

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JANUARY 20, 2015

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M.–CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. PARTF Grant (Parks and Recreation)
 - b. Sanitation Full-Automation Update (Public Works)
 - c. Discussion of Management Letter (Finance)
 - d. Discussion of Staggered Terms (City Manager)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
 - Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**
 - A. Minutes of the Work Session and Regular Meeting of December 1, 2014
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**
 - B. Outstanding Students Recognition (Community Affairs)
 - C. Audit - Fiscal Year 2013-14 (Finance)
- VII. PUBLIC HEARINGS**
 - D. Z-1-15 S. Dillon Wooten-Northwest corner of New Hope Road and Hare Road (NB to O&I-1 Conditional District) (Planning)**PLANNING COMMISSION EXCUSED**
- VIII. CONSENT AGENDA ITEMS**
 - E. Goldsboro MPO Bicycle, Pedestrian and Greenway Plan (Planning/Parks and Recreation)
 - F. Alley Closing-Running from Gulley Street easterly to its Terminus between Pine Street and Corney Street (Planning)
 - G. Authorization of an Agreement with AH Environmental Engineering, PC for Professional Services on Plate Settler Treatment Enhancement Project at the Water Plant (Public Utilities)
 - H. Setting Public Hearing Utility Improvements (Engineering)
 - I. Comprehensive Sanitary Sewer Rehabilitation Plan Legacy Sanitary Sewer Inspection Data Review (Engineering)
 - J. Monthly Departmental Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
 - K. Sale of Real Property Wayne County Property Tax Identification Nos. are: 2599853116 and 25599855220 as recorded in the Wayne County Registry and is located at the Northwest corner of Center and Spruce Streets (City Manager)
- X. CITY MANAGER’S REPORT**
- XI. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
DECEMBER 1, 2014

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on December 1, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Michael Headen
Councilmember William Goodman (arrived at 5:11 p.m.)
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycok
Justin Minshew, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Kim Best, Public & Governmental Affairs Director
Jimmy Rowe, Planning Director
Jennifer Collins, Assistant Planning Director
Kaye Scott, Finance Director
Jeff Stewart, Police Chief
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Stasia Fields, Parks & Recreation
D'Leeshia Lee, Parks & Recreation
Marty Anderson, City Engineer
Gary Whaley, Fire Chief
Julie Metz, DGDC Director
Scott Williams, IT Director
Jose Martinez, Public Works Director
Ethan Smith, Goldsboro News-Argus
Lonnie Casey, Citizen
Linda Jordan, Citizen
Diane Jordan, Citizen
Ryan Hood, Citizen

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Councilmember Williams provided the invocation.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item L. Additional Merit Pay. Mayor King stated it is a great idea. He stated we have top notch people and there have been times when we could not do anything. Mayor King stated they have earned it.

Additional items discussed included the following:

FD Management Solutions. Chief Whaley introduced Mr. Keith Bost and Mr. Robert Swiger of Management Solutions for Emergency Services (MSFES). Mr. Bost shared the following information:

Who is MSFES?

Management Solutions for Emergency Services (MSFES) is a service oriented LLC based in Denver, North Carolina. Our mission is the risk management, liability reduction and North Carolina Response Rating System (NCRRS)

understanding for fire/rescue departments. The concept of the services provided by our company came through the fruition of our management staff discussing the overwhelming responsibilities placed on today's fire/rescue chiefs.

We have seen the role of the fire/rescue chief transition from an emergency incident manager to that of a business manager. Recently, North Carolina instituted a mandatory class for fire chiefs that have made them aware of many of the legal responsibilities and administrative burdens placed on fire department officers. Through this class, industry journal articles, seminar attendance and a host of other sources, the fire/rescue chief is well aware of this responsibility. How to adequately respond to these requirements however is often complicated by confusion as to where or how to begin, lack of time, lack of resources, and perhaps a lack of an understanding of how to properly address legalities in a meaningful way.

Our team of professional fire service managers has a proven record of leading and assisting fire departments, large and small, combination and volunteer, municipal and nonprofit. MSFES has carefully partnered with Attorneys at Law, Certified Public Accountants and respected companies leading the field in areas of necessary technical expertise to make sure that when MSFES arrives, we have answers to your questions. MSFES brings to the table over 150+ years of Fire Chief experience, 50+ years of legal experience and 20+ years of CPA experience.

How Does MSFES Work?

- MSFES is a team based group, not one individual working on the project.
- Every report is custom to your department, not a "Canned" report with basic information entered into it.
- You ask questions and we provide answers!

Your First Set of Questions

1. MSFES shall review the information and make recommendations on whether the City Fire Department could reduce the total number of Fire Stations by consolidation of one or more stations, in order to reduce the operational cost of operating the stations while keeping its North Carolina Response Rating System (NCRRS) classification rating of a Class 3.
2. MSFES shall review the information and make recommendations if in the event the City added a six (6th) station, how much would it improve the City Fire Departments NCRRS classification and how would it improve the fire service capabilities to the City. MSFES shall also review and provide what would be the estimated cost to add the six (6th) station annually as well as the initial estimated cost of building the station.
3. MSFES shall review the information and make recommendations if the City Fire Department Headquarters station should and/or could be relocated to better provide emergency services to the citizens of the City of Goldsboro and to see if the relocation would improve or reduce the City Fire Departments NCRRS classification rating of a Class 3.
4. MSFES shall review the information and make recommendations on the fire department staffing of the City Fire Department to see if the staff level is adequate or excessive for the needs of the City pertaining to NFPA 1710 and related to the needs of the NCRRS.
5. MSFES shall review the information and make recommendations on the City Fire Department's last rating information and recommend ways to improve the rating classification in a cost effective manner in order for the City to hold or improve the rating through the best use of City funds.

Added Questions

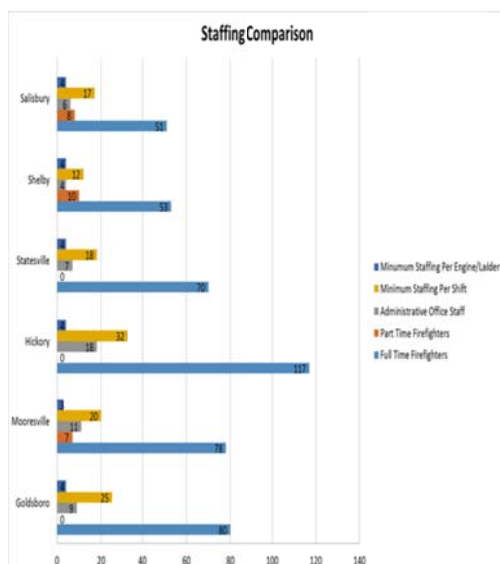
- 6. If the City was to retrogress on its NCRRS Class 3 rating and go to a Class 4 and what if the City enhanced its NCRRS Class 3 rating to a Class 2. How would both of these questions affect the citizens and business owners in the City fire district related to issuance cost in annual premiums?
- 7. How would doing away with Station 4 affect the fire departments NCRRS rating?

Mr. Bost discussed combining stations. He stated you have to see how many road miles you have in the Goldsboro Fire District. He stated you have 252 road miles and you want to cover as many of those road miles as possible with trucks, engines and ladders. He stated right now, the way your stations are configured, you cover 178.4 miles with the way your engine companies are now. That’s pretty good. Mr. Bost stated they looked at combining Station 1 and Station 4. If you consolidate Station 1 and Station 4 you would want to find somewhere that would give you the most points for the next rating. He stated they found a spot on S. John Street in an industrial area. The site also allows for future training facilities. Mr. Bost stated if you combine stations the proposed road mile comparison would drop to a total of 157.0 miles. He stated you are actually doing better if you make no change. Mr. Bost shared if any volunteer stations touch your district within 1.5 miles you can get what they provide coverage for if the contractual agreement is spelled out correctly.

Mr. Boyd stated the second question dealt with the addition of a sixth station. Through all data and analysis conducted by MSFES, we do not see the need for an additional sixth station within the City.

Mr. Bost stated if the City were to consolidate Stations 1 & 4 and construct a new Headquarters station, MSFES presumed this station would be between 13,500 – 20,000 sq. ft. to accommodate current staffing, apparatus, etc. With the numbers presented, to construct Headquarters station, it would cost approximately \$2.7 million to \$3.4 million. The addition of an established training grounds would add a further \$500,000 - \$750,000 to the budgeting process.

Fire Department Staffing



Mr. Bost stated they are seeing a trend in which fire departments are supplementing their staff with part-time personnel from area volunteer fire departments. He suggested Council look at adding a Compliance Officer.

Mr. Bost shared information regarding NFPA 1710 Standard and NCRRS. He shared it was determined that, based on current fire station locations, 88.4% of the City’s road miles and 62% of the total square mile land area could be reached within 4 minutes. It is our opinion that if engine companies are staffed to 4 persons, the City has reasonable capability to meet the minimum measure of NFPA 1710. Based on interviews with staff, it our understanding that the Goldsboro Fire Department now provides for 4 person

staffing on all apparatus. However, due to firefighter time off requirements, the average daily staffing is somewhat lower but never less than 3. Mr. Bost cautioned that when all companies are responding with 3 personnel, the standard first alarm dispatch of 3 engines, 1 ladder and a supervisor will bring 12 personnel plus a supervisor, 3 below the NFPA 1710 requirement. If fully staffed, the responding compliment of 17 personnel to low-hazard occupancies would be compliant with the standard. Mr. Bost also cautioned that if a station consolidation were to occur, a reduction to 4 engine companies, if staffed to 3, would not allow the total number of firefighters on scene to equal 15.

Mr. Bost reviewed recommendations from Management Solutions for Emergency Services that outline steps they feel necessary to achieve maximum fire resource response and overall fire force operational effectiveness given the data gathered.

Additional Staffing Considerations

The policy of using part-time staff to supplement full-time personnel is not an unusual one in North Carolina. The Fire Department should consider the use of part-time employees to provide increased staffing levels as perhaps a lower cost vehicle to accommodate time frames of peak incident demand or to occasionally fill out regular staffing.

Mr. Bost shared data revealed the City experienced the highest call volume Monday through Friday between the hours of 0900 and 1800.

NCRRS Review and Recommendations

MSFES has determined that there are measures that can be taken to allow for a measurable increase in the rating process.

Mr. Bost shared information related to training recommendations that could enhance the overall NCRRS score. The establishment of a Training Grounds/Facility is often seen as a larger capital investment with very few returns. If cost sharing measures are taken by cooperating agencies, the projects overall cost and continued updates and improvements can be shared with such agencies. Pre-fire planning is another area within the review of your most recent rating that affords opportunity for improvement. The equipment carried on fire apparatus is another measure attained with the NCRRS schedule.

Additional Research and Questions

- Effects of either retrogression to a Class 4 rating or enhancement to a Class 2 rating in terms of the NCRRS.
 - o Very little difference exists between the financial impacts of a Class 2 or Class 4 rating of the NCRRS for businesses.
 - o Homeowner insurance premiums doe homes do not change below a NCRRS Class 6 according to data gathered.
- Impact on the Department's NCRRS if it were to eliminate Station 4
 - o MSFES reviewed data provided by the City. The score, or rating, depends on the placement of engines and ladders, understanding that a numerical rating of 10 is the best the City may receive on the distribution portion.
 - o Currently, the city would receive a 7.2 out 10
 - o If Station 4 is eliminated the City would receive a 6.6 out of 10
- If the City encompassed rural district that lies outside the City limits, how would it affect the department's NCRRS rating?
 - o If the City encompasses the rural area located where the Fire Chief indicated, the City would receive a 6.7 out of 10 points. If some apparatus was relocated, you could increase to a 6.9 out 10 points.

Councilmember Allen stated he heard the biggest things needed include a compliance officer and a training center. Mr. Bost stated that is correct.

Mr. Stevens stated from the staffing side, with overtime issues, we run short after 6 months, which is an issue. He stated it would take approximately another \$180,000 to cover overtime.

Councilmember Allen stated for \$180,000, why not hire another person. Mr. Stevens stated he and the Fire Chief need to work through some scenarios to see what would be more beneficial, whether to hire one full-time or maybe three part-time people.

Mayor Pro Tem Broadway asked if we could not combine with the County’s training facility. Chief Whaley shared it is too far out and it does not meet new standards.

Council discussed training facility need and locations.

Radio Upgrade. Chief Whaley shared in April, 2010 the Fire Department received 36 new portable radios to be used on the County’s radio system. The radios were purchased and paid for through County funds. Since that time, there has been several upgrades made to the radio system and because of that the radios are not as functional. They were of mid-range quality when they were purchased. Two weeks ago, the contractor used by the County offered to do a trade in offer for a limited time offer, the new radios cost \$3,725 each, with the trade in offer we can purchase those for \$1,737 each. Due to the age of the radios, we are requesting to replace at least 10 of these radios.

Council agreed staff could proceed with replacing the radios.

Gas Station Renovation. Mr. Jose Martinez shared the following information:

Background Information

- Roof has not had basic maintenance (i.e. hasn’t been sandblasted, primed, or painted) in over 20 years.
- Roof was damaged with the front forks of a sanitation truck over 10 years ago and has never been repaired.
- Deterioration of the canopy has now gotten to the point that preventative maintenance is no longer an option.
- The metal skin of the canopy can no longer be purchased. Each individual section would have to be individually fabricated.
- The steel supports are still in acceptable condition and does not need to be replaced.
- The rest of the roof/decking and the exterior of the canopy will require replacement.

Option 1 – Complete Replacement of Canopy

- Replace the decking (structural component & aesthetic portion of the canopy) and the roof (protect the decking from precipitation/sun).
- Replace vertical siding with a more modern style.
- Replace lighting with LED lights.
- Paint the decking and the structural steel components.

Option 2 – Retrofit Canopy

- Replace part of the decking and completely replace roof.
- Fabricate missing sections of vertical siding.
- Replace lighting with LED lights.
- Paint the decking, the structural steel components and prime/paint the siding.

Cost Analysis of a Complete Replacement of Canopy Versus Retrofitting Canopy

	Option 1	Option 2	Notes
Decking	\$53,600	\$42,000	Option 1 includes complete update of decking
Siding	\$10,800	\$ 2,000	Option 1 includes modernizing siding
Lighting	\$ 4,000	\$ 4,000	Public Works will be installing lights
Paint	\$ 5,095	\$ 7,095	Option 2 requires painting of siding
Sum	\$73,495	\$55,095	

Council requested staff bring back this item in January.

Special Olympics Request. Mr. Scott Barnard shared they have been approached by Special Olympics with a need in Wayne County to replace two long-term volunteers who are retiring as of January 1. It is something that has happened throughout North Carolina, more Parks and recreation Departments are taking the lead. Mr. Barnard shared there are 422 athletes from the City of Goldsboro with an additional 261 athletes in Wayne County for a total of 683 athletes. State wide there is about 40,000 athletes that participated in Special Olympics last year.

Mr. Barnard stated in order for the City of Goldsboro to take over Special Olympics we believe it would take approximately 20 man hours and more around peak times when competitions are being held. Mr. Barnard shared how they currently operate Senior games which would be very similar. Mr. Barnard stated they would need to add one additional full-time staffer to accommodate this request.

Mayor King stated we need to help. They need our support.

Ms. Jordan shared they have a committee of volunteers but what we need is a boss, a local coordinator.

Councilmember Allen asked if we could ask the County to participate in the cost. Mr. Stevens stated we would ask the County if they would like to participate.

Councilmember Aycock stated every one of the Special Olympics athletes here are County residents and he felt they should also be involved.

Mr. Barnard stated this is time sensitive.

Council agreed staff could proceed with assisting Special Olympics.

