

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, MAY 19, 2025**



(Please turn off, or silence, all cellphones upon entering the meeting.)

1. Call to Order – 5:30 P.M.

Council Chambers

1.1 Invocation (Archbishop Anthony Slater, Police Chaplain)

1.2 Pledge of Allegiance

2. Roll Call

3. Adoption of the Agenda

4. Recognitions and Presentations

4.1 Dillard/Goldsboro Alumni & Friends Proclamation

4.2 Employee and Supervisor of the Quarter Awards

4.3 National Public Works Week Proclamation

4.4 Phi Alpha Alpha Chapter of Omega Psi Phi Fraternity, Inc. Awards

4.5 Proclamation Honoring the Legacy of Dr. Edmund W. Gordon

5. Public Hearings

5.1 Public Hearing – Draft FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP)

6. Public Comment Period

7. Consent Agenda

7.1 Ordinance Adopting New Hope Village Drive Speed Limit Reduction from 25 mph to 15 mph

7.2 Request authorization to purchase a 2025 Chevrolet Silverado 1500 Pickup Truck

7.3 Request authorization to purchase Power Lifts with Truck Adapters for the City Garage

7.4 Award contract for audit services for fiscal year ending June 30, 2025 to Forvis Mazars, LLP

- 7.5 Operating Budget Amendment FY24-25
- 7.6 Ordinance Amending the Utility Capital Reserve Fund (6110)
- 7.7 Retention of Service Weapon, Badge, and Credentials for Retiring Officers
- 7.8 Retention of Service Weapon and Badge for Officers Who Die in the Line of Duty
- 7.9 Approval of the May 5, 2025 Goldsboro City Council Regular Meeting Minutes
- 7.10 Departmental Monthly Reports

8. Old Business

- 8.1 City Manager's FY25-26 Recommended Budget Presentation (Finance)

9. New Business

- 9.1 Juneteenth Unity & Heritage Festival – Fee Waiver & Funding Request
- 9.2 Acceptance of the Trillium Health Resources Inclusive Playground Grant
- 9.3 Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bid for 711 North Virginia Street to George G. Hill
- 9.4 Lease Agreement with Wayne County Board of Education for Edgewood Community Developmental School Property

10. City Manager's Report

11. Mayor and Councilmembers' Comments

12. Closed Session

13. Adjournment

The City of Goldsboro will make reasonable accommodations for access to City services, programs, and activities, and will make special communication arrangements for persons with disabilities. Please call (919) 580-4330 by noon on the Thursday prior to the meeting to make arrangements.

DILLARD/GOLDSBORO ALUMNI & FRIENDS, INC PROCLAMATION

WHEREAS, Dillard High School in Goldsboro, North Carolina, was the outgrowth of a private school founded in 1866 for black students and has a rich history of providing education to the black community; and

WHEREAS, the Dillard/Goldsboro Alumni & Friends, Inc. is a non-profit organization dedicated to preserving the legacy of Dillard High School and Goldsboro High School and providing educational opportunities for students in the community; and

WHEREAS, the National Scholarship Committee of the Dillard/Goldsboro Alumni & Friends, Inc. is responsible for selecting recipients and awarding scholarships to high school students in the community, providing them with the opportunity to pursue higher education and achieve their goals; and

WHEREAS, the Dillard/Goldsboro Alumni & Friends, Inc. is hosting their 70th annual homecoming celebration during Memorial Day weekend from Thursday, May 22, 2025, to Sunday, May 25, 2025, to honor the history and achievements of Dillard High School and Goldsboro High School alumni.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim our support for the

DILLARD/GOLDSBORO ALUMNI & FRIENDS, INC.

and their efforts to preserve the history and legacy of Dillard High School and Goldsboro High School. We commend their commitment to providing educational opportunities for students in the community and recognize their contributions to the betterment of our city. We urge all citizens to join us in celebrating the Memorial Day Weekend 2025 and to support the Dillard/Goldsboro Alumni & Friends, Inc. in their endeavors to empower the next generation of leaders through education.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 19th day of May, 2025.




Charles Gaylor, IV
Mayor

NATIONAL PUBLIC WORKS WEEK PROCLAMATION

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life and well-being of the people of Goldsboro, NC; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public work professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Goldsboro, NC to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works programs in their respective communities; and,

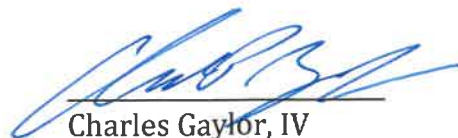
WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association be it now,

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby designate the week of May 18-24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety and advancing quality of life for all.

IN WITNESS WHEREOF, I hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 19th day of May 2025.




Charles Gaylor, IV
Mayor

PROCLAMATION HONORING THE LEGACY OF DR. EDMUND W. GORDON

WHEREAS, Dr. Edmund W. Gordon was born in Goldsboro, North Carolina in 1921 and is a graduate of Dillard High School, having gone on to pursue higher education at Howard University, The American University, and Teachers College at Columbia University, earning degrees in zoology, social ethics, social psychology, and child development; and

WHEREAS, Dr. Gordon is widely recognized as a pioneering African-American psychologist, educator, and scholar whose career has spanned more than 70 years, during which he authored or edited nearly 200 publications and earned distinction as Professor Emeritus at both Yale University and Columbia University; and

WHEREAS, early in his academic life, Dr. Gordon was mentored by esteemed intellectuals such as Alain Locke and W.E.B. Du Bois, whose influence helped shape his lifelong commitment to educational equity and human development; and

WHEREAS, Dr. Gordon's academic appointments include faculty positions at Yeshiva University, Columbia University, Yale University, City College of New York, and Rockland Community College, and he has held leadership roles in national education policy and psychological research through his service with Head Start, the U.S. Office of Education, and the College Board, among others; and

WHEREAS, Dr. Gordon has received numerous honors and awards, including honorary degrees from Yale University, Howard University, and Brown University, and in 2014, The University of Texas at Austin named its Black and Latino Studies Building in his and his wife's honor; and

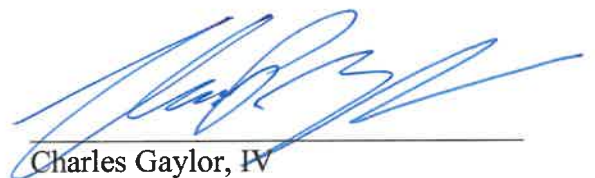
WHEREAS, Dr. Gordon's lifelong commitment to civic engagement includes his involvement with the NAACP, the ACLU, and as co-founder of the CEJES Institute in Pomona, New York, a foundation dedicated to research and social justice for marginalized communities; and

WHEREAS, on May 20, 2025, Dr. Edmund W. Gordon will be inducted into the Wayne County Wall of Fame in recognition of his enduring contributions to education, psychology, and social justice.

NOW, THEREFORE, BE IT RESOLVED, that the Goldsboro City Council hereby recognizes and honors Dr. Edmund W. Gordon for his profound and lasting contributions to the intellectual, civic, and cultural fabric of our community and our nation.

IN WITNESS WHEREOF, I have hereto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 19th day of May, 2025.




Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Public Hearing – Draft FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP)

DEPARTMENT: Community Relations

BACKGROUND:

The Department of Housing and Urban Development (HUD) requires jurisdictions receiving federal funds from Community Development Block Grant and HOME Investment Partnerships programs to develop and submit a Five-Year Consolidated Plan. The plan identifies the needs of lower-income residents in the locality and the proposed actions to be taken to serve those needs. For each year during the ConPlan period, the City of Goldsboro submits an Annual Action Plan outlining the proposed projects to serve lower-to-moderate income (LMI) residents in Goldsboro.

Due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for low-income households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development projects. Staff have developed plans and are currently working with developers that have been awarded these funds to responsibly spend these funds in the upcoming fiscal year towards large affordable housing projects.

DISCUSSION:

Planning and research is currently being conducted to draft the Consolidated Plan FY25-29 and Annual Action Plan FY25-26. During this planning and draft phase, Public Hearings are required to receive input from the public. The first public hearing will be held during the regular meeting of the Goldsboro City Council on May 19, 2025. A brief presentation highlighting the purpose of the Consolidated Plans will be given.

Advertisements were published in Wayne Week on May 11, 2025, and May 18, 2025, relative to the holding of a public hearing at the May 19, 2025, City Council Meeting. Comments received during the public hearing will be incorporated as part of the City of Goldsboro's draft version of the FY25-29 ConPlan and FY25-26 AAP to be sent to HUD on or before July 15, 2025.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

There is no action necessary.

MANAGER'S RECOMMENDATION:

APPROVERS

Laura Getz

Matthew Livingston



CITY OF GOLDSBORO CONSOLIDATED PLAN PART 1



THE PURPOSE

The Consolidated Plan and Action Plan are essential documents that outline the strategies and goals for addressing affordable housing, community development, and economic opportunities in a given area. It is a collaborative effort between federal, state, and local governments to create a comprehensive plan that addresses the specific needs and priorities of a community.

The Consolidated Plan outlines how CDBG (Community Development Block Grant) and HOME (Home Investment Partnerships Program) funds will be used to address:

- Affordable Housing
- Neighborhood Revitalization
- Economic Development
- Public Infrastructure
- Public Service
- Many Other Vital Community Initiatives





FUNDING

Not Finalized

CDBG

HOME INVESTMENT



The **Consolidated Plan** primary data source:-

- **Census Bureau (American Community Survey (ACS))** to determine the demographic information of the communities in need
- **Department of Housing and Urban Development (HUD)** to determine the housing needs of the community,
- **Bureau of Labor Statistics** to determine the employment and economic conditions
- **Environmental Protection Agency (EPA)** to identify environmental concerns in the community.
- **The Metropolitan and Micropolitan Statistical Area (MMSA)** to identify areas of high population density and urbanization.
- **CHAS Data:** The Comprehensive Housing Affordability Strategy (CHAS) data can also provide important information about the housing needs and affordability of a community. This data is collected by HUD and includes information such as median household income, poverty rates, and housing costs. This data can help identify areas with high housing costs relative to income, which may indicate a need for affordable housing options.

HOUSING MARKET ASSESSMENT

The Housing Market Analysis is a crucial segment of the Consolidated Plan, as it provides a comprehensive understanding of the current housing market in a specific community or region. For the City of Goldsboro, NC, the housing market analysis is critical for identifying any strengths and weaknesses in the local housing market. This analysis also assists in developing strategies and action plans to address any issues or gaps in the housing sector. Understanding and defining the housing market is the first step in creating viable solutions for the City of Goldsboro to implement successful housing initiatives.

The City of Goldsboro has a diverse and dynamic housing market, with a mix of rental and owner-occupied units. According to the U.S. Census Bureau's American Community Survey (ACS), the city had 34,447 housing units as of 2019. Of these, 54% are owner-occupied, while 46% are renter-occupied. Like the rest of the country, the housing market has been volatile over the past few years.



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Ordinance Adopting New Hope Village Drive Speed Limit Reduction from 25 mph to 15 mph

DEPARTMENT: Engineering

BACKGROUND:

The City of Goldsboro assumed maintenance of sections of streets within New Hope Village Townhomes in February 2014, as shown on the attached Plat Cabinet O, Slide H. In addition to street maintenance responsibility, the City of Goldsboro is responsible for traffic signage, including speed limit regulations.

DISCUSSION:

Mr. Jerry Parker, President of the Homeowners Association for New Hope Village Townhomes, notified the City Engineering Department on April 16, 2025, that the homeowners association had installed 15 mph speed limit signs for New Hope Village Drive. Mr. Parker was informed that the standard speed limit for City streets is 25 mph and that the adoption of an ordinance by City Council will be required before the installation of 15 mph signs.

The Homeowners Association for New Hope Village Townhomes submitted the attached document dated April 23, 2025, requesting a reduction in the standard 25 mph speed limit to a 15 mph speed limit zone.

The City Council reviewed this item at the May 6th Council Meeting and approved the reduction in the speed limit.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that Council adopt the attached ordinance establishing a 15 mph speed limit zone for the entirety of New Hope Village Drive located within New Hope Village Townhomes.

MANAGER'S RECOMMENDATION:

Concur with Staff recommendation.

APPROVERS

Jonathan Perry

Laura Getz

Matthew Livingston

ORDINANCE 2025-

**AN ORDINANCE ESTABLISHING SPEED LIMITS FOR SECTIONS OF STREETS
WITHIN THE CITY OF GOLDSBORO AS REFERENCED IN CHAPTER 74: TRAFFIC
SCHEDULES**

WHEREAS, effective February 2014, the City of Goldsboro assumed responsibility for maintenance, establishment of speed limits, and other traffic-related matters for New Hope Village Drive located within New Hope Village Townhomes; and

WHEREAS, New Hope Village Homeowners Association requested a reduction of the standard 25 mph speed limit to a 15 mph speed limit zone for the entirety of New Hope Village Drive;

WHEREAS, New Hope Village Drive is located within the city limits and the City of Goldsboro is required to adopt an ordinance establishing a speed limit for this street.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) Chapter 74: Traffic Schedules is amended to include the establishment of a 15 miles per hour speed limit zone for the entirety of New Hope Village Drive located within New Hope Village Townhomes.
- 2) This Ordinance shall become effective immediately upon the necessary signing and marking changes.
- 3) The speed limit for New Hope Village Drive shall be reflected on the Official Speed Limit Map of the City of Goldsboro, North Carolina as a 15 mph speed limit zone.

This Ordinance shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk



4/23/2025

To: Goldsboro City Council Members:

Mayor: Charles Gaylor
Mayor Pro Tem: Hiawatha Jones
District 1: Hiawatha Jones
District 2: Chris Boyette
District 3: Jamie Taylor
District 4: Brandi Mathews
District 5: Beverly Weeks
District 6: Roderick White

NEW HOPE VILLAGE WOULD LIKE TO REQUEST FOR A CHANGE IN THE
SPEED LIMIT FROM 25 MPH, TO 15 MPH IN OUR VILLAGE.
DUE TO THE FOLLOWING:

- 1* OUR NEIGHBORHOOD IS A PARKING LOT FOR OUR HOMEOWNERS AND
GUEST, NOT A RESIDENTIAL ST.
- 2* WE HAVE NO SIDEWALKS AND SOME SHARP BLIND SPOTS IN THE REAR.
- 3* A LOT OF ELDERLY AND SOME IN THEIR 90'S WALKING WITH WALKERS
TO GET EXERCISE. WE HAVE 2 ON BICYCLES RIDING FOR EXERCISE, ALSO
MOST OF OUR VISITING IS IN THE STREETS AND OUR DRIVEWAYS.
- 4* AMBULANCES, FIRE TRUCKS, AND POLICE CARS PARK IN FRONT OF THE
HOME THAT NEEDS THEM AND GOING TO THE BACK SOME ARE IN BLIND
SPOTS.
- 5* WE ALSO HAVE CHILDREN IN OUR VILLAGE.
- 6* IT IS A DEAD END STREET, NOT A FLOW THRU STREET.

RESPECTFULLY,

NEW HOPE VILLAGE HOA
PRESIDENT
JERRY L. PARKER
CELL 919-920-2913
BOARD MEMBERS
HOME OWNERS

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Request authorization to purchase a 2025 Chevrolet Silverado 1500 Pickup Truck

DEPARTMENT: Public Works

BACKGROUND:

The useful life of most vehicles and equipment is typically 10 years. The Public Works Solid Waste Division currently has two 15-year-old pickup trucks that are assigned to, and used daily by, the Yard/Bulk Waste and Residential Refuse/Recycle Supervisors and their staff. They are the oldest passenger vehicles in the Solid Waste fleet and need to be replaced. They were added to the CIP to be replaced two years ago, but have been repeatedly cut. They are currently scheduled in the CIP to be replaced individually over the next two consecutive years – FY26 and FY27. Unfortunately, during the final budget cuts for FY26, funding for the pickup truck was cut again. Due to personnel shortages/vacancies over the last year, we have the fortunate opportunity to use residual funds to purchase one of the pickup trucks this year.

DISCUSSION:

Capital Chevrolet in Wake Forest, NC has a 2025 Chevrolet Silverado 1500 Crew Cab readily available for purchase through state contract for \$47,280 plus charges for taxes and tags. Residual funds are available in the current FY25 Solid Waste Salaries and Wages Regular account to cover the total cost of approximately \$50,000.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended Council approve the purchase of a 2025 Chevrolet Silverado 1500 Crew Cab pickup truck from Capital Chevrolet of Wake Forest, through state contract, for \$50,000 using FY25 residual Public Works Solid Waste funds.

MANAGER'S RECOMMENDATION:

APPROVERS

Laura Getz

Matthew Livingston

Government Sales Division

From
Phone/Fax
E-Mail

Rod Mitchell Government Account Manager
Office 919-573-8530
rmitchell@capitalchevroletnc.com

January 13 2025

NC State Contract 2510A

2025 Chevrolet Silverado 1500 Crew Cab 4 Dr WT 4WD CK10543		\$	40,581.15
	MSRP		Less 6% Discount
CGN Spray-On Bed Liner	\$ 545.00	\$	512.30
KI4 120 volt outlet	\$ 225.00	\$	211.50
JL1 Brake controler	\$ 275.00	\$	258.50
PEP WT value package	\$ 960.00	\$	902.40
QDV All-Terrain tires	\$ 200.00	\$	188.00
Qt5 EZ lift tail gate	\$ 150.00	\$	141.00
G80 Locking Differential	\$ 395.00	\$	371.30
I84 Engine 5.3 V8 gas, Option discount for Turbo max engine charge back included	\$ 2,823.50	\$	2,654.09
NZZ Skid plates	\$ 150.00	\$	141.00
Q5U 17"X8" Bright Silver painted aluminum wheels	\$ 350.00	\$	329.00
V46 Bumper chrome	\$ 200.00	\$	188.00
VXH Assist steps chromed tubular 6" rectangular	\$ 850.00	\$	799.00

Colors available to order: White
TOTAL PRICE

\$ 47,277.24

Remit to:
rmitchell@capitalchevroletnc.com
Capital Chevrolet of Wake Forest
9820 Capital Blvd
Wake Forest, NC 27587







**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Request authorization to purchase Power Lifts with Truck Adapters for the City Garage

DEPARTMENT: Public Works

BACKGROUND:

The Heavy Equipment Maintenance shop's in-ground hydraulic lifts were removed over 10 years ago because they were inoperable and non-repairable. The shop's efficiency, as well as the types of repairs they can perform in-house, has been severely impacted because they are limited to only using floor jacks for all heavy equipment repairs—substandard equipment with added exposure to safety concerns.

Just one of several examples occurred during the recent removal/replacement of a transmission on a Freightliner leaf truck. Not only did the mechanic have to repeatedly crawl under the truck to disassemble and lower the transmission, but the floor jacks could not even lift the truck high enough to slide the transmission out from under the truck. The mechanic had to remove the passenger fender well and the entire wheel hub assembly to provide clearance for the transmission to be removed from under the truck. Operations like this expose the mechanics to unnecessary safety hazards and significantly extend the time for repairs, as well as the downtime for essential equipment.

Reinstalling permanent in-ground floor lifts is not an option. Even if they were, they would be far more expensive. Portable power lifts perform the same function, with the added benefit of being mobile. They can be moved to any garage bay or even used outside. An adapter package can even be added to extend their use on the full series of pickup trucks.

The mobile Power Lifts have been in the Garage's CIP to be purchased for the last several years, but have been repeatedly cut. Unfortunately, during the final budget cuts for FY26, funding for the lifts was cut again. Due to personnel shortages/vacancies over the last year, we have the fortunate opportunity to use residual funds to purchase the lifts this year.

DISCUSSION:

Vehicle Service Group, LLC in Madison, IN can provide a set of six (6) Rotary Lift mobile columns and four (4) comparable safety Jack Stands for \$76,000. The adapter package can be added for \$6,300 to extend the capability for use on pickup trucks. All components are readily available for purchase through GSA contract for a total of \$82,300. Residual funds are available in the current FY25 Public Works Garage budget to cover the total cost.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

it is recommended that Council approve the purchase of the Rotary Power lifts and Adapter Package from Vehicle Service Group, LLC in Madison, IN, through GSA contract, for \$82,300 using FY25 residual Public Works Garage funds.

MANAGER'S RECOMMENDATION:

APPROVERS

Laura Getz
Matthew Livingston

Rotary Lift GSA Quotation

Quote # : 2025115

Date: 2/6/2025

Requested By: _____

Quote Expires: 6/6/2025

Payment Terms: NET 60

Warranty: 1yr. Parts & Labor

Prepared By: Tammy Boldery

*If completion of installation is delayed more than one month due to governmental entity delays (i.e. electrical, etc.), Rotary can request partial payment for work completed. (both equipment and installation).



Note: Quote for Equipment & Installation

Project Name: City of Goldsboro, NC

Model No.	Description	Unit Price Ea.	Qty.	Extended Price
MCHW619	FLEX set of (6) Mobile Columns 18,000 lb Capacity per Column	\$ 66,895.52	1	\$ 66,895.52
RS20SYL	Screw-Type Adjustable 56.1" - 82.3" 20,000 lb Capacity	\$ 1,829.00	4	\$ 7,316.00
XXX01CTT	Installation	\$ 1,650.00	1	\$ 1,650.00
Freight	Prepaid by Rotary			
	**Does not include any applicable fees or taxes			

Total Quote **\$ 75,861.52**

ADDITIONAL TERMS AND CONDITIONS: By submitting a purchase order to Vehicle Service Group, LLC. (VSG), customer accepts and agrees to these terms and conditions as additional terms to the existing agreement between the parties referenced on the face of this quotation (Existing Agreement), notwithstanding anything to the contrary contained therein. All additional or different terms and conditions contained in Customer's purchase order are hereby rejected. No additional or different terms or conditions, or any modifications, changes, or amendments to these terms of the existing agreement shall be binding on VSG, unless expressly accepted by VSG in writing.

DISCLAIMER: Notwithstanding anything to the contrary in the Existing Agreement, VSG shall not be liable for any loss, damage or additional costs arising from unforeseen conditions affecting installation, including but not limited to contaminated soil, bed rock, in-floor heating system, high water conditions, or any other type of in-ground conditions. Customer acknowledges and agrees that Customer shall be responsible for any additional costs due to such conditions, in addition to the installation price set forth herein.

DELAY: Notwithstanding anything to the contrary in the Existing Agreement, if delivery of the equipment or completion of the work is delayed by more than thirty (30) days due to the acts or omission of Customer or any third party other than VSG or its sub-contractors, VSG may require Customer to render payment for equipment manufactured or delivered, and portions of the work completed, within thirty (30) days from the date of VSG's invoice, in the amounts set forth in such invoice.

*Cancelled orders or returned goods are subject to 20% restocking fee

GSA Contract # GS07F294AA
CAGE #: 7K311
Tax ID #: 90-0501347
DUNS #: 00-638-2634

Vehicle Service Group, LLC
2700 Lanier Dr.
Madison, IN 47250
Tammy Boldery, Government Sales Leader
800-445-5438 x 5655
tboldery@rotarysolutions.com



QUOTE #: LAGNQ1999

DATE: Feb 6, 2025

Universal Distribution Group, LLC.**Universal Distribution Group**2322 N. Tryon Street
Charlotte, NC 28206www.universaldg.com**Prepared For:**Eric Copes
City of Goldsboro
1601 N. Clingman Street
Goldsboro, NC 27534**Prepared By:**Lawson Gaither
lawson@universaldg.com
919-306-9746Phone 919-739-7424
ecopes@goldsboronc.gov

P.O. Number	Payment Terms	Valid Through
	NET 30	Mar 8, 2025

Here is the quote you requested.

Qty	Description	Part Number	Unit Price	Ext. Price
1	Truck Adapters-Fore and Aft, frame-engagement lifting kit for use with two MCH14 and Flex series columns. Maximum capacity 9,000 lbs. per column.	M140168YL	\$3,482.35	\$3,482.35
1	Truck Adapter Cart for Storage & Moving	M1101088K	\$1,024.12	\$1,024.12
1	Cab Off Adaptor Foor Use With M140168YL	M140180YL	\$1,480.59	\$1,480.59

Terms and Conditions:

- Price excludes Offloading
- Products not taken for delivery within 30 days of completion will be invoiced for payment and stored for delivery (storage fees may apply).
- Payment to Universal Distribution Group shall not be contingent upon payment from any other source.

SubTotal	\$5,987.06
Tax	\$0.00
Shipping	\$300.00
TOTAL	\$6,287.06





**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Award contract for audit services for fiscal year ending June 30, 2025 to Forvis Mazars, LLP

DEPARTMENT: Finance

BACKGROUND:

G.S. §159-34, Annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by, and shall report directly to the governing board.

DISCUSSION:

In May, 2019 the City conducted a request for qualifications and a request for proposal for audit services for fiscal year ending June 30, 2019, and selected Dixon Hughes Goodman, LLP.

Dixon, Hughes, Goodman, LLP merged with BKD CPAs to form Forvis, LLP on June 1, 2022.

On June 1, 2024, Forvis, LLP and Mazars merged and became Forvis Mazars, LLP (the “Firm”). The Firm is active and in good standing with the North Carolina State Board of Certified Public Accountant Examiners. The partner in charge, John Frank, CPA, is also in active good standing with the same as a Certified Public Accountant. They have a current peer review and have provided insurance information, Form W9 and e-verify compliance.

We anticipate the audit fee to be approximately \$97,500 and financial statement preparation at \$10,000 for a total cost of \$107,500. Once approved by City Council, the contract will be executed and sent to the Local Government Commission for final approval before any field work can commence on the FY25 audit. The LGC modified the due dates of audits for fiscal years beginning in FY25 from October 31st to December 31st. The staff expects the audit to be completed in a timely manner on or before the due date established by the LGC.

BUDGET RELATIONSHIP:

Budgeted.

