

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, AUGUST 4, 2025**



(Please turn off, or silence, all cellphones upon entering the meeting.)

1. Call to Order – 5:30 P.M.

Council Chambers

1.1 Invocation (Father David Wyly, Police Chaplain)

1.2 Pledge of Allegiance

2. Roll Call

3. Adoption of the Agenda

4. Recognitions and Presentations

4.1 Employee and Supervisor of the Quarter

4.2 ABC Commission Check Presentation

4.3 United States Coast Guard Birthday Proclamation

4.4 Purple Heart Joint Proclamation

5. Public Comment Period

6. Consent Agenda

6.1 Setting a Public Hearing – Annex 2-25 – Idlewild Subdivision – Located on the south side of US 70 Hwy W. between Carolina Circle and Brentwood Drive

6.2 Setting a Public Hearing -- Annex-3-25 - Stoney Creek (City Limits) – Located on the south side of Royall Avenue between North Drive and Landmark Drive

6.3 Resolution authorizing City officials to execute documents for the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103)

6.4 NC Water Treatment Operator Class B Distribution System Certified Support to SJAFB MOA

6.5 FY26 Operating Budget Amendment

6.6 Approval of the Minutes of the Goldsboro City Council Meeting held July 14, 2025

7. Old Business

7.1 FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP)

7.2 Memorandum of Understanding with DGDC

8. New Business

8.1 Purchase of the Integrated Ballistic Identification System (IBIS)

8.2 NC Freedom Fest 2025 - Temporary Street Closure

8.3 NC Freedom Fest Sponsorship Request

9. City Manager's Report

10. Mayor and Councilmembers' Comments

11. Closed Session (if necessary)

12. Adjournment

The City of Goldsboro will make reasonable accommodations for access to City services, programs, and activities, and will make special communication arrangements for persons with disabilities. Please call (919) 580-4330 by noon on the Thursday prior to the meeting to make arrangements.

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

THE SUPERVISOR OF THE QUARTER AWARD (4th Quarter, Fiscal Year 2024-2025)

HAS BEEN AWARDED TO
RICK DAVIS
FOR
OUTSTANDING ACHIEVEMENT

I am proud to nominate Rick Davis for Supervisor of the Quarter in recognition of his outstanding leadership, dedication to safety, and commitment to team development at the Water Treatment Plant.

Rick consistently goes above and beyond to improve our work environment. He promptly addressed safety concerns by securing two new eye wash stations, ensuring the well-being of all employees. He also led the successful digitization of our Safety Data Sheets, greatly enhancing accessibility and modernizing our safety practices.

In addition to safety leadership, Rick has taken charge of several major maintenance projects—guiding the team hands-on while mentoring junior staff along the way. He also secured a more strategic location for our safety equipment, improving accessibility and protection of essential gear.

Rick's proactive approach, problem-solving skills, and focus on team growth make him an invaluable leader. I strongly recommend him for this recognition as a reflection of the high standards and commitment he brings to our facility every day.

Rick's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

AWARDED THIS DAY
AUGUST 4, 2025


CHARLES GAYLOR, IV
Mayor
City of Goldsboro




MATTHEW LIVINGSTON
City Manager
City of Goldsboro

CITY OF GOLDSBORO

THIS IS TO CERTIFY THAT

THE EMPLOYEE OF THE QUARTER AWARD (4th Quarter, Fiscal Year 2024-2025)

HAS BEEN AWARDED TO
CLAYTON WILLIAMS
FOR
OUTSTANDING ACHIEVEMENT

Senior Fleet Maintenance Mechanic Clayton Williams has demonstrated exceptional dedication and service to the City of Goldsboro. In advance of a major snow event earlier this year, Clayton spent three days preparing aging salt spreaders, including performing a full electrical replacement on one unit. He then volunteered to report at 2:00 AM when operations began and made three critical repairs on-site that ensured the success of the operation. His skill, commitment, and willingness to go above and beyond were instrumental in keeping streets safe and operations running smoothly.

Clayton's impact extends well beyond a single event. With over 26 years of service, he has consistently taken on the most complex repairs in the City's 400+ vehicle fleet. He completed dozens of work orders during the first quarter alone, always showing professionalism, initiative, and a strong work ethic. As Streets and Storms Superintendent Doug Henricksen noted, "Without you, we couldn't have put out the quality of snow and ice removal that we did." Clayton's reliability, problem-solving ability, and volunteer spirit make him a truly invaluable asset to our department.

Clayton's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

AWARDED THIS DAY
AUGUST 4, 2025


CHARLES GAYLOR, IV
Mayor
City of Goldsboro




MATTHEW LIVINGSTON
City Manager
City of Goldsboro

U.S. COAST GUARD BIRTHDAY PROCLAMATION

WHEREAS, the United States Coast Guard has a long and proud history of service to our nation, including in North Carolina from Base Elizabeth City and other points along our coast; and

WHEREAS, the U.S. Coast Guard is dedicated to saving lives at sea and enforcing the nation's maritime laws; and

WHEREAS, the U.S. Coast Guard is one of the oldest organizations of the federal government, and until the Navy Department was established in 1798, it served as the nation's only armed force afloat; and

WHEREAS, the U.S. Coast Guard was established on August 4, 1790, when Congress authorized the formation of ten vessels to enforce federal tariff and trade laws to prevent smuggling; until the establishment of the U.S. Navy in 1798, the Coast Guard also maintained maritime navigational aids, including the nation's lighthouses, and inspected and licensed ships; and

WHEREAS, initially known as the Revenue Marine and Revenue Cutter Service, the name was changed in 1915 to the U.S. Coast Guard; and

WHEREAS, the Coast Guard's 40,500 members ensure our nation's maritime safety, and have served proudly in every one of our nation's conflicts; and

WHEREAS, since 2003 the Coast Guard has operated as part of the Department of Homeland Security, serving as the nation's front-line agency for enforcing the nation's laws at sea, saving lives, protecting the marine environment, and guarding the nation's vast coastline and ports.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim August 4, 2025, as "UNITED STATES COAST GUARD BIRTHDAY" in North Carolina, and commend its observance to all citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed Seal of the City of Goldsboro, North Carolina, this 4th day of August, 2025.




Charles Gaylor, IV
Mayor

GOLDSBORO/WAYNE PURPLE HEART PROCLAMATION

WHEREAS, the original Purple Heart, known as the Badge of Military Merit, is the oldest military decoration in the world in present use; and

WHEREAS, the Purple Heart was established by General George Washington on August 7, 1782 during the Revolutionary War, as the first award made available to the common soldier to recognize outstanding valor or merit; and

WHEREAS, following nearly 150 years of disuse, the Purple Heart was reestablished by the President of the United States on February 22, 1932; and

WHEREAS, the Purple Heart is awarded to military and civilian members of the U.S. Armed Forces who are wounded by an instrument of war in the hands of the enemy and posthumously to the next of kin in the name of those who were killed in action or die for wounds received in action; and

WHEREAS, the citizens of Goldsboro and Wayne County have great admiration and the utmost gratitude for all the men and women who have served their country in the armed forces; and

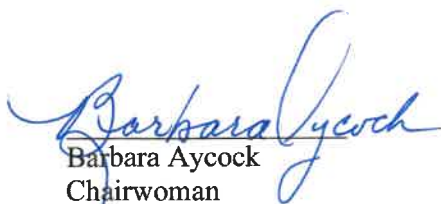
WHEREAS, veterans have paid the high price for freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, many citizens of our city, county and state have earned the Purple Heart as a result of being wounded while engaged in combat with enemy forces construed as a singularly meritorious act of essential service.

NOW, THEREFORE BE IT RESOLVED that the Goldsboro City Council and Wayne County Board of Commissioners do hereby honor the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

NOW, THEREFORE BE IT FURTHER RESOLVED that jointly, the Goldsboro City Council and the Wayne County Board of Commissioners commend the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 2, 2025, as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

WITNESS OUR HAND and the Seals of the City of Goldsboro and the County of Wayne, Goldsboro, North Carolina, this, the 4th day of August, 2025.


Barbara Aycock
Chairwoman
Wayne Co. Board of Commissioners




Charles Gaylor, IV
Mayor
City of Goldsboro



Elevate Goldsboro Comprehensive Plan

Survey Comments

I live in Goldsboro, 14.27%

I live in Wayne County but not in the city limits of Goldsboro.

I work in Goldsboro.

I work in Wayne County but not in the city limits of Goldsboro.

I go to school in Goldsboro.

I am or someone in my household is active military stationed at Seymour Johnson AFB.

I visit Goldsboro often.

Demographics: Household Size, Income, Race, How long you live in Goldsboro, Age Group, Gender

Who establish the survey, were community members a part of that process?

Goldsboro, NC Initiatives & Outcomes Over 30 Years

Goldsboro Community Center

Poole/Gym/Activity Room/Destroy Fire

Wayne County Veterans Park

New City Hall Adjacent Building

City Hall Adjacent Bldg.

Goldsboro Purchase Land on
Wayne Memorial Drive for Park

Maxwell Center, Wayne County
Agriculture & Convention Center

Goldsboro Convention Center

Goldsboro Motel Tax for **Convention
Center**

Maxwell Center, Wayne County
Agriculture & Convention Center

Goldsboro Purchase Land on S. John &
Center Streets for **Community Center &
Mixed Business & Housing Complex**

Lots remain empty.

Goldsboro contract lease agreement for
74 acres with SJAFB and Corvias Housing
for **(1) Soccer Fields and (2) Sports
Recreation Center Bldg. (120 sq ft)**

(1) Soccer Fields/Complex partially
completed (2) Goldsboro &
Corvias Housing agree for Sport
Recreation Bldg, (120 sq ft)
Building not built

**New Recreation Center/Bldg. and
Playground Herman Park**

Not Built

**New Recreation Park/
Playground S. Harding St,
Goldsboro & YMCA**

Not Built

Goldsboro contract with SJAFB

Built

For additional 6,000 sq ft for
Base Gym frontage addition

Goldsboro contract with SJAFB

Completed

for lease & use of Soccer Fields

Goldsboro Agreement with SJAB for

Completed

Acceptance of their golf members
indefinity

Goldsboro contract with SJAFB

Completed

for collection of reuse & recycles,
required several new trucks and
2 new collection cans per houseout

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: Setting a Public Hearing – Annex 2-25 – Idlewild Subdivision – Located on the south side of US 70 Hwy W. between Carolina Circle and Brentwood Drive

DEPARTMENT: Planning

BACKGROUND:

Tax Parcel #: 2680-83-2550

Acreage: Approximately 49.67 acres

The City Council, at their meeting on July 14, 2025, requested that the City Clerk examine the subject voluntary contiguous annexation petition for sufficiency.

On July 15, 2025, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for contiguous annexation as specified in G.S. 160A-31 Petition for annexation; standards and as follows:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that there are no vested rights.

DISCUSSION:

Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation once the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule September 8, 2025, as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

Staff requests that Council schedule a public hearing for the proposed voluntary contiguous annexation of Idlewild Subdivision for September 8, 2025.

MANAGER'S RECOMMENDATION:

APPROVERS

Mark Helmer
Sakeithia Reece
Laura Getz
Matthew Livingston

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Goldsboro, North Carolina:

I, Laura Getz, duly appointed City Clerk of the City of Goldsboro, do hereby certify that, pursuant to directions given me by you, the sufficiency of the Petition for Annexation of Contiguous Real Property to the City of Goldsboro, North Carolina, identified by Wayne County PIN # 2680832550 has been investigated. Such petition being dated May 5, 2025, executed by Nolan Commercial Contractors, Inc., Nolan Sydes, 754 Ramsey Road, Suite F, Jacksonville, NC 28546 and filed with the City Council on July 14, 2024, and that as a result of such investigation, I find such Petition sufficient and in compliance with the provisions of General Statute 160A-31.

Witness my Hand and the Seal of the City of Goldsboro, North Carolina, this the 15th day of July 2025.





Laura Getz
City Clerk
City of Goldsboro
Goldsboro, North Carolina

Application Fees:
\$300 (Includes advertisement)

Received Date: _____
Initials: _____

PETITION FOR ANNEXATION

For Office Use Only:

Application Number: ANNEX-2-25 Date processed: 6-20-25
Fee Type: ☐ Cash ☒ Check # 11246 ☐ Credit Card Initials: HJ

Applicant Acknowledgement:

I understand that the following documents are required to be submitted and acknowledged electronically via email to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review.

- 1) Completed Application
- 2) Metes and bounds description of property to be annexed (Do not include a picture/snapshot of a deed. Include a word document of typed description)
- 3) Boundary survey of the property proposed to be annexed

Applicant Signature: _____

Petition is hereby made to the City Council of the City of Goldsboro for a Annexation request (Complete the following information):

☒ Contiguous ☐ Non-Contiguous (check which applies)
Unique Name of Annexation: Idlewild Subdivision
Property Address: 1810 Cogdell Drive
Total Acreage: 49.66 Acres Frontage: Hilltop Lane: 60' Depth: 2,266' x 1,394'
Wayne Co. Pin #: 2680832550 Adj to R/W 3 locations 570' +/-
Annexation site is requesting connection to City of Goldsboro: ☐ Water and/or ☐ Sewer

Total Breakdown of Dwelling Units	
Single-Family Home	Unit Count <u>126</u>
Multi Family - Condo/Apartment	Unit Count _____
Multi Family - Townhouse	Unit Count _____
Complete only for Condo/Apartment Units:	
Are buildings multi-story with stacked units?	☐ Y ☐ N
Unit Count +/- Description:	Count Bedroom + Bath
<u>Example</u>	
<u>30 Studio + 1 Bath</u>	
<u>50 1 BR + 1.5 Bath</u>	

Building Square Footage of Non-Residential Space: _____
Specific proposed use (office, retail, warehouse, school, commercial, etc.): _____
Projected market value at build-out (land & improvements): \$ _____

NC General Statutes require petitioners of both contiguous and satellite annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. §160D-108 and G.S. §160D-108.1 for properties subject to the petition.

Do you declare such vested rights for the property subject to this petition? ☐ Y ☐ N

Applicant (Print): John G Thomas, President - Thomas Engineering
Applicant Address: 1316-B Commerce Dr, PO Box 1309 City, State, Zip: New Bern, NC 28563
Applicant Phone: 252-637-2727 Cell: 252-671-5855 Applicant Email: johnthomas@thomasengineeringpa.com
Owner (Print): Nolan Commercial Contractors, Inc. (Nolan Sydes, President)
Owner Address: 754 Ramsey Road Suite F City, State, Zip: Jacksonville, NC 28546
Owner Phone: 910-219-4770 Owner Email: mindy@nccihome.com
(If owner differs from applicant a Owners Authorization Form is required upon submission)

Project Contact Information (if different from property owner or applicant)
Project Contact (Print): John G Thomas, President - Thomas Engineering
Project Contact Address: 1316-B Commerce Dr, PO Box 1309 City, State, Zip: New Bern, NC 28563
Project Contact Phone: 252-637-2727 Cell: 252-671-5855 Project Contact Email: johnthomas@thomasengineeringpa.com

SIGNATURE REQUIRED

Applicant - Printed

Applicant Signature

Date

Rev. 1 (7/28/23)

PETITION FOR ANNEXATION
OF CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Date Submitted: MAY 5, 2025

To the City Council of the City of Goldsboro, North Carolina:

1. The undersigned, owner(s) of the contiguous real property respectfully request that the area described in Paragraph 2 below be annexed to the City of Goldsboro, North Carolina.
2. The area requested to be annexed is contiguous to the City of Goldsboro and is described by metes and bounds as follows: (Attach separate sheets if necessary.)

Legal Description and Map attached.

3. We acknowledge that any zoning vested rights acquired pursuant to G. S. 160D-108 & 108.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

<u>Name and Signature of Owner(s)</u>	<u>Address</u>	<u>Phone</u>	<u>Do you declare vested rights? (Indicate Yes or No)</u>
Nolan Commercial Contractors, Inc. 754 Ramsey Road, Ste F, Jacksonville, NC 28546			
<u>Nolan W. Sydnor</u>			

Contact Person: John G. Thomas Phone No. 252-671-5855

ALL INFORMATION MUST BE **LEGIBLE AND CORRECT.**
IF THE PETITION IS NOT CURRENTLY THE LEGAL OWNER OF THE PROPERTY,
THE LEGAL OWNER MUST SIGN THE PETITION.

PLEASE SUBMIT ORIGINAL PETITION TO THE OFFICE
OF THE PLANNING DEPARTMENT

Exhibit "A"

Goldsboro, Wayne County, North Carolina

Beginning at a Point, said Point being the southeasternmost corner of lot 18 as shown on that certain plat entitled "Westover Subdivision No. 2" dated 1/15/1962 as recorded in Plat Cabinet E, Slide 124 in the Wayne County Register of Deeds.

Thence, from said Point of Beginning, North 21degrees 52 minutes 03 seconds West for a distance of 193.78 feet to a point;

Thence, North 37 degrees 22 minutes 02 seconds West for a distance of 78.63 feet to a point;

Thence, North 38 degrees 51 minutes 57 seconds West for a distance of 128.90 feet to a point;

Thence, North 36 degrees 48 minutes 03 seconds West for a distance of 18.95 feet to a point;

Thence, North 32 degrees 30 minutes 32 seconds West for a distance of 43.54 feet to a point;

Thence, North 29 degrees 24 minutes 16 seconds West for a distance of 17.09 feet to a point;

Thence, North 17 degrees 28 minutes 39 seconds West for a distance of 41.39 feet to a point;

Thence, North 17 degrees 58 minutes 49 seconds West for a distance of 108.34 feet to a point;

Thence, North 13 degrees 25 minutes 48 seconds West for a distance of 18.57 feet to a point;

Thence, North 00 degrees 41 minutes 39 seconds West for a distance of 55.88 feet to a point;

Thence, North 05 degrees 01 minutes 28 seconds West for a distance of 34.32 feet to a point;

Thence, North 13 degrees 56 minutes 25 seconds East for a distance of 52.45 feet to a point;

Thence, North 44 degrees 53 minutes 39 seconds East for a distance of 191.33 feet to a point;

Thence, North 72 degrees 17 minutes 02 seconds East for a distance of 97.64 feet to a point;

Thence, North 37 degrees 48 minutes 29 seconds East for a distance of 52.71 feet to a point;

Thence, North 51 degrees 39 minutes 19 seconds East for a distance of 35.01 feet to a point;

Thence, North 37 degrees 27 minutes 51 seconds East for a distance of 59.05 feet to a point;

Thence, North 76 degrees 34 minutes 19 seconds East for a distance of 61.37 feet to a point;

Thence, North 41degrees 32 minutes 08 seconds East for a distance of 44.48 feet to a point;

Thence, North 18 degrees 51 minutes 52 seconds West for a distance of 34.75 feet to a point;

Thence, North 31degrees 48 minutes 15 seconds East for a distance of 12.57 feet to a point;

Thence, North 21degrees 41 minutes 05 seconds East for a distance of 13.22 feet to a point;

Thence, North 64 degrees 43 minutes 53 seconds East for a distance of 37.34 feet to a point;

Thence, North 52 degrees 56 minutes 39 seconds East for a distance of 119.41 feet to a point;

Thence, North 28 degrees 25 minutes 18 seconds East for a distance of 27.08 feet to a point;

Thence North 45 degrees 36 minutes 45 seconds West a distance of 34.87 feet to a point on the southeastern right of way of Carolina Circle (SR 1276);

Thence, along and with the southeastern right of way of Carolina Circle (SR 1276), North 44 degrees 23 minutes 15 seconds East for a distance of 100.00 feet to a point;

Thence, leaving the southeastern right of way of Carolina Circle (SR 1276), South 45 degrees 36 minutes 45 seconds East for a distance of 261.18 feet to a point;

Thence, South 64 degrees 26 minutes 27 seconds East for a distance of 237.87 feet to a point;

Thence, South 14 degrees 15 minutes 32 seconds West for a distance of 269.39 feet to a point;

Thence, South 77 degrees 30 minutes 28 seconds East for a distance of 145.07 feet to a point;

Thence, South 04 degrees 56 minutes 32 seconds West for a distance of 60.05 feet to a point on the southern right of way of Cogdell Drive (SR 1261);

Thence, along and with the southern right of way of Cogdell Drive (SR 1261), South 72 degrees 36 minutes 28 seconds East for a distance of 408.73 feet to a point;

Thence, leaving the southern right of way of Cogdell Drive (SR 1261), South 09 degrees 46 minutes 28 seconds East for a distance of 1091.43 feet to a point;

Thence, South 65 degrees 40 minutes 56 seconds West for a distance of 1064.36 feet to a point;

Thence, North 21 degrees 52 minutes 03 seconds West for a distance of 1051.88 feet to the Point of Beginning.

Containing 49.67 acres, more or less.

The above-described parcel also being "Tract One" as shown on that certain plat entitled "Survey for Nolan Commercial Contractors, Inc" dated October 25, 2023 as prepared by Thomas Engineering, PA.

Together with the "CP&L Power Line Electrical Easement" as recorded in Deed Book 352, Page 39 in the Wayne County Register of Deeds.

Together with and subject to covenants, easements, and restrictions of record.

End of Legal Description

DB: 2766
PG 666-689

GOLDSBORO PLANNING DEPARTMENT CERTIFICATE

THIS PLAT CREATES A DIVISION OF LAND WITHIN THE CITY OF GOLDSBORO'S ETJ AND THE CITY OF GOLDSBORO PLANNING JURISDICTION, AND IS EXEMPT OR NO APPROVAL REQUIRED FROM UNO PER NC G.S. 160D-802(a)(3) AND NC G.S. 47-39 (f)(1)(i).

DATE _____ DIRECTOR / ADMINISTRATOR _____

STATE OF NORTH CAROLINA
COUNTY OF WAYNE

Property Considered for Voluntary Annexation

GENERAL NOTES

1. ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS, NO GRID FACTORS APPLIED.
2. ALL CORNERS ARE TO BE MARKED WITH IRON PIPES, UNLESS OTHERWISE NOTED.
3. THIS SURVEY CREATES A DIVISION OF LAND WITHIN THE AREA OF THE COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
4. DEED REFERENCE: DEED BOOK: 2766, PAGE: 666-689.

TYPICAL ELEMENT SYMBOLOLOGY

- BIP
- EIS
- SP
- △ SMAG
- △ SPK
- ECM
- SCM
- (T)
- CL
- MBL
- D&UE
- ESMT
- LF
- CR
- EXISTING IRON PIPE
- EXISTING IRON STAKE
- SET/NEW IRON PIPE
- EXISTING "MAG" NAIL
- SET/NEW "MAG" NAIL
- EXISTING "PK" NAIL
- SET/NEW "PK" NAIL
- EXISTING CONCRETE MONUMENT
- SET/NEW CONCRETE MONUMENT
- NON-MONUMENTED POINT
- TOTAL DISTANCE
- CENTERLINE
- MINIMUM BUILDING LINE
- DRAINAGE & UTILITY EASEMENT
- EASEMENT
- LINE TABLE
- CURVE TABLE

SURVEYOR'S CERTIFICATION

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 2766, PAGE(S) 666-689, ETC.) (OTHER: THAT THE RATIO OF PRECISION AS CALCULATED BY LATITUDE AND DEPARTURES IS 1:13,000; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN BOOK _____ PAGE _____) THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-39 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL.

THIS _____ DAY OF _____ A.D. 2023.

HERBERT J. NOBLES, JR. - PL 58 L-2703
I, HERBERT J. NOBLES, JR., CERTIFY (C) THAT THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS A RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF A SUBDIVISION.

HERBERT J. NOBLES, JR. - PL 58 L-2703

PRELIMINARY PLAT
NOT FOR RECORDATION
CONVEYANCES, OR SALE

SURVEY

FOR
NOLAN COMMERCIAL
CONTRACTORS, INC.

FORK TOWNSHIP WAYNE COUNTY NORTH CAROLINA
OWNER / PROPERTY ADDRESS
THE JOHN COMPTON FAMILY LLC
1818 W US 76 HWY
GOLDSBORO, NC 27530
SCALE: 1" = 150'
PROJECT #: 2023_022
DATE: 10/25/2023
SHEET: 1 of 1

CONSULTING ENGINEER / SURVEYOR
THOMAS ENGINEERING, P.A.
P.O. BOX 1308 - 1316-B COMMERCIAL DRIVE
NEW BERN, NORTH CAROLINA 28563
OFFICE: 252.637.2727 FAX: 252.638.2448

SCALE 1" = 150'
GRAPHIC SCALE

VICINITY MAP

THOMAS ENGINEERING, PA est 1983
civil engineering, land surveying, project management

Physical Address: 1316-B Commerce Drive, New Bern, NC 28562
Mailing Address: P.O. Box 1309, New Bern, NC 28563
www.ThomasEngineeringPA.com
Office: 252.637.2727 Fax: 252.638.2448

GOLDSBORO, CITY OF
200 NORTH CENTER STREET
GOLDSBORO, NC 27530
(919) 580-4340

Miscellaneous Receipts 300.00
271 Planning & Zoning Fees
From: IDLEWILD SUBDIVISION
Desc:
Misc Recpt #: 000000

TOTAL 300.00

CHECK 17248 300.00

TOTAL PAID 300.00
TOTAL TENDERED 300.00
CHANGE 0.00

Payment Date 06/20/25

06/20/25 03:29PM 000000361558 03 CCH
Duplicate Receipt

**NOTICE OF PUBLIC HEARING
ANNEXATION OF CONTIGUOUS PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA**

Notice is hereby given that, in compliance with Section 160A-31 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, September 8, 2025, at 5:30 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing, all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

IDLEWILD SUBDIVISION:

(Annexation of 49.67-acre tract of Parcel No. 2680-83-2550)

“Beginning at a Point, said Point being the southeasternmost corner of lot 18 as shown on that certain plat entitled "Westover Subdivision No. 2" dated 1/15/1962 as recorded in Plat Cabinet E, Slide 124 in the Wayne County Register of Deeds.

Thence, from said Point of Beginning, North 21 degrees 52 minutes 03 seconds West for a distance of 193.78 feet to a point;

Thence, North 37 degrees 22 minutes 02 seconds West for a distance of 78.63 feet to a point;

Thence, North 38 degrees 51 minutes 57 seconds West for a distance of 128.90 feet to a point;

Thence, North 36 degrees 48 minutes 03 seconds West for a distance of 18.95 feet to a point;

Thence, North 32 degrees 30 minutes 32 seconds West for a distance of 43.54 feet to a point;

Thence, North 29 degrees 24 minutes 16 seconds West for a distance of 17.09 feet to a point;

Thence, North 17 degrees 28 minutes 39 seconds West for a distance of 41.39 feet to a point;

Thence, North 17 degrees 58 minutes 49 seconds West for a distance of 108.34 feet to a point;

Thence, North 13 degrees 25 minutes 48 seconds West for a distance of 18.57 feet to a point;

Thence, North 00 degrees 41 minutes 39 seconds West for a distance of 55.88 feet to a point;

Thence, North 05 degrees 01 minutes 28 seconds West for a distance of 34.32 feet to a point;

Thence, North 13 degrees 56 minutes 25 seconds East for a distance of 52.45 feet to a point;

Thence, North 44 degrees 53 minutes 39 seconds East for a distance of 191.33 feet to a point;

Thence, North 72 degrees 17 minutes 02 seconds East for a distance of 97.64 feet to a point;

Thence, North 37 degrees 48 minutes 29 seconds East for a distance of 52.71 feet to a point;

Thence, North 51 degrees 39 minutes 19 seconds East for a distance of 35.01 feet to a point;

Thence, North 37 degrees 27 minutes 51 seconds East for a distance of 59.05 feet to a point;

Thence, North 76 degrees 34 minutes 19 seconds East for a distance of 61.37 feet to a point;

Thence, North 41 degrees 32 minutes 08 seconds East for a distance of 44.48 feet to a point;
Thence, North 18 degrees 51 minutes 52 seconds West for a distance of 34.75 feet to a point;
Thence, North 31 degrees 48 minutes 15 seconds East for a distance of 12.57 feet to a point;
Thence, North 21 degrees 41 minutes 05 seconds East for a distance of 13.22 feet to a point;
Thence, North 64 degrees 43 minutes 53 seconds East for a distance of 37.34 feet to a point;
Thence, North 52 degrees 56 minutes 39 seconds East for a distance of 119.41 feet to a point;
Thence, North 28 degrees 25 minutes 18 seconds East for a distance of 27.08 feet to a point;
Thence North 45 degrees 36 minutes 45 seconds West a distance of 34.87 feet to a point on the southeastern right of way of Carolina Circle (SR 1276);
Thence, along and with the southeastern right of way of Carolina Circle (SR 1276), North 44 degrees 23 minutes 15 seconds East for a distance of 100.00 feet to a point;
Thence, leaving the southeastern right of way of Carolina Circle (SR 1276), South 45 degrees 36 minutes 45 seconds East for a distance of 261.18 feet to a point;
Thence, South 64 degrees 26 minutes 27 seconds East for a distance of 237.87 feet to a point;
Thence, South 14 degrees 15 minutes 32 seconds West for a distance of 269.39 feet to a point;
Thence, South 77 degrees 30 minutes 28 seconds East for a distance of 145.07 feet to a point;
Thence, South 04 degrees 56 minutes 32 seconds West for a distance of 60.05 feet to a point on the southern right of way of Cogdell Drive (SR 1261);
Thence, along and with the southern right of way of Cogdell Drive (SR 1261), South 72 degrees 36 minutes 28 seconds East for a distance of 408.73 feet to a point;
Thence, leaving the southern right of way of Cogdell Drive (SR 1261), South 09 degrees 46 minutes 28 seconds East for a distance of 1091.43 feet to a point;
Thence, South 65 degrees 40 minutes 56 seconds West for a distance of 1064.36 feet to a point;
Thence, North 21 degrees 52 minutes 03 seconds West for a distance of 1051.88 feet to the Point of Beginning.

Containing 49.67 acres, more or less.

The above-described parcel also being "Tract One" as shown on that certain plat entitled "Survey for Nolan Commercial Contractors, Inc" dated October 25, 2023 as prepared by Thomas Engineering, PA.

Together with the "CP&L Power Line Electrical Easement" as recorded in Deed Book 352, Page 39 in the Wayne County Register of Deeds."

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

PUBLISH: August 24, 2025

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: Setting a Public Hearing -- Annex-3-25 - Stoney Creek (City Limits) –
Located on the south side of Royall Avenue between North Drive and
Landmark Drive

DEPARTMENT: Planning

BACKGROUND:

Tax Parcel #s: 3519063209; 3519160064; 2599669999(8.922 Acres of NCRR RoW)

The City Council, at their meeting on July 14, 2025, requested that the City Clerk examine the subject voluntary contiguous annexation petition for sufficiency.

On July 15, 2025, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for contiguous annexation as specified in G.S. 160A-31 Petition for annexation; standards and as follows:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that there are no vested rights.

DISCUSSION:

Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation once the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule September 8, 2025, as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

Staff recommends that Council schedule a public hearing for the proposed voluntary contiguous annexation of Stoney Creek (City Limits) for September 8, 2025.

MANAGER'S RECOMMENDATION:

APPROVERS

Mark Helmer
Sakeithia Reece
Laura Getz
Matthew Livingston

CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Goldsboro, North Carolina:

I, Laura Getz, duly appointed City Clerk of the City of Goldsboro, do hereby certify that, pursuant to directions given me by you, the sufficiency of the Petition for Annexation of Contiguous Real Property to the City of Goldsboro, North Carolina, identified by Wayne County PIN # 3519063209, 3519160064, 2599669999 (8.922 acres of NCRR ROW), has been investigated. Such petition being dated May 23, 2025, executed by the City of Goldsboro, Matthew Livingston, PO Box A, Goldsboro, NC 27530 and filed with the City Council on July 14, 2024, and that as a result of such investigation, I find such Petition sufficient and in compliance with the provisions of General Statute 160A-31.

Witness my Hand and the Seal of the City of Goldsboro, North Carolina, this the 15th day of July 2025.





Laura Getz
City Clerk
City of Goldsboro
Goldsboro, North Carolina

Application Fees:
\$300 (Includes advertisement)

Received Date: 5-23-25
Initials: KT

PETITION FOR ANNEXATION

For Office Use Only:

Application Number: Annex-03-25 Date processed: 5-23-25
Fee Type: ☐ Cash ☐ Check # ☐ Credit Card Initials: HJ

Applicant Acknowledgement:

I understand that the following documents are required to be submitted and acknowledged electronically via email to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review.

- 1) Completed Application
- 2) Metes and bounds description of property to be annexed (Do not include a picture/snapshot of a deed. Include a word document of typed description)
- 3) Boundary survey of the property proposed to be annexed

Applicant Signature: _____

Petition is hereby made to the City Council of the City of Goldsboro for a Annexation request (Complete the following information):

☒ Contiguous

☐ Non-Contiguous

(check which applies)

Unique Name of Annexation:

Stoney Creek City Limits

Property Address:

Total Acreage: 60.349

Frontage: _____

Depth: _____

Wayne Co. Pin #: 3519063209; 3519160064; 2599669999(8.922 Acres of NCRR RoW)

Annexation site is requesting connection to City of Goldsboro:

☐ Water

and/or

☐ Sewer

Unit Type/Unit Count	Total Breakdown of Dwelling Units		
	Single-Family Home	Unit Count	_____
	Multi Family - Condo/Apartment	Unit Count	_____
	Multi Family - Townhouse	Unit Count	_____
	Complete only for Condo/Apartment Units:		
Are buildings multi-story with stacked units? ☐ Y ☐ N			
	Unit Count +/- Description:	Count	Bedroom + Bath
	Example		
	30 Studio + 1 Bath	_____	_____
	50 1 BR + 1.5 Bath	_____	_____

Building Square Footage of Non-Residential Space: _____

Specific proposed use (office, retail, warehouse, school, commercial, etc.): _____

Projected market value at build-out (land & improvements): \$ _____

NC General Statutes require petitioners of both contiguous and satellite annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. §160D-108 and G.S. §160D-108.1 for properties subject to the petition.

Do you declare such vested rights for the property subject to this petition?

☐ Y

☐ N

Applicant (Print): Mark Helmer, Planning Services Manager
Applicant Address: 200 N Center St City,State,Zip: Goldsboro, NC 27530
Applicant Phone: 919-580-4345 Applicant Email: mhelmer@goldsboronc.gov
Owner (Print): City of Goldsboro
Owner Address: 200 N Center St City,State,Zip: Goldsboro, NC 27530
Owner Phone: _____ Owner Email: _____

(If owner differs from applicant a Owners Authorization Form is required upon submission)

Project Contact Information(if different from property owner or applicant)

Project Contact (Print): Mark Helmer
Project Contact Address: 200 N Center St City,State,Zip: Goldsboro, NC 27530
Project Contact Phone: 919-580-4345 Project Contact Email: mhelmer@goldsboronc.gov

SIGNATURE REQUIRED

Applicant - Printed

Applicant Signature

Date

Rev. 1 (7/28/23)

PETITION FOR ANNEXATION
OF CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Date Submitted: 5-23-25

To the City Council of the City of Goldsboro, North Carolina:

- 1. The undersigned, owner(s) of the contiguous real property respectfully request that the area described in Paragraph 2 below be annexed to the City of Goldsboro, North Carolina.
- 2. The area requested to be annexed is contiguous to the City of Goldsboro and is described by metes and bounds as follows: (Attach separate sheets if necessary.)

Starting at a NCGS monument "SUTTON" having NAD 83 NC STATE PLANE GRID (1986) coordinates of Northing(Y)= 585,966.20', Easting(X)= 2,320525.18' as shown in Plat Cabinet N, Slide 3-E, recorded in the Wayne County Register of Deeds, thence a grid tie line, N 39° 22' 24" W, 14,014.46 feet to a point of Beginning, a railroad spike found in the centerline intersection of the Norfolk and Southern Railroad and Stoney Creek, thence, N 12° 36' 35" E, 99.98 feet to a point on the Norfolk and Southern Railroad right of way, the existing city limits, thence, with the railroad right of way and existing city limits line, N 77° 23' 18" W, 1,927.55 feet to a point, thence, leaving the railroad right of way and along the existing city limits line, S 21° 46' 59" W, 101.30 feet, to a point in the centerline of the railway, thence, along the existing city limits, S 21° 43' 59" W, 101.28 feet to a point on the railroad right of way, thence, leaving the railroad right of way and along the existing city limits line, S 21° 43' 59" W, 868.10 feet to a point, the southern right of way line of Edgerton Street, thence along the existing city limits line, S 55° 18' 04" E, 429.46 feet to a point, thence, along the existing city limits line, S 55° 18' 04" E, 1,028.92 feet to a point in the City of Goldsboro 15 foot sanitary sewer easement as referenced in Deed Book 654, Page 523, recorded in the Wayne County Register of Deeds, thence, along the existing city limits line, S 55° 18' 04" E, 285.67 feet to a point in Stoney Creek, thence, leaving the existing city limits line and following the courses of Stoney Creek, a new city limits line, N 31° 36' 22" E, 286.31 feet to a point, thence, N 29° 46' 24" E, 293.15 feet to a point, thence, N 32° 13' 43" E, 191.77 feet to a point, thence, N 32° 45' 29" E, 348.12 feet to a point, thence, N 24° 55' 25" E, 123.07 feet to a point, thence, N 40° 08' 20" E, 51.84 feet to a point, thence, N 25° 55' 35" E, 80.82 feet to a point, thence, N 41° 07' 13" E, 95.63 feet to a point, thence, N 13° 20' 33" E, 115.14 feet to a point, thence, N 13° 20' 33" E, 10.62 feet to a point on the Norfolk and Southern Railroad right of way, thence, continuing the new city limits line with the run of Stoney Creek, N 13° 20' 33" E, 100.01 feet to the point and place of beginning, containing 60.349 acres.

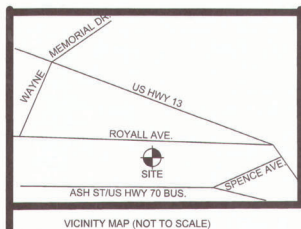
- 3. We acknowledge that any zoning vested rights acquired pursuant to G. S. 160D-108 & 108.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

			Do you declare vested rights? (Indicate Yes or No)
Name and Signature of Owner(s)	Address	Phone	
City of Goldsboro	PO Box A, Goldsboro, NC 27533	919-580-4362	

Contact Person: Phone No.

ALL INFORMATION MUST BE LEGIBLE AND CORRECT.
IF THE PETITION IS NOT CURRENTLY THE LEGAL OWNER OF THE PROPERTY,
THE LEGAL OWNER MUST SIGN THE PETITION.

PLEASE SUBMIT ORIGINAL PETITION TO THE OFFICE
OF THE PLANNING DEPARTMENT

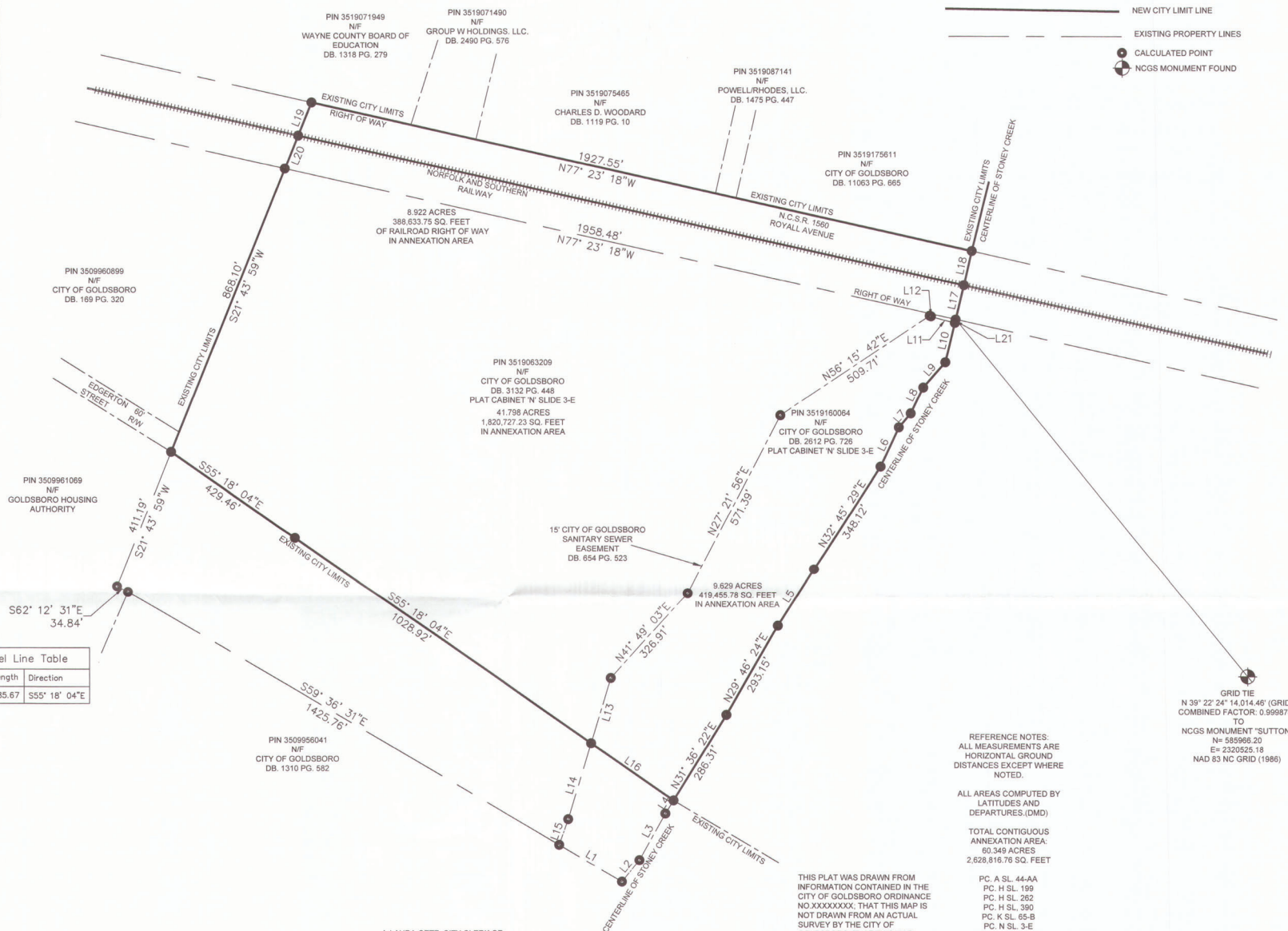


VICINITY MAP (NOT TO SCALE)



LEGEND

- NEW CITY LIMIT LINE
- EXISTING PROPERTY LINES
- CALCULATED POINT
- NCGS MONUMENT FOUND



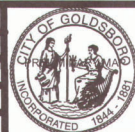
Parcel Line Table		
Line #	Length	Direction
L18	99.98	N12° 36' 35"E
L13	192.99	N16° 37' 24"E
L21	10.62	N13° 20' 33"E
L20	101.28	S21° 43' 59"W
L1	207.64	S59° 36' 31"E
L2	79.09	N38° 51' 26"E
L3	151.87	N29° 03' 14"E
L4	43.88	N31° 36' 22"E
L5	191.77	N32° 13' 43"E
L6	123.07	N24° 55' 25"E
L7	51.84	N40° 08' 20"E
L8	80.82	N25° 55' 35"E
L9	95.63	N41° 07' 13"E
L10	115.14	N13° 20' 33"E
L17	100.01	N13° 20' 33"E
L15	77.37	N19° 37' 57"E
L14	225.86	N16° 37' 24"E
L12	8.21	S64° 20' 42"E
L11	66.29	S75° 14' 01"E
L19	101.30	S21° 46' 59"W

Parcel Line Table		
Line #	Length	Direction
L16	285.67	S55° 18' 04"E

I, LAURA GETZ, CITY CLERK OF THE CITY OF GOLDSBORO, DO HEREBY CERTIFY THAT THIS PLAT CORRECTLY IDENTIFIES THE AREA ANNEXED TO THE CITY OF GOLDSBORO BY ORDINANCE NO. XXXXXX ADOPTED ON XXXXXXXXXXXXXXXX

PRELIMINARY MAP

LAURA GETZ



PRELIMINARY MAP

THIS PLAT WAS DRAWN FROM INFORMATION CONTAINED IN THE CITY OF GOLDSBORO ORDINANCE NO. XXXXXXXX. THAT THIS MAP IS NOT DRAWN FROM AN ACTUAL SURVEY BY THE CITY OF GOLDSBORO, THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30(j) AS AMENDED.

SUBSECTION (j) STATES: (j) THE PROVISIONS OF THIS SECTION SHALL NOT APPLY TO BOUNDARY PLATS OF AREAS ANNEXED BY MUNICIPALITIES NOT TO PLATS OF MUNICIPAL BOUNDARIES, WHETHER OR NOT REQUIRED BY LAW TO BE RECORDED.

REFERENCE NOTES:
ALL MEASUREMENTS ARE HORIZONTAL GROUND DISTANCES EXCEPT WHERE NOTED.

ALL AREAS COMPUTED BY LATITUDES AND DEPARTURES (DMD)
TOTAL CONTIGUOUS ANNEXATION AREA
60.349 ACRES
2,628,816.76 SQ. FEET

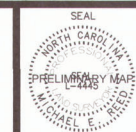
CITY OF GOLDSBORO ORDINANCE 1960-6
CITY OF GOLDSBORO ORDINANCE 1963-9
CITY OF GOLDSBORO COUNCIL MINUTES DATED SEPTEMBER 18, 1950

PC. A SL. 44-AA
PC. H SL. 199
PC. H SL. 262
PC. H SL. 390
PC. K SL. 65-B
PC. N SL. 3-E
DB. 3132 PG. 488
DB. 2612 PG. 726

0 200 400 Feet
1 INCH=200 FEET

GRID TIE
N 39° 22' 24" 14,014.48' (GRID)
COMBINED FACTOR: 0.9998747
TO
NCGS MONUMENT "SUTTON"
N= 555966.20
E= 2320525.18
NAD 83 NC GRID (1986)

REV. NO.	REVISIONS	DATE	DRAWN BY: MER	FILE NAME: ANNEXATION MAP STONEY CREEK.dwg



PRELIMINARY MAP
MAP OF CONTIGUOUS ANNEXATION OF THE CITY OF GOLDSBORO
TERRITORY ANNEXED TO THE CITY OF GOLDSBORO BY ORDINANCE NO. XXXXXX, ADOPTED BY THE CITY COUNCIL ON XXXXXXXX AND EFFECTIVE ON XXXXXXXX
GOLDSBORO TOWNSHIP, WAYNE COUNTY, NORTH CAROLINA
PROJECT NO. - 2025-01 SHEET NO. 1 OF 1 MAY 16, 2025

**NOTICE OF PUBLIC HEARING
ANNEXATION OF CONTIGUOUS PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA**

Notice is hereby given that, in compliance with Section 160A-31 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, September 8, 2025, at 5:30 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing, all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

STONEY CREEK (CITY LIMITS):

(Annexation of 60.349-acre tract of Parcel Nos 3519063209; 3519160064; 2599669999(8.922 Acres of NCRR RoW)

“Starting at a NCGS monument “SUTTON” having NAD 83 NC STATE PLANE GRID (1986) coordinates of Northing(Y)= 585,966.20’, Easting(X)= 2,320525.18’ as shown in Plat Cabinet N, Slide 3-E, recorded in the Wayne County Register of Deeds, thence a grid tie line, N 39° 22’ 24” W, 14,014.46 feet to a point of Beginning, a railroad spike found in the centerline intersection of the Norfolk and Southern Railroad and Stoney Creek, thence, N 12° 36’ 35” E, 99.98 feet to a point on the Norfolk and Southern Railroad right of way, the existing city limits, thence, with the railroad right of way and existing city limits line, N 77° 23’ 18” W, 1,927.55 feet to a point, thence, leaving the railroad right of way and along the existing city limits line, S 21° 46’ 59” W, 101.30 feet, to a point in the centerline of the railway, thence, along the existing city limits, S 21° 43’ 59” W, 101.28 feet to a point on the railroad right of way, thence, leaving the railroad right of way and along the existing city limits line, S 21° 43’ 59” W, 868.10 feet to a point, the southern right of way line of Edgerton Street, thence along the existing city limits line, S 55° 18’ 04” E, 429.46 feet to a point, thence, along the existing city limits line, S 55° 18’ 04” E, 1,028.92 feet to a point in the City of Goldsboro 15 foot sanitary sewer easement as referenced in Deed Book 654, Page 523, recorded in the Wayne County Register of Deeds, thence, along the existing city limits line, S 55° 18’ 04” E, 285.67 feet to a point in Stoney Creek, thence, leaving the existing city limits line and following the courses of Stoney Creek, a new city limits line, N 31° 36’ 22” E, 286.31 feet to a point, thence, N 29° 46’ 24” E, 293.15 feet to a point, thence, N 32° 13’ 43” E, 191.77 feet to a point, thence, N 32° 45’ 29” E, 348.12 feet to a point, thence, N 24° 55’ 25” E, 123.07 feet to a point, thence, N 40° 08’ 20” E, 51.84 feet to a point, thence, N 25° 55’ 35” E, 80.82 feet to a point, thence, N 41° 07’ 13” E, 95.63 feet to a point, thence, N 13° 20’ 33” E, 115.14 feet to a point, thence, N 13° 20’ 33” E, 10.62 feet to a point on the Norfolk and Southern Railroad right of way, thence, continuing the new city limits line with the run of Stoney Creek, N 13° 20’ 33” E, 100.01 feet to the point and place of beginning, containing 60.349 acres.”

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

PUBLISH: August 24, 2025

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: Resolution authorizing City officials to execute documents for the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103)

DEPARTMENT: Finance

BACKGROUND:

The City executed an agreement on April 10, 2019 with the FTA for a \$5,000,000 award from Transportation Investment Generating Economic Recovery Grant Program (TIGER) to support the following projects:

1. Center Street Streetscape Project (completed)
2. Goldsboro-Wayne Transportation Authority Transfer Center Concourse (requesting deobligation)
3. The HUB (Formerly known as Cornerstone Commons) (completed)
4. Wayfinding Signage System Fabrication & Installation (completed)

DISCUSSION:

At this time, it is necessary to update the FTA for the change in title for Matthew Livingston to City Manager. The City Council should designate the authority to the City Manager, City Attorney and Finance Director so that they may perform the activities necessary to maintain compliance with FTA while this grant is still active.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the attached resolution be adopted by Council authorizing the City Manager, City Attorney and Finance Director to act on behalf of the City with the FTA for the FY2016 TIGER Discretionary Grant Capital Project.

MANAGER'S RECOMMENDATION:

APPROVERS

Catherine Gwynn

Sakeithia Reece
Laura Getz
Matthew Livingston

RESOLUTION 2025 - 61

A RESOLUTION TO AUTHORIZE THE CITY MANAGER, CITY ATTORNEY AND FINANCE DIRECTOR TO EXECUTE DOCUMENTS NECESSARY FOR THE FEDERAL TRANSIT ADMINISTRATION (FTA) FOR THE CITY OF GOLDSBORO

WHEREAS, the City of Goldsboro was awarded the 2016 TIGER Discretionary Grant (award number 7244-2017-1) in the amount of \$5,000,000 from the US Department of Administration Federal Transit Administration (FTA) to carry out the project described in the technical application titled “Goldsboro Main Street TM Revitalization Through Transportation Investment II”; and

WHEREAS, the City of Goldsboro signed and executed grant agreement with the FTA on April 10, 2019; and

WHEREAS, the City has certain reporting obligations that must be satisfied periodically while the grant is active, including the annual certifications and assurances; and

WHEREAS, the Council should designate the officials responsible for performing these duties in order to maintain compliance with the granting agency.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro designates Matthew S. Livingston, City Manager, Ronald T. Lawrence, II, City Attorney, and Catherine F. Gwynn, Finance Director as the authorized agents for the City of Goldsboro for the Federal Transit Administration for the TIGER grant.
2. The City of Goldsboro further authorizes the same to access the Federal Transit Administration’s (FTA) Electronic Application/Award Management System, also referred to as the Transit Award Management System (TrAMS), and use a Personal Identification Numbers (PIN) to execute the annual Certifications and Assurances issued by the Federal Transit Administration (FTA), to transmit and submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards of FTA Assistance thus binding the Applicant/Recipient’s compliance with FTA’s requirements.

This Resolution shall be in full force and effect from and after this August 4, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: NC Water Treatment Operator Class B Distribution System Certified Support to SJAFB MOA

DEPARTMENT: Public Utilities

BACKGROUND:

As a result of the Department of Defense's implementation of the Deferred Retirement Program, both Seymour Johnson Class B license and Cross Connection license holders/Operators in Responsible Charge (ORCs) are separating immediately. Also, the government is under a hiring freeze, so the personnel cannot be quickly replaced. Additionally, Active-Duty personnel are not required to obtain/hold a license and cannot consistently perform these responsibilities due to deployments and frequent Permanent Changes of Station. Due to the timing of both licensed personnel retiring and the 1-year requirement to hold a Class C before acquiring a Class B, the base is without a Class B License holder to perform ORC duties. In accordance with North Carolina Administrative Code 15A, Chapter 18D, Seymour Johnson AFB is required to have a Class B license/ORC due to the number of people served, the number of connections, and the presence of a water tower.

DISCUSSION:

The purpose of this MOA is for the utilization of Goldsboro Class B Licensed/ORC water distribution and Cross Connection Licensed personnel and the certification of water reports to the State of NC. This agreement also helps advance support, training, and efficiency between the parties and improves community relations and support.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that Council adopt the resolution authorizing the City Manager to sign the Memorandum of Agreement between the Public Utilities Department and the 4th Civil Engineer Squadron.

MANAGER'S RECOMMENDATION:

APPROVERS

Sakeithia Reece

Laura Getz

Matthew Livingston

RESOLUTION 2025 - 62

**RESOLUTION FOR APPROVAL OF THE MEMORANDUM OF AGREEMENT
BETWEEN THE PUBLIC UTILITIES DEPARTMENT AND 4TH CIVIL
ENGINEERING SQUADRON SJAFB CLASS B-WATER SYSTEMS CERTIFIED
OPERATOR RESPONSIBLE CHARGE**

WHEREAS, the City of Goldsboro Public Utilities Department has staff that holds a Class B-certification for water distribution and also has the certification for Cross Connection from the state of NC Bord of Certifications; and

WHEREAS, it has been beneficial for the City of Goldsboro to participate in the MOA with the 4th Civil Engineer Squadron at SJAFB; and

WHEREAS, the term of the current MOA expires September 30, 2025, and it is time to renew the agreement for the effective period of October 1, 2025, through September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the City Manager is authorized to sign the Memorandum of Agreement between the Public Utilities Department and the 4th Civil Engineer Squadron.

This Resolution shall be in full force and effect from and after this August 4, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

**MEMORANDUM OF AGREEMENT BETWEEN
THE 4TH CIVIL ENGINEER SQUADRON
AND
CITY OF GOLDSBORO
FOR
NC Class B Distribution License/Cross Connection
with ORC endorsement
SJAFB 20250514-001**

This is a Memorandum of Agreement (MOA) between the 4th Civil Engineer Squadron (4 CES) and the City of Goldsboro (hereinafter “City”). When referred to collectively, the 4 CES and the City are referred to as the “Parties”.

1. **BACKGROUND:** As a result of the Department of Defense’s implementation of the Deferred Retirement Program, both Seymour Johnson Class B license holders/Operators in Responsible Charge (ORCs) are separating immediately. Also, the government is under a hiring freeze so the personnel cannot be quickly replaced. Additionally, Active-Duty personnel are not required to obtain/hold a license and cannot consistently perform these responsibilities due to deployments and frequent Permanent Changes of Station. Due to the timing of both licensed personnel retiring and the 1-year requirement to hold a Class C before acquiring a Class B, the base is without a Class B License holder to perform ORC duties. In accordance with North Carolina Administrative Code 15A, Chapter 18D, Seymour Johnson AFB is required to have a Class B license/ORC due to the number of people served, the number of connections, and the presence of a water tower.

2. **AUTHORITIES:** 10 U.S.C. § 2012; DoDI 4000.19

3. **PURPOSE:** The purpose of this agreement is to outline the roles and responsibilities for the utilization of Goldsboro Class B Licensed/ORC water distribution and cross connection personnel (referred to herein as “Public Utilities ORC”) State of NC. This agreement also helps advance support, training, and efficiency between parties and improves community relations and support.

4. **RESPONSIBILITIES OF THE PARTIES:**

4.1. 4 CES will:

4.1.1. Coordinate with the 4th Medical Group (4 MDG) Bio-Environmental Flight to provide all water quality test results to 4 CES/Water and Fuels System Maintenance (WFSM) shop and Public Utilities ORC. This will include all monthly sample reports and any emergencies water line break results.

4.1.2. The Water Fuels System Maintenance (WFSM) shop will read all meters/ provide the data and fill out required state forms for Public Utilities ORC review and signature.

4.1.3. The WFSM shop will notify the Public Utilities ORC of all emergency water line breaks and/or loss of pressure.

4.1.4. Obtain base access privileges for Public Utilities ORC, facilitate all site visits and spot inspections as required by Public Utilities ORC.

4.2. City PUBLIC UTILITIES ORC will:

4.2.1. Be responsible for performing all ORC duties for Seymour Johnson Air Force Base in accordance with 15A 10NCAC 18D .0700.

4.2.2. Be responsible for reviewing/signing state forms. Forms must be returned to Kelley Smith, kelley.smith.6@us.af.mil, CE Environmental Flight, and Carroll Holcombe, carroll.holcombe.1@us.af.mil, CE Operations Flight, for submittal to the state before the 10th of each month.

4.2.3. Provide an email and/or verbal response (followed by email) to the 4 CES WFSM shop with regards to actions, results, and completed requirements associated with each emergency.

4.2.4. ORC must be available to answer any state questions and attend any formal inspections by the state.

4.3. Both parties will:

4.3.1. Immediately notify the other agency of any issues that arise from this MOA.

5. PERSONNEL: Each Party is responsible for supervision and management of its personnel. Each Party is responsible for all costs of its personnel, including pay and benefits, support, and travel. Seymour Johnson AFB monthly water utility bill will reflect an upward adjustment as a result of Public Utilities's inclusion of ORC responsibilities in the existing water utility service. Payment of any such adjustment is subject to the availability of funds.

6. GENERAL PROVISIONS:

6.1. POINTS OF CONTACT: The following points of contact (POC) will be used by the Parties to communicate the implementation of this MOA. Each Party may change its point of contact upon reasonable notice to the other Party.

6.1.1. For 4 CES:

6.1.1.1. Brian Joyner
Deputy Base Civil Engineer
919-722-5142
brian.joyner@us.af.mil

6.1.2.2. Dwight Young
Operations Flight Deputy Chief
919-722-5171
[dwight.young@us.af.mil](mailto:dwright.young@us.af.mil)

6.1.1.3. Carroll Holcombe
Infrastructure Support Superintendent
919-722-7411
carroll.holcombe.1@us.af.mil

6.1.2. For City:

6.1.2.1. Robert Sherman
Goldsboro Public Utilities Director
919-735-3329
RSherman@goldsboronc.gov

6.1.2.2. Richard Hamilton
Goldsboro Public Utilities Deputy Director
919-735-3329
rhamilton@goldsboronc.gov

6.1.2.3. Kelly Arnold
Goldsboro Assistant City Manager
919-580-4376
KArnold@goldsboronc.gov

6.1.2.4. Don McMullen
Distribution and Collections Superintendent
919-739-7423
DMcMullen@goldsboronc.gov

6.2. CORRESPONDENCE: All correspondence to be sent and notices to be given pursuant to this MOA will be addressed, if to 4 CES, to

6.2.1. 4 CES/CEO
1095 Peterson Ave
Goldsboro, NC 27531

6.2.2. City of Goldsboro Public Utilities
Attn: Robert Sherman
714 Arrington Bridge Road
Goldsboro, NC 27530

6.3. REVIEW OF AGREEMENT: This MOA will be reviewed annually on or around the anniversary of its effective date for financial impacts and triennially in its entirety.

6.4. MODIFICATION OF AGREEMENT: This MOA may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.

6.5. DISPUTES: Any disputes relating to this MOA will, subject to any applicable law, Executive Order, Directive, or Instruction, be resolved by consultation between the Parties or in accordance with DoDI 4000.19.

6.6. TERMINATION OF AGREEMENT: This MOA may be terminated by either Party. If either party becomes unable to fulfill its obligations under this MOA or elects to not fulfill them, the non-performing Party must give 180 days' written notice to the other Party. The MOA may also be terminated at any time upon the mutual written consent of the Parties.

6.7. TRANSFERABILITY: This Agreement is not transferable except with the written consent of the Parties.

6.8. ENTIRE AGREEMENT: It is expressly understood and agreed that this MOA embodies the entire agreement between the Parties regarding the MOA's subject matter.

6.9. EFFECTIVE DATE: This MOA takes effect beginning on the day after the last Party signs.

6.10. EXPIRATION DATE: This Agreement expires on 30 September 2025 unless terminated pursuant to paragraph 6.6 or renewed.

6.11. NO THIRD-PARTY BENEFICIARIES. Nothing in this MOA, express or implied, is intended to give to, or will be construed to confer upon, any person or entity not a party any remedy or claim under or by reason of this MOA and this MOA will be for the sole and exclusive benefit of the Parties.

6.12. SEVERABILITY. If any term, provision, or condition of this MOA is held to be invalid, void, or unenforceable by a governmental authority and such holding is not or cannot be appealed further, then such invalid, void, or unenforceable term, provision, or condition shall be deemed severed from this MOA and all remaining terms, provisions, and conditions of this MOA shall continue in full force and effect. The Parties shall endeavor in good faith to replace such invalid, void, or unenforceable terms, provision, or condition with valid and enforceable terms, provisions, or conditions which achieve the purpose intended by the Parties to the greatest extent permitted by law.

6.13. OTHER FEDERAL AGENCIES. This MOA does not bind any federal agency, other than the Parties, nor waive required compliance with any law or regulation.

7. FINANCIAL DETAILS:

7.1. AVAILABILITY OF FUNDS. This MOA does not document the obligation of funds between the Parties. The obligation of funds by the Parties, resulting from this MOA, is subject to the availability of funds pursuant to the DoD Financial Management Regulation. No provision in this MOA will be interpreted to require obligation or payment of funds in violation of the Anti-Deficiency Act, Section 1341 of Title 31, United States Code.

7.2. BILLING. City will bill 4 CES on a monthly basis in accordance with the procedures of the Billing Party. A record of the transaction will be sent to 4 CES within 30 calendar days after the month in which the transaction occurred.

7.3. PAYMENT OF BILLS. 4 CES will forward payments, along with a copy of billed invoices, to the City within 30 calendar days of the date of invoice. Bills rendered will not be subject to audit in advance of payment.

7.4. FINANCIAL SPECIFICS. See Attachment A for all other details and information on the reimbursable support identified in this MOA.

8. LIST OF ATTACHMENTS: Attachment A

AGREED:

MATTHEW LIVINGSTON
Goldsboro City Manager

JOYNER.BRIAN.W.1250700314
W.1250700314
Digitally signed by
JOYNER.BRIAN.W.1250700314
Date: 2025.07.22 13:51:13
-04'00'

BRIAN JOYNER
Deputy Base Civil Engineer

Date: _____

Date: _____

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act.

By: _____
Catherine F. Gwynn, City of Goldsboro Finance Director

ATTACHMENT A

Monthly, following existing procedures and normal practices associated with Public Utilities' invoicing 4 CES for water utility service to Seymour Johnson AFB under Utility Contract # F31610-68-C-0155, City will add a separate line item in the amount of \$100.00 per hour with an estimated 16 hours per month to support ORC duties as defined in this MOA. Single transaction for total bill will be processed and paid.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: FY26 Operating Budget Amendment

DEPARTMENT: Finance

BACKGROUND:

Council adopted the FY25-26 annual operating budget on June 16, 2025.

DISCUSSION:

Purchase Order Rollover

Included in the attached ordinance amending the annual operating budget for fiscal year 2026 are the appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2025 that will be honored in the new fiscal year (FY26). Also provided is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in mid-July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. All rollover requests were considered on a case by case basis, due to concerns about use of fund balance. An analysis of fund balance appropriated is also attached.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for project funds are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.

The Local Government Commission of the State Treasurer's Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances.

Although it is an acceptable method, the LGC does not recommend the use of this method.

Analysis of Appropriated Fund Balance (Operating Funds Only)

General Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 836,811.73
	Proposed	\$ 836,811.73
	Current Year with Proposed	\$ 836,811.73

Stormwater Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 368,522.50
	Proposed	\$ 368,522.50
	Current Year with Proposed	\$ 368,522.50

Utility Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 7,848,597.49
	Proposed	\$ 7,848,597.49
	Current Year with Proposed	\$ 7,848,597.49

Downtown Development MSD Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 15,273.62
	Proposed	\$ 15,273.62
	Current Year with Proposed	\$ 15,273.62

Analysis of Purchase Order Rollovers by Fund (FY25 to FY26)

	FY25 to FY26	FY24 to FY25 (Comparative Only)
General Fund	\$ 836,811.73	\$ 1,059,795.16
Stormwater Fund	368,522.50	351,283.83
Utility Fund	7,848,597.49	1,990,554.28
Downtown MSD Fund	15,273.62	-
Occupancy Tax Fund	-	169,400.00
Total Operating Funds	\$ 9,069,205.34	\$ 3,571,033.27
Smeal Aerial Fire Truck	\$ -	\$ 873,952.00
General Fund Miscellaneous State Grants	133,579.25	-
JAG	-	29,213.71
VUR AIA Wastewater Master Plan	338,500.00	
VUR MRF Feasibility Grant	232,676.50	2,420.00
Water Reclamation Facility Expansion	227,231.11	
Stormwater Drainage Projects	-	50,873.09
Big Ditch Stream Restoration Project	565,305.43	
Lead & Copper Inventory Project	-	593,880.00
PFAS Study & Treatment Project	330,000.00	593,880.00
Total Project Funds	\$ 1,827,292.29	\$ 2,144,218.80
Total All Fund Types	\$ 10,896,497.63	\$ 5,715,252.07

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that Council adopt the attached ordinance to amend the FY25-26 Operating Budget for the General Fund, Stormwater Fund, Utility Fund and Downtown Development Fund.

MANAGER'S RECOMMENDATION:

APPROVERS

Catherine Gwynn
Sakeithia Reece
Laura Getz
Matthew Livingston

ORDINANCE 2025 - 31

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2025-26 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2025-26 Annual Operating Budget on June 16, 2025; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund, Stormwater Fund, Utility Fund, and Downtown Municipal Service District Fund; and

WHEREAS, the City follows the preferred practice of the Local Government Commission (Division of the State Treasurer’s Office) which recommends following the Reserve for Encumbrances method to honor prior year encumbrances; and

WHEREAS, it is necessary to appropriate funds for expenditures to provide for continuing contracts previously entered into in the prior fiscal year but not filled prior to June 30, 2025, and this will be funded with an appropriation of fund balance in each respective fund.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

Section 1: To authorize revenue and expenditure appropriations as follows:

GENERAL FUND	Current	Amended	Difference
Information Technology (1030)			
FY25-26 Amended Adopted Budget 6/16/25	\$ 2,165,472.34	\$ 2,165,472.34	\$ -
Software	932,450.00	1,063,124.34	130,674.34
Crew Cab Pickup Truck	-	5,746.95	5,746.95
Technology Lease FY25	-	182,073.40	182,073.40
Total Expend. - Information Tech.	\$ 3,097,922.34	\$ 3,416,417.03	\$ 318,494.69
Building & Grounds (1133)			
FY25-26 Amended Adopted Budget 6/16/25	\$ 1,163,787.42	\$ 1,163,787.42	\$ -
Tractor with Boom Mower	-	15,586.03	15,586.03
Total Expend. - Building & Grounds	\$ 1,163,787.42	\$ 1,179,373.45	\$ 15,586.03
Cemetery (1142)			
FY25-26 Amended Adopted Budget 6/16/25	\$ 470,773.17	\$ 470,773.17	\$ -
Storage Building	-	36,573.54	36,573.54
Total Expend. - Cemetery	\$ 470,773.17	\$ 507,346.71	\$ 36,573.54
Finance (2111)			
FY25-26 Amended Adopted Budget 6/16/25	\$ 2,289,587.09	\$ 2,289,587.09	\$ -
Office Supply Credits (1115)	-	-	-
Pcard Transaction Clearing (21114)	-	-	-
Postage Credits (1119)	-	-	-
Audit	75,000.00	115,000.00	40,000.00
Software	49,534.00	69,034.00	19,500.00
Total Expend. - Finance	\$ 2,414,121.09	\$ 2,473,621.09	\$ 59,500.00
Planning (3151)			
FY25-26 Amended Adopted Budget 6/16/25	\$ 1,588,441.55	\$ 1,588,441.55	\$ -
Consultant Fees	87,500.00	132,082.40	44,582.40
Total Expend. - Planning	\$ 1,675,941.55	\$ 1,720,523.95	\$ 44,582.40

<u>GENERAL FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Information Technology (1030)</u>			
FY25-26 Amended Adopted Budget 6/16/25	\$ 2,165,472.34	\$ 2,165,472.34	\$ -
Software	932,450.00	1,063,124.34	130,674.34
Crew Cab Pickup Truck	-	5,746.95	5,746.95
Technology Lease FY25	-	182,073.40	182,073.40
Total Expend. - Information Tech.	<u>\$ 3,097,922.34</u>	<u>\$ 3,416,417.03</u>	<u>\$ 318,494.69</u>
<u>Building & Grounds (1133)</u>			
FY25-26 Amended Adopted Budget 6/16/25	\$ 1,163,787.42	\$ 1,163,787.42	\$ -
Tractor with Boom Mower	-	15,586.03	15,586.03
Total Expend. - Building & Grounds	<u>\$ 1,163,787.42</u>	<u>\$ 1,179,373.45</u>	<u>\$ 15,586.03</u>
<u>Police (6121)</u>			
FY25-26 Amended Adopted Budget 6/16/25	\$ 14,664,755.10	\$ 14,664,755.10	\$ -
Software	320,902.20	348,337.78	27,435.58
Police Car Upfits	242,785.28	449,452.60	206,667.32
Total Expend. - Police	<u>\$ 15,228,442.58</u>	<u>\$ 15,462,545.48</u>	<u>\$ 234,102.90</u>
<u>Parks and Recreation (7460)</u>			
FY25-26 Amended Adopted Budget 6/16/25	\$ 4,092,092.06	\$ 4,092,092.06	\$ -
Backhoe with Bucket	29,357.00	58,714.00	29,357.00
Gator with Sprayer	-	24,018.75	24,018.75
Total Expend. - Parks and Recreation	<u>\$ 4,121,449.06</u>	<u>\$ 4,174,824.81</u>	<u>\$ 53,375.75</u>
<u>Golf Course (7461)</u>			
FY25-26 Amended Adopted Budget 6/16/25	\$ 960,992.40	\$ 960,992.40	\$ -
Gator with Sprayer	-	56,871.53	56,871.53
Total Expend. - Golf Course	<u>\$ 960,992.40</u>	<u>\$ 1,017,863.93</u>	<u>\$ 56,871.53</u>
All Other Expenditures	<u>\$ 20,629,874.23</u>	<u>\$ 20,629,874.23</u>	<u>\$ -</u>
Total Expenditures - General Fund	<u>\$ 61,219,914.00</u>	<u>\$ 62,056,725.73</u>	<u>\$ 836,811.73</u>
<u>Revenues</u>			
Tax Revenues	\$ 27,252,185.00	\$ 27,252,185.00	
Licenses and Permits	660,700.00	660,700.00	
Revenue from Other Agencies	18,307,491.00	18,307,491.00	
Charges for Services	6,287,600.00	6,287,600.00	
Capital Returns	4,240,102.00	4,240,102.00	
Miscellaneous Revenue	149,258.00	149,258.00	
Shared Services	4,322,578.00	4,322,578.00	
Appropriated Fund Balance	-	836,811.73	836,811.73
Total Revenues - General Fund	<u>\$ 61,219,914.00</u>	<u>\$ 62,056,725.73</u>	<u>\$ 836,811.73</u>
<u>STORMWATER FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Stormwater Division (4137)</u>			
FY25-26 Amended Adopted Budget 6/16/25	\$ 1,695,491.00	\$ 1,695,491.00	\$ -
Software	17,000.00	22,337.50	5,337.50
Tandem Dump Truck	-	363,185.00	363,185.00
Total Expend. - Stormwater	<u>\$ 1,712,491.00</u>	<u>\$ 2,081,013.50</u>	<u>\$ 368,522.50</u>
All Other Expenditures	<u>\$ 496,570.00</u>	<u>\$ 496,570.00</u>	<u>\$ -</u>
Total Expenditures - Stormwater Fund	<u>\$ 2,209,061.00</u>	<u>\$ 2,577,583.50</u>	<u>\$ -</u>
<u>Revenues</u>			
Charges for Services	\$ 1,700,000.00	\$ 1,700,000.00	\$ -
Capital Returns	509,061.00	509,061.00	
Miscellaneous Revenue	-	-	
Appropriated Fund Balance	-	368,522.50	368,522.50
Total Revenues - Stormwater Fund	<u>\$ 2,209,061.00</u>	<u>\$ 2,577,583.50</u>	<u>\$ 368,522.50</u>

<u>UTILITY FUND</u>		<u>Current</u>		<u>Amended</u>		<u>Difference</u>
<u>Distribution & Collections (4175)</u>						
FY25-26 Amended Adopted Budget 6/16/25	\$	3,395,803.81	\$	3,395,803.81	\$	-
Software		40,000.00		61,349.99		21,349.99
Total Expend. - Distrib. & Collections	\$	3,435,803.81	\$	3,457,153.80	\$	21,349.99
<u>Water Treatment (4176)</u>						
FY25-26 Amended Adopted Budget 6/16/25	\$	3,800,657.05	\$	3,800,657.05	\$	-
Consultant Fees		65,483.00		76,332.31		10,849.31
Supplies		90,000.00		105,852.38		15,852.38
Machine/Equipment Maintenance		189,220.00		222,564.43		33,344.43
Water Plant Improvements		-		255,000.00		255,000.00
Neuse River PS Auto Transf Switch		-		347,532.98		347,532.98
Outfall Sewer Lines		-		55,246.00		55,246.00
PU Machine Equip Maint		589,000.00		651,305.50		62,305.50
Total Expend. - Water Treatment	\$	4,734,360.05	\$	5,514,490.65	\$	780,130.60
<u>Water Reclamation (4177)</u>						
FY25-26 Amended Adopted Budget 6/16/25	\$	4,576,964.66	\$	4,576,964.66	\$	-
Consultant Fees		45,483.00		50,483.00		5,000.00
Machine/Equipment Maintenance		323,497.00		462,719.29		139,222.29
Equipment Rent		3,000.00		28,101.29		25,101.29
Generator		-		815,165.16		815,165.16
Total Expend. - Water Reclamation	\$	4,948,944.66	\$	5,933,433.40	\$	984,488.74
<u>Utility Fund Capital Expense (4178)</u>						
FY25-26 Amended Adopted Budget 6/16/25	\$	10,800.00	\$	10,800.00	\$	-
Crew-Cab Pick-Up Truck		38,785.00		82,220.09		43,435.09
Utility Improvements		2,296,123.78		7,197,076.85		4,900,953.07
Sewer Improvements		-		968,240.00		968,240.00
Water Improvements		1,416,332.00		1,566,332.00		150,000.00
Total Expend. - Util. Fd. Capital Exp.	\$	3,762,040.78	\$	9,824,668.94	\$	6,062,628.16
All Other Expenditures	\$	10,253,659.70	\$	10,253,659.70	\$	-
Total Expenditures - Utility Fund	\$	27,134,809.00	\$	34,983,406.49	\$	7,848,597.49
<u>Revenues</u>						
Revenue from Other Agencies	\$	-	\$	-	\$	-
Charges for Services		25,580,866.00		25,580,866.00		
Capital Returns		1,099,252.00		1,099,252.00		
Miscellaneous Revenue		454,691.00		454,691.00		
Shared Services & Transfers		-		-		
Fund Balance		-		7,848,597.49		7,848,597.49
Total Revenues - Utility Fund	\$	27,134,809.00	\$	34,983,406.49	\$	7,848,597.49
<u>DOWNTOWN MSD FUND</u>						
		<u>Current</u>		<u>Amended</u>		<u>Difference</u>
<u>Downtown District (8350)</u>						
FY25-26 Amended Adopted Budget 6/16/25	\$	103,275.00	\$	103,275.00	\$	-
Beautification Program		-		15,273.62		15,273.62
Total Expend. - Downtown District	\$	103,275.00	\$	118,548.62	\$	15,273.62
<u>Revenues</u>						
Tax Revenues	\$	105,333.00	\$	105,333.00		
Capital Returns		5,514.00		5,514.00		
Appropriated Fund Balance		-		15,273.62		15,273.62
Total Revenues - Downtown MSD Fund	\$	110,847.00	\$	126,120.62	\$	15,273.62

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this August 4, 2025.

Charles Gaylor, IV

Mayor

Attested by:

Laura Getz
City Clerk



Purchase Order Rollover FY25 to FY26

PO#	Vend Name	Description	Encumb Bal	Remain Bal	Justification
P2300621	Gregory Poole Equipment Company	Neuse River Pump Station Upgrade	90,365.95	90,365.95	Still waiting on equipment to be made and then installed
P2300622	Gregory Poole Equipment Company	FAK# 2023-00044 Water Treatment Plant ATS Upgrade	257,167.03	257,167.03	Still waiting on equipment to be made and then installed
P2300623	Gregory Poole Equipment Company	FAK# 2023-00052 Westbrook Pump Station Generator & ATS Upgrade	815,165.16	815,165.16	Still waiting on equipment to be made and then installed
P2400360	The Wooten Company	Tech Design -Two Sewer Flow Meters for SJAFB&Fork)	15,000.00	5,000.00	This is an ongoing project with the installation portion to be bid FY2026.
P2400741	WithersRavenel, Inc.	Professional Services-specification for repairs at the WTP	14,850.00	5,000.00	Vendor is still working on the specifications we need to be able to go out for bid for repairs at the WTP
P2400810	Piedmont Truck Center, Inc.	Western Star 47X Tandem Axle Dump Truck	171,960.00	171,960.00	Truck delivery expected next month August 2025
P2400936	Hazen and Sawyer, P.C.	Permitting Services	35,000.00	5,849.31	This service is still ongoing to get us prepared for this large project (river dredging)
P2401027	CITI, LLC	InTouch 2023 SW - Setup, Upgrade, Installation	41,975.17	41,975.17	Computers are being set up now in IT then will be delivered to CITI for software upgrade. That may take up until the end of Nov. to complete. This is a critical update for the SCADA System.
P2401028	CITI, LLC	InTouch 2023 SW - Setup, Upgrade, Installation	33,344.43	33,344.43	Computers are being set up now in IT then will be delivered to CITI for software upgrade. That may take up until the end of Nov. to complete. This is a critical update for the SCADA System.
P2500591	Ralph Hodge Construction Co	Stoney Creek San. Sewer Outfall Emergency Repair	164,895.00	55,246.00	Project currently under construction and 95% complete.
P2500620	Crowder Construction Company	WRF Expansion Project	600,000.00	227,231.11	Special Project Fund, Began in FY25 and is still in progress
P2500621	NC State University	Design Big Ditch Stream Restoration/Infrastructure	35,280.00	11,760.00	Special Project Fund, Began in FY25 and is still in progress
P2500623	WithersRavenel, Inc.	AIA -W-ARP-0284 Eng. Services-Task Order No. 5	350,000.00	338,500.00	Special Project Fund, Began in FY25 and is still in progress
P2500675	SHI International Corp.	O365 G3 GCC Sub Per User-11 Months (Year 3 of 3)	10,401.62	6,275.14	Billing issues with vendor; We ordered the items in February and have not been billed properly.
P2500699	Capital Ford	Ford F150 Crew Cab XL-W1K	38,610.00	38,610.00	Ford F150 has been ordered and awaiting delivery.
P2500709	CDM Smith Inc	PFAS Treatment Pilot Testing Study at WTP	500,000.00	330,000.00	Special Project Fund, Began in FY25 and is still in progress
P2500724	CDM Smith Inc	Eng. Services-VUR MRF Part B Feasibility Study	260,000.00	232,676.50	Special Project Fund, Began in FY25 and is still in progress
P2500729	Brooks Network Services, LLC	Panasonic Toughbook 33	634,470.27	63,934.65	All items have now arrived; pending invoice from Brooks Network Solutions.
P2500745	B&G Electronics and Communications,	Upfit Vehicle # B1661 2024 Chevy Tahoe PPV	77,717.75	77,717.75	Upfit began late FY25 due to vendor backlog. Parts availability delayed final outfitting. Completion and deployment are expected in early FY26.
P2500749	Leonard Building Company	5DCU-A343 ARE Truck Topper for Ford F150	4,825.09	4,825.09	Truck bed top for pickup truck purchased for Engineering that has not arrived. Item currently on order pending VIN No. for new truck.
P2500751	Pearson Pump Sales & Service Incorp	Repair & rebuild aerator gear drive on basin 1	82,364.03	82,364.03	Parts are on order and due to the vendor by the end of the month and then the gear drive will be rebuilt



Purchase Order Rollover FY25 to FY26

PO#	Vend Name	Description	Encumb Bal	Remain Bal	Justification
P2500763	B&G Electronics and Communications,	UPFIT 2025 DODGE DURANGO PURSUIT AWD	128,949.57	128,949.57	Renewal quote was received late in FY25. Vendor delayed processing due to internal administrative changes. License renewal and training are necessary for digital forensics continuity and will be completed in FY26.
P2500770	Pre-Built Structures, LLC	Metal Equipment Building 52' x 60' x 12'	36,573.54	36,573.54	Delivery and assembly scheduled for Monday 7/28/25
P2500797	Deere & Company	Alamo Versa 60" Rotary Cutter	15,586.03	15,586.03	Delivery expected end of month July 2025
P2500799	Piedmont Truck Center, Inc.	Western Star 47X Single Axle Dump Truck	191,225.00	191,225.00	Truck is in production scheduled for March 2026 delivery
P2500803	Kimley-Horn and Associates, Inc.	Develop Comprehensive Land Development Plan	87,500.00	44,582.40	The Firm has not completed the development plan.
P2500805	Magnet Forensics, LLC	GrayKey License-Essentials/#GKL-ONF-ES-1195, GK Unit/#GK101-1195, Magnet Forensics Core Training Voucher/#3TCV001	22,098.08	22,098.08	Renewal quote was received late in FY25. Vendor delayed processing due to internal administrative changes. License renewal and training are necessary for digital forensics continuity and will be completed in FY26.
P2500821	GS-NC P.C.	Engineering Services-Big Ditch Stream Restoration	670,320.00	553,545.43	Special Project Fund, Began in FY25 and is still in progress
P2500916	Pete Duty & Associates Inc	Sulzer ABS Water Pump 100C-CB1.4-PE35, 480V, 3PH	14,883.09	14,883.09	Pump is on order from the vendor and delivery is scheduled for 7/18/25.
P2500937	CITI, LLC	Win911 Configuration & Setup	15,852.38	15,852.38	Project is 70% completed (70% was billed on 6/30). Hopefully this will be completed by the end of the month.
P2500964	Xylem Dewatering Solutions, Inc.	Equip. Rental -Emer. Repair Stoney Creek Outfall	108,000.00	25,101.29	Project currently under construction and 95% complete.
P2500982	Brooks Network Services, LLC	Eaton 93PM UPS and Installation	63,680.24	63,680.24	Back ordered from the vendor. Expected in June, delayed until August.
P2500993	Atlantic Emergency Solutions, Inc.	Fire Hose and Nozzels	11,000.13	11,000.13	This PO rollover was approved by Catherine verbally. This is a PO rollover that is allowed every year due to timing of hose testing. We test our fire hose annually in the spring and replacement is based on failed and outdated hose. Fire hose ordered is to replace outdated and unrepairable hose
P2500997	Brooks Network Services, LLC	Federal Signal 6-Button Programmable Controller	5,746.95	5,746.95	Safety light installation for the last two Ford Broncos purchased. Installation should be completed by end of July.
P2501006	Paul Rossi dba Nine Ten Drones	DJI Dock 3 w/ Matrice 4TD (1 Yr Plus), DJI D-RTK 3 Relay Fixed Deployment Version, AVSS Parachute Recovery System for DJI Matrice	54,458.51	54,458.51	Items have been received; pending invoice for last item received.



Purchase Order Rollover FY25 to FY26

PO#	Vend Name	Description	Encumb Bal	Remain Bal	Justification
P2501023	General Fund Encumbrance Holder	Backhoe Attachment for Tractor	29,357.00	29,357.00	Backhoe Attachment for Tractor and Tractor with Front End Loader were requested for FY26 Budget. It was approved for P&R to purchase the Backhoe Attachment later in FY25. With the Tractor with Front End Loader not included in the approved purchase, a Purchase Order was generated in FY25 to encumber those funds for the Backhoe Attachment. The Tractor with Front End Loader was approved as part of the FY26 Budget. Rolling over the encumbered funds for the Backhoe Attachment will allow us to purchase our equipment request in full.
P2501033	Revels Turf and Tractor, LLC	John Deere ProGator 2020A, John Deere HD200 SelectSpray	68,506.21	56,871.53	It was approved for Golf Course to purchase a new sprayer/gator package late in FY25. While the equipment was order once the PO was approved, we are still approximately six (6) weeks out from receiving this piece of equipment. This piece of equipment has been ordered. Rolling the PO over and allowing us to purchase the equipment will enhance our maintenance operations at our Golf Course.
P2501045	Bobbitt Design-Build, Inc.	Contract for Design of New Police Station Build	180,550.00	75,504.25	Special Project Fund, Began in FY25 and is still in progress
P2501052	Tyler Technologies, Inc.	e-Reviews External Reviewers, End User Training - Onsite, Production Support - Remote	66,183.93	66,183.93	eReview program for Development Services Discussed with City Manager and Finance Director.
P2501053	Brady Integrated Security, Inc.	Open Options Care + ACT Mobile Annual Renewal	6,121.25	6,121.25	Pending mobile app implementation; will be completed as soon as possible; Issues with the setup that we are working on now.
P2501082	Brady Integrated Security, Inc.	John Street Corral Access Control Expansion	15,273.62	15,273.62	Ongoing project for cameras and card access at John Street Dumpster Corral. Pending door being build and installed with proper power to support systems.
P2501096	Axon Enterprise, Inc.	AXON AIR - SKYDIO X10 RKT 1BAT 2.4/5 5GLTE TMBL	31,277.71	1,387.26	Reference email dated 6/25/25 from CFG authorizinig the balance roll to FY26.
P2501105	CADD Microsystems Inc	Bluebeam Core New User, Subscription	8,486.63	8,486.63	Part of eReview program for Development Services. Discussed with City Manager and Finance Director.
P2501106	Kairos Project Group, inc	Engineering Services for Public Safety Complex HVAC	69,200.00	58,075.00	Special Project Fund, Began in FY25 and is still in progress
P2501108	Utility Fund Encumbrance Holder	City of Goldsboro water and sewer line relocations, 15" VCP sewer outfall line, Central Heights Road Realignment Project, Relocate 10 & 12" water lines under Royal Farms, MOPCO Ph 1-3 Shortfall due from City to WCDA	4,900,953.07	4,900,953.07	Central Heights Road Realignment Project currently under construction by NCDOT. Royall Farms Project currently in the permitting and construction phase, and MOPCO project is under construction.
P2501109	Azteca Systems, Inc. (Cityworks)	Implementation of Cityworks AMS & Storeroom	5,337.50	5,337.50	New Fleet Management Software to replace RTA; will finish by January 2026. Discussed with City Manager and Finance Director.



Purchase Order Rollover FY25 to FY26

PO#	Vend Name	Decription	Encumb Bal	Remain Bal	Justification
P2501109	Azteca Systems, Inc. (Cityworks)	Implementation of Cityworks AMS & Storeroom	5,337.50	5,337.50	New Fleet Management Software to replace RTA; will finish by January 2026. Discussed with City Manager and Finance Director.
P2501109	Azteca Systems, Inc. (Cityworks)	Implementation of Cityworks AMS & Storeroom	5,337.50	5,337.50	New Fleet Management Software to replace RTA; will finish by January 2026. Discussed with City Manager and Finance Director.
P2501109	Azteca Systems, Inc. (Cityworks)	Implementation of Cityworks AMS & Storeroom	6,244.89	6,244.89	New Fleet Management Software to replace RTA; will finish by January 2026. Discussed with City Manager and Finance Director.
P2501109	Azteca Systems, Inc. (Cityworks)	Implementation of Cityworks AMS & Storeroom	21,349.99	21,349.99	New Fleet Management Software to replace RTA; will finish by January 2026. Discussed with City Manager and Finance Director.
P2501111	Woolpert, Inc.	Cityworks Integration with EKOS Fuel System	37,362.50	37,362.50	New Fleet Management Software to replace RTA; will finish by January 2026. Discussed with City Manager and Finance Director.
P2501112	BidNet	BidNet Software (SaaS) package and Vendor Portal	19,500.00	19,500.00	Transition from Vendor Registry to BidNet Software package due to buyout
P2501113	Electric Motor Shop	Replacement of failed VFD starter	62,305.50	62,305.50	VFD starter has been ordered but the vendor realized that the motor caused the VFD to fail so the motor has to be repaired before the new VFD is put in or it will fail again
P2501114	Ralph Hodge Construction Co	Replacement - McCall's Pump Station Manhole	468,240.00	468,240.00	Preconstruction conference scheduled and project will begin within the next 30 days.
P2501115	Forvis, LLP	Annual Audit Fees	40,000.00	40,000.00	FY25 audit fees
P2501116	Utility Fund Encumbrance Holder	SJAFB Flow Meters	500,000.00	500,000.00	Project currently set for bid opening on 8-5-25.
P2501116	Utility Fund Encumbrance Holder	Water Treatment Plant Flow Meters	150,000.00	150,000.00	Waiting on bids for this project
P2501118	Utility Fund Encumbrance Holder	Water Treatment Plant Improvements Project	255,000.00	255,000.00	Working with WithersRavenel on getting specs for the improvements on the WTP and then it will go out for bid again
P2501119	Smith Turf & Irrigation Company	Multi Pro WM Sprayer Accessory Workman HDX	24,018.75	24,018.75	It was approved for P&R to purchase the leased sprayer/gator that is being used by both Golf Course and Parks and Recreation. The (leased) sprayer/gator is currently in the possession of Golf Course and Parks and Recreation as we are using it. Funds were available in the P&R FY25 Budget for this purchase. The invoice has been received and forwarded to the Garage at Public Works so it can go through the receiving process for capital purchases. Allowing this PO to rollover will enable us to complete this purchasing process and enhance our sports turf maintenance operations at our Bryan Multi-Sports Complex and other athletic fields.

12,635,208.57 10,896,497.63

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
JULY 14, 2025

1. Call to Order – 5:30 P.M. -- Council Chambers

Mayor Gaylor called the meeting to order at 5:30 PM.

1.1 Invocation and Pledge of Allegiance

Archbishop Anthony Slater, Fire Chaplain provided the invocation. The Pledge of Allegiance followed.

2. Roll Call

- Present: Mayor Charles Gaylor
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Roderick White
- Absent: Councilwoman Brandi Matthews
- Also Present: Matthew Livingston, City Manager
Ron Lawrence, City Attorney
Sakeithia Reece, Deputy City Clerk
Laura Getz, City Clerk

3. Adoption of the Agenda

Councilman Boyette made a motion to adopt the agenda as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved. Council adopted the agenda.

4. Recognitions and Presentations

There were no Recognitions or Presentations.

5. Public Comment Period

Mayor Gaylor opened the public comment period. The following citizens spoke:

1. Phyllis Merritt-James shared concerns regarding the recent budget. (Full comments are available on YouTube at 8:50.)
2. William Fleming shared comments regarding the use of United Healthcare benefits for utilities. (Full comments are available on YouTube at 11:25.)

No one else spoke and the public comment period was closed.

6. Consent Agenda

Approved as Recommended. City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items 6.1 - 6.5 be approved. The motion was seconded by Mayor Pro Tem Jones and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

6.1 Certification of Sufficiency - Contiguous Annexation Petition – Idlewild Subdivision – Located on the south side of US 70 Hwy W. between Carolina Circle and Brentwood Drive

The item was submitted by Mark Helmer, Planning Director.

Tax Parcel #: 2680-83-2550

Acreage: Approximately 49.67 acres

The applicant is requesting that contiguous property described by the attached metes and bounds description be annexed into the City of Goldsboro. Maps showing the property proposed to be annexed are attached as well. Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk. Sufficiency requires the City Clerk to make the following findings:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that zoning vested rights have not been acquired pursuant to G.S. 160D-108 & 108.1.

The City Council, at their meeting on July 14, 2025, would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

It was recommended that Council request that the City Clerk examine the annexation petition to determine its sufficiency. *Consent Agenda Approval. Weeks/Jones (6 Ayes)*

6.2 Certification of Sufficiency - Contiguous Annexation Petition – Stoney Creek (City Limits) – Located on the south side of Royall Avenue between North Drive and Landmark Drive

The item was submitted by Mark Helmer, Planning Director.

Tax Parcel #: 3519063209; 3519160064; 2599669999(8.922 Acres of NCRR RoW)

Acreage: Approximately 60.349 acres

The applicant is requesting that contiguous property described by the attached metes and bounds description be annexed into the City of Goldsboro. Maps showing the property proposed to be annexed are attached as well. Pursuant to G.S. 160A-31, City Council shall fix a date for a public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk. Sufficiency requires the City Clerk to make the following findings:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes the addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that zoning vested rights have not been acquired pursuant to

G.S. 160D-108 & 108.1.

The City Council, at their meeting on July 14, 2025, would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing will be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

It was recommended that Council request that the City Clerk examine the annexation petition to determine its sufficiency. *Consent Agenda Approval. Weeks/Jones (6 Ayes)*

Council was reminded that the certificate of sufficiency is the first step in a multistep process. After adopting the resolution for the clerk to review, a public hearing will be held soon after.

6.3 Contract Award for the 2-Inch Galvanized Water Project Formal Bid No. 2024-002

The item was submitted by Jonathan Perry, Engineering Manager.

On Tuesday, June 10, 2025, one sealed bid was received for the 2-Inch Galvanized Water Project. If only one bid is received at the initial bid opening, the project must be readvertised and a new bid opening date scheduled. Since only one sealed bid was received, the sealed bid was returned to the submitting contractor and a new bid opening date was scheduled for June 24, 2025. If only one bid is received at the second bid opening, bids can be opened.

On Tuesday, June 24, 2025, one sealed bid was received from T. A. Loving Company of Goldsboro, NC, for the amount of \$6,920,250. The proposed work consists of the abandonment of 2-inch water lines at various locations in the City and replacing service lines and all appurtenances that go along with the service lines as detailed in the contract drawings.

The bid for this project has been reviewed by the Engineering Department, checked for accuracy, and found to be in order.

We have reviewed the financing of this project with the Finance Director and determined that the American Rescue Plan (ARP) Grant in the amount of \$5,999,395 will fund this project.

Staff will adjust the scope of this project to reduce the bid amount of \$6,920,250 to match the NCDWI grant amount of \$5,999,395.

It was recommended that the Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract with T. A. Loving Company in the amount of \$5,999,395 for Formal Bid No. 2024-002 for the 2-Inch Galvanized Water Project. *Consent Agenda Approval. Weeks/Jones. (6 Ayes)*

RESOLUTION 2025-56 "RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH T.A. LOVING COMPANY FOR THE 2-INCH GALVANIZED WATER PROJECT FORMAL BID NO. 2024-002"

6.4 Approval of Meeting Minutes for the Goldsboro City Council Meetings held June 2, 2025 and June 16, 2025

The draft minutes of the Regular Meeting of June 2, 2025, and June 16, 2025, were presented for approval. *Consent Agenda Approval. Weeks/Jones (6 Ayes)*

6.5 Departmental Monthly Reports

The Departmental Monthly Reports for June 2025 were presented as information. *Consent Agenda Approval. Weeks/Jones (6 Ayes)*

7. Old Business

7.1 Parks and Recreation Master Plan Update

Felicia Brown, Parks and Recreation Director provided background to Council regarding the Parks and Recreation Master Plan Update. She shared that the plan has not been updated since

2012. She discussed the need for the plan and requested the backing of Council.

Councilwoman Taylor voiced concerns regarding lighting at Herman Park. Mayor Gaylor requested that Council reach out to the consultants to ensure all council members are well-informed of the plan. Council discussed the current rates paid by non-city residents and the possibility of an increase or of requesting that the county commissioners assist the city with the upkeep of parks.

7.2 Elevate Goldsboro (Land Use Plan) Update

The item was presented by Mark Helmer, Planning Director.

Elevate Goldsboro is a land development plan designed to engage the public through a dedicated website featuring the full plan, interactive maps, and an online survey for feedback. Social media (Facebook and Twitter) will also be used to promote awareness. Consultant Kimley-Horn is leading the project. Mayor Gaylor emphasized the importance of community input and noted the website is accessible via the City of Goldsboro's homepage carousel.

8. New Business

8.1 Acceptance of EPA Brownfields Assessment Grant

The item was submitted and presented by Erin Fonseca, Downtown Development Director.

The City of Goldsboro was successfully awarded a Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Grants from the EPA in the fall of 2024. The competitive grant application resulted in a \$500,000 assessment grant to be used to identify suitable sites for future development or redevelopment that may require environmental studies or mitigation.

Brownfields are defined as real property, the expansion, development, or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminant. The primary objective of this project is to inventory, characterize, assess, conduct cleanup planning, and engage in community involvement activities related to brownfield sites within the City of Goldsboro, North Carolina. According to the Brownfields Assessment Cooperative Agreement, prepared by Terracon, on behalf of COG, the City is home to numerous abandoned and underused properties. Although a formal brownfields inventory has not been completed, an initial review of the North Carolina Division of Waste Management records of the city limits identified over 100 properties that are associated with regulatory databases that have been used for either industrial/manufacturing purposes, dry cleaners, or filling/service stations. The City is faced with the problem of determining how to safely address these underused and vacant abandoned properties. Goldsboro will update its Generic Quality Assurance Project Plan (QAPP) and anticipates performing twenty (20) Phase I Environmental Site Assessments (ESAs), nine (9) Phase II ESAs which will include the Site-Specific QAPP, two (2) Analysis for Brownfields Cleanup Alternatives (ABCA) and/or cleanup plans, one (1) Brownfields Revitalization Plan, one (1) Market Study, and two (2) Site Reuse Plans.

The grant period ends on September 30, 2028 and provides \$500,000 in total federal funding for brownfield assessment activities. The EPA will cost-share 100% of all approved budget period costs, up to and not exceeding this total federal funding amount.

The overall coordination of the cooperative agreement will be carried out by the Downtown Development Director, with guidance from City Manager, Assistant City Manager, and Finance Director, with technical assistance and oversight to be performed by a Qualified Environmental Professional (QEP) and the EPA Project Officer. The QEP will be identified through an RFP process, in accordance with City of Goldsboro procurement requirements.

It was recommended that Council adopt the following entitled Resolution authorizing the acceptance of the EPA Brownfields Assessment Grant by the City of Goldsboro.

Councilwoman Weeks made a motion to approve the acceptance of the EPA Brownfields assessment grant. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION 2025-57 "RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ACCEPT BROWNFIELDS ASSESSMENT GRANT FROM THE EPA"

8.2 Consideration of Community Policing Development (CPD) Microgrant Application

The item was submitted and presented by Michael West, Chief of Police.

The Goldsboro Police Department has been notified that federal grant funds are available through the 2025 Community Policing Development (CPD) Microgrant Program, administered by the U.S. Department of Justice - Office of Community Oriented Policing Services (COPS Office). This program supports LE agencies in implementing innovative, community-focused, and evidenced-based policing strategies.

The total amount of funding available under this opportunity is \$175,000.00. The Goldsboro Police Department intends to request \$175,000.00 in grant funding. This grant does not require a local match, and no city funds are required as part of this request.

The grant requires the application to be submitted to the City Council, for review only, no fewer than 30 days prior to the application submission, or before the grant will be awarded.

The department plans to use these funds to purchase and implement

1. ResourceRouter, a real-time, data-driven patrol management and crime forecasting platform. This system uses artificial intelligence and predictive modeling to direct officers to areas with elevated crime risk based on current trends and data.

2. License Plate Reader Equipment - To aid in the identification of vehicles connected to criminal activity, enhance investigative capabilities, and help deter crime. LPR systems have shown measurable results in solving cases and recovering stolen property.

3. Community Engagement Programs - To include the expansion of Neighborhood Watch groups, citizen-led safety initiatives, and developing community-oriented policing practices. This program will empower residents to play an active role in public safety and help foster collaboration between law enforcement and the citizens they serve.

By integrating ResourceRouter, License Plate Reader Equipment, and Community Engagement Programs into daily patrol operations, the department will:

- Improve officer deployment through precision-based patrol assignments
- Enhance visibility and deterrence in high-risk areas
- Increase efficiency during unassigned time by proactively guiding officers where presence is most needed
- Promote transparency and community trust through data-informed decision-making
 - * Aid in ID of vehicles connected to criminal activity
 - * Enhance investigative capabilities with solving crimes and recovering stolen property
 - * Expanding Neighborhood Watch groups
 - * Development of community-oriented policing practices
 - * Empowering residents and law enforcement to foster collaboration to empower residents to play a more active role in public safety

This technology builds on the department's existing use of SoundThinking (formerly ShotSpotter) and will help shift the department from reactive to proactive policing, improving public safety outcomes citywide.

It was recommended that Council adopt the following entitled resolution supporting the Police Department applying for this grant.

Mayor Pro Tem Jones made a motion to adopt the resolution to approve the Community Policing Development (CPD) Microgrant Application. The motion was seconded by Councilwoman Weeks and unanimously approved.

RESOLUTION 2025-58 "A RESOLUTION SUPPORTING THE 2025 COMMUNITY POLICING DEVELOPMENT (CPD) MICROGRANT APPLICATION"

8.3 Consideration of School Violence Prevention Program Grant Application

The item was submitted and presented by Michael West, Chief of Police.

The Goldsboro Police Department has been notified that federal grant funds are available through the 2025 School Violence Prevention Program (SVPP), administered by the U.S. Department of Justice – Office of Community Oriented Policing Services (COPS Office). This program supports communities and law enforcement agencies to improve security at schools and on school grounds in the recipient’s jurisdiction through evidence-based school safety programs.

The total amount of funding available under this opportunity is \$500,000.00 with a matching requirement of 25% (\$15,822.50). The Goldsboro Police Department intends to request \$63,290.00 in grant funding.

The grant requires the application to be submitted to the City Council, for review only, no fewer than 30 days prior to the application submission, or before the grant will be awarded.

The department plans to use these funds to provide de-escalation, prevention, and multi-option response training.

Training will be conducted on the following topics by:

- Fundamentals to Realistic De-Escalation; Force Science describes the often-challenging expectations placed on law enforcement officers that they gain compliance without using physical force. While not using physical force at all may not be realistic or safe, the legitimate goal of de-escalation tactics is to resolve problems with minimal use of force.
- Law Enforcement Against Drugs and Violence; LEAD Inc. offers evidence-based program *Too Good for Drugs* and *Too Good for Violence* K-12 substance use and violence prevention education curricula developed by the C.E. Mendez Foundation.
- Navigate 360; ALICE training provides trauma-informed response strategies involve using respectful language, practicing situational awareness, and implementing policies that prioritize emotional safety alongside physical security.

These training courses will enhance officers’ ability to de-escalate situations not only in the community, but in our schools. Prevention and response training strengthens relationships in our schools with students and staff while building safer schools and communities through education and training.

It was recommended that Council adopt the following entitled Resolution supporting the Police Department applying for this grant.

Councilwoman Weeks made a motion to approve item 8.3 as presented. The motion was seconded by Councilman Boyette and unanimously approved.

RESOLUTION 2025-59 “A RESOLUTION SUPPORTING THE 2025 SCHOOL VIOLENCE PREVENTION PROGRAM (SVPP) APPLICATION”

8.4 School Resource Officer (SRO) Discussion

The item was presented by Michael West, Chief of Police.

Chief West shared that increased staffing now allows for expanded School Resource Officer (SRO) presence in schools within city limits. Three schools will be assigned SROs, with two having on-call support from nearby schools. Wayne County Public Schools increased their funding from \$74,000 in 2024 (for 2 SROs) to approximately \$110,000 in 2025 (for 3 SROs). The department aims to reach 5–8 SROs. Chief West recommended a 10% salary increase for

SROs with 2+ years of experience, proposing a starting salary of \$62,000 covered by the school system’s contribution, requiring no additional city funds. The estimated cost to implement this enhancement is \$28,000. Councilmembers expressed support, citing the importance of SROs in building relationships and ensuring school safety.

8.5 Chamber of Commerce Agreement FY25-26

Mayor Gaylor requested to be recused from items 8.5 and 8.6 due to his ex officio, non-voting seat on the Wayne County Chamber of Commerce board, in accordance with North Carolina state law.

Councilwoman Weeks made a motion to allow Mayor Gaylor to recuse himself from the vote. The motion was seconded by Councilman White and unanimously approved.

Mayor Pro Tem Jones led the discussion and vote on the item.

The item was presented by Matthew Livingston, City Manager.

The City of Goldsboro has had a long-standing relationship with the Wayne County Chamber of Commerce and hopes to continue that relationship for many years to come. The City wishes to formalize its membership with the Chamber of Commerce and the sponsorship for the events held by the Chamber. The City will be listed as an Executive Level Sponsor (\$10,000) and will sponsor the following events:

- Taste of Wayne - \$1,000 - Community Sponsor
- Forward Conference - \$3,500 - Presenting Sponsor
- Goldsboro Christmas Parade - \$500 - Friend Sponsor
- State of the Military - \$2,500 - Presenting Sponsor
- WEN Career Expo & Job Fair - \$1,000 - Community Sponsor
- WEN STEAM Festival - \$500 - Friend Sponsor
- WISE Women's Event - \$1,000 - Community Sponsor

The City will also be billed \$5,000 for Wayne County Chamber of Commerce membership.

The total funding for the Wayne County Chamber of Commerce in the current fiscal year budget is in the amount of \$15,000.

Staff recommends Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute the agreement with the Chamber of Commerce.

Councilwoman Taylor made a motion to adopt the Resolution to approve the Chamber of Commerce Agreement. The motion was seconded by Councilman Boyette and unanimously approved.

RESOLUTION 2025-60 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THE WAYNE COUNTY CHAMBER OF COMMERCE"

8.6 FY25-26 Operating Budget Amendment

The item was presented by Matthew Livingston, City Manager.

Council adopted the FY25-26 annual operating budget on June 16, 2025.

Agency Support (7310) General Fund

The Manager has requested that an allocation to the Chamber of Commerce be made in the amount of \$15,000.00 and this will be funded with a reduction in the “Agency Support Annual Allocation” line item.

Due to the impact of S.B. 473 (Session Law 2021-191), this budget amendment is presented to allocate the \$15,000.00 to Agency Support – Wayne County Chamber of Commerce. The Council should vote to excuse the Mayor from voting since he is an ex-officio member of this board.

Police (6121) General Fund

Chief West has requested an appropriation to help fund incentive pay for the Police SRO officers. The contract with the Wayne County Public Schools was budgeted at \$73,896.00. However, the schools have added another officer to the FY26 contract. This revenue can be appropriated to help fund the SRO incentive pay in the amount of \$36,946.00, and the balance of the requested funding will be obtained through lapsed salaries in the Police department. Adopt the attached ordinance to amend the FY25-26 Operating Budget for the General Fund.

Councilwoman Weeks made a motion to approve the FY-25-26 Operating Budget Amendment. The motion was seconded by Councilman Boyette and unanimously approved.

ORDINANCE 2025-31 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2025-26 FISCAL YEAR"

Councilwoman Taylor made a motion to bring the mayor back to the meeting. The motion was seconded by Councilwoman Weeks and unanimously approved.

8.7 Amendment to the Code of Ordinances, Chapter 32, Boards, Commissions and Departments

The item was presented by Matthew Livingston, City Manager.

The City of Goldsboro recognizes and values the importance of citizen participation in local government. The City utilizes boards and commissions as a mechanism to engage citizens in the democratic process. Chapter 32 outlines and defines the functions of City Council advisory boards. A review of Chapter 32 of the City of Goldsboro Code of Ordinances identified necessary administrative updates to align with current staff roles and improve operational efficiency. For the Commission on Community Relations and Development (§ 32.320), staff services will shift from the Community Relations and Development Department to the City Manager or designee. For the Mayor's Committee for Persons with Disabilities (§ 32.321), staff services will move to the Parks and Recreation Department. For the Mayor's Youth Council (§ 32.322), membership will change from a fixed 30 students to "up to 30" to allow flexibility, and staff services will also transition to the Parks and Recreation Department. These updates reflect current operations and support more flexible and effective community engagement.

It was recommended that Council adopt the following entitled ordinance amending Chapter 32, specifically sections §32.320, §32.321, and §32.322, to reflect the revised staff service assignments and membership language.

Councilman White shared comments regarding staffing for the Boards and Commissions.

Councilwoman Weeks made a motion to approve item 8.7 as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

ORDINANCE 2025-32 "AN ORDINANCE AMENDING CHAPTER 32 BOARDS, COMMISSIONS AND DEPARTMENTS OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES".

8.8 Amendment to the Code of Ordinances Chapter 130, Section 130.08; Urinating and/or Defecating in Public

The item was presented by Matthew Livingston, City Manager.

Public urination and defecation have become recurring concerns in areas of downtown and other high-traffic public areas in the City of Goldsboro. These actions pose health hazards, contribute to unsanitary conditions, and negatively impact the quality of life and business environments. The police department has advised the city manager's office that there is increased activity with people urinating and defecating in public. Being that there is no specific state statute that clearly addresses this matter, many cities/towns have implemented municipal ordinances. The ordinance prohibits urinating or defecating in public or on private property and includes penalties.

It was recommended that Council adopt the following entitled ordinance to amend Chapter 130, by adding section 130.08, Urinating and/or Defecating in public. Mayor Gaylor provided comments regarding the proposed ordinance.

Councilwoman Weeks made a motion to approve item 8.8 as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

ORDINANCE 2025-33 "AN ORDINANCE AMENDING CHAPTER 130 TITLED, OFFENSES AGAINST CITY REGULATIONS, ADDING SECTION 130.08, URINATING AND/OR DEFECATING IN PUBLIC TO THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA"

9. City Manager's Report

City Manager Livingston shared the following report:

- A hurricane preparedness tabletop exercise will be held for department heads to review emergency operations roles.
- Fish and Wildlife has approved the Pocket Park project; a short public waiting period follows before contractor engagement begins.
- Security improvements for future meetings are in progress.
- City Manager Livingston also shared upcoming key initiatives.

10. Mayor and Councilmembers' Comments

Councilman Boyette offered his condolences to Mayor Gaylor on the recent loss of his father. He extended his appreciation to all city employees, especially those working in extreme heat. He also welcomed Ms. April Choice, the City's new Development Services Director.

Councilwoman Taylor echoed condolences to the Mayor. She welcomed Ms. Choice in her new role as the City's new Development Services Director. She also acknowledged the efforts of the Goldsboro Police Department in reducing crime and offered condolences to the family of Derrek Maye, who tragically lost his life to gun violence.

Mayor Pro Tem Jones thanked city employees for their hard work. She also welcomed Ms. Choice and addressed a concern from constituents regarding the recent moratorium on driver's license renewals issued by the Governor.

Chief West clarified that the moratorium applies to North Carolina Class C driver's licenses expiring on or after July 1. The moratorium provides a two-year grace period, but does not apply to revoked or suspended licenses, nor does it offer protection when driving out of state.

Councilwoman Weeks commended the legacy of Mayor Gaylor's father. She noted three key takeaways inspired by the service: to have stronger faith, to offer more hope, and to love and serve better.

Councilman White also offered condolences. He provided updates on recent legislation benefiting military families in North Carolina. He inquired about the status of a list of blighted properties slated for demolition and requested to review it. He also expressed appreciation to city staff who promptly addressed a constituent's concern involving a gravesite. He also welcomed Ms. Choice.

Mayor Gaylor thanked city employees, particularly those working outdoors during high summer temperatures. He also welcomed Ms. Choice. He highlighted the robust programming available for children and families during the summer through local organizations. He commended the community for coming together to provide support and opportunities for the youth. He also recognized recent wins in state legislation related to childcare and expressed appreciation to state lawmakers. He ended with a personal note of thanks to the community for the overwhelming support following the passing of his father.

Detailed comments from the Mayor and Council are available on YouTube.

11. Closed Session

No Closed Session was held at this meeting.

12. Adjournment

Mayor Pro Tem Jones made a motion to adjourn the meeting. The motion was seconded by Councilwoman Weeks and unanimously approved.

There being no further business, Mayor Gaylor adjourned the meeting at 6:52 pm.

Charles Gaylor, IV
Mayor

Laura Getz
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP)

DEPARTMENT: Community Relations

BACKGROUND:

The Department of Housing and Urban Development (HUD) requires jurisdictions receiving federal funds from Community Development Block Grant and HOME Investment Partnerships programs to develop and submit a Five-Year Consolidated Plan. The plan identifies the needs of lower-income residents in the locality and the proposed actions to be taken to serve those needs. For each year during the ConPlan period, the City of Goldsboro submits an Annual Action Plan outlining the proposed projects to serve lower-to-moderate income (LMI) residents in Goldsboro.

Planning and research were conducted to draft the Consolidated Plan FY25-29 and Annual Action Plan FY25-26. During the planning and draft phase, a Public Hearing, Public Meeting, Stakeholder workshops, and a Public Survey were conducted to receive input from the public. A thirty-day review and comment period commenced on July 3, 2025, at 5:00pm to August 3, 2025, at 5:00pm.

Advertisements were published in Wayne Week on May 11, 2025, and May 18, 2025, relative to the holding of the May 19, 2025, public hearing during the May 19, 2025, City Council Meeting. Advertisements were also published on June 1, 2025, and June 8, 2025, relative to the holding of a June 10, 2025, public meeting held during the Commission on Community Relations and Development monthly meeting. Advertisements for and notice of the thirty-day draft review and comments were also published digitally. All comments received during the public comment period of the public hearing, public comments during the public meeting, and comments during the thirty-day draft review period will be incorporated as part of the City of Goldsboro's final version of the FY25-29 ConPlan and FY25-26 AAP to be sent to HUD on or before August 15, 2025.

DISCUSSION:

The FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP) will outline the proposed use of funds. Goldsboro is expected to receive \$337,814 in CDBG funds and \$225,732.15 in HOME funds for FY25-26; and anticipates receiving \$1,351,256 in CDBG funds and \$902,928.60 in HOME funds over the remainder of the FY25-29 ConPlan per HUD funding availability, and any other funding to be used in conjunction with these grants.

Additionally, the City has \$1,520,768.15 in prior year Home funds and \$1,528,329.07 in prior year CDBG funds, \$292,378.83 in CDBG-CV funding, \$863,481.12 in HOME-ARP funding,

and \$53,000 in Program Income.

City Council action is needed to approve the FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP) and to accept allocation of funds by the United States Department of Housing and Urban Development (HUD) from the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that Council approve the draft FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP) presented during the City Council's Regular meeting of August 4, 2025, with all comments received during the Citizen Participation process and Goldsboro's response incorporated into the final submission to HUD; accept FY25-26 allocation of funds by HUD: \$337,814 from CDBG and \$225,732.15 from HOME; and authorize the Mayor and staff to execute and file the FY25-29 Consolidated Plan and FY 25-26 Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and HOME funding for and on behalf of the City of Goldsboro, and to make necessary changes to those documents where required by HUD.

MANAGER'S RECOMMENDATION:

APPROVERS

Sakeithia Reece

Laura Getz

Matthew Livingston



Goldsboro Consolidated Plan 2025-2029 Overview

This presentation highlights the City of Goldsboro's strategic plan for enhancing community development, promoting affordable housing, and fostering economic opportunities from 2025 through 2029. It outlines the identified needs, engagement strategies with stakeholders, and success measurement frameworks to achieve the desired outcomes.

Strategic Overview of the Goldsboro Consolidated Plan

A comprehensive framework for housing and community development needs in Goldsboro, NC

- **The Consolidated Plan is a strategic framework.**
It outlines the direction for the next five years.
- **It aligns with federal requirements and local priorities.**
Ensures compliance while focusing on community needs.
- **Aims to enhance living conditions for residents.**
Improves quality of life through targeted initiatives.
- **Fosters economic growth in the community.**
Encourages local job creation and business support.
- **Ensures equitable access to community resources.**
Promotes fairness in resource distribution.

Key Goals and Objectives of Goldsboro's Consolidated Plan

Addressing community development, affordable housing, and economic opportunities for residents in Goldsboro, NC.



Community Development: Enhance community infrastructure and services

Community Development Block Grant (CDBG) and HOME funds are essential for addressing longstanding deficiencies in public infrastructure across low- and moderate-income (LMI) neighborhoods in Goldsboro. Strategic investments in these areas will enhance safety, accessibility, and overall quality of life while advancing neighborhood revitalization and equitable development.



Affordable Housing: Ensure safe housing for all

The shortage of affordable housing in Goldsboro is one of the city’s most pressing challenges, particularly for low-income renters, first-time homebuyers, and vulnerable populations. Rising housing costs, stagnant wages, and limited housing production have intensified housing insecurity and contributed to displacement risk for cost-burdened households.



Public Service: Boost job training and employment

Public Services funded through CDBG are essential for supporting low- and moderate-income (LMI) residents in Goldsboro. These services address critical needs related to education, employment, health, food security, youth development, and access to care. Community feedback and stakeholder engagement consistently highlight the demand for expanded services in underserved areas.

Identified Community Needs in Goldsboro

Exploring critical needs for Goldsboro's future development and community well-being

Community Investments

Neighborhood Stabilization & Revitalization

Improving Public Infrastructure: Upgrading connectivity

Enhancing roads, parks, and public transport to improve **community connectivity** and overall quality of life.



Increasing Access to Affordable Housing: New projects and preservation

Focusing on developing new affordable housing projects while preserving existing units to ensure **housing accessibility**.

Increasing Access to Affordable Housing: New projects and preservation

Focusing on Down Payment Assistance Programs

Diverse Funding Sources for Goldsboro's Consolidated Plan

Exploring federal, state, and local funding opportunities for community development initiatives in Goldsboro, NC.



Utilizing Federal Grants for Development

Accessing funding through **HUD** and other federal grants dedicated to foster community growth and infrastructure improvement is essential for the Consolidated Plan's success.



Leveraging Additional Funding Opportunities

The City of Goldsboro also leverages HOME Funds to support affordable housing initiatives and assist low-income families in achieving homeownership. These funds can also be utilized to rehabilitate existing properties, construct new housing, and provide direct financial assistance to eligible residents. Additional one-time allocations such as HOME-ARP and CDBG-CV also help to support



Maximizing Local Revenue Streams

Non-revolving program income totaling \$53,000.00 has previously been utilized to enhance the impact of the City of Goldsboro's affordable housing initiatives. These supplemental funds are strategically allocated to address pressing housing needs and play a critical role in supporting the City's progress toward reducing housing insecurity and improving stability for low- and moderate-income

Current State of Goldsboro

Examining the current state of Goldsboro involves evaluating existing programs, resource gaps, and community needs to determine how well current investments address local housing and development priorities.



Population

Goldsboro’s population declined from approximately 36,000 in 2009 to 33,657 in 2020, representing a 6.5% decrease over the period.



Housing Availability

Goldsboro’s total housing units increased modestly from approximately 15,800 in 2009 to 16,573 in 2020—an overall growth of about 4.9%—reflecting limited new housing development relative to demand, particularly for affordable units.



Cost of Housing

Between 2009 and 2020, the median home value in Goldsboro rose from approximately \$117,000 to \$137,000—an increase of about 17.1%—while median gross rent increased from around \$650 to \$815, reflecting rising housing costs that have outpaced local income growth.



Public Infrastructure

Goldsboro made incremental improvements to public infrastructure, yet many low- and moderate-income neighborhoods continue to face aging water and sewer systems, insufficient stormwater drainage, deteriorating sidewalks, and limited street lighting, highlighting persistent infrastructure disparities across the city.



Poverty

Between 2009 and 2020, Goldsboro’s poverty rate remained persistently high, decreasing only slightly from approximately 26.3% to 25.6%, indicating ongoing economic hardship and the need for targeted investments in workforce development, education, and supportive services for low-income residents.



Employment Recovery

From 2009 to 2020, Goldsboro experienced gradual employment recovery following the Great Recession, yet job growth remained limited, with the unemployment rate declining from approximately 11.5% in 2009 to 6.7% in 2020 and many available jobs concentrated in low-wage sectors such as retail, food service, and healthcare support.



Homelessness

Between 2009 and 2020, the number of individuals experiencing homelessness in Goldsboro decreased slightly from approximately 128 to 112 according to Point-in-Time counts, yet the city continues to face persistent challenges due to limited shelter capacity, lack of affordable housing, and growing needs among unsheltered and chronically homeless populations.

Assessing the Quality of Housing Availability

Exploring key factors that influence housing quality and accessibility in various regions

Cost Burdened

Between 2009 and 2020, the share of cost-burdened households in Goldsboro—those spending more than 30% of income on housing—remained high, with approximately 47% of renters and 31% of homeowners affected in 2020, reflecting only slight improvement from 2009 and signaling ongoing affordability challenges for low- and moderate-income residents.

Overcrowding

Between 2009 and 2020, the percentage of overcrowded households in Goldsboro—defined as more than one person per room—remained steady at around 3.5%, disproportionately affecting immigrant and multi-generational families and reflecting underlying affordability pressures and mismatches between household size and available housing stock.



Housing Quality

Between 2009 and 2020, the share of housing units in Goldsboro lacking complete plumbing or kitchen facilities declined only slightly—from approximately 2.6% to 2.3%—while an estimated 6% of units continued to exhibit serious quality issues such as roof damage, mold, or unsafe electrical systems, leaving many units effectively uninhabitable for low-income households.

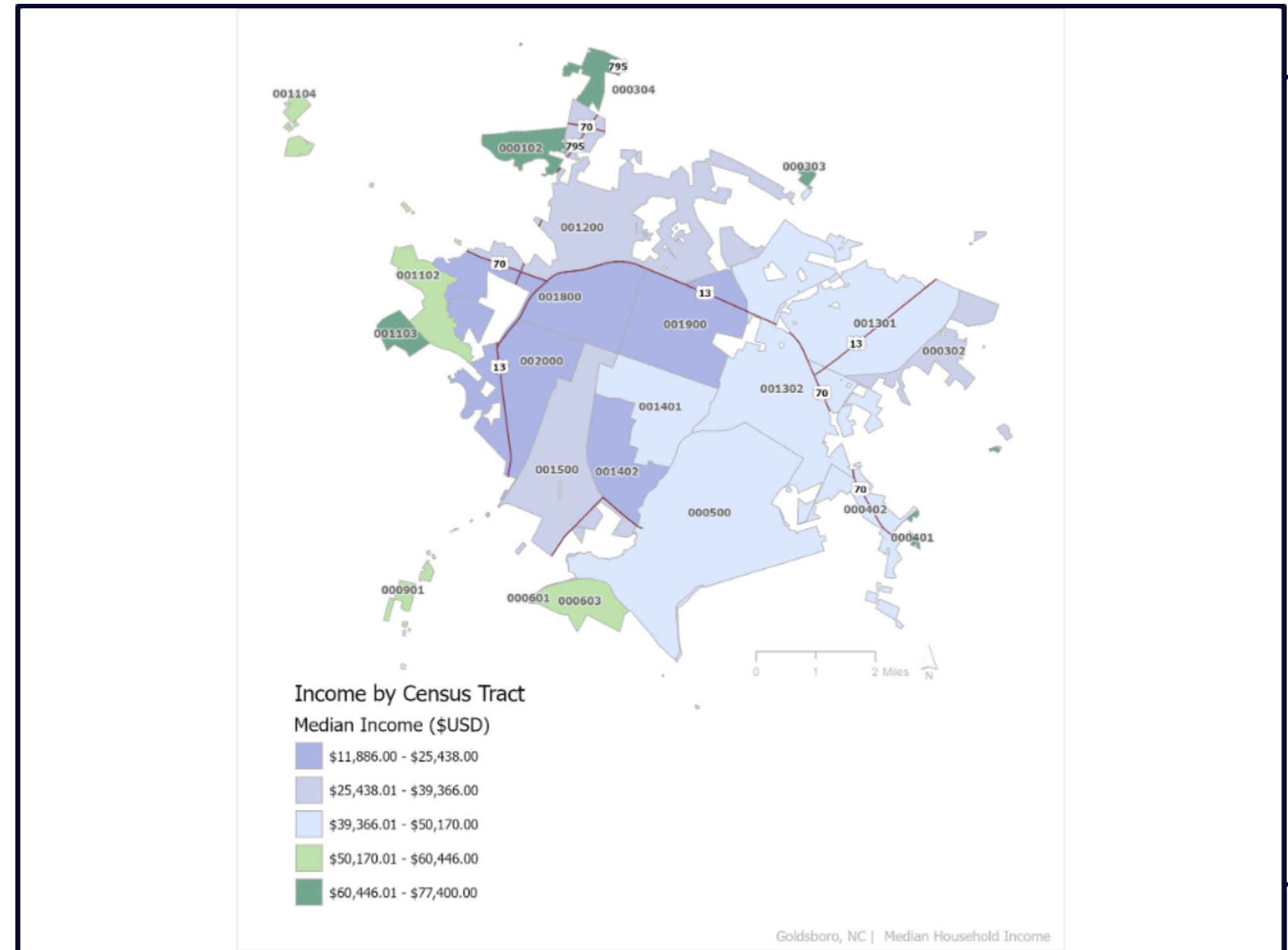
Vacancy Rates

Between 2009 and 2020, Goldsboro’s housing vacancy rate decreased from approximately 12.5% to 9.8%, indicating a tightening housing market; this decline, combined with limited new construction, has increased competition for available units—especially rentals—making it more difficult for low-income households to secure stable, affordable housing.

Income Geography Of Goldsboro

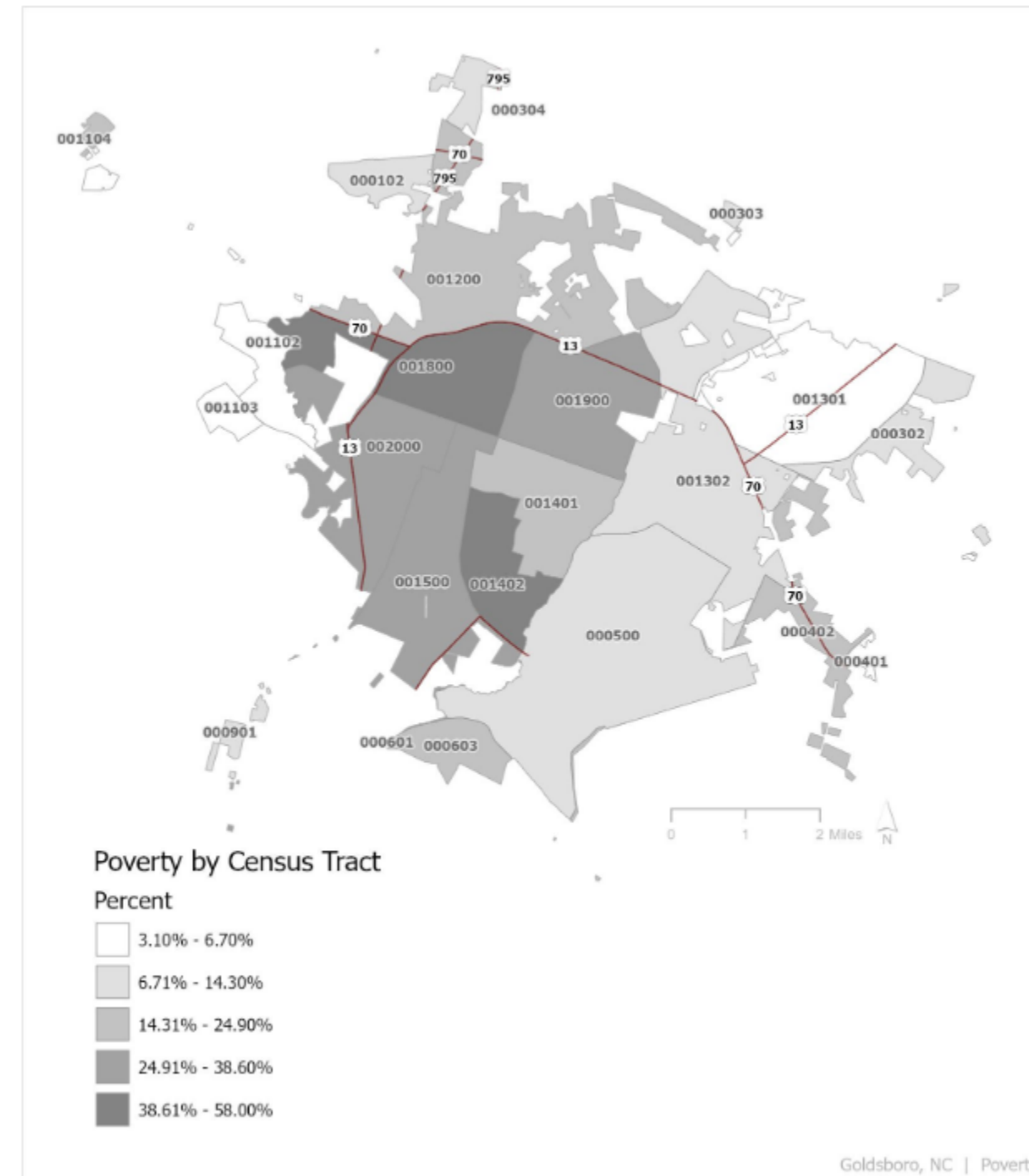
Median Household Income

The median household income in Goldsboro varies significantly by census tract, with the lowest incomes (as low as \$11,886) concentrated in the city's west-central and southern areas, including tracts 002000, 001500, and 001402. In contrast, higher-income tracts such as 001102, 001103, and 000603 report median incomes exceeding \$50,000, highlighting stark income inequality across the city.



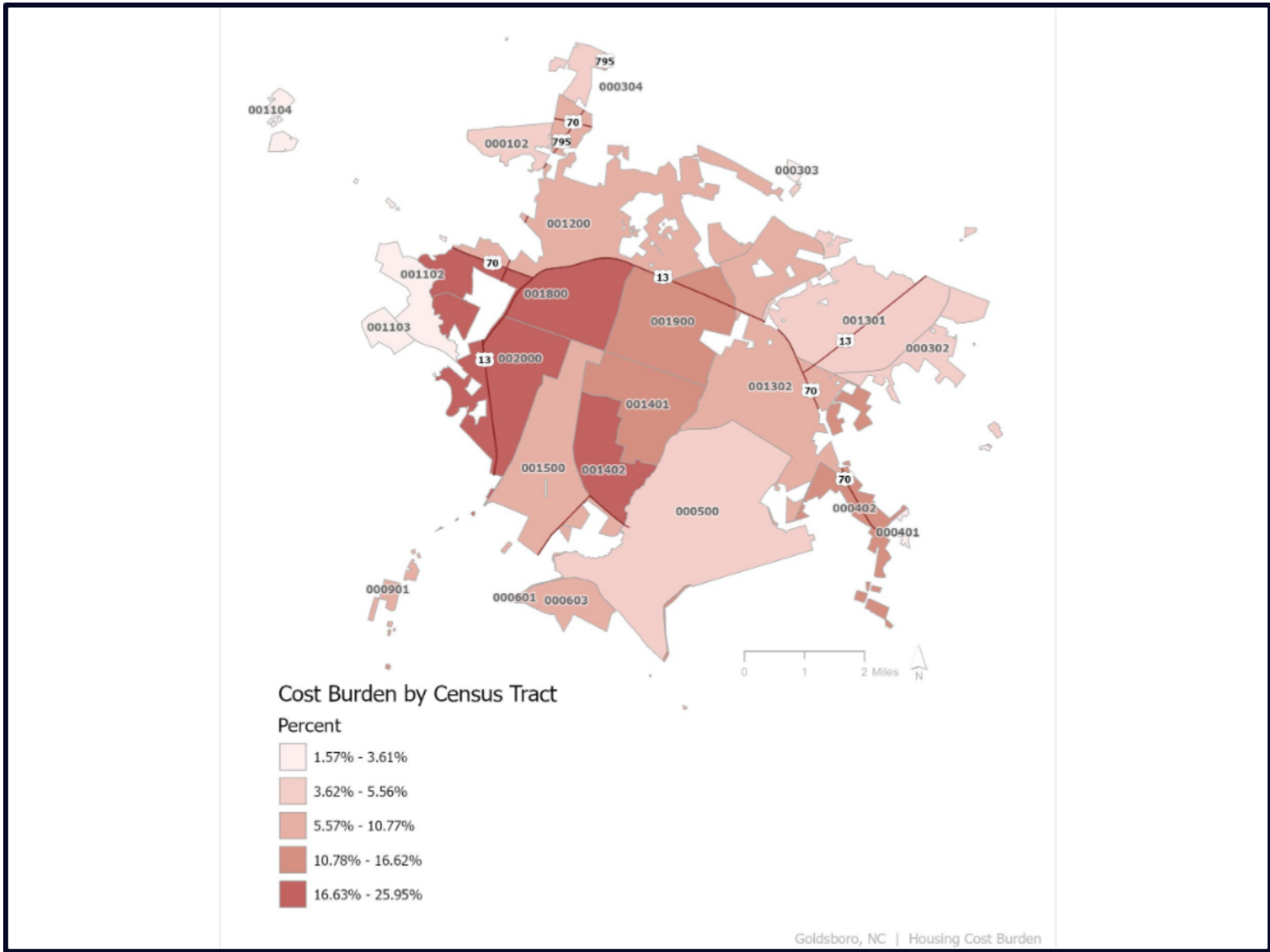
Poverty Distribution Across Goldsboro

Poverty in Goldsboro is highly concentrated in central and southern census tracts, with areas such as 002000, 001500, and 001402 experiencing rates between 38.61% and 58%. In contrast, northern and peripheral tracts such as 001102 and 000603 show much lower poverty levels (3.1%–6.7%), reflecting sharp geographic disparities in economic well-being across the city.



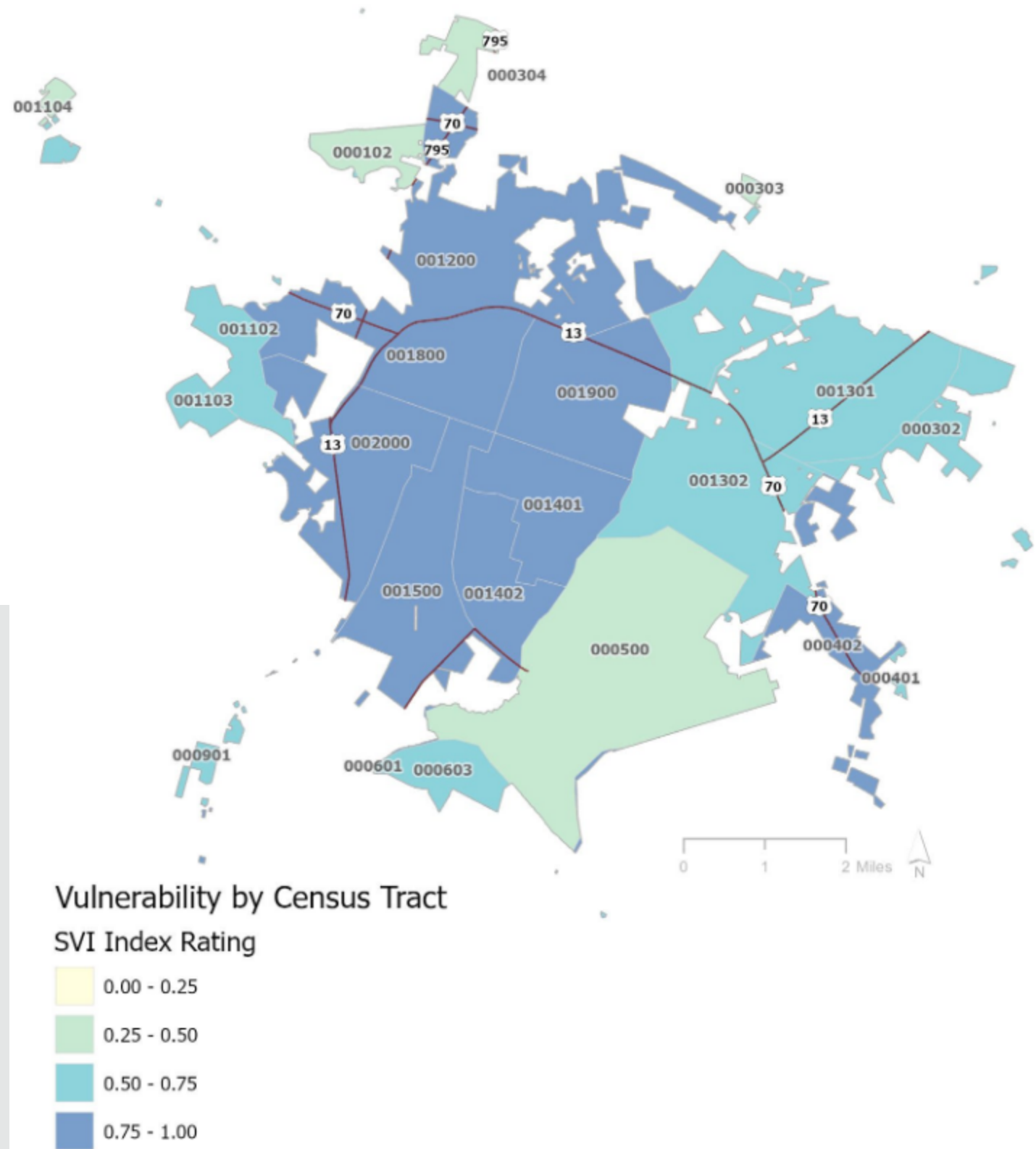
Cost-Burdened Households By Census Tract:

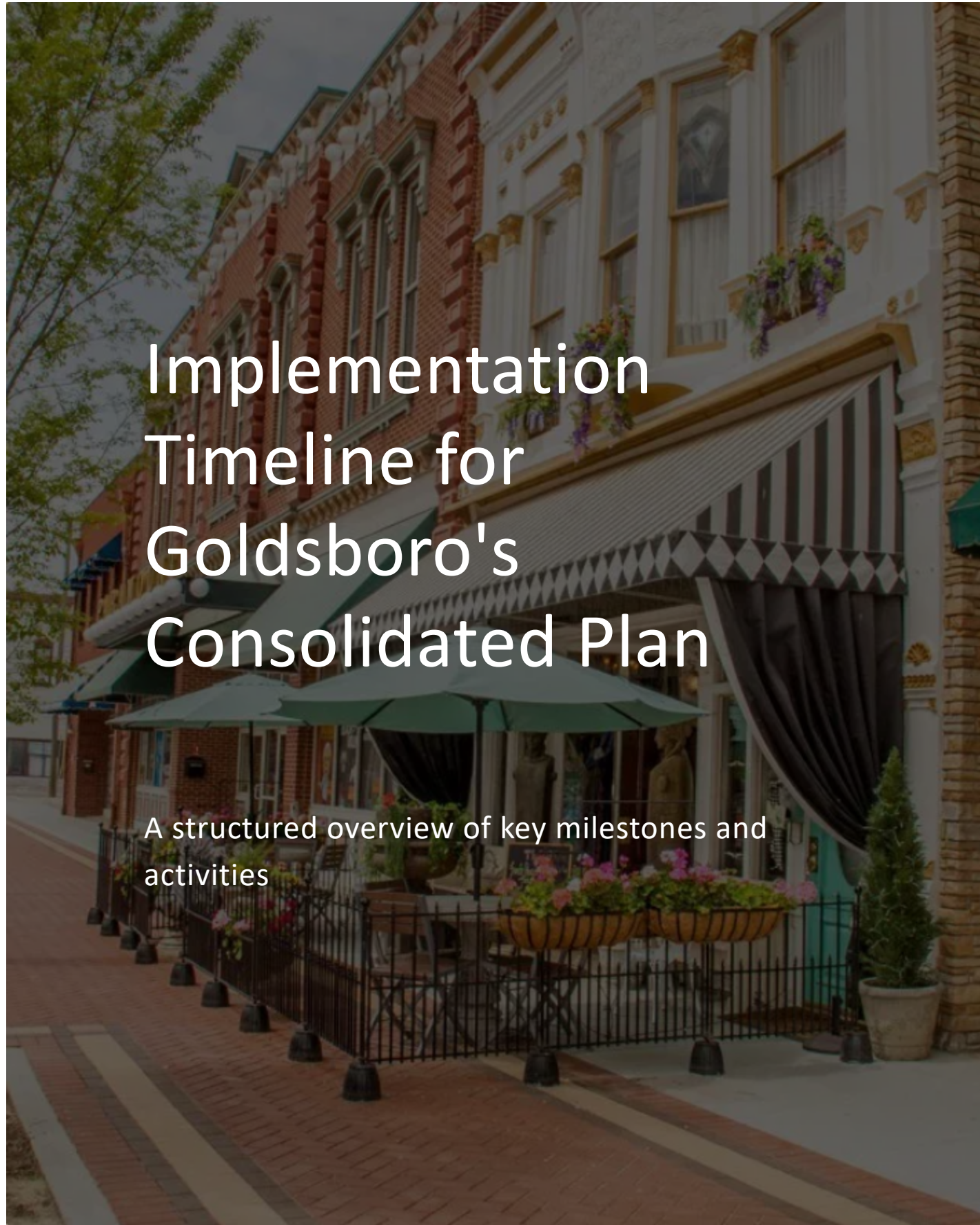
Housing Cost Burden Hotspots in



CDBG and HOME Funds Investments in Goldsboro

- The Social Index Measures:
- The Social Index, often derived from the CDC’s Social Vulnerability Index (SVI), measures a community's vulnerability based on social and economic factors that affect its ability to prevent human suffering and financial loss during a crisis.
- According to the Social Vulnerability Index (SVI), Census Tracts 002000, 001500, 001402, and 001800 exhibit the highest levels of vulnerability in Goldsboro, with scores ranging from 0.75 to 1.00. These elevated scores reflect the presence of overlapping risk factors, including high poverty rates, low household income, significant disability prevalence, housing insecurity, and limited access to reliable transportation.
- These census tracts—002000, 001500, 001402, and 001800—are precisely the neighborhoods targeted for CDBG funding, aligning with the City’s priority to invest in areas experiencing the highest levels of social vulnerability. For this reason, the City of Goldsboro prioritizes its CDBG investments in Census Tracts 002000, 001500, 001402, and 001800—areas identified by the Social Vulnerability Index as experiencing the highest levels of need. These neighborhoods face compounded challenges such as high poverty rates, limited access to transportation, a high prevalence of disability, and significant housing insecurity. Targeting CDBG resources to these tracts ensures that public funding addresses the most acute barriers to opportunity, resilience, and quality of life for Goldsboro’s most vulnerable residents.





Implementation Timeline for Goldsboro's Consolidated Plan

A structured overview of key milestones and activities

Years 4-5 Strategic Plan

The Strategic Plan goals have a longer shelf life and are designed to unfold over the next five years, guiding the City of Goldsboro's investments in housing, infrastructure, and community development. These long-term goals serve as the foundation for annual action planning and resource allocation. While the City will implement annual activities to address immediate needs, these efforts are part of a broader strategy to advance equity, expand access to opportunity, and improve quality of life in historically underserved neighborhoods.

Year 1 Annual Action Plan

These activities will take top priority in Program Year 2025, as they are concentrated in neighborhoods with the highest levels of social vulnerability within the City of Goldsboro.

Funding Allocations for CDBG and HOME Programs FYS 25-26

Overview of budget allocations for various community development initiatives

1 Administration (CDBG): \$67,562	7 Administration (HOME): \$22,573
2 Housing Rehabilitation (CDBG): \$149,580	8 Down Payment Assistance (HOME): \$60,000
3 Public Services (CDBG): \$50,672	9 CHDO Reserve (HOME): \$33,859
4 Project Delivery (CDBG): \$20,000	10 Total Allocation: \$563,546
5 Public Improvements & Infrastructure (CDBG): \$50,000	
6 Neighborhood Stabilization & Revitalization (HOME): \$109,300	



Your voice matters *Join us in making a difference.*

We invite all community members and stakeholders to engage in the implementation of the Consolidated Plan 2025-2029. Your feedback, collaboration, and participation are essential for creating a vibrant and inclusive Goldsboro for every resident. Let's work hand-in-hand to make a positive impact

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: Memorandum of Understanding with DGDC

DEPARTMENT: Downtown Development

BACKGROUND:

The Downtown Development Department (DDD) has been a department of the City since 1993, when it was created by the City of Goldsboro to form a quasi public-private partnership with the existing Downtown Goldsboro Development Corporation (DGDC). The two entities have worked successfully together for more than 30 years, carrying out our downtown development efforts as a North Carolina Main Street Community for more than 40 years. Main Street utilizes an approach to preservation-based economic development to drive growth in over 1600 historic downtowns across the country. Using the Main Street approach, the DGDC and DDD have spurred a significant amount of economic development, resulting in more than \$86M in public and private investment, 200 building renovations, 525 net new jobs and 87 net new businesses just since 2013.

The Main Street approach prompts the DGDC and DDD to work closely together, as they have done since 1993. The DGDC is comprised of a private non-profit board, with 24 volunteer members, and four volunteer-led committees – Design, Economic Vitality, Promotions and Merchants. The Board and Committees add capacity to the City's resources, and work alongside DDD staff, including the Downtown Development Director, Business and Property Development Specialist and a Marketing and Event Specialist.

Goldsboro's Main Street program has held state and national accreditation through NC Main Street and Main Street America for more than 20 years. Each program requires a high standard of work, assessing Goldsboro's Main Street on 6 benchmarks and multiple sub-categories, including broad-based community commitment, inclusive leadership, sustainable funding, strategy-driven programming, preservation-based economic development, and demonstrated impact. Goldsboro has successfully demonstrated a high standard, with consistently positive feedback from NC Main Street program leaders each year. Upon completion of the annual assessment process, an Annual Main Street Agreement document is presented to the program director and the City Manager for execution. This agreement outlines the requirements and expectations of both parties in the quasi public-private partnership, as an accredited Main Street program.

In addition to the Annual Main Street Agreement, the DGDC and City of Goldsboro have a lease agreement for use of office space at no cost to the City on the first floor of 116 N Center Street. The DDD staff occupy 3 offices, with use of a conference room, break room and storage. The City provides basic provisions for city staff, including power, water/refuse, custodial support, wifi, phone and copier services, as they would other City departments. The DGDC covers building maintenance, insurance, pest control, power/water on the 2nd floor, and property taxes,

including Municipal Service District, which are optional for non-profit organizations.

DISCUSSION:

A recent request was made of the Downtown Development Department director to produce a Memorandum of Understanding between the DGDC and City of Goldsboro, mirroring the language provided by NC Main Street and Main Street America in the Annual Main Street Agreement. The MOU has been reviewed by the DGDC Executive Committee and full Board, the Mayor and Council, and City Manager. Once adopted by Council, it will be presented to the DGDC Board for execution.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that Council adopt a resolution to enter into a Memorandum of Understanding for the Goldsboro Main Street program, between the City of Goldsboro and Downtown Goldsboro Development Corporation.

MANAGER'S RECOMMENDATION:

APPROVERS

Erin Fonseca
Laura Getz
Matthew Livingston

RESOLUTION 2025-

RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION

WHEREAS, the Downtown Development Department (DDD) has been a department of the City since 1993, when it was created by the City of Goldsboro to form a quasi public-private partnership with the existing Downtown Goldsboro Development Corporation (DGDC), and

WHEREAS, the two entities have worked successfully together for more than 30 years, carrying out our downtown development efforts as a North Carolina Main Street Community for more than 40 years, and

WHEREAS, using the Main Street approach, the DGDC and DDD have spurred a significant amount of economic development, resulting in more than \$86M in public and private investment, 200 building renovations, 525 net new jobs and 87 net new businesses just since 2013, and

WHEREAS, the Main Street approach prompts the DGDC and DDD to work closely together, as they have done since 1993, and

WHEREAS, the DGDC Board and Committees add capacity to the City's resources, and work alongside DDD staff, including the Downtown Development Director, Business and Property Development Specialist and a Marketing and Event Specialist, and

WHEREAS, Goldsboro's Main Street program has held state and national accreditation through NC Main Street and Main Street America for more than 20 years; and

WHEREAS, upon completion of a mandatory annual assessment process with the State and National programs, an Annual Main Street Agreement document is presented to the program director and the City Manager for execution, and

WHEREAS, this agreement outlines the requirements and expectations of both parties in the quasi public-private partnership, as an accredited Main Street program, and

WHEREAS, upon request from Council, a formal Memorandum of Understanding has been prepared by the Downtown Development Department director, mirroring the language provided by NC Main Street and Main Street America in the Annual Main Street Agreement.

NOW, THEREFORE, BE IT RESOLVED by Goldsboro City Council, that the Mayor is hereby authorized to execute a Memorandum of Understanding between the City of Goldsboro and the Downtown Goldsboro Development Corporation.

This Resolution shall be in full force and effect from and after this August 4, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
THE CITY OF GOLDSBORO AND
THE DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION**

THIS MEMORANDUM OF UNDERSTANDING (the "Agreement") is entered into on this the ____ day of _____, 2025, by and between the City of Goldsboro, North Carolina (the "City"), and the Downtown Goldsboro Development Corporation, a North Carolina non-profit corporation (the "DGDC") (each a "Party" and collectively the "Parties").

WHEREAS, the City is a duly incorporated municipality recognized by the State of North Carolina seeking to increase the quality of life for its residents through a vibrant residential and commercial core, (the "Historic Downtown" or "Historic Downtown Area"), flush with activities for residents of every background, class, demographic, and income level, and

WHEREAS, the DGDC was formed in 1977 by a group of concerned citizens, in partnership with the City of Goldsboro, for the purpose of developing and administering a comprehensive downtown revitalization program, promoting the economic health of the City of Goldsboro, through revitalization of the Historic Downtown Area and,

WHEREAS, in 1984, the City of Goldsboro and DGDC worked with the NC Department of Commerce to form a designated Main Street program, following the four-point approach to economic development for downtown revitalization, with comprehensive efforts in organization, design, economic restructuring, and promotion, and,

WHEREAS, in 1993, the City formed the Downtown Development Department as a department of the City to officially form a quasi public-private partnership to continue carrying out the Main Street model of preservation-based economic development through revitalization efforts in the Historic Downtown Area noting the value of funds and projected return on investment of funds invested in these densely developed blocks of the City, and partnering with the dedicated citizens supporting the DGDC who brought to life these efforts through 6,309 volunteer hours, at an estimated value of \$199,617 in FY2024 alone, and

WHEREAS, since beginning the partnered efforts the City and its residents have benefitted from 470 of new businesses, 2493 new jobs, 224 new residential units, 548 building rehabilitations by private parties, all culminating in an estimated amount of \$96,557,552 of private dollars being invested for rehabilitation and improvements in the City, and

WHEREAS, the City began its participation in the NC Main Street as an affiliated program in 1984, now reaffirmed annually through the execution of a NC Main Street Participation Agreement, and

WHEREAS, the citizens in and around the Historic Downtown Area in 1977 voted to levy an additional layer of taxation on themselves in the form of a Municipal Service District tax, managed by the Downtown Development Department, currently set at .235 and with a tax valuation that has grown from \$32,365,957 in 2014, to \$44,155,319 in 2024, generating property tax revenues of \$103,765 in fiscal year 2024, and

WHEREAS, the Parties desire to commit to writing the expectations of each Party with respect to the maintenance, development, and vibrancy of the Historic Downtown Area of the City.

WITNESSETH

NOW THEREFORE, in recognition of the good and valuable consideration the sufficiency of which is hereby acknowledged, and the mutual promises and conditions set forth below the City and DGDC to hereby agree to the following roles and responsibilities:

1. **INCORPORATION OF THE NC MAIN STREET AGREEMENT:** The Parties agree to reference and incorporate the 2023-2024 NC Main Street Participation Agreement (the “Main Street Agreement” and attached as “Attachment A”) in its entirety and agree to be beholden to the terms therein, not inconsistent with the specific requirements outlined herein.
2. **PURPOSE OF THE MOU:** The Purposes of this Memorandum of Understanding are the following:
 - a. Express the Parties’ mutual understanding regarding roles and responsibilities of managing the partnership between the City and the DGDC in furtherance of their mutual goals and objectives and in the management of the Main Street program.
 - b. Express the Parties’ mutual understanding regarding priority activities, tasks, and decisions to be achieved in managing the Main Street program.
 - c. Express the Parties’ mutual intention to work collaboratively to further the revitalization of the Historic Downtown Area, to spur economic development in the context of historic preservation, and to see a vibrant diverse community enjoying the benefits of the Historic Downtown Area when managed in accordance with Main Street America™ as administered by NC Department of Commerce, NC Main Street & Rural Planning Center.
3. **PRIORITY GOALS AND TASKS:** The Parties have identified the following as priority goals and tasks for revitalization of downtown through the management of their Main Street program:
 - a. Implement the Main Street America™ Four-Point Approach to downtown revitalization.
 - b. Create a positive image for downtown that spurs investment, business and residential development, jobs, and volunteerism.
 - c. Identify and convey practical, valuable, and implemental tools for downtown economic development.
4. **DUTIES OF THE CITY:** The City agrees to:
 - a. Employ a full-time Downtown Development Director to direct the Main Street Program efforts in accordance with the NC Main Street Agreement. The Director shall also serve as Executive Director of the DGDC, in order

to maintain structure, communication, and collaboration between the City and DGDC consistent with the Main Street structure.

- b. Should a vacancy in this position occur, advertise and recruit for applicants for the Director.
- c. Involve the Chairman of the Board of Directors of DGDC, or his designee, in the interview and selection process for the Director.
- d. Partner with the DGDC to meet the annual requirements as outlined in the NC Main Street Annual Agreement.
- e. Partner with the DGDC and provide resources and information that may be pertinent in carrying out its charge.
- f. Provide a representative from the City Manager's Office to serve on the DGDC Board of Directors.
- g. Utilize the Main Street® philosophy to partner with the Nonprofit in the development of a strategic economic development plan for downtown and an implementation workplan based on the Main Street America™ Four Point Approach® to Downtown Revitalization that includes: Economic Vitality, Design, Promotion and Organization, for downtown Goldsboro in order to enhance and preserve its status as a North Carolina Main Street community.

- i. Economic Vitality

- 1. Examine and correct as necessary current zoning, codes, licensing and any other applicable municipal regulatory requirements or processes in order to facilitate economic development in the downtown business district in accordance with best practices for historic preservation.
- 2. Partner with the Nonprofit to develop and implement incentives to spur investment, business and residential development and to create jobs.
- 3. In partnership with the Nonprofit, track changes in downtown property inventory and vacancy for accurate data retention and collection.
- 4. In collaboration with the county, provide tax base and tax records information for downtown.
- 5. In partnership with the Nonprofit, measure the impact of the Main Street program.

- ii. Design

- 1. Plan, contract for and oversee in partnership with the Nonprofit and relevant City Departments, the public physical improvements along Main Street, such as sidewalks, streetscape, parking, beautification projects.
- 2. Enforce state and local ordinances in downtown.
- 3. In partnership with the Nonprofit, develop design guidelines for downtown.
- 4. In partnership with the Nonprofit, Planning Department and Historic District Commission, establish or manage Local Historic District and historic resources with best practices.
- 5. In partnership with the Nonprofit and relevant City Departments, maintain and improve the public property and public space of downtown to promote a clean and safe environment.

- iii. Promotion

1. Assist with and facilitate the logistics of basic city services. (permits, street closings, etc.) as they relate to the events held in downtown.
 2. Partner with the Nonprofit to establish a brand for downtown, including brand guidelines and improvements to the downtown district following said guidelines.
 3. Partner with the Nonprofit to carry out an existing calendar of community events, and advise on future events that benefit the downtown district.
- iv. Organization
1. Direct the Downtown Development Director to act as a liaison between the City and the Nonprofit in order to better coordinate downtown revitalization efforts for the City of Goldsboro. The NC Main Street Annual Agreement and the requirements within (attached) shall serve as the basis for the partnership.
 2. The City will annually review the performance of the Downtown Development Director in accordance with city human resources policy.
 3. The city will receive input from the Executive Committee of the Nonprofit as to overall performance of the duties as outlined below as part of the Main Street Director's annual evaluation.
 4. Direct employee to attend all Main Street training as required in the Main Street Agreement.
- h. The City shall undertake to support DGDC in hosting events, festivals, concerts, and the like to promote the Historic Downtown Area as a whole.
- i. The City shall be responsible for providing support services such as policing, setup and breakdown labor, electricity at outdoor venues, and restroom facility maintenance before, during, and after these events.
 - ii. The City agrees to waive any permitting fees under its control and lawfully waivable associated with these events.
 - iii. The City agrees to support these events through its staff within the Downtown Development Department. Staff shall assist with the administration of these events to the extent necessary to ensure the community benefits from a robust slate of well publicized events.
- i. The City shall maintain a Downtown Development Office with sufficient staff to effectively assist the community with revitalization efforts of downtown properties, to effectively market the Historic Downtown Area in partnership with DGDC, and to meet the stated objectives of the NC Main Street program.
- i. Staff shall assist DGDC with the administration of ad campaigns, event administration, fundraising campaigns, and building rehabilitation efforts as approved by the DGDC Board of Directors, not inconsistent with the directives of the Goldsboro City Manager.
5. DUTIES OF THE DGDC: The DGDC agrees to:
- a. Bring the resources of the City, the DGDC, and the downtown community together, with the understanding that the DGDC's role is to build and

- promote the Historic Downtown Area as a thriving small business ecosystem and the center for cultural arts and entertainment in the City.
- b. Partner with the City to meet the annual requirements as outlined in the NC Main Street Annual Agreement.
 - c. Maintain, in full accordance with GAAP, any and all separate financial statements, accounts, and budgets derived from fundraising, investments, development, or the like, which are or may be separated from the City's Downtown Development Office departmental budget.
 - d. Partner with the City and provide resources and information that may be pertinent in carrying out its charge.
 - e. Provide a monthly report to the City on the DGDC's downtown revitalization activities.
 - f. Utilize the Main Street® philosophy to partner with the city in the development of a strategic economic development plan for downtown and an implementation workplan based on the Main Street America™ Four Point Approach® to Downtown Revitalization that includes: Economic Vitality, Design, Promotion and Organization, for the Historic Downtown Area , in order to enhance and preserve its status as a North Carolina Main Street community.
 - g. NC Main Street and Main Street America logos must appear on the Main Street website and can be used in other media as well as stipulated in the brand guidelines. Logos/Artwork will be provided by NC Main Street program.

i. Economic Vitality

- 1. Create and maintain a comprehensive downtown property inventory database including building images, owner contact information, building condition, past-current-potential uses, etc.
- 2. Create and maintain a comprehensive downtown business and use inventory database including business owner contact information, goods and services and hours of operation, etc.
- 3. Partner with the City to develop and implement incentives to spur investment, business and residential development and to create jobs.
- 4. Partner with the City to develop and conduct surveys of downtown stakeholders to determine what would better facilitate business development in downtown.
- 5. Create a business retention, expansion and recruitment program.
- 6. In partnership with the City, measure the impact of the Main Street program and maintain impact and tax base data to demonstrate benchmarks

ii. Design

- 1. In partnership with the City, develop design guidelines for downtown, and promote the value of, and educate property owners on, appropriate design improvements for a historic downtown business district.

2. Assist City as needed with public physical improvement projects, and make recommendations for use of MSD beautification budget for improvement projects.
3. Provide façade improvement assistance to downtown business and property owners using the downtown design guidelines and with assistance from the NC Main Street & Rural Planning Center.

iii. Promotion

1. Partner with the Nonprofit to establish a brand for downtown, including brand guidelines and improvements to the downtown district following said guidelines.
2. Work with downtown stakeholders to develop and implement retail promotion activities.
3. Develop and manage downtown events (current schedule attached), to take place in downtown Goldsboro.
4. In partnership with Main Street staff, Develop and maintain a comprehensive marketing campaign for downtown.
5. Promote downtown as a mixed-use center of activity.

iv. Organization

1. Maintain a viable Nonprofit in accordance to the organization's articles of incorporation as filed with the Secretary of State.
2. Maintain a viable organization composed of the downtown stakeholders, and in accordance with Nonprofit bylaws.
3. Maintain a Board of Directors in accordance with the Nonprofit bylaws.
4. Partner with the City to ensure the completion of the annual program assessment in accordance with the NC Main Street Annual Agreement.
5. Partner with the City to ensure the completion of the annual program statistics in accordance with the NC Main Street Annual Agreement.
6. Develop and coordinate opportunities to spur volunteerism for downtown and to become involved in the downtown revitalization efforts.
7. Attend NC Main Street trainings in accordance with the NC Main Street Annual Agreement.

- h. The DGDC shall undertake to hold events, festivals, concerts, and the like to promote the Historic Downtown Area as a whole, in partnership with Main Street staff.

- i. DGDC shall be the named applicant for any required street closures, ABC Permits, fire permits, and the like, during events with the sale of alcohol.
- ii. DGDC shall maintain sufficient insurance to appropriately manage the risk of such events, and shall agree to indemnify and hold harmless the City for incidences that happen as a direct result of these events.

- iii. DGDC shall be responsible for the selection, recruitment, negotiation, payment, and licensing for all acts, musicians, or the like to be featured during these events.
 - iv. DGDC shall be responsible for the recruitment, training, and oversight of all volunteers needed to successfully host these events.
 - i. The DGDC shall undertake annual fundraising efforts sufficient to cover costs associated with events, functions of the Board of Directors, and other activities, as may be deemed necessary by the Board of Directors to enable DGDC to best pursue its mission to improve downtown Goldsboro, in support of Main Street staff.
6. Each party shall appoint a person to serve as the official contact and coordinate the activities of each party in carrying out this MOU. The initial appointees are:
- a. DGDC: Erin Fonseca, Downtown Development Director, City of Goldsboro and Executive Director, DGDC
 - b. Matt Livingston, Interim City Manager, City of Goldsboro
7. Amendments: This Agreement may be amended, in writing, by mutual agreement of the city and the Nonprofit.
8. Termination: The term of this MOU is for a period of 5 (five) years from the effective date of this agreement and may be extended upon written mutual agreement. It shall be reviewed annually by the documented points-of-contact to ensure that it is fulfilling its purpose and to make any necessary revisions. Either organization may terminate this MOU upon ninety (90) days written notice without penalties or liabilities.
9. Non-Discrimination: In matters of employment, provision of services and contracting, the Nonprofit agrees to act without regard to race, color, sex, religion, age, national origin, sexual orientation or handicapped status.

IN WITNESS WHEREOF, the parties hereunto cause this Agreement to be executed in their respective names.

DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION

SIGNATURE

BOARD CHAIRMAN

ATTEST

TITLE

CITY OF GOLDSBORO

MAYOR

ATTEST BY CITY CLERK:

CITY CLERK

TOWN SEAL

CITY CLERK attests date this the ____ day of _____, 20__.

CITY ATTORNEY

This instrument as been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

FINANCE DIRECTOR



Name of City/Town: Goldsboro

Date: June 10, 2025

2025-2026 Annual Agreement North Carolina Main Street® Designation

To remain a designated Main Street Community, the Main Street Director and the City/Town Manager must sign this document and return it to the NC Main Street & Rural Planning Center by June **30, 2025**.

A signed document confirms that the local Main Street program thoroughly understands the benefits and requirements of participating in the NC Main Street program. We highly recommend that the Main Street Director share a copy of the signed document with the Main Street Board of Directors.

Program Background

Nationally:

Main Street America™ is a program under the National Main Street Center, which is a subsidiary of the National Trust for Historic Preservation. This initiative focuses on revitalizing and enhancing historic downtowns and commercial districts in communities across the United States.

The Main Street America program employs the "Main Street Approach," a comprehensive strategy aimed at fostering economic development, promoting heritage conservation, and enhancing quality of life. This approach revolves around four key areas:

1. Economic Vitality: Supporting existing businesses, attracting new enterprises, and fostering a diverse local economy.
2. Design: Improving the physical appearance of the Main Street area through thoughtful design practices that respect and reflect its historical character.
3. Promotion: Marketing and promoting the commercial district to attract visitors and customers, using various events and campaigns to spotlight local offerings.
4. Organization: Building strong partnerships and a collaborative network among stakeholders, including local government, business owners, and community members, to sustain efforts over the long term.

By implementing these strategies, Main Street America helps communities create unique identities, preserve their historical assets, and promote vibrant, engaging spaces that contribute to local economic and cultural vitality.

Main Street America™ has been helping revitalize older and historic commercial districts for 45 years.

Main Street America is a mark of distinction. It is a seal, recognizing that participating programs, organizations, and communities are part of a national movement with a proven track record for celebrating community character, preserving local history, and generating impressive economic returns. Since 1980, over 2,000 communities have been part of Main Street, bringing renewed energy and activity to America's downtowns and commercial districts, securing more than \$107.28 billion in local reinvestment, 175,323 net new businesses and 782,059 net new jobs, and rehabilitating 336,685 buildings. Collectively, over 1.66 million volunteer hours have been invested in our downtowns across the country. For more information, visit www.mainstreet.org.

In North Carolina:

The NC Main Street & Rural Planning Center within the N.C. Department of Commerce is the licensed agency that administers the Main Street program throughout the state. The Center is committed to following the program guidelines and licensing agreement outlined by the National Main Street Center and signed by the N.C. Department of Commerce. Since 1980, over 117 communities have directly benefited from the North Carolina Main Street program, bringing economic strength to North Carolina's downtown commercial districts, securing over \$5 billion in new investment, creating more than 35,143 net new jobs, and rehabilitating 7,833 buildings.

The N.C. Department of Commerce designates communities as a "North Carolina Main Street community". When the local chief elected official is notified of the designation, the city or town government determines who will administer the Main Street program at the local level. The city or town manager communicates that information to the NC Main Street & Rural Planning Center. However, even if the city designates a non-profit to manage or administer the program, the expectation is that the city partners with the administering organization, as they are charged with facilitating an economic development program for the downtown district. This expectation of involvement from the city includes monetary and in-kind contributions to the entity that administers the program.

If the administering department changes, this document outlines the steps in local administration for changing the organization or entity that manages the local Main Street program.

Benefits for NC Main Street Communities

Partnership:

- Designated NC Main Street communities become partners with the North Carolina Department of Commerce, NC Main Street & Rural Planning Center in a long-term, asset-based economic development effort that has a proven positive impact on investment and job creation.
- Main Street communities are limited in number and therefore receive focused and personal attention from NC Main Street staff.
- North Carolina communities are selected through a competitive process, and only a few are designated; therefore, Main Street designation is an honor bestowed upon only a few special communities.

- In the first several years of a local Main Street program, the state of North Carolina invests approximately \$100,000 in on-site visits, training, and technical assistance. After the initial start-up phase, the state invests approximately \$5,000 annually in each Main Street community in the form of ongoing town-specific technical assistance and statewide and on-site training for directors and volunteers.

Training:

- Main Street communities can participate in NC Main Street Basic Training, Board and Committee Training, NC Main Street Directors' Meetings, Biannual Regional Meetings, and subject-specific workshops.
- Designated North Carolina Main Street communities receive two free registrations to the North Carolina Main Street Conference held in March.

Technical Assistance:

- The North Carolina Main Street program staff guides designated communities through a strategic planning process that helps communities create a vision, develop economic development strategies that will transform downtown, and produce action plans so that limited resources are focused and results are magnified.
- The North Carolina Main Street staff guides participating communities through board development, volunteer development, and downtown director training.
- The North Carolina Main Street staff provides guidance and support to communities on ways to find and develop financial resources.
- Property and business owners in Main Street cities receive, upon request, recommendations regarding building exterior design from design specialists at the UNC-Greensboro Department of Interior Architecture, in collaboration with the NC Main Street & Rural Planning Center staff.
- The North Carolina Main Street staff provides retail market analysis for Main Street and Small-Town Main Street programs upon request.
- The North Carolina Main Street staff provides guidance and training on the best practices for leveraging tourism-based economic development in association with the NC Main-to-Main Trail, an initiative of the NC Main Street & Rural Planning Center.
- North Carolina Main Street staff have extensive experience in organizational development and nonprofit management, historic preservation, building rehabilitation, investment tax credits, incentive programs, tourism development, marketing, image building, special event development, communications, and a range of other pertinent areas.
- The North Carolina Main Street staff is among the nation's leading authorities on downtown development, with experience helping North Carolina towns with revitalization challenges.
- The North Carolina Main Street staff assists communities with the Main Street Director recruitment process.
- The North Carolina Main Street staff conducts an annual program assessment and review of each Main Street program.
- The North Carolina Main Street staff conducts an annual budget and salary analysis of Main Street programs.
- The North Carolina Main Street staff conducts an annual statistical data collection and analysis.

Network:

- North Carolina Main Street communities may use the Main Street trademarks on materials designed to promote the work of their program in collaboration with the State of North Carolina and the National Main Street Center.

- The North Carolina Main Street network possesses some of the most experienced downtown development professionals in the country.
- Main Street communities may take advantage of and participate in a special network of Main Street cities statewide and nationally, with over 1,200 communities across the nation, and 45 city, state, and regional Coordinating Programs that participate in the Main Street program. This allows them to learn the best practices, techniques, and strategies for downtown development.

Funding:

- When available, Main Street communities are eligible to apply for downtown revitalization funding programs to assist small business development and property rehabilitation, as well as funding to support public building and infrastructure improvements.
- When available, Nationally Accredited Main Street communities are eligible to apply for funding programs through the National Main Street Center.
- The NC Main Street & Rural Planning Center maintains and distributes a funding guide of federal, state, corporate, and foundation sources commonly used for funding downtown projects.

Resources:

- Through the North Carolina Main Street program, communities can identify resource people, consultants, and specialists on topics of interest to the community.

Economic Impact:

- Since 1980, over 117 communities have directly benefited from the North Carolina Main Street program, bringing economic strength to North Carolina's downtown commercial districts, securing **\$5.58 billion in new investment, creating 37,605 jobs, and rehabilitating 7,833 buildings.**
- The North Carolina Main Street staff facilitates statewide economic impact studies and collects data to determine trends in Main Street and Small-Town Main Street communities.

Marketing & Recognition:

- Designated North Carolina Main Street communities are eligible to receive statewide recognition through the North Carolina Main Street Awards and Main Street Champions programs.
- In addition, designated communities are eligible for recognition by the National Main Street Center as a Nationally Accredited or Affiliate Main Street community.
- North Carolina Main Street communities receive marketing and recognition offered through the NC Main-to-Main Trail, an initiative of the NC Main Street & Rural Planning Center.
- Nationally Accredited Main Street communities are eligible to apply for national recognition through the Great American Main Street Awards® (GAMSA), a program of the National Main Street Center.
- North Carolina Main Street communities receive publicity about their programs through press releases distributed through the N.C. Department of Commerce, NC Main Street & Rural Planning Center updates and annual reports, Main Street presentations, and the NC Main Street social media sites.

*Note – in the event of a natural disaster or pandemic event, programs and services may be changed, conducted virtually, or cancelled by recommended guidelines from the Center for Disease Control and the NC State Emergency Management.

Requirements of Designated N.C Main Street Communities

Main Street communities must be 50,000 and under in population at the time of designation. These requirements incorporate the Main Street America™ National Standards.

1. **Participate in all services** provided to the local community by the NC Main Street & Rural Planning Center.
2. **Staffing Requirements:** Employ a full-time, 40 hours/week paid professional Main Street Director, who is dedicated to downtown and will coordinate and facilitate the work of the program. Communities with a population of 5,001-9,999 may employ two or more people who equal one or more full-time equivalent position(s). One of the positions must be designated as the director. Communities with a population of 5,000 or less **MAY** employ a part-time, 20+ hours/week position paid professional Main Street Director.
 - The Main Street Director should be paid a salary consistent with those of other community development professionals within the city, state, or region in which the program operates.
 - The Director should be adequately trained — and should continue learning about revitalization techniques and issues affecting traditional commercial districts.
 - The Director should have a written job description that correlates with the roles and responsibilities of a Main Street Director.
 - There should be a formal system in place for evaluating the performance of the Director on an annual basis.
 - Adequate staff management policies and procedures should be in place.
3. Obtain a 501(c) 3, 4, or 6 nonprofit designation **OR** be designated as a department of the local municipal government.
4. Establish a **broad-based community commitment** to revitalization for the commercial district with strong support from both the public and private sectors. This includes:
 - **Partnerships and Collaborations** with local governments as well as with both nonprofit organizations and private sector entities that demonstrate shared responsibilities for the district's revitalization and its program. Examples:
 - Participation in strategy development and planning.
 - Collaboration in the implementation of programming or work plans.
 - Monetary and non-monetary resources for the Main Street program.
 - Engagement of elected officials and/or staff in the Main Street program Board and committees.
 - Promoting the district revitalization and its partnership with Main Street.
 - ****It is required by Main Street America™ and the expectation of the NC Main Street program that the city contribute monetarily to the Main Street program.** Contributions should be enough to cover, at a minimum, the director's salary and benefits.
 - **Community Outreach** to connect and engage with ALL sectors of the community, such as businesses, property owners, workforce, other organizations, and residents. Examples include:
 - The program's external marketing, online, printed, social media, etc., clearly promotes the role and impact of the Main Street program.

- Main Street’s leadership and staff are actively engaged in public relations activities that educate, build awareness, and promote the Main Street program.
- Main Street highlights positive stories about the district through a variety of media tools.
- Main Street has **maintained communication and implemented public relations** that inform and educate the public sector or local government about the district and the Main Street program.
- Main Street has **promoted the district’s positive image, brand identity, and assets**. Examples of this include:
 - A distinctive brand has been created and implemented for **the district**.
 - A distinctive brand has been created and implemented for **the organization**.
 - Social media platforms are used to promote the value of the district and the Main Street program.
 - An annual report noting success across the Four Points.

5. Inclusive Leadership and Organizational Capacity. Main Street’s greatest resources are PEOPLE and a belief that everyone in the community has a place in Main Street. Main Street places a strong priority on human capital and developing a clear operational structure and practices that increase the organization’s capacity to engage **ALL sectors of the community** and leverage their participation in their revitalization efforts. This includes:

- Having a multicultural organizational structure and volunteer engagement, demonstrating a commitment to creating an environment that is inviting and accepting of all within the downtown district. Examples of this include:
 - The organization’s stated mission and core values show a commitment to engaging ALL sectors of the community it serves.
 - Internal and external messaging promotes that Main Street has a place for everyone in the community and that diverse engagement is welcomed and valued. Communication tools address language barriers as appropriate.
 - Work plans and programming activities address accessibility and inclusive design for all community members.
 - The organization’s policies address equitable access for all district and community stakeholders in the organization’s leadership structure (Board and committees) as well as in specific projects and activities.
- The Main Street organization has implemented an inclusive volunteer program that demonstrates the capacity to implement approved annual work plans and programming for the district. Examples:
 - Clearly outlined volunteer needs for approved work plans or programming activities are in place and promoted broadly.
 - A proactive effort to recruit diverse volunteers representing the entire community in a culturally competent way.
 - Active volunteer coordination throughout the year ensures attention to thoughtful placement, rotation, and retention of new and existing volunteers.
 - Volunteers at all levels have access to and receive appropriate orientation, training, and leadership development throughout the year.
- **The Main Street Board of Directors is formed with many talents and skills and balanced representation** of district and community stakeholders. The following are recommended: district business and property owners, district and community residents, community businesses/corporations, and institutions such as schools, universities, foundations, nonprofit organizations, and government.

- **The Main Street organization has developed a leadership base (board, staff, committee members, and volunteers) that reflects the district and community,** considering a broad range of dimensions of diversity, including race, ethnicity, gender, education, physical and mental ability, veteran status, and income level. The program should take proactive measures to ensure under-represented groups are included as part of Main Street’s leadership base.
- **Active board leadership and supporting volunteer base.** Board members have demonstrated active engagement in the Main Street program throughout the year. Ideally, **100 percent but no less than 75 percent of Board members have attended board meetings 75 percent of the time throughout the year, New Board members have participated in board orientation, and existing Board members have participated in at least one training offered by the Coordinating program.** Board members have played an active role on the board by leading a committee, a task force, or a key initiative. Board members have advocated for the program and the district within the community, in coordination with Main Street staff and the rest of the board.
- **Professional staff management.** The Main Street organization has maintained the level of professional staff necessary to achieve its mission, goals, and annual work. This includes meeting the minimum staffing requirements as noted above in #2.
- **Effective Operational Structure.** The Main Street organization has developed appropriate operational and organizational practices to be managed effectively, which must include:
 - **Clearly defined mission statement** that confirms the purpose of the organization.
 - **Established bylaws,** which are reviewed annually and revised appropriately to carry out the program’s mission for the district.
 - **Operating policies and procedures** that outline internal and external communication practices, conflicts of interest, personnel management, leadership selections, elections and terms, Board roles and responsibilities, etc.
 - **Appropriate insurance** for the organization, Board/staff, and its programming.
 - **Legal and fiscal requirements** are met and maintained as required with its tax status or operational structure.

6. **Diversified Funding and Sustainable Program Operations.** A successful revitalization program must have the financial resources necessary to carry out its work and sustain its operations. Program sustainability relies on diversity of revenue streams, as dependency on one primary or only source could jeopardize the program’s operations. This includes having a **Balanced Funding Structure** with a **diverse mix of public and private** sector sources, **Strategic Revenue Development and Fundraising, Financial Management, and Best Practices.**

7. **Strategy-Driven Programming.** Change is an important guiding principle for Main Street. Main Street programs should define and manage change from one year to the next through a **strategy-driven work plan and an aligned implementation process.** Planning is guided by **Inclusive Community and Market-Informed Inputs.** Main Street organizations must:

- Have an appropriate written **mission statement,** which is **reviewed annually and updated as appropriate.**
- Have an appropriate **vision statement** for downtown that is **reviewed annually and updated as appropriate.** The vision statement should define the economic potential of downtown.
- Establish an annual work plan/planning process for downtown. A comprehensive annual work plan provides a detailed blueprint for the Main Street program's activities; reinforces the program's

accountability both within the organization and in the broader community; and provides measurable objectives by which the program can track its progress.

- Have a **work plan with a balance of activities in each of the four broad program** areas that comprise the Main Street approach: Economic Vitality, Quality Design, Effective Promotion, and Sustainable Organization.
- The work plan should contain measurable objectives, including timelines, budgets, desired outcomes, and specific responsibilities.
- The work plan should be reviewed and updated annually.
- **Involve, ideally, the full board in developing the annual work plan.** At a minimum, the full board should adopt/approve the annual work plan, which includes Transformation/Economic Development Strategies.
- **Distribute work activities and tasks** to a broad range of volunteers and program participants.
- Have significant progress in each of the four points based on the work plan submitted for the previous year.
- Maintain an updated building and business inventory list.
- Maintain an asset map recognizing distinctive place-based assets within the district that highlight unique and competitive advantages and market opportunities.
- Have strategies that reflect opportunities driven by local and national trends.
- Have annual fund-development goals and allocations that are guided by the Transformation or Economic Development Strategies.

8. Preservation-Based Economic Development. A Main Street organization must adopt and exhibit a Historic Preservation Ethic and Design Management Program. A Main Street organization will focus on Preservation **Ethics and Education on Historic and Cultural Assets, Standards and Best Practices for Place-based, People – Focused on the Design and Promotion of Historic, Heritage, and Cultural Assets.** Historic preservation is central to the Main Street program's purpose is which makes historic and traditional commercial districts authentic places.

Additionally:

- Advocates for preservation and re-use over demolition.
- When faced with a potential demolition or substantial structural alteration of a significant, historic, or traditional building in the Main Street district, the **program actively works to prevent the demolition or alteration, including working with appropriate partners at the state, local, or national level to attempt to stay or alter the proposed activity;** developing alternative strategies for the building's use; and/or educating local leaders about the importance of retaining existing buildings and maintaining their architectural integrity.
- The program has or is working toward putting in place active and effective design management program (which may include financial incentives, design assistance, regulatory relief, design review, education, and other forms of management).
- The program encourages appropriate building renovation, restoration, and rehabilitation projects.
- The program works to find creative, adaptive use, financing, and physical rehabilitation solutions for preserving old buildings.
- The program recognizes the importance of planning and land-use policies that support the revitalization of existing commercial centers and works toward putting planning and land-use policies in place that make it as easy (if not easier) to develop property within the commercial district as it is outside the commercial district. Similarly, it ensures that financing, technical assistance, and other incentives are available to facilitate the process of attracting investment to the historic commercial district.
- The program builds public awareness for the commercial district's historic buildings and for good design.

9. **Demonstrate Impact and Results.** As a part of a national network, Main Street America™, with a proven record for generating strong economic returns and strengthening the district's position within a highly competitive marketplace the local Main Street organization **Demonstrate the Value of Main Street, Measure and Package Quantitative and Qualitative Outcomes and Promote Progress and Demonstrate Impact and Results.**
10. **Training & Education Requirements:**
 - **Orientation** is required for a **New Main Street Director**. These are held virtually each month, and new directors are required to attend a virtual orientation within three months of the start date (if not previously attended as an MS Director in another MS Town).
 - **Basic Training:** it is **required for a NEW Main Street Director** each time there is a change at the local level, if said NEW director has not previously attended Main Street Director attendance at Main Street Basic Training, and each time there is a change in management (if not previously attended).
 - **Directors Meeting:** Main Street Directors' attendance at the Main Street Directors' Meeting held once a year in August. (In the case of a vacancy or illness/emergency, a substitution for the director may be made for this meeting.)
 - **Regional Meetings:** Main Street Director (or Volunteer if Director cannot) attendance at a minimum of one of two bi-annual regional meetings each year. (Held in May and November.) *It is recommended that the Director attend both meetings, not just one.
 - **NC Main Street Conference:** Main Street Director and a minimum of one volunteer attendance at the annual NC Main Street Conference - (NCMS provides each designated MS community with two complimentary registrations).
 - **Main to Main Trail:** Maintain and update as appropriate your community's Main to Main Trail information on your website, which is linked to the ncmainstreetandplanning.com website and attend any required additional training that may go along with this.
11. **Reporting:** Submit annual statistical data in July and Budget & Salary information and Program Assessment Survey in January, as requested, to the NCMS&RP Center.
12. **Maintain an annual membership** with the National Main Street Center at the [Main Street America Community Member](#) level.
13. **Reimbursement of NC Main Street & Rural Planning Center's travel expenses**, when traveling to the local community, at the IRS state rate, plus meals at the state per diem rate and lodging by the NC Main Street & Rural Planning Center Travel Policy.
14. **Sublicense & Logo Placement.** The local Main Street Program **must also sign and follow the National Main Street sublicense agreement and must comply with all Accredited or Affiliate community requirements** including placing the *Designated NC Main Street Community* logo on the Main Street program website and use the logo when appropriate on social media, email, and marketing materials **Logos and website language will be sent in June by Main Street America following receipt of signed agreements.**

Documents Needed for a Change in Administration of the Local Main Street Program, including if the organization changes from a nonprofit, government, or quasi-public-private structure to a different structure:

- The City/Town Council can designate another agency/entity to administer the Main Street program.
- North Carolina Main Street Center requires:

- A resolution from the City/Town Council that authorizes this change.
- Minutes of the City/Town Council Meeting demonstrating the majority vote.
- Documentation demonstrating how the entity administering the Main Street Program will address the items listed under the requirements section of this document.

***These documents must be emailed to the NC Main Street & Rural Planning Center Director within two months of a change in administration.**

Benefits of Membership with the National Main Street Center

Designated Main Street Member

(Required for all active, designated N.C. Main Street and Small-Town Main Street communities)

As a designated Main Street Member, your program is a recognized leader among the largest network of commercial district organizations in the world. Tap into the expertise of our large network of Main Street Programs, BIDs, CDCs, planners, local government agencies, consultants, and others to learn, research, and share useful experiences. This guide explains the benefits of membership and how to access these tools.

We want you to get as much out of your membership as possible! Please contact us if you require any assistance with your benefits.

- Access to The Point, our exclusive online member networking platform.
- Access to *Main Street News*, a weekly newsletter on new trends, stories from the field, and need-to-know information for those in the commercial district revitalization field.
- Members-only rates at the annual Main Street Now Conference and the Main Street America Institute.
- Access to our digital library of must-read revitalization publications and resource guides, including exclusive training materials on the Main Street Approach and full archives.
- Free online training opportunities.
- Full access to the Main Street Knowledge Hub with sample documents, articles, reports, and more from your peers and experts in the field — all at your fingertips.
- Access to tailored insurance products from the National Trust Insurance Services, LLC.
- Family-level membership with the National Trust for Historic Preservation includes a subscription to *Preservation* magazine.
- Exclusive eligibility to be recognized as an Affiliate or Accredited Main Street America program.
- Exclusive eligibility to enter into a Licensing Agreement with the NMSC or your Coordinating Program to use the Main Street America™ name and logo.
- Eligibility to apply for the Great American Main Street Awards and other special awards and grant programs.
- Up to six free sub-memberships to share access to resources with your team.

Your benefits include:

Information from: <https://www.mainstreet.org/join>

Annual Dues: \$375

Signature Page

1. Designated Main Street City/Town: Goldsboro

2. Name of Local Main Street Administrating Organization: Downtown Goldsboro Development Corporation

3. Check Which One Applies:

Public (City/Town) Administered

Private (Non-Profit) Administered

Quasi-Public-Private (Town/Non-Profit) Administered ☒

4. Name of Main Street Director: Erin Fonseca

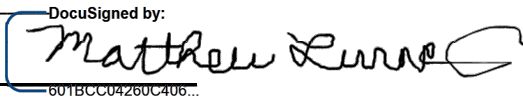
Title: Executive Director

Signature:  49494FF658384F9...

Date: 21-Jun-2025

City/Town Manager: Matthew Livingston

Title: City Manager

Signature of City/Town Manager:  601BCC04260C406...

Date: 23-Jun-2025

**"This instrument has been preaudited
in the manner required by the Local
Government Budget and Fiscal Control
Act." G.S. §159-28**



(Signature of Finance Officer)

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: Purchase of the Integrated Ballistic Identification System (IBIS)

DEPARTMENT: Police

BACKGROUND:

The Goldsboro Police Department intends to implement an Integrated Ballistic Identification System (IBIS) through LeadsOnline. LeadsOnline is the sole authorized source in the United States for IBIS, ClearCase, Quantum 3D Microscope, and related IBIS components and services. IBIS is currently the only system integrated into ATF's National Integrated Ballistic Information Network (NIBIN). Because these products utilize proprietary technology, mixing components from other vendors would not be possible, as the designs are incompatible. System upgrades, support, and data migration must also be handled exclusively by LeadsOnline.

DISCUSSION:

General Statute 143-129 establishes the State bidding requirements for purchase of apparatus, supplies, materials, or equipment. Subsection (e)(6)(ii) grants the city authority to exempt purchases from the bidding requirements when a needed product is available from only one source of supply. This exemption applies to the IBIS system, as LeadsOnline is the only authorized provider of this ballistic identification technology and its services.

To maintain compatibility with national law enforcement standards and ensure system integrity, the Council may standardize the current system and re-evaluate the design only if discontinued or at 5-year intervals.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended the Council authorize the standardization and sole source purchase of the IBIS system and associated components through LeadsOnline, in order to maintain compatibility with national standards and the current investigative platform.

MANAGER'S RECOMMENDATION:

APPROVERS

Mike West
Sakeithia Reece
Laura Getz
Matthew Livingston

RESOLUTION 2025 - 35

RESOLUTION OF INTENT TO PROCURE SOLE SOURCE TECHNOLOGY

WHEREAS, the City of Goldsboro, through its Police Department, seeks to enhance public safety and violent crime investigations by acquiring an Integrated Ballistic Identification System (IBIS); and

WHEREAS, LeadsOnline LLC is the sole authorized provider in the United States of the IBIS ClearCase, Quantum 3D Microscope (Q3M), and related IBIS components, including BrassTrax, BulletTrax, MatchPoint, and associated services; and

WHEREAS, IBIS is the only ballistic identification platform currently integrated into the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) National Ballistic Information Network (NIBIN), and no other system meets the federal security and interoperability standards required for NIBIN participation; and

WHEREAS, the proprietary design and commercial sensitivity of the IBIS system makes it incompatible with components from any other manufacturer or provider; and

WHEREAS, the City of Goldsboro is granted authority under §143-129(e)(6)(ii) to exempt purchases from bidding requirements when a needed product is available from only one source of supply.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) The City of Goldsboro shall procure the LeadsOnline IBIS ballistic identification platform, including associated services and proprietary components, as a sole source purchase; and
- 2) This system shall be re-evaluated if it becomes unavailable, discontinued, or at an interval not to exceed five (5) years to determine continued standardization.

This Resolution shall be in full force and effect from and after this August 4, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz

City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 4, 2025 CITY COUNCIL MEETING**

TITLE: NC Freedom Fest 2025 - Temporary Street Closure

DEPARTMENT: Police

BACKGROUND:

NC Freedom Fest is a free, family-friendly event, committed to recognizing our military families and first responders. Though an early version of the festival began in 2017, NC Freedom Fest is in its 5th year as a collaborative, award-winning event honoring our military and first responder families.

Through a committed team of sponsors and partners, the event has been able to bring high-quality musical entertainment, family amenities, a top-tier car and bike show and more at no cost to event-goers. In addition to community goodwill, the anticipated economic impact is more than \$2M on the local economy.

DISCUSSION:

Thursday night will kick off the Freedom Fest event at The HUB featuring food vendors and live entertainment. On Friday night, we will drive visitors to downtown businesses to continue the weekend celebration. On Saturday, the main event (festival) will feature a free kids zone, live entertainment, food trucks, static displays, military appreciation and art contests, street fair vendors, a car and bike show and a downtown flyover.

With more than 20,000 visitors in years past, this is the largest festival hosted on city property. With that in mind, multiple city departments contribute to helping carry out the event safely and effectively. In preparation for the main event, Parks & Recreation set up the festival field, including water, trash receptacles and barriers. Public Works ensures proper power supply at the HUB and Freedom Field on Thursday and Saturday. PD & FD prepare an EAP and staff for the event. The Downtown Development Department will help plan the event and prepare for the street closures. IT works to ensure ample Wi-Fi service.

NC Freedom Fest, Inc. is requesting the following street closures:

09/04/2025 - The northbound lane of the 200 Block of South Center Street (Spruce Street to Chestnut Street) from 12:00pm – 8:30pm.

09/06/2025 - The north and southbound lanes of Center Street from Ash Street to Pine Street, Walnut Street from James to Center & Center to 112 E. Walnut Street, Chestnut Street from Center Street to 105 E. Chestnut Street, the 100 block of W. Spruce Street, and James Street from Spruce Street to Chestnut Street from 7:00am - 10:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the event.

BUDGET RELATIONSHIP:

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the Council grant the requested temporary street closings of Center Street, Walnut Street, Chestnut Street, Spruce Street, and James Street as stated in the discussion.

MANAGER'S RECOMMENDATION:

APPROVERS

Mike West
Sakeithia Reece
Laura Getz
Matthew Livingston

CITY OF GOLDSBORO SPECIAL EVENT APPLICATION

Application received	07/15/2025
Fee Paid	
Event Site Plan	Completed
Event Impact Notification	Completed

I. Event Organizer & Contact Information

Organization Name: NC Freedom Fest Inc. Non-profit? ☒ Yes ☐ No

If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of Worship

Applicant Name: Doug McGrath Title: President

Address: 106 B US HWY 117S

City: Goldsboro State: NC Zip: 27530

Phone: 919-440-0451 Cell Phone: _____ Email: dmcgrath@movebms.com

II. Name and Type of Event

Event Name: NC Freedom Fest

Event Location: Center Street, The HUB, Freedom Field, Walnut Street

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☒ Street Closure ☐ Carnival ☐ Other

If Other, Explain: _____

If Street Closure, list time and all streets requesting to be closed: Time: 9/4 - Northbound Lane of 200 S Center block 12-8:30pm

9/6 - Center (Ash to Pine); Walnut (James to Center & Center to 112 E Walnut), Chestnut (Center to 105 E Chestnut); 100 block of W Spruce, James (Spruce - Chestnut) - 7am - 10pm

III. Date of Event

Date of the event: September 4th - 6th Inclement Weather/Rain Date: N/A

Event Start Time: 9/4 - 5pm; 9/6 - 12pm Event End Time: 9/4 - 7:30pm; 9/6 - 10pm

Set-up Start Time: 9/4 - 12pm; 9/6 - 7am Dismantle (Completion) Time: 9/4 - 9pm; 9/6 - 11:30pm

IV. Past Attendance / Predicted Attendance

Has this event been issued a permit for five (5) Consecutive years? ☐ Yes ☒ No

If Yes, Will this event remain substantially the same? ☐ Yes ☐ No

Attendance trend in past events: ☐ N/A ☐ Fewer than 200 ☐ 201-500 ☐ 501-1000 ☒ over 1001

What attendance is predicted? ☐ Fewer than 200 ☐ 201-500 ☐ 501-1000 ☒ over 1001

V. Vendors

Will there be Vendors at your event? ☒ Yes ☐ No If Yes, approximate number: 100

VI. Permit Application Fees & Timeline

The City of Goldsboro differentiates events by tiers. Each tier differs based on projected attendance, City services and street closures. Special Events and Street Closures will be determined based on the tiers below. The application fee is listed below. The Permit and Application Fee includes a \$25.00 non-refundable application fee if not approved. The fee is to be in the form of a check made payable to the City of Goldsboro.

Check the appropriate Tier for your event:

TIERS	DETAILS	PERMIT AND APPLICATION FEE	DEADLINES
TIER 1 ☐	- Fewer than 200 people - Minimal City services - Possible closure of City owned lots, No closure of public right-of-way, and/or streets - Alcohol can be present with proper approval & permits. - Approved by the City Manager	\$100.00	Must be submitted for approval at least 30 days prior to the event.
TIER 2 ☐	201-500 people - Multiple City services - Possible closure of City owned lots, public right-of-way, and/or streets (Not to include Center Street). - Alcohol can be present with proper approval & permits. - Approved by the City Manager	\$200.00	Must be submitted for approval at least 60 days prior to the event.
TIER 3 ☐	501-1000 people - Multiple City services - Possible closure of City owned lots, public right-of-way, and/or streets (Not to include Center Street). - Alcohol can be present with proper approval & permits. - Approved by the City Manager	\$300.00	Must be submitted for approval at least 60 days prior to the event.
TIER 4 ☒	1001 people or more - Multiple City services - Closure of any portion of Center Street - Alcohol can be present with proper approval & permits - Approved by City Council unless an exception applies.	\$400.00	Must be submitted for approval at least 60 days prior to the event.

VII. Event Description, Statement of Public Benefit and Public Services (Required)

Description of Event:

Our mission is to celebrate all who serve us locally and abroad as members of the US Armed Forces and First Responders. Beginning on Thursday night, we will kick off with the Taste of Wayne event at The HUB featuring food vendors and live entertainment. Friday night, we will drive visitors to downtown businesses to continue the weekend celebration. On Saturday, the main event (festival) will feature a free kids zone, live entertainment, food trucks, static displays, military appreciation and art contests, street fair vendors, a car and bike show and a downtown flyover.

Impact on the community/City Services:

With more than 20,000 visitors in years past, this is the largest festival hosted on city property. With that in mind, multiple city departments contribute to help carry out the event safely and effectively. In preparation for the main event, Parks & Recreation sets up the festival field, including water, trash receptacles and barriers. Public Works ensures proper power supply in The HUB and Freedom Field on Thursday and Saturday. PD & FD prepare an EAP and staff the event. Downtown Development Department helps plan the event and prepare for the street closure. IT works to ensure ample WiFi service.

Overview of benefits to the community:

NC Freedom Fest is a free, family-friendly event, committed to recognizing our military families and first responders. Though an early version of the festival began in 2017, NC Freedom Fest is in its 5th year as a collaborative, award-winning event honoring our military and first responder families. Through a committed team of sponsors and partners, the event has been able to bring high-quality musical entertainment, family amenities, a top-tier car and bike show and more at no cost to event-goers. In addition to community goodwill, the anticipated economic impact is more than \$2M to the local economy.

VIII. Event Marketing Strategy & Budget (Advertising to the Public)

NC Freedom Fest Inc. has contracted with a third-party social media and marketing consultant to provide consistent, cohesive marketing throughout the region. Marketing outlets include social media, radio, billboards, digital and print media. The anticipated marketing spend is \$10K, to include photography and videography.

IX. Event Site Plan (attach copy to application)

Event Site Plan Checklist:

☐	Directions indicated by directional arrow symbol.
☐	The overall event area including: any requested street closures and/or the location and number of any parking closures.
☐	The location and dimensions of all physical equipment being placed, including, but not limited to, any stage(s), vendors, booths, sponsors, tents, signs, barricades, portable toilets, vehicles, shelters, etc.
☐	Location of temporary alcohol sales where both sales and consumption occur.
☐	Indicate 14' wide fire lane clearances in all areas and the location of all fire hydrants.
☐	Include electrical plans for vendors and stages, specifying how much each site requires, in terms of amps & volts.
☐	Any other details you think are helpful in the physical description of your event.

X. Event Impact Notification (attach copy to application)

Event Impact Notification Checklist:

☐	Event Impact Notification completed.
☐	Understand to distribute the Impact Notification to the impacted areas at least 20 days prior to the event by either email, hand or mail delivery.
☐	Event Impact Notification included the name of the event, event date(s), time(s) of event and overall impacts (including set-up and tear down), specific location of impacts, type of activity and telephone number where the public can contact your organization about the event.
☐	Event Impact Notification included contact information for the City Clerk for objections or questions from business owners/merchants.

XI. General Liability Insurance (attach copy to application)

If Proof of Insurance or applicable rider is not submitted at the time the application is submitted, the Proof of insurance or applicable rider **MUST** be submitted prior to receiving the Special Event Permit.

General Liability Insurance checklist:

☐	Acknowledge that the Proof of Insurance or applicable rider must have coverage of at least \$1 million per event / \$5 million for Carnival applicants per event. *
☐	Acknowledge that the City of Goldsboro will be listed as an Additional Insured on the Certificate of Insurance.

* If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office.

XII. Police Support

The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The applicant may be responsible for hiring and paying off-duty law enforcement officers or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223. **Complete the Police Support Checklist:**

☐	Acknowledge that off-duty law enforcement officers may be needed to appropriately manage security.
☐	Acknowledge that the applicant may be responsible for hiring and paying the off-duty law enforcement officer or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event.
☐	Acknowledge that if alcohol is present at the event (not including the social district area), off-duty officers are required to be on-site during the event.
☐	Acknowledge that the Goldsboro Police Department's Off-Duty Coordinator can be contacted at 919-580-4223.

XIII. Indemnity Statement

The "Special Event Release of Liability Waiver" (below) must be completed and signed by the applicant or duly authorized sponsor. Read and sign the "Special Event Release of Liability Waiver" below.



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of NC Freedom Fest Inc., and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 24 day of July, 202025.

Doug McGrath

Doug McGrath (Jul 24, 2025 14:30:26 EDT)

(SEAL)

(Applicant & Authorized Representative of Event)

XIV. Electrical Requirements (when applicable)

Public Works Building Maintenance Division provides electrical support where available and should be contacted to ensure your electrical requirements can be met. Electrical check list:

	YES	NO
Will you require electrical hook-ups for this event?	☒	☐
Will you require electrical support for the event?	☒	☐
☒	Electrical availability is limited and must be coordinated at least 30 days prior to the event by contacting the Public Works Building Maintenance Division.	
☒	The Contact number for the City of Goldsboro Public Works Building Maintenance Division is (919) 739-7434.	

XV. Portable Toilets

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

HUB Restrooms & Parks Portable Toilets

If no portable toilets are provided, how will these requirements be handled?

XVI. Trash receptacles/Waste

Solid waste plans must be provided and approved by the Public Works Department. Solid waste plans shall include provisions for both trash and recyclables. **Trash receptacles/Waste checklist:**

	YES	NO
Will you need the use of city receptacles?	☒	☐
If in need of city receptacles, how many?	30	
☒	Acknowledge that City receptacles must be requested separately and no less than 30 days prior to the event by contacting the City of Goldsboro Public Works Department number is (919) 750-7450.	
☒	Acknowledge that an additional fee in the amount determined by the City Manager's Office may be charged if the property is not cleaned to its prior condition.	

XVII. Alcoholic Beverages

1. Goldsboro has a Social District in the area of the HUB complex downtown. A social district is a defined area in which a person may consume alcoholic beverages from an official container sold by an approved ABC permittee located within defined social district boundaries and defined days and hours of operation. Having a Social District affects the choices available to patrons wishing to rent the HUB.
2. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages from opened or sealed containers from the premises.
4. Areas where alcohol will be consumed, served, or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

Does the event intend to sale alcohol?

- ☒ Yes (complete "The sale of Alcohol Check list" below and continue to section XVIII)
- ☐ No (complete "OPEN or CLOSED to the Social District" below and continue to section XVIII)

The sale of Alcohol checklist:

☒	The ABC Permit, issued to you by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. NC ABC Commission: 919-779-0700
☒	The event permit will not be issued until the ABC Permit is submitted.
☐	Your event must be CLOSED to the Social District. This means your patrons CANNOT leave your event with an alcoholic beverage. It also means people outside of your event cannot bring alcohol from the Social District into your event.

OPEN or CLOSED to the Social District:

Choose either OPEN or CLOSED to the Social District:

OPEN ☐	No Alcohol being sold at the event, but patrons CAN bring alcohol from the Social District into your event.
CLOSED ☐	Alcohol is completely prohibited from your event; you are not selling alcohol, nor can a patron bring alcohol in from the Social District.

XVIII. Tents

Does the event intend to have tents or canopies?

☒ Yes (complete the section below)

☐ No (Continue to section XIX)

Approximate number of tents	55
Approximate size of tents (example – 10' X 10')	10x10 - 40x100
Will any tent exceed 400 sq. ft. (example - more than 20'x20')	YES ☒ NO ☐

☒	Acknowledge that it is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by the City of Goldsboro ordinance. City of Goldsboro Inspections Department number is (919) 580-4385.
☒	A permit is required when using any type of tent.

XIX. Special Event Applicant Priority Ranking

The City Manager's Office or his designee will use the following priority list if there are conflicting requests for a particular time and date. **Check all that apply to your event.**

☒	Event has established historic precedence and is in good standing.
☒	Event is organized by the City of Goldsboro.
☐	Event is organized by the Wayne County Public County Schools.
☐	Event is organized by the Wayne County Government.
☒	Events organized by City of Goldsboro based non-profit organizations with proceeds providing assistance to the organizer or another Goldsboro based non-profit organization (requires proof of 501c(3) status).
☐	Events organized by private businesses, non-profit organizations; without or pending 501c(3) status, not based in Goldsboro, and/or individuals for the purpose of profit, personal gain, and/or proceeds that will be used to benefit other than those Goldsboro based non-profit organizations.

XX. Criteria Considered for All Street Closures & Other Event Impacts

Factors considered prior to recommending approval of the proposed events, particularly those which require street closures. Organizers wishing to close any portion of a street will need to justify that need with a compelling case composed of information in the following list below.

Acknowledge all the boxes below to indicate the criteria for consideration.

☐	Total number of event attendees, both historical trends and predicted increases.
☐	Total number of event vendors, both historical trends and predicted increases.
☐	Event Marketing Strategy & Budget
☐	Verification that the event applicant or sponsor has committed to completing the “Event Impact Notification.”
☐	Impact of the proposed event on residents, occupants or businesspersons of the block.
☐	Impact of the proposed event on the accessibility of emergency vehicles in the closure areas.
☐	Impact of the proposed event on vehicular traffic such as circulation, traffic movement and availability of alternate routes for traffic.
☐	Potential interference with commercial and business activities in the immediate vicinity.
☐	Conditions existing in the surrounding area that, when occurring in conjunction with a street closure, might create a hardship or an unnecessary inconvenience to the public or people residing in the area.
☐	Relationship regarding timing of proposed closure to other approved or proposed closures.

XXI. Other Rules and Regulations

Acknowledgement of the Other Rules and Regulations.

☐	The special event must be allowed by the underlying zoning district.
☐	The hours for the special event shall be no earlier than 9:00 a.m. and end no later than 10:00 p.m. unless approved by Goldsboro City Council.
☐	No political or campaign promotions are permitted during the special event.
☐	No firearms are permitted on City-owned property.
☐	Excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as follows: 1st Offense: Warning (Verbal or Written) and/or fine. 2nd Offense: Termination of Special Event and/or fine.
☐	During setup and the event, the Event Organizer or designee must be always on-site. The Event Planner should be prepared to handle questions and problems regarding the event, such as resolving disputes among vendors, rain delays and coordination of City services.
☐	The Event Organizer shall ensure that public property is protected from damage other than normal wear and tear, including, but not limited to, vandalism; damage to grass, shrubbery, or trees; damage to monuments, benches, or other amenities; damage to utilities and damage to sidewalks, asphalt in streets and parking lots.
☐	The Event Organizer is responsible for removal of any flyers, banners, posters and/or temporary signs placed in public areas to publicize the event immediately following the end of the event.
☐	All animals must be leashed as outlined in the City of Goldsboro's Code of Ordinances 91.15; 91.18
☐	Vehicles will only be allowed in designated parking areas.
☐	Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Parking:

You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Doug McGrath Date: Jul 24, 2025
Doug McGrath (Jul 24, 2025 14:30:26 EDT)

Organization: City of Goldsboro Downtown Development Department

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov

NOTICE OF EVENT IMPACT

NC Freedom Fest

{EVENT NAME}

The organizers of NC Freedom Fest Inc./COG are seeking approval from the City of Goldsboro to host
{SPONSORS NAME}

NC Freedom Fest on September 4th - 6th from
{EVENT NAME} {EVENT DATE(S)}
9/4 - 5pm; 9/6 - 12pm to 9/4 - 7:30pm; 9/6 - 10pm
{EVENT START TIME} {EVENT CONCLUSION TIME}

Complete for ALL Street Closures

NC Freedom Fest includes the closure of Center Street between
{EVENT NAME} {STREET NAME}
Ash and Spruce (see more)
{CROSS STREET NAME} {CROSS STREET NAME} Walnut (James to Center, Center to 112 E Waknut)
Chestnut (Center to 105 E Chestnut)
Spruce (100 block)
James (Spruce to Chestnut)

To accommodate event set-up and tear down, this street will close between 9/7 - 7am
{TIME & DATE}

to 9/7 - 10pm. The Closure will be for the exclusion of vehicles only. A 14'
{TIME & DATE}

emergency lance shall be provided on all streets within the said closure at all times.

Should you have questions or concerns regarding NC Freedom Fest and the related event
{EVENT NAME}

impacts, you can speak with our team by calling: Doug McGrath at 919-440-0451
{EVENT COORDINATOR} {PHONE NUMBER}

Doug McGrath

AUTHORIZED SPONSOR REPRESENTATIVE

919-735-4959

PHONE NUMBER

Please contact the City Clerk at 919-580-4330 or cityclerk@goldsboronc.gov for objections or questions regarding the event.

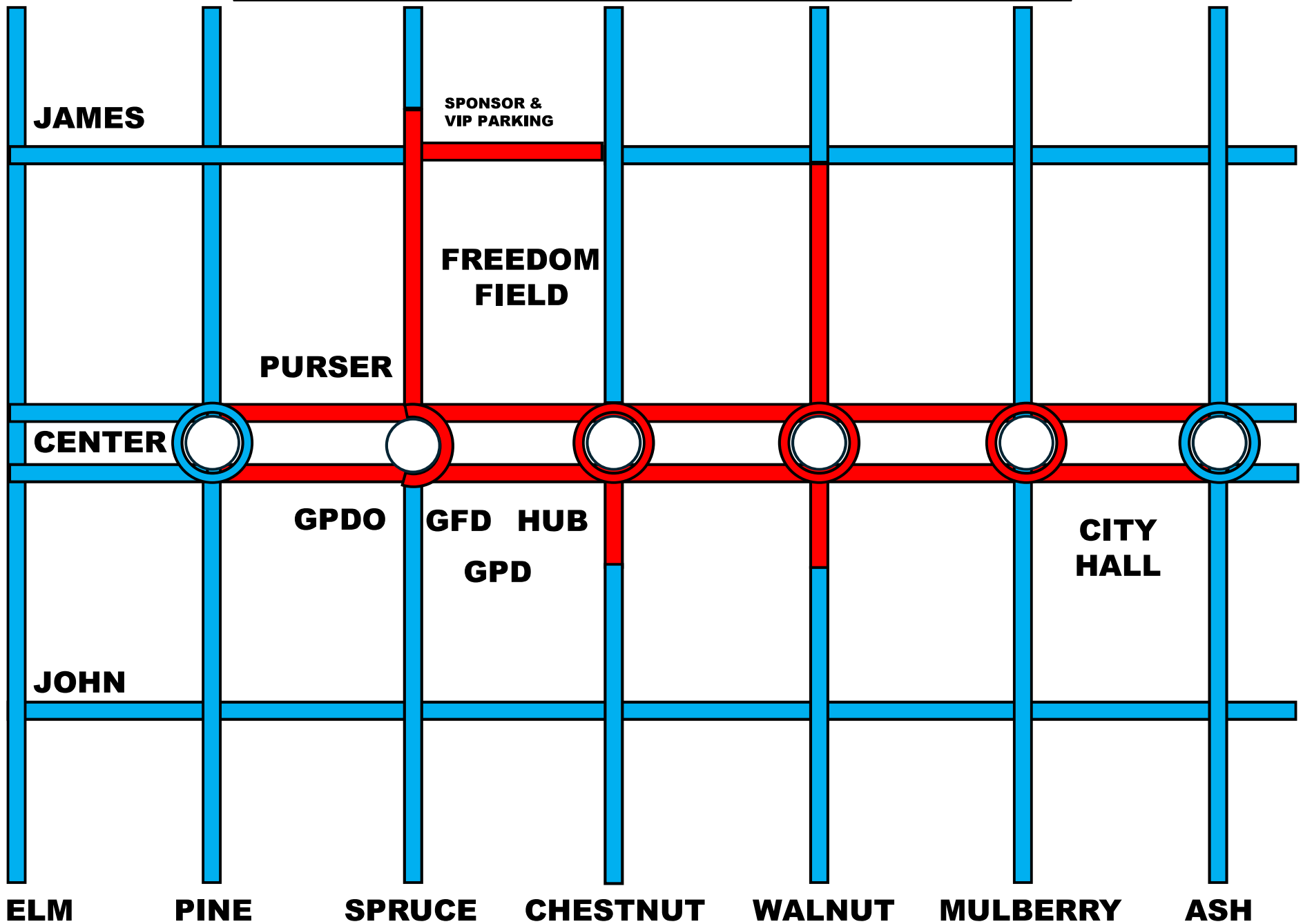


3/4/2025

PRODUCER Crawford-Henderson, Inc. PO Box 10885 Goldsboro, NC 27532		CONTACT NAME: Lisa Musselman PHONE (A/C, No, Ext): (919) 778-9400 FAX (A/C, No): (919) 751-2142 E-MAIL ADDRESS: lisam@crawhen.com														
		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr> </thead> <tbody> <tr> <td>INSURER A : Philadelphia Insurance Co.</td><td>23850</td></tr> <tr> <td>INSURER B :</td><td></td></tr> <tr> <td>INSURER C :</td><td></td></tr> <tr> <td>INSURER D :</td><td></td></tr> <tr> <td>INSURER E :</td><td></td></tr> <tr> <td>INSURER F :</td><td></td></tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Philadelphia Insurance Co.	23850	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER D :																
INSURER E :																
INSURER F :																
INSURED NC Freedom Fest PO Box 562 Goldsboro, NC 27533																

INSR LTR	TYPE OF INSURANCE			ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	X	COMMERCIAL GENERAL LIABILITY			X	EV161562	9/6/2025	9/7/2025	EACH OCCURRENCE	\$ 2,000,000		
		CLAIMS-MADE	X	OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000		
									MED EXP (Any one person)	\$ Excluded		
									PERSONAL & ADV INJURY	\$ 2,000,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:			GENERAL AGGREGATE					\$ 4,000,000			
	X	POLICY		PRO-JECT						LOC	PRODUCTS - COMP/OP AGG	\$ 4,000,000
		OTHER:								\$		
										\$		
A	AUTOMOBILE LIABILITY				EV161562	9/6/2025	9/7/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000			
		ANY AUTO OWNED AUTOS ONLY	X					SCHEDULED AUTOS	BODILY INJURY (Per person)	\$		
	X	HIRED AUTOS ONLY						NON-OWNED AUTOS ONLY	BODILY INJURY (Per accident)	\$		
								PROPERTY DAMAGE (Per accident)	\$			
									\$			
		UMBRELLA LIAB			OCCUR			EACH OCCURRENCE	\$			
		EXCESS LIAB			CLAIMS-MADE			AGGREGATE	\$			
		DED		RETENTION \$					\$			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			N / A				☐ PER STATUTE	☐ OTH-ER			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)								E.L. EACH ACCIDENT	\$		
	If yes, describe under DESCRIPTION OF OPERATIONS below								E.L. DISEASE - EA EMPLOYEE	\$		
									E.L. DISEASE - POLICY LIMIT	\$		

NC FREEDOM FEST 2025 STREET CLOSURE PLAN





ARTISTIC DANCE

CITY HALL

2 Boc o North C t r Str t



Boc o North C t r Str t

WALNUT STREET

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

CHESTNUT STREET

WALNUT STREET

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

CHESTNUT STREET

WALNUT STREET

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

CHESTNUT STREET

[illegible]

EMS backstage



Military & 1st Responders
Appreciation Festival
September 6, 2025

NC Freedom Fest

- NC Freedom Fest began in 2017 as Wings of Wayne...
 - Created & powered by a nonprofit – the Goldsboro Elks
 - *Designed to bring the base and community together in a family-friendly environment in Downtown Goldsboro so we could say, “Thank You” to those who serve.*
- Following 2019, the City of Goldsboro wanted to take over the event
 - That led to the formation of a new nonprofit, rebranded as NC Freedom Fest
 - Collaborative effort by; the City of Goldsboro, SJAFB, the Elks, DGDC, MAC, the Paramount, United Way, Visit Goldsboro, and more...
 - Powered by a “**One Community**” model
 - The cost of the event is funded through a sponsorship campaign, and over 100 volunteers working approximately 5,000 hours.



2025 Sponsors...



Edward Jones



NC Freedom Fest