Boards and Commissions Vacancies. Ms. Melissa Corser shared the following information:

<u>Goldsboro Recreation & Parks Commission</u> <u>(3-year term)</u>	
<u>10 Vacancies</u>	<u>Recommendations</u>
Jason T. Pate, III	Eligible for Reappointment
Chester Best Jr.	Eligible for Reappointment
Mark DiGiore	Eligible for Reappointment
J.M. Pate	Eligible for Reappointment
Heron Weidner	Eligible for Reappointment
Wayne Allen Westbrook	Eligible for Reappointment
Ben Farlow	Eligible for Reappointment
Jerry Phillips	Not Eligible for Reappointment
Dexter Yelverton	Not Eligible for Reappointment
Vacant-Student Position	
* No applications received to date	

<u>Goldsboro Community Affairs Commission</u> <u>(2-year term)</u>	
<u>7 Vacancies</u>	<u>Recommendations</u>
Sonja Emerson	Not Eligible for Reappointment
Don Johnstone	Not Eligible for Reappointment
William Kates Jr.	Eligible for Reappointment
DeAndria Williams	Eligible for Reappointment

Gaspar Gonzalez	Eligible for Reappointment
Graciela Kellar	Eligible for Reappointment

Vacancy

** Application received: Timothy Pounds*

Goldsboro Planning Commission
(5-year term)

<u>1 Vacancy</u>	<u>Recommendation</u>
Carroll Overton	Not Eligible for Reappointment

** No applications received to date*

Goldsboro Appearance Commission
(4-year term)

<u>9 Vacancies</u>	<u>Recommendations</u>
Rhonda Gaylor	Eligible for Reappointment

8 VACANCIES

** Application received: Jaquelin N. Swindell*

Historic District Commission
(4-year terms)

<u>2 Vacancies</u>	<u>Recommendations</u>
2 Vacancies (Alternate)	

** No applications received to date*

Advisory Commission on Community Development
(3-year terms)

<u>6 Vacancies</u>	<u>Recommendations</u>
Hope Angela Hart	Not Eligible for Reappointment (out of City limits)
Tracey Lewis Williams	Eligible for Reappointment

4 Vacancies

** Applications received: Yvonnia Moore, Octavius Murphy*

Local Firemen’s Relief Fund and Supplementary Pension Fund
(2-year term)

<u>4 Vacancies</u>	<u>Recommendations</u>
Charles Gentry	Eligible for Reappointment
Charles Person, Jr.	Eligible for Reappointment (Elected by GFD)
Gilbert Hare	Eligible for Reappointment (Elected by GFD)
Rick Hughes	Eligible for Reappointment (Elected by Ins. Com.)

Travel and Tourism Advisory Council
(3-year term)

<u>3 Vacancies</u>	<u>Recommendations</u>
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Patti Mitchell	Eligible for Reappointment
Gretchen Reed	Eligible for Reappointment
Lyn Hagerty	Eligible for Reappointment

Goldsboro Municipal Golf Course
(2, 3, & 4 Year Staggered Terms)

<u>4 Vacancies</u>	<u>Recommendations</u>
James Dais	Not Eligible for Reappointment
Scott Waller	Not Eligible for Reappointment
Gene Farmer	Eligible for Reappointment
Vacant	

** No applications received to date*

Mayor’s Committee for Persons with Disabilities
(4 Year Terms)

<u>20 Vacancies</u>	<u>Recommendations</u>
Suerontinette Parker	Eligible for Reappointment
Sarah McCullough	Eligible for Reappointment
Beverly Ham	Eligible for Reappointment
Fran Kasey	Not Eligible for Reappointment
Jim Mullen	Not Eligible for Reappointment
JoAnn Robinson	Not Eligible for Reappointment
June Overton	Not Eligible for Reappointment
Mary Jones	Not Eligible for Reappointment
Sandy Pendergraft	Not Eligible for Reappointment

11 Vacancies

Applications Received: Lisa Jean Barker, Deborah F. Outland, Fred Fontana, Sharon Thompson, Gregory E. Olson and Doug Seymour

Applications are available online at www.goldsboronc.gov or may be picked up from City Hall.

Advocacy Goals. Ms. Kim Best shared the following information:

NC League of Municipalities Advocacy Goals Process
Members drive the League's policy process development. Municipal officials study the issues, municipal officials recommend the League's legislative direction and the Board of Directors then approves, and the membership adopts the Municipal Advocacy Goals.

The NC League host the Advocacy Goals Conference. This day is a time for all League members to gather for debate over their legislative and regulatory priorities. The end result is the Municipal Advocacy Goals and Core Municipal Principles -- priority goals for the state's cities and towns.

- 2013/2014 Municipal Advocacy Goals have four focus areas:
- Build Safe & Prosperous Cities and Towns
 - Enhance the Fiscal Health of Municipalities
 - Strengthen the Future of our Public Infrastructure
 - Reform Regulatory Provisions

Advocacy Goals Process- 2015/2016
Determine Your Municipal Advocacy Goals
Participate and Vote on December 11

NCLM Advocacy Goals Conference, Raleigh Convention Center – Raleigh
December 11, 2014, 8:30 a.m. – 4:00 p.m.

The League urges you to attend the Advocacy Goals Conference, the culmination of the member-driven process to determine legislative and regulatory goals in advance of the upcoming 2015-16 session of the North Carolina General Assembly. The daylong conference will provide League members the opportunity to thoroughly debate legislative issues and to have a direct role in determining League goals. Once established, these goals will help guide the League's Governmental Affairs Team during the legislative session, assist local municipal liaisons, and help legislators understand municipal concerns and priorities. The result will be 25 legislative goals five regulatory goals for cities and towns to pursue before the General Assembly and the state. Two separate federal goals also will be considered. Also on the agenda will be proposals to streamline the League's Core Municipal Principles.

25 Recommended Advocacy Goals - 2015

1. Seek or support legislation to generate additional revenues to address growing transportation needs at the state and local level, and enable local governments to enter into alternative financing mechanisms to complete local transportation projects.
2. Support legislation authorizing new, fair, transparent and nonpartisan methods of drawing legislative and congressional districts.
3. Support legislation providing the funding for state-level incentive programs necessary to keep North Carolina competitive in its efforts to bring additional jobs and economic development to local communities.
4. Seek legislation that creates stronger mechanisms, such as criminal penalties, for the prevention of illegal dumping into sanitary and storm sewer systems, and other surface waters.
5. Support legislation enabling municipalities to access a portion of the proceeds of any statewide transportation bonds.
Seek legislation to strengthen and/or clarify current state law to more effectively deter and punish perpetrators who damage property, such as by committing vandalism with graffiti, with punishment not to exceed misdemeanor.
7. Support legislation enabling municipalities to access a portion of the proceeds of any statewide transportation bonds.
8. Seek legislation to provide relief for municipal governments who are forced to pay the costs of municipal utility relocation related to NCDOT projects by doing the following: requiring non-municipal units of governments to pay the costs of utility relocations; raising the existing municipal population threshold for the requirement for reimbursement; and limiting reimbursement requirements to the widening of existing rights of way by NCDOT.
9. Seek legislation removing statutory limitations on funds that can be contributed to DOT projects by municipalities to improve priority level.
10. Oppose legislation that weakens or removes local control over public assets.
11. Seek legislation to strengthen the law regarding municipal decision making authority of water and sewer provisions beyond municipal limits and ensure the existing municipal water and sewer system is given deference in order to support orderly growth.

12. Support measures which maximize the ability of local governments to provide and manage high-quality services, including utilities and public enterprises, to meet the needs of the community.

13. Seek legislation to create a cooperative municipal-county planning framework for growth that allows for public participation, orderly development on the urbanizing edges of municipalities, and a streamlined dispute resolution process.

14. Seek legislation to correct the constitutional issue within the annexation law requiring municipal construction of/payment for water and sewer lines across private property all the way to the home or structure.

15. Seek legislation to reestablish authority for city-initiated annexation of “doughnut holes,” areas of land that are completely surrounded by municipal territory, and categories of right-of-way that have been accepted for maintenance by either a city or the NCDOT and in which there are no registered voters.

16. Support legislation that provides municipalities with additional tools/incentives to encourage developers to undertake economic development projects in economically distressed or blighted areas of the city.

17. Seek legislation that allows aesthetic-based design standards for residences in and adjacent to existing neighborhoods, including designated historic districts, as well as for all residences when based on public safety.

18. Seek legislation that reforms the current protest petition process to increase the property owner participation requirements for submitting a petition.

19. Seek legislation providing municipalities with additional local option tax revenue sources to replace the significant revenue lost through elimination of the local privilege license tax.

20. Seek legislation to alter the current statutes governing distribution of local sales taxes by:

- a) Establishing alternative methods which counties may use to distribute sales tax revenues, including, but not limited to, a combination of existing distribution formulas and/or new distribution formulas, including factors such as the location of the point of sale;
- b) Requiring a one-year delay in implementation when a county changes its method of distributing sales tax revenue; and c) Requiring a study of the impact of any change in sales tax distribution method, including input from all affected municipalities, before any such change could be implemented.

21. Support legislation to establish a competitive film incentive program and preserve the state historic tax credits.

22. Seek legislation to expand grant funding for the development of local recreational facilities.

23. Seek legislation to allow all municipalities to adopt impact fees to pay for growth-related infrastructure and services.

24. Seek legislation preventing municipalities from being additionally charged for services which are already funded through the payment of county property taxes.

25. Seek/support legislation to ensure that assessed property values more accurately reflect market values between property revaluations.

3 Recommended Regulatory Goals

1. Seek policies that provide flexibility when implementing programs guided by water quality standards adopted through the triennial review Process.
2. Seek administrative changes to water, wastewater, and stormwater infrastructure funding programs to prioritize public projects that: repair, rehabilitate, or replace existing failing infrastructure; reduce nonpoint source pollution, even when a permit condition requires the measures; protect or improve the quality of drinking water sources; assist systems in managing assets; contain a long-range planning component; incentivize innovative projects; or address impaired waters.
3. Seek legislation that restores and clarifies municipalities' ability to create stream, wetland, nutrient and buffer mitigation banks and provides methods and procedures for doing so.

2 Recommended Federal Goals

1. Oppose federal regulatory changes that expand the jurisdictional reach of the Clean Water Act.
2. Support legislation allowing municipalities to collect the sales tax they are currently owed on purchases from Internet-based retailers.

Selection of Mayor Pro Tem. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Goodman and unanimously carried, Council selected Councilmember Allen to serve as Mayor Pro Tem for 2015.

Closed Session Held. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Headen and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on December 1, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
 Mayor Pro Tem Bill Broadaway
 Councilmember Michael Headen
 Councilmember William Goodman
 Councilmember Charles J. Williams, Sr.
 Councilmember Chuck Allen
 Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Headen, seconded by Councilmember Aycock and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of November 3, 2014 as submitted.

Public Comment Period. Mayor King opened the public comment period. The following persons spoke during the public comment period:

1. Josh Lancaster, 105 Walter Drive and Kevin Gillespie, 109 Laura Drive, stated they are petitioning for a public skate park in Goldsboro and listed a few advantages of doing a skate park.
 - a. Safety: 90% of accidents happen on the road and that's where most skaters skate. 40 out of 42 skating injuries happened on the road and 36 of those cause death. Many skaters skate on roads and sidewalks because they don't have anywhere else to skate. Building a skate park will get them off the street and into a safe confined area away from pedestrians and automobiles.
 - b. Creativity: Skate parks are safe but they are also challenging. Skating is a high energy sport that demands creativity because it constantly encourages skaters to learn tricks and maneuvers with their boards. Skate parks allow skaters to develop their skills and use their creativity to come up with new and interesting tricks. Skate parks give skaters the opportunity to safely practice their sport and enhance their skills in a very creative way and competitive environment.
 - c. Low maintenance (assuming one is built): A well-constructed skate park will require very little maintenance. Most skate parks are constructed from durable materials such as grout, concrete and steel. Some of the nation's oldest skate parks, about 30 years old have never been repaired except for cosmetic fixes; such as cleaning and the removal of graffiti. This means that a skate park is a one-time investment that will provide your community with a safe and fun creative outlet for years to come.
 - d. Athleticism: Skateboarding is a sport that is currently valued at \$2.5 billion dollars. People who are good at it and can even make a career out of it as a professional athlete. Other examples of monetary gain include earning scholarships from the sport; the annual Patrick Kerr Skateboard Scholarship offers \$10,000 to the winner of the every competition. Without a skate park to practice in, skaters can never really achieve their level of skill required to compete against other skaters.

They also shared that they did petitions and got over 500 signatures; one online and one that they did in public areas like malls.

2. Mr. Bobby Mathis, 104 Powers Court, stated he was here about a month ago and has a problem and has been trying to get it solved for the last two years. He stated seemingly no one wants to do anything about it, everyone says they are going to do something, but they never do. He stated he has water standing in his driveway 2-3 feet every time it rains. There are no drains in the cul-de-sac, in Powers Court; there are 11 houses in there. He stated that when he moved there, there was only 8 houses, there was a park in front of his house with trees, now he has water and there isn't a drain in the cul-de-sac, there is one pipe that comes in at the end of his property line. Mr. Mathis stated that he spoke with City Manager Stevens and he refused. He stated that he asked him to put in a curb and tie it into the pipe at the end of the property line. He stated that the Mr. Stevens stated it would cost about \$4,000. Mr. Mathis stated he doesn't think that's a lot of money for the taxes he pays every year and for the bonuses we give out every year. He stated he would like to have it done now as soon as possible. Mr. Mathis stated that Mr. Stevens told him the last time he spoke with him that he did not like his job, because he hung up on him on the phone. He stated that he helps pay Mr. Stevens salary and that he does not work for Mr. Stevens, Mr. Stevens works for him. He stated that he thinks that Council should accommodate Mr. Stevens by removing him from his job and Mr. Martinez also. Mr. Mathis stated they are arrogant and boastful and that he pays taxes, and

doesn't mind paying taxes but at least he wants to get something for his taxes. He stated they have done Eleanor Street, curbs all around and a gutter. He stated they have done Stevenson all around, the same thing. Mr. Mathis stated they have paved Challis, and they have paved Smith Drive but they have not done anything since he has been here and he was here when the Mayor died, and when they didn't have a Mayor and City Council was deadlocked, three to three because they didn't want J. B. Rhodes and they went out and got Alfonzo King. He stated they wouldn't vote for him (J. B. Rhodes) to be Mayor and he was there. He stated he went to every meeting, when they took his seat away from him, he was there. He stated that no one is doing anything and he expects that this should be done. He stated that this shouldn't be a great problem, why shouldn't this be done? He stated you can't walk down the street, he has water on the lawn and it has washed away approximately 6 feet from where the pipeline comes out across. He stated there isn't a drain anywhere. He stated that all he is asking is add the footing, curbs, because there are curbs on the other side before you get to his driveway, about 85 feet. He stated that is all it would take, then to just tie it in to the pipe at the end of the property line.

Councilmember Williams asked where the property is located and Mr. Mathis stated it is 104 Powers Court in Maplewood. Mr. Mathis stated that if you don't believe him to come out there tomorrow and he will show you and it explain it to you so you can understand it. Mr. Mathis stated that if he helps pays Mr. Stevens salary that he doesn't appreciate anyone hanging up on him. He stated that he didn't curse at him, that he doesn't use that kind of language. Mr. Mathis stated that Mr. Stevens shouldn't be city manager and that he would like to have his job. Mr. Mathis stated he would like to have this done and he appreciates Council's time.

3. Linda Jordan, 1104 Mulberry Street, and Diane Jordan on 104 S. Center Street, stated that they are here to show their support for having the Local Coordinator for Special Olympics in the Parks and Recreation Department. Ms. Jordan shared she was at the other meeting and she heard them unanimously say that was a good thing and go with it but she would just like to impress upon them the affect Special Olympics has had on her family. Ms. Linda Jordan stated she and Ms. Dian Jordan are sisters and she is involved in Special Olympics because her sister is involved in Special Olympics. Ms. Linda Jordan shared she has served as a coach, served on a committee and helped with fundraising. Ms. Linda Jordan shared Diane is 63 and currently is intellectually challenged. She stated growing up on a farm, there were 9 siblings for her and she was always told she was too slow, she was not coordinated and she could not learn. Ms. Linda Jordan shared after all the siblings left home Diane got better. Diane lived with our mom in 2007 when our mom passed. Ms. Linda Jordan stated at that point she felt Diane needed something to feel that void so she got her involved in Special Olympics.

