

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
FEBRUARY 5, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on February 5, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Bevan Foster
Ron Lawrence, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Interim Planning Director
Kaye Scott, Finance Director
Rick Fletcher, Public Works Director
Bernadette Carter-Dove, HR Director
Mike Wagner, Deputy Public Works Director - Utilities
Scott Williams, IT Director
James Farfour, Interim Fire Chief
Julie Metz, DGDC Director
Shycole Simpson-Carter, Community Relations Director
Sherry Archibald, Paramount Theatre and GEC Director
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director
Rochelle Moore, Goldsboro News-Argus
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Taj Pollack, Citizen (arrived at 5:30 p.m.)

Absent: Councilmember Mark Stevens
Councilmember Gene Aycock

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council removed Item E. Contract Award for Union Station Roof Replacement from the Consent Agenda and deferred action to a later meeting date. Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council adopted the agenda.

Information Technology Lease Update. Mr. Scott Williams reviewed the following information:

MDTs (Police and Fire Department Laptops)

- Last update was in FY 12-13, Spring 2013.
- Systems are out of warranty and having issues.
- Parts are more difficult to acquire and repairs are technically difficult.
- New software systems require more memory and processing power.

CF-33 Specifications

- Tablet Options
- Core i5 6300U / 2.4 GHz
- Win 10 Pro 64-bit License
- 8 GB RAM
- 256 GB SSD

- 12" touchscreen 2160 x 1440 (Full HD Plus)
- HD Graphics 520
- Wi-Fi; Bluetooth; 4G
- Touch screen and backlit keyboard

Cost of MDTs

- Reviewed Panasonic and Geetac devices.
- Panasonic Toughbook 33 meets needs of the department.
- State Bid price as configured is currently \$3,967.00 and will fit in our existing vehicle mounts.
- Geetac pricing is very similar to that of the Panasonic at \$3,977.00 which included necessary hardware to mount the new device.

Network

Site #	Location	Cost
Site 01	City Hall Addition (1st Floor)	\$21,335.00
Site 02	City Hall (1st Floor)	\$10,372.00
Site 03	GPD/GFD Station 1	\$15,988.00
Site 04	Paramount	\$8,267.00
Site 05	DGDC	\$7,104.00
Site 06	Herman Park Center	\$9,803.00
Site 07	Goldsboro Event Center/Golf	\$11,343.00
Site 08	Golf Maintenance Building	\$5,869.00
Site 09	Dixie Trail Pump Station	\$1,620.00
Site 10	Compost Plant	\$8,976.00
Site 11	Water Reclamation Facility	\$6,522.00
Site 12	Public Works - Main	\$11,619.00
Site 13	Public Works - Warehouse	\$2,118.00
Site 14	Peacock Park Maintenance Building	\$4,525.00
Site 15	WA Foster Recreation Center	\$11,272.00
Site 16	Water Plant (1st Floor)	\$6,814.00
Site 17	Water Plant (2nd Floor)	\$7,500.00
Site 18	Water Plant (River)	\$1,550.00
Site 19	GFD Station 2	\$6,451.00
Site 20	GFD Station 3	\$6,451.00
Site 21	GFD Station 4	\$6,451.00
Site 22	GFD Station 5	\$6,451.00
Site 23	Willodale Cemetary	\$4,367.00
Site 24	Travel & Tourism	\$7,356.00
Site 25-26	City Hall Addition - Server Room & DR Site	\$158,402.00
Site 27	County Connection	\$1,260.00
TOTAL		\$349,786.00

Hardware to Enhance the City’s Network

1. 90 MDT Laptops for the Police and Fire Vehicles	\$ 360,000
2. Storage for City Network	60,000
3. 2 Servers to Host Virtual Environment	10,000
4. 40 Network Upgrades for all City Facilities	350,000
5. Phone System Upgrade	30,000
6. 20 UPS units for all wiring closets within City	6,000
7. 2 Large Format Plotters/Printers for Bldg. Maint.	18,000
8. Upgrade Security Systems for City Facilities	<u>16,000</u>
Total	\$ 850,000

Lease #1

FY 17-18; Payment FY 18-19

90 MDT Laptops for the Police and Fire Vehicles	\$360,000.00
Storage for City Network	\$ 60,000.00
2 Servers to Host Virtual Environment	\$ 10,000.00
Phone System Upgrade	\$ 30,000.00
2 Large Format Plotters/Printers for Bldg. Maint.	<u>\$ 18,000.00</u>
Total (Approximately \$98,000 per year for five years)	\$478,000.00

Lease #2

FY 18-19; Payment FY 19-20

40 Network Upgrades for all City Facilities	\$350,000.00
20 UPS units for all wiring closets within City	\$ 6,000.00
Upgrade Security Systems for City Facilities	<u>\$ 16,000.00</u>
Total (Approximately \$76,000 per year for five years)	\$372,000.00

Council discussed. Ms. Scott will bring back a Resolution for Council’s consideration.

Job Description Follow-up. Ms. Bernadette Carter-Dove shared job descriptions have been reviewed and minor revisions have been made as follows:

- Title: Education and Experience
Changed: Desirable Education and Experience *to* Minimum Education and Experience
Added: Equivalent combination of education and experience (where needed)
- Revised content in the following vacant job descriptions:
 - Development Services Director
 - Public Information Officer
 - Assistant Cemetery Supervisor
 - Box Office Attendant *to* Patron and Administrative Services Assistant
 - Marketing Special Event and Facilities Leader *to* Marketing Special Events Supervisor
- Reformatted descriptions for easier reading.

Ms. Carter-Dove shared the job descriptions are in good shape. Per the recommendation of the department head, individual job descriptions may be revised as the essential job functions and/or required skill set changes. The last Pay and Classification Study was completed in 2013, and implemented in 2014. The cost of this study was approximately \$30,000. It would be reasonable to update this study within 5-7 years of previous implementation date. At this point, I do not find it necessary to contract with a consultant to update job descriptions without doing a full Pay and Classification Study. Therefore, I recommend we go out for bid for a new Pay and Classification study in approximately 12 -14 months and allocate funding for such in the 2019-20 fiscal year budget. Ms. Carter-Dove also shared a handout that listed revisions made to the management teams’ job descriptions.

Boards and Commissions Discussion. Ms. Melissa Corser stated this is just staff checking in to see if Council has had time to review the proposed changes to the ordinance. Councilmember Foster requested additional time to review and expressed concerns with changing an ordinance that is currently not followed. Councilmember Foster also expressed concerns with changes to his code book.

Mayor Allen asked Council to send any comments they have regarding the proposed ordinance to the Ms. Corser.

Second Quarter Financial Update. Ms. Kaye Scott presented the following information:

General Fund – Collections
(Comparison to 1st Six Months 2016-17)

	<i>FY 2017-18</i>	<i>FY 2016-17</i>	<i>Difference</i>
1 Taxes	\$ 6,689,018	\$ 7,652,440	\$ (963,422)
2 Permits	186,827	166,557	20,270
3 Utility Franchise	1,384,957	1,415,128	(30,171)
4 Refuse	1,559,296	1,572,618	(13,322)
5 Golf Course	266,175	216,402	49,773
6 Paramount	74,248	66,226	8,022
7 Investment Earnings	16,799	9,231	7,568
8 Recreation Fees	55,813	51,641	4,172
** Sales Tax	4,431,377	4,025,886	405,491

**Sales Tax: (Collections received July – September but accrued (90 days) to previous FY for 12 full months of sale tax revenues)

July – December 2017

11	Total	34,605,557	11,480,425	33.18%
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July – December 2017

General Fund Revenue Totals	\$40,981,572	\$20,830,239	50.83%
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2nd Qtr. - July – December 2017

1 Stormwater Fee	1,073,672	245,708	22.88%
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Stormwater Fund Totals	\$ 1,073,672	\$ 245,708	22.88%
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Utility Fund – Collections (Comparison to 1st Six Months 2016-17)

1 Current Water	\$ 2,882,370	\$ 2,840,962	\$ 41,408
2 Current Sewer	3,672,550	3,716,639	(44,089)
3 Late Payment Fees	175,152	157,809	17,343
4 Tap Fees	13,525	21,025	(7,500)
5 Compost Fees	22,058	26,728	(4,670)
7 Investment Earnings	15,616	8,561	7,055

Utility Fund Collections
July – December 2017

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
1 Charges for Services			
2 Current Water Charges	5,850,000	2,882,370	49.27%
3 UF - SJAFB	1,270,000	800,793	63.05%
4 Current Sewer Charges	7,900,000	3,672,550	46.49%
5 Late Payment/Svc. Fees	338,500	177,120	52.32%
6 Applied Deposits	205,000	90,756	44.27%
7 Reconnections Fees	12,000	6,062	50.52%
8 Water/Sewer Taps	30,000	13,525	45.08%
9 Compost Revenues	35,000	22,058	63.02%
10 Total	15,640,500	7,665,234	49.01%
11 Capital Returns & Misc. Revenues			
12 Investment Earnings	13,293	15,616	117.48%
13 Capital Project Transfer	200,000		0.00%
14 Other Misc. Revenues	720,900	1,670,660	231.75%
15 Total	934,193	1,686,276	180.51%

Utility Fund Revenue Totals \$16,574,693 \$9,351,510 56.4%

DGDC & Occupancy Tax Collections
(Comparison to 1st Six Months 2016-17)

	<i>FY 2017-18</i>	<i>FY 2016-17</i>	<i>Difference</i>
<u>DGDC</u>			
1 Taxes	19,029	24,832	(5,803)
2 Investment Earnings	199	87	112
<u>Occupancy Tax</u>			
3 Tax Collections	520,162	463,589	56,573
4 Investment Earnings/ Misc. Revenues	5,751	1,856	3,895

DGDC & Occupancy Tax Collections
July – December 2017

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
<u>DGDC</u>			
1 Taxes	71,236	19,029	26.71%
2 Investment Earnings	90	199	221.11%
3 Total	71,326	19,228	26.96%
<u>Occupancy Tax</u>			
4 Occupancy Tax - Civic Ctr.	675,000	337,504	50.00%
5 Occupancy Tax - T & T	165,000	84,376	51.14%
6 County of Wayne Occp Tx	165,000	98,282	59.56%
7 Invest. Earnings/Misc.	42,052	5,751	13.68%
8 Total	1,047,052	525,913	50.23%

Actual Collections
(Comparison to 1st Six Months 2016-17)

	<i>FY 2017-18</i>	<i>FY 2016-17</i>	<i>Difference</i>
1 General Fund	20,830,239	18,833,805	1,996,434
2 Utility Fund	9,351,510	7,574,100	1,777,410
3 Downtown Development	19,228	24,919	(5,691)
4 Occupancy Tax	525,913	465,445	60,468
5 Stormwater Fund	245,708	-	245,708

Actual Expenditures
Comparison with Adjusted Budget

	FY 2017-18		FY 2016-17	
1 General Fund	\$	23,794,301	\$	20,667,696
		50.12%		46.72%
2 Utility Fund	\$	8,729,327	\$	6,691,079
		35.79%		36.23%
3 Downtown Development	\$	12,816	\$	39,729
		15.51%		36.84%
4 Occupancy Tax	\$	1,009,255	\$	317,694
		56.30%		22.18%
5 Stormwater Fund	\$	187,184	\$	-
		14.85%		0.00%

General Fund Salaries/Fringes
Attrition and Health Insurance Savings
July - December 2017

	Budget	Actual	Savings
1 Salary/Fringes	\$ 375,000	\$ 444,457	\$ 69,457
2 Health Insurance	\$ 50,000	\$ 60,033	\$ 10,033

Note: Departmental Vacancies (General/Other) 19/5
Opt Out City's Insurance Coverage (General/Other) 19/5

Fund Balance
Adopted Budget Appropriations
FY 2017-18

- | | |
|-----------------------|------|
| 1. General Fund | None |
| 2. Utility Fund | None |
| 3. DGDC | None |
| 4. Occupancy Tax Fund | None |

Fund Balance
Council Appropriations
FY 2017-18

General Fund		\$135,000
a. Humphrey/Dakota St. Paving	\$75,000	
b. YMCA Donation	\$35,000	
c. USCT Donation	\$ 5,000	
d. Police REACT Team	\$20,000	
Utility Fund		\$ 16,029
DGDC		None
Occupancy Tax Fund		\$600,000
a. SJAFB Fitness Center Construction		

Bond Ratings Update

Standard & Poor's Ratings Services and Moody's has assigned the following ratings to Goldsboro:

Standard and Poor's Rating Services: AA-
Moody's Investors Services Aa2

Councilmember Broadway asked when we would be going back for a rating. Ms. Scott replied this summer.

Atlantic Coast Pipeline Discussion. Ms. Jennifer Collins shared the following information:

- The Atlantic Coast Pipeline
 - Providing Access to Plentiful Natural Gas
- Bridging Supply and Demand
- Why Build the Atlantic Coast Pipeline?
- Safety & the Environment
- Pipeline Construction & Operation
- Partners for Success
 - Dominion
 - Duke Energy
 - Piedmont Natural Gas
 - Southern Gas Company

Council discussed. Mayor Pro Tem Ham made a motion to support the Atlantic Coast Pipeline. The motion was seconded by Councilmember Broadaway. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, and Broadaway voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 4:1.

Council Retreat Topics. Mr. Scott Stevens shared the following retreat topics:

- New Positions
- Boards and Commissions
- Street Resurfacing Phase II
- Financial Forecasting
- Herman Park Center
- Paramount Theatre Operation Costs
- Strategic Plan

Councilmember Williams asked Mr. Stevens to add environmental service salaries, additional mechanic position, Summer in the Zone and gym in District 1 to the list of topics. Councilmember Foster asked Mr. Stevens to add internships to the list of topics.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Closed Session Held. Upon motion of Councilmember Broadaway, seconded by Councilmember Williams and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of closed session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 22, 2018 with attendance as follows:

- | | |
|----------|---|
| Present: | Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Bevan Foster |
| Absent: | Councilmember Mark Stevens
Councilmember Gene Aycock |

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Stanley Kelly with Fellowship Baptist Church provided the invocation. The Pledge to the Flag followed.

Approval of the Minutes. Councilmember Williams made a motion to approve the Minutes of the Work Session and Regular Meeting of December 4, 2017 as submitted. The motion was seconded by Councilmember Broadaway. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams and Broadaway voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 4:1.

Bridge Mural – Ms. Ravonda Jacobs, The Village. Ms. Ravonda Jacobs with The Village shared information regarding a bridge mural they would like to do. She shared information regarding the following:

- Who is The Village?
- Purpose of the mural
- What is a mural?
- Why a mural?
- Examples of murals
- The Power of “Right Words”
- Words to be used on the mural
- Why this location
- Vision for the community
- What can you do to help
- Who will be responsible

Mayor Allen stated let’s be sure everyone knows what bridge, it’s the bridge at George Street and A Street. Mayor Allen stated I believe you said you have talked with DOT and they have given you permission. Ms. Jacobs stated yes. Mayor Allen asked when they planned to start and Ms. Jacobs stated Memorial Day weekend. Mayor Allen stated we appreciate all you do and appreciate those supporting you.

Upon motion of Councilmember Foster, seconded by Councilmember Williams and unanimously carried, Council approved the mural.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. D.R. Halliday stated if he was a member of Council, he would find a place to put her on the payroll for the City of Goldsboro.
2. Peggy Howell, a member of the Arts Council of Wayne County invited Council to participate in the following events for Black History Month:
 - On Monday, February 19th, the Arts Council of Wayne County will officially begin its Black History Month celebration with a reception at noon in the Main Gallery. The exhibit entitled, African Americans in Times of War, was curated by ACWC Board Member, Peggie Howell, and features memoirs and artifacts from local families. The exhibit will be on display from February 19th – 28th, and is FREE and open to the public.
 - On Friday, February 23rd, at 5:00p.m., the ACWC will honor local Community Leaders, followed by a Community Drum Circle from 6:00 p.m. – 7:30 p.m. led by drum master, Joel Burks. The evening will culminate in a jazz concert by professional recording artist, Rochelle Rice at 8:00 p.m. The public is invited to attend all of these events free of charge.
 - On Saturday, February 24th, there will be a food tasting and Cultural Learning Stations in the Main Gallery from noon – 7:00 p.m., followed by a free concert starring AFRICA UNPLUGGED, a high energy, jazz ensemble from the Durham area.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item E. Contract Award on Union Station Roof Replacement, Bid No. 2017-06 was removed from the Consent Agenda during the work session and deferred to a later date. Councilmember Williams moved the items on the Consent Agenda, Items C, D, F, G, H, I and J be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Bids for Reconstruction of Former W.A. Foster Center. Ordinance Adopted. On December 29, 2017, in accordance with the provisions of the N.C. General Statutes, sealed bids were opened for the reconstruction of the former W. A. Foster Center. The bids came in significantly higher than the original estimate. The staff revised the bid package, which changed the specifications to vinyl and VCT flooring in several of the rooms and isolated the membrane roofing to the back portion of the building.

On January 26, 2018, the City opened the rebids. A bid tabulation sheet is available for Council's information.

The W.A. Foster Recreation Center Committee met and discussed options to support the funding available for this project. The Committee agreed to remove room numbers 4, 5, 14 and 15 (which are storage closets) from the project. This changes the low bid from \$128,038 to \$118,390. The committee also asked that staff make some improvements to the kitchen, which will be presented at a later date.

Staff recommends that Council accept the low bid from Billy Brock Construction, Inc. minus rooms #4, 5, 14 and 15 in the amount of \$118,390.

The City has available current funding of \$88,775.00 for this project. Additional funding in the amount of \$29,615 will be necessary for this contract.

Staff recommended Council:

1. Council accept the low bid from Billy Brock Construction, Inc. in the amount of \$118,390 for the renovations to the former W.A. Foster Center.
2. Council adopt the following entitled budget ordinance decreasing the unassigned fund balance from the General Fund in the amount of \$29,615. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

ORDINANCE NO. 2018-4 "AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL
YEAR"

Bid Award Addendum for Ordinance No. 2017-5 and Ordinance No. 2017-29 to Pearson Pump for Westbrook Pump Station – Hurricane Matthew Final Repair Projects and Mitigation. Ordinance Adopted. Bids were awarded January 24, 2017 per Ordinance No. 2017-5 for final repairs and April 17, 2017 per Ordinance No. 2017-29 for mitigation of the Westbrook Pump Station following Hurricane Matthew to Pearson Pump of Goldsboro, NC.

Pearson Pump of Goldsboro, NC is eighty percent complete with repairs to the Westbrook Pump Station. The #5 influent plug valve needs to be replaced due to failure from the rocks that bypassed the influent barscreen during Hurricane Matthew. The pump station wet well will have to be pumped down and the valve replaced to isolate the pump

and finish the repairs. The estimate to furnish and install the influent plug valve for the Westbrook Pump Station #5 Pump is \$17,080.00.

The final repair and mitigation costs totaling \$132,140 were previously approved by the Goldsboro City Council on February 6, 2017 with Ordinance No. 2017-5 and April 17, 2017 with Ordinance No. 2017-29.

Staff recommended that Council:

1. Authorize the Deputy Public Works Director to contract with Pearson Pump for the final repairs associated with the damages caused by Hurricane Matthew to Westbrook Pump Station in the amount of \$17,080.
2. Adopt the following entitled ordinance to reflect an increase in Utility Fund revenues and an increase in the operating expenditures of the Utility Fund's Capital Project Division's budget by a total of \$17,080. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

ORDINANCE NO. 2018-5 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL
YEAR”

Site and Landscape Plan Reapproval- J. M. Fields Apartments. Approved.
The property is located on the northeast corner of Olivia Lane and Poplar Street.

Frontage: 252.15 ft. (Olivia Lane)
64.82 ft. (Poplar Street)
Area: 1.15 acres
Zoning: R-6 Residential

Originally, development plans for a six-unit apartment complex were approved by the City Council on March 1, 2010 with the following modifications.

1. Side yard setback from 20 ft. to 10 ft. for that portion of the property line immediately adjacent to the building at the rear;
2. Reduction of buffer adjacent to residentially zoned or developed property from 20 ft. wide to 15 ft. wide;
3. Modification to allow a solid 6 ft. tall wooden privacy fence to serve as the buffer to the rear of the building

The complex will provide short-term (up to two years) transitional housing for persons referred through the Salvation Army or Eastpointe. While two bedrooms are provided in the units, one of those bedrooms will be utilized for office space for the tenants.

On February 3, 2014, City Council reapproved development plans since improvements to the site did not begin within a year of the approval date in 2010.

At the time of initial approval, sidewalks were not required for existing developments.

The developer began work on the project and has almost completed the work on the interior of the units. Exterior work is currently underway.

On August 1, 2016, development plans were again reapproved with the previously-approved modifications and also the following new modifications.

1. Modification of required parking spaces from 12 spaces (2 per unit) to 8 spaces;
2. Waiver of paving requirement for 18 months;
3. Modification to allow improvements (storage buildings and HVAC units) within the rear yard buffer area.

The owner had also requested a modification of the sidewalk installation and fee in lieu requirement due to prohibitive costs associated with this task. Anticipated fee in lieu payment for sidewalks at this location are approximately \$4,000.

The Council, at the time of last reapproval, however, specifically did not approve the sidewalk modification and the applicant was informed that either sidewalks would have to be installed along both street frontages or a payment in lieu would be required. They also stipulated that a note would be included on the site plan that the units will be single-occupancy to insure that adequate parking is provided for the property.

At this time, the applicant wishes to move forward and complete the development and has requested that the Council reconsider the sidewalk or fee in lieu modification. The developer contends that there are no other sidewalks on the north side of Olivia Lane or on either side of Poplar Street. There are existing sidewalks on the south side of Olivia Lane.

Since reapproval, the Council has required sidewalks along roadways as shown within the Pedestrian Plan of the Comprehensive Transportation Plan. Neither Olivia Lane nor Poplar Street are recommended for sidewalk locations.

In addition, the developer wishes to install a 4 ft. tall picket fence at the rear of the development rather than a six ft. tall wooden privacy fence. The property to the rear is now vacant since the dwelling on the lot was recently demolished. The developer contends that the picket fence would afford privacy to the residents but would not reduce security.

No further changes have been proposed.

Street trees and a Vehicular Surface Buffer have been proposed which will meet the City’s UDO requirements.

The Planning Commission, at their meeting held on January 29, 2018, recommended reapproval of the plans with the sidewalk modification and a modification to a 4 ft. tall picket fence at the rear of the building.

Staff recommended Council accept the recommendation of the Planning Commission and reapprove the site and landscape plans with the following modifications.

- 1. Modification of sidewalks and payment of fee in lieu;
- 2. Modification to allow installation of a 4 ft. tall picket fence at the rear of the development rather than a 6 ft. tall privacy fence. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

Site and Landscape Plans – Gene Taylor Property. Approved. The property is located on the southeast corner of North John Street and East Oak Street.

Frontage:	158 ft. on North John Street 141 Ft. on East Oak Street
Area:	27,947.5 sq. ft., or 0.64 Acres
Zoning:	General Business

There is an existing two-unit building at the corner of John and Oak Streets which was occupied in the past by a hobby shop and Hudson Insurance Agency.

The remainder of the property is vacant and contains two asphalt parking areas—one small area behind the building with access to Oak Street and one larger area with access to John Street.

The developer wishes to redevelop the lot for commercial rental.

The existing asphalt lots will be restriped to provide a total of 20 parking spaces. Eighteen of those spaces will be located in the larger area fronting on John Street and two handicapped spaces will be provided behind the building with access from Oak Street. Based on one parking space required per 300 sq. ft. of floor area, a total of 16 parking spaces would be required for the site.

The existing building on the lot is actually located within both street rights-of-way and modifications of the front and side yard setbacks for this building will be required.

Three street trees are proposed along the John Street frontage. No space is available for street trees along Oak Street.

The developer proposes placement of a 6 ft. tall privacy fence along the rear property lines adjacent to residentially-developed property in lieu of plant material. Type A (5 ft. wide) buffers are proposed to the rear of the parking area and along a portion of the southern property line.

The developer has requested the following modifications:

1. Modification of required plant material inside the 6 ft. privacy fence;
2. Modification of Type A (5 ft. wide) buffer along a portion of the southern property line where there is existing asphalt; and
3. Modifications of front yard setbacks on John and Oak Streets to allow the existing building to remain.

The Planning Commission, at their meeting held on January 29, 2018, recommended approval of the plans with the requested modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans as submitted with the following modifications.

1. Modification of required plant material inside the 6 ft. privacy fence;
2. Modification of Type A (5 ft. wide) buffer along a portion of the southern property line where there is existing asphalt; and
3. Modifications of front yard setbacks on John and Oak Streets to allow the existing building to remain. Williams/Broadaway (5 Ayes – Aycok & Stevens absent)

Site and Landscape Plans – Medical Office Building. Approved. The subject property is located on the east side of Hospital Road between Medical Office Place and New Hope Road.

Frontage: 225 ft. (Hospital Road)
Depth: 396 ft. (approx.)
Lot Area: 1.75 Acres
Zoning: Office & Institutional-1

The subject property is known as Lot 11 of Hospital Medical Office Place Subdivision. The site is currently vacant.

The submitted site plan indicates a proposed one-story building containing 9,800 sq. ft. of gross floor area. The proposed structure will be used as a medical office.

Hours of operation: 6:00 a.m. to 7:00 p.m.
Monday – Friday
No. of Employees: 2 Doctors
20 Employees
Required Parking: 32 spaces (6 spaces per doctor and 1 space per employee)
Parking Shown: 36 parking spaces
4 handicapped accessible spaces
40 total parking spaces
Refuse collection: Dumpster

Access to the property will be provided with a new curb cut along Hospital Road. Proper driveway permits will be required. A modification of the interconnectivity requirement is being requested by the applicant.

A bio-retention pond has been proposed to address stormwater management and is properly screened from the public right-of-way.

The proposed dumpster location will be screened with a 6-ft. chain link fence with vinyl slats with an opaque gate. HVAC units will be screened from public view in accordance with the requirements of the Unified Development Ordinance.

The submitted landscape plan shows six (6) Red Maples to be installed along Hospital Road to serve as street trees.

Vehicular Surface Buffer is shown within the parking area and Class A buffers are shown along the sides and rear of the property. All landscaping will be installed in accordance with the requirements of the Unified Development Ordinance. Plantings will consist of a combination of Oaks, Hollies, Redbuds, Crape Myrtles, Abelias, Loropetalums and Nandinas.

Interior sidewalks have been provided to access the building and the developer is installing 5 ft. concrete sidewalks along Hospital Road.

Building elevations have been submitted and the building is constructed of painted split face CMU block with EFIS parapet and insulated glass storefront system.

At their meeting held on January 29, 2018, the Planning Commission recommended approval of the plans with the requested modification of interconnectivity.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for the proposed Medical Office Building with a modification of interconnectivity. Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

Z-1-18 Timothy Haithcock – West side of Glenwood Trail between East Ash Street and Elm Street. Ordinance Adopted. The applicant requests a zoning change from Office-Residence to R-6 Residential Conditional District to allow the development of two duplex apartment buildings. Development plans (site and landscape plans) are submitted for approval separately.

Frontage: 209 ft.
Depth: 102.95 ft. (approx.)
Area: 0.47 acres

Surrounding Zoning: North: Neighborhood and
General Business
South: R-9 Residential
East: R-9 Residential and Neighborhood Bus.
West: General Business and R-9 Residential

The property is currently vacant.

The applicant proposes construction of two duplex apartment units. Development plans have been submitted for approval with the zoning change to R-6 Conditional District.

The adopted Land Use Plan designates this property for Multi-Use which would permit a mix of light commercial, office and residential uses to serve a localized area.

City water and sanitary sewer is available to the subject property.

Zoning for the property was changed from R-6 Residential to Office-Residence in 1980.

Submitted site and landscape plans detail the development to include two one-story structures containing 1,949 sq. ft. each. Each structure would contain two 2-bedroom units containing 956 sq. ft. and 993 sq. ft.

A parking lot between the two buildings will contain a total of eight parking spaces (2 per unit) with concrete walkways leading from the parking area to the individual units. Concrete wheel stops will be placed within each space.

Six Fantasy Maple trees are proposed along the Glenwood Trail frontage. Additional plant material will be installed as 5-ft. wide buffers along the northern, southern and western property lines. These buffers will contain Flowering Cherry trees and combinations of Arborvitae, Loropetalum and Carissa Holly shrubs.

With the use of the six ft. tall privacy fence, planted buffers may be reduced by half. The applicant has requested modifications of the buffer widths in several areas which abut either residential or commercial properties from 15 or 20 ft. to the 5 ft. wide Type A buffer shown within the fenced area.

The height of the proposed fence within the front yard setback will have to be reduced to 3 ft., 6 in. in order to allow for sight distance.

Five-ft. wide concrete sidewalks are shown along the Glenwood Trail frontage.

Submitted elevation plans indicate brick front walls with the remaining sides containing horizontal siding.

At the public hearing held on January 22, 2018, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on January 29, 2018, recommended approval of the zoning change and the submitted development plans with a modification of the buffer widths as requested.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt the following entitled Ordinance changing the zoning for the property from Office-Residence to R-6 Residential Conditional District. The zoning change would comply with the recommendations of the adopted Comprehensive Land Use Plan which designates Mixed Use for the property.
2. Approve submitted site, landscape and building elevation plans detailing the development of two duplex apartment units with a modification of the buffer requirements inside the proposed privacy fence from 15 or 20 ft. in width to 5 ft. in width. Consent Agenda Approval. Williams/Broadway (5 Ayes – Aycock & Stevens absent)

ORDINANCE NO. 2018 - 6 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

Setting Public Hearing – Street Closings. 1. Hemlock Street – From Ellis Street to Terminus; 2. Marion Street – From William Street to Terminus; 3. Odell Street – From Annabelle Street to Terminus. Resolution Adopted. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The referenced street sections were included within that list. Each street section has been identified on the maps indicating the length and right-of-way width of each.

The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review.

If the street is closed, ownership of each right-of-way would be split equally between the adjoining property owners.

The Resolution would schedule public hearings on these street closings for March 19, 2018. The Resolution would be advertised in the newspaper for four consecutive weeks, each street section would be posted and all abutting property owners would be notified of the public hearings by certified mail.

Staff recommended Council adopt the following entitled Resolution scheduling public hearings on the closing of the above referenced street sections for March 19, 2018.
Consent Agenda Approval. Williams/Broadaway (5 Ayes – Aycock & Stevens absent)

RESOLUTION NO. 2018 - 1 “RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO TO CLOSE CERTAIN DEDICATED STREET SECTIONS WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA”

End of Consent Agenda.

City Manager’s Report. No report.

City Attorney’s Report. No report.

Mayor and Councilmembers’ Reports and Recommendations.

Councilmember Foster stated no comment.

Mayor Pro Tem Ham stated no comment.

Councilmember Williams asked everyone to remember Black History Month and stated it is important to learn about our history.

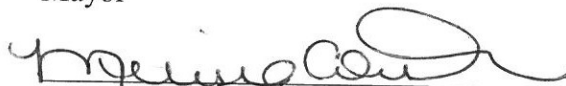
Councilmember Broadaway shared the Wings Over Wayne Air Show won a state award. I think that is an indicator of the relationship between the city and the base; something we are very proud of.

Mayor Allen echoed the comments of Councilmember Williams. He stated the city is posting history facts every day and admittedly I’m learning more every day. On February 15th we are holding the Interfaith Breakfast at the Event Center, contact Community Relations for your ticket.

There being no further business, the meeting adjourned at 7:28 p.m.



Chuck Allen
Mayor



Melissa Corser, MMC/NCCMC
City Clerk