

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, MARCH 20, 2023**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION–5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

4. NEW BUSINESS

- a. DGAF Sponsorship Update (Dillard/Goldsboro Alumni and Friends)
- b. Juneteenth Celebration Presentation (Liza Govan, Curtis Media)
- c. NPO Third Party Administrator Presentations
- d. Boards and Commissions Applications (City Clerk)
- e. LGC Financial Performance Indicators of Concern (City Manager)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A.1. Minutes of the Work Session and Regular Meeting of February 6, 2023
- A.2. Minutes of the Council Retreat of February 22-23, 2023
- A.3. Minutes of the Special Meeting of March 14, 2023

V. PRESENTATIONS

- B. Resolution Expressing Appreciation for Services Rendered by James Chester as an Employee of the City of Goldsboro for More Than 21 Years
- C. Dennis Goodson Resolution
- D. Brain Injury Awareness Month Proclamation
- E. Recognize Tim Wood, Procurement Manager, for the Billy D. Ray Purchaser of the Year award at the North Carolina Association of Governmental Purchasing Spring Conference on March 8, 2023

VI. PUBLIC HEARINGS

- F. Downtown Parking Regulations Public Hearing (Downtown Development)
- G. Amending Chapter 152: Housing Regulations, of the City of Goldsboro's Code of Ordinances (Planning)
- H. SU-3-23 Bricks Restaurant (Place of Entertainment w/ ABC Permit) – 223 N Center St. (Planning)
- I. SU-4-23 Aim 2 Easement – South side of E. Ash St. east of its intersection with Meadow Rd. (Planning)
- J. UDO-1-23 Article 5: Section 5.5.4 – Special Use Specific Use Regulations (E) Bars, Nightclubs, Pool Halls, Microbreweries, Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit (Planning)

Continued to 4/3/23

VII. PUBLIC COMMENT PERIOD

VIII. CONSENT AGENDA ITEMS

- K. Downtown Event Venue Rental Fee Update & Resolution (Downtown Development)
- L. Award contract for subscription services related to GASB 87 and 96 to Fifth Asset, Inc., dba DebtBook for FY23 and FY24 (Finance)
- M. Award contract for audit services for fiscal year ending June 30, 2022 to Forvis, LLP (Finance)
- N. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 506 S. Leslie Street to Matthew Hill (Finance)

Continued to 4/3/23

Moved to Items
Requiring Individual
Action

- O. Resolution to waive and write off tax liens on paving special assessments beyond the 10 year statute of limitations (Finance)
- P. Operating Budget Amendment FY22-23 (Finance) **Moved to Items Requiring Individual Action**
- Q. Change Order No.1 Price Change for the Bulk Storage Tank replacement for the WRF (Public Utilities)
- R. Use of Public Utilities Capital Reserve to assist funding for the capital project of enclosing Bay 8 to store Compost equipment (Public Utilities)
- S. Request Authorization to Purchase a New Front Loader Refuse Truck (Public Works)
- T. Municipal Ordinance to Enact Speed Limit Concurrence for Sections of NC 581 (Engineering)
- U. Change Order Numbers 21-Revised and 32-Final for Phase IV Sewer Collection Rehabilitation (Formal Bid #2018-004) (Engineering)
- V. Unity Music Festival (Dream Beyond Fears) – Temporary Street Closure (Police)
- W. Wayne County Crime Stoppers Caper Chase (Goldsboro Wayne Crime Stoppers) – Temporary Street Closing (Police)
- X. Alive because He’s Alive (Higher Calling Ministries) – Temporary Street Closure (Police)
- Y. Annual Hal K. Plonk Awareness Walk/ Mayor's Committee for Persons with Disabilities Awareness Walk – Temporary Street Closure (Police)
- Z. SU-1-23 Bed & Breakfast – 300 S. William St. (Planning)
- AA. Set Public Hearing - Non-Contiguous (Satellite) Annexation Petition – Goldsboro (Hwy 70) WW, LLC - Located on the southwest corner of US Hwy. 70 W. and NC 581 Hwy. (Planning)
- BB. Contiguous Annexation Petition – New Hope Place, LLC. Located on the north side of Cuyler Best Rd. between Oxford Blvd. and Glendas Dr. (Planning)
- CC. Resolution Approving a Memorandum of Agreement (MOA) Relating to the Settlement of Opioid Litigation (City Attorney)
- DD. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION

X. CITY MANAGER’S REPORT

XI. CEREMONIAL DOCUMENTS

- EE. 135th US Colored Troop (USCT) 158th Birthday Proclamation
- FF. Women’s History Month Proclamation
- GG. Vietnam Veterans Day Proclamation

XII. MAYOR AND COUNCILMEMBERS’ COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN



Dillard/Goldsboro Alumni & Friends Inc.

FUND ALLOCATION AND PROJECTED NEEDS FOR 2022-2024

2022 Dillard Alumni

May 27th-29th, 2022

REPORT COMPLETED BY: Amanda Justice 2-7-23
Director of Travel & Tourism | City of Goldsboro-Wayne County, NC



\$757,988

OF VISITOR SPENDING IN LOCAL AREA



GENERATED NEARLY

\$92,972

in Hotel Revenue



GENERATED OVER

\$5,578

OF HOTEL TAX



2,024

OVERNIGHT VISITORS



1,012

ROOM NIGHTS



2

AVG. PARTY SIZE



2

DAYS
AVERAGE LENGTH
OF STAY

Travel & Tourism

Travel and tourism focuses on hotel stays.

- T&T gives a 2-day average, but we have people here 4 days with Friday and Saturday nights having the greatest occupancy.
- It has been reported that some people stay in Kinston and Selma because of all the premium hotels sold out.

Day Travelers

We entertain approximately 28-30 thousand people over 4 days.

Every venue space is utilized to accommodate the reunion celebrations in the city.

Approximately \$2,523,000 additional revenue is generated from day travelers and events.

Allocation of Funds

Expenditures 2022

- Advertisement: \$1,376.36
- Community Picnic: \$4,648.53
- Inflatables: \$500.00
- Scholarships: \$4,500



Estimate Need 2023

Expenditures 2023

- Advertisement: \$1,450.00
- Community Picnic: \$4,900.00
- Inflatables: \$500.00
- Scholarships: \$4,500
- Total need for 2023= \$11,350



Projected Need 2024

- Advertisement: \$2,500 from Travel and Tourism
- Community Picnic: \$5,250.00
- Inflatables: \$500.00
- Scholarships: \$4,500
- Total need for 2024 = \$12,750



Weekend Events

May 25-28

- **Thursday Night:**
 - Awards night; Queen
 - Coronation and Reception
- **Friday Morning:**
 - Executive Board Members
 - Meeting
- **Friday Afternoon:**
 - President's Luncheon with Class
 - Presidents
- **Friday Evening:**
 - Alumni Dance
- **Friday Night:**
 - Predawn Dance 2am -6am
- **Saturday Morning:**
 - Homecoming Parade
- **Saturday Afternoon:**
 - Day Party and Community
 - Picnic
- **Saturday Evening:**
 - Theme Dance
- **Sunday Morning:**
 - Worship Service
- **Sunday Afternoon:**
 - Class Picnics
- **Sunday Afternoon:**
 - Unity Music Festival

Dillard/Goldsboro Alumni & Friends Inc.

"Together We Can"



GOLDSBORO



BE MORE DO MORE SEYMOUR



North Carolina

Dillard/Goldsboro Alumni & Friends thank the City of Goldsboro for being a sponsor. Together we can !!!



What is Juneteenth:

Juneteenth, also known as Juneteenth Independence Day or Freedom Day, is an American holiday that commemorates the June 19, 1865, announcement of the abolition of slavery in the U.S. state of Texas, and more generally the emancipation of enslaved African Americans throughout the former Confederate States of America.

Curtis Media Group and 92.7 JAMZ envision the 3rd Annual Jamz Out Juneteenth as a family-friendly community festival/celebration of freedom and unity.

Through a continued partnership with the City of Goldsboro, this event continues to grow each year.

We look forward to you being a partner of this amazing event!

2022's Event Highlights



2022 Juneteenth Partnership

- Thanks to our partnership with the City of Goldsboro, we provided more than \$5,000 worth of advertising campaigns on the radio and Goldsboro Daily News. These campaigns highlighted important City Initiatives such as the City's 175th Anniversary, Service on Boards and Commissions, Fire Department initiatives, and citizens' input for HUD Funds. We are pleased to continue this partnership in 2023, as it will prove to be valuable when the City requires advertising with tight budget constraints.





Juneteenth

EMANCIPATION DAY

92.7 JAMZ is gearing up for another spectacular Juneteenth celebration and we want YOU to throw down with us! On Saturday, June 17th, we invite you to partner with us for this 3rd annual event in Goldsboro. Our very own *DJ Kay-Tee* will be your emcee for the day!

Our family-friendly event is a time for everyone to gather and celebrate a historical day of emancipation! We're talking music, food trucks, games and activities, and interactive areas around Downtown Goldsboro for the entire family to enjoy!

:

Here's a sample of what's going down!

- 12:00pm: Booths will set up in designated areas around event grounds
- 2:00pm: Gates Open
- 3:00pm Celebration kick off and start of our day
- 3:30pm: Start of special guest appearances throughout the day
- 7:55pm: Thank you and wrap up
- 7:45pm: Booth breakdown Begins
- 8:15pm – Street Opens

This will be a fun filled day you will not want to miss!



2023 Jamz Out Juneteenth

Entertainment

- Presentation of the Colors
- Pledge of Allegiance
- National Anthem
- Lift Every Voice and Sing
- Local Dance Group
- DJ Playing the Music
- Spoken Word
- Jazz
- Gospel
- R & B
- Hip Hop

JAMZ OUT JUNETEENTH



2023 Features: WWW.JAMZOUTJUNETEENTH.COM

- Arts Council – Pending confirmation of a week-long exhibit and reception at the arts council
- Wayne County Museum – Week-long exhibit
- Invited guests- Choral, Presentation of Colors, Mayor, City Council, County Commissioners, Pastoral, State Representatives, dancers, and drumline
- Musical Artists
- Food Trucks
- Bouncy Houses
- Tent Vendors
- Non-Profits

2022 Attendance – Estimated 2,000



PARTICIPATING SPONSOR- Trade

JAMZ Out Juneteenth – Saturday, June 17, 2023

City of Goldsboro Agrees to Provide The Following:

- Use of The HUB – City of Goldsboro Venue
- Electrical Outlets With Working Power Supply for Event Day (All Outlets at The Hub)
- Police Coverage During Event
- Fire Department on-site During the Event
- Trash Service; Delivery and Removal (Estimated 2500 – 3000 attendees)
- Center Street Closure from Chestnut to Spruce on Day of the Event
- Land Use (property directly beside Well Travelled Beer) on the Day of the Event (Bouncy Houses)
 - **Approx. Value: \$5,000**

City of Goldsboro will receive radio broadcast ads, 6a – 12m/Monday – Sunday, or Goldsboro Daily News equal to the value of trade. Radio ads must be used by December 31, 2023.



What's Needed for 2023	Organization/COG Department
Street Closure	Goldsboro Police Dept.
Security & Patrol	Goldsboro Police Dept. *Extra security is needed for escorting artists and securing stage area; Curtis Media will ask artists to provide their own or reach out to WCSO
Electricity & Staff to enforce usage	Public Works *DD will check on light trucks *Curtis Media will provide vendor map *P&R will assist with enforcing electricity usage
WiFi access & Drone footage	IT
Extra Trash receptacles (drums w/liners)	Public Works
Staff for Clean Up	Parks & Rec.
Presentation of Colors & Misting/Cooling fans	Goldsboro Fire Dept. Honor Guard (possible collaboration with Police Department) & Will provide 2 misting/cooling fans
Green Room for Artists	Paramount may not be available *Curtis Media will check with Elks Lodge
\$1000 Cash Donation	Community Relations

The City of Goldsboro will provide an invoice for use of facilities and services then Curtis Media Group will provide trade-in radio advertising or Goldsboro Daily News advertising.