Ms. Diane Jordan stated she is in Special Olympics at the State Level. She stated her first sport in 2008 was Bocce. It is sort of like bowling but you play it outside on the grass. She stated she was part of a 4 man team. They went to state tournament and her team won the gold medal. Then she did bowling and at the state tournament and won a silver medal. Next she tried basketball; she had bad knees so she did a Special Olympic event called skills. She learned to shot, dribble and pass, guess what she said, I won the gold. For the next two years, she won a lot of gold, silver and bronze medals. In 2010, she earned a trip to go to the National

Special Olympics in Nebraska by plane. Ms. Diane Jordan stated she had never been on a plane in her entire life. She stated she spent one week away from home with her Special Olympic friends and coaches. Ms. Diane Jordan shared she won the gold in the singles bowling event; silver in the team event; 4th in the doubles event. She stated she made friends that she still keeps in touch with. Ms. Jordan stated her most special award was North Carolina's Special Olympic Athlete of the Year Award in 2012. This is her plaque that she hangs proudly on her wall. Being in the Special Olympics has allowed her to make new friends, learn new bus routes, learn how to follow what the coach says, and learn how to be part of a team. Ms. Jordan shared she is now trying golf and has won 3 silver medals in golf.

Council applauded Ms. Diane Jordan.

Ms. Linda Jordan stated they were just there to reiterate we need the local coordinator position in order to keep this process going. We have a committee, we have coaches, we have athletes, we just need a boss.

Mayor King stated they can help with that.

4. Ryan Hood, stated he wanted to speak on behalf of the athletes here in Wayne County and in the State. He stated state-wide they have about 38,000 athletes. Special Olympics means a lot to him in his heart. He stated it is his whole life. He got involved in Special Olympics when he was 8 years old. His dad volunteered and when he saw his dad working he wanted to participate. He stated he is now 34 years old and still kicking. Thank you.

Mayor King stated Mr. Ryan Hood is a great representative for the Special Olympics.

Resolution Expressing Appreciation for Services Rendered by Linda W. Braswell as an Employee of the City of Goldsboro for more than 13 Years.
Resolution Adopted. Linda Braswell retires on December 31, 2014 as an Administrative Assistant I with the Planning Department of the City of Goldsboro with more than 13 years of service. Linda began her career on May 2, 2001 with the Public Works Department, also serving in the City Manager's Office and Planning Department and has expertly carried out her position as an Administrative Assistant I. Since the completion of the City Hall Addition in 2006, Linda has been the face of the City of Goldsboro, providing a welcoming presence to those visiting City Hall and delivering extraordinary customer service. Linda has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Linda Braswell their deep appreciation and gratitude for the service rendered by her to the City over the years. 1. We express to Linda Braswell our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro. We offer Linda our very best wishes for success, happiness, prosperity and good health in her future endeavors

Mr. Rowe stated Mayor and City Council, this is a sad time, Linda is what we call the face of City Hall. He stated she has been at the front desk, he has been at her desk and seen her interacting with our citizens, and she does a fantastic job. He stated he is pretty sure the citizens of Goldsboro will be disappointed when they come in and not see Linda. She greets them in a manner that makes them feel welcomed, she is pleasant and she will take the time to sit down and listen if you have a problem and try to help. If the phone rings she will stop and answer the phone. She is one of the best employees and if he could get 10 more like her his job would be a breeze. Mr. Rowe congratulated Linda on her retirement.

Upon motion of Mayor King, seconded by Councilmember Allen and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2014-83 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LINDA W. BRASWELL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS”

Councilmember Allen stated he can say this from his heart. You can go to City Hall, be in a bad mood, or be mad but when you hit the door and see Linda’s contagious smile and kindness it changes the whole demeanor of anyone who comes in. He stated he has told Mr. Stevens a hundred times, Linda is not replaceable, we might get some to sit in that seat. Councilmember Allen stated Linda is an awesome person and he would miss her.

Councilmember Headen stated when he came on the Council, Linda welcomed him, every time he came to City Hall the door would open.

Mayor Pro Tem Broadway stated it is just a pleasure to walk in the door.

Councilmember Goodman stated in all the years he and Linda have known one another, her personality has never changed. She is a very remarkable woman and wears that smile gracefully.

Councilmember Williams stated he would like to add in all the operations he has had, Ms. Braswell has always given him encouragement and he appreciates it.

Councilmember Aycock stated he was impressed from day one. Councilmember Aycock shared he had worked with her dad and he was a character, they got along well and he was a good man too. He stated he appreciates everything Linda has done.

Mayor King stated Linda is our ambassador. Mayor King shared we have a lot of meetings held here and they love all of our staff. Without exception they talk about our staff, and they ask where did we find Linda. Mayor King stated she has served in a manner that will be hard to match and impossible to succeed. Linda has been awesome.

Mayor King presented Linda with a framed copy of the Resolution.

Ms. Linda Braswell stated Mayor, City Council, Mr. Stevens, she would just like to say you all have been a blessing to her. She has enjoyed working for the City of Goldsboro, it has been a wonderful pleasure. She stated we have wonderful citizens here and she has helped many of them and it was her pleasure. She stated she has no regrets and calls you all friends. Ms. Braswell stated you all have a special place in her heart. She will always remember you all.

Mayor King stated Linda is a very special human being.

Contiguous Annexation Request – Worrell Contracting Company, Inc. – North side of Industry Court between North William Street and Patetown Road (2.208 Acres). Ordinance Adopted. The City Council, at their meeting on November 17, 2014 scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.

Pursuant to G.S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S. 160A-31, it has the authority to adopt an ordinance.

A report has been prepared by the Department of Planning and Community Development, in conjunction with other departments, concerning the subject annexation area. All City services can be provided to the property.

Mayor King opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Allen, seconded by Councilmember Headen and unanimously carried, Council adopted the following entitled Ordinance annexing the Worrell Contracting Company Property effective December 31, 2014.

ORDINANCE #2014-57 “AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA”

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Goodman moved the items on the Consent Agenda, Items F, G, H, I, J, K, L, and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Site, Landscape and Building Elevation Plans – Dunkin Donuts. Approved. The site is located on the east side of Berkeley Boulevard between Cashwell Drive and Langston Drive.

Frontage:	75 ft.
Depth:	185 ft. (approx.)
Lot Area:	0.318 Acres
Zoning:	General Business

The property previously contained an existing building which was utilized as a car wash. The building was demolished in October, 2013 to allow for the construction of Mattress Firm which was approved by City Council at their October 7, 2013 meeting. Currently, Mattress Firm occupies the northern half of the existing parcel.

The submitted site plan indicates a proposed 2,019 sq. ft. one-story building placed perpendicular to Berkeley Boulevard and located on the southern half of the existing parcel currently occupied by Mattress Firm.

A proposed restaurant with 16 seats and 7 employees will require a total of 13 parking spaces. The site plan shows 15 parking spaces including one handicapped parking space. A 10 ft. wide drive-thru aisle is proposed extending from the shared driveway off of Berkeley Boulevard running westward around the building and terminating at the rear of the lot.

Interconnectivity has been provided to the adjacent properties to the east and west of the property.

Due to constraints on size, the applicant has requested a modification of the 15 ft. side yard setback to 12.5 ft. along the western property line to allow for required parking and a 24 ft. wide shared driveway between the parking lots serving the two businesses on the site.

The amount of previously-existing impervious surface (14,169 sq. ft.) is greater than the amount of proposed impervious surface (10,930 sq. ft.) after development. Therefore, stormwater detention and/or nitrogen calculations are not required.

NCDOT has issued an approved driveway permit for the shared driveway with Mattress Firm. A new driveway permit is not required.

The submitted landscape plan indicates Type A buffers along the western and southern property lines and will contain combinations of Willow Oak, Magnolias, Redbuds and Dwarf Yaupon Hollies.

A 20 ft. wide street yard will contain Chinese Elm, Redbuds and Dwarf Yaupon Hollies along Berkeley Boulevard.

Vehicular Surface Area plantings will include Chinese Elms and Dwarf Yaupon Hollies. These plants will be interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and within the interior along the front and rear elevations of the building.

The proposed dumpster location will be screened by an 8 ft. concrete masonry wall enclosure constructed to match the building and a chain link gate with vinyl slates for access to the dumpster.

A modification to allow the dumpster and drive-thru aisle to be located within the 5 ft. wide buffer along the western line has been requested. The applicant will be required to plant low growing shrubs along the entire length of the drive-thru aisle. These shrubs must not exceed 3 ft. in height at maturity and not extend into the drive aisle at any time.

Wall packs and/or exterior accent lighting will be provided on the building and are subject to the requirements of the City’s lighting design standards. No ground-mounted/pole mounted lighting is being proposed at this time.

Building elevation plans have not been submitted, however, the staff will insure that exterior materials and design will meet City standards.

At their meeting held on November 24, 2014, the Planning Commission recommended approval of the site, landscape and building elevation plans for Dunkin Donuts with the requested modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Dunkin Donuts with the following modifications.

- 1. Modification of the required side yard setback from 15 ft. to 12.5 ft.; and
- 2. Modification to allow the dumpster and drive-thru aisle to be located within the 5 ft. wide landscape buffer. Consent Agenda Approval.
Goodman/Headen (7 Ayes)

Site, Landscape and Building Elevation Plans - Point Five Development.
Approved. The site is located on the northeast corner of Cashwell Drive and North Berkeley Boulevard.

Frontage:	370 ft. on Cashwell Drive
	364 ft. on Berkeley Boulevard
	258 ft. on Eastgate Drive
Depth:	311 ft. (approx.)
Lot Area:	2.62 Acres
Zoning:	Shopping Center

The property consists of three parcels which wrap around the northwestern corner of Cashwell Drive and Berkeley Boulevard. The lots were previously occupied by Tractor Supply, an Exxon gas station and Deacon Jones Used Cars.

The submitted site plan indicates a 15,904 sq. ft. existing building with a reduced footprint as well as two new buildings with a combined area of 16,679 sq. ft. The two new buildings will front on Berkeley Boulevard. A parking lot containing 162 spaces, including eight handicapped spaces, will serve all three of the buildings.

Building setbacks will need to be modified to accommodate proposed locations of all three of the buildings as follows:

Existing Building:

Side Yard Setback Modification from 15 ft. to 5 ft.

Building No 1:

Side Yard Setback Modification from 15 ft. to 6.84 ft.

Side Yard Setback Modification from 15 ft. to 7 ft.

Building No. 2:

Side Yard Setback Modification from 15 ft. to 6.84 ft.

The amount of existing impervious area (106,737 sq. ft.) is greater than the amount of proposed impervious area (102,113 sq. ft.) therefore; stormwater detention and/or nitrogen calculations are not required for this development.

While specific uses for each building are not designated, retail use will require a total of 130 parking spaces. As indicated previously, the site plan shows a total of 162 spaces (including eight handicapped spaces).

Interconnectivity has been provided between the three parcels however a modification of interconnectivity to the adjacent properties to the north (rear) has been requested.

Access to the new proposed buildings will be provided through a curb cut along Berkeley Boulevard. All other existing curb cuts on Berkeley Boulevard will be closed. Two existing curb cuts on Cashwell Drive which served the former gas station will also be closed.

HVAC units will be roof-mounted and screened in accordance with City regulations.

The submitted landscape plan indicates street trees along Berkeley Boulevard and Cashwell Drive. The applicant has proposed small ornamental trees planted 20 ft. on center rather than larger, overstory trees at 40 ft. on center. This will allow for more visibility of the building and provide twice the overall number of shrubs on the site.

Vehicular surface buffer shrubs will be installed along Berkeley Boulevard consisting of Dwarf Yaupon Hollies. The developer has requested a waiver of this buffer along Cashwell Drive as there is no tenant proposed within the building facing that street.

Vehicular Surface Area plantings are being installed within the parking lot islands however a modification is being requested to reduce the overall vehicular surface area plantings from 379 (317 shrubs, 62 trees) to 358 (306 shrubs, 52 trees).

Type A (5 ft. wide) buffer is required along the northern property lines and will consist of Oaks, Flowering Cherry Trees, Privet and Hollies however, the applicant is requesting a modification of the required landscape buffers along the interior common property lines within the project development.

Exterior sidewalks are being proposed along both street frontages. Interior sidewalks are provided within the project development. Due to space constraints a modification is being requested to allow the sidewalk proposed near the northeast corner of Building No. 1 to encroach within the 5 ft. wide landscape buffer.

The proposed dumpster locations will be properly screened and staff is working with the applicant to ensure proper screening materials are proposed. A modification to allow the dumpsters to be located within the area of the 5 ft. wide landscape buffer has been requested.

Exterior lighting will be provided within the development and will be subject to City's design standards. Parking lot ground mounted poles are being proposed and installed at a height of 30 ft.

Elevation plans have been submitted which indicate the new buildings will be constructed of brick veneer and EIFS (synthetic stucco). There will be sufficient variation in textures to insure that the City's design standards are met.

At their meeting held on November 24, 2014, the Planning Commission recommended approval of the site, landscape and building elevation plans for Point Five with the requested modifications.

In addition, the Planning Commission recommended that an easement be provided to allow for future interconnectivity to the north.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Point Five with the following modifications.

1. Modification of the side yard setback for the former tractor supply building from 15 ft. to 5 ft.
2. Modification of the side yard setback for Building No. 1 from 15 ft. to 6.84 ft.; and
3. Modification of the side yard setback for Building No. 1 from 15 ft. to 7 ft.; and
4. Modification of the side yard setback for Building No. 2 from 15 ft. to 6.84 ft.; and
5. Modification of the interconnectivity to the adjacent Property to the north (Enterprise Rent-a-Car); and
6. Modification to allow the interior sidewalk proposed near the northeast corner of Building No. 1 to encroach within the 5 ft. wide landscape buffer; and
7. Modification to allow the dumpster to encroach within the 5 ft. wide landscape buffer.

The developer will be required to provide an easement to allow for future interconnectivity to the north. Consent Agenda Approval. Goodman/Headen (7 Ayes)

Goldsboro Christmas Parade, December 6, 2014 – Street Closing Request.

Approved. The annual Christmas Parade is one of the many local traditions helping to usher the holiday season into the Goldsboro area. For numerous years, the Goldsboro Jaycees have organized, coordinated and sponsored the event. This year, the parade will be organized, coordinated and sponsored by the Wayne County Chamber of Commerce Young Professionals Group.

The street closing request is as follows:

Parade Route: North on Center Street beginning at Spruce Street to Mulberry Street; West on Mulberry Street to Center Street (south bound); North on Center Street to Ash Street; East on Ash Street to Center Street (north bound); South on Center Street to Mulberry Street; East on Mulberry Street to John Street; South on John Street to Spruce Street ending at Spruce Street.

Staging Areas: Spruce Street between James and Center Streets, James Street between Spruce and Pine Streets, and Pine Street between James and John Streets.

Additional Closures recommended by the Police Department to manage traffic flow will encompass: James Street from Elm to Chestnut, John Street from Elm Street to Ash, Mulberry Street from James to William, Walnut Street from James to William, Chestnut Street from James to William, Spruce Street from George to William, Pine Street from George to William and Center Street from Elm to Spruce.

The time requested for the closing is from 8:00 a.m. to 8:00 p.m. Police have indicated that traffic will be restricted from 8:00 a.m. until 3:30 p.m. and all traffic stopped at 3:30 p.m. The actual parade will begin at 4:00 p.m. and end at approximately 6:00 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

- Staff recommends approval of this request subject to the following conditions:
1. All intersections remain open for Police Department traffic control.
 2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
 3. All activities, changes in plans, etc. will be coordinated with the Police Department.
 4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended Council approve the street closing of sections of Pine, Spruce, Center, Walnut, John, Mulberry, James, and Chestnut Streets for the Christmas Parade route from 8:00 a.m. to 8:00 p.m. on Saturday, December 6, 2014. Consent Agenda Approval. Goodman/Headen (7 Ayes)

New Hope Road Multi -Use Path Design Services. Ordinance and Resolution Adopted. In December 2013, the City of Goldsboro entered into an agreement with NCDOT to receive state and federal funds to design and construct a multi-use path from the existing section which terminates at Hare Road to the sidewalk at Wayne Memorial Drive. The combined federal and state funds available from this agreement are \$500,000 and are administered through NCDOT's Local Projects Administration program. In September 2014, staff received Preliminary Engineering Authorization of \$75,000 for the design of the multi -use path and associated pedestrian bridge at Reedy Branch. A Request for Letter of Interest was advertised for the design and the City received seven submittals. Kimley-Horn was chosen by the selection committee as the most qualified firm to provide design services.

The City of Goldsboro has negotiated a scope and fee of \$74,999.55 for the design services. Due to the nature of the municipal agreement, the scope and fee must have concurring approval by NCDOT. The appropriate paperwork has been submitted and we are awaiting a response. To remain on schedule, staff is seeking City Council approval to enter into an agreement with Kimley-Horn and Associates, Inc. for the design services contingent upon NCDOT's approval of the scope and fee.

Staff recommended the City Council adopt the following entitled budget ordinance appropriating funds for the New Hope Road Multi-Use Path and adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an engineering services contract in the amount of \$74,999.55 for engineering services required for the New Hope Road Multi-Use Path, contingent upon approval from NCDOT. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2014-58 AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR”

RESOLUTION NO. 2014-84 “RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND KIMLEY -HORN & ASSOCIATES, INC. FOR NEW HOPE ROAD MULTI-USE PATH DESIGN SERVICES”

2014 Bituminous Concrete Resurfacing B. R. #2014-004 - Change Order No. I. Resolution Adopted. On July 21, 2014, the City Council adopted Resolution No. 2014-45 awarding a contract to Barnhill Contracting for street resurfacing. This contract provides for milling and resurfacing approximately 21 street sections. Upon the request of City staff, Barnhill Contracting Company has submitted cost estimates to resurface the following additional street sections:

<u>Location</u>	<u>Cost Estimate</u>
Mulberry Street from Pineview Avenue to Jefferson Ave.	\$ 69,048.06
John Street	\$ 42,913.41

from Swan Street to Dewey St.

East Palm Street from Madison Avenue to Best St.	\$ 18,770.54
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Hillcrest Drive from Spence Avenue to Hilldale Lane	<u>\$ 40,560.43</u>
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Total Change Order No. 1 =	\$171,292.44
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The addition of the above street sections will require the contract completion time to be extended by seventy-five (75) days with the stipulation that Mulberry Street is first priority with a projected completion of Mulberry Street before the Christmas holidays. The amended contract completion date for the remaining street sections is February 16, 2015.

We propose to issue a change order to Barnhill Contracting Company's current contract for bituminous concrete resurfacing. We have reviewed this project with the Finance Director and determined that sufficient funds are available in FY 2014-15 Budget.

Staff recommended the City Council adopt the following entitled Resolution authorizing the City Manager to execute a change order totaling \$171,292.44 with Barnhill Contracting Company. Consent Agenda Approval. Goodman/Headen (7 Ayes)

RESOLUTION NO. 2014-85 "RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER WITH BARNHILL CONTRACTING COMPANY FOR BITUMINOUS CONCRETE RESURFACING- CONTRACT #2014-004"

Budget Amendment – Funding for the UNC School of Government Development Finance Initiative. Ordinance Adopted. The City Council was supportive of entering into an agreement with the UNC School of Government Development Finance Initiative to explore project areas in Goldsboro. Council approved \$26,000 for the Mayor to enter into this agreement with UNC School of Government.

The contract will include exploring three project areas which will include: the downtown core, the adjacent urban neighborhood, and one or more entryway corridors. The project timeframe for this evaluation is expected to be between 60-90 days at a cost of \$26,000.

Since the current fiscal year's budget does not have sufficient funding for this consultant, it is necessary to appropriate funding from the General Fund's unassigned fund balance.

Staff recommended Council adopt the following entitled budget ordinance appropriating \$26,000 from the unassigned fund balance of the General Fund for the Development Finance Initiative Agreement. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2014-59 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR"

Additional Merit Bonus. Approved. During the City's budget process, merit pay bonuses were discussed and it was determined that a \$200 average bonus would be authorized in the budget. The amount funded was \$108,316, which includes the General, Occupancy Tax and Utility Funds. It was also mentioned that the designated criteria for the bonuses would be discussed and proposed options would be determined in December.

Merit pay is an approach that compensates and rewards performance among the employees for their accomplishments and contributions during the rating period. After considerable discussion with the departments, it was determined that a tier schedule would allow for acknowledgment of the higher performers within the City. The City Manager would like to recommend changing from the \$200 average merit bonus to a \$300 average merit bonus. Additional funding would be needed in the General Fund in

the amount of \$52,000 and \$6,800 in the Utility Fund. As of November 2014, the attrition savings will be sufficient to cover this cost and no fund balance appropriation is needed.

Staff recommended Council approve the City Manager's recommendation from the \$200 average bonus to the \$300 average bonus. Consent Agenda Approval. Goodman/Headen (7 Ayes)

Rescheduling Council Meetings for 2015 Due to Holidays. Approved. The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

The following meetings need to be rescheduled due to holidays:

- Monday, January 19, 2015 is in observance of Dr. Martin Luther King, Jr. Birthday
- Monday, September 7, 2015 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Tuesday, January 20, 2015
- Tuesday, September 8, 2015

Staff recommended Council accept staff recommendations and approve the revised 2015 regular meeting schedule. Consent Agenda Approval. Goodman/Headen (7 Ayes)

End of Consent Agenda.

City Manager's Report. Mr. Stevens shared Lights Up was moved to Tuesday, December 2nd beginning at 5:30 p.m. The Christmas Parade will be Saturday, December 6th beginning at 4:00 p.m. He encouraged everyone to come out and participate in these events.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Pro Tem Broadaway encouraged everyone to come out tomorrow evening for Lights Up. He also congratulated Ms. Braswell on her retirement.

Councilmember Headen asked that everyone remember his good friend and former Councilmember Bob Waller on the passing of his wife. Prayers go out to him and his family. He stated Ms. Linda does a wonderful job and she will be missed. The Grinch will be out tomorrow at Lights Up.

Councilmember Goodman stated Ms. Linda will be truly missed.

Councilmember Williams stated he was deeply grateful for all the cards and encouragement he received following his surgery. He thanked everyone. He stated he will miss Ms. Braswell. Councilmember Williams shared a story in which Sheriff Winders called and he and Mr. Braswell were at the same call.

Councilmember Allen shared a couple of weeks ago he reported through the Chamber and their website they are trying to get people to like the Wings Over Wayne Air Show and the Thunderbirds. It is in several places, there is even a link on the City's webpage. He stated he would also like to commend the News Argus, for doing an editorial on shopping local. He encouraged everyone to shop local, it's important to our community, our local business owners and our local sales tax. Councilmember Allen stated a lot of people gave during Thanksgiving, he saw a line at the Soup Kitchen and they served a couple of hundred meals. He encouraged everyone to remember those in need and to help in any way they can. Councilmember Allen stated George Kornegay from Mount Olive passed, he was a really good man, was all about Wayne County and would do anything he could for Wayne County and especially Mount Olive, he will be

truly missed, and God speed and remember his family. He stated we lost an angel last week, Ms. Pat Waller, a fine human being; she was a kind person, never known her to say anything bad about anyone. Please remember Bob and their family in prayers.

Councilmember Aycock stated our prayers are with Bob Waller and his family. He stated he thought a lot of Linda's dad and he really thought a lot of him. He shared he and Bobby went to school together and he wished Linda well. Councilmember Aycock stated he has noticed increased holiday traffic and asked everyone to be a little more patient, a little more cautious and a little more caring. It will still be there when you get there. Drive responsibly.

Councilmember Williams stated our prayers are with Bob Waller and his family. He also mentioned a renowned educator in District 4, Kirby Hamilton; he passed about a week ago. Our prayers are also with his family.

Mayor King read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Officer David L. Wilson as an Employee of the City of Goldsboro for more than 11 Years.

Resolution Adopted. Officer David L. Wilson retires on December 1, 2014 as a Police Officer in the Goldsboro Police Department of the City of Goldsboro with more than 11 years of service. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to David L. Wilson their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to David L. Wilson our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer David our very best wishes for success, happiness, prosperity and good health in his future endeavors.

RESOLUTION NO. 2014-83 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY OFFICER DAVID L. WILSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 11 YEARS"

Mayor King thanked Officer Wilson for services rendered.

Chief Stewart stated he would like to say Officer Wilson is a dedicated employee.

Mayor King asked Linda was she sure she wanted to retire.

There being no further business, the meeting adjourned at 7:45 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JANUARY 20, 2015 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-1-15 S. Dillon Wooten – Northwest corner of New Hope
Road and Hare Road (NB to O&I-1 Conditional District)

BACKGROUND: Frontage: 600 ft. (New Hope Road)
661 ft. (Hare Road)
Area: 352,233 sq. ft., or 8.1 Acres (approx.)

Surrounding Zoning: North: Office & Institutional-1
South: Office & Institutional-1
East: R-16 Residential and
General Business
West: Office & Institutional-1

Existing Use: The property is currently vacant.

Proposed Use: The applicant has requested a Conditional District which would limit the use of the property to an assisted living facility. In addition, the applicant has requested a waiver of site plan approval at time of rezoning. If the zoning is approved to O&I-1CD, full development plans would have to be reviewed and approved by the City Council prior to issuance of a building permit.

Comprehensive Plan Recommendation: The City's Land Use Plan designates this property for commercial use.

DISCUSSION: Engineering Comments: City water service and sanitary sewer service is available to the property. The site is not located within a flood hazard area.

All change of zone requests are forwarded to Seymour Johnson Air Force Base for their review. Staff has received no response with regards to this request.

As noted previously, the Comprehensive Plan recommends commercial use for the property. If the rezoning is approved, any proposed use would be required to submit development plans for approval by the City Council.

The existing Neighborhood Business zone would permit the assisted living facility use, however, building size within the that zone would be limited to no more than 24,000 sq. ft. The requested General Business zone does not include a limitation on building size.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on February 2, 2015.

Date: _____
Planning Director

Date: _____
City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at 7:00 p.m. on **Tuesday, January 20, 2015.**

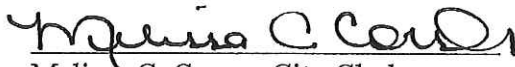
Z-1-15 S. Dillon Wooten – Northwest corner of New Hope Road and Hare Road

The property is located on the northwest corner of West New Hope Road and Hare Road. The Wayne County Tax Identification Nos. are 3610-83-3580, 6638, 4776, 3824 and 1801. The property has a total frontage of approximately 600 ft. on New Hope Road, a frontage of approximately 661 ft. on Hare Road and a total area of approximately 352,233 sq. ft., or 8.1 acres. The present zoning classification is Neighborhood Business. The proposed zoning classification is Office and Institutional-1 Conditional District to allow the development of an assisted living facility.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Anyone desiring to file a written petition of protest intended to invoke the three-fourths (3/4) majority vote rule as specified in G.S. 160A-385 must file such petition in the office of the City Clerk, City Hall, 200 North Center Street, no later than 5:00 p.m., on Wednesday, January 14, 2015. Petitions are available in the Department of Planning.

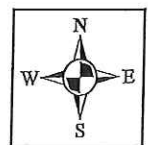
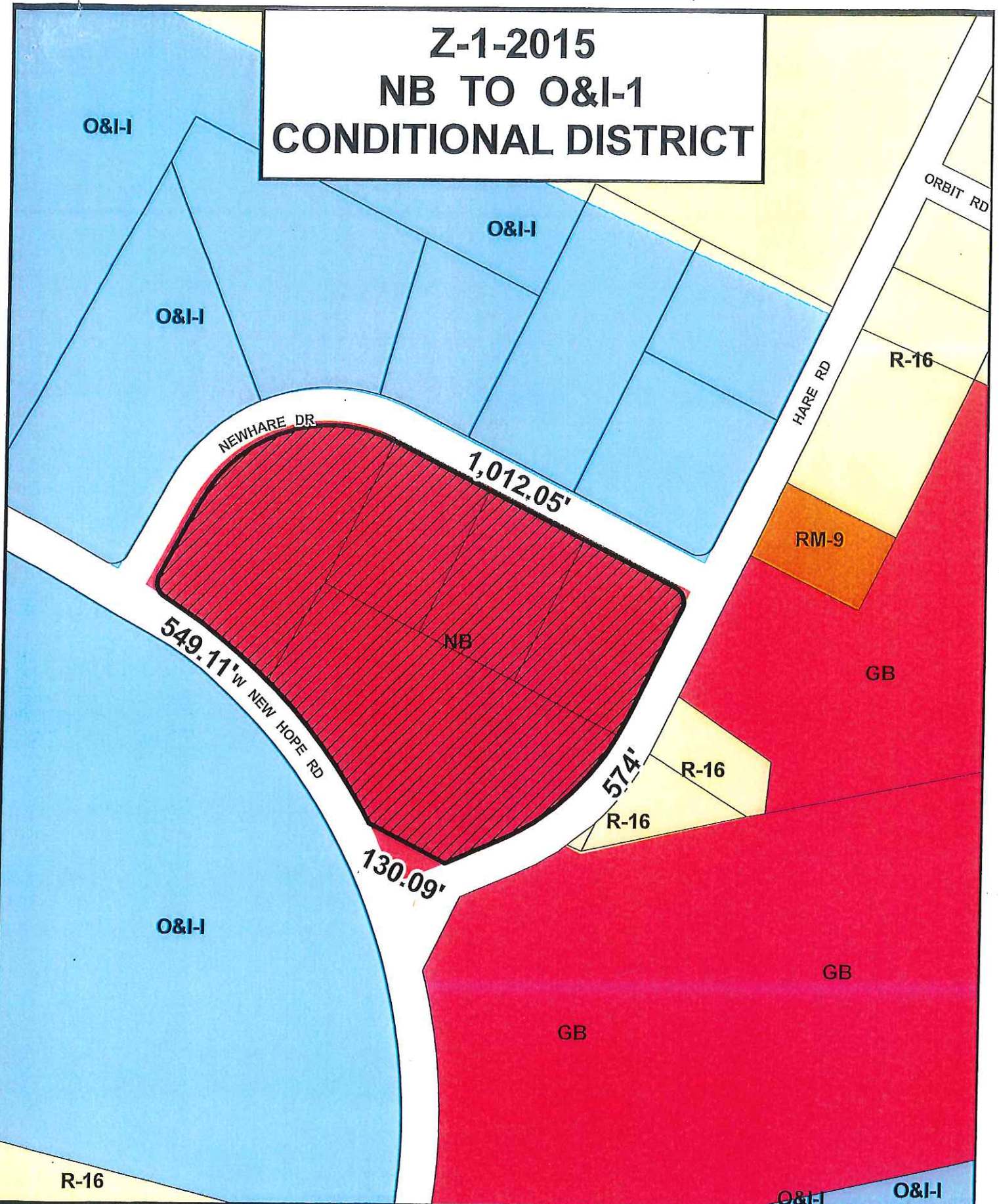
If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa C. Corser, City Clerk

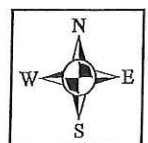
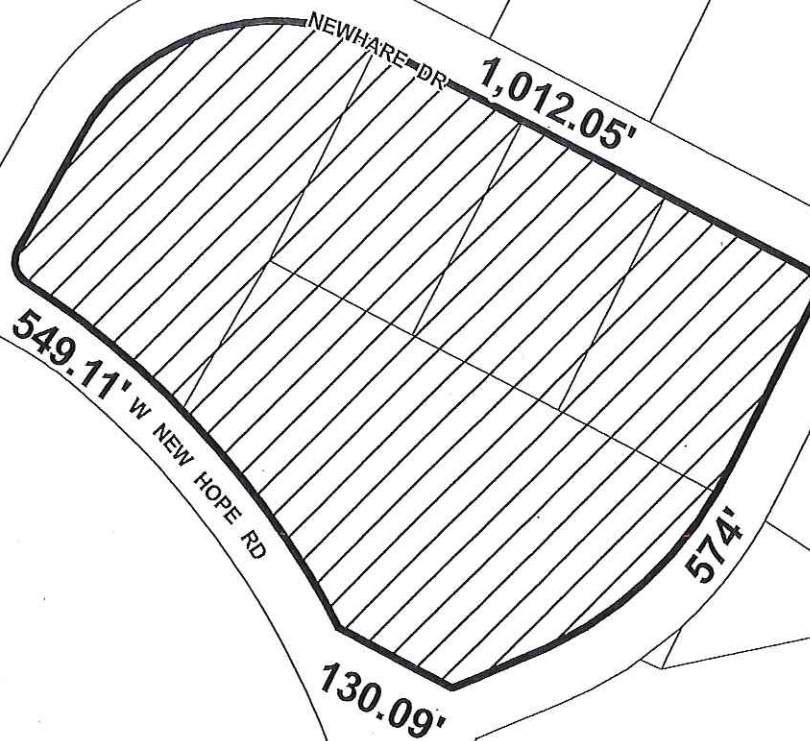

