

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
DECEMBER 16, 2024

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, Goldsboro, North Carolina at 5:02 p.m. on December 16, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:02 p.m.

Roll Call.

Present:

Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Councilwoman Weeks made a motion to adopt the agenda as presented. The motion was seconded by Councilwoman Taylor. Mayor Gaylor, Mayor Pro Tem Jones, Councilman Boyette, Councilwoman Taylor, Councilwoman Matthews and Councilwoman Weeks voted for the motion. Councilman White did not vote, however, pursuant to NCGS 160A-75, his vote would be considered an affirmative vote. Council adopted the agenda.

Old Business.

Work Session Item a. Boards and Commission Vacancies Discussion. Laura Getz, City Clerk shared this item is also on the Consent Agenda as Item K. After discussing the proposed resolution, there was no discussion from Council.

Work Session Item b. City Manager Position Search Discussion. Mayor Gaylor shared Developmental Associates will be holding a Public Input Session at Wayne Community College on Thursday, December 19 at 6:30 p.m. Mayor Gaylor also shared there is a citizen survey posted on the city's website to get the public's feedback on the city manager search.

New Business.

Work Session Item c. City of Goldsboro Financial Overview/CIP. Ted Cole with Davenport shared the presentation (pages 1-31) attached as *Exhibit A*. The complete document is available in the Clerks' Office for review. Mayor, Council and the Interim Manager discussed the presentation with Mr. Cole. Council discussed reviewing the draft CIP Strategic Plan at an upcoming meeting.

Work Session Item d. Soccer Club Agreements Discussion. Felicia Brown, Parks and Recreation Director shared the current agreement with Wayne County United Soccer Club is expiring on December 31 and shared the following proposed changes to the agreement.

1. There will be no in kind (community service) offered in lieu of fees.
2. The proposed fees will be \$1.00 per player, per practice, per game.

The updated agreement will be brought to the next meeting for Council consideration.

Work Session Item e. MLK Event Discussion. Interim City Manager Livingston shared the Commission on Community Relations and Development (CCR&D) has requested funds for the MLK event in January. Mayor Gaylor shared he has spoken to Carole Battle, Chairperson

about the proposed request. Mayor Pro Tem Jones shared the MLK event in 2024 did not go into the hole. She shared comments regarding the MLK event and asked that the City have events leading up to MLK day. Councilman White shared information regarding the MLK event, the CCR&D committee and asked for more transparency. Councilman White asked that the City budget for the MLK event next year. Mayor Pro Tem Jones shared she asked the previous manager to add funds to the budget for the MLK event. Council continued discussion. Mayor Gaylor asked that the city allocate funding in next year's budget for the MLK event and asked that the Interfaith Breakfast come back next year.

Interim City Manager Livingston asked Council for flexibility in funding the MLK event and if we have to, we will take it from fund balance.

Councilwoman Matthews made a motion to approve staff to do a budget ordinance from the general fund to the special revenue line for \$8,500 to go towards the MLK event. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

Catherine Gwynn, Finance Director will bring a budget ordinance amendment to the meeting on January 6.

Work Session Item f. 2025 Council Retreat Discussion. Interim City Manager Livingston shared a draft of the 2025 Council Retreat and asked for Council feedback.

Mayor Gaylor stated that he would like to continue discussion on this item during the Council meeting under Items Requiring Individual Action.

Councilwoman Weeks made a motion to adjourn the meeting. The motion was seconded by Councilwoman Taylor and unanimously approved.

Mayor Gaylor adjourned the meeting at 6:59 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:10 p.m. on December 16, 2024.

Mayor Gaylor called the meeting to order at 7:10 p.m.

Invocation and Pledge of Allegiance.

Delmus Martin, Parks and Recreation employee provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present:

Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks
Councilman Rod White

Also Present:

Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Mayor Pro Tem Jones made a motion to amend the agenda to add the 2025 Council Retreat to Items Requiring Individual Action. The motion was seconded by Councilwoman Weeks and unanimously approved.

Presentations.

Item A. Resolution Expressing Appreciation for Services Rendered by Delmus Martin as an Employee of the City of Goldsboro for More Than 29 Years. Resolution Adopted.

Delmus Martin retires on January 1, 2025 as a Park Technician, with more than 29 years of service with the City of Goldsboro. Delmus began his career on November 15, 1995 as a Laborer II with the Public Works Department. On July 23, 1997, Delmus was transferred to the Cemetery Division with the Public Works Department. On January 23, 2013, Delmus was transferred to the Parks and Recreation Department as a Park Technician I. On July 1, 2020, Delmus' position was reclassified as a Park Technician with the Parks and Recreation Department where he has served until his retirement. Delmus has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Delmus Martin their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Delmus Martin our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2024.

Councilman Boyette made a motion to adopt the retirement resolution. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION NO. 2024-115 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DELMUS MARTIN AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 29 YEARS"

Ceremonial Documents.

Item B. Resolution Expressing Appreciation for Services Rendered by Kenneth Spencer as an Employee of the City of Goldsboro for More Than 16 Years. Resolution Adopted.

Kenneth Spencer retires on January 1, 2025 as a Collections Operations Manager with more than 16 years of service with the City of Goldsboro. Kenneth began his career on October 10, 2008 as a Utility Field Service Technician with the Public Works Department. On July 15, 2013, Kenneth was promoted to Senior Utility Systems Operator with the Public Works Department. On July 1, 2021, Kenneth's position was reclassified as a Collections Operations Manager with the Public Works Department where he has served until his retirement. Kenneth has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Kenneth Spencer their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Kenneth Spencer our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of December, 2024.

Councilwoman Weeks made a motion to adopt the retirement resolution. The motion was seconded by Councilwoman Taylor and unanimously approved.

RESOLUTION NO. 2024-116 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KENNETH SPENCER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 16 YEARS"

Public Hearings.

Item C. SU-19-24 Nicolas Meza (Tattoo Parlor) – Located at Greentree Office Park off N. Spence Ave. Public Hearing Held and Findings Adopted. The item was presented by Mark Helmer, Planning Director, after being properly sworn in.

ADDRESS: 668 N. Spence Ave.
PARCEL: 3519-44-3782
PROPERTY OWNER: Patrick H. McArthur, III
APPLICANT: Nicolas Meza

The applicant requests a Special Use Permit for the establishment of a Tattoo Parlor which will be located in the General Business (GB) Zoning District.

According to the City's Unified Development Code, Tattoo Parlors are a permitted use in the General Business (GB) Zoning District only after obtaining a Special Use Permit from Goldsboro City Council.

If approved, the UDO requires a valid permit from North Carolina's Department of Health and Human Services for the operation of the Tattoo Parlor to be provided to the City of Goldsboro within 30 days of obtaining a Certificate of Occupancy.

The General Business (GB) Zoning District is established to accommodate the widest range of uses providing general goods and services to the community. The district is intended to promote high quality, accessible developments serving the needs of the community and surrounding area. There is no minimum lot size.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Commercial land use designation. The General Business Zoning District is a corresponding district within the Commercial land use designation.

The proposed location of the tattoo parlor is within Greentree Office Park. Current uses within the commercial development include a barber shop, a beauty shop, attorney offices, a travel agency, financial advisor offices, mental health offices, a therapeutic massage clinic, and an insurance office.

Employees: 1

Hours of Operation: TBD

Parking: According to the City's UDO, 1 space per employee and 3 customer spaces are required for tattoo parlors. Currently, there are sufficient spaces to accommodate the proposed use.

Staff have not distributed the applicant's proposal to the City TRC committee since the office park is existing. If approved, the applicant will be required to comply with the North Carolina Building Code for required upfits to the existing tenant space.

The applicant, **Mr. Meza**, shared the following comments after being properly sworn in:

Thank you for taking this public hearing on. I just want to start off by saying that it is my earnest desire to not only bring a new cutting edge but a very high skill tattoo experience to the city as opposed to, you know, what's more common. I feel that with my artistic abilities and my entrepreneurship, I'm able to not only provide this for my clients, but also bring their dreams or visions to a reality, making this a great asset to the city and really the community around us for many years to come.

Councilman White made the following comments: Could you please explain the upscale portion?

Mr. Meza: I'm really looking to bring more of a very high-end tattoo experience as far as the whole building and just the whole experience as it goes overall. Making sure that the space is always kept clean in accordance to every health inspection.

Mayor Gaylor opened the public hearing. No one spoke and the public hearing was closed.

City Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit should be issued.

1. Councilwoman Weeks made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Councilman Boyette and unanimously approved.
2. Councilwoman Weeks made a motion that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilwoman Taylor and unanimously approved.
3. Councilwoman Weeks made a motion that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilwoman Taylor and unanimously approved.
4. Councilwoman Taylor made a motion that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilman Boyette and unanimously approved.

Mayor Gaylor stated SU-19-24 passes.

Public Comment Period. Mayor Gaylor opened the public comment period.

1. Carl Martin thanked city staff, interim city manager and Councilman White for their assistance with his concerns. (Full comments are available on YouTube at 2:35.)

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. Interim City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilman Boyette moved the items on the Consent Agenda, Items D- L be approved. The motion was seconded by Mayor Pro Tem Jones and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Item D. Offer and Acceptance for funding from NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study. Resolution Adopted. The item was submitted by Jonathan Perry, Engineering Services Manager.

City Council authorized staff to apply for the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Study Grant at the June 7, 2021, council meeting. A grant for \$100,000 was awarded on January 13, 2022.

On December 4, 2024, the City received a Letter of Intent to Fund the Goldsboro MRF Part B (Project No. MRF-M-VUR-0007) for \$260,000. There is a 1.5% grant fee of \$3,900 that will also need to be paid by the city.

These funds will be used to create a study of the conditions and inventory of assets at the wastewater treatment plant. The regionalization study findings will be incorporated to define masterplans that are required for systems’ capacity sufficient for regionalization. The consultant will also update the city’s hydraulic model to inform recommendations to update the masterplan for future development.

It was recommended that Council adopt the following entitled resolution authorizing the mayor to execute the funding offer and acceptance documents and agreeing to the obligations as Grant Recipient as set out in the Grant Contract. *Consent Agenda Approval. Boyette/Jones (7 Ayes)*

RESOLUTION NO. 2024-117 “RESOLUTION AUTHORIZING THE EXECUTION OF THE OFFER AND ACCEPTANCE DOCUMENTS FOR GOLDSBORO COLLECTION SYSTEM IMPROVEMENTS. (PROJECT MRF-M-VUR-0007)”

Item E. Request to reclassify two part-time (PT) positions to one Permanent Part Time (PPT) position that will be assigned to the Goldsboro Event Center. Resolution Adopted. The item was submitted by Bernadette Dove, Human Resources Director.

The Council authorized one PPT Patron Services/Operations Assistant position in the FY24-25 budget, which is currently assigned to the Goldsboro Event Center.

We are requesting that City Council approval to reclassify two part-time Building Attendant positions into a single PPT Patron Services/Operations Assistant position at the Goldsboro Event Center. Retaining qualified candidates is critical to the city's operations. However, we have faced challenges in recruiting and retaining due to the current labor market, where demand significantly exceeds the supply of available candidates. Offering PPT or full-time (FT) roles, with more working hours, has proven to be a much more attractive option.

We are currently facing a staffing shortage that would result in a lack of services if there were an extended employee absence. The employee in this position will work an average of 20-29 hours per week.

