



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
DECEMBER 17, 2018



(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS

- a. Council Committee Appointments (Mayor)
- b. School Stipend Discussion (Councilmember Foster)

NEW BUSINESS

- c. Ash Street Extension Widening Project Discussion (Planning)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of November 19, 2018

VI. PRESENTATIONS

- B. Resolution Expressing Appreciation for Services Rendered by Kaye Scott as an Employee of the City of Goldsboro for More Than 39 Years
- C. Resolution Expressing Appreciation for Services Rendered by Nathan Sasser as an Employee of the City of Goldsboro for More Than 38 Years
- D. Resolution Expressing Appreciation for Services Rendered by Melisa Johnson as an Employee of the City of Goldsboro for More Than 35 Years

VII. PUBLIC HEARINGS

- E. Z-19-18 McArthur Properties-East side of North Berkeley Boulevard between Holly Road and E. New Hope Road (Planning)

PLANNING COMMISSION EXCUSED

- F. Public Hearing to Consider a Proposal to Provide Economic Incentives to Alta Foods, LLC (City Manager)

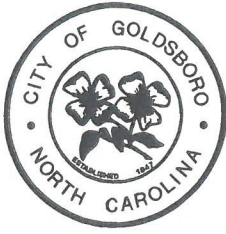
VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- G. Setting Public Hearing-Noncontiguous Annexation Request-J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres (Planning)
- H. Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks (Planning)
- I. Fiscal Year 2018-2019 Budget Amendment (Finance)
- J. Herman Park Center Design-Build (Parks and Recreation)
- K. Public-Private Partnership for Public Parking Benefit (Downtown Development)
- L. Federal Property Forfeiture Program State Controlled Substance Tax Remittance (Police)
- M. Sudan Shriners Annual Meeting and Parade – Temporary Street Closing Request (Police)
- N. Advisory Board and Commission Appointments (City Manager)
- O. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- P. CU-12-18 Dale Bevell – East and West sides of North Carolina Street between A Street and Hooks River Road (Planning)



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-81

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KAYE SCOTT AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 39 YEARS

WHEREAS, Kaye Scott retires on January 1, 2019 as the Finance Director with the Finance Department of the City of Goldsboro with more than 39 years of service; and

WHEREAS, Kaye began her career on April 9, 1979 as a Secretary II with the Parks and Recreation Department; and

WHEREAS, on November 22, 1989, Kaye was promoted to Accounting Technician with the Finance Department; and

WHEREAS, over Kaye's vast career with the City of Goldsboro, her position was reclassified as: Office Assistant II, Accounting Technician II, Accounting Specialist and Accounting Services Manager; and

WHEREAS, on August 4, 2004, Kaye was promoted to Assistant Finance Director with the Finance Department; and

WHEREAS, on August 19, 2008, Kaye was promoted to Finance Director where she has served until her retirement; and

WHEREAS, Kaye has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Kaye Scott their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Kaye for the dedicated service rendered during her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of December, 2018.



Chuck Allen
Mayor

RESOLUTION NO. 2018-81

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY KAYE SCOTT
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 39 YEARS**

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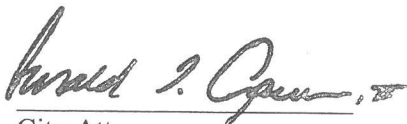
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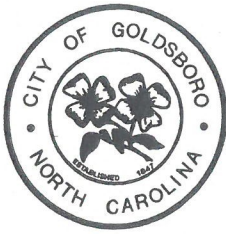
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2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of December, 2018.

Approved as to form only:

Reviewed by:


City Attorney


City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-82

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY NATHAN SASSER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 38 YEARS

WHEREAS, Nathan Sasser retires on January 1, 2019 as the Assistant Chief of Operations with the Goldsboro Fire Department of the City of Goldsboro with more than 38 years of service; and

WHEREAS, Nathan began his career on August 20, 1980 as a Firefighter with the Goldsboro Fire Department; and

WHEREAS, on January 25, 1985, Nathan was promoted to Fire Driver with the Goldsboro Fire Department; and

WHEREAS, on April 27, 1994, Nathan was promoted to Fire Lieutenant with the Goldsboro Fire Department; and

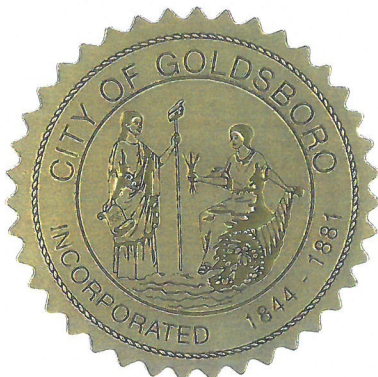
WHEREAS, on January 22, 2003, Nathan was promoted to Assistant Chief of Operations with the Goldsboro Fire Department where he has served until his retirement; and

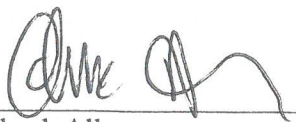
WHEREAS, Nathan has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Nathan Sasser their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Nathan for the dedicated service rendered his tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of December, 2018.




Chuck Allen
Mayor

RESOLUTION NO. 2018-82

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY NATHAN SASSER
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 38 YEARS**

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WHEREAS, on January 22, 2003, Nathan was promoted to Assistant Chief of Operations with the Goldsboro Fire Department where he has served until his retirement; and

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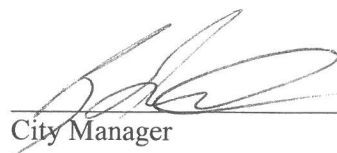
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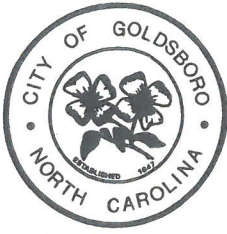


City Attorney

Reviewed by:



City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-83

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY MELISA JOHNSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 35 YEARS

WHEREAS, Melisa Johnson retires on January 1, 2019 as the Assistant Chief of Training with the Goldsboro Fire Department of the City of Goldsboro with more than 35 years of service; and

WHEREAS, Melisa began her career on June 20, 1983 as a Firefighter with the Goldsboro Fire Department; and

WHEREAS, on January 3, 1996, Melisa was promoted to Fire Engineer with the Goldsboro Fire Department; and

WHEREAS, on March 5, 1997, Melisa was promoted to Fire Lieutenant with the Goldsboro Fire Department; and

WHEREAS, on January 3, 2000, Melisa was promoted to Assistant Chief of Training with the Goldsboro Fire Department in the City of Goldsboro where she has served until her retirement; and

WHEREAS, Melisa has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Melisa Johnson their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Melisa for the dedicated service rendered her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of December, 2018.




Chuck Allen
Mayor

RESOLUTION NO. 2018-83

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY MELISA JOHNSON
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 35 YEARS**

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WHEREAS, on January 3, 2000, Melisa was promoted to Assistant Chief of Training with the Goldsboro Fire Department in the City of Goldsboro where she has served until her retirement; and

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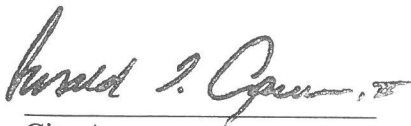
WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Melisa Johnson their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

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Approved as to form only:

Reviewed by:


City Attorney


City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

December 17, 2018 COUNCIL MEETING

SUBJECT: Z-19-18 PUBLIC HEARING
McArthur Properties – East side of North Berkeley Boulevard between Holly Road and E. New Hope Road

BACKGROUND: The applicant requests a rezoning from R-16 (Residential) to General Business Conditional District (GBCD).

In conjunction with this request, the applicant is requesting a waiver of the site plan requirement. If the rezoning is approved, the new owner/developer will be required to have the site plan approved by City Council before future development of the property.

Frontage: 325 ft. (N. Berkeley Blvd.)

Area: 66,087 sq. ft., or 1.51 acres

Surrounding Zoning: North: R-16 (Residential); O&I-1 (Office and Institutional)

South: General Business Conditional District (GBCD); R-16 (Residential);

East: Residential-16 (Residential); and

West: General Business (GB)

Existing Use: The property is currently vacant woodland.

DISCUSSION: As previously stated, the applicant is requesting a zoning change from R-16 (Residential) to General Business Conditional District (GBCD).

Currently, there are no plans for development of the property. The applicant believes the marketability of the property would be enhanced if it is rezoned to General Business Conditional District (GBCD). As previously noted, separate site plan review and approval by City Council is required before development of the property.

On October 21, 2013, property owned by the applicant adjacent to and southwest of the subject property was rezoned from Office and Institutional-1 to General Business Conditional District to allow the operation of a used car lot. At this time, the use has ceased to exist and the property is vacant.

Land Use Plan Recommendation: The City's Comprehensive Land Use Plan recommends Mixed Use and Medium Density residential development for the property.

Engineering: City water and sewer are available to serve the property. Subject area is not located in a Special Flood Hazard Area.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on January 7, 2019.

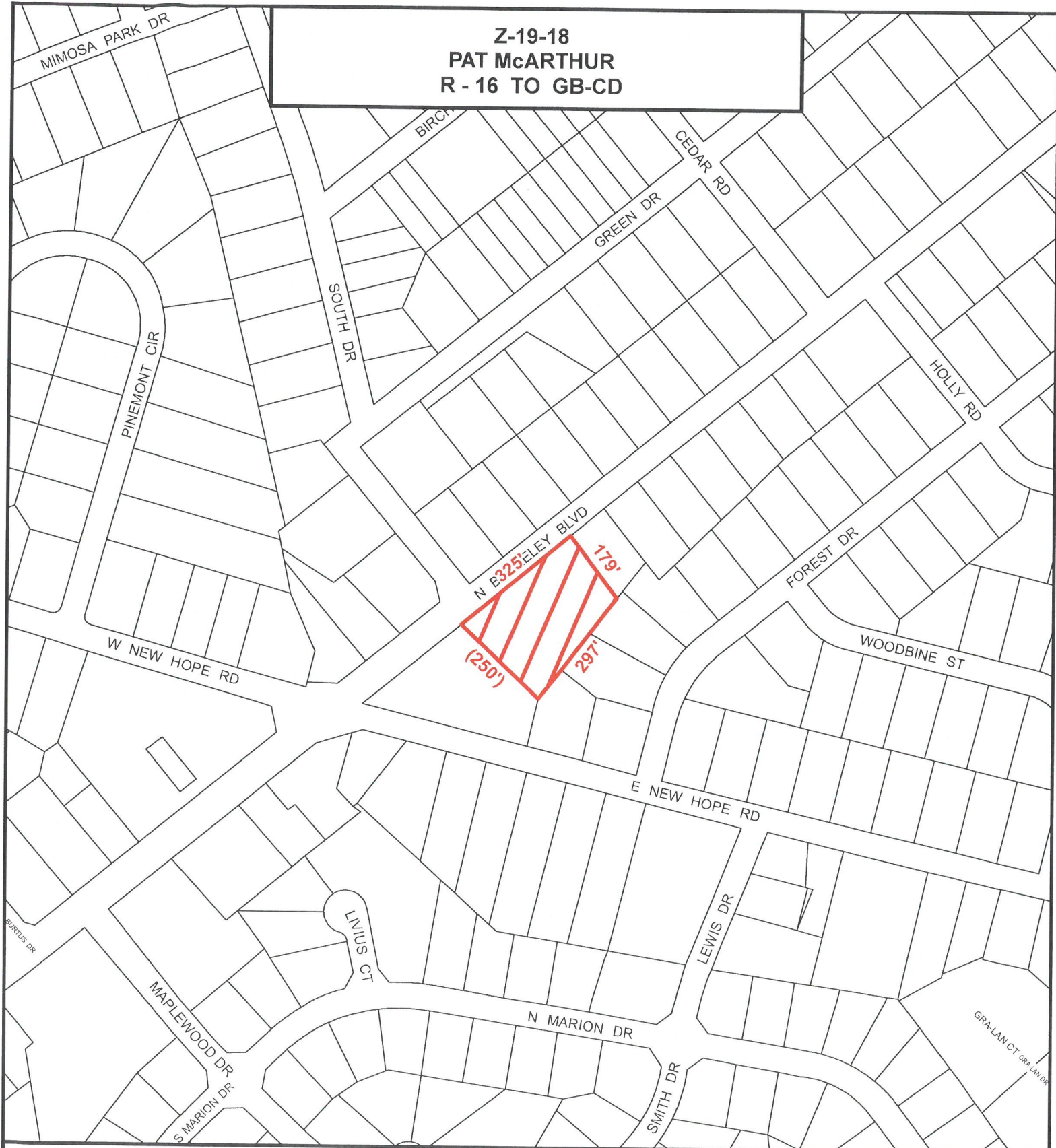
Date: 12/11/18


Planning Director

Date: 12/11/18


City Manager

Z-19-18
PAT McARTHUR
R - 16 TO GB-CD



REZONING REQUEST

Applicant: Pat McArthur
Request: R-16 to GB-CD
Project: Commercial
Parcel #: 3529-28-3369
Location: 1900 Blk. N. Berkeley Blvd

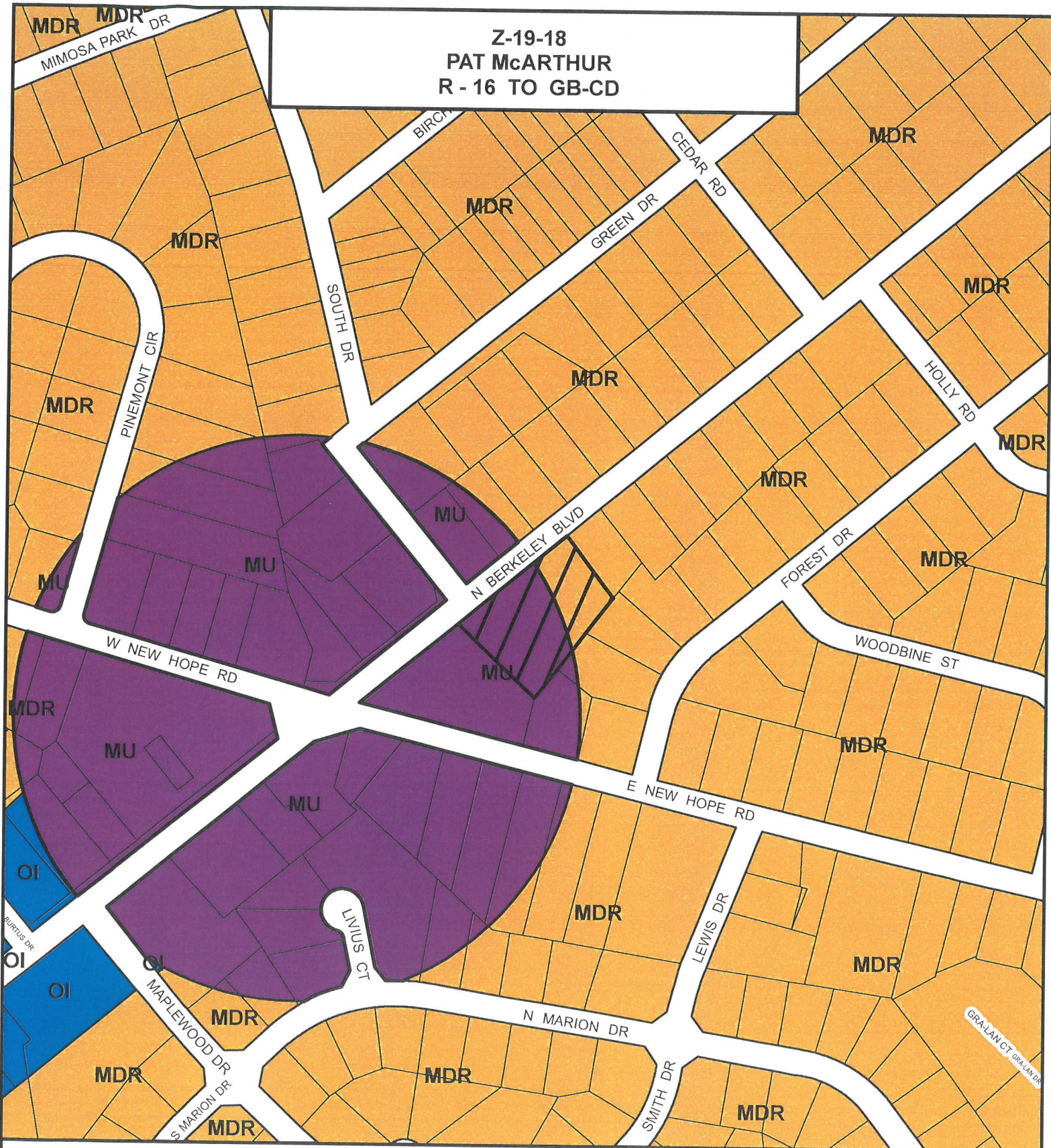
300 150 0 300 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-19-18
PAT McARTHUR
R - 16 TO GB-CD



REZONING REQUEST - PROPOSED ZONING

Applicant: Pat McArthur
Request: R-16 to GB-CD
Project: Commercial
Parcel #: 3529-28-3369
Location: 1900 Blk. N. Berkeley Blvd

300 150 0 300 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Public Hearing to Consider a Proposal to Provide Economic Incentives to Alta Foods, LLC

BACKGROUND: Pursuant to NC General Statute 158-7.1, a public hearing is being held on a proposal to provide economic incentives to Alta Foods totaling \$13,437.50 over a two-year period based on a performance agreement with a \$3,000,000 capital investment and creation of 30 full-time jobs. At their meeting on December 6, 2016, Council voted to provide economic incentives to Alta Foods totaling \$25,000 over a five-year period based on a performance agreement with a \$2,500,000 capital investment and creation of 5 full-time jobs. Alta Foods has been in business in Goldsboro since 2008.

DISCUSSION: The addition of these improvements will expand the City's tax base through increased ad valorem tax value created as a consequence of capital investment brought into the City. The City recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Alta Foods, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Alta Foods, LLC, in an amount up to Thirteen Thousand Four Hundred Thirty-seven Dollars and Fifty Cents (\$13,437.50).

RECOMMENDATION: Following the public hearing and depending on comments received, staff recommends Council consider adopting a Resolution authorizing the Mayor and City Clerk to execute a performance agreement with Alta Foods, LLC.

Date: 12-17-18



Interim City Manager

STATE OF NORTH CAROLINA
COUNTY OF WAYNE

ECONOMIC DEVELOPMENT AGREEMENT

This AGREEMENT is executed this ____ day of _____, 2018 by and between Alta Foods, LLC, a North Carolina Limited Liability Company, which currently leases facilities at 701 S. John Street, Goldsboro, North Carolina, 27530 and the City of Goldsboro, herein called City, a local municipality in North Carolina;

WITNESSETH:

WHEREAS, Alta Foods, LLC has purchased a building, and intends to perform building up-fits and install equipment at the purchased facility located at 105 Industry Court, Goldsboro, North Carolina representing a total capital investment of at least \$3,000,000.00, and is anticipated to create at least 30 new jobs at this facility by December 31, 2020; and

WHEREAS, Alta Foods, LLC shall incur certain costs for the purchase and installation of these improvements; and

WHEREAS, the addition of these improvements will expand the City tax base through increased ad valorem tax value created as a consequence of building purchase, up-fit and new equipment being brought into the City; and

WHEREAS, the City recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Alta Foods, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Alta Foods, LLC, in an amount of up to Thirteen Thousand Four Hundred Thirty-Seven Dollars and 50/100 (\$13,437.50); and

WHEREAS, the parties hereto wish to reduce their understanding regarding the details of the Economic Development Grant and Alta Foods, LLC's performance to this writing;

NOW, THEREFORE, for the mutual considerations noted herein, the sufficiency of which are hereby acknowledged, the parties do hereby contract and agree as follows:

I. Economic Development Incentives.

Alta Foods, LLC has incurred costs in purchase of the building, and will continue to incur costs for the building up-fit and new equipment to be installed at 105 Industry Court, Goldsboro, North Carolina and the City will realize economic benefits due to

the expansion of the tax base and the creation of jobs. As an incentive for Alta Foods, LLC to invest in the building purchase, up-fit and equipment in the facility and in accordance with NCGS §158-7.1, the City shall provide to Alta Foods, LLC the incentives set forth herein in accordance with the terms and conditions of this Agreement. The City shall provide an Economic Development Grant to Alta Foods, LLC with an estimated value of up to \$13,437.50, with such a grant to be made available to Alta Foods, LLC as follows: The City shall pay to Alta Foods, LLC, in two installments a total grant of up to \$13,437.50 related to a total investment of \$3,000,000.00 and the creation of 30 jobs with an average annual wage of \$35,533;

II. Representations.

The City represents and warrants that (a) it has the power and authority to bind itself to the requirements of this Agreement and (b) this Agreement is executed under the authority granted to the City under North Carolina General Statutes §158-7.1, The Local Development Act of 1925, as amended, and 1987 Sessions Laws, Chapter 1002, a Local Act applying to the City.

III. Miscellaneous Provisions.

A. Definitions:

“Capital Investment” shall be the amount Alta foods, LLC has represented it shall invest into the property and its improvements and equipment, all to be part of the ad valorem tax value of the property located in the City that is owned by Alta Foods, LLC, its affiliates, or financing entities where Alta Foods, LLC or its affiliates maintain operational control of the property. Any disputes as to the calculation of Capital Investment shall be subject to mediation between senior executives of the applicable parties, or if such mediation is not successful by an action at law or in equity.

“Budget” unless otherwise agreed in this Agreement, the City shall approve a budget for the specific grant amount offered to Alta Foods, LLC by July 1st of each year that the respective grant is offered, for payment by the agreed-upon date.

“Full Time Job” shall mean a position requiring a minimum of 1,600 hours per year held by one employee in the City at the end of the respective calendar year.

- B. Independent Agreement. This Agreement and the conditions hereof only relate to the provisions and grants from the City set forth herein and do not limit or affect other commitments made by the County, the State of North Carolina, or other entities.

- C. Governing Law. This Agreement has been drafted and shall be interpreted under the laws of the State of North Carolina and in the event any provision is found to be unenforceable or unconstitutional, all other provisions shall remain in full force and effect.
- D. Binding Agreement. The parties hereto acknowledge that this Agreement and the foregoing actions and grants each represent binding contractual agreements among the parties hereto and that Alta Foods, LLC is acting in reliance upon this Agreement and the provisions and grants provided herein in its decision as to whether it will expand its investment in the City of Goldsboro, North Carolina.
- E. Assignment. Any assignment of this Agreement must be approved by the City which approval will not be reasonably withheld.
- F. Survival. The contractual commitments provided for herein and made by the parties hereto shall be deemed to continue into the future, survive, and remain binding upon future elected officials to the full extent permitted under applicable law.
- G. Force Majeure. Alta Foods, LLC shall not assume any responsibility for any event or failure to act that is due to any cause in whole or in part that is beyond the control of Alta Foods, LLC, even if advised of same, foreseeable or in contemplation of the parties, including without limitation force majeure, the public enemy, fire, flood, earthquake, hurricane, strike or labor disputes, boycott, the inability to obtain raw materials, labor or transportation, the loss of any public or private supplied utilities, the regulations issued by any government or any of its agencies, acts of God, or any other cause similar or dissimilar to the foregoing.
- H. Entire Agreement. This writing contains the entire agreement between the parties hereto and may be amended only by writing signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

City of Goldsboro

Attest:

Chuck Allen, Mayor

Melissa Corser, City Clerk

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Kaye Scott, Finance Director

Alta Foods, LLC

Attest:

By: _____

Secretary

Title: _____

No provision of this Agreement shall be construed or interpreted as creating a pledge of the faith and credit of the City within the meaning of any constitutional debt limitation. No provision of this Agreement shall be construed or interpreted neither as delegating governmental powers nor as a donation or a lending of the credit of the City within the meaning of the State Constitution. This Agreement shall not directly or indirectly or contingently obligate the City to make any payments beyond those appropriated in the City's sole discretion for any fiscal year in which this Agreement shall be in effect. No provision of this Agreement shall be construed to pledge or to create a lien on any class or source of the City's moneys, nor shall any provision of the Agreement restrict to any extent prohibited by law, any action or right of action on the part of any future City governing body. To the extent of any conflict between this paragraph and any other provisions of this Agreement, this paragraph shall take priority.

RESOLUTION NO. 2018 – 85

**RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK
TO EXECUTE A PERFORMANCE AGREEMENT WITH ALTA FOODS, LLC**

WHEREAS, Alta Foods has developed plans that include \$3,000,000 in capital investment and the creation of 30 full-time jobs in the City of Goldsboro; and

WHEREAS, the addition of this investment will expand the City's tax base through an increased ad valorem tax value; and

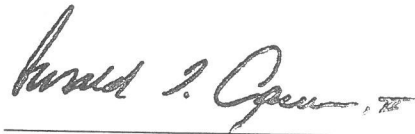
WHEREAS, the City recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Alta Foods, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Alta Foods, LLC, in an amount of up to Thirteen Thousand Four Hundred Thirty-seven Dollars and Fifty Cents (\$13,437.50) over a two-year period.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro North Carolina, the Mayor and City Clerk are hereby authorized to sign a performance agreement with Alta Foods, LLC.

Adopted this the 17th day of December, 2018.

Approved as to Form Only:

Reviewed by:



City Attorney



Interim City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: **Setting Public Hearing**
Noncontiguous Annexation Request – J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres

BACKGROUND: The City Council, at their meeting on December 3, 2018, requested that the City Clerk examine the subject annexation petition for sufficiency. The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

DISCUSSION: Pursuant to G. S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule January 22, 2019 as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

RECOMMENDATION: By motion, schedule a public hearing for the proposed annexation of J. Isaac Gurley Farms, Inc. property for January 22, 2019.

Date: 12/11/18


Planning Director

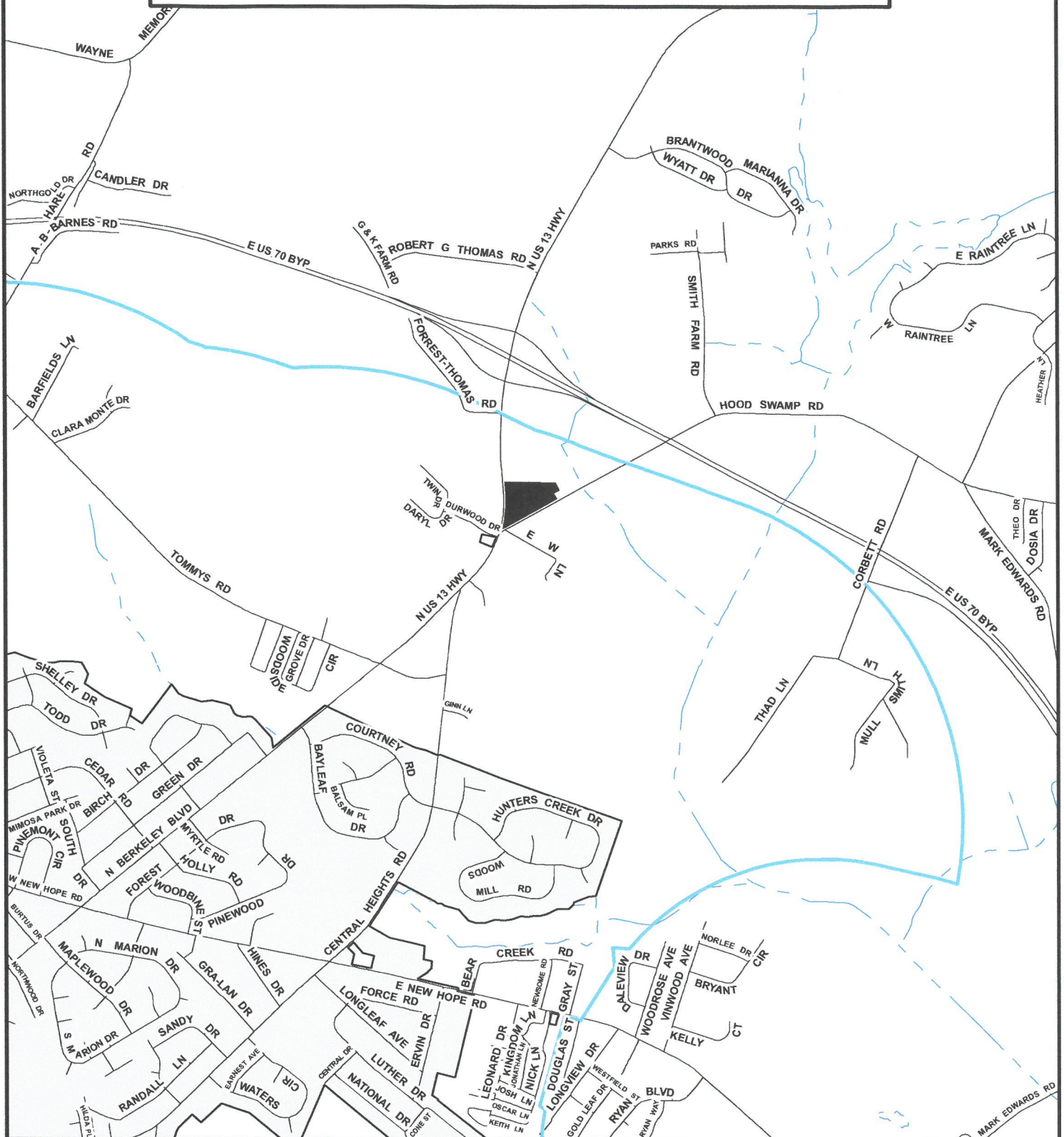
Date: 12/11/18


City Manager

NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



**NOTICE OF PUBLIC HEARING
IN REGARDS TO THE ANNEXATION OF NONCONTIGUOUS PROPERTY TO THE CITY OF
GOLDSBORO, NORTH CAROLINA**

