



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
NOVEMBER 21, 2016

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
- a. Financial Update (Finance)
 - b. Hurricane Matthew Update (Various Departments)
 - c. N. William Street Widening Update (Planning)
 - d. 1st Quarter Financial Update (Finance)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
- Invocation (Pastor Rodger Taylor, Philadelphia Community Church)
 - Pledge to the Flag
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES (*Motion/Second)**
- A.1 Minutes of the Recessed Meeting of September 26, 2016
 - A.2 Minutes of the Work Session and Regular Meeting of October 5, 2016
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- REQUEST TO SPEAK- Downeast Coal Ash Coalition (Bobby Jones)
- VI. PRESENTATIONS**
- B. Golden STAR Award Recipients (Human Resources)
 - C. Praxis Film & Carolina Game Summit (Jack Kannan and Michael Everett)
- VII. PUBLIC HEARINGS**
- D. Z-10-16 Earl Beasley-North side of East Ash Street between Barrow Court and Malloy Street (R-16- Residential to General Business Conditional District) (Planning)
 - E. CU-14-16 Parkash Patel-West side of S. Berkeley Boulevard between Elm Street and East Street (Planning)
 - F. CU-15-16 Jack Newsome-South side of US 70 West between Perkins Mill Road and Carolina Circle (Planning)
- PLANNING COMMISSION EXCUSED**
- VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)**
- G. Z-7-16 Elsie Lechner-Northeast corner of South Berkeley Boulevard and East Elm Street (Planning)
 - H. Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott Lane between Patetown Road and North William Street (R-16 Residential to O&I-1 Conditional District) (Planning)
 - I. Z-9-16 Patricia Carter-Barden – Northeast corner of Central Heights Road and Longleaf Avenue (R-16 to General Business Conditional District-No Use Proposed) (Planning)
 - J. CU-13-16 Tom Britt-Southwest corner of North Berkeley Boulevard and New Hope Road (Planning)
 - K. Site, Building and Landscape Plans-Cuyler Spring (Elderly Apartments) (Planning)
 - L. S-5-16 Goldsboro LIDL Subdivision (Final Subdivision Plat) (Planning)
 - M. Speed Limit on a Section of State Highway System Streets (Engineering)
 - N. Engineering Agreement with Hinde Engineering for Design of Utility Line Relocations & Replacements – North William Street Widening (Engineering)
 - O. Amendment No. 4 to Task 2 – Additional Dye Testing Services –McKim & Creed (Engineering)
 - P. Agreement to Purchase 100' Aerial Platform Fire Truck (Finance)
 - Q. Budget Amendment – Security Cameras (Finance)
 - R. Goldsboro Christmas Parade, December 3, 2016 – Street Closing Request (Police)
 - S. Rescheduling Council Meetings For 2017 Due To Holidays (City Manager)
 - T. Goldsboro Tourism Council Appointment (City Manager)
 - U. Departmental Monthly Reports

GA/BB

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

V. Z-5-16 Heights Solar Farm, LLC – West side of Thoroughfare Road between Central Heights Road and the Norfolk-Southern Railroad (Planning) w/f

X. CITY MANAGER'S REPORT

XI. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS(*Motion/Second)

W. Small Business Saturday Proclamation

XIII. CLOSED SESSION

XIV. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
SEPTEMBER 26, 2016

The Mayor and Council of the City of Goldsboro, North Carolina, recessed from a Meeting on September 19, 2016 to meet on September 26, 2016 at 4:30 p.m. in Council Chambers at City Hall with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

Call to Order. The meeting was called to order by Mayor Allen at 4:30 p.m.

Proposed Street Bond Resurfacing – Phase I. Mr. Marty Anderson, City Engineer reviewed a list of streets proposed to be resurfaced should the bond pass. Mr. Anderson stated staff tried to spread dollars out evenly amongst districts. We did received a request from Councilmember Williams today for additional segments in District 1 totaling approximately \$1.4 million. We also had a request from Councilmember Foster regarding Slocumb Street between Elm Street and Olivia Lane for approximately \$237,000.

Councilmember Ham shared he did drive the proposed list but also drove Holly Street. He stated I realize we are talking about thoroughfares but Holly Street, the same distance, is much worse than Beech Street. The question is would you go with a thoroughfare or the street. Mr. Anderson replied thoroughfares are more heavily traveled streets. Mr. Anderson replied he does have Holly on another list but as far as Phase I we concentrated on thoroughfares. It could certainly be added to Phase II. Councilmember Ham stated Rudolph to Madison is also terrible.

Mr. Stevens stated there are plenty of streets to choose from, I think where we were trying to go was streets that were in bad shape, and serve the most, but Council does not have to go that way. In years past, Council has directed us to do the most heavily traveled which did not get us to neighborhood streets, we have tried to come back and do some of those neighborhood streets. Mr. Stevens stated he did ride Slocumb Street and it has been repaved but it does need it. Councilmember Foster stated it is not in his district but it serves the back gate and felt it was important.

Council reviewed the proposed listing. Councilmember Stevens requested removing Audubon and adding sections of Slocumb.

Mayor Pro Tem Aycock asked if we will continue to budget the \$500,000 in addition to bond proceeds if approved. Mr. Stevens stated he did not want to say absolutely, could it go towards more street construction, it will be a balancing of street construction and resurfacing.

Council agreed staff could proceed with the proposed street listing as revised and asked staff to share the revised listing with Councilmembers.

Reschedule October 3, 2016 Council Meeting to October 5, 2016. Approved.
The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

The Monday, October 3, 2016 Council Meeting needs to be rescheduled.

It is suggested Council consider rescheduling to Wednesday, October 5, 2016

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council rescheduled the Monday, October 3, 2016 Council Meeting to Wednesday, October 5, 2016.

There being no further business, the meeting adjourned at 4:44 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
OCTOBER 5, 2016

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on October 5, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Scott Stevens, City Manager
Melissa Corser, City Clerk
Jim Womble, City Attorney
Jimmy Rowe, Planning Director
Jennifer Collins, Assistant Planning Director
Kaye Scott, Finance Director
Mike West, Police Chief
Felicia Brown, Assistant Parks & Recreation Director
Tracie Davis, Marketing & Communications Director
Marty Anderson, City Engineer
Scott Williams, IT Director
Greg Anderson, McKim & Creed
Tim Baldwin, McKim & Creed
Rochelle Moore, News Argus Reporter
Bobby Mathis, Citizen
Della Mathis, Citizen
Yvonnia Moore, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. Councilmember Broadaway provided the invocation.

Inflow & Infiltration Flow Reduction Program – McKim & Creed. Mr. Marty Anderson introduced Mr. Greg Anderson with McKim & Creed. Mr. Greg Anderson shared the following information:

- Flow Monitoring Results Summary
- Storm Water Inflow Analysis

- Establish a criteria for recommending RDI/I source investigations, using smoke testing methods, the following parameters were established:
 - Complete smoke testing in sub-basins where wet weather peaking factor equals or exceeds 1.8 times the average daily dry weather flow.
 - Complete smoke testing in sub-basins where total 24-hour RDI/I exceeds 300,000 gallons
- Smoke Testing Results
 - Site 2A
 - 22 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
 - Site 2B
 - 19 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
 - Site 3
 - 3 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
 - Site 3A
 - 9 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
 - Site 3B
 - 11 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
 - Site 7
 - 18 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
 - Site 13
 - 3 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
 - Site 20
 - 9 Potential Cross Connections Identified
 - Several Other Anomalies Discovered
- Renewal / Replacement Projects
 - Phase 1 – Storm Water Inflow Abatement
 - Phase 2 – Priority 1 Renewal / Replacement
 - Phase 3 – Basin 20 & 20A Rehabilitation
 - Phase 4 – Basins 6, 8, 9 & 16 Rehabilitation
 - Stoney Creek Outfall Rehabilitation
 - Big Ditch Outfall Inspection / Rehabilitation
- Big Ditch Outfall Inspection
 - Approximately 30,000 Linear Feet
 - Pipe Size Upstream is 18” and Downstream 42”
 - Pipe Materials Vary from Vitrified Clay to Reinforced Concrete
 - Age of the Piping Estimated to be 70 Plus Years
 - Consequence of Failure is Considered Extremely High

Mr. Stevens stated we have two major trunk lines 20" or larger primarily and that is the Big Ditch and Stoney Creek Outfall. We are doing some significant rehabilitation work on Stoney Creek Outfall. In speaking with Mr. Greg Anderson, he has convinced us we should come back to Council and do some investigation on the Big Ditch Outfall. Staff will be coming back in the next meeting or two so we can know what condition it is in.

Mayor Allen asked if staff had an estimated cost on the inspection proposal for the Big Ditch Outfall and Mr. Marty Anderson replied approximately \$175,000.

Park Maintenance Discussion. Mr. Scott Barnard reviewed the following information:

- What does Goldsboro Parks & Recreation do?
 - Cycling, Youth Sports, Special Olympics, Greenways, Flag Football, Senior Games, Easter Egg Hunt, Tube the Neuse, Pickleball, Volleyball, Kickball, Jingle in the Park, Wiffleball, Tball, Cornhole, Skiing, Swimming, Dodgeball, Cheer, Fitness, Basketball, Tennis Parks, Dance, etc...
- What does that look like?
- What resources does that take?
- What's been accomplished?
- Where are we dropping the ball?
 - Park Repairs
 - Park Inspections
 - Preventative Maintenance
 - Caulking
 - Lubricating locks, doors, etc.
 - Tightening fences
 - In Season Maintenance (March-December)
 - Painting
 - Pressure washing
 - Shelter repair
 - Fence Repair
- Needs
 - Additional mowing crew to free up existing resources/expertise to perform inspections and routine maintenance.
 - 1 crew leader, 1 park technician, truck capable of towing (3/4 ton), 2 seasonal. Approximate annual cost of 100K in salary/benefits/payroll. 20-25k vehicles (replaced every 7 years)
- Why?
 - 2009/2010
 - 13 Ops Staff
 - ~30k for temp labor
 - No tournaments
 - 2-3 events

- 21 day mowing cycle
- 193 Park Acres
- 2015/2016
 - 15 Ops Staff
 - ~95k for temp labor
 - Lots of tournaments
 - 20 + events
 - <7 day mowing cycle
 - 457 Park Acres + Downtown and Goldsboro Event Center

Manpower was discussed. Mr. Stevens shared we are going through a benchmarking process with the School of Government which will help you see where Goldsboro compares with other communities with acreage and staff. The information should be available in January. Maybe we can discuss at the Retreat or at budget time. Condition of trees and tree trimming was also discussed.

Camera Discussion. Mr. Scott Williams shared information regarding current cameras around Goldsboro and shared the following information with Council regarding camera options:

Camera Options

- Tsunami 360 Degree – 4 cameras – 4 Megapixels each
 - Lease only - \$5,600 per year with a required 3 year contract
- Advidia 6 Megapixel – Single Camera
 - One time cost - \$1,100 each with a 3 year advance replacement warranty
- Arecont 180 Degree – 40 Megapixel
 - One time cost - \$2,600 each with a 3 year warranty

Cost Comparison

Lease	Tsunami 360 Degree	\$16,800.00	3 years	
Purchase	Advidia 6 Megapixel	\$1,100.00		
Purchase	Arecont 180 Degree	\$2,600.00		
	<u>Infrastructure Needs for Purchased Cameras</u>	<u>Quantity</u>	<u>Cost Each</u>	<u>Total</u>
	Video Servers	2	\$5,300.00	\$10,600.00
	Storage for Videos	2	\$3,000.00	\$6,000.00
	Access Points for Wireless Cameras	3	\$4,200.00	\$12,600.00
	Cable – 1,000 ft Spool	3	\$400.00	\$1,200.00
			Grand Total	\$30,400.00
	*Infrastructure good for 5-8 years			
	*Ability to handle up to 160 cameras			

Cost Comparison for 5 Cameras

Quantity	Camera	Cost Each	Total
5	Tsunami 360 Degree	\$16,800.00	\$84,000.00
5	Arecont 180 Degree	\$8,610.00	\$43,050.00
		Difference	\$40,950.00

Recommendations

- Lease two Tsunami Cameras for the Police Department to use for “hot spots” and special events (\$33,600)
- Purchase infrastructure to support the expansion of cameras on the City network (\$30,400)
- Cameras in locations outside of downtown will vary in cost depending on their proximity to City fiber. One location may cost \$800, whereas others may cost thousands to install a permanent camera. These should be addressed on a case-by-case basis when the Tsunami is not appropriate.
- A list of locations and cost per location can be developed by request.

Councilmember Williams asked if the cameras would work in other places than downtown and shared concerns regarding other areas within the city that may need cameras. Council discussed cameras and asked staff to see what other municipalities are doing. Council asked staff to bring back additional information regarding cameras that can be used in various areas throughout the city.

NCLM Voting Delegate. Council selected Mr. Scott Stevens, City Manager to serve as the Voting Delegate for the 2016 NCLM Annual Conference.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item G. Amendment to Chapter 70 and 72 entitled “Traffic Code” of the Code of Ordinances of the City of Goldsboro. Mr. Rowe reviewed the proposed amendments. Councilmember Williams and Councilmember Foster expressed concerns regarding the proposed (7) day period to pay a parking violation. Council discussed. Upon motion of Councilmember Stevens, seconded by Mayor Pro Tem Aycock and unanimously carried, Council changed the (7) day period to (15) day period to pay fines for a parking violation.

Closed Session Held. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Broadaway and unanimously carried, Council convened into Closed Session to discuss an economic development matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 5, 2016 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Gene Aycock
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham

The meeting was called to order by Mayor Allen at 7:00 p.m.

Councilmember Broadway provided the invocation.

The pledge to the Flag followed.

Approval of Minutes. Approved. Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Williams and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of September 6, 2016 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. No one spoke and the public comment period was closed.

Resolution Expressing Appreciation for Services Rendered by Ellen Hobbs as an Employee of the City of Goldsboro for more than 23 Years. Resolution Adopted. Ellen Hobbs retires on October 1, 2016 as an Administrative Assistant I with the Community Affairs Department of the City of Goldsboro with more than 23 years of service. On May 26, 1993, Ellen began her career as a Records Clerk with the Goldsboro Police Department. Ellen has served in various departments with the City of Goldsboro to include the: Fire Department, Finance Department, Parks and Recreation Department and the Human Resources Department. On January 1, 2016, Ellen served in the Community Affairs Department as an Administrative Assistant I where she has served until her retirement. Ellen has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Ellen Hobbs their deep appreciation and gratitude for the service rendered by her to the City over the years. We express to Ellen Hobbs our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro. We offer Ellen our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Upon motion of Councilmember Stevens, seconded by Councilmember Broadway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-75 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ELLEN HOBBS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 23 YEARS”

Mayor Allen presented a framed copy of the Resolution to Ms. Hobbs.

Ms. Shycole Simpson-Carter stated she would like to personally say she appreciated Ellen for her hard work and dedication to the City. She stated in her current capacity she did not have the privilege to work with Ellen very long but as a co-worker she has seen Ellen’s dedication and commitment to the City of Goldsboro. Ms. Simpson-Carter stated she can honestly say that Ellen was a true asset and will be truly missed.

Ms. Ellen Hobbs stated she enjoyed working with the City and she learned a lot.

Resolution Expressing Appreciation for Services Rendered by Rickey McKinney as an Employee of the City of Goldsboro for more than 13 Years.
Resolution Adopted. Rickey McKinney retires on October 1, 2016 as an Equipment Operator with the Streets and Storms Division in the Public Works Department of the City of Goldsboro with more than 13 years of service. Rickey began his career on June 25, 2003 as a Laborer I in the Public Works Department. On December 25, 2004, Rickey was promoted to Laborer II in the Public Works Department. On September 12, 2007, Rickey was promoted to Equipment Operator in the Public Works Department where he has served until his retirement. Rickey has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Rickey McKinney their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Rickey McKinney our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer Rickey our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem A and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2016-76 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RICKEY MCKINNEY AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS”

Mayor Allen presented a framed copy of the Resolution to Mr. McKinney.

Mr. Jose Martinez stated Rickey was one of the quiet leaders and always had a smile on his face. He stated Rickey never complained and he knew his job. Mr. Martinez stated we will replace your position but Rickey can never be replaced. He thanked Rickey for all he had done and shared how much he appreciated Rickey.

Mr. Doug Henricksen stated he appreciated Rickey and he will be missed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item G. Amendment to Chapter 70 and 72 entitled "Traffic Code" of the Code of Ordinances of the City of Goldsboro was amended during the work session to reflect a (15) day period to pay fines for a parking violation. Mayor Pro Tem Aycock moved the items on the Consent Agenda, Items D, E, F, G, H and I be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Ham and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Site, Landscape and Building Elevation Plans - Verizon Wireless. Approved. The property is located on the north side of US 70 West and consists of a vacant outparcel east of the main entrance to the Shoppes of Goldsboro (Wal-Mart location) and adjacent to Smithfield Chicken 'N BBQ and a new Wendy's restaurant currently under construction.

Frontage:	217 ft.
Area:	59,768 sq. ft. or 1.37 acres
Zoning:	Shopping Center

The submitted site plan indicates a proposed 3,000 sq. ft. single-story retail building and a paved and striped parking area which will contain 20 parking spaces.

Hours of Operation:	10:00 a.m. to 8:00 p.m. Monday-Friday
	9:00 a.m. to 8:00 p.m. on Saturday
	12:00 p.m. to – 6:00 p.m. on Sunday

Number of Employees: 3

Stormwater calculations have already been approved for the site in conjunction with initial approval of the overall shopping center site plan in 2007.

No direct access is allowed from US 70 West. Access is to be provided internally through the existing shopping center parking lot.

Interconnectivity is not shown on the submitted site plan. The applicant has requested a modification of the interconnectivity requirement to the east (Wendy's) because they feel that this may permit cut-through traffic from the fast food restaurant and would interfere with customers transacting business at their location.

As previously stated, parking for the site will require a total of 12 parking spaces. The site plan shows a total of 20 parking spaces (including 2 handicapped parking spaces).

The City Council approved a modification of exterior sidewalks at the time of the initial shopping center site plan approval.

Pedestrian access from the parking lot into the building has been provided by a 5 ft. wide concrete sidewalk which surrounds the building.

A commercial dumpster is not required for the site. Private garbage carts will serve as collection receptacles.

The submitted landscape plan indicates a total of five Willow Oaks to serve as the required street trees along US 70 West. Due to the presence of overhead utilities, however, small trees will have to be substituted to meet the street tree requirement.

Street trees are not shown along the shopping center access drive, however, they will be required.

Elms, Azaleas and Hollies are proposed for the vehicular surface area plantings and as perimeter foundation plantings surrounding the building.

Type A, 10 ft. wide landscape buffer yards are required along and shown along the eastern and western property lines.

The submitted elevation plans indicate a cultured stone and stucco exterior veneer with an aluminum and glass insulated storefront.

The staff is in the process of reviewing the submitted lighting plan for the site. Staff will require fixture cut-sheet specifications and ensure that all fixtures be compliant with the City's lighting ordinance.

The Planning Commission, at their meeting held on September 26, 2016, recommended approval of the site, landscape and building elevation plans subject to provision of all landscaping and interconnectivity and approval of the lighting plan by City staff.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans subject to provision of all landscaping and interconnectivity and approval of the lighting plan by City staff.
Consent Agenda Approval. Aycock/Ham (7 Ayes)

Z-6-16 Attaway Investments, LLC - Southeast corner of Wayne Memorial Drive and Gracie Place (NB to GBCD). Denied. The proposed zoning classification for the subject property is General Business Conditional District to limit the property for use as a retail auto parts and supply store. In conjunction with this request, the applicant has requested a waiver of the site plan requirement. If the rezoning is approved, the applicant will be required to have development plans approved by City Council before issuance of building permits.

Frontage:	110 ft. (Wayne Memorial Dr.) 210.50 ft. (Gracie Place)
Depth:	110 ft.
Area:	23,100 sq. ft. or 0.53 acres
North:	Neighborhood Business
South:	Office and Institutional
East:	Neighborhood Business
West:	Neighborhood Business

The property is currently zoned Neighborhood Business. As previously stated, the applicant proposes to rezone the subject property to General Business Conditional District to limit the property for use as a retail auto parts and supply store.

The property is currently vacant. It was previously occupied by a single-family dwelling which was demolished.

The City's Land Use Plan recommends commercial development for the property.

City water and sewer are available to the property. Subject property is not located within a special flood hazard area.

NCDOT has reviewed the proposed use and will require a driveway permit for access off of Wayne Memorial Drive.

At the public hearing held on September 19, 2016, one person spoke in favor of the request. No one appeared in opposition.

Although the Comprehensive Plan recommends commercial development, it should be noted that all properties fronting on Wayne Memorial Drive between Royall Avenue and Eighth Street are Neighborhood Business. The existing uses within this area are characterized by office-type uses as well as low-intensity retail. The requested General Business zone would not be compatible with either existing zoning or development in the area.

The Planning Commission, at their meeting held on September 26, 2016, recommended denial of the change of zone request. They felt that General Business zoning placed within this area would not be appropriate based on existing uses and zoning.

Staff recommended Council accept the recommendation of the Planning Commission and deny the change of zone request for Attaway Investments, LLC without prejudice. Consent Agenda Approval. Aycock/Ham (7 Ayes)

CU-12-16 Patrick Gallagher– East side of Leslie Street between Mulberry Street and Walnut Street. Denied. The applicant requests a Conditional Use Permit to allow the operation of a Bed and Breakfast to include receptions, private parties or similar activities on site.

The property is currently utilized as a private residence.

Frontage:	118.39 ft. (Leslie Street) 166 ft. (Walnut Street)
Area:	100,188 sq. ft. or 2.3 acres
Zoning:	R-9 Residential

The Council, on March 7, 2016, denied a request by the applicant for rezoning this property to General Business Conditional District to limit the use of the property to a place of entertainment with ABC permits (event center) in conjunction with the present use as a single-family dwelling.

The applicant now proposes to operate a Bed and Breakfast where customers will utilize the guest house on the property. The applicant also wishes to allow rental of the activity building on the property for receptions, private parties or similar activities.

As part of the approval criteria for a bed and breakfast to operate within a residential district, the property must front on a major or minor thoroughfare or collector street as designated in the Metropolitan Transportation Plan (MTP) and the bed and breakfast may only be permitted within a principal residential structure. Leslie, Walnut and Lionel Streets are considered secondary streets and the guesthouse is not attached to the principal residential structure. The applicant requests a modification of the approval criteria to allow the bed and breakfast to be permitted along secondary roads and permit the use within the existing separate guesthouse.

The requested Conditional Use Permit will require that detailed development plans be reviewed and approved by the Planning Commission and City Council. The applicant has submitted a site plan which illustrates the intended use of the property.

The property is currently occupied by a number of one-story structures containing the following areas and existing or proposed uses.

1. A 5,467 sq. ft. building serves as the applicant's primary dwelling;

2. A 2,251 sq. ft. existing building proposed to serve as the proposed activity building;
3. A 1,200 sq. ft. existing guest house maintained for the proposed Bed and Breakfast use;
4. Existing Pool House;
5. Existing Greenhouse; and
6. Existing 3,000 sq. ft. metal building used for storage.

The applicant contends that the site is underutilized given the amenities and structures available on the property.

Brick pavers and concrete sidewalks provide interior pedestrian access to the pool house and greenhouse.

The applicant's dwelling, guesthouse and the activity building is currently accessed by a driveway on Leslie Street which leads to a parking area for eight vehicles adjacent to those buildings. There is also a concrete driveway on Lionel Street which extends through a 20 ft. wide access easement to the storage building at the rear of the site. An unused concrete drive extending from Walnut Street is to be removed and covered with a new parking area.

The applicant proposes the installation of a parking lot containing 70 spaces accessed from Walnut Street through two driveways. Based on one space required per 32 sq. ft. of proposed assembly area, a total of 70 parking spaces would be required. As noted previously, there are an additional eight parking spaces provided which are accessible from Leslie Street.

The entire site is encompassed by either fencing or masonry wall. Interconnectivity is not shown and the applicant believes that this would not be necessary and has requested a modification of that requirement.

While not shown on the plans, appropriate landscaping will be required to meet the Vehicular Surface Area. Landscape Buffers are not required.

Drainage plans will be required for the parking area and if the disturbed area for the site exceeds more than half an acre, stormwater calculations will be required by the City Engineering Department.

The following modifications have been requested by the applicant:

1. Modification to allow the bed and breakfast facility to be located in a freestanding building, not attached to the principal residence.
2. Modification to allow the bed and breakfast to be permitted on lots fronting on secondary streets rather than major or minor thoroughfare or collector streets as designated in the Metropolitan Transportation Plan (MTP).
3. Modification of the interconnectivity requirement.

At the public hearing held on September 19, 2016, five people spoke in opposition to the request. Three people appeared in favor.

The Planning Commission, at their meeting held on September 26, 2016, recommended denial of the Conditional Use Permit. They felt that the property should remain as a single-family residential site.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an Order denying the requested Conditional Use Permit. Consent Agenda Approval. Aycock/Ham (7 Ayes)

Amendment to Chapter 70 and 72 entitled “Traffic Code” of the Code of Ordinances of the City of Goldsboro. Ordinance Adopted. With the completion of the first two phases of the Center Street Streetscape Project, there has been an increase in the amount of traffic in the Downtown area. As a result, there have been additional instances noticed where vehicles are parking improperly or in non-designated areas.

