

REVISED
GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 22, 2025



(Please turn off, or silence, all cellphones upon entering the meeting.)

1. Call to Order – 5:30 P.M.

Council Chambers

1.1 Invocation (Archbishop Anthony Slater, Fire Chaplain)

1.2 Pledge of Allegiance

2. Roll Call

3. Adoption of the Agenda

4. Recognitions and Presentations

4.1 Hispanic Heritage Month Proclamation

4.2 National Night Out Proclamation

4.3 Recreation Advisory Commission Presentation

4.4 Retirement Resolution - Michael Darden

5. Public Comment Period

6. Consent Agenda

6.1 Approval of the Minutes of the Goldsboro City Council Meetings held August 18, 2025 and September 8, 2025

6.2 Departmental Monthly Reports

7. Old Business

8. New Business

8.1 Pavement Preservation Program and Future Street Funding Presentation

8.2 Current Public Safety Facility Status and Future Public Safety Facility Presentation

8.3 Discussion of Social Media Practices

9. City Manager's Report

10. Mayor and Councilmembers' Comments

11. Closed Session

12. Adjournment

The City of Goldsboro will make reasonable accommodations for access to City services, programs, and activities, and will make special communication arrangements for persons with disabilities. Please call (919) 580-4330 by noon on the Thursday prior to the meeting to make arrangements.

HISPANIC HERITAGE MONTH PROCLAMATION

WHEREAS, each year from the 15th of September to the 15th of October, National Hispanic Heritage Month is celebrated throughout the United States; and

WHEREAS, Hispanics comprise roughly 11.4% of the population of the State of North Carolina as of June 2024, and have both an integral and necessary community in our state; and

WHEREAS, Hispanics comprise 12.7% of the population of Wayne County as of 2022; and

WHEREAS, the City of Goldsboro openly welcomes and supports its distinct cultural diversity; and

WHEREAS, we are further inspired by the economic, social, and cultural contributions of the Hispanic community within the City of Goldsboro and Wayne County; and

WHEREAS, we understand that although this national recognition lasts each year for one month, we work endlessly to create a more socially-inclusive and diverse society with equality for all populations.

NOW, THEREFORE, BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim September 15 - October 15, 2025 as

HISPANIC HERITAGE MONTH

in Goldsboro, North Carolina and extend best wishes to all of our communities as they hold appropriate ceremonies to commemorate this observance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Goldsboro, North Carolina, to be affixed this 22nd day of September, 2025.



Charles Gaylor, IV
Mayor

**ANNUAL NATIONAL NIGHT OUT
PROCLAMATION**

WHEREAS, the National Association of Town Watch (NATW) sponsors a unique, nationwide crime and drug prevention program called "National Night Out"; and

WHEREAS, the City of Goldsboro will be joining other North Carolina communities in observing National Night Out on the first Tuesday in October to take advantage of the cooler temperatures; and

WHEREAS, the "Annual National Night Out" provides a unique opportunity for the City of Goldsboro to join forces with thousands of other communities across the country in promoting cooperative, police-community crime and drug prevention efforts; and

WHEREAS, the City of Goldsboro plays a vital role in assisting the Goldsboro Police Department and Wayne County Sheriff's Department through joint crime and drug prevention efforts in the City and County, and is supporting "National Night Out 2025" locally; and

WHEREAS, it is essential that all citizens of the City of Goldsboro be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime and drug abuse in Goldsboro and Wayne County; and

WHEREAS, police-community partnerships, neighborhood safety and awareness, and cooperation are important themes of the "National Night Out" program.

NOW, THEREFORE, BE IT RESOLVED, that the Goldsboro City Council does hereby call upon all citizens of the City of Goldsboro to join the National Association of Town Watch in supporting the "Annual National Night Out" on October 7, 2025.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 22nd day of September, 2025.




Charles Gaylor, IV
Mayor



POLICE • COMMUNITY PARTNERSHIPS

You're invited to this year's National Night Out event!

Sponsored by Goldsboro Police Department in partnership
with Wayne County Sheriff's Office and Housing Authority of
the City of Goldsboro

Tuesday, October 7
5:00 - 7:00 pm
Herman Park, Goldsboro, NC



HACG
Housing Authority of the
City of Goldsboro



For more information please contact the
Goldsboro Police Department Community
Police Services Division.

Cpl. N. Artis at 919-580-4252 or
Sgt. S. Powers at 919-580-4244.

Scan here
to register as a vendor



The deadline to register is
Thursday September 25, 2025
at 5:00 pm.



Goldsboro Parks and Recreation Advisory Commission

Co-Chaired by Larry Gerrard and Archbishop Anthony Slater

Committee Makeup

- You have to be a resident of the City of Goldsboro
- Strive for representation from all districts
- Members from various backgrounds
- We meet the 3rd Tuesday of each month at 6pm at W. A. Foster Center
- Councilman White serves as our ex-officio member

Who We Are

Archbishop Anthony Slater, Co-Chair (District 5)

Larry Gerrard, Co-Chair (District 5)

Sandra Cox (District 6)

Charles Henry (District 3)

Iris Robinson (District 5)

Corendianne Morgan (District 2)

Barbara Baker (District 4)

Chad Evans (District 5)

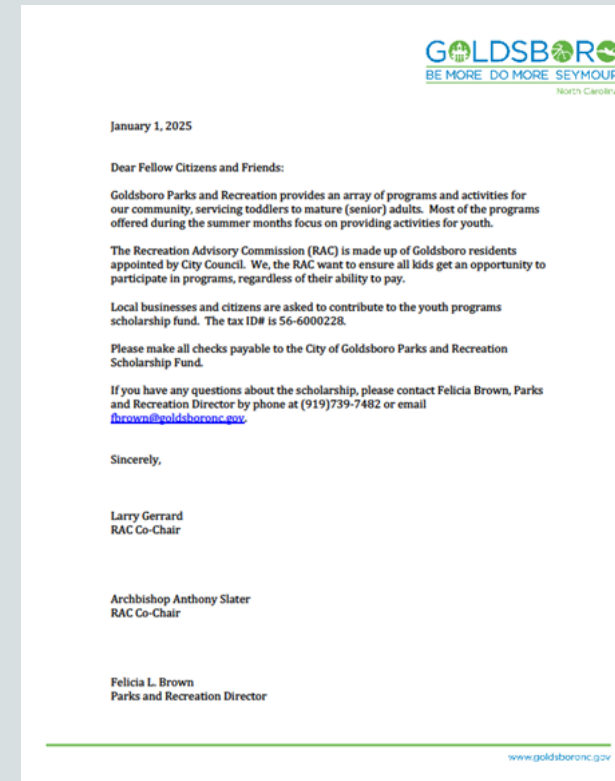
VACANT

Ricardo Ballard (District 6)

VACANT – Student Member

Things We Worked On This Year

- Setting up a scholarship fund that will allow businesses to contribute so no child will be denied the opportunity to play



The form is for the Youth Programs Scholarship Fund, serving youth ages 6-17. It is from Goldsboro Parks and Recreation. The form includes fields for Contact Person, Business/Organization, Address, Phone Number, Alternative Number, and Amount of Donation Enclosed. It also includes a section for returning the completed form and making checks payable to the City of Goldsboro - Parks and Recreation Scholarship Fund, 903 E Ash Street, Goldsboro, NC 27530. The website www.goldsboronc.gov is listed at the bottom.

Things We Worked On This Year

- Updating Comprehensive Master Plan for Parks and Recreation using McGill Associates; RAC served as Steering Committee
- Plan will provide roadmap for next 5-10 years
- Plan will also be critical as Parks and Recreation Dept. applies for grants

Things We Worked On This Year

- Identifying needed areas of needed maintenance within our parks and facilities





QUESTIONS?

RESOLUTION NO. 2025 –74

**RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY
MICHAEL DARDEN AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR
MORE THAN 27 YEARS**

WHEREAS, Michael Darden retires on October 1, 2025 as a Senior Heavy Equipment Operator with more than 27 years of service with the City of Goldsboro; and

WHEREAS, Michael began his career on July 22, 1998 as a Motor Equipment Operator I with the Public Works Department; and

WHEREAS, on November 6, 2002, Michael was promoted to his new position of Motor Equipment Operator II with the Public Works Department; and

WHEREAS, on November 17, 2021, Michael was promoted to Senior Heavy Equipment Operator with the Stormwater Division of the Public Works Department where he has served until his retirement; and

WHEREAS, Michael has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Michael Darden their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that we express to Michael Darden our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be in full force and effect from and after this September 22, 2025.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk



RESOLUTION NO. 2025 –74

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY MICHAEL DARDEN AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 27 YEARS

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WHEREAS, Michael began his career on July 22, 1998 as a Motor Equipment Operator I with the Public Works Department; and

WHEREAS, on November 6, 2002, Michael was promoted to his new position of Motor Equipment Operator II with the Public Works Department; and

WHEREAS, on November 17, 2021, Michael was promoted to Senior Heavy Equipment Operator with the Stormwater Division of the Public Works Department where he has served until his retirement; and

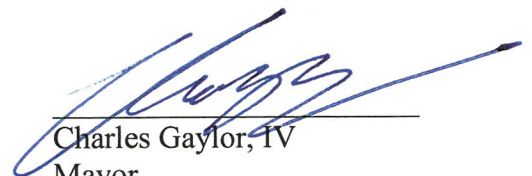
WHEREAS, Michael has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Michael Darden their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Michael Darden our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro and shall be in full force and effect from and after this 22nd day of September 2025.




Charles Gaylor, IV
Mayor

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
AUGUST 18, 2025

1. Call to Order – 5:30 P.M. -- Council Chambers

Mayor Gaylor called the meeting to order at 5:30 PM.

1.1 Invocation

Archbishop Anthony Slater provided the invocation. The Pledge of Allegiance followed.

2. Roll Call

Present: Mayor Charles Gaylor
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks
Councilman Roderick White

Also Present: Matthew Livingston, City Manager
Ron Lawrence, City Attorney
Sakeithia Reece, Deputy City Clerk

3. Adoption of the Agenda

Councilwoman Weeks made a motion to adopt the agenda. The motion was seconded by Mayor Pro Tem Jones and unanimously approved. Council adopted the agenda.

4. Recognitions and Presentations

4.1 Introduction of Deputy Public Works Director Gilbert Todd

City Manager Livingston introduced Gilbert Todd as the new Deputy Public Works Director. Public Works Director Jamie Stanley highlighted his experience, including with Raleigh's Planning Department. Mr. Todd expressed gratitude and enthusiasm, and Mayor and Council welcomed him to the team.

4.2 Employee and Supervisor of the Year Awards

The item was presented by City Manager Matthew Livingston.

The Employee of the Year Award: Kim Powell

Kim is a professional in every aspect of her duties as the City of Goldsboro's Industrial Nurse. She cares about every employee that works for the City. Her passion to make employees feel comfortable in time of injuries or sickness always shines through. She welcomes you every day with a good morning, or how are you today, with a giant smile.

Kim has scheduled numerous hearing tests, blood drives, flu shots, and trained employees in CPR/ First Aid. The health field is sometimes a thankless job, but she shines and makes her career a priority in every sense of the word. Her faith and compassion make her an asset to the Human Resources team. Stepping into this position right after COVID, she had to build trust and friendship with the employees. Now, many employees come by to see Kim, sometimes just to talk and maybe get a little encouragement.

She is a true professional and the City of Goldsboro employees are lucky to have Kim Powell as our nurse. You can count on Kim for any task or to just help out on a committee. Kim's work ethic and accomplishments reflect well on herself and the City of Goldsboro.

The Supervisor of the Year Award: Chris Mooney and David Lee

These two employees have worked together on several projects. Most recently, the Virginia Street Project, where crews re-routed storm drainpipe from under homes that were causing water problems. Both crews are currently working on a similar project in Musgrave Manor,

where crews are up-sizing the stormwater pipes in the subdivision. By setting aside some smaller projects and doing the work in house, these two men and their crews have saved the City over \$500,000 dollars.

Both Mr. Mooney and Mr. Lee have had several compliments from the community where the work is taking place. I am very proud of the teamwork these two have displayed and the feedback received from the community. When we talk about professionalism, integrity and customer service, these two employees set a standard for others to follow.

Chris and David's work ethic and accomplishments reflect well on themselves and the City of Goldsboro.

5. Public Comment Period

1. Natalia Newkirk, a Goldsboro resident, addressed Council regarding ongoing concerns with housing authority residences, citing issues such as mold, pests, health impacts, and lack of resolution since January 2023. She expressed frustration with past handling of incidents, raised concerns about leadership accountability, and shared the personal impact on her family, requesting justice and further action. (Full comments are available on YouTube at 19:33.)
2. Todd Walker, Chamber of Commerce President, voiced support for DGDC, citing downtown investments, job creation, major redevelopment projects, and Seymour Johnson AFB's \$1.3 billion impact. He praised DGDC's leadership and urged continued investment in downtown growth. (Full comments are available on YouTube at 22:29.)
3. Deronda Sampson, a Goldsboro resident, spoke against discontinuing a streaming platform for Council meetings, citing reduced transparency and access, especially for older residents. She urged Council to maintain multiple channels to ensure broad community engagement. (Full comments are available on YouTube at 25:52.)

No one else spoke and the public comment period was closed.

6. Consent Agenda

Approved as Recommended. City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. During consent agenda review, Councilman White raised concerns that the Crossroads Strategy Agreement focuses only on F-15 lobbying, overlooking other Seymour Johnson AFB priorities. He recommended removing the item until revisions address broader needs. Councilman Boyette agreed, and it was suggested that Friends of Seymour and Crossroads agenda items return with revised options and costs.

Councilwoman Matthews made a motion to remove item 6.5 Crossroads Agreement and 6.6 Friends of Seymour Agreement from the consent agenda. The motion was seconded by Councilwoman Taylor and unanimously approved.

Councilwoman Boyette moved to motion that the items on the Consent Agenda, Items 6.1, 6.2, 6.3, 6.4, 6.7 and 6.8 be approved. The motion was seconded by Councilwoman Weeks and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

6.1 FY25-26 Operating Budget Amendment

The item was submitted by Catherine Gwynn, Finance Director.

Council adopted the FY25-26 annual operating budget on June 16, 2025.

Debt (8111) General Fund

The Police department is entering into a 3-year renewal of the Shotspotter software with Soundthinking. The duration of the agreement will be from July 2025 until July 2028. After completing a GASB 96 (Subscriptions) review, it has been determined that the software subscription must be accounted for and appropriated as a GASB 96 subscription. This requires

an appropriation of \$1,079,000 for interest, principal and subscription expense for the value of the entire subscription, and this will be funded with subscription financing revenue and fund balance.

The Police department is entering into a 3-year contract with LeadsOnline for the Integrated Ballistic Identification System (IBIS) software to be used in conjunction with the BrassTrax Acquisition Station. The duration of the agreement will be from August 2025 until July 2028. After completing a GASB 96 (Subscriptions) review, it has been determined that the software subscription must be accounted for and appropriated as a GASB 96 subscription. This requires an appropriation of \$237,000 for interest, principal and subscription expense for the value of the entire subscription, and this will be funded with subscription financing revenue and fund balance.

Debt (8111) General Fund and Occupancy Tax Fund

The Downtown Development department has entered into a 2-year contract with Placer Labs, Inc. for the Placer.ai software. The duration of the agreement will be from August 2025 until June 2027. The software is being paid by the Downtown Development, Parks and Recreation, and the Paramount in the General Fund (56%) and Occupancy Tax Travel and Tourism (44%). After completing a GASB 96 (Subscriptions) review, it has been determined that the software subscription must be accounted for and appropriated as a GASB 96 subscription. This requires an appropriation of \$61,000 for interest, principal and subscription expense for the value of the entire subscription, and this will be funded with subscription financing revenue and fund balance in the General Fund, and \$48,000 in the Occupancy Tax Fund.

General Fund Appropriated Fund Balance Analysis

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY 25-26 Adopted Budget	\$ -
8/4/2025	Purchase Order Rollover FY25 to FY26	836,811.73
	Current Year Appropriations	<u>\$ 836,811.73</u>
8/18/2025	GASB 96 Subscriptions Appropriations	<u>\$ 560,000.00</u>
	Proposed	\$ 560,000.00
	Current Year with Proposed	<u><u>\$ 1,396,811.73</u></u>

Occupancy Tax Fund Appropriated Fund Balance Analysis

Date	Description	Adopted
6/16/2025	Ord 2025-30 FY 25-26 Adopted Budget	\$ -
	Current Year Appropriations	<u>\$ -</u>
8/18/2025	GASB 96 Subscriptions Appropriations	<u>\$ 24,500.00</u>
	Proposed	\$ 24,500.00
	Current Year with Proposed	<u><u>\$ 24,500.00</u></u>

Fire Department (5120) General Fund

The pumper truck approved by the FY26 Adopted budget will be removed from the General Fund and accounted for in the Fire Capital Equipment Fund (F3111). This will result in a reduction of \$912,216 in capital outlay, and a corresponding reduction of loan proceeds in the General Fund.

Sales Tax Refund Expense and Revenue

In a recent article by Kara Millonzi, UNC School of Government Professor, she points out that under the Local Government Budget and Fiscal Control Act (G.S. 159-8), a unit should be budgeted for all moneys expended regardless of the source of payment. In our financial statements and in practice, the City has correctly followed GAAP by recording a sales tax refund receivable and reporting expenditures net of sales tax. However, the City must follow the statutory “budgetary basis” of accounting, which requires showing the full sales tax expense and the related refund revenue in each fund. The budget amendment is necessary in order to

avoid a budgetary violation. The amount presented is an estimated amount. We will monitor the amount of the sales tax expended during the year, and if necessary will update and adjust the estimated sales tax amounts by fund and program.

General Fund	\$650,000
Stormwater Fund	\$25,000
Utility Fund	\$50,000
Downtown Development MSD Fund	\$5,000
Occupancy Tax Fund	\$5,000

It was recommended that Council adopt the attached ordinance to amend the FY25-26 Operating Budget for the General Fund, Stormwater Fund, Utility Fund, Downtown Development Fund, and Occupancy Tax Fund. *Consent Agenda Approval. Boyette/Weeks (7 Ayes)*

ORDINANCE 2025 - 35 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2025-26 FISCAL YEAR"

6.2 Amend Grant Project Ordinance (F3111) Fire Truck Capital Project Fund

The item was submitted by Catherine Gwynn, Finance Director.

City Council created a capital project fund for a Quint Aerial Fire Truck on July 11, 2022. On June 3, 2024 the capital project fund name was changed from Quint Aerial Fire Truck Capital Project Fund (F3111) to the Fire Truck Capital Project Fund (F3111). In the FY25-26 Budget adopted on June 16, 2025, counsel approved the purchase of a new Spartan Fire Pumper to be funded with debt financing to replace a 1998 Marion GA41S-2142 that has exceeded its useful life.

The truck is a quick delivery pumper and the expected delivery is 290 days from the contract signing. Atlantic Coast Fire Trucks is the authorized dealer. The contract price is \$847,769 for the apparatus and dealer modifications of \$64,450 and an additional \$19,000 needs to be added to cover the cost of financing the equipment for a total project cost of \$931,219.

It is necessary to appropriate the expenditures so that staff may execute a contract and purchase order for the fire truck, and this will be funded with an appropriation of debt proceeds.

It was recommended that the following entitled Grant Project Fund for the Fire Truck Capital Project Fund (F3111) be amended. *Consent Agenda Approval. Boyette/Weeks (7 Ayes)*

ORDINANCE 2025 - 36 AN ORDINANCE AMENDING A GRANT PROJECT FUND FOR THE FIRE TRUCK CAPITAL PROJECT FUND (F3111)

6.3 Special Revenue Fund Amendment (C2101) CDBG

The item was submitted by Catherine Gwynn, Finance Director.

The Department of Housing and Urban Development has granted funding for the CDBG, and HOME programs to the City of Goldsboro as an entitlement city. These grants will be managed by the Community Relations & Development department. Community Development staff has presented the following plan to address the timeliness issue with HUD.

Project	Type	Amount
704 Luther Dr	Rehab	\$51,818.58
811 S Best St.	Rehab	\$45,704.00
1111 S Slocumb St.	Rehab	\$39,498.50
206 Gerald Lane	Rehab	\$39,367.07
600 S Best St	Rehab	\$34,135.90
707 Luther Dr.	Rehab	\$33,805.00
103 N Carolina St. (pocket Park)	Public Facilities	\$55,000.00
Mina Weil/Peacock (wheelchair lifts)	Public Facilities	\$14,883.24
Habitat/McNair Heights	Public Improvements & Infrastructure	\$1,122,949.00
	Total	\$1,437,161.29

This is to be funded as follows:

Revenue Source	Rehab	Public Facilities	Public Improvements & Infrastructure
Program Income	\$53,109.74		
Prog. Year 2018	\$1,055.28		
Prog. Year 2019	\$130,599.56		
Prog. Year 2020	\$59,564.47	\$69,883.24	\$1,981.49
Prog. Year 2021			\$196,787.58
Prog. Year 2022			\$286,958.00
Prog. Year 2023			\$289,249.00
Prog. Year 2024			\$280,922.00
Prog. Year 2025			\$67,050.93
Total	\$244,329.05	\$69,883.24	\$1,122,949.00

Note that the entitlement funds for program year 2025 have not yet been awarded, therefore the funding for the McNair Heights project will be short \$67,050.93 until those funds can be appropriated later this year. The resolution authorizing the city to execute a contract for the McNair Heights project was approved at the Council meeting on March 3, 2025, via Resolution 2025-28.

It was recommended that Council adopt the following entitled Grant Project Ordinance amendment for the Community Development Block Grant (CDBG) Special Revenue Fund (C2101). *Consent Agenda Approval. Boyette/Weeks (7 Ayes)*

ORDINANCE 2025 - 37 "AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SPECIAL REVENUE FUND (C2101)"

6.4 Authorizing the Execution of Opioid Settlements

The item was submitted by Laura Getz, City Clerk.

On September 20, 2021, Council adopted a resolution approving a Memorandum of Agreement between the state of North Carolina and local governments on proceeds relating to the settlement of opioid litigation. The MOA was designed to maximize the share of opioid settlement funds received in the state to help abate the harm caused by opioids and ensure the resources reach communities as quickly, effectively, and directly as possible.

On March 20, 2023, Council adopted a resolution approving a Memorandum of Agreement (MOA) between the state of North Carolina and local governments on proceeds relating to the settlement of opioid litigation. Representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice negotiated and prepared a Supplemental Agreement for Additional Funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements.

By joining the settlements and approving the SAAF, the state and local governments maximize North Carolina’s share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible. Settlements (collectively “the Secondary Opioid Manufacturer Settlements”) have been reached in litigation against Alvogen, Inc., Amneal Pharmaceuticals LLC, Apotex Corp., Hikma Pharmaceuticals USA Inc. f/k/a West-Ward Pharmaceuticals Corp., Indivior Inc., Sun Pharmaceutical Industries, Inc., Viatrix Inc., and Zydus Pharmaceuticals (USA) Inc., as well as their subsidiaries, affiliates, officers, and directors (collectively “the Secondary Opioid Manufacturer Defendants”) named in the Secondary Opioid Manufacturer Settlements

Representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Third Supplemental Agreement for Additional Funds ("SAAF-3") to provide for the equitable distribution of the proceeds of the Secondary Opioid Manufacturer Settlements.

Settlements have been reached, under Purdue Pharma L.P.'s bankruptcy plan, whereby Purdue Pharma L.P. and members of the Sackler family will pay approximately \$7.4 billion to settle opioid claims across the nation, which settlements would be subject in North Carolina to the equitable distribution of the proceeds as set forth in the Memorandum of Agreement ("MOA") which has already been approved by this Council.

It is advantageous to all North Carolinians for local governments, including the City of Goldsboro and its residents, to sign onto the Secondary Opioid Manufacturer Settlements, SAAF-3, and approving the bankruptcy plan and settlements relating to Purdue and the Sackler family, in order to demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the State and the City of Goldsboro.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager and City Attorney to execute the necessary documents to enter into opioid settlement agreements with the Secondary Opioid Manufacturer Defendants, to execute the SAAF-3, and to approve the bankruptcy plan and settlement agreements relating to Purdue and the Sackler family, and to provide such documents to Rubris, the Implementation Administrator. *Consent Agenda Approval. Boyette/Weeks (7 Ayes)*

RESOLUTION 2025 - 64 "A RESOLUTION BY THE CITY OF GOLDSBORO AUTHORIZING THE EXECUTION OF OPIOID SETTLEMENTS WITH SECONDARY OPIOID MANUFACTURERS, PURDUE PHARMA LP, AND THE SACKLER FAMILY, AND APPROVING THE THIRD SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION"

Item 6.5, Crossroads Agreement and Item 6.6, Friends of Seymour Agreement were removed during the Consent agenda review.

6.7 Approval of the Minutes of the Goldsboro City Council Meeting held August 4, 2025

The draft minutes of the Regular Meeting of August 4, 2025 were presented for approval. *Consent Agenda Approval. Boyette/Weeks (7 Ayes)*

6.8 Departmental Monthly Reports

The Departmental Monthly Reports for July 2025 were presented as information. *Consent Agenda Approval. Boyette/Weeks (7 Ayes)*

7. Old Business

7.1 United Way Non-Profit Funding Discussion

The item was presented by Sherry Archibald, United Way Executive Director.

Earlier in the year, at the City Council retreat, the council agreed to continue funding the United Way as its primary means to fund non-profits to assist the city in addressing key priorities of the city, such as the reduction of part 1 violent crime. While funds have been budgeted for United Way, Executive Director Archibald would like to provide an update on some newer initiatives that United Way is involved in that should be of interest to the City Council.

City Manager Matthew Livingston introduced Executive Director Sherry Archibald to present on United Way funding. He noted that \$50,000 was allocated in the current budget for nonprofit assistance and that Ms. Archibald would provide updates on strategic priorities and new programs.

Ms. Archibald reviewed two options for the use of the \$50,000. Community Campaign Allocation by which the funds could be directed through the United Way Community Campaign, with Council selecting one of four focus areas (health and wellness, financial stability, education, or basic needs). The United Way Board would then identify one or two

programs within that focus area to support. This option would minimize compliance and administrative challenges. The other option is the United Community Assistance Network (UCAN) Program. This 18-month-old initiative provides direct support to individuals in crisis by addressing immediate needs such as rent, utilities, transportation, and temporary housing. Funds from the City would be dedicated to Goldsboro residents, with the possibility of creating criteria to address housing displacement during home repairs supported by HUD funding.

Ms. Archibald explained that while either option could be implemented, she recommended selecting one approach to maximize impact and reduce administrative burden. She also confirmed that accountability measures and outcome reporting would be provided to Council within six to twelve months. During Council discussion, Councilwoman Matthews expressed appreciation for United Way’s responsiveness and support for option two, emphasizing the ability to directly address urgent community needs.

Councilwoman Matthews made a motion to use non-profit funding for the UCAN program. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

7.2 Cycle NC 2025 - Overnight Camping for Cyclists

The item was presented by Amanda Justice, Travel & Tourism Director.

The North Carolina Amateur Sports is a nonprofit charitable organization that organizes the Cycle North Carolina "Mountains to Coast" bicycle tour. The Mountains to Coast bicycle tour is a week-long cross-state ride to be held October 4-11, 2025. Communities across the state serve as "overnight towns", thus providing participants with just enough introduction to the community to entice them to bring their families back for a longer visit, or for a return vacation. Cycle North Carolina is one of the most successful bicycle rides in the United States and has been voted the "Best Biking in America" by the League of American Bicyclists. The Cycle North Carolina "Mountains to Coast" ride is not a race, but a leisurely ride across the state, making overnight stops in North Carolina communities. Participants of the 2023 ride ranged from 9 years old to 85 years old (average age was 61 years old), representing 41 states plus the District of Columbia, and five other counties. The 2025 ride is expected to have 850–900 participants. On November 18, 2024, Council approved the overnight camping plan at Freedom Field. The Tourism department is now presenting the safety plan and special event application for final approval for the event that will be held on October 9-10, 2025. It is recommended that the Council grant the requested Special Event Permit Application, with the event setup/starting at around 9:30am on October 9, 2025, and continuing into the evening hours with the overnight camping for the Cycle North Carolina "Mountains to Coast" bicycle tour cyclists, and the event ending at around 10:00am on October 10, 2025.

Ms. Amanda Justice, City of Goldsboro's Travel and Tourism Director, provided an update regarding the upcoming Cycle NC 2025 “Mountains to the Sea” ride. The event will take place on Thursday, October 9, 2025, with approximately 800–900 cyclists expected to arrive in Goldsboro around 2:00 p.m. Roughly 200 cyclists will stay in hotels, while 600–700 will camp downtown at Freedom Field. The Tourism Office is planning a welcome event downtown, including live music and activities, to encourage participants to visit local businesses. Council had previously requested a safety plan, which was included in the meeting packet. Ms. Justice confirmed coordination with city departments and noted that police coverage will be provided overnight. Council inquired about volunteer needs, sponsorship, and contingency plans in the event of inclement weather. Ms. Justice confirmed that volunteers are still needed, the Travel and Tourism Board is the official sponsor, and tents along with designated shelter points have been arranged.

No council action was required, as the event is being managed administratively.

7.3 Memorandum of Understanding with DGDC

The item was presented by Erin Fonseca, Downtown Development Department. The Downtown Development Department (DDD) has been a department of the City since 1993, when it was created by the City of Goldsboro to form a public-private partnership with the existing Downtown Goldsboro Development Corporation (DGDC). The two entities have

worked successfully together for more than 30 years, carrying out our downtown development efforts as a state and nationally accredited Main Street Community. The Downtown Development Department is the City's only dedicated economic development department, with a focus on the downtown area due to its community-wide impact. Using the Main Street approach, the DDD, along with its dedicated non-profit arm, the DGDC, have spurred a significant amount of economic development, resulting in more than \$89M in public and private investment, 213 building renovations, 603 net new jobs and 97 net new businesses just since 2013 – resulting in a growth of 121% in property value in the same period and a 5.5 to 1 return on investment to the City. Increased property values from development lead to increased tax revenue that provides a direct benefit city-wide.

The DGDC exists solely to support the City's downtown development effort with 100% of the volunteer-led work focused on priorities established by the COG. 100% of its privately-raised funds support initiatives to continuously improve downtown Goldsboro – the primary function of the DDD. As a dedicated, committed partner, the DGDC consistently provides an average of 6000 volunteer hours, annually, at a value of roughly \$190,000 in savings to the City, and leases 1800 sq ft of office space to the DDD for \$0 at a savings of \$21,600, annually.

The proven success of Goldsboro's Main Street program has been well-documented and reported on a monthly basis through the DGDC Board and Departmental reports, and bi-annually through North Carolina Main Street (NCMS) statistics and NCMS/Main Street America (MSA) Annual Assessments. The program is consistently recognized as one of the best in the state, with more than 40 statewide awards and 1 national award. The DDD, with the DGDC's support, has secured more than \$23M in grants in the past 15 years, including over \$2M currently funding active projects. \$912,500 of the recent funding has been granted directly to the DGDC to support City initiatives like Goldsboro Union Station stabilization and downtown landscape maintenance. The City requested that a memorandum of understanding between the City of Goldsboro's Downtown Development Department and the Downtown Goldsboro Development Corporation be drafted to delineate and further define each other's roles, expectations and requirements when working with and for the City through various events, activities and day-to-day operations while fulfilling the City's obligations as a Main Street community. A draft of this document has been brought before the Council as was discussed in detail at the August 4, 2025, meeting. At that time, the City Council requested modifications to the proposed MOU and recommended said amendments be brought back before the Council at the August 18th City Council meeting. It is believed that the new draft does address matters that were discussed and requested in the MOU. To further clarify modifications and intentions, a Position Statement from the DGDC Executive Committee is attached.

It was recommended that Council adopt a resolution to enter into a Memorandum of Understanding for the Goldsboro Main Street Program, between the City of Goldsboro and Downtown Goldsboro Development Corporation.

Ms. Erin Fonseca, Downtown Development Director, presented the revised Memorandum of Understanding (MOU) between the City's Downtown Development Department (DDD) and the Downtown Goldsboro Development Corporation (DGDC), reflecting council's requested amendments from the August 4, 2025, meeting. The updated draft was included in the agenda packet. Ms. Fonseca highlighted the longstanding partnership between the City and DGDC, noting its significant economic impact since 2013: over \$89 million in public and private investment, 213 building renovations, 603 net new jobs, 97 net new businesses, and a 120% increase in downtown property value. She emphasized the program's return on investment of 5.5:1, DGDC's 6,000 annual volunteer hours (valued at \$190,000), and its provision of office space to the City at no cost. She also noted DGDC's success in securing over \$23 million in grants, including \$2 million in current projects. Mr. Doug McGrath, past DGDC president, reiterated that the MOU does not change the partnership but formally documents roles, responsibilities, and transparency measures. He confirmed DGDC's commitment to making financial statements and tax filings available upon request and stressed the importance of a four-year term to encourage stability and investment. Council discussed accountability, transparency, and best practices, particularly around tracking in-kind services and staff time dedicated to nonprofit support. It was agreed that while the MOU should move forward as

presented, staff will develop a citywide policy for tracking in-kind contributions and employee time to ensure proper documentation and accountability.

Mayor Pro Tem Jones made a motion to approve the Memorandum of Understanding with DGDC. The motion was seconded by Councilman Boyette and unanimously approved.

Council discussed further ways that we can put more focus on other areas in the community, and not just focus on downtown.

RESOLUTION 2025 - 65 "RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE DOWNTOWN GOLDSBORO DEVELOPMENT CORPORATION."

Following these comments, Mayor Gaylor called for a brief recess at 8:00pm and requested resumption of the meeting at 8:05pm.

7.4 Sewer Agreement between the Town of Fremont, the Town of Eureka, and the City of Goldsboro

The item was presented by City Manager Matthew Livingston.

The City of Goldsboro previously entered into a wastewater treatment agreement with the Town of Fremont (1998, amended in 2001 and 2019) under which Fremont conveys wastewater to Goldsboro for treatment. Additionally, the Town of Eureka conveys its wastewater to Fremont under a separate agreement, and Fremont, in turn, conveys it to Goldsboro.

Due to unpaid charges by Eureka, Fremont has accrued approximately \$60,000 in debt to Goldsboro. To address this issue and improve financial transparency and operational efficiency, the three parties have negotiated a new Interlocal Agreement. The City of Goldsboro, Town of Fremont, and Town of Eureka have entered into a new Interlocal Agreement to streamline wastewater service and billing. Under the agreement, Eureka will now be billed directly by Goldsboro based on metered wastewater flow, removing Fremont as a billing intermediary. To address existing debt, Goldsboro will credit Fremont \$2.00 per thousand gallons of Eureka's flow until Fremont's \$60,000 debt is fully repaid. After that, Fremont will receive \$4.00 per thousand gallons as compensation for conveyance. Eureka's monthly billing is capped at \$15,000, provided it maintains 130 or fewer customers. The agreement also includes provisions for annual meter calibration, and late payment penalties. Staff recommends that City Council approve the Interlocal Agreement between the City of Goldsboro, the Town of Fremont, and the Town of Eureka to promote fair, direct, and efficient wastewater billing and ultimately resolve the outstanding Fremont debt.

City Manager Matthew Livingston explained that the city has been working with the city attorneys, former town administrators, and the Mayor of Eureka on a proposed framework for two separate interlocal agreements with Fremont and Eureka regarding sewer services. He outlined that Eureka has experienced significant inflow and infiltration issues, resulting in increased costs. A state grant of approximately \$20 million will assist Eureka with system improvements, which will eventually allow a direct connection to Goldsboro, bypassing Fremont. The proposed agreement would limit Eureka's monthly bills and allow Fremont to recover costs for use of its conveyance system. Under the agreement, Eureka would pay conveyance charges totaling \$4, with \$2 credited to Fremont, reducing their overall cost from over \$20 per thousand gallons to approximately \$12. Both Eureka and Fremont have expressed satisfaction with the proposed framework. Mr. Livingston emphasized that this approach leverages existing infrastructure, state grant funding, and cooperative arrangements to ensure all parties benefit.

Councilman Boyette provided comments, noting the city manager's expertise and leadership in guiding these negotiations, as well as the long-term impact of these agreements on the community.

Councilwoman Weeks made a motion to approve the Sewer Agreement between the Town of Fremont, the Town of Eureka, and the City of Goldsboro. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

Mayor Gaylor confirmed with City Manager Matthew Livingston that the next step is to present the agreement to the other municipalities for their consideration and vote, which Livingston confirmed and noted that the vote is expected to occur next week.

RESOLUTION NO. 2025 - 66 "A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF GOLDSBORO, TOWN OF FREMONT, AND TOWN OF EUREKA REGARDING WASTEWATER CONVEYANCE AND TREATMENT"

8. New Business

8.1 Business Development Strategic Plan

The item was submitted and presented by Kelly Arnold, Assistant City Manager and April Choice, Developmental Services Director.

In April 2022, the North Carolina Department of Commerce – NC Main Street and Rural Planning Center conducted an economic assessment workshop with City staff and stakeholders. The workshop resulted in a document adopted by the City Council called the "City of Goldsboro Economic Development Assessment and Plan". The plan provided short-term actionable items to prepare the City for comprehensive economic development planning. In January 2025, a follow-up economic assessment forum was conducted. This group reviewed what actions have been taken since the 2022 report and identified gap work goals for economic and business development. One of the eight key recommendations included developing a comprehensive business development strategic plan. In the FY25-26 adopted budget, City Council approved \$20,000 for business development studies within the city. Building upon the recommendations of the 2022 Economic Development Assessment and Plan and the subsequent 2025 forum, the Development Services Department has identified a critical need to enhance its internal capacity to support and lead local economic development initiatives. This strategic shift will focus on cultivating a departmental culture geared toward proactive engagement and resource development. The plan aids in the Department's capacity to strengthen and assist new and existing Goldsboro businesses and commerce.

Creative Economic Development Consulting has provided a proposal that includes the scope of services and a schedule to complete the work by the end of 2025. The proposal also includes the assigned team, process, and costs to suit the budget. Creative Economic Development Consulting was chosen due to its expertise in tailoring economic development strategies for smaller cities and rural communities. They have previously worked within Wayne County and will provide valuable insights into our local context and evolving economic development efforts. This firm is well-suited to guide the Development Services Department in developing a focused and effective Business Development Framework and Strategic Plan within the approved budget to support local entrepreneurs and small businesses. The scope of services is attached to the agenda packet.

Staff recommends the approval of contracting with Creative Economic Development LLC to develop the Business Development Framework & Strategic Plan for \$21,100.

Assistant City Manager Kelly Arnold introduced the Business Development Strategic Plan and introduced April Choice. April Choice introduced Crystal Morphous, Creative Economic Development Consulting, LLC.

The Council discussed a retreat initiative regarding economic and business development. It was noted that this project had been carried forward through the budget process and is scheduled for completion in time for the February 2026 retreat. April Johnson Choice was introduced as the lead staff member for the initiative.

Ms. Choice introduced Crystal Morphice, founder and CEO of Creative Economic Development Consulting, who provided a presentation on the scope and objectives of the project. The consultant outlined the firm's experience in economic and business development, noting prior work in Wayne County and similar communities, and highlighted the focus on actionable strategies, stakeholder engagement, and alignment with previous Department of Commerce studies and the city's comprehensive plan. Deliverables include a strategic framework, action plan, and performance measures for the Development Services Department.

Council discussion confirmed support for the project and requested that the proposal, not to exceed \$211,000, be placed on the consent agenda for the next meeting to allow time for review before a formal vote. The Mayor directed staff to prepare a resolution accordingly.

8.2 Community Survey Proposal

The item was submitted and presented by Kelly Arnold, Assistant City Manager, Latoya Henry, Public Communications Officer, and Octavius Murphy, Strategic and Community Initiatives Manager.

The City Manager's Office (CMO) is preparing to launch Phase 2 of its strategic planning initiatives, which will focus on gathering input from the community. While Phase 1 provided valuable internal data supported by department heads, Phase 2 will incorporate external feedback directly from residents. This community input will be translated into measurable data to help define key performance metrics, set targets, assess organizational impact, and ensure alignment with community priorities. The CMO has solicited proposals from Polco and ETC Institute. These are two of the most well-known companies that develop and administer surveys for municipalities nationwide. We have also met with each vendor. After reviewing the proposals, we decided to go with ETC Institute. We believe ETC is the best choice for the following reasons: strength of their survey methodology; features offered, such as geocoded survey results. They can give responses to questions by district; customer service/responsiveness. They have assured us they can meet our timeline. Their proposal is within the amount budgeted for the survey. ETC has reviewed our standard service contract and does not have any concerns with it. ETC's representative, Derek Harvey, will be providing a virtual presentation during the Council meeting.

The City Manager's Office staff recommends that Council approve this strategic planning initiative.

Octavius Murphy thanked Council and staff, noting the survey represents Phase II of the Strategic Planning Initiative. LaToya Henry introduced Derek Harvey of ETC Institute. Mr. Harvey explained the survey process, noting 4,000 mailed surveys with online options, an expected 10% response rate, no cost to the City, and results to be compiled into a final report with an executive summary, charts, and graphs.

Councilwoman Matthews inquired if the City of Goldsboro could tailor their own survey questions. Mr. Harvey confirmed this would be possible. She further asked if ETC would continue to collect responses beyond the initial timeframe if the required number of responses was not reached; Mr. Harvey stated they would. Councilwoman Matthews also questioned whether 400 responses would provide a reliable snapshot of resident concerns, given the 4.87% margin of error. Mr. Harvey explained that exceeding 400 responses would reduce the margin of error.

Octavius added that the project's design would allow the City to identify the demographics of respondents. Councilwoman Weeks asked whether other avenues, such as customer service QR codes, are currently in use for feedback. Councilwoman Taylor emphasized the importance of ensuring Haitian and Spanish-speaking residents have the opportunity to participate with Spanish and Haitian language surveys.

Councilwoman Matthews asked if the survey would be solely online. Mr. Harvey clarified that mailed surveys will also be included, with a full breakdown of survey methods. It was noted that \$30,000 is already budgeted for this initiative and there's a higher cost factor per word for printing of the survey for languages outside of English and Spanish. Councilwoman Taylor

asked about the survey length to which Ms. Henry advised that the survey had not yet been drafted as of the meeting. Mayor Gaylor recommended offering the survey in English, Spanish, and French to reflect the community's diverse demographics and requested that a resolution be presented for Council's consideration.

8.3 Council Meeting Streaming Discussion

The item was submitted and presented by City Manager Matthew Livingston

Mayor Gaylor provided an overview of the discussion, clarifying that the issue under consideration was which platform would serve as the primary repository for council meeting streamed videos. He emphasized that this discussion was not about eliminating the City's presence on Facebook, X, or other social media platforms, as links would continue to be shared on those platforms. The goal was to determine the most consistent and accessible way to house and catalog meeting videos.

Mr. Livingston prefaced the discussion by acknowledging that he had not been able to speak with Councilwoman Matthews prior to the discussion and expressed regret for that oversight.

Councilwoman Matthews expressed concerns regarding transparency, noting that the decision to limit streaming to YouTube was made without her input and had caused confusion among the public. She highlighted Facebook Live's larger audience and engagement and recommended maintaining Facebook Live in addition to using YouTube as the video repository. She suggested exploring options to moderate comments to prevent personal attacks while preserving public engagement. Council members shared their perspectives, in which Mayor Gaylor emphasized that YouTube provides a consistent storage hub for videos, while links on social media allow continued public access.

Others noted the importance of Facebook Live for reaching a broader audience, particularly for constituents who regularly use that platform.

Councilwoman Taylor shared research on streaming practices in North Carolina municipalities, noting a mix of platforms, including YouTube, Facebook, Vimeo, and local TV channels.

Councilwoman Matthews stated that the decision to stop streaming on Facebook Live was not communicated to her and reiterated support for maintaining public access and engagement.

Technical considerations were discussed, including Facebook's 30-day video retention policy and algorithm impacts when posting YouTube links on social media. Council agreed that YouTube would serve as the primary repository for videos, with links provided on Facebook to ensure continued accessibility.

Mayor Gaylor recessed the meeting at 8:22 p.m. until 8:25 p.m.

Councilwoman Matthews made a motion to continue to use Facebook Live and Youtube. The motion was seconded by Councilman White. Councilwoman Matthews and Councilman White voted in favor of the motion. Mayor Gaylor, Mayor Pro Tem Jones, Councilman Boyette, Councilwoman Taylor, and Councilwoman Weeks voted against the motion. The motion failed 2:5.

8.4 2026 Proposed Goldsboro City Council Meeting Dates Discussion

The item was submitted by Laura Getz, City Clerk and was presented by City Manager Matthew Livingston.

The City Manager's Office presented a draft proposal for the 2026 City Council meeting schedule. The draft incorporates several adjustments based on prior Council feedback. Mayor Gaylor highlighted that the draft proposes one regular meeting in April, with the option of holding a budget work session (potentially on a Friday from 3:00–5:00 p.m., subject to availability). The draft proposes one meeting in February to be scheduled in addition to the annual Council retreat. One regular meeting is scheduled in July and one regular meeting is

scheduled in December.

Mayor Gaylor stated that the proposed schedule is presented simply for review and feedback, not for a vote at this meeting.

Mayor Gaylor recommended that feedback should be directed to City Manager Matthew Livingston and City Clerk Laura Getz. Mayor Gaylor expressed general support, noting the schedule provides opportunities for deeper discussion. Options remain for Council to either approve the schedule at this meeting or place it on the consent agenda for consideration at the next meeting.

9. City Manager's Report

City Manager Livingston shared the upcoming Legislative Breakfast scheduled for Thursday, August 21, 2025 at Walnut Creek Country Club. Mr. Livingston also noted that repairs are underway on the downtown fountain. The fountain, which had been stagnant for over a year, is being restored to improve its appearance, as it serves as a popular photo location for residents and visitors.

10. Mayor and Councilmembers' Comments

Councilman White highlighted a potential National Guard partnership, maintaining Goldsboro as military-friendly, school safety, football season, and Facebook for community engagement.

Councilwoman Weeks thanked Councilman Boyette, the city manager, and Commissioner Bevan Foster for their leadership during the recent community roundtable at Central Heights, calling it one of the most informative and successful events she has attended.

Councilwoman Matthews thanked community members and staff, recognized safety improvements at a bus stop, opposed ending Facebook Live streaming of meetings, and emphasized transparent governance.

Mayor Pro Tem Jones thanked city staff for their service, commended work during recent flooding incidents, and reiterated her commitment to serving and communicating with residents. She stated a preference for YouTube streaming over Facebook but noted that she does not personally engage with social media platforms.

Councilwoman Taylor reported on traffic concerns at the intersection of Mulberry and Audubon. She announced that a traffic study will be conducted to evaluate the need for additional stop signs.

Councilman Boyette praised city staff and recent infrastructure improvements, highlighted cost savings from in-house projects, shared updates on a town hall, economic development, and sewer discussions, and encouraged continued use of Facebook for council meetings.

Mayor Gaylor provided updates on several NCDOT projects, including the Ash Street redesign and Central Heights/Royal Avenue realignment, both moving forward on schedule. He acknowledged mowing delays due to heavy rainfall but noted crews are catching up. The Mayor also recognized numerous community-led school supply drives, thanking organizations and volunteers for their contributions to local students.

Detailed comments from the Mayor and Council are available on YouTube.

11. Closed Session

Per the City Attorney, closed session is not recommended for this meeting.

12. Adjournment

Councilwoman Weeks made a motion to adjourn the meeting. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

There being no further business, Mayor Gaylor adjourned the meeting at 8:57 p.m.

Charles Gaylor, IV
Mayor

Sakeithia Reece
Deputy City Clerk

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
SEPTEMBER 8, 2025

1. Call to Order – 5:30 P.M. – Council Chambers

Mayor Gaylor called the meeting to order at 5:30 PM.

1.1 Invocation

Father David Wyly, Police Chaplain provided the invocation. The Pledge of Allegiance followed.

2. Roll Call

Present: Mayor Charles Gaylor
Mayor Pro Tem Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Brandi Matthews
Councilwoman Beverly Weeks
Councilman Roderick White

Also Present: Matthew Livingston, City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

3. Adoption of the Agenda

Councilwoman Weeks made a motion to adopt the agenda as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved. Council adopted the agenda.

4. Recognitions and Presentations

4.1 First Responders' Appreciation Month Proclamation

Read by Mayor Gaylor: The Goldsboro City Council proclaimed September 2025 as First Responder's Appreciation Month in North Carolina and commended its observance to all citizens.

4.2 U.S. Air Force's Birthday Proclamation

Read by Mayor Gaylor: The Goldsboro City Council proclaimed September 18, 2025 as the United States Air Force's Birthday Proclamation in the City of Goldsboro and commended its observance to all citizens.

5. Public Hearings

5.1 Annex-2-25 - Idlewild Subdivision – Located on the south side of US 70 Hwy W. between Carolina Circle and Brentwood Drive

The item was submitted by Mark Helmer, Planning Services Manager and presented by Kenny Talton, Assistant Planning Services Manager.

Tax Parcel #: 2680-83-2550
Acreage: Approximately 49.67 acres

The City Council, at their meeting on August 4, 2025, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place, and purpose of the meeting for September 8, 2025. Pursuant to G.S. 160A-31, at the public hearing, all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S.

160A-31, it has the authority to adopt an annexation ordinance.

In the agenda packet is a report prepared by the Planning Department in conjunction with other departments, concerning the subject annexation area. All city services can be provided to the property.

It was recommended that after the public hearing, Council adopt the following entitled Ordinance annexing the subject property, effective September 8, 2025.

John Thomas with Thomas Engineering offered to answer any questions that arose.

Mayor Gaylor opened the public hearing. No one spoke, and the public hearing was closed.

Councilman Boyette made a motion to adopt the Ordinance annexing the subject property, effective September 8, 2025. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

ORDINANCE NO. 2025-38 "AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA"

5.2 Annex-3-25 - Stoney Creek (City Limits) – Located on the south side of Royall Avenue between North Drive and Landmark Drive

The item was submitted by Mark Helmer, Planning Services Manager and presented by Kenny Talton, Assistant Planning Services Manager.

Tax Parcel #: 3519063209; 3519160064; 2599669999(8.922 Acres of NCRR RoW)

Acreage: Approximately 60.349 acres

The City Council, at their meeting on August 4, 2025, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place, and purpose of the meeting for September 8, 2025. Pursuant to G.S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S. 160A-31, it has the authority to adopt an annexation ordinance.

A report prepared by the Planning Department in conjunction with other departments, concerning the subject annexation area is attached in the agenda packet. All City services can be provided to the property.

It was recommended by staff that Council continue the public hearing until the October 6, 2025 Council meeting.

Mr. Talton shared that as staff was working on the petition, they noticed that the railroad owns a piece of property that is adjacent to the larger piece owned by the City (shown on the map in the agenda packet). He shared that one piece of land is contiguous with other property all along the railroad going westward and eastward along Royal Avenue. Planning staff has reached out to the North Carolina Railroad Company and have asked them if they would mind signing the petition for annexation because their signatures are needed as part of the process. Planning staff has not received the signatures yet and because of that, they are asking council to defer this matter until another date.

Mayor Pro Tem Jones made a motion to table Item 5.2 until the Council meeting on October 6. The motion was seconded by Councilwoman Weeks and unanimously approved.

6. Public Comment Period

1. William Michael Thomas shared comments and concerns regarding the repair and expansion of the skate park on Ash Street. (Full comments are available on YouTube at 30:02.)

2. Wayne Woodard shared comments regarding a recent event and expanding the skate park on Ash Street. (Full comments are available on YouTube at 33:33.)

3. Bevan Foster shared concerns regarding a recent experience with the city's Inspections department. (Full comments are available on YouTube at 34:37.)

4. Candra Edwards shared concerns regarding NCDOT closing the street her business is located on and how that affects her business. (Full comments are available on YouTube at 38:57.)

7. Consent Agenda

Approved as Recommended. City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and a roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items 7.1 - 7.4 be approved. The motion was seconded by Mayor Pro Tem Jones and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

7.1 Approval of the 2026 Goldsboro City Council Meeting Dates

The item was submitted/presented by Laura Getz, City Clerk.

The Goldsboro City Council normally meets on the 1st and 3rd Mondays of every month for their Regular Council Meeting. It is necessary to adopt the City Council meeting calendar each year. The proposed meeting dates are as follows:

Monday, January 5
*Tuesday, January 20
(*Monday, January 19th is Martin Luther King, Jr. Day)

Monday, February 2
(One meeting in February due to the Council Retreat)

Monday, March 2
Monday, March 16

Monday, April 13
(One regular Monday meeting in April due to Easter)
Friday, April 24 (3:00-5:00) -Budget Work Session

Monday, May 4
Monday, May 18

Monday, June 1
Monday, June 15

Monday, July 13
(One meeting in July due to the July 4th holiday)

Monday, August 3
Monday, August 17

Monday, September 14
(One meeting in September due to the Labor Day holiday)

Monday, October 5
Monday, October 19

Monday, November 2
Monday, November 16

Monday, December 14
(One meeting in December due to the Christmas holiday)

Council Retreat Dates 2026-Proposed
February 12-13 (Thursday and Friday)

It was recommended that Council accept staff recommendations and approve the 2026 regular Council Meeting schedule. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

7.2 Business Development Strategic Plan

The item was submitted by Kelly Arnold, Assistant City Manager and April Choice, Development Services Director.

In April 2022, the North Carolina Department of Commerce – NC Main Street and Rural Planning Center conducted an economic assessment workshop with City staff and stakeholders. The workshop resulted in a document adopted by the City Council called the "City of Goldsboro Economic Development Assessment and Plan". The plan provided short-term actionable items to prepare the City for comprehensive economic development planning. In January 2025, a follow-up economic assessment forum was conducted. This group reviewed what actions have been taken since the 2022 report and identified gap work goals for economic and business development. One of the eight key recommendations included developing a comprehensive business development strategic plan. In the FY25-26 adopted budget, City Council approved \$20,000 for business development studies within the city. Building upon the recommendations of the 2022 Economic Development Assessment and Plan and the subsequent 2025 forum, the Development Services Department has identified a critical need to enhance its internal capacity to support and lead local economic development initiatives. This strategic shift will focus on cultivating a departmental culture geared toward proactive engagement and resource development. The plan aids in the Department's capacity to strengthen and assist new and existing Goldsboro businesses and commerce.

Creative Economic Development Consulting has provided a proposal that includes the scope of services and a schedule to complete the work by the end of 2025. The proposal also includes the assigned team, process, and costs to suit the budget. Creative Economic Development Consulting was chosen due to its expertise in tailoring economic development strategies for smaller cities and rural communities. They have previously worked within Wayne County and will provide valuable insights into our local context and evolving economic development efforts. This firm is well-suited to guide the Development Services Department in developing a focused and effective Business Development Framework and Strategic Plan within the approved budget to support local entrepreneurs and small businesses. The scope of services is attached in the agenda packet.

Staff recommends the approval of contracting with Creative Economic Development LLC to develop the Business Development Framework & Strategic Plan for \$21,100. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

RESOLUTION NO. 2025-67 "RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH CREATIVE ECONOMIC DEVELOPMENT CONSULTING FOR THE BUSINESS DEVELOPMENT STRATEGIC PLAN & FRAMEWORK"

7.3 Community Survey Proposal

The item was submitted by Kelly Arnold, Assistant City Manager, and LaToya Henry, Public Communications Officer.

The City Manager’s Office (CMO) is preparing to launch Phase 2 of its strategic planning initiatives, which will focus on gathering input from the community. While Phase 1 provided valuable internal data supported by department heads, Phase 2 will incorporate external feedback directly from residents. This community input will be translated into measurable data

to help define key performance metrics, set targets, assess organizational impact, and ensure alignment with community priorities. The CMO has solicited proposals from Polco and ETC Institute. These are two of the most well-known companies that develop and administer surveys for municipalities nationwide. We have also met with each vendor. After reviewing the proposals, we decided to go with ETC Institute. We believe ETC is the best choice for the following reasons: strength of their survey methodology; features offered, such as geocoded survey results. They can give responses to questions by district; customer service/responsiveness. They have assured us they can meet our timeline.

In order to reach as many of our residents as possible, Spanish and Haitian Creole translations of the survey will be available.

The City Manager's Office staff recommends that Council approve this strategic planning initiative. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

RESOLUTION 2025-68 "RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH ETC INSTITUTE FOR THE 2025 COMMUNITY SURVEY"

7.4 Fall 2025 Grant Application for the WRF Expansion Project

The item was submitted by Bert Sherman, Public Utilities Director.

The Goldsboro Public Utilities Department has collaborated with the engineering firm Hazen and Sawyer on past Water Reclamation Facility (WRF) expansion project grant applications. To continue enhancing our wastewater infrastructure, we intend to submit a grant application for the Fall 2025 grant cycle. This funding will aid in further development and improvements necessary for expanding the facility's capacity and efficiency. Allowing Hazen and Sawyer to submit this application on behalf of the city will streamline the process and allow us to utilize their expertise in grant submissions.

Partnering with Hazen and Sawyer will enhance our application quality, and also increase our likelihood of securing the grant. Expanding the WRF is crucial for accommodating future growth and maintaining environmental standards. This grant will facilitate vital upgrades to our infrastructure without heavily impacting the city's budget.

City staff recommends that Council approve the authorization for Hazen and Sawyer to submit a grant application on behalf of the City of Goldsboro. Entrusting this task to our experienced engineering partner will help ensure that a comprehensive application is submitted, which will help maximize our chances of receiving the grant necessary for the WRF expansion project. *Consent Agenda Approval. Weeks/Jones (7 Ayes)*

RESOLUTION 2025-69 "RESOLUTION APPROVING HAZEN & SAWYER TO APPLY FOR THE 2025 FALL FUNDING GRANT APPLICATION FOR THE WRF IMPROVEMENTS"

8. Old Business

8.1 Crossroads Strategies Agreement

The item was submitted and presented by Matt Livingston, City Manager.

The City of Goldsboro, in consultation with the County and Friends of Seymour made the decision to change consultants in 2024 to support the relationship the City has with Seymour Johnson Air Force Base and state and federal legislators.

Crossroads Strategies (CRS) is a bipartisan, multi-disciplinary federal relations, advocacy, and advisory firm based in Washington DC. Founded in 2010 by longtime advocacy industry veterans, CRS offers a comprehensive suite of services ranging from congressional affairs to agency and regulatory lobbying.

The City Council approved an agreement with Crossroads Strategies for advocacy and consulting services on September 3, 2024 which was effective through June 30, 2025. Crossroads Strategies will advise the City, County and Friends of Seymour on legislative issues impacting Seymour Johnson Air Force Base. They will also work with federal agencies

on behalf of the City.

The terms of this Agreement shall commence on July 1, 2025, and remain in effect through June 30, 2026. The City of Goldsboro and County of Wayne will pay Crossroads Strategies a monthly retainer of \$15,000 (\$7,500 each). Crossroads Strategies shall send invoices approximately quarterly at the beginning of each quarter to the City of Goldsboro and the County of Wayne in the amount of \$22,500.00 due from each entity covering time periods as follows: 7/1/25 – 9/30/25, 10/1/25 – 12/31/25, 1/1/26 – 3/30/26, and 4/1/26 – 6/30/26.

The City and County will reimburse Crossroads Strategies for all reasonable expenses associated with the above services, the expenditure of which shall be pre-approved.

The deliverables of the agreement are listed in the agreement.

Henry Smith and Ken Gerrard, representing Friends of Seymour, will be the primary points of contact. Recurring updates and regular access to Crossroads Strategies will be provided to City and County leadership.

Staff recommended that Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute the agreement with Crossroads Strategies.

Councilman White shared that quality of life issues need to be addressed and shared concerns regarding the city having no voice. He asked Council to come up with a legislative agenda. City Manager Livingston shared that Crossroads is willing to assist, but there will be additional funds required for them to address any additional issues. Council shared comments regarding the proposed agreement.

Councilwoman Weeks made a motion to adopt the resolution authorizing the Mayor to execute the agreement. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION NO. 2025-70 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH CROSSROADS STRATEGIES"

8.2 Friends of Seymour Agreement

The item was submitted and presented by Matt Livingston, City Manager.

In order to raise funds to help support its efforts to preserve, grow and maintain its relationship with Seymour Johnson Air Force Base, members of the Military Affairs Committee founded Seymour Support Council, Inc., a non-profit corporation, which is currently known by its registered assumed name, Friends of Seymour Johnson AFB.

Friends of Seymour Johnson AFB has proven its value in building and maintaining relationships with Senior Leadership of the United States Air Force, in directing lobbying efforts in support of Seymour Johnson Air Force Base, and in identifying and helping to eliminate or mitigate development that would restrict, limit or diminish the quality of training or the performance of missions at Seymour Johnson Air Force Base. City Council approved an agreement with the Friends of Seymour on March 3, 2025. This agreement did not have a specific expiration date.

The updated agreement is attached and has been updated to include June 30, 2027 as the date the agreement expires. The funding of the agreement was approved in the current FY25-26 budget.

It was recommended that Council adopt the following entitled resolution approving the Friends of Seymour Agreement.

Council discussed the proposed agreement.

Councilman White requested the following modifications to the agreement:

Section 13, amended to read on the final line, public safety, infrastructure, public education, and other legislative initiatives as defined in resolution by council.

Mayor Gaylor asked the Council's military liaison committee to be more engaged with the Friends of Seymour.

Council discussed the frequency of reports from Friends of Seymour.

Councilwoman Weeks made a motion to approve the resolution as is with the modification in section 13 as stated. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION 2025-71 "RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE FRIENDS OF SEYMOUR AGREEMENT"

8.3 Goldsboro/Eureka/Fremont Interlocal Agreement Update

City Manager Livingston shared that the Town of Fremont did not accept the agreement as proposed. City Manager Livingston and Mayor Gaylor discussed the matter with Fremont Mayor Yelverton. The main concern, as stated, was that Fremont may end up covering some of Eureka's costs. He stated they were aware of the contractual relationship Fremont has with Goldsboro and suggested that we ask the state or Representative John Bell for assistance. City Manager Livingston shared he would like to discuss this agenda item further as potential litigation in closed session.

9. New Business

9.1 Friends of Seymour Briefing

Ken Gerrard with Friends of Seymour shared the amendment getting into the NDAA from the House is in the Rules Committee today. He shared the (Council's) military committee would be a great place to get some current updated live information and there may be more information quarterly than monthly. He shared an update regarding legislation and the NDAA. He also shared that the staff at Crossroads would welcome the ability to help with issues such as quality of life issues, but they need direction. Whether it's housing, child care, education, crime, whatever it is, wherever federal support is needed, putting those things down so they would have marching orders on what to do, they would welcome it and be glad to do in a separate contract with the city, a joint contract with the county, or an amendment to the existing contract.

Council discussed the Friends of Seymour, grants, legislation and Seymour Johnson.

9.2 Proposal for the Development of a Water Master Plan

The item was submitted and presented by Bert Sherman, Public Utilities Director.

The City of Goldsboro currently lacks a comprehensive Water Master Plan. Developing such a plan would yield substantial benefits, including long-term infrastructure planning, thorough condition assessments, and robust support for growth and development initiatives. We are collaborating with the engineering firm Withers Ravenel to facilitate the grant application on behalf of the City of Goldsboro. This esteemed firm possesses the specialized expertise and financial resources necessary for the successful development of the Water Master Plan.

Partnering with Withers Ravenel will significantly enhance the city's efforts in creating a comprehensive and effective Water Master Plan.

Staff recommends that Council adopt the attached resolution authorizing Withers Ravenel to apply for a Water Master Plan Grant and sign the necessary documents for the Plan and authorize Withers Ravenel to develop the Water Master Plan on behalf of the City of Goldsboro.

Bert Sherman, Public Utilities Director shared information regarding the Asset Inventory Assessment. Public Utilities has the opportunity to apply for a grant for the water master plan.

Councilwoman Weeks made a motion to adopt the resolution as presented. The motion

was seconded by Councilwoman Taylor and unanimously approved.

RESOLUTION 2025-72 "RESOLUTION APPROVING THE FALL 2025 WATER SYSTEM MASTER PLAN AIA GRANT APPLICATION"

9.3 Boards and Commissions Appointments

The item was submitted and presented by Laura Getz, City Clerk.

There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies. Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

With these appointments, five positions on the Mayor's Committee for Persons with Disabilities, and one student position vacancy on the Recreation Advisory Commission remain.

City staff recommends that Council adopt the following entitled Resolution appointing members to Advisory Boards and Commissions in the City of Goldsboro.

Councilman Boyette made a motion to adopt the resolution as presented. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

RESOLUTION 2025-73 "RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS"

9.4 Council Meeting Safety Measures Discussion

The item was submitted and presented by Matt Livingston, City Manager.

City Manager Livingston shared that this item of security and safety in the building has been a topic of discussion for a few months and was requested to be addressed by Council members and the attorney. He shared that the building is not secure. He also shared that Robin Gurganus, Safety Coordinator, has been working on the safety issue but was unable to attend the meeting tonight. Chief Mike West shared information regarding safety and shared this conversation has been going on since 2017. He also discussed that cameras have been installed and shared cost and staffing concerns regarding metal detectors and hand-held metal detectors (wanding).

City Manager Livingston discussed implementing a book bag policy as a start for safety.

Councilwoman Matthews shared comments regarding safety concerns for city staff and the public. Councilman White shared comments regarding the book bag policy and making sure the entire building is secure.

Chief West shared that having an officer at city hall full time and at council meetings would be approximately \$71,000 and discussed entry points for Council meetings.

Council, City Manager Livingston and Chief West discussed safety at City Hall and the City Hall Addition.

Councilwoman Weeks made a motion for staff to look into the cost of a metal detector at the main entrance and any other safety measures that can be implemented at that entrance. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

10. City Manager's Report

City Manager Livingston shared Freedom Fest went well and was meaningful to military and first responders.

11. Mayor and Councilmembers' Comments

Councilman Boyette thanked city employees, thanked the Police Chief and Fire Chief for attending a Rotary Meeting, and shared that US News and World Report named Goldsboro as

the top 24 city in the state to live in.

Councilwoman Taylor had no comments.

Mayor Pro Tem Jones commended the community for coming together during a recent fire in Rosewood. She also thanked city staff for all they do and shared that we do want to put safety measures in place as City Hall is vulnerable.

Councilwoman Matthews asked the Council to commit to civility with the NCLM and discussed civility. She asked the city manager to make civility a priority for the board.

Councilwoman Weeks thanked Councilman Boyette for participating in a recent forum in her district. She thanked Landscape Design and city departments that worked on the unveiling of the Blue and Gold Star Memorial event. She also thanked Pikes Crossroads for inviting Council to attend their service and honoring them. She wished her husband a Happy 30th Anniversary.

Councilman White shared that Dillard Alumni had a great event last weekend for kids. He shared concerns regarding the leaf and limb pickup. He also thanked whoever built the bridge on Shelly Drive and shared concerns about a garbage truck leaking hydraulic fluid on Baines Street and asked that the street sweeper go down that street.

Mayor Gaylor shared comments regarding Freedom Fest, and the Blue and Gold Star memorial dedication. He shared concerns for the residents of Adair Place and praised the community for their response to the fire. He also shared comments regarding New Hire Orientation, the Employee Appreciation event at the Paramount and thanked Paramount and HR staff. He shared that he attended the Mayor's Youth Council's first meeting, and they will be handled under Parks and Recreation leadership this year.

Detailed comments from the Mayor and Council are available on YouTube.

12. Closed Session

Councilwoman Weeks made a motion to go into closed session to discuss Personnel and Potential Litigation. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

After the Closed Session was held, the Council came out of Closed Session and back into Open Session.

13. Adjournment

Councilwoman Weeks made a motion to adjourn the meeting. The motion was seconded by Mayor Pro Tem Jones and unanimously approved.

There being no further business, Mayor Gaylor adjourned the meeting at 8:10 p.m.

Charles Gaylor, IV
Mayor

Laura Getz
City Clerk

City of Goldsboro
Departmental Monthly Reports
August 2025

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

August 2025

Prepared by: Krystal Fuller, Community Relations & Development Specialist

Date Prepared: September 11, 2025

Complaints/Grievances

Nature of Complaint	Resolution
Landlord/ Home Condition Complaint	Resident lives in the Town of Fremont but called to inquire about filing a complaint against the landlord. Sent the resident community resources that maybe able to assist her various ways as well as forwarded her contact information to the Wayne County Manager's office and the Town of Fremont, since the home is out our jurisdiction.

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	9	Application provided /Application follow-up provided
First Time Homebuyers	4	Provided program information
Rental Assistance	3	Gave Community Resource List to assist in finding organizations that could help with Rental Assistance.
GYC	3	Application Request/Program Details
Total Requests	19	

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 12 potential new property acquisition projects/persons and/or business interest regarding downtown and existing owners.
- Union Station stabilization efforts continued – TA Loving completed the final AIA draft and shared with COG for review by City Attorney and procurement manager. The contract will go before Council in October. As a reminder, the project will begin with \$375,000 city contribution through the 2024 state budget appropriation. COG/DGDC awarded the Rural Downtown Economic Development grant in the amount of \$612,500 for the GUS Stabilization project. Fee proposal has been divided into 3 phases.
- Staff continuing to work through the Choice Neighborhoods Early Action Project. Environmental Assessment has been completed by Pilot environmental and the report is going through the HUD approval process. Once complete, contracts can be signed and funding can be accessed. Anticipated completion date is Dec. 2025.
- Staff selected a firm to execute the EPA Brownfields Assessment grant, in the amount of \$500,000, and conducted an in-person interview prior to finalizing the selection. The firm, Mid-Atlantic will oversee the selection of priority properties for assessment and carryout the grant process, in conjunction with COG.
- Staff is continuing regular discussions with Development Services Director and Public Works Director to determine improvements in waste management service and policies in the Central Business District. Reducing roll outs and private refuse services will allow the City to better manage commercial and residential refuse in the future.
- Staff prepared a presentation for Department Heads to be given in September regarding Placer AI data analytics tool. Staff continues to work with departments to provide guidance and best practice recommendations.
- Cont'd working towards vacancy and blight reduction through enforcement/suggested ordinance updates. DGDC is assisting with inventory of properties based on condition, in preparation for updated ordinances/enforcement measures. The goal is to address blight in commercial properties in the CBD, working towards eliminating signs of vacancy and deterioration.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- New hire process for Marketing & Events Specialist after Austin's resignation. Candidates were interviewed and a recommendation made to HR. Anticipated start date is September 3.
- Completed the Public Art selection process and contract prep. New pieces will be installed on September 19th.
- Planning for Freedom Circle updates after Freedom Tree removal. Gold/Blue Star Memorial event – Sept. 3rd.
- Staff adopted a new WIX site through NC Main Street and rolled out on August 15th. Continued edits to the business/property directory.
- Children's Museum Board introductory meeting.
- Other Meetings: Chamber of Commerce Board Meeting, Leadership Wayne Regents Meeting, NCDDA Board

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Hometown Heroes banners installed. Program extended after significant interest for new banners.
- James & Pine Black Business District meeting to discuss upcoming event presence/visibility.
- Monthly meetings for NC Freedom Fest, Cultural Arts District and Black Business District Sub-Committee.
- DGDC Committees (Design, EV, Promotions, Merchants & Executive) on Aug 5th, 12th, 13th, and DGDC Board on the 20th.

Upcoming Events/Activities:

- HUB Events: Center Street Jams to Aug 7; Sprinkler Fun Days to Aug 14th, Fall Movie Nights etc.

Businesses Opening/Properties Purchased & Other Updates

- New Businesses: American Reverie at 104 E Mulberry; Coming Soon: Wood Cycles Relocation to 305 N Center, Round-A-Bout Books at 106 S Center St

- Downtown Goldsboro's Facebook page April analytics: 19K Followers, 105K reach, 311K Views

**ENGINEERING DEPARTMENT
AUGUST 2025**

Prepared by: Jonathan Perry

Date Prepared: 09-09-25

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek approximately 1,600 linear feet;
- Staff is working on project closeout with NCDOT.

Mount Olive Pickle Expansion

- Phase III is under construction. This project is 70% complete.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Applicants have been interviewed for the Stormwater Administrator position and the selection process is underway. This position will have the responsibility of managing the City's Stormwater Management Program.

Wayne County Utility Merger/Regionalization Feasibility

- Final report for MRF 1.0 is complete;
- CDM Smith continues to facilitate meetings with all interested parties in Wayne County.

2" Galvanized Water Line Project

- Staff has adjusted the scope of this project to reduce the bid amount of \$6,920,250 to match the NCDWI grant amount of \$5,999,395.
- A preconstruction conference is scheduled for Tuesday, September 9th.

SJAFB MAG Meter

- The Wooten Company has completed the SCADA integration and electrical design;
- A bid opening is scheduled for Tuesday, September 9th.

Elmwood Terrace Big Ditch Stream Restoration

- Staff is working to secure new funding for this project.

WRF Plant Expansion

- Staff is working with Crowder Construction/Hazen and Sawyer on finalizing contracts for the WRF Expansion Project.

Big Ditch Sewer

- Staff is working on preparation of plans for this project.

FINANCE
AUGUST 2025
Prepared By: Andrea Lovelace
Date Prepared: September 14, 2025

	FY 24-25		FY 25-26	
	Actual to Date		Actual to Date	YTD %
Revenues	July-24	Adjusted Budget	July-25	Collected
General Fund	\$ 2,020,403	\$ 61,219,914	\$ 2,144,214	3.50%
Utility Fund	1,990,822	27,134,809	2,122,276	7.82%
Downtown District Fund	1,292	110,847	838	0.76%
Occupancy Tax Fund	85,921	1,359,379	94,030	6.92%
Stormwater Fund	140,226	2,209,061	141,318	6.40%
Total	\$ 4,238,663	\$ 92,034,010	\$ 4,502,677	4.89%
Expenditures				
General Fund	\$ 4,712,801	\$ 61,219,914	\$ 4,259,334	6.96%
Utility Fund	2,043,280	27,134,809	1,461,146	5.38%
Downtown District Fund	492	110,847	1,144	1.03%
Occupancy Tax Fund	15,285	1,359,379	44,177	3.25%
Stormwater Fund	239,001	2,209,061	246,427	11.16%
Total	\$ 7,010,859	\$ 92,034,010	\$ 6,012,228	6.53%

MAJOR CATEGORIES				
	FY 24-25		FY 25-26	
	Actual to Date		Actual to Date	YTD %
Revenues	July-24	Adjusted Budget	July-25	Collected
Property/Occupancy Taxes	\$ 343,996	\$ 28,697,215	\$ 392,411	1.37%
Charges for Services	2,533,746	33,568,466	2,632,652	7.84%
Revenue Other Agencies	(22,058)	18,307,491	-	0.00%
Other Revenues	348,197	7,138,260	396,969	5.56%
Fund Balance	-	-	-	0.00%
Shared Services	1,034,781	4,322,578	1,080,645	25.00%
Total	\$ 4,238,663	\$ 92,034,010	\$ 4,502,677	4.89%
Expenditures				
Labor	\$ 2,326,994	\$ 45,689,322	\$ 2,487,031	5.44%
Non-Labor	4,683,866	46,344,688	3,525,198	7.61%
Total	\$ 7,010,859	\$ 92,034,010	\$ 6,012,228	6.53%

SELECTED OTHER INFORMATION			
	FY 24-25	Actual	Total
Collections	Actual	July-25	Collected F-YTD
Debt Setoff	\$ 23,024	\$ 2,580	\$ 2,580
Surplus	\$ 111,374	\$ -	\$ -



Report of Budget Funds Transfers - July, 2025 through June, 2026

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
City Council	Matthew Livingston	Title Search & Legal Fees	\$ -	\$ (5,500)
City Council	Matthew Livingston	Recruitment Expenses	\$ 5,500	\$ -
		Transfers - Aug 2025 - City Council	\$ 5,500	\$ (5,500)
Paramount	Adam Twiss	Software License Fees	\$ 3,000	\$ -
Paramount	Adam Twiss	Advertising	\$ -	\$ (3,000)
		Transfers - Aug 2025 - Paramount	\$ 3,000	\$ (3,000)
Public Works Admin	Jamie Stanley	Salaries & Wages Regular	\$ 2,834	\$ -
Public Works Admin	Jamie Stanley	Operational Supplies	\$ -	\$ (2,834)
		Transfers - Aug 2025 - Public Works Admin	\$ 2,834	\$ (2,834)
Finance	Catherine Gwynn	Vacation Pay Out	\$ 500	\$ -
Finance	Catherine Gwynn	Bank Fees	\$ -	\$ (500)
		Transfers - Aug 2025 - Finance	\$ 500	\$ (500)
PW Solid Waste	Jamie Stanley	Operational Supplies	\$ -	\$ (4,450)
PW Solid Waste	Jamie Stanley	Software License Fees	\$ 4,450	\$ -
		Transfers - Aug 2025 - PW Solid Waste	\$ 4,450	\$ (4,450)
Engineering	Jonathan Perry	Salaries & Wages Regular	\$ -	\$ (4,077)
Engineering	Jonathan Perry	Insurance Deductible Claims	\$ 4,077	\$ -
		Transfers - Aug 2025 - Engineering	\$ 4,077	\$ (4,077)
Police	Mike West	Repairs (Insurance Claims)	\$ -	\$ (232)
Police	Mike West	Insurance Deductible Claims	\$ 232	\$ -
Police	Mike West	Software License Fees	\$ 141,000	\$ -
Police	Mike West	Miscellaneous Equipment	\$ -	\$ (141,000)
Police	Mike West	Contract Services	\$ -	\$ (900)
Police	Mike West	Parking Enforcement Expenses	\$ 900	\$ -
		Transfers - Aug 2025 - Police	\$ 142,132	\$ (142,132)
Parks & Recreation	Felicia Brown	Machine/Equipment Maintenance	\$ -	\$ (1,500)
Parks & Recreation	Felicia Brown	Software License Fees	\$ 7,000	\$ -
Parks & Recreation	Felicia Brown	Cleaning Supplies	\$ -	\$ (2,000)
Parks & Recreation	Felicia Brown	Operational Supplies - Maint.	\$ -	\$ (5,783)
Parks & Recreation	Felicia Brown	Downtown Park Maintenance	\$ -	\$ (2,000)
Parks & Recreation	Felicia Brown	Crew-Cab Pick-Up Truck	\$ 4,283	\$ -
		Transfers - Aug 2025 - Parks & Recreation	\$ 11,283	\$ (11,283)
Distribution & Collections	Bert Sherman	Salaries & Wages Regular	\$ 1,951	\$ -
Distribution & Collections	Bert Sherman	Operational Supplies	\$ -	\$ (13,326)
Distribution & Collections	Bert Sherman	Other Training	\$ 11,375	\$ -
		Transfers - Aug 2025 - Distribution & Collections	\$ 13,326	\$ (13,326)
		Transfers - ALL FUNDS - Aug 2025	\$ 187,102	\$ (187,102)



Report of Budget Funds Transfers - July, 2025 through June, 2026

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
Transfers - ALL FUNDS - Jul 2025-Jun 2026			\$ 260,875	\$ (260,875)

Catherine F. Gwynn

Monthly Cash & Investment Report

August 31, 2025

Financial Institution	Current Month	Prior Month	Prior Year	Investment Income	APY
	8/31/2025	7/31/2025	8/31/2024		
PNC - General Operating	\$ 2,829,516.08	\$ 2,671,888.63	\$ 1,876,671.46	\$ -	
PNC - Money Market	\$ 28,438,344.10	\$ 31,355,158.64	\$ 22,771,396.23	\$ 83,185.46	3.30%
PNC - Debit Account	\$ 859.31	\$ 2,000.00	\$ 1,741.82	\$ -	
Southern Bank - CD	\$ -	\$ -	\$ 634,962.19	\$ -	
NCCMT - 2025 Rolling Stock	\$ 6,850,292.95	\$ 6,825,806.33	\$ -	\$ 24,486.62	
NCCMT - MM - Regular	\$ 5,041,906.85	\$ 5,023,883.95	\$ 4,825,435.06	\$ 18,022.90	
Truist MMA	\$ 27,836,059.07	\$ 27,773,245.72	\$ 27,684,211.22	\$ 62,813.35	2.70%
Truist (BB&T) - Escrow FY23 Rolling Stock		\$ -	\$ 2,380,562.78	\$ -	
Webster (Sterling National Bank) - Escrow		\$ -	\$ 343,588.12	\$ -	
Totals	\$ 70,996,978.36	\$ 73,651,983.27	\$ 60,518,568.88	\$ 188,508.33	

Grant Project Budgets Monthly Report -August 2025

Prepared: t/w 9/4/2025 8:58 AM

Reviewed: CFG 9/13/2025 9:33 AM

Granting Agency		Granting Agency (Full)	Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	x	Current Amount Rec'd	Amount Rec'd Project to Date	x2	Current Amount Spent	Amount Spent to Project to Date	x3	Positive (Negative) Cash Flow
HUD	CDBG		FY16-17 Entitlement	Federal	F		\$ 976	\$ 976		\$ -	\$ 976		\$ -	\$ 976		\$ -
HUD	CDBG		FY17-18 Entitlement	Federal	F		\$ 3,626	\$ 3,626		\$ -	\$ 3,626		\$ -	\$ 3,626		\$ -
HUD	CDBG		FY18-19 Entitlement	Federal	F		\$ 19,705	\$ 19,705		\$ -	\$ 19,705		\$ -	\$ 19,705		\$ (0)
HUD	CDBG		FY19-20 Entitlement	Federal	F	8/27/2019	\$ 328,479	\$ 353,346		\$ -	\$ 222,747		\$ -	\$ 222,747		\$ -
HUD	CDBG		FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,137	\$ 351,643		\$ -	\$ 220,214		\$ -	\$ 220,214		\$ -
HUD	CDBG		FY21-22 Entitlement	Federal	F		\$ 354,122	\$ 354,302		\$ -	\$ 139,738		\$ 4,459	\$ 147,971		\$ (8,233)
HUD	CDBG		FY22-23 Entitlement	Federal	F		\$ 358,697	\$ 359,449		\$ -	\$ 25,150		\$ -	\$ 25,150		\$ -
HUD	CDBG		FY23-24 Entitlement	Federal	F		\$ 361,561	\$ 362,029		\$ -	\$ 26,347		\$ -	\$ 25,371		\$ 976
HUD	CDBG		FY24-25 Entitlement	Federal	F		\$ 351,152	\$ 360,352		\$ -	\$ 9,200		\$ -	\$ 9,200		\$ -
HUD	CDBG		FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303		\$ -	\$ 134,924		\$ -	\$ 134,924		\$ (0)
HUD	HOME		FY16-17 Entitlement	Federal	F		\$ 22,201	\$ 22,201		\$ -	\$ 22,201		\$ -	\$ 22,201		\$ -
HUD	HOME		FY17-18 Entitlement	Federal	F		\$ 87,995	\$ 87,995		\$ -	\$ 87,480		\$ -	\$ 87,995		\$ (515)
HUD	HOME		FY18-19 Entitlement	Federal	F		\$ 22,910	\$ 22,910		\$ -	\$ 22,910		\$ -	\$ 22,910		\$ -
HUD	HOME		FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732		\$ -	\$ 53,683		\$ -	\$ 53,683		\$ -
HUD	HOME		FY20-21 Entitlement	Federal	F	10/7/2020	\$ 237,076	\$ 245,548		\$ -	\$ 87,727		\$ -	\$ 87,727		\$ (0)
HUD	HOME		FY21-22 Entitlement	Federal	F		\$ 250,738	\$ 252,710		\$ -	\$ 63,674		\$ 9,417	\$ 76,911		\$ (13,237)
HUD	HOME		FY22-23 Entitlement	Federal	F		\$ 280,171	\$ 287,303		\$ -	\$ 27,467		\$ -	\$ 27,467		\$ -
HUD	HOME		FY23-24 Entitlement	Federal	F		\$ 293,636	\$ 314,379		\$ -	\$ 39,248		\$ -	\$ 39,248		\$ -
HUD	HOME		FY24-25 Entitlement	Federal	F		\$ 229,887	\$ 229,887		\$ -	\$ -		\$ -	\$ -		\$ -
HUD	HOME		ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913		\$ -	\$ 44,592		\$ 379	\$ 44,971		\$ (379)
Donation/Gr	Private Donations, Grants and City	Fire Other Restricted Special Revenue Fund	Private	P	Ongoing		\$ 17,500	\$ 51,988		\$ 4,150	\$ 56,069		\$ 2,082	\$ 37,164		\$ 18,905
Debt	Debt Funded	Smeal Aerial Fire Truck	Debt	D	9/2022		\$ -	\$ 2,043,052		\$ -	\$ 2,043,052		\$ -	\$ 2,043,052		\$ -
Debt	Debt Funded	Herman Park Center	Debt	D	Not issued yet		\$ -	\$ 376,000		\$ -	\$ 376,000		\$ -	\$ 376,000		\$ -
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing		\$ -	\$ 80,000		\$ -	\$ 32,691		\$ -	\$ -		\$ 32,691
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY28	Private	P	Ongoing		\$ 312,443	\$ 882,943		\$ -	\$ 827,943		\$ -	\$ 251,072		\$ 576,871
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing		\$ -	\$ 63,695		\$ -	\$ 63,745		\$ -	\$ 53,847		\$ 9,898
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	P	Ongoing		\$ -	\$ 45,481		\$ -	\$ 45,481		\$ -	\$ 43,803		\$ 1,678
NC OSBM	NC Office State Mgmt & Budget	State Grants Misc-OSBM FY23 St Approp	State	S	2/2/2023		\$ 2,150,000	\$ 2,234,989		\$ -	\$ 2,251,927		\$ -	\$ 262,293		\$ 1,989,634
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing		\$ 185,246	\$ 185,246		\$ -	\$ 186,462		\$ -	\$ 160,697		\$ 25,765
DOJ	Dept. of Justice	2023 JAG Equipment Grant	Federal	F	9/26/2023		\$ 47,702	\$ 47,702		\$ -	\$ 44,683		\$ -	\$ 44,683		\$ -
DOJ	Dept. of Justice	2024 JAG Equipment Grant	Federal	F	12/16/2024		\$ 41,745	\$ 41,745		\$ -	\$ -		\$ -	\$ -		\$ -
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	Private	P	Ongoing		\$ -	\$ 82,947		\$ 5,176	\$ 88,931		\$ -	\$ 27,664		\$ 61,267
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019		\$ 2,340,773	\$ 4,604,077		\$ -	\$ 4,982,838		\$ -	\$ 4,179,246		\$ 803,592
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018		\$ 5,100,000	\$ 7,189,383		\$ -	\$ 7,312,277		\$ -	\$ 6,527,315		\$ 784,962
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-0004	State	S	1/24/2022		\$ 300,000	\$ 304,500		\$ -	\$ 302,300		\$ -	\$ 302,300		\$ -
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-ARP-0284 VVW Masterplan	State	S	4/12/2024		\$ 350,000	\$ 350,000		\$ -	\$ -		\$ 20,400	\$ 31,900		\$ (31,900)
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001/MRF-M-VUR-0007	State	S	1/24/22-12/4/24		\$ 360,000	\$ 365,400		\$ -	\$ 105,400		\$ 13,625	\$ 146,349		\$ (40,949)
City Fees	Utility Fees	Water Reclamation Facility (WRF) Expansion Project (3.4 MGD)	Debt	D			\$ -	\$ 600,000		\$ -	\$ 600,000		\$ 28,620	\$ 401,388		\$ 198,612
DWI	NC Dept of Env. Quality DWI	MOPCO Philli Sewer SRP-W-134-0214	State	S	11/6/2024		\$ 4,925,000	\$ 6,125,000		\$ -	\$ 1,200,000		\$ 192,314	\$ 3,623,939		\$ (2,423,939)
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing		\$ -	\$ 1,861,258		\$ -	\$ 1,861,258		\$ -	\$ 1,735,198		\$ 126,060
NCDPS	NC Dept Public Safety	Big Ditch Stream Restoration	State	S	2/23/2024		\$ 2,000,000	\$ 2,000,000		\$ -	\$ 2,000,000		\$ -	\$ 140,295		\$ 1,859,705
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Install.	Federal	F	6/6/2019		\$ 32,400	\$ 265,513		\$ -	\$ 265,513		\$ -	\$ 265,513		\$ 0
SRF/DWI	EPA/NCDENR	VUR-D-ARP-0085 -2" Galvanized Water Line Rep.	Federal	F	8/18/2022		\$ 5,999,395	\$ 6,029,395		\$ -	\$ 30,000		\$ -	\$ 25,400		\$ 4,600
City Fees	None	Lead and Copper Rule Revisions (LCRR) (EPA)	Private	C	10/2/2003		\$ -	\$ 2,037,500		\$ -	\$ 2,037,500		\$ -	\$ 1,718,744		\$ 318,756
DWI	NC Dept of Env. Quality DWI	PFAS Treatment & Evaluation Study	State	S	8/23/2024		\$ 500,000	\$ 510,000		\$ -	\$ 10,000		\$ 15,000	\$ 210,000		\$ (200,000)
Total							\$ 29,766,221	\$ 43,556,122		\$ 9,326	\$ 27,975,679		\$ 286,295	\$ 23,880,859		\$ 4,094,820

Grant Source Legend:
F = Federal S = State D = Debt P = Private C = City Fees

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 100% of the time. 0% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 4:16.
- A full response within 8 minutes occurred for 95% of all calls.
- 31% of Inspection Violations were cleared within 90 days.
- There were 5 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 49 individuals due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Back to School Celebrations, Sprinkler Fun Days, Smoke Alarm Installs, Station Tours, and Truck Displays. We reached 83 Adults and 148 Children with fire prevention materials.

2025	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	445	422	459	454	427	468	433	497					451	3,605
Structure Fires:	3	9	6	3	5	2	1	5					4	34
EMS Calls:	262	261	247	257	245	250	236	268					253	2,026
Vehicle Accidents:	44	36	44	39	43	34	27	33					37	300
Fire Alarms:	42	35	60	58	56	70	74	79					59	474
Other:	94	81	102	97	78	112	95	118					97	777
Training Hours:	2,765	2,965	3,183	2,752	2,554	2,658	2,231	1,968					2,634	21,076
Safety Car Seat Checks:	1	0	3	0	1	0	0	0					1	5
Inspections:	103	106	117	106	109	134	123	127					115	925
2024	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	412	369	427	420	428	417	466	465	461	471	474	437	437	5247
Structure Fires:	4	6	5	0	1	2	1	4	1	7	3	6	3	40
EMS Calls:	236	202	249	243	217	224	264	240	262	224	251	226	237	2838
Vehicle Accidents:	27	33	49	40	46	38	41	57	53	70	56	63	48	573
Fire Alarms:	50	44	49	58	66	47	65	75	56	63	59	45	56	677
Other:	95	80	75	79	95	106	95	89	89	107	105	97	93	1112
Training Hours:	3307	3887	2958	2815	2239	2125	2029	1940	1985	2166	1559	1317	2361	28327
Safety Car Seat Checks:	1	6	1	2	2	1	4	1	2	4	2	0	2	20
Inspections:	131	150	169	157	150	128	151	155	136	198	147	129	152	1824

Note: Other Fire Calls include Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Developed for City Council and Mayor parking spaces behind Old City Hall
- Researching various training for Supervisors
- Begin discussion and research various Performance Evaluation methods.
- Updated Safety Sensitive List
- Finalized 25-26 Salary Grade List
- Assisting with interviews at Goldsboro Event Center
- Assisting with updates and recruitment for School Resource Officer
- Completed recruitment brochure and job announcement for the new Assistant City Manager position
- Research possible Supervisor Training via SJAFB and NC School of Government
- Met with select employees regarding Compensation & Pay Study
- Attended team meeting with UNC School of Government Attended Wayne County HR Association Meeting
- Initial discussion with Development Associates regarding recruitment of new Assistant City Manager.
- Student Intern completed Destruction Log request to destroy information per Retention Schedule
- Completion of multiple public records request
- Completed PSHRA NC Training - Workforce Succession Planning 101
- Preparing for 2025 Annual Evaluations
- Scheduling reviews on “**How to use AED**” with employees at sites where AED’s are located.
- Scheduled **Flu vaccine clinic** for September
 - Wed. Sept. 24th 8 am at Public Safety
 - Mon. Sept. 29th 9am at City Hall
 - Tues. Sept. 30th 7:30am at Public Works
- Employee Relations

Benefits

NC State Health Plan:

- August 2025 – finalize premiums for 2026

Open Enrollment 2025 - October 13 - 31, 2025.

- *Open Enrollment Dates & Locations (Tentative):*

Week 1

- Monday, Oct. 13 – Public Safety Complex Training Room (204 S. Center St) – 7:30 a.m.–5:00 p.m.
- Tuesday, Oct. 14 – Public Works Training Room (1601 Clingman St) – 6:30 a.m.–4:00 p.m.
- Wednesday, Oct. 15 – City Hall Large Conference Room (200 N Center St) – 8:00 a.m.–5:00 p.m.
- Thursday, Oct. 16 – Public Safety Complex Training Room – 7:30 a.m.–5:00 p.m.
- Friday, Oct. 17 – City Hall Large Conference Room – 8:00 a.m.–12:00 p.m. (½ day)

Week 2

- Monday, Oct. 20 – Public Safety Complex Training Room – 7:30 a.m.–5:00 p.m.
- Tuesday, Oct. 21 – Public Works Training Room – 6:30 a.m.–4:00 p.m.
- Wednesday, Oct. 22 – City Hall Large Conference Room – 8:00 a.m.–5:00 p.m.
- Thursday, Oct. 23 – Public Safety Complex Training Room – 7:30 a.m.–5:00 p.m.
- Friday, Oct. 24 – City Hall Large Conference Room – 8:00 a.m.–12:00 p.m. (½ day)

Perks at Work (New Employee Benefit):

- Implementation goal by July 1, 2025.
- Pending IT Department to correlate email addresses for employees with Perks at Work support team.
- Followed up with IT on 05/09/2025 and again on 06/05/2025 – pending response

Benefits Me (New Employee Benefit):

- Implementation goal by January 1, 2026.
- Attended kick off meeting on 08/11/2025

Special Events Committee:

- Employee Appreciation Event held on 08/29/2025 at Paramount Theatre from 11:00 – 2:30

Wellness Committee:

Upcoming Events:

Fall Fun Fridays – September 2025

- **Driving Range** – Friday, September 5 | 10:00 a.m. – 12:00 p.m. | Goldsboro Golf Course
- **Line Dancing** – Friday, September 12 | 9:30 – 10:30 a.m. | Goldsboro Event Center
- **Open Gym** – Friday, September 19 | 10:00 a.m. – 12:00 p.m. | WA Foster Center
- **Horseshoes** – Friday, September 26 | 10:00 a.m. – 12:00 p.m. | Herman Park

Empower Retirement Counseling Sessions:

- Mark McCluskey, Lead Retirement Plan Counselor with Empower, will be onsite for one-on-one employee appointments on the following dates:
 - Monday, August 18, 2025
 - Thursday, September 11, 2025 (added due to high demand for August sessions)

Budget FY 25/26

- Finalizing budget review for accuracy of positions discussed with department head for Public Works.
- Finalizing salary schedule and job descriptions
- Preparing classification paperwork for various positions

Safety

- August City Hall Fire and defibrillator inspections.
- NCCFF Executive Committee Meeting
- Safety and Accident Review Committee Meeting
- Research Training for Employees through Neogov
- Station 4 Fire Truck BURNING ACCIDENT IN STATION
- Met with insurance adjuster for the incident involving fire truck burning in station
- Accident investigation involving a solid waste vehicle
- HR Staff Meeting
- Emergency Operations Training session in Finance
- Scheduled Active Shooter Class for September 24 in City Hall
- Closed two citizen insurance claims with Travelers
- DGDC Downtown Safety Meeting
- Public Works Demonstration with two perspective employee candidates
- Recertifying Paramount and Public Works staff on Defibrillators
- Emergency Operation training with Community Services Staff
- Investigated A solid waste vehicle accident
- Sent new training for September to HR Manager
- Met with Store owner of local shop concerning her sewer problems

- Pricing metal detectors for city hall security
- Spoke to Scott Williams concerning a date for city hall fire drill
- Investigated a Police Vehicle accident (unoccupied police vehicle)
- Had parking signs made for City Council and Mayor
- Assisted HR for Employee Appreciation Day
- Investigated a minor accident in Public Works yard involving a dump truck
- Staying on top of insurance claims daily.
- Field Safety for private contractors
- Field Safety with crews
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 249 visits this month.

DRUG SCREENS = 14 Breath Alcohol Test= 0	
New Hire CDL= 1 New Hire non -CDL= 2	Post Accident CDL= 2 Post Accident non-CDL= 0
New Hire Instant Drug Screens= 4	Random Drug Screens CDL 0 Random Drug Screens non- CDL "Safety Sensitive"= 0
Promotion CDL= 0 Promotion non- CDL= 5 Promotion instant (temp) = 0 Reasonable Suspicion – Instant =0	Breath Alcohol Test CDL = 0 Breath Alcohol Test non- CDL= 0

Health Training Sessions:

- Vital signs=11
- Promotion, New Hire, and Post Accident drug screens
- 122 hearing screens: Police Hearing Screens 8/5, 8/6, 8/12, 8/13, and 8/25 and Fire Dept. Hearing Screens 8/18, 8/19, and 8/20
- Annual TB Questionnaire for Fire Dept. 8/18, 8/19, and 8/20
- AED review and demonstration: Public Works 8/11, Paramount 8/11, Cemetery Dept. 8/15, Parks and Rec. Maint. 8/22, City Hall (customer service and front desk) 8/27
- First Aid/CPR/AED training at Public Works- Dist./Collection 8/26
- Hepatitis B vaccines at Public Works 8/26

Meetings/Events:

- Wellness Committee meeting 8/6
- Human Resources Staff Meeting
- City Council Meeting 8/18 received "Employee of the Year" recognition

Other health-related information pertinent to employees include:

- 1 reported COVID positive case
- 4 WC injuries
- 1 Employees began FMLA
- 3 Employees ended FMLA
- Sent Pierce Health and Wellness newsletter - "Make Health a Priority" to all employees and distributed to departments

MONTHLY STATISTICS

2025	JAN	FEB	MAR	APR	MA Y	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	455	450	448	452	449	455	453	447					451
Employees – Part Time	108	108	111	119	125	126	128	123					119
Total Employees	563	558	559	571	574	581	581	570					570
Male	429	426	423	425	426	437	437	431					429
Female	134	132	136	146	148	144	144	139					140
Ethnicity – White (Not Hisp or Latino)	339	344	345	350	351	351	350	352					348
Ethnicity – Black or African American	185	177	175	181	181	186	187	177					181
Ethnicity – Hispanic or Latino	24	23	23	24	24	27	27	26					25
Ethnicity – Asian	6	5	5	5	5	5	5	4					5
Ethnicity – Other	10	9	11	12	13	12	12	11					11
Vacancies	27	19	20	22	31	25	27	23					24
Applications	151	283	486	276	236	219	239	245					267
Applicant Notices	375	261	199	253	210	168	169	152					223
New Hires (FT&PPT)	13	4	2	10	2	12	1	3					6
New Hires (PT)	1	0	4	10	15	7	5	1					5
Promotions	4	0	4	3	1	4	0	3					2
Resignations	2	3	7	2	2	4	6	6					4
Retirements	2	0	1	1	1	0	0	0					1
Terminations - Involuntary	0	0	1	1	3	0	2	0					1
Turnover Rate	.01%	.01%	.02%	.01%	.01%	.01%	1.8%	1.3%					0.4%
Vehicle Accidents	2	1	2	2	3	1	2	3					2
Workers' Comp	2	2	4	1	3	3	0	4					2
Covid Related	0	0	0	0	0	0	0	1					0

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

MONTHLY STATISTICS

2024	JAN	FEB	MAR	APR	MA Y	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	432	422	422	429	432	425	427	439	444	437	436	445	433
Employees – Part Time	106	109	112	114	134	145	145	147	154	157	124	114	130
Total Employees	538	531	534	543	566	570	572	586	598	594	560	559	563
Male	413	407	408	413	422	422	423	431	443	441	421	424	422
Female	125	124	126	130	144	148	149	155	155	153	139	135	140
Ethnicity – White (Not Hisp or Latino)	339	319	319	326	334	334	335	345	351	349	332	335	335
Ethnicity – Black or African American	182	181	184	186	196	199	201	203	208	207	192	188	194
Ethnicity – Hispanic or Latino	17	18	18	18	21	21	20	22	23	22	20	21	20
Ethnicity – Asian	4	4	4	4	4	5	5	5	5	5	5	5	5
Ethnicity – Other	8	9	9	9	11	11	11	11	11	11	11	10	10
Vacancies	32	32	31	33	31	33	34	29	29	29	22	23	30
Applications	240	289	303	502	381	481	466	290	339	367	404	365	369
Applicant Notices	97	216	179	168	352	471	355	536	325	220	333	169	285
New Hires	1	2	1	2	12	1	5	11	3	7	5	9	5
Promotions	1	5	1	1	1	3	1	4	2	2	3	1	2
Resignations	5	5	2	7	5	1	4	2	1	7	2	1	4
Retirements	3	0	0	0	1	2	0	1	1	0	1	2	1
Terminations - Involuntary	2	2	1	1	0	0	2	0	1	2	2	1	1
Turnover Rate	2.3%	1.7%	.01%	1.9%	1.4%	.005%	.005%	.01%	.01%	.02%	.01%	.01%	0.6%
Vehicle Accidents	2	2	1	1	0	5	2	3	3	3	6	6	3
Workers' Comp	2	4	1	1	3	4	2	3	2	4	2	2	3
Covid Related	9	2	1	0	0	0	1	7	5	1	1	0	2
Telework	14	14	14	14	14	14	14	14	14	14	15	15	14

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

August 2025

Prepared By: Angela Price

Date Prepared: September 9, 2025

- Updated Employee/Supervisor of the Year page.
- Started Cityworks Fleet Maintenance Software Project.
- Setup TV for Assistant City Manager.
- Completed Prep for Police MDT imaging.
- Resolved issues with the Kiosk at The Hub.
- Resolved vflex file and permission issue in Billing.
- Setup NCDOT Program for Safety.
- Setup VLANs for CHA and GPD Connections.
- Setup FlytBase Software for drone program.
- Director completed the PELA program at UNC-SOG.
- Setup telephone server to receive music on-hold.
- Deployed MDTs for GPD.
- Renewed Cummings software for Garage.
- Completed Travel & Tourism website.
- Replaced Finance PCs with laptops for eight staff.
- Installed two new copiers at GPD.
- Installed a new copier for the Garage.
- Added music monitoring speaker for on-hold music and Streetscape music.
- Repaired fiber issue in City Hall Addition.
- Attended Cycle NC Planning Event.
- Moved DGDC to a new site.
- Ran conduit for new Access Point in Freedom Field.
- Configured additional Access Point for Freedom Field.
- Staff completed Flytbase Training.
- Resolved email security incident.
- Mounted TV in Paramount Lobby.
- Created final project plan for City website.
- Installed MACK PTT Software for the Garage.
- Setup MACK PTT Authenticator Software for the Garage.
- Installed TV at Compost for meetings.
- Resolved issues with Hearing Test Software.
- Resolved phishing email issue for staff.
- Installed Faro 2D for Public Safety.
- Did troubleshooting on charging stations at The Hub and planned repairs.
- Setup on hold music for City telephone system.
- Resolved timesheet system errors.

- Completed initial meetings for Cityworks Fleet Management.
- Extended IP scope for GPD.
- Setup drone waiver for Freedom Fest.
- Installed drone dock on roof of City Hall Addition.
- Setup call for Garbage pickup changes.
- Assisted with GETAC call regarding cameras for GPD.
- Updated multi-factor authentication system.
- Setup PDQ Connect for PC upgrades and migrations.
- Completed Demo for Dark Trace Cybersecurity platform.
- Installed Windows security patches.
- Updated Trend Micro's AV software.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	767	557	725	600	618	650	812	720					681	5449
Tickets Closed	775	564	720	671	583	704	787	677					685	5481
Open Tickets	482	475	480	409	444	390	415	458					445	

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	801	817	708	965	592	499	633	651	650	705	626	593	687	8240
Tickets Closed	819	838	714	963	580	523	602	686	601	688	517	613	679	8144
Open Tickets	374	353	347	349	361	337	368	335	384	401	510	490	384	

INSPECTIONS

AUG 2025

Prepared By: Allen Anderson, Jr. *AAJ*
Date Prepared 09.08.2025

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for July totaled \$7,831,035.
New Residential permits are included in this valuation.

Significant projects in July: Building permits were issued for a drive-thru coffee shop 280K , Duke Energy construction trailer 35k, addition of a locker room for Wayne Country Day School 600k, and an upfit for Burger King, 275k . Also (3) new single family residences have been permitted for a value of \$785k.

The valuation of all building projects (Residential & Commercial, new & reno) totaled \$2,523,943.
Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$43,714. Of the permit fees collected for the month, \$3975 was collected in technology fees. Plan review fees collected during the month totaled \$2000. Business Registration fees collected totaled \$2820, and \$75 ABC fees.

The Inspectors did a total of 636 inspections for the month. During the month of Aug, (5) business inspections were completed. A total of 279 permits were issued for the month. (71) plan reviews were completed for Aug.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	avg
All Permit Value \$(M)	\$7.8	\$10.1	\$23.8	\$11.9	\$27.5	\$13.4	\$23.1	\$7.8					
All Bldgs Value \$(M)	\$4.8	\$8.1	\$20.7	\$7.8	\$20.1	\$5.9	\$21	\$2.5					
New Residential \$(M)	\$1.4	\$2.9	\$1.9	\$1.3	\$1.4	\$0.5	\$2.6	\$0.8					
Misc \$(M)	\$3.0	\$1.9	\$3.1	\$4.1	\$7.4	\$7.4	\$2.2	\$5.3					
Permit Fee \$(K)	\$39.0	\$36.0	\$63.8	\$57.1	\$63	\$35	\$77	\$44					
Inspections (#)	676	592	800	1011	929	802	600	636					
Permits (#)	304	262	370	460	416	316	283	279					
Plan Reviews (#)	50	24	69	54	86	40	33	71					

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$21.3	\$7.5	\$5.7	\$17.5	\$10.3	\$12.9	\$11.9	\$7.9	\$10.9	\$7.7	\$5.0	\$11.8	\$10.9
All Bldgs Valu. \$ (M)	\$11.4	\$3.8	\$2.5	\$11.7	\$7.7	\$9.7	\$5.7	\$3.4	\$9.0	\$5.2	\$3.1	\$9.5	\$6.9
New Residential \$ (M)	\$3.0	\$898K	\$624K	\$870K	\$1.1	\$2.3	\$1.9	\$1.5	\$4.0	\$3.0	\$2.0	\$3.3	\$2.0
Misc \$ (M)	\$10.0	\$3.6	\$3.2	\$5.8	\$2.6	\$3.2	\$6.1	\$4.5	\$2.0	\$2.5	\$1.9	\$2.3	\$4.0
Permit Fee \$ (K)	\$53	\$65	\$38	\$43	\$48	\$36	\$63	\$32	\$45	\$44	\$30	\$34	\$44
Inspections	798	741	918	738	735	740	875	834	891	691	649	763	781
Permits Issued	361	295	301	383	337	319	781	315	300	375	272	337	365
Plan Reviews	68	68	45	24	45	64	90	54	63	74	20	58	56

PARAMOUNT
August 2025
Prepared by: Adam Twiss
Date Prepared 09/05/2025

-----PARAMOUNT THEATRE-----

- **August activity included 5 rental/use days, including 4 public performances.**
 - Notable Activity:
 - StageStruck Phantom of the Opera video showing
 - Wayne County Special Olympics – Miss Lovelies Pageant
 - City of Goldsboro Employee Appreciation Luncheon
- **August cancelled/rescheduled programming includes 8 days, 6 public performances**
- **Repairs, Maintenance, Issues:**
 - New PT Technical Staff members being trained, performing well
 - HVAC and Roofing continue to hold, staying on top of small issues as they arise.
 - Wheelchair lift replacement Pending.
 - HVAC controls upgrade Pending.

-----FINANCIAL-----

Expenses: \$32,436: Labor: \$27,064 / Operations: \$5,372 / Artist and Renter box office Payout: \$0

Revenues: \$27,542: Tickets: \$8,393 / Building Rentals: \$18,501 / Concession: \$648

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	FY 25 Total	Average
Exp	\$24,455	\$32,436											\$56,891	\$28,446
Rev	\$1,986	\$27,542											\$29,528	\$14,764
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	FY 25 Total	Average
Exp	\$26,909	\$40,311	\$44,811	\$75,226	\$78,041	\$100,534	\$98,615	\$43,539	\$56,989	\$87,571	\$84,611	\$93,985	\$831,142	\$69,262
Rev	\$1,331	\$4,162	\$28,283	\$35,245	\$47,073	\$78,220	\$81,970	\$25,173	\$77,321	\$72,310	\$60,238	\$71,956	\$583,282	\$48,607

- Both Mina Weil Pool and Peacock Pool were open in August – **1,130 participants**
- Golden Agers Luncheon held on August 13th – **42 participants**
- Goldsboro Event Center (GEC) hosted eighteen (18) events – **1670 guests** and four (4) City of Goldsboro events – **140 guests**
- GEC had to turn away 12 events due to date wanted already being booked
- **2445 rounds of Golf this month**
- Goldsboro Golf Course held its City Championship August 23rd-24th – **45 participants**
- Last two (2) weeks of Summer Day Camp were held in August at WA Foster Center – **140 participants**
- Parks and Recreation collaborated with the Peggy Seegars Senior Center to put on Tropic Like its Hot Dance on August 28th – **63 participants**
- Neighborhood Watch Meeting in the Recreation Room at T.C. Coley Community Center on August 6th
- Senior Card Group Play at T.C. Coley Community Center – **66 participants**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **153 participants**
- Aktion Club meeting held in the Recreation Room at T.C. Coley Community Center on August 13th
- Specialized Recreation's Aloha Dance was held on August 20th - **24 participants**
- Gym Open Play at WA Foster Center for Adults and Youth during August – **441 participants**
- ***Parks and Recreation staff have started programming activities at the building/property formerly known as Edgewood School***
- Park Maintenance Staff continue to clean park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- Through June 2025, expenditures for the Goldsboro Golf Course and Goldsboro Event Center (GEC) were inclusive of Capital items purchased during the year.

2025	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$19,331	\$10,325	\$13,825	\$11,745	\$16,541	\$13,860	\$15,732	\$13,550					\$14,364
Facility Usage	1119	1724	1321	1579	1986	1184	1710	1810					1554
Expenditures	\$25,597	\$16,803	\$15,915	\$15,679	\$34,603	\$33,628	\$9,465	\$12,875					\$20,571
W. A. Foster Recreation Center													
Program Revenue	\$660	\$265	\$315	\$215	\$5,115	\$1,895	\$2,470	\$205					\$1,393
Rental Revenue	\$1,950	\$4,370	\$3,803	\$2,963	\$1,830	\$1,025	\$2,165	\$1,423					\$2,441
Facility Usage	986	950	1588	1782	1832	2422	3319	1786					1833
Expenditures	\$12,871	\$13,000	\$13,473	\$12,862	\$13,206	\$25,574	\$34,238	\$22,828					\$18,507
T. C. Coley Community Center													
Program Revenue	\$1,649	\$1,030	\$430	\$545	\$430	\$595	\$235	\$175					\$636
Rental Revenue	\$835	\$1,115	\$820	\$1,290	\$520	\$390	\$260	\$890					\$765
Facility Usage	400	477	375	471	422	296	335	305					385
Expenditures	\$5,773	\$6,555	\$6,400	\$6,427	\$7,213	\$5,497	\$7,182	\$7,822					\$6,609
Specialized Recreation													
Program Revenue	\$0	\$54	\$0	\$0	\$0	\$0	\$0	\$0					\$7
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Facility Usage	101	122	108	250	1191	150	86	173					273
Expenditures	\$1,144	\$2,851	\$2,746	\$2,993	\$2,742	\$2,641	\$2,592	\$3,347					\$2,632
Senior Programs & Pools													
Program Revenue	\$0	\$0	\$72	\$80	\$945	\$7,906	\$4,514	\$1,296					\$1,852
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Facility Usage	155	330	153	361	316	3641	2381	1172					1064
Expenditures	\$1,144	\$3,142	\$2,562	\$2,623	\$5,655	\$16,257	\$20,223	\$9,847					\$7,682
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$4,010	\$10,540	\$18,840	\$370	\$3,990	\$5,819	\$4,970	\$30,931					\$9,934
Rental Revenue	\$6,971	\$300	\$0	\$0	\$350	\$650	\$0	\$0					\$1,034
Facility Usage	65563	67211	68484	71003	74171	76393	77175	79408					72426
Expenditures	\$12,946	\$16,354	\$15,748	\$14,385	\$16,538	\$18,199	\$18,262	\$16,723					\$16,144
Golf Course													
Revenues	\$35,478	\$39,602	\$70,448	\$82,911	\$95,787	\$87,421	\$85,936	\$87,678					\$73,158
Expenditures	\$42,873	\$68,106	\$56,866	\$69,544	\$77,586	\$101,621	\$38,612	\$66,720					\$65,241
Rounds of Golf	632	953	2133	2282	2546	2223	2424	2445					1955
Net	\$7,395	\$28,504	\$13,582	\$13,367	\$18,201	\$14,200	\$47,324	\$20,958					\$7,917
Special Events													
Revenues / Sponsorships	\$0	\$1,500	\$0	\$0	\$1,170	\$0	\$0	\$0					\$334
Participation	0	100	115	2877	80	0	0	\$0					397
Expenditures	\$0	\$1,440	\$437	\$0	\$973	\$0	\$0	\$0					\$356
TOTAL REVENUE													
TOTAL REVENUE	\$70,884	\$69,101	\$108,553	\$100,119	\$126,678	\$119,561	\$116,282	\$136,148					\$105,916
TOTAL EXPENSES													
TOTAL EXPENSES	\$102,348	\$128,251	\$114,147	\$124,513	\$158,516	\$203,417	\$130,574	\$140,162					\$137,741
TOTAL REVENUE FOR THE YEAR			\$847,326										
TOTAL EXPENSES FOR THE YEAR			\$1,101,928										

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$6,484	\$26,818	\$10,194	\$15,938	\$19,325	\$13,629	\$9,052	\$15447	\$10649	\$9,633	\$6,592	\$19,704	\$13,622
Facility Usage	1488	1788	2,072	1850	2210	2412	1384	1885	1020	1648	1574	2050	1782
Expenditures	\$14,632	\$34,260	\$19,026	\$12,484	\$18,058	\$13,457	\$8,469	\$12770	\$14153	\$18594	\$31,190	\$15,675	\$17,731
WA Foster Recreation Center													
Program Revenue	\$710	\$380	\$570	\$490	\$430	\$7,725	\$3,775	\$1,535	\$540	\$575	\$225	\$320	\$1,440
Rental Revenue	\$425	\$1,050	\$1,190	\$1,475	\$3,462	\$1,763	\$1,900	\$3,060	\$1,690	\$2,076	\$813	\$1,480	\$1,699
Facility Usage	3368	2166	2305	2383	2708	2159	2528	802	1238	1528	1541	1326	2004
Expenditures	\$14,075	\$14,460	\$14,225	\$14,470	\$14,980	\$22,610	30,791	\$28,361	\$12792	\$12276	\$14,394	\$12858	\$17,191
T.C. Coley Community Center													
Program Revenue	\$1,742	\$1,271	\$787	\$433	\$586	\$130	\$515	\$360	\$270	\$290	\$561	\$307	\$604
Rental Revenue	\$570	\$1,150	\$835	\$530	\$490	\$550	\$590	\$480	\$130	\$150	\$120	\$160	\$479
Facility Usage	343	750	537	542	407	394	451	547	433	195	255	335	432
Expenditures	\$5,662	\$5,866	\$5,780	\$5,905	\$5,205	\$5,540	\$5,755	\$5,970	\$7,200	\$7,327	\$6,451	\$6,353	\$6,085
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	168	144	126	138	527	155	147	197	54	208	156	147	181
Expenditures	\$2,364	\$2,952	\$3,298	\$3,116	\$5,160	\$4,482	\$2,184	\$826	\$740	\$538	\$1,204	\$486	\$2,279
Senior Programs & Pools													
Program Revenue	\$0	\$0	\$125	\$0	\$50	\$8,491	\$7,787	\$3,070	\$820	\$306	\$525	\$0	\$1,765
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$525	\$525	\$0	\$0	\$0	\$0	\$0	\$88
Facility Usage	113	170	211	142	289	3967	2993	1324	102	306	313	162	841
Expenditures	\$2,475	\$2,594	\$3,685	\$3,980	\$4,140	\$15,135	20,996	\$10743	\$3,004	\$1,051	\$1,261	\$792	\$5,821
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$14,100	\$15,090	\$19,807	\$60	\$6,500	\$4,760	\$8,225	\$20890	\$6,550	\$1,945	\$3,445	\$6,650	\$9,002
Rental Revenue	\$0	\$0	\$1,325	\$0	\$375	\$600	\$0	\$0	\$0	\$50	\$0	\$300	\$221
Facility Usage	36489	37080	37195	39417	41484	44287	49860	51309	53489	59822	62942	64450	48152
Expenditures	\$16,198	\$16,363	\$16,420	\$16,865	\$17,676	\$37,716	15,703	\$16067	\$23481	\$15,466	\$14,506	\$15,930	\$18,533
Golf Course													
Revenues	\$36,586	\$53,758	\$62,463	\$80,212	\$81,257	\$86,468	67,129	\$72447	\$62,016	\$73,177	\$54,040	\$42,082	\$64,303
Expenditures	\$48,038	\$52,214	\$52,886	\$47,582	\$78,744	\$63,177	40,986	\$54,790	\$84,275	\$52,545	\$94,803	\$52,071	\$60,176
Rounds of Golf	938	1487	1493	2675	2343	2345	2127	2100	1851	2310	1538	1077	1857
Net	\$11,452	\$1,544	\$9,577	\$32,629	\$2,512	\$23,291	26,143	19,657	\$22,259	\$20,632	\$40,763	\$9,989	\$4,294
Special Events													
Revenues / Sponsorships	\$0	\$2,430	\$0	\$0	\$1,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$340
Participation	0	454	1606	1094	110	0	0	0	0	45	0	4500	651
Expenditures	\$0	\$4,080	\$536	\$760	\$1,700	\$0	\$0	\$0	\$0	\$71	\$0	\$1,639	\$732
TOTAL REVENUE													
TOTAL REVENUE	\$60,617	\$101,947	\$97,296	\$99,138	\$109,798	\$124,641	\$99,498	\$117289	\$82665	\$88202	\$66321	\$71003	\$93,201
TOTAL EXPENSES													
TOTAL EXPENSES	\$103,444	\$132,789	\$115,856	105,162	\$145,663	\$162,117	124,884	129527	\$145645	\$107868	\$163809	\$105804	\$128,547
TOTAL REVENUE FOR THE YEAR			\$1,118,415										
TOTAL EXPENSES FOR THE YEAR			\$1,542,568										

Planning Department

Monthly Report – August 2025

MPO Division Activities

- Conducted August 14, 2025 TCC + TAC meetings
- Coordination for upcoming project submittal as part of Prioritization 8 (P.8) to NCDOT
- Attended SPOT Online workshop in Durham, NC as part of Prioritization 8 (P.8) procedures (NCDOT)
- Coordination with Project Engineers for Express Designs for projects
- Preparation of reimbursement packages for Q4 2024-2025

Historic Preservation Activities

- Drafting proposed revision to the HDC “Design Guidelines” for compliance with 160D
- CA-09-25 Saint Paul Methodist Church 204 E. Chestnut Street, tower removal and redesign (cont’d to Oct 7th)

Planning Division Activities

- City Council Meeting
- Conducted organization meeting and Board of Adjustment meeting on August 11, 2025
- Ongoing work on Elevate Goldsboro Comprehensive Land Development plan
- Technical Review Committee; Next meeting set for September
- Submitted annual housing report to State Demographer’s Office
- Attended UNC School of Government leadership training
- Consulted with various developers concerning upcoming projects
- Continued modernization of all planning and zoning applications forms
- Further development of BMP for housing condemnations
- Developing methods for conducting updated annual survey of dilapidated structures.
- Conducted work in support of annexation of city property located near Royal Ave.

New Arrivals

- SUP-7-25 Place of Entertainment 2606 N Williams Street
- SP-18-25 New Hope Village 74-unit multifamily development near the 600 block of East New Hope Road
- SP-21-25 Turner Tank Manufacturing Facility to be located at 903 S. George St.
- SP-22-25 Sivad Construction Flood damaged rehab of 10-unit multi-family at 900 Hopkins St.

Ongoing cases

- SP-03-25 SRM Concrete Plant – 501 Patetown Rd – **(Awaiting revised stormwater plan)**
- CZ-03-25 Eagles Reach Subdivision 171 Townhouse Subdivision at 3003 US Hwy 70 W
- CZ-04-25 Tucker Trace Subdivision 131 Single-family dwellings near Tommys Road and US 117
- SUB-08-25 Idlewild Subdivision 126 Single-family dwellings at 1810 Cogdell Drive
- ANX-04-25 Eagles Reach Subdivision satellite annexation
- SP-15-25 O’Reilly Automotive 195 S NC Hwy 111

City Council meeting August 4, 2025

- ANX-02-25 Idlewild Subdivision satellite annexation (Set Public Hearing Date)
- ANX-03-25 COG Property @ Stoney Creek contiguous annexation (Set Public Hearing Date)

Historic Commission meeting September 2, 2025

- Historic Preservation Design Guidelines and Certified Local Government (CLG) update
- Properties in the Historic District that have Protective Covenants

Historic Commission meeting October 7, 2025

- CA-09-25 Saint Paul Methodist Church 204 East Chestnut Street, bell tower removal and redesign (3rd review)

Board of Adjustment Meeting August 11, 2025

- BOA-02-25 - 2205B East Ash Street - Appeal to an administrative zoning decision

City Council meeting set for September 8, 2025

- ANX-02-25 Idlewild Subdivision contiguous annexation hearing
- ANX-03-25 COG Property @ Stoney Creek contiguous annexation hearing

Planning Commission meeting set for September 29, 2025

- CZ-03-25 Eagles Reach Subdivision 171 unit Townhouse Subdivision on Issac Smith Road.
- CZ-04-25 Tucker Trace Subdivision 174 Townhouse Subdivision on Tommy's Road
- CZ-06-25 Borden Mills 138 unit apartments N. William Street
- CZ-07-25 Community Technical Assistance. 2 Triplex infill lots at 311 Wilmington Ave

City Council meeting set for October 6, 2025

- ANX-03-25 COG Property @ Stoney Creek contiguous annexation hearing (postponed from 9/8)
- ANX-04-25 Eagles Reach Subdivision request order to investigate sufficiency of petition.
- ANX-05-25 Tucker Trace Subdivision request order to investigate sufficiency of petition
- ANX-06-25 1810 W New Hope Road request order to investigate sufficiency of petition

City Council meeting set for November 3, 2025

- CZ-03-25 Eagles Reach Subdivision 171 unit Townhouse Subdivision on Issac Smith Road.
- CZ-04-25 Tucker Trace Subdivision 174 Townhouse Subdivision on Tommy's Road
- CZ-06-25 Borden Mills 138 unit apartments N. William Street
- CZ-07-25 Community Technical Assistance 2 Triplex infill lots at 311 Wilmington Ave
- ANX-04-25 Eagles Reach Subdivision request order to investigate sufficiency of petition.
- ANX-05-25 Tucker Trace Subdivision request order to investigate sufficiency of petition
- ANX-06-25 1810 W New Hope Road request order to investigate sufficiency of petition

Minimum Housing Division

- Removed 2 properties from minimum housing status due to new ownership and renovations
- Put 11 new properties in minimum housing status
- Found new contractor to assist with the backed up boarding up and securing of properties
- Working on a plan to clean and develop the Casey Mobile Home Park and its surrounding properties
- Conducted 24 water inspections

Enforcement Division

- Prepared code enforcement activity report by voter district

	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	May 2025	June 2025	July 2025	Aug. 2025	Sept 2025	Oct. 2025	Nov. 2025	Dec. 2025	Totals
Overgrown lots mowed by enforcement	(No report)	(No report)	(No report)	(No report)	146	83	78	100					407
Overgrown lots mowed by Property Owner	(No report)	(No report)	(No report)	(No report)	49	47	36	36					168
Signs Removed	62	33	383	97	196	117	105	171					1164
Bags Of Trash Removed	28	29	81	17	136	53	87	95					526
Bulk Trash Pickups	14	17	55	27	72	50	71	69					375
Complaints Addressed	24	29	65	21	234	104	141	111					729
Calls Answered	47	31	129	31	243	78	141	97					797
Nuisance Vehicles Tagged	16	15	58	27	18	7	22	10					173
Vehicles Removed Voluntarily	8	5	77	36	34	8	13	7					188
Vehicles Towed	1	1	2	0	5	1	2	3					15
Trash Fines Collected (\$)	0	0	0	0	0	0	0	0					0

GOLDSBORO POLICE DEPARTMENT
August 2025
Prepared By: Michael D. West
Date Prepared: September 2, 2025

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for August 2024 was 223, compared to 161 for August 2025.

Property with an estimated value of \$237,791 was reported stolen, while property with an estimated value of \$146,647 was recovered and property damaged was \$32,420.

Officers arrested 85 people and issued 267 citations during the month. There were 16 drug-related charges.

There were 0 report(s) of assault(s) on officer(s).

Revenue collected for August 2025 included:

Police Reports	498.00
Parking Tickets	\$ 487.50
Fingerprints	\$ 80.00
Special Events	\$ 300.00
Total	\$ 1,365.50

PART I CRIME COMPARISON & TREND														
2025	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	1	1	0	0	1	2	0					5	
Rape	2	2	1	2	0	1	1	0					9	
Robbery	7	1	4	4	3	5	2	5					31	
Aggravated Assault	8	17	13	22	19	19	11	20					129	
Breaking & Entering	22	24	27	27	17	18	28	24					187	
Larceny	79	77	98	111	89	87	86	102					729	
Motor Vehicle Theft	6	8	12	15	5	4	6	10					66	
Arson	0	1	0	0	0	0	0	0					1	
TOTALS	124	131	156	181	133	135	136	161					1,157	
2024	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	1	0	0	3	1	3	0	2	1	1	0	1	13	
Rape	3	0	0	1	1	1	2	1	0	0	0	0	9	
Robbery	3	2	6	1	0	10	6	7	3	12	7	5	62	
Aggravated Assault	21	15	20	13	21	24	9	12	9	20	13	18	195	
Breaking & Entering	22	38	23	21	33	27	33	23	31	28	16	23	318	
Larceny	159	96	145	114	156	111	128	166	155	110	99	102	1541	
Motor Vehicle Theft	10	6	13	8	14	14	5	10	9	5	12	8	114	
Arson	0	0	2	0	0	0	0	2	0	0	1	1	6	
TOTALS	219	157	209	161	226	190	183	223	208	176	148	158	2258	

PUBLIC UTILITIES DEPARTMENT

August 2025

Prepared By: Robert Sherman

Date Prepared: September 10, 2025

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly. Currently at 40% capacity.
- Capital Projects: WTP Structure Repairs, Replacements of the ATSS at the WTP and at the NRPS progress has begun on the installation for the ATSS. Replace flow meters at WTP.
- PFAS Pilot Study equipment has been installed, and the study has begun.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) has been operating efficiently, with an average daily flow of 8.97 million gallons per day (MGD) in August. The yearly average flow for the WRF is 7.57 MGD, indicating that the facility is currently operating at 53% of its capacity.
- The Water Reclamation Facility is pleased to report that all 25 of the city's pump stations are currently operating efficiently. McCall's Lift Station has an issue with a manhole near the station. Work scheduled for the beginning of October.
- Capital projects: Generator at Westbrook L/S has been installed, Transfer Switches at the WTP and NRPS, projects have started.
- Working with the Design Build Team of Crowder and Hazen on contracts for the WRF upgrade expansion.
- HWY 117 upgrade through Project Butter is going well. New Bar screen has been installed; bypass pumping is still going on while contractors are installing pumps and repairing wet well.

Distribution and Collections

- Call duty responded to 16 after hours calls-total of 24 hours
- Completed 162 work orders.

Compost Facility

- One hundred and ninety-three cubic yards of compost and mulch were sold in August 2025.

Historical data for water and sewer volumes are in Millions Gallons per Day (MGD) and are average daily flows for each month. *Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2025 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.62	5.76	6.25	5.10	5.36	5.77	5.58	5.52					5.62
Sewer**	6.75	7.78	8.13	8.55	7.25	6.89	6.24	8.97					7.57
Compost	258	489	1,111	1,293	698	626	301	193					621

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2024 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.95	5.88	5.84	5.97	6.05	7.19	6.09	5.99	5.65	5.35	5.11	4.97	5.84
Sewer**	10.63	8.17	8.91	7.91	8.11	5.74	8.15	13.31	11.52	9.60	6.69	6.30	8.75
Compost	161	866	970	1156	542	785	325	215	225	239	200	349	503

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Distribution & Collections 2025		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Ave
	Utility Line Maint (1000-ft)	2	11.3	20.2	15.7	22.9	23.6	34.6	11.1					18
	Lines Camera'd (1000-ft)	1	1	1.2	2.5	2.8	1.9	1.2	1					2
	Water Repairs	51	18	17	16	10	12	13	21					20
	Sewer Repairs	17	10	15	26	40	33	27	32					25
	Hydrants Replaced/Fixed	7	3	6	4	1	2	5	49					10
	Meter Install/Changed	5	3	4	7	3	3	6	3					4

Distribution & Collections 2024		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Ave
	Utility Line Maint (1000-ft)	17.5	8.5	18.7	16.9	62.4	14.7	12.4	9.3	14.7	15.3	2	4.6	16
	Lines Camera'd (1000-ft)	1.8	24	1.1	1.8	2.7	1	1	1	1.9	2.6	1.2	1	3
	Water Repairs	52	25	18	22	22	24	20	18	26	27	20	24	25
	Sewer Repairs	21	16	13	20	19	21	20	14	19	18	13	8	17
	Hydrants Replaced/Fixed	1	3	1	2	3	1	1	2	6	5	3	2	3
	Meter Install/Changed	5	5	1	7	5	4	11	5	4	8	5	8	6

Public Works Department

August 2025

Prepared by: Jamie Stanley

Date Prepared: September 12, 2025

Monthly Highlights

Streets & Stormwater: Crews repaired 5 Storm Water Cave-ins 1 Manhole, Sprayed Herbicide on Curb totaling 1.0 Mile and mowed 6 ditches totaling 4,278 LF, cleaned 8 locations where shurbery was impeding roadways and 460' of storm water easements, swept 322 street miles. Rodded 5,920 LF of SW pipe, Cleaned 27 M/H and 18 C/B

Building, Grounds, Traffic and Signs: 7 electrical issues were resolved, 3 plumbing problems were handled, 8 general maintenance work orders were completed. Preparations for Freedom Fest were completed. Fabricated 7 reserved parking signs for Council and Mayor. Installed Blue and Gold Star Memorial signs on Center. Grounds continued with lots, ROWs, PW complex and cleared a bus stop of overgrowth. The Division also facilitated 2 Center Street Jams, banner installation for DDD, contractor assist for new fountain and began prepping Christmas Lights.

Divisions		2025												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Bldg & Grounds	Plumbing, Electrical, Bldg	13	32	31	32	26	39	36	21					28.8
	Traffic / Signs	na	na	na	na	na	na	75	54					64.5
	ROW Mowing (ac)	0	10	25	74	36	77	32	29					35.4
	City-Owned Lots Mowing (ac)	20	6	20	27	78	235	35	31					56.5
Garage	Total Work Orders	191	139	190	151	155	150	177	159					164.0
Solid Waste	Refuse (x1000 tons)	1.06	0.92	1.02	1.03	1.13	1.1	1.24	1.11					1.1
	Recyclables (tons)	98	72	78	83	76	59	22	10					62.3
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.4	0.8	0.8	0.7	0.7	0.5					0.6
Cemetery	Funerals	5	8	4	1	4	4	5	4					4.4
Street & Storm	Utility Cut Repairs	0	0	13	35	30	11	24	33					18.3
	Pot Hole Repairs	101	239	256	63	170	215	108	112					158.0
	Streets Swept (miles)	188.3	182	235	325.7	356	446	421.6	322					309.6
	Pipe&Open Ditch Maint(1000-ft)	0.38	0.46	6.04	2.4	4.97	3.9	4.69	10.2					4.1
	Ditch mowing (1000-ft)	0	0	0	0.14	11.86	15.4	7.85	4.27					4.9
	Storm Pipe Repairs	2	7	4	7	5	0	10	6					5.1
2024														
Bldg & Grounds	Radio, Electrical, Bldg	33	37	29	30	13	22	29	25	28	41	29	20	28.0
	ROW Mowing (ac)	0	0	0	20	21	50	89	53.4	80	57	0	0	30.9
	City-Owned Lots Mowing (ac)	15	10	35	25	10	20	30	27	72	85	0	0	27.4
Garage	Total Work Orders	248	255	235	207	248	189	175	190	151	171	159	176	200.3
Solid Waste	Refuse (x1000 tons)	1.11	1.03	1.02	1.18	1.25	1.10	1.20	1.18	1.16	1.11	1.01	1.12	1.1
	Recyclables (tons)	19	15	16	0	0	0	9	15	12	15	13	22	11.3
	Leaf-n-Limbs (x1000 tons)	0.8	0.8	0.5	0.5	0.7	0.6	0.6	0.4	0.4	0.6	0.6	0.7	0.6
Cemetery	Funerals	6	2	3	1	6	3	10	3	4	4	2	5	4.1
Street & Storm	Utility Cut Repairs	2	15	51	40	14	26	16	22	16	18	18	1	19.9
	Pot Hole Repairs	73	62	100	188	74	59	71	110	56	177	52	103	93.8
	Streets Swept (miles)	270.4	300	310	356.1	369.9	314.3	305.2	358.5	379	283	121.9	12.3	281.7
	Pipe&Open Ditch Maint(1000-ft)	0.35	8.30	4.03	8.46	0.77	1.18	1.41	2.79	6.07	0.56	0.536	0.86	2.9
	Ditch mowing (1000-ft)	0.00	0.00	0.00	5.08	7.81	1.15	12.37	5.40	16.17	0.00	0.00	0.00	4.0
	Storm Pipe Repairs	6	4	4	7	2	2	4	3	3	5	1	2	3.6

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 22, 2025 CITY COUNCIL MEETING**

TITLE: Pavement Preservation Program and Future Street Funding Presentation

DEPARTMENT: City Manager's Office

BACKGROUND:

In early 2025, the City Council reviewed the results of a Pavement Conditions Assessment.

Based upon the Assessment results, the Council prioritized addressing street conditions during their 2025 retreat and the adoption of the 2025-26 budget. The budget increased the vehicle license fee and transferred \$1.2 M of Powell Bill funds dedicated directly to street improvements. Jonathan Perry, City Engineer Manager, was directed to provide a street improvement program for the new direct allocation of funds. A Pavement Presentation Program has been developed that uses a wide variety of preservation techniques.

In addition, City Council expressed interest in developing a methodology to create additional funds that would be allocated to the street preservation program. The Pavement Conditions Assessment has identified over \$3.2M annual expenditure to maintain the current conditions.

Staff and Davenport Associates have developed options on how \$3.2M of annual funding could be generated over the next ten years.

DISCUSSION:

Included in the agenda packet are two summary documents:

1) The Pavement Preservation Program, which includes the Pavement Preservation list. The list includes the streets, the Council District of the Street, the Pavement Conditions Index rating, the type of preservation, and the estimated cost of the preservation. The 2025-26 Program is proposed to use the dedicated street improvement funds of \$1.2M. Jonathan Perry will present the Program.

2) The Pavement Capital Affordability Analysis includes two options to fund future street improvements. The first option is cash-based in addition to Powell Bill funds. The second option is debt-based in addition to Powell Bill funds. Representatives of Davenport Associates along with the Finance Director will present the Affordability Analysis.

BUDGET RELATIONSHIP:

\$1,200,000 is funded in the FY 2025-26 budget to incorporate a comprehensive Pavement Preservation Program.

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the Pavement Preservation Program be initiated, so design can begin to accommodate a winter bidding schedule. The goal is to initiate construction of the Pavement Preservation Program starting April 1, 2026.

It is also recommended that the City Council reserve time at the Council retreat in February to discuss the Pavement Capital Affordability Analysis and determine interest in a November 2026 referendum to fund a future Pavement Preservation Program.

Staff recommends that Council schedule a resolution approving the plan to be presented at the October 6, 2025 Council Meeting.

MANAGER'S RECOMMENDATION:

APPROVERS

Sakeithia Reece

Laura Getz

Matthew Livingston

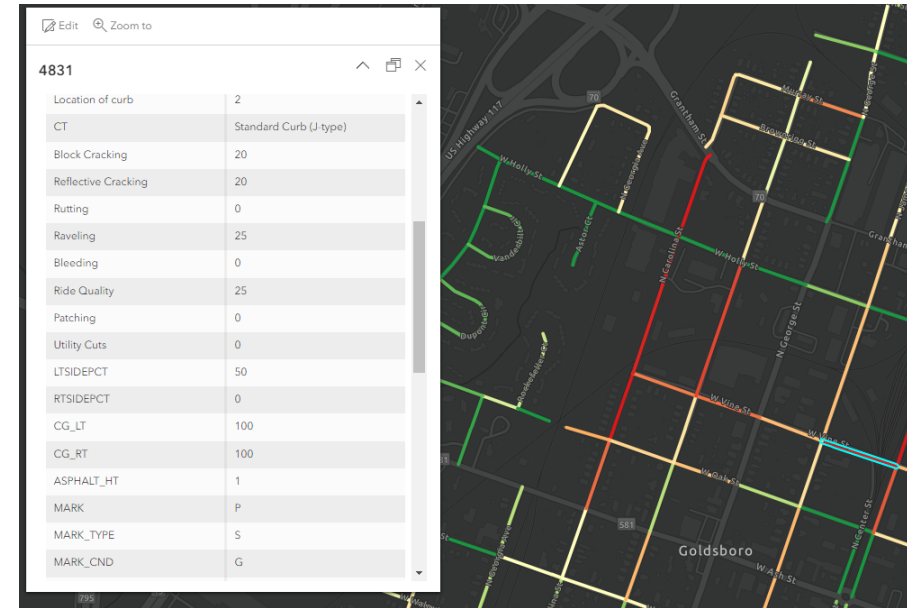
Introduction to Pavement Preservation Plan & 25/26 Planned Projects

Jonathan Perry, Engineering Manager

September 22, 2025

Introduction:

- Pavement preservation are proactive strategies that are cost-effective treatments to help extend the life of city streets.
- Pavement preservation isn't just about fixing the bad streets. Pavement preservation gives us different options to help extend the life of our better rated streets.
- Goals of the Pavement Preservation Plan include, extending pavement life, improving our pavement condition rating, and enhancing public safety and drive comfort.
- Pavement Preservation Plan treatments include: Crack Sealing, Micro-Surfacing, Rejuvenators, Re-construction, and Rehabilitation.



Crack Sealing:

- Crack Sealing is a rubberized asphalt material that is applied into light block cracking that are generally greater than a quarter of inch in width.
- Crack Sealing reduces the asphalt deterioration caused by water damage. Crack Sealing blocks water from seeping into the base layer of the pavement and prevents cracks from widening.
- Crack Sealing extends the life of pavement by preventing water from penetrating the pavement and delaying the need for costly resurfacing or reconstruction.



Micro-Surfacing:

- Micro-Surfacing is a mixture of polymer-modified emulsified asphalt, aggregate, mineral filler, water and other additives. The mixture is applied using a specialized machine and box spreader.
- Micro-Surfacing extends the life of asphalt, improves safety through enhanced skid resistance, and can be applied quickly causing minimal traffic disruption.
- Micro-Surfacing can add 6 to 9 years of life to an existing asphalt pavement.
- Micro-Surfacing can be used to fill wheel-path ruts, correct surface issues, and seal the pavement from further deterioration.
- Micro-Surfacing allows for easy application without the need for extensive milling or utility adjustments



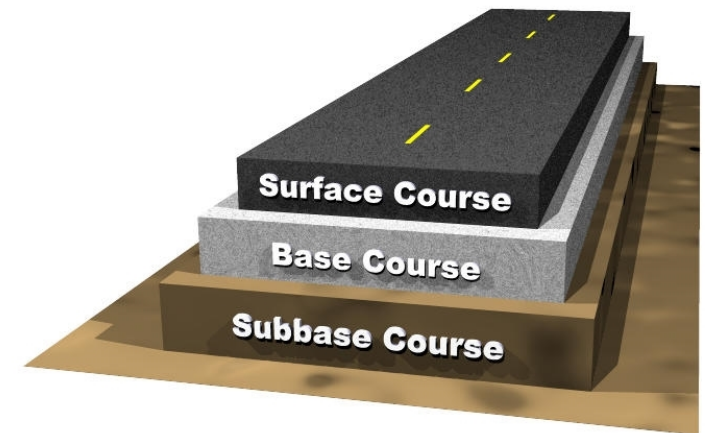
Rejuvenators:

- Pavement Rejuvenators often contain maltenes and oils, and it penetrates the asphalt binder restoring lost components and improves its ability to resist cracking and other damage.
- Pavement Rejuvenators extends the lifespan, improves durability, and enhances pavement resistance to cracks and other damage.
- Pavement Rejuvenators can waterproof the asphalt surface by preventing water from penetrating and causing damage.
- Pavement Rejuvenators help to reverse the effects of oxidation, a process that degrades asphalt over time making it brittle and prone to cracking.



Re-Construction:

- Pavement re-construction consists of installing a new base layer under the asphalt and then laying down a new layer of asphalt. This can be achieved by either digging it up, or milling down 7 inches, installing 5 inches of binder or 6 inches of stone. Then there will 2 inches of asphalt laid over the new base.
- Pavement re-construction improves structural integrity and can fix other underlying issues that causes problems with the existing pavement.
- Pavement re-construction extends the lifespan of the pavement, potentially lasting decades once completed.



Rehabilitation:

- Pavement rehabilitation is the traditional method that the city has used which is milling and resurfacing.
- Pavement rehabilitation eliminates cracks, potholes, and other surface irregularities that can be hazardous to drivers and pedestrians.
- Pavement rehabilitation adds significant years to asphalts lifespan by addressing irregularities.
- Pavement rehabilitation is generally less expensive than pavement re-construction and takes less time to complete.



25/26 Pavement Preservation List:

STREET NAME:	FROM STREET:	TO STREET:	DISTRICT:	PCR:	PRESERVATION:	COST:
N. AUDUBON	MULBERRY	ASH	3	19	RECONSTRUCTION	\$82,500
S. AUDUBON	WALNUT	EVERGREEN	3	52	REHABILITATION	\$55,500
S. AUDUBON	EVERGREEN	PINE	3	65	MICRO SURFACING	\$10,000
S. AUDUBON	PINE	LAUREL	3	25	RECONSTRUCTION	\$80,000
S. AUDUBON	LAUREL	LEMON	3	40	REHABILITATION	\$45,000
S. AUDUBON	MIMOSA	OLIVIA	3	45	REHABILITATION	\$54,000
WEAVER	SLOCUMB	BLOCK CHANGE	4	30	RECONSTRUCTION	\$75,000
WEAVER	BLOCK CHANGE	HIGHLAND	4	35	RECONSTRUCTION	\$75,000
WEAVER	HIGHLAND	POPLAR	4	38	RECONSTRUCTION	\$75,000
HARRIS	FRANKLIN	PORTER	4	30	REHABILITATION	\$45,000
HARRIS	PORTER	ANDREWS	4	53	REHABILITATION	\$70,000
HARRIS	ANDREWS	BLOCK CHANGE	4	30	REHABILITATION	\$100,000
HARRIS	BLOCK CHANGE	MADISON	4	45	REHABILITATION	\$45,000
HARRIS	MADISON	BEST	4	35	REHABILITATION	\$50,000

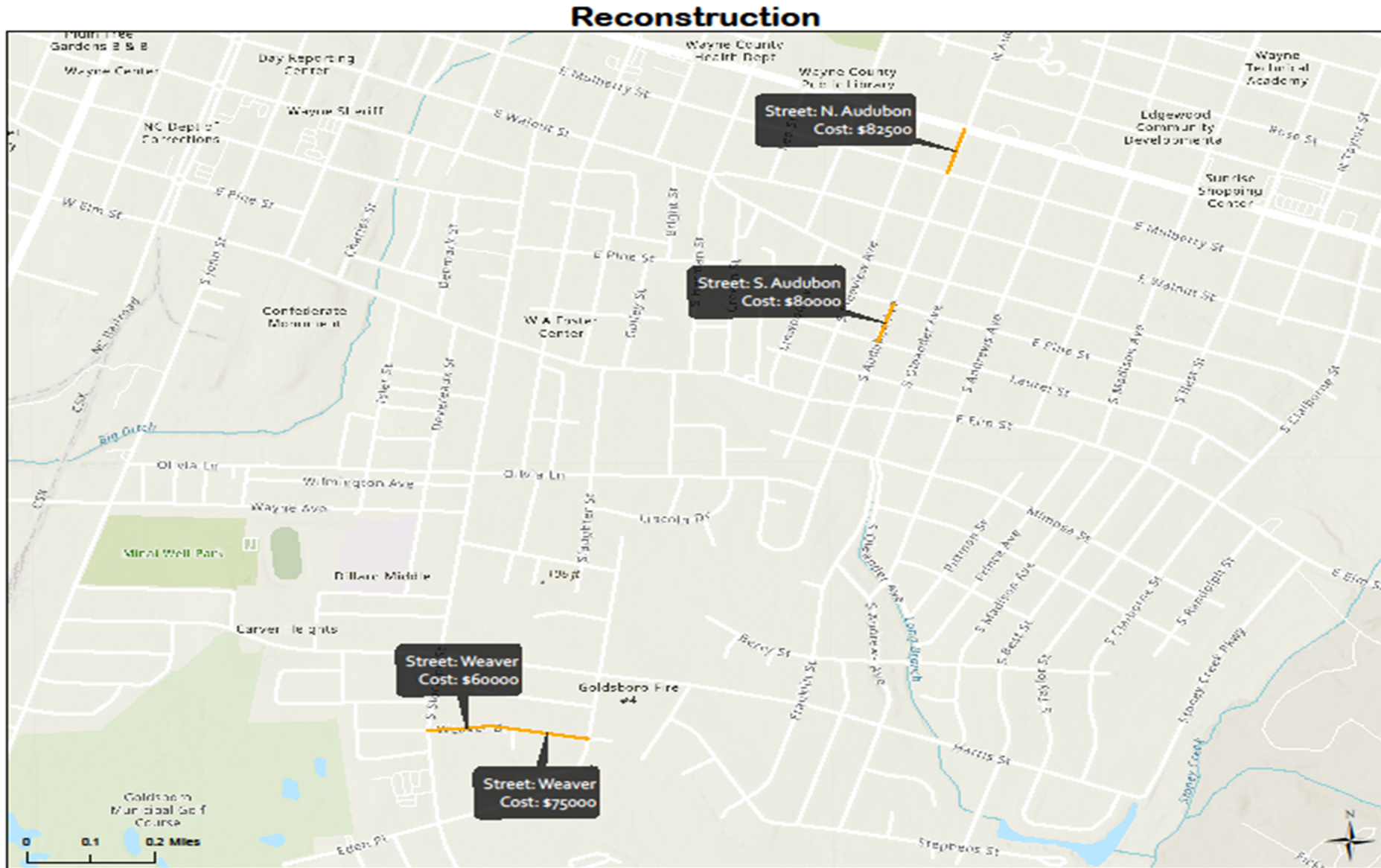
25/26 Pavement Preservation List:

STREET NAME:	FROM STREET:	TO STREET:	DISTRICT:	PCR:	PRESERVATION:	COST:
HARRIS	BEST	TAYLOR	4	49	REHABILITATION	\$70,000
HARRIS	TAYLOR	CLAIBORNE	4	35	REHABILITATION	\$70,000
S. ALABAMA	SPRUCE	WHITTED	1	88	CRACK SEALING	\$1,000
S. ALABAMA	WHITTED	SHERARD	1	88	CRACK SEALING	\$1,000
N. ANDREWS	WALNUT	MULBERRY	2	88	CRACK SEALING	\$1,500
S. ANDREWS	WALNUT	EVERGREEN	2	88	CRACK SEALING	\$1,500
N. AUDUBON	MAPLE	EDGERTON	5	88	CRACK SEALING	\$1,000
N. AUDUBON	EDGERTON	ATLANTIC	5	88	CRACK SEALING	\$1,500
S. BEST	PINE	LAUREL	2	88	CRACK SEALING	\$1,500
S. BEST	JUNIPER	BERRY	3	88	CRACK SEALING	\$2,000
S. BEST	HARRIS	STEPHENS	3	88	CRACK SEALING	\$2,500
S. AUDUBON	EVERGREEN	PINE	3	65	MICRO SURFACING	\$10,000
BEN BREWINGTON	STEPHENS	CUL-DE-SAC	4	65	MICRO SURFACING	\$20,000
HANDLEY ACRES	PINELAND	GLEN OAK	5	65	MICRO SURFACING	\$25,000

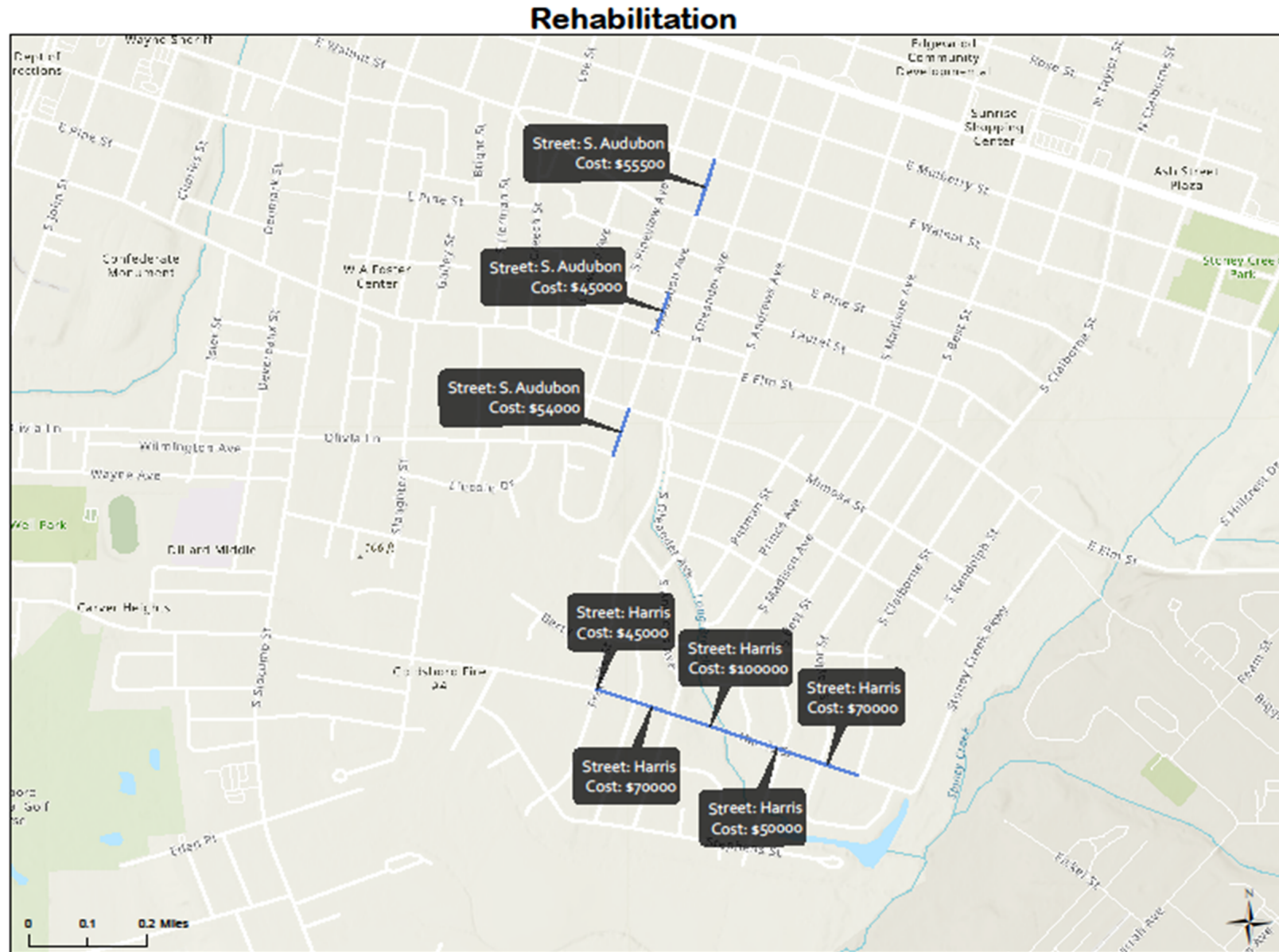
25/26 Pavement Preservation List:

STREET NAME:	FROM STREET:	TO STREET:	DISTRICT:	PCR:	PRESERVATION:	COST:
S. HILLCREST	SPENCE	PEACHTREE	2	65	MICRO SURFACING	\$75,000
SCOTTY	BOYETTE	DARBY	6	65	MICRO SURFACING	\$10,000
E. ELM	ISLER	DENMARK	1	65	MICRO SURFACING	\$10,000
E. ELM	CREECH	DAIL	3	65	MICRO SURFACING	\$10,000
E. ELM	DAIL	LINWOOD	3	65	MICRO SURFACING	\$5,000
E. ELM	MADISON	BEST	4	65	MICRO SURFACING	\$10,000
WITHERS RAVENEL						\$44,100
TOTAL:						\$1,234,600.00

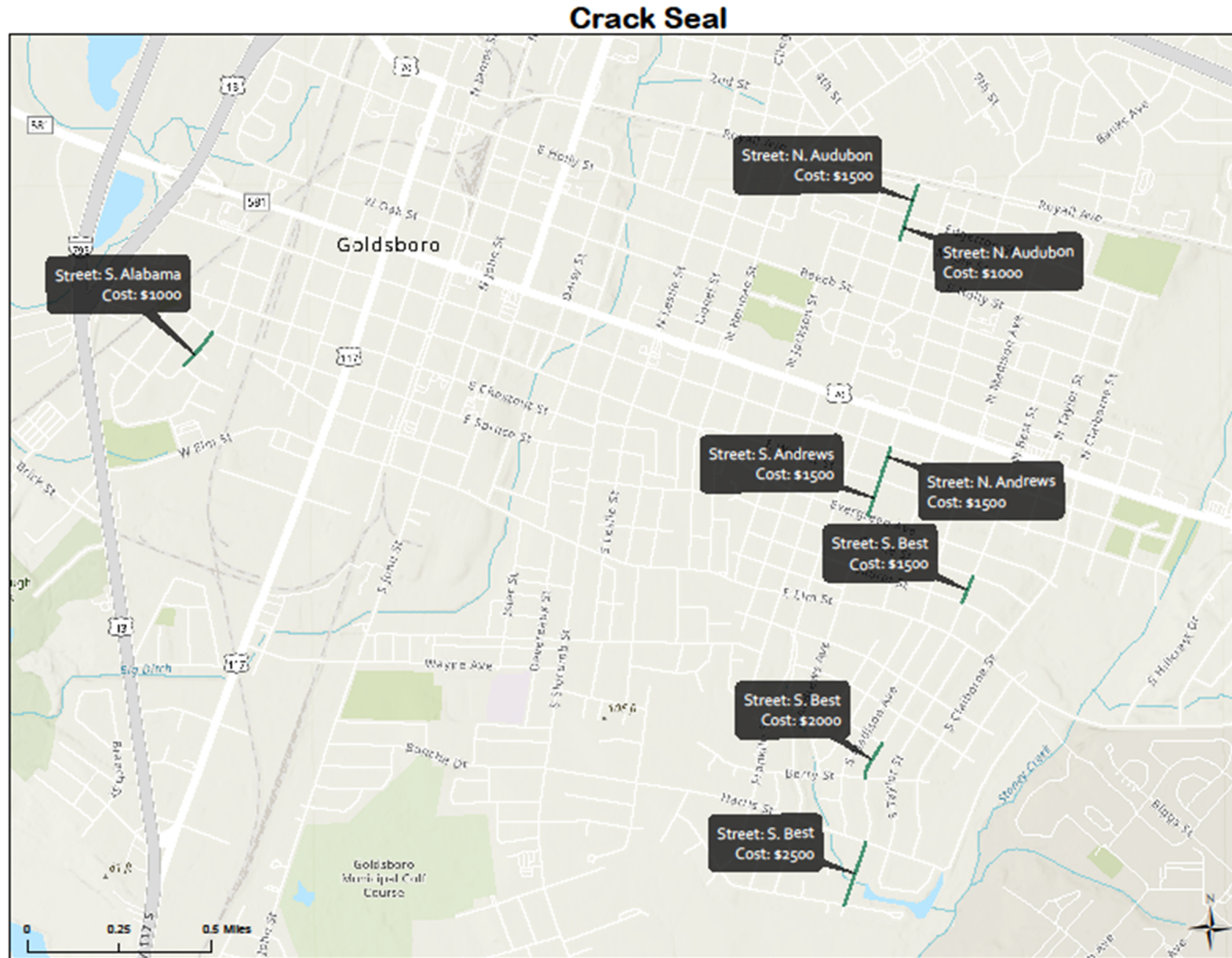
25/26 Pavement Preservation Maps:



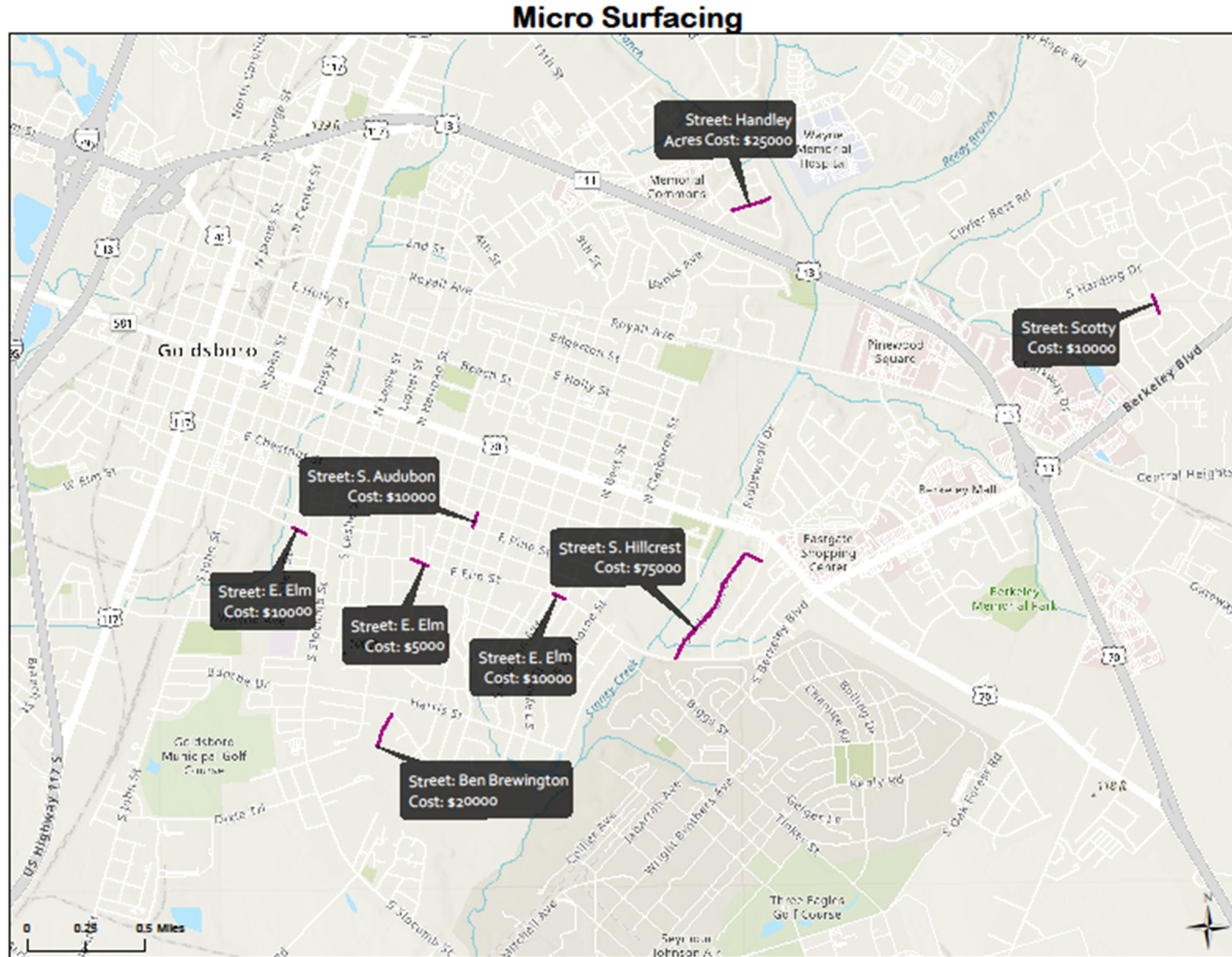
25/26 Pavement Preservation Maps:



25/26 Pavement Preservation Maps:



25/26 Pavement Preservation Maps:



25/26 Pavement Preservation Schedule:

Project Stage:	Date:	Reasoning:
Pavement Preservation Plan Submitted to Council	September 22, 2025	
Design, Permitting, & Specifications	September 23, 2025 – November 23, 2025	2 Months
Bidding/Award	December 6, 2025 – January 6, 2026	Get through the Holidays
Pre-Construction Meeting	February 10, 2026	30 days. Sign contracts & Value Engineering
Construction	April 6, 2026	Start date to get through the cold weather
Post Construction/Project Closeout	October 6, 2026	6 Month contract

25/26 Pavement Preservation Next Steps:

Action Items	
Prioritize Roads	Create a 10-year CIP
Define Annual Budget	Powell Bids (Plus)
Present Pavement Preservation to Council	Yearly

Questions?

Discussion Materials

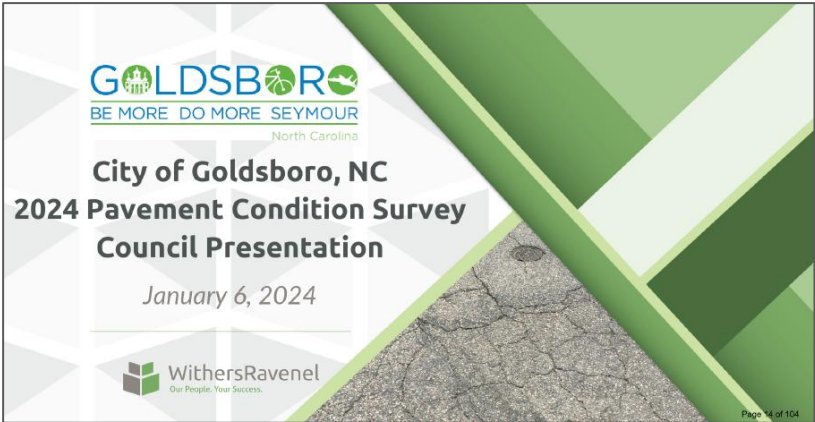
City of Goldsboro, North Carolina



September 22, 2025

Overview of City Street Paving Capital Assessment / Needs

- In 2024, WithersRavenel was engaged to perform an assessment of the over 160 miles of asphalt streets maintained by the City of Goldsboro.
- The Pavement Condition Survey was completed and presented to City Council in January 2025. The Survey identified a series of findings, including:
 - The City's Roadway Network was assessed to be in "Fair Condition" with a PCI Score of 65.
 - There is a backlog in Street Maintenance needs for preservation, rehabilitation and reconstruction to be addressed in the coming years.
 - In order to maintain the City's PCI over a 20-year period, the City would need to increase annual Investment from ~\$0.5 million per year to ~\$3.2 million per year.
- In response to this Survey, the City is implementing initiatives to address identified needs. With the adoption of the FY 2026 Budget, the City increased annual funding for Street/Paving maintenance/improvement needs.
- In order to further increase funding to a total of \$32 million (average target of \$3.2mm per year) over the next ten years (FY 2027 – 2036), the City is considering a combination of pay-go capital and/or debt financing (e.g. General Obligation Bonds).



Findings

- PCI = 65
 - Other Roadway Networks
- Network Condition – “Fair”
- RAV = \$88M

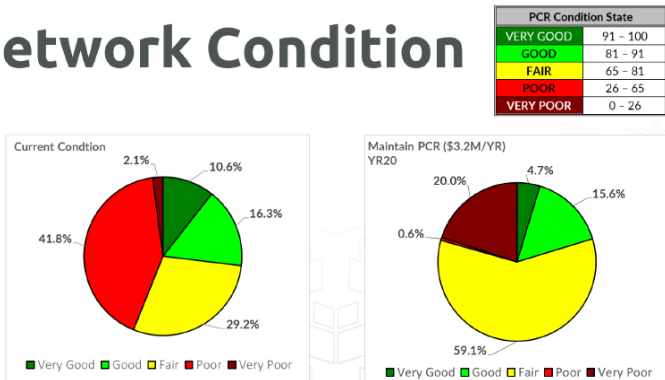
PCR Condition State	
VERY GOOD	91 – 100
GOOD	81 – 91
FAIR	65 – 81
POOR	26 – 65
VERY POOR	0 – 26

Table 3 – PCI/PCR Comparison

Municipality	Centerline Miles	PCI/PCR	Funding Level/YR	\$/Mile
Town of Apex	241	85	\$4.0M	\$16,598
Town of Fuquay-Varina	154	85	\$0.5M	\$3,247
Town of Morrisville	59	82	\$1.2M	\$20,339
Town of Holly Springs	156	80	\$1.0M	\$6,410
Town of Cary	530	79	\$8.2M	\$15,472
Town of Kernersville	98	69	\$0.5M	\$5,102
City of High Point	450	66	\$2.5M	\$5,556
★ City of Goldsboro*	160	65	\$0.5M	\$3,125
City of Monroe	171	65	\$2.0M	\$11,696
City of Lexington	126	65	\$1.0M	\$7,937
City of Greensboro	1,047	60	\$7.5M	\$7,163

* PCR

Network Condition



Paving Capital Needs – Affordability Analysis Overview

- To provide perspective on the potential cash flow impacts of funding the identified \$32 million of street/paving needs over the next ten years (FY 2027-2036), the following two funding scenarios have been analyzed based on alternative uses of the dedicated \$1.2 million Powell Bill Revenue:

Scenario	Description
Scenario 1	The City will utilize all Powell Bill Funds as Pay-Go for Street Expenditures <u>with no</u> GO Bond Funding.
Scenario 2	The City will utilize all Powell Bill Funds as Pay-Go for Street Expenditures <u>with</u> GO Bond Funding.

- Each of the Affordability scenarios outlined above assume:
 - \$32 million of street capital needs over next 10 years;
 - GO Bond issuances (if applicable) occur every other year beginning Spring 2027, as necessary;
 - The estimated principal and interest payments associated with GO Bond Financing assume that the Bonds are issued over a 10-year term with level principal amortization at a 5% interest rate.

Capital Funding by Scenario

Scenario 1				Scenario 2			
All PB Funds as Pay-Go <u>with no</u> GO Bond Funding				Proposed GO Bond Debt Service			
No Applicable DS Amortization							
A	B	C	D	E	F	G	H
FY	Pay-Go	GO Bonds	Total	FY	Pay-Go	GO Bonds	Total
27	3,200,000	-	3,200,000	27	1,200,000	4,000,000	5,200,000
28	3,200,000	-	3,200,000	28	1,200,000	-	1,200,000
29	3,200,000	-	3,200,000	29	1,200,000	4,000,000	5,200,000
30	3,200,000	-	3,200,000	30	1,200,000	-	1,200,000
31	3,200,000	-	3,200,000	31	1,200,000	4,000,000	5,200,000
32	3,200,000	-	3,200,000	32	1,200,000	-	1,200,000
33	3,200,000	-	3,200,000	33	1,200,000	4,000,000	5,200,000
34	3,200,000	-	3,200,000	34	1,200,000	-	1,200,000
35	3,200,000	-	3,200,000	35	1,200,000	4,000,000	5,200,000
36	3,200,000	-	3,200,000	36	1,200,000	-	1,200,000
Total	32,000,000	-	32,000,000	Total	12,000,000	20,000,000	32,000,000
Interest	-	-	-	Interest	-	5,500,000	5,500,000
Total DS	-	-	32,000,000	Total DS	-	25,500,000	37,500,000

Summary of Paving Capital Needs Affordability Analysis

A	B	C	D	E	F	G
Scenario:	Scenario 1		Scenario 2			
1 Description:	All PB Funds as Pay-Go with no GO Bond Funding		All PB Funds as Pay-Go with GO Bond Funding			
2 Funding Summary FY 27-36						
3 Cash	32,000,000		12,000,000			
4 Bond	-		20,000,000			
5 Total Funding	32,000,000		32,000,000			
6 Bond Summary						
7 Principal	-		20,000,000			
8 Interest	-		5,500,000			
9 Total	-		25,500,000			
10 Estimated Tax Impacts						
11 FY	Surplus / Deficit	As Needed	Surplus / Deficit	As Needed	FY 27 Only	FY 28 Only
12 FY 2027	(2,000,000)	5.13¢	-	-	3.34¢	-
13 FY 2028	(2,000,000)	-	(600,000)	1.53¢	-	3.69¢
14 FY 2029	(2,000,000)	-	(580,000)	-	-	-
15 FY 2030	(2,000,000)	-	(1,160,000)	1.30¢	-	-
16 FY 2031	(2,000,000)	-	(1,120,000)	-	-	-
17 FY 2032	(2,000,000)	-	(1,680,000)	1.22¢	-	-
18 FY 2033	(2,000,000)	-	(1,620,000)	-	-	-
19 FY 2034	(2,000,000)	-	(2,160,000)	1.01¢	-	-
20 FY 2035	(2,000,000)	-	(2,080,000)	-	-	-
21 FY 2036	(2,000,000)	-	(2,600,000)	0.94¢	-	-
22 FY 2037	1,200,000	-	(1,300,000)	-	-	-
23 FY 2038	1,200,000	-	(800,000)	-	-	-
24 FY 2039	1,200,000	-	(720,000)	-	-	-
25 FY 2040	1,200,000	-	(240,000)	-	-	-
26 FY 2041	1,200,000	-	(180,000)	-	-	-
27 FY 2042	1,200,000	-	280,000	-	-	-
28 Total		5.13¢		5.99¢	3.34¢	3.69¢
29 Next FY of Additional Capacity						
30 FY	FY 2028		FY 2037			
31 \$ Available	20,000		1,275,620			
			135,916			
			287,669			

Capital Funding Options & GO Bond Referendum Overview

North Carolina
Department of State Treasurer

Local Government Commission



Upcoming LGC Meeting Schedules	October Meeting	November Meeting
FY 2024 Audit Due:	7/1/2025	7/1/2025
JLC Letter Due:	8/22/2025	9/19/2025
Application Due:	9/2/2025	10/7/2025
Commission Meeting:	10/7/2025	11/4/2025

- The Local Government Commission (“LGC”) oversees and approves debt issuance for North Carolina localities. As part of their approval process, the LGC must find that:
 - The proposed bond issue is necessary or expedient.
 - The amount proposed is adequate and not excessive for the proposed purpose of the issue.
 - The unit’s debt management procedures and policies are good, or that reasonable assurances have been given that its debt will henceforth be managed in strict compliance with the law.
 - The increase in taxes, if any, necessary to service the proposed debt will not be excessive.
 - The proposed bonds can be marketed at reasonable rates of interest.
- In order to support these findings, the LGC traditionally requires:
 - Construction bids and major permits in hand by the application deadline.
 - Conservative amortization structures – Level Principal is preferred and no longer than 20 year terms for governmental projects.
 - A demonstrated ability to repay the debt obligation.
 - The Audit for the most recently completed Fiscal Year submitted to the LGC for any debt related approvals after October.
- To assist in achieving the necessary approvals in a timely fashion, the LGC requests that:
 - A Pre-application meeting typically occurs at least 2-3 months prior to approval. This informs the LGC of the City’s desire to move forward with a Financing or Referendum and also provides the LGC with preliminary information on the project(s) being considered.
 - Responses to Financial Performance Indicators of Concern by Fiscal Management (if applicable) are received approximately 2 months prior to Requested LGC Meeting.
 - A complete application is submitted by the published deadline, typically 4 weeks prior to the Requested LGC Meeting.

Capital Funding Options

Credit Options

Credit Option	Security Overview	Considerations
 Grants	N/A	- Deadline to spend funds. - Could be utilized in conjunction with other funding sources. - Limited options for use of funds.
 Pay-Go	N/A	- No Interest Cost. - Requires upfront funding of whole project. - Could be utilized in conjunction with a reimbursement resolution.
 General Obligation Bonds	Pledge of the taxing power and full faith and credit of the Issuer.	- Lowest Cost of Funds. - No pledge of assets required. - Failed referendum can hinder project funding. - Timing for referenda.
 Installment Financing, LOBs, COPs	Pledge of an asset and subject to annual appropriation by the Governing Body.	- Does not require referendum. - Collateral Requirements. - Ability to utilize a master indenture.
 Revenue Bonds	Pledge of a specific enterprise revenue stream.	- Does not require referendum. - No collateral requirements. - Requires financial covenants.
 Special Obligation Bonds	Pledge of any available sources of revenues, to the extent the generation of the revenues does not constitute a pledge of taxing power.	- Does not require referendum. - Limitations on revenue and project eligibility. - Establishment of Municipal Service District.

General Obligation Bond Referendum

Timing & Ballot Question

GO Referendum Timing

- General Obligation Bond Referendum Timing:
 - Under North Carolina General Statutes, a General Obligation Bond Referendum must be held during a City wide election.
 - From start to finish, the Referendum process takes approximately 6 months.
 - If the General Obligation Bond ballot questions are approved, the resulting authorization would expire 7 years from the date of the Referendum.
 - The City would have the ability to extend the approval for 3 additional years, subject to LGC approval, for a total of up to 10 years from the date of the Referendum.
- Prior to beginning a General Obligation Bond Referendum process, Bond Counsel should be engaged to ensure that the proper steps and tasks are taken in an appropriate and timely manner.

Ballot Question

- A General Obligation Bond ballot question must state the following:
 - The purpose for which the bonds are to be issued.
 - The maximum aggregate principal amount of the bonds.
 - The estimated cumulative cost over the life of the bond (principal and interest).
 - The amount of property tax liability increase.
- A General Obligation Bond Referendum ballot question can refer to a broad category (e.g. Public Safety & Services Facilities or Streets & Sidewalks) or very specific projects (e.g. construction of a new Police Station). The language of a question can limit the use of bond proceeds.
 - General Obligation Bond Referendum ballot questions typically cannot combine multiple categories. Each category must be in a separate question (e.g. Streets & Sidewalks would be separate from Public Safety & Services Facilities).

The Alliance News, October 31, 2024 15

SAMPLE BALLOT - NOVEMBER 5, 2024 ELECTION

Partisan (Federal, State, and Local) Offices and
Non-Partisan Local Offices; State Constitutional Amendment;
and Burlington City Bond Referendum Questions

Statewide: President and Vice President of the United States (Mayday vote/for/and) Kamala D. Harris & Tim Walz (Democratic) Chris Oliver & Mike Per West (Republican) Jill Stein & Michael Bloomberg (Green) Donald J. Trump & J.D. Vance (Republican) Carol West & Elaine Acheson (Write for All)	Statewide Judicial races: N.C. Supreme Court Associate Justice (Seat 6) (Mayday vote/for/and) Jefferson S. Goff (Republican) Allison Figg (Democratic)	Countywide: Board of Commissioners (Mayday vote/for/and) Cecilia Green (Democratic) John Raley, Jr. (Republican) Anthony Stone (Democratic) Ed Price (Republican) Chris Smith (Democratic) Renae Tate Thompson (Republican)
Local (Federal Office): 9th District (Mayday vote/for/and) Nigel William Bratton (Democratic) Dwayne Robinson (Write/for/and) Richard Hudson (Republican)	N.C. Court of Appeals Judge (Seat 12) (Mayday vote/for/and) Tom Murphy (Republican) Caryn Jennings Thompson (Democratic)	Register of Deeds (Mayday vote/for/and) David Barker (Republican)
Statewide (State races): N.C. Governor (Mayday vote/for/and) Mark Robinson (Republican) Mike Ross (Libertarian) Vicky Smith (Constitution) Jesse Stein (Democratic) Wayne Turner (Green)	N.C. Court of Appeals Judge (Seat 14) (Mayday vote/for/and) Ed Elwell (Democratic) Valerie Dackey (Republican)	N.C. State Senate (District 25) (Mayday vote/for/and) Amy Scott Salye (Republican) Doreen Veltrop (Democratic)
N.C. Lieutenant Governor (Mayday vote/for/and) Shannon W. Bray (Libertarian) Rachael Hunt (Democratic) Wayne Jones (Constitution) Hal Wachsberger (Republican)	N.C. Court of Appeals Judge (Seat 15) (Mayday vote/for/and) Chris Freeman (Republican) Martin S. Moore (Democratic)	Certain Precincts: N.C. State House District 63 (Mayday vote/for/and) Karin Wittingham (Democratic) Stephen Rose (Republican)
N.C. Attorney General (Mayday vote/for/and) Dan Claitor (Republican) Jeff Jackson (Democratic)	Statewide - Constitutional Amendment: Constitutional Amendment to provide that only a citizen of the United States who is 18 years of age and otherwise meeting the qualifications for voting shall be entitled to vote at any election in this State. For Against	N.C. State House District 64 (Mayday vote/for/and) Lelton Terrell (Democratic) Doreen Foster (Republican)
N.C. Auditor (Mayday vote/for/and) Dana Salinas (Republican) Bob Crook (Libertarian) Jesseica Holman (Democratic)	Countywide Judicial races: District Court Judge, District 17 (Seat 1) Unexpired term ending 2027 (Mayday vote/for/and) R. Ryan Harris, Jr. (Democratic) Ryan Ray (Republican)	Certain Precincts - City of Burlington City of Burlington Parks and Recreation Bonds Additional property taxes may be levied on property located in the City of Burlington, North Carolina in an amount sufficient to pay the principal of and interest on bonds if approved by the following ballot ques- tion. Shall the order adopted on July 16, 2024, author- izing \$47,000,000 (FORTY-SEVEN MILLION DOLLARS) of the City of Burlington, North Carolina, plus interest, for the purpose of providing funds, together with any other available funds, to acquire, construct and equip various parks and recreational facilities for said City, including, without limitation, expansion and renovation of the Foreman Theater, improvements to the Maynard Aquatics Center and construction of a new multi-sport complex in the western part of said City, and the acquisition of any related land, rights of way and equipment, and providing that additional taxes may be levied in an amount sufficient to pay the prin- cipal of and interest on said bonds be approved. In light of the following: (1) The estimated cumulative cost over the life of said bonds, using the highest interest rate charged for similar debt over the last 20 years, would be \$73,372,640, consisting of the \$47,000,000 principal amount of said bonds, plus \$26,372,640 of estimated interest. (2) The estimated amount of prop- erty tax liability increase for each one hundred thou- sand dollars (\$100,000) of property tax value to ser- vice the cumulative cost over the life of said bonds provided above would be \$34.00 per year. Yes No
N.C. Commissioner of Agriculture (Mayday vote/for/and) Sean Hough (Libertarian) Sarah Taylor (Democratic) Steve Trowler (Republican)	District Court Judge, District 17 (Seat 2) (Mayday vote/for/and) Lary Brown, Jr. (Democratic)	City of Burlington Street and Sidewalk Improvement Bonds Additional property taxes may be levied on property located in the City of Burlington, North Carolina in an amount sufficient to pay the principal of and interest on bonds if approved by the following ballot ques- tion. Shall the order adopted on July 16, 2024, author- izing \$27,500,000 (STREET AND SIDEWALK IM- PROVEMENT BOND) of the City of Burlington, North Carolina, plus interest, for the purpose of providing funds, together with any other available funds, to ac- quire, construct and equip various street and side- walk improvements for said City, including, without lim- itation, street resurfacing, sidewalk improvements and shoulder improvements, and the acquisition of any related land, rights of way and equipment, and pro- viding that additional taxes may be levied in an amount sufficient to pay the principal of and interest on said bonds be approved. In light of the following: (1) The estimated cumulative cost over the life of said bonds, using the highest interest rate charged for similar debt over the last 20 years, would be \$33,564,000, con- sisting of the \$27,500,000 principal amount of said bonds, plus \$6,064,000 of estimated interest. (2) The estimated amount of property tax liability increase for each one hundred thousand dollars (\$100,000) of prop- erty tax value to service the cumulative cost over the life of said bonds provided above would be \$23.00 per year. Yes No
N.C. Commissioner of Insurance (Mayday vote/for/and) Mike Casaway (Republican) Hesterline Maricua (Democratic)	District Court Judge, District 17 (Seat 3) (Mayday vote/for/and) Craig Green (Democratic) Craig Turner (Republican)	Soil and Water Conservation District Supervisor (Mayday vote/for/and) Andrew Cecil David Michael Spall
N.C. Commissioner of Labor (Mayday vote/for/and) Luka Pelay (Republican) Brandon Winston II (Democratic)	District Court Judge, District 17 (Seat 4) (Mayday vote/for/and) Kathryn Whitaker (Write Only, Democratic)	ELECTION DAY VOTING: 6:30 A.M. TO 7:30 P.M. ALL PRECINCTS
N.C. Secretary of State (Mayday vote/for/and) Chad Brown (Republican) Elsie Marshall (Democratic)	District Court Judge, District 17 (Seat 5) (Mayday vote/for/and) Herewith Tuti Edwards (Republican) Harris A. Jones (Democratic)	
N.C. Superintendent of Public Instruction (Mayday vote/for/and) Maurice (Moz) Green (Democratic) Michael Horner (Republican)	Countywide (Non-Partisan) Alamance-Burlington Board of Education (Mayday vote/for/and) Sandy Dilling-Greene Tawana Henry Paul Wrenshaw Tara Regatt Doreen Rogers Cory Shepherd Judy Hagan Doreen Davis Wrenshaw	
N.C. Treasurer (Mayday vote/for/and) David Striner (Republican) Wesley Harris (Democratic)		

EARLY VOTING
ENDS SAT.
Early voting continues today and Friday between 8:00
a.m. to 7:30 p.m. and on Saturday from 8:00 a.m. to 5:00
p.m. Locations are at:
■ Graham Recreation Center, 311 College Street,
Salem
■ The Medicine Arts and Community Center, 633
Corrygton Street, Wetmore
■ Remond Center Center, 1235 South Main Street,
Burlington
■ Elmira Community Center, 810 Wilcox Street,
Burlington
■ Elm Street Gym, 329 South Ardwick Avenue, Elm,
Wetmore
Hours at all locations are 8:00 a.m. to 7:30
p.m. through Friday, November 4.
Saturday hours on Saturday, November 5, the last day
officially voting, will be 8:00 a.m. to 2:00 p.m.

Form of Ballot Question Comparison

Updated Legislation

Previous Language Example:

- “SHALL the order authorizing \$_____ of bonds plus interest for (briefly stating the purpose) and providing that additional taxes may be levied in an amount sufficient to pay the principal and interest on the bonds be approved?”;

☐ YES

☐ NO

Updated Language Example:

- “SHALL the order authorizing \$_____ of bonds plus interest for (briefly stating the purpose) and providing that additional taxes may be levied in an amount sufficient to pay the principal and interest on the bonds be approved, in light of the following:

1. The estimated cumulative cost over the life of the bond, using the highest interest rate charged for similar debt over the last (maximum bond issuance term), would be (\$_____).
2. The amount of property tax liability increase for each one hundred thousand dollars (\$100,000) of property tax value to service the cumulative cost over the life of the bond provided above would be (\$_____) per year.”;

☐ YES

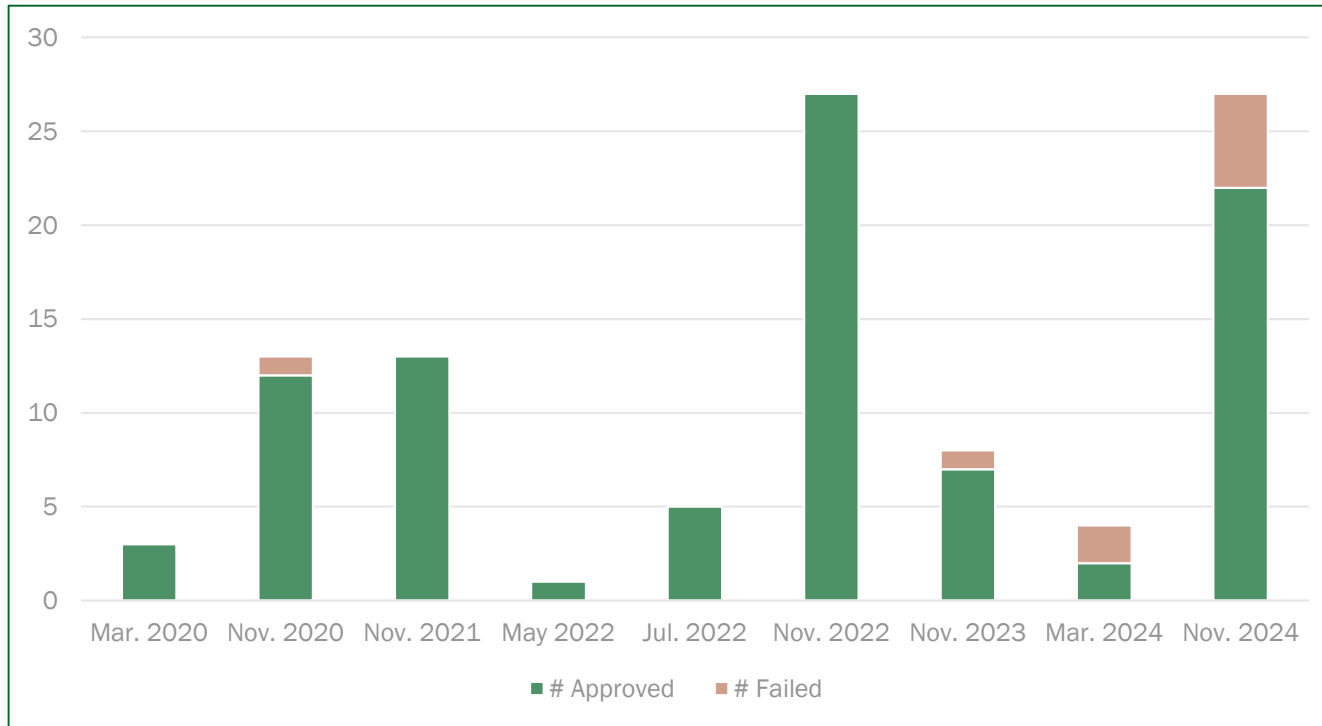
☐ NO

General Obligation Bond Referendum Process

November 2026 Referendum Timeframe	Task
~Late CY 2025/Early CY 2026	Capital Planning Process – Debt Capacity and Debt Affordability.
~By May 2026	Finalize GO Bond Referendum Amount(s) / Question(s).
~Summer 2026	Legal Filings and City Council Approvals for GO Bond Referendum.
November 4, 2026	Referendum
After November 4, 2026	Post Referendum Legal Filings and Approvals (City Council / LGC).
November 2033	Initial GO Bond Authorization expires: option to request up to 3-year extension.

Note: Specific referendum legal requirements and timing deadlines should be confirmed with the City Attorney and Bond Counsel.

GO Bond Referenda Results | 5 Year Lookback



A	B	C	D	E	F	G
Date	Total Questions	# Approved	# Failed	Approval %	Total Number of Units	Units With Failed Questions
Mar. 2020	3	3	0	100%	2	0
Nov. 2020	13	12	1	92%	9	1
Nov. 2021	13	13	0	100%	7	0
May 2022	1	1	0	100%	1	0
Jul. 2022	5	5	0	100%	1	0
Nov. 2022	27	27	0	100%	14	0
Nov. 2023	8	7	1	88%	6	1
Mar. 2024	4	2	2	50%	2	1
Nov. 2024	27	22	5	81%	14	4
Total	101	92	9	91%	56	7

November 2024 GO Bond Referenda Results

A	B	C	D
Locality	Amount	Purpose	Result
1 Asheville	20,000,000	Transportation	Approved
	20,000,000	Parks and Recreation	Approved
	20,000,000	Public Safety Facilities	Approved
	20,000,000	Affordable Housing	Approved
	80,000,000		
2 Belmont	25,000,000	Transportation	Failed
3 Burlington	47,000,000	Parks and Recreation	Approved
	21,500,000	Street and Sidewalks	Approved
	68,500,000		
4 Cary	560,000,000	Parks and Recreation	Failed
	30,000,000	Housing	Failed
	590,000,000		
5 Chapel Hill	15,000,000	Affordable Housing	Approved
	15,000,000	Public Buildings	Approved
	7,500,000	Streets and Sidewalks	Approved
	4,500,000	Parks and Recreation	Approved
	2,000,000	Greenways	Approved
	44,000,000		
6 Charlotte	238,300,000	Transportation	Approved
	61,700,000	Community Development	Approved
	100,000,000	Affordable Housing	Approved
	400,000,000		
7 Cornelius	20,000,000	Parks and Recreation	Approved
8 Durham, City of	115,000,000	Streets and Sidewalks	Approved
	85,000,000	Parks and Recreation	Approved
	200,000,000		
9 Zebulon	20,000,000	Streets and Sidewalks	Failed
10 Chowan County	15,000,000	Parks and Recreation	Failed
11 Johnston County	120,000,000	Schools	Approved
	30,000,000	Community College	Approved
	150,000,000		
12 Orange County	300,000,000	Schools	Approved
13 Union County	39,425,000	Schools	Approved
14 Wake County	142,000,000	Library Facilities	Approved

Financing Considerations

Methods of Sale

Issuance Approach	Overview	Potential Advantages	Potential Disadvantages
Direct Bank Loan 	Direct Loan through and held by one or more Financial Institutions.	– Streamlined financing process. – Lower Cost of Issuance. – Flexible Prepayment Terms. – Interest Rate established at beginning of financing process.	– Limitations on borrowing amount, term and structure. – Typically higher interest rates, subject to market conditions.
Public Sale 	Issuance of Securities through a Broker Dealer.	– Flexible terms of borrowing (amount and term). – Typically lower interest rates, subject to market conditions.	– Higher cost of issuance. – Ratings generally required. – More stringent financing requirements / documentation. – Interest Rate established late in the financing process.
State / Federal Programs (e.g. USDA, SRF, WIFIA) 	Direct Loan through and held by a State or Federal Agency / Department.	– Potential for longer term amortization (30-40 years) and/or alternative structuring, depending upon program. – Low / subsidized interest rates may be available. – Maximum Interest rate established upon approval and can be reduced at project completion under certain programs. – Potential grant funding / principal forgiveness.	– Application process with limited funds available. – Minimum eligibility qualifications may apply. – Limited structuring flexibility, depending upon program. – Detailed application requirements can result in longer process. – May require a construction loan or Interim Financing. – May Require a Debt Service Reserve Fund.

General Obligation Bond Issuance Process

Public Sale

- If a General Obligation Bond referendum is approved, the timing of one or more General Obligation Bond issuances will be determined by the timing of project design, permitting, and bid dates. Per LGC guidelines, project permits and bids must be in hand prior to a debt issuance.

Approximate Date	Public Sale
Week 1	Information submitted to LGC for Preliminary Official Statement.
Week 4	N/A
Week 6 – 8	■ LGC forwards first draft of Preliminary Official Statement and Notice of Sale to Working Group. ■ Conference Call to review Preliminary Official Statement. ■ Rating Agency Meetings / Calls.
Week 9	■ City Council consider approval of an Issuance Resolution. ■ Deadline to receive project bids.
Week 10 – 12	■ Credit Ratings due. ■ Post Preliminary Official Statement. ■ General Obligation Bond Sale Date.
Week 12 – 14	N/A
Week 15	General Obligation Bond Closing.

Appendix A

Debt Affordability Detail

Affordability Scenario 1

Debt Affordability Analysis

Scenario 1: All Powell Bill Funds Allocated to Pay-Go (No GO Bond Funding)

Tax Equivalent Impact – As Needed

A	B	C	D	E	F	G	H	I	J	K	L	M
	Capital Funding Requirements			Revenue Available			Cash Flow Surplus (Deficit)		Additional Revenue		Adj. Surplus/ (Deficit)	
							(G - D)				(H + K)	
Fiscal Year	Pay-Go Capital	Proposed GO Bonds Debt Service	Total Requirements	Powell Bill	Other Revenues Available	Total Revenues Available	Annual Surplus/ (Deficit)	Capital Reserve Balance	Equivalent Incremental Tax Impact	Equivalent Tax Impact Revenue	Adjusted Surplus/ (Deficit)	Adjusted Capital Reserve Balance
2025								\$0				\$0
2026	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 1,200,000	\$0	0	-	-	\$0	0
2027	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(2,000,000)	5.13¢	2,000,000	(0)	0
2028	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(4,000,000)	-	2,020,000	20,000	20,000
2029	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(6,000,000)	-	2,040,200	40,200	60,200
2030	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(8,000,000)	-	2,060,602	60,602	120,802
2031	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(10,000,000)	-	2,081,208	81,208	202,010
2032	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(12,000,000)	-	2,102,020	102,020	304,030
2033	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(14,000,000)	-	2,123,040	123,040	427,070
2034	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(16,000,000)	-	2,144,271	144,271	571,340
2035	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(18,000,000)	-	2,165,713	165,713	737,054
2036	3,200,000	-	3,200,000	1,200,000	-	1,200,000	(2,000,000)	(20,000,000)	-	2,187,370	187,370	924,424
2037	-	-	-	1,200,000	-	1,200,000	1,200,000	(18,800,000)	-	2,209,244	3,409,244	4,333,668
2038	-	-	-	1,200,000	-	1,200,000	1,200,000	(17,600,000)	-	2,231,337	3,431,337	7,765,005
2039	-	-	-	1,200,000	-	1,200,000	1,200,000	(16,400,000)	-	2,253,650	3,453,650	11,218,655
2040	-	-	-	1,200,000	-	1,200,000	1,200,000	(15,200,000)	-	2,276,186	3,476,186	14,694,841
2041	-	-	-	1,200,000	-	1,200,000	1,200,000	(14,000,000)	-	2,298,948	3,498,948	18,193,790
2042	-	-	-	1,200,000	-	1,200,000	1,200,000	(12,800,000)	-	2,321,938	3,521,938	21,715,727
2043	-	-	-	1,200,000	-	1,200,000	1,200,000	(11,600,000)	-	2,345,157	3,545,157	25,260,885
2044	-	-	-	1,200,000	-	1,200,000	1,200,000	(10,400,000)	-	2,368,609	3,568,609	28,829,493
2045	-	-	-	1,200,000	-	1,200,000	1,200,000	(9,200,000)	-	2,392,295	3,592,295	32,421,788
2046	-	-	-	1,200,000	-	1,200,000	1,200,000	(8,000,000)	-	2,416,218	3,616,218	36,038,006
2047	-	-	-	1,200,000	-	1,200,000	1,200,000	(6,800,000)	-	2,440,380	3,640,380	39,678,386
2048	-	-	-	1,200,000	-	1,200,000	1,200,000	(5,600,000)	-	2,464,784	3,664,784	43,343,170
2049	-	-	-	1,200,000	-	1,200,000	1,200,000	(4,400,000)	-	2,489,432	3,689,432	47,032,601
2050	-	-	-	1,200,000	-	1,200,000	1,200,000	(3,200,000)	-	2,514,326	3,714,326	50,746,927
Totals	\$ 33,200,000	\$ -	\$ 33,200,000						5.13¢			

(Note 1)

Notes:

As of FY 2026 the City has dedicated \$1.2 million of annual Powell Bill funds for street related capital spending

Additional Note: Value of a Penny in FY 2026 equal to \$385,675, per FY 2026 Budget. Assumed to grow at 1.00% in future years.

Affordability Scenario 2

Debt Affordability Analysis

Scenario 2: All Powell Bill Funds Allocated to Pay-Go with GO Bond Funding

Tax Equivalent Impact – As Needed

A	B	C	D	E	F	G	H	I	J	K	L	M
	Capital Funding Requirements			Revenue Available			Cash Flow Surplus (Deficit)		Additional Revenue		Adj. Surplus/ (Deficit)	
							(G - D)				(H + K)	
Fiscal Year	Pay-Go Capital	Proposed GO Bonds Debt Service	Total Requirements	Powell Bill	Other Revenues Available	Total Revenues Available	Annual Surplus/ (Deficit)	Capital Reserve Balance	Equivalent Incremental Tax Impact	Equivalent Tax Impact Revenue	Adjusted Surplus/ (Deficit)	Adjusted Capital Reserve Balance
2025								\$0				\$0
2026	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 1,200,000	\$0	0	-	-	\$0	0
2027	1,200,000	-	1,200,000	1,200,000	-	1,200,000	0	0	-	-	0	0
2028	1,200,000	600,000	1,800,000	1,200,000	-	1,200,000	(600,000)	(600,000)	1.53¢	600,000	(0)	0
2029	1,200,000	580,000	1,780,000	1,200,000	-	1,200,000	(580,000)	(1,180,000)	-	606,000	26,000	26,000
2030	1,200,000	1,160,000	2,360,000	1,200,000	-	1,200,000	(1,160,000)	(2,340,000)	1.30¢	1,134,000	(26,000)	0
2031	1,200,000	1,120,000	2,320,000	1,200,000	-	1,200,000	(1,120,000)	(3,460,000)	-	1,145,340	25,340	25,340
2032	1,200,000	1,680,000	2,880,000	1,200,000	-	1,200,000	(1,680,000)	(5,140,000)	1.22¢	1,654,660	(25,340)	0
2033	1,200,000	1,620,000	2,820,000	1,200,000	-	1,200,000	(1,620,000)	(6,760,000)	-	1,671,206	51,206	51,206
2034	1,200,000	2,160,000	3,360,000	1,200,000	-	1,200,000	(2,160,000)	(8,920,000)	1.01¢	2,108,794	(51,206)	0
2035	1,200,000	2,080,000	3,280,000	1,200,000	-	1,200,000	(2,080,000)	(11,000,000)	-	2,129,881	49,881	49,881
2036	1,200,000	2,600,000	3,800,000	1,200,000	-	1,200,000	(2,600,000)	(13,600,000)	0.94¢	2,550,119	(49,881)	0
2037	-	2,500,000	2,500,000	1,200,000	-	1,200,000	(1,300,000)	(14,900,000)	-	2,575,620	1,275,620	1,275,620
2038	-	2,000,000	2,000,000	1,200,000	-	1,200,000	(800,000)	(15,700,000)	-	2,601,376	1,801,376	3,076,996
2039	-	1,920,000	1,920,000	1,200,000	-	1,200,000	(720,000)	(16,420,000)	-	2,627,390	1,907,390	4,984,385
2040	-	1,440,000	1,440,000	1,200,000	-	1,200,000	(240,000)	(16,660,000)	-	2,653,664	2,413,664	7,398,049
2041	-	1,380,000	1,380,000	1,200,000	-	1,200,000	(180,000)	(16,840,000)	-	2,680,200	2,500,200	9,898,249
2042	-	920,000	920,000	1,200,000	-	1,200,000	280,000	(16,560,000)	-	2,707,002	2,987,002	12,885,251
2043	-	880,000	880,000	1,200,000	-	1,200,000	320,000	(16,240,000)	-	2,734,072	3,054,072	15,939,324
2044	-	440,000	440,000	1,200,000	-	1,200,000	760,000	(15,480,000)	-	2,761,413	3,521,413	19,460,737
2045	-	420,000	420,000	1,200,000	-	1,200,000	780,000	(14,700,000)	-	2,789,027	3,569,027	23,029,764
2046	-	-	-	1,200,000	-	1,200,000	1,200,000	(13,500,000)	-	2,816,917	4,016,917	27,046,681
2047	-	-	-	1,200,000	-	1,200,000	1,200,000	(12,300,000)	-	2,845,087	4,045,087	31,091,768
2048	-	-	-	1,200,000	-	1,200,000	1,200,000	(11,100,000)	-	2,873,537	4,073,537	35,165,305
2049	-	-	-	1,200,000	-	1,200,000	1,200,000	(9,900,000)	-	2,902,273	4,102,273	39,267,578
2050	-	-	-	1,200,000	-	1,200,000	1,200,000	(8,700,000)	-	2,931,296	4,131,296	43,398,874
Totals	\$ 13,200,000	\$ 25,500,000	\$ 38,700,000						5.99¢			

(Note 1)

Notes:
As of FY 2026 the City has dedicated \$1.2 million of annual Powell Bill funds for street related capital spending
Additional Note: Value of a Penny in FY 2026 equal to \$385,675, per FY 2026 Budget. Assumed to grow at 1.00% in future years.

Debt Affordability Analysis

Scenario 2: All Powell Bill Funds Allocated to Pay-Go with GO Bond Funding

Tax Equivalent Impact – Upfront (FY 2027)

A	B	C	D	E	F	G	H	I	J	K	L	M
	Capital Funding Requirements			Revenue Available			Cash Flow Surplus (Deficit)		Additional Revenue		Adj. Surplus/ (Deficit)	
							(G - D)				(H + K)	
Fiscal Year	Pay-Go Capital	Proposed GO Bonds Debt Service	Total Requirements	Powell Bill	Other Revenues Available	Total Revenues Available	Annual Surplus/ (Deficit)	Capital Reserve Balance	Equivalent Tax Impact	Equivalent Tax Impact Revenue	Adjusted Surplus/ (Deficit)	Adjusted Capital Reserve Balance
2025								\$0				\$0
2026	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 1,200,000	\$0	0	3.34¢	-	\$0	0
2027	1,200,000	-	1,200,000	1,200,000	-	1,200,000	0	0		1,299,916	1,299,916	1,299,916
2028	1,200,000	600,000	1,800,000	1,200,000	-	1,200,000	(600,000)	(600,000)		1,312,915	712,915	2,012,832
2029	1,200,000	580,000	1,780,000	1,200,000	-	1,200,000	(580,000)	(1,180,000)		1,326,045	746,045	2,758,876
2030	1,200,000	1,160,000	2,360,000	1,200,000	-	1,200,000	(1,160,000)	(2,340,000)		1,339,305	179,305	2,938,181
2031	1,200,000	1,120,000	2,320,000	1,200,000	-	1,200,000	(1,120,000)	(3,460,000)		1,352,698	232,698	3,170,879
2032	1,200,000	1,680,000	2,880,000	1,200,000	-	1,200,000	(1,680,000)	(5,140,000)		1,366,225	(313,775)	2,857,104
2033	1,200,000	1,620,000	2,820,000	1,200,000	-	1,200,000	(1,620,000)	(6,760,000)		1,379,887	(240,113)	2,616,992
2034	1,200,000	2,160,000	3,360,000	1,200,000	-	1,200,000	(2,160,000)	(8,920,000)		1,393,686	(766,314)	1,850,678
2035	1,200,000	2,080,000	3,280,000	1,200,000	-	1,200,000	(2,080,000)	(11,000,000)		1,407,623	(672,377)	1,178,301
2036	1,200,000	2,600,000	3,800,000	1,200,000	-	1,200,000	(2,600,000)	(13,600,000)		1,421,699	(1,178,301)	0
2037	-	2,500,000	2,500,000	1,200,000	-	1,200,000	(1,300,000)	(14,900,000)		1,435,916	135,916	135,916
2038	-	2,000,000	2,000,000	1,200,000	-	1,200,000	(800,000)	(15,700,000)		1,450,275	650,275	786,192
2039	-	1,920,000	1,920,000	1,200,000	-	1,200,000	(720,000)	(16,420,000)		1,464,778	744,778	1,530,970
2040	-	1,440,000	1,440,000	1,200,000	-	1,200,000	(240,000)	(16,660,000)		1,479,426	1,239,426	2,770,396
2041	-	1,380,000	1,380,000	1,200,000	-	1,200,000	(180,000)	(16,840,000)		1,494,220	1,314,220	4,084,616
2042	-	920,000	920,000	1,200,000	-	1,200,000	280,000	(16,560,000)		1,509,162	1,789,162	5,873,778
2043	-	880,000	880,000	1,200,000	-	1,200,000	320,000	(16,240,000)		1,524,254	1,844,254	7,718,032
2044	-	440,000	440,000	1,200,000	-	1,200,000	760,000	(15,480,000)		1,539,497	2,299,497	10,017,529
2045	-	420,000	420,000	1,200,000	-	1,200,000	780,000	(14,700,000)		1,554,892	2,334,892	12,352,420
2046	-	-	-	1,200,000	-	1,200,000	1,200,000	(13,500,000)		1,570,440	2,770,440	15,122,861
2047	-	-	-	1,200,000	-	1,200,000	1,200,000	(12,300,000)		1,586,145	2,786,145	17,909,006
2048	-	-	-	1,200,000	-	1,200,000	1,200,000	(11,100,000)		1,602,006	2,802,006	20,711,012
2049	-	-	-	1,200,000	-	1,200,000	1,200,000	(9,900,000)		1,618,026	2,818,026	23,529,038
2050	-	-	-	1,200,000	-	1,200,000	1,200,000	(8,700,000)		1,634,207	2,834,207	26,363,245
Totals	\$ 13,200,000	\$ 25,500,000	\$ 38,700,000						3.34¢			

(Note 1)

Notes:
As of FY 2026 the City has dedicated \$1.2 million of annual Powell Bill funds for street related capital spending
Additional Note: Value of a Penny in FY 2026 equal to \$385,675, per FY 2026 Budget. Assumed to grow at 1.00% in future years.

Debt Affordability Analysis

Scenario 2: All Powell Bill Funds Allocated to Pay-Go with GO Bond Funding

Tax Equivalent Impact – Upfront (FY 2028)

A	B	C	D	E	F	G	H	I	J	K	L	M
	Capital Funding Requirements			Revenue Available			Cash Flow Surplus (Deficit)		Additional Revenue		Adj. Surplus/ (Deficit)	
							(G - D)				(H + K)	
Fiscal Year	Pay-Go Capital	Proposed GO Bonds Debt Service	Total Requirements	Powell Bill	Other Revenues Available	Total Revenues Available	Annual Surplus/ (Deficit)	Capital Reserve Balance	Equivalent Tax Impact	Equivalent Tax Impact Revenue	Adjusted Surplus/ (Deficit)	Adjusted Capital Reserve Balance
2025								\$0				\$0
2026	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 1,200,000	\$ -	\$ 1,200,000	\$0	0		-	\$0	0
2027	1,200,000	-	1,200,000	1,200,000	-	1,200,000	0	0		-	0	0
2028	1,200,000	600,000	1,800,000	1,200,000	-	1,200,000	(600,000)	(600,000)	3.69¢	1,451,669	851,669	851,669
2029	1,200,000	580,000	1,780,000	1,200,000	-	1,200,000	(580,000)	(1,180,000)		1,466,186	886,186	1,737,855
2030	1,200,000	1,160,000	2,360,000	1,200,000	-	1,200,000	(1,160,000)	(2,340,000)		1,480,847	320,847	2,058,702
2031	1,200,000	1,120,000	2,320,000	1,200,000	-	1,200,000	(1,120,000)	(3,460,000)		1,495,656	375,656	2,434,358
2032	1,200,000	1,680,000	2,880,000	1,200,000	-	1,200,000	(1,680,000)	(5,140,000)		1,510,613	(169,387)	2,264,971
2033	1,200,000	1,620,000	2,820,000	1,200,000	-	1,200,000	(1,620,000)	(6,760,000)		1,525,719	(94,281)	2,170,689
2034	1,200,000	2,160,000	3,360,000	1,200,000	-	1,200,000	(2,160,000)	(8,920,000)		1,540,976	(619,024)	1,551,665
2035	1,200,000	2,080,000	3,280,000	1,200,000	-	1,200,000	(2,080,000)	(11,000,000)		1,556,386	(523,614)	1,028,051
2036	1,200,000	2,600,000	3,800,000	1,200,000	-	1,200,000	(2,600,000)	(13,600,000)		1,571,949	(1,028,051)	0
2037	-	2,500,000	2,500,000	1,200,000	-	1,200,000	(1,300,000)	(14,900,000)		1,587,669	287,669	287,669
2038	-	2,000,000	2,000,000	1,200,000	-	1,200,000	(800,000)	(15,700,000)		1,603,546	803,546	1,091,215
2039	-	1,920,000	1,920,000	1,200,000	-	1,200,000	(720,000)	(16,420,000)		1,619,581	899,581	1,990,796
2040	-	1,440,000	1,440,000	1,200,000	-	1,200,000	(240,000)	(16,660,000)		1,635,777	1,395,777	3,386,572
2041	-	1,380,000	1,380,000	1,200,000	-	1,200,000	(180,000)	(16,840,000)		1,652,135	1,472,135	4,858,707
2042	-	920,000	920,000	1,200,000	-	1,200,000	280,000	(16,560,000)		1,668,656	1,948,656	6,807,363
2043	-	880,000	880,000	1,200,000	-	1,200,000	320,000	(16,240,000)		1,685,343	2,005,343	8,812,706
2044	-	440,000	440,000	1,200,000	-	1,200,000	760,000	(15,480,000)		1,702,196	2,462,196	11,274,902
2045	-	420,000	420,000	1,200,000	-	1,200,000	780,000	(14,700,000)		1,719,218	2,499,218	13,774,120
2046	-	-	-	1,200,000	-	1,200,000	1,200,000	(13,500,000)		1,736,410	2,936,410	16,710,530
2047	-	-	-	1,200,000	-	1,200,000	1,200,000	(12,300,000)		1,753,774	2,953,774	19,664,304
2048	-	-	-	1,200,000	-	1,200,000	1,200,000	(11,100,000)		1,771,312	2,971,312	22,635,616
2049	-	-	-	1,200,000	-	1,200,000	1,200,000	(9,900,000)		1,789,025	2,989,025	25,624,641
2050	-	-	-	1,200,000	-	1,200,000	1,200,000	(8,700,000)		1,806,915	3,006,915	28,631,556
Totals	\$ 13,200,000	\$ 25,500,000	\$ 38,700,000						3.69¢			

(Note 1)

Notes:

As of FY 2026 the City has dedicated \$1.2 million of annual Powell Bill funds for street related capital spending

Additional Note: Value of a Penny in FY 2026 equal to \$385,675, per FY 2026 Budget. Assumed to grow at 1.00% in future years.

Municipal Advisor Disclosure

The enclosed information relates to an existing or potential municipal advisor engagement.

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When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons.

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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 22, 2025 CITY COUNCIL MEETING**

TITLE: Current Public Safety Facility Status and Future Public Safety Facility Presentation

DEPARTMENT: City Manager's Office

BACKGROUND:

In Summer of 2023, the existing Public Safety facility located at 204 S. Center Street encountered humidity and mold issues that ultimately modified the facility's operations until the mold was eradicated. The City received a NC State funded grant in the amount of \$1.625M to make necessary repairs and plans for improving the facility. While repairing some of the existing HVAC problems and assessing the existing conditions, a determination was made to also embark on a preliminary design/build process for a new facility or facilities if the existing facility had reached its useful life in its current condition.

The existing facility was built in 1975. An additional building was added in 2018 with some renovations made to the existing building.

A leadership team consisting of the Police and Fire Chiefs, Police and Fire commanders, Assistant City Manager, Public Works Director and IT Director, have been meeting every month on a work program to provide guidance on the future for public safety operations.

The work program for the past nine months has been:

- On an ongoing basis, repair and modify the existing HVAC systems to make the building functional. These repairs continue as new problems/issues continue to arise on a weekly basis and usually disrupt operations.
- Through the assistance of Bobbitt and Davis Kane Architects, a Needs Assessment Study has been completed for a new public safety facility(ies). The study has developed a proposal for a new joint public safety facility or two standalone (Police and Fire) facilities. This study also includes a cost estimate to assist in determining the feasibility of a new facility.
- Kairos Project Group, Inc., assisted with an engineering review of the existing HVAC system. While focused on just HVAC improvements, the review also brought forward some of the deficiencies of the existing facility.

DISCUSSION:

There will be two presentations that will focus on the existing HVAC system of the current facility and the results of the Needs Assessment Study that includes all Police and Fire Department essential functions in a modern public safety headquarters facility. Ben Lewis of

Kairos Project Group will present the HVAC report; Andy Speck of Bobbitt will be the primary presenter of the Needs Assessment.

It is the general consensus of the leadership team and the consultants that the useful life of the existing 1975 portion of the existing public safety facility has outlived its useful life.

BUDGET RELATIONSHIP:

The funding is from the State funded grant that has been budgeted.

STRATEGIC PLAN RELATIONSHIP:

STAFF RECOMMENDATION:

It is recommended that the City Council receive these presentations and consider them in the context of the Capital Improvement Program. It is anticipated that this subject will be a discussion at the February Council retreat to determine how to proceed with the future of the existing public safety facility in either the short term or long term.

MANAGER'S RECOMMENDATION:

APPROVERS

Sakeithia Reece

Laura Getz

Matthew Livingston

HVAC Remedy Recommendations



Kairos Project Group, Inc.
Benjamin D. Lewis, PE,
Principal Engineer
09/22/2025

Executive Summary

- Kairos Project Group, Inc. (KPGNC) is a consulting engineering firm, located in Raleigh, NC.
- KPGNC specializes in building design of Mechanical, Electrical, and Plumbing Systems.
- KPGNC surveyed the facility with (2) engineers and (1) intern. Areas surveyed:
 - All buildings on campus
 - Mechanical Rooms
 - Interstitial Spaces
 - Occupied Areas
- Systems Surveyed:
 - HVAC Air Side
 - HVAC Water Side

Note, HVAC remedy alone will not completely resolve issues within this facility. The building envelop porosity must be remedied as well. This document does not include any recommendations for building envelop remedy.

Findings

1. Existing Chilled Water and Heating Hot Water Piping Replacement

Existing piping must be fully replaced and reinsulated due to age and particulate contamination. Piping insulation should be equal to a minimum installed R value of 16.5. Refer to drawing attachment, with yellow highlights, for scope of piping replacement. Each coil served by this existing piping must be flushed before returning to service. New service water treatment must be executed monthly.

2. Existing HVAC Supply Duct Replacement

Existing HVAC supply ducts must be replaced due to mold propagation and reinsulated to an installed R value of 12.0. Refer to drawing attachment, with green highlights, for scope of duct replacement.

3. Converting Open Plenum Return to Ducted Return

The existing structure has open plenum returns. Refer to drawing attachment showing installation of new return ducts.

Each gravity ventilator (Qty. 14) must be equipped with an automated isolation damper. When the space it serves meets temperature set point, and the fan coil de-energizes, the damper should be commanded to close by the BAS system.

Findings

4. Addition of Dehumidifiers

Electric, duct mounted De-Humidifiers (such as DriSteem RL3) must be installed at each Blower Coil Unit, FC-A1 through FC-A9, FC-B1, and FC-C1 through FC-C4. Units must be connected between supply and return ducts at each fan coil location. This should be included in scope as a break out cost as the facility does not have sufficient power to add any additional HVAC equipment.

5. Building E RTU-1 Unit

Existing RTU-1 must be set up for modulating operation. As TB1-01 through TB1-05 close to stop air flow, RTU-1 must respond accordingly.

6. Building C Kitchen Hood Make Up Air System

The commercial kitchen serving this building requires approximately 400 cfm of make up from a temperature compensated unit. This unit must be fully functional to deliver air to the exhaust hood.

Findings

7. BAS Programming Changes

All HVAC fans must be programmed to de-energize when space temperatures are met. This is for generation equipment and terminal units.

All exhaust fan equipment must be de-energized when not in use.

Relief Fans A3, A4, B3, B4, and C4 must be placed on variable frequency drive controls, with static pressure monitoring, and speed adjusted to prevent over/under pressurization of the buildings. The fan speed must modulate based on pressure requirements.

In Building B, AHU-B2 and AHU-B3 must be reconfigured, both BAS and coil positions, to allow for dehumidification. This is accomplished by having the heating coil positioned after the cooling coil. See image below where the BAS graphic shows this reversed.

Note, HVAC remedy alone will not completely resolve issues within this facility. The building envelop porosity must be remedied as well. This document does not include any recommendations for building envelop remedy.

GOLDSBORO PUBLIC SAFETY FACILITY FACILITY NEEDS ASSESSMENT REPORT

September 12, 2025



GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

 **DAVIS KANE**
ARCHITECTS, PA

 **BOBBITT**

 **CLH**
DESIGN

SCHRADERGROUP



Current Facility Assessment

EXISTING FACILITY INFORMATION

STRUCTURAL DEFICIENCIES

TERRACON GEOTECHNICAL REPORT

- Soils at the site appear suitable for the support of existing structures.
- Ongoing settlement could be associated with excessive vibrations from recent streetscape construction.
- Storm drain investigation indicated soft soils 11' – 14' beneath existing site grades near existing RCP storm drain. These soils may contribute to failures in the RCP, moisture intrusion to surrounding soils, soil intrusion into the RCP, and settlement of adjacent foundations.
- Recommended remediation includes injection of foam grout beneath slabs and foundations after underpinning and the installation of helical piers to underpin and raise existing foundations.

*solution depicted was proposed by Ram Jack in conjunction with Terracon and Lynch Mykins reports



- | | |
|-------------------------|----------------------|
| ----- Slab Supports 24 | ----- Column Piers 6 |
| ----- Helical Piers 160 | ----- Step Rem/Rep |
| ----- Slab Repairs 2 | |

EXISTING BUILDING DEFICIENCIES

STRUCTURAL DEFICIENCIES

LYNCH MYKINS STRUCTURAL ANALYSIS

- Root cause of problems is settlement in the foundation and water infiltration to the structure.
- Additional foundational support is needed to fix the root cause of the problems.
- Recommendation for building envelope consultant to investigate issues further.
- Potential falling brick poses life safety threat to those moving around the building.
- Restroom settlement, but not at drain areas.

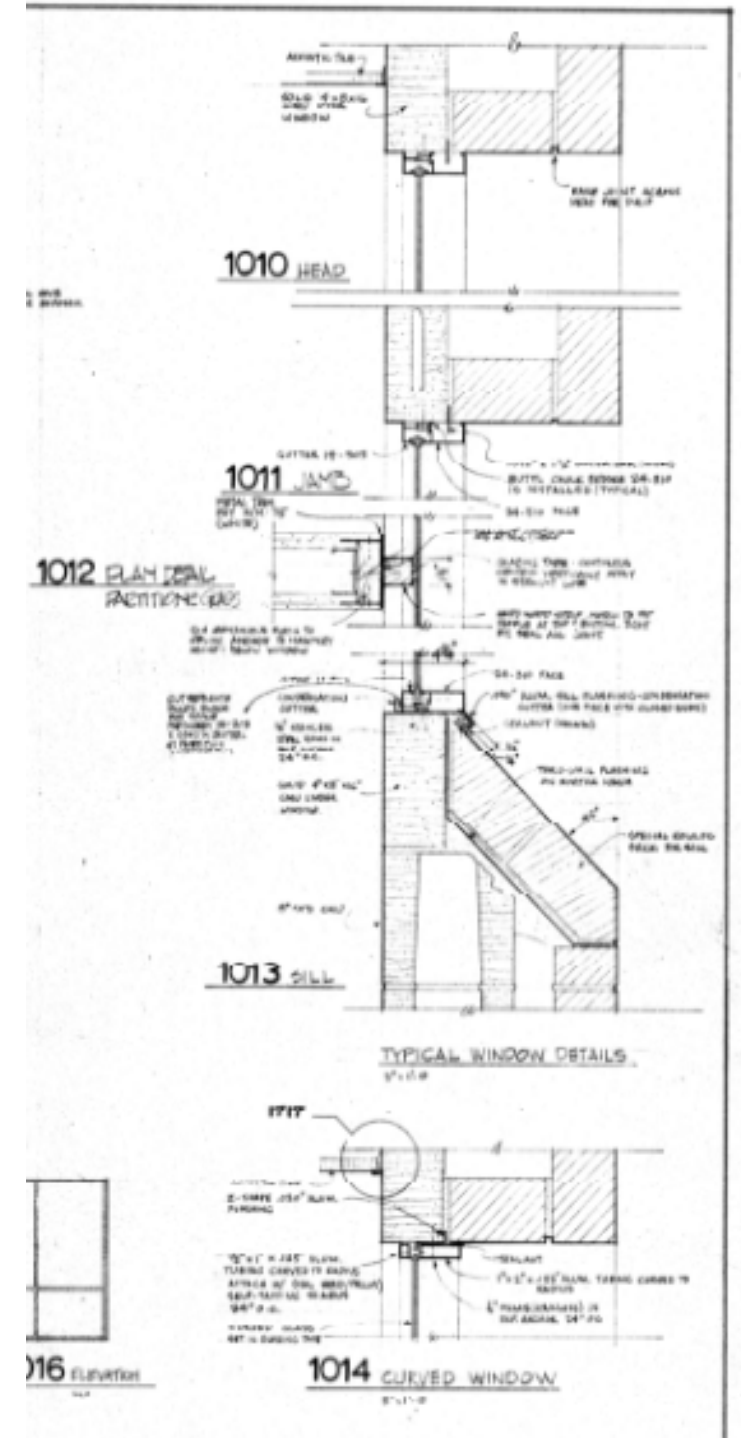
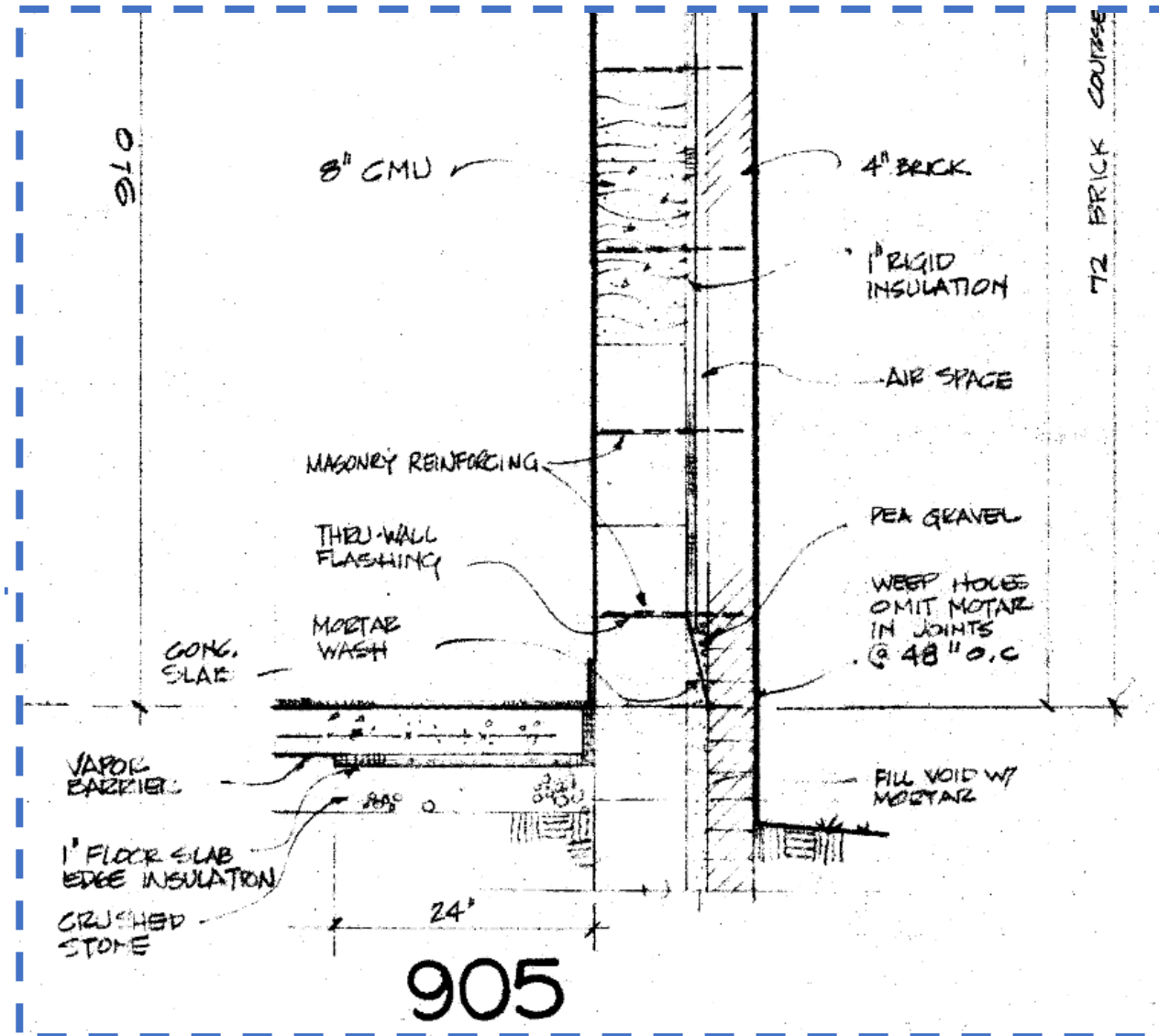
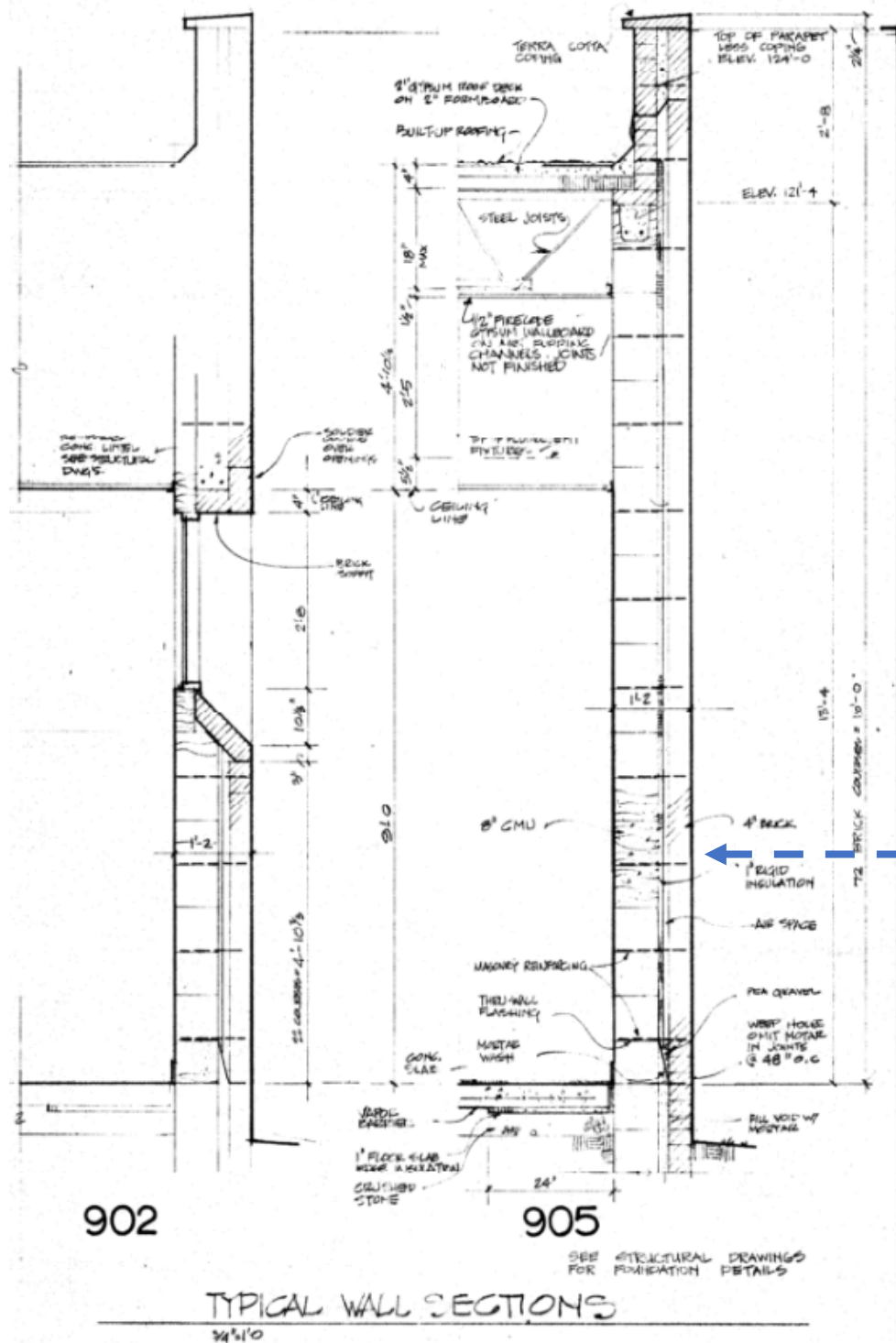


EXISTING BUILDING DEFICIENCIES

FAÇADE AND BUILDING ENVELOPE

DESIGN-BUILD TEAM EXISTING DRAWING REVIEW

- **Cavity air space depth allows water to be trapped.**
- **Lack of air barrier**
- **Compromised thermal envelope**



EXISTING BUILDING DEFICIENCIES

INTERIOR ENVELOPE

PHOTOGRAPHS FROM DESIGN-BUILD TEAM SITE VISIT

- Flaking paint on interior concrete masonry walls likely due to trapped moisture
- Open joints and cracking at building exterior and lack of or improper air barrier allows air and moisture to travel into building



EXISTING BUILDING DEFICIENCIES

MECHANICAL SYSTEMS

CIH SERVICES – MOLD INSPECTION

- Mold observed in some HVAC units.
- Mold and debris observed on supply louvers in the back of the fire station at living quarters.
- Mold and water damage observed on HVAC ductwork in gymnasium.
- User complaints of building being negatively pressurized.

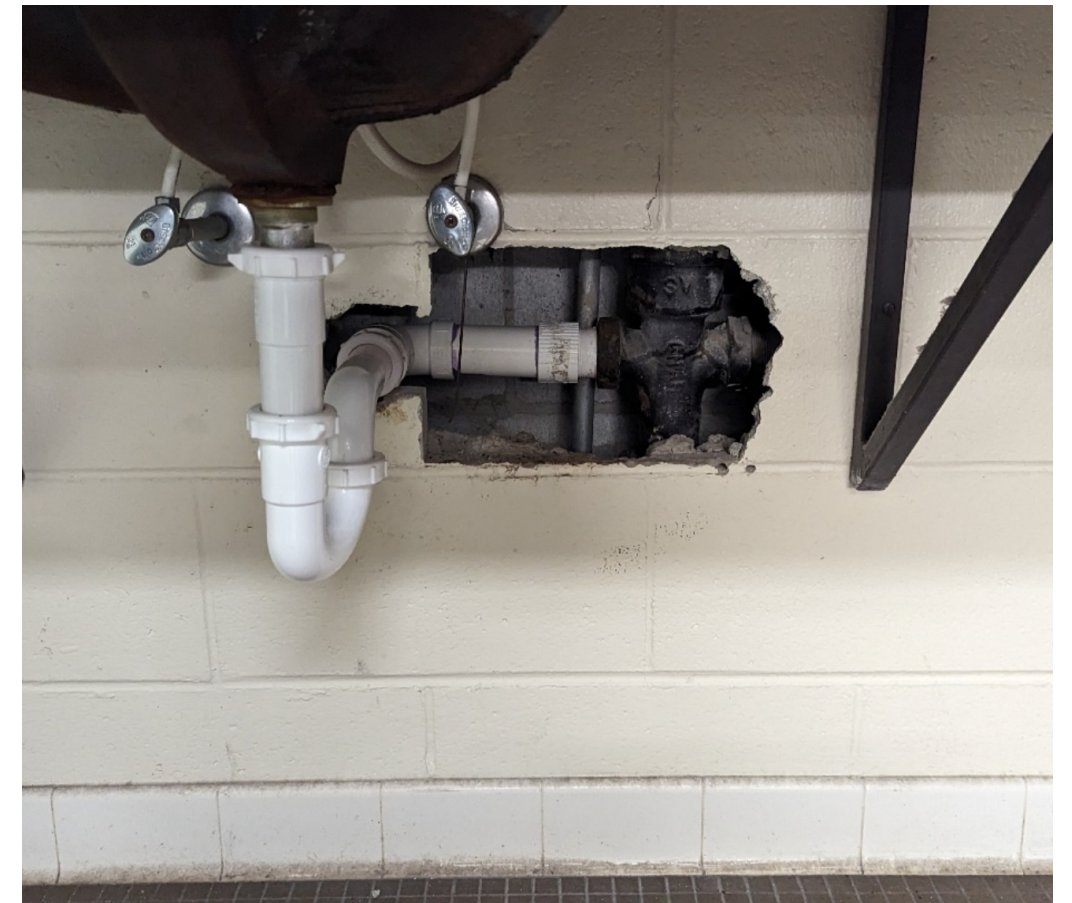
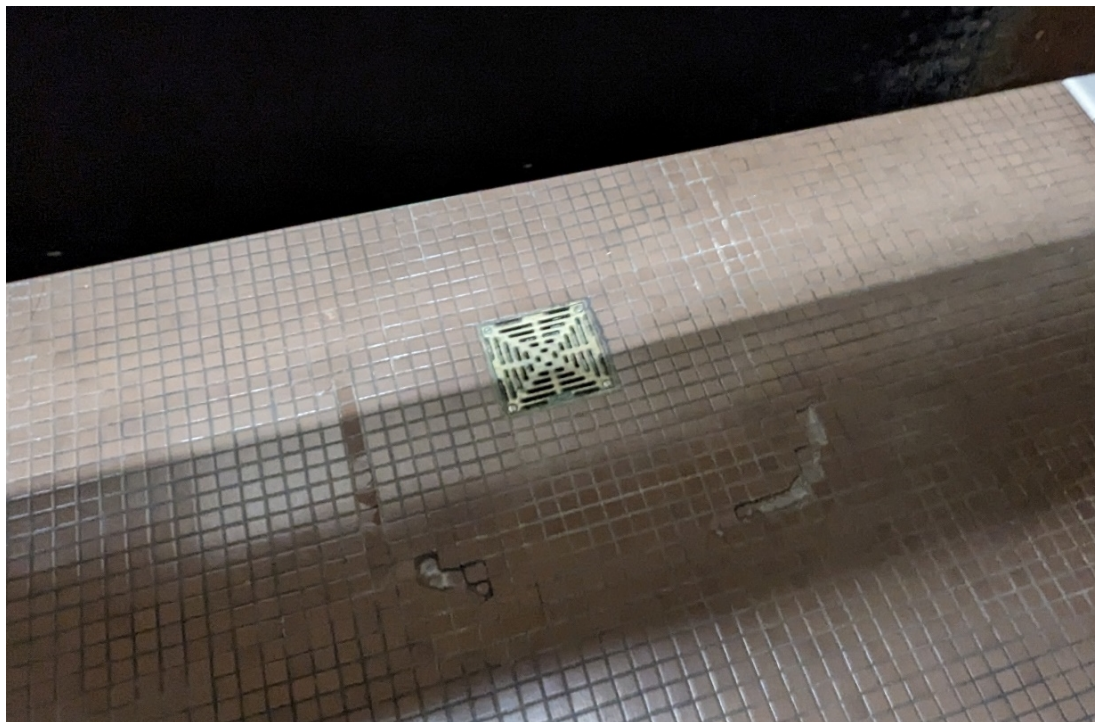


EXISTING BUILDING DEFICIENCIES

PLUMBING SYSTEMS



- Waste water flow issues
- Water hammering
- Inoperable and insufficient fixtures to meet needs
- Building settlement



EXISTING FACILITY INFORMATION



- Originally Constructed in 1975
 - 4.14 Acre Site, shared with “The HUB”
 - Public space with stage, restroom facilities, and seating areas.
 - Approximately 40,300 SF
 - 6,700 SF Addition in 2019 for Police
 - **18,000 SF – Goldsboro Police Department**
 - **8,900 SF – Goldsboro Fire Department**
 - 7,500 SF – Shared Space (Gym, Conference/Training Rooms, Lobby)
- **28,722 SF – FD Need** | **32,075 SF – PD Need**

LEGEND

GOLDSBORO FIRE DEPARTMENT

GOLDSBORO POLICE DEPARTMENT

SHARED SPACES

“THE HUB”



NEW BUILDING AND SITE DESIGN CONCEPTS

BENCHMARKING TOURS

- Johnston County Public Safety Center
- Town of Knightdale Fire Station 1 and Fire Station 4
- Clayton Law Enforcement Center
- Jacksonville Center for Public Safety
- Town of Cary Fire Station 9
- City of Raleigh Fire Station 22



PROJECT TEAM



ACKNOWLEDGMENTS

Bobbitt Construction and Davis Kane Architects would like to acknowledge the City of Goldsboro staff for their generous time and assistance with the input required for the compilation of this study.

CITY OF GOLDSBORO STAFF

Matthew Livingston
City Manager
mlivingston@goldsboronc.gov

Kelly Arnold
Assistant City Manager
karnold@goldsboronc.gov

Jamie Stanley
Public Works Director
jstanley@goldsboronc.gov

Ron Stempien
Fire Chief
rstempien@goldsboronc.gov

Mike West
Police Chief
mwest@goldsboronc.gov

Scott Williams
Information Technology Director
swilliams@goldsboronc.gov

Brandon Holland
Assistant Fire Chief
gholland@goldsboronc.gov

Karl Rabun
Police Captain
krabun@goldsboronc.gov

Jonathan Perry
Engineering Services Manager
jperry@goldsboronc.gov

BOBBITT CONSTRUCTION

Andy Speck
Senior Project Developer
Andy.speck@bobbitt.com

DAVIS KANE ARCHITECTS

Jimmy Edwards
Principal-in-Charge
jedwards@daviskane.com

SCHRADER GROUP ARCHITECTS

Doug Perry
Law Enforcement Designer
dperry@sgarc.com

CLH DESIGN

Troy Olson
Senior Landscape Architect
tolson@clhdesignpa.com

Bradley McClung
Project Manager
bmcclung@daviskane.com

Ryan Mlott
Project Designer
rmlott@daviskane.com



FIRE STATION DESIGN

CONCEPTUAL FLOOR PLAN – 1ST FLOOR (29,010 SF)

- AREA LEGEND**
- ADMINISTRATION
 - OPERATIONS ADMINISTRATION
 - FIRE STATION OPERATIONS
 - TRAINING
 - PREVENTION



FIRE STATION DESIGN

CONCEPTUAL FLOOR PLAN – 2ND FLOOR (8,185 SF)

AREA LEGEND

-  FIRE STATION OPERATIONS
 SUPPORT SERVICES
 CIRCULATION



POLICE STATION DESIGN

CONCEPTUAL FLOOR PLAN (52,723 SF)

AREA LEGEND

- ADMINISTRATION

TRAINING

HOLDING/ PROCESSING/ INTERVIEW

INVESTIGATIONS DIVISION
- OPERATIONS DIVISION

COMMON AREAS

SUPPORT SERVICES

CIRCULATION

SQUARE FOOTAGE

TOTAL: 52,723 SF



PUBLIC SAFETY FACILITY DESIGN

CONCEPTUAL FLOOR PLAN – 1ST FLOOR (60,041 SF)

- AREA LEGEND**
- FIRE - COMMON AREAS
 - FIRE - OPERATIONS ADMINISTRATION
 - FIRE - PREVENTION
 - FIRE - STATION OPERATIONS
 - FIRE - SUPPORT SERVICES
 - POLICE - ADMINISTRATION
 - POLICE - COMMON AREAS
 - POLICE - HOLDING/ PROCESSING/ INTERVIEW
 - POLICE - INVESTIGATIONS DIVISION
 - POLICE - OPERATIONS DIVISION
 - POLICE - SUPPORT SERVICES
 - POLICE - TRAINING
 - CIRCULATION



PUBLIC SAFETY FACILITY DESIGN

CONCEPTUAL FLOOR PLAN – 2ND FLOOR (27,152 SF)

- AREA LEGEND**
- FIRE - ADMINISTRATION
 - FIRE - COMMON AREAS
 - FIRE - OPERATIONS ADMINISTRATION
 - FIRE - PREVENTION
 - FIRE - SUPPORT SERVICES
 - FIRE - TRAINING
 - POLICE - ADMINISTRATION
 - POLICE - COMMON AREAS
 - POLICE - INVESTIGATIONS DIVISION
 - POLICE - OPERATIONS DIVISION
 - POLICE - SUPPORT SERVICES
 - CIRCULATION



EXECUTIVE SUMMARY

Key Findings

- Fire and Police are currently operating out of a dated facility.
- Settlement issues leading to wall cracks, uneven floor settlement and wastewater issues.
- Must restore the building's thermal Envelope for any HVAC or mold mitigation issues to be effective.
- Mold is present in a building that houses first responders daily.
- Electrical capacity of the existing building is currently maxed out.
- Plumbing systems and fixtures are in poor condition.
- Living conditions for Firefighters are not ideal. Provisions for equitable spaces are not included.

EXECUTIVE SUMMARY

Stand Alone Fire Station

- **37,500 Square Feet**
- **5.5 to 8 Acre Site Recommended**
- **Budget: \$25,644,813 to \$31,109,688**
- **Overall Project Delivery Schedule: Approx 2 1/2 years of design and construction**

Notes:

1. Land acquisition costs not included.
2. Site work cost ranges assumed to range from \$450k per acre to \$ 750k per acre.



EXECUTIVE SUMMARY

Stand Alone Police Station

- **54,000 Square Feet**
- **6 to 8 Acre Site Recommended**
- **Budget: \$28,847,875 to \$35,258,125**
- **Overall Project Delivery Schedule: Approx 2 1/2 years of design and construction**

Notes:

1. Land acquisition costs not included.
2. Site work cost ranges assumed to range from \$450k per acre to \$ 750k per acre.



EXECUTIVE SUMMARY

Combined Public Safety Facility

- 87,500 Square Feet
- 9 to 12 Acre Site Recommended
- Budget: \$51,741,250 to \$65,073,750
- Overall Project Delivery Schedule: Approx 3 years of design and construction

Notes:

1. Land acquisition costs not included.
2. Site work cost ranges assumed to range from \$450k per acre to \$ 750k per acre.



Recommendations and Follow-up Steps

- Determine availability of funding and priorities for construction.
- Find suitable property to build upon, considering priorities for construction.
- Maintain engagement with Design-Build team of Bobbitt Construction and Davis Kane Architects to assist with site evaluation and assessments prior to land acquisition.
- When priorities have been established and property is acquired, verify and revise facility programming and begin design phase.



GOLDSBORO PUBLIC SAFETY FACILITY FACILITY NEEDS ASSESSMENT REPORT

September 12, 2025

Questions?

GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

 **DAVIS KANE**
ARCHITECTS, PA

BOBBITT


CLH
DESIGN

SCHRADERGROUP



204 S. Center St., Goldsboro NC 27530
Public Safety Complex HVAC System Remedy
Recommendations

BY:



120 Sommerville Park Road
Raleigh, NC 27603
NC Firm #: C-3824
www.kpgnc.com

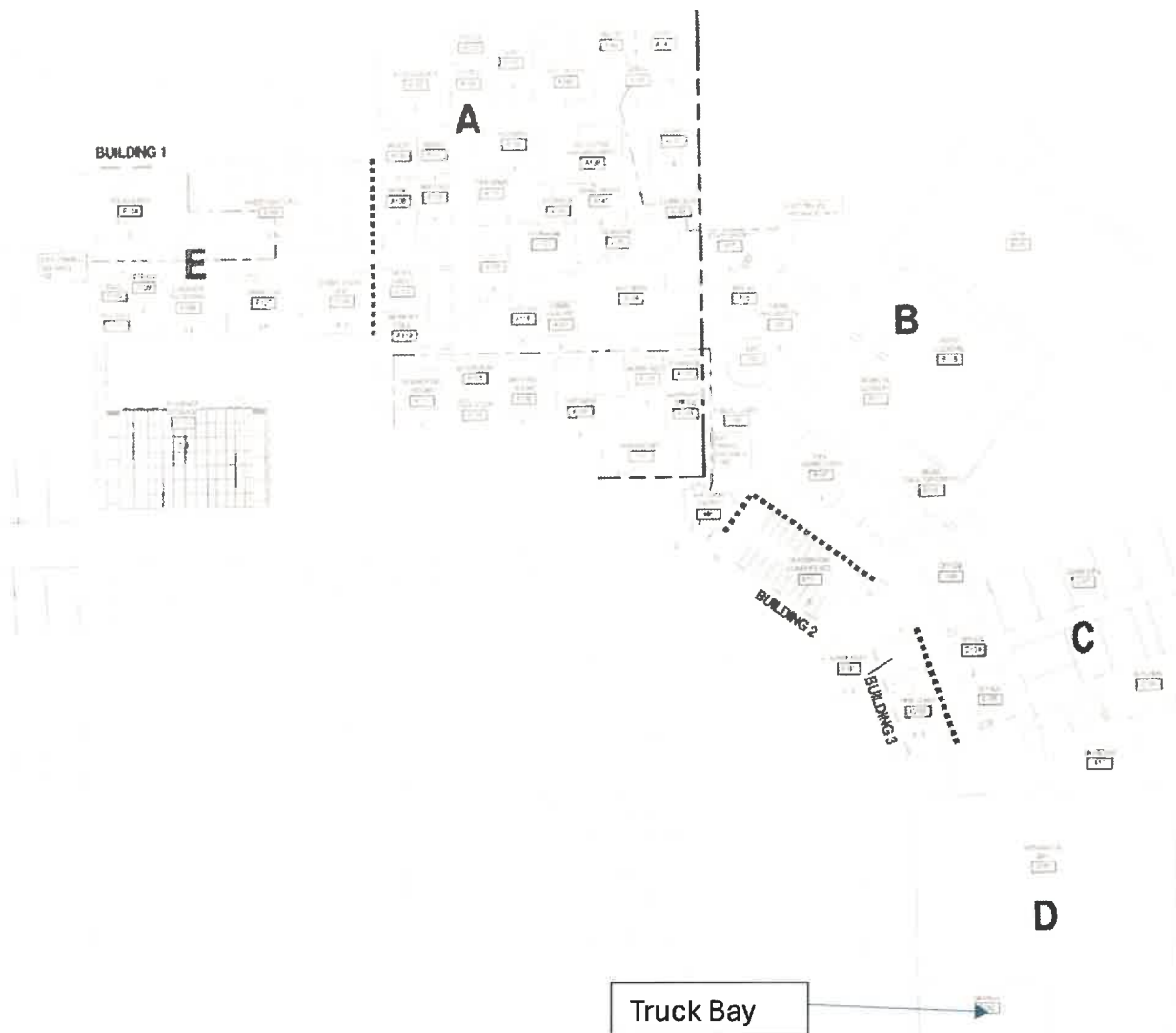
Benjamin D. Lewis, PE
Kairos Project Group, Inc
29-AUG-25
blewis@kpgnc.com
Revision 0

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Facility Map and Coordination View



Existing Conditions Summary

The Goldsboro Public Safety Complex has the following existing conditions relevant to elevated humidity/moisture intrusion, existing HVAC System performance, and overall building capacity for remedy actions. The original facility was built in 1975 with significant renovation in 2018.

1. Building Envelop

The building envelop is very porous with regard to water intrusion. Many instances exist around windows, wall/foundation/floor interface, and roof conditions where water intrusion occurs.

In the picture below the white paint on the concrete masonry blocks can be seen with adhesion problems due to water behind the paint.



In the picture below, large cracks and conduit penetrations can be seen. These are areas where large amounts of unconditioned, outside air can enter the building (bringing unwanted humidity with it).



2. Building Services Piping

The Chilled Water Piping and Heating Hot Water Piping system have degraded over time and need replacement. Recent pipe repairs have shown where pipe wall failure occurs during the repair process due to implied forces on piping during repair. This condition also contributes significant iron oxide particulates into the water streams. These particulates will significantly reduce the performance of heating and cooling coils.

3. HVAC Equipment and Ductwork

HVAC equipment and ductwork has been sampled to find mold and mildew present. This is indicative of poor insulation performance, poor maintenance programs, and necessitates system cleaning or replacement as necessary. In past efforts, cleaning was not successful due to fragile duct systems and/or inaccessibility.

4. Building Electrical System

The facility has had the electrical infrastructure upgraded three times over its history, and there is no reserve capacity available for additional HVAC equipment to provide relief to the building operation.

5. Building HVAC Configuration

The facility is constructed such that most of the building shares a common plenum return. This allows a common path of air flow between HVAC zones and has allowed out of compliance zones to contribute issues to compliant zones.

6. Building HVAC Operation

The facility is operated at a cooling set point that is too low with respect to overall insulation effectiveness, HVAC performance, and envelope quality. This contributes to condensing moisture as seen in various areas of the building.

Fundamental Principles of HVAC System Design

Designing an effective HVAC requires the careful balancing of thermal comfort, energy efficiency, air quality, and adaptability to diverse building usages. The following principles form the foundation of high-performance HVAC design:

1. Load Calculation and Diversity

Accurate estimation of heating and cooling loads is essential to right-size equipment and avoid both energy waste and insufficient comfort. This process involves analyzing building envelope characteristics, occupancy patterns, internal heat gains from equipment and lighting, and external climatic influences. Diversity factors are applied to account for the simultaneous use of spaces, ensuring the system operates efficiently during both peak and off-peak periods.

2. Zoning and Thermal Comfort

Dividing a building into zones based on similar thermal requirements allows for granular control and tailored comfort. Factors such as building orientation, occupancy density, and activity type influence zoning strategy. Proper zoning reduces energy consumption, prevents over-conditioning, and enhances occupant satisfaction by maintaining temperature, humidity, and air movement within ASHRAE-recommended comfort ranges.

3. Ventilation and Indoor Air Quality

Delivering adequate outdoor air to all occupied spaces is critical for removing contaminants, diluting indoor pollutants, and ensuring a healthy environment. Design strategies should include demand-controlled ventilation, air filtration, and humidity management. System layouts must prevent short-circuiting of air and ensure uniform distribution to all zones. Advanced filtration (e.g., HEPA, MERV-rated filters) and purification methods such as UVGI can further elevate air quality.

4. Energy Efficiency and Sustainability

Minimizing energy consumption without compromising performance is a central objective. High-efficiency components, heat recovery solutions, variable speed drives, and intelligent controls all contribute to optimal energy use. Passive design features—such as shading, insulation, and natural ventilation—should be integrated wherever possible. Life-cycle cost analysis is recommended to ensure investments yield long-term economic and environmental returns.

5. Flexibility and Modularity

Modern buildings must accommodate changing needs—whether due to evolving occupancy, adaptive reuse, or technological advancements. HVAC systems should be designed with modular components and scalable controls to support future expansion, reconfiguration, or upgrades with minimal disruption to ongoing operations.

6. Noise and Vibration Control

Acoustic comfort is an often-overlooked aspect of HVAC design. Equipment selection, duct layout, and the use of vibration isolators and sound attenuators are vital for minimizing noise transmission. Zoning can also help localize noise sources away from sensitive areas such as meeting rooms or offices.

7. Controls and Automation

Advanced control systems are the “intelligence” of modern HVAC. Integration of programmable logic controllers, sensors, and user-friendly interfaces enables automated scheduling, real-time performance monitoring, and proactive maintenance. Open protocols (such as BACnet or Modbus) ensure interoperability among various system components and future-proof the infrastructure.

8. Commissioning and Performance Verification

Comprehensive commissioning—verifying that all HVAC components function as intended—is crucial for achieving design goals. Functional testing, seasonal performance validation, and ongoing monitoring ensure systems operate at peak efficiency and adaptability throughout their lifecycle.

9. Compliance with Codes and Standards

All designs must adhere to relevant local building codes and recognized standards such as ASHRAE, ANSI, and IEC. These provide benchmarks for ventilation rates, safety, energy consumption, and environmental impact, ensuring that the final installation is both legal and industry-compliant.

By adhering to these design principles, HVAC systems can provide sustainable, comfortable, and healthy indoor environments that respond dynamically to both present and future demands.

HVAC REMEDY RECOMMENDATIONS

Refer to information below and attachments for scope of work to provide remedy to HVAC system performance and pricing narrative for budgeting:

1. Existing Chilled Water and Heating Hot Water Piping Replacement

- Existing piping must be fully replaced and reinsulated due to age and particulate contamination. Piping insulation should be equal to a minimum installed R value of 16.5. Refer to drawing attachment, with yellow highlights, for scope of piping replacement.
- Each coil served by this existing piping must be flushed before returning to service.
- New service water treatment must be executed monthly.

2. Existing HVAC Supply Duct Replacement

- Existing HVAC supply ducts must be replaced due to mold propagation and reinsulated to an installed R value of 12.0. Refer to drawing attachment, with green highlights, for scope of duct replacement.

3. Converting Open Plenum Return to Ducted Return

- The existing structure has open plenum returns. Refer to drawing attachment showing installation of new return ducts.
- Each gravity ventilator (Qty. 14) must be equipped with an automated isolation damper. When the space it serves meets temperature set point, and the fan coil de-energizes, the damper should be commanded to close by the BAS system.

4. Addition of Dehumidifiers

- Electric, duct mounted De-Humidifiers (such as DriSteem RL3) must be installed at each Blower Coil Unit, FC-A1 through FC-A9, FC-B1, and FC-C1 through FC-C4. Units must be connected between supply and return ducts at each fan coil location.
- This should be included in scope as a break out cost as the facility does not have sufficient power to add any additional HVAC equipment.

5. Building E RTU-1 Unit

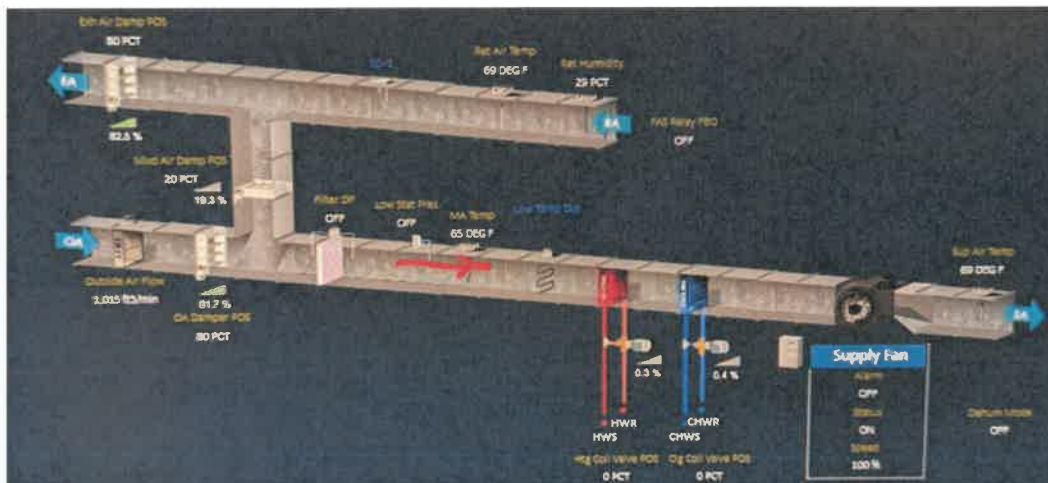
- Existing RTU-1 must be set up for modulating operation. As TB1-01 through TB1-05 close to stop air flow, RTU-1 must respond accordingly.

6. Building C Kitchen Hood Make Up Air System

- The commercial kitchen serving this building requires approximately 400 cfm of make up from a temperature compensated unit. This unit must be fully functional to deliver air to the exhaust hood.

7. BAS Programming Changes

- All HVAC fans must be programmed to de-energize when space temperatures are met. This is for generation equipment and terminal units.
- All exhaust fan equipment must be de-energized when not in use.
- Relief Fans A3, A4, B3, B4, and C4 must be placed on variable frequency drive controls, with static pressure monitoring, and speed adjusted to prevent over/under pressurization of the buildings. The fan speed must modulate based on pressure requirements.
- In Building B, AHU-B2 and AHU-B3 must be reconfigured, both BAS and coil positions, to allow for dehumidification. This is accomplished by having the heating coil positioned after the cooling coil. See image below where the BAS graphic shows this reversed.



Note, HVAC remedy alone will not completely resolve issues within this facility. The building envelop porosity must be remedied as well. This document does not include any recommendations for building envelop remedy.