

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
FEBRUARY 2, 2015

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on February 2, 2015 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Bill Broadaway
Councilmember Michael Headen (arrived at 5:52 p.m.)
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Angel Wright-Lanier, Assistant City Manager
Kim Best, Public & Government Affairs Director
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jeff Stewart, Police Chief
Theresa Chiero, Police Department
Scott Barnard, Parks & Recreation Director (arrived at 5:15 p.m.)
Felicia Brown, Parks & Recreation
Julie Metz, DGDC Director
Scott Williams, IT Director
Jose Martinez, Public Works Director
LaTerrie Ward, Community Affairs Director
Marty Anderson, City Engineer
Allen Anderson, Chief Building Inspector
Ethan Smith, Goldsboro News Argus
John Joyce, Goldsboro News Argus (arrived at 5:10 p.m.)
Lonnie Casey, Citizen
Glenn Barwick, Citizen (arrived at 5:23 p.m.)
Antonio Williams, Citizen (arrived at 6:18 p.m.)

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Councilmember Williams provided the invocation.

2015 GPAC Improvement Project Grant. Chief Stewart shared the Police Department would like to apply for a grant from the Governor's Crime Commission. Sgt. Chiero shared the grant would provide funding to hire a part-time position to assist with the GPAC Program. The grant application is requesting \$30,671.46 and will require a match of \$10,223.82 over two years. Sgt. Chiero shared the grant objective is to improve the performance of the GPAC Program through community partnership coordination and participant monitoring. Sgt. Chiero stated they have called in 127 people of which 13 have reoffended. Sgt. Chiero stated she monitors 1300-1700 people monthly.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item C. Public Hearing – Utility Improvements. Councilmember Aycock shared he received a petition from 6 of the 11 property owners located on Balsam Place requesting the City calculate the cost by dividing the cost at an equal rate between the lots being served which he believes the General Statute will allow. He stated one of the property owners will be speaking at the public hearing and presenting a copy of the

petition. Staff and Council discussed options of assessments. Mr. Stevens stated Council could elect to send the item to the Law and Finance Committee for a recommendation of action at a future Council Meeting.

Item G. S-3-15 Philadelphia Community Church (Preliminary Subdivision

Plat). Mr. Rowe asked that Council add approval subject to stormwater calculations being received and reviewed by the Engineering Department.

Item J. Ordinance Changes in Preparation for the Sanitation Division’s new Fully-Automated Refuse/Recycle Trucks. Council discussed proposed fees. Mr. Stevens suggested Council discuss fees at the retreat or a later date, this item will just update wording in the current ordinance. Council also discussed replacement of trash receptacles.

Councilmember Williams asked if citizens have been informed on how to position the new containers. Mr. Stevens stated not yet. Councilmember Williams stated citizens should be well informed before they are charged a fee. Mr. Stevens stated we will work with residents.

Councilmember Broadway stated older and handicapped residents will still get their containers pushed out and returned correct. Mr. Martinez stated yes, the only change may be the day of service.

Item K. City Personnel Policy Revisions. Councilmember Goodman asked if an employee is effected if a relative is elected to the Council. Mr. Stevens stated staff will review and bring back to Council at a later date.

Item L. Planning Commission Appointment. Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Allen and unanimously carried, Council deferred action on the Planning Commission Appointment.

Additional items discussed included the following:

Main Street Solutions Grant Proposal. Ms. Metz presented the following information:

Background

- 2011 Award
- Distribution:
 - \$100,000 Revolving Loan Program
 - Arts Council
- Closed Out
 - Reimbursed \$100,000
 - Revolving Loan Balance Paid Forward

Eligibility & Intent

- Project site is located within MSD
- Maximum Grant is \$200,000
- Project will create 1 FT job for Every \$25,000
- Project will spur a Direct 2:1 Additional Investment During Project Period
- Project Directly Supports Small Business Financially
- Have Three Years to Close Project & Meet Requirements

Project Proposal

Criteria:

- Meet Grant Program Intent and Requirements
- Where Would Funds Provide the Greatest Impact
- Where & How Could We Maximize Council’s Goals
- Understand Limitations or Expectations
- Realistic – Size, Partners, Timeframe

Potential Project:

- Three Buildings; Currently Vacant
- Grant Ask of \$200,000
- Ask Details:
 - \$150,000 to create/add to Revolving Loan
 - Provide Two \$75,000 Loans
 - Retain \$50,000 for City Rehab Cost
- Require City Property Acquisition
- Require City Investment of \$150,000
- Risk: \$25,000 per Job Not Created

Benefits

- Create 4 new business and a residential unit
- Create/retain 8 jobs, at a minimum
- Spur \$25,000 Private Investment, at a minimum
- Transform 3 neglected buildings
- Three properties generate \$1,392/yr
- Three properties post investment generate, approx. \$9,330/yr

Councilmember Aycock asked what would happen should one of the businesses close. Ms. Metz replied we ran into that with our 2011 grant. She shared Lotus relocated and Matchbox took longer than we had anticipated; luckily they stayed in business long enough until we closed out the grant.

Mr. Stevens stated once you meet grant requirements and close out there is no commitment long-term to keep those 8 jobs. The risk is \$25,000 per job if you do not have them during that 12 month period during the 3 year window.

Councilmember Goodman asked who owned the buildings. Ms. Metz replied two individual property owners and the City would need to acquire the other. If additional information is needed, since it is property acquisition, she would request Council discuss during Closed Session.

Council discussed the previous loan.

Mr. Stevens asked if there were any hesitations with moving forward without knowing location.

