

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
AUGUST 4, 2025

1. Call to Order – 5:30 P.M. – Council Chambers

Mayor Gaylor called the meeting to order at 5:30 PM.

1.1 Invocation and Pledge of Allegiance

Father David Wyly, Police Chaplain provided the invocation. The Pledge of Allegiance followed.

2. Roll Call

Present: Mayor Charles Gaylor
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks
Councilman Roderick White

Also Present: Matthew Livingston, City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

3. Adoption of the Agenda

Councilwoman Weeks made a motion to adopt the agenda as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved. Council adopted the agenda.

4. Recognitions and Presentations

Matt Livingston, City Manager presented the following awards:

4.1 Employee and Supervisor of the Quarter Awards

Employee of the Quarter Award: Clayton Williams

Senior Fleet Maintenance Mechanic Clayton Williams has demonstrated exceptional dedication and service to the City of Goldsboro. In advance of a major snow event earlier this year, Clayton spent three days preparing aging salt spreaders, including performing a full electrical replacement on one unit. He then volunteered to report at 2:00 AM when operations began and made three critical repairs on-site that ensured the success of the operation. His skill, commitment, and willingness to go above and beyond were instrumental in keeping streets safe and operations running smoothly.

Clayton's impact extends well beyond a single event. With over 26 years of service, he has consistently taken on the most complex repairs in the City's 400+ vehicle fleet. He completed dozens of work orders during the first quarter alone, always showing professionalism, initiative, and a strong work ethic. As Streets and Storms Superintendent Doug Henricksen noted, "Without you, we couldn't have put out the quality of snow and ice removal that we did." Clayton's reliability, problem-solving ability, and volunteer spirit make him a truly invaluable asset to our department.

Clayton's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

Supervisor of the Quarter Award: Rick Davis

I am proud to nominate Rick Davis for Supervisor of the Quarter in recognition of his outstanding leadership, dedication to safety, and commitment to team development at the Water Treatment Plant. Rick consistently goes above and beyond to improve our work environment. He promptly addressed safety concerns by securing two new eyewash stations, ensuring the well-being of all employees. He also led the successful digitization of our Safety Data Sheets, greatly enhancing accessibility and modernizing our safety practices. In addition to safety leadership, Rick has taken charge of several major maintenance projects—guiding the team

hands-on while mentoring junior staff along the way. He also secured a more strategic location for our safety equipment, improving accessibility and protection of essential gear.

Rick's proactive approach, problem-solving skills, and focus on team growth make him an invaluable leader. I strongly recommend him for this recognition as a reflection of the high standards and commitment he brings to our facility every day.

Rick's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

4.2 ABC Commission Check Presentation

Darnay Barefoot, General Manager of the ABC Commission, presented a check for \$93,815 for the state distribution, and shared information regarding alcohol enforcement. He shared the public can contact Chief Jonathan Whitley at 919-778-7731 regarding alcohol enforcement related concerns.

Mayor Gaylor encouraged the public to report any issues regarding alcohol enforcement.

4.3 United States Coast Guard Birthday Proclamation

Read by Mayor Gaylor: The Goldsboro City Council proclaimed August 4, 2025 as the United States Coast Guard Birthday in North Carolina and commended its observance to all citizens.

4.4 Purple Heart Joint Proclamation

Read by Mayor Gaylor: The Goldsboro City Council and the Wayne County Board of Commissioners commended the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 2, 2025, as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

5. Public Comment Period

Mayor Gaylor opened the public comment period. The following citizens spoke:

1. Natalia Newkirk shared comments regarding crimes in Goldsboro. (Full comments are available on YouTube at 35:04.)
2. John Peacock shared comments regarding Downtown Goldsboro Development Corporation (DGDC). (Full comments are available on YouTube at 35:09.)
3. Charles Wright congratulated Councilwoman Matthews on her appointment to the NCBEMO Board; shared comments regarding Elevate Goldsboro and distributed a handout which is included in the agenda packet. (Full comments are available on YouTube at 40:09.)

No one else spoke and the public comment period was closed.

6. Consent Agenda

Approved as Recommended. City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items 6.1 - 6.6 be approved. The motion was seconded by Councilwoman Taylor and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

6.1 Setting a Public Hearing – Annex 2-25 – Idlewild Subdivision – Located on the south side of US 70 Hwy W. between Carolina Circle and Brentwood Drive

The item was submitted by Mark Helmer, Planning Services Manager.

Tax Parcel #: 2680-83-2550

Acreage: Approximately 49.67 acres

The City Council, at their meeting on July 14, 2025, requested that the City Clerk examine the subject voluntary contiguous annexation petition for sufficiency.

On July 15, 2025, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for contiguous annexation as specified in G.S. 160A-31 Petition for annexation; standards and as follows:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that there are no vested rights. Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation once the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule September 8, 2025, as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

Staff requested that Council schedule a public hearing for the proposed voluntary contiguous annexation of Idlewild Subdivision for September 8, 2025. *Consent Agenda Approval.*
Weeks/Taylor (7 Ayes)

6.2 Setting a Public Hearing -- Annex-3-25 - Stoney Creek (City Limits) – Located on the south side of Royall Avenue between North Drive and Landmark Drive

The item was submitted by Mark Helmer, Planning Services Manager.

Tax Parcel #s: 3519063209; 3519160064; 2599669999(8.922 Acres of NCRR RoW)

The City Council, at their meeting on July 14, 2025, requested that the City Clerk examine the subject voluntary contiguous annexation petition for sufficiency.

On July 15, 2025, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for contiguous annexation as specified in G.S. 160A-31 Petition for annexation; standards and as follows:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that there are no vested rights. Pursuant to G.S. 160A-31, City Council shall fix a date for a public hearing on the proposed annexation once the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule September 8, 2025, as the date for the public

hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

Staff recommend that Council schedule a public hearing for the proposed voluntary contiguous annexation of Stoney Creek (City Limits) for September 8, 2025. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

6.3 Resolution authorizing City officials to execute documents for the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103)

The item was submitted by Catherine Gwynn, Finance Director.

The City executed an agreement on April 10, 2019 with the FTA for a \$5,000,000 award from the Transportation Investment Generating Economic Recovery Grant Program (TIGER) to support the following projects:

1. Center Street Streetscape Project (completed)
2. Goldsboro-Wayne Transportation Authority Transfer Center Concourse (requesting deobligation)
3. The HUB (Formerly known as Cornerstone Commons) (completed)
4. Wayfinding Signage System Fabrication & Installation (completed)

At this time, it is necessary to update the FTA for the change in title for Matthew Livingston to City Manager. The City Council should designate the authority to the City Manager, City Attorney and Finance Director so that they may perform the activities necessary to maintain compliance with FTA while this grant is still active.

It was recommended that the following entitled resolution be adopted by Council authorizing the City Manager, City Attorney and Finance Director to act on behalf of the City with the FTA for the FY2016 TIGER Discretionary Grant Capital Project. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

RESOLUTION 2025 - 61 "A RESOLUTION TO AUTHORIZE THE CITY MANAGER, CITY ATTORNEY AND FINANCE DIRECTOR TO EXECUTE DOCUMENTS NECESSARY FOR THE FEDERAL TRANSIT ADMINISTRATION (FTA) FOR THE CITY OF GOLDSBORO"

6.4 NC Water Treatment Operator Class B Distribution System Certified Support to SJAFB MOA

The item was submitted by Bert Sherman, Public Utilities Director.

As a result of the Department of Defense's implementation of the Deferred Retirement Program, both Seymour Johnson Class B license and Cross Connection license holders/Operators in Responsible Charge (ORCs) are separating immediately. Also, the government is under a hiring freeze, so the personnel cannot be quickly replaced. Additionally, Active-Duty personnel are not required to obtain/hold a license and cannot consistently perform these responsibilities due to deployments and frequent Permanent Changes of Station. Due to the timing of both licensed personnel retiring and the 1-year requirement to hold a Class C before acquiring a Class B, the base is without a Class B License holder to perform ORC duties. In accordance with North Carolina Administrative Code 15A, Chapter 18D, Seymour Johnson AFB is required to have a Class B license/ORC due to the number of people served, the number of connections, and the presence of a water tower.

The purpose of this MOA is for the utilization of Goldsboro Class B Licensed/ORC water distribution and Cross Connection Licensed personnel and the certification of water reports to the State of NC. This agreement also helps advance support, training, and efficiency between the parties and improves community relations and support.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to sign the Memorandum of Agreement between the Public Utilities Department and the 4th Civil Engineer Squadron. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

RESOLUTION 2025 - 62 "RESOLUTION FOR APPROVAL OF THE MEMORANDUM OF

AGREEMENT BETWEEN THE PUBLIC UTILITIES DEPARTMENT AND 4TH CIVIL ENGINEERING SQUADRON SJAFB CLASS B-WATER SYSTEMS CERTIFIED OPERATOR RESPONSIBLE CHARGE"

6.5 FY26 Operating Budget Amendment

The item was submitted by Catherine Gwynn, Finance Director.

Council adopted the FY25-26 annual operating budget on June 16, 2025.

Purchase Order Rollover

Included in the ordinance amending the annual operating budget for fiscal year 2026 are the appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2025 that will be honored in the new fiscal year (FY26). Also provided is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in mid-July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. All rollover requests were considered on a case-by-case basis, due to concerns about the use of fund balance. An analysis of fund balance appropriated is also attached.

Items/services on the list represent construction contracts or service contracts that require significant time for completion or implementation which extend beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for project funds are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.

The Local Government Commission of the State Treasurer’s Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

Analysis of Appropriated Fund Balance (Operating Funds Only)
General Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	<u>\$ -</u>
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 836,811.73
	Proposed	\$ 836,811.73
	Current Year with Proposed	<u>\$ 836,811.73</u>

Stormwater Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	<u>\$ -</u>
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 368,522.50
	Proposed	\$ 368,522.50
	Current Year with Proposed	<u>\$ 368,522.50</u>

Utility Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 7,848,597.49
	Proposed	\$ 7,848,597.49
	Current Year with Proposed	\$ 7,848,597.49

Downtown Development MSD Fund

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY25-26 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/4/2025	Purchase Order Rollover FY25 to FY26	\$ 15,273.62
	Proposed	\$ 15,273.62
	Current Year with Proposed	\$ 15,273.62

Analysis of Purchase Order Rollovers by Fund (FY25 to FY26)

	FY25 to FY26	FY24 to FY25 (Comparative Only)
General Fund	\$ 836,811.73	\$ 1,059,795.16
Stormwater Fund	368,522.50	351,283.83
Utility Fund	7,848,597.49	1,990,554.28
Downtown MSD Fund	15,273.62	-
Occupancy Tax Fund	-	169,400.00
Total Operating Funds	\$ 9,069,205.34	\$ 3,571,033.27
Smeal Aerial Fire Truck	\$ -	\$ 873,952.00
General Fund Miscellaneous State Grants	133,579.25	-
JAG	-	29,213.71
VUR AIA Wastewater Master Plan	338,500.00	
VUR MRF Feasibility Grant	232,676.50	2,420.00
Water Reclamation Facility Expansion	227,231.11	
Stormwater Drainage Projects	-	50,873.09
Big Ditch Stream Restoration Project	565,305.43	
Lead & Copper Inventory Project	-	593,880.00
PFAS Study & Treatment Project	330,000.00	593,880.00
Total Project Funds	\$ 1,827,292.29	\$ 2,144,218.80
Total All Fund Types	\$ 10,896,497.63	\$ 5,715,252.07

It was recommended that Council adopt the following entitled ordinance to amend the FY25-26 Operating Budget for the General Fund, Stormwater Fund, Utility Fund and Downtown Development Fund. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

ORDINANCE 2025 - 31 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2025-26 FISCAL YEAR"

6.6 Approval of the Minutes of the Goldsboro City Council Meeting held July 14, 2025

The draft minutes of the Regular Meeting of July 14, 2025 were presented for approval. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

7. Old Business

7.1 FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP)

The item was submitted by Krystal Fuller, Community Relations Specialist.

Ms. Fuller introduced Jason Wright, consultant with Chrysalis Research and Consulting who presented via Zoom. Mr. Wright shared the presentation included in the agenda packet.

The Department of Housing and Urban Development (HUD) requires jurisdictions receiving federal funds from Community Development Block Grant and HOME Investment Partnerships programs to develop and submit a Five-Year Consolidated Plan. The plan identifies the needs of lower-income residents in the locality and the proposed actions to be taken to serve those needs. For each year during the ConPlan period, the City of Goldsboro submits an Annual Action Plan outlining the proposed projects to serve lower-to-moderate income (LMI) residents in Goldsboro.

Planning and research were conducted to draft the Consolidated Plan FY25-29 and Annual Action Plan FY25-26. During the planning and draft phase, a Public Hearing, Public Meeting, Stakeholder workshops, and a Public Survey were conducted to receive input from the public. A thirty-day review and comment period commenced on July 3, 2025, at 5:00pm to August 3, 2025, at 5:00pm.

Advertisements were published in Wayne Week on May 11, 2025, and May 18, 2025, relative to the holding of the May 19, 2025, public hearing during the May 19, 2025, City Council Meeting. Advertisements were also published on June 1, 2025, and June 8, 2025, relative to the holding of a June 10, 2025, public meeting held during the Commission on Community Relations and Development monthly meeting. Advertisements for and notice of the thirty-day draft review and comments were also published digitally. All comments received during the public comment period of the public hearing, public comments during the public meeting, and comments during the thirty-day draft review period will be incorporated as part of the City of Goldsboro's final version of the FY25-29 ConPlan and FY25-26 AAP to be sent to HUD on or before August 15, 2025.

The FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP) will outline the proposed use of funds. Goldsboro is expected to receive \$337,814 in CDBG funds and \$225,732.15 in HOME funds for FY25-26; and anticipates receiving \$1,351,256 in CDBG funds and \$902,928.60 in HOME funds over the remainder of the FY25-29 ConPlan per HUD funding availability, and any other funding to be used in conjunction with these grants.

Additionally, the City has \$1,520,768.15 in prior year Home funds and \$1,528,329.07 in prior year CDBG funds, \$292,378.83 in CDBG-CV funding, \$863,481.12 in HOME-ARP funding, and \$53,000 in Program Income.

City Council action is needed to approve the FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP) and to accept allocation of funds by the United States Department of Housing and Urban Development (HUD) from the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs.

It was recommended that Council approve the draft FY25-29 Consolidated Plan (ConPlan) and FY25-26 Annual Action Plan (AAP) presented during the City Council's Regular meeting of August 4, 2025, with all comments received during the Citizen Participation process and Goldsboro's response incorporated into the final submission to HUD; accept FY25-26 allocation of funds by HUD: \$337,814 from CDBG and \$225,732.15 from HOME; and authorize the Mayor and staff to execute and file the FY25-29 Consolidated Plan and FY 25-26 Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and HOME funding for and on behalf of the City of Goldsboro, and to make necessary changes to those documents where required by HUD.

Mayor Gaylor shared comments regarding leveraging investments to impact census tracts.

Ms. Fuller shared comments regarding McNair Heights and Abbott Crossings.

Mayor Pro Tem Jones inquired about reimbursements for citizens that receive funds for home rehabilitation and do not have a way to relocate during the rehabilitation. Ms. Fuller shared to

maximize rehab funds, the department does not distribute funds for relocation.

Councilman White discussed reallocating additional funds for rehabilitation.

Councilwoman Weeks discussed maximizing funds and looking at a stipend of \$1,000 for relocation.

Council expressed interest in a relocation policy. Mr. Wright discussed HUD requirements.

Ms. Fuller shared the department can come back to Council and present a relocation policy.

Council consensus was for the department to come back with a proposed policy.

Councilwoman Taylor asked what the average cost of rehabilitation was. Ms. Fuller shared the average cost is \$30,000-\$50,000.

Councilwoman Weeks made a motion to approve the Con Plan and Annual Action Plan as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

7.2 Memorandum of Understanding with DGDC

The item was submitted and presented by Erin Fonseca, Downtown Development Director.

The Downtown Development Department (DDD) has been a department of the City since 1993, when it was created by the City of Goldsboro to form a quasi public-private partnership with the existing Downtown Goldsboro Development Corporation (DGDC). The two entities have worked successfully together for more than 30 years, carrying out our downtown development efforts as a North Carolina Main Street Community for more than 40 years. Main Street utilizes an approach to preservation-based economic development to drive growth in over 1600 historic downtowns across the country. Using the Main Street approach, the DGDC and DDD have spurred a significant amount of economic development, resulting in more than \$86M in public and private investment, 200 building renovations, 525 net new jobs and 87 net new businesses just since 2013.

The Main Street approach prompts the DGDC and DDD to work closely together, as they have done since 1993. The DGDC is comprised of a private non-profit board, with 24 volunteer members, and four volunteer-led committees – Design, Economic Vitality, Promotions and Merchants. The Board and Committees add capacity to the City's resources, and work alongside DDD staff, including the Downtown Development Director, Business and Property Development Specialist and a Marketing and Event Specialist.

Goldsboro's Main Street program has held state and national accreditation through NC Main Street and Main Street America for more than 20 years. Each program requires a high standard of work, assessing Goldsboro's Main Street on 6 benchmarks and multiple sub-categories, including broad-based community commitment, inclusive leadership, sustainable funding, strategy-driven programming, preservation-based economic development, and demonstrated impact. Goldsboro has successfully demonstrated a high standard, with consistently positive feedback from NC Main Street program leaders each year. Upon completion of the annual assessment process, an Annual Main Street Agreement document is presented to the program director and the City Manager for execution. This agreement outlines the requirements and expectations of both parties in the quasi public-private partnership, as an accredited Main Street program.

In addition to the Annual Main Street Agreement, the DGDC and City of Goldsboro have a lease agreement for use of office space at no cost to the City on the first floor of 116 N Center Street. The DDD staff occupy 3 offices, with use of a conference room, break room and storage. The City provides basic provisions for city staff, including power, water/refuse, custodial support, wifi, phone and copier services, as they would other City departments. The DGDC covers building maintenance, insurance, pest control, power/water on the 2nd floor, and property taxes, including Municipal Service District, which are optional for non-profit organizations. A recent request was made of the Downtown Development Department director to produce a Memorandum of Understanding between the DGDC and City of Goldsboro,

mirroring the language provided by NC Main Street and Main Street America in the Annual Main Street Agreement. The MOU has been reviewed by the DGDC Executive Committee and full Board, the Mayor and Council, and City Manager. Once adopted by Council, it will be presented to the DGDC Board for execution.

It was recommended that Council adopt a resolution to enter into a Memorandum of Understanding for the Goldsboro Main Street program, between the City of Goldsboro and Downtown Goldsboro Development Corporation.

Mayor Gaylor asked for comments or questions regarding the MOU.

Councilwoman Weeks asked that the MOU be revised to 12-18 months instead of 5 years; adding city oversight of the financials of the non-profit; annual financial reporting; that the in-kind gifts are documented with billable services of employee time, set up, and the city departments that are working,

Councilman White asked that an audit of the DGDC be conducted since the city requires non-profits to provide an audit.

Mrs. Fonseca shared that there is a tremendous amount of oversight and welcomed the Council to ask questions. She stated the DGDC exists to solely support the city and Downtown Development staff.

Council discussed the MOU, the dual role of downtown staff and the DGDC.

Mrs. Fonseca shared comments regarding revising the MOU with the items requested by Councilwoman Weeks and shared that she would discuss the request with the DGDC board.

Mrs. Fonseca will include financial information to Council when she presents the yearly work plan.

Mayor Gaylor asked City Manager Livingston to work with staff to revise the MOU and bring it back to the Council meeting on August 18.

8. New Business

Mayor Gaylor recessed the meeting at 7:03 p.m. until 7:10 p.m.

8.1 Purchase of the Integrated Ballistic Identification System (IBIS)

The item was submitted by Mike West, Police Chief and presented by City Manager Livingston.

The Goldsboro Police Department intends to implement an Integrated Ballistic Identification System (IBIS) through LeadsOnline. LeadsOnline is the sole authorized source in the United States for IBIS, ClearCase, Quantum 3D Microscope, and related IBIS components and services. IBIS is currently the only system integrated into ATF's National Integrated Ballistic Information Network (NIBIN). Because these products utilize proprietary technology, mixing components from other vendors would not be possible, as the designs are incompatible. System upgrades, support, and data migration must also be handled exclusively by LeadsOnline. General Statute 143-129 establishes the State bidding requirements for the purchase of apparatus, supplies, materials, or equipment. Subsection (e)(6)(ii) grants the city authority to exempt purchases from the bidding requirements when a needed product is available from only one source of supply. This exemption applies to the IBIS system, as LeadsOnline is the only authorized provider of this ballistic identification technology and its services.

To maintain compatibility with national law enforcement standards and ensure system integrity, the Council may standardize the current system and re-evaluate the design only if discontinued or at 5-year intervals.

It was recommended the Council authorize the standardization and sole source purchase of the IBIS system and associated components through LeadsOnline, in order to maintain compatibility with national standards and the current investigative platform.

Mayor Pro Tem Jones made a motion to approve the purchase and adopt the resolution. The motion was seconded by Councilman Boyette and unanimously approved.

RESOLUTION 2025 - 35 "RESOLUTION OF INTENT TO PROCURE SOLE SOURCE TECHNOLOGY"

8.2 NC Freedom Fest 2025 - Temporary Street Closure

The item was submitted by Mike West, Police Chief and presented by City Manager Livingston.

Eric Ostrendorf and Doug McGrath shared a presentation which is included in the agenda packet, and provided comments regarding Freedom Fest.

NC Freedom Fest is a free, family-friendly event, committed to recognizing our military families and first responders. Though an early version of the festival began in 2017, NC Freedom Fest is in its 5th year as a collaborative, award-winning event honoring our military and first responder families.

Through a committed team of sponsors and partners, the event has been able to bring high-quality musical entertainment, family amenities, a top-tier car and bike show and more at no cost to event-goers. In addition to community goodwill, the anticipated economic impact is more than \$2M on the local economy. Thursday night will kick off the Freedom Fest event at The HUB featuring food vendors and live entertainment. On Friday night, we will drive visitors to downtown businesses to continue the weekend celebration. On Saturday, the main event (festival) will feature a free kids zone, live entertainment, food trucks, static displays, military appreciation and art contests, street fair vendors, a car and bike show and a downtown flyover.

With more than 20,000 visitors in years past, this is the largest festival hosted on city property. With that in mind, multiple city departments contribute to helping carry out the event safely and effectively. In preparation for the main event, Parks & Recreation set up the festival field, including water, trash receptacles and barriers. Public Works ensures proper power supply at the HUB and Freedom Field on Thursday and Saturday. PD & FD prepare an EAP and staff for the event. The Downtown Development Department will help plan the event and prepare for the street closures. IT works to ensure ample Wi-Fi service.

NC Freedom Fest, Inc. is requesting the following street closures:

09/04/2025 - The northbound lane of the 200 Block of South Center Street (Spruce Street to Chestnut Street) from 12:00pm – 8:30pm.

09/06/2025 - The north and southbound lanes of Center Street from Ash Street to Pine Street, Walnut Street from James to Center & Center to 112 E. Walnut Street, Chestnut Street from Center Street to 105 E. Chestnut Street, the 100 block of W. Spruce Street, and James Street from Spruce Street to Chestnut Street from 7:00am - 10:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the event.

It was recommended that Council grant the requested temporary street closings of Center Street, Walnut Street, Chestnut Street, Spruce Street, and James Street as stated in the agenda item.

Doug McGrath and Eric Osterndorf shared comments regarding Freedom Fest's financial situation, shared the list of this year's sponsors and shared that security barriers were put in place after discussions with the police and fire departments.

Councilman Boyette made a motion to approve the street closing request for Freedom Fest. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

8.3 NC Freedom Fest Sponsorship Request

Mr. McGrath requested a sponsorship and waiver of the \$400.00 special event application fee as part of in-kind support.

Councilwoman Weeks made a motion to offer a sponsorship to NC Freedom Fest for an amount to mirror that which would have been spent as a fee for the street closure. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

9. City Manager's Report

City Manager Livingston shared comments about Freedom Fest; announced that the City is officially off the Unit Assistance List after approximately five years; shared that a Strategic Plan update is underway; noted the city will soon send out a Council calendar outlining the remaining fiscal year items, including the upcoming retreat; shared comments regarding a 5-year Capital Improvement Plan (CIP) in September or early October; announced Jamie Stanley as the new Public Works Director; and shared plans to revamp the employee performance review and merit system.

10. Mayor and Councilmembers' Comments

Councilman Boyette thanked city employees; congratulated Mr. Stanley as Public Works Director; and shared comments regarding the incredible work of the DGDC.

Councilwoman Taylor congratulated Mr. Stanley and thanked the staff that got the city off the Unit Assistance List.

Mayor Pro Tem Jones shared comments regarding the Purple Heart banquet she attended this past Saturday; she also attended the Ms. Lovelies pageant this past Saturday. She shared that an organization she is part of presented a check to the Crisis Center; she also congratulated Mr. Timothy Whitfield as interim director of the Crisis Center. She shared comments regarding the NC Black Elected Municipal Officials conference; congratulated elected officials and Councilwoman Matthews and congratulated Mr. Jamie Stanley.

Councilwoman Matthews had no comment.

Councilwoman Weeks congratulated Mr. Stanley and Councilwoman Matthews. She also wished Ms. Sudie McCandless a Happy 103rd birthday.

Councilman White congratulated Mr. Stanley and thanked him and the city manager for coming out to Mimosa Park to discuss a ditch issue and shared District 6 will be holding a Town Hall. He also congratulated Councilwoman Matthews; shared the AKA's gave a preparedness class, and he is working with the City Manager to inform our citizens about disasters.

Mayor Gaylor congratulated Councilwoman Matthews on her role with the NCBEMO board; and shared comments regarding the 103rd birthday of Ms. Sudie McCandless. He also shared comments regarding the Code Enforcement team and the work they are doing and comments regarding the city being removed from the UAL.

Councilman White shared that Raleigh is passing many budgets, and the current money is the same except for non-reoccurring funds that go away, but everything else still operates as it did last year on the actual budget.

Detailed comments from the Mayor and Council are available on YouTube.

11. Closed Session

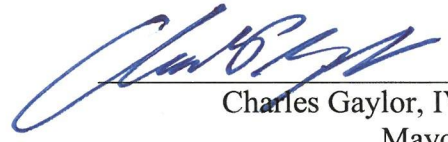
There was no closed session held.

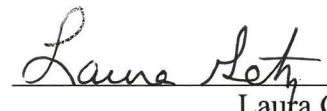
12. Adjournment

Councilman Boyette made a motion to adjourn. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

There being no further business, Mayor Gaylor adjourned the meeting at 7:40 p.m.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk