

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, DECEMBER 16, 2019**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

PRESENTATIONS

- a. Forensic Audit Processes, Mike Womble (CPA, ABV, CVA, MAFF, CFF, ASA, CGMA)

OLD BUSINESS

- b. Boards and Commissions Discussion (City Clerk)

NEW BUSINESS

- c. Memorial Marker Policy Discussion (Parks and Recreation) **Attachment Included*
- d. Lease of City-Owned Property-Arnold Flowers (City Manager) **Attachment Included*
- e. Council Committees Discussion (Mayor Pro Tem)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of November 18, 2019

V. PRESENTATIONS

- B. Resolution Expressing Appreciation for Services Rendered by GiGi Eason as an Employee of the City of Goldsboro for More Than 30 Years
- C. Resolution Expressing Appreciation to Julie Metz for Service to the City of Goldsboro for More Than 24 Years

C-1 Presentation from cm williams

VI. PUBLIC HEARINGS (*Motion/Second)

- D. CU-13-19 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 35 to 101 for existing Internet Café) (Planning)
- E. CU-14-19 Zackell Perry – Southwest corner of E. Oak Street and N. John Street intersection. (Used Automobile Sales) (Planning)

PLANNING COMMISSION EXCUSED

- F. Non-contiguous Annexation Request –Luis Jimenez (East side of S. NC 111 Hwy between Mollie Drive and Sheridan Forest Road) 1.98 Acres (Planning)
- G. Public Hearing to Consider an Incentive Grant Agreement with Michael Aram, Inc. and Wayne County (City Manager)

VII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- H. CU-12-19 Henry Battle - East side of S. James Street between Spruce Street and Pine Street (Planning)

- I. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Surplus Real Property (Finance)
- J. Budget Amendment - 2019-2020 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs (HOME) (Community Relations)
- K. Change Order No. 13 - Phase IV Sewer Collection Rehabilitation-Formal Bid No. 2018-004 (Engineering)
- L. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

X. CITY MANAGER'S REPORT

XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

- M. Resolution Expressing Appreciation for Services Rendered by Roosevelt Johnson as an Employee of the City of Goldsboro for More Than 27 Years
- N. Resolution Expressing Appreciation for Services Rendered by Reginald Hedrick as an Employee of the City of Goldsboro for More Than 24 Years

XII. CLOSED SESSION

XIII. ADJOURN

MEMORANDUM

TO: Goldsboro City Council Members
FR: Felicia Brown, Interim Parks and Recreation Director
SU: Memorial Marker Policy
DA: December 11, 2019

Please find attached our Marker Memorial Policy and the current resolution approved by the Goldsboro City Council on August 16, 2004. Per the policy, the Recreation Advisory Commission “reserves the right to approve or disapprove any or all proposals. Appeal of a decision of the Recreation and Parks Advisory Commission shall be made in writing directly to the Goldsboro City Council.”

Staff is endorsing this policy be changed to read “upon appearing before the Recreation Advisory Commission for a recommendation, the proposal will be brought before the Goldsboro City Council for final approval.”

Staff is also interested in Council’s opinion on eligibility requirements to receive a marker or memorial in one of our parks.

RESOLUTION NO. 2004 - 36

RESOLUTION AMENDING A POLICY GOVERNING
THE ACCEPTANCE AND PLACEMENT OF MARKERS WITHIN
CITY PARKS AND PLAY AREAS

WHEREAS, the City Council of the City of Goldsboro adopted Resolution 1990-12 on February 5, 1990 establishing a formal policy governing the acceptance and placement of markers and memorials within City parks and play areas; and

WHEREAS, markers, memorials and living memorials are allowed on City of Goldsboro park areas as an expression of appreciation to individuals who have rendered outstanding volunteer service to the City, who were active supporters of leisure activities, or who have lived exemplary lives in the community; and

WHEREAS, eligibility requirements set forth in Resolution 1990-12 state that to be able to receive a marker on a City park area, an individual must be deceased and must have been a resident of the City of Goldsboro for a minimum of ten years; and

WHEREAS, at its regular meeting of August 16, 2004, the City Council by unanimous decision declared that the Eligibility Requirement regarding markers should be amended.

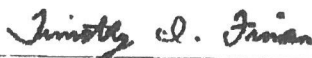
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that.

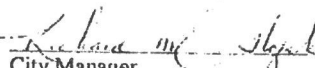
The Eligibility Requirements shall and hereby are amended to include:

1. To be eligible to receive a marker on a City of Goldsboro park area, an individual must be at least 70 years in age and have resided within the City of Goldsboro a minimum of 30 years.
2. This Resolution shall be in full force and effect from and after this the 16th day of August, 2004.

Approved as to Form Only:

Reviewed by:


City Attorney


City Manager

RESOLUTION. NO. 1990- 12

A RESOLUTION ESTABLISHING A POLICY GOVERNING THE ACCEPTANCE AND PLACEMENT OF MARKERS AND MEMORIALS WITHIN CITY PARKS AND PLAY AREAS

WHEREAS, the City of Goldsboro has received requests concerning the placement of markers and memorials within City parks and play areas; and

WHEREAS, approval of requests of this nature would serve as a fitting tribute to commemorate the life of a deceased individual; and

WHEREAS, the presentation of memorial gifts could be used to complement park development and beautification efforts; and

WHEREAS, the City of Goldsboro desires to formulate a policy pertaining to markers and memorials in order to assure equitable treatment of all requests; and

WHEREAS, a formal policy is also needed to insure that the acceptance of markers and memorials will not alter the characteristic of a park or play area;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. It shall be the policy of the City of Goldsboro to accept the placement of markers and memorials within its public park areas and facilities so as to honor citizens who have made a significant contribution to the enhancement and promotion of constructive leisure activities, or to honor individuals who have lived positive and exemplary lives of community service.
2. The policy governing the placement of markers and memorials shall be as follows:

Definitions

Living Memorial - shall include but not be limited to arboretums, trees, tree groves and flower and planting beds.

Marker - a monument or plaque commemorating the life of a Goldsboro resident.

Memorial - any piece of equipment, land or facility conducive to park development that is marked in a manner appropriate to keep remembrance alive of a deceased individual.

Eligibility Requirements

To be eligible to receive a marker, a person must be deceased and have been a resident of the City of Goldsboro for a minimum of ten years. To be eligible to receive a memorial, an individual must also be deceased but there are no associated residency or time requirements. Markers and memorials shall be permitted to honor men and women who have rendered outstanding volunteer service as an appointed member to a City advisory board or commission or who were active supporters of leisure activities or who lived exemplary lives within the community. Nominations shall be presented on forms provided by the Goldsboro Recreation and Parks Department and can be made by an individual, family, group of citizens or civic, fraternal or service organization.

Procedure

All nominations will be received in the office of the

Director of Recreation and Parks. Each nomination shall be submitted in writing on a form provided by the Recreation and Parks Department. Written nominations shall explain in full detail the characteristics of the marker or memorial to be placed in a City park or facility. A description and layout of the proposed marker or memorial shall be accompanied by the exact wording which shall be inscribed thereon. All nomination proposals shall be acted upon by the Recreation and Parks Advisory Commission within ninety (90) days of receipt of a fully completed proposal. The Recreation and Parks Advisory Commission reserves the right to approve or disapprove any or all proposals. Appeal of a decision of the Recreation and Parks Advisory Commission shall be made in writing directly to the Goldsboro City Council. The Goldsboro Recreation and Parks Department shall establish written criteria in order to assist in evaluating the appropriateness of a marker or memorial. These criteria shall be attached to each application form. The Recreation and Parks Advisory Commission also reserves the right to approve the location of each marker and memorial. No marker or memorial shall be placed on a public park or facility in such a manner or location that may constitute a hazard or may interfere with the normal use of the park or facility by the citizenry. In an effort not to alter the appearance or characteristic of a park or facility by the placement or concentration of too many markers, the Recreation and Parks Advisory Commission shall designate the number and location of markers it deems appropriate for each park or facility. Acceptance of memorial gifts for a specific park or facility will be considered on a case by case basis. Any marker or memorial may be removed for cause upon the recommendation of the Recreation and Parks Advisory Commission and the approval of the City Council if it is determined that removal is in the best interest of the City of Goldsboro.

Marker Specifications

No marker shall exceed 576 square inches or possess dimensions greater than 24 inches x 24 inches. All markers shall be of bronze, aluminum or standard plaque composition metal with engraved lettering. Wood or painted markers will not be permitted for placement upon a park or facility. All installation shall be of a permanent nature and in accordance with the manufacturer's specifications. No marker or memorial shall contain any advertisements or slogans. All inscriptions shall be submitted in writing in conjunction with the nomination proposal and must be approved by the Recreation and Parks Advisory Commission. No marker or memorial shall be illuminated.

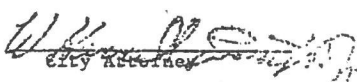
Contributor/Donor Responsibilities

All expenses incurred relative to the purchase and installation of a marker or memorial shall be the responsibility of the respective contributor(s) or donor(s). In reference to living memorials which shall require continuous maintenance and upkeep, the contributor(s) or donor(s) shall establish with the City of Goldsboro a perpetual care fund in an amount sufficient to meet the annual expenses incurred in caring for the living memorial. The amount of each perpetual care fund shall be determined after consultation with area nurseries. In lieu of a perpetual care fund, the contributor(s) or donor(s) may execute an agreement with the City of Goldsboro accepting responsibility for the upkeep and maintenance of a living memorial. This agreement shall identify acceptable maintenance standards and shall specify actions to be taken in the event of default.

3. This resolution shall be in full force and effect from and after this 5 day of February, 1990.

Approved as to Form Only:

Reviewed by:


City Attorney


City Manager

This is the only
copy of the original
document
dated 10/1/80

Requirements for the Placement of Markers Or
Memorials on City of Goldsboro Park Areas

THE FOLLOWING CRITERIA AND PROCEDURES FOR THE ESTABLISHMENT OF MARKERS & MEMORIALS ON CITY OF GOLDSBORO PARK AREAS HAVE BEEN ADOPTED BY THE GOLDSBORO CITY COUNCIL.

1. All nominations must be submitted, in writing, to the office of the Recreation & Parks Department Director for consideration by the Recreation & Parks Advisory Commission. Nomination forms are available at the Recreation & Parks Department Office, 903 E. Ash Street, Goldsboro.
2. Definition:
 - a. Marker - a monument or plaque commemorating the life of a Goldsboro resident.
 - b. Memorial - any piece of equipment, parcel of land, or facility conducive to park development that is marked in a manner appropriate to eternalize the memory of a deceased individual.
 - c. Living Memorial - such items as trees, tree groves, arboretums, and flower or plant beds.
3. Eligibility Requirements:
 - a. Markers, memorials, and living memorials shall be allowed on City of Goldsboro Park areas for individuals who rendered outstanding volunteer service as an appointed member to a City board or Commission or who were active supporters of leisure activities or who lived exemplary lives within the community.
 - b. To be eligible to receive a marker on a City of Goldsboro Park area, an individual must be deceased and must have been a resident of the City of Goldsboro for a minimum of ten years.
 - c. To be eligible to receive a memorial or a living memorial, an individual must be deceased (no length of residency requirements).
4. Marker Specifications:
 - a. No marker shall have dimensions greater than 24" x 24".
 - b. Markers shall be of stone, marble, bronze, aluminum, or standard plaque composition metal. Wood or painted markers will not be considered.
 - c. All lettering must be engraved or permanently attached.
 - d. Installation must be of a permanent nature and must be in accordance with the manufacturer's specifications.
 - e. No marker or memorial may contain any advertisements.
 - f. No marker or memorial shall be illuminated.
5. Sponsor Responsibilities -
 - a. All expenses incurred relative to the purchase and installation of a marker or memorial shall be borne by the sponsor.
 - b. Upon establishing a living memorial, the sponsor shall be required to satisfy one of the following, if needed, for the care and maintenance of said living memorial.

1. Establish with the City of Goldsboro a perpetual care fund in an amount sufficient to meet the annual expenses of caring for the living memorial. This amount shall be set after consultation with area nurserymen and shall be renewable on each anniversary of the establishment of the living memorial.
2. The sponsor may execute a legally binding agreement with the City of Goldsboro whereby said sponsor accepts responsibility for the care and upkeep of the living memorial, subject to previously set standards.

6. Procedure for the establishment of a marker or memorial:

- a. All nominations must be submitted in writing on forms provided by the Recreation & Parks Department.
- b. Nominations must include a full description, including a detailed, scale drawing of the proposed marker. Exact wording proposed for the marker must be included.
- c. Nominations must specify the park area and exact location of the proposed marker or memorial. A site visit with the Director of the Recreation & Parks Department or his representative will be required as a follow up to this written information. The Recreation & Parks Advisory Commission reserves the right to approve the location of each marker or memorial.

7. Approval

- a. All nomination proposals shall be acted on by the Recreation & Parks Advisory Commission within 90 days of receipt of the fully completed proposal.
- b. The Recreation & Parks Advisory Commission reserves the right to approve or disapprove any or all proposals.
- c. Appeal of a decision by the Recreation & Parks Advisory Commission shall be made in writing directly to the Goldsboro City Council.
- d. Any marker or memorial may be removed for cause upon the recommendation of the Recreation & Parks Advisory Council and the approval of the Goldsboro City Council.

CITY OF GOLDSBORO RECREATION & PARKS DEPARTMENT
Park Area Marker/Memorial Nomination Proposal

1. Sponsor Information:

Name: _____

Address: _____

Phone: _____

2. Honoree Information:

Name: _____

Address _____

Years lived in Goldsboro: 19____ to 19_____

Date of Death _____

3. Please list all appropriate volunteer services the honoree may have contributed to City Boards or Commissions, civic organizations, public agencies, or to the community.

4. Please describe, in detail, your reasons for honoring this individual. Use additional sheets if necessary.

5. Please indicate on which park the proposed marker/memorial is to be placed and describe the exact location within this park. (A site visit with the Director of the Recreation & Parks Department or his representative will be required before this proposal can be considered by the Recreation & Parks Advisory Commission).

6. Please provide a detailed, scale drawing of the proposed marker. Include exact lettering proposed. If a memorial or living memorial is proposed, please give a detailed written description.

Signature of Sponsor_____

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING

SUBJECT: Lease of City-Owned Property-Arnold Flowers

BACKGROUND: The City has acquired property under the Hazard Mitigation Grant Program. As a part of this program, the City is required to maintain the property. Arnold Flowers owns property on Arrington Bridge Road, which is adjacent to parcels owned by the City. Mr. Flowers also leased land from the city in 2002.

DISCUSSION: Mr. Flowers proposes leasing the lots on Arrington Bridge Road (PIN#3507149748), Pecan Road (PIN#2597967216) and Casey Mill Road (PIN#3507403670) at no cost provided he complies with the terms of the Hazard Mitigation Program and maintains the property in an acceptable manner. Mr. Flowers is requesting to use the property for the purpose of growing and harvesting timber and pulpwood. The lease provides for a 6 month written notice of termination from either party; however, the term of the lease shall not exceed 40 years.

RECOMMENDATION: This is a discussion item to see if Council would like to proceed with the lease. Staff will come back at the next meeting with an agenda item and resolution if Council would like to proceed.

Date: _____

Randy Guthrie, Assistant City Manger

Date: 12/16/19



Tim Salmon, City Manager

STATE OF NORTH CAROLINA

COUNTY OF WAYNE

LEASE AGREEMENT

THIS AGREEMENT, made this the _____ day of _____, 20____, by and between the CITY OF GOLDSBORO, hereinafter called "LESSOR"; and FLOWERS TIMBER & LAND, INC. hereinafter called "LESSEE".

W I T N E S S E T H:

WHEREAS, Lessee desires to lease three parcels of real property which are owned in fee simple by Lessor and are more particularly as follows ; Parcel # 1 situated on the Arrington Bridge Road, containing 5.58 acres more or less and PIN # being 3507149748; Parcel # 2 situated on the Pecan Road, containing 8.35 acres more or less and PIN# being 2597967216, and parcel# 3 situated on the Casey Mill Road, containing 5.86 acres more or less and PIN # being 3507403670. All three parcels being located in Wayne County, North Carolina and PIN numbers being of the Wayne County, NC tax office for a more complete description.

WHEREAS, the above mentioned property is a parcel of land the City of Goldsboro purchased under the Hazard Mitigation Properties Program;

WHEREAS, FEMA has placed restrictions upon the use of parcels of land purchased under the Hazard Mitigation Properties Program as listed in Book 1824 Pages 693, 694, and 695 of the Wayne County Registry;

WHEREAS, Lessor desires to lease the above parcel of land to the Lessee subject to certain restrictions;

WHEREAS, Lessee agrees to abide by the restrictions that the City of Goldsboro has placed upon its use of the property.

NOW, THEREFORE, in consideration of the premises and of the mutual promises herein contained, as well as in consideration of the mutual benefits to be derived by each of them and of other good and valuable considerations, receipt of which is hereby acknowledged by each of the parties hereto, Lessor does hereby demise and lease unto Lessee, and Lessee does hereby accept as the tenant of Lessor, upon the terms and conditions hereinafter set out, the following described real property situated in Wayne County, North Carolina.

1. TERM. The term of the Lease shall begin on the 1st day of _____, 20____, and it shall continue until either party gives the other party six (6) months written notice of said termination. Termination shall be effective six (6) months from the date of notice. Upon termination, Lessee shall release and vacate the demised premises. However, the term of the lease shall not exceed 40 years.

2. RENT. Lessee shall not be required pay rent to Lessor for the use of the demised property, as long as Lessee maintains the property and does not breach any other condition of this agreement. Lessee shall be unconditionally liable to Lessor for any

cost of repairing any damage caused to the demised premises by Lessee.

3. USE OF DEMISED PREMISES. The premises are to be used and occupied by Lessee for the purpose of growing and harvesting timber and pulpwood. Lessee shall at all times fully and properly comply with all laws, ordinances, and regulations governing the use of the premises enacted or adopted by every lawful authority having jurisdiction over the same. The Lessee agrees to comply with all Neuse River buffer rules and shall prescribe to the "Best Management Practices" and the "Sustainable Forestry Initiative" in the management and harvest of said forest. It is further understood that Lessee may harvest any existing timber, pulpwood or yard trees upon said tracts for the purpose of reestablishing tracts in a more productive tree farm.

4. LESSEE'S COVENANT TO MAINTAIN. During the full term of this Lease, Lessee will, at its own expense, keep and maintain in good order all parts of the demised premises, including without limitation, and keeping the premises clean of any debris which are in conflict with any other provision or covenant of this agreement. Lessee may maintain a gate at the entryways.

5. SURRENDER OF PREMISES. Lessee covenants and agrees to surrender the premises at the end of the term in as good as the premises were received, excepting only ordinary wear and tear from harvest of existing timber. If any pre-merchantable timber or pulpwood exist on tract or if Lessor wishes tract to be uncut at the termination of lease, a mutually acceptable NC Registered Consulting Forester shall be employed to determine its value. Lessor shall compensate Lessee for any existing timber or pulpwood at its appraised value. Lessor shall compensate Lessee for any existing timber or pulpwood at its appraised value. Lessee and Lessor shall each pay one-half the cost of the appraisal.

6. LESSOR'S ENTRY. Lessor shall have the right to enter upon the demised premises at reasonable times during the term of this Lease for the purpose of inspection.

7. ASSIGNMENT AND SUBLEASE. Lessee may not assign this Lease or sublet the demised premises or any portion thereof without the prior written consent of Lessor which shall not be unreasonably withheld.

8. DEFAULT. If Lessee shall continue in default of any provision of this Lease for a period of ten (10) days after notice of such default has been given to Lessee and does not remedy such default within thirty (30) days after written notice thereof or does not within such thirty (30) days commence such act or acts as shall be necessary to remedy such default, then in any such event Lessor shall have the right and option to terminate this Lease and shall have the immediate right of reentry to remove all persons and property from the demised premises, all without resort to legal process and without being deemed guilty of trespass. Lessee shall restore the demised premises to substantially the same condition in which it was at the time the Lessee took possession, ordinary wear and tear and accepted.

9. REMEDIES, CUMULATIVE - NONWAIVER. No remedy herein or otherwise conferred upon or reserved to Lessor or Lessee shall be considered exclusive of any other remedy, but the same shall be distinct, separate and cumulative and shall be in addition to every other remedy given hereunder, or now or thereafter existing at law or in equity or by status; and every power and remedy given by this Lease to Lessor or Lessee may be exercised from time to time as often as necessary for Lessor or Lessee to exercise any right or power arising from any default on the part of the other and such action shall not impair any such right or power, nor shall such action be construed to be a waiver of such default or an acquiescence thereto.

10. HOLDING OVER. If Lessee remains in possession of the demised premises or any part thereof after the expiration of the term of this Lease with Lessor's acquiescence and without any written agreement of the parties, Lessee shall be only a tenant at will, and there shall be no renewal of this Lease or exercise of an option by operation of law.

11. WARRANTY. Lessor covenants and represents that it is the owner of the demised premises and that Lessee shall peacefully and quietly hold and enjoy the demised premises for the full term hereof so long as it does not default in the performance of any of its covenants hereunder.

12. CORPORATE STATUS. Lessor is a municipal corporation, duly organized, and validly existing under the laws of the State of North Carolina, and prior to the execution of said lease, shall be qualified to do business in, and in good standing, under the laws of the State of North Carolina. Lessee is a corporation, duly organized, and validly existing under the laws of the State of North Carolina, and prior to the execution of said lease, shall be qualified to do business in, and in good standing, under the laws of the State of North Carolina.

13. AUTHORIZATION. Lessee has full power and authority to execute and deliver this Lease and all related documents, and to carry out the transactions contemplated herein. This Lease is valid, binding and enforceable against Lessee in accordance with its terms. The execution of this Lease and the consummation of the transactions contemplated herein will not result in a breach of its terms or conditions or, constitute a default under, or violation of, any law, regulation, court order, mortgage, note, bond, indenture, agreement, license or other instrument or obligation to which Lessee is a party or by which Lessee or any of the assets of Lessee may be bound or affected.

14. COVENANT OF QUIET ENJOYMENT. Lessee, upon the performance of all the terms of the Lease, shall at all times during the leased term and extension as herein provided peaceably and quietly enjoy the demised premises without any disturbance from Lessor or from any other person claiming through Lessor.

15. ACCEPTANCE OF PREMISES. Lessee accepts the premises "AS IS" and Lessor shall be bound by no representations touching or affecting the demised premises,

or this agreement, that are not set forth herein, and it is expressly agreed that all representations relating to the demised premises or this agreement are included and set forth.

16. NATURE AND EXTENT OF AGREEMENT. This instrument contains the complete agreement of the parties regarding the terms and conditions of the Lease of the demised premises, and there are no oral or written conditions terms, understandings or other agreements pertaining thereto which have not been incorporated herein. This instrument creates only the relationship of Lessor and Lessee between the parties hereto and shall not impose upon either party hereto any obligations or restrictions not herein expressly set forth.

17. BINDING EFFECT. This Lease Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

18. SEVERABILITY. The provisions of this Agreement are severable, and the invalidity of any provision shall not affect the validity of any other provision. In the event that any court of competent jurisdiction shall determine that any provision of this Agreement or the application thereof is unenforceable because of the duration or scope thereof, the parties hereto agree that said court in making such determination shall have the power to reduce the duration and scope of such provision to the extent necessary to make it enforceable, and that the Agreement in its reduced form shall be valid and enforceable to the fullest extent permitted by law.

19. GOVERNING LAW. This Agreement shall be subject to and governed by the laws of the State of North Carolina.

20. MODIFICATION. No change, modification or waiver of any term of this Agreement shall be valid unless it is in writing and signed by both parties.

21. COUNTERPARTS. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Agreement.

22. HEADINGS. The headings are inserted for convenience only and shall not be considered when interpreting any of the provisions or terms hereof.

IN WITNESS WHEREOF, the Lessor has caused this Agreement to be signed, and Lessee has set its hand and seal, this the day and year first above written.

THE CITY OF GOLDSBORO, LESSOR

BY: _____ (SEAL)
MAYOR

ATTEST:

City Clerk

FLOWERS TIMBER & LAND, INC., LESSEE:

BY: _____(SEAL)
President

NORTH CAROLINA
WAYNE COUNTY

This the ____ day of _____, 20__, personally came before me, _____, a Notary Public in and for said State and County, MELISSA CAPPS, who by me duly sworn, says that she knows the common seal of the CITY OF GOLDSBORO and is acquainted with CHUCK ALLEN, who is the Mayor of said municipal corporation; that she, the said MELISSA CAPPS, is its Clerk; and that she saw the Mayor sign the foregoing instrument; and that she, the said Clerk, saw the said common seal of said corporation affixed thereto, and that she, the said Clerk, signed her name in attestation of said instrument in the presence of said Mayor of said municipal corporation.

Witness my hand and seal this the ____ day of _____, 20__.

My Commission Expires:

Notary Public
Notary Printed Name

STATE OF NORTH CAROLINA
COUNTY OF WAYNE

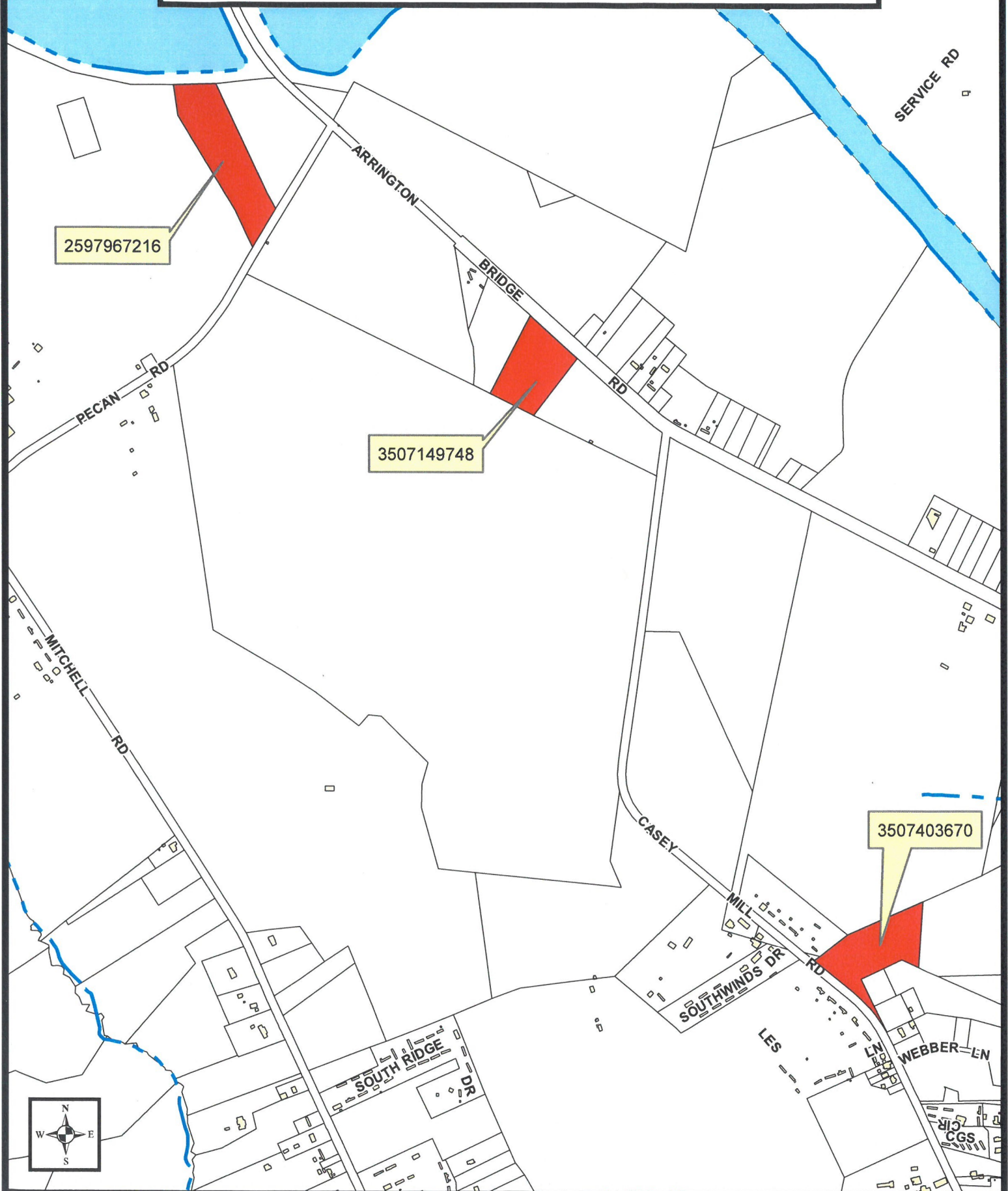
This the _____ day of _____, 20__, personally came before me, _____, a Notary Public in and for the aforesaid State and County, _____, who being by me duly sworn, says that he/she is the President of, FLOWERS TIMBER & LAND, INC., a North Carolina corporation, and that by authority duly given and as an act of the corporation, the foregoing instrument was signed in its name by him as President.

WITNESS my hand and notarial seal, this the _____ day of _____, 20__.

Notary Public
Notary Printed Name

My Commission Expires: _____

Proposed land to be leased by Flowers Timber & Land Inc.



RESOLUTION NO. 2019-107

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY GIGI EASON
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 30 YEARS**

WHEREAS, Gigi Eason retires on January 1, 2020 as an Engineer with the Goldsboro Fire Department of the City of Goldsboro with more than 30 years of service; and

WHEREAS, Gigi began her career on May 31, 1989 as a Firefighter with the Goldsboro Fire Department; and

WHEREAS, On August 11, 1999, Gigi was promoted to Fire Engineer with the Goldsboro Fire Department where she has served until her retirement; and

WHEREAS, Gigi has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

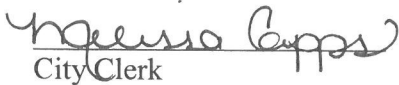
WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Gigi Eason their deep appreciation and gratitude for the service rendered by her to the City over the years.

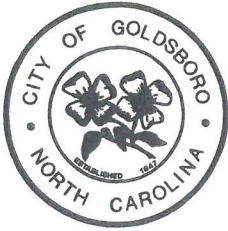
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Gigi our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.


Mayor Pro Tem

Attested by:


City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2019-107

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY GIGI EASON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS

WHEREAS, Gigi Eason retires on January 1, 2020 as an Engineer with the Goldsboro Fire Department of the City of Goldsboro with more than 30 years of service; and

WHEREAS, Gigi began her career on May 31, 1989 as a Firefighter with the Goldsboro Fire Department; and

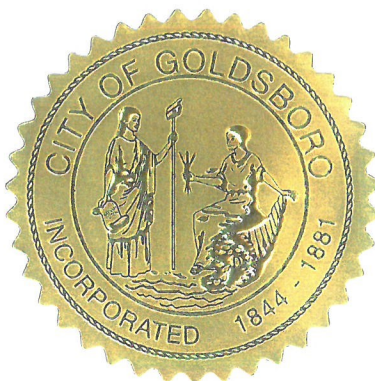
WHEREAS, On August 11, 1999, Gigi was promoted to Fire Engineer with the Goldsboro Fire Department where she has served until her retirement; and

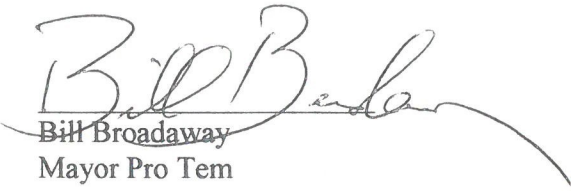
WHEREAS, Gigi has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Gigi Eason their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Gigi our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.




Bill Broadaway
Mayor Pro Tem

RESOLUTION 2019-108

**RESOLUTION EXPRESSING APPRECIATION TO
JULIE METZ FOR SERVICE TO THE CITY OF GOLDSBORO
FOR MORE THAN 24 YEARS**

WHEREAS, Julie Metz began working with the City of Goldsboro as a city planner specializing in transportation and community development planning in 1993. For two years, between 1995 and 1997, Julie left the City to work with a private consulting company but returned to the City in 1997 to again be a city planner; and

WHEREAS, In 1999, Julie transitioned into downtown economic development as the City's Downtown Development Director and Downtown Goldsboro Development Corporation (DGDC) as the Executive Director; and

WHEREAS, Julie led a visionary master plan in 2007, which paved the way for the development we enjoy today. Julie was also responsible for securing the City of Goldsboro's 2013 Transportation Infrastructure Generating Economic Recovery (TIGER)V award of \$10M by strategically developing the project proposal, gaining support of elected officials and partners, and preparing/writing the grant application; and

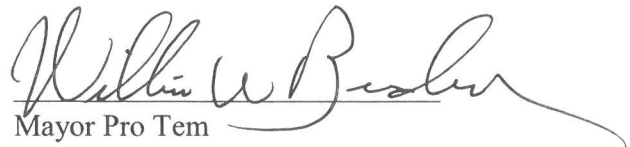
WHEREAS, Julie was also responsible for securing a second TIGER Grant in 2016 of \$5M for Goldsboro which will lead to the completion of the last block of Center Street, the redesign of Cornerstone Commons into the Hub, Wayfinding Signage and a concourse at the Transfer Station; and

WHEREAS, Julie led efforts that resulted in \$21.6 million in grant money for City/Downtown, \$596,000 in community contributions for downtown and approximately \$842,000 of in-kind assistance for downtown in the last nine years; and

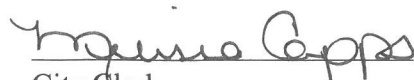
WHEREAS, These years of service have been marked by exemplary dedication to the best interests of the City and downtown community for the betterment of its economic, cultural and aesthetic development; and

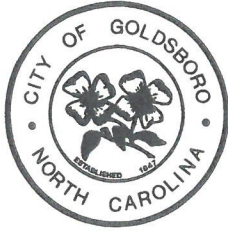
NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that the Mayor and City Council express to you, Julie Metz, on behalf of themselves, city employees and the citizens of the City of Goldsboro, our appreciation and gratitude for your unselfish, devoted and invaluable service and contributions rendered to the City of Goldsboro.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.


Mayor Pro Tem

Attested by:


City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION 2019-108

RESOLUTION EXPRESSING APPRECIATION TO JULIE METZ FOR SERVICE TO THE CITY OF GOLDSBORO FOR MORE THAN 24 YEARS

WHEREAS, Julie Metz began working with the City of Goldsboro as a city planner specializing in transportation and community development planning in 1993. For two years, between 1995 and 1997, Julie left the City to work with a private consulting company but returned to the City in 1997 to again be a city planner; and

WHEREAS, In 1999, Julie transitioned into downtown economic development as the City's Downtown Development Director and Downtown Goldsboro Development Corporation (DGDC) as the Executive Director; and

WHEREAS, Julie led a visionary master plan in 2007, which paved the way for the development we enjoy today. Julie was also responsible for securing the City of Goldsboro's 2013 Transportation Infrastructure Generating Economic Recovery (TIGER)V award of \$10M by strategically developing the project proposal, gaining support of elected officials and partners, and preparing/writing the grant application; and

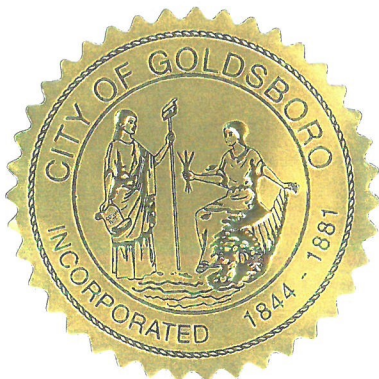
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WHEREAS, Julie led efforts that resulted in \$21.6 million in grant money for City/Downtown, \$596,000 in community contributions for downtown and approximately \$842,000 of in-kind assistance for downtown in the last nine years; and

WHEREAS, These years of service have been marked by exemplary dedication to the best interests of the City and downtown community for the betterment of its economic, cultural and aesthetic development; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that the Mayor and City Council express to you, Julie Metz, on behalf of themselves, city employees and the citizens of the City of Goldsboro, our appreciation and gratitude for your unselfish, devoted and invaluable service and contributions rendered to the City of Goldsboro.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.




Bill Broadway
Mayor Pro Tem

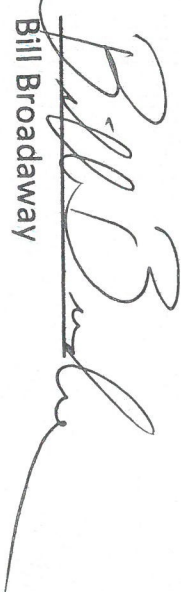
Certificate of Appreciation

Presented to

Mr. Robert Daniel

In appreciation of your kindness and humanity offered to Mr. Ray Livingston
(resident of New Bern, NC) in his time of need.

December 16, 2019


Bill Broadway
Mayor Pro Tem




Antonio Williams
District 1 Councilmember

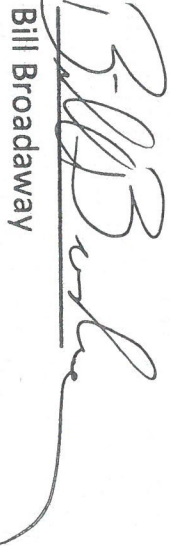
Certificate of Appreciation

Presented to

Holiday Inn Express Staff

In appreciation of the outstanding service provided during Mr. Ray Livingston's
(resident of New Bern, NC) time of need.

December 16, 2019


Bill Broadway
Mayor Pro Tem




Antonio Williams
District 1 Councilmember

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING**

SUBJECT:**PUBLIC HEARING**

CU-13-19 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 35 to 101 for existing Internet Café)

BACKGROUND:

An internet café was previously approved for 20 gaming machines at this location on September 3, 2013. On June 2, 2014, City Council denied a request to increase the number of gaming machines from 20 to 35 based on requiring 2 parking spaces per machine. On August 4, 2014, the Council approved a parking ordinance amendment to the City's UDO requiring 1.5 parking spaces per machine. In addition, they approved the previous owner's request to allow an increase in the number of gaming machines from 20 to 35.

The previous owner closed the business in March of 2016 upon order from the District Attorney's office. Once software upgrades were installed and in compliance with State law, he reapplied for a Conditional Use Permit to operate an internet café in accordance with the City's Unified Development Ordinance. City Council approved site, landscape and floor plans for the previously approved 35 gaming machines on January 3, 2017.

On May 8, 2017, City Council amended the City's Electronic Gaming Ordinance. The following requirements were approved as they pertain to new gaming establishments proposed for operation in the City of Goldsboro's planning jurisdiction:

1. Electronic gaming operations are permitted only in the General Business (GB) zoning district after the obtainment of a Conditional Use Permit approved by City Council.
2. No establishment shall be located within five hundred (500) feet of any residentially zoned or developed property, church, school, day care, playground or public park. Where the proposed establishment is separated from residentially zoned or developed property by a four-lane highway, the five

hundred (500) foot separation shall only apply to the properties along the sides and rear of the establishment.

3. No such establishment shall be located within one mile (5,280 ft.) of another such establishment.
4. The hours of operation for such operations shall be limited to 7:00 a. m. to 2:00 a. m.

City Council made no changes to the existing parking requirement of 1.5 spaces per gaming machine.

DISCUSSION:

As previously stated, the applicant is requesting to amend an existing Conditional Use Permit for the operation of an internet café to increase the number of gaming machines from 35 to 101.

Frontage: 454.3 ft. (US 117)

Area: 97,220 sq. ft., or 2.23 acres

Zoning: General Business

Hours of Operation: 10:00 a.m. to 2 a.m. (7 days)

No. of Employees: 2

Site and landscape plans for this operation were previously approved. In addition, parking requirements were in compliance with the City's Unified Development Ordinance.

The following modifications were approved:

- a. Rear yard landscape buffer due to grade separation at railroad tracks.
- b. Vehicular surface buffer at front due to existing paving and public right-of-way;
- c. Street tree requirement; and
- d. Distance from residentially zoned property from 200 ft. to 125 ft.

Parking: As previously stated, parking is required at 1.5 space per gaming machine. The applicant contends that the City current parking requirement is excessive based on the fact that only one customer can operate one gaming machine at any one time.

Currently, there are 52 paved parking spaces to serve the site. 152 parking spaces are required. Parking areas are available to meet the City's current parking requirements north and east of the facility. However, the applicant does not desire to provide paved parking in accordance with City standards. As such, the applicant is requesting a modification of the City's parking requirement from 152 to 52 parking spaces.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the City Council's meeting on January 7, 2020.

Date: 12/9/19


Planning Director

Date: 12/16/19


City Manager

[illegible]

100 50 0 100 Feet

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
CU-14-19 Zackell Perry – Southwest corner of E. Oak Street and N. John Street intersection. (Used Automobile Sales)

BACKGROUND: The applicant requests a Conditional Use Permit to allow operation of a used-car lot within the General Business District. The sale of used vehicles is a permitted use within the General Business zoning district after the issuance of a Conditional Use Permit approved by City Council.

The property was previously operated as a used car lot. Since the business has been closed for more than six (6) months, the applicant is required to reapply for a Conditional Use Permit for used automobile sales.

Frontage: 113.4 ft. (E. Oak St.)
109 ft. (N. John St.)

Area: 12,612 sq. ft., or 0.28 acres

Zoning: General Business

DISCUSSION: The submitted site plan indicates an existing 1,044 sq. ft. building proposed for use as a sales office. The remainder of the property is mostly paved and is proposed for employee and customer parking, as well as, the display of automobiles for sale. The applicant states there will be no outdoor storage on site.

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday - Saturday)

No. of Employees: 2

Parking: Parking is required at one space per employee and five customer spaces. The applicant proposes up to 7 display vehicle spaces and the site plan indicates both customer and employee parking. No loading space will be required since all vehicles will be driven to the site.

Landscaping: A Type A, 10 ft. wide landscape buffer is required along the southern property line and existing vegetation fulfills this requirement.

A Type C, 20 ft. wide landscape buffer is required adjacent to residentially-developed property to the west. An existing chain-link fence with privacy slats is located between the subject property and an existing single-family dwelling. Due to limited space, the applicant is asking for a modification of the City's landscape requirement adjacent to residentially-developed property.

Modifications: The applicant is requesting the following modifications of the City's landscaping requirements:

1. Street Trees along N. John and E. Oak Streets;
2. Vehicular Surface Area landscaping; and
3. Landscaping required for a Type C, 20 ft. wide landscape buffer

RECOMMENDATION:

No action necessary. Planning Commission will have a recommendation for the City Council's meeting on January 7, 2020.

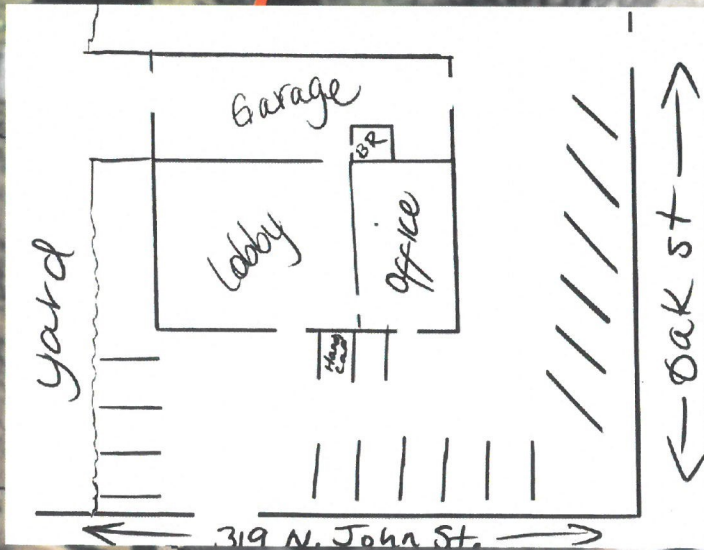
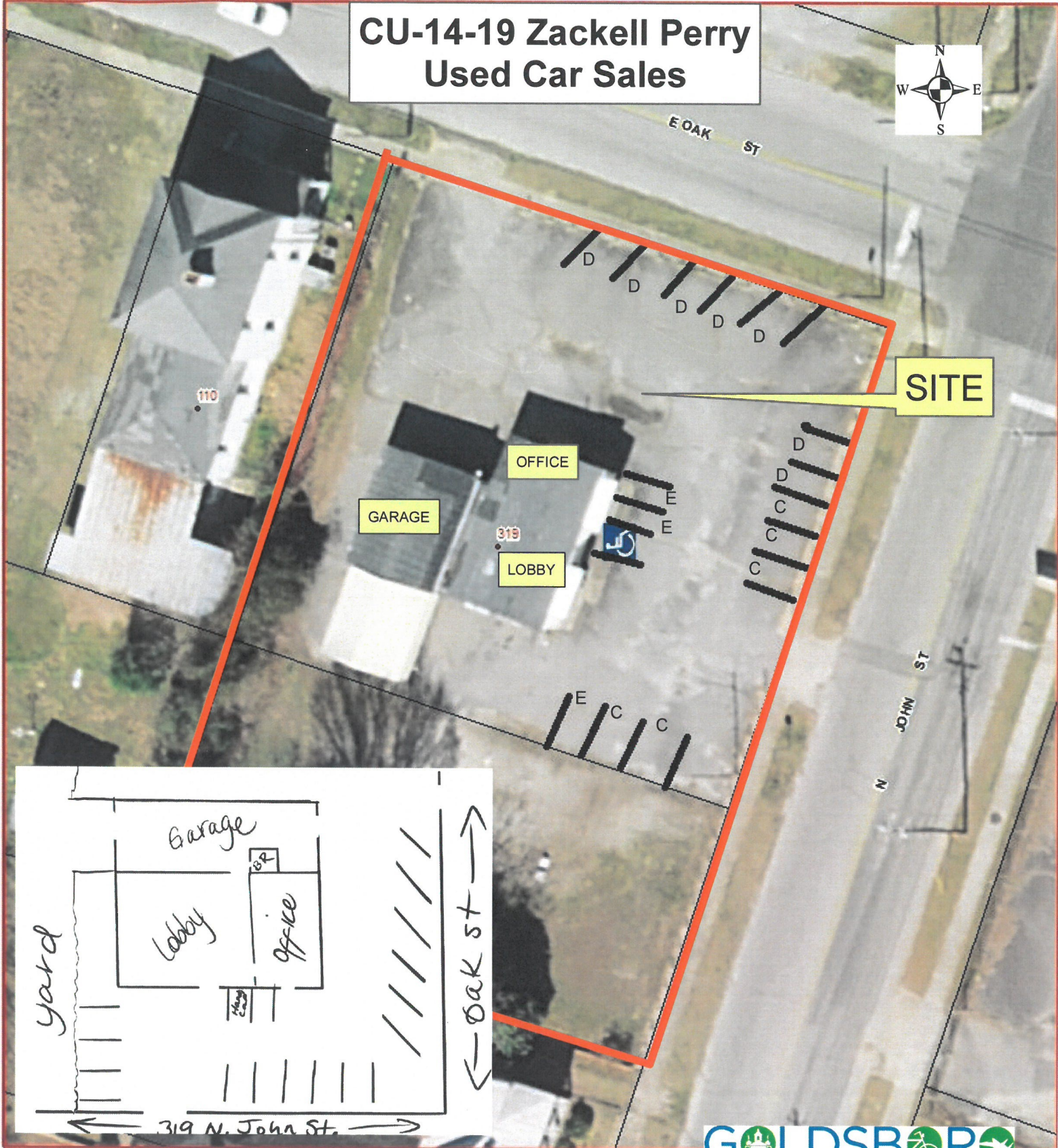
Date: 12/9/19


Planning Director

Date: 12/16/19


City Manager

CU-14-19 Zackell Perry Used Car Sales



GOLDSBORO
BE MORE DO MORE SEYMOUR

North Carolina

CONDITIONAL USE APPLICATION

CASE NO: CU-14-19
 APPLICANT: ZACKELL PERRY
 REQUEST: USED CAR SALES
 PARCEL ID: 2599-97-7089
 LOCATION: 319 N. JOHN ST.
 HOURS OF OPERATION: MON. - SUN.
 9 am - 6 pm
 NUMBER OF EMPLOYEES: 2-3

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
Non-contiguous Annexation Request –Luis Jimenez (East side of S. NC 111 Hwy between Mollie Drive and Sheridan Forest Road) 1.98 Acres

BACKGROUND: The City Council, at their meeting on November 18, 2019 scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.

DISCUSSION: Pursuant to G. S. 160A-58.2, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.

In addition to those requirements the City Council, adopted a policy, which allows annexation of noncontiguous areas subject to a number of requirements. The requirements governing noncontiguous annexations are as follows:

- a. The area is located within one mile of the established city limit line;
- b. The City's ability to contract for the provision of fire and police protection.
- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.

As indicated in the attached report, the area proposed for annexation meets all of the above items.

RECOMMENDATION:

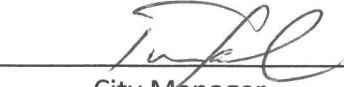
By motion, after the public hearing, adopt the attached Ordinance annexing the Luis Jimenez Property effective December 31, 2019.

Date: 12/9/19



Planning Director

Date: 12/16/19

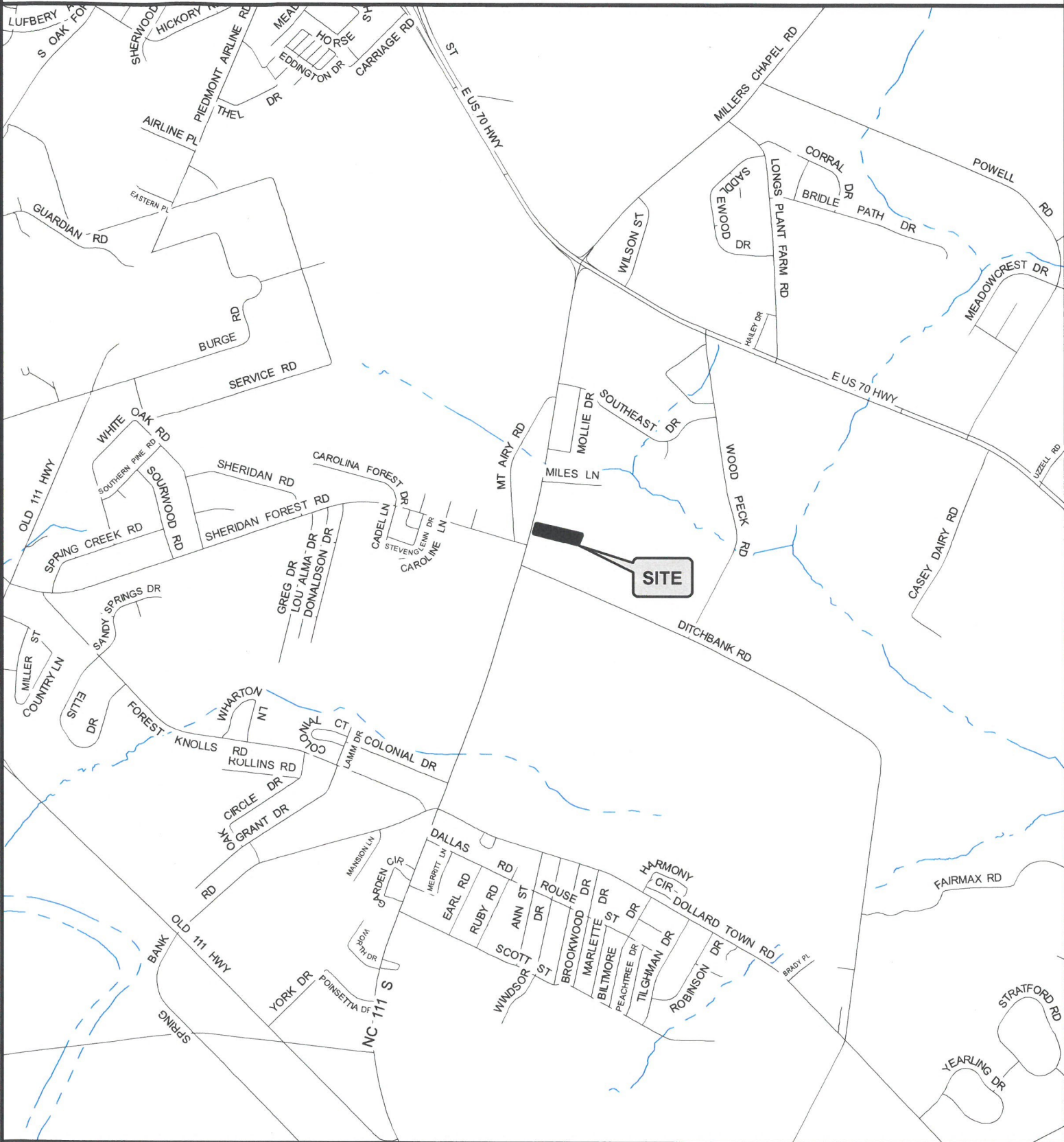


City Manager

NON-CONTIGUOUS ANNEXATION LUIS JIMENEZ



NON-CONTIGUOUS ANNEXATION LUIS JIMENEZ



NONCONTIGUOUS ANNEXATION REPORT
LUIS JIMENEZ

1. Property Description

- a. Location: The area being considered for annexation is located on the East side of S. NC 111 Hwy between Mollie Drive and Sheridan Forest Road.
- b. Population: The site is currently vacant and is zoned General Business (GB). No resident population is anticipated. Development plans were approved by City Council in 2019 for outside storage as an accessory use for the operation of an automotive repair and service center. Development plans for the remainder of property will have to be approved by Council prior to construction.
- c. Acreage: 1.98 Acres
- d. Zoning: The property is zoned General Business. Surrounding zoning districts are as follows:
 - North: General Business (GB)
 - South: General Business (GB)
 - East: Wayne County Residential (RA-30)
 - West: General Business (GB)

2. Engineering Description

Luis Jimenez Annexation

Being a parcel of land in New Hope Township, Wayne County, North Carolina and being bounded on the north by the lands of Mark Boykin, on the east by the lands of Sarah McCormack and the west by the lands of Ingrid Quick, on the west by eastern right of way line of NC Highway 111 and being more particularly described as follows:

BEGINNING at a point in the centerline of N. C. Highway No. 111 South, said beginning point being located N. 22° 56' 50" E. 416.89 feet, N. 21 o 27' 12" E. 116.38 feet from a PK nail found at the centerline intersection of N. C. Secondary Road No. 1726 (Ditchbank Road) and N. C. Highway No. 111 South, and said beginning point being the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence from the beginning, with the centerline of N. C. Highway No. 111 South, N. 21 o 27' 12" E. 84.40 feet to a point in said highway center; thence with said highway center, N. 20° 45' 10" E. 39.69 feet to a point in the centerline of N. C. Highway No. 111 South, the most Southwestern corner at said

highway center of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence leaving said highway center, S. 69° 14' 50" E. 75.00 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence leaving said highway right of way, with the line of Tract 5, S. 69° 14' 50" E. 682.56 feet to an iron stake, the most Southeastern corner of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence S. 28° 40' 03" W. 134.41 feet to an iron stake, the most Northeastern corner of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence with the line of Tract 7, N. 68° 32' 48" W. 159.33 feet to a point on the Eastern edge of an existing cemetery; thence continuing N. 68° 32' 48" W. 51.03 feet to a point on the Western edge of the existing cemetery; thence continuing and with the centerline of a 15-foot Easement for the purpose of ingress, egress and regress, and with the line of Tract 7, N. 68° 32' 48" W. 454.79 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence continuing N. 68° 32' 48" W. 75.00 feet to a point in the centerline of N. C. Highway No. 111 South, the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry, the point of beginning containing 2.211 Acres more or less including the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery, or 1.976 Acres more or less excluding the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery. THE ABOVE DESCRIBED PARCEL IS SUBJECT TO A 15-FEET EASEMENT FOR THE PURPOSE OF INGRESS, EGRESS AND REGRESS AND A PORTION OF AN EXISTING CEMETERY AS SHOWN ON MAP RECORDED IN PLAT CABINET J, SLIDE351 IN THE WAYNE COUNTY REGISTRY.

3. Qualifications

- a. The area proposed to be annexed meets the requirements of G. S. 160A-58.1(b) as set forth below:
 - 1. A noncontiguous area proposed for annexation must meet all of the following standards:
 - a. The nearest point of the proposed satellite corporate limits must be no more than three miles from the primary corporate limits of the annexing city.

The nearest point of the proposed satellite corporate limits from the primary corporate limits of the City of Goldsboro is approximately 954 ft., or 0.18 miles.
 - b. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than

to the primary corporate limits of the annexing city.

There are no primary corporate limits of another city within 954 feet of the proposed satellite corporate limits.

- c. The area must be so situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits.

The proposed satellite corporate limits are situated so that the City of Goldsboro will be able to provide or contract the same services within the proposed satellite corporate limits as are provided within the primary corporate limits of the City of Goldsboro with the exception of water and refuse services. The owner will be required to waive provision of both refuse and water services. The plans for the extension of municipal services are set forth below.

- d. If the area proposed for annexation, or any portion thereof, is a subdivision as defined in G. S. 160A-376, all of the subdivision must be included.

All of the area petitioned for annexation will be included in the Ordinance if the Council desires to annex this property.

- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed ten percent (10%) of the area within the primary corporate limits of the annexing city.

The area proposed for annexation contains 1.98 acres. The area within the city limits is 17,826.70 acres. Ten (10) percent of the area within the primary corporate limits is 1,782.67 acres. The area of the proposed satellite corporate limits, plus the area of the existing satellite annexations, equals 505.69 acres or .28% of the primary corporate limits.

4. Plans for Extension of Municipal Services

- a. Fire Protection: The City can provide fire protection to the subject property

- b. Police Protection: The City will provide police protection to the property.
- c. Refuse Collection: The City's Public Works Department can provide commercial refuse service upon request.
- d. Street Construction and Maintenance: No public street is included within the petition for annexation.
- e. Water and Sewer Service: City water lines are not available to serve the property. Wayne Water District maintains an existing 12-inch water line along this section of NC Hwy 111 South. City Sanitary Sewer lines are available to serve the property.
- f. Estimated Revenues: The estimated revenue for the property, as listed below, is based on the assessed valuation for 2018.

Existing Development: Vacant Land (1.98 acres)
Land Value Estimate: $\$54,250/\$100 = \$542.50$
Estimated Return: $(\$884.20 \times \$.65/\$100) = \352.63

- g. Estimated Payments to Volunteer Fire Department:

As required under G. S. 160A-58.2A, the City is required to pay either:

- 1. A proportionate share of the Elroy Volunteer Fire Department's debt if the calculated amount is \$100 or more.

The Elroy Volunteer Fire Department has submitted information indicating that they have no liabilities relative to building and land or apparatus and equipment.

- 2. The cost of contracting for fire protection with the Volunteer Fire Department.

The City will be able to provide fire suppression service to the subject property

5. Voting District

The City adopted a new Official Election District Boundary Map on July 5, 2011. It is customary to add a newly-annexed area to the nearest voting district, therefore, this area, if annexed, will be added to District No. 2 unless the City Council instructs the City staff to include this area in another district.

6. Noncontiguous Annexation Requirements

In addition to the requirements set forth in the foregoing sections, the City Council adopted a policy which allows annexation of noncontiguous areas subject to the following requirements:

- a. The area is located within one mile of the established city limit line.

As indicated previously, the subject property is located approximately 954 ft., or 0.18 miles from the present city limits.

- b. The City's ability to contract for the provision of fire and police protection.

The City proposes to provide fire and police service to the property.

- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.

The City's overall annexation plan concluded on June 30, 1996.

- d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as City water is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

The tract is less than 20 acres in size however is situated within one mile of the city limits and is considered noncontiguous to a previously-annexed property at the southwest corner of South NC 111 and Sheridan Forest Road.

Findings: The proposed annexation meets the policy requirements as outlined in all of the above items.

ORDINANCE NO. 2019 - 68

AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 58, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on Monday, December 16, 2019 relative to the annexation of the noncontiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 58 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the noncontiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted July 5, 2011 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described noncontiguous real property be and the same is hereby annexed to the City of Goldsboro:

Luis Jimenez Annexation

Being a parcel of land in New Hope Township, Wayne County, North Carolina and being bounded on the north by the lands of Mark Boykin, on the east by the lands of Sarah McCormack and the west by the lands of Ingrid Quick, on the west by eastern right of way line of NC Highway 111 and being more particularly described as follows:

BEGINNING at a point in the centerline of N. C. Highway No. 111 South, said beginning point being located N. 22° 56' 50" E. 416.89 feet, N. 21 o 27' 12" E. 116.38 feet from a PK nail found at the centerline intersection of N. C. Secondary Road No. 1726 (Ditchbank Road) and N. C. Highway No. 111 South, and said beginning point being the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence from the beginning, with the centerline of N. C. Highway No. 111 South, N. 21 o 27' 12" E. 84.40 feet to a point in said highway center; thence with said highway center, N. 20° 45' 10" E. 39.69 feet to a point in the centerline of N. C. Highway No. 111 South, the most Southwestern corner at said highway center of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence leaving said highway center, S. 69° 14' 50" E. 75.00 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence leaving said highway right of way, with the line of Tract 5, S. 69° 14' 50" E. 682.56 feet to an iron stake, the most Southeastern corner of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence S. 28° 40' 03" W. 134.41 feet to an

iron stake, the most Northeastern corner of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence with the line of Tract 7, N. 68° 32' 48" W. 159.33 feet to a point on the Eastern edge of an existing cemetery; thence continuing N. 68° 32' 48" W. 51.03 feet to a point on the Western edge of the existing cemetery; thence continuing and with the centerline of a 15-foot Easement for the purpose of ingress, egress and regress, and with the line of Tract 7, N. 68° 32' 48" W. 454.79 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence continuing N. 68° 32' 48" W. 75.00 feet to a point in the centerline of N. C. Highway No. 111 South, the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry, the point of beginning containing 2.211 Acres more or less including the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery, or 1.976 Acres more or less excluding the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery. THE ABOVE DESCRIBED PARCEL IS SUBJECT TO A 15-FEET EASEMENT FOR THE PURPOSE OF INGRESS, EGRESS AND REGRESS AND A PORTION OF AN EXISTING CEMETERY AS SHOWN ON MAP RECORDED IN PLAT CABINET J, SLIDE 351 IN THE WAYNE COUNTY REGISTRY.

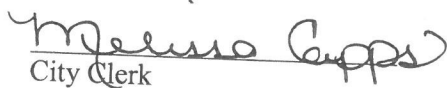
BE IT FURTHER ORDAINED THAT:

1. The City of Goldsboro will provide fire and police protection to the property;
2. The developer of the property will agree to be responsible for all costs associated with extending City water and sewer lines to serve the property;
3. The annexed area herein above identified be added to and become a part of Electoral District 2;
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted July 5, 2011;

5. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections;
6. The effective date of annexation for the property under consideration is December 31, 2019; and
7. This Ordinance is hereby adopted this 16th day of December, 2019.


Mayor Pro Tem

Attest:


City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING

- SUBJECT:** Public Hearing to Consider an Incentive Grant Agreement with Michael Aram, Inc. and Wayne County.
- BACKGROUND:** Michael Aram, Inc. has developed plans for the installation of machinery and equipment and expanding its existing facility located in Goldsboro, North Carolina. The City Council of Goldsboro believes that the location of new industries and the expansion of existing industries is vital to the economic health of Goldsboro and to the welfare of its citizens. The City Council wishes to encourage such development by means of offering incentives to recruit new industries and to aid in expansion of existing industries. Such incentives are predicated on the notion of expanding Goldsboro's tax base and providing additional jobs for Goldsboro citizens that pay wages higher than the current prevailing average hourly wage in the particular industry.
- The company is expected to create over 116 new jobs at this facility on or before December 31, 2023 and pay an additional \$8,000 per year in property taxes to the City.
- DISCUSSION:** Pursuant to NC General Statue 158-7.1, a public hearing is being held on a proposal to provide economic incentives to Michael Aram, INC. totaling \$100,000 over a five-year period based on an incentive agreement with a \$5,680,000 capital investment and the creation of at least 116 jobs.
- RECOMMENDATION:** Following the public hearing and depending on comments received, staff recommends Council consider adopting a Resolution authorizing the Mayor and City Clerk to execute an economic grant agreement with Michael Aram, Inc. The proposed Agreement is attached hereto.

Date: 12/16/19



City Manager

RESOLUTION 2019-111

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO
EXECUTE AN ECONOMIC GRANT AGREEMENT WITH MICHAEL ARAM, INC.

WHEREAS, the Goldsboro City Council verily believes that it is in the best interests of the citizens of Wayne County to encourage and support economic development within Wayne County through the recruitment of new industries to the City and County and the expansion of existing industries in the City and County; and

WHEREAS, Michael Aram, Inc., has developed plans for the installation of machinery and equipment and expanding its existing facility in Goldsboro; and

WHEREAS, the City Council wishes to encourage such development by means of offering incentives to aid in such efforts;

WHEREAS, the City Council have conducted a public hearing on this matter, as required by NC GS 158-7.1;

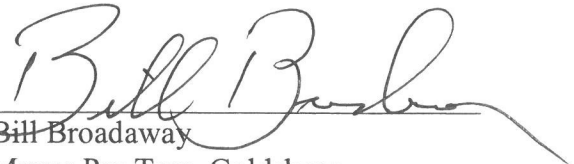
NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED AS FOLLOWS:

The Goldsboro City Council hereby approves the Incentive Grant Agreement (attached hereto and incorporated herein by reference) between the City of Goldsboro, and Michael Aram, Inc.

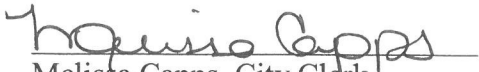
The City Mayor and the Clerk to the Board are hereby authorized to sign all necessary documents on behalf of the City of Goldsboro in order to effectuate this transaction.

This resolution shall become effective upon adoption.

This 16th day of December, 2019.


Bill Broadway
Mayor Pro Tem, Goldsboro

ATTEST:


Melissa Capps, City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING**

SUBJECT: CU-12-19 Henry Battle - East side of S. James Street between Spruce Street and Pine Street

Applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits. As part of the request, separate site plan approval is required.

Frontage: 111.94 ft.

Depth: 205.88 ft.

Area: 22,951 sq. ft. or 0.526 acres

Zoning: Central Business District

BACKGROUND: The site is the location of the former Elk's Lodge and the physical address of the property is 312 S. James Street.

In 2007 and 2008, City Council denied Conditional Use Permits to operate a place of entertainment with ABC permits and without ABC permits, respectively, at the subject property.

In 2010, City Council approved site and landscape plans to allow an indoor flea market to operate upon the property. Site plan approval is valid for one year from the date of City Council approval. Since the applicant never commenced development of the property, the site plan expired and since then the property has remained vacant.

On July 15, 2019, Goldsboro City Council amended the City's Unified Development Code as it pertained to bars, nightclubs, pool halls, microbreweries, places of entertainment (both public, private and non-profit) with ABC Permits. The following regulations were approved as they pertain to places of entertainment:

1. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, there shall be no minimum separation distance from residentially zoned or developed property. A 50 ft. minimum separation distance shall be required for stand-alone churches or schools.
2. For the remainder of the CBD, not described by the boundaries above, the minimum separation distance from residentially zoned or developed property, stand-alone churches or schools shall be one hundred feet.
3. In the CBD, there shall be no minimum separation distance between two such establishments.

4. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street there shall be no minimum off-street parking requirements.

DISCUSSION:

The property is zoned CBD (Central Business District). A place of entertainment with ABC permits is permitted in the CBD only after the issuance of a Conditional Use Permit approved by City Council. In addition, separate site plan approval is required.

As previously stated, the site was the location of the former Elk's Lodge. It contains an existing single-story, brick-veneer and concrete block building of approximately 3,408 sq. ft. on one private lot. The building was built prior to the adoption of the City's Unified Development Codes. As such, building setback modifications will be necessary.

The applicant's floor plan indicates a main ballroom assembly area consisting of approximately 1,236 sq. ft., a seating area consisting of 13 tables and 78 chairs, a kitchen, storage rooms, offices and restrooms.

According to the applicant, the facility would be available to rent for special occasions such as birthday parties, ballroom dancing, wedding receptions, family reunions and live entertainment.

Days/Hours of Operation:	Reservations only (Monday-Sunday) Not activities after 12Midnight
No. of Employees:	2-4
Refuse Collection:	Dumpster

As previously stated, a 50 ft. minimum separation distance shall be required for stand-alone churches or schools. Currently, the existing building is approximately 200 ft. from a stand-alone church.

Since the property is bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, no off-street parking is required.

Landscaping: The applicant is requesting a modification of the City's street tree requirement due to limited space and overhead utilities at the front of the existing building.

The applicant is asking for a modification of the required Class C (20 ft. wide) landscape buffer for approximately 100 ft. along the northern property line since the subject property is adjacent to residentially developed property. The existing building is located less than 5 ft. from the northern property line.

In addition, the applicant is requesting a modification of the required Type A (5 ft. wide) landscape buffer along the southern property line for approximately 100 ft. since the existing building is located less than 5 ft. from the southern property line.

The subject property is not located in Goldsboro's Historic District.

Engineering: The property is not located in a Special Flood Hazard Area.

Modifications: The applicant is requesting the following modifications.

1. Modification of the building's side yard setbacks from 15 ft. to 0 ft. along the northern and southern property line.
2. Modification of City street tree requirement.
3. Modification of Type C (20 ft. wide) landscape buffer along the northern property line.
4. Modification of the Type A (5 ft. wide) landscape buffer along the southern property line.

At the public hearing held on November 18, 2019, two people spoke in opposition to the request citing prior incidents with noise, trash and parking. Six people spoke in favor of the request citing that the applicant has previously been denied without the opportunity to open his business.

The Planning Commission, at their meeting held on November 25, 2019, recommended approval of the Conditional Use Permit to allow the operation of a place of entertainment with ABC permits with the following modifications:

1. Modification of the building's side yard setbacks from 15 ft. to 0 ft. along the northern and southern property line.
2. Modification of City street tree requirement.
3. Modification of Type C (20 ft. wide) landscape buffer along the northern property line.
4. Modification of the Type A (5 ft. wide) landscape buffer along the southern property line.

The City Council at their meeting held December 2, 2019 recommended staff meet with the applicant and adjacent property owners prior to taking final action.

Staff met with applicant and adjacent property owners on December 9, 2019 and the applicant indicated no on-street parking would occur in front of residential homes beginning at 306 S. James Street north towards W. Spruce Street. Applicant has vacant property on the south side of the existing building to accommodate parking. Applicant also indicated his intent to utilize shared parking with adjacent property owners to the south of the proposed business (northeast corner and

southeast corner of S. James Street and W. Pine Street) to accommodate parking.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a place of entertainment with ABC permits, and;
2. Approved the Conditional Use permit with the following modifications;
 - (1) Modification of the building's side yard setbacks from 15 ft. to 0 ft. along the northern and southern property line.
 - (2) Modification of City street tree requirement.
 - (3) Modification of Type C (20 ft. wide) landscape buffer along the northern property line.
 - (4) Modification of the Type A (5 ft. wide) landscape buffer along the southern property line.

Date: 12/9/19



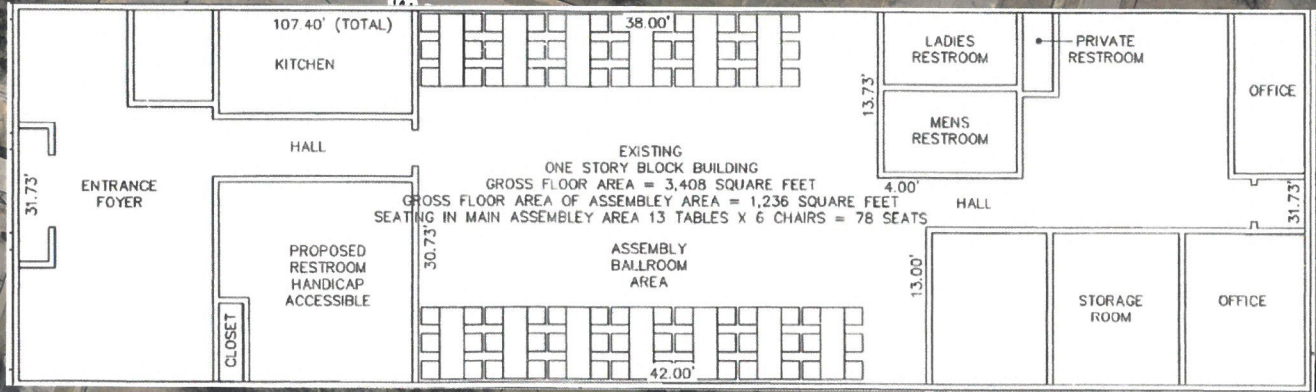
Planning Director

Date: 12/16/19



City Manager

CU - 12 - 19
312 S. JAMES ST
PLACE OF ENTERTAINMENT W/ABC

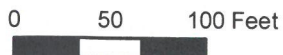


CONDITIONAL USE

MODIFICATIONS:

CASE NO: CU-2-19
OWNER: Henry Battle
LOCATION: 312 S. James St.
Hours of Operation:

Number of Employees:



GOLDSBORO
 BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO
ORDER APPROVING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **November 18, 2019** to consider Conditional Use Permit application number:

CU-12-19 Henry Battle - East side of S. James Street between Spruce Street and Pine Street

To allow the operation of a place of entertainment with ABC permits within the Central Business District (CBD) zoning district, having heard all the evidence and arguments presented and reports from City Officials, and having received recommendation for approval from the Goldsboro Planning Commission pertaining to said application, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the **CONCLUSION** that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.4 Table of Permitted Uses; and 5.5.4 Special and Conditional Use Specific Regulations pertaining to places of entertainment with ABC uses permitted within the Central Business District (CBD) zoning district.

In addition, the Council approved site and landscape plans detailing the proposed development as submitted. The following modifications apply to this request:

1. Modification of the building's side yard setbacks from 15 ft. to 0 ft. along the northern and southern property line.
2. Modification of City street tree requirement.
3. Modification of Type C (20 ft. wide) landscape buffer along the northern property line.
4. Modification of the Type A (5 ft. wide) landscape buffer along the southern property line.

Based upon the foregoing **FINDINGS OF FACT**, the City Council makes the **CONCLUSION** that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance with the following stipulations:

1. The hours of operation are by reservation only. Monday through Sunday with no events after 12 midnight.
2. No on-street parking to occur in front of residential properties beginning at 306 S. James Street north towards W. Spruce Street.

Upon motion made by Councilmember Ham and seconded by Councilmember Williams, the Council approved the applicant's request for a Conditional Use Permit to allow the operation places of entertainment with ABC uses permitted within the Central Business District (CBD) zoning district.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN** satisfied,

IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED**.

Thus ordered this 16th day of December, 2019.


Bill Broadaway, Mayor Pro Tem


Ronald T. Lawrence, City Attorney

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Surplus Real Property

BACKGROUND: Staff has received an offer to purchase on several city/county-owned properties. Board must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. §160A-266 and §160A-269).

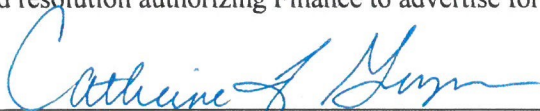
DISCUSSION: The following offers have been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

611 E. Pine Street
Offeror: Willie E. Lewis
Offer: \$1,675.00
Bid Deposit: \$85.75
Parcel # (REID): 0050897 Pin #: 3509134831
Tax Value: \$3,350.00 Zoning: R-6

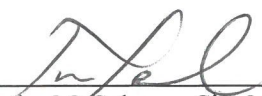
RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 611 E. Pine Street. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 12/10/19


Catherine F. Gwynn, Finance Director

Date: 12/16/19


Timothy M. Salmon, City Manager

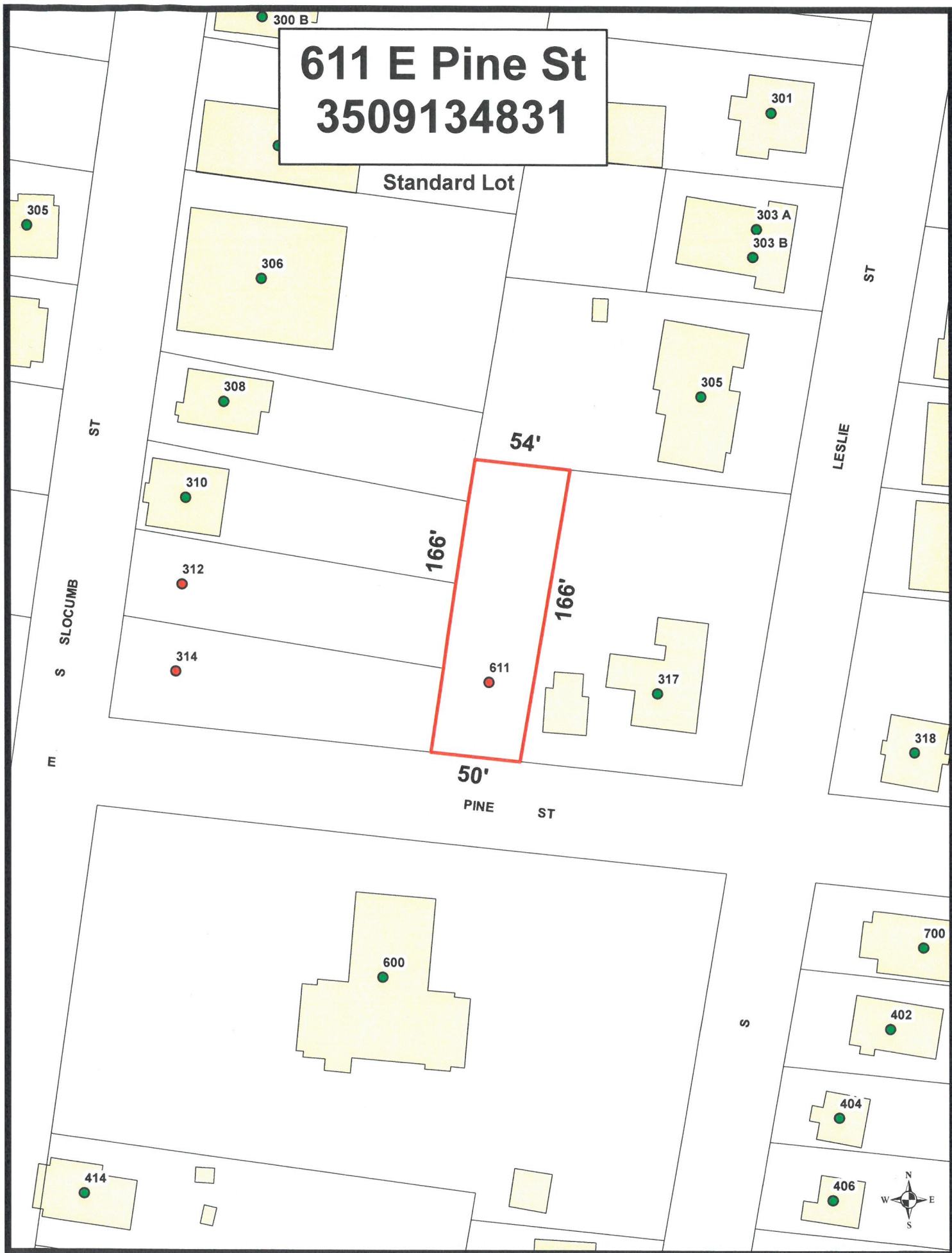


<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
4031	3509134831	WAYNE COUNTY &
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
CITY OF GOLDSBORO	PO BOX 227	
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-0227		7/22/2015 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0050897	3169	545
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
7	2015	0
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
01581	0576	4
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
1997	26000	01 - SINGLE FAMILY RESIDENTIAL
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	611 E PINE ST	LTS 13 & 14 BLK I GULLEY
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
1	01403	79266550
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	0	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
3350	3350	3350
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	
V	I	

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

611 E Pine St
3509134831

Standard Lot



RECEIVED

2019 NOV 21 PM 5:01

CITY OF GOLDSBORO
FINANCE DEPARTMENT

I, Willie E. Lewis would like to offer the

City of Goldsboro the sum of \$1,125.00 for the
purchase of property at the following location:

Parcel: 3509134881

Street: 611 E. Pine St, Goldsboro, NC 27530

Signed: Willie E. Lewis

Date: 11/14/2019

Name Willie E. Lewis

Address: 109 Wintergreen Place

Phone: Goldsboro, NC 27534

Email: willieclw36901.com

Amount of Bid Deposit: \$8375

EASTER LEWIS
WILLIE LEWIS

GOLDSBORO, NC 27534-8036

4595

11/14/2019 *D.L.*

*Pay to the
Order of* City of Goldsboro

\$ 85.75

Eighty five and 75/100

Dollars

BBBT

BRANCH BANKING AND TRUST COMPANY
1-800-BANK BBT BBT.com



Photo
Safe
Deposit
Cuenta en linea

Ernest J. Lewis

Bid deposit

Willie E. Lewis

MP

RESOLUTION NO. 2019- 112

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 611 E. Pine Street (Pin #3509134831); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$1,675.00 (One Thousand Six Hundred Seventy Five Dollars and no/100) submitted by Willie E. Lewis (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$85.75 (Eighty Five Dollars and 75/100);

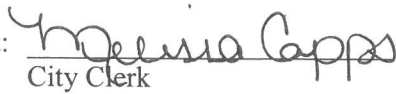
NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 2) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 3) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 4) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 5) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 6) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 7) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash at the time of closing.
 - d) Buyer must pay closing costs.
- 8) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

- 9) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 16th day of December, 2019.


Mayor Pro Tem

Attest: 
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
December 16, 2019 COUNCIL MEETING

SUBJECT: Budget Amendment - 2019-2020 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs (HOME)

BACKGROUND: On August 28, 2019, the City of Goldsboro was notified by the U.S. Department of Housing and Urban Development (HUD) of the FY19-20 Annual Action Plan approval and grant allocation totaling \$543,211 from Community Development Block Grant (CDBG) in the amount of \$328,479 and HOME Investment Partnerships Programs (HOME) in the amount of \$214,732.

For the purpose of assisting low-to-moderate-income citizens of Goldsboro in improving their quality of life through vital housing and community development programs. The City will utilize its entitlement funds during program year, July 1, 2019 through June 30, 2020. The City was granted a 100% HOME Match Reduction for FY19-20. Therefore, the City will not be required to provide local matching funds for the \$214,732 in HOME this allocation.

DISCUSSION: Since the Release of Funds for these two grants occurred after the adoption of the 2019-2020 Operating Budget, monies to carry out activities under these two programs are not reflected in the current budget. The City's Budget Ordinance must be amended prior to the expenditure of these funds.

RECOMMENDATION: By motion, adopt the attached Ordinance amending the 2019-2020 Budget Ordinance in order to permit the expenditure of funds for activities included under the City's CDBG and HOME Programs.

Date: 12-13-19


Shycole Simpson-Carter
Community Relations Director

Date: 12-16-19


Timothy M. Salmon
City Manager

ORDINANCE NO. 2019- 69

AN ORDINANCE AMENDING THE BUDGET ORDINANCE
OF THE CITY OF GOLDSBORO
FOR THE 2019-2020 FISCAL YEAR

WHEREAS, the City of Goldsboro has been designated an "Entitlement City" and will receive \$328,479 in Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development for Fiscal Year 2019-20; and

WHEREAS, in addition, the City will receive \$214,732 under the Federal HOME Investment Partnership Program (HOME) funds from the Department of Housing and Urban Development for Fiscal Year 2019-20; and

WHEREAS, funds for the Community Development Block Grant Program and the HOME Investment Partnership Program have already been released to the City of Goldsboro for various activities at scattered sites within the City; and

WHEREAS, these funds represent new monies, they are presently not reflected in the 2019-2020 Operating Budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The 2019-20 Budget Ordinance for the Community Development Block Grant Fund be and is hereby amended by:

- a. Establishing a Revenue Line Item entitled "CDBG-FY 19-20" (22-0003-**8501**) in the amount of **\$328,479.00**; and
- b. Increasing the Revenue Line Item entitled "CDBG Loan Principal Income" (22-0003-**8650**) in the amount of **\$2,870.00**; and
- c. Increasing the Revenue Line Item entitled "CDBG Loan Interest Income" (22-0003-**8651**) in the amount of **\$250.00**; and
- d. Establishing the following Line Items of Expenditure and corresponding amounts:

<u>Line Item</u>		<u>Total Allocation</u>	
22-3224-1213	Salaries and Wages- Administrative	\$	43,771
22-3224-1214	Salaries and Wages -Rehabilitation	\$	15,557
22-3224-1500	Rehabilitation Homeowner	\$	3,120
22-3224-1811	Social Security (Admin.)	\$	3,782
22-3224-1812	Social Security (Rehab.)	\$	1,190
22-3224-1823	NCLGERS Retirement (Admin.)	\$	3,870
22-3224-1824	NCLGERS Retirement (Rehab.)	\$	1,403
22-3224-1831	Hospital Insurance (Admin.)	\$	4,273
22-3224-1832	Hospital Insurance (Rehab.)	\$	2,544
22-3224-1842	Public Facilities	\$	208,454
22-3224-1908	After-School Enrichment/Public Services	\$	33,635
22-3224-1991	Consultant Services (Admin.)	\$	10,000

- e. Establishing a Revenue Line Item entitled "HOME Program FY 19-20" (22-0003-8502) in the amount of \$214,732.00; and
- f. Increasing the Revenue Line Item entitled "HOME Loan Principal Income" (22-0003-8652) in the amount of \$3,449.00; and
- g. Increasing the Revenue Line Item entitled "HOME Loan Interest Income" (22-0003-8653) in the amount of \$599.00; and
- h. Establishing the following Line Item of Expenditure and corresponding amounts:

22-3225-1213	Salaries and Wages -Administrative	\$	15,557
22-3225-1811	Social Security (Admin.)	\$	1,190
22-3225-1823	NCLGERS Retirement (Admin.)	\$	1,403
22-3225-1831	Hospital Insurance (Admin.)	\$	2,544
22-3225-1904	Homebuyer Assistance	\$	90,000
22-3225-9961	CHDO Set-Aside	\$	107,307
22-3225-2601	Office Supplies (Admin.)	\$	779

2. This Ordinance shall be in full force and effect from and after this the 16th day of December, 2019.

Attested by;

Melissa Gapps
City Clerk

William Bush
Mayor Pro Tem

CITY OF GOLDSBORO
AGENDA MEMORANDUM
DECEMBER 16, 2019 COUNCIL MEETING

SUBJECT: Change Order No. 13 – Phase IV Sewer Collection
Rehabilitation - Formal Bid No. 2018-004

BACKGROUND: The Phase IV Sewer Rehab Project provides for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications. City Council approved the original contract in the amount of approximately \$9.3M.

DISCUSSION: Through various field changes with cost savings of approximately \$1.5M the contractor was able to add additional work, not in the original contract, but within the original project area. Due to this additional rehab work, T. A. Loving Company provided costs totaling \$867,487.29. There remains approximately \$600K of cost savings to potentially be applied to more additional work.

This additional work will require the contract completion time to be extended by 103 days. The amended contract completion date for the remaining rehabilitation work is April 2, 2020.

Staff recommends issuing a change order to the current contract with T. A. Loving for the Phase IV sewer collection rehabilitation project. We have reviewed this change order with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute a change order for \$867,487.29 with T. A. Loving Company.

Date: 11 DEC 19


Guy M. Anderson, P. E., City Engineer

Date: 12 16 19


Timothy M. Salmon, City Manager

RESOLUTION NO. 2019- 113

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
CHANGE ORDER NO. 13 WITH T. A. LOVING COMPANY FOR
PHASE IV SEWER COLLECTION REHABILITATION PROJECT
FORMAL BID #2018-004

WHEREAS, the City Council of the City of Goldsboro awarded a contract on July 16, 2018 to T. A. Loving Company for the Phase IV Sewer Collection Rehabilitation Project; and

WHEREAS, the City Council of the City of Goldsboro recommends additional work for the rehabilitation project; and

WHEREAS, T. A. Loving Company submitted a cost of \$867,487.29 for the additional work; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue a change order to Contract #2018-004 with T. A. Loving Company for \$867,487.29;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a change order for \$867,487.29 with T. A. Loving Company for Phase IV Sewer Collection Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this 16th day of December, 2019.


Mayor Pro Tem

Attested by:


City Clerk

City of Goldsboro
Departmental Monthly Reports
November 2019

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

The Human Resources Department posted 20 vacancies this month. 96 notices were sent to applicants not selected for an interview and 14 were sent to applicants interviewed but not selected for hire. We welcomed six new hires this month (all part-time/seasonal): **Atleassia Carr, Brandon Ives, Luke Pittman, and Embria Willis (Solid Waste Technician – Public Works)** and **Abbigail Henn and Delontae Jackson (Recreation Aide- Parks and Recreation)**. There were four (4) reductions in employment this month: three resignations and one part-time assignment ended. Total employment for November was **601**: 458 full time and 143 part-time. Employee turnover rate (voluntary) was 0.33% .

Departmental Activities

- Open Enrollment for medical benefits ended November 19.
- November 15 was the deadline for supervisors to complete annual evaluations for the period ending September 30. 85% were complete as of November 30.
- HR staff is working on final revisions to the personnel policy. It will be distributed to staff in December for review and comments and presented to Council for approval next year.
- Staff is working with the Fire Department for their Fire Engineer assessment in December.
- Interviews were held for the top three firms considered for the pay/class study.
- The Human Resources Director conducted supervisory training at Public Works on November 15. The session covered recruiting and hiring, as well as interview Do's and Don'ts.
- Event planning is underway for the Employee Appreciation Program on December 10. Employees will be recognized for their years of service with the City.

Safety Highlights

- Fire Extinguisher training was held at Public Works. Thirty employees attended the session.
- Attended vehicle accident appeals hearing on November 18.
- Conducted SHARP Inspection on November 19 with Chuck Murdock (safety consultant) for Public Utility Departments (Water Treatment Plant, Wastewater, Compost) and Park Maintenance. No citations issued. Paperwork is now pending to submit application for approval.
- Attended the Eastern NC safety school update. Currently researching on-line demos to share with staff and developed 10-hour OSHA awareness class.
- The Safety Officer investigated one (1) vehicle accident this month. The Safety review committee met November 26. Two vehicle accident cases were reviewed; both employees found at-fault. Recommendations will be submitted to the City Manager for review.
- Monthly fire extinguisher checks were completed. Safety inspection conducted at Golf Maintenance facility and met with Golf Director to discuss items for review.

Occupational Health

This month's Health Beat focused on blood-borne pathogens and flu shots. Ten employees attended blood-borne pathogens training. The occupational health nurse coordinated with Wayne Pharmacy for the flu shots. Twenty-six were administered this month.

There were 65 clinic visits. Four non-DOT random drug screens were performed; all negative. No DOT drug screens were performed.

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61	274	620		331
New Hires	11	7	1	3	3	1	8	6	6	2	0		4
Separations	3	3	6	3	1	5	4	3	5	3	2		3
Vehicle Accidents	7	4	6	3	6	4	5	5	0	4	2		4
Workers' Compensation	2	4	3	0	2	2	0	0	0	0	0		1

2018	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	264	247	266	204	274	231	398	346	230	256	244	219	265
New Hires	9	2	3	2	2	5	7	8	1	1	4	2	4
Separations	3	3	3	4	7	3	6	4	5	2	4	9	4
Vehicle Accidents	3	0	1	3	2	6	8	3	3	5	7	5	4
Workers' Compensation	2	0	3	1	1	2	2	0	0	2	0	1	1

Note: Hiring and separation statistics represent full-time personnel.



COMMUNITY RELATIONS DEPARTMENT

November 2019

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: December 10, 2019

- Due to the lack of a quorum, the scheduled Commission on Community Relations and Development meeting for Tuesday, November 12, 2019 was adjourned with no official business discussed. The next scheduled meeting is Tuesday, January 14, 2020 at 6:00 pm.
- The Department received one (1) housing complaint and four (4) request for assistance with resources. Description of said complaint was mold within primary place of residence and the requests involved assistance with utility bill, food, and volunteer opportunities. Complaint was submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Goldsboro Mayor's Youth Council (GYC) met on the following Wednesdays, November 6th and 20th. The next scheduled meetings are tentatively planned for the following Wednesdays, January 8th and 15th. For the month of November, GYC's community service activity was volunteering for Downtown Lights Up. Several GYC members attended a Mini-Grant Conference in Rocky Mount November 15th -17th for an opportunity to develop program ideas, write grant proposals, screen grants submitted by youth groups, and/or implement defined program objectives to name a few.
- The Mayor's Committee for Persons with Disabilities (MPCD) met on Thursday, November 21, 2019. The next scheduled meeting is Thursday, January 23, 2020. The MCPD continue to be actively engaged in the planning process of a Special Needs Prom that First Baptist Church is sponsoring in February 2020. This event is being funded through a grant from the Tim Tebow Foundation.
- The City's FY18-19 Consolidated Action Plan Evaluation Report (CAPER) was on 15-day public review November 11th to November 25th. The public hearing was held on November 18th during Council Regular Meeting to allow citizens to provide their comments on the FY18-19 CAPER. The FY18-19 CAPER and the three (3) public comments were submitted to HUD on November 28th.

2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2	1	1		2
Consumer & Other	3	4	3	4	3	4	6	1	4	0	4		3
2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0	1	3
Consumer & Other	1	2	0	0	3	2	9	10	2	5	7	2	4

-----PARAMOUNT THEATRE-----

- **November Activities included:** 19 event-rental days: 6 public performances (Dailey&Vincent, Embers, NC Symphony, Stagestruck White Christmas), 3 private events, 3 public events, 7 rehearsal days. Staff attended conference and began research and booking for 2020-2021 season.
- **Repairs and Maintenance:**
 - HVAC system and control study; seeking short-term efficacy, long-term cost reduction.
 - Emergency Lights and Fire Inspection; resolved with Public Utilities and Fire Marshal.
 - Power Outage; working with IT on solutions for power backup (ups and/or generator).

-----FINANCIAL-----

- Expenses – \$32,374: Labor - \$26,039 /Operational – \$6,335
- Revenues - \$20,513: Rentals -\$1,860 /Tickets \$18,293 /Concession \$360

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$34,447	\$33,393	\$68,435	\$41,297	\$25,832	\$34,713	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374		\$427,448	\$38,859
Rev	\$12,993	\$13,259	\$15,347	\$5,406	\$20,107	\$19,988	\$8,423	\$18,090	\$7,824	\$12,301	\$20,513		\$154,425	\$14,038
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161	\$32,024	\$482,140	\$40,178
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896	\$16,954	\$179,948	\$14,995

*August 2018 revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 2018 expense includes substantial repair to building exterior.

-----GOLDSBORO EVENT CENTER-----

- **November Activities included:** 14 events (2 multi-day); 2 weddings, 4 private, 6 City.
- **Repairs and Maintenance:**
 - Frequent toilet-plumbing issues during events; evenings and weekend plumbing results in “emergency rate” charges. Replacing and/or adapting units under consideration.
 - Weather damaged façade repairs under consideration.

-----FINANCIAL-----

- Expenses – \$6,916: Labor - \$5,281 /Operational – \$1,635
- Revenues – \$7,799: Rentals - \$6,500 /Concessions – \$1,299
- City Use – \$6,483: Value of non-Revenue City use: 8 events = \$6,483

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$9,198	\$8,624	\$13,459	\$13,121	\$6,968	\$8,393	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916		\$105,978	\$9,634
Rev	\$4,645	\$7,204	\$11,475	\$5,932	\$2,529	\$13,136	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799		\$83,107	\$7,555
City	\$1,900	\$5,100	\$8,525	\$3,875	\$7,975	\$5,225	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483		\$58,634	\$5,330
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760	\$10,306	\$119,951	\$9,996
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326	\$5,224	\$82,038	\$6,837
City	\$750	\$4,800	\$4,750	\$4,975	\$9,475	\$4,325	\$3,425	\$6,175	\$3,925	\$12,475	\$9,150	\$7,000	\$71,225	\$5,935

INSPECTIONS

November, 2019

Prepared By: Allen Anderson, Jr.

Date Prepared: 12/03/19

The valuation of all building permits issued during the month of November totaled \$10,273,641. Three (3) of these permits were new residential single-family dwellings at a valuation of \$999,475.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$994,002.

All permit fees collected for the month totaled \$46,349. Of the permit fees collected for the month, \$2,865 was collected in technology fees. Plan review fees collected during the month totaled \$1,580. Business Registration fees collected totaled \$680.

The Inspectors did a total of 500 inspections for the month. During the month of November, seven (7) business inspections were completed. A total of 236 permits were issued for the month. Forty-five (45) plan reviews were completed for November. We now have a total of 128 residential structures in the Minimum Housing Process and 7 commercial structures in the Demolition by Neglect Process.

2019	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2	\$3	\$10		\$6
Residential (k)	\$805	\$1mm	\$599	\$0	2mm	\$767	\$580	\$557	\$985	\$514	\$999		\$800
Misc (mm)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1	\$2	\$1		\$2
Permit Fee (k)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26	\$23	\$46		\$37
Inspections	614	603	531	497	603	488	533	663	516	447	500		545
Permits Issued	296	296	270	271	334	296	329	255	226	248	236		278
Plan Reviews	39	47	65	46	34	43	90	35	51	70	45		51
Min Housing In Process	171	99	102	118	121	125	126	111	121	129	128		123
2018	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (k)	\$848	\$518	\$1mm	\$786	\$1mm	\$2mm	\$1mm	\$2mm	\$120	\$207	\$246	\$807	\$882
Misc (mm)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fee (k)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews	75	41	52	74	85	39	42	67	51	85	39	50	58
Min Housing In Process	163	163	143	152	152	152	161	161	161	161	163	171	159

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Continued to work through TIGER VIII developments.
- Met with (or conversed by email/phone) 20 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 25 different times.
- Worked through updates related to the TIGER VIII grant.
- Helped facilitate and participate in a neighborhood plan meeting.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming downtown events.
- Attended multiple Merchants Association meetings throughout the month.
- Hosted the Small Business Center in Downtown event on the first Monday of the month.
- Prepared and submitted the monthly Four Square report for the TIGER Grant to FTA and began preparing for the Quarterly meeting in Atlanta to discuss our project's status.
- Attended and presented at the SJAFB Newcomer's Meeting in the month of November.
- Hosted multiple LAUNCH meetings throughout the month of November.
- Hosted a Historic Tax Credit Press Conference at 139 W Walnut St on November 1st.
- Attended and presented at the County Commissioners meeting on November 5th.
- Attended the SJAFB Community Action Board meeting on November 5th.
- Attended the Main Street Regional meeting in Clinton, NC on November 8th.
- Presented at the Problem House/Neighborhood Plan meeting on November 12th.
- Attended the NCDDA Board of Directors meeting in Wilmington, NC on November 14th-15th.
- Attended the NC Entrepreneurial Ecosystems Summit in Raleigh on November 18th.
- Presented at the Rocky Mount Home of the Future Thinking Conference on November 19th.
- Hosted a Union Station Adaptive Reuse Study presentation on November 20th.
- Continued to work on establishing a relationship with UNC's based NC GROWTH that will lead to a feasibility study to research an incubator type facility for downtown.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board (11/20), DGDC Executive Committee (11/08 & 11/13), DGDC Design (11/12), DGDC EV (11/12), DGDC Promotions (11/12) and Org. Work Plan (11/13).
- Helped assist the DGDC with six (6) DGDC boardroom rentals throughout the month of November.
- Worked with DGDC committees on the 2020 Work Plan development.
- Facilitated and hosted a downtown tour on November 22nd.
- Facilitated and hosted Downtown Lights Up on November 26th.
- Facilitated and hosted free Downtown Trolley Rides on November 26th.
- Hosted the Small Business Saturday event on November 30th.

Upcoming Events/Activities:

- Free Trolley rides downtown every Tuesday night and ending on December 17th from 6pm-8pm.

- Holiday ornament sales have begun.
- Selfie with the Elfie December 2nd-23rd.

Businesses Opening/Properties Purchased:

- 2nd Amendment on Main opened its doors on November 25th.
- Uniquely R's re-opened its doors on November 26th.
- Two micro-breweries are underway, one located at 116 W. Chestnut Street and the other at 229 W. Pine Street.

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 10,865 to 10,980 in the month of November.

Information Technology

November, 2019

Prepared By: Patricia Wischmann

Date Prepared: December 9, 2019

- Installed and configured multiple network devices to improve City networking infrastructure.
- Performed Semi-Annual update for Banner
- Provided Sound Equipment for Veterans Day Parade
- Attended Energov Review with Planning and Inspections.
- Installed and configured network devices for Security at Fire Station 4
- Removed old IT equipment from Police department.
- Deployed new Mobile Device Terminals (MDTs) to Police Department vehicles.
- Two employees attended Palo Alto (Firewall) training
- Two employees attended RMS training.
- Launched public event calendar for Travel & Tourism.
- Launched Launchgoldsboro.com website to attract entrepreneurs to Goldsboro.
- Scouted prospective Tsunami locations and completed paperwork for Duke Energy Progress.
- Added licenses for RTA to include Fire and Police personnel.
- Updated Police department MDT with updated eCitation (ticketing software).
- Completed Site Surveys for UPS Units.
- Performed Drone flight for Statue Inspection.

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545	734	475		580	6375
Tickets Closed	551	467	575	429	496	454	942	664	503	672	498		568	6252
Open Tickets	456	490	457	549	582	612	300	342	384	446	423		458	

Monthly Highlights

Buildings & Grounds: Installed and removed flags for Veterans Day and also installed Christmas lighting downtown. Coordinated lighting installation for Holly & Center Water tank.

Distribution & Collections: Responded to 14 after hour calls for a total of 19.75 hours.

Streets & Storm water: Prepared Snow & Ice response equipment for upcoming season; Initiated ditch cleaning through Herman Park to behind First Presbyterian Church (Jackson & Ash Street areas); Graded nine dirt streets; Hauled 545 tons of debris to landfill which was collected from street sweeping operations this past year.

Departments		2019												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	8.7	8.0	9.8	13.5	11.6	6.0	7.3	24.2	15.6	11.1	9.8		11.4
	Lines Camera'd (1000-ft)	10.8	11.3	9.8	8.6	11.9	1.6	6.3	14.3	10.2	13.8	5.7		9.5
	Water Repairs	27	20	16	28	19	30	34	26	37	27	17		25.5
	Sewer Repairs	31	7	9	34	10	18	22	10	44	38	27		22.7
	Hydrants Replaced/Fixed	37	16	19	10	16	3	17	13	8	40	13		17.5
	Meter Install/Changed	102	63	56	47	54	52	57	51	35	35	24		52.4
Bldg & Grounds	Radio, Electrical, Bldg	260	219	202	193	333	234	204	324	49	59	34		191.9
	Sign Repairs	48	72	48	29	32	67	47	25	35	18	25		40.5
	ROW Mowing (ac)	10	0	0	70	83	110	124	107	103	35	0		58.4
	City-Owned Lots Mowing (ac)	0	0	0	81	75	105	114	106	98	32	0		55.5
Garage	Total Work Orders	365	309	276	316	255	298	298	397	289	323	273		309.0
	Total Fuel Cost (x1000)	\$ 61	\$ 53	\$ 55	\$ 64	\$ 56	\$ 65	\$ 66	\$ 68	\$ 61	\$ 67	\$ 55		61.0
Solid Waste	Refuse (x1000 tons)	1.0	0.7	0.8	0.9	0.9	1.0	1.0	1.0	0.9	0.9	0.8		0.9
	Recyclables (tons)	13	78	83	87	95	99	103	79	62.32	105	85.3		80.9
	Leaf-n-Limbs (x1000 tons)	0.8	0.6	0.7	0.7	0.9	0.6	0.7	0.7	1.1	0.7	0.7		0.7
Cemetery Funerals		4	4	7	5	6	1	8	3	2	4	8		4.7
Street & Storm	Utility Cut Repairs	15	12	10	11	9	12	14	13	3	21	0		10.9
	Pot Hole Repairs	56	49	52	18	15	20	18	19	17	7	32		27.5
	Streets Swept (miles)	110	143	135	16	103	64	35	45	49	109	79.2		80.7
	Pipe-Open Ditch Maint(1000-ft)								1.26	3.85	1.27	1.1		1.9
	Ditch mowing (1000-ft)								6.05	10.52	8	7		7.9
	Storm Pipe Repairs								5	6	4	2		4.3
2018														
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	27.5	13.2	12.8	14.7	6.8	2.7	13.4
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2	7.3	15.5	7.7	10.8	9.1
	Water Repairs	87	25	25	45	47	64	71	34	21	27	52	14	42.7
	Sewer Repairs	4	14	9	12	20	13	17	14	8	22	6	5	12.0
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26	32	9	12	10	25.2
	Meter Install/Changed	25	32	28	36	49	76	60	61	87	78	66	54	54.3
Bldg Maint	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150	127	204	206	171	191.6
	Sign Repairs	43	72	51	70	13	77	36	61	28	89	52	16	50.7
Garage	Total Work Orders	360	341	322	366	337	316	299	362	313	456	277	277	335.5
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 52	\$ 71	\$ 52	\$ 49	57.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0	0.9	1.0	0.8	1.0	0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94	111	0	0	0	68.9
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8	2.0	2.0	0.9	1.1	1.0
Cemetery Funerals		8	9	6	8	5	6	6	6	7	10	3	7	6.8
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11	4	32	12	8	16.1
	Pot Hole Repairs	45	82	50	20	45	25	61	43	14	43	18	63	42.4
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145	198	170	135	110	166.8
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0	48.0	59.1	6.5	0	33.8
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187	110	85	54	15	122.8

PUBLIC UTILITIES DEPARTMENT
November 2019
Prepared By: Michael Wagner
Date Prepared: December 9, 2019

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
- Plate Settler Project is proceeding as anticipated with a December 30, 2020 completion date.
- The Comprehensive Utility Rate Study is underway with an estimated draft in late January 2020.
- Site visit with the Army Corps of Engineers for the Neuse Cutoff Weir project.

Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly.
 - With the exception of the Wasting Tank aeration system which lost a air heading. The tank is being drained and repaired internally.
- The average daily flows for November were 6.92 MGD.
- All of the city's 26 pump stations are operating well.
 - With the exception of the 117 pump station bar screen.
 - Pecan pump station is having significant modifications to ensure compliance with current flows and peaking factors coming from Case Farms.

Compost Facility

- Three hundred and fifty cubic yards of compost and mulch was sold in November 2019.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693	6.519	6.310		6.619
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48	6.73	6.92		8.92
Compost	52	319	390	552	503	437	103	121	217	508	350		322

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

FINANCE
NOVEMBER, 2019
Prepared By: Andrea Thompson
Date Prepared: December 10, 2019

OVERALL SUMMARY				
	FY 18-19		FY 19-20	
	Actual to Date		Actual to Date	YTD %
Revenues	November-18	Adjusted Budget	November-19	Collected
General Fund	\$ 15,617,535	\$ 45,017,296	\$ 4,337,567	9.64%
Utility Fund	9,558,638	20,424,368	6,072,854	29.73%
Downtown District Fund	20,303	121,701	345	0.28%
Occupancy Tax Fund	549,568	1,113,732	416,039	37.36%
Stormwater Fund	618,806	1,467,481	510,956	34.82%
Total	\$ 26,364,850	\$ 68,144,578	\$ 11,337,761	16.64%
Expenditures				
General Fund	\$ 18,076,164	\$ 45,017,296	\$ 16,978,864	37.72%
Utility Fund	9,188,030	20,424,368	5,299,714	25.95%
Downtown District Fund	23,110	121,701	10,451	8.59%
Occupancy Tax Fund	490,174	1,113,732	298,741	26.82%
Stormwater Fund	325,151	1,467,481	350,312	23.87%
Total	\$ 28,102,629	\$ 68,144,578	\$ 22,938,082	33.66%

MAJOR CATEGORIES				
	FY 18-19		FY 19-20	
	Actual to Date		Actual to Date	YTD %
Revenues	November-18	Adjusted Budget	November-19	Collected
Property/Occupancy Taxes	\$ 6,662,414	\$ 18,092,380	\$ 599,255	3.31%
Charges for Services	9,558,517	22,522,489	7,890,454	35.03%
Revenue Other Agencies	6,922,225	16,382,031	2,322,721	14.18%
Other Revenues	3,221,694	11,147,678	525,331	4.71%
Total	\$ 26,364,850	\$ 68,144,578	\$ 11,337,761	16.64%
Expenditures				
Labor	\$ 11,708,636	\$ 31,024,058	\$ 11,681,188	37.65%
Non-Labor	16,393,992	37,120,520	11,256,894	30.33%
Total	\$ 28,102,629	\$ 68,144,578	\$ 22,938,082	33.66%

SELECTED OTHER INFORMATION			
	FY 18-19	Actual	Total
Collections	Actual	November-19	Collected F-YTD
Debt Setoff	\$ 42,896	\$ 1,397	\$ 5,572
Surplus	\$ 160,832	\$ 95	\$ 11,404

PLANNING

November 2019

Prepared By: Debra Creighton

Date Prepared: December 3, 2019

During the month of November, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of November, eleven (11) tickets were issued (see below).

Parked in Wrong Direction	6
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	2
Other (Bus Loading Zone, Crosswalk, Sidewalk)	3

2019	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	3	6	6	5	5	5	5	4	4	2	5		50	5
Staff Level	0	1	0	3	1	7	7	3	1	2	2		27	2
Rezoning	0	2	3	3	1	3	3	2	3	0	2		22	2
Historic District Commission														
Commission Review	0	0	2	1	1	1	1	1	1	0	0		8	1
Staff Review	1	1	1	1	3	3	2	0	0	1	0		13	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	0	40	98	15	69	51	27	6		306	44
Grass Cutting Payments	0	0	0	0	\$4,915	\$7,025	\$1,145	\$5,225	\$2,880	\$2,325	\$695		\$24,210	\$3,459
Junk Vehicles	4	4	3	4	5	6	2	8	1	3	2		42	4
Tagged Vehicles	0	0	0	20	30	18	28	15	15	35	28		189	17
Illegal Signs Removed	444	79	30	197	20	25	35	0	20	4	190		1044	95
Bags of Litter Picked Up	388	551	602	555	522	305	367	307	268	344	291		4500	409

ENGINEERING DEPARTMENT

NOVEMBER 2019

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 12-04-19

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are complete;
- Anticipated advertisement for bids, upon NCDOT approval, in summer 2020.

Phase IV Sewer Collection Rehabilitation

- Staff is processing change orders for additional work and increase in contract time;
- Project is 85% complete for original contract.

Center/Holly Street Water Tank Painting

- Staff is in the process of reviewing final pay application for this project.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Anticipated advertisement for bids in January 2020.

2019 Infrastructure Recovery (Goldenleaf Foundation)

- City Council awarded contract to Herring-Rivenbark, Inc. on October 7, 2019 for the low bid amount of \$886,590;
- At the preconstruction conference held on November 13th the notice to proceed date was set for November 18th with a contract completion date of May 17, 2020.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- The revised project scope and design will be advertised for bids in the next couple of months.

2018 Street Resurfacing

- Staff is in the process of reviewing final pay application for this project.

2018 Wastewater Collection System Rehabilitation Project

- Additional work added by Change Order No. 1 is underway;
- Project is 98% complete.

2018 Virginia Street Storm Sewer Improvements

- Staff is researching alternatives to correcting the drainage situation.

Ash Street/Alabama Avenue Sidewalk

- Preliminary construction plans have been started;
- Duke Energy has been contacted to relocate needed poles;
- Anticipated advertisement for bids in January/February 2020.

2017 Wastewater System Improvements

- Design plans and specifications are being reviewed by NCDEQ;
- Project advertisement anticipated in February 2020.

2017 Water System Improvements

- Design plans and specifications are being developed;
- Design plans and specifications are anticipated to be sent for NCDEQ review in February 2020.

2019 Water System Improvements

- Received the NCDEQ Letter of Intent to Fund;
- Staff is coordinating with the Finance Department to determine if the City of Goldsboro can afford the project;
- Once Finance Department determines affordability, staff will develop a Request for Qualifications for design services and advertise in January or February 2020.

2019 Street Resurfacing

- Final list was approved during the August 5th Council meeting;
- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added;
- Once the detailed estimate is developed, staff will begin putting together the contract documents and advertise for bids;
- Anticipated advertise for bids in January 2020.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPS have been constructed to date;
- All BMP inspections completed through the month November 2019.

Fire Prevention and Outreach

- 11/1 – Public Education – Bright Beginning Christian Center Day Care
- 11/2 – Public Education – Kangaroo Sams
- 11/6, 11/20 – Community Service - Car Seat Check - Station 2
- 11/9 – Public Education – First Responder's Day - New Hope United Methodist Church
- 11/11 – Public Education – Station 1 Tour
- 11/13 – Community Service – Southeastern Medical Oncology Center
- 11/13, 11/20 – Community Service – Lunch Buddy Program – Carver Heights Elementary
- 11/17 – Public Education – Cars & Cops – Berkeley Mall
- 11/17 – Community Service – Toys for Tots – Berkeley Mall
- 11/19 – Public Education – Cub Scouts – Station 1 Tour
- 11/23 – Community Service – Kirkwood Retirement Village
- 11/26 – Public Education – Downtown Lights Up

Working Structure Fires

- 11/4 – 911 Hugh St
- 11/15 – 901 Sycamore St
- 11/19 – 401 N George St

Working Vehicle Fires

- 11/26 - 124 E Mulberry St

	<u>2019</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207	215	199	223	235	227			235
Structure Fires:	5	3	2	4	1	1	4	2	1	10	3			4
EMS Calls:	72	84	79	76	76	79	75	74	68	84	78			85
Vehicle Accidents:	27	30	40	33	39	27	22	36	33	38	36			36
Fire Alarms:	33	33	29	40	54	54	47	46	66	47	44			49
Other:	59	41	53	56	71	46	67	41	55	56	66			61
Training Hours:	3122	3211	3263	1804	2128	1788	1885	2995	1757	2061	1963			2598
Safety Car Seat Checks:	3	8	5	4	5	8	9	10	6	6	4			7
Inspections:	94	86	123	118	113	71	91	114	116	107	100			113
	<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197		218
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3		3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69		78
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29		35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45		46
Other:	70	51	48	65	51	39	38	50	117	56	40	51		56
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163		2199
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11		7
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65		79

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

GOLDSBORO POLICE DEPARTMENT
 NOVEMBER, 2019
 Prepared By: Michael D. West
 Date Prepared: December 9, 2019

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft, arson and fraud) for November 2019 were 226 compared to 260 for October 2019.

Property with an estimated value of \$344,456 was reported stolen while property with an estimated value of \$90,791 was recovered.

Officers arrested 136 people and 387 citations were issued during the month. There were 29 drug-related charges.

There were 1 report(s) of assault on an officer.

Revenue collected for October 2019 included:

Police Reports	\$ 222.00
Fingerprints	\$ 25.00
Special Events	\$ 20.00
Total	\$ 267.00

IBR COMPARISON & TREND														
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	2	0	0	0	0	0		2	0.2
Rape(&attempts)	1	0	0	2	1	0	2	1	0	0	1		8	0.8
Robbery	6	4	5	4	5	1	3	5	4	4	4		45	4.5
Aggravated Assault	7	8	10	5	15	14	9	10	13	16	10		117	11.7
Simple Assault	30	30	36	24	29	35	33	49	42	36	25		369	36.9
Breaking & Entering	33	31	24	35	35	22	34	25	30	30	26		325	32.5
Larceny	157	92	104	135	99	138	134	138	127	142	116		1382	138.2
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9	7	11		87	8.7
Arson	0	1	0	0	0	0	0	0	0	0	0		1	0.1
Fraud	24	37	35	19	25	35	24	35	18	25	33		310	31.0
TOTALS	265	212	225	232	214	254	245	270	243	260	0	0	2646	264.6
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1

Parks & Recreation

November - 2019

Prepared By: Joshua Shockley/Felicia Brown

Date Prepared: 12/05/2019



- November 1st – NC Special Olympics – Fall Games in Charlotte (15 participants)
- November 2nd – American Foundation for Suicide Prevention held their Suicide Walk @ Herman Park
- November 2nd & 3rd – NCYS USYS Girls State Cup (2,700 Participants / Spectators)
- November 9th & 10th – US Quidditch – Mid-Atlantic Championship @ BMSC (1,600+ Participants / Spectators)
- November 13th & 14th – Wayne County Special Olympics – Bowling @ AMF Lanes – school ages (135 participants)
- November 22nd – 24th – NCFC Girls Showcase Soccer Tournament @ BMSC (5,360 Participants / Spectators)
- November 26th – Southeast Seniors Tournament @ Goldsboro Municipal Golf Course (45 participants)
- November 30th – SWAC Soccer Tournament @ BMSC (2,295 Participants / Spectators)

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park													
Program Revenue	\$1,805	\$3,045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690	\$1,141	\$412		\$4,434
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140	\$1,470	\$1,105		\$1,933
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868	985	655		1,548
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666	\$4,724	\$2,564		\$8,786
WA Foster Rec Center													
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90	\$40	\$30		\$1,184
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180	\$1,200	\$1,135		\$1,529
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570	5,081	5,526		6,865
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745	\$10,914	\$10,025		\$16,320
Specialized Recreation													
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---	---	---		\$142
Rental Revenue	---	---	---	---	---	---	---	---	---	---	---		---
Facility Usage	413	388	467	348	1,675	277	368	562	365	459	516		531
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001	\$2,641	\$4,306		\$2,447
Senior Programs & Pools													
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415	\$309	\$249		\$2,104
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---	---	---		\$450
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283	1,520	1,440		2,608
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682	\$1,645	\$1,842		\$8,122
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366	\$23,044	\$16,866		\$9,434
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755	\$898	\$1,085		\$1,074
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022	\$29,693	23,738		20,280
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005	\$54,041	\$26,867		\$24,529
Golf Course													
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843	\$60,173	\$20,031		\$47,260
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984	\$39,426	\$30,373		\$45,305
Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316	2,139	985		1,944
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859	\$20,747	\$10,342		\$1,955
Special Events													
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0	\$0	\$0		\$312
Participation	0	0	125	3,000	0	180	256	60	40	2680	0		576
Expenditures	---	---	---	---	---	---	\$2,345	---	\$1,305	\$1,538	\$510		\$1,139
TOTAL REVENUE	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479	\$88,275			\$69,268
TOTAL REVENUE FOR THE YEAR													\$761,949

****Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Municipal Golf Course. All of these costs are included for our Municipal Golf Course Expenditures.**

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park and W A Foster Centers													
Program Revenue	\$3,906	\$3,821	\$2,091	\$3,153	\$2,899	\$12,306	\$18,807	\$8,450	\$815	\$400	\$0	\$2,497	\$4,929
Rental Revenue	\$1,610	\$1,385	\$4,572	\$3,927	\$2,625	\$2,647	\$3,660	\$4,660	\$2585	\$1195	\$1575	\$2,327	\$2,731
Facility Usage	11,813	10,235	11,470	13,633	10,862	10,576	9,700	9,415	5724	7335	8234	8719	9,810
Specialized Rec. and Senior Citizens, Pools													
Program Revenue	\$191	\$264	\$311	\$231	\$850	\$10,281	\$6,354	\$3,621	\$838.50	\$208	\$1670	\$214	\$2,086
Facility Usage	5,890	2,220	1,616	3,107	3,662	6,369	4,840	2,689	1090	1392	1423	1354	2,971
Athletics and Field Picnic Shelters, MSCX													
Program Revenue	\$1,500	\$2,430	\$1,560	\$195	\$920	\$3,880	\$2,197	\$2,960	\$0	\$3,690	\$2091	\$1,840	\$1,939
Field/Shelter Rental	\$0	\$60	\$0	\$1,165	\$1,250	\$1,480	\$1,120	\$1,310	\$1410	\$610	\$200	\$0	\$717
Facility Usage	3,459	9,382	3,605	5,315	9,725	4,867	7,890	9100	13,275	26,225	18645	10052	10,128
Golf Course													
Revenues	\$44,090	\$30,092	\$30,483	\$64,936	\$38,070	\$47,941	\$58,197	\$36,486	\$29,770	\$56,828	\$19,518	\$12,515	\$39,077
Expenditures	\$44,811	\$60,293	\$49,545	\$56,766	\$103,701	\$56,726	\$61,129	\$74,147	\$241,017	\$45,259	\$39,270	\$209,995	\$86,888
Special Events													
Sponsorships	\$1,500	\$0	\$	\$200	\$225	\$200	\$1,012	\$0	\$32,100	\$2000	\$42	\$1000	\$3,480
Attendance	0	0	2,000	215	50	215	315	160	12,662	1700	375	4650	1862
TOTAL REVENUE	\$52,797	\$38,052	\$39,017	\$73,807	\$46,839	\$78,735	\$91,347	\$57,488	\$67,519	\$64,931	\$25,097	\$20,395	\$54,669
TOTAL REVENUE FOR THE YEAR													\$656,024

Travel and Tourism

November 2019

Prepared By: Ashlin Glatthar, Amber Herring and Josie Jenkins

Date Prepared: 12/03/19

- Inquiries were fulfilled for the month of October by the TTO—392 inquiries, 69 incoming phone calls, and 42 visitors to the office.
- Total hotel revenue generated in October was \$1,995,514, which is down 18.2% YOY. November revenue not yet released.
- For the month, TTO Facebook page had 87 new page likes. Instagram page has 68 new followers. Twitter page gained 7 new followers.
- US Quidditch Mid-Atlantic Regional Championships took place November 9-10, 2019 at the Bryan Multi-Sports Complex. The USQ reported that it was the most well-attended regional tournament they've ever had from both teams and spectators. They were very pleased with the facilities and level of care provided by city staff. TTO reported the economic impact from the event was \$64,000.
- TTO has been awarded the 2019 *ConventionSouth* Annual Readers' Choice Award as a top destination for meeting planners in that state of North Carolina.
- TTO is partnering with Visit NC to enroll in the new Google DMO Program. This program will enhance our ability to influence the quality and depth of the content that lives in Google when people are looking up information about Goldsboro-Wayne County. The program also provides an educational portal for local businesses to use to learn how to optimize their search engine results.
- The History Channel's "It's How You Get There" film crew is scheduled to film the first week of April. Confirmed dates will follow soon.
- TTO met with the local hoteliers to discuss upcoming events that affect market demand.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2019-20	\$82,004	\$88,424	\$92,348	\$85,480	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$87,064
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633	\$73,949	\$59,855	\$98,520	\$86,921	\$141,913	\$1,010,602	\$84,217
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439

* Tourism is also working with Finance to redesign the financial report to reflect true operating expense and income figures for the department.

RESOLUTION NO. 2019-109

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY ROOSEVELT JOHNSON
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 27 YEARS**

WHEREAS, Roosevelt Johnson retires on January 1, 2020 as a Compost Plant Operator with the Public Utilities Department of the City of Goldsboro with more than 27 years of service; and

WHEREAS, Roosevelt began his career on April 22, 1992 as a Laborer I with the Public Works Department; and

WHEREAS, On July 14, 1993, Roosevelt was promoted to Equipment Operator I with the Public Works Department; and

WHEREAS, On June 26, 2002, Roosevelt was transferred to the Public Utilities Department as a Motor Equipment Operator II; and

WHEREAS, In January 2014, Roosevelt's position was reclassified as a Compost Plant Operator with the Public Utilities Department where he has served until his retirement; and

WHEREAS, Roosevelt has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

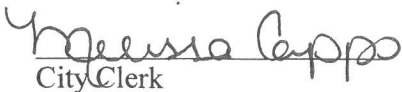
WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Roosevelt Johnson their deep appreciation and gratitude for the service rendered by him to the City over the years.

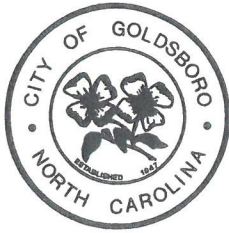
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Roosevelt our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.


Mayor Pro Tem

Attested by:


City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2019-109

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ROOSEVELT JOHNSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 27 YEARS

WHEREAS, Roosevelt Johnson retires on January 1, 2020 as a Compost Plant Operator with the Public Utilities Department of the City of Goldsboro with more than 27 years of service; and

WHEREAS, Roosevelt began his career on April 22, 1992 as a Laborer I with the Public Works Department; and

WHEREAS, On July 14, 1993, Roosevelt was promoted to Equipment Operator I with the Public Works Department; and

WHEREAS, On June 26, 2002, Roosevelt was transferred to the Public Utilities Department as a Motor Equipment Operator II; and

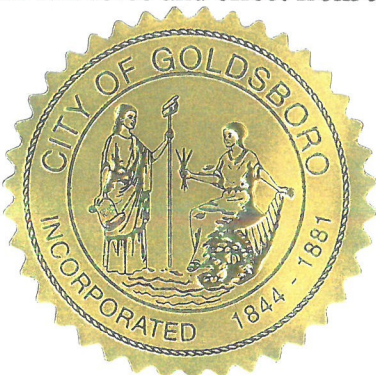
WHEREAS, In January 2014, Roosevelt's position was reclassified as a Compost Plant Operator with the Public Utilities Department where he has served until his retirement; and

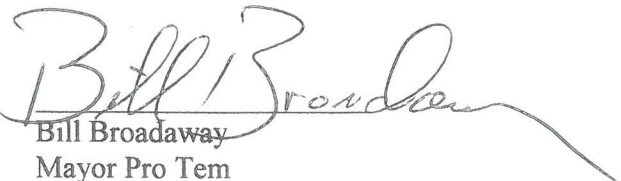
WHEREAS, Roosevelt has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Roosevelt Johnson their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Roosevelt our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.




Bill Broadway
Mayor Pro Tem

RESOLUTION NO. 2019-110

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY REGINALD HEDRICK
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 24 YEARS**

WHEREAS, Reginald Hedrick retires on January 1, 2020 as a Water Plant Operator IV with the Public Utilities Department of the City of Goldsboro with more than 24 years of service; and

WHEREAS, Reginald began his career on April 12, 1995 as a Water Plant Operator with the Public Utilities Department; and

WHEREAS, On September 29, 1997, Reginald was promoted to Water Plant Operator II with the Public Utilities Department; and

WHEREAS, On March 10, 1999, Reginald was promoted to Water Plant Operator III with the Public Utilities Department; and

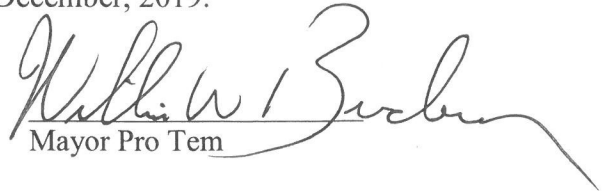
WHEREAS, On May 23, 2007, Reginald was promoted to Water Plant Operator IV with the Public Utilities Department where he has served until his retirement; and

WHEREAS, Reginald has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

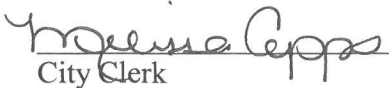
WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Reginald Hedrick their deep appreciation and gratitude for the service rendered by him to the City over the years.

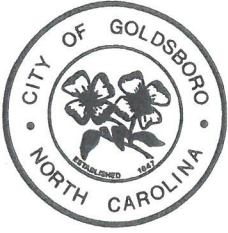
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Reginald our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.


Mayor Pro Tem

Attested by:


City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2019-110

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY REGINALD HEDRICK AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 24 YEARS

WHEREAS, Reginald Hedrick retires on January 1, 2020 as a Water Plant Operator IV with the Public Utilities Department of the City of Goldsboro with more than 24 years of service; and

WHEREAS, Reginald began his career on April 12, 1995 as a Water Plant Operator with the Public Utilities Department; and

WHEREAS, On September 29, 1997, Reginald was promoted to Water Plant Operator II with the Public Utilities Department; and

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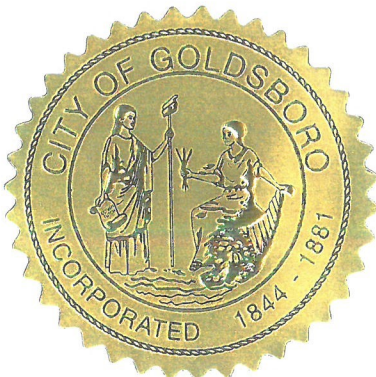
WHEREAS, On May 23, 2007, Reginald was promoted to Water Plant Operator IV with the Public Utilities Department where he has served until his retirement; and

WHEREAS, Reginald has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Reginald Hedrick their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Reginald our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2019.




Bill Broadaway
Mayor Pro Tem