusses, roofing panels, storm drainage, water and sewer lines, and graded the access roads off John Street and House Street;
- Project is on schedule.

Police Station Evidence/Storage Facility Project

- The building project is currently under evaluation by an architect;
- A building design contract is projected to be presented to City Council on November 16, 2015.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPS have been constructed to date;
- All BMP inspections have been completed through the month November.

Goldsboro Fire Department

Monthly Report – November 2015

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- November 2nd – Helped with the Downtown Ribbon Cutting Ceremony
- November 11th – Participated in the Veterans Day Parade
- November 16th – Station 1 Tour – Cub Scouts
- November 18th – Fire Prevention Activity – VA Clinic
- November 18th – Attended the 9-11 Presentation at Johnson's Carpet One
- November 21st – Fire Prevention Activity - Community Thanksgiving Celebration at the Community Crisis Center
- November 26th – Fire Prevention Activity – YMCA for Annual Turkey Trot

Working Structure Fires

- 11/2 – 3230 Central Heights Rd.
- 11/3 – 1073 N Berkeley Blvd.
- 11/4 – 115 N Slocumb St.
- 11/11 – 920 Hugh St.
- 11/13 – 116 N Slocumb St.
- 11/15 – 1007 Maple St.
- 11/16 – 303 Miller Ave.
- 11/17 – 216 Winslow Cir.
- 11/17 – 218 Winslow Cir.
- 11/25 – 344 Piedmont Airline Rd

- 11/25 – 106 Day Circle
- 11/27 – 708 Longleaf Ave.

Confined Space Rescue

- 11/30 – 2701 S US 117 HWY
(Confined Space Rescue)

Working Vehicle Fires

- 11/3 – 3910 Central Heights Rd.
- 11/21 – 104 Hines Dr.
- 11/29 – 113 Millers Chapel Rd.

<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	202	210	196	179	187	224	207	181	227	199	207		202
Structure Fires:	8	5	6	9	6	6	5	7	1	7	12		7
EMS Calls:	67	70	91	73	68	75	85	70	91	76	70		76
Vehicle Accidents:	40	33	28	31	25	48	28	28	40	35	44		35
Fire Alarms:	39	46	29	34	40	52	50	31	53	36	39		41
Other:	48	56	42	32	48	43	39	45	42	45	42		44
Training Hours:	2018	2029	2257	1820	1586	1839	1787	2266	2093	2018	1397		1919
Safety Car Seat Checks:	13	9	12	13	11	4	3	9	12	15	4		10
Inspections:	41	56	154	115	123	84	124	74	62	57	52		86
<u>2014</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	164	161	173	174	172	168	187	178	164	177	188	207	176
Structure Fires:	6	10	9	8	4	10	11	2	4	6	2	12	7
EMS Calls:	48	49	66	59	68	61	70	59	68	64	54	69	61
Vehicle Accidents:	25	28	31	37	29	28	37	28	24	51	46	55	35
Fire Alarms:	41	28	27	33	37	27	35	37	50	36	44	33	36
Other:	44	46	40	37	34	42	34	52	18	20	42	38	37
Training Hours:	1467	1843	1755	1992	1643	1910	1718	1372	1678	1561	1483	1122	1628
Safety Car Seat Checks:	7	21	14	17	20	21	6	24	18	13	23	15	17

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report -November 2015

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for November 2015 were 285 compared to 289 for October 2015.

Property with an estimated value of \$209,045 was reported stolen while property with an estimated value of \$57,424 was recovered.

Officers arrested 204 people and 470 citations were issued during the month. There were 46 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for November 2015 included:

Police Reports	\$168.00
Fingerprints	\$30.00

UCR COMPARISON & TREND														
2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	0	0	0	1	0	1	0	3	1	2	1			0.2
Rape(&attempts)	0	0	2	0	0	0	0	0	0	0	0			0.2
Robbery	7	3	4	5	2	7	6	4	4	12	21			6.8
Aggravated Assault	21	10	26	13	23	45	31	55	21	40	40			29.5
Simple Assault	36	20	38	31	43	47	46	41	35	32	27			36.0
Breaking & Entering	34	22	27	49	49	57	43	35	51	60	65			44.7
Larceny	127	91	124	120	159	134	173	147	159	135	123			135.6
Motor Vehicle Theft	5	7	0	8	6	6	15	11	5	7	8			7.1
Arson	0	0	0	0	0	0	0	0	0	1	0			0.1
TOTALS	230	153	221	227	282	297	314	296	276	289	285			260.9
2014	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	1	0	1	0	1	1	0	1		0.5
Rape(&attempts)	0	1	0	0	0	0	0	0	0	0	0	0		0.1
Robbery	13	2	5	11	5	2	7	6	10	5	5	4		6.3
Aggravated Assault	7	10	16	22	13	20	24	24	25	45	42	11		21.6
Simple Assault	25	25	28	24	28	34	17	31	38	40	32	29		29.3
Breaking & Entering	40	27	43	45	57	32	29	49	36	37	32	36		38.6
Larceny	136	99	139	152	168	127	138	144	114	163	142	149		139.3
Motor Vehicle Theft	6	3	4	4	13	16	6	9	10	9	6	5		7.6
Arson	0	0	1	0	1	0	2	1	1	0	6	0		1.0
TOTALS	228	167	236	258	286	231	224	264	235	300	265	235		244.1

MONTHLY REPORT - November 2015

*November has been a very busy month for the Parks and Recreation Department; we hosted the annual Special Populations Thanksgiving luncheon in which we had 150 attendees. November 12th was the Kaboom Park build day in which Herman Park saw upwards of 275 volunteers from all over the community to help build the new playground in a record 6 hours. Our department also hosted the 3rd annual Beaver Moon Bike ride in which we had over 20 pre-registered guests and 20 day-of/ walk on registrants.

[illegible]

Public Utilities Department Monthly Report- November 2015

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 26 pump stations are operating well with no current problems to report.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

One hundred thirty four cubic yards of compost/mulch was sold in November 2015. The Compost Facility is running smoothly. One of the compost agitators has been shipped to the factory and is currently being rehabilitated.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.315	4.659	4.280	4.367	5.579	5.401	5.276	5.106	4.909	4.676	4.460		4.821
Sewer	11.94	10.39	13.13	12.08	11.79	8.41	7.63	6.79	7.23	9.21	13.20		10.16
CY Compost	159	64	469	1032	665	429	286	498	400	184	134		393

2014 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.586	4.629	4.449	4.467	4.953	5.176	5.023	4.862	4.803	4.629	4.328	4.208	4.694
Sewer	9.75	10.37	11.19	9.51	13.10	8.17	8.20	11.57	11.17	8.49	6.71	8.76	9.75
CY Compost	246	198	471	763	976	521	516	143	281	309	129	245	400

**Travel & Tourism Department
Monthly Report – November 2015**

Prepared by: Betsy Rosemann, Director

- The TTO (Travel & Tourism Office) fulfilled 70 inquiries for the month of November.
- 20 gift bags of promotional items were distributed for family reunions and visitors.
- County-wide hotel occupancy increased 2.8% for September, bringing the total occupancy to 56.8%.
- Total hotel revenue generated in September was \$1,579,863. This is an 18.7% increase over 2014.
- Betsy Rosemann attended the NC Tourism Leadership Conference in Charlotte on November 3rd - November 5th. Representative John Bell and Representative Ted Davis (New Hanover County) hosted a panel discussion on “Occupancy Tax Integrity”. They were also honored with plaques naming them “Defenders of Occupancy Tax Integrity”.
- On November 9th, Betsy hosted the NC Civil War Tourism Council to discuss dissolving the council due to lack of participation. The Board of Directors agreed to disband the organization effective February 29th of 2016.
- The NC Festival & Events Annual Showfest Committee met on November 10th in Cary. Betsy is spear heading the educational sessions for the two day event scheduled for January 24th and 25th.
- Betsy attended the Wayne County Chamber of Commerce’s *State of the Military* at Lane Tree Golf Club and Conference Center on November 12th.
- Goldsboro Parks & Recreation and the tourism office staff facilitated a follow up meeting on November 17th with the local tennis league to discuss the recent USTA Tournament held in October. Approximately 500 players participated in the tournament and Goldsboro is scheduled to host the event again in October of 2016.
- The monthly Goldsboro Tourism Council meeting was held on November 18th at the Wayne County Chamber of Commerce.
- On November 18th Betsy met with SJAFB 4thFW Public Affairs to review the guidelines that are currently in place for the SJAFB Civilian Tours. Under the direction of Col. Slocum, Public Affairs will review the regulations so that the TTO may simplify the planning of the tours. Public Affairs also created a press release about the base tours and the partnership with the base and the TTO.
- Judith Gray, newly hired as Sales Director of the Holiday Inn Express & Suites, met with Betsy on November 19th to seek advice regarding gaining more business for the hotel.
- The TTO hosted the monthly Hotelier meeting on November 24th.

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2015	\$45,481	\$55,400	\$55,811	\$61,412	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804				\$502,617	\$55,846
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849

RESOLUTION NO. 2015-100

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY KIRK D. MCLAURIN
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 30 YEARS**

WHEREAS, Kirk McLaurin retires on December 31, 2015 as an Equipment Operator II in the Public Works Department of the City of Goldsboro with more than 30 years of service; and

WHEREAS, Kirk began his career on October 30, 1985 as a Leaf Collector in the Public Works Department; and

WHEREAS, on March 26, 1986, Kirk was promoted to Laborer II in the Public Works Department; and

WHEREAS, on June 1, 1988 Kirk was promoted to Equipment Operator II in the Public Works Department where he has served until his retirement; and

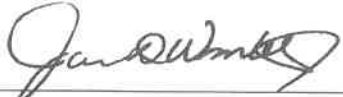
WHEREAS, Kirk has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Kirk McLaurin their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Kirk McLaurin our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Kirk our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of December, 2015.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Addressee	Start Time	Time	Prints	Result	Note
news argus	12-18 09:06	00:00:26	001/001	OK	
TimeWarner	12-18 09:08	00:00:30	001/001	OK	
WTV Durham	12-18 09:09	00:00:53	001/001	OK	
Chamber	12-18 09:10	00:00:26	001/001	OK	
Sheriff Dept	12-18 09:12	00:00:25	001/001	OK	
Wachovia	12-18 09:16	00:00:49	001/001	OK	
Channel 14	12-18 09:18	00:01:02	001/001	OK	
wral	12-18 09:22	00:00:57	000/001	No Ans	
WGBR	12-18 09:23	00:00:56	000/001	No Ans	
EDC	12-18 09:24	00:00:56	000/001	No Ans	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC, FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original, FCODE:F-code, RX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOUR:Receiving length Over, POUR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error, PRINT:Compulsory Memory Document Print, DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
DECEMBER 21, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. **WORK SESSION—5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a) A Happy Holidays Message (DGDC)
 - b) TIGER Grant Project Outcomes Report Summary (DGDC)
 - c) Downtown Parking & Traffic Analysis Study (DGDC)
 - d) Police Department Update (Police)
 - e) Council Committee Selections (City Manager)
 - f) Budget Amendments Discussion (Finance)
- II. **CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation (Dr. Robert Fulkerson, Madison Avenue Baptist Church)
Pledge to the Flag
- III. **ROLL CALL**
- IV. **MINUTES**
A. Minutes of the Work Session and Regular Meeting of November 2, 2015
- V. **PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. **PRESENTATIONS**
- VII. **PUBLIC HEARINGS**
 - B. Z-10-15 Roy Creech – South side of US 70 West between Claridge Nursery Road and Westwood Drive (Planning)
 - C. Z-11-15 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad (Planning)
 - PLANNING COMMISSION EXCUSED**
 - D. Non-Contiguous Annexation Request – Triangle East Timber Company, Inc. Property (East side of Wayne Memorial Drive and Best Avenue – 1.9 Acres) (Planning)
- VIII. **CONSENT AGENDA ITEMS**
 - E. Budget Amendment – Lighting Upgrades (Finance)
 - F. Informal Bid Request #2015-007 – Abatement and Demolition of Condemned Residential Properties (Finance)
 - G. Supplemental Health Benefits – Flexible Spending Accounts (Finance)
 - H. 2015 Priority Sewer Rehabilitation Project- Phase I FBR No. 2015-001- Change Order No. 1 (Engineering)
 - I. Goldsboro Event Center Fee Schedule (Sherry Archibald)
 - J. Rescheduling Council Meetings for 2016 Due to Holidays (City Manager)
 - K. Advisory Board and Commission Appointments (City Manager)
 - L. Monthly Departmental Reports
- IX. **ITEMS REQUIRING INDIVIDUAL ACTION**
 - M. Mayor Pro Tem Discussion
 - N. Oath of Office for Mayor Pro Tem
- X. **CITY MANAGER'S REPORT**
- XI. **CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XII. **MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
 - O. Resolution Expressing Appreciation For Services Rendered By Kirk D. McLaurin As An Employee Of The City Of Goldsboro For More Than 30 Years
- XIII. **CLOSED SESSION**
- XIV. **ADJOURN**



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2015-100

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KIRK D. MCLAURIN AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS

WHEREAS, Kirk McLaurin retires on December 31, 2015 as an Equipment Operator II in the Public Works Department of the City of Goldsboro with more than 30 years of service; and

WHEREAS, Kirk began his career on October 30, 1985 as a Leaf Collector in the Public Works Department; and

WHEREAS, on March 26, 1986, Kirk was promoted to Laborer II in the Public Works Department; and

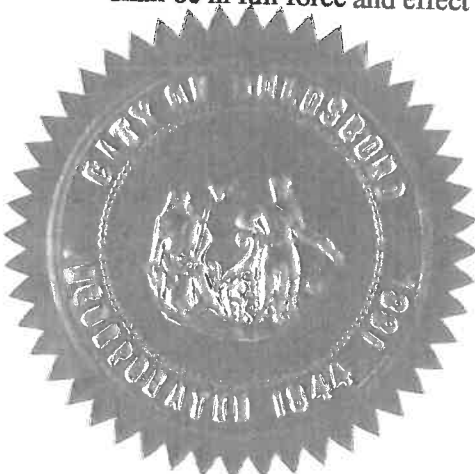
WHEREAS, on June 1, 1988 Kirk was promoted to Equipment Operator II in the Public Works Department where he has served until his retirement; and

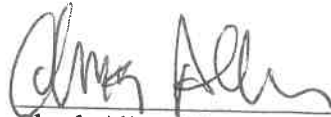
WHEREAS, Kirk has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Kirk McLaurin their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Kirk McLaurin our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Kirk our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of December, 2015.




Chuck Allen, Mayor



October 19, 2015

Dear Mayor King,

I am writing to respectfully request that you issue an official proclamation commemorating January 24 - 30, 2016 as Goldsboro School Choice Week.

I have attached draft text for a proclamation for your convenience. The proclamation, along with National School Choice Week, provides you with an opportunity to recognize the excellent education options available to families in Goldsboro as a part of a nationwide celebration.

Held every January, National School Choice Week shines a spotlight on effective education options for children – from high-performing traditional public schools to public charter schools, public magnet schools, private schools, online learning, and homeschooling.

National School Choice Week 2016 is expected to feature 15,000 independently-planned events across all 50 states, which will make it the largest celebration of educational opportunity in American history. It is important to us that the students, parents, and teachers of Goldsboro are recognized and celebrated during NSCW 2016.

As a nonpolitical, nonpartisan public awareness campaign, National School Choice Week does not advocate for legislation. We have enjoyed wide support from elected officials of both parties. During our celebration in 2015, more than 150 mayors and county executives issued proclamations recognizing the Week. The US Senate also unanimously passed a bipartisan resolution recognizing NSCW.

I hope you will join us in celebrating National School Choice Week by issuing an official proclamation. If you have any questions, please contact National School Choice Week's communications and external relations manager, Shelby Tankersley, at shelby@schoolchoiceweek.com, or by telephone at 202-480-2927 ext. 820.

Sincerely,

Andrew R. Campanella
President
National School Choice Week

SUGGESTED LANGUAGE

A Proclamation Commemorating Goldsboro School Choice Week

WHEREAS all children in Goldsboro should have access to the highest-quality education possible; and,

WHEREAS Goldsboro recognizes the important role that an effective education plays in preparing all students in Goldsboro to be successful adults; and,

WHEREAS quality education is critically important to the economic vitality of Goldsboro and,

WHEREAS Goldsboro is home to a multitude of high-quality traditional public schools, public magnet schools, public charter schools, and nonpublic schools from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS Goldsboro has many high-quality teaching professionals in traditional public schools, public magnet schools, public charter schools, and nonpublic schools who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Al King do hereby recognize January 24-30, 2016 as SCHOOL CHOICE WEEK in Goldsboro, and I call this observance to the attention of all of our citizens.

INSTRUCTIONS:

- To download a copy of this language in Word format, visit www.schoolchoiceweek.com/proclamations.
- If you issue a proclamation, please send a .pdf copy of the proclamation to Shelby Tankersley at shelby@schoolchoiceweek.com, so that we may recognize you for participating.
- If you choose to send a hard copy of an issued proclamation, please send it to: Shelby Tankersley, National School Choice Week, 28 Paul Drive, San Rafael, California 94903.

MAYORS & COUNTY LEADERS RECOGNIZING SCHOOL CHOICE WEEK IN 2015

City of Addison, TX (Mayor Todd Meier)	City of India, CA (Mayor Lupe Ramos Watson)	City of San Marcos, CA (Mayor Jim Desmond)
City of Allen, TX (Mayor Stephen Terrell)	City of Irving, TX (Mayor Beth Van Duyn)	City of Savannah, GA (Mayor Edna Branch Jackson)
City of Amarillo, TX (Mayor Paul Harpole)	City of Jersey City, NJ (Mayor Steven Fulop)	City of Scottsdale, AZ (Mayor W. J. "Jim" Lane)
City of Anchorage, AS (Mayor Dan Sullivan)	City of Kansas City, KS (Mayor Mark Holland)	City of Seattle, WA (Mayor Ed Murray)
City of Arlington, TX (Mayor Robert Cluck)	City of Kansas City, MO (Mayor Sylvester James Jr.)	City of Shreveport, LA (Mayor Ollie Tyler)
City of Atlantic City, NJ (Mayor Don Guardian)	City of Lancaster, CA (Mayor R. Rex Parris)	City of Sparks, NV (Mayor Geno Martin)
City of Aurora, CO (Mayor Stephen Hogan)	City of Lakeland, FL (Mayor R. Howard Wiggs)	City of St. Charles, MO (Mayor Sally Faith)
City of Bakersfield, CA (Mayor Harvey Hall)	City of League City, TX (Mayor Timothy Paulissen)	City of St. Joseph, MO (Mayor Bill Falkner)
City of Baltimore, MD (Mayor Stephanie Rawlings-Blake)	City of Lewiston, ME (Mayor Robert Macdonald)	City of St. Louis, MO (Mayor Francis G. Slay)
City of Baton Rouge, LA (Mayor Melvin Holden)	City of Lexington, KY (Mayor Jim Gray)	City of Sugar Land, TX (Mayor James Thompson)
City of Bessemer, AL (Mayor Kenneth Guley)	City of Melbourne, FL (Mayor Kathy Meehan)	City of Tallahassee, FL (Mayor Andrew Gillum)
City of Biloxi, MS (Mayor AJ Holloway)	City of Memphis, TN (Mayor AC Wharton)	City of Tulsa, OK (Mayor Dewey Bartlett, Jr.)
City of Birmingham, AL (Mayor William Bell)	City of Miami, FL (Mayor Tomas Regledo)	City of Tuscaloosa, AL (Mayor Walter Maddox)
City of Blackstone, VA (Mayor William Coleman)	City of Midland, TX (Mayor Jerry Morales)	City of Vacaville, CA (Mayor Len Augustine)
City of Bloomington, IL (Mayor Tari Renner)	City of Milpitas, CA (Mayor Jose Esteves)	City of Victorville, CA (Mayor Gloria Garcia)
City of Bolingbrook, IL (Mayor Roger Clarr)	City of Milwaukee, WI (Mayor Tom Barrett)	City of Vineland, NJ (Mayor Ruben Bermudez)
City of Bridgeport, CT (Mayor Bill Finch)	City of Mission Viejo, CA (Mayor Cathy Schlicht)	City of Warwick, RI (Mayor Scott Avedisian)
City of Brookhaven, NY (Mayor Edward Romaine)	City of Montgomery, AL (Mayor Todd Strange)	City of West Palm Beach, FL (Mayor Jeri Muio)
City of Broussard, LA (Mayor Charles Langlinais)	City of Moreno Valley, CA (Mayor Jesse Molina)	City of Wisconsin Rapids, WI (Mayor Zach Vruwink)
City of Buffalo, NY (Mayor Byron Brown)	City of Muncie, IN (Mayor Dennis Tyler)	City of Wichita Falls, TX (Mayor Glenn Barham)
City of Canton, OH (Mayor William Healy II)	City of Nashua, NH (Mayor Donnalee Lozeau)	Anne Arundel County, MD (County Executive Steve Schuh)
City of Carson, CA (Mayor Jim Dear)	City of Nashville, TN (Mayor Karl Dean)	Arapahoe County, CO (Chairwoman Nancy Jackson)
City of Cedar Rapids, IA (Mayor Ron Corbett)	City of New Orleans, LA (Mayor Mitch Landrieu)	Bristol County, MA (Chairwoman Maria F. Lopes)
City of Charleston, SC (Mayor Joseph Riley)	City of Niagara Falls, NY (Mayor Paul Dyster)	Bucks County, PA (Board of Commissioners)
City of Charlotte, NC (Mayor Dan Clodfelter)	City of Norfolk, VA (Mayor Paul FRAIN)	Clark County, NV (Chairman Steve Sisolak)
City of Chattanooga, TN (Mayor Andy Berke)	City of North Las Vegas, NV (Mayor John J. Lee)	Cochise County, AZ (Chairman Patrick Call)
City of Cincinnati, OH (Mayor John Cranley)	City of Oceanside, CA (Mayor Jim Wood)	Cook County, IL (Board of Commissioners)
City of Colorado Springs, CO (Mayor Keith King)	City of Orlando, FL (Mayor John "Buddy" Dyer)	Durham County, NC (Board of Commissioners)
City of Columbus, GA (Mayor Teresa Pike Tomlinson)	City of Owensboro, KY (Mayor Ron Payne)	Fayette County, PA (Board of Commissioners)
City of Costa Mesa, CA (Mayor Stephen Mensinger)	City of Palm Bay, FL (Mayor William Capote)	Fulton County, GA (Board of Commissioners)
City of Davie, FL (Mayor Judy Paul)	City of Pembroke Pines, FL (Mayor Frank Ortis)	Hamilton County, OH (Board of Commissioners)
City of Dayton, OH (Mayor Nan Whaley)	City of Peoria, IL (Mayor Jim Ardis)	Henrico County, VA (Board of Commissioners)
City of Daytona Beach, FL (Mayor Derrick Henry)	City of Pine Bluff, AK (Mayor Debe Hollingsworth)	Indian River County, FL (County Board)
City of Deerfield Beach, FL (Mayor Jean Robb)	City of Plano, TX (Mayor Harry Larosiliere)	Kent County, MI (Board of Commissioners)
City of Deltona, FL (Mayor John Masiarczyk)	City of Plantation, FL (Mayor Diane Bendeckovic)	Marion County, FL (Board of Commissioners)
City of Durham, NC (Mayor Bill Bell)	City of Pompano Beach, FL (Mayor Lamar Fisher)	Monroe County, NY (County Executive Maggie Brooks)
City of El Cajon, CA (Mayor Bill Wells)	City of Port Arthur, TX (Mayor Deloris "Bobbie" Prince)	Montgomery County, OH (Pres. Debbie Lieberman)
City of Elk Grove, CA (Mayor Gary Davis)	City of Portland, OR (Mayor Charlie Hales)	Nassau County, NY (County Executive Edward P. Mangano)
City of Fairfield, CA (Mayor Harry Price)	City of Portsmouth, VA (Mayor Kenneth Wright)	Palm Beach County, FL (Board of Commissioners)
City of Faragut, TN (Mayor Ralph McGill)	City of Pritchard, AL (Mayor Troy Ephiam)	Pasco County, FL (Board of Commissioners)
City of Fort Worth, TX (Mayor Betsy Price)	City of Raleigh, NC (Mayor Nancy McFarlane)	Pinellas County, FL (Board of Commissioners)
City of Ft. Lauderdale, FL (Mayor Jack Seiler)	City of Reading, PA (Mayor Vaughn Spencer)	Prince George's County, MD (City Exec. Rushern Baker)
City of Ft. Myers, FL (Mayor Randall Henderson)	City of Redondo Beach, CA (Mayor Steve Aspel)	Prince William County, VA (Board of Supervisors)
City of Fullerton, CA (Mayor Greg Sebourn)	City of Redwood City, CA (Mayor Jeffrey Gee)	Pueblo County, CO (Board of Commissioners)
City of Galveston, TX (Mayor James Yarbrough)	City of Reno, NV (Mayor Hilary Shieve)	Rockland County, NY (Board of Commissioners)
City of Gastonia, NC (Mayor John Bridgeman)	City of Roanoke, VA (Mayor Bill Bowers)	Schuylkill County, PA (Board of Commissioners)
City of Gilbert, AZ (Mayor John Lewis)	City of Rochester, NY (Mayor Lovely Warren)	Sonoma County, CA (Board of Supervisors)
City of Hartford, CT (Mayor Pedro Segarra)	City of Roseville, CA (Mayor Carol Garcia)	Travis County, TX (Board of Supervisors)
City of Henderson, NV (Mayor Andy Hatlen)	City of Sacramento, CA (Mayor Kevin Johnson)	Tulsa County, OK (Board of Commissioners)
City of Houston, TX (Mayor Annise Parker)	City of Salt Lake City, UT (Mayor Ralph Becker)	
City of Indianapolis, IN (Mayor Greg Ballard)	City of San Diego, CA (Mayor Kenneth Faulconer)	