PARTICIPATING SPONSOR

PARTICIPATING SPONSOR WILL RECEIVE:

- Logo/name included in all publicity for the event –fliers, Goldsboro Daily News and On-Air marketing, WSSG (92.7 JAMZ) third-party marketing, etc.
- **10'x10'** booth space (client must provide tent and table)
- **(50) :30** radio spots/6a-12m/M-Sun/ on 92.7 JAMZ (all spots must run before 12-31-2022)
- **Name Inclusion as sponsor in:**
 - **(100) :30** recorded promotional ads
 - **(50)** live mentions leading up to the event
- Logo displayed as sponsor on our Juneteenth webpage www.jamzoutjuneteenth.com

Value: \$2,000

City Cash Investment: \$1,000



**Thank you for your continued
Support and Partnership.**

United Way of
Wayne County



United Way of Wayne County

City of Goldsboro
Non-Profit
Organization Funding

CONNECTED WE CAN

20 PROGRAMS

OVER 16,187 INDIVIDUALS IMPACTED

551

Children received homework assistance or tutoring

745

Adults attended life skills classes

421

Children participated in small groups, classes, and activities on making choices about their health and personal relationships, the effects of risky and abusive behaviors, healthy habits, and physical activities

278

Individuals or families received support to recover from or prevent violence or abuse

471

Individuals received food, clothing, housing, necessities or monthly utility bill assistance

UWWC 2022

IMPACT SNAPSHOT



the percentage of
Wayne County's population
that lives in poverty
www.census.gov

UWWC PARTNERS & PROGRAMS

Every child develops and
succeeds academically,
socially, and emotionally

EDUCATION

Aim for Success - Boys & Girls Club of Wayne County, Girl Scouts - Community Troop - Girl Scouts Coastal Pines Council, Teen Court - Communities Supporting Schools, Tutor to the Top- Rones Chapel Community Center, Triple P Parenting Program - Partnership for Children - Wayne County, Adult and Family Literacy - Literacy Connections, Boy Scouts Community Troops - Boy Scouts Tuscarora Council

Ensuring that all citizens
achieve and maintain
financial stability

FINANCIAL STABILITY

Bank on Wayne - Literacy Connections

HEALTH & WELLNESS

Everyone has the knowledge,
resources, and opportunities
to live a healthy lifestyle

SMART Moves - Boys & Girls Club of Wayne County
Triple Play - Boys & Girls Club of Wayne County
Pregnancy, Birth & Beyond - Wayne Pregnancy Center

BASIC NEEDS

Ensure everyone's basic
needs are met with dignity

Emergency Assistance - Salvation Army, Emergency Assistance Program - Society of St. Vincent de Paul, Domestic Violence Victim Support Shelter - Wayne Uplift, Meals on Wheels - WAGES, Armed Forces Emergency Services - American Red Cross, Single Family Fire Response - American Red Cross, Shelter for Men - Salvation Army, Cry Freedom Missions - Wayne Pregnancy Center, A Brush with Kindness - Habitat for Humanity Goldsboro-Wayne

UWWC Funded

PARTNERS & PROGRAMS

We look to the community as a whole to create lasting change.
By combining resources, every contribution helps make a BIG collective impact.

The Community Campaign process:



After the Board of Director's approval, funds are distributed for programs and grant funding to target the areas of need in Wayne County

HEALTH &
WELLNESS

FINANCIAL
STABILITY



BASIC
NEEDS

EDUCATION

United Way of Wayne County

Impact & Experience

United Way of Wayne County's -Annual Impact

- Managed Community Impact Funding since 1925
 - 2022 – Managed \$809,389.00

United Way of Wayne County's -3rd Party Admin support

- FEMA- Emergency Food & Shelter Program- Since 1999
 - County of Wayne – CARES Funding -2021

United Way of Wayne County's –Partnership

- Wayne County Health Department- Since 2020
 - District 8 Guardian Ad-Litem- Since 2016

Thank you!

2022 COMMITTEE MEMBERS

GOVERNOR'S VOLUNTEER SERVICE AWARD COMMITTEE

Amber Tyler
Donna Phillips
Julie Metz
Kenneth Coley
Lynette Cox
Maria Higgins
Mark Colebrook
Paul Rutter
Scott Satterfield
Selena Worrell
Walter Krentz

EVENTS COMMITTEE

Walter Krentz
Allen Lambert
Lisa Musselman
Pamela Pearce
Dr. David Tayloe
Liza Govan
Josh Whitfield
Bethany Perry
Ryan Roberts
Felicia Williams
Maegan Wilson
Kristen Pittman
Eddie Edwards
Selena Worrell
Bernadette Dove

COMMUNITY INVESTMENT COMMITTEE

Donna Phillips, Chair
Julie Mets
Brian Taylor
Lynette Wilson
Dr. David Tayloe
Elizabeth Dove
Felecia Williams
Selena Worrell
Heather Gray
Illeah Hirschy
Yananda Ross
Bethany Perry
Amber Tyler
Lynette Cox
Maria Higgins
Mark Colebrook
Paul Rutter
Rachel Montesinos Jorro
Scott Satterfield
Kenneth Coley
Rick Moore
James Jones Jr.

FINANCE COMMITTEE

Lisa Musselman, Treasurer
Brian Taylor
Greg Shackleford
Walter Krentz
Bob Logan
David Perry
Eddie Edwards

COMMITTEE MEMBERS

**ARE THE BACKBONE AND HELP KEEP
OUR ORGANIZATION RUNNING**

Partnership Proposal

Process:	Timeline
Survey to Council to identify priority for funding & outcome measures	Apr-23
Identify COG Impact Committee to serve	Apr-23
Create COG campaign in grant management software.	Apr-23
Create COG NPO Funding criteria (based upon COG survey results)	Apr-23
Open applications for funding requests within priority areas	May-23
Staff to assess proper documents and coordinate NPO presentations for volunteer Committee	May-23
Volunteer Committee to make recommendations	Jun-23
UW Staff to report results of recommendations to COG with supporting documents.	Jun-23
UW Staff , on behalf of the COG, notify all applicants of decision	Jun-23
Request to COG Finance to process NPO funding, following Council approval	Jul-23
Evaluate any Initial Impact Programs for reimbursement	Dec-23
End of year reporting to include outcomes, demographics & success stories. Evaluate partnership.	Jun-24
Outcomes:	
*Utilize eclImpact grant & community impact management software to apply and track supporting documents & measure outcomes and demographics.	
Fee Structure:	
10% of total allocations	



WAGES –NPO Administration

March 20, 2023

*Presentation to the City Council-
City of Goldsboro*



[illegible]

- In January of 1964, President Lyndon B. Johnson declared The War on Poverty in his State of the Union speech. In August that same year, he signed the Economic Opportunity Act of 1964.
- WAGES was formed by a charter of the Wayne County Board of Commissioners in 1966.

WAGES Vision and Mission



Our vision is that everyone has the opportunity to achieve their optimal potential.



WAGES mission is to provide opportunities and services to improve the quality of life in the communities we serve.

WAGES Programs

- Weatherization Assistance Program (WAP)
- Head Start
- Early Head Start
- CSBG Self-Sufficiency Project
- Home Delivered Meals (Meals on Wheels)
- Congregate Nutrition Sites
- Senior Companion Program
- Foster Grandparent Program
- Child Advocacy Network

Organizational Capacity

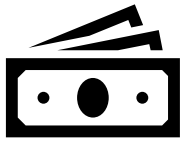
WAGES programs address community needs including:

- Housing
- Food insecurity
- Early education
- Workforce development
- Economic development
- Child advocacy
- Senior services
- Volunteer services
- And more

Organizational Capacity

- WAGES has served hundreds of thousands of residents in Wayne and surrounding counties since 1966.
- WAGES has extensive experience in administering federal funds and federal programs.





Funds Management Experiences

- WAGES administers programs with more than 20 diverse funding streams.
- These funding sources include:
 - US Department of Health and Human Services
 - US Department of Energy
 - US Department of Agriculture
 - NC Department of Environment Quality
 - NC Office of Economic Opportunity
 - Local city and county governments
 - Duke Energy
 - United Way
 - Various foundations and local contributions.

Contract Administration



- WAGES has current and relevant experience with contract administration including the annual distribution of more than \$1.4 million in federal funds to 3 partner childcare centers in Wayne County through the Early Head Start Child Care Partnership model.

Application Process

All current grantees (funded agencies) will be invited to submit an application for funding.



In addition, a funding opportunity announcement (RFA) will be published and available to the public. Any nonprofit that meets the funding criteria will be able to apply



The RFA will be released no less than 45 days before the application is due.

Selection Process

- All applications that meet eligibility criteria and that are submitted by the prescribed due date will be considered.
- A selection criteria ranking will be used to determine the agencies that will be funded and to determine the awarded amounts. These decisions will be based on a prescribed matrix (approved by the City) and on community needs.
- The selection process will occur within 15 business days

Execution of Contracts



- Once funding determinations are made, all applicants will be notified of the decisions.
- Funded agencies will receive a notice of award 30 days prior to the start of the funding year.
- Funded agencies will be instructed on the invoice process.
- Invoices and quarterly outcomes data should be submitted to WAGES by the 5th business day of the payment month.
- Payments will be remitted to funded agencies quarterly on October 15, January 15, April 15 and June 30.

Execution of Contracts



Outcomes data will be reviewed quarterly and annually by WAGES to ensure successful implementation of contracted services

Bi-annual presentations will be made to the City by WAGES

Fees



WAGES current federally approved indirect cost rate is 15.9%.



This would mean a \$23,850 administration fee on the \$150,000 in NPO awarded funds.

Questions



MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
FEBRUARY 6, 2023

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on February 6, 2023.

Call to Order. Mayor Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilman Bill Broadaway
Councilwoman Brandi Matthews
Councilman Greg Batts

Absent: Councilwoman Hiawatha Jones
Councilman Charles Gaylor, IV

Also Present: Tim Salmon, City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Mayor Ham requested the removal of Item M, Split-Jurisdiction Agreement between the City of Goldsboro and County of Wayne per the Planning Department’s request. Upon motion of Mayor Pro Tem Polack, seconded by Councilman Broadaway, and unanimously carried, Council adopted the agenda as amended.

New Business.

Update on Communities Supporting Schools. Selena Bennett, Executive Director and Barbara Nelson, Restorative Justice Program Director shared the following presentation:



SHAPING THE FUTURE
CSS of Wayne County

"The Mission of Communities Supporting Schools of Wayne County is to provide opportunities for students to stay in school, graduate, and be successful in life."

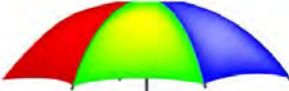


Board Members
2022-2023

Cristy Barnes- Williams	President
Julie Beck	Vice-President
Tiffany Creech	Secretary
Beverly Wallace-Wiggins	Treasurer
Ryan Barbato	
Donna Best	
Jennifer Collins	
Kim Copeland	
Kirkette Davis	
Renita Dawson	
Ken Denison	
D'Leesha Lee	
Justin Minshaw	
Pam Stokes	
Shannon Weeks	



Programs and Services



WCPS School Support Services
(Funded through grants and donations)

- Success Coach Program
- School Supplies
- Mentoring

Restorative Justice for Wayne Juveniles
(Funded through Juvenile Crime Prevention and overseen by NC Department of Public Safety)

- Teen Court
- Community Service
- Mediation

The Dropout Crisis

- ➡ 1/3 of American high school students do not graduate on time
- ➡ 1/2 of Hispanic, African American, and American Indian students do not graduate on time
- ➡ Everyday 7,000 students drop out of high school & 1.2 million students drop out of high school each year
- ➡ Individuals and society suffer: difficult to find employment, more likely to seek government support, and have more health issues
- ➡ 75% of prison inmates are high school dropouts



Success Coach Program



Goldsboro High School-	Anne Millington
Brogden Middle School-	Greg Batts
Dillard Middle –	Mary Kay James
Grantham Middle School-	Debbie Brantham
Mount Olive Middle School-	Terri McKay
Spring Creek Middle School-	Veda McNair
Southern Wayne High School-	Sharon Patterson
Brogden Primary School -	Nancy Lancaster
Carver Elementary-	Wendy Hooks
Carver Heights Elementary-	Gale Lewis
	Robin DeVeaux

Thank You For Your Support

City of Goldsboro Non-Profit Funding helps to serve students in three schools in Goldsboro:

Carver Heights Elementary School
Dillard Middle School
Goldsboro High School



Partnership with Saint Paul Methodist Church at Carver Heights for our reading program!! Volunteers are vital to our success!



CSS Restorative Justice Program
“Doing Something Different”

RELATIONSHIP
Where there is no relationship, there is no influence.

COMMITMENT
Problems that don’t occur overnight, can’t be resolved overnight.

PREVENTION
We are only as strong as our weakest link.

Waynecss.org
Click on the SUBSCRIBE tab on our website to receive our free e-Newsletter.

Email Newsletter

Sign Up

PROGRAMS don’t change People-RELATIONSHIPS do!

Ms. Bennett provided a copy of the Communities Supporting Schools 21-22 Annual Report to the mayor and councilmembers.

