

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD  
DECEMBER 1, 2014

**WORK SESSION**

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on December 1, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding  
Mayor Pro Tem Bill Broadaway  
Councilmember Michael Headen  
Councilmember William Goodman (arrived at 5:11 p.m.)  
Councilmember Charles J. Williams, Sr.  
Councilmember Chuck Allen  
Councilmember Gene Aycock  
Justin Minshew, Attorney  
Scott Stevens, City Manager  
Melissa Corser, City Clerk  
Angel Wright-Lanier, Assistant City Manager  
Randy Guthrie, Assistant City Manager  
Kim Best, Public & Governmental Affairs Director  
Jimmy Rowe, Planning Director  
Jennifer Collins, Assistant Planning Director  
Kaye Scott, Finance Director  
Jeff Stewart, Police Chief  
Scott Barnard, Parks & Recreation Director  
Felicia Brown, Parks & Recreation  
Stasia Fields, Parks & Recreation  
D'Leeshia Lee, Parks & Recreation  
Marty Anderson, City Engineer  
Gary Whaley, Fire Chief  
Julie Metz, DGDC Director  
Scott Williams, IT Director  
Jose Martinez, Public Works Director  
Ethan Smith, Goldsboro News-Argus  
Lonnie Casey, Citizen  
Linda Jordan, Citizen  
Diane Jordan, Citizen  
Ryan Hood, Citizen

**Call to Order.** The meeting was called to order by Mayor King at 5:00 p.m.

**Invocation.** Councilmember Williams provided the invocation.

**Cover Agenda.** Each item on the cover agenda was generally discussed. Items with additional comments included the following:

**Item L. Additional Merit Pay.** Mayor King stated it is a great idea. He stated we have top notch people and there have been times when we could not do anything. Mayor King stated they have earned it.

Additional items discussed included the following:

**FD Management Solutions.** Chief Whaley introduced Mr. Keith Bost and Mr. Robert Swiger of Management Solutions for Emergency Services (MSFES). Mr. Bost shared the following information:

Who is MSFES?

Management Solutions for Emergency Services (MSFES) is a service oriented LLC based in Denver, North Carolina. Our mission is the risk management, liability reduction and North Carolina Response Rating System (NCRRS)

understanding for fire/rescue departments. The concept of the services provided by our company came through the fruition of our management staff discussing the overwhelming responsibilities placed on today's fire/rescue chiefs.

We have seen the role of the fire/rescue chief transition from an emergency incident manager to that of a business manager. Recently, North Carolina instituted a mandatory class for fire chiefs that have made them aware of many of the legal responsibilities and administrative burdens placed on fire department officers. Through this class, industry journal articles, seminar attendance and a host of other sources, the fire/rescue chief is well aware of this responsibility. How to adequately respond to these requirements however is often complicated by confusion as to where or how to begin, lack of time, lack of resources, and perhaps a lack of an understanding of how to properly address legalities in a meaningful way.

Our team of professional fire service managers has a proven record of leading and assisting fire departments, large and small, combination and volunteer, municipal and nonprofit. MSFES has carefully partnered with Attorneys at Law, Certified Public Accountants and respected companies leading the field in areas of necessary technical expertise to make sure that when MSFES arrives, we have answers to your questions. MSFES brings to the table over 150+ years of Fire Chief experience, 50+ years of legal experience and 20+ years of CPA experience.

#### How Does MSFES Work?

- MSFES is a team based group, not one individual working on the project.
- Every report is custom to your department, not a "Canned" report with basic information entered into it.
- You ask questions and we provide answers!

#### Your First Set of Questions

1. MSFES shall review the information and make recommendations on whether the City Fire Department could reduce the total number of Fire Stations by consolidation of one or more stations, in order to reduce the operational cost of operating the stations while keeping its North Carolina Response Rating System (NCRRS) classification rating of a Class 3.
2. MSFES shall review the information and make recommendations if in the event the City added a six (6th) station, how much would it improve the City Fire Departments NCRRS classification and how would it improve the fire service capabilities to the City. MSFES shall also review and provide what would be the estimated cost to add the six (6th) station annually as well as the initial estimated cost of building the station.
3. MSFES shall review the information and make recommendations if the City Fire Department Headquarters station should and/or could be relocated to better provide emergency services to the citizens of the City of Goldsboro and to see if the relocation would improve or reduce the City Fire Departments NCRRS classification rating of a Class 3.
4. MSFES shall review the information and make recommendations on the fire department staffing of the City Fire Department to see if the staff level is adequate or excessive for the needs of the City pertaining to NFPA 1710 and related to the needs of the NCRRS.
5. MSFES shall review the information and make recommendations on the City Fire Department's last rating information and recommend ways to improve the rating classification in a cost effective manner in order for the City to hold or improve the rating through the best use of City funds.

Added Questions

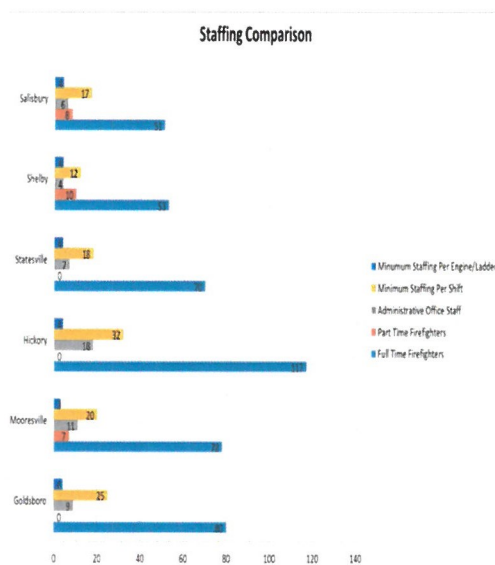
6. If the City was to retrogress on its NCRRS Class 3 rating and go to a Class 4 and what if the City enhanced its NCRRS Class 3 rating to a Class 2. How would both of these questions affect the citizens and business owners in the City fire district related to issuance cost in annual premiums?
7. How would doing away with Station 4 affect the fire departments NCRRS rating?

Mr. Bost discussed combining stations. He stated you have to see how many road miles you have in the Goldsboro Fire District. He stated you have 252 road miles and you want to cover as many of those road miles as possible with trucks, engines and ladders. He stated right now, the way your stations are configured, you cover 178.4 miles with the way your engine companies are now. That’s pretty good. Mr. Bost stated they looked at combining Station 1 and Station 4. If you consolidate Station 1 and Station 4 you would want to find somewhere that would give you the most points for the next rating. He stated they found a spot on S. John Street in an industrial area. The site also allows for future training facilities. Mr. Bost stated if you combine stations the proposed road mile comparison would drop to a total of 157.0 miles. He stated you are actually doing better if you make no change. Mr. Bost shared if any volunteer stations touch your district within 1.5 miles you can get what they provide coverage for if the contractual agreement is spelled out correctly.

Mr. Boyd stated the second question dealt with the addition of a sixth station. Through all data and analysis conducted by MSFES, we do not see the need for an additional sixth station within the City.

Mr. Bost stated if the City were to consolidate Stations 1 & 4 and construct a new Headquarters station, MSFES presumed this station would be between 13,500 – 20,000 sq. ft. to accommodate current staffing, apparatus, etc. With the numbers presented, to construct Headquarters station, it would cost approximately \$2.7 million to \$3.4 million. The addition of an established training grounds would add a further \$500,000 - \$750,000 to the budgeting process.

