MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
FEBRUARY 1, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on February 1, 2016 with attendance as follows:

Present:
Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams (arrived at 5:09 p.m.)
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Marty Anderson, City Engineer
Jennifer Collins, Assistant Planning Director
Scott Barnard, Parks and Recreation Director
Mike West, Interim Police Chief
Julie Metz, DGDC Director
Gary Whaley, Fire Chief
Scott Williams, IT Director
Felicia Brown, Recreation Superintendent
Stasia Fields, Parks & Recreation
Ethan Smith, Goldsboro News-Argus
Glenn Barwick, Citizen
Lonnie Casey, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. The invocation was provided by Councilmember Broadaway.

Transfer Station Expansion. Mr. Jose Martinez provided information regarding the transfer station which is DENR permitted. He stated with any kind of change we have to go through DENR and we have been permitted as a regional transfer station should Council like to proceed with an expansion. Two municipalities have expressed interest in the possible use of our station. They would bring their recyclables to our station and we would transfer the recyclables to Fayetteville. Mr. Stevens shared it would make the City more competitive in grant application processes to help with our current transfer station. Our recommendation would be to enter into a short term agreement with those municipalities. Council discussed potential revenue and costs associated with the expansion. Council agreed staff could proceed.

Business Incentive Loans. Mr. Stevens stated on August 25, 2015, at that time Councilmember Allen and Councilmember Williams who was a merchant downtown met with a group of downtown merchants regarding concerns related to our Center Street Streetscape construction projects. One idea that came out of that meeting was a loan pool that they could draw from to help them meet current expenses due to loss of sales related to construction activity. We contacted the School of Government to see if we had authority as a city to make unsecured loans for loss of business. Generally speaking the city does not have the authority to make loans, however, we can make loans for economic development purposes. Mr. Stevens shared he discussed this with the previous Council on October 19th they asked that we bring it back at their next meeting. We brought back the idea on November 2nd and shared that if they proceeded we would recommend

Council use our Business Incentive Grant Program as a model to ensure we met the economic development criteria requirement. In meeting these requirements, businesses who have been downtown for 3 to 5 years would not be able to qualify for these types of loans. With the November election changing 4 of the 7 elected officials, he stated he had not brought it back to the Council for consideration. At your December meeting, several who attended the meeting in August, stated we had not provided an answer to this question and others. While we have met with a few individually and talked at length with some, we had not met with the larger group. The Mayor, Councilmember Williams and Mr. Stevens invited all who attended the original meeting plus all of the downtown businesses to attend a meeting on January 19th. Approximately 10 people representing 8 downtown businesses attended the meeting and although somewhat divided on whether the city should or should not provide some type of business incentive loan, Mr. Stevens stated he committed to at least discussing it with City Council. Mr. Stevens stated it would be his recommendation that Council not proceed with a loan program for a few reasons. One, it is hard to be fair and consistent across the city and he believes Council would set a precedent and be expected to help businesses that experience a loss of sales due to future public infrastructure projects such as the median work on Wayne Memorial or the work on Berkeley Boulevard. Secondly, our inability to help based on the original request. We cannot help those who have been downtown for more than five years. If you do proceed, it would be his recommendation to bring it back based on some type of program similar to the business incentive grant criteria that we base on a loan process. Council discussed.

Council recessed for 5 minutes.

Council continued discussions. Councilmember Foster stated he thought with the traffic count along Wayne Memorial, it was a little different for downtown. Councilmember Williams stated ethically he cannot speak as he is a business owner downtown but feels we should do the right thing. Councilmember Ham stated he felt it might set a bad precedence. Councilmember Broadaway stated he wished we could but we cannot make loans. Councilmember Stevens stated he can understand both perspectives.

Mr. Stevens stated the city cannot do loans because of loss of sales, we do not have that authority. We cannot be fair with doing a loan pool, because we cannot offer it to existing businesses in excess of 3 to 5 years and cannot be based on loss sales it would have to be for economic purposes.

Mayor Allen stated the impact is now over and hopefully everyone should be over the curve.

Mr. Stevens stated Councilmember Williams could advocate for downtown but would not be able to directly benefit from the program.

Councilmember Williams stated he saw businesses suffer and some go out of business, they deserve some opportunity to get some help in the city.

Mayor Pro Tem Aycock stated hopefully now that the project is complete sales will pick up and people can make up for loss sales.

Additional discussion continued. Mayor Allen polled Council. Council consensus was to not proceed with a loan program.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item C. Site, Landscape and Building Elevation Plans – Precision Plumbing. Mayor Allen stated when other industries have come along Industry Court, we have not made them pay a fee in lieu or required them to install sidewalks because of where they were located. Staff discussed. Mr. Rowe stated his recommendation would be they pay the fee in lieu. Council agreed.

Item E. Z-11-15 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-southern Railroad. Mayor Pro Tem Aycock stated he felt the proposed use was not compatible with the area. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council pulled Item E. from the Consent Agenda and placed it under Items Requiring Individual Action.

Item F. FY 2015-16 Budget Amendments. Mayor Pro Tem Aycock complimented the Fire Department on the Training Center. Councilmember Williams questioned Item 6. Repairs to sidewalks and meter boxes on John Street. Council discussed various options and potential trip hazards with staff.

Additional discussion included the following:

Councilmember Broadaway shared a concern regarding water pooling along Mulberry Street after rain events and also shared he had received numerous complaints. Mr. Anderson shared he has driven that section of Mulberry and there are several areas that are holding water. We are proposing to install catch basins within that area.

Councilmember Williams stated he knew there had been discussions to remove the question regarding felony convictions from the City's application for employment and he would like to make a motion we move forward with removing the question from the application. Mr. Stevens shared we are now accepting electronic applications and the Mayor had shared he had spoken with a number of Councilmembers regarding concerns expressed, staff has removed the question from the application. Councilmember Foster asked what did that mean to the city. Mr. Stevens stated in his commitment to the public that means we will still hire qualified to do the job. We will do background checks on all the applicants we hire. Other cities are doing this. The thought is as we are having people apply and the boxed is check, the application does not make it to the department. Mr. Stevens stated we have interviewed people that had the box checked. More so they do not make it to the departments because their qualifications do not fit the job they have applied for as well as others. At the end of it, people cannot say they did not get an interview because the box was checked.

Councilmember Williams asked if the liaison position had moved forward. He stated he did not feel like he needed a liaison in his district. Mayor Allen shared staff is working on a job description and staff will share the job description.

There being no further business, the work session adjourned at 6:39 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on February 1, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Steve Holder with Bethel Church provided the invocation.

Approval of Minutes. Approved. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of January 4, 2016 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. No one spoke and the public comment period was closed.

Little Washington Growing Group. Ms. Cheryl Alston presented information to Council regarding the W.A. Foster Center on Leslie Street. The W.A. Foster Center has much history dating back several decades. The Little Washington Garden group and the Junior Master gardeners have been using the gardens outside the W.A. Foster Center teaching the youth about planting, harvesting, and selling aspects of gardening. Ms. Cheryl Alston would like to continue using the facility as a recreational center for the young people. Ideas such as afterschool STEM classes, nutrition classes, community gardening, and food preparation and canning classes were presented. A historical room was also mentioned as a collaborative community museum to show the history of the center. A final idea for the use of the facility would be to open a temporary homeless shelter to provide a meal and a short term resting area for the homeless in our community. Community volunteers would be needed, some of which are already willing and available to work. Accountability for the services would be provided to show how many volunteers were used in the variety of activities of the center.

Ms. Alston asked Council to consider the proposed concepts and thanked Council for their time and consideration.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item E. Z-11-15 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad was removed from the Consent Agenda during the work session and placed under Items Requiring Individual Action. Mayor Pro Tem Aycock moved the items on the Consent Agenda, Items B, C, D, F, G, H, I, J, K, L, M and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway, and a roll call vote resulted in Mayor Allen, Mayor Pro Tem Aycock, Councilmembers Broadaway, Stevens, Foster and Ham voting in the affirmative. Councilmember Williams voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended by a 6:1 vote. The items on the Consent Agenda were as follows:

Site and Landscape Plan – Domino's Pizza. Approved. The site is located on the northeast corner of Sunburst Drive and Royall Avenue.

Frontage:	140 ft. (sunburst Drive)
	200 ft. (Royall Avenue)
Depth:	199 ft. (approx.)
Lot Area:	0.59 Acres
Zoning:	HB – Highway Business

The property is currently vacant.

The submitted site plan indicates a proposed 2,039 sq. ft. one-story building placed parallel to Royall Avenue. In addition 14 parking spaces (including 1 handicapped space) are shown.

Hours of operation are being proposed at Monday thru Sunday 10:00 a.m. to 12:00 a.m. with 7 employees expected to be associated with the use.

The property can be served by City water and sewer. Stormwater detention and/or nitrogen calculations are not required due to less than half an acre being disturbed.

The proposed take-out restaurant with drive through service requires a total of 11 parking spaces and the site plan shows 14 parking spaces (including one handicapped space). Interconnectivity is not practical with this site to the north due to this use being adjacent

to residential property and interconnectivity access has been provided to the east with a 24 ft. access easement for future connection.

Access to the property will be provided with a new curb cut along Suntrust Drive. Proper driveway permits will be required from NCDOT. There is no curb cut proposed on Royall Avenue.

The submitted landscape plan indicates street trees along Sunburst Drive and Royall Avenue. Applicant has proposed a combination of small ornamental trees and large overstory trees as street trees due to overhead utilities. Vehicular Surface Area plantings will include Crape Myrtles, Golden Mop and Indian Hawthorne. These plants will be interspersed as interior plantings within parking lot islands. Staff is working with applicant to ensure required quantities are met by providing plantings adjacent to proposed parking within 15' of the right-of-way.

A 20-foot Type C buffer is required along the northern property line adjacent to the residential property. A 6-foot opaque wood privacy fence is being proposed along with supplemental landscaping to allow the reduction of the opaque buffer by 50%. The landscaping will consist of a combination of Maples, Crape Myrtles, Cyprus and Indian Hawthorne.

A Type A 5-foot buffer is required along the eastern property line and a combination of existing trees and proposed trees and shrubs will meet the landscape buffer requirements.

Interior sidewalks have been provided to access the building, however, the applicant is requesting to pay the fee of $4,740 in lieu of constructing exterior sidewalks along Sunburst Drive and Royall Avenue.

The proposed dumpster location will be properly screened by a 7-foot tall wood privacy fence, however the applicant is requesting a modification to allow the placement of the dumpster to encroach within the 20-foot Type C landscape buffer along the northern property line.

A lighting plan proposing parking lot ground-mounted poles, has been submitted and meets the requirements of the City's lighting design standards.

Proposed exterior elevation plans have been submitted and the building is constructed of brick veneer with EFIS parapet. Staff is working with the applicant to ensure the front façade incorporates wall plane projections or recesses to create an interesting and attractive architectural design.

At their meeting held on January 25, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans subject to all staff revisions being completed and with the following modifications:

1. Modification of interconnectivity to the north;

2. Modification to allow the dumpster location to encroach within the 20 ft. landscape buffer on the north; and

3. Modification to allow payment of a fee in lieu in the amount of $4,740 for exterior sidewalks.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans with the following modifications:

1. Modification of interconnectivity to the north;

2. Modification to allow the dumpster location to encroach within the 20 ft. landscape buffer on the north; and

3. Modification to allow payment of a fee in lieu in the amount of $4,740 for exterior sidewalks. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

Site, Landscape and Building Elevation Plans – Precision Plumbing. Approved. The site is located on the north side of Fedelon Trail between N. William Street and Salem Church Road.

Frontage:	140 ft. (Fedelon Trail)
Depth:	636 ft. (approx.)
Lot Area:	3.96 Acres
Zoning:	I-2 General Industry

In 2014, development plans to add a parking lot for Precision Plumbing on vacant land between their existing office and an existing mini-storage development were approved by the Planning Commission and City Council. The parking lot was never developed and now wish to construct a new building on the vacant land and reconfigure the lot lines to reduce the land area associated with the existing mini-storage operation.

The submitted site plan indicates a proposed 6,000 sq. ft. one-story office/storage building placed perpendicular to Fedelon Trail. 2,000 sq. ft. of the total square footage will be used for office space and the other 4,000 sq. ft. will be used for storage. A 4,000 sq. ft. one-story garage/storage building is also proposed at the rear of the property. In addition 25 parking spaces (including 1 handicapped space) are shown.

The property can be served by City water and sewer. Stormwater detention and/or nitrogen calculations are required and subject to review and approval by the Engineering Department.

The proposed office/storage use requires a total of 20 parking spaces and the site plan shows 25 parking spaces (including one handicapped space). Applicant is requesting a modification of the interconnectivity requirement due to existing vegetation to the west and an existing chain link fence and vegetation to the east.

Access to the property will be provided with a new curb cut along Fedelon Trail. Proper driveway permits will be required from NCDOT.

The submitted landscape plan indicates three Flowering Cherry trees along Fedelon Trail to serve as required street trees.

Vehicular Surface Area plantings will include English Boxwoods and Fountain Grass. These plants will be interspersed as interior plantings within parking lot islands and adjacent to parking within 15 feet of the right-of-way.
Based on the size of the lot, a total of 68 shrubs and 14 trees would be required within the vehicular surface area. Because a large portion of the property to the rear is to remain vacant, the applicant has requested a modification to reduce the number plantings to seven trees (Flowering Cherries) and 40 shrubs (Boxwoods).

A Type A (5 ft.) buffer is required along the eastern and western property lines and a combination of existing trees and proposed trees and shrubs will meet the landscape buffer requirements.

Interior sidewalks have been provided to access the building however the applicant is requesting a modification of the sidewalk construction or fee in lieu requirement. The developer feels that sidewalks in this location would not be appropriate since the area is characterized by industrial uses.

The proposed dumpster location will be properly screened by a 6-foot tall chain link fence with slats. HVAC units are ground mounted and properly screened from the right-of-way with plantings.

Proposed exterior elevation plans have been submitted and the building is constructed of split face block, EIFS and metal panels with a standing seam metal roof.

At their meeting held on January 25, 2016, the Planning Commission recommended approval of the site, landscape and building elevation plans with the following modifications:

1. Modification of interconnectivity to the east and west; and

2. Modification to reduce the required number of vehicular surface plantings from 14 trees and 68 shrubs to 7 trees and 40 shrubs.

The Commission did not approve a modification of the sidewalk installation or fee in lieu requirement.

During the work session, after discussion with Council, staff recommended adding a modification to allow the payment of a fee in lieu for sidewalks.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans with the following modifications:

1. Modification of interconnectivity to the east and west; and

2. Modification to reduce the required number of Vehicular Surface plantings from 14 trees and 68 shrubs to 7 trees and 40 shrubs.

3. Modification to allow payment of a fee in lieu for sidewalks. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

Site and Landscape Plans – The Soul Bowl Restaurant. Approved. The site is located on the northeast corner of Elm Street and Leslie Street.

On October 5, 2009, the City Council approved a two-lot preliminary subdivision plat for this property. A final plat has not yet been submitted. There is an existing dwelling to the north which is known as Lot No. 1 and Lot No. 2 is proposed for the restaurant development.

The building on the site was originally constructed in 1949 and was operated as "The Soul Bowl Café" until it closed in 2003.

On February 1, 2010, the City Council approved site and landscape plans for renovation of the take-out dining facility. After that approval, the applicant's father became ill and plans to develop the property were delayed.

The applicant now wishes to begin developing the site, however, since site plan approval is valid for only a one-year period, it is necessary that the plans again be reviewed and approved.

The applicant has now proposed substantial changes to the site and landscape plans approved by City Council on February 1, 2010. New plans have been submitted which would again propose to utilize the existing 1,635 sq. ft. structure on Lot No. 2 for a take-out and dining restaurant.

In order to utilize the existing structure, setback modifications will be required.

Frontage: 73.15 ft. (Leslie Street)
Frontage: 163.82 ft. (Elm Street)
Area: 10,563 sq. ft. or 0.242 acres
Zoning: General Business

Hours of Operation: 6:00 a.m. to 11:00 p.m.

Monday through Thursday

6:00 a.m. to 12:00 p.m.
Friday and Saturday

6:00 a.m. to 10:00 p.m.
Sunday

Number of Employees: 6
Refuse Collection: Private Carrier

Parking Required: 27 spaces
Parking Provided: 17 spaces (including one handicapped space)

Two small cinderblock and brick buildings on the property will be removed in order to accommodate required parking.

While a total of 27 parking spaces are required, the applicant has requested a modification to reduce that number to the 17 spaces shown on the site plan just east of the existing structure. The applicant contends that much of the anticipated traffic for the business will be on foot.

There are two existing curb cuts providing access to the site from Elm Street. The westernmost curb cut (closest to Leslie Street) will not be utilized and will be blocked by landscaping. The easternmost curb cut on Elm Street will be expanded to a width of 28 ft. to allow for access to the parking area.

An existing gravel drive aisle existing on Leslie Street is proposed for deliveries only and to provide access to the commercial garbage dumpster and grease trap enclosures. Applicant is requesting a modification of the requirement that all vehicular surface areas be paved.

Pedestrian access is not shown from the parking lot to the restaurant facility. Paved surface areas and accessible walkways will be required. Staff will require applicant to show these improvements as revisions to the submitted plans.

Although interconnectivity is shown to the north, applicant has requested a modification since the adjacent property is utilized as a residence and interconnectivity is not necessary or desirable.

The submitted landscape plan indicates a total of four street trees along Elm Street. Applicant is requesting a modification of the street tree requirement along Leslie Street due to limited street yard area. A modification of the required street yard from 8 ft. to 5 ft., 9 in. has been requested. Required landscape material is proposed along Elm Street and will include a mix of trees (Laurel Oaks and Crape Myrtles) and shrubs (Hollies and privets).

Class C (20 ft. wide) opaque buffers are required along the northern and eastern property lines. A 6 ft. tall masonry wall is shown within these areas which allows for a reduction in the planted buffer width from 20 ft. to 10 ft. Due to limited space available, the applicant has requested a modification to reduce the 10 ft. wide buffer to a width of 5 ft. Landscaping within that area would include Crape Myrtles, Hollies and Privets.

All HVAC equipment, dumpster and grease trap enclosures will be appropriately screened in accordance with City standards.

A lighting plan will have to be reviewed by staff prior to issuance of building permits for the development.

Stormwater calculations are not required because the proposed disturbed area is less than one-half acre.

The following modifications are requested in conjunction with the proposed development:

1. Modification to reduce the width of the protected street yard area along Leslie Street from 8 ft. to 5 ft., 9 in.;

2. Modification of the parking requirement from 27 spaces to 17 spaces;

3. Modification of paving requirement to allow the graveled driveway extending from Leslie Street to remain;

4. Modification of the street tree requirement along Leslie Street;

5. Modification of the northern and eastern Class C opaque buffer with a solid fence from 10 ft. to 5 ft.;

6. Modification of the interconnectivity requirement along the northern property line;

7. Modification of front yard setback for the existing building from 20 ft. to 19.4 ft. along Elm Street and from 20 ft. to 5.9 ft. along Leslie Street; and

8. Modification of the rear setback for the existing building from 25 ft. to 17.6 ft.

At their meeting held on January 25, 2016, the Planning Commission recommended approval of the site and landscape plans as submitted with the above modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plans with the following modifications:

1. Modification to reduce the width of the protected street yard area along Leslie Street from 8 ft. to 5 ft., 9 in.;

2. Modification of the parking requirement from 27 spaces to 17 spaces;

3. Modification of paving requirement to allow the graveled driveway extending from Leslie Street to remain;

4. Modification of the street tree requirement along Leslie Street;

5. Modification of the northern and eastern Class C opaque buffer with a solid fence from 10 ft. to 5 ft.;

6. Modification of the interconnectivity requirement along the northern property line;

7. Modification of front yard setback for the existing building from 20 ft. to 19.4 ft. along Elm Street and from 20 ft. to 5.9 ft. along Leslie Street; and

8. Modification of the rear setback for the existing building from 25 ft. to 17.6 ft. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

FY 2015-16 Budget Amendments. Ordinance Adopted. During the past few months, there have been several discussions with Council in regards to budget allocations for additional departmental expenditures.

There are several departments/divisions that require budget revisions for FY 2015-16.

1. In March 2015, Council approved for the Fire Department to purchase containers to construct a fire training facility. The training ground construction included additional expenditures for the foundation, erection

of the containers, and fencing. The Fire Department utilized existing operating funding within their budget in the amount of $35,000 for these expenditures. An appropriation is necessary for $35,000 so that the Fire Department can continue to pay normal operating expenditures for the rest of this fiscal year.

2. NC Main Street Conference upcoming expenditures:

General Fund:	
a) Union Station Window Coverings	$3,200
b) Main Street Conference Fees	$4,610
Total	$7,810
Municipal Service District Fund:	
a) JC Penney Parking Lot	$4,000
b) John St. Parking Lot	$3,500
c) Gidden's Clock Repairs	$3,000
d) Light Pole Painting	$8,450
Total	$18,950

3. Council approved for staff to move forward with the repairs and resurfacing for Mulberry Street from Center to James Street at a cost of $20,004. An appropriation of $20,004 for funding is required.

4. Council approved for the resurfacing to surrounding streets associated with the Transfer Station and Walnut Street Improvements that was not funded with the Tiger funding. The additional resurfacing totaled $110,457. An appropriation of $110,457 for funding is needed.

5. Within the Travel and Tourism Division, the City received the reimbursement for the N.C. Tennis Association expenses in the amount of $9,054.

6. The City Manager discussed with Council the repairs to the sidewalks and meter boxes on John Street. Appropriation is needed from the General Fund for the sidewalk repairs in the amount of $12,300 and $16,000 from the Utility Fund for the meter box adjustments and retrofits.

7. In accordance with the intergovernmental agreement, the County of Wayne contributed $200,000 towards the renovations of the Goldsboro Country Club. These funds will be used to complete the parking lot improvements, landscaping installation, site and cart path renovations, additional furnishings and demolition to current club house facility. Amended the budget to reflect the additional revenue and expenditure is needed.

Staff recommended Council adopt the following entitled budget ordinance to reflect the changes to the City's FY 2015-16 budget, which will be decreasing the Unassigned Fund Balance of the General Fund by $165,567, Utility Fund by $36,004 and Municipal Service District by $18,950. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

ORDINANCE NO. 2016-4 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-16 FISCAL YEAR"

Authorization of Parks & Recreation Positions. Ordinance Adopted. When the FY 2015-16 budget was adopted in June, Council reaffirmed the 442 full-time positions outlined in the budget document. There were 3 positions within the Golf Course Division that were authorized and funded until October 31, 2015.

The City of Goldsboro entered into an agreement with the Wayne County Public Schools in November 2015. The agreement will allow the City's Park and Recreation Department to utilize school facilities which have gymnasiums and athletic fields. The obligation of the City will be to maintain several of the athletic grounds and cleaning and trash removal at its events and functions. The additional maintenance requirements that comes along with this agreement will involve more maintenance staff.

It is recommended that two of the positions eliminated within the Golf Course Division be authorized to support the maintenance requirements necessary with the school agreement.

The City's budget document lists all of the full-time positions with the appropriate pay grades, I am recommending that the following positions be authorized in the FY 2015-16 budget.

Position	Grade	Pay Range
Heavy Equipment Operator	71	$33,563 - $53,029
Maintenance Technician	67	$27,612 - $43,627

Since funding for these positions were not appropriated after October 31, 2015, it is requested that additional funding be allocated for salary and fringes in the amount of $56,600.

Staff recommended Council authorize the Heavy Equipment Operator and Maintenance Technician positions within the FY 2015-2016 budget and adopt the following entitled budget ordinance allocating the funding for these positions. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

ORDINANCE NO. 2016-5 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

North Carolina Parks and Recreation Trust Fund Grant. Resolution Adopted. Ordinance Adopted. The NC Parks and Recreation Trust Fund (PARTF) is grant funding that assists in building and renovating facilities. PARTF provides dollar-for-dollar matching grants to local governments for parks and recreation projects to serve the public.

The Goldsboro City Council adopted the conceptual Master Plan for Mina Weil Park and encouraged staff to search for additional funding sources to help with the cost of this project.

At the January 20, 2015 meeting, the City Council agreed for staff to apply for a PARTF grant to support with the construction of the recreation center and improvements to Mina Weil Park. The City has been awarded a $250,000 grant towards these improvements. The City's match will be the construction of the new W. A. Foster Recreation Center.

It is recommended Council adopt the following entitled resolution authorizing the Mayor to sign the grant agreement with the NC Department of Natural and Cultural Resources and adopt the following entitled ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of Parks and Recreation's budget by a total of $250,000. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

RESOLUTION NO. 2016-7 "A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ACCEPT THE NORTH CAROLINA PARKS AND RECREATION TRUST FUND GRANT"

ORDINANCE NO. 2016-6 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-16 FISCAL YEAR"

Resolution Establishing FY 2015-16 Tourism Allocation. Resolution Adopted. The City of Goldsboro recognized the need to advance development of tourism and increased the occupancy tax from 3% to 5% on July 15, 2002. Our local legislation describes how occupancy tax funds are to be used on whether a civic center is feasible or not feasible at present. At the June 16, 2008 meeting, Council adopted a resolution allocating 50% of the net proceeds from the occupancy tax collections be assigned towards support of tourism efforts, which indicated that the civic center was not

feasible at present. Since that time, the City has been allocating all occupancy tax proceeds 50% towards tourism and 50% towards civic center.

On March 6, 2015, the City of Goldsboro entered into an intergovernmental agreement with the County of Wayne to construct the Wayne County Agricultural and Convention Center. The City agreed to donate approximately 12 acres of land at the corner of New Hope Road and Wayne Memorial Drive for the development of this center.

The County of Wayne has the authority to levy a 1% room occupancy tax and the intergovernmental agreement with the City on how the County and City occupancy tax will be distributed to support tourism marketing and facilities. Based on the determination that the convention center is feasible and the intergovernmental agreement distributes the occupancy tax for tourism related purposes, it is recommended that the City Council change the occupancy tax collections proceeds for tourism to 20% for marketing and 80% for facilities effective February 1, 2016.

On January 27, 2016, staff met with the Goldsboro Tourism Council and discussed the abovementioned distribution change and the Council was in favor of this distribution change.

Staff recommended Council adopt the following entitled resolution changing where the Civic Center is feasible and remit up to twenty percent (20%) of the net proceeds from occupancy tax collections to the Goldsboro Tourism Council for tourism related marketing efforts and eighty percent (80%) of the net proceeds from the occupancy tax collections to tourism related facility construction, maintenance, and/or operation expenses. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

RESOLUTION NO. 2016-8 "RESOLUTION ESTABLISHING FY 2015-16 TOURISM ALLOCATION"

Audit Services for Fiscal Year Ending June 30, 2016. Approved. The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The Audit examines, by fund, all categories of the City's revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

The CPA firm of Carr, Riggs and Ingram, LLC has performed the City's audit for the past several years, and they are very familiar with the City's financial records. Mr. Dean Horne, CPA, has provided a quote of $45,000 and it is felt that this price is accurate for the amount of work that is essential and the requirements placed upon the auditors by the Local Government Commission, and the quality of the reports provided by this firm. This figure does include the auditing requirements for the Federal Transportation Authority for the TIGER funding.

Staff recommended Council award the auditing services for the Fiscal Year ending June 30, 2016 to Carr, Riggs and Ingram, LLC. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

Revised Amendment No. 1 to Engineering Services Agreement for CWSRF Stoney Creek Sanitary Sewer Outfall Rehabilitation. Ordinance Adopted. Resolution Adopted. The City Council reviewed Amendment No. 1 at the January 4, 2016 council meeting. Upon review and discussions with City staff, a recommendation was made to revise Amendment No. 1 authorizing The Wooten Company to perform "select" construction administration services prior to construction and during construction closeout. It is also understood that City staff will handle the majority of construction administration and all resident project representative services during the construction period.

Upon recommendation by City staff, The Wooten Company revised Amendment No. 1 for additional services and modifications to services set forth above. The Wooten

Company shall provide select bidding and award and construction administration services to the City during the bidding and construction phases of the project. This work will be conducted on an hourly rate basis within an established ceiling fee as outlined in the table below:

Fee Schedule (Hourly rate w/ceiling fee):	
Advertisement, Bidding & Award	$2,500.00
Construction Administration	$7,250.00
Revised Amendment No. 1 Total	$9,750.00

We have reviewed the financing of this project with the Finance Director and determined that appropriation from the utility fund is required.

Staff recommended City Council adopt the following entitled budget ordinance appropriating funds for additional engineering services for the Stoney Creek Sanitary Sewer Outfall Rehabilitation Project and adopt the following entitled resolution authorizing the City Manager to execute Revised Amendment No. 1 with The Wooten Company pertaining to additional engineering services. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

ORDINANCE NO. 2016-7 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

RESOLUTION NO. 2016-9 "RESOLUTION AUTHORIZING EXECUTION OF REVISED AMENDMENT NO. 1 FOR ADDITIONAL ENGINEERING SERVICES FOR STONEY CREEK SANITARY SEWER OUTFALL REHABILITATION PROJECT BETWEEN THE CITY OF GOLDSBORO AND THE WOOTEN COMPANY"

Municipal Service District 2015-16 Budget Needs. Ordinance Adopted. The Municipal Service District (MSD) is a downtown tax district that collects $0.235 per $100 valuation of property. It was established in 1979 as a result of a NC General Statute that allows municipalities to create such districts for the benefits of the downtown commercial district of a city or town. These funds cannot be utilized for improvements or benefits outside the District.

Since the last Wayne County property tax reevaluation in 2011, this District generally collects $72,000. Each year, the downtown staff prepares a budget that allocates this sum to projects or efforts to benefit downtown. Furthermore, the staff, with input from the DGDC, works to balance the allocation of those funds to reflect the national Main Street™ Four Step Approach to downtown revitalization, including; Design, Economic Restructuring, Promotions and Organization.

Due to unplanned costs associated with the Center Street Streetscape project, including light pole banners, holiday decoration needs, public art installations, signage, communication and marketing needs, the appropriated allocation of the 2015-16 MSD Budget has been utilized for these costs and depleted necessary funds for planned and committed expenses. In addition, the Center Street investment has spurred an influx of new private investment as the City desired.

Since 1985 the City and the Downtown Goldsboro Development Corporation (DGDC) have administered a public-private financial incentive program funded by the monies derived by the MSD for downtown building façade improvements. Both tenants and property owners are eligible for these grant monies if the building is used commercially, the property owner pays property tax and the building is located within the boundaries of the MSD. The grant is applicable for repairs, restorations, or improvements made to building exterior facades facing a public street or rights-of-way. The procedure to participate in the program requires an application reviewed and supported by the Historic District Commission and the City of Goldsboro Inspections Department, renderings of the end product, an itemized list of work to be completed and at least two itemized

quotes. The application is submitted to the DGDC Design Committee for review and recommendation to the DGDC Board of Directors.

The Façade Grant Program is the single local direct financial incentive offered as a tool toward building improvements. The 2015/16 FY budgeted $20,000 to support this program. Due to the influx of new property acquisitions and business investments, the Downtown Development office is experiencing an increase of requests for façade grant applications.

To date, the façade grant program has supported six façade grant projects for the following properties:

1) 205/207 E. Walnut Street in the amount of $3,939.25.
2) 201 S. Center Street in the amount of $8,296.72.
3) 143 N Center in the amount of $5,180.00.
4) 117 S. Center Street in the amount of $4,669.59.
5) 101 N. Center Street in the amount of $10,000.

The total façade improvement investment for these five projects by the private investor, based on their lowest bid, is $139,248.57.

These projects were funded at a total MSD cost of $32,085.56 resulting in a 334% return on investment.

The DGDC has received four additional façade grant applications for the following properties: 205 N. John Street, 207 N. John Street, 209 N. John Street and 201 N. Center Street. The first three properties meet the Special Projects category providing up to 25% of the façade project cost, not to exceed $10,000. The latter project, 201 N. Center Street, meets the regular project category allowing a maximum $2,500 award. Due to the current balance, we require $14,853.66 to fully award these grants.

With the recent reductions of the MSD Fund Balance to support needed housekeeping items at the January 19, 2016 Council Meeting, the MSD unappropriated fund balance is $38,906.

Staff recommended Council adopt the following entitled budget ordinance reducing the Municipal Service District unappropriated fund balance in the amount of $14,853.66 to increase the façade grant/project line item by the same amount to permit the DGDC to award the outstanding four façade grant projects, according to the standards of the façade grant program. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

ORDINANCE NO. 2016-8 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2015-2016 FISCAL YEAR"

Advisory Board and Commission Appointments. Resolution Adopted. There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the general public at large.

The City Council met in a work session on December 21, 2015, to review vacancies and applications received to fill the current vacancies. To date, nine applications have been received to fill the vacancies of three boards and commissions. With these appointments, three vacancies on the Appearance Commission, three vacancies (2 are alternates) on the Historic District Commission, six vacancies on the Mayor's Committee for Person with Disabilities, one vacancy (at-large) on the Goldsboro Tourism Council and one vacancy on the Community Affairs Commission remain.

It is recommended the City Council adopt the following entitled resolution appointing members to various Advisory Boards and Commissions in the City of Goldsboro. Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

RESOLUTION NO. 2016- 10 "RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS"

Terminology Update for Code of Ordinances. Ordinance Adopted. The Goldsboro City Council was formerly known as the "Board of Alderman" and some of the old terminology is still found in our Code of Ordinances.

To be consistent throughout the Code of Ordinances, staff would recommend updating the remaining instances of the old terminology.

Replace the words "Board of Alderman" or "Alderman" to "City Council" in the following places:

- Article IV: § 4.1, 4.2
- Article V: § 5.1, 5.2
- Article VI: § 6.1, 6.2
- Article VII: § 7.1, 7.3
- Article VIII: § 8.1, 8.2
- Article IX: § 9.1, 9.2, 9.3, 9.5, 9.6, 9.7
- Article X: § 10.1, 10.4, 10.10, 10.24, 10.25
- Article XI: § 11.1, 11.2, 11.4
- Article XIII: § 13.1, 13.2
- Article XIV: § 14.1
- Article XV: § 15.1, 15.2
- Article XVI: §16.1
- Appendix A
- Chapter 927: Sec. 11; Sec. 13

Staff recommended the City Council adopt the following entitled ordinance updating "Board of Alderman" to "City Council." Consent Agenda Approval. Aycock/Broadaway (6 Ayes/1 No)

ORDINANCE NO. 2016-9 "AN AMENDMENT OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NC UPDATING TERMINOLOGY FROM "BOARD OF ALDERMAN" TO "CITY COUNCIL"

End of Consent Agenda.

Z-11-15 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad. Denied. The applicant requests a change of zone from R-16 Single-Family Residential to R-20A Residential Conditional District to limit the use of the property to a solar facility. Development plans detailing the project would have to be approved in conjunction with the rezoning request.

Frontage:	515 ft.
Depth:	2,000 ft. (approximately)
Area:	43.0 Acres

Surrounding Zoning:	North:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
	South:	Industrial and Business Park-1
	East:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
	West:	R-16 Residential and RM-8 Residential Mobile Home Park

The property is currently vacant woods.

If rezoned to the R-20A Conditional District, the use for the property would be limited to a solar facility and development plans detailing the use would be required.

The City's Comprehensive Land Use Plan designates this property for Medium Density Residential development.

The City is currently holding water and sewer assessments for the property in abeyance until the property is annexed or until the developer requests connection to City utility lines. The costs are $4,080 for water and $7,650 for sewer. Although the submitted development plans do not include hooking on to City utilities, the utility assessments currently held in abeyance will have to be paid. Annexation will not be required. This property is not located within a Special Flood Hazard Area.

The submitted site plan indicates a gated 20 ft. wide soil access drive beginning at Thoroughfare Road and extending westerly through the development terminating at a cul-de-sac. Two spaces will provide parking at time of construction and for scheduled site visits twice a year.

The solar panels will be installed within a 32-acre area (out of the entire 43-acre site) surrounded by a six-ft. tall chain link fence topped with barbed wire. Existing woods will be retained for a width of at least 50 ft. along the frontage as well as the sides and rear of the property. Existing woods will also be retained along the railroad line which extends just to the south of the property. Staff will evaluate the need for supplemental landscaping in the event the existing 50 ft. vegetative buffer does not meet the landscape buffer requirements.

The Air Installation Compatible Use Zone Study (AICUZ) shows that there are two mapped flight tracks which traverse the subject property.

Officials at Seymour Johnson AFB have analyzed the request and the Solar Glare Hazard Analysis Tool submitted by the applicant and, based on the parameters for development that have been proposed, they have no objections and find the proposal would be compatible relative to Height, Visual, Light Emissions, Bird/Wildlife Aircraft Strike Hazard (BASH), and Radio Frequency/Electromagnetic Interference protocol.

The applicant has indicated that construction on the site would take four to six months and that the operation will be basically unmanned with no daily personnel or activity at the site. Only twice-yearly site visits will be made to this location.

At the initial public hearing held on December 21, 2015, one person spoke in opposition to the request. Although no one appeared in favor, the applicant requested, in writing, that the public hearing be continued to January 19, 2016 in order to allow further time to address questions from a community meeting held previously. The Council continued the hearing to January 19, 2016.

At the continued public hearing held on January 19, 2016, four persons representing the applicant spoke in favor of the request.

The Planning Commission, at their meeting held on January 25, 2016, recommended approval of the zoning change and submitted development plans as presented.

Staff, however, recommends denial of the zoning change since the City's Comprehensive Land Use Plan designates this property for Medium Density Residential Development. The requested R-20A zone is considered low-density according to the Plan.

Staff recommended Council accept the recommendation of the staff and deny the change of zone request and submitted development plans. The request to R-20A Residential would not be consistent with the recommendations contained within the adopted Comprehensive Land Use Plan which designate medium-density residential development for the property.

Mayor Pro Tem Aycock made a motion to accept staff's recommendation and deny the change of zone request and submitted development plans. Councilmember Broadaway seconded the motion. Mayor Pro Tem Aycock, Councilmembers Broadway, Stevens and Ham voted in favor of the motion. Mayor Allen, Councilmembers Williams and Foster voted against the motion. Mayor Allen declared the motion passed with a 4:3 vote to deny the rezoning.

City Manager's Report. Mr. Stevens shared we have removed the question from our employment application that asks if an applicant has had a felony conviction. He stated his goal in removing the question from the employment application is to ensure those who are applying for a position within the city feel they have received the opportunity based on their qualifications including education, work history and job skills. By removing the question, Goldsboro becomes one of a growing list of communities that have taken this approach. We have not lowered our employment standards and will continue to run background checks on applicants recommended for employment. If anyone has questions or concerns, please feel free to contact us.

Councilmember Williams made a motion to approve. The motion was seconded by Councilmember Foster. Mayor Allen shared a motion was not required, Council had reached a consensus and it had been removed at the staff level.

Mr. Stevens stated he would also like to share the Main Street Conference is scheduled for March 16-18 and feels it is an opportunity for many businesses within our community not just downtown. We are expecting 550 or so visitors from across the state traveling throughout the community. He encouraged everyone to help Goldsboro be as presentable as it can be and feels it will benefit many.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.
Councilmember Williams stated we spoke on local merchants and whether we should consider a loan program or not. He stated he would like his constituents to know he voted in favor and feels bad that it was not approved.

Councilmember Broadaway had no comment.

Councilmember Stevens stated moving forward he prays all things come to fruition that have been presented during the comment period. He stated Ms. Alston presented a great idea for the current WA Foster building and he hopes we can work together to find a way to not destroy a building.

Councilmember Ham had no comment.

Councilmember Foster thanked everyone who participated in the Christmas fundraiser for schools supplies for Dillard.

Mayor Pro Tem Aycock stated he hopes we will ask the state to clean up the main arteries into the city prior to the Main Street Conference. He stated he had the pleasure of attending an awards ceremony for the 4th Tactical Division on Base and it was a great ceremony we have so much to thank them for and he appreciates being able to represent the City.

Mayor Allen shared he attended the 334th B Course graduation a couple of weeks ago. Twenty-two young airmen and women started their fighter pilot career. He shared several councilmembers attended the Base Community Council meeting, the Chamber held its Annual Banquet which was also well attended. Our good friend, George Kornegay won the Cornerstone Award; Mr. Kornegay has been a community leader for some time and was very deserving of the award. Ms. Julie Daniels won the Volunteer of the Year Award and is also very deserving. General Eikenberry was here and spoke at Wayne Community College, he is a local hero and one of the smartest men he knows. General Eikenberry was also inducted into the Goldsboro High Schools Hall of Fame. General Eikenberry also received the Order of the Long Leaf Pine. Mayor Allen shared

Our Champions in Motion Cheerleading Program which is housed at Herman Park Center attended a competition in Rolesville; aged 10& up received 1st place amongst the state, ages 7-9 received 2nd place and ages 4-6 received 3rd place. We are very proud of these girls and we invite them to attend an upcoming meeting to be recognized.

There being no further business, the meeting adjourned at 7:26 p.m.

Chuck Allen
Mayor

Melissa Corser, CMC
City Clerk