

REVISED
GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, APRIL 7, 2025



(Please turn off, or silence, all cellphones upon entering the meeting.)

1. Call to Order – 5:30 P.M.

Council Chambers

1.1 Invocation (Father David Wyly, Police Chaplain)

1.2 Pledge of Allegiance

2. Roll Call

3. Adoption of the Agenda

4. Recognitions and Presentations

4.1 Babies and Bears Presentation (Olivia Lancaster)

4.2 Community College Month Proclamation

4.3 Month of the Military Child Proclamation

4.4 Volunteer Appreciation Week Proclamation

4.5 Proclamation Honoring the Accomplishments of Elder Adeen Lewis-George

5. Public Hearings

5.1 SU-20-24 Jupiter Blue Tattoo– Located on Parkway Dr. between N. Parkway Dr. and N. Berkeley Blvd.

5.2 SU-1-25 (Automobile Sales-Used) – East side of US 117 S between Arrington Bridge Rd. and S. George Ext. *(Request withdrawn by the applicant on April 2, 2025)*

5.3 SU-3-25 Carter Lumber Co. – Located on the West side of Central Heights Rd. between E. New Hope Rd. and Courtney Rd.

5.4 Contiguous Annexation Petition – J & J Daniels Farming Enterprises, LLC. – West side of S. US Hwy. 111 between E. US 70 Hwy. and Southeast Dr.

6. Public Comment Period

7. Consent Agenda

- 7.1 5th Annual Caper Chase Road Run - Street Closure Request
- 7.2 Dillard Goldsboro Alumni Homecoming Parade 2025-Temporary Street Closing Request
- 7.3 Selection of the NCLM Voting Delegate
- 7.4 Approval of the March 3, 2025 and March 17, 2025 Goldsboro City Council Meeting Minutes

8. Old Business

9. New Business

- 9.1 Dillard/Goldsboro Alumni and Friends Presentation and Waiver Request
- 9.2 Veteran Stand Down Request
- 9.3 Approval of reclassification of one part-time position to one permanent part-time position in the Planning Department
- 9.4 Goldsboro Fire Department awarded Firehouse Subs Public Safety Foundation Grant
- 9.5 Eureka Sewer Agreement Update

10. City Manager's Report

11. Mayor and Councilmembers' Comments

12. Closed Session (if necessary)

13. Adjournment

The City of Goldsboro will make reasonable accommodations for access to City services, programs, and activities, and will make special communication arrangements for persons with disabilities. Please call (919) 580-4330 by noon on the Thursday prior to the meeting to make arrangements.



BABIES AND BEARS DRIVE

Presented by Olivia Lancaster

SOUND OF SMILES TEAM



Olivia Lancaster



Alaina Lancaster

WHAT IS THE BABIES AND BEARS DRIVE?

- A community wide drive collecting baby dolls and bears for dementia patients
- Drive started on Feb. 23rd-April 30
- there are several drop-off locations stationed around Wayne County
- donations go directly to seniors in elderly care facilities, giving them a sense of comfort and companionship



**WE CURRENTLY VISIT 4
FACILITIES EVERY MONTH!**

WHY DOLLS AND BEARS?

Research shows that...

- reduces anxiety and agitation
 - giving a sense of purpose
 - Improving mood and communication
- Bringing back happy memories



COLLECTION SITES COMMUNITY INVOLVEMENT

Collection Sites:

- ✓ The First Church (Wayne Memorial Drive)
- ✓ Wayne School of Engineering
- ✓ Waynesborough Ophthalmology
- ✓ Wayne County Museum



EXPANDING THE SOUND OF SMILES MISSION

1 Creating a Volunteer Website

- We need website designers, developers, or businesses to help us build a website where volunteers can sign up, track donations, and stay updated on events.

2 Partnering with Local Choirs & Musicians

- Music has the power to spark memories and lift spirits.
- My sister and I love singing for the residents, but we need more voices to expand our reach!
- We're looking for school choirs, church groups, and local musicians to join us.

3 Providing T-Shirts for Volunteers

- To help our volunteers be easily recognized when visiting facilities, we want to provide volunteer T-shirts.
- We need business sponsors or donations to make this happen.

Would you or your school club like to help in any of these areas?

LEGISLATIVE SUPPORT

1. EXPANDING VOLUNTEER OPPORTUNITIES IN SENIOR FACILITIES

- MANY SENIOR CARE HOMES HAVE STRICT VISITATION POLICIES THAT MAKE IT HARD FOR VOLUNTEERS TO ENGAGE WITH RESIDENTS.
- COULD WE WORK ON STATE-SUPPORTED BACKGROUND CHECK PROGRAMS OR STRUCTURED VOLUNTEER PATHWAYS TO MAKE IT EASIER FOR COMMUNITY MEMBERS—ESPECIALLY YOUNG PEOPLE—TO SUPPORT SENIORS?

2. PROCLAMATION FOR “SENIORS’ COMFORT AWARENESS DAY”

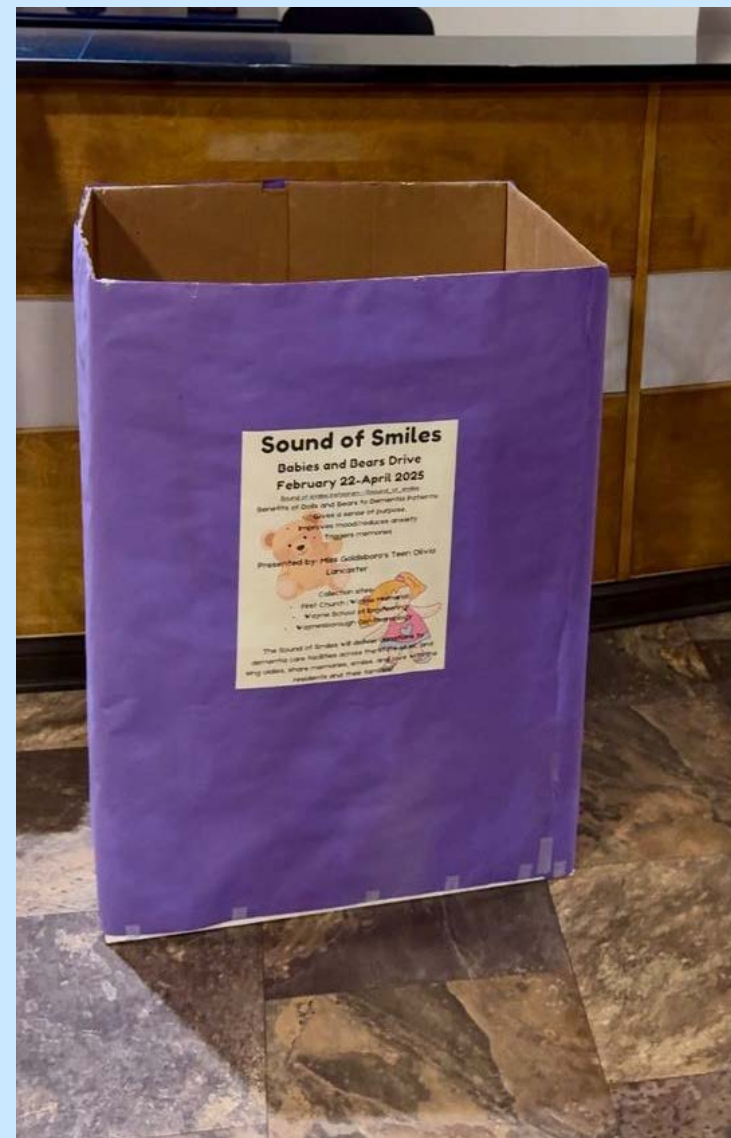
- WOULD YOU BE WILLING TO INTRODUCE A COUNTYWIDE PROCLAMATION RECOGNIZING A “SENIORS’ COMFORT AWARENESS DAY” TO BRING ATTENTION TO DEMENTIA CARE AND EMOTIONAL WELL-BEING?
- THIS COULD ENCOURAGE MORE PEOPLE TO SUPPORT SENIORS THROUGH COMFORT THERAPY, MUSIC, AND VOLUNTEER EFFORTS.

HOW YOU CAN HELP

- ✓ Advocate for funding that supports comfort therapy in elder care facilities
- ✓ Connect us with county agencies focused on aging and senior well-being
- ✓ Help spread the word about Babies and Bears & Sound of Smiles across Wayne County
- ✓ Introduce us to potential sponsors for volunteer T-shirts and website development
- ✓ Support music and comfort therapy programs in elder care facilities and help us get in contact with these facilities
- ✓ Help us establish a “Seniors’ Comfort Awareness Day” to promote this cause countywide!

JOIN US IN MAKING A DIFFERENCE!

- ✨ Donate a doll or bear
- ✨ Volunteer to visit a senior facility
- ✨ Help us build our website
- ✨ Sponsor a volunteer T-shirt
- ✨ Perform music for residents



QUESTION TIME

**COMMUNITY COLLEGE MONTH
PROCLAMATION**

WHEREAS, the United States of America is home to more than one thousand two-year, associate degree-granting institutions that serve nearly 12 million students; and

WHEREAS, community colleges are a uniquely American educational model designed to guarantee access to affordable, high-quality higher education for all people; and

WHEREAS, community colleges guarantee fair admissions for all students, attracting the most demographically and socioeconomically diverse students, and

WHEREAS, without community colleges, many American students would not be able to access higher education; and

WHEREAS, North Carolina's "Great 58" community colleges provide opportunities for more than 500,000 students annually; and

WHEREAS, Goldsboro's own Wayne Community College, which regularly proves itself to be "the best of the 58," improves the lives of students with education and training, helps businesses and industries stay current and grow, offers community members cultural experiences, and serves as a vital center of the community; all efforts designed to meet the diverse needs of the people it serves; and

WHEREAS, for every dollar that students invest in their education at Wayne Community College, they receive a return of \$5.30 in higher future earnings; and

WHEREAS, Wayne Community College not only contributes to the personal growth, health, and success of Goldsboro's residents, it also adds more than \$114.2 million annually to the local economy; and

WHEREAS, the Congress, by Senate Joint Resolution 158, created National Community College Month to recognize the institutions' significant contributions to the strength, vitality, and prosperity of our nation; and

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim the month of April 2025 as

COMMUNITY COLLEGE MONTH

in the City of Goldsboro and encourage all citizens to observe this month by learning about Wayne Community College's myriad offerings and its value to our economy and our community.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of April, 2025.




Charles Gaylor, IV
Mayor

MONTH OF THE MILITARY CHILD PROCLAMATION

WHEREAS, thousands of brave Americans have demonstrated their courage and commitment to freedom by serving in our country's armed forces in active duty posts around the world; and

WHEREAS, nearly two million children have at least one parent currently serving active military duty; and

WHEREAS, Goldsboro, North Carolina is the home of Seymour Johnson Air Force Base and the Wayne County Public School system has approximately 2,000 military-connected students, approximately eleven percent of its student population, who are children of active duty, reserve, retired or veterans; and

WHEREAS, the United States Department of Defense celebrates the month of April as the Month of the Military Child, further highlighting the important role military children play in the armed forces community; and

WHEREAS, the children of our service members are major contributors to the strength of their parents and make significant contributions to family, schools, our community, the state and the nation, despite repeated and prolonged absences of one or both parents; and

WHEREAS, parents serve in the military, their kids serve too, and it is fitting for our city to pay tribute to military children for their commitment, their struggles and their unconditional support of our troops.

NOW, THEREFORE, the Goldsboro City Council hereby proclaims April 2025 as the Month of the Military Child and April 11th as Purple Up Day for Wayne County Public Schools. We encourage all school personnel and City of Goldsboro residents to recognize the contributions of our military families and to celebrate the spirit of military children across our city and nation by wearing purple on April 11th as an outward symbol of appreciation for our youngest heroes.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of April, 2025.




Charles Gaylor
Mayor

NATIONAL VOLUNTEER APPRECIATION WEEK PROCLAMATION

WHEREAS, a sense of caring and a desire to share have motivated many men and women to volunteer their time and services to the needs of others in the Goldsboro community; and

WHEREAS, volunteers help the sick, the needy, the disabled, and enrich our lives through the arts, recreation and cultural activities; and

WHEREAS, the City of Goldsboro has many dedicated volunteers who give their time and expertise on boards and committees that benefit our citizens; and

WHEREAS, volunteer action is a powerful force for the solution of problems and volunteers are increasingly recognized as an important partner with governmental agencies; and

WHEREAS, volunteers have become an essential part of any prosperous community and volunteer services help expand programs and stretch our tax dollars; and

WHEREAS, Governor Josh Stein and the NC Commission on Volunteerism & Community Service recognizes volunteers across the state for their contributions to each 100 counties; and United Way of Wayne County will recognize those volunteers and ALL Wayne County volunteers on April 16th at 5:30 p.m. at the Paramount Theatre.

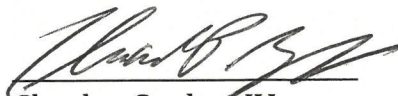
NOW, THEREFORE, the Goldsboro City Council hereby proclaims the week of April 20-26, 2025 as

NATIONAL VOLUNTEER APPRECIATION WEEK

and urge all citizens to recognize and thank our volunteers across this country and within Goldsboro as we acknowledge the importance of our volunteers and take the time to officially thank them for all they do.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 7th day of April, 2025.




Charles Gaylor, IV
Mayor

**PROCLAMATION HONORING THE ACCOMPLISHMENTS OF
ELDER ADEEN LEWIS-GEORGE**

WHEREAS, Elder Adeen Lewis-George has been a pillar in the Goldsboro community for decades, founding the Holy Ghost Drawing Center Community Crisis Center (HGDC CCC); and

WHEREAS, upon its founding in 1982, she served as President and CEO and has impacted the lives of countless families and individuals in the city; and

WHEREAS, Elder George has earned respect and admiration for her charitable work, both locally and statewide. She served on the Advisory Board of the Neuse Correctional Institution and the Board of Directors for the Wayne County Emergency Food and Shelter Program; and

WHEREAS, under Elder George's leadership, HGDC CCC has grown into a 15-room, 8,500-square-foot facility dedicated to community service. The center has provided hundreds of hot meals for over 40 years, operates a clothing closet, and offers bathing facilities for the homeless; and

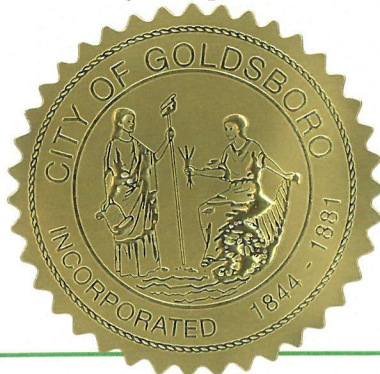
WHEREAS, seeing the need to help the helpless, Elder George established a food pantry, offering free groceries to low-income families. She also repurposed the original HGDC building into the Albert Day Transitional House, offering housing for the homeless; and

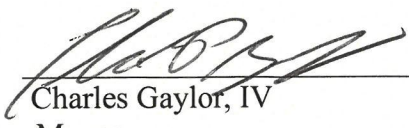
WHEREAS, as a testament to her humanitarian efforts, she received prestigious accolades with the WTVD Jefferson Award and the Nancy Susan Reynolds Award, both recognizing her outstanding community service in North Carolina; and

WHEREAS, Elder George's lasting impact on the community through the success of HGDC CCC will be felt for generations to come and she will always be a treasured part of the City of Goldsboro and its history.

NOW, THEREFORE, the Goldsboro City Council hereby proclaims April 19, 2025, as a day of gratitude, reflection, and recognition for the life and accomplishments of Elder Adeen Lewis-George and for all her years of service to the City of Goldsboro, North Carolina.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of April, 2025.




Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: SU-20-24 Jupiter Blue Tattoo– Located on Parkway Dr. between N. Parkway Dr. and N. Berkeley Blvd.

DEPARTMENT: Planning

BACKGROUND:

ADDRESS: 1210 Parkway Dr. Suite B

PARCEL: 3519-76-3289

PROPERTY OWNER: EPARK, LLC.

APPLICANT: Mary Medlin

The applicant requests a Special Use Permit for the establishment of a Tattoo Parlor, located in the General Business District.

The General Business (GB) district is established to accommodate the widest range of uses providing general goods and services to the community. The district is intended to promote high quality, accessible developments serving the needs of the community and surrounding area.

According to the City's Unified Development Code, Tattoo Parlors are permitted only after obtaining a Special Use Permit from Goldsboro City Council.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Commercial land use designation. The General Business Zoning District is a corresponding district within the Commercial land use designation.

DISCUSSION:

Employees: 1(Self)

Days/Hours of Operation: M-S; 9 AM - 8 PM

Parking: According to the City's UDO, 1 parking space per employee, and 3-5 parking spaces for customers is required. Based on the existing uses within the commercial strip center, a sufficient amount of parking spaces are available to serve the entire commercial development.

Special Flood Hazard Area: The site is not located within the City's 100-year floodplain.

SJAFB: The subject property is not located within SJAFB's Noise Overlay Contour.

TRC REVIEW:

If the Special Use Permit is approved, the submitted site plan will be subject to a TRC (Technical Review Committee) review. In addition, the applicant will be required to comply with the North Carolina Building Code before building permits can be issued for the expansion to the existing facility.

BUDGET RELATIONSHIP:**STRATEGIC PLAN RELATIONSHIP:****STAFF RECOMMENDATION:**

Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staff's comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the April 7, 2025, City Council meeting.

MANAGER'S RECOMMENDATION:

APPROVERS

Holly Jones
Mark Helmer
Laura Getz
Matthew Livingston

**CITY COUNCIL WORK SHEET
SU-20-24 JUPITER BLUE TATTOO
1210 PARKWAY DR. SUITE B**

Staff comments in red.

1. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

___ **Yes, the use will not materially endanger the public health or safety**

___ **No, the use will materially endanger the public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

___ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

___ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the General Business (GB) Zoning District. The proposed use would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

_____ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

_____ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Commercial land-use designation. This proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

_____ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

_____ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

Received Date: 12/10/24
Initials: HS

Application Fee: \$400 (includes advertisement fee)

SPECIAL USE PERMIT APPLICATION

Application Number: SU-20-24 For Office Use Only: Date processed: 11/19/24 12-13-24
Fee Type: ☒ Cash ☐ Check # ☐ Credit Card Initials: KT

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature: Mary Medlin

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 1210 Parkway Dr. Suite B Goldsboro NC 27534

Proposed Use: Tattoo Artist

Number of Employees/Shift: Self Days/Hours of Operation: Monday-Saturday 9-8pm

Outdoor Storage: ☐ Yes ☒ No Storage Type: _____

Total Acreage: 0.91 acres Building Frontage: 150' Building Depth: 75'

Wayne Co. Pin #: 3519763289 Current Zoning: GB

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): Mary Medlin
Applicant Address: 128 Windyfield Dr City, State, Zip: Goldsboro NC 27530
Applicant Phone: 989-388-7269 Applicant Email: marykanepaints@gmail

Owner (Print): EPARK, LLC
Owner Address: PO Box 10907 City, State, Zip: Goldsboro, NC 27532
Owner Phone: (919) 920-5246 Owner Email: ksunnet@kmsnc.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

SIGNATURE REQUIRED

Mary Medlin
Applicant - Printed

Mary Medlin 12-10-24
Applicant Signature Date

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

- | | | |
|--------------------------------------|--|---|
| ☐ Rezoning | ☐ Site Plan | ☐ Board of Adjustment - Variance |
| ☐ Subdivision | ☒ Special Use Permit | ☐ Home Occupation Permits |

This authorization must be completed and submitted at time of application. I/(WE)

EPARK, LLC do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

Jupiter Blue Salon - Mary Medlin to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):

3519763289

Property Address:

1210 Parkway Drive, Suite B
Goldsboro, NC 27534

Rick Sumner (EPARK, LLC)
Property Owner - Print

Rick Sumner 12/10/24
Property Owner Signature Date

NOTARY STATEMENT

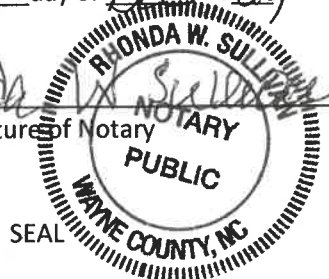
Sworn to and subscribed before me the 10 day of December, 2024

Notary Public in and for the State of NC County of Wayne

I, Rhonda W Sullivan, Notary Public, do hereby certify that

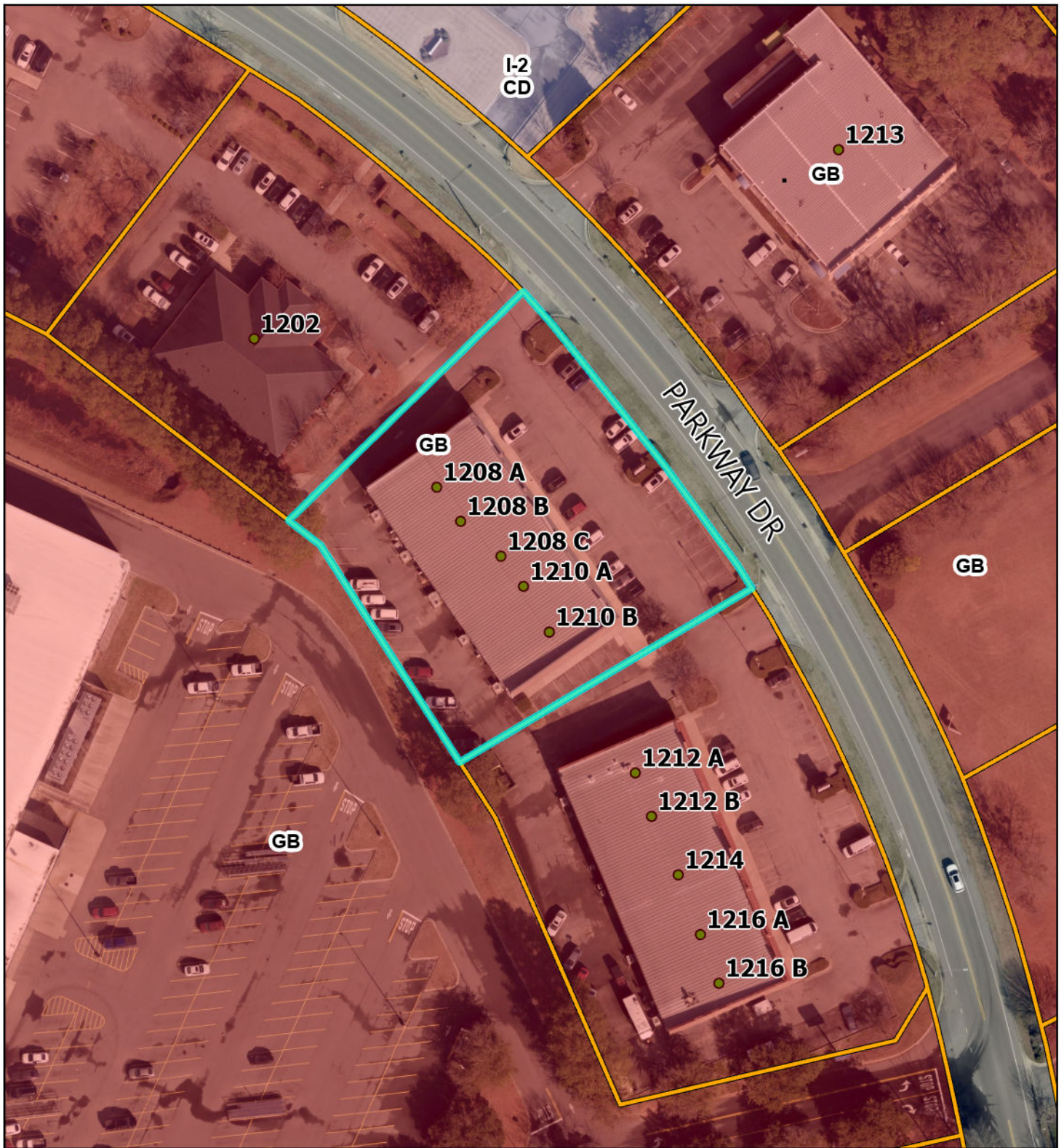
Rick Sumner (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 10 day of Dec, 2024

Rhonda W Sullivan
Official Signature of Notary



Rhonda W Sullivan
Notary printed or typed name

My commission expires: 1-26-25



Case Number: SU-20-24
 Request: Tattoo Studio
 Applicant: Mary Medlin
 Owner: Epark, LLC
 Location: 1210 Parkway Drive
 PIN# 3519763289



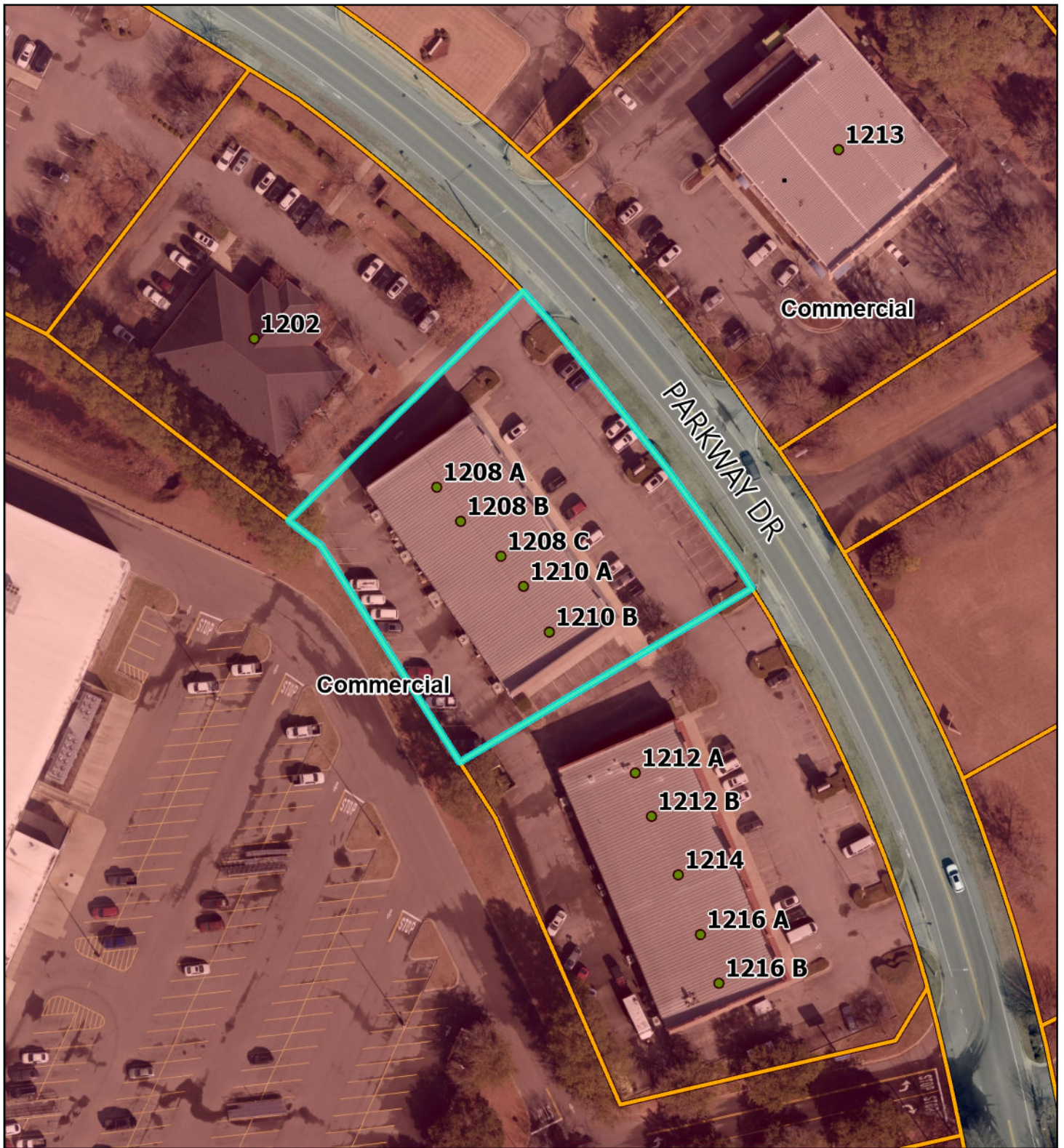
0 50 100 200 Feet

Zoning

- AB
- AG
- CBD
- GB
- HB
- I-1
- I-2

Legend

- | | |
|--------|----------------|
| IBP-1 | R-20A |
| NB | R-40 |
| O&I-I | R-6 |
| O&I-II | R-9 |
| O-R | R-9SF |
| R-12 | RM-8 |
| R-12SF | RM-9 |
| R-16 | SC |
| R-20 | Property Lines |



Case Number: SU-20-24
 Request: Tattoo Studio
 Applicant: Mary Medlin
 Owner: Epark, LLC
 Location: 1210 Parkway Drive
 PIN# 3519763289

0 50 100 200 Feet



Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Legend

Mixed Use

- Mixed Use - Downtown
- Mixed Use I
- Mixed Use II

Residential

- High Density Residential

- Medium Density Residential
- Low Density Residential
- Rural
- Residential/ Agriculture
- Property Lines

PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting, which starts at 5:30 P.M. on Monday, April 7, 2025, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

SU-20-24 Jupiter Blue Tattoo: The applicant is requesting a special use permit for the establishment of a Tattoo Parlor, located in the General Business (GB) Zoning District. The property considered for approval is located on Parkway Drive between N. Parkway Drive and N. Berkeley Blvd. The property is further identified as NCPIN# 3519-76-3289.

