



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
FEBRUARY 15, 2016



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Willowdale Cemetery Master Plan (David Weil and Charles Norwood)
 - b. Wastewater Inflow and Infiltration Discussion (Public Utilities and Engineering)
 - c. WA Foster Discussion (City Manager)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Bishop Anthony Slater, Tehillah Church Ministries)
Pledge to the Flag
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES (*Motion/Second)**

A. Minutes of the Work Session and Regular Meeting of January 19, 2016
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**

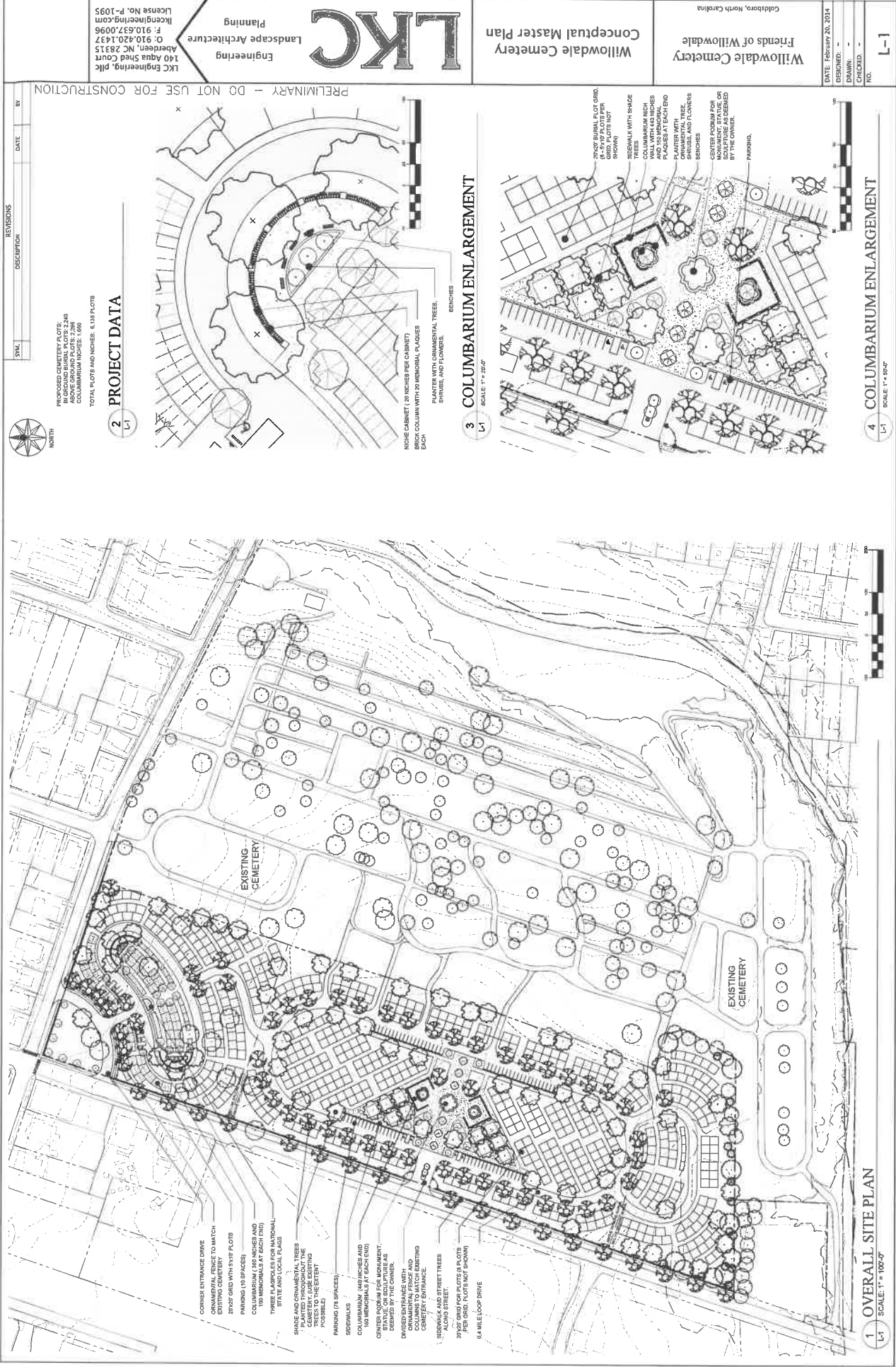
The Village- Community Organization
- VII. PUBLIC HEARINGS**

B. Z-1-16 Patrick Gallagher-East side of Leslie Street between Mulberry Street and Walnut Street (Planning)

PLANNING COMMISSION EXCUSED
- VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - C. Contract Award – Stoney Creek Sewer Outfall Rehabilitation Project – Formal Bid Request No. 2016-001(Engineering)
 - D. Amendment No. 1 to Task 2 – CCTV Assessment – Engineering Services for 2015 Priority Sewer Rehabilitation Project, Phase III (Engineering)
 - E. Approval of Resolution to Request Funding through the Clean Water State Revolving Fund Loan (CWSRF) (Engineering)
 - F. 2015 Bituminous Concrete Resurfacing B. R. #2015-005 – Change Order No. 3 (Engineering)
 - G. Budget Amendment – Meter Reading Handheld Devices (Finance)
 - H. Consider the Authorization of an Installment Financing Contract for the purchase of City Vehicles (Finance)
 - I. Authorization of an Installment Financing for the Hardware to Enhance the City's Network (Finance)
 - J. Second Annual Three Eagles Beer Festival – Street Closing Request (Police)
 - K. NC Main Street Conference, March 16-18, 2016—Street Closing (DGDC)
 - L. Historic District Commission Appointment (City Manager)
 - M. Departmental Monthly Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- X. CITY MANAGER'S REPORT**
- XI. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS(*Motion/Second)**

N. GDI Founders Day Convocation Proclamation
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

****Denotes Action Requested**



MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JANUARY 19, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on January 19, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Mike West, Interim Police Chief
Betsy Rosemann, Travel & Tourism Director
Karen Brashear, Public Utilities Director
Jennifer Collins, Assistant Planning Director
Jose Martinez, Public Works Director
Julie Metz, DGDC Director
Sherry Archibald, Paramount Theatre Director
Toby Brown, Goldsboro Events Center Manager
Scott Williams, IT Director
Scott Barnard, Parks & Recreation Director
Allen Anderson, Chief Building Inspector
Shycole Simpson-Carter, Community Development Director
Kim Dawson, Accounting Services Manager
Anthony Goodson, Goldsboro Housing Authority
Troy DeHaven, Goldsboro Housing Authority
Michele Wiggins, Goldsboro Housing Authority
Ethan Smith, Goldsboro News-Argus
Glenn Barwick, Citizen
Lonnie Casey, Citizen
Gwen Stevens, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. Councilmember Broadaway provided the invocation.

Choice Neighborhoods Planning Grant (Goldsboro Housing Authority). Mr. Troy DeHaven with the Goldsboro Housing Authority shared the following information with Council:

What is Choice Neighborhoods?

- HUD's signature place-based initiative that is helping community partners rebuild neighborhoods, expand early learning opportunities, create pathways to jobs, and strengthen families.

This federal partnership supports locally driven solutions for transforming distressed neighborhoods using place-based strategies to address the interconnected challenges of poor quality housing, inadequate schools, poor health, high crime, and lack of capital.

Choice Neighborhoods is designed to address struggling neighborhoods with distressed public housing and/or HUD assisted housing through a comprehensive approach to neighborhood transformation.

Local leaders

Residents

Stakeholders:

- public housing authorities
- cities
- schools
- police
- business owners
- nonprofits
- private developers

Which come together to create a plan that transforms distressed HUD housing and addresses the challenges in the surrounding neighborhood.

The program helps communities transform neighborhoods by revitalizing severely distressed public and/or assisted housing and investing and leveraging investments in:

- well-functioning services
- high quality public schools and education programs
- high quality early learning programs and services
- crime prevention strategies
- public assets
- public transportation
- improved access to jobs

Choice Neighborhoods is focused on three core goals:

1. Housing: Replace distressed public and assisted housing with high-quality mixed income housing that is well-managed and responsive to the needs of the surrounding neighborhood;
2. People: Improve educational outcomes and intergenerational mobility for youth and supports delivered directly to youth and their families; and
3. Neighborhood: Create the conditions necessary for public and private reinvestment in distressed neighborhoods to offer the kinds of amenities and assets, including safety, good schools, and commercial activity, that are important to families' choices about their community.

To achieve these core goals, successful applicants must develop and implement a comprehensive neighborhood "Transformation Plan."

This Transformation Plan will become the guiding document for the revitalization of the public and/or assisted housing units, while simultaneously directing the transformation of the surrounding neighborhood and positive outcomes for families.

2015/2016 Planning Grants

- 8 applicants will receive a grant – competitive process
- 4 Planning and Action grants
 - Up to \$2,000,000
 - 3 year grant
- 4 Planning grants
 - Up to \$500,000
 - 2 year grant

Why West Haven Apartments/West End Neighborhood

Needs:

- Neighborhood
 - household poverty rate of 50%
 - 20% vacancy rate
- West Haven Apartments
 - Concentration of poverty – 300 apartments
 - Functionally obsolete units
 - Isolation from the rest of the neighborhood

Assets:

- Neighborhood
 - Tiger Grant – revitalization of Center Street and the transportation depot
 - SmART Grant – art based corridors with hardscape/landscape improvements
 - Master plan for Downtown
 - West End Study has been completed
- West Haven Apartments
 - Jobs Plus Grant - \$2.7 Million to create training and job opportunities

- Location – western entrance to the City and proximity to downtown

Mr. Stevens shared the Goldsboro Housing Authority has asked the City to be a co-applicant. He stated staff feels very comfortable with that, it does not obligate us other than time and experience and helping them through that should the grant be awarded. Council discussion with the Goldsboro Housing Authority included goals for the program, incentives, job creation and matching funds. No matching funds are being requested.

Mayor Allen stated he would like to thank Mr. Anthony Goodson and his staff. We appreciate you.

Council agreed staff could proceed with being a co-applicant on the grant application.

NC Main Street Conference 2016. Ms. Julie Metz shared the following information with Council:

2016 Main Street Conference

- The NC Main Street Conference is the state's largest downtown revitalization event, offering learning sessions, tours, time for downtown exploration and opportunities for networking with downtown professionals, elected officials, volunteers and consultants.
- Soaring with Main Street, the theme for this year's conference, is an exploration of our North Carolina economic drivers and the innovative, creative downtown applications that are occurring across the state with the Main Street program.
- Attendees will learn the role that customer service plays in everything that we do, how to soar with innovation, fill large abandoned buildings, develop partnerships, market and promote downtown and so much more.

Minimum Requirements:

- Provision of the needed manpower to manage the three-day event, expected at approximately 100 volunteers.
- Expenses related to the provision of a Welcome Reception.
- Expenses related to the Awards Dinner, with the exception of the catering cost for the Dinner.
- Transportation, if not provided by the hotels.
- Other supporting expenses to support a quality experience that we deem appropriate.

Ms. Metz reviewed activities scheduled for conference to be held on March 16 – 18, 2016. Other highlights will include:

- Downtown Historic Artifact Recovery Project
- Quote Boards and Selfies Raffle
- GeoCache Tour
- Conference Bags
- Band for Welcome Reception

- Outdoor Activity Area – Vacant Lot
- Historic Pictures/Storefront Project
- Downtown Business Coupon Sheet
- Shuttle Services
- Guidepost
- Parking Signs
- Sidewalk Chalk Stencils & Directions
- Sandwich Signs
- Quote Ribbon Board for Nametags
- Photo Booth

Ms. Metz shared the following:

Needs

- **Volunteers** (Approximately 100 over 3-Day Period)
DGDC Board & Committee Members
City Staff
Other Partnering Organizations
- Coming Soon: Schedule of Volunteer Needs

Host Community Minimum Expectation: \$10,000

Staff Recommended Budget:

Welcome Reception

Entertainment	\$ 300.00
Supplies	\$ 398.00
Food/Beverage	\$ 3,105.00
Centerpieces	\$ 250.00
ABC Permits	\$ 50.00
Port-a-Johns	\$ 200.00
TOTAL:	\$ 4,303.00

Awards Dinner & Vendor Area

Entertainment	\$ 0.00
Supplies	
Tent/Table/Chair/Linen/Heaters Rental	\$ 6,451.92
Food/Beverage	\$ 950.00
Centerpieces	
Flowers/Vases/Candles	\$ 1,350.00
ABC Permits	\$ 50.00
Misc.	\$ 200.00
TOTAL:	\$ 9,001.92

Miscellaneous

Volunteer T-Shirts (100)	
Lobby Photo Booth	
Directional Sidewalk Stencil for Chalk	
Quote Boards/Easels for Merchants	
Printing	
Sidewalk Sandwich Signs for Break Out Session	

Conference Bag Stuffers	
Storefront Picture Decals	
<u>Transportation</u>	\$ 4,400.00
Conference Expense Total:	\$20,909.92
Conference City Revenue:	\$ 6,300.00
- DGDC Donation	\$4,500.00
- Sponsorship	\$1,500.00
- Activity	\$300.00
City 2015-16 Budgeted Amount:	\$10,000.00
Balance:	\$ 4,609.92

Housekeeping Items:

- Gidden's Clock Landmark
 - \$3,000 for Mechanical Repairs
 - \$3,000 for Rehabilitation
- Downtown Metal Utility Poles
 - Remove Rust and Paint: \$8,450
- Continuation of Banner Placement
 - Purchase 108 Banners for Walnut Streetscape Project Area: \$11,024
- Union Station Boarded Window Covering
 - 30 Window Door/Opening Rendering Boards: \$3,200
- John Street Parking Lot/Center Street Entrance
 - Landscape Entrance Area: \$3,500
 - (2 Willow Oaks, 20 Inkberry Hollies, 27 Harbor Dwarf Nandina, Big Blue Liriope, Annuals, Sod)
- JC Penny Parking Lot Repairs
 - Re-Grade and Re-Install Pavers: \$4,000
- Seasonal Plantings:
 - Annuals in Center Street Beds and Downtown: \$9,700

Mayor Pro Tem Aycock asked how many people are expected to attend. Ms. Metz stated in years past, 500 people have attended the Main Street Conferences.

NC Main Street Solutions Grant. Ms. Julie Metz shared the following information:

Background

- 2011 Award
- Distribution:
 - \$100,000 Revolving Loan Program
 - Arts Council
 - Closed Out
 - Reimbursed \$100,000
 - Revolving Loan Balance Paid Forward

Eligibility & Intent

- Project site is within MSD.
- Maximum Grant is \$200,000
- Project will create 1 FT job for every \$25,000 Ask.
- Project will spur a Direct 2:1 Additional Investment During Project Period
- Project Directly Supports Small For-Profit Business Financially
- Have Three Years to Close Project & Meet Requirements

Project Proposal

Criteria:

- Meet Grant Program Intent and Requirements
- Where Would Funds Provide the Greatest Impact
- Where & How Could We Maximize Council's Goals
- Opportunity
- Understand Limitations or Expectations
- Realistic – Size, Partners, Timeframe

Potential Project

- One Building
- Vacant
- Significant Historic Structure
- Possible Donation if City to Accept
- Needs Significant Immediate Repairs
- Great Location to Add Significant Impact to Downtown
- Currently Unproductive

Project Challenges

- Any investment made prior to application does not count toward 2:1 Additional Investment Return
- Grant Program Requires that:
 - Applicant Knows Level of Additional Investment and is Committed to Investment
 - Applicant Knows How Many Full-time Jobs will be Produced and Signs Commitment Letter
 - Applicant Commits to Conducting Rehabilitation Work that will Meet Dept. of Interior Standards for Rehabilitation

Potential Steps

- Agreement between Owner and City about Donation via an Option.
- City Solicit Interest in Investment Project with Developer Community Demonstrating Potential Grant Opportunity.
- Attract Investor that Will Meet Grant Criteria.
- City Apply for Grant:
 - Project Proposal Similar to Arts Council Set Up
 - Ask for \$200,000
 - Set Aside \$100,000 for Low Interest Loan with Incentive to Pay Early for 0% to Investor.

- \$100,000 Balance Given to Investor Over Period with Benchmarks Achieved.

Potential Steps & Risks

Potential Steps:

- City Accepts Donation.
- City Sells Property to Investor with Agreements.
- City Administers Grant to Investor.

Possible Risks:

- If Transaction Takes Longer than 6 Months, Work Needs to be Done to Property. Estimated at \$135,000.
- Time versus Grant Availability.
- City Extends \$100,000 and Criteria are Not Met. City Required to Pay Back Department of Commerce.
- Not Successful in Grant Award.

Benefits

- Potential Steps:
- City Accepts Donation.
- City Sells Property to Investor with Agreements.
- City Administers Grant to Investor.
- Possible Risks:
- If Transaction takes longer than 6 Months, Work needs to be done to Property. Estimated at \$135,000.
- Time versus Grant Availability.
- City Extends \$100,000 and Criteria are Not Met. City Required to Pay Back Department of Commerce.
- Not Successful in Grant Award.

Recommendation

- Allow City to Enter into Option/Agreement with Owner
- City Develop a Request for Interest Package and Solicit Investors
- City to Negotiate with Potential Investor
- Staff to Provide Status Update Prior to Additional Contracts and Grant Application in Early/Mid-March.

Councilmember Williams asked what the difference was between this grant the grant the Arts Council received. Ms. Metz stated this is the same grant. Councilmember Williams asked if this was a grant that property owners could apply for and Ms. Metz stated no, you have to be a Main Street community that applies for the grant, you have to be Main Street accredited.

Mr. Stevens stated the value to the City is it is outside money, the risk is if they do not meet the criteria you are responsible for, that is true for most every grant we receive. Once you get it, you would have that extra \$100,000 that once it is paid back you can loan back out. We have done that once and will continue to so that the community can benefit from having that state money. Ms. Metz reminded Council the 2:1 investment

would still be required when the City loans the money. The applicant would be required to double the amount of money put in from the City and create 1 job for every \$25,000. Mr. Stevens stated if Council is ok with staff proceeding with the grant application, staff would come back to Council before submitting the grant to allow Council to review.

Mayor Pro Tem Aycock stated in the past with grants based on job creation, what has our success rate been, Ms. Metz stated she presented a report on the Business Incentive Grant and does not recall the numbers. Ms. Metz stated since the review of the criteria for that grant 87% of our businesses are still in business. She stated she will get that information for Mayor Pro Tem Aycock.

Council agreed staff could proceed with the idea of having the opportunity to approve it before submitting the grant.

Wayne County Development Alliance Campaign Pledge. Mr. Stevens shared the Wayne County Development Alliance (WCDA) is back in the campaign mode. Previously the City committed \$75,000 per year for 5 years or \$375,000. We paid the last \$75,000 in this budget year. Their total campaign at that time was over \$1 million coming in from the community. They have accounted for these funds separately over the years, they had a purpose for those funds. Last summer, they still had several hundred thousand dollars in unspent funds. This year as they were trying to get us to recommit, Mr. Stevens stated he was somewhat hesitant to contribute \$75,000 a year. They are very open with us when talking with them, they are a good organization. He stated his recommendation for their current campaign would be we commit \$25,000 per year for their campaign and set aside another \$25,000 per year for the 5 year time frame for project specific requests. That way we show our ongoing support for the Development Alliance, but we can retain control and use of most of our money. Mr. Stevens shared he has discussed this with the County Manager and the WCDA President and while they would like for us to continue at the \$75,000 per year level, they are both ok with the approach of sending \$25,000 and holding \$25,000 and discussing project by project with them.

Mayor Pro Tem Aycock asked if the Development Alliance could provide the results from the last five years; money spent and jobs created. Mr. Stevens stated he would contact the WCDA for that information.

Industrial Development Incentive Grant. Mr. Stevens stated the President of the WCDA has encouraged the County Commissioners to adopt and they have adopted a policy to use when they speak with new or expanding industries. It benefits those who are currently here and those considering the community. It would provide a performance grant that would return 65%, 75%, 85% or 95% of the taxes they have paid based on the size of the project. They have asked if the City would consider a similar policy. He stated while he can appreciate it helps the WCDA staff with recruiting, he stated he would rather Council consider them on a case by case basis. The commissioners have adopted the policy however, we do get more things that deal with water and sewer and other costs they do not necessarily have. Mr. Stevens stated if it is the right project, a

project that is increasing the average wage, bringing a lot more jobs or a project you are really excited about, we should discuss a performance grant that would return some of the taxes they pay. Mr. Stevens stated he wanted to be sure Council had the opportunity to consider a similar policy or continue to go by a case by case basis as we have done in the past. Mr. Stevens stated he would recommend staying on a case by case basis. Council's consensus was to stay on a case by case basis.

John Street Sidewalks. Mr. Stevens shared pictures of the sidewalk on John Street between Toreros and Jay's. As you walk that block the area by Toreros and Jay's is the worst in that area in terms of tripping hazards and broken sidewalk. It also has a lot of water meter boxes, 7 in one area, 6 in another and 5 or 6 more in another area. It creates an opportunity for a lot of tripping hazards. We have had the business owner of the yoga place share she is concerned some of her clientele could trip coming in or out. Mr. Stevens stated he does agree the sidewalk is in poor share. We did some significant work by Toreros a year or two ago and he would propose us starting at the top left picture new sidewalk to the block work there in front of Jay's since it is in relatively good shape as it was replaced a few years ago, but just for that business and a half of sidewalk. The sidewalk cost is right at \$12,300, we have one quote and are soliciting others. It would put back new concrete, it would close the little alleyway that is no longer a drivable alleyway; we may install a wheelchair ramp. Council discussed replacing the sidewalk. Councilmember Williams asked if we would get two more quotes and Mr. Stevens stated they would try, it is a relatively smaller job, if you know of contractors or vendors that would have an interest, and we would absolutely call them to get a quote on this work. Mr. Stevens stated the other side of it is, with all of these covers so close together, he would like to replace those meter boxes in a vault. The quote we have is \$16,000, the sidewalk cost would be general fund costs, and the valve cover work could be utility fund costs. Long term it would be safer, less of a tripping hazard, and aesthetically look better. Council discussed options. Mr. Stevens cautioned once a hazard has been identified there are liability concerns. Mr. Stevens stated if Council approved, Ms. Scott would bring back a budget amendment at the next meeting. Councilmember Williams asked how many yards of concrete are needed and Mr. Stevens replied the quote referenced 1162 sq. ft. 4 inches thick. Council asked that staff continue to work on obtaining additional quotes.

Council also discussed pedestrian heads and sidewalk dining requirements for downtown.

Position Reclassification Discussion. Mr. Stevens shared the Director of Public and Governmental Affairs Director, Kim Laverick, resigned in December. The IT Department had requested additional positions through the budget process a year ago. A part of the Director of Public and Governmental Affairs position that takes a constant effort is the social media piece. He stated he felt the IT staff could monitor the social media content and it would provide an opportunity to have more than one person responsible. He stated it is his recommendation to change the Director of Public and Governmental Affairs position with a pay grade of \$57,000 to social media help desk with a pay grade of \$37,000. It is still a full-time position but it would be reallocated to the IT Department and would reduce the budget. Mr. Stevens stated we can formally

approve this through the budget process but wanted to be sure Council was ok with the change as staff move towards that. Council's consensus was to proceed with the reclassification.

Mr. Stevens stated we reduced staff last year in the golf course's budget. Three of the six positions were funded through October, three of those positions will continue as full-time positions. Next year you will see three full-time positions for the golf course, of the three positions that were partially funded this year, we have moved one employee to another department rather than laying an employee off. Last fall Council did approve the agreement with the school system to take on additional turf management and turf maintenance, two additional positions would be needed which would be the two from the golf course. At this time, we have left them in the golf course budget, Ms. Scott will be bringing that back in a budget amendment that will move funding so that they will be paid out of Parks and Recreation. Our intent is to hire part-timers to help maintain the golf course.

Mr. Stevens also shared information regarding a part-time community relations person to work out of the Mayor's office. The proposal would be \$15-25 an hour person with 20 to 30 hours a week. We do have salary money available in the manager's budget, an assistant manager position has been vacant since July. We did not want to bring in another position without Council being aware. Council discussed and agreed to move forward.

Police Department Update. Chief West provided an update on the following items:

- Replace 3 K9's and 1 Handler – Purchase 3 new K9's from Highland K9 in Harmony, NC at a cost of \$26,700.00. Money will come from drug forfeiture. PD will select a new handler. Handler was selected on 10/30/15. Three K9's have arrived and are being trained now. All K9 handlers should be training with their K9's early March 2016.
- Overtime – Compensation for officers working over the required 171 hrs. More discussion needed. Call Back Pay for special events such as Hot Spot, Air Show, Christmas Parade, etc.
- Body Cameras – Evaluation of 4 different body camera manufacturers is wrapping up and more information is expected soon. Taser Axon Flex at \$599.00 each. 40 = \$23,960, 80 = \$47,920.
- Shot Spotter – Real Time Alerts confirm gunfire incident and precise location of shooters.

Council Committee Discussion. Council discussed the Council appointee for the DGDC Board. Following the discussion, Mayor Pro Tem Aycock made a motion to appoint Councilmember Stevens to serve as the Council appointee for the DGDC Board. The motion was seconded by Councilmember Broadaway. Mayor Allen, Mayor Pro Tem

Aycock, Councilmembers Broadaway, Foster and Stevens voted in favor of the motion. Councilmember Williams voted against the motion.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item D. Budget Amendment – Goldsboro Events Center. Ms. Sherry Archibald introduced Mr. Toby Brown, the new Goldsboro Events Center Manager.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 19, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen.

The invocation was given by Bishop Alton A. Smith, St. Mark Church of Christ, Disciples of Christ. Boy Scout Joshua Williams with Troop 11 led the Pledge of Allegiance.

Approval of Minutes. Approved. Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of December 21, 2015 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. Cheryl Alston, 504 W. Elm Street, Goldsboro, stated her purpose this evening is to follow-up on the Leslie Street Community Center. She stated she had come earlier before the election. There was to be some discussion on what would happen to the actual facility. She stated based on what Council tells her, she would like to come back and share some proposed ideas on how to use the facility.

Mayor Allen stated part of the reason we are leaving it is due to asbestos. He asked Mr. Stevens, City Manager, to comment.

Mr. Stevens stated it has been our plans to demolish the facility. It does have a lot of asbestos in the basement, it is safe at the moment. Anytime there are plumbing issues, it costs significantly more to hire a licensed someone to do asbestos abatement ahead of any repair work. We have deferred maintenance on the facility for many years knowing we were going to replace the facility. It would cost Council to keep it as a functioning facility. Our intent has been to tear it down, would Council consider selling it, I do not know, would they be willing to maintain the structure, I would recommend they not, because it is in pretty poor condition today. It has been our plan to remove the structure and repurpose the site into a neighborhood park of some sort with the community's involvement.

Mayor Allen stated we have some time if you have ideas please share. Ms. Alston stated she appreciated the opportunity, if Council is agreeable, she will return at the next Council Meeting. Mayor Allen stated we look forward to you coming back.

Councilmember Williams asked Ms. Alston what her elevator speech would be as to why they should help. Ms. Alston stated she would canvas the community, garner community support to get concrete ideas on a possible use and concrete funding.

2. Charles Wright, 203 Winslow Circle, Goldsboro, Wayne County Citizens for Better Schools, stated those of us who attended the Annual Martin Luther King, Jr. Holiday Celebration yesterday, sponsored by the City of Goldsboro and Wayne County, was challenged and inspired by Pastor Patsy Faison's message, "We must come together with honesty and integrity, for there's strength in unity."

Mr. Wright stated with these words still fresh in our minds and spirit still fresh in our hearts, we come before you tonight, our third time, concerning the Multi-Sports Complex. We are specifically requesting you listen, ask questions, discuss and take actions by voting on 1 or all 4 of the following items. We ask this be done tonight.

- (1) Schedule a town hall round table meeting at the Herman Park Center to allow citizens the opportunity to gather information, discuss/share ideas with Councilmen present. Discuss consensus outcomes at end of meeting.
- (2) Temporary suspend all actions pertaining to the Multi-Sports Complex for a period of 90-120 days to allow citizens and newly elected councilmen the opportunity to further understand this multi-million dollar project.
- (3) Rescind previously approved Draft Proposal of the P-4 Multi-Sports Complex. Wait until "Final Version Document" from the Air Force, then Council can review, discuss and vote. The current City Council should not be held accountable for a draft document hastily approved in the meeting just two weeks prior to assuming their duties.

- (4) Review the Goldsboro Travel and Tourism Commission for compliance with conducting city business within the scope of their mission/goals, as defined by the City's government web page.

Mr. Wright stated we bring forth these requests in good faith, easily justified through examination of an abundance of information. We recently received, reviewed, and evaluated over 1,500 pieces of information concerning the P-4 Multi-Sports Complex requested through the Freedom of Information Act and NC Public Records Act GS-12. We also reviewed NC Public Meetings law.

Mr. Wright stated tonight, Mayor, Councilmen you have the opportunity to show all your citizens that Goldsboro and its leaders, prefer non-discrimination over discrimination, equity over inequity, inclusion over exclusion, and that there is strength in unity and we all are better because of it.

3. Keith Copeland, stated he lives here in Goldsboro and is also with Mr. Wright's group. Going through the materials we had to look at we found some other things that were quite concerning. He stated being a psychologist these things were very concerning. He stated in the Matrix Report it states "the scope of work did not include testing the building for the presence of lead-based paint. It is our understanding that the building was constructed in 1931 with the latest addition being dated 1974. Given the age of the building lead-based paint may be present in that building." Mr. Copeland stated so not only are we talking about asbestos, we are talking lead-based paint possibly being there in that building.

Mayor Allen asked Mr. Copeland if he was talking about the current WA Foster building and Mr. Copeland replied yes.

Mr. Copeland stated just to give you some idea about lead-based poisoning in children, there are no specific symptoms that you might see when people may have lead-based poisoning. It does cause some developmental problems. It causes aggressive behavior, tiredness, loss of energy in children, hyperactivity, irritability or crankiness, reduced attention span, lower intelligence, and learning problems. He stated he has a niece who in fact ingested lead based paint in another place, not here and it did have an effect on her. Her IQ is low and she is still struggling. If there is anything about this building that needs to be done, the first thing that needs to be done, someone needs to check this place out for lead-based paint chips in the building. No one should use it for that sake.

Mayor Allen stated that is a good point and we will check on it.

4. Donte Bunch, 200 Britlan Drive, Pikeville, stated there are a few things he needs to address. There is a sign on the new jail that is being built that says, "Growing the future of Wayne County." He stated that offends a lot of people,

we need that signed moved. He stated you did a marvelous job on downtown. He stated the contractors that are coming in to Wayne County, how does the community get some of the jobs, because most of the people he knows that lives in the community is not working on these sites. We would like to know how they get the jobs and stated he thought a certain percentage of the people in the community were supposed to be working on these sites, but even when they were working on downtown, he might have seen two people who were out of the community working downtown. Mr. Bunch stated he thinks that is a problem too. He stated there are a lot of things they would like to address but those two items need to be taken care of as soon as possible. They are getting hundreds of thousands of dollars from Wayne County, I pay taxes and everyone else here pays taxes and we want to know how is helping us build our community not just making the community look good. He said I'm sorry, making our downtown look good because our community still looks like trash. Mr. Bunch stated they wanted to know what Council was going to do to build up our community and help us out. We can do it ourselves if that is what you want us to do, but we are coming to Wayne County to see what we can do to help a lot of the young men and women get the jobs with the contractors that are coming.

Mayor Allen stated he is speaking for Chuck Allen. First you have to remember that the City and Wayne County are two different entities. The jail is a county project. Mayor Pro Tem Aycock stated we can ask that they rephrase the sign. Mayor Allen stated the jail is being built by a local contractor, Daniels and Daniels, and he is sure they hire local employees. As far as downtown, TA Loving and Daniels & Daniels did the work and they hire local people. Mayor Allen stated the construction industry is booming and they are looking for qualified people every day that show up every day ready to go.

Councilmember Williams stated he believes Mr. Bunch is trying to say he did not see enough minorities working. Mr. Bunch stated that is correct, he did not see any minorities. Mr. Bunch stated he saw two in the downtown project and he was downtown every day. Mr. Bunch stated he goes over by the jail every day and he has not seen anybody.

Mayor Allen stated he cannot speak to the minority thing, but he does know the City and he is sure the County has too, the minority requirements that say 10% of their project has to be expended with a minority firm. Mayor Allen stated he could not answer the question as to how many minorities are working. We as a City want to create opportunity for everyone. We want to have a good looking City with the infrastructure and places where our citizens can get a job. Mayor Allen stated we have to work on our school system, work on our community, and engage the black community. We are talking about hiring a position to help us with that.

5. Shirley Edwards, Gospel Galleria, 106 W. Walnut Street, stated what Mr. Bunch is really talking about is there were minorities down there but they were mostly Hispanic. There were very few minorities like he said two. Ms.

Edwards stated she is very concerned about the school issue, but also jobs, housing and education. If you want to pick out one of them, there is no such things as one, they are hand in hand. Education, housing and jobs. Many of these young men on the street that are giving you trouble are homeless because they have criminal records. They cannot stay in the housing authority, they have nowhere to stay so they stay on the street and cause havoc. These are issues we want to work with you on. For many of the guys on the streets, they cannot get jobs because they have criminal backgrounds and we have a check box on our application that asks if you have committed a felony. When that box is on there, many times those applications do not get reviewed. She stated she was a personnel director for the State of North Carolina and she knows how they did those applications. We do not really look at them.

Mayor Allen asked if we have that question and Mr. Stevens stated we do backgrounds but he will tell you that we have made job offers in the past, so it does get to departments even if the box is checked.

Mayor Allen said at his company he has three felons that work for him. They are as good as employee he has, they work every day and they do a really good job. Mayor Allen stated he believes they should have a chance like everyone else. Ms. Edwards she is glad to hear that, they want to work. Thank you.

No one else spoke and the public comment period was closed.

Audit –Fiscal Year 2014-2015. The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The City has contracted with the firm of Carr, Riggs & Ingram, LLC to perform its yearly financial review.

The Audit examines, by fund, all categories of the City's revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

In addition to revenues and expenditures, the annual Audit addresses the City's bonded indebtedness, tax collections, fixed assets, investments, receivables and cash accounts. A balance sheet describing all funds is presented in the financial section of the Audit.

The Audit document also examines the collection and disbursement of State Grants and Community Development Funds, and comments on the compliance aspect of the expenditures of these monies relative to the procedures existing within State and Federal rules and regulations.

Ms. Kaye Scott, Finance Director, introduced Mr. Dean Horne, Managing Partner with Carr, Riggs & Ingram. He is here today to provide a brief overview of the 2014-15 Fiscal Year Audit.

Mr. Horne stated there are some key components in the audit. It is a Comprehensive Annual Financial Report. There is a copy of the Certificate of Achievement for Excellence in Financial Reporting that the City has received for a number of years. Mr. Horne provided an overview of the following items:

- Management's Discussion and Analysis
- Four Independent Auditor Reports
- Basic Financial Information including Statement of Revenues, Expenditures and Changes in Fund Balance
- Fund Balance and Unassigned Fund Balance

Mr. Horne stated when you do audits you strive for an unmodified opinion which means everything was within the guidelines and everything checked out. All four reports are unmodified opinions which is what you want to have. The City received clean opinions. Mr. Horne also reviewed benchmarks for the fund balance and shared the City is well above the State's requirement. He stated there was a nice increase in the fund balance this year and things look good going into the new year.

Mayor Pro Tem Aycock stated so you are saying the City is in sound financial standing and Mr. Horne stated yes. Mayor Pro Tem Aycock stated and there are no discrepancies in the accounting practices we are using and Mr. Horne replied no and the state auditors have also seen this report and are good with the report as well.

Mayor Allen thanked Ms. Scott and her staff. He stated we know Ms. Scott and her staff put a lot of time into this and Ms. Scott always does 100% really 105% on everything she does. He also thanked Department Heads, as it is a team effort and it is great when we can report this to our citizens. Thank you very much.

Mr. Stevens stated we appreciate the recognition. Ms. Scott and her staff work extremely hard and our departments are worried about the expenses when they are expending public money as well.

Continued Public Hearing for Z-11-15 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad. Public Hearing Held. The applicant requests a change of zone from R-16 Single-Family Residential to R-20A Residential Conditional District to limit the use of the property to a solar facility. Development plans detailing the project would have to be approved in conjunction with the rezoning request.

Frontage:	515 ft.
Depth:	2,000 ft. (approximately)
Area:	43.0 Acres

North:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
South:	Industrial and Business Park-1
East:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
West:	R-16 Residential and RM-8 Residential Mobile Home Park

The property is currently vacant woods.

If rezoned to the R-20A Conditional District, the use for the property would be limited to a solar facility and development plans detailing the use would be required.

The City's Comprehensive Land Use Plan designates this property for Medium Density Residential development.

The City is currently holding water and sewer assessments for the property in abeyance until the property is annexed or until the developer requests connection to City utility lines. The costs are \$4,080 for water and \$7,650 for sewer. Although the submitted development plans do not include hooking on to City utilities, the utility assessments currently held in abeyance will have to be paid. Annexation will not be required. This property is not located within a Special Flood Hazard Area.

The submitted site plan indicates a gated 20 ft. wide soil access drive beginning at Thoroughfare Road and extending westerly through the development terminating at a cul-de-sac. Two spaces will provide parking at time of construction and for scheduled site visits twice a year.

The solar panels will be installed within a 32-acre area (out of the entire 43-acre site) surrounded by a six-ft. tall chain link fence topped with barbed wire. Existing woods will be retained for a width of at least 50 ft. along the frontage as well as the sides and rear of the property. Existing woods will also be retained along the railroad line which extends just to the south of the property. Staff will evaluate the need for supplemental landscaping in the event the existing 50 ft. vegetative buffer does not meet the landscape buffer requirements.

Officials at Seymour Johnson AFB have requested information from the applicant which they can utilize to determine whether possible solar glare hazards could potentially impact flight safety. The City is awaiting comments from Base officials in this regard.

The Air Installation Compatible Use Zone Study (AICUZ) shows that there are two mapped flight tracks which traverse the subject property.

The applicant has indicated that construction on the site will take four to six months and that the operation will be basically unmanned with no daily personnel or activity at the site. Only twice-yearly site visits will be made to this location.

At the initial public hearing held on December 21, 2015, one person spoke in opposition to the request. Although no one appeared in favor, the applicant requested, in writing, that the public hearing be continued to January 19, 2016 in order to allow further time to address questions from a community meeting held previously. The Council continued the hearing to January 19, 2016.

The staff received correspondence from the applicant on January 13, 2016, requesting that the public hearing, again, be continued from January 19, 2016 to February 15, 2016. They indicated that the solar glare hazard analysis for the project is not complete and they would prefer to have it completed and approved by Seymour Johnson Air Force Base prior to making a recommendation to the Council.

Mayor Allen opened the public hearing and the following people spoke:

1. Henry Campen, 301 Fayetteville Street, Raleigh stated he is here tonight on behalf of the applicant. First he stated he would like to speak to the point made in reference to the request for continuance. It was done for the Air Force Base, they had not had time to review the solar glare hazard analysis for the project. The report is completed and has been provided to Seymour Johnson. The results of the report will indicate no issues, however, Seymour Johnson has to evaluate the report for themselves. We are happy to proceed tonight. The City Attorney has assured us that report would be considered in connection with the Planning Board's and Council's final decision. Mr. Campen shared with him tonight is Ms. Lindsay Herold, Chief Operating Officer of ESA Renewables, Mr. Javier Latre Gorbe, Chief Technical Officer of ESA Renewables, Mr. Tommy Cleveland, employed by the NC State University Clean Technology Center and Mr. Richard Kirkland, a North Carolina licensed Real Estate Appraiser .

Ms. Herold stated as you are aware we are here to request rezoning from R-16 to R-20 for the use of a solar farm. Ms. Herold reviewed the proposed site plan. She stated they have worked closely with the Planning Department on the rezoning request and the rezoning is supported by the land owner. A community meeting was held, we sent letters to 30 or 35 nearby residents and we did have 2 people show up. One had a few questions about neighboring property values. She stated they provided him with a copy of the appraiser's report by Mr. Kirkland and he seemed satisfied. One other gentleman did attend, we believe he may have attended the previous public hearing. He did not voice his concerns at that time and she shared she has reached out to him numerous times and has been unsuccessful. RA-20A zoning for this property is consistent with the City's Comprehensive and Land Use plan and supports the goals of the plan. Ms. Herold stated characteristics of the site limits use under R-16 zoning and other developments and are more compatible with R-20A zoning for solar project. Ms. Herold shared the following characteristics:

- Transmission line traverses site
- Rail line on site

- Industrial properties nearby
- Limited road front and access
- Majority of site is well off road limiting higher density development
- Adjacent substation

Mayor Pro Tem Aycock asked if the adjacent substation is one of the reasons why the property was chosen and Ms. Herold stated it was, we normally like to be as close as we can to a substation which is our connection point. Mayor Pro Tem Aycock asked if you have to be close to a substation and Ms. Herold stated no, sometimes you can connect to distribution lines but it is best to be close to a substation.

Ms. Herold stated the entrance to solar facility would be from Thoroughfare Road. The solar facility driveway permit will be obtained from NC Department of Transportation. Access will be available for emergency vehicles. It is anticipated construction will take 4-6 months with daily activity on site. It will be an unmanned operation with two scheduled site visits per year. No daily personnel/activity at the site. The solar facility does not require sewer or water and panel washing water would be delivered by trucks. Solar facilities do not impact the permeability of the land and therefore have no impact on groundwater/storm water runoff. Panels are supported on driven piles and land is not paved and is left virtually undisturbed. Wetlands are delineated by environmental engineers and confirmed by US Army Corps of Engineers. Wetlands are delineated on surveys and construction drawings. Project construction and operation has no impact on wetlands. Ms. Herold stated no wetlands are anticipated on site and the land has been previously timbered.

Mr. Latre Gorbe shared the following information:

- Solar projects are safe for the community
 - Low voltage
 - Much lower voltages than substations and power lines
- All wiring and electrical equipment are covered/sealed
- Design and construction meets all local electrical requirements as well as national electric codes
- All equipment is approved by Underwriters Laboratories
- Facility fenced with locked gate to prevent unauthorized entry
- Solar panels are fully encapsulated/sealed with several layers including a glass cover and aluminum frame
 - Cracked or malfunctioning panels will be detected through O&M and system monitoring and replaced
 - Chemicals contained in panels are stable and not soluble in water
 - Studies have shown no acute risk to people or environment from cracked panel
 - EPRI – Potential Health and Environmental
 - Impacts Associated with the Manufacture and Use of Photovoltaic Cells
 - Insurance and warranties cover replacement

- Panels are properly disposed/repurposed/recycled at end of life
 - Expected 40 year life of panels
- Within 6 months of end of term of lease – all components of the solar facility removed, site fertilized and reseeded with native grass
- Electromagnetic fields
 - Studies by World Health Organization and National Institute of Health show that there is no association between EMF from power line configurations and any form of cancer
 - Robeson County recently heard expert testimony from Tommy Cleveland, NC State University Clean Energy Technology Center concluding no effects from EMF
 - EMF does not damage DNA
 - No federal standards or NC state standards regulating exposure to EMF
 - Pacemaker and defibrillator recommended EMF limits are 10 to 100 times higher than exposure directly beneath distribution lines
 - EMF energy levels decrease rapidly with distance (drop by the square of the distance from the source)
 - Solar project does not change the existing electromagnetic fields in the area offsite
 - Electric fields produced by voltage
 - Solar farm does not change the voltage in the existing distribution lines
 - Solar farm produces DC power at low voltages with low energy (1,000 V compared to 23,000 V of distribution line)
 - Magnetic fields produced by current
 - Solar farm does not add any distribution lines and does not change the design current in the existing distribution lines
 - Solar farm produces DC power at low ampacity with low energy
 - Any EMF produced by solar field dissipates rapidly and is generally undetectable at solar farm fence
- Seymour AFB has requested a solar glare hazard analysis to be performed on the project
 - 22 scenarios have been evaluated with no glare indicated
 - Reports currently being reviewed by Seymour AFB
- Project to include buffer exceeding Type B buffer yard requirements for Class A to Class B adjacent parcels
 - Proposed 50' buffer consisting of existing dense trees and shrubs
 - Provides complete visual separation
 - Buffer exceeds setback requirements
 - Solar panels set back 25' from buffer (total 75' minimum from property line)
- Tree preservation plan
 - Existing trees and shrubs remain in first 25' from property line boundary (tree preservation area)
 - 25' critical root zone from tree preservation area

- To be separated from solar facility by fence to prevent disturbance of construction and operations
- Solar facilities have no effect on the valuation of surrounding property
 - Property appraisal report has been performed indicating no impact to adjacent home values
 - Report provided to one landowner that had questions from public outreach
 - Experience with over a dozen installations in NC with no impact
- Solar development has significant positive impact on the NC economy and environment
 - Duke University reports 450 solar companies employ 4,300 workers statewide and have invested \$2 billion across 55 counties, with every dollar spent on state incentives returning \$1.93 in benefits
 - Generates property taxes with no burden on infrastructure (roads, electrical, water or sewer) or schools
 - NC has had significant recent issues with coal fired plant including 2014 coal ash spill in Dan River
 - Solar energy generates electricity with no environmental impact

Councilmember Ham asked if the construction company hire local personnel and Mr. Latre Gorbe stated normally 80% of the workforce used is local labor.

Mr. Campen stated this power point demonstrates the proposed rezoning meets criteria for Conditional Use Rezoning.

Mr. Tommy Cleveland stated he is here tonight as a private consultant, his day job is at NC State at the Clean Tech Center. Mr. Cleveland stated he is familiar with the article that was out recently regarding solar farms and whether land is farmable after construction. He stated those comments were made by one extension agent and has caused a bit of a stir but the rest of the agricultural community do not have those concerns. He stated he has a meeting tomorrow with NC State's Cooperative Extension group to come up with some fact sheets to set the record straight on the impact of solar farms. He stated they have very minor impacts on the land and would not limit farming on that site. The zinc issue, peanuts are particularly a crop that is sensitive to zinc, so there is some chance the zinc coming off the post could have some localized impact around where the poll was on peanuts.

Mayor Pro Tem Aycock commented that land is almost too heavy for peanuts anyway. Mr. Cleveland stated it is not an issue that could affect other crops.

Mr. Campen thanked Council for their time.

No one else spoke and the public hearing was closed.

Planning Commission Excused

Staff continued to review the Consent Agenda Items. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council removed Item E. Goldsboro to Host NC Main Street Conference from the Consent Agenda to Items Requiring Individual Action.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Pro Tem Aycock moved the items on the Consent Agenda, Items D, F, G, H and I be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway, and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Budget Amendment Goldsboro Event Center. Ordinance Adopted. In February 2015, the City Council agreed to purchase the property at 1501 S. Slocumb Street. The acquisition cost was \$400,000, which includes the club house, tennis courts, bathhouse, tennis building and 10.3 acres of land. Since that time, renovations were approved for this facility and are close to completion.

During the FY 2015-16 budget process, funding for the operations of the Goldsboro Event Center were not appropriated. The Center is expected to open in February. The following is an outline of the estimated operating expenditures for February – June 2016.

1.	Salaries/Fringes	\$18,642.00
2.	Medical Exams	300.00
3.	Supplies	11,900.00
4.	Travel	200.00
5.	Utilities	22,000.00
6.	Building Maintenance	4,500.00
7.	Advertising/Printing	<u>5,000.00</u>
	Total Expenditures	\$62,542.00

Revenues are projected to be approximately \$12,000 for this facility. Since funding was not appropriated in the FY 2015-16 budget, it is necessary to appropriate funding from the unassigned fund balance of \$50,542 and rental revenues of \$12,000, which offsets the \$62,542 operating expenditures.

It is recommended Council adopt the following entitled budget ordinance appropriating funding for the Goldsboro Event Center. Consent Agenda Approval.
Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-2 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL
YEAR”

**Name Change for the Sanitation Division within the Public Works
Department and Housekeeping Updates. Ordinance Adopted.** The Public Works
Department was formerly known as the “General Services Department” and some of the
old terminology is still found in our ordinances. Also, The Sanitation Division felt that
their name was confusing to citizens and desired a name change to better describe their
job function.

The Public Works Department was formerly known as the “General Services
Department” and some of the old terminology is still found in our ordinances. The first
set of changes below will update the remaining instances of the incorrect terminology.
The second set of changes below is in response to our sanitation division’s desire to
change their name to the “Solid Waste” Division which they feel more closely represents
the work they perform. This change was requested by the division themselves. The last
change in Title III: § 32.017 (D) is to update the ordinance to show how the division
currently operates.

1. Multiple – Replaced the words “General Services” to “Public Works”
 - Article VIII: § 8.1 (d)
 - Article VIII: § 8.2 (d)
 - Title III: § 32 (Change the Title to “Public Works Department”)
 - Title III: § 32.015
 - Title III: § 32.016 (3 instances)
 - Title III: § 32.017 (2 instances)
 - Title V: § 50.20 (d)
2. Multiple – Replaced the word “Sanitation” to “Solid Waste”
 - Title III: § 32.015
 - Title III: § 32.017 (d) (3 instances)
 - Title V: § 50.04 (d)
3. Title III: § 32.017 (D) – **Update to reflect current operations.** “Sanitation Solid Waste Division: The Sanitation Solid Waste Division shall be headed by a Solid Waste Superintendent who will have oversight of the division and two Sanitation three Solid Waste Field Supervisors, one in charge of leaf/limb collection, and one in charge of refuse/recycling collections, and one in charge of quality control, operations, and continual improvement of division. The division shall be responsible for the collection of recyclables and garbage disposal from residential areas and collection of garbage disposal from commercial establishments. The division shall also be responsible for leaf and limb and discarded furniture bulk item collections.”

Staff recommended the City Council adopt the following entitled ordinance updating new naming and operational changes for the Public Works Department. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2016-03 “AN AMENDMENT OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NC, TO REFLECT CHANGES OF NAMING AND OPERATIONS WITHIN THE PUBLIC WORKS DEPARTMENT”

Historic District Commission Appointment. Resolution Adopted. On December 17, 2012, Mr. Antonio Williams was appointed to serve on the Historic District Commission. Due to Mr. Williams becoming a Councilmember in the November 2015 election, his position on the Historic District Commission is now vacant.

Mr. Christopher Jones has submitted an application to serve on the Historic District Commission. The Historic District Commission met on January 5, 2016 and recommended Mr. Jones for appointment. Staff would recommend Mr. Christopher Jones to fill the unexpired term left by Mr. Antonio Williams whose term expires on December 31, 2016.

Staff recommended Council adopt the following entitled Resolutions appointing Christopher Jones to the Goldsboro Historic District Commission and commending an individual who has served on the Historic District Commission of the City of Goldsboro. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2016- 5 “RESOLUTION APPOINTING A MEMBER TO AN ADVISORY BOARDS AND COMMISSION”

RESOLUTION NO. 2016-6 “RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED ON THE HISTORIC DISTRICT COMMISSION OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH A CERTIFICATE OF APPRECIATION”

Resolution Supporting the Connect NC bond Act of 2015. Resolution Adopted. The Connect NC Bond Act legislation allows voters to decide on a \$2 billion bond package that supports investments in infrastructure around the state. State universities and several community colleges (including Wayne Community College), water and sewer infrastructure, National Guard facilities, agricultural research, state parks, public safety and recreation would benefit.

According to the Connect NC website, the Connect NC bond will allow the state to pay for 50-year assets with 20-year financing. No tax increases are necessary to finance the bond, given the states strong revenue growth and ample debt service capacity.

It was recommended Council adopt the following entitled Resolution supporting the Connect NC Bond Act of 2015. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION 2016-02 “RESOLUTION SUPPORTING THE CONNECT NORTH CAROLINA BOND ACT OF 2015”

Monthly Reports. Accepted as Information. The various departmental reports for the month of December, 2015 were submitted for the Council’s approval. It was recommended that Council accept the he reports as information. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

Goldsboro to Host NC Main Street Conference. In December 2014, the City of Goldsboro, in partnership with the Downtown Goldsboro Development Corporation, applied to be considered as the host community for the 2016 NC Main Street Conference and Awards Program. The NC Main Street Conference is the state’s largest downtown revitalization event, offering learning sessions, tours, time for downtown exploration and opportunities for networking with downtown professionals, elected officials, volunteers and consultants. In the past several years, the Conference has attracted approximately 550 people from North Carolina and surrounding states.

“Soaring with Main Street,” the theme for this year’s conference, is an exploration of our North Carolina economic drivers and the innovative, creative downtown applications that are occurring across the state with the Main Street program. Attendees will learn the role that customer service plays in everything that we do, how to soar with innovation, fill large abandoned buildings, develop partnerships, market and promote downtown and more.

The 2016 NC Main Street Conference will be in Goldsboro. Attendees will learn how Goldsboro is using art to drive our economy, how we got a \$10 million grant to do a streetscape project, and how, through public/private partnerships, our downtown is taking off with housing, sustainable businesses, property redevelopment, and entertainment destinations.

Goldsboro was notified in March of 2015 that we were selected to be the 2016 Conference host. Since that time, we have worked with city staff, DGDC Board and committee members, and the Downtown Merchants’ Association to explore options and ideas to make the Conference in Goldsboro a positive experience for attendees. Goldsboro had ten people in attendance at the 2015 Conference held in April 2015 in Morganton to assess what we needed to be ready.

As a host community, there is a certain minimum commitment and expense that is required. As an applicant, we committed to meet these minimum requirements, including:

- Provision of the needed manpower to manage the three-day event, expected at approximately 100 volunteers.
- Expenses related to the provision of a Welcome Reception.

- Expenses related to the Awards Dinner, with the exception of the catering cost for the Dinner.
- Transportation, if not provided by the hotels.
- Other supporting expenses to support a quality experience that we deem appropriate.

We were told that, at a minimum, we should expect the host community's cost to be approximately \$10,000. Upon learning we were selected, the City included \$10,000 in the 2015-16 FY General Fund Budget which was supported and approved by the City Council.

City staff has since prepared a budget for the Conference and the anticipated City cost directly tied to the Conference is \$20,909.92. The DGDC held two fundraising efforts over the past six months to apply the revenues to the City's Conference expense. The DGDC will contribute \$4,500 to the expense. We have also solicited a \$1,500 sponsorship and anticipate \$300 in revenue from one of the activities. Thus, a \$4,609.92 balance remains unfunded.

In addition, staff has conducted several assessments of downtown and recommends that the following housekeeping issues be funded and implemented to prepare for our guests.

1. Gidden's Clock Repairs – This landmark was scheduled for repairs several years ago but upon learning of streetscape project, the activity was delayed since the clock needed to be relocated within the sidewalk area. The anticipated expenses include mechanical work to put it back in operation at \$3,000 and exterior rehabilitation at \$3,000.
2. Downtown Metal Light Poles – Repaint all of the metal light poles within the downtown area similar to what was done on the 200 block of N. Center Street upon completion of the streetscape work in 2012. Quote Amount: \$8,450.
3. Continuation of Banner Placement on Pedestrian Light Poles in W. Walnut Street Streetscape Project Scope – One hundred and eight (108) banners are needed. Quote Amount: \$11,024.
4. Goldsboro Union Station Boarded Window Coverings – The windows and door openings of Union Station are boarded. A method to make these elements more attractive include the use of window decal coverings similar to the temporary ones we created for the 2015 DGDC Annual Dinner. The material will last 3 to 5 years. Quote Cost: \$3,200.
5. John Street Parking Lot Entrance – The landscaping and pavers that extended into an area off of the Center Street entrance to the John Street Parking was removed as part of the Streetscape Project with plans to re-landscape and re-hardscape. It is recommended that, until further funding is identified, that the landscaping portion of this project be installed prior to the Conference. Anticipated expense: \$3,500.

6. JC Penney Parking Lot – This public parking lot has incurred damage due to subsurface improvements and installations related to new property ownership and business needs. Since this public lot will need to be available, it is recommended that the needed improvements to the grading and pavers be made. Estimated cost: \$4,000.
7. Seasonal Plantings - The budget allowance for TA Loving to purchase and install seasonal planting in the Phase II portion of the Center Street Streetscape project was \$15,450. The 2015-16 annual seasonal planting budget for downtown is \$9,700. To refresh the seasonal plantings downtown in time for the conference will require additional funds than the budgeted amount. Estimated need: \$9,500

Council discussed each item and using the MSD fund to fund the requests.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Stevens and unanimously carried, Council agreed staff could move forward with the following items:

- Union Station Window Coverings at \$3,200
- JC Penney Parking Lot at \$4,000
- John Street Parking Lot at \$3,500
- Gidden's Clock Repairs up to \$3,000
- Light Pole Painting at \$8,450
- Allow staff to explore the option of utilizing either Travel & Tourism Occupancy Tax funds or General Fund monies to support the deficit of the actual Main Street Conference expenses

City Manager's Report. Mr. Stevens shared we had 420 employees over a 3 day period attend customer service training. A gentleman, Mr. John Formica, who worked at Disney hotels for 11 years provided the training and according to comments received from employees he was extremely well received. Our service to the community we continue the need to improve. We have a lot of employees who are at that level of providing really great customer service and we have some who can continue to work on it and get better. He stated he appreciated all those who attended and the feedback from employees has been very positive. Mr. Stevens stated staff does have a closed session item for Council to discuss at the end of the meeting.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. The following Resolutions were read:

Resolution Expressing Appreciation for Services Rendered by Chuck Patterson as an Employee of the City of Goldsboro for More Than 29 Years.
Resolution Adopted. Chuck Patterson retires on February 1, 2016 as a Distributions Supervisor in the Public Works Department of the City of Goldsboro with more than 29 years of service. Chuck has proven himself to be a dedicated and efficient public servant

who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Chuck Patterson their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Chuck Patterson our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer Chuck our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Aycock seconded Councilmember Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-3 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY CHUCK PATTERSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 29 YEARS”

Resolution Expressing Appreciation for Services Rendered by George Wohlgemuth as an Employee of the City of Goldsboro for More Than 14 Years. Resolution Adopted. George Wohlgemuth retires on February 1, 2016 as an Environmental Codes Inspector with the Planning Department of the City of Goldsboro with more than 14 years of service. George has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to George Wohlgemuth their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to George Wohlgemuth our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer George our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Aycock seconded Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-4 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY GEORGE WOHLGEMUTH AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 14 YEARS”

Mayor Pro Tem Aycock had no comment.

Councilmember Foster had no comment.

Councilmember Ham had no comment.

Councilmember Williams stated he would like to honor someone he sees here today; Ms. Pinky Jacobs, she is an asset to the City of Goldsboro, she helps out a lot of

our youth and is someone everyone should try to be like. She takes time out of her schedule to care about the City.

Councilmember Broadway had no comment.

Councilmember Stevens stated he would like to say we continue working on things to keep the public safe and continue pushing this City forward. He stated with everyone's help in the community we can achieve this goal. He thanked everyone for their support and wished all a blessed week.

Mayor Allen stated many of us attended the Martin Luther King, Jr. Celebration and he would like to commend Ms. LaTerrie Ward and the MLK Committee. He stated it is one of the best he has attended. Ms. Faison did an awesome job speaking and spoke on unity, it is hugely important and communication is key. It was a great event. Thank you to Community Affairs and staff.

Closed Session Held. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadway and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

There being no further business, the meeting adjourned at 8:54 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-1-16 Patrick Gallagher– East side of Leslie Street between
Mulberry Street and Walnut Streets.

BACKGROUND: The applicant requests a zoning change from R-9 Residential to General Business Conditional District which would limit the use of the property to a place of entertainment with ABC permits (event center) in conjunction with the present use as a single-family dwelling.

The property is currently utilized as a private residence.

Frontage: 118.39 ft. (Leslie Street)
166 ft. (Walnut Street)
Area: 100,188 sq. ft. or 2.3 acres

Surrounding Zoning: North: R-9 Residential
South: R-6 Residential
East: R-9 Residential
West: R-9 Residential

Existing Use: The property is currently a private residence for the applicant and his wife.

Proposed Use: The applicant proposes renting space within two structures on the property for private events such as weddings, birthday parties, fundraisers and similar activities.

Comprehensive Land-Use Plan: The City's Comprehensive Land Use Plan recommends High-Density Residential development for this property which is equivalent to the City's multi-family R-6, R-9 and R-12 Residential zones.

DISCUSSION: The requested Conditional District zone will require that detailed development plans be reviewed and approved by the Planning Commission and City Council. The applicant has submitted a site plan which illustrates the intended use of the property.

The property is currently occupied by a number of one-story structures containing the following areas and existing or proposed uses.

1. A 5,467 sq. ft. building serves as the applicant's primary dwelling;
2. A 2,251 sq. ft. existing building proposed to serve as the main event center;
3. A 1,200 sq. ft. existing guest house maintained for invited guests of the applicant;
4. Existing Pool House;
5. Existing Greenhouse; and
6. Existing 3,000 sq. ft. metal building used for storage.

The applicant contends that the site is underutilized given the amenities and structures available on the property.

Brick pavers and concrete sidewalks provide interior pedestrian access to the pool house and greenhouse.

The applicant's dwelling and the proposed event center is currently accessed by a driveway on Leslie Street which leads to a parking area for eight vehicles adjacent to those buildings. There is also a concrete driveway on Lionel Street which extends through a 20 ft. wide access easement to the storage building at the rear of the site. An unused concrete drive extending from Walnut Street is to be removed and covered with a new parking area.

The applicant proposes the installation of a parking lot containing 70 spaces accessed from Walnut Street through two driveways. Based on one space required per 32 sq. ft. of assembly area, a total of 70 parking spaces would be required. As noted previously, there are an additional eight parking spaces provided which are accessible from Leslie Street.

The entire site is encompassed by either fencing or masonry wall. Interconnectivity is not shown and the applicant believes that this would not be necessary and has requested a modification of that requirement.

A Type C, 20 ft. wide buffer yard, would be required along the northern, eastern and southern property lines. Existing vegetation will be retained as much as possible to satisfy most of this requirement. The applicant has requested a modification of the buffer requirement within two locations

along the northern and southern property lines which currently do not contain existing vegetation. Vehicular surface area plantings are required for the new parking lot along East Walnut Street. While not shown on the plans, appropriate landscaping will be required to meet the Vehicular Surface Area.

Drainage plans will be required for the parking area and if the disturbed area for the site exceeds more than half an acre, stormwater calculations will be required by the City Engineering Department.

The following modifications have been requested by the applicant:

1. Modification of the main building's side setback requirement from 15 ft. to 2 ft. along the southern property line adjacent to residential use.
2. Modification of the location of the metal accessory building at the rear of the property from 5 ft. to 0 ft. from all exterior property lines.
3. Modification of the interconnectivity requirement.
4. Modification of the Type C, 20 ft. wide landscape buffer along the northern property line between the guesthouse and the metal accessory structure used for storage.
5. Modification of the Type C, 20 ft. wide landscape buffer between the main building and the adjacent dwelling to the south.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on March 7, 2016.

Date: 2-8-2016


Planning Director

Date: 2-10-16


City Manager

ssj

Z-1-16
Patrick Gallagher
R-9 to GB CD

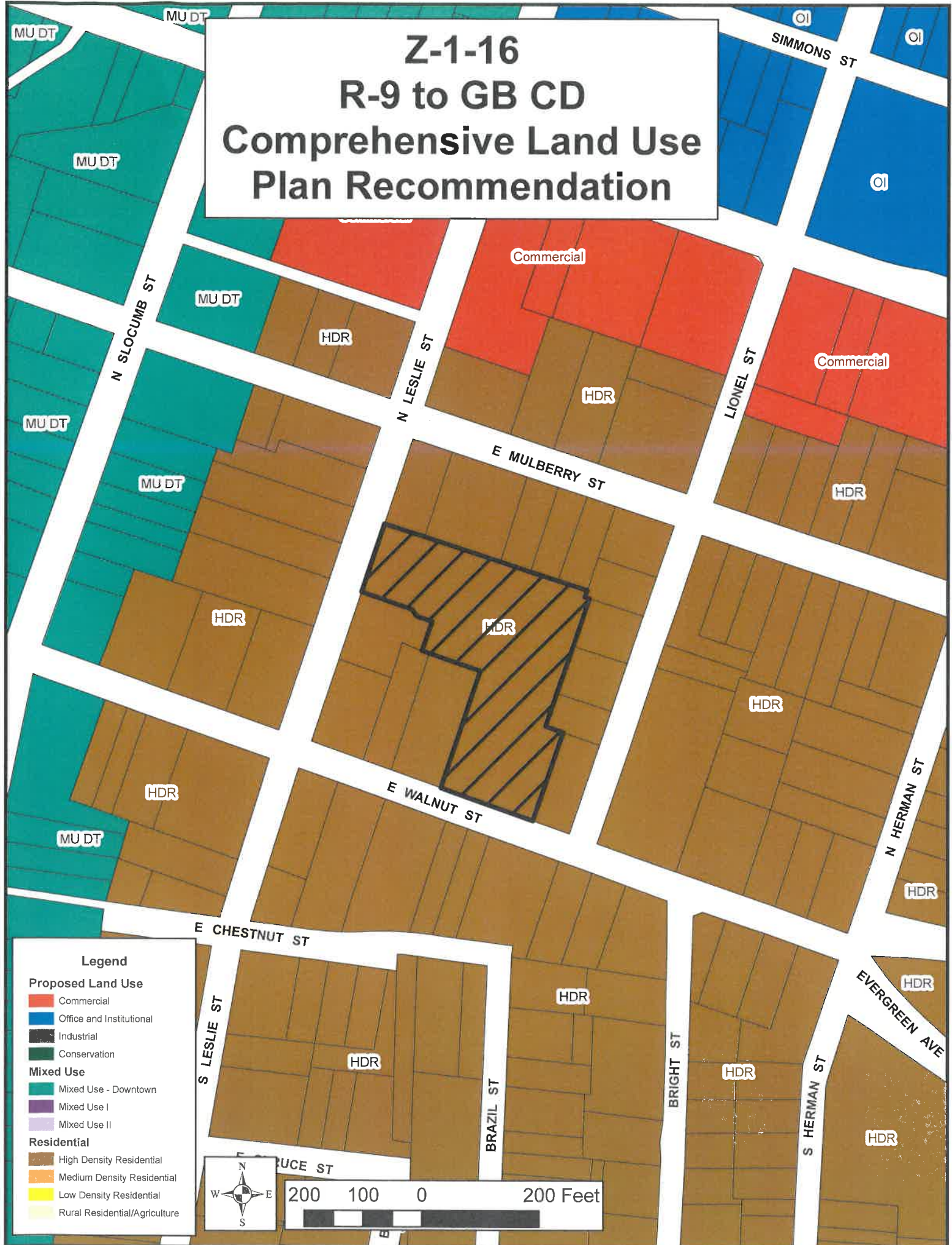


100 50 0 100 Feet

Z-1-16
Patrick Gallagher
R-9 to GB CD

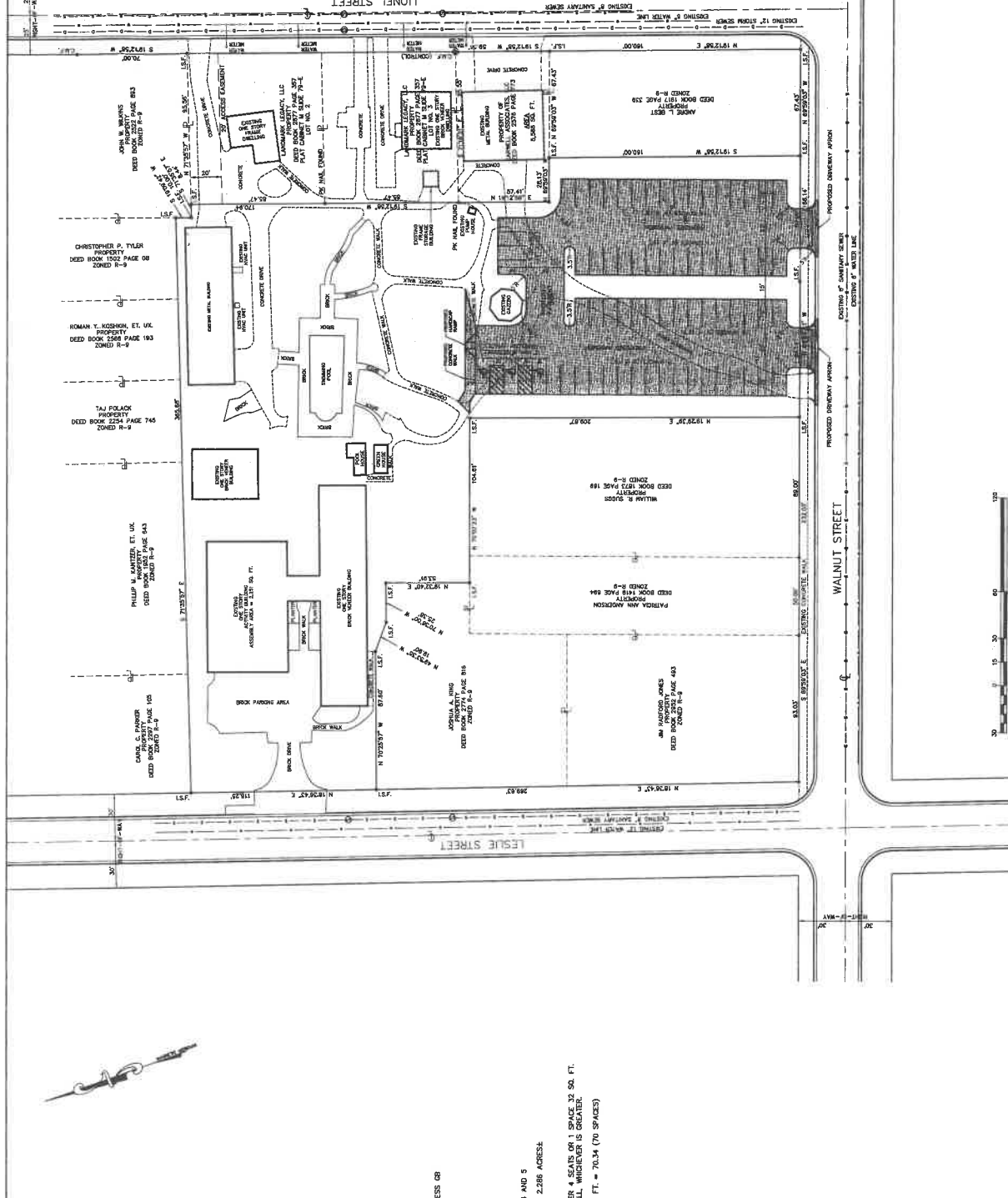


Z-1-16 R-9 to GB CD Comprehensive Land Use Plan Recommendation





SITE DATA
EXISTING PROPERTY ZONED R-9
MINIMUM SETBACK REQUIREMENTS
FRONT - 25 FEET
SIDE - 10 FEET
CORNER - 20 FEET
MAXIMUM HEIGHT - 35 FEET
PROPOSED PROPERTY ZONE GENERAL BUSINESS OR
MINIMUM SETBACK REQUIREMENTS
FRONT - 25 FEET
SIDE - 20 FEET
CORNER - 15 FEET
TAX PARCEL 12 3509 24 1853
REFERENCE: PLAT 725
PLAT 725-3 LOTS 1, 4 AND 5
AREA IN TRACT - 99,575 SQUARE FEET OR 2.285 ACRES
ASSEMBLY AREA - 2,251 SQUARE FEET
PARKING - ASSEMBLY HALLS - SPACE PER 4 SEATS OR 1 SPACE 32 SQ. FT.
OF CLEAR AREA IN THE MAIN ASSEMBLY HALL, MINIMUM 10 SEATERS
PARKING REQUIRED - 2,251 SQ. FT./72 SQ. FT. = 70.4 (70 SPACES)
PARKING PROVIDED
3 HANDICAPPED SPACES
70 SPACES TOTAL



NO.	REVISION	DATE

B. R. KORNEGAY, INC.
LAND SURVEYING AND PLANNING
300 East Main Street
Wayne County, NC 27581
www.brkornegay.com (919) 725-5688 Fax (919) 590-9533

PROPOSED ASSEMBLY HALL/ASSEMBLY HALL PARKING
WAYNE COUNTY, N.C.

DATE 12-17-15
SCALE 1" = 30'

PROPERTY OF
PATRICK SCOTT GALLAGHER
112 N. LESLIE STREET, GOLDSBORO, NORTH CAROLINA 27530
919-735-7374 OR 919-225-0120

SHEET	1
OF	1
DATE	12-17-15
BY	JK
CHKD	JK
DATE	12-17-15

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: Contract Award - Stoney Creek Sewer Outfall Rehabilitation
Formal Bid Request No. 2016-001

BACKGROUND: Seven (7) sealed bids were received for Stoney Creek Sewer Outfall Rehabilitation on Tuesday, February 9, 2016.

The project consists of the following major items:

- Rehab of 2,650 LF of 24-inch gravity sewer line
- Rehab of 720 LF of 30-inch gravity sewer line
- Rehab of 7,585 LF of 42-inch gravity sewer line
- Rehab of 180 LF of 48-inch gravity sewer line
- Adjustment of 40 manhole riser assemblies
- Rehab of 530 VF of 5' diameter manholes
- Installation of 16 DIP manhole vents with stainless steel insect screens
- Miscellaneous appurtenances, construction entrances and erosion control methods.

Insituform Technologies, LLC of Monroe, NC submitted the low bid for the subject sewer outfall rehab project in the amount \$2,674,612.50. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Insituform Technologies, LLC Monroe, NC	\$2,674,612.50
Tri-State Utilities Company Chesapeake, VA	\$2,789,246.36
Step Construction, Inc. LaGrange, NC	\$3,460,980.00
Wells Brothers Construction Turkey, NC	\$3,468,328.50
Layne Inliner, LLC Gastonia, NC	\$3,499,775.00
AM-Liner East, Inc. Berryville, VA	\$4,165,991.50
SAK Construction, LLC O'Fallon, MO	\$4,286,000.00

DISCUSSION:

The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the Clean Water State Revolving Fund Loan.

RECOMMENDATION:

By motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$2,674,612.50 with Insituform Technologies, LLC for Stoney Creek Sewer Outfall Rehabilitation.

Date: 9 FEB 16



Guy M. Anderson, P. E., City Engineer

Date: 10 Feb 16



Scott A. Stevens, City Manager

RESOLUTION NO. 2016 - 11

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A
CONTRACT FOR STONEY CREEK SEWER OUTFALL REHABILITATION
FORMAL BID REQUEST NO. 2016-001

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to undertake a sewer outfall rehabilitation project; and

WHEREAS, sealed bids were received on February 9, 2016 for Stoney Creek Sewer Outfall Rehabilitation; and

WHEREAS, the low bid was submitted by Insituform Technologies, LLC of Monroe, NC in the amount of \$2,674,612.50; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to Insituform Technologies, LLC in the amount of \$2,674,612.50;

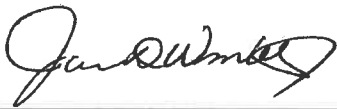
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Insituform Technologies, LLC in the amount of \$2,674,612.50 for Stoney Creek Sewer Outfall Rehabilitation.

2. This resolution shall be in full force and effect from and after this 15th day of February, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: Amendment No. 1 to Task 2 – CCTV Assessment
Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III

BACKGROUND: The City has previously conducted an Inflow and Infiltration (I/I) Analysis and several Sewer Investigation Projects to identify sanitary sewer gravity piping and collection system manholes that may require rehabilitation/replacement (R&R) to address I/I issues.

DISCUSSION: Phase I and a portion of Phase II of the City's R&R construction efforts are presently complete. After a detailed review of former I/I analysis, McKim & Creed advised the City to complete flow monitoring in seven identified sub-basins, as shown on the attached map, to gain a more comprehensive analysis of the inflow sources in the overall basin. The following outlines the scope of work and fee for Amendment No. 1 to Task 2 of the City's phased program to complete the CCTV Assessment:

Flow Monitoring

Project Management	\$ 5,000.00
Flow Meter Installation	\$12,500.00
Flow Meter Maintenance	\$60,000.00
Rain Gauge Installation	\$ 600.00
Rain Gauge Maintenance	\$ 3,000.00
Data Analysis/Technical Memo	<u>\$18,400.00</u>
Total	\$99,500.00

The fee submitted by McKim & Creed to complete the proposed scope of services **shall not exceed a total of \$99,500.00** without prior written approval from the City of Goldsboro. It is anticipated that the services outlined above will be completed by May 2016.

Once flow monitoring is completed it is estimated that approximately 50% of the 667,308 linear feet of gravity sewer included in the scope of the flow monitoring services will require smoke testing to determine the sources of I/I. In addition, after completion of the smoke testing, initiative dye water testing/flowing will also be required. It is estimated that approximately 30 tests will be necessary. The estimated cost for the smoke and dye testing is \$178,530.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

RECOMMENDATION:

It is recommended that the City Council by motion, adopt the attached resolution authorizing the City Manager to execute Amendment No. 1 to Task 2-CCTV Assessment with McKim & Creed pertaining to additional engineering services for the 2015 Priority Sewer Rehabilitation Project, Phase III.