STRATEGIC PLAN RELATIONSHIP:

Focuses on one of the five primary goals of the Strategic Plan - Model for Excellence in Government

STAFF RECOMMENDATION:

It is recommended that Council adopt the attached resolution authorizing the award for contract for audit services for fiscal year ending June 30, 2025 to Forvis Mazars, LLP.

MANAGER'S RECOMMENDATION:

I recommend continued use of Forvis.

APPROVERS

Catherine Gwynn

Laura Getz

Matthew Livingston

RESOLUTION 2025-

**RESOLUTION APPROVING FORVIS MAZARS, LLP AS OFFICIAL AUDITOR OF
THE CITY'S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

WHEREAS, North Carolina General Statute §159-34, annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant; and

WHEREAS, it is the duty of the Council to select an auditor, and approve the Mayor or his designee, and Finance Officer to enter into a contract for the audit of the City accounts for the fiscal year ending; and

WHEREAS, City staff conducted a competitive request for qualifications and request for proposal process and it has been determined that Forvis Mazars, LLP to be the top scoring firm with the required qualifications needed to conduct the City's audit of accounts in a competent and thorough manner; and

WHEREAS, both the firm, Forvis Mazars, LLP, and the partner in charge, John Frank, CPA, are both in good standing with the North Carolina Board of Certified Public Accountant Examiners; and

WHEREAS, City staff recommends that the contract to audit the accounts of the City of Goldsboro for the fiscal year ending June 30, 2025 be awarded to Forvis Mazars, LLP.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) Forvis Mazars, LLP is hereby selected as the auditor for the City of Goldsboro for the fiscal year ending, June 30, 2025.
- 2) The Mayor and Finance Director and other staff as required are authorized to execute the necessary documents and contracts for the audit of the City accounts.

This Resolution shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

May 8, 2025

City Council and Management
City of Goldsboro
Attention: Catherine Gwynn
200 N. Center Street
Goldsboro, North Carolina 27530

We appreciate your selection of **Forvis Mazars, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services**, our engagement is governed by the following, incorporated fully by this reference:

- Contract to Audit Accounts (LGC-205)
- Terms and Conditions Addendum

Summary Scope of Services

As described in the attached **Scope of Services**, our services will include the following:

City of Goldsboro

- Audit Services for the year ending June 30, 2025

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual(s) to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

Engagement Fees

Our fees will be based on time, skill, and resources, including our proprietary information required to complete the services. The fee for our services and any additional services are detailed in the Contract to Audit Accounts (LGC-205).

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt. We will issue progress billings during the course of our engagement.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines.

Our fees do not contemplate the following transactions or activities during the period of this engagement:

- Changes in accounting principles
- Violation of covenants in debt arrangements
- Indications of fraudulent financial reporting or misappropriation of assets
- Derivatives accounted for under hedge accounting
- Quantitative impairment analysis of long-lived assets
- More than 2 major federal or state awards programs

If there are changes in circumstances where these or other conditions become known and significant additional time is necessary or additional services are requested, we reserve the right to request a revision to our fees through an amended contract.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

Forvis Mazars, LLP

Forvis Mazars, LLP

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services, Contract to Audit Accounts (LGC-205)** and **Terms and Conditions Addendum**, on behalf of the City of Goldsboro.

BY: _____
Charles Gaylor, IV, Mayor

DATE: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

BY: _____
Catherine Gwynn, Finance Director

DATE: _____

Scope of Services – Audit Services

We will audit the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information and related disclosures, which collectively comprise the basic financial statements for the following entity:

City of Goldsboro as of and for the year ending June 30, 2025

The audit has the following broad objectives:

- Obtaining reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- Expressing an opinion on the financial statements
- Issuing a report on your internal control over financial reporting and compliance and other matters based on the audit of your financial statements in accordance with Government Auditing Standards
- Expressing an opinion on your compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect to each of your major federal and state award programs in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and the State Single Audit Implementation Act
- Issuing a report on your internal control over compliance in accordance with the Uniform Guidance and the State Single Audit Implementation Act
- Issuing a report on your schedule of expenditures of federal and state awards

We will also express an opinion on whether the Combining non-major fund statements; Budgetary schedules for all funds required to adopt a budget other than the General Fund, other major funds, and annually adopted major special revenue funds; Schedule of Ad Valorem Taxes Receivable; Analysis of Current Tax Levy; and Schedule of Interfund Transfers; and the Schedule of Expenditures of Federal and State Awards ("supplementary information") is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will also provide you with the following nonattest services:

- Completing the auditee portion of the Form SF-SAC (Data Collection Form) through the Federal Audit Clearinghouse. We will not make the submission on your behalf. You will review a draft(s) of the submission prior to transmission and agree that you are solely responsible for approving the final draft for transmission as well as for the auditee submission and certification
- Preparing a draft of the financial statements and related notes
- Proposing for your review and approval the adjusting entries to convert your modified-accrual accounting records to full accrual-basis accounting records, for purposes of the government-wide financial statements. Management is responsible for the propriety of the accrual adjustments
- Preparing a draft of supplementary information, including the schedule of expenditures of federal and state awards
- At the conclusion of the engagement, we will upload the audited financial statements on the North Carolina State Treasurer's website
- At the conclusion of the engagement, we will complete the applicable sections of the Data Input Worksheet, and upload to the North Carolina State Treasurer's website

You agree to assume all management responsibilities and to oversee the nonattest services we will provide by designating an individual possessing suitable skill, knowledge and/or experience. You acknowledge that nonattest services are not covered under *Government Auditing Standards*. You are responsible for:

- Making all management decisions and performing all management functions
- Evaluating the adequacy and results of the services performed
- Accepting responsibility for the results of such services
- Designing, implementing, and maintaining internal controls, including monitoring ongoing activities

Chad Cook is responsible for supervising the engagement and authorizing the signing of the report or reports. We plan to begin our audit work in June 2025.

We will issue a written report upon completion of our audit, addressed to the following parties:

Entity Name

City of Goldsboro

Party Name

City Council

You are responsible to distribute our reports to other officials who have legal oversight authority or those responsible for acting on audit findings and recommendations, and to others authorized to receive such reports.

The following apply for the audit services described above:

Our Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the State Single Audit Implementation Act, and the Uniform Guidance. Those standards require that we plan and perform:

- The audit of the financial statements to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error
- The audit of compliance to obtain reasonable rather than absolute assurance about whether the entity complied with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on a major federal award program

We will exercise professional judgment and maintain professional skepticism throughout the audit.

We will identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We will obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We will also conclude, based on audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

We will identify and assess the risks of material noncompliance, whether due

to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the entity's compliance with compliance requirements subject to audit and performing such other procedures as the auditor considers necessary in the circumstances

We will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. Accordingly, no such opinion is expressed.

Limitations & Fraud

We are required to communicate with those charged with governance, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that the auditor identified during the audit.

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit that is planned and conducted in accordance with GAAS will always detect a material misstatement when it exists or material noncompliance with federal award programs when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Noncompliance with compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

Our understanding of internal control is not for the purpose of expressing an opinion on the effectiveness of your internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate contract to be signed by you and Forvis Mazars.

Opinion

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph(s) to our auditor's report, or if necessary, decline to express an opinion or withdraw from the engagement.

If we discover conditions that may prohibit us from issuing a standard report,

we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

Your Responsibilities

Management and, if applicable, those charged with governance acknowledge and understand their responsibility for the accuracy and completeness of all information provided and for the following:

- **Audit Support** – to provide us with:
 - Unrestricted access to persons within the entity or within components of the entity (including management, those charged with governance and component auditors) from whom we determine it necessary to obtain audit evidence
 - Information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including access to information relevant to disclosures
 - Information about events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements
 - Information about any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials
 - Identification and provision of report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented
 - Additional information that we may request for the purpose of the audit
- **Internal Control and Compliance** – for the:
 - Design, implementation, and maintenance of internal control relevant to compliance with laws and regulations and the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
 - Alignment of internal control to ensure that appropriate goals and objectives are met; that management and financial information is reliable and properly reported; and that compliance with and identification of the laws, regulations, contracts, grants, or agreements (including any federal or state award programs) applicable to the entity's activities is achieved
 - Remedy, through timely and appropriate steps, of fraud and noncompliance with provisions of laws, regulations, contracts or other agreements reported by the auditor
 - Establishment and maintenance of processes to track the status and address findings and recommendations of auditors
- **Accounting and Reporting** – for the:
 - Maintenance of adequate records, selection and application of accounting principles, and the safeguard of assets
 - Adjustment of the financial statements to correct material misstatements and confirmation to us in the representation letter that the effects of any uncorrected misstatements aggregated by us are immaterial, both individually and in the aggregate, to the financial statements taken as a whole
 - Preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United

States of America

- Inclusion of the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by us
- Distribution of audit reports to any necessary parties

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures, or other engagements that satisfy relevant legal, regulatory, or contractual requirements or fully meet other reasonable user needs.

Required Supplementary Information

Accounting principles generally accepted in the United States of America provide for certain required supplementary information ("RSI") to accompany the basic financial statements. We understand the following RSI will accompany the basic financial statements:

1. Management's Discussion and Analysis ("MD&A")
2. Budgetary comparison
3. Pension and Other Postemployment Benefit information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management is responsible for the fair presentation of the RSI. As part of our engagement, we will apply certain limited procedures to the RSI in GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance

Supplementary Information

With regard to any supplementary information that we are engaged to report on:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

Such information is:

- Presented for the purpose of additional analysis of the financial statements
- Not a required part of the financial statements
- The responsibility of management

- Subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS

Written Confirmations Required

As part of our audit process, we will request from management, and if applicable, those charged with governance written confirmation acknowledging certain responsibilities outlined in this contract and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

Peer Review Report

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract, upon request. If you would like a copy, please request from your engagement executive.

Forvis Mazars, LLP Standard Terms & Conditions Addendum

GENERAL

1. **Overview.** This addendum describes **Forvis Mazars, LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and Forvis Mazars, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to Forvis Mazars, LLP ("Forvis Mazars"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges and other amounts payable to Forvis Mazars hereunder do not include any sales, use, excise, value added or other applicable taxes, tariffs or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on Forvis Mazars' net income or taxes arising from the employment or independent contractor relationship between Forvis Mazars and Forvis Mazars' personnel.

We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.
4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay Forvis Mazars for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of Forvis Mazars' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.
6. **Indemnification.** Intentionally deleted.
7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether Forvis Mazars performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of Forvis Mazars in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.

8. **Limitation of Liability.** You agree that Forvis Mazars' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or willful misconduct of Forvis Mazars or if enforcement of this provision is disallowed by applicable law or professional standards.
9. **Waiver of Certain Damages.** In no event shall Forvis Mazars be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.
10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of North Carolina, without regard to its conflict-of-laws principles.
11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**
12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.
13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.
14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice. You should seek the advice of legal counsel in such matters. Regulatory authorities may interpret circumstances differently than We do. In addition, the applicable laws, regulations, and regulators' enforcement activities may change over time.

RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION

15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that Forvis Mazars has no responsibility to maintain this information. You agree You will not rely on Forvis Mazars to provide hosting, electronic security, or backup services, e.g., business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that
Your access to data, records, and information from Forvis Mazars' servers, i.e., Forvis Mazars portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.
16. **Forvis Mazars Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of Forvis Mazars. We can be compelled to provide information under legal process. In addition, We may be requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, Forvis Mazars will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.
17. **Subpoenas or Other Legal Process.** In the event Forvis Mazars is required to respond to any such subpoena, court order or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which Forvis Mazars is not a party, You shall compensate Forvis Mazars for all time We expend in connection with such response at normal and customary hourly rates, and to reimburse Us for all out of pocket expenses incurred in regard to such response.
18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.

Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.
19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new

forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel, except as required by North Carolina Public Records Law, NCGS 132-1, et seq. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

REGULATORY

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.

21. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "Forvis Mazars, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Forvis Mazars, LLP also has not performed any procedures relating to this offering document."

22. Forvis Mazars **Not a Municipal Advisor.** Forvis Mazars is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, Forvis Mazars is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by Forvis Mazars.

23. Forvis Mazars **NOT A Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of our report require. As such, You should not place upon us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree we are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

TECHNOLOGY

24. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.

25. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

26. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

27. **Cooperation.** You agree to cooperate with Forvis Mazars in the performance of Forvis Mazars' services to the You, including the provision to Forvis Mazars of reasonable facilities and timely access to Yours data, information and personnel. You shall be responsible for the performance of Your employees and agents.
28. **Third-Party Service Providers.** Forvis Mazars may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. Forvis Mazars maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, Forvis Mazars will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to Forvis Mazars sharing Your confidential information with the third-party service provider.
29. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor Forvis Mazars shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.
30. **Hiring of Forvis Mazars Personnel.** We ask that You respect the employment relationship that Our personnel have with Our firm and to refrain from any employment offers to Forvis Mazars personnel. However, if You find it necessary to make an offer of employment and if it is accepted, during the term of this engagement and for a period of 18 months after Forvis Mazars stops providing services, You agree that We will be paid a one-time employment fee equal to 100 percent of the employee's highest annual salary. This fee will be payable prior to Our personnel commencing employment with You. Provided, however, You shall not be in violation of the nonsolicitation covenant set forth herein with respect to any position You advertise in the form of a general solicitation not delivered to or focused upon any single individual.
31. **Use of Forvis Mazars Name.** Any time You intend to reference Forvis Mazars' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.
32. **Network.** Forvis Mazars, LLP is a Delaware limited liability partnership and an independent member of Forvis Mazars Global Ltd., a leading global professional services network. Forvis Mazars Global Ltd. is a United Kingdom company limited by guarantee and does not provide any services to clients .
33. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and Forvis Mazars and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and Forvis Mazars.
34. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay at home orders and curfews.

The	Governing Board
of	City Council
	Primary Government Unit
	City of Goldsboro, North Carolina
and	Discretely Presented Component Unit (DPCU) (if applicable)

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name
	Forvis Mazars, LLP
	Auditor Address
	4161 Piedmont Parkway, Suite 310, Greensboro, NC 27410

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Date Audit Will Be Submitted to LGC
	06/30/25	12/31/25

Must be within six months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. If the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period, the Auditor shall perform the audit in accordance with *Government Auditing Standards* (GAGAS). The Governmental Unit is subject to federal single audit requirements in accordance with Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Subpart F (*Uniform Guidance*) and the State Single Audit Implementation Act. Currently the threshold is \$750,000 for a federal single audit and \$500,000 for a State Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501) the Auditor and Governmental Unit(s) should discuss, in advance of the execution of this contract, the responsibility for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512) to ensure proper submission.

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within six months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Preparing financial statements in their entirety shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Title and Unit / Company:

Email Address:

Catherine Gwynn

Finance Director

CGwynn@goldsboronc.gov

OR Not Applicable ☐ (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	City of Goldsboro, North Carolina
Audit Fee (financial and compliance if applicable)	\$ 97,500
Fee per Major Program (if not included above)	\$ Included in Audit Fee above (up to 2 major programs)
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$ 10,000
All Other Non-Attest Services	\$ Included in Audit Fee above
TOTAL AMOUNT NOT TO EXCEED	\$ 107,500

Discretely Presented Component Unit	
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

SIGNATURE PAGE**AUDIT FIRM**

Audit Firm*	
Forvis Mazars, LLP	
Authorized Firm Representative (typed or printed)* Chad Cook, Director	Signature*
Date*	Email Address* chad.cook@us.forvismazars.com

GOVERNMENTAL UNIT

Governmental Unit*	
City of Goldsboro, North Carolina	
Date Governing Board Approved Audit Contract* (Enter date in box to right)	
Mayor/Chairperson (typed or printed)* Charles Gaylor, IV, Mayor	Signature*
Date	Email Address* CharlesGaylor@goldsboronc.gov

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$ 107,500
Primary Governmental Unit Finance Officer* (typed or printed) Catherine Gwynn	Signature*
Date of Pre-Audit Certificate*	Email Address* CGwynn@goldsboronc.gov

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$
DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
 required signatures prior to submission.

PRINT

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Operating Budget Amendment FY24-25

DEPARTMENT: Finance

BACKGROUND:

Council adopted the FY24-25 annual operating budget on June 17, 2024.

DISCUSSION:

Utility Fund Transfers (8101) Utility Fund

On May 9, 2025 the City received the first payment from Baron Budd, PC related to the PFAS settlement from 3M Company in the amount of \$406,545.61. It was the recommendation of the City Manager to set aside the funds in the Utility Capital Reserve Fund (6110). This transfer will be funded with Class Action Lawsuit Settlement Funds Received.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the attached ordinance to amend the FY24-25 Operating Budget for the Utility Fund.

MANAGER'S RECOMMENDATION:

APPROVERS

Laura Getz
Matthew Livingston

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2024-25 Annual Operating Budget on June 17, 2024; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the Utility Fund; and

WHEREAS, it is necessary to appropriate funds in the Transfers department of the Utility Fund to fund a transfer to the Utility Capital Reserve Fund (6110) for future capital needs as determined by City Council, and this will be funded with revenue received from a class action lawsuit related to the 3M Corporation PFAS settlement in the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1) To authorize revenue and expenditure appropriations as follows:

<u>UTILITY FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Transfers (8101)</u>			
FY24-25 Amended Adopted Budget 6/17/24	\$ 5,828,165.00	\$ 5,828,165.00	\$ -
Transfer to Capital Reserve Fund	647,200.00	1,053,745.61	406,545.61
Total Expend. - Transfers	\$ 6,475,365.00	\$ 6,881,910.61	\$ 406,545.61
All Other Expenditures	\$ 24,405,189.60	\$ 24,405,189.60	\$ -
Total Expenditures - Utility Fund	\$ 30,880,554.60	\$ 31,287,100.21	\$ 406,545.61
<u>Revenues</u>			
Revenue from Other Agencies	\$ -	\$ -	\$ -
Charges for Services	24,113,033.00	24,113,033.00	
Capital Returns	693,956.06	693,956.06	
Miscellaneous Revenue	700,000.00	1,106,545.61	406,545.61
Shared Services & Transfers	65,626.92	65,626.92	
Fund Balance	5,307,938.62	5,307,938.62	
Total Revenues - Utility Fund	\$ 30,880,554.60	\$ 31,287,100.21	\$ 406,545.61

2) Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Ordinance Amending the Utility Capital Reserve Fund (6110)

DEPARTMENT: Finance

BACKGROUND:

City Council authorized the creation of the Utility Capital Reserve Fund (6110) at the June 20, 2022 council meeting as authorized by North Carolina General Statute §159-18.

DISCUSSION:

The Utility Capital Reserve fund must be used for water and sewer capital purchases as stated in the resolution. The Council cannot change the use of the funds once the moneys have been transferred over to the fund. The Council has authorized the use of funds through prior budget amendments for utility capital outlay projects.

The City has received the first payment for the PFAS Settlement and the City Manager, Matthew Livingston, has requested the funds be put in the Utility Capital Reserve for future water and sewer capital projects. The amount of \$406,545.61 will be transferred to the Utility Capital Reserve Fund.

BUDGET RELATIONSHIP:

This recommendation allows the city to track settlement funding while building for future water and sewer needs.

STRATEGIC PLAN RELATIONSHIP:

It is a best management practice to segregate funds for tracking and for project management purposes

STAFF RECOMMENDATION:

Staff recommends that City Council adopt the attached ordinance amending the Utility Capital Reserve Fund (6110).

MANAGER'S RECOMMENDATION:

Recommend Approval

APPROVERS

Laura Getz
Matthew Livingston

AN ORDINANCE AMENDING THE UTILITY CAPITAL RESERVE FUND (6110)

WHEREAS, City Council established the Utility Capital Reserve Fund (6110) on June 20, 2022 to provide for future water and sewer capital needs as authorized by N.C. G.S. §159-18 through §159-22; and

WHEREAS, it is necessary to appropriate funds for future water and sewer capital projects, and this will be funded with a transfer from the Utility Fund from the 3M Company PFAS settlement.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1) The City Council authorizes the incoming transfer in revenue from the Utility Fund for future water and sewer capital projects in the amount of \$406,545.61.

2) Appropriations are authorized as follows:

Utility Capital Reserve Fund (6110)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Transfer from Utility Fund	\$ 1,506,129.00	\$ 1,912,674.61	\$ 406,545.61
Fund Balance Appropriation	-	-	-
Total Revenues	\$ 1,506,129.00	\$ 1,912,674.61	\$ 406,545.61
Expenditures:			
Transfers to Capital Projects	\$ 1,506,129.00	\$ 1,506,129.00	\$ -
Contingency	-	406,545.61	406,545.61
Total Expenditures	\$ 1,506,129.00	\$ 1,912,674.61	\$ 406,545.61

3) The capital reserve fund may be amended by the City Council as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects within the scope of the originally established purpose of the fund.

This Ordinance shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Retention of Service Weapon, Badge, and Credentials for Retiring Officers

DEPARTMENT: Police

BACKGROUND:

North Carolina General Statute § 17F-20 authorizes the awarding of a badge and service sidearm to law enforcement officers upon honorable retirement, and to the surviving family of officers who die in the line of duty. Additionally, it permits a nominal transfer of department-issued sidearms to retiring officers for a fee of one dollar (\$1.00), provided applicable requirements are met. The City of Goldsboro desires to establish a formal resolution defining procedural requirements for the awarding of such items to eligible officers.

DISCUSSION:

The proposed resolution formalizes and adopts a clear, consistent policy allowing eligible retiring law enforcement officers to retain their badge and service weapon, in recognition of honorable service and in compliance with applicable local, state, and federal regulations.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that City Council approve the proposed resolution to formally authorize the retention of service weapons and badges by eligible retired police officers as outlined in the resolution.

MANAGER'S RECOMMENDATION:

APPROVERS

Mike West
Laura Getz
Matthew Livingston

RESOLUTION 2025-

RETENTION OF A SERVICE WEAPON FOR RETIRING OFFICERS

WHEREAS, the City of Goldsboro wished to clearly define the procedure for awarding service weapons and badges to retiring police officers; and

WHEREAS, for the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BADGE: The shirt badge issued to a police officer by the city through its Police Department.

RETIRING POLICE OFFICER: A full-time police officer who will voluntarily leave the employment of the city after becoming eligible for retirement under the rules of the State Retirement System.

SERVICE WEAPON: The sidearm that is issued by the city through its Police Department to a police officer and is carried on duty by the officer; and

WHEREAS, upon the retirement of a full-time police officer who has served as a police officer for the city and upon written request by the retiring officer made within 30 days of the effective retirement date, the city may, pursuant to N.C. G.S. §17F.20, award the retiring officer their service sidearm (for \$1.00) and badge. The officer's duty badge shall include photo identification that is issued by the Police Department, both of which shall be stamped RETIRED; and

WHEREAS, the proposed template resolution "A RESOLUTION AWARDING SERVICE WEAPON AND BADGE TO" that is attached shall be utilized to formally submit the request for purchase of the service weapon and badge to the City Council of the City of Goldsboro each time an event occurs.

§ GO 3.06 (VII. BENEFITS PROGRAM) RETENTION OF A SERVICE WEAPON.

The Goldsboro City Council has agreed that law enforcement officers who are retiring should be awarded their service weapon upon retirement, for purchase of one dollar (\$1.00), providing certain criteria are met. Service weapons will be presented to officers upon retirement under the following guidelines:

If an eligible employee, as defined in § GO 3.06 (VII. Benefits Program), of the Goldsboro Police Department retires, the employee may:

- (1) The officer must have 25 years or more seniority with the Goldsboro Police Department.
- (2) The officer must be in good standing with the Goldsboro Police Department.
- (3) At least 30 days prior to retirement, the officer must request that he/she desires to retain his/her service weapon. This request is to be made in writing to the City Manager, through the Chief of Police.
- (4) The officer must satisfy all other pertinent firearms requirements mandated by the State of North Carolina at the time of retirement.
- (5) The officer must sign a [Retention of Service Weapon Hold Harmless Agreement \(GPD Form](#)

[3.06-A](#)), relieving the City of Goldsboro from liability concerning the retention of the service weapon by the retiring officer.

§ GO 3.06 (VII. BENEFITS PROGRAM) RETENTION OF BADGE AND CREDENTIALS.

Officers retiring from the Goldsboro Police Department will also be presented with a “retired” badge and ID card.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the Goldsboro City Council adopts the attached resolution that clearly defines the procedure for awarding service weapons, badges and credentials to retired police officers with the City of Goldsboro.

This Resolution shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

A RESOLUTION AWARDING SERVICE WEAPON AND BADGE TO:

WHEREAS, _____ retired from the City of Goldsboro effective _____; and

WHEREAS, _____ had been an employee of the Police Department of the City of Goldsboro and retired as a _____; and

WHEREAS, _____ served _____ years with the Police Department of the City of Goldsboro; and

WHEREAS, throughout their years they earned the admiration, respect and friendship of those with whom they worked and came into contact; and

WHEREAS, the sidearm/service weapon carried by _____ and the badge carried by and personalized to _____ are no longer necessary for the full operation of the Police Department of the City of Goldsboro or their duties as an employee as such and can be considered surplus property; and

WHEREAS, the sidearm/service weapon, having negligible value as surplus property, can be and should be allowed to be purchased for a nominal amount, i.e. \$1.00 as allowed by law; and

WHEREAS, _____ has requested to receive and keep their badge and sidearm/service weapon.

NOW, THEREFORE BE IT RESOLVED that the Goldsboro City Council, in accordance with North Carolina General Statute § 17F-20, hereby declares the sidearm carried by _____ and the personalized badge worn by _____ to be surplus property and awards _____ the sidearm/service weapon in exchange for consideration of \$1.00 and awards him his badge.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Goldsboro City Council extends best wishes for many years of good health and happiness to _____ during his retirement and his future endeavors.

Adopted this the _____ day of _____, _____.

Mayor

Attested by:

City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Retention of Service Weapon and Badge for Officers Who Die in the Line of Duty

DEPARTMENT: Police

BACKGROUND:

North Carolina General Statute § 17F-20 authorizes the awarding of a badge and service sidearm to law enforcement officers upon honorable retirement, and to the surviving family of officers who die in the line of duty. The City of Goldsboro desires to establish a formal resolution defining the procedural requirements for the awarding of such items to their survivors.

DISCUSSION:

The proposed resolution provides a formal process for the City of Goldsboro, Goldsboro Police Department, and the survivor's spouse and/or family members may request the officers' badge and service weapon, in accordance with state statute and local policy.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that City Council adopt the attached resolution authorizing the procedure for the retention of service weapons and badges by the surviving families of officers who die in the line of duty, as outlined in the resolution.

MANAGER'S RECOMMENDATION:

APPROVERS

Mike West
Laura Getz
Matthew Livingston

RESOLUTION 2025-

RESOLUTION RETENTION OF SERVICE WEAPON AND BADGE FOR OFFICERS WHO DIE IN THE LINE OF DUTY

WHEREAS, the City of Goldsboro wishes to clearly define the procedure for awarding service weapons and badges to the survivors of an officer who dies in the line of duty; and

WHEREAS, for the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

BADGE: The shirt badge issued to a police officer by the city through its Police Department.

FALLEN OFFICER: A police officer that dies in the line of duty.

SERVICE WEAPON: The sidearm that is issued by the city through its Police Department to a police officer and is carried on duty by the officer.

SURVIVOR: The immediate survivor of a deceased officer; and

WHEREAS, pursuant to N.C. G.S. §17F.20, the sidearm/service weapon and badge carried by an officer that dies in the line of duty, the Police Department of the City of Goldsboro shall deem the service weapon and badge as surplus property and allow the same to be purchased by the surviving spouse or family members for a nominal amount, i.e. \$1.00 as allowed by law; and

WHEREAS, the proposed template resolution “A RESOLUTION AWARDING SERVICE WEAPON AND BADGE TO” that is attached shall be utilized to formally submit the request for purchase of the service weapon and badge to the Goldsboro City Council each time an event occurs.

§ GO 3.06 (VII. BENEFITS PROGRAM) RETENTION OF A SERVICE WEAPON.

The Goldsboro City Council has agreed that the surviving spouse or family members shall be allowed to purchase the fallen officers’ service weapon and badge for a nominal amount, i.e. \$1.00 with no minimum years of service required.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the Goldsboro City Council adopts the attached resolution that clearly defines the procedure for awarding service weapons and badges to the survivors of an officer who dies in the line of duty.

This Resolution shall be in full force and effect from and after this 19th day of May, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

A RESOLUTION AWARDING SERVICE WEAPON AND BADGE TO:

WHEREAS, _____ had been an employee of the Police Department of the City of Goldsboro and was employed as a _____ on or about _____; and

WHEREAS, _____, died on _____ while still so employed and had served ____ years with the Police Department of the City of Goldsboro; and

WHEREAS, throughout their years they earned the admiration, respect and friendship of those with whom they worked and came into contact; and

WHEREAS, the sidearm/service weapon carried by _____ and the badge carried by and personalized to _____ are no longer necessary for the full operation of the Police Department of the City of Goldsboro or their duties as an employee as such and can be considered surplus property; and

WHEREAS, the sidearm/service weapon, having negligible value as surplus property, can be and should be allowed to be purchased for a nominal amount, i.e. \$1.00 as allowed by law; and

WHEREAS, _____, the _____ (here – either surviving spouse or a surviving child) has requested to receive and keep the badge and sidearm/service weapon of _____.

NOW, THEREFORE BE IT RESOLVED that the Goldsboro City Council, in accordance with North Carolina General Statute § 17F-20, hereby declares the sidearm carried by _____ and the personalized badge worn by _____ to be surplus property and awards _____ the sidearm/service weapon in exchange for consideration of \$1.00 and awards their badge to _____ (surviving spouse or surviving child).

NOW, THEREFORE BE IT FURTHER RESOLVED that the Goldsboro City Council extends best regards to the family of _____ and thanks them for the service and dedication of _____ to the City of Goldsboro and its citizens.

Adopted this the _____ day of _____, _____.

Mayor

Attested by:

City Clerk

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
MAY 5, 2025

1. Call to Order – 5:30 P.M. -- Council Chambers – 214 North Center Street

Mayor Pro Tem Jones called the meeting to order at 5:30 PM.

1.1 Invocation (Father David Wyly, Police Chaplain)

Father David Wyly, Police Chaplain provided the invocation. The Pledge of Allegiance followed.

2. Roll Call

Present: Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks

Absent: Mayor Charles Gaylor, IV
Councilman Roderick White

Also Present: Matthew Livingston, City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

3. Adoption of the Agenda

Councilwoman Weeks made a motion to adopt the agenda as presented. The motion was seconded by Councilman Boyette and unanimously approved. Council adopted the agenda.

4. Recognitions and Presentations

4.1 Mental Health Month Proclamation

Mrs. Emily Peacock shared that May is Mental Health Month and gave a poster to the Clerk for display.

Read by Mayor Pro Tem Jones: The Goldsboro City Council proclaims May 2025 as MENTAL HEALTH MONTH in Goldsboro, North Carolina, and calls upon our citizens, government agencies, public and private institutions, businesses, and schools, to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

4.2 NC Main Street Award Winners Recognition

City Manager Livingston introduced Erin Fonseca, Downtown Development Director. Mrs. Fonseca shared comments and videos regarding the 2024 NC Main Street award winners: Ally's Garden, Best Public-Private Partnership Award and Ms. January Hammond, 2024 Main Street Award Champion.

4.3 Administering the Oath of Office to Deputy City Clerk, Sakeithia Reece

Laura Getz, City Clerk, administered the oath of office to Sakeithia Reece, Deputy City Clerk.

5. Public Hearings

5.1 CZ-01-25 Heritage Downs (Residential-12/Residential-9 to Residential-6 Conditional Zoning) – Located on the Southeast side of South Harding Drive

between Hwy. 70 East and West New Hope Road (Public Hearing was continued until the June 2, 2025 Council Meeting)

The item was presented by Mark Helmer, Planning Director.

Mr. Helmer shared that the applicant has requested the public hearing be continued to the June 2nd Council Meeting.

ADDRESS: TBD

PARCEL: 3519-87-3233(portion of)/3519-88-1157/3519-88-3223/3519-88-5239/3519-88-7367

OWNER: Goldsboro Family YMCA, Inc.

APPLICANT: Starlight Homes c/o Bob Mishler

The applicant requests a rezone classification from the Residential-12/Residential-9 Zoning District to the Residential-6 Conditional Zoning District to develop a new single-family detached neighborhood consisting of a maximum of 145 residential lots within the corporate limits of Goldsboro. The Residential-6 Zoning District was established to accommodate both single and multi-family residential uses and prohibit all activities of a commercial nature, except for certain home occupations. The minimum lot size is six thousand square feet for a detached single-family dwelling. The properties considered for rezoning are approximately 43.24 acres in size.

SURROUNDING ZONING:

Adjacent Zoning and Land Uses		
North	R12 & R16	Vacant
South	R12 & R16	vacant
East	R16	Single-Family Dwellings
West	R9	Multi-Family Dwellings

LAND-USE PLAN:

The property is identified as within the Medium-Density land use category. Medium and High-Density residential land uses have been provided in areas that have water or sewer service or where plans exist to extend water or sewer service. Although the requested Residential-6 Conditional Zoning District is not a corresponding zoning district in the Medium Density land use category, Goldsboro’s Comprehensive Land Use Plan encourages higher density development where City water and sewer services are available. The applicant is requesting a change of zone for the subject property from Residential-12 and Residential-9 Zoning Districts to Residential-6 Conditional Zoning District to construct a residential subdivision consisting of 143 lots. Per NCGS 160D-102, a conditional zoning request is a legislative zoning map amendment with site-specific conditions incorporated into the zoning map amendment.

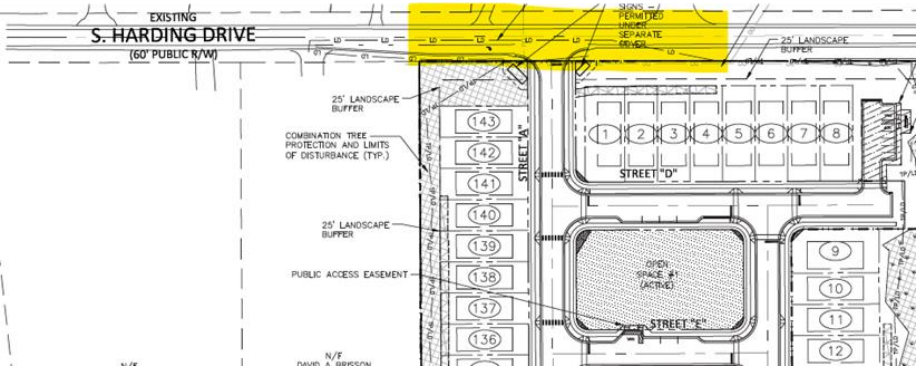
If a petition for conditional zoning is approved, the development and use of the property shall be governed by the ordinance requirements of the parallel Residential-6 Conditional Zoning District except those superseded by specific conditions, the approved concept plan, and any additional approved rules, regulations, and conditions, all of which shall constitute the zoning regulations for the approved district, and are binding on the property as an amendment to these regulations and to the Official Zoning Map. Should the applicant deviate from the minimum requirements of the proposed Residential-6 Conditional Zoning District, the deviations shall be identified on the concept plan for Council approval. Deviations are included in this staff report.

EXISTING LAND USE:

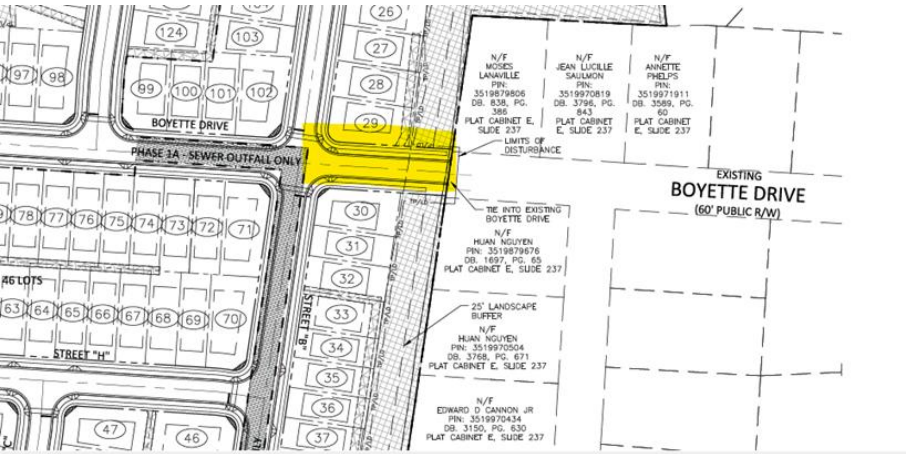
The majority of the site is vacant and formerly used for local YMCA outside recreational activities. Existing streams track near the eastern, southern, and western property boundaries and the floodplain extends into the site along the western boundary of the site. A 50 ft. Neuse River Basin riparian buffer is located on the eastern and southern boundaries, along the reformed stream.

SITE ACCESS:

Access to the site will be directly from two City-maintained streets, Harding Dr. and Boyette Dr.

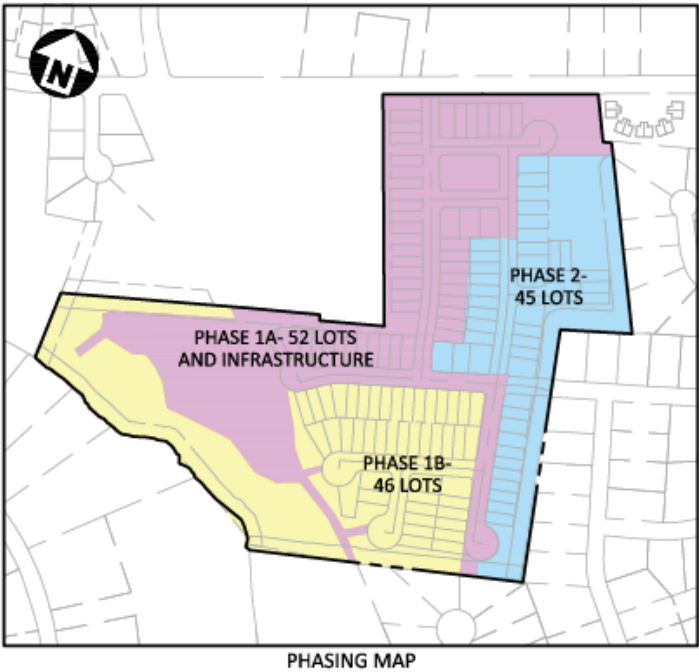


The project will tie into this existing Boyette Drive stub street.



PHASING PLAN:

The proposed 143-lot subdivision will be constructed as a 3-phase infill residential development project which will be surrounded by a mix of existing residential housing types, including multifamily and single-family development. Adjacent office and institutional uses include a church and a preschool/daycare center directly west of the site.



DENSITY:

143 units/38.88 acres = 3.67 dwelling units per acre

- Min. lot size: 3,900 sq. ft.
- Min. lot width: 39 ft.
- Min. front setback: 20 ft.
- Min. side setback: 5 ft.

Min. side corner setback: 16 ft.
Min. rear setback: 20 ft.
Max. building height: 3 stories

REQUIRED OPEN SPACE:

The proposed development will provide 11.51 acres of open space (26% of the gross site area). Open spaces will include both active (walking trails, playgrounds, outdoor grills, seating, and shade sails/structures) and passive (wooded areas, streams, wetlands) spaces. All open spaces will be held in common ownership, for the perpetual benefit of residents of the development by a HOA (Homeowners Association).

Required	7.74.ac
Proposed Passive	10.74 ac
Proposed Active	0.78 ac
Total	11.51 ac

PARKING:

On-site parking spaces per unit	286 spaces
2 x 143 units	
Off-site kiosk spaces	7
On-street parallel spaces	8
Total	301

EXISTING UTILITIES:

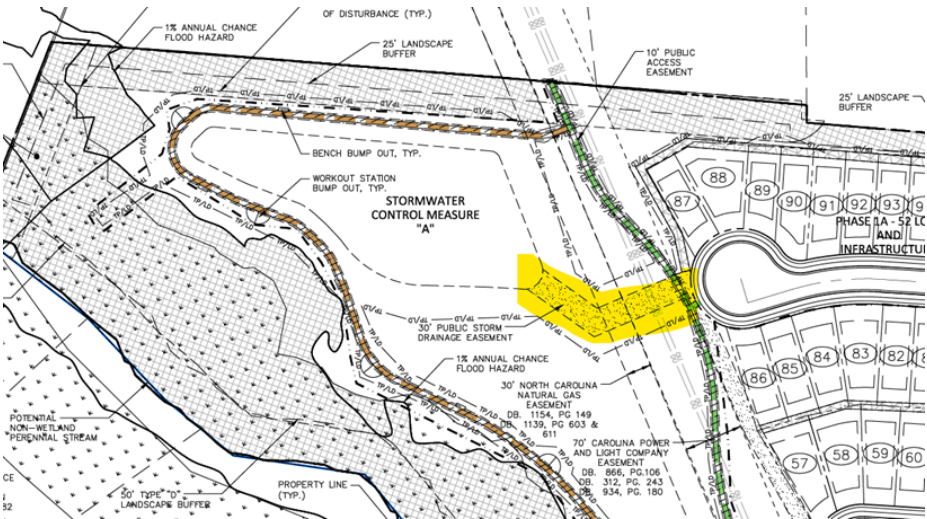
City water and sewer are available to serve the site off South Harding Drive.

ENVIRONMENTAL CONDITIONS:

A portion of the project includes special flood hazard areas, protected blue line streams with riparian buffers and delineated wetlands. All proposed lots will be outside of these environmentally sensitive areas. These areas will be owned and managed by the homeowners' association. The blue line stream crossing will meet the City of Goldsboro Standards and be permitted by the Department of Environmental Quality.

STORM WATER INFRASTRUCTURE:

Surface or underground storm drainage facilities are proposed for all streets, driveways, and parking/loading areas. A proposed storm water pond is required and has been identified for the site. It will be accessed by a 30 ft. wide utility easement granted to the City of Goldsboro for inspection purposes by Engineering staff.



PROPOSED PUBLIC INFRASTRUCTURE:

Roadways	4,769.3 linear feet
Water Mains	4,728.79 linear feet
Sewer Mains	4,600.63 linear feet
Sidewalks	9,722.5 linear feet
Private Trails	2,632 linear feet

STREETS:

The developer will be responsible for the construction of a 31-foot back-to-back driving surface with a 60' dedicated public right-of-way constructed to City standards.

SIDEWALKS:

5-foot-wide handicap-accessible sidewalks will be provided on both sides of the streets connecting residential dwellings to other destinations such as trails, greenways, playgrounds, mail kiosks, and other site amenities.

STREET SIGNS AND LIGHTING:

Street signs and lighting will be provided for the subdivision in accordance with City standards.

UTILITIES:

All utilities will be required to be installed underground.

INTERCONNECTIVITY:

Interconnectivity has been identified for the site along the eastern property boundary at Boyette Dr.

MAIL KIOSK WITH PARKING:

All residents will have access to a mail kiosk and seven (7) parking spaces to include two (2) handicap/van accessible spaces.

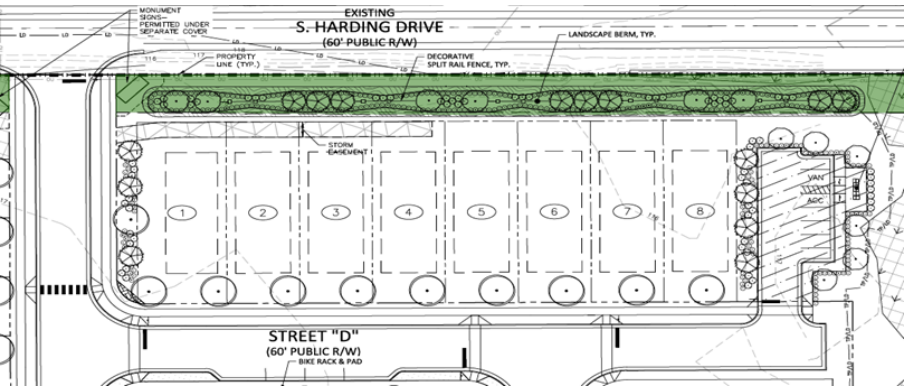
SUBDIVISION SIGNS:

Two (2) monument signs are proposed and located at the entrance of the subdivision. Signs will be required to be located on private property, as well as not be located within sight triangles obstructing views of the motoring public.



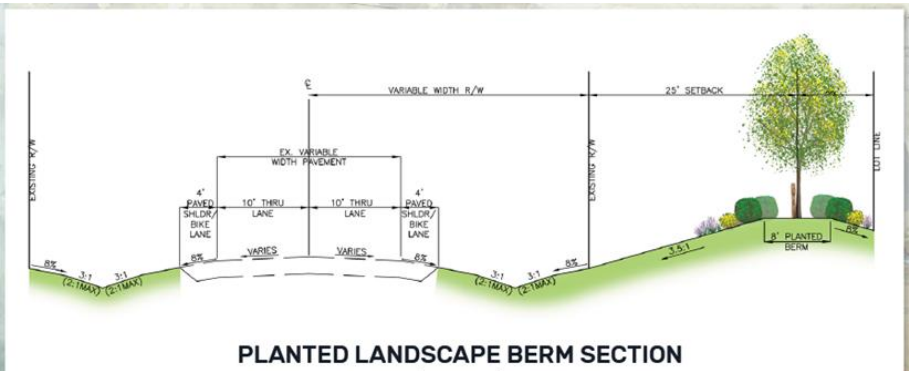
LANDSCAPE PLAN:

The applicant has submitted a landscape plan that meets and exceeds the City’s landscape ordinance. A 25 ft. wide landscape buffer will surround the entire development. Each residential lot will have one large tree installed in the front yard and any side lot abutting another street.



In addition, the applicant is proposing an earthen berm to be installed along the frontage of the subdivision adjacent to South Harding Drive. The berm will be approximately 450 ft. in length

and will include large trees, small trees, a variety of shrubs, and a split-rail fence.



ARCHITECTURAL STANDARDS:

Building elevations have been submitted by the applicant. Each dwelling unit will be built in accordance with the North Carolina State Building Code.



PRELIMINARY SUBDIVISION REVIEW AND APPROVAL:

If the rezoning is approved, the applicant will be required to make an application for preliminary subdivision. The technical review committee will review the plan for compliance with all City of Goldsboro Development standards and Condition of the zoning district. Planning staff will then issue preliminary subdivision approval. Site plan approval will be required before improvements can be authorized for the site and building permits are issued.

CONDITIONS OF THE PROPOSED R-6 CONDITIONAL ZONING DISTRICT:

The following are agreed-upon deviations from the minimum development standards of the City of Goldsboro Unified Development Ordinance. If the rezoning is approved by City Council, these deviations will become conditions of this R-6 Conditional Zoning District.

- 1. Side Building Setback: Proposed reduction from 8 ft. to 5 ft.
- 2. Rear Building Setback: Proposed reduction from 25 ft. to 20 ft.
- 3. Minimum lot size: Proposed reduction from 6,000 sq. ft. to 3,900 sq. ft.
- 4. Minimum lot width: Proposed reduction from 60 ft. to 39 ft.
- 5. Sidewalks will be provided on both sides of all proposed streets
- 6. Landscaped berm with increased landscaping on double frontage lots along South Harding Drive
- 7. Two decorative subdivision signs constructed of robust materials such as stone or similar solid masonry material
- 8. Active open space in the form of a landscaped neighborhood park with playground equipment
- 9. Active open space with improved walking trails, UDO does not require walking trails

The following architectural standards shall become conditions of the proposed R-6 Conditional Zoning District:

- 10. Shutters or window trim shall be provided on the front façade on all homes

11. The front facades of all homes will feature a minimum of two (2) architectural features (from the following list): Horizontal siding, Board & Batten siding, Shake siding, Stone accent Brick accent or Balcony.
12. All slab foundations with an exposed height of greater than 12 inches shall be finished with masonry product applied to front and side elevations with right of way frontage.
13. Any cantilevered projection shall have cosmetic brackets, or shelf supports directly underneath them.
14. All windows within a street-facing facade utilizing siding materials shall either be set in full trim at least equivalent to 1-inch x 4-inch board or feature decorative sills and pediments.
15. All windows of a dwelling unit, except for accent windows and bay windows, shall feature a common muntin pattern, colonial pattern in half of each window.
16. All dwelling units shall have either a 2-car garage or a 1-car garage.
17. Garage doors shall have windows or decorative hardware.
18. A covered front porch is required for all dwelling units.
19. A minimum 6-feet deep outdoor patio shall be provided on all dwelling units.
20. All homes shall have a minimum 12-inch eaves on two sides.
21. All corner lot units shall have a minimum of one window, facing the public right-of-way.
22. To ensure visual variety and maintain aesthetic appeal, no home will feature the same exterior siding and trim color combination as a house directly adjacent or directly across the street from it.

The City Council may modify proposed conditions and add additional conditions if the requested conditions are deemed necessary to protect the public health, welfare and safety of the public. All other conditions placed upon the zoning district must be agreed upon by the applicant. Planning Staff's opinion is that the conditional rezoning request is consistent with the recommendations of the Comprehensive Land Use Plan and Land Use Plan Map.

Planning Staff's opinion is that the City of Goldsboro can provide for the public's safety and meet transportation and utility demands for the subject property while maintaining sufficient levels of service to existing developments.

Planning Staff's opinion is that the proposed R-6 conditional zoning district will not impair or injure the health, welfare and safety of the public.

Planning Staff's opinion is that the proposed R-6 conditional zoning district will address Goldsboro's housing shortage, offering increased housing options and affordability while providing economic, social and environmental benefits that enhance residents and their quality of life.

Therefore, Planning staff recommends approval of the proposed R-6 Conditional Zoning District with all agreed-upon conditions.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission, at its March 31, 2025 meeting, unanimously voted to recommend approval of CZ-01-25 with the following stated conditions of approval.

REQUIRED ACTION:

City Council is requested to review the petition, conduct a public hearing, and make a decision to approve the attached approval ordinance and consistency statement, approve with additional conditions, continue to a later date, or deny the request in accordance with the following inconsistency statement.

Councilwoman Weeks made a motion to continue the public hearing to the June 2, 2025 Council Meeting. The motion was seconded by Councilman Boyette. Councilman Boyette, Councilwoman Taylor, Councilwoman Matthews and Councilwoman Weeks voted for the motion. Mayor Pro Tem Jones did not vote, however, pursuant to NCGS 160A-75, her vote would be considered an affirmative vote. The motion passed 5:0.

5.2 GZ-01-25 Mark Huonder (Office and Institutional-1 to General Business) – Corner of North Berkeley Blvd. and Ridgecrest Drive (*Public Hearing Held and Ordinance Adopted.*)

The item was presented by Mark Helmer, Planning Director.

ADDRESS: 706 N. Berkeley Blvd.

PARCEL: 3519-53-9599

PROPERTY OWNER: Riddle and Smith Holdings, LLC

APPLICANT: Mark Huonder

The applicant is requesting a rezoning from the Office and Institutional (O & I-1) Zoning District to the General Business (GB) Zoning District. The purpose of the General Business (GB) Zoning District is to accommodate the widest range of uses by providing general goods and services to the community. The district is intended to promote high-quality, accessible developments serving the needs of the community and surrounding area. There is no minimum lot size.

Area: Approx. 18,730.80 sq. ft. or 0.43 acres

SURROUNDING ZONING:

North: Shopping Center (SC), Highway Business (HB)

South: Residential (R-16)/General Business (GB)

East: General Business (GB)/Residential (R-16)

West: General Business (GB)

Existing Use: The property is currently occupied and used as a law office.

Land Use Plan: The City's Land Use Plan locates this parcel within the Commercial land use designation. This designation was given based off of proximity to existing major transportation corridors and commercial development. The designation encourages in-fill development at existing commercial sites. The General Business (GB) Zoning District is identified as a corresponding district for the Commercial land use designation. This is a rezoning proposal for approximately 0.43 acres to be rezoned from the Office and Institutional (O & I -1) Zoning District to the General Business (GB) Zoning District. As such, all permitted uses in the General Business Zoning District shall be considered as potential uses for the site.

The subject property is located east of Discount Tire and directly across the street from Berkeley Mall and Panera Bread along Berkeley Boulevard. An existing residential subdivision is located south of the subject property.

TRC REVIEW:

Staff have distributed this proposed rezoning request to City Engineering and the Fire Marshall's Office only, since this is a straight rezoning request. City water and sewer are available to serve the site. The property is not located in the City's Special Flood Hazard Area. Staff is recommending approval of the rezoning request. The proposed rezoning and the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses. In addition, the proposed rezoning is compatible with the City of Goldsboro's Comprehensive Plan and accompanying Land Use Map. The City or other service providers will be able to provide sufficient public safety service, meet transportation and utility demands to the subject property, while maintaining sufficient levels of service to existing developments. Lastly, the proposed rezoning will not impair or injure the health, safety and general welfare of the public.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission, at its March 31, 2025 meeting, unanimously voted to recommend approval of RZ-01-25.

REQUIRED ACTION:

City Council is requested to review the petition, conduct a public hearing, and make a decision to approve the attached approval ordinance and consistency statement, continue to a later date, or deny the request in accordance with the following inconsistency statement.

The applicant, Mark Hounder, was in attendance for questions.

Mayor Pro Tem Jones opened the public hearing. No one spoke, and the public hearing was closed.

Councilwoman Weeks made a motion to approve and adopt the ordinance with the inclusion of the consistency statement. The motion was seconded by Councilman Boyette. Councilman Boyette, Councilwoman Taylor, Councilwoman Matthews and Councilwoman Weeks voted for the motion. Mayor Pro Tem Jones did not vote, however, pursuant to NCGS 160A-75, her vote would be considered an affirmative vote. The motion passed 5:0.

ORDINANCE NO. 2025-13 "AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA"

6. Public Comment Period

- 1. Natalia Newkirk shared comments regarding mental health, community resources and criminal justice. (Full comments are available on YouTube at 33:20.)
- 2. Phyllis Merritt James shared comments regarding DEI. (Full comments are available on YouTube at 33:50.)
- 3. William Michael Thomas shared comments regarding skateboarding and issues with the skate park at Stoney Creek. (Full comments are available on YouTube at 3:29.)

7. Consent Agenda

Approved as Recommended. City Manager Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Council member so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilman Boyette moved the items on the Consent Agenda, Items 7.1 -7.3 be approved as presented. The motion was seconded by Councilwoman Taylor and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

7.1 Authorization of sale of jointly owned property for 113 N Kornegay St. (Adam Gonzalez)

The item was submitted by Catherine Gwynn, Finance Director.

Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property. The County conducted the sale under the upset bid process (NCGS §160A-269), and the final upset bid was approved at the March 3, 2025 meeting.

Buyer: Adam Gonzalez
Sales Price: \$1,635.00

113 N Kornegay St
Tax Value: \$3,270.00 Pin #: 3509059538

It was recommended that Council adopt the following entitled resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership for 113 N. Kornegay Street to Adam Gonzalez. *Consent Agenda Approval. Boyette/Taylor (5 Ayes)*

RESOLUTION 2025-42 "RESOLUTION AUTHORIZING SALE OF SURPLUS REAL PROPERTY UNDER NCGS § 160A-269"

7.2 Authorization of sale of jointly owned property for 426 Piedmont Airline Rd (Christopher Michael Jones)

The item was submitted by Catherine Gwynn, Finance Director.

Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property. The County conducted the sale under the upset bid process (NCGS §160A-269), and the final upset bid was approved at the March 18, 2025 meeting.

Buyer: Christopher Michael Jones
Sales Price: \$10,311.00

426 Piedmont Airline Rd.
Tax Value: \$28,000.00 Pin #: 3518643021

It was recommended that Council adopt the following entitled resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership for 426 Piedmont Airline Rd. to Christopher Michael Jones. *Consent Agenda Approval.*
Boyette/Taylor (5 Ayes)

RESOLUTION 2025-43 "RESOLUTION AUTHORIZING SALE OF SURPLUS REAL PROPERTY UNDER NCGS § 160A-269"

7.3 Approval of the April 7, 2025 and April 21, 2025 Goldsboro City Council Regular Meeting Minutes

The draft minutes of the Regular Meeting of April 7, 2025 and the minutes of the Regular Meeting of April 21, 2025 were presented for approval. *Consent Agenda Approval.*
Boyette/Taylor (5 Ayes)

8. Old Business

Old Business was not discussed at this meeting.

9. New Business

9.1 Manager’s Recommended Budget FY25-26 presented to Council as per N.C. G.S. 159-12

City Manager Livingston shared comments regarding the budget presentation and introduced Catherine Gwynn, Finance Director.

Mrs. Gwynn presented the FY25-26 Manager's Recommended Budget which is included in the agenda packet. The full budget presentation will be presented at the next Council meeting.

9.2 New Hope Village Drive Speed Limit Request

The item was submitted and presented by Jonathan Perry, Engineering Services Manager.

The City of Goldsboro assumed maintenance of sections of streets within New Hope Village Townhomes in February 2014, as shown on the attached Plat Cabinet O, Slide H. The Homeowners Association for New Hope Village Townhomes submitted the attached document dated April 23, 2025, requesting a reduction of the standard 25 mph speed limit to a 15 mph speed limit.

It was recommended that the City Council review this speed limit request. Any further actions/recommendations will be approved at a future Council meeting.

Mr. Perry shared he is awaiting a petition from the New Hope Village homeowners (70% of the homeowners) to change the speed limit. There is not currently a 15-mph ordinance.

Councilwoman Matthews shared that we should approve what the residents are asking for until we get a policy in place.

Mr. Perry shared he is working on a traffic-calming policy to be presented at a later meeting.

Councilman Boyette shared comments regarding moving forward with guidelines for speed limits below 25 mph.

Councilwoman Matthews made a motion to approve the speed limit request.

City Manager Livingston shared we would have to bring an ordinance back to Council to lower the speed limit and put signs up in the neighborhood.

Councilwoman Matthews amended her motion to approve the speed limit request and authorize staff to draft an ordinance to bring back to Council approval. The motion was seconded by Councilman Boyette and unanimously approved.

10. City Manager's Report

City Manager Livingston shared comments and thanked city staff for their work at the Jams over Wayne and Wings over Wayne Airshow events.

11. Mayor and Councilmembers' Comments

Councilman Boyette thanked city employees and staff and a special thank you to the city staff that participated in the air show. He also shared comments regarding the North Carolina League of Municipalities CityVision Conference held last week and that he was presented with a Municipal Excellence Award.

Councilwoman Taylor invited the residents of Lincoln Homes and Walnut Street School Apartments to attend a Neighborhood Connections Meeting at the Jobs Plus site at 1009 Slaughter Street. The meetings will be held on the second Monday of each month at 11:00 a.m. at the Jobs Plus site. For more information, contact Councilwoman Taylor at 919-273-1908 or Crystal Davis with the Goldsboro Housing Authority at 919-735-4747.

Councilwoman Matthews had no comments.

Councilwoman Weeks honored Councilwoman Taylor for her work with blight and also the work that Code Enforcement has done. She congratulated Councilman Boyette on his award and thanked everyone for their work with the Airshow. She also thanked Faith Church for inviting her to the National Day of Prayer Service.

Mayor Pro Tem Jones thanked everyone for coming out and shared that she was proud of Councilman Boyette and her fellow Council members.

12. Adjournment

Councilwoman Weeks made a motion to adjourn the meeting. The motion was seconded by Councilwoman Taylor and unanimously approved.

There being no further business, Mayor Pro Tem Jones adjourned the meeting at 6:32 p.m.

Hiawatha Jones
Mayor Pro Tem

Laura Getz
City Clerk

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

April 2025

Prepared by: Krystal Fuller, Community Relations & Development Specialist

Date Prepared: May 9, 2025

- The Goldsboro Mayor's Youth Council (GYC) met for a scheduled regular monthly meeting on April 2nd
- The Commission on Community Relations and Development (CCRD) met for a scheduled regular monthly meeting on April 8th
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a scheduled regular monthly meeting on April 17th
- **Community Relations Activities:**
 1. Staff attended the Juneteenth Community Event Planning Meeting on April 1st
 2. Staff attended MLK 2026 Subcommittee meeting on April 8th
 3. Staff held a GYC Executive Board meeting to purchase items for their yearly service project utilizing their awarded grant from the state youth council on April 8th
 4. Staff met with Trillium AVP of Innovation and team to discuss Inclusive Playground Grant Application on April 9th
 5. Staff attended Region 10 Coordinated Entry Meeting on April 9th, April 16th, and April 30th
 6. Staff presented at the CFAC Regional meeting as a requirement for the Trillium Inclusive Playground Grant Application Process on April 15th
 7. Staff met with Vendor to review final proposed Trillium Inclusive Playground Design on April 15th
 8. Staff attended the C.A.L.M. Board of Directors meeting April 22nd
 9. CR&D held 6 staff meetings for the month of April
- **Community Development Activities:**
 1. Contracts completed and signed by Hamvis Properties, Inc. and Shepherd's Response, LLC.; contractors that will administer improvements under the CDBG Home Rehabilitation program
 2. Staff attended "Super Admin Training" for Neighborly Development Software
 3. Staff met with the Engineering Manager and Public Works Director to discuss infrastructure construction compliance ahead of McNair Heights project build.
 4. Staff published Notice of Findings and Release of Funds for McNair Heights project, for public review and comment
 5. Staff met with Chrysalis Research and Consulting Group 5 times to work on Consolidated Plan 2025-2029 and Annual Action Plan 2025-2026 and posted survey for public input to be considered for plans
 6. Staff engaged 4 HUD Consultations, focusing on large-scale projects
 7. Staff worked on Contract and Funding Details for anticipated Abbott Crossing Development
 8. Staff completed Environmental Review for Improvements to Mina Weil, including ADA compliant Pool Lift and electricity upgrades to park shelters
 9. Staff engaged in 2 meetings with the Procurement Manager
 10. Staff engaged 2 HUD Consultations, focusing on compliance and timeliness
- The Department received two (2) complaints and twenty-one (21) requests for assistance for the month of April
*Please refer to the Community Relations & Development Addendum for a detailed summary.

2025 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Complaints	0	0	0	2									0
Other Requests	28	19	25	21									8

2024 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Complaints	2	0	1	2	1	2	1	0	2	3	0	2	1
Other Requests	18	17	16	22	22	19	18	30	26	34	13	10	20

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

April 2025

Prepared by: Krystal Fuller, Community Relations & Development Specialist

Date Prepared: May 9, 2025

Complaints/Grievances

Nature of Complaint	Resolution
Property Manager/Housing	Reached out to complex manager to speak with resident concerning monthly charge that was recurring; deemed incorrect and issue was resolved.
Housing Complaint	Resident is experiencing several issues with rental housing at an LMI housing development, referred to legal aid and also brought to office to do a CE/HART intake/referral.

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	5	Application provided /Application follow-up provided
Homelessness	2	Referred to local agencies/Completed Coordinated Entry Intake/Provided HOME-ARP details
Dept. Listings Update	1	Updated listings
First Time Homebuyers	6	Provided program information
Summer Youth Programs	2	Provided information on: GYC, Wayne County Summer Employment Program, and Parks & Recreation Summer Camps
Food Banks	2	Provided community resource list that lists several operating food banks.
HUD Program Inquiry	2	Recapped the programs that we offer funding for and referred to our website to apply for funding that is available.
Tree Removal Program	1	Citizen inquired if the City offered emergency tree cutting/removal services. Checked with several departments and confirmed that we do not offer this service, referred to Wayne County, and advised that there are several private companies that offer this service.
Total Requests	21	

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 16 potential new property acquisition projects/persons and/or business interest regarding downtown and existing owners.
- Union Station stabilization efforts continued – Working with the contractor on contract development for review and adoption by COG. As a reminder, the project will begin with \$375,000 city contribution through the 2024 state budget appropriation. COG/DGDC awarded the Rural Downtown Economic Development grant in the amount of \$612,500 for the GUS Stabilization project. Also held a kick-off call with a Rural Economic Development team member to discuss grant management expectations.
- Staff continuing to work through the Choice Neighborhoods Early Action Project. Awaiting HUD's Environmental Assessment process to be completed, so contracts can be signed and funding can be accessed. Intended project completion will need to be pushed by at least 60 days.
- Continued working on grant guidelines for façade grant. Finalized the packet and will take to DGDC EV Committee meeting in May to discuss rollout.
- Cont'd working with the Planning Department to create draft vacancy guidelines for a future ordinance adoption. The ordinance will address blight in commercial properties in the CBD, working towards eliminating signs of vacancy and deterioration as much as possible.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Monthly parking Committee Meeting – discussed short-term parking and necessity. Will acquire merchant feedback in May.
- Presented to Leadership Wayne and Launch Wayne cohorts on downtown development and economic development opportunities.
- Monthly joint staff meeting with Visit Goldsboro staff.
- Other Meetings: Chamber of Commerce Board Meeting, Leadership Wayne Regents Meeting, TDA Board

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Rolled out Hometown Heroes banner campaign and created content for James & Pine Black Business District website/signage. Continued working on parcel updates that are needed prior to Dillard-Goldsboro Alumni Parade.
- Cont'd planning meetings with SJAFB and NCCF members for the WOW and CSJ hybrid kick-off event on May 2nd.
- Arts District and Black Business District regular meetings.
- DGDC Committees (Design, EV, Promotions, Merchants & Executive) on April 2nd, 8th and 9th. The DGDC Board on April 16th.

Upcoming Events/Activities:

- HUB Events: Pig in the Park, Wellness Wednesday – April 16th – May 21st; Jams Over Wayne – May 2nd; Center Street Jams – May 15 – Aug 7, every other Thursday; 3 Eagles Rotary Beer Fest – May 10th

Businesses Opening/Properties Purchased & Other Updates

- New Businesses: Rank & File - 120 E Walnut St.
- Coming Soon: Elevated Aesthetics Relocation to 112 E. Mulberry St., Wood Cycles Relocation to 305 N Center St., American Reverie Home Design/Décor at 104 E. Mulberry St.; Round-A-Bout Books at 106 S Center St
- Downtown Goldsboro's Facebook page April analytics: 18.5K Followers, 116.5K reach, 400K Views

ENGINEERING DEPARTMENT

APRIL 2025

Prepared by: Jonathan Perry

Date Prepared: 05-07-25

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Staff is working on project closeout with NCDOT.

Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is 100% complete and in operation;
- Phase III is under construction. This project is 60% complete.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measures will be inspected by the City's Construction Inspector.

Wayne County Utility Merger/Regionalization Feasibility

- Final report for MRF 1.0 is complete;
- CDM Smith continues to facilitate meetings with all interested parties in Wayne County.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- North Carolina DWI and Public Water Supply have given approval for this project;
- Project will be advertised for bidding in May 2025.

SJAFB MAG Meter

- The Wooten Company has completed the SCADA integration and electrical design;
- Staff is working on contract documents.

Elmwood Terrace Big Ditch Stream Restoration

- Staff is working to secure new funding for this project.

WRF Plant Expansion

- Staff is working with Crowder Construction/Hazen and Sawyer on finalizing contracts for the WRF Expansion Project.

Big Ditch Sewer

- Staff is working on preparation of plans for this project.

FINANCE
APRIL 2025
Prepared By: Andrea Lovelace
Date Prepared: May 7, 2025

	FY 23-24		FY 24-25	
	Actual to Date		Actual to Date	YTD %
Revenues	March-24	Adjusted Budget	March-25	Collected
General Fund	\$ 36,056,896	\$ 59,005,724	\$ 45,626,399	77.33%
Utility Fund	18,120,911	30,069,715	19,427,055	64.61%
Downtown District Fund	103,105	100,225	108,239	108.00%
Occupancy Tax Fund	849,220	1,625,274	908,895	55.92%
Stormwater Fund	1,284,700	2,254,154	1,509,133	66.95%
Total	\$ 56,414,831	\$ 93,055,092	\$ 67,579,720	72.62%
Expenditures				
General Fund	\$ 34,161,602	\$ 59,005,724	\$ 36,535,254	61.92%
Utility Fund	13,728,848	30,069,715	13,829,650	45.99%
Downtown District Fund	55,702	100,225	29,774	29.71%
Occupancy Tax Fund	617,836	1,625,274	931,394	57.31%
Stormwater Fund	1,293,673	2,254,154	1,224,518	54.32%
Total	\$ 49,857,661	\$ 93,055,092	\$ 52,550,590	56.47%

MAJOR CATEGORIES				
	FY 23-24		FY 24-25	
Revenues	Actual to Date		Actual to Date	YTD %
	March-24	Adjusted Budget	March-25	Collected
Property/Occupancy Taxes	\$ 19,601,591	\$ 23,444,329	\$ 22,521,353	96.06%
Charges for Services	22,639,864	32,104,733	23,847,793	74.28%
Revenue Other Agencies	8,873,656	17,142,604	9,599,037	56.00%
Other Revenues	2,531,910	8,881,807	8,507,193	95.78%
Fund Balance	-	7,342,494	-	0.00%
Shared Services	2,767,811	4,139,125	3,104,344	75.00%
Total	\$ 56,414,831	\$ 93,055,092	\$ 67,579,720	72.62%
Expenditures				
Labor	\$ 24,760,511	\$ 41,732,428	\$ 27,833,081	66.69%
Non-Labor	25,097,150	51,322,664	24,717,509	48.16%
Total	\$ 49,857,661	\$ 93,055,092	\$ 52,550,590	56.47%

SELECTED OTHER INFORMATION			
	FY 23-24	Actual	Total
Collections	Actual	March-25	Collected F-YTD
Debt Setoff	\$ 43,317	\$ 6,129	\$ 11,297
Surplus	\$ 305	\$ -	\$ 69,845



Report of Budget Funds Transfers - July, 2024 through June, 2025

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Month	SEQ #	Fund	Department	Department Head	Account Name	Transfers In	Transfers Out
10-APR		11	City Manager	Matthew Livingston	Salaries & Wages Regular	\$ -	\$ (4,500)
10-APR		11	City Manager	Matthew Livingston	Salaries & Wages Part-Time	\$ 4,500	\$ -
10-APR					Transfers - Apr 2025 - City Manager	\$ 4,500	\$ (4,500)
10-APR		11	GEC	Felicia Brown	Operational Supplies	\$ 1,000	\$ -
10-APR		11	GEC	Felicia Brown	Fees & Dues	\$ 50	\$ -
10-APR		11	GEC	Felicia Brown	Building Maintenance	\$ -	\$ (1,000)
10-APR		11	GEC	Felicia Brown	Salaries & Wages Part-Time	\$ 2,000	\$ -
10-APR		11	GEC	Felicia Brown	Salaries & Wages Perm. Part-Time	\$ -	\$ (7,000)
10-APR		11	GEC	Felicia Brown	Equipment Expense	\$ 4,950	\$ -
10-APR					Transfers - Apr 2025 - GEC	\$ 8,000	\$ (8,000)
10-APR		11	PW Garage	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (75,000)
10-APR		11	PW Garage	Rick Fletcher	Outside Repairs	\$ 75,000	\$ -
10-APR					Transfers - Apr 2025 - PW Garage	\$ 75,000	\$ (75,000)
10-APR		11	PW Solid Waste	Rick Fletcher	Medical Exams	\$ 500	\$ -
10-APR		11	PW Solid Waste	Rick Fletcher	Travel	\$ -	\$ (1,500)
10-APR		11	PW Solid Waste	Rick Fletcher	Recycling Fees	\$ -	\$ (23,833)
10-APR		11	PW Solid Waste	Rick Fletcher	Landfill Charges	\$ 20,000	\$ -
10-APR		11	PW Solid Waste	Rick Fletcher	Salaries & Wages Bonus	\$ -	\$ (2,405)
10-APR		11	PW Solid Waste	Rick Fletcher	Shoes-Steel Toe	\$ 1,500	\$ -
10-APR		11	PW Solid Waste	Rick Fletcher	Trash Container Purchases	\$ 3,833	\$ -
10-APR		11	PW Solid Waste	Rick Fletcher	Electricity	\$ 1,905	\$ -
10-APR					Transfers - Apr 2025 - PW Solid Waste	\$ 27,738	\$ (27,738)
10-APR		11	Engineering	Jonathan Perry	Consultant Fees	\$ -	\$ (350)
10-APR		11	Engineering	Jonathan Perry	Equipment Expense	\$ 350	\$ -
10-APR					Transfers - Apr 2025 - Engineering	\$ 350	\$ (350)
10-APR		11	Police	Mike West	Salaries & Wages Regular	\$ -	\$ (4,942)
10-APR		11	Police	Mike West	Operational Supplies	\$ -	\$ (2,972)
10-APR		11	Police	Mike West	Insurance Deductible Claims	\$ 2,972	\$ -
10-APR		11	Police	Mike West	Vacation Pay Out	\$ 4,942	\$ -
10-APR					Transfers - Apr 2025 - Police	\$ 7,914	\$ (7,914)
10-APR		11	Parks & Recreation	Felicia Brown	Salaries & Wages Regular	\$ -	\$ (15,175)
10-APR		11	Parks & Recreation	Felicia Brown	Repairs (Insurance Claims)	\$ 665	\$ -
10-APR		11	Parks & Recreation	Felicia Brown	Building Maintenance	\$ -	\$ (665)
10-APR		11	Parks & Recreation	Felicia Brown	Vacation Pay Out	\$ 15,175	\$ -
10-APR		11	Parks & Recreation	Felicia Brown	Operational Supplies - Maint.	\$ -	\$ (1,700)
10-APR		11	Parks & Recreation	Felicia Brown	Merchandise for Resale-PARKS & REC	\$ 1,700	\$ -
10-APR					Transfers - Apr 2025 - Parks & Recreation	\$ 17,540	\$ (17,540)
10-APR		11	Golf	Felicia Brown	Other Training	\$ -	\$ (585)
10-APR		11	Golf	Felicia Brown	Pro Shop Expense	\$ -	\$ (3,000)
10-APR		11	Golf	Felicia Brown	Merchandise for Resale-GOLF	\$ 3,585	\$ -
10-APR					Transfers - Apr 2025 - Golf	\$ 3,585	\$ (3,585)
10-APR		15	Stormwater	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (1,480)
10-APR		15	Stormwater	Rick Fletcher	Salaries & Wages Overtime	\$ 1,480	\$ -
10-APR					Transfers - Apr 2025 - Stormwater	\$ 1,480	\$ (1,480)
10-APR		61	Water Treatment	Bert Sherman	Salaries & Wages Regular	\$ 10,143	\$ -
10-APR		61	Water Treatment	Bert Sherman	Chemicals	\$ -	\$ (10,143)
10-APR					Transfers - Apr 2025 - Water Treatment	\$ 10,143	\$ (10,143)
10-APR		61	Water Reclamation	Bert Sherman	Building Maintenance	\$ 5,000	\$ -
10-APR		61	Water Reclamation	Bert Sherman	Wastewater Analysis	\$ 5,000	\$ -
10-APR		61	Water Reclamation	Bert Sherman	Chemicals	\$ -	\$ (10,000)
10-APR		61	Water Reclamation	Bert Sherman	Pump Stations Maintenance	\$ -	\$ (250)



Report of Budget Funds Transfers - July, 2024 through June, 2025

Budget Transfers

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The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Month	SEQ #	Fund	Department	Department Head	Account Name	Transfers In	Transfers Out
10-APR		61	Water Reclamation	Bert Sherman	PU Pump Stations Maint (Cap Out)	\$ 250	\$ -
10-APR					Transfers - Apr 2025 - Water Reclamation	\$ 10,250	\$ (10,250)
10-APR							
10-APR		95	Occupancy Tax	Amanda Justice	Operational Supplies	\$ 2,000	\$ -
10-APR		95	Occupancy Tax	Amanda Justice	Advertising	\$ -	\$ (2,000)
					Transfers - Apr 2025 - Occupancy Tax	\$ 2,000	\$ (2,000)
					Transfers - ALL FUNDS - Apr 2025	\$ 168,500	\$ (168,500)
					Transfers - ALL FUNDS - Jul 2024-Jun 2025	\$ 880,616	\$ (880,616)



Prepared Date:	5/2/25 8:00 AM
Prepared By:	Terrie Webber
Reviewed Date:	5/10/25 2:42 PM
Reviewed By:	Catherine F. Gwynn

Catherine F. Gwynn

Monthly Cash & Investment Report
April 30, 2025

Financial Institution	<u>Current Month</u> 4/30/2025	<u>Prior Month</u> 3/30/2025	<u>Prior Year</u> 4/30/2024	Rate of Return
PNC - General Operating	\$ 2,614,833.99	\$ 2,003,545.32	\$ 4,098,128.62	0.00%
PNC - Money Market	\$ 33,080,372.28	\$ 38,982,693.06	\$ 25,401,990.38	3.30%
PNC - Debit Account	\$ 2,000.00	\$ 1,611.95	\$ 2,000.00	0.00%
Southern Bank - CD	\$ -	\$ 176.38	\$ 632,049.60	0.00%
NCCMT - 2025 Rolling Stock	\$ 6,753,908.90	\$ 6,730,546.16	\$ -	n/a
NCCMT - MM - Regular	\$ 4,974,360.24	\$ 4,953,764.72	\$ 4,741,433.73	n/a
Truist MMA	\$ 30,584,896.19	\$ 28,138,963.95	\$ 27,383,571.06	2.66%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ -	\$ 2,380,700.82	\$ 2,380,482.79	0.00%
Webster (Sterling National Bank) - Escrow	\$ 23.51	\$ 344,159.85	\$ 343,335.70	0.25%
Totals	\$ 78,010,395.11	\$ 83,536,162.21	\$ 64,982,991.88	

Grant Project Budgets Monthly Report -Apr 2025

Prepared: ttw 5/6/2025 11:11 AM

Reviewed: cfg 5/10/2025 2:49 PM

Granting Agency		Granting Agency (Full)	Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	x	Current Amount Rec'd	Amount Rec'd Project to Date	x2	Current Amount Spent	Amount Spent to Project to Date	x3	Positive (Negative) Cash Flow
HUD	CDBG		FY16-17 Entitlement	Federal	F		\$ 976	\$ 976		\$ -	\$ 976		\$ -	\$ 976		\$ -
HUD	CDBG		FY17-18 Entitlement	Federal	F		\$ 3,626	\$ 3,626		\$ -	\$ 3,626		\$ -	\$ 3,626		\$ -
HUD	CDBG		FY18-19 Entitlement	Federal	F		\$ 19,705	\$ 19,705		\$ -	\$ 19,705		\$ -	\$ 19,705		\$ (0)
HUD	CDBG		FY19-20 Entitlement	Federal	F	8/27/2019	\$ 328,479	\$ 353,346		\$ -	\$ 219,747		\$ -	\$ 222,747		\$ (3,000)
HUD	CDBG		FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,137	\$ 351,643		\$ 32,955	\$ 220,214		\$ -	\$ 220,214		\$ -
HUD	CDBG		FY21-22 Entitlement	Federal	F		\$ 354,122	\$ 354,302		\$ 25,824	\$ 113,383		\$ 7,106	\$ 123,485		\$ (10,102)
HUD	CDBG		FY22-23 Entitlement	Federal	F		\$ 358,697	\$ 359,449		\$ -	\$ 25,150		\$ -	\$ 25,150		\$ -
HUD	CDBG		FY23-24 Entitlement	Federal	F		\$ 361,561	\$ 362,029		\$ -	\$ 26,347		\$ -	\$ 25,371		\$ 976
HUD	CDBG		FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303		\$ 736	\$ 134,924		\$ -	\$ 134,924		\$ (0)
HUD	HOME		FY16-17 Entitlement	Federal	F		\$ 22,201	\$ 22,201		\$ -	\$ 22,201		\$ -	\$ 22,201		\$ -
HUD	HOME		FY17-18 Entitlement	Federal	F		\$ 77,995	\$ 77,995		\$ 10,000	\$ 87,480		\$ -	\$ 87,995		\$ (515)
HUD	HOME		FY18-19 Entitlement	Federal	F		\$ 22,910	\$ 22,910		\$ -	\$ 22,910		\$ -	\$ 22,910		\$ -
HUD	HOME		FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732		\$ -	\$ 53,683		\$ -	\$ 53,683		\$ -
HUD	HOME		FY20-21 Entitlement	Federal	F	10/7/2020	\$ 237,076	\$ 245,548		\$ 16,540	\$ 75,792		\$ 1,519	\$ 80,967		\$ (5,175)
HUD	HOME		FY21-22 Entitlement	Federal	F		\$ 250,738	\$ 252,710		\$ -	\$ 59,002		\$ -	\$ 59,002		\$ (0)
HUD	HOME		FY22-23 Entitlement	Federal	F		\$ 280,171	\$ 287,303		\$ -	\$ 27,467		\$ -	\$ 27,467		\$ -
HUD	HOME		FY23-24 Entitlement	Federal	F		\$ 293,636	\$ 293,636		\$ -	\$ 39,248		\$ -	\$ 39,248		\$ -
HUD	HOME		ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913		\$ 737	\$ 44,495		\$ -	\$ 44,495		\$ (0)
Donation/Gr	Private Donations, Grants and City		Fire Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 17,500	\$ 26,155		\$ -	\$ 27,461		\$ -	\$ 13,697		\$ 13,764
Debt	Debt Funded		Smeal Aerial Fire Truck	Debt	D	9/2022	\$ -	\$ 2,043,052		\$ -	\$ 2,043,052		\$ 29,856	\$ 2,043,052		\$ -
Debt	Debt Funded		Herman Park Center	Debt	D	Not Issued yet	\$ -	\$ 11,150,000		\$ -	\$ 376,000		\$ -	\$ 376,000		\$ -
Donation	Private Donations		1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ -	\$ 80,000		\$ -	\$ 32,691		\$ -	\$ -		\$ 32,691
Donation/Gr	Private Donations and Grants		Parks & Rec Capital Project Fund FY19-FY28	Private	P	Ongoing	\$ 56,893	\$ 632,943		\$ -	\$ 567,943		\$ -	\$ 251,072		\$ 316,871
Donation/Gr	Private Donations and Grants		Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ -	\$ 59,615		\$ -	\$ 63,695		\$ -	\$ 53,847		\$ 9,848
Donation/Gr	Private Donations, Grants and City		Community Relations Special Revenue Fund	Private	P	Ongoing	\$ -	\$ 42,682		\$ -	\$ 45,481		\$ -	\$ 43,626		\$ 1,855
NC OSBM	NC Office State Mgmt & Budget		State Grants Misc-OSBM FY23 St Approp	State	S	2/2/2023	\$ 2,150,000	\$ 2,152,338		\$ -	\$ 2,234,989		\$ -	\$ 145,842		\$ 2,089,147
DOJ	Dept. of Justice		Federal Forfeiture	Federal	F	Ongoing	\$ 180,716	\$ 180,716		\$ -	\$ 185,245		\$ -	\$ 160,697		\$ 24,548
DOJ	Dept. of Justice		2023 JAG Equipment Grant	Federal	F	9/26/2023	\$ 47,702	\$ 47,702		\$ -	\$ 44,683		\$ -	\$ 44,683		\$ -
Donation/Gr	Private Donations, Grants and City		Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ -	\$ 69,919		\$ 8,165	\$ 84,097		\$ -	\$ 27,664		\$ 56,433
FEMA	FEMA		Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077		\$ -	\$ 4,982,838		\$ -	\$ 4,179,246		\$ 803,592
FTA	Federal Transportation Admin.		FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 5,100,000	\$ 7,189,383		\$ -	\$ 7,312,277		\$ -	\$ 6,527,315		\$ 784,962
DWI	NC Dept of Env. Quality DWI		VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-0004	State	S	1/24/2022	\$ 300,000	\$ 304,500		\$ -	\$ 302,300		\$ 3,500	\$ 305,800		\$ (3,500)
DWI	NC Dept of Env. Quality DWI		VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500		\$ -	\$ 101,500		\$ -	\$ 101,500		\$ -
City Fees	Utility Fees		Water Reclamation Facility (WRF) Expansion Project (3.4 MGD)	Debt	D		\$ -	\$ 600,000		\$ -	\$ 600,000		\$ 48,215	\$ 202,398		\$ 397,602
DWI	NC Dept of Env. Quality DWI		MOPCO Phill Sewer SRP-W-134-0214	State	S		\$ 4,925,000	\$ 6,125,000		\$ -	\$ 1,200,000		\$ 1,226,406	\$ 2,847,886		\$ (1,647,886)
City Fees	Stormwater Fees		Stormwater Drainage Projects	City Fees	C	Ongoing	\$ -	\$ 1,861,258		\$ -	\$ 1,861,258		\$ 2,859	\$ 1,731,567		\$ 129,691
NCDPS	NC Dept Public Safety		Big Ditch Stream Restoration	State	S	2/23/2024	\$ 2,000,000	\$ 2,000,000		\$ -	\$ 2,000,000		\$ 128,535	\$ 140,295		\$ 1,859,705
SRF/DWI	EPA/NCDENR		CWSRF-Waterline Repl. & Booster Pump Station Install.	Federal	F	6/6/2019	\$ 32,400	\$ 265,513		\$ -	\$ 265,513		\$ -	\$ 265,513		\$ 0
SRF/DWI	EPA/NCDENR		CWSRF-2" Galvanized Water Line Replacement	Federal	F	8/18/2022	\$ 5,999,395	\$ 6,029,395		\$ -	\$ 30,000		\$ -	\$ 25,400		\$ 4,600
City Fees	None		Lead and Copper Rule Revisions (LCRR) (EPA)	Private	C	10/2/2003	\$ -	\$ 2,037,590		\$ -	\$ 2,037,500		\$ -	\$ 1,718,744		\$ 318,756
DWI	NC Dept of Env. Quality DWI		PFAS Treatment & Evaluation Study	State	S	8/23/2024	\$ 500,000	\$ 510,000		\$ -	\$ 10,000		\$ 35,000	\$ 48,000		\$ (38,000)
Total							\$ 28,263,357	\$ 52,670,573		\$ 94,956	\$ 27,604,872		\$ 1,482,996	\$ 22,468,008		\$ 5,136,863

Grant Source Legend:
F = Federal S= State D = Debt P = Private C = City Fees

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 60% of the time. 40% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 4:13.
- A full response within 8 minutes occurred for 98% of all calls.
- 25% of Inspection Violations were cleared within 90 days.
- There were 1 Civilian injury, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 2 individuals due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Teddy Bear Picnic, Safety Day at Old Navy, Smoke Alarm Installs, School Visits, Station Tours, and Truck Displays. We reached 356 Adults and 907 Children with fire prevention materials.

2025	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	445	422	459	454									445	1,780
Structure Fires:	3	9	6	3									5	21
EMS Calls:	262	261	247	257									255	1,021
Vehicle Accidents:	44	36	44	39									41	163
Fire Alarms:	42	35	60	58									49	195
Other:	94	81	102	97									94	374
Training Hours:	2,765	2,965	3,183	2,752									2,916	11,665
Safety Car Seat Checks:	1	0	3	0									1	4
Inspections:	103	106	117	106									108	432
2024	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	412	369	427	420	428	417	466	465	461	471	474	437	437	5247
Structure Fires:	4	6	5	0	1	2	1	4	1	7	3	6	3	40
EMS Calls:	236	202	249	243	217	224	264	240	262	224	251	226	237	2838
Vehicle Accidents:	27	33	49	40	46	38	41	57	53	70	56	63	48	573
Fire Alarms:	50	44	49	58	66	47	65	75	56	63	59	45	56	677
Other:	95	80	75	79	95	106	95	89	89	107	105	97	93	1112
Training Hours:	3307	3887	2958	2815	2239	2125	2029	1940	1985	2166	1559	1317	2361	28327
Safety Car Seat Checks:	1	6	1	2	2	1	4	1	2	4	2	0	2	20
Inspections:	131	150	169	157	150	128	151	155	136	198	147	129	152	1824

Note: Other Fire Calls include Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Review MAG job descriptions for 7/2025 implementation
- Completed March Monthly CES Statistical Data
- Provided assistance to the police department for Neogov Learn and Perform
- Worked with IT regarding IT/Coda issues
- Provided public information request for City of New Bern
- Auditing completion of ADA Training via Neogov for all employees
- Updated workers compensation paperwork via electronic platform
- **Budget FY 25/26**
 - Finalizing budget review for accuracy of positions discussed with department head for Public Works.
 - Preparing compensation information for the upcoming fiscal year
 - Preparing classification paperwork for various positions
- **Interviews**
 - Assisted Code Enforcement by serving on interview committee for position of Environmental Codes Inspector on 04/30/2025.
 - Assisted Engineering Department by serving on interview committee for position of Construction Inspector 04/28 & 04/30/2025.
- **Wellness Committee:**

Upcoming Events:

 - Goldsboro Wellness Ride – May 17th at 2 pm. & May 20th at 6 pm.
 - Summer Grilling Break at the Hub on June 6th.
- **Reports & Data Requested**
 - Compiling data for Non-Exempt vs. Exempt
- Receiving and processing 2024 Annual Evaluations for employees
- Updated job descriptions for posting
- Attended Department of Labor Safety Award Luncheon 4/16/25 at Walnut Creek
- Successful event for Administrative Professional Day
 - GEC ballroom reserved for April 23, 2025, from 11:30 – 1:30.

Safety

- April City Hall Fire and Defibrillator Inspections.
- Meeting with Justin Bauer reference the two vehicles that were involved in accident.
- Took an ADA Course through Rocky Mountain training
- Completed the ADA Course that was given by Human Resources
- Meeting with Jeff Mozingo reference safety shoes for all housekeeping staff
- Meeting with Public Utilities and NCCF staff concerning the Freedom Field turf
- Assisted Wayne UNC staff setting up Diabetes screening
- Training with North Carolina Highway Patrol reference CDL
- Accident investigation reference Police vehicle at the County Jail
- Meeting with Wings over Wayne committee
- Assisted a citizen on a problem involving a sewer back up

- Investigated accident involving our street sweeper and civilian's vehicle
- Meeting with Police and Fire reference city streets being closed for Freedom Jam Music event
- Participated in litter pick up with city employees
- Did a lock out/ tag out class through NC Department of Labor
- Inspected barricades that are closing streets on Friday May 2nd
- Changed out all city hall fire extinguishers with new.
- Staying on top of insurance claims daily.
- Field Safety for private contractors & crews
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 220 visits this month.

DRUG SCREENS = 32 Breath Alcohol Test= 2	
New Hire CDL= 1 New Hire non -CDL=8	Post Accident CDL= 2 Post Accident non-CDL= 0
Instant Drug Screens= 11	Random Drug Screens CDL= 1 Random Drug Screens non- CDL "Safety Sensitive"= 1
Promotion CDL= 0 Promotion non- CDL= 1 FD (EMT required screenings) = 7	Breath Alcohol Test CDL = 2 Breath Alcohol Test non- CDL= 0

Health Training Sessions:

- Vital signs= 13
- Random, Promotion, Post Accident, and New Hire Drug screens
- TB tests for FD trainees 4/2
- 14 Annual required Hearing Screens completed: Solid Waste 4/11
- Diabetes Presentation Risk Screenings by UNC Health Wayne Diabetes Nurse, Billy Tart: City Hall 4/8 and Public Works 4/15
- 53 employees participated
- Hearing Screen Reviews: WRF 4/2, Dist./Collect. 4/4, Fleet 4/9, Buildings/Grounds 4/9, Solid Waste 4/11 and 4/29

Meetings:

- Wellness Committee Meeting 4/3 at City Hall- Anteroom. Upcoming Employee Bike Ride/Walk May 17th and 18th
- Completed CPR Instructor re-certification class at REX UNC Healthcare 4/7

Other health-related information pertinent to employees include:

- No reported COVID positive case
- 1 WC injuries
- 5 Employees began FMLA
- 1 Employee ended FMLA
- April Nurse Newsletter "Nutrition/Eating Right" sent to all employees and distributed to departments
- Health and Wellness newsletter "Allergy Proof Your Home"

MONTHLY STATISTICS

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	455	450	448	452									451
Employees – Part Time	108	108	111	119									109
Total Employees	563	558	559	571									560
Male	429	426	423	425									426
Female	134	132	136	146									134
Ethnicity – White (Not Hisp or Latino)	339	344	345	350									343
Ethnicity – Black or African American	185	177	175	181									179
Ethnicity – Hispanic or Latino	24	23	23	24									23
Ethnicity – Asian	6	5	5	5									5
Ethnicity – Other	10	9	11	12									10
Vacancies	27	19	20	22									22
Applications	151	283	486	276									299
Applicant Notices	375	261	199	253									272
New Hires	13	4	2	10									7
Promotions	4	0	4	3									3
Resignations	2	3	7	2									4
Retirements	2	0	1	1									1
Terminations - Involuntary	0	0	1	1									1
Turnover Rate	.01%	.01%	.02%	.01%									0.01%
Vehicle Accidents	2	1	2	2									2
Workers' Comp	2	2	4	1									2
Covid Related	0	0	0	0									0

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

MONTHLY STATISTICS

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	432	422	422	429	432	425	427	439	444	437	436	445	433
Employees – Part Time	106	109	112	114	134	145	145	147	154	157	124	114	130
Total Employees	538	531	534	543	566	570	572	586	598	594	560	559	563
Male	413	407	408	413	422	422	423	431	443	441	421	424	422
Female	125	124	126	130	144	148	149	155	155	153	139	135	140
Ethnicity – White (Not Hisp or Latino)	339	319	319	326	334	334	335	345	351	349	332	335	335
Ethnicity – Black or African American	182	181	184	186	196	199	201	203	208	207	192	188	194
Ethnicity – Hispanic or Latino	17	18	18	18	21	21	20	22	23	22	20	21	20
Ethnicity – Asian	4	4	4	4	4	5	5	5	5	5	5	5	5
Ethnicity – Other	8	9	9	9	11	11	11	11	11	11	11	10	10
Vacancies	32	32	31	33	31	33	34	29	29	29	22	23	30
Applications	240	289	303	502	381	481	466	290	339	367	404	365	369
Applicant Notices	97	216	179	168	352	471	355	536	325	220	333	169	285
New Hires	1	2	1	2	12	1	5	11	3	7	5	9	5
Promotions	1	5	1	1	1	3	1	4	2	2	3	1	2
Resignations	5	5	2	7	5	1	4	2	1	7	2	1	4
Retirements	3	0	0	0	1	2	0	1	1	0	1	2	1
Terminations - Involuntary	2	2	1	1	0	0	2	0	1	2	2	1	1
Turnover Rate	2.3%	1.7%	.01%	1.9%	1.4%	.005%	.005%	.01%	.01%	.02%	.01%	.01%	0.6%
Vehicle Accidents	2	2	1	1	0	5	2	3	3	3	6	6	3
Workers' Comp	2	4	1	1	3	4	2	3	2	4	2	2	3
Covid Related	9	2	1	0	0	0	1	7	5	1	1	0	2
Telework	14	14	14	14	14	14	14	14	14	14	15	15	14

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

April 2025

Prepared By: Angela Price

Date Prepared: May 6, 2025

- Upgraded City to County fiber connection used for Public Safety.
- Upgraded Travel & Tourism wireless.
- Rebuilt Staff Wi-Fi on new wireless system.
- Resolved Energov sync issues.
- Updated exterior lighting schedule.
- Processed bodycam footage for public release.
- Completed Cityworks upgrade.
- Upgraded iPads for Solid Waste.
- Completed interviews for CSA II position.
- Updated cloud storage/backup.
- Fixed digital display at Paramount.
- Resolved door issue at Hub bathroom.
- Created website survey.
- Setup request tool to help manage priorities for developer.
- Setup Pitney Bowes mail machine.
- Installed four cameras on City Hall Addition.
- Repaired City Hall Addition roof camera.
- Repaired fiber connection for WRF Maintenance Building.
- Configured new switch for the City Hall Addition roof top devices.
- Updated website links for Crime Mapping.
- Updated website data model for better access control.
- Setup survey for website committee.
- Completed phase one of the annual IT equipment inventory.
- Updated firewall licenses and received replacements.
- Completed demos for GPD and Finance on potential new software.
- Reconfigured WTP Main Gate access.
- Updated Redzone Robot Software.
- Repaired Access Control Panel in Historic City Hall.
- Resolved Getac in-car camera issues for GPD.
- Updated website back-end setup.
- Provided video and photography for GFD Pinning Ceremony.
- Updated Padtrax.
- Installed a new server for Banner ESM Upgrade.

- Streamed swearing in ceremony for new City Manager.
- Completed contract review and started signing process for Public Safety HVAC Engineering work.
- Answered two Public Records requests.
- Updated Cityworks account access for staff.
- Updates JPRO for Garage at Public Works.
- Resolved PLC issue for WRF.
- Resolved WRAL Camera issue so live broadcast is available. (live webcam will take about a week to come back up)
- Resolved Getac issue for GPD.
- Recorded the K9 memorial procession and event.
- Inspected GWTA cameras for service issues.
- Corrected General Ledger items in CivicRec.
- Set up Cityworks Storeroom for Building & Grounds at Public Works.
- Repaired gate at WTP.
- Upgraded Banner ESM Server for test and production.
- Updated SpamTitan licensing.
- Finished updating Core Security module for website.
- Updated Crime Dashboard for GPD.
- Deployed timesheet system for Parks & Recreation.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	767	557	725	600									662	2649
Tickets Closed	775	564	720	671									683	2730
Open Tickets	482	475	480	409									462	

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	801	817	708	965	592	499	633	651	650	705	626	593	687	8240
Tickets Closed	819	838	714	963	580	523	602	686	601	688	517	613	679	8144
Open Tickets	374	353	347	349	361	337	368	335	384	401	510	490	384	

INSPECTIONS

APR 2025

Prepared By: Allen Anderson, Jr. *AAJ*
Date Prepared 05.07.2025

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for April totaled \$11,954,889.
New Residential permits are included in this valuation.

Significant projects this month: Tractor Supply has been permitted to begin building a new building valued at 4.1M. Fairview Apts demolition permits have been issued at a valuation of 201K. Circle K has a project of installing weigh scales that has been permitted to begin for a valuation of 72K, plus 5 new single-family dwellings at \$1.3M.

The valuation of all buildings (Residential & Commercial) permits totaled \$7,802,432.
Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$57,128. Of the permit fees collected for the month, \$6630 was collected in technology fees. Plan review fees collected during the month totaled \$3145. Business Registration fees collected totaled \$1240 and \$2245 in ABC fees.

The Inspectors did a total of 1011 inspections for the month. During the month of April, five (5) business inspections were completed. A total of 460 permits were issued for the month. Fifty-four (54) plan reviews were completed for April.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	avg
All Permit Value \$(M)	\$7.8	\$10.1	\$23.8	\$11.9									
All Bldgs Value \$(M)	\$4.8	\$8.1	\$20.7	\$7.8									
New Residential \$(M)	\$1.4	\$2.9	\$1.9	\$1.3									
Misc \$(M)	\$3.0	\$1.9	\$3.1	\$4.1									
Permit Fee \$(K)	\$39.0	\$36.0	\$63.8	\$57.1									
Inspections (#)	676	592	800	1011									
Permits (#)	304	262	370	460									
Plan Reviews (#)	50	24	69	54									

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$21.3	\$7.5	\$5.7	\$17.5	\$10.3	\$12.9	\$11.9	\$7.9	\$10.9	\$7.7	\$5.0	\$11.8	\$10.9
All Bldgs Valu. \$ (M)	\$11.4	\$3.8	\$2.5	\$11.7	\$7.7	\$9.7	\$5.7	\$3.4	\$9.0	\$5.2	\$3.1	\$9.5	\$6.9
New Residential \$ (M)	\$3.0	\$898K	\$624K	\$870K	\$1.1	\$2.3	\$1.9	\$1.5	\$4.0	\$3.0	\$2.0	\$3.3	\$2.0
Misc \$ (M)	\$10.0	\$3.6	\$3.2	\$5.8	\$2.6	\$3.2	\$6.1	\$4.5	\$2.0	\$2.5	\$1.9	\$2.3	\$4.0
Permit Fee \$ (K)	\$53	\$65	\$38	\$43	\$48	\$36	\$63	\$32	\$45	\$44	\$30	\$34	\$44
Inspections	798	741	918	738	735	740	875	834	891	691	649	763	781
Permits Issued	361	295	301	383	337	319	781	315	300	375	272	337	365
Plan Reviews	68	68	45	24	45	64	90	54	63	74	20	58	56

PARAMOUNT
April 2025
Prepared by: Adam Twiss
Date Prepared 05/09/2025

-----PARAMOUNT THEATRE-----

- **April activity included 28 rental/use days, including 13 public performances.**
 - Notable Activity:
 - Dance for Christ
 - Community Play by Jackie Gathers
 - United Way Governor's Volunteer Ceremony
 - Carolina Sound – Savior performance
 - Senior Follies
 - Desiree Autrey Dance Recital
 - CenterStage Theatre "A Funny Thing Happened..."
- **April cancelled/rescheduled programming includes 2 days, 2 public performances (rescheduling).**
- **Repairs, Maintenance, Issues:**
 - New Sound System performed exceedingly well with the variety of performances.
 - Rigging Inspection completed.
 - HVAC and Roofing continue to hold, modest HVAC issues being resolved.
 - Wheelchair lift replacement requested in 2026 budget.
 - HVAC controls upgrade requested in 2026 budget.

-----FINANCIAL-----

Expenses: \$87,571: Labor: \$36,984 / Operations: \$11,908 /Artist and Renter box office Payout: \$38,679

Revenues: \$72,310: Tickets: \$54,890 / Building Rentals: \$15,075/ Concession: \$2,345

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	FY 25 Total	Average
Exp	\$26,909	\$40,311	\$44,811	\$75,226	\$78,041	\$100,534	\$98,615	\$43,539	\$56,989	\$87,571			\$652,546	\$65,255
Rev	\$1,331	\$4,162	\$28,283	\$35,245	\$47,073	\$78,220	\$81,970	\$25,173	\$77,321	\$72,310			\$451,088	\$45,109
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY 24 Total	Average
Exp	\$25,165	\$64,018	\$37,664	\$62,732	\$102,055	\$124,902	\$48,590	\$77,450	\$151,532	\$62,388	\$64,071	\$145,359	\$965,926	\$80,494
Rev	\$15,366	\$13,492	\$19,419	\$31,322	\$67,792	\$98,965	\$43,947	\$71,743	\$52,220	\$53,068	\$38,650	\$136,803	\$642,787	\$53,566

- Aktion Club Meeting held on April 16th – **12 participants**
- Golden Agers Luncheon held on April 9th – **42 participants**
- Goldsboro Event Center (GEC) hosted ten (10) events – **1070 guests** and seven (7) City of Goldsboro events – **509 guests**
- GEC had to turn away 20 events due to date wanted already being booked
- **2282 rounds of Golf this month**
- US Kids Golf Program started April 16th at Goldsboro Golf Course – **18 participants**
- Annual Easter Egg Hunt in Herman Park (partnering with Bethel Church) on April 19th - **1,500+ participants**
- Spring Fling Dance with Specialized Recreation held on April 16th – **21 participants** (27 registered)
- Neighborhood Watch Meeting in the Recreation Room at T.C. Coley Community Center on April 2nd
- Senior Card Group Play at T.C. Coley Community Center – **94 participants**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **209 participants**
- Senior Cornhole activity at WA Foster Center Gym in April – **16 participants**
- Pickleball Open Play at WA Foster Center Gym in April – **96 participants**
- Sewing Class at WA Foster Center – **6 participants**
- Gym Open Play at WA Foster Center for Adults and Youth during April – **500 participants**
- Park Maintenance Staff continue to clean park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$19,331	\$10,325	\$13,825	\$11,745									\$13,807
Facility Usage	1119	1724	1321	1579									1436
Expenditures	\$25,597	\$16,803	\$15,915	\$15,679									\$18,499
W. A. Foster Recreation Center													
Program Revenue	\$660	\$265	\$315	\$215									\$364
Rental Revenue	\$1,950	\$4,370	\$3,803	\$2,963									\$3,272
Facility Usage	986	950	1588	1782									1327
Expenditures	\$12,871	\$13,000	\$13,473	\$12,862									\$13,052
T. C. Coley Community Center													
Program Revenue	\$1,649	\$1,030	\$430	\$545									\$914
Rental Revenue	\$835	\$1,115	\$820	\$1,290									\$1,015
Facility Usage	400	477	375	471									431
Expenditures	\$5,773	\$6,555	\$6,400	\$6,427									\$6,289
Specialized Recreation													
Program Revenue	\$0	\$54	\$0	\$0									\$14
Rental Revenue	\$0	\$0	\$0	\$0									\$0
Facility Usage	101	122	108	250									145
Expenditures	\$1,144	\$2,851	\$2,746	\$2,993									\$2,434
Senior Programs & Pools													
Program Revenue	\$0	\$0	\$72	\$80									\$38
Rental Revenue	\$0	\$0	\$0	\$0									\$0
Facility Usage	155	330	153	361									250
Expenditures	\$1,144	\$3,142	\$2,562	\$2,623									\$2,368
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$4,010	\$10,540	\$18,840	\$370									\$8,440
Rental Revenue	\$6,971	\$300	\$0	\$0									\$1,818
Facility Usage	65563	67211	68484	71003									67065
Expenditures	\$12,946	\$16,354	\$15,748	\$14,385									\$14,858
Golf Course													
Revenues	\$35,478	\$39,602	\$70,448	\$82,911									\$57,110
Expenditures	\$42,873	\$68,106	\$56,866	\$69,544									\$59,347
Rounds of Golf	632	953	2133	2282									1500
Net	\$7,395	\$28,504	\$13,582	\$13,367									\$2,238
Special Events													
Revenues / Sponsorships	\$0	\$1,500	\$0	\$0									\$375
Participation	0	100	115	2877									773
Expenditures	\$0	\$1,440	\$437	\$0									\$469
TOTAL REVENUE													
TOTAL REVENUE	\$70,884	\$69,101	\$108,553	\$100,119									\$87,164
TOTAL EXPENSES													
TOTAL EXPENSES	\$102,348	\$128,251	\$114,147	\$124,513									\$117,315
TOTAL REVENUE FOR THE YEAR			\$348,657										
TOTAL EXPENSES FOR THE YEAR			\$469,259										

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$6,484	\$26,818	\$10,194	\$15,938	\$19,325	\$13,629	\$9,052	\$15447	\$10649	\$9,633	\$6,592	\$19,704	\$13,622
Facility Usage	1488	1788	2,072	1850	2210	2412	1384	1885	1020	1648	1574	2050	1782
Expenditures	\$14,632	\$34,260	\$19,026	\$12,484	\$18,058	\$13,457	\$8,469	\$12770	\$14153	\$18594	\$31,190	\$15,675	\$17,731
WA Foster Recreation Center													
Program Revenue	\$710	\$380	\$570	\$490	\$430	\$7,725	\$3,775	\$1,535	\$540	\$575	\$225	\$320	\$1,440
Rental Revenue	\$425	\$1,050	\$1,190	\$1,475	\$3,462	\$1,763	\$1,900	\$3,060	\$1,690	\$2,076	\$813	\$1,480	\$1,699
Facility Usage	3368	2166	2305	2383	2708	2159	2528	802	1238	1528	1541	1326	2004
Expenditures	\$14,075	\$14,460	\$14,225	\$14,470	\$14,980	\$22,610	30,791	\$28,361	\$12792	\$12276	\$14,394	\$12858	\$17,191
T.C. Coley Community Center													
Program Revenue	\$1,742	\$1,271	\$787	\$433	\$586	\$130	\$515	\$360	\$270	\$290	\$561	\$307	\$604
Rental Revenue	\$570	\$1,150	\$835	\$530	\$490	\$550	\$590	\$480	\$130	\$150	\$120	\$160	\$479
Facility Usage	343	750	537	542	407	394	451	547	433	195	255	335	432
Expenditures	\$5,662	\$5,866	\$5,780	\$5,905	\$5,205	\$5,540	\$5,755	\$5,970	\$7,200	\$7,327	\$6,451	\$6,353	\$6,085
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	168	144	126	138	527	155	147	197	54	208	156	147	181
Expenditures	\$2,364	\$2,952	\$3,298	\$3,116	\$5,160	\$4,482	\$2,184	\$826	\$740	\$538	\$1,204	\$486	\$2,279
Senior Programs & Pools													
Program Revenue	\$0	\$0	\$125	\$0	\$50	\$8,491	\$7,787	\$3,070	\$820	\$306	\$525	\$0	\$1,765
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$525	\$525	\$0	\$0	\$0	\$0	\$0	\$88
Facility Usage	113	170	211	142	289	3967	2993	1324	102	306	313	162	841
Expenditures	\$2,475	\$2,594	\$3,685	\$3,980	\$4,140	\$15,135	20,996	\$10743	\$3,004	\$1,051	\$1,261	\$792	\$5,821
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$14,100	\$15,090	\$19,807	\$60	\$6,500	\$4,760	\$8,225	\$20890	\$6,550	\$1,945	\$3,445	\$6,650	\$9,002
Rental Revenue	\$0	\$0	\$1,325	\$0	\$375	\$600	\$0	\$0	\$0	\$50	\$0	\$300	\$221
Facility Usage	36489	37080	37195	39417	41484	44287	49860	51309	53489	59822	62942	64450	48152
Expenditures	\$16,198	\$16,363	\$16,420	\$16,865	\$17,676	\$37,716	15,703	\$16067	\$23481	\$15,466	\$14,506	\$15,930	\$18,533
Golf Course													
Revenues	\$36,586	\$53,758	\$62,463	\$80,212	\$81,257	\$86,468	67,129	\$72447	\$62,016	\$73,177	\$54,040	\$42,082	\$64,303
Expenditures	\$48,038	\$52,214	\$52,886	\$47,582	\$78,744	\$63,177	40,986	\$54,790	\$84,275	\$52,545	\$94,803	\$52,071	\$60,176
Rounds of Golf	938	1487	1493	2675	2343	2345	2127	2100	1851	2310	1538	1077	1857
Net	\$11,452	\$1,544	\$9,577	\$32,629	\$2,512	\$23,291	26,143	19,657	\$22,259	\$20,632	\$40,763	\$9,989	\$4,294
Special Events													
Revenues / Sponsorships	\$0	\$2,430	\$0	\$0	\$1,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$340
Participation	0	454	1606	1094	110	0	0	0	0	45	0	4500	651
Expenditures	\$0	\$4,080	\$536	\$760	\$1,700	\$0	\$0	\$0	\$0	\$71	\$0	\$1,639	\$732
TOTAL REVENUE													
TOTAL REVENUE	\$60,617	\$101,947	\$97,296	\$99,138	\$109,798	\$124,641	\$99,498	\$117289	\$82665	\$88202	\$66321	\$71003	\$93,201
TOTAL EXPENSES													
TOTAL EXPENSES	\$103,444	\$132,789	\$115,856	105,162	\$145,663	\$162,117	124,884	129527	\$145645	\$107868	\$163809	\$105804	\$128,547
TOTAL REVENUE FOR THE YEAR			\$1,118,415										
TOTAL EXPENSES FOR THE YEAR			\$1,542,568										

MPO Division Activities

- Prepared invoices for 3rd Quarter reimbursement, 5303 Transit and PL 104 PL (Planning)
- Coordination with USAF and NCDOT regarding transportation projects
- Held monthly coordination meeting with NCDOT
- DRAFT State Transportation Improvement Plan (STIP) - public comment period completed April 2025

Historic Preservation Activities

- Received COA application for St. Paul's Methodist towers for May or June review by the HDC
- Met with JD Rhodes – spoke to his engineer about 212 E Walnut to submit COA in June
- Drafting proposed revision to the HDC "Design Guidelines" for compliance with 160D
- 6 Energov reviews
- 3 Zoning verification letters
- 4 walk-ins

Planning Division Activities

- Conducted bi-weekly staff meeting with planning consultant.
- Gathering data to be used in formulating the comprehensive land development plan
- Technical Review Committee conducted April 24th; Next meeting set for May 29th
- Attended Historic / Quasi-Judicial hearing training
- Conducted review of Idlewild Preliminary Subdivision
- Conducted Board of Adjustment / Planning Commission Meeting April 28th
- Consulted with various developers concerning upcoming projects
- Completed review of Goldsboro Business Park final plat
- Issued Landscape plan approval for SRM Concrete
- Supervised demolishing of dilapidated structures

New Arrivals

- SU-02-25 - Automobile Sales 905 North Willams Street– Awaiting complete application packet
- SP-10-25 - Mt. Olive Pickle Expansion - 1200 W Ash St
- SU-04-25 – Bar – 204 W Chestnut Street – (application being withdrawn by applicant)
- SUB-08-25 - Idlewild Preliminary Subdivision a 126-lot single-family division - near Hill Top Lane

Planning Commission for May 27, 2025

- UDO-01-25 Amendment to modify R-6 setbacks

City Council meeting May 5, 2025

- CZ-01-25 - Heritage Downs Subdivision - 134 lot Subdivision on Harding Drive
- GZ-01-25 - Mark Huonder - O&I-1 to GB on Berkely Boulevard

City Council meeting June 2, 2025

- CZ-02-25 - Northwest Associates LLC, R9 to GBCZ - Commercial mini-warehouse – Denton Place
- RZ-02-25 - Lewis B. Jones NB to GB near East Oak Street and Malloy Street

Ongoing site plan cases

- SP-27-24 JRRA Tire Shop 206 Corporate Drive TRC - (Second Review)
- SP-28-24 Yessen Investment 1805 Bill Lane Blvd – (waiting on floodplain development permit application)
- SP-29-24 Monte De Los Olivos Church 805 S George St – (waiting on revised plans)
- SP-32-24 Tractor Supply South NC 111 Hwy – (NCDOT driveway permit approval eminent)
- SUB-08-24 McNair Heights - 99 lot subdivision located at Berry St. and McNair St. (Second Review Complete)
- SP-01-25 Family Fare Convenience Store with fuel – 2425 E. Ash St – (approval eminent)
- SP-03-25 SRM Concrete Plant – 501 Patetown Rd – (Awaiting revised stormwater plan; Landscape approved)

Minimum Housing Division

- Conducted meeting of the Goldsboro Housing Revitalization Task Force – next meeting: May 21st
- Overseeing demolition of various residential structures

Enforcement Division

- Goldsboro Beautification Task Force removed 101 bags of trash during Operation Clean Sweep initiative

	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	May 2025	June 2025	July 2025	Aug. 2025	Sept. 2025	Oct. 2025	Nov. 2025	Dec. 2025	Totals
Signs Removed	62	33	383	97	51								626
Bags Of Trash Removed	28	29	81	17	25								180
Bulk Trash Pickups	14	17	55	27	19								132
Complaints Addressed	24	29	65	21	32								171
Calls Answered	47	31	129	31	51								289
Nuisance Vehicles Tagged	16	15	58	27	7								123
Vehicles Removed Voluntarily	8	5	77	36	13								139
Vehicles Towed	1	1	2	0	0								4
Trash Fines Collected (\$)	0	0	0	0	0								0

GOLDSBORO POLICE DEPARTMENT

April 2025

Prepared By: Michael D. West

Date Prepared: May 9, 2025

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for April 2024 was 161, compared to 181 for April 2025.

Property with an estimated value of \$258,130 was reported stolen, while property with an estimated value of \$72,250 was recovered and property damaged was \$37,801.

Officers arrested 109 people and issued 297 citations during the month. There were 27 drug-related charges.

There were 0 report(s) of assault(s) on officer(s).

Revenue collected for April 2025 included:

Police Reports	464.00
Parking Tickets	\$ 425.00
Fingerprints	\$ 50.00
Special Events	\$ 200.00
Total	\$ 1,139.00

PART I CRIME COMPARISON & TREND														
2025	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	1	1	0									2	
Rape	2	2	1	2									7	
Robbery	7	1	4	4									16	
Aggravated Assault	8	17	13	22									60	
Breaking & Entering	22	24	27	27									100	
Larceny	79	77	98	111									365	
Motor Vehicle Theft	6	8	12	15									41	
Arson	0	1	0	0									1	
TOTALS	124	131	156	181									592	
2024	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	1	0	0	3	1	3	0	2	1	1	0	1	13	
Rape	3	0	0	1	1	1	2	1	0	0	0	0	9	
Robbery	3	2	6	1	0	10	6	7	3	12	7	5	62	
Aggravated Assault	21	15	20	13	21	24	9	12	9	20	13	18	195	
Breaking & Entering	22	38	23	21	33	27	33	23	31	28	16	23	318	
Larceny	159	96	145	114	156	111	128	166	155	110	99	102	1541	
Motor Vehicle Theft	10	6	13	8	14	14	5	10	9	5	12	8	114	
Arson	0	0	2	0	0	0	0	2	0	0	1	1	6	
TOTALS	219	157	209	161	226	190	183	223	208	176	148	158	2258	

PUBLIC UTILITIES DEPARTMENT

April 2025

Prepared By: Robert Sherman

Date Prepared: May 09, 2025

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly. Currently at 39% capacity.
- Capital Projects: Recoating Clearwell #1 contract has been awarded, WTP Structure Repairs, Replacements of the ATs at the WTP and at the NRPS. Replace flow meters at WTP.
- The Water Treatment Plant positions are all filled and certified at this time.
- Painting project for Clear Well #1 has started.
- PFAS Pilot Study equipment has been installed

Water Reclamation Facility

- The Water Reclamation Facility (WRF) has been operating efficiently, with an average daily flow of 8.55 million gallons per day (MGD) in April. The yearly average flow for the WRF is 7.80 MGD, indicating that the facility is currently operating at 55% of its capacity.
- The Water Reclamation Facility is pleased to report that all 25 of the city's pump stations are currently operating efficiently with no major issues to report.
- Capital projects: Generator at Westbrook L/S, Operation Building Roof Replacement contract has been awarded, Dewatering Roof replacement contract has been awarded, Remove Big Cherry Lift Station Bar Screen and place it at Pecan Lift Station.
- Roof replacements for the Operations Bldg. and Dewatering Bldg. have been completed.
- Working with the Design Build Team of Crowder and Hazen on contracts for the WRF upgrade expansion.

Compost Facility

- One thousand, on two hundred and ninety-three cubic yards of compost and mulch were sold in April 2025.
- Staff are currently fully staffed at this time.
- Since consistent warm weather the fires at the Compost facility have calmed down. Staff are still vigilant on the fires.

Historical data for water and sewer volumes are in Millions Gallons per Day (MGD) and are average daily flows for each month. *Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2025 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.62	5.76	6.25	5.10									5.68
Sewer**	6.75	7.78	8.13	8.55									7.80
Compost	258	489	1,111	1,293									788

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2024 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.95	5.88	5.84	5.97	6.05	7.19	6.09	5.99	5.65	5.35	5.11	4.97	5.84
Sewer**	10.63	8.17	8.91	7.91	8.11	5.74	8.15	13.31	11.52	9.60	6.69	6.30	8.75
Compost	161	866	970	1156	542	785	325	215	225	239	200	349	503

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

April 2025

Prepared by: Jamie Stanley

Date Prepared: May 9, 2025

Monthly Highlights

Buildings & Grounds: Added new electrical and air compressor system for the new VAC Truck Garage. Also rebuilt the Hub drinking fountain replacing numerous control valves and switches and replumbed drinking fountain drain in PW Garage. Provided extra support for Jams over Wayne. Grounds concentrated on the main throughfares, high visibility areas and lots.

Distribution & Collections: Call duty responded to 10 after hour calls--total of 15 hours. Completed 124 work orders. Cleaned 5 lift stations.

Streets & Stormwater: Crews finished fire station #2 with a total of 18 Yds. of concrete. Cut and cleaned 1,839 Lf of overgrown tree limbs and foliage along Hodges Ave. Crews repaired 5 separate cave-ins and 2 Storm water pipe repairs. Crews applied 5.92 miles of Herbicide on Sidewalks/Curb. Combined 49.5 Hrs of Call duty.

Departments		2025												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	2	11.3	20.2	15.7									12.3
	Lines Camera'd (1000-ft)	1	1	1.2	2.5									1.4
	Water Repairs	51	18	17	16									25.5
	Sewer Repairs	17	10	15	26									17.0
	Hydrants Replaced/Fixed	7	3	6	4									5.0
	Meter Install/Changed	5	3	4	7									4.8
Bldg & Grounds	Radio, Electrical, Bldg	13	32	31	32									27.0
	ROW Mowing (ac)	0	10	25	74									27.3
	City-Owned Lots Mowing (ac)	20	6	20	27									18.3
Garage	Total Work Orders	191	139	190	151									167.8
Solid Waste	Refuse (x1000 tons)	1.06	0.92	1.02	1.03									1.0
	Recyclables (tons)	98	72	78	83									82.8
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.4	0.8									0.6
Cemetery Funerals		5	8	4	1									4.5
Street & Storm	Utility Cut Repairs	0	0	13	35									12.0
	Pot Hole Repairs	101	239	256	63									164.8
	Streets Swept (miles)	188.3	182	235	325.7									232.8
	Pipe&Open Ditch Maint(1000-ft)	0.38	0.46	6.04	2.4									2.3
	Ditch mowing (1000-ft)	0	0	0	0.14									0.0
	Storm Pipe Repairs	2	7	4	7									5.0
2024														
Distribution & Collections	Utility Line Maint (1000-ft)	17.5	8.5	18.7	16.9	62.4	14.7	12.4	9.3	14.7	15.3	2	4.6	16.4
	Lines Camera'd (1000-ft)	1.8	2.4	1.1	1.8	2.7	1.0	1.0	1.0	1.9	2.6	1.2	1	1.6
	Water Repairs	52	25	18	22	22	24	20	18	26	27	20	24	24.8
	Sewer Repairs	21	16	13	20	19	21	20	14	19	18	13	8	16.8
	Hydrants Replaced/Fixed	1	3	1	2	3	1	1	2	6	5	3	2	2.5
	Meter Install/Changed	5	5	1	7	5	4	11	5	4	8	5	5	5.4
Bldg & Grounds	Radio, Electrical, Bldg	33	37	29	30	13	22	29	25	28	41	29	20	28.0
	ROW Mowing (ac)	0	0	0	20	21	50	89	53.4	80	57	0	0	30.9
	City-Owned Lots Mowing (ac)	15	10	35	25	10	20	30	27	72	85	0	0	27.4
Garage	Total Work Orders	248	255	235	207	248	189	175	190	151	171	159	176	200.3
Solid Waste	Refuse (x1000 tons)	1.11	1.03	1.02	1.18	1.25	1.10	1.20	1.18	1.16	1.11	1.01	1.12	1.1
	Recyclables (tons)	19	15	16	0	0	0	9	15	12	15	13	22	11.3
	Leaf-n-Limbs (x1000 tons)	0.8	0.8	0.5	0.5	0.7	0.6	0.6	0.4	0.4	0.6	0.6	0.7	0.6
Cemetery Funerals		6	2	3	1	6	3	10	3	4	4	2	5	4.1
Street & Storm	Utility Cut Repairs	2	15	51	40	14	26	16	22	16	18	18	1	19.9
	Pot Hole Repairs	73	62	100	188	74	59	71	110	56	177	52	103	93.8
	Streets Swept (miles)	270.4	300	310	356.1	369.9	314.3	305.2	358.5	379	283	121.9	12.3	281.7
	Pipe&Open Ditch Maint(1000-ft)	0.35	8.30	4.03	8.46	0.77	1.18	1.41	2.79	6.07	0.56	0.536	0.86	2.9
	Ditch mowing (1000-ft)	0.00	0.00	0.00	5.08	7.81	1.15	12.37	5.40	16.17	0.00	0.00	0.00	4.0
	Storm Pipe Repairs	6	4	4	7	2	2	4	3	3	5	1	2	3.6

- Total hotel revenue generated in March was \$2,314,664 which is up 7.8% YOY. April totals have not yet been released.
- “50 things to do in Wayne County” continues to be our top landing page with 408 pageviews in February. “things to do in Goldsboro nc” maintained number 1 in keyword performance. The March SEO report is not yet available.
- Amanda and Candace met with Octavius to discuss Restaurant Solicitation
- 4/1, 4/9, 4/15, 4/22, 4/28 Wings Over Wayne weekly marketing calls with SJAFB & 57 Marketing
- 4/1-4/6 Hosted the AJGA Tournament
- 4/6-4/8 – Amanda attended the Visit NC 365 Conference
- 4/11- WOW Radio Interview
- 4/14 – NCAF&E Zoom Board Meeting
- 4/14, 4/22 – Placer AI Zoom Call
- 4/16- Candace attended the Children’s Museum Meeting
- 4/16 – Zoom call with USTA
- 4/21 – Candace and Amade attended Matt’s Swearing in ceremony
- 4/22- Monthly GTC/TDA Meeting
- 4/22 – Amber and Amanda attended the Administrative Professional’s Day
- 4/24 – Cycle NC Committee Meeting
- 4/30 – Joint meeting with Downtown Development

City Occupancy Tax Collections

April tax collections have not been released

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
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2024-25	\$85,920	\$85,921	\$122,575	\$84,785	\$103,718	\$63,096	\$102,434	\$64,459	\$107,807					\$91,190
2023-24	\$90,771	96,122	\$82,030	\$83,980	\$88,871	\$64,393	\$92,315	\$69,845	\$72,017	\$78,978	\$97,744	\$89,288	\$1,006,354	\$83,863



FY 2025-26 Manager's Recommended Budget Presentation

Budget General Information

- Manager's Recommended Budget was approximately \$32 million dollars less than requested budget
- \$93 million dollar budget is a 0% increase from current amended adopted budget of \$93 million
- Discretionary spending reduced by 52%
- Majority of reductions involved capital expenses
- MAG Salary Study is recommended for funding
- Most priority capital items and equipment were funded

Budget Challenges and Goals

- Meet the high priority department capital needs
- Invest in City Council priorities as identified in annual budget retreat.
- Adjusting for high rates of inflation
- Address growing infrastructure needs i.e. roads, buildings etc.
- Recruitment and retention fund pay and class study
- Fund recommended positions as set out in organizational study

Budget Highlights

- Property tax decrease from \$.825 to \$.69.
- Revenue neutral calculated at
 - City \$.5632
 - MSD \$.156
- Vehicle tag increase \$10 to \$30 (help fund road repair)
- Water & Sewer Rate increase 9% (fund treatment plant expansion)
- MAG Salary Study \$2M (incl. 3% COLA)
- MAG Study - 3 New positions recommended
- Paving \$1.2M
- Funding \$11.4 WRF design fees
- Installment financing on equipment and rolling stock \$3.8M
- No use of fund balance

What the recommended Budget Funds

- Funds essential high priority capital needs
- Funds top priority areas as determined by Council
- Priority: Public Safety
- Funds major capital needs and new Deputy Chief position
- Priority: Economic & Community Development
- Funds economic development practices study
- Funds community survey to further understand district needs
- Priority: Slum and blight removal
- Increases slum and blight removal funding fully funds robust code enforcement activities

Recommended Budget Funds cont.

- Priority: Employee Recruitment and retention
- Funds pay and class plan and organization study including a 3% COLA for all employees in line with inflation
- Funds lease of Edgewood School property for new Community Recreation Facility to replace Herman Park

What is not funded?

- Over 25 million dollars in capital requests
- No merit pay
- No employee bonus
- No new general fund positions - six recommended
- No increase in operational costs operational funds reduced by over one million dollars

Executive Summary

Total Budget: \$93.18 million

- Budget vs. Requests: \$32 million below departmental requests
- Budget Growth: Up from \$85.84M (FY24-25 Adopted)
- Use of Fund Balance: None
- Service levels to remain stable

Strategic Focus Areas:

- Employee Retention: MAG Salary Study (\$2M, incl. 3% COLA), 3 new positions
- Infrastructure: \$1.2M street paving, \$11.4M WRF design, \$3.8M vehicle/equipment financing
- Long-Term CIP: \$465M through FY2035 incl. WRF expansion

Revenue & Rate Highlights:

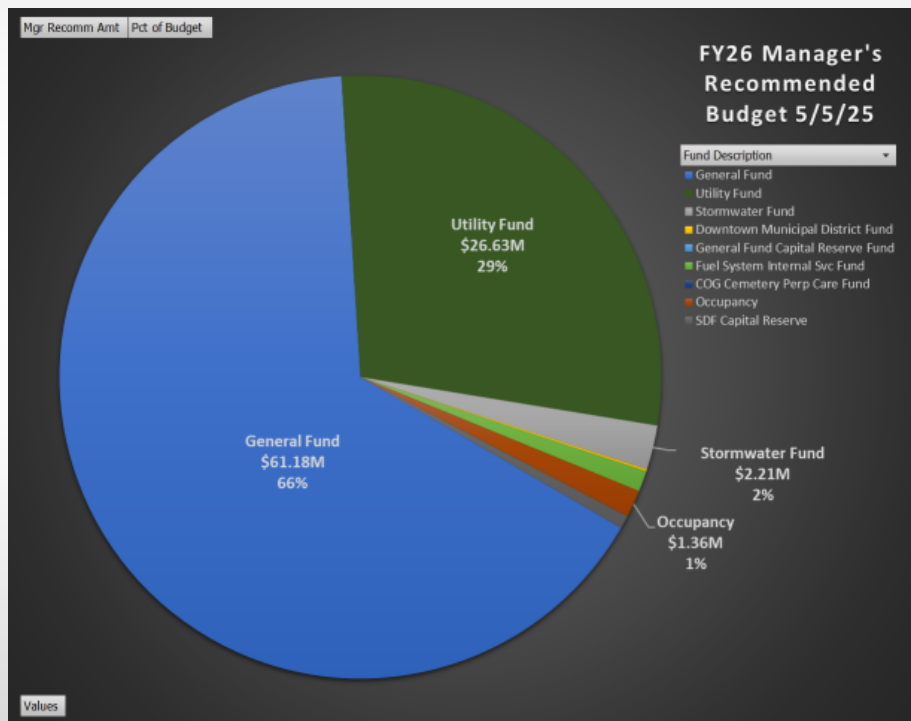
- Property Tax Rate: Reduced from \$0.825 to \$0.69 (Revenue-neutral: \$0.5632)
- Utility Rates: 9% increase in water & sewer
- Vehicle Tag Fee: Increase from \$10 to \$30

Budget Constraints:

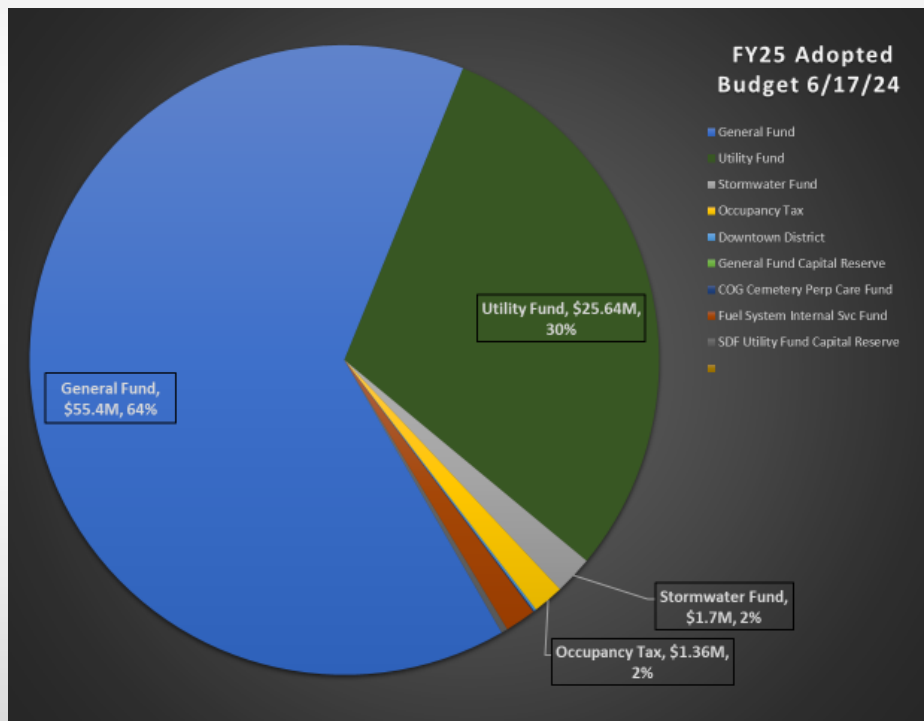
- Flat Revenues vs. Rising Costs
- Inflation & Equipment/Facility Backlog
- Limited Operational Growth Focus on funding public safety and salary adjustments

Summary FY25-26 Budget

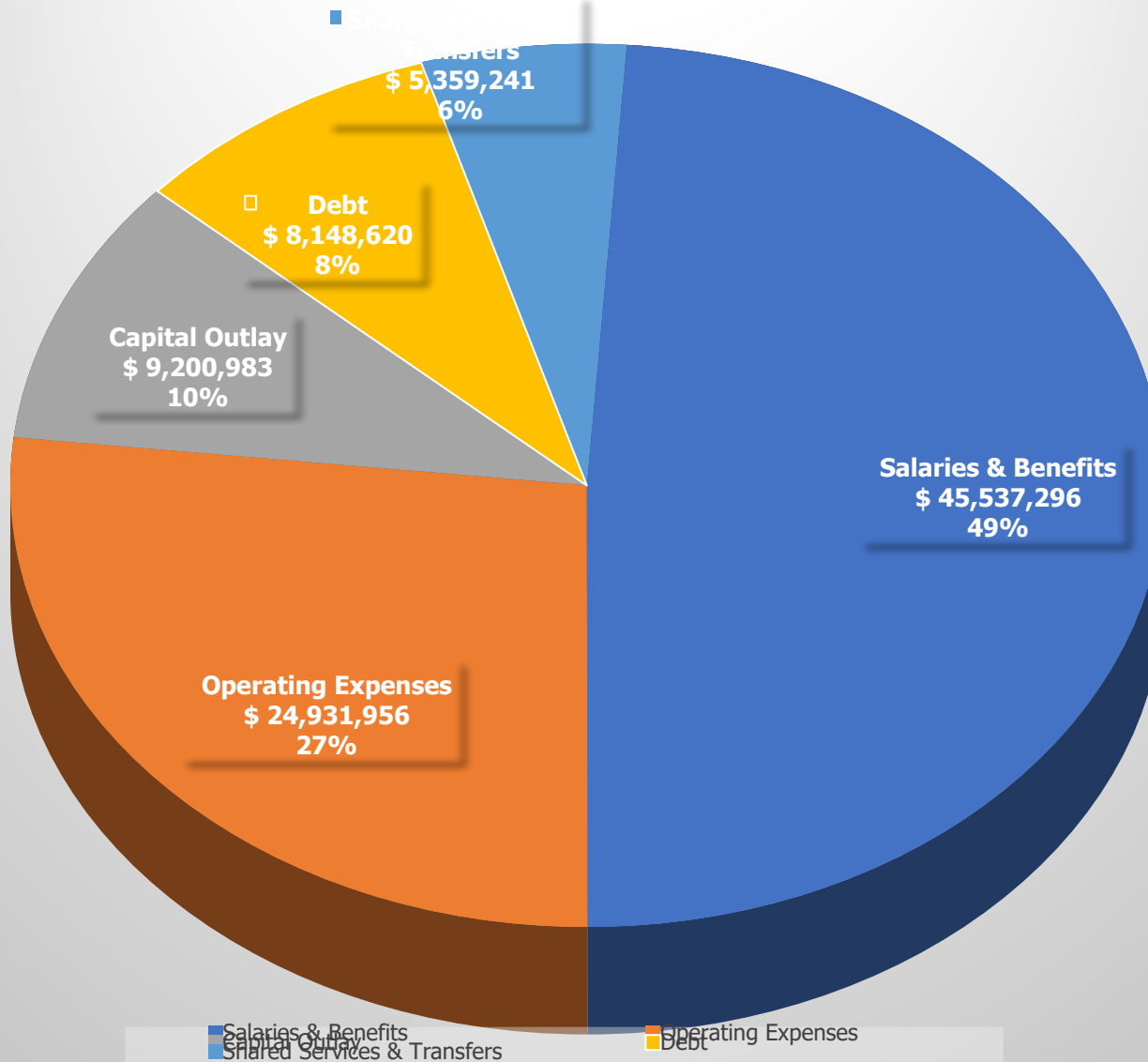
**FY25-26 Manager's
Recommended Budget \$93.18M**



**FY24-25 Adopted
Budget \$85.84M**

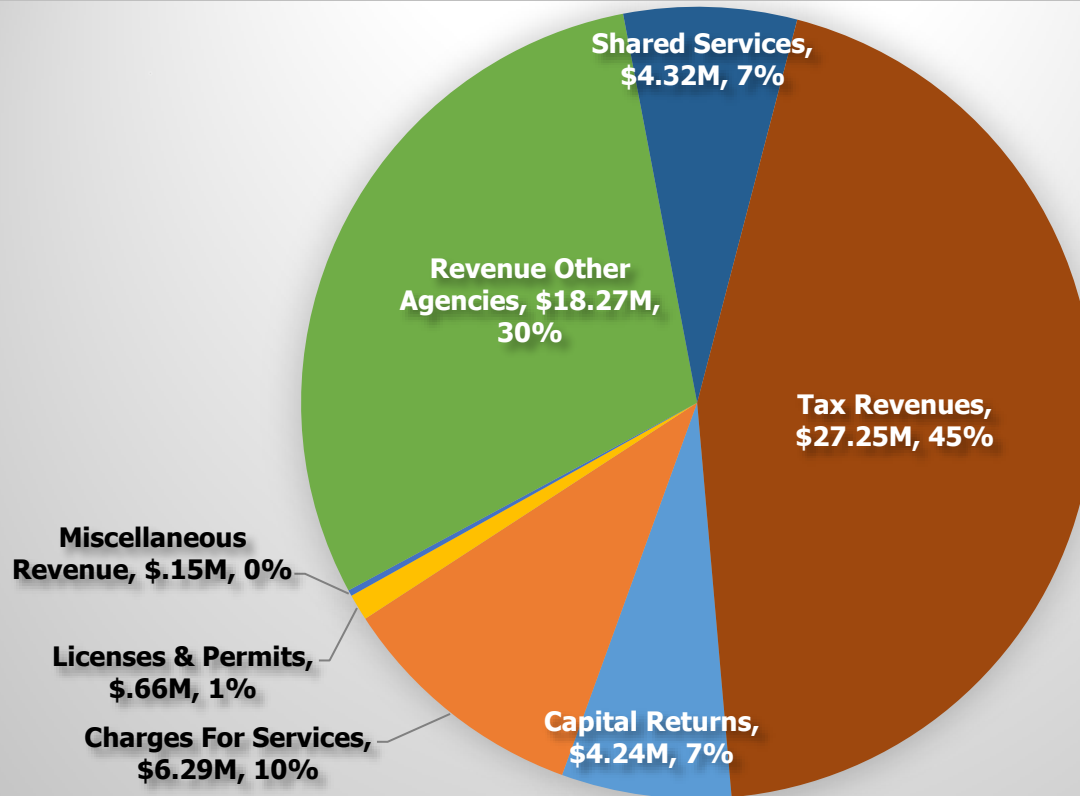


Expenditure Summary FY25-26



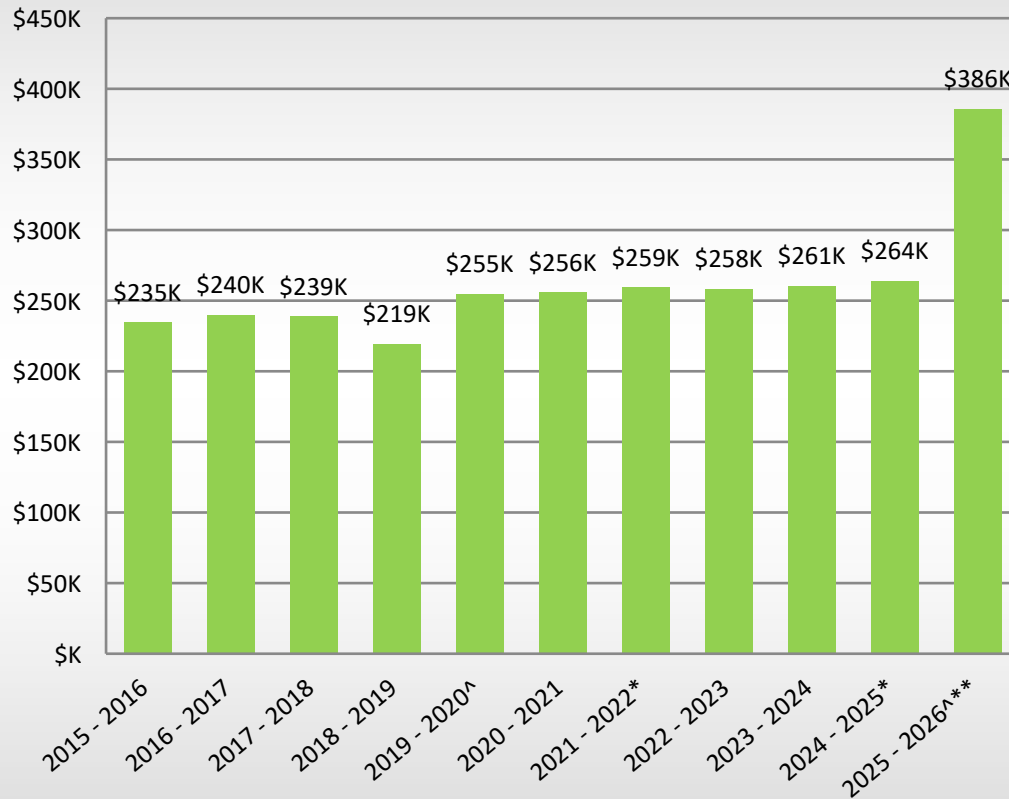
REVENUES

General Fund Revenue



Revenue Type	FY25 Adopted 6/17/24	Recom. Budget 5/5/25	FY26 V. FY25	% of Total
Tax Revenues	\$22.M	\$27.25M	\$5.25M	45%
Licenses & Permits	\$.69M	\$.66M	-\$0.03M	1%
Revenue Other Agencies	\$17.14M	\$18.27M	\$1.13M	30%
Charges For Services	\$6.31M	\$6.29M	-\$0.02M	10%
Capital Returns	\$3.08M	\$4.24M	\$1.16M	7%
Miscellaneous Revenue	\$.05M	\$.15M	\$.1M	0%
Shared Services	\$4.14M	\$4.32M	\$.18M	7%
Fund Balance Withdrawal	\$1.99M	\$.M	-\$1.99M	0%
General Fund Revenue	\$55.4M	\$61.18M	\$5.79M	100%

Penny Worth of Taxable Base - General Fund



- Proposed decrease from \$.825 to \$0.69 expected to add approx. \$5.2M in revenue.
- Penny generates approx. \$386K gross, \$380K net.
- Property tax makes up about 45% of General Fund Revenues.
- Wayne County Tax underwent the revaluation process effective 1/1/25 (FY2025-26) due to Sales Ratio dropping below 90%. (Instead of 1/1/27)

Annual Dollar Impact of Revenue Neutral and Proposed Property Tax Rates

Source	Median Property Value	Property Tax for Each 1 Cent Increase	FY26 Revenue Neutral	Proposed 69 Cents	Net Increase
County-wide Tax Rate (Cents)			0.56	0.69	
Impact on Average Taxable Home Value*	\$ 78,500	\$ 8	\$ 442	\$ 542	\$ 100
Impact on Median Home Value Sold (Realtor.com®)	\$ 269,000	\$ 27	\$ 1,515	\$ 1,856	\$ 341
Impact on Median Home Value Sold (Zillow.com®)	\$ 191,217	\$ 19	\$ 1,077	\$ 1,319	\$ 242
Impact on Taxable Home Value \$100K	\$ 100,000	\$ 10	\$ 563	\$ 690	\$ 127

*Average Taxable Home Value - Tax increase Annually, Monthly, or Daily

Time Period	Proposed 69 Cents
Annual	\$ 100
Monthly	\$ 8.29
Daily	\$ 0.27

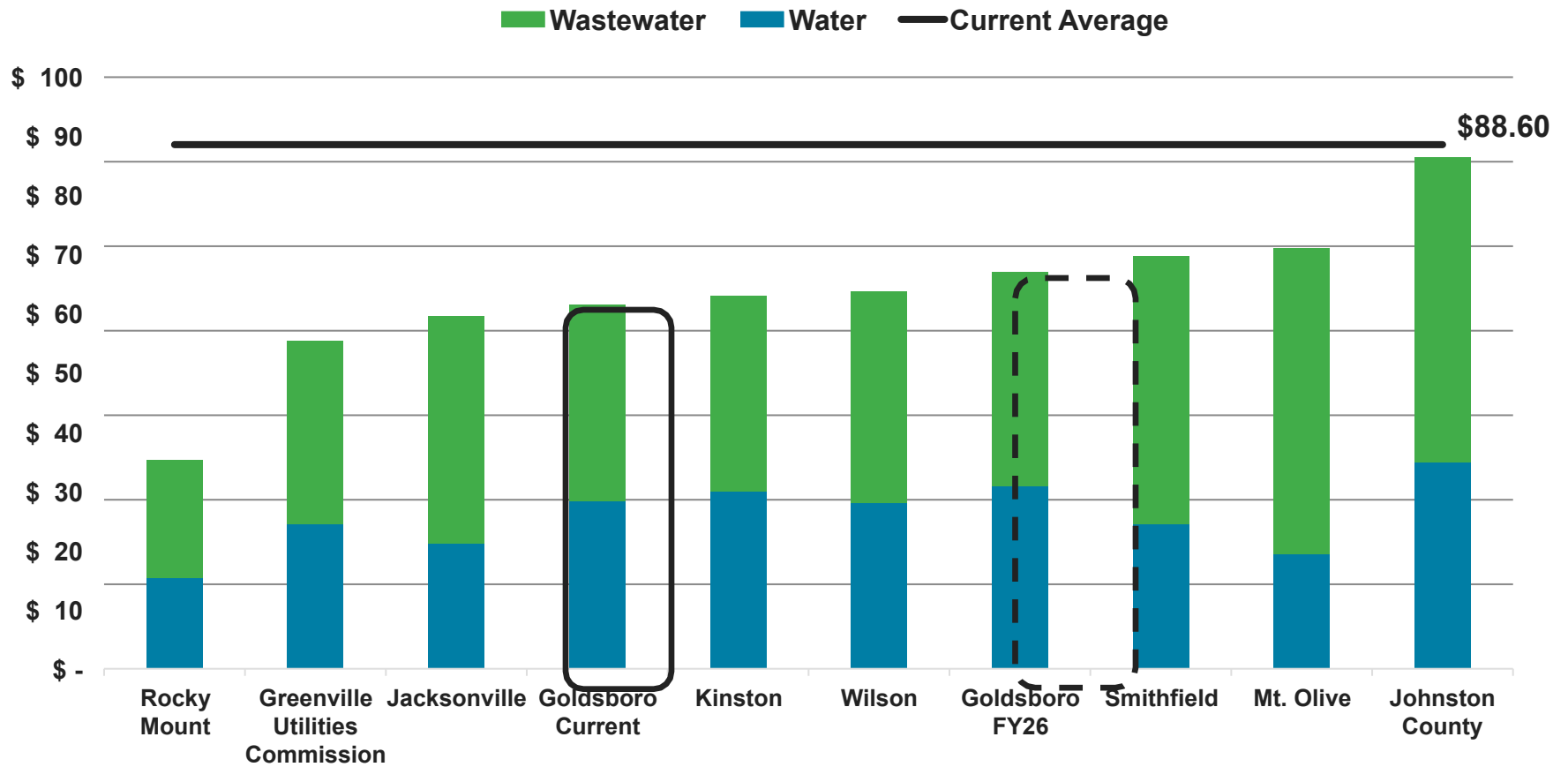
Fee Changes - General Fund (FY25)

Department	Fee changes	Nature of Changes
Vehicle Tag Fee	\$10 to \$30	Vehicle tag fee increase \$10 to \$30 to help fund \$1.2M in paving.
Public Works-Solid Waste	Dumpster Fees	Rates established by Ordinance 50.08 Refuse Collection Fee and Resolution 2016-24. Commercial service rental and lease fees have not been updated for several years and were not updated last year after the landfill increased tipping fees by 24%. Clean Out Dumpsters: Previously just had two rate codes - \$125 to rent and \$100 for each additional service if needed. We are expanding the program and will need additional rate codes to align with the changes, including \$50.00, \$75.00, \$80.00, \$120.00 and \$160.00 rate codes.
		Minor adjustments as recommended by department heads.

Water and Sewer Rates

	<u>CURRENT</u>	<u>PROPOSED</u>
WATER RATES (9% Increase)		
(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$4.29/\$8.61	\$4.68/\$9.38
(Per 1000 Gallons) (Industrial) - Inside/Outside	\$3.50/\$6.35	\$3.82/\$6.92
(Per 1000 Gallons) (Wholesale)	\$3.50	\$3.82
Base Fee Increase $\frac{3}{4}$ " (most common)	\$18.16/\$25.10	\$19.79/\$27.36
SEWER RATES (9% Increase)		
(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$9.30/\$18.59	\$10.14/\$20.26
(Per 1000 Gallons) (Industrial) - Inside/Outside	\$8.32/\$16.68	\$9.07/\$18.18
(Per 1000 Gallons) (Capitalized Sewer General Service) - Inside/Outside	\$4.72/\$9.44	\$5.14/\$10.29
(Per 1000 Gallons) (Capitalized Sewer Industrial Bulk) - Inside/Outside	\$3.82/\$7.63	\$4.16/\$8.32

Water/Sewer Rate Comparison



Alternative Water Rate Structure: Single Family Residential

- Stantec examined an alternative water rate structure for single family residential customers
- Structure would provide a reduced water rate for essential indoor water use (3,000 gallons per month)

Current		Current Structure FY 26		Tiered Structure FY 2026	
		Rate Increase	9.00%	Rate Increase	9.00%
Fixed Charge	\$18.16	Fixed Charge	\$19.79	Fixed Charge	\$19.79
Rate (1,000 gallons)	\$4.29	Rate (1,000 gallons)	\$4.68	Tier 1 Rate (0 to 3,000 Gallons)	\$3.75
				Tier 2 Rate (Over 3,000 Gallons)	\$5.15
Monthly Usage (Kgal)	Current Bill	FY 2026 Bill	Difference (%)	FY 2026 Bill (Tiers)	Difference (%)
2	\$26.74	\$29.15	9.00%	\$27.29	2.07%
4	\$35.32	\$38.50	9.00%	\$36.20	2.48%
6	\$43.90	\$47.85	9.00%	\$46.50	5.92%
8	\$52.48	\$57.20	9.00%	\$56.80	8.24%
10	\$61.06	\$66.56	9.00%	\$67.11	9.90%

- Current billing system is not capable of managing this rate structure / work around or new system required

Expenditures

- **Debt Service**
- **Positions**
- **Capital Requests**

Proposed New Debt Service

General Fund

- FY26 Rolling Stock & Equipment 3,448,397

Issuance: December, 2025

No debt service included in FY26 proposed budget. Expected to be annual payment.

Stormwater Fund

- FY26 Rolling Stock & Equipment 377,000

Issuance: December, 2025

No debt service included in FY26 proposed budget. Expected to be annual payment.

Utility Fund

- Design Fees for WRF Expansion 11,400,000

Issuance: Undetermined

Estimated debt service of \$931,473 included in FY26 proposed budget for 1 semi-annual payment.

NEW POSITIONS - RECOMMENDED

Department	GRADE	TITLE	Status (FT, PT, PP)	Min of Salary Grade
City Manager	90	Assistant City Manager	FT	\$141,316.00
Police	88	Deputy Police Chief	FT	\$117,000.00
Stormwater	77	Stormwater Administrator	FT	\$51,654.00

Capital Requests Summary

	FY25-26		FY24-25	
Capital Outlay Type	Request	Manager Recomm.	Request	Adopted
Buildings & Improvements	\$ 949,800	\$ 50,000	\$ 1,057,000	\$ 545,250
Rolling Stock/Equipment	\$ 4,031,095	\$ 1,890,935	\$ 3,903,009	\$ 1,468,788
Vehicles	\$ 4,354,436	\$ 2,660,822	\$ 3,802,945	\$ 1,791,425
Infrastructure	\$ 4,399,600	\$ 1,205,000	\$ 1,013,950	\$ 5,000
Distribution System	\$ 25,533,579	\$ 3,394,226	\$ 8,756,189	\$ 5,659,173
Total All Funds	\$ 39,268,510	\$ 9,200,983	\$ 18,533,093	\$ 9,469,636

Next Steps

- ✓ *Notification of the publication of the budget and the public hearing advertised in the Wayne Week on May 4, 2025.*
- ✓ *Notification sent to large industrial customers regarding proposed rate change on May 6, 2025, as required.*
- ✓ *Public Hearing scheduled for Monday, June 2, 2025 at 5:30 pm in Council Chambers.*
- ✓ *Scheduling any additional budget work sessions.
Date, time and location?*
- ✓ *Recommend Adoption of FY25-26 Budget at the June 16th meeting.*
- ✓ *Manager's final comments on today's Budget Presentation.*
- ✓ *Mayor and Council comments.*

Kariana Taylor

Juneteenth Unity & Heritage Festival
info@juneteenthgoldsboro.org



Date: April 30, 2025

To:

Goldsboro City Council
200 N Center St
Goldsboro, NC 27530

Subject: Request for Fee Waivers and Funding Support for Juneteenth Unity & Heritage Festival

Dear Honorable Members of the Goldsboro City Council,

I hope this letter finds you well. My name is Kariana Taylor, and I am the organizer of the **Juneteenth Unity & Heritage Festival**, the annual celebration honoring the legacy, resilience, and cultural contributions of African Americans in our community. This year's festival is scheduled to take place on tentative date June 21, 2025, and we anticipate an even larger turnout than previous years.

The biggest commitment is to make this a safe, accessible, and enriching experience for all who attend. In support of this goal, I respectfully submit the following requests:

1. **Waiver of Venue fees for use of The HUB**
2. **Waiver of Street Closure Fees** (for following streets: Chestnut to Center and Center to Pine from 10am-6pm)
3. **A Funding Contribution of \$3,000** to assist with event operations, including security, entertainment, youth activities, and vendor support

The Juneteenth Unity & Heritage Festival is more than a celebration—it is a platform for community education, economic development, and cultural pride. We are collaborating with local organizations, businesses, and artists to deliver a powerful, family-friendly event that aligns with the values and diversity of Goldsboro.

Your support will not only ease logistical costs but also reaffirm the City Council's commitment to inclusion, unity, and community-driven events. We are grateful for your past efforts in supporting cultural initiatives, and we would be honored to partner with the city once again.

Thank you for considering this request. I welcome the opportunity to present additional information or answer any questions at your convenience.

Sincerely,

Kariana Taylor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Acceptance of the Trillium Health Resources Inclusive Playground Grant

DEPARTMENT: Community Relations

BACKGROUND:

The City of Goldsboro provides services, promotes equality, and protects the well-being of all residents and visitors to enhance our quality of life every day. Some of those services are robust public recreational facilities and parks for all to utilize. These pristine facilities and parks set our City apart from many across the region due to the quality of the facilities and the talent of the coordinating staff. However, the city currently does not have a public playground that specifically addresses the needs of individuals with varying physical abilities and capabilities. To address this pressing need, the Mayor's Committee for Persons with Disabilities has championed this initiative and has made many fundraising attempts to provide the public with the much-needed recreation activity. The Community Relations and Development Department researched the need in our community by speaking with many agencies that would utilize the adaptive equipment and by obtaining the public's input via a survey that received an overwhelming response and resounding confirmation for the need. The Community Relations and Development Staff have worked with The City of Goldsboro's Park and Recreation staff to ensure that our current park system could support the addition and the various logistics that surround the implementation of recreational spaces. The Community Relations and Development Staff sourced and applied for a competitive grant from Trillium Health Resources that specifically addresses accessible and inclusive recreation spaces. We are thrilled to announce that our application has been approved, and we have been awarded a grant to assist in the construction of an inclusive playground. The total value of this grant is \$250,000. This generous funding will allow us to install a new inclusive playground that provides the community with a modern, high-quality, safe and inclusive playground everyone can enjoy. The inclusive playground will be located at North End Park.

DISCUSSION:

G.S. 160A- 17.1 empowers the city to enter into contracts and accept grants-in-aid and loans from federal and state governments and their agencies for purposes such as constructing, expanding, maintaining, and operating any project or facility, or performing any function that the city is authorized to provide or perform and G.S. 159B-32 authorizes the city to apply for, accept, receive, and dispense funds and grants made available by the state or federal government, any unit of local government, or any private or civic agency.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution accepting Trillium Health Resources Play Together Accessible Playground Grant for the construction of an inclusive playground and authorize the City Manager and/or Community Relations and Development staff to complete any necessary agreements or documentation related to the grant.

MANAGER'S RECOMMENDATION:

APPROVERS

Laura Getz

Matthew Livingston

RESOLUTION 2025-

A RESOLUTION ACCEPTING THE TRILLIUM HEALTH RESOURCES GRANT FOR INCLUSIVE PLAYGROUNDS

WHEREAS, the City of Goldsboro offers various public parks and recreation activities for our many diverse citizens and operates in an inclusive manner for all; and

WHEREAS, inclusive playgrounds provide the opportunity for individuals of all ages and abilities with special needs and physical disabilities to play and interact together utilizing safe and inclusive equipment; and

WHEREAS, the City of Goldsboro has been awarded the Trillium Health Resources Inclusive Playground, also known as Play Together Accessible Playground grant for the construction of a public inclusive playground valued at \$250,000; and

WHEREAS, G.S. 160A-17.1 empowers municipalities to enter into and accept grants from governmental and non-governmental entities for purposes that serve the public interest; and

WHEREAS, G.S. 159B-32 further authorizes municipalities to apply for, accept, receive, and dispense grant funds in support of projects and services that benefit the community.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) The City of Goldsboro formally accepts the Trillium Health Resources Inclusive Playground, also known as the Play Together Accessible Playground Grant, for the construction of a public inclusive playground valued at \$250,000.
- 2) The City expresses its appreciation to Trillium Health Resources for their generous support in enhancing the City of Goldsboro and the lives of its citizens.
- 3) The City Manager and/or Community Development Staff are hereby authorized to execute any necessary documents and take all appropriate actions required to facilitate the receipt, implementation, and use of the grant funding.

This Resolution shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV

Mayor

Attested by:

Laura Getz
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bid for 711 North Virginia Street to George G. Hill

DEPARTMENT: Finance

BACKGROUND:

Staff received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION:

The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3)).

711 N Virginia Street

Offeror: George G. Hill

Offer: \$12,670.00

Bid Deposit: \$633.50

Parcel #: 47917 Pin #: 2599895554

Tax Value: \$25,340.00 Zoning: R9

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check. The Planning Department shall notify the adjoining property owners via mail that the property is available for sale via upset bid.

BUDGET RELATIONSHIP:

The selling of city property helps achieve the goal of property redevelopment by putting land back into the hands of those that would seek to build on the property and provide affordable housing solutions.

STRATEGIC PLAN RELATIONSHIP:

Helps to achieve that objective of creating infill development while also assisting with property redevelopment and affordable housing

STAFF RECOMMENDATION:

It is recommended that the Council,

1. Accept or reject the offer at 711 North Virginia Street.
2. If accepted, adopt the attached resolution authorizing Finance to advertise for upset bids.

MANAGER'S RECOMMENDATION:

Recommend approval

APPROVERS

Catherine Gwynn

Laura Getz

Matthew Livingston

RESOLUTION 2025-

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne owns certain real property at **711 N Virginia Street (Pin 2599895554)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$12,670.00 (Twelve Thousand Six Hundred Seventy Dollars and no/100)** submitted by **George G. Hill (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$633.50 (Six Hundred Thirty-Three Dollars and 50/100)**.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
- 4) The Planning Department shall notify the adjoining property owners by U.S. mail that the property is being offered for sale under the upset bid procedure.
- 5) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 6) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or

person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.

7) The City of Goldsboro reserves the right to reject any or all offers at any time.

8) If a higher qualifying bid is received, the Finance Director shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.

9) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.

10) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

11) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.

12) The terms of the final sale are:

- a. City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
- b. The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
- c. Buyer must pay with cash, cashier's check or certified check at the time of closing.
- d. Buyer must pay closing costs.

13) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

14) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This Resolution shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

To: City of Goldsboro
c/o Mr. Octavius Murphy, Assistant to the City Manager
Re: Offer/Bid Deposit
Date: May 02, 2025

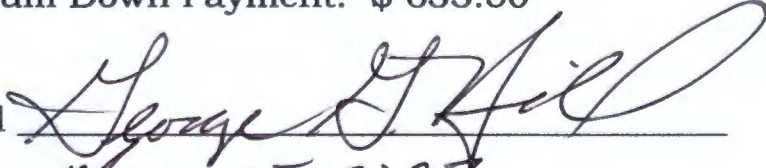
I, George G. Hill (dba) _____ offer
a bid of \$ 12,670.00 to the City of Goldsboro for the purchase of the
following property:

711 North Virginia Street – PIN 2599895554

Tax Value: \$ 25,340.00

Minimum Bid Amount: \$ 12,670.00

Minimum Down Payment: \$ 633.50

Signed 

Date May 05, 2025

Name: George G. Hill

Address: 110 Mergini Drive, Pikeville, NC 27863

Telephone: 919-879-4058

E-Mail: georgegabhill@gmail.com

Amount of Bid Deposit: \$ 633.50

25 MAY 6 5:10 PM




Mr. George Hill
110 Mergini Dr
Pikeville, NC 27863-8000

TO: City of Goldsboro
C/O Mr. Octavian Murphy
Asst. to the City Manager

GEORGE G HILL
110 MERGINI DR.
PIKEVILLE, NC 278638000

1049

DATE 07/15/2025

PAY TO
THE ORDER OF

City of Goldsboro

\$ 633.50

Six Hundred Thirty Three

50

DOLLARS



Security Features
Included.
Details on Back.

State Employees' Credit Union®

Goldsboro, North Carolina

2

MEMO

Bid- 711 N. Va. St.

George G Hill

MP

1049

WAYNE COUNTY

5/10/2025 9:30:39 PM

COUNTY OF WAYNE CITY OF GOLDSBORO
711 N VIRGINIA ST
75344587

Return/Appeal Notes: Parcel: 2599895554
PLAT: /UNIQ ID 47917
ID NO: 12000074004011

COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)
Reval Year: 2025 Tax Year: 2025 N VIRGINIA ST
Appraised by 60 on 01801 CENTRAL BUSINESS DISTRICT

CARD NO. 1 of 1
1.0000 LT
TW-12 CI-01 FR-00 EX-2 AT-
SRC= LAST ACTION 20241008

CONSTRUCTION DETAIL		MARKET VALUE								DEPRECIATION			CORRELATION OF VALUE																																																																																																																														
Foundation - 3 Continuous Footing	5.00	USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	EOBS	Economic Obsolescence	0.08000	CREDENCE TO MARKET																																																																																																																														
Sub Floor System - 5 Woo w/ Sub Floor	6.00	01	01	1,261	94	117.50	148168	1940	1900	% GOOD	22.0	DEPR. BUILDING VALUE - CARD 32,600																																																																																																																															
Exterior Walls - 13 Stucco on Tile/Wood Frm	28.00	TYPE: SINGLE FAMILY RESIDENTIAL										DEPR. OB/XF VALUE - CARD 0																																																																																																																															
Roofing Structure - 03 Gable	4.00	Single Family Residential										MARKET LAND VALUE - CARD 7,470																																																																																																																															
Roofing Cover - 03 Asphalt or Comp Shingle	4.00	STYLE: 1 - 1.0 Story										TOTAL MARKET VALUE - CARD 40,070																																																																																																																															
Interior Wall Construction - 3 Plastered	28.00											TOTAL APPRAISED VALUE - CARD 40,070																																																																																																																															
Interior Floor Cover - 09 Pine or Soft Woods	7.00											TOTAL APPRAISED VALUE - PARCEL 40,070																																																																																																																															
Heating Fuel - 04 Electric	1.00											TOTAL PRESENT USE VALUE - PARCEL 0																																																																																																																															
Heating Type - 04 Forced Air-Ducted	4.00											TOTAL VALUE DEFERRED - PARCEL 0																																																																																																																															
Air Conditioning Type - 01 None	0.00											TOTAL TAXABLE VALUE - PARCEL \$ 40,070																																																																																																																															
Bedrooms/Bathrooms/Half-Bathrooms 3/2/0	12.000											PRIOR																																																																																																																															
Bedrooms BAS - 3 FUS - 0 LL - 0												BUILDING VALUE 20,860																																																																																																																															
Bathrooms BAS - 2 FUS - 0 LL - 0												OBXF VALUE 0																																																																																																																															
Half-Bathrooms BAS - 0 FUS - 0 LL - 0												LAND VALUE 4,480																																																																																																																															
Office BAS - 0 FUS - 0 LL - 0	0											PRESENT USE VALUE 0																																																																																																																															
TOTAL POINT VALUE	99.000											DEFERRED VALUE 0																																																																																																																															
BUILDING ADJUSTMENTS												TOTAL VALUE 25,340																																																																																																																															
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Size	Size	Size										ROUT: WTRSHD:																																																																																																																															
TOTAL ADJUSTMENT FACTOR	0.950											SALES DATA																																																																																																																															
TOTAL QUALITY INDEX	94											OFF. RECORD DATE DEED TYPE Q/UV/I INDICATE SALES PRICE																																																																																																																															
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<table border="1"> <thead> <tr> <th colspan="4">SUBAREA</th> <th>CODE</th> <th>QUALITY</th> <th>DESCRIPTION</th> <th>COUNT</th> <th>LTH</th> <th>WTH</th> <th>UNITS</th> <th>UNIT PRICE</th> <th>ORIG % COND</th> <th>BLDG#</th> <th>SIZE FACT</th> <th>AYB</th> <th>EYB</th> <th>ANN DEP RATE</th> <th>OVR</th> <th>% COND</th> <th>OB/XF DEPR. VALUE</th> </tr> </thead> <tbody> <tr> <td colspan="4">BAS</td> <td>1,238</td> <td>100</td> <td>145465</td> <td colspan="14"></td> <td>0</td> </tr> <tr> <td colspan="4">FOP</td> <td>56</td> <td>030</td> <td>1998</td> <td colspan="14"></td> <td>0</td> </tr> <tr> <td colspan="4">PTO</td> <td>126</td> <td>005</td> <td>705</td> <td colspan="14"></td> <td>0</td> </tr> <tr> <td colspan="4">FIREPLACE</td> <td colspan="11">1 - None</td> <td>0</td> </tr> <tr> <td colspan="4">SUBAREA TOTALS</td> <td>1,420</td> <td></td> <td>148,168</td> <td colspan="14"></td> <td>0</td> </tr> </tbody> </table>															SUBAREA				CODE	QUALITY	DESCRIPTION	COUNT	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE	BAS				1,238	100	145465															0	FOP				56	030	1998															0	PTO				126	005	705															0	FIREPLACE				1 - None											0	SUBAREA TOTALS				1,420		148,168															0
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▼COUNTY OF WAYNE

Tax Department: [Click Here](#)

Billing Collections: [Click Here](#)

Register of Deeds: [Click Here](#)

Parcel ID (PIN): 2599895554

Owner Name: COUNTY OF WAYNE

Owner Name: CITY OF GOLDSBORO

Mailing Address: PO BOX 227

Mailing Address:

City & State: GOLDSBORO, NC 27533-0227

Property Address: 711 N VIRGINIA ST

Legal Description: N VIRGINIA ST

Neighborhood: 01801

Legal Units: 1.00

Legal Type: LT

Deed Book: 3845

Deed Page: 280

Calculated Acres: 0.22

Building Value: \$32,600

Accy Structure: \$0

Market Value: \$40,070

Assessed Value: \$40,070

Sale Month: SEPTEMBER

Sale Year: 2023

Sale Price: \$0

Property Use: 01 - SINGLE FAMILY RESIDENTIAL

Fire District:

Note: GIS maintains the shape of the property and creates the Parcel ID (PIN).

1 200 /page

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 CITY COUNCIL MEETING**

TITLE: Lease Agreement with Wayne County Board of Education for Edgewood Community Developmental School Property

DEPARTMENT: Parks and Recreation-GEC

BACKGROUND:

In 2022, the City of Goldsboro permanently closed Herman Park Center. The staff and programs housed at this facility were relocated to other locations. Most of the staff housed in Herman Park Center were relocated to the Senior House, the brick house beside Herman Park Center. Staff were also placed at City Hall and TC Coley Community Center. The programs that occurred in the Senior House (now Administrative Building) were relocated to TC Coley Community Center and WA Foster Center. These programs included Senior Card Group play with different groups playing Monday through Friday and Senior Book Club. Additionally, the programs at Herman Park Center were relocated as well. For instance, line dancing held twice a week and the pottery program were shifted to TC Coley Community Center. Youth Karate and access to a fitness center were shifted to WA Foster Center. Programs for Specialized Recreation were mostly split between TC Coley Community Center and WA Foster Center. Since the closing of Herman Park Center, other locations have been explored for the feasibility of housing the staff, in addition to having those programs back under one roof.

DISCUSSION:

Wayne County Board of Education has property that was vacant for the 2024-2025 school year.

This property is identified as the Edgewood Community Developmental School Property. City staff toured the property and found it to be in a well-maintained condition. The property includes the school building, playground equipment, a walking loop, and an outdoor play area.

The size of the property will be conducive for all the staff that were at Herman Park Center to be housed. Additionally, the classroom space will allow the programs that were at Herman Park Center to be back under one roof. This property has been identified as an area Parks and Recreation staff can use for office space and programming.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the Council approve the attached resolution and accept the one (1) year lease agreement with Wayne County Board of Education for the Edgewood Community

Developmental School Property.

MANAGER'S RECOMMENDATION:

This is an excellent opportunity to repurpose a vacant building and use it as a valuable asset for the community for parks, recreation and arts. It will also solve our overcrowding issue with parks and recreation employees located in the senior building.

APPROVERS

Laura Getz

Matthew Livingston

RESOLUTION 2025-

**A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ENTER INTO A
LEASE AGREEMENT WITH WAYNE COUNTY BOARD OF EDUCATION FOR
EDGEWOOD COMMUNITY DEVELOPMENTAL SCHOOL PROPERTY**

WHEREAS, the City of Goldsboro permanently closed Herman Park Center in 2022; and

WHEREAS, the staff and programs housed at Herman Park Center were relocated to other locations; and

WHEREAS, the City has been exploring options to get both staff and programs back under one roof and a location has been found; and

WHEREAS, the location has been identified as the Edgewood Community Developmental School Property; and

WHEREAS, both the City of Goldsboro and Wayne County Board of Education are in favor of this agreement; and

WHEREAS, the term of this lease agreement is one (1) year commencing on July 1, 2025, and ending June 30, 2026; and

WHEREAS, Parks and Recreation has money budgeted to cover the cost of the agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the City of Goldsboro is authorized to enter into an agreement with the Wayne County Board of Education.

This Resolution shall be in full force and effect from and after this May 19, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

LEASE AGREEMENT
FOR
EDGEWOOD COMMUNITY DEVELOPMENTAL SCHOOL PROPERTY

BY AND BETWEEN

WAYNE COUNTY BOARD OF EDUCATION
(AS LANDLORD)

AND

CITY OF GOLDSBORO
(AS TENANT)

NORTH CAROLINA:

WAYNE COUNTY:

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Agreement") made and entered into this _____ day of _____, 2025, by and between the Wayne County Board of Education, a body politic and corporate, hereinafter "Landlord" and the City of Goldsboro, also a body politic and corporate, hereinafter "Tenant".

WITNESSETH:

WHEREAS, on December 4, 2024, the Wayne County Board of Education declared the Edgewood Community Developmental School property surplus and no longer suitable for public education purposes; and

WHEREAS, the City of Goldsboro wants to use the property for the purposes of expanding and housing its Parks and Recreation Department; and

WHEREAS, both the Board of Education and the City of Goldsboro believe that it is in the best interests of the citizens of Goldsboro and Wayne County to provide opportunities for Parks and Recreation programs; and

WHEREAS, the Board of Education agreed to lease the Property to the City for the operation its Parks and Recreation Program; and

WHEREAS, the parties desire to set forth herein the further terms and conditions of their Agreement;

NOW, THEREFORE, for and in consideration of the premises and the mutual benefits to be derived by each of the parties from this Agreement, and for the further consideration of a monthly rent of \$1,500 paid to Landlord by Tenant, the receipt of which is hereby acknowledged, Landlord does hereby let and lease to Tenant and Tenant accepts the same as tenant of Landlord, that certain property described as follows: Being the property located at PIN 3509656091 and as recorded in Book 328, Page 551, attached hereto as Exhibit A, including all the improvements, facilities and equipment now existing and/or located on or about these premises as well as all improvements, facilities and equipment to be constructed and/or placed on the property during the term of this Agreement ("the Property").

THE TERMS AND CONDITIONS OF THIS AGREEMENT ARE AS FOLLOWS:

LEASE: The Landlord hereby leases the Property to the Tenant and the Tenant hereby leases the same from the Landlord in accordance with the provisions of this Agreement.

TERM: The term of this lease shall extend from July 1, 2025, through June 30, 2026. If for any reason the Property is conveyed to the Tenant during the term of this lease, then this lease shall terminate at the time the property is conveyed to the Tenant by Landlord.

RENTAL: Tenant shall pay a monthly rent of \$1,500 due to Landlord on the first day of each month. Payments shall be considered late if not received by the fifth day of the month and Landlord, at its discretion, may assess a 5% late fee for any such late fees. Tenant hereby also agrees to cover all basic maintenance costs (e.g., normal wear and tear of the property and lawn and grounds maintenance) and all utilities associated with Tenant's use of the property at Tenant's own expense. If Tenant is more than thirty (30) days behind on any rent payment, Landlord may, in its discretion, terminate this Agreement.

USE OF PREMISES: During the term of this lease, Tenant shall have the exclusive right to possess, use, occupy, improve and insure the Property and all improvements, facilities and equipment located thereon for any and all City purposes, and shall have the right to carry on and conduct such programs and activities on the premises as may be required and/or permitted in accord with all applicable federal, state and local laws, rules, regulations and policies pertaining to Tenant in the operation of its Parks and Recreation Department.

UTILITIES AND OTHER EXPENSES: Tenant shall be solely responsible for the cost of providing electrical service, heat, air conditioning, lights, water, sewer, internet, IT or data, garbage removal and any other utility services in connection with its use of the Property. In addition, Tenant shall be responsible for the payment of all other expenses incurred and/or required in connection with its use of the Property for any purposes.

ASSIGNMENT AND SUB-LETTING: Neither party shall assign any interest right or responsibility hereunder without the consent of the other party.

REPAIRS, MAINTENANCE AND ALTERATIONS: Tenant shall be responsible for all repairs to and maintenance of the Property during the term of the lease. This shall include grounds upkeep. Tenant shall have the right to make any alterations, repairs, additions and improvements it deems necessary or desirable to the Property in connection with its use thereof. It is understood however that Tenant will not make any such additions, alterations, repairs or improvements without the consent of Landlord when such consent may be required by law. All improvements made to the property which cannot be removed shall become the property of Landlord.

INSURANCE: Tenant will maintain in effect during the term of this Agreement a policy or policies of property insurance on the buildings, equipment and other improvements, with the Landlord listed as a named insured. Evidence of such insurance will be furnished to Landlord before Tenant may occupy the property.

FIRE AND OTHER CASUALTY: If the improvements on the Property shall be damaged or destroyed by fire or other casualty, Tenant shall be responsible for replacing and/or repairing the premises from the proceeds of the applicable insurance policy or policies and the Lease Agreement shall remain in full force and effect.

INDEMNITY: To the extent allowed by law, Tenant shall indemnify, defend and hold harmless the Landlord from and against all claims, suits, actions and proceedings whatsoever which may be brought or instituted on account of, growing out of, occurring from, incident to or resulting from the possession and use of the Property by Tenant. This indemnity shall not affect the right of Tenant to claim governmental immunity in any claim or proceedings by a third party.

SUBORDINATION: This Lease shall be subordinate to any Mortgage or Deed of Trust encumbering the Property or any part thereof, whether now in effect or hereinafter placed in effect for the purpose of securing the financing of construction and improvements on the Property, and to all renewals, modifications, replacements and extensions of such Mortgage or Deed of Trust, including the refinancing thereof. Landlord and Tenant each agree to execute such documents as may be required by the Lender to acknowledge the subordination of the Lease to the lien(s) of any such Mortgage or Deed of Trust.

APPLICABLE LAW: This Lease Agreement shall be construed in accord with the laws, statutes and ordinances of the State of North Carolina.

SEVERABILITY: The provisions hereof are independent covenants and should any provision or provisions contained in this Lease be declared by a court or other tribunal of competent jurisdiction to be void, unenforceable or illegal, then such provision or provisions shall be severable and the remaining provisions

hereof shall remain in full force and effect as long as the parties can carry out the purposes and intents of this Lease Agreement without there being undue hardship on the part of either party in performing hereunder.

EASEMENTS, RESTRICTIONS AND RIGHTS OF WAY: The Property is demised subject to all easements, restrictions and rights of way legally affecting the Property.

BINDING EFFECT AND COMPLETE TERMS: The terms, covenants, conditions and agreements herein contained shall be binding upon and inure to the benefit of and shall be enforceable by Landlord and Tenant and by their respective successors and assigns. All negotiations and agreements of Landlord and Tenant are merged herein. No modification hereof or other purported agreement of the parties shall be enforceable unless the same is in writing and signed by the Landlord and Tenant.

NOTICES AND WRITTEN CONSENTS: All notices and written consents required under this Lease shall be in writing and shall be deemed properly served if personally delivered or if deposited in the United States Mail, addressed to the then current address of the party to receive the same.

RECORDING: A memorandum hereof may be prepared and recorded in the County where the premises are located, at the request of either party and at such party's expense. The aforesaid memorandum shall contain such information as is necessary to provide adequate record notice of the existence of the Lease, including the parties, the term, the property involved and whether options to renew or purchase exist.

REMOVAL OF PROPERTY: Landlord shall remove all personal property from the building by June 30, 2025. Any personal property which Landlord has not removed may be used by Tenant.

SIGNAGE: Tenant shall display signs which indicate that the Property is being used by the Tenant for Tenant's purposes.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in duplicate on their behalf by the appropriate official effective as of the date first above written.

[COUNTY SEAL]

THE CITY OF GOLDSBORO

ATTEST:

NAME

By: _____
Matthew Livingston
City Manager

This instrument has been preaudited in the manner required by The Local Government Budget and Fiscal Control Act.

Finance Officer
The City of Goldsboro

STATE OF NORTH CAROLINA
WAYNE COUNTY

I, _____, a Notary Public of Said State and County, do hereby certify that Matthew Livingston and ____ personally came before me this day and acknowledged that they are the City Manager and ____, respectively, of the City of Goldsboro, North Carolina, and that by authority duly given and as the act of The City of Goldsboro, the foregoing instrument was signed in the County's name by the City Manager, sealed with its corporate seal and attested by such Clerk.

Witness my hand and official seal this _____ day of _____, 2025.

Notary Public

(Printed Name of Notary)

My Commission expires:

[BOARD OF EDUCATION SEAL]

THE WAYNE COUNTY BOARD OF
EDUCATION

ATTEST:

Sylvia Sasser

By: _____
Dr. Marc Whichard
Superintendent

This instrument has been preaudited in the manner required by the School Budget and Fiscal Control Act.

Finance Officer
The Wayne County Board of Education

STATE OF NORTH CAROLINA WAYNE
COUNTY

I, _____, a Notary Public of said State and County, do hereby certify that Dr. Marcus A. Whichard, with whom I am personally acquainted, who, being by me duly sworn, says that he is the Superintendent for the Wayne County Public Schools, the Board described in and which executed the foregoing instrument; that he knows the common seal of said Board; that the seal affixed to the foregoing instrument is said common seal, and the name of the Board was subscribed thereto by the said Chair; and he has subscribed his names thereto, and said common seal was affixed, all by order of the Board and that the said instrument is the act and deed of said Board.

Witness my hand and official seal this _____ day of _____, 2025.

Notary Public

(Printed Name of Notary)

My Commission expires