SU-01-25 Used Car Sales US 117: The applicant is requesting a special use permit for the establishment of a used car sales, located in the General Industry (I-2) Zoning District. The property considered for approval is located at 1800 S. US 117, between Arrington Bridge Road and S. George Street. The property is further identified as NCPIN# 2598-45-3002.

SU-03-25 Carter Lumber: The applicant is requesting a special use permit for the establishment of operating a lumber and building supply sales operation with outside storage areas of goods or materials, located in the General Business (GB) Zoning District. The property considered for approval is located on Central Heights Road between E. New Hope Road and Courtney Road. The property is further identified as NCPIN# 3529-58-7390.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Adjacent Property Owners of
SU-20-24

PIN	OWNER	Owner Address	City	State	Zip Code
3519763289	EPARK LLC	PO BOX 10907	GOLDSBORO	NC	27532-0907
3519764877	COX-EDWARDS CO	1205 PARKWAY DR	GOLDSBORO	NC	27534-3450
3519762418	MORTY ARCH ENTERPRISES LLC	500 POINTE DR	LA GRANGE	NC	28551-7798
3519764069	EPARK LLC	PO BOX 10907	GOLDSBORO	NC	27532-0907
3519768013	BUILDERS BARGAIN CENTER OF KINSTON INC	PO DRAWER E	GOLDSBORO	NC	27533-9705
3519766394	NEESE ELIZABETH KEMP	701 BEECH ST	GOLDSBORO	NC	27530-2918
3519767159	NEESE ELIZABETH KEMP	701 BEECH ST	GOLDSBORO	NC	27530-2918
3519754852	MPV SBR INVESTORS IV LLC	2400 SOUTH BLVD STE 300	CHARLOTTE	NC	28203-5773
3519669218	SAM'S REAL ESTATE BUSINESS TRU	PO BOX 8050 MS 0555	BENTONVILLE	AR	72716-0001
3519765557	GOODWILL INDUSTRIES OF EASTERN NORTH CAROLINA INC	4808 CHIN PAGE RD	DURHAM	NC	27703-8476
3519766657	CH LORD'S TABLE CHURCH INC THE	PO BOX 10399	GOLDSBORO	NC	27532-0399
	Mary Medlin	128 WindyField Dr	Goldsboro	NC	27534



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-20-24, were notified by first class mail on 3-20-25.

Mark E. Helmer
Signature

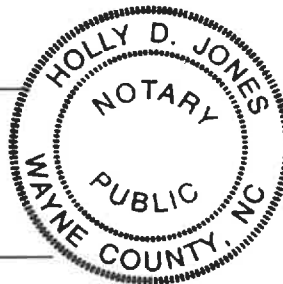
Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

20th day of March, 2025

Holly D Jones
Notary Public Name

My Commission expires on July 29, 2026
(Seal)



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: SU-1-25 (Automobile Sales-Used) – East side of US 117 S between Arrington Bridge Rd. and S. George Ext. *(Request withdrawn by the applicant on April 2, 2025)*

DEPARTMENT: Planning

BACKGROUND:

ADDRESS: 1800 S. US 117S

PARCEL : 2598-45-3002

PROPERTY OWNER: Tortas Del Barrio, LLC

APPLICANT: Adriana Cambero

The applicant requests a Special Use Permit for the establishment of Automobile Sales-Used, located in the General Industrial (I-2) Zoning District. The General Industrial Zoning District is established to accommodate the widest range of manufacturing, wholesale and distribution uses, provided the use does not create smoke, dust, noise, vibration or fumes beyond the lot line. The district also prohibits those uses that would interfere with the future development of industrial establishments. There is no minimum lot size.

According to the City's Unified Development Code, Automobile Sales-Used is permitted only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed special use:

1. The minimum lot area is fifteen thousand square feet.
2. The minimum lot frontage and width shall be one hundred feet, unless the cars for sale are driven to the site or delivered by nothing larger than a two-car carrier. If either of these conditions is met, there shall be no minimum lot frontage or width.
3. No parking of used vehicles or customer vehicles shall be allowed within the required street yard landscape area.
4. No vehicles for sale shall be parked within twenty feet of residentially zoned property or any buffer area as required in Section 6.3.9.
5. One loading area, not less than twenty by fifty feet, shall be provided unless no vehicles will be delivered by car carrier.

6. The special use permit shall be issued for a five-year period with automatic renewal for an additional five years if the site and structures are maintained in a satisfactory manner as originally approved.
7. All vehicular display areas shall be improved with paving.
8. Used automobile sales facilities shall be retrofitted to comply with the landscape requirements of Section 2.4.10 as a condition of Special Use Permit approval.

Frontage: Approx. 265 ft. (US 117)

Lot Size: Approx. 40,333 sq. ft. or 0.93 acres

Existing Use: TBD

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Industrial land use designation. The General Industrial (I-2) Zoning District is a corresponding district for the Industrial land use designation.

DISCUSSION:

According to the applicant's submitted site plan application and site plan, the proposed use is for Automobile Sales-Used. The applicant intends to use the principal building (960 sq. ft.) for office and sales-related activities; the applicant intends to upfit the accessory structure (1,512 sq. ft.) at the rear of the lot for servicing and cleaning used automobiles for sale and display.

Hours of Operation

- Mon-Sat; 9am – 6 pm

Employees:

- 1

Parking: According to the City's UDO, 1 space per employee + 5 customer spaces are required. The applicant shows 10 spaces for automobiles for sale, 5 spaces for customer parking and 1 space for employee parking.

Utilities: City water is available to serve the property. An evaluation will be required by Wayne County Environmental Health to determine the existence of an on-site private sewage disposal system. If one is not present, the applicant will be required to install a new on-site private sewage disposal system in accordance with the standards of Wayne County Environmental Health.

Outside Storage: The applicant's site plan states that there will be no outside storage.

Special Flood Hazard Area: The site is located within the City's 100-year floodplain.

TRC REVIEW:

Due to the nature of this proposal, the City Technical Review Committee was not asked to review. If the Special Use Permit is approved, a TRC review will be conducted, and site plan approval will be required before the issuance of building permits.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

Planning staff recommend the following **CONDITIONS** of approval:

1. The use shall be limited to a maximum of 10 automobiles for sale, 5 customer automobiles and 1 employee automobile.
2. No outdoor storage shall be permitted.
3. Existing accessory structure at the rear of the lot is to be demolished and removed as it is in an existing state of deterioration and disrepair due to neglect and lack of maintenance.
4. If approved, the applicant will be required to meet the City's Floodplain Prevention Ordinance since the property is located in the 100-year floodplain.

Council is asked to conduct a public hearing, deliberate, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on, and staff's comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the April 7, 2025, City Council meeting.

MANAGER'S RECOMMENDATION:

Recommend Approval is consistent with other uses in the surrounding area and would be in harmony with them

APPROVERS

Mark Helmer

Laura Getz

Matthew Livingston

CITY COUNCIL WORK SHEET
SU-01-25
ADRIANA COMBERO
1800 US 117S
AUTOMOBILE SALES-USED

Staff comments in italics.

- 1. The proposal is for automobile sales only. The proposal will not pose any immediate threat to public health or safety if proper safeguards are in place. Therefore, Planning staff is recommending the following conditions of approval:*
 - 1. The use shall be limited to a maximum of 10 automobiles for sale and 5 automobiles for customers and 1 automobile for an employee.*
 - 2. Outside storage is not permitted.*
 - 3. Existing accessory structure at the rear of the lot is to be demolished and removed as it is in an existing state of deterioration and disrepair due to neglect and lack of maintenance*
 - 4. If approved, the applicant will be required to meet the City's Floodplain Prevention Ordinance since the property is located in the 100-year floodplain.*
- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any, that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

___ **Yes, the use will not materially endanger the public health or safety**

___ **No, the use will materially endanger the public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a “public necessity”*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

____ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

____ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the General Industrial (I-2) Zoning District. The proposed use for automobile sales would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

____ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

____ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Industrial land use designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

_____ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

_____ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

Received Date: 2-11-25
Initials: HJ

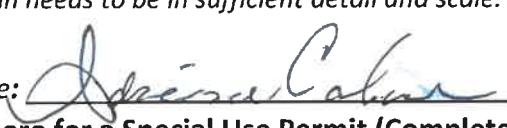
Application Fee: \$400 (Includes advertisement fee)

SPECIAL USE PERMIT APPLICATION

For Office Use Only:	
Application Number: _____	Date processed: _____
Fee Type: ☐ Cash ☐ Check _____ ☐ Credit Card	Initials: _____

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of paper Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. Application is not complete and will not be sent out for review until after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan along with the required paper copies plus the Site Plan Application Fee. Once application is acknowledged as complete, I understand my review period will begin on the identified date on the Departmental Review Schedule listed on the website. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale. See attached sheet for common things expected on site plan.

Applicant Signature: 

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 1800 SOUTH U.S.117 HWY

Proposed Use: USED CAR SALES

Number of Employees/Shift: 1 **Days/Hours of Operation:** 9:00 A.M.-6:00 P.M. MONDAY THRU SATURDAY

Outdoor Storage: ☐ Yes ☒ No **Storage Type:** _____

Total Acreage: 1.064 ACRES **Frontage:** 260.64' **Depth:** 179.49'

Wayne Co. Pin #: 2598453002 **Current Zoning:** I-2

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): ADRIANA CAMBERO

Applicant Address: 226 YORK STREET **City,State,Zip:** CARY, N.C. 27511

Applicant Phone: 919-889-1307 **Applicant Email:** a.m.cambero0327@gmail.com

Owner (Print): TORTAS DEL BARRIO LLC

Owner Address: 112 ALTA VISTA COURT **City,State,Zip:** CLAYTON, N.C. 27520

Owner Phone: _____ **Owner Email:** _____

(If owner differs from applicant a Owners Authorization Form is required upon submission)

Surveyor/Site Designer (Print): B. R. Kornegay, Inc.

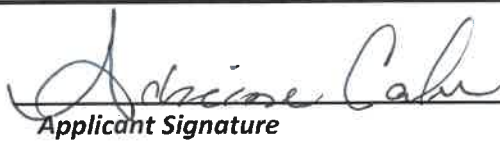
Surveyor/Site Designer Address: 300 E. Walnut St. **City,State,Zip:** Goldsboro, NC 27530

Surveyor/Site Designer Phone: 919-735-5886 **Surveyor/Site Designer Email:** terry@kornegaysep.com

SIGNATURE REQUIRED

ADRIANA CAMBERO

Applicant - Printed


Applicant Signature

2/7/2025
Date

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

- | | | |
|--------------------------------------|--|---|
| ☐ Rezoning | ☒ Site Plan | ☐ Board of Adjustment - Variance |
| ☐ Subdivision | ☒ Special Use Permit | ☐ Home Occupation Permits |

This authorization must be completed and submitted at time of application. I/(WE)

TORTAS DEL BARRIO LLC _____, do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

ADRIANA CAMBERO _____ to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):
2598453002

Property Address:
1800 SOUTH U.S.117 HWY

Ruben Olivas Rojas
Property Owner – Print

Ruben Olivas Rojas
Property Owner Signature Date

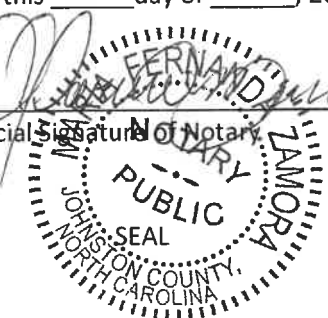
NOTARY STATEMENT

Sworn to and subscribed before me the 17 day of February, 2025

Notary Public in and for the State of NORTH CAROLINA County of JOHNSON

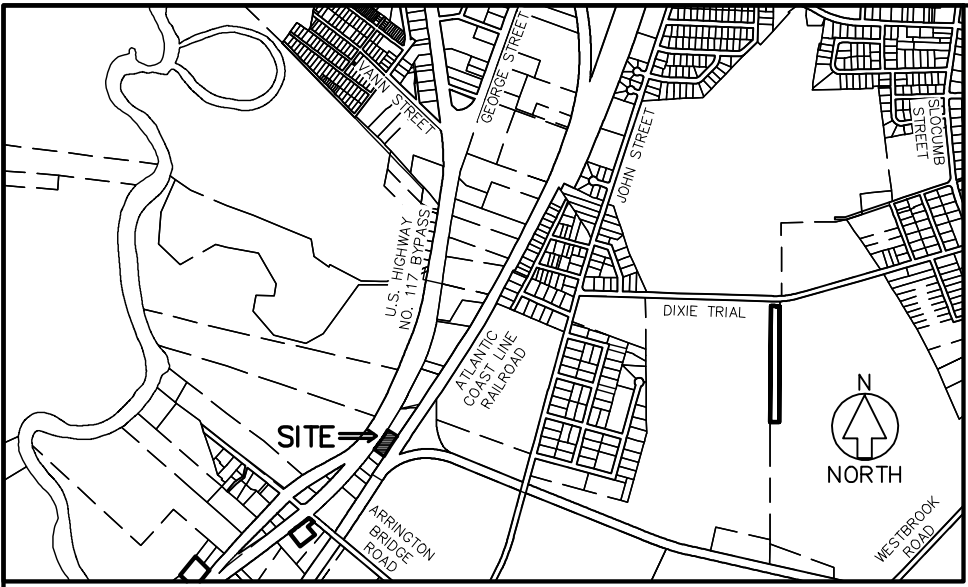
I, [Signature], Notary Public, do hereby certify that

RUBEN OLIVARES ROJAS (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this _____ day of _____, 20____.

[Signature]
Official Signature of Notary


MARIA FERNANDA ZAMORA
Notary printed or typed name

My commission expires: 09/17/2029



LOCATION MAP

PROPERTY ZONED INDUSTRIAL DISTRICTS (I-2)
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
FRONT = 30 FEET
REAR = 20 FEET
SIDE = 15 FEET SEE NOTE 1
RESIDENTIAL = 75 FEET SEE NOTE 1

NOTE 1: THE MINIMUM SEPARATION DISTANCE BETWEEN ANY STRUCTURE, STORAGE OR LOADING AREA FROM A RESIDENTIALLY DEVELOPED OR ZONED LOT.

PIN NUMBER 2598453002

REFERENCE: DEED BOOK 3877 PAGE 184

AREA = 46,366 SQUARE FEET OR 1.064 ACRES±

DISTURBED AREA = 0.14 ACRE

TRASH COLLECTION TO BE HANDLED AND DISPOSED OF BY PRIVATE CARRIER
(ROLL OUT CART).

THIS SITE IS SERVICED BY PUBLIC WATER.

THIS SITE IS SERVICED BY A SEPTIC TANK NO PUBLIC SEWER.

PARKING AUTOMOBILE SALES USED, NO SERVICE OR REPAIR
1 SPACE PER EMPLOYEE AND 5 CUSTOMER SPACES

PROPOSED PARKING 4 CUSTOMER + 1 HANDICAP + 1 EMPLOYEE = 6 PARKING
SPACES TOTAL

NUMBER OF VEHICLES TO BE DISPLAYED = 10

DELIVERY OF VEHICLES – VEHICLES TO BE DRIVEN TO SITE

NUMBER OF EMPLOYEES = 1

HOURS OF OPERATION MONDAY THRU SATURDAY 9 AM TO 6 PM

APPROVAL CRITERIA

1. THE MINIMUM LOT AREA IS FIFTEEN THOUSAND SQUARE FEET.
2. THE MINIMUM LOT FRONTAGE AND WIDTH SHALL BE ONE HUNDRED FEET, UNLESS THE CARS FOR SALE ARE DRIVEN TO THE SITE OR DELIVERED BY NOTHING LARGER THAN A TWO CAR CARRIER. IF EITHER OF THESE CONDITIONS IS MET, THERE SHALL BE NO MINIMUM LOT FRONTAGE OR WIDTH.
3. NO PARKING OF USED VEHICLES OR CUSTOMER VEHICLES SHALL BE ALLOWED WITHIN THE REQUIRED STREET YARD LANDSCAPE AREA.
4. NO VEHICLES FOR SALE SHALL BE PARKED WITHIN TWENTY FEET OF RESIDENTIALLY ZONED PROPERTY OR ANY BUFFER AREA AS REQUIRED IN SECTION 6.3.9.
5. ONE LOADING AREA, NOT LESS THAN TWENTY BY FIFTY FEET SHALL BE PROVIDED UNLESS NO VEHICLES WILL BE DELIVERED BY CAR CARRIER. NO VEHICLES ARE TO BE DELIVERED BY CAR CARRIER.
6. THE SPECIAL USE PERMIT SHALL BE ISSUED FOR A FIVE-YEAR PERIOD WITH AUTOMATIC RENEWAL FOR AN ADDITIONAL FIVE YEARS IF THE SITE AND STRUCTURES ARE MAINTAINED IN A SATISFACTORY MANNER AS ORIGINALLY APPROVED.
7. ALL VEHICULAR DISPLAY AREAS SHALL BE IMPROVED WITH PAVING AND CURB AND GUTTER.
8. USED AUTOMOBILE SALES FACILITIES SHALL BE RETROFITTED TO COMPLY WITH THE LANDSCAPE REQUIREMENTS OF SECTION 2.4.10 AS A CONDITION OF SPECIAL USE PERMIT APPROVAL.

NOTES
ANY PROPOSED OUTDOOR STORAGE AREAS FOR CLEANING AND SERVICING VEHICLES FOR SALE OTHER THAN CUSTOMER PARKING AND AUTOMOBILE SALES DISPLAYS SHALL BE LOCATED TO THE REAR OF THE PRINCIPAL STRUCTURE ON PAVED SURFACES AND SCREENED FROM VIEW BY A SIX FT. OPAQUE FENCE. NO VEHICLE SHALL BE PARKED OR STORED AS A SOURCE OF PARTS.

EXISTING GARAGE IN REAR OF PROPERTY FOR STORAGE AND CLEANING AND SERVICING VEHICLES FOR SALE. THERE WE BE NO OUTSIDE STORAGE.

6.3.11 VEHICULAR SURFACE AREA (VSA)

THE AMOUNT OF LANDSCAPING REQUIRED IS DETERMINED BY THE AMOUNT AND INTENSITY OF THE PROPOSED IMPERVIOUS SURFACE ON THE LOT. THE IMPERVIOUS SURFACE RATIO IS DETERMINED BY THE FOLLOWING FORMULA: TOTAL AMOUNT OF IMPERVIOUS SURFACE AREA ON THE LOT INCLUDING BUILDING AREA (SQ. FT.)/TOTAL LOT AREA (SQ. FT.) = ISR
9,043 SQ. FT./43,366 SQ. FT. = 0.21 (MODERATELY HIGH)

REQUIRED LANDSCAPING TREES
7,435 SQ. FT. X 0.0002 = 1.487 (2 TREES)

REQUIRED LANDSCAPING SHRUBS
7,435 SQ. FT. X 0.0015 = 11.15 (11 SHRUBS)

NOTES:

TREES AND SHRUBS THAT ARE REQUIRED FOR LANDSCAPE BUFFERS AND ARE LOCATED WITHIN 25 FT. OF THE VEHICULAR SURFACE AREA MAY COUNTY TOWARDS THE VEHICULAR SURFACE AREA LANDSCAPING REQUIREMENT. STREET TREES SHALL NOT COUNT TOWARDS THE VEHICULAR SURFACE AREA LANDSCAPING REQUIREMENT.

IF A VEHICULAR SURFACE BUFFER IS REQUIRED, THE SHRUBS REQUIRED TO MEET THE VEHICULAR SURFACE BUFFER REQUIREMENT MAY COUNT TOWARD THE VEHICULAR AREA LANDSCAPING REQUIREMENT.

IMPERVIOUS SURFACE RESTRICTIONS – NO MORE THAN FIFTEEN PERCENT OF THE PROTECTED STREET YARD MAY CONTAIN IMPERVIOUS MATERIAL. ACCESS DRIVES TO THE PROPERTY ARE EXCLUDED FROM THE REQUIREMENT.

TOTAL IMPERVIOUS AREA = 9,043 SQUARE FEET INCLUDING BUILDINGS

TOTAL IMPERVIOUS AREA = 7,435 SQUARE FEET EXCLUDING BUILDINGS

TOTAL AREA BUILDINGS = 1,608 SQUARE FEET

PROPOSED 8' PROTECTED STREET YARD TREES

- 3 AUTUMN FANTASY MAPLE
MINIMUM HEIGHT AT PLANTING 10 FEET
MINIMUM 2" CALIPER

- 2 EXISTING CEDAR TREES
- 1 SYCAMORE TREE

PROPOSED VEHICULAR SURFACE AREA SHRUBS

- 11 NANDINA DOMESTICA 'HARBOUR DWARF'
MINIMUM HEIGHT AT PLANTING 12 INCHES
MATURE HEIGHT 2 FEET
MATURE SPREAD 2 TO 3 FEET
PLANT MINIMUM 3 FEET FROM EDGE OF PAVEMENT
PLANT 3 FEET ON CENTER

PROPOSED VEHICULAR SURFACE AREA TREES

- 2 AUTUMN FANTASY MAPLE
MINIMUM HEIGHT AT PLANTING 10 FEET
MINIMUM 2" CALIPER

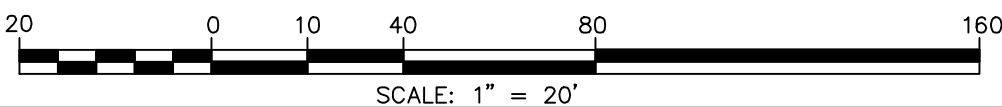
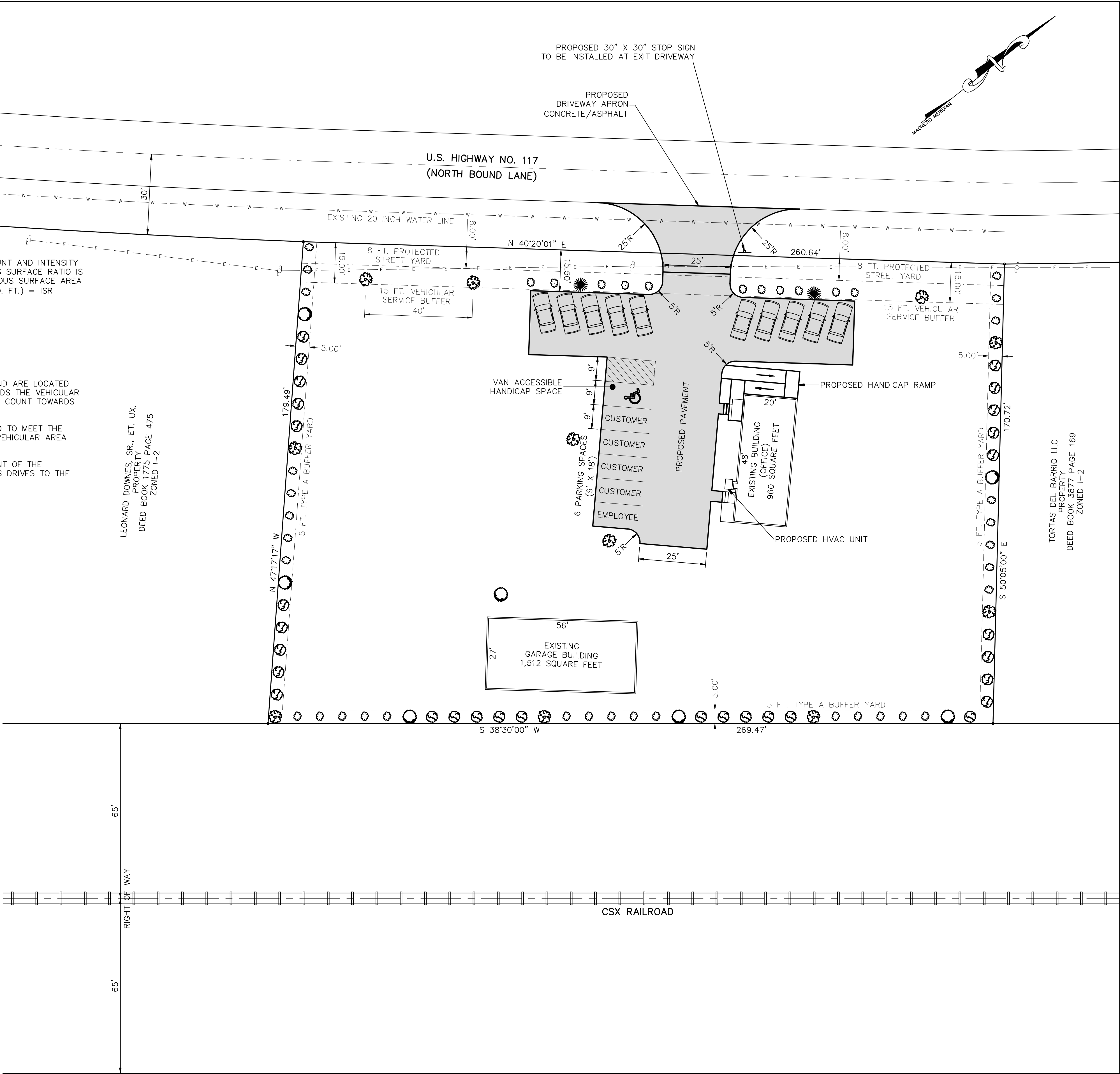
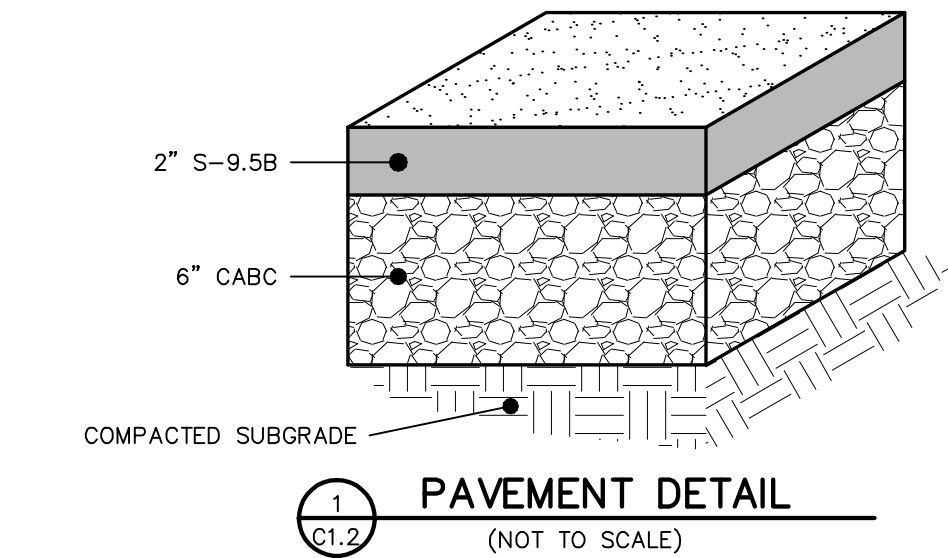
PROPOSED LANDSCAPE 5 FT. TYPE A BUFFER YARD

- 6 AUTUMN FANTASY MAPLE
MINIMUM HEIGHT AT PLANTING 8 FEET
MINIMUM 2" CALIPER

- 6 SNOW GOOSE FLOWERING CHERRY
MINIMUM HEIGHT AT PLANTING 8 FEET
MINIMUM 2" CALIPER

- 30 CHINESE LOROPETALUM (BURGUNDY)
MINIMUM HEIGHT AT PLANTING 36 INCHES

- 31 CARISSA HOLLY
MINIMUM HEIGHT AT PLANTING 18 INCHES



1800 S U.S. 17 HIGHWAY
PROPOSED USED CAR SALES

GOLDSBORO TOWNSHIP
WAYNE COUNTY, N.C.

" PRELIMINARY PLAT – NOT FOR RECORDATION, CONVEYANCES OR SALES."

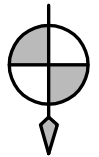
DRAWN BY: TSB
DESIGNED BY: JLK
DATE: 2-4-2025
SCALE: 1" = 20'

LESSEE
ADRIANA CAMBERO
226 YORK STREET, CARY, NORTH CAROLINA 27511
919-889-1307 a.m.cambero0327@gmail.com

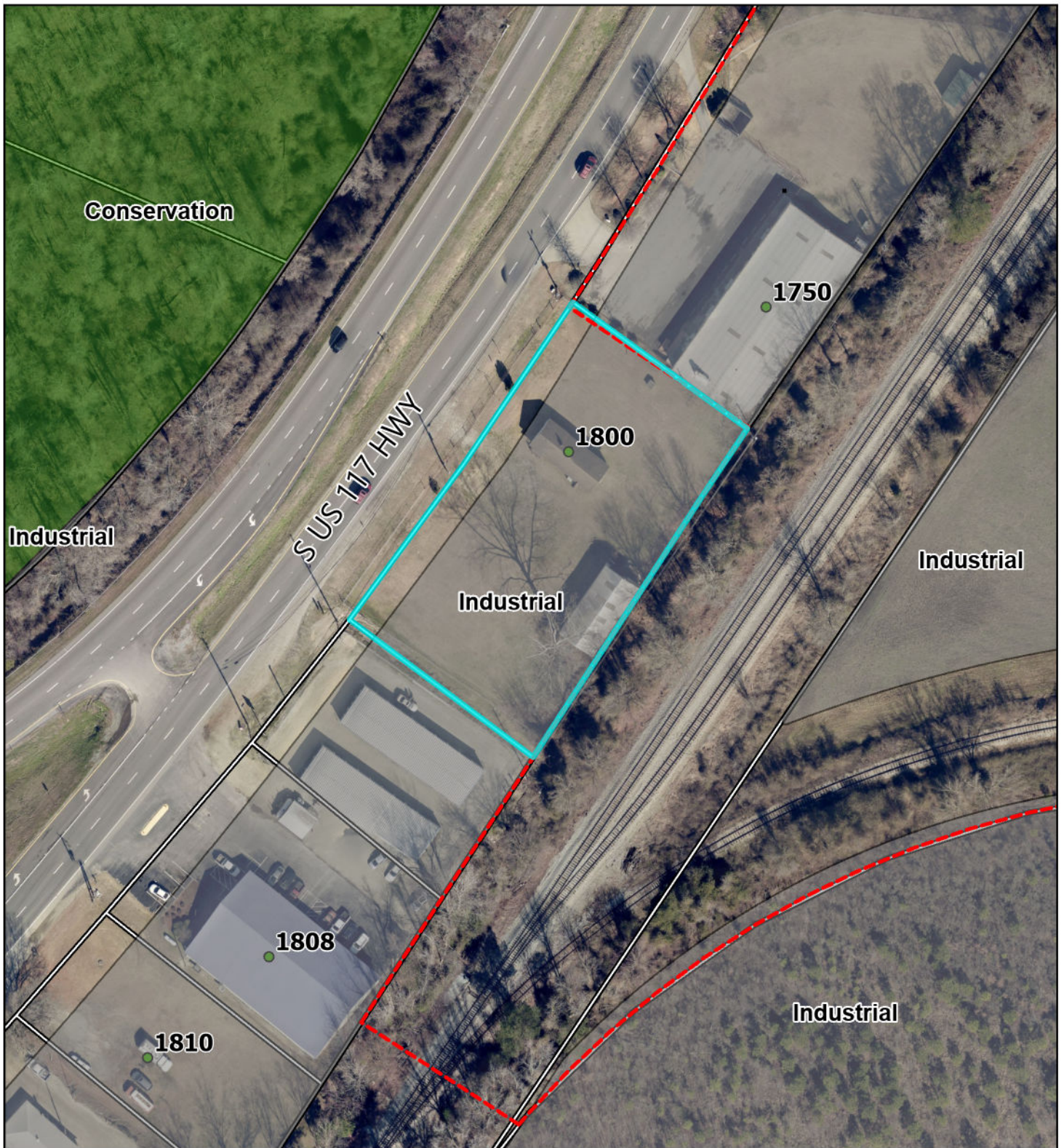
PROPERTY OWNER
TORTAS DEL BARRIO LLC
A NORTH CAROLINA LIMITED LIABILITY COMPANY
112 ALTA VISTA COURT
CLAYTON, NORTH CAROLINA 27520

SHEET:
1
OF: 1
WORK ORDER:
250039
CADD DWG:
250039

NO.	REVISION	DATE



B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: F-1054
300 East Walnut Street
Goldsboro, N.C. 27530
www.kornegaysep.com (919) 735-5886 Fax: (919) 580-9053



Case Number: SU-01-25
 Request: Automobile Sales
 Applicant Adriana Cambero
 Owner: Tortas Del Barrio LLC
 Location: 1800 S. US 117 Hwy
 PIN# 598453002

0 50 100 200 Feet



Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Legend

Mixed Use

- Mixed Use - Downtown
- Mixed Use I
- Mixed Use II

Residential

- High Density Residential

- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture



Case Number: SU-01-25
 Request: Automobile Sales
 Applicant Adriana Cambero
 Owner: Tortas Del Barrio LLC
 Location: 1800 S. US 117 Hwy
 PIN# 598453002

0 50 100 200 Feet



Zoning

AB
AG
CBD
GB
HB
I-1
I-2

Legend

IBP-1	R-20A
NB	R-40
O&I-I	R-6
O&I-II	R-9
O-R	R-9SF
R-12	RM-8
R-12SF	RM-9
R-16	SC
R-20	

PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting, which starts at 5:30 P.M. on Monday, April 7, 2025, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

SU-20-24 Jupiter Blue Tattoo: The applicant is requesting a special use permit for the establishment of a Tattoo Parlor, located in the General Business (GB) Zoning District. The property considered for approval is located on Parkway Drive between N. Parkway Drive and N. Berkeley Blvd. The property is further identified as NCPIN# 3519-76-3289.

SU-01-25 Used Car Sales US 117: The applicant is requesting a special use permit for the establishment of a used car sales, located in the General Industry (I-2) Zoning District. The property considered for approval is located at 1800 S. US 117, between Arrington Bridge Road and S. George Street. The property is further identified as NCPIN# 2598-45-3002.

SU-03-25 Carter Lumber: The applicant is requesting a special use permit for the establishment of operating a lumber and building supply sales operation with outside storage areas of goods or materials, located in the General Business (GB) Zoning District. The property considered for approval is located on Central Heights Road between E. New Hope Road and Courtney Road. The property is further identified as NCPIN# 3529-58-7390.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Adjacent Property Owners of
SU-01-25

PIN *	Name1	Address1	City	State	ZipCode
2598351807	MERCER FARMS LLC	2116 CAMBER DR	WAKE FOREST	NC	27587-8077
2598351341	MERCER FARMS LLC	2116 CAMBER DR	WAKE FOREST	NC	27587-8077
2599669998	CSX TRANSPORTATION INC	%TAX DEPT C910/KERRY CARNHAN	JACKSONVILLE	FL	32202-4423
2598449002	JBA PROPERTIES LLC	PO DRAWER 1838	GOLDSBORO	NC	27533-1838
2598930485	UNITED STATES OF AMERICA	UNKNOWN	<Null>	<Null>	00000-0000
2598454231	TORTAS DEL BARRIO LLC	112 ALTAVISTA CT	CLAYTON	NC	27520-8092
2598440790	DOWNES LEONARD SR	1808 US HIGHWAY 117 S	GOLDSBORO	NC	27530-8590
2598441861	DOWNES LEONARD SR	1808 US HIGHWAY 117 S	GOLDSBORO	NC	27530-8590
2598453002	TORTAS DEL BARRIO LLC	112 ALTAVISTA CT	CLAYTON	NC	27520-8092



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-01-25, were notified by first class mail on 3-20-25.

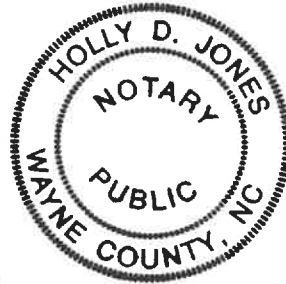
Mark E. Helmer
Signature

Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

20th day of March, 2025

Holly D Jones
Notary Public Name



My Commission expires on July 29, 2026
(Seal)

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: SU-3-25 Carter Lumber Co. – Located on the West side of Central Heights Rd. between E. New Hope Rd. and Courtney Rd.

DEPARTMENT: Planning

BACKGROUND:

ADDRESS: 3715 Central Heights Rd.

PARCEL: 3529-58-7390

PROPERTY OWNER: J and J Rental LLC

APPLICANT: Carter Lumber Co. c/o Charles R. Price

The applicant proposes operating a lumber and building supply sales operation and requests a Special Use Permit for outside storage areas of goods or materials located in the General Business (GB) Zoning District.

The General Business Zoning District is established to accommodate the widest range of uses providing general goods and services to the community. The district is intended to promote high-quality, accessible developments serving the needs of the community and surrounding area. There is no minimum lot size.

According to the City's Unified Development Code, outside storage areas of goods or materials associated with lumber and building supply sales is permitted in the General Business Zoning District only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed use:

1. All outdoor storage areas shall be located in the rear and side yards.
2. The entire outdoor storage area shall be enclosed by an 8-ft. high solid fence set back from adjoining property lines as required by Section 6.3.9 of this code. The height of the fence may be reduced to 6 ft. if the applicant provides evidence or written confirmation to the Planning Director that the items proposed to be stored will not exceed 5 ft. in height.
3. No loading or unloading of materials shall occur outside of the fenced area.
4. Materials shall not be stacked to be visible from any public road right-of-way or adjoining property line.

Frontage: Approx. 60 ft. (Central Heights Rd.)

Zoning: General Business (GB)

Existing Use: The site was previously occupied by Packaging Corporation of America.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Mixed Use-I land use designation. The City of Goldsboro Comprehensive Land Use Plan emphasizes that the intent of this designation is to allow for a mixture of uses and have a minimum impact on the adjacent areas. This land use designation is intended to serve a localized area with a preferred land use of 40% or greater non-commercial.

DISCUSSION:

According to the applicant, the proposed lumber and building supply sales operation will offer a variety of services primarily focused on the building and construction industry. Services include retail sales of lumber and building materials, design and estimation, delivery, project support, and home improvement services. An existing covered accessory structure located in the side yard of the property will be utilized as a lumber yard for storing building materials, retail sales, loading and delivery of products by customers and employees of the business.

Hours of Operation: 7am – 4pm; Monday-Friday

Employees: 20

TRC REVIEW:

Due to the nature of this proposal, the City Technical Review Committee was not asked to review. If the Special Use Permit is approved, site plan approval will be required before the issuance of building permits.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the April 7, 2025, City Council meeting.

MANAGER'S RECOMMENDATION:

Recommend approval the use will not impact adjacent propoerty owners is fully buffered and brings in needed raw building materials inot the community while supplying 20 well paying jobs

APPROVERS

Holly Jones
Mark Helmer

Laura Getz
Matthew Livingston

**CITY COUNCIL WORK SHEET
SU-3-25 CARTER LUMBER COMPANY
3715 CENTRAL HEIGHTS ROAD
(OUTSIDE STORAGE AREAS OF GOODS OR MATERIALS)**

Staff comments in red.

1. The proposal is for the outside storage areas of goods or materials associated with lumber and building supply sales . This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

___ **Yes, the use will not materially endanger the public health or safety**

___ **No, the use will materially endanger public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a “public necessity”*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

___ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

___ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the General Business Zoning District. The proposed use for outside storage areas of goods or materials would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

_____ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

_____ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Mixed-Use I land use designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

_____ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

_____ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

Received Date: 2-26-25
Initials: HJ

Application Fee: \$400 (Includes advertisement fee)

SPECIAL USE PERMIT APPLICATION

For Office Use Only:

Application Number: SU-03-25

Date processed: 2-27-25

Fee Type: ☐ Cash ☒ Check # 2319750 ☐ Credit Card

Initials: HJ

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature:

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 3715 Central Heights Road, Goldsboro, NC 27534

Proposed Use: RETAIL Lumber yard w/ indoor & outdoor storage including SALES of Lumber, building materials

Number of Employees/Shift: 20

Days/Hours of Operation: M-F 7am - 4pm

Outdoor Storage: ☒ Yes ☐ No

Storage Type: STEEL FRAME warehouse

Total Acreage: 12.17

Frontage: 60'

Depth: 1200'

Wayne Co. Pin #: 3529587390

Current Zoning: General Business

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): Charles R. Price, VP Construction/Development

Applicant Address: 601 Tallmadge Road

City, State, Zip: Kent, Ohio 44240

Applicant Phone: (330) 673-6100 Ext. 270

Applicant Email: cprice@carterlumber.com

Owner (Print): J+J Rental LLC Attn: C Shane Smith, MGR

Owner Address: 415 E New Hope Rd

City, State, Zip: Goldsboro NC 27534

Owner Phone: 919 922 7888

Owner Email: shane@jitrn.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

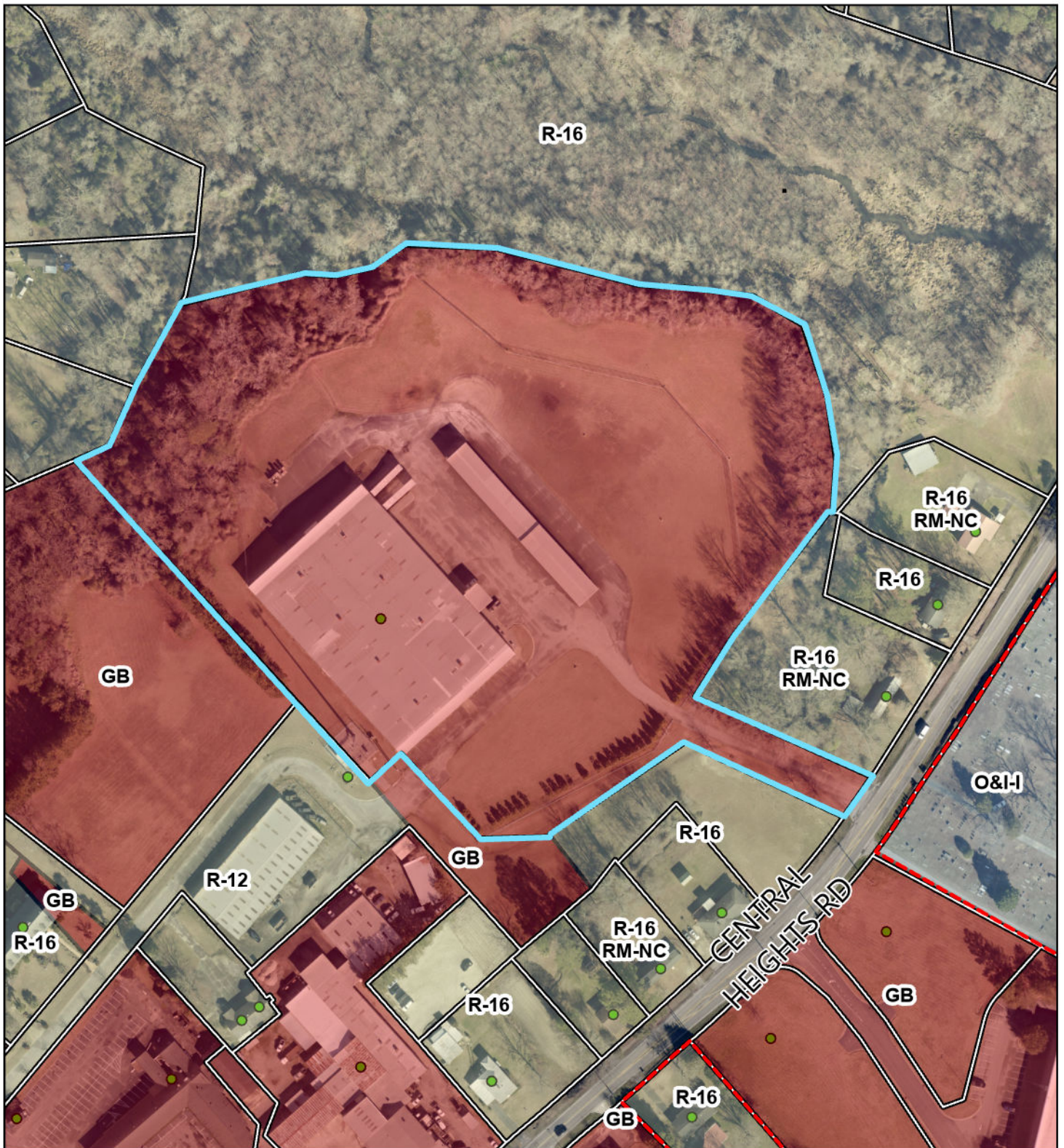
SIGNATURE REQUIRED

Charles R. Price

Applicant - Printed

Applicant Signature

Date



Case Number: SU-03-25

**Request: Retail Lumber Sales with
Outdoor Storage**

Property Owner: J&J Rental LLC

Location: 3715 Central Heights Rd

PIN# 3529587390



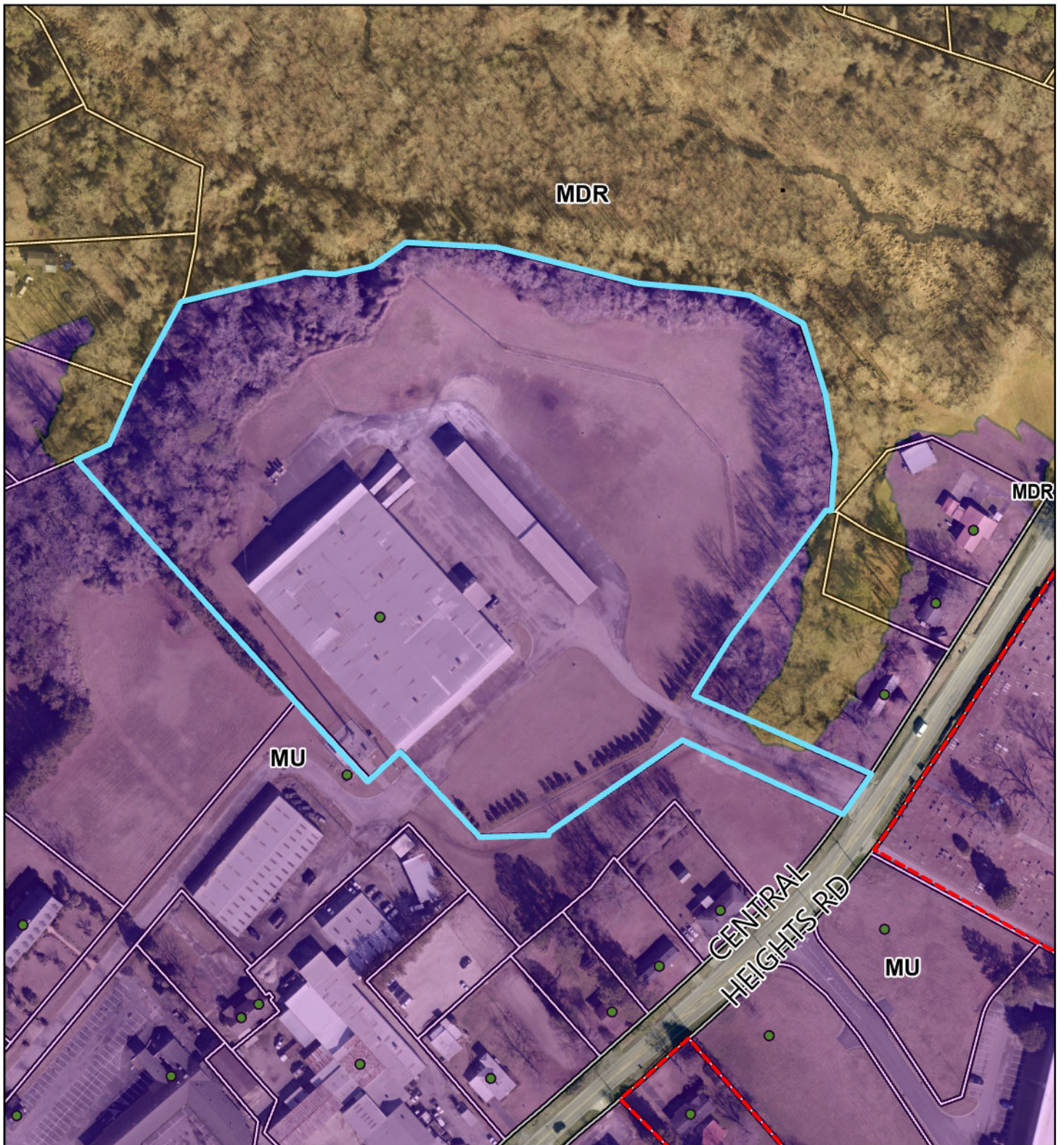
0 50 100 200 300 400 Feet

Zoning

AB
AG
CBD
GB
HB
I-1
I-2

Legend

IBP-1	R-20A
NB	R-40
O&I-I	R-6
O&I-II	R-9
O-R	R-9SF
R-12	RM-8
R-12SF	RM-9
R-16	SC
R-20	



Case Number: SU-03-25
 Request: Retail Lumber Sales with
 Outdoor Storage
 Property Owner: J&J Rental LLC
 Location: 3715 Central Heights Rd
 PIN# 3529587390

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Legend

Mixed Use

- Mixed Use - Downtown
- Mixed Use I
- Mixed Use II

Residential

- High Density Residential

- Medium Density Residential
- Low Density Residential
- Rural Residential/Agriculture

PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting, which starts at 5:30 P.M. on Monday, April 7, 2025, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

SU-20-24 Jupiter Blue Tattoo: The applicant is requesting a special use permit for the establishment of a Tattoo Parlor, located in the General Business (GB) Zoning District. The property considered for approval is located on Parkway Drive between N. Parkway Drive and N. Berkeley Blvd. The property is further identified as NCPIN# 3519-76-3289.

SU-01-25 Used Car Sales US 117: The applicant is requesting a special use permit for the establishment of a used car sales, located in the General Industry (I-2) Zoning District. The property considered for approval is located at 1800 S. US 117, between Arrington Bridge Road and S. George Street. The property is further identified as NCPIN# 2598-45-3002.

SU-03-25 Carter Lumber: The applicant is requesting a special use permit for the establishment of operating a lumber and building supply sales operation with outside storage areas of goods or materials, located in the General Business (GB) Zoning District. The property considered for approval is located on Central Heights Road between E. New Hope Road and Courtney Road. The property is further identified as NCPIN# 3529-58-7390.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Adjacent Property Owners of
SU-03-25

PIN	OWNER	Owner Address	City	State	Zip Code
3529688021	CEMETERY	UNKNOWN	<Null>	<Null>	00000-0000
3529579750	DAVIS EDWIN STANLEY	2691 EMMAUS CHURCH RD	DUDLEY	NC	28333-6253
3529671803	HALL MELISSA GAY	3711 CENTRAL HEIGHTS RD	GOLDSBORO	NC	27534-7901
3529683272	WOODARD INVESTMENTS LLC	PO BOX 10184	GOLDSBORO	NC	27532-0184
3529594030	WOOD STEPHEN L	1922 ANTIOCH RD NE	PIKEVILLE	NC	27863-8965
3529575869	JENNINGS TRANSMISSION RENTALS	PO BOX 10827	GOLDSBORO	NC	27532-0827
3529578672	J & J RENTAL LLC	415 E NEW HOPE RD	GOLDSBORO	NC	27534-7645
3529670726	HAM JAMES W	113 BEAR CREEK ROAD	GOLDSBORO	NC	27534-7040
3529577772	J & J RENTAL LLC	415 E NEW HOPE RD	GOLDSBORO	NC	27534-7645
3529684352	LEE GEORGE L	3723 CENTRAL HEIGHTS RD	GOLDSBORO	NC	27534-7901
3529682172	LOPEZ LESLY ERMETIS MELGAR	108 LONG LEAF LN	DEEP RUN	NC	28525-8001
3529672566	OUTPARCELS LLC	1775 GRAHAM AVE STE 201	HENDERSON	NC	27536-2997
3529582162	JENNINGS TRANSMISSION RENTALS	PO BOX 10827	GOLDSBORO	NC	27532-0827
3529587390	J & J RENTAL LLC	PO BOX 10827	GOLDSBORO	NC	27532-0827
3529677421	NEW HOPE PLAZA LLC	1775 GRAHAM AVE STE 201	HENDERSON	NC	27536-2997
3529582784	SMITH JAMES E	220 PINWOOD DR	GOLDSBORO	NC	27534-3354
3529582589	OWENS LEE ADDISON	218 PINWOOD DR	GOLDSBORO	NC	27534-3354
3529582407	WHALEY PEGGY J	216 PINWOOD DR	GOLDSBORO	NC	27530
3529580480	ELLIOTT PATSY Y	214 PINWOOD DR	GOLDSBORO	NC	27534-3354
	Charles R. Price	601 Tallmadge Road	Kent	OH	44240



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-03-25, were notified by first class mail on 3-20-25.

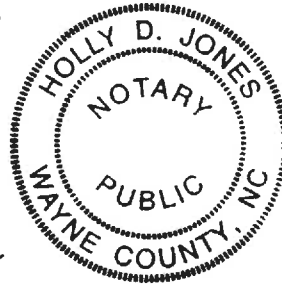
Mark E. Helmer
Signature

Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

20th day of March, 2025

Holly D Jones
Notary Public Name



My Commission expires on July 29, 2026
(Seal)

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: Contiguous Annexation Petition – J & J Daniels Farming Enterprises, LLC. –
West side of S. US Hwy. 111 between E. US 70 Hwy. and Southeast Dr.

DEPARTMENT: Planning

BACKGROUND:

The City Council, at their meeting on March 17, 2025, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place, and purpose of the meeting for April 7, 2025.

DISCUSSION:

Pursuant to G.S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S. 160A-31, it has the authority to adopt an annexation ordinance.

Attached is a report prepared by the Planning Department in conjunction with other departments, concerning the subject annexation area. All City services can be provided to the property.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that after the public hearing, the Council, by motion, adopt the attached Ordinance annexing the subject property, effective April 7, 2025.

MANAGER'S RECOMMENDATION:

Recommend Approval

APPROVERS

Holly Jones
Mark Helmer
Laura Getz

Matthew Livingston

ORDINANCE NO. 2025 -

**AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE
CITY OF GOLDSBORO, NORTH CAROLINA**

WHEREAS, after notice duly given in compliance with the pertinent provisions of Chapter 160A-31 of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on **April 7, 2025** relative to the annexation of the contiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 31 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the contiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted **August 1, 2022** and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the following described (metes and bounds) contiguous real property be annexed and the same is hereby annexed to the City of Goldsboro:

J AND J DANIELS FARMING ENTERPRISES, LLC.:
(Annexation of 4.41-acre tract of Parcel No. 3528119435)

“Beginning at point 103 marked as an existing iron stake in the Southeast corner of Tract One, Plat Cabinet N, Slide 60-H which is located 2,877.75 feet N 26°54'05” E of existing magnetic nail 104 located at the centerline of NCSR 1961 (Sheridan Forest Rd.) with Teresa Way which is located 410.00 feet S 73°14'07” E of existing magnetic nail 105 at the centerline of NCSR 1961 with Johnathan Place; thence S 09°14'48” W 278.28 feet to an iron stake set at point 505; thence N 58°33'02” W 782.38 feet to an iron stake set at point 502; thence N58°33'02” W 8.00 feet to point 501; thence N 27°58'12” E 258.12 feet to point 503; thence S 58°33'02” E 7.07 feet to an existing iron pipe at point 100; thence S 58°33'02” E 450.69 feet to an existing iron pipe at point 102; thence S 58°33'02” E 243.13 feet to point 103 at the beginning all part of a preliminary map dated September 5, 2024 based on a boundary and topographical survey by Johnny J. Williams Land Surveying P.C., PO Box 778, Beulaville NC 28518 for Campbell Oil Company.”

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro will provide commercial refuse service, fire, and police protection to the property; and
2. Water and sewer services to the subject annexation area will be provided by Southern Wayne Sanitary District; and
3. The annexed area herein above identified be added to and become a part of Electoral

- District 2; and
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted August 1, 2022; and
 5. The Director of Planning is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections; and
 6. The effective date of annexation for the property under consideration is **April 7, 2025**.

This Ordinance shall be in full force and effect from and after this April 7, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

**NOTICE OF PUBLIC HEARING
ANNEXATION OF CONTIGUOUS PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA**

Notice is hereby given that, in compliance with Section 160A-31 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, April 7, 2025, at 5:30 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing, all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

J AND J DANIELS FARMING ENTERPRISES, LLC.:

(Annexation of 4.41-acre tract of Parcel No. 3528119435)

“Beginning at point 103 marked as an existing iron stake in the Southeast corner of Tract One, Plat Cabinet N, Slide 60-H which is located 2,877.75 feet N 26°54’05” E of existing magnetic nail 104 located at the centerline of NCSR 1961 (Sheridan Forest Rd.) with Teresa Way which is located 410.00 feet S 73°14’07” E of existing magnetic nail 105 at the centerline of NCSR 1961 with Johnathan Place; thence S 09°14’48” W 278.28 feet to an iron stake set at point 505; thence N 58°33’02” W 782.38 feet to an iron stake set at point 502; thence N58°33’02” W 8.00 feet to point 501; thence N 27°58’12” E 258.12 feet to point 503; thence S 58°33’02” E 7.07feet to an existing iron pipe at point 100; thence S 58°33’02” E 450.69 feet to an existing iron pipe at point 102; thence S 58°33’02” E 243.13 feet to point 103 at the beginning all part of a preliminary map dated September 5, 2024 based on a boundary and topographical survey by Johnny J. Williams Land Surveying P.C., PO Box 778, Beulaville NC 28518 for Campbell Oil Company.”

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

Laura Getz, City Clerk

Ronald T. Lawrence, City Attorney

PUBLISH: March 27, 2025

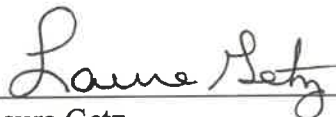
CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Goldsboro, North Carolina:

I, Laura Getz, duly appointed City Clerk of the City of Goldsboro, do hereby certify that, pursuant to directions given me by you, the sufficiency of the Petition for Annexation of Contiguous Real Property to the City of Goldsboro, North Carolina, has been investigated. Such petition being dated January 13, 2025, executed by James N. Daniels, Manager of J&J Daniels Farming Enterprises, LLC. PO Box 10337 Goldsboro, NC 27532 and filed with the City Council on March 3, 2025 and that as a result of such investigation, I find such Petition sufficient and in compliance with the provisions of General Statute 160A-58.1.

Witness my Hand and the Seal of the City of Goldsboro, North Carolina, this the 6th day of March, 2025.





Laura Getz
City Clerk
City of Goldsboro
Goldsboro, North Carolina

Annexation of 4.41-acre tract of Parcel No. 3528119435

“Beginning at point 103 marked as an existing iron stake in the Southeast corner of Tract One, Plat Cabinet N, Slide 60-H which is located 2,877.75 feet N 26°54’05” E of existing magnetic nail 104 located at the centerline of NCSR 1961 (Sheridan Forest Rd.) with Teresa Way which is located 410.00 feet S 73°14’07” E of existing magnetic nail 105 at the centerline of NCSR 1961 with Johnathan Place; thence S 09°14’48” W 278.28 feet to an iron stake set at point 505; thence N 58°33’02” W 782.38 feet to an iron stake set at point 502; thence N58°33’02” W 8.00 feet to point 501; thence N 27°58’12” E 258.12 feet to point 503; thence S 58°33’02” E 7.07 feet to an existing iron pipe at point 100; thence S 58°33’02” E 450.69 feet to an existing iron pipe at point 102; thence S 58°33’02” E 243.13 feet to point 103 at the beginning all part of a preliminary map dated September 5, 2024 based on a boundary and topographical survey by Johnny J. Williams Land Surveying P.C., PO Box 778, Beulaville NC 28518 for Campbell Oil Company.”

N.C. GRID NORTH MAG 1983 (2011 ADJUSTMENT)

CITY OF GOLDSBORO
WAYNE COUNTY
DEED BOOK 2486, PAGE 379
LOCATED IN GOLDSBORO
EXTRATERRITORIAL JURISDICTION
ZONED R-20A

0.95 ACRES
LOCATED IN GOLDSBORO CITY LIMITS
ZONED GB

VANGUARD VENTURES, LLC
DEED BOOK 3180, PAGE 495
LOT 2
PLAT CABINET O SLIDE 32-D
LOCATED IN GOLDSBORO CITY LIMITS
ZONED GB

4.41 ACRES
LOCATED IN GOLDSBORO
EXTRATERRITORIAL JURISDICTION
ZONED GB

ALICE L. KEARNEY
DEED BOOK 2859, PAGE 487
TRACT TWO
PLAT CABINET N SLIDE 60-H
LOCATED IN GOLDSBORO
EXTRATERRITORIAL JURISDICTION
ZONED GB

NOTES:

- 1) THE PROPERTY SHOWN HEREON IS NOT LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA ACCORDING TO FLOOD INSURANCE RATE MAP NO. 37200352800K DATED JUNE 20, 2018.
- 2) ALL UTILITY LINES SHOWN HEREON MAY HAVE EASEMENTS AND RIGHTS OF ENTRANCE AND MAINTENANCE ASSOCIATED WITH THEM.
- 3) ALL DISTANCES SHOWN HEREON ARE HORIZONTAL GROUND IN U.S. SURVEY FEET UNLESS OTHERWISE NOTED.
- 4) ALL ELEVATIONS SHOWN HEREON ARE BASED ON MEAN SEA LEVEL (NAVD 1988).
- 5) THE LOCATION OF ALL UNDERGROUND FEATURES SHOWN ON THIS MAP ARE APPROXIMATE BASED OFF OF ABOVE GROUND FEATURES SUCH AS VALVES, MARKERS, ETC. ANY UNDERGROUND UTILITIES OBTAINED FROM RECORD PLANS ARE NOTED HEREON. THE ACTUAL FIELD LOCATION OF EITHER OF THESE LOCATIONS OF UNDERGROUND UTILITIES SHOULD BE VERIFIED PRIOR TO LAND DISTURBANCE. OTHER UNDERGROUND UTILITIES MAY EXIST THAT WE WERE NOT ABLE TO FIND ABOVE GROUND INDICATORS FOR. UTILITY MARKING COMPANIES WERE NOT CALLED TO LOCATE UNDERGROUND UTILITIES. UNDERGROUND UTILITIES MAY EXIST THAT ARE NOT SHOWN.
- 6) THIS PROPERTY IS ZONED GB AND WILL BE SUBJECT TO ALL RESTRICTIONS IN THE CITY OF GOLDSBORO LAND USE ORDINANCES. THE CITY OF GOLDSBORO SHOULD BE CONTACTED FOR DETAILS ON RESTRICTIONS PRIOR TO LOT IMPROVEMENTS. THESE RESTRICTIONS MAY INCLUDE, BUT NOT BE LIMITED TO, SETBACKS, HEIGHT RESTRICTIONS, IMPERVIOUS SURFACE REQUIREMENTS, ETC. ADDITIONAL RESTRICTIONS MAY APPLY IF THERE ARE RESTRICTIVE COVENANTS ASSOCIATED WITH THIS PROPERTY. SURVEYOR HAS NOT PERFORMED RESEARCH TO DETERMINE IF RESTRICTIVE COVENANTS APPLY.

REVISED 02/06/2025 - CORRECTED REFERENCES - JWW

REFERENCES:

4.41 ACRE TRACT
DEED BOOK 3522 PAGE 79
TRACT ONE
PLAT CABINET N, SLIDE 60-H
TAX PARCEL NO. 3528119435

0.36 ACRE TRACT
DEED BOOK 1567 PAGE 686
LOT 3
PLAT CABINET O, SLIDE 32-D
TAX PARCEL NO. 3528211479

0.95 ACRE TRACT
PORTION OF
DEED BOOK 1597 PAGE 365
TRACT 1B
PLAT CABINET P, SLIDE 116-C
TAX PARCEL NO. 3528210837

GRID TIES AND COORDINATES:

EIPP NO. 100 - NORTH = 581,751.745
EAST = 2,321,697.875

EIS NO. 103 - NORTH = 581,389.748
EAST = 2,322,289.772

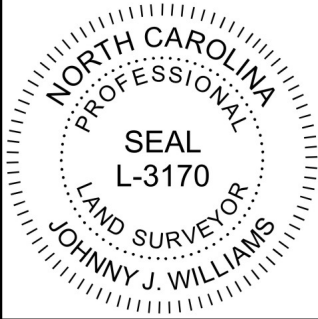
I, JOHNNY J. WILLIAMS, PROFESSIONAL LAND SURVEYOR, CERTIFY THAT THIS MAP WAS PREPARED UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION COMPLETED ON 09/19/2024; FROM REFERENCES AS SHOWN HEREON; THAT BOUNDARIES NOT SURVEYED ARE NOTED AS SUCH AND PLOTTED FROM REFERENCES AS SHOWN HEREON.

THE GPS PORTION OF THIS SURVEY WAS PERFORMED AS FOLLOWS:
CLASS OF SURVEY - A; DATES OF SURVEY - 08/28/24-09/19/24;
POSITIONAL ACCURACY - 0.00'; TYPE OF GPS FIELD PROCEDURE - RTK; DATUM/EPOCH - NAD83(2011); PUBLISHED/FIXED CONTROL USE - N.C. VRS NETWORK; GEOID MODEL - 2018; UNITS - US SURVEY FEET; COMBINED GRID FACTOR - 0.99986868

THE CONVENTIONAL PORTION OF THIS SURVEY HAS A RATIO OF PRECISION IN EXCESS OF 1:10,000 AND IS ALSO PERFORMED TO A CLASS A SURVEY AS DEFINED BY TITLE 21, CHAPTER 56, SECTION .1603 OF THE N.C. ADMINISTRATIVE CODE;

ALL TOPOGRAPHIC SURVEY DATA SHOWN HEREON WAS CREATED FROM A GROUND SURVEY PERFORMED TO CLASS B SPECIFICATIONS AS DEFINED BY TITLE 21, CHAPTER 56, SECTION .1606 (c1b) OF THE N.C. ADMINISTRATIVE CODE.

JOHNNY J. WILLIAMS, P.L.S., L-3170
02/06/2025



VICINITY SKETCH
(NOT TO SCALE)

LEGEND:

- EIP = EXISTING IRON PIPE
- EIP = EXISTING IRON PINCH PIPE
- EIS = EXISTING IRON STAKE
- ECM = EXISTING CONCRETE MONUMENT
- EMN = EXISTING MAG. NAIL
- ISS = IRON STAKE SET
- NP = NONMONUMENTED POINT
- AC = SUBSURFACE CORNER
- AG = TOP ABOVE GROUND SURFACE
- BG = TOP BELOW GROUND SURFACE
- R/W = RIGHT-OF-WAY
- ℄ = CENTERLINE
- ℄ = PROPERTY LINE
- NCGS = NORTH CAROLINA GEODETIC SURVEY
- = LINE NOT SURVEYED
- E-E- = OVERHEAD UTILITY LINE
- ⊙ = UTILITY POLE
- = NON-MONUMENTED POINT UNLESS OTHERWISE LABELED
- ⊞ = WATER METER
- ⊞ = WELL
- ⊞ = FIRE HYDRANT
- ⊞ = SECURITY LIGHT
- ⊞ = CABLE BOX
- ⊞ = CLEAN OUT
- ⊞ = CURB INLET
- ⊞ = ELECTRIC BOX
- ⊞ = MANHOLE
- ⊞ = FIBER OPTIC PADDLE
- ⊞ = SIGN
- ⊞ = TELEPHONE BOX
- ⊞ = WATER VALVE
- SD-SD- = STORM DRAIN LINE
- SS-SS- = SANITARY SEWER LINE
- RCP = REINFORCED CONCRETE PIPE
- CMP = CORRUGATED METAL PIPE
- CPP = CORRUGATED PLASTIC PIPE
- 0.00' = EXISTING SPOT ELEVATION

BOUNDARY AND TOPOGRAPHIC SURVEY FOR:

**CAMPBELL STORAGE
SOLUTIONS**

CURRENT OWNER: J & J DANIELS FARMING ENTERPRISES, LLC
PROPERTY ADDRESS: 206 S. N.C. HIGHWAY 111, GOLDSBORO, NC 27534

INDIVIDUAL TRACT ON N.C. HIGHWAY NO. 111
NEW HOPE TOWNSHIP, WAYNE COUNTY, N.C.

DATE: SEPTEMBER 19, 2024
SCALE: 1" = 40'

JOHNNY J. WILLIAMS LAND SURVEYING, P.C.
P.O. BOX 778, BEULAVILLE, N.C. 28518
PHONE: 910-298-8272 FAX: 910-298-2310
EMAIL: JWILLIAMS@JWSURVEY.COM FIRM NO. C-2532

C-PROJECT: CAMPBELL_OIL -NC111_0824
FILE NAME: CAMPBELL0824
TDS FILE: CAMPBELL0824

Elroy Volunteer Fire Department
C/O Chief Steve Mozingo
4720 US-70 East
Goldsboro, NC 27534

February 17, 2025

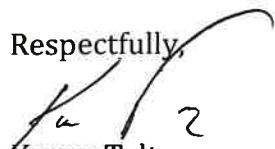
Subject: Request for financial information regarding property located off West side of S. US 111 HWY (Tax Parcel: **3528-11-9435**)

Chief Steve Mozingo:

The City of Goldsboro is considering the contiguous annexation of territory which is located within the fire service area of your department. North Carolina law requires the City of Goldsboro to pay annually a proportionate share of any payments due on any debt (including principal and interest) relating to facilities or equipment of a rural fire department if: (1) the area where service is provided is in an insurance district designed under G.S. 153A-233, a rural fire protection district under Article 3A of Chapter 69 of the General Statutes, or a fire service district under Article 16 Chapter 53A of the General Statutes; (2) the debt was existing at the time of submission of voluntary petition for contiguous/non-contiguous annexation; and (3) the amount of debt payment calculated for all voluntary contiguous /non-contiguous annexations exceeds one hundred dollars (\$100) in any calendar year. A petition was submitted that includes an area served by your department on January 13, 2025.

In order to determine the City of Goldsboro's proportionate share of your department's debt the appropriate employees of the City of Goldsboro will require access to certain information concerning your debt. You are hereby requested to make this information available by completing the enclosed form entitled "Total Debt (Liabilities) to the City of Goldsboro not later than (30) days following receipt of this letter. Pursuant to G.S. 160A-31.1 (voluntary contiguous annexation) and G.S. 160A-58.2A (voluntary non-contiguous annexation), failure to respond within forty-five (45) days following receipt of this letter will result in the forfeiture of your department's rights to receive any payment on this debt.

Respectfully,



Kenny Talton
Assistant Planning Director

TOTAL DEBT (LIABILITIES)
ELROY VOLUNTEER FIRE DEPARTMENT
GOLDSBORO, NC 27534

Capital Liabilities

As of: 1/13/2025

Building(s) & Land- Amount of Loan:

\$ N/A

Mortgagee: _____

Term of Loan (Years): _____ Years Remaining in Term: _____

Annual Payment:

\$ _____

Payment Due Date: _____

Apparatus & Equipment- Amount of Loan:

\$ 500,000⁰⁰

Mortgagee: Civic Federal Credit Union

Term of Loan (Years): 5

Years Remaining in Term: 5

Annual Payment:

\$ 118,704⁹³

Payment Due Date: 10/08/2025

Please return form to:

Planning Department

City of Goldsboro

P. O. Drawer A

Goldsboro, NC 27533

Phone: (919) 580-4345

FAX: (919) 580-4291

EMAIL: ktalton@goldsboronc.gov



DEPARTMENT OF THE AIR FORCE
4TH FIGHTER WING (ACC)
SEYMOUR JOHNSON AIR FORCE BASE NC

FEB 05 2025

Mr. Brian W. Joyner, P.E.
Deputy Base Engineer
1095 Peterson Avenue
Seymour Johnson AFB NC 27531

Mr. Mark Helmer, Planning Director
City of Goldsboro, Planning Department
200 North Center Street
City Hall Addition
Goldsboro NC 27530-3623

Dear Mr. Helmer

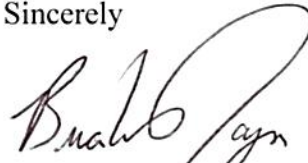
This letter is a review of a petition for contiguous annexation for Wayne County PIN# 3528-11-9435 (J & J Daniels Farming Enterprises, LLC) located on the west side of S. NC 111 Highway, just north of the intersection of Southeast Drive, Goldsboro, NC. Below is a summary of the three areas of concern as described in the Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report related to the subject property as identified above.

1. Airspace Control Surfaces (Hazards to Aircraft Flight Zone): The subject property falls under the Inner Horizontal Surface.
 - a. Height – Structures or vegetation on the property is limited in height to 249 feet above mean sea level. We do not anticipate that the proposal will result in any structures or vegetation taller than this height. Based on this assumption, the proposal will be **compatible** with this protocol.
 - b. Visual – We do not anticipate that activities associated with the proposal will result in smoke, dust, or steam or may otherwise cause interference with flight operations. Based on this assumption, the proposal is **compatible** with this protocol.
 - c. Light Emissions – We do not anticipate that the proposal will generate light emissions that will interfere with flight operations. Based on this assumption, the proposal is **compatible** with this protocol.
 - d. Bird/Wildlife Aircraft Strike Hazard (BASH) – The proposal does not create a BASH concern and is therefore **compatible** with this protocol.
 - e. Radio Frequency/Electromagnetic Interference (RF/EMI) – The proposal does not create RF/EMI concern and is therefore **compatible** with this protocol.

2. Noise Due to Aircraft Operations: The subject property is located in the 75-79 day-night average sound level (DNL) noise zone. The Standard Land Use Coding Manual (SLUCM) was used to determine which land use category to reference within the 2011 AICUZ report. Part of the proposed land use is categorized as "Warehousing and storage services" (SLUCM #63.7). The other part of the proposed land use is categorized as "Retail trade – automotive, marine craft, aircraft, and accessories" (SLUCM #55). According to the AICUZ report, measures to achieve a outdoor to indoor noise level reduction (NLR) of 30 must be incorporated into the design and construction of portions of these buildings where the public is received, office areas, noise sensitive areas, or where the normal noise level is low. **If the NLR as indicated above is achieved, the proposed use of the property is compatible within this noise zone.**
3. Clear Zones and Accident Potential Zones: The subject property is not located in a Clear Zone or Accident Potential Zone. **Not applicable for this proposal.**

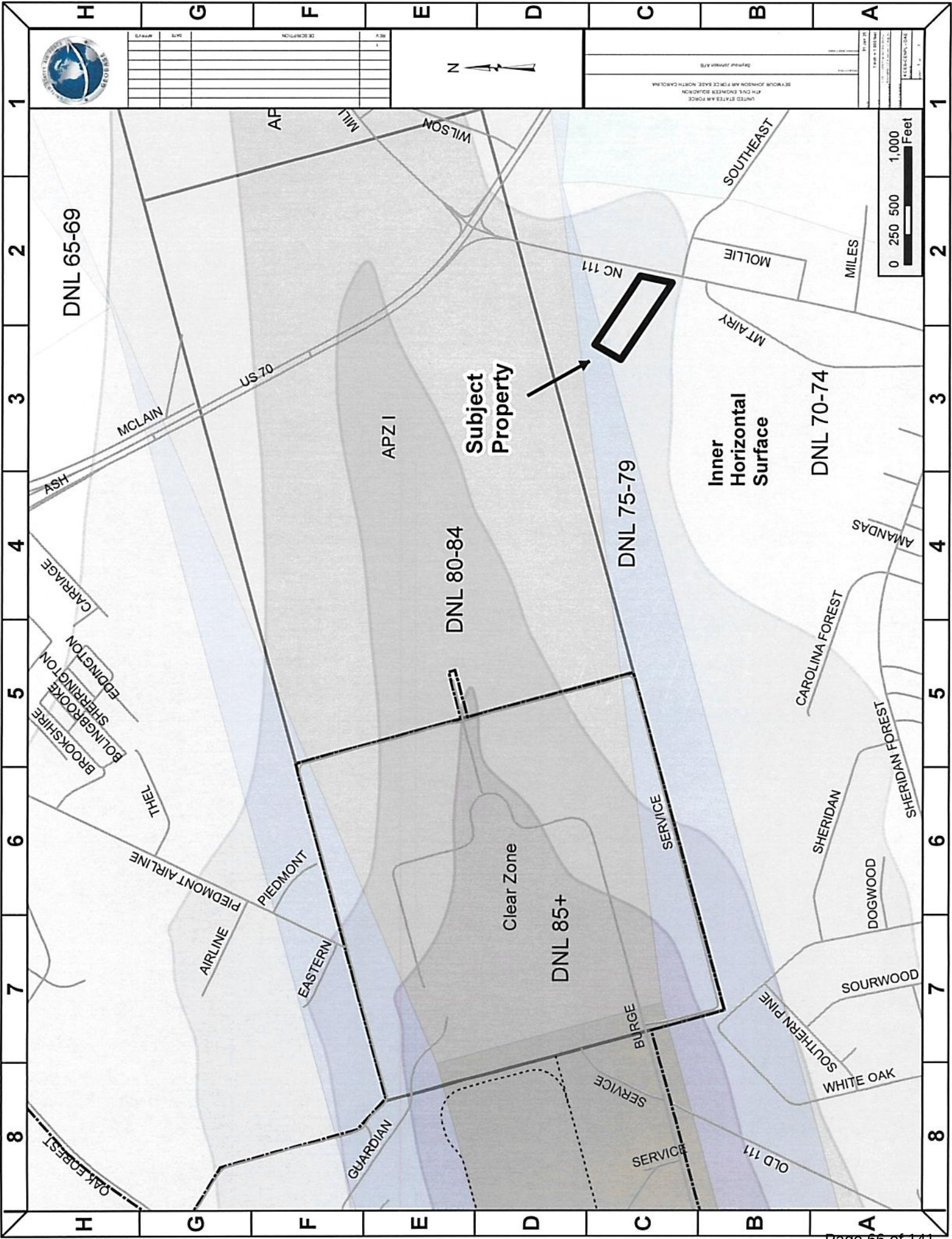
We appreciate the opportunity to review this request and provide comment. If additional information or clarification is required, please contact me at (919) 722-5142.

Sincerely

A handwritten signature in black ink, appearing to read "Brian W. Joyner", written in a cursive style.

BRIAN W. JOYNER, P.E.

Attachment: AICUZ Map



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: 5th Annual Caper Chase Road Run - Street Closure Request

DEPARTMENT: Police

BACKGROUND:

The Goldsboro Wayne Crime Stoppers and the Goldsboro Police Department are requesting permission to hold their 5th Annual Wayne Crime Stoppers Caper Chase on Saturday, May 31, 2025, from 8:30am to 11:00am. This event is to support the Goldsboro Wayne Crime Stoppers Program. The Caper Chase Road Run is an annual fundraiser for the Goldsboro Wayne Crime Stoppers program. This event has a 10K, 5K, and a 1-mile run.

DISCUSSION:

The event will be held in downtown Goldsboro from 8:30am to 11:00am, with a set-up time of 7:00am and a dismantling time of 12:00pm. The run is scheduled to begin at Spruce Street at Center Street, and end between Chestnut Street and Spruce Street. The runners will run through the downtown area of Walnut Street, Jefferson Street, and Mulberry Street. There are different starting locations on Center Street for the different runs.

Runners will be staggered with three start times; 8:30am - 1-mile run, 9:00am - 10K, and 9:15am - 5K. The run will finish with the runners coming south on Center Street, located between Chestnut Street and Spruce Street. The time requested for the street closure is from 7:30am - 11:00am.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the event.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that Council approve the street closing of Center Street from Elm Street to Ash Street for the 5th Annual Wayne Crime Stoppers Caper Chase on Saturday, May 31, 2025, from 7:30am to 11:00pm.