Ms. Metz stated there are a lot of moving pieces. She stated there is one thing that has changed with the grant program, there used to be a due date, but now it is an open cycle grant, funds are depleting and there is no promise that they will re-fund the grant program.

F-86 Restoration Update. Mr. Guthrie stated as you know the F-86 aircraft is at Seymour Johnson for refurbishing. He stated structural repairs have been completed and they plan to pull the aircraft into a hanger this week to finish sanding and sealing; getting the aircraft ready to prime. He stated the aircraft is scheduled to be painted the second week in March. Our plan is to bring the aircraft back and erect it sometime this spring with plans to place it behind the wings at Ash Street and Center Street. We did have some discussion about relocating the plan to the traffic circle, but there are some concerns regarding the size of the aircraft and it possibly being damaged. Staff hopes to have a date in the coming weeks when Worldwide Aircraft will come in and make modifications to the bottom of the aircraft for the pedestal. Mr. Guthrie stated we do plan on it coming back in a grand fashion during the day.

TIGER Grant Project Update. Mr. Guthrie stated the projects are on schedule and staff is pretty comfortable schedule wise. We did have gas lines on Walnut that were relocated and have had some soil issues. We are ahead of schedule on Center Street. Our plan right now is to switch over the first week of March. We will be opening the southbound lane to traffic and closing off the northbound side essentially flip-flopping the current process. We are happy with the progress and you will see a lot of ongoing

work in the coming weeks. All utilities are basically switched over. Curb and gutter has been installed in the first 2 blocks and paving installation has started. The first block of undercut is basically completed and is close to being ready to pave. The second block undercut has started, it is not complete but is in the process. Mr. Guthrie stated we were supposed to start fountain work at Walnut but were delayed by the rain. A lot of improvements underground will be needed for the fountain.

Councilmember Williams asked how we were going to route traffic when the traffic circle installation begins. Mr. Guthrie replied staff is working to minimize closures however some will be needed. Mr. Guthrie stated TA Loving will have a traffic control pattern for us to approve. It could include routing traffic down side roads, we have discussed several options.

Mr. Guthrie stated the Gateway Transfer Center essentially has the skeleton installed; steel framing internally and externally has been installed. Storm drainage on site has been basically completed and most of the undercut work on this site is completed. Pavers are being installed by the terminal hotel on Walnut heading east on Walnut.

Mr. Guthrie stated from a budget prospective we are pretty comfortable. Our undercut is running a little more than expected on Center Street but was substantially lower on the Gateway Project. He stated we are likely to be a little short on architect and material testing fees particularly the geotech work but have had some savings on Engineering fees and project administration fees.

Councilmember Headen stated you stated you do not need money now. Mr. Guthrie stated the geotech fees due to soil conditions could run a little short but we have had some savings on the engineering side. Mr. Guthrie stated it is possible we could come back to Council for additional money.

Westbrook Storm Drain. Mr. Guthrie stated we had a 30 inch galvanized pipe that was in the process of failing on Westbrook. It was considered an emergency repair so staff got (3) quotes. The highest being \$76,000 and a low bid of \$20,319 by Hine Site Work. We have authorized them to move forward with repairs and the repairs should be completed by next week.

Animal Control Ordinance Amendment. Ms. Wright-Lanier shared the following information:

- Ordinance No. 2012-72 was adopted October, 2012.
- The ordinance currently limits the number of chickens to no more than six.
- There is a citizen request to increase that number from six to ten.

Councilmember Broadway shared he had a citizen request Council consider raising the number of chickens from six to ten. Councilmember Headen stated as long as there are no roosters.

Ms. Wright-Lanier stated staff would bring back an amendment at an upcoming meeting.

CWMTF Grant. Ms. Angel Wright-Lanier shared staff is requesting permission to submit an application to the CWMTF for the acquisition of 58.5 acres of land near the Air Force base. The grant would require a match in the amount of \$31,400. If approved, the funder would put in \$31,400.

Mr. Barnard stated one track would connect our greenway corridor from just south where Stoney Creek Parkway makes that hard bend, head to Harris Street going south down to Slocumb Street. We do have an existing utility easement on the track but we do not have ownership. He stated what we would be applying for grant funds is the purchase of property from utility easement downhill to Stoney Creek which has a shared border with the Base. He stated this would provide additional buffering for the Air Base and preserves the ability for us to go forward in the future to apply for grants funds to construct greenway on the existing utility easement that is designated as Mountains to the Sea Trail.

Ms. Wright-Lanier stated as Mr. Barnard shared the one tract would be used for Stoney Creek greenway construction. The other tracts would be used as a military buffer for SJAFB. Both sites are in the noise overlay district. We would receive notification of the award by August, 2015.

Council agreed staff could proceed with the grant application.

Hunger Initiative Update. Ms. Ward stated staff has created a name for the program, City of Goldsboro Children Nutrition Outreach and Education Program. In October, 2014, City Council discussed hungry kids not receiving meals after returning home from school. Staff came together and created a committee and the first meeting was held on October 20, 2014. The Committee includes Mayor King, Mayor Pro Tem Allen, and Councilmember Williams. In the temporary absence of Councilmember Williams, Councilmember Broadway stepped in until Councilmember Williams returned. Staff includes Assistant City Manager, Angel Wright-Lanier, LaTerrie Ward, Shycole Simpson-Carter and has been expanded to include City Manager, Scott Stevens, and Finance Director Kaye Scott. Committee members met with the North Carolina Department of Instruction and Wayne County Public Schools nutrition coordinators to gain knowledge and numbers. The statistical data was alarming as to the number of students who receive free and reduced meals at school. The committee began meeting with different agencies, groups and associations to determine feeding programs available in Goldsboro, the number of students served and if there was room for expansion. With collaboration from the Planning Department and IT Department, maps were created dividing the City into three quadrants identifying and locating the larger population of students. A survey was created on the City's website, requesting information on additional churches and organizations feeding programs for citizens to complete. We also posted a map locating the different food banks and contact information for food banks on the City's website. After much discussion, the committee focused on feeding the children on weekends and holidays. Wayne County Public Schools identified two possible sites for food distribution; Dillard Middle Schools and Wayne Academy with the cost for the custodian. The City is recommending Herman Park Center and Dillard Middle School. Ms. Simpson-Carter from the Community Development office, estimated \$26,000 to \$50,000 to operate the program. Presently, the committee is looking at two options, one a request for proposals from agencies to operate the feeding program on weekends and holidays. The organization would collaborate with local churches and restaurants and other feeding programs to begin the first of March. The request has been advertised for 14 days. The second option is if the City chooses to operate the program, it would also begin in March. Ms. Scott is working on an application for affiliated status with Wayne Charitable Partnership, Inc. through the Chamber. If the application is accepted, individuals, groups, and organizations can make donations to help with supporting the program. Ms. Ward stated this is an update on the hunger initiative with one being RFP's are out until February 13th; two we have applied for affiliated status through the Chamber; three the committee is planning to meet with other ministers next week to seek support of the program; and four once the RFP's are received the committee will review them and determine our recommendation. Ms. Ward stated it was noted in the request the City has a right to decide not to move forward on the program.

Mayor King stated he would like to commend staff for the tremendous effort they have put into this project. He shared he has received a number of calls from ministers who are interested in the project. He stated he thinks it is going to be a very successful program. Mayor King stated Mayor Pro Tem Allen has been in the background, he has been to schools, and churches and worked very hard in making this happen. He stated he is proud of our staff, it is going to work.

Mayor Pro Tem Allen stated everyone we have been to see said they were going to do something.

Councilmember Headen stated he was out consulting at one of the schools when a teacher commented that her kids were just lazy. He stated he asked her had she ever tried not eating for 72 hours to see how her brain would function. He stated imagine what that is like for a child.

Closed Session Held. Upon motion of Councilmember Headen, seconded by Mayor Pro Tem Allen and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on February 2, 2015 with attendance as follows:

Present:	Mayor Alfonso King, Presiding
	Mayor Pro Tem Chuck Allen
	Councilmember Bill Broadaway
	Councilmember Michael Headen
	Councilmember William Goodman
	Councilmember Charles J. Williams, Sr.
	Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Headen, seconded by Councilmember Aycock and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of January 5, 2015 as submitted.

Public Comment Period. Mayor King opened the public comment period and the following person spoke:

Charles Wright, 203 Winslow Circle, Goldsboro stated good evening Mayor and Councilmembers. I come before you tonight to share information about the Commission on Accreditation for Law Enforcement Agencies, known as CALEA. CALEA Accreditation represents a Law Enforcement Agency to voluntarily demonstrate its commitment to professional excellence in law enforcement. CALEA Accreditation is a means for developing and improving the agency relationship with community. CALEA Accreditation strengthens agency accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance, and responsibilities.

Mr. Wright stated in your folder you will find information regarding CALEA Commission, Accreditation Process, Costs, Benefits, Tier 1 and Tier 2 Standards, and a list of the 55 law enforcement agencies certified in North Carolina ranging in personnel size from 7-2300, to include Durham, Raleigh, Apex, Cary, Clayton, Smithfield, Wilson, Greenville, New Bern, Fayetteville and Clinton.

He stated he would respectfully request that Council review this information, visit CALEA's website, and consider inviting CALEA representatives to your next retreat. These representatives will be able to provide a thorough briefing, answer questions and explain how their Law Enforcement Accreditation Program could significantly benefit our law enforcement agency and our citizens.

Mr. Wright thanked Council for their attention and the opportunity to share this valuable information. He stated he would like to also point out there is a copy of a letter from September 21, 2009 when he presented the same request.

Mayor King stated we will take a look at the information you have provided.

Councilmember Goodman stated he is familiar with this organization and would like to suggest we invite a member of the organization to the next retreat. He stated we are moving into a situation in law enforcement where this could potentially save us or we can pay later. He stated it is something could that impact the Police Department as well as the community.

Mayor King thanked Mr. Wright for the information.

Little Washington Growing Group. Ms. Cheryl Alston stated your support has been outstanding and she would like to say thank you. She stated she has come to share how supportive you all are as City Officials because she is not sure you all get that often. On our behalf we say thank you indeed. Ms. Alston stated we are the Little Washington Growing Group and we are called that because there are 5 of us who grow up in the Little Washington area of town. She shared the following information:

Partners

- City of Goldsboro
- Resourceful Communities
- Wayne Food Initiative

Community Gardens

- First African Baptist Church
- Washington Park
- Dillard Academy Charter School
- Wayne County Public Library
- Elmwood Terrace
- Salvation Army
- Fairview Homes
- St. Mark Church
- Wayne School of Engineering
- Wayne Community College

Ms. Alston review growing areas and shared information regarding a new venture of growing shiitake mushrooms. Ms. Alston shared information regarding various vegetables they have grown and shared they also have strawberries coming in. Ms. Alston stated they would like to ask for Council's continued support.

Mayor King thanked Ms. Alston and the Little Washington Growing Group on behalf of all the citizens in Goldsboro. He stated she is teaching people how to grow and love vegetables. Mayor King stated if we can help we will.

Mayor King asked if anyone else would like to speak for the public comment period. No one else spoke and the public comment period was closed.

Utility Improvements – Public Hearing Held. On January 20, 2015 the City Council adopted Resolution No. 2015-13 which stated the intent of the City Council to make sanitary sewer improvements along Balsam Place from Amherst Road to the terminus of Balsam Place. This resolution also set a public hearing for February 2, 2015.

Notice of public hearing was published in the Goldsboro News-Argus on January 22, 2015. The Engineering Department mailed on January 22nd a notice of public hearing, copy of Resolution No. 2015-13, estimated assessment amount, and a summary of assessment procedures to all property owners whose property will be served by the proposed sanitary sewer system. The land served abutting the improvements is identified based upon Wayne County tax maps and/or subdivision maps.

It has been customary practice in the past for the City Council to refer public hearing comments to the Law and Finance Committee for study and recommendation. However, we have prepared a resolution authorizing these improvements in the event the City Council decides to take action immediately following the public hearing.

Mayor King opened the public hearing and the following person spoke:

1. Dave Parker, 307 Balsam Place, provided handouts to Council and presented the original petition to the City Clerk which is incorporated into the Minutes as Exhibit 1. Mr. Parker stated he comes before Council tonight to not oppose Resolution No. 2015-13, we do not oppose that resolution or the extension of sanitary sewer lines down our street. We have a neighbor who is having problems with their septic tank and they need septic service. That's our neighborhood and we take care of each other. But what I am proposing is Council look at the assessment process. He stated he gave Council a copy of a letter he gave all his neighbors, which includes North Carolina General Statutes, Special Assessments, Article 10, 160-A218, basis for making assessments and a petition he walked around his neighborhood and asked if they would consider signing it. He stated he did not ask they sign it right away, wanted them to have time to talk to spouse and did not want them to feel like there was any pressure from him when they made a decision for their own situation. My petition is under a North Carolina General Statute. There are 4 ways assessment can be made for their share of improvements. He stated he would talk briefly about 2 of them.

Option (1) The frontage abutting on the project, at an equal rate per foot of footage. Which means you pay based on the footage and this is the one the City has used for many years.

What he is proposing is Council look at Option (4).

Option (4) The number of lots served, or subject to being served, where the project involves extension of an existing system to a residential or commercial subdivision, at an equal rate per lot.

He stated they live in a cud-le-sac. He stated most of us, the ones who signed the petition feel it is fair to pay an equal price. We have two houses on our street, 313 and 314; 313 is an absent landowner who lives in New Mexico. The house is vacant and has been for many years. He does not cut the grass but as far as he knows he is paying his mortgage, his taxes and electric. The owner at 314 is also vacant but they just recently moved to Clayton, and are in the process of selling their house. He stated they did stop in on Saturday and he went over to talk to them. He stated he explained the petition and asked him to call him after he and his wife had talked. Mr. Parker stated he has not received a call. Mr. Parker shared the estimated costs at option 1 and option 4. He stated they are 11 houses that would be affected by the assessments. He stated they would all receive equal benefit from the sewer line. Our street is a great little neighborhood, we have yard sales together, we watch each other houses, we do favors for one another, we check on each other if something does not seem right. Mr. Parker stated he guess you could say they are just good ole fashioned neighbors. So he would like to ask Council to approve the sewer project because they have a neighbor that needs your help but is asking Council to look at the sewer assessment process and consider option 4.

2. Grady Hunt, 311 Balsam Place, stated he has a quick comment or question concerning the original cost estimates. There were 13 four inch cuts and his point is there is only 11 lots involved because the two on Amherst were previously supplied. He asked that Council look at that from the financial aspect.

Councilmember Aycock stated in looking at the number of lots, there is more than a majority of them in favor of doing the sewer work and assessments it's just how they are billed for the assessment.

Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Allen, and unanimously carried, Council referred this matter to the Law and Finance Committee for study and recommendation for action at a future Council meeting.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item G. S-3-15 Philadelphia Community Church was amended during the work session to include approval subject to stormwater calculations being received and reviewed by the Engineering Department and Item L. Planning Commission Appointment was deferred. Mayor Pro Tem Allen moved the items on the Consent Agenda, Items D, E, F, G, H, I, J, and K be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Contract Award for 2015 Priority Sewer Rehabilitation Project – Phase I – Formal Bid Request No. 2015-001. Resolution Adopted. On Tuesday, January 27, 2015 eight (8) sealed bids were received for the 2015 Priority Sewer Rehabilitation Project – Phase I.

The proposed work consists of installation of approximately 3,473 linear feet of cured-in-place pipe into existing 8, 12 and 15-inch clay sanitary sewer pipes, manhole rehabilitation, and other miscellaneous repairs.

Prism Contractors & Engineers, Inc. of Williamsburg, Virginia submitted the low bid for the subject sewer rehab project for a total cost of \$375,246.00. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Prism Contractors & Engineers, Inc. Williamsburg, VA	\$375,246.00
A. C. Schultes of Carolina, Inc. Wallace, NC	\$448,928.50
AM-Liner East, Inc. Berryville, VA	\$488,129.00
Atlantic Coast Contractors, Inc. Denver, NC	\$494,154.20
Insituform Technologies, LLC Chesterfield, MO	\$498,809.70
Herring-Rivenbark, Inc. Kinston, NC	\$514,118.50
Step Construction, Inc. LaGrange, NC	\$578,770.44
Layne Inliner, LLC Gastonia, NC	\$614,890.00

The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

It is recommended that the City Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$375,246.00

with Prism Contractors & Engineers, Inc. for the 2015 Priority Sewer Rehabilitation Project-Phase I and authorize a contingency amount of \$19,000. Consent Agenda Approval. Allen/Headen (7 Ayes)

RESOLUTION NO. 2015-15 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT FOR 2015 PRIORITY SEWER REHABILITATION PROJECT – PHASE I FORMAL BID REQUEST NO. 2015-001

S-1-15 Harry & Mollie LLC and Ivey/Swain, II LLC (Preliminary Subdivision Plat). Approved. The property is located on the north side of McClain Street between Oak Forest Road and Carriage Drive. It is adjacent to the Industrial Park.