Fire Department Staffing



Mr. Bost stated they are seeing a trend in which fire departments are supplementing their staff with part-time personnel from area volunteer fire departments. He suggested Council look at adding a Compliance Officer.

Mr. Bost shared information regarding NFPA 1710 Standard and NCRRS. He shared it was determined that, based on current fire station locations, 88.4% of the City’s road miles and 62% of the total square mile land area could be reached within 4 minutes. It is our opinion that if engine companies are staffed to 4 persons, the City has reasonable capability to meet the minimum measure of NFPA 1710. Based on interviews with staff, it our understanding that the Goldsboro Fire Department now provides for 4 person

staffing on all apparatus. However, due to firefighter time off requirements, the average daily staffing is somewhat lower but never less than 3. Mr. Bost cautioned that when all companies are responding with 3 personnel, the standard first alarm dispatch of 3 engines, 1 ladder and a supervisor will bring 12 personnel plus a supervisor, 3 below the NFPA 1710 requirement. If fully staffed, the responding compliment of 17 personnel to low-hazard occupancies would be compliant with the standard. Mr. Bost also cautioned that if a station consolidation were to occur, a reduction to 4 engine companies, if staffed to 3, would not allow the total number of firefighters on scene to equal 15.

Mr. Bost reviewed recommendations from Management Solutions for Emergency Services that outline steps they feel necessary to achieve maximum fire resource response and overall fire force operational effectiveness given the data gathered.

#### Additional Staffing Considerations

The policy of using part-time staff to supplement full-time personnel is not an unusual one in North Carolina. The Fire Department should consider the use of part-time employees to provide increased staffing levels as perhaps a lower cost vehicle to accommodate time frames of peak incident demand or to occasionally fill out regular staffing.

Mr. Bost shared data revealed the City experienced the highest call volume Monday through Friday between the hours of 0900 and 1800.

#### NCRRS Review and Recommendations

MSFES has determined that there are measures that can be taken to allow for a measurable increase in the rating process.

Mr. Bost shared information related to training recommendations that could enhance the overall NCRRS score. The establishment of a Training Grounds/Facility is often seen as a larger capital investment with very few returns. If cost sharing measures are taken by cooperating agencies, the projects overall cost and continued updates and improvements can be shared with such agencies. Pre-fire planning is another area within the review of your most recent rating that affords opportunity for improvement. The equipment carried on fire apparatus is another measure attained with the NCRRS schedule.

#### Additional Research and Questions

- Effects of either retrogression to a Class 4 rating or enhancement to a Class 2 rating in terms of the NCRRS.
  - Very little difference exists between the financial impacts of a Class 2 or Class 4 rating of the NCRRS for businesses.
  - Homeowner insurance premiums doe homes do not change below a NCRRS Class 6 according to data gathered.
- Impact on the Department's NCRRS if it were to eliminate Station 4
  - MSFES reviewed data provided by the City. The score, or rating, depends on the placement of engines and ladders, understanding that a numerical rating of 10 is the best the City may receive on the distribution portion.
  - Currently, the city would receive a 7.2 out 10
  - If Station 4 is eliminated the City would receive a 6.6 out of 10
- If the City encompassed rural district that lies outside the City limits, how would it affect the department's NCRRS rating?
  - If the City encompasses the rural area located where the Fire Chief indicated, the City would receive a 6.7 out of 10 points. If some apparatus was relocated, you could increase to a 6.9 out 10 points.

Councilmember Allen stated he heard the biggest things needed include a compliance officer and a training center. Mr. Bost stated that is correct.

Mr. Stevens stated from the staffing side, with overtime issues, we run short after 6 months, which is an issue. He stated it would take approximately another \$180,000 to cover overtime.



Councilmember Allen stated for \$180,000, why not hire another person. Mr. Stevens stated he and the Fire Chief need to work through some scenarios to see what would be more beneficial, whether to hire one full-time or maybe three part-time people.

Mayor Pro Tem Broadaway asked if we could not combine with the County’s training facility. Chief Whaley shared it is too far out and it does not meet new standards.

Council discussed training facility need and locations.

**Radio Upgrade.** Chief Whaley shared in April, 2010 the Fire Department received 36 new portable radios to be used on the County’s radio system. The radios were purchased and paid for through County funds. Since that time, there has been several upgrades made to the radio system and because of that the radios are not as functional. They were of mid-range quality when they were purchased. Two weeks ago, the contractor used by the County offered to do a trade in offer for a limited time offer, the new radios cost \$3,725 each, with the trade in offer we can purchase those for \$1,737 each. Due to the age of the radios, we are requesting to replace at least 10 of these radios.

Council agreed staff could proceed with replacing the radios.

**Gas Station Renovation.** Mr. Jose Martinez shared the following information:

Background Information

- Roof has not had basic maintenance (i.e. hasn’t been sandblasted, primed, or painted) in over 20 years.
- Roof was damaged with the front forks of a sanitation truck over 10 years ago and has never been repaired.
- Deterioration of the canopy has now gotten to the point that preventative maintenance is no longer an option.
- The metal skin of the canopy can no longer be purchased. Each individual section would have to be individually fabricated.
- The steel supports are still in acceptable condition and does not need to be replaced.
- The rest of the roof/decking and the exterior of the canopy will require replacement.

Option 1 – Complete Replacement of Canopy

- Replace the decking (structural component & aesthetic portion of the canopy) and the roof (protect the decking from precipitation/sun).
- Replace vertical siding with a more modern style.
- Replace lighting with LED lights.
- Paint the decking and the structural steel components.

Option 2 – Retrofit Canopy

- Replace part of the decking and completely replace roof.
- Fabricate missing sections of vertical siding.
- Replace lighting with LED lights.
- Paint the decking, the structural steel components and prime/paint the siding.

Cost Analysis of a Complete Replacement of Canopy Versus Retrofitting Canopy

|          | Option 1 | Option 2 | Notes                                        |
|----------|----------|----------|----------------------------------------------|
| Decking  | \$53,600 | \$42,000 | Option 1 includes complete update of decking |
| Siding   | \$10,800 | \$ 2,000 | Option 1 includes modernizing siding         |
| Lighting | \$ 4,000 | \$ 4,000 | Public Works will be installing lights       |
| Paint    | \$ 5,095 | \$ 7,095 | Option 2 requires painting of siding         |
| Sum      | \$73,495 | \$55,095 |                                              |

Council requested staff bring back this item in January.

**Special Olympics Request.** Mr. Scott Barnard shared they have been approached by Special Olympics with a need in Wayne County to replace two long-term volunteers who are retiring as of January 1. It is something that has happened throughout North Carolina, more Parks and recreation Departments are taking the lead. Mr. Barnard shared there are 422 athletes from the City of Goldsboro with an additional 261 athletes in Wayne County for a total of 683 athletes. State wide there is about 40,000 athletes that participated in Special Olympics last year.

Mr. Barnard stated in order for the City of Goldsboro to take over Special Olympics we believe it would take approximately 20 man hours and more around peak times when competitions are being held. Mr. Barnard shared how they currently operate Senior games which would be very similar. Mr. Barnard stated they would need to add one additional full-time staffer to accommodate this request.

Mayor King stated we need to help. They need our support.

Ms. Jordan shared they have a committee of volunteers but what we need is a boss, a local coordinator.

Councilmember Allen asked if we could ask the County to participate in the cost. Mr. Stevens stated we would ask the County if they would like to participate.

Councilmember Aycock stated every one of the Special Olympics athletes here are County residents and he felt they should also be involved.

Mr. Barnard stated this is time sensitive.

Council agreed staff could proceed with assisting Special Olympics.

**Boards and Commissions Vacancies.** Ms. Melissa Corser shared the following information:

| <u>Goldsboro Recreation &amp; Parks Commission</u><br><u>(3-year term)</u> |                                |
|----------------------------------------------------------------------------|--------------------------------|
| <u>10 Vacancies</u>                                                        | <u>Recommendations</u>         |
| Jason T. Pate, III                                                         | Eligible for Reappointment     |
| Chester Best Jr.                                                           | Eligible for Reappointment     |
| Mark DiGiore                                                               | Eligible for Reappointment     |
| J.M. Pate                                                                  | Eligible for Reappointment     |
| Heron Weidner                                                              | Eligible for Reappointment     |
| Wayne Allen Westbrook                                                      | Eligible for Reappointment     |
| Ben Farlow                                                                 | Eligible for Reappointment     |
| Jerry Phillips                                                             | Not Eligible for Reappointment |
| Dexter Yelverton                                                           | Not Eligible for Reappointment |
| Vacant-Student Position                                                    |                                |
| * No applications received to date                                         |                                |

| <u>Goldsboro Community Affairs Commission</u><br><u>(2-year term)</u> |                                |
|-----------------------------------------------------------------------|--------------------------------|
| <u>7 Vacancies</u>                                                    | <u>Recommendations</u>         |
| Sonja Emerson                                                         | Not Eligible for Reappointment |
| Don Johnstone                                                         | Not Eligible for Reappointment |
|                                                                       |                                |
| William Kates Jr.                                                     | Eligible for Reappointment     |
| DeAndria Williams                                                     | Eligible for Reappointment     |

|                 |                            |
|-----------------|----------------------------|
| Gaspar Gonzalez | Eligible for Reappointment |
| Graciela Kellar | Eligible for Reappointment |

Vacancy

*\* Application received: Timothy Pounds*

Goldsboro Planning Commission  
(5-year term)

|                  |                                |
|------------------|--------------------------------|
| <u>1 Vacancy</u> | <u>Recommendation</u>          |
| Carroll Overton  | Not Eligible for Reappointment |

*\* No applications received to date*

Goldsboro Appearance Commission  
(4-year term)

|                    |                            |
|--------------------|----------------------------|
| <u>9 Vacancies</u> | <u>Recommendations</u>     |
| Rhonda Gaylor      | Eligible for Reappointment |

8 VACANCIES

*\* Application received: Jaquelin N. Swindell*

Historic District Commission  
(4-year terms)

|                         |                        |
|-------------------------|------------------------|
| <u>2 Vacancies</u>      | <u>Recommendations</u> |
| 2 Vacancies (Alternate) |                        |

*\* No applications received to date*

Advisory Commission on Community Development  
(3-year terms)

|                       |                                                     |
|-----------------------|-----------------------------------------------------|
| <u>6 Vacancies</u>    | <u>Recommendations</u>                              |
| Hope Angela Hart      | Not Eligible for Reappointment (out of City limits) |
| Tracey Lewis Williams | Eligible for Reappointment                          |

4 Vacancies

*\* Applications received: Yvonnia Moore, Octavius Murphy*

Local Firemen’s Relief Fund and Supplementary Pension Fund  
(2-year term)

|                     |                                                   |
|---------------------|---------------------------------------------------|
| <u>4 Vacancies</u>  | <u>Recommendations</u>                            |
| Charles Gentry      | Eligible for Reappointment                        |
| Charles Person, Jr. | Eligible for Reappointment (Elected by GFD)       |
| Gilbert Hare        | Eligible for Reappointment (Elected by GFD)       |
| Rick Hughes         | Eligible for Reappointment (Elected by Ins. Com.) |

Travel and Tourism Advisory Council  
(3-year term)

|                    |                        |
|--------------------|------------------------|
| <u>3 Vacancies</u> | <u>Recommendations</u> |
|--------------------|------------------------|

|                |                            |
|----------------|----------------------------|
| Patti Mitchell | Eligible for Reappointment |
| Gretchen Reed  | Eligible for Reappointment |
| Lyn Hagerty    | Eligible for Reappointment |

Goldsboro Municipal Golf Course  
(2, 3, & 4 Year Staggered Terms)

| <u>4 Vacancies</u> | <u>Recommendations</u>         |
|--------------------|--------------------------------|
| James Dais         | Not Eligible for Reappointment |
| Scott Waller       | Not Eligible for Reappointment |
| Gene Farmer        | Eligible for Reappointment     |
| Vacant             |                                |

*\* No applications received to date*

Mayor’s Committee for Persons with Disabilities  
(4 Year Terms)

| <u>20 Vacancies</u>  | <u>Recommendations</u>         |
|----------------------|--------------------------------|
| Suerontinette Parker | Eligible for Reappointment     |
| Sarah McCullouch     | Eligible for Reappointment     |
| Beverly Ham          | Eligible for Reappointment     |
| Fran Kasey           | Not Eligible for Reappointment |
| Jim Mullen           | Not Eligible for Reappointment |
| JoAnn Robinson       | Not Eligible for Reappointment |
| June Overton         | Not Eligible for Reappointment |
| Mary Jones           | Not Eligible for Reappointment |
| Sandy Pendergraft    | Not Eligible for Reappointment |

11 Vacancies

*Applications Received: Lisa Jean Barker, Deborah F. Outland, Fred Fontana, Sharon Thompson, Gregory E. Olson and Doug Seymour*

Applications are available online at [www.goldsboronc.gov](http://www.goldsboronc.gov) or may be picked up from City Hall.

**Advocacy Goals.** Ms. Kim Best shared the following information:

NC League of Municipalities Advocacy Goals Process  
Members drive the League's policy process development. Municipal officials study the issues, municipal officials recommend the League's legislative direction and the Board of Directors then approves, and the membership adopts the Municipal Advocacy Goals.

The NC League host the Advocacy Goals Conference. This day is a time for all League members to gather for debate over their legislative and regulatory priorities. The end result is the Municipal Advocacy Goals and Core Municipal Principles -- priority goals for the state's cities and towns.

2013/2014 Municipal Advocacy Goals have four focus areas:

- Build Safe & Prosperous Cities and Towns
- Enhance the Fiscal Health of Municipalities
- Strengthen the Future of our Public Infrastructure
- Reform Regulatory Provisions



Advocacy Goals Process- 2015/2016  
Determine Your Municipal Advocacy Goals  
Participate and Vote on December 11

NCLM Advocacy Goals Conference, Raleigh Convention Center – Raleigh  
December 11, 2014, 8:30 a.m. – 4:00 p.m.

The League urges you to attend the Advocacy Goals Conference, the culmination of the member-driven process to determine legislative and regulatory goals in advance of the upcoming 2015-16 session of the North Carolina General Assembly. The daylong conference will provide League members the opportunity to thoroughly debate legislative issues and to have a direct role in determining League goals. Once established, these goals will help guide the League's Governmental Affairs Team during the legislative session, assist local municipal liaisons, and help legislators understand municipal concerns and priorities. The result will be 25 legislative goals five regulatory goals for cities and towns to pursue before the General Assembly and the state. Two separate federal goals also will be considered. Also on the agenda will be proposals to streamline the League's Core Municipal Principles.

25 Recommended Advocacy Goals - 2015

1. Seek or support legislation to generate additional revenues to address growing transportation needs at the state and local level, and enable local governments to enter into alternative financing mechanisms to complete local transportation projects.
2. Support legislation authorizing new, fair, transparent and nonpartisan methods of drawing legislative and congressional districts.
3. Support legislation providing the funding for state-level incentive programs necessary to keep North Carolina competitive in its efforts to bring additional jobs and economic development to local communities.
4. Seek legislation that creates stronger mechanisms, such as criminal penalties, for the prevention of illegal dumping into sanitary and storm sewer systems, and other surface waters.
5. Support legislation enabling municipalities to access a portion of the proceeds of any statewide transportation bonds.  
Seek legislation to strengthen and/or clarify current state law to more effectively deter and punish perpetrators who damage property, such as by committing vandalism with graffiti, with punishment not to exceed misdemeanor.
7. Support legislation enabling municipalities to access a portion of the proceeds of any statewide transportation bonds.
8. Seek legislation to provide relief for municipal governments who are forced to pay the costs of municipal utility relocation related to NCDOT projects by doing the following: requiring non-municipal units of governments to pay the costs of utility relocations; raising the existing municipal population threshold for the requirement for reimbursement; and limiting reimbursement requirements to the widening of existing rights of way by NCDOT.
9. Seek legislation removing statutory limitations on funds that can be contributed to DOT projects by municipalities to improve priority level.
10. Oppose legislation that weakens or removes local control over public assets.
11. Seek legislation to strengthen the law regarding municipal decision making authority of water and sewer provisions beyond municipal limits and ensure the existing municipal water and sewer system is given deference in order to support orderly growth.

12. Support measures which maximize the ability of local governments to provide and manage high-quality services, including utilities and public enterprises, to meet the needs of the community.

13. Seek legislation to create a cooperative municipal-county planning framework for growth that allows for public participation, orderly development on the urbanizing edges of municipalities, and a streamlined dispute resolution process.

14. Seek legislation to correct the constitutional issue within the annexation law requiring municipal construction of/payment for water and sewer lines across private property all the way to the home or structure.

15. Seek legislation to reestablish authority for city-initiated annexation of “doughnut holes,” areas of land that are completely surrounded by municipal territory, and categories of right-of-way that have been accepted for maintenance by either a city or the NCDOT and in which there are no registered voters.

16. Support legislation that provides municipalities with additional tools/incentives to encourage developers to undertake economic development projects in economically distressed or blighted areas of the city.

17. Seek legislation that allows aesthetic-based design standards for residences in and adjacent to existing neighborhoods, including designated historic districts, as well as for all residences when based on public safety.

18. Seek legislation that reforms the current protest petition process to increase the property owner participation requirements for submitting a petition.

19. Seek legislation providing municipalities with additional local option tax revenue sources to replace the significant revenue lost through elimination of the local privilege license tax.

20. Seek legislation to alter the current statutes governing distribution of local sales taxes by:

- a) Establishing alternative methods which counties may use to distribute sales tax revenues, including, but not limited to, a combination of existing distribution formulas and/or new distribution formulas, including factors such as the location of the point of sale;
- b) Requiring a one-year delay in implementation when a county changes its method of distributing sales tax revenue; and c) Requiring a study of the impact of any change in sales tax distribution method, including input from all affected municipalities, before any such change could be implemented.

21. Support legislation to establish a competitive film incentive program and preserve the state historic tax credits.

22. Seek legislation to expand grant funding for the development of local recreational facilities.

23. Seek legislation to allow all municipalities to adopt impact fees to pay for growth-related infrastructure and services.

24. Seek legislation preventing municipalities from being additionally charged for services which are already funded through the payment of county property taxes.

25. Seek/support legislation to ensure that assessed property values more accurately reflect market values between property revaluations.

### 3 Recommended Regulatory Goals

1. Seek policies that provide flexibility when implementing programs guided by water quality standards adopted through the triennial review Process.
2. Seek administrative changes to water, wastewater, and stormwater infrastructure funding programs to prioritize public projects that: repair, rehabilitate, or replace existing failing infrastructure; reduce nonpoint source pollution, even when a permit condition requires the measures; protect or improve the quality of drinking water sources; assist systems in managing assets; contain a long-range planning component; incentivize innovative projects; or address impaired waters.
3. Seek legislation that restores and clarifies municipalities' ability to create stream, wetland, nutrient and buffer mitigation banks and provides methods and procedures for doing so.

#### 2 Recommended Federal Goals

1. Oppose federal regulatory changes that expand the jurisdictional reach of the Clean Water Act.
2. Support legislation allowing municipalities to collect the sales tax they are currently owed on purchases from Internet-based retailers.

**Selection of Mayor Pro Tem.** Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Goodman and unanimously carried, Council selected Councilmember Allen to serve as Mayor Pro Tem for 2015.

**Closed Session Held.** Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Headen and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

### **CITY COUNCIL MEETING**

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on December 1, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding  
 Mayor Pro Tem Bill Broadaway  
 Councilmember Michael Headen  
 Councilmember William Goodman  
 Councilmember Charles J. Williams, Sr.  
 Councilmember Chuck Allen  
 Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

**Approval of Minutes. Approved.** Upon motion of Councilmember Headen, seconded by Councilmember Aycock and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of November 3, 2014 as submitted.

**Public Comment Period.** Mayor King opened the public comment period. The following persons spoke during the public comment period:

1. Josh Lancaster, 105 Walter Drive and Kevin Gillespie, 109 Laura Drive, stated they are petitioning for a public skate park in Goldsboro and listed a few advantages of doing a skate park.
  - a. Safety: 90% of accidents happen on the road and that's where most skaters skate. 40 out of 42 skating injuries happened on the road and 36 of those cause death. Many skaters skate on roads and sidewalks because they don't have anywhere else to skate. Building a skate park will get them off the street and into a safe confined area away from pedestrians and automobiles.
  - b. Creativity: Skate parks are safe but they are also challenging. Skating is a high energy sport that demands creativity because it constantly encourages skaters to learn tricks and maneuvers with their boards. Skate parks allow skaters to develop their skills and use their creativity to come up with new and interesting tricks. Skate parks give skaters the opportunity to safely practice their sport and enhance their skills in a very creative way and competitive environment.
  - c. Low maintenance (assuming one is built): A well-constructed skate park will require very little maintenance. Most skate parks are constructed from durable materials such as grout, concrete and steel. Some of the nation's oldest skate parks, about 30 years old have never been repaired except for cosmetic fixes; such as cleaning and the removal of graffiti. This means that a skate park is a one-time investment that will provide your community with a safe and fun creative outlet for years to come.
  - d. Athleticism: Skateboarding is a sport that is currently valued at \$2.5 billion dollars. People who are good at it and can even make a career out of it as a professional athlete. Other examples of monetary gain include earning scholarships from the sport; the annual Patrick Kerr Skateboard Scholarship offers \$10,000 to the winner of the every competition. Without a skate park to practice in, skaters can never really achieve their level of skill required to compete against other skaters.

They also shared that they did petitions and got over 500 signatures; one online and one that they did in public areas like malls.

2. Mr. Bobby Mathis, 104 Powers Court, stated he was here about a month ago and has a problem and has been trying to get it solved for the last two years. He stated seemingly no one wants to do anything about it, everyone says they are going to do something, but they never do. He stated he has water standing in his driveway 2-3 feet every time it rains. There are no drains in the cul-de-sac, in Powers Court; there are 11 houses in there. He stated that when he moved there, there was only 8 houses, there was a park in front of his house with trees, now he has water and there isn't a drain in the cul-de-sac, there is one pipe that comes in at the end of his property line. Mr. Mathis stated that he spoke with City Manager Stevens and he refused. He stated that he asked him to put in a curb and tie it into the pipe at the end of the property line. He stated that the Mr. Stevens stated it would cost about \$4,000. Mr. Mathis stated he doesn't think that's a lot of money for the taxes he pays every year and for the bonuses we give out every year. He stated he would like to have it done now as soon as possible. Mr. Mathis stated that Mr. Stevens told him the last time he spoke with him that he did not like his job, because he hung up on him on the phone. He stated that he helps pay Mr. Stevens salary and that he does not work for Mr. Stevens, Mr. Stevens works for him. He stated that he thinks that Council should accommodate Mr. Stevens by removing him from his job and Mr. Martinez also. Mr. Mathis stated they are arrogant and boastful and that he pays taxes, and

doesn't mind paying taxes but at least he wants to get something for his taxes. He stated they have done Eleanor Street, curbs all around and a gutter. He stated they have done Stevenson all around, the same thing. Mr. Mathis stated they have paved Challis, and they have paved Smith Drive but they have not done anything since he has been here and he was here when the Mayor died, and when they didn't have a Mayor and City Council was deadlocked, three to three because they didn't want J. B. Rhodes and they went out and got Alfonzo King. He stated they wouldn't vote for him (J. B. Rhodes) to be Mayor and he was there. He stated he went to every meeting, when they took his seat away from him, he was there. He stated that no one is doing anything and he expects that this should be done. He stated that this shouldn't be a great problem, why shouldn't this be done? He stated you can't walk down the street, he has water on the lawn and it has washed away approximately 6 feet from where the pipeline comes out across. He stated there isn't a drain anywhere. He stated that all he is asking is add the footing, curbs, because there are curbs on the other side before you get to his driveway, about 85 feet. He stated that is all it would take, then to just tie it in to the pipe at the end of the property line.

Councilmember Williams asked where the property is located and Mr. Mathis stated it is 104 Powers Court in Maplewood. Mr. Mathis stated that if you don't believe him to come out there tomorrow and he will show you and it explain it to you so you can understand it. Mr. Mathis stated that if he helps pays Mr. Stevens salary that he doesn't appreciate anyone hanging up on him. He stated that he didn't curse at him, that he doesn't use that kind of language. Mr. Mathis stated that Mr. Stevens shouldn't be city manager and that he would like to have his job. Mr. Mathis stated he would like to have this done and he appreciates Council's time.

3. Linda Jordan, 1104 Mulberry Street, and Diane Jordan on 104 S. Center Street, stated that they are here to show their support for having the Local Coordinator for Special Olympics in the Parks and Recreation Department. Ms. Jordan shared she was at the other meeting and she heard them unanimously say that was a good thing and go with it but she would just like to impress upon them the affect Special Olympics has had on her family. Ms. Linda Jordan stated she and Ms. Dian Jordan are sisters and she is involved in Special Olympics because her sister is involved in Special Olympics. Ms. Linda Jordan shared she has served as a coach, served on a committee and helped with fundraising. Ms. Linda Jordan shared Diane is 63 and currently is intellectually challenged. She stated growing up on a farm, there were 9 siblings for her and she was always told she was too slow, she was not coordinated and she could not learn. Ms. Linda Jordan shared after all the siblings left home Diane got better. Diane lived with our mom in 2007 when our mom passed. Ms. Linda Jordan stated at that point she felt Diane needed something to feel that void so she got her involved in Special Olympics.

Ms. Diane Jordan stated she is in Special Olympics at the State Level. She stated her first sport in 2008 was Bocce. It is sort of like bowling but you play it outside on the grass. She stated she was part of a 4 man team. They went to state tournament and her team won the gold medal. Then she did bowling and at the state tournament and won a silver medal. Next she tried basketball; she had bad knees so she did a Special Olympic event called skills. She learned to shot, dribble and pass, guess what she said, I won the gold. For the next two years, she won a lot of gold, silver and bronze medals. In 2010, she earned a trip to go to the National



Special Olympics in Nebraska by plane. Ms. Diane Jordan stated she had never been on a plane in her entire life. She stated she spent one week away from home with her Special Olympic friends and coaches. Ms. Diane Jordan shared she won the gold in the singles bowling event; silver in the team event; 4<sup>th</sup> in the doubles event. She stated she made friends that she still keeps in touch with. Ms. Jordan stated her most special award was North Carolina's Special Olympic Athlete of the Year Award in 2012. This is her plaque that she hangs proudly on her wall. Being in the Special Olympics has allowed her to make new friends, learn new bus routes, learn how to follow what the coach says, and learn how to be part of a team. Ms. Jordan shared she is now trying golf and has won 3 silver medals in golf.

Council applauded Ms. Diane Jordan.

Ms. Linda Jordan stated they were just there to reiterate we need the local coordinator position in order to keep this process going. We have a committee, we have coaches, we have athletes, we just need a boss.

Mayor King stated they can help with that.

4. Ryan Hood, stated he wanted to speak on behalf of the athletes here in Wayne County and in the State. He stated state-wide they have about 38,000 athletes. Special Olympics means a lot to him in his heart. He stated it is his whole life. He got involved in Special Olympics when he was 8 years old. His dad volunteered and when he saw his dad working he wanted to participate. He stated he is now 34 years old and still kicking. Thank you.

Mayor King stated Mr. Ryan Hood is a great representative for the Special Olympics.

**Resolution Expressing Appreciation for Services Rendered by Linda W. Braswell as an Employee of the City of Goldsboro for more than 13 Years.**

**Resolution Adopted.** Linda Braswell retires on December 31, 2014 as an Administrative Assistant I with the Planning Department of the City of Goldsboro with more than 13 years of service. Linda began her career on May 2, 2001 with the Public Works Department, also serving in the City Manager's Office and Planning Department and has expertly carried out her position as an Administrative Assistant I. Since the completion of the City Hall Addition in 2006, Linda has been the face of the City of Goldsboro, providing a welcoming presence to those visiting City Hall and delivering extraordinary customer service. Linda has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Linda Braswell their deep appreciation and gratitude for the service rendered by her to the City over the years. 1. We express to Linda Braswell our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro. We offer Linda our very best wishes for success, happiness, prosperity and good health in her future endeavors

Mr. Rowe stated Mayor and City Council, this is a sad time, Linda is what we call the face of City Hall. He stated she has been at the front desk, he has been at her desk and seen her interacting with our citizens, and she does a fantastic job. He stated he is pretty sure the citizens of Goldsboro will be disappointed when they come in and not see Linda. She greets them in a manner that makes them feel welcomed, she is pleasant and she will take the time to sit down and listen if you have a problem and try to help. If the phone rings she will stop and answer the phone. She is one of the best employees and if he could get 10 more like her his job would be a breeze. Mr. Rowe congratulated Linda on her retirement.

Upon motion of Mayor King, seconded by Councilmember Allen and unanimously carried Council adopted the following entitled Resolution.

RESOLUTION NO. 2014-83 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LINDA W. BRASWELL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS”

Councilmember Allen stated he can say this from his heart. You can go to City Hall, be in a bad mood, or be mad but when you hit the door and see Linda’s contagious smile and kindness it changes the whole demeanor of anyone who comes in. He stated he has told Mr. Stevens a hundred times, Linda is not replaceable, we might get some to sit in that seat. Councilmember Allen stated Linda is an awesome person and he would miss her.

Councilmember Headen stated when he came on the Council, Linda welcomed him, every time he came to City Hall the door would open.

Mayor Pro Tem Broadaway stated it is just a pleasure to walk in the door.

Councilmember Goodman stated in all the years he and Linda have known one another, her personality has never changed. She is a very remarkable woman and wears that smile gracefully.

Councilmember Williams stated he would like to add in all the operations he has had, Ms. Braswell has always given him encouragement and he appreciates it.

Councilmember Aycock stated he was impressed from day one. Councilmember Aycock shared he had worked with her dad and he was a character, they got along well and he was a good man too. He stated he appreciates everything Linda has done.

Mayor King stated Linda is our ambassador. Mayor King shared we have a lot of meetings held here and they love all of our staff. Without exception they talk about our staff, and they ask where did we find Linda. Mayor King stated she has served in a manner that will be hard to match and impossible to succeed. Linda has been awesome.

Mayor King presented Linda with a framed copy of the Resolution.

Ms. Linda Braswell stated Mayor, City Council, Mr. Stevens, she would just like to say you all have been a blessing to her. She has enjoyed working for the City of Goldsboro, it has been a wonderful pleasure. She stated we have wonderful citizens here and she has helped many of them and it was her pleasure. She stated she has no regrets and calls you all friends. Ms. Braswell stated you all have a special place in her heart. She will always remember you all.

Mayor King stated Linda is a very special human being.

**Contiguous Annexation Request – Worrell Contracting Company, Inc. – North side of Industry Court between North William Street and Patetown Road (2.208 Acres). Ordinance Adopted.** The City Council, at their meeting on November 17, 2014 scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.

Pursuant to G.S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S. 160A-31, it has the authority to adopt an ordinance.

A report has been prepared by the Department of Planning and Community Development, in conjunction with other departments, concerning the subject annexation area. All City services can be provided to the property.

Mayor King opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Allen, seconded by Councilmember Headen and unanimously carried, Council adopted the following entitled Ordinance annexing the Worrell Contracting Company Property effective December 31, 2014.

ORDINANCE #2014-57 “AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA”

**Consent Agenda - Approved as Recommended.** City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Goodman moved the items on the Consent Agenda, Items F, G, H, I, J, K, L, and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

**Site, Landscape and Building Elevation Plans – Dunkin Donuts. Approved.** The site is located on the east side of Berkeley Boulevard between Cashwell Drive and Langston Drive.

|           |                   |
|-----------|-------------------|
| Frontage: | 75 ft.            |
| Depth:    | 185 ft. (approx.) |
| Lot Area: | 0.318 Acres       |
| Zoning:   | General Business  |

The property previously contained an existing building which was utilized as a car wash. The building was demolished in October, 2013 to allow for the construction of Mattress Firm which was approved by City Council at their October 7, 2013 meeting. Currently, Mattress Firm occupies the northern half of the existing parcel.

The submitted site plan indicates a proposed 2,019 sq. ft. one-story building placed perpendicular to Berkeley Boulevard and located on the southern half of the existing parcel currently occupied by Mattress Firm.

A proposed restaurant with 16 seats and 7 employees will require a total of 13 parking spaces. The site plan shows 15 parking spaces including one handicapped parking space. A 10 ft. wide drive-thru aisle is proposed extending from the shared driveway off of Berkeley Boulevard running westward around the building and terminating at the rear of the lot.

Interconnectivity has been provided to the adjacent properties to the east and west of the property.

Due to constraints on size, the applicant has requested a modification of the 15 ft. side yard setback to 12.5 ft. along the western property line to allow for required parking and a 24 ft. wide shared driveway between the parking lots serving the two businesses on the site.

The amount of previously-existing impervious surface (14,169 sq. ft.) is greater than the amount of proposed impervious surface (10,930 sq. ft.) after development. Therefore, stormwater detention and/or nitrogen calculations are not required.

NCDOT has issued an approved driveway permit for the shared driveway with Mattress Firm. A new driveway permit is not required.

The submitted landscape plan indicates Type A buffers along the western and southern property lines and will contain combinations of Willow Oak, Magnolias, Redbuds and Dwarf Yaupon Hollies.

A 20 ft. wide street yard will contain Chinese Elm, Redbuds and Dwarf Yaupon Hollies along Berkeley Boulevard.

Vehicular Surface Area plantings will include Chinese Elms and Dwarf Yaupon Hollies. These plants will be interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and within the interior along the front and rear elevations of the building.

The proposed dumpster location will be screened by an 8 ft. concrete masonry wall enclosure constructed to match the building and a chain link gate with vinyl slates for access to the dumpster.

A modification to allow the dumpster and drive-thru aisle to be located within the 5 ft. wide buffer along the western line has been requested. The applicant will be required to plant low growing shrubs along the entire length of the drive-thru aisle. These shrubs must not exceed 3 ft. in height at maturity and not extend into the drive aisle at any time.

Wall packs and/or exterior accent lighting will be provided on the building and are subject to the requirements of the City's lighting design standards. No ground-mounted/pole mounted lighting is being proposed at this time.

Building elevation plans have not been submitted, however, the staff will insure that exterior materials and design will meet City standards.

At their meeting held on November 24, 2014, the Planning Commission recommended approval of the site, landscape and building elevation plans for Dunkin Donuts with the requested modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Dunkin Donuts with the following modifications.

1. Modification of the required side yard setback from 15 ft. to 12.5 ft.; and
2. Modification to allow the dumpster and drive-thru aisle to be located within the 5 ft. wide landscape buffer. Consent Agenda Approval.  
Goodman/Headen (7 Ayes)

**Site, Landscape and Building Elevation Plans - Point Five Development.**  
**Approved.** The site is located on the northeast corner of Cashwell Drive and North Berkeley Boulevard.

|           |                                                                                         |
|-----------|-----------------------------------------------------------------------------------------|
| Frontage: | 370 ft. on Cashwell Drive<br>364 ft. on Berkeley Boulevard<br>258 ft. on Eastgate Drive |
| Depth:    | 311 ft. (approx.)                                                                       |
| Lot Area: | 2.62 Acres                                                                              |
| Zoning:   | Shopping Center                                                                         |

The property consists of three parcels which wrap around the northwestern corner of Cashwell Drive and Berkeley Boulevard. The lots were previously occupied by Tractor Supply, an Exxon gas station and Deacon Jones Used Cars.

The submitted site plan indicates a 15,904 sq. ft. existing building with a reduced footprint as well as two new buildings with a combined area of 16,679 sq. ft. The two new buildings will front on Berkeley Boulevard. A parking lot containing 162 spaces, including eight handicapped spaces, will serve all three of the buildings.

Building setbacks will need to be modified to accommodate proposed locations of all three of the buildings as follows:

Existing Building:

Side Yard Setback Modification from 15 ft. to 5 ft.

Building No 1:

Side Yard Setback Modification from 15 ft. to 6.84 ft.

Side Yard Setback Modification from 15 ft. to 7 ft.

Building No. 2:

Side Yard Setback Modification from 15 ft. to 6.84 ft.

The amount of existing impervious area (106,737 sq. ft.) is greater than the amount of proposed impervious area (102,113 sq. ft.) therefore; stormwater detention and/or nitrogen calculations are not required for this development.

While specific uses for each building are not designated, retail use will require a total of 130 parking spaces. As indicated previously, the site plan shows a total of 162 spaces (including eight handicapped spaces).

Interconnectivity has been provided between the three parcels however a modification of interconnectivity to the adjacent properties to the north (rear) has been requested.

Access to the new proposed buildings will be provided through a curb cut along Berkeley Boulevard. All other existing curb cuts on Berkeley Boulevard will be closed. Two existing curb cuts on Cashwell Drive which served the former gas station will also be closed.

HVAC units will be roof-mounted and screened in accordance with City regulations.

The submitted landscape plan indicates street trees along Berkeley Boulevard and Cashwell Drive. The applicant has proposed small ornamental trees planted 20 ft. on center rather than larger, overstory trees at 40 ft. on center. This will allow for more visibility of the building and provide twice the overall number of shrubs on the site.

Vehicular surface buffer shrubs will be installed along Berkeley Boulevard consisting of Dwarf Yaupon Hollies. The developer has requested a waiver of this buffer along Cashwell Drive as there is no tenant proposed within the building facing that street.

Vehicular Surface Area plantings are being installed within the parking lot islands however a modification is being requested to reduce the overall vehicular surface area plantings from 379 (317 shrubs, 62 trees) to 358 (306 shrubs, 52 trees).

Type A (5 ft. wide) buffer is required along the northern property lines and will consist of Oaks, Flowering Cherry Trees, Privet and Hollies however, the applicant is requesting a modification of the required landscape buffers along the interior common property lines within the project development.

Exterior sidewalks are being proposed along both street frontages. Interior sidewalks are provided within the project development. Due to space constraints a modification is being requested to allow the sidewalk proposed near the northeast corner of Building No. 1 to encroach within the 5 ft. wide landscape buffer.

The proposed dumpster locations will be properly screened and staff is working with the applicant to ensure proper screening materials are proposed. A modification to allow the dumpsters to be located within the area of the 5 ft. wide landscape buffer has been requested.

Exterior lighting will be provided within the development and will be subject to City's design standards. Parking lot ground mounted poles are being proposed and installed at a height of 30 ft.



Elevation plans have been submitted which indicate the new buildings will be constructed of brick veneer and EIFS (synthetic stucco). There will be sufficient variation in textures to insure that the City's design standards are met.

At their meeting held on November 24, 2014, the Planning Commission recommended approval of the site, landscape and building elevation plans for Point Five with the requested modifications.

In addition, the Planning Commission recommended that an easement be provided to allow for future interconnectivity to the north.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Point Five with the following modifications.

1. Modification of the side yard setback for the former tractor supply building from 15 ft. to 5 ft.
2. Modification of the side yard setback for Building No. 1 from 15 ft. to 6.84 ft.; and
3. Modification of the side yard setback for Building No. 1 from 15 ft. to 7 ft.; and
4. Modification of the side yard setback for Building No. 2 from 15 ft. to 6.84 ft.; and
5. Modification of the interconnectivity to the adjacent Property to the north (Enterprise Rent-a-Car); and
6. Modification to allow the interior sidewalk proposed near the northeast corner of Building No. 1 to encroach within the 5 ft. wide landscape buffer; and
7. Modification to allow the dumpster to encroach within the 5 ft. wide landscape buffer.

The developer will be required to provide an easement to allow for future interconnectivity to the north. Consent Agenda Approval. Goodman/Headen (7 Ayes)

**Goldsboro Christmas Parade, December 6, 2014 – Street Closing Request.**

**Approved.** The annual Christmas Parade is one of the many local traditions helping to usher the holiday season into the Goldsboro area. For numerous years, the Goldsboro Jaycees have organized, coordinated and sponsored the event. This year, the parade will be organized, coordinated and sponsored by the Wayne County Chamber of Commerce Young Professionals Group.

The street closing request is as follows:

Parade Route: North on Center Street beginning at Spruce Street to Mulberry Street; West on Mulberry Street to Center Street (south bound); North on Center Street to Ash Street; East on Ash Street to Center Street (north bound); South on Center Street to Mulberry Street; East on Mulberry Street to John Street; South on John Street to Spruce Street ending at Spruce Street.

Staging Areas: Spruce Street between James and Center Streets, James Street between Spruce and Pine Streets, and Pine Street between James and John Streets.

Additional Closures recommended by the Police Department to manage traffic flow will encompass: James Street from Elm to Chestnut, John Street from Elm Street to Ash, Mulberry Street from James to William, Walnut Street from James to William, Chestnut Street from James to William, Spruce Street from George to William, Pine Street from George to William and Center Street from Elm to Spruce.

The time requested for the closing is from 8:00 a.m. to 8:00 p.m. Police have indicated that traffic will be restricted from 8:00 a.m. until 3:30 p.m. and all traffic stopped at 3:30 p.m. The actual parade will begin at 4:00 p.m. and end at approximately 6:00 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended Council approve the street closing of sections of Pine, Spruce, Center, Walnut, John, Mulberry, James, and Chestnut Streets for the Christmas Parade route from 8:00 a.m. to 8:00 p.m. on Saturday, December 6, 2014. Consent Agenda Approval. Goodman/Headen (7 Ayes)

**New Hope Road Multi -Use Path Design Services. Ordinance and Resolution Adopted.** In December 2013, the City of Goldsboro entered into an agreement with NCDOT to receive state and federal funds to design and construct a multi-use path from the existing section which terminates at Hare Road to the sidewalk at Wayne Memorial Drive. The combined federal and state funds available from this agreement are \$500,000 and are administered through NCDOT's Local Projects Administration program. In September 2014, staff received Preliminary Engineering Authorization of \$75,000 for the design of the multi -use path and associated pedestrian bridge at Reedy Branch. A Request for Letter of Interest was advertised for the design and the City received seven submittals. Kimley-Horn was chosen by the selection committee as the most qualified firm to provide design services.

The City of Goldsboro has negotiated a scope and fee of \$74,999.55 for the design services. Due to the nature of the municipal agreement, the scope and fee must have concurring approval by NCDOT. The appropriate paperwork has been submitted and we are awaiting a response. To remain on schedule, staff is seeking City Council approval to enter into an agreement with Kimley-Horn and Associates, Inc. for the design services contingent upon NCDOT's approval of the scope and fee.

Staff recommended the City Council adopt the following entitled budget ordinance appropriating funds for the New Hope Road Multi-Use Path and adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an engineering services contract in the amount of \$74,999.55 for engineering services required for the New Hope Road Multi-Use Path, contingent upon approval from NCDOT. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2014-58 AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR”

RESOLUTION NO. 2014-84 “RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND KIMLEY -HORN & ASSOCIATES, INC. FOR NEW HOPE ROAD MULTI-USE PATH DESIGN SERVICES”

**2014 Bituminous Concrete Resurfacing B. R. #2014-004 - Change Order No. I. Resolution Adopted.** On July 21, 2014, the City Council adopted Resolution No. 2014-45 awarding a contract to Barnhill Contracting for street resurfacing. This contract provides for milling and resurfacing approximately 21 street sections. Upon the request of City staff, Barnhill Contracting Company has submitted cost estimates to resurface the following additional street sections:

| <u>Location</u>                                           | <u>Cost Estimate</u> |
|-----------------------------------------------------------|----------------------|
| Mulberry Street<br>from Pineview Avenue to Jefferson Ave. | \$ 69,048.06         |
| John Street                                               | \$ 42,913.41         |

from Swan Street to Dewey St.

|                                 |              |
|---------------------------------|--------------|
| East Palm Street                | \$ 18,770.54 |
| from Madison Avenue to Best St. |              |

|                                     |                     |
|-------------------------------------|---------------------|
| Hillcrest Drive                     | <u>\$ 40,560.43</u> |
| from Spence Avenue to Hilldale Lane |                     |

|                            |              |
|----------------------------|--------------|
| Total Change Order No. 1 = | \$171,292.44 |
|----------------------------|--------------|

The addition of the above street sections will require the contract completion time to be extended by seventy-five (75) days with the stipulation that Mulberry Street is first priority with a projected completion of Mulberry Street before the Christmas holidays. The amended contract completion date for the remaining street sections is February 16, 2015.

We propose to issue a change order to Barnhill Contracting Company's current contract for bituminous concrete resurfacing. We have reviewed this project with the Finance Director and determined that sufficient funds are available in FY 2014-15 Budget.

Staff recommended the City Council adopt the following entitled Resolution authorizing the City Manager to execute a change order totaling \$171,292.44 with Barnhill Contracting Company. Consent Agenda Approval. Goodman/Headen (7 Ayes)

RESOLUTION NO. 2014-85 "RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER WITH BARNHILL CONTRACTING COMPANY FOR BITUMINOUS CONCRETE RESURFACING- CONTRACT #2014-004"

**Budget Amendment – Funding for the UNC School of Government Development Finance Initiative. Ordinance Adopted.** The City Council was supportive of entering into an agreement with the UNC School of Government Development Finance Initiative to explore project areas in Goldsboro. Council approved \$26,000 for the Mayor to enter into this agreement with UNC School of Government.

The contract will include exploring three projects areas which will include: the downtown core, the adjacent urban neighborhood, and one or more entryway corridors. The project timeframe for this evaluation is expected to be between 60-90 days at a cost of \$26,000.

Since the current fiscal year's budget does not have sufficient funding for this consultant, it is necessary to appropriate funding from the General Fund's unassigned fund balance.

Staff recommended Council adopt the following entitled budget ordinance appropriating \$26,000 from the unassigned fund balance of the General Fund for the Development Finance Initiative Agreement. Consent Agenda Approval. Goodman/Headen (7 Ayes)

ORDINANCE NO. 2014-59 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR"

**Additional Merit Bonus. Approved.** During the City's budget process, merit pay bonuses were discussed and it was determined that a \$200 average bonus would be authorized in the budget. The amount funded was \$108,316, which includes the General, Occupancy Tax and Utility Funds. It was also mentioned that the designated criteria for the bonuses would be discussed and proposed options would be determined in December.

Merit pay is an approach that compensates and rewards performance among the employees for their accomplishments and contributions during the rating period. After considerable discussion with the departments, it was determined that a tier schedule would allow for acknowledgment of the higher performers within the City. The City Manager would like to recommend changing from the \$200 average merit bonus to a \$300 average merit bonus. Additional funding would be needed in the General Fund in

the amount of \$52,000 and \$6,800 in the Utility Fund. As of November 2014, the attrition savings will be sufficient to cover this cost and no fund balance appropriation is needed.

Staff recommended Council approve the City Manager's recommendation from the \$200 average bonus to the \$300 average bonus. Consent Agenda Approval. Goodman/Headen (7 Ayes)

**Rescheduling Council Meetings for 2015 Due to Holidays. Approved.** The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

The following meetings need to be rescheduled due to holidays:

- Monday, January 19, 2015 is in observance of Dr. Martin Luther King, Jr. Birthday
- Monday, September 7, 2015 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Tuesday, January 20, 2015
- Tuesday, September 8, 2015

Staff recommended Council accept staff recommendations and approve the revised 2015 regular meeting schedule. Consent Agenda Approval. Goodman/Headen (7 Ayes)

**End of Consent Agenda.**

**City Manager's Report.** Mr. Stevens shared Lights Up was moved to Tuesday, December 2<sup>nd</sup> beginning at 5:30 p.m. The Christmas Parade will be Saturday, December 6<sup>th</sup> beginning at 4:00 p.m. He encouraged everyone to come out and participate in these events.

**City Attorney's Report and Recommendations.** No report.

**Mayor and Councilmembers' Reports and Recommendations.** Mayor Pro Tem Broadway encouraged everyone to come out tomorrow evening for Lights Up. He also congratulated Ms. Braswell on her retirement.

Councilmember Headen asked that everyone remember his good friend and former Councilmember Bob Waller on the passing of his wife. Prayers go out to him and his family. He stated Ms. Linda does a wonderful job and she will be missed. The Grinch will be out tomorrow at Lights Up.

Councilmember Goodman stated Ms. Linda will be truly missed.

Councilmember Williams stated he was deeply grateful for all the cards and encouragement he received following his surgery. He thanked everyone. He stated he will miss Ms. Braswell. Councilmember Williams shared a story in which Sheriff Winders called and he and Mr. Braswell were at the same call.

Councilmember Allen shared a couple of weeks ago he reported through the Chamber and their website they are trying to get people to like the Wings Over Wayne Air Show and the Thunderbirds. It is in several places, there is even a link on the City's webpage. He stated he would also like to commend the News Argus, for doing an editorial on shopping local. He encouraged everyone to shop local, it's important to our community, our local business owners and our local sales tax. Councilmember Allen stated a lot of people gave during Thanksgiving, he saw a line at the Soup Kitchen and they served a couple of hundred meals. He encouraged everyone to remember those in need and to help in any way they can. Councilmember Allen stated George Kornegay from Mount Olive passed, he was a really good man, was all about Wayne County and would do anything he could for Wayne County and especially Mount Olive, he will be

truly missed, and God speed and remember his family. He stated we lost an angel last week, Ms. Pat Waller, a fine human being; she was a kind person, never known her to say anything bad about anyone. Please remember Bob and their family in prayers.

Councilmember Aycock stated our prayers are with Bob Waller and his family. He stated he thought a lot of Linda's dad and he really thought a lot of him. He shared he and Bobby went to school together and he wished Linda well. Councilmember Aycock stated he has noticed increased holiday traffic and asked everyone to be a little more patient, a little more cautious and a little more caring. It will still be there when you get there. Drive responsibly.

Councilmember Williams stated our prayers are with Bob Waller and his family. He also mentioned a renowned educator in District 4, Kirby Hamilton; he passed about a week ago. Our prayers are also with his family.

Mayor King read the following Resolution:

**Resolution Expressing Appreciation for Services Rendered by Officer David L. Wilson as an Employee of the City of Goldsboro for more than 11 Years.**

**Resolution Adopted.** Officer David L. Wilson retires on December 1, 2014 as a Police Officer in the Goldsboro Police Department of the City of Goldsboro with more than 11 years of service. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to David L. Wilson their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to David L. Wilson our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer David our very best wishes for success, happiness, prosperity and good health in his future endeavors.

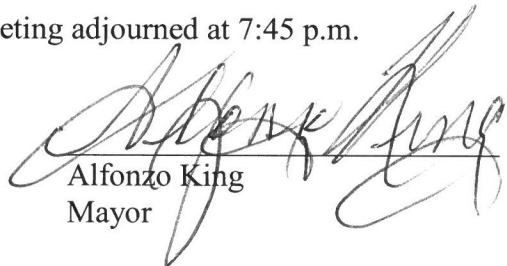
RESOLUTION NO. 2014-83 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY OFFICER DAVID L. WILSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 11 YEARS"

Mayor King thanked Officer Wilson for services rendered.

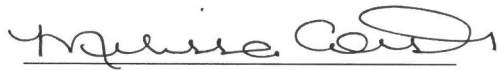
Chief Stewart stated he would like to say Officer Wilson is a dedicated employee.

Mayor King asked Linda was she sure she wanted to retire.

There being no further business, the meeting adjourned at 7:45 p.m.



Alfonzo King  
Mayor



Melissa Corser, CMC  
City Clerk