James D. Womble, City Attorney

PUBLISH: January 2, 2015
January 9, 2015

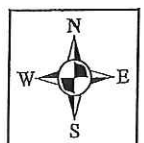
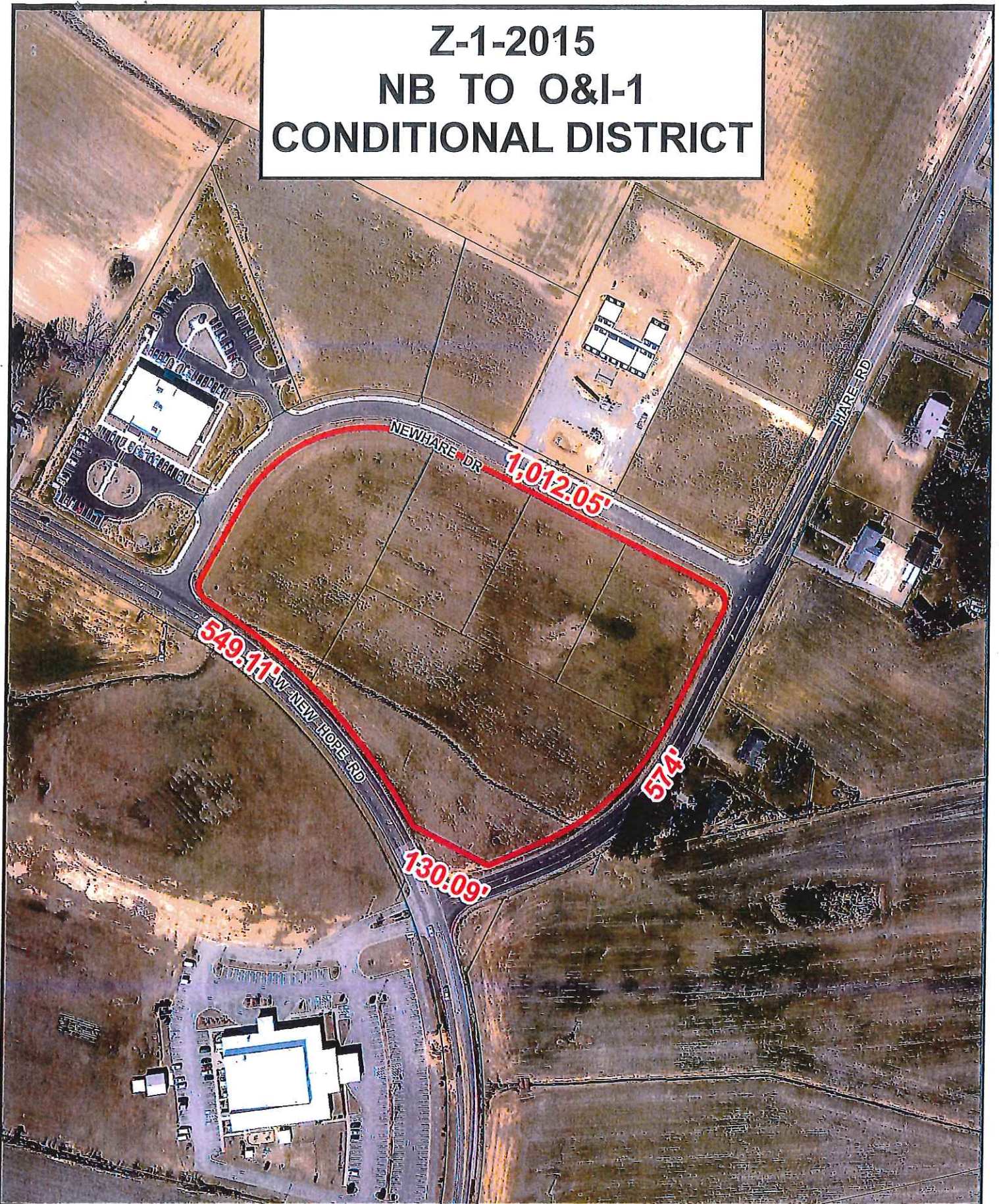
Z-1-2015 NB TO O&I-1 CONDITIONAL DISTRICT



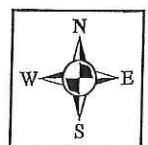
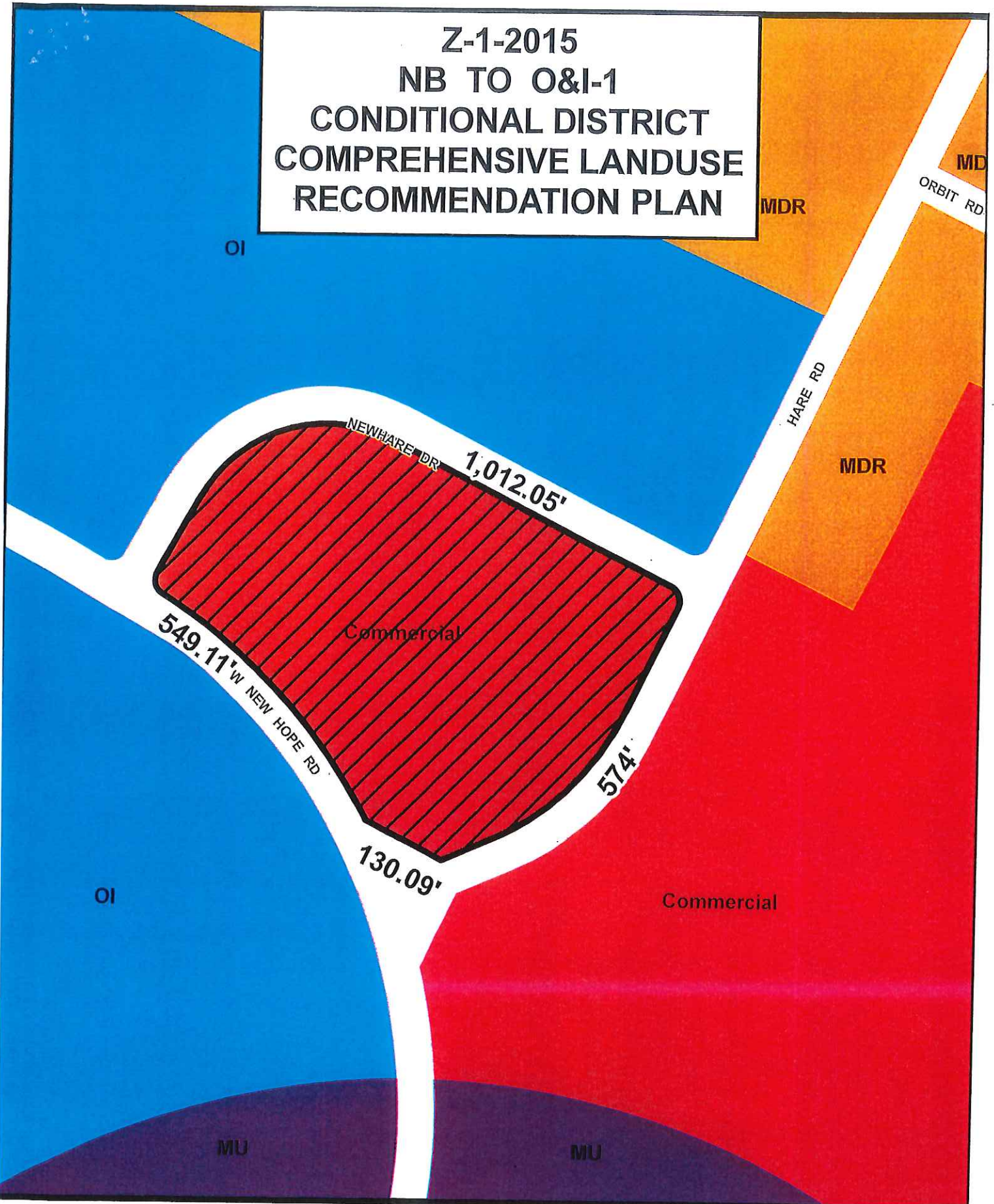
**Z-1-2015
NB TO O&I-1
CONDITIONAL DISTRICT**



**Z-1-2015
NB TO O&I-1
CONDITIONAL DISTRICT**



**Z-1-2015
NB TO O&I-1
CONDITIONAL DISTRICT
COMPREHENSIVE LANDUSE
RECOMMENDATION PLAN**



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JANUARY 20, 2015 COUNCIL MEETING

SUBJECT: Goldsboro MPO Bicycle, Pedestrian, and Greenway Plan

BACKGROUND: The City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, undertook the preparation of the Goldsboro MPO Bicycle, Pedestrian and Greenway Plan to communicate a vision and a clear path towards making the Goldsboro region more walkable and bikable. The plan area includes the City of Goldsboro, its extraterritorial jurisdiction (ETJ), and an area of unincorporated Wayne County beyond the City ETJ (referred to as the Total Urbanized Area).

In January of 2014 City Council awarded the contract for planning services to Alta/Greenways to prepare the Goldsboro MPO Bicycle, Pedestrian and Greenway Plan.

DISCUSSION: As of November 2014 the final draft of the Goldsboro MPO Bicycle, Pedestrian and Greenway Plan has been completed. The TCC and TAC approved the plan for review and approval by Goldsboro City Council at their November 24, 2014 meeting. The plan advances an agenda of better mobility, improved health, economic development, environmental stewardship, and improved safety impacts by recommending connected infrastructure, policies, and programs for bicycle and pedestrian transportation and recreation.

The plan identifies goals and implementing actions related to Off-road Greenways, On-road Bicycle and On-road pedestrian networks.

While not a regulatory document, the Goldsboro MPO Bicycle, Pedestrian, and Greenway Plan will guide the City Council when considering the specific bicycle/pedestrian needs and interests of the Goldsboro region. This Bicycle, Pedestrian, and Greenway Plan serves as the official bicycle and pedestrian component of the 2040 Metropolitan Transportation Plan (MTP) that was adopted October of 2014.

RECOMMENDATION: By motion, accept the recommendation of the Transportation Advisory Committee and adopt the Goldsboro MPO Bicycle, Pedestrian, and Greenway Plan as presented.

Date: _____
Planning Director

Date: _____
City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JANUARY 20, 2015 COUNCIL MEETING

SUBJECT: Alley Closing – Running from Gulley Street easterly to its Terminus between Pine Street and Corney Street

BACKGROUND: The section of alley petitioned for closing runs from the eastern right-of-way of Gulley Street between Pine Street and Corney Street for a distance of approximately 200 ft. to its terminus intersecting with another alley running in a north-south direction. The alley has a right-of-way width of 10 ft.

Petitioner: Terry Coley (Owner of adjacent property)

DISCUSSION: The petitioned alley closing has been forwarded to the Fire, Police, Engineering and General Services Departments for their review.

If the alley is closed, ownership of the right-of-way would be split equally between the adjoining property owners.

The attached Resolution would schedule a public hearing on this alley closing for February 16, 2015. The Resolution would be advertised in the newspaper for four consecutive weeks, the alley would be posted on both ends and all adjacent property owners would be notified of the public hearing by certified mail.

RECOMMENDATION: By motion, adopt the attached Resolution scheduling a public hearing on the closing of the petitioned alley for February 16, 2015.

Date: _____

Planning and Comm. Dev. Director

Date: _____

City Manager

ALLEY CLOSING RUNNING FROM GULLEY STREET TO ITS TERMINUS

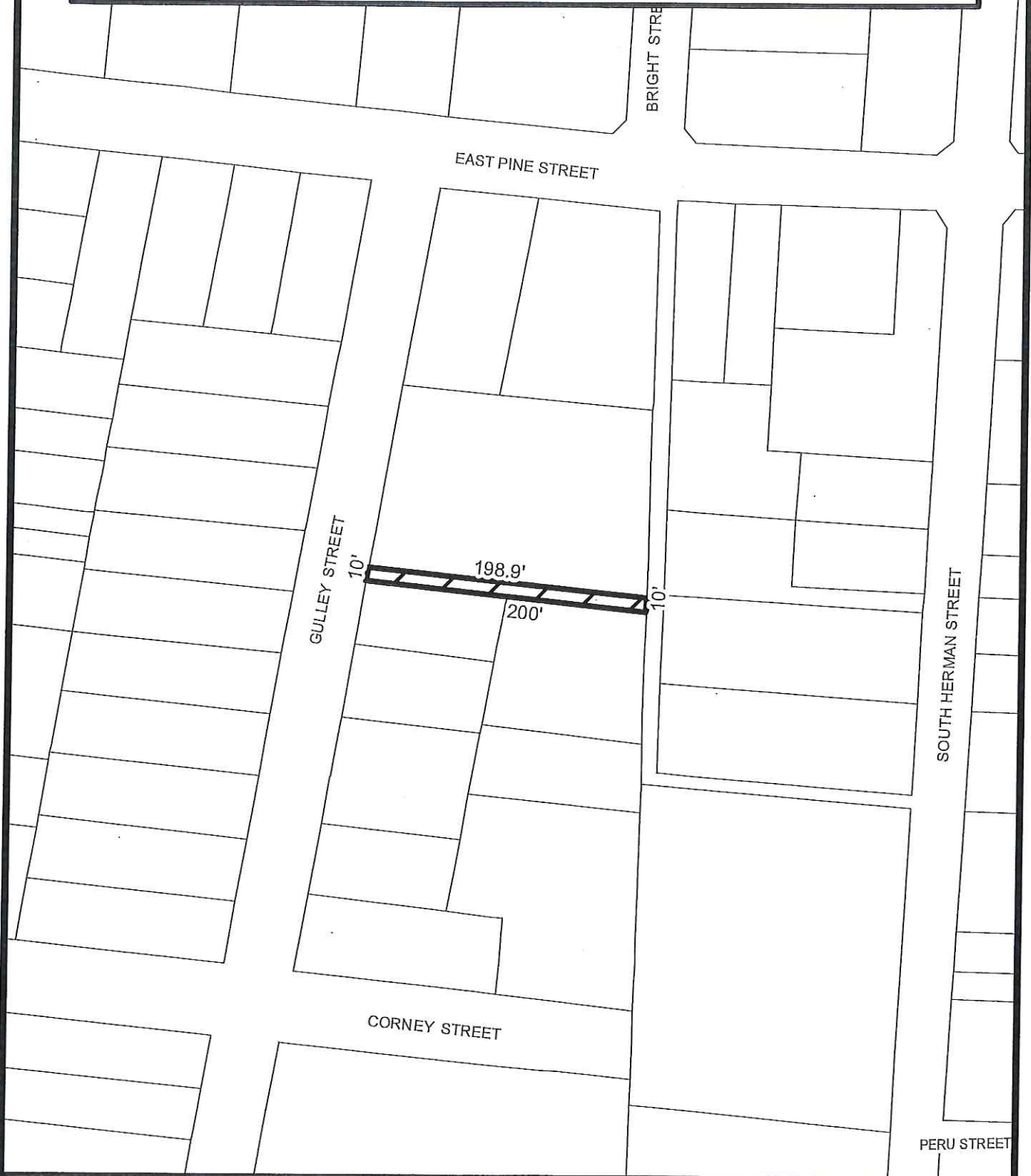


The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the accuracy of the information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibility for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

60 30 0 60 Feet



ALLEY CLOSING RUNNING FROM GULLEY STREET TO ITS TERMINUS



The data represented on this map has been compiled by the best methods available. Accuracy is not guaranteed. The user of this map is responsible for verifying the accuracy of the data represented on this map. The City of Goldsboro and the compiler thereof do not warrant the accuracy of the data represented on this map for any purpose other than the general information provided.