Election Method Discussion. City Manager Salmon shared the following: the director of the Wayne County Board of Elections informed me the upcoming city elections are estimated to cost roughly \$50,000 per election. That's the election and the primary over a \$100,000 total. Per North Carolina General Statute 163-294, as stated in our City Charter; Article 4 Section 4.2. A primary has been required in each of the last three election cycles. If the council is interested in amending the City Charter per North Carolina General Statute 163-292 using the plurality method, a primary would not be required and the person with the most votes would win that election. An additional option is per North Carolina General Statute 163-293 which uses the election and runoff method. If this election method were chosen, one of the last five primaries could have resulted in a runoff if the runner up requested it when the winner or the person did not have a majority who had the most votes. I understand there’s not enough council members here tonight but maybe we can add that to the retreat agenda. I'd like to see if council has any interest in amending the Charter to pick either of the other two methods which could be less time consuming and less expensive. There's a couple of additional facts that were provided I'd like to present to you. The primary option triggers an October primary that becomes the sole responsibility of the city. In 2019, the city paid \$33,000 for their October primary for districts one and five less than 10% of the electorate participated, which ended up costing about \$52 per voter and in 2015 the mayor and district four had a primary and 8% of the electorate participated.

Mayor Ham shared this is a preliminary introduction to the issue and we would discuss it at the retreat or March meeting.

Fiscal Accountability Agreement Between the City of Goldsboro and the Local Government Commission. City Manager Salmon shared the following:

The City of Goldsboro was placed on the 2022 Unit Assistance List (UAL) due to the following:

- Fund balance available for appropriation relative to expenditures in the General Fund is substantially less than comparable units based on the FY2020 audit.
- Failure to submit annual audits for FY 2021 and 2022.

The Local Government Commission (LGC) adopted a Fiscal Accountability Agreement with the City of Goldsboro in January 2022. The Fiscal Accountability Agreement (FAA) is intended to put a structured monitoring process in place between the City of Goldsboro and LGC staff.

The City of Goldsboro is being asked to sign the Fiscal Accountability Agreement with the Local Government Commission for 2023.

The monitoring established in this agreement is designed to assist the City of Goldsboro in meeting its obligations and duties under the Local Government Budget and Fiscal Control Act. Once the City has completed its audits and established an appropriate fund balance, the LGC is expected to remove the City from the UAL and an FAA will not be required.

It is requested that the Mayor, Council and Finance Director sign the agreement to be returned to the Local Government Commission.

Mayor Ham requested that council review and sign the letter as soon as possible. City Manager Salmon shared the State is requesting the letter be submitted by February 10, 2023. Councilwoman Matthews asked about the letter that mentions consequences for not following through and asked the city manager if the city has met the necessary requirements. City Manager Salmon stated yes.

Consent Agenda Review. Items J, K, L, N and O on the consent agenda were reviewed.

Mayor Ham asked Bobby Croom, Engineering Director about the streetlights that are not working on William Street. Mr. Croom responded and shared if a citizen would like to report a streetlight that is out, they can get the number that is listed on the light pole, go to Duke Energy's website and report the light on the tab at the top of the page. He also shared that citizens can call the Engineering Department and they will report the light.

Closed Session.

Upon motion of Mayor Pro Tem Polack, seconded by Councilman Broadway and unanimously carried, Council went into Closed Session to discuss litigation.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

The meeting recessed at 5:45 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on February 6, 2023.

Mayor Ham called the meeting to order at 7:00 p.m.

Councilman Broadway provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilman Bill Broadway
Councilwoman Brandi Matthews
Councilman Greg Batts

Absent: Councilwoman Hiawatha Jones
Councilman Charles Gaylor, IV

Also Present: Tim Salmon, City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Approval of Minutes. Mayor Pro Tem Polack made a motion to approve the minutes of the Work Session and Regular Meeting of January 23, 2023 The motion was seconded by Councilman Broadway and unanimously carried. Mayor Pro Tem Polack made a motion to approve the minutes of the Special Meeting of January 26, 2023 The motion was seconded by Councilman Broadway and unanimously carried.

Presentations.

Employee Performance Awards. City Manager Tim Salmon presented the following awards:

Employee of the Quarter Award: Bobby Edwards. Bobby Edwards is the Pre-Treatment Coordinator at the Water Reclamation Facility; but he does far more than his pretreatment duties. He helps in the lab every morning, running one of the most difficult tests that are performed, the ammonia testing. Bobby is always the first to come in the door. He is at his workstation preparing or starting his test before his scheduled tour of duty.

Not only is he prompt, but Bobby is also always ready to help wherever he can. There are only two lab technicians, so when someone calls in sick or goes on vacation, Bobby jumps in and not only completes his work, but does everything he can to lighten the load of his co-workers as much as possible. He is an asset not just at the Water Reclamation Facility, but for the city as a whole. He receives phone calls from people all over the city, asking questions he may not have the answers to, but he will search for the answers and help others to the best of his ability.

Bobby’s work ethic, attention to detail, customer focus, and daily accomplishments reflect well on himself and the City of Goldsboro.

Supervisor of the Quarter Award: Laura Getz. In addition to her extensive City clerk duties and supervision of the deputy clerk, Laura's outstanding efforts included oversight of the NC Office of State Auditor performance audit requirements; local nonprofit organization funding requests; and the City of Goldsboro's 175th Anniversary Celebration.

As the point of contact for all Office of State Auditor record and interview requests, Laura coordinated with the Mayor, Councilmembers, manager, department heads, and supervisors, to provide documents and statements to the auditors. She ensured the auditors were properly supported and the documents were appropriately retained by City staff.

Laura oversaw the receipt of required documents from 18 nonprofits; ensuring the documents were reviewed by management for approval and payment of the funds appropriated by Council.

Laura supervised the planning and execution of the City's 175th Anniversary Celebration at the Goldsboro Event Center. She coordinated with the Wayne County Museum and Wayne County Library staff for historical display items, arranged keynote speakers, provided refreshments, and made sure the venue was properly arranged to make the event memorable for all who attended.

Each of these additional activities constitute a substantial work effort, for significant causes that have high public interest and visibility. When accomplished simultaneously with everyday activities, such as council meeting preparation and answering public records requests, the results make Laura most deserving of this recognition for her service to the City.

Laura’s work ethic and accomplishments reflect well on herself and the City of Goldsboro.

National School-Based Health Care Awareness Month and WISH’s 25th Anniversary Proclamation. Read by Councilwoman Matthews; The Goldsboro City Council proclaimed the month of February 2023 as, NATIONAL SCHOOL-BASED HEALTH CARE AWARENESS MONTH and celebrates WISH’S 25th ANNIVERSARY in Goldsboro, North Carolina, and calls upon the people of Goldsboro to support national school-based health care, and to congratulate WISH on a successful 25 years with many more years to come. Mayor Ham presented the proclamation to Pam Anderson, WISH Director; Dr. Dave Tayloe, founder of Goldsboro Pediatrics and Alice Summerlin, WISH Manager.

Developmental Disability Awareness Month Proclamation. Read by Councilman Broadaway; The Goldsboro City Council proclaimed March 2023 as DEVELOPMENTAL DISABILITIES AWARENESS MONTH in the City of Goldsboro and ask citizens to galvanize efforts that will lead our communities and policy makers to create real system changes so people with developmental disabilities will enjoy equitable, inclusive lives. Mayor Ham presented the proclamation to Olivia Frederick, Program Director at Abound Health, Ryan Hood, Gavin Loftin and care worker, Ervin Peacock.

Night to Shine. Donna Countryman with Night To Shine shared a presentation regarding the upcoming Night to Shine Event. She also invited Council to the event which will be held on February 10, 2023 from 6:00-9:00 at the Maxwell Center.

Public Hearings.

Z-30-22 Glandon Forest Equity, LLC. (R6 to NBCZ) – West side of S. Herman St. between E. Elm St. and E. Pine St. Public Hearing Continued until March 20, 2023. Kenny Talton, Planning Director shared the Planning Department is waiting for one final signature on the necessary paperwork and requested City Council continue the public hearing until the Council meeting on March 20, 2023.

PARCELS #: 3509-22-4680
 3509-22-5630
 3509-22-5690
 3509-22-5842 (portion of: 27,714 sq. ft. or .63 acres)

PROPERTY OWNERS: Southern District Convocation Church
Gregory Jones
Dorothy Jones

APPLICANT: Glandon Forest Equity, LLC

The applicant is requesting a conditional rezoning for 1.45 acres of property from Residential (R6) to Neighborhood Business Conditional Zoning District (NBCZ) limiting the property to a commercial facility proposed for use as a retail sales store. Additional uses for the commercial facility have been proposed by the applicant if the proposed use ceases to exist and are included in the conditional rezoning request.

The Neighborhood Business (NB) Zoning District is established to provide the services and commercial development needed to serve primarily the adjoining neighborhoods. The district is intended to promote the development of small pedestrian-oriented establishments whose character and use is compatible with nearby residential neighborhoods. The maximum building gross area is twenty-four thousand square feet.

SURROUNDING ZONING:
North: Residential (R6)
South: Residential (R6)/Neighborhood Business (NB)
East: Residential (R6)
West: Residential (R6)

There are four separate parcels associated with the proposed rezoning request. One of the four lots is currently occupied by an existing single-family dwelling. The three remaining lots are vacant.

The City’s Land Use Plan locates all four parcels within the High-Density Residential land use designation. The High-Density Residential designation has been identified as the preferred land-use based on existing residential development patterns, constraints to development and the location of infrastructure such as water, sewer, and a transportation network. The Neighborhood Business (NB) Zoning District is not a corresponding zoning district within the High-Density Residential land-use designation.

As previously stated, this is a conditional rezoning proposal for 1.45 acres to be rezoned from Residential (R6) to Neighborhood Business (NBCZ) Conditional Zoning District limiting the use of the property to a commercial retail sales store. This 1.45 acres will be on a singular parcel through the recombination process if this conditional rezoning requires is approved.

Despite the fact that the Neighborhood Business (NB) Zoning District is not a corresponding zoning district for the High-Density land-use designation, there are a several factors which could support the rezoning request. Most of the subject properties have been vacant for approximately fifty years. Although in-fill development is a preferred use in the High-Density Residential Development land-use designation, the highest and best use of the property may be for commercial purposes. The proposed conditional rezoning request would be compatible with existing commercial zoning and uses in proximity to the site.

If the rezoning request is approved by City Council, the owner/developer will be required to submit for site plan approval before building permits are issued.

Staff has distributed this proposed rezoning to several different departments as well as Seymour Johnson Air Force Base. No comments or concerns were received.

The following uses are permitted by right in the Neighborhood Business (NB) Zoning District and are being proposed by the applicant to be included in the Neighborhood Business Conditional Zoning District (NBCZ):

- Churches
- Community centers (public)
- Fire station
- Government Offices
- Library
- Public parks
- Police station
- Post Office, service facilities
- Public Emergency service centers
- School, fine arts or martial arts
- School, private elementary, secondary
- School, public elementary, secondary
- ABC Store, liquor sales
- Banks w/ drive-throughs
- Banks, finance and insurance offices
- Barber/beauty shop-excluding home

- Clinic, medical therapeutic
- Computer operations, data processing
- Day care centers-child
- Food stores-retail only
- Health spas, fitness and tanning
- Home services-carpet cleaning, home cleaning, interior design, locksmith, upholstery and general personal goods repair, etc.
- Laundry, coin operated and laundromat
- Offices, businesses, medical and professional excluding retail trade and home occupations
- Pharmacy, less than or equal to 15,000 sq.ft.
- Restaurants and employee cafeterias when located within the principal building
- Restaurant, general
- Retail, small nondurable goods not in its own category containing less than 30,000 sq. ft.
- Tanning salon

The proposed Neighborhood Business Conditional Zoning request is inconsistent with the City’s Comprehensive Land Use Plan. However, staff is recommending approval of the rezoning request based on the fact the rezoning request would be compatible with the existing Neighborhood Business (NB) zoning and uses in proximity to the site. Due to the property remaining vacant and never used for residential development for almost fifty years, staff has concluded that this conditional rezoning to Neighborhood Business (NB) would be appropriate for serving the immediate needs of the surrounding communities.

The City of Goldsboro Planning Commission met on December 19, 2022, to review and make a recommendation regarding the rezoning proposal. The Planning Commission voted to adopt the Consistency Statement and recommend approval to City Council for the proposed rezoning. The vote was 4-0.

Council continued the Public Hearing on January 9, 2023.

Mayor Pro Tem Polack made a motion to continue the public hearing until the March 20, 2023 Council meeting. The motion was seconded by Councilman Broadaway and unanimously carried.

Z-31-22 Habitat for Humanity of Goldsboro-Wayne (Residential 9 to Residential 6) – East side of Dr. H.E. McNair St. Public Hearing Held and Ordinance Adopted. ADDRESS: Dr. H.E. McNair St. PARCEL #: 3509207242
 PROPERTY OWNER: Irma B. Wiggins & Kimberly S. Lane

APPLICANT: Habitat for Humanity of Goldsboro-Wayne

The applicant is requesting a rezoning from the Residential 9 (R-9) Zoning District to the Residential 6 (R-6) Zoning District. The purpose of the Residential 6 (R-6) Zoning District is to accommodate both single and multi-family residential uses and to prohibit all activities of a commercial nature.

Density: 6,000 square feet for the first unit and 2,000 square feet for each additional unit.

Dr. H.E. McNair St. (Two other potential points of access exist off Dexter St. right-of-way (unimproved) and Berry St.)

Area: 24.5 acres

Maximum Density: approximately 425 units (this calculation includes the 20% open space calculation)

SURROUNDING ZONING:

- North: Residential 6
- South: Residential 9 & Office and Institutional 1
- East: Residential 9
- West: Residential 6

Existing Use: The property is currently vacant.

The City’s Land Use Plan locates this parcel within the High-Density Residential land use designation.

High-Density Residential: This designation is given based on existing residential development patterns, constraints to development, and the location of infrastructure. These designations exist in areas that have water and sewer service or where plans exist to extend water and sewer service.

The Residential 6 (R-6) Zoning District is a corresponding district with the High-Density designation.

This is a rezoning proposal for a 24.5-acre parcel to be rezoned from the Residential 9 (R-9) Zoning District to the Residential 6 (R-6) Zoning District. The primary difference between the existing zoning district and the proposed R-6

Zoning District is that R-6 district would allow for a higher density development to take place. This is a general rezoning, and all potential uses must be considered.

TRC REVIEW: Due to the nature of this application being a general rezoning with a specific use not yet known, there have been no comments.

The City of Goldsboro Planning Commission met on January 30, 2023, to review and make a recommendation regarding the rezoning proposal. The Planning Commission voted to adopt the Consistency Statement (attached) and recommend approval to City Council for the proposed rezoning. The vote was 5-0.

Council shall vote to adopt the recommendation for approval and consistency statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or council shall vote to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Mayor Ham opened the Public Hearing. The following person spoke:

- 1. Matt Whittle, Executive Director with Habitat for Humanity spoke in favor of the proposed rezoning.

No one else spoke and the Public Hearing was closed.

Councilman Broadaway made a motion to approve the Ordinance with the inclusion of the Consistency Statement. The motion was seconded by Councilman Batts and unanimously carried.

ORDINANCE NO. 2023-6 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Z-1-23 Harry & Mollie, LLC (IBP-1 to GB) – East side of McLain Street between Oak Forest Road and East Ash Street Extension. Public Hearing Held and Ordinance Adopted. PARCEL #: 3519905459 (portion of) PROPERTY OWNER/APPLICANT: Harry & Mollie, LLC.

The applicant is requesting a rezoning for a 4.27-acre portion of a parcel from Industrial Business Park (IBP-1) to the General Business (GB) Zoning District. The General Business (GB) Zoning District is established to accommodate the widest range of uses providing general goods and services to the community. The intent of this district is to promote high quality, accessible developments serving the needs of the community and surrounding area.

Area: 176.09 acres (parent parcel) 4.27 acres (portion proposed for rezoning)

SURROUNDING ZONING:

- North: General Business (GB)
- South: General Business (GB)
- East: Industrial Business Park (IBP-1)
- West: General Business (GB)

The portion of the parcel proposed to be rezoned is currently vacant and utilized for agricultural purposes.

The City’s Land Use Plan locates this parcel within the Industrial land use designation.

This designation was developed to establish and protect industrial areas for the use of prime industrial operations and for the distribution of products at wholesale.

The General Business (GB) Zoning District is not a corresponding zoning district within the Industrial land-use designation.

As previously stated, this is a rezoning proposal for a 4.27 acre portion of a parcel of property totaling 176.09 acres to be rezoned from Shopping Center (SC) and Industrial Business Park (IBP-1) to General Business (GB) Zoning District.

Despite the fact that the portion of the parcel is located in the Industrial land-use designation, development trends indicate that the proposed General Business (GB) Zoning District would be compatible with the adjacent General Business districts and the types of uses that currently exist on McLain St.

TRC REVIEW: Due to the nature of this application being a general rezoning with a specific use not yet known, there have been no comments.

Staff is recommending approval of the rezoning request. Despite the fact that the 4.27-acre portion is located in the Industrial land-use designation, there is adjacent General Business zoning and the potential uses for the property would be in harmony with the surrounding properties.

The City of Goldsboro Planning Commission met on January 30, 2023, to review and make a recommendation regarding the rezoning proposal. The Planning Commission voted to adopt the Consistency Statement and recommend approval to City Council for the proposed rezoning. The vote was 5-0.

Council shall vote to adopt the recommendation for approval and consistency statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or council shall vote to deny and adopt the Ordinance to Deny with the inclusion of a statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Mayor Ham opened the Public Hearing. No one spoke and the Public Hearing was closed.

Mayor Pro Tem Polack made a motion to approve an Ordinance with the inclusion of the Consistency Statement. The motion was seconded Councilman Broadaway and unanimously carried.

ORDINANCE NO. 2023-7 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP AND COMPREHENSIVE LAND USE MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

SU-1-23 300 S. William St. (Bed & Breakfast) –Corner of E. Spruce St. and S. William St. Public Hearing Held and Findings Adopted. After being properly sworn in, Austin Brinkley, Assistant Planning Director presented the following:

ADDRESS: 300 S. William St.

PARCEL #: 2599947430

PROPERTY OWNER/APPLICANT: Rebecca Lucero & Andrew Sever

The applicant requests a Special Use Permit for the establishment of a Bed & Breakfast located in the Central Business Zoning District. The Central Business District is established to maintain and strengthen the concentration of commercial, service, residential and institutional uses that serve the entire community and region. The district encourages a mix of high intensity pedestrian-oriented uses compatibly designed and arranged around the existing compact core. The district is intended to safeguard the unique architectural character, social activity and cultural value of the downtown while promoting its continued success and redevelopment.

According to the City’s Unified Development Code, a Bed & Breakfast is permitted only after obtaining a Special Use Permit from Goldsboro City Council.

Frontage: 319.5 ft E. Spruce St., 225.5 ft S. William St.
Area: 1.66 acres
Zoning: Central Business District

Existing Use: Single-family dwelling

The City’s Land Use Plan locates this parcel within the Mixed-Use Downtown land use designation. The City of Goldsboro Comprehensive Land Use Plan identifies the following goal related to the Mixed-Use Downtown designation and desired development for the downtown Goldsboro area. The plan indicates a desire to continue to promote downtown Goldsboro.

The proposal would allow for people to come and enjoy the downtown Goldsboro area and would promote tourism for the City of Goldsboro.

The following items listed below are required to be shown on the formal Site Plan review for this proposed Special Use, if approved:

Due to the presence of adjacent single-family residences, a buffer is not required. However, the applicant is proposing to provide 6’ privacy fences as well as tree plantings (see site plan).

Rooms: 3 bedrooms for rent.

Hours of Operation: 24 hours a day, 7 days a week

Parking: 8 parking spaces provided (2 per room, 1 per employee)

Staff has distributed this proposed special use permit to select departments that may have concerns. During this review process there were no comments or concerns.

Mayor Pro Tem Polack asked about rates at the bed and breakfast. Mr. Brinkley stated they would hold the bed and breakfast to the requirements in the UDO.

Mayor Ham opened the Public Hearing. No one spoke and the Public Hearing was closed.

Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit shall be issued.

1. Councilman Broadaway made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.
2. Mayor Pro Tem Polack made a motion to agree that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilman Broadaway and unanimously carried.
3. Councilman Batts made a motion to agree that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.
4. Councilman Batts made a motion to agree that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.

Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the March 20, 2023, City Council meeting.

Public Comment Period. Mayor Ham opened the public comment period. The following people spoke:

1. Elvin Gray shared comments regarding an animal control issue.
2. DeRontae Lee shared a request for available land in Wayne County for farming and a community garden.
3. Malcom Banks shared a request for land in the city for community gardens.
4. Don Halliday shared compliments regarding the city.
5. Carl Martin shared comments regarding the recent special meeting regarding parking and other topics of consideration for special meetings.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. City Manager Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Item M, Split-Jurisdiction Agreement between the City of Goldsboro and County of Wayne was removed from the agenda during the Adoption of the Agenda. Mayor Pro Tem Polack moved the items on the Consent Agenda, Items J, K, L, N and O be approved as recommended by the City Manager and staff. The motion was seconded by Councilman Broadaway and unanimously carried.

The items on the Consent Agenda were as follows:

Amend the Special Revenue Fund Ordinance for project closeout – BJA FY20 Coronavirus Emergency Supplemental Funding Program (2020-VD-BX-1476) (P3106). Ordinance Adopted. On July 13, 2020, Council approved the adoption of an ordinance to establish the BJA FY20 Coronavirus Emergency Supplemental Funding Program (2020-VD-BX-1476) which was a grant awarded by the Department of Justice for personal protective equipment (PPE) for officers and employees, equipment and supplies related to the Coronavirus pandemic.

At this time, all expenditures have been executed and all reimbursements have been received, and the grant period has expired. It is necessary to formally close this special revenue fund on the city books. The City executed a total of \$87,179.40 out of the \$108,628.00 grant. There was a total of \$21,448.60 of grant funds that were not used, and therefore the City must deobligate those funds. There was no local match required for this grant.

It was recommended that the following entitled Special Revenue Fund Ordinance for the BJA FY20 Coronavirus Emergency Supplemental Funding Program Grant (P3106) be amended to close the fund and deobligate the remaining unspent funds. Consent Agenda Approval. Polack/Broadaway (5 Ayes)

ORDINANCE NO. 2023-8 “AN ORDINANCE AMENDING A SPECIAL REVENUE PROJECT FOR THE BJA FY20 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM (2020-VD-BX-1476) (P3106)”

Utility Construction Agreement with NCDOT for Water and Sewer Line Relocations relating to replacing Bridge No. 20 on US 70 Business (Grantham Street) NCDOT Project B-4838. Resolution Adopted. The North Carolina Department of Transportation has prepared and adopted plans to make street and highway improvements within Goldsboro under Project B-4838. The project consists of replacing Bridge No. 20 on US 70 Business (Grantham Street), as shown on the attached map.

The Utility Construction Agreement addresses the relocation of City-owned water and sewer lines located within the project area. Provisions are included in NCDOT’s agreement for their contractor to relocate City-owned water and sewer lines. NCDOT will assume 75% and the City of Goldsboro is responsible for 25% of the cost for relocation of the water and sewer lines. The City’s estimated cost to relocate water and sewer lines is \$154,228. The actual cost will be based upon the contract unit cost and actual quantities used. Reimbursement to NCDOT will be made in one final payment within sixty (60) days after billing.

Upon completion of the bridge work, NCDOT shall submit an itemized invoice to the City. It is anticipated that the City will be invoiced Fiscal Year 24-25 for water and sewer line relocations and a budget allocation for FY24-25 will be required prior to final invoice.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor to execute the Utility Construction Agreement with the North Carolina Department of Transportation for water and sewer line relocations relating to replacing Bridge No. 20 on US 70 Business (Grantham Street). Consent Agenda Approval. Polack/Broadaway (5 Ayes)

RESOLUTION NO. 2023-8 “RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE UTILITY CONSTRUCTION AGREEMENT WITH NCDOT FOR WATER & SEWER LINE RELOCATIONS FOR US 70 BUSINESS (GRANTHAM STREET) NCDOT PROJECT B-4838”

Amended CDBG Public Services Policy. Policy Adopted. The City receives federal funds to administer CDBG and HOME programs to assist low to moderate income persons with housing and non-housing needs.

Public services are an integral part of the comprehensive community development strategy and can address a range of individual needs and increase the impact of CDBG funds. Public services can strengthen communities by addressing the needs of specific populations and by supporting economic development. CDBG regulations allow the use of grant funds for a wide range of public services activities, including, but not limited to: Childcare, health care, job training, recreation programs, education programs, and many others.

As Staff has learned of a more effective way to implement its Public Services activity, the CDBG Public Services policy has been amended to include:

- Statement on Debarment and Suspension
- Replacement of an RFP process with a competitive application process

It was recommended that Council adopt the Amended CDBG Public Services Policy. Consent Agenda Approval. Polack/Broadaway (5 Ayes)

Farm Lease Agreements. Resolution Adopted. The City of Goldsboro or the City and the County of Wayne jointly own several tracts of land, which have been leased in the past for agricultural-related purposes.

Prior to 2013, seven properties had been under lease for farming through one-year leases approved by City Council during December of each year. In November of 2013, the City Council contracted farm leases for these seven properties for a period of three-years. The term extension was due to the investment farmers were making in the land regarding nitrogen, lime, etc. in preparation for the following year’s crops.

Of the seven properties, one tract is for the sole purpose of livestock due to the topsoil being stripped and not feasible for growing crops. The term for this lease is set to expire December 31, 2027.

The current farm leases expired December 31, 2022 and are listed as follows:

Location	Current Lessee	Acreage	Leased Price by Acre	Total Yearly Lease
Two Tracts on the west side of NC 111 South (Farm #11693)	Alfred Parks	56.3 Acres	\$136.50/Acre	\$7,684.95
West side of NC 111 South (Farm #8742)	Alfred Parks	24.2 Acres	\$136.50/Acre	\$3,303.30
West side of Miller’s Chapel Road (Farm #11850)	Alfred Parks	5.1 Acres	\$80.00/Acre	\$408.00
Northeast and Southeast corners of Arrington Bridge Road and Pecan Road (Farm #11852)	Jonathan Gray	43.4 Acres	\$97.70/Acre	\$4,240.18
Northeast corner of Arrington Bridge Road and S. John Street (Farm #12942)	Jonathan Gray	47.59 Acres	\$97.70/Acre	\$4,649.54
Northeast corner of Genoa Road and Pecan Road (Farm #6599)	Alfred Parks	25.1 Acres	\$73.50/Acre	\$1,844.85

Staff advertised an Invitation to Bid on the City’s website beginning November 23, 2022 with bid submittals due December 8, 2022.

Pursuant to NC General Statute 160A-272, staff requests council approve the lease agreements. Notice of the City’s intent

to lease property for crop use was published in the Goldsboro News-Argus on January 5, 2023, for the following properties and bid amounts:

Location	Alfred Parks	Shawn Mitchell	Total Yearly Lease
Two Tracts on the west side of NC 111 South (56.3 Ac.)	\$156.50/Ac.	No Bid	\$8,810.95 City and County
West side of NC 111 South (24.2 Ac.)	\$156.50/Ac.	No Bid	\$3,787.30 City and County
West side of Miller’s Chapel Road (5.1 Ac.)	\$95.00/Ac.	No Bid	\$484.50 City and County
Northeast and Southeast corners of Arrington Bridge Road and Pecan Road (43.4 Ac.)	No Bid	\$97.50/Ac.	\$4,231.50 City and County
Northeast corner of Arrington Bridge Road and S. John Street (47.59 Ac.)	No Bid	\$97.50/Ac.	\$4,640.02 City
Northeast corner of Genoa Road and Pecan Road (25.1 Ac.)	No Bid	\$73.50/Ac.	\$1,844.85 City and County

The lease term for the farm tracts listed above is for a period of three-years (January 1, 2023 to December 31, 2025). Lease payments must be made prior to January 31, 2023.

All farm tracts, with the exception of the farm located on the northeast corner of Arrington Bridge Road and South John Street, are jointly-owned with the County of Wayne and the yearly proceeds are equally shared. For jointly-owned properties, lease agreements will be forwarded to the Wayne County Board of Commissioners for action at their next meeting if approved by the City Council.

It was recommended Council adopt the following entitled resolution authorizing the Mayor to sign lease agreements for farmland tracks between:

- 1. The City of Goldsboro, the County of Wayne and Alfred Parks for three years;
- 2. The City of Goldsboro, the County of Wayne and Shawn Mitchell for three years; and
- 3. The City of Goldsboro and Shawn Mitchell for three years;

Leases for jointly-owned property would be subject to Wayne County’s approval of said leases with Alfred Parks and Shawn Mitchell. Consent Agenda Approval. Polack/Broadaway (5 Ayes)

RESOLUTION NO. 2023-9 “RESOLUTION APPROVING LEASE AGREEMENTS WITH ALFRED PARKS AND SHAWN MITCHELL FOR FARMLAND TRACTS”

FY 2022 Choice Neighborhoods Planning Grant Agreement. Resolution Adopted. The Housing Authority of the City of Goldsboro (HACG) requested the City of Goldsboro (CoG) serve as co-applicant for their U.S. Department of Housing and Urban Development (HUD) Choice Neighborhood Planning Grant (CNPG) application. On July 15, 2022, the CoG Council approved the City Manager to sign as co-applicant for the HUD CNPG application.

On December 22, 2022, HUD notified the HACG and CoG have been selected to receive a Fiscal Year (FY) 2022 CNPG in the amount of \$500K to support the development of a comprehensive neighborhood Transformation Plan for West Haven Apartments in the West Have neighborhood.

On January 19, 2023, HUD transmitted the CNPG Agreement to the HACG, as Lead Grantee, and the CoG, as Co-Grantee to ensure the Transformation Plan is developed in a timely and efficient manner. The HUD Office of Public Housing Investments (OPHI) will administer the grant. The terms of the Planning Grant Agreement are not negotiable. The Lead Grantee is expected to expend all funds shortly after the end of two year Planning Grant term.

Per the City Grant Management Policy, the Council must formally accept the grant and authorize the Mayor and/or City Manager to sign the agreement.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to sign the FY 2022 Choice Neighborhoods Planning Grant Agreement. Consent Agenda Approval. Polack/Broadaway (5 Ayes)

RESOLUTION 2023-10 “RESOLUTION APPROVING THE CITY MANAGER TO SIGN THE CHOICE NEIGHBORHOODS PLANNING GRANT AGREEMENT”

City Manager’s Report. City Manager Salmon shared he attended the 4th Fighter Wing Award Ceremony last week; the Community Relations and Development Department has important information on the city’s website for homeowner rehabilitation and public services programs; tomorrow night at 6:00 p.m. on the City Hall steps we will have an Interfaith

Ceremony hosted by the Commission on Community Relations and Development, the theme is, Together We Are Stronger; Parks and Recreation will have the Daddy-Daughter dance on February 10, 2023 from 6:00 to 9:00 p.m. at the Goldsboro Event Center.

Ceremonial Documents.

Black History Month Proclamation. Read by Mayor Pro Tem Polack; Goldsboro City Council proclaimed the month of February 2023 as BLACK HISTORY MONTH in the City of Goldsboro and encouraged all citizens to observe this month by participating and supporting all festivities celebrating the proud heritage of African Americans.

Resolution Expressing Appreciation for Services Rendered by Eddie Moses as an Employee of The City of Goldsboro for More Than 26 Years. Resolution Adopted. Eddie Moses retires on March 1, 2023 as a Senior Heavy Equipment Operator, with more than 26 years of service with the Goldsboro Public Works Department. Eddie began his career on May 29, 1996, as a Laborer I with the Public Works Department. On November 4, 1998, Eddie was promoted to Equipment Operator I with the Public Works Department. On March 8, 2000, Eddie was promoted to Utility Maintenance Worker I with the Public Works Department. On May 5, 2004, Eddie was promoted to Utility Maintenance Worker II with the Public Works Department. On September 26, 2007, Eddie was promoted to Equipment Operator IV with the Public Works Department. On January 8, 2014, Eddie was promoted to Senior Heavy Equipment Operator with the Public Works Department, where he has served until his retirement. Eddie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Eddie Moses their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Eddie Moses our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 6th day of February, 2023.

A motion was made by Mayor Pro Tem Polack to adopt the retirement resolution. The motion was seconded by Councilman Batts and unanimously carried. Council adopted the following entitled Resolution.

RESOLUTION NO. 2023-11 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY EDDIE MOSES AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 26 YEARS”

Mayor and Councilmembers’ Comments.

Councilman Broadaway stated the following: I want to congratulate all the performance winners tonight and the jobs they do. These are the people we don't get to see very much but they sure do a good job.

Mayor Pro Tem Polack stated the following: I want to encourage everyone to take the time to learn more about the impact and contributions that African Americans have made, not only nationally but globally throughout the course of history. As we said, nationally much has been done to remove the impact that slavery has systemically and also the benefits this country has gained from the work of my ancestors. This effort has been in the works from the removal of school curriculum even to the removal of the history of African American studies on the state level in states such as Florida, so I finally encourage all to be mindful of the great work done by African Americans for this country not only during this month but all year long.

Councilwoman Matthews had no comment.

Councilman Batts stated the following: I just want to thank all the department heads, all the employees who work for this great city every day. I want to give a special thanks to the Public Works department. I know over the past month, the telephone calls that I’ve received, people I’ve talked with in District 6. That's the one thing that's never been understood, what was happening, and I hope that problem we had is about to be solved.

Mayor Ham stated the following: I want to reiterate what Councilman Polack said about Black History Month. There's a lot about the history of blacks in America that we don't know about, and I encourage everyone to take this month in earnest and do some research regardless of what the color of your skin is or what your background is. The more we know about each other the better we are, and I encourage everyone to take an interest in this. As has been spoken here tonight, I want to speak about our city employees. I was at an event last evening, a going away for a long-time resident who has a business here in Goldsboro and he's retired and he's leaving to go out of state. This complete stranger who I do not know, came up to me and said, I just wanted to mention to you how much I appreciate the people that work in your city. We started talking and he talked about when he's out and about especially on our Public Works department personnel he makes it a point to go up and speak to them. This is a person that's not from Goldsboro originally by the way and I was really impressed with the fact that he came up to me. I've never known him before, he obviously knew who I was and he made that comment. I've spoken about our employees many times before, but I want to speak about two-three examples of that. Last week a lady who works with the city celebrated her 45th year of employment, Ms. Jestine McLamb, she works in the Engineering department. She’s been here 45 years and she hasn't decided she's going to leave yet either so that speaks very highly of her and for the city. We had tonight, Mr. Eddie Moses who is leaving, he’s retiring, but he's been here for 26 years. And then we had an employee who is recognized for 28 years of service, and we have our own clerk who has been here for 10 years. That is just a cosmic, minute number of examples of the 480 some full-time employees that we have

working for this city. I tell you folks I'm very proud and happy to say that we have a great group of people coming to work every day no matter what the circumstances are in terms of weather or otherwise to provide the services that we all expect of them. There are some glitches occasionally. I had at this same event last night, someone to come up to me and he said are you getting many calls about the leaves not being picked up and I said well there aren't as many as there used to be because we've been we've increased our equipment. We've got some equipment back up and working and he said well, I never called but I was concerned about it. I told him, I said we only had one piece of equipment but they were using it during all hours of daylight be a weekend or whatever and just shows you the dedication that these people have to try to do the job that they're assigned and if you happen to see people out on the street or wherever working for the city, give them a hello and say thank you because they are the unsung heroes of the success of this city.

There being no further business, Mayor Ham adjourned the meeting at 8:22 p.m.




David Ham
Mayor


Laura Getz
City Clerk

MINUTES OF THE GOLDSBORO CITY COUNCIL ANNUAL RETREAT
FEBRUARY 22-23, 2023

FEBRUARY 22, 2023

The Mayor and City Council of the City of Goldsboro, North Carolina, held their Annual Retreat on Wednesday, February 22, 2023 at the Goldsboro Event Center, 1501 South Slocumb Street, Goldsboro, North Carolina with attendance as follows:

- Present:

Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilman Bill Broadaway
Councilwoman Brandi Matthews
Councilman Charles Gaylor, IV
Councilman Greg Batts
- Absent:

Councilwoman Hiawatha Jones
- Others Present:

Tim Salmon, City Manager
Laura Getz, City Clerk
Ron Lawrence, City Attorney
Matt Livingston, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Holly Jones, Deputy City Clerk
Scott Williams, Information Technology Director
Brad Hinnant, Assistant Information Technology Director
Erin Fonseca, Downtown Goldsboro Director
Bert Sherman, Public Utilities Director
Bobby Croom, Engineering Director
Felecia Williams, Community Relations Director
Felicia Brown, Parks and Recreation Director
Mike West, Police Chief
Ron Stempien, Fire Chief
Rick Fletcher, Public Works Director
Kenny Talton, Planning Director
Austin Brinkley, Assistant Planning Director
Catherine Gwynn, Finance Director
Bernadette Dove, Human Resources Director
Amanda Justice, Travel and Tourism Director
Adam Twiss, Paramount Theater Director
Allen Anderson, Inspections Director
Josh Shockley, Event Center Manager
Obie Agbasi, Director of Golf

Call to Order. Mayor Ham called the meeting to order at 9:00 a.m.

Mayor Ham shared comments regarding the retreat expectations.

City Manager Salmon shared comments regarding the retreat.

Adoption of the Agenda. Councilwoman Matthews requested the removal of the election method discussion with the intent to hold a public forum before making a decision. She also requested the removal of Thursday’s Council budget and the NPO budget discussion to be discussed at the council meeting in March or at a public forum. Mayor Ham shared there will not be a decision made on election methods during the retreat. Councilwoman Matthews withdrew the request to remove the election method discussion. Mayor Ham stated the two items on tomorrows agenda, FY23-24 Council Budget Discussion and FY23-24 NPO Budget Discussion will be moved to the agenda this afternoon. Councilwoman Matthews made a motion to adopt the agenda with deleting the two items for tomorrow at 11:00 and 11:30. Mayor Pro Tem Polack seconded the motion. Mayor Pro Tem Polack, Councilwoman Matthews and Councilman Batts voted for the motion. Mayor Ham, Councilman Broadaway and Councilman Gaylor voted against the motion. The motion failed 3:3.

Councilman Gaylor made a motion to amend the agenda to relocate the two items to this afternoon so we can continue discussion. The motion was seconded by Councilman Broadaway. Mayor Ham, Councilman Broadaway, Councilman Gaylor and Councilman Batts voted for the motion. Mayor Pro Tem Polack and Councilwoman Matthews voted against the motion. The motion passed 4:2.

FY20-21 Audit. John Frank and Chad Cook with FORVIS presented the FY21 audit.

The FY21 audit is available on the City website and in the City Clerk’s Office.

Financial Performance Update. Mitch Brigulio with Davenport presented the following presentation:

Discussion Materials

City of Goldsboro, North Carolina



February 22, 2023



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A

City's Financial Policies



Credit Rating Overview

Credit Rating Overview

The City is currently rated A+ by Standard and Poor's.

On August 13, 2020, the City's A+ Moody's rating was withdrawn due to a lack of sufficient information.

Peer Comparatives

The following pages contain peer comparatives based on the below Moody's rating categories as shown below:

Moody's Investor Services

Standard & Poor's

Fitch Ratings

AAA

AAA

AAA

AA1

AA+

AA+

AA2

AA

AA

AA3

AA-

AA-

A1

A+

A+

A2

A

A

A3

A-

A-

Baa1

BB+

BB+

Baa2

BBB

BBB

Baa3

BBB-

BBB-

Non Investment Grade

Moody's Investor Services

Standard & Poor's

Fitch Ratings

AAA

AAA

AAA

AA1

AA+

AA+

AA2

AA

AA

AA3

AA-

AA-

A1

A+

A+

A2

A

A

A3

A-

A-

Baa1

BB+

BB+

Baa2

BBB

BBB

Baa3

BBB-

BBB-

Non Investment Grade

Moody's Investor Services

Standard & Poor's

Fitch Ratings

AAA

AAA

AAA

AA1

AA+

AA+

AA2

AA

AA

AA3

AA-

AA-

A1

A+

A+

A2

A

A

A3

A-

A-

Baa1

BB+

BB+

Baa2

BBB

BBB

Baa3

BBB-

BBB-

Non Investment Grade

Rating Agency Methodologies

Moody's Rating Methodology

Category

Rating Percentage

Short Term Control

Long Term Control

On November 2, 2022, Moody's updated its US Local Governments General Obligation Debt methodology and assumptions.

Under the new methodology, an initial indicative rating is calculated from a weighted average of four key factors.

It is defined below the line quantitative adjustments can be made based upon certain factors not included in the quantitative score.

While the defined adjusting factors have been reduced, a new category for other contributions will allow for any other factor deemed appropriate by the rating analysts and committee to be considered in the rating outcome.

S&P Rating Methodology

Category

Rating Percentage

Short Term Control

Long Term Control

On September 12, 2023, Standard & Poor's updated its US Local Governments General Obligation Ratings methodology and assumptions.

Under the new methodology, an initial indicative rating is calculated from a weighted average of seven key factors.

Up to a one-notch adjustment can be made from the indicative rating based on other qualitative factors not included in the quantitative score.

General Fund Operations and Fund Balance



General Fund Financial Performance

General Fund Revenues vs. Expenditures

Observations

Historically, the City's operating revenues have exceeded operating and debt service expenditures, resulting in a structurally balanced budget and annual operating surpluses.

From 2018 - 2020 however, due to increases in operating expenditures and debt service, expenditures exceeded revenues, resulting in a slight operating imbalance. The City appears to have returned to a structurally balanced operating position in FY 2021.

Additionally, due to the City's investment in capital from both operating revenues (per go capital) and expenditures from bond proceeds, the City's fund balance has declined in four of the last five years.

In FY 2021, Unassigned Fund Balance increased by approximately \$2.5 million.

General Fund Balance

2017

2018

2019

2020

2021

2022

2023



General Fund Balance Overview

City of Goldsboro Fund Balance Policy

The City of Goldsboro will strive to maintain available fund balance in the General Fund (originally defined as Unassigned, Unencumbered and now defined as Unassigned) at a level sufficient to meet its obligations. The City will target an available fund balance at the close of each fiscal year equal to 20% of the General Fund Operating Budget, at no time shall the available fund balance fall below 10% of the General Fund Operating Budget.

The City Council may, from time-to-time, appropriate fund balances that will reduce available fund balances below the 20% policy for the purposes of a revenue fiscal emergency or other such glauze exceptor or to protect the long-term fiscal security of the City of Goldsboro. In such circumstances, the Council will adopt a plan to restore the available fund balance to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different restoration time period.

General Fund Balance as a % of Revenues

2017

2018

2019

2020

2021

2022

2023

General Fund Balance as a % of Revenues

2017

2018

2019

2020

2021

2022

2023



General Fund Balance – Peer Comparatives

Total General Fund Balance (\$Millions)

City of Goldsboro, NC (2022) Data

2017

2018

2019

2020

2021

2022

2023

Total Unassigned Fund Balance (\$Millions)

City of Goldsboro, NC (2022) Data

2017

2018

2019

2020

2021

2022

2023

Total General Fund Balance as % of Revenues

City of Goldsboro, NC (2022) Data

2017

2018

2019

2020

2021

2022

2023

Unassigned Fund Balance as % of Revenues

City of Goldsboro, NC (2022) Data

2017

2018

2019

2020

2021

2022

2023



Existing Tax Supported Debt Profile



Existing Tax Supported Debt



Tax Supported Debt Service

FY	Principal	Interest	Total	10-yr Payoff
2020	2,915,137	1,524,526	4,439,663	86.3%
2021	2,815,823	1,477,873	4,293,696	86.3%
2022	2,716,510	1,431,220	4,147,730	86.3%
2023	2,617,196	1,384,567	4,001,763	86.3%
2024	2,517,883	1,337,914	3,855,797	86.3%
2025	2,418,569	1,291,261	3,709,830	86.3%
2026	2,319,256	1,244,608	3,563,863	86.3%
2027	2,219,942	1,197,955	3,417,895	86.3%
2028	2,120,629	1,151,302	3,271,927	86.3%
2029	2,021,315	1,104,649	3,125,960	86.3%
2030	1,922,002	1,057,996	2,979,994	86.3%
2031	1,822,688	1,011,343	2,834,031	86.3%
2032	1,723,375	964,690	2,688,063	86.3%
2033	1,624,062	918,037	2,542,095	86.3%
2034	1,524,748	871,384	2,396,127	86.3%
2035	1,425,435	824,731	2,250,159	86.3%
2036	1,326,121	778,078	2,104,191	86.3%
2037	1,226,808	731,425	1,958,223	86.3%
2038	1,127,494	684,772	1,812,255	86.3%
2039	1,028,181	638,119	1,666,287	86.3%
2040	928,868	591,466	1,520,319	86.3%
2041	829,554	544,813	1,374,351	86.3%
2042	730,241	498,160	1,228,383	86.3%
2043	630,928	451,507	1,082,415	86.3%
2044	531,614	404,854	936,447	86.3%
2045	432,301	358,201	790,479	86.3%

• The City's Tax Supported Debt consists of obligations paid for from the General Fund and from Occupancy Tax.

Key Debt Ratio: Tax Supported Payout Ratio



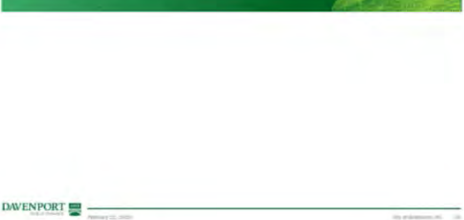
Key Debt Ratio: Debt to Assessed Value



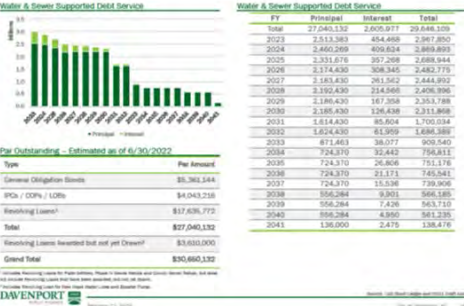
Key Debt Ratio: Debt Service vs. Expenditures



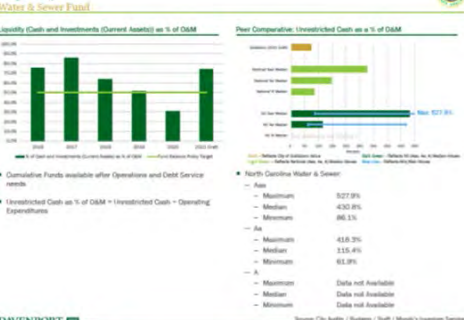
Existing Utility Supported Debt Profile



Existing Water & Sewer Supported Debt



Liquidity



Debt Service Coverage Ratio



Appendix A

City's Financial Policies

Fiscal Policy Guidelines

For:



City of Goldsboro,
North Carolina

Adopted April 19, 2010

Revised February 15, 2022

FISCAL POLICY GUIDELINES

City of Goldsboro, North Carolina
Adopted April 19, 2010

Revised February 15, 2022

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FISCAL POLICY GUIDELINES

City of Goldsboro, North Carolina
Adopted April 19, 2010

Revised February 15, 2022

Section Contents:

Objectives

Capital Improvement Budget Policies

Debt Policies

Revenue Policies

Budget Development Policies

Cash Management and Investment Policies

FISCAL POLICY GUIDELINES - OBJECTIVES

The fiscal policy is a statement of the guidelines and goals that will influence and guide the financial management practices of the City of Goldsboro, North Carolina. A fiscal policy that is adopted, altered, or not adopted is subject to the provisions of the North Carolina Constitution.

• Establishes guidelines for the City's ability to maintain itself from fiscal stress.

• Establishes short-term and long-term financial goals to help in achieving the highest level of fiscal health possible.

• Promotes long-term financial stability by establishing clear and consistent guidelines.

• Draws attention to the fiscal health of the City rather than single-year results.

• Promotes the value of taking long-term financial planning with any in any operation and

• Provides the City Council, citizens and the City's professional management a framework for assessing the fiscal impact of government actions, special initiatives, bond proposals and projects.

To these ends, the following fiscal policy statements are presented:

1

General Fund – Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	<i>FY 2022-23</i>	<i>FY 2021-22</i>	<i>Difference Over/(Under) Prior Year</i>
Taxes	\$13,207,135	\$13,044,837	\$162,298
Sales Tax	2,964,588	2,735,358	229,230
Refuse	2,013,874	1,841,868	172,006
Shared Services	1,864,498	1,809,920	60,578
Powell Bill	1,003,799	1,024,645	(20,845)
Loan Proceeds	895,500	3,268,981	(2,372,481)
Utility Franchise	734,830	696,086	38,744
Intergovernmental Grants	471,432	350,936	120,496
Golf Course	274,377	339,319	(64,942)
Paramount	229,342	211,862	17,480
Permits	223,153	197,558	25,595
Investment Earnings	217,526	4,516	213,010
Miscellaneous	160,036	435,906	(275,870)
Recreation Fees	104,437	104,283	154
Goldsboro Events Center	62,091	38,654	23,437
Fees	45,778	36,902	8,876
Cemetery	13,700	21,560	(7,860)
Shared State Revenues	12,760	63,049	(50,289)
ABC Board	0	170,800	(170,800)
Total General Fund 12/31	<u>24,299,856</u>	<u>26,199,640</u>	<u>(1,899,984)</u>



General Fund Collections
July – December FY23 Budget vs. Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD % % of Budget</i>
Property Tax	\$17,989,167	\$13,207,135	73.42%
Sales Tax	11,373,488	2,964,588	26.07%
Refuse	4,456,429	2,013,874	45.19%
Shared Services	3,328,996	1,864,498	56.00%
Utility Franchise Tax	2,077,575	734,830	35.37%
Intergovernmental Grants	1,702,585	471,431	27.69%
Fund Balance Appropriated	1,194,863	-	-
Powell Bill	1,001,400	1,003,799	100.24%
Proceeds from Loan	925,864	895,500	96.83%
Golf Revenue	695,100	274,377	39.47%
Paramount Revenue	455,600	229,342	50.34%
Permits	402,275	223,153	55.47%
Other Revenues	311,133	160,037	51.41%
Recreation Fees	208,800	104,437	50.02%
ABC Board	170,000	-	0.00%
Goldsboro Event Center Revenues	67,600	62,091	91.85%
Other Fees and Permits	62,000	45,778	73.84%
State Shared Revenues	47,320	12,760	26.97%
Cemetery Fees	45,000	13,700	30.44%
Investment Income	11,600	217,526	1977.51%
Total General Fund Collections thru December	<u>\$46,526,375</u>	<u>\$24,299,869</u>	<u>52.23%</u>



Utility Fund – Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	<i>FY 2022-23</i>	<i>FY 2021-22</i>	<i>Difference Over/(Under) Prior Year</i>
Charges - Sewer	\$ 4,855,350	\$ 4,719,918	\$ 135,432
Charges - Water	4,431,559	3,870,139	561,420
Miscellaneous Other	1,266,324	428,747	837,577
UF - Other	925,009	1,277,810	(352,801)
Late Payment Fees	209,895	193,482	16,413
Compost Fees	22,618	13,237	9,381
Tap Fees	14,850	18,014	(3,164)
Investment Earnings	-	4,388	(4,388)
Utility Fund thru 12/31	<u>\$ 11,725,605</u>	<u>\$ 10,525,735</u>	<u>\$ 1,199,870</u>



Utility Fund Collections
July – December FY23 Budget vs. Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD % Collections</i>
Current Sewer	\$11,400,000	\$4,855,350	42.59%
Current Water	9,000,000	4,431,559	49.24%
UF - Other	1,900,000	925,009	48.68%
Miscellaneous Other	957,917	1,266,324	132.20%
Fund Balance Approp.	514,412	0	0.00%
Late Payment Fees	355,000	209,895	59.13%
Compost Fees	51,000	22,618	44.35%
Tap Fees	41,000	14,850	36.22%
Investment Earnings	8,800	0	0.00%
Utility Fund Collections thru December	<u>\$24,228,129</u>	<u>\$11,725,605</u>	<u>48.40%</u>



Stormwater Fund Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	<i>FY 2022-23</i>	<i>FY 2021-22</i>	<i>Difference Over/(Under) Prior Year</i>
Stormwater Fee	\$790,661	\$803,904	(\$13,243)
Loan Proceeds	365,000	267,551	97,449
Miscellaneous Other	3,143	6,293	(3,150)
Investment Income	0	568	(568)
Stormwater Fund Totals thru 12/31	<u>\$1,158,804</u>	<u>\$1,078,316</u>	<u>\$80,488</u>



Stormwater Fund Collections
July – December FY23 Budget vs. Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD % Collections</i>
Stormwater Fee	\$1,601,528	\$790,661	49.37%
Loan Proceeds	311,000	365,000	117.36%
Investment Income	1,100	0	0.00%
Miscellaneous Other	67,900	3,143	4.63%
Stormwater Fund Collections Totals	<u>\$1,981,528</u>	<u>\$1,158,804</u>	<u>58.48%</u>



Downtown District - Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	<i>FY 2022-23</i>	<i>FY 2021-22</i>	<i>Difference Over/(Under) Prior Year</i>
Property Taxes	\$66,612	\$63,407	\$3,205
Investment Earnings	0	33	(33)
Downtown District Fund thru 12/31	<u>\$66,612</u>	<u>\$63,440</u>	<u>\$3,172</u>



Downtown District- Collections
July – December FY23 Budget vs. Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD % Collections</i>
Property Taxes	\$117,019	\$66,612	56.92%
Investment Earnings	0	0	-
Downtown District Fund Collections Totals thru December	<u>\$117,019</u>	<u>\$66,612</u>	<u>56.92%</u>



Occupancy Tax - Collections
(Comparison to 1st Six Months Actual FY23 vs. FY22)

	<i>FY 2022-23</i>	<i>FY 2021-22</i>	<i>Difference Over/(Under) Prior Year</i>
Occupancy - Civic Center (80%)	\$432,656	\$393,204	\$39,452
Occupancy - Travel & Tourism (20%)	108,164	98,301	9,863
Wayne County Occupancy Tax	37,877	81,382	(43,505)
Merchandise Sales	0	0	0
Local Grants	5,037	0	5,037
Investment Earnings	0	196	(196)
Occupancy Tax Fund Totals thru 12/31	<u>\$583,734</u>	<u>\$573,083</u>	<u>\$10,651</u>



Occupancy Tax - Collections
July – December FY23 Budget vs. Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD % Collection ns</i>
Occupancy - Civic Center (80%)	\$789,000	\$432,656	54.84%
Occupancy - Travel & Tourism (20%)	211,000	108,164	51.26%
Wayne County Occupancy Tax	186,150	37,877	20.35%
Merchandise Sales	5,000	0	0.00%
Local Grants	0	5,037	0.00%
Investment Earnings	300	0	0.00%
Fund Balance Approp.	0	0	0.00%
Occupancy Tax Fund Collections Totals	<u>\$1,191,450</u>	<u>\$583,734</u>	<u>48.99%</u>



Actual Collections						
(Comparison to 1 st Six Months Actual FY23 vs. FY22)–						
Recap by Fund						
	FY 2022-23	% of Budget FY23	FY 2021-22	% of Budget FY22	Difference Over/(Under) Prior Year	
General Fund	\$ 24,299,856	52%	\$ 26,190,840	58%	\$ (1,890,984)	
Utility Fund	11,725,605	48%	10,525,735	51%	1,199,870	
Stormwater Fund	1,158,804	58%	1,078,316	68%	80,488	
Downtown Development	66,612	57%	63,440	67%	3,172	
Occupancy Tax	583,734	50%	573,083	50%	10,651	
Capital Reserve-General	-	100%	1,000	100%	(1,000)	
Capital Reserve-Utility	753,065	50%	-	-	753,065	
Total Revenues Collected	\$ 38,587,675		\$ 38,432,414		\$ 155,261	



Expenditures						
FY23 Operating Funds						

FY23 Actual Expenditures vs. Adjusted Budget						
First Six Months						
	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
General Fund						
Personnel	\$ 14,488,152	\$ 25,944,901	56%	\$ 12,563,477	\$ 26,871,891	47%
Operating	\$ 5,225,809	\$ 11,867,292	44%	\$ 4,394,008	\$ 10,365,688	42%
Capital	\$ 1,317,658	\$ 3,614,505	36%	\$ 319,405	\$ 1,768,097	18%
Debt	\$ 2,610,545	\$ 4,366,600	60%	\$ 1,905,318	\$ 5,094,550	37%
Trans & Sh Svc	\$ 1,000	\$ 1,000	100%	\$ 976,835	\$ 976,835	100%
Contingency	\$ -	\$ 732,075	0%	\$ -	\$ 758,741	0%
Total GF	\$ 23,643,164	\$ 46,526,373	51%	\$ 20,159,043	\$ 45,835,802	44%
Utility Fund						
Personnel	\$ 2,144,238	\$ 2,896,326	74%	\$ 1,942,950	\$ 4,375,055	44%
Operating	\$ 2,162,013	\$ 9,206,894	23%	\$ 2,040,218	\$ 7,139,524	29%
Capital	\$ 746,366	\$ 4,167,999	18%	\$ 174,642	\$ 2,549,744	7%
Debt	\$ 167,920	\$ 3,249,700	5%	\$ 336,769	\$ 3,577,300	9%
Trans & Sh Svc	\$ 2,353,605	\$ 3,460,887	68%	\$ 1,548,798	\$ 3,097,595	50%
Contingency	\$ -	\$ 1,246,323	0%	\$ -	\$ -	-
Total UF	\$ 7,574,142	\$ 24,228,129	31%	\$ 6,043,377	\$ 20,739,218	29%



FY23 Actual Expenditures vs. Adjusted Budget						
First Six Months (con't)						
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
Stormwater Fund						
Personnel	\$ 314,044	\$ 688,176	46%	\$ 256,021	\$ 661,899	39%
Operating	\$ 157,359	\$ 366,066	43%	\$ 126,747	\$ 330,521	38%
Capital	\$ 296,813	\$ 374,000	79%	\$ -	\$ 54,000	-
Debt	\$ 55,419	\$ 180,500	31%	\$ -	\$ 181,757	-
Trans & Sh Svc	\$ 186,393	\$ 372,786	50%	\$ 292,901	\$ 348,023	84%
Total SWF	\$ 1,010,028	\$ 1,981,528	51%	\$ 675,669	\$ 1,576,200	43%
Downtown District						
Personnel	\$ -	\$ -	-	\$ -	\$ -	-
Operating	\$ 41,465	\$ 102,687	40%	\$ 52,932	\$ 80,174	66%
Capital	\$ -	\$ 9,532	0%	\$ -	\$ 15,000	0%
Debt	\$ -	\$ -	-	\$ -	\$ -	-
Trans & Sh Svc	\$ -	\$ -	-	\$ -	\$ -	-
Contingency	\$ -	\$ 4,800	0%	\$ -	\$ -	-
Total DD	\$ 41,465	\$ 117,019	35%	\$ 52,932	\$ 95,174	56%



FY23 Actual Expenditures vs. Adjusted Budget						
First Six Months (con't)						
	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
Occupancy Tax Fund						
Personnel	\$ 108,875	\$ 214,199	51%	\$ 81,583	\$ 188,039	43%
Operating	\$ 168,813	\$ 591,940	29%	\$ 192,844	\$ 741,006	26%
Capital	\$ -	\$ -	-	\$ -	\$ -	-
Debt	\$ 55,311	\$ 385,311	14%	\$ 55,311	\$ 210,623	26%
Trans & Sh Svc	\$ -	\$ -	-	\$ -	\$ -	-
Total Occ. Tax	\$ 332,999	\$ 1,191,450	28%	\$ 329,738	\$ 1,139,668	29%
General Fund Capital Reserve						
Trans & Sh Svc	\$ -	\$ 1,000	0%	\$ -	\$ 1,000	0%
Total GFCR	\$ -	\$ 1,000	0%	\$ -	\$ 1,000	0%
Utility Fund Capital Reserve						
Trans & Sh Svc	\$ 761,289	\$ 1,506,129	51%	\$ -	\$ -	-
Total UFCR	\$ 761,289	\$ 1,506,129	51%	\$ -	\$ -	-



FY23 Actual Expenditures vs. Adjusted Budget						
First Six Months - Recap						
	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
ALL FUNDS						
Personnel	\$ 17,055,309	\$ 29,743,602	57%	\$ 14,895,243	\$ 32,096,884	46%
Operating	\$ 7,755,459	\$ 22,134,879	35%	\$ 6,803,493	\$ 18,656,913	36%
Capital	\$ 2,360,837	\$ 8,166,036	29%	\$ 446,092	\$ 4,386,842	10%
Debt	\$ 2,889,195	\$ 8,182,111	35%	\$ 2,287,398	\$ 9,064,229	25%
Trans & Sh Svc	\$ 3,302,287	\$ 5,341,802	62%	\$ 2,818,534	\$ 4,228,835	67%
Contingency	\$ -	\$ 1,983,198	0%	\$ -	\$ 952,359	-
Total ALL FUNDS	\$ 33,363,087	\$ 75,551,628	44%	\$ 27,260,760	\$ 69,386,062	39%
BY FUND						
General	\$ 23,643,164	\$ 46,526,373	51%	\$ 20,159,043	\$ 45,835,802	44%
Utility	\$ 7,574,142	\$ 24,228,129	31%	\$ 6,043,377	\$ 20,739,218	29%
Stormwater	\$ 1,010,028	\$ 1,981,528	51%	\$ 675,669	\$ 1,576,200	43%
Downtown District	\$ 41,465	\$ 117,019	35%	\$ 52,933	\$ 95,174	56%
Occupancy	\$ 332,999	\$ 1,191,450	28%	\$ 329,738	\$ 1,139,668	29%
General Fd Cap Rv	\$ -	\$ 1,000	0%	\$ -	\$ 1,000	0%
Utility Fd Cap Rsv	\$ 761,289	\$ 1,506,129	51%	\$ -	\$ -	-
Total ALL FUNDS	\$ 33,363,087	\$ 75,551,628	44%	\$ 27,260,760	\$ 69,387,062	39%



Operating Funds						
Revenue & Expenditure Summary						

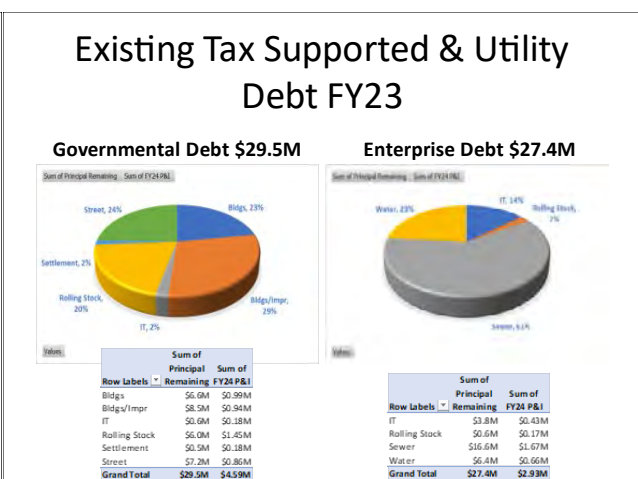
FY23 Revenue & Expenditures						
First Six Months – Recap						
	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
GENERAL FUND						
Revenue	\$ 24,299,856	\$ 46,526,373	52%	\$ 26,190,840	\$ 45,835,802	57%
Expenditures	\$ 23,643,164	\$ 46,526,373	51%	\$ 20,159,043	\$ 45,835,802	44%
Net Revenue						
Over/(Under) Expend.	\$ 656,692	\$ -	-	\$ 6,031,797	\$ -	-
Utility Fund						
Revenue	\$ 11,725,605	\$ 24,228,129	48%	\$ 10,525,735	\$ 20,739,218	51%
Expenditures	\$ 7,574,142	\$ 24,228,129	31%	\$ 6,043,377	\$ 20,739,218	29%
Net Revenue						
Over/(Under) Expend.	\$ 4,151,463	\$ -	-	\$ 4,482,358	\$ -	-
Stormwater Fund						
Revenue	\$ 1,158,804	\$ 1,981,528	58%	\$ 1,078,316	\$ 1,576,200	68%
Expenditures	\$ 1,010,028	\$ 1,981,528	51%	\$ 675,669	\$ 1,576,200	43%
Net Revenue						
Over/(Under) Expend.	\$ 148,776	\$ -	-	\$ 402,647	\$ -	-



FY23 Revenue & Expenditures						
First Six Months – Recap (con't)						
	FY22-23			FY21-22		
	Actual 12/31/22	Budget	% of Budget	Actual 12/31/21	Budget	% of Budget
Downtown District						
Revenue	\$ 66,612	\$ 117,019	57%	\$ 63,440	\$ 95,174	67%
Expenditures	\$ 41,465	\$ 117,019	35%	\$ 52,933	\$ 95,174	56%
Net Revenue						
Over/(Under) Expend.	\$ 25,147	\$ -	-	\$ 10,509	\$ -	-
Occupancy Tax						
Revenue	\$ 583,734	\$ 1,191,450	49%	\$ 589,734	\$ 1,139,668	51%
Expenditures	\$ 332,999	\$ 1,191,450	28%	\$ 329,738	\$ 1,139,668	29%
Net Revenue						
Over/(Under) Expend.	\$ 250,735	\$ -	-	\$ 253,996	\$ -	-
ALLEUNDS						
Revenue	\$ 38,587,676	\$ 75,551,628	51%	\$ 31,813,138	\$ 64,501,580	49%
Expenditures	\$ 33,363,087	\$ 75,551,628	44%	\$ 26,271,320	\$ 64,501,580	41%
Net Revenue						
Over/(Under) Expend.	\$ 5,224,589	\$ -	-	\$ 5,541,818	\$ -	-



Project Funds						
Capital Project Funds						
Special Revenue Funds						



Capital Projects Summary

Governmental & Enterprise Type Activities as of 12/31/2022

Description	Primary Funding Source	Spent as of	
		Project Budget	12/31/22
TIGER VIII Streetscape	Grant/City	\$ 7,189,383	\$ 6,527,315
FEMA Hurricane Florence	Grant	\$ 4,504,077	\$ 4,179,246
CRF Funding Wayne Co	Grant	\$ 966,688	\$ 966,688
FEMA FF Source Capture	Grant/City	\$ 202,083	\$ 202,083
Misc CRF Funding	Grant	\$ 45,431	\$ 45,431
ARP 2021	Grant	\$ 8,813,514	\$ -
Total		<u>\$ 21,821,175</u>	<u>\$ 11,920,763</u>

Fund Balance Appropriations

Categories of Fund Balance Governmental Funds

FY21 Audit (Draft) – General Fund Excerpt

GASB 54 Reporting



FUND BALANCES	
Non-spendable	
Reversions and prepaids	255,407
Restricted	5,291,700
Subsidiary by state statute	34,291
General government	
Public safety	
Transportation	294,478
Community development	
Economic and physical development	
Public safety	
Culture and recreation	
Committed	
Environmental protection	277,382
Culture and recreation	11,750
Economic and physical development	1,329
Assigned	
Subsequent year's expenditures	
Unassigned	\$ 454,767
Total fund balances	10,811,150
Total liabilities, deferred inflows of resources and fund balances	\$ 14,268,207

Available Fund Balance – General Fund

FY	Avail FB	Avail. FB %
FY10	\$5.35 M	18.23%
FY11	\$4.25 M	13.26%
FY12	\$5.76 M	18.17%
FY13	\$4.34 M	12.97%
FY14	\$3.35 M	10.03%
FY15	\$12.16 M	51.23%
FY16	\$6.57 M	19.30%
FY17	\$9.59 M	27.70%
FY18	\$7.96 M	20.71%
FY19	\$4.59 M	11.35%
FY20	\$3.90 M	9.38%
FY21	\$5.07 M	12.22%

Line graph showing the percentage change in Available Fund Balance for the General Fund from FY10 to FY21. The Y-axis represents the percentage change, ranging from 0.00% to 70.00%.

Percentage changes (FY10 to FY21):

- FY10 to FY11: -18%
- FY11 to FY12: +43%
- FY12 to FY13: -18%
- FY13 to FY14: -23%
- FY14 to FY15: +400%
- FY15 to FY16: -51%
- FY16 to FY17: +39%
- FY17 to FY18: -28%
- FY18 to FY19: -21%
- FY19 to FY20: -14%
- FY20 to FY21: +9%

Legend:

- COG
- LGC Min
- Peers (10-49)
- City Goal
- City Min

FY2022-23 Net Operating Results				
(Modified Accrual - unaudited)				
	Budget	Actual	Under/(Over) Budget	Actual Vs Budget %
General Fund				
Revenues	\$ 46,526,373	\$ 24,299,856	22,226,517	52%
Expenditures	46,526,373	23,643,164	22,883,209	51%
General Fund - Net	\$ -	\$ 656,692	656,692	
Utility Fund				
Revenues	\$ 24,228,129	\$ 11,725,605	12,502,524	48%
Expenditures	24,228,129	7,578,142	16,653,987	31%
Utility Fund - Net	\$ -	\$ 4,151,463	4,151,463	
Stormwater Fund				
Revenues	\$ 1,981,528	\$ 1,158,804	822,724	58%
Expenditures	1,981,528	1,010,038	971,500	51%
Stormwater Fund - Net	\$ -	\$ 148,776	148,776	
Down town MSD Fund				
Revenues	\$ 117,019	\$ 66,612	50,407	57%
Expenditures	117,019	43,485	75,554	35%
Down town MSD Fund - Net	\$ -	\$ 25,147	25,147	
Occupancy Tax Fund				
Revenues	\$ 1,191,450	\$ 583,734	607,716	49%
Expenditures	1,191,450	332,999	858,451	28%
Occupancy Tax Fund - Net	\$ -	\$ 360,735	250,735	
General Fund Cap. Reserve				
Revenues	\$ 1,000	\$ -	1,000	0%
Expenditures	1,000	-	1,000	0%
General Fund Cap. Res. - Net	\$ -	\$ -	-	
Utility Fund Cap. Reserve				
Revenues	\$ 1,506,129	\$ 753,065	753,064	50%
Expenditures	1,506,129	761,289	744,840	51%
Utility Fund Cap. Res. - Net	\$ -	\$ 88,224	(8,224)	
Total - Net Change all Funds	\$ -	\$ 5,224,589	\$ 5,224,589	

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GOLDSBORO

BE MORE. DO MORE. SERVING OUR COMMUNITY.

GOLDSBORO

BE MORE. DO MORE. SERVING OUR COMMUNITY.

Questions?

Strategic Plan Update. Octavius Murphy, Assistant to City Manager and Mara Rivera with ClearPoint presented information related to the Strategic Plan and shared the Strategic Plan online platform.

Public Utilities Rates and System Development Fees. David Hyder, Stantec Consultant presented the following:

Stantec

City of Goldsboro, NC

Water and Sewer Cost of Service Results

February 22, 2023

Overview- Study Approach

Financial Plan

- Defines costs and annual revenue needs in total
- Completed annually as part of the budget process
- Provides guidance on annual rate increases

Cost of Service

- Examines the cost to provide service to various classes of customers
- Completed periodically (3 to 5 years) to ensure alignment between rates and cost to provide service
- Utilizes a "test year" of actual costs

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Agenda

1) Approach

2) Water Utility Analysis

3) Sewer Utility Analysis

4) Summary

FY 23 Water Rates

- City charges for water service with fixed (minimum charge) and volumetric rates
- Four categories of rates (inside and outside the City)
 - General Service
 - Industrial Bulk
 - For accounts using over 12.5 million gallons per month
- City maintains agreements with Towns (per agreements pay lowest published water rate: Industrial Bulk Inside City rate)

	Inside City	Outside City
Water Charges		
Water Volumetric Charges		
Rate per 1,000 gallons	\$4.04	\$8.11
Industrial Bulk Rate per 1,000 gallons	\$3.30	\$5.99
Water Minimum Charges		
Meter Size		
3/4"	\$17.11	\$23.66
1"	\$17.74	\$24.90
1 1/2"	\$18.78	\$26.99
2"	\$20.06	\$29.56
3"	\$24.06	\$37.54
4"	\$29.42	\$48.28
6"	\$41.92	\$73.26
8"	\$63.30	\$116.02
10"	\$99.96	\$190.88

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Water Customer Volumes - FY 22

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Water Customer Revenues - FY22

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Water Summary – FY22

Customer	Volume (kgals)	% of Volume	Revenue	% of Revenue
Inside City General Service	988,861	59.4%	\$3,332,463	57.4%
Outside City General Service	15,317	0.9%	\$103,545	1.8%
Industrial Inside City	413,798	24.9%	\$1,137,944	19.6%
Industrial Outside City	246,512	14.8%	\$1,230,093	21.2%
Total	1,664,488		\$5,804,045	

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Functionalized Water System Costs

Raw Water Pumping

Source of Supply

Raw Water Storage

Treatment

Transmission

Distribution

Billing

Customer

Meter Reading

Treatment

Transmission

Distribution

Customer

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Water Cost of Service Results FY22 – Actuals

Water	Treatment	Transmission	Distribution	Customer	Total
Cost by System Function (FY22)	\$4,862,128	\$757,743	\$1,245,366	\$589,247	\$7,454,484

Water	Treatment	Transmission	Distribution	Total
Cost by System Function (FY22)	\$4,862,128	\$757,743	\$1,245,366	\$6,865,237
Industrial / Bulk	\$4,862,128	\$757,743	-	\$5,619,870
Cost of Service Ratio				82%

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Water Results

Classification	General Service Inside City	General Service Outside City	Industrial/Bulk Inside City	Industrial/Bulk Outside City
Current FY 23 Rates	\$4.04	\$8.11	\$3.30	\$5.99
Current Rate Ratios	1.0	2 times Inside City	82% of General Service Inside City	74% of General Service Outside City
Cost of Service Rate Ratios	1.0	2 times Inside City	82% of General Service Inside City	82% of General Service Outside City

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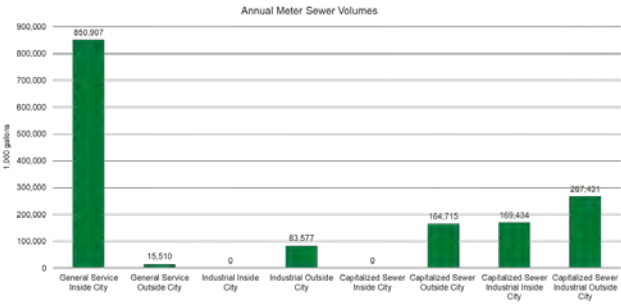
FY 23 Sewer Rates

- City charges for sewer service based on volumetric rates
- Eight categories of rates (inside and outside the City)
 - General Service
 - Industrial Bulk
 - General Service Capitalized
 - Industrial Bulk Capitalized
- Basis for capitalized rates unclear
- City maintains agreements with Towns (per agreements pay the Capitalized Sewer Outside City rate)

Inside City Outside City		
Wastewater Charges		
Wastewater Volumetric Charges		
Rate per 1,000 gallons	\$8.77	\$17.53
Industrial Bulk Rate per 1,000 gallons	\$7.85	\$15.72
Capitalized Sewer Volumetric Charges		
Rate per 1,000 gallons	\$3.88	\$7.76
Industrial Bulk Rate per 1,000 gallons	\$3.53	\$7.06

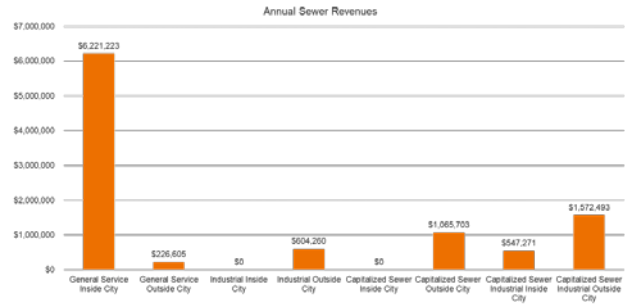
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Sewer Customer Volumes – FY22



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Sewer Customer Revenues – FY22



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Sewer Summary – FY22