MANAGER'S RECOMMENDATION:

Recommend Approval

APPROVERS

Mike West

Laura Getz

Matthew Livingston

CITY OF GOLDSBORO SPECIAL EVENT APPLICATION

Application received	
Fee Paid	
Event Site Plan	
Event Impact Notification	

I. Event Organizer & Contact Information

Organization Name: GW Crime Stoppers & Goldsboro Police Non-profit? ☒ Yes ☐ No

If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of Worship

Applicant Name: Juday Lane Title: Executive Director

Address: 308 N. William Street

City: Goldsboro State: NC Zip: 27530

Phone: 919-734-8177 Cell Phone: 919-705-3420 Email: director@gwcrimestoppers.com

II. Name and Type of Event

Event Name: 5th Annual Caper Chase Road Run

Event Location: Downtown City of Goldsboro

Type of Event: (please check all that apply)

☐ Parade ☒ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☐ Other

If Other, Explain: _____

If Street Closure, list time and all streets requesting to be closed: Time: 7:00AM to 11:00AM
Center Street from Ash to Elm Streets north and south bound lanes at Mulberry, Walnut, Chestnut, Spruce, and Pine Streets

III. Date of Event

Date of the event: May 31, 2025 Inclement Weather/Rain Date: None

Event Start Time: 8:30 AM Event End Time: 11:00 AM

Set-up Start Time: 6:30 AM Dismantle (Completion) Time: 12:00 PM

IV. Past Attendance / Predicted Attendance

Has this event been issued a permit for five (5) Consecutive years? ☐ Yes ☒ No

If Yes, Will this event remain substantially the same? ☐ Yes ☐ No

Attendance trend in past events: ☐ N/A ☒ Fewer than 200 ☐ 201-500 ☐ 501-1000 ☐ over 1001

What attendance is predicted? ☒ Fewer than 200 ☐ 201-500 ☐ 501-1000 ☐ over 1001

V. Vendors

Will there be Vendors at your event? ☒ Yes ☐ No If Yes, approximate number: 1

VI. Permit Application Fees & Timeline

The City of Goldsboro differentiates events by tiers. Each tier differs based on projected attendance, City services and street closures. Special Events and Street Closures will be determined based on the tiers below. The application fee is listed below. The Permit and Application Fee includes a \$25.00 non-refundable application fee if not approved. The fee is to be in the form of a check made payable to the City of Goldsboro.

Check the appropriate Tier for your event:

TIERS	DETAILS	PERMIT AND APPLICATION FEE	DEADLINES
TIER 1 ☐	• Fewer than 200 people • Minimal City services • Possible closure of City owned lots, No closure of public right-of-way, and/or streets • Alcohol can be present with proper approval & permits. • Approved by the City Manager	\$100.00	Must be submitted for approval at least 30 days prior to the event.
TIER 2 ☐	• 201-500 people • Multiple City services • Possible closure of City owned lots, public right-of-way, and/or streets (Not to include Center Street). • Alcohol can be present with proper approval & permits. • Approved by the City Manager	\$200.00	Must be submitted for approval at least 60 days prior to the event.
TIER 3 ☐	• 501-1000 people • Multiple City services • Possible closure of City owned lots, public right-of-way, and/or streets (Not to include Center Street). • Alcohol can be present with proper approval & permits. • Approved by the City Manager	\$300.00	Must be submitted for approval at least 60 days prior to the event.
TIER 4 ☒	• 1001 people or more • Multiple City services • Closure of any portion of Center Street • Alcohol can be present with proper approval & permits • Approved by City Council unless an exception applies.	\$400.00	Must be submitted for approval at least 60 days prior to the event.

VII. Event Description, Statement of Public Benefit and Public Services (Required)

Description of Event:

The Caper Chase Road Run is an annual fundraiser for the Goldsboro Wayne Crime Stoppers program. This event has a 10K, 5K, and 1-mile run (route maps included). The run will start on Center Street on the north bound lane, there are different starting locations on Center Street for the different runs. Runners will be staggered with three start times; 8:30 AM 1-mile run, 9:00 AM 10K, and 9:15 AM 5K. The run will finish with runners coming south on Center Street and ending at finish line located between Chestnut and Spruce Streets.

Impact on the community/City Services:

This event will require a temporary closure to Center Street from Ash Street to Elm Street while the road run is being held. Historically, the road run is completed and roads reopened before 11:00 AM minimizing the time the downtown area is affected by the road closure.

Overview of benefits to the community:

This event brings awareness to the Goldsboro Wayne Crime Stoppers program which provides individuals with an opportunity to report crimes through anonymous tips and assist law enforcement in lowering crime in our community. This event is a major fundraiser to the program and provides Crime Stoppers the ability to pay out rewards up to \$1,500 on felony arrests and \$500 on misdemeanor arrests. This event also brings people from across the eastern region to participate in the run where they will have the opportunity to visit and shop in the City of Goldsboro's downtown area.

VIII. Event Marketing Strategy & Budget (Advertising to the Public)

The event will be advertised on social media and Run The East's website, www.runtheeast.com.

IX. Event Site Plan (attach copy to application)

Event Site Plan Checklist:

☒	Directions indicated by directional arrow symbol.
☒	The overall event area including: any requested street closures and/or the location and number of any parking closures.
☒	The location and dimensions of all physical equipment being placed, including, but not limited to, any stage(s), vendors, booths, sponsors, tents, signs, barricades, portable toilets, vehicles, shelters, etc.
☐	Location of temporary alcohol sales where both sales and consumption occur.
☒	Indicate 14' wide fire lane clearances in all areas and the location of all fire hydrants.
☒	Include electrical plans for vendors and stages, specifying how much each site requires, in terms of amps & volts.
☒	Any other details you think are helpful in the physical description of your event.

X. Event Impact Notification (attach copy to application)

Event Impact Notification Checklist:

☒	Event Impact Notification completed.
☒	Understand to distribute the Impact Notification to the impacted areas at least 20 days prior to the event by either email, hand or mail delivery.
☒	Event Impact Notification included the name of the event, event date(s), time(s) of event and overall impacts (including set-up and tear down), specific location of impacts, type of activity and telephone number where the public can contact your organization about the event.
☒	Event Impact Notification included contact information for the City Clerk for objections or questions from business owners/merchants.

XI. General Liability Insurance (attach copy to application)

If Proof of Insurance or applicable rider is not submitted at the time the application is submitted, the Proof of insurance or applicable rider **MUST** be submitted prior to receiving the Special Event Permit.

General Liability Insurance checklist:

☐	Acknowledge that the Proof of Insurance or applicable rider must have coverage of at least \$1 million per event / \$5 million for Carnival applicants per event. *
☐	Acknowledge that the City of Goldsboro will be listed as an Additional Insured on the Certificate of Insurance.

* If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office.

XII. Police Support

The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The applicant may be responsible for hiring and paying off-duty law enforcement officers or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223. **Complete the Police Support Checklist:**

☐	Acknowledge that off-duty law enforcement officers may be needed to appropriately manage security.
☐	Acknowledge that the applicant may be responsible for hiring and paying the off-duty law enforcement officer or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event.
☐	Acknowledge that if alcohol is present at the event (not including the social district area), off-duty officers are required to be on-site during the event.
☐	Acknowledge that the Goldsboro Police Department's Off-Duty Coordinator can be contacted at 919-580-4223.

XIII. Indemnity Statement

The "Special Event Release of Liability Waiver" (below) must be completed and signed by the applicant or duly authorized sponsor. Read and sign the "Special Event Release of Liability Waiver" below.



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Goldsboro Wayne Crime Stoppers, and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 3 day of March 2025.

Judex Lane (SEAL)
(Applicant & Authorized Representative of Event)

XIV. Electrical Requirements (when applicable)

Public Works Building Maintenance Division provides electrical support where available and should be contacted to ensure your electrical requirements can be met. Electrical check list:

	YES	NO
Will you require electrical hook-ups for this event?	☒	☐
Will you require electrical support for the event?	☐	☒
☒	Electrical availability is limited and must be coordinated at least 30 days prior to the event by contacting the Public Works Building Maintenance Division.	
☒	The Contact number for the City of Goldsboro Public Works Building Maintenance Division is (919) 739-7434.	

XV. Portable Toilets

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

N/A

If no portable toilets are provided, how will these requirements be handled?

Public facilities

XVI. Trash receptacles/Waste

Solid waste plans must be provided and approved by the Public Works Department. Solid waste plans shall include provisions for both trash and recyclables. **Trash receptacles/Waste checklist:**

	YES	NO
Will you need the use of city receptacles?	☐	☒
If in need of city receptacles, how many?	0	
☒	Acknowledge that City receptacles must be requested separately and no less than 30 days prior to the event by contacting the City of Goldsboro Public Works Department number is (919) 750-7450.	
☒	Acknowledge that an additional fee in the amount determined by the City Manager's Office may be charged if the property is not cleaned to its prior condition.	

XVII. Alcoholic Beverages

1. Goldsboro has a Social District in the area of the HUB complex downtown. A social district is a defined area in which a person may consume alcoholic beverages from an official container sold by an approved ABC permittee located within defined social district boundaries and defined days and hours of operation. Having a Social District affects the choices available to patrons wishing to rent the HUB.
2. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages from opened or sealed containers from the premises.
4. Areas where alcohol will be consumed, served, or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

Does the event intend to sale alcohol?

☐

Yes (complete "The sale of Alcohol Check list" below and continue to section XVIII)

☒

No (complete "OPEN or CLOSED to the Social District" below and continue to section XVIII)

The sale of Alcohol checklist:

☐	The ABC Permit, issued to you by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. NC ABC Commission: 919-779-0700
☐	The event permit will not be issued until the ABC Permit is submitted.
☐	Your event must be CLOSED to the Social District. This means your patrons CANNOT leave your event with an alcoholic beverage. It also means people outside of your event cannot bring alcohol from the Social District into your event.

OPEN or CLOSED to the Social District:

Choose either OPEN or CLOSED to the Social District:

OPEN ☒	No Alcohol being sold at the event, but patrons CAN bring alcohol from the Social District into your event.
CLOSED ☐	Alcohol is completely prohibited from your event; you are not selling alcohol, nor can a patron bring alcohol in from the Social District.

XVIII. Tents

Does the event intend to have tents or canopies?

☒ Yes (complete the section below)

☐ No (Continue to section XIX)

Approximate number of tents	3
Approximate size of tents (example – 10' X 10')	10x10
Will any tent exceed 400 sq. ft. (example - more than 20'x20')	YES ☐ NO ☒

☒	Acknowledge that it is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by the City of Goldsboro ordinance. City of Goldsboro Inspections Department number is (919) 580-4385.
☒	A permit is required when using any type of tent.

XIX. Special Event Applicant Priority Ranking

The City Manager's Office or his designee will use the following priority list if there are conflicting requests for a particular time and date. **Check all that apply to your event.**

☐	Event has established historic precedence and is in good standing.
☒	Event is organized by the City of Goldsboro.
☐	Event is organized by the Wayne County Public County Schools.
☐	Event is organized by the Wayne County Government.
☒	Events organized by City of Goldsboro based non-profit organizations with proceeds providing assistance to the organizer or another Goldsboro based non-profit organization (requires proof of 501c(3) status).
☐	Events organized by private businesses, non-profit organizations; without or pending 501c(3) status, <u>not</u> based in Goldsboro, and/or individuals for the purpose of profit, personal gain, and/or proceeds that will be used to benefit other than those Goldsboro based non-profit organizations.

XX. Criteria Considered for All Street Closures & Other Event Impacts

Factors considered prior to recommending approval of the proposed events, particularly those which require street closures. Organizers wishing to close any portion of a street will need to justify that need with a compelling case composed of information in the following list below.

Acknowledge all the boxes below to indicate the criteria for consideration.

☐	Total number of event attendees, both historical trends and predicted increases.
☐	Total number of event vendors, both historical trends and predicted increases.
☐	Event Marketing Strategy & Budget
☐	Verification that the event applicant or sponsor has committed to completing the “Event Impact Notification.”
☐	Impact of the proposed event on residents, occupants or businesspersons of the block.
☐	Impact of the proposed event on the accessibility of emergency vehicles in the closure areas.
☐	Impact of the proposed event on vehicular traffic such as circulation, traffic movement and availability of alternate routes for traffic.
☐	Potential interference with commercial and business activities in the immediate vicinity.
☐	Conditions existing in the surrounding area that, when occurring in conjunction with a street closure, might create a hardship or an unnecessary inconvenience to the public or people residing in the area.
☐	Relationship regarding timing of proposed closure to other approved or proposed closures.

XXI. Other Rules and Regulations

Acknowledgement of the Other Rules and Regulations.

☐	The special event must be allowed by the underlying zoning district.
☐	The hours for the special event shall be no earlier than 9:00 a.m. and end no later than 10:00 p.m. unless approved by Goldsboro City Council.
☐	No political or campaign promotions are permitted during the special event.
☐	No firearms are permitted on City-owned property.
☐	Excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as follows: 1st Offense: Warning (Verbal or Written) and/or fine. 2nd Offense: Termination of Special Event and/or fine.
☐	During setup and the event, the Event Organizer or designee must be always on-site. The Event Planner should be prepared to handle questions and problems regarding the event, such as resolving disputes among vendors, rain delays and coordination of City services.
☐	The Event Organizer shall ensure that public property is protected from damage other than normal wear and tear, including, but not limited to, vandalism; damage to grass, shrubbery, or trees; damage to monuments, benches, or other amenities; damage to utilities and damage to sidewalks, asphalt in streets and parking lots.
☐	The Event Organizer is responsible for removal of any flyers, banners, posters and/or temporary signs placed in public areas to publicize the event immediately following the end of the event.
☐	All animals must be leashed as outlined in the City of Goldsboro's Code of Ordinances 91.15; 91.18
☐	Vehicles will only be allowed in designated parking areas.
☐	Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Parking:

You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Judy Lane Date: 3-18-25

Organization: Goldsboro Wayne Crime Stoppers

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov

NOTICE OF EVENT IMPACT

Caper Chase Road Run

{EVENT NAME}

The organizers of Goldsboro Wayne Crime Stoppers are seeking approval from the City of Goldsboro to host
{SPONSORS NAME}

Caper Chase Road Run on May 31, 2025 from
{EVENT NAME} {EVENT DATE(S)}
8:30 AM to 11:00 AM
{EVENT START TIME} {EVENT CONCLUSION TIME}

Complete for ALL Street Closures

Caper Chase Road Run includes the closure of Center Street between
{EVENT NAME} {STREET NAME}
Ash Street and Elm Street
{CROSS STREET NAME} {CROSS STREET NAME}

To accommodate event set-up and tear down, this street will close between 7:00 AM May 31, 2205
{TIME & DATE}
to 11:00 AM May 31, 2025. The Closure will be for the exclusion of vehicles only. A 14'
{TIME & DATE}
emergency lance shall be provided on all streets within the said closure at all times.

Should you have questions or concerns regarding Caper Chase Road Run and the related event
{EVENT NAME}
impacts, you can speak with our team by calling: Judy Lane at 919-734-8177.
{EVENT COORDINATOR} {PHONE NUMBER}

Judy Lane


AUTHORIZED SPONSOR REPRESENTATIVE

919-734-8177

PHONE NUMBER

Please contact the City Clerk at 919-580-4330 or cityclerk@goldsboronc.gov for objections or questions regarding the event.

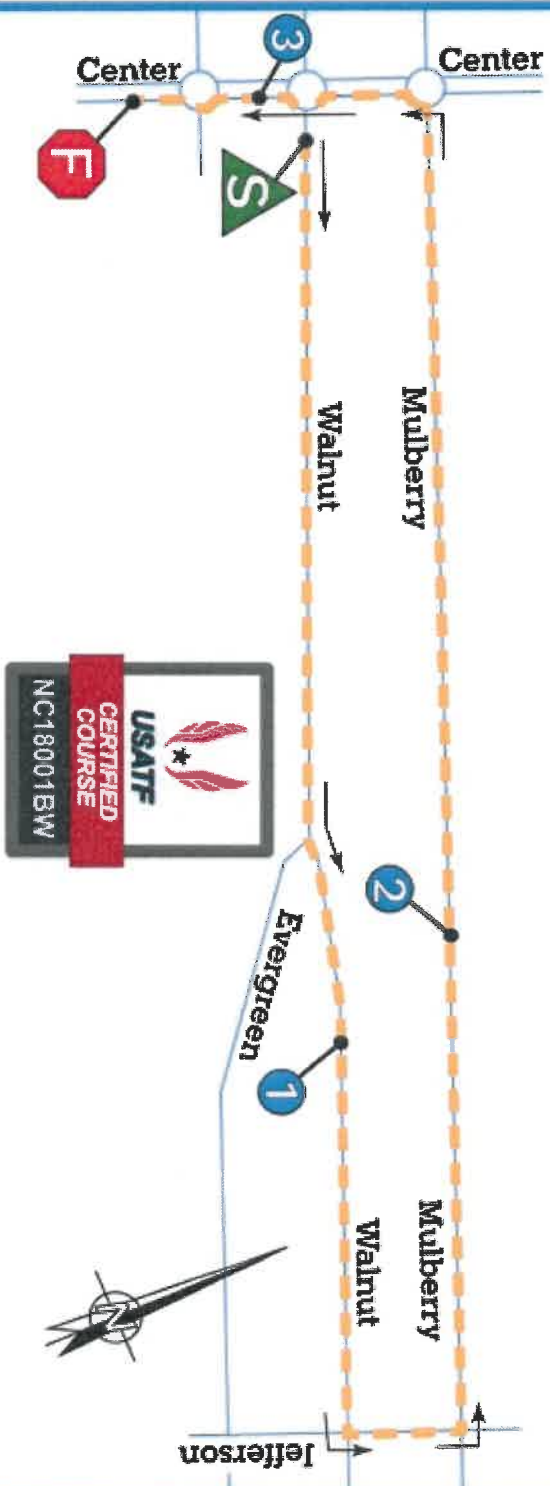
Greater Goldsboro 5k

Route is 100% unrestricted

Runners have full use of all roads curb-to-curb

Route

Start -on- E Walnut
Left -on- Jefferson
Left -on- E Mulberry
Left -on- S Center
Finish -on- S Center



Brandon Wilson

Measured By: Brandon Wilson
USATF / RRTC Certified
IAAF / AIMS Grade A

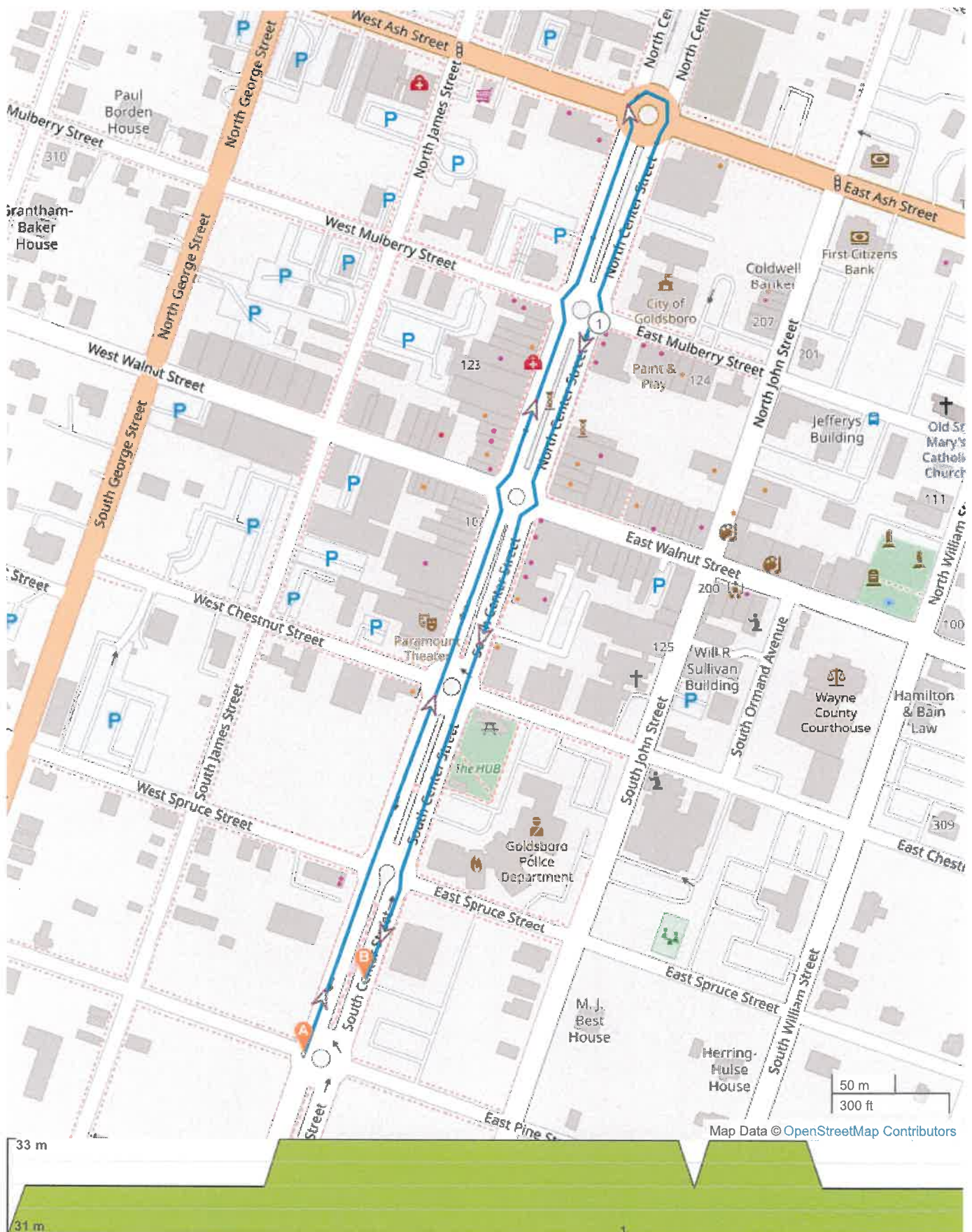
Measured On: Jan 22, 2018

Course ≈ 5 km

Splits
1 Mile - At 1108 B E Walnut
2 Mile - At 1000 E Mulberry
3 Mile - At 116 S Center



Goldsboro Crime Stoppers Caper Chase 1-mile Course





CRIMSTO-01

LMUSSELMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crawford-Henderson, Inc. PO Box 10885 Goldsboro, NC 27532	CONTACT NAME: Lisa Musselman	
	PHONE (A/C, No, Ext): (919) 778-9400	FAX (A/C, No): (919) 751-2142
	E-MAIL ADDRESS: lisam@crawhen.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Cincinnati Indemnity Co.	23280
INSURED Crime Stoppers of Wayne County Inc. DBA Goldsboro-Wayne Crime P.O. Box 1116 Goldsboro, NC	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X		ENP 0122091	3/1/2025	3/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Caper Chase Road Run on Saturday, May 31, 2025 - City of Goldsboro is additional insured.

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro Po Drawer A Goldsboro, NC 27533	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: Dillard Goldsboro Alumni Homecoming Parade 2025-Temporary Street Closing Request

DEPARTMENT: Police

BACKGROUND:

The Dillard-Goldsboro Alumni & Friends, Inc. 70th Homecoming has events scheduled throughout the weekend to include the Annual Dillard Goldsboro Alumni Homecoming Parade.

DISCUSSION:

The street closing requested for Saturday, May 24, 2025, is as follows:

Street Closure for Staging Areas - Pine Street between James Street and John Street; Spruce Street between James Street and Center Street; Center Street between Elm and Spruce Streets.

Street Closure for Parade Route - All roads accessible to Center Street along the parade route include: Mulberry Street at Center Street, Walnut Street at Center Street, Chestnut Street at Center Street, and E. Spruce Street at Center Street.

Parade Route: North on Center Street from Spruce Street to Mulberry Street, going around the traffic circle, heading south on Center Street back to Spruce Street, ending at Spruce Street.

Parking Restrictions: No parallel parking on Center Street from Pine Street to Ash Street.

The time requested for the street closing is from 8:00am to 12:00pm. Police have indicated that traffic will be restricted from 7:00am until 9:30am and all traffic will stop at 9:30am. The actual parade will begin at 10:00am and end at approximately 12:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments should be involved in the logistical aspects of the event.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

MANAGER'S RECOMMENDATION:

It is recommended that Council grant the requested temporary street closures of the sections of Pine Street, John Street, Center Street, James Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the Dillard-Goldsboro Alumni & Friends, Inc. 70th Homecoming Parade, to include the staging area and parade route between the times of 8:00am to 12:00am on Saturday, May 24, 2025, as stated above.

APPROVERS

Mike West
Laura Getz
Matthew Livingston

CITY OF GOLDSBORO SPECIAL EVENT APPLICATION

Application received	
Fee Paid	
Event Site Plan	
Event Impact Notification	

I. Event Organizer & Contact Information

Organization Name: Dillard Goldsboro Alumni and Friends Non-profit? ☒ Yes ☐ No

If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of Worship

Applicant Name: Douglas Horne Title: President / Triangle Chapter

Address: PO Box 363

City: Kenly State: NC Zip: 27542

Phone: 9197386344 Cell Phone: 9197386344 Email: hornzofgnc@aol.com

II. Name and Type of Event

Event Name: Dillard Goldsboro Alumni Homecoming Parade 2025

Event Location: Downtown Goldsboro

Type of Event: (please check all that apply)

☒ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☐ Other

If Other, Explain: _____

If Street Closure, list time and all streets requesting to be closed: Time: 8:00am - 12:00pm
Center street from Elm to Mulberry. James St (Elm to Spruce) Pine St (George to John St).

III. Date of Event

Date of the event: May 24, 2025 Inclement Weather/Rain Date: N/A

Event Start Time: 10am Event End Time: 12pm

Set-up Start Time: 8am Dismantle (Completion) Time: 12pm

IV. Past Attendance / Predicted Attendance

Has this event been issued a permit for five (5) Consecutive years? ☒ Yes ☐ No

If Yes, Will this event remain substantially the same? ☒ Yes ☐ No

Attendance trend in past events: ☐ N/A ☐ Fewer than 200 ☐ 201-500 ☐ 501-1000 ☒ over 1001

What attendance is predicted? ☐ Fewer than 200 ☐ 201-500 ☐ 501-1000 ☒ over 1001

V. Vendors

Will there be Vendors at your event? ☐ Yes ☒ No If Yes, approximate number: _____

VI. Permit Application Fees & Timeline

The City of Goldsboro differentiates events by tiers. Each tier differs based on projected attendance, City services and street closures. Special Events and Street Closures will be determined based on the tiers below. The application fee is listed below. The Permit and Application Fee includes a \$25.00 non-refundable application fee if not approved. The fee is to be in the form of a check made payable to the City of Goldsboro.

Check the appropriate Tier for your event:

TIERS	DETAILS	PERMIT AND APPLICATION FEE	DEADLINES
TIER 1 ☐	- Fewer than 200 people - Minimal City services - Possible closure of City owned lots, No closure of public right-of-way, and/or streets - Alcohol can be present with proper approval & permits. - Approved by the City Manager	\$100.00	Must be submitted for approval at least 30 days prior to the event.
TIER 2 ☐	201-500 people - Multiple City services - Possible closure of City owned lots, public right-of-way, and/or streets (Not to include Center Street). - Alcohol can be present with proper approval & permits. - Approved by the City Manager	\$200.00	Must be submitted for approval at least 60 days prior to the event.
TIER 3 ☐	501-1000 people - Multiple City services - Possible closure of City owned lots, public right-of-way, and/or streets (Not to include Center Street). - Alcohol can be present with proper approval & permits. - Approved by the City Manager	\$300.00	Must be submitted for approval at least 60 days prior to the event.
TIER 4 ☒	1001 people or more - Multiple City services - Closure of any portion of Center Street - Alcohol can be present with proper approval & permits - Approved by City Council unless an exception applies.	\$400.00	Must be submitted for approval at least 60 days prior to the event.

VII. Event Description, Statement of Public Benefit and Public Services (Required)

Description of Event:

Parade recognizing the annual homecoming of Dillard / Goldsboro High School alumni containing persons walking, cars, motorcycles, floats and bands

Impact on the community/City Services:

Street closures along Center street with crowds lining Center Street.
Goldsboro Police Dept needed to canvas downtown area and direct traffic
Goldsboro Fire Dept invited to participate in parade

Overview of benefits to the community:

The Dillard Goldsboro Alumni and Friends Homecoming Weekend brings in total revenue to Goldsboro/Wayne County exceeding \$700,000. 90% of the hotel rooms in town for two to three days are booked bringing in over \$5000 in hotel tax revenue. Most restaurants and gas stations during the weekend report increased business and many report 'full house' conditions. Businesses open during the parade will benefit from an influx of pedestrian traffic in downtown social district. Homecoming also offers a cultural benefit to the community.

VIII. Event Marketing Strategy & Budget (Advertising to the Public)

The Homecoming parade will be advertised on the DGAF, Inc. website and social media pages, as well as on the local radio stations. Solicitation of parade participants has been sent to all alumni classes and the community at large.

IX. Event Site Plan (attach copy to application)

Event Site Plan Checklist:

☒	Directions indicated by directional arrow symbol.
☒	The overall event area including: any requested street closures and/or the location and number of any parking closures.
☒	The location and dimensions of all physical equipment being placed, including, but not limited to, any stage(s), vendors, booths, sponsors, tents, signs, barricades, portable toilets, vehicles, shelters, etc.
☐	Location of temporary alcohol sales where both sales and consumption occur.
☒	Indicate 14' wide fire lane clearances in all areas and the location of all fire hydrants.
☐	Include electrical plans for vendors and stages, specifying how much each site requires, in terms of amps & volts.
☐	Any other details you think are helpful in the physical description of your event.

X. Event Impact Notification (attach copy to application)

Event Impact Notification Checklist:

☒	Event Impact Notification completed.
☒	Understand to distribute the Impact Notification to the impacted areas at least 20 days prior to the event by either email, hand or mail delivery.
☒	Event Impact Notification included the name of the event, event date(s), time(s) of event and overall impacts (including set-up and tear down), specific location of impacts, type of activity and telephone number where the public can contact your organization about the event.
☒	Event Impact Notification included contact information for the City Clerk for objections or questions from business owners/merchants.

XI. General Liability Insurance (attach copy to application)

If Proof of Insurance or applicable rider is not submitted at the time the application is submitted, the Proof of insurance or applicable rider **MUST** be submitted prior to receiving the Special Event Permit.

General Liability Insurance checklist:

☐	Acknowledge that the Proof of Insurance or applicable rider must have coverage of at least \$1 million per event / \$5 million for Carnival applicants per event. *
☐	Acknowledge that the City of Goldsboro will be listed as an Additional Insured on the Certificate of Insurance.

* If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office.

XII. Police Support

The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The applicant may be responsible for hiring and paying off-duty law enforcement officers or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223. **Complete the Police Support Checklist:**

☐	Acknowledge that off-duty law enforcement officers may be needed to appropriately manage security.
☐	Acknowledge that the applicant may be responsible for hiring and paying the off-duty law enforcement officer or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event.
☐	Acknowledge that if alcohol is present at the event (not including the social district area), off-duty officers are required to be on-site during the event.
☐	Acknowledge that the Goldsboro Police Department's Off-Duty Coordinator can be contacted at 919-580-4223.

XIII. Indemnity Statement

The "Special Event Release of Liability Waiver" (below) must be completed and signed by the applicant or duly authorized sponsor. Read and sign the "Special Event Release of Liability Waiver" below.



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Dillard Goldsboro Alumni and Friends, and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 26 day of 25March, 2025.

Doug Horne

(SEAL)

(Applicant & Authorized Representative of Event)

XIV. Electrical Requirements (when applicable)

Public Works Building Maintenance Division provides electrical support where available and should be contacted to ensure your electrical requirements can be met. Electrical check list:

	YES	NO
Will you require electrical hook-ups for this event?	☐	☒
Will you require electrical support for the event?	☐	☒
☐	Electrical availability is limited and must be coordinated at least 30 days prior to the event by contacting the Public Works Building Maintenance Division.	
☐	The Contact number for the City of Goldsboro Public Works Building Maintenance Division is (919) 739-7434.	

XV. Portable Toilets

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets are provided, how will these requirements be handled?

Parade goers will utilize the facilities of the businesses they patronize. Parade is expected to last an hour at best. Alumni Building facilities will be open immediately after the parade

XVI. Trash receptacles/Waste

Solid waste plans must be provided and approved by the Public Works Department. Solid waste plans shall include provisions for both trash and recyclables. **Trash receptacles/Waste checklist:**

	YES	NO
Will you need the use of city receptacles?	☐	☒
If in need of city receptacles, how many?		
☐	Acknowledge that City receptacles must be requested separately and no less than 30 days prior to the event by contacting the City of Goldsboro Public Works Department number is (919) 750-7450.	
☐	Acknowledge that an additional fee in the amount determined by the City Manager's Office may be charged if the property is not cleaned to its prior condition.	

XVII. Alcoholic Beverages

1. Goldsboro has a Social District in the area of the HUB complex downtown. A social district is a defined area in which a person may consume alcoholic beverages from an official container sold by an approved ABC permittee located within defined social district boundaries and defined days and hours of operation. Having a Social District affects the choices available to patrons wishing to rent the HUB.
2. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages from opened or sealed containers from the premises.
4. Areas where alcohol will be consumed, served, or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

Does the event intend to sale alcohol?

- ☐ Yes (complete "The sale of Alcohol Check list" below and continue to section XVIII)
- ☒ No (complete "OPEN or CLOSED to the Social District" below and continue to section XVIII)

The sale of Alcohol checklist:

☐	The ABC Permit, issued to you by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. NC ABC Commission: 919-779-0700
☐	The event permit will not be issued until the ABC Permit is submitted.
☐	Your event must be CLOSED to the Social District. This means your patrons CANNOT leave your event with an alcoholic beverage. It also means people outside of your event cannot bring alcohol from the Social District into your event.

OPEN or CLOSED to the Social District:

Choose either OPEN or CLOSED to the Social District:

OPEN ☒	No Alcohol being sold at the event, but patrons CAN bring alcohol from the Social District into your event.
CLOSED ☐	Alcohol is completely prohibited from your event; you are not selling alcohol, nor can a patron bring alcohol in from the Social District.

XVIII. Tents

Does the event intend to have tents or canopies?

☐ Yes (complete the section below)

☒ No (Continue to section XIX)

Approximate number of tents	
Approximate size of tents (example – 10' X 10')	
Will any tent exceed 400 sq. ft. (example - more than 20'x20')	YES ☐ NO ☐

☐	Acknowledge that it is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by the City of Goldsboro ordinance. City of Goldsboro Inspections Department number is (919) 580-4385.
☐	A permit is required when using any type of tent.

XIX. Special Event Applicant Priority Ranking

The City Manager's Office or his designee will use the following priority list if there are conflicting requests for a particular time and date. **Check all that apply to your event.**

☒	Event has established historic precedence and is in good standing.
☐	Event is organized by the City of Goldsboro.
☐	Event is organized by the Wayne County Public County Schools.
☐	Event is organized by the Wayne County Government.
☒	Events organized by City of Goldsboro based non-profit organizations with proceeds providing assistance to the organizer or another Goldsboro based non-profit organization (requires proof of 501c(3) status).
☐	Events organized by private businesses, non-profit organizations; without or pending 501c(3) status, not based in Goldsboro, and/or individuals for the purpose of profit, personal gain, and/or proceeds that will be used to benefit other than those Goldsboro based non-profit organizations.

XX. Criteria Considered for All Street Closures & Other Event Impacts

Factors considered prior to recommending approval of the proposed events, particularly those which require street closures. Organizers wishing to close any portion of a street will need to justify that need with a compelling case composed of information in the following list below.

Acknowledge all the boxes below to indicate the criteria for consideration.

☒	Total number of event attendees, both historical trends and predicted increases.
☐	Total number of event vendors, both historical trends and predicted increases.
☒	Event Marketing Strategy & Budget
☒	Verification that the event applicant or sponsor has committed to completing the “Event Impact Notification.”
☒	Impact of the proposed event on residents, occupants or businesspersons of the block.
☒	Impact of the proposed event on the accessibility of emergency vehicles in the closure areas.
☒	Impact of the proposed event on vehicular traffic such as circulation, traffic movement and availability of alternate routes for traffic.
☒	Potential interference with commercial and business activities in the immediate vicinity.
☐	Conditions existing in the surrounding area that, when occurring in conjunction with a street closure, might create a hardship or an unnecessary inconvenience to the public or people residing in the area.
☐	Relationship regarding timing of proposed closure to other approved or proposed closures.

XXI. Other Rules and Regulations

Acknowledgement of the Other Rules and Regulations.

☐	The special event must be allowed by the underlying zoning district.
☐	The hours for the special event shall be no earlier than 9:00 a.m. and end no later than 10:00 p.m. unless approved by Goldsboro City Council.
☐	No political or campaign promotions are permitted during the special event.
☐	No firearms are permitted on City-owned property.
☐	Excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as follows: 1st Offense: Warning (Verbal or Written) and/or fine. 2nd Offense: Termination of Special Event and/or fine.
☐	During setup and the event, the Event Organizer or designee must be always on-site. The Event Planner should be prepared to handle questions and problems regarding the event, such as resolving disputes among vendors, rain delays and coordination of City services.
☐	The Event Organizer shall ensure that public property is protected from damage other than normal wear and tear, including, but not limited to, vandalism; damage to grass, shrubbery, or trees; damage to monuments, benches, or other amenities; damage to utilities and damage to sidewalks, asphalt in streets and parking lots.
☐	The Event Organizer is responsible for removal of any flyers, banners, posters and/or temporary signs placed in public areas to publicize the event immediately following the end of the event.
☐	All animals must be leashed as outlined in the City of Goldsboro's Code of Ordinances 91.15; 91.18
☐	Vehicles will only be allowed in designated parking areas.
☐	Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.

Policy of Non-Discrimination:

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Parking:

You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
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**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Doug Horne Date: Mar 26, 2025

Organization: Dillard Goldsboro Alumni and Friends

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov

NOTICE OF EVENT IMPACT

Dillard Goldsboro Alumni Homecoming Parade 2025

{EVENT NAME}

The organizers of Dillard Goldsboro Alumni and F are seeking approval from the City of Goldsboro to host
{SPONSORS NAME}

Dillard Goldsboro Alumni Homecoming Parade 2025 on May 24, 2025 from
{EVENT NAME} {EVENT DATE(S)}

10am to 12pm
{EVENT START TIME} {EVENT CONCLUSION TIME}

Complete for ALL Street Closures

Dillard Goldsboro Alumni Homecoming includes the closure of Center Street between
{EVENT NAME} {STREET NAME}

Elm street and Mulberry
{CROSS STREET NAME} {CROSS STREET NAME}

To accommodate event set-up and tear down, this street will close between 8am May 24, 2025
{TIME & DATE}

to 12pm May 24, 2025. The Closure will be for the exclusion of vehicles only. A 14'
{TIME & DATE}

emergency lance shall be provided on all streets within the said closure at all times.

Should you have questions or concerns regarding Dillard Goldsboro Alumni Homecoming Parade 2025 and the related event
{EVENT NAME}
impacts, you can speak with our team by calling: Douglas Horne at 9197386344.
{EVENT COORDINATOR} {PHONE NUMBER}

Douglas Horne

AUTHORIZED SPONSOR REPRESENTATIVE

919-738-6344

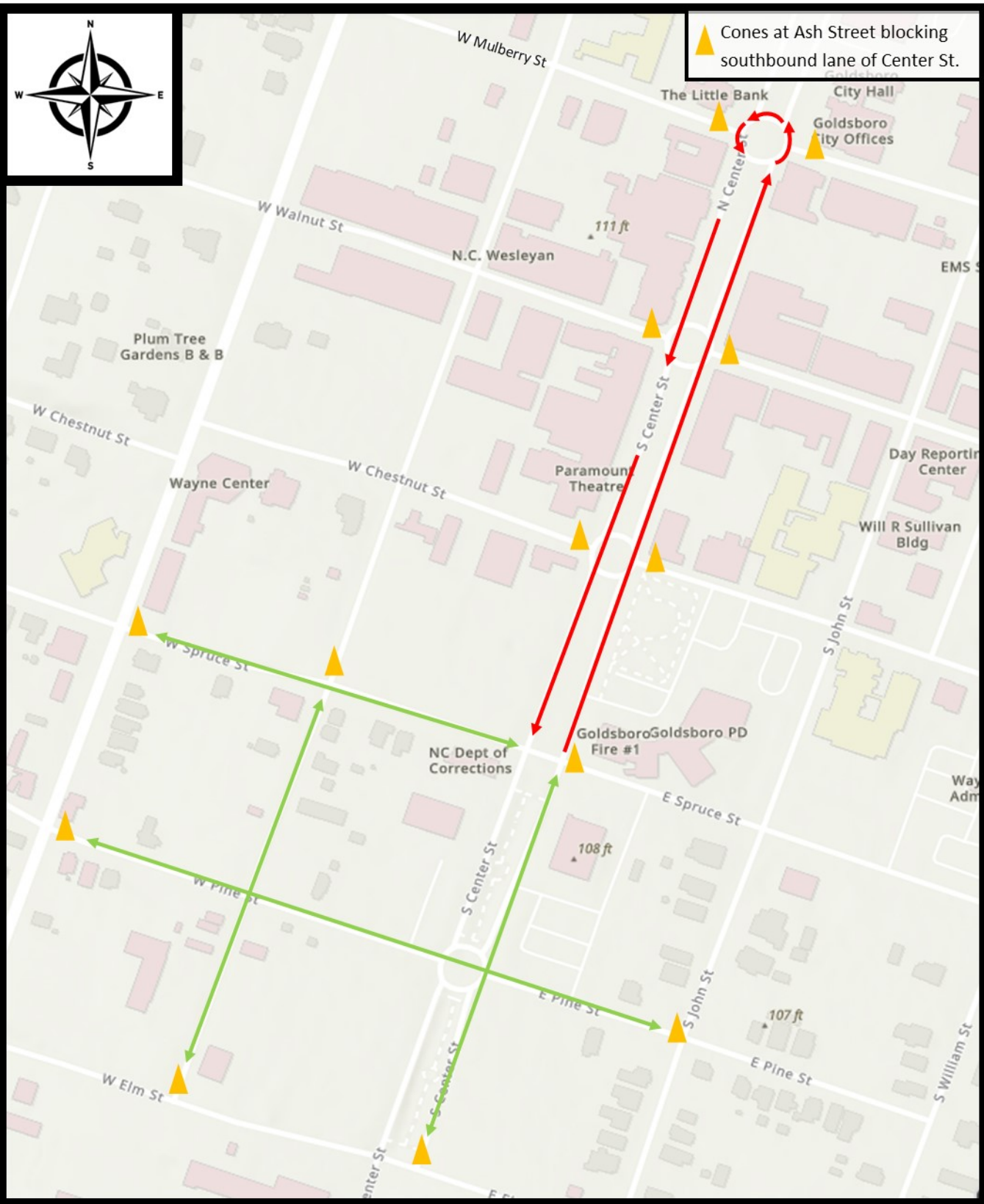
PHONE NUMBER

Please contact the City Clerk at 919-580-4330 or cityclerk@goldsboronc.gov for objections or questions regarding the event.

EVENT SITE PLAN



▲ Cones at Ash Street blocking southbound lane of Center St.



LEGEND

- ← Parade Route
- ← Staging Area
- ▲ Cones blocking street

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: Selection of the NCLM Voting Delegate

DEPARTMENT: City Manager's Office

BACKGROUND:

During CityVision, held April 29 - May 1 in Greenville, NC League of Municipalities members will attend the annual business meeting where the 2025-2026 Board of Directors election results will be announced.

DISCUSSION:

Each member municipality is asked to designate one voting delegate who is eligible to cast a single vote for the 2025-2026 League Board of Directors in advance of the annual business meeting. The City Manager has typically been chosen by Council to be the voting delegate.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that Council designate the Interim City Manager as the voting delegate during the Board of Directors meeting at the CityVision Conference.

MANAGER'S RECOMMENDATION:

APPROVERS

Matthew Livingston

**MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
MARCH 3, 2025**

1. Call to Order – 5:30 P.M. -- Council Chambers, 214 North Center Street

Mayor Gaylor called the meeting to order at 5:30 PM.

1.1 Invocation

Father David Wyly, Police Chaplain provided the invocation. The Pledge of Allegiance followed.

1.2 Pledge of Allegiance

2. Roll Call

Present: Mayor Charles Gaylor
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks
Councilman Roderick White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

3. Adoption of the Agenda

Mayor Gaylor requested to move 8.1 McNair Heights Contract Award for CDBG Infrastructure and 8.2 Wallick Asset Management, LLC Contract Award for Abbot Crossing Affordable Housing Development from the Consent Agenda to New Business and to add the Womens History Month Proclamation to Recognitions and Presentations.

Councilman Boyette made a motion to approve the agenda as amended. The motion was seconded by Councilwoman Taylor and unanimously approved.

4. Closed Session

Councilwoman Weeks made a motion to go into closed session to discuss Personnel and Potential Litigation. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

After the Closed Session was held, Council came out of Closed Session and went into Open Session.

Mayor Gaylor recessed the meeting at 7:28 p.m. and Council returned at 7:40 p.m.

5. Recognitions and Presentations

Read by Mayor Gaylor: The Goldsboro City Council proclaims the month of March 2025 as WOMEN'S HISTORY MONTH in the City of Goldsboro and encourage all citizens to observe this month by participating in and supporting all festivities celebrating the proud history and many accomplishments of women.

Mayor Gaylor shared comments regarding the women on the Council.

6. Public Hearings

6.1 SU-21-24 Yassen Investments, Inc. – Located at the corner of Bill Lane Blvd. (NC Hwy. 581 S.) and Arrington Bridge Rd. (NC Hwy. 581 S.) (Public Hearing was closed and continued at the 2-3-25 meeting for further consideration of Council.)

The item was submitted and presented by Mark Helmer, Planning Director.

ADDRESS: 1805 Bill Lane Blvd.
PARCEL: 3507-80-7205
PROPERTY OWNER: Yassen Investments, Inc.
APPLICANT: Yassen Investments, Inc. c/o Sulayman Alkanshaly

Convenience stores with or without fuel gas sales is a permitted use in the Neighborhood Business (NB) Zoning District after the obtainment of a Special Use Permit approved by Goldsboro City Council.

The applicant is proposing to expand the original footprint of an existing convenience store (2,595 sq. ft.) by approximately 3,362 sq. ft. for a total of 5,957 sq. ft. According to the applicant’s submitted site plan, two-thirds (2,241 sq. ft.) of the proposed expansion will be dedicated to retail space and the remaining one-third (1,121 sq. ft.) will be for storage.

Since the applicant’s proposal is considered a major modification from the purposes for which the original special use permit was granted, City Council approval is required.

The Neighborhood Business (NB) Zoning District is established to provide the services and commercial development needed to serve primarily the adjoining neighborhoods. The district is intended to promote the development of small pedestrian oriented establishments whose character and use is compatible with nearby residential neighborhoods. The maximum building gross area is twenty-four thousand square feet. There is no minimum lot size.

The City Council, at their February 3, 2025 meeting, voted to continue the hearing until the March 3, 2025 City Council meeting. The applicant has submitted a revised site plan addressing issues that were brought forward on February 3, 2025.

Land Use Plan Recommendation: The City’s Land Use Plan locates this parcel within the Commercial land use designation. The Neighborhood Business Zoning District is a corresponding district within the Commercial land use designation. The property was previously satellite annexed within the City limits of Goldsboro. It has operated as a convenience store for approximately 25 years.

Employees: 1-3

Days/Hours of Operation: M-F; 24/7

Parking: According to the City’s UDO, 1 parking space per 200 sq. ft. of gross floor area is required. A total of 30 parking spaces have been identified on the site plan and are sufficient for the proposed use.

Special Flood Hazard Area: The site is located within the City’s 100-year floodplain. The applicant will be required to adhere to the City’s Floodplain Prevention Ordinance.

SJAFB: The subject property is located within SJAFB’s Noise Overlay Contour. Base officials were contacted to determine if building construction restrictions will apply. The proposed use is compatible with all areas of concern.

If the Special Use Permit is approved, the submitted site plan will be subject to a TRC (Technical Review Committee) review. In addition, the applicant will be required to comply with the North Carolina Building Code before building permits can be issued for the expansion to the existing facility. The City Council, at their February 3, 2025, meeting, voted to continue

the hearing until the March 3, 2025, City Council meeting.

Planning staff finds the request to be consistent with the zoning district in which the use will be located and the comprehensive land plan. Therefore, Planning staff recommend approval of the request in accordance with the finding for a special use permit.

Mr. Helmer: In your packet is a revised site plan, upon request of council, the applicant did submit a revised plan showing the required buffers and additional landscaping throughout the site. What the applicant was unable to do was to provide public restrooms. I reached out to the director of Environmental Health with the county, and he explained to me that the soils on site are not suitable for a high-traffic public restroom. The only restroom they have on site is for employees only and the septic system and the soil particularly, will not support any kind of public restroom. Staff cannot require them to provide a restroom. It is not a requirement of building inspections to require restrooms.

M. Helmer: Planning staff recommends approval of the request in accordance with the finding of fact for a special use permit but I would like to amend this recommendation and add a condition that the applicant provide additional screening in the form of a fence along the public right away of NC Secondary Road 1915. If the Council so chooses, they may adopt that recommendation and make a modification to the finding fact number two, stating that the requirement for additional buffering in the form of a fence is required to provide abatement to a perceived injury to adjacent properties.

Mayor Gaylor: Do you mind showing on the screen where you're talking about wanting to require the additional fencing?

Interim City Manager Livingston: Could you tell us whether that's in the ETJ or City limits?

M. Helmer: This is actually a satellite annexation but does not have sewer at the location, therefore, it's on a septic tank. I assume that was probably an existing development when we annexed it. The property does have full ABC permits. I would recommend if it's still a concern of Council, to extend maybe a solid visual barrier fence privacy or at least a screen from the public right of way.

Mayor Gaylor: What would be a concise way of stating the new condition?

M. Helmer: I would state that the condition would be to add additional buffering in the form of a solid fence. Finding number two, there's no evidence presented with the application that indicates that the use will injure the beneficial use of adjoining properties and abutting property if a privacy fence is added to the site plan.

Mayor Gaylor: I want to be able to concisely state where exactly the fence would go. Would it be from the property line to the Southwest corner of the property all the way up to a point or are you proposing a certain section of the property line?

M. Helmer: I don't think the entire site needs to be screened with a solid fence because that's quite a stretch, all the way around that outer buffer. I would say along the property line and then maybe ending somewhere either parallel to the back of the building or just coming around the back of the building.

Mr. Helmer shared the photo of the site. Mr. Helmer walked away from the microphone and couldn't be heard.

Attorney Lawrence: Councilmember White asked a question a moment ago about where it was located in Satellite annexation which Mr. Helmer answered. Part of that question was because of policing. I think you inhibit policing. I'm giving a legal recommendation to the Council that if you do that you're going to possibly set up a situation where policing is going to be required even more, because now they can't even see it from the street. They're going to have to get out of the car and police it, and I'm not sure if that creates extra burden on the police officers.

Councilman Boyette: In looking at this request and the concerns that we all had over the activity that the person in opposition spoke about and doing a little digging further into this and

speaking with planning staff. As has been pointed out, they do not have the ability to install a public restroom there because of the restrictions related to the septic system. I think it's also worth pointing out that, under no circumstances of the request and the current use or the future use that this approval would grant them, would they be required to provide public restrooms anyhow. I'm good with the greenery around the border but the actual solid fencing that the planning director is discussing that would be in proximity to the side and the back of the building, I would say it needs to be secured, meaning it's a secure fence so that no one can get in that fenced area to do anything that someone wouldn't approve of. I think if we did require what the planning director's expressing except make it specific to, it needs to be secured so that no one from the public could have access to that. I think that would solve our problem. I say that also because the dumpster access is not relevant to the back of the property where it's at. Fencing it would not prevent dumpster access, so I think that's a way to satisfy all concerns.

Mayor Gaylor: Mr. Helmer, in your experience, is it more effective to go the fencing route, which certainly is a plausible way or cameras? Would it be more cost-effective to require them to install cameras?

M. Helmer: It's the responsibility of the property owner and the business operator to police their properties if they know this is an issue, if they know it's a concern of the neighbors.

Mayor Pro Tem Jones made a motion to reopen the public hearing. The motion was seconded by Councilwoman Taylor and unanimously approved.

Mayor Gaylor opened the public hearing. The following citizen spoke:

1. Glenn Bryan: We do need to control the issue I spoke of. I know with the health department, I understand that it can be no restrooms there, but if we're going to go add double the space to it and what they want to add, a beer cave, that is going to create more of the same type atmosphere and traffic. There needs to be some way to conceal it off and actually fence and do it where you can prevent it. If he fences it in, that will help control it, but they don't even see the sides of the store. I'd like everybody to consider my thoughts.

Interim City Manager Livingston: If it becomes a restaurant, and they aren't a convenience store anymore, then they have to have public restrooms.

Mayor Gaylor: This is something that, even in this current format, wouldn't exist under our current zoning. This is grandfathered in.

Councilman Boyette: With the suggestion of completely limiting access to the side and the rear of the building, are you okay with that then?

Mr. Bryan: I am and even where the dumpsters are at, that creates a problem. The gate stays swinging half the time.

No one else spoke, and the public hearing was closed.

City Attorney Lawrence shared Council should only accept evidence of expert witnesses.

City Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit should be issued.

1. Councilman Boyette made a motion that the use would not materially endanger the public health or safety. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

2. Mayor Pro Tem Jones made a motion that the use will not substantially injure the beneficial use of adjoining or abutting property if implemented consistent with the additional condition of fencing as discussed during this meeting. The motion was seconded by Councilwoman Weeks and unanimously approved.

3. Councilwoman Weeks made a motion that the use would be in harmony with existing

development and uses within the area in which it is located if implemented consistent with the additional condition stated during the testimony of the planning director. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

4. Councilman Boyette made a motion that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan if implemented consistent with the additional conditions discussed during the meeting. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

Mayor Gaylor stated SU-21-24 is approved subject to the conditions stated during the meeting.

7. Public Comment Period

Mayor Gaylor opened the public comment period. The following citizens spoke:

1. Michael Olliver shared concerns regarding a recent police arrest. (Full comments are available on YouTube at 2:45.)
2. Nichole Dixon shared concerns regarding a recent police arrest. (Full comments are available on YouTube at 2:49.)
3. Richard Taylor shared concerns regarding a recent police arrest. (Full comments are available on YouTube at 2:51.)

No one else spoke and the public comment period was closed.

8. Consent Agenda

Approved as Recommended. Interim City Manager Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Items 8.1 McNair Heights Contract Award for CDBG Infrastructure and 8.2 Wallick Asset Management, LLC Contract Award for Abbot Crossing Affordable Housing Development was moved from the Consent Agenda to New Business during the Adoption of the Agenda. Councilman Weeks moved the items on the Consent Agenda, Items 8.3 - 8.9 be approved. The motion was seconded by Mayor Pro Tem Jones and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

8.3 Contract Award for Consulting Services – 2025-2029 Consolidated Plan & FY25-26 Annual Action Plan

The item was submitted by Felecia Williams, Community Relations Director.

The Community Relations & Development Department has sought community development plan development services from qualified firms for the development of the City’s upcoming Community Development 5-year Consolidated Plan and accompanying next fiscal year’s Annual Action Plan. The City advertised and initiated two official Requests for Proposals in December 2024 and January 2025. The City received two proposals on or before January 31, 2025 from:

- Chrysalis Research & Consulting, LLC
- Urban Design Ventures, LLC

The Proposal Evaluation Committee, consisting of Community Relations & Development department staff, met to review and evaluate received proposals and submitted scored evaluations to the Procurement Manager on February 14, 2025.