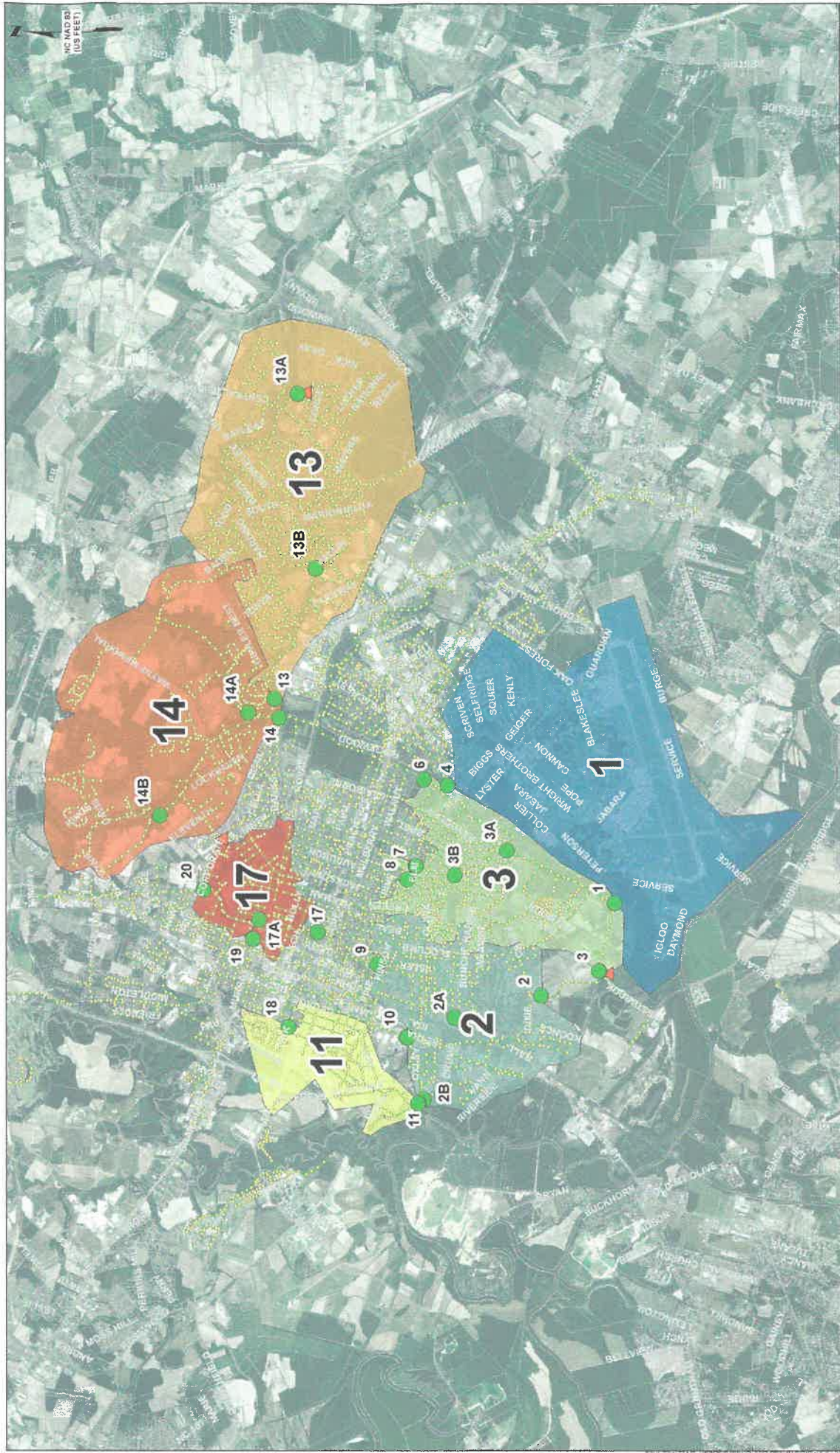
Date: 10 FEB 16



Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager



NC NAD 83
(US FEET)

- Legend**
- Flow Meter 2016
 - Rain Gauge
 - Manhole
 - Gravity Main

City of Goldsboro I/I Reduction Program Proposed Flow Meter & Rain Gauge Locations

Goldsboro, NC

RESOLUTION NO. 2016-12

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 1 TO TASK 2-CCTV
ASSESSMENT FOR ADDITIONAL ENGINEERING SERVICES FOR 2015 PRIORITY SEWER
REHABILITATION PROJECT, PHASE III

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro awarded an engineering services agreement to McKim & Creed on August 17, 2015 for professional engineering services required for Phase III of the 2015 Priority Sewer Rehabilitation Project; and

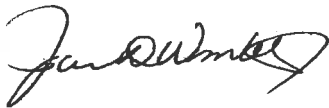
WHEREAS, the City Council of the City of Goldsboro desires to amend the professional engineering services agreement to include Amendment No. 1 to Task 2-CCTV Assessment for completion of flow monitoring in seven identified sub-basins to gain a more comprehensive analysis of the inflow sources in the overall basin;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Amendment No. 1 to Task 2-CCTV Assessment in the amount of \$99,500.00 with McKim & Creed, Inc. pertaining to additional engineering services required for Phase III of the 2015 Priority Sewer Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this 15th day of February, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

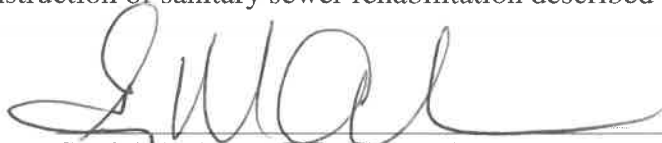
SUBJECT: Approval of Resolution to Request Funding through the Federal Clean Water State Revolving Fund Loan (CWSRF)

BACKGROUND: The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater collection system rehabilitation.

DISCUSSION: The City of Goldsboro has need for and intends to undertake an extensive Phase 4 sewer collection sewer rehabilitation project described as a combination of sewer line point repairs, manhole rehabilitation/replacement, sewer line and lateral replacement, and CIPP lining. The total estimated cost of the Phase 4 sewer rehabilitation is \$6,220,052.

RECOMMENDATION: Adopt the attached resolution authorizing the City Manager to execute and file an application on behalf of the City Goldsboro with the State of North Carolina for a loan to aid in the construction of sanitary sewer rehabilitation described above.

Date: 10 FEB 16



Guy M. Anderson, P.E., City Engineer

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2016-13

RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO
THE CLEAN WATER STATE REVOLVING LOAN PROGRAM FOR PHASE 4
SEWER COLLECTION REHABILITATION PROJECT

WHEREAS, the Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater collection system rehabilitation; and

WHEREAS, the City of Goldsboro has need for and intends to undertake an extensive Phase 4 sewer collection sewer rehabilitation project described as a combination of sewer line point repairs, manhole rehabilitation/replacement, sewer line and lateral replacement, and CIPP lining;

WHEREAS, the City of Goldsboro intends to request state loan assistance for the project;

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:

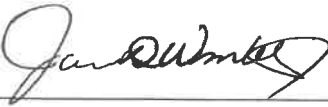
1. That, the City of Goldsboro, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State loan award.
2. That the City of Goldsboro will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
3. That the City Council of the City of Goldsboro agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Goldsboro to make scheduled repayment of the loan, to withhold from the City of Goldsboro any State funds that would otherwise be distributed to the City of Goldsboro in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.
4. That the City of Goldsboro will provide for efficient operation and maintenance of the project on completion of construction thereof.
5. That the City Manager of the City of Goldsboro and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Goldsboro with the State of North Carolina for a loan to aid in the construction of the project described above.
6. That the City Manager of the City of Goldsboro and successors so titled, is hereby authorized and directed to furnish such information as

the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and, to execute such other documents as may be required in connection with the application.

7. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.
8. Adopted this the 15th day of February, 2016
at City Hall, Goldsboro, North Carolina.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: 2015 Bituminous Concrete Resurfacing
B. R. #2015-005 – Change Order No. 3

BACKGROUND: The 2015 resurfacing project provides for milling and resurfacing approximately 30 street sections.

DISCUSSION: Balsam Place from Amherst Road to the terminus of Balsam Place is currently under construction for the installation of a 10" sanitary sewer line. Upon the request of City staff, Barnhill Contracting Company submitted a cost estimate to patch, repair, and resurface Balsam Place after completion of sewer line construction. An approximate cost of \$34,069.32 was submitted by Barnhill Contracting.

The addition of the above street section will require the contract completion time to be extended by 23 days. The amended contract completion date for the remaining street sections is May 2, 2016.

Staff recommends issuing a change order to Barnhill Contracting Company's current contract for bituminous concrete resurfacing. We have reviewed this change order with the Finance Director and determined that funds are available from Sanitary Sewer Bond Proceeds.

RECOMMENDATION: By motion, adopt the attach resolution authorizing the City Manager to execute a change order for \$34,069.32 with Barnhill Contracting Company for additional street resurfacing.

Date: 10 Feb 16


Guy M. Anderson, P. E., City Engineer

Date: 2-10-16


Scott A. Stevens, City Manager

RESOLUTION NO. 2016-14

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
CHANGE ORDER #3 WITH BARNHILL CONTRACTING COMPANY FOR
BITUMINOUS CONCRETE RESURFACING – CONTRACT #2015-005

WHEREAS, the City Council of the City of Goldsboro awarded a contract to Barnhill Contracting Company for street resurfacing of approximately 30 street sections within the City of Goldsboro; and

WHEREAS, the City Council of the City of Goldsboro recommends resurfacing of Balsam Place from Amherst Road to the terminus of Balsam Place upon completion of sanitary line construction; and

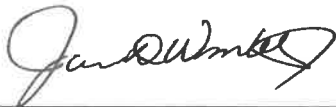
WHEREAS, Barnhill Contracting Company submitted an approximate cost of \$34,069.32 for the additional street resurfacing; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue a change order to Contract #2015-005 with Barnhill Contracting Company for \$34,069.32;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Change Order #3 for \$34,069.32 with Barnhill Contracting Company for resurfacing of the above street section.
2. This resolution shall be in full force and effect from and after this 15th day of February, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: BUDGET AMENDMENT – METER READING
HANDHELD DEVICES

BACKGROUND: In October 2006, the City of Goldsboro entered into a contract with Datamatic, Inc. to install automatic meter reading devices for all of the water meters within the City of Goldsboro. Unfortunately, the reading devices have failed and this automatic reading system has been abandoned.

DISCUSSION: In March 2015, Council agreed to hire MeterSys for a feasibility study on the City's options with its meter reading. MeterSys reported their findings along with recommendations to Council in January 2016. At present, the City staff is reviewing MeterSys recommendations along with funding options for this project. With the current handhelds aging and support uncertain, MeterSys recommends that it is important to update its handheld devices as soon as possible. MeterSys recommends that the City purchase two (2) handhelds along with related software and docking station but lease 3 units. The City would only need two (2) handhelds once the new system is in place.

MeterSys requested quotes from several companies that specialize in these type of devices. Quotes were received from Neptune Technology Group, Carolina Meter & Supplies (Beacon Advanced Metering), and Ferguson Waterworks (Sensus Metering). The low quote of \$35,180 was from Ferguson Waterworks.

Since funding was not appropriated for this purchase within the current year's budget, it is necessary to authorize the funding of \$35,180 from the Utility Fund.

RECOMMENDATION:

By Motion:

1. Authorize the City Manager and Finance Director to execute a contract with Ferguson Waterworks for the meter reading handhelds and software.
2. Adopt the attached budget ordinance decreasing the Unassigned Fund Balance of the Utility Fund by the amount of \$35,180.

Date: 2-8-16


Kaye Scott, Finance Director

Date: 2-10-16


Scott Stevens, City Manager

ORDINANCE NO. 2016-10

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR

WHEREAS, the City of Goldsboro has failing and aging meter reading devices that are needing to be replaced; and

WHEREAS, recommendation to replace handheld devices is needed before they are no longer supported; and

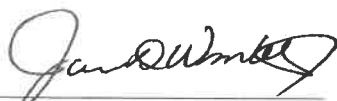
WHEREAS, the City received quotes from three companies on purchasing and leasing new handhelds with the low quote being \$35,180; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$35,180 from the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2015-16 be amended by:

1. Decreasing the Unappropriated Fund Balance of the Utility Fund in the amount of \$35,180.
2. Increasing the line item entitled "Meter Reading Upgrade" (61-4178-5152) in the Capital Expense of the Utility Fund for the amount of \$35,180.
3. This Ordinance shall be in full force and effect from and after the 15th day of February 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: Consider the Authorization of an Installment Financing Contract for the purchase of City Vehicles

BACKGROUND: The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Description</u>	<u>Amount</u>
1 - 2016 Jet Vac Truck	\$ 364,407
1 - 2016 F250 Crew Cab	28,592
1 - 2016 Ford Fusion	17,925
1 - 2016 F-Series SD Flat Bed Dump Truck	47,161
1 - 2016 Ford F-Series Crew Cab Truck	29,693
1 - 2016 Tahoe Police RWD	33,931
1 - 2016 F150 Supercab	22,246
10 - 2016 Dodge Chargers	241,770
10 - Equipment for New Police Cars	180,230
1 - 2016 Dodge Chargers	24,177
1 - 2016 Garbage Packer	239,820
1 - Fully Automated Garbage Truck	280,357
1 - Stainless Steel Model 3 Salt Spreader	12,000
1 - 2015 Ford F-150 Super Cab Truck	<u>24,371</u>
Total	\$ 1,546,681

Since these vehicles were needed before financing could be finalized, reimbursement resolutions were adopted by Council at previous meetings.

DISCUSSION: Request for Proposals (RFP's) were mailed on January 12, 2016 with 13 different financial institutions responding on February 4, 2016. A listing of the proposals is attached for Council's information. The most significant variables considered were the rate of interest applied to the loan balance for the term of the loan, the financial institutions' costs to administer the loan, and the overall total cost.

The bids submitted by all responding institutions comply with the City's RFP. The bid proposed by Bank of America presents the most attractive proposal based on the lower total cost to the City with an interest rate of 1.495% over the 59 month term.

RECOMMENDATION:

By motion, the Council adopt the attached resolution authorizing the City Manager, City Clerk and Finance Director to enter into the installment financing contract with Bank of America in the amount of not to exceed \$1,567,000.

Date: 2-9-16


Kaye Scott, Finance Director

Date: 2-10-16


Scott Stevens, City Manager

RESOLUTION NO. 2016- 15

RESOLUTION TO APPROVE AN INSTALLMENT PURCHASE CONTRACT

WHEREAS, the City Council of the City of Goldsboro desires to enter into an installment contract for the funding of vehicles and equipment; and

WHEREAS, responses to the City's request for proposals were received from thirteen financial institutions, which were evaluated to determine the lowest total cost to the City during the 59 month contract; and

WHEREAS, the City staff has recommended that City Council select the proposal of Bank of America, National Association (or its affiliate) to provide the financing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro (the "City") that:

1. The City of Goldsboro proposes to enter into installment financing for the following vehicles and equipment (collectively, the "Project"):
 - 1 - 2016 Jet Vac Truck
 - 1 - 2016 F250 Crew Cab
 - 1 - 2016 Ford Fusion
 - 1 - 2016 F-Series SD Flat Bed Dump Truck
 - 1 - 2016 Ford F-Series Crew Cab Truck
 - 1 - 2016 Tahoe Police RWD
 - 1 - 2016 F150 Supercab
 - 10 - 2016 Dodge Chargers
 - 10 - Equipment for New Police Cars
 - 1 - 2016 Dodge Chargers
 - 1 - 2016 Garbage Packer
 - 1 - Fully Automated Garbage Truck
 - 1 - Stainless Steel Model 3 Salt Spreader
 - 1 - 2015 Ford F-150 Super Cab Truck
2. After consideration, the City Council has determined that the most advantageous manner of financing thereof is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina.
3. Pursuant to said Section 160A-20, the City of Goldsboro is authorized to finance this Project by an installment contract that creates a security interest in some or all of the property financed to secure repayment of the financing.

4. Bank of America, National Association, or an affiliate thereof ("Bank of America"), has proposed to finance the equipment pursuant to an Installment Financing Contract between the City and Bank of America.
5. The City Council hereby authorizes and directs the Director of Finance to execute, acknowledge and deliver the Contract on behalf of the City in such form and substance as the person executing and delivering such instruments on behalf of the City shall find acceptable. The Clerk is hereby authorized to affix the official seal of the City of Goldsboro to the Contract.
6. The proper officers of the City are authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and the Contract.
7. Notwithstanding any provision of the Contract, no deficiency judgment may be rendered against the City in any action for breach of a contractual obligation under the Contract and the taxing power of the City is not and may not be pledged directly or indirectly to secure any moneys due under the Contract, the security provided under the Contract being the sole security for Bank of America in such instance.
8. The City covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") as required so that interest on the City's obligations under the Contract will not be included in the gross income of Bank of America.
9. The City expects that it and its subordinate entities will issue in the aggregate more than \$10,000,000.00 of tax exempt obligations during calendar year 2016, and therefore the Contract and the City's obligations under the Contract will not be a "qualified tax-exempt obligation" under Section 265 of the Code.
10. This Resolution shall be in full force and effect from and after this 15th day of February 2016.

Approved As to Form Only:



City Attorney

Reviewed By:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: Authorization of an Installment Financing for the Hardware to enhance the City's Network

BACKGROUND: During FY 2015-16 budget work sessions, the Technology Director discussed upgrading the City's aging computer equipment and serve/storage environment. The City will be able to implement a Technology Replacement Plan to regularly upgrade computers and equipment along with replacement of servers/storage in a timely manner to meet the City's growing technology needs.

In 2012 and 2013, the City of Goldsboro issued two (2) other IT equipment leases. The final payment on the 2012 lease will be July 2016.

DISCUSSION: The City of Goldsboro will be contracting with Synergem Technologies to purchase and upgrade the City's network in the amount of \$350,000. The following are the items included in the lease agreement:

- 280 - Desktop Computers
- 35 - Laptops
- 6 - Servers
- 3 - Storage Area Network Servers
- 5 - Network Equipment

SunTrust Bank shall retain the tax-exempt interest rate of 2.65% for a forty-eight (48) month term with closing fee of \$2,800. The first payment will be due September 2016.

North Carolina General Statute 160A-20 allows cities to enter into installment contracts for the financing of personal property acquisitions.

RECOMMENDATION: Council, by motion, adopt the attached Resolution contracting with SunTrust Equipment Finance and Leasing Corporation for the installment financing of \$350,000.

Date: 2-8-16

Kaye Scott
Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

RESOLUTION OF GOVERNING BODY #2016- 16

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the 15th day of February, 2016, the following resolution was introduced and adopted:

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 04, AN ESCROW AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the governing body of **CITY OF GOLDSBORO, NC**, ("Lessee") desires to obtain certain equipment (the "Equipment") described in Equipment Schedule No. 04 to the Master Lease Agreement (collectively, the "Lease") between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.**, ("Lessor") and Lessee the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for Lessee to perform its governmental functions; and Lessee has determined that it may lawfully pledge its full faith and credit and taxing powers to its obligations under the Lease; and

WHEREAS, the funds made available under the Lease will be deposited with **SUNTRUST BANK** (the "Escrow Agent") pursuant to an Escrow Agreement between Lessor, Lessee, and Escrow Agent (the "Escrow Agreement") and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, Lessee has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment; and the execution and delivery of the Lease and the Escrow Agreement; and

WHEREAS, Lessee proposes to enter into the Lease with **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** and the Escrow Agreement with Lessor and Escrow Agent substantially in the forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Lease and the Escrow Agreement (collectively, the "Financing Documents") in substantially the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The Finance Director of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents with any changes, insertions and omissions therein as may be approved by the officers who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The City Clerk of Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

Section 5. This resolution shall take effect immediately.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease and Escrow Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: Feb. 15, 2016

CITY OF GOLDSBORO, NC,

Lessee

By: Kaye Scott

Name: Kaye Scott

Title: Finance Director



Attested By: Melissa Corser

Name: Melissa Corser

Title: City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: Second Annual Three Eagles Beer Festival – Street Closing Request

BACKGROUND: A request was received from Three Eagles Rotary Club on January 19, 2016 (see attached form). The Three Eagles Rotary Club is requesting permission to close a portion of certain City streets on April 16, 2016 from 11:00 a.m. to 7:00 p.m. in order to hold the Second Annual Three Eagles Beer Festival.

DISCUSSION: The street closing request is as follows:

The Festival is to be held at Cornerstone Commons. The Three Eagles Rotary Club has requested the closing of South Center Street between East Chestnut and East Spruce Street.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant a street closing at South Center Street between East Chestnut and East Spruce Street on April 16, 2016 from 11:00 a.m. to 7:00 p.m. in order that the Second Annual Three Eagles Beer Festival may take place, subject to the above conditions.

DATE: 2-10-16



Scott A. Stevens, City Manager

**GOLDSBORO POLICE DEPARTMENT
PARADE/PICKET APPLICATION**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no parade shall be conducted on the public ways of the City; and no person shall inaugurate, promote or participate in any such parade unless the parade is conducted in conformity with the requirements set out herein and unless a permit has been obtained from the Chief of Police or his designated representative **at least seventy-two (72) hours prior to the time the parade is scheduled.**

Pursuant to Ordinance No. 98.80, and 98.82, adopted by the City of Goldsboro, no picketing shall be conducted on the public ways of the City; and no person shall participate in the same unless a permit has been obtained from the Chief of Police or his designated representative **at least twenty-four (24) hours prior to the time the picketing is scheduled to begin.**

Date of Application: January 19, 2016

1. Name of organization or group seeking permit: Three Eagles Rotary Club - Goldsboro

2. Purpose of parade or picket: Second Annual Three Eagles Beer Festival - fund-raiser for no-profit organizations to be held at Cornerstone Commons and adjacent grassy area. Will need section of S Center Street closed to accommodate food trucks loading and unloading.

3. Location(s) where picket or parade will occur: S. Center Street, between E. Chestnut and E. Spruce Streets
Site plan attached.

4: Date and hours for which permit is sought: April 16, 2016, 11:00am - 7:00pm

5. Expiration time of permit: 7:00pm

6. Number of persons participating: 600

a. Are persons below the age of 18 participating? No

b. If yes, how many? _____

7. Number and type of vehicles participating: 2-3 food trucks parked on S. Center Street

8. A. Assembly area: Cornerstone Commons

B. Disassembly area: Cornerstone Commons

C. Has permission been granted for use of A. and/or B. above? Yes

9. Name of person applying for the permit: Thomas A. Bradshaw

10. Person in charge of activity who will accompany it and carry permit at all times:

(Name and Address) Thomas A. Bradshaw, 2506 Bradford Place, Goldsboro, NC 27530

11. Other members of parade or picket committee: Louis Thomas, Co-chair

12. Other groups or organizations participating: RA Jeffreys Distributing, Tryon Distributing

13. Remarks: _____


Signature of Applicant

Thomas A. Bradshaw
Printed Name of Applicant

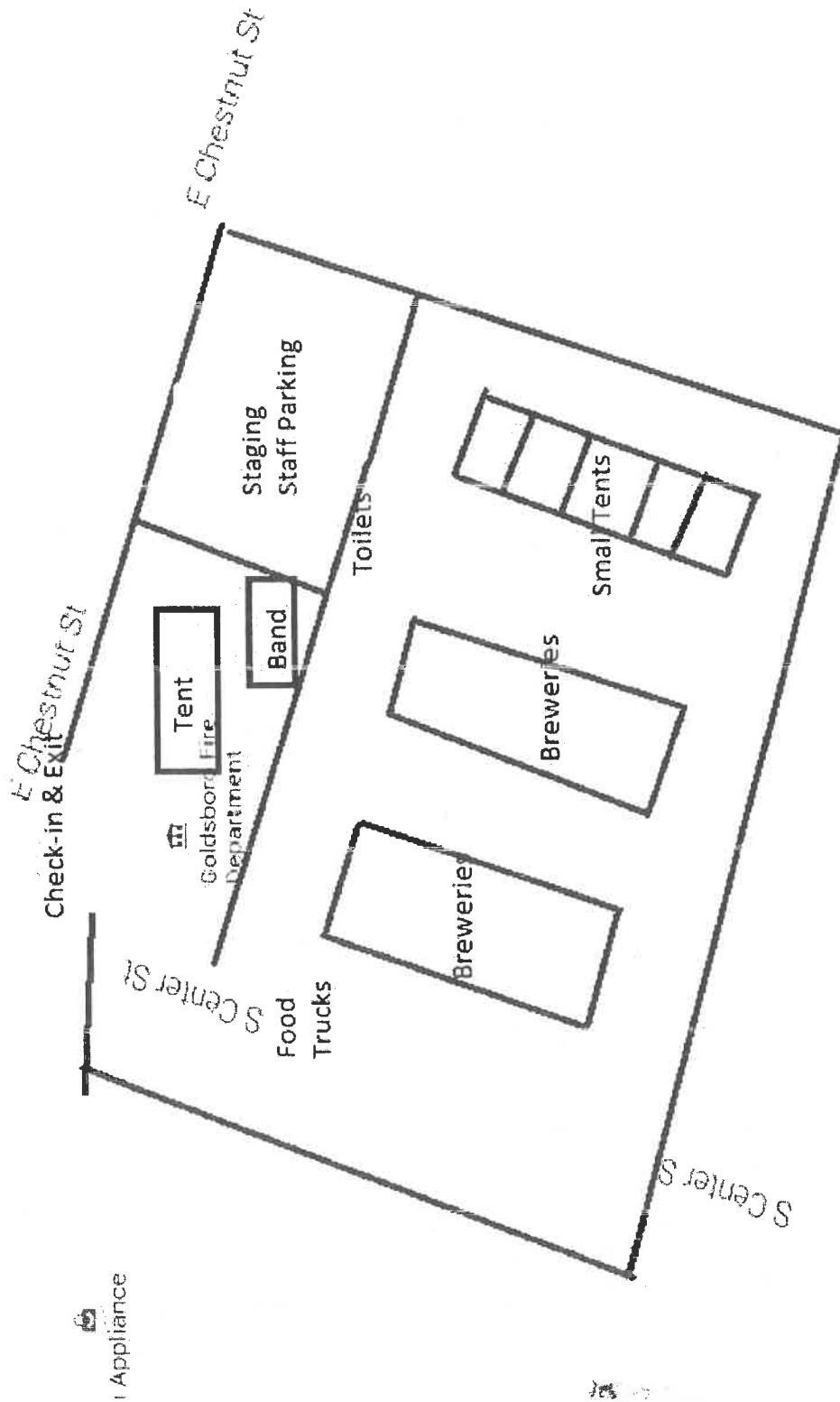
2506 Bradford Place
Street Address

Goldsboro
City

NC
State

919-734-9801
Telephone Number

If application is approved, a permit will be issued, which must also be signed by the applicant acknowledging understanding and agreement to abide by the requirements of the attached ordinances.



Three Eagles Beer Festival - April 16, 2016 - 1:00p - 6:00p



Three Eagles Beer Festival

April 16, 2016, 1:00 – 6:00pm

Cornerstone Commons - Corner of South Center Street and East Chestnut Street

The Three Eagles Beer Festival, sponsored by the Goldsboro – Three Eagles Rotary Club, is having its second annual fund-raising event to raise money for local non-profit organizations and to support Rotary International in its efforts to promote world peace and understanding. Local non-profits and charities supported have included: Boys and Girls Clubs of Wayne County, HGDC Community Crisis Center, Arts Council of Wayne County, Wayne County Chamber of Commerce, and Downtown Goldsboro Development Corporation. On the international level, funds will be used to support Rotary International's efforts to eradicate polio through RI's Polio-plus campaign.

The Three Eagles Beer Festival features craft beers distributed by both local and regional distributors. RA Jeffreys – Goldsboro was the primary distributor at the first Three Eagles Beer Festival in 2015. There were approximately forty (40) different beers provided in 2015. The 2016 beer festival anticipates having approximately eighty (80) beers available to festival participants provided by RA Jeffreys and Tryon Distributing.

Participants purchase tickets on-line through an arrangement with the Paramount Theater. Tickets may also be purchased at the event. At check-in, participants have their IDs checked to ensure they meet the appropriate legal alcohol consumption age, a wristband is issued to verify the participant meets the age requirement, and a signature 4-ounce glass for beer tasting is issued. Participants then move from brewery station to station tasting the various beers. Representative from the breweries or staff from the distributors pour 2 ounces in each glass for tasting. Literature from the breweries is provided describing the beers and the brewery. Sometimes volunteers are used to pour the samples.

Entertainment is provided by a band. In 2015 "The Little German Band" from Raleigh provided entertainment with German songs, dances, and performances. The event this year will feature the "Downtown Chameleons," a local band.

Food is not the primary focus of a beer fest; however, providing food is standard practice and advised when consuming alcohol. Food trucks will be available on South Center Street.

The Three Eagles Beer Festival will also have shuttle services available for local transportation, specifically for those participants who reside at Seymour Johnson Air Force Base to encourage safe and legal participation by the airmen.

Overall, the participants are well-behaved individuals who have an interest in the variety of beers available for tasting. Over consumption does occur to a as you would expect, but it's limited and well controlled. Beer festivals have become exceedingly popular across the United States as the craft beer market has grown exponentially in the last decade. The Three Eagles Rotary Club is pleased and excited to bring the second annual beer festival to Goldsboro.

Prosit (German for "Cheers")

**NORTH CAROLINA
ALCOHOLIC BEVERAGE CONTROL COMMISSION**

Location: 400 EAST TRYON ROAD
RALEIGH NC 27610
(919)779-0700
abc.nc.gov

AMOUNT FEE PAID: _____
DATE: _____
RECEIVED BY: _____
TEMP. #: _____

APPROVED _____
REJECTED _____
BY: _____
DATE: _____

(Do Not Write Above This Line)

**SPECIAL ONE-TIME PERMIT APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES**

Application Instructions:

- A. Complete this application in its entirety. (Please print.)
- B. Applicant's signature must be notarized.
- C. The fee for a Special One-Time permit is \$50.00.
- D. The fee must be submitted by certified check, cashier's check, or money order, and made payable to the North Carolina Alcoholic Beverage Control Commission.
- E. The permittee shall notify local law enforcement and have the notification signed by law enforcement. (On back of form.)
- F. The completed application must be submitted 14 days prior to event occurrence.

I hereby make application to the North Carolina Alcoholic Beverage Control Commission for a Special One-Time permit allowing the sale or service of alcoholic beverages at the event described below:

Please check applicable box(es):

I (We) are a: ☒ Nonprofit or ☐ Political Organization, requesting authorization to ☐ Sell or ☒ Serve at a ticketed event the following:

☒ Malt beverages ☐ Spirituous Liquor
☐ Wine ☐ Permit brownbagging

The following documents are required:

1. Lease or rental agreement between nonprofit organization and owner of the premises.
2. Diagram of the actual premises showing all entrances, exits, bar areas, and where consumption and/or sale will take place.
3. Documentation to show that the organization is exempt from taxation under the appropriate subsection of Section 501(c) of the Internal Revenue Code or is exempt under similar provisions of Chapter 105 of the North Carolina General Statutes.
4. Purpose of fund-raiser and recipient of funds raised.
5. Certified copy of criminal record check must be submitted for individual applying for a special one-time permit.
6. A political party as defined in NC General Statute 163-96(a)(1) or (2) or a campaign organization which has properly filed and has had a person certified as a candidate. Statute 163-1.

NAME OF ORGANIZATION OR CANDIDATE:

Three Eagles - Goldsboro Rotary Club

LOCATION: Where event or transaction will take place

Name of Building: (if applicable) _____

Address: 224 S. Center Street, Goldsboro, NC 27530

COUNTY: Wayne
(In which event is to be held)

If event is being held inside the city limits, indicate city: Goldsboro

MAILING ADDRESS FOR PERMIT:

P.O. Box 11254, Goldsboro, NC 27532

DATE(S) OF EVENT:

4/16/16

Estimated Attendance

200

TIME OF EVENT: Beginning

7:00 PM

Ending

6:00 PM

PERSONAL INFORMATION OF INDIVIDUAL REPRESENTING THE ORGANIZATION OR CANDIDATE:

Thomas Andrews Bradshaw
First (no abbreviations) Middle Last
3/4/1952
Date of Birth
2506 Bradford Place Goldsboro NC 27530
Applicant's Home Address City State Zip Code
919 734-9801 919 440-7488 ()
Home Telephone # Business Telephone # FAX #
 Email: tbradshaw@nc.rr.com
(please print clearly)

NOTIFICATION TO LOCAL LAW ENFORCEMENT:

To be completed by an officer of the Sheriff's Office, if event is held in the County, or completed by an officer of the Police Department, if event is held in the City.

Sgt. Michael Sweet
Name of Officer
Goldsboro Police
Department of Officer

Michael Sweet
Signature of Officer
919 580-4215
Telephone #

Comments

It is a Crime to make a false statement to obtain an ABC Permit

I CERTIFY UNDER OATH OR AFFIRMATION THAT:

- I am not less than 21 years of age.
- I have not been convicted of a misdemeanor controlled substance offense or alcoholic beverage offense within the past two years.
- I have not been convicted of a felony within the past three years, and if convicted of a felony before then, I have had my citizenship restored.
- I have not had an alcoholic beverage permit revoked within the past three years.
- All of the information supplied by me in this application is complete and accurate.
- I understand that ABC law prohibits any type of gambling activities or equipment upon my licensed premises (even if not for profit).
- I, or my agent, will personally supervise the sale of alcoholic beverages and abide by all ABC laws.
- I understand that failure to abide by the ABC laws may result in the immediate revocation of my privilege to sell/serve alcohol.

Sworn to and subscribed before me this the

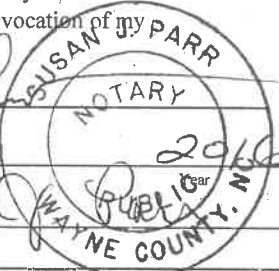
20th
Day

My commission expires:

9/4/2016
Month

Signature of Applicant

Signature of Notary



MAIL THIS APPLICATION TO:

If sending by U.S. Postal Service (regular mail):

NC ABC COMMISSION
 ATTN: PERMIT & PRODUCT COMPLIANCE
 4307 MAIL SERVICE CENTER
 RALEIGH, NC 27699-4307

If sending by U.S. Postal Service EXPRESS MAIL or by FEDEX/UPS:

NC ABC COMMISSION
 ATTN: PERMIT & PRODUCT COMPLIANCE
 400 EAST TRYON ROAD
 RALEIGH, NC 27610

DOWNTOWN STREET CLOSING

Regulations and Procedures

The following Street Closing Regulations and Procedures document applies to any street closing requests made by a non-city related entity/function to be held within the Municipal Service District Area (map below) located in Downtown Goldsboro and is applicable to any public street or alley ways:

1. A Street Closing Contract (Contract) must be filled out and submitted to the Police Department no later than six weeks prior to the date of the street closing request date.
2. The Goldsboro Police Department will send a signed copy of the Contract to the DGDC for record.
3. The Contract and Street Closing Signature Form must be signed by all parties and submitted to the Police Dept. prior to a formal request to City Council is issued in the form of an Agenda Memorandum prepared by the City Manager's office. Once the City Council approves the Street Closing request, the Police Department will issue the parade/event permit.

Contract

NORTH CAROLINA, WAYNE COUNTY

THIS STREET CLOSING CONTRACT is made on this _____, by and between the DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION (DGDC), and Thomas A. Bradshaw, Three Eagles Rotary Club (Applicant).

IT IS MUTUALLY UNDERSTOOD AND AGREED AS FOLLOWS:

1. The Applicant has submitted a request to close a street or portions thereof as described by: (describe specifically portion to be closed)

South Center Street, between E. Chestnut and E. Spruce Streets. Site plan is attached.

For the period of time described below:

April 16, 2016 11:00am - 7:00pm

which shall hereinafter be referred to as Request.

2. Applicant must meet the following criteria before request is considered (it is recommended that these take place in chronological order):

- a. Obtain signatures from all property/business owners located within the street closing area that are directly affected by the Request. This applies to all property/business owners within the block of a street to be temporarily closed even if that portion of the street will not be blocked to traffic. Present written documentation with request.
- b. Obtain written documentation from NCDOT approving the Request if any portion of the Request is located on a state maintained street. Present documentation with request. Contact the City Planning Department to verify street ownership. (580-4333)
- c. Submit the above two documentations to the Goldsboro Police Department (contact Major Mike Hopper) along with a detailed written description of the events and

- activities to take place at the location of the street closing. Include time, date, contact person, contact phone number, as well as the general activities that will take place.
- d. Major Hopper will then submit the documentation to the City Manager's office. The street closing request will be prepared in the form an Agenda Memorandum by city staff for City Council approval. Once approval is granted by the City Council, the Police Dept. will issue a parade/event permit to the requested party.

It is further agreed that:

3. Applicant will not allow any alcoholic beverages to be consumed or transported along public rights-of-way including streets or sidewalks. Alcoholic beverages are to be contained within private property boundaries.

4. Applicant will respect neighboring property/business owners with respect to noise.

5. Applicant will completely rid the street(s)/sidewalk areas of any litter/trash created by the street closing event immediately after said event.

6. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.

7. Should the Applicant desire to deviate from Contract in any respect, the Applicant will lose the privilege of any further street closing requests, whether specified in this Contract or any future requests.

8. The following conditions pertain to this application:

In witness whereof, the parties have executed this agreement as of the day and year stated above.

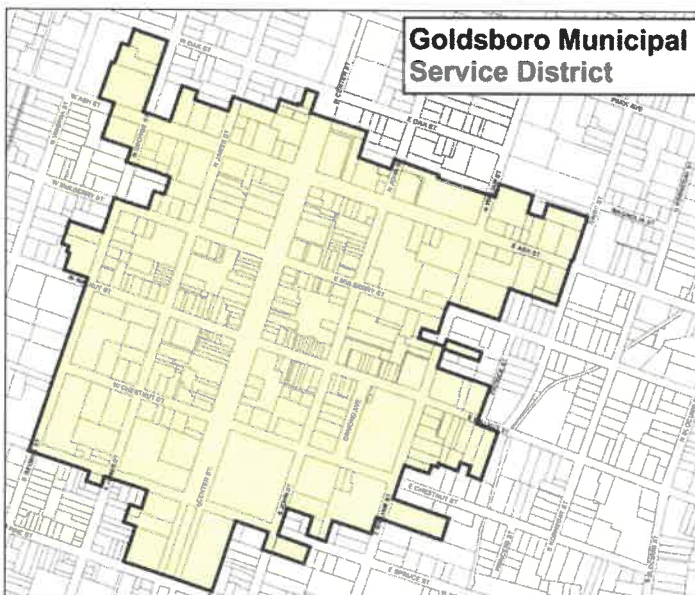
Goldsboro Police Department

By: Michael West
Chief of Police

Downtown Goldsboro Development Corporation

By: [Signature]
DGDC Director

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO THE FOREGOING.



Thomas A. Brackshaw
Applicant

Thomas A. Brackshaw
Printed Name Three Eagles
Rotary Club

[illegible]

[Signature]

1-20-16

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: NC Main Street Conference, March 16-18, 2016—Street Closing

BACKGROUND: In December 2014, the City of Goldsboro, in partnership with the Downtown Goldsboro Development Corporation, applied to be considered as the host community for the 2016 NC Main Street Conference and Awards Program. The NC Main Street Conference is the state's largest downtown revitalization event, offering learning sessions, tours, time for downtown exploration and opportunities for networking with downtown professionals, elected officials, volunteers and consultants. In the past several years, the Conference has attracted approximately 550 people from North Carolina and surrounding states.

The 2016 NC Main Street Conference will be in Goldsboro. Attendees will learn how Goldsboro is using art to drive our economy, how we got a \$10 million grant to do a streetscape project, and how, through public/private partnerships, our downtown is taking off with housing, sustainable businesses, property redevelopment, and entertainment destinations.

DISCUSSION: As the host community of the 2016 NC Main Street Conference, we have been asked to provide a space large enough to accommodate 500 guests at one time. With that in mind, City staff have contracted Down East Tent Rentals in Rocky Mount to install a 40'x 100' tent in the southbound lane of the 100 block of South Center Street, in front of the Paramount Theatre. If needed, a smaller tent will be connected to the north side of the existing tent. DGDC staff shared this plan with the Downtown Merchants Association at a meeting in early fall and were met with support.

Due to the logistics of the installation and placement of this tent, the DGDC is requesting that the southbound lane of the 100 block of South Center Street be closed from 8:00 a.m. on Tuesday, March 15th to 6:30 a.m. on Friday, March 18th.

Affected City departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control and emergency vehicles.
2. All activities, change in plans, etc., will be coordinated with the Police Department.
3. The Police and Fire Departments and General Services are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of:

- The southbound lane of the 100 block of South Center Street between Walnut and Chestnut Street from Tuesday, March 15th, 2016 at 8:00 a.m. to Friday, March 18th, 2016 at 6:30 a.m., to be used for activities associated with the NC Main Street Conference, subject to the above conditions.

Date: 2/9/16



Downtown Goldsboro Development Corp.

Date: 2-10-16



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 15, 2016 COUNCIL MEETING

SUBJECT: Historic District Commission Appointment

BACKGROUND: There is an existing alternate vacancy on the Historic District Commission. Citizen involvement is vital to the performance of City government. It is necessary that an additional appointment be made in an effort to fill this vacancy. One alternate vacancy still remains on the commission.

DISCUSSION: Recommendations for appointment were requested from the Historic District Commission.

The following individual has submitted an application to be on the Historic District Commission and was recommended by the Historic District Commission.

Jay Bauer

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached Resolution appointing Jay Bauer to the Historic District Commission.

Date: 2-10-16



City Manager

RESOLUTION NO. 2016-17

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARDS AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, an additional slot is available on the Historic District Commission; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Historic District Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individual be and is hereby appointed to the Historic District Commission. The term shall expire on the date indicated:

HISTORIC DISTRICT COMMISSION

1st Term Alternate Appointee:

Jay Bauer

Term Expires February 15, 2020

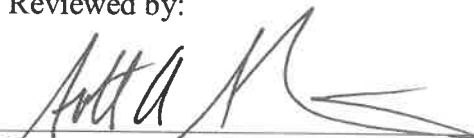
2. This Resolution shall be in full force and effect from and after this 15th day of February, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Departmental Monthly Reports January 2016

1. Human Resources
2. Community Affairs
3. Paramount Theater
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Finance
9. Planning
10. Engineering
11. Fire
12. Police
13. Parks and Recreation
14. Public Utilities
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – JANUARY 2016

Prepared by: Pamela C. Leake

The Human Resources Department advertised 15 vacancies this month and received 337 applications. 54 notifications were sent to applicants not selected for an interview. There were nine reductions in force (2 retirements, 6 assignments ended, and 1 termination). There were two new hires. Total employment for the month was **483** (405 full-time employees and 78 part-time employees). Nine performance evaluations were completed for probationary employees.

John Formica conducted Customer Service Training January 12-14 at the Public Works Complex and City Hall facilities. 420 employees attended the sessions and the majority of participants gave an excellent review of the sessions.

Employees now have the option to enroll in a flexible spending account (FSA) to save money on out-of-pocket medical, dental, vision, and dependent care costs (all pre-taxed). Flores and Associates will administer the plans, and a representative held information sessions at the Public Works Complex and City Hall on January 19th and 20th. 39 employees enrolled in the Flexible Spending Account and two employees signed up for the Flexible Spending Dependent Coverage Account.

Hazard Communication training was held at the Water Plant, and Confined Space Training was held for employees at the Parks Maintenance Complex and Waste Treatment Plant. The annual OSHA 300 logs were completed (for on-the-job injuries) and the 2015 Safety Award Applications were submitted to the NC Department of Labor. There were five vehicle accidents and eight on-the-job injuries. The Vehicle Accident and Personal Injury Committees met and submitted their recommendations to the City Manager.

This month's health and wellness topic was **Diabetes Awareness**. 84 employees attended the sessions. There were 87 clinic visits this month. The City is sponsoring another weight loss contest entitled, "*The Biggest Winner*." There are 23 total participants and we had a successful second weigh-in. The amount of weight loss varied. There was a nutritional event on January 21st and the dietician shared valuable information about portion control and limiting the amount of sugar and carbohydrates in our diet.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	337												
New Hires*	2												
Separations*	3												
Vehicle Accidents	5												
Workers Compensation	8												
2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56	140	89	215	201	245	219	86	113	143
New Hires*	6	5	2	3	0	1	4	2	2	5	1	1	3
Separations*	1	3	2	3	4	5	3	5	1	4	1	3	3
Vehicle Accidents	1	3	2	0	3	5	3	2	1	4	4	5	3
Workers Compensation	2	1	2	1	2	1	4	3	3	3	2	6	3

**Monthly stats for new hires, resignations, retirements, and terminations consist of full-time personnel only.*

Community Affairs Department

Monthly Report – January 2016

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission meeting was held on Tuesday, January 12, 2016. The commission reviewed and finalized plans for the Martin Luther King, Jr. Celebration, the Annual Interfaith Breakfast and Human Relations Awards Banquet.
- There were only 3 housing complaints (the lack of heat, bug infestation and carpet bulking causing elderly tenant to fall). The one consumer complaint was assistance with water bill. All complaints were submitted through the 311GIS system or to the designated community resource.
- Over 300 people were in attendance at the Annual Martin Luther King, Jr. Holiday Celebration on Monday, January 18, 2016. The guest speaker was Pastor Patsy Faison, who currently is in her 7th year as the first female Pastor of Miller's Chapel Church. Mayor Chuck Allen provided welcoming words and the Dillard Middle & Goldsboro High School Chorale provided the entertainment.
- The Mayor's Committee for Persons with Disabilities met on Thursday, January 21st. The committee is preparing for the Mayor's Annual Walk to be held on May 4, 2016 beginning at St. Paul United Methodist Church. One new committee member was welcomed.
- The Mayor's Youth Council attended the Running of the Bull Teambuilding and Leadership Conference in Durham, NC. This event was sponsored by the Durham Youth Council.
 - Hosted a fund raiser at PT's Grill to help raise money for scholarships. Special thanks to those who came out to support.
 - Participated in The Last Saturday Supper, held at First Christian Church where they prepared sandwiches and provided lunches to individuals and families in need.
- The Director assisted with establishing a safety committee at the Highland Apartments. The senior citizens received safety training from the Goldsboro Fire Department. The group held fire drills and discussed the importance of wearing their safety vests.

2016													
Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	3												
Consumer	1												
2015													
Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1	0	8	12	9	3	8	1	1	5
Consumer	9	4	2	6	3	5	8	8	8	9	9	3	6



Monthly Report-January 2016

Prepared by: Sherry Archibald, Director

- On January 4, 2016, Paramount staff opened the calendar for booking in 2018. 115 days were booked for set-it, rehearsals and events in 2018.
- The Paramount's Performing Arts Series featured three sell-out performances in January including comedian *James Gregory*, *Black Violin* & the *Malpass Brothers*.
- The Paramount's movie night featured *Selma* on Martin Luther King Day.
- Alpha Kappa Alpha & Epsilon Omega Chapter returned for their 62nd annual Debutante Pageant.
- Paramount Theatre staff met with the Wayne Community College Foundation staff for preparation to market the Praxis Film Festival slated for February 5 & 6, 2016.
- Paramount staff participated in the following meetings, presentations or training: Chamber's Junior Leadership, City sponsored Customer Service, South Arts Grant webinar & conference call, Golden K Kiwanis, Sunrise Kiwanis, Rotary, and Coast Host Conference.
- Paramount Director, Sherry Archibald, participated in the conference call meeting with South Arts and 30 other cohorts for the Dance Touring Initiative grant. South Arts works with agencies across 13 states to provide resources to presenters that support their mission in the arts. The grant is supporting staff travel and education in the art of dance; ensuring a broader audience. It also supplements the fee for a professional dance company to perform.
- Mrs. Archibald attended the North Carolina Presenter's Block Booking Meeting at Wingate University.
- Staff is preparing for the 2016/2107 Performing Arts Series. Mrs. Archibald is negotiating artist fees and creating block bookings with artists of interest.
- Mrs. Archibald will be overseeing the management of the Goldsboro Event Center upon completion of construction. She is researching policy and procedures from other similar surrounding facilities and preparing contracts and guidelines to present to Council in March. A fee schedule for the Event Center was approved in December.
- Mrs. Archibald is interviewing for Building Attendant position at the Paramount.
- Expenses for month of January - **\$ 34,171.94**
Details: Labor - \$ 14,296.67 /Operational Expenses - \$ 19,875.27
Receipts for the month of January- **\$ 31,903.89**
Details: Rentals -\$10,110.00 /Tickets-\$21,377.47 /Concession-\$416.42

	Jan-16	Feb-16	Mar-16	April-16	May-16	June-16	July-16	Aug-16	Sept-16	Oct-16	Nov-16	Dec-16	Average 2016
Exp	\$34,171												\$34,171
Rev	\$31,903												\$31,903
	Jan-15	Feb-15	Mar-15	April-15	May-15	June-15	July-15	Aug-15	Sept-15	Oct-15	Nov-15	Dec-15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$36,042	\$19,185	\$47,527	\$23,912	\$30,854	\$39,446	\$33,360	\$34,687	\$32,720
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$16,500	\$9,806	\$15,877	\$5,253	\$6,037	\$10,049	\$3,867	\$30,467	\$12,723

Goldsboro Inspections Department
Monthly Report – Jan 2016
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of January totaled \$2,606,497. Three (3) of these permits were new residential single family dwellings at a valuation of \$739,566.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,968,637.

All permit fees collected for the month totaled \$38,137. Of the permit fees collected for the month \$3,090 was collected in technology fees. Plan review fees collected during the month totaled \$1,375.

The Inspectors did a total of 544 inspections for the month. During the month of January five (5) business inspections were completed. A total of 268 permits were issued for the month. Fifty (50) plan reviews were completed for January. We now have a total of 242 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$3												
Residential (thousands)	\$740												
Miscellaneous**(millions)	\$2												
Permit Fees (thousands)	\$38												
Inspections (total)	544												
Permits Issued (total)	268												
Plan Reviews Completed	50												
Minimum Housing in Process	242												

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3	\$5	\$12	\$4	\$10	\$2	\$5	\$5
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273	\$444	\$199	\$612	\$400	\$600	\$240	\$575
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2	\$2	\$4	\$1	\$1	\$1	\$2	\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31	\$68	\$51	\$27	\$49	\$35	\$39	\$42
Inspections (total)	456	427	698	569	570	547	552	595	556	503	500	531	542
Permits Issued (total)	267	213	300	305	315	333	334	264	279	265	198	239	276
Plan Reviews Completed	66	57	65	65	64	58	70	58	64	50	78	62	63
Minimum Housing in Process	215	225	228	230	240	244	250	228	232	232	232	240	233

January 2016

Prepared By: Julie Metz, Director

Current Projects Staff Worked On Over the Month Include:

- Choice Neighborhood Grant Application Submittal: City is Co-Applciant with Goldsboro Housing Authority.
- Goldsboro Event Center Improvements
- Wayfinding Signage System and Design Study: To be presented to Council in February 2016.
- Parking & Traffic Analysis Study RFQ Proposals Reviewed, January 29, 2016. Scheduled interviews for February 5th.
- Preparation of Main Street Conference 2016 to be held downtown March 16-18, 2016
- Nine potential building development projects.
- Preparing for a new NC Main Street Solution Grant Project.
- New Downtown Website: Staff worked with the IT Department to prepare for our new website expected to launch mid-February, 2016.
- 2016 DGDC Sponsorship Campaign: Staff worked with the DGDC to prepare the 2016 Sponsorship Package to be ready to launch January 6, 2016.

Downtown Events or Activities that Staff Administered or Assisted During the Month:

- Downtown Transformation Plaque & Picture with Partners
- City Customer Service Training, January 13.
- Goldsboro Rotary Club Presentation on Downtown and Main Street Conference, January 26.
- A paint party, with 18 volunteers to paint the quote boards to be installed on buildings, January 27 from 6 to 9 pm.
- Staff filmed WGTV segments December 2 and December 18th to promote downtown.
- DGDC hosted the Leadership Wayne class in the boardroom while they spent time in downtown learning about Wayne County government. Elizabeth spoke to the group about the DGDC and our partners.
- Staff worked with Chamber to assure installation of Cornerstone plaque at Cornerstone Commons.
- Staff worked to create signs to be installed around Center Street roundabouts that will ask people to keep off the landscaping and public art pieces. To be installed in February.

Upcoming Events/Activities Staff are Preparing For:

- NC Main Street Conference: A statewide conference held in downtown March 16–18 with over 550 attendees.
- DGDC/Downtown Annual Sponsorship Campaign: Began January 6, 2016 and concludes mid-March. An effort to raise \$60,000 to fund Center Street Jams and other DGDC Board downtown events and activities for the year.
- Praxis Film Festival: Staff worked with Paramount Theatre/WCC to prepare for the film festival February 5 and 6.
- Preservation NC Home Tour of Goldsboro Properties, to be held Sunday, March 10, 2016.

Buildings Purchased During Month: The properties addressed as 101 and 105 S. Center Street are under contract and scheduled to close in mid-March. The soon-to-be owners plan to begin construction in April. The project will add two commercial spaces and multiple apartments. Owner plans to put a small food market featuring local produce, meats, cheese, etc. and will open a small restaurant made with items from the market.

Businesses Opened Over the Month or Are Planning to Open Soon:

- Harvey Moving Company, 200 W. Ash Street, Suite 205
- Witty Girl Entertainment, 206 W. Ash Street, #D
- Bespeak Boutique, 213 E. Walnut Street
- Well Travelled Beer, to be open in March at 201 S. Center Street.

Other Activities or Projects that Occurred:

- Dancing Butterfly, located at 117 S. Center Street was recognized as the Best Small Business in Wayne County by the Wayne County Chamber of Commerce at the Chamber's Annual Banquet January 28, 2016. Staff was in attendance. Ed's Southern Food & Spirits, located at 101-105 N. Center Street was recognized as the Best Small Business Start Up as well.
- We hired a new office assistant, Jess Bylsma.
- Staff met with 16 potential new property owners and/or new business interests.
- During the month, staff received 121 visitors, received 460 phone calls and 2906 emails and spent approximately 142 hours with existing or potential business or property owners.

Information Technology

Monthly Report – January, 2016

Prepared by: Scott Williams

- Installed access points at the new WA Foster building.
- Tested fiber connection at the new WA Foster building.
- Installed phone service for 911 and fire alarm systems at the new WA Foster building.
- Tested fiber connection to the Goldsboro Events Center.
- Installed phone service for 911, fire and security systems at the Goldsboro Events Center.
- Configured storage and backup for GWTA.
- Installed security cameras at GWTA.
- Replaced SIM card in camera for Goldsboro Police Department.
- Replaced two printers.
- Added wireless microphones to the large conference room
- Added a new laptop to Engine 1 at the Goldsboro Fire Department.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	296												296
Tickets Closed	319												319

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303	319	310	387	416	255	216	312
Tickets Closed	350	276	343	290	261	281	317	284	322	431	249	187	300

Monthly Highlights

- ✓ **Building & Traffic:** Continued to retrofit City-owned MH, Sodium & Inductive lights w/ LED lights.
- ✓ **Distr. & Collections:** Distribution crew worked on the golf course re-grading the slope around a pond & green.
- ✓ **Distr. & Collections:** One robotic camera was down for most of the month.
- ✓ **Streets & Storm:** Goldsboro Event Center Parking Lot & Rear lot grading
- ✓ **Streets & Storm:** Severe Weather/Ice Event, 1.4 miles of dirt streets graded

Departments		2016												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5												4.5
	Lines Camera'd (1000-ft)	4.2												4.2
	Water Repairs	28												28.0
	Sewer Repairs	5												5.0
	Hydrants Replaced/Fixed	22												22.0
	Meter Install/Changed	66												66.0
Bldg Maint.	Radio, Electrical, Bldg	149												149.0
	Sign Repairs	39												39.0
Garage	Total Work Orders	337												337.0
	Total Fuel Cost (x1000)	\$ 58												57.9
Solid Waste	Refuse (x1000 tons)	0.9												0.9
	Recyclables (tons)	101												101.0
	Leaf-n-Limbs (x1000 tons)	0.6												0.6
Cemetery Funerals		7												7.0
Streets & Stormwater	Utility Cut Repairs	0												0.0
	Pot Hole Repairs	100												100.0
	Streets Swept (miles)	93.3												93.3
	ROW Mowing (ac)	0												0.0
	City-Owned Lots Mowing	0												0.0
2015														
Distribution & Collections	Utility Line Maint (1000-ft)	5.3	4.7	7.3	5.7	21.8	11.8	9.2	11.9	8.9	6.7	12.1	5.9	9.3
	Lines Camera'd (1000-ft)	2.0	0.6	4.7	15.2	6.3	1.5	4.2	5.3	7.1	9.7	4.5	7.0	
	Water Repairs	16	25	13	13	19	21	16	12	20	14	7	12	15.7
	Sewer Repairs	2	8	2	2	2	4	4	4	17	10	8	5	5.7
	Hydrants Replaced/Fixed	0	1	7	28	7	1	3	75	59	48	22	11	21.8
	Meter Install/Changed	70	90	105	102	112	96	45	36	81	97	62	61	79.8
Bldg Maint.	Radio, Electrical, Bldg	71	127	142	162	121	134	113	118	96	119	94	98	116.3
	Sign Repairs	113	59	82	45	96	76	82	70	62	58	17	41	66.8
Garage	Total Work Orders	252	234	195	236	221	294	310	298	252	286	229	256	255.3
	Total Fuel Cost (x1000)	\$ 63	\$ 45	\$ 45	\$ 46	\$ 85	\$ 55	\$ 64	\$ 57	\$ 53	\$ 59	\$ 46	\$ 48	55.5
Solid Waste	Refuse (x1000 tons)	0.9	0.6	0.9	0.9	1.0	0.8	1.0	0.9	0.9	1.0	1	0.87	0.90
	Recyclables (tons)	89	89	125	105	113	88	108	105	51	52	74	112	92.6
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.9	1.0	0.9	0.8	0.9	0.8	0.7	0.9	0.6	0.87	0.79
Cemetery Funerals		4	5	3	4	3	3	4	5	10	4	6	5	4.7
Streets & Stormwater	Utility Cut Repairs	1	0	16	9	2	15	12	11	25	20	3	3	9.8
	Pot Hole Repairs	98	7	84	54	74	48	30	16	36	34	101	49	52.6
	Streets Swept (miles)							159	210	105	205	74.9	87.1	
	ROW Mowing (ac)	0	0	0	22.8	45.0	19.0	42.0	40.5	42.0	0.0	0	0	17.6
	City-Owned Lots Mowing	0	0	0	62	131	127	97	127	66	102	38	0	62.5



Finance Department

Monthly Report - January 2016

Prepared by: Kaye Scott, Finance Director

FY 2015-16

GENERAL FUND

		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '14-15	FY '15-16	FY '15-16	Collected
Revenues					
1	Tax Revenues	\$ 13,730,742	\$ 15,723,437	\$ 13,864,291	88.18%
2	License & Permits	292,242	357,600	218,336	61.06%
3	Revenue Other Agencies	10,915,608	15,913,391	9,480,993	59.58%
4	Charges for Services	2,565,560	4,580,956	2,589,019	56.52%
5	Capital Returns	143,294	6,659,912	3,871,034	58.12%
6	Miscellaneous Revenues	72,822	1,051,000	417,086	39.68%
7	FB Withdrawal/PO Appropriation		2,524,372		
8	Total	\$ 27,720,268	\$ 46,810,668	\$ 30,440,759	65.03%
		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '14-15	FY '15-16	FY '15-16	Collected
Departmental Expenditures					
9	Mayor/Council	\$ 243,647	\$ 426,348	\$ 222,770	52.25%
10	City Manager	724,988	1,048,407	631,377	60.22%
11	Human Resources Management	318,994	635,867	353,468	55.59%
12	Community Affairs	128,125	200,550	112,089	55.89%
13	Paramount Theater	231,911	412,644	243,960	59.12%
14	Goldsboro Event Ctr.	0	62,542	0	0.00%
15	Inspections	354,421	799,546	393,431	49.21%
16	Downtown Development	256,376	348,054	194,651	55.93%
17	Information Technology	487,155	1,025,458	521,466	50.85%
18	Public Works - Adm.	237,336	452,262	220,588	48.77%
19	Garage	1,224,084	2,085,848	1,168,609	56.03%
20	Garage Credits	(795,480)	(1,550,000)	(778,976)	50.26%
21	Building & Traffic Maint.	270,970	527,056	306,545	58.16%
22	Cemetery	188,512	322,049	212,359	65.94%
23	Finance	712,398	1,243,706	688,962	55.40%
24	Office Supplies Credits	(4,629)	(9,000)	(4,682)	52.02%
25	Planning & Redevelopment	856,130	1,844,676	498,735	27.04%
26	Postage Credits	(11,408)	(30,000)	(12,848)	42.83%
27	Streets & Storms - General	888,947	1,533,434	900,925	58.75%
28	Streets & Storms - Utilities	401,311	668,750	397,968	59.51%
29	Street Paving	441,846	480,656	110,457	22.98%
30	Sanitation	1,863,265	3,295,315	2,004,564	60.83%
31	Engineering	443,062	1,371,339	466,024	33.98%
32	Fire Department	3,760,108	5,916,144	3,502,125	59.20%
33	Police Department	4,997,037	9,703,442	4,588,596	47.29%
34	Animal Control	0	0	0	0.00%
35	Special Expense Fees	1,316,842	10,491,100	6,814,026	64.95%
36	Parks & Recreation	1,425,485	2,752,053	1,494,172	54.29%
37	Golf Course	458,719	752,422	422,142	56.10%
38	Total	\$ 21,420,152	\$ 46,810,668	\$ 25,673,503	54.85%

UTILITY FUND						
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Revenues						
39	Charges for Services	\$ 8,939,545	\$ 15,355,100	\$ 9,071,493	59.08%	
40	Capital Returns	10,298	8,700	6,482	74.51%	
41	Miscellaneous Revenues	131,632	767,000	134,599	17.55%	
42	FB Withdrawal/PO Appropriation	\$ -	\$ 2,624,881		0.00%	
43	Total	\$ 9,081,475	\$ 18,755,681	\$ 9,212,574	49.12%	
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Departmental Expenditures						
44	Distribution & Collections	\$ 1,468,341	\$ 2,957,062	\$ 1,570,162	53.10%	
45	Water Treatment Plant	2,318,201	5,900,478	2,750,000	46.61%	
46	Water Reclamation Plant	2,680,639	8,315,253	3,008,081	36.18%	
47	UF - Capital	242,265	673,681	478,655	71.05%	
48	Compost Facility	325,889	909,207	340,712	37.47%	
49	Total	\$ 7,035,335	\$ 18,755,681	\$ 8,147,610	43.44%	
DOWNTOWN DISTRICT FUND						
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Revenues						
50	Tax Revenues	\$ 65,508	\$ 71,698	\$ 63,792	88.97%	
51	Capital Revenue	23	25	82	328.00%	
52	FB Withdrawal/PO Appropriation		72,808			
53	Total	65,531	144,531	63,874	44.19%	
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Spent	
Departmental Expenditures						
54	Downtown District	\$ 49,720	\$ 144,531	\$ 78,046	54.00%	
55	Total	\$ 49,720	\$ 144,531	\$ 78,046	54.00%	
OCCUPANCY TAX FUND						
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Revenues						
56	Occupancy Tax/Civic Center	\$ 181,641	\$ 275,000	\$ 206,413	75.06%	
57	Occupancy Tax/Travel & Tourism	181,641	275,000	206,413	75.06%	
58	Capital Returns/Misc./Property Sale	\$ 680,173	\$ 200	\$ 9,933	0.00%	
59	FB Withdrawal/PO Appropriation	\$ -	\$ 27,350			
60	Total	\$ 1,043,455	\$ 577,550	\$ 422,759	73.20%	
		Actual	Adjusted Budget	Actual to Date	YTD %	
		FY '14-15	FY '15-16	FY '15-16	Collected	
Departmental Expenditures						
61	Civic Center	\$ 474,929	\$ 302,500	\$ 296,156	97.90%	
62	Travel & Tourism	196,194	275,050	193,821	70.47%	
63	Total	\$ 671,123	\$ 577,550	\$ 489,977	84.84%	

PLANNING DEPARTMENT

MONTHLY REPORT – JANUARY, 2016

Prepared by: Sally Johnson

General Tasks

During the month of January, the Planning staff served as liaison with the Planning Commission, Historic District Commission, Technical Coordinating Committee and Transportation Advisory Committee. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a multi-use path, wayfinding signage and downtown design. On-going projects include preparation of transportation-related documents, analysis of upcoming case files and oversight of contracted tree cutting and lot mowing work. Code enforcement staff scheduled 31 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of January.

2016

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	5												5	5
Historic District Commission														
Certificates of Appropriateness (In-House/Major)	0/1												0/1	0/1
Code Enforcement														
Grass Cutting/Cost	8/ \$375												8/\$375	8/\$375
Repeat Offenders	6												6	6
Junk Vehicles Tagged/Towed	0/6												0/6	0/6
Illegal Signs Removed	48												48	48

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. Of Adj., Annexations and Subdivisions	4	4	4	9	0	1	4	6	3	10	6	5	56	5.0
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House	4 In-House	2/5 In-House	1/3 In-House	0/1 In-House	0	1/2 In-House	43	4
Code Enforcement														
Grass Cutting	0	0	0	9/\$600	83/\$4,715	42/\$2,235	83/\$4,585	49/\$2,840	62/\$4,125	67/\$3,635	47/\$3,080	0/0	442/\$25,815	37/\$2151
Repeat Offenders	0	0	0	8	38	34	79	47	58	46	43	0	353	32
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0	0/0	0/0	2/0	20/4	9/2	15/4	54/10	4.5/.8
Illegal Signs Removed	150	150	75	30	150	20	5	5	40	50	82	50	767	64

**ENGINEERING DEPARTMENT
MONTHLY REPORT - JANUARY 2016**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- NCDENR approved the plans and specifications;
- Invitation to bid has been advertised with a scheduled bid opening of February 9, 2016.

Stoney Creek Stream Enhancement – Phase II

- Fluvial Solutions, Inc. submitted the low bid of \$285,140.00 on September 28, 2015;
- Project is approximately 67% complete;
- The final completion date is March 31, 2016;

Berkeley Boulevard Widening Project

- NCDOT has contracted with Fred Smith Company of Raleigh, NC;
- Project is approximately 40% complete;
- Intermediate completion date is June 2016 and the final completion date is December 2016.

New Hope Road Multi-Use Path

- City Council approved the supplemental agreement with FHWA/NCDOT on November 16, 2015 and agreement has been executed by the City and NCDOT;
- Invitation to bid has been advertised with a scheduled bid opening of February 25, 2016.

2015 Bituminous Resurfacing Project

- City Council awarded the resurfacing project to Barnhill Contracting Company on September 8, 2015 for \$478,261.00;
- Project is approximately 25% complete;
- The final completion date is April 9, 2016.

2015 Priority Sewer Rehabilitation Project – Phase 2

- City Council awarded the project to Herring-Rivenbark, Inc. on March 16, 2015 for \$1,304,613.50;
- Phase II construction is underway and scheduled for completion on December 8, 2015; however, due to utility conflicts and rain days the schedule will be extended.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Staff negotiated an engineering services contract with McKim and Creed to collect data for an additional 39,000 LF of sewer line and develop recommendations for future rehabilitation projects;
- Staff negotiated an engineering design services contract with McKim and Creed;
- McKim and Creed is currently developing plans and specifications for a construction project to be let for bids in early 2016.

Balsam Place Sanitary Sewer Improvement Project

- Keen Plumbing Company submitted the low bid of \$123,472.00 on September 28th for construction of a 10-inch sanitary sewer line along Balsam Place from Amherst Road to the terminus of Balsam Place;
- This project is 75% complete with a projected completion date of January 1, 2016; however, due to rain days the schedule will be extended to end of January 2016.

TIGER Grant Projects

Center Street Streetscape

- Project is complete with exception of punch list items.

Goldsboro Events Center Project

- Engineering and building construction evaluation under way for proposed renovations;
- Interior work ongoing;
- Exterior demolition and grading ongoing;
- Tennis court irrigation complete.

WA Foster Center Project

- Contractor has installed the building foundation, walls, roof trusses, roofing panels, storm drainage, water and sewer lines, and graded the access roads off John Street and House Street;
- Interior work ongoing;
- Project is on schedule.

Police Station Evidence/Storage Facility Project

- The building project is currently under evaluation by an architect;
- Staff is awaiting the preliminary report from architect and anticipates receiving report by end of January 2016.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPS have been constructed to date;
- All BMP inspections have been completed through the month January.

Goldsboro Fire Department

Monthly Report – January 2016

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- January 4th – EMT Recertification Class. All personnel are required to obtain 24 hours a year and all classes should be completed by mid-February.
- January 12th – 14th – All personnel attended Customer Service Training with John Formica.
- January 16th – Assisted American Red Cross with installing smoke detectors.

Working Structure Fires

- 1/8 – 932-B Carver Dr.
- 1/11 – 408 S Herman St. Apt. A-2
- 1/20 – 404 Fussell St.
- 1/28 – 200 Acorn Rd.
- 1/29 – 914 Seaboard St.

Working Vehicle Fires

- 1/5 – 301 S Herman St
- 1/25 – 702 N George St

<u>2016</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg</u>
Total Incidents:	192												192
Structure Fires:	5												5
EMS Calls:	74												74
Vehicle Accidents:	24												24
Fire Alarms:	37												37
Other:	52												52
Training Hours:	2148												2148
Safety Car Seat Checks:	4												4
Inspections:	45												45
<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg</u>
Total Incidents:	202	210	196	179	187	224	207	181	227	199	207	215	203
Structure Fires:	8	5	6	9	6	6	5	7	1	7	12	7	7
EMS Calls:	67	70	91	73	68	75	85	70	91	76	70	82	77
Vehicle Accidents:	40	33	28	31	25	48	28	28	40	35	44	43	35
Fire Alarms:	39	46	29	34	40	52	50	31	53	36	39	49	42
Other:	48	56	42	32	48	43	39	45	42	45	42	34	43
Training Hours:	2018	2029	2257	1820	1586	1839	1787	2266	2093	2018	1397	995	1842
Safety Car Seat Checks:	13	9	12	13	11	4	3	9	12	15	4	3	9
Inspections:	41	56	154	115	123	84	124	74	62	57	52	37	82

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department Monthly Report - January 2016

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for January 2016 were 282 compared to 299 for December 2015.

Property with an estimated value of \$250,172 was reported stolen while property with an estimated value of \$94,607 was recovered.

Officers arrested 215 people and 513 citations were issued during the month. There were 65 drug -related charges.

There were 2 report(s) of assault on an officer.

Revenue collected for January 2016 included:

Police Reports	\$100.00
Fingerprints	\$60.00

UCR COMPARISON & TREND															
	2016	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	TOTAL	AVG
OFFENSE															
Homicide		1												1	1.0
Rape(&attempts)		0												0	0.0
Robbery		11												11	11.0
Aggravated Assault		19												19	19.0
Simple Assault		48												48	48.0
Breaking & Entering		63												63	63.0
Larceny		132												132	132.0
Motor Vehicle Theft		8												8	8.0
Arson		0												0	0.0
TOTALS		282												282	282.0
	2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	TOTAL	AVG
OFFENSE															
Homicide		0	0	0	1	0	1	0	3	1	2	1	0	9	0.8
Rape(&attempts)		0	0	2	0	0	0	0	0	0	0	0	0	2	0.2
Robbery		7	3	4	5	2	7	6	4	4	12	21	16	91	7.6
Aggravated Assault		21	10	26	13	23	45	31	55	21	40	40	38	363	30.3
Simple Assault		36	20	38	31	43	47	46	41	35	32	27	40	436	36.3
Breaking & Entering		34	22	27	49	49	57	43	35	51	60	65	49	541	45.1
Larceny		127	91	124	120	159	134	173	147	159	135	123	150	1642	136.8
Motor Vehicle Theft		5	7	0	8	6	6	15	11	5	7	8	5	83	6.9
Arson		0	0	0	0	0	0	0	0	0	1	0	1	2	0.2
TOTALS		230	153	221	227	282	297	314	296	276	289	285	299	3169	264.1

MONTHLY REPORT – January 2016

*January was an exciting month for our Special Populations group as they traveled to UNC Chapel Hill to participate in the basketball clinic; over 50 attendee's total, 6 of which represented Wayne County. In addition our Golden Agers luncheon held at Herman Park center was a huge hit with 145 attendees and a special performance by Norwayne Middle School chorus.

[illegible]

Public Utilities Department Monthly Report- January 2016

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. Repairs are ongoing for a broken auger system at the Dewatering Building. All of the city's 26 pump stations are operating well with no current problems to report. The plant has experienced high inflow/infiltration flows due to the 6" of rain and high river levels.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

Four hundred eighty two cubic yards of compost/mulch was sold in January 2016. The Compost Facility is running smoothly. The compost agitator that had been shipped to the factory for rehabilitation has been put back in service. A SCADA panel for the agitator dolly will be shipped for installation in February.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2016 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.491												4.491
Sewer	12.99												12.99
CY Compost	482												482

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.315	4.659	4.280	4.367	5.579	5.401	5.276	5.106	4.909	4.676	4.460	4.535	4.797
Sewer	11.94	10.39	13.13	12.08	11.79	8.41	7.63	6.79	7.23	9.21	13.20	12.44	10.35
CY Compost	159	64	469	1032	665	429	286	498	400	184	134	185	375



**Travel & Tourism Department
Monthly Report – January 2016**

Prepared by: Betsy Rosemann, Director

- The TTO (Travel & Tourism Office) fulfilled 85 inquiries for the month of January.
- 7 gift bags of promotional items were distributed for family reunions and visitors.
- County-wide hotel occupancy increased 15.5% for November, bringing the total occupancy to 57.7%.
- Total hotel revenue generated in November was \$1,564,903. This is a 31.8% increase over 2014.
- 2015 Occupancy Tax Collections continue to be high and are projected to break a record.
- Betsy Rosemann, Kate Daniels and Lara Landers met with Col. Slocum on January 12th to discuss the Newcomers' Briefing at Seymour Johnson Air Force Base. The Briefing is held every month and all new servicemen and women are required to attend. The City, County and Chamber offer a presentation promoting area activities, businesses and events.
- Commissioner Bill Pate, George Wood, Scott Stevens and Betsy met on Wednesday, January 13th to discuss the creation of the new Wayne County Tourism Development Authority (WCTDA). The WCTDA will meet monthly in conjunction with the Goldsboro Tourism Council (GTC).
- On January 24th & 25th, Betsy and Gretchen Reed attended the NC Festivals & Events ShowFest in Charlotte. The state-wide conference offers speakers, educational sessions and exhibit areas for festival and event planners. Betsy currently serves on the Board of Directors and is a Past President of the association.
- The monthly Goldsboro Tourism Council meeting was held on January 27th at the Wayne County Chamber of Commerce.
- The TTO facilitated a SJAFB Civilian Tour on Thursday, January 28th. The group was comprised of 40 people from the New Bern area.
- Betsy attended the Annual NC Coast Host Meeting on January 27th – 29th. The 3 day event was held at River Landing in Duplin County. Betsy currently serves on the Board of Directors and is a Past President of the association.
- The TTO is currently assisting with two Military reunions. One will be held in April and the other in May.
- Plans are well underway for Pig in the Park and Beak Week. The TTO is meeting monthly with other community partners to plan for the events.
- Advertising place in January:
 - Our State, March Issue – Pig in the Park
 - Windows of Wayne
 - Billboards - Praxis

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2015	\$45,481	\$55,400	\$55,811	\$61,412	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604		\$630,929	\$57,357
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849



City of Goldsboro

J.O. Bramer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION FOUNDER'S DAY CONVOCATION

WHEREAS, the GDI School of Religious Education celebrates their 105th Founder's Day Convocation; a time for churches, alumni, faculty, and staff to fellowship and reflect on their humble beginnings, assess growth and expansion; and

WHEREAS, in 1904, the Goldsboro-Raleigh and the Washington and Norfolk District Assemblies met at Vine Swamp, Kinston to purchase 2 acres of land for \$700.00 for a school site in Greenville; and

WHEREAS, in 1910, the Annual Assembly decided to sell the land to the Missionary Baptist and purchase a more desirable site in Goldsboro. Under the leadership of **Professor Edgar Stonewall Lapadoth Whitfield**, the School Visionary, the erection of the school began at the now current site. Unfortunately, Professor Whitfield contracted pneumonia and died before completion of the school; and

WHEREAS, the school first opened its doors in 1911 for ministerial training and underwent several name changes: *The Old College for Colored People*, *Goldsboro Christian Institute* and finally renamed in 1972 as *Goldsboro Disciple Institute School of Religious Education*; and

WHEREAS, the school's vision sustained and remained faithful in training servants for ministry and leadership and in 2012, the school launched a \$300,000 Restorative Initiative with vigor, hope, and resolution to face the challenges of the 21st Century; and

WHEREAS, all current students and graduates of service leadership and ministry of the Goldsboro Disciple Institute School of Religious Education must reaffirm the vision with prayers and fiscal support.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, do hereby proclaim Saturday, February 20, 2016 as

GDI School of Religious Education Founder's Day Convocation

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 15th day of February, 2016.




Chuck Allen, Mayor

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