

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD  
JANUARY 22, 2018

**WORK SESSION**

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:30 p.m. on January 22, 2018 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem David Ham
- Councilmember Antonio Williams
- Councilmember Bill Broadway
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember Gene Aycock
- Ron Lawrence, City Attorney
- Scott Stevens, City Manager
- Melissa Corser, City Clerk
- Randy Guthrie, Assistant City Manager
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Interim Planning Director
- Kaye Scott, Finance Director
- Rick Fletcher, Public Works Director
- Bernadette Carter-Dove, HR Director
- Ashlin Glatthar, Travel & Tourism Director
- Scott Williams, IT Director
- James Farfour, Interim Fire Chief
- Shycole Simpson-Carter, Community Relations Director
- Sherry Archibald, Paramount Theatre and GEC Director
- Scott Barnard, P&R Director
- Felicia Brown, Assistant P&R Director
- Keith Smith, Consultant
- Rochelle Moore, Goldsboro News-Argus
- Ken Conners, News Director-Curtis Media Group East
- Carl Martin, Citizen
- Lonnie Casey, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- Constance Coram, Citizen
- Shirley Edwards, Citizen (arrived 5:09 p.m.)
- Sylvia Barnes, Citizen (arrived at 6:30 p.m.)

**Call to Order.** The meeting was called to order by Mayor Allen at 5:30 p.m.

**Adoption of the Agenda.** Mayor Allen asked Council to add Boards and Commissions to the agenda. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda and added Boards and Commissions to the Work Session agenda.

**SJAFB Commercial Refuse IGSA.** Mr. Rick Fletcher shared the following information:

- Engaged with SJAFB civil engineers to discuss the potential for the city to assume commercial refuse collections on base.
- New community partnership program – Intergovernmental Support Agreement (IGSA)
  - 5 to 10 year agreement with intent to continue in perpetuity – starting in October 2018
  - Will include protection clause for the City in lieu of early termination to cover start-up costs
- Personnel - will need to hire one new Front Loader operator

- All other labor requirements can be accomplished with current personnel
- Equipment – initial investment will be approximately \$800K
  - Front Loader, Rear Loader, Roll-Off Truck, 126 Dumpsters, 200 (96-Gallon) Containers & Roll-Offs
  - Potential to purchase dumpsters from current contractor and reduce start-up costs
  - Cost and revenue projections below are all inclusive – account for loan interest, operational costs, fuel costs, administration costs and overhead costs
- Loan will be amortized over the first five years of the agreement
- Must provide a non-binding Letter of Intent to move forward with discussions

#### **Projected Annual Cost & Revenue Breakdown**

|                                                            |                     |                                      |
|------------------------------------------------------------|---------------------|--------------------------------------|
| <i>Years 1 thru 5 -- Includes ALL Equipment Loans</i>      |                     |                                      |
| <b>Line Item</b>                                           | <b>Cost</b>         |                                      |
| Labor                                                      | \$52,161.30         |                                      |
| Equipment                                                  | \$141,447.20        | 5-Year Pay-off                       |
| Dumpsters                                                  | \$26,469.80         | 5-Year Pay-off                       |
| Fuel                                                       | \$12,702.00         |                                      |
| <b>Total Annual Cost</b>                                   | <b>\$232,780.30</b> |                                      |
| <b>Annual Revenue</b>                                      | <b>\$246,994.17</b> |                                      |
| <b>Revenue Source Over Expenditures</b>                    | <b>\$14,213.87</b>  | Plus Equipment                       |
| <i>Years 6 thru 10 -- All Equipment Loans Paid in Full</i> |                     |                                      |
| Labor                                                      | \$52,161.30         |                                      |
| Equipment                                                  | \$13,702.00         | Loan Paid Off/Operational Costs Only |
| Dumpsters                                                  | \$0.00              | Loan Paid Off                        |
| Fuel                                                       | \$12,702.00         |                                      |
| <b>Total Annual Cost</b>                                   | <b>\$78,565.30</b>  |                                      |
| <b>Annual Revenue</b>                                      | <b>\$246,994.17</b> |                                      |
| <b>Revenue Source Over Expenditures</b>                    | <b>\$168,428.87</b> |                                      |

#### **Average Annual Revenue Source over Expenditures for 10 Yr**

|                      |                     |                |
|----------------------|---------------------|----------------|
| <b>Period</b>        | <b>\$91,321.37</b>  |                |
| <b>10 Year Total</b> | <b>\$913,213.71</b> | Plus Equipment |

Mayor Allen asked about landfill costs. Mr. Fletcher shared the base would be reimbursing the city monthly for tipping fees.

Councilmember Foster asked questions regarding the cost of the trucks and maintenance. He asked Council to consider tabling the item until the next meeting.

Mayor Allen stated anything we can do to strengthen our relationship with the base we should do. Councilmember Ham agreed.

Councilmember Stevens made a motion to provide a non-binding Letter of Intent to move forward with the discussions. The motion was seconded by Councilmember Aycock. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadaway, Stevens, and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed.

**Hardware to Enhance the City’s Network.** Ms. Kaye Scott provided information on the previous equipment lease. In 2012, 2013, and 2016, the City of Goldsboro issued three (3) other IT equipment leases. The final payments on the 2012 and 2013 leases were paid in July 2016 and December 2017 respectfully. Mr. Scott Williams provided the following information on equipment needs:

|                                                      |           |
|------------------------------------------------------|-----------|
| 1. 90 MDT Laptops for the Police and Fire Vehicles   | \$360,000 |
| 2. Storage for City Network                          | 60,000    |
| 3. 2 Servers to Host Virtual Environment             | 10,000    |
| 4. 40 Network Upgrades for all City Facilities       | 350,000   |
| 5. Phone System Upgrade                              | 30,000    |
| 6. 20 UPS unites for all wiring closets within City  | 6,000     |
| 7. 2 Large Format Plotters/Printers for Bldg. Maint. | 18,000    |
| 8. Upgrade Security Systems for City Facilities      | 16,000    |
| Total                                                | \$850,000 |

Discussion included operating systems, server upgrades, enterprise software packages and implementation.

Councilmember Williams asked if grants were available and had staff applied for any and if not why.

Mr. Williams stated we have applied for grants in the past and had not been successful.

Councilmember Foster asked staff to provide a better breakdown; per laptop and on the network upgrades.

**Boards and Commissions.** Mayor Allen stated at the first meeting in February he would like for Council to consider adopting the draft ordinance amending the boards and commissions and discuss appointments at the Retreat. The draft ordinance includes deleting the Appearance Commission, combining the Community Affairs Commission and the Advisory Committee on Community Development. If you have comments or suggested changes please provide those to the city clerk.

Councilmember Foster stated we have boards and commissions now that are not following the rules; such as low-moderate income members and they have no diversity. Before changing the ordinance, we should do something now. The Historic District Commission has no diversity.

Council discussed. Council also agreed they would like to see all applications submitted for boards and commissions.

**Consent Agenda Review.** Each item on the Consent Agenda was reviewed.

Additional items discussed included the following:

- Councilmember Foster stated Ms. Dove was going to compare job descriptions to other local governments and to date Council has not received a follow-up.
- Councilmember Williams expressed concerns regarding the application period for the Summer Youth Employment program.
- Councilmember Foster stated he would like to see a report from ShotSpotter. He also expressed concerns regarding expenses and loss the Paramount Theatre has; he would like to look at ways to close the gap. Mr. Stevens stated that would be a good retreat topic.

**Recreation Advisory Commission.** Councilmember Foster made a motion to appoint Mr. Gregory Hawkins and Ms. Sandra Mueller to the Recreation Advisory Commission. The motion was seconded by Councilmember Williams. Mayor Allen, Mayor Pro Tem Ham and Councilmembers Williams, Broadway, Stevens and Foster voted in favor of the motion. Councilmember Aycock voted against the motion. Mayor Allen stated the motion passed 6:1.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

### **CITY COUNCIL MEETING**

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 22, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem David Ham  
Councilmember Antonio Williams  
Councilmember Bill Broadaway  
Councilmember Mark Stevens  
Councilmember Bevan Foster  
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor DJ Coles with Seymour Johnson AFB Chapel provided the invocation. The Pledge to the Flag followed.

**Approval of the Minutes.** Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of November 6, 2017 and the Minutes of the Work Session and Regular Meeting of November 20, 2017 as submitted. The motion was seconded by Councilmember Stevens. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 6:1.

**Wayne County Museum – Jennifer Kuykendell, Executive Director.** Ms. Jennifer Kuykendell shared she is the new executive director for the museum. She provided an update on the Wayne County Museum. The museum is closing for a couple of weeks to allow time to revamp the galleries, doing reinstallations of the permanent exhibitions and reopening on February 6<sup>th</sup> with a new Black History exhibition that will be running for two months. Ms. Kuykendell invited everyone to come out on February 6<sup>th</sup>, museum opens at 4:00 p.m. and a program begins at 7:00 p.m.

**Golden STAR Award.** Ms. Bernadette Carter-Dove, Human Resources Director shared the STAR award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen presented an award to the following employees for going above and beyond:

- Hezekiah Jones, Alex Rikard and Tyler Lamm (Fire Department)
- Chris Walker, Clay Gardner, Hunter Bass, Tim Coyler, Davis Hodges and Blake Plummer (Fire Department)

**Z-1-18 Timothy Haitcock – West die of Glenwood Trail between East Ash Street and Elm Street. Public Hearing Held.** The applicant requests a zoning change from Office-Residence to R-6 Residential Conditional District to allow the development

of two duplex apartment buildings. Development plans (site and landscape plans) are submitted for approval separately.

Frontage: 209 ft.  
Depth: 102.95 ft. (approx.)  
Area: 0.47 acres

Surrounding Zoning: North: Neighborhood and General Business  
South: R-9 Residential  
East: R-9 Residential and Neighborhood Bus.  
West: General Business and R-9 Residential

The property is currently vacant.

The applicant proposes construction of two duplex apartment units. Development plans have been submitted for approval with the zoning change to R-6 Conditional District.

The adopted Land Use Plan designates this property for Multi-Use which would permit a mix of light commercial, office and residential uses to serve a localized area.

City water and sanitary sewer is available to the subject property.

Zoning for the property was changed from R-6 Residential to Office-Residence in 1980.

Submitted site and landscape plans detail the development to include two one-story structures containing 1,949 sq. ft. each. Each structure would contain two 2-bedroom units containing 956 sq. ft. and 993 sq. ft.

A parking lot between the two buildings will contain a total of eight parking spaces (2 per unit) with concrete walkways leading from the parking area to the individual units. Concrete wheel stops will be placed within each space.

Six Fantasy Maple trees are proposed along the Glenwood Trail frontage. Additional plant material will be installed as 5-ft. wide buffers along the northern, southern and western property lines. These buffers will contain Flowering Cherry trees and combinations of Arborvitae, Loropetalum and Carissa Holly shrubs.

With the use of the six ft. tall privacy fence, planted buffers may be reduced by half. The applicant has requested modifications of the buffer widths in several areas which abut either residential or commercial properties from 15 or 20 ft. to the 5 ft. wide Type A buffer shown within the fenced area.

The height of the proposed fence within the front yard setback will have to be reduced to 3 ft., 6 in. in order to allow for sight distance.

Five-ft. wide concrete sidewalks are shown along the Glenwood Trail frontage.

Submitted elevation plans indicate brick front walls with the remaining sides containing horizontal siding.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on February 5, 2018.

**Public Comment Period.** Mayor Allen opened the public comment period and the following people spoke:

1. Martha Bryan invited Council to attend a presentation by Special Agent Jennings Gray Fullwood on the opioid epidemic on Wednesday, January 24<sup>th</sup> at 10:30 a.m. at the Peggy Seegars Senior Center.

2. Shirley Edwards shared the history of Black History Month.
3. Ravonda “Pinky” Jacobs spoke on humanities, poverty and the essence of love and peace.
4. A gentleman who did not provide his name, spoke on the laptops for police vehicles. He stated before putting \$4,000 in each laptop, we need to invest in the people in the community. He also shared he has applied for the Community Affairs Commission.

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items E, F, and G be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

**Sale of Real Property, Tax ID #3509-67-6318, 1501 Edgerton Street as recorded in the Wayne County Registry. Approved.** On November 11, 2017, Carlous R. Dawson offered to pay the City of Goldsboro the sum of \$24,420 for 1501 Edgerton Street and made a bid deposit of \$1,221.00.

The City of Goldsboro and County of Wayne acquired this property in July 2015. At the January 16, 2018 meeting, the County Commissioners agreed to convey their share of this property to the City of Goldsboro with the stipulation that the City and County share equally the expenses.

Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property’s tax value. The property’s tax value for both properties is \$48,840. An advertisement appeared in the Goldsboro News-Argus on December 28, 2017. The ten (10) day upset bid period expired on January 8, 2018, with no counter-offers received after this bid.

The buyer will pay the attorney fees associated with transferring the deed. The City and County’s portion from the sale of these properties would be \$12,210 each minus expenses.

Staff recommended Council accept the offer from Carlous R. Dawson in the amount of \$24,420 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro and County of Wayne. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

**NCDOT Acquisition of Right-of-Way-Patetown-Station 3. Approved.** NCDOT’s William Street Widening Project has identified right-of-way, permanent drainage easement and drainage utility easement necessary for the construction of the William Street Widening. NCDOT needs to acquire .049 acres of right-of-way, .015 acres of permanent drainage easement and .079 acres of drainage utility easement from Fire Station 3 located at 100 E. Patetown Road. As part of the right-of-way acquisition, NCDOT plans to acquire 385 sf. of asphalt paving, 660 sf. of concrete paving and 180 linear foot of split rail fencing along the frontage of the fire station property. The required acquisitions should not have an impact on operations at the fire station.

NCDOT has obtained an appraisal from a Certified Land Appraiser demonstrating the fair market value of these right-of-way, easements, and associated improvements. The appraiser has valued these acquisitions at \$33,350 and NCDOT requests the City of Goldsboro accept the appraised value as compensation for the acquisition of the right-of-way and easements.

Staff recommended Council authorize the Mayor and City Clerk to sign and execute an agreement with NCDOT to convey the right-of-way and easements at Fire Station 3 for the amount of \$33,350. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

**Monthly Reports. Accepted as Information.** The various departmental reports for the month of December, 2017 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

#### **End of Consent Agenda.**

**Amendment to Goldsboro's Code of Ordinances Title V- Public Utilities, Chapter 54: Stormwater Management Utility. Ordinance Adopted.** Faced with ever-increasing stormwater related expenses driven by aging infrastructure and additional regulatory requirements under the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit program the City of Goldsboro (City) established a Stormwater Management Utility program in July 2017. The program was partially implemented with the understanding various sections, mostly pertaining to non-single family residential properties, needed more research prior to full implementation.

The City has since contracted with an experienced stormwater management consultant to address and work through those areas of interest over the past six months. As a result, concerns regarding fees, credits, exemptions and appeals have been addressed in the proposed amendment.

The amendment includes establishing a declining block fee schedule based on total Equivalent Residential Units (ERUs) for non-single family residential properties. The rates presented were approved by City Council in December 2017. There are also options for billing various non-single family residential properties. Where there are multiple individual utility accounts and the allocated impervious area is comparable to single-family residential properties, each account will be billed the same rate as a single-family residential property.

Additionally, credits will be given for functioning Best Management Practices (BMPs) that treat 100% or more of the runoff from a non-single family resident parcel. The credit can range from 10% to 20%.

An appeal process has also been included. Appeals of administrative decisions made by the Public Works Director will be heard by the City Manager. Appeals to the City Manager's determination constitute a quasi-judicial process and will be heard by the Board of Adjustment.

Councilmember Broadaway made a motion to adopt the following entitled Ordinance amending Title V, Chapter 54-Stormwater Management Utility of the City of Goldsboro's Code of Ordinances. The motion was seconded by Councilmember Williams. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 6:1.

**ORDINANCE NO. 2018-3 "AN ORDINANCE AMENDING TITLE V PUBLIC UTILITIES, CHAPTER 54 STORMWATER MANAGEMENT UTILITY, TO REFLECT NEW RATE AND FEE SCHEDULES, ESTABLISH CREDITS AND PROVIDE AN APPEAL PROCESS"**

**Site and Landscape Plan – Car Wash (J. L. Gurley). Approved.** The property is located on the west side of North William Street between Orange Street and Eleventh Street.

|           |                   |
|-----------|-------------------|
| Frontage: | 128.5 ft.         |
| Depth:    | 200 ft. (average) |
| Area:     | 0.59 Acres        |
| Zoning:   | General Business  |

The applicant proposes the development of a two-bay automated car wash. Only one bay will be developed initially.

The site is located between Greenleaf Grace Village and a children's entertainment venue.

A mechanical room is proposed between the two car wash bays. Access to the site was proposed initially through two curb cuts with the northernmost curb cut for entrance only traffic and the southernmost curb cut for exiting only.

Hours of Operation: 24 Hours, 7 days per week;

The developer has indicated that there will be no vacuums at the site.

NCDOT has reviewed the plans and recommends that the developer provide only one curb cut for both right-in, right-out access. With the upgrading of North William Street, a median will be installed which will prevent left turn movements into and out of the site.

A concrete driveway with curb and gutter would extend in a semi-circular configuration for entering the car wash area after paying at a designated pay station. A grassed area would be maintained between the drive aisles.

The property will be served by City water and sanitary sewer. The development will include a 1,000-gallon oil/water interceptor which will filter water before entering the City's storm sewer system.

Because less than one-half acre of land is being disturbed, stormwater calculations will not be required.

The submitted landscape plan indicates Two Autumn Fantasy Maples to serve as street trees. Additionally Type A (5 ft. wide) buffers are shown to the north and south which will contain a combination of Maples, Arborvitae, Loropetalum and Carissa Hollies. There is an existing wooded area at the rear which will remain along with Carissa Hollies and one Arborvitae to serve at the Type A buffer.

Within the grassed area, Dwarf Hollies and Snow Goose Flowering Cherry trees will serve as the vehicular surface area buffer.

The Planning Commission, at their meeting held on December 18, 2017, recommended approval of the revised site and landscape plans which show only one curb cut to serve the property.

After concerns were expressed by the adjoining owner (Greenleaf Church), the Council, on January 8, 2018, deferred action on this request. Staff has discussed the matter with both the adjoining owner and the applicant and both are satisfied with the proposed development as revised.

Mayor Pro Tem Ham made a motion to accept the recommendation of the Planning Commission and approve the site and landscape plans subject to revision to show one curb cut providing right-in, right-out access from North William Street. Councilmember Stevens seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 6:1.

**City Manager's Report.** Mr. Stevens shared for those watching at home, we did have some equipment failure, we did replace that and the rebroadcast should include the whole meeting. He reminded the community that they can also submit recommendations for STAR Awards.

**City Attorney's Report.** No report.

**Mayor and Councilmembers' Reports and Recommendations.** Mayor Allen read the following Proclamation.

**Proclamation – Black History Month.** Mayor Allen proclaimed the month of February 2018 as “Black History Month” in the City of Goldsboro and encouraged all citizens to observe this month by participating in and supporting all festivities celebrating the proud heritage of African Americans.

Councilmember Williams stated if the parents have not brought their children out for the Summer Youth Employment Program, please come out on January 31<sup>st</sup> for the orientation. I also questioned the laptops and asked if staff had applied for grants for the police laptops.

Councilmember Broadway stated I had two people call me regarding our sanitation workers who went around to the back of their homes during the snow to collect their trash cans. They don't get enough praise.

Councilmember Stevens also encouraged parents to bring their kids out for the orientation for the Summer Youth Employment Program. I would also like to encourage citizens to participate on one of the boards and commissions.

Mayor Pro Tem Ham stated I spoke at the last meeting about the outstanding service our employees provided. I want to once again commend our employees for their professionalism and their compassion. I am proud to be a part of this city.

Councilmember Foster read an email regarding two recent shooting incidents. He shared concerns regarding a store located on Slocumb near where one of the incidents occurred and he had asked Council not to extend the hours of operation. I have driven by and seen people standing outside and trash. I wanted people to know this is why I voted against extending the hours and I feel we need to re-address this soon.

Councilmember Aycock stated he would like to reiterate some of the comments made regarding our city employees. He received a call from a local business owner regarding the clearing of the streets following the snow, who said the streets were cleared except for Ash and I explained the City was not responsible for Ash. Our guys do a great job all the time.

Mayor Allen shared the Interfaith Breakfast will be held on February 15<sup>th</sup> and the Human Relations Banquet will be held on February 26<sup>th</sup>. I encourage everyone to come out, contact Community Relations for tickets. Mayor Allen stated I am impressed by the Blessing Boxes Ms. Brandi Matthews has installed on Fussell Street and Slocumb Street.

Mayor Pro Tem Ham shared Ms. Matthews is also installing a Blessing Box on Wayne Memorial.

There being no further business, the meeting adjourned at 7:54 p.m.



Chuck Allen  
Mayor



Melissa Corser, MMC/NCCMC  
City Clerk