

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JANAUARY 4, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:30 p.m. on January 4, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Marty Anderson, City Engineer
Jennifer Collins, Assistant Planning Director
Scott Barnard, Parks and Recreation Director
Andy Honeycutt, MeterSYS
Ethan Smith, Goldsboro News-Argus
Yvonnia Moore, Citizen
Lonnie Casey, Citizen
Rick Sessions, Citizen
Carol Sessions, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:30 p.m.

Invocation. The invocation was provided by Councilmember Broadaway.

Automatic Meter Reading Discussion. Ms. Kaye Scott provided the history on the current automatic meter reading system. The City began using the current automatic meter reading system in August 2007 and was purchased for approximately \$1.6 million. In March 2008, some devices began to fail so we contacted the vendor Datamatic. In September 2009, Datamatic sent out technicians to replace 7,000 of the 15,000 devices. After the exchange, the devices continued to fail. In November 2013, Datamatic filed bankruptcy. At the Retreat in 2015, staff asked Council about contacting a consultant to look at a feasibility model of AMR or AMI. We contacted MeterSYS which specializes in utility meter feasibility and solutions. Ms. Scott introduced Mr. Andy Honeycutt. Mr. Honeycutt provided an overview of the utility metering assessment.

Council discussed staffing levels and software support. Ms. Scott also shared information regarding handhelds and new software that would cost approximately \$50,000. Council discussed project costs.

Mayor Allen asked if the meters could be installed in house and Mr. Honeycutt stated they could but cautioned doing so could elongate the project and end up costing more. Mayor Allen asked what the timetable would be for the project and Mr. Honeycutt stated approximately 2 to 2 ½ years.

Resurfacing Mulberry Street from Center Street to James Street Discussion. Mr. Guthrie stated the City contracted to install a 10" water line on Mulberry Street from Center to James Street. This essentially left an asphalt patch the length of the road. The City solicited a proposal from Barnhill Contracting who is also doing our street resurfacing to repave the street and the estimated cost is \$20,003.36. This would be a

utility fund expense. Staff would ask Council to consider adding this to our resurfacing contract. Council consensus was staff could proceed.

Councilmember Broadway stated this is the same problem we have had on Mulberry and Walnut. Mr. Stevens stated Council has approved as they do the sewer work, to come back and do resurfacing of those areas. Council shared concerns regarding recent patch jobs and potholes. Mr. Stevens stated we took the patching away from the contractor doing the sewer work and awarded it to Barnhill. Staff discussed the timeline of the contract and shared the contract ends in March.

Council Committees Discussion. Council reviewed the Council Committee listing and made the following appointments:

- Waynesborough Park – Councilmember Broadway
- Transportation Advisory Committee (TAC) – Councilmember Ham, Alternate
- GWTA Transportation Authority – Councilmember Williams
- Parks & Recreation Advisory Commission – Councilmember Foster
- Appearance Commission – Councilmember Ham
- Historic District Commission – Councilmember Williams
- Mayors Committee for Persons with Disabilities – Councilmember Stevens
- Law & Finance – Councilmembers Foster and Ham
- Inter-Governmental Committee – Mayor Allen and Councilmember Broadway
- Military Liaison Committee – Mayor Allen, Councilmembers Broadway & Ham
- Multi-Sports Complex – Councilmembers Foster & Williams
- Wayne Regional Agricultural & Convention Center – Mayor Allen, Councilmembers Aycock & Williams
- Police Evidence Storage – Councilmembers Aycock and Stevens

Retreat Topics Discussion. Mr. Scott Stevens reviewed suggested Retreat topics. Council asked that he add greenways (where we are and where we would like to be in 5 years), training, and Main Street Conference. Mr. Stevens suggested since the Main Street Conference is quickly approaching, staff and Council could discuss at an upcoming work session.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item D. Amendment No. 1 to Engineering Services Agreement for CWSRF Stoney Creek Sanitary Sewer Outfall Rehabilitation. Councilmember Williams asked why additional funding was needed and Ms. Scott shared grant monies had not been received and the City would be reimbursed. Mayor Allen suggested staff look into adding an additional staff person to the Engineering Department due to the increase in sewer projects and discuss at the Retreat. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council removed Item D. Amendment No. 1 to Engineering Services Agreement CWSRF Stoney Creek Sanitary Sewer Outfall Rehabilitation from the Consent Agenda and deferred action at this time.

There being no further business, the work session adjourned at 6:52 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 4, 2016 with attendance as follows:

Present:	Mayor Chuck Allen, Presiding
	Mayor Pro Tem Gene Aycock
	Councilmember Antonio Williams
	Councilmember Bill Broadway

Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen at 7:00 p.m.

Reverend James H. Harry of Saint Paul United Methodist Church provided the invocation.

Approval of Minutes. Approved. Upon motion of Councilmember Broadway, seconded by Councilmember Williams and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of November 16, 2015 and Work Session and Regular Meeting Minutes of December 7, 2015 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. The following person spoke:

Rick Sessions, 305 Lois Place, stated he is here tonight with his wife and they would like to urge Council to designate greenways as one of its priorities for 2016. We were quite pleased when Council selected the development of greenways as one of its priorities in 2015. We often hike on the greenways in the City and often see other citizens enjoying them as well. We look forward to the completion and connection of the network of greenways that will allow for safe and pleasant exercise for citizens. When the Council meets to consider its priorities for 2016, we urge you to keep greenways on the list. Thank you.

Mayor Allen asked if they have been to the greenway behind the hospital and Mr. Sessions replied, yes it is very nice. Mayor Allen stated he feels we are dedicated to greenways.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item D. Amendment No. 1 to Engineering Services Agreement CWSRF Stoney Creek Sanitary Sewer Outfall Rehabilitation was removed from the Consent Agenda during the work session and deferred. Councilmember Broadway moved the items on the Consent Agenda, Items C, E and F be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Aycock, and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$7,458.75 of forfeited money can be reimbursed to the City for:

“Substance Tax Remittance” funds totaling \$319.44 for:

10/27/15 #45PR0000632747	\$ 141.31
11/20/15 #45PR0000634863	\$ 178.13

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

It is recommended the following entitled Ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$7,778.19. Consent Agenda Approval. Broadway/Aycock (7 Ayes)

ORDINANCE NO. 2016-1 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2015-2016 FISCAL YEAR”

Amendment No. 1 1 to Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III. Resolution Adopted. On August 17, 2015 the City Council authorized the City Manager to execute an engineering agreement with McKim & Creed for Phase III of the 2015 Priority Sewer Rehabilitation Project. Task 1 of this study identified 39,000 LF of gravity sewer pipeline that had not been inspected with CCTV during the previous sewer investigations. Task 2 of this study included assumptions on the length of sewer for CCTV and allowances that were unused resulting in \$18,000 left on the original agreement. McKim and Creed has completed Task 2-CCTV services and will need to provide additional information on the existing underground utility conflicts in areas proposed for pipe bursting and open cut replacement/point repairs.

With the City’s approval, McKim & Creed will re-appropriate the remaining funds to cover a portion of the Additional Subsurface Utility Engineering (SUE) services in Task 3 as outlined in the table below:

Task 3 – Phase III Sanitary Sewer Rehab and Additional Services

• Additional SUE Services:	
Quality Level B SUE	\$ 55,000.00
Quality Level A SUE	\$ 16,100.00
Amendment No. 1 Subtotal	\$ 71,100.00

Task 2 – Remaining approved funds \$ 18,000.00

Amendment 1 Total \$ 53,100.00

The fee submitted by McKim & Creed to complete the proposed scope of services **shall not exceed a total of \$53,100.00** without prior written approval from the City of Goldsboro. It is anticipated that the services outlined above will be completed by March 2016.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

It is recommended the City Council adopt the following entitled Resolution authorizing the City Manager to execute Amendment No. 1 with McKim & Creed pertaining to additional engineering services for the 2015 Priority Sewer Rehabilitation Project, Phase III. Consent Agenda Approval. Broadway/Aycock (7 Ayes)

RESOLUTION NO. 2016-1 “RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 1 FOR ADDITIONAL ENGINEERING SERVICES FOR 2015 PRIORITY SEWER REHABILITATION PROJECT, PHASE III”

Z-10-15 Roy Creech – South side of US 70 West between Claridge Nursery Road and Westwood Drive. Denied. Applicant has requested rezoning the subject property from General Business (GB) to RM-8 (Residential Manufactured Home Park). Site and landscape development plans have been submitted as part of this rezoning request.

Frontage: 540 ft. (approx.)
Depth: 1,100 ft. (average)
Area: 17.0 acres (approx.)

Surrounding Zoning: North: General Business and R-20A Residential
South: Office & Institutional-1 (O&I-1) and R-16 Residential
East: General Business
West: General Business and R-16 Residential

Subject property has been operated as a mobile home park since 1972. Current signage designates the property as “Green Valley Mobile Estates.”

In January, 1994, the City of Goldsboro expanded its one-mile Extra-Territorial Jurisdiction (ETJ) to include the existing mobile home park. At that time, the City designated the property to be zoned General Business.

Within the ETJ, all City zoning, building and subdivision regulations are enforced in order to reduce the development transition between City and County jurisdictions.

The City’s Land Use Plan, which was adopted in 2013, designates the subject property for commercial use.

The property is currently used as a mobile or manufactured home park. The current zoning is General Business which does not permit mobile or manufactured home parks.

Manufactured home parks that existed prior to the extension of the City’s extraterritorial jurisdiction are allowed to continue as a nonconforming use as long as the number of spaces is not increased and the City’s removal and replacement guidelines are followed.

The City’s Ordinance allows replacement of mobile homes in mobile home parks within six months of one being removed. If a unit is not replaced within that time, the lot loses its legal nonconforming status and can no longer be replaced. This requirement helps to ensure that nonconforming situations, which may or may not be appropriate in their present state or location, are either upgraded or eliminated over a period of time.

The mobile home park was originally designed for a total of 49 lots in 1972. At the present time only 19 mobile units occupy 19 of the total 49 lots. The remaining 30 lots have been vacant for more than six months and, therefore, cannot now be replaced.

The applicant wishes to purchase and upgrade the mobile home park but wants to be able to utilize all 49 of the lots within the park. Rezoning of the property and site and landscape plan approval will be required in order to insure that the City’s current mobile home park ordinance is met.

The City’s UDO requires that new manufactured home parks meet design and performance standards including minimum individual lot size, paved streets, street lighting, open space, interior sidewalks, landscaping, refuse disposal, water and sewer facilities, parking, and landscaping.

In this case, the developer is attempting to meet as many of the City’s standards as possible based on the existing configuration of the mobile home park. If the applicant cannot or does not wish to meet any of the City’s requirements, modifications have to be requested and approved by City Council.

The submitted site plan addresses the City's design and performance standards as follows:

1. Access: There is an existing 24 ft. wide access drive to the park from Highway 70 West. A paved 20 ft. private circle drive is provided for access to each lot as well as refuse and recreation areas.
2. Landscaping: Existing wooded areas will serve as vegetative buffers between the subject property and adjacent properties to the north, south and west.
3. Street Trees: Applicant proposes to install a total of 7 Autumn Fantasy Maple trees to serve as the required street trees within the protected street yard along the highway frontage.

In addition, a total of 68 Autumn Fantasy Maples have been proposed to serve as required street trees along the private circle drive serving as access to each mobile home lot.

4. Utilities: The site is served with City water, however, City sewer is not available. Existing septic systems are in place to serve each of the 49 lots. The addition, removal and replacement of homes shall meet the approval of Wayne County Environmental Health regarding the operation of existing and newly installed septic systems.
5. Refuse Collection: A commercial dumpster is shown near the southwestern property line which will be served by a private carrier. The dumpster will be screened and gated in accordance with City standards.
6. Floodplain: Subject property is located within the City of Goldsboro's 100-year and 500-year floodplain. The addition, removal and replacement of homes will be required to meet the City's Floodplain ordinance subject to approval by City Engineering.

The following modifications have been requested by the applicant:

1. Minimum size lot: From 8,000 sq. ft. to 6,000 sq. ft. (Average Existing Lot Size)
2. Minimum lot width: From 80 ft. to 50 ft. (Average Existing Lot Width)
3. Paving: To allow gravel in lieu of paved parking spaces for individual lots.
4. Provision of paved or concrete patios and walkways to each home entrance.
5. Interior sidewalks within the boundary of the park.
6. Dedication of open space ownership. The City's Unified Development Ordinance requires that 15% of the entire park be preserved for recreation use and owned and maintained privately.

At the public hearing held on December 21, 2015, one person spoke in favor of the request. No one appeared in opposition.

The Planning Commission, after the public hearing, recommended denial of the applicant's request without prejudice. The Commission felt that too many modifications would be required as proposed and that the mobile home park should meet the specific requirements of the requested RM-8 Residential Mobile Home Park Ordinance. If the request is denied without prejudice, the applicant will be able to reapply for rezoning within six months of the denial date, provided a revised site plan is submitted that meets the requirements of the Residential RM-8 zoning district.

Staff recommended Council accept the recommendation of the Planning Commission and deny the rezoning request without prejudice. Consent Agenda Approval. Broadway/Aycock (7 Ayes)

End of Consent Agenda.

City Manager's Report. Mr. Stevens stated he would like to wish everyone a safe and Happy New Year.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Proclamation:

Proclamation – Goldsboro School Choice Week. Goldsboro has many high-quality teaching professionals in traditional public schools, public magnet schools, public charter schools, and nonpublic schools who are committed to educating our children. School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective education options. Mayor Allen proclaimed January 24-30, 2016 as Goldsboro School Choice Week in the City of Goldsboro and called this observance to the attention of all citizens.

Councilmember Ham had no comments.

Councilmember Foster had no comments.

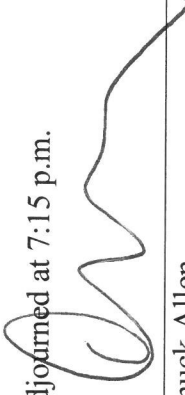
Mayor Pro Tem Aycock stated he hoped everyone had a good holiday season. He stated he hoped some of the New Year resolutions include not littering. He shared his mom passed and he would like to thank everyone for their thoughts and prayers.

Councilmember Williams wished everyone a Happy New Year. He shared on New Year's Day he spoke with a gentleman who was homeless and the homeless shelters had turned away. He stated we must do better, be more caring and compassionate to those who are less fortunate. He encouraged everyone to be more mindful of those who are less fortunate and provide a helping hand when able.

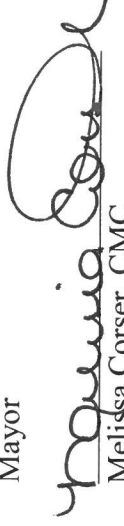
Councilmember Broadway expressed condolences to Councilmember Aycock and his family. He also wished everyone a Happy New Year. He encouraged everyone to mindful of schools kids who may be hungry because they are not in school and shared many students do not have textbooks. He stated let's make it a priority this year, no child should ever be hungry. Councilmember Broadway stated Mayor Allen did a great job with the feeding program last summer.

Councilmember Stevens also expressed condolences to Councilmember Aycock and his family. He stated he would like for all of us to remember where we came from, help the City to be a better place, reach out to others. He stated he hoped we can carry this throughout all districts and encouraged citizens to share concerns and talk with him and other members of Council.

There being no further business, the meeting adjourned at 7:15 p.m.



Chuck Allen
Mayor



Melissa Corser, CMC
City Clerk