Notice is hereby given that, in compliance with Section 160A-31 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, Tuesday, January 22, 2019 at 7:00 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

J. Isac Gurley Farms Annexation

Being a parcel of land in Saulston Township, Wayne County, North Carolina and being bounded on the north by the lands of John S. Wade, on the east by the lands of Jennifer Y. Worrell and Belfast-Patetown Sanitary District, on the west by eastern right of way line of NC Highway 13 and on the south by the northern right of way of NCSR 1705 – Hood Swamp Road and being more particularly described as follows:

Commencing at a North Carolina Department of Transportation Monument U3609B-6, said point having North Carolina Grid Coordinates of N=605899.0040 feet, E= 2328365.962 feet (North American Datum 1983-2011 Adjustment) ; thence S 09°23'49" E 1121.01 feet to a new iron pipe in a ditch, the northern property line of J. Isaac Gurley Farms, Inc. and the John S. Wade Tract as recorded in deed book 1169 page 371 of the Wayne County Registry; thence along said line and ditch S 89°23'31" E 752.09 feet to a point in centerline of ditch, the northwestern corner of the Jennifer Y. Worrell tract as recorded in deed book 1554 page 396 of the Wayne County Registry; thence along said line S 28°52'58" E 4.86 feet to an existing $\frac{3}{4}$ " iron pipe; thence continuing along said line S 28°52'58" E 127.82 feet to an existing $\frac{3}{4}$ " iron pipe, the northeastern corner of Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the northern line of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry S 61°04'54" W 100.00 feet to an existing $\frac{3}{4}$ " iron pipe, the northwestern corner of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the western line of said tract S 28°52'25" E 97.90 feet to a new iron pipe; thence continuing along said line S 28°52'25" E 2.10 feet to an existing $\frac{3}{4}$ " iron pipe in the northern right of way line of NCSR 1705 – Hood Swamp Road; thence along said right of way line S 61°04'57" W 331.13 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 19.89 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 564.80 feet to a new iron pipe in

said right of way; thence S 61°01'58" W 55.32 feet to a new iron pipe in the intersection of the northern right of way line of NCSR 1705 – Hood Swamp Road and the eastern right of way line of NC Highway 13; thence along the eastern right of way line of NC 13 along a curve to the left having a chord of N04°53'00" E 584.24 feet and a radius of 1698.93 feet to a new iron pipe in said right of way; thence along said right of way N 04°40'52" W 148.92 feet to a new iron pipe in said right of way in the centerline of a ditch the southwest corner of the John S. Wade Tract as recorded in deed book 639 page 511 of the Wayne County Registry; thence along a ditch S 89°23'31" E 35.32 feet to the point of beginning containing 8.84 acres, more or less.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

Melissa Corser, City Clerk

Ronald T. Lawrence, City Attorney

PUBLISH: January 8, 2019

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks

BACKGROUND: The North Carolina Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-5994 which is the construction of bulb-outs on Wayne Memorial Drive at Lockhaven and Country Day Road Intersections. The construction of bulb-outs allow vehicles to make U-turns at intersections and include construction of sidewalk at CVS Pharmacy.

DISCUSSION: At the request of the City and in accordance with the NCDOT's Pedestrian Policy Guidelines, NCDOT shall include provisions in its construction contract for the construction of sidewalk betterment in front of the CVS at the intersection of Wayne Memorial Drive and Lockhaven Drive.

NCDOT is responsible for preparation of plans, environmental permits, acquiring of right-of-way and construction of the sidewalks. The City is responsible for any relocation and adjustment of City-owned utilities in conflict with the project and upon completion of the project, the City will assume all maintenance responsibilities for the sidewalk betterments.

The City shall participate in the Betterment costs of the project at a cost share of 30% and the NCDOT shall participate in 70% of the actual cost of the sidewalk betterments. The estimated cost of the sidewalk is \$4,364 and the estimated cost to the City is \$1,310.

Sidewalk:	124 SY @ \$35.22 SY
Cost Share:	30%
Total Cost:	\$1,310

Upon completion of the Project, NCDOT will invoice the City for their share of the actual costs of the Betterments. The project let date is estimated for FY 2019 (6/11/19) with a completion date in FY 2019 (12/2019). Funds will be appropriated during FY 2019.

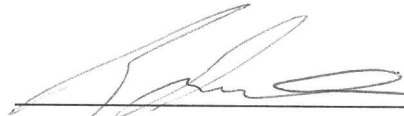
RECOMMENDATION:

By motion, adopt the attached Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for construction of sidewalks within the City under Project U-5994 which is the construction of bulb-outs on Wayne Memorial Drive at Lockhaven and Country Day Road Intersections.

Date: 12/11/18


Planning Director

Date: 12/11/18


City Manager

NORTH CAROLINA

**TRANSPORTATION IMPROVEMENT PROJECT –
MUNICIPAL AGREEMENT WITH BETTERMENTS**

WAYNE COUNTY

DATE: 12/3/2018

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: U-5994

AND

WBS Elements: 47114.3.1

CITY OF GOLDSBORO

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of Goldsboro, a local government entity, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the Department has plans to make certain street and highway constructions and improvements within the Municipality under Project 47114.3.1, in Wayne County; and,

WHEREAS, the Department and the Municipality have agreed that the municipal limits, as of the date of the awarding of the contract for the construction of the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly, including but not limited to, the following legislation: General Statutes of North Carolina (NCGS), Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF THE PROJECT

1. The Project consists of improvements on SR 1556 (Wayne Memorial Drive) from Lockhaven Drive to Wayne Country Day Road.

2. At the request of the Municipality, and in accordance with the Department's *Pedestrian Policy Guidelines*, the Department shall include provisions in its construction contract for the construction of pedestrian facilities on or along the CVS property at the corner of SR 1556 (Wayne Memorial Drive) and Lockhaven Drive. Said work shall be performed in accordance with the Department's policies, procedures, standards, and specifications, and the following provisions.

PLANNING AND DESIGN

3. The Department shall prepare the environmental and/or planning document, and obtain any environmental permits needed to construct the Project, and prepare the Project plans and specifications needed to construct the Project. All work shall be done in accordance with departmental standards, specifications, policies and procedures.

RIGHT OF WAY

4. The Department shall be responsible for acquiring any needed right of way required for the Project. Acquisition of right of way shall be accomplished in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.
5. It is understood by both parties that all work for the betterments shall be performed within the existing right of way. However, should it become necessary, the Municipality, at no expense or liability whatsoever to the Department, shall provide any needed right of way and or construction easements for the construction of the betterments, and remove from said rights of way all obstructions and encroachments of any kind or character. Acquisition of any needed right of way shall be performed in accordance with the following state and federal policies and procedures, "Right of Way Acquisition Policy and Land Acquisition Policy, contained in the Federal-Aid Policy Guide, Part 712, Subpart B", and the North Carolina Right of Way Manual (Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970). The Department shall be indemnified and held harmless from any and all damages and claims for damages associated with the acquisition of any construction easements and/or right of way.

UTILITIES

6. The Municipality shall be responsible for the relocation and adjustment of all municipally-owned utilities in conflict with the Project and shall exercise any rights that it may have under any franchise to effect all necessary changes, adjustments, and relocations of communications and electric power lines; underground cables, gas lines, and, and other pipelines or conduits; or any privately- or publicly-owned utilities.

- A. Said work shall be performed in a manner satisfactory to the Department prior to the Department beginning construction of the Project. The Municipality shall make every effort to promptly relocate said utilities in order that the Department will not be delayed in the construction of the Project.
- B. The Municipality shall make all necessary adjustments to house or lot connections or services lying within the right of way or construction limits, whichever is greater, of the Project.
- C. The Department, where necessitated by construction, will make vertical adjustments of two (2) feet or less to the existing manholes, meter boxes, and valve boxes at no expense to the Municipality.
- D. The Department shall not be liable for any work that the Municipality undertakes with respect to said utility relocation.

UTILITY RELOCATION BY DEPARTMENT

- E. If the Municipality requests the Department to include the relocation and/or adjustment of municipally owned utilities in its construction contract provisions, and the Department agrees, then a separate utility agreement will be prepared to state the cost estimate and the reimbursement terms. The Municipality shall reimburse the Department all or a portion of the costs associated with said relocation, in accordance with NCGS 136-27.1. Reimbursement will be based on final project plans and actual costs of relocation.

CONSTRUCTION

- 7. The Department shall construct, or cause to be constructed, the Project in accordance with the plans and specifications of said Project as filed with, and approved by, the Department. The Department shall administer the construction contract for said Project.

MAINTENANCE

- 8. Upon completion of the Project:
 - A. The Department shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highways", and departmental criteria.

- B. The roadway improvement(s) shall be a part of the State Highway System and owned and maintained by the Department.
- 9. The Municipality, at no expense to the Department, shall assume all maintenance responsibilities for the betterments and release the Department from all liability relating to such maintenance.

BETTERMENT COSTS AND FUNDING

- 10. The Municipality shall participate in the Betterment costs of the Project as follows:
 - A. In accordance with the *Pedestrian Policy Guidelines*, the Municipality shall reimburse the Department thirty percent (30%), of the actual cost, including administrative costs, of the work associated with the construction of the pedestrian facilities. The Department shall participate in seventy percent (70%) of the actual cost of the pedestrian facilities for that portion of the project within the corporate limits, where new pedestrian facilities are to be installed. The estimated cost of the pedestrian facilities is \$4,364. The estimated cost to the Municipality is \$1,310. Both parties understand that this is an estimated cost and is subject to change.
 - B. Upon completion of the Project, the Department will invoice the Municipality for their share of the actual costs of the Betterments. Reimbursement to the Department shall be made in one final payment within sixty days of invoicing by the Department. A late payment penalty and interest shall be charged on any unpaid balance due in accordance with NCGS § 147-86.23.
 - C. In the event the Municipality fails for any reason to pay the Department in accordance with the provisions for payment herein above provided, NCGS § 136-41.3 authorizes the Department to withhold so much of the Municipality's share of funds allocated to said Municipality by NCGS § 136-41.1 until such time as the Department has received payment in full under the reimbursement terms set forth in this Agreement

ADDITIONAL PROVISIONS

- 11. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.

12. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.
13. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
14. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein.
15. The parties hereby acknowledge that the individual executing the Agreement on their behalf is authorized to execute this Agreement on their behalf and to bind the respective entities to the terms contained herein and that he has read this Agreement, conferred with his attorney, and fully understands its contents.
16. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
17. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

CITY OF GOLDSBORO

BY: _____ BY: _____

TITLE: _____ TITLE: _____

DATE: _____ DATE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by _____ of the local governing body of the City of Goldsboro
as attested to by the signature of Clerk of said governing body on _____ (Date)

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

BY: _____
(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:
City of Goldsboro

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

RESOLUTION NO. 2018 - 86

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK
TO EXECUTE AN AGREEMENT WITH THE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
FOR THE CONSTRUCTION OF SIDEWALKS WITHIN THE CITY UNDER PROJECT
U-5994 CONSTRUCTION OF BULB-OUTS ON WAYNE MEMORIAL DRIVE AT LOCKHAVEN AND
COUNTRY DAY ROAD INTERSECTIONS

WHEREAS, the Department of Transportation and the City have agreed to participate in the construction of sidewalk in front of the CVS at the intersection of Wayne Memorial Drive and Lockhaven Drive; and

WHEREAS, the NCDOT shall be responsible for the preparation of sidewalk design and project plans, acquisition of any required right-of-way, and construction of the project; and

WHEREAS, the City shall be responsible for the relocation and adjustment of any city-owned utilities in conflict with the project; and

WHEREAS, the City shall participate in the sidewalk betterment at a cost share of 30% (\$1,310); and

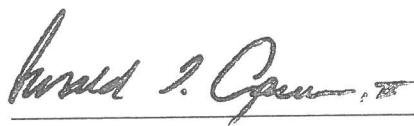
WHEREAS, the NCDOT shall participate in the sidewalk betterment at a cost share of 70% (\$3,055).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Sidewalk Agreement with NCDOT is hereby formally approved; and
2. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the Department of Transportation for construction of a sidewalk in front of the CVS at the intersection of Wayne Memorial Drive and Lockhaven Drive; and
3. This Resolution shall be in full force and effect from and after its adoption this the 17th day of December, 2018.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Fiscal Year 2018-19 Budget Amendment

BACKGROUND: During the first part of the fiscal year, there have been several changes to City's revenues and expenditures. These changes/adjustments must be shown in the budget.

DISCUSSION: There are several departments/divisions that require budget revisions for FY 2018-19.

1. Goldsboro received funding from the Community Action Grant in the amount of \$2,316.32 for the creation of permanent mural installation and six painted crosswalks. Appropriation of this revenue and expenditures is needed.
2. The City has incurred costs for storm cleanup associated with Hurricane Florence that include overtime and vehicle costs, landfill expenses and repairs. FEMA has worked to complete all project worksheets to include these costs for reimbursement to the City. Since the City does not have funding appropriations budgeted for these expenses, it is necessary to adopt a budget amendment in the amount of \$850,000.
3. The City has incurred costs for storm cleanup associated with Hurricane Matthew at the golf course in the amount of \$167,719. This was for the final repairs to the bunters.
4. With the meter reading project scheduled to be completed in the next couple of months, it is necessary to appropriate funding from the loan proceeds for the final payments in the amount of \$150,000.
5. The City was approved for a State Revolving Loan in December 2017 for Phase IV Sewer Rehabilitation. The purchase order was not completed until this fiscal year when additional funding was approved. Appropriation of the expenditure and revenue is required in the amount of \$5,706,873.30.
6. Within the Travel and Tourism Division, the City received the reimbursement for the N.C. Tennis Association expenses in the amount of \$5,106.01. Also, the City received monies for sale of tee shirts in the amount of \$2,802.05, which needs to be appropriated.

RECOMMENDATION: It is recommended that the attached budget ordinance be adopted to reflect the changes to the City's FY 2018-19 budget.

DATE: 12-11-18

Kaye Scott
Kaye Scott, Finance Director

DATE: 12-11-18

Randy Guthrie
Randy Guthrie, Interim City Manager

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR

WHEREAS, the City of Goldsboro needs to adjust revenue and expenditure line items to reflect changes; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2018-19, the City of Goldsboro needs to appropriate the revenues and expenditures in the General, Utility and Occupancy Tax Funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Increasing the expenditure line items as follows:

a) State Main Street Grant (DGDC)	11-1025-4928	\$ 2,316.32
b) Salaries OT (Fire)	11-5120-1220	40,000.00
c) Salaries OT (Police)	11-6121-1220	4,500.00
d) Salaries OT (Solid Waste)	11-4143-1220	33,000.00
e) Salaries OT (Street Maint.)	11-4134-1220	14,500.00
f) Salaries OT (Parks & Rec.)	11-7460-1220	28,000.00
g) Salaries OT (Stormwater)	15-4137-1220	8,900.00
h) Salaries OT (Dist. & Coll.)	61-4175-1220	4,800.00
i) Salaries OT (Water Plant)	61-4176-1220	11,200.00
j) Salaries OT (WRF)	61-4177-1220	20,000.00
k) Salaries OT (Compost)	61-4179-1220	3,100.00
l) Storm Damage Cleanup (Spec. Exp)	11-7310-3599	482,000.00
m) Storm Damage Cleanup (UF)	61-4178-3599	200,000.00
n) Storm Damage Cleanup (Golf)	11-7461-3599	167,719.00
o) AMI Meter Reading	61-4178-5152	150,000.00
p) Sewer Improvements (SRF)	91-8481-5969	5,706,873.30
q) Operational Supplies (Travel)	95-9077-2993	7,908.06

2. Increasing the revenue line items as follows:

a) Main St. Solutions Grant Reimb.	11-0003-8912	2,316.32
b) FEMA Reimbursement	11-0003-8152	602,000.00
c) FEMA Reimbursement	15-0003-8152	8,900.00
d) FEMA Reimbursement	61-0003-8152	239,100.00
e) FEMA Reimbursement	11-0003-8152	167,719.00
f) AMI Loan Proceeds	61-0003-8268	150,000.00
g) SRF Reimbursement	91-0003-8599	5,706,873.30
h) Misc. Revenue	95-0006-8190	7,908.06

3. This Ordinance shall be in full force and effect from and after the 17th day of December 2018.

Approved as to form only:

Reviewed by:



City Attorney



City Manager

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018**

SUBJECT: Herman Park Center Design-Build

BACKGROUND: The City of Goldsboro recently solicited statements of qualifications from design-build teams interested in contracting for the construction of a new Herman Park Recreation Center in Herman Park. The proposed project includes the construction of an approximately 39,000 square foot facility to include 2.5 gymnasiums, game room, fitness room, laundry, offices, locker rooms and a kitchen. Projected costs associated with this project are estimated to be \$11,000,000.

Three (3) firms submitted their qualifications: 1) Farrior & Sons, Inc., 2) Group III Mgt., Inc. and 3) T. A. Loving Company.

DISCUSSION: City staff interviewed all three firms on Monday, November 19, 2018. Each firm was rated on the following criteria:

- * Team's approach to a project of this nature
- * Qualifications of design build team members
- * Team's financial ability to undertake the work and assume liability for the project
- * Team's experience and familiarity with local conditions
- * The successful experience of the staff proposed to be assigned to this project to perform the type of work required
- * Minority Business Participation
- * Overall performance on past projects
- * Team's demonstrated ability to complete tasks on time

After calculating scores, T. A. Loving Company was selected to design-build the new Herman Park Center.

RECOMMENDATION: By motion:

1. Adopt the attached resolution authorizing the Mayor and City Clerk to enter into a contract with T.A. Loving in the amount of \$735,950.
2. Adopt the attached budget ordinance decreasing the unassigned fund balance of the General Fund in the amount of \$735,950 for Phase I of the Herman Park Center construction.
3. Adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the Herman Park Center construction.

Date: _____

Date: 12-17-18

Interim Parks and Recreation Director



Interim City Manager

RESOLUTION NO. 2018- 87

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO AWARD AND
EXECUTE A CONTRACT WITH T. A. LOVING COMPANY FOR THE
DESIGN-BUILD OF A NEW HERMAN PARK CENTER

WHEREAS, the City of Goldsboro solicited statements of qualifications from design-build teams interested in contracting for the construction of a new Herman Park Center; and

WHEREAS, the design-build costs for this project are estimated to be \$11,000,000; and

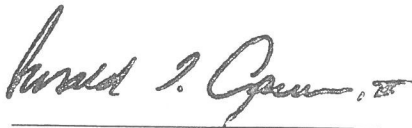
WHEREAS, three (3) firms submitted their qualifications and City staff interviewed all three firms; and

WHEREAS, after interviewing the firms and reviewing their qualifications, T. A. Loving Company was the firm selected; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

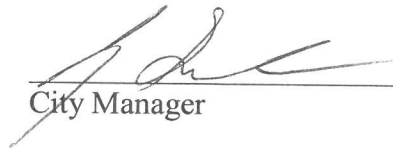
1. The Mayor and City Clerk is hereby authorized to enter into a contract with T. A. Loving Company for this \$11,000,000 project. The cost for Phase I is \$735,950.
2. This resolution shall be in full force and effect from and after the 17th day of December 2018.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

RESOLUTION NO. 2018- 88

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE HERMAN PARK CENTER CONSTRUCTION

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the Herman Park Center construction; and

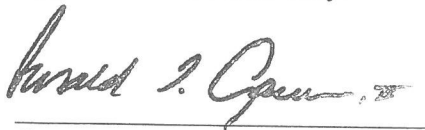
WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the Herman Park Center construction in the amount of \$735,950.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$735,950.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this 17th day of December, 2018.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

ORDINANCE NO. 2018- 71

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City of Goldsboro desires to construct a new Herman Park Center; and

WHEREAS, T.A. Loving submitted a proposal for the design and preconstruction services for this construction; and

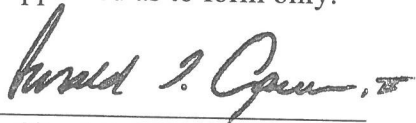
WHEREAS, the cost to complete this phase will be \$735,950; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$735,950 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$735,950.
2. Increasing the line item entitled "Consultant Fees" (11-7460-1991) in the Parks and Recreation Department's budget of the General Fund in the amount of \$735,950.
3. This Ordinance shall be in full force and effect from and after the 17th day of December 2018.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: FEDERAL PROPERTY FORFEITURE PROGRAM
STATE CONTROLLED SUBSTANCE TAX REMITTANCE

BACKGROUND: The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

DISCUSSION: Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$1,451.66 of forfeited money can be reimbursed to the City for:

Substance Tax Remittance" funds totaling \$1,451.66 for:

07/17/18 #45PR0000699379	\$ 58.45
08/17/18 #45PR0000701846	\$, 82.73
09/17/18 #45PR0000704113	\$ 432.86
10/22/18 #45PR0000705689	\$ 330.60
11/19/18 #45PR0000707970	\$ 547.02

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

RECOMMENDATION: It is recommended that the attached ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$1,451.66.

Date: _____

Michael D. West
Chief of Police

Date: 12-17-18

Randy Guthrie
Interim City Manager

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR
THE CITY OF GOLDSBORO FOR 2018-2019 FISCAL YEAR

WHEREAS, the United States Department of Justice administers a program to transfer a portion of the property seized by local law enforcement agencies back to the agency for drug-related programs and the State of North Carolina administers a program whereby taxes are levied on those unlicensed individuals involved in the sale of controlled substances; and

WHEREAS, the City of Goldsboro Police Department recently concluded several drug operations and has made several arrests of such unlicensed individuals; and

WHEREAS, drug related monies were seized by our agency and taxes levied on unlicensed individuals; and

WHEREAS, the City of Goldsboro Police Department will receive \$1,451.66 in controlled substance tax remittance; and

WHEREAS, the City of Goldsboro will use these additional funds for police and drug – related operations.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2018-19 Fiscal Year be and is hereby amended by:
 - a. Increasing the revenue line item in the General Fund entitled “N.C. Controlled Substance Tax Refund” (11-0003-8149) in the amount of \$1,451.66
 - b. Increasing the expense line item entitled “Drug Forfeiture-State (11-6121-3984) in the Police Department Budget of the General Fund in the amount of \$1,451.66
2. This Ordinance shall be in full force and effect from and after the 17th day of December, 2018.

Approved as to Form only:



City Attorney

Reviewed By:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 3, 2018 COUNCIL MEETING

SUBJECT: Sudan Shriners Annual Meeting and Parade – Temporary Street Closing Request

BACKGROUND: The Sudan Shriners are seeking a permit for their annual meeting to include a parade downtown on January 26, 2019 from 9:30 am -1:30 pm.

DISCUSSION: This request for City Council approval is for a "moving" road closure for the Sudan Shriners Annual Parade & Meeting on Saturday, January 26th. The following road closure has been requested for Pine St. at Center St. and John St. from 9:30 AM to 1:30 PM. As the parade begins at 11:00 AM, the road closure would be temporary at John St. and William St. at the following intersections of Chestnut St., Walnut St., and Mulberry St. The parade will start on Pine St. heading east on Pine to William St., then head north on William St. turning west on to Mulberry St. and coming back south down John St. to Pine St. where it will end. The closures at the intersections will only be at the start of the parade until the last parade vehicle/ participant passes the intersection. Once they pass, the intersection will reopen.

Affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department and Downtown Development.
4. Police, Fire, Downtown Development and Public Works Departments are to be involved in the logistical aspects of the event.

RECOMMENDATION: By motion, grant the requested street closing for the Sudan Shriners Annual Meeting and Parade on January 26, 2019.

Date: _____

Mike West, Police Chief

Date: 12-17-18

Interim City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****An application for this permit MUST be submitted at least 30 days prior to your special event.**

I. General Information

Type of Event: (please check all that apply)

☒ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☐ Other (explain): _____

Event Name: Sudan Shriners Annual Meeting

Event Date(s): JANUARY 26, 2019 **Event Website:** www.sudanshriner.net

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Parade with Shrine parade units (43),

Requested Event Location: SEE MAP ON Page 2

Event Start Time/End Time: 10:00 AM

Set-Up: Date & Time (start/end): 11:00 AM - 12:30 PM

Dismantle (Completion): Date & Time (start/end): 12:30 PM - 1:00 PM

Estimated Daily Attendance: UNKNOWN (ESTIMATED 500-1000)

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 9:30 - 1:30

If yes, please list the streets that you are requesting to be closed: PARTS OF S. JOHN ST.

② William St, ③ mulberry St. ④ Pine St.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Sudan Shriner's

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: George L. Raecher **Title:** Recorder

Address: 108 Bryanwood Drive

City: Goldsboro **State:** NC **Zip:** 27534 **Phone:** 919-394-3379

Cell Phone: _____ **Email:** Sudanrecorder11@bellsouth.net

Day of Event Contact:

Name: FRANK LONG **Phone:** 910-890-2970

DEAN West 910-890-4955

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

(SEE ATTACHED)

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Public Restrooms

If no portable toilets will be provided, how will these requirements be handled?

N/A

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

N/A

V. Event Details: Please answer the following questions regarding your event.

- Yes ☒ No Does the event involve the sale of food?
- Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Downtown Goldsboro office prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☒ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: _____
 - Approximate Sizes: _____
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- Yes ☐ No Will **fees be charged to vendors** to participate in this event? N/A
- If "YES", please provide the schedule of fees: _____
- Yes ☒ No If your event requires the closing of a street(s), have all property/business owners within 100 feet of the event space been notified via hand-delivered flyer or letter by applicant, stating time, place and description of event? **Please complete page 7 and submit with the application.**
- *The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Dept. of Transportation.*
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public Parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

****For street closing applications: applicant will be notified by the City Manager's Office when the Permit has been approved by the Goldsboro City Council.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. And I will fulfill the requirements placed upon this permit application.

Authorized Signature: *Shirley L. Raech* Date: _____

Organization: *Sudan Shinnis, PO Box 12829, New Bern, NC 28561*
Recorder

Please return this application and all supporting documentation by email, mail or in person to:

Downtown Goldsboro Development Office

Attn: Erin Fonseca

219 N. John Street

Goldsboro, NC 27530

eacree@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Erin Fonseca at eacree@goldsboronc.gov.

For Inner Office Use Only:

Erin Fonseca
Downtown Goldsboro Representative

Sgt Adams
Goldsboro Police Department Representative



BE MORE DO MORE SEYMOUR

North Carolina

Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Sudan Shrieners from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 13th day of October, 2018.

George L. Raecher
George L. Raecher (SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Thompkins Masonic Insurance Program Marsh & McLennan Lic# 0H18131 1340 Treat Blvd, Suite 250 Walnut Creek CA 94597		CONTACT NAME: Karen Spiteri PHONE (A/C, No, Ext): (925) 482-9386 FAX (A/C, No): (925) 210-1325 E-MAIL ADDRESS: karen@thompkins-co.com														
INSURED Sudan Temple, A.A.O.N.M.S. 403 E FRONT ST NEW BERN NC 28560		<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Granite State Insurance Company</td><td>23809</td></tr><tr><td>INSURER B: New Hampshire Insurance Company</td><td>23841</td></tr><tr><td>INSURER C: National Union Fire Insurance Co. of Pittsburgh, PA</td><td>19445</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Granite State Insurance Company	23809	INSURER B: New Hampshire Insurance Company	23841	INSURER C: National Union Fire Insurance Co. of Pittsburgh, PA	19445	INSURER D:		INSURER E:		INSURER F:	
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INSURER E:																
INSURER F:																

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	X		02-LX-059311154-1	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000						
	MED EXP (Any one person) \$ 10,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 5,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	BODILY INJURY (Per person) \$						
	BODILY INJURY (Per accident) \$						
	PROPERTY DAMAGE (Per accident) \$						
							\$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 10,000	X		29-UD-062841464-1	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 1,000,000
	AGGREGATE \$ 1,000,000						
	\$						
	PER STATUTE ☐ OTH-ER ☐						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A	N/A					E L. EACH ACCIDENT \$
	E L. DISEASE - EA EMPLOYEE \$						
	E L. DISEASE - POLICY LIMIT \$						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

OPERATIONS OF THE NAMED INSURED WITH RESPECT TO 2019 SUDAN WINTER CEREMONIAL ON JANUARY 25 & 26, 2019.

CERTIFICATE HOLDER

CANCELLATION

<i>City of Goldsboro, NC</i>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Advisory Board and Commission Appointments

BACKGROUND: There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

DISCUSSION: Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

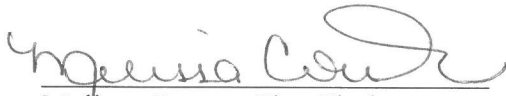
The City Council met during the Work Session on December 3, 2018, to review vacancies and applications received to fill the current vacancies. With these appointments, three regular vacancies and one student vacancy on the Parks and Recreation Advisory Commission, two regular and two alternate vacancies on the Historic District Commission, and one vacancy on the Goldsboro Planning Commission remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved or resigned.

Date: 12/17/18


Melissa Corser, City Clerk

Date: 12/17/18


Randy Guthrie, Interim City Manager

RESOLUTION APPOINTING MEMBERS AND ADJUSTING TERMS
TO ADVISORY BOARDS AND COMMISSIONS

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, the terms of several members on the City's Advisory Boards and Commissions have expired or been vacated due to members moving or resigning; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

Commission on Community Relations and Development

First Term Appointee

Hiawatha Jones	Term Expires	12-31-21
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Second Term Appointees

Elvira Johnson	Term Expires	12-31-21
Sergio Sanchez	Term Expires	12-31-21
Tracy Lewis	Term Expires	12-31-21
Myelle Thompson	Term Expires	12-31-21
Gregory Robinson	Term Expires	12-31-21

Goldsboro Municipal Golf Course

First Term Appointees

Kenny Loftin	Term Expires	12-31-21
Chip Spiron	Term Expires	12-31-21

Second Term Appointee

Richard Farfour	Term Expires	12-31-21
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Goldsboro Travel and Tourism Advisory Council

First Term Appointee

Eddie Edwards	Term Expires	12-31-21
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Second Term Appointee

Bharat Prajapati	Term Expires	12-31-21
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Mayor's Committee for Persons with Disabilities

First Term Appointees

Pier Protz	Term Expires	12-31-21
Don Willis	Term Expires	12-31-21
Edna Taylor	Term Expires	12-31-21
Stephen Taylor	Term Expires	12-31-21
Janet Baber	Term Expires	12-31-21
Michelle Casarez	Term Expires	12-31-21

Kelly Merritt

Term Expires

12-31-21

Second Term Appointees

Sarah McCullouch

Term Expires

12-31-21

Bob Diverly

Term Expires

12-31-21

Beverly Ham

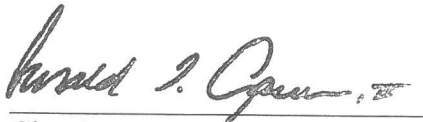
Term Expires

12-31-21

2. This Resolution shall be in full force and effect from and after this 17th day of December, 2018.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS
ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND
DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE
INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon
the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for
their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of
Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards
and Commissions and are commended for their contributions to the operation of
Goldsboro's municipal government:

Commission on Community Relations and Development

Comatha Johnson

Mayor's Committee for Persons with Disabilities

Ryan Hood

Fred Fontana

Goldsboro Municipal Golf Course Committee

Byron Ash

Milas Kelly

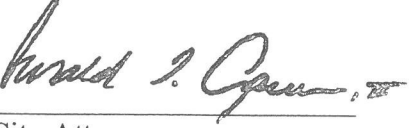
Goldsboro Historic District Commission

Joshua Johnson

2. The Mayor of the City of Goldsboro is hereby directed to present to each of these
individuals a Certificate of Appreciation for their civic contributions.
3. These Certificates are to be presented at the next regularly scheduled meeting
of the various Boards and Commissions or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 17th day of December,
2018.

Approved as to Form Only:

Reviewed by:


City Attorney


City Manager

Departmental Monthly Reports November 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – NOVEMBER 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 20 job vacancies and processed 244 applications in November. 135 notices were sent to applicants (20 interviewed but not selected for hire and 115 who applied but not selected for interviews). Ten new hires came on board: four full-time – **Glenn Herring – Buildings and Grounds Equipment Operator (Public Works, Buildings and Grounds)**; **Brian Kalin – Operator I (Public Utilities, Water Treatment Plant)**; **Scotty Street – Stormwater Maintenance Technician (Public Works, Stormwater Maintenance)**, and **Susan Thornton – Human Resources Consultant (Human Resources)** and six seasonal/part-time: **Travonte Britton, Douglas Broadie, Rodney Exum, Michael Jones, and Camry Wright - Solid Waste Technicians (Public Works, Solid Waste)** and **Krystal Yelverton – Recreation Aide – Parks and Recreation**. There were five reductions in force: one retirement – **Kim Dawson (Assistant Finance Director, Finance)**, three resignations: **William Barnard (Parks & Recreation Director, Parks and Recreation)**; **Travis Cradle (Pavements/Mason Craftsman, Public Works – Streets and Storms)** and **Teisha Rich (Recreation Aide, Parks and Recreation, part-time)**, and one termination – **Michael Jones (Solid Waste Technician/Temporary, Public Works – Solid Waste)**. Total employment for November: **619** (451 full time and 168 part-time).

The Senior HR Consultant attended a job fair at the Salvation Army on November 1. This was the first one held for residents who utilize their services. Supervisors submitted annual evaluations for the reporting period October 1, 2017 through September 30, 2018. Human Resources staff will assist the Fire Department with firefighter interviews in December. Employee orientation will be held December 5, 2018. Employee Appreciation Day will be held December 13, 2018 at the Goldsboro Event Center. Employees with 5, 10, 15, 20, 25, 30, and 40 years of service will be recognized.

The following is a summary of this month's safety activities:

- Safety Coordinator spoke with a representative of Smith Driver Safety training program and received a quote to provide in-house training for employees. Also communicated with representative from National Safety Council regarding driver safety programs.
- Attended Eastern Carolina Safety and Health Conference meeting on November 1 in Raleigh and workshop in Kinston on November 15.
- The Safety Accident Review Committee met on November 13. Seven cases were reviewed - all vehicle accidents.
- Southeastern OTI Disaster Recovery training was sent to all City departments. The training is FREE through a federal OSHA grant.
- Safety inspection conducted inside pump room at Goldsboro Municipal golf course and conducted follow-up inspection for abatements.
- Continuing to work on Silica Exposure Control plan. Final draft will be sent to City Manager for review.

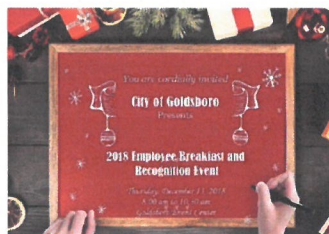
The Occupational Health Nurse conducted bloodborne pathogen training and coordinated flu clinics. 29 employees attended bloodborne pathogens training and 140 flu vaccinations were administered. There were 44 clinic visits. The nurse is also administering FMLA and serves as the point of contact for absences employees incur for qualifying events.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 6 drug tests – All negative	Non-DOT: None tested
DOT: None tested this month	DOT: None tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231	398	346	230	256	244		269
New Hires*	9	2	3	2	2	5	7	8	1	1	4		4
Separations*	3	3	3	4	7	3	6	4	5	2	4		4
Vehicle Accidents	3	0	1	3	2	6	8	3	3	5	7		4
Workers Compensation	2	0	3	1	1	2	2	0	0	2	0		1

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.



- Due to the lack of a quorum, the scheduled Commission on Community Relations and Development meeting for Tuesday, November 13, 2018 was adjourn with no official business discussed. The next scheduled meeting is Tuesday, January 8, 2019 at 6:00 pm.
- Community Relations did not receive any housing complaints for the month of November; however, seven (7) requests for assistance with resources were received (i.e., assistance with utilities, food, ECU poverty research study, financial management, and church/civic organizations).
- The Department released bids for (7) housing units to receive repair work associated with Hurricane Matthew under the Essential Single-Family Rehab Loan Pool (ESFRLP-DR) program on October 24, 2018. Bids were open on November 19, 2018 and reviewed/approved by NCHFA on December 5, 2018. The Department is currently working with the awarded contractors and homeowners with scheduling the contracting signing and commencing repair works.
- On November 14, 2018, the Department received HUD's draft assessment of the City's FY17-18 Consolidated Annual Performance & Evaluation Report (CAPER). Based on HUD's draft assessment, "Goldsboro exceeded the primary objective of the CDBG program of at least 70% of all annual expenditures benefiting low/moderate income people, by expending 100% of all funds towards the CDBG primary objective".

The draft assessment further states, "our review raised no questions about eligibility and national objectives" and "Goldsboro was under the 20% expenditure cap of program funds towards planning and administrative cost by 19%". In addition, HUD's draft assessment states, "the City met the spending requirement on May 2, 2018 of no more than the equivalent of 1.5 times the recent grant in their US Treasury account".

- The Goldsboro Mayor's Youth Council (GYC) met on November 7, 2018. The next scheduled meetings are Wednesday, January 2nd & 16th, 2019 at 7:00 pm. GYC members attended the City of High Point's Mini-Grant Conference for all State Youth Council on November 16th thru 18th, 2018. GYC members participated in Teen Court and Juvenile Crime Prevention Council for the month of November.
- The Mayor's Committee for Persons with Disabilities met on November 15, 2018. The next scheduled meeting is Thursday, January 17, 2019 at 12:00 pm.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0		4
Consumer	1	2	0	0	3	2	9	10	2	5	7		4
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



Monthly Report- November 2018

Prepared by: Sherry Archibald, Director

- StageStruck presented the musical, Anything Goes and the Miss Goldsboro Pageant was on the stage in November. The return of the NC Symphony was a sold-out performance.
- Director, Sherry Archibald, coordinated the Chamber's Junior Leadership Government & Law Day with City leadership participating.
- Ms. Archibald participated in the annual Fall Booking Meeting in Durham, sponsored by the NC Presenters Consortium.
- Paramount staff welcomed New York's founder & choreographer, Ron K Brown to Goldsboro. They coordinated a meeting with local dance studios, community & faith based leaders as well as the Mayor and Paramount Foundation Board members; in preparation of the March performance.
- Paramount staff participated in the following meetings, presentations or training: Presentation for Collaboration to Omega Psi Phi, Dance Touring Initiative Conference Call, TC Coley & Artistic Dance Academy Ribbon Cutting, Paramount Technicians Meeting, Quarterly Staff Meeting, Paramount Theatre Foundation Board Meeting, Communities in School's Community Partners Meeting, Presentation to University of Mount Olive's Planning Class, Wayne County Public Schools Planning Retreat, Reading Between the Wines Committee meeting, Chamber Luncheon, Chamber's Junior Leadership, United Way of Wayne County's Marketing & Board meeting.
- Expenses -\$40,161.46 Labor - \$19,284.38/Operational - \$20,877.08
Revenue - \$23,896.65 Rentals -\$7,004.75/Tickets \$16,686.90/Concession \$205.00

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161		\$40,919	\$450,116
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896		\$13,559	\$149,152
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671

*August revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building



- The Goldsboro Event Center was utilized for 16 uses in November including weddings, private parties, reunions and golf workshops. Seven of the 16 uses were internal uses; therefore, non-income producing.
- GEC staff participated in the quarterly staff meeting.
- The GEC was utilized for internal use more than usual due to Hurricane Florence relief programs blocking space at other city facilities.
- Expenses- \$ 8,760.50 Labor - \$5,579.98/Operational - \$3,180.52
Revenues- \$ 3,326.84 Rentals -\$3,071.69/Concessions- \$255.15

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760		\$9,967	\$109,645
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326		\$6,983	\$76,814
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – Nov 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of November totaled \$12,488,120. One (1) permit was new residential single-family dwelling at a valuation of \$246,075.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,838,717.

All permit fees collected for the month totaled \$48,997. Of the permit fees collected for the month, \$3,030 was collected in technology fees. Plan review fees collected during the month totaled \$1,075. Business Registration fees collected totaled \$1,060.

The Inspectors did a total of 516 inspections for the month. During the month of November, three (3) business inspections were completed. A total of 258 permits were issued for the month. Thirty-nine (39) plan reviews were completed for November. We now have a total of 163 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12		\$6
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389	\$1589	\$1000	\$1734	\$120	\$207	\$246		\$889
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2		\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49		\$42
Inspections (total)	524	539	544	564	582	692	675	659	345	589	516		566
Permits Issued (total)	258	263	284	295	418	351	344	373	279	326	258		314
Plan Reviews Completed	75	41	52	74	85	39	42	67	51	85	39		59
Minimum Housing in Process	163	163	143	152	152	152	161	161	161	161	163		157

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

**Downtown Development Department
November 2018**

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and draft plans for the streetscape project with TA Loving.
- Staff met with (or conversed by email/phone) 11 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Staff met with and visited 15 current business owners during the month.
- Julie continued to work on strategic planning and attended several meetings throughout the month.
- Staff worked through activities related to the Union Station roof replacement.
- Staff began to work through a bid document for the TIGER VIII grant project, Wayfinding Signage System.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff hosted the Small Business Center in Downtown event on the first Monday of the month.
- Staff attended the NCDDA Retreat November 1st & 2nd
- Staff met with Curtis Media representatives to discuss downtown holiday campaigns on November 1st.
- Staff met with Marty Tschetter from the WCPL regarding photos for upcoming projects on November 5th.
- Staff attended a meeting with a potential hotel developer on November 8th.
- Staff hosted students from the ECU Planning Department on November 8th.
- Staff worked with 3 downtown businesses to attend the NC Bridal Expo on November 11th.
- Staff presented at the Junior Leadership Government & Law Day on November 13th.
- Staff hosted the CBA DECA group on November 16th.
- Staff met with IT to work on a new technology platform for social media on November 19th.
- Staff worked with Public Works and Parks & Rec to prepare for and host the Annual Downtown Lights Up event on November 20th.
- Staff attended a ribbon cutting at Artistic Dance on November 20th.
- Staff hosted Freddie Killough for a presentation on economic development initiatives in Marion on November 29th.
- Staff replied to 12 leads for downtown weddings in November.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings: DGDC Board (11/14), DGDC Executive Committee (11/13), DGDC Design (11/13), DGDC EV (11/13), DGDC Promotions (11/13) and Org. Work Plan (11/27).
- Staff assisted with coordination efforts for the Three Eagles Beer Festival and the Greater Goldsboro Road Race.
- Staff facilitated 3 DGDC board room rentals throughout the month.
- Staff facilitated 1 Cornerstone Commons rental throughout the month.
- Staff coordinated the Holiday Trolley Rides on November 27th.
- Staff coordinated the Holiday Red Dot Sale on November 30th & December 1st.
- Staff facilitated a downtown road race for the Humane Society, held downtown on November 17th.
- Staff worked through coordination of a replacement window and exterior improvements to 219 N. John Street.

Upcoming Events/Activities:

- Santa Stumble on December 14th at 8 pm.
- Trolley Rides: November 27th-December 18th.
- Take a Selfie with the Elfie: December 1st – December 22nd.

Businesses Opening/Properties Purchased:

- Mary's Diner (115 E. Walnut Street): opened on November 14th.
- Southern Rebel began relocating to S. Center Street
- Design by Design (205 E. Walnut Street): Coming Soon
- Middle Grounds Coffeehouse (114 S. Center Street): Coming Soon

Information Technology

Monthly Report – November 2018

Prepared by: Patricia Wischmann

- Continued QS/1 testing for migration from Banner CIS December 3rd.
- Set up and tested Revenue computers and peripherals.
- Completed migration from Banner Financial/HR 8 to Banner Financial/HR 9.
- Tested CitySourced IOS Application for public and internal 311 requests. The new system integrates with our current Cityworks platform.
- Rebuilt Virtual Server environment and upgraded host servers to the latest Operating System.
- Added two additional hosts for virtual server environment.
- Upgraded software used for automated software installations and inventory.
- Set up sound for the Veterans Day parade and recorded the event.
- Tested text based distribution lists and automated “Chat Bot” for citizen engagement.
- Performed drone flight of Union Station for DGDC.
- Performed drone flight to assess the damage of City Hall Statues from storms.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408	458	494	572	538	677	560		535
Tickets Closed	504	544	648	496	389	468	451	656	514	614	573		533

Monthly Highlights

D&C: Responded to 21 after hour calls for a total of 36.5 hours. Collections crews cleared outfalls behind Old Mill Cemetery, Salem Church Rd., Spence Ave. and S. George St.

Streets & Storms: Mowed/cleared 6,270 linear feet (1.2 miles) of City storm water ditches and removed seven trees from ditches on Tammy Lane; assisted Cemetery personnel with relocating positively identified victims/remains from Hurricane Matthew to their original resting place.

Bldg. Maintenance: Spearheaded set up for multiple downtown events, including Lights-up and Veteran's Day Parade. Decorated downtown and City Hall for Christmas--hanging lights, wreaths, overheads, etc. Continued various upgrade initiatives for T.C. Coley Community Center.

Solid Waste: Continued post Hurricane storm clean up and vegetative debris removal efforts.

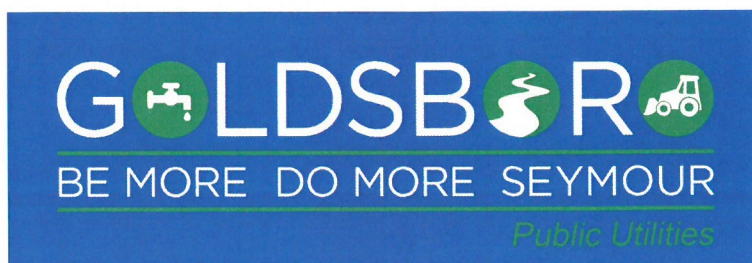
Cemetery: Relocated five positively identified victims/remains to their original resting place.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	77.5	13.2	12.8	14.7	6.8		19.0
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2	7.3	15.5	7.7		8.9
	Water Repairs	87	25	25	45	47	64	71	34	21	27	52		45.3
	Sewer Repairs	4	14	9	12	20	13	17	14	8	22	6		12.6
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26	32	9	12		26.5
	Meter Install/Changed	25	32	28	36	49	76	60	61	87	78	66		54.4
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150	127	204	206		193.5
	Sign Repairs	43	72	51	70	13	77	36	61	28	89	52		53.8
Garage	Total Work Orders	360	341	322	366	337	316	299	362	313	456	277		340.8
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 52	\$ 71	\$ 52		57.9
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0	0.9	1.0	0.8		0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94	111	0	0		75.1
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8	2.0	2.0	0.9		1.0
Cemetery Funerals		8	9	6	8	5	6	6	6	7	10	3		6.7
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11	4	32	12		16.8
	Pot Hole Repairs	45	82	50	20	45	25	61	43	14	43	18		40.5
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145	198	170	145		172.9
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0	48.0	59.1	6.5		36.9
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187	110	85	54		132.5
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

Public Utilities Department

Monthly Report- November 2018

Prepared by: Michael Wagner



Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for November were 11.48 MGD. All of the city's 26 pump stations are operating well. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

Compost Facility

Two hundred and twenty-five cubic yards of compost/mulch was sold in November 2018.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374		6.440
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48		10.34
CY Compost	395	876	686	913	951	910	220	604	157	144	225		552

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

Finance Department
Monthly Report - November 2018

Prepared by: Kaye Scott, Finance Director

FY 2018-19

GENERAL FUND

		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '17-18	FY '18-19	FY '18-19	Collected
Revenues					
	Tax Revenues	\$ 6,689,018	\$ 16,432,843	\$ 6,159,070	37.48%
	License & Permits	186,827	382,650	180,018	47.05%
	Revenue Other Agencies	11,480,425	18,617,389	6,922,225	37.18%
	Charges for Services	2,263,265	10,970,718	1,934,622	17.63%
	Capital Returns	106,657	525,384	305,898	58.22%
	Miscellaneous Revenues	104,047	1,201,500	115,702	9.63%
	FB Withdrawal/PO Appropriation		1,712,317		
	Total	\$ 20,830,239	\$ 49,842,801	\$ 15,617,535	31.33%
		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '17-18	FY '18-19	FY '18-19	Collected
Departmental Expenditures					
	Mayor/Council	\$ 206,746	\$ 364,275	\$ 151,610	41.62%
	City Manager	400,749	1,404,615	408,821	29.11%
	Human Resources Management	309,311	596,154	240,944	40.42%
	Community Relations	94,380	161,085	97,253	60.37%
	Paramount Theater	225,879	508,333	247,691	48.73%
	Goldsboro Event Center	71,403	143,890	53,454	37.15%
	Inspections	516,148	831,196	261,337	31.44%
	Downtown Development	169,820	457,448	152,914	33.43%
	Information Technology	591,647	2,161,817	552,165	25.54%
	Public Works - Adm.	183,408	473,747	205,107	43.29%
	Garage	1,048,350	2,308,330	1,049,222	45.45%
	Garage Credits	(563,201)	(1,680,000)	(579,735)	34.51%
	Building & Grounds	287,869	771,779	266,301	34.50%
	Cemetery	163,501	329,995	126,242	38.26%
	Finance	561,909	1,312,841	490,019	37.33%
	Office Supplies Credits	(3,474)	(9,000)	(3,071)	34.12%
	Planning & Redevelopment	566,611	1,530,223	518,975	33.91%
	Postage Credits	(9,771)	(30,000)	(6,315)	21.05%
	Streets & Storms - General	886,607	1,097,628	491,740	44.80%
	Streets & Storms - Utilities	253,663	732,507	244,637	33.40%
	Street Paving	0			0.00%
	Solid Waste	1,526,098	2,927,194	1,312,275	44.83%
	Engineering	484,624	995,111	363,071	36.49%
	Fire Department	3,229,872	6,220,985	2,689,720	43.24%
	Police Department	4,743,637	15,590,214	4,028,817	25.84%
	Special Expense Fees	5,799,083	5,803,162	2,514,972	43.34%
	Parks & Recreation	1,693,825	3,980,153	1,734,783	43.59%
	Golf Course	355,608	859,120	463,215	53.92%
	Total	\$ 23,794,301	\$ 49,842,800	\$ 18,076,164	36.27%

UTILITY FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Charges for Services		\$ 7,665,320	\$ 16,778,500	\$ 7,005,089	41.75%
	Capital Returns		16,134	37,900	41,170	108.63%
	Miscellaneous Revenues		1,670,057	4,417,009	2,512,379	56.88%
	FB Withdrawal/PO Appropriation		\$ -	\$ 2,136,178		0.00%
	Total		\$ 9,351,510	\$ 23,369,587	\$ 9,558,638	40.90%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Collected
	Distribution & Collections		\$ 1,370,620	\$ 3,595,982	\$ 1,083,777	30.14%
	Water Treatment Plant		1,952,255	6,024,071	2,091,884	34.73%
	Water Reclamation Plant		2,350,606	7,437,465	2,771,179	37.26%
	UF - Capital		2,593,302	5,182,665	2,566,448	49.52%
	Compost Facility		462,544	1,129,404	674,742	59.74%
	Total		\$ 8,729,327	\$ 23,369,587	\$ 9,188,030	39.32%
DOWNTOWN DISTRICT FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Tax Revenues		\$ 19,029	\$ 72,155	\$ 19,430	26.93%
	Capital Revenue		199	315	489	155.24%
	FB Withdrawal/PO Appropriation			15,366	\$ 384	2.50%
	Total		19,228	87,836	20,303	23.11%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Downtown District		\$ 12,816	\$ 87,836	\$ 23,110	26.31%
	Total		\$ 12,816	\$ 87,836	\$ 23,110	26.31%
OCCUPANCY TAX FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Occupancy Tax/Civic Center		\$ 337,504	\$ 690,000	\$ 316,470	45.87%
	Occupancy Tax/Travel & Tourism		84,376	170,000	79,234	46.61%
	County of Wayne Occupancy Tax		98,282	170,000	88,210	
	Capital Returns/Misc./Property Sale		\$ 5,751	\$ 1,050	\$ 65,654	0.00%
	FB Withdrawal/PO Appropriation			\$ 149,184		
	Total		\$ 525,913	\$ 1,180,234	\$ 549,568	46.56%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Collected
	Civic Center		\$ 826,425	\$ 818,261	\$ 303,834	37.13%
	Travel & Tourism		182,830	361,973	186,340	51.48%
	Total		\$ 1,009,255	\$ 1,180,234	\$ 490,174	41.53%

STORMWATER FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Stormwater Fee		\$ 245,708	\$ 1,504,000	\$ 618,806	41.14%
	FB Withdrawal/PO Appropriation			10,861		
	Total		245,708	1,514,861	618,806	40.85%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Spent
	Stormwater Division		\$ 159,468	\$ 1,514,861	\$ 325,151	21.46%
	Total		\$ 159,468	\$ 1,514,861	\$ 325,151	21.46%

PLANNING DEPARTMENT
MONTHLY REPORT – November, 2018
 Prepared by: Debra Creighton

General Tasks

During the month of November, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 4 hours of Community Service work during the month of October. Code Enforcement is now issuing \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of November, eleven (11) tickets were issued.

Parked in Wrong Direction	4
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	3
Other (Bus Loading Zone, Crosswalk, Sidewalk)	4

2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission	5	6	5	3	7	4	7	7	8	4	5		61	6
Historic District Comm. Cases	2/1	2/1	1/1	1/0	0/2	2/0	1/2	1/2	1/2	0/0	1/1		12/12	1/1
Code Enforcement														
Grass Cutting	0	0	0	0	102/ \$6,100	69/ \$4,540	65/ \$3,775	79/ \$4,400	94/ \$5,590	74/ \$4,377	0		483/ \$28,782	80/ \$4,797
Junk Vehicles Tagged/Towed	30/1	22/2	23/3	16/5	21/3	20/5	18/3	0/0	0/3	18/0	0/28		168/25	16/3
Illegal Signs Removed	130	127	110	56	85	92	61	62	35	103	336		1197	109
Bags of Litter Picked Up	331	473	583	316	552	437	319	394	297	399	283		4384	399

2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission	7	6	4	5	8	0	6	8	5	7	8	5	69	6
Historic District Comm. Cases	0/1	1/3	0/2	0/0	0/4	2/1	1/4	1/3	2/4	3/2	3/2	3/3	16/28	1/2
Code Enforcement														
Grass Cutting	0	0	0	35/ \$2,0	70/ \$4,075	77/ \$5,030	91/ \$5,080	61/ \$3,445	68/ \$3,970	43/ \$2500	20/ \$1135	1/ \$40	466/ \$27,255	39/ \$2271
Junk Vehicles Tagged/Towed	37/7	18/4	0/7	0/3	24/0	18/6	0/8	0/4	0/7	0/3	32/6	0/0	129/55	12/5
Illegal Signs Removed	76	57	65	24	18	119	160	62	24	59	173	96	933	78
Bags of Litter Picked Up	73	516	758	749	322	435	411	262	321	362	253	423	4,885	407

**ENGINEERING DEPARTMENT
MONTHLY REPORT – NOVEMBER 2018**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting right of way certification form from NC Department of Transportation;
- The design process is 90% complete;
- Environmental documentation for the Categorical Exclusion has been submitted for Stoney Creek.

Phase IV Sewer Collection Rehabilitation

- Preconstruction meeting was held on September 19, 2018 with a notice to proceed date set for November 1, 2018;
- Contract completion date is November 26, 2019.

Center/Holly Street Water Tank Painting

- Lead abatement evaluation has been completed;
- Project anticipated advertising in December 2018/January 2019.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP.

Glenwood Trail Storm Drain Replacement Project

- Contract is 95% complete;
- Contract completion date is December 24, 2018.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 95% complete;
- The City Attorney is coordinating the acquisition of the required additional right of way.

2018 Street Resurfacing

- A preconstruction meeting was held on October 24, 2018 with a notice to proceed date set for November 5, 2018 and a project completion date set for May 6, 2019;
- Turner Asphalt is currently performing curb and gutter work.

2018 Wastewater Collection System Rehabilitation Project

- The design phase is complete for removal and replacement of approximately 1,635 linear feet of existing sanitary sewer mains for sections of Jefferson Street, Beech Street, and Audubon Avenue;
- Herring-Rivenbark submitted the low bid of \$603,224.00 at the bid opening held on November 20, 2018;
- Staff proposes recommendation to City Council at the December 3rd council meeting to award contract to the low bidder.

2018 Virginia Street Storm Sewer Improvements

- The design phase for this project is complete;
- Invitation to bid is proposed for November 2018.

Beech Street Sanitary Sewer Improvements

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project (CWSRF).

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPS have been constructed to date;
- All BMP inspections have been completed through the month November 2018.

Goldsboro Fire Department

Monthly Report – November 2018

Report Prepared By: Joseph Dixon JD/CL

Fire Prevention and Outreach

- 11/7, 11/21 - Community Service - Car Seat Safety Check
- 11/9 – Public Education– Carlie C’s Grocery Store
- 11/10 – Truck Display – Veteran’s Day Parade
- 11/14 – Public Education – Meadow Lane Elementary School
- 11/20 - Public Education – Faith Christian Academy
- 11/20 - Public Education – Sunrise Shopping Center
- 11/20 – Truck Display – Downtown Lights Up

Working Structure Fires

- 11/07 – 504 W New Hope Rd #B
- 11/27 – 103 W Lockhaven Dr #11A

Working Vehicle Fires

- 11/18 – Country Day Rd & Patetown Rd
- 11/19 – 508 N Spence Ave #C
- 11/23 – Marshall St & N Alabama Ave

<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg</u>
Total Incidents:	234	165	196	197	208	182	195	229	375	224	205		219
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2		3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87		79
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41		35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35		46
Other:	70	51	48	65	51	39	38	50	117	56	40		57
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138		2294
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6		7
Inspections:	52	67	68	95	102	106	99	142	64	141	69		91
<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg</u>
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	204	212
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4	7	4
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52	79	81
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38	40	36
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36	32	41
Other:	67	53	43	49	58	42	46	39	47	47	62	46	50
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2	6	12
Inspections:	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - November 2018

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson) for November 2018 were 213 compared to 216 for October 2018.

Property with an estimated value of \$239,878 was reported stolen while property with an estimated value of \$142,078 was recovered.

Officers arrested 156 people and 485 citations were issued during the month. There were 44 drug -related charges.

There were 2 report(s) of assault on an officer.

Revenue collected for November 2018 included:

Police Reports	\$290.00
Fingerprints	\$140.00
Special Events	\$50.00

UCR COMPARISON & TREND															
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	0	0	0	2	1	0		3	0.3	
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0		10	0.9	
Robbery	1	10	7	5	4	6	6	5	2	2	3		51	4.6	
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7		132	12.0	
Simple Assault	34	29	55	34	32	32	24	46	43	25	24		378	34.4	
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35		358	32.5	
Larceny	129	115	126	134	132	121	127	110	107	96	108		1305	118.6	
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13		85	7.7	
Arson	0	2	0	0	0	1	1	1	0	3	0		8	0.7	
Fraud	46	33	22	34	42	38	42	35	25	34	23		374	34.0	
TOTALS	265	233	251	260	270	257	261	244	234	216	213		2704	245.8	
2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	1	0	0	0	4	0	0	0	0	2	3	1	11	0.9	
Rape(&attempts)	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1	
Robbery	8	6	9	2	3	10	5	10	2	7	7	12	81	6.8	
Aggravated Assault	17	23	25	12	18	13	9	20	21	21	20	14	213	17.8	
Simple Assault	24	29	35	38	31	29	48	46	42	24	23	18	387	32.3	
Breaking & Entering	24	25	29	45	35	23	34	18	34	23	42	43	375	31.3	
Larceny	145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2	
Motor Vehicle Theft	7	1	9	3	4	9	7	8	0	2	8	7	65	5.4	
Arson	0	0	0	0	0	0	0	0	0	0	1	2	3	0.3	
Fraud	36	30	37	54	44	31	34	39	41	30	30	27	433	36.1	
TOTALS	262	218	270	259	274	238	277	283	262	240	247	265	3095	257.9	

Prepared by: *Felicia L. Brown (J. Shockley)*

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park and W A Foster Centers													
Program Revenue	\$3,906	\$3,821	\$2,091	\$3,153	\$2,899	\$12,306	\$18,807	\$8,450	\$815	\$400	\$0	\$	\$5,150
Rental Revenue	\$1,610	\$1,385	\$4,572	\$3,927	\$2,625	\$2,647	\$3,660	\$4,660	\$2585	\$1195	\$1575	\$	\$2,767
Facility Usage	11,813	10,235	11,470	13,633	10,862	10,576	9,700	9,415	5724	7335	8234		9,909
Specialized Rec. and Senior Citizens, Pools													
Program Revenue	\$191	\$264	\$311	\$231	\$850	\$10,281	\$6,354	\$3,621	\$838.50	\$208	\$1670	\$	\$2,256
Facility Usage	5,890	2,220	1,616	3,107	3,662	6,369	4,840	2,689	1090	1392	1423		3,118
Athletics and Field Picnic Shelters, MSCX													
Program Revenue	\$1,500	\$2,430	\$1,560	\$195	\$920	\$3,880	\$2,197	\$2,960	\$0	\$3,690	\$2091.33	\$	\$1,948
Field/Shelter Rental	\$0	\$60	\$0	\$1,165	\$1,250	\$1,480	\$1,120	\$,1310	\$1410	\$610	\$200	\$	\$782
Facility Usage	3,459	9,382	3,605	5,315	9,725	4,867	7,890	9100	13,275	26,225	18645		10,135
Golf Course													
Revenues	\$44,090	\$30,092	\$30,483	\$64,936	\$38,070	\$47,941	\$58,197	\$36,486.74	\$29,770.64	\$56,828.25	\$19,518.62	\$	\$41,492
Expenditures	\$44,811	\$60,293	\$49,545	\$56,766	\$103,701	\$56,726	\$61,129	\$74,147.76	\$241,017.22	\$45,259.69	\$39,270.72	\$	\$75,697
Special Events													
Sponsorships	\$1,500	\$0	\$	\$200	\$225	\$200	\$1,012	\$0	\$32,100	\$2000	\$42.50	\$	\$3,728
Attendance	0	0	2,000	215	50	215	315	160	12,662	1700	375		1608
TOTAL REVENUE	\$51,297	\$38,052	\$39,017	\$73,607	\$46,614	\$78,535	\$91,347	\$57,487.74	\$67,519.14	\$64,931.25	\$25,097.45	\$	\$57,591
TOTAL REVENUE FOR THE YEAR													\$633,505

[illegible]



Travel & Tourism Department
Monthly Report – November 2018
Prepared by: Ashlin Glatthar

- ♣ 272 inquiries were fulfilled for the month of September by the TTO— 91 incoming phone calls, 31 visitors to the office, and 45 e-inquiries. Over 100 promotional items were donated to groups who requested items for their event in Goldsboro-Wayne County.
- ♣ Total hotel revenue generated in October was \$2,412,133, which is up 45% YOY. This significant increase is caused by disaster relief, FEMA, and displaced persons due to Florence. November earnings not released yet.
- ♣ For the month, TTO Facebook page had 57 new page likes. Instagram page has 279 new followers. Twitter page has gained 0 new followers.
- ♣ Ashlin met with the planners of the Three Eagles Beer Fest scheduled for May 4, 2019 to see how the TTO can assist with their promotions.
- ♣ Based on the success of the October FAM Tour, where TTO hosted three travel writers for a weekend of fun, TTO decided to plan another FAM Tour for December 11-13, 2018. In the first week of November, Ashlin met with Downtown Development, GWTA, GTC Chairperson, Lynn Williams with Mt. Olive Pickle Company, and the 4th and 916th Public Affairs Offices to plan a Pigs, Pickles, Planes, and Party in Downtown to highlight our main assets for visitors. In return for the experience, travel writers and media will write and film to share with wider audiences. This will be a great opportunity to continue building a more positive brand for Goldsboro-Wayne County.
- ♣ TTO met with High Tide Creative to discuss the media plan for the 2019 WOW air show. Todd Willis presented the plan, and Ashlin has discussed some changes, and feedback with the SJFAB Public Affairs office.
- ♣ Ashlin reviewed the applications of candidates for the new Communications and Creative Services position in TTO. Ashlin asked Jordan Walker from Parks & Rec and LaToya Henry, City PIO, to be on the interview panel. Five interviews were scheduled, but only two candidates showed up for their interview. Out of the two candidates, the panel made a consensus on the best candidate. On November 30th, Ashlin offered the position to the candidate, who will start contingent on passing the required physical and drug screening exams in January 2019.
- ♣ Ashlin continues to participate in the city's strategic planning core team as we make final adjustments to measures for a more complete draft form of the plan.
- ♣ Ashlin has continued making efforts to promote the Hotel for the Maxwell Project by speaking with hoteliers and hotel brokers. Ashlin requested two proposals from HVS and SVN to consider using a third party to help find a hotelier/developer for the available acres by the Maxwell Center. There are two meetings planned in December with investors who've showed the most interest to date. If those meetings do not lead anywhere, the City and County will discuss next steps for rebranding the hotel message and possibly hiring a third party to help secure a hotel.
- ♣ TTO launched an online registration page for the FAM Tour, as well as continued planning for the December event by meeting with several partners, such as Barrique, Los Fogones, Brewmasters, and the Firehouse.
- ♣ Ashlin worked on a holiday Shop Small video, as well as two other mini videos that will launch on social media in December to promote Goldsboro as a festive, diverse, and affordable shopping destination this season.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534								\$395,704	\$79,141
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	\$844,303	\$70,359

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
December 17, 2018 COUNCIL MEETING**

SUBJECT: CU-12-18 Dale Bevell – East and West sides of North Carolina Street between A Street and Hooks River Road.

BACKGROUND: The applicant requests a Conditional Use Permit to allow an automobile recycling business with outdoor storage within the I-2 General Industry zoning district. Recycling of metal, paper and other materials are a permitted use with the issuance of a Conditional Use Permit within the I-2 zone.

The request includes two tracts of land – one on the west side of North Carolina Street and one on the east side of North Carolina Street.

Tract One (West of N. Carolina Street)

Frontage: 755 ft.
Depth: 650 ft.
Total Area: 11.2 acres

Tract Two (East of N. Carolina Street)

Frontage: 621 ft. (N. Carolina Street)
Frontage: 800.17 ft. (N. George Street)
Depth: 900 ft.
Total Area: 16.92 acres

Total area for both Tracts: 28.12 acres

The property is currently owned and occupied by Ex-cell Home Fashions Inc. If the Conditional Use Permit is granted, the applicant plans to purchase and occupy the space for an automobile recycling business with outdoor storage.

DISCUSSION: The property contains two existing metal buildings. Tract One contains an existing 80, 294 square foot building while Tract Two contains an 78,086 square foot building. The applicant proposes to occupy the existing building on Tract Two immediately for office space and storage of automobile parts.

Tract two will also provide for outdoor storage area of automobiles, once automobile parts have been removed and stored. At this time, the applicant has indicated Tract One for future storage use.

Hours of operation: 8 am to 5:30 pm Monday through Friday

No. of Employees: 28

City water and sanitary lines are available to serve the subject property. Impervious area will be increased as the applicant proposes gravel within the outdoor storage area of Tract Two. Stormwater calculations, grading and drainage plans will be required and subject to approval by City Engineering prior to any issuance of permits.

The submitted site plan indicates the outdoor storage area south of the existing building on Tract Two. An existing eight-foot chain link fence surrounds both Tracts and the applicant proposed to improve the existing fence with utilizing existing poles and replace the chain link with metal solid fencing. Material stored within the identified outdoor storage area shall not stack higher than the 8' fence or be visible from any public right-of-way.

Adequate parking spaces for employees and customers have been indicated on the site plan. A minimum of 33 parking spaces are required and 84 spaces have been provided including 4 handicap spaces.

A total of 19 street trees are required along N. George Street and will consist of Autumn Fantasy Maple. Due to the location of the existing fence the applicant is requesting a modification of the street tree requirement along Carolina Street for both tracts.

Existing vegetation satisfy Buffer requirements along the northern and western property lines. The applicant is requesting a modification of the Type "A" 10 foot landscape buffer along the southern property lines due to existing and proposed 8' solid metal fencing.

At the public hearing held on November 19, 2018, nine people spoke in opposition of the request, citing concerns with appearance, noise and depreciation of property values regarding the proposal. The applicant and the realtor came forward to speak in favor of the request.

The Planning Commission, at their meeting held on November 26, 2018, recommended approval of the Conditional Use Permit and submitted site plan with the requested modifications.

The City Council at their meeting held on December 3, 2018, at the request of the applicant tabled their decision on this request until their next scheduled meeting on December 17, 2018.

On December 11, 2018 Staff received written request from the applicant formally withdrawing the request Conditional Use permit at this location.

RECOMMENDATION: By motion, accept the withdrawal of the application as requested by the applicant.

Date: 12/11/18



Planning Director

Date: 12/14/18



City Manager

dcc



Wayne Auto Salvage, Inc.

1911 Hwy 117 South • Goldsboro, NC 27530
(919) 734-3958 • 800-672-5887

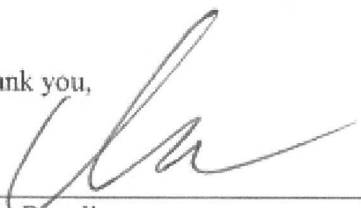
December 11, 2018

Re: Wayne Auto Salvage CUP

Attn: To whom it may concern

Please accept this letter as notice and request to have my conditional use permit for property on N. Carolina Street and N. George Street to be withdrawn and completely removed from any vote on the Goldsboro City Council's agenda.

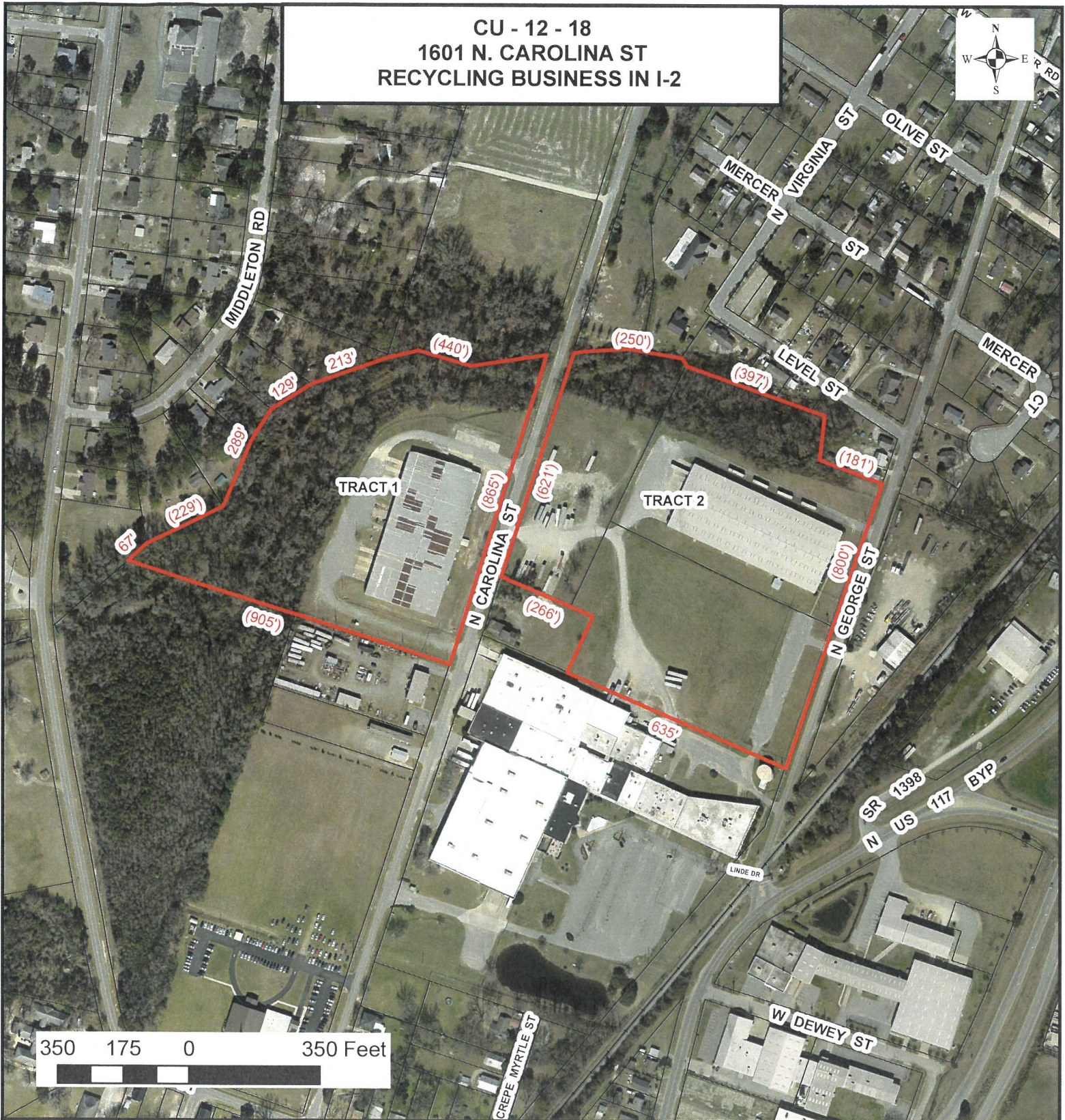
Thank you,



Dale Bevell President

12/11/18 Date

CU - 12 - 18
1601 N. CAROLINA ST
RECYCLING BUSINESS IN I-2



CONDITIONAL USE

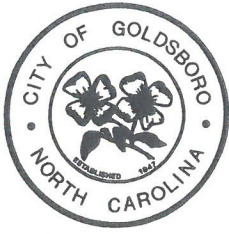
CASE NO: CU-12-18
USE REQUEST: Operate Recycling Business
ADDRESS: 1601 N. Carolina St
APPLICANT: Dale Bevel

HOURS OF OPERATION:

NUMBER OF EMPLOYEES:



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-84

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY WILLIE JOYNER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 32 YEARS

WHEREAS, Willie Joyner retires on January 1, 2019 as a Heavy Equipment Operator with the Public Works Department of the City of Goldsboro with more than 32 years of service; and

WHEREAS, Willie began his career on December 17, 1986 as a Laborer II with the Public Works Department; and

WHEREAS, on October 7, 1998, Willie was promoted to Equipment Operator II with the Public Works Department; and

WHEREAS, on July 4, 2018, Willie's position was reclassified as a Heavy Equipment Operator with the Public Works Department where he has served until his retirement; and

WHEREAS, Willie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Willie Joyner their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Willie's tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of December, 2018.





Chuck Allen
Mayor

RESOLUTION NO. 2018-84

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY WILLIE JOYNER
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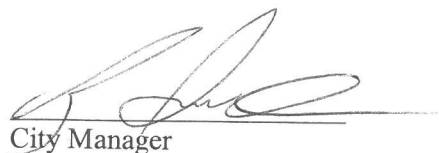
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2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of December, 2018.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Public-Private Partnership for Public Parking Benefit

BACKGROUND: Since late 2013, downtown merchants and customers have benefitted from the generosity of Mr. David Weil as he has allowed us to market his private parking lot located within the 100 block of South Center Street, commonly referred to as the Waynesborough House parking lot, for public use. This offer was made prior to the construction for the Center Street Streetscape project in 2015 as a way to address access and parking limitation issues. This offer was made verbally between city staff and the Weil family.

DISCUSSION: Since this time, the parking lot has benefitted many downtown businesses by providing accessible parking for their customers and employees in an area dense with businesses. We have marketed the lot and directed people to it for numerous occasions and events, including the NC Main Street Conference in 2016, Made on Main event, and all Paramount events, to name only a few. In fact, at the time the Downtown Parking & Traffic Study was conducted in 2015, the consultants counted this parking lot in the public parking availability counts. Without it, the deficit in this block would be relatively significant.

The City will be implementing the wayfinding signs as part of our 2016 Transportation Infrastructure Generating Economic Recovery Grant in 2019. This sign package includes signs directing traffic to public parking lots and provides a sign at the street/sidewalk edge acknowledging a parking lot for public use. It is planned to include the Weil/Waynesborough House Parking lot in this sign plan.

The parking lot needs improvements to complete a plan proposed by city staff to maximize the number of spaces it can provide and to improve its use. The plan approved by the City and Mr. Weil will result in 70 parking spaces and include three (3) handicap spaces (see attached plan). City staff have conducted cost estimates based on the conditions and plan. The scope of the work consists of: micropaving for the majority of the surface area, some concrete demolition and asphalt resurfacing in smaller portions where needed to maintain grade, lighting, signage, installation of steel bollards, parking space striping and other incidentals. The projected cost for this work (minus lighting) is \$39,360.90.

In order for us to maximize this space for the use of our citizens and to assure its availability for public use, it is recommended that the City enter into an agreement with Mr. Weil that protects our ability to legally market it for public use and invest in its improvements. An agreement has been crafted that states the City will invest up to \$20,000 towards these improvements, or half of the total cost, whichever is lesser, in return for our ability to market it and

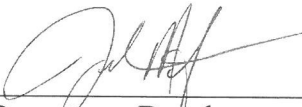
utilize it as a public parking lot. A recapture clause is included in the agreement that will allow the City to recapture this investment if the contract is broken at a pro-rated amount over the ten-year period (at most, \$2,000 per year for every year that is less than the 10 years). After ten years, our investment in the improvements will have matured and the agreement will be fulfilled.

It is proposed to utilize the Municipal Service Tax District unappropriated fund balance to fund this expense. The current unappropriated fund balance is \$71,573.00.

RECOMMENDATION: By motion,

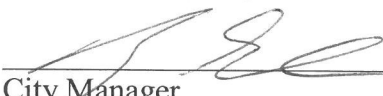
- 1) Adopt the attached Municipal Agreement, authorizing the Mayor to enter into an Agreement with Waynesborough Associates LLC (David Weil) for the use of the parking lot owned by Waynesborough Associates LLC located on, behind and beside the structures at 104 S. Center Street, and
- 2) Adopt the attached Budget Ordinance amending the 2018-19 fiscal year budget by:
 - a) Decreasing the Unappropriated Fund Balance of the Municipal Service District in the amount of \$20,000.00.
 - b) Creating a line-item for this use in the Municipal Service District budget in the amount of \$20,000.00.

Date: _____

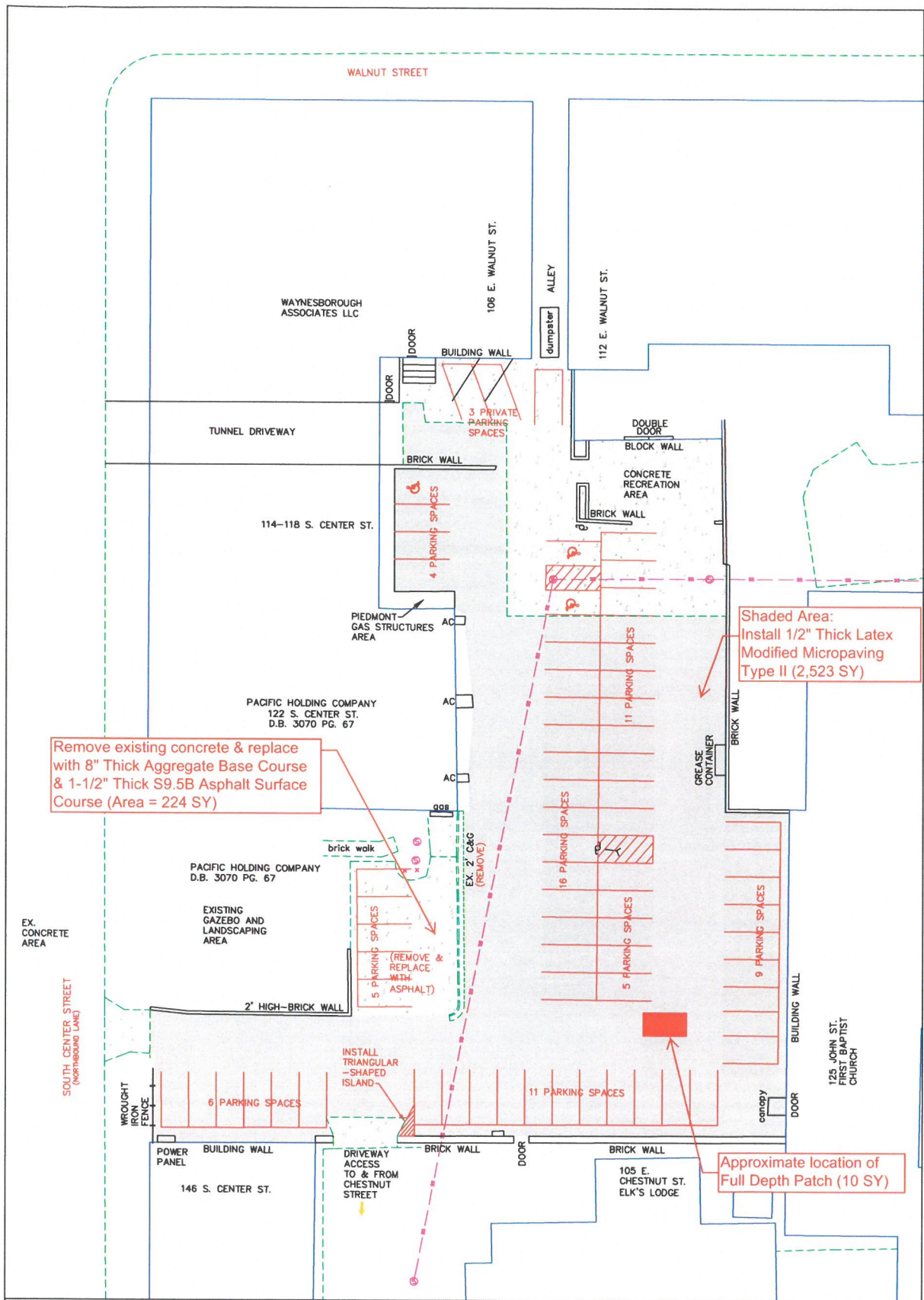


Downtown Development Director

Date: 12-17-18



City Manager



NOTE: ALL PARKING DATA IS PRINTED RED and proposed by Mr. Weil

70 (9'x18') Parking Spaces

(including 3 Handicap Parking Spaces)

Waynesborough House Parking Lot Rehabilitation Project - Cost Estimate

10/2/2018

Item No.	Description of Item	Estimated Quantity	Unit of Measure	Unit Price	Total Cost In Place
1	Mobilization (5% max.)	1	LS	\$ 1,702.90	\$ 1,702.90
2	Install Latex Modified Microsurfacing, Type II (1/2" Minimum Thickness)	2523	SY	\$ 6.00	\$ 15,138.00
3	Install S9.5B Asphalt Surface Course (1-1/2" Thick)	224	SY	\$ 12.00	\$ 2,688.00
4	Full Depth Patch (Remove & Replace Existing Pavement & Base with 5" Minimum Type B25.08B Asphalt Concrete Binder Course)	10	SY	\$ 47.00	\$ 470.00
5	Install Skin Patching	50	SY	\$ 22.00	\$ 1,100.00
6	Install 4" Wide Pavement Marking Lines (Single White)	2000	LF	\$ 6.00	\$ 12,000.00
7	Install Handicap Symbol Pavement Marking	3	EA	\$ 250.00	\$ 750.00
8	Install Agregate Base Course (8" Thick)	72	TON	\$ 16.00	\$ 1,152.00
9	Install Steel Bollard	3	EA	\$ 170.00	\$ 510.00
10	Disposal/Tipping Fees	1	LS	\$ 250.00	\$ 250.00
11	10% Contingency	1	LS	\$ 3,600.00	\$ 3,600.00

Total Amount of Project = \$ 39,360.90

STATE OF NORTH CAROLINA

PARKING LOT USE AGREEMENT

COUNTY OF WAYNE

AGREEMENT FOR USE OF PARKING LOT AREA

This agreement is made on the 17th day of December, 2018, between the City of Goldsboro, a municipal corporation, organized and existing by virtue of the laws of the state of North Carolina (herein "City"), and Waynesborough Associates, LLC (herein "Waynesborough"), witness:

WHEREAS, the City is contracting for the use of a parking lot owned by Waynesborough and located on, behind and beside the structures, at 104 S. Center St., Goldsboro, North Carolina; and

WHEREAS, the City is in need of additional parking areas to accommodate citizens for City sponsored events, and for the public for the patronization of the downtown business community and other events and activities; and

WHEREAS, Waynesborough owns a parking lot in downtown Goldsboro that has spaces and areas available it can provide for the use of and to accommodate the said need of the City.

NOW, THEREFORE, in consideration of the promises and the mutual agreements contained herein, the City of Goldsboro and Waynesborough, each intending to be legally bound, agree as follows:

1. The City shall have the use of the said parking lot for a period of Ten (10) years beginning the date of this Agreement.
2. In consideration of said use, the City shall reimburse Waynesborough one-half of the amount it expends, up to a maximum of Twenty Thousand Dollars (\$20,000.00) for improvements it plans to make to the parking lot, such improvements to include, but are not limited to: 1) repaving and/or seal coating of the parking lot; and 2) restriping of the parking lot spaces and areas pursuant to the layout plan determined by Waynesborough. Attached hereto as Exhibit "A" is the cost estimate prepared on behalf of the parties that lists the anticipated improvements.
3. In addition to the costs of the improvements specified herein, the City shall assist in the maintenance of the parking lot as part of their normal trash and debris removal work in downtown.

4. In the event that significant repairs are required in addition to the improvements and maintenance specified herein, the parties determine jointly whether to have the repairs made, and shall determine and agree as to the amount to be paid by each party for the same. If an agreement cannot be reached on this issue, then either party may terminate the agreement with thirty (30) days written notice to the other; or continue the agreement without said repairs. In the event the parties agree that the repairs are to be paid, unless the parties agree to a proration of the expenses based upon the remaining lease term, the total shall be added to and included in the amount to be used in calculating the amount to be paid by Waynesborough if it opts to terminate the agreement prior to the expiration of the ten (10) year term as is set out below in paragraph 6.
5. As compensation for the use of the parking lot and its areas, Waynesborough shall accept the reimbursement by the City in an amount not to exceed one half of the amount expended up to the maximum amount stated hereinabove for the improvements it makes thereto.
6. In the event Waynesborough requires the full use of the parking lot and its areas prior to the expiration of the Ten (10) year period, Waynesborough will repay to the City on a percentage of use of the total term basis the percentage of the amount expended by the City by the percentage of the remaining term of the Ten (10) year period. As an example, if the City expends \$15,000.00, and then after 6 years Waynesborough determines that it needs full use of the parking lot and areas, then, as only 60% of the period of the use has been utilized, Waynesborough shall pay/reimburse to the City 40% of the amount it expended for the said improvements and maintenance; or \$6,000.00 per this example.
7. This Agreement may be terminated by either party by giving the other party thirty (30) days written notice. In the event the City terminates the agreement prior to the expiration of the Ten (10) year period, then it waives any right to reimbursement of its said expenses incurred for the improvements stated herein.

WITNESS, the execution hereof under seal by the duly appointed representatives of the parties as follows:

Waynesborough Associates, LLC

(SEAL)

By: David Weil

Title: _____

City of Goldsboro

By: _____ (SEAL)
Chuck Allen, Mayor

ATTEST:

By : _____
Melissa Corser, City Clerk

ORDINANCE NO. 2018- 72

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City needs additional parking to accommodate citizens for City sponsored events downtown; and

WHEREAS, the City of Goldsboro has entered an agreement with Waynesborough Associates for the use of the parking lot at 104 S. Center Street; and

WHEREAS, the City has agreed to reimburse Waynesborough Associates one-half of the amount expended for parking lots improvements; and

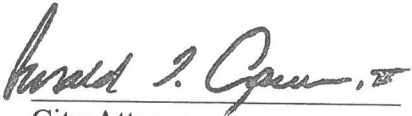
WHEREAS, the estimated cost for the improvements is approximately \$40,000 and the City has agreed to invest \$20,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$20,000 from the Municipal Service District Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the Municipal Service District Fund in the amount of \$20,000.
2. Establishing the line item entitled "Parking Lot Improvements" (70-8350-5142) in the amount of \$20,000.
3. This Ordinance shall be in full force and effect from and after the 17th day of December 2018.

Approved as to form only:


City Attorney

Reviewed by:


City Manager