This PPT position may be filled immediately with an existing part-time employee, and the salary will be transferred from the existing part-time salary pool. The hourly wage for the position will be \$15.00 per hour and there will be no additional costs incurred by consolidating the two part-time positions.

The City Council's support of the Goldsboro Event Center staff is vital and appreciated.

It was recommended that Council approve the following entitled resolution to reclassify two part-time positions into one permanent part-time position for the remainder of the FY24-25 budget. *Consent Agenda Approval. Boyette/Jones (7 Ayes)*

RESOLUTION NO. 2024-118 "A RESOLUTION TO AUTHORIZE THE RECLASSIFICATION OF TWO PART-TIME POSITIONS (PT) TO ONE PERMANENT TIME POSITION (PPT) TO SUPPORT THE GOLDSBORO EVENT CENTER"

Item F. US Dept. of Justice: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program: Local Solicitation. Resolution Adopted. The item was submitted by Mike West, Police Chief.

The Goldsboro Police Department has been awarded Federal grant funds from the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG). On October 7th, 2024, Council adopted a Resolution allowing the Goldsboro Police Department to apply for this grant. The grant was awarded on December 5th, 2024.

The grant was approved for the Goldsboro Police Department to purchase one (1) complete in-car camera system and thirty (30) Automated License Plate reader cameras in the amount of \$28,392.41 to record officer interactions with the public and the ability to quickly locate and recover stolen vehicles or other identified vehicles of interest in ongoing investigations, and the Wayne County Sheriff was approved to purchase eight (8) pepper ball launchers and allied equipment in the amount of \$14,691.59.

It was recommended that the following entitled resolution be adopted authorizing the Goldsboro Police Department and Interim City Manager to accept the award and execute the documents required to accept the 2024 JAG funds in the amount of \$41,745.00. *Consent Agenda Approval. Boyette/Jones (7 Ayes)*

RESOLUTION NO. 2024-119 "A RESOLUTION AUTHORIZING THE GOLDSBORO POLICE DEPARTMENT TO ACCEPT FUNDS FOR THE 2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)"

Item G. Operating Budget Amendment FY24-25. Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

Council adopted the FY24-25 annual operating budget on June 17, 2024.

Information Technology (1030) General Fund

The City Council approved the replacement of the Police mobile data terminals (MDT's) in the FY24 budget, but we were not able to execute the debt funding so the appropriation lapsed. We are proceeding with the rolling stock and equipment installment financing debt contract process and expect this to be complete in the spring of 2025. At this time, it is also necessary to reappropriate the cost of the MDT's for \$606,00. Also, due to delays in replacing computer equipment as per the recommended schedule of the IT Director, Mr. Scott Williams, it is necessary to also add equipment to cure network problems that have become an issue for the past several months. The outages to the internet and to the network are causing mission-critical lapses in service that affect our employee's ability to conduct city business. The cost for the network, wireless and power supply equipment is \$787,800. The total appropriation is \$1,393,800 and will be funded with an appropriation of loan proceeds revenue in the General Fund.

Debt (8111) General Fund

The IT department has entered into a subscription with Monday.com which will provide project management software services for IT and Engineering. The contract term is 20 months from 11/26/24 to 7/25/26. After completing a GASB 96 (Subscriptions) review, it has been determined that the software subscription must be accounted for and appropriated as a GASB 96 subscription. This requires appropriation of \$35,004.30 for interest, principal and subscription expense for the value of the entire subscription, and this will be funded with subscription financing revenue and fund balance.

Below is an analysis of Fund Balance for the General Fund:

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 1,992,251.94
8/5/2024	Team Foods USA, Inc. Economic Development Incentive	57,834.00
8/19/2024	Purchase Order Rollover FY24 to FY25	1,059,795.16
9/16/2024	Organizational Study contract revision Management Advisory Group	45,000.00
12/2/2024	City Manager search recruitment expenses	36,000.00
	Current Year Appropriations	<u>\$ 3,190,881.10</u>
12/16/2024	Monday.com subscription for IT & Engineering (GASB 96)	\$ 9,850.32
	Proposed	<u>\$ 9,850.32</u>
	Current Year with Proposed	<u><u>\$ 3,200,731.42</u></u>

Transfers (8101) Utility Fund

Presented at this meeting is an amendment to W1111 Water Line Replacement & Booster Pump Station Project WIF-1938 to fund costs of \$32,400 which will not be reimbursed by NCDEQ. Also, presented is an amendment to S1108 NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study to appropriate revenues and expenditures for the recently awarded MRF Part B grant of \$260,000. The grant requires payment of a 1.5% grant fee of \$3,900 which may not be paid from grant funds. It is necessary to appropriate a Transfer to Capital Projects of \$36,300, and this will be funded with an appropriation of fund balance in the Utility Fund.

Below is an analysis of Fund Balance for the Utility Fund:

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 503,944.26
8/19/2024	Purchase Order Rollover FY24 to FY25	1,990,554.28
9/16/2024	Transfer to S1112 for WRF Expansion Scope of Work Costs (Hazen & Sawyer)	600,000.00
10/7/2024	Transfer to W115 PFAS Study & Treatment Project	10,000.00
10/7/2024	Water Intake Structure Project	44,245.08
10/21/2024	Emergency removal and replacement 200 LF of 30" PVC for Stoney Creek Sanitary	112,055.00
12/2/2024	City Match for Mount Olive Pickle Co. Phase III Utility Improvements Project (\$11:	1,200,000.00
	Current Year Appropriations	<u>\$ 4,460,798.62</u>
12/16/2024	Engineering fees for Booster Pump & Water Lines project (W1111)	\$ 32,400.00
12/16/2024	Grant fee for VUR MRF Part B (MRF-M-VUR-0007)	<u>3,900.00</u>
	Proposed	<u>\$ 36,300.00</u>
	Current Year with Proposed	<u><u>\$ 4,497,098.62</u></u>

Staff recommends that Council adopt the following entitled ordinance to amend the FY24-25 Operating Budget for the General Fund and Utility Fund. *Consent Agenda Approval.*
Boyette/Jones (7 Ayes)

ORDINANCE NO. 2024-64 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR”

Item H. Amending Grant Project Fund Ordinance - NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study (S1108). Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

City Council authorized staff to apply for the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Study Grant at the June 7, 2021 council meeting. A grant for \$100,000 was awarded on January 13, 2022.

On December 4, 2024, the City received a Letter of Intent to Fund the Goldsboro MRF Part B (Project No. MRF-M-VUR-0007) for \$260,000. There is a 1.5% grant fee of \$3,900 that will also need to be paid by the City.

In the agenda packer is an ordinance to amend the grant project fund to appropriate the revenues and expenditures so that the City may begin fulfilling the terms of the grant, and this will be funded with state grant revenue and a transfer from the Utility Fund.

It was recommended that Council approve the following entitled grant project fund ordinance amendment for the NC Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Multi-System Merger/Regionalization Feasibility (MRF) Study (S1108). *Consent Agenda Approval. Boyette/Jones (7 Ayes)*

ORDINANCE NO. 2024-65 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER INFRASTRUCTURE FOR THE VIABLE UTILITY RESERVE PROGRAM MULTI-SYSTEM MERGER REGIONALIZATION FEASIBILITY STUDY (MRF) (S1108)”

Item I. Amending the Water Line Replacement & Booster Pump Station (BPS) Project WIF-1938 (W1111). Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

On September 17, 2017, the Council approved a resolution to apply for a state revolving loan for this project, and the Wooten Company was selected to perform the engineering services on September 18, 2018.

On June 6, 2019, we received notification from the North Carolina Department of Environmental Quality that financing was approved from the North Carolina Drinking Water State Revolving Fund (DWSRF) in the amount of \$3,610,000 at an interest rate of 1.82% over 20 years.

On July 15, 2019, the City Council authorized the establishment of a capital project fund for the replacement of existing water lines at various locations in the City and install a new booster pump station in the New Hope area to address low-pressure issues and remove outdated pipe materials. The water line replacement includes:

- 4,000 LF in the Lane Tree Subdivision from Fedelon Trail to Titleist Drive
- 3,100 LF on Ash Street from Herman Street to Williams Street
- 2,700 LF on Ash Street from Berkeley to Meadow Lane School
- 5,300 LF on Elm Street from Madison Avenue to Lee Drive
- 2,700 LF on Slocumb Street from Westbrook Road to SJAFB

The city has expended a total of \$265,512.60 on the project, with \$257,167.60 spent on engineering fees, and \$8,345.00 on appraisal reports and other miscellaneous fees.

The previous City Engineer, Mr. Bobby Croom, indicated in June 2023 that NCDEQ had initially indicated they may tentatively reimburse engineering fees of \$32,400. However, Mr. Jonathan Perry, Engineering Services Manager, has provided an update and stated that NCDEQ will not reimburse the fees spent on this project. It is necessary for the City to fund these costs in order to close this project. This will be funded with a transfer from the Utility Fund.

It was recommended that Council adopt the following entitled project budget amendment for the Water Line Replacement and Booster Pump Station (BPS) Project (W1111). *Consent Agenda Approval. Boyette/Jones (7 Ayes)*

ORDINANCE NO. 2024-66 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE WATER LINE REPLACEMENT AND BOOSTER PUMP STATION (BPS) PROJECT W1F-1938 (W1111)”

Item J. Amending Special Revenue Fund Ordinance – Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102). Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

On October 7, 2024 Council approved a resolution to authorize the Goldsboro Police Department to apply for the 2024 Justice Assistance Grant in the amount of \$41,745.00. On December 16 2024 Council approved a resolution to accept the Federal grant. The grant funds will be used to purchase thirty (30) Automated License Plate Reader (ALPR) cameras, and purchase one (1) additional complete in car ALPR system for use in a new vehicle. The Wayne County Sheriff’s Office will purchase eight (8) pepper ball launchers and associated allied equipment.

At this time a budget amendment is needed to appropriate the revenues and expenditures so that the terms of the grant may be fulfilled. The City of Goldsboro Police Department will share the grant funding with the Wayne County Sheriff in accordance with the existing signed Memo of Understanding. There is no local match required.

Goldsboro Police	\$26,987.00
Wayne County Sheriff	\$14,758.00
Total	\$41,745.00

It was recommended that the following entitled Special Revenue Fund Ordinance for the Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102) be amended for \$41,745.00 for the 2024 JAG Grant. *Consent Agenda Approval. Boyette/Jones (7 Ayes)*

ORDINANCE NO. 2024-67 “AN ORDINANCE AMENDING A SPECIAL REVENUE PROJECT FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) (P3102)”

Item K. Advisory Boards and Commissions Appointments. Resolutions Adopted. The item was submitted by Laura Getz, City Clerk.

There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on December 2, 2024, to review vacancies and applications received to fill the current vacancies. With these appointments, four positions on the Mayor’s Committee for Persons with Disabilities, one regular position and one student position vacancy on the Recreation Advisory Commission remains.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved, or have resigned.

Staff recommends that Council adopt the following entitled Resolutions appointing members to Advisory Boards and Commissions in the City of Goldsboro and commending those individuals whose terms have expired, who have moved, or have resigned. *Consent Agenda Approval.*
Boyette/Jones (7 Ayes)

RESOLUTION NO. 2024-120 “RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS”

RESOLUTION NO. 2024-121 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO”

Item L. Departmental Monthly Reports. Submitted as Information.

The various departmental reports for November 2024 were submitted for Council approval. It was recommended that Council accept the reports as information. *Consent Agenda Approval.*
Boyette/Jones (7 Ayes)

End of Consent Agenda.

Items Requiring Individual Action.

Work Session Item f. 2025 Council Retreat Discussion. Councilwoman Taylor asked for an electronic survey on the website and a flyer with the survey information to give to the downtown businesses regarding parking. Councilwoman Taylor and Mayor Pro Tem Jones will take the flyers to the downtown businesses. Councilwoman Matthews asked for a strategic goals and council projects for their district and support from Council. Councilman White recommended a goal session. Mayor Gaylor suggested questions being distributed to Council prior to the retreat and Clerk to gather the information. Councilwoman Taylor asked for Council input on the questions and for the survey to go on the website for all stakeholders not just downtown.

Councilwoman Weeks made a motion to survey all downtown stakeholders, website and social media regarding downtown parking. The motion was seconded by Councilman Boyette and unanimously approved.

Councilman Boyette made a motion that the survey require contact information. The motion was seconded by Mayor Pro Tem Matthews. Council discussed the motion. Councilman Boyette withdrew his motion.

Mayor Pro Tem Jones made a motion to ensure the survey is distributed on paper with a quick link to the electronic survey and there are options for self-disclosure and for anonymity. The motion was seconded by Councilwoman Weeks and unanimously approved.

City Manager’s Report.

Interim City Manager Livingston shared information regarding the sewer issues with the Town of Eureka.

Mayor and Councilmembers’ Comments.

Councilman White shared the following: On the last meeting after Thanksgiving, I was giving shout outs and I didn't know this, so I want to make sure I recognized them. 4 Day Movement, they did a feeding for Thanksgiving. They also did some feeding on Seymour Johnson. They did a plethora of things for the Thanksgiving holiday, so I would like to celebrate them and salute them for what they are doing in our community. WA Foster, I'd like to shout them out for helping with the blanket and coat drive. All the city that donated and the D9 that helped with that. I salute you. Fremont is having a celebration on the 20th for Martin Luther King at Saint James Church in Fremont. January 10th, 11th and 12th, The Lion King Junior tickets are on sale right now. Please go out and support the kids. There's a mentor program that Dr. Earl Moore is standing up at Dillard Middle School, so he's looking for volunteers. If you're willing to volunteer to help with Dillard Middle School, please see Dr. Earl Moore. Kappa Alpha Psi Fraternity Incorporated has adopted Dillard Academy and they will be our personal school to mentor and ensure that they have resources and things that they need to be productive.

Councilwoman Weeks shared the following: I wish everybody a Merry Christmas, and I love looking at this Council. I love that we don't always agree on everything that makes an excellent board. We can still disagree and still love each other. And I wanted to just look at every single one of you and tell you how much I love and respect you. How much I love, admire, and respect every single one of you, and it has been an honor this first year to serve with all of you. Thank you to our city employees for every single thing that you do. Also, to our interim city manager and our attorney, thank you guys for all that you do. Officer Elliott, thank you so much for making sure that we're always protected and that you keep us in line and thank you so much for your service and Merry Christmas to you as well.

Councilwoman Matthews shared the following: I'm pretty sure that I can find a few choice words to describe this first year, my sixth year, but this first year in this term. But one thing that really comes to mind is that we made it to our last meeting of the year. And I hope for, I hate to say the new folks, but for the new folks, going into the new year that you understand that it is on the job training. I am still learning every single day. I don't think I've ever read this much and had to try to process this much. I hope you guys continue to hang in there and be good stewards of the positions that you've been given. I will go into the new year with the same hope I came into the first year when we served together that I hope that we do amazing things as a group. To my beloved District 4 that I love so much, you're working, and I'm working. Let's just keep working. To the entire city, particularly District 4, Merry Christmas, Happy Holidays, and I can't wait to see you in the new year.

Mayor Pro Tem Jones shared the following: I would like to say Merry Christmas to this Council. And I would like to say that this meeting was grand because we all work together, we had discussions, and we handled it professionally. I want to thank you for that. Secondly, I would like to say that I was honored to go to a ribbon cutting in my district for Total Power Group. It was awesome. It's right there in District 1, the best kept secret. And the mayor was there and if you get a chance, go by there. They do AC and DC switch gear power systems and rails. And it was awesome going through there. They only have 60 employees, but they do an excellent job. I was honored to do that. I am truly looking forward to the MLK event and many more to come. I ask the Council if you're not too busy and if it's not over with, the Continentals always support empty stocking fund and it is going on tonight at First PH. If you get a chance just stop by and say hello to all the people that participate. I would like to say Merry Christmas to the staff. Then I would say to everyone, Christmas is a beautiful time, but it's also a sad time for many people because they have to think about the loved ones that will not be around the tree or will not be with them this Christmas. I ask you to call your parents, call your elders, let everyone know that you are involved with, how much they are loved and how much they are valued. Statistics show that there are more suicides during the Thanksgiving and Christmas year. I ask you to always be sensitive and speak kind words because you never know what a person is going through. That kind word will put a smile on that individual's face. Merry Christmas.

Councilwoman Taylor shared the following: I want to say ditto to what my fellow council members have said thus far. This has definitely been a year full of learning and getting accustomed to what's required and expected of us, along with putting our own touch on how we perform our duties. I do want to thank Mr. Martin, he left, but I do want to thank him because he always comes to us with informative handouts. He brings us important information to our attention and also thank him for his love of Goldsboro. With that being said, Merry Christmas, Happy New Year and I appreciate all of you.

Councilman Boyette shared the following: As always, thank you to all of our hard-working city employees, each and every one of you. You're all valued and appreciated, and this city could not run without you. I take great pride in saying that every opportunity that I have to say that. I'm also excited and looking forward to attending our city breakfast tomorrow morning for service awards for our employees. I'm definitely looking forward to that event. I want to point out a couple of events that I attended and some of them we all attended. The parade, how great that was and how well received it was. What a fabulous job everybody involved did, including our staff, the Chamber and their staff. It was just a great event that was greatly enjoyed by many. I believe it was a record amount of entries. I also attended Selena Bennett's group's luncheon, Community Supporting Schools. That group's doing some really great things. I'm glad that we as

a Council are able to find that extra funding to help them continue their mission. Next thing, I'd like to say a special thank you to Matt and his staff and Catherine and her staff for just simply how far we've come this year. How much this Council has accomplished in its first year. As I've said, I've been around for a while and to see the traction that we as a group have got and the things that we've accomplished as a group, by working together and getting things done. I attended another meeting this morning and those around the table wanted to speak positively of Matt and what he's been able to accomplish for us regarding this sewer negotiation and him taking the lead with that. Everybody that understands utilities and what this means moving forward appreciates you, Matt, and that you took the initiative to be able to start putting people in the same room to have these conversations. Part of this is helping solve some Fremont's issues because the issues that they have with Eureka, this is going to solve. So, Eureka wins, Fremont wins, we win, everybody wins if we're successful in navigating through this process that's been started. Everybody at the table is very appreciative of Matt and his endeavor so far advocating for not only the city, but advocating for this entire county and everybody that's a stakeholder in the county. Because ultimately the City of Goldsboro will be the sewer processing provider regardless of what this final thing is about how it's labeled as far as regionalization and merger. Another item worth repeating that I heard this morning from another manager, there is 60 organizations, city and county governments, in the state of North Carolina that's looking a manager right now. I knew the number was high, but I didn't know it was that high and it just again makes me want to say thank you to Matt for what you've done for us and I'm happy with you at the wheel in the interim position until we figure out what the next steps are. Thank you to this Council. I'm proud to be a part of it. As I said in my first remarks the night that I was sworn in, I felt like we were going to do some things together and accomplish some things together, and we have and we should all be proud of that. I'm proud to be a part of this Council. I appreciate each and every one of you. I just can't say enough how much I enjoy my service in this capacity and being a part of this Council. Merry Christmas, Happy New Year to all of our citizens and to all of our staff and employees.

Mayor Gaylor shared the following: I want to reiterate something that I said during the work session. The reason that we are able to be accomplishing some things is because of the changes that were made at the end of the previous administration and then us making sound, well-reasoned, sometimes hotly contested and debated, but I tell you that is a good thing, decisions around how we fund things, how we budget and how we plan. This year we're going to redo our land use plan, we're going to redo a capital improvement plan, we're going to redo a Parks and Recreation master plan. Something that I'm particularly excited about is a business development recruitment plan and that's something that's going to help us be able to get back into the different parts of the city that have been begging for development and support for years and figure out the right way to do that, the right way to fund that, what things we can leverage, what dominoes have to fall in order to be able to. There are parts of the city that have been begging for attention, and we're finally at a place where that we can do that. I'm proud of the commercial corridors that we have, our downtown area, our Berkeley Boulevard area. I'm proud of those. They are the cornerstone of our financial well-being right now and I want to build some more of them, that is the long and short. I want to build those neighborhoods that have the mixed-use neighborhoods and have a little bit of neighborhood commercial, next to the little pharmacy, the little cafe or whatever, this part of the neighborhood, I want that for Goldsboro. That's why we're up here giving so much of our time and just trying to help. I want to say a few thank you's. I'm not going to get everybody and it's by mistake. I'm doing the best I can. This past weekend was incredibly busy. Wreaths Across America, Ms. Lisa Corbett, all the different volunteers that go into that organization supporting the veterans that are laid to rest at Willowdale Cemetery. They did a fantastic job. The men and women from Goldsboro High School's JROTC program, were absolute stars. They looked fantastic. The whole event was well done, and I appreciate the work that they do to ensure that we're paying respects. The parade, what else do you need to say? It's already been said. It was a smashing success and that happens because of the Chamber, the volunteers and all of the City of Goldsboro folks that help with that, everything from Police to Parks and Rec, to trash pickup. Jingle in the Park that happened over at Herman Park, just two nights in a row, freezing cold. And it was absolutely packed. It was just absolutely fantastic seeing the number of families that were out doing things. The Boys and Girls Club pancake breakfast, every year, a smashing success. I don't know how to get there, but I know what the solution looks like for how you help a community and it's the Boys and Girls Club. There are others as well. I'm not trying to say they're the only, I'm just saying they're an amazing example.

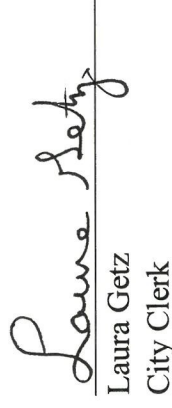
Our partners with Communities Supporting Schools, amazing partnership, amazing friendship. All our city appointed boards and commissions folks, you're volunteering your time, probably stepping away from other things that you would rather be doing to come and volunteer your time and your talents for everything from a Parks and Recreation Commission to Historic Commission, to all the other ones. Thank you for your time, thank you for your talents. And lastly, one that I am particularly unhappy to say, but it's deserved, the City of Goldsboro has had a staunch advocate in Craig Foucht with the Global Transport Economic Development Region. He's noticed his retirement from the state of North Carolina. He's still being involved with the Wayne County Development Alliance, but the role that he was in at the Global Transport Economic Development Region and his understanding of what the City of Goldsboro brings to the overall economic development picture for Wayne County, it's just hard to replace. I just want to tell him your efforts do not go unnoticed. You've been an incredible partner and an incredible friend. With that, our city employees, all of you guys that are going to be here working overnight, Christmas Eve, Christmas Day, thank you. I appreciate everything that you do for the City of Goldsboro. We have folks that are celebrating any number of holidays, so all I'm going to say is Merry Christmas to those that follow that particular faith, as I do and Happy Holidays to everybody else. I hope that everyone has an enjoyable holiday season and that Council's able to get some rest.

Detailed comments from the Mayor and Council are available on YouTube and Facebook.

There being no further business, Mayor Gaylor adjourned the meeting at 8:30 p.m.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk

Discussion Materials

City of Goldsboro, North Carolina



December 16, 2024



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C	Appendix C: Total Existing Debt Detail
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December 16, 2024

City of Goldsboro, NC



Credit Rating Overview



December 16, 2024

Credit Overview

Credit Rating Overview

- The City is currently rated **A+** by Standard and Poor's
 - Last Rating Report: 7/1/2021
 - Last Review Date: 2/2/2024
 - Last Rating Change: Upgraded to AA (7/10/2018)

Moody's Investors Service	Standard & Poor's	Fitch Ratings
A+1	A+	AA+
A+	A	AA
A-1	A-	A+
A-	A-	A
Baa1	Baa+	Baa
Baa2	Baa	Baa-
Baa3	Baa-	Baa-

11th Investment Grade

- The City has adopted a Bond Rating Policy that states the City will maintain a very strong/high bond rating to be considered a "low-risk" borrower when obtaining funding for projects. The City will target the Moody's Aa1 / S&P A+ rating, at no time shall the rating drop below Aa2/AA without Council notification

Rating Peer Comparatives

- The following pages contain peer comparatives based on the Moody's rating categories below

North Carolina Moody's Rated Cities and Towns

	Number of Cities	Percentage of Credits
Aaa	240	13%
Aa1	1227	64%
Aa2	430	23%
Total	1907	100%

North Carolina Moody's Rated Cities and Towns

	Number of Cities	Percentage of Credits
Aaa	17	4%
Aa1	22	56%
Aa2	0	0%
Total	39	100%

NC Aaa

Apex, Azulejo, Cary, Chapel Hill, Charlotte, Concord, Davidson, Durham, Fayetteville, Goldsboro, Huntersville, Mooresville, Morrisville, Raleigh, Wake Forest, Wilmington, Winston-Salem

NC Aa1

Carrboro, Clayton, Fayetteville, Garner, Gastonia, Greensboro, Hickory, High Point, Jonesboro, Kannapolis, Kinston, Lenoir, Lincolnton, Matthews, Mooresville, Mount Airy, New Bern, North Carolina, Rocky Mount, Sanford, Thomasville, Wilson, Zebulon

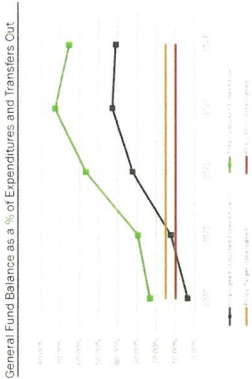
NC Aa2

None

Current General Fund Balance Policy (Unassigned)

General Fund Balance Policy

- The City of Goldsboro will strive to maintain the unassigned fund balance in the General Fund at a level sufficient to meet its objectives
 - The City will target an unassigned fund balance at the close of each fiscal year equal to at least **15%** of General Fund operating expenditures and transfers out, at no time shall the unassigned fund balance fall below **10%** of General Fund operating expenditures and transfers out without Council approval
- The City Council may, from time to time, appropriate fund balances that will reduce unassigned fund balances below the 10% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Goldsboro
 - In such circumstances, the Council will adopt a plan to restore the unassigned fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period
- Based on preliminary discussions with City Staff, Davenport recommends that the City consider amending the current Unassigned Fund Balance policy to a target of **20%** with a floor of **15%**



December 16, 2024

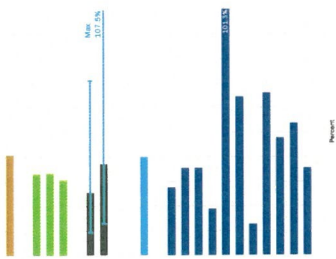
General Fund Balance Detail
FY 2020 – FY 2024

A	B	C	D	E	F
	2020	2021	2022	2023	2024
General Fund Budget					
1. Revenues	10,753,930	10,341,545	12,183,147	12,556,858	14,700,560
2. Expenditures	10,793,534	10,167,893	12,149,119	11,642,976	13,565,360
3. Excess/Deficit	460,396	173,652	34,028	913,882	1,135,200
General Fund Balance - Audited					
4. Fund Balances	257,213	265,400	425,800	560,312	668,722
5. Restricted - Other	312,812	528,712	323,386	147,246	143,971
6. Restricted - Capital/Debt	4,931,060	5,282,780	5,227,656	7,871,147	6,597,242
7. Committed	2,145,511	291,183	815,183	800,248	832,960
8. Unassigned	1,425,093	4,454,057	12,220,201	16,657,767	17,855,692
9. Total	9,084,558	10,611,159	21,407,506	27,339,238	28,472,212
10. Unassigned as a % of Revenues	3.58%	11.35%	28.98%	37.91%	39.55%
11. Unassigned as a % of Expenditures	3.60%	12.32%	35.75%	42.66%	40.89%
12. Total General Fund Balance as a % of Revenues	27.85%	27.11%	53.17%	62.51%	61.61%
13. Total General Fund Balance as a % of Expenditures	22.91%	29.34%	42.60%	52.62%	49.21%

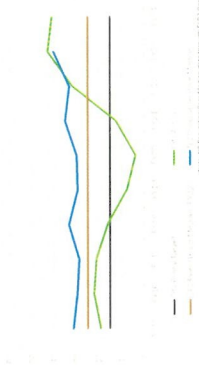
December 16, 2024

Current General Fund Balance Policy (Unassigned)

Peer Comparison (Unassigned FB as a % of Budget)



North Carolina - All City Population Peer Group Trends
Unassigned Fund Balance as % of Operating Expenditures



- The steps the City has taken in recent years have resulted in re-establishing compliance with the City's Fund Balance policy and brought the City close to the NC 'Aa' rated population peer median in FY 2022 and FY 2023
- Moving forward, the City may consider revisiting their Fund Balance policies (minimums and/or targets) to be consistent with other similar cities / rated Cities
 - The City may consider revisiting these policies in conjunction with a larger plan to address capital / other City needs in the future

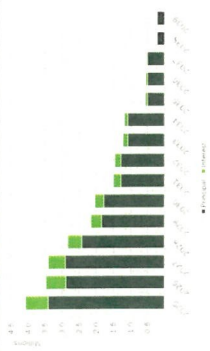
December 16, 2024



December 16, 2024

Existing Tax Supported Debt

Tax Supported Debt Service



Par Outstanding - Estimated as of 6/30/2024

Type	Per Amount
General Obligation Bonds	\$7,838,754
IPCs / LOBs / Other	\$14,027,653
Total	\$21,866,407

Tax Supported Debt Service

FY	Principal	Interest	Total	10-yr Payout
Totals	71,866,407	3,423,930	25,290,337	
2025	3,900,582	664,874	4,565,726	91.08%
2026	2,852,271	571,173	3,453,394	92.15%
2027	2,901,323	483,347	3,394,670	93.91%
2028	2,421,950	395,083	2,817,043	96.15%
2029	1,833,000	314,619	2,147,619	97.61%
2030	1,766,000	256,067	2,022,067	100.00%
2031	1,281,000	204,291	1,485,291	100.00%
2032	1,260,000	168,636	1,446,636	100.00%
2033	1,060,000	139,019	1,209,019	100.00%
2034	1,086,000	94,400	1,174,400	100.00%
2035	500,000	59,297	559,297	100.00%
2036	500,000	48,328	548,328	100.00%
2037	500,000	27,719	527,719	100.00%
2038	225,000	10,969	235,969	100.00%
2039	225,000	3,656	228,656	100.00%

The City's Tax Supported Debt consists of obligations paid for from the General Fund and from Occupancy tax

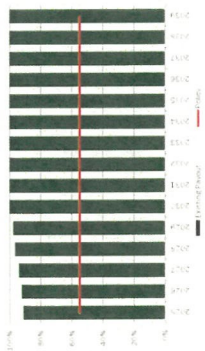
Note: Debt not include the deferred FY 2025 Vehicle and Equipment financing for General Fund Rolling Stock

September 10, 2024

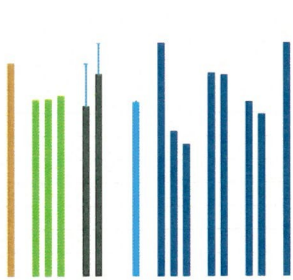
City of Davenport, IA

Key Debt Ratio: Tax Supported Payout Ratio

10-Year Payout Ratio



10-year Payout Ratio Peer Comparative



Existing 10-year Payout Ratio

FY 2025

91.08%

The 10-Year Payout Ratio measures the amount of principal to be retired in the next 10 years

This ratio is an important metric that indicates whether or not a locality is back-loading its debt

The City has a Policy establishing a minimum 10 Year Payout Ratio of 95%

Rating Considerations

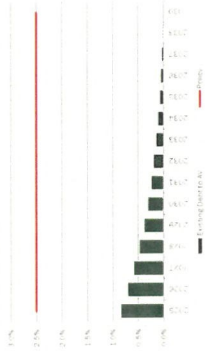
S&P A payout ratio greater than 65% results in a one point positive qualitative adjustment to the Debt & Contingent Liabilities section of S&P's General Obligation rating methodology

September 10, 2024

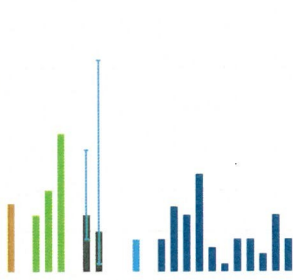
City of Davenport, IA

Key Debt Ratio: Debt to Assessed Value

Debt to Assessed Value



Debt to Assessed Value Peer Comparative



Existing Debt to Assessed Value

FY 2025

0.83%

Assumed Future Growth Rates

2025 Budgeted Assessed Value \$2,638,143,599

2026 & Beyond 1.00%

The City has a Policy establishing a maximum Debt to Assessed Value of 2.50%

Rating Considerations

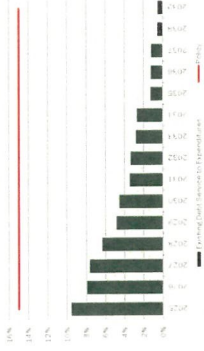
S&P A positive qualitative adjustment is made to the Debt and Contingent Liabilities score for a debt to market value ratio below 3.00%, while a negative adjustment is made for a ratio above 10.00%

September 10, 2024

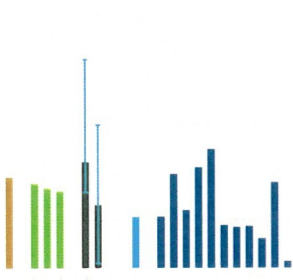
City of Davenport, IA

Key Debt Ratio: Debt Service vs. Expenditures

Debt Service vs. Governmental Expenditures



Debt Service vs. Expenditures Peer Comparative



Existing Debt Service vs. Expenditures

FY 2025

9.58%

Assumed Future Growth Rates

2024 Adjusted Expenditures \$37,922,542

2025 & Beyond 1.00%

The City has a Policy establishing a maximum Debt Service to Expenditures of 15%

Rating Considerations

At 9.58%, the City falls into S&P's strong category, which ranges from 8% to 15%

Note: Assessed value is based on the 2024 assessment roll and the 2024 population of the City, as they represent the most recent and accurate data available

September 10, 2024

City of Davenport, IA

