



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
MARCH 7, 2016



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. IT Strategic Plan (Scott W. & UNC SOG)
 - b. Retreat Follow-up
 - c. TIGER Grant Opportunity (Julie)
 - II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Rev. Leigh Gillis, First Presbyterian Church)
Pledge to the Flag
 - III. ROLL CALL**
 - IV. APPROVAL OF MINUTES (*Motion/Second)**

A. Minutes of the Work Session and Regular Meeting of February 1, 2016
 - V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
 - VI. PRESENTATIONS**
 - B. We Dig It Ag Day! – Emily Odom
 - C. Proclamation – Women in Construction
 - D. Proclamation – Brain Injury Awareness Month
 - VII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - E. Contract Award for Goldsboro MPO Traffic and Parking Analysis Study (Planning)
 - F. Community Housing Development Organization (CHDO) Designation (Planning)
 - G. Lease of City-Owned Property – Arrington Bridge Road (Planning)**
 - H. Z-1-16 Patrick Gallagher – East side of Leslie Street between Mulberry Street and Walnut Street (Planning)
 - I. Traffic Control Matters – Ordinance Establishing “No Parking” Zone for a Section of Park Avenue (Engineering)
 - J. Contract Award for New Hope Road Multi-Use Path (EB-5508) – Formal Bid Request No. 2016-002 (Engineering)
 - K. Street Closing Request – Second Annual Kilt Fun Run (Police)
 - L. Goldsboro Event Center (GEC) Reservation Contract and Facility Fee Schedule (GEC)
 - M. Sale of Real Property, Tax ID #12-3600-00-9155, 901 Greenleaf Street as recorded in the Wayne Registry (Finance)
 - N. Project Planning and Procurement – Advanced Metering Infrastructure (AMI) Program Services (Finance)
 - O. Budget Amendment – TIGER Projects (Finance) *
**Information will be available Monday*
 - VIII. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
 - IX. CITY MANAGER’S REPORT**
 - X. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
 - XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS(*Motion/Second)**
 - XII. CLOSED SESSION**
 - XIII. ADJOURN**
- **Denotes Action Requested**

Deferred

Addressee	Start Time	Time	Prints	Result	Note
wral	03-04 10:24	00:00:26	001/001	OK	
news argus	03-04 10:25	00:00:26	001/001	OK	
WGBR	03-04 10:26	00:01:21	001/001	OK	
TimeWarner	03-04 10:28	00:00:30	001/001	OK	
WTV Durham	03-04 10:28	00:00:55	001/001	OK	
Chamber	03-04 10:30	00:00:26	001/001	OK	
EDC	03-04 10:30	00:00:28	001/001	OK	
Sheriff Dept	03-04 10:31	00:00:31	001/001	OK	
Wachovia	03-04 10:36	00:00:56	001/001	OK	
Channel 14	03-04 10:37	00:01:03	001/001	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,
 DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSAC:CSAC,
 FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,
 FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax,
 IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length over,
 POVR:Receiving page over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error,
 DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,
 DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.



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****Denotes Action Requested**

CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Contract Award for Goldsboro MPO Traffic and Parking Analysis Study

BACKGROUND: The City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of a Goldsboro MPO Traffic and Parking Analysis Study. The study will identify existing parking opportunities, study existing traffic patterns, understand current and future development opportunities, determine if areas exist where an inadequate amount of parking is available for current needs and determine if areas exist where future development patterns may have inadequate parking that would hinder private investment and future mixed-use development projects within the Goldsboro downtown area.

Four consultants' submitted qualifications and the Selection Committee consisting of Randy Guthrie, City of Goldsboro Assistant City Manager, Julie Metz, DGDC Director, Jennifer Collins, City of Goldsboro Assistant Planning Director, Bobby Croom, City of Goldsboro Traffic Engineer, and Dominique Boyd, North Carolina Department of Transportation reviewed each consultant's submittal. Upon review, the Selection Committee decided to short list two (2) consultant firms to interview, including: Kimley-Horn of Raleigh, NC and VHB of Raleigh, NC.

The Selection Committee held interviews on February 5, 2016. Upon completion of the interviews, the Selection Committee recommended VHB to the Technical Coordinating Committee and the Transportation Advisory Committee at their March 3, 2016 meetings. The recommendation was based on VHB's presentation, qualifications, past experience and project approach. Both committees representing the Goldsboro MPO recommended and approved the selection of VHB for this task.

Staff has worked with the consultant and NCDOT to negotiate a fee for the defined scope. The final proposed cost is \$80,000.

DISCUSSION:

The fee proposal for this project has been reviewed by city staff and the North Carolina Department of Transportation. Eighty percent of the project will be paid with the use of NCDOT PL 104 funds (\$64,000) and twenty percent of the cost (\$16,000) will be paid for by the City of Goldsboro as part of their match for the use of PL 104 funds. These funds are currently budgeted in the City's 2015-16 Budget.

RECOMMENDATION:

It is recommended, by staff and the Transportation Advisory Committee, that the City Council, by motion, adopt the attached Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of **\$80,000** with VHB, for the Goldsboro MPO Traffic and Parking Analysis Study.

Date: 3-1-2016


Planning Director

Date: 3-8-14


City Manager

RESOLUTION NO. 2016 – 18

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR THE GOLDSBORO MPO TRAFFIC AND PARKING
ANALYSIS STUDY

WHEREAS, the City Council of the City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, has heretofore found it in the public interest to develop a Goldsboro MPO Traffic and Parking Analysis study which will examine the built and non-built spaces within the downtown area and determine whether traffic flow is being managed adequately and whether the public and private parking opportunities for both on and off street parking meet the current and future parking needs of the commercial business district; and

WHEREAS, the Technical Coordinating Committee and Transportation Advisory Committee approved VHB to develop the plan on March 3, 2016; and

WHEREAS, the total fee proposal was submitted by VHB of Raleigh, North Carolina in the amount of \$80,000; and

WHEREAS, the North Carolina Department of Transportation has agreed to allow the use of PL 104 funds to fund 80% of the contract in the amount of \$64,000; and

WHEREAS, the City of Goldsboro will be responsible for 20% of the contract in the amount of \$16,000; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept and award the contract to VHB of Raleigh, North Carolina in the amount of \$80,000 for the Goldsboro MPO Traffic and Parking Analysis Study;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with VHB in the amount of \$80,000 for the Goldsboro MPO Traffic and Parking Analysis Study;

2. This Resolution shall be in full force and effect from and after this 7th day of March, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Community Housing Development Organization (CHDO) Designation

BACKGROUND: Goldsboro Development Corporation was established in 1996 by Goldsboro Housing Authority; since its inception, Goldsboro Development Corporation has been engaged in providing affordable housing and community development/self-sufficiency programs to families earning 30% to 80% of the area median income for Goldsboro. To date, Goldsboro Development Corporation co-owns seventeen (17) HOME designated rental housing units with the City of Goldsboro and independently owns seven (7) other housing units. All housing units are managed by Goldsboro Development Corporation.

DISCUSSION: In accordance with CFR 92.300(a), requirements of the HOME Program, the City must set aside a minimum of 15% of its HOME allocation each fiscal year for CHDO(s) to perform eligible housing activities. The HOME set-aside amount for fiscal year 2015-2016 was \$108,000 and Habitat for Humanity of Goldsboro-Wayne, is utilizing the HOME set-aside monies as a CHDO for the City of Goldsboro currently.

On August 24, 2015, the City of Goldsboro Community Development Department received a CHDO Application from Goldsboro Development Corporation requesting designation as a CHDO for the City of Goldsboro, with the intent to receive future set-aside monies if available. The application was evaluated and determined by staff to meet eligibility requirements for CHDO designation.

Granting an organization CHDO status does not guarantee funding from the City. It only means that the organization has complied with the requirements to become a CHDO as defined by HUD regulations and fits within the City's objective to expand the affordable housing stock for low- to moderate-income persons and families within the City limits.

RECOMMENDATION: By motion:

1. Authorize the City Manager to designate Goldsboro Development Corporation as a CHDO for the City of Goldsboro; and.
2. If funds become available, authorize the City Manager to enter into a contractual agreement with Goldsboro Development Corporation to receive HOME set-aside funds to perform eligible housing activities.

Date: 2-23-2016


Planning Director

Date: 3-8-16


City Manager

SSC

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Traffic Control Matters—Ordinance Establishing “No Parking”
Zone for a Section of Park Avenue

BACKGROUND: The City recently received a request for a “No Parking” zone for a section of Park Avenue between North William Street and Daisy Street. Vehicles are currently parking on both sides of this section of Park Avenue creating a sight distance problem for drivers and preventing two-way traffic.

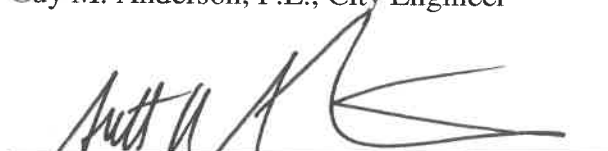
DISCUSSION: The Traffic Advisory Commission has reviewed this request and recommends establishing “No Parking” zone for the north side of Park Avenue from North William Street extending to Daisy Street as shown on the attached map.

RECOMMENDATION: By motion, adopt the attached ordinance establishing “No Parking” zone on a section of Park Avenue.

Date: 1 MAR 16


Guy M. Anderson, P.E., City Engineer

Date: 3-1-16


Scott A. Stevens, City Manager



ORDINANCE NO. 2016- 11

AN ORDINANCE ESTABLISHING NO PARKING ZONE FOR A SECTION OF
STREET WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the Traffic Advisory Commission has investigated a request made for establishing a no parking zone along a section of Park Avenue between North William Street and Daisy Street; and

WHEREAS, the Traffic Advisory Commission feels that there is sufficient justification for establishing a no parking zone on the north side of Park Avenue between North William Street and Daisy Street;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina; that:

1. No Parking Anytime shall be established on the following street section:

Park Avenue

North side between North William Street and Daisy Street

2. The no parking zone for the above street section shall be reflected on the Official No Parking Map of the City of Goldsboro, North Carolina.
3. This Ordinance shall be in full force and effect from and after this 7th day of March, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Contract Award for New Hope Road Multi-Use Path (EB-5508) - Formal Bid Request No. 2016-002

BACKGROUND: Five (5) sealed bids were received for the New Hope Road Multi-Use Path on Thursday, February 25, 2016.

The proposed work consists of installation of a 10-foot wide multi-use path along New Hope Road (SR 1003) from Hare Road (SR 1570) to the proposed Agriculture Center property line. The attached vicinity map identifies the general location for this project.

Lanier Construction of Snow Hill, NC submitted the low bid for the subject multi-use path for a total cost of \$776,390.75. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Lanier Construction Snow Hill, NC	\$776,390.75
Charles W. Hughes Construction LaGrange, NC	\$804,038.90
Hine Sitework, Inc. Goldsboro, NC	\$897,944.00
Triangle Grading & Paving, Inc. Burlington, NC	\$948,432.50
S. T. Wooten Corporation Wilson, NC	\$966,625.80

DISCUSSION: The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order.

We have also reviewed the financing of this project with the Finance Director and determined that \$525,000 is available in the Multi-Use Path Enhancement Fund in the FY2015-16 budget for the Planning Department. A second supplemental agreement for allocation of additional funds of \$300,000

between the NC Department of Transportation and the City of Goldsboro was signed in December 2015. A budget ordinance is required to appropriate the additional \$300,000 for the New Hope Road Multi-Use Path

RECOMMENDATION: It is recommended that the City Council by motion,

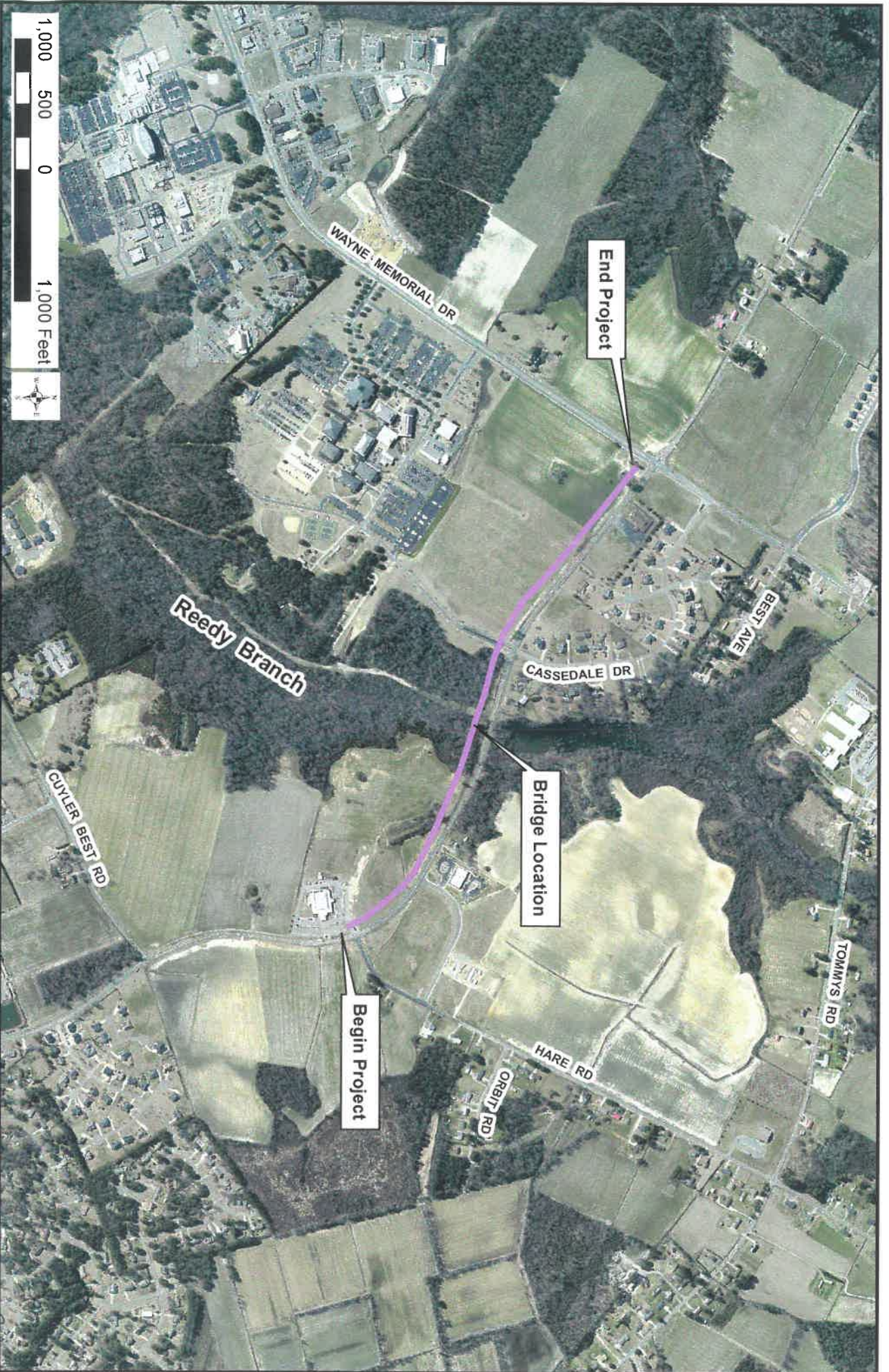
- Adopt the attached budget ordinance appropriating additional funds for New Hope Road Multi-Use Path.
- Adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract for \$776,390.75 with Lanier Construction contingent upon NCDOT approval.

Date: 1 Mar 16


Guy M. Anderson, P. E., City Engineer

Date: 3-1-16


Scott A. Stevens, City Manager



Legend

Centerline County

EB - 5508 Proposed Multi Use Path

Figure 2
Aerial Map

New Hope Road Multi Use Path
TIP Project EB - 5508
Goldsboro, Wayne County, NC

ORDINANCE NO. 2016- 12

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro entered into an agreement with NCDOT for funding to construct a multi-use path; and

WHEREAS, the combined federal and state funds available for this project is \$900,000 but only \$600,000 was appropriated; and

WHEREAS, NCDOT supplemental agreement allocated additional funds in the amount of \$300,000; and

WHEREAS, since these additional funds were not appropriated in the operating budget for FY 2015-16, the City of Goldsboro needs to appropriate the revenues and expenditures in the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-16 be amended by:

1. Increasing the line item entitled "Multi-Use Path Enhancement" (11-3151-9923) in the Planning Department of the General Fund in the amount of \$300,000.
2. Increasing the revenue line item entitled "Multi-Use Path Reimbursement" (11-3151-8214) in the General Fund in the amount of \$300,000.
3. This Ordinance shall be in full force and effect from and after the 7th day of March 2016.

Approved as to Form Only:

Reviewed by:


City Attorney


City Manager

RESOLUTION NO. 2016 – 19

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A
CONTRACT FOR NEW HOPE ROAD MULTI-USE PATH EB-5508
FORMAL BID REQUEST NO. 2016-002

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to undertake a multi-use enhancement project; and

WHEREAS, sealed bids were received on February 25, 2016 for the New Hope Road Multi-Use Path; and

WHEREAS, the low bid was submitted by Lanier Construction of Snowhill, NC in the amount of \$776,390.75; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to Lanier Construction for \$776,390.75;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Lanier Construction in the amount of \$776,390.75 for the New Hope Road Multi-Use Path EB-5508 contingent upon NCDOT approval;

2. This resolution shall be in full force and effect from and after this 7th day of March, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Second Annual Downtown Goldsboro Kilt Fun Run– Temporary Street Closing Request

BACKGROUND: The Flying Shamrock Irish Pub is requesting permission to close a portion of certain City streets on Saturday, March 26, 2016 from 3:00 p.m. to 5:00 p.m. in order to hold their second annual kilt fun run.

DISCUSSION: The street closing request is as follows:

Parade Route: John Street beginning at 115 North John Street, right on E. Walnut Street, right on N. Center Street, right on E. Mulberry Street, right on N. John Street to 115 North John Street.

Staging area: 115 North John Street

The time requested for the closing is from 3:00 p.m. to 5:00 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant street closings on Walnut, John, Mulberry, and Center Streets on March 26, 2016 from 3:00 p.m. to 5:00 p.m. in order that the Second Annual Downtown Goldsboro Kilt Fun Run may take place, subject to the above conditions.

DATE: 3-8-16



Scott A. Stevens, City Manager

**GOLDSBORO POLICE DEPARTMENT
 PARADE/PICKET APPLICATION**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no parade shall be conducted on the public ways of the City; and no person shall inaugurate, promote or participate in any such parade unless the parade is conducted in conformity with the requirements set out herein and unless a permit has been obtained from the Chief of Police or his designated representative **at least seventy-two (72) hours prior to the time the parade is scheduled.**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no picketing shall be conducted on the public ways of the City; and no person shall participate in the same unless a permit has been obtained from the Chief of Police or his designated representative **at least twenty-four (24) hours prior to the time the picketing is scheduled to begin.**

Date of Application: Jan 25, 2016

1. Name of organization or group seeking permit: The Flying Shamrock

2. Purpose of parade or picket: 2nd Annual Downtown Goldsboro Kilt Run

3. Location(s) where picket or parade will occur: N. John, right on E. Walnut, right on N. Center St,
right on E. Mulberry, right on N. John. (Primary route)

4: Date and hours for which permit is sought: 20160326 1500-1700

5. Expiration time of permit: 20160326 1700 (5pm)

6. Number of persons participating: 60-70

a. Are persons below the age of 18 participating? Unknown at this time

b. If yes, how many? _____

7. Number and type of vehicles participating: N/A

8. A. Assembly area: 115 N. John St. Goldsboro NC

B. Disassembly area: 115 N John St. Goldsboro, NC

C. Has permission been granted for use of A. and/or B. above? YES

9. Name of person applying for the permit: Victor Miller/Wayne Turner

10. Person in charge of activity who will accompany it and carry permit at all times:

(Name and Address) Victor Miller/Wayne Turner 115 N. John Street Goldsboro,

11. Other members of parade or picket committee: N/A

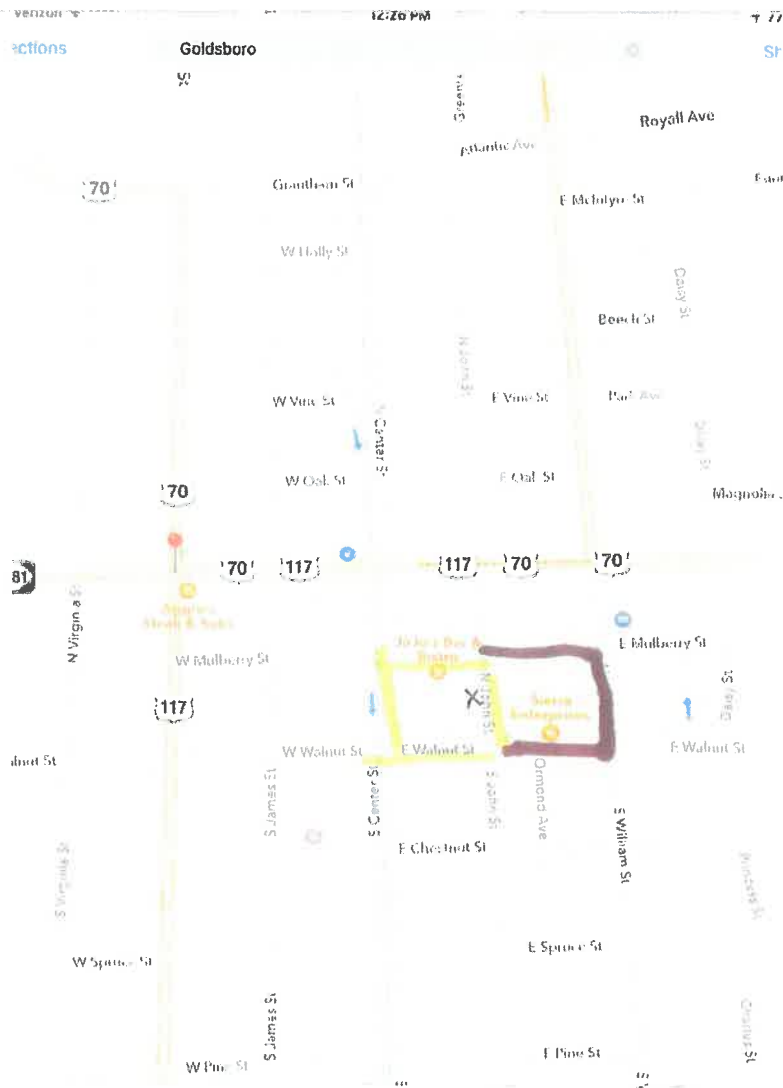
12. Other groups or organizations participating: _____

13. Remarks: Alternate Route - N. John St. right on E. Mulberry, right on
S. Williams St., right on E. Walnut and right on N. John.

[Signature] Victor Miller
Signature of Applicant Printed Name of Applicant

148 04 Ford Drive Goldsboro NC (xxx) xxx-xxxx 210-862-3372
Street Address City State Telephone Number

If application is approved, a permit will be issued, which must also be signed by the applicant acknowledging understanding and agreement to abide by the requirements of the attached ordinances.



Primary Route

Alternate Route

DOWNTOWN STREET CLOSING

Regulations and Procedures

The following Street Closing Regulations and Procedures document applies to any street closing requests made by a non-city related entity/function to be held within the Municipal Service District Area (map below) located in Downtown Goldsboro and is applicable to any public street or alley ways:

1. A Street Closing Contract (Contract) must be filled out and submitted to the Police Department no later than six weeks prior to the date of the street closing request date.
2. The Goldsboro Police Department will send a signed copy of the Contract to the DGDC for record.
3. The Contract and Street Closing Signature Form must be signed by all parties and submitted to the Police Dept. prior to a formal request to City Council is issued in the form of an Agenda Memorandum prepared by the City Manager's office. Once the City Council approves the Street Closing request, the Police Department will issue the parade/event permit.

Contract

NORTH CAROLINA, WAYNE COUNTY

THIS STREET CLOSING CONTRACT is made on this 25th of Jan, 2016, by and between the DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION (DGDC), and Flying Shamrock Wayne Turner/Victor Miller (Applicant).

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Applicant has submitted a request to close a street or portions thereof as described by: (describe specifically portion to be closed)

North John Street, East Mulberry, South Williams and East Walnut, North center

For the period of time described below:

Saturday March 26, 2016 1500-1700 (3-5pm)
Realistically. (1530-1545 to 1630)

which shall hereinafter be referred to as Request.

2. Applicant must meet the following criteria before request is considered (it is recommended that these take place in chronological order):
 - a. Obtain signatures from all property/business owners located within the street closing area that are directly affected by the Request. This applies to all property/business owners within the block of a street to be temporarily closed even if that portion of the street will not be blocked to traffic. Present written documentation with request.
 - b. Obtain written documentation from NCDOT approving the Request if any portion of the Request is located on a state maintained street. Present documentation with request. Contact the City Planning Department to verify street ownership (580-4333).
 - c. Submit the above two documentations to the Goldsboro Police Department (contact the Major of Operations) along with a detailed written description of the events and activities to take place at the location of the street closing. Include time, date, contact person, contact phone number, as well as the general activities that will take place.

- d. The Police Department will then submit the documentation to the City Manager's office. The street closing request will be prepared in the form an Agenda Memorandum by city staff for City Council approval. Once approval is granted by the City Council, the Police Dept. will issue a parade/event permit to the requested party.

It is further agreed that:

3. Applicant will not allow any alcoholic beverages to be consumed or transported along public rights-of-way including streets or sidewalks. Alcoholic beverages are to be contained within private property boundaries.
4. Applicant will respect neighboring property/business owners with respect to noise.
5. Applicant will completely rid the street(s)/sidewalk areas of any litter/trash created by the street closing event immediately after said event.
6. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
7. Should the Applicant desire to deviate from Contract in any respect, the Applicant will lose the privilege of any further street closing requests, whether specified in this Contract or any future requests.
8. The following conditions pertain to this application:

In witness whereof, the parties have executed this agreement as of the day and year stated above.

Goldsboro Police Department

By: Michael West

Chief of Police

Downtown Goldsboro Development Corporation

By: [Signature]

DGDC Director

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE FOREGOING.



[Signature]
Applicant

Victor M. Miller

Printed Name

Downtown Street Closing Signature List

Business Name / Address	Signature	Date
Arts Council of Wayne Co 102 N John St Goldsboro	[Signature]	2/1/16
Day Reporting	[Signature]	2/1/16
Investor Title Insurance Co	[Signature]	2-1-16
Julius A. Quinn, III, Atty.	[Signature]	2/1/16
Hickland, Anna Associates 112 N. Williams St	[Signature]	2/1/16
Robert E. Fuller, Jr.	[Signature]	2/1/16
Nina Jackson, Attorney at Law	[Signature]	2/1/16
James Richardson	[Signature]	2/1/16
Kelly Coley Chiropractic Advantage	[Signature]	2/1/16
Ry E. Hill Habitat for Humanity	[Signature]	2/1/16
Dore M. Hill	[Signature]	2-1-16
CB8 Hill Hill Best Admin Asst	[Signature]	2-1-16
New York Fashion	[Signature]	2/1/16
Gay Reck Family Shoe Store	[Signature]	2-1-16
Jay's Burger & Sushi	[Signature]	2/1/16
Rail House	[Signature]	2/1/16
Deer Law Office	[Signature]	2/1/16
Hartcock, Barfield, Hulsey Kinsey	[Signature]	2-1-16
Chef Herb's Bistro 115 E Walnut St	[Signature]	2/16/16
Ernestine E. Gorton-Wayne Co. Dem. Party	[Signature]	2/16/16
Royall's Classic Barber Shop	[Signature]	2/16/16

CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 7, 2016 COUNCIL MEETING

SUBJECT: Goldsboro Event Center (GEC) Reservation Contract and Facility Fee Schedule

BACKGROUND: The former Goldsboro Country Club was purchased by the City of Goldsboro February 25, 2015 and renamed the Goldsboro Event Center. The property was purchased to enhance the appearance and use of the Goldsboro Municipal Golf Course, reduce expenses that would be required to improve the former GMGC Clubhouse and to provide much needed rental banquet space to the community. Effective October 2015, and in collaboration with the Parks & Recreation Goldsboro Municipal Golf Course staff, the Paramount Theatre Director will oversee the management of the GEC.

DISCUSSION: Goldsboro Event Center staff has researched contracts and policies through a variety of similar venues. Staff is presenting a Reservation Contract including facility rules/regulations. Modifications to Fee Schedule to include: eliminating fee for kitchen usage, eliminating fee for rental of table & chairs, adding a category for single serving food usage and modifying need for security based on staff recommendations according to usage. Finally, modify name from Goldsboro Event Center to Goldsboro Event Center.

RECOMMENDATION: Staff is recommending the attached Reservation Contract and revised Fee Schedule be adopted as official documents for the Goldsboro Event Center.

Date: _____

Sherry Archibald, Paramount Director

Date: 3-8-16

Scott Stevens, City Manager



1501 S. Slocumb St. Goldsboro, NC 27530

(919)

Fax(919)

www.goldsboroEventcenter.com

Goldsboro Event Center Reservation Contract

On (MONTH, DAY and YEAR) _____, the City of Goldsboro, DBA: Goldsboro Event Center (GEC) enters into a lease agreement with hereinafter referred to as Renter and;

I. Contact Information

Organization/Individual: _____

Physical Address: _____

Primary Contact: _____

Email Address: _____

Website (if applicable) _____

Phone Numbers – Business or Home: _____ Cell: _____

Mailing Address (if different) _____

Secondary Contact: _____ Phone Number: _____

II. Event Details

Event/Name/Title: _____

Unless otherwise noted, this information will be listed on the GEC website

Event Details/Description: _____

Check all that apply: ☐ Wedding ☐ Reception ☐ Dance ☐ Performance ☐ Reunion
☐ Private Event ☐ Band/DJ ☐ Celebration Party ☐ Banquet ☐ Seminar
☐ Exposition

III. Leased Space

The GEC hereby leases to the Renter the following space(s) in the Goldsboro Event Center:

Check all that apply: ☐ Entire Facility ☐ Full Ballroom ☐ Half Ballroom ☐ Bar Room ☐
Dining Room ☐ Gallery, Patio & Lawn

**Renter shall have the right of ingress and egress through the halls and corridors of the GEC; but acquires no other right to any other part of the facility than the part specified above.*

Estimated Attendance: _____

EVENT TIMES (required)

Move-In (Set-up) _____ Event Start Time _____

Event End Time: _____ Move Out (Close): _____

Day Two:

Move-In (Set-up) _____ Event Start Time _____

Event End Time: _____ Move Out (Close): _____

Pre-Event Set-Up Times (if applicable)

Date: _____ Start Time: _____ End Time: _____

Please describe what you will be doing: _____

(i.e.: Decorating, rehearsing, unloading equipment, setting up equipment etc.)

IV. Technical, Equipment Needs & Services

Technical & Service Needs:

☐ Sound ☐ Video Projector ☐ Screen ☐ Podium

☐ Alcohol Beverage Service- See GEC Alcohol Service policy and fees

Renters are not permitted to bring alcoholic beverages on the premises

☐ Renter charging admission ☐ Signed Box Office Waiver

Effective January 1, 2014, the gross receipts derived from an admission charge to an entertainment activity are subject to sales and use tax in accordance with N.C. Gen. Stat. §105-164.4(a)(10). These sales are subject to 6.75% tax which includes the 4.75% general State tax and applicable local and transit rates of sales and use tax. An admission charge includes a charge for a single ticket, a multi-occasion ticket, a seasonal pass, an annual pass, and a cover charge.

"Entertainment activities" include:

- A live performance or other live event of any kind.
- A motion picture or film.
- A museum, a cultural site, a garden, an exhibit, a show, or a similar attraction or guided tour at any of these attractions.

☐ Ticketing Services- Service provided through the Paramount Theatre's Box Office Services- See Box Office Policy

Service Vendors (information must be provided within three weeks of event)

Caterer _____ Phone: _____

Florist _____ Phone: _____

Decorator _____ Phone: _____

Entertainment _____ Phone: _____

Rental Company _____ Phone: _____

Other _____ Phone: _____

V. Amenities

☐ Tables Round. 60" # _____ ☐ Tables Rectangular. 6' # _____

☐ Tables Rectangular. Aluminum 6' # _____ ☐ Chairs # _____

☐ LED Video Projector/screen ☐ Easel ☐ Piano ☐ Flipchart

VI. Goldsboro Event Center Rules & Regulations

- A. The Goldsboro Event Center dates will be assigned on a first come first serve basis.
- B. A complete list of all contracted vendors (caterer, florist, musicians, rental company) should be provided to the GEC at least three weeks in advance of event.
- C. All caterers must be licensed and insured. Documentation of license and insurance will be required.
- D. Renter will NOT be permitted to bring alcoholic beverages on the premise. See GEC staff for permissible use.
- E. All areas must be kept clean and free of clutter. GEC furniture may not be moved during your rental.
- F. Renter shall not advertise space prior to the signing and approval of this contract.
- G. Reservations and Payment
 - a. Rental dates should be scheduled at least three weeks in advance.
 - b. A **non-refundable** deposit of 25% of the base rental is due with a signed contract to confirm a date. The non-refundable deposit will be applied to the final balance.
 - c. The deposit is non-refundable and non-transferrable.
 - d. A **refundable security deposit** of \$250.00 is required to reserve date and will be refunded within 10 business days of the reserved date or cancellation.
 - e. Final estimated balance is due three weeks prior to reserved date.
- H. The Goldsboro Event Center is committed to the safety and security of its staff, renters, and patrons. As such, the decision to cancel Event or close facilities is based on the overall concern for the safety and security of all parties. In general, the Event Center practice is to remain open and to conduct business as usual during periods of inclement weather. Should inclement weather conditions arise or be anticipated that would make it unsafe to continue the operations of the Event Center, City of Goldsboro management may elect to close the facility. In the event of a cancellation, the Event Center will notify renter of the cancellation in an appropriate and timely manner and make an active effort to reschedule the event with the renter. If an event cannot be rescheduled, the Renter will be refunded any non-labor related rental fees paid for cancelled rental dates excluding the non-refundable rental deposit.
- I. In the event of a cancellation or a change in rental needs, please notify the Event Center staff in writing as early as possible. Failure to provide notification of a cancellation or changes at least 10 working days before the event may result in additional staffing fees.
Reminder: your deposit is not refundable or transferrable.
- J. The Renter's property should be removed upon completion of the event.
- K. Storage of decorations, props, equipment, etc. will only be permitted during the period of the rental event. The Event Center and/or its staff will not be held responsible for stored items and/or damages of any kind to stored items.
- L. No smoking is permitted in the Event Center.
- M. Nothing may be taped, nailed, stapled, tacked, or otherwise affixed to any part of the building.
- N. It is the responsibility of the renter to ensure that all children are chaperoned.
- O. Animals are not permitted on the premises of the Event Center with the exception of service animals as defined by ADA or with explicit staff consent if they are an essential part of an event.
- P. Renter is responsible for obtaining, at Renter's expense, all necessary licenses and/or royalties for the event, prior to the date of the event.

- Q. Renter is responsible for the collection and remittance of applicable sales, use or privilege tax on any goods/services sold directly to consumer in association with the event, including but not limited to merchandise, approved concessions, and admissions tickets not sold through the Event Center's box office source, the Paramount Theatre Box Office.
- R. The Event Center reserves the right to require liability insurance. Renter is fully responsible for any damages caused by any person associated with the event under renter's supervision. If the damage is not covered by liability insurance, or renter does not have liability coverage, renter will be held responsible for the damages. The additional charges will be included in the final invoice for payment.
- S. Renter shall indemnify and save harmless the Goldsboro Event Center and The City of Goldsboro from and against any and all claims, costs, expenses, and/or liability for damages to person or property arising from or relating to the use or occupancy of the Event Center by renter during the rental period or permitted to be done by the renter in or about the Event Center, or otherwise resulting from any breach or default in the use of renter's obligations under this agreement, including attorney's fees and court costs.
- T. The use of pyrotechnics and/or open flame is not allowed in the Goldsboro Event Center. Use of candles are permissible with candles covered at least 3" above the flame.
- U. Fire watch is required anytime smoke, fog, or similar effects are being used at the Goldsboro Event Center. Fire watch is required for the safety of renters and patrons. The building is swept periodically in case of fire or smoke when the fire alarm system in the Event Center needs to be disabled. An off-duty firefighter employed by the City of Goldsboro is required to perform Fire watch. The estimated cost of an off-duty firefighter is \$25.00 per hour. To request an off-duty firefighter, please call the City of Goldsboro Fire Department at (919) 580-4262.
- V. One or more Security Officers may be required for all Event at the discretion of the Event Manager subject to activities, alcohol availability and number of guests. Only off-duty officers from the City of Goldsboro Police Department may serve as Security Personnel for the GEC. GEC staff will make arrangements for Security Personnel; however, renter will be required to pay, in cash or check at the beginning of the rental experience. Security Personnel are subject to a four-hour minimum at \$20.00 per hour.
- W. WIFI is available for renters; however, you may not connect wireless access devices, switches, routers, or hubs to the City of Goldsboro's network. Use of the City of Goldsboro's WIFI network is entirely at the user's risk. It is the responsibility of each user to ensure that their equipment has appropriate virus protection when connecting to the City of Goldsboro's Guest WIFI network. The City of Goldsboro assumes no responsibility for users' hardware, software, or data. The City of Goldsboro assumes no responsibility for users' actions or conduct while utilizing the Guest WIFI network. For details on how to connect to the Guest WIFI network, contact a Goldsboro Event Center staff member.

VII. INVOICE/Signature Page

TYPE OF RENTAL FEE	ROOM	DATE(S)	RATE	AMOUNT
LABOR FEES	QUANTITY		HOURLY RATE	AMOUNT
AMENITY FEES				AMOUNT

RENTAL SUBTOTAL \$

PAYMENTS RECEIVED

TOTAL PAYMENT DUE \$

Signature of the Goldsboro Event Center Rental Agreement includes acceptance of all policies herein.

Signature of Individual or Organization Representative: _____

Print Name: _____

Are you a City of Goldsboro resident? ☐ Yes ☐ No

Organization (if applicable): _____

Deposit Amount: _____ Payment Method: _____ Date Paid: _____ Balance: _____

Event Center Manager: _____ Date: _____

FORM APPROVED 03/16



FACILITY FEE SCHEDULE

Goldsboro Event Center

1501 S. Slocumb Street

Goldsboro, NC 27530

www.goldsboroEventcenter.com

919. phone
919. fax

Thank you for your consideration of the Goldsboro Event Center (GEC). Owned and operated by the City of Goldsboro, the Event Center serves as a venue for public and private Event. We offer a variety of meeting spaces most notably for banquets, weddings, receptions, seminars, celebrations and expositions.

Please note the following: A **non-refundable deposit** of 25% of the base rental and a **refundable security deposit** of \$250.00 is required to reserve a date with the Goldsboro Event Center. **A 25% discount will be applied to the base rental for clients who commit to a minimum of 6 rentals annually.*

Rentals are based on 5-hour block, unless otherwise noted				
ROOM	Accommodates	Rates		Hourly
		Mon-Thurs.	Friday-Sun	
Entire Facility(a)	600	\$ 1,000.00	\$ 1,200.00	
Ballroom	250-500	\$ 700.00	\$ 800.00	
Bar Room	60-175	\$ 300.00	\$ 400.00	
Dining Room	100-200	\$ 300.00	\$ 400.00	
Gallery, Patio & Lawn	75	\$ 300.00	\$ 400.00	
Catering with Rental(b)		\$ 125.00	\$ 175.00	
A La Carte with Rental (c)		\$ 50.00	\$ 50.00	
Photo Session(d)				\$ 50.00
Event Package (Incl: 3days/up to 8 hours per day)		\$ 2,500.00	\$ 2,500.00	
Full-day Package (up to 10 hours)		\$ 1,500.00	\$ 1,500.00	
Additional hours to block (e)				\$ 75.00
(a)Includes Ballroom, Bar Room, Dining Room, Gallery & Patio				
(b)fee is applied to all rentals where prepared food is brought into the GEC. Includes use of kitchen				
(c) pre-packaged single serve foods only. Use of kitchen included				
(d)rates do not apply to Fri-Sunday rentals				
(e) only 2 hours permitted before rolling into additional 5-hour block				
All rooms may be semi-private with the exception of entire facility				

ROOM	Accommodates			
	Table/Chairs	Chairs Only	Standing	Measurements
Entire Facility(a)	400	500	600	
Ballroom	250	415	500	33'x79'/18'x17
Bar Room	60	125	175	53'x18'
Dining Room	100	150	200	39'x26'
Gallery, Patio & Lawn			110	

Tables and chairs are available, but limited. They will be available on a first-come first serve-basis. Renters may be required to rent additional equipment when necessary at their expense.

Service & Equipment Fees (fee includes set-up)

Item	Price
LED Video Projector & screen	\$25.00 each/day
Easel	\$15.00 each/day
Flipchart/Pad/Markers	\$15.00 each/day
Piano (includes tuning)	\$120.00

Non-refundable deposit

A non-refundable deposit of 25% of the total estimated balance is required to reserve your event date. Deposit will be applied to your final balance.

Refundable Security Deposits Required

A refundable security deposit of \$250.00 will be required to reserve a date at the Goldsboro Event Center. Security deposits are refunded when facility guidelines are met. They are not part of the rental fee and may not be applied toward your balance.

Final payment is due a minimum of 3 weeks prior to event date

BUILDING ATTENDANT- A Building Attendant is required for all Event and is included in your rental fee; however, additional building attendants may be required at the expense of the renter and at the discretion of the Event Manager subject to activities, alcohol availability and number of guests. *Building Attendants are subject to a minimum of four-hours at \$10.00 per hour and will be included in your final balance.*

SECURITY PERSONNEL – One or more Security Officers may be required for all events at the discretion of the Event Manager subject to activities, alcohol availability and number of guests. Only off-duty officers from the City of Goldsboro Police Department may serve as Security Personnel for the GEC. GEC staff will make arrangements for Security Personnel; however renter will be required to pay, in cash or check, at the beginning of the rental experience. *Security Personnel are subject to a four-hour minimum at \$20.00 per hour.*

NEED ASSISSTANCE? Often clients need assistance in booking bands, DJ's or event coordinators, or have specialized sound, lighting, audio-visual and staging needs; our staff is prepared to assist you in any way possible with suggested vendors.

CATERING- All caterers must submit a copy of their license and liability insurance. A list of preferred caters is available upon request.

HOURS of OPERATION- Goldsboro Event Center is available for use from 7a.m.-Midnight. Event must conclude no later than midnight; failure to comply will result in an automatic loss of security deposit.

Fee schedule subject to change

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Sale of Real Property, Tax ID #12-3600-00-9155, 901 Greenleaf Street as recorded in the Wayne County Registry.

BACKGROUND: On February 5, 2016, St. Matthews AME Zion Church offered to pay the City of Goldsboro the sum of \$1,435.00 for the purchase of the above described property and made a bid deposit of \$71.75 payable to the City of Goldsboro. The City of Goldsboro acquired 901 Greenleaf Street in March 2006 through foreclosure.

DISCUSSION: Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The property's tax value for the land is \$2,870. An advertisement appeared in the Goldsboro News-Argus on February 10, 2016. The ten (10) day upset bid period expired on February 24, 2016, with no counter-offers received after this bid.

The attorney fees associated with transferring the deed will be paid by the buyer. If no other fees are incurred prior to closing, the City will receive the \$1,435.

RECOMMENDATION: By motion, accept the offer from St. Matthews AME Zion Church in the amount of \$1,435 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro.

Date: 2-29-16


Kaye Scott, Finance Director

Date: 3-1-16


Scott Stevens, City Manager

901 GREENLEAF STEET



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Project Planning and Procurement – Advanced Metering Infrastructure (AMI) Program Services

BACKGROUND: In October 2006, the City of Goldsboro entered into a contract with Datamatic, Inc. to install automatic meter reading devices for all of the water meters within the City of Goldsboro. Unfortunately, the reading devices have failed and this automatic reading system has been abandoned.

DISCUSSION: In March 2015, Council agreed to hire MeterSys for a feasibility study on the City's options with its meter reading. MeterSys reported their findings along with recommendations to Council in January 2016. The analysis performed by MeterSys prior to procurement protects the City against otherwise predictable project occurrences that impact the project budget, schedule, and performance.

MeterSys has submitted a master agreement to the City to assist with the design and procurement program for the Advanced Metering Infrastructure (AMI). MeterSys would assist with the following:

1. Outline and define the unique functionalities of the meter equipment, AMI networking, meter data management, and detailed customer data access.
2. Assist with the bid document and vendor solicitation through pre-qualified vendors.
3. Focus efforts in vendor due diligence, bid comparison analysis price, asset negotiations and best value determinations.
4. Define software and meter/network installation terms and conditions and define service level agreements with successful vendor.
5. Negotiations that will include defining future operational costs, training quality, and warranty management processes.

The total cost associated for the design and procurement services for the Advanced Metering Infrastructure is \$30,000.

Since funding was not appropriated for this contract in the current year's budget, it is necessary to authorize the funding of \$30,000 from the Utility Fund.

RECOMMENDATION:

By Motion:

1. Authorize the City Manager and Finance Director to execute a contract with MeterSys for the design and procurement services for the Advanced Metering Infrastructure.
2. Adopt the attached budget ordinance decreasing the Unassigned Fund Balance of the Utility Fund by the amount of \$30,000.

Date: 3-1-16

Kaye Scott
Kaye Scott, Finance Director

Date: 3-1-16

Scott Stevens
Scott Stevens, City Manager

ORDINANCE NO. 2016-13

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro's meter reading devices completely failed and was abandoned in December 2015; and

WHEREAS, MeterSys was hired for a feasibility study with options on meter reading; and

WHEREAS, MeterSys has submitted a master agreement to assist the City with the design and procurement for Advanced Metering Infrastructure; and

WHEREAS, the total cost for these services is \$30,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$30,000 from the Utility Fund.

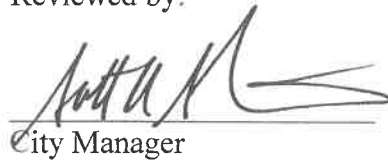
NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-16 be amended by:

1. Decreasing the Unappropriated Fund Balance of the Utility Fund in the amount of \$30,000.
2. Increasing the line item entitled "Consultant Fees" (61-4178-1991) in the Capital Expense of the Utility Fund for the amount of \$30,000.
3. This Ordinance shall be in full force and effect from and after the 7th day of March 2016.

Approved as to form only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Budget Ordinance – Tiger V Grant Projects

BACKGROUND: The City of Goldsboro received grant funding through the Transportation Investment Generating Economic Recovery Grant Program in the amount of \$10,000,000 for the following projects:

1. Center Street Streetscape Project
2. Walnut & Other Streetscape Projects
3. Construction of Gateway Transfer Center and Property Site Improvements.

The City has committed to match approximately 25%, which is \$3,590,551.

DISCUSSION: Council authorized the Mayor to sign the USDOT grant agreement at its June 2, 2014 meeting and construction contracts for the abovementioned projects were awarded at its July 7, 2014 meeting. Since the award, all projects and final invoices have been completed.

All the final payments and invoices have been reviewed per construction contracts and change orders. The following is the final expenditures per project:

1. Center Street Streetscape	\$ 7,888,459.85
2. Walnut Street Streetscape	\$ 2,991,249.75
3. Transfer Station Facility	<u>\$ 5,233,540.70</u>
Total	\$16,113,250.30

Funding for this project included:

1. Tiger V Funding	\$10,000,000.00
2. City's Local Match	\$ 3,590,551.00
3. GWTA FTA Funding	\$ 1,588,054.00
4. Utility Fund Allocations	<u>\$ 306,284.00</u>
Total	\$15,484,889.00

Although there were savings in numerous areas within the projects, change orders were needed for the undercut excavation, ductile iron, installation of underground utilities, fiber installation for the transfer facility, soil testing and other utility related items. With only three percent (3%) contingency allocated for these projects, an additional \$628,361.30 will be needed to close out this project.

RECOMMENDATION:

It is recommended that Council adopt the attached budget ordinance allocating \$536,372 from the Utility Fund and \$91,989.30 from the General Fund.

Date: 3-7-16


Kaye Scott, Finance Director

Date: 3-7-16


Scott Stevens, City Manager

ORDINANCE NO. 2016-14

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro has completed all the Tiger V Projects; and

WHEREAS, the final change orders and invoice expenditures for these projects totaling \$16,113,250.30 have been reviewed; and

WHEREAS, additional funding in the amount of \$628,361.30 is needed to complete these projects; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2015-2016, the City of Goldsboro needs to appropriate \$536,372.00 from the Utility Fund and \$91,989.30 from the General Fund.

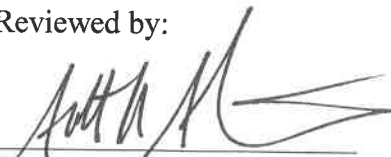
NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-2016 be amended by:

1. Decreasing the Unassigned Fund Balance of the Utility Fund in the amount of \$536,372.
2. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$91,989.30.
3. Increasing the line item entitled "Utility Improvements" (61-4178-5909) in the Capital Project's budget of the Utility Fund in the amount of \$536,372.
4. Increasing the line item entitled "Construction" (20-8482-5161) in the Capital Projects – Tiger V in the amount of \$91,989.30.
5. This Ordinance shall be in full force and effect from and after the 7th day of March 2016.

Approved as to form only:


City Attorney

Reviewed by:


City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION

2016 Women in Construction Week National Association of Women in Construction (NAWIC)

WHEREAS, the Greater Greenville NC Chapter 335 has distinguished itself for Twenty Five (25) years as the voice of women in construction in Eastern North Carolina; and

WHEREAS, the work done by the Greater Greenville NC Chapter 335 has benefited Goldsboro and other cities in eastern North Carolina through community development and educational programs; and

WHEREAS, the Greater Greenville NC Chapter 335 has unceasingly promoted the employment and advance of women in the construction industry; and

WHEREAS, the construction community, represented by Greater Greenville NC Chapter 335 has been a driving force in fostering community development through renovation and beautification projects; promotion of skilled trades careers; and a positive vision of the future; and

WHEREAS, the Greater Greenville NC Chapter 335 has sought to achieve successful results for the Goldsboro, NC and surrounding areas in a cooperative spirit with other organizations;

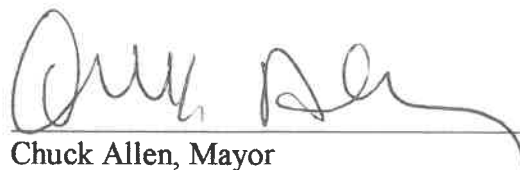
Now therefore, be it proclaimed that I, Mayor Chuck Allen, do hereby recognize the Greater Greenville NC Chapter 335 and its many dedicated volunteers for its steadfast work on behalf and support of women in construction, and do proudly proclaim the week of March 6-12, 2016 as

Women in Construction Week

and encourage our citizens to congratulate the organization on its many accomplishments.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of March, 2016.




Chuck Allen, Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

PROCLAMATION

"Brain Injury Awareness Month"

WHEREAS, 1.7 million Americans sustain a traumatic brain injury (TBI) each year and traumatic brain injuries are a contributing factor to a third of all injury-related deaths in the United States; and

WHEREAS, these injuries are largely the result of motor vehicle crashes, falls, assaults, sporting related injuries or occupational injuries; and

WHEREAS, an injury that happens in an instant can bring a lifetime of physical, cognitive and behavior challenges; and

WHEREAS, early, equal and adequate access to care will greatly increase overall quality of life and will enable individuals to return to home, school, work and community; and

WHEREAS, family members, friends and members of this community can play a central role in enhancing the lives of our citizens with traumatic brain injury; and

WHEREAS, the North Carolina Division of Mental Health, Developmental Disabilities and Substance Abuse Services as the lead state agency, the Brain Injury Advisory Council, the Brain Injury Association of North Carolina and the Brain Injury Support Groups across North Carolina strive to make prevention and safety measures part of the culture of North Carolina;

NOW THEREFORE, I, CHUCK ALLEN, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim March 2016 as

BRAIN INJURY AWARENESS MONTH

in Goldsboro, North Carolina, and call upon our citizens and interested groups to observe the month with appropriate ceremonies and activities that promote awareness and prevention of brain injuries.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 7th day of March, 2016.




Chuck Allen, Mayor

Deburud

Item G

CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Lease of City-Owned Property -- Arrington Bridge Road

BACKGROUND: As part of the Hazard Mitigation Program, the City of Goldsboro purchased a number of vacant lots along Arrington Bridge Road.

The Stafford Act, identified the use of disaster relief funds under the Hazard Mitigation Grant Program and provided a process for a community, through the State, to make application for funding to be used to acquire properties, demolish structures on said properties and to convert the use of the land acquired to perpetual open space. The land must be maintained perpetually for uses compatible with open space, recreational purposes or wetlands management. Generally, structures are not permitted.

In 2003, the City Council adopted a Resolution authorizing the lease of hazard mitigation property (1131 Arrington Bridge Road) to Mr. Rod Lewis who wished to utilize the property for planting and maintaining a garden. The Lease Agreement included provisions that required the lessee to keep the property clean and maintained at his expense.

DISCUSSION: The City has recently learned that Mr. Lewis passed away on January 16, 2016.

Mr. Tim Harrington has now inquired about leasing the property at 1131 Arrington Bridge Road. He had previously gained permission from Mr. Lewis to utilize the lot for access to the adjacent pond at the rear. Mr. Harrington now wishes to lease the property himself to allow for this access to continue. He is willing to accept the provision for lot maintenance which would be included within the Lease Agreement.

The Agreement, which would be in effect for a ten-year period, would also contain provisions allowing the

termination of the lease by either party at any time upon 30 days written notice.

The staff has contacted Seymour Johnson Air Force Base officials who have indicated that this lease would not adversely impact Base operations and they had no objections.

RECOMMENDATION: By motion, adopt a Resolution authorizing the lease of the above property acquired by the City under the Hazard Mitigation Program to Mr. Tim Harrington.

Date: 2-23-2016



Planning Director

Date: _____

City Manager

ssj

RESOLUTION NO. 2016 -

RESOLUTION AUTHORIZING THE LEASE OF CERTAIN PROPERTY
ACQUIRED BY THE CITY OF GOLDSBORO UNDER THE
HAZARD MITIGATION PROGRAM
TO TIM HARRINGTON

WHEREAS, the City of Goldsboro has purchased land on Arrington Bridge Road under the Hazard Mitigation Program; and

WHEREAS, in accordance with the terms of said program, it is necessary for the City to maintain this property and such maintenance would be an expense to the City; and

WHEREAS, Mr. Tim Harrington has requested that he be allowed to lease property at 1131 Arrington Bridge Road in order to provide access to an adjacent pond for fishing and has agreed that the property would be maintained, at his expense, in an orderly condition; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Goldsboro to lease said property to Mr. Harrington upon the terms and conditions set forth in said lease agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk be authorized to execute a Lease with Tim Harrington for the property located at 1131 Arrington Bridge Road which was acquired by the City of Goldsboro under the Hazard Mitigation Program.
2. This Resolution shall be in full force and effect from and after its adoption this _____ day of _____, 2016.

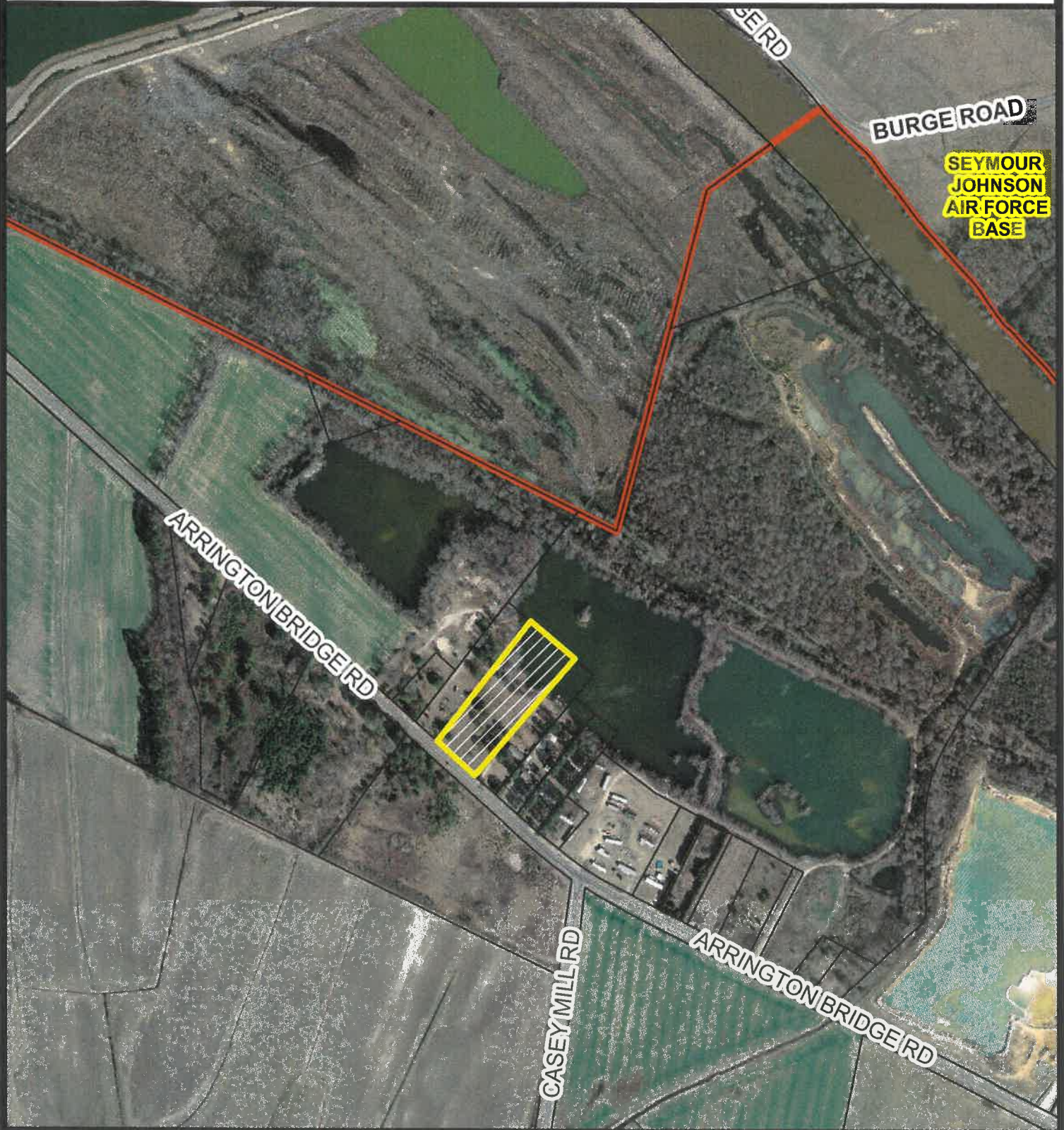
Approved as to Form Only:

Reviewed by:

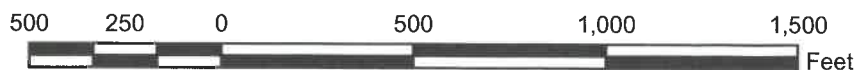
City Attorney

City Manager

PROPOSED LEASED PROPERTY



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



CITY OF GOLDSBORO

AGENDA MEMORANDUM

MARCH 7, 2016 COUNCIL MEETING

SUBJECT: Z-1-16 Patrick Gallagher– East side of Leslie Street between Mulberry Street and Walnut Street

BACKGROUND: The applicant requests a zoning change from R-9 Residential to General Business Conditional District which would limit the use of the property to a place of entertainment with ABC permits (event center) in conjunction with the present use as a single-family dwelling.

The property is currently utilized as a private residence.

Frontage: 118.39 ft. (Leslie Street)
166 ft. (Walnut Street)
Area: 100,188 sq. ft. or 2.3 acres

Surrounding Zoning: North: R-9 Residential
South: R-6 Residential
East: R-9 Residential
West: R-9 Residential

Existing Use: The property is currently a private residence for the applicant and his wife.

Proposed Use: The applicant proposes renting space within two structures on the property for private events such as weddings, birthday parties, fundraisers and similar activities.

Comprehensive Land-Use Plan: The City's Comprehensive Land Use Plan recommends High-Density Residential development for this property which is equivalent to the City's multi-family R-6, R-9 and R-12 Residential zones.

DISCUSSION: The requested Conditional District zone will require that detailed development plans be reviewed and approved by the Planning Commission and City Council. The applicant has submitted a site plan which illustrates the intended use of the property.

The property is currently occupied by a number of one-story structures containing the following areas and existing or proposed uses.

1. A 5,467 sq. ft. building serves as the applicant's primary dwelling;
2. A 2,251 sq. ft. existing building proposed to serve as the main event center;
3. A 1,200 sq. ft. existing guest house maintained for invited guests of the applicant;
4. Existing Pool House;
5. Existing Greenhouse; and
6. Existing 3,000 sq. ft. metal building used for storage.

The applicant contends that the site is underutilized given the amenities and structures available on the property.

Brick pavers and concrete sidewalks provide interior pedestrian access to the pool house and greenhouse.

The applicant's dwelling and the proposed event center is currently accessed by a driveway on Leslie Street which leads to a parking area for eight vehicles adjacent to those buildings. There is also a concrete driveway on Lionel Street which extends through a 20 ft. wide access easement to the storage building at the rear of the site. An unused concrete drive extending from Walnut Street is to be removed and covered with a new parking area.

The applicant proposes the installation of a parking lot containing 70 spaces accessed from Walnut Street through two driveways. Based on one space required per 32 sq. ft. of assembly area, a total of 70 parking spaces would be required. As noted previously, there are an additional eight parking spaces provided which are accessible from Leslie Street.

The entire site is encompassed by either fencing or masonry wall. Interconnectivity is not shown and the applicant believes that this would not be necessary and has requested a modification of that requirement.

A Type C, 20 ft. wide buffer yard, would be required along the northern, eastern and southern property lines. Existing vegetation will be retained as much as possible to satisfy most of this requirement. The applicant has requested a modification of the buffer requirement within two locations along the northern and southern property lines which currently do not contain existing vegetation. Vehicular surface area plantings are required for the new parking lot along East Walnut Street. While not shown on the plans, appropriate landscaping will be required to meet the Vehicular Surface Area.

Drainage plans will be required for the parking area and if the disturbed area for the site exceeds more than half an acre, stormwater calculations will be required by the City Engineering Department.

The following modifications have been requested by the applicant:

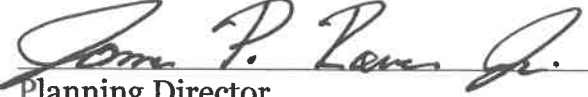
1. Modification of the main building's side setback requirement from 15 ft. to 2 ft. along the southern property line adjacent to residential use.
2. Modification of the location of the metal accessory building at the rear of the property from 5 ft. to 0 ft. from all exterior property lines.
3. Modification of the interconnectivity requirement.
4. Modification of the Type C, 20 ft. wide landscape buffer along the northern property line between the guesthouse and the metal accessory structure used for storage.
5. Modification of the Type C, 20 ft. wide landscape buffer between the main building and the adjacent dwelling to the south.

At the public hearing held on February 15, 2016, two people appeared to speak in favor of the request. Three people spoke in opposition.

At their meeting held on February 29, 2016, the Planning Commission recommended denial of the request based on the recommendations of the Comprehensive Land Use Plan.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and deny the requested zoning change from R-6 Residential to General Business Conditional District. The request would not be consistent with the City's adopted Comprehensive Land Use Plan which recommends high-density residential development for the property.

Date: 3-1-2016

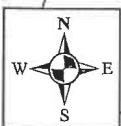

Planning Director

Date: _____

City Manager

ssj

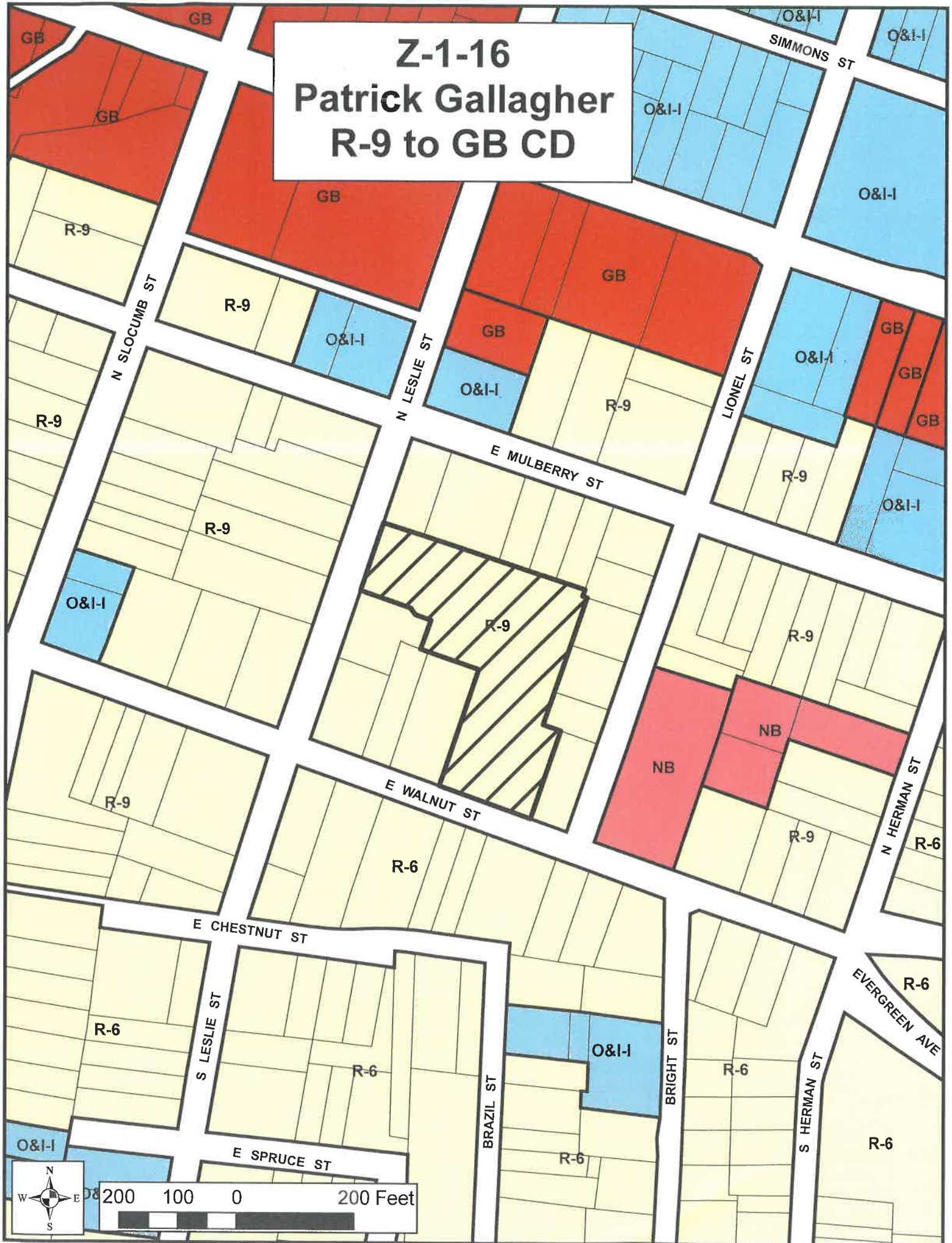
Z-1-16
Patrick Gallagher
R-9 to GB CD



100 50 0 100 Feet

BRIGHT ST

Z-1-16
Patrick Gallagher
R-9 to GB CD



Z-1-16
Patrick Gallagher
R-9 to GB CD



100 50 0 100 Feet

Z-1-16 R-9 to GB CD Comprehensive Land Use Plan Recommendation