The site consists of three tracts containing 224.49 acres and is currently vacant.

Existing Total Lots:	3
Total Area:	9,778,784.40 sq. ft. or 224.49 acres
Average Lot Size:	3,259,594.80 sq. ft. or 74.83 acres
Zoning:	Shopping Center

The owner has submitted a preliminary subdivision plat that shows the property being subdivided into four (4) lots.

Proposed Total Lots:	4
Total Area:	9,778,784.40 sq. ft. or 224.49 acres
Average Lot Size:	2,444,696.10 sq. ft. or 56.12 acres
Zoning:	Shopping Center

Site plans have not been submitted in conjunction with the preliminary subdivision plat. At time of development, however, sidewalks or a fee in lieu, street trees and associated landscaping will be required.

The submitted preliminary plat shows a 60-ft. wide ingress, egress and regress easement at the rear of the subject property that contains 1.93 acres. Stormwater calculations are not required at this time, however, calculations will be required at the time of development.

The Planning Commission, at their meeting held on January 26, 2015, recommended approval of the four-lot preliminary subdivision plat.

Staff recommended Council accept the recommendation of the Planning Commission and approve the four-lot preliminary subdivision plat as submitted. Consent Agenda Approval. Allen/Headen (7 Ayes)

S-2-15 H. D. Tyndall Heirs (Preliminary Subdivision Plat). Approved. The property is located on the west side of Cuyler Best Road between Breve Drive and South Harding Drive.

The site consists of 5.977 acres and is occupied by an existing dwelling. The property is zoned R-16 Residential.

The owner has submitted a preliminary subdivision plat that shows the property being subdivided into three (3) tracts.

Average Lot Size:	86,786.04 sq. ft. or 1.99 acres
Zoning:	Residential R-16

The heirs of the subject property have marketed the entire property for sale as a single-family residential dwelling for some time and have not been successful in selling it. They have, therefore, proposed subdividing the property into three (3) tracts in hopes that this will draw interest in the sale of the property by tract.

Stormwater calculations are not required at this time, however, calculations will be required if more than one acre of land is disturbed in each tract.

The Planning Commission, at their meeting held on January 26, 2015, recommended approval of the three-lot preliminary subdivision plat.

Staff recommended Council accept the recommendation of the Planning Commission and approve the three-lot preliminary subdivision plat as submitted. Consent Agenda Approval. Allen/Headen (7 Ayes)

S-3-15 Philadelphia Community Church (Preliminary Subdivision Plat).
Approved. The property is located on the southwest corner of Tommy’s Road and Hare Road.

The one-lot tract is occupied by an existing church and is zoned Office and Institutional-1. The total land area is 8.02 acres.

Access to the church parking lot is provided through one curb cut extending from Hare Road. Future interconnectivity is provided to the south through an easement extending from the existing parking lot.

The Church proposes dividing the property into two tracts in order to allow the sale of one vacant tract.

Lot 1A:	4.72 Acres
Lot 1B:	3.30 Acres

Lot 1A is occupied by the existing Church and Lot 1B is vacant.

A 35 ft. utility easement for ditch drainage exists along the western property line of Lot 1B. A 50 ft. wide riparian buffer is reserved along a portion of the southern property line adjacent to a blue-line ditch.

Plans for future development of Lot 1B will have to be reviewed and approved by the Council prior to issuance of a building permit. At that time, the location of interconnectivity with the adjacent lot 1A can be determined.

The Planning Commission, at their meeting held on January 26, 2015, recommended approval of the two-lot preliminary subdivision plat.

Staff recommended Council accept the recommendation of the Planning Commission and approve the two-lot preliminary Subdivision plat subject to stormwater calculations being received and reviewed by the Engineering Department. Consent Agenda Approval. Allen/Headen (7 Ayes)

Z-1-15 S. Dillon Wooten – Northwest corner of New Hope Road and Hare Road (NB to O&I-1 Conditional District). Ordinance Adopted. The property is located on the northwest corner of West New Hope Road and Hare Road. The Wayne County Tax Identification Nos. are 3610-83-3580, 6638, 4776, 3824, and 1801. The property has a total frontage of approximately 661 ft. on Hare Road and a total area of approximately 352,233 sq. ft., or 8.1 acres. The present zoning classification is Office and Institutional-1 Conditional District to allow the development of an assisted living facility.

The property is currently vacant.

The applicant has requested a Conditional District which would limit the use of the property to an assisted living facility. In addition, the applicant has requested a waiver of site plan approval at time of rezoning. If the zoning is approved to O&I-1CD, full development plans would have to be reviewed and approved by the City Council prior to issuance of a building permit.

The City’s Land Use Plan designates this property for commercial use.

City water service and sanitary sewer service is available to the property. The site is not located within a flood hazard area.

All change of zone requests are forwarded to Seymour Johnson Air Force Base for their review. Staff has received no response with regards to this request.

As noted previously, the Comprehensive Plan recommends commercial use for the property. If the rezoning is approved, any proposed use would be required to submit development plans for approval by the City Council.

The existing Neighborhood Business zone would permit the assisted living facility use, however, building size within that zone would be limited to no more than 24,000 sq. ft. The requested General Business zone does not include a limitation on building size.

At the public hearing held on January 20, 2015, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on January 26, 2015, recommended approval of the zoning change as requested with a waiver of the site plan requirement.

Staff recommended Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the zoning for the property from Neighborhood Business to Office and Institutional-1 Conditional District to allow the development of an assisted living facility. Also approved is a waiver of the site plan submission requirement at time of rezoning. Development plans for the site would be approved by Council prior to commencing construction.

Although not entirely consistent with the City’s adopted Comprehensive Land Use Plan which recommends commercial use for the property, the requested O&I-1 zone would be reasonable and consistent with existing zoning and uses within the area. Consent Agenda Approval. Allen/Headen (7 Ayes)

ORDINANCE NO. 2015-2 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES

Name Clarification for the Public Works Department and Minor Program Updates. Ordinance Adopted. The City of Goldsboro’s “Public Works Department” was formerly known as the “General Services Department.”

Additionally, over the years the Public Works Department has changed its operation which requires updates in the ordinance to reflect current procedures.

The below ordinance changes reflect either the appropriate name for the acting department (i.e. Public Works Department versus General Services Department) or reflects the current procedures in which the Public Works Department operates (i.e. the department no longer provides 2 trays and 4 pods with the recycling since the City moved to co-mingled recycling).

1. Multiple – Replaced the words “General Services” to “Public Works” §

Section 50 addresses Sanitation

- Title V: § 50.01 (B)
- Title V: § 50.04 (C)
- Title V: § 50.05 (two instances)
- Title V: § 50.07 (three instances)
- Title V: § 50.20 (B)
- Title V: § 50.21 (Change “Public Utilities” to “Public Works”)

Section 92 addresses “Cemeteries”

- Title IX: § 92.06
- Title IX: § 92.09 (D) (1,2,&3)

- Title IX: § 92.10 (A) (2) (c)
 - Title IX: § 92.10 (B) (1 & 3)
 - Title IX: § 92.10 (D)
 - Title IX: § 92 (Table of Content for 92.12)
 - Title IX: § 92.12 (title and paragraph)
 - Title IX: § 92.13 (two instances)
 - Title IX: § 92.16
 - Title IX: § 92.17
 - Title IX: § 92.18
 - Title IX: § 92.21 (A)
- Section 98 addresses Streets and Sidewalks
- Title IX: § 98.41 (two instances)

2. Title V: § 50.02 (A) – **Remove words.** “A roll out recycle container ~~with two trays and four pods~~, owned by the city of Goldsboro, shall be provided to each household at no cost, except in multifamily developments where curbside service is unfeasible.”
3. Title V: § 50.02 (C) – **Add and remove words** “Recycling containers must be placed at the curb at least once a month. ~~Failure to comply with this provision will result in a fine set by the City Council by resolution for violating the city’s mandatory recycling program.~~”
4. Title V: § 50.04 (A) – **Increase amount allowed.** “The amount of yard waste collected from an individual residence is limited to no more than ~~¼~~ 1 full truck load per collection.”
5. Title V: § 50.04 (B) – **Increase amount allowed.** “The amount of limbs collected from an individual residence is limited to no more than ~~¼~~ 1 full truck load per collection.”
6. Title V: § 50.04 (C) – **re-write.** ~~“During the leaf falling season (October to February), leaves should be raked to a point behind the curb. During this season, wire cages may be used to help prevent the blowing and scattering of leaves. Leaves shall be separated from all other refuse when placed behind the curb for collection. During the leaf falling season, leaves will be collected on a schedule to be determined by the General Services Department. During the portion of the year not considered the leaf falling season (February to October), all leaves are considered to be general yard rubbish and shall be disposed of as described in § 50.04(A).” “For leaf collection, leaves should be raked to a point behind the edge of pavement. Leaves shall be separated from all other refuse, including limbs, when placed behind the edge of pavement for collection.”~~
7. Title V: § 50.06 – **delete portion.** “The city of Goldsboro will not be responsible for the collection of any of the following: § dirt, turf, rock, building materials, trade waste, carpeting, wallpaper, wet paint, ~~metal posts, swing sets, plastic swimming pools,~~ gasoline/kerosene cans, lumber shavings, brick, concrete, metal shingles, fencing material, logs, tree stumps, automobile parts, animal waste, hazardous materials, or other like materials or by-products.”
8. Title V: § 50.07 – **re-word:** § “Residents who live alone and physically cannot place containers on the street as required in section 50.01 (C) must apply for assistance from the Public Works Department. Application will be reviewed and may include an interview by a representative of the Public Works Department. Renewal of the application is at the discretion of the Public Works Director but shall not be more often than on an annual basis. ~~can provide physician certification of physical handicap will not be required to place roll out containers at curbside for collection.~~ Such proof of handicap shall be submitted to the General Services Department. A representative of the General Services Department will meet with the applicant to verify the application and discuss the service prior to final approval by the General Services Director. ~~Other unusual situations will be evaluated by the City Council on a case-by-case basis~~

9. Title V: § 50.04 (D) – **add section.** Schedule. Yard waste collection will generally fall on the same day as the recycling schedule. However, the schedule may temporarily change without notice as determined by the Public Works Director or Sanitation Superintendent.

Staff recommended the City Council adopt the following entitled ordinance clarifying the current name and procedures of the Public Works Department. Consent Agenda Approval. Allen/Headen (7 Ayes)

ORDINANCE NO. 2015-4 “AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NC, TO CONSISTENTLY REFLECT THE NAMING OF THE PUBLIC WORKS DEPARTMENT AND CURRENT PROCEDURES”

Ordinance Changes in Preparation for the Sanitation Division’s New Fully-Automated Refuse/Recycle Trucks. Ordinance Adopted. Goldsboro’s City Council has currently approved the purchase of three (3) Fully-Automated Trucks and new larger refuse bins to accommodate the Fully-Automated Collection program. The Public Works Department’s staff feels the below operational changes are required to make the investment by the City a success. These operational changes require ordinance amendments.

The below ordinance changes reflect either the appropriate name for the acting department i.e. Public Works Department versus General Services Department) or reflects the current procedures in which the Public Works Department operates (i.e. the department no longer provides 2 trays and 4 pods with the recycling since the City moved to co-mingled recycling).

1. Title V: § 50.01 (C) - **New section.** “Refuse and Recycle containers shall be placed in the street 1-2 feet from the edge of pavement with 3-ft of clearance from all directions including between containers. There shall also be nothing overhead that would prevent an automated truck from servicing a container (i.e. limbs, power/telephone lines, etc... within 15’ of the ground above the container).”
2. Title V: § 50.01 (D) – **New section.** “No vehicles shall be parked in front of the refuse/recycle bins during the collection day. Any vehicles parked near the refuse/recycle bins shall adhere to section 50.01 (C).”
3. Title V: § 50.01 (F) – **New section.** “If any resident does not follow the ordinance sections describing placement and overfilling of recycle/refuse bins, the resident will not be serviced during their designated time and will have to schedule a call-back service. Call-back service is not guaranteed to be on the same day.”
4. Title V: § 50.02 (D) – **New section.** “Recycle bin placement shall follow the same rules as described in section 50.01.”
5. Title V: § 50.01 (E) – **New section.** “All refuse/recycle contents must be placed inside City-provided containers. The lids of the refuse and recycle containers shall not be elevated more than 6-8 inches from being fully closed (as would happen if a container was overfilled). No trash shall be placed on top of the refuse/recycle container lids nor on the sides of the container. If a residence requires an additional bin, a second bin may be issued by the City of Goldsboro at a fee determined by the City Council by resolution.”

6. Title V: § 50.01 (B) – **Re-word.** “The serial number from each roll-out container will be assigned to a residence, and if the container is lost, damaged, or stolen, it shall be replaced at the property owner’s expense. Curbside garbage collection of roll-out containers shall be provided to residents once per week. To minimize the possibility of theft or vandalism, residents shall move the roll out container to the curb no earlier than 24 hours prior to their pick up date. In addition, residents shall move the roll out

container from the right-of-way within 24 hours after the contents are collected. No garbage or ash receptacle shall be placed, kept or left on any street for any purpose ~~whatsoever on Saturday or Sunday, unless due to a holiday, Saturday is a pick-up day over the weekend unless Saturday or Sunday is designated as a service day. Any receptacle found in violation of this section will be deemed a public health hazard. Failure to place or remove container in accordance with this section shall result in a citation and fine the amount of which shall be set by the City Council by resolution.~~ Where roll-out containers are provided, garbage shall not be collected from any other container, except as permitted by the Public Works Director. A pushback fee may be accessed for containers that are left on the street in conflict with this ordinance. The fee for this pushback service shall be determined by the City Council by resolution."

7. Title V: § 50.02 (B) – **Re-word.** The serial number from each roll out container will be assigned to a residence, and if the container, ~~trays, or pods are~~ is lost, damaged, or stolen, they shall be replaced at the property owner's expense. Curbside recycling collection of roll-out containers shall be provided to residents once every two weeks: ~~Excess recycling materials may be placed in a cardboard box beside the roll-out container at the curb. All empty cardboard boxes, cartons, or containers must be flattened for pickup by the sanitation division.~~ To minimize the possibility of theft or vandalism, residents shall move the roll-out container to the curb no earlier than 24 hours prior to their pick-up date. In addition, residents shall move the roll out container from the right-of-way within 24 hours after the contents are collected. No recycling receptacle shall be placed, kept or left on any street for any purpose ~~whatsoever on Saturday or Sunday, unless due to a holiday, Saturday is a pick-up day over the weekend unless Saturday or Sunday is designated as a service day. Any receptacle found in violation of this section will may be deemed a public health hazard. Failure to place or remove container in accordance with this section shall result in a citation and a fine the amount of which shall be set by the City Council by resolution. A pushback fee may be accessed for containers that are left on the street in conflict with this ordinance. The fee for this pushback service shall be determined by the City Council by resolution.~~"

8. Title V: § 50.09 (A) – **Re-word.** When an official of the city finds a violation of this chapter outside of sections 50.01 (B)-(F) & 50.02 (B)-(D), the owner or occupant of the premises, whichever is applicable, will be notified of the nature of the violation by posting a notice on the front door, personal service, or first class mail. Such person shall be required to remedy the violation within 24 hours or else be subject to a civil penalty as established by the City Council through resolution. In addition, upon failure to remedy the violation, the city may proceed to correct the violation and assess the corresponding charges against the owner or occupant whichever is applicable.

9. Title V: § 50.05 – **Re-word.** "Items such as worn out furniture, refrigerators, mattresses, stoves, etc. will be pickup up by the city during Wednesdays at no charge to City Residents subject to City Capacity. two specified periods each year at no cost to city residents. Pick-up weeks will be in the spring and fall of each year with notice thereof being given to the public prior to the scheduled time. Throughout the rest of the year, these items may also be collected on a call-in basis. Residents may schedule pick-up by calling the Public Works General Services Department. No more than six items will be picked up at the same address during a week. Items shall be placed in an area behind the curb no earlier than 24 hours prior to the date designated by the Public Works General Services Department. Landowners are responsible for the general appearance of their property. Failure to comply with this provision will result in a citation and fine against the property owner, enforced by Code Enforcement, in an amount set by the City Council through resolution. Program does not pertain to commercial customers. In addition, the City Council by resolution will establish a fee schedule for the items other than during the spring and fall clean-up."

Staff recommended the City Council adopt the following entitled ordinance updating new operation changes for the Public Works Department. Consent Agenda Approval.
Allen/Headen (7 Ayes)

ORDINANCE NO. 2015-5 “AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NC, TO REFLECT CHANGES IN PREPARATION OF THE SANITATION DIVISION’S NEW FULLY-AUTOMATED REFUSE/RECYCLE TRUCKS

City Personnel Policy Revision. Approved. The City Personnel Policy was last revised on August 19, 2013, to update several sections since the Policy was first approved July 12, 2007. The current policy does not address some of the more recent changes or policy issues that staff has encountered.

The management team reviewed the Personnel Policy and identified several sections that needed to be revised and some that needed to be added. After careful review and rewrites, those changes were shared with all Department Heads for their review, comment and discussion at our department head staff meeting. Further changes were done and agreed upon by the department heads. The Department Heads were given the final draft to share with their staff and garner any comments or changes they would like to see. As of January 23, 2015, the management team had no further change requests to report.

The effected Articles and Sections are listed below. A revision will be made to the Personnel Policy upon approval.

**City of Goldsboro
Summary of Personnel Policy Revision Articles and Sections**

Effective Date: February 2, 2015
Last Revision Date: August 19, 2013

Article I Section 9 – REVISE full time employee and part-time employee hours

Article III Section 2, 3, 4, 8, 9, 10 and 16 – REVISE change “hiring rate” to “minimum rate”

Article III Section 5 – REVISE paragraph

Article III Section 7(a)(1) REVISE delete reference to “part-time”

Article III Section 7(a)(4) - REVISE

Article III Section 7(a)(5) – DELETE

Article III Section 8 – REVISED first paragraph and added paragraph

Article III Section 17 – DELETE

Article V Section 12 – NEW Dress and Personal Appearance

Article VI Section 1 – REVISE delete reference to “part-time”

Article VI Section 2 – REVISE delete reference to “part-time”

Article VI Section 10 – ADD example same as following section

Article VI Section 11 – REVISED

Article VII Section 1, Section 7, Section 13, Section 16, Section 20 and Section 28 – REVISE delete reference to “part-time”

Article VII Section 17 – REVISED

Article VII Section 20 – REVISED

Article VII Section 27 – REVISED

Article IX Section 3 – REVISED last paragraph

Article IX Section 5 (17) AND 5 (18) – ADD

Article IX Section 6 – REVISED

Staff recommended the City Council, by motion, approve the revised sections of the Personnel Policy as requested above. The revisions shall become effective immediately. Consent Agenda Approval. Allen/Headen (7 Ayes)

End of Consent Agenda.

City Manager's Report. Mr. Stevens shared the Transportation Forum will be held on February 11th at Lane Tree and tickets are available through the Chamber of Commerce and will feature Secretary of Transportation Tony Tata. Mr. Stevens also shared the Wayne County Board of Education recognized Cpl. McDuffie and Cpl. Jones of the Goldsboro Police Department for receiving the National Blue Ribbon Award.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Pro Tem Allen had no report.

Councilmember Headen had no report.

Councilmember Broadway stated he would like to thank the Little Washington group and point out how the City is coming together to fight hunger. He stated we do not need any hungry children in Goldsboro or Wayne County.

Councilmember Goodman had no report.

Councilmember Williams had no report.

Councilmember Aycock stated he believed, the city manager, Mayor King and himself attended a ceremony last year for these officers at Meadowlane. He stated the kids love them and the officers do an excellent job. He is very proud of the officers.

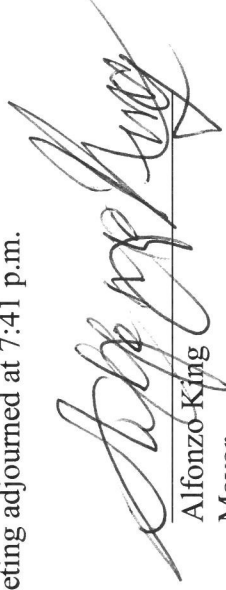
Mayor King shared he attended the Malpass Brothers performance Friday night at the Paramount Theatre. He shared his wife had shared they were great boys and when he arrived, their mother asked about his wife. He stated they put on a great show.

Mayor King stated this is the 7th year the new Paramount Theatre has been open and he would like to personally thank Mr. David Weil and his family for their contribution. He stated Mr. Weil is a country gentleman and knows every square inch of the theatre. He also thanked the volunteers from Center Stage who assist with parking and handing our programs. They sure are helpful.

Mayor King read the following Proclamation:

Proclamation – Human Relations Month. Mayor King proclaimed the month of February, 2015 as Human Relations Month in the City of Goldsboro in an effort to increase awareness, understanding and communication among all people for the purpose of improving human relations and urge each individual to make a personal effort to relate to one another for the sake of a better future for all citizens.

There being no further business, the meeting adjourned at 7:41 p.m.


Alfonzo King
Mayor


Melissa Corser, CMC
City Clerk