A number of merchants have expressed concerns about vehicle parking within crosswalks and in close proximity to fire hydrants.

In discussions with the Police Chief, it appears evident that it will be difficult for the Police Department to continually enforce parking regulations in the Downtown area with the current deficit of officers and with other duties that are more demanding.

In an effort to enforce parking regulations, it is proposed that the City’s Code Enforcement Officers participate in the issuance of citations for illegally or improperly parked vehicles within the City of Goldsboro.

While they would be unable to continually police this area, they would be available intermittently and upon call from the public or management.

Code Enforcement Officers are sworn and may, in accordance with North Carolina General Statutes, issue citations or tickets when a vehicle violates local ordinances as it relates to parking.

The City Code currently includes ordinances which regulate parking. However, there are no provisions regulating how fines for unpaid parking tickets can be collected.

Section 160A-175 (c) of the North Carolina General Statutes entitled “Enforcement of Ordinances” indicates that a local ordinance may provide that violation shall subject the offender to a civil penalty to be recovered by the city in a civil action in the nature of debt if the offender does not pay the penalty within a prescribed period of time after he has been cited. All citations issued for parking violations within the City of Goldsboro will be added to the DMV system which links the vehicle to the owner.

Therefore, rewriting and adding new sub-sections are proposed to the Code of Ordinances that will add provisions for the city to invoke civil action in the nature of debt for the collection of unpaid parking tickets through the court system.

Staff recommended Council adopt the following entitled Ordinance amending Chapter 70 and 72 entitled “Traffic Code” to include new sub-sections relative to civil penalties and fines for violations of parking ordinances. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2016-52 “AN ORDINANCE AMENDING CHAPTER 70 AND 72 ENTITLED “TRAFFIC CODE” OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Federal Property Forfeiture Program State Controlled Substance Tax.

Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, Substance Tax Remittance funds totaling \$682.87 can be reimbursed to the City for:

07/26/16 #45PR0000650848	\$ 624.50
08/19/16 #45PR0000652986	\$ 30.84
09/23/16 #45PR0000655196	\$ 27.43

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn

officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommended Council adopt the following entitled ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$682.87. Consent Agenda Approval. Aycock/Ham (7 Ayes)

**ORDINANCE NO. 2016-53 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2016-2017 FISCAL YEAR”**

End of Consent Agenda.

CU-11-16 Zackell Perry – North side of East Ash Street between Slocumb Street and Leslie Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of a tattoo parlor.

Frontage: 50 ft.
Depth: 150 ft.
Area: 7,500 sq. ft., or 0.17 acres
Zoning: General Business

The site is occupied by a brick structure which most recently contained offices. The site has been vacant for several months.

The applicant currently operates another tattoo parlor which was approved by the City Council in 2012 at 2046 US Highway 117 South. While Mr. Perry intends to utilize the Ash Street location for offices, receptionist and waiting areas, a retail showroom, dressing room and restrooms, he has requested the Conditional Use Permit to allow one of the remaining rooms containing approximately 100 sq. ft. to be utilized for tattooing.

Hours of Operation: 11:00 a. m. to 11:00 p. m.
(Monday – Sunday)
No. of Employees: 1

Based on the size of office and retail uses within the building, approximately six parking spaces will be required for the site.

While only two paved parking spaces exist in front of the building, these spaces are not considered standard. A paved driveway just east of the building leads to an area behind the structure which could provide up to the required six paved parking spaces.

There is existing plant material along the western property line adjacent to the existing funeral home.

Due to space constraints, no plants are installed or proposed along the eastern property line.

At the public hearing held on August 15, 2016, one person representing the Church across Ash Street spoke against the request. The applicant appeared in favor and indicated that he would be willing to adjust the proposed hours of operation if necessary.

The Planning Commission, at their meeting held on August 29, 2016, recommended approval of the Conditional Use Permit request, however, they recommended that the applicant's hours of operation be limited to 1:00 p. m. to 11:00 p. m. on Sunday in order to avoid conflicts with the church located across Ash Street.

At their meeting held on September 6, 2016, Council deferred action on this request in order to allow staff to contact the church regarding the amended hours of operation. The Pastor of the church has indicated that the church has no objection to the request with the amended hours as recommended by the Planning Commission.

Upon motion of Mayor Pro Tem Aycock, seconded by Councilmember Stevens and unanimously carried, Council accepted the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a tattoo parlor; and
2. Approve the submitted development plans which indicate that hours of operation on Sunday will be limited to 1:00 p. m. to 11:00 p. m.

City Manager's Report. Mr. Stevens stated although it appears the path of Hurricane Matthew is turning away from us, I wanted to let the community know your departments have been working hard to prepare from Fire and Police, Public Works, Public Utilities, Recreation, Building Inspections; they have all met individually and we've met as a group. I think should the storm redevelop and impact our area, staff will be as prepared as can be to respond. Part of that is encouraging people to be prepared themselves. We encourage citizens to be prepared to sustain themselves for a period of three days with water and food. So again if you have an event coming of this magnitude, you need to think about what your plans would be, have a first aid kit, radio, and batteries; have those kinds of things available. Mr. Stevens stated again, I do want to reassure the community I think staff is prepared but also for the citizens to do their part.

Mr. Stevens stated secondly, as a reminder we do have a USTA Tournament throughout Wayne County October 13th – 16th. I am told this is the 3rd or 4th largest USTA tournament in the state. I think that speaks well for Goldsboro as we first put on this tournament maybe 4 or 5 years ago. If you have an interest in watching, it will be throughout Wayne County with the focal point at Herman Park.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Proclamation:

Proclamation – Safety First on Halloween. Mayor Allen proclaimed “SAFETY FIRST ON HALLOWEEN” and encouraged all citizens of Goldsboro promote and observe the following safety guidelines:

- Parents are asked to supervise the Halloween Trick or Treat activities of their children and to insure that Trick or Treat activities are limited to children under the age of 16 years.
- Trick or Treat hours will be observed from 6:00 p.m. until 8:00 p.m. on Monday, October 31, 2015.
- Trick or Treat activities should be confined to the youngster's own neighborhood.
- Residents who wish to participate in Trick or Treat are asked to leave a porch light, or other outdoor light, on during these hours.
- Parents are asked to explain to children that homes with no outdoor light are not participating in Trick or Treat and that these homes should be passed up during these activities.

These guidelines are set forth in the hope that all citizens of Goldsboro will enjoy a happy, safe, and orderly Halloween.

Mayor Pro Tem Aycock stated earlier in the week one of our own Suretha Williams had a fire in her apartment. She had a lot of damage and is going to need our help. If you can spare a few dollars, I think the City Clerk's Office will accept it and get it to her. She always had a smile on her face and I think she needs our help.

Councilmember Williams had no comment.

Councilmember Broadway had no comment.

Councilmember Stevens stated he hopes everyone has a great and safe Halloween. I would also like everyone to know Ms. Nnenna Freelon will be in concert this Friday at the Paramount Theatre. I encourage everyone to get tickets, come out and have a good time.

Councilmember Foster had no comment.

Councilmember Ham had no comment.

Mayor Allen shared one of our own, former Wing Commander, Mark Grace Kelly got promoted to a Three-Star General. There are only twelve Three-Star Generals in the Air Force, it is a big deal. He is commanding the 12th Air Force at Davis-Monthan Air Force Base in Arizona. We wish him the best. Mayor Allen stated just to follow up on

Councilmember Stevens comments regarding Ms. Nnenna Freelon, she is a world renowned jazz singer, composer, producer, arranger, actress and six time nominee. It is a pretty big deal to have her at the Paramount Theatre and he encouraged everyone to get their tickets.

There being no further business, the meeting adjourned at 7:20 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 21, 2016 PUBLIC HEARING

SUBJECT: PUBLIC HEARING
Z-10-16 Earl Beasley-North side of East Ash Street between Barrow Court and Malloy Street (R-16 Residential to General Business Conditional District).

Applicant requests a zoning change from R-16 Residential to General Business Conditional District which would limit the use of the property to a place of entertainment with ABC permits (bar).

Frontage: 210 ft. (E. Ash Street)
Depth: 168.54 ft.
Area: 38,884 sq. ft. or .89 acres
Zoning: R-16 Residential

BACKGROUND: The property was previously operated as a bar and was known as Al's Place. The business was considered a legal, nonconforming use at that time because it was established before the adoption of the City's UDO. Since the facility has been closed for more than six months, the applicant is now required to comply with current City Codes and to obtain the proper zoning and a Conditional Use Permit.

DISCUSSION: Places of entertainment with ABC permits are a permitted use within the General Business Conditional District upon approval by City Council. Development plans are required in conjunction with the Conditional Use Permit.

The property contains three structures, two of which are to be utilized in combination with the proposed place of entertainment.

An existing 1,252 sq. ft. wood-sided and concrete block building located along the western property line will serve as the proposed bar. Another existing 90 sq. ft. wood-sided accessory structure is located behind the proposed bar and will be used for storage purposes only. A 6 ft. high wood privacy fence encloses an existing patio and outside area between the proposed bar and storage building.

There is also a 1,680 sq. ft. single-family dwelling located along the eastern property line which shares a common access drive with the proposed bar. In the future, the applicant has indicated his intent to convert the dwelling to an office. Development plans will be required at that time.

Existing Buildings: As stated earlier, buildings on site are existing. As such, they do not meet current setbacks of the current or proposed zoning districts. A number of building setback modifications will be necessary.

Parking: Based on one parking space per 32 sq. ft. of floor area excluding storage, the proposed place of entertainment will require 39 paved and striped parking spaces. The submitted site plan indicates a total of nine spaces which are to be graveled. A modification of the number of parking spaces and the paving requirement will be necessary.

In addition, if the existing residential dwelling is converted to office use in the future, an additional five paved parking spaces will be required.

Hours of Operation: 12:00 p.m. to 2 a.m. Monday-Sunday.

Number of Employees: 1

The City's UDO requires a separation distance of 200 ft. from residentially-zoned or developed property, a church or school. The subject property is located approximately 100 ft. from residentially-zoned and developed property across Ash Street. A distance modification will be necessary from 200 ft. to 100 ft.

In addition, places of entertainment with ABC permits may be no closer than 150 ft. from any other place of entertainment measured property line to property line. The property is immediately adjacent to Heroes Sports Bar and Grill to the east. A distance modification from 150 ft. to 0 ft. will be necessary.

Commercial Dumpster: Applicant indicates that a commercial dumpster will be utilized on site and will be appropriately screened from off-site views.

Sidewalks: Sidewalks are required for 210 ft. of road frontage along East Ash Street or the applicant may pay a fee in lieu of sidewalk installation in the amount of \$3,150.

Landscaping: A 5 ft. wide landscape buffer will be required surrounding the perimeter of the site and separating the proposed bar from the future office use. Existing vegetation is not sufficient to meet the City's landscape or buffering requirements and additional plant material will be necessary. Street trees are not shown on the submitted site plan although the applicant intends to work with staff to meet this requirement.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council meeting on December 5, 2016.

Date: 11-16-2016



Planning Director

Date: 11-17-16

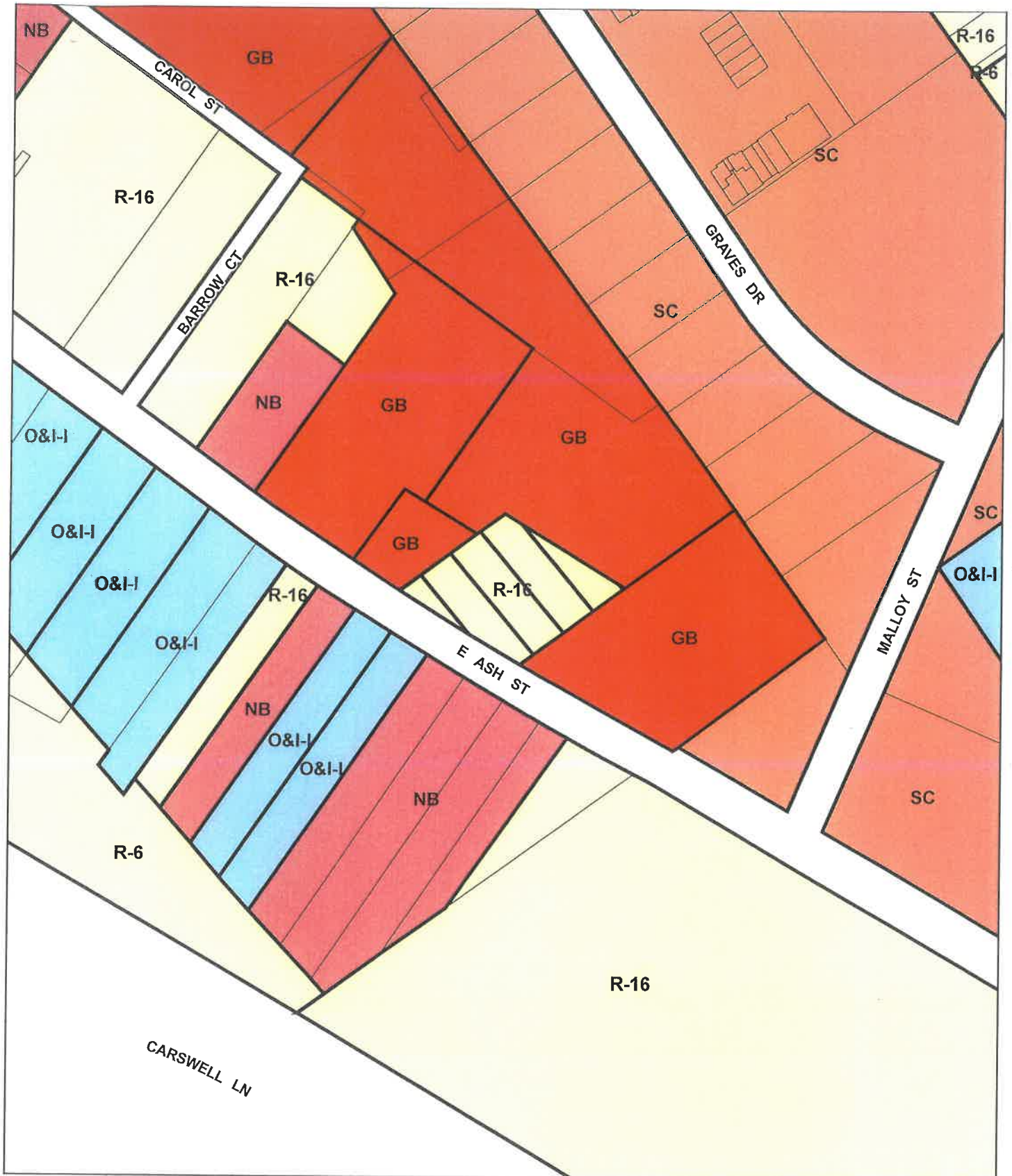


City Manager

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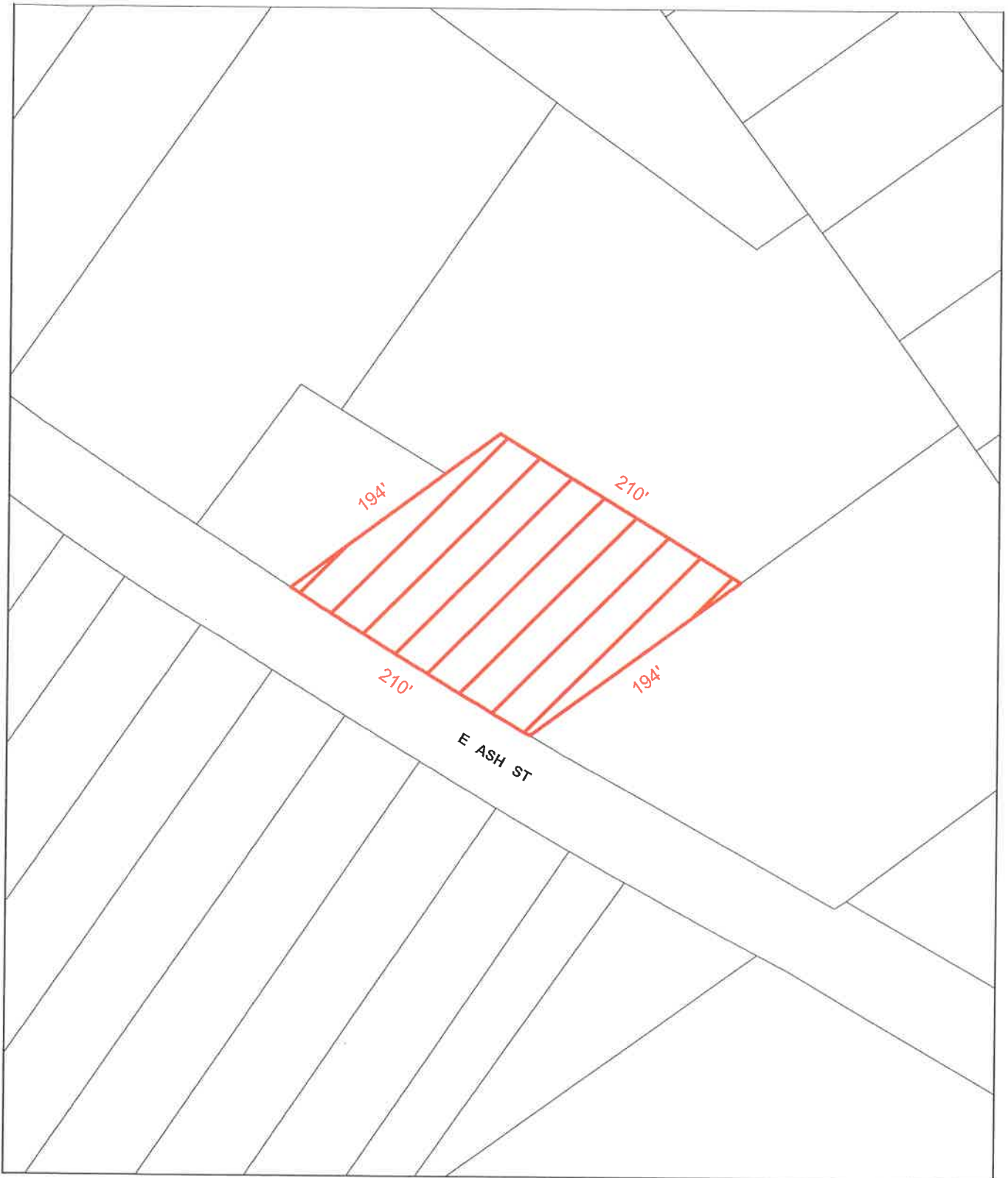
Z-10-16

Earl Beasley



Z-10-16

Earl Beasley



Z-10-16

Earl Beasley



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 PUBLIC HEARING

SUBJECT: PUBLIC HEARING
CU-14-16 Parkash Patel - West side of S. Berkeley Boulevard
between Elm Street and East Street

Applicant requests a Conditional Use Permit to operate a place of entertainment with no ABC permits (Internet Café).

Unit Frontage: 50 ft.
Unit Depth: 45 ft.
Unit Area: 2,300 sq. ft.
Zone: Shopping Center (SC)

BACKGROUND: Within the Shopping Center zoning classification, internet cafés (electronic gaming operations) with no ABC permits are a permitted use only after the issuance of a Conditional Use Permit approved by City Council.

In August of 2010, the City Council adopted an Ordinance regulating electronic gaming establishments which included a definition, Conditional Use regulations, allowable zoning districts, hours of operation and parking standards.

In November of 2015, the Wayne County District Attorney's Office notified owners of existing internet cafés that any establishment operating contrary to State law may be closed by local law enforcement agencies. At issue was the legality of the software being used to facilitate gaming operations. Some operators chose to voluntarily close their business while others chose to remain in operation.

New internet cafés or existing internet cafés that have been closed for more than six months are required to apply for a Conditional Use Permit according to the City of Goldsboro's Unified Development Ordinance.

DISCUSSION: The applicant maintains that his computer software will be compliant with North Carolina law and proposes to operate at the same location in which an internet café was previously operated.

The site consists of a strip center which includes retail and restaurant uses and is known as Village Square Shopping Center. The applicant proposes a total of 40 gaming stations within the assembly area of the tenant space while other areas will include restrooms, an office and storage space. At this time a floor plan has not be submitted.

Required parking for electronic gaming operations is 1.5 spaces per computer station and one space per employee. Based on 40 gaming stations and six to eight employees (rotating shifts), a total of 68 paved and striped parking spaces are required which would include four handicapped parking spaces. There are approximately 76 spaces existing on the site. With the proposed internet café and other uses existing within the shopping center a total of 126 parking spaces would be required. A modification of the parking requirement would, therefore, be necessary.

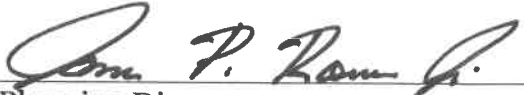
Hours of operation are limited to 7 a.m. to 2 a.m. and the applicant proposes six to eight employees with rotating shifts.

The City's UDO requires a separation distance of 200 ft. from residentially-zoned or developed property, a church or school. There is no church or school facility located within 200 ft. of the proposed use. Residentially-zoned and developed property is located within approximately 50 ft. at the rear of the Shopping Center. A modification of the 200 ft. distance requirement is, therefore, necessary.

Recommendation:

No action necessary. Planning Commission will have a recommendation for the Council's meeting on December 5, 2016.

Date: 11-16-2016



Planning Director

Date: 11-17-16



City Manager

ssj

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF AN
INTERNET CAFÉ/SWEEPSTAKES FACILITY
(ELECTRONIC GAMING OPERATION)

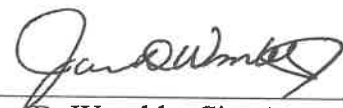
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, November 21, 2016, at 7:00 p. m., in the Council Chambers, City Hall to consider the issuance of a Conditional Use Permit to allow the operation of an internet café/sweepstakes facility (electronic gaming operation).

CU-14-16 Parkash Patel – West side of South Berkeley Boulevard between Elm Street and East Street

The Wayne County Tax Identification No. is 3519-10-0704 and the address is 207-B South Berkeley Boulevard. The property has a frontage of approximately 50 ft., a depth of approximately 45 ft. and a total area of approximately 0.05 acres.

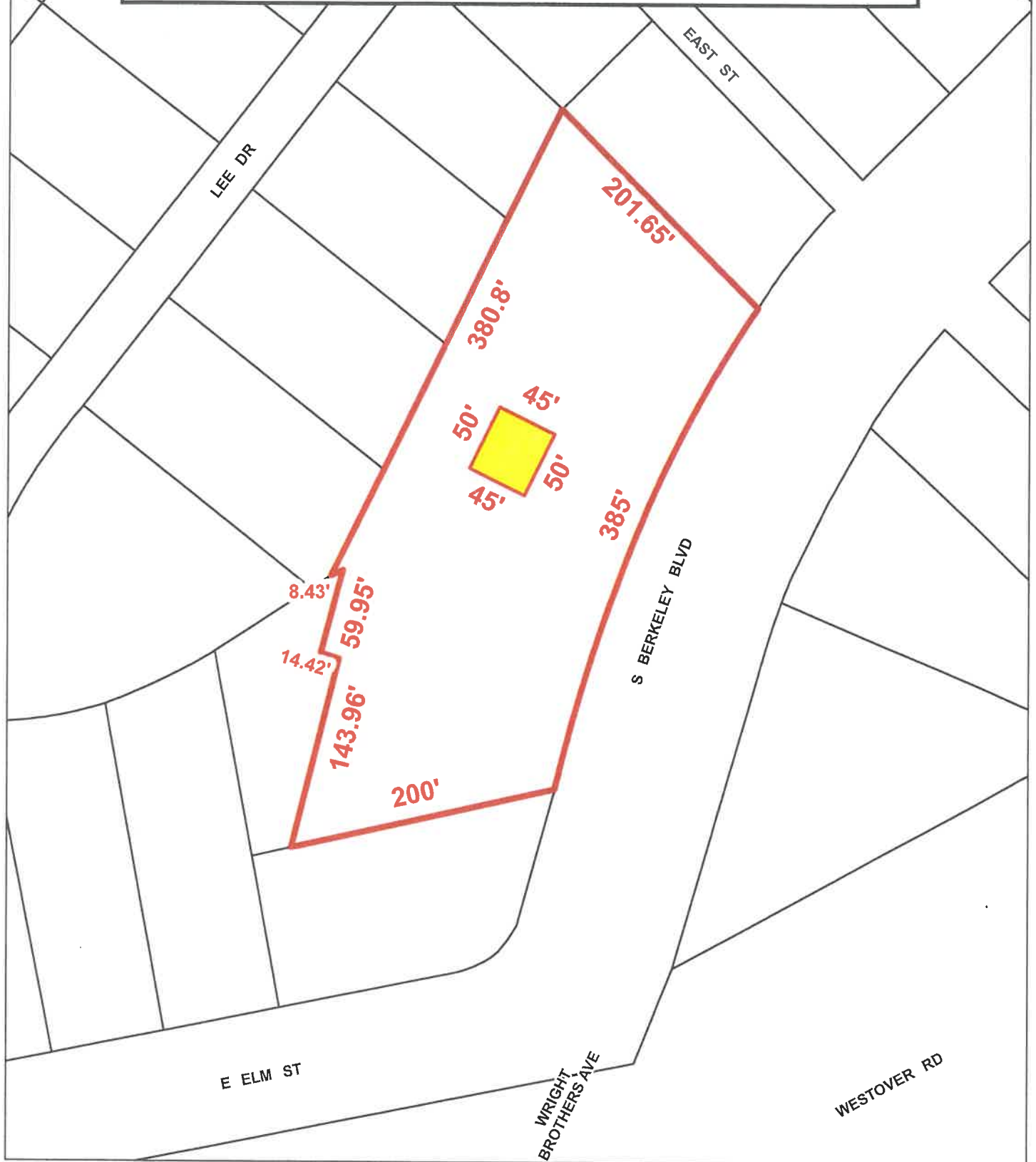
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: November 3, 2016
November 10, 2016

CU-14-16
PARKASH PATEL
A PLACE OF ENTERTAINMENT
INTERNET CAFE



CU-14-16
PARKASH PATEL
A PLACE OF ENTERTAINMENT
INTERNET CAFE



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 PUBLIC HEARING

SUBJECT: PUBLIC HEARING
CU-15-16 Jack Newsome – South side of US 70 West
between Perkins Mill Road and Carolina Circle

BACKGROUND: The applicant requests a Conditional Use Permit to operate a used car lot.

Frontage: 180 ft.
Depth: 165 ft. (approx.)
Area: 30,786 sq. ft. or 0.7 acres
Zoning: Highway Business

The property was previously utilized as a convenience store and gas station (Handy Mart). The existing metal building is now vacant and has been for more than six months.

DISCUSSION: Used car sales are a permitted use within the Highway Business zoning district upon obtaining a Conditional Use Permit from City Council. The applicant has submitted a site plan which indicates the following:

1. Parking:
 - a. Display vehicles: 34 spaces
 - b. Customers: 5 spaces
 - c. Employees: 3 spaces
2. Method of Delivery: A loading space will not be required as vehicles will be driven to the site.
3. Hours of Operation:
 - a. 9:00 a.m. to 6:00 p.m. (Monday thru Friday)
 - b. 9:00 a.m. to 2:00 p.m. (Saturday)
4. Method of refuse collection: Provided by private carrier

The property is served by two access drives along US 70 West. The property can also be accessed via Short Street which allows access at the rear of the property. NCDOT has recommended that the driveway closest to Perkins Mill Road on US 70 West be closed and that a right-turn lane be constructed leading to the remaining US 70 driveway.

The site plan delineates spaces to be used for display parking. Eight of the 42 total spaces are shown in front of the existing building and will be utilized for customer and employee parking. The remaining 34 spaces will be used for display vehicles.

The existing building is placed along the southeast corner of the property, therefore, modifications of the 20 ft. side and rear setbacks will be required.

A Type 'C' (20 ft. wide) buffer is required along the southern, eastern and a portion of the western property lines. A wooden privacy fence exists along the eastern property line, mature evergreen shrubs exist along the southern property line and staff is working with the applicant to install a wooden privacy fence along a portion of the western property line to meet the buffer requirements of the City's UDO.

A Type 'A' 5 foot buffer is required and shown along the remaining portion of the western property which will utilize existing vegetation.

There are existing low-growing shrubs in the US 70 West right-of-way within an established island. Applicant proposes to clean up this area and continue to maintain the low-growing shrubs. NCDOT will not allow required street trees within the right-of-way, therefore, a modification of that requirement will be necessary. Modifications of other landscaping requirements have been requested as follows:

1. Modification of the 8 ft. protected street yard; and
2. Modification of interior landscaping requirements.

Interconnectivity is not shown due to the adjacent properties being zoned and developed residentially.

Recommendation:

No action necessary. Planning Commission will have a recommendation for the Council's meeting on December 5, 2016.

Date: _____

Planning Director

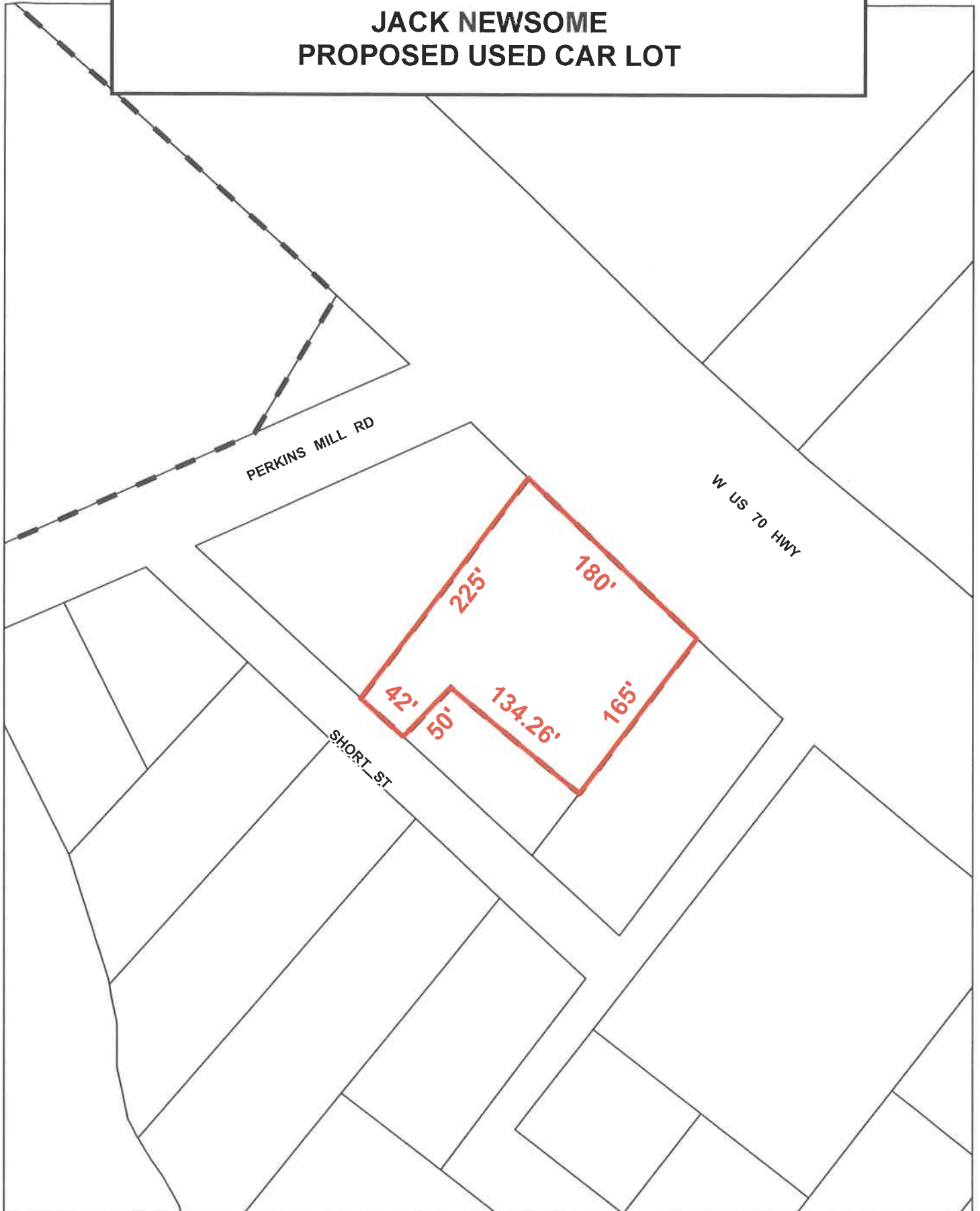
Date: 11-17-16



City Manager

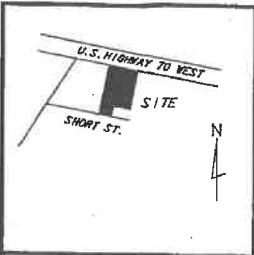
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**CU-15-16
JACK NEWSOME
PROPOSED USED CAR LOT**



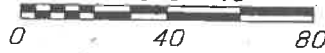
**CU-15-16
JACK NEWSOME
PROPOSED USED CAR LOT**



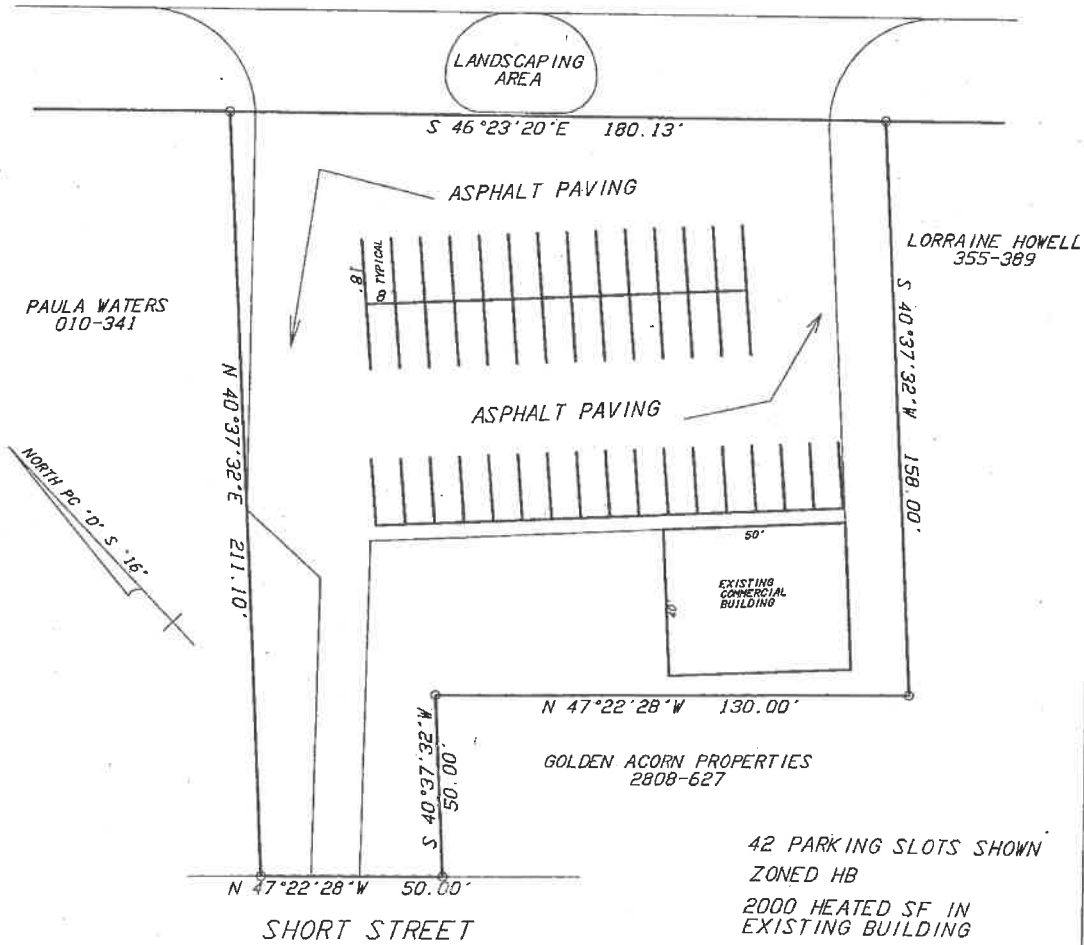


VICINITY SKETCH

PLAT FOR:
JACK NEWSOME
LOT 4 & PART OF 5
W.L. BLALOCK SUBDIVISION
FORK TOWNSHIP
WAYNE COUNTY, N.C.
PLAT CABINET "D" SLIDE "16"
LOT AREA = 31,200 SF
SCALE 1"=40'



U.S. HIGHWAY 70 WEST



C.L. WHITFIELD, PLS

ENGINEERING-PLANNING-SURVEYING

CLAUDE L. WHITFIELD, P.E., P.L.S.

PHONE (919) 778-7321 P.O. BOX 183, GOLDSBORO, N.C. 27530

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT Z-7-16 Elsie Lechner-Northeast corner of South Berkeley Boulevard and East Elm Street

BACKGROUND: Applicant requests amendment of the existing General Business Conditional District zone which allows the retail sale of licensed sports products to add the rental of vehicles as a permitted use within that zoning district.

On December 2, 2013, Goldsboro City Council approved a zoning change for the property to amend the General Business Conditional District for a used car lot and truck rental operation to add the retail sale of licensed sports products.

Frontage: 160.81 ft. (Elm Street)
 187.06 ft. (Berkeley Boulevard)

Area: 23,950 sq. ft., or .55 acres

Surrounding Zoning: North: Shopping Center
 South: (Jurisdiction of SJAFB)
 East: General Business
 West: Neighborhood Business

DISCUSSION: Currently the lot is occupied by a 2,652 sq. ft. one-story, masonry brick building. The submitted floor plan indicates a display of retail merchandise along with an office, restrooms, storage and a check-out counter for merchandise sales and truck rentals.

A total of 23 striped parking spaces are provided which includes one handicapped parking space. Retail sales requires one parking space per 250 sq. ft. of gross floor area. Auto rentals requires one space per employee, plus 3 customer spaces, and one space per vehicle stored on site.

The existing striped and paved parking lot provides for circulation and interconnectivity to adjacent properties.

Applicant has not indicated the number of trucks proposed for rental or to be returned after rental, however, based on

the number of existing parking spaces available to serve both uses (23 spaces) only nine spaces would be available for parking of rental vehicles since 14 spaces would be required for the retail operation and rental customers.

No. of employees: 2 (for both the retail and truck rental operations)

Hours of Operation: 10:00 a.m. to 7:00 p.m.
(Monday-Saturday)

12:00 a.m. to 7:00 p.m.
(Sunday)

Refuse Collection: Private Service

Access: The site is served by one 48 ft. wide shared access drive from South Berkeley Boulevard and one 36 ft. wide access drive from Elm Street.

At the public hearing which was continued from September 19 to November 7, 2016, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on November 14, 2016, recommended approval of the zoning change to allow the rental of up to nine (9) vehicles as a permitted use within that zoning district.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Ordinance amending the General Business Conditional District to allow the rental of up to nine (9) vehicles in addition to the retail sale of licensed sports products.
2. Approve a site and landscape plan detailing the operation.

Date: 11-16-2016


Planning Director

Date: 11-17-16

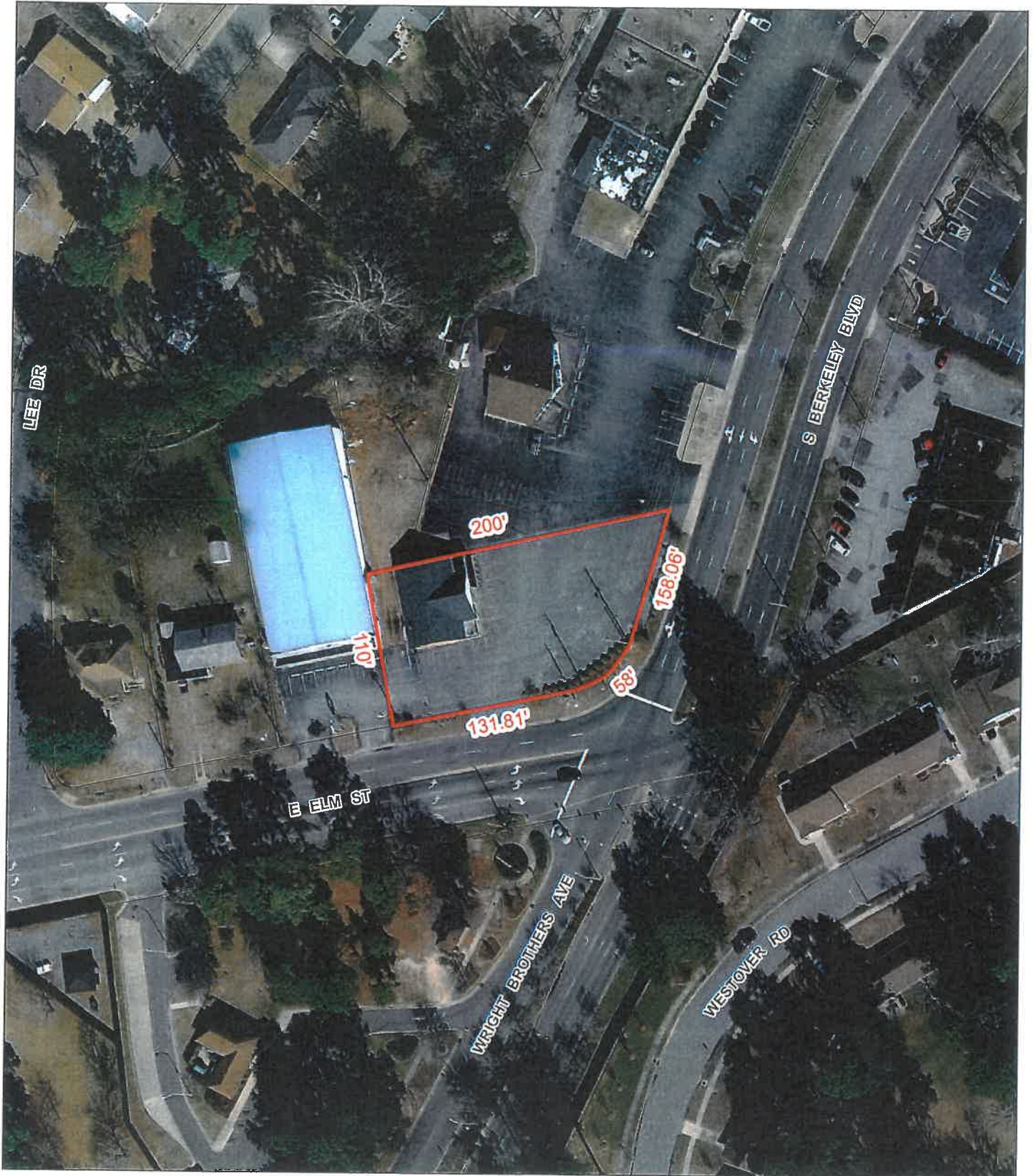

City Manager

ssj

Z-7-16
Elsie Lechner
GB CD to add vehicle rental use



Z-7-16
Elsie Lechner
GB CD to add vehicle rental use



ORDINANCE NO. 2016 - 56

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, November 7, 2016, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

Amendment of General Business Conditional District zone to allow the rental of up to nine (9) vehicles in addition to the previously-approved retail sale of licensed sports products. Site and landscape plans reviewed and approved separately.

Z-7-16 Elsie Lechner – Northeast corner of South Berkele Boulevard and East Elm Street

The Wayne County Tax Identification No. is 3519-00-9404. The property has a frontage of 187.06 ft. on South Berkeley Boulevard, a frontage of 160.81 ft. on East Elm Street and a total area of approximately 23,950 sq. ft., or 0.55 acres.

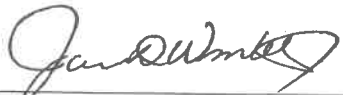
2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this 21st day of November 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott Lane between Patetown Road and North William Street (R-16 Residential to O&I-1 Conditional District)

BACKGROUND: The applicant requests the O&I-1 Conditional District in order to allow the construction and operation of a church and related facilities. No development plans have been submitted at this time but will be required and approved separately.

Frontage: 420 ft. (approx.)
Depth: 1,086.5 ft. (average)
Area: 10.04 acres

Surrounding Zoning: North: R-16 Residential
 South: Highway Business
 East: R-16 Residential
 West: R-16 Residential

Existing Use: The property is currently vacant and a portion has been farmed.

Proposed Use: If the rezoning is approved, the use of the property would be limited to a church and related facilities.

Comp. Plan Recommendation: The City's adopted Land Use Plan designates a small portion at the front for Mixed-Use and the remainder for Medium-Density Residential.

DISCUSSION: Engineering Comments: City water and sewer service is not available to the property which is not located within a Special Flood Hazard Area

Although the requested zoning district would not be entirely compliant with the recommendations in the Land Use Plan, the Plan does indicate that O&I uses would provide a "step

down” in intensity between commercial and nearby neighborhoods. O&I-1 would also provide for uses which would not interfere with the development or enjoyment of single-family dwellings and would not be detrimental to the quiet residential nature of the district.

In addition to the zoning change, the applicant has requested a waiver of the site plan requirement at time of rezoning. If rezoned, development plans would be approved by the Council separately.

At the public hearing held on November 7, 2016, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on November 14, 2016, recommended approval of the change of zone request with a waiver of the site plan submittal requirement at time of rezoning. Development plans for the site would be reviewed and approved at a later date prior to issuance of any building permits.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Ordinance changing the zoning for the property from R-16 Residential to O&I-1 Conditional District to allow the construction and operation of a church and related facilities.
2. Approve a waiver of the site plan submittal requirement at time of rezoning. Development plans will be reviewed and approved prior to issuance of any building permits for the site.

Date: 11-16-2016



Planning Director

Date: 11-17-16



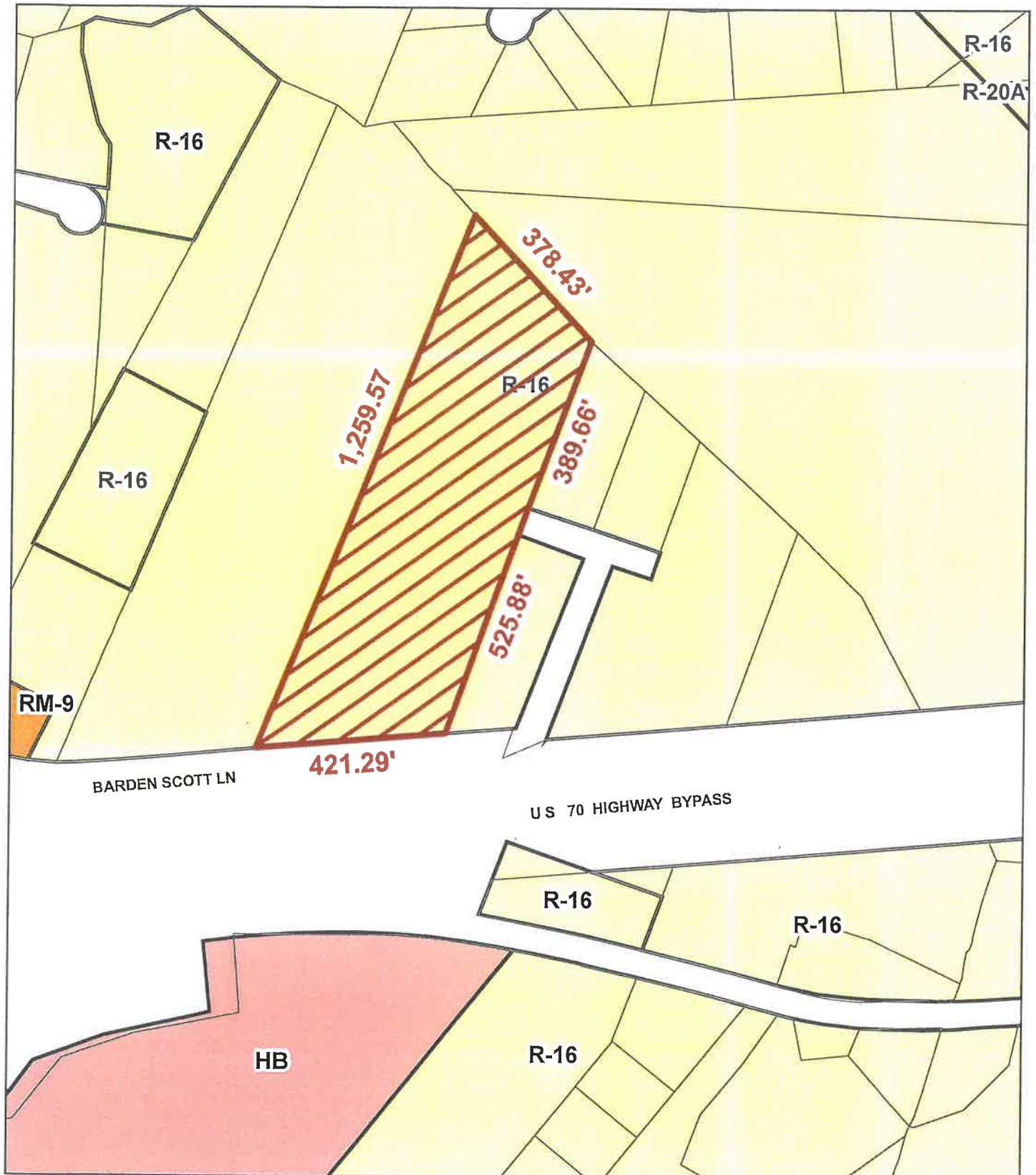
City Manager

ssj

Z - 8 - 16
Cornerstone Church of Goldsboro
R-16 to O&I-1 CD



Z - 8 - 16
Cornerstone Church of Goldsboro
R-16 to O&I-1 CD



Z - 8 - 16
Cornerstone Church of Goldsboro
R-16 to O&I-1 CD



ORDINANCE NO. 2016 - 57

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, November 7, 2016, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

**From R-16 Residential to Office and Institutional-1 Conditional District
to allow development of a church and related facilities. Site and landscape
plans will be reviewed and approved separately.**

**Z-8-16 Cornerstone Church of Goldsboro – North side of Barden Scott
Lane between Patetown Road and North William Street**

**The Wayne County Tax Identification No. is 3601-62-0067. The property
has a frontage of approximately 420 ft., an average depth of approximately
1,086.5 ft. and a total area of approximately 10.04 acres.**

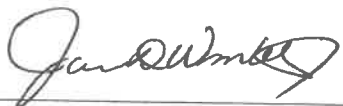
2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this 21st day of November 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Z-9-16 Patricia Carter-Barden – Northeast corner of Central Heights Road and Longleaf Avenue (R-16 to General Business Conditional District-No Use Proposed)

BACKGROUND: Frontage: 175 ft. (Central Heights Road)
Depth: 202 ft. (Longleaf Avenue)
Area: 33,350 sq. ft., or 0.81 acres

Surrounding Zoning: North: Neighborhood Business
South: R-16 Residential
East: R-16 Residential
West: General Business

Existing Use: The property is occupied by one single-family residential structure.

Proposed Use: Although the applicant has requested the General Business Conditional District zone, no use for the property has been specified. If rezoning is approved, any allowable use within the General Business zone may be permitted only after approval of development plans by the City Council.

DISCUSSION: Engineering Comments: The property is served by City water and sewer and is not within a flood hazard area.

Land Use Plan Recommendation: The City's adopted Comprehensive Plan designates this property for Mixed Use-1 which allows uses having a minimum impact on adjacent areas and would include Office-Residence, O&I-1 and Neighborhood Business zoning districts.

The request to General Business would not be compliant with the Comprehensive Land Use Plan.

At the public hearing held on November 7, 2016, three

people appeared and spoke in opposition to the request with approximately 20 persons indicating their opposition by standing. The applicant spoke in favor of the request.

The Planning Commission, at their meeting held on November 14, 2016, recommended denial of the rezoning based on the requested General Business zone not being in compliance with the City's Comprehensive Land Use Plan.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and deny the request from R-16 Residential to General Business Conditional District. The request would not comply with the recommendations of the City's Comprehensive Land Use Plan which designates the property for Mixed Use-1 which would include the Office-Residence, O&I-1 and Neighborhood Business zones.

Date: 11-16-2016


Planning Director

Date: 11-17-16

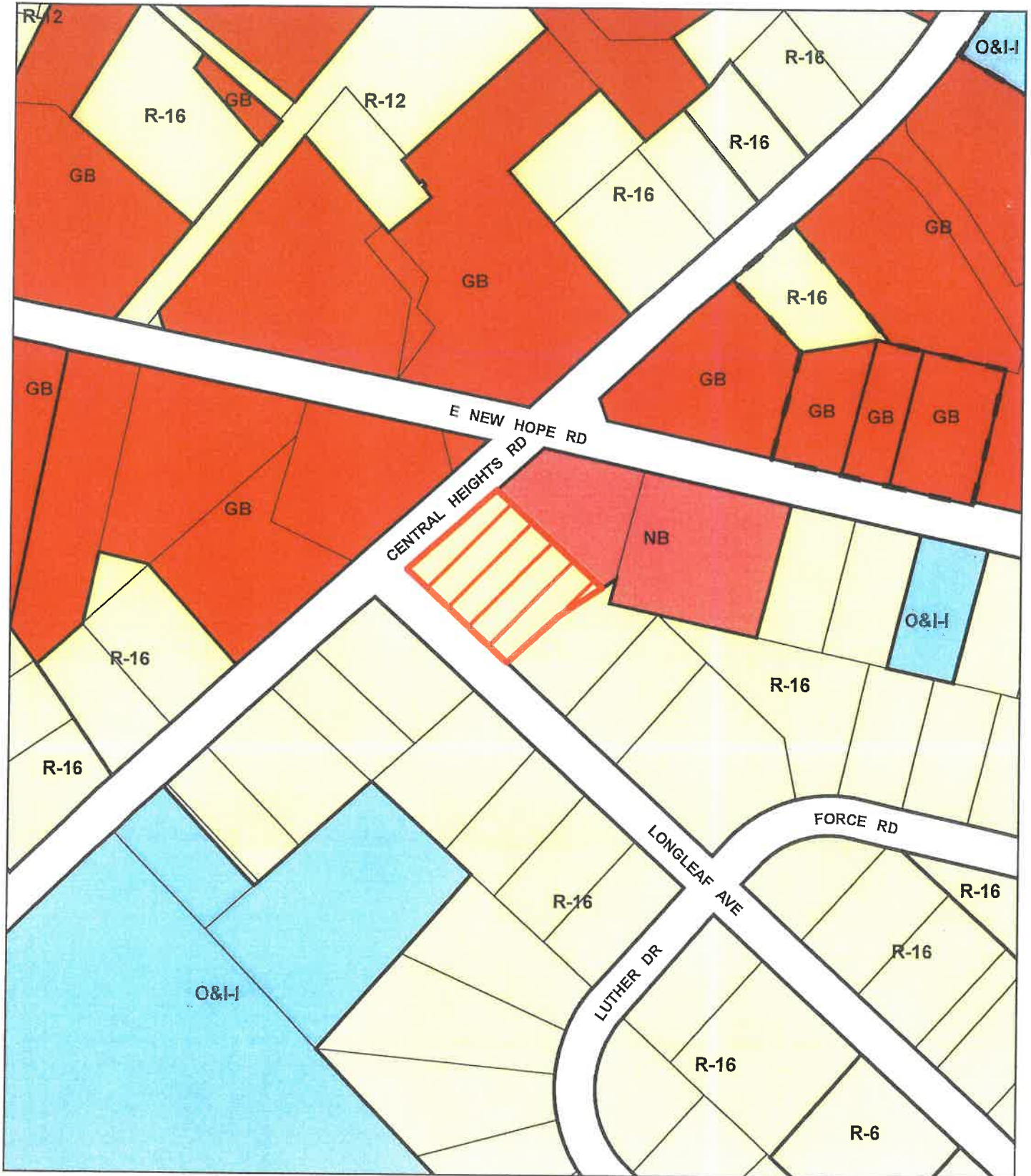

City Manager

ssj

Z - 9 - 16
Patricia Carter-Barden
R-16 to GB CD



Z - 9 - 16
Patricia Carter-Barden
R-16 to GB CD



Z - 9 - 16
Patricia Carter-Barden
R-16 to GB CD



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: CU-13-16 Tom Britt-Southwest corner of North Berkeley Boulevard and New Hope Road.

Applicant requests a Conditional Use Permit to operate a place of entertainment with no ABC permits (Internet Café).

Unit Frontage: 40 ft.

Unit Depth: 25 ft.

Unit Area: 1,000 sq. ft.

Zone: General Business (GB)

BACKGROUND: Within the General Business zoning classification, internet cafés (electronic gaming operations) with no ABC permits are a permitted use only after the issuance of a Conditional Use Permit approved by City Council.

In August of 2010, the City Council adopted an Ordinance regulating electronic gaming establishments which included a definition, Conditional Use regulations, allowable zoning districts, hours of operation and parking standards.

In November of 2015, the Wayne County District Attorney's Office notified owners of existing internet cafés that any establishment operating contrary to State law may be closed by local law enforcement agencies. At issue was the legality of the software being used to facilitate gaming operations. Some operators chose to voluntarily close their business while others chose to remain in operation.

New internet cafés or existing internet cafés that have been closed for more than six months are required to apply for a Conditional Use Permit according to the City of Goldsboro's Unified Development Ordinance.

In June of 2013, the applicant was approved to operate an electronic gaming facility at the same location as the currently proposed location. The facility was approved for a total of 45 gaming stations. After having received notice from the local District Attorney's Office, the applicant voluntarily closed the business.

DISCUSSION:

The applicant now maintains that his computer software is compliant with North Carolina law and proposes to operate at the same location and under the previously approved floor plan.

The site consists of several commercial strip structures within the Pinewood Shopping Center. The submitted floor plan indicates two existing tenant spaces which are combined to form one assembly area with a total of 45 gaming stations. Other areas within the space include restrooms, an office and storage space.

Required parking for electronic gaming operations is two spaces per computer station and one space per employee. Based on 45 gaming stations and two employees, a total of 92 paved and striped parking spaces are required which would include four handicapped parking spaces. The existing parking lot within the shopping center should be sufficient to accommodate the required parking spaces as well as other existing uses within the development.

Hours of operation are limited to 7 a.m. to 2 a.m. and the applicant proposes one to two employees.

The City's UDO requires a separation distance of 200 ft. from residentially-zoned or developed property, a church or school. There is no church or school facility located within 200 ft. of the proposed use. Residentially-zoned and developed property is located within approximately 150 ft. along West New Hope Road. A modification of the 200 ft. distance requirement is, therefore, necessary.

At the public hearing held on November 7, 2016, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on November 14, 2016, recommended approval of the Conditional Use Permit with the distance modification of 200 ft. from residentially-zoned or developed property.

Recommendation:

By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of an Internet Café (electronic gaming).

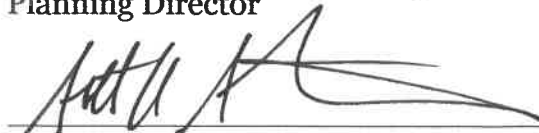
2. Approve the submitted site and floor plans detailing the operation with a modification of the 200 ft. distance requirement from residentially-zoned or developed property.

Date: 11-16-2016



Planning Director

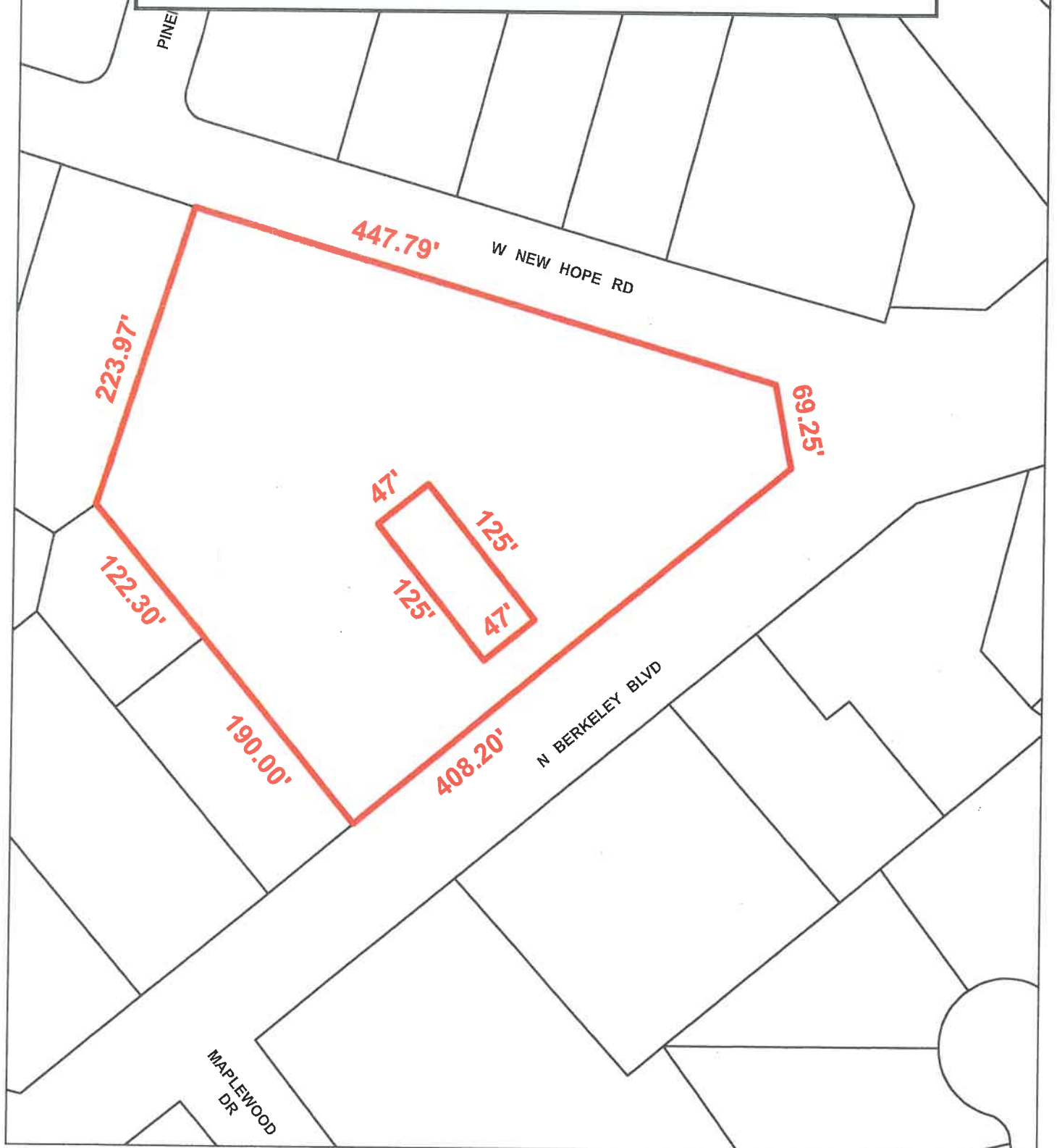
Date: 11-17-16



City Manager

ssj

**CU-13-16
TOM BRITT
A PLACE OF ENTERTAINMENT
INTERNET CAFE**



CU-13-16
TOM BRITT
A PLACE OF ENTERTAINMENT
INTERNET CAFE



CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER **APPROVING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on November 7, 2016 to consider Conditional Use Permit application number:

CU-13-16 Tom Britt – Southwest corner of North Berkeley Boulevard
and New Hope Road

to allow the operation of an internet café/sweepstakes facility (electronic gaming operation), having heard all of the evidence and arguments presented and reports from City officials and having received a recommendation for **approval** from the Goldsboro Planning Commission pertaining to said application, makes the following:

FINDINGS OF FACT

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.
2. Even if the permit-issuing body finds that the application complies with all the other provision of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
 - a. Will materially endanger the public health or welfare; or
 - b. Will substantially injure the beneficial use of adjoining or abutting property; or
 - c. Will not be in harmony with existing development and uses within the area in which it is located; or
 - d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.
3. The City of Goldsboro's Unified Development Ordinance provides the following regulations which are specific to the applicant's request for an internet cafe.

Chapter 5.5 Supplemental Use Regulations

5.5.4 Special and Conditional Use Specific Regulations

Internet Café/Sweepstakes Facilities – Electronic Gaming Operations)

Permitted Districts: General Business, Shopping Center, Highway Business and I-2 General Industry. **(The subject property is zoned General Business.)**

Approval Criteria

1. No establishment shall be located within two hundred (200) feet of any residentially zoned or developed property, church or school. Where the proposed establishment is separated from residentially zoned or developed property by a four-lane highway, the two hundred (200) foot separation

shall only apply to the properties along the sides and rear of the establishment. No such establishment shall be located within two hundred (200) feet of any other such establishment.

The property is not within 200 ft. of a church or school but is located within 200 ft. of residentially-zoned or developed property. A modification of this requirement is approved in conjunction with this Order.

2. The hours of operation for such operations shall be limited to 7:00 a. m. to 2:00 a. m. Uses which are legally existing at the time of adoption of this ordinance shall have thirty (30) days to come into compliance with the hours of operation limitation as defined in this section.

The applicant's establishment will operate from 7:00 a. m. to 2:00 a. m., Monday through Sunday. Up to two employees will be associated with the operation.

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance.

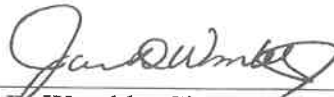
Upon motion made by Councilmember Aycock and seconded by Councilmember Broadaway, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for a Conditional Use Permit to allow the operation of an internet café/sweepstakes facility (electronic gaming operation) with a modification of the 200 ft. distance requirement from residentially zoned or developed property.

Therefore, because the City Council concludes that the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT **HAVE BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT to allow the operation of an internet café/sweepstakes facility (electronic gaming operation) be **APPROVED**.

Thus ordered this 21st day of November, 2016.



Chuck Allen, Mayor



James B. Womble, City Attorney

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Site, Building, Elevation and Landscape Plans - Cuyler Spring (Elderly Apartments)

The property is located on the west side of Cuyler Best Road between New Hope Road and Oxford Boulevard.

The developer requests plan approval for the construction of a three-story, 50-unit apartment complex which would contain a total of 21, 252 sq. ft.

The property is located just outside the city limits and is adjacent to the city limits on its southern property line.

Frontage: 333.62 ft. (Cuyler Best Road)
Depth: 506.29 ft. (Cuyler Best Road)
563.48 ft. (Oxford Boulevard)
Area: 232,411 sq. ft. or 5.335 acres
Zone: Office and Institutional-1

DISCUSSION: As previously stated, the submitted site plan indicates a proposed 50-unit elderly apartment complex. A total of 25 units will contain one bedroom and 25 units will contain two bedrooms.

Multi-family dwellings are a permitted use within the O&I-1 zoning district. Since the site area to be disturbed is greater than one acre, development plans are subject to approval by the City Council.

Prior to construction, it will be necessary for the developer to petition for annexation of the site in order to have City water and sanitary sewer serve the property.

Access: One 24 ft. wide paved curb cut will provide ingress and egress to the apartment development from Oxford Boulevard. Oxford Boulevard is a City-maintained road.

Parking: Parking for the construction of 50 apartments requires 2 spaces per unit for a total of 100 parking spaces. The submitted site plan shows 55 parking spaces to include 6 handicap accessible parking spaces. A modification of the

parking requirement will be necessary. The developer contends that half of the residents within the development will utilize a motor vehicle.

Sidewalks and Pedestrian Access: Sidewalks are required along both frontages for the proposed development. Sidewalks are not shown on the site plan and, if not installed, payment of a fee in lieu in the amount of \$12,844.50 will be required. Pedestrian access to the building will be provided by 5 ft. wide concrete sidewalks surrounding the building.

A 1,170 sq. ft. portico will be provided for tenants to have covered access into the main entrance of the building. Another 300 sq. ft. covered porch will be provided at the rear of the building.

With all multi-family developments, common area equal to 20% of the entire development must be reserved for recreational use by residents. This area has not been shown and the staff has contacted the site engineer for incorporation of this requirement into the plans

Refuse Collection: A commercial dumpster area has been shown to the east of the complex, north of the proposed parking lot which will be appropriately screened from public and tenant view as required by the City's UDO.

Interconnectivity: The submitted site plan does not show interconnectivity to the north or west of the development. Developer believes that interconnectivity would not be practical based on the incompatibility of adjacent land uses. A modification of this requirement will be necessary.

Stormwater calculations are required and will be subject to review and approval by the City's Engineering Department. The site plan indicates the construction of one retention pond east of the parking lot along Cuyler Best Road. The City's UDO requires that retention ponds be located at least 20 ft. from the road right of way and screened with evergreen shrubs or a modification of this requirement will be necessary.

Landscaping: A total of 20 Fantasy Maple trees are shown along Oxford Boulevard and Cuyler Best Road. Interior plantings within the site include Flowering Cherries, Yaupon Hollies and Wintergreen Boxwoods.

Type C, 20 ft. wide landscape buffer yards are proposed along the northern, eastern and western property lines.

These buffers are shown to consist of Fantasy Maples, Arborvitaes, Carissa Hollies and Chinese Loropetalums.

Foundation plantings will consist of Japanese Hollies, Lemon-Lime Nandinas and Chinese Loropetalums.

Building Elevations: Elevation plans for the site indicate a masonry façade with dormers and one main entrance at the middle of the building.

Commercial Lighting Plan: A commercial lighting plan is required for security and to ensure compliance with City's lighting ordinances. Staff has contacted the developer for submission of a commercial lighting plan.

The following modifications are being requested:

- 1) A modification of the number of required parking spaces from 100 to 55.
- 2) A modification of interconnectivity to adjacent properties

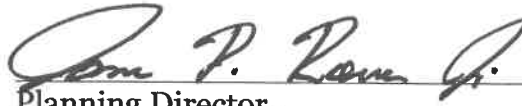
The Planning Commission, at their meeting held on November 14, 2016, recommended approval of the site, landscape and building elevation plans with a modification of the interconnectivity requirement. The Commission also recommended approval of a modification of the number of required parking spaces from 100 to 75 in order to accommodate visitors to the complex.

If, in the future, the apartments are no longer limited to occupancy by elderly residents, additional parking equal to the current parking standards within the UDO will be required.

Recommendation:

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans with a modification of the interconnectivity requirement and a modification of required parking from 100 spaces to 75 spaces.

Date: 11-14-2016


Planning Director

Date: 11-17-16


City Manager

Site Plan Cuyler Spring

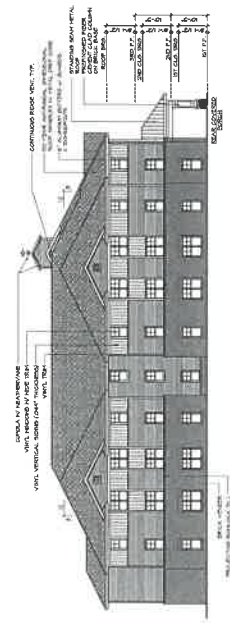


Site Plan Cuyler Spring

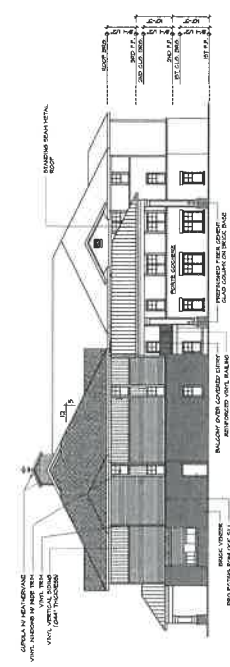




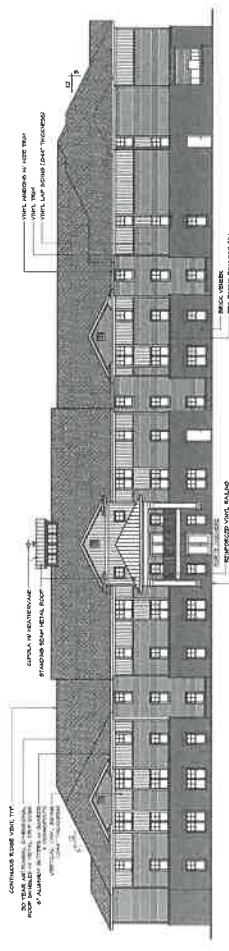
ELEVATION C (REAR)
 1/16" = 1'-0"



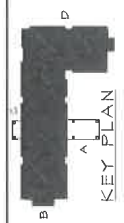
ELEVATION D (RIGHT SIDE)
 1/16" = 1'-0"



ELEVATION B (LEFT SIDE)
 1/16" = 1'-0"



ELEVATION A (FRONT)
 1/16" = 1'-0"



CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: S-5-16 Goldsboro LIDL Subdivision (Final Subdivision Plat)

BACKGROUND: The subject property is located on the west side of Wayne Memorial Drive between US Hwy 70 Bypass and West Lockhaven Drive.

A two-lot preliminary subdivision plat was approved by the City Council on July 6, 2009. Since that time the owner of the property (LAF Group, LLC) has revised the subdivision plat to include a dedicated street for public use which was named Stevens Memorial Drive.

DISCUSSION: The submitted final plat contains four previously subdivided lots which are being recombined into a single lot of record.

Total Lots: 1

Total Area: 237,576.24 sq. ft. or 5.454 acres

Zoning: Shopping Center and General Business

Now the owner of the remaining lots within the LAF GROUP Subdivision proposes to sell lots 1 and 4 to the owners of the proposed Goldsboro LIDL Store. In addition, two lots owned by Coastal Transport Company will be included in this transaction which will create one 5.454 tract of land for the construction of the LIDL Grocery Store.

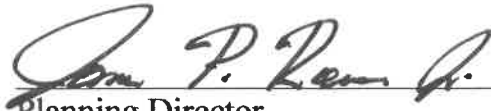
As a part of this subdivision plat the existing Stevens Memorial Drive will be extended approximately 375 ft. to include a cul-de-sac, this section of street will be constructed to City standards and will be dedicated for public use.

Stormwater calculations for this site have been submitted and are currently under review by the Engineering Division in conjunction with the site plan review process for the proposed LIDL Grocery Store.

The Planning Commission, at their meeting held on November 14, 2016, recommended approval of the two-lot final subdivision plat as submitted.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the two-lot final subdivision plat for S-5-16 Goldsboro LIDL.

Date: 11-16-2016

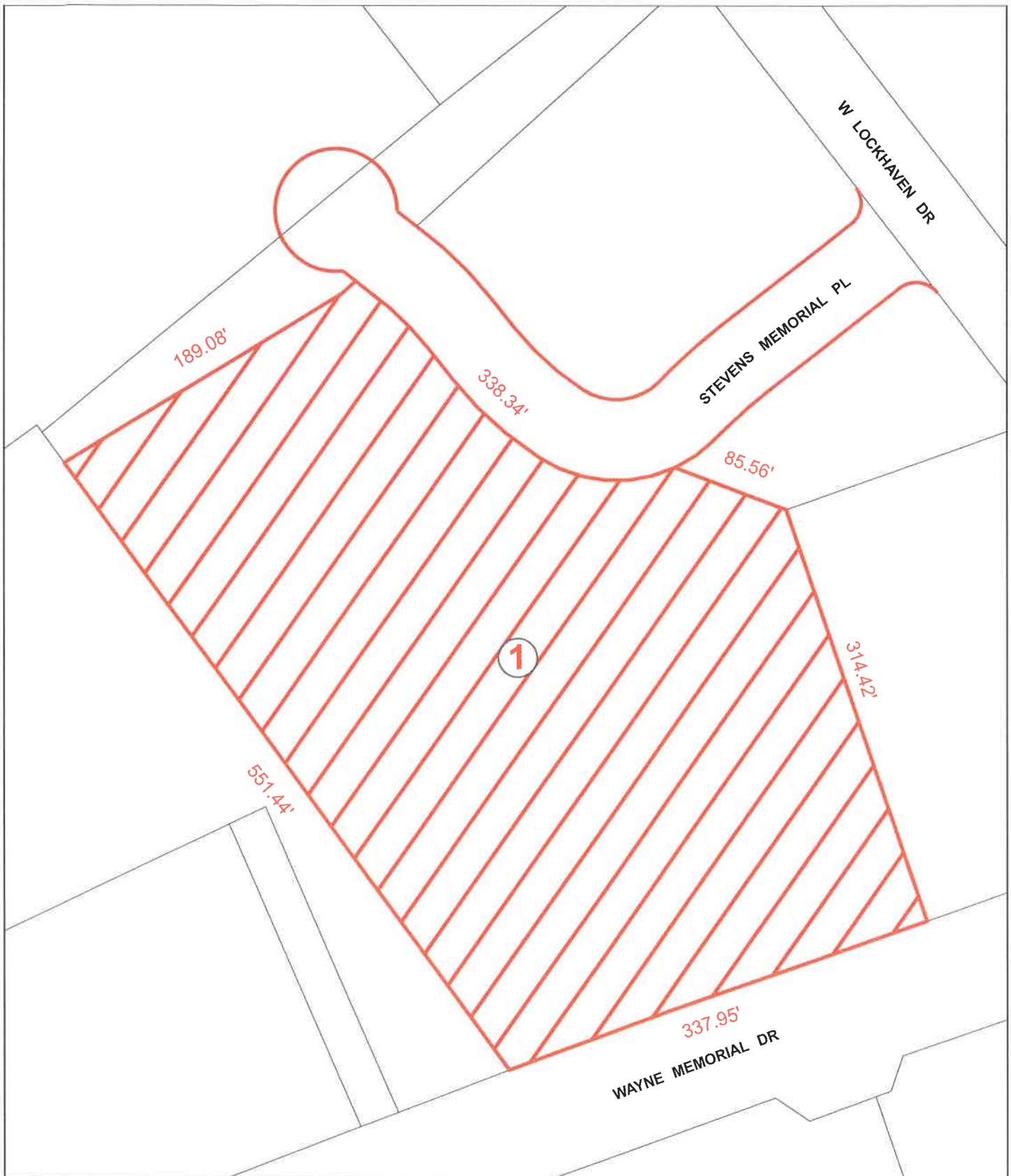

Planning Director

Date: 11-17-16


City Manager

ssj

S-5-16 Goldsboro LIDL



S-5-16 Goldsboro LIDL



ITEM NO. M

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Speed Limit on a Section of State Highway System Streets

BACKGROUND: The N. C. Department of Transportation received a request to raise the existing 20 mph speed limit on SR 1008 (Stevens Mill Road) near Cherry Hospital facility due to their recent move to the new facility located on NC 581 near US 117.

DISCUSSION: The Department of Transportation recently conducted a field review to determine a speed limit that is safe and more in line with driver expectation on the following state street (see attached map) and determined that the existing speed limit ordinance should be modified as follows:

Repeal 20 MPH Zone for:

- SR 1008 (Stevens Mill Road) between NC 581 and 0.25 mile south of NC 581

The Department of Transportation has requested that the City adopt a concurring ordinance to repeal the existing speed limit in order for the speed limit to change to 35 mph, the statutory speed limit.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached ordinance repealing the 20 mph speed limit on a section of NCDOT Highway System streets located within the existing city limits of Goldsboro.

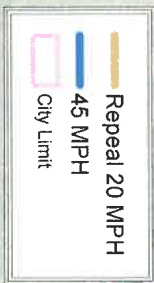
Date: 15 Nov 16


Guy M. Anderson, P. E., City Engineer

Date: 11-17-16


Scott A. Stevens, City Manager

Repeal Speed limit Zone



STEVENS MILL ROAD

FARM ROAD

ASTREET

SHADY LANE

LOOP ROAD

UNKNOWN

NC RAILROAD

NC RAILROAD

ORDINANCE NO. 2016 - 58

AN ORDINANCE REPEALING THE SPEED LIMIT
FOR A SECTION OF NCDOT HIGHWAY SYSTEM STREETS
WITHIN THE CITY OF GOLDSBORO

WHEREAS, there are approximately 64 miles of streets within the Goldsboro City Limits that are on the North Carolina Department of Transportation Highway System; and

WHEREAS, the North Carolina Department of Transportation desires to establish speed limits on certain sections of street on its Highway System within the existing Goldsboro City Limits; and

WHEREAS, the Department of Transportation desires that the City of Goldsboro adopt a concurring ordinance to repeal the existing rural speed ordinances within the existing city limits;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, that:

1. The speed limit on the following street section shall be repealed as:

20 MPH Zone

SR 1008 (Stevens Mill Road) between NC 581 and 0.25 mile south of NC 851

2. The speed limit for the above street section shall be reflected on the Official Speed Limit Map of the City of Goldsboro, North Carolina.
3. This Ordinance shall be in full force and effect from and after this the 21st day of November, 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Engineering Agreement with Hinde Engineering for Design of Utility Line Relocations and Replacements – North William Street Widening Project (NCDOT Project #U-2714)

BACKGROUND: The North Carolina Department of Transportation has prepared and adopted plans to make street widening improvements for North William Street under Project U-2714. The project consists of widening improvements for North William Street from north of US 70 to SR 1571 (Tommy's Road).

DISCUSSION: The proposed widening improvements require relocation and replacement of City-owned water and sewer lines located within the project area. Engineering staff requested a proposal from Hinde Engineering for preliminary investigation, utility analysis and problem identification, preliminary design, final design, utility permits and agreements, and subsurface utility engineering (SUE).

The following outlines the fee for engineering services:

	Hours	Rate	Cost
Project Manager	96	\$135.00	\$ 12,960.00
Project Engineer	232	\$130.00	\$ 30,160.00
Designer	280	\$105.00	\$ 29,400.00
CADD Tech	288	\$90.00	\$ 25,920.00
Water Main Tests	40 each	\$1,325.00	\$ 53,000.00
		Total Fee	\$151,440.00

We have reviewed the financing of this project with the Finance Director and determined that a budget ordinance is required appropriating funds for this project.

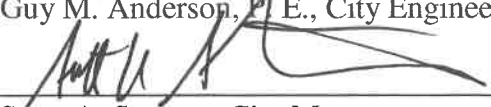
RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached budget ordinance allocating funds for this project;
2. Adopt the attached resolution authorizing the City Manager to execute an engineering agreement with Hinde Engineering for engineering services in reference to utility line relocations and replacements for North William Street in the amount of \$151,440.00.

Date: 15 Nov 16


Guy M. Anderson, P.E., City Engineer

Date: 11-17-16


Scott A. Stevens, City Manager

ORDINANCE NO. 2016-59

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-2017 FISCAL YEAR

WHEREAS, the NC Department of Transportation has prepared and adopted plans to make street widening improvements for North William Street; and

WHEREAS, these widening improvements require relocation and replacement of City-owned water and sewer lines located within the project area; and

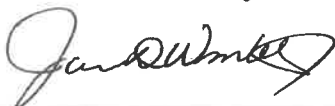
WHEREAS, Hinde Engineering has submitted a proposal for professional services required for the utility line relocations and replacements in the amount of \$151,440; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate the additional amount of \$151,440 from the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-17 be amended by:

1. Decreasing the Unassigned Fund Balance of the Utility Fund in the amount of \$151,440.
2. Increasing the line item entitled "Utility Improvements" (61-4178-5909) in the Utility Fund Capital Expense's budget of the Utility Fund in the amount of \$151,440.
3. This Ordinance shall be in full force and effect from and after the 21st day of November 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

RESOLUTION NO. 2016- 90

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL ENGINEERING
SERVICES AGREEMENT BETWEEN THE CITY AND HINDE ENGINEERING
FOR DESIGN OF UTILITY LINE RELOCATIONS AND REPLACEMENTS
FOR NORTH WILLIAM STREET

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake utility line relocations and replacements in reference to NCDOT street widening project for North William Street (Project #U-2714); and

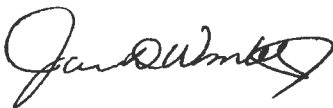
WHEREAS, the City Council of the City of Goldsboro desires to obtain professional engineering services required for design of utility line relocations and replacements based on the scope of services submitted by Hinde Engineering;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute a professional engineering services agreement in the amount \$151,440.00 with Hinde Engineering for design of utility line relocations and replacements for NCDOT North William Street Widening Project.
2. This resolution shall be in full force and effect from and after this 21st day of November, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Amendment No. 4 to Task 2 – Additional Dye Testing Services - Engineering Services Agreement for 2015 Priority Sewer Rehabilitation Project, Phase III

BACKGROUND: The City has previously contracted McKim & Creed to complete smoke testing and dye testing services in the flow meter sub-basins that exhibited excessive storm water related inflow during the flow monitoring services project.

DISCUSSION: The number of actual dye tests could not be determined until after the smoke testing was completed and using previous project averages an estimate of 28 dye tests was conceived at the time of contract initiation. As the smoke testing effort was concluded it became apparent that a significantly higher number of dye tests were required. Based on the results of the dye tests completed, approximately 500,000 gallons of storm water inflow contribution have been discovered based on a one-inch rainfall event. To finish the dye testing effort another 30 tests are required.

The fee submitted by McKim & Creed to complete the additional 30 tests is \$30,000. It is anticipated that the additional dye testing services will be completed by December 2016.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

RECOMMENDATION: It is recommended that the City Council by motion, adopt the attached resolution authorizing the City Manager to execute Amendment No. 4 to Task 2-Additional Dye Testing Services with McKim & Creed for \$30,000 pertaining to additional engineering services for the 2015 Priority Sewer Rehabilitation Project, Phase III.

Date: 15 Nov 16


Guy M. Anderson, P. E., City Engineer

Date: 11-17-16


Scott A. Stevens, City Manager

RESOLUTION NO. 2016-91

RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT NO. 4 TO TASK 2-ADDITIONAL
DYE TESTING SERVICES - ENGINEERING SERVICES FOR 2015 PRIORITY SEWER
REHABILITATION PROJECT, PHASE III

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro awarded an engineering services agreement to McKim & Creed on August 17, 2015 for professional engineering services required for Phase III of the 2015 Priority Sewer Rehabilitation Project; and

WHEREAS, the City Council of the City of Goldsboro desires to amend the professional engineering services agreement to include Amendment No. 4 to Task 2-Additional Dye Testing Services for an additional 30 tests;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Amendment No. 4 to Task 2-Additional Dye Testing Services in the amount of \$30,000 with McKim & Creed, Inc. pertaining to additional engineering services required for Phase III of the 2015 Priority Sewer Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this 21st day of November, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

ITEM NO: P

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Agreement to Purchase 100' Aerial Platform Fire Truck

BACKGROUND: During the FY 2016-17 budget development, Council discussed the purchase of a 100' Aerial Fire Truck. Council adopted the budget authorizing the allocation for the purchase of this truck with installment financing. At the November 7th meeting, Council approved for the Fire Department to modify the specifications from a 100' Aerial Ladder to a 100' Aerial Platform Truck.

DISCUSSION: The Fire Department has researched quotes and pricing for the Aerial Fire Truck and it can be purchased through the HGACBuy program, which serves as a municipal contracting agency, at a cost of \$1,318,669. Council authorized the City to use HGACBuy at its May 5, 2014 meeting.

The custom truck will be manufactured by Pierce Manufacturing, Inc. and will be built and shipped in accordance with the specifications within twelve (12) months.

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached resolution authorizing the City Manager and Finance Director to enter into the agreement with Atlantic Emergency Solutions, Inc. for the 100' Aerial Platform Fire Truck.

Date: 11-16-16


Kaye Scott, Finance Director

Date: 11-17-16


Scott Stevens, City Manager

RESOLUTION NO. 2016-92

RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE
DIRECTOR TO SIGN AN AGREEMENT WITH ATLANTIC EMERGENCY
SOLUTIONS, INC.

WHEREAS, the City of Goldsboro wishes to enter into an agreement with Atlantic Emergency Solutions, Inc. to purchase a 100' Aerial Platform Fire Truck; and

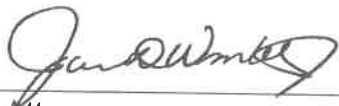
WHEREAS, Atlantic Emergency Solutions, Inc. is a member of the HGACBuy program that services as a municipal contracting agency; and

WHEREAS, the cost to order this truck is \$1,318,669.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and Finance Director are hereby authorized to sign an agreement with Atlantic Emergency Solutions, Inc.
2. This Resolution shall be in full force and effect from and after this the 21st day of November 2016.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

ITEM: Q

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Budget Amendment – Security Cameras

BACKGROUND: On November 7, 2016, Council discussed the purchase of five (5) Tsunami security cameras. The Tsunami is a state of the art, plug & play security camera surveillance system that can be deployed throughout the City.

DISCUSSION: In order to lease these cameras, it would require a three (3) year agreement at a cost of \$5,600 per camera/year, which includes the Verizon 4G 5GB monthly data plan. This lease will ensure unlimited warranty for the life of the lease, support, all scheduled software updates and project license.

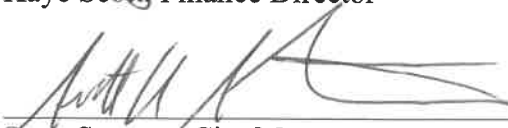
City Council directed that five (5) cameras be leased with a total cost of \$28,000. Since these funds were not appropriated in the current fiscal year, a budget amendment is required.

RECOMMENDATION: It is recommended that Council adopt the attached ordinance appropriating \$28,000 from the General Fund's Unassigned Fund Balance.

Date: 11-17-16


Kaye Scott, Finance Director

Date: 11-17-16


Scott Stevens, City Manager

ORDINANCE NO. 2016- 60

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-17 FISCAL YEAR

WHEREAS, at the November 7, 2016, Council discussed purchasing five (5) Tsunami security cameras; and

WHEREAS, each camera costs \$5,600 and includes warranty, support, updates and license fees; and

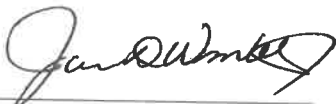
WHEREAS, the total cost for the five (5) cameras would be \$28,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$28,000 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2016-17 be amended by:

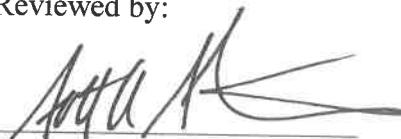
1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$28,000.
2. Establishing the line item entitled "Video Cameras" (11-6121-5116) in the Police Department's budget of the General Fund in the amount of \$28,000.
3. This Ordinance shall be in full force and effect from and after the 21st day of November 2016.

Approved as to form only:



City Attorney

Reviewed by:



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Goldsboro Christmas Parade, December 3, 2016 – Street Closing Request

BACKGROUND: The annual Christmas Parade is one of the many local traditions helping to usher the holiday season into the Goldsboro area. The parade is organized, coordinated and sponsored by the Wayne County Chamber of Commerce Young Professionals Group.

DISCUSSION: The street closing request is as follows:

Parade Route: North on Center Street beginning at Spruce Street to Walnut Street; East on Walnut Street to John Street; North on John Street to Mulberry Street; West on Mulberry Street to Center Street; North on Center Street to Ash Street; West on Ash Street to Center Street (traffic circle); South on Center Street to Spruce Street ending at Spruce Street.

Staging Areas: Spruce Street between George and Center Streets, James Street between Spruce and Elm Street, and Pine Street between George and William Street.

Additional Closures recommended by the Police Department to manage traffic flow will encompass: James Street from Elm to Chestnut, John Street from Chestnut Street to Ash, Mulberry Street from James to William, Walnut Street from James to Ormond Ave, Chestnut Street from James to Ormond Ave, Spruce Street from George to John Street, Pine Street from George to William and Center Street from Elm to Spruce.

Parking Restrictions: No parallel parking on Center St from Spruce Street to Ash Street.

The time requested for the closing is from 8:00 a.m. to 8:00 p.m. Police have indicated that traffic will be restricted from 8:00 a.m. until 3:30 p.m. and all traffic stopped at 3:30 p.m. The actual parade will begin at 4:00 p.m. and end at approximately 6:00 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the Council approve the street closing of sections of Pine, Spruce, Center, Walnut, John, Mulberry, James, and Chestnut Streets for the Christmas Parade route from 8:00 a.m. to 8:00 p.m. on Saturday, December 3, 2016.

DATE: 11-17-16



Scott A. Stevens, City Manager



APPLICATION FOR THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

This application is a requirement for consideration as established by
the **Use of City-Owned Property for Special Events Policy** (attached).

Procedure: Applicant should allow at least 30 days for review of application prior to event date.
Follow steps below in chronological order and indicate completion by checking corresponding box.

- 1) Meet with representative from City Planning Department to discuss request and get preliminary approval. ☐

Signature of Planning Department Representative

- 2) Complete Application and Include All Necessary Information. ☐

Applicant Signature

- 3) Submit Application and Supplemental Information to Chief of Police at City of Goldsboro Police Department. ☐

Police Chief/Operational Major Signature

- 4) If event is downtown, Application has been forward to DGDC office. DGDC has reviewed and forwarded comments to City Manager's office. ☐

DGDC Director Signature

DGDC office will scan final application with supporting attachments and email to Police and Planning departments to verify consistency of application content. If verified, DGDC will forward application to City Manager's office for action.

- 5) City Manager's office will contact applicant notifying of approval, denial or conditional approval. **Action Taken:** _____

Applicant: Non-city entities for non-city sanctioned events requesting the use of City-owned property other than the Paramount Theatre or Parks & Recreation facilities for special events must complete the following:

Name:

Wayne County Chamber of Commerce

Address:

308 North William Street Goldsboro, NC 27530

Home Phone #:

919 734-2241

Mobile Phone #:

919 920-5949

Driver's License #:

000022792982

State of Issuance:

NC

Detailed Description of Event:

Goldsboro Christmas Parade

Continued on page 2

Hours of Operations:

parade set up on 12/3 @ 1:00pm / parade on 12/3 @ 4pm

Security Needs & Plan:

see GPD

Types of Food/Beverages (specify if alcohol is to be used and container – no glass permitted):

none

Other Products to be Sold:

Parking & Traffic Plans (if event will block access via alley, street, or sidewalk to residences or businesses, applicant is required to notify affected parties and provide signatures of parties stating they have been notified. An acceptable signature form is attached for use, if necessary. Form should be attached to application upon submittal.):

see GPD

Trash Collection & Recycling Plans:

The following items need to be included as attachments to the application. Application will not be considered until all of this information is provided:

1. Please provide a drawing or site plan showing the city property to be used and indicate location of tables, barricades, portable bathroom facilities, parking, or any other structures to be used on site. ☐
2. A copy general liability insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. ☐
3. A signed copy of the provided Indemnity Statement attached. An acceptable template is attached for use. ☐
4. A copy of all permits and licenses issued by the State/City or County including health and ABC permits; if applicable. ☐

The following requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

1. The event/use is allowed by the underlying zoning district. ☒
Call Planning & Development for verification (919) 580-4333.
2. Hours of the event shall be no earlier than 10:00 am and end no later than 10:00 pm. ☐

3. Security in the form of providing off-duty police officers has been arranged and approved by the City of Goldsboro Police Chief. ☐
4. A deposit of \$50 to ensure a clean site post-event is included with application and applicant understands the property is to be in the same condition post event as prior to and is the responsibility of the applicant. *Please make check payable to: City of Goldsboro* ☐
5. No political or campaign promotions are permitted during the special event. ☐
6. Applicant understands that excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as addressed in the Policy. ☐
7. Tents and other appurtenances meet all North Carolina Fire & Building Code requirements. Call the Inspections Department for verification at (919) 580-4346. ☐
8. All properties within 100 feet of the event property that may be impacted from traffic, noise, parking or other effects have been notified by the applicant by certified or hand-delivered mail detailing the time, place and description of event. A copy of those notified are attached. ☐
9. Applicant has read, in it's entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. ☐

Alcoholic Beverages:

If consumption of alcohol is planned on property for event, the following additional requirements must be met; please indicate you are aware of these requirements and have provided evidence of such if necessary by checking the corresponding box:

10. Applicant/event coordinator must be a non-profit entity. Proof of this in the form of a federal tax exemption status is provided with application. ☐
11. All necessary ABC permits have been issued by the State and copies are provided with application. ☐
12. Signs shall be posted, visited at all exit points from the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means. ☐
13. A background check of the applicant for the special event and the applicant for the ABC permit, if not the same, has been conducted and a copy is included with application. ☐

CITY OF GOLDSBORO

POLICY REGARDING THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS

The City Manager or his or her designee may issue permits for the usage of City-owned property for special events provided such uses comply with the provisions of this Policy. The use of City-owned Recreation and Parks property and the Paramount Theatre is not regulated by this Policy.

1. Filing of Application for Use of City-Owned Property

Any person, firm or organization that proposes to utilize City-owned property for a special event shall prepare and file an application with the City Manager or his or her designee which shall contain the following information.

- a. The name, address and telephone number of the entity desiring to utilize the City-owned property.
- b. A detailed description of the event to be held including hours of operation, security needs and plans to address security issues, types of food, beverages, alcohol or other products to be served or sold, parking and traffic plans and trash collection and recycling plans.
- c. A drawing or site plan showing the City-owned property to be utilized depicting the proposed placement of tables, barricades, portable bathroom facilities, parking or any other structures or uses proposed to be conducted on the property.
- d. Evidence of adequate insurance or other form of security to hold the City and its taxpayers harmless from claims arising out of the operation of the special event as determined by the City Manager in consultation with the City Attorney and insurance carrier.
- e. An indemnity statement, approved by the City Attorney, whereby the event operator agrees to indemnify and hold harmless the city and its officers, agents and employees from any claim arising from the operation of the special event.
- f. A copy of all permits and licenses issued by the State or the City including health and ABC permits, licenses necessary for the conducting of the special event or a copy of the application for the permit if no permit has been issued.
- g. A fee as provided in the City fee schedule to cover the cost of processing and investigating the application and issuing the permit.

2. Issuance of Permit

No permit for the usage of a City-owned property for a special event may be issued unless the application is complete and unless the following requirements are met.

- a. The special event must be allowable by the underlying zoning district.
- b. Hours for the special event shall be no earlier than 10:00 a.m. and end no later than 10:00 p.m.
- c. Security plans, including the provision of providing off-duty police officers must be provided as approved by the City of Goldsboro Police Chief.
- d. Solid waste plans must be provided and approved by the Public Works Department. Solid waste plans shall include provisions for both trash and recyclables. A deposit must be provided and will be forfeited if property is not cleaned to its prior condition.
- e. No political or campaign promotions are permitted during the special event.

- f. No firearms are permitted on City-owned property.
- g. Excessive noise in violation of the City's Noise Ordinance will not be permitted and penalties may be invoked as follows:

1 st Offense:	Warning (Verbal or Written)
2 nd Offense:	Termination of Special Event
- h. Applicant must provide proof of general liability insurance coverage of at least \$1 million.
- i. All tents and other appurtenances to be utilized in conjunction with the special event shall meet all North Carolina Fire and Building Code requirements and obtain necessary permits. Events as required by the North Carolina Fire Code may require the provision of fire watch personnel.
- j. When the usage of City-owned property for a special event could impact adjoining properties from a traffic, noise, parking or other perspective, then it shall be the responsibility of the applicant to notify all affected parties. All properties within 100 ft. of the special event shall be notified by certified or hand-delivered mail in the form of a notice detailing the time, place and description of the event. The applicant shall certify that all parties have been notified on forms provided by the City.
- k. The City Manager may require additional provisions if he or she feels it is in the best interest of the City and its citizens.

3. Alcoholic Beverages on City-Owned Property for Special Events

The City Manager or his or her designee may approve the consumption of alcoholic beverages on public property in accordance with Section 130.03 of the Goldsboro City Code if the all of the following requirements have been satisfactorily addressed and that the granting of a permit is in the City of Goldsboro or the public's best interest.

- a. The event is for a non-profit organization and proof of such has been submitted.
- b. All necessary ABC permits have been issued by the State.
- c. Signs shall be posted, visible at all exit points from the special event that it is unlawful to remove alcoholic beverages in open or unsealed containers from the premises. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
- d. The applicant or operator of the special event shall not have violated any law, regulation or ordinance relating to the possession, sale, transportation or consumption of intoxicating beverages or controlled substances for the three years preceding the commencement of the special event.

A satisfactory background check of the applicant for the special event shall be performed by the City Police Department prior to issuance of any approvals.

4. Denial of Request for Use of City-Owned Property for Special Events

An application may be denied if it is found that the granting would not be in the City of Goldsboro's or the public's interest. If the City Manager or his or her designee feels that the use of the City-owned property for a special event has been so utilized on an excessive or too frequent basis, the application may be denied. Any applicant denied a permit to utilize City-owned property for a special event shall receive a written statement outlining the grounds on which the denial is based. The applicant may appeal the denial of the application to the City Council within fifteen working days of the written denial and the City Council may take such corrective action as it shall find necessary. The findings and the determination of the City Council shall be final.

5. Permit Revocation

The City Manager or his or her designee may revoke a permit issued pursuant to this section if he or she finds that the applicant or operator of the special event has:

- a. Deliberately misrepresented or provided false information in the permit application;
- b. Violated any provision or City or County Health Department regulation;
- c. Violated any law, regulation or ordinance regarding the possession, sale, transportation or consumption of intoxicating beverages or controlled substances;
- d. Operates the special event in such a manner as to create a public nuisance or to constitute a hazard to the public health, safety or welfare, specifically including failure to keep the City-owned property clean and free of refuse.



NORTH CAROLINA

INDEMNIFICATION AGREEMENT

WAYNE COUNTY

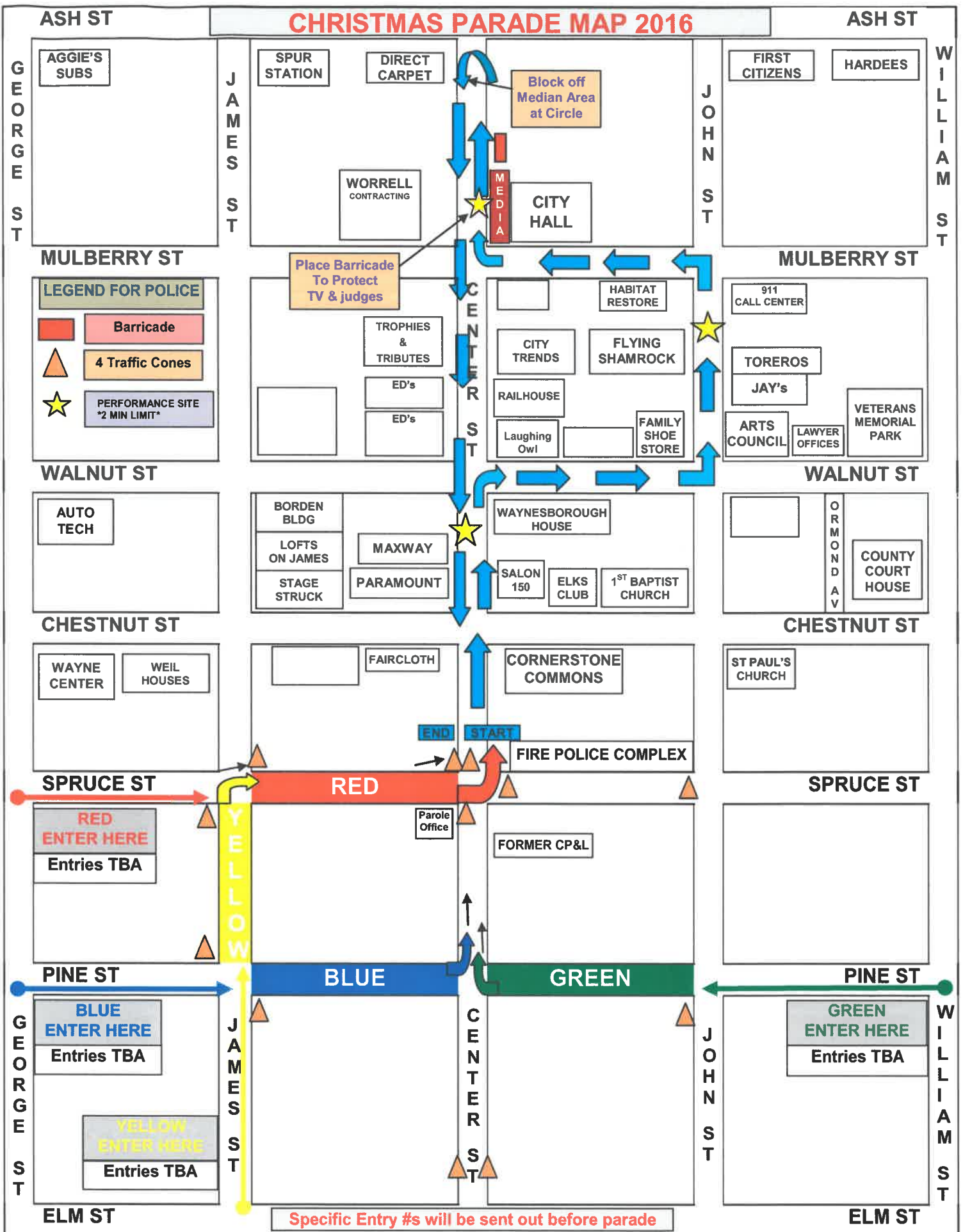
The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Wayne County Chamber of Commerce from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the City's property.

This the _____ day of _____, 20____,

Randy Sanders (SEAL)

Applicant & Authorized Representative of Event

CHRISTMAS PARADE MAP 2016



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: RESCHEDULING COUNCIL MEETINGS FOR 2017 DUE TO HOLIDAYS

BACKGROUND: The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

DISCUSSION: The following meetings need to be rescheduled due to holidays:

- Monday, January 2, 2017 is in observance of New Year's Day
- Monday, January 16, 2017 is in observance of Dr. Martin Luther King, Jr. Birthday
- Monday, July 3, 2017 is in observance of Independence Day
- Monday, September 4, 2017 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Tuesday, January 3, 2017
- Tuesday, January 17, 2017
- Combining the July 3, 2017 meeting with the July 17, 2017 meeting
- ~~Tuesday, September 5, 2017~~ Sept. 11

RECOMMENDATION: It is recommended that Council accept staff recommendations and approve the revised 2017 regular meeting schedule.

DATE: 11-18-16


Melissa Corser, City Clerk

DATE: 11-17-16


Scott A. Stevens, City Manager

Proposed Council Meeting Dates for 2017

*Tuesday, January 3 (Monday, January 2nd is a holiday – New Year's Day)

*Tuesday, January 17 (Monday, January 16th is a holiday - Dr. MLK, Jr. Birthday)

Monday, February 6

Monday, February 20

Monday, March 6

Monday, March 20

Monday, April 3

Monday, April 17

Monday, May 1

Monday, May 15

Monday, June 5

Monday, June 19

Monday, July 17

Monday, August 7

Monday, August 21

*Tuesday, September 5 (Monday, September 4th is a holiday - Labor Day)

Monday, September 18

Monday, October 2

Monday, October 16

Monday, November 6

Monday, November 20

Monday, December 4

Monday, December 18

Proposed Retreat Dates 2017

February 15th and 16th (Wednesday and Thursday)

February 22nd and 23rd (Wednesday and Thursday)

**Revised 11/17/16

INTEROFFICE MEMORANDUM

TO: ALL EMPLOYEES
FROM: Joy Wright, Human Resources Representative
DATE: October 3, 2016
SUBJECT: 2017 HOLIDAY SCHEDULE

Please find below the Holidays that will be observed by the City of Goldsboro employees during 2017.

PLEASE POST THIS 2017 HOLIDAY SCHEDULE

Holiday	Date Observed	Day Observed
New Year's Day	January 2, 2017	Monday
Martin Luther King Jr.'s Birthday	January 16, 2017	Monday
Easter Friday	April 14, 2017	Friday
Memorial Day	May 29, 2017	Monday
Independence Day	July 4, 2017	Tuesday
Labor Day	September 4, 2017	Monday
Veterans Day	November 10, 2017	Friday
Thanksgiving (Thursday & Friday)	November 23-24, 2017	Thursday & Friday
Christmas	December 25 & 26, 2017	Monday & Tuesday

Proposed Council Meeting Dates for 2017

*Tuesday, January 3 (Monday, January 2nd is a holiday – New Year's Day)

*Tuesday, January 17 (Monday, January 16th is a holiday - Dr. MLK, Jr. Birthday)

Monday, February 6

Monday, February 20

Monday, March 6

Monday, March 20

Monday, April 3

Monday, April 17

Monday, May 1

Monday, May 15

Monday, June 5

Monday, June 19

Monday, July 17

Monday, August 7

Monday, August 21

Monday, September 11

Monday, September 18

Monday, October 2

Monday, October 16

Monday, November 6

Monday, November 20

Monday, December 4

Monday, December 18

Proposed Retreat Dates 2017

February 15th and 16th (Wednesday and Thursday)

February 22nd and 23rd (Wednesday and Thursday)

**Revised 11/21/16

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Goldsboro Tourism Council Appointment

BACKGROUND: On December 31, 2012, Ms. Erin Wilmot was appointed to serve on the Goldsboro Tourism Council. Ms. Wilmot submitted her resignation effective August 31, 2016, thus creating a vacancy on the Goldsboro Tourism Council.

DISCUSSION: Mr. Ross Halvorson has submitted an application to serve on the Goldsboro Tourism Council. Staff would recommend Mr. Ross Halvorson to fill the unexpired term left by Ms. Erin Wilmot's resignation whose term expires on December 31, 2018.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing Mr. Ross Halvorson to the Goldsboro Tourism Council.
2. Commending an individual who has served on the Tourism Council of the City of Goldsboro.

Date: 11-17-16


City Manager

RESOLUTION NO. 2016-93

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARD AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, one vacancy exists on the Goldsboro Tourism Council; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Goldsboro Tourism Council;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individual be and is hereby appointed to the Goldsboro Tourism Council. The term shall expire on the date indicated:

GOLDSBORO TOURISM COUNCIL

Filling an Unexpired Term:

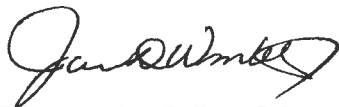
Ross Halvorson

Term Expires December 31, 2018

2. This Resolution shall be in full force and effect from and after this 21st day of November, 2016.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

RESOLUTION NO. 2016-94

RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED
ON THE GOLDSBORO TOURISM COUNCIL OF
THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF
THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH
A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individual has served the local citizenry by her service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend this civic-minded citizen for her voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individual is recognized for her service on the City's advisory Boards and Commissions and is commended for her contributions to the operation of Goldsboro's municipal government:

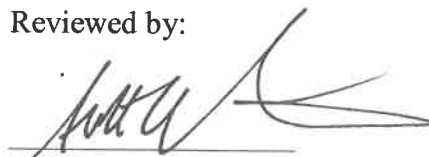
Goldsboro Tourism Council
Erin Wilmot

2. The Mayor of the City of Goldsboro is hereby directed to present this individual a Certificate of Appreciation for her civic contributions.
3. This certificate is to be presented at the next regularly scheduled meeting of the Goldsboro Tourism Council or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 21st day of November, 2016.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

Departmental Monthly Reports October 2016

- ✓ 1. Human Resources
- ✓ 2. Community Relations
- ✓ 3. Paramount Theater-GEC
- ✓ 4. Inspections
- ✓ 5. Downtown Development
- ✓ 6. Information Technology
- ✓ 7. Public Works
- ✓ 8. Finance
- ✓ 9. Planning
- ✓ 10. Engineering
- ✓ 11. Fire
- ✓ 12. Police
- ✓ 13. Parks and Recreation ✓
- ✓ 14. Public Utilities
- ✓ 15. Travel and Tourism ✓

Human Resources Management Department MONTHLY REPORT – OCTOBER 2016

Prepared by: Pamela C. Leake

The Human Resources Department posted 12 job vacancies this month and processed 236 applications. 237 notices were sent to applicants who did not pass the interview selection process. Four new hires came on board this month: **Phillip Dougherty, Operator I** (Public Utilities, Water Reclamation Facility); **Michael Fishman – Systems Integrity Technician** (Public Works, Distribution & Collections); **Ashlin Glattar** – Travel & Tourism Director (Travel and Tourism), and **Tamaz Waters-Jones** – Police Officer (Police). There was one reinstatement: **Dakota Toms** – Police Officer. Three employees retired: Karen Brashear – Public Utilities Director; Earl Hamilton – Operator I, Public Utilities (Water Reclamation), and Johnny Parks – Custodian (Parks and Recreation). There was one resignation. Total employment for the month was **481**: 406 full-time employees and 75 part-time employees. Turnover rate is .83%.

Open enrollment for the State Health Plan started October 1 and ended October 31. Several informational meetings were held to provide information about the medical insurance plan options. We appreciate the vendors and benefit representatives who took time out of their busy schedules to meet one-on-one with our employees to answer questions and assist with enrollment. In addition to health insurance, employees were also able to sign up for supplemental benefits, such as dental, short-term disability, cancer policy, and accidental insurance. The 2016 United Way Campaign is underway, and our Human Resources Technician has conducted several informational meetings. This year's goal is to improve 353 lives.

This month's safety training focused on Respiratory Protection and Personal Protective Equipment. There were 13 classes held with various departments. The Vehicle Accident Committee met and reviewed two cases. The Personal Injury Committee heard one case this month. The Safety Coordinator continues to perform daily checks on crews out in the field. He has also been busy assisting the Cemetery division with their recovery efforts.

This month's health beat was annual flu shots. Our health nurse administered 140 flu shots and 30 tetanus shots due to Hurricane Matthew. There were 109 clinic visits, which included providing assistance to employees to complete open enrollment. The city-wide Step Challenge is still underway. The contest will end November 21. There were no random drug screens or post-accident tests this month.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	337	235	534	291	184	186	475	302	253	236			303
New Hires*	2	5	3	2	5	3	0	5	4	5			4
Separations*	3	3	9	2	3	2	1	5	9	4			5
Vehicle Accidents	5	1	8	5	4	3	2	1	1	2			3
Workers Compensation	8	3	1	6	5	3	6	8	8	1			5
2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	176	84	92	56	140	89	215	201	245	219	86	113	143
New Hires*	6	5	2	3	0	1	4	2	2	5	1	1	3
Separations*	1	3	2	3	4	5	3	5	1	4	1	3	3
Vehicle Accidents	1	3	2	0	3	5	3	2	1	4	4	5	3
Workers Compensation	2	1	2	1	2	1	4	3	3	3	2	6	3

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

Community Relations Department

Monthly Report – October 2016

Prepared By: *Shycole Simpson-Carter*

- The Community Affairs Commission scheduled meeting for Tuesday, October 11, 2016 was canceled, due to the ongoing issues caused by Hurricane Matthew. The next scheduled meeting is Tuesday, December 13, 2016 at 7:00 p.m.
- The Advisory Board of Community Development scheduled meeting for Tuesday, October 18, 2016 was canceled, due to the ongoing issues caused by Hurricane Matthew. The next scheduled meeting is Tuesday, January, 17, 2017 at 6:00 p.m.
- For the month of October, the Community Relations Department assisted and/or coordinated Hurricane Matthew Relief Efforts throughout the City's impacted areas. The Department received and responded to over 100 calls or visits from citizens and/or local businesses related to Hurricane Matthew. The concerns were referred to the appropriate City departments and external (volunteer, local, state, and/or federal agencies). Due to the fact these concerns were raised from an unforeseen natural occurrence, the Department will not input a tally for October in the table below.
- Goldsboro Youth Council (GYC) met on Wednesday, October 5, 2016. GYC did not meet on Wednesday, October 19, 2016, due to the ongoing issues with Hurricane Matthew. The next scheduled meeting is Wednesday, December 7, 2016 at 7:00 p.m.
- The Mayor's Committee for Persons with Disabilities did not have a regular meeting scheduled for the month of October. The Annual Mayor's Award Luncheon scheduled for the Herman Park Center on October 20, 2016 was rescheduled due to the ongoing issues caused by Hurricane Matthew. The Luncheon new date and location is November 17th at 12:00 pm at the Goldsboro Event Center located on 1501 S. Slocumb Street, Goldsboro, NC.
- The scheduled Community Fun Day that was to be held within Fairview Park October 22, 2016 was canceled, due to ongoing issues with Hurricane Matthew. The Committee will meet Friday, November 18th to reschedule this event.
- The Community Relations Director attended the following meetings, workshops, or trainings:
 - Our Community Cares Committee Meeting, Job Plus Advisory Board Meeting, HUD's Mayor's Challenge to End Homelessness Meeting, Christ In Action Community Meeting, Southside Slocumb Street 2nd Briefing and Input Meeting, WAGES Senior Companion Advisory Board Meeting, West Haven Apts. and Fairview Homes Resident Council Meetings, and other meetings with citizens and community leaders/stakeholders

2016 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	3	1	2	6	2	5	1	3	1				3
Consumer	1	3	1	1	1	0	2	0	1				1
2015 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	4	5	4	1	0	8	12	9	3	8	1	1	5
Consumer	9	4	2	6	3	5	8	8	9	9	9	3	6



Monthly Report-October 2016

Prepared by: Sherry Archibald, Director

- The Paramount kicked off the Ninth Annual Performing Arts Series in October with three of the performances and the movie E.T. The first two performances, Nnenna Freelon and Caribou Mountain Collective, were during the weekend of Hurricane Matthew; creating weather concerns and rescheduling.
- The third performance in the series brought in the first professional dance company in collaboration with a grant through SouthArts. The dance company, Parsons Dance was a huge success with seven outreach opportunities to the community and a performance that provided a standing ovation.
- Rental consisted of the return of the Curtis Media sponsored, Bras for a Cause.
- Parsons Dance required a large amount of staff preparation to meet the lighting and design needs. It was a great learning experience for staff and pushed our technology to new heights.
- Paramount & Goldsboro Event Center Staff met for their quarterly staff meeting.
- Staff met with multiple vendors to discuss building maintenance as the facility is approaching its ninth year.
- The aftermath of Hurricane Matthew created multiple cancellations or rescheduling to October and November scheduled events.
- Paramount staff participated in the following meetings, presentations or training: Junior Leadership, United Way, Conference call through Southarts required by grant, WGTV interviews, Chambers Leadership Luncheon, Downtown Merchants' Association
- Expenses – October **\$40,743.44** Details: Labor - \$25,917.19/Operational – \$14,826.25
Revenue - October **\$11,466.23** Details: Rentals -\$6,612.00/Tickets \$4,800.23/ Concessions - \$54.

	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016
Exp	\$34,171	\$37,659	\$41,473	\$34,905	\$38,813	\$25,365	\$29,583	\$80,132	\$36,103	\$40,743			\$39,894
Rev	\$31,903	\$18,707	\$18,782	\$12,978	\$17,857	\$10,878	\$56,041	\$4,698	\$6,407	\$11,466			\$18,971
	Jan-15	Feb-15	Mar15	April15	May15	June15	July15	Aug15	Sept15	Oct15	Nov15	Dec15	Average 2015
Exp	\$37,576	\$27,538	\$28,845	\$33,676	\$36,042	\$19,185	\$47,527	\$23,912	\$30,854	\$39,446	\$33,360	\$34,687	\$32,720
Rev	\$8,629	\$23,770	\$8,113	\$14,308	\$16,500	\$9,806	\$15,877	\$5,253	\$6,037	\$10,049	\$3,867	\$30,467	\$12,723



- The Goldsboro Event Center was rented in October for two high school reunions, golf tournament banquets, two wedding receptions and multiple corporate meetings.
- Due to Hurricane Matthew, multiple Parks & Recreation programs were moved to the GEC as their facilities were being utilized by emergency management teams.
- Staff is seeking an additional part-time Building Attendant to assist with break-down and set-up needs as well as support to the manager.
- Expenses –October - **\$5,024.80** Details: Labor - \$2,423.93/Operational – \$2,600.87
Receipts - October - **\$7,868.00** Details: Rentals -\$5,538.00/Concessions \$2,580.

	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016
Exp	\$	\$	\$	\$12,819	\$13,453	\$5,715	\$15,565	\$7,442	\$14,575	\$5,024			\$10,656
Rev	\$	\$	\$	\$ 8,690	\$10,589	\$5,352	\$6,876	\$9,417	\$6,513	\$7,868			\$7,700

Goldsboro Inspections Department
Monthly Report – Oct 2016
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of October totaled \$24,935,340. One (1) of these permits were new residential single family dwellings at a valuation of \$79,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$3,069,916.

All permit fees collected for the month totaled \$32,914. Of the permit fees collected for the month \$2,580 was collected in technology fees. Plan review fees collected during the month totaled \$350. Business Registration fees collected \$620.

The Inspectors did a total of 565 inspections for the month. During the month of October three (3) business inspections were completed. A total of 1241 permits were issued for the month. Forty-three (43) plan reviews were completed for October. We now have a total of 255 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$3	\$7	\$7	\$3	\$2	\$3	\$4	\$6	\$2	\$25			\$6
Residential (thousands)	\$740	\$380	\$430	\$240	\$748	\$558	\$1m	\$1m	\$260	\$79			\$544
Miscellaneous**(millions)	\$2	\$3	\$3	\$3	\$3	\$1	\$3	\$2	\$1	\$3			\$2
Permit Fees (thousands)	\$38	\$54	\$61	\$38	\$50	\$30	\$43	\$46	\$36	\$33			\$43
Inspections (total)	544	519	550	463	551	614	509	621	593	565			553
Permits Issued (total)	268	266	293	237	327	329	332	351	252	1241			390
Plan Reviews Completed	50	44	83	52	93	47	58	74	54	43			60
Minimum Housing in Process	242	214	212	220	251	251	249	251	255	255			240

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$1	\$8	\$4	\$8	\$3	\$5	\$12	\$4	\$10	\$2	\$5	\$5
Residential (thousands)	\$432	\$256	\$468	\$742	\$1,230	\$1,273	\$444	\$199	\$612	\$400	\$600	\$240	\$575
Miscellaneous**(millions)	\$2	\$2	\$2	\$2	\$1	\$2	\$2	\$4	\$1	\$1	\$1	\$2	\$2
Permit Fees (thousands)	\$35	\$36	\$40	\$41	\$49	\$31	\$68	\$51	\$27	\$49	\$35	\$39	\$42
Inspections (total)	456	427	698	569	570	547	552	595	556	503	500	531	542
Permits Issued (total)	267	213	300	305	315	333	334	264	279	265	198	239	276
Plan Reviews Completed	66	57	65	65	64	58	70	58	64	50	78	62	63
Minimum Housing in Process	215	225	228	230	240	244	250	228	232	232	232	240	233

October 2016

Prepared By: Julie Metz, Director

Current Projects Staff Worked On Over the Month Include:

- Staff worked with a book publisher to include Downtown Goldsboro in an upcoming coffee table book.
- Staff prepared for the DGDC Board Retreat on November 3rd & 4th at the Goldsboro Event Center and arranged for visits from the City Manager's office, the Goldsboro Police Department, the Chamber of Commerce and the Railroad Task Force.
- Staff coordinated with, CNA Insurance, DGDC's insurance on their building, due to the damage they received during the hurricane. The staff temporarily moved their offices to Historic City Hall until their building can be utilized.
- Staff worked through the NEPA, STIP/TIP, Section 106, Schedule, Budget and Scope documents as well as preparing the Paper Grant Agreement relating to TIGER VIII.

Downtown Events or Activities that Staff Administered or Assisted During the Month:

- Staff coordinated and volunteered with relief efforts for Hurricane Matthew.
- Staff and DGDC board rented the Cornerstone Commons to 2 individuals during the month.
- Staff coordinated removal of old and installation of new artwork in downtown. They also assisted in the ceremony celebrating the new artwork on October 21.
- Staff partnered with the Wayne County Chamber and Small Business Center to host a seminar titled: "Getting Your Cash Registers to Ring" on October 25 in the City Hall Large Conference Room.
- Staff fielded calls concerning the Veterans' and Christmas Parade and forwarded them onto the Veterans Association and the Chamber of Commerce.
- Staff attended open enrollment meetings hosted by Human Resources on October 20 in the large conference room.
- Staff met with Topsy Turkey Ball planning committee to coordinate the event.
- Staff met with the owner of Kickin' Kiwi for an event happening downtown in 2017.
- Staff worked with Veterans Association to complete the street closure for the Veteran's Day Parade.
- Staff filmed with WGTV.
- Staff worked to help finalize the purchase of the stage for the City of Goldsboro.
- Staff created ads for Go, Buzz & News-Argus for upcoming events.

Upcoming Events/Activities Staff are Preparing For:

- Downtown Lights Up: November 22, 5-8pm, City Hall
- Trolley Rides: November 22, November 29, Dec 6, Dec 13, Dec 20
- Topsy Turkey Ball: November 23, 8-11pm, Terrace Room, 104 S. Center Street
- Selfie with the Elfie: Where in Downtown is Jolly McJingle? : December 1st – 23rd
- Shop the Block: December 2-3
- Goldsboro Christmas Parade: December 3rd, 4pm
- Santa Stumble: December 9th, 8pm-12am

Other Activities or Projects that Occurred:

- Erin presented on behalf of DGDC at the October 18th SJAFB Newcomer's Briefing.
- Staff met with 5 potential new property owners and/or new business interests.
- Staff met with and visited 29 current business owners during the month.
- During the month, staff received 95 visitors, 464 phone calls in, 176 phone calls out, 3,192 emails in, 1,787 emails out, 103 hours (approximately) of visits/meetings with businesses/property owners.

Information Technology

Monthly Report – October, 2016

Prepared by: Jamie Metz

- Hurricane Matthew:
 - Provided 24 hour on-call assistance to the Joint Marketing and Communications Director for the County of Wayne and City of Goldsboro, updating Social Media during Hurricane Matthew.
 - Relocated DGDC Staff to Historic City Hall due to flooding in their building. Verified all IT equipment was undamaged by the water intrusion.
 - Relocated Paramount Theatre staff to City Hall Addition due to a lack of power in their facility.
 - Relocated GWTA staff to Historic City Hall due to a lack of power in their facility.
 - Relocated Water Reclamation Facility Office and Lab staff to City Hall Addition due to flooding around the facility.
 - Setup and configured wireless Internet access for the American Red Cross, NC National Guard and FEMA.
 - Provided a direct Internet connection for FEMA use at W.A. Foster.
 - Provided and setup telephone and fax lines and devices for FEMA use at W.A. Foster.
 - Provided the Inspections Department with ID badges created for use by flood victims if needed, to be able to return to their residence.
 - Modified Energov as needed for storm related issues involving Inspections and Code Enforcement.
- Completed Laserfiche upgrade.
- Installed video extenders at the Police Department to distribute statistics and other information to all monitoring stations at the police department.
- Completed migration to new hand held units used to read water meters to a newer technology and removed older, out of warranty devices.
- Completed upgrade to Cityworks and began the deployment to all divisions of Public Works.
- Updated Travel and Tourism web site.

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	296	383	306	355	351	444	419	455	406	470			389
Tickets Closed	319	354	266	375	322	437	432	458	374	456			379

2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	305	291	359	311	271	303	319	310	387	416	255	216	312
Tickets Closed	350	276	343	290	261	281	317	284	322	431	249	187	300

Monthly Highlights

- ✓ **Bldg. Maintenance:** Completed 70+ misc items that helped support hurricane Matthew recovery efforts.
- ✓ **Bldg. Maintenance:** Provided electrical power and set up assistance for President Clinton's visit.
- ✓ **Solid Waste:** Hauled 437 loads/9,500 cu yds of vegetation in-house in Oct alone for hurricane Matthew recovery.
- ✓ **Solid Waste:** Rerouted & maintained refuse/recycle service to Lenoir landfill after hurricane & Wayne landfill closure.
- ✓ **Cemetery:** Recovered 36 dislodged caskets; ID'd & reinterred 19, while tirelessly researching to ID the remaining 17.
- ✓ **Streets & Storms:** Initial responders for hurricane recovery; established/mobilized chainsaw, clearing and haul crews.
- ✓ **Streets & Storms:** Removed 74 loads/444 cu yds of sweeper material from flooded areas; graded 3-miles of dirt roads

Departments		2016												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	6.0	16.3	5.8	14.2	4.0	7.4	27.7	39.3	29.2			15.4
	Lines Camera'd (1000-ft)	4.2	16.7	5.6	3.2	3.4	2.5	0.0	1.0	4.6	7.3			4.9
	Water Repairs	28	19	26	21	21	44	21	30	16	10			23.6
	Sewer Repairs	5	4	10	4	4	3	5	6	5	4			5.0
	Hydrants Replaced/Fixed	22	8	18	37	8	42	29	23	15	4			20.6
	Meter Install/Changed	66	67	71	43	52	33	51	58	25	20			48.6
Bldg Maint.	Radio, Electrical, Bldg	149	142	52	100	183	119	138	213	206	103			140.5
	Sign Repairs	39	56	74	74	61	67	72	70	61	53			62.7
Garage	Total Work Orders	337	273	288	301	371	304	353	362	296	368			325.3
	Total Fuel Cost (x1000)	\$ 58	\$ 49	\$ 53	\$ 51	\$ 55	\$ 48	\$ 57	\$ 62	\$ 45	\$ 66			54.4
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.0	0.8	0.9	0.8	0.9	0.9	0.8			0.9
	Recyclables (tons)	101	96	99	77	104	104	95	89	93	80			93.8
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	1.6	0.8	1.0	1.0	0.9	0.8	0.8	0.7			0.9
Cemetery Funerals		7	6	6	8	6	10	7	7	6	3			6.6
Streets & Stormwater	Utility Cut Repairs	0	8	16	0	21	25	6	19	2	9			10.6
	Pot Hole Repairs	100	111	52	151	58	97	30	37	19	31			68.6
	Streets Swept (miles)	93.3	125	129	83.4	174	193	126	193	93	143			135.4
	ROW Mowing (ac)	0	0	9	27.0	44.0	63.0	55.0	38.5	24.0	8.0			26.9
	City-Owned Lots Mowing	0	0	2	160	122	124	166	156	274	65			106.9
		2015												
Distribution & Collections	Utility Line Maint (1000-ft)	5.3	4.7	7.3	5.7	21.8	11.8	9.2	11.9	8.9	6.7	12.1	5.9	9.3
	Lines Camera'd (1000-ft)	2.0	0.6	4.7	15.2	6.3	1.5	4.2	5.3	7.1	9.7	4.5	7.0	5.7
	Water Repairs	16	25	13	13	19	21	16	12	20	14	7	12	15.7
	Sewer Repairs	2	8	2	2	2	4	4	4	17	10	8	5	5.7
	Hydrants Replaced/Fixed	0	1	7	28	7	1	3	75	59	48	22	11	21.8
	Meter Install/Changed	70	90	105	102	112	96	45	36	81	97	62	61	79.8
Bldg Maint.	Radio, Electrical, Bldg	71	127	142	162	121	134	113	118	96	119	94	98	116.3
	Sign Repairs	113	59	82	45	96	76	82	70	62	58	17	41	66.8
Garage	Total Work Orders	252	234	195	236	221	294	310	298	252	286	229	256	255.3
	Total Fuel Cost (x1000)	\$ 63	\$ 45	\$ 45	\$ 46	\$ 85	\$ 55	\$ 64	\$ 57	\$ 53	\$ 59	\$ 46	\$ 48	55.5
Solid Waste	Refuse (x1000 tons)	0.9	0.6	0.9	0.9	1.0	0.8	1.0	0.9	0.9	1.0	1	0.87	0.90
	Recyclables (tons)	89	89	125	105	113	88	108	105	51	52	74	112	92.6
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.9	1.0	0.9	0.8	0.9	0.8	0.7	0.9	0.6	0.87	0.79
Cemetery Funerals		4	5	3	4	3	3	4	5	10	4	6	5	4.7
Streets & Stormwater	Utility Cut Repairs	1	0	16	9	2	15	12	11	25	20	3	3	9.8
	Pot Hole Repairs	98	7	84	54	74	48	30	16	36	34	101	49	52.6
	Streets Swept (miles)							159	210	105	205	74.9	87.1	140.1
	ROW Mowing (ac)	0	0	0	22.8	45.0	19.0	42.0	40.5	42.0	0.0	0	0	17.6
	City-Owned Lots Mowing	0	0	0	62	131	127	97	127	66	102	38	0	62.5



Finance Department
Monthly Report - October 2016

Prepared by: Kaye Scott, Finance Director

FY 2016-17

GENERAL FUND

	Actual FY '15-16	Adjusted Budget FY '16-17	Actual to Date FY '16-17	YTD % Collected
Revenues				
Tax Revenues	\$ 4,116,439	\$ 16,403,300	\$ 2,362,477	14.40%
License & Permits	146,556	401,200	123,739	30.84%
Revenue Other Agencies	5,410,582	17,759,139	5,759,116	32.43%
Charges for Services	1,508,086	4,550,543	1,641,028	36.06%
Capital Returns	1,948,594	337,200	213,466	63.31%
Miscellaneous Revenues	351,329	1,100,000	122,207	11.11%
FB Withdrawal/PO Appropriation		3,316,074		
Total	\$ 13,481,586	\$ 43,867,456	\$ 10,222,033	23.30%

	Actual FY '15-16	Adjusted Budget FY '16-17	Actual to Date FY '16-17	YTD % Collected
Departmental Expenditures				
Mayor/Council	\$ 126,230	\$ 375,799	\$ 105,613	28.10%
City Manager	432,014	1,259,989	241,725	19.18%
Human Resources Management	210,289	582,355	206,238	35.41%
Community Relations	61,390	133,365	47,482	35.60%
Paramount Theater	141,704	445,060	186,568	41.92%
Goldsboro Event Center		212,118	41,707	19.66%
Inspections	262,219	874,579	256,084	29.28%
Downtown Development	116,936	432,005	172,071	39.83%
Information Technology	306,280	1,406,220	712,285	50.65%
Public Works - Adm.	145,943	458,016	183,266	40.01%
Garage	729,867	1,965,758	747,055	38.00%
Garage Credits	(460,962)	(1,550,000)	(433,453)	27.96%
Building & Traffic Maint.	191,040	550,537	228,769	41.55%
Cemetery	111,163	302,963	101,262	33.42%
Finance	342,525	1,236,989	319,269	25.81%
Office Supplies Credits	(1,855)	(9,000)	(1,551)	17.23%
Planning & Redevelopment	317,130	2,108,795	559,681	26.54%
Postage Credits	(5,740)	(30,000)	(7,300)	24.33%
Streets & Storms - General	506,302	1,637,684	663,132	40.49%
Streets & Storms - Utilities	245,963	771,324	235,540	30.54%
Street Paving	68,155	987,125	217,125	22.00%
Solid Waste	1,212,538	2,742,551	1,024,262	37.35%
Engineering	285,918	1,053,000	295,799	28.09%
Fire Department	2,139,460	7,059,239	2,083,510	29.51%
Police Department	2,681,466	9,597,185	3,022,190	31.49%
Special Expense Fees	3,471,260	5,017,669	1,704,117	33.96%
Parks & Recreation	927,660	3,646,283	1,162,365	31.88%
Golf Course	271,615	599,848	266,896	44.49%
Total	\$ 14,836,510	\$ 43,867,456	\$ 14,341,707	32.69%

UTILITY FUND

	Actual	Adjusted Budget	Actual to Date	YTD %
Revenues	FY '15-16	FY '16-17	FY '16-17	Collected
Charges for Services	\$ 5,235,935	\$ 15,651,688	\$ 5,120,798	32.72%
Capital Returns	3,478	9,000	7,924	88.04%
Miscellaneous Revenues	88,781	728,000	63,392	8.71%
FB Withdrawal/PO Appropriation		\$ 1,927,146		0.00%
Total	\$ 5,328,194	\$ 18,315,834	\$ 5,192,114	28.35%

	Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures	FY '15-16	FY '16-17	FY '16-17	Collected
Distribution & Collections	\$ 699,032	\$ 2,906,887	\$ 971,210	33.41%
Water Treatment Plant	1,956,805	5,480,978	1,661,258	30.31%
Water Reclamation Plant	1,759,344	8,093,839	1,907,412	23.57%
UF - Capital	344,273	886,250	48,967	5.53%
Compost Facility	229,433	947,880	303,019	31.97%
Total	\$ 4,988,887	\$ 18,315,834	\$ 4,891,866	26.71%

DOWNTOWN DISTRICT FUND

	Actual	Adjusted Budget	Actual to Date	YTD %
Revenues	FY '15-16	FY '16-17	FY '16-17	Collected
Tax Revenues	\$ 12,629	\$ 73,833	\$ 7,532	10.20%
Capital Revenue	50	65	55	84.62%
FB Withdrawal/PO Appropriation		33,945		
Total	12,679	107,843	7,587	7.04%

	Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures	FY '15-16	FY '16-17	FY '16-17	Spent
Downtown District	\$ 60,630	\$ 107,843	\$ 8,743	8.11%
Total	\$ 60,630	\$ 107,843	\$ 8,743	8.11%

OCCUPANCY TAX FUND

	Actual	Adjusted Budget	Actual to Date	YTD %
Revenues	FY '15-16	FY '16-17	FY '16-17	Collected
Occupancy Tax/Civic Center	\$ 122,855	\$ 529,600	\$ 213,277	40.27%
Occupancy Tax/Travel & Tourism	122,855	132,400	53,319	40.27%
County of Wayne Occupancy Tax		132,400	17,439	
Capital Returns/Misc./Property Sale	\$ 9,311	\$ 600	\$ 1,163	0.00%
FB Withdrawal/PO Appropriation	\$ -	\$ 637,401		
Total	\$ 255,021	\$ 1,432,401	\$ 285,198	19.91%

	Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures	FY '15-16	FY '16-17	FY '16-17	Collected
Civic Center	\$ 289,906	\$ 1,163,692	\$ 94,903	8.16%
Travel & Tourism	130,992	268,709	65,777	24.48%
Total	\$ 420,898	\$ 1,432,401	\$ 160,680	11.22%

PLANNING DEPARTMENT

MONTHLY REPORT - OCTOBER, 2016

Prepared by: Sally Johnson

General Tasks

During the month of October, the Planning staff served as liaison with Technical Coordinating Committee and Transportation Advisory Commission. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings and has overseen contracted projects for the MTP Update and a turning movement count inventory. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Work has continued on having case files scanned into the City's system. Code enforcement staff mailed out 3 violation notices and scheduled 54 hours for Community Service workers during the month of October.

2016

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	5	2	6	6	5	4	9	6	4	0			47	5.0
Historic District Commission														
Certificates of Appropriateness (In-House/Major)	0/1	1/1	2/0	1/0	2/0	0/0	0/0	1/2	0/1	0			7/5	1/1
Code Enforcement														
Grass Cutting and Illegal Dumping/Cases/ Cost	8/ \$375	0/ \$0	0/ \$0	26/ \$1,320	72/ \$3,830	97/ \$5,135	63/ \$3,750	102/ \$5,750	62/ \$3505	24/ \$1,135			454/ \$24,800	45/ \$2,480
Repeat Offenders	6	0	0	11	50	71	41	91	52	21			343	35
Junk Vehicles Tagged/Towed	0/6	8/0	18/2	35/4	24/6	20/0	8/0	18/3	28/6	20/6			179/33	18/3
Illegal Signs Removed	48	124	60	14	40	60	42	6	8	22			424	43

2015

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. Of Adj., Annexations and Subdivisions	4	4	4	9	0	1	4	6	3	10	6	5	56	5.0
Historic District Commission														
Certificates of Appropriateness	1	1 4 In-House	1 In-House	4 In-House	5 In-House	8 In-House	4 In-House	2/5 In-House	1/3 In-House	0/1 In-House	0	1/2 In-House	43	4
Code Enforcement														
Grass Cutting	0	0	0	9/ \$600	83/ \$4,715	42/ \$2,235	83/ \$4,585	49/ \$2,840	62/ \$4,125	67/ \$3,635	47/ \$3,080	0/0	442/ \$25,815	37/ \$2151
Repeat Offenders	0	0	0	8	38	34	79	47	58	46	43	0	353	32
Junk Vehicles Tagged/Towed	2/0	4/0	2/0	0/0	0/0	0/0	0/0	0/0	2/0	20/4	9/2	15/4	54/10	4.5/.8
Illegal Signs Removed	150	150	75	30	150	20	5	5	40	50	82	50	767	64

**ENGINEERING DEPARTMENT
MONTHLY REPORT - OCTOBER 2016**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- Construction is approximately 60% complete;
- Projected completion date is December 23, 2016.

Stoney Creek Stream Enhancement – Phase II

- City Engineer is preparing CWMTF cost report, payment request, and required documentation for project reimbursement.

Berkeley Boulevard Widening Project

- This project is complete.

New Hope Road Multi-Use Path

- Through the end of October, the project is approximately 50% complete;
- Projected completion date is April 25, 2017;
- Bridge pilings are installed and bridge is to be set in November.

2015 Priority Sewer Rehabilitation Project – Phase 2

- Phase II construction is approximately 98% complete;
- Waiting on contractor to CCTV sewer lines on Change Order No. 1 to determine additional rehabilitation work.

2015 Priority Sewer Rehabilitation Project – Phase 3

- Additional flow monitoring is complete;
- Final report delivered;
- Construction plans being developed.

Center/Holly Street Water Tank

- Engineering is coordinating with S&ME, Inc. to perform a limited structural evaluation consisting of conducting ultrasonic thickness measurements on the Center/Holly Street tank support structure to measure existing metal thickness and metal loss;
- Engineering is coordinating with TNEMAC to provide a coating recommendation.

Humphrey Street Paving

- The surveying phase for sections of Humphrey Street has been completed;
- Staff will proceed with the design phase.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been completed through the month October 2016.

TIGER Grant Projects

Police Station Evidence/Storage Facility Project

- The building project is currently under evaluation by an architect;
- Staff is awaiting the preliminary report from architect.

Gateway Bus Parking at Public Works Complex Project

- Engineering staff provided design layout;
- Staff is reviewing options for the final design of the project.

Goldsboro Fire Department

Monthly Report – October 2016

Report Prepared By: *Gary Whaley* GW/CL

Fire Prevention and Outreach

- October 3rd – Public Education Event – Faith Christian Academy
- October 3rd – Station 1 Tour – Salvation Army Youth Meeting
- October 4th – Public Education – Kitty Askins
- October 5th – Public Education – Wayne Country Day School
- October 20th – Public Education – The Lord's Table Church
- October 26th – Public Education – First Baptist Church
- October 31st – Public Education – St. Mary's School

Working Structure Fires

- 10/3 – 718 Waters St.
- 10/23 – 701 Stevens Mill Rd.

Working Vehicle Fires

- 10/31 – 3006 Central Heights Rd.

<u>2016</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	192	218	216	230	243	229	238	242	247	317			237
Structure Fires:	5	5	3	8	9	6	3	5	3	2			5
EMS Calls:	74	68	94	90	81	88	87	80	71	92			83
Vehicle Accidents:	24	55	45	41	39	36	39	35	51	46			41
Fire Alarms:	37	30	33	46	60	37	49	52	57	72			47
Other:	52	60	41	45	54	62	60	70	65	105			61
Training Hours:	2148	2077	2210	2081	1688	1798	1535	1498	1829	971.5			1783
Safety Car Seat Checks:	4	1	5	8	3	11	2	16	28	0			8
Inspections:	45	90	89	87	100	106	96	84	82	37			82
<u>2015</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	202	210	196	179	187	224	207	181	227	199	207	215	203
Structure Fires:	8	5	6	9	6	6	5	7	1	7	12	7	7
EMS Calls:	67	70	91	73	68	75	85	70	91	76	70	82	77
Vehicle Accidents:	40	33	28	31	25	48	28	28	40	35	44	43	35
Fire Alarms:	39	46	29	34	40	52	50	31	53	36	39	49	42
Other:	48	56	42	32	48	43	39	45	42	45	42	34	43
Training Hours:	2018	2029	2257	1820	1586	1839	1787	2266	2093	2018	1397	995	1842
Safety Car Seat Checks:	13	9	12	13	11	4	3	9	12	15	4	3	9
Inspections:	41	56	154	115	123	84	124	74	62	57	52	37	82

*Training Hours/Inspections are below average due to Hurricane Matthew.

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department Monthly Report -October 2016

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for October 2016 were 296 compared to 168 for September 2016 .

Property with an estimated value of \$220,286 was reported stolen while property with an estimated value of \$57,584 was recovered.

Officers arrested 196 people and 298 citations were issued during the month. There were 63 drug -related charges.

There were 1 report(s) of assault on an officer.

Revenue collected for October 2016 included:

Police Reports	\$154.00
Fingerprints	\$80.00

UCR COMPARISON & TREND													
2016	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE													
Homicide	1	1	0	0	1	1	4	0	0	1			0.8
Rape(&attempts)	0	0	1	1	0	0	1	0	0	0			0.3
Robbery	11	5	4	8	7	9	4	8	5	7			6.2
Aggravated Assault	19	20	33	22	16	40	15	22	15	54			23.3
Simple Assault	48	32	32	41	25	40	43	21	38	36			32.4
Breaking & Entering	63	38	56	36	41	29	36	29	24	47			36.3
Larceny	132	111	89	127	126	111	143	124	80	141			107.6
Motor Vehicle Theft	8	8	7	3	11	11	10	11	6	10			7.7
Arson	0	0	1	1	0	1	0	1	0	0			0.4
TOTALS	282	215	223	239	227	242	256	216	168	296			214.9
2015	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG
OFFENSE													
Homicide	0	0	0	1	0	1	0	3	1	2	1	0	0.8
Rape(&attempts)	0	0	2	0	0	0	0	0	0	0	0	0	0.2
Robbery	7	3	4	5	2	7	6	4	4	12	21	16	7.6
Aggravated Assault	21	10	26	13	23	45	31	55	21	40	40	38	30.3
Simple Assault	36	20	38	31	43	47	46	41	35	32	27	40	36.3
Breaking & Entering	34	22	27	49	49	57	43	35	51	60	65	49	45.1
Larceny	127	91	124	120	159	134	173	147	159	135	123	150	136.8
Motor Vehicle Theft	5	7	0	8	6	6	15	11	5	7	8	5	6.9
Arson	0	0	0	0	0	0	0	0	0	1	0	1	0.2
TOTALS	230	153	221	227	282	297	314	296	276	289	285	299	264.2

MONTHLY REPORT –October 2016

* October kicked off with our annual Sunday in the Park- where over 500 participants came to Herman Park celebrate art, music & poetry. However with Hurricane making landfall most of our rentals, programs and events were cancelled. But the P&R staff teamed with Public Works, Parks Maintenance, Red Cross, Nat'l Guard and many other disaster relief organizations to clean up Goldsboro and lend a helping hand to the community.

[illegible]

Public Utilities Department Monthly Report- October 2016

Report prepared by: Michael Wagner

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for October were 14.81 MGD which is .62 MGD higher than the permit limit of 14.2 MGD due to Hurricane Matthew which occurred on 10/8/16. All of the city's 26 pump stations are operating well with ongoing repairs due to Hurricane Matthew.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly.

Compost Facility

One hundred and thirty four cubic yards of compost/mulch was sold in October 2016. The Compost Facility is running smoothly.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2016 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	4.491	4.592	4.682	4.712	4.933	5.174	5.067	5.155	5.135	5.104			4.905
Sewer**	12.99	16.24	10.37	8.01	9.07	6.98	7.32	6.62	8.34	14.81			10.08
CY Compost	482	88	610	496	1,234	510	626	572	404	134			515.6

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2015 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	4.315	4.659	4.280	4.367	5.579	5.401	5.276	5.106	4.909	4.676	4.460	4.535	4.797
Sewer**	11.94	10.39	13.13	12.08	11.79	8.41	7.63	6.79	7.23	9.21	13.20	12.44	10.35
CY Compost	159	64	469	1032	665	429	286	498	400	184	134	185	375

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

**Travel & Tourism Department
Monthly Report – October 2016**

Prepared by: Amber Hoggard

- 72 inquiries were fulfilled for the month of October by the TTO (Travel & Tourism Office).
- The TTO prepared 80 promotional items for the hotels for overnight guests.
- Total hotel revenue generated in September was \$1,666,764. The YTD increase is 12.3% over 2016.
- Ashlin Glatthar is working with Kitty Bran, IGOE advertising, to discuss upcoming billboards and advertising opportunities.
- On October 19th and 20th Ashlin and Gretchen Reed attended the NC Coast Host Quarterly Meeting in Swansboro.
- The Goldsboro Parks and Recreation staff and Ashlin attended the Parks and Recreation Conference from October 24th-26th in Charlotte.
- Due to Hurricane Matthew the USTA tournament has been rescheduled for December 9th – 11th. The event will be held in Downtown Goldsboro on Saturday.
- Efforts to promote Wings Over Wayne Air Show have commenced. Ashlin has had two meetings with marketing agencies to discuss media plans. She will meet with the Air Show Director and his deputy on November 10th to go over current status of early planning. Ashlin sent out hotel solicitation to Wayne County hotels on November 2nd to compile quotes for Air Show funding considerations. With the help of the city's IT department, the WOW website has an update splash page with dates and live countdown.
- Ashlin worked with IT to expand our social media platform. Travel & Tourism now has Instagram and Pinterest, and the department is working on exploring other social media avenues.
- Ashlin conducted a phone conference with the District Manager for AAU (Amateur Athletic Union) to explore tournament opportunities and sporting events in our current and future sporting facilities.
- Amber reviewed the Goldsboro Wayne County Travel & Tourism profile on the state run Visitnc.com site to update our restaurant, hotel, and attraction listings.
- Ashlin and Amber are conducting weekly field trips to get acquainted with all segments of Wayne County's attractions. To date, they have visited Nahunta Park Center and Governor Charles B. Aycock Birthplace.
- Ashlin is reviewing leads from Sports Connect Conference attended by Gretchen Reed and Scott Barnard in August 2016. She is gathering RFP information for Scripps Spelling Bee, AAU, and National Collegiate Table Tennis.

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2016	\$53,901	\$74,014	\$64,909	\$66,722	\$69,073	\$77,434	\$67,869						\$336,980	\$57,836
2015	\$45,481	\$55,400	\$55,811	\$61,412	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$671,696	\$55,966
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$593,481	\$49,457
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796

Item ✓
Denied

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 21, 2016 COUNCIL MEETING

SUBJECT: Z-5-16 Heights Solar Farm, LLC – West side of
Thoroughfare Road between Central Heights Road and the
Norfolk-Southern Railroad

BACKGROUND: The applicant requests a change of zone from R-16 Single-Family Residential to R-20A Residential Conditional District to limit the use of the property to a solar facility. Development plans detailing the project would have to be approved in conjunction with the rezoning request.

Frontage: 515 ft.
Depth: 2,000 ft. (approximately)
Area: 43.0 Acres

Surrounding Zoning: North:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
South:	Industrial and Business Park-1
East:	R-12 and R-16 Residential and RM-9 Residential Mobile Home
West:	R-16 Residential and RM-8 Residential Mobile Home Park

On February 1, 2016, City Council denied this identical request based on the requested R-20A zoning district not being consistent with the recommendation contained within the adopted Comprehensive Land Use Plan. The Land Use Plan designates the property for medium-density residential.

Existing Use: The property is currently vacant woods.

Proposed Use: If rezoned to the R-20A Conditional District, the use for the property would be limited to a solar facility and development plans detailing the use would be required.

Land Use Plan Recommendation: The City's Comprehensive Land Use Plan designates this property for Medium Density Residential development which is equivalent to the City's R-12SF and R-16 zoning districts. The requested R-20A zone would be considered a low-density residential zone.

DISCUSSION:

Engineering Comments: The City is currently holding water and sewer assessments for the property in abeyance until the property is annexed or until the developer requests connection to City utility lines. The costs are \$4,080 for water and \$7,650 for sewer. Submitted development plans do not include hooking on to City utilities. A portion of this property is located within a Special Flood Hazard Area.

The submitted site plan indicates a gated 20 ft. wide gravel access drive beginning at Thoroughfare Road and extending westerly through the development terminating at a cul-de-sac. Two spaces will provide parking at time of construction and for scheduled site visits twice a year.

The solar panels will be installed within a 32-acre area (out of the entire 43-acre site) surrounded by a six-ft. tall chain link fence topped with barbed wire. Existing woods have been retained for a width of at least 50 ft. along the southern, western and portions of the eastern property lines. Staff will evaluate the need for supplemental landscaping in the event the existing 50 ft. vegetative buffer does not meet the landscape buffer requirements. A 50 ft. proposed landscape buffer is shown along the northern property line as well as the eastern property line that fronts Thoroughfare Road and will consist of evergreen landscape material. Staff has worked with the applicant and Loblolly Pines, Holly Trees and Camellias are being proposed to meet the landscape buffer requirements if the request is approved.

The Air Installation Compatible Use Zone Study (AICUZ) shows that there are two mapped flight tracks which traverse the subject property.

Seymour Johnson AFB previously analyzed the request and the Solar Glare Hazard Analysis Tool submitted by the applicant and, based on the parameters for development at that time, had no objections and found the proposal to be compatible relative to Height, Visual, Light Emissions, Bird/Wildlife Aircraft Strike Hazard (BASH), and Radio Frequency/Electromagnetic Interference protocol. Staff has re-submitted the current request to officials at Seymour Johnson AFB for review and are awaiting their comments.

The applicant has indicated that construction on the site will take four to six months and that the operation will be basically unmanned with no daily personnel or activity at the site. Only twice-yearly site visits will be made to this location. Maintenance of the site and landscape will be the responsibility of the applicant and staff has received a maintenance management plan which has been signed by both the applicant and the property owner to ensure the property is properly maintained.

At the public hearing held on September 19, 2016, four people spoke in opposition to the request. Three people appeared in favor.

The Planning Commission, at their meeting held on September 26, 2016, recommended deferring this matter to insure that, if approved, the site will be adequately screened and maintained in the future. The Commission expressed regret about the property being timbered and the fact that the woodland which had previously screened the view of the site from Central Heights Road has been eliminated.

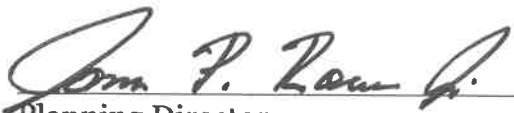
The Planning Commission, at their meeting held on November 7, 2016, recommended approval based on the staff receiving an acceptable maintenance plan for required landscaping.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Ordinance changing the zoning from R-16 Residential to R-20A Residential Conditional District limiting the use of the property to a solar facility; and
2. Approve the submitted site and landscape plan including a continuing maintenance management plan for site improvements.

Although not entirely compliant with the City's adopted Comprehensive Land Use Plan, the use as a solar farm facility should not be detrimental to the surrounding area.

Date: 11-16-2016


Planning Director

Date: 11-17-16


City Manager

ssj

ORDINANCE NO. 2016 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, September 19, 2016, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

**From R-16 Residential to R-20A Residential Conditional District
to allow development of a solar facility. Site and landscape
plans reviewed and approved separately.**

**Z-5-16 Heights Solar Farm, LLC – West side of Thoroughfare Road
between Central Heights Road and the Norfolk-Southern
Railroad**

**The Wayne County Tax Identification Nos. are 3529-13-7763 and
3529-23-5463. The property has a frontage of 515 ft., an average depth
of approximately 2,000 ft., and a total area of approximately 43.0 acres.**

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____ 2016.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Z - 5 - 16
Heights Solar Farm, LLC
R-16 to R-20A CD

CENTRAL HEIGHTS RD

908.59'

852.16'

419.5'

120'

515'

200'

162'

THOROUGHFARE RD

1,677.50'

777.54'

CHALLENGE CT



Z - 5 - 16
Heights Solar Farm, LLC
R-16 to R-20A CD

CENTRAL HEIGHTS RD

852.16'

419.5'

120'

908.59'

515'

THOROUGHFARE RD

200'

162'

1,677.50'

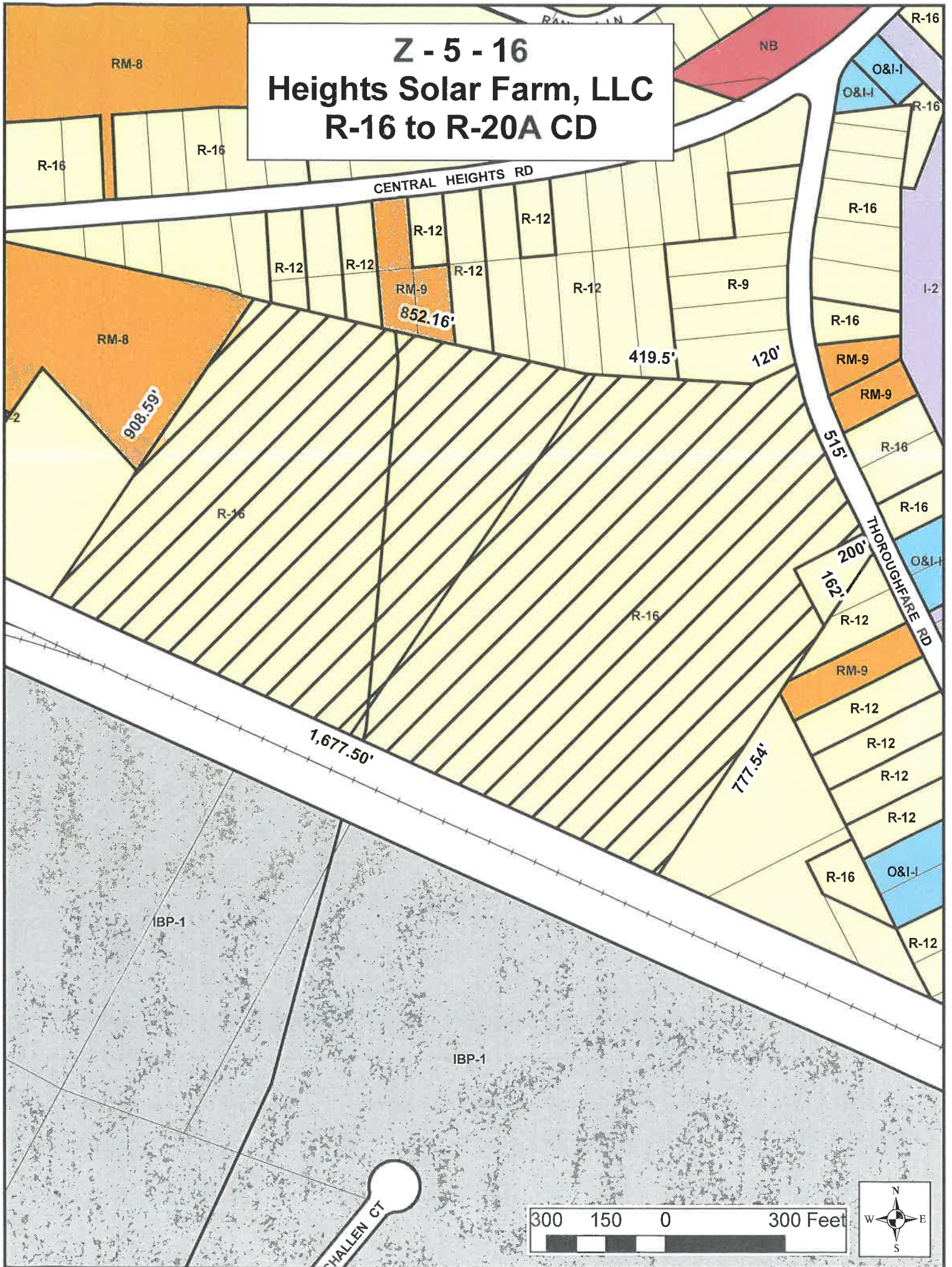
777.54'

CHALLEN CT

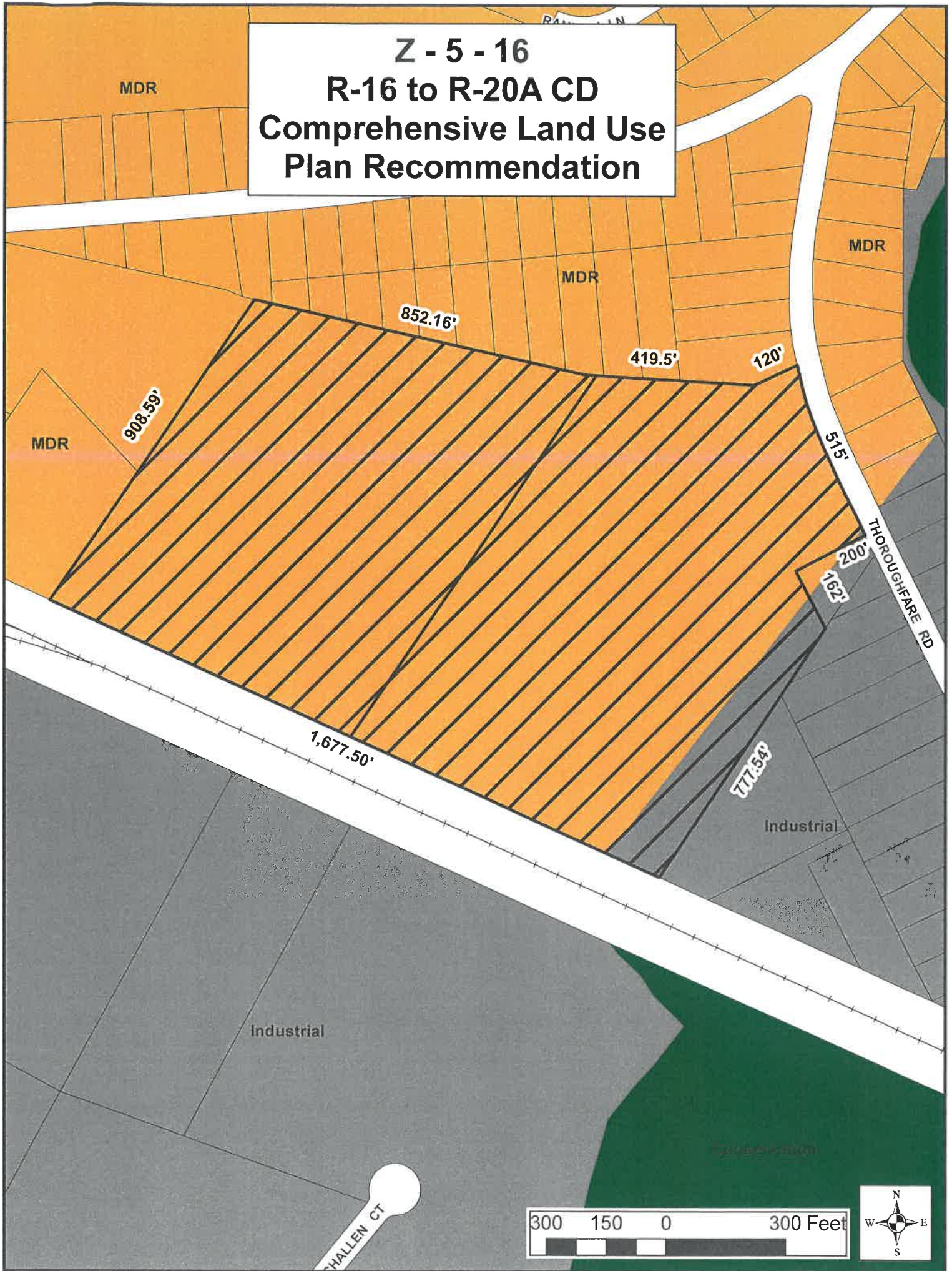
300 150 0 300 Feet



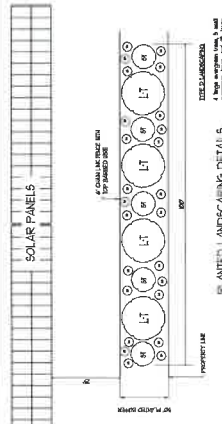
Z - 5 - 16
Heights Solar Farm, LLC
R-16 to R-20A CD



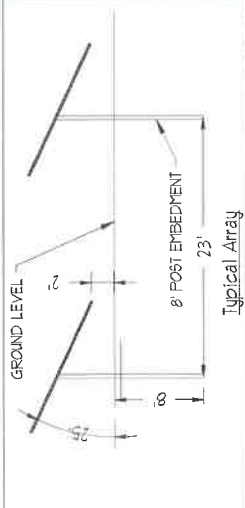
Z - 5 - 16
R-16 to R-20A CD
Comprehensive Land Use
Plan Recommendation



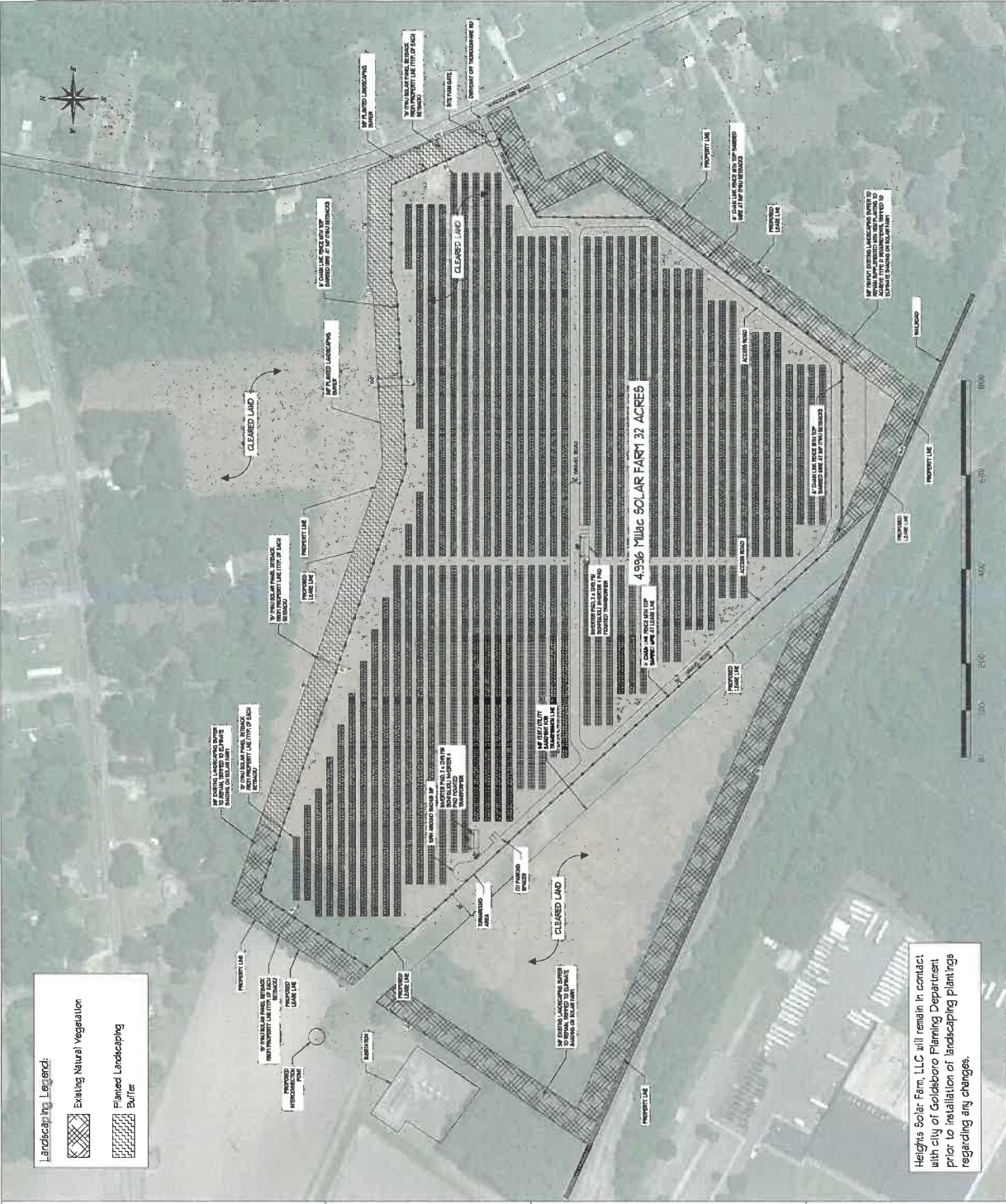
4396 Mlac PV SYSTEM
 Number of PV Modules: 21000
 System Peak Power: 10735000 Wp DC
 Module Tilt: 25°
 Module Orientation: SOUTH (AZ 180°)
 Parcels Total Area: 43 acres
 Tentative Leased Area: 31 acres
 PV Installation Area: 24 acres (excluding setbacks)
 Specific Power: (Peak Power/Installation Area) = approx. 210000 Wp/Acre
 SITE LOCATION: (35°27'36" N 115°5'12" W)
 Tree Preservation Landscape Plan:
 50' Landscape buffer meets or exceeds type D buffer requirements.
 Impervious Surface Analysis:
 Impervious surface area due to inverter pads is approximately 0.02 Acres (800 square feet).



- Typical Array**
- Typical Array Notes:**
- For every 100 Feet: 4 Large Evergreen Trees, 5 Small Evergreen Trees, 25 Large Evergreen Shrubs
 - Large Trees (LT) shall be installed at 10' in height with a 2" caliper.
 - Evergreen trees will be Pinus taeda, Loblolly Pine or equivalent with a minimum of (4) per linear feet
 - Small Trees (ST) shall be installed at 8' in height with a 2" caliper. Evergreen trees will be Ilex X Cultivar/holly or equivalent with a minimum of (5) per linear feet.
 - Large Shrubs (LB) shall be installed at 36" in height, 3 gallon container with 18" spread. Shrubs shall be Camellia japonica or equivalent with a minimum of (25) per linear feet.
 - Grass must be mowed and may not exceed 24" in height.
 - The owner shall have 30 days to replace damaged vegetation due to weather or natural catastrophe.



DATE	BY	REVISION	DESCRIPTION
01/15/2024	DAVID CLARK	1	ISSUED FOR PERMIT
01/15/2024	DAVID CLARK	2	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	3	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	4	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	5	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	6	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	7	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	8	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	9	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
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01/15/2024	DAVID CLARK	11	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	12	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	13	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	14	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	15	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	16	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	17	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	18	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	19	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	20	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
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01/15/2024	DAVID CLARK	24	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	25	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	26	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	27	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	28	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	29	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	30	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
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01/15/2024	DAVID CLARK	35	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	36	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
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01/15/2024	DAVID CLARK	42	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	43	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	44	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	45	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	46	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	47	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	48	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	49	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS
01/15/2024	DAVID CLARK	50	REVISED PER CITY OF GOLDBORO PLANNING DEPARTMENT COMMENTS



LANDSCAPING LEGEND:
 Existing Natural Vegetation
 Planned Landscaping
 Buffer

4396 Mlac Solar Farm 32 Acres

Height Solar Farm, LLC will remain in contact with city of Goldboro Planning Department prior to installation of landscaping plantings regarding any changes.

ESA MANAGEMENT SERVICES, PLLC
 4155 S. Jones Parkway, Suite 1100
 407.768.5855 ext. 1 | 800.755.0801 fax
 Lic: NCSP-1222

esa
 Environmental Science Associates, LLC

PROJECT NAME: HEIGHTS SOLAR FARM, LLC
ADDRESS: 4155 S. JONES PARKWAY, SUITE 1100
CITY: GOLDBORO, NC 27534
OWNER: DAVID CLARK
DATE: 01/15/2024
SCALE: 1" = 100'
PROJECT NO.: 20
DRAWING NO.: G202
SHEET TITLE: SITE PLAN
DATE: 01/15/2024

Heights Solar Farm, LLC Landscaping Maintenance Plan

The Heights Solar Farm, LLC submits the following landscaping maintenance plan to the City of Goldsboro for its solar project to be located on PIN #3529137763 and #3529235463 located off Thoroughfare Road.

1. Plant evergreen trees and shrubs as necessary to create a 50-foot wide Type D landscaping buffer along Thoroughfare Road and on the northern portion of the site where land has been cleared.
2. **TREES:** Tall evergreen trees shall be a minimum of 10' in height w 2" caliper when planted. (4) Large trees per 100 linear feet at planting meeting Type D buffer yard requirements at planting. Small evergreen trees shall be a minimum of 8' in height with 2" caliper when planted. (5) small trees will per 100 linear feet meeting Type D buffer yard requirements at planting.
3. **SHRUBS:** Large shrubs shall be 36" in height, 3 gallon container, at 18" spread when planted. Minimum of (25) per 100 linear feet meeting Type D buffer yard requirements at planting.
4. The buffer shall include a 25-foot wide zone beyond the planted landscaping buffer in which no construction will be performed with the exception of fence installation.
5. The owner shall have (30) days to replace the affected plant material in the event that any vegetation required by this Section is damaged due to weather or a natural catastrophe.
6. Inspect annually thereafter and replace or supplement as necessary to maintain requirements for Type D buffer yard requirements.
7. Mow the area containing the solar facility as necessary to maintain grass below 24" in height.



Brian Quinlan, Manager

Heights Solar Farm, LLC



Ted Ivey, Manager

Southeast Investors Group LLC

(Landowner)



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PROCLAMATION SMALL BUSINESS SATURDAY

WHEREAS, the City of Goldsboro, NC celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are currently 28.8 million small businesses in the United States, they represent 99.7 percent of American employer firms, create more than two-thirds of the net new jobs, and generate 46 percent of private gross domestic product, as well as 63 percent of all US sales; and

WHEREAS, small businesses employ over 49 percent of the working population in the United States; and

WHEREAS, 89 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS, 87 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS, 93 percent of consumers in the United States agree that it is important for people to support the small businesses that they value in their community; and

WHEREAS, the City of Goldsboro supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE I, Chuck Allen, Mayor of the City of Goldsboro, do hereby proclaim Saturday, November 26, 2016, as

SMALL BUSINESS SATURDAY

in the City of Goldsboro, North Carolina, and do hereby call upon all citizens of the City of Goldsboro to support small business and merchants on Small Business Saturday and throughout the year.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 21st day of November, 2016.



Chuck Allen
Mayor

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

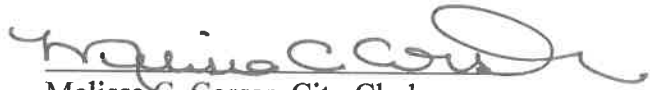
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m. on Monday, November 21, 2016.**

Z-10-16 Earl Beasley – North side of East Ash Street between Barrow Court and Malloy Street

The Wayne County Tax Identification No. is 3519-30-7598. The property has a frontage of 210 ft., a depth of approximately 194 ft. and a total area of approximately 0.94 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is General Business Conditional District to allow a Place of Entertainment with ABC permits. Development plans would be approved separately.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: November 3, 2016
November 10, 2016

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER THE ISSUANCE OF A CONDITIONAL USE PERMIT
TO OPERATE A USED CAR LOT

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, November 21, 2016, at 7:00 p. m., in the Council Room, City Hall, to consider the issuance of a Conditional Use Permit to allow the operation of a used car lot.

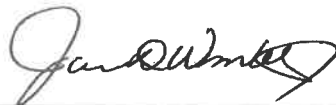
CU-15-16 Jack Newsome – South side of US Highway 70 West between Perkins Mill Road and Carolina Circle

The Wayne County Tax Identification No. is 2680-75-7668 and the address is 2011 US 70 West. The property has a frontage of 180 ft., an approximately date of 165 ft. and a total area of approximately 0.7 acres.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.



Melissa C. Corser, City Clerk



James D. Womble, City Attorney

PUBLISH: November 3, 2016
November 10, 2016

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF AN
INTERNET CAFÉ/SWEEPSTAKES FACILITY
(ELECTRONIC GAMING OPERATION)

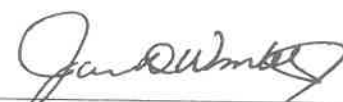
Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, November 21, 2016, at 7:00 p. m., in the Council Chambers, City Hall to consider the issuance of a Conditional Use Permit to allow the operation of an internet café/sweepstakes facility (electronic gaming operation).

CU-14-16 Parkash Patel – West side of South Berkeley Boulevard between Elm Street and East Street

The Wayne County Tax Identification No. is 3519-10-0704 and the address is 207-B South Berkeley Boulevard. The property has a frontage of approximately 50 ft., a depth of approximately 45 ft. and a total area of approximately 0.05 acres.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: November 3, 2016
November 10, 2016