Pursuant to CFR 200.320(2), Chrysalis Research & Consulting, LLC received the highest score.

It was recommended that Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract for a total amount not to exceed \$36,500 with Chrysalis Research & Consulting, LLC, for the development of the City’s 2025-2029 5-year Consolidated Plan and 2025-2026 Annual Action Plan. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

RESOLUTION NO. 2025-24 "RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR 5-YEAR CONSOLIDATED PLAN AND ANNUAL ACTION PLAN"

8.4 Resolution to approve installment loan financing with PNC Bank

The item was submitted by Catherine Gwynn, Finance Director.

Resolution authorizing the execution and delivery of an installment financing agreement to finance certain vehicles and personal property for FY24 and FY25 with PNC Bank pursuant to N.C.G.S. §160A-20.

On September 9, 2019, Council adopted a resolution designating the City Manager or the Finance Director as authorized to declare the City’s official intent to reimburse expenditures. On July 1, 2023, July 1, 2024, December 8, 2024 and February 23, 2025, the Finance Director issued the declaration of intent for the FY24 and FY25 rolling stock in the amount of \$6,715,000. Staff worked in conjunction with our financial advisors, Davenport, to issue an RFP to secure a commitment for a direct bank loan. On January 29th, the City received 8 responses, and each proposal was evaluated on interest rate, prepayment provisions, and bank closing fees. Council approved PNC Bank as the preferred lender at the February 17th meeting. Staff worked in conjunction with our bond counsel, McGuireWoods, LLP to draft the financing agreement.

Staff recommends that City Council pass the proposed resolution to enter into an installment financing contract with the Lender, PNC Bank, for a 120 month installment contract for an amount not to exceed \$6,715,000 at an interest rate of 3.82%. The Interim City Manager and the Finance Director will virtually attend the March 4th meeting of the LGC where the debt will be on the agenda for the Commission’s approval. If approved, the City intends on closing the financing on or before March 15, 2025.

Staff recommends approval of the following entitled resolution authorizing an installment financing contract for rolling stock and computer equipment and technology for FY24 and FY25 with the Lender for an amount not to exceed \$6,715,000, and authorize the Mayor, Interim City Manager and City staff to execute the financial instruments necessary to close the loan. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

RESOLUTION NO. 2025-25 "RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING AGREEMENT TO FINANCE THE ACQUISITION AND INSTALLATION CERTAIN VEHICLES AND EQUIPMENT"

8.5 Operating Budget Amendment FY24-25

The item was submitted by Catherine Gwynn, Finance Director.

Council adopted the FY24-25 annual operating budget on June 17, 2024.

Installment Financing Loan PNC Bank (Debt 047-GE)

Included with this budget amendment to the FY24-25 budget, are several items to complete the appropriations necessary for the installment financing loan with PNC Bank to be closed on or before March 15th. The City’s financial advisors, Davenport, in concurrence with special bond counsel, McGuireWoods, LLP, delivered the draft financing agreement with PNC and the final loan fees estimate. The final loan amount is \$6,715,000 which is made up of \$6,629,675 of capital equipment and \$85,325 in loan fees. The portion of the loan fees to be appropriated for the General Fund is \$62,785 and for the Stormwater Fund \$5,040. Loan fees of \$17,500 were already included in the capital project ordinance for the Fire truck. In order to balance the final

capital outlay with the final financing agreement an adjustment of \$18,100 is being made for additional IT equipment. An appropriation to reduce fund balance appropriated in the General Fund is being made for FY24 loan proceeds being received in FY25 in the amount of (\$1,111,124). An appropriation to reduce fund balance appropriated in the Stormwater Fund is being made to reduce for FY24 loan proceeds being received in FY25 in the amount of (\$171,960).

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 1,992,251.94
8/5/2024	Team Foods USA, Inc. Economic Development Incentive	57,834.00
8/19/2024	Purchase Order Rollover FY24 to FY25	1,059,795.16
9/16/2024	Organizational Study contract revision Management Advisory Group	45,000.00
12/2/2024	City Manager search recruitment expenses	36,000.00
12/16/2024	Monday.com subscription for IT & Engineering (GASB 96)	9,850.32
1/6/2025	Parking Lot Lease N. John St	7,364.36
1/6/2025	Transfer to G1108 Community Relations Special Revenue Fund	8,500.00
2/3/2025	Building demolition	60,000.00
2/3/2025	Worker's compensation claims cost	90,000.00
2/17/2025	Friends of Seymour contract additional appropriation	12,300.00
2/17/2025	GASB 87 Pitney Bowes postage machine lease	3,775.02
Current Year Appropriations		<u>\$ 3,382,670.80</u>
3/3/2025	Reduce for FY24 debt financing executed in FY25	<u>\$(1,111,124.00)</u>
Proposed		<u>\$(1,111,124.00)</u>
Current Year with Proposed		<u><u>\$ 2,271,546.80</u></u>

Stormwater Division (4137) Stormwater Fund

Rick Fletcher, Public Works Director, requested approval of the purchase of a single axle Western Star 10-ton dump truck to replace a failing 2008 International 10-ton dump truck. An appropriation is needed to fund the purchase of the dump truck, and this will be funded with an appropriation of fund balance in the Stormwater Fund.

Below is an analysis of Fund Balance for the Stormwater Fund:

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ -
8/19/2024	Purchase Order Rollover FY24 to FY25	351,283.83
Current Year Appropriations		<u>\$ 351,283.83</u>
3/3/2025	Purchase single axle Western Star 10-ton dump truck	<u>\$ 200,000.00</u>
3/3/2025	Reduce for FY24 debt financing executed in FY25	<u>(171,960.00)</u>
Proposed		<u>\$ 28,040.00</u>
Current Year with Proposed		<u><u>\$ 379,323.83</u></u>

Staff recommends that the City Council adopt the following entitled ordinance to amend the FY24-25 Operating Budget for the General Fund and the Stormwater Fund. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

ORDINANCE NO. 2025-10 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR"

8.6 2025 Jeep Show & Shine for NC Special Olympics Law Enforcement Torch Run - Street Closure

The item was submitted by Mike West, Police Chief.

The 2025 Jeep Show & Shine is an annual fundraiser by the Goldsboro Police Department for

the NC Special Olympics Law Enforcement Torch Run. Jeeps will pay an entry fee of \$30.00 to be judged in the event. During this event, there will be prizes, vendors, and food trucks. All proceeds will benefit SONC (Special Olympics North Carolina) Law Enforcement Torch Run. The 2025 Jeep Show & Shine is a free, family-friendly event, and open to the public.

The event will be held in the 200 block of South Center Street from 10:00am to 1:00pm, with a set-up (start) time of 8:00am and a dismantling (Completion) time (at the HUB) of 2:00pm. The Goldsboro Police Department is requesting the closure of the north and south-bound lanes of South Center Street from Spruce to Chestnut Street from 8:00am – 1:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
- 3. All activities, changes in plans, etc., will be coordinated with the Police Department.
- 4. The Police and Fire Departments are to be involved in the logistical aspects of the event.

It was recommended that Council grant the requested closure of the north and south-bound lanes of South Center Street from Spruce to Chestnut Street from 8:00am – 1:00pm. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

8.7 Resolution to authorize the bid award for the exterior coating for Clear Well #1 project

The item was submitted by Bert Sherman, Public Utilities Director.

The purpose of this project is to address and repair cracks that have formed in Clearwell #1 at the Water Treatment Plant (WTP). The aging structure needs repair and repainting to prevent potential water infiltration, which could compromise its integrity. This repair and recoating will significantly extend the lifespan of Clearwell #1.

The City of Goldsboro issued an Invitation for Bid (IFB), IFB 2024-009, on December 12, 2024, and hosted an onsite pre-bid meeting for interested firms on December 19, 2024, at 10:00 a.m. A total of twelve firms submitted proposals by the deadline of December 23, 2024. After a thorough review of each proposal, Enhanced Protective Industrial Coatings, LLC was identified as the lowest responsive, responsible bidder, presenting a bid of \$95,655.00.

It was recommended that Council approve the bid of \$95,655.00 from Exterior Coating Project LLC, for the repair and recoating of Clearwell #1 at the Water Treatment Plant. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

RESOLUTION NO. 2025-26 "RESOLUTION AUTHORIZING THE BID AWARD FOR THE EXTERIOR COATING FOR THE CLEAR WELL #1 PROJECT"

8.8 Certification of Sufficiency- Contiguous Annexation Petition- J & J Daniels Farming Enterprises, LLC. – West side of S. US Hwy. 111 between E. US 70 Hwy. and Southeast Dr.

The item was submitted by Mark Helmer, Planning Director.

Tax Parcel #: 3528-11-9435

Acreage: Approximately 4.41 acres

The applicant is requesting that contiguous property described by the attached metes and bounds description be annexed into the City of Goldsboro. Maps showing the property proposed to be annexed are attached as well. Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk. Sufficiency requires the City Clerk to make the following findings:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that zoning vested rights have been acquired pursuant to G.S. 160D-108 & 108.1 and declared and identified on the petition: (Z-22-22) Caviness & Cates (R-16 to R-6CZD) for the development of 312 multi-family apartment units.

The City Council, at their meeting on April 7, 2025, would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

Staff requests that the City Clerk examines the annexation petition to determine its sufficiency. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

8.9 Approval of Meeting Minutes of the Council Annual Retreat January 16-17, 2025

The draft minutes of the Council's Annual Retreat on January 16-17, 2025 were presented for approval. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

9. Old Business

9.1 Organization Study Discussion

Interim City Manager Livingston introduced the discussion. Donald Long, Management Advisory Group shared comments about the management study and organizational study.

Interim City Manager Livingston discussed new positions being requested and asked for Council direction. The two positions recommended in the upcoming budget by Mr. Livingston is the 2nd Assistant City Manager and Development Services Manager positions.

Council and Interim City Manager Livingston discussed the study's recommendations.

Councilman White recommended having a property book office.

10. New Business

10.1 Request Authorization to Purchase a Single Axle Western Star 10-Ton Dump Truck

The item was submitted and presented by Rick Fletcher, Public Works Director.

The Public Works Stormwater Division has a 2008 International 10-Ton Dump Truck (17 years old) that has been experiencing power loss related to the regeneration/emissions system, causing it to regularly go into creep mode. It has a first-generation regeneration system that injects diesel fuel vs. Diesel Exhaust Fluid (DEF) to clean out the emissions system, so repair parts are not readily available.

This truck is routinely needed to haul the ditch maintenance crew's excavator to maintain the City's ditches and to haul materials to and from stormwater project jobsites. The excessive downtime impacts the section's effectiveness and morale. Piedmont Truck Center, Inc. has the Dump Truck chassis readily available for purchase, but the bed install will delay delivery six to nine months after purchase.

The purchase price, through the North Carolina Sheriffs' Association, is \$191,225 plus NC highway use tax, tag and title fees or approximately \$200,000.

It was recommended that Council adopt the following entitled resolution authorizing the purchase of the Stormwater Division’s Western Star 10-Ton Dump Truck through the North Carolina Sherriff’s Association for \$200,000.

Councilwoman Weeks made a motion to adopt the resolution. The motion was seconded by Councilman Boyette and unanimously approved.

RESOLUTION NO. 2025-27 "RESOLUTION OF INTENT TO PURCHASE A WESTERN STAR 10-TON DUMP TRUCK"

10.2 McNair Heights Contract Award for CDBG Infrastructure

The item was submitted by Felecia Williams, Community Relations Director.

The Community Relations & Development Department has approved a qualified organization to support the development of affordable housing for low-moderate income homeowners under the CDBG Public Facilities and Improvements Program. The City received an application from Habitat for Humanity of Goldsboro-Wayne through the Neighborly Community Development Software Portal on June 5, 2024.

The application for infrastructure to assist the new housing development received thorough underwriting of its finances by Posey and Associates, LLC. The application was found to meet all requirements and was approved.

It was recommended that the City Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract for a total amount of \$1,122,949 (CDBG funds) with Habitat for Humanity of Goldsboro-Wayne, for the McNair Heights Housing Development project.

Councilwoman Weeks made a motion to approve the resolution. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION NO. 2025-28 "RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR CDBG PUBLIC FACILITIES AND IMPROVEMENTS"

10.3 Wallick Asset Management, LLC Contract Award for Abbot Crossing Affordable Housing Development

The item was submitted by Felecia Williams, Community Relations Director.

The Community Relations & Development Department has approved a qualified development organization to support the construction of affordable housing for low-moderate income residents under the HOME Multifamily Housing Development Program. The City received an application from Wallick Asset Management, LLC through the Neighborly Community Development Software Portal in early February 2024.

The application for Affordable Housing Development received a thorough underwriting and subsidy layering of its finances by Posey and Associates, LLC. The application was found to meet all requirements and was approved.

It was recommended that Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract for a total amount of \$900,000 (HOME funds) with Wallick Asset Management, LLC, for the Abbott Crossing Affordable Housing Development project.

Council and Interim City Manager Livingston discussed the agenda item. Mr. Helmer shared the property is currently zoned General Business.

Mayor Pro Tem Jones made a motion to approve the resolution. The motion was seconded by Councilwoman Weeks and unanimously approved.

RESOLUTION NO. 2025-29 "RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR HOME AFFORDABLE HOUSING DEVELOPMENT"

11. City Manager's Report

Interim City Manager Livingston shared city staff had a meeting today regarding the city's rating and there will be a phone call tomorrow with the Local Government Commission. He discussed Eureka and the Merger Feasibility Study. He also shared that departmental budget meetings have begun, and he would like to work on a Community Policing Model.

12. Mayor and Councilmembers' Comments

Councilman Boyette shared comments regarding remarks made during the public comment period. He also thanked city staff and thanked public safety and public works for their work during the winter storm event.

Councilwoman Taylor thanked those that spoke tonight; gave a shout-out to Councilwoman Matthews for the Women's History photo shoot this weekend; District 3 has a Neighborhood Watch meeting on Wednesday at 5:30 p.m. at the TC Coley building; and if citizens in District 3 would like to start a neighborhood watch, to contact her.

Mayor Pro Tem Jones shared she enjoyed the departmental budget meetings that were held last week and thanked city staff; sent a shout-out to Code Enforcement staff for their help with Hooks River Road; thanked the Continentals, fraternities and sororities that participated in the Read-in and thanked those that volunteer as Reading Buddies; she enjoyed the Town and State Dinner that she attended with other councilmembers and city staff; she also spoke about depression and being kind to the people around you; she also shared March is Women's History Month and shared comments about women.

Councilwoman Matthews said happy Women's History Month to the ladies of District 4, Goldsboro, Wayne County and all over the world; there was a photo shoot held on Saturday and there were over 100 women who attended; she thanked Omega Psi Phi, the Goldsboro Chapter and the ladies she served with for supporting the event; the next photo shoot day is March 7th at 11:00 a.m., location to be determined; she also thanked everyone who joined the conference call; and asked everyone to stop speeding down Slocumb Street.

Councilwoman Weeks thanked Councilwoman Matthews for the invite to the event and the after-party; to District 5, there will be a money management class titled, "I was broke, but now I'm not", starting this Wednesday, for six consecutive weeks at the First PH Church on Wayne Memorial Drive and to contact her for more information.

Councilman White thanked the Kappa Leaguer's who went to the Kappa Leaguer's Summit over the weekend; shared that they have six more slots that are open for any young man in grades 6 to 12 and to reach out to him for more information: he saluted Omega Psi Phi for supporting Councilwoman Matthews' event on Saturday; there will be a discussion with all clergy on March 18 at 10:00 at the Dillard Alumni building to discuss feeding kids during the summer; saluted NAACP for going to the school board to discuss bullying; and to Zeta Phi Beta for reading with the students at Carver Heights and that he is praying for his brothers and sisters in arms that are losing Federal jobs.

Mayor Gaylor thanked the Friends of Seymour and Congressmen for hosting them in their offices to discuss Seymour Johnson Air Force Base; shared comments regarding the housing investments and Habitat for Humanity projects; thanked city staff for getting the audits caught up; and shared the work the city does is trying to move the needle in the right way.

Detailed comments from the Mayor and Council are available on YouTube and Facebook.

13. Adjournment

There being no further business, Mayor Gaylor adjourned the meeting at 9:15 p.m.

Charles Gaylor, IV
Mayor

Laura Getz
City Clerk

**MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
MARCH 17, 2025**

1. Call to Order – 5:30 P.M. -- Council Chambers, 214 North Center Street

Mayor Gaylor called the meeting to order at 5:30 PM.

Archbishop Anthony Slater, Fire Chaplain provided the invocation. The Pledge of Allegiance followed.

2. Roll Call

Present: Mayor Charles Gaylor
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks
Councilman Roderick White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

3. Adoption of the Agenda

Councilman Boyette requested the removal of Item 7.4, Approval to reclassify one full-time position into two permanent part-time positions in the Planning Department, to a later date. Councilwoman Weeks made a motion to adopt the agenda as amended. The motion was seconded by Mayor Pro Tem Jones and unanimously approved. Council adopted the agenda.

4. Recognitions and Presentations

4.1 Retirement Resolution for James Sturgill, Police Department

Resolution Expressing Appreciation for Services Rendered by James Sturgill as an Employee of the City of Goldsboro for 28 Years.

James Sturgill retires on May 1, 2025 as a Police Investigator with the Goldsboro Police Department with 28 years of service. James began his career on April 23, 1997 as a Police Officer with the Goldsboro Police Department. James was transferred from the Operations Unit on May 11, 2005, to Support Services Unit, to serve on the Special Enforcement Unit. On February 9, 2011, James was promoted to Police Investigator with the Goldsboro Police Department where he served until his retirement. James has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to James their deep appreciation and gratitude for the service rendered by him to the City over the years and express to James our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

Mayor Gaylor presented the retirement resolution to Investigator Sturgill, who was joined by Chief Mike West.

Councilman Boyette made a motion to adopt the retirement resolution as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION NO. 2025-30 "RESOLUTION EXPRESSING APPRECIATION FOR

SERVICES RENDERED BY JAMES STURGILL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR 28 YEARS"

4.2 Second Chance Month Proclamation

Read by Councilwoman Matthews: The Goldsboro City Council proclaims the month of April as SECOND CHANCE MONTH in Goldsboro, North Carolina, and encourage all residents to observe this month and recognize the efforts of those who work to improve rehabilitation and reintegration of formerly incarcerated individuals.

Mayor Gaylor presented the proclamation to Nathaniel Dupree, Wayne County Reentry President; Councilwoman Matthews, Reentry Coordinator; Melissa Reese, Education Committee Chair; Natalie Kemp, Vice President; Barry Dixon, Advisory Committee Member and Heather Giuliani.

4.3 Children and Families Month Proclamation

Read by Mayor Gaylor: The Goldsboro City Council, in recognition of efforts to support Child Abuse Prevention Month, Week of the Young Child, and Month of the Military Child, proclaims April 2025 as CHILDREN AND FAMILIES MONTH in the City of Goldsboro and urge all citizens to recognize this month by dedicating themselves to the task of improving the quality of life for all children and their families.

Mayor Gaylor presented the proclamation to Valerie Wallace, Director of the Partnership for Children, Melissa Reese, and Natalie Kemp. They shared that there is a Family Fun Day on April 8 at Herman Park.

4.4 Welcome Home Vietnam Veterans' Day Joint Proclamation

Read by Mayor Gaylor: The Wayne County Board of Commissioners and the Goldsboro City Council proclaimed March 29, 2025 as Welcome Home Vietnam Veterans Day in Wayne County and the City of Goldsboro and urge all citizens to join in this special observance and take the opportunity to honor and thank our Vietnam Veterans for all they have given in their service to our country.

Mayor Gaylor presented the proclamation to Brian Volk with the Veteran and Patriots Coalition. He shared that there is a Vietnam Veterans Day Welcome Home Celebration on Saturday, March 29 at 11:00 at the Wayne County Museum.

Councilwoman Taylor made a motion to adopt the proclamation. The motion was seconded by Councilman White and unanimously approved.

4.5 Retirement Resolution for Jose Davila, Public Works Department

Resolution Expressing Appreciation for Services Rendered by Jose Davila as an Employee of the City of Goldsboro for More Than 27 Years

Jose Davila retires on April 1, 2025 as a Solid Waste Technician with the Goldsboro Public Works Solid Waste Department with more than 27 years of service. Jose began his career on November 5, 1997 as a Laborer II with the Goldsboro Public Works. On August 1, 2007, Jose's position was reclassified to Sanitation Worker, followed by a reclassification to Sanitation Technician on January 8, 2014. On June 29, 2022, Jose was promoted to Solid Waste Technician with the Goldsboro Public Works Solid Waste Department where he served until his retirement. Jose has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Jose their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Jose our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

Mayor Pro Tem Jones made a motion to adopt the retirement resolution as presented.

The motion was seconded by Councilwoman Weeks and unanimously approved.

RESOLUTION NO. 2025-31 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JOSE DAVILA AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 27 YEARS"

5. Public Comment Period

Mayor Gaylor opened the public comment period. The following citizens spoke:

1. Natalia Newkirk shared concerns regarding the conditions of the properties at the Goldsboro Housing Authority. (Full comments are available on YouTube at 36:18.)
2. Rodney Robinson shared concerns regarding the treatment and lack of respect for Goldsboro City Council. (Full comments are available on YouTube at 39:00.)
3. Linda Wilkins-Daniels shared concerns regarding a recent police arrest. (Full comments are available on YouTube at 42:06.)
4. Nathaniel Dupree thanked the City Council and shared information regarding the Reentry program. (Full comments are available on YouTube at 45:10.)
5. Richard Taylor shared scriptures and comments regarding a recent police arrest. (Full comments are available on YouTube at 46:18.)

No one else spoke and the public comment period was closed.

6. Closed Session

Councilwoman Weeks made a motion to go into Closed Session to discuss matters related to personnel. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

After the Closed Session was held, the Council came out of Closed Session and back into Open Session.

7. Consent Agenda

Approved as Recommended. Interim City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Item 7.4, Approval to reclassify one full-time position into two part-time positions in the Planning Department was removed during the Adoption of the Agenda. A roll call vote resulted in all members voting in favor of the consent agenda items 7.1, 7.2, 7.3, 7.5 and 7.6.

The items on the Consent Agenda were as follows:

7.1 Contiguous Annexation Petition – J & J Daniels Farming Enterprises, LLC. – West side of S. US Hwy. 111 between E. US 70 Hwy. and Southeast Dr. (Setting Public Hearing for April 7, 2025)

The item was submitted by Mark Helmer, Planning Director.

The City Council, at their meeting on March 3, 2025, requested that the City Clerk examine the subject voluntary contiguous annexation petition for sufficiency.

On March 6, 2025, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for contiguous annexation as specified in G.S. 160A-31 Petition for annexation; standards and as follows:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that zoning vested rights have not been acquired or identified on the petition pursuant to G.S. 160D-108 & 108.1.

Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation once the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing attached in the agenda packet would schedule April 7, 2025, as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

It was recommended that Council schedule a public hearing for the proposed voluntary contiguous annexation of J & J Daniels Farming Enterprises, LLC. for April 7, 2025. *Consent Agenda Approval.*

7.2 Sanitary Sewer Flow Meters for Seymour Johnson AFB, Fork Township Sanitary District, and Water Meters for the Water Treatment Plant

The item was submitted by Jonathan Perry, Engineering Services Manager.

The Wooten Company has completed the technical design assistance for electrical and supervisory control and data acquisition (SCADA) integration of two (2) proposed sewer meters for Seymour Johnson AFB and Fork Township Sanitary District. The engineering services agreement does not include bidding, contract specifications, permitting, or survey activities. Staff have reviewed the Wooten Company's design and recommended installation of the proposed flow meters to better assist the City in determining the amount of distribution into Goldsboro Collection Systems. Bidding, contract specifications, permitting, and survey activities will be handled by City staff.

SJAFB has a 1,500,000 MGD bought capacity from the City of Goldsboro. The proposed meter would give the City and the base the necessary data to see if there is a need for that much capacity. With the decrease in on-base housing, staff believe there is a possibility that the City could get back approximately 1,000,000 MGD in sewer capacity from the base alone.

The current model for monitoring the flow that comes from Fork Township is based on them giving the City the correct information. They send their monthly usage to the City's Billing Department, and we invoice based off of those numbers. With the installation of the proposed meter, the City will get a more accurate picture of what they are actually sending the City and will not rely on them to get us their numbers.

The estimated cost of this project is \$650,000. This amount includes an additional \$150,000 for large water meters that need to be installed at the Water Treatment Plant. The Water Treatment Plant was inspected in February 2025 by the North Carolina Department of Environmental Quality and replacement of old and failing meters was recommended. Measuring accurate finished water flows is vital to determining water/revenue loss, calculating pump/plant efficiency, evaluating future production needs, and providing realistic data as required per regulations. The City should prioritize the installation of this equipment to avoid additional regulatory scrutiny in the near future.

The financing of this project has been reviewed with the Finance Director, and it has been determined that a budget amendment to the utility fund will be required. The budget ordinance will be prepared and submitted by the Finance Director.

It was recommended that Council concur with the recommendation for the installation of sanitary sewer flow meters for Seymour Johnson AFB and Fork Township Sanitary District and approve the installation of large water meters at the Water Treatment Plant. *Consent Agenda Approval.*

7.3 Withdrawal and Release of Utility Easement between the City of Goldsboro and the State of North Carolina/Cherry Hospital

The item was submitted/presented by Jonathan Perry, Engineering Services Manager.

Phase II of the Goldsboro Collection System Improvements facilitates Mount Olive Pickle Company on West Ash Street. Phase II involves the relocating of the Cherry Hospital Pump Station and abandoning and relocating sections of the City's existing 8-inch and 24-inch gravity sanitary sewer lines. The existing public utility easement encompasses property owned by Cherry Hospital. To better protect the City's infrastructure, the abandonment and revision of the public utility easement is required. The pump station and sanitary sewer lines shall remain the property of the City of Goldsboro. The City shall have the right to construct, maintain, inspect, rebuild, remove, repair, improve, and/or relocate within the easement area and make such changes, alterations, substitutions, additions to or extensions as needed.

The existing public utility easement as identified in the attached Exhibit 1, Easement Map, is no longer applicable to the site of the relocated pump station and sanitary sewer lines and should be withdrawn and released by the City. The revised public utility easement, shown on Exhibit 1, requires execution of a Deed of Easement between the City of Goldsboro and the State of North Carolina/Cherry Hospital. The new Deed of Easement will be presented for Council approval once Phase II and III of the Collection System Improvements are completed.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a withdrawal and release of easement for the existing public utility easement between the City of Goldsboro and the State of North Carolina/Cherry Hospital. *Consent Agenda Approval.*

RESOLUTION NO. 2025-32 "RESOLUTION AUTHORIZING THE EXECUTION OF A WITHDRAWAL AND RELEASE OF UTILITY EASEMENT BETWEEN THE CITY OF GOLDSBORO AND THE STATE OF NORTH CAROLINA/CHERRY HOSPITAL"

7.4 Approval to reclassify one full-time position into two permanent part-time positions in the Planning Department

This item was removed during the Adoption of the Agenda.

The Planning Department currently has three full-time positions assigned to the Codes Enforcement Division. However, after a thorough review of department needs, staffing, workload distribution and productivity, it has been determined that dividing this full-time role into two part-time positions will:

- Provide greater flexibility in staffing, allowing for more efficient scheduling and responsiveness to peak workloads. Particularly individuals seeking part-time opportunities.
- Improve work-life balance for staff while still maintaining the same level of service and productivity.
- Align with current departmental budget constraints and goals for optimizing resource allocation.

We are requesting the City Council to approve the reclassification of one full-time Environmental Codes Inspector position into two permanent part time positions. By having two permanent part-time positions, the department can better align staffing levels with demand, ensuring that resources are allocated where they are most needed.

Permanent part-time positions offer more flexible working hours, which may attract a wider range of applicants and improve retention. This change allows for potential savings in benefits while still maintaining the operational effectiveness of the position.

The budget for the full-time position currently exists within the department's personnel budget. Reclassifying this position into two part-time roles would not result in additional net costs.

It is recommended that the City Council approve the reclassification of one full-time Environmental Codes Inspector position into two part-time positions within the Planning Department to better align with current operational needs and staffing strategies.--**Removed from the agenda.**

7.5 Approval of Meeting Minutes for the Regular Meeting of February 3, 2025 and the Regular Meeting of February 17, 2025

The draft minutes of the Regular Meeting of February 3, 2025 and the minutes of the Regular Meeting of February 17, 2025 were presented for approval. *Consent Agenda Approval.*

7.6 Department Monthly Reports for February 2025

The Departmental Monthly Reports for February 2025 were presented as information. *Consent Agenda Approval.*

8. Old Business

8.1 Downtown Restricted (2-hour) Parking Discussion

In December, City Council approved a pause on two-hour parking on Center Street,. The motion included that the pause would be addressed by the City Council within sixty (60) days after the City Council January retreat. The purpose of this item is for the City Council to meet their imposed sixty-day timeline to address the 2-hour parking ordinance on Center Street. During the January retreat, the Council reviewed a survey and discussed possible parking options. Included in the discussion were options continuing the two-hour parking; consider some limited residential parking on public streets in downtown; and limited short-term loading parking. No formal or informal action was taken by Council during the retreat.

The staff Parking Committee has met twice since the retreat to consider the options discussed. No significant results were generated from the meetings because there is no clear indication of support for restricted parking on Center Street. In addition, the Parking Committee determined that an on-street residential parking program would be an administrative permitting and enforcement burden. Finally, the option of short-term parking could be a viable program but needs further study and support by the City Council. A review of our existing parking ordinances and current inventory of loading zone parking spaces need to be reviewed to provide efficiency and equity for businesses. Input from businesses is advised if Council is interested in further exploring this option.

It is the Parking Committee's recommendation to place a permanent pause on 2-hour parking. There has been limited input directly to most of the Parking Committee members. During the pause, public complaints have decreased considerably.

Kelly Arnold, Interim Assistant City Manager shared comments regarding the agenda item.

Councilman Boyette asked that Council re-visit the timed parking in the future. Council discussed downtown parking, adding ride-share/food pick-up spaces.

Interim Assistant City Manager Arnold shared comments about the 2016 Parking Study and staff will continue benchmarking.

Mayor Pro Tem Jones made a motion to look into the study of the ride-share spot with eating as well as the Door Dash and to look at the 15 minute parking. The motion was seconded by Councilwoman Taylor and unanimously approved.

9. New Business

9.1 History, Purpose & Value of Goldsboro's Main Street Partnership

Downtown Goldsboro is a designated Main Street Community, maximizing a partnership between the City of Goldsboro’s Downtown Development Department and the Downtown Goldsboro Development Corporation, a dedicated non-profit arm, to revitalize the heart of our City. Goldsboro’s Main Street program provides leadership dedicated to the improvement of Downtown Goldsboro by creating and facilitating downtown development, promotion and preservation activities. Together, we enhance the appearance, desirability and vitality of Downtown Goldsboro.

DGDC leadership and the Downtown Development Director will present the history, purpose, and value of Goldsboro's Main Street partnership, as well as the Annual Impact Report for 2024.

Erin Fonseca, Downtown Development Director, with DGDC Executive Committee members, Grayson Hussey, January Hammond, Doug McGrath, and Liz Govan shared the presentation attached in the agenda packet and shared details about the what the DGDC is and the relationship between the City and the Downtown Goldsboro Development Corporation (DGDC).

Interim City Manager Livingston and Council made comments regarding the work of the Downtown Goldsboro Development Corporation. Councilwoman Weeks asked questions regarding DGDC and would like to see the financial impact the city has had.

9.2 City of Goldsboro/DGDC Memorandum of Understanding

The item was submitted and presented by Erin Fonseca, Downtown Development Director.

The Downtown Development Department (DDD) has been a department of the City since 1993, when it was created by the City of Goldsboro to form a quasi public-private partnership with the existing Downtown Goldsboro Development Corporation (DGDC). The two entities have worked successfully together for more than 30 years, carrying out our downtown development efforts as a North Carolina Main Street Community for more than 40 years. Main Street utilizes an approach to preservation-based economic development to drive growth in over 1600 historic downtowns across the country. Using the Main Street approach, the DGDC and DDD have spurred a significant amount of economic development, resulting in more than \$86M in public and private investment, 200 building renovations, 525 net new jobs and 87 net new businesses just since 2013.

The Main Street approach prompts the DGDC and DDD to work closely together, as they have done since 1993. The DGDC is comprised of a private non-profit board, with 24 volunteer members, and four volunteer-led committees – Design, Economic Vitality, Promotions and Merchants. The Board and Committees add capacity to the City's resources, and work alongside DDD staff, including the Downtown Development Director, Business and Property Development Specialist and a Marketing and Event Specialist.

Goldsboro's Main Street program has held state and national accreditation through NC Main Street and Main Street America for more than 20 years. Each program requires a high standard of work, assessing Goldsboro's Main Street on six benchmarks and multiple sub-categories, including broad-based community commitment, inclusive leadership, sustainable funding, strategy-driven programming, preservation-based economic development, and demonstrated impact. Goldsboro has successfully demonstrated a high standard, with consistently positive feedback from NC Main Street program leaders each year. Upon completion of the annual assessment process, an Annual Main Street Agreement document is presented to the program director and the City Manager for execution. This agreement outlines the requirements and expectations of both parties in the quasi public-private partnership, as an accredited Main Street program.

In addition to the Annual Main Street Agreement, the DGDC and City of Goldsboro have a

lease agreement for the use of office space at no cost to the City on the first floor of 116 N Center Street. The DDD staff occupy three offices, with use of a conference room, break room and storage. The City provides basic provisions for city staff, including power, water/refuse, custodial support, Wi-Fi, phone and copier services, as they would other City departments. The DGDC covers building maintenance, insurance, pest control, power/water on the 2nd floor, and property taxes, including Municipal Service District, which are optional for non-profit organizations. A recent request was made of the Downtown Development Department director to produce a Memorandum of Understanding between the DGDC and City of Goldsboro, mirroring the language provided by NC Main Street and Main Street America in the Annual Main Street Agreement. The director worked with the Mayor to produce a draft MOU for review by the City Council. The MOU has been reviewed by the DGDC Executive Committee, and will be presented to the full Board for adoption once reviewed by Council.

Council discussed the MOU. Mayor Pro Tem Jones asked Mrs. Fonseca to address how accountability should be maintained for both parties, including how performances can be measured and evaluated and would also like the MOU to address flexibility and a termination clause. Mayor Pro Tem Jones will send other questions regarding the MOU to Mrs. Fonseca.

Councilwoman Weeks asked for a clarification on page one and that there is an error on page one regarding who manages the DGDC funds. Councilman Boyette shared comments about DGDC.

Councilwoman Weeks discussed the relationship between the DGDC and the City.

Mayor Gaylor asked that comments from Council regarding the MOU be sent to Mrs. Fonseca or Mr. Livingston and that the MOU will be brought back to a future meeting for approval.

9.3 Creating a Hydrant Meter Rental Policy

The item was submitted by Rick Fletcher, Public Works Director.

Fire hydrants are a readily available source of water for many businesses on a temporary basis. To accommodate those businesses, the City has hydrant meters that are currently loaned out to obtain water for non-drinking use in a safe and legal manner. On average, the meters cost \$2,500 to \$3,500. Although water usage is tracked and billed, no fees or deposits are currently required to obtain a meter. More importantly, there is no policy in place to outline any fundamental requirements or responsibilities related to obtaining or using a meter.

Most municipalities that provide hydrant meters to gain access to water for non-drinking purposes typically have a written policy and charge both refundable and non-refundable fees to cover the cost of managing the program, as well as repairing or replacing the meters as needed. Following suit, the Public Works Water Distribution Section has written a Hydrant Meter Assembly Rental Policy. The policy effectively outlines the rental process and sets specific rates and fees to better safeguard the water distribution system and provides an improved management and accountability process for the meters. The policy is attached for your review.

It was recommended that Council adopt the following entitled resolution approving the new Hydrant Meter Assembly Rental Policy.

Councilwoman Weeks made a motion to adopt the resolution approving the Hydrant Meter Rental Policy. The motion was seconded by Councilman Boyette and unanimously approved.

RESOLUTION NO. 2025-33 "RESOLUTION CREATING A HYDRANT METER ASSEMBLY RENTAL POLICY"

9.4 Delegation of the acquisition of temporary construction easements to the City Manager

The item was submitted by Rick Fletcher, Public Works Director.

The city frequently has the need to negotiate and enter into easement agreements for various reasons, including running utility lines (stormwater, water, sewer), building roads, creating pedestrian pathways, etc. Over the last few years, the City has entered into construction easement agreements with various entities, including the railroad, NCDOT and even private property owners. There are often occasions when the easements are for temporary purposes and at a low cost, but the approval process is the same regardless. Delegating the authority to negotiate and enter temporary construction easements to the City Manager, especially those that are for less than a year and under \$5,000, would allow for more flexibility when acquiring easements and expedite the overall process.

It was recommended that Council adopt the following entitled resolution delegating authority to negotiate and enter temporary construction easements that are for less than one year and under \$5,000 to the City Manager.

Councilwoman Taylor made a motion to adopt the resolution delegating authority to negotiate and enter temp construction easements to the City Manager. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION NO. 2025-34 "RESOLUTION TO DELEGATE THE ACQUISITION OF TEMPORARY CONSTRUCTION EASEMENTS TO THE CITY MANAGER"

9.5 Resolution Approving Change Order No. 1 and Additional Rental Equipment Required for the Emergency Removal and Replacement of 200 Linear Feet of 30-Inch PVC for Stoney Creek Sanitary Sewer Outfall Line

The item was submitted/presented by Jonathan Perry, Engineering Services Manager.

On October 21, 2024, the City Council approved a contract for the emergency removal and replacement of 200 linear feet of 30-inch PVC for Stoney Creek Sanitary Sewer Outfall Line. During recent inspections to check the progress of ongoing construction, it was discovered that additional work and equipment is required to facilitate this construction project. Due to the potential seriousness of the situation and the possibility of sanitary sewer overflow, staff requested the contractor, Ralph Hodge Construction Company, to provide an additional scope of work and cost increase for this project.

Additional Scope of Work by Ralph Hodge Construction Company: \$52,840

Replacement of additional downstream manholes with reinforced concrete pipe for each connection and Fernco couplings.

Rental Equipment-Xylem Dewatering Services-d/b/a/ Godwin Pumps of America: \$107,480

Bypass and backup pumps are required due to the flow conditions at this location. This cost is based on using the pumps for the duration of the project with a completion date of November 9, 2025. The pumps may not be used for the entire project and the cost may be reduced by the actual time used.

Funds for the additional scope of work and rental equipment for the emergency removal and replacement will require a budget allocation for FY24-25 from the Utility Fund.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to execute Change Order No. 1 with Ralph Hodge Construction Company for the amount of \$52,840 and approval of rental equipment at a cost of \$107,480 for bypass and backup pumps that are needed for the emergency removal and replacement of a section of Stoney Creek Sanitary Sewer Outfall Line.

Interim City manager Livingston shared that the funds will likely come out of the water and sewer fund-fund balance, and that we don't have any contingencies for this project since it was an emergency repair.

Mr. Perry shared that they have another project that's in the Engineering budget that is 2+ million that they plan to use for the shortfall for this repair.

Mayor Pro Tem Jones made a motion to adopt the resolution authorizing the City

Manager to execute Change Order No. 1. The motion was seconded by Councilwoman Weeks and unanimously approved.

RESOLUTION NO. 2025-35 "RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO. 1 WITH RALPH HODGE CONSTRUCTION FOR THE EMERGENCY REMOVAL AND REPLACEMENT OF 200 LINEAR FEET OF 30-INCH PVC FOR STONEY CREEK SANITARY SEWER OUTFALL LINE AND APPROVAL OF ADDITIONAL RENTAL EQUIPMENT"

10. City Manager's Report

Interim City Manager Livingston shared he is working with Eureka and Fremont on inflow and infiltration issues. They are also working with the state on the issue.

11. Mayor and Councilmembers' Comments

Councilman White shared that Jaden McCleary won the State Championship for wrestling at Goldsboro High School; two young people from Rosewood also won State Championships as well.

Councilwoman Weeks thanked those that show up at each meeting and quoted a verse from Proverbs. She shared her email address is beverlyweeks@goldsboronc.gov and she can be reached by text at 919-920-5189.

Councilwoman Matthews had no comment.

Mayor Pro Tem Jones commended the Continentals Society Inc. of Goldsboro for winning an award at the Mid-Atlantic Conference; asked that, as we end Women's Month, to be a positive influence in the community; and she also shared a quote.

Councilwoman Taylor shared that the Reentry Council is doing great things; we have a lot of local development; commended code enforcement and the minimum housing officer; encouraged citizens to look at the light poles in their district and report lights that are out.

Councilman Boyette encouraged citizens to use the 311 system; and thanked city employees.

Mayor Gaylor thanked Council for a wonderful meeting; acknowledged the work Interim City Manager Livingston is doing for Eureka and Fremont; and said Happy St. Patrick's Day.

Detailed comments from the Mayor and Council are available on YouTube and Facebook.

12. Adjournment

There being no further business, Mayor Gaylor adjourned the meeting at 10:44 p.m.

Charles Gaylor, IV
Mayor

Laura Getz
City Clerk

DILLARD/GOLDSBORO ALUMNI & FRIENDS, INC.

Jamarius Coley, National President



DR. HUGH VICTOR BROWN¹⁸⁹¹⁻¹⁹⁹⁴

"An Educator with a Vision"
FOUNDER

01

Our Mission

02

Homecoming 2025

03

Our Cultural Impact

04

Our Financial Impact

05

Our Educational
Impact

06

Our Future



OUR MISSION



SCHOLARSHIP

The principle foundation of our organization is to provide financial support to high school seniors graduating from Goldsboro High School as well as to legacy students of Dillard/Goldsboro alumni nationwide. We have established and extensive donor base and pipeline to several colleges/universities in North Carolina.



COMMUNITY

DGAF, Inc. is an integral part of the Goldsboro/Wayne County community. We strive to provide assistance to other non-profits through no-cost use of our facilities, and sponsorships as well as bringing resources to underserved youth and senior populations through our various partnerships.

70 YEARS STRONG, FOREVER ENDURING:

Celebrating a Platinum Legacy of Excellence



HOMECOMING SPONSORSHIP PARTNERS & FRIENDS

GOLDSBORO/WAYNE Habitat for Humanity

Seymour Funeral Home

Downtown Goldsboro Development

Grady's BBQ

Sam's Club of Goldsboro

more to come....

WEEKEND HIGHLIGHTS

SCHOLARSHIP AWARDS NIGHT

THURSDAY MAY 22 – 7PM – DILLARD MIDDLE SCHOOL AUDITORIUM

ALUMNI GOLF TOURNAMENT

FRIDAY MAY 23 – 8AM– GOLDSBORO MUNICIPAL GOLF COURSE

NATIONAL ALUMNI BANQUET: CELEBRATING A PLATINUM LEGACY OF EXCELLENCE

FRIDAY MAY 23 – 6PM – HV BROWN FELLOWSHIP HALL

HOMECOMING PARADE

SATURDAY MAY 24 – 10AM – DOWNTOWN GOLDSBORO

FAMILY FUN/ ARTS & CRAFTS

SPONSORED BY THE ARTS COUNCIL OF WAYNE COUNTY/Encouraging Purpose

NOON –DOWNTOWN GOLDSBORO

ALUMNI COOKOUT

NOON – 3PM – ALUMNI HEADQUARTERS

ALUMNI GOSPEL CHOIR CONCERT/ALUMNI TAILGATE

SUNDAY MAY 25 – 2PM – ALUMNI HEADQUARTERS



CULTURAL IMPACT



ALUMNI WEEKEND IS A TIME OF
CELEBRATION OF A RICH LEGACY DATING
BACK TO THE EARLY 1900'S.

IT IS AN IDENTITY, TIED TO A HISTORIC TRADITION
OF HOMETOWN PRIDE, FELLOWSHIP AND
COMMUNITY. FOR MANY IN OUR COMMUNITY,
GOLDSBORO IS SYNONYMOUS WITH
"ALUMNI WEEKEND"

ALUMNI WEEKEND RIVALS MANY HBCU
HOMECOMINGS AND IS ONE OF THE
LARGEST AND OLDEST COLLECTIVE HIGH
SCHOOL ALUMNI CELEBRATIONS IN THE
COUNTY

THIS ONE WEEKEND IS A BLUEPRINT AND MOTIVATION FOR
YOUNGER GENERATIONS.

IT GIVES YOUNG PEOPLE A MILESTONE TO ASPIRE TO
REACH. TO CONTINUE THE TRADITIONS CARRIED OUT BY
THEIR PARENTS AND GRANDPARENTS, OLDER SIBLINGS,
TEACHERS AND MENTORS.

2022 Dillard Alumni

May 27th-29th, 2022

REPORT COMPLETED BY: Amanda Justice 2-7-23
Director of Travel & Tourism | City of Goldsboro-Wayne County, NC



\$757,988

OF VISITOR SPENDING IN LOCAL AREA



GENERATED NEARLY

\$92,972

in Hotel Revenue



GENERATED OVER

\$5,578

OF HOTEL TAX



2,024

OVERNIGHT VISITORS



1,012

ROOM NIGHTS



2

AVG. PARTY SIZE



2

DAYS
AVERAGE LENGTH
OF STAY

\$749

AVG. OVERNIGHT SPEND

\$267

AVG. DAYTRIP SPEND

*Data based on data collected from the 2022 Dillard Alumni event. Visit Goldsboro market research, and Visit NC's 2021 Visitor Profile Study. These figures are estimates and NOT exact totals based on the data made available to the Visit Goldsboro office at the time of reporting. This report is subject to errors, but it presented with the utmost integrity at the time of completion.



FINANCIAL IMPACT



REVENUE FOR 2025 IS EXPCTED TO
INCREASE EXPONENTIALLY AS WE
CELEBRATE
OUR 70TH ANNIVERSARY
HOMECOMING.

ROOM BLOCKS WITH 3 HOTELS ARE
CONFIRMED TO HAVE BEEN SOLD OUT

WE ARE PROJECTING A 25% INCREASE
IN ALUMNI WEEKEND PARTICIPANTS
DUE TO THE ADDITION OF NEW
EVENTS IN RECOGNITION OF THIS
MILESTONE.



EDUCATIONAL IMPACT



2025 SCHOLARSHIPS

We have 50 students who have successfully submitted applications and will be receiving awards this year, including 13 from Goldsboro High.

Continued Support

This year we will be awarding the first ever Future Leaders Scholarship. This award is for past graduates of Goldsboro High, who are currently enrolled in a 4-year program and previously received a Dillard/Goldsboro Alumni Scholarship

Innovation

In 2024, the total amount of scholarships awarded was \$53,000. This year we have increased our donor support and anticipate to award even more in scholarship monies.



THE FUTURE OF DILLARD/GOLDSBORO ALUMNI & FRIENDS, INC.



Building Renovations

We are currently scheduled to start minor renovation and beautification projects within our facility. Long term, there are major infrastructure needs are our headquarters we are analyzing and requesting support.



Community Outreach/Engagement

Plans have been made to host our 2nd Annual Community Holiday Party, in partnership with Safe Space for Youth. We are also partnered with Habitat for Humanity to help build homes in the new McNair Heights community. Expansion of our computer lab and tutorial programs and a food distribution project are underway.



Increased Giving

We are strengthening our donor base and in discussions about innovating our scholarship fundraising campaigns in order to provide more of a financial impact to graduating seniors, with hopes of eventually being in a position to offer full-ride and more renewal scholarship awards.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: Veteran Stand Down Request

DEPARTMENT: Parks and Recreation-GEC

BACKGROUND:

Over the years, the NC Department of Commerce Workforce Solutions has used various City facilities as the location for their Veteran Stand Down event. The group has previously come before City Council and requested a fee waiver for their event. The event has typically been held in October.

DISCUSSION:

The NC Department of Commerce Workforce Solutions is requesting the use of WA Foster Center on May 15, 2025, for their Veteran Stand Down event this year. The group is again requesting a fee waiver for use of a City facility.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the Council approve the fee waiver request from the NC Department of Commerce Workforce Solutions for their Veteran Stand Down event.

MANAGER'S RECOMMENDATION:

APPROVERS

Laura Getz
Matthew Livingston



March 7, 2025

Dear Ms. Brown,

Our Veterans Team in Goldsboro is seeking approval to utilize the W.A. Foster Recreation Center for their annual Veteran Stand Down Event and kindly request that the associated facility fees be waived.

As a nonprofit initiative, the Veterans Stand Down is a community-focused event designed to support unhoused and at-risk veterans by offering essential services, including food, clothing, haircuts, showers, shelter, health screenings, and assistance with VA and Social Security benefits.

Our goal is to aid veterans in their reintegration into society by providing them with vital resources. We believe this event represents a significant opportunity to serve those who have courageously defended our country.

Your support in facilitating this event would be immensely appreciated. To successfully carry out our mission at the facility, we will need:

- 25 tables and chairs
- Access to bathrooms and showers
- Use of the gym
- Wi-Fi and power outlets

In return, they will provide:

- Three tents set up outside, preferably at the entrance
- A VA Center bus

The projected date for the event is **May 15, 2025, from 8:00 AM to 3:00 PM**, which includes time for setup and breakdown.

Thank you for considering our request and for your support in helping our unhoused veterans who have sacrificed so much for our country.

If you have any questions, please contact Rory Spring at rory.springs@commerce.nc.gov or by phone at 984- 216-4200.

Sincerely,

Gabriela Gonzalez
Director, Veteran Employment Services
Division of Workforce Solutions

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: Approval of reclassification of one part-time position to one permanent part-time position in the Planning Department

DEPARTMENT: Human Resources

BACKGROUND:

The Planning Department currently has three full time positions, and one part time position assigned to the Codes Enforcement Division. However, following a comprehensive review of department needs, workload distribution, and employee productivity, approval has been granted by the City Manager to add an additional part-time position.

The reclassification of this position will:

- Enable the employee to accrue benefits on a prorated basis.
- Provide greater flexibility in staffing, allowing for more efficient scheduling and responsiveness to peak workloads. Particularly individuals seeking permanent part-time opportunities.
- Improve work-life balance for staff while increasing the level of service and productivity.
- Align with current departmental budget constraints and goals for optimizing resource allocation.

DISCUSSION:

We are requesting that City Council approve the reclassification of one part-time Environmental Codes Inspector position into a permanent part-time position. By having this additional permanent part-time positions, the department can better align staffing levels with demand, ensuring that resources are allocated where they are most needed. Permanent Part-time positions offer more flexible working hours, which may attract a wider range of applicants and improve retention. This change will allow the employee to earn benefits, work flexible hours and enhance the overall retention of current staff in the Code Enforcement Division.

The funding for the part-time position currently exists within the department's operating budget. Reclassifying this position would result in additional net costs of approximately 27% to cover the benefits.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the City Council approve the reclassification of one part-time Environmental Codes Inspector position into one permanent part-time position within the Planning Department to allow employee to accrue benefits and better align with current operational needs and staffing strategies.

MANAGER'S RECOMMENDATION:

Recommend Approval

APPROVERS

BERNADETTE Dove

Laura Getz

Matthew Livingston

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
APRIL 7, 2025 CITY COUNCIL MEETING**

TITLE: Goldsboro Fire Department awarded Firehouse Subs Public Safety Foundation Grant

DEPARTMENT: Fire

BACKGROUND:

The City of Goldsboro Fire Department relies on thermal imaging cameras as a critical tool during structure fires. These cameras enhance firefighters' ability to locate victims in smoke-filled environments, identify hidden fire hotspots within a structure, and determine the precise location of a fire when flames are not visible. This technology significantly improves both firefighter safety and the efficiency of search-and-rescue operations. However, the department's current thermal imaging cameras have aged and deteriorated over time, becoming increasingly unreliable and less effective. Despite multiple requests for replacements in past budget proposals, funding constraints have led to their removal from recent budgets, leaving the department with some outdated and obsolete resources. To address this pressing need, the department applied for a grant from the Firehouse Subs Public Safety Foundation. We are thrilled to announce that our application has been approved, and we have been awarded a grant for 18 Seek Thermal Imaging Cameras along with accessories, including freight costs up to \$75. The total value of this grant is up to \$22,286.82. This generous funding will allow us to equip our firefighters with modern, high-quality thermal imaging technology, ensuring they can continue to protect lives and property with greater efficiency and safety.

DISCUSSION:

G.S. 160A- 17.1 empowers the city to enter into contracts and accept grants-in-aid and loans from federal and state governments and their agencies for purposes such as constructing, expanding, maintaining, and operating any project or facility, or performing any function that the city is authorized to provide or perform. and

G.S. 159B-32 authorizes the city to apply for, accept, receive, and dispense funds and grants made available by the state or federal government, any unit of local government, or any private or civic agency.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution accepting the Firehouse

Subs Public Safety Foundation Grant for the purchase of 18 Seek Thermal Imaging Cameras and accessories and authorize the City Manager and/or Fire Chief to complete any necessary agreements or documentation related to the grant.

MANAGER'S RECOMMENDATION:

APPROVERS

Ron Stempien

Laura Getz

Matthew Livingston

RESOLUTION 2025-

A RESOLUTION ACCEPTING THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT FOR THERMAL IMAGING CAMERAS

WHEREAS, the Goldsboro Fire Department plays a critical role in protecting lives and property within the City of Goldsboro through fire suppression, emergency response, and life-saving rescue operations.

WHEREAS, thermal imaging cameras are an essential tool for firefighters, enabling them to locate victims in smoke-filled environments, detect hidden fire hotspots, and enhance overall situational awareness during emergency incidents.

WHEREAS, the Goldsboro Fire Department has been awarded the Firehouse Subs Public Safety Foundation grant for 18 Seek Thermal Imaging Cameras (accessories and freight up to \$75 included) valued up to \$22,286.82.

WHEREAS, G.S 160A-17.1 empowers municipalities to enter into and accept grants from governmental and non-governmental entities for purposes that serve the public interest.

WHEREAS, G.S. 159B-32 further authorizes municipalities to apply for, accept, receive, and dispense grant funds in support of projects and services that benefit the community.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) The City of Goldsboro formally accepts the Firehouse Subs Public Safety Foundation grant for 18 Seek Thermal Imaging Cameras, including accessories and freight, valued at up to \$22,286.82.
- 2) The City expresses its appreciation to the Firehouse Subs Public Safety Foundation for their generous support in enhancing firefighter safety and operational effectiveness.
- 3) The City Manager and/or Fire Chief are hereby authorized to execute any necessary documents and take all appropriate actions required to facilitate the receipt, implementation, and use of the grant funding.

This Resolution shall be in full force and effect from and after this April 7, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk