

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, FEBRUARY 17, 2025**



*(Please turn off, or silence, all cellphones upon entering the Meeting)*

**1. Call to Order – 5:30 P.M. -- Council Chambers, 214 North Center Street**

1.1 Invocation (Archbishop Anthony Slater, Fire Chaplain)

1.2 Pledge of Allegiance

**2. Roll Call**

**3. Adoption of the Agenda**

**4. Recognitions and Presentations**

4.1 St. Baldricks Proclamation

**5. Public Hearings**

5.1 CZ-11-24 - Wooten Development Company - Located at the corner of Maplewood Drive and North Berkeley Boulevard *(Public Hearing Was Closed And Continued At The 1-6-25 Meeting For Further Consideration Of Council.)*

5.2 Shannon Avenue Public Right of Way Closing

**6. Public Comment Period**

**7. Consent Agenda Items**

7.1 FY24-25 Operating Budget Amendment Ordinance

7.2 Resolution Authorizing Staff to Proceed with the Selection of a Financing Proposal for an Installment Financing Agreement

7.3 Resolution - Donation of Personal Property to 501(C) Non-Profit, Global Gear Initiative

7.4 Change Order No.1 Price Change for the Intake Structure Screen Replacement Project

7.5 Department Monthly Reports for December 2024 and January 2025

**8. Old Business**

8.1 Organization Study Discussion

8.2 Resolution for Economic Development Positioning Statement and Report

**9. New Business**

9.1 Resolution Authorizing the City Manager to Execute a Contract with Kimley-Horn and Associates Inc. for the Creation of a New Comprehensive Land Development Plan

**10. City Manager's Report**

**11. Mayor and Councilmembers' Comments**

**12. Closed Session (if necessary)**

**13. Adjournment**

*The City of Goldsboro will make reasonable accommodations for access to City services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (919)580-4330 by noon on the Thursday prior to the meeting to make arrangements.*

## ST. BALDRICKS FOUNDATION MONTH PROCLAMATION

**WHEREAS**, the Goldsboro Elks, in partnership with UNC Health Wayne, host our city's annual St. Baldricks "Cuts for Cures" event offering our community a chance to participate in the fight to find a cure for all childhood cancers; and

**WHEREAS**, over 400,000 children are diagnosed with cancer each year. In the US alone, more children die of childhood cancer than all other diseases combined yet less than 4% of government research dollars are devoted to childhood cancers; and

**WHEREAS**, the memory of Ms. Jennifer Kuykendall, a St. Baldrick's team leader and shavee, shall be honored as an example of how one person can make a difference in their community - and have fun (and look good) while doing it; and

**WHEREAS**, the St. Baldrick's "Cuts for Cures" event is a community gathering that supports the work of the St. Baldrick's Foundation, the world's largest volunteer-driven fundraising program for childhood cancer research.

**NOW, THEREFORE BE IT RESOLVED**, that the Goldsboro City Council does hereby proclaim the month of March as

### "St. Baldrick's Foundation Month"

in the City of Goldsboro, North Carolina, and urge all citizens to show their support for the ST. BALDRICK'S FOUNDATION by donating online at [stbaldricks.org](http://stbaldricks.org), attending or participating as a shavee at our city's annual ST. BALDRICK'S CUTS FOR CURES event, on Saturday, March 22, 2025, from 2-5pm at The Hub.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 17<sup>th</sup> day of February, 2025.



  
Charles Gaylor, IV  
Mayor

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** CZ-11-24 - Wooten Development Company - Located at the corner of Maplewood Drive and North Berkeley Boulevard (*Public Hearing Was Closed And Continued At The 1-6-25 Meeting For Further Consideration Of Council.*)

**DEPARTMENT:** Planning

---

**BACKGROUND:**

ADDRESS: TBD

PARCEL #: 3529-17-5623

PROPERTY OWNER: Dillon S. Wooten, Jr.

APPLICANT: Wooten Development Company

The applicant is requesting a change of zone for the subject property from Office and Institutional (O&I-1)/Neighborhood Business (NB) to Neighborhood Business Conditional Zoning District (NBCZ) for the purpose of constructing a multi-tenant commercial retail center.

Per NCGS 160D-102, a conditional zoning request is a legislative zoning map amendment with site-specific conditions incorporated into the zoning map amendment.

If a petition for conditional zoning is approved, the development and use of the property shall be governed by the ordinance requirements of the parallel Neighborhood Business (NB) Zoning District except those superseded by specific conditions, the approved concept plan, and any additional approved rules, regulations, and conditions, all of which shall constitute the zoning regulations for the approved district, and are binding on the property as an amendment to these regulations and to the Official Zoning Map. Should the applicant deviate from the minimum requirements of the proposed Neighborhood Business Conditional Zoning (NBCZ) District, the deviations shall be identified on the concept plan for Council approval.

The purpose of the Neighborhood Business (NB) Zoning District is to provide the services and commercial development needed to serve primarily the adjoining neighborhoods. The district is intended to promote the development of small pedestrian-oriented establishments whose character and use is compatible with nearby residential neighborhoods. The maximum building gross area is twenty-four thousand square feet.

Access: N. Berkeley Blvd. and Maplewood Dr.

Area: 1.42 acres

**SURROUNDING ZONING:**

North: General Business (GB)/Neighborhood Business (NB)



South: Office and Institutional (O&I-1)/Residential (R9)  
East: Residential (R9)  
West: Office and Institutional (O&I-1)

**Existing Use:** The property is currently vacant.

**Land Use Plan:** The City's Land Use Plan locates these parcels within the Mixed-Use I and Medium Density Residential (portion of) land-use designation. The Neighborhood Business Zoning District is a corresponding zoning district for the Mixed-Use I land-use designation. It is not a corresponding zoning district for the Medium Density Residential land-use designation.

## **DISCUSSION:**

As previously stated, this is a conditional zoning with site plan approval to rezone 1.42 acres of land from the Office and Institutional (O&I-1) and Neighborhood Business (NB) Zoning District to Neighborhood Business Conditional Zoning District (NBCZ) for the construction of a multi-tenant commercial retail center. Adjacent uses include commercial retail and public assembly facilities to the north, Maplewood subdivision to the east and Brookdale, a senior living facility to the south.

**Access:** Access to the site will be from an existing driveway cut along N. Berkeley Boulevard only. Approved driveway permits will be required from NCDOT

**Building and Lot:** The applicant is proposing a 8,450 square foot commercial structure for the site currently consisting of five (5) tenant spaces.

**Parking:** The site has been designed for a total of fifty-nine (59) parking spaces to include handicap accessible parking. Forty-three (43) parking spaces will be located in front of the proposed commercial building and sixteen (16) will be located behind the facility.

**Sidewalks:** External and internal sidewalks have been identified for the site utilizing handicap accessible slopes and ramps.

**Lighting Plan:** A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance prior to site plan approval.

**Interconnectivity:** Interconnectivity has been shown on the submitted site plan providing cross-access to the commercial center directly north of the property.

**Engineering:** City water and sewer are available to serve the property. The site is not located within a Special Flood Hazard Area. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

**Landscaping:** Street trees have been provided along Maplewood Drive and N. Berkeley Boulevard. A Type A 10 ft. wide landscape buffer is required along the northern and eastern property lines and has been identified on the submitted site plan. The applicant has agreed to provide additional landscaping should existing landscaping along the northern and eastern property lines be insufficient to meet the City landscaping codes.

**Utilities:** All utilities to the site will be installed underground.

**Refuse:** Commercial dumpsters will be utilized for garbage collection within the storage area at the rear of the facility and screened from off-site views in accordance with City standards.

**Building elevations:** Building elevations have not been submitted by the applicant. Staff will ensure that the proposed facility will meet the building design standards per the requirements of the City's Unified Development Code.

**TRC REVIEW:**

Staff have not distributed the proposed conditional rezoning request to members of the Technical Review Committee (TRC). If the request is approved by City Council, site plan approval will be required prior to the issuance of building permits.

**BUDGET RELATIONSHIP:**

**STRATEGIC PLAN RELATIONSHIP:**

**STAFF RECOMMENDATION:**

The City's Comprehensive Land-Use Plan identifies the area as being Mixed Use and Medium-Density Residential (portion of). There are several factors that would support the applicant's proposed conditional rezoning request for Neighborhood Business Conditional Zoning District:

1. The majority of the property is located within the Mixed-Use land-use designation. Although the City's Comprehensive Land-Use Plan recommends Medium-Density Residential for a portion of the property, the proposed conditional rezoning would be compatible with the surrounding zoning patterns and existing land uses.
2. The City and other utility service providers will be able to provide sufficient public safety service, meet transportation and utility demands to the subject property, while maintaining sufficient levels of service to existing developments.
3. The proposed conditional rezoning would not impair or injure the health, safety, and general welfare of the public.
4. Planning staff have collaborated with the applicants and developers of the project to discuss the merits of the submitted concept plan.
5. All parties have mutually agreed that the proposed conditional rezoning is in conformance with the zoning requirements of the City of Goldsboro and that the site-specific improvements will balance the interests of the landowner, developer, neighborhood, and the public.

Planning staff is recommending approval of the conditional rezoning request based on the factors listed above.

**PLANNING COMMISSION RECOMMENDATION:**

The Planning Commission, at its November 25th, 2024 meeting, unanimously voted to

recommended approval of Wooten Development Company request to rezone a 1.42 acre tract of land from the Office and Institutional (O&I-1) and Neighborhood Business (NB) zoning districts to a Neighborhood Business Conditional Zoning District (NBCZ) for the construction of a retail shopping center to be located at the northeast corner of Maple-wood Drive and North Berkeley Boulevard. The property is further identified as NCPIN# 3529-17-5623.

In response to comments and concerns voiced at the public hearing on January 6, 2025, meeting, the applicant has agreed to eliminate the access from Maplewood Drive, as well as, install a fence surrounding the proposed stormwater pond to be located at the rear of the development.

The City Council, at their January 6, 2025, meeting, voted to continue the hearing until the February 17, 2025, City Council meeting.

**REQUIRED ACTION:**

Council shall vote to adopt the recommendation for approval and Consistency Statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny with the inclusion of the Inconsistency Statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

**MANAGER'S RECOMMENDATION:**

---

**APPROVERS**

Mark Helmer  
Laura Getz  
Matthew Livingston

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF  
THE CITY OF GOLDSBORO, NORTH CAROLINA**

**WHEREAS**, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, January 6, 2025, at 5:30 p.m.**, and continued to a certain date voted and approved by City Council, on **Monday February 17, 2025, at 5:30 p.m.**, for the purpose of considering and discussing the passing of an ordinance amending the Official Zoning Map of the City of Goldsboro, North Carolina, and the Planning Commission heard the item on **November 25, 2024**; and

**WHEREAS**, The Wooten Development Corporation, c/o S. Dillion Wooten Jr. has submitted a petition to rezone Tax Parcel 3529-17-5623 from Office and Institutional (O&I-1) and Neighbor-hood Business (NB) to Neighborhood Business Conditional Zoning District (NBCZ); and

**WHEREAS**, the City of Goldsboro Comprehensive Land Use Plan places the proposed rezoning area in the Mixed Use land use designation; and

**WHEREAS**, the proposed Neighborhood Business Conditional Zoning District (NBCZ) is consistent with the City's Comprehensive Land Use Plan; and

**WHEREAS**, the Neighborhood Business Conditional Zoning District (NBCZ) is intended to services and commercial development needed to serve primarily the adjoining neighborhoods; and

**WHEREAS**, the Neighborhood Business Conditional Zoning District (NBCZ) is intended to promote the development of small pedestrian oriented establishments whose character and use is compatible with nearby residential neighborhoods; and

**WHEREAS**, the Neighborhood Business Conditional Zoning District (NBCZ) will accommodate the wide range of uses including general goods and services to the community; and

**WHEREAS**, the proposed rezoning is reasonable due to the fact that the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses along North Berkeley Boulevard; and

**WHEREAS**, the proposed conditional rezoning request will not impair or injure the health, safety, and general welfare of the public; and

**WHEREAS**, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Official Zoning Map of the City of Goldsboro be amended as herein below set forth.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1) That the Official Zoning Map of Goldsboro, North Carolina, be and the same is hereby amended by changing:

**From the Office and Institutional (O&I-1) and Neighborhood Business (NB) zoning districts to Neighborhood Business Conditional Zoning District (NBCZ).**

**CZ-11-24 Wooten Development Company: A site-specific development plan documenting the conditions of this Neighborhood Business Conditional Zoning District (NBCZ).**

**City of Goldsboro Future Land Use map shall continue to identify this property**

**with the Mix Use land use classification.**

**The entirety of Wayne County Parcel Identification# 3529-17-5623 shall be rezoned.**

**Conditions Of Approval;**

**Stormwater pond shall be secured with a private chain link fence not to exceed 6 feet in height.**

**No driveway access shall be permitted from Maplewood Drive.**

2) The above amendment is effective upon the adoption of this Ordinance.

This Ordinance shall be in full force and effect from and after this February 17, 2025.

\_\_\_\_\_  
Charles Gaylor, IV  
Mayor

Attested by:

\_\_\_\_\_  
Laura Getz  
City Clerk

**CITY OF GOLDSBORO PLANNING COMMISSION**  
**CZ-11-24**  
**WOOTEN DEVELOPMENT COMPANY**

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency, and other matters as deemed appropriate by the Planning Board (Planning Commission).

**Consistency Statement:** The City of Goldsboro Planning Commission finds the proposed conditional zoning request to the Neighborhood Business Conditional Zoning District (NBCZ) for the construction of a multi-tenant commercial retail center to be consistent with the Mixed Use-I land use designation and the Comprehensive Land Use Map. The City of Goldsboro Planning Commission finds that the conditional rezoning request is reasonable and in the public interest and recommend approval to the City of Goldsboro City Council for the following reasons:

1. The majority of the property is located withing the Mixed-Use land-use designation. Although the City's Comprehensive Land-Use Plan recommends Medium-Density Residential for a portion of the property, the proposed conditional rezoning would be compatible with the surrounding zoning patterns and existing land uses.
2. The City and other utility service providers will be able to provide sufficient public safety service, meet transportation and utility demands to the subject property, while maintaining sufficient levels of service to existing developments.
3. The proposed conditional rezoning would not impair or injure the health, safety, and general welfare of the public.
4. Planning staff have collaborated with the applicants and developers of the project to discuss the merits of the submitted concept plan.
5. All parties have mutually agreed that the proposed conditional rezoning is in conformance with the zoning requirements of the City of Goldsboro and that the site-specific improvements will balance the interests of the landowner, developer, neighborhood, and the public.

Voting Record for Recommendation:

Yes        5                         No        0



**Inconsistency Statement:** The City of Goldsboro Planning Commission finds the proposed conditional zoning request to Neighborhood Business Conditional Zoning District (NBCZ) for the construction of a multi-tenant commercial retail center to be inconsistent with the Mixed-Use I and Medium-Density land use designation and the Comprehensive Land Use Map. Further, the Planning Commission finds that this rezoning, if executed, would have a negative impact on the public due to the fact the rezoning would be incompatible with the surrounding zoning patterns and existing and new land uses. The City of Goldsboro Planning Commission deems this proposed rezoning to not be reasonable and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Comprehensive Land Use Plan.

Voting Record for Recommendation:

Yes \_\_\_\_\_ No \_\_\_\_\_





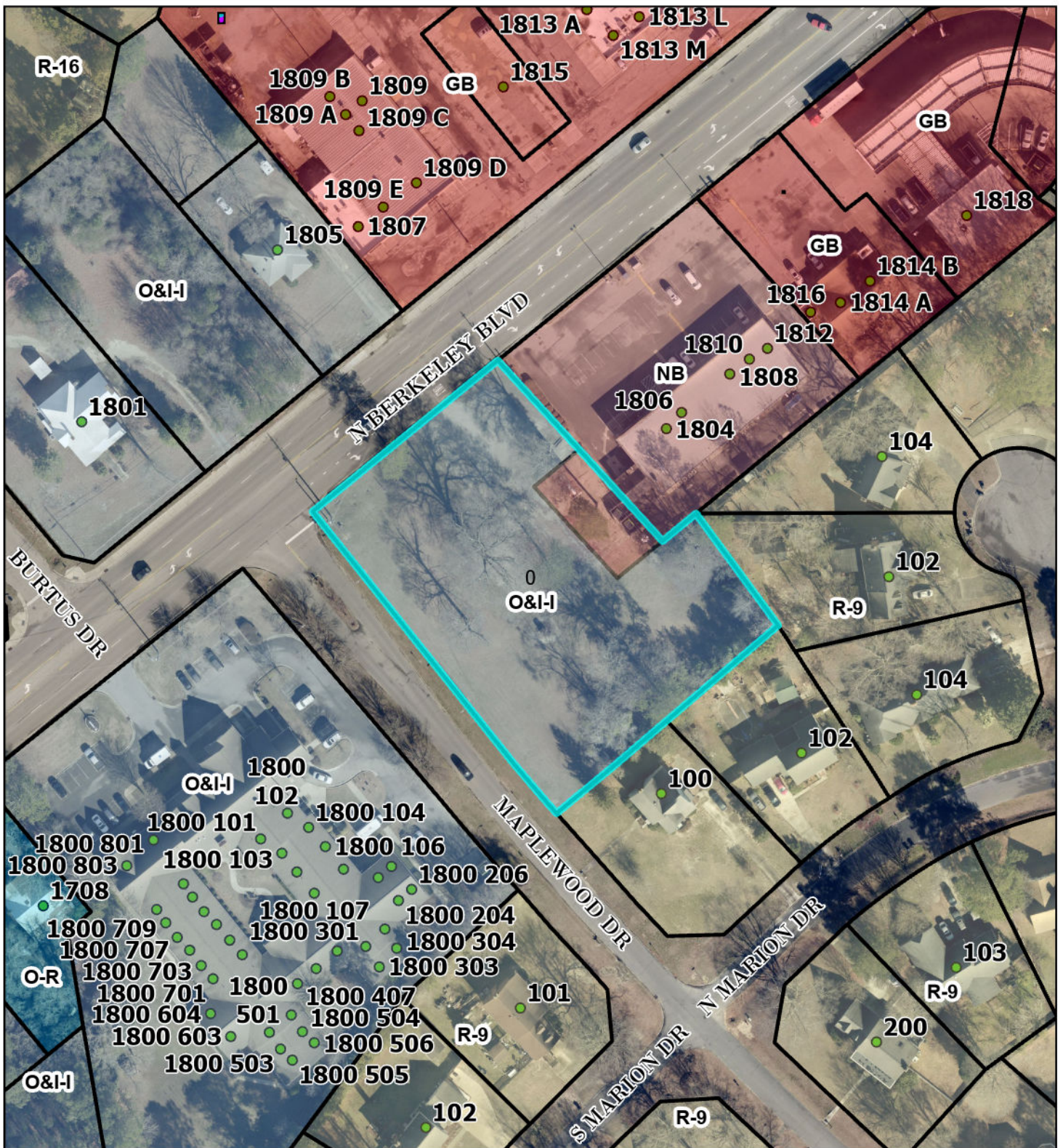
## Future Land Use

- Commercial  
Office and Institutional  
Industrial  
Conservation
- Mixed Use**
- Mixed Use - Downtown  
Mixed Use I

## Residential

-  High Density Residential
-  Medium Density Residential
-  Low Density Residential
-  Rural Residential/  
Agriculture





Case Number: CZ-11-24  
 Request: Rezone from O&I-1 & NB to  
 Neighborhood Business Conditional  
 Zoning District  
 NCPIN#3529175623  
 Owner: Dillon S Wooten Jr

0 50 100 200 Feet



#### Zoning

- AB
- AG
- CBD
- GB
- HB
- I-1
- I-2

#### Legend

- IBP-1
- NB
- O&I-I
- O&I-II
- O-R
- R-12
- R-12SF
- R-16
- R-20
- R-20A
- R-40
- R-6
- R-9
- R-9SF
- RM-8
- RM-9
- SC



02-10-24  
2-10-24 - 012504

**CONDITIONAL ZONING APPLICATION**

Development Name **WOOTEN DEVELOPMENT COMPANY**

Proposed Use **PROPOSED COMMERCIAL BUILDING**

Project location or address **N. BERKELEY BOULEVARD**

Property Identification Number(s) and Tax ID Number (s) for each parcel to which these guidelines will apply:

PIN# **3529175623**

TAX ID#

Project type? ☐ Single Family ☐ Townhouse ☐ Multi-Family ☒ Non-Residential ☐ PUD/Mixed Use

**PROPERTY OWNER INFORMATION**

Name **S. DILLON WOOTEN JR.**

Address **PO BOX 10907, GOLDSBORO, NORTH CAROLINA 27532-0907**

Phone **919-920-5246**

Email **rsumner@kmsnc.com**

**OWNER/DEVELOPER INFORMATION**

Company Name **WOOTEN DEVELOPMENT COMPANY** Contact Name **RICK SUMNER**

Address **PO BOX 10907, GOLDSBORO, NORTH CAROLINA 27532-0907**

Phone **919-920-5246**

Email **rsumner@kmsnc.com**

**CONSULTANT/ENGINEERING FIRM**

Company Name **BR KORNEGAY, INC.**

Contact Name **TERRY BEASLEY**

Address **300 E. WALNUT STREET, GOLDSBORO, NORTH CAROLINA 27530**

Phone **919-735-5886**

Email **terry@kornegaysep.com**

**ZONING INFORMATION**

Existing Zoning District **O & I-1**

Proposed Zoning District **NB**

If more than one district, provide the acreage of each:

Overlay District?

☐ Yes ☒ No

Inside City Limits? ☒ Yes

☐ No

## ENVIRONMENTAL QUALITY DATA INFORMATION

|                                      |                                                                                        |
|--------------------------------------|----------------------------------------------------------------------------------------|
| Existing Impervious Surface acres/sf | Flood Hazard Area <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |
| Proposed Impervious Surface acres/sf | Neuse River Buffer <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Watershed Protection Area <b>NA</b>  | Wetlands <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No           |
| FEMA Map Panel <b>3720352900K</b>    | Base Flood Elevation <b>NA</b>                                                         |

## SITE DATA

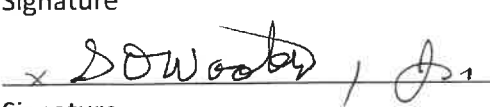
|                                |                                     |
|--------------------------------|-------------------------------------|
| Total # of single-family lots  | Total densities per zoning district |
| Total # of townhouse lots      | Acreage in active open space        |
| Total # of all lots            | Acreage in passive open space       |
| Linear feet of new roadways    | Linear feet of new sewer mains      |
| Linear feet of new water mains | Linear feet of new sidewalks        |
| Proposed sewer allocation      | Linear feet in new trails           |
|                                |                                     |

## SIGNATURE BLOCK (Applicable to all Developments)

In filing this plan as the property owner(s), I/we do hereby agree and firmly bind ourselves, my/our heirs, executors, administrators, successors and assigns jointly and severally to construct all improvements and make all dedications as shown on this proposed plan as approved by the City.

I hereby designate **BR KORNEGAY, INC.** to serve as my agent regarding this application, to receive and respond to administrative comments, to resubmit plans on my behalf, and to represent me in any public meeting regarding this application.

I/we have read, acknowledge, and affirm that this project conforms to all application requirements applicable with the proposed development use.

|                                                                                                 |                        |
|-------------------------------------------------------------------------------------------------|------------------------|
| Signature<br> | Date <b>10-14-2024</b> |
| Signature                                                                                       | Date                   |

## APPLICATION FEES

Conditional Zoning (4 paper copies & digital copies of all required plans and applications) \$550

# OWNER AUTHORIZATION

I hereby give CONSENT to RICK SUMNER (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

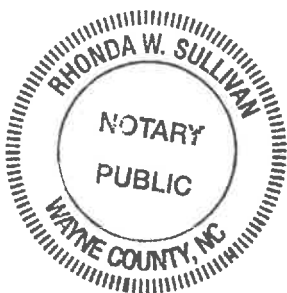
I hereby certify I have full knowledge of the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate, or incomplete information provided by me, or my agent, will result in the denial, revocation or administrative withdrawal of this application, request, approval or permit. I acknowledge that additional information may be required to process this application. I further consent to the City of Goldsboro to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions which may be imposed as part of the approval of this application.

Signature of Owner *[Signature]* Printed Name of Owner S D WOOTEN, Jr.

NC  
(State)  
Wayne  
(County)

I, Rhonda W Sullivan, a Notary Public in and for said County and State, do hereby certify that S D Wooten Jr personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and notarial seal this the 14<sup>th</sup> day of October 20 24.  
Notary Public: Rhonda W Sullivan



(Seal)

(Printed Name)  
Rhonda W. Sullivan  
(Signature)

County of Commission: Wayne  
Commission Expires: 1-26-27

GOLDSBORO, CITY OF  
200 NORTH CENTER STREET  
GOLDSBORO, NC 27530  
(919) 580-4340

Miscellaneous Receipts 550.00  
271 Planning & Zoning Fees  
From: WOOTEN DEVELOPMENT COMPANY  
Desc:  
Misc Recpt #: 000000

TOTAL 550.00

CHECK 73584 550.00

TOTAL PAID 550.00

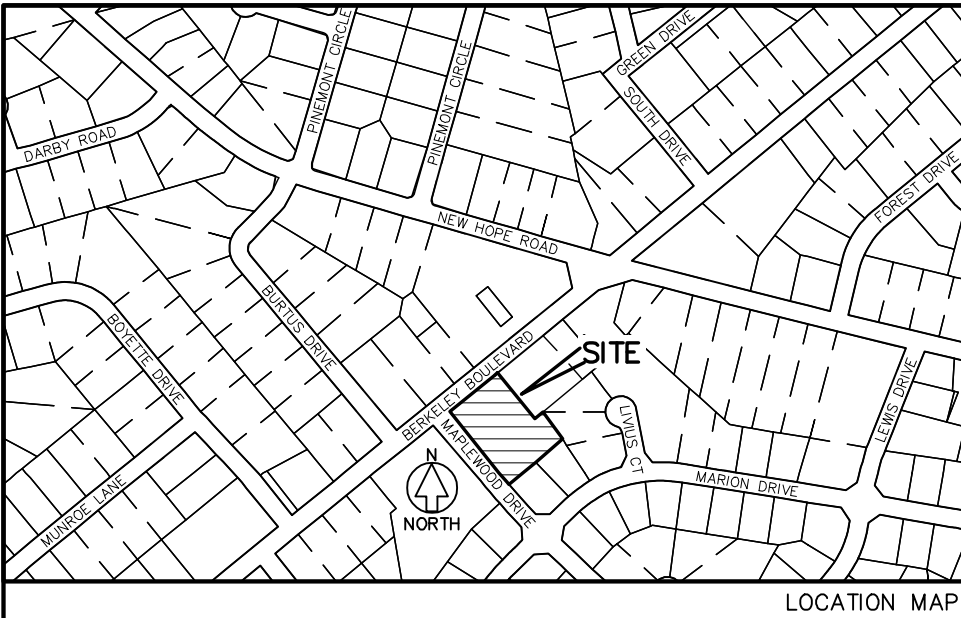
TOTAL TENDERED 550.00

CHANGE 0.00

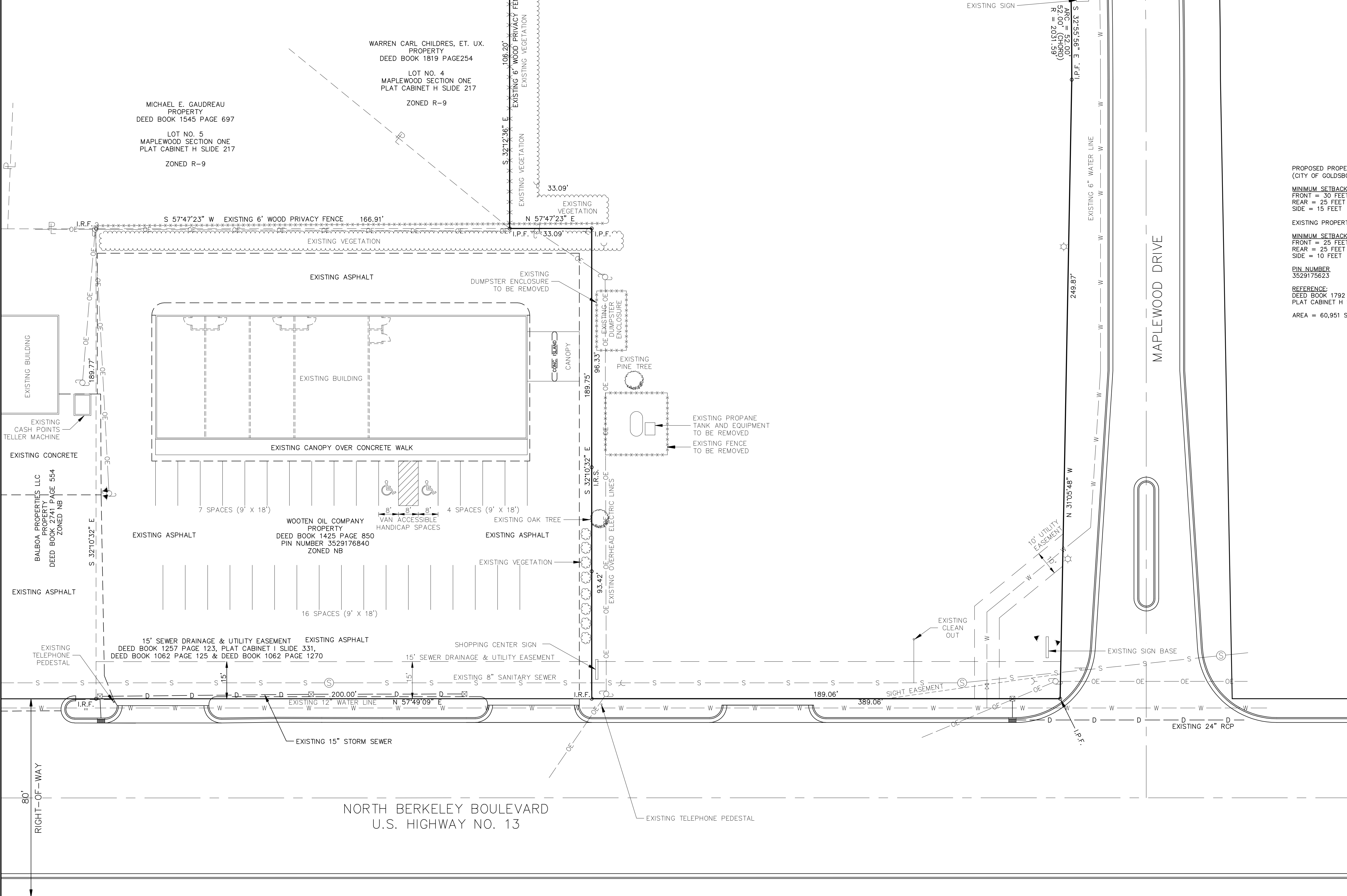
Payment Date 10/15/24

10/15/24 10:44AM 000000316272 02 BRN





LOCATION MAP



FOR REVIEW ONLY  
NOT FOR CONSTRUCTION

PROPOSED PROPERTY ZONED NEIGHBORHOOD BUSINESS (NB)  
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS  
FRONT = 30 FEET  
REAR = 25 FEET  
SIDE = 15 FEET

EXISTING PROPERTY ZONED OFFICE AND INSTITUTIONAL DISTRICT (O & I-1) (CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS  
FRONT = 25 FEET  
REAR = 25 FEET  
SIDE = 10 FEET

PIN NUMBER  
3529175623

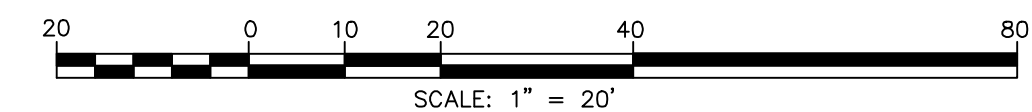
REFERENCE:  
DEED BOOK 1792 PAGE 687  
PLAT CABINET H SLIDE 217 RESERVED LOT

AREA = 60,951 SQUARE FEET OR 1.399 ACRES±

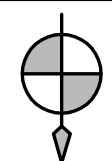
**REVISED**  
8:40 am, Feb 07, 2025

**RECEIVED**  
By Mark E. Helmer, AICP at 8:39 am, Feb 07, 2025

| LEGEND                      |           |
|-----------------------------|-----------|
|                             | EXISTING  |
| EDGE OF PAVEMENT            | ---       |
| CONCRETE CURB AND GUTTER    | ==        |
| SANITARY SEWER LINE         | ---       |
| SANITARY SEWER SERVICE LINE | ---       |
| STORM SEWER LINE            | ---       |
| WATER LINE                  | ---       |
| WATER SERVICE LINE          | ---       |
| OVERHEAD ELECTRICAL LINES   | ---       |
| FENCE                       | -X-X-X-X- |
| SANITARY SEWER MANHOLE      | ⊙         |
| CATCH BASIN                 | ■         |
| DROP INLET                  | ⊞         |
| HYDRANT                     | ⊕         |
| VALVE                       | ⊞         |
| WATER METER                 | ⊙         |
| BACKFLOW PREVENTER          | ⊞         |
| UTILITY POLE                | ⊙         |
| AERIAL LIGHT                | ⊙         |
| GUY WIRE                    | -         |
| IRON ROD SET                | I.R.S.    |
| IRON ROD FOUND              | I.R.F.    |
| IRON PIPE FOUND             | I.P.F.    |



| NO. | REVISION | DATE |
|-----|----------|------|
|     |          |      |
|     |          |      |
|     |          |      |
|     |          |      |
|     |          |      |



**B. R. KORNEGAY, INC.**  
LAND SURVEYING • ENGINEERING • PLANNING  
License Number: F-1054  
300 East Walnut Street  
Goldsboro, N.C. 27530  
www.kornegaysep.com (919) 735-5886 Fax: (919) 580-9053

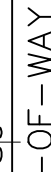
EXISTING SITE  
**PROPOSED BUILDING AND PARKING**  
N. BERKELEY BOULEVARD  
STONE CREEK TOWNSHIP  
WAYNE COUNTY, N.C.

DRAWN BY:  
TSB  
DESIGNED BY:  
JLK  
DATE:  
10-2-2024  
SCALE:  
1" = 20'

PROPERTY OF  
**S. DILLON WOOTEN, JR.**  
PO BOX 10907, GOLDSBORO, NORTH CAROLINA 27532-0907  
CONTACT: RICK SUMNER 919-920-5246 rsumner@kmsnc.com

SHEET:  
**1**  
OF: 4  
WORK ORDER:  
240352  
CADD DWG:  
240352





NORTH BERKELEY BOULEVARD  
U.S. HIGHWAY NO. 13

|                             |  |             |
|-----------------------------|--|-------------|
| SANITARY SEWER SERVICE LINE |  | SS          |
| STORM SEWER LINE            |  | D           |
| WATER LINE                  |  | W           |
| WATER SERVICE LINE          |  | WS          |
| OVERHEAD ELECTRICAL LINES   |  | OE          |
| FENCE                       |  | X X X X X X |
| SANITARY SEWER MANHOLE      |  |             |
| CATCH BASIN                 |  |             |
| DROP INLET                  |  |             |
| HYDRANT                     |  |             |
| VALVE                       |  |             |
| WATER METER                 |  |             |
| BACKFLOW PREVENTER          |  |             |
| UTILITY POLE                |  |             |
| AERIAL LIGHT                |  |             |
| GUY WIRE                    |  |             |
| IRON ROD SET                |  | I.R.S.      |
| IRON ROD FOUND              |  | I.R.F.      |
| IRON PIPE FOUND             |  | I.P.F.      |

FOR REVIEW ONLY  
NOT FOR CONSTRUCTION



PROPOSED PROPERTY ZONED NEIGHBORHOOD BUSINESS (NB)  
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS  
FRONT = 30 FEET  
REAR = 25 FEET  
SIDE = 15 FEET

EXISTING PROPERTY ZONED OFFICE AND INSTITUTIONAL DISTRICT (O & I-1) (CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS  
FRONT = 25 FEET  
REAR = 25 FEET  
SIDE = 10 FEET

PIN NUMBER  
3529175623

REFERENCE:  
DEED BOOK 1792 PAGE 687  
PLAT CABINET H SLIDE 217 RESERVED LOT

AREA = 60,951 SQUARE FEET OR 1.399 ACRES±

AREA IMPERVIOUS INCLUDING BUILDING AND CANOPY = 31,111 SQUARE FEET

AREA BUILDING AND CANOPY AND CANOPY = 8,291 SQUARE FEET

AREA IMPERVIOUS EXCLUDING BUILDING AND CANOPY = 22,820 SQUARE FEET

PROPOSED PARKING  
51 PARKING SPACES 9' X 18'  
2 VAN ACCESSIBLE HANDICAP SPACES  
53 SPACES TOTAL

REFUSE COLLECTION BI-WEEKLY BY PRIVATE CARRIER.

UTILITIES  
WATER SUPPLIED BY CITY OF GOLDSBORO  
SANITARY SEWER BY CITY OF GOLDSBORO  
DUKE PROGRESS

N.C. DEPARTMENT OF TRANSPORTATION  
APPLY TO N.C. DEPARTMENT OF TRANSPORTATION FOR DRIVEWAY PERMIT.

| NO. | REVISION | DATE |
|-----|----------|------|
|     |          |      |
|     |          |      |
|     |          |      |
|     |          |      |

**B. R. KORNEGAY, INC.**  
LAND SURVEYING • ENGINEERING • PLANNING  
License Number: F-1054  
300 East Walnut Street  
Goldsboro, N.C. 27530  
www.kornegaysep.com (919) 735-5886 Fax: (919) 580-9053

SITE PLAN

**PROPOSED BUILDING AND PARKING**

N. BERKELEY BOULEVARD  
STONEY CREEK TOWNSHIP  
WAYNE COUNTY, N.C.

|              |           |
|--------------|-----------|
| DRAWN BY:    | TSB       |
| DESIGNED BY: | JLK       |
| DATE:        | 10-2-2024 |
| SCALE:       | 1" = 20'  |

PROPERTY OF  
**S. DILLON WOOTEN, JR.**  
PO BOX 10907, GOLDSBORO, NORTH CAROLINA 27532-0907  
CONTACT: RICK SUMNER 919-920-5246 rsumner@kmsnc.com

|             |               |
|-------------|---------------|
| SHEET:      | <b>2</b>      |
| OF:         | <b>4</b>      |
| WORK ORDER: | <b>240352</b> |
| CADD DWG:   | <b>240352</b> |





WARREN CARL CHILDRES, ET. UX.  
PROPERTY  
DEED BOOK 1819 PAGE254  
  
LOT NO. 4  
MAPLEWOOD SECTION ONE  
PLAT CABINET H SLIDE 217  
  
ZONED R-9

JACKIE K. TAYLOR  
PROPERTY  
DEED BOOK 1498 PAGE 250

LOT NO. 1  
MAPLEWOOD SECTION ONE  
PLAT CABINET H SLIDE 217

ZONED R-9

REQUIRED LANDSCAPING TREES  
22,820 SQ. FT. X 0.0003 = 6.95 (7 TREES)

REQUIRED LANDSCAPING SHRUBS  
22,820 SQ. FT. X 0.0025 = 57.05 (57 SHRUBS)

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY APPROVE THIS DEVELOPMENT PLAN. I (WE) FURTHER CERTIFY THAT ALL EXTERIOR IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO PAVING AND LANDSCAPING, AS SHOWN ON THE SITE PLAN WILL BE MAINTAINED IN ACCORDANCE WITH THIS PLAN.

4 CHINESE LOROPETALUM (BURGUNDY)  
MINIMUM HEIGHT AT PLANTING 36 INCHES

SCALE: 1" = 20'

**B. R. KORNEGAY, INC.**  
**LAND SURVEYING • ENGINEERING • PLANNING**  
 License Number: F-1054  
 300 East Walnut Street  
 Goldsboro, N.C. 27530  
 www.kornegaysep.com (919) 735-5886 Fax: (919) 580-9053

LANDSCAPE PLAN

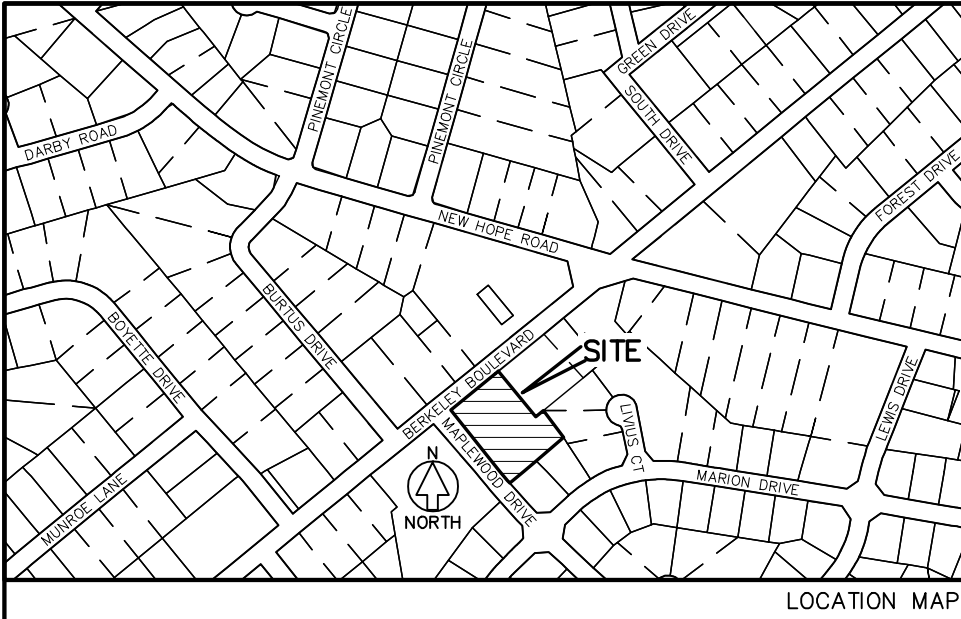
**PROPOSED BUILDING AND PARKING**

N. BERKELEY BOULEVARD  
STONE CREEK TOWNSHIP  
WAYNE COUNTY, N.C.

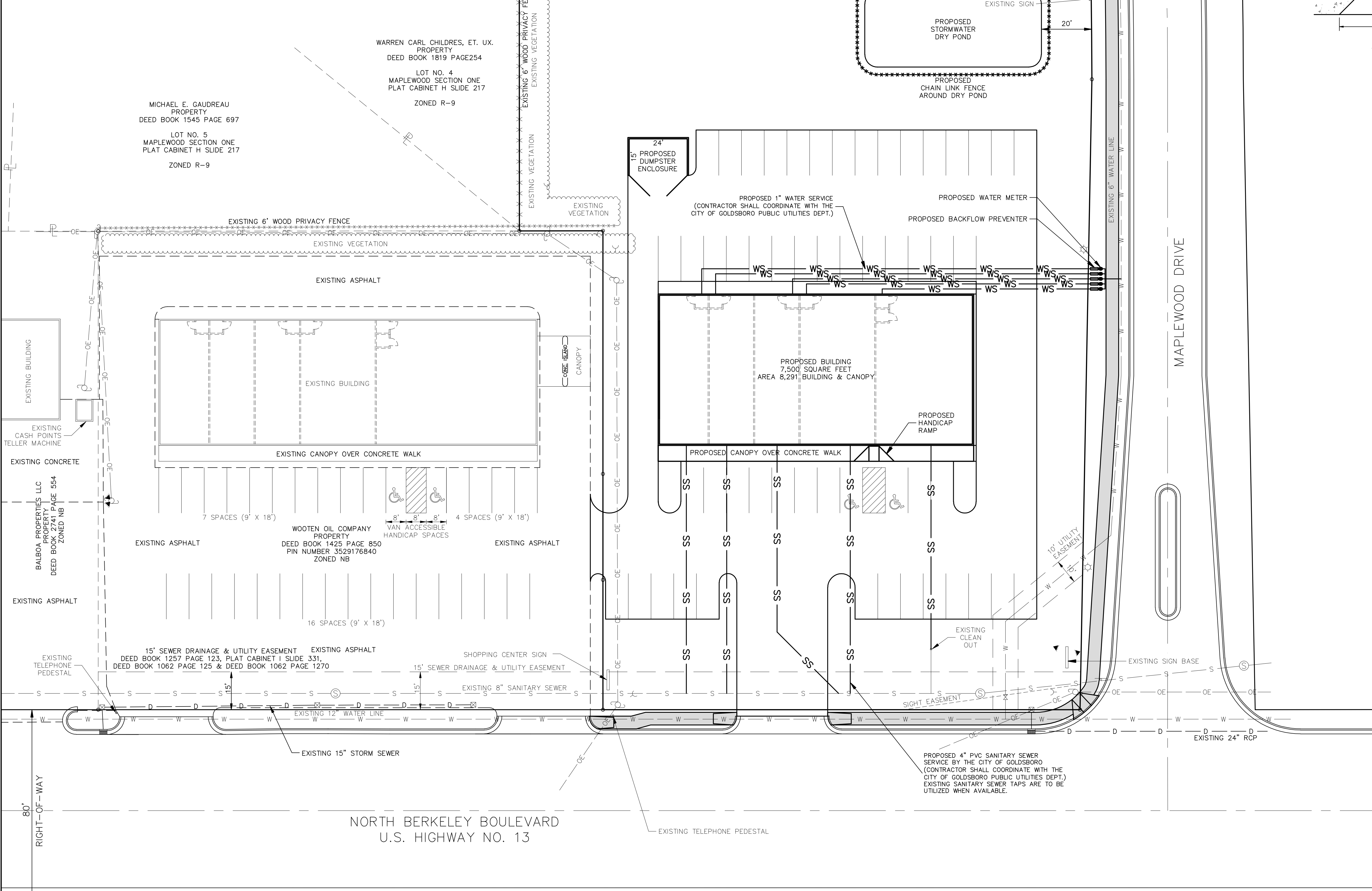
PROPERTY OF  
**S. DILLON WOOTEN, JR.**  
PO BOX 10907, GOLDSBORO, NORTH CAROLINA 27532-0907  
CONTACT: RICK SUMNER 919-920-5246 rsumner@kmsnc.com

|             |               |
|-------------|---------------|
| SHEET:      | <b>3</b>      |
| OF:         | <b>4</b>      |
| WORK ORDER: | <b>240352</b> |
| CADD DWG:   | <b>240352</b> |

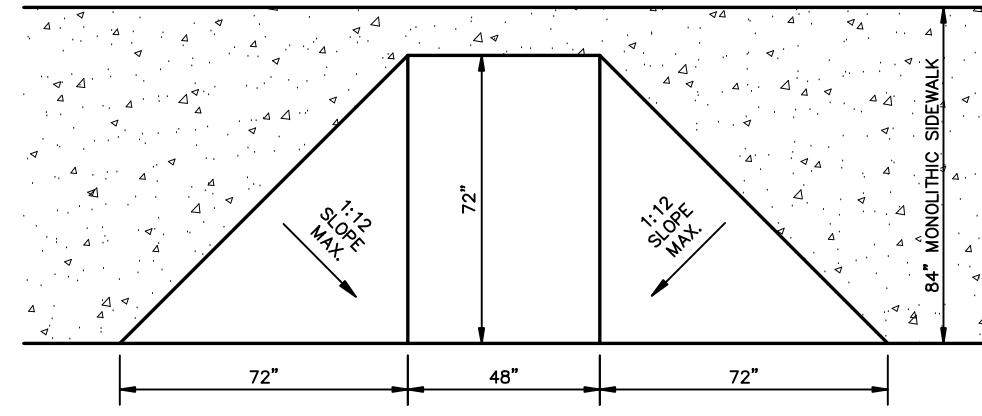




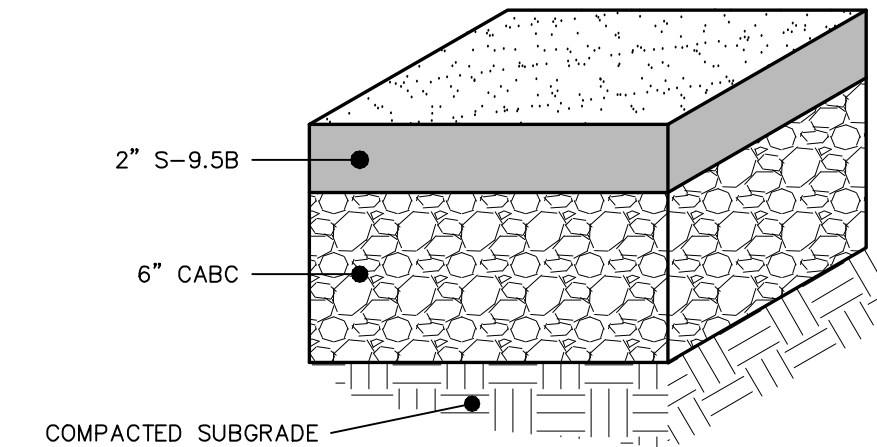
LOCATION MAP



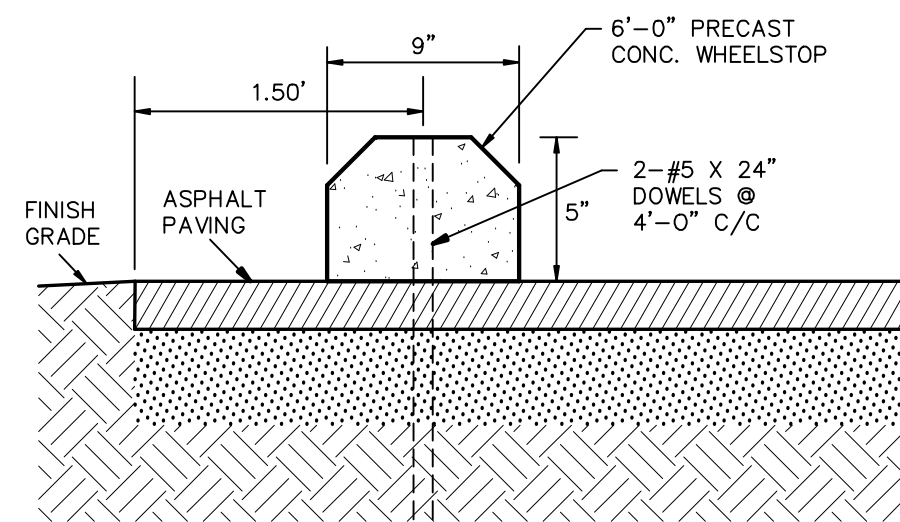
FOR REVIEW ONLY  
NOT FOR CONSTRUCTION



TYPICAL HANDICAPPED RAMP  
(NOT TO SCALE)



PAVEMENT DETAIL  
(NOT TO SCALE)



CONCRETE WHEEL STOP  
(NOT TO SCALE)

| UTILITY LINE                | SYMBOL | NOTATION |
|-----------------------------|--------|----------|
| SANITARY SEWER SERVICE LINE | SS     | SS       |
| STORM SEWER LINE            | D      | D        |
| WATER LINE                  | W      | W        |
| WATER SERVICE LINE          | WS     | WS       |
| OVERHEAD ELECTRICAL LINES   | OE     | OE       |
| FENCE                       | XXXXXX | XXXXXX   |
| SANITARY SEWER MANHOLE      | S      | S        |
| CATCH BASIN                 | CB     | CB       |
| DROP INLET                  | DI     | DI       |
| HYDRANT                     | H      | H        |
| VALVE                       | V      | V        |
| WATER METER                 | M      | M        |
| BACKFLOW PREVENTER          | BFP    | BFP      |
| UTILITY POLE                | P      | P        |
| AERIAL LIGHT                | AL     | AL       |
| GUY WIRE                    | GW     | GW       |
| IRON ROD SET                | I.R.S. | I.R.S.   |
| IRON ROD FOUND              | I.R.F. | I.R.F.   |
| IRON PIPE FOUND             | I.P.F. | I.P.F.   |

| NO. | REVISION | DATE |
|-----|----------|------|
|     |          |      |
|     |          |      |
|     |          |      |
|     |          |      |
|     |          |      |

**B. R. KORNEGAY, INC.**  
LAND SURVEYING • ENGINEERING • PLANNING  
License Number: F-1054  
300 East Walnut Street  
Goldsboro, N.C. 27530  
www.kornegaysep.com (919) 735-5886 Fax:(919) 580-0053

SANITARY SEWER SERVICE AND WATER SERVICE UTILITY PLAN  
**PROPOSED BUILDING AND PARKING**  
N. BERKELEY BOULEVARD  
STONE CREEK TOWNSHIP  
WAYNE COUNTY, N.C.

DRAWN BY: TSB  
DESIGNED BY: JLK  
DATE: 10-2-2024  
SCALE: 1" = 20'

PROPERTY OF  
**S. DILLON WOOTEN, JR.**  
PO BOX 10907, GOLDSBORO, NORTH CAROLINA 27532-0907  
CONTACT: RICK SUMNER 919-920-5246 rsumner@kmsnc.com

SHEET: 4  
OF: 4  
WORK ORDER: 240352  
CADD DWG: 240352



**PLANNING DEPARTMENT**

Mark E. Helmer, AICP, CFM,  
Planning Director

---

**Notice Of Public Hearings**

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 5:30 P.M. on Monday, January 6, 2025, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

**CZ-11-24 Wooten Development Company:** The applicant is requesting to rezone 1.42 acres of land from the Office and Institutional (O&I-1) Zoning District and Neighborhood Business to the Neighborhood Business Conditional Zoning District (NBCZ) for the construction of a multi-tenant commercial retail center. The property considered for zoning reclassification is at the corner of Maplewood Drive and North Berkeley Boulevard. The property is further identified as Wayne Co. Pin#: 3529-17-5623, Goldsboro, North Carolina.

**CZ-12-24 Duke Energy Progress LLC:** The applicant is requesting an amendment to an existing General Industry (I-2) Conditional Zoning District for the purpose of constructing a telecommunication tower at the present site of Duke Energy Progress' Operations Center. The property is located on the North side of Belfast Road, adjacent to, and east of, Interstate Highway 795. The property is further identified as Wayne Co. Pin#: 3601-23-1254, Goldsboro, North Carolina.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at [www.goldsboronc.gov](http://www.goldsboronc.gov).

Publish on 12/26/2024

Publish on 1/2/2025





**PLANNING DEPARTMENT**

Mark E. Helmer, AICP, Planning Director

**ADJOINING PROPERTY OWNERS CERTIFICATION**

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, CZ-11-24, were notified by first class mail on 12-20-24.

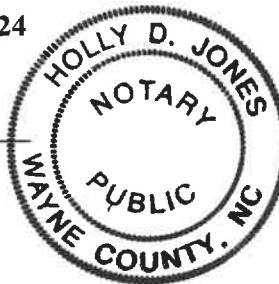
Mark E. Helmer  
Signature

Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and the State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged that due execution of the foregoing instrument. Witness my hand and official seal, this the

20<sup>th</sup> day of December, 2024

Holly D Jones  
Notary Public Name



My Commission expires on July 29, 2026  
(Seal)

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** Shannon Avenue Public Right of Way Closing

**DEPARTMENT:** Planning

---

**BACKGROUND:**

From Cuyler Best Rd./ NCSR 1565 southeast 297.96 ft. along Shannon Ave. to its terminus and having a right of way width of 60 ft.

Petitioners: Robert R. Strickland  
Horace Best (Best Properties)  
Judson Pope (Preps, Inc.)

Petitioners listed above are the owners of portions of property abutting the public right of way as identified on the attached City GIS aerial and proposed right of way closure plat by Kornegay Land Surveyors and Engineering.

Public improvements (paving, curb, and gutter) have never been constructed within it.

Petitioners desire the City to abandon the existing public right of way (Shannon Ave.) so that they can use it for designing a site for commercial development in accordance with Goldsboro's Unified Development Ordinance.

Preps, Inc. recently received approval from City Council for a change of zone for property located at the corner of W. New Hope Rd. and Cuyler Best Rd. from the Neighborhood Business Zoning District to the Neighborhood Conditional Zoning District to construct and operate a convenience store with fuel sales.

City Planning has reviewed site plans for the convenience store and supports the proposal to abandon the public right of way.

The petitioned street closing has been forwarded to City Engineering, Public Utilities, and the Public Works Departments.

At their meeting on January 6, 2025, the City Council passed a Resolution scheduling a public hearing on the proposed street closing for February 17, 2025. The Resolution was advertised in the newspaper for four consecutive weeks.

In addition, the public right of way was posted on both ends and all adjacent property owners were notified of the public hearing by certified mail.

**DISCUSSION:**

Any utility easements shown on the street closing and recombination plat shall be retained by the City, and any easements owned by private utility companies that are shown on such plat shall be retained by the private utilities indicated.

The property owners adjacent to the closed street shall take right, title, and interest as is provided in GS 160A-299 (c), as may be further illustrated on the street closing and recombination plat.

Closing is conditioned on the recombination of lots deemed sufficient by the City.

A certified copy of the Order and the street closing and recombination plat showing the right-of-way area shall be filed in the Office of the Register of Deeds of Wayne County.

**BUDGET RELATIONSHIP:**

**STRATEGIC PLAN RELATIONSHIP:**

**STAFF RECOMMENDATION:**

It is recommended that Council, after the public hearing, adopt the attached Order closing the petitioned street as of February 17, 2025.

**MANAGER'S RECOMMENDATION:**

---

**APPROVERS**

Mark Helmer

Laura Getz

Matthew Livingston

**CITY OF GOLDSBORO**  
**ORDER PERMANENTLY CLOSING SHANNON AVE, 297.96 LINEAR FEET TO ITS**  
**TERMINUS**

**WHEREAS**, in accordance with N.C.G.S. 160A-299 the Goldsboro City Council at their January 6, 2025 meeting, set a public hearing declaring the intent to close a public right-of-way, for February 17, 2025; and

**WHEREAS**, notice declaring the intent to close a public right-of-way and calling for the holding of a public hearing of the closing of said street was published once a week for four successive calendar weeks in the Goldsboro News Argus, was sent by certified mail to adjoining property owners as shown on County Tax Records, and was prominently posted in at least two places along the street to be closed; and

**WHEREAS**, this matter came for hearing before the Goldsboro City Council at its regular meeting on February 17, 2025, and all persons who desired to be heard were heard at that time.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that having carefully considered the question of permanently closing the streets or alleys or portion thereof as it more fully described herein below, finds:

1. That the closing of the streets or alleys described herein below is not contrary to the public interest, and
2. No individual owning property in the vicinity of the street would thereby be deprived of reasonable means of ingress or egress to his or her property.

**IT IS THEREFORE, ORDERED:**

1. That Shannon Ave., from Cuyler Best Rd. (NCSR 1565) southeast 297.96 ft. to its terminus, and having a right of way width of 60 ft, is permanently closed under the authority of GS 160A-299(a).
2. That utility easements that may be shown on the street closing and recombination plat showing the right-of-way area referenced above shall be retained by the City, and that easements owned by private utility companies that are shown on such plat be retained by the private utilities indicated.
3. That a certified copy of this Order and the street closing and recombination plat showing the right-of-way area referenced above shall be filed in the Office of the Register of Deeds of Wayne County, North Carolina.
4. That property owners adjacent to the closed street shall take right, title, and interest as is provided in GS 160A-299 (c), as may be further illustrated on the street closing and recombination plat showing the right-of-way area referenced above.
5. That closing is conditioned on the recombination of lots deemed sufficient by the City.
6. That this Order is effective upon and after the date of its adoption as shown below.

An appeal of this action by the Goldsboro City Council can be filed pursuant to procedures



noted in the North Carolina General Statutes, Chapter 160A-299 with Superior Court of Wayne County within 30 days after the date this order is served on you.

This Order shall be in full force and effect from and after this February 17, 2025.

---

Charles Gaylor, IV  
Mayor

Attested by:

---

Laura Getz  
City Clerk



Submit Application to:  
Planning Department  
200 North Center Street  
Goldsboro, NC 27530  
(919) 580-4335

**PETITION  
FOR THE CLOSING OF  
A CERTAIN STREET OR ALLEY IN THE CITY OF  
GOLDSBORO, NORTH CAROLINA**

To the City Council of the City of Goldsboro, North Carolina:

The undersigned Petitioner(s) respectfully show unto the Council:

1. That they are desirous that the following street or alley in the City of Goldsboro be closed:

Street Name or Alley From – To

Shannon Avenue From the City of Goldsboro to Robert W. Strickland

Shannon Avenue From the City of Goldsboro to Best Properties Inc.

Shannon Avenue From the City of Goldsboro to Preps Inc.

2. That they are/are not the owners of all/a portion of the property abutting the street or alley as designated in paragraph 1 above.
3. WHEREFORE, the petitioners respectfully request that the City Council close the street or alley as designated in Paragraph 1 above under the authority of and according to the provisions set forth in General Statute 160A-299.

This is the 12TH day of Dec 20 24.

Owners Address: 133 Quail Croft Drive, Goldsboro, N.C. 27534-9626

Robert R. Strickland

Signed by:  
  
FA435338932249A...

Printed Name

Signature

Owners Address: PO Box 10085, Goldsboro, N.C. 27532

Horace Best

DocuSigned by:  
  
77FBD73538AD48B...

Printed Name

Signature

Owners Address: 1092 Breazeale Avenue, Mount Olive, N.C. 29365-1106

Judson Pope

DocuSigned by:  
  
64191AE848C944D...

Printed Name

Signature

A detailed location map of the proposed site. The map shows a network of streets including Oliver West Road, Grand Prairie Drive, Sunset Drive, Leland Drive, and others. A north arrow is located in the top left corner. A specific area is highlighted with a thick black rectangle and labeled 'SITE'. The map also shows surrounding residential areas with street names like Oakwood, Oakwood Court, and Oakwood Place.

LEGEND  
I.R. IRON ROD  
C.M. CONCRETE MONUMENT  
I.P.F. IRON PIPE FOUND  
RATIO OF PRECISION = MINIMUM 1/10,000  
NO HORIZONTAL CONTROL WITHIN 2,000 FEET  
AREA COMPUTED BY D.M.D. METHOD

| CURVE TABLE |               |          |         |         |          |
|-------------|---------------|----------|---------|---------|----------|
| CURVE       | BEARING       | RADIUS   | CHORD   | ARC     | DELTA    |
| C4          | S 34°29'01" E | 3431.87' | 89.67'  | 89.67'  | 1°29'49" |
| C5          | S 36°24'24" E | 3431.87' | 140.70' | 140.71' | 2°20'57" |
| C6          | S 32°59'04" E | 1816.18' | 242.14' | 242.32' | 7°38'40" |
| C7          | S 27°24'10" E | 1816.18' | 111.54' | 111.55' | 3°31'09" |
| C8          | S 23°26'15" E | 1816.18' | 139.79' | 139.83' | 4°24'41" |

70 0 35 70 140 280

SCALE: 1" = 70'

SEAL MY COMMISSION EXPIRES: \_\_\_\_\_

RESOLUTION NO. 2025- 6

**RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF THE  
CITY OF GOLDSBORO TO CLOSE A CERTAIN STREET OR PUBLIC RIGHT OF WAY  
WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA**

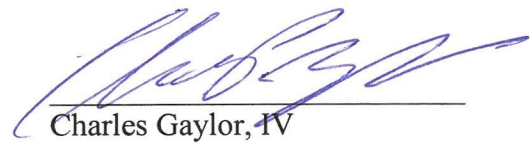
**BE IT RESOLVED** that the City Council of the City of Goldsboro, North Carolina, pursuant to the authority given them by General Statute 160A-299 of North Carolina do hereby declare:

1. That it is the intent of the City Council to consider closing a certain street or public right of way within the City of Goldsboro.
2. That the street or public right of way requested for closing shall be described as set forth hereunder:

**From Cuyler Best Rd./ NCSR 1565 southeast 297.96 ft. along Shannon Ave. to its terminus and having a right of way width of 60 ft.**

3. That a map portraying the layout of the above designated street or public right of way proposed to be closed and the area served by it may be examined in the Goldsboro Department of Planning.
4. That, in accordance with Section 160A-299(c) of the General Statutes of North Carolina, the abutting property owners will be vested with the right, title, and interest in the right-of-way extending to the centerline of the street to be closed.
5. That, in accordance with Section 160A-299(f) of the General Statutes of North Carolina, the City may reserve its right, title, and interest in any utility improvement or easement within the street or public right of way to be closed.
6. That a public hearing on all matters concerning the proposed street or public right of way closing will be held before the City Council in the Council Chambers, City Hall on Monday, February 17, 2025 at 5:30 p.m.

Adopted this 6<sup>th</sup> day of January, 2025.

  
Charles Gaylor, IV  
Mayor

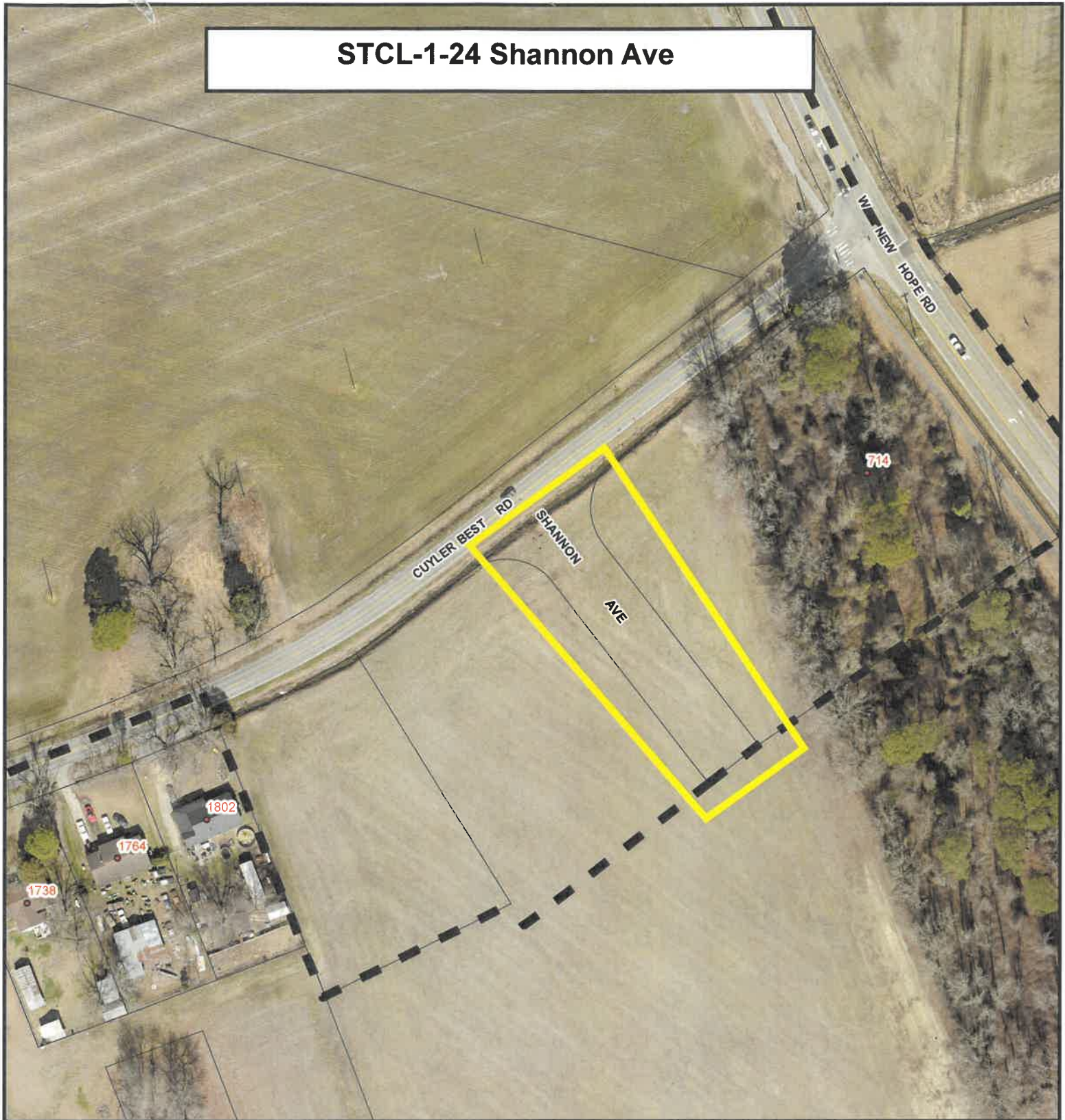


Attested by:

  
Laura Getz  
City Clerk



## STCL-1-24 Shannon Ave



### **STREET CLOSING REQUEST:**

**CASE NO:** STCL-1-24

**APPLICANTS:** Robert R. Strickland, Horace Best (Best Properties),  
Judson Pope (Preps, Inc.)

**REQUEST:** To permanently close Shannon Ave. from Cuyler  
Best Rd., 297.96 ft to its terminus.

0 100 200 400  
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



**CITY OF GOLDSBORO**  
**AGENDA MEMORANDUM**  
**FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** FY24-25 Operating Budget Amendment Ordinance

**DEPARTMENT:** Finance

---

**BACKGROUND:**

Council adopted the FY24-25 annual operating budget on June 17, 2024.

**DISCUSSION:**

**City Council (1011) General Fund**

City Council approved the contract with the Friends of Seymour at the February 3, 2025 meeting for a total annual amount of \$20,800. The budget was adopted at \$8,500, and it is necessary to request an additional appropriation in the amount of \$12,300, and this will be funded with an appropriation of fund balance in the General Fund.

**Debt (8111) General Fund**

City Council approved a lease for a new mail machine with Pitney Bowes at the February 3rd meeting. The terms of the agreement have been evaluated, and the lease requires it to be recognized for GASB 87 Lease purposes. This requires an appropriation of \$39,031.78 for interest, principal, and lease expense for the value of the entire 5 year lease, and this will be funded with lease financing revenue and fund balance.

Below is an analysis of Fund Balance for the General Fund:

| <b>Date</b> | <b>Description</b>                                               | <b>Adopted</b>         |
|-------------|------------------------------------------------------------------|------------------------|
| 6/17/2024   | Ord 2024-34 FY24-25 Adopted Budget                               | \$ 1,992,251.94        |
| 8/5/2024    | Team Foods USA, Inc. Economic Development Incentive              | 57,834.00              |
| 8/19/2024   | Purchase Order Rollover FY24 to FY25                             | 1,059,795.16           |
| 9/16/2024   | Organizational Study contract revision Management Advisory Group | 45,000.00              |
| 12/2/2024   | City Manager search recruitment expenses                         | 36,000.00              |
| 12/16/2024  | Monday.com subscription for IT & Engineering (GASB 96)           | 9,850.32               |
| 1/6/2025    | Parking Lot Lease N. John St                                     | 7,364.36               |
| 1/6/2025    | Transfer to G1108 Community Relations Special Revenue Fund       | 8,500.00               |
| 2/3/2025    | Building demolition                                              | 60,000.00              |
| 2/3/2025    | Worker's compensation claims cost                                | 90,000.00              |
|             | <b>Current Year Appropriations</b>                               | <b>\$ 3,366,595.78</b> |
| 2/17/2025   | Friends of Seymour contract additional appropriation             | \$ 12,300.00           |
| 2/17/2025   | GASB 87 Pitney Bowes postage machine lease                       | 3,775.02               |
|             | <b>Proposed</b>                                                  | <b>\$ 16,075.02</b>    |
|             | <b>Current Year with Proposed</b>                                | <b>\$ 3,382,670.80</b> |

**Transfers (8101) Utility Fund**

It is necessary to appropriate funds in the Transfers organization of the Utility Fund to appropriate additional transfers out to the System Development Fees Capital Reserve Fund. It was originally budgeted at \$280,000 and through December 2024, Collections totaled \$323,103.

In projecting the potential collections through June 30, 2025, it is estimated that an additional \$367,200 is needed in order to fund the anticipated collections, and this will be funded with a revenue appropriation of System Development Fees Collected in the Utility Fund.

**BUDGET RELATIONSHIP:****STRATEGIC PLAN RELATIONSHIP:****STAFF RECOMMENDATION:**

Staff recommends that the City Council adopt the attached ordinance to amend the FY24-25 Operating Budget for the General Fund and the Utility Fund.

**MANAGER'S RECOMMENDATION:**

---

**APPROVERS**

Catherine Gwynn

Laura Getz

Matthew Livingston

**ORDINANCE NO. 2025 -**

**AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR**

**WHEREAS**, the City Council of the City of Goldsboro adopted the FY2024-25 Annual Operating Budget on June 17, 2024; and

**WHEREAS**, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund and Utility Fund; and

**WHEREAS**, it is necessary to appropriate funds in the City Council department of the General Fund to fund an additional appropriation for the approved Friends of Seymour contract, and this will be funded with an appropriation of fund balance in the General Fund; and

**WHEREAS**, it is necessary to appropriate funds in the Debt Service department of the General Fund for GASB 87 expenses related to the five year lease of the Pitney Bowes postage machine, and this will be funded with an appropriation of lease financing revenue and fund balance in the General Fund; and

**WHEREAS**, it is necessary to appropriate funds in the Transfers department of the Utility Fund to appropriate expenditures for the transfers to the System Development Fees Capital Reserve Fund, and this will be funded with an appropriation of system development fees collected in the Utility Fund.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1)To authorize revenue and expenditure appropriations as follows:

| <u>GENERAL FUND</u>                      | <u>Current</u>   | <u>Amended</u>   | <u>Difference</u> |
|------------------------------------------|------------------|------------------|-------------------|
| <b><u>Mayor &amp; Council (1011)</u></b> |                  |                  |                   |
| FY24-25 Amended Adopted Budget 6/17/24   | \$ 374,000.77    | \$ 374,000.77    | \$ -              |
| Professional Services                    | 100,300.00       | 112,600.00       | 12,300.00         |
| Total Expend. - Mayor & Council          | \$ 474,300.77    | \$ 486,600.77    | \$ 12,300.00      |
| <b><u>Debt Service (8111)</u></b>        |                  |                  |                   |
| FY24-25 Amended Adopted Budget 6/17/24   | \$ 4,172,691.30  | \$ 4,172,691.30  | \$ -              |
| GASB 87 Interest                         | 164.36           | 408.37           | 244.01            |
| GASB 87 Financing Principle              | 21,105.01        | 56,361.77        | 35,256.76         |
| GASB 87 Lease Expenditures               | 7,200.00         | 10,731.01        | 3,531.01          |
| Total Expend. - Debt Service             | \$ 4,201,160.67  | \$ 4,240,192.45  | \$ 39,031.78      |
| All Other Expenditures                   | \$ 50,549,728.03 | \$ 50,549,728.03 | \$ -              |
| Total Expenditures - General Fund        | \$ 58,873,507.21 | \$ 58,924,838.99 | \$ 51,331.78      |
| <b><u>Revenues</u></b>                   |                  |                  |                   |
| Tax Revenues                             | \$ 21,998,741.00 | \$ 21,998,741.00 |                   |
| Licenses and Permits                     | 690,775.00       | 690,775.00       |                   |
| Revenue from Other Agencies              | 17,142,603.98    | 17,142,603.98    |                   |
| Charges for Services                     | 6,306,700.00     | 6,306,700.00     |                   |
| Capital Returns                          | 5,170,528.45     | 5,205,785.21     | 35,256.76         |
| Miscellaneous Revenue                    | 58,438.00        | 58,438.00        |                   |
| Shared Services                          | 4,139,125.00     | 4,139,125.00     |                   |
| Appropriated Fund Balance                | 3,366,595.78     | 3,382,670.80     | 16,075.02         |
| Total Revenues - General Fund            | \$ 58,873,507.21 | \$ 58,924,838.99 | \$ 51,331.78      |

| <u>UTILITY FUND</u>                    | <u>Current</u>          | <u>Amended</u>          | <u>Difference</u>    |
|----------------------------------------|-------------------------|-------------------------|----------------------|
| <u>Transfers (8101)</u>                |                         |                         |                      |
| FY24-25 Amended Adopted Budget 6/17/24 | \$ 5,828,165.00         | \$ 5,828,165.00         | \$ -                 |
| Transfer to Capital Reserve Fund       | 280,000.00              | 647,200.00              | 367,200.00           |
| Total Expend. - Transfers              | <u>\$ 6,108,165.00</u>  | <u>\$ 6,475,365.00</u>  | <u>\$ 367,200.00</u> |
| All Other Expenditures                 | \$ 23,594,349.60        | \$ 23,594,349.60        | \$ -                 |
| Total Expenditures - Utility Fund      | <u>\$ 29,702,514.60</u> | <u>\$ 30,069,714.60</u> | <u>\$ 367,200.00</u> |
| <u>Revenues</u>                        |                         |                         |                      |
| Revenue from Other Agencies            | \$ -                    | \$ -                    | \$ -                 |
| Charges for Services                   | 23,745,833.00           | 24,113,033.00           | 367,200.00           |
| Capital Returns                        | 693,956.06              | 693,956.06              |                      |
| Miscellaneous Revenue                  | 700,000.00              | 700,000.00              |                      |
| Shared Services & Transfers            | 65,626.92               | 65,626.92               |                      |
| Fund Balance                           | 4,497,098.62            | 4,497,098.62            |                      |
| Total Revenues - Utility Fund          | <u>\$ 29,702,514.60</u> | <u>\$ 30,069,714.60</u> | <u>\$ 367,200.00</u> |

2) Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this February 17, 2025.

\_\_\_\_\_  
Charles Gaylor, IV  
Mayor

Attested by:

\_\_\_\_\_  
Laura Getz  
City Clerk



**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** Resolution Authorizing Staff to Proceed with the Selection of a Financing Proposal for an Installment Financing Agreement

**DEPARTMENT:** Finance

---

**BACKGROUND:**

Resolution authorizing city staff to proceed with the selection of a financing proposal for an Installment Financing Agreement to Finance Certain Vehicles and Equipment for FY24 and FY25 with PNC Bank or Webster Bank Pursuant to N.C.G.S. §160A-20.

On January 6, 2025, Davenport & Company LLC (“Davenport”), the City’s Financial Advisor, in coordination with City staff, issued a Request for Proposals (RFP) to over 50 national, regional, and local lending institutions to finance various City vehicles, equipment, and associated costs in the amount of approximately \$6.75 million.

On January 29, 2025, the City received eight (8) proposals from financial institutions, which were evaluated based on interest rates, prepayment provisions, and bank fees. Following a detailed review by City staff, Bond Counsel, and Davenport, the two most competitive proposals were determined to be from PNC Bank and Webster Bank.

**DISCUSSION:**

It is recommended to proceed with either PNC Bank or Webster Bank, based on the final interest rate determination on February 17, 2025:

If the PNC Bank interest rate remains lower than Webster Bank, the City should proceed with PNC Bank, which offers the lowest indicated interest rate, lowest total debt service cost, and a streamlined documentation process.

If PNC Bank’s rate increases above Webster Bank, then Webster Bank should be selected as it provides the lowest locked interest rate that will remain unchanged through the approval process.

City staff will bring a Final Resolution for approval at the March 3, 2025, City Council Meeting, following confirmation of the final financing terms.

**BUDGET RELATIONSHIP:**

FY24 and FY25 adopted capital outlay budgeted to be funded with debt proceeds.

**STRATEGIC PLAN RELATIONSHIP:**

**STAFF RECOMMENDATION:**

By motion, it is recommended that the City Council approve the resolution selecting either PNC Bank or Webster Bank for the Installment Financing Agreement, based on the final interest rate determination on February 17, 2025, for a 60-month financing term not to exceed \$6.8 million.

**MANAGER'S RECOMMENDATION:**

---

**APPROVERS**

Catherine Gwynn

Laura Getz

Matthew Livingston

**RESOLUTION NO. 2025-**

**A RESOLUTION AUTHORIZING CITY STAFF TO PROCEED WITH THE  
SELECTION OF A FINANCING PROPOSAL FOR THE CITY OF GOLDSBORO,  
NORTH CAROLINA**

**WHEREAS**, the City of Goldsboro ("City") has reviewed financing proposals to support its municipal needs and has received competitive proposals from PNC Bank and Webster Bank; and

**WHEREAS**, Davenport & Company LLC, in coordination with City staff and Bond Counsel, has conducted a thorough analysis of the proposals and provided recommendations for the most cost-effective and efficient financing option; and

**WHEREAS**, based on the review and analysis, it is recommended the City move forward with the PNC Bank proposal if the final interest rate provided by PNC remains lower than that offered by Webster Bank, as it provides the lowest indicated interest rate, total debt service cost, and a streamlined documentation process; and

**WHEREAS**, if the final interest rate from PNC Bank increases above the Webster Bank proposal, it is recommended proceeding with the Webster Bank proposal, as it provides the lowest fixed interest rate not subject to change before City Council approval; and

**WHEREAS**, the City Council recognizes the importance of securing cost-effective financing and ensuring efficient procurement of necessary resources for municipal operations.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that City staff is hereby authorized and directed to proceed with finalizing the financing arrangement with either PNC Bank or Webster Bank, in accordance with the recommendations provided, based on the final interest rate determination.

This Ordinance shall be in full force and effect from and after this February 17, 2025.

---

Charles Gaylor, IV  
Mayor

Attested by:

---

Laura Getz  
City Clerk

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** Resolution - Donation of Personal Property to 501(C) Non-Profit, Global Gear Initiative

**DEPARTMENT:** Fire

---

**BACKGROUND:**

The City of Goldsboro owns fire-fighting equipment that is surplus, and no longer needed by the City. This firefighting equipment consist of turn out gear that is in excess of ten years old, and can no longer be used in service for GFD per NFPA Guidelines. There is also old and outdated fire nozzles and hose that under NFPA Guidelines cannot be used by our department. These items have been replaced. There is also a wide array of outdated fire tools and equipment that no longer has use in the modern day fire service. History has shown that there is little to no monetary value ever received by these items when sold on public auctions due to the fact that their use is limited in the United States. In an effort to both limit the liability of the City of Goldsboro with these items, and to be good stewards of our resources it's our recommendation that these items be donated to the Global Gear Initiative. This non-profit collects and distributes fire equipment to firefighters in other countries such as Guatemala, Mexico, Colombia, Paraguay, Peru, Brazil, Philippines, Ukraine, and Iraq where their usage is not governed by the National Fire Protection Association. These firefighters have little to no equipment so these items would be of great value to them.

**DISCUSSION:**

General Statute 160A-280 establishes that a city may donate to a nonprofit organization that is incorporated by (i) the United States, (ii) the District of Columbia, or (iii) one of the United States, any personal property, including supplies, materials, and equipment that the governing board deems to be surplus, obsolete or unused. Notice was posted on the city website in accordance with the General Statute on February 11, 2025.

**BUDGET RELATIONSHIP:**

**STRATEGIC PLAN RELATIONSHIP:**

**STAFF RECOMMENDATION:**

It is recommended the Council authorize the donation of surplus fire-fighting equipment to the 501(C) non-profit, Global Gear Initiative.

**MANAGER'S RECOMMENDATION:**

Recommend Approval

---

**APPROVERS**

Laura Getz

Matthew Livingston



**RESOLUTION DONATING PERSONAL PROPERTY TO 501(C) NON-PROFIT,  
GLOBAL GEAR INITIATIVE**

**WHEREAS**, the City Manager from time to time identifies various items or groups of items to be no longer necessary or functional to the City's needs; and

**WHEREAS**, sound property management principles and financial consideration indicate the interests of the City would be served by disposing of the property; and

**WHEREAS**, G.S. 160A-265 provides, at the discretion of the Council, a city may sell or dispose of personal property; and

**WHEREAS**, G.S. 160A-266(c) provides for the disposal or exchange of personal property for any one item or group of items by the City upon the adoption of procedures for disposal by the Council; and

**WHEREAS**, G.S. 160A-280 provides the Council authority to donate personal property to a non-profit organization; and

**WHEREAS**, the 501(C) Non-Profit Global Gear Initiative is a national humanitarian relief group that specializes in collecting firefighting gear and distributing it all over Central America to firefighters that don't have any safety equipment to work with.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that pursuant to the authority granted by §160A-265, §160A-266(c) and §160A-280, the City of Goldsboro Council does hereby declare surplus, and donate the fire-fighting equipment listed herein to the 501(C) non-profit, Global Gear Initiative.

This Resolution shall be in full force and effect from and after this February 17, 2025.

---

Charles Gaylor, IV  
Mayor

Attested by:

---

Laura Getz  
City Clerk

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** Change Order No.1 Price Change for the Intake Structure Screen Replacement Project

**DEPARTMENT:** Public Utilities

---

**BACKGROUND:**

The intake screen is located within the Neuse River Basin and is situated within the Neuse River Pump Station (NRPS) Intake Structure. It serves as a vital barrier to prevent sand from infiltrating the raw water reservoir. This essential component plays a critical role in safeguarding the reservoir from sand accumulation and protects key equipment, such as pump impellers, from erosion at the water treatment plant.

**DISCUSSION:**

The dredging, removal of the damaged intake screen and installation of a new intake screen has been bid at a cost of \$386,431.00. This was awarded to In-Water Services Inc. under FB 2024-001R on 10/24/2024. Once the installation is complete, there will be preventative maintenance needed.

**BUDGET RELATIONSHIP:**

**STRATEGIC PLAN RELATIONSHIP:**

**STAFF RECOMMENDATION:**

It is recommended that Council adopt the attached resolution authorizing a change order to the contract with In-Water Services Inc. for the additional labor and materials for the preventative maintenance of cleaning of the intake structure including the hopper box and perform inspection of the pump station wet well to determine sedimentation infiltration from post intake screen replacement. The additional amount needed is \$39,525.26, which includes sales tax.

**MANAGER'S RECOMMENDATION:**

Recommend approval of the change order by taking this needed action now the city avoids future mobilization, travel and set up fees. Also, preventive maintenance is needed now and deferring such only increases costs down the road. Funding is available with the utility fund to take care of this.

---

**APPROVERS**

Laura Getz  
Matthew Livingston

**Resolution Authorizing Change Order No.1 Price Change for the Intake Structure Screen Replacement Project**

**WHEREAS**, Council adopted Resolution 2024-109 during the November 4th, 2024, meeting and authorized the City Manager to execute the contract with In-Water Services Inc.; and

**WHEREAS**, the preventative maintenance of cleaning of the intake structure including the hopper box and perform inspection of the pump station wet well is needed: and

**WHEREAS**, Change Order No. 1 will increase the contract to include the amount of \$39,525.26 for materials, labor, and sales taxes for the preventative maintenance of the intake structure at the Neuse River Intake Structure; and

**WHEREAS**, the Finance Department will request a tax refund in 2024 to recoup the taxes.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that the City Manager is hereby authorized and directed to execute Change Order No. 1 to increase the contract for the Intake Structure Screen Project in an amount of \$39,525.26, to bring the total contract price to \$425,956.26.

This Resolution shall be in full force and effect from and after this February 17, 2025.

\_\_\_\_\_  
Charles Gaylor, IV  
Mayor

Attested by:

\_\_\_\_\_  
Laura Getz  
City Clerk

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** Department Monthly Reports for December 2024 and January 2025

**DEPARTMENT:** City Manager's Office

---

**BACKGROUND:**

Individual Departmental Monthly Reports for December 2024 and January 2025

**DISCUSSION:**

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

**BUDGET RELATIONSHIP:**

**STRATEGIC PLAN RELATIONSHIP:**

**STAFF RECOMMENDATION:**

**MANAGER'S RECOMMENDATION:**

---

**APPROVERS**

Laura Getz  
Matthew Livingston





COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

December 2024

Prepared by: Felecia D. Williams, Community Relations & Development Director

Date Prepared: February 9, 2025

- The Goldsboro Mayor's Youth Council (GYC) met for its regular monthly meeting on Dec. 4<sup>th</sup>. The Executive Board met on Dec. 10<sup>th</sup>. Members and staff volunteered at the Kiwanis Train on Dec. 6<sup>th</sup> & 7<sup>th</sup>.
- The Commission on Community Relations and Development (CCRD) met for a rescheduled monthly meeting on Dec. 3<sup>rd</sup>.
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a rescheduled monthly meeting at McCalls on Dec. 18<sup>th</sup>.
- **Community Relations Activities:**
  1. Staff attended a COG Safety Committee meeting on Dec. 16<sup>th</sup>.
  2. Staff attended COG Service Awards on Dec. 17<sup>th</sup>.
  3. Staff facilitated the annual Angel Tree Christmas on Dec. 20<sup>th</sup>.
  4. CR&D held 3 staff meetings for the month of December.
- **Community Development Activities:**
  1. Staff facilitated CDBG Rehab. Contractor meetings on Dec. 17<sup>th</sup>.
  2. Staff attended a HUD Eastern NC Grantee Roundtable at the City of Greenville on Dec. 19<sup>th</sup>.
  3. Staff engaged in 0 HUD Consultations in the month of December.
- The Department received two (2) complaints and ten (10) requests for assistance for the month of December. \*Please refer to Community Relations & Development Addendum for a detailed summary.

| 2024 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Complaints      | 2   | 0   | 1   | 2   | 1   | 2   | 1   | 0   | 2    | 3   | 0   | 2   | 1   |
| Other Requests  | 18  | 17  | 16  | 22  | 22  | 19  | 18  | 30  | 26   | 34  | 13  | 10  | 20  |

| 2023 Complaints    | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housing Complaints | 1   | 1   | 1   | 1   | 4   | 0   | 2   | 1   | 1    | 1   | 0   | 2   | 1   |
| Other Requests     | 27  | 36  | 14  | 15  | 19  | 25  | 32  | 25  | 20   | 20  | 15  | 17  | 22  |

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

December 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: February 9, 2025

**Complaints/Grievances**

| <b>Nature of Complaint</b> | <b>Resolution</b>     |
|----------------------------|-----------------------|
| Housing – Heat Issues      | Referred to HACG      |
| Housing – Unfair Treatment | Referred to Legal Aid |

**Assistance with Resources**

| <b>Resource Requested</b>                            | <b>Number of Requests</b> | <b>Resolution</b>                                                                                       |
|------------------------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------|
| Home Repair                                          | 2                         | Application provided /Application follow-up provided                                                    |
| Office Space for Council on Aging Employment program | 1                         | Referred to NC Works                                                                                    |
| Water Meter Issue                                    | 1                         | Consulted and referred to Water Department                                                              |
| Wheelchair Repair/Looking for customer information   | 1                         | Unable to assist; unsure how to assist as vendor was seeking customer information unknown to department |
| Homeless Assistance                                  | 3                         | Referred to local agencies/Offered Coordinated Entry Intake/No call back                                |
| GYC                                                  | 1                         | Provided program information                                                                            |
| Loan Payoff Inquiry                                  | 1                         | Provided loan balance                                                                                   |
| <b>Total Requests</b>                                | <b>10</b>                 |                                                                                                         |

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

January 2025

Prepared by: Felecia D. Williams, Community Relations & Development Director

Date Prepared: February 9, 2025

- The Goldsboro Mayor's Youth Council (GYC) met for a rescheduled regular monthly meeting on Jan. 8<sup>th</sup>.
- The Commission on Community Relations and Development (CCRD) met for a special call meeting on Jan. 2<sup>nd</sup> and a regular monthly meeting on Jan. 14<sup>th</sup>. The CCRD hosted the MLK celebration at Deeper Life Church on Jan. 15<sup>th</sup>.
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular monthly meeting on Jan. 16<sup>th</sup>.
- **Community Relations Activities:**
  1. Staff attended 2 MLK meetings at Deeper Life Church on Jan. 2<sup>nd</sup> & 14<sup>th</sup>.
  2. Staff held MLK meeting with Public Information Officer on Jan. 3<sup>rd</sup>.
  3. Staff attended the Compensation/Organization presentation with fellow department heads on Jan. 6<sup>th</sup>.
  4. Staff attended the City Council Retreat remotely on Jan. 16<sup>th</sup> & 17<sup>th</sup>.
  5. Staff attended an IT Budget Meeting on Jan. 28<sup>th</sup>.
  6. Staff met with the Manager to discuss the MCPD Playground project on Jan. 28<sup>th</sup>.
  7. Staff attended a City Safety Committee meeting on Jan. 30<sup>th</sup>.
  8. Staff met with Trillium to discuss All-Inclusive playground grant on Jan. 30<sup>th</sup>.
  9. Staff attended the ribbon cutting of the United Way of Wayne County on Jan. 31<sup>st</sup>.
  10. CR&D held 3 staff meetings for the month of January.
- **Community Development Activities:**
  1. Staff participated in Choice Neighborhood Pocket Park vendor interviews on Jan. 9<sup>th</sup>.
  2. Staff discussed the Central Garden Phase II funding request with Interim ACM on Jan. 29<sup>th</sup>.
  3. Staff engaged in 2 meetings with the Procurement Manager in the month of January.
  4. Staff engaged in 3 HUD Consultations in the month of January.
- The Department received zero (0) complaints and twenty-eight (28) requests for assistance for the month of January.  
\*Please refer to Community Relations & Development Addendum for a detailed summary.

| 2025 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Complaints      | 0   |     |     |     |     |     |     |     |      |     |     |     | 0   |
| Other Requests  | 28  |     |     |     |     |     |     |     |      |     |     |     | 2   |

| 2024 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|-----------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Complaints      | 2   | 0   | 1   | 2   | 1   | 2   | 1   | 0   | 2    | 3   | 0   | 2   | 1   |
| Other Requests  | 18  | 17  | 16  | 22  | 22  | 19  | 18  | 30  | 26   | 34  | 13  | 10  | 20  |

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

January 2025

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: February 9, 2025

**Complaints/Grievances**

| Nature of Complaint | Resolution |
|---------------------|------------|
| None to report      |            |

**Assistance with Resources**

| Resource Requested    | Number of Requests | Resolution                                                                              |
|-----------------------|--------------------|-----------------------------------------------------------------------------------------|
| Home Repair           | 14                 | Application provided /Application follow-up provided                                    |
| Homelessness          | 5                  | Referred to local agencies/Completed Coordinated Entry Intake/Provided HOME-ARP details |
| Dept. Listings Update | 3                  | Updated listings                                                                        |
| First Time Homebuyers | 2                  | Provided program information                                                            |
| MLK Event Inquiry     | 1                  | Provided program details                                                                |
| MCPD Meeting Inquiry  | 1                  | Provided committee and meeting details                                                  |
| Housing Complaint F/U | 1                  | Voiced concern about seniors in HACG property; Referred to HACG                         |
| HUD Property Inquiry  | 1                  | Inquiry about HUD properties for sale; Informed that there are none                     |
| <b>Total Requests</b> | <b>28</b>          |                                                                                         |

**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 7 potential new property acquisition projects/persons and/or business interest regarding downtown. Met with 18 existing business owners.
- South Center Street Development planning. Completed RFQ and received 2 proposals. Interviewed one team on November 21<sup>st</sup>. 2<sup>nd</sup> interview on December 12<sup>th</sup>
- Union Station stabilization efforts continued – Completed and advertised an RFQ for the identification of a Design/Build firm. Will begin with \$375,000 city contribution through the 2024 state budget appropriation. Staff worked on a Rural Downtown Economic Development grant application, due in January for additional private funds.
- Staff continuing to work with Choice Neighborhoods. Top 2 vendors have been identified and will be interviewed for final selection in January. Design and contract processes will be completed in January. Intended project completion by June 2025.
- Cont'd Parking Management Discussions. Council directed staff to create and distribute a public input study in December. Results will be compiled January 10<sup>th</sup> for review and discussion at the 2025 Council Retreat.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff is working on the completion of the mandatory NCMS & MSA Annual Assessment, due in January.
- Monthly parking Committee Meeting.
- Choice Neighborhoods HUD Check-In
- Completion of Downtown holiday events - Holiday Trolley Rides (through Dec. 17, Tuesdays)
- Arts Council Grassroots Grant Application Preparation for 2025 grant cycle.
- City Manager Search discussion meeting and Pay/Class Study Meeting
- Other Meetings: Chamber of Commerce Board Meeting, Leadership Wayne Regents Meeting, Christmas Parade Planning, TDA Board, Arts District Committee, Black Business District Committee.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Annual Work Plan development for Board & Committees. Formal adoption in January.
- Annual budget preparation – DGDC & COG
- DGDC Merchants on December 3. DGDC Committees (Design, EV, Promotions & Exec) on December 10, DGDC Board on December 18.
- Saving Union Station Donor event on December 17

**Upcoming Events/Activities:**

- HUB Events: Trolley Rides - Dec 2, 9, 17
- Canvas Church Scavenger Hunt – Dec 17

**Businesses Opening/Properties Purchased & Other Updates**

- New Businesses: Literacy Connections – 106 S Center St.; Goldsboro Travel & Tourism – 119 N. Center St.; Jennifer Bell Law – 129 W. Walnut St.
- Coming Soon: Elevated Aesthetics Relocation to 112 E. Mulberry St., 120 E Mulberry St – Momento, Wood Cycles Relocation to 305 N Center St.,
- Downtown Goldsboro's Facebook page analytics: 17.8K Followers, 137K reach, 375K Views



**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 12 potential new property acquisition projects/persons and/or business interest regarding downtown. Met with 21 existing business owners.
- Union Station stabilization efforts continued – Completed and advertised an RFQ for the identification of a Design/Build firm. Will begin with \$375,000 city contribution through the 2024 state budget appropriation. Staff worked on a Rural Downtown Economic Development grant application, due in January for additional private funds.
- Hosted a site visit for interested GUS Stabilization vendors, with 14 potential vendors in attendance. Responded to inquiries throughout the month, leading up to proposal due date of 2/11.
- Staff continuing to work with Choice Neighborhoods. Design/Build vendor selected. Design and contract processes will be completed in February. Intended project completion by June 2025.
- Cont'd Parking Management discussions and Parking Committee monthly meetings. Awaiting direction from Council regarding next steps.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff completed the mandatory NCMS & MSA Annual Assessment. Once reviewed, accreditation will be issued at the state and national level.
- Monthly parking Committee Meeting.
- Choice Neighborhoods HUD Check-In.
- Creation of print and design materials for 2025 events, downtown business/map etc.
- Arts Council Grassroots Grant Application Preparation for 2025 grant cycle.
- Arts District and Black Business District regular meetings and special meetings for a Black Business District event scheduled for February at Wayne Museum.
- Other Meetings: Chamber of Commerce Board Meeting, Leadership Wayne Regents Meeting, TDA Board

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Annual Work Plan development for Board & Committees. Formal adoption in January for all but Merchant Committee.
- Annual budget preparation – DGDC & COG
- DGDC Committees (Design, EV, Promotions, Merchants & Executive) on January 14<sup>th</sup>, DGDC Board on January 22<sup>nd</sup>.
- Saving Union Station committee meeting to discuss the RFQ and fundraising next steps. Awaiting grant decision in late February.

**Upcoming Events/Activities:**

- HUB Events: None in January.
- NC Main Street Conference attendance – full staff and 6 Board members attending in Mooresville, March 11-13.
- Property development and historic tax credit workshop – intended for early April.

**Businesses Opening/Properties Purchased & Other Updates**

- New Businesses: Literacy Connections & Round-a-Bout Books – 106 S Center St.; Goldsboro Travel & Tourism – 119 N. Center St.
- Coming Soon: Elevated Aesthetics Relocation to 112 E. Mulberry St., 120 E Mulberry St – Memento, 118 E Mulberry St – Rank & File; Wood Cycles Relocation to 305 N Center St.,

- Downtown Goldsboro's Facebook page January analytics: 18K Followers, 55K reach, 137K Views

**ENGINEERING DEPARTMENT**

**December 2024**

**Prepared by: Jonathan Perry**

**Date Prepared: 01-30-25**

---

**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Staff is working on project closeout with NCDOT.

**Mount Olive Pickle Expansion**

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and is 98% complete;
- Phase III is under construction; this project is 30% complete.

**Stormwater Control Measure (SCMs) Inspections**

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measures will be inspected by the City's new Construction Inspector;
- The Construction Inspector successfully completed the SCM Inspection and Certification Class held on November 21<sup>st</sup> and 22<sup>nd</sup>.

**Wayne County Utility Merger/Regionalization Feasibility**

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

**Stormwater Inventory Project**

- Final deliverables are under review by staff.

**2" Galvanized Water Line Project**

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Staff received comments from DWI and still waiting to hear from Public Water Supply.

**SJAFB MAG Meter**

- The Wooten Company has completed the SCADA integration and electrical design;
- Staff is working on contract documents.

**NCSU Floodprint Project**

- On August 5, 2024, staff recommended and City Council approved the selection of GS-NC P.C., an affiliate of Gresham Smith, to provide design, engineering, and permitting services for the Big Ditch Stream Restoration and Infrastructure Improvements Project.

### **WRF Plant Expansion**

- Staff is working with Crowder Construction/Hazen and Sawyer on finalizing contracts for the WRF Expansion Project.

**ENGINEERING DEPARTMENT**

**January 2025**

**Prepared by: Jonathan Perry**

**Date Prepared: 01-30-25**

---

**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Staff is working on project closeout with NCDOT.

**Mount Olive Pickle Expansion**

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and is 98% complete;
- Phase III is under construction; this project is 30% complete.

**Stormwater Control Measure (SCMs) Inspections**

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measures will be inspected by the City's Construction Inspector;
- The Construction Inspector successfully completed the SCM Inspection and Certification Class held on November 21 and 22, 2024.

**Wayne County Utility Merger/Regionalization Feasibility**

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

**Stormwater Inventory Project**

- Final deliverables are under review by staff.

**2" Galvanized Water Line Project**

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Staff received comments from DWI and still waiting to hear from Public Water Supply.

**SJAFB MAG Meter**

- The Wooten Company has completed the SCADA integration and electrical design;
- Staff is working on contract documents.

**NCSU Floodprint Project**

- On August 5, 2024, staff recommended and City Council approved the selection of GS-NC P.C., an affiliate of Gresham Smith, to provide design, engineering, and permitting services for the Big Ditch Stream Restoration and Infrastructure Improvements Project.

**WRF Plant Expansion**

- Staff is working with Crowder Construction/Hazen and Sawyer on finalizing contracts for the WRF Expansion Project.

**Big Ditch Sewer**

- Staff is working on preparation of plans for this project.



FINANCE  
DECEMBER 2024  
Prepared By: Andrea Lovelace  
Date Prepared: February 5, 2025

|                        | <b>FY 23-24</b>       |                        | <b>FY 24-25</b>       |                  |
|------------------------|-----------------------|------------------------|-----------------------|------------------|
|                        | <b>Actual to Date</b> |                        | <b>Actual to Date</b> | <b>YTD %</b>     |
| <b>Revenues</b>        | <b>November-23</b>    | <b>Adjusted Budget</b> | <b>November-24</b>    | <b>Collected</b> |
| General Fund           | \$ 15,988,754         | \$ 58,068,507          | \$ 17,640,014         | 30.38%           |
| Utility Fund           | 9,807,634             | 29,702,515             | 10,705,689            | 36.04%           |
| Downtown District Fund | 30,949                | 100,225                | 34,543                | 34.47%           |
| Occupancy Tax Fund     | 492,309               | 1,625,274              | 534,161               | 32.87%           |
| Stormwater Fund        | 695,229               | 2,049,114              | 712,618               | 34.78%           |
| <b>Total</b>           | <b>\$ 27,014,875</b>  | <b>\$ 91,545,635</b>   | <b>\$ 29,627,026</b>  | <b>32.36%</b>    |
| <b>Expenditures</b>    |                       |                        |                       |                  |
| General Fund           | \$ 19,662,532         | \$ 58,068,507          | \$ 22,197,782         | 38.23%           |
| Utility Fund           | 8,967,637             | 29,702,515             | 8,311,935             | 27.98%           |
| Downtown District Fund | 25,308                | 100,225                | 10,476                | 10.45%           |
| Occupancy Tax Fund     | 264,644               | 1,625,274              | 439,946               | 27.07%           |
| Stormwater Fund        | 953,847               | 2,049,114              | 966,620               | 47.17%           |
| <b>Total</b>           | <b>\$ 29,873,967</b>  | <b>\$ 91,545,635</b>   | <b>\$ 31,926,759</b>  | <b>34.88%</b>    |

| <b>MAJOR CATEGORIES</b>  |                       |                        |                       |                  |
|--------------------------|-----------------------|------------------------|-----------------------|------------------|
|                          | <b>FY 23-24</b>       |                        | <b>FY 24-25</b>       |                  |
|                          | <b>Actual to Date</b> |                        | <b>Actual to Date</b> | <b>YTD %</b>     |
| <b>Revenues</b>          | <b>November-23</b>    | <b>Adjusted Budget</b> | <b>November-24</b>    | <b>Collected</b> |
| Property/Occupancy Taxes | \$ 8,984,334          | \$ 23,444,329          | \$ 10,055,950         | 42.89%           |
| Charges for Services     | 12,431,701            | 31,737,533             | 13,238,428            | 41.71%           |
| Revenue Other Agencies   | 2,557,573             | 17,142,604             | 2,759,174             | 16.10%           |
| Other Revenues           | 1,196,061             | 6,822,541              | 1,503,912             | 22.04%           |
| Fund Balance             | -                     | 8,259,503              | -                     | 0.00%            |
| Shared Services          | 1,845,207             | 4,139,125              | 2,069,563             | 50.00%           |
| <b>Total</b>             | <b>\$ 27,014,875</b>  | <b>\$ 91,545,635</b>   | <b>\$ 29,627,026</b>  | <b>32.36%</b>    |
| <b>Expenditures</b>      |                       |                        |                       |                  |
| Labor                    | \$ 12,678,293         | \$ 41,638,623          | \$ 15,382,873         | 36.94%           |
| Non-Labor                | 17,195,674            | 49,907,012             | 16,543,886            | 33.15%           |
| <b>Total</b>             | <b>\$ 29,873,967</b>  | <b>\$ 91,545,635</b>   | <b>\$ 31,926,759</b>  | <b>34.88%</b>    |

| <b>SELECTED OTHER INFORMATION</b> |                 |                    |                        |
|-----------------------------------|-----------------|--------------------|------------------------|
|                                   | <b>FY 23-24</b> | <b>Actual</b>      | <b>Total</b>           |
| <b>Collections</b>                | <b>Actual</b>   | <b>November-24</b> | <b>Collected F-YTD</b> |
| Debt Setoff                       | \$ 43,317       | \$ 1,007           | \$ 3,861               |
| Surplus                           | \$ 305          | \$ -               | \$ -                   |



## Report of Budget Funds Transfers - July, 2024 through June, 2025

### Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

| Department        | Department Head    | Account Name                                     | Transfers In      | Transfers Out       |
|-------------------|--------------------|--------------------------------------------------|-------------------|---------------------|
| City Council      | Matthew Livingston | Consultant Fees                                  | \$ 1,800          | \$ -                |
| City Council      | Matthew Livingston | Title Search & Legal Fees                        | \$ -              | \$ (1,800)          |
|                   |                    | <b>Transfers - Dec 2024 - City Council</b>       | <b>\$ 1,800</b>   | <b>\$ (1,800)</b>   |
| IT                | Scott Williams     | Telephone                                        | \$ -              | \$ (635)            |
| IT                | Scott Williams     | Vehicle Operation/Maintenance                    | \$ 635            | \$ -                |
|                   |                    | <b>Transfers - Dec 2024 - IT</b>                 | <b>\$ 635</b>     | <b>\$ (635)</b>     |
| PW Solid Waste    | Rick Fletcher      | Vehicle Operation/Maintenance                    | \$ -              | \$ (40,000)         |
| PW Solid Waste    | Rick Fletcher      | Garbage Packer                                   | \$ 40,000         | \$ -                |
|                   |                    | <b>Transfers - Dec 2024 - PW Solid Waste</b>     | <b>\$ 40,000</b>  | <b>\$ (40,000)</b>  |
| Engineering       | Jonathan Perry     | Medical Exams                                    | \$ 500            | \$ -                |
| Engineering       | Jonathan Perry     | Machine/Equipment Maintenance                    | \$ 990            | \$ -                |
| Engineering       | Jonathan Perry     | Maintenance Materials                            | \$ -              | \$ (990)            |
| Engineering       | Jonathan Perry     | Consultant Fees                                  | \$ -              | \$ (1,000)          |
| Engineering       | Jonathan Perry     | Equipment Expense                                | \$ 500            | \$ -                |
|                   |                    | <b>Transfers - Dec 2024 - Engineering</b>        | <b>\$ 1,990</b>   | <b>\$ (1,990)</b>   |
| Fire              | Ron Stempien       | Repairs (Insurance Claims)                       | \$ 3,169          | \$ -                |
| Fire              | Ron Stempien       | Vehicle Repairs                                  | \$ -              | \$ (3,169)          |
|                   |                    | <b>Transfers - Dec 2024 - Fire</b>               | <b>\$ 3,169</b>   | <b>\$ (3,169)</b>   |
| Police            | Mike West          | Repairs (Insurance Claims)                       | \$ -              | \$ (225)            |
| Police            | Mike West          | Insurance Deductible Claims                      | \$ 225            | \$ -                |
|                   |                    | <b>Transfers - Dec 2024 - Police</b>             | <b>\$ 225</b>     | <b>\$ (225)</b>     |
| Stormwater        | Rick Fletcher      | Tree Service                                     | \$ 24,845         | \$ -                |
| Stormwater        | Rick Fletcher      | Utility Vehicle                                  | \$ 655            | \$ -                |
| Stormwater        | Rick Fletcher      | Pipe Inspection Camara                           | \$ -              | \$ (14,180)         |
| Stormwater        | Rick Fletcher      | Backhoe                                          | \$ -              | \$ (11,320)         |
|                   |                    | <b>Transfers - Dec 2024 - Stormwater</b>         | <b>\$ 25,500</b>  | <b>\$ (25,500)</b>  |
| Water Reclamation | Bert Sherman       | Salaries & Wages Regular                         | \$ 5,768          | \$ -                |
| Water Reclamation | Bert Sherman       | Machine/Equipment Maintenance                    | \$ -              | \$ (15,268)         |
| Water Reclamation | Bert Sherman       | Wastewater Analysis                              | \$ 9,500          | \$ -                |
|                   |                    | <b>Transfers - Dec 2024 - Water Reclamation</b>  | <b>\$ 15,268</b>  | <b>\$ (15,268)</b>  |
| Occupancy Tax     | Amanda Justice     | Chamber Of Commerce                              | \$ -              | \$ (14,000)         |
| Occupancy Tax     | Amanda Justice     | Rent of Buildings & Land                         | \$ 14,000         | \$ -                |
|                   |                    | <b>Transfers - Dec 2024 - Occupancy Tax</b>      | <b>\$ 14,000</b>  | <b>\$ (14,000)</b>  |
|                   |                    | <b>Transfers - ALL FUNDS - Dec 2024</b>          | <b>\$ 102,587</b> | <b>\$ (102,587)</b> |
|                   |                    | <b>Transfers - ALL FUNDS - Jul 2024-Jun 2025</b> | <b>\$ 371,541</b> | <b>\$ (371,541)</b> |

Grant Project Budgets Monthly Report - Dec 2024

Prepared: ttw 1/7/2025 8:26 AM

Reviewed: cfg 2/9/2025 6:55 PM

| Granting Agency |                                    | Granting Agency (Full) | Grant Description                                            | Source (Full) | S | Date Received  | Grant Portion<br>Budget Amount | Budget Total  | x | Current Amount<br>Rec'd | Amount Rec'd<br>Project to Date | x2 | Current Amount<br>Spent | Amount Spent to<br>Project to Date | x3 | Positive<br>(Negative) Cash<br>Flow |
|-----------------|------------------------------------|------------------------|--------------------------------------------------------------|---------------|---|----------------|--------------------------------|---------------|---|-------------------------|---------------------------------|----|-------------------------|------------------------------------|----|-------------------------------------|
| HUD             | CDBG                               |                        | FY16-17 Entitlement                                          | Federal       | F |                | \$ 976                         | \$ 976        |   | \$ -                    | \$ 976                          |    | \$ -                    | \$ 976                             |    | \$ -                                |
| HUD             | CDBG                               |                        | FY17-18 Entitlement                                          | Federal       | F |                | \$ 3,626                       | \$ 3,626      |   | \$ -                    | \$ 3,626                        |    | \$ -                    | \$ 3,626                           |    | \$ -                                |
| HUD             | CDBG                               |                        | FY18-19 Entitlement                                          | Federal       | F |                | \$ 19,705                      | \$ 19,705     |   | \$ -                    | \$ 19,705                       |    | \$ -                    | \$ 19,705                          |    | \$ (0)                              |
| HUD             | CDBG                               |                        | FY19-20 Entitlement                                          | Federal       | F | 8/27/2019      | \$ 328,479                     | \$ 353,346    |   | \$ -                    | \$ 219,747                      |    | \$ -                    | \$ 219,747                         |    | \$ (0)                              |
| HUD             | CDBG                               |                        | FY20-21 Entitlement                                          | Federal       | F | 10/7/2020      | \$ 351,137                     | \$ 351,643    |   | \$ -                    | \$ 187,259                      |    | \$ 1,200                | \$ 201,691                         |    | \$ (14,432)                         |
| HUD             | CDBG                               |                        | FY21-22 Entitlement                                          | Federal       | F |                | \$ 354,122                     | \$ 354,302    |   | \$ -                    | \$ 87,559                       |    | \$ -                    | \$ 87,559                          |    | \$ (0)                              |
| HUD             | CDBG                               |                        | FY22-23 Entitlement                                          | Federal       | F |                | \$ 358,697                     | \$ 359,449    |   | \$ -                    | \$ 25,150                       |    | \$ -                    | \$ 25,150                          |    | \$ -                                |
| HUD             | CDBG                               |                        | FY23-24 Entitlement                                          | Federal       | F |                | \$ 361,561                     | \$ 362,029    |   | \$ -                    | \$ 26,347                       |    | \$ 1,800                | \$ 27,171                          |    | \$ (824)                            |
| HUD             | CDBG                               |                        | FY20-21 Entitlement CV Funding (Round 2 & 3)                 | Federal       | F | 10/7/2020      | \$ 427,303                     | \$ 427,303    |   | \$ -                    | \$ 134,188                      |    | \$ -                    | \$ 134,188                         |    | \$ -                                |
| HUD             | HOME                               |                        | FY16-17 Entitlement                                          | Federal       | F |                | \$ 22,201                      | \$ 22,201     |   | \$ -                    | \$ 22,201                       |    | \$ -                    | \$ 22,201                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY17-18 Entitlement                                          | Federal       | F |                | \$ 77,995                      | \$ 77,995     |   | \$ -                    | \$ 77,480                       |    | \$ -                    | \$ 87,995                          |    | \$ (10,515)                         |
| HUD             | HOME                               |                        | FY18-19 Entitlement                                          | Federal       | F |                | \$ 22,910                      | \$ 22,910     |   | \$ -                    | \$ 22,910                       |    | \$ -                    | \$ 22,910                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY19-20 Entitlement                                          | Federal       | F | 8/27/2019      | \$ 214,732                     | \$ 214,732    |   | \$ -                    | \$ 53,683                       |    | \$ -                    | \$ 53,683                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY20-21 Entitlement                                          | Federal       | F | 10/7/2020      | \$ 237,076                     | \$ 245,548    |   | \$ -                    | \$ 59,252                       |    | \$ -                    | \$ 59,252                          |    | \$ (0)                              |
| HUD             | HOME                               |                        | FY21-22 Entitlement                                          | Federal       | F |                | \$ 250,738                     | \$ 252,710    |   | \$ -                    | \$ 59,002                       |    | \$ -                    | \$ 59,002                          |    | \$ (0)                              |
| HUD             | HOME                               |                        | FY22-23 Entitlement                                          | Federal       | F |                | \$ 280,171                     | \$ 287,303    |   | \$ -                    | \$ 27,467                       |    | \$ -                    | \$ 27,467                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY23-24 Entitlement                                          | Federal       | F |                | \$ 293,636                     | \$ 293,636    |   | \$ -                    | \$ 39,248                       |    | \$ -                    | \$ 39,248                          |    | \$ -                                |
| HUD             | HOME                               |                        | ARP Funding (M21-MP370209)                                   | Federal       | F |                | \$ 907,913                     | \$ 907,913    |   | \$ -                    | \$ 43,758                       |    | \$ -                    | \$ 43,758                          |    | \$ -                                |
| Donation/Gr     | Private Donations, Grants and City |                        | Fire Other Restricted Special Revenue Fund                   | Private       | P | Ongoing        | \$ 17,500                      | \$ 26,155     |   | \$ -                    | \$ 26,461                       |    | \$ -                    | \$ 11,717                          |    | \$ 14,744                           |
| Debt            | Debt Funded                        |                        | Smeal Aerial Fire Truck                                      | Debt          | D | 9/2022         | \$ -                           | \$ 2,043,052  |   | \$ -                    | \$ 1,151,600                    |    | \$ -                    | \$ 1,151,600                       |    | \$ -                                |
| Debt            | Debt Funded                        |                        | Herman Park Center                                           | Debt          | D | Not Issued yet | \$ -                           | \$ 11,150,000 |   | \$ -                    | \$ 376,000                      |    | \$ -                    | \$ 376,000                         |    | \$ -                                |
| Donation        | Private Donations                  |                        | 1919 LaFrance Fire Truck Restoration                         | Private       | P | Ongoing        | \$ -                           | \$ 80,000     |   | \$ -                    | \$ 32,691                       |    | \$ -                    | \$ -                               |    | \$ 32,691                           |
| Donation/Gr     | Private Donations and Grants       |                        | Parks & Rec Capital Project Fund FY19-FY28                   | Private       | P | Ongoing        | \$ 56,893                      | \$ 632,943    |   | \$ -                    | \$ 567,943                      |    | \$ -                    | \$ 251,072                         |    | \$ 316,871                          |
| Donation/Gr     | Private Donations and Grants       |                        | Parks & Rec Special Revenue Fund                             | Private       | P | Ongoing        | \$ -                           | \$ 59,615     |   | \$ -                    | \$ 63,695                       |    | \$ 500                  | \$ 50,977                          |    | \$ 12,718                           |
| Donation/Gr     | Private Donations, Grants and City |                        | Community Relations Special Revenue Fund                     | Private       | P | Ongoing        | \$ -                           | \$ 34,181     |   | \$ -                    | \$ 34,181                       |    | \$ -                    | \$ 34,010                          |    | \$ 171                              |
| NC OSBM         | NC Office State Mgmt & Budget      |                        | State Grants Misc-OSBM FY23 St Approp                        | State         | S | 2/2/2023       | \$ 2,150,000                   | \$ 2,152,338  |   | \$ -                    | \$ 2,188,806                    |    | \$ 436                  | \$ 91,530                          |    | \$ 2,097,276                        |
| DOJ             | Dept. of Justice                   |                        | Federal Forfeiture                                           | Federal       | F | Ongoing        | \$ 180,716                     | \$ 180,716    |   | \$ -                    | \$ 183,355                      |    | \$ 3,120                | \$ 163,817                         |    | \$ 19,538                           |
| DOJ             | Dept. of Justice                   |                        | 2023 JAG Equipment Grant                                     | Federal       | F | 9/26/2023      | \$ 47,702                      | \$ 47,702     |   | \$ -                    | \$ 44,683                       |    | \$ -                    | \$ 44,683                          |    | \$ -                                |
| Donation/Gr     | Private Donations, Grants and City |                        | Police Other Restricted Special Revenue Fund                 | Private       | P | Ongoing        | \$ -                           | \$ 69,919     |   | \$ 50                   | \$ 70,319                       |    | \$ -                    | \$ 22,524                          |    | \$ 47,795                           |
| FEMA            | FEMA                               |                        | Hurricane Florence                                           | Federal       | F | 6/1/2019       | \$ 2,340,773                   | \$ 4,604,077  |   | \$ -                    | \$ 4,982,838                    |    | \$ -                    | \$ 4,179,246                       |    | \$ 803,592                          |
| FTA             | Federal Transportation Admin.      |                        | FY2016 TIGER VIII Center Street & Streetscape                | Federal       | F | 10/1/2018      | \$ 5,100,000                   | \$ 7,189,383  |   | \$ -                    | \$ 7,312,277                    |    | \$ -                    | \$ 6,527,315                       |    | \$ 784,962                          |
| DWI             | NC Dept of Env. Quality DWI        |                        | VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-0004            | State         | S | 1/24/2022      | \$ 300,000                     | \$ 304,500    |   | \$ -                    | \$ 302,300                      |    | \$ -                    | \$ 302,300                         |    | \$ -                                |
| DWI             | NC Dept of Env. Quality DWI        |                        | VUR MRF Project MRF-M-VUR-0001                               | State         | S | 1/24/2022      | \$ 100,000                     | \$ 101,500    |   | \$ 100,000              | \$ 101,500                      |    | \$ -                    | \$ 101,500                         |    | \$ -                                |
| City Fees       | Utility Fees                       |                        | Water Reclamation Facility (WRF) Expansion Project (3.4 MGD) | Debt          | D |                | \$ -                           | \$ 600,000    |   | \$ 600,000              | \$ 600,000                      |    | \$ -                    | \$ -                               |    | \$ 600,000                          |
| DWI             | NC Dept of Env. Quality DWI        |                        | MOPCO Phill Sewer SRP-W-134-0214                             | State         | S |                | \$ 4,925,000                   | \$ 6,125,000  |   | \$ 1,200,000            | \$ 1,200,000                    |    | \$ 889,442              | \$ 889,442                         |    | \$ 310,558                          |
| City Fees       | Stormwater Fees                    |                        | Stormwater Drainage Projects                                 | City Fees     | C | Ongoing        | \$ -                           | \$ 1,861,258  |   | \$ -                    | \$ 1,861,258                    |    | \$ 82,689               | \$ 1,723,452                       |    | \$ 137,806                          |
| NCDPS           | NC Dept Public Safety              |                        | Big Ditch Stream Restoration                                 | State         | S | 2/23/2024      | \$ 2,000,000                   | \$ 2,000,000  |   | \$ -                    | \$ 2,000,000                    |    | \$ -                    | \$ -                               |    | \$ 2,000,000                        |
| SRF/DWI         | EPA/NCDENR                         |                        | CWSRF-Waterline Repl. & Booster Pump Station Install.        | Federal       | F | 6/6/2019       | \$ 32,400                      | \$ 265,513    |   | \$ -                    | \$ 233,113                      |    | \$ -                    | \$ 265,513                         |    | \$ (32,400)                         |
| SRF/DWI         | EPA/NCDENR                         |                        | CWSRF-2" Galvanized Water Line Replacement                   | Federal       | F | 8/18/2022      | \$ 5,999,395                   | \$ 6,029,395  |   | \$ -                    | \$ 30,000                       |    | \$ -                    | \$ 25,400                          |    | \$ 4,600                            |
| City Fees       | None                               |                        | Lead and Copper Rule Revisions (LCRR) (EPA)                  | Private       | C | 10/2/2003      | \$ -                           | \$ 2,037,500  |   | \$ -                    | \$ 2,037,500                    |    | \$ 125,200              | \$ 1,717,265                       |    | \$ 320,235                          |
| DWI             | NC Dept of Env. Quality DWI        |                        | PFAS Treatment & Evaluation Study                            | State         | S | 8/23/2024      | \$ 500,000                     | \$ 510,000    |   | \$ -                    | \$ 10,000                       |    | \$ -                    | \$ -                               |    | \$ 10,000                           |
| Total           |                                    |                        |                                                              |               |   |                | \$ 28,263,357                  | \$ 52,662,072 |   | \$ 1,900,050            | \$ 26,520,076                   |    | \$ 1,104,388            | \$ 19,064,691                      |    | \$ 7,455,385                        |

Grant Source Legend:  
F = Federal S= State D = Debt P = Private C = City Fees

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.



|                |                    |
|----------------|--------------------|
| Prepared Date: | 1/7/25 8:06 AM     |
| Prepared By:   | Terrie Webber      |
| Reviewed Date: | 2/9/25 6:30 PM     |
| Reviewed By:   | Catherine F. Gwynn |

*Catherine F. Gwynn*

**Monthly Cash & Investment Report**  
**December 31, 2024**

| Financial Institution                     | Current Month<br>12/31/2024 | Prior Month<br>11/30/2024 | Prior Year<br>12/31/2023 | Rate of Return |   |
|-------------------------------------------|-----------------------------|---------------------------|--------------------------|----------------|---|
| PNC - General Operating                   | \$ 2,967,345.73             | \$ 1,790,939.67           | \$ 2,160,340.39          | 0.00%          | x |
| PNC - Money Market                        | \$ 28,066,608.37            | \$ 23,991,278.26          | \$ 10,176,896.87         | 3.44%          | x |
| PNC - Debit Account                       | \$ 2,000.00                 | \$ 1,781.79               | \$ 1,942.44              | 0.00%          | x |
| Southern Bank - CD                        | \$ 637,553.84               | \$ 636,965.09             | \$ 629,197.40            | 1.21%          | x |
| NCCMT - MM - American Rescue Plan 2021    |                             | \$ -                      | \$ 9,386,820.15          | n/a            | x |
| NCCMT - MM - Regular                      | \$ 4,902,040.28             | \$ 4,884,275.78           | \$ 4,659,994.89          | n/a            | x |
| Truist MMA                                | \$ 27,955,013.81            | \$ 27,890,046.81          | \$ 25,345,543.85         | 2.66%          | x |
| Truist (BB&T) - Escrow FY23 Rolling Stock | \$ 2,380,642.12             | \$ 2,380,621.96           | \$ 2,380,404.10          | 0.01%          | x |
| Webster (Sterling National Bank) - Escrow | \$ 343,935.46               | \$ 343,863.05             | \$ 343,076.70            | 0.25%          | x |
| <b>Totals</b>                             | <b>\$ 67,255,139.61</b>     | <b>\$ 61,919,772.41</b>   | <b>\$ 55,084,216.79</b>  |                |   |

FINANCE  
JANUARY 2025  
Prepared By: Andrea Lovelace  
Date Prepared: February 5, 2025

|                        | <b>FY 23-24</b>       |                        | <b>FY 24-25</b>       |                  |
|------------------------|-----------------------|------------------------|-----------------------|------------------|
|                        | <b>Actual to Date</b> |                        | <b>Actual to Date</b> | <b>YTD %</b>     |
| <b>Revenues</b>        | <b>December-23</b>    | <b>Adjusted Budget</b> | <b>December-24</b>    | <b>Collected</b> |
| General Fund           | \$ 24,788,047         | \$ 58,068,507          | \$ 27,526,659         | 47.40%           |
| Utility Fund           | 11,802,247            | 29,702,515             | 12,900,100            | 43.43%           |
| Downtown District Fund | 67,146                | 100,225                | 79,576                | 79.40%           |
| Occupancy Tax Fund     | 561,497               | 1,625,274              | 630,844               | 38.81%           |
| Stormwater Fund        | 845,322               | 2,049,114              | 872,521               | 42.58%           |
| <b>Total</b>           | <b>\$ 38,064,258</b>  | <b>\$ 91,545,635</b>   | <b>\$ 42,009,701</b>  | <b>45.89%</b>    |
| <b>Expenditures</b>    |                       |                        |                       |                  |
| General Fund           | \$ 23,831,293         | \$ 58,068,507          | \$ 26,130,582         | 45.00%           |
| Utility Fund           | 9,963,543             | 29,702,515             | 9,787,333             | 32.95%           |
| Downtown District Fund | 33,313                | 100,225                | 23,713                | 23.66%           |
| Occupancy Tax Fund     | 292,762               | 1,625,274              | 479,622               | 29.51%           |
| Stormwater Fund        | 1,052,168             | 2,049,114              | 1,000,894             | 48.85%           |
| <b>Total</b>           | <b>\$ 35,173,079</b>  | <b>\$ 91,545,635</b>   | <b>\$ 37,422,145</b>  | <b>40.88%</b>    |

| <b>MAJOR CATEGORIES</b>  |                       |                        |                       |                  |
|--------------------------|-----------------------|------------------------|-----------------------|------------------|
|                          | <b>FY 23-24</b>       |                        | <b>FY 24-25</b>       |                  |
| <b>Revenues</b>          | <b>Actual to Date</b> |                        | <b>Actual to Date</b> | <b>YTD %</b>     |
|                          | <b>December-23</b>    | <b>Adjusted Budget</b> | <b>December-24</b>    | <b>Collected</b> |
| Property/Occupancy Taxes | \$ 14,881,421         | \$ 23,444,329          | \$ 17,037,431         | 72.67%           |
| Charges for Services     | 14,934,058            | 31,737,533             | 15,836,177            | 49.90%           |
| Revenue Other Agencies   | 4,800,836             | 17,142,604             | 5,371,099             | 31.33%           |
| Other Revenues           | 1,602,735             | 6,822,541              | 1,695,430             | 24.85%           |
| Fund Balance             | -                     | 8,259,503              | -                     | 0.00%            |
| Shared Services          | 1,845,207             | 4,139,125              | 2,069,563             | 50.00%           |
| <b>Total</b>             | <b>\$ 38,064,258</b>  | <b>\$ 91,545,635</b>   | <b>\$ 42,009,701</b>  | <b>45.89%</b>    |
| <b>Expenditures</b>      |                       |                        |                       |                  |
| Labor                    | \$ 16,647,815         | \$ 41,638,623          | \$ 18,650,867         | 44.79%           |
| Non-Labor                | 18,525,264            | 49,907,012             | 18,771,278            | 37.61%           |
| <b>Total</b>             | <b>\$ 35,173,079</b>  | <b>\$ 91,545,635</b>   | <b>\$ 37,422,145</b>  | <b>40.88%</b>    |

| <b>SELECTED OTHER INFORMATION</b> |                 |                    |                        |
|-----------------------------------|-----------------|--------------------|------------------------|
|                                   | <b>FY 23-24</b> | <b>Actual</b>      | <b>Total</b>           |
| <b>Collections</b>                | <b>Actual</b>   | <b>December-24</b> | <b>Collected F-YTD</b> |
| Debt Setoff                       | \$ 43,317       | \$ 424             | \$ 4,285               |
| Surplus                           | \$ 305          | \$ -               | \$ -                   |



Report of Budget Funds Transfers - July, 2024 through June, 2025

**Budget Transfers**

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

| Department             | Department Head    | Account Name                                             | Transfers In     | Transfers Out      |
|------------------------|--------------------|----------------------------------------------------------|------------------|--------------------|
| City Manager           | Matthew Livingston | Vacation Pay Out                                         | \$ 1,700         | \$ -               |
| City Manager           | Matthew Livingston | Codify Ordinances                                        | \$ -             | \$ (1,700)         |
|                        |                    | <b>Transfers - Jan 2025 - City Manager</b>               | <b>\$ 1,700</b>  | <b>\$ (1,700)</b>  |
| Paramount              | Adam Twiss         | Operational Supplies                                     | \$ -             | \$ (122)           |
| Paramount              | Adam Twiss         | Fees & Dues                                              | \$ 122           | \$ -               |
| Paramount              | Adam Twiss         | Salaries & Wages Perm. Part-Time                         | \$ -             | \$ (5,671)         |
| Paramount              | Adam Twiss         | Vacation Pay Out                                         | \$ 5,671         | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - Paramount</b>                  | <b>\$ 5,793</b>  | <b>\$ (5,793)</b>  |
| GEC                    | Felicia Brown      | Salaries & Wages Part-Time                               | \$ -             | \$ (6,000)         |
| GEC                    | Felicia Brown      | Salaries & Wages Perm. Part-Time                         | \$ 6,000         | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - GEC</b>                        | <b>\$ 6,000</b>  | <b>\$ (6,000)</b>  |
| Inspections            | Allan Anderson     | Salaries & Wages Regular                                 | \$ -             | \$ (5,427)         |
| Inspections            | Allan Anderson     | Vacation Pay Out                                         | \$ 5,427         | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - Inspections</b>                | <b>\$ 5,427</b>  | <b>\$ (5,427)</b>  |
| PW Garage              | Rick Fletcher      | Salaries & Wages Regular                                 | \$ -             | \$ (4,295)         |
| PW Garage              | Rick Fletcher      | Vacation Pay Out                                         | \$ 4,295         | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - PW Garage</b>                  | <b>\$ 4,295</b>  | <b>\$ (4,295)</b>  |
| PW Buildings & Grounds | Rick Fletcher      | Building Maintenance                                     | \$ -             | \$ (780)           |
| PW Buildings & Grounds | Rick Fletcher      | Mayor's Star Award                                       | \$ 208           | \$ -               |
| PW Buildings & Grounds | Rick Fletcher      | Repairs-Christmas Lights Water Twr                       | \$ 572           | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - PW Buildings &amp; Grounds</b> | <b>\$ 780</b>    | <b>\$ (780)</b>    |
| PW Cemetery            | Rick Fletcher      | Salaries & Wages Part-Time                               | \$ -             | \$ (735)           |
| PW Cemetery            | Rick Fletcher      | Vacation Pay Out                                         | \$ 735           | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - PW Cemetery</b>                | <b>\$ 735</b>    | <b>\$ (735)</b>    |
| Planning               | Mark Helmer        | Travel                                                   | \$ 2,000         | \$ -               |
| Planning               | Mark Helmer        | Office Supplies                                          | \$ 1,500         | \$ -               |
| Planning               | Mark Helmer        | Shoes-Steel Toe                                          | \$ 1,000         | \$ -               |
| Planning               | Mark Helmer        | Advertising Legal Display Ads(1215)                      | \$ -             | \$ (4,500)         |
|                        |                    | <b>Transfers - Jan 2025 I341- Planning</b>               | <b>\$ 4,500</b>  | <b>\$ (4,500)</b>  |
| PW Streets             | Rick Fletcher      | Salaries & Wages Regular                                 | \$ -             | \$ (12,000)        |
| PW Streets             | Rick Fletcher      | Other Training                                           | \$ -             | \$ (6,372)         |
| PW Streets             | Rick Fletcher      | Vacation Pay Out                                         | \$ 6,372         | \$ -               |
| PW Streets             | Rick Fletcher      | Crew Cab Pick-Up Tk W/Utility Body                       | \$ 12,000        | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - PW Streets</b>                 | <b>\$ 18,372</b> | <b>\$ (18,372)</b> |
| PW Solid Waste         | Rick Fletcher      | Salaries & Wages Regular                                 | \$ -             | \$ -               |
| PW Solid Waste         | Rick Fletcher      | Medical Exams                                            | \$ 255           | \$ -               |
| PW Solid Waste         | Rick Fletcher      | Operational Supplies                                     | \$ -             | \$ (400)           |
| PW Solid Waste         | Rick Fletcher      | Education Reimbursement                                  | \$ -             | \$ (1,942)         |
| PW Solid Waste         | Rick Fletcher      | Protective Clothing                                      | \$ 124           | \$ -               |
| PW Solid Waste         | Rick Fletcher      | Vehicle Fuel                                             | \$ 1,443         | \$ -               |
| PW Solid Waste         | Rick Fletcher      | Printing                                                 | \$ 400           | \$ -               |
| PW Solid Waste         | Rick Fletcher      | Mayor's Star Award                                       | \$ 120           | \$ -               |
|                        |                    | <b>Transfers - Jan 2025 - PW Solid Waste</b>             | <b>\$ 2,342</b>  | <b>\$ (2,342)</b>  |
| Police                 | Mike West          | Salaries & Wages Regular                                 | \$ -             | \$ (43,045)        |



Report of Budget Funds Transfers - July, 2024 through June, 2025

**Budget Transfers**

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

| Department                                       | Department Head | Account Name                                                 | Transfers In      | Transfers Out       |
|--------------------------------------------------|-----------------|--------------------------------------------------------------|-------------------|---------------------|
| Police                                           | Mike West       | Vacation Pay Out                                             | \$ 43,045         | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Police</b>                         | <b>\$ 43,045</b>  | <b>\$ (43,045)</b>  |
| Parks & Recreation                               | Felicia Brown   | Salaries & Wages Regular                                     | \$ -              | \$ (35,000)         |
| Parks & Recreation                               | Felicia Brown   | Vacation Pay Out                                             | \$ 35,000         | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Parks &amp; Recreation</b>         | <b>\$ 35,000</b>  | <b>\$ (35,000)</b>  |
| Golf                                             | Felicia Brown   | Building Maintenance                                         | \$ -              | \$ (3,000)          |
| Golf                                             | Felicia Brown   | Vacation Pay Out                                             | \$ 3,000          | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Golf</b>                           | <b>\$ 3,000</b>   | <b>\$ (3,000)</b>   |
| Non-Recurring Capital Outlay                     | Catherine Gwynn | Econ Devel Incent-Alta Foods                                 | \$ -              | \$ (1,927)          |
| Non-Recurring Capital Outlay                     | Catherine Gwynn | Econ Devel-Wayne Co Shell Bldg                               | \$ 1,927          | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Non-Recurring Capital Outlay</b>   | <b>\$ 1,927</b>   | <b>\$ (1,927)</b>   |
| Stormwater                                       | Rick Fletcher   | Sidewalk Repairs                                             | \$ -              | \$ (840)            |
| Stormwater                                       | Rick Fletcher   | Other Training                                               | \$ -              | \$ (4,773)          |
| Stormwater                                       | Rick Fletcher   | Vacation Pay Out                                             | \$ 4,773          | \$ -                |
| Stormwater                                       | Rick Fletcher   | Utility Vehicle                                              | \$ 840            | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Stormwater</b>                     | <b>\$ 5,613</b>   | <b>\$ (5,613)</b>   |
| Distribution & Collections                       | Rick Fletcher   | Operational Supplies                                         | \$ -              | \$ (2,472)          |
| Distribution & Collections                       | Rick Fletcher   | Repairs (Insurance Claims)                                   | \$ 1,590          | \$ -                |
| Distribution & Collections                       | Rick Fletcher   | Security Bonds                                               | \$ 500            | \$ -                |
| Distribution & Collections                       | Rick Fletcher   | Mayor's Star Award                                           | \$ 382            | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Distribution &amp; Collections</b> | <b>\$ 2,472</b>   | <b>\$ (2,472)</b>   |
| Water Treatment                                  | Bert Sherman    | Machine/Equipment Maintenance                                | \$ -              | \$ (150)            |
| Water Treatment                                  | Bert Sherman    | Mayor's Star Award                                           | \$ 150            | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Water Treatment</b>                | <b>\$ 150</b>     | <b>\$ (150)</b>     |
| Water Reclamation                                | Bert Sherman    | Machine/Equipment Maintenance                                | \$ -              | \$ (400)            |
| Water Reclamation                                | Bert Sherman    | Mayor's Star Award                                           | \$ 400            | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Water Reclamation</b>              | <b>\$ 400</b>     | <b>\$ (400)</b>     |
| Compost                                          | Bert Sherman    | Machine/Equipment Maintenance                                | \$ -              | \$ (2,250)          |
| Compost                                          | Bert Sherman    | Mayor's Star Award                                           | \$ 50             | \$ -                |
| Compost                                          | Bert Sherman    | Chemicals                                                    | \$ 2,000          | \$ -                |
| Compost                                          | Bert Sherman    | Health Insurance Stipend                                     | \$ 200            | \$ -                |
|                                                  |                 | <b>Transfers - Jan 2025 - Compost</b>                        | <b>\$ 2,250</b>   | <b>\$ (2,250)</b>   |
| <b>Transfers - ALL FUNDS - Jan 2025</b>          |                 |                                                              | <b>\$ 143,801</b> | <b>\$ (143,801)</b> |
| <b>Transfers - ALL FUNDS - Jul 2024-Jun 2025</b> |                 |                                                              | <b>\$ 515,342</b> | <b>\$ (515,342)</b> |



Grant Project Budgets Monthly Report - Jan 2025

Prepared: ttw 2/5/2025 1:17 PM

Reviewed: cfg 2/9/2025 7:15 PM

| Granting Agency |                                    | Granting Agency (Full) | Grant Description                                            | Source (Full) | S | Date Received  | Grant Portion<br>Budget Amount | Budget Total  | x | Current Amount<br>Rec'd | Amount Rec'd<br>Project to Date | x2 | Current Amount<br>Spent | Amount Spent to<br>Project to Date | x3 | Positive<br>(Negative) Cash<br>Flow |
|-----------------|------------------------------------|------------------------|--------------------------------------------------------------|---------------|---|----------------|--------------------------------|---------------|---|-------------------------|---------------------------------|----|-------------------------|------------------------------------|----|-------------------------------------|
| HUD             | CDBG                               |                        | FY16-17 Entitlement                                          | Federal       | F |                | \$ 976                         | \$ 976        |   | \$ -                    | \$ 976                          |    | \$ -                    | \$ 976                             |    | \$ -                                |
| HUD             | CDBG                               |                        | FY17-18 Entitlement                                          | Federal       | F |                | \$ 3,626                       | \$ 3,626      |   | \$ -                    | \$ 3,626                        |    | \$ -                    | \$ 3,626                           |    | \$ -                                |
| HUD             | CDBG                               |                        | FY18-19 Entitlement                                          | Federal       | F |                | \$ 19,705                      | \$ 19,705     |   | \$ -                    | \$ 19,705                       |    | \$ -                    | \$ 19,705                          |    | \$ (0)                              |
| HUD             | CDBG                               |                        | FY19-20 Entitlement                                          | Federal       | F | 8/27/2019      | \$ 328,479                     | \$ 353,346    |   | \$ -                    | \$ 219,747                      |    | \$ -                    | \$ 219,747                         |    | \$ (0)                              |
| HUD             | CDBG                               |                        | FY20-21 Entitlement                                          | Federal       | F | 10/7/2020      | \$ 351,137                     | \$ 351,643    |   | \$ -                    | \$ 187,259                      |    | \$ -                    | \$ 220,214                         |    | \$ (32,955)                         |
| HUD             | CDBG                               |                        | FY21-22 Entitlement                                          | Federal       | F |                | \$ 354,122                     | \$ 354,302    |   | \$ -                    | \$ 87,559                       |    | \$ 3,859                | \$ 107,708                         |    | \$ (20,149)                         |
| HUD             | CDBG                               |                        | FY22-23 Entitlement                                          | Federal       | F |                | \$ 358,697                     | \$ 359,449    |   | \$ -                    | \$ 25,150                       |    | \$ -                    | \$ 25,150                          |    | \$ -                                |
| HUD             | CDBG                               |                        | FY23-24 Entitlement                                          | Federal       | F |                | \$ 361,561                     | \$ 362,029    |   | \$ -                    | \$ 26,347                       |    | \$ -                    | \$ 27,171                          |    | \$ (824)                            |
| HUD             | CDBG                               |                        | FY20-21 Entitlement CV Funding (Round 2 & 3)                 | Federal       | F | 10/7/2020      | \$ 427,303                     | \$ 427,303    |   | \$ -                    | \$ 134,188                      |    | \$ -                    | \$ 134,924                         |    | \$ (736)                            |
| HUD             | HOME                               |                        | FY16-17 Entitlement                                          | Federal       | F |                | \$ 22,201                      | \$ 22,201     |   | \$ -                    | \$ 22,201                       |    | \$ -                    | \$ 22,201                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY17-18 Entitlement                                          | Federal       | F |                | \$ 77,995                      | \$ 77,995     |   | \$ -                    | \$ 77,480                       |    | \$ -                    | \$ 87,995                          |    | \$ (10,515)                         |
| HUD             | HOME                               |                        | FY18-19 Entitlement                                          | Federal       | F |                | \$ 22,910                      | \$ 22,910     |   | \$ -                    | \$ 22,910                       |    | \$ -                    | \$ 22,910                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY19-20 Entitlement                                          | Federal       | F | 8/27/2019      | \$ 214,732                     | \$ 214,732    |   | \$ -                    | \$ 53,683                       |    | \$ -                    | \$ 53,683                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY20-21 Entitlement                                          | Federal       | F | 10/7/2020      | \$ 237,076                     | \$ 245,548    |   | \$ -                    | \$ 59,252                       |    | \$ 1,659                | \$ 72,326                          |    | \$ (13,074)                         |
| HUD             | HOME                               |                        | FY21-22 Entitlement                                          | Federal       | F |                | \$ 250,738                     | \$ 252,710    |   | \$ -                    | \$ 59,002                       |    | \$ -                    | \$ 59,002                          |    | \$ (0)                              |
| HUD             | HOME                               |                        | FY22-23 Entitlement                                          | Federal       | F |                | \$ 280,171                     | \$ 287,303    |   | \$ -                    | \$ 27,467                       |    | \$ -                    | \$ 27,467                          |    | \$ -                                |
| HUD             | HOME                               |                        | FY23-24 Entitlement                                          | Federal       | F |                | \$ 293,636                     | \$ 293,636    |   | \$ -                    | \$ 39,248                       |    | \$ -                    | \$ 39,248                          |    | \$ -                                |
| HUD             | HOME                               |                        | ARP Funding (M21-MP370209)                                   | Federal       | F |                | \$ 907,913                     | \$ 907,913    |   | \$ -                    | \$ 43,758                       |    | \$ 92                   | \$ 44,318                          |    | \$ (561)                            |
| Donation/Gr     | Private Donations, Grants and City |                        | Fire Other Restricted Special Revenue Fund                   | Private       | P | Ongoing        | \$ 17,500                      | \$ 26,155     |   | \$ -                    | \$ 26,461                       |    | \$ 1,980                | \$ 13,697                          |    | \$ 12,764                           |
| Debt            | Debt Funded                        |                        | Smeal Aerial Fire Truck                                      | Debt          | D | 9/2022         | \$ -                           | \$ 2,043,052  |   | \$ -                    | \$ 1,151,600                    |    | \$ -                    | \$ 1,151,600                       |    | \$ -                                |
| Debt            | Debt Funded                        |                        | Herman Park Center                                           | Debt          | D | Not Issued yet | \$ -                           | \$ 11,150,000 |   | \$ -                    | \$ 376,000                      |    | \$ -                    | \$ 376,000                         |    | \$ -                                |
| Donation        | Private Donations                  |                        | 1919 LaFrance Fire Truck Restoration                         | Private       | P | Ongoing        | \$ -                           | \$ 80,000     |   | \$ -                    | \$ 32,691                       |    | \$ -                    | \$ -                               |    | \$ 32,691                           |
| Donation/Gr     | Private Donations and Grants       |                        | Parks & Rec Capital Project Fund FY19-FY28                   | Private       | P | Ongoing        | \$ 56,893                      | \$ 632,943    |   | \$ -                    | \$ 567,943                      |    | \$ -                    | \$ 251,072                         |    | \$ 316,871                          |
| Donation/Gr     | Private Donations and Grants       |                        | Parks & Rec Special Revenue Fund                             | Private       | P | Ongoing        | \$ -                           | \$ 59,615     |   | \$ -                    | \$ 63,695                       |    | \$ 2,371                | \$ 53,347                          |    | \$ 10,348                           |
| Donation/Gr     | Private Donations, Grants and City |                        | Community Relations Special Revenue Fund                     | Private       | P | Ongoing        | \$ -                           | \$ 34,181     |   | \$ -                    | \$ 34,181                       |    | \$ 600                  | \$ 34,609                          |    | \$ (428)                            |
| NC OSBM         | NC Office State Mgmt & Budget      |                        | State Grants Misc-OSBM FY23 St Approp                        | State         | S | 2/2/2023       | \$ 2,150,000                   | \$ 2,152,338  |   | \$ 17,233               | \$ 2,221,767                    |    | \$ 428                  | \$ 91,959                          |    | \$ 2,129,808                        |
| DOJ             | Dept. of Justice                   |                        | Federal Forfeiture                                           | Federal       | F | Ongoing        | \$ 180,716                     | \$ 180,716    |   | \$ -                    | \$ 184,374                      |    | \$ -                    | \$ 160,697                         |    | \$ 23,677                           |
| DOJ             | Dept. of Justice                   |                        | 2023 JAG Equipment Grant                                     | Federal       | F | 9/26/2023      | \$ 47,702                      | \$ 47,702     |   | \$ -                    | \$ 44,683                       |    | \$ -                    | \$ 44,683                          |    | \$ -                                |
| Donation/Gr     | Private Donations, Grants and City |                        | Police Other Restricted Special Revenue Fund                 | Private       | P | Ongoing        | \$ -                           | \$ 69,919     |   | \$ 5,075                | \$ 75,394                       |    | \$ 2,640                | \$ 25,164                          |    | \$ 50,230                           |
| FEMA            | FEMA                               |                        | Hurricane Florence                                           | Federal       | F | 6/1/2019       | \$ 2,340,773                   | \$ 4,604,077  |   | \$ -                    | \$ 4,982,838                    |    | \$ -                    | \$ 4,179,246                       |    | \$ 803,592                          |
| FTA             | Federal Transportation Admin.      |                        | FY2016 TIGER VIII Center Street & Streetscape                | Federal       | F | 10/1/2018      | \$ 5,100,000                   | \$ 7,189,383  |   | \$ -                    | \$ 7,312,277                    |    | \$ -                    | \$ 6,527,315                       |    | \$ 784,962                          |
| DWI             | NC Dept of Env. Quality DWI        |                        | VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-0004            | State         | S | 1/24/2022      | \$ 300,000                     | \$ 304,500    |   | \$ -                    | \$ 302,300                      |    | \$ -                    | \$ 302,300                         |    | \$ -                                |
| DWI             | NC Dept of Env. Quality DWI        |                        | VUR MRF Project MRF-M-VUR-0001                               | State         | S | 1/24/2022      | \$ 100,000                     | \$ 101,500    |   | \$ -                    | \$ 101,500                      |    | \$ -                    | \$ 101,500                         |    | \$ -                                |
| City Fees       | Utility Fees                       |                        | Water Reclamation Facility (WRF) Expansion Project (3.4 MGD) | Debt          | D |                | \$ -                           | \$ 600,000    |   | \$ -                    | \$ 600,000                      |    | \$ -                    | \$ 5,285                           |    | \$ 594,715                          |
| DWI             | NC Dept of Env. Quality DWI        |                        | MOPCO PhIII Sewer SRP-W-134-0214                             | State         | S |                | \$ 4,925,000                   | \$ 6,125,000  |   | \$ -                    | \$ 1,200,000                    |    | \$ 314,794              | \$ 1,204,236                       |    | \$ (4,236)                          |
| City Fees       | Stormwater Fees                    |                        | Stormwater Drainage Projects                                 | City Fees     | C | Ongoing        | \$ -                           | \$ 1,861,258  |   | \$ -                    | \$ 1,861,258                    |    | \$ 923                  | \$ 1,724,375                       |    | \$ 136,883                          |
| NCDPS           | NC Dept Public Safety              |                        | Big Ditch Stream Restoration                                 | State         | S | 2/23/2024      | \$ 2,000,000                   | \$ 2,000,000  |   | \$ -                    | \$ 2,000,000                    |    | \$ -                    | \$ -                               |    | \$ 2,000,000                        |
| SRF/DWI         | EPA/NCDENR                         |                        | CWSRF-Waterline Repl. & Booster Pump Station Install.        | Federal       | F | 6/6/2019       | \$ 32,400                      | \$ 265,513    |   | \$ -                    | \$ 265,513                      |    | \$ -                    | \$ 265,513                         |    | \$ 0                                |
| SRF/DWI         | EPA/NCDENR                         |                        | CWSRF-2" Galvanized Water Line Replacement                   | Federal       | F | 8/18/2022      | \$ 5,999,395                   | \$ 6,029,395  |   | \$ -                    | \$ 30,000                       |    | \$ -                    | \$ 25,400                          |    | \$ 4,600                            |
| City Fees       | None                               |                        | Lead and Copper Rule Revisions (LCRR) (EPA)                  | Private       | C | 10/2/2003      | \$ -                           | \$ 2,037,500  |   | \$ -                    | \$ 2,037,500                    |    | \$ -                    | \$ 1,717,265                       |    | \$ 320,235                          |
| DWI             | NC Dept of Env. Quality DWI        |                        | PFAS Treatment & Evaluation Study                            | State         | S | 8/23/2024      | \$ 500,000                     | \$ 510,000    |   | \$ -                    | \$ 10,000                       |    | \$ -                    | \$ -                               |    | \$ 10,000                           |
| Total           |                                    |                        |                                                              |               |   |                | \$ 28,263,357                  | \$ 52,662,072 |   | \$ 22,308               | \$ 26,591,531                   |    | \$ 329,347              | \$ 19,443,633                      |    | \$ 7,147,898                        |

Grant Source Legend:  
F = Federal S= State D = Debt P = Private C = City Fees

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.



|                |                    |
|----------------|--------------------|
| Prepared Date: | 2/4/25 9:47 AM     |
| Prepared By:   | Terrie Webber      |
| Reviewed Date: | 2/9/25 6:31 PM     |
| Reviewed By:   | Catherine F. Gwynn |

**Monthly Cash & Investment Report**  
**January 31, 2025**

| Financial Institution                     | <u>Current Month</u><br>1/31/2025 | <u>Prior Month</u><br>12/31/2024 | <u>Prior Year</u><br>1/31/2024 | Rate of Return |
|-------------------------------------------|-----------------------------------|----------------------------------|--------------------------------|----------------|
| PNC - General Operating                   | \$ 3,796,051.46                   | \$ 2,967,345.73                  | \$ 6,447,420.71                | 0.00%          |
| PNC - Money Market                        | \$ 34,154,257.47                  | \$ 28,066,608.37                 | \$ 11,715,985.35               | 3.30%          |
| PNC - Debit Account                       | \$ 1,555.33                       | \$ 2,000.00                      | \$ 2,000.00                    | 0.00%          |
| Southern Bank - CD                        | \$ 638,099.91                     | \$ 637,553.84                    | \$ 629,926.90                  | 1.12%          |
| NCCMT - MM - American Rescue Plan 2021    | \$ -                              | \$ -                             | \$ 9,428,647.62                | n/a            |
| NCCMT - MM - Regular                      | \$ 4,919,907.72                   | \$ 4,902,040.28                  | \$ 4,680,759.73                | n/a            |
| Truist MMA                                | \$ 28,018,238.25                  | \$ 27,955,013.81                 | \$ 30,416,294.37               | 2.66%          |
| Truist (BB&T) - Escrow FY23 Rolling Stock | \$ 2,380,662.34                   | \$ 2,380,642.12                  | \$ 2,380,424.26                | 0.01%          |
| Webster (Sterling National Bank) - Escrow | \$ 344,008.92                     | \$ 343,935.46                    | \$ 343,149.36                  | 0.25%          |
| <b>Totals</b>                             | <b>\$ 74,252,781.40</b>           | <b>\$ 67,255,139.61</b>          | <b>\$ 66,044,608.30</b>        |                |



**Donations Received Report**  
**Fiscal Year 2024-25 Totals**  
**Quarter Ending 12/31/2024 & Fiscal Year Ending 6/30/2025**

| Fund Name                        | Date       | From                      | For                                          | Amount             |
|----------------------------------|------------|---------------------------|----------------------------------------------|--------------------|
| <b>FY24-25</b>                   |            |                           |                                              |                    |
| Police-Other Restricted Funds    | 7/10/2024  | Pat Pearce                | Police Services                              | \$ 50.00           |
| Police-Other Restricted Funds    | 8/7/2024   | Pat Pearce                | Police Services                              | \$ 100.00          |
| Police-Other Restricted Funds    | 9/10/2024  | Pat Pearce                | Police Services                              | \$ 50.00           |
| Fire Special Revenue Fund        | 7/18/2024  | Kriquette's Kidz          | Fire Services (Hook & Ladder Camp)           | \$ 125.00          |
| Fire Special Revenue Fund        | 7/18/2024  | Doug Fisher               | Fire Services (Hook & Ladder Camp)           | \$ 100.00          |
|                                  |            |                           | Quarter 1 Ended 9/30/2024 - Total Donations  | <b>\$ 425.00</b>   |
| Police-Other Restricted Funds    | 11/12/2024 | Pat Pearce                | Police Services                              | \$ 50.00           |
| Police-Other Restricted Funds    | 12/11/2024 | Pat Pearce                | Police Services                              | \$ 50.00           |
| Parks & Rec Special Revenue Fund | 10/23/2024 | NCTA Singles Tournament   | P & R                                        | \$ 4,000.00        |
| Police-Other Restricted Funds    | 10/25/2024 | Trillium Health Resources | Community Relations                          | \$ 100.00          |
| Fire Department                  | 11/4/2024  | A + Towing                | FD Employee Appreciation Banquet             | \$ 300.00          |
|                                  |            |                           | Quarter 2 Ended 12/31/2024 - Total Donations | <b>\$ 4,500.00</b> |
|                                  |            |                           | Fiscal Year to Date - Total Donations        | <b>\$ 4,925.00</b> |

- The cause of fire incidents was determined 100% of the time. 0% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 4:20.
- A full response within 8 minutes occurred for 98% of all calls.
- 30% of Inspection Violations were cleared within 90 days.
- There were 2 Civilian injuries, 0 Civilian deaths, 1 Fire Service injury and 0 Fire Service deaths.
- The American Red Cross assisted 17 individuals due to displacement because of fire damage.
- Fire prevention and community service activities included: Kriquette's Christmas Event, Hoagies for Heros, Christmas Scavenger Hunt, Car Seat Safety Checks with Safe Kids of Wayne County, Smoke Alarm Installs, Station Tours, and Truck Displays. We reached 158 Adults and 185 Children with fire prevention materials.

| <b>2024</b>                    | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>July</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
|--------------------------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|--------------|
| <b>Total Incidents:</b>        | 412         | 369         | 427         | 420         | 428        | 417         | 466         | 465         | 461          | 471         | 474         | <b>437</b>  | 437         | 5247         |
| <b>Structure Fires:</b>        | 4           | 6           | 5           | 0           | 1          | 2           | 1           | 4           | 1            | 7           | 3           | <b>6</b>    | 3           | 40           |
| <b>EMS Calls:</b>              | 236         | 202         | 249         | 243         | 217        | 224         | 264         | 240         | 262          | 224         | 251         | <b>226</b>  | 237         | 2838         |
| <b>Vehicle Accidents:</b>      | 27          | 33          | 49          | 40          | 46         | 38          | 41          | 57          | 53           | 70          | 56          | <b>63</b>   | 48          | 573          |
| <b>Fire Alarms:</b>            | 50          | 44          | 49          | 58          | 66         | 47          | 65          | 75          | 56           | 63          | 59          | <b>45</b>   | 56          | 677          |
| <b>Other:</b>                  | 95          | 80          | 75          | 79          | 95         | 106         | 95          | 89          | 89           | 107         | 105         | <b>97</b>   | 93          | 1112         |
| <b>Training Hours:</b>         | 3307        | 3887        | 2958        | 2815        | 2239       | 2125        | 2029        | 1940        | 1985         | 2166        | 1559        | <b>1317</b> | 2361        | 28327        |
| <b>Safety Car Seat Checks:</b> | 1           | 6           | 1           | 2           | 2          | 1           | 1           | 1           | 2            | 1           | 2           | <b>0</b>    | 2           | 20           |
| <b>Inspections:</b>            | 131         | 150         | 169         | 157         | 150        | 128         | 151         | 155         | 136          | 198         | 147         | <b>129</b>  | 152         | 1824         |
| <b>2023</b>                    | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>Jul.</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
| <b>Total Incidents:</b>        | 277         | 222         | 229         | 262         | 263        | 277         | 389         | 415         | 376          | 420         | 409         | 475         | 334         | 4014         |
| <b>Structure Fires:</b>        | 2           | 3           | 7           | 4           | 4          | 4           | 4           | 4           | 7            | 4           | 8           | 4           | 5           | 55           |
| <b>EMS Calls:</b>              | 117         | 94          | 93          | 86          | 103        | 116         | 203         | 195         | 192          | 215         | 205         | 270         | 157         | 1889         |
| <b>Vehicle Accidents:</b>      | 31          | 26          | 28          | 36          | 42         | 27          | 31          | 39          | 42           | 45          | 41          | 37          | 35          | 425          |
| <b>Fire Alarms:</b>            | 42          | 38          | 33          | 55          | 45         | 58          | 67          | 73          | 61           | 68          | 54          | 73          | 50          | 599          |
| <b>Other:</b>                  | 85          | 61          | 68          | 81          | 69         | 72          | 84          | 104         | 74           | 92          | 101         | 91          | 82          | 982          |
| <b>Training Hours:</b>         | 3118        | 2873        | 3074        | 2218        | 2063       | 1777        | 1707        | 1680        | 1593         | 1688        | 1507        | 1003        | 2025        | 24301        |
| <b>Safety Car Seat Checks:</b> | 7           | 4           | 0           | 1           | 0          | 4           | 4           | 0           | 0            | 4           | 0           | 0           | 3           | 25           |
| <b>Inspections:</b>            | 115         | 116         | 155         | 149         | 110        | 88          | 105         | 130         | 156          | 93          | 167         | 133         | 126         | 1384         |

Note: Other Fire Calls include Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

- The cause of fire incidents was determined 89% of the time. 11% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 4:13.
- A full response within 8 minutes occurred for 97% of all calls.
- 29% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian injuries, 1 Civilian death, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 0 individuals due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Smoke Alarm Installs, School Visits, Station Tours, and Truck Displays. We reached 12 Adults and 71 Children with fire prevention materials.

| <b>2025</b>                    | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>July</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
|--------------------------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|--------------|
| <b>Total Incidents:</b>        | 445         |             |             |             |            |             |             |             |              |             |             |             |             | 445          |
| <b>Structure Fires:</b>        | 3           |             |             |             |            |             |             |             |              |             |             |             |             | 3            |
| <b>EMS Calls:</b>              | 262         |             |             |             |            |             |             |             |              |             |             |             |             | 262          |
| <b>Vehicle Accidents:</b>      | 44          |             |             |             |            |             |             |             |              |             |             |             |             | 44           |
| <b>Fire Alarms:</b>            | 42          |             |             |             |            |             |             |             |              |             |             |             |             | 42           |
| <b>Other:</b>                  | 94          |             |             |             |            |             |             |             |              |             |             |             |             | 94           |
| <b>Training Hours:</b>         | 2,765       |             |             |             |            |             |             |             |              |             |             |             |             | 2,765        |
| <b>Safety Car Seat Checks:</b> | 1           |             |             |             |            |             |             |             |              |             |             |             |             | 1            |
| <b>Inspections:</b>            | 103         |             |             |             |            |             |             |             |              |             |             |             |             | 103          |
| <b>2024</b>                    | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>Jul.</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
| <b>Total Incidents:</b>        | 412         | 369         | 427         | 420         | 428        | 417         | 466         | 465         | 461          | 471         | 474         | 437         | 437         | 5247         |
| <b>Structure Fires:</b>        | 4           | 6           | 5           | 0           | 1          | 2           | 1           | 4           | 1            | 7           | 3           | 6           | 3           | 40           |
| <b>EMS Calls:</b>              | 236         | 202         | 249         | 243         | 217        | 224         | 264         | 240         | 262          | 224         | 251         | 226         | 237         | 2838         |
| <b>Vehicle Accidents:</b>      | 27          | 33          | 49          | 40          | 46         | 38          | 41          | 57          | 53           | 70          | 56          | 63          | 48          | 573          |
| <b>Fire Alarms:</b>            | 50          | 44          | 49          | 58          | 66         | 47          | 65          | 75          | 56           | 63          | 59          | 45          | 56          | 677          |
| <b>Other:</b>                  | 95          | 80          | 75          | 79          | 95         | 106         | 95          | 89          | 89           | 107         | 105         | 97          | 93          | 1112         |
| <b>Training Hours:</b>         | 3307        | 3887        | 2958        | 2815        | 2239       | 2125        | 2029        | 1940        | 1985         | 2166        | 1559        | 1317        | 2361        | 28327        |
| <b>Safety Car Seat Checks:</b> | 1           | 6           | 1           | 2           | 2          | 1           | 4           | 1           | 2            | 4           | 2           | 0           | 2           | 20           |
| <b>Inspections:</b>            | 131         | 150         | 169         | 157         | 150        | 128         | 151         | 155         | 136          | 198         | 147         | 129         | 152         | 1824         |

Note: Other Fire Calls include Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

---

**Human Resources**

- Wellness committee held a Facebook live drawing to announce the winners on 12/05/2024 to announce Holiday Challenge Winners.
- Attended Benchmarking 2.0 Performance Strategy Session at NCSOC
- Completed Vendor Setup for Lincoln Financial
- Verified Wellness Assistance Benefit 2025 – emailed form to all city employees on 12/03/2024. Forms and proof of gym membership due to HR by 12/31/2024.
- Completed offers & contracts for police officer trainees and police officers
- Confirmed 100 attendees for RSVP for Service Award Breakfast to be held on 12/17/2024 at 8:30 a.m. at GEC.
- Finalized Service Award Certificates
- Working with IT to process data for public information request
- Meeting with MAG regarding Compensation, Classification and Organization Study
- City Council Retreat Planning Meeting
- HR Christmas Party held at Goldsboro Event Center on 12/13/2024.
- Reviewed and updated Compensation Study spread sheet and return to MAG
- Bonus Checks distributed to employees on 12/6/24
- Processing 2024 Annual Employee Evaluations
- Public Information Request
- Updated Job Descriptions for postings
- Processing 2024 Annual Employee Performance Evaluations
- Preparing for New Hire Orientation event on 01/15/2025
- Preparing for City vs. County blood drive January 2025

**Safety**

- December City Hall Fire and Defibrillator Inspections.
- Crew visit on Ash Street reference major water line break.
- Police investigation reference an MVA with officer and hitting a private residence.
- Online meeting reference workers compensation concerns.
- Claims meeting with Travelers insurance
- Got appraisals for Police Durango damaged in MVA
- Solid waste safety training
- Attended and assisted the City of Goldsboro Service Awards Day
- Accident and Review Safety Meeting
- Visited Fire Station 2 in reference to Firefighter paperwork.
- Teleconference with Doug McGrath with the NCFE
- Investigation with Public Works Trailer being hit and citizen never stopping.
- In person visit with Katrina Howell to explain how our city insurance works with accidents.
- Renewed my Criminal Justice Information Services Certification for Police Department.
- Reviewing Safety Manual for updates
- Field Safety for private contractors

- Field Safety with crews
- Daily office duties

### **Occupational Health**

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 85 visits this month.

| <b>DRUG SCREENS = 45 TOTAL</b>                                                                                   | <b>Breath Alcohol Test = 5 TOTAL</b>                                           |
|------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| <b>New Hire CDL: 1</b><br><b>New Hire non- CDL: 12</b><br><b>Promotion CDL: 0</b><br><b>Promotion non-CDL: 7</b> | <b>Post-Accident DOT: 0</b><br><b>Post-Accident Non- DOT: 0</b>                |
| <b>Instant Drug Screens: 2</b>                                                                                   |                                                                                |
| <b>Random Safety Sensitive Drug Screen: 2</b><br><b>Random Safety Sensitive Breath Alcohol Test: 0</b>           | <b>Random DOT Drug Screens: 21</b><br><b>Random DOT Breath Alcohol Test: 5</b> |

### **Health Training Sessions:**

- Vital signs=4
- Random, Promotion, Post Accident and New Hire Drug screens
- Random Breath Alcohol test
- Sharps/Narcan training at PD 12/30

### **Meetings:**

- Meeting with **Carolina Case Management** 12/2
- SMOC Breast Cancer t-shirt sale check presentation 12/3
- **Midwest Casualty** Group zoom call 12/4
- Wellness Committee **“Holiday Challenge”** drawing 12/5
- Service Awards at Goldsboro Event Center 12/17

### **Other health-related information pertinent to employees include:**

- *0 reported COVID positive case*
- *2 WC injuries*
- *1 Employees began FMLA*
- *December Nurse Newsletter “Managing Holiday Stress and the Blues”*
- *J.J. Keller Health and Wellness newsletter “Stress Relief” distributed to all departments*



## MONTHLY STATISTICS

| 2024                                   | JAN  | FEB  | MAR  | APR  | MAY  | JUN   | JUL   | AUG  | SEP  | OCT  | NOV  | DEC  | AVG  |
|----------------------------------------|------|------|------|------|------|-------|-------|------|------|------|------|------|------|
| Employees – FT & PPT                   | 432  | 422  | 422  | 429  | 432  | 425   | 427   | 439  | 444  | 437  | 436  | 445  | 433  |
| Employees – Part Time                  | 106  | 109  | 112  | 114  | 134  | 145   | 145   | 147  | 154  | 157  | 124  | 114  | 130  |
| Total Employees                        | 538  | 531  | 534  | 543  | 566  | 570   | 572   | 586  | 598  | 594  | 560  | 559  | 563  |
| Male                                   | 413  | 407  | 408  | 413  | 422  | 422   | 423   | 431  | 443  | 441  | 421  | 424  | 422  |
| Female                                 | 125  | 124  | 126  | 130  | 144  | 148   | 149   | 155  | 155  | 153  | 139  | 135  | 140  |
| Ethnicity – White (Not Hisp or Latino) | 339  | 319  | 319  | 326  | 334  | 334   | 335   | 345  | 351  | 349  | 332  | 335  | 335  |
| Ethnicity – Black or African American  | 182  | 181  | 184  | 186  | 196  | 199   | 201   | 203  | 208  | 207  | 192  | 188  | 194  |
| Ethnicity – Hispanic or Latino         | 17   | 18   | 18   | 18   | 21   | 21    | 20    | 22   | 23   | 22   | 20   | 21   | 20   |
| Ethnicity – Asian                      | 4    | 4    | 4    | 4    | 4    | 5     | 5     | 5    | 5    | 5    | 5    | 5    | 5    |
| Ethnicity – Other                      | 8    | 9    | 9    | 9    | 11   | 11    | 11    | 11   | 11   | 11   | 11   | 10   | 10   |
| Vacancies                              | 32   | 32   | 31   | 33   | 31   | 33    | 34    | 29   | 29   | 29   | 22   | 23   | 30   |
| Applications                           | 240  | 289  | 303  | 502  | 381  | 481   | 466   | 290  | 339  | 367  | 404  | 365  | 369  |
| Applicant Notices                      | 97   | 216  | 179  | 168  | 352  | 471   | 355   | 536  | 325  | 220  | 333  | 169  | 285  |
| New Hires                              | 1    | 2    | 1    | 2    | 12   | 1     | 5     | 11   | 3    | 7    | 5    | 9    | 5    |
| Promotions                             | 1    | 5    | 1    | 1    | 1    | 3     | 1     | 4    | 2    | 2    | 3    | 1    | 2    |
| Resignations                           | 5    | 5    | 2    | 7    | 5    | 1     | 4     | 2    | 1    | 7    | 2    | 1    | 4    |
| Retirements                            | 3    | 0    | 0    | 0    | 1    | 2     | 0     | 1    | 1    | 0    | 1    | 2    | 1    |
| Terminations - Involuntary             | 2    | 2    | 1    | 1    | 0    | 0     | 2     | 0    | 1    | 2    | 2    | 1    | 1    |
| Turnover Rate                          | 2.3% | 1.7% | .01% | 1.9% | 1.4% | .005% | .005% | .01% | .01% | .02% | .01% | .01% | 0.7% |
| Vehicle Accidents                      | 2    | 2    | 1    | 1    | 0    | 5     | 2     | 3    | 3    | 3    | 6    | 6    | 3    |
| Workers' Comp                          | 2    | 4    | 1    | 1    | 3    | 4     | 2     | 3    | 2    | 4    | 2    | 2    | 3    |
| Covid Related                          | 9    | 2    | 1    | 0    | 0    | 0     | 1     | 7    | 5    | 1    | 1    | 0    | 2    |
| Telework                               | 14   | 14   | 14   | 14   | 14   | 14    | 14    | 14   | 14   | 14   | 15   | 15   | 14   |

## MONTHLY STATISTICS

| 2023                                   | JAN  | FEB  | MAR  | APR  | MAY  | JUN  | JUL  | AUG  | SEP  | OCT  | NOV  | DEC  | AVG  |
|----------------------------------------|------|------|------|------|------|------|------|------|------|------|------|------|------|
| Employees – FT & PPT                   | 428  | 430  | 428  | 426  | 427  | 431  | 432  | 425  | 423  | 420  | 425  | 438  | 428  |
| Employees – Part Time                  | 92   | 89   | 91   | 94   | 110  | 121  | 125  | 126  | 123  | 121  | 121  | 108  | 110  |
| Total Employees                        | 520  | 519  | 519  | 520  | 538  | 552  | 557  | 551  | 546  | 541  | 546  | 546  | 538  |
| Male                                   | 402  | 402  | 400  | 399  | 412  | 419  | 422  | 421  | 416  | 411  | 415  | 420  | 412  |
| Female                                 | 118  | 117  | 119  | 121  | 126  | 133  | 135  | 130  | 130  | 130  | 131  | 126  | 126  |
| Ethnicity – White (Not Hisp or Latino) | 317  | 318  | 318  | 318  | 325  | 331  | 332  | 340  | 337  | 328  | 331  | 332  | 327  |
| Ethnicity – Black or African American  | 179  | 173  | 172  | 175  | 183  | 188  | 193  | 182  | 180  | 183  | 185  | 185  | 182  |
| Ethnicity – Hispanic or Latino         | 15   | 16   | 16   | 16   | 19   | 21   | 20   | 18   | 18   | 18   | 18   | 17   | 18   |
| Ethnicity – Asian                      | 4    | 4    | 4    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 4    | 4    | 3    |
| Ethnicity – Other                      | 7    | 7    | 8    | 8    | 8    | 9    | 9    | 8    | 8    | 8    | 8    | 8    | 8    |
| Vacancies                              | 39   | 45   | 41   | 41   | 37   | 37   | 38   | 38   | 38   | 32   | 29   | 26   | 37   |
| Applications                           | 137  | 389  | 354  | 320  | 185  | 138  | 363  | 538  | 339  | 311  | 217  | 135  | 286  |
| Applicant Notices                      | 43   | 90   | 218  | 173  | 63   | 127  | 185  | 341  | 95   | 426  | 218  | 32   | 168  |
| New Hires                              | 10   | 4    | 8    | 1    | 12   | 4    | 12   | 3    | 7    | 1    | 7    | 18   | 7    |
| Promotions                             | 0    | 0    | 0    | 0    | 10   | 1    | 3    | 7    | 2    | 2    | 6    | 0    | 3    |
| Resignations                           | 3    | 8    | 4    | 4    | 5    | 6    | 6    | 8    | 7    | 1    | 2    | 2    | 5    |
| Retirements                            | 1    | 1    | 1    | 1    | 0    | 0    | 0    | 0    | 0    | 1    | 0    | 1    | 1    |
| Terminations - Involuntary             | 1    | 0    | 0    | 0    | 0    | 2    | 1    | 2    | 1    | 1    | 1    | 0    | 1    |
| Turnover Rate                          | 1.2% | 2.1% | 1.2% | 1.2% | 1.2% | 1.9% | 1.4% | 2.4% | 2.4% | .05% | .01% | .01% | 1.3% |
| Vehicle Accidents                      | 3    | 3    | 2    | 2    | 4    | 1    | 3    | 2    | 0    | 6    | 5    | 5    | 3    |
| Workers' Comp                          | 0    | 2    | 3    | 2    | 5    | 2    | 8    | 2    | 4    | 2    | 2    | 0    | 3    |
| Covid Related                          | 13   | 3    | 3    | 0    | 0    | 0    | 1    | 2    | 3    | 3    | 2    | 1    | 3    |
| Telework                               | 13   | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   | 14   |

***Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.***

### **Human Resources**

- Prepared Organization Study and Compensation Study for Council and Department Head Presentation.
- New Hire Orientation held on January 15, 2025, from 8am-3pm.
- Provided information to Developmental Associates for City Manager search efforts
- Finalized firefighter contract information
- Revised Adverse Weather policy
- Wellness Committee: Next meeting to be held on Wednesday, February 12, 2025.
- Finalized Vacation Buy Back Form
- Vacation Buy Back Forms: Additional forms were received for Vacation Buy Back.  
Total FY24-25: \$59,220.52.
- Attended Taser training and administered first aid post BLET taser training at Police Department
- Special Events Committee: Meeting held on Monday, January 27, 2025, discussed committee ideas and thoughts for employee appreciation event. Next meeting scheduled for Thursday, February 13, 2025.
- Finalized Classification & Compensation data from MAG and forwarded to Finance for 25/26 Budget Preparation for FY 25/26
- Updated Employment Security Commission website
- Updated Personnel Policy – Section 29 Adverse Weather Policy – effective 1/27/25  
[https://www.goldsboronc.gov/flipbook/Personnel\\_Policy - Final Copy - Revised 01242025.html](https://www.goldsboronc.gov/flipbook/Personnel_Policy_-_Final_Copy_-_Revised_01242025.html)
- HR presentation to Citizens Academy
- Finalized classification paperwork for budget
- Updated job descriptions for posting
- Processing 2024 Performance Evaluations
- Reviewing part time salaries with department heads
- Nurse was the guest speaker at Mayor's Youth Council Career Day
- Sent email regarding National Wear Red Day in honor of February's Heart Month- encouraged employees to participate 2/7/25
- Scheduled annual hearing screens for the following departments: Compost Feb. 4<sup>th</sup>, Parks/Recreation maintenance. Feb. 7<sup>th</sup>, and Cemetery Feb. 26<sup>th</sup>
- Department of Labor Safety Award Luncheon 4/16/25 - Location TBA
- Planning for Administrative Professional Day on 4/23/25 – Location GEC

### **Safety**

- January City Hall Fire and Defibrillator Inspections.
- End of the year DOL statistics and review.
- Scheduling new year safety training with new topics
- OSHA 300 Logs being sent out for posting By January 31<sup>st</sup>.
- Assisted HR Staff with presentation board for city council retreat.
- Presented to new hire orientation.
- Confined Space training for Solid Waste Division
- Completed yearly report for liability insurance claims.

- Completed the Federal Labor injury report for 2024.
- NC Department of Labor Awards statistics completed for 2024.
- Meeting at DGDC for Wings over Wayne in May 2025.
- Sent out winter weather advisories during the snowstorm.
- Attended the Special Events Committee Meeting.
- Investigated a fall in the atrium of City Hall
- Safety and Accident Review Committee Meeting and heard 9 cases.
- Met with Kim Powell reference paperwork for employee injuries.
- Reviewing Safety Manual for updates
- Field Safety for private contractors
- Field Safety with crews
- Daily office duties

### **Occupational Health**

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 100 visits this month.

| <b>DRUG SCREENS = 11 TOTAL</b>                                                                                  | <b>Breath Alcohol Test = 0 TOTAL</b>                                          |
|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <b>New Hire CDL: 0</b><br><b>New Hire non- CDL: 5</b><br><b>Promotion CDL: 1</b><br><b>Promotion non-CDL: 2</b> | <b>Post-Accident DOT: 0</b><br><b>Post-Accident Non- DOT: 0</b>               |
| <b>Instant Drug Screens: 2</b>                                                                                  |                                                                               |
| <b>Random Safety Sensitive Drug Screen: 1</b><br><b>Random Safety Sensitive Breath Alcohol Test: 0</b>          | <b>Random DOT Drug Screens: 0</b><br><b>Random DOT Breath Alcohol Test: 0</b> |

### **Health Training Sessions:**

- Vital signs=10
- Random, Promotion, Post Accident and New Hire Drug screens
- First Aid post taser training at PD 1/13
- Sharps/Narcan training at PD 1/14
- Bloodborne Pathogen training at New Hire Orientation 1/15 (30 employees)

### **Meetings:**

- New Hire Orientation 1/15 @ Goldsboro Event Center
- COHC- Hearing Conservationist re-certification class in Greensboro 1/23
- American Red Cross blood drive @ Public Works 1/29 (collected 25 units)

### **Other health-related information pertinent to employees include:**

- 0 reported COVID positive case
- 2 WC injuries
- 1 Employees began FMLA
- 1 Employee RTW from FMLA
- Completed OSHA 300 and 300A log and presented to Safety Officer 1/7
- Pierce Ins. Newsletter "Mental Health Minute" emailed to all departments.
- Health and Wellness newsletter "Healthy Suggestions for the New Year and How to Set a Healthy Goal" emailed and distributed to all departments and employees 1/28

### MONTHLY STATISTICS

| 2025                                   | JAN  | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG   |
|----------------------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Employees – FT & PPT                   | 455  |     |     |     |     |     |     |     |     |     |     |     | 455   |
| Employees – Part Time                  | 108  |     |     |     |     |     |     |     |     |     |     |     | 108   |
| Total Employees                        | 563  |     |     |     |     |     |     |     |     |     |     |     | 563   |
| Male                                   | 429  |     |     |     |     |     |     |     |     |     |     |     | 429   |
| Female                                 | 134  |     |     |     |     |     |     |     |     |     |     |     | 134   |
| Ethnicity – White (Not Hisp or Latino) | 339  |     |     |     |     |     |     |     |     |     |     |     | 339   |
| Ethnicity – Black or African American  | 185  |     |     |     |     |     |     |     |     |     |     |     | 185   |
| Ethnicity – Hispanic or Latino         | 24   |     |     |     |     |     |     |     |     |     |     |     | 24    |
| Ethnicity – Asian                      | 6    |     |     |     |     |     |     |     |     |     |     |     | 6     |
| Ethnicity – Other                      | 10   |     |     |     |     |     |     |     |     |     |     |     | 10    |
| Vacancies                              | 27   |     |     |     |     |     |     |     |     |     |     |     | 27    |
| Applications                           | 151  |     |     |     |     |     |     |     |     |     |     |     | 151   |
| Applicant Notices                      | 375  |     |     |     |     |     |     |     |     |     |     |     | 375   |
| New Hires                              | 13   |     |     |     |     |     |     |     |     |     |     |     | 13    |
| Promotions                             | 4    |     |     |     |     |     |     |     |     |     |     |     | 4     |
| Resignations                           | 2    |     |     |     |     |     |     |     |     |     |     |     | 2     |
| Retirements                            | 2    |     |     |     |     |     |     |     |     |     |     |     | 1     |
| Terminations - Involuntary             | 0    |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Turnover Rate                          | .01% |     |     |     |     |     |     |     |     |     |     |     | 0.01% |
| Vehicle Accidents                      | 2    |     |     |     |     |     |     |     |     |     |     |     | 2     |
| Workers' Comp                          | 2    |     |     |     |     |     |     |     |     |     |     |     | 2     |
| Covid Related                          | 0    |     |     |     |     |     |     |     |     |     |     |     | 0     |
| Telework                               | 15   |     |     |     |     |     |     |     |     |     |     |     | 15    |

***Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.***

## MONTHLY STATISTICS

| 2024                                   | JAN  | FEB  | MAR  | APR  | MAY  | JUN   | JUL   | AUG  | SEP  | OCT  | NOV  | DEC  | AVG  |
|----------------------------------------|------|------|------|------|------|-------|-------|------|------|------|------|------|------|
| Employees – FT & PPT                   | 432  | 422  | 422  | 429  | 432  | 425   | 427   | 439  | 444  | 437  | 436  | 445  | 433  |
| Employees – Part Time                  | 106  | 109  | 112  | 114  | 134  | 145   | 145   | 147  | 154  | 157  | 124  | 114  | 130  |
| Total Employees                        | 538  | 531  | 534  | 543  | 566  | 570   | 572   | 586  | 598  | 594  | 560  | 559  | 563  |
| Male                                   | 413  | 407  | 408  | 413  | 422  | 422   | 423   | 431  | 443  | 441  | 421  | 424  | 422  |
| Female                                 | 125  | 124  | 126  | 130  | 144  | 148   | 149   | 155  | 155  | 153  | 139  | 135  | 140  |
| Ethnicity – White (Not Hisp or Latino) | 339  | 319  | 319  | 326  | 334  | 334   | 335   | 345  | 351  | 349  | 332  | 335  | 335  |
| Ethnicity – Black or African American  | 182  | 181  | 184  | 186  | 196  | 199   | 201   | 203  | 208  | 207  | 192  | 188  | 194  |
| Ethnicity – Hispanic or Latino         | 17   | 18   | 18   | 18   | 21   | 21    | 20    | 22   | 23   | 22   | 20   | 21   | 20   |
| Ethnicity – Asian                      | 4    | 4    | 4    | 4    | 4    | 5     | 5     | 5    | 5    | 5    | 5    | 5    | 5    |
| Ethnicity – Other                      | 8    | 9    | 9    | 9    | 11   | 11    | 11    | 11   | 11   | 11   | 11   | 10   | 10   |
| Vacancies                              | 32   | 32   | 31   | 33   | 31   | 33    | 34    | 29   | 29   | 29   | 22   | 23   | 30   |
| Applications                           | 240  | 289  | 303  | 502  | 381  | 481   | 466   | 290  | 339  | 367  | 404  | 365  | 369  |
| Applicant Notices                      | 97   | 216  | 179  | 168  | 352  | 471   | 355   | 536  | 325  | 220  | 333  | 169  | 285  |
| New Hires                              | 1    | 2    | 1    | 2    | 12   | 1     | 5     | 11   | 3    | 7    | 5    | 9    | 5    |
| Promotions                             | 1    | 5    | 1    | 1    | 1    | 3     | 1     | 4    | 2    | 2    | 3    | 1    | 2    |
| Resignations                           | 5    | 5    | 2    | 7    | 5    | 1     | 4     | 2    | 1    | 7    | 2    | 1    | 4    |
| Retirements                            | 3    | 0    | 0    | 0    | 1    | 2     | 0     | 1    | 1    | 0    | 1    | 2    | 1    |
| Terminations - Involuntary             | 2    | 2    | 1    | 1    | 0    | 0     | 2     | 0    | 1    | 2    | 2    | 1    | 1    |
| Turnover Rate                          | 2.3% | 1.7% | .01% | 1.9% | 1.4% | .005% | .005% | .01% | .01% | .02% | .01% | .01% | 0.6% |
| Vehicle Accidents                      | 2    | 2    | 1    | 1    | 0    | 5     | 2     | 3    | 3    | 3    | 6    | 6    | 3    |
| Workers' Comp                          | 2    | 4    | 1    | 1    | 3    | 4     | 2     | 3    | 2    | 4    | 2    | 2    | 3    |
| Covid Related                          | 9    | 2    | 1    | 0    | 0    | 0     | 1     | 7    | 5    | 1    | 1    | 0    | 2    |
| Telework                               | 14   | 14   | 14   | 14   | 14   | 14    | 14    | 14   | 14   | 14   | 15   | 15   | 14   |

***Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.***

Information Technology

December 2024

Prepared By: Angela Price

Date Prepared: January 7, 2025

---

- Replaced evidence printer.
- Replaced public TV at DGDC.
- Completed public records request.
- Updated AV for Council Meetings with Agenda Management.
- Recorded Lights Up; Supported via drone flights and other video/photos.
- Recorded Lead and Copper forum.
- Deployed new PD Website.
- Configured new backup routine for websites.
- Setup Cityworks Service Requests for Code Enforcement.
- Completed fiber expansion with Segra.
- Filled CSA II position.
- Updated Cityworks for Streets Division of Public Works.
- Resolved WTP Monthly reports with the State.
- Rebuilt Staff Wi-Fi and replaced damaged switch, updated firmware on network devices.
- TVs installed at Travel & Tourism.
- Updated SSL Certificates for DGDC & Travel & Tourism sites.
- Started hiring process for CSAII candidate.
- Set-up and conducted interviews for Server Administrator.
- Resolved issues with Public Wi-Fi.
- Installed replacement UPS unit at WTP.
- Restored SCADA operation at WRF.
- Setup template for Cemetery in Cityworks.
- Resolved SPEDE file issue for GPD.
- Updated site calendars.
- Resolved issues with NeoGov job searches.
- Setup a secure SBI Connection for the Police Department.
- Idemia hardware/software installed and configured for the Police Department.
- Migrated Public Works to SharePoint.
- Configured cameras for City Hall Addition and Historic City Hall.
- Submitted RFQs for Infrastructure Upgrades.
- Replaced a failed network switch.
- Took photos for the Employee Service Awards.
- Restored camera function for two Public Utilities cameras.
- Resolved NetMotion issues for Public Safety.
- Upgraded video server configuration.



| 2024           | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
|                |     |     |     |     |     |     |     |     |     |     |     |     |     |       |
| Tickets Opened | 801 | 817 | 708 | 965 | 592 | 499 | 633 | 651 | 650 | 705 | 626 | 593 | 687 | 8240  |
| Tickets Closed | 819 | 838 | 714 | 963 | 580 | 523 | 602 | 686 | 601 | 688 | 517 | 613 | 679 | 8144  |
| Open Tickets   | 374 | 353 | 347 | 349 | 361 | 337 | 368 | 335 | 384 | 401 | 510 | 490 | 384 |       |

| 2023           | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
|                |     |     |     |     |     |     |     |     |     |     |     |     |     |       |
| Tickets Opened | 825 | 719 | 842 | 692 | 730 | 689 | 710 | 722 | 694 | 847 | 676 | 585 | 728 | 8,731 |
| Tickets Closed | 776 | 840 | 805 | 694 | 694 | 778 | 746 | 701 | 693 | 769 | 696 | 576 | 731 | 8,770 |
| Open Tickets   | 433 | 312 | 349 | 347 | 383 | 294 | 258 | 279 | 280 | 358 | 338 | 347 | 332 |       |

Information Technology

January 2025

Prepared By: Angela Price

Date Prepared: February 6, 2025

---

- Resolved issues with credit card machines in Revenue.
- Deployed PCs for GWTA.
- Completed SharePoint migration for Public Works.
- Updated UPS Batteries for Spray Field.
- Resolved access control issue with FOBs.
- Updated city computers to the latest version of Windows.
- Vacant CSA II position filled.
- Refreshed quotes for equipment purchases.
- Started equipment replacement process.
- Repaired WTP Camera.
- Set up TV for Fire Training Grounds Classroom.
- Completed conference room setup for Travel & Tourism.
- Setup video for Travel & Tourism ribbon cutting.
- Staff member completed SharePoint Online for Power Users Training.
- Updated QS1 and planned for server and version upgrade.
- Built a new QS1 server.
- Updated access control software.
- Banner yearly tax updates installed in test and production environments.
- Set up new web site and program development servers.
- Upgraded secure file transfer software.
- Completed camera installation for Travel & Tourism.
- Upgrade Public Works and Public Utilities Office software.
- Resolved SharePoint sync issues.
- Submitted PO for our Network Upgrades.
- Setup media hardware for Fire Support Services Chief's Office.
- Ran year end reports for PD.
- Prepped and ran Council Retreat AV.
- Setup technology for department tables at Council Retreat.
- Setup IT table and presentation for Council Retreat.
- Resolved wireless issues at Garage.
- Staff member completed SharePoint Online for Power Users.
- Updated Employee Nomination Process.
- Photos for Fire Department Awards banquet.
- Staff attended Public Records and IT Procurement training at UNC-SOG.
- Resolved Paramount Theatre wireless issues.
- Fixed camera at Paramount Theatre.

- Resolved Banner issue.
- Migrated QS1 to a new server.
- Mini Academy completed for eight new officers at PD.
- Installed cameras in GPD receptions area and lobby.
- Updated Chrome on City devices due to a critical update.
- Assisted with printing W2s for staff.
- Setup call accounting for phone system.
- Migrated Police MDTs to FirstNet.
- Upgraded Cityworks Test, Training and Production sites.
- Updated Banner Test to match Production Data.
- Updated towing letter in Code Enforcement.
- Installed camera in the bar at the GEC.
- Fixed WTP storage tank camera.
- Programmed cameras for City Hall Addition and Historic City Hall camera project.

| 2025           | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
|                |     |     |     |     |     |     |     |     |     |     |     |     |     |       |
| Tickets Opened | 767 |     |     |     |     |     |     |     |     |     |     |     |     | 767   |
| Tickets Closed | 775 |     |     |     |     |     |     |     |     |     |     |     |     | 775   |
| Open Tickets   | 482 |     |     |     |     |     |     |     |     |     |     |     |     |       |

| 2024           | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
|                |     |     |     |     |     |     |     |     |     |     |     |     |     |       |
| Tickets Opened | 801 | 817 | 708 | 965 | 592 | 499 | 633 | 651 | 650 | 705 | 626 | 593 | 687 | 8240  |
| Tickets Closed | 819 | 838 | 714 | 963 | 580 | 523 | 602 | 686 | 601 | 688 | 517 | 613 | 679 | 8144  |
| Open Tickets   | 374 | 353 | 347 | 349 | 361 | 337 | 368 | 335 | 384 | 401 | 510 | 490 | 384 |       |

## INSPECTIONS

Dec 2024

Prepared By: Allen Anderson, Jr.

Date Prepared 01/03/25

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for December totaled \$11,812,873. New Residential permits are included in this valuation. Significant projects this month: New self-storage facility located at 3951 McClain St. at \$1.2M and 18 new single-family dwellings at \$3.3M.

The valuation of all buildings (Residential & Commercial) permits totaled \$9,486,436. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$33,605. Of the permit fees collected for the month, \$4,095 was collected in technology fees. Plan review fees collected during the month totaled \$3,340. Business Registration fees collected totaled \$1060.

The Inspectors did a total of 763 inspections for the month. During the month of December, six (6) business inspections were completed. A total of 337 permits were issued for the month. Fifty-eight (58) plan reviews were completed for December.

| <b>2024</b>             | Jan    | Feb    | Mar    | Apr    | May    | Jun    | Jul    | Aug    | Sept   | Oct    | Nov    | Dec    | Avg    |
|-------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| All Permit Valu. \$ (M) | \$21.3 | \$7.5  | \$5.7  | \$17.5 | \$10.3 | \$12.9 | \$11.9 | \$7.9  | \$10.9 | \$7.7  | \$5.0  | \$11.8 | \$10.9 |
| All Bldgs Valu. \$ (M)  | \$11.4 | \$3.8  | \$2.5  | \$11.7 | \$7.7  | \$9.7  | \$5.7  | \$3.4  | \$9.0  | \$5.2  | \$3.1  | \$9.5  | \$6.9  |
| New Residential \$ (M)  | \$3.0  | \$898K | \$624K | \$870K | \$1.1  | \$2.3  | \$1.9  | \$1.5  | \$4.0  | \$3.0  | \$2.0  | \$3.3  | \$2.0  |
| Misc \$ (M)             | \$10.0 | \$3.6  | \$3.2  | \$5.8  | \$2.6  | \$3.2  | \$6.1  | \$4.5  | \$2.0  | \$2.5  | \$1.9  | \$2.3  | \$4.0  |
| Permit Fee \$ (K)       | \$53   | \$65   | \$38   | \$43   | \$48   | \$36   | \$63   | \$32   | \$45   | \$44   | \$30   | \$34   | \$44   |
| Inspections             | 798    | 741    | 918    | 738    | 735    | 740    | 875    | 834    | 891    | 691    | 649    | 763    | 781    |
| Permits Issued          | 361    | 295    | 301    | 383    | 337    | 319    | 781    | 315    | 300    | 375    | 272    | 337    | 365    |
| Plan Reviews            | 68     | 68     | 45     | 24     | 45     | 64     | 90     | 54     | 63     | 74     | 20     | 58     | 56     |
|                         |        |        |        |        |        |        |        |        |        |        |        |        |        |
|                         |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>2023</b>             | Jan    | Feb    | Mar    | Apr    | May    | Jun    | Jul    | Aug    | Sept   | Oct    | Nov    | Dec    | Avg    |
| All Permit Valu. \$ (M) | \$7.7  | \$43.8 | \$23.8 | \$9.2  | \$10.4 | \$7.6  | \$36.5 | \$59.7 | \$11.8 | \$19.5 | \$20.3 | \$27.6 | \$23.2 |
| All Bldgs Valu. \$ (M)  | \$3.5  | \$42.1 | \$6.3  | \$5.0  | \$6.7  | \$5.3  | \$25.8 | \$48.6 | \$7.7  | \$16.1 | \$14.4 | \$15.7 | \$16.4 |
| New Residential \$ (M)  | \$1.5  | \$652K | \$2.8  | \$2.6  | \$4.1  | \$2.9  | \$4.3  | \$3.5  | \$1.4  | \$3.5  | \$2.8  | \$85K  | \$2.5  |
| Misc \$ (M)             | \$4.2  | \$1.7  | \$17.5 | \$4.2  | \$3.7  | \$2.3  | \$10.7 | \$11.2 | \$4.2  | \$3.4  | \$5.9  | \$11.8 | \$6.7  |
| Permit Fee \$ (K)       | \$31   | \$40   | \$65   | \$39   | \$50   | \$35   | \$61   | \$81   | \$53   | \$98   | \$49   | \$74   | \$56   |
| Inspections             | 511    | 517    | 626    | 542    | 717    | 781    | 709    | 747    | 827    | 887    | 780    | 676    | 693    |
| Permits Issued          | 287    | 413    | 347    | 414    | 333    | 348    | 359    | 463    | 366    | 364    | 354    | 316    | 364    |
| Plan Reviews            | 49     | 35     | 49     | 53     | 83     | 58     | 75     | 74     | 107    | 110    | 66     | 77     | 70     |
|                         |        |        |        |        |        |        |        |        |        |        |        |        |        |

## INSPECTIONS

Jan 2025

Prepared By: Allen Anderson, Jr.

Date Prepared 01/30/25

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for January totaled \$7,814,438. New Residential permits are included in this valuation. Significant projects this month: Wayne Comm. College Azalea Bldg. renovation at \$2.6M and 10 new single-family dwellings at \$1.4M.

The valuation of all buildings (Residential & Commercial) permits totaled \$4,834,656. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$39,335. Of the permit fees collected for the month, \$4,123 was collected in technology fees. Plan review fees collected during the month totaled \$4,340. Business Registration fees collected totaled \$1,160.

The Inspectors did a total of 676 inspections for the month. During the month of January, three (3) business inspections were completed. A total of 304 permits were issued for the month. Fifty (50) plan reviews were completed for January.

| <b>2025</b>             | Jan    | Feb    | Mar    | Apr    | May    | Jun    | Jul    | Aug   | Sept   | Oct   | Nov   | Dec    | Avg    |
|-------------------------|--------|--------|--------|--------|--------|--------|--------|-------|--------|-------|-------|--------|--------|
| All Permit Valu. \$ (M) | \$7.8  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0 | \$0.0  | \$0.0 | \$0.0 | \$0.0  | \$0.7  |
| All Bldgs Valu. \$ (M)  | \$4.8  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0 | \$0.0  | \$0.0 | \$0.0 | \$0.0  | \$0.4  |
| New Residential \$ (M)  | \$1.4  | \$0.0  | \$0.0  | \$0    | \$0.0  | \$0.0  | \$0.0  | \$0.0 | \$0.0  | \$0.0 | \$0.0 | \$0.0  | \$0.1  |
| Misc \$ (M)             | \$3.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0  | \$0.0 | \$0.0  | \$0.0 | \$0.0 | \$0.0  | \$0.3  |
| Permit Fee \$ (K)       | \$39   | \$0    | \$0    | \$0    | \$0    | \$0    | \$0    | \$0   | \$0    | \$0   | \$0   | \$0    | \$4    |
| Inspections             | 676    | 0      | 0      | 0      | 0      | 0      | 0      | 0     | 0      | 0     | 0     | 0      | 676    |
| Permits Issued          | 304    | 0      | 0      | 0      | 0      | 0      | 0      | 0     | 0      | 0     | 0     | 0      | 304    |
| Plan Reviews            | 50     | 0      | 0      | 0      | 0      | 0      | 0      | 0     | 0      | 0     | 0     | 0      | 50     |
|                         |        |        |        |        |        |        |        |       |        |       |       |        |        |
|                         |        |        |        |        |        |        |        |       |        |       |       |        |        |
| <b>2024</b>             | Jan    | Feb    | Mar    | Apr    | May    | Jun    | Jul    | Aug   | Sept   | Oct   | Nov   | Dec    | Avg    |
| All Permit Valu. \$ (M) | \$21.3 | \$7.5  | \$5.7  | \$17.5 | \$10.3 | \$12.9 | \$11.9 | \$7.9 | \$10.9 | \$7.7 | \$5.0 | \$11.8 | \$10.9 |
| All Bldgs Valu. \$ (M)  | \$11.4 | \$3.8  | \$2.5  | \$11.7 | \$7.7  | \$9.7  | \$5.7  | \$3.4 | \$9.0  | \$5.2 | \$3.1 | \$9.5  | \$6.9  |
| New Residential \$ (M)  | \$3.0  | \$898K | \$624K | \$870K | \$1.1  | \$2.3  | \$1.9  | \$1.5 | \$4.0  | \$3.0 | \$2.0 | \$3.3  | \$2.0  |
| Misc \$ (M)             | \$10.0 | \$3.6  | \$3.2  | \$5.8  | \$2.6  | \$3.2  | \$6.1  | \$4.5 | \$2.0  | \$2.5 | \$1.9 | \$2.3  | \$4.0  |
| Permit Fee \$ (K)       | \$53   | \$65   | \$38   | \$43   | \$48   | \$36   | \$63   | \$32  | \$45   | \$44  | \$30  | \$34   | \$44   |
| Inspections             | 798    | 741    | 918    | 738    | 735    | 740    | 875    | 834   | 891    | 691   | 649   | 763    | 781    |
| Permits Issued          | 361    | 295    | 301    | 383    | 337    | 319    | 781    | 315   | 300    | 375   | 272   | 337    | 365    |
| Plan Reviews            | 68     | 68     | 45     | 24     | 45     | 64     | 90     | 54    | 63     | 74    | 20    | 58     | 56     |
|                         |        |        |        |        |        |        |        |       |        |       |       |        |        |

PARAMOUNT  
December 2024  
Prepared by: Adam Twiss  
Date Prepared 01/06/2025

-----PARAMOUNT THEATRE-----

- **December activity included 23 rental/use days, including 13 public performances.**
  - Notable Activity:
    - Goldsboro Ballet – Nutcracker: weeklong booking
    - CenterStage Theatre – A Christmas Carol: weeklong booking
    - Child of the Promise – weeklong booking
    - It’s a Wonderful Life: highest attendance in years
- **December: 0 cancelled/rescheduled programming**
- **Repairs, Maintenance, Issues:**
  - New Sound System performed exceedingly well with the variety of performances.
  - Rigging Inspection delayed due to scheduling conflicts.
  - HVAC and Roofing continue to hold, no issues reported.
  - Wheelchair lift replacement to be requested in 2026 budget.
  - HVAC controls upgrade to be requested in 2026 budget.

-----FINANCIAL-----

**Expenses: \$100,534:** Labor: \$38,181 / Operations: \$5,353 /Artist and Renter box office Payout: \$57,000

**Revenues: \$78,220:** Tickets: \$69,834 / Building Rentals: \$5,825/ Concession: \$2,561

|     | Jul-24   | Aug-24   | Sep-24   | Oct-24   | Nov-24    | Dec-24    | Jan-25   | Feb-25   | Mar-25    | Apr-25   | May-25   | Jun-25    | FY 25 Total | Average  |
|-----|----------|----------|----------|----------|-----------|-----------|----------|----------|-----------|----------|----------|-----------|-------------|----------|
| Exp | \$26,909 | \$40,311 | \$44,811 | \$75,226 | \$78,041  | \$100,534 | \$98,615 |          |           |          |          |           | \$464,447   | \$66,350 |
| Rev | \$1,331  | \$4,162  | \$28,283 | \$35,245 | \$47,073  | \$78,220  | \$81,970 |          |           |          |          |           | \$276,284   | \$39,469 |
|     | Jul-23   | Aug-23   | Sep-23   | Oct-23   | Nov-23    | Dec-23    | Jan-24   | Feb-24   | Mar-24    | Apr-24   | May-24   | Jun-24    | FY 24 Total | Average  |
| Exp | \$25,165 | \$64,018 | \$37,664 | \$62,732 | \$102,055 | \$124,902 | \$48,590 | \$77,450 | \$151,532 | \$62,388 | \$64,071 | \$145,359 | \$965,926   | \$80,494 |
| Rev | \$15,366 | \$13,492 | \$19,419 | \$31,322 | \$67,792  | \$98,965  | \$43,947 | \$71,743 | \$52,220  | \$53,068 | \$38,650 | \$136,803 | \$642,787   | \$53,566 |

PARAMOUNT  
January 2025  
Prepared by: Adam Twiss  
Date Prepared 02/06/2025

-----PARAMOUNT THEATRE-----

- **January activity included 18 rental/use days, including 7 public performances.**
  - Notable Activity:
    - ArtXecute – Lion King Jr: two week booking, highly successful production.
    - Hip Hop Artist Showcase
    - Dance Recital
    - Princess and Hero Party – Movie event with costumed characters and refreshments
    - Epsilon Phi Omega – Pageant
    - Central Eastern Wayne – Talent Showcase
- **January cancelled/rescheduled programming includes 1 day, 1 public performance.**
- **Repairs, Maintenance, Issues:**
  - New Sound System performed exceedingly well with the variety of performances.
  - Rigging Inspection delayed due to scheduling conflicts.
  - HVAC and Roofing continue to hold, no issues reported.
  - Wheelchair lift replacement to be requested in 2026 budget.
  - HVAC controls upgrade to be requested in 2026 budget.

-----FINANCIAL-----

**Expenses: \$98,615:** Labor: \$47,954 / Operations: \$14,381 /Artist and Renter box office Payout: \$36,280

**Revenues: \$81,970:** Tickets: \$57,434 / Building Rentals: \$22,938/ Concession: \$1,600

|     | Jul-24   | Aug-24   | Sep-24   | Oct-24   | Nov-24    | Dec-24    | Jan-25   | Feb-25   | Mar-25    | Apr-25   | May-25   | Jun-25    | FY 25 Total | Average  |
|-----|----------|----------|----------|----------|-----------|-----------|----------|----------|-----------|----------|----------|-----------|-------------|----------|
| Exp | \$26,909 | \$40,311 | \$44,811 | \$75,226 | \$78,041  | \$100,534 | \$98,615 |          |           |          |          |           | \$464,447   | \$66,350 |
| Rev | \$1,331  | \$4,162  | \$28,283 | \$35,245 | \$47,073  | \$78,220  | \$81,970 |          |           |          |          |           | \$276,284   | \$39,469 |
|     | Jul-23   | Aug-23   | Sep-23   | Oct-23   | Nov-23    | Dec-23    | Jan-24   | Feb-24   | Mar-24    | Apr-24   | May-24   | Jun-24    | FY 24 Total | Average  |
| Exp | \$25,165 | \$64,018 | \$37,664 | \$62,732 | \$102,055 | \$124,902 | \$48,590 | \$77,450 | \$151,532 | \$62,388 | \$64,071 | \$145,359 | \$965,926   | \$80,494 |
| Rev | \$15,366 | \$13,492 | \$19,419 | \$31,322 | \$67,792  | \$98,965  | \$43,947 | \$71,743 | \$52,220  | \$53,068 | \$38,650 | \$136,803 | \$642,787   | \$53,566 |



- Aktion Club met on December 11<sup>th</sup> – **12 participants**
- Golden Agers met on December 11<sup>th</sup> – **54 participants**
- Goldsboro Event Center (GEC) hosted sixteen (16) events – **1,790 guests** and five (5) City of Goldsboro events – **260 guests**
- GEC had to turn away 20 events due to date wanted already being booked
- **1,077 rounds of Golf this month**
- Holiday Crafts with Specialized Recreation held on December 10<sup>th</sup> – **23 participants**
- Christmas Wreath Making Workshop held on December 6<sup>th</sup> at T.C. Coley Community Center – **6 participants**
- Bingo with Specialized Recreation held on December 19<sup>th</sup> – **56 participants**
- Neighborhood Watch Meeting in the Recreation Room at T.C. Coley Community Center on December 4<sup>th</sup>
- Senior Card Group Play at T.C. Coley Community Center – **108 participants**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **162 participants**
- Golden Agers Christmas Luncheon held on December 11<sup>th</sup> at WA Foster Center with P&R staff cooking for the event
- Pickleball Open Play at WA Foster Center Gym in December – **86 participants**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **100 visitors**
- Gym Open Play at WA Foster Center for Adults and Youth during December – **315 participants**
- Park Maintenance Staff continue to clean park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff.

| 2024                                           | JAN       | FEB       | MAR       | APR         | MAY       | JUN       | JUL      | AUG      | SEP      | OCT      | NOV      | DEC      | AVG       |
|------------------------------------------------|-----------|-----------|-----------|-------------|-----------|-----------|----------|----------|----------|----------|----------|----------|-----------|
|                                                |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Goldsboro Event Center                         |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Rental Revenue                                 | \$6,484   | \$26,818  | \$10,194  | \$15,938    | \$19,325  | \$13,629  | \$9,052  | \$15447  | \$10649  | \$9,633  | \$6,592  | \$19,704 | \$13,622  |
| Facility Usage                                 | 1488      | 1788      | 2,072     | 1850        | 2210      | 2412      | 1384     | 1885     | 1020     | 1648     | 1574     | 2050     | 1782      |
| Expenditures                                   | \$14,632  | \$34,260  | \$19,026  | \$12,484    | \$18,058  | \$13,457  | \$8,469  | \$12770  | \$14153  | \$18594  | \$31,190 | \$15,675 | \$17,731  |
|                                                |           |           |           |             |           |           |          |          |          |          |          |          |           |
| WA Foster Recreation Center                    |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Program Revenue                                | \$710     | \$380     | \$570     | \$490       | \$430     | \$7,725   | \$3,775  | \$1,535  | \$540    | \$575    | \$225    | \$320    | \$1,440   |
| Rental Revenue                                 | \$425     | \$1,050   | \$1,190   | \$1,475     | \$3,462   | \$1,763   | \$1,900  | \$3,060  | \$1,690  | \$2,076  | \$813    | \$1,480  | \$1,699   |
| Facility Usage                                 | 3368      | 2166      | 2305      | 2383        | 2708      | 2159      | 2528     | 802      | 1238     | 1528     | 1541     | 1326     | 2004      |
| Expenditures                                   | \$14,075  | \$14,460  | \$14,225  | \$14,470    | \$14,980  | \$22,610  | 30,791   | \$28,361 | \$12792  | \$12276  | \$14,394 | \$12858  | \$17,191  |
| T.C. Coley Community Center                    |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Program Revenue                                | \$1,742   | \$1,271   | \$787     | \$433       | \$586     | \$130     | \$515    | \$360    | \$270    | \$290    | \$561    | \$307    | \$604     |
| Rental Revenue                                 | \$570     | \$1,150   | \$835     | \$530       | \$490     | \$550     | \$590    | \$480    | \$130    | \$150    | \$120    | \$160    | \$479     |
| Facility Usage                                 | 343       | 750       | 537       | 542         | 407       | 394       | 451      | 547      | 433      | 195      | 255      | 335      | 432       |
| Expenditures                                   | \$5,662   | \$5,866   | \$5,780   | \$5,905     | \$5,205   | \$5,540   | \$5,755  | \$5,970  | \$7,200  | \$7,327  | \$6,451  | \$6,353  | \$6,085   |
|                                                |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Specialized Recreation                         |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Program Revenue                                | \$0       | \$0       | \$0       | \$0         | \$0       | \$0       | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$0       |
| Rental Revenue                                 | \$0       | \$0       | \$0       | \$0         | \$0       | \$0       | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$0       |
| Facility Usage                                 | 168       | 144       | 126       | 138         | 527       | 155       | 147      | 197      | 54       | 208      | 156      | 147      | 181       |
| Expenditures                                   | \$2,364   | \$2,952   | \$3,298   | \$3,116     | \$5,160   | \$4,482   | \$2,184  | \$826    | \$740    | \$538    | \$1,204  | \$486    | \$2,279   |
| Senior Programs & Pools                        |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Program Revenue                                | \$0       | \$0       | \$125     | \$0         | \$50      | \$8,491   | \$7,787  | \$3,070  | \$820    | \$306    | \$525    | \$0      | \$1,765   |
| Rental Revenue                                 | \$0       | \$0       | \$0       | \$0         | \$0       | \$525     | \$525    | \$0      | \$0      | \$0      | \$0      | \$0      | \$88      |
| Facility Usage                                 | 113       | 170       | 211       | 142         | 289       | 3967      | 2993     | 1324     | 102      | 306      | 313      | 162      | 841       |
| Expenditures                                   | \$2,475   | \$2,594   | \$3,685   | \$3,980     | \$4,140   | \$15,135  | 20,996   | \$10743  | \$3,004  | \$1,051  | \$1,261  | \$792    | \$5,821   |
|                                                |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Athletics, Field & Picnic Shelters, Bryan MSCX |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Program Revenue                                | \$14,100  | \$15,090  | \$19,807  | \$60        | \$6,500   | \$4,760   | \$8,225  | \$20890  | \$6,550  | \$1,945  | \$3,445  | \$6,650  | \$9,002   |
| Rental Revenue                                 | \$0       | \$0       | \$1,325   | \$0         | \$375     | \$600     | \$0      | \$0      | \$0      | \$50     | \$0      | \$300    | \$221     |
| Facility Usage                                 | 36489     | 37080     | 37195     | 39417       | 41484     | 44287     | 49860    | 51309    | 53489    | 59822    | 62942    | 64450    | 48152     |
| Expenditures                                   | \$16,198  | \$16,363  | \$16,420  | \$16,865    | \$17,676  | \$37,716  | 15,703   | \$16067  | \$23481  | \$15,466 | \$14,506 | \$15,930 | \$18,533  |
|                                                |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Golf Course                                    |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Revenues                                       | \$36,586  | \$53,758  | \$62,463  | \$80,212    | \$81,257  | \$86,468  | 67,129   | \$72447  | \$62,016 | \$73,177 | \$54,040 | \$42,082 | \$64,303  |
| Expenditures                                   | \$48,038  | \$52,214  | \$52,886  | \$47,582    | \$78,744  | \$63,177  | 40,986   | \$54,790 | \$84,275 | \$52,545 | \$94,803 | \$52,071 | \$60,176  |
| Rounds of Golf                                 | 938       | 1487      | 1493      | 2675        | 2343      | 2345      | 2127     | 2100     | 1851     | 2310     | 1538     | 1077     | 1857      |
| Net                                            | \$11,452  | \$1,544   | \$9,577   | \$32,629    | \$2,512   | \$23,291  | 26,143   | 19,657   | \$22,259 | \$20,632 | \$40,763 | \$9,989  | \$4,294   |
|                                                |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Special Events                                 |           |           |           |             |           |           |          |          |          |          |          |          |           |
| Revenues / Sponsorships                        | \$0       | \$2,430   | \$0       | \$0         | \$1,650   | \$0       | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$340     |
| Participation                                  | 0         | 454       | 1606      | 1094        | 110       | 0         | 0        | 0        | 0        | 45       | 0        | 4500     | 651       |
| Expenditures                                   | \$0       | \$4,080   | \$536     | \$760       | \$1,700   | \$0       | \$0      | \$0      | \$0      | \$71     | \$0      | \$1,639  | \$732     |
|                                                |           |           |           |             |           |           |          |          |          |          |          |          |           |
| TOTAL REVENUE                                  | \$60,617  | \$101,947 | \$97,296  | \$99,138    | \$109,798 | \$124,641 | \$99,498 | \$117289 | \$82665  | \$88202  | \$66321  | \$71003  | \$93,201  |
| TOTAL EXPENSES                                 | \$103,444 | \$132,789 | \$115,856 | 105,162     | \$145,663 | \$162,117 | 124,884  | 129527   | \$145645 | \$107868 | \$163809 | \$105804 | \$128,547 |
| TOTAL REVENUE FOR THE YEAR                     |           |           |           | \$1,118,415 |           |           |          |          |          |          |          |          |           |
| TOTAL EXPENSES FOR THE YEAR                    |           |           |           | \$1,542,568 |           |           |          |          |          |          |          |          |           |

| 2023                                           | JAN       | FEB      | MAR         | APR      | MAY       | JUN       | JUL       | AUG       | SEP      | OCT       | NOV       | DEC       | AVG       |
|------------------------------------------------|-----------|----------|-------------|----------|-----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|-----------|
| Goldsboro Event Center                         |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Rental Revenue                                 | \$21,154  | \$17,487 | \$22,241    | \$18,705 | \$11,441  | \$11,359  | \$12,152  | \$30,435  | \$9,465  | \$9,609   | \$13,162  | \$18,076  | \$16,274  |
| Facility Usage                                 | 1250      | 1975     | 1802        | 3225     | 2065      | 2165      | 2016      | 2536      | 1921     | 1315      | 1400      | 1985      | 1971      |
| Expenditures                                   | \$6,742   | \$8,122  | \$7,537     | \$6,475  | \$13,627  | \$17,384  | \$8,527   | \$9,749   | \$14,049 | \$22,354  | \$65,822  | \$23,045  | \$16,953  |
| W. A. Foster Recreation Center                 |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Program Revenue                                | \$2,860   | \$2,977  | \$2,195     | \$1,170  | \$1,165   | \$14,570  | \$825     | \$230     | \$1,210  | \$1,180   | \$630     | \$520     | \$2,461   |
| Rental Revenue                                 | \$948     | \$1,827  | \$2,918     | \$1,088  | \$625     | \$308     | \$2,195   | \$603     | \$1,085  | \$1,695   | \$1,013   | \$238     | \$1,212   |
| Facility Usage                                 | 2633      | 1632     | 2022        | 2651     | 2983      | 1546      | 2077      | 1942      | 2013     | 2935      | 2650      | 1834      | 2243      |
| Expenditures                                   | \$6,989   | \$12,076 | \$12,603    | \$11,993 | \$8,585   | \$26,741  | \$19,668  | \$17,541  | \$10,287 | \$10,179  | \$10,033  | \$9,940   | \$13,053  |
| T. C. Coley Community Center                   |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Program Revenue                                | \$497     | \$1,130  | \$539       | \$280    | \$250     | \$167     | \$211     | \$237     | \$200    | \$164     | \$117     | \$220     | \$334     |
| Rental Revenue                                 | \$1,890   | \$720    | \$450       | \$450    | \$450     | \$1,015   | \$1,015   | \$80      | \$490    | \$710     | \$550     | \$450     | \$689     |
| Facility Usage                                 | 197       | 73       | 170         | 193      | 210       | 154       | 177       | 197       | 175      | 314       | 218       | 199       | 190       |
| Expenditures                                   | \$1,874   | \$1,379  | \$2,203     | \$3,934  | \$6,644   | \$14,466  | \$6,706   | \$9,164   | \$6,005  | \$6,258   | \$5,127   | \$6,166   | \$5,827   |
| Specialized Recreation                         |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Program Revenue                                | \$0       | \$0      | \$0         | \$0      | \$0       | \$36      | \$18      | \$0       | \$0      | \$0       | \$124     | \$0       | \$15      |
| Rental Revenue                                 | \$0       | \$0      | \$0         | \$0      | \$0       | \$0       | \$0       | \$0       | \$0      | \$0       | \$0       | \$0       | \$0       |
| Facility Usage                                 | 190       | 182      | 98          | 98       | 45        | 74        | 166       | 184       | 134      | 373       | 126       | 94        | 147       |
| Expenditures                                   | \$7,618   | \$8,447  | \$6,350     | \$6,729  | \$7,462   | \$11,736  | \$8,627   | \$5,612   | \$4,477  | \$5,627   | \$2,856   | \$4,180   | \$6,643   |
| Senior Programs & Pools                        |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Program Revenue                                | \$0       | \$185    | \$0         | \$140    | \$11      | \$4,082   | \$8,749   | \$3,408   | \$930    | \$0       | \$455     | \$595     | \$1,546   |
| Rental Revenue                                 | \$0       | \$0      | \$0         | \$0      | \$0       | \$400     | \$875     | \$700     | \$774    | \$0       | \$0       | \$0       | \$229     |
| Facility Usage                                 | 166       | 251      | 295         | 210      | 212       | 2383      | 2720      | 2025      | 175      | 164       | 158       | 142       | 742       |
| Expenditures                                   | \$3,749   | \$5,489  | \$4,688     | \$3,818  | \$5,927   | \$20,543  | \$21,611  | \$15,760  | \$5,088  | \$1,245   | \$3,103   | \$3,057   | \$7,777   |
| Athletics, Field & Picnic Shelters, Bryan MSCX |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Program Revenue                                | \$65      | \$32,120 | \$23,050    | \$1,142  | \$5,780   | \$2,565   | \$45      | \$25,540  | \$1,605  | \$5,000   | \$9,920   | \$4,520   | \$9,729   |
| Rental Revenue                                 | \$6,136   | \$0      | \$85        | \$0      | \$900     | \$0       | \$0       | \$1,950   | \$450    | \$350     | \$0       | \$300     | \$848     |
| Facility Usage                                 | 17550     | 19750    | 21900       | 22350    | 36285     | 21222     | 14380     | 15290     | 20025    | 25168     | 31089     | 32789     | 23150     |
| Expenditures                                   | \$4,917   | \$9,557  | \$10,461    | \$10,886 | \$10,456  | \$33,132  | \$7,678   | \$14,900  | \$12,629 | \$64,318  | \$18,436  | \$14,576  | \$17,662  |
| Golf Course                                    |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Revenues                                       | \$37,930  | \$32,709 | \$55,850    | \$48,454 | \$56,560  | \$73,812  | \$61,821  | \$63,590  | \$57,788 | \$52,418  | \$41,483  | \$38,898  | \$51,776  |
| Expenditures                                   | \$63,976  | \$35,563 | \$52,218    | \$36,482 | \$53,315  | \$60,208  | \$31,528  | \$83,528  | \$46,397 | \$56,788  | \$315,953 | \$67,229  | \$75,265  |
| Rounds of Golf                                 | 1200      | 1592     | 2788        | 1941     | 2309      | 2120      | 2110      | 2076      | 2153     | 1825      | 1227      | 1079      | 1868      |
| Net                                            | -\$26,046 | -\$2,854 | \$3,632     | \$11,972 | \$3,245   | \$13,603  | \$30,293  | -\$19,938 | \$11,391 | -\$4,370  | \$274,470 | \$28,331  | -\$23,489 |
| Special Events                                 |           |          |             |          |           |           |           |           |          |           |           |           |           |
| Revenues / Sponsorships                        | \$0       | \$2,000  | \$0         | \$0      | \$1,600   | \$1,730   | \$1,659   | \$0       | \$0      | \$285     | \$0       | \$0       | \$606     |
| Participation                                  | 0         | 200      | 70          | 152      | 160       | 101       | 101       | 0         | 0        | 42        | 55        | 7500      | 698       |
| Expenditures                                   | \$18      | \$911    | \$511       | \$94     | \$3,170   | \$2,194   | \$1,551   | \$0       | \$0      | \$1,443   | \$2,151   | \$1,649   | \$1,141   |
| TOTAL REVENUE                                  | \$71,480  | \$91,155 | \$107,328   | \$71,429 | \$78,782  | \$110,044 | \$89,565  | \$126,773 | \$73,997 | \$71,411  | \$67,454  | \$63,817  | \$85,270  |
| TOTAL EXPENSES                                 | \$95,883  | \$81,544 | \$96,571    | \$80,411 | \$109,186 | \$186,404 | \$105,896 | \$156,254 | \$98,932 | \$168,212 | \$423,481 | \$129,842 | \$144,385 |
| TOTAL REVENUE FOR THE YEAR                     |           |          | \$1,023,235 |          |           |           |           |           |          |           |           |           |           |
| TOTAL EXPENSES FOR THE YEAR                    |           |          | \$1,732,616 |          |           |           |           |           |          |           |           |           |           |

- Aktion Club met on January 8<sup>th</sup> – **12 participants**
- Golden Agers Luncheon held on January 8<sup>th</sup> – **41 participants**
- Goldsboro Event Center (GEC) hosted ten (10) events – **885 guests** and six (6) City of Goldsboro events – **234 guests**
- GEC had to turn away 38 events due to date wanted already being booked
- **632 rounds of Golf this month as the frigid temperatures resulted in the Golf Course being closed for several days this month**
- Arts/Crafts with Specialized Recreation held on January 15<sup>th</sup> – **16 participants**
- Movie Matinee offered in January at T.C. Coley Community Center - **47 participants**
- Bingo with Specialized Recreation held on January 29<sup>th</sup> – **8 participants** (54 registered)
- Neighborhood Watch Meeting in the Recreation Room at T.C. Coley Community Center on January 8<sup>th</sup>
- Senior Card Group Play at T.C. Coley Community Center – **114 participants**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **196 participants**
- Fitness Center activity in January – **35 participants** (Happy New Year!)
- Pickleball Open Play at WA Foster Center Gym in January – **130 participants**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **100 visitors**
- Gym Open Play at WA Foster Center for Adults and Youth during January – **382 participants**
- Park Maintenance Staff continue to clean park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff.

| 2025                                                      | JAN       | FEB | MAR       | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG       |
|-----------------------------------------------------------|-----------|-----|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| <b>Goldsboro Event Center</b>                             |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Rental Revenue                                            | \$19,331  |     |           |     |     |     |     |     |     |     |     |     | \$19,331  |
| Facility Usage                                            | 1119      |     |           |     |     |     |     |     |     |     |     |     | 1119      |
| Expenditures                                              | \$25,597  |     |           |     |     |     |     |     |     |     |     |     | \$25,597  |
| <b>W. A. Foster Recreation Center</b>                     |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Program Revenue                                           | \$660     |     |           |     |     |     |     |     |     |     |     |     | \$660     |
| Rental Revenue                                            | \$1,950   |     |           |     |     |     |     |     |     |     |     |     | \$1,950   |
| Facility Usage                                            | 986       |     |           |     |     |     |     |     |     |     |     |     | 986       |
| Expenditures                                              | \$12,871  |     |           |     |     |     |     |     |     |     |     |     | \$12,871  |
| <b>T. C. Coley Community Center</b>                       |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Program Revenue                                           | \$1,649   |     |           |     |     |     |     |     |     |     |     |     | \$1,649   |
| Rental Revenue                                            | \$835     |     |           |     |     |     |     |     |     |     |     |     | \$835     |
| Facility Usage                                            | 400       |     |           |     |     |     |     |     |     |     |     |     | 400       |
| Expenditures                                              | \$5,773   |     |           |     |     |     |     |     |     |     |     |     | \$5,773   |
| <b>Specialized Recreation</b>                             |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Program Revenue                                           | \$0       |     |           |     |     |     |     |     |     |     |     |     | \$0       |
| Rental Revenue                                            | \$0       |     |           |     |     |     |     |     |     |     |     |     | \$0       |
| Facility Usage                                            | 101       |     |           |     |     |     |     |     |     |     |     |     | 101       |
| Expenditures                                              | \$1,144   |     |           |     |     |     |     |     |     |     |     |     | \$1,144   |
| <b>Senior Programs &amp; Pools</b>                        |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Program Revenue                                           | \$0       |     |           |     |     |     |     |     |     |     |     |     | \$0       |
| Rental Revenue                                            | \$0       |     |           |     |     |     |     |     |     |     |     |     | \$0       |
| Facility Usage                                            | 155       |     |           |     |     |     |     |     |     |     |     |     | 155       |
| Expenditures                                              | \$1,144   |     |           |     |     |     |     |     |     |     |     |     | \$1,144   |
| <b>Athletics, Field &amp; Picnic Shelters, Bryan MSCX</b> |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Program Revenue                                           | \$4,010   |     |           |     |     |     |     |     |     |     |     |     | \$4,010   |
| Rental Revenue                                            | \$6,971   |     |           |     |     |     |     |     |     |     |     |     | \$6,971   |
| Facility Usage                                            | 65563     |     |           |     |     |     |     |     |     |     |     |     | 65563     |
| Expenditures                                              | \$12,946  |     |           |     |     |     |     |     |     |     |     |     | \$12,946  |
| <b>Golf Course</b>                                        |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Revenues                                                  | \$35,478  |     |           |     |     |     |     |     |     |     |     |     | \$35,478  |
| Expenditures                                              | \$42,873  |     |           |     |     |     |     |     |     |     |     |     | \$42,873  |
| Rounds of Golf                                            | 632       |     |           |     |     |     |     |     |     |     |     |     | 632       |
| Net                                                       | \$7,395   |     |           |     |     |     |     |     |     |     |     |     | \$7,395   |
| <b>Special Events</b>                                     |           |     |           |     |     |     |     |     |     |     |     |     |           |
| Revenues / Sponsorships                                   | \$0       |     |           |     |     |     |     |     |     |     |     |     | \$0       |
| Participation                                             | 0         |     |           |     |     |     |     |     |     |     |     |     | 0         |
| Expenditures                                              | \$0       |     |           |     |     |     |     |     |     |     |     |     | \$0       |
| <b>TOTAL REVENUE</b>                                      | \$70,884  |     |           |     |     |     |     |     |     |     |     |     | \$70,884  |
| <b>TOTAL EXPENSES</b>                                     | \$102,348 |     |           |     |     |     |     |     |     |     |     |     | \$102,348 |
| <b>TOTAL REVENUE FOR THE YEAR</b>                         |           |     | \$70,884  |     |     |     |     |     |     |     |     |     |           |
| <b>TOTAL EXPENSES FOR THE YEAR</b>                        |           |     | \$102,348 |     |     |     |     |     |     |     |     |     |           |

| 2024                                                      | JAN       | FEB       | MAR         | APR      | MAY       | JUN       | JUL      | AUG      | SEP      | OCT      | NOV      | DEC      | AVG       |
|-----------------------------------------------------------|-----------|-----------|-------------|----------|-----------|-----------|----------|----------|----------|----------|----------|----------|-----------|
| <b>Goldsboro Event Center</b>                             |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Rental Revenue                                            | \$6,484   | \$26,818  | \$10,194    | \$15,938 | \$19,325  | \$13,629  | \$9,052  | \$15447  | \$10649  | \$9,633  | \$6,592  | \$19,704 | \$13,622  |
| Facility Usage                                            | 1488      | 1788      | 2,072       | 1850     | 2210      | 2412      | 1384     | 1885     | 1020     | 1648     | 1574     | 2050     | 1782      |
| Expenditures                                              | \$14,632  | \$34,260  | \$19,026    | \$12,484 | \$18,058  | \$13,457  | \$8,469  | \$12770  | \$14153  | \$18594  | \$31,190 | \$15,675 | \$17,731  |
| <b>WA Foster Recreation Center</b>                        |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Program Revenue                                           | \$710     | \$380     | \$570       | \$490    | \$430     | \$7,725   | \$3,775  | \$1,535  | \$540    | \$575    | \$225    | \$320    | \$1,440   |
| Rental Revenue                                            | \$425     | \$1,050   | \$1,190     | \$1,475  | \$3,462   | \$1,763   | \$1,900  | \$3,060  | \$1,690  | \$2,076  | \$813    | \$1,480  | \$1,699   |
| Facility Usage                                            | 3368      | 2166      | 2305        | 2383     | 2708      | 2159      | 2528     | 802      | 1238     | 1528     | 1541     | 1326     | 2004      |
| Expenditures                                              | \$14,075  | \$14,460  | \$14,225    | \$14,470 | \$14,980  | \$22,610  | 30,791   | \$28,361 | \$12792  | \$12276  | \$14,394 | \$12858  | \$17,191  |
| <b>T.C. Coley Community Center</b>                        |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Program Revenue                                           | \$1,742   | \$1,271   | \$787       | \$433    | \$586     | \$130     | \$515    | \$360    | \$270    | \$290    | \$561    | \$307    | \$604     |
| Rental Revenue                                            | \$570     | \$1,150   | \$835       | \$530    | \$490     | \$550     | \$590    | \$480    | \$130    | \$150    | \$120    | \$160    | \$479     |
| Facility Usage                                            | 343       | 750       | 537         | 542      | 407       | 394       | 451      | 547      | 433      | 195      | 255      | 335      | 432       |
| Expenditures                                              | \$5,662   | \$5,866   | \$5,780     | \$5,905  | \$5,205   | \$5,540   | \$5,755  | \$5,970  | \$7,200  | \$7,327  | \$6,451  | \$6,353  | \$6,085   |
| <b>Specialized Recreation</b>                             |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Program Revenue                                           | \$0       | \$0       | \$0         | \$0      | \$0       | \$0       | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$0       |
| Rental Revenue                                            | \$0       | \$0       | \$0         | \$0      | \$0       | \$0       | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$0       |
| Facility Usage                                            | 168       | 144       | 126         | 138      | 527       | 155       | 147      | 197      | 54       | 208      | 156      | 147      | 181       |
| Expenditures                                              | \$2,364   | \$2,952   | \$3,298     | \$3,116  | \$5,160   | \$4,482   | \$2,184  | \$826    | \$740    | \$538    | \$1,204  | \$486    | \$2,279   |
| <b>Senior Programs &amp; Pools</b>                        |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Program Revenue                                           | \$0       | \$0       | \$125       | \$0      | \$50      | \$8,491   | \$7,787  | \$3,070  | \$820    | \$306    | \$525    | \$0      | \$1,765   |
| Rental Revenue                                            | \$0       | \$0       | \$0         | \$0      | \$0       | \$525     | \$525    | \$0      | \$0      | \$0      | \$0      | \$0      | \$88      |
| Facility Usage                                            | 113       | 170       | 211         | 142      | 289       | 3967      | 2993     | 1324     | 102      | 306      | 313      | 162      | 841       |
| Expenditures                                              | \$2,475   | \$2,594   | \$3,685     | \$3,980  | \$4,140   | \$15,135  | 20,996   | \$10743  | \$3,004  | \$1,051  | \$1,261  | \$792    | \$5,821   |
| <b>Athletics, Field &amp; Picnic Shelters, Bryan MSCX</b> |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Program Revenue                                           | \$14,100  | \$15,090  | \$19,807    | \$60     | \$6,500   | \$4,760   | \$8,225  | \$20890  | \$6,550  | \$1,945  | \$3,445  | \$6,650  | \$9,002   |
| Rental Revenue                                            | \$0       | \$0       | \$1,325     | \$0      | \$375     | \$600     | \$0      | \$0      | \$0      | \$50     | \$0      | \$300    | \$221     |
| Facility Usage                                            | 36489     | 37080     | 37195       | 39417    | 41484     | 44287     | 49860    | 51309    | 53489    | 59822    | 62942    | 64450    | 48152     |
| Expenditures                                              | \$16,198  | \$16,363  | \$16,420    | \$16,865 | \$17,676  | \$37,716  | 15,703   | \$16067  | \$23481  | \$15,466 | \$14,506 | \$15,930 | \$18,533  |
| <b>Golf Course</b>                                        |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Revenues                                                  | \$36,586  | \$53,758  | \$62,463    | \$80,212 | \$81,257  | \$86,468  | 67,129   | \$72447  | \$62,016 | \$73,177 | \$54,040 | \$42,082 | \$64,303  |
| Expenditures                                              | \$48,038  | \$52,214  | \$52,886    | \$47,582 | \$78,744  | \$63,177  | 40,986   | \$54,790 | \$84,275 | \$52,545 | \$94,803 | \$52,071 | \$60,176  |
| Rounds of Golf                                            | 938       | 1487      | 1493        | 2675     | 2343      | 2345      | 2127     | 2100     | 1851     | 2310     | 1538     | 1077     | 1857      |
| Net                                                       | \$11,452  | \$1,544   | \$9,577     | \$32,629 | \$2,512   | \$23,291  | 26,143   | 19,657   | \$22,259 | \$20,632 | \$40,763 | \$9,989  | \$4,294   |
| <b>Special Events</b>                                     |           |           |             |          |           |           |          |          |          |          |          |          |           |
| Revenues / Sponsorships                                   | \$0       | \$2,430   | \$0         | \$0      | \$1,650   | \$0       | \$0      | \$0      | \$0      | \$0      | \$0      | \$0      | \$340     |
| Participation                                             | 0         | 454       | 1606        | 1094     | 110       | 0         | 0        | 0        | 0        | 45       | 0        | 4500     | 651       |
| Expenditures                                              | \$0       | \$4,080   | \$536       | \$760    | \$1,700   | \$0       | \$0      | \$0      | \$0      | \$71     | \$0      | \$1,639  | \$732     |
| <b>TOTAL REVENUE</b>                                      |           |           |             |          |           |           |          |          |          |          |          |          |           |
| TOTAL REVENUE                                             | \$60,617  | \$101,947 | \$97,296    | \$99,138 | \$109,798 | \$124,641 | \$99,498 | \$117289 | \$82665  | \$88202  | \$66321  | \$71003  | \$93,201  |
| <b>TOTAL EXPENSES</b>                                     |           |           |             |          |           |           |          |          |          |          |          |          |           |
| TOTAL EXPENSES                                            | \$103,444 | \$132,789 | \$115,856   | 105,162  | \$145,663 | \$162,117 | 124,884  | 129527   | \$145645 | \$107868 | \$163809 | \$105804 | \$128,547 |
| <b>TOTAL REVENUE FOR THE YEAR</b>                         |           |           | \$1,118,415 |          |           |           |          |          |          |          |          |          |           |
| <b>TOTAL EXPENSES FOR THE YEAR</b>                        |           |           | \$1,542,568 |          |           |           |          |          |          |          |          |          |           |

**Planning Department**

**Planning Department**

**December 2024 Monthly Report**

**MPO Division Activities**

- o Held December TCC/TAC Meeting

**TRC reviewed the following Site Plans:**

- o SP-27-24 JRRA Tire Shop - 206 Corporate Drive
- o SP-28-24 Yessen Investment - 1805 Bill Lane Blvd
- o SP-29-24 Monte De Los Olivos Church - 805 S George St
- o SP-30-24 The Butchers Corner - 615 E Ash St
- o SP-32-24 Tractor Supply - South NC 111 Hwy

**The Historic Preservation Commission public hearings conducted on December 3, 2024**

- o CA-09-24 405 West Mulberry - Demolition of single-family dwelling (COA granted)
- o CA-10-24 406 North James Street - Demolition of single-family dwelling (COA granted)

**City Council public hearing conducted on December 16, 2024:**

- o SU-19-24 Nicholisa Meza Tattoo Studio - Greentree Office Park (Approved)

**City Council public hearing set for January 6, 2025:**

- o CZ-11-24 Wooten Development - Retail Use on N Berkely Blvd
- o CZ-12-24 Duke Progress Cell Tower - Belfast Road

**Ongoing site plan cases**

- o SP-09-24 Royal Farms Store # 565 - Revised plans in second reviews
- o SP-12-24 Royal Farms Store # 520 - 2808 South US 117 Hwy. - Waiting for revised plans
- o SP-14-24 The Flats at New Hope - 236-unit multifamily complex - 900 W New Hope Rd - Waiting on phasing plan
- o SP-18-24 Fuentes Bakery - 605 East US 70 Bypass - Waiting for revised plans
- o SUB-08-24 McNair Heights - 99 lot subdivision - Berry St. and McNair St. - Waiting for revised Plans
- o SP-23-24 Duke Progress Operations Center - Belfast Road - First Review Complete
- o SP-26-24 Adams Dental Medical Building - New Hare Drive - First Review Complete
- o SP-25-24 WCC Truck Driving Course - North Berkeley Blvd - First Review Complete
- o SP-24-24 Handy Mart - Cuyler Best Road and New Hope Road - First Review Complete



**Planning Department**

**Enforcement Division**

|                                             | <b>Dec.<br/>2024</b> | <b>Jan.<br/>2025</b> | <b>Feb.<br/>2025</b> | <b>March<br/>2025</b> | <b>April<br/>2025</b> | <b>May<br/>2025</b> | <b>June<br/>2025</b> | <b>July<br/>2025</b> | <b>Aug.<br/>2025</b> | <b>Sept.<br/>2025</b> | <b>Oct.<br/>2025</b> | <b>Nov.<br/>2025</b> | <b>Dec.<br/>2025</b> |
|---------------------------------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|---------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|
| <b>Signs<br/>Removed</b>                    | 141                  |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Bags Of Trash<br/>Removed</b>            | 21                   |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Bulk Trash<br/>Pickups</b>               | x                    |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Complaints<br/>Addressed</b>             | 22                   |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Calls<br/>Answered</b>                   | 55                   |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Nuisance<br/>Vehicles<br/>Tagged</b>     | x                    |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Vehicles<br/>Removed<br/>Voluntarily</b> | 8                    |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Vehicles<br/>Towed</b>                   | 2                    |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Trash Fines<br/>Collected (\$)</b>       | 0                    |                      |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |

**Planning Department**

**Planning Department**

**January Monthly Report**

**MPO Division Activities**

- o Prepared for TCC /TAC upcoming February 13, 2025, regularly scheduled committee meetings
- o Attended NCDOT training session for Public Input software program
- o Prepared DRAFT FY2026 Unified Planning Work Program
- o Completed Invoices for 2<sup>nd</sup> Quarter including 5303 and 104(f) PL

**Planning Division Activities**

- o Conducted technical review committee meeting

**New Arrivals**

- o ANX-01-25 James Danial property - S NC Hwy 111

**City Council meeting for February 3, 2025**

- o Demolition Contract to remove 10 residential structures - (Approved February 3, 2025)
- o SP-21-24 Convenience Store with Fuel, - Yessen Investment Inc, 1805 Bill Road (Continued to March 3, 2025)

**City Council meeting for February 17, 2025**

- o CZ-11-24 Wooten Development - Retail Use on N Berkely Blvd Continued over from January 3, 2025 (Continued from January 6, 2025)
- o Comprehensive land Use Plan Contract for approval
- o Street Right-Of-Closure Handy Mart - Cuyler Best and West New Hope Road

**City Council meeting for March 3, 2025**

- o SU-20-24 Jupiter Blue Tattoo studio, Epark, LLC, 1210 Parkway Drive - (Requested to be postponed until March 3, 2025)

**Ongoing site plan cases**

- o SP-27-24 JRRR Tire Shop 206 Corporate Drive TRC - waiting on revised plans
- o SP-28-24 Yessen Investment 1805 Bill Lane Blvd - waiting on revised plans
- o SP-29-24 Monte De Los Olivos Church 805 S George St - waiting on revised plans
- o SP-30-24 The Butchers Corner 615 E Ash St - waiting on revised plans

**Planning Department**

- o SP-31-24 Tractor Supply South NC 111 Hwy - In second review
- o SUB-08-24 McNair Heights - 99 lot subdivision located at Berry St. and McNair St. waiting for revised plans
- o SP-24-24 Handy Mart Cuyler Best Road and New Hope Road ROW - closure map
- o SP- 01-25 Family Fare Convenience Store with fuel – 2425 E. Ash St – In first review
- o SP-02-2025 T.A. Loving Parking Lot Expansion – 112 E Patetown Rd – In first review
- o SP-03-2025 SRM Concrete Plant – 501 Patetown Rd – Awaiting complete application packet

**Enforcement Division**

|                                             | <b>Dec.<br/>2024</b> | <b>Jan.<br/>2025</b> | <b>Feb.<br/>2025</b> | <b>March<br/>2025</b> | <b>April<br/>2025</b> | <b>May<br/>2025</b> | <b>June<br/>2025</b> | <b>July<br/>2025</b> | <b>Aug.<br/>2025</b> | <b>Sept.<br/>2025</b> | <b>Oct.<br/>2025</b> | <b>Nov.<br/>2025</b> | <b>Dec.<br/>2025</b> |
|---------------------------------------------|----------------------|----------------------|----------------------|-----------------------|-----------------------|---------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|
| <b>Signs<br/>Removed</b>                    | 141                  | 62                   |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Bags Of Trash<br/>Removed</b>            | 21                   | 28                   |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Bulk Trash<br/>Pickups</b>               | X                    | 14                   |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Complaints<br/>Addressed</b>             | 22                   | 24                   |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Calls<br/>Answered</b>                   | 55                   | 47                   |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Nuisance<br/>Vehicles<br/>Tagged</b>     | X                    | 16                   |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Vehicles<br/>Removed<br/>Voluntarily</b> | 8                    | 8                    |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Vehicles<br/>Towed</b>                   | 2                    | 1                    |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |
| <b>Trash Fines<br/>Collected (\$)</b>       | 0                    | 0                    |                      |                       |                       |                     |                      |                      |                      |                       |                      |                      |                      |

**GOLDSBORO POLICE DEPARTMENT**

December 2024

Prepared By: Michael D. West

Date Prepared: January 3, 2025

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for December 2023 was 214, compared to 158 for December 2024.

Property with an estimated value of \$385,495 was reported stolen, while property with an estimated value of \$89,332 was recovered and property damaged was \$23,030.

Officers arrested 99 people and issued 252 citations during the month. There were 11 drug-related charges.

There were 1 report(s) of assault(s) on officer(s).

Revenue collected for December 2024 included:

|                 |                  |
|-----------------|------------------|
| Police Reports  | 472.00           |
| Parking Tickets | \$ 212.50        |
| Fingerprints    | \$ 40.00         |
| Special Events  | \$ .00           |
| <b>Total</b>    | <b>\$ 724.50</b> |

| <b>PART I CRIME COMPARISON &amp; TREND</b> |            |            |            |            |            |            |            |            |            |            |            |            |              |
|--------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| <b>2024</b>                                | Jan        | Feb        | Mar        | Apr        | May        | Jun        | July       | Aug        | Sept       | Oct        | Nov        | Dec        | <b>Total</b> |
| <b>OFFENSE</b>                             |            |            |            |            |            |            |            |            |            |            |            |            |              |
| Homicide                                   | 1          | 0          | 0          | 3          | 1          | 3          | 0          | 2          | 1          | 1          | 0          | 1          | 13           |
| Rape                                       | 3          | 0          | 0          | 1          | 1          | 1          | 2          | 1          | 0          | 0          | 0          | 0          | 9            |
| Robbery                                    | 3          | 2          | 6          | 1          | 0          | 10         | 6          | 7          | 3          | 12         | 7          | 5          | 62           |
| Aggravated Assault                         | 21         | 15         | 20         | 13         | 21         | 24         | 9          | 12         | 9          | 20         | 13         | 18         | 195          |
| Breaking & Entering                        | 22         | 38         | 23         | 21         | 33         | 27         | 33         | 23         | 31         | 28         | 16         | 23         | 318          |
| Larceny                                    | 159        | 96         | 145        | 114        | 156        | 111        | 128        | 166        | 155        | 110        | 99         | 102        | 1541         |
| Motor Vehicle Theft                        | 10         | 6          | 13         | 8          | 14         | 14         | 5          | 10         | 9          | 5          | 12         | 8          | 114          |
| Arson                                      | 0          | 0          | 2          | 0          | 0          | 0          | 0          | 2          | 0          | 0          | 1          | 1          | 6            |
| <b>TOTALS</b>                              | <b>219</b> | <b>157</b> | <b>209</b> | <b>161</b> | <b>226</b> | <b>190</b> | <b>183</b> | <b>223</b> | <b>208</b> | <b>176</b> | <b>148</b> | <b>158</b> | <b>2258</b>  |
| <b>2023</b>                                | Jan        | Feb        | Mar        | Apr        | May        | Jun        | July       | Aug        | Sept       | Oct        | Nov        | Dec        | <b>Total</b> |
| <b>OFFENSE</b>                             |            |            |            |            |            |            |            |            |            |            |            |            |              |
| Homicide                                   | 0          | 0          | 1          | 2          | 2          | 0          | 0          | 0          | 0          | 3          | 0          | 2          | 10           |
| Rape                                       | 0          | 2          | 1          | 2          | 0          | 0          | 0          | 0          | 0          | 0          | 2          | 1          | 8            |
| Robbery                                    | 2          | 1          | 4          | 1          | 5          | 4          | 2          | 6          | 4          | 4          | 6          | 9          | 48           |
| Aggravated Assault                         | 15         | 17         | 26         | 16         | 20         | 17         | 23         | 23         | 22         | 22         | 28         | 17         | 246          |
| Breaking & Entering                        | 22         | 16         | 12         | 18         | 29         | 24         | 30         | 28         | 27         | 25         | 39         | 30         | 300          |
| Larceny                                    | 112        | 88         | 110        | 114        | 160        | 148        | 135        | 162        | 131        | 153        | 137        | 142        | 1592         |
| Motor Vehicle Theft                        | 10         | 10         | 16         | 12         | 9          | 9          | 23         | 22         | 16         | 16         | 16         | 13         | 172          |
| Arson                                      | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          | 2          | 1          | 2          | 0          | 6            |
| <b>TOTALS</b>                              | <b>161</b> | <b>134</b> | <b>170</b> | <b>165</b> | <b>226</b> | <b>202</b> | <b>213</b> | <b>241</b> | <b>202</b> | <b>224</b> | <b>230</b> | <b>214</b> | <b>2382</b>  |

**GOLDSBORO POLICE DEPARTMENT**

January 2025

Prepared By: Michael D. West

Date Prepared: February 5, 2025

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for January 2024 was 219, compared to 124 for January 2025.

Property with an estimated value of \$183,309 was reported stolen, while property with an estimated value of \$43,972 was recovered and property damaged was \$28,570.

Officers arrested 104 people and issued 246 citations during the month. There were 17 drug-related charges.

There were 1 report(s) of assault(s) on officer(s).

Revenue collected for January 2025 included:

|                 |                  |
|-----------------|------------------|
| Police Reports  | 499.80           |
| Parking Tickets | \$ 125.00        |
| Fingerprints    | \$ 80.00         |
| Special Events  | \$ 100.00        |
| <b>Total</b>    | <b>\$ 804.80</b> |

| <b>PART I CRIME COMPARISON &amp; TREND</b> |            |            |            |            |            |            |            |            |            |            |            |            |              |  |
|--------------------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|--|
| <b>2025</b>                                | Jan        | Feb        | Mar        | Apr        | May        | Jun        | July       | Aug        | Sept       | Oct        | Nov        | Dec        | <b>Total</b> |  |
| <b>OFFENSE</b>                             |            |            |            |            |            |            |            |            |            |            |            |            |              |  |
| Homicide                                   | 0          |            |            |            |            |            |            |            |            |            |            |            | 0            |  |
| Rape                                       | 2          |            |            |            |            |            |            |            |            |            |            |            | 2            |  |
| Robbery                                    | 7          |            |            |            |            |            |            |            |            |            |            |            | 7            |  |
| Aggravated Assault                         | 8          |            |            |            |            |            |            |            |            |            |            |            | 8            |  |
| Breaking & Entering                        | 22         |            |            |            |            |            |            |            |            |            |            |            | 22           |  |
| Larceny                                    | 79         |            |            |            |            |            |            |            |            |            |            |            | 79           |  |
| Motor Vehicle Theft                        | 6          |            |            |            |            |            |            |            |            |            |            |            | 6            |  |
| Arson                                      | 0          |            |            |            |            |            |            |            |            |            |            |            | 0            |  |
| <b>TOTALS</b>                              | <b>124</b> |            |            |            |            |            |            |            |            |            |            |            | <b>124</b>   |  |
| <b>2024</b>                                | Jan        | Feb        | Mar        | Apr        | May        | Jun        | July       | Aug        | Sept       | Oct        | Nov        | Dec        | <b>Total</b> |  |
| <b>OFFENSE</b>                             |            |            |            |            |            |            |            |            |            |            |            |            |              |  |
| Homicide                                   | 1          | 0          | 0          | 3          | 1          | 3          | 0          | 2          | 1          | 1          | 0          | 1          | 13           |  |
| Rape                                       | 3          | 0          | 0          | 1          | 1          | 1          | 2          | 1          | 0          | 0          | 0          | 0          | 9            |  |
| Robbery                                    | 3          | 2          | 6          | 1          | 0          | 10         | 6          | 7          | 3          | 12         | 7          | 5          | 62           |  |
| Aggravated Assault                         | 21         | 15         | 20         | 13         | 21         | 24         | 9          | 12         | 9          | 20         | 13         | 18         | 195          |  |
| Breaking & Entering                        | 22         | 38         | 23         | 21         | 33         | 27         | 33         | 23         | 31         | 28         | 16         | 23         | 318          |  |
| Larceny                                    | 159        | 96         | 145        | 114        | 156        | 111        | 128        | 166        | 155        | 110        | 99         | 102        | 1541         |  |
| Motor Vehicle Theft                        | 10         | 6          | 13         | 8          | 14         | 14         | 5          | 10         | 9          | 5          | 12         | 8          | 114          |  |
| Arson                                      | 0          | 0          | 2          | 0          | 0          | 0          | 0          | 2          | 0          | 0          | 1          | 1          | 6            |  |
| <b>TOTALS</b>                              | <b>219</b> | <b>157</b> | <b>209</b> | <b>161</b> | <b>226</b> | <b>190</b> | <b>183</b> | <b>223</b> | <b>208</b> | <b>176</b> | <b>148</b> | <b>158</b> | <b>2258</b>  |  |

**PUBLIC UTILITIES DEPARTMENT**

December 2024

Prepared By: Robert Sherman

Date Prepared: January 07, 2025

**Water Treatment Plant**

- The Water Treatment Plant operations are proceeding smoothly. Currently at 42% capacity.
- Capital Projects: Replacements of the ATSS at the WTP and at the NRPS. Replace flow meters at the WTP.
- The Water Treatment Plant is fully staffed and certified.
- Staff has obtained the contact for the Installation of the Intake structure screen.

**Water Reclamation Facility**

- The Water Reclamation Facility (WRF) has been operating efficiently, with an average daily flow of 6.30 million gallons per day (MGD) in November. The yearly average flow for the WRF is 8.75 MGD, indicating that the facility is currently operating at 62% of its capacity.
- The Water Reclamation Facility is pleased to report that all 25 of the city's pump stations are currently operating efficiently with no major issues to report. Additionally, Big and Little Cherry Hospital lift station are officially closed out. River Bend Lift station is online which replaces those lift stations.
- Capital projects: Generator at Westbrook L/S, Operation Building Roof Replacement, Dewatering Roof replacement, Remove Big Cherry Lift Station Bar Screen and place it at Pecan Lift Station.
- Working with the Design Build Team of Crowder and Hazen on contracts for the WRF upgrade expansion.
- WRF has all the positions filled. Zahir Nait Saudi Achieved his grade III Wastewater Certificate, Halen Sykes achieved his grade II Wastewater Certification and Logan Harrison achieved her grade II Wastewater Certification.

**Compost Facility**

- Three hundred and forty-nine cubic yards of compost and mulch were sold in December 2024.
- Staff are currently fully staffed at this time.
- Staff are currently on fire watch this time of year, due to the fluctuating cooler weather causing fires in the compost piles. This issue should subside once temperatures stabilize.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.**

| <b>2024 MGD</b> | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>Jun</b> | <b>Jul</b> | <b>Aug</b> | <b>Sep</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Yearly Average</b> |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------------------|
| <b>Water*</b>   | 5.95       | 5.88       | 5.84       | 5.97       | 6.05       | 7.19       | 6.09       | 5.99       | 5.65       | 5.35       | 5.11       | 4.97       | 5.84                  |
| <b>Sewer**</b>  | 10.63      | 8.17       | 8.91       | 7.91       | 8.11       | 5.74       | 8.15       | 13.31      | 11.52      | 9.60       | 6.69       | 6.30       | 8.75                  |
| <b>Compost</b>  | 161        | 866        | 970        | 1156       | 542        | 785        | 325        | 215        | 225        | 239        | 200        | 349        | 503                   |

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD

| <b>2023 MGD</b> | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>Jun</b> | <b>Jul</b> | <b>Aug</b> | <b>Sep</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Yearly Average</b> |
|-----------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------------------|
| <b>Water*</b>   | 5.82       | 5.80       | 6.32       | 5.35       | 5.58       | 6.76       | 6.29       | 6.30       | 6.04       | 6.10       | 5.96       | 5.69       | 6.00                  |
| <b>Sewer**</b>  | 7.23       | 9.94       | 7.81       | 9.94       | 8.64       | 7.87       | 9.69       | 8.82       | 9.76       | 7.27       | 7.33       | 9.59       | 8.66                  |
| <b>Compost</b>  | 163        | 358        | 835        | 1509       | 888        | 866        | 822        | 845        | 226        | 1432       | 659        | 367        | 748                   |

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD

PUBLIC UTILITIES DEPARTMENT  
January 2024  
Prepared By: Robert Sherman  
Date Prepared: February 07, 2025

#### Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly. Currently at 40% capacity.
- Capital Projects: Recoating Clearwell #1, Structure Repairs, Replacements of the ATs at the WTP and at the NRPS. Replace flow meters at WTP.
- The Water Treatment Plant is fully staffed and certified.
- Staff has obtained the contact for the Installation of the Intake structure screen.

#### Water Reclamation Facility

- The Water Reclamation Facility (WRF) has been operating efficiently, with an average daily flow of 6.75 million gallons per day (MGD) in January. The yearly average flow for the WRF is 6.75 MGD, indicating that the facility is currently operating at 48% of its capacity.
- The Water Reclamation Facility is pleased to report that all 25 of the city's pump stations are currently operating efficiently with no major issues to report.
- Capital projects: Generator at Westbrook L/S, Operation Building Roof Replacement, Dewatering Roof replacement, Remove Big Cherry Lift Station Bar Screen and place it at Pecan Lift Station.
- Working with the Design Build Team of Crowder and Hazen on contracts for the WRF upgrade expansion.

#### Compost Facility

- Two hundred and fifty-eight cubic yards of compost and mulch were sold in January 2025.
- Staff are currently fully staffed at this time.
- Staff are currently on fire watch this time of year, due to the fluctuating cooler weather causing fires in the compost piles. This issue should subside once temperatures stabilize.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month. \*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD**

| 2025 MGD       | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Yearly Average |
|----------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|----------------|
| <b>Water*</b>  | 5.62 |     |     |     |     |     |     |     |     |     |     |     | 5.62           |
| <b>Sewer**</b> | 6.75 |     |     |     |     |     |     |     |     |     |     |     | 6.75           |
| <b>Compost</b> | 258  |     |     |     |     |     |     |     |     |     |     |     | 258            |

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD

| 2024 MGD       | Jan   | Feb  | Mar  | Apr  | May  | Jun  | Jul  | Aug   | Sep   | Oct  | Nov  | Dec  | Yearly Average |
|----------------|-------|------|------|------|------|------|------|-------|-------|------|------|------|----------------|
| <b>Water*</b>  | 5.95  | 5.88 | 5.84 | 5.97 | 6.05 | 7.19 | 6.09 | 5.99  | 5.65  | 5.35 | 5.11 | 4.97 | 5.84           |
| <b>Sewer**</b> | 10.63 | 8.17 | 8.91 | 7.91 | 8.11 | 5.74 | 8.15 | 13.31 | 11.52 | 9.60 | 6.69 | 6.30 | 8.75           |
| <b>Compost</b> | 161   | 866  | 970  | 1156 | 542  | 785  | 325  | 215   | 225   | 239  | 200  | 349  | 503            |

\*Water permit- 14.0 MGD; \*\*Wastewater permit- 14.2 MGD



**Public Works Department**

December 2024

Prepared by: Jamie Stanley

Date Prepared: January 10, 2025

**Monthly Highlights**

**Buildings & Grounds:** Maintenance issues for the month consisted of lighting, electrical and CAT 6 cable pulls for IT. Ground's focus enhancement area clean up and tractor training. The division also continues to maintain the Christmas lights.

**Distribution & Collections:** Call duty responded to 15 after hour calls--total of 39.5 hours. Completed 39 work orders.

**Streets & Stormwater:** Repaired 103 potholes and 1 utility cut, Installed 40 LF Curb and 60 LF sidewalk, Jet Rod 360 LF pipe, Cleaned 2 MH and 4 CB, cleared 860 LF stormwater outfall, Swept 112 curb miles, Installed 155 LF of 30" pipe at Musgrave project, 18.5 Hours of Call Duty. Loaded salt spreaders for weather event response.

| Departments                |                                | 2024  |       |       |       |       |       |       |       |       |       |       |       | AVG   |
|----------------------------|--------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
|                            |                                | Jan   | Feb   | Mar   | Apr   | May   | Jun   | Jul   | Aug   | Sep   | Oct   | Nov   | Dec   |       |
| Distribution & Collections | Utility Line Maint (1000-ft)   | 17.5  | 8.5   | 18.7  | 16.9  | 62.4  | 14.7  | 12.4  | 9.3   | 14.7  | 15.3  | 2     | 4.6   | 16.4  |
|                            | Lines Camera'd (1000-ft)       | 1.8   | 2.4   | 1.1   | 1.8   | 2.7   | 1.0   | 1.0   | 1.0   | 1.9   | 2.6   | 1.2   | 1     | 1.6   |
|                            | Water Repairs                  | 52    | 25    | 18    | 22    | 22    | 24    | 20    | 18    | 26    | 27    | 20    | 24    | 24.8  |
|                            | Sewer Repairs                  | 21    | 16    | 13    | 20    | 19    | 21    | 20    | 14    | 19    | 18    | 13    | 8     | 16.8  |
|                            | Hydrants Replaced/Fixed        | 1     | 3     | 1     | 2     | 3     | 1     | 1     | 2     | 6     | 5     | 3     | 2     | 2.5   |
|                            | Meter Install/Changed          | 5     | 5     | 1     | 7     | 5     | 4     | 11    | 5     | 4     | 8     | 5     | 5     | 5.4   |
| Bldg & Grounds             | Radio, Electrical, Bldg        | 33    | 37    | 29    | 30    | 13    | 22    | 29    | 25    | 28    | 41    | 29    | 20    | 28.0  |
|                            | ROW Mowing (ac)                | 0     | 0     | 0     | 20    | 21    | 50    | 89    | 53.4  | 80    | 57    | 0     | 0     | 30.9  |
|                            | City-Owned Lots Mowing (ac)    | 15    | 10    | 35    | 25    | 10    | 20    | 30    | 27    | 72    | 85    | 0     | 0     | 27.4  |
| Garage                     | Total Work Orders              | 248   | 255   | 235   | 207   | 248   | 189   | 175   | 190   | 151   | 171   | 159   | 176   | 200.3 |
| Solid Waste                | Refuse (x1000 tons)            | 1.11  | 1.03  | 1.02  | 1.18  | 1.25  | 1.10  | 1.20  | 1.18  | 1.16  | 1.11  | 1.01  | 1.12  | 1.123 |
|                            | Recyclables (tons)             | 19    | 15    | 16    | 0     | 0     | 0     | 9     | 15    | 12    | 15    | 13    | 22    | 11.3  |
|                            | Leaf-n-Limbs (x1000 tons)      | 0.8   | 0.8   | 0.5   | 0.5   | 0.7   | 0.6   | 0.6   | 0.4   | 0.4   | 0.6   | 0.6   | 0.7   | 0.600 |
| Cemetery Funerals          |                                | 6     | 2     | 3     | 1     | 6     | 3     | 10    | 3     | 4     | 4     | 2     | 5     | 4.1   |
| Street & Storm             | Utility Cut Repairs            | 2     | 15    | 51    | 40    | 14    | 26    | 16    | 22    | 16    | 18    | 18    | 1     | 19.9  |
|                            | Pot Hole Repairs               | 73    | 62    | 100   | 188   | 74    | 59    | 71    | 110   | 56    | 177   | 52    | 103   | 93.8  |
|                            | Streets Swept (miles)          | 270.4 | 300   | 310   | 356.1 | 369.9 | 314.3 | 305.2 | 358.5 | 379   | 283   | 121.9 | 12.3  | 281.7 |
|                            | Pipe&Open Ditch Maint(1000-ft) | 0.35  | 8.30  | 4.03  | 8.46  | 0.77  | 1.18  | 1.41  | 2.79  | 6.07  | 0.56  | 0.536 | 0.86  | 2.9   |
|                            | Ditch mowing (1000-ft)         | 0.00  | 0.00  | 0.00  | 5.08  | 7.81  | 1.15  | 12.37 | 5.40  | 16.17 | 0.00  | 0.00  | 0.00  | 4.0   |
|                            | Storm Pipe Repairs             | 6     | 4     | 4     | 7     | 2     | 2     | 4     | 3     | 3     | 5     | 1     | 2     | 3.6   |
|                            |                                | 2023  |       |       |       |       |       |       |       |       |       |       |       |       |
| Distribution & Collections | Utility Line Maint (1000-ft)   | 10.7  | 17.6  | 11.3  | 9.8   | 19.0  | 20.0  | 24.5  | 20.7  | 16.4  | 19.2  | 23.1  | 7.4   | 16.6  |
|                            | Lines Camera'd (1000-ft)       | 1.6   | 5.2   | 3     | 3.3   | 4.6   | 3.7   | 2.5   | 3.4   | 2.0   | 1.1   | 1     | 1     | 2.7   |
|                            | Water Repairs                  | 30    | 22    | 23    | 24    | 31    | 16    | 21    | 23    | 17    | 29    | 36    | 24    | 24.7  |
|                            | Sewer Repairs                  | 12    | 12    | 18    | 16    | 24    | 10    | 17    | 24    | 11    | 13    | 17    | 18    | 16.0  |
|                            | Hydrants Replaced/Fixed        | 12    | 3     | 5     | 3     | 2     | 3     | 5     | 1     | 1     | 3     | 4     | 3     | 3.8   |
|                            | Meter Install/Changed          | 3     | 5     | 8     | 5     | 4     | 8     | 6     | 4     | 7     | 6     | 4     | 3     | 5.3   |
| Bldg & Grounds             | Radio, Electrical, Bldg        | 49    | 61    | 63    | 33    | 44    | 39    | 39    | 28    | 42    | 27    | 45    | 28    | 41.5  |
|                            | ROW Mowing (ac)                | 0     | 0     | 0     | 61    | 91    | 82    | 97    | 104   | 51    | 10    | 0     | 0     | 41.3  |
|                            | City-Owned Lots Mowing (ac)    | 0     | 15    | 69    | 75    | 276   | 102   | 67    | 103   | 166   | 60    | 20    | 0     | 79.4  |
| Garage                     | Total Work Orders              | 249   | 207   | 265   | 245   | 279   | 213   | 228   | 232   | 228   | 230   | 184   | 147   | 225.6 |
|                            | Total Fuel Cost (x1000)        | \$ 79 | \$ 74 | \$ 76 | \$ 75 | \$ 86 | \$ 77 | \$ 87 | \$ 92 | \$ 79 | \$ 74 | \$ 53 | \$ 61 | 76.1  |
| Solid Waste                | Refuse (x1000 tons)            | 1.08  | 0.91  | 1.10  | 0.98  | 1.08  | 1.03  | 1.11  | 1.14  | 1.04  | 1.07  | 1.00  | 1.10  | 1.1   |
|                            | Recyclables (tons)             | 0     | 38    | 0     | 37    | 71    | 56    | 39    | 13    | 23    | 0     | 29    | 40    | 28.9  |
|                            | Leaf-n-Limbs (x1000 tons)      | 0.9   | 0.8   | 0.6   | 0.6   | 0.5   | 0.5   | 0.4   | 1.0   | 0.7   | 0.7   | 0.7   | 0.8   | 0.7   |
| Cemetery Funerals          |                                | 5     | 4     | 5     | 5     | 4     | 0     | 1     | 1     | 3     | 5     | 0     | 6     | 3.3   |
| Street & Storm             | Utility Cut Repairs            | 9     | 8     | 23    | 17    | 32    | 20    | 15    | 25    | 11    | 5     | 4     | 0     | 14.1  |
|                            | Pot Hole Repairs               | 70    | 65    | 105   | 145   | 113   | 110   | 88    | 40    | 34    | 153   | 92    | 195   | 100.8 |
|                            | Streets Swept (miles)          | 49.7  | 102   | 170.8 | 130.2 | 190   | 196.5 | 229.2 | 275.9 | 277   | 300   | 254.6 | 208.4 | 198.7 |
|                            | Pipe&Open Ditch Maint(1000-ft) | 4.05  | 2.07  | 2.16  | 2.43  | 0.00  | 0.40  | 0.38  | 1.95  | 1.29  | 4.1   | 1.43  | 0.4   | 1.7   |
|                            | Ditch mowing (1000-ft)         | 0.00  | 2.85  | 0.00  | 0.00  | 50.48 | 7.91  | 3.68  | 11.80 | 18.41 | 15.56 | 25.16 | 0.00  | 11.3  |
|                            | Storm Pipe Repairs             | 1     | 3     | 1     | 7     | 4     | 0     | 3     | 1     | 1     | 3     | 3     | 3     | 2.5   |

**Public Works Department**

January 2025

Prepared by: Jamie Stanley

Date Prepared: February 7, 2025

**Monthly Highlights**

**Buildings & Grounds:** Buildings & Grounds: LED conversions we done at 3 Lift Stations increasing visibility and safety. Several plumbing issues were repaired and Christmas decorations plus some lights were removed and stored.

Grounds focused on enhancement area/lot clean up and tractor/bush hog training.

**Distribution & Collections:** Call duty responded to 47 after hour calls--total of 85.5 hours. Completed 130 work orders. 18 water main breaks: 13 ea - 6", 2 ea - 8", 3 ea - 2"

**Streets & Stormwater:** Poured 225 LF of sidewalk, 25 LF of curb & gutter and 10'x12; driveway apron, 101 Potholes, salted streets, hauled 81 tandem dump truck loads of debris (1,215 Tons). 30,500 Sq. Ft. of manual brush and tree control along several sidewalks and streets. Installed 380 LF. of 30" storm pipe at Musgrave Manor (all pipe installed now). Repaired 2 Catch basins cave-ins, swept 188.3 curb miles, Jet Vac rodded 60 LF of pipe cleaned, 4 CB, 1 MH, and removed 14 beaver dams. 55 hours of overtime.

| Departments                |                                | 2025  |      |      |       |       |       |       |       |       |      |       |      | AVG   |
|----------------------------|--------------------------------|-------|------|------|-------|-------|-------|-------|-------|-------|------|-------|------|-------|
|                            |                                | Jan   | Feb  | Mar  | Apr   | May   | Jun   | Jul   | Aug   | Sep   | Oct  | Nov   | Dec  |       |
| Distribution & Collections | Utility Line Maint (1000-ft)   | 2     |      |      |       |       |       |       |       |       |      |       |      | 2.0   |
|                            | Lines Camera'd (1000-ft)       | 1     |      |      |       |       |       |       |       |       |      |       |      | 1.0   |
|                            | Water Repairs                  | 51    |      |      |       |       |       |       |       |       |      |       |      | 51.0  |
|                            | Sewer Repairs                  | 17    |      |      |       |       |       |       |       |       |      |       |      | 17.0  |
|                            | Hydrants Replaced/Fixed        | 7     |      |      |       |       |       |       |       |       |      |       |      | 7.0   |
|                            | Meter Install/Changed          | 5     |      |      |       |       |       |       |       |       |      |       |      | 5.0   |
| Bldg & Grounds             | Radio, Electrical, Bldg        | 13    |      |      |       |       |       |       |       |       |      |       |      | 13.0  |
|                            | ROW Mowing (ac)                | 0     |      |      |       |       |       |       |       |       |      |       |      | 0.0   |
|                            | City-Owned Lots Mowing (ac)    | 20    |      |      |       |       |       |       |       |       |      |       |      | 20.0  |
| Garage                     | Total Work Orders              | 191   |      |      |       |       |       |       |       |       |      |       |      | 191.0 |
| Solid Waste                | Refuse (x1000 tons)            | 1.06  |      |      |       |       |       |       |       |       |      |       |      | 1.1   |
|                            | Recyclables (tons)             | 98    |      |      |       |       |       |       |       |       |      |       |      | 98.0  |
|                            | Leaf-n-Limbs (x1000 tons)      | 0.6   |      |      |       |       |       |       |       |       |      |       |      | 0.6   |
| Cemetery Funerals          |                                | 5     |      |      |       |       |       |       |       |       |      |       |      | 5.0   |
| Street & Storm             | Utility Cut Repairs            | 0     |      |      |       |       |       |       |       |       |      |       |      | 0.0   |
|                            | Pot Hole Repairs               | 101   |      |      |       |       |       |       |       |       |      |       |      | 101.0 |
|                            | Streets Swept (miles)          | 188.3 |      |      |       |       |       |       |       |       |      |       |      | 188.3 |
|                            | Pipe&Open Ditch Maint(1000-ft) | 0.38  |      |      |       |       |       |       |       |       |      |       |      | 0.4   |
|                            | Ditch mowing (1000-ft)         | 0     |      |      |       |       |       |       |       |       |      |       |      | 0.0   |
|                            | Storm Pipe Repairs             | 2     |      |      |       |       |       |       |       |       |      |       |      | 2.0   |
| 2024                       |                                |       |      |      |       |       |       |       |       |       |      |       |      |       |
| Distribution & Collections | Utility Line Maint (1000-ft)   | 17.5  | 8.5  | 18.7 | 16.9  | 62.4  | 14.7  | 12.4  | 9.3   | 14.7  | 15.3 | 2     | 4.6  | 16.4  |
|                            | Lines Camera'd (1000-ft)       | 1.8   | 2.4  | 1.1  | 1.8   | 2.7   | 1.0   | 1.0   | 1.0   | 1.9   | 2.6  | 1.2   | 1    | 1.6   |
|                            | Water Repairs                  | 52    | 25   | 18   | 22    | 22    | 24    | 20    | 18    | 26    | 27   | 20    | 24   | 24.8  |
|                            | Sewer Repairs                  | 21    | 16   | 13   | 20    | 19    | 21    | 20    | 14    | 19    | 18   | 13    | 8    | 16.8  |
|                            | Hydrants Replaced/Fixed        | 1     | 3    | 1    | 2     | 3     | 1     | 1     | 2     | 6     | 5    | 3     | 2    | 2.5   |
|                            | Meter Install/Changed          | 5     | 5    | 1    | 7     | 5     | 4     | 11    | 5     | 4     | 8    | 5     | 5    | 5.4   |
| Bldg & Grounds             | Radio, Electrical, Bldg        | 33    | 37   | 29   | 30    | 13    | 22    | 29    | 25    | 28    | 41   | 29    | 20   | 28.0  |
|                            | ROW Mowing (ac)                | 0     | 0    | 0    | 20    | 21    | 50    | 89    | 53.4  | 80    | 57   | 0     | 0    | 30.9  |
|                            | City-Owned Lots Mowing (ac)    | 15    | 10   | 35   | 25    | 10    | 20    | 30    | 27    | 72    | 85   | 0     | 0    | 27.4  |
| Garage                     | Total Work Orders              | 248   | 255  | 235  | 207   | 248   | 189   | 175   | 190   | 151   | 171  | 159   | 176  | 200.3 |
| Solid Waste                | Refuse (x1000 tons)            | 1.11  | 1.03 | 1.02 | 1.18  | 1.25  | 1.10  | 1.20  | 1.18  | 1.16  | 1.11 | 1.01  | 1.12 | 1.1   |
|                            | Recyclables (tons)             | 19    | 15   | 16   | 0     | 0     | 0     | 9     | 15    | 12    | 15   | 13    | 22   | 11.3  |
|                            | Leaf-n-Limbs (x1000 tons)      | 0.8   | 0.8  | 0.5  | 0.5   | 0.7   | 0.6   | 0.6   | 0.4   | 0.4   | 0.6  | 0.6   | 0.7  | 0.6   |
| Cemetery Funerals          |                                | 6     | 2    | 3    | 1     | 6     | 3     | 10    | 3     | 4     | 4    | 2     | 5    | 4.1   |
| Street & Storm             | Utility Cut Repairs            | 2     | 15   | 51   | 40    | 14    | 26    | 16    | 22    | 16    | 18   | 18    | 1    | 19.9  |
|                            | Pot Hole Repairs               | 73    | 62   | 100  | 188   | 74    | 59    | 71    | 110   | 56    | 177  | 52    | 103  | 93.8  |
|                            | Streets Swept (miles)          | 270.4 | 300  | 310  | 356.1 | 369.9 | 314.3 | 305.2 | 358.5 | 379   | 283  | 121.9 | 12.3 | 281.7 |
|                            | Pipe&Open Ditch Maint(1000-ft) | 0.35  | 8.30 | 4.03 | 8.46  | 0.77  | 1.18  | 1.41  | 2.79  | 6.07  | 0.56 | 0.536 | 0.86 | 2.9   |
|                            | Ditch mowing (1000-ft)         | 0.00  | 0.00 | 0.00 | 5.08  | 7.81  | 1.15  | 12.37 | 5.40  | 16.17 | 0.00 | 0.00  | 0.00 | 4.0   |
|                            | Storm Pipe Repairs             | 6     | 4    | 4    | 7     | 2     | 2     | 4     | 3     | 3     | 5    | 1     | 2    | 3.6   |

- Total hotel revenue generated in December was \$1,984,873 which is up 26.4% YOY.
- Organic sessions increased 48% in November compared to the previous year. "things-to-do-in-wayne-county" was the most popular page with 428 views. "historic sites in north Carolina" increased 6 positions to #40. The December report is not yet available.
- Amanda attended the NCTIA Leadership Conference-12/4-12/6
- Amanda attended the Employee Service Awards – 12/17
- Amanda and Candace attended the Wayne County Chamber of Commerce's Holiday Open House-12/17
- Amanda - NCAF&E Board Meeting Zoom Call – 12/12
- Amanda met with organization conducting City Manager's search for Department Head Interviews.
- Met with Chamber to discuss Ribbon Cutting/Business After Hours details
- Amanda met with Felicia Brown and McGill to discuss Parks and Rec Master Plan/Grants

### City Occupancy Tax Collections

|                | July     | Aug      | Sept      | Oct      | Nov       | Dec      | Jan      | Feb      | March    | April    | May      | June     | YTD         | Average         |
|----------------|----------|----------|-----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|-------------|-----------------|
| <b>2024-25</b> | \$85,920 | \$85,921 | \$122,575 | \$84,785 | \$103,718 | \$63,096 |          |          |          |          |          |          |             | \$91,003        |
| <b>2023-24</b> | \$90,771 | 96,122   | \$82,030  | \$83,980 | \$88,871  | \$64,393 | \$92,315 | \$69,845 | \$72,017 | \$78,978 | \$97,744 | \$89,288 | \$1,006,354 | <b>\$83,863</b> |

- Total hotel revenue generated in January was \$1,988,609 which is up 26.6% YOY.
- December's organic traffic increased significantly by 43% year-over-year. "things to do in Goldsboro nc" and "downtown Goldsboro nc" ranked #1 and #2 respectively in keyword performance. January's report is not yet available.
- Our team hosted a Business After Hours/Ribbon Cutting on 1/10
- Team met with SSgt. Martin to discuss dates/concerns for 2025 Base Tours
- Amanda met with Louis from the Arts Council to discuss ideas for the alleyway.
- Amanda - NCAF&E ShowFest Board Meeting Zoom Call – 1/8
- Amanda and Candace attended the January Downtown Merchants Meeting- 1/14
- Amanda attended the City Council Board retreat – 1/16-1/17
- AJGA call with Lane Tree to discuss tournament details – 1/24
- Amanda attended ShowFest 1/26-1/28
- Citizen's Academy presentation 1/30

### City Occupancy Tax Collections

January tax collections have not been released

|                | July     | Aug      | Sept      | Oct      | Nov       | Dec      | Jan      | Feb      | March    | April    | May      | June     | YTD         | Average         |
|----------------|----------|----------|-----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|-------------|-----------------|
| <b>2024-25</b> | \$85,920 | \$85,921 | \$122,575 | \$84,785 | \$103,718 | \$63,096 |          |          |          |          |          |          |             | \$91,003        |
| <b>2023-24</b> | \$90,771 | 96,122   | \$82,030  | \$83,980 | \$88,871  | \$64,393 | \$92,315 | \$69,845 | \$72,017 | \$78,978 | \$97,744 | \$89,288 | \$1,006,354 | <b>\$83,863</b> |

- Total hotel revenue generated in January was \$1,988,609 which is up 26.6% YOY.
- December's organic traffic increased significantly by 43% year-over-year. "things to do in Goldsboro nc" and "downtown Goldsboro nc" ranked #1 and #2 respectively in keyword performance. January's report is not yet available.
- Our team hosted a Business After Hours/Ribbon Cutting on 1/10
- Team met with SSgt. Martin to discuss dates/concerns for 2025 Base Tours
- Amanda met with Louis from the Arts Council to discuss ideas for the alleyway.
- Amanda - NCAF&E ShowFest Board Meeting Zoom Call – 1/8
- Amanda and Candace attended the January Downtown Merchants Meeting- 1/14
- Amanda attended the City Council Board retreat – 1/16-1/17
- AJGA call with Lane Tree to discuss tournament details – 1/24
- Amanda attended ShowFest 1/26-1/28
- Citizen's Academy presentation 1/30

### City Occupancy Tax Collections

January tax collections have not been released

|                | July     | Aug      | Sept      | Oct      | Nov       | Dec      | Jan      | Feb      | March    | April    | May      | June     | YTD         | Average         |
|----------------|----------|----------|-----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|-------------|-----------------|
| <b>2024-25</b> | \$85,920 | \$85,921 | \$122,575 | \$84,785 | \$103,718 | \$63,096 |          |          |          |          |          |          |             | \$91,003        |
| <b>2023-24</b> | \$90,771 | 96,122   | \$82,030  | \$83,980 | \$88,871  | \$64,393 | \$92,315 | \$69,845 | \$72,017 | \$78,978 | \$97,744 | \$89,288 | \$1,006,354 | <b>\$83,863</b> |

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** Resolution for Economic Development Positioning Statement and Report

**DEPARTMENT:** City Manager's Office

---

**BACKGROUND:**

In October 2024, the City Council supported using the NC Department of Commerce to conduct an Economic Forum that had been recommended in a 2023 NC Department of Commerce study for the City of Goldsboro. The Forum was conducted in early December 2024 and the results were presented at the January 2025 City Council retreat. The results are captured in the *Economic Positioning Statement Forum Report*.

Key recommendations include adopting a new Positioning statement, fund and conduct a comprehensive Business/Economic Development Strategic Plan in FY 2025-26, and establish a task force to coordinate the plan development and implementation.

**DISCUSSION:**

At the January 2025 retreat, City Council concurred that a Resolution should be presented and considered at a future Council meeting. The Resolution and report are now completed and are ready for adoption.

**BUDGET RELATIONSHIP:**

There is no direct budget impact, but if Resolution is adopted, staff will prepare a cost estimate for the FY 2025-26 budget.

**STRATEGIC PLAN RELATIONSHIP:**

**STAFF RECOMMENDATION:**

It is recommended that the Resolution be adopted.

**MANAGER'S RECOMMENDATION:**

There is a need to consider the cities economic future. While we have solid relationships with WCDA and others we really do not have dedicated process or personnel within the city that is directly responsible for economic development or grants Management. The conventional wisdom is that the city do a plan for economic development that will also address economic revitalization. It may be possible that the city can get some grant funding through USEDAs assuming those funds do not get frozen or eliminated.

---

**APPROVERS**

Laura Getz  
Matthew Livingston



**Resolution Adopting the Vision Statement Created by NC Main Street and Rural Planning Center for the City of Goldsboro NC**

**WHEREAS**, the Goldsboro City Council wish to adopt the Vision Statement developed in the Economic Positioning Statement Forum Report to focus on economic prosperity; and

**WHEREAS**, the Goldsboro City Council used assistance with this project from the NC Main Street and Rural Planning Center; and

**WHEREAS**, the Forum Finding Report ( January 2025) is attached to this Resolution; and

**NOW THEREFORE BE IT RESOLVED** that the Goldsboro City Council hereby approve and adopt the following vision statement identified in the vision forum conducted by the NC Main Street and Rural Planning Center:

**"The City of Goldsboro, a strategic gateway between the coast and the state capital, serves as a thriving hub where agriculture, national defense, and transportation converge to fuel economic growth and business development. With a deep-rooted heritage and a cooperative spirit, we are maximizing our assets to foster a resilient, sustainable economy and enhance quality of life for all. Goldsboro is where dreams take flight and people and businesses grow."**

This Resolution shall be in full force and effect from and after this February 17, 2025.

---

Charles Gaylor, IV  
Mayor

Attested by:

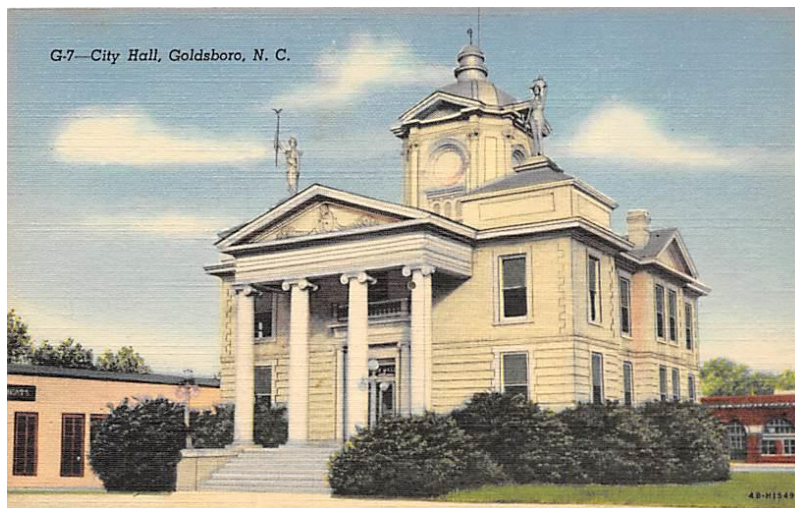
---

Laura Getz  
City Clerk

## City of Goldsboro

### Economic Positioning Statement Forum Report

January 2025



For City of Goldsboro by the  
North Carolina Department of Commerce  
Rural Economic Development Division  
NC Main Street and Rural Planning Center

## **Acknowledgements**

### **City of Goldsboro – Economic Positioning Forum**

#### **Work Group**

Mayor Charles Gaylor

Matt Livingston, Interim City Manager

Kelly Arnold, Interim Assistant City Manager

Erin Fonseca, Downtown Development Director

Hiawatha Jones, City of Goldsboro Councilmember

Dr. Marc Whichard, Superintendent, Wayne County Public Schools

Jena Polito, Seymour Johnson Air Force Base

Dr. Patricia A. Pfeiffer, President, Wayne County Community College

Octavius Murphy, Assistant to the City Manager

Barbara Aycock, Wayne County Commissioner

Mark Helmer, Planning Director

David Perry, Industry/Economic Development Alliance Representative

Scott Satterfield, President, Wayne County Chamber of Commerce

#### **City of Goldsboro**

City Hall, 200 North Center Street

P.O. Drawer A, Goldsboro, NC 27530

Phone: 919-580-4362

Charles Gaylor, Mayor

Councilmember Hiawatha Jones, District 1

Councilmember Chris Boyette, District 2

Councilmember Jamie Taylor, District 3

Councilmember Brandi Matthews, District 4

Councilmember Beverly Weeks, IV, District 5

Councilmember Roderick White, District 6

Matt Livingston – Interim City Manager

Laura Getz – City Clerk

City Website [goldsboronc.gov](http://goldsboronc.gov)

### **Planning and Economic Development Assistance**



North Carolina Department of Commerce

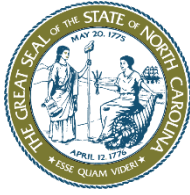
Rural Economic Development Division

NC Main Street & Rural Planning Center

Samantha Darlington –Community Economic Development Planner

Southeast Prosperity Zone

Phone: 984-365-5868 Email: [samantha.darlington@commerce.nc.gov](mailto:samantha.darlington@commerce.nc.gov)



**NC DEPARTMENT  
of COMMERCE**  
**RURAL ECONOMIC  
DEVELOPMENT**



## **Economic Positioning Statement Forum Findings Report**

### **City of Goldsboro**

*Facilitated by the Rural Planning Program*

---

#### **Overview**

The City of Goldsboro's Economic Visioning Forum was conducted by the Rural Planning Program as a follow-up to the 2022 Comprehensive Economic Development Assessment Plan (CEDAP). The primary goal of the forum was to assess the current status of economic development in Goldsboro, revisit and refine the city's economic positioning statement, and evaluate whether the city still requires a comprehensive economic development plan. The forum involved a wide range of local stakeholders, including city officials, business leaders, nonprofit organizations, community representatives, and economic development experts.

At the heart of this process was the development of a revised economic positioning statement that encapsulates the unique opportunities and priorities for Goldsboro. This statement was designed to serve as a foundation for future economic development activities and ensure alignment among all stakeholders involved in driving the city's growth and prosperity. The statement developed through this forum is:

*"The City of Goldsboro, a strategic gateway between the coast and the state capital, serves as a thriving hub where agriculture, national defense, and transportation converge to fuel economic growth and business development. With a deep-rooted heritage and a cooperative spirit, we are maximizing our assets to foster a resilient, sustainable economy and enhance quality of life for all. Goldsboro is where dreams take flight and people and businesses grow."*

This vision encapsulates the city's strategic location, key economic drivers, and a commitment to fostering a sustainable and inclusive economy, while highlighting the critical intersection between the city's heritage and future opportunities. This updated vision is an important step toward a more coordinated approach to economic growth and development in Goldsboro.

---

## Process Overview

The economic visioning process was designed to be inclusive, engaging key community stakeholders and fostering a collaborative environment. Through a facilitated workshop and discussion, participants provided input on a range of critical topics, including economic drivers, key challenges, and potential growth opportunities. An updated SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis was conducted, providing valuable insights into Goldsboro's current position in the regional economy.

### 1. Review of Existing Plans:

The forum began with a review of the 2022 CEDAP to determine which aspects of the plan had been successfully implemented and which remained areas for focus. It was reaffirmed that the city's needs have evolved, and the 2022 plan laid a solid foundation, but updates were necessary to address emerging trends, challenges, and opportunities in the city's economic landscape.

### 2. Tour of the City

The City Manager, Matt Livingston, facilitated a tour for the Rural Planning Program representative. During this tour, staff was able to see key commercial areas, opportunity zones, and industrial sites. Staff was also able to speak to multiple stakeholders about the economic conditions of the City.

### 3. Collaborative Visioning Process:

Stakeholders worked together to update the economic vision and refine the city's development priorities. By revisiting Goldsboro's position as a strategic gateway between the coast and the state capital, participants identified new ways to leverage the city's location and assets. The forum also updated the list of local economic partners, focusing on strengthening relationships between the city government, businesses, educational institutions, nonprofit organizations, and other key players.

### 4. Assessment Update:

Through the update of the community assets, economic drivers and SWOT analysis, the group identified several key insights about the city's current and prospects:

## Community Assets

| Economic Assets | Cultural Assets    | Natural/Recreational           |
|-----------------|--------------------|--------------------------------|
| Transportation  | Historic Housing   | Cliffs of the Neuse State Park |
| I-795           | Downtown Goldsboro | Parks                          |

|                          |                                   |                               |
|--------------------------|-----------------------------------|-------------------------------|
| Future I-42              | Maxwell Center                    | Herman Park                   |
| Active Rail              | Bryan Sports Complex              | Stoney Creek Park/ Bike Path  |
| Sidewalks                | Goldsboro Event Center            | Golf Courses                  |
| Bicycle Lanes            | Union Station                     | Walnut Creek                  |
| Restaurants              | Festivals                         | Baseball Fields               |
| SJAFB                    | Downtown Events                   | Soccer Fields                 |
| Downtown Goldsboro       | History of the City               | Walking Trail Behind Hospital |
| Sports Complex           | Dillard Alumni                    | Mountains-to-Sea Trail        |
| Low cost of housing      | Air Show                          | Sports tournaments            |
| Agriculture              | Freedom Festival                  | Proximity to the Beach        |
| Parks                    | Arts Community                    | Proximity to development      |
| Greenways                | Public Art                        | Location                      |
| Goldsboro Business Park  | Paramount                         |                               |
| Global Transpark         | The Hub                           |                               |
| Land Availability        | The Firehouse                     |                               |
| Hotels                   | Progressive small-town atmosphere |                               |
| Wastewater Treatment     | Museum                            |                               |
| Financial Institutions   | Water Tower                       |                               |
| <b>Institutional</b>     | <b>Community</b>                  | <b>Governmental Assets</b>    |
| Wayne Community College  | All Civic Groups/Non-Profits      | Bryan Sports Complex          |
| Wayne Memorial Hospital  | Leadership                        | Maxwell Center                |
| Wayne Country Day School | SJAFB                             | Fire & Police Department      |

|                               |                            |                              |
|-------------------------------|----------------------------|------------------------------|
| University of Mount Olive     | Caring People              | Paramount Theatre            |
| Wayne School of Engineering   | United Way                 | Union Station                |
| Wayne Early/Middle College    | Kitty Askins (hospice)     | Goldsboro Event Center       |
| Religious Institutions (100+) | Values and Quality of Life | County TDA                   |
| Wayne Co School of Tech Arts  | Chamber of Commerce        | Water Tower                  |
| Wayne Co. Public Schools      | YMCA                       | SJAFB                        |
| Cherry Hospital               | Boys & Girls Club          | Wayne Executive Jetport      |
|                               | Faith Based Orgs           | Financial Management of WCDA |
|                               | Diverse Demographics       | Library                      |
|                               | Cry Freedom                |                              |
|                               | Treatment Centers          |                              |
|                               | Housing Shelters           |                              |

## Economic Drivers

### Economic Drivers

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| SJAFB                                | Wayne Community College           |
| Transportation (Jetport, rail, 1-42) | Small Town Progressive Atmosphere |
| Industries                           | Case Farms                        |
| Wayne Memorial Hospital/Healthcare   | Cost of Living                    |
| Cherry Hospital                      | Location                          |
| Maxwell Center                       | Mount Olive Pickle Company        |
| UNC Health                           | Industrial Parks                  |
| Downtown                             |                                   |

## S.W.O.T. (Strengths, Weaknesses, Opportunities, and Threats)



| <b>Strengths</b>                               | <b>Weaknesses</b>                                                 |
|------------------------------------------------|-------------------------------------------------------------------|
| <b>Low cost of housing in County</b>           | <b>Lack of affordable and available Work Force Housing</b>        |
| <b>People</b>                                  | <b>Lack of affordable and available Subsidized Housing</b>        |
| <b>Community Advocates</b>                     | <b>Lack of County Public Transportation</b>                       |
| <b>Proximity</b>                               | <b>Lack of Trained Workforce</b>                                  |
| <b>Strong business Resources</b>               | <b>Limited sewer capacity</b>                                     |
| <b>Downtown</b>                                | <b>Local Perception – schools, hospital, nightlife, divisive</b>  |
| <b>Transportation (rail, highway, jetport)</b> | <b>Blighted Property</b>                                          |
| <b>Developable Property</b>                    | <b>Aesthetics/ UDO</b>                                            |
| <b>Historic Heritage</b>                       | <b>Shortage of leaders/volunteers</b>                             |
| <b>Key Property or condition</b>               | <b>Infrastructure</b>                                             |
| <b>Wayne Community College</b>                 | <b>Low government revenues</b>                                    |
| <b>Education Resources</b>                     | <b>No industrial growth or reduction</b>                          |
| <b>Industrial Growth</b>                       | <b>Reliance on Grants for Funding</b>                             |
| <b>Global TransPark</b>                        | <b>No Functional Passenger Train Station</b>                      |
| <b>Historic Properties</b>                     | <b>No/low residential growth</b>                                  |
| <b>Vacant Lots/Infill</b>                      | <b>Lack of destination or anchor businesses</b>                   |
| <b>Industrial Parks</b>                        | <b>Population growth</b>                                          |
| <b>Opportunity Zones (5)</b>                   | <b>Code Enforcement and building code</b>                         |
| <b>Downtown Master Plan</b>                    | <b>Low Sales Tax</b>                                              |
| <b>Neighborhood Plan</b>                       | <b>Low Wage jobs</b>                                              |
| <b>Community Events</b>                        | <b>Collaboration &amp; Communication between gov and partners</b> |
| <b>Agriculture and Crops</b>                   | <b>Crime and Safety</b>                                           |

|                                                |                                                   |
|------------------------------------------------|---------------------------------------------------|
| <b>Value Added Food Products</b>               | <b>Lack of Plans and Cohesive Strategy</b>        |
| <b>SJAB and Military Affairs communication</b> | <b>Education system and perception of schools</b> |
| <b>Attracting a higher tax bracket</b>         | <b>Political Challenges</b>                       |
| <b>Location</b>                                | <b>City Blight</b>                                |
| <b>Culinary Scene</b>                          | <b>Gentrification</b>                             |
| <b>Recreational Assets/ Number of Parks</b>    | <b>Local and County gov revenue</b>               |
|                                                | <b>Growth of Floodplain</b>                       |
|                                                | <b>Lack of Diverse Housing Stock</b>              |

| <b>Opportunities</b>                           | <b>Threats</b>                                |
|------------------------------------------------|-----------------------------------------------|
| <b>SJAFB</b>                                   | <b>Public School System – lack of funding</b> |
| <b>Global TransPark</b>                        | <b>Vidant</b>                                 |
| <b>Developable properties</b>                  | <b>Progress of other cities</b>               |
| <b>Connectivity to environmental strengths</b> | <b>Inflation</b>                              |
| <b>Industrial and residential growth</b>       | <b>Middle class flight</b>                    |
| <b>Future aircraft at SJAFB</b>                | <b>Perception</b>                             |
| <b>Renewal/renovation of neighborhoods</b>     | <b>Aging aircraft at SJAFB</b>                |
| <b>Attract outside investment or resources</b> | <b>Availability and cost of Childcare</b>     |
| <b>Federal money</b>                           |                                               |
| <b>Business Incubator/ Makers Space</b>        |                                               |

---

## Key Findings and Observations

### 1. Key Roles of Local Economic Development Entities:

The forum made it clear that Goldsboro's economic development is supported by several key organizations that each focus on distinct aspects of the city's growth:

- The **Wayne County Development Alliance** is primarily responsible for large-scale industrial recruitment, attracting significant employers, and supporting manufacturing growth. Their efforts have been instrumental in bringing large employers to the area and fostering industrial growth.
- The **Downtown Goldsboro Development Corporation (DGDC)** focuses on revitalizing the downtown area, supporting businesses within the downtown footprint, and enhancing the city's urban center as a hub of economic and cultural activity.

**Identified Gaps:** Despite these efforts, several gaps were identified in the city's overall economic development strategy:

- There is a lack of focused attention on **small business support**, particularly outside of downtown, and more efforts are needed to nurture and grow local businesses that form the backbone of Goldsboro's economy.
- There is also an opportunity to better address **quality of life** issues that are essential for attracting and retaining residents and businesses, including housing, childcare, and family-friendly amenities.

### 2. Revitalization Beyond Downtown:

One of the key themes of the forum was the need for a balanced approach to revitalization. While downtown development is crucial, the revitalization efforts must extend to areas outside of the downtown district. These areas play a vital role in the overall appeal of the city, and investment in these neighborhoods will improve the city's attractiveness to potential new businesses, residents, and visitors.

### 3. Stronger Partnerships and Communication:

A significant barrier identified during the process was the **lack of coordinated communication** among local stakeholders, including the city government, the housing authority, county government, educational institutions, and nonprofit organizations. Many community leaders and organizations are doing important work, but there is insufficient centralized communication and collaboration to maximize their collective impact.

The forum underscored the importance of developing stronger partnerships across these sectors, which could foster more effective resource sharing, better coordination of efforts, and the creation of shared goals for community development.

4. **Community Engagement and Transparency:**

A critical issue that surfaced during discussions was the **need for greater citizen engagement** in the development process. Residents expressed concerns about the potential for **gentrification** and the displacement of long-standing communities as a result of new development and revitalization efforts. This fear often stems from a lack of transparency and communication about the nature and impact of development activities.

The forum strongly recommended that the city improve its communication with residents, involving them in the planning process, to ensure that they are informed, involved, and confident in the direction of development efforts. Public forums, town halls, and other citizen engagement methods could be employed to foster transparency and address community concerns.

---

## **Key Recommendations**

Based on the findings from the Economic Visioning Forum, the following recommendations were identified to guide Goldsboro's economic development efforts moving forward:

1. **Develop a Comprehensive Economic Development Strategic Plan:**

A comprehensive economic development plan should be developed with the updated vision serving as the foundation. This plan must incorporate strategies to support small businesses, improve neighborhoods, and address quality of life issues, particularly as they relate to housing, childcare, and family-friendly amenities. This strategic plan should also include clear goals and measurable outcomes to guide the city's development efforts in the coming years.

2. **Focus on Small Business Growth and Local Economic Development:**

Goldsboro should prioritize creating an environment that supports small businesses, entrepreneurs, and local innovation. This includes offering resources for business incubation, mentorship, and workforce development, as well as creating incentives that encourage investment in businesses that directly benefit the community.

3. **Prioritize Neighborhood Revitalization and Community Investment:**

Revitalization efforts should not be confined to the downtown area. A comprehensive approach should include revitalizing underdeveloped

neighborhoods, improving public spaces, and creating infrastructure that enhances the living experience for residents. Investment in these areas will not only improve quality of life but will also enhance the city's appeal to potential business investors.

4. **Improve Inter-Organizational Collaboration and Communication:**

Goldsboro should foster stronger partnerships between the city government, local businesses, educational institutions, and nonprofit organizations. The creation of a central communication hub or task force could improve coordination and ensure that all stakeholders are working together toward common goals.

5. **Enhance Citizen Engagement and Transparency:**

Greater transparency in development processes is critical. The city should create platforms that encourage regular feedback and involvement from residents to ensure that development aligns with their needs and desires. Strategies for addressing concerns about gentrification and displacement should be built into the planning and development process to ensure equity for all residents.

6. **Consider the Role of an Economic Development Professional:**

The city should explore the possibility of creating an economic development role within the city government or contracting with a professional economic developer. This person or team would be responsible for driving the city's economic strategy, building partnerships, and coordinating development efforts across all sectors.

7. **Support for Family-Friendly Initiatives:**

To attract and retain families, Goldsboro should focus on developing family-friendly amenities and services, including expanding childcare options and offering more recreational and cultural activities for all age groups.

8. **Encourage Broader Citizen Participation:**

Broader citizen involvement in planning and development is essential to ensuring that Goldsboro's economic future is inclusive and representative of the community's diversity. This will help prevent burnout of the small group of active community leaders and foster a sense of ownership and pride in the city's future.

---

## Conclusion

The Economic Visioning Forum provided valuable insights into the current state of Goldsboro's economic development and outlined several key areas for growth. The vision that emerged from the forum highlights the city's unique assets and positions it to maximize its potential as a thriving hub where agriculture, national defense, and transportation converge. However, the city's economic future will depend on focused

efforts to support small businesses, revitalize neighborhoods, and improve quality of life for residents.

To achieve this vision, Goldsboro must develop a comprehensive economic development strategic plan that is inclusive, transparent, and rooted in strong partnerships. By addressing these key areas of focus, Goldsboro can create a resilient and sustainable economy that not only attracts businesses but also supports the growth and well-being of its residents. The next steps will involve taking the recommendations from the forum and translating them into actionable goals that can drive Goldsboro's continued success.

---

**Next Steps:**

- Explore hiring an expert that can help the City create a Comprehensive Economic Development Plan. This could be through a consultant or the local COG.
- Establish a task force or subcommittee responsible for coordinating the plan's development and implementation.
- Increase citizen engagement through public forums, surveys, and other platforms to ensure that the community's needs are heard and addressed.
- Strengthen partnerships and communication across stakeholders to foster collaborative efforts and maximize resources.

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
FEBRUARY 17, 2025 CITY COUNCIL MEETING**

---

**TITLE:** Resolution Authorizing the City Manager to Execute a Contract with Kimley-Horn and Associates Inc. for the Creation of a New Comprehensive Land Development Plan

**DEPARTMENT:** Planning

---

**BACKGROUND:**

The City Council authorized the Planning Department to seek proposals for a new comprehensive land development plan. The Planning Department issued a request for proposal on September 3, 2024. Four proposals were received and include submissions from Insight Planning + Development, Inspire Placemaking Collective, Stewart, and Kimley-Horn and Associates LLC.

**DISCUSSION:**

A comprehensive land development plan selection committee was formed for the purpose of reviewing the submitted proposals. The selection committee was comprised of Interim Assistant City Manager Kelly Arnold, Planning Director Mark E. Helmer, Community Relations Director Felicia Williams, and Assistant Planning Director Kenny Talton. The selection committee graded each proposal based on their: experience with developing successful Comprehensive Land Development Plans for other NC municipalities; understanding of project scope and effective proposed work plan; qualifications of key personnel and ability to complete the project within a specified timeframe; the total cost of the project; and innovative engagement strategies and deliverables. Based on these criteria, the selection committee unanimously voted to recommend Kimley-Horn and Associates LLC.

**BUDGET RELATIONSHIP:**

The new Comprehensive Land Development Plan's total cost will be \$175,000.00. The plan is partially funded with \$87,500.00 allocated to the project in the 2024-2025 adopted budget. An additional \$87,500 commitment will be required in the 2025-2026 adopted budget.

**STRATEGIC PLAN RELATIONSHIP:**

A new comprehensive land use plan can be considered an essential element of the wider strategic plan and will serve the City Council, City Management, and Planning Staff in helping to guide development in a direction that will compliment the greater overall goals and objects of the City.

**STAFF RECOMMENDATION:**

The Planning Department recommends City Council adopt a resolution authorizing the City Manager to sign a contract with Kimley-Horn and Associates, LLC., for \$175,000.00 for the

creation of a new comprehensive land development plan for the City of Goldsboro.

**MANAGER'S RECOMMENDATION:**

---

**APPROVERS**

Laura Getz

Matthew Livingston



**RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT  
WITH KIMLEY-HORN FOR THE CREATION OF A COMPREHENSIVE LAND  
DEVELOPMENT PLAN**

**WHEREAS**, the City Council of the City of Goldsboro has heretofore found it to be in the public interest to undertake the creation of a new comprehensive land development plan; and

**WHEREAS**, Kimley-Horn was found to meet all City of Goldsboro requirements and is qualified to create the plan; and

**WHEREAS**, Kimley-Horn submitted a competitive bid of \$175,000. Although not the lowest bid, the Kimley-Horn proposal represents the greatest value of all received bids; and

**WHEREAS**, the Comprehensive Development Plan Selection Committee unanimously voted in favor of the Kimley-Horn bid proposal; and

**WHEREAS**, the City Council deems it in the best interest of the City of Goldsboro to execute a contract with Kimley-Horn for the creation of a comprehensive land development plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council hereby authorizes the City Manager to execute a contract with Kimley-Horn at a cost of \$175,000.00 for the creation of a comprehensive land development plan.
- 2) The project is funded with \$87,500.00 allocated to this project within the 2024-2025 budget and an additional \$87,500.00 to be allocated to the project within the proposed 2025-2026 budget.

This Resolution shall be in full force and effect from and after this February 17, 2025.

---

Charles Gaylor, IV  
Mayor

Attested by:

---

Laura Getz  
City Clerk

# City of Goldsboro

## (Services/Consulting Provided)

This Contract is made on \_\_\_\_\_

**BETWEEN Kimley-Horn and Associates, Inc.**, whose address is **200 South Tryon Street, Suite 200, Charlotte, NC 28202**, referred to as the “Contractor,”

**AND the City of Goldsboro** a political subdivision of the State of North Carolina and Property City, whose address is PO Box A, Goldsboro, NC 27533 (hereinafter referred to as “CITY”).

1. It is agreed and understood that the advertisement for bids, information for bidders, accepted proposal, general conditions, detailed specifications, bid request, addenda and drawings are a part and parcel of this Contract, to the same extent as if incorporated herein in full.
2. **AGREEMENT:** The contractor agrees to provide/perform certain goods, services, construction, alterations, or repairs (referred to as the “*Work*”) in accordance with this Contract and ***Schedule A***. All ***Work*** will be performed in a good, sound, and workmanlike manner. The terms and provisions of this Contract along with any attachments, schedules or exhibits hereto govern the relationship, duties and responsibilities of the parties. The provisions of this contract shall supersede and override any and all terms contained in any attachment, schedule or exhibit which are inconsistent in any way therewith.
3. **TERM OF CONTRACT:** Unless earlier terminated as set forth below, this Agreement shall be effective as of the date first set out above and shall continue for the current fiscal year. This Agreement may be renewed for successive one (1) year periods thereafter upon written agreement of both parties.
4. **PAYMENT TO CONTRACTOR:** CONTRACTOR shall receive from CITY rates specified in “***Schedule A***”, for services performed to the satisfaction of the CITY. Unless otherwise specified, CONTRACTOR shall submit an itemized invoice to CITY for Services performed. A Purchase Order number may be assigned to encumber the funds associated with this Contract and will appear on all invoices and correspondence mailed to CITY. Payment will be processed promptly upon receipt and approval of the invoice by CITY. No charges in addition to the agreed fee amounts stated in “Schedule A” shall be paid by the City without pre-authorization by authorized personnel and proper approval, via a change order request.
5. **INDEPENDENT CONTRACTOR:** CITY and CONTRACTOR agree that CONTRACTOR is an independent contractor and shall not represent itself as an agent or employee of CITY for any purpose in the performance of CONTRACTOR’s duties under this Contract. Accordingly, CONTRACTOR shall be responsible for payment of all federal, state, and local taxes as well as business license fees arising out of CONTRACTOR’s activities in accordance with this Contract. For purposes of this Contract taxes shall include, but not be limited to, Federal and State Income, Social Security and Unemployment Insurance taxes.  
  
CONTRACTOR, as an independent contractor, shall perform the Services required hereunder in a professional manner and in accordance with the standards of applicable professional organizations and licensing agencies.
6. **COMPLIANCE WITH LAWS:** CONTRACTOR represents that it is in compliance with all Federal, State, and local laws, regulations or orders, as amended or supplemented. The implementation of this Contract shall be carried out in strict compliance with all Federal, State, or local laws.
7. **LICENSURE, CERTIFICATION, AND REGISTRATION OF PERSONNEL:** All personnel provided or made available by Contractor to render services hereunder shall be licensed, certified or registered, as appropriate, in their respective areas of expertise as required by applicable North Carolina law for the duration of this contract.
8. **NON-DISCRIMINATION:** CONTRACTOR shall not discriminate against any employee or applicant for employment because of age, sex, race, creed, national origin, or disability. CONTRACTOR shall take affirmative action to ensure that qualified applicants are employed and that employees are treated fairly and legally during employment. In the event CONTRACTOR is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state, or local law or this provision, this Contract may be canceled, terminated or suspended in whole or in part by CITY, and CONTRACTOR may be declared ineligible for further CITY contracts.
9. **NON-APPROPRIATION CLAUSE:** CONTRACTOR acknowledges that the CLIENT is a governmental entity and

the validity of this Agreement, and any renewals or extensions thereof, is based upon the availability of public funding under the authority of its statutory mandate. In the event that public funds are not available and not appropriated for the performance of the CLIENT's obligations under this Agreement, then this Agreement shall automatically expire without penalty to the CLIENT 30 days after written notice to VENDOR of the non-appropriation of public funds.

- 10. CHANGES:** This Contract can only be changed by an agreement in writing signed by both the City and the Contractor. No variations, alterations, deviations, deletions or extra work can be made unless both the City and the Contractor specifically agree in writing
- 11. DISPUTE RESOLUTION:** Contractor and City shall attempt to resolve conflicts or disputes under this Agreement in a fair and reasonable manner and agree that if resolution cannot be made to attempt to mediate the conflict by a professional mediator. If mediation does not settle any dispute or action which arises under this Agreement or which relates in any way to this Agreement or the subject matter of this Agreement within ninety (90) days after either party requests mediation, the dispute or conflict shall be subject to litigation. This Agreement shall be governed by, and construed in accordance with, the laws of the State of North Carolina. Venue for resolution of any dispute shall be in Wayne County, North Carolina
- 12. TERMINATION:** The CITY reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Contractor, in the event Contractor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. The CITY also reserves the right to terminate the contract immediately, with written notice to Contractor, for convenience, if the CITY believes, in its sole discretion that it is in the best interest of the CITY to do so. The Contractor will be compensated for work performed and accepted and goods accepted by the CITY as of the termination date if the contract is terminated for convenience of the CITY. Any award under this procurement process is not exclusive and the CITY reserves the right to purchase goods and services from other vendors when it is in the best interest of the CITY.
- 13. INSURANCE:** The CONTRACTOR, upon execution of this Contract, shall furnish to the CITY a Certificate of Insurance reflecting the minimum limits stated in "**Schedule B**" including General Liability coverage and Worker's Compensation regardless of number of employees. The Certificate shall provide for thirty (30) days advance written notice in the event of a decrease, termination, or cancellation of coverage. Providing and maintaining adequate insurance coverage is a material obligation of the CONTRACTOR. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The CONTRACTOR shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this Contract. The limits of coverage under each insurance policy maintained by the CONTRACTOR shall not be interpreted as limiting the CONTRACTOR's liability and obligations under the Contract.
- 14. INDEMNITY:** To the fullest extent permitted by laws and regulations, CONTRACTOR shall indemnify and hold harmless the CITY and its officials, agents, and employees from and against all claims, damages, losses, and expenses, direct, indirect, or consequential (including but not limited to costs related to court action or arbitration) to the extent caused by the CONTRACTOR's negligent performance of this Contract or the negligent performance of its officials, employees, or contractors under this Contract or under contracts entered into by the CONTRACTOR in connection with this Contract. This indemnification shall survive the termination of this Contract.
- 15. OWNERSHIP OF MATERIALS:** The Contractor will continue to own all materials delivered and work performed until paid for by the City. The Contractor will have access to these materials and work at all reasonable times.
- 16. CARE OF PROPERTY:** The Contractor will protect the work, materials, property and adjacent property from damage or loss. The Contractor will also take proper precautions for the safety of the public. The Property will be kept free of waste, rubbish, and surplus materials. The Contractor will leave the Property "broom clean" before being entitled to the final payment under this Contract. The Contractor will also pay for, repair or replace any damage or loss caused by the Contractor's failure to perform this Contract.
- 17. PERMITS & BUSINESS REGISTRATION:** The Contractor shall obtain any/all required building permits or approvals as required by law and complete a Business Registration Application with the City Inspections Department. The City will pay for these permits or approvals and cooperate in obtaining them.
- 18. CONTRACTOR'S CONTINUING LIABILITY:** The Contractor will be liable for defective, faulty, or improper materials or workmanship. Upon written notice, the Contractor will immediately remedy all defects, faults or omissions

and complete all unfinished work.

**19. NOTICES:** All notices under this Contract must be in writing. The notices must be delivered personally or mailed by certified mail, return receipt requested, to the other party at the address written in this Contract or to that party's attorney.

**20. FEDERAL TAXES:** The City of Goldsboro is exempt from and will not pay Federal Excise or Transportation taxes.

**21. NORTH CAROLINA SALES TAX:** The City of Goldsboro is Not exempt from and will pay North Carolina Sales and Use Taxes.

**22. GOOD STANDING WITH CITY:** CONTRACTOR certifies that it is not delinquent on any taxes, fees, or other debt owed by CONTRACTOR to the CITY. CONTRACTOR covenants and agrees to remain current on any taxes, fees, or other debt owed by CONTRACTOR to CITY during the Term of this Contract.

**23. SUSPENSION AND DEBARMENT:**

23.1. The contractor certifies to the best of his or her knowledge and belief, that the applicant and its principals:

23.1.1. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal, State or Local Department or agency.

23.1.2. have not within a 3-year period preceding this proposal been convicted of or had a valid judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

23.1.3. are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

23.1.4. Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

23.2. The applicant agrees that it will include this certification, without modification, in all lower tier covered transactions (i.e., transactions with sub- grantees and/or contractors) and in all solicitations for lower tier covered transactions.

**24. GOVERNING LAW:** This Contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this Contract shall be brought in the General Court of Justice in the County of Wayne and the State of North Carolina.

**25. E-VERIFY:** As a condition of payment for services rendered under this agreement, CONTRACTOR shall comply with the requirements of Article 2 of Chapter 64 of the General Statutes. Further, if CONTRACTOR provides the services to the City utilizing a subcontractor, CONTRACTOR shall require the subcontractor to comply with the requirements of Article 2 of Chapter 64 of the General Statutes as well. CONTRACTOR shall verify, by affidavit, compliance of the terms of this section upon request by the City.

**26. IRAN DIVESTMENT ACT:** Contractor certifies that, as of the date of this document, it is not on the Final Divestment List as created by the State Treasurer pursuant to NC General Statutes, Article 6E Iran Divestment Act and is in compliance with the requirements of the act. The contractor shall not utilize in the performance of the contract any subcontractor that is identified on the Final Divestment List. Contracts valued at less than \$1,000.00 are exempt from this restriction.

**27. DIVESTMENT FROM COMPANIES THAT BOYCOTT ISRAEL:** The vendor or contractor certifies that it has not been designated by the North Carolina State Treasurer as a company engaged in the boycott of Israel pursuant to NC General Statutes, Article 6G Divestment From Companies Boycotting Israel. It is the responsibility of each vendor or contractor to monitor compliance with this restriction. Contracts valued at less than \$1,000.00 are exempt from this restriction

**28. PARTIES:** Both the City and the Contractor are bound by this Contract. All parties who lawfully succeed to their rights and responsibilities are alsobound.

**29. NOTICE TO CITY:** Do not sign any completion certificate or agreement stating that you are satisfied with the entire project before this project is complete.

**AUTHORITY:** By execution hereof, the person signing for CONTRACTOR below certifies that he/she has read this Contract and that he/she is duly authorized to execute this Contract on behalf of the CONTRACTOR. This Contract, together with any amendments or modifications, may be executed in one or more counterparts, each of which shall be deemed an original and all of which shall be considered one and the same agreement. This Contract may also be executed electronically. By signing electronically, the parties indicate their intent to comply with the Electronic Commerce in Government Act (N.C.G.S § 66-358.1 et seq.) and the Uniform Electronic Transactions Act (N.C.G.S § 66-311 et seq.). Delivery of an executed counterpart of this Contract by either electronic means or by facsimile shall be as effective as a manually executed counterpart.

Witnessed or attested by:

\_\_\_\_\_

By: \_\_\_\_\_ (Seal)  
Contractor

\_\_\_\_\_  
Title

CITY OF GOLDSBORO

\_\_\_\_\_  
City Clerk

By: \_\_\_\_\_ (Seal)  
City Manager

This instrument has been pre-audited in the manner required  
by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_  
(Signature of Finance Director)

\_\_\_\_\_  
Printed Name of Finance Director

## Scope of Services

Kimley-Horn and Associates, Inc. (“Kimley-Horn” or “Consultant”) is pleased to submit this scope of services to the City of Goldsboro (“Client” or “the County”) to develop a new Comprehensive Land Development Plan. Kimley-Horn will provide the services specifically set forth below.

### *Task 1 – Project Initiation and Management*

#### Task 1.1 – Project Work Plan (with Community Engagement Strategy) and Data Assembly

The Consultant will create a Project Work Plan that will include an overview of the planning process and milestone schedule. The work plan also will include a Community Engagement Strategy that describes the type and timing of engagement activities. The Consultant will submit a digital draft to the Client and will incorporate up to one (1) round of comments.

The Consultant will submit a data needs request that lists technical data (e.g., GIS data) and applicable documents (e.g., previous plans, local ordinances, approved developments). The Client will assemble and transmit the data to the Consultant using a ShareFile site provided by the Consultant. The Client will provide the Consultant with requested county- or municipal-managed GIS data, as available. The Consultant will obtain other data (e.g., demographics and community attributes).

#### Task 1.2 – Kickoff Meeting and Tour

The Consultant will facilitate a kickoff meeting with City staff to review the Project Work Plan and discuss the Community Engagement Strategy, previous planning efforts, data collection, and project goals and objectives. Following the meeting, attendees will participate in a driving tour of the City to view items addressed during the discussion. The Consultant will coordinate with the Client on the meeting date, time, and venue. The Client will be responsible for reserving space for the meeting and coordinating transportation for the driving tour, if necessary. The Consultant will facilitate the meeting.

#### Task 1.3 – Client Coordination and Progress Reporting

The Consultant will conduct bi-weekly coordination calls with a core Technical Team of City staff and provide a web-based meeting platform for video conference calling.

### *Task 2 – Community Outreach and Engagement*

#### Task 2.1 – Project Branding

The Consultant will develop two (2) options for a branding theme, including a project moniker, color scheme, and design templates, such as headers/footers, mapping title blocks, and fonts. The Client will select the preferred option, which the Consultant will incorporate into materials generated by the project team. Design files will be provided to the client for future use.

#### Task 2.2 – Project Website

The Consultant will create an interactive project website using the Social Pinpoint platform to serve as the digital project hub for the CLDP. The hub will include project information, opportunities to provide feedback, and a schedule of events, as applicable. The Consultant will perform setup, management, and content curation exclusively for and throughout the

duration of the CLDP process. The project website will use automated translation functionality provided by Social Pinpoint. The project website will remain active for six months following the adoption of the CLDP.

### **Task 2.3 –Advisory Committee Meetings**

The Client will identify members for an Advisory Committee to guide the CLDP process. The Consultant will create a handbook for the Advisory Committee that describes the purpose of the planning process and outlines the roles and responsibilities of the Advisory Committee. The Consultant will prepare materials for and facilitate up to four (4) meetings with the Advisory Committee, not to exceed 90 minutes per meeting. The Consultant will coordinate with the Client on the meeting date and time. The Client will reserve meeting space and, if desired, provide food/beverages. The Consultant will send out meeting notifications to participants, track RSVPs, prepare meeting materials, facilitate the meetings, and summarize meeting attendance and outcomes. Additional meetings can be accommodated as additional services.

### **Task 2.4 – Planning Board and City Council Joint Work Sessions**

The Consultant will prepare materials for and facilitate up to three (3) joint work sessions with the Planning Board and City Council not to exceed 90 minutes per work session. The Consultant will coordinate with the Client regarding the date and time of the work sessions. The Client will reserve meeting space, send meeting notifications, and, if desired, provide food/beverages. The Consultant will prepare meeting materials, facilitate the meetings, and summarize outcomes. Additional work sessions can be accommodated as additional services.

### **Task 2.5 – Stakeholder Engagement**

The Consultant will work with the Client to identify individuals and small groups that should participate in targeted stakeholder outreach. The Consultant will facilitate two (2) rounds of stakeholder meetings. For each round, the Consultant will meet with up to four (4) groups (i.e., a total of 8 stakeholder meetings is included in the Scope of Services.) It is expected that the meetings (60 to 75 minutes each) will be scheduled over two (2) consecutive days in coordination with a Community Workshop (i.e., the day before, the day of, and/or the day after a Community Workshop). Once the groups are identified, the format (e.g., roundtable discussion, drop-in work session) will be determined in consultation with the Client. The Client will reserve meeting space and, if desired, provide food/beverages. The Client will be responsible for contacting the stakeholders and scheduling the meetings. The Consultant will prepare materials, facilitate the meetings, and summarize outcomes. Additional meetings, including one-on-one discussions, can be accommodated as additional services.

### **Task 2.6 – Community Workshops**

The Consultant will facilitate up to two (2) community workshops. The timing of meetings will be determined in consultation with the Client. The Consultant will coordinate with the Client on the format and timing of the meetings. Up to four (4) Consultant team members will attend the events. The Client will be responsible for reserving meeting space and promoting the event using materials developed by the Consultant. The Consultant will facilitate the event. The Client will provide incidentals, such as refreshments, if desired. The Consultant will provide a summary of the meeting in electronic PDF format. Additional workshops can be accommodated as additional services.

### **Task 2.7 – Digital Engagement**

The Consultant will create up to three (3) digital engagement tools (e.g., an online survey, interactive map) to be launched in association with the Community Workshops. The digital engagement tool will be administered using Social Pinpoint. The Consultant will create an abstract that describes the purpose and intent of the digital engagement tool. Once the Client confirms the abstract, the Consultant will build a draft survey to be reviewed by the Client. The Client will provide one (1) set of consolidated comments, and the Consultant will provide a demo of the final draft survey

before finalizing the survey. The Consultant will briefly summarize the digital engagement outcomes in electronic PDF format.

### **Task 2.8 – Special Events**

The Consultant will participate in one (1) special event (e.g., having a booth at a festival, farmer’s market, or other scheduled community events). Other special event options could include school or community organization activities. The event will be selected in consultation with the Client. Up to two (2) Consultant team members will attend the event for up to three (3) hours. The Client will be responsible for reserving space at the event and providing tables, chairs, and tent (if necessary). The Consultant will summarize the special event in electronic PDF format. Additional pop-up events can be accommodated as additional services.

### **Task 2.9 – Presentations for CLDP Adoption**

The Consultant will participate in up to two (2) presentations to the Planning Board or City Council. The Consultant will coordinate with the Client on the audience and timing of the presentations. The Client will ensure the CLDP appears on the agenda and will coordinate posting notices of a public hearing. The Consultant will prepare materials for the presentations. Additional presentations can be accommodated as additional services.

### **Task 2.10 – Community Engagement Summary**

The Consultant will summarize each engagement event to reflect its timing, purpose, audience, and outcome. The summary will document the number of participants and input received. The Consultant will compile the event summaries into a single Community Engagement Summary document. As part of Task 7.3, the Consultant will provide print- and web-ready PDFs, Adobe InDesign packages, and a Microsoft Word file with narrative from the Community Engagement Summary.

## ***Task 3 – Community Needs Assessment***

### **Task 3.1 – Existing Plan Review**

The Consultant will review up to eight (8) plans to evaluate ways these documents influence growth, land use, transportation, environment, parks and recreation, and the provision of community services and facilities in Goldsboro. Vision statements and goals from these plans will be documented to better understand how these plans relate to and inform the development of the CLDP.

### **Task 3.2 – Demographic Trends, Housing, and Economic Development**

The Consultant will review demographic indicators for population (e.g., growth, minority status), housing and development (e.g., age of structure, sales, building permits, vulnerability), economy (e.g., employment status, income, poverty status), and education (e.g., education attainment, school enrollment). Growth projections will be provided, and regional and national trends will be noted. The Consultant will report market trends by analyzing baseline and historical conditions; the location, direction, and outcomes of investment decisions; and the use of real estate by various sectors of the local economy. Market trends will be presented as strengths, weaknesses, opportunities, and threats (SWOT). The Consultant will incorporate newly collected information into a comprehensive view of demographic and economic trends. Demographic and market trends will be presented in the Community Characteristics Report using maps and graphics.

### **Task 3.3 – Land Use Screening and Suitability Analysis**

The Consultant will determine development status by categorizing parcels in the study area based on tax value (land and improvement value), size, and existing land use to identify areas susceptible to change. The development status analysis



will be based on the most recent available tax parcel data provided by the Client. The Consultant will describe development status using categories such as developed, undeveloped, underdeveloped large parcel, underdeveloped small parcel, and conserved open space based on parcel analysis. The Consultant will show portions of the study area that exist as public right-of-way (i.e., not generally located within parcels). The Consultant will account for approved developments by overlaying information provided by the Client on the map. The development status will identify locations theoretically able to receive new growth.

#### **Task 3.4 – Natural and Built Environment**

The Consultant will use ArcGIS to map and analyze the study area’s natural features, including environmental areas, green infrastructure, bodies of water, wetlands and floodplains, steep slopes, and parks. The Consultant also will map physical features, such as places of worship, cultural resources, medical facilities, and historic districts and sites. Community facilities—such as schools; libraries; civic uses; and fire, police, and rescue stations—also will be documented. The Consultant will document potential flooding and storm event impacts based on available data. For utilities, the Consultant will build upon the review of current plans and use existing GIS utility system mapping, as available, to document existing infrastructure. GIS map packages will be provided to the Client as part of Task 7.3.

#### **Task 3.5 – Transportation and Mobility**

The Consultant will combine previous planning efforts with available mapping, demographic trends, land use data, traffic counts, crash statistics, existing infrastructure, and travel patterns where appropriate. Using available data, the Consultant will assess transportation issues and needs based on existing and future land uses.

#### **Task 3.6 – Community Characteristics Report**

The Consultant will create a Community Characteristics Report that briefly summarizes the information collected and synthesized in Task 3. An electronic copy of the draft report will be submitted to the Client for review. If desired, the Client will coordinate the review process with City staff and the Advisory Committee and will provide one (1) set of consolidated comments to the Consultant. The Consultant will revise the draft report one (1) time based on the consolidated comments from the client and provide a digital copy of the final document. As part of Task 7.3, the Consultant will provide print- and web-ready PDFs and Adobe InDesign packages of the Community Characteristics Report.

### ***Task 4 – Visioning and Guiding Principles***

#### **Task 4.1 – Vision and Guiding Principles**

The Consultant will work with the Advisory Committee to establish a vision statement on the understanding of baseline conditions and the synthesis of initial community engagement activities. The vision statement will inform a set of Guiding Principles that identify strengths and opportunities in Goldsboro and represent characteristics experienced or desired by the people who live, work, and visit the City.

### ***Task 5 – Growth Strategy***

#### **Task 5.1 – Conceptual Growth Strategy**

The Consultant will create a list of conceptual growth ideas and a supporting map to help ensure Goldsboro’s land use strategy responds to current and projected conditions in the City and community feedback.

## Task 5.2 – Future Land Use Map and Classifications

The Consultant will create a new Future Land Use Map to communicate preferred future land uses in Goldsboro. The Consultant will begin by vetting the land use classifications from the Envision 35 Goldsboro Urbanized Area Comprehensive Plan. Then, the Consultant will work with the Technical Team to update and supplement the classifications as necessary before creating a new Future Land Use Map.

## *Task 6 – Plan Development*

### Task 6.1 – Framework Elements

The Consultant will develop supportive policies for the following topics. The organization of the policy framework will be determined in consultation with the Technical Team.

- **Transportation and Mobility**—This framework will fold in locally relevant outputs from previous plans and new multimodal recommendations, which will be vetted against the Future Land Use Map. This supportive element will consider emerging mobility technologies, street connectivity, and active transportation opportunities.
- **Economic Development**—This framework element will revisit the market assessment from Task 3 with additional emphasis on the Future Land Use Map. Strategies that encourage and facilitate economic growth in alignment with the vision and planning principles will be recommended. This framework will show the challenges and opportunities associated with different types of economic development in the study area.
- **Housing**—This framework element will tie the housing characteristics identified in Task 3 to the Future Land Use Map. Consideration will be given to programs and policies that align housing diversity (i.e., type and price point) and supply to the needs of existing and future residents.
- **Infrastructure and Public Services**—This framework element will identify potential impacts of the Future Land Use Map on future capacity improvements to create mapped tiered service areas. Water and sewer modeling will not be conducted. A more detailed Capital Improvement Program can be developed as an additional service.
- **Recreation and Trails**—This framework element will review the most recent Parks and Recreation Comprehensive Plan in the context of community input and the Future Land Use Map. The Consultant also will coordinate trail recommendations between this element and the Transportation and Mobility framework element. As an additional service, a full standalone update to the Parks and Recreation Comprehensive Plan can be developed.
- **Natural Resources and Environmental**—This framework element will describe how the CLDP can protect and leverage natural resources, sensitive areas, and vulnerable places.

### Task 6.2 – Implementation Strategy

The Consultant will identify strategies (plans, programs, policies, and projects) as part of the development of the supportive framework elements. The strategies will be organized around the Plan’s guiding principles and placed into a matrix that shows implementation tiers. The Consultant will work with the Client to define the tiers. Given the likely disconnect between resources and cost (time and money), a balance between short- and intermediate-term opportunities (e.g., 5-, 10-, and 15-year horizon) and longer-term strategic investments may be the preferred option. The Consultant will develop an action plan that provides an additional layer of detail to the strategy board by showing likely costs, who is best positioned to lead, what partners need to be engaged, and potential funding sources (if applicable). The action plan will outline the next steps and will be organized in a way that allows staff and decision-makers to track progress and schedule future-year improvements.

## *Task 7 – Reporting and Adoption*

### Task 7.1 – Comprehensive Land Development Plan Report

The Consultant will create a comprehensive plan report to communicate the process and outcomes of the CLDP. The Consultant will provide a design template and outline that describes the major elements, sections, and maps to be included in the draft report. The report will be created in Adobe InDesign. The Client and Consultant will work collaboratively to limit the rounds of edits based on the following review process:

- **Draft 1: Initial Staff Review**—An electronic copy of the draft report will be submitted to the Client for review. The Client will coordinate the review process and will provide one (1) set of consolidated comments to the Consultant.
  - **Consultant Team Revision 1:** The Consultant will revise the report based on the comments provided.
- **Draft 2: Staff Review**— Following the revisions to Draft 1, the Consultant will present key elements of the report at an Advisory Committee meeting. After the meeting, the Consultant and Client will review input from the Advisory Committee and create a set of consolidated comments.
  - **Consultant Team Revision 2:** The Consultant will revise the report based on the consolidated comments.
- **Draft 3: Planning Board and City Council Joint Review**—The Consultant will provide a draft for review by the Planning Board and City Council before a joint work session (as described in Task 2.4). After the work session, the Consultant and Client will review the input received and create a set of consolidated comments.
  - **Consultant Team Revision 3:** The Consultant will revise the report based on the consolidated comments.
- **Draft 4: Adoption Draft**—As outlined in Task 2.9, the Consultant will present the Adoption Draft to the Planning Board for recommendation for adoption and to the City Council for adoption.
  - **Consultant Team Revision 4:** The Consultant will revise the report to correct minor editorial edits such as spelling and grammar mistakes.

Following Consultant Team Revision 4, the Consultant will provide five (5) bound color copies of the final report. As part of Task 7.3, the Consultant will provide print- and web-ready PDFs, as well as an Adobe InDesign package of the final report.

### Task 7.2 – Executive Summary

The Consultant will create an executive summary as a supplement to the adopted final report. An electronic copy of the executive summary will be submitted to the Client for review. The Client will coordinate the review process and will provide one (1) set of consolidated comments to the Consultant. The Consultant will revise the executive summary one (1) time based on the comments provided. The Consultant will provide five (5) bound color copies of the executive summary. As part of Task 7.3, the Consultant will provide print- and web-ready PDFs and an Adobe InDesign package of the executive summary.

### Task 7.3 – Technical Data and Digital Files

Following the final reports' acceptance, the Consultant will compile technical data (e.g., spreadsheets, GIS map packages, and geodatabase) and digital files (e.g., report, images, graphics, maps) for delivery via USB or ShareFile. Print- and web-ready PDFs of the final report and executive summary will be provided. InDesign files will be packaged and provided to the Client to give full access to the document for future revisions and updates to the document, images, and graphics.

## Additional Services

Any services not specifically provided for in the above scope will be considered additional services. Additional services Kimley-Horn can provide include, but are not limited to, the following:

- Advisory Committee Meetings – The Consultant can conduct additional Advisory Committee meetings based on Task 2.3. Anticipated Fee: \$6,000 per meeting
- Planning Board and City Council Joint Work Sessions or Presentations – The Consultant can conduct additional work sessions with the Planning Board and/or City Council based on Task 2.4 and Task 2.9. Anticipated Fee: \$6,000 per meeting
- Stakeholder Meetings – The Consultant can conduct additional stakeholder meetings based on Task 2.5. Anticipated Fee: \$1,500 to \$5,000 (varies based on format and number of meetings)
- Community Workshops – The Consultant can conduct additional community workshops based on Task 2.6. Anticipated Fee: \$12,000 per workshop
- Special Events – The Consultant can conduct additional special events based on Task 2.8. Anticipated Fee: \$5,500 per event

## Fees and Expenses

Kimley-Horn will perform the services in Tasks 1 - 7 for the total lump sum fee below. Individual task amounts are informational only.

|                 |                                   |           |
|-----------------|-----------------------------------|-----------|
| Task 1          | Project Initiation and Management | \$ 12,690 |
| Task 2          | Community Outreach and Engagement | \$ 35,920 |
| Task 3          | Community Needs Assessment        | \$ 20,130 |
| Task 4          | Visioning and Guiding Principles  | \$ 10,060 |
| Task 5          | Growth Strategy                   | \$ 37,630 |
| Task 6          | Plan Development                  | \$ 30,190 |
| Task 7          | Reporting and Adoption            | \$ 25,380 |
| Direct Expenses |                                   | \$ 3,000  |

|                           |                  |
|---------------------------|------------------|
| <b>Total Lump Sum Fee</b> | <b>\$175,000</b> |
|---------------------------|------------------|

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

**GENERAL INSURANCE REQUIREMENTS  
For City of Goldsboro Contracts**

**Certificate of Insurance Requirements**

1. The Insurance Company must be located and licensed to do business in the United States.
2. The Insured Name on the certificate must be identical to the Legal Entity name listed on the exhibit contract.
3. The Additional Insured Column must indicate an endorsement is included.
4. Policy period must cover the dates of the contract or service period.
5. Minimum General Liability insurance limits:
  - a. General Service Contract
    - i. \$1,000,000.00 Any One Occurrence
    - ii. \$1,000,000.00 Any One Person or Organization
    - iii. \$2,000,000.00 Products/Completed Operations Aggregate
    - iv. \$2,000,000.00 General Aggregate (Per Project)
  - b. Construction and Repair (Real Property) Contract
    - i. \$1,000,000.00 Each Accident
    - ii. \$2,000,000.00 Each Accident (Preferred Limit)
6. Workers Compensation, although ***not*** required by the State of North Carolina if the employer has less than 3 employees, coverage is required by the City of Goldsboro with the following limits:
  - a. General Services Contract
    - i. \$500,000.00 Each Accident
    - ii. \$500,000.00 Each Employee for Injury by Disease
    - iii. \$500,000.00 Aggregate for Injury by Disease
  - b. Construction and Repair (Real Property) Contract
    - i. \$1,000,000.00 Each Accident
    - ii. \$1,000,000.00 Each Employee for Injury by Disease
    - iii. \$1,000,000.00 Aggregate for Injury by Disease
7. Other types of coverage may be required by the City depending on the type of labor/service being procured. Coverage requirements and limits will be determined for individual contracts during the project procurement process. (Examples: Auto, Umbrella, Professional Liability)
8. In the Description of Operations box, name the City of Goldsboro, its officers, employees and agents as additional insured using the quoted text provided in paragraph 10.a.
9. The City of Goldsboro shall be named a Certificate Holder.

City of Goldsboro  
Attn: Finance Department  
P.O. Drawer A  
Goldsboro, NC 27533
10. An Additional Insured Endorsement (Form CG 2026) must be attached to the certificate.
  - a. The Additional Insured Endorsement Form CG2026 (sometimes referred to as an Indemnification Binder) must include the text ***“The City of Goldsboro, its officers, employees and agents are additional insured under this insurance policy as required by written contract subject to policy terms, conditions or exclusions.”***
11. The Policy Number on the endorsement page must match the policy number on the Certificate of Liability Insurance.
12. The City reserves the right to require additional insurance limits and/or endorsements depending on the services provided.

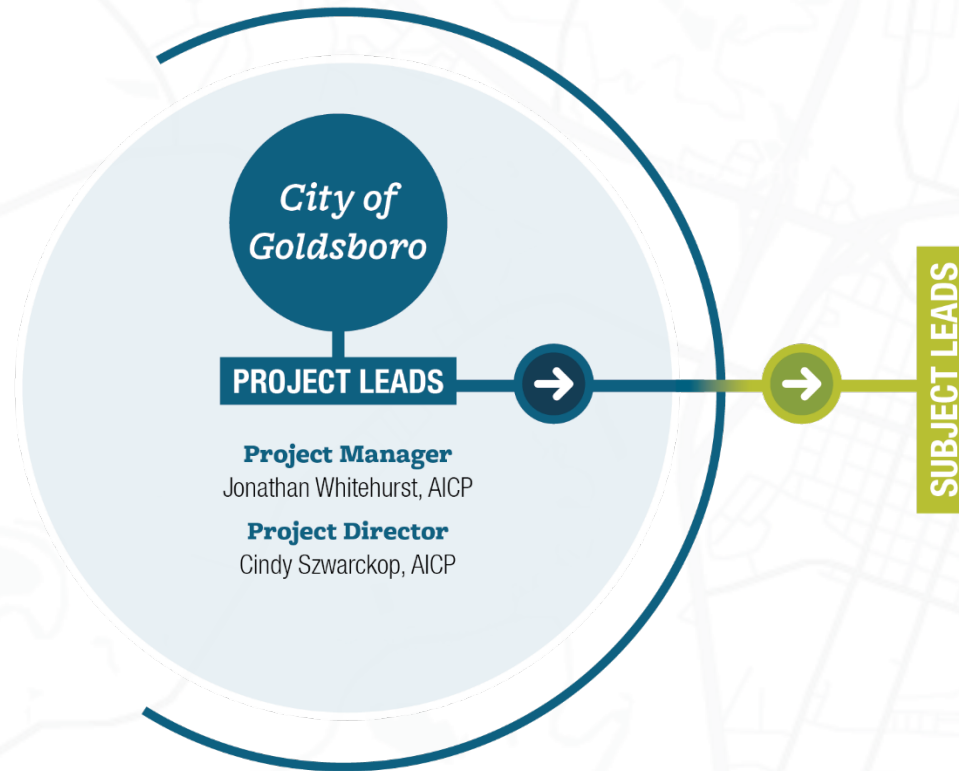


February 17, 2025





# The Kimley-Horn Team



## Land Use and Development

Jonathan Whitehurst, AICP



## Codes and Regulations

Cindy Szwarcop, AICP



## Economic Development and Market Research

Jessica Rossi, AICP



## Demographic Profile and Housing

Jackie Peters, AICP



## Public Facilities and Infrastructure

Nolan Raney, PE



## Natural Environment

Jason Hartshorn, PWS



## Parks and Recreation

Nick Kuhn, PLA



## Urban Design

Dan Ford



## Transportation and Mobility

Starla Couso, AICP



## Complete Streets

Kristina Whitfield, PE, AICP



## Cultural Resources and Historic Preservation

Blair Knighting, AICP



## GIS

Rachel Patterson, PLS, GISP



## Graphic Design and Illustrations

Lydia Newhouse, UAP



## Hazard Mitigation and Resiliency

Jonathan Guy, PE, AICP, PTOE



## Community Engagement

Jonathan Whitehurst, AICP  
Cindy Szwarcop, AICP



# We will ask stakeholders and the community to **co-create** the Comprehensive Plan.





# By Starting with a Compelling Brand



# And Meeting People Where They Are

|                       | Phase 1   Vision                                                                                                                                                                                                                                                                                                                                                                                                            | Phase 2   Plan                                                                                                                                                                                                                                                                                                                                                                                               | Phase 3   Act                                                                                                                                                                                                                                                                                                            |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Engagement Focus      | <ul style="list-style-type: none"> <li>» Build awareness of the planning process</li> <li>» Educate on the purpose of the plan</li> <li>» Collect input on vision and needs</li> </ul>                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>» Confirm what we learned so far</li> <li>» Collect input on the land use strategy and supportive policies</li> </ul>                                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>» Present key elements of the comprehensive land development plan</li> <li>» Collect final input before adoption</li> </ul>                                                                                                                                                       |
| Engagement Activities | <ul style="list-style-type: none"> <li>» Technical Team Coordination</li> <li>» Planning Board and City Council Work Sessions</li> <li>» Steering Committee Meetings</li> <li>» Project Website Launch</li> <li>» Stakeholder Meetings</li> <li>» Digital Engagement: Online Survey, Online Flash Polls, Digital Ideas Wall</li> <li>» Community Workshops</li> <li>» Pop-Up Events</li> <li>» Meetings-in-a-Box</li> </ul> | <ul style="list-style-type: none"> <li>» Technical Team Coordination</li> <li>» Planning Board and City Council Work Sessions</li> <li>» Steering Committee Meetings</li> <li>» Stakeholder Meetings</li> <li>» Online Survey (Growth Options)</li> <li>» Digital Engagement: Online Survey, Online Flash Polls, Interactive Land Use Map</li> <li>» Community Workshops</li> <li>» Pop-Up Events</li> </ul> | <ul style="list-style-type: none"> <li>» Technical Team Coordination</li> <li>» Planning Board and City Council Work Sessions</li> <li>» Steering Committee Meetings</li> <li>» Digital Engagement: Online Comment Form</li> <li>» Public Review Period</li> <li>» Adoption Hearings</li> <li>» Pop-Up Events</li> </ul> |



# And Showing Participants the Influence of Their Participation

## By the Numbers

### Meetings, Workshops and Surveys



**750+** touch points

Anyone who attended a meeting, participated in a workshop, or completed a survey



**22,100+** individual data points



**3,200+** written comments



**1,100+** hours invested

### Project Website



**8,000+** visits



**1,900+** unique users



## ENGAGEMENT SPOTLIGHT

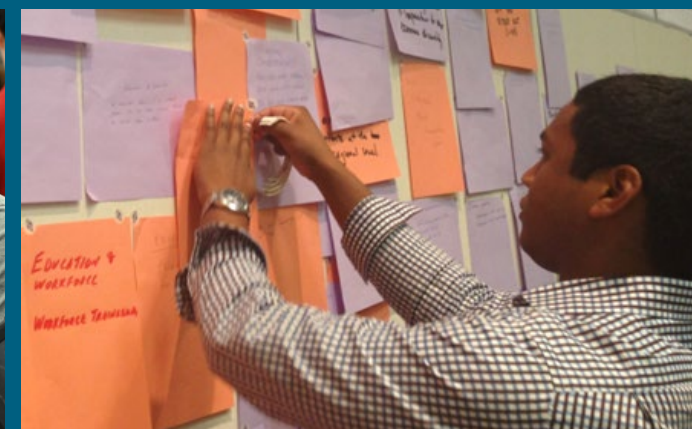
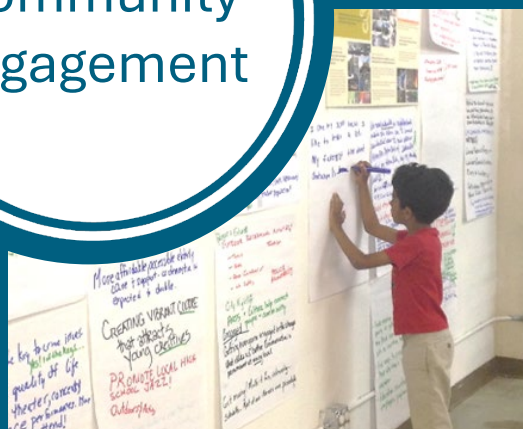
The Engagement Spotlights throughout the report feature key outcomes from the online surveys and community conversations held during the planning process.





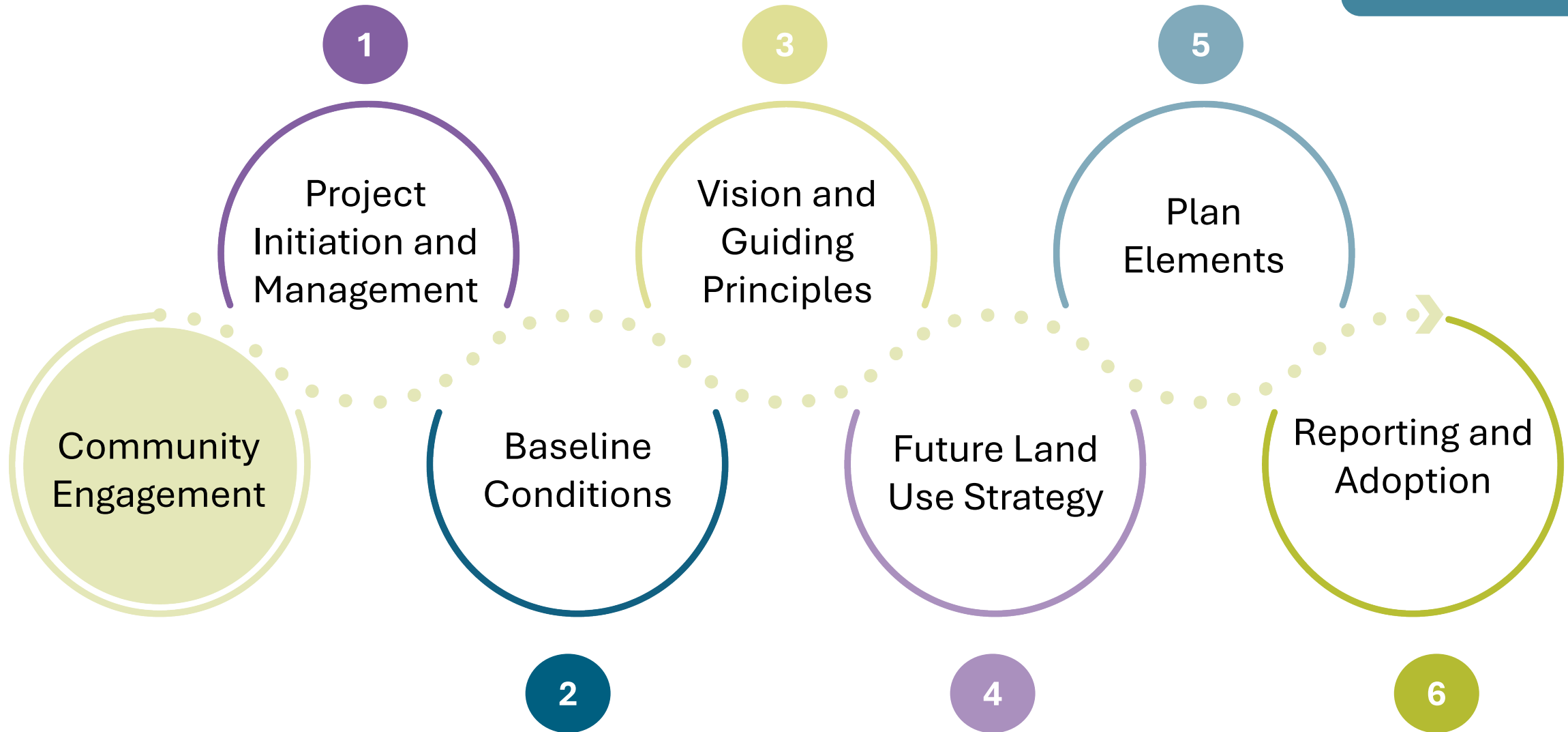


## Community Engagement

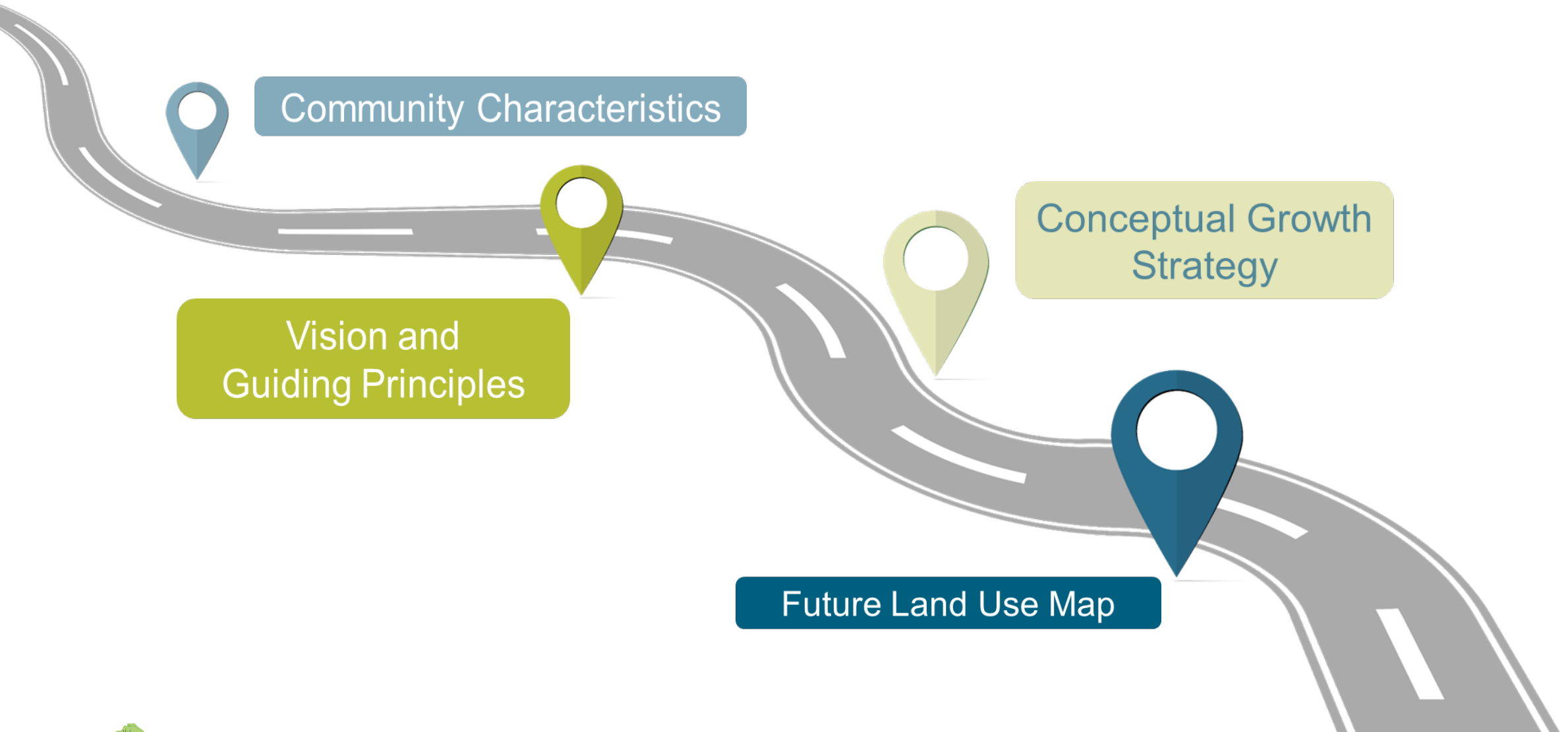


# Planning Process

12- to 15-months

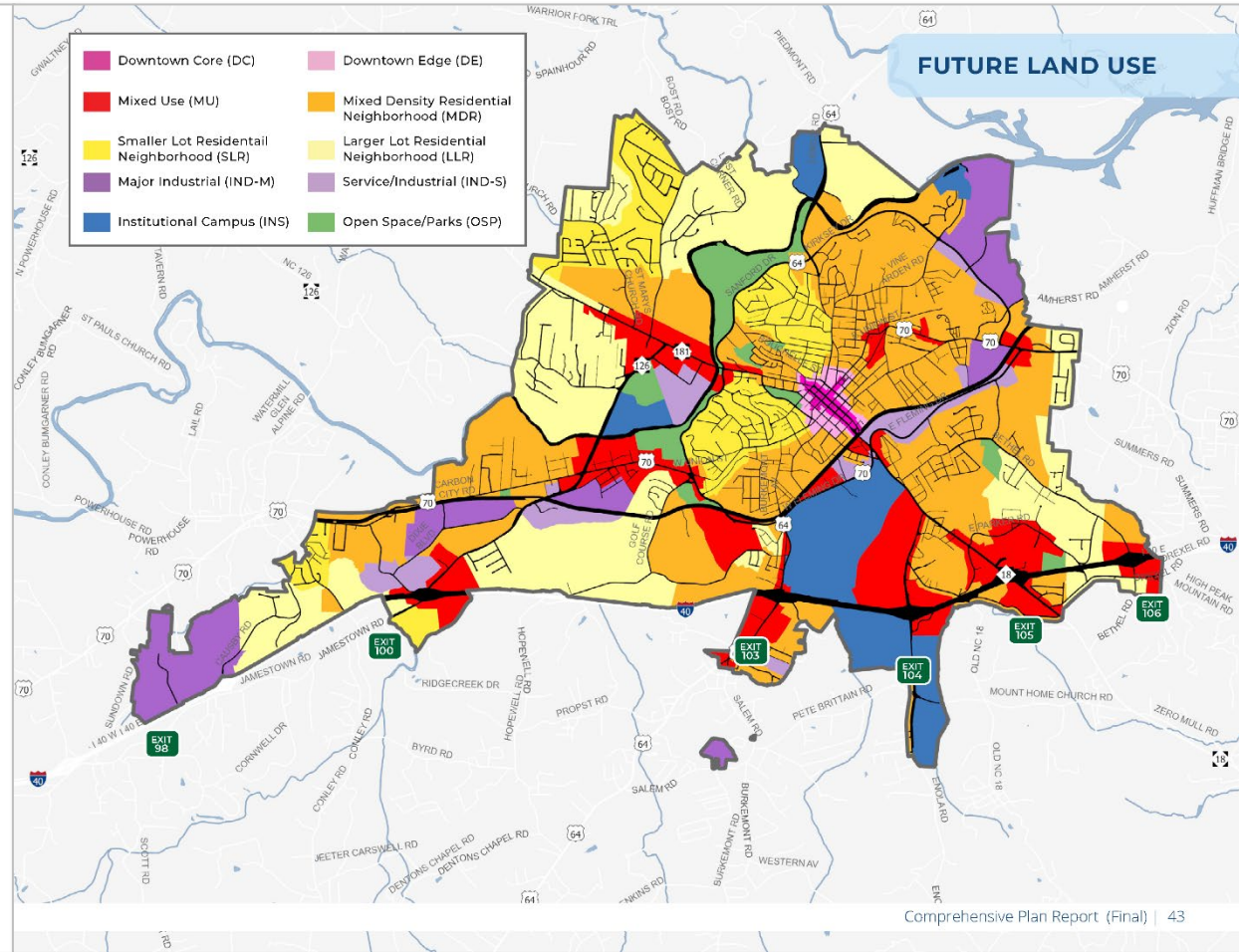
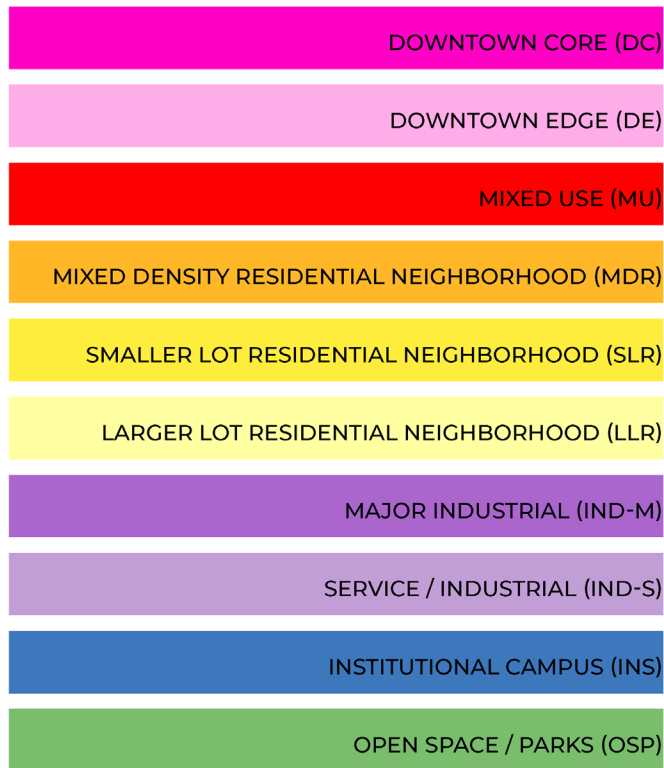


# Path to the Future Land Use Map





The future land use strategy adds a critical layer of detail to describe Morgantown's preferred mix of land uses. The future land use strategy is communicated in a map created using a set of future land use classifications. This map serves as a guide for staff and elected officials in making growth and development decisions. Additionally, the map is applied using the City's zoning ordinance, which regulates land uses by applying zoning districts to specific parcels and describing detailed rules for the development of individual parcels. The future land use map does not change a parcel's current zoning designation. The successful implementation of the future land use map will require the City to update its zoning ordinance and map.





IMPLEMENTATION STRATEGY

The successful implementation of the actions identified in **IMAGINE Morganton 2040** will be contingent upon various factors. Some factors are within the control of the City, such as the availability of resources, including staff time and funding. Other factors are outside of the City's control, including market conditions. Implementation also requires a combination of efforts between the City, other public entities, and private interests, highlighting the importance of collaboration between the two parties.

Implementation Matrix

The implementation matrix offers a way to track progress of individual actions and the Plan as a whole, within a flexible framework that can pivot as circumstances change. The implementation matrix positions the City to achieve its future vision and goals by giving structure to the strategies and actions introduced in the policy framework. The matrix clarifies the following:

**Type of Action**

Places the actions into one of four categories:

- Program/Initiative
- Policy/Regulation
- Project/Investment
- Plan/Study

**Timeframe**

Describes when effort on the action should begin (Initiation) and whether the action is stand alone or ongoing (Duration)

**Initiation**

SHORT TERM  
Short-Term (0-3 years)

MID TERM  
Mid-Term (4-6 years)

**Duration**

Standalone

Recurring

**City Responsibilities**

Identifies who needs to lead or support each action

- AD - Administration
- DD - Development & Design
- DT - Main Street / Downtown Development Association
- PS - Public Safety
- PW - Public Works
- RE - Recreation
- UT - Utilities

**Resources**

Provides a general sense of the time and funding resources necessary for each action by indicating low, medium, or high

**Time**

Low

Medium

High

**Cost**

Low

Medium

High

**Community Priorities**

Highlights the actions that received the most votes at the community workshops in April 2024

Community Priority

|                                                                                                           |                                                                                                                                                                             | Type of Action       | Timeframe                                                                           |                                                                                     | City Responsibilities |         | Resources                                                                           |                                                                                     | Community Priority                                                                  |
|-----------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------|---------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
|                                                                                                           |                                                                                                                                                                             |                      | Initiation                                                                          | Duration                                                                            | Lead                  | Support | Time                                                                                | Cost                                                                                |                                                                                     |
| GROW   IMAGINE a proactive approach toward future growth.                                                 |                                                                                                                                                                             |                      |                                                                                     |                                                                                     |                       |         |                                                                                     |                                                                                     |                                                                                     |
| Strategy GROW 1: Maintain and reference IMAGINE Morganton 2040 as a guide for land use decisions.         |                                                                                                                                                                             |                      |                                                                                     |                                                                                     |                       |         |                                                                                     |                                                                                     |                                                                                     |
| GROW 1.1                                                                                                  | Use the Future Land Use Strategies, Policy Framework, and other adopted planning documents when making zoning and permit approval decisions and creating future City plans. | Policy / Regulation  |  |  | DD                    | AD      |  |  |                                                                                     |
| GROW 1.2                                                                                                  | Review the Plan every 3 to 5 years to consider incremental changes that align with City's goals and ensures the Plan remains reasonably maintained.                         | Program / Initiative |  |  | DD                    | AD      |  |  |  |
| GROW 1.3                                                                                                  | Continue to engage the community regarding the Plan and retain comments received as input for future updates.                                                               | Program / Initiative |  |  | DD                    |         |  |  |  |
| Strategy GROW 2: Align the City's land development regulations with the vision of IMAGINE Morganton 2040. |                                                                                                                                                                             |                      |                                                                                     |                                                                                     |                       |         |                                                                                     |                                                                                     |                                                                                     |
| GROW 2.1                                                                                                  | Update, modernize, and consolidate the City's zoning ordinance to codify the Future Land Use Map.                                                                           | Policy / Regulation  |  |  | DD                    | AD      |  |  |                                                                                     |