100 50 0 100 Feet

TRP

RESOLUTION NO. 2015

RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF THE CITY OF
GOLDSBORO TO CLOSE A CERTAIN ALLEY
WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA

BE IT RESOLVED that the City Council of the City of Goldsboro, North Carolina, pursuant to the authority given them by General Statute 160A-299 of North Carolina do hereby declare:

1. That it is the intent of the City Council to consider closing a certain alley within the City of Goldsboro.
2. That the alley requested for closing shall be described as set forth hereunder:
 - a. Alley: Running from the eastern right-of-way of Gulley Street in an easterly direction a distance of approximately 200 ft. to its terminus between East Pine Street and Corney Street and having a right-of-way width of 10 ft.
3. That a map portraying the layout of the above designated alley proposed to be closed and the area served by it may be examined in the Goldsboro Department of Planning and Community Development.
4. That, in accordance with Section 160A-299(c) of the General Statutes of North Carolina, the abutting property owners will be vested with the right, title and interest in the right-of-way extending to the centerline of the alley to be closed.
5. That, in accordance with Section 160A-299(f) of the General Statutes of North Carolina, the City may reserve its right, title and interest in any utility improvement or easement within the alley to be closed.
6. That a public hearing on all matters concerning the proposed street closing will be held before the City Council in the Council Chambers, City Hall on **February 16, 2015, at 7:00 p. m.**

Adopted this _____ day of _____, 2015.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

PUBLISH: January 22, 2015
January 29, 2015
February 5, 2015
February 12, 2015

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 20, 2015

SUBJECT: Authorization of an Agreement with AH Environmental Engineering, PC for Professional Services on Plate Settler Treatment Enhancement Project at the Water Plant

BACKGROUND: During the last two years, we have been evaluating the water plant to see if it was feasible to add technology for additional particle settling which would allow an increase of water treatment capacity. After completing this evaluation it was found that adding plate settlers to the existing sedimentation basins would allow a 2 million gallon per day capacity increase to the current 12 MGD water plant, increasing it to 14 MGD.

The cost to install plate settlers is relatively low (\$1.20/gallon) compared to constructing additional sedimentation basins (\$6-\$8/gallon) to achieve the same plant capacity increase. The construction cost to install the plate settlers is estimated at \$2,040,000.

DISCUSSION: We are now ready to begin engineering design and permitting on the plate settler project. Then professional services for bid assistance, construction administration, construction observation, and start-up will be provided later. A proposal has been received from AH Environmental Engineering, PC for these services in an amount not to exceed \$281,000.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution authorizing the City Manager to execute a contract with AH Environmental Engineering, PC not to exceed \$281,000 to provide engineering services for the Plate Settler Treatment Enhancement Project.

Date: _____

Karen H. Brashear, Public Utilities Director

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2015-

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF
A CONTRACT WITH AH ENVIRONMENTAL ENGINEERING, PC
FOR PROFESSIONAL SERVICES ON THE
PLATE SETTLER TREATMENT ENHANCEMENT PROJECT

WHEREAS, the City has evaluated the potential to add capacity to the Water Treatment Plant and has found a plate settler technology to enhance treatment and allow 2 million gallons per day (MGD) additional treatment capacity for about \$1.20/gallon; and

WHEREAS, currently the State regulatory environment will permit this treatment enhancement, 2 MGD additional capacity, and an increase of 2 MGD river allocation; and

WHEREAS, the City of Goldsboro has four water sales contracts to sell up to 3.4 MGD drinking water to surrounding water districts in upcoming years; and

WHEREAS, the City has received a proposal for \$281,000 from AH Environmental Engineering, PC, Newport News VA to provide engineering design, permit assistance, and construction assistance; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to authorize a contract for engineering services to AH Environmental Engineering, PC in an amount not to exceed \$281,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a contract with AH Environmental Engineering, PC in an amount not to exceed \$281,000 for engineering services relating to the Plate Settler Treatment Enhancement Project.
2. This resolution shall be in full force and effect from and after this 20th day of January, 2015.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 20, 2015 COUNCIL MEETING

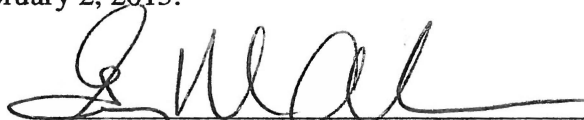
SUBJECT: Setting Public Hearing
 Utility Improvements

BACKGROUND: The City Council recently reviewed a sanitary sewer petition submitted by property owners residing on Balsam Place. On December 2, 2014 staff conducted an informational meeting with several property owners to discuss the sanitary sewer petition process, total project installation and potential resident costs, possible construction time line and average monthly sanitary sewer utility bills. Based on the favorable response received from property owners attending this meeting, staff recommends Council's consideration of installation of sanitary sewer improvements for Balsam Place from Amherst Road to the terminus of Balsam Place.

DISCUSSION: Before the City Council can authorize the construction of specific improvements, Council must adopt a resolution which states the intent of the Council to make the improvements and that the improvements will be financed by assessment. This resolution must also set a public hearing to obtain property owner input.

RECOMMENDATION: Recommend that the City Council, by motion, adopt the attached resolution setting a public hearing for Monday, February 2, 2015.

Date: 12 Jan 15



Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2015-

PRELIMINARY RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF
THE CITY OF GOLDSBORO TO MAKE CERTAIN UTILITY IMPROVEMENTS
AND TO FINANCE SUCH PROJECTS BY SPECIAL ASSESSMENT

BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

1. It is the intent of the City Council to extend the sanitary sewer system of the City of Goldsboro by constructing sanitary sewer lines along certain streets and acquired easements of the City of Goldsboro.
2. The sanitary sewer lines to be installed shall be along the street shown below:

<u>Location</u>	<u>From</u>	<u>To</u>	<u>Improvement</u>
Balsam Place	Amherst Road	Terminus	Sanitary Sewer

3. The assessment shall be made against the land served abutting that portion of the street where the sanitary sewer lines are installed in proportion to the respective frontage of such land with one-half of the cost to be assessed on either side of the sanitary sewer lines installed, except that the maximum total cost to be assessed against any property shall not exceed seventeen dollars (\$17.00) per abutting property linear foot for sanitary sewer. The basis for making this assessment, as set forth above, is in accordance with GS 160A-218(1).
4. The assessments for these sanitary sewer improvements shall be payable at par if paid within 30 days from the publication of the notice that the assessment roll has been confirmed or in five (5) equal annual installments bearing interest at the rate of eight percent (8%) per annum from the date of confirmation of the assessment roll, the interest payable annually, one installment becoming due each year at the time the assessment roll was confirmed until all five (5) installments and interest are paid.
5. In the event of any default in payment of any installment when due, the entire amount assessed against such property shall become due and payable at once at the option of the City of Goldsboro.
6. A public hearing on all matters concerning the proposed improvements will be held before the City Council at City Hall at 7:00 p.m. on the 2nd day of February, 2015.

Adopted this _____ day of _____, 2015.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 20, 2015 COUNCIL MEETING

SUBJECT: Comprehensive Sanitary Sewer Rehabilitation Plan
Legacy Sanitary Sewer Inspection Data Review

BACKGROUND: The City has previously conducted an Inflow & Infiltration Analysis and several Sewer Investigation Projects to identify sanitary sewer gravity piping and collection system manholes that may require rehabilitation/replacement to address inflow and infiltration issues.

DISCUSSION: The sewer investigation projects completed involved comprehensive manhole inspections, smoke testing/dye testing, and pipeline closed circuit television (CCTV) inspections.

This comprehensive investigation has identified the need for review of the investigation data and recommendations for rehabilitation of approximately 200 manholes and 78,000 linear feet of pipeline. Staff requested McKim & Creed, Inc. submit a proposal for engineering services pertaining to reviewing CCTV footage and manhole inspection reports and recommending rehabilitation projects for the City of Goldsboro. McKim & Creed submitted a proposed scope of services, fee estimate, and anticipated schedule based on the recommendations provided in previous inspection reports/data, as follows:

Fee Schedule:

Review of Legacy SSES Data	\$ 19,000.00
Identification of Point Repairs	\$ 4,000.00
Technical Memorandum of Findings	\$ <u>10,000.00</u>
Total Fee for Engineering Services:	\$ 33,000.00

The fee submitted by McKim & Creed to complete the proposed scope of services shall not exceed a total of \$33,000.00 without prior written approval from the City of Goldsboro. It is anticipated that the time of completion for the services outlined above will extend from February 1, 2015 to April 2, 2015.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to execute an engineering agreement with McKim & Creed, Inc. pertaining to Legacy Sanitary Sewer Inspection Data Review of the Comprehensive Sanitary Sewer Rehabilitation Plan in the amount of \$33,000.00.

Date: 12 Jan 15


Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2015-

RESOLUTION AUTHORIZING EXECUTION OF PROFESSIONAL ENGINEERING
SERVICES AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND MCKIM & CREED
LEGACY SANITARY SEWER INSPECTION DATA REVIEW OF THE COMPREHENSIVE
SANITARY SEWER REHABILITATION PLAN

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for development of a Comprehensive Sewer Repair and Replacement Program for the City based on recommendations provided in previous inspections reports/data;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a professional engineering services agreement in the amount of \$33,000.00 with McKim & Creed, Inc. pertaining to Legacy Sanitary Sewer Inspection Data Review of the City's Comprehensive Sanitary Sewer Rehabilitation Plan.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2015.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Finance Department
Monthly Report - December 2014



Prepared by: Kaye Scott, Finance Director

FY 2014-15

GENERAL FUND				
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Revenues				
Tax Revenues	\$ 7,479,009	\$ 15,612,068	\$ 6,827,673	43.73%
License & Permits	272,708	796,100	260,606	32.74%
Revenue Other Agencies	6,419,039	16,454,819	7,489,064	45.51%
Charges for Services	2,364,197	4,581,660	2,237,925	48.85%
Capital Returns	113,638	56,700	137,276	242.11%
Miscellaneous Revenues	88,053	847,000	54,241	6.40%
FB Withdrawal/PO Appropriation		1,948,677		
Total	\$16,736,644	\$ 40,297,024	\$ 17,006,785	42.20%
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Departmental Expenditures				
Mayor/Council	\$ 165,781	\$ 493,513	\$ 234,357	47.49%
City Manager	388,105	1,690,567	626,582	37.06%
Human Resources Management	255,094	613,866	287,645	46.86%
Community Affairs	107,914	224,812	110,020	48.94%
Paramount Theater	164,581	377,368	194,334	51.50%
Inspections	273,591	667,295	312,616	46.85%
Downtown Development	132,033	293,203	233,887	79.77%
Information Technology	484,769	1,011,596	447,012	44.19%
Public Works - Adm.	198,897	382,590	203,983	53.32%
Garage	1,099,378	2,286,075	1,084,055	47.42%
Garage Credits	(659,347)	(1,550,000)	(699,059)	45.10%
Building & Traffic Maint.	371,782	455,099	239,156	52.55%
Cemetery	182,449	292,589	160,782	54.95%
Finance	546,041	1,226,315	588,634	48.00%
Office Supplies Credits	(4,786)	(9,000)	(4,188)	46.53%
Planning & Redevelopment	726,673	2,035,660	768,915	37.77%
Postage Credits	(6,515)	(30,000)	(9,479)	31.60%
Streets & Storms - General	708,916	1,546,238	888,947	57.49%
Streets & Storms - Utilities	347,653	637,700	351,118	55.06%
Street Paving	250,271	575,000	441,846	76.84%
Sanitation	1,505,312	4,197,352	1,561,299	37.20%
Engineering	312,085	1,374,931	384,486	27.96%
Fire Department	2,761,689	6,082,645	3,298,035	54.22%
Police Department	6,695,338	8,925,778	4,282,047	47.97%
Animal Control	32,033	61,619	33,340	54.11%
Special Expense Fees	1,584,512	3,029,703	1,255,899	41.45%
Parks & Recreation	1,226,214	2,494,723	1,165,958	46.74%
Golf Course	348,698	909,787	399,630	43.93%
Total	\$20,199,161	\$ 40,297,024	\$ 18,841,857	46.76%

UTILITY FUND				
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Revenues				
Charges for Services	\$ 7,538,706	\$ 15,386,565	\$ 7,681,442	49.92%
Capital Returns	11,654	17,700	8,360	47.23%
Miscellaneous Revenues	74,263	146,000	121,539	83.25%
FB Withdrawal/PO Appropriation		\$ 3,149,228	\$ -	0.00%
Total	\$ 7,624,623	\$ 18,699,493	\$ 7,811,341	41.77%
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Departmental Expenditures				
Distribution & Collections	\$ 998,279	\$ 3,357,195	\$ 1,271,088	37.86%
Water Treatment Plant	1,898,807	5,435,776	1,956,355	35.99%
Water Reclamation Plant	2,276,160	7,852,187	2,254,221	28.71%
UF - Capital	181,624	1,424,430	242,265	17.01%
Compost Facility	850,632	629,906	282,627	44.87%
Total	\$ 6,205,502	\$ 18,699,493	\$ 6,006,556	32.12%

DOWNTOWN DISTRICT FUND				
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Revenues				
Tax Revenues	\$ 18,342	\$ 69,675	\$ 21,856	31.37%
Capital Revenue	38	100	20	20.00%
FB Withdrawal/PO Appropriation		77,196		
Total	18,380	146,971	21,876	14.88%
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Spent
Departmental Expenditures				
Downtown District	\$ 22,411	\$ 146,971	\$ 46,783	31.83%
Total	\$ 22,411	\$ 146,971	\$ 46,783	31.83%

OCCUPANCY TAX FUND				
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Revenues				
Occupancy Tax/Civic Center	\$ 151,987	\$ 275,000	\$ 160,650	58.42%
Occupancy Tax/Travel & Tourism	151,986	275,000	160,650	58.42%
Capital Returns/Misc./Property Sale	\$ 51,447	\$ 600	\$ 680,148	0.00%
FB Withdrawal/PO Appropriation	\$ -	\$ 364,735	\$ -	
Total	\$ 355,420	\$ 915,335	\$ 1,001,448	109.41%
	Actual	Adjusted Budget	Actual to Date	YTD %
	FY '13-14	FY '14-15	FY '14-15	Collected
Departmental Expenditures				
Civic Center	\$ 550,893	\$ 640,235	\$ 467,429	73.01%
Travel & Tourism	184,342	275,100	172,375	62.66%
Total	\$ 735,235	\$ 915,335	\$ 639,804	69.90%

PLANNING DEPARTMENT

MONTHLY REPORT – DECEMBER, 2014

Prepared by: Sally Johnson

General Tasks

During the month of December, the Planning staff served as liaison with the Planning Commission. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, Bike/Ped/Greenway Plan, a turning movement count and wayfinding signage. On-going projects include preparation of transportation-related documents and maps and laserfiche of documents. Code enforcement staff scheduled over 223 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of December.

2014

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	8	8	6	3	2	5	8	5	4	7	0	0	56	5.0
Historic District Commission														
Certificates of Appropriateness	2	1	3	8	1	1	0	1	1	2	4	0	25	2.1
Code Enforcement														
Grass Cutting/Cost	0	0	0	24/\$1,470	47/\$2,675	85/\$5280	103/\$6020	99/\$6422	83/\$5,070	55/\$3155	14/\$1035	0	393	37
Illegal Dumping/Cost	0	0	0	0	0	\$100	1/\$25	0	0	0	0	0	2	0
Repeat Offenders	0	0	0	23	41	68	91	92	59	50	10	0	342	31
Junk Vehicles Tagged/Towed	0	4/3	8/2	8/2	17/3	11/0	15/3	12/1	8/0	7/0	5/0	8/4	91/16	8/1
Illegal Signs Removed	0	17	52	25	50	50	12	20	20	20	200	0	446	37

2013

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	6	5	6	3	4	1	3	5	5	6	1	4	49	4
Historic District Commission														
Certificates of Appropriateness	1	2	7	0	4	5	4	3	1	1	0	1	29	2.4
Code Enforcement														
Grass Cutting	0	0	0	0	70	113	125	83	110	54	15	22	592	49
Repeat Offenders	0	0	0	0	43	84	86	67	77	44	5	11	417	35
Junk Vehicles Tagged/Towed	8/2	10/1	2/0	11/4	12/4	8/4	6/2	6/0	7/0	10/3	4/0	4/0	88/20	16/5
Illegal Signs Removed	15	30	20	42	51	7	10	10	12	12	20	20	249	21

PUBLIC WORKS DEPARTMENT

December 2014 Monthly Report

Prepared on 1/14/15
By Jose F. Martinez III, PE

Monthly Highlights

- ✓ **B&T Division:** Completed Installation of new City Logo on over 75% of City's vehicles
- ✓ **B&T Division:** Completed 75+ additional miscellaneous items supporting Paramount, DGDC Lights-Up, Trolley Rides, Christmas Decorations
- ✓ **C&D Division:** Finished hauling stone and grading Stoney Creek Greenway and ~1/2 of Wayne Memorial Greenway Trails for Park & Rec. Grading including laying geogrid, hauling stone, and fine grading in preparation for asphalt.

Distribution & Collections

	Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		AVG
	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	
Utility Line Maint (1000-ft)	24.4	4.5	9.8	7.6	5.5	9.7	12.0	18.7	3.4	15.1	3.4	8.3	17.5	14.5	14.3	14.5	14.1	8.3	19.3	14.2	10.0	7.5	11.0	4.0	11.3
Water Taps	2	3	3	5	5	1	5	1	1	5	1	5	2	6	2	11	5	11	0	4	2	3	1	5	3.7
Water Repairs	8	7	8	13	12	8	23	8	5	6	4	14	5	7	8	4	7	7	12	13	11	7	5	15	9.0
Sewer Taps	4	6	2	1	3	5	2	1	3	1	0	4	4	3	4	3	1	3	1	6	2	1	2	3	2.7
Sewer Repairs	4	2	2	5	0	3	5	3	1	4	3	2	1	8	2	3	0	4	3	2	2	2	2	2	2.7
Hydrants Replaced/Fixed	10	5	6	5	6	16	6	19	8	11	2	28	3	23	5	2	6	10	3	12	9	21	13	25	10.6
New Meter Installs	69	33	58	53	34	19	68	70	144	50	52	39	93	106	61	57	132	56	33	38	73	26	49	55	61.2
Meters Changed Out	67	51	42	21	34	9	62	32	65	64	24	17	61	64	60	52	120	19	49	19	55	33	36	20	44.8

Building & Traffic

Radio, Electrical, Bldg	40	43	55	87	30	108	17	92	51	57	32	82	33	104	34	101	20	131	40	97	17	44	48	98	60.9
Sign Repairs	10	62	32	42	19	108	21	90	15	47	38	76	21	70	59	56	19	45	43	66	11	21	29	82	45.1

Garage

Total Work Orders	215	236	200	253	157	266	171	233	221	314	192	173	280	288	219	244	244	226	256	258	225	277	258	206	233.8
Total Fuel Cost	\$ 90	\$ 93	\$ 82	\$ 77	\$ 77	\$ 89	?	\$ 80	\$ 85	\$105	\$ 79	\$ 86	\$108	\$104	\$103	\$ 95	\$ 92	\$ 88	\$ 96	\$ 87	\$ 82	\$ 81	\$ 77	\$ 79	\$ 88

Sanitation (Tons)

Refuse (x1000)	1.1	0.9	1.0	0.8	0.8	1.0	1.1	1.2	0.9	0.9	0.8	1.0	0.9	0.9	0.9	0.9	0.9	0.9	1.1	1.3	0.7	0.7	0.9	2	1.0
Recyclables	112	113	85	103	59	59	96	101	121	107	88	102	113	106	104	106	97	118	106	94	92	88	120	134	101.0
Leaf & Limbs (x1000)	1.0	0.6	0.7	0.6	0.6	0.6	0.9	0.9	0.9	0.9	1.0	0.8	1.0	1.0	0.9	0.8	0.7	0.9	0.8	1.0	1.3	1.0	1.1	1.52	0.9

Cemetery

Funerals	13	10	8	7	7	9	6	6	6	11	12	8	10	4	10	2	8	3	7	5	7	5	6	6	7.3
Fees charged	\$10.2	\$12.0	\$ 7.9	\$ 7.0	\$ 4.6	\$ 5.0	\$ 3.6	\$ 6.0	\$ 5.0	\$ 7.0	\$ 9.9	\$ 6.0	\$ 8.1	\$ 3.0	\$ 9.3	\$ 1.0	\$ 6.6	\$ 2.0	\$ 5.5	\$ 3.6	\$ 5.7	\$ 3.0	\$ 4.8	\$ 5.0	\$5.9

Streets & Stormwater

Utility Cut Repairs	12	0	6	3	3	0	15	18	6	34	17	34	6	12	9	17	14	18	28	21	17	4	4	15	13.0
Pot Hole Repairs	38	51	25	72	34	96	38	50	39	22	41	50	15	13	19	17	2	28	143	9	15	6	11	45	36.6
Misc Repairs	10	21	14	13	19	11	27	13	21	10	15	14	15	21	17	13	20	15	19	12	17	13	10	9	15.4
ROW Mowing (ac)	0	0	0	0	0	0	48.8	14.0	67.3	24.5	56.5	29.5	70.3	38.5	74.3	27.0	61.3	28.7	21.0	21.0	25.0	2.0	2.5	0.0	25.5
City-Owned Lots Mowing	0	0	0	0	0	0	19	20	48	70	36	44	41	88	42	81	34	38	32	56	33	33	0	0	29.8

*Notes: All expenses are in thousands of dollars
Misc includes Dips, Tree Roots, Storm Structures, Sidewalk, Curbing*

Community Affairs Department

Monthly Report – December 2014

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission had a Christmas dinner in lieu of a December meeting. The next scheduled commission meeting is Tuesday, January 13, 2015 at 7:00 p.m.
- There were a total of 25 complaints submitted for the month of December; 15 Consumers (5 GIS), 10 Housing (8 GIS) with two being outside the City's jurisdiction. All complaints were submitted through the 311GIS system to the appropriate City Department for resolution or designated community/state resources.
 - o The eight (8) Housing complaints submitted to 311GIS were code violations of no heat, leaks, electrical issues and mold/mildew.
 - o The other housing complaints were lodging for a homeless female and a resident from Goldsboro Housing complaining of a hole in his ceiling not being repaired.
 - o The five (5) consumer complaints submitted through 311GIS were shortages from a light pole, potholes, rat infestation in yard, landscapers leaving a tree on property after cleaning up the lot next door and an unsightly yard with old appliances, cars and fallen trees.
 - o The other consumer complaints were utility bills, Christmas assistance, transportation needs, placing an individual in a retirement home and Goldsboro Police Department calling a tow truck for a vehicle (citizen had AAA).
- Partnership in Education programs and activities during December:
 - o City employees sang Christmas Carols with Santa, Mrs. Claus and Rudolph while handing out candy canes.
 - o City departments and City Council members provided toys and clothes for 13 needy students selected by the Carver Heights staff.
- Tickets for the Annual Martin Luther King, Jr. Holiday Celebration are now available in the Community Affairs Office. The guest speaker is Ms. Carolyn McKinstry, who was present on September 15, 1963, at the Sixteenth Street Baptist Church bombing in Birmingham, Alabama. The program will be on Monday, January 19, 2015 at Goldsboro – Raleigh District Assembly (211 West Hooks River Road, Goldsboro, NC). Breakfast will be served from 7:30 a.m. – 8:45 a.m. and the program will begin at 9:00 a.m.
- Youth Council members volunteered in the following activities and events:
 - Lights up Downtown
 - Parks and Recreations Jingle in the Park
 - Provided refreshments and sang Christmas Carols to O'Berry Center clients
 - Donated Christmas gifts to a 4 year old girl
 - Members of the council raised \$3,011.07 at the Annual Gift Wrapping fundraiser at Berkeley Mall.

2014 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	6	5	3	3	8	4	4	2	6	3	10	5
Consumer	7	4	7	5	9	11	14	16	8	14	20	15	11
2013 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	4	2	4	4	7	10	2	2	2	0	1	4
Consumer	2	4	3	2	8	4	7	6	1	3	5	6	4
2012 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	3	3	5	9	6	8	6	11	9	3	2	6
Consumer	0	2	2	3	4	9	6	4	8	4	1	1	4

December 2014

Prepared By: Julie Metz, Director

- DGDC staff hosted the rescheduled Lights Up! Event on December 2. Over 1,000 people were in attendance.
- The DGDC accepted a donation of property at 130 E. Walnut Street and will be soliciting proposals for purchase by mid-January that will take into account offer price, rehabilitation timeline, proposed use as well as several other factors. We will begin advertising acceptance of offers once DGDC approves document.
- Julie as well as Randy, Kaye and Scott traveled to Atlanta for our quarterly TIGER Grant meeting with FTA Region IV representatives on December 11. The meeting went well in terms of their satisfaction with the project progress and our management of it.
- Staff assisted the DGDC with several of their regular monthly meetings over the course of the month, including the Promotions, Design and Economic Restructuring committee meetings December 9th, Executive Committee on December 10 and Board of Directors December 17.
- Staff attended the larger city organizational staff meeting December 2nd and the Employee Appreciation Day December 10.
- The City/DGDC/PNC closed on 111 and 113 N. Virginia Street, a home and vacant parcel respectively, on December 4th. These properties are part of the Neighborhood Plan.
- We hosted our initial kick-off meeting for the Wayfinding Signage System Plan & Design study for the Goldsboro MPO on December 8th with a steering committee that will help guide the process.
- Staff hosted the new event, Selfie with the Elfie, featuring an elf that made his rounds to 29 businesses throughout the month. The event encouraged shopping local in downtown.
- Staff hosted Shop the Block on December 5-7 encouraging shopping local in downtown.
- DGDC staff worked with property owners on S. Center Street to determine a way to make the Waynesborough House Parking Lot accessible to the public during the streetscape construction of the northbound side of Center Street. A plan has developed that will result in the removal of a brick wall that will allow access from Chestnut Street between the Elks Lodge and the rear of the property behind the buildings where Salon 150 is located. This should be accomplished by mid-January 2015.
- Staff continues to work on the new downtown map – sharing information concerning all downtown businesses, hours and specialties.
- Staff and the DGDC Board prepared the 2015 DGDC Annual Sponsorship Drive packages which will be mailed in early January 2105.
- The City of Goldsboro received notice that we, partnering with the DGDC and the Arts Council of Wayne County, will receive a NC Arts Council SmArt Initiative Grant to explore and implement ways to utilize art as an economic driver for downtown. We will learn more about what to expect with the grant in January 2015. It is a \$90,000 grant that provides \$30,000 per year for three years.
- Staff and DGDC Board hosted the Annual Trolley Rides in downtown welcoming people from surrounding areas to see the downtown lights.
- Staff and the DGDC Board hosted the Santa Stumble on December 13th, walking event-goers to different bars and restaurants throughout the night to enjoy holiday cheer.
- On December 5, Julie attended the East Carolina University Board of Visitors meeting in Greenville, NC.
- DGDC staff and board sold the 2014 Downtown Ornament featuring the Arts Council of Wayne County.
- Staff welcomed new business, Center Street Bazaar, located at 123 N. Center Street.
- Staff assisted in the December Merchants' Association meeting December 16th (1 year anniversary).
- Staff met and consulted with approximately 50 businesses/property owners and 3 potential new investors.
- During the month, Downtown staff administered these office activities: 120 visitors, 420 phone calls in, 201 phone calls out, 1903 emails in, 1214 emails out, 52 hours (approximately) of visits/meetings with businesses/property owners.
- Staff participated in two video developments to provide project updates and an upcoming activities report, one for the Center Street Streetscape project and one for the Gateway Transit Center & Other Streetscape projects.



ENGINEERING DEPARTMENT MONTHLY REPORT - DECEMBER 2014

Prepared by: Guy M. Anderson, P. E.

Wastewater Collection System Rehabilitation Project

- City Council authorized an engineering agreement with Hydrostructures on August 4th for an amount not to exceed \$284,819.50 without prior written approval from the City of Goldsboro;
- The dye and smoke testing processes are almost complete;
- It is anticipated that the time of completion for the majority of the project is December 28, 2014;
- CCTV work will be ongoing through January 2015 with deliverables in early February 2015.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- Staff prepared the required engineering report and environmental information for submittal to NCDENR on October 1st.
- Staff received a request for additional information from NCDENR on November 25, 2014;
- Staff is anticipating final approval of the Engineering report no later than March 2, 2015;
- Staff is negotiating with The Wooten Company to complete the report and to submit a proposal for design and preparation of contract documents.

Stoney Creek Stream Enhancement – Phase II

- City Council at their October 6th meeting approved the contract between Clean Water Management and the City of Goldsboro;
- Staff executed an engineering services contract with Kimley-Horn & Associates for the design, permitting, and construction administration.

Berkeley Boulevard Widening Project

- Staff is coordinating with Kimley-Horn to provide NCDOT updated utility plans;
- An amended construction schedule will be forthcoming.

Wayne Memorial Drive Sidewalk Project

- Staff is coordinating with NC Department of Transportation regarding required documentation for requesting reimbursement of \$50,000 from NCDOT.

Harris Street Water Storage Tank

- Utility Service Company has completed approximately 95% of this project with the exception of painting the pedestals and water vault and the final inspection. The tank has been placed back in service.

2014 Bituminous Concrete Resurfacing

- Barnhill Contracting completed the streets listed in the original resurfacing contract. Sections of Mulberry Street, John Street, East Palm Street, and Hillcrest Drive were added to the resurfacing project with a new completion date of March 31, 2015.

New Hope Road Multi-Use Path

- City Council approved an engineering services agreement for \$74,999.55 with Kimley-Horn and Associates for the design of a multi-use path along the south side of New Hope Road between Hare Road and Wayne Memorial Drive;
- The design phase has begun and also includes a pedestrian bridge across Reedy Branch.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been completed which were due in December 2014.

Goldsboro Fire Department

Monthly Report – December 2014

Report Prepared By: *Gary Whaley* GW/CL

Fire Prevention and Outreach

- December 11th: Station 1 Tour for Lucille's Behavioral Services
- December 12th, 13th, 19th, & 20th: Participated in Jingle in the Park at Herman Park
- December 15th: Station 1 Tour for Countryside Living

Working Structure Fires

- 12/4 – 2118 N Berkeley Blvd
- 12/5 – 109 Fairview Circle
- 12/7 – 907 S. Audubon Ave
- 12/10 – 1005 Edgerton Street
- 12/13 – 408 Day Circle
- 12/18 – 903-B Carver Drive
- 12/21 – 1103 Evans Street
- 12/21 – 1809 Wayne Memorial Dr.
- 12/21 – 1800 N Berkeley Blvd.
- 12/24 – 104 S. Center Street

- 12/24 – 933 Fairview Circle
- 12/26 – 412 S. John Street

Working Vehicle Fires

- 12/21 – Veterans Drive & S US 117 HWY

<u>2014</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	164	161	173	174	172	168	187	178	164	177	188	207	176
Structure Fires:	6	10	9	8	4	10	11	2	4	6	2	12	7
EMS Calls:	48	49	66	59	68	61	70	59	68	64	54	69	61
Vehicle Accidents:	25	28	31	37	29	28	37	28	24	51	46	55	35
Fire Alarms:	41	28	27	33	37	27	35	37	50	36	44	33	36
Other:	44	46	40	37	34	42	34	52	18	20	42	38	37
Training Hours:	1467	1843	1755	1992	1643	1910	1718	1372	1678	1561	1483	1122	1628
Safety Car Seat Checks:	7	21	14	17	20	21	6	24	18	13	23	15	17
Inspections:	92	102	190	149	90	58	112	65	131	73	54	55	98
<u>2013</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	170	156	164	161	177	180	144	188	149	188	193	166	170
Structure Fires:	10	11	10	3	7	6	7	10	7	13	5	6	8
EMS Calls:	68	64	63	62	72	58	63	63	61	74	51	52	63
Vehicle Accidents:	32	29	28	23	35	32	24	35	28	32	31	37	31
Fire Alarms:	16	15	10	13	12	21	20	41	29	38	49	32	25
Other:	44	37	53	60	51	63	30	39	24	31	57	39	44
Training Hours:	2091	2106	1763	1573	1767	1500	1649	1661	2177	1796	1578	1041	1725
Safety Car Seat Checks:	8	8	14	10	8	16	12	13	15	26	10	9	12
Inspections:	109	60	77	78	119	90	70	104	89	112	85	72	89

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources Management Department

MONTHLY REPORT – DECEMBER 2014

Prepared by: Pamela C. Leake

The Human Resources Department advertised seven vacancies this month (5 full-time and 2 part-time). 59 applications were processed. 52 rejection letters were mailed to candidates not selected for an interview, and six letters were mailed to applicants interviewed but not selected for hire. There was one new hire this month (Administrative Assistant - Police Department, Operations). There were several retirements this month. Seven employees from various departments retired with over 100 years of service. Total employment for the month was **475**: (418 full-time employees and 57 part-time employees).

The Human Resources Department sponsored the City's Annual Employee Appreciation Program on December 10. Employees with 5, 10, 15, 20, 25, 30, and 35 years of service were recognized and presented gifts and certificates. The day was filled with several activities, including a caricature artist, and door prizes. Five employees were awarded a day off with pay from the United Way drawing, and two employees won Belk Bowl tickets, compliments of Cigna, our insurance carrier.

The Vehicle Accident Committee met and reviewed five cases. The Personal Injury Committee reviewed six cases. Recommendations were submitted to the City Manager for review. 19 work site audits were submitted for the month.

Dr. Kaydi Frost from Chiropractic Advantage continued her wellness sessions on **Chronic Stress and Its Affects**. There were 89 clinic visits. For the year ending 2014, 41 participants have enrolled in the Diabetes Management Program. Employees continue to meet with the nutritionist and learn lifestyle habits to improve their health and wellness. Seven members of the Wellness Committee attended the Wellness Retreat held on December 12 at Cliffs of the Neuse. Sonya Freeman and Lindsay Magnus, Cigna representatives, were also in attendance and shared the results of the biometric screenings that were held earlier in the year. They also discussed options we can explore to help our employees become healthier.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 84 tested; 1 positive	Non-DOT: 10 negative
Quarterly DOT: 32 tested; 1 positive	DOT: None to report

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	214	49	80	75	115	46	78	50	209	57	71	59	92
New Hires	3	4	1	2	0	2	4	0	2	2	3	1	2
Separations*	2	1	7	2	5	1	2	4	1	3	5	7	3
Vehicle Accidents	2	3	0	0	2	2	3	0	2	4	4	1	2
Workers Compensation	4	4	1	2	4	1	0	3	1	4	5	2	3

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	109	70	103	95	136	124	116	73	54	61	97	60	92
New Hires	6	4	1	1	4	2	3	1	4	1	1	2	3
Separations*	3	2	1	1	5	4	4	0	5	1	1	0	3
Vehicle Accidents	2	5	2	3	2	0	7	3	2	5	2	3	3
Workers Compensation	2	8	0	1	1	0	1	2	2	2	2	2	2

**Separations include full-time resignations, retirements, and terminations.*

Information Technology

Monthly Report - December, 2014

Prepared by: Scott Williams

- Replaced a drive in our Storage Area Network. No data was lost and the drive was replaced under warranty.
- Completed annual Inventory for all IT equipment.
- Setup a three PC computer lab at the Senior House at Herman Park Center.
- Received five MDTs back after warranty repairs with Panasonic. Temporary units were recovered to replace the devices as needed.
- Replaced two printers, three PCs and repaired four printers.
- Deployed two iPads for Public Works to be used in the field for work order management.
- Sent Meter Reader truck laptop for repairs. It should return to service in January. A loaner laptop is currently working in the vehicle so the readings can continue as expected.
- Setup PCs, storage media and access point in the warehouse at Public Works for mapping project.
- Completed interviews for vacant position for a Computer Systems Administrator position.

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	363	337	275	266	305	362	353	327	394	460	271	335	338
Tickets Closed	353	267	269	329	286	378	359	317	392	446	321	286	338

2013	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	320	457	424	379	371	322	339	405	353	408	324	251	363
Tickets Closed	339	413	421	372	385	309	354	361	334	353	344	139	344

Goldsboro Inspections Department
Monthly Report – Dec 2014
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of December totaled \$2,519,660.00. Three (3) of these permits were new residential single family dwellings at a valuation of \$655,500.00.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$964,516.00.

All permit fees collected for the month totaled \$41,163.03. Of the permit fees collected for the month \$2,805.00 was collected in technology fees. Plan review fees collected during the month totaled \$1525.00.

The Inspectors did a total of 470 inspections for the month. During the month of December eight (8) business inspections were completed. A total of 227 permits were issued for the month. Sixty-one (61) plan reviews were completed for December. We now have a total of 221 residential structures in the Minimum Housing Process and 15 commercial structures in the Demolition by Neglect Process.

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$1	\$12	\$2	\$3	\$9	\$10	\$9	\$11	\$7	\$5	\$2	\$3	\$6
Residential (thousands)	\$420	\$1,038	\$496	\$1,186	\$1,985	\$628	\$230	\$935	\$1,036	\$160	\$590	\$656	\$780
Miscellaneous** (millions)	\$2	\$2	\$1	\$2	\$2	\$3	\$5	\$1	\$3	\$2	\$2	\$1	\$2
Permit Fees (thousands)	\$28	\$42	\$35	\$41	\$168	\$355	\$63	\$79	\$51	\$66	\$31	\$41	\$83
Inspections (total)	517	510	579	587	569	604	594	559	499	613	360	470	538
Permits Issued (total)	233	247	261	295	341	339	272	259	263	248	190	227	265
Plan Reviews Completed	21	49	52	96	74	83	57	52	44	49	58	61	58
Minimum Housing in Process	216	230	230	212	218	205	207	207	210	216	207	221	215
2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$5	\$4	\$4	\$14	\$5	\$2	\$7	\$7	\$3	\$2	\$3	\$4	\$5
Residential (thousands)	\$381	\$460	\$749	\$541	\$1,244	\$365	\$1,987	\$271	\$260	\$813	\$947	\$1,067	\$757
Miscellaneous** (millions)	\$1	\$2	\$2	\$18	\$2	\$3	\$3	\$5	\$3	\$5	\$2	\$2	\$4
Permit Fees (thousands)	\$32	\$49	\$36	\$51	\$173	\$287	\$133	\$50	\$43	\$49	\$26	\$39	\$81
Inspections (total)	641	500	547	615	728	566	620	569	465	571	563	449	570
Permits Issued (total)	263	247	250	355	295	277	305	330	186	284	228	260	273
Plan Reviews Completed	76	63	72	82	53	62	86	77	74	46	64	68	69
Minimum Housing In Process	275	275	250	250	250	250	250	295	215	215	218	224	247



Monthly Report-December 2014

Prepared by: Sherry Archibald, Director

- December continues to be one of our busiest months. We were booked 23 days in December and ran the box office for all 12 events.
- December events brought over 2,000 students to the theatre for school performances including Goldsboro Ballet's *The Nutcracker* and Center Stage Theatre's *A Christmas Carol*.
- For the seventh season, three renters partnered to create a Christmas Package, reducing the cost of the tickets and enhancing ticket sales. Those three groups performed *The Nutcracker*, *A Christmas Carol* & *Child of the Promise*.
- The Paramount hosted the City of Goldsboro's annual Employee Appreciation event in December.
- The Paramount's Classic & Holiday film in December was the biggest ever with *It's A Wonderful Life*. Our staff is considering making this movie an annual tradition.
- Paramount staff continues to work on planning with Wayne Community College to present the Praxis Film Festival in February.
- Paramount staff attended the city's large staff meeting, Downtown Goldsboro Development Corporation's Promotions Committee, Downtown Merchant Association's meeting, and the Chamber's Junior Leadership meeting.
- Theatre Director, Sherry Archibald, met with Michael Crane, East Carolina University's Associate Dean of Research, Marketing & Outreach, to discuss the potential of a grant with South Arts. The Dance Touring Initiative grant is a three year commitment that would provide significant financial support as well as require a substantial investment of time from our staff. Mr. Crane is a recipient of the last initiative and provided valuable information.
- Paramount staff joined the DGDC staff and City leadership in meeting with the NC Main Street staff; to evaluate the potential of Goldsboro as the conference location in 2016.
- Paramount staff responded to a patron's request to provide an American Sign Language interpreter for a performance in December. To provide the patron with the most effective communication, the Paramount staff investigated ADA requirements and began drafting a policy to be used by renters for future needs. Staff will make recommendations to Council to adopt the new policy during the January meeting.
- Expenses for month of December - **\$ 34,460.48**
 Details: Labor - \$22,423.63 / Operational Expenses - \$12,036.85
 Receipts for the month of December - **\$ 24,728.09**
 Details: Rentals -\$14,610.00 / Tickets-\$9,530.91 / Concession-\$587.12

	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14	Oct-14	Nov-14	Dec-14	Average 2014
Exp	\$28,140	\$24,840	\$31,931	33,362	\$33,089	\$17,883	\$33,437	\$20,252	\$29,363	\$45,275	\$31,523	\$34,460	\$30,296
Rev	\$12,303	\$6,573	\$12,502	\$5,991	\$15,849	\$9,196	\$24,446	\$10,448	\$11,033	\$16,963	\$8,784	\$24,728	\$13,234

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Average 2013
Exp	\$23,162	\$30,631	\$26,328	\$35,434	\$27,864	\$15,152	\$35,929	\$15,022	\$20,949	\$24,587	\$36,120	\$31,972	\$26,929
Rev	\$4,472	\$8,035	\$9,523	\$16,066	\$12,394	\$7,173	\$20,457	\$3,000	\$7,748	\$9,201	\$8,621	\$15,683	\$10,197

Prepared By: *W. Scott Barnard* SB/FLB[illegible][illegible]

Goldsboro Police Department Monthly Report - December 2014

Report Prepared by: Jeffery R. Stewart JRS/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for December 2014 were 235 compared 259 for November 2014.

Property with an estimated value of \$136,940 was reported stolen while property with an estimated value of \$15,671 was recovered.

Officers arrested 201 people and 578 citations were issued during the month. There were 52 drug -related charges.

There were 1 report(s) of assault on an officer.

Revenue collected for December included:

Police Reports	\$121.00
Fingerprints	\$80.00

UCR COMPARISON & TREND														
2014	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	1	0	1	0	1	1	0	1	0.5	
Rape(&attempts)	0	1	0	0	0	0	0	0	0	0	0	0	0.1	
Robbery	13	2	5	11	5	2	7	6	10	5	5	4	6.3	
Aggravated Assault	7	10	16	22	13	20	24	24	25	45	42	11	21.6	
Simple Assault	25	25	28	24	28	34	17	31	38	40	32	29	29.3	
Breaking & Entering	40	27	43	45	57	32	29	49	36	37	32	36	38.6	
Larceny	136	99	139	152	168	127	138	144	114	163	142	149	139.3	
Motor Vehicle Theft	6	3	4	4	13	16	6	9	10	9	6	5	7.6	
Arson	0	0	1	0	1	0	2	1	1	0	6	0	1.0	
TOTALS	228	167	126	258	286	231	224	264	235	300	265	235	234.8	
2013	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	0	0	1	0	0	1	1	1	0.4	
Rape(&attempts)	1	0	0	0	1	0	0	0	0	0	0	1	0.3	
Robbery	6	6	12	5	4	5	3	2	5	6	6	7	5.6	
Aggravated Assault	13	18	22	19	31	18	26	18	6	21	12	10	17.8	
Simple Assault	28	37	26	32	48	33	30	27	18	21	22	22	28.7	
Breaking & Entering	74	47	47	51	50	61	47	28	40	31	42	55	47.8	
Larceny	116	110	116	121	148	139	171	155	154	148	43	149	130.8	
Motor Vehicle Theft	12	11	8	6	7	7	7	12	10	6	5	12	8.6	
Arson	0	0	0	0	0	0	0	2	0	0	0	0	0.2	
TOTALS	251	229	231	234	289	263	285	244	233	234	131	257	240.1	

Public Utilities Department Monthly Report- December 2014

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 25 pump stations are operating well with no problems to report. Currently all of the SCADA Programmable Logic Computer components to the pump stations are being upgraded. The WRF has experienced high flows due to higher than normal rain events.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. There are no problems to report for this period.

Compost Facility

Two hundred and forty five cubic yards of compost/mulch was sold in December 2014. The Compost Facility is running smoothly with only minor repairs.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2014 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.586	4.629	4.449	4.467	4.953	5.176	5.023	4.862	4.803	4.629	4.328	4.208	4.694
Sewer	9.75	10.37	11.19	9.51	13.10	8.17	8.20	11.57	11.17	8.49	6.71	8.76	9.75
CY Compost	246	198	471	763	976	521	516	143	281	309	129	245	400

2013 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.495	4.390	4.217	4.283	4.700	4.823	4.790	5.196	4.898	4.591	4.404	4.740	4.628
Sewer	7.76	7.52	7.18	7.75	8.20	10.17	15.10	9.11	7.89	7.05	6.58	8.48	8.56
CY Compost	320	172	347	511	450	134	252	276	362	419	256	1211	384



Travel & Tourism Department Monthly Report – December 2014

Prepared by: Betsy Rosemann, Director

- In early December, SJAFB entered into a contract with the Thunderbirds. The Thunderbirds will be featured at Wings Over Wayne which is scheduled for May 16th & 17th. The TTO is partnering with SJAFB to promote the air show.
- TTO staff attended the Wayne County Chamber of Commerce Holiday function on December 11th.
- The Tourism office and Parks & Recreation negotiated an agreement with the American Cornhole Association for the NC State Cornhole Tournament. The annual event will be held on Friday, June 12th and Saturday, June 13th. Over 150 participants competed in the 2014 tournament. The goal is to double the number of competitors this year.
- The American Cornhole Association has also agreed to host the **“Hero’s Cup”** in Goldsboro. Teams will be comprised of military, police, fire and first responders. The event will be held in conjunction with Beak Week on September 18th and 19th. This will be the first **“Hero’s Cup”** cornhole event in the nation.
- The Goldsboro Tourism Council held their regular meeting on December 17th at the Wayne County Chamber of Commerce.
- TTO staff met with the area hoteliers on December 18th. The properties are pleased with the bookings in 2014 and are excited about the many events coming in 2015.
- The Goldsboro Family Y was awarded the bid for the Upper Southeast YMCA Regional Championship meet in March. The TTO is assisting in procuring lodging for the swim teams. The YMCA is expecting 700-800 competitors with two thirds traveling from out of state. The event is predicted to generate over \$200,000 in economic impact.
- Advertisements placed for :
 - Radio – Praxis
 - The Buzz – Praxis
 - Our State, March Issue – Pig in the Park
 - Our State, April Issue – NC Pickle Festival
 - Billboards – Pig in the Park and NC Pickle Festival
 - NC Festivals & Events – Pig in the Park

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632			\$518,371	\$51,837
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849
2011	\$65,943	\$49,599	\$43,982	\$52,774	\$51,297	\$52,800	\$55,065	\$61,126	\$46,366	\$42,824	\$45,738	\$61,162	\$628,665	\$52,389

CITY OF GOLDSBORO
AGENDA MEMORANDUM
COUNCIL MEETING – JANUARY 20, 2015

SUBJECT: Sale of Real Property Wayne County Property Tax Identification Nos. are: 2599853116 and 25599855220 as recorded in the Wayne County Registry and is located at the Northwest corner of Center and Spruce Streets

BACKGROUND: The City acquired two parcels that created a 3.2 acre tract of land at the intersection of Center and Spruce Streets at a cost of \$450,000 to build a community center. The community center project was not approved in 2010 and therefore the City no longer has a need for this property.

In February 2014, the City hosted a developer's reception with the hopes of attracting a developer that might consider developing this site or other property within downtown. While the Downtown Housing Investment, Inc. (DHIC) was not able to participate in the developers' reception, they did visit Goldsboro and felt that this site met their organization's goals of providing affordable housing to low and moderate income people.

On January 9, 2015, DHIC offered to pay the City of Goldsboro the sum of \$75,000 (\$28,846 per acre) for 2.6 acres of the 3.2 acre site.

DISCUSSION: G.S. 160A-279 allows the City of Goldsboro to sell the above referenced property to DHIC, Inc. due to its nonprofit status and intent to build affordable housing. DHIC intends to apply for tax credits through the NC Housing Finance Agency and is required to have documentation indicating the City's willingness to sell this property to DHIC. Although all the site and design details are not yet available, staff recommends that the City enter into a purchase agreement with DHIC subject to the following conditions before the property is conveyed to DHIC:

1. Purchase price of \$75,000 for approximately 2.6 acres of the site, leaving a 70 ft. strip along Center Street for future commercial development.
2. Proof that funding for the project has been approved.
3. Approval of site plan, building elevations, materials and compliance with the City's downtown design guidelines for the construction of 64 residential units.
4. Approval of complex operation and management plan.
5. Expectation that if approved, project will be under construction by the end of December 2016.

RECOMMENDATION:

By motion, accept the offer of DHIC, Inc. in the amount of \$75,000 and authorize the City Manager to enter into a purchase agreement subject to conditions listed above.

Date:_____

Scott Stevens, City Manager