

MINUTES OF THE GOLDSBORO CITY COUNCIL ANNUAL RETREAT
FEBRUARY 22-23, 2023

FEBRUARY 22, 2023

The Mayor and City Council of the City of Goldsboro, North Carolina, held their Annual Retreat on Wednesday, February 22, 2023 at the Goldsboro Event Center, 1501 South Slocumb Street, Goldsboro, North Carolina with attendance as follows:

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilman Bill Broadway
Councilwoman Brandi Matthews
Councilman Charles Gaylor, IV
Councilman Greg Batts

Absent: Councilwoman Hiawatha Jones

Others Tim Salmon, City Manager

Present: Laura Getz, City Clerk
Ron Lawrence, City Attorney
Matt Livingston, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Holly Jones, Deputy City Clerk
Scott Williams, Information Technology Director
Brad Hinnant, Assistant Information Technology Director
Erin Fonseca, Downtown Goldsboro Director
Bert Sherman, Public Utilities Director
Bobby Croom, Engineering Director
Felecia Williams, Community Relations Director
Felicia Brown, Parks and Recreation Director
Mike West, Police Chief
Ron Stempien, Fire Chief
Rick Fletcher, Public Works Director
Kenny Talton, Planning Director
Austin Brinkley, Assistant Planning Director
Catherine Gwynn, Finance Director
Bernadette Dove, Human Resources Director
Amanda Justice, Travel and Tourism Director
Adam Twiss, Paramount Theater Director
Allen Anderson, Inspections Director
Josh Shockley, Event Center Manager
Obie Agbasi, Director of Golf

Call to Order. Mayor Ham called the meeting to order at 9:00 a.m.

Mayor Ham shared comments regarding the retreat expectations.

City Manager Salmon shared comments regarding the retreat.

Adoption of the Agenda. Councilwoman Matthews requested the removal of the election method discussion with the intent to hold a public forum before making a decision. She also requested the removal of Thursday's Council budget and the NPO budget discussion to be discussed at the council meeting in March or at a public forum. Mayor Ham shared there will not be a decision made on election methods during the retreat. Councilwoman Matthews withdrew the request to remove the election method discussion. Mayor Ham stated the two items on tomorrow's agenda, FY23-24 Council Budget Discussion and FY23-24 NPO Budget Discussion will be moved to the agenda this afternoon. Councilwoman Matthews made a motion to adopt the agenda with deleting the two items for tomorrow at 11:00 and 11:30. Mayor Pro Tem Polack seconded the motion. Mayor Pro Tem Polack, Councilwoman Matthews and Councilman Batts voted for the motion. Mayor Ham, Councilman Broadway and Councilman Gaylor voted against the motion. The motion failed 3:3.

Councilman Gaylor made a motion to amend the agenda to relocate the two items to this afternoon so we can continue discussion. The motion was seconded by Councilman Broadway. Mayor Ham, Councilman Broadway, Councilman Gaylor and Councilman Batts voted for the motion. Mayor Pro Tem Polack and Councilwoman Matthews voted against the motion. The motion passed 4:2.

The FY21 audit is available on the City website and in the City Clerk's Office.

[illegible]



General Fund – Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	FY 2022-23	FY 2021-22	Difference Over/(Under) Prior Year
Taxes	\$13,207,135	\$13,044,837	\$162,298
Sales Tax	2,984,588	2,735,358	249,230
Refuse	2,013,874	1,841,888	172,005
Shared Services	1,664,498	1,803,900	(139,402)
Power Bill	1,003,799	1,024,545	(20,746)
Loan Proceeds	895,500	3,258,581	(2,363,081)
Utility Franchise	754,890	695,058	59,832
Intergovernmental Grants	471,482	350,938	120,544
Golf Course	274,377	339,319	(64,942)
Paramount	229,342	211,652	17,690
Permits	223,153	197,558	25,595
Investment Earnings	217,525	4,518	213,010
Miscellaneous	180,055	435,905	(255,850)
Recreation Fees	104,487	104,283	204
Coltsboro Events Center	82,091	38,854	43,237
Fees	45,778	5,902	39,876
Cemetery	13,700	21,580	(7,880)
Shared State Revenues	12,760	83,049	(70,289)
ABC Board	0	212,800	(212,800)
Total General Fund 12/31	<u>24,299,856</u>	<u>26,190,840</u>	<u>(1,890,984)</u>



General Fund Collections
July – December FY23 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % of Budget
Property Tax	\$17,989,187	\$13,207,135	73.42%
Sales Tax	11,373,458	2,984,588	26.07%
Refuse	4,455,429	2,013,874	45.19%
Shared Services	3,328,996	1,664,498	50.00%
Utility Franchise Tax	2,077,575	754,890	36.37%
Intergovernmental Grants	1,702,585	471,481	27.69%
Fund Balance Appropriated	1,194,853	-	-
Power Bill	1,001,402	1,003,799	100.24%
Proceeds from Loan	925,854	895,500	96.83%
Golf Revenue	895,100	274,377	30.67%
Paramount Revenue	455,600	229,342	50.34%
Permits	402,275	223,153	55.47%
Other Revenues	311,313	180,057	57.84%
Recreation Fees	208,800	104,487	50.02%
ABC Board	170,000	-	0.00%
Coltsboro Event Center Revenues	67,500	82,091	121.63%
Other Fees and Permits	62,000	45,778	73.84%
State Shared Revenues	47,320	12,760	26.97%
Cemetery Fees	45,000	13,700	30.44%
Investment Income	11,000	217,525	1977.51%
Total General Fund Collections thru December	<u>\$45,528,379</u>	<u>\$24,299,856</u>	<u>53.21%</u>



Utility Fund – Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	FY 2022-23	FY 2021-22	Difference Over/(Under) Prior Year
Charges - Sewer	\$ 4,855,350	\$ 4,719,918	\$ 135,432
Charges - Water	4,431,559	3,870,139	561,420
Miscellaneous Other	1,266,324	428,747	837,577
UF - Other	925,009	1,277,810	(352,801)
Late Payment Fees	209,895	193,482	16,413
Compost Fees	22,618	13,237	9,381
Tap Fees	14,850	18,014	(3,164)
Investment Earnings	-	4,388	(4,388)
Utility Fund thru 12/31	<u>\$ 11,725,605</u>	<u>\$ 10,525,735</u>	<u>\$ 1,199,870</u>



Utility Fund Collections
July – December FY23 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % Collections
Current Sewer	\$11,400,000	\$4,855,350	42.59%
Current Water	9,000,000	4,431,559	49.24%
UF - Other	1,900,000	925,009	48.68%
Miscellaneous Other	957,917	1,266,324	132.20%
Fund Balance Approp.	514,412	0	0.00%
Late Payment Fees	355,000	209,895	59.13%
Compost Fees	51,000	22,618	44.35%
Tap Fees	41,000	14,850	36.22%
Investment Earnings	8,800	0	0.00%
Utility Fund Collections thru December	<u>\$24,228,129</u>	<u>\$11,725,605</u>	<u>48.40%</u>



Stormwater Fund Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	FY 2022-23	FY 2021-22	Difference Over/(Under) Prior Year
Stormwater Fee	\$790,661	\$803,904	(\$13,243)
Loan Proceeds	365,000	267,551	97,449
Miscellaneous Other	3,143	6,293	(3,150)
Investment Income	0	568	(568)
Stormwater Fund Totals thru 12/31	<u>\$1,158,804</u>	<u>\$1,078,316</u>	<u>\$80,488</u>



Stormwater Fund Collections
July – December FY23 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % Collections
Stormwater Fee	\$1,601,528	\$790,661	49.37%
Loan Proceeds	311,000	365,000	117.36%
Investment Income	1,100	0	0.00%
Miscellaneous Other	67,900	3,143	4.63%
Stormwater Fund Collections Totals	<u>\$1,981,528</u>	<u>\$1,158,804</u>	<u>58.48%</u>



Downtown District - Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	FY 2022-23	FY 2021-22	Difference Over/(Under) Prior Year
Property Taxes	\$66,612	\$63,407	\$3,205
Investment Earnings	0	33	(33)
Downtown District Fund thru 12/31	<u>\$66,612</u>	<u>\$63,440</u>	<u>\$3,172</u>



Downtown District- Collections
July – December FY23 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % Collections
Property Taxes	\$117,019	\$66,612	56.92%
Investment Earnings	0	0	0.00%
Downtown District Fund Collections Totals thru December	<u>\$117,019</u>	<u>\$66,612</u>	<u>56.92%</u>



Occupancy Tax - Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	FY 2022-23	FY 2021-22	Difference Over/(Under) Prior Year
Occupancy - Civic Center (80%)	\$432,656	\$393,204	\$39,452
Occupancy - Travel & Tourism (20%)	108,164	98,301	9,863
Wayne County Occupancy Tax	37,877	81,382	(43,505)
Merchandise Sales	0	0	0
Local Grants	5,037	0	5,037
Investment Earnings	0	196	(196)
Occupancy Tax Fund Totals thru 12/31	<u>\$583,734</u>	<u>\$573,083</u>	<u>\$10,651</u>



Occupancy Tax - Collections
July – December FY23 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % Collections
Occupancy - Civic Center (80%)	\$789,000	\$432,656	54.84%
Occupancy - Travel & Tourism (20%)	211,000	108,164	51.26%
Wayne County Occupancy Tax	186,150	37,877	20.35%
Merchandise Sales	5,000	0	0.00%
Local Grants	0	5,037	0.00%
Investment Earnings	300	0	0.00%
Fund Balance Approp.	0	0	0.00%
Occupancy Tax Fund Collections Totals	<u>\$1,191,450</u>	<u>\$583,734</u>	<u>48.99%</u>



Actual Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)–
Recap by Fund

	FY 2022-23		% of	FY 2021-22		% of	Difference	
	12/31/22	Budget	FY23	12/31/21	Budget	FY22	Over/(Under) Prior	Year
General Fund	\$ 24,299,856		52%	\$ 26,190,840		58%	\$ (1,890,984)	
Utility Fund	11,725,605		48%	10,525,735		51%	1,199,870	
Stormwater Fund	1,158,804		58%	1,078,316		68%	80,488	
Downtown Development	66,612		57%	63,440		67%	3,172	
Occupancy Tax	583,734		50%	573,083		50%	10,651	
Capital Reserve-General	-		100%	1,000		100%	(1,000)	
Capital Reserve-Utility	753,065		50%	-		-	753,065	
Total Revenues Collected	\$ 38,587,675			\$ 38,432,414			\$ 155,261	



Expenditures
FY23 Operating Funds



FY23 Actual Expenditures vs. Adjusted Budget
First Six Months

	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
General Fund	\$ 23,643,164	\$ 46,526,373	51%	\$ 20,159,043	\$ 45,835,802	44%
Personnel	\$ 14,488,152	\$ 25,944,901	56%	\$ 12,563,477	\$ 26,871,891	47%
Operating	\$ 5,225,809	\$ 11,867,292	44%	\$ 4,394,008	\$ 10,365,688	42%
Capital	\$ 1,317,658	\$ 3,614,505	36%	\$ 319,405	\$ 1,768,097	18%
Debt	\$ 2,610,545	\$ 4,366,600	60%	\$ 1,905,318	\$ 5,094,550	37%
Trans & Sh Svc	\$ 1,000	\$ 1,000	100%	\$ 976,835	\$ 976,835	100%
Contingency	\$ -	\$ 732,075	0%	\$ -	\$ 758,741	0%
Total GF	\$ 23,643,164	\$ 46,526,373	51%	\$ 20,159,043	\$ 45,835,802	44%
Utility Fund						
Personnel	\$ 2,144,238	\$ 2,896,326	74%	\$ 1,942,950	\$ 4,375,055	44%
Operating	\$ 2,162,013	\$ 9,206,894	23%	\$ 2,040,218	\$ 7,139,524	29%
Capital	\$ 746,366	\$ 4,167,899	18%	\$ 174,642	\$ 2,549,744	7%
Debt	\$ 167,920	\$ 3,249,700	5%	\$ 336,769	\$ 3,577,300	9%
Trans & Sh Svc	\$ 2,353,605	\$ 3,460,887	68%	\$ 1,548,798	\$ 3,097,595	50%
Contingency	\$ -	\$ 1,246,323	0%	\$ -	\$ -	0%
Total UF	\$ 7,574,142	\$ 24,228,129	31%	\$ 6,043,377	\$ 20,739,218	29%



FY23 Actual Expenditures vs. Adjusted Budget
First Six Months (con't)

	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
Stormwater Fund						
Personnel	\$ 314,044	\$ 688,176	46%	\$ 256,021	\$ 661,899	39%
Operating	\$ 157,359	\$ 366,066	43%	\$ 126,747	\$ 330,521	38%
Capital	\$ 296,813	\$ 374,000	79%	\$ -	\$ 54,000	0%
Debt	\$ 55,419	\$ 180,500	31%	\$ -	\$ 181,757	0%
Trans & Sh Svc	\$ 186,393	\$ 372,786	50%	\$ 292,901	\$ 348,023	84%
Total SWF	\$ 1,010,028	\$ 1,981,528	51%	\$ 675,669	\$ 1,576,200	43%
Downtown District						
Personnel	\$ -	\$ -	0%	\$ -	\$ -	0%
Operating	\$ 41,465	\$ 102,687	40%	\$ 52,932	\$ 80,174	66%
Capital	\$ -	\$ 9,532	0%	\$ -	\$ 15,000	0%
Debt	\$ -	\$ -	0%	\$ -	\$ -	0%
Trans & Sh Svc	\$ -	\$ -	0%	\$ -	\$ -	0%
Contingency	\$ -	\$ 4,800	0%	\$ -	\$ -	0%
Total DD	\$ 41,465	\$ 117,019	35%	\$ 52,932	\$ 95,174	56%



FY23 Actual Expenditures vs. Adjusted Budget
First Six Months (con't)

	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
Occupancy Tax Fund						
Personnel	\$ 108,875	\$ 214,199	51%	\$ 81,583	\$ 188,039	43%
Operating	\$ 168,813	\$ 591,940	29%	\$ 192,844	\$ 741,006	26%
Capital	\$ -	\$ -	0%	\$ -	\$ -	0%
Debt	\$ 55,311	\$ 385,311	14%	\$ 55,311	\$ 210,623	26%
Trans & Sh Svc	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Occ. Tax	\$ 332,999	\$ 1,191,450	28%	\$ 329,738	\$ 1,139,668	29%
General Fund Capital Reserve						
Trans & Sh Svc	\$ -	\$ 1,000	0%	\$ -	\$ 1,000	0%
Total GF CR	\$ -	\$ 1,000	0%	\$ -	\$ 1,000	0%
Utility Fund Capital Reserve						
Trans & Sh Svc	\$ 761,289	\$ 1,506,129	51%	\$ -	\$ -	0%
Total UF CR	\$ 761,289	\$ 1,506,129	51%	\$ -	\$ -	0%



FY23 Actual Expenditures vs. Adjusted Budget
First Six Months - Recap

	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
ALL FUNDS	\$ 33,363,087	\$ 75,551,628	44%	\$ 27,260,760	\$ 69,387,062	39%
Personnel	\$ 17,055,309	\$ 29,743,002	57%	\$ 14,895,343	\$ 32,096,884	46%
Operating	\$ 7,755,459	\$ 22,134,879	35%	\$ 6,803,493	\$ 18,656,913	36%
Capital	\$ 2,360,837	\$ 8,166,036	29%	\$ 446,092	\$ 4,386,842	10%
Debt	\$ 2,889,195	\$ 8,182,111	35%	\$ 2,297,398	\$ 9,064,229	25%
Trans & Sh Svc	\$ 3,302,287	\$ 5,341,802	62%	\$ 2,818,534	\$ 4,228,835	67%
Contingency	\$ -	\$ 993,198	0%	\$ -	\$ 952,359	0%
Total ALL FUNDS	\$ 33,363,087	\$ 75,551,628	44%	\$ 27,260,760	\$ 69,387,062	39%
BY FUND						
General	\$ 23,643,164	\$ 46,526,373	51%	\$ 20,159,043	\$ 45,835,802	44%
Utility	\$ 7,574,142	\$ 24,228,129	31%	\$ 6,043,377	\$ 20,739,218	29%
Stormwater	\$ 1,010,028	\$ 1,981,528	51%	\$ 675,669	\$ 1,576,200	43%
Downtown District	\$ 41,465	\$ 117,019	35%	\$ 52,932	\$ 95,174	56%
Occupancy	\$ 332,999	\$ 1,191,450	28%	\$ 329,738	\$ 1,139,668	29%
General Fd Cap Rv	\$ -	\$ 1,000	0%	\$ -	\$ 1,000	0%
Utility Fd Cap Rv	\$ 761,289	\$ 1,506,129	51%	\$ -	\$ -	0%
Total ALL FUNDS	\$ 33,363,087	\$ 75,551,628	44%	\$ 27,260,760	\$ 69,387,062	39%



Operating Funds
Revenue & Expenditure Summary

FY23 Revenue & Expenditures
First Six Months – Recap

	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
GENERAL FUND						
Revenue	\$ 24,299,856	\$ 46,526,373	52%	\$ 26,190,840	\$ 45,835,802	57%
Expenditures	\$ 23,643,164	\$ 46,526,373	51%	\$ 20,159,043	\$ 45,835,802	44%
Net Revenue	\$ 656,692	\$ -	-	\$ 6,031,797	\$ -	-
Over/(Under) Expend.	\$ -	\$ -	0%	\$ -	\$ -	0%
Utility Fund						
Revenue	\$ 11,725,605	\$ 24,228,129	48%	\$ 10,525,735	\$ 20,739,218	51%
Expenditures	\$ 7,574,142	\$ 24,228,129	31%	\$ 6,043,377	\$ 20,739,218	29%
Net Revenue	\$ 4,151,463	\$ -	-	\$ 4,482,358	\$ -	-
Over/(Under) Expend.	\$ -	\$ -	0%	\$ -	\$ -	0%
Stormwater Fund						
Revenue	\$ 1,158,804	\$ 1,981,528	58%	\$ 1,078,316	\$ 1,576,200	68%
Expenditures	\$ 1,010,028	\$ 1,981,528	51%	\$ 675,669	\$ 1,576,200	43%
Net Revenue	\$ 148,776	\$ -	-	\$ 402,647	\$ -	-
Over/(Under) Expend.	\$ -	\$ -	0%	\$ -	\$ -	0%



FY23 Revenue & Expenditures
First Six Months – Recap (con't)

	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
Downtown District						
Revenue	\$ 66,612	\$ 117,019	57%	\$ 63,440	\$ 95,174	67%
Expenditures	\$ 41,465	\$ 117,019	35%	\$ 52,931	\$ 95,174	56%
Net Revenue	\$ 25,147	\$ -	-	\$ 10,509	\$ -	-
Over/(Under) Expend.	\$ -	\$ -	0%	\$ -	\$ -	0%
Occupancy Tax						
Revenue	\$ 583,734	\$ 1,191,450	49%	\$ 583,734	\$ 1,139,668	51%
Expenditures	\$ 332,999	\$ 1,191,450	28%	\$ 329,738	\$ 1,139,668	29%
Net Revenue	\$ 250,735	\$ -	-	\$ 253,996	\$ -	-
Over/(Under) Expend.	\$ -	\$ -	0%	\$ -	\$ -	0%
ALL FUNDS						
Revenue	\$ 38,587,676	\$ 75,551,628	51%	\$ 31,813,138	\$ 64,501,580	49%
Expenditures	\$ 33,363,087	\$ 75,551,628	44%	\$ 26,371,320	\$ 64,501,580	41%
Net Revenue	\$ 5,224,589	\$ -	-	\$ 5,441,818	\$ -	-
Over/(Under) Expend.	\$ -	\$ -	0%	\$ -	\$ -	0%



Project Funds
Capital Project Funds
Special Revenue Funds





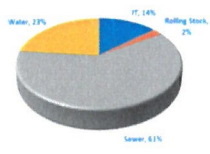
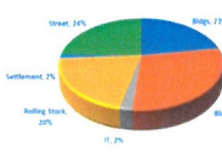
Existing Tax Supported & Utility Debt FY23

Governmental Debt \$29.5M

Enterprise Debt \$27.4M

Sum of Principal Remaining Sum of FY24 P&L

Sum of Principal Remaining Sum of FY24 P&L



Values	Sum of	
	Principal	Sum of
Row Labels	Remaining	FY24 P&L
Bldgs	\$6.0M	\$0.99M
Bldgs/Impr	\$8.5M	\$0.94M
IT	\$0.0M	\$0.18M
Rolling Stock	\$6.0M	\$1.45M
Settlement	\$0.5M	\$0.18M
Street	\$7.2M	\$0.86M
Grand Total	\$29.5M	\$4.59M

Row Labels	Sum of	Sum of
	Principal Remaining	FY24 P&I
IT	\$3.8M	\$0.43M
Rolling Stock	\$0.6M	\$0.17M
Sewer	\$16.6M	\$1.67M
Water	\$6.4M	\$0.66M
Grand Total	\$27.4M	\$2.93M

**Capital Projects Summary
Governmental Type Activities
as of 12/31/2022**

Description	Primary Funding Source		Project Budget	Spent as of 12/31/22
CDBG	Grants	\$	1,452,314	\$ 668,697
Herman Park Center	Debt	\$	11,150,000	\$ 376,000
Police/Fire Construction	Debt	\$	9,417,326	\$ 629,308
2018 Street Bonds	Debt	\$	5,048,522	\$ 980,154
Police & Rec CIP 2019-2024	Donations/Grants	\$	853,949	\$ 150,074
Police & Rec Grants	Grants	\$	221,888	\$ 25,072
Police & Rec Off-Fund	Grants	\$	200,946	\$ 10,638
Police & Rec CIP 2020	Grants	\$	106,628	\$ 87,179
1919 La France Fire Truck	Donations	\$	80,000	-
Small Aerial Fire Truck	Donations	\$	1,151,600	\$ 8,937
Police Other Restricted Fund	Gr/Donat	\$	36,951	\$ 17,254
Police & Rec SFF	Donations	\$	39,201	\$ 33,292
Community Relations SFF	Donations	\$	21,728	\$ 1,000
Total			24,973,222	\$ 12,139,136

Capital Projects Summary
Governmental & Enterprise Type Activities
as of 12/31/2022

Description	Primary Funding Source	Project Budget	Spent as of 12/31/22
TIGER VIII Streetscape	Grant/City	\$ 7,189,383	\$ 6,527,315
FEMA Hurricane Florence	Grant	\$ 4,604,077	\$ 4,179,246
CRF Funding Wayne Co	Grant	\$ 968,688	\$ 968,688
FEMA PF Source Capture	Grant/City	\$ 202,083	\$ 202,083
Misc CRF Funding	Grant	\$ 45,431	\$ 45,431
ARP 2021	Grant	\$ 8,813,514	\$ -
Total		\$ 21,821,175	\$ 11,920,763

Capital Projects Summary
Enterprise Type Activities as of 12/31/2022

Description	Primary Funding		Project Budget	Spent as of 12/31/22
	Source			
Phase IV Sewer Rehab	Debt/City	\$	9,083,790	\$ 8,519,172
Sewer Rehab W-17-0110	Debt/City	\$	1,259,802	\$ 659,234
2010 Sewer GO Bonds	Debt	\$	8,684,163	\$ 8,367,780
Goldenleaf Storm & Sewer/Infrast.	Grant	\$	598,574	\$ 598,574
Little Cherry Big Cherry Pump Station Relocat	Debt/City	\$	30,000	\$ 30,000
Stormwater Drainage Projects	City	\$	1,372,871	\$ 436,588
Water Lines (SRF)	Debt/City	\$	3,717,200	\$ 265,513
Plate Settlers (SRF)	Debt/City	\$	1,519,536	\$ 1,517,550
2" Water Lines W/1979		\$	30,000	\$ 25,000
Total		\$	26,295,936	\$ 20,419,410

Recap

Governmental Project Funds	\$	26,574,927	\$	12,959,136
Gov't & Enterprise Project Funds	\$	21,821,175	\$	11,920,763
Enterprise Project Funds	\$	26,295,936	\$	20,419,410
	\$	74,692,038	\$	45,299,309

Fund Balance Appropriations

Fund Balance Appropriations
FY 2022-23

General Fund		\$ 1,194,863
FY21-22 PO Rollover	\$ 1,183,863	
Police Vehicle - prior year insurance	\$ 11,000	
Utility Fund		\$ 514,412
FY21-22 PO Rollover	\$ 514,412	
Stormwater Fund		\$ 62,900
FY21-22 PO Rollover	\$ 62,900	
Downtown District		\$ 20,632
FY21-22 PO Rollover	\$ 20,632	
Occupancy Tax		\$ -
Total		\$ 1,792,806

Categories of Fund Balance Governmental Funds

GASB 54 Reporting

**FY21 Audit (Draft) –
General Fund Excerpt**

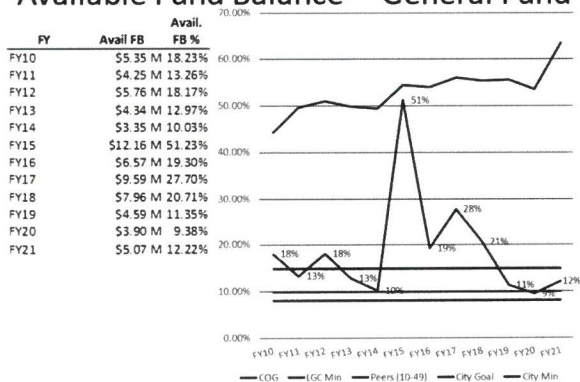
FUND BALANCES	
Nonreversionable	255,807
Reversionable and prepayable	
Restricted	
Satisfaction by state stable	5,281,780
General government	
Public safety	54,254
Transportation	
Cemetery maintenance	
Economic and physical development	754,475
Public utility	
Cultural and recreational	
Committed	
Unemployment protection	217,554
Cultural and recreational	11,712
Economic and physical development	1,525
Assigned	
Unemployment rears expenditures	
Unassigned	4,454,073
Total fund balances	10,611,156
Total liabilities, deferred inflows of resources, and fund balances	\$ 1,456,038,357

Legal Definition of Available Fund Balance (G.S. 159-8(a))

Formula:

- Cash And Investments
 - Minus Liabilities
 - Minus Encumbrances
 - Minus Deferred Revenues Arising From Cash Receipts
 - Equals Fund Balance Available For Appropriation
-
- As figures stand at June 30 preceding budget year
 - LGC minimum is 8% (1 month of expenditures)

Available Fund Balance – General Fund



FY2022-23 Net Operating Results				
(Modified Accrual - unaudited)				
	Budget	Actual	Under/Over	Actual %
			Budget	Budget %
General Fund				
Revenues	\$ 46,526,373	\$ 24,259,856	22,226,517	52%
Expenditures	\$ 50,226,373	\$ 73,643,164	23,883,259	51%
General Fund - Net	\$	\$ 656,692	\$ 656,692	
Utility Fund				
Revenues	\$ 24,228,129	\$ 11,725,605	12,502,524	48%
Expenditures	\$ 24,228,129	\$ 7,574,142	16,653,987	31%
Utility Fund - Net	\$	\$ 4,151,463	\$ 4,151,463	
Sewerwater Fund				
Revenues	\$ 1,981,528	\$ 1,158,804	822,724	58%
Expenditures	\$ 1,981,528	\$ 1,610,028	871,500	51%
Sewerwater Fund - Net	\$	\$ 148,776	\$ 148,776	
Downstream MSD Fund				
Revenues	\$ 117,019	\$ 66,612	50,407	57%
Expenditures	\$ 117,019	\$ 41,469	75,554	35%
Downstream MSD Fund - Net	\$	\$ 25,147	\$ 25,147	
Occupancy Tax Fund				
Revenues	\$ 1,191,450	\$ 583,734	607,716	49%
Expenditures	\$ 1,191,450	\$ 337,989	858,451	28%
Occupancy Tax Fund - Net	\$	\$ 750,735	\$ 750,735	
General Fund Cap. Reserve				
Revenues	\$ 1,000	\$ 1,000	0	0%
Expenditures	\$ 1,000	\$ 1,000	0	0%
General Fund Cap. Res. - Net	\$	\$	\$	
Utility Fund Cap. Reserve				
Revenues	\$ 1,506,129	\$ 753,005	753,064	50%
Expenditures	\$ 1,506,129	\$ 751,289	748,860	51%
Utility Fund Cap. Res. - Net	\$	\$ 2,221	\$ 2,221	
Total - Net Change all Funds	\$	\$ 5,224,589	\$ 5,224,589	

Questions?

Strategic Plan Update. Octavius Murphy, Assistant to City Manager and Mara Rivera with ClearPoint presented information related to the Strategic Plan and shared the Strategic Plan online platform.

Public Utilities Rates and System Development Fees. David Hyder, Stantec Consultant presented the following:

Agenda

- 1) Approach
- 2) Water Utility Analysis
- 3) Sewer Utility Analysis
- 4) Summary

Overview- Study Approach

- Financial Plan
 - Defines costs and annual revenue needs in total
 - Completed annually as part of the budget process
 - Provides guidance on annual rate increases
- Cost of Service
 - Examines the cost to provide service to various classes of customers
 - Completed periodically (3 to 5 years) to ensure alignment between rates and cost to provide service
 - Utilizes a "test year" of actual costs

FY 23 Water Rates

- City charges for water service with fixed (minimum charge) and volumetric rates
- Four categories of rates (inside and outside the City)
 - General Service
 - Industrial Bulk
 - For accounts using over 12.5 million gallons per month
- City maintains agreements with Towns (per agreements pay lowest published water rate: Industrial Bulk Inside City rate)

Water Charges		Inside City	Outside City
Water Volumetric Charges			
Rate per 1,000 gallons		\$4.04	\$8.11
Industrial Bulk Rate per 1,000 gallons		\$3.30	\$5.99
Water Minimum Charges			
Meter Size			
3/4"	\$17.11	\$23.66	
1"	\$17.74	\$24.90	
1 1/2"	\$18.78	\$26.99	
2"	\$20.06	\$29.56	
3"	\$24.06	\$37.54	
4"	\$29.42	\$48.28	
6"	\$41.92	\$73.26	
8"	\$63.30	\$116.02	
10"	\$99.95	\$190.85	

Water Customer Volumes - FY 22

Water Customer Revenues - FY22

Water Summary – FY22

Customer	Volume (Kgal)	% of Volume	Revenue	% of Revenue
Inside City General Service	988,861	59.4%	\$3,332,463	57.4%
Outside City General Service	15,317	0.9%	\$103,545	1.8%
Industrial Inside City	413,798	24.9%	\$1,137,944	19.6%
Industrial Outside City	246,512	14.8%	\$1,230,093	21.2%
Total	1,664,488		\$5,804,045	

Functionalized Water System Costs

Water Cost of Service Results FY22 – Actuals

Water	Treatment	Transmission	Distribution	Customer	Total
Cost by System Function (FY22)	\$4,862,128	\$757,743	\$1,245,366	\$589,247	\$7,454,484
Water	Treatment	Transmission	Distribution	Total	
Cost by System Function (FY22)	\$4,862,128	\$757,743	\$1,245,366	\$6,865,237	
Industrial / Bulk	\$4,862,128	\$757,743	-	\$5,619,870	
Cost of Service Ratio				82%	

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Water Results

Classification	General Service Inside City	General Service Outside City	Industrial Bulk Inside City	Industrial Bulk Outside City
Current FY 23 Rates	\$4.04	\$8.11	\$3.30	\$5.99
Current Rate Ratios	1.0	2 times inside City	82% of General Service Inside City	74% of General Service Outside City
Cost of Service Rate Ratios	1.0	2 times inside City	82% of General Service Inside City	82% of General Service Outside City

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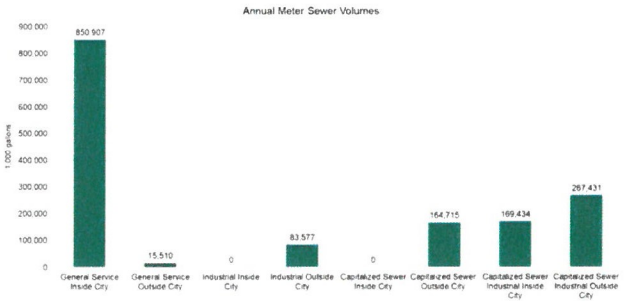
FY 23 Sewer Rates

- City charges for sewer service based on volumetric rates
- Eight categories of rates (inside and outside the City)
 - General Service
 - Industrial Bulk
 - General Service Capitalized
 - Industrial Bulk Capitalized
- Basis for capitalized rates unclear
- City maintains agreements with Towns (per agreements pay the Capitalized Sewer Outside City rate)

Wastewater Charges		
	Inside City	Outside City
Wastewater Volumetric Charges		
Rate per 1,000 gallons	\$8.77	\$17.53
Industrial Bulk Rate per 1,000 gallons	\$7.85	\$15.72
Capitalized Sewer Volumetric Charges		
Rate per 1,000 gallons	\$3.88	\$7.76
Industrial Bulk Rate per 1,000 gallons	\$3.53	\$7.06

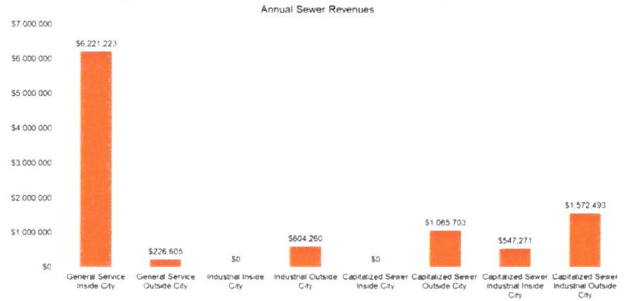
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Sewer Customer Volumes – FY22



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Sewer Customer Revenues – FY22



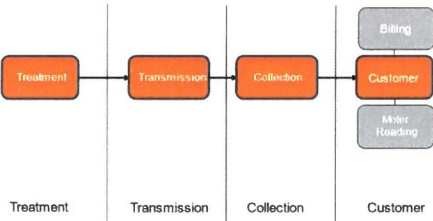
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Sewer Summary – FY22

Customer Class	Volume (kgals)	% of Volume	Revenue	% of Revenue
General Service Inside City	850,907	54.8%	\$6,221,223	60.8%
General Service Outside City	15,510	1.0%	\$226,605	2.2%
Industrial Inside City	0	0.0%	\$0	0.0%
Industrial Outside City	83,577	5.4%	\$604,260	5.9%
Capitalized Sewer Inside City	0	0.0%	\$0	0.0%
Capitalized Sewer Outside City	164,715	10.6%	\$1,065,703	10.4%
Capitalized Sewer Industrial Inside City	169,434	10.9%	\$547,271	5.3%
Capitalized Sewer Industrial Outside City	267,431	17.2%	\$1,572,493	15.4%
Total	1,651,673		\$10,237,555	

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Functionalized Sewer System Costs



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Sewer Cost of Service Results FY22 – Actuals

Sewer	Treatment	Conveyance	Collection	Customer	Total
Cost by System Function (FY22)	\$6,942,113	\$1,469,115	\$3,285,350	\$390,323	\$12,086,901
Sewer	Treatment	Conveyance	Collection	Total	
Cost by System Function (FY22)	\$6,942,113	\$1,469,115	\$3,285,350	\$11,696,578	
Industrial / Bulk	\$6,942,113	\$1,469,115	-	\$8,411,228	
Cost of Service Ratio				72%	

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Sewer Results

Current Classifications	General Service Inside City	General Service Outside City	Industrial Inside City	Industrial Outside City	Capitalized Inside	Capitalized Outside	Capitalized Industrial Inside	Capitalized Industrial Outside
Current FY23 Rates	\$8.77	\$17.53	\$7.85	\$15.72	\$3.88	\$7.76	\$3.53	\$7.06
Current Rate Ratios	1.0	2.0 times Inside City	86% of Inside City	86% of Inside City	44% of Inside City	84% of Outside City	80% of Inside City	80% of Outside City
Cost of Service Ratios	1.0	2.0 times Inside City	72% of Inside City	72% of Inside City				

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Summary of Findings

- Cost of service analysis for the City's water and sewer rates reveals adjustments are warranted
 - Water Rates
 - Industrial Bulk outside City rate is below the cost of service
 - Sewer Rates
 - Limited basis for maintaining capitalized rates
 - Appropriate to transition to four rate categories (same as water)
 - Inside General and Industrial
 - Outside General and Industrial
- Any adjustments to rates should be considered in concert with the annual budget process
- Adjustments need to account for impacts on customers
 - Potential to consider phasing over time

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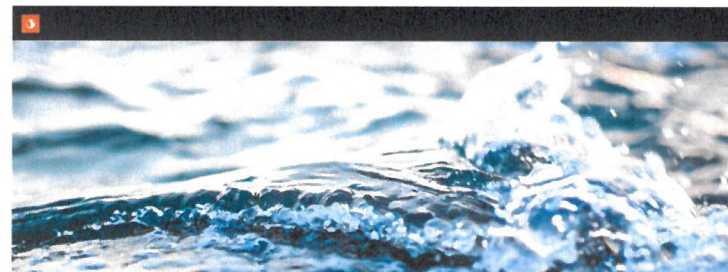
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Additional Questions/Discussion

Stantec

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City of Goldsboro Water and Sewer System Development Fees

February 22, 2023

System Development Fees

- Fees charged for new connections joining the water and wastewater system and connections requiring additional system capacity
- Intended to recover the cost of constructing water and wastewater capacity, "growth pays for growth"
- Fees are applied based on units of service (representing potential demand on utility system / large user vs. small user)
- Fees are legislated in North Carolina
 - Public Water and Sewer System Development Fee Act (NC General Statutes - Chapter 162A Article 8) approved July 2017

Approach / Methodologies

Methodology	Description	Appropriate For
Buy-In Method	Fees are based on cost of constructing existing utility system	System with ample existing capacity to sell
Incremental Cost Method	Fees are based on planned growth - related capital improvements	System with limited or no existing capacity to sell
Combined Method	Fees are based on cost of existing system and planned capital improvements	System with existing capacity to sell and with planning growth -related capital projects

Recommend the use of the buy -in method for water and sewer SDFs for City

Water SDF Calculation

	Source / Treatment	Transmission / Distribution	Total
Replacement Value of Existing Depreciated Assets	\$48,247,230	\$42,774,932	\$91,022,162
Total Value	\$48,247,230	\$42,774,932	\$91,022,162
Less Credits			
Outstanding Debt Principal	(\$3,676,638)	(\$3,259,626)	(\$6,936,265)
Donated Assets	(2,953)	(5,843,926)	(5,846,879)
Net System Value	\$44,567,639	\$33,671,379	\$78,239,019
System Capacity- Million Gallons per Day	14.0	14.0	
Level of Service per ERU (gallons per day)	360	360	
Equivalent Residential Units (ERU)	38,889	38,889	
System Development Fee Per ERU	\$1,146	\$866	
Calculated Water System Development Fee per ERU	\$1,146	\$866	\$2,012

Assessment of System Development Fees

- SDFs must be applied based on units of service (represents potential demand)
- SDFs are often scaled by meter size based on hydraulic capacity of meter
- Recommend the use of American Water Works Association (AWWA) meter equivalents

Meter size	Equivalent Residential Units (ERU)
3/4"	1.00
1"	1.67
1 1/2"	3.33
2"	5.33
3"	11.67
4"	21.00
6"	43.33
8"	93.33

Agenda

- Background
- Approach
- Calculations
- Resulting System Development Fees
- Path Forward

System Development Fee Considerations

- SDFs allow community to recover at least a portion of cost of constructing system infrastructure
- Lack of SDFs places full cost of infrastructure on user rates
- SDFs have potential impact on development but are very common in North Carolina
- Requirements and limitations on the use of SDFs given legislation
 - Separate tracking of revenues from SDFs
 - Limitations on use of proceeds depending on approach

Buy-In Method SDF Calculation

System Development Fee = $\frac{\text{Value of System} - \text{Credit}}{\text{System Capacity}}$

1) Value of Utility System

- Depreciated value of current assets in place, escalated to current replacement cost

2) Credits

- Outstanding principal on existing utility debt
- Donated/contributed and non -core system assets

3) System Capacity

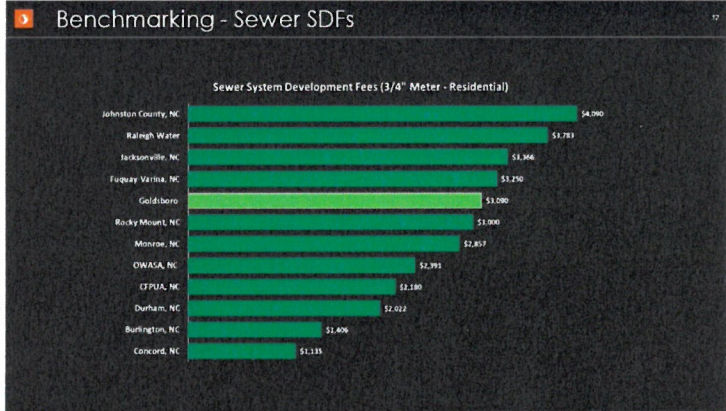
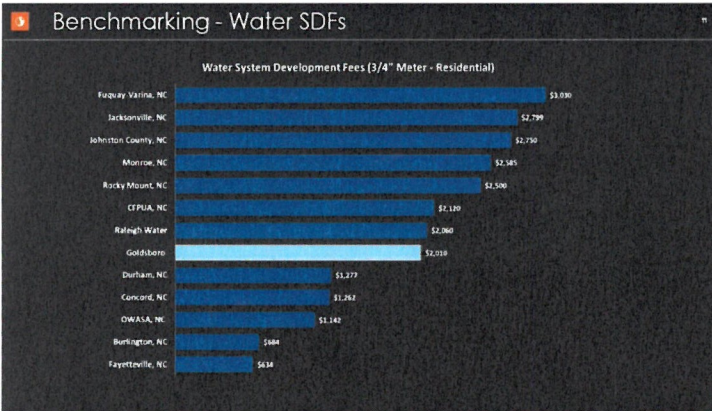
- Total capacity in the utility system measured in units of service (Equivalent Residential Units or ERUs) with the existing system

Sewer SDF Calculation

	Treatment	Conveyance / Collection	Total
Replacement Value of Existing Depreciated Assets	\$89,786,498	\$49,598,684	\$139,385,183
Total Value	\$89,786,498	\$49,598,684	\$139,385,183
Less Credits			
Outstanding Debt Principal	(\$10,706,522)	(\$5,914,357)	(\$16,620,878)
Donated Assets	(176,513)	(627,780)	(804,293)
Net System Value	\$78,903,463	\$43,056,548	\$121,960,011
System Capacity- Million Gallons per Day	14.20	14.20	
Level of Service per ERU (gallons per day)	360	360	
Equivalent Residential Units (ERU)	39,444	39,444	
System Development Fee Per ERU	\$2,000	\$1,092	
Calculated Sewer System Development Fee per ERU	\$2,000	\$1,092	\$3,092

Calculated System Development Fees

Meter size	Calculated Water SDF	Calculated Wastewater SDF	Combined SDF
3/4"	\$2,012	\$3,092	\$5,104
1"	\$3,353	\$5,153	\$8,507
1 1/2"	\$6,707	\$10,307	\$17,013
2"	\$10,731	\$16,491	\$27,221
3"	\$23,473	\$36,073	\$59,547
4"	\$42,252	\$64,932	\$107,184
6"	\$87,187	\$133,967	\$221,173
8"	\$187,787	\$288,587	\$476,373



- ### Path Forward
- If City decides to move forward with system development fees:
- SDF report and calculated fees must be posted for public comment for a period of 45 days
 - Comments received from public to be considered and adjustments made as necessary
 - Public hearing on the system development fees
 - Publish system development fees with budget or in City fee schedule
 - Update the analysis at least once every 5 years

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Additional Questions/Discussion

Mayor and Council discussed System Development fees with Mr. Hyder, Mr. Salmon and Mr. Livingston. Council gave consensus to move forward with posting the report and establishing a public hearing date.

Water and Wastewater Asset Inventory and Assessment. Ken Orie, WithersRavenel presented the following presentation:

City of Goldsboro Water & Sewer AIA/AMP Presentation

February 22, 2023
Presented by Ken Orie, PE
Practice Area Lead, Utilities

PRESENTATION TOPICS

- What is AIA/AMP?
- What did we do?
- Condition Assessment
- Criticality and Risk Analysis
- Hydraulic Model Findings
- Next Steps

AIA – Asset Inventory Assessment

Overview

- The Asset Inventory and Assessment grants were created in Session Law 2015-241 in the changes made to NCGS 159G, to broaden the use of grant funds to encourage water and wastewater utilities to become more viable and more proactive in the management and financing of their systems.
- The grants are limited to \$150,000 from the Wastewater Reserve and the Drinking Water Reserve

AMP – Asset Management Plan

Answers the questions

1. What is the current state of my assets?
2. What is my required "sustainable" level of service?
3. Which assets are critical to sustained performance?
4. What are the best CIP and O&M strategies?
5. What is my best long-term funding strategy?

Work Completed - Sewer

Scope

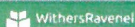
- Assessment
 - Previous CCTV analysis
- Updated Wet Weather Model
 - Rainfall Derived Infiltration and Inflow
 - Design Storms
 - Impact of groundwater and river level

Wet Weather Sewer Model – 10-year Storm

System Performance

	Groundwater	
	Low	High
Capacity Limited Pipe	9.8 Miles	27.9 Miles
Sanitary Sewer Overflows	1 manhole	8 manholes
Surcharged Manholes	4	25
Pump Stations Overloaded with Peak Flow	11	16

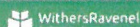
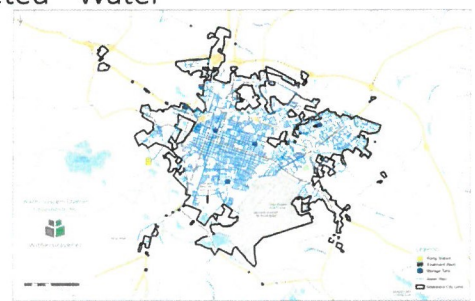
Capital Improvement Projects – Sewer

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Work Completed - Water

Scope

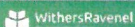
- Assessment
 - Age
 - Material
 - Diameter
- Hydraulic Modeling
 - Fire Flows
 - Pressure
 - Storage



Hydraulic Model - Water

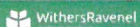
System Performance

- **Fire Flow**
 - Important for your ISO rating and fire protection
- **Pipe Pressure**
 - Important for customer satisfaction and state standards
- **Water Age**
 - Important for customer satisfaction and state standards



Note: No fire flow testing is required for 5 years due to this study

Capital Improvement Projects – Water

[illegible]

**ANY
QUESTIONS?**
THANK YOU.

City Manager Salmon discussed the CIP.

The meeting recessed at 11:48 p.m. for lunch.

Council resumed the retreat at 12:30 p.m.

Substandard Housing. Kenny Talton, Planning Director and Austin Brinkley, Assistant Planning Director shared the following presentation:

City of Goldsboro Substandard Housing Program

Kenny Talton, Planning Director

February 2023



www.golftouronc.gov

Substandard Housing

- What is substandard housing? Substandard housing is not housing that is old or outdated. Substandard housing refers to housing that poses a risk to the health and physical well-being of its occupants, neighbors and visitors of the City of Goldsboro.
- Currently, the City of Goldsboro enforces two separate programs for addressing substandard housing.
 - Order to Repair Ordinance (Sec. 5.11 Unified Development Ordinance), and
 - Minimum Housing Ordinance (Ch. 152 Code of Ordinances)



What is Order to Repair?

- The Order to Repair Ordinance for the City of Goldsboro seeks to hold property owners responsible for the maintenance and upkeep of their properties.
- The Order to Repair Ordinance states that the exterior features of any building or structure located within the corporate limits of the City of Goldsboro shall be preserved by the owner and/or parties in interest against decay, deterioration and structural defects.
- The purpose of Order to Repair is to preserve homes within the City of Goldsboro's Corporate and Central Business District which includes the Historic District from being demolished and help to eliminate blight throughout the City of Goldsboro.
- Order to Repair consists of mostly unoccupied structures.



Order to Repair Examples

- Deterioration of exterior walls, foundations, flooring, parapet walls, roofs, beams, chimneys and either horizontal or vertical load bearing supports that causes leaning, sagging, splitting, listing or buckling;
- Ineffective waterproofing of exterior walls, roofs and foundations, including broken windows/doors, failed paint, leaking roofs, decayed brickwork or failed siding materials;
- Rotting, holes or other forms of decay;
- Damages caused by fire or calamity;
- Deterioration of exterior stairs, porches, handrails, windows/doorframes, cornices, wall -facades or other architectural details that causes delamination, instability, loss of shape or crumbling

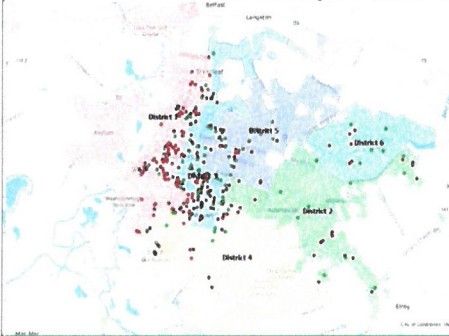


What is Current Minimum Housing?

Minimum Housing identifies dwelling only which do not meet the minimum standards of fitness in accordance with North Carolina State Building Codes. These dwellings exist because of dilapidation, defects increasing the hazard of fires, lack of ventilation, light and sanitary facilities, and other conditions causing such dwellings to be classified as unsafe, unsanitary, dangerous and detrimental to the health and safety of the residents of the City of Goldsboro.

Owner occupied and owners of tenant occupied properties who fail to achieve compliance with the minimum standards of fitness are subject to City officials taking appropriate actions necessary to effect rehabilitation of deteriorated structures by ordering their repair, alteration or improvement; or, to effect rehabilitation of dilapidated structures by an order to vacate and close and remove or demolish the dwelling.

Order to Repair Cases by District



District 1	144 cases-23 Brought into Compliance
District 2	35 cases-13 Brought into Compliance
District 3	137 cases- 36 Brought into Compliance
District 4	32 cases- 11 Brought into Compliance
District 5	44 cases- 26 Brought into Compliance
District 6	12 cases- 6 Brought into Compliance

GREEN - Brought into Compliance
RED - Open Cases

600 Block of Hugh Street (OTR)



Hugh Street Properties (OTR)



228 and 230 Wayne Avenue (OTR)



105 N. Jackson Street (OTR)



512 S. Herman Street (OTR)



1113 Mimosa Street (OTR)



104 Bright Street (OTR)



700 E. Elm Street (OTR)



Existing Minimum Housing or Order to Repair?

- | | |
|---|--|
| <ul style="list-style-type: none">Minimum Housing primarily focuses on interior of an occupied dwellingMinimum Housing results in demolition of the homeFocusing on the interior of the home provides safer living conditionsThe Minimum Housing timeline from start to finish is between 11 and 18 months; up to two years without a sell of property |  <ul style="list-style-type: none">Order to Repair focuses on the exterior of the home; usually unoccupiedGoal of Order to Repair is to save the home from demolitionFocusing on the exterior of the home results in better curb appeal and reduces the appearance of blightThe Order to Repair timeline 3 and 9 months; up to a year without a sell of property due to Court delays |
|---|--|

A New Tool - New Minimum Housing Code

- Utilizing current processes will continue to result in improved, protected and preserved properties within the Historic District and corporate limits of the City.
- The current minimum housing code is outdated and not in compliance with North Carolina's land use law as it relates to Article 12 of Ch. 160D-Minimum Housing Codes.
- The current Minimum Housing program does not contain language that would affect "abandoned" or non-residential (commercial) properties within the City.
- The staff recommended Minimum Housing Code will be presented to Council for approval in March.

GENERAL INFORMATION • Purpose: To protect the health, safety, and welfare of residents of the City of Goldsboro through establishing minimum standards and requirements for the initial and continued occupancy of places of human habitation and for abandoned structures. • Why Update? To have an effective Ordinance that regulates housing and abandoned structures within the City of Goldsboro in a timely manner and that meets the requirements of Chapter 160D of the North Carolina General Statutes. • The adoption of this Ordinance is an amendment to Chapter 152: Housing Regulations. 2/24/2023 17 GOLDSBORO BE MORE. DO MORE. BE PROUD. <tr><td> PROJECTED UTILIZATION • Minimum Housing: Intended to be used to enforce upon occupied residential structures (dwellings) for interior and exterior defects. Residential demolition cases will also be treated as Minimum Housing regardless of the occupancy status. • Abandoned Structures: Non-residential structures that are "dilapidated" will be enforced upon using the Abandoned Structures section of this Ordinance. • What is an Abandoned Structure? Any non-residential structure that does not meet the standards outlined in the Ordinance (deemed to be hazardous). • NCGS 160D Article 12 allows for the standards set forth for dwellings to equally apply to non-residential structures. • Staff determine which method of enforcement will be most effective in achieving compliance (Minimum Housing & Abandoned Structures Ordinance or Order to Repair). • Compliance will always be the main goal in the utilization of this Ordinance. 2/24/2023 18 GOLDSBORO BE MORE. DO MORE. 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ENFORCEMENT PROCESS: ADMINISTRATIVE HEARING - If after investigation, it is determined that a violation exists, the Public Enforcement Officer shall issue the Notice of Violation informing the property owner what needs to be corrected and establish the meeting date for the Administrative Hearing. - Based off the hearing, the Public Enforcement Officer will determine how to proceed with the case. (Repair or Demolition). The Public Enforcement Officer may require the dwelling or non-residential structure to be vacated and closed if occupancy presents a significant threat of bodily harm. 2/24/2023 29 GOLDSBORO BE HOME. DO MORE. BE PROUD.	ENFORCEMENT PROCESS: DETERIORATION (REPAIR) - Deterioration – a dwelling unfit for human habitation or a non -residential structure that CAN be repaired to comply with the minimum standards at a cost that does not exceed 50% of the structures tax value. - Public Enforcement Officer may allow the owner a period of no more than 90 days to repair the structure. (One time 90 -day extension allowed for good cause). 2/24/2023 30 GOLDSBORO BE HOME. DO MORE. BE PROUD.
ENFORCEMENT PROCESS: DETERIORATION (REPAIR) FAILURE TO REPAIR/ABANDONMENT OF INTENT TO REPAIR What if the violator fails to repair the structure? City Council may adopt an Ordinance ordering the violator to vacate and close the dwelling or non -residential structure so that it may be repaired. - The Public Enforcement Officer will post the dwelling or non -residential structure with a sign indicating that occupancy is prohibited and unlawful. Occupancy is a Class One misdemeanor. What if the violator fails to repair? If a period of one year passes and the dwelling or non-residential structure has not been repaired, Council may find that the intent to repair has been abandoned by the owner and that the continued existence of the dwelling or non-residential structure in a vacated and closed status is inimical to the health, safety, and welfare of the City of Goldsboro. 2/24/2023 31 GOLDSBORO BE HOME. DO MORE. BE PROUD.	ENFORCEMENT PROCESS: DETERIORATION (REPAIR) FAILURE TO REPAIR/ABANDONMENT OF INTENT TO REPAIR What happens once Council makes the determination that intent to repair has been abandoned? Council may enact an Ordinance giving the violator a final 90 days to either repair the or demolish the dwelling or non -residential structure. - If the owner fails to comply with this Ordinance, the Public Enforcement Officer shall effectuate the purpose of the Ordinance. 2/24/2023 32 GOLDSBORO BE HOME. DO MORE. BE PROUD.
ENFORCEMENT PROCESS: DILAPIDATION (DEMOLISH) - Dilapidation – a dwelling or non-residential structure unfit for human habitation that CANNOT be repaired to comply with the minimum standards at a cost less than 50% of the structures tax value. - Public Enforcement Officer may allow the owner a period of no more than 90/180 - days to demolish the structure. (One -time 90/180 -day extension allowed for good cause). 90 -day period for dwellings, 180 -day period for non-residential structures. 2/24/2023 33 GOLDSBORO BE HOME. DO MORE. BE PROUD.	ENFORCEMENT PROCESS (Min Housing Only): DILAPIDATION (DEMOLISH)/AFFORDABLE HOUSING PROVISION - Organizations involved in providing/restoring dwellings for affordable housing, that have filed a written request for such notices (NCGS 160D -1203(9)). Shall be notified of this order. - This is a statutory requirement to give these organizations the opportunity to negotiate with property owners to make repairs, lease, or purchase the property for the purpose of providing affordable housing. 2/24/2023 34 GOLDSBORO BE HOME. DO MORE. BE PROUD.
ENFORCEMENT PROCESS: DILAPIDATION (DEMOLISH) FAILURE TO DEMOLISH What if the violator fails to demolish the dwelling or non-residential structure? The Public Enforcement Officer will ask Council to adopt an Ordinance requiring demolition of the dwelling or non -residential structure. - The Public Enforcement Officer will effectuate the purpose of the Ordinance and have the dwelling or non -residential structure demolished. 2/24/2023 35 GOLDSBORO BE HOME. DO MORE. BE PROUD.	

Council discussed the presentation and requested maps for each district with issues noted. Planning staff will bring a revised ordinance updating the Minimum Housing Code to the March 20 Council meeting.

Ash Street Corridor Study. Kenny Talton, Planning Director and Zach Bugg, Kittleson and Associates Consultant presented the following presentation:

February 22, 2023

ASH STREET CORRIDOR STUDY



GOLDSBORO CITY COUNCIL

KITTELSON & ASSOCIATES



Project Overview

- Initiated by Goldsboro MPO
- Consultant team: Kittelson and Three Oaks
- Focus on improving the safety, mobility, connectivity, and accessibility of all transportation users
- Study area includes Ash Street (US 70 Business) from George Street to Berkeley Blvd



2

15

Project Overview



- NCDOT and Goldsboro MPO have identified safety issue along Ash Street in the past several years
- Corridor study kicked off in March 2022
- Draft final report under review
- Project funding and implementation schedule are still unknown

3

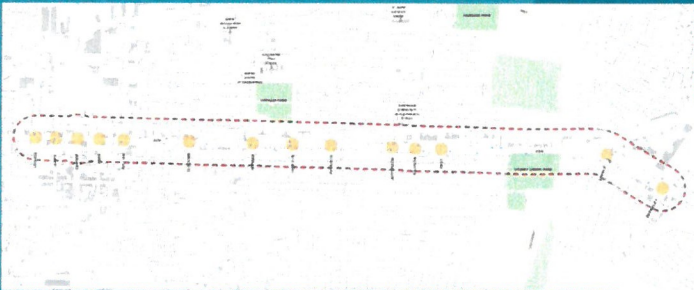
Project Goals and Objectives

- Prioritize **safety** for all users
- Provide multimodal transportation **connectivity and accessibility**
- Address **equity** and environmental justice
- **Engage** the community and stakeholders
- Promote **economic** viability and growth
- Develop cost-effective and **implementable** solutions

4

Project Study Area

- Ash Street from George Street to Berkeley Boulevard



5

Public Engagement

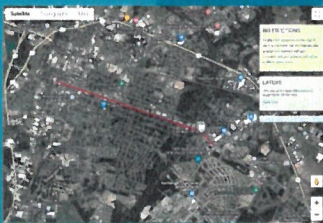
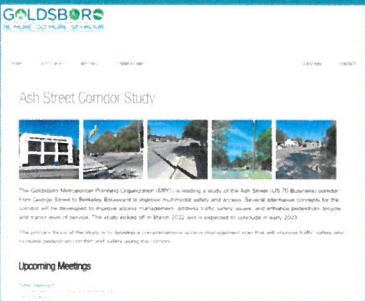
- Broad approach to public engagement:
 - Stakeholder meetings
 - Community meetings
 - Project website
 - Online comment map
 - Public survey



6

Project Website and Comment Map

- <http://projectcomment.com/ashstreet>



7

Key Findings

- Strong support for improving traffic safety and walkability
- Speeding on Ash Street is one of the biggest concerns
- There are too many turning movements at driveways and side streets
- More transit amenities are needed
- General support for removing travel lanes and reallocating street space

8

No Build Alternative

- Maintains 4 lanes on Ash Street
- Maintains existing intersection control (13 signals and one roundabout)



9

Alternative 1

- Removes one lane on Ash Street in each direction
- Provides two -way center left turn lane where not already provided
- Maintains existing traffic control at intersections



10

Alternative 2

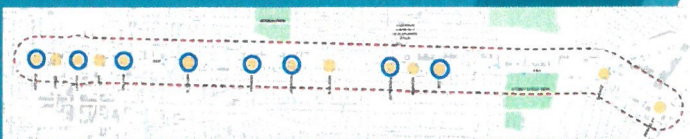
- Removes one lane on Ash Street in each direction
- Provides median along the corridor with possible breaks/left turn lanes at minor side streets
- Converts all signalized intersections to roundabouts



11

Recommended Alternative

- Hybrid of Alternatives 1 and 2 based on public and stakeholder feedback
- Removes one travel lane in each direction west of Ridgewood Drive
- Converts 7 signalized intersections to roundabouts



12

Additional Improvements

- Marked crosswalks at all major intersections
- Mid-block crosswalk at Stoney Creek Greenway crossing
- On-street bicycle lanes (buffered where possible)
- Bus pull -outs

Anticipated Outcomes

- Major reduction in speeding, crash frequency, and severity
- Minimal impact on travel time and congestion
- Improved walking and bicycling connectivity
- Transformation from thoroughfare to destination

Next Steps

- Final report and concept design under review
- Preliminary cost estimate and phasing plan shared with project steering committee
- Submit to NCDOT SPOT 7.0 as a series of projects
- Explore additional/alternative funding sources
- If funded, reengage public and stakeholders

Questions

Zachary Bugg, PhD, PE
Associate Engineer
Kittelson & Associates, Inc.
zbugg@kittelson.com
910-399-5699

Mayor Ham discussed the study.

Council took a brief break and returned.

Downtown Parking. Dwight Bassett, with the Town of Chapel Hill and Erin Fonseca, Downtown Development Director presented the following presentations:

Parking

Council Retreat
Goldsboro, NC
February 22, 2023

Dwight Bassett, Director of Economic Development and Parking Services
Chapel Hill, NC

Background

- History– A parking study was executed in 2017 to determine current/future parking needs and capture availability. The study also captured parking during peak times and briefly covered future enforcement/management opportunities.
- Growth– how recent growth and progress effects parking
- Types of parking, users, and behavior- public, private, citizens, employees, residents, visitors
- Current concerns and opportunities for improvement
- Potential management options

To consider options in creating a parking system that supports business and growth downtown.

On-Street Parking Management Strategies

Downtown Parking

- Has to support economic vitality of downtown
- Parking has to be balanced between public and private interests
- Parking has to be managed to balance the interests

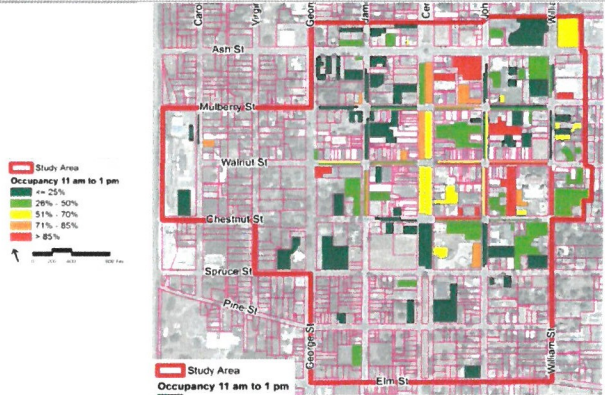
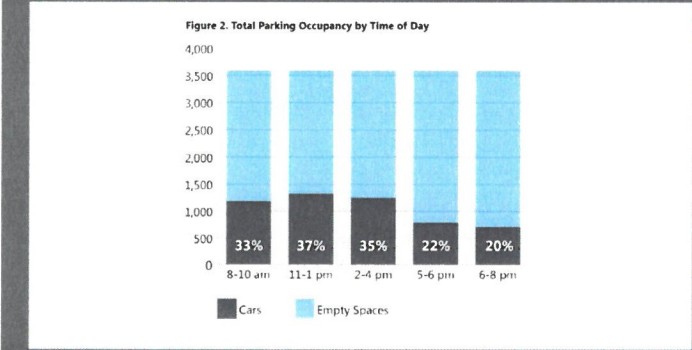


Table 1. Total Parking by Type

Parking by Type	Spaces	% of Total
On-Street	680	19%
Public Off-Street	1,249	35%
Private Off-Street	1,666	46%
TOTAL	3,595	100%

Source: VHB inventory on March 24, 2016

Parking Supply



Option 1

- Manage on-street customer spaces and patrol by time
- No change for parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and about why you are patrolling for on-street parking

Option 2

- Manage on-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

Option 3

- Manage on-street and off-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Set off-street rate per day or month
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

Option 1

- Manage on-street customer spaces and patrol by time
- No change for parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and about why you are patrolling for on-street parking

NOTES

- Need for gradual regulatory changes. Ensure enforcement.
- Need for merchant, employee and residential parking with regulations.
- Additional Comments:
 - Residents should get stickers and business owners should be identified (George Hodgen)
 - Public enforcement is needed to encourage residents to use the appropriate parking lots assigned to them (Patrick Reilly referencing the parking lot provided to the residents of The View)
 - Jill Poythress (Mimi's Boutique) shared her concern for the safety of employees and business owners.
 - Ernie Mansour's parking lot was referenced for potential use for employees, requiring additional lighting.

VOTES 35

NOTES

- This option will impact behavior because off-street parking is free.
- This could generate revenue to help fund security to enforce the policy.
- The stickers will help analyze the use of the parking and assist in easily contacting residents/business owners.
- 100 block of S Center needs more turnover. The data is currently showing that there is not capacity in those areas.
- Concern expressed that may be hours is not enough for customers to shop and/or dine. Particularly for salon guests on N. Center.
- We should push for more regulations now to save money on implementing signage, etc.
- Additional Comments:
 - A resident (George Hodgen) felt there needed to be more parking on center street.
 - Matthew Sellers (property owner) suggested we outsource enforcement.

Option 2

- Manage on-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

VOTES 10

continued

- A representative from the Loft mentioned City Hall employees take up spaces in front her businesses and shared that she is also concerned with the safety issues downtown
- Beverly Weeks (business owner) shared her concerns with safety downtown and shared they have footage to show employees being approached with weapons. She said she encourages her employees to park as close as possible because of it.
- Constance Coram (Wayne County) agreed with Beverly and shared her concerns for safety as well.
- Kyle Merritt (business and property owner) voiced his support of parking meters as it will help fund security.
- Brandi Matthews (Councilwoman) shared her concern for merchants being protected but felt the safety and well-being of residents should be an equal level of concern as well. A shuttle being provided was mentioned as a suggestion to bus customers/residents to off-site parking.

NOTES

- Jill Poythress questioned the value of decals if the decal system will still have to be monitored and enforced.
- Carson (GBW) asked if the study includes data on generating revenue from enforcing parking
- Someone suggested that an annual parking forum may be helpful to reflect and graduate to a next step if needed.
- Kim Bogue shared we must start somewhere, but small steps need to be made.
- We need policies in place for revenue and to show accountability of funds.

Option 3

- Manage on-street and off-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Set off-street rate per day or month
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

VOTES 1

Parking Recommendations

- Manage on-street customer spaces and patrol by time
- No change in parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and explain why you are patrolling for on-street parking

Parking

Council Retreat
Goldsboro, NC
February 22, 2023

Downtown Parking

Erin Fonseca, Director Downtown Development

February 22, 2023

GOLDSBORO
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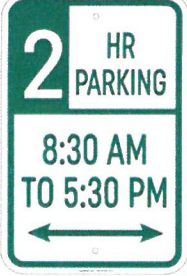
www.goldsboronc.gov

Parking Regulation Implementation

Next Steps for Implementation

- Define Regulations & Signage Needs
- Enforcement
- Update Ordinances & Determine Timeline

GOLDSBORO
BE MORE. DO MORE. STAY TOUNG.



1/24/2023

Regulations & Signage

On-Street Parking Regulations Only

- Per City Ordinance 72.26, 2 Hour Parking 8:30AM To 5:30PM, Mon - Sat.
- Add these streets to City Ordinance Chapter 75
 - Center Street from Ash to Chestnut
 - Mulberry Street from John to James
 - Walnut Street from John to James
- Recommended Signage – TBD Parking Commission (est cost \$4-8K)

GOLDSBORO
BEYOND THE ORDINARY



1/25/2023

Enforcement

Enforcement by GPD and Code Enforcement officers per City Ordinance 72.90 (cannot be enforced until signs in place)

- \$25 ticket; late fee +\$25 after 15 days, +\$100 after 30 days per City Ord 72.99
- Analyze Parking– Review citation statistics and concerns on a regular basis with COG Parking Commission per City Ord 72.58 (ACM, Director of Engineering, Police Chief, replace Public Works Director with Planning Director)

GOLDSBORO
BEYOND THE ORDINARY



1/24/2023

Update Ordinances

- Present/Adopt Ordinance Updates– March
- Order & Place Signage– June
- Public Parking Meetings– As appropriate

GOLDSBORO
BEYOND THE ORDINARY

Questions?

Council discussed downtown parking, enforcement and signage. Council came to a consensus to hold a public hearing on March 20 regarding downtown parking and to bring an ordinance amendment to a council meeting after the public hearing is held.

Election Method Discussion. City Manager Tim Salmon presented the following:

City of Goldsboro 2023 Election Method Options

Per NCGS, there are three nonpartisan election method options for cities in NC. The examples below consider three or more candidates running for the same office in each method. Goldsboro currently uses the election and primary method.

1. NCGS 163-292 (Plurality Method) . The Candidate receiving the highest number of votes shall be declared elected.

	No Primary	General	Results
Candidate A		136	Candidate B is winner.
Candidate B		150	
Candidate C		110	
Total Votes =		396	Highest number of votes is 150

2. NCGS 163-293 (Election and Runoff Method). A candidate must receive a majority of the vote to be elected. If the highest vote-getter in the election does not receive a majority, the second-highest vote-getter may call for a runoff election between the first and second place finishers (this could have happened in one of the last three City election cycles).

	General	Runoff	Results
Candidate A	136	TBD	No candidate received a majority of vote. Candidate B is the winner unless Candidate A calls for a runoff election.
Candidate B	150	TBD	
Candidate C	110		
Total Votes =	396		Majority of the vote is 199

3. NCGS 163-294 (Election and Primary Method). A primary is held to reduce the field to two candidates for each office if required (this has been required in the last three City election cycles). The two candidates receiving the highest number of votes shall be declared nominated. In the general election, the candidates nominated with and without a primary are placed on the ballot and the candidate with the highest number of votes is elected.

	Primary*	General	Results
Candidate A	136	200	Candidate B is winner.
Candidate B	150	213	

Total Votes = 396

413

Majority of the vote is 207

*In the last two primary elections, less than 10% of the electorate participated.

**Early voting will be available for all elections in each option.

*** In the event of a tie, the election board determines the winner.

§ 163-292. Determination of election results in cities using the plurality method.

In conducting nonpartisan elections and using the plurality method, elections shall be determined in accordance with the following rules:

- (1) When more than one person is seeking election to a single office, the candidate who receives the highest number of votes shall be declared elected.
- (2) When more persons are seeking election to two or more offices (constituting a group) than there are offices to be filled, those candidates receiving the highest number of votes, equal in number to the number of offices to be filled, shall be declared elected.
- (3) If two or more candidates receiving the highest number of votes each receive the same number of votes, the board of elections shall determine the winner by lot. (1971, c. 835, s. 1; 2017-6, s. 3; 2018-146, s. 3.1(a), (b)).

As to when the elections and primaries are scheduled, see: NCGS §163-279 – “Time of municipal primaries and elections”

(a) Primaries and elections for offices filled by election of the people in cities, towns, incorporated villages, and special districts shall be held in 1973 and every two or four years thereafter as provided by municipal charter on the following days:

- (1) If the election is nonpartisan and decided by simple plurality, the election shall be held on Tuesday after the first Monday in November.
- (2) If the election is partisan, the election shall be held on Tuesday after the first Monday in November, the first primary shall be held on the second Tuesday after Labor Day, and the second primary, if required, shall be held on the fourth Tuesday before the election.
- (3) If the election is nonpartisan and the nonpartisan primary method of election is used, the election shall be held on Tuesday after the first Monday in November and the nonpartisan primary shall be held on the fourth Tuesday **before** the election.
- (4) If the election is nonpartisan and the election and runoff election method of election is used, the election shall be held on the fourth Tuesday **before** the Tuesday after the first Monday in November, and the runoff election, if required, shall be held on Tuesday after the first Monday in November.

Per Wayne County Board of Elections Director, for 2023 election scheduling purposes: Early voting for the October primary will be September 21-October 7. Early voting for the November 7 general election will be October 19-November 4. These dates would stay the same if the runoff method is chosen.

Sanford	LEE	30,762	Partisan
Garner	WAKE	31,159	Non-partisan plurality
Cornelius	MECKLENBURG	31,442	Non-partisan plurality
Morrisville	DURHAM, WAKE	31,470	Non-partisan plurality
New Bern	CRAVEN	32,339	Runoff
Garner	WAKE	32,393	Non-partisan plurality
Goldsboro	WAYNE	33,723	Primary
Monroe	UNION	34,736	Non-partisan plurality
Salisbury	ROWAN	35,905	Non-partisan plurality
Fuquay-Varina	WAKE	36,017	Non-partisan plurality
Holly Springs	WAKE	41,239	Non-partisan plurality
Wake Forest	WAKE, FRANKLIN, GRANVILLE	47,601	Non-partisan plurality

City Manager Salmon introduced Anne Risku, Director of the Wayne County Board of Elections to discuss elections. Council discussed elections and gave their opinions on the proposal. Councilwoman Matthews asked for a public forum to have the citizens give their input on the issue. City Clerk Getz will review dates and propose a date and time tomorrow.

GOLDsboro's Employ The Homeless Pilot Program

Councilwoman Brandi N. Matthews

The purpose of this program is to employ **"Sheltered/Unsheltered"** men and women. The program is designed to create Hope, Dignity, Structure, and a path out of homelessness ensuring that there is a better way.

SAN JOSE IS LAUNCHING A NEW PROGRAM THAT AIMS TO PUT DOZENS OF HOMELESS PEOPLE TO WORK AS PART OF A PLAN TO HELP BEAUTIFY THE CITY.

https://youtu.be/_SZYWI982HM

"We need to change the narrative from one where we blame or dismiss the homeless as part of the problem, to one which where we're embracing opportunities to engage homeless residents as part of the solution."

-Mayor Sam Liccardo

Those employed will be assigned specific routes to clean the city, landscape, and other duties/responsibilities in exchange for FAIR wages.

Employee Soft Skills Training

Trainings will be Bi weekly (every other Friday & employee attendance is mandatory). Professionals in the local area will offer their time and expertise of the subject matter to employees.

Program
Staff/Partners
will help with:



ENTRY COUNCIL

Name: _____

I am an () candidate of year(s): _____

Number of copies: _____

Age: _____

Please answer the following questions by filling in ✓ (check) the appropriate box. Write in questions 1-5, 7-9, 11-13, 15-17, 19-21, 23-25, 27-29, 31-33, 35-37, 39-41, 43-45, 47-49, 51-53, 55-57, 59-61, 63-65, 67-69, 71-73, 75-77, 79-81, 83-85, 87-89, 91-93, 95-97, 99-101, 103-105, 107-109, 111-113, 115-117, 119-121, 123-125, 127-129, 131-133, 135-137, 139-141, 143-145, 147-149, 151-153, 155-157, 159-161, 163-165, 167-169, 171-173, 175-177, 179-181, 183-185, 187-189, 191-193, 195-197, 199-201, 203-205, 207-209, 211-213, 215-217, 219-221, 223-225, 227-229, 231-233, 235-237, 239-241, 243-245, 247-249, 251-253, 255-257, 259-261, 263-265, 267-269, 271-273, 275-277, 279-281, 283-285, 287-289, 291-293, 295-297, 299-301, 303-305, 307-309, 311-313, 315-317, 319-321, 323-325, 327-329, 331-333, 335-337, 339-341, 343-345, 347-349, 351-353, 355-357, 359-361, 363-365, 367-369, 371-373, 375-377, 379-381, 383-385, 387-389, 391-393, 395-397, 399-401, 403-405, 407-409, 411-413, 415-417, 419-421, 423-425, 427-429, 431-433, 435-437, 439-441, 443-445, 447-449, 451-453, 455-457, 459-461, 463-465, 467-469, 471-473, 475-477, 479-481, 483-485, 487-489, 491-493, 495-497, 499-501, 503-505, 507-509, 511-513, 515-517, 519-521, 523-525, 527-529, 531-533, 535-537, 539-541, 543-545, 547-549, 551-553, 555-557, 559-561, 563-565, 567-569, 571-573, 575-577, 579-581, 583-585, 587-589, 591-593, 595-597, 599-601, 603-605, 607-609, 611-613, 615-617, 619-621, 623-625, 627-629, 631-633, 635-637, 639-641, 643-645, 647-649, 651-653, 655-657, 659-661, 663-665, 667-669, 671-673, 675-677, 679-681, 683-685, 687-689, 691-693, 695-697, 699-701, 703-705, 707-709, 711-713, 715-717, 719-721, 723-725, 727-729, 731-733, 735-737, 739-741, 743-745, 747-749, 751-753, 755-757, 759-761, 763-765, 767-769, 771-773, 775-777, 779-781, 783-785, 787-789, 791-793, 795-797, 799-801, 803-805, 807-809, 811-813, 815-817, 819-821, 823-825, 827-829, 831-833, 835-837, 839-841, 843-845, 847-849, 851-853, 855-857, 859-861, 863-865, 867-869, 871-873, 875-877, 879-881, 883-885, 887-889, 891-893, 895-897, 899-901, 903-905, 907-909, 911-913, 915-917, 919-921, 923-925, 927-929, 931-933, 935-937, 939-941, 943-945, 947-949, 951-953, 955-957, 959-961, 963-965, 967-969, 971-973, 975-977, 979-981, 983-985, 987-989, 991-993, 995-997, 999-1001, 1003-1005, 1007-1009, 1011-1013, 1015-1017, 1019-1021, 1023-1025, 1027-1029, 1031-1033, 1035-1037, 1039-1041, 1043-1045, 1047-1049, 1051-1053, 1055-1057, 1059-1061, 1063-1065, 1067-1069, 1071-1073, 1075-1077, 1079-1081, 1083-1085, 1087-1089, 1091-1093, 1095-1097, 1099-1101, 1103-1105, 1107-1109, 1111-1113, 1115-1117, 1119-1121, 1123-1125, 1127-1129, 1131-1133, 1135-1137, 1139-1141, 1143-1145, 1147-1149, 1151-1153, 1155-1157, 1159-1161, 1163-1165, 1167-1169, 1171-1173, 1175-1177, 1179-1181, 1183-1185, 1187-1189, 1191-1193, 1195-1197, 1199-1201, 1203-1205, 1207-1209, 1211-1213, 1215-1217, 1219-1221, 1223-1225, 1227-1229, 1231-1233, 1235-1237, 1239-1241, 1243-1245, 1247-1249, 1251-1253, 1255-1257, 1259-1261, 1263-1265, 1267-1269, 1271-1273, 1275-1277, 1279-1281, 1283-1285, 1287-1289, 1291-1293, 1295-1297, 1299-1301, 1303-1305, 1307-1309, 1311-1313, 1315-1317, 1319-1321, 1323-1325, 1327-1329, 1331-1333, 1335-1337, 1339-1341, 1343-1345, 1347-1349, 1351-1353, 1355-1357, 1359-1361, 1363-1365, 1367-1369, 1371-1373, 1375-1377, 1379-1381, 1383-1385, 1387-1389, 1391-1393, 1395-1397, 1399-1401, 1403-1405, 1407-1409, 1411-1413, 1415-1417, 1419-1421, 1423-1425, 1427-1429, 1431-1433, 1435-1437, 1439-1441, 1443-1445, 1447-1449, 1451-1453, 1455-1457, 1459-1461, 1463-1465, 1467-1469, 1471-1473, 1475-1477, 1479-1481, 1483-1485, 1487-1489, 1491-1493, 1495-1497, 1499-1501, 1503-1505, 1507-1509, 1511-1513, 1515-1517, 1519-1521, 1523-1525, 1527-1529, 1531-1533, 1535-1537, 1539-1541, 1543-1545, 1547-1549, 1551-1553, 1555-1557, 1559-1561, 1563-1565, 1567-1569, 1571-1573, 1575-1577, 1579-1581, 1583-1585, 1587-1589, 1591-1593, 1595-1597, 1599-1601, 1603-1605, 1607-1609, 1611-1613, 1615-1617, 1619-1621, 1623-1625, 1627-162

Let's Talk Cost!

(Per Person Cost)

Daily

$$\$10.00 \times 4 = \underline{\$40.00}$$

Monthly

$$\$160.00 \times 4 = \underline{\$640.00}$$
Yearly
$$\$640.00 \times 12 = \$7,680.00$$

Cash For Trash Program

Supporting efforts keep encampments clean, our streets and communities clean!

Each trash bag pays \$4.00
Money is loaded onto a Debit Card (Preloaded)
(Through partnership with Mastercard)

Frank Crist, told the news station that after spending nearly two years in a shelter, the program has allowed him to be able to move into an apartment. "It took me about a year, a year-and-a-half, but everything is coming together," he said.



Susan Graham "This is a miracle
I am a miracle," she said.
-San Diego

HOW DO WE PAY FOR IT?

CDBG?



HOME-ARP?



CITY BUDGET?



Most people are not
looking for a
HANDOUT they are
looking for a
HAND UP

There is GOLD in GOLDSboro™

Questions?
Feedback?
Discussion?

Council discussed the homeless program. Councilwoman Matthews shared she would like to partner with Wayne Community College for life skills/soft skills training. Councilwoman Matthews will bring the homeless program back to a future meeting to discuss possible funding sources.

Violence Discussion. Police Chief Mike West shared the following presentation:

GOLDSBORO POLICE DEPARTMENT

Michael D. West, Chief of Police

February 22, 2023

www.goldsboronc.gov

CRIME STATS

PART I CRIMES

- **Homicide:** The willful (nonnegligent) killing of one human being by another.
- **Rape:** The carnal knowledge of a person, without the consent of the victim
- **Robbery:** The taking of anything of value from the control, custody, or care of another person by force or threat of force and/or by putting the victim in fear of immediate harm.
- **Aggravated Assault:** An unlawful attack by one person upon another wherein the offender uses a dangerous weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury, or where there was a risk for serious injury/intent to seriously injure.
- **Breaking and Entering:** The unlawful entry into a building or some other structure to commit a felony or a theft.
- **Larceny:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another person.
- **Motor Vehicle Theft:** The theft of a motor vehicle.
- **Arson:** To unlawfully and intentionally damage or attempt to damage any real or personal property of another person or entity by fire or incendiary device.

Part I 5-Year Trend

Year	Count
2018	2162
2019	2137
2020	1979
2021	1722
2022	1966

Part I Crimes

OFFENSES	2018	2019	2020	2021	2022	% of Change
Homicide	3	2	2	7	7	0%
Rape	10	9	13	12	19	+58%
Robbery	59	51	46	40	41	+3%
Agg Assault	143	131	198	164	227	+38%
Burglary	397	355	338	256	236	-8%
Larceny	1447	1495	1291	1144	1314	+15%
Vehicle Theft	93	93	88	97	120	+24%
Arson	10	1	3	2	2	0%
TOTAL	2162	2137	1979	1722	1966	+14%

ShotSpotter Alerts

Year	Count
2018	397
2019	355
2020	538
2021	464
2022	551

Community Policing

- **Sworn Officer Staffing:** Increase salary and benefits to help with recruiting and retention so more officers are on the street.
- **Reestablish Community Policing Services:** SROs; GPD Citizen Academy; Police Activities League; Neighborhood watch; etc.

QUESTIONS

Thank you for your time.

Chief Michael D. West

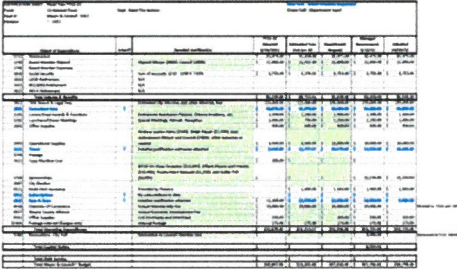
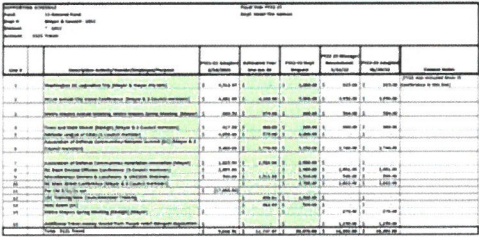
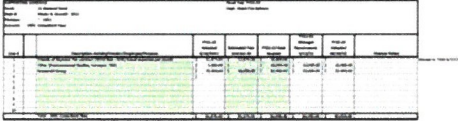
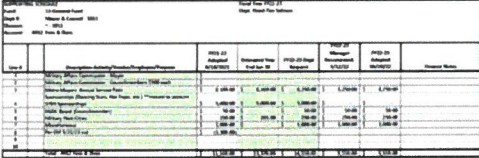
mwest@goldsboronc.gov

Office: 919-580-4231

1/24/2023

Council discussed crime.

FY23-24 Council Budget Discussion. Mayor Ham and City Manager Salmon shared the following presentation and discussed the FY23-24 budget.

Council discussed the travel budget, fees, and dues. City Clerk Getz was asked to include dates and locations of conferences on the detailed travel budget. The clerk requested that Council contact the manager or her if there are conferences or trainings they would like to add to the draft budget. Councilman Gaylor requested adding a detail in the budget for the mayor and two councilmembers to attend the Chamber of Commerce Annual Banquet and the WCDA Industry Appreciation Event. Council gave direction to the manager to include \$300.00 in the fees and dues line for professional affiliation for the mayor and each council member.

FY23-24 NPO Budget Discussion. City Manager Tim Salmon shared the following presentation:

NPO Budget Discussion City Manager Tim Salmon February 23, 2023  www.goldsboronc.gov	NPO Way-ahead? - Will the City Council continue to fund NPOs for services with General Fund \$ (City HUD, other Federal, State, and local government funding TBD by NPO actions)? - Council guidance on services to be funded? - How much should be budgeted FY2324 (e.g. FY22-23 \$159K; ~\$4.80 per resident)? - How will Council determine who should be funded? - Will the City staff or other organization administer program(s) (e.g. United Way of Wayne County)? The City NPO policy requires a lot from NPOs, Council, and staff. - Most difficult NPO requirement is audit. Council guidance on City or total funding TBD (NCGS 159-40, City may require audit if grant >\$1K; NCGS 159B4 requires local government audit if Fed and/or State grants > \$100K; single audit if State grants > \$500K; Fed requires single audit if Fed grants >\$750K)?
Authorized Services WHEREAS, the CITY has identified the following goals related to the health, safety, and well-being of its citizens, and pursuant to G.S. § 160A-209, the CITY is authorized to provide as follows: - Arts Programs and Museums. – To provide for arts programs and museums as authorized in G.S. 160A-488. - Economic Development. – To provide for economic development as authorized by G.S. 158-7.1. - Historic Preservation. – To undertake historic preservation programs and projects. - Human Relations. – To undertake human relations programs. - Hospitals. – To establish, support and maintain public hospitals and clinics, and other related health programs and facilities, and to aid any private, nonprofit hospital, clinic, related facility, or other health program or facility. - Housing. – To undertake housing projects as defined in G.S. 157-3, and urban homesteading programs under G.S. 160A-457.2. - Joint Undertakings. – To cooperate with any other county, city, or political subdivision of the State in providing any of the functions, services, or activities listed in this subsection. - Parks and Recreation. – To establish, support and maintain public parks and programs of supervised recreation. - Public Transportation. – To provide public transportation by rail, motor vehicle, or another means of conveyance other than a ferry, including any facility or equipment needed to provide the public transportation. - Senior Citizens Programs. – To undertake programs for the assistance and care of its senior citizens. - Urban Redevelopment. – To provide for urban redevelopment.	Questions? Guidance?

Council discussed the Nonprofit funding and audits with the city manager, assistant city manager and finance director.

Councilman Broadaway made a motion to require an audit if the NPO has over \$500,000. Councilman Broadaway modified his motion to any NPO with revenue of \$200,000 or above will require an audit before receiving city grant funding. The motion was seconded by Councilman Batts. The motion passed unanimously.

Councilman Batts made a motion that the city use a third-party agency to administer the nonprofit funding provided by the city. Councilman Broadaway seconded the motion. Council discussed the third-party process. The motion passed unanimously.

City staff will research the third-party administrators and will ask them to attend the council meeting on March 20 with a description/proposal of their services.

Council will discuss the amount of nonprofit funding to budget for FY 23-24 at a later meeting. City Manager Salmon asked Octavius Murphy, Assistant to the City Manager to research nonprofit organizations that would be willing to oversee the city funding.

Retreat Discussion/Decisions. City Clerk Getz reviewed the council decisions. The list of retreat decisions will be added to the minutes of the second day.

The meeting recessed at 4:34 p.m.

FEBRUARY 23, 2023

The Mayor and City Council of the City of Goldsboro, North Carolina, held their Annual Retreat on Thursday, February 23, 2023 at the Goldsboro Event Center, 1501 South Slocumb Street, Goldsboro, North Carolina with attendance as follows:

- Present:

Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilman Bill Broadaway
Councilwoman Hiawatha Jones
Councilman Charles Gaylor, IV
Councilman Greg Batts
- Absent:

Councilwoman Brandi Matthews
- Others Present:

Tim Salmon, City Manager
Laura Getz, City Clerk
Matt Livingston, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Holly Jones, Deputy City Clerk
Scott Williams, Information Technology Director
Brad Hinnant, Assistant Information Technology Director
Erin Fonseca, Downtown Goldsboro Director
Bert Sherman, Public Utilities Director
Bobby Croom, Engineering Director
Felecia Williams, Community Relations Director
Felicia Brown, Parks and Recreation Director
Mike West, Police Chief
Ron Stempien, Fire Chief
James Farfour, Deputy Fire Chief
Rick Fletcher, Public Works Director
Bernadette Dove, HR Director
Adam Twiss, Paramount Theater Director
Allen Anderson, Inspections Director
Amanda Justice, Tourism Director
Josh Shockley, Event Center Manager
Obie Agbasi, Director of Golf

Call to Order. Mayor Ham called the meeting to order at 9:00 a.m.

The Mayor and City Manager Salmon discussed changes to the agenda to include adding the Public Utilities CIP Presentation at 11:00 a.m. and the Strategic Plan Presentation at 11:30 a.m. from yesterday’s agenda. Councilman Gaylor made a motion to modify the agenda as discussed by the Mayor and Manager to move the Capital Improvement Plan to 11:00 today and the Strategic Plan discussion to 11:30 today. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.

Mayor Ham shared the council was polled regarding the date for the election public forum. The meeting will be March 14, 2023 at the Goldsboro Event Center at 6:00 p.m.

FY23-24 Department Budget Priorities.
Michael West, Chief of Police shared the following presentation:

GOLDSBORO POLICE DEPARTMENT

Michael D. West, Chief of Police

February 23, 2023



www.goldsboronc.gov

PERSONNEL STATUS

Pay Grade	Position	Budgeted	Vacant	Actual	Frozen
Grade # 73	Police Officer	61	23	38	20
Grade # 76	Police Corporal/ Investigator	23	5	18	
Grade # 77	Police Sergeant	11	1	10	
Grade # 80	Police Captain	8	0	8	
Grade # 85	Police Major	3	1	2	
Grade # 89	Police Chief	1	0	1	
Totals		107	30	77	

02/24/2023



TYPES OF SEPARATION

Type of Separation (Sworn)	2018	2019	2020	2021	2022	Total (last 5 years)
Retirement	2	1	4	1	3	11
Other LE Agency	2	0	5	8	7	22
Other Career/Education	1	0	0	5	1	7
Terminated	2	4	2	0	1	9
Other/Undisclosed	1	4	6	4	2	17
Total	8	9	17	18	14	66

02/24/2023



RECRUITMENT AND RETENTION PROPOSALS

- Longevity (Tiered 5yrs +)

	5-9 Years	10-14 Years	15-19 Years	19+ Years
Longevity	2.5%	3%	3.5%	4%
Estimated Total	\$153,000			

- Current Incentives
 - Education (2.5% Assoc, 5% BA/S; and Prior Experience (1%/year)
 - Probationary (5% after 1 year)
 - FTO/K9/Traffic/Language (5% each)
 - Career Progression (5% at 2, 4, and 7 years)
 - Take-Home Vehicle (within Wayne County/18Mi)

02/24/2023



SALARY COMPARISONS

	Goldsboro	WCSO	Wilson	Princeton	Kinston	Garner	Clayton	Smithfield	Raleigh	Chapel Hill
ENTRY BASE	\$40,431	\$41,000	\$45,170	\$45,385	\$40,278	\$47,061	\$50,085	\$48,789	\$50,301	\$50,000

- In addition to higher starting salaries:
- Wilson offers incentives associate/masters, language for ASI/Arabic
 - Princeton offers incentive for probation
 - Raleigh offers incentives for experience and education
 - Chapel Hill offers incentives for language, education, POPAT, Advanced LE certificate

02/24/2023



POLICE VEHICLE INVENTORY

POLICE FLEET

Patrol	Admin
2013 - 8	2001 - 2
2014 - 6	2002 - 1
2015 - 1	2005 - 1
2016 - 17	2006 - 2
2018 - 9	2007 - 2
2019 - 3	2009 - 3
2020 - 7	2010 - 5
Total: 51	Total: 43
Avg. Age: 6.4 yrs	Avg. Age 11.4 yrs

02/24/2023



FLEET VEHICLE REPLACEMENT PLAN

2021	2022	2023	2024	2025	
10	10	10	10	10	Patrol
2	2	2	2	2	Admin



- 10 Patrol/2 Admin per year
- Increase the size of the fleet to allow for additional take home cars for officers living outside of the city limits and to replace older cars
- More vehicles under warranty; reduces maintenance cost
- Enhance public image of Police Department
- Improve officer morale and aid in retention

02/24/2023



FLEET SUMMARY

- 32 Vehicles have under 80,000 miles
 - 16 Vehicles have 80,001 to 100,000 miles
 - 29 Vehicles have 100,001 to 120,000 miles
 - 17 Vehicle have over 120,000 miles
- NOTE:
- The service life of a takehome car is approximately 68 years
 - Service-life is based on 80,000 to 100,000 miles and the average cost to maintain the vehicle
 - The decision to deadline a car is based on model/year, mileage, parts availability, maintenance cost and overall safety of the car
 - Take home cars are averaging 12,837 miles per year.

02/24/2023



FLEET SUMMARY – NEW HIRES

- FY19-20 purchased 7 Patrol and 2 Admin vehicles
 - FY20-21 purchased 0 Patrol and 2 Admin vehicles
 - FY21-22 purchased 2 Patrol and 2 Admin vehicles
 - FY22-23 purchased 0 Patrol and 3 Admin vehicles
- Currently there are 30 vacancies (20 frozen) and 1 patrol car is available for assignment.
 - Anticipated unit cost per replacement vehicle for FY2224 is \$34K for a sedan and \$42K for an SUV.

02/24/2023



QUESTIONS

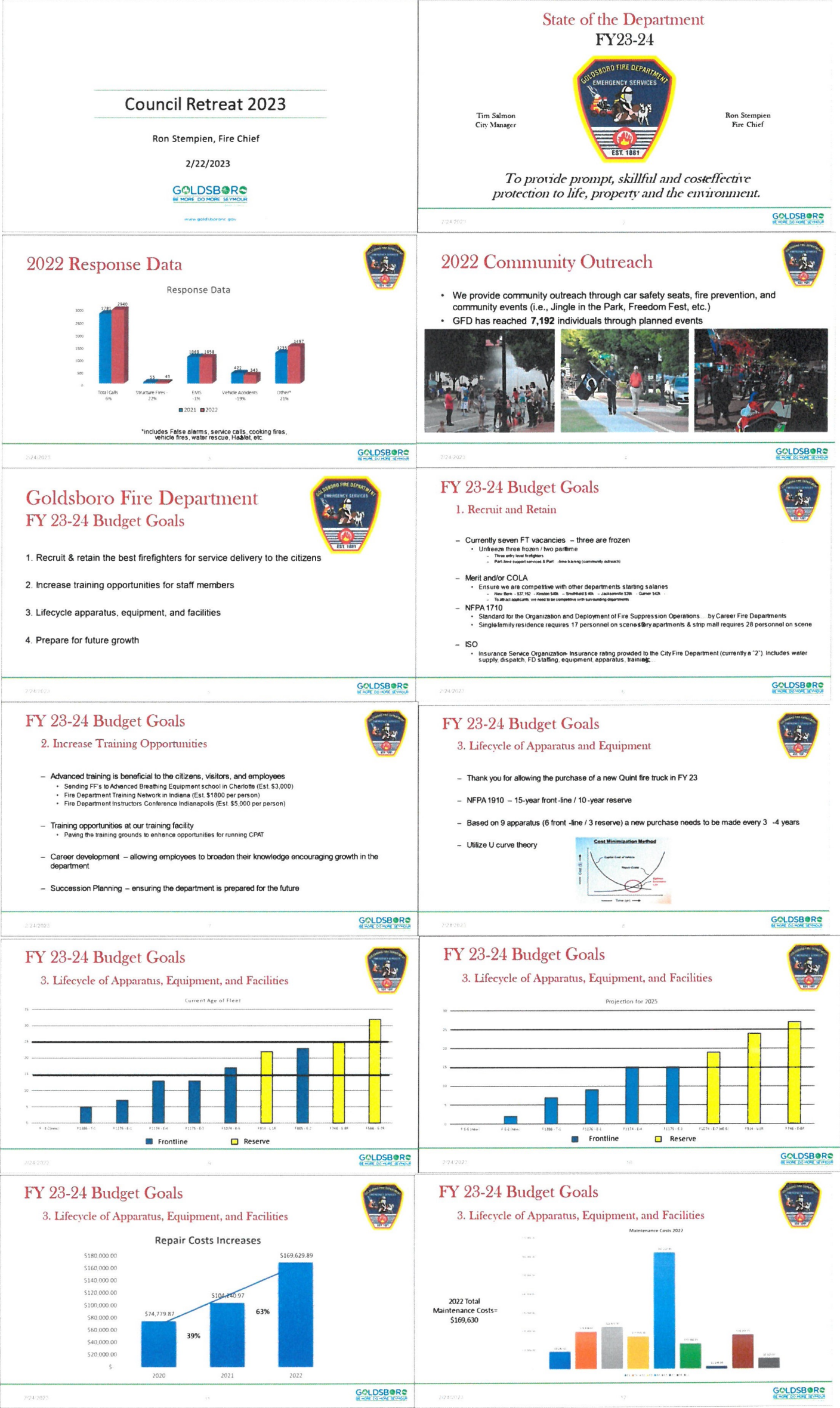
Thank you for your time.

Chief Michael D. West
mwest@goldsboronc.gov
Office: 919-580-4231

02/24/2023



Ron Stempien, Fire Chief shared the following presentation:



FY 23-24 Budget Goals

4. Prepare for Future Growth

**GOLDSBORO FIRE DEPT
LADDER COMPANY
2.5 MILE TRAVEL DIST**



3/24/2023 15

GOLDSBORO
BE MORE. DO MORE. GROW.

Thank you!

Questions?

GOLDSBORO
BE MORE. DO MORE. SEYHOUR
Gold's Gym

www.goldsborongym.com

Rick Fletcher, Public Works Director shared the following presentation:

Three Key Budget Items

- Funds for Operations
 - Materials and supplies for daily operations
 - Basic funds are typically available
- Funds for Personnel
 - Key positions are in place and funded
- Funds for Equipment
 - Have been and will continue to be our biggest challenge
 - Facing new challenges beyond funding

7/15/2021

5

GOLDSBORO
BE AWARE. BE AHEAD. BE PROUD.

Age of All Equipment – Combined

- Industry Standard for Useful Life of Most Equipment is 10 Years
- Public Works Department Overall – 149 Total (GF, UF & WF)
 - Average Age: 12 Years
 - Percentage Over 15 Years Old
 - Percentage Over 10 Years Old

	FY 21	FY 22	FY 23
Average Age: 12 Years			
Percentage Over 15 Years Old	39% (56)	35% (51)	30% (45)
Percentage Over 10 Years Old	55% (80)	53% (77)	53% (77)

Category	FY 2021	FY 2022	FY 2023
Over 10 Yrs Old	55%	53%	53%
Over 15 Yrs Old	39%	35%	30%

2/15/2023

GOLDSBORO
 BE BOLD. BE GOOD. BE GREEN.

Solid Waste Division (GF)

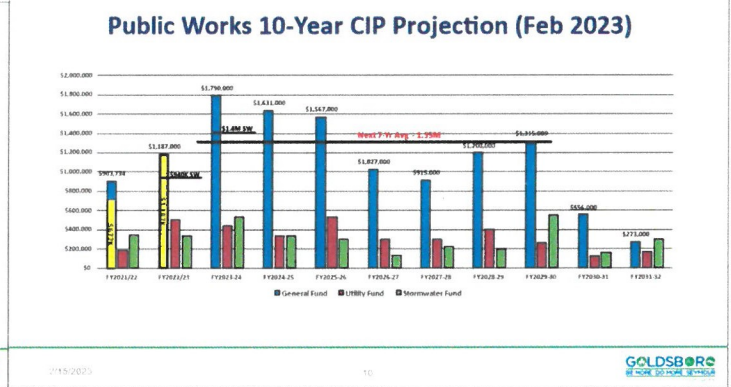
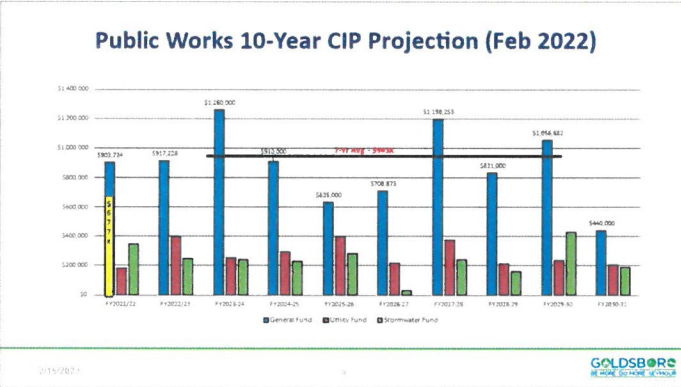
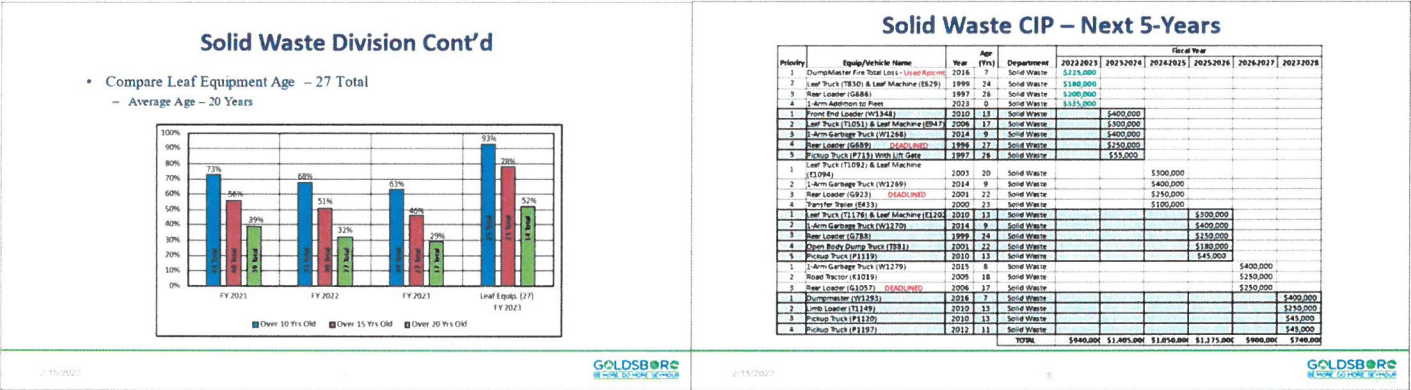
- Have the Most and Overall Oldest Equipment – 59 Total
 - Average Age: 14.3 Years
 - Percentage Over 20 Years Old 39% (23)
 - Percentage Over 15 Years Old 56% (33)
 - Percentage Over 10 Years Old 73% (43)

Category	FY 2021	FY 2022	FY 2023
Over 20 Yrs Old	73% (43)	68% (40)	66% (39)
Over 15 Yrs Old	56% (33)	51% (30)	46% (27)
Over 10 Yrs Old	39% (23)	32% (19)	29% (17)

2/15/2023

5.

GOLDSBORO
 BE BOLD. BE GOOD. BE GREEN.



- Considerations
- Increase Rates – **Done**
 - Increased from \$22 to \$25
 - Additional \$480K/yr to put towards loans for SW equipment – \$2.4M over next 5 years
 - Automate Leaf Collection Machine
 - Reduce Staffing (1 fulltime and 1 parttime – \$50K/year)
 - Eliminate Five 30 -Year-Old Trailers from Inventory – reduced maintenance/replacement costs
 - Reduce level of Service – Leaf & Limb, White Goods, etc.
 - Reduce Costs/Overhead – invest savings into equipment
 - Set up a Capital Reserve for Equipment Replacement
 - Establish Solid Waste Enterprise Fund
 - Operate on fees collected

Council discussed the needs in the Public Works Department.

Council was asked by the Assistant City Manager to fill out their retreat evaluations.

Felicia Brown, Parks and Recreation Director shared the following presentation:

We Make Play Happen

GOLDSBORO PARKS AND RECREATION

Mission

The mission of Goldsboro Parks and Recreation is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, indoor facilities and open spaces for the enjoyment, safety, and well being of all citizens.

Parks & Recreation Personnel

- Parks and Recreation has 36 fulltime authorized positions and 6 permanent parttime authorized positions
 - of the 36 FT positions, 6 are currently vacant
 - 2 of the 6 PPT positions are currently vacant
 - 5 of the 6 PPT positions are Custodians ..

City Hall, City Hall Annex, Downtown Development, the HUB– all facilities we clean in addition to our P&R facilities

Parks & Recreation Operational Budget

- FY20-21 – \$724,692
- FY21-22 – \$671,584
- FY22-23 – \$808,156
- Capital projects are not included in the numbers above

Parks & Recreation Facility and Equipment Issues

- Getting more usage out of facilities
- More usage means more wear and tear of facilities and equipment
- Capital Improvement Projects (CIP) Plan needs to be implemented to repair/replace facilities and equipment



- Getting more usage out of facilities
 - More usage means more wear and tear of facilities and equipment
 - Capital Improvement Projects (CIP) Plan needs to be implemented to repair/replace facilities and equipment
- 



2:24:2023

T.C. Coley Community Center



The photograph shows the exterior of the T.C. Coley Community Center. In the foreground, a large, dark wooden sign stands on a patch of dirt and grass. The sign has three white rectangular panels with black text. The top panel reads "T.C. COLEY", the middle panel reads "COMMUNITY CENTER", and the bottom panel reads "516 S. Leslie Street". In the background, the building is a two-story structure with dark brown siding. The words "T.C. COLEY" and "COMMUNITY CENTER" are visible on the upper part of the building's facade. The sky is clear and blue, and there are some trees and a grassy area to the right of the building.



2242623

GOLDSBORO
THE MORE YOU KNOW

Herman Park Center



The main image shows the Herman Park Center, a large, two-story brick building with a prominent white portico supported by columns. The building is surrounded by greenery and trees. An inset image in the top right corner shows a different view of the building, labeled "Admin Bldg", which appears to be a smaller, single-story structure with a flat roof and large windows.



GOLDSBORO
and more

Goldsboro Golf Course and Event Center Personnel

- Goldsboro Golf Course has 3 full-time authorized positions and 2 permanent part-time authorized positions
- Goldsboro Event Center has 1 full-time authorized position and 1 permanent part-time authorized position
- Of the 4 combined full-time authorized positions, 2 are currently vacant

A photograph of a golf course green and fairway under a clear blue sky. The green is in the foreground, and the fairway extends into the distance. There are some trees and a small building visible in the background.

- Goldsboro Golf Course has 3 full-time authorized positions and 2 permanent part-time authorized positions
 - Goldsboro Event Center has 1 full-time authorized position and 1 permanent part-time authorized position
 - Of the 4 combined full-time authorized positions, 2 are currently vacant
- 



Goldsboro Event Center



2024/2025

GOLDSBORO
THE MORE YOU KNOW THE MORE YOU SAVE

Goldsboro Golf Course



Council discussed the Parks and Recreation Department needs. Mayor Pro Tem Polack asked Mrs. Brown who maintains the Patrick Best track. She stated it is maintained by and the property of Wayne County Public Schools.

Scott Williams, Information Technology Director shared the following presentation:

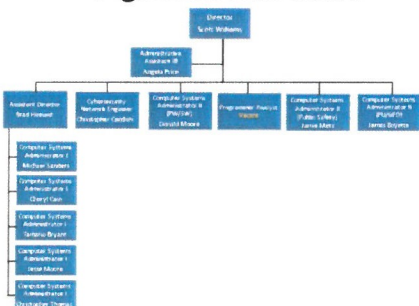
Information Technology

Scott Williams, IT Director

February 23, 2023

The logo for Goldsboro, North Carolina, featuring the word "GOLDSBORO" in blue capital letters with a green circular icon containing a stylized 'G' and a leaf. Below it, the slogan "BE MORE. DO MORE. GET MORE." is written in smaller blue capital letters.

February 23, 2023

www.goldshow.org[illegible]

GOLDSBORO
UNIVERSITY

General Update

- We are tracking under budget for the current FY.
- We expect to ask for less operational funds in the coming FY.
- Staffing is still a concern. We have filled all our vacant positions. The Programmer position is in the hiring process
 - Need to add a Database Administrator and a Server Administrator.
- Staff Pay is a concern as we are having issues recruiting for our higher positions.
 - I believe the pay needs to be reviewed for Information Technology to ensure its competitive.
 - All positions need to be assessed and any changes made that are appropriate.
- Vehicles have been an issue for IT for several years. We are making improvements, but still need more vehicles to cover our daily service calls.

GOLDSBORO
INNOVATION • TECHNOLOGY • BUSINESS

Additional Staffing Needs

- Server Administrator
- Database Administrator
- IT Project Manager



GOLDSBORO
UNIVERSITY

Vehicle Needs

- FY23 Requested Vehicles
 - 3 SUVs
- Current Vehicles
 - 1997 Ford Van (to be replaced by new SUV)
 - 2021 Ford F-250
 - 2022 Chevy Cargo Van
 - 2022 Ford Bronco Sport

10/4/2023

 **GOLDSBORO**
BE MORE. DO MORE. BE BETTER.

Capital Needs

IT Equipment usually purchased on 5 year terms:

- **Current Needs for FY 23 -24**
 - City Hall Chiller and Boiler Replacement \$340,000 (waiting for new numbers)
 - Network Equipment/UPS Replacement Plan \$580,000
 - Public Safety Mobile Computer (MDT) Replacement Plan \$600,000
 - Vehicles \$96,000
- **Future Needs for FY 24 -25**
 - None
- **Future Needs for FY 25 -26**
 - PC Replacement Plan \$500,000
- **Future Needs for FY 26 -27**
 - Server/Storage Replacement Plan \$450,000
 - Phone System Upgrade \$200,000
- **Future Needs for FY 27 -28**
 - None

2/24/2021

4

GOLDSBORO
BE MORE. DO MORE. BE TOGETHER.

Any Questions?

Engineering Department

Bobby Croom, PE, CFM
Engineering Director

February 23, 2023

GOLDSBORO
BE MORE. DO MORE. SET YOURS.

www.goldsboronc.gov

**Recent
and
Current
Projects**

PROJECT NAME:	PROJECT STATUS:	PROJECT BUDGET:
SEWER PROJECTS:		
Phase IV Sewer Collection Rehab Project	Awaiting DWI for CO approval	\$8,344,167.30
2017 Wastewater System Improvements	Finance working on Reimbursement	\$568,612.00
Mount Olive Pickle Plant Expansion	Fy 1 Apr 23; Fy 2 TBD	\$22,000,000.00
Phase III Sewer Collection Rehab Project	Not approved for NC ARPA funding	\$8,522,650.00
Wastewater System Asset Inventory and Assessment	Completed; utilized for CIP	\$150,000.00
WATER PROJECTS:		
2" Galvanized Water Line Project	NC ARPA Funded; Est Start 2023	\$6,000,000.00
Lead and Copper Service Line Inventory	FY23-23/23-24 Budget Item*	\$4,730,300.00
Water System Asset Inventory and Assessment	Completed; utilized for CIP	\$150,000.00
Wayne County Utility Merger/Regionalization Feasibility	In progress	\$100,000.00

*Use Utility Contingency Fund for project ordinance starting FY22-23

GOLDSBORO
BE MORE. DO MORE. SET YOURS.

Engineering Staff

```
graph TD; ED[Engineering Director] --> TE[Traffic Engineer]; ED --> CE[Civil Engineer]; ED --> CS[City Surveyor]; ED --> PM[Project Manager]; ED --> EPT[Engineering Property Technician]; ED --> GM[Gift Manager]; TE --> TSSS[Traffic Signal / Sign Shop Supervisor]; TSSS --> ST[Signal Technicians]; TSSS --> TST[Traffic Sign Technician]; CS --> STech[Survey Technician]; PM --> CI[Construction Inspector]; CI --> CI2[Construction Inspector]; EPT --> AA[Administration Assistant]; EPT --> GIS[GIS Specialist];
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1/24/2023

RECENT AND CURRENT PROJECTS

PROJECT NAME:	PROJECT STATUS:	PROJECT BUDGET:
STORMWATER PROJECTS:		
Stormwater Inventory Project	Estimated completion April	\$1,862,900.00
City of Goldsboro Stormwater Project	Applied for NC ARPA \$	\$1,998,250.00
Stormwater Control Measure (SCM) On-Going		
ASPHALT RESURFACING:		
FY22-23 No Rd Projects, Study TBD; FY23/4 TBD		
NCDOT PROJECTS:		
William Street Widening	Projected completion 2023	\$15,800,000.00
Stoney Creek Greenway	Estimated completion April 2023	\$316,000.00
Payroll & Berkeley Realignment	Let date 2023	\$17,200,000.00
DEVELOPMENT PROJECTS:		
Magnolia Grove		
Tiffany Gardens		
Homewood Suites		
Goldsboro Business Campus		
INTERNAL PROJECTS:		
AIN Alabama Street Sidewalks	Project canceled due to CWPB	
Bridge Maintenance	Project scoping	
		\$26,737,889.30

1/24/2023

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1/24/2023

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STORMWATER PROJECTS:		
Stormwater Inventory		

Downtown Development

Erin Fonseca, Downtown Development Director

February 23, 2023

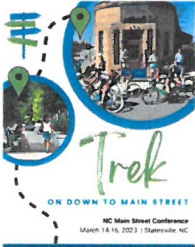

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www.goldsborcinc.gov



NC Main Street Conference

- The state's largest downtown revitalization event learning sessions, tours, downtown exploration and networking.
- The theme varies, but always involves the exploration of our North Carolina economic drivers and the innovative, creative downtown applications that are occurring across the state with the Main Street program.



ON DOWN TO MAIN STREET

NC Main Street Conference
March 14-16, 2023 | Statesville, NC

2/24/2023 3 

NC Main Street Conference

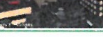


- 700-800 attendees from 150+ NC Communities
- \$100,000 - \$150,000 Economic Impact
- Hosted in 2016 with Record Setting Attendance
- 100+ Volunteers
- Economic Impact Beyond Monetary Impact

2/24/2023 GOLDSBORO
BE THERE DO MORE STAY GOLD

NC Main Street Conference Needs

- Volunteers
- Budget – Anticipated Commitment of \$30,000
 - \$10,000 Commitment from D&CD
 - \$5,000 from Travel & Tourism
 - = **\$15,000 Commitment from COG**
- Meeting Spaces, Activities & Transportation Assistance
- Housekeeping Items as Needed– Examples: painting light poles, cleaning up parking lots, pressure washing surfaces, replacing banners etc.



Questions?

Council discussed the Main Street Conference. Mayor Ham made a motion to support and host the 2024 Main Street Conference. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.



The HUB Rental Fees

- Tiered Rental Fee Structure
 - Tier 1 – \$500+
For profit events w/ any compensation
 - Tier 2 - \$400+
Any event with no admission or compensation (exc. NPOs)
 - Tier 3 - \$300+
Any event hosted by a non-profit organization
- All reservations require a \$100 refundable damage deposit and certificate of insurance.

7/24/2023

GOLDSBORO COMMUNITY CENTER

[illegible]

Freedom Field



- Current Requirements
 - Special Event Application Only
 - \$25 Rental Application Fee
 - No Damage Deposit
- Renters Strongly Encouraged to Reserve The HUB with Freedom Field, Not Individually
- Not Required in the Special Event Application Policy

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GOLDSBORO
OF NORTH CAROLINA

Recommendation

- Rental of Both Spaces, Regardless of Use
- Add \$100 to Current HUB Fee
- Require Refundable Damage Deposit with all HUB/Freedom Field Rentals
- Reasoning– Staff time is required for preparation and clean up of amenities including bathroom facilities, trash receptacles, power receptacles, greenspace etc. Amenities will see an increase in use, regardless of type/location of rental.



2/28/2023

76

Questions?

Council discussed the HUB and Freedom Field rental fees. Councilman Broadway made a motion to adopt the presented fee schedule. The motion was seconded by Councilman Batts and unanimously carried.

Bernadette Dove, Human Resources Director shared the following presentation:

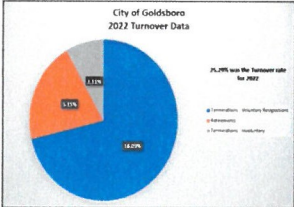
HUMAN RESOURCES

Bernadette Dove, Director of Human Resources

February 23, 2023



www.goldsboronc.gov

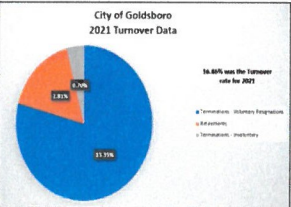


City of Goldsboro
2022 Turnover Data

26.46% was the Turnover rate for 2022

1.51% 11.11% 13.84%

Terminations - voluntary resignation
Terminations - involuntary
Terminations - disability



City of Goldsboro
2021 Turnover Data

16.84% was the Turnover rate for 2021

1.16% 11.11% 14.57%

Terminations - voluntary resignation
Terminations - involuntary
Terminations - disability

The national average employee turnover rate for 2022 is 9.3%
The national goal for average employee turnover rate is 10% or less

HR Best Practices

- Complete a Compensation & Pay Study every 3 years.
 - Most recent study implemented in 12/22
- Complete a Compensation & Pay Study if we have experienced labor shortages and/or trouble attracting talent in 2021 & 2022 that is greater than the previous years.



Compensation & Classification Study



Evergreen Solutions, LLC (Evergreen) was contracted to do a Compensation and Classification Study for the City of Goldsboro in December 2019.
- The cost of the study was \$32,500.

The purpose of the study was to:

- Analyze our classification and compensation (pay) system and make recommendations to improve our competitive position in the labor market.



Human Resources

Invite qualified Human Resource Management Consultants to submit proposals to perform:

- Review/revision of our existing Compensation & Pay plan.
- Salary Study and update job descriptions, as necessary.
- One or more pay plan option schedules.



RECOMMENDATIONS



Recognition Policy for City Employees

Employees with at least five (5) years of service shall be recognized at the City's annual appreciation event. Employees will receive a check based upon the values listed below.

Current		Proposed	
5 years of service	\$10	5 years of service	\$50
10 years of service	\$25	10 years of service	\$100
15 years of service	\$35	15 years of service	\$150
20 years of service	\$50	20 years of service	\$200
25 years of service	\$75	25 years of service	\$250
30 years of service	\$100	30+ years of service	\$300
35 years of service	\$125		
40 years of service	\$150		



Transition of Occupational Health Program

PROS

- Nurse on site 40 hrs per week vs. 32 hrs (\$99,140)
- Competitive pricing on medications & supplies via Immediate Care & local pharmacy vs. UNC Pharmacy
- Operational & salary increases at our discretion. Recent increases:
 - \$42 hr - \$47 hr 3/1/2022
 - \$47 hr - \$49 hr 7/1/2022
 - Additional 5% 7/1/2022 to \$51.00
- Enhanced working relationship with Medical Director, Dr. Terry Grant & Immediate Care Staff
- Dr. Grant will serve as our Medical Consultant increasing the \$79.00 for consultation/visit/UNC to be currently charges
- Immediate Care is our current Workers Compensation provider
- Long term savings and cost-effective for City

CONS

- Cost of services for Health Nurse \$29,246.32
 - Retirement
 - OSHA
 - Social Security
 - Health Insurance

	Estimated - UNC Website	In-Home
PP23 Actual	\$84,020.31	-
PP23 Actual	\$80,753.13	-
PP23 Estimated Actual	\$79,849.00 (actual - 32 hrs)	-
PP24 Proposed of Budget	\$104,832.00 (40 hrs)	\$127,896.32 (40 hrs)
PP23 Estimated Budget	\$118,020.00 (40 hrs)	\$127,896.32 (40 hrs)

- Client shows anticipated savings from UNC required to show a needed increase for continuing PP24 to PP25
- Client compares cost to include benefits (\$28,296.23), medical insurance (\$5,000), and salary (\$45,000) for Salaries City Occupational Health Nurse
- Benefit and services savings \$27,839 for Salaries County Health



Questions?

Council discussed the Human Resources Department presentation.

The meeting recessed at 11:54 p.m. for lunch.

The meeting began at 12:15 p.m.

Bert Sherman, Public Utilities Director shared the following presentation:

Public Utilities Department 2023 Retreat

Robert "Bert" Sherman, Public Utilities Director

February 22, 2023



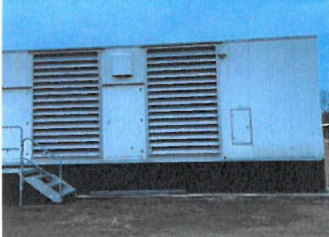
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- Public Utilities Department 2023 Retreat
- Current and future Capital improvement projects

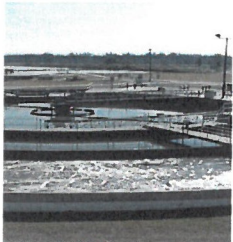


32

12 Above ground Capital Improvement projects For FY22-23 \$2.8 Million Dollars	Clear Well #2, coating and sealing (WTP)Completed Flood Barrier Footers(WTP) Bulldozer for Compost Basin #1 Aerator gear drive replacementWork in Progress ATS at WTP ATS at The NRPS New Bar Screen at New Hope Lift Station Bulk Storage Tank at WRF Westbrook pump Station new generator Telemetry System Upgrade Sand Filter #2 Rehab Flow Meters for the WTPProject to be Bid
2024/2023 5 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Water Reclamation Facility (WRF)  24/7 Operation	2024/2023 6 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Water Reclamation Facility (WRF) 
2024/2023 7 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Pecan Lift station Bar Screen After the Big Cherry Lift Station is demoed the bar screen will be relocated to the Pecan Rd. Lift Station. This bar screen is only a couple of years old. By replacing instead of purchasing a new screen The City will be saving in excess of \$300,000.  Future needs	2024/2023 8 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Repaint Clarifiers #1,2,3,&4 Future needs  - Clarifiers are settling tanks built with mechanical means for continuous removal of solids being deposited by sedimentation. A clarifier is generally used to remove solid particulates or suspended solids from liquid for clarification or thickening. It is vital that these clarifiers continue their upkeep. They are scheduled to begin work on each clarifier individually in FY24-25 through FY27-28 at an estimated price of \$45,000, \$48,375, \$52,003, and \$55,903, respectively. - Clarifier 1and 2 were built in 1985, Clarifier 3 was built in 1994, and Clarifier 4 was built in 2000.
2024/2023 9 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Ultraviolet Light disinfection The City's WRF currently uses UV light disinfection to mutate bacteria so that they cannot reproduce. This is an extremely important step in the disinfection process. The annual UV inspection has been completed and the system is still operational, but the report has recommended a complete overhaul due to age and wear and tear on the system. The price to replace the old UV system is estimated at \$1.8 million dollars. This is scheduled to be replace in FY 24-25  Future needs	2024/2023 10 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Westbrook pump station grit removal. It is essential to remove grit from the raw wastewater to protect pipe elbows, pump impellers, and other internal surfaces from pitting and erosion. This project is estimated to cost \$300,000.  Future needs
2024/2023 11 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Replace filter belt press#1 and #2 The filter belt presses have both reached the end of their life cycles. #1 belt press is scheduled to be replaced in FY25-26 while #2 filter belt press is scheduled to be replaced in FY26-27. The prices are estimated to be \$1.2 million dollars and \$1.3 million dollars, respectively.  Future needs	2024/2023 12 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Rebuild influent headwork's bar screen and grit removal system. This is important because it keeps trash and other debris from reaching the plant and ruining pumps and other equipment. This project will cost approximately \$1.0 million dollarsand is scheduled for FY24-25.  Future needs
2024/2023 13 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Replace 1000kw Generator in service since 2000 THIS PROJECT IS ESTIMATED TO BE 1.5 MILLION DOLLARS. SCHEDULED TO BE REQUESTED DURING FY 25 - 26 BUDGET. THIS GENERATOR IS PAST ITS LIFE CYCLE.  Future needs	2024/2023 14 GOLDSBORO BE MORE. DO MORE. BE TOUGHER. Replace 1500kw Generator in service since 2000 THIS PROJECT IS ESTIMATED TO BE 1.6 MILLION DOLLARS. THIS PROJECT IS SCHEDULED TO BE REQUESTED DURING THE FY 26 27 BUDGET. THIS GENERATOR IS PAST ITS LIFE CYCLE.  Future needs

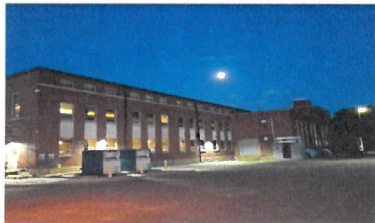
Basin Upgrade

- Construction of a new 3.5 MG treatment basin upgrade estimated price for the project \$107 million dollars. This project will allow us to go from a 14.2 MGD plant to a 17.7 MGD plant within the next 4-5 years. This expansion is needed to accommodate potential residential and industrial growth.



Future needs

Water Treatment Plant Current Needs



Future needs

Water Treatment Staff



Future needs

Neuse River Dredging

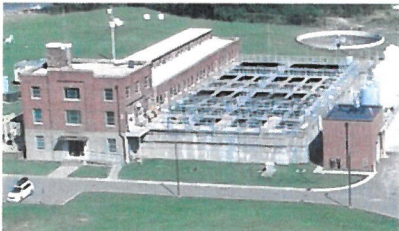


- FY23 - 24
- THE NEUSE RIVER IS DREDGED ANNUALLY AS NEEDED. DREDGING IS THE REMOVAL OF SEDIMENTS AND DEBRIS FROM THE BOTTOM OF THE RIVER. IT IS NECESSARY TO REMOVE THE SEDIMENTATION(SAND AND SILT) BECAUSE IT GRADUALLY FILLS THE INTAKE. THIS IS CURRENTLY ESTIMATED TO COST \$488,750

Future needs

Structure Repairs

- FY23 - 24
- STRUCTURE REPAIRS TO THE 72 - YEAR - OLD FACILITY \$500,000



Future needs

Elevated tank Maintenance

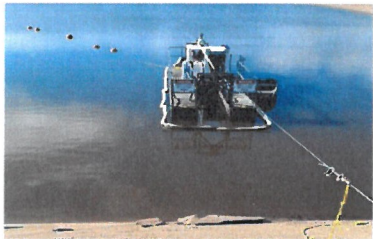


- FY23 - 24
- ANNUAL ELEVATED TANK MAINTENANCE
- \$300,000

Future needs

Sedimentation Reservoir

- THE NEUSE RIVER PUMP STATION(IMPOUNDMENT) DREDGE. THIS IS CURRENTLY BUDGETED AT \$75,900 FOR FY 24 25



Future needs

Clear Well #1 Rehab

- This structure holds 2.75 MG of water. This is where ammonia is added to the water to form chloramines (a much stronger disinfectant than chlorine). This project is projected FY23-24 to cost \$108,000



Future needs

New WTP

- The current facility is over 72 years old. We need to start the planning process FY24 to have the project completed in ten years. The site location for the new facility is the first step in the ten-year process at an estimated \$70,000



Future needs

Compost Facility



Future needs

Compost Facility Staff



Paint the Exterior Bldg.

- The interior of the office area needs painting, and the exterior of The Compost Facility needs rehab. There are multiple rust spots that need addressing. Estimated cost of both \$40,000



Future needs

Contingency and Capital Reserve Funding

Contingency Fund

- \$1.24 million dollars
- A reserve of money set aside to cover possible unforeseen future expense.
- Currently no withdrawals have been made from this fund.

Capital Reserve Fund

- Started at \$1.5 million
- Used \$800,000
- Current Balance \$700,000
- Used for Capital projects.
- Example: These funds were used to make up the difference in the increased cost of \$800,000 for Capital Projects for FY22-23.

Future needs

Questions?



7/24/2023

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GOLDSBORO
AFCOLLEGEAFCOLLEGE

7/24/2023

38

GOLDSBORO
AFCOLLEGEAFCOLLEGE

Council discussed Public Utilities facilities.

SJAFB Housing. Col. McElhaney, 4th Support Group Commander and Lt. Col Hans Winkler, 4th Civil Engineer Squadron Commander shared the following presentation:

4th Fighter Wing

Seymour Johnson AFB

Housing Roadshow Briefing

Presented By:
Col Tommy McElhaney, 4th Mission Support Group Commander
Lt Col Hans Winkler, 4th CIV Engineer Squadron Commander

This Briefing Is:
UNCLASSIFIED







Overview

- We Need You
- Our Demographics
- Military Rental Desires
- Common Questions
- Working Together











Note: Total Active Duty population is 4,453 and total civilian population is 905.

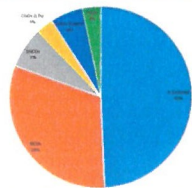
3



Our Demographics

SJAFB Demographics

Grade	Base Population
Jr Enlisted	49%
NCOs	31%
SNEOs	7%
CGOs (LTs)	3%
CGOs (Capts)	6%
FGOs	3%



BAH Overview

With Dependents Without Dependents

Grade	With Dependents	Without Dependents
Jr Enlisted	\$1,230	\$1,052
NCOs	\$1,410	\$1,161
SNEOs	\$1,333	\$1,777
CGOs (LTs)	\$1,428	\$1,227
CGOs (Capts)	\$1,982	\$1,512
FGOs	\$2,164	\$1,749

Our largest demand signal comprises our enlisted force

4



Military Rental Desires

Primary

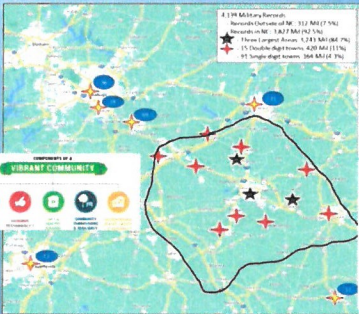
- Affordability
- Crime Rates
- Education for Kids
- Base of Commutes
- Quality Construction

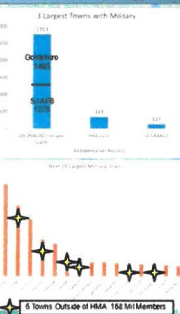
Secondary

- Low/No Maintenance
- Nearby Amenities
- Pet Friendly
- Ease of Leasing
- Military Friendly

Decision Space

- MIL to MIL
- Spouse Employment
- Family Needs





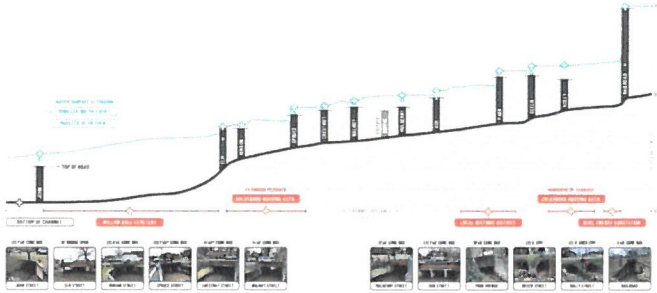


Common Questions

- How to Showcase Properties to Military**
 - DoD utilizes Homes.mil website for all Branches of Service
 - Visible to all Military and DoD civilian employees worldwide
 - Military primarily referral to this website for rental housing
 - Free for use by rental property owners/managers
 - Rentals only and not used For Sale properties
- How Do We Approve Home Listings**
 - Base housing office reviews all units prior to being listed
 - Inspected for condition/adequacy
 - Crime rate within 1000 ft of address
 - Less than 13 crimes in last 6 months
 - Continuous monitoring to add if conditions improved
- Is There Mutual Benefit**
 - Direct access to stable workforce housing renters
 - Inventory availability highlighting to Military



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FOCUS AREA #1: BIG DITCH

Along Big Ditch, between 10th and 11th Street, the City of Portland is planning a series of improvements to the ditch and surrounding areas. The improvements include: widening the ditch, adding a concrete lining to the ditch, and adding a concrete lining to the ditch. The improvements are planned to be completed by 2025.

FOCUS AREA #2: MINA WEIL PARK NEIGHBORHOOD • GOLF COURSE

The Mina Weil Park Neighborhood Golf Course is a 9-hole golf course located in the Mina Weil Park Neighborhood. The course is surrounded by residential property and is a popular destination for golfers. The course is planned to be improved by 2025.



FOCUS AREA #3: WASTEWATER TREATMENT PLANT

The wastewater treatment plant is a facility that treats wastewater before it is released into the water body. The plant is located in the Mina Weil Park Neighborhood. The plant is planned to be improved by 2025.

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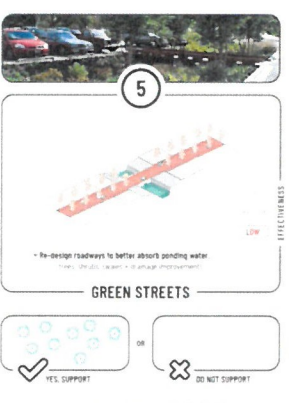
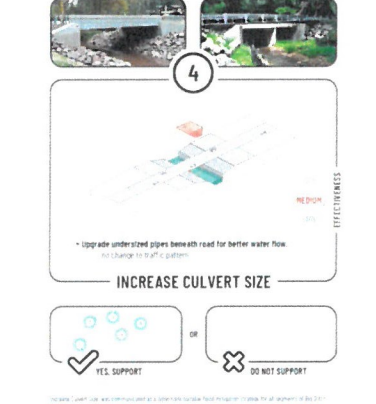
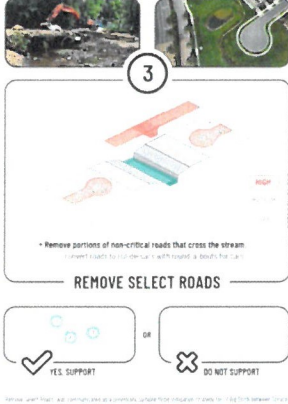
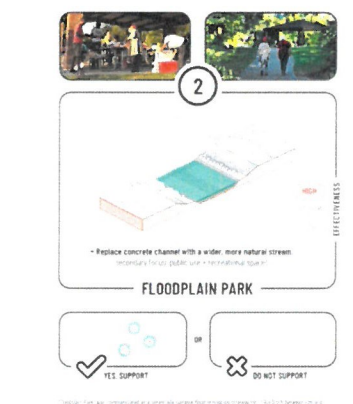
PUBLIC ENGAGEMENT #1

DECEMBER 9, 2022

The purpose of this public engagement session was to solicit community feedback and preferences for potential flood reduction strategies within the Big Ditch and Golf Course focus areas. Of the eight (8) flood reduction strategies presented, seven (7) of them were generally supported by stakeholders via push-pin votes and were collectively viewed as being a better fit to existing conditions.

FLOOD REDUCTION STRATEGIES

The purpose of this public engagement session was to solicit community feedback and preferences for potential flood reduction strategies within the Big Ditch and Golf Course focus areas. Of the eight (8) flood reduction strategies presented, seven (7) of them were generally supported by stakeholders via push-pin votes and were collectively viewed as being a better fit to existing conditions.



PUBLIC ENGAGEMENT #2

DECEMBER 9, 2022

This engagement session served as an opportunity to partake in workshop-style discussions and "brainstorming" specific to the Municipal Golf Course property. Members of the project team worked with partners from the Parks & Recreation Department to identify nuisance flooding areas, drainage patterns, and play considerations that need to be considered as part of any potential flood reduction strategies including the golf course.

WORKSHOP / CHARRETTE

The workshop/charrette was a series of discussions and brainstorming sessions with project team members and community members. The sessions were held on December 9, 2022, and December 10, 2022. The sessions were held at the Municipal Golf Course property.



Council discussed the presentation.



City Facility Maintenance and Buildings

Matthew S. Livingston, ICMA, AICP

February 24, 2023

**FISCAL POLICY GUIDELINES
CAPITAL IMPROVEMENT BUDGET POLICIES
ADOPTED APRIL 2010**

The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.

The City will attempt to determine the least costly and most flexible financing method for all new projects.



2/27/2023

Are our Buildings and Grounds the Elephant in the Room?



Buildings and Grounds Division

Staff of 5 Are we sized correctly?

- 1 Buildings and Grounds Superintendent
2 Senior Building Maintenance Technicians
2 Building Maintenance Technicians

Roles and Responsibilities: Maintain thousands of heated square feet in over 24 buildings supporting nearly 500 full and part time personnel in addition to hundreds of acres of city grounds and right-of-way. Other duties as directed.



GOLDSBORO
 THE GOLDEN TRIANGLE OF THE SOUTH



GOLDSBORO
THE GREEN ECONOMY

Old Process Vs. New Process

Old Process

- Department Oversight
- Issues tend to go unreported
- No centralized reporting process
- Follow up has been limited

New Process

- Consolidation under Building and Grounds
- Annual building inspection and evaluation process
- Work Order System throughCitiworks software
- Work order training and identification and use of Building Managers as point of contact
- Improved oversight and accountability



GOLDSBORO
BE MORE. DO MORE. BE VIBRANT.



BUILDINGS OF CONCERN



BUILDINGS OF CONCERN



Public Safety Complex hallway
between PD/Fire gym and living
quarters

BUILDINGS OF CONCERN



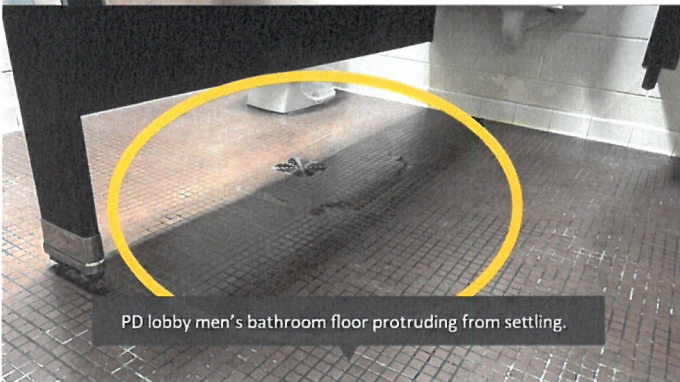
Exterior wall on south side of PD/Fire gym.



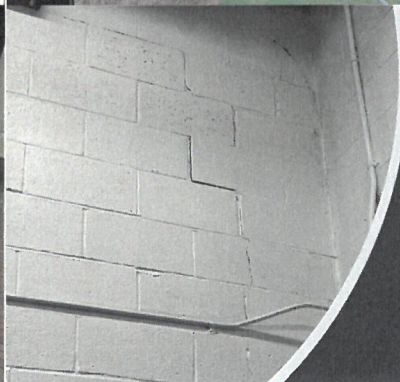
Exterior south wall of
PD/Fire gym additional
crack.



PD/Gym
window gap
from settling.



PD lobby men's bathroom floor protruding from settling.



Public Works
Collections
office wall
cracks.



Event Center exterior deterioration.

Bathroom plumbing also an issue.

Buildings are our greatest capital asset.

Step #1. Conduct in depth analysis on the condition of our buildings to include a scoring matrix.

Step #2. Apply proven preventive maintenance methods and best management practices to ensure the greatest longevity possible.

Step #3. Incorporate needed critical repairs into capital improvement plan based on the City's scoring matrix.

Step #4 Fund critical repairs as high priority items based partly on scoring.

Like our homes to most of us, buildings are the City's largest Capital Asset, we should treat them as such.

The End

Thoughts, Comments, Questions

[illegible]

FISCAL POLICY GUIDELINES
City of Goldsboro, North Carolina
Adopted: April 19, 2010

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The City will prioritize all capital improvements in accordance with an adopted capital improvement program.
2. The City will develop a 10-year plan for capital improvements and review and update the plan annually. Additional projects can be added to the CIP at any time, but funding for projects added in this manner are subject to normal operating budget constraints.
3. The City will coordinate development of the capital improvement program with development of the operating budget.
4. The City will maintain all its assets at a level adequate to protect the City's capital investment and to maximize future maintenance and replacement costs.
5. The City will identify the estimated costs and potential funding sources for each capital project prior to the project as a prerequisite for approval.
6. The City will attempt to determine the least costly and most flexible financing method for all new projects.

Council discussed the presentation and city facilities.

FY23-24 Budget Guidance. City Manager Salmon shared the following presentation:

FY23-24 Budget Guidance

City Manager Tim Salmon

February 23, 2023



Manager Guidance

- Recently, the City raised pay for employees, purchased critical equipment, and increased General Fund and Utility Fund balances by cutting ops expenses and raising rates and fees.
- However, the City remains on the NC Local Government Commission (LGC) Unit Assistance List (UAL) due to late audits and relatively low fund balances.
- Departments continue to budget conservatively while addressing costs of inflation to add to our fund balances so the City may be removed from the LGC UAL.
- Pending Council Retreat budget guidance, department heads submit FY23 -24 budget requests in line with last FY. Employee work force remains "same," "hold the line" on expenses; provide our employees COLA, performance, holiday bonus and service pay.
- Departments should increase revenue as appropriate by benchmarking rates and fees to pay for associated personnel, ops & maint, equipment, and infrastructure costs.

Council Guidance

- Priorities (e.g. employee pay and public safety)
- Targets (e.g. General Fund balance (unassigned) goal >20% with floor 10% of ops budget; Utility Fund (W&S) balance goal >100% with floor 50% ops budget)
- Rates (e.g. property tax and utility rates adjust for inflation)
- Fees (e.g. benchmarks for P&R Golf, GEC, Bryan MSC; Inspections; Utility costs; etc.)

Strategic Plan Presentation. Octavius Murphy, Assistant to the City Manager shared information from the City’s Strategic Plan website. City Manager Salmon discussed adding a financial metric in the Model for Excellence in Government section.

Retreat Discussion/Decisions. City Clerk Getz passed out the retreat decisions to Council and Council reviewed each item. The list of retreat decisions is listed below.

City Manager Salmon stated we have been selected by the UNC School of Government to receive a NC Fellow. We applied for Community Relations and Development to receive that assistance if approved by Council. If Council approves, we will budget for the Fellow in the 23-24 budget. The cost to the city is \$17,000.

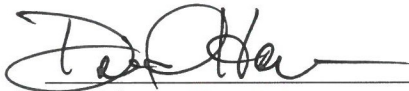
Mayor Pro Tem Polack made a motion to accept the request. The motion was seconded by Councilman Gaylor and unanimously carried.

Goldsboro City Council Retreat- February 22, 2023		
Subject	Retreat Follow-up/Decisions/Actions	Update
1. System Development Fees	Council came to a consensus to move forward with beginning the process to enact the fees after a public comment period of 45 days followed by a public hearing.	
2. Substandard Housing	Planning staff was directed to provide maps of properties in each district that contain problem issues.	
3. Substandard Housing	Planning staff will bring a revised ordinance updating the Minimum Housing Code to the March 20 Council meeting.	
4. Downtown Parking	Council came to a consensus to hold a public hearing on March 20 regarding downtown parking. An ordinance amending the current code could be brought to the April 3 Council meeting.	
5. Election Method	Council came to a consensus to hold a public forum regarding the proposed election method revisions in the City Charter. The City Clerk will research locations and propose dates and locations to the manager and council.	
6. Homelessness Program	Councilwoman Matthews will bring the Homelessness Program back to a future council meeting to discuss possible funding sources.	
7. Council FY23-24 Budget	Councilman Gaylor requested adding a detail in the budget for the mayor and two councilmembers to attend the Chamber of Commerce Annual Banquet and the WCDA Industry Appreciation Event.	
8. Council FY23-24 Budget	Council gave direction to the manager to include \$300.00 for the mayor and council in the fees and dues line with no stipulation of what organization it is used for.	
9. NPO Budget Discussion	Council voted to require any NPO with revenue of \$200,000 or more will require an audit before giving city grant funding.	
10. NPO Budget Discussion	Council voted to use a third-party administrator to administer FY23-24 city grant funding.	
11. NPO Budget Discussion	City staff will research the third-party administrators and will ask them to attend the council meeting on March 20 with a description/proposal of their services.	
Goldsboro City Council Retreat- February 23, 2023		
12. 2024 Main Street Conference	Council voted to support the 2024 NC Main Street Conference to be held in Goldsboro.	
13. Event Venue Rental Fees	Council voted to adopt the fee schedule presented for the HUB and Freedom Field.	
14. UNC Lead for NC Fellow	Council voted to approve anticipated \$17K in FY23-24 Budget for UNC Fellow work in CR&D.	
15.		

Mayor Ham and Councilmembers provided comments regarding the retreat and thanked staff.

The retreat adjourned at 2:38 p.m.




David Ham
Mayor


Laura Getz, MMC/NCCMC
City Clerk