

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, JANUARY 22, 2019**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

- I. ADOPTION OF THE AGENDA**
- II. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - OLD BUSINESS*
 - a. Council Committee Appointments (Mayor)
 - NEW BUSINESS*
 - b. T.C. Coley Community Center Discussion (Mayor)
- III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
 - Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)
 - Pledge to the Flag
- IV. ROLL CALL**
- V. APPROVAL OF MINUTES (*Motion/Second)**
 - A. Minutes of the Work Session and Regular Meeting of December 17, 2018
- VI. PRESENTATIONS**
- VII. PUBLIC HEARINGS (*Motion/Second)**
 - B. Non-Contiguous Annexation Request- J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres (Planning)
- VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
 - C. Informal Bid Request #2018-005 – Curb & Gutter, Sidewalk and Asphalt Repairs (Public Works)
 - D. Enhancement Funds Grant & Municipal Agreement between City of Goldsboro and the North Carolina Department of Transportation (Downtown Development)
 - E. Professional Services Agreement - Flood Study for a Proposed No-Rise Certification for Stoney Creek Pedestrian Bridge (Engineering)
 - F. Departmental Monthly Reports
- X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- XI. CITY MANAGER'S REPORT**
- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**

DH/MS
6-1

XIII. CLOSED SESSION

XIV. ADJOURN

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING**

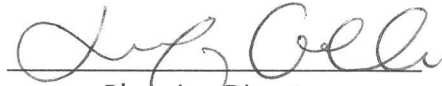
- SUBJECT:** PUBLIC HEARING
Non-Contiguous Annexation Request – J. Isaac Gurley Farms, Inc.
(Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres
- BACKGROUND:** The City Council, at their meeting on December 3, 2018 scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.
- DISCUSSION:** Pursuant to G. S. 160A-58.2, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.
- If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.
- In addition to those requirements the City Council, adopted a policy which allows annexation of noncontiguous areas subject to a number of requirements. The requirements governing noncontiguous annexations are as follows:
- a. The area is located within one mile of the established city limit line;
 - b. The City's ability to contract for the provision of fire and police protection.
 - c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.
 - d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as a public water supply is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

As indicated in the attached report, the area proposed for annexation meets all of the above items.

RECOMMENDATION:

By motion, after the public hearing, adopt an Ordinance annexing the J. Isaac Gurley Property effective January 31, 2019.

Date: 01/14/19


Planning Director

Date: 1/16/19


City Manager

NONCONTIGUOUS ANNEXATION REPORT
J. ISAAC GURLEY FARMS

Property Description

- a. Location: The area being considered for annexation is located on the northeast corner of US 13 Hwy and Hood Swamp Road.
- b. Population: The site is currently vacant and was recently rezoned to General Business. No resident population is anticipated. Development plans were approved by City Council in 2017 for a convenience store on a portion of the property at the corner of US 13 and Hood Swamp Road. Development plans for the remainder of property will have to be approved by Council prior to construction.
- c. Acreage: 8.84 Acres
- d. Zoning: The property is zoned General Business. Surrounding zoning districts are as follows:

North: R-20A Residential and RM-9
South: R-20A Residential
East: O&I-1 and R-20A Residential
West: R-20A Residential

2. Engineering Description

J. Isaac Gurley Farms

Being a parcel of land in Saulston Township, Wayne County, North Carolina and being bounded on the north by the lands of John S. Wade, on the east by the lands of Jennifer Y. Worrell and Belfast-Patetown Sanitary District, on the west by eastern right of way line of NC Highway 13 and on the south by the northern right of way of NCSR 1705 – Hood Swamp Road and being more particularly described as follows:

Commencing at a North Carolina Department of Transportation Monument U3609B-6, said point having North Carolina Grid Coordinates of N=605899.0040 feet, E= 2328365.962 feet (North American Datum 1983-2011 Adjustment) ; thence S 09°23'49" E 1121.01 feet to a new iron pipe in a ditch, the northern property line of J. Isaac Gurley Farms, Inc. and the John S. Wade Tract as recorded in deed book 1169 page 371 of the Wayne County Registry; thence along said line and ditch S 89°23'31" E 752.09 feet to a point in centerline of ditch, the northwestern corner of the Jennifer Y. Worrell tract as recorded in deed book 1554 page 396 of the Wayne County Registry; thence along said line S 28°52'58" E 4.86 feet to an existing ¾" iron pipe; thence continuing along said line S 28°52'58" E 127.82 feet to an existing ¾" iron pipe, the northeastern corner of Belfast-Patetown Sanitary District tract as recorded in deed book 2934

page 534 of the Wayne County Registry; thence along the northern line of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry S 61°04'54" W 100.00 feet to an existing ¾" iron pipe, the northwestern corner of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the western line of said tract S 28°52'25" E 97.90 feet to a new iron pipe; thence continuing along said line S 28°52'25" E 2.10 feet to an existing ¾' iron pipe in the northern right of way line of NCSR 1705 – Hood Swamp Road; thence along said right of way line S 61°04'57" W 331.13 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 19.89 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 564.80 feet to a new iron pipe in said right of way; thence S 61°01'58" W 55.32 feet to a new iron pipe in the intersection of the northern right of way line of NCSR 1705 – Hood Swamp Road and the eastern right of way line of NC Highway 13; thence along the eastern right of way line of NC 13 along a curve to the left having a chord of N04°53'00" E 584.24 feet and a radius of 1698.93 feet to a new iron pipe in said right of way; thence along said right of way N 04°40'52" W 148.92 feet to a new iron pipe in said right of way in the centerline of a ditch the southwest corner of the John S. Wade Tract as recorded in deed book 639 page 511 of the Wayne County Registry; thence along a ditch S 89°23'31" E 35.32 feet to the point of beginning containing 8.84 acres, more or less.

3. Qualifications

- a. The area proposed to be annexed meets the requirements of G. S. 160A-58.1(b) as set forth below:
 1. A noncontiguous area proposed for annexation must meet all of the following standards:
 - a. The nearest point of the proposed satellite corporate limits must be no more than three miles from the primary corporate limits of the annexing city.

The nearest point of the proposed satellite corporate limits from the primary corporate limits of the City of Goldsboro is approximately 3,878 ft., or 0.73 miles.
 - b. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city.

There are no primary corporate limits of another city within 3,878 feet of the proposed satellite corporate limits.
 - c. The area must be so situated that the annexing city will be able to provide the same services within the proposed satellite corporate

limits that it provides within its primary corporate limits.

The proposed satellite corporate limits are situated so that the City of Goldsboro will be able to provide or contract the same services within the proposed satellite corporate limits as are provided within the primary corporate limits of the City of Goldsboro with the exception of sewer and refuse services. The owner will be required to waive provision of both refuse and sewer services. The plans for the extension of municipal services are set forth below.

- d. If the area proposed for annexation, or any portion thereof, is a subdivision as defined in G. S. 160A-376, all of the subdivision must be included.

All of the area petitioned for annexation will be included in the Ordinance if the Council desires to annex this property.

- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed ten percent (10%) of the area within the primary corporate limits of the annexing city.

The area proposed for annexation contains 8.84 acres. The area within the city limits is 17,826.70 acres. Ten (10) percent of the area within the primary corporate limits is 1,782.67 acres. The area of the proposed satellite corporate limits, plus the area of the existing satellite annexations, equals 503.71 acres or .28% of the primary corporate limits.

4. Plans for Extension of Municipal Services

- a. Fire Protection: The City can provide fire protection to the subject property
- b. Police Protection: The City will provide police protection to the property.
- c. Refuse Collection: The City's Public Works Department can provide commercial refuse service upon request.
- d. Street Construction and Maintenance: No public street is included within the petition for annexation.
- e. Water and Sewer Service: Utility service can be extended to the property at the owner's expense.

- f. Estimated Revenues: The estimated revenue for the property, as listed below, is based on the assessed valuation for 2018.

Existing Development: Vacant Land (8.84 acres)

Land Value Estimate: $\$88,420/\$100 = \$884.20$

Estimated Return: $(\$884.20 \times \$.65/\$100) = \574.73

- g. Estimated Payments to Volunteer Fire Department:

As required under G. S. 160A-58.2A, the City is required to pay either:

1. A proportionate share of the New Hope Volunteer Fire Department's debt if the calculated amount is \$100 or more.

The New Hope Volunteer Fire Department has submitted information indicating that they have no liabilities relative to building and land or apparatus and equipment.

2. The cost of contracting for fire protection with the Volunteer Fire Department.

The City will be able to provide fire suppression service to the subject property

5. Voting District

The City adopted a new Official Election District Boundary Map on July 5, 2011. It is customary to add a newly-annexed area to the nearest voting district, therefore, this area, if annexed, will be added to District No. 6 unless the City Council instructs the City staff to include this area in another district.

6. Noncontiguous Annexation Requirements

In addition to the requirements set forth in the foregoing sections, the City Council adopted a policy which allows annexation of noncontiguous areas subject to the following requirements:

- a. The area is located within one mile of the established city limit line.

As indicated previously, the subject property is located approximately 3,878 ft., or 0.73 miles from the present city limits.

- b. The City's ability to contract for the provision of fire and police protection.

The City proposes to provide fire and police service to the property.

- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.

The City's overall annexation plan concluded on June 30, 1996.

- d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as City water is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

The tract is less than 20 acres in size however is situated within one mile of the city limits and is considered contiguous to a previously-annexed property at the southwest corner of US 13 Hwy and Durwood Drive.

Findings: The proposed annexation meets the policy requirements as outlined in all of the above items.

ORDINANCE NO. 2019 -

AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 58, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on Tuesday, January 22, 2019 relative to the annexation of the noncontiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 58 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the noncontiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted July 5, 2011 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described noncontiguous real property be and the same is hereby annexed to the City of Goldsboro:

J. Isaac Gurley Farms

Being a parcel of land in Saulston Township, Wayne County, North Carolina and being bounded on the north by the lands of John S. Wade, on the east by the lands of Jennifer Y. Worrell and Belfast-Patetown Sanitary District, on the west by eastern right of way line of NC Highway 13 and on the south by the northern right of way of NCSR 1705 – Hood Swamp Road and being more particularly described as follows:

Commencing at a North Carolina Department of Transportation Monument U3609B-6, said point having North Carolina Grid Coordinates of N=605899.0040 feet, E= 2328365.962 feet (North American Datum 1983-2011 Adjustment) ; thence S 09°23'49" E 1121.01 feet to a new iron pipe in a ditch, the northern property line of J. Isaac Gurley Farms, Inc. and the John S. Wade Tract as recorded in deed book 1169 page 371 of the Wayne County Registry; thence along said line and ditch S 89°23'31" E 752.09 feet to a point in centerline of ditch, the northwestern corner of the Jennifer Y. Worrell tract as recorded in deed book 1554 page 396 of the Wayne County Registry; thence along said line S 28°52'58" E 4.86 feet to an existing ¾" iron pipe; thence continuing along said line S 28°52'58" E 127.82 feet to an existing ¾" iron pipe, the northeastern corner of Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the northern line of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry S 61°04'54" W 100.00 feet to an existing ¾" iron pipe, the northwestern corner of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the western line of said tract S 28°52'25" E 97.90 feet to a new iron pipe; thence continuing along said line S 28°52'25" E 2.10 feet to an existing ¾" iron pipe in the northern right of way line of NCSR 1705 – Hood Swamp Road; thence along said right of way line S 61°04'57" W 331.13 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 19.89 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 564.80 feet to a new iron pipe in said right of way; thence S 61°01'58" W 55.32 feet to a new iron pipe in the intersection of the northern right of way line of NCSR 1705 – Hood Swamp Road and the eastern right of way line of NC Highway 13; thence along the eastern right of way line of NC 13 along a curve to the left having a chord of N04°53'00" E 584.24 feet and a radius of 1698.93 feet to a new iron pipe in said right of way; thence along said right of way N 04°40'52" W 148.92 feet to a new iron pipe in said right of way in the centerline of a ditch the southwest corner of the John S. Wade Tract as recorded in deed book 639 page 511 of the Wayne County Registry; thence along a ditch S 89°23'31" E 35.32 feet to the point of beginning containing 8.84 acres, more or less.

BE IT FURTHER ORDAINED THAT:

1. The City of Goldsboro will provide fire and police protection to the property;
2. The developer of the property will agree to be responsible for all costs associated with extending City water and sewer lines to serve the property;
3. The annexed area herein above identified be added to and become a part of Electoral District 6;
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted July 5, 2011;

5. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections;
6. The effective date of annexation for the property under consideration is _____, **2019**; and
7. This Ordinance is hereby adopted this _____ day of _____, 2019.

Approved as to Form Only:

Reviewed by:

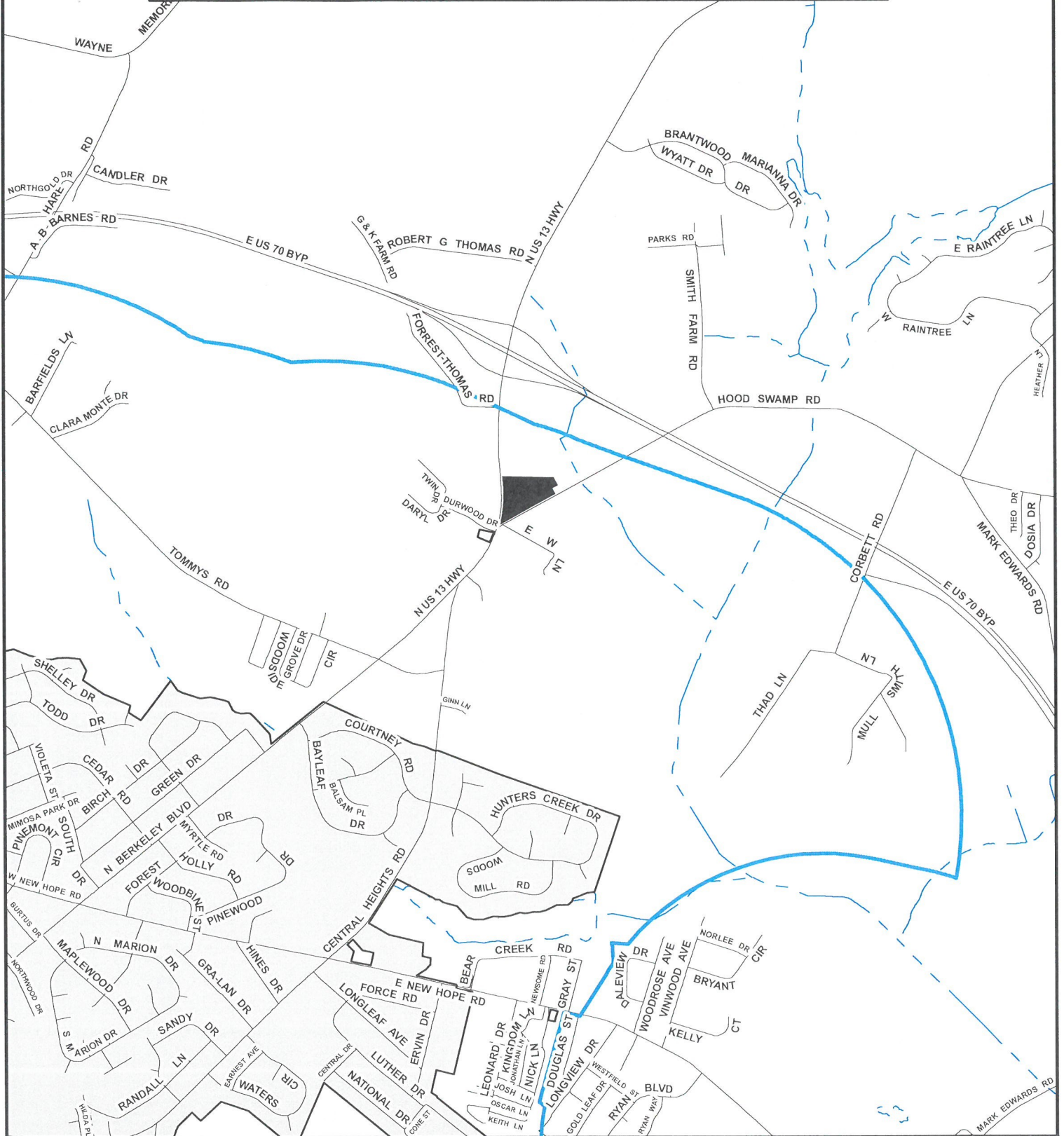
City Attorney

City Manager

NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



ORDINANCE NO. 2019 - 3

AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 58, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on Tuesday, January 22, 2019 relative to the annexation of the noncontiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 58 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the noncontiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted July 5, 2011 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described noncontiguous real property be and the same is hereby annexed to the City of Goldsboro:

J. Isaac Gurley Farms

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BE IT FURTHER ORDAINED THAT:

1. The City of Goldsboro will provide fire and police protection to the property;
2. The developer of the property will agree to be responsible for all costs associated with extending City water and sewer lines to serve the property;
3. The annexed area herein above identified be added to and become a part of Electoral District 6;
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted July 5, 2011;
5. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections;
6. The effective date of annexation for the property under consideration is January 31, 2019; and
7. This Ordinance is hereby adopted this 22nd day of January, 2019.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING

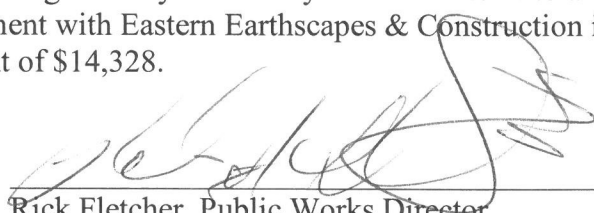
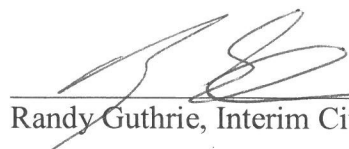
SUBJECT: Informal Bid Request #2018-005 – Curb & Gutter, Sidewalk and Asphalt Repairs

BACKGROUND: The City of Goldsboro has requested contracted services to repair and replace curb & gutter, sidewalk and asphalt damage in several areas throughout the City. Damage was the result of uprooted trees during Hurricane Florence.

DISCUSSION: The contract was competitively bid, per FEMA requirements, and the subsequent cost will be reimbursed. The City opened bids on January 10, 2019 from five (5) responsive bidders. The bids were reviewed by the Public Works Department, checked for accuracy and dependability and found to be in order. The low bid was \$14,328 from Eastern Earthscapes & Construction. A bid tabulation is attached.

Funds will be utilized from the City's Storm Damage Line Item 11-7310-3599 to initially cover the cost.

RECOMMENDATION: It is recommended City Council adopt the attached resolution authorizing the Mayor and City Clerk to enter into an agreement with Eastern Earthscapes & Construction in the amount of \$14,328.

Date: 1/16/19
Rick Fletcher, Public Works DirectorDate: 1-16-19
Randy Guthrie, Interim City Manager

IFB2018 – 005

CURB & GUTTER, SIDEWALK AND ASPHALT REPAIRS

As Related to Hurricane Florence

Bid Opening: January 10, 2019 @ 2 pm

Description	Units	Estimated Quantity	Eastern Earthscapes & Construction Stantonsburg, NC		Hine Sitework, Inc. Goldsboro, NC		Whitley Contracting Inc. Smithfield, NC		Browe Construction Co., Inc. Selma, NC		Crumb Construction, LLC Greenville, NC	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
Curb & Gutter Removal/Replacement	LF	108	\$52	\$5,616	\$56	\$6,048.	\$115	\$12,420.	\$100	\$10,800.	\$172	\$18,576.
Sidewalk Removal/Replacement	LF	180	\$32	\$5,760.	\$46	\$8,280.	\$72	\$12,960.	\$150	\$27,000.	\$180	\$32,400.
Asphalt Removal/Replacement	FT ²	246	\$12	\$2,952.	\$35	\$8,610.	\$52	\$12,792.	\$68	\$16,728.	\$33	\$8,118.
Total Cost				\$14,328.		\$22,938.		\$38,172.		\$54,528.		\$59,094.

RESOLUTION NO. 2019- 3

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CURB & GUTTER, SIDEWALK AND ASPHALT REPAIR CONTRACT TO REPAIR DAMAGES CAUSED BY HURRICANE FLORENCE

WHEREAS, the City of Goldsboro has residual infrastructure damage from Hurricane Florence;

WHEREAS, the City of Goldsboro has requested contracted assistance to repair curb & gutter, sidewalk and asphalt damages;

WHEREAS, the City of Goldsboro wishes to enter into an agreement with Eastern Earthscapes & Construction in the amount of \$14,328;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk be and are hereby authorized to sign a contract with Eastern Earthscapes & Construction.
2. This Resolution shall be in full force and effect from and after this the 22nd day of January 2019.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING

SUBJECT: Enhancement Funds Grant & Municipal Agreement Between City of Goldsboro and the North Carolina Department Of Transportation

BACKGROUND: At the December 15, 2008 Goldsboro City Council Meeting, the City Council authorized a Municipal Agreement between the City and the North Carolina Department of Transportation (NCDOT) for the use of Federal Highway Administration (FHWA) Enhancement Fund grant monies for the benefit of Goldsboro Union Station (GUS). This Agreement was executed by both parties May 15, 2009.

The Agreement was amended in June 2016 by NCDOT and Goldsboro City Council to adjust the scope and award extra grant funds. This amendment identified eligible expenses based on the new grant category and scope authorized by FHWA. There remains a FHWA grant balance of \$79,659.95. Since it is an 80% FHWA, 10% NCDOT and 10% City matching grant, there remains \$89,617.44 available.

GUS was built in 1909; is a National Register of Historic Places property; and, is considered to be one of North Carolina's most ambitiously designed stations. The two-story building is nearly 10,000 square feet and is situated on a 6.1 acre lot that encompasses two city blocks. GUS operated passenger services until 1968 and was later purchased by a private business that remained there until 2006.

In 1999, NCDOT began a study to consider several passenger rail routes to connect Raleigh and Wilmington. A 2005 NCDOT report selected a route designed to go through Goldsboro as a favored design and noted GUS's importance to it.

NCDOT acquired GUS after it became available in 2006 and a partnership was formed with the City of Goldsboro to rehabilitate it and secure it for future passenger/commuter rail service. Prior to NCDOT conveying the property to the City in April 2009, NCDOT made multiple improvements to the building and site. A site feasibility needs study was conducted in 2008-09 to examine the possibilities of utilizing the building as an impetus for a multi-modal transportation facility. In 2009, an architectural firm was hired to begin the professional services associated with Phase 1 (GUS building and site) of the project. In December 2010, construction bid document drawings were completed. The plan had the building serve as an event center until passenger rail or commuter rail service was established. Simultaneously, a GWTA study was underway to determine the feasibility and cost effectiveness of a new transfer facility at the GUS property to begin developing the multi-modal facility complex concept. The study found both to be favorable and a 2011 conceptual design phase began utilizing FTA/Bus & Bus Facilities funds the City received in FY 2009. These conceptual plans progressed to construction plans and then construction which was completed in November 2015 due to the 2013 USDOT TIGER grant.

Due to the current unscheduled/unfunded status of commuter and intercity passenger rail service expansions, further rehabilitation of GUS has stalled. Furthermore, the need/demand for its original secondary use, an event center, was filled when the Goldsboro Country Club became available and the Maxwell Center was constructed.

DISCUSSION:

GUS is in need of investment in order to protect it for future generations and use. City and NCDOT staff believe it is time to explore alternative options that may introduce private sector involvement and investment or may fill current needs of another type because: 1) GUS is an architecturally and historically significant structure; 2) Its condition is deteriorating; 3) Without a planned use, it is difficult to attract outside funding; 4) It is not practical for the City to fund a complete rehabilitation and incur recurring maintenance and management expenses while it has no use; 5) There may be alternative, creative, adaptive reuse opportunities that will result in a productive use for the building; 6) And, depending on this use, there may be innovative financial tools, partnerships and revenue opportunities to make the project feasible and productive for Goldsboro.

For these reasons, NCDOT and FHWA have agreed to allow us to utilize the remaining Enhancement Grant funds to hire a consultant to conduct an Adaptive Reuse & Feasibility Study. Please see letter attached. A Request for Proposals (RFP) document has been approved by the funding source representatives and includes a scope that entails the examination and recommendation of feasible adaptive reuse ideas supported by either local demand/interest or market analysis and a study of potential financing mechanisms, including private sector or grant based options. The services will involve: planning services; market analysis services; stakeholder and citizen interviews; a findings and recommendation report that identifies feasible projects and addresses uses and financial interests; and, cost estimates.

The City Council authorized city staff to include the necessary match funds in the City's 2016-17 Budget and has maintained our balance through the current 2018-19 Budget, therefore no new appropriation of match funds is necessary. Our remaining balance is equal to the required 10% match at \$9,957.49.

RECOMMENDATION: By motion, authorize staff to release the Request For Proposals to solicit a consultant and apply our remaining FHWA Enhancement Grant Funds of \$9,957.49 to leverage a Goldsboro Union Station Adaptive Reuse Study, at a not-to-exceed cost of total grant funds available.

Date: _____
Julie Metz, Downtown Development Director

Date: 11/19/19 _____
Randy Guthrie, Interim City Manager



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

December 11, 2018

Contract Number 09-ST-008
WBS 42538.1.1
County Wayne
Project Goldsboro Union Station
Municipal Agreement Scope Approval

Ms. Julie Metz, Director
Downtown Goldsboro Development Corporation
219 North John Street
Goldsboro, N.C. 27530

Dear Julie:

Thank you for your letter dated December 11, 2018, and I agree with your synopsis of the Goldsboro Union Station project's history and prospects. The supplemental municipal agreement for the FHWA Transportation Enhancement (TE) Funds, executed in June 2016, includes Preliminary Engineering as an allowable scope task. You have requested using unspent funds towards an Adaptive Reuse & Feasibility Study. NCDOT agrees that such a study is eligible to be funded under the 2016 agreement, and approves of the City proceeding. We understand the City plans to complete the study in summer 2019.

The work you and the City have put forth to date to secure Goldsboro Union Station for future generations is impressive, and we hope this new path will be fruitful in securing the funds needed for a rehabilitation project. Please let me know if I or my staff can be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Allan Paul", with a long, sweeping horizontal stroke extending to the right.

Allan Paul, Deputy Rail Division Director

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
RAIL DIVISION
1553 MAIL SERVICE CENTER
RALEIGH NC 27699-1553

TELEPHONE: 919-707-4731
FAX: 919-715-6580

WEBSITE: WWW.BYTRAIN.ORG

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH NC 27601

December 11, 2018

RE: Goldsboro Union Station Enhancement Grant

H. Allan Paul, Deputy Director & Manager of Operations & Facilities
NCDOT Rail Division, Operations & Facilities Branch
1553 Mail Service Center
Raleigh, NC 27699-1553

Dear Allan,

In December 2008, the Goldsboro City Council authorized a Municipal Agreement between the City and the North Carolina Department of Transportation (NCDOT) for the use of Federal Highway Administration (FHWA) Enhancement Fund grant monies. This Agreement was executed by both parties May 15, 2009. The Agreement established the funding parameters, scope of work, timeline and other criteria for use of the Enhancement Grant, administered by NCDOT for the benefit of Union Station and the development of the Goldsboro Multi-Modal Transportation Facility. The Scope of Work included a complete rehabilitation of Union Station and construction of the streetscape work that was part of the original construction plans approved in 2011 for the project. The funds outlined in the Agreement were utilized one-hundred percent. At the time, the City and NCDOT believed there would be additional FHWA Enhancement Fund grants to pursue as future phases were ready to develop; however, this grant program dissolved. The City has attempted to obtain funding for the rehabilitation of Union Station since this time through alternative sources but has been unsuccessful to date. Due to our efforts and the desire to keep this project active, FHWA and NCDOT were willing to revise the Scope of Work to include the activities and projects we completed with the TIGER V grant, provide additional funds to complete parts of the original plans that were omitted to shortfalls of the TIGER grant and close-out the Agreement in compliance.

At a June 27, 2017 Council Meeting, the City Council authorized the Mayor to execute a revision to this Agreement through a Supplement that would: 1) Change our funding category from "Rehabilitation and operation of historic transportation buildings, structures, or facilities" to "Provision of facilities for pedestrians and bicycles, historic preservation and landscaping and other scenic beautification", 2) Alter the Scope of Work to allow the City compliance and, 3) Utilize additional available funds to complete several portions of the project that the TIGER V grant did not fund that are eligible within the revised Scope. This permitted an additional \$120,000 of FHWA funding and required a \$15,000 match from both NCDOT and the City. The City Council authorized city staff to include the necessary match funds in the City's 2016-17 Budget.

These funds were approved for light pole banners, facility wayfinding signage, Union Station sump pump repairs/replacement, top paving for the Union Station driveway and installation of additional fencing to the rear of Union Station, as originally planned. By the close of December 2017, we had completed all of these items but one, the installation of fencing to the rear of the property. City Council opted to not move that project forward at the time. Currently, there is an FHWA grant balance of \$101,016.32 and, with the city's 10% match, would cover \$112,240.35 worth of benefit to Union Station.

Considering the current state of the building and our inability to secure the funding necessary to make a major investment in its rehabilitation, we believe it is time to consider alternative approaches. A major factor in my inability to secure funding, either from outside sources or from the City, is that its intended use, a passenger rail

hub for passenger rail service connecting Raleigh to Wilmington, remains an unfunded and unscheduled project providing uncertainty to the building's purpose and value. I feel it is time to explore other viable uses for the building so we can explore investment options for its rehabilitation. I feel this is necessary for the following reasons: 1) It is an architecturally and historically significant structure to our City and local historic district. 2) Its condition is deteriorating. 3) Without a planned use, it is difficult, if not impossible, to attract outside alternative funding. 4) The City is not capable of funding a complete rehabilitation and is not interested, at this time, to incur reoccurring maintenance and management expenses for a building with no use. 5) We believe there are creative, adaptive reuse opportunities that our market can support that will result in a productive use for the building. 6) Furthermore, we believe there are creative financial tools and/or partnerships as well as revenue opportunities to make the project feasible and interesting. 7) We believe numbers 5 and 6 are needed in order for us to retain our Union Station for future generations and assure its availability for passenger rail use when the service becomes available.

If you agree with the above outlined synopsis, I ask that you consider allowing us to apply the remaining Enhancement Grant balance to hiring a consultant to conduct an Adaptive Reuse & Feasibility Study for Union Station. While I am interested to hear what other uses might be viable options, I would suggest we ask the consultants, as part of their scope, to consider expansion of GWTA administrative offices, as well as an Airforce Museum and a Small Business/Entrepreneur Incubator facility, all expressed needs in our community. I want to make sure what they recommend is viable for the space, use (in terms of market) and will create available, perhaps new, opportunities for funding.

I look forward to hearing your thoughts regarding this request and working with you and your staff to find a solution that will protect our investment and assure Union Station's future as a productive property in the near-term and as a passenger rail hub in the long-term.

Thank you for your consideration,



Julie Metz
Director

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 22, 2019 COUNCIL MEETING

SUBJECT: Professional Services Agreement – Flood Study for a Proposed No-Rise Certification for Stoney Creek Pedestrian Bridge

BACKGROUND: The proposed pedestrian bridge will connect the two (2) greenways that run along Stoney Creek (located in the floodway) and along Reedy Branch (see attached map).

The City of Goldsboro requested cost estimates from Rivers & Associates, Inc. of Greenville, NC for preparation of a flood study to determine if the proposed pedestrian bridge across Stoney Creek can be installed without any impacts to existing floodway.

DISCUSSION: The scope of work includes a flood study for this project in a floodway. A hydraulic analysis will be provided and submitted to determine if the project will increase flood heights. The purpose of this analysis is so that the community's permit file must have a record of the results of this analysis, which can be in the form of a No-Rise Certification. The No-Rise Certification will be supported by technical data and signed by a registered professional engineer. The analysis does not guarantee that the No-Rise can be achieved.

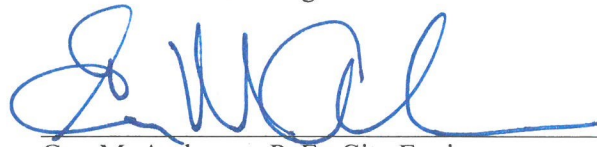
Task/Fee Schedule Estimate:

Survey	\$ 2,800
Flood Study	\$ 12,000
Project Management	\$ 2,500
Total Estimate	\$ 17,300

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the consultant fees line item for Parks & Recreation Department.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the City Manager to execute a Professional Services Agreement with Rivers & Associates, Inc. in the amount of \$17,300 for the flood study along the proposed Stoney Creek Pedestrian Bridge.

Date: 14 Jan 19



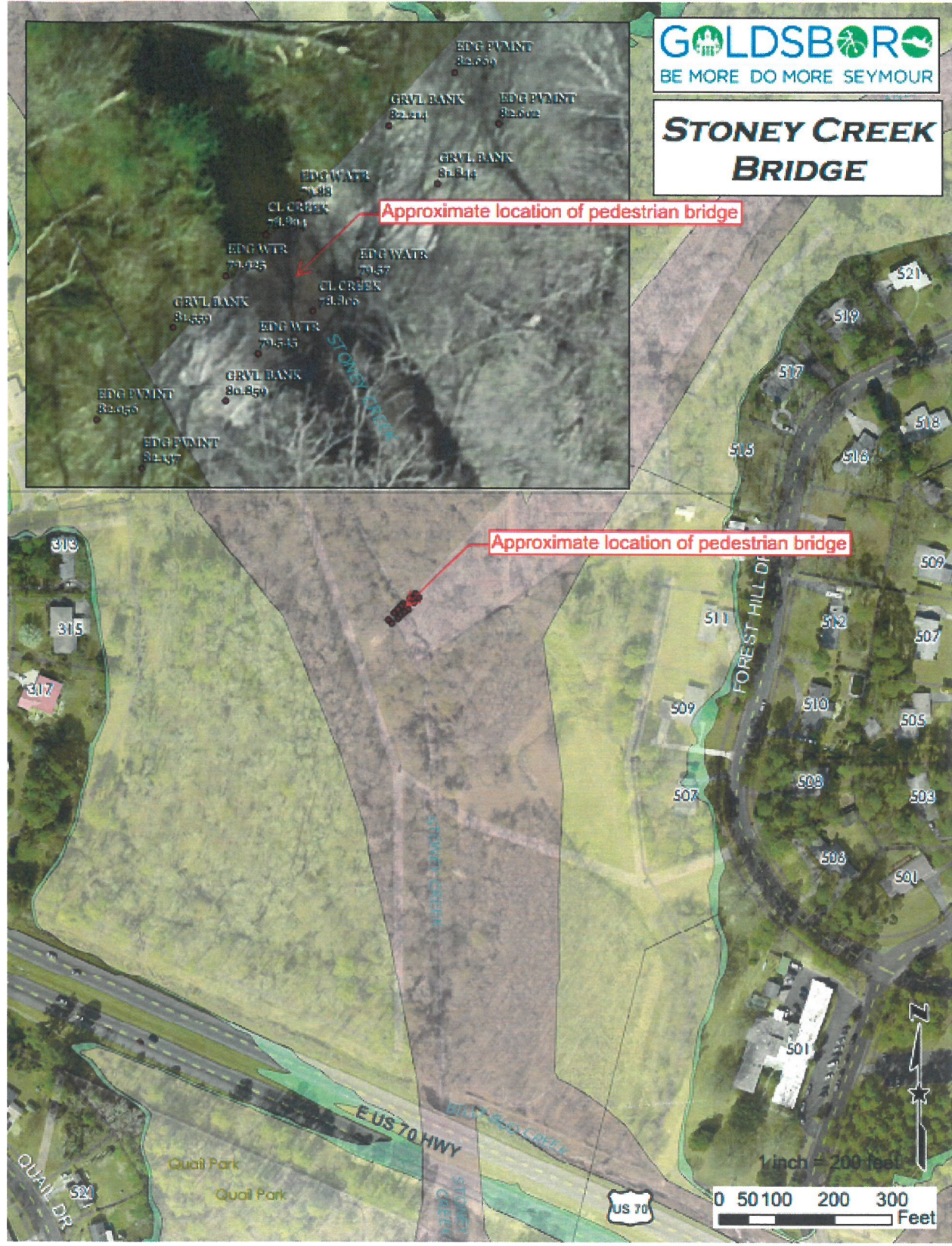
Guy M. Anderson, P. E., City Engineer

Date: 1/16/19



Randy Guthrie, Interim City Manager

STONEY CREEK BRIDGE



RESOLUTION NO. 2019- 4

RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF GOLDSBORO AND RIVERS & ASSOCIATIES, INC.
FOR THE FLOOD STUDY ALONG THE PROPOSED STONEY CREEK PEDESTRIAN BRIDGE

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a project for the proposed Stoney Creek Pedestrian Bridge; and

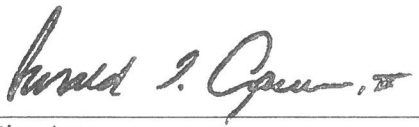
WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for a flood study to determine if the proposed pedestrian bridge across Stoney Creek can be installed without any impacts to existing floodway based on the task and fee schedule submitted by Rivers & Associates, Inc. for \$17,300;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Professional Engineering Services Agreement for \$17,300 with Rivers & Associates, Inc. pertaining to the flood study for Stoney Creek Pedestrian Bridge.
2. This resolution shall be in full force and effect from and after this 22nd day of January, 2019.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

Departmental Monthly Reports December 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance *(No report available)*
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – DECEMBER 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 19 jobs and processed 219 applications this month. 96 notices were sent to applicants (84 sent to applicants not selected for an interview and 12 sent to candidates interviewed but not selected for hire). There were three new hires: two full-time – **Frederick Darden (Street Maintenance Technician, Public Works – Street Maintenance)** and **Lamonty Smallwood (Equipment Operator, Public Works – Solid Waste)** and one part-time: **Stephanie Booker (Administrative Assistant I, Downtown Goldsboro)**. There were 10 reductions in force: four retirements – **Melisa Johnson (Assistant Fire Chief, Fire)**; **Willie Joyner (Heavy Equipment Operator, Public Works – Solid Waste)**; **Nathan Sasser (Assistant Fire Chief, Fire)**, and **Kaye Scott (Finance Director, Finance)**; five resignations – **Matthew Brown (Sr. Building Maintenance Technician, Public Works – Buildings and Grounds Maintenance)**; **Kristopher Campbell (Police Officer, Police)**; **Joseph Legg (Police Officer, Police)**; **Sarah Macutt-Martin (Administrative Assistant, Downtown Goldsboro)**, and **Kimberly Tovar (Operator I, Water Reclamation)**, and one termination – **Michael Jones (Temporary Solid Waste Technician– Public Works, Solid Waste)**. Total employment for November: **612** (444 full time and 168 part-time).

New Hire Orientation was held December 5, 2018. Eight employees attended the session. City staff presented information regarding benefits, safety, and personnel policies and procedures. Representatives from Local Government Federal Credit Union and Prudential Retirement discussed financial management and retirement benefits and options. The next New Hire Orientation will be on January 17, 2019. All new hires (full-time and part-time) will follow the morning orientation schedule, break for lunch, and then full-time employees will resume with benefit orientation after lunch. Employees who have supplemental vision coverage through Community Eye Care will receive new insurance cards in January with new ID numbers. Employee Appreciation Day was held December 13, 2018 at the Goldsboro Event Center. 54 employees received service awards. Eastern Wayne Middle School chorus provided entertainment, and several door prizes were distributed.

The following is a summary of this month's safety activities:

- Coordinated and scheduled Defensive Driver safety classes. Training will be performed by Mr. Scott Tadlock, NCDMV Driver Education Program Specialist, and classes will be four hours long. Also spoke with representatives from Smith Driver Safety Training Program and National Safety Council for in-house safety training for employees and driver safety programs.
- Attended Eastern Carolina Safety and Health Conference meeting December 4th in Wilson and participated in North Carolina Department of Labor webinar – **Health Hazards SEP**.
- Attended Safety Accident Review Committee meeting December 11th. Five cases reviewed: 4 vehicle accidents and 1 personal injury.
- Performed inspections at Wastewater Plant, Golf Course, Cemetery, Compost, and Parks & Recreation Maintenance facilities and inspected fire extinguishers. Also conducted safety inspection at Historic City Hall for temporary power violations.
- Escorted NCDOL consultative officers as they performed follow-up inspections on December 18th and December 19th at the following facilities: Compost, Golf Course, Parks & Recreation Maintenance Shop, Herman Park Center, Building Maintenance, Public Works Garage and welding shop.
- Received and forwarded Mold/IAQ Inspection report to affected staff (Police/Fire/ Herman Parks) and city management.
- Forwarded Southeastern OTI Disaster Recovery training to all city departments. The training is FREE through Federal OSHA grant.
- Sent Parks and Recreation Superintendent sample Job Hazard Analysis for custodians to address required PPE and provided information to superintendent and supervisors on trailer hitch safety to help reinforce proper techniques and procedures.

The Occupational Health Nurse conducted 25 bloodborne pathogen classes and 85 hypertension classes. There were 54 clinic visits. The wellness committee finalized details for the Biggest Winner Contest that started January 2nd. We also discussed the "Honor Run" being proposed by the Police Department and discussed ways we could assist with this event.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 6 drug tests – All negative	Non-DOT: None tested
DOT: None tested this month	DOT: None tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231	398	346	230	256	244	219	265
New Hires*	9	2	3	2	2	5	7	8	1	1	4	2	4
Separations*	3	3	3	4	7	3	6	4	5	2	4	9	4
Vehicle Accidents	3	0	1	3	2	6	8	3	3	5	7	5	4
Workers Compensation	2	0	3	1	1	2	2	0	0	2	0	1	1
2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

- Due to the lack of a quorum, the scheduled Commission on Community Relations and Development meeting for Tuesday, December 11, 2018 was adjourned with no official business discussed. The next scheduled meeting is Tuesday, February 12, 2019 at 6:00 pm.
- Community Relations received (1) housing complaint against a landlord for an inadequate heating system; (1) business complaint against a property owner for not addressing issues associated with Hurricane Florence; and (2) requests for assistance with resources (i.e., assistance with rent payment and purchasing a home within the City limits).
- The Department released bids for (14) housing units to receive urgent repair work under the Urgent Repair program (URP) on December 3, 2018 and bids were open on December 12, 2018. The Department executed contract signing with all (14) housing units on December 14, 2018 and work commenced on December 17, 2018.
- The Department facilitated the City's Angel Tree event for (13) students from North Drive Elementary to receive Christmas gifts provided by City employees. It was a successful and memorable event thanks to each Department and our Santa Claus from Parks & Rec.



- The Goldsboro Mayor's Youth Council (GYC) met on December 5, 2018. The next scheduled meetings are Wednesday, February 6th & 20th, 2019 at 7:00 pm. During December 8th -22nd, GYC members held their annual fundraiser event "Gift Wrapping in Berkeley Mall". Funds raised will be used to allow GYC members to attend the State Youth Council Conference in April 2019.
- The Mayor's Committee for Persons with Disabilities did not meet for the month of December to discuss official business. The next scheduled meeting is Thursday, February 21, 2019 at 12:00 pm.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0		4
Consumer	1	2	0	0	3	2	9	10	2	5	7		4
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



Monthly Report- December 2018

Due to changes in finance software, revenue & expenses were not available upon request. December & January information will be added to the January monthly report.

Prepared by: Sherry Archibald, Director

- Thanks to a grant from SouthArts, Paramount Director, Sherry Archibald, traveled to Philadelphia, PA to meet with choreographer, Christine Cox and dance company, BalletX. A successful trip confirming this company is a great fit for the next Paramount series.
- Paramount staff is preparing for the 12th Annual Performing Arts Series.
- One of the busiest times of the year at the Paramount, patrons attended *The Nutcracker* presented by Goldsboro Ballet and *It's a Wonderful Life* presented by Center Stage Theatre. *Christmas with the Embers* and *Child of the Promise* returned to the Paramount stage.
- Two holiday movies proved to be a success with *White Christmas* and *It's a Wonderful Life*. Each movie boasted 400 in attendance.
- A strong collaboration is forming between the Paramount Theatre Foundation, City of Goldsboro, Omega Psi Phi and Wayne County Public Schools to provide a performance of actor/playwright Mike Wiley. Approximately 2000 students will benefit from the effort.
- Paramount is preparing to host the NC Presenters Winter Booking meeting in January.
- Paramount staff participated in the following meetings, presentations or training: Conference Call with the Dance Touring Initiative, City and Chamber's State of the Community, City of Goldsboro's Employee Appreciation Event, Reading Between the Wines Committee meeting, Chamber Luncheon, Chamber's Junior Leadership.
- Expenses - \$ Labor - \$ /Operational - \$
Revenue - \$ Rentals - \$ /Tickets \$ /Concession \$

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161		\$40,919	\$450,116
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896		\$13,559	\$149,152
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671

*August revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building



- The Goldsboro Event Center was utilized for 15 uses in December including weddings, private parties, reunions and golf workshops. Nine of the uses were internal uses; therefore, non-income producing.
- GEC staff provided support for several City events to include Employee Appreciation, State of the Community, departmental holiday & retirement parties.
- Expenses- \$ Labor - \$ /Operational - \$
Revenues- \$ Rentals - \$ /Concessions- \$

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760		\$9,967	\$109,645
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326		\$6,983	\$76,814
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – Dec 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of December totaled \$6,423,687. Two (2) of these permits were new residential single-family dwellings at a valuation of \$807,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,237,127.

All permit fees collected for the month totaled \$20,932. Of the permit fees collected for the month, \$2,625 was collected in technology fees. Plan review fees collected during the month totaled \$750. Business Registration fees collected totaled \$760.

The Inspectors did a total of 373 inspections for the month. During the month of December six (6) business inspections were completed. A total of 226 permits were issued for the month. Fifty (50) plan reviews were completed for December. We now have a total of 171 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389	\$1589	\$1000	\$1734	\$120	\$207	\$246	\$807	\$882
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections (total)	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued (total)	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews Completed	75	41	52	74	85	39	42	67	51	85	39	50	58
Minimum Housing in Process	163	163	143	152	152	152	161	161	161	161	163	171	159

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

**Downtown Development Department
December 2018**

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and draft plans for the streetscape project with TA Loving.
- Staff met with (or conversed by email/phone) with 9 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Staff met with and visited 20 current business owners during the month.
- Julie continued to work on strategic planning and attended several meetings throughout the month.
- Staff worked through activities related to the Union Station roof replacement.
- Staff began to work through a bid document for the TIGER VII grant project, Wayfinding Signage System.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming city and DGDC events.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff hosted the Small Business Center in Downtown event on the first Monday of the month.
- Staff met with Paramount Staff about an upcoming NCPC event on December 10th.
- Staff attended and facilitated Family Tour activities on December 11th & 12th.
- Staff hosted an appreciation lunch for Public Works staff on December 12th.
- Staff attended the Employee Appreciation Breakfast on December 13th.
- Staff attended Kaye Scott's Retirement Party on December 19th.
- Staff attended Grow Goldsboro's Planning Meeting on December 10th and 18th.
- Staff attended Travel and Tourism's Family Tour December 11th – 13th.
- Staff facilitated and attended Center Street Streetscapes Budget Meeting on December 13th.
- Staff presented at the December 18th SJAFCB Newcomer's Briefing.
- Staff attended the HAGC Stakeholder meeting on December 17th.
- Staff facilitated and attended a meeting on the New Video Series: Downtown Parking on December 19th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings: DGDC Board (12/19), DGDC Executive Committee (12/12), DGDC Design (12/11), DGDC EV (12/11), DGDC Promotions (12/11) and Org. Work Plan (11/27).
- Staff assisted in hosting the DGDC Christmas Party on Saturday, December 8th.
- Staff began working on the 2019 Annual Sponsorship Campaign.
- Staff assisted with coordination efforts for the Three Eagles Beer Festival.
- Staff facilitated 3 DGDC board room rentals throughout the month.
- Staff coordinated Selfie with the Elfie: December 1st – 22nd.
- Staff coordinated the Holiday Trolley Rides on December 4th, December 11th, and December 15th.
- Staff coordinated the Holiday Red Dot Sale on December 1st.
- Staff facilitated the Santa Stumble on December 14th.
- Staff worked through coordination of a replacement window and exterior improvements to 219 N. John Street.
- Staff worked with committees on 2019 Work Plan development.

Upcoming Events/Activities:

- Shop the Block: February 8th & 9th (tentative)

Businesses Opening/Properties Purchased:

- Southern Rebel began relocating to S. Center Street
- Design by Design (205 E. Walnut Street): Coming Soon
- Middle Grounds Coffeehouse (114 S. Center Street): Coming Soon

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 9,956 to 10,028 in the month of December

Information Technology

Monthly Report – December 2018

Prepared by: Patricia Wischmann

- Migrated Utility Billing System from Banner CIS to QS/1.
- Began testing CitySourced Application for public and internal 311 requests.
- Setup a new City-wide Multi-Function Device (Copier) Contract.
- Installed new multifunction devices for Community Relations, Police Department, Mailroom, Travel and Tourism, DGDC, Public Utilities, Public Works, and Parks and Recreation.
- Testing text based distribution lists and automated “Chat Bot” for citizen engagement.
- Connected fiber to Fire Station 4 Mobile Unit and relocated the IT equipment from their old building to the mobile unit. Configured phones and requested the move of cable service to the mobile unit.
- Relocated staff at the Police Department in preparation for their new facility construction.
- Provided photography services for Fire Department Retirement Ceremony.
- Gained access to cameras installed by Goldsboro Housing Authority.
- Configured firewall to allow access to the RMS One Solution with Wayne County.
- Migrated to RMS One Solution and upgraded all data in the older version of the software, Pistol.
- Recorded video footage for City of Goldsboro Journey.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408	458	494	572	538	677	560	386	524
Tickets Closed	504	544	648	496	389	468	451	656	514	614	573	361	520

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349	410	367	538	403	520	461	401	439
Tickets Closed	483	448	492	344	326	401	356	543	409	470	427	380	427

Monthly Highlights

D&C: Responded to 21 after hour calls for a total of 40.25 hours. Collections crew cut and piped ditches on water line easement between Gateway and Thoroughfare Rd.

Streets & Storms: Mowed/cleared 9,158 linear feet (1.7 miles) of City storm water ditches; Storm Drain Maint 538 feet and cleaned 8 catch basins; 10 Storm Drain repairs; Continued Day Circle bus shelter project

Bldg. Maintenance: Assisted Community Relations with delivery and pick up of gift wrapping supplies; installed three temporary doors at Fire station #1; converted 26 ceiling light fixtures to LED at WRF; Installed several LED lights, adjusted multiple interior doors, and remounted two rows of seating at Paramount; replaced rotted trim work and replaced column damaged by a private vehicle at the front entrance to the Goldsboro Event Center

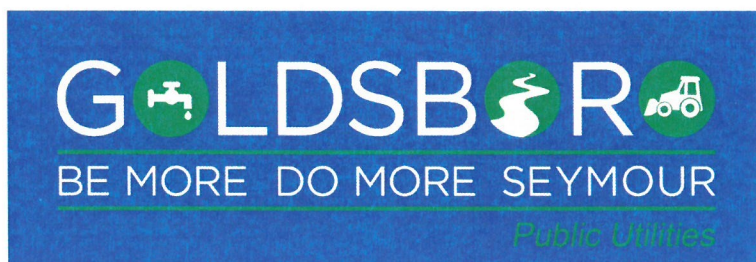
Cemetery: Relocated one positively identified victims/remains to it's original resting place.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	27.5	13.2	12.8	14.7	6.8	2.7	13.4
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2	7.3	15.5	7.7	10.8	9.1
	Water Repairs	87	25	25	45	47	64	71	34	21	27	52	14	42.7
	Sewer Repairs	4	14	9	12	20	13	17	14	8	22	6	5	12.0
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26	32	9	12	10	25.2
	Meter Install/Changed	25	32	28	36	49	76	60	61	87	78	66	54	54.3
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150	127	204	206	171	191.6
	Sign Repairs	43	72	51	70	13	77	36	61	28	89	52	16	50.7
Garage	Total Work Orders	360	341	322	366	337	316	299	362	313	456	277	277	335.5
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 52	\$ 71	\$ 52	\$ 49	57.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0	0.9	1.0	0.8	1.0	0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94	111	0	0	0	68.9
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8	2.0	2.0	0.9	1.1	1.0
Cemetery Funerals		8	9	6	8	5	6	6	6	7	10	3	7	6.8
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11	4	32	12	8	16.1
	Pot Hole Repairs	45	82	50	20	45	25	61	43	14	43	18	63	42.4
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145	198	170	135	110	166.8
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0	48.0	59.1	6.5	0	33.8
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187	110	85	54	15	122.8
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

Public Utilities Department

Monthly Report- December 2018

Prepared by: Michael Wagner



Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for December were 13.97 MGD. All of the city's 26 pump stations are operating well. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

Compost Facility

Two hundred and thirty-eight cubic yards of compost/mulch was sold in December 2018.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
CY Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

PLANNING DEPARTMENT
MONTHLY REPORT – DECEMBER, 2018
 Prepared by: Debra Creighton

General Tasks

During the month of December, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 24 hours of Community Service work during the month of December. Code Enforcement is now issuing \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of December, eleven tickets were issued.

Parked in Wrong Direction	2
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	8

2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	5	6	5	3	7	4	7	7	8	4	5	3	64	6
Historic District Comm. Cases	2/1	2/1	1/1	1/0	0/2	2/0	1/2	1/2	1/2	0/0	1/1	0/0	12/12	1/1
Code Enforcement														
Grass Cutting	0	0	0	0	102/ \$6,100	69/ \$4,540	65/ \$3,775	79/ \$4,400	94/ \$5,590	74/ \$4,377	0	0	483/ \$28,782	80/ \$4,797
Junk Vehicles Tagged/Towed	30/1	22/2	23/3	16/5	21/3	20/5	18/3	0/0	0/3	18/0	0/28	2/4	170/ 31	15/3
Illegal Signs Removed	130	127	110	56	85	92	61	62	35	103	336	42	1,239	103
Bags of Litter Picked Up	331	473	583	316	552	437	319	394	297	399	283	173	4,557	379

2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	7	6	4	5	8	0	6	8	5	7	8	5	69	6
Historic District Comm. Cases	0/1	1/3	0/2	0/0	0/4	2/1	1/4	1/3	2/4	3/2	3/2	3/3	16/28	1/2
Code Enforcement														
Grass Cutting	0	0	0	35/ \$2,010	70/ \$4,075	77/ \$5,030	91/ \$5,080	61/ \$3,445	68/ \$3,970	43/ \$2,500	20/ \$1,135	1/ \$40	466/ \$27,255	39/ \$2,271
Junk Vehicles Tagged/Towed	37/7	18/ 4	0/7	0/3	24/0	18/6	0/8	0/4	0/7	0/3	32/6	0/0	129/55	12/5
Illegal Signs Removed	76	57	65	24	18	119	160	62	24	59	173	96	933	78
Bags of Litter Picked Up	73	516	758	749	322	435	411	262	321	362	253	423	4,885	407

**ENGINEERING DEPARTMENT
MONTHLY REPORT – DECEMBER 2018**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting right of way certification form from NC Department of Transportation;
- The design process is 90% complete;
- Environmental documentation for the Categorical Exclusion has been submitted for Stoney Creek.

Phase IV Sewer Collection Rehabilitation

- Preconstruction meeting was held on September 19, 2018 with a notice to proceed date set for November 1, 2018;
- Contract completion date is November 26, 2019.

Center/Holly Street Water Tank Painting

- Lead abatement evaluation has been completed;
- Project anticipated advertising in January 2019.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Staff is waiting on a quote from the Phase IV Sewer Collection Rehabilitation contractor, T. A. Loving Company.

Glenwood Trail Storm Drain Replacement Project

- Smith-Rowe, LLC is in the process of performing punch list items for completion of this project.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 95% complete;
- The City Attorney is coordinating the acquisition of the required additional right of way.

2018 Street Resurfacing

- A preconstruction meeting was held on October 24, 2018 with a notice to proceed date set for November 5, 2018 and a project completion date set for May 6, 2019;
- Turner Asphalt is currently performing curb and gutter work.

2018 Wastewater Collection System Rehabilitation Project

- The design phase is complete for removal and replacement of approximately 1,635 linear feet of existing sanitary sewer mains for sections of Jefferson Avenue, Beech Street, and Audubon Avenue;
- City Council awarded contract to Herring-Rivenbark, Inc. for the low bid of \$603,224.00;
- Staff is coordinating a date/time for a pre-construction meeting.

2018 Virginia Street Storm Sewer Improvements

- The design phase for this project is complete;
- Invitation to Bid was advertised on November 25, 2018 with a scheduled bid opening for January 8, 2019.

Beech Street Sanitary Sewer Improvements

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project;
- Staff is waiting on a quote from the Phase IV Sewer Collection Rehabilitation contractor, T. A. Loving Company.

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPS have been constructed to date;
- All BMP inspections have been completed through the month December 2018.

Goldsboro Fire Department

Monthly Report – December 2018

Report Prepared By: Joseph Dixon JD/CL

Fire Prevention and Outreach

- 12/1 – Community Service – Goldsboro Christmas Parade
- 12/4 - Station Tour - Station 1 - Cub Scouts
- 12/5, 12/19, 12/26 - Community Service - Car Seat Safety Check - Station 2
- 12/6 - Station Tour - Station 1 - Dillard Academy
- 12/8 - Public Education - Bojangles (Spence Ave.)
- 12/8 - Community Service - Jingle in the Park - Herman Park
- 12/11 - Public Education - Meadow Lane Elementary School
- 12/22 - Station Tour - Station 1
- 12/24 - Public Education - Engine 2
- 12/24 - Public Education - Engine 2
- 12/25 - Community Outreach - Wayne UNC Healthcare
- 12/25 - Community Outreach - Brian Center
- 12/28 - Station Tour - Station 1

Working Structure Fires

- 12/4 – 1007 Maple St
- 12/5 – 200 Beale St #A
- 12/17 – 1519 S Taylor St

Working Vehicle Fires

- 12/4 – Royall Ave & N Berkeley Blvd

	<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197	218	
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3	3	
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69	78	
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29	35	
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45	46	
Other:	70	51	48	65	51	39	38	50	117	56	40	51	56	
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163	2199	
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11	7	
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65	79	
	<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	204	212	
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4	7	4	
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52	79	81	
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38	40	36	
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36	32	41	
Other:	67	53	43	49	58	42	46	39	47	47	62	46	50	
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186	
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2	6	12	
Inspections:	31	57	53	56	113	120	99	113	70	51	63	37	72	

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - December 2018

Report Prepared by: Michael D. West MDW/KB

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson) for December 2018 were 285 compared to 213 for November 2018.

Property with an estimated value of \$174,639 was reported stolen while property with an estimated value of \$36,179 was recovered.

Officers arrested 189 people and 330 citations were issued during the month. There were 62 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for December 2018 included:

Police Reports	\$72.00
Fingerprints	\$90.00
Special Events	\$0.00

UCR COMPARISON & TREND															
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3	
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8	
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9	
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9	
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9	
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1	
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6	
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8	
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8	
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0	
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1	
2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	1	0	0	0	4	0	0	0	0	2	3	1	11	0.9	
Rape(&attempts)	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1	
Robbery	8	6	9	2	3	10	5	10	2	7	7	12	81	6.8	
Aggravated Assault	17	23	25	12	18	13	9	20	21	21	20	14	213	17.8	
Simple Assault	24	29	35	38	31	29	48	46	42	24	23	18	387	32.3	
Breaking & Entering	24	25	29	45	35	23	34	18	34	23	42	43	375	31.3	
Larceny	145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2	
Motor Vehicle Theft	7	1	9	3	4	9	7	8	0	2	8	7	65	5.4	
Arson	0	0	0	0	0	0	0	0	0	0	1	2	3	0.3	
Fraud	36	30	37	54	44	31	34	39	41	30	30	27	433	36.1	
TOTALS	262	218	270	259	274	238	277	283	262	240	247	265	3095	257.9	

Prepared by: *Felicia L. Brown (J. Shockley)*

(Dec 2018 – Expenses at Goldsboro Municipal Golf Course included storm damage cleanup that will be reimbursed by FEMA.)

[illegible]



Travel & Tourism Department
Monthly Report – December 2018
Prepared by: Ashlin Glatthar

- ♣ 491 inquiries were fulfilled for the month of September by the TTO— 80 incoming phone calls, 18 visitors to the office, and 393 e-inquiries. Over 100 promotional items were donated to groups who requested items for their event in Goldsboro-Wayne County.
- ♣ Total hotel revenue generated in November was \$1,930,681, which is up 38.9% YOY. This increase is caused by the lingering disaster relief, FEMA, and displaced persons due to Florence, as well as various sporting events taking place in our market. December earnings not released yet.
- ♣ For the month, TTO Facebook page had 109 new page likes. Instagram page has 56 new followers. Twitter page has gained 7 new followers.
- ♣ Ashlin started out the month with a project meeting to discuss the prospects of the hotel for the Maxwell Center. She and fellow city colleagues met with interested persons to discuss development options.
- ♣ On December 4th, Ashlin attended the continuing discussion with various citizens and city departments about the fruition of an Air Force Museum in Goldsboro. Next steps were determined for pursuing feasibility studies and exploring available funding for a project of this nature.
- ♣ Ashlin met with the city's PIO to brainstorm ways to get the Jet Noise E-Newsletter more visible for citizens. The newsletter is now featured on the city's main landing page, and Ashlin will look into special memos to go out with the water bills.
- ♣ TTO is looking into partnering with Fine Designs, an apparel company who designs, sells, and handles distributing of event merchandise. This is an appealing route to take for the air show merchandising and is currently waiting for the 4FSS of SJAFB to review the company's proposal to move forward with the on-site sales at the air show. Ashlin is also working to finalize the WOW website redesign, which will go live early January.
- ♣ Ashlin continues to participate in the city's strategic planning core team as we make final adjustments to measures for a more complete version of the plan.
- ♣ On December 11-13, TTO hosted a 2.5 day FAM Tour. Seven media guests attended the familiarization tour to learn about Goldsboro-Wayne County as a destination to promote to their audiences. Two media guests were unable to attend due to the snow storm that hit the western part of the weekend prior. In attendance: The Destination Magazine, UNC-TV, Visit NC Public Relations, Sometimes Home, Carolina Country Magazine, and Mobile RV-ing. The publications will start releasing their articles beginning in January 2019. The feedback from the tour was highly positive, dubbing it as one of the most organized tours many of them have ever attended. TTO appreciates the support from fellow city departments, especially the Downtown Development Office and DGDC Board, and our city/county elected officials. The office will plan another FAM tour for late spring/early summer 2019 geared towards meeting and event planners.
- ♣ Amber attended the Employee Appreciation Banquet at the Goldsboro Event Center on December 13th, and she assisted the planning of the December FAM Tour leading up to the arrival of our visiting media.
- ♣ On December 21st, Ashlin met with the Maxwell Center to discuss the expectations for rental fee obligations for events that TTO sponsors to be held at the Maxwell Center.
- ♣ On December 20th, TTO attended the final WOW 2019 planning meeting of the 2018 calendar year. High Tide Creative, the assigned ad agency for the event, was also in attendance.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108							\$444,812	\$74,135
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	\$844,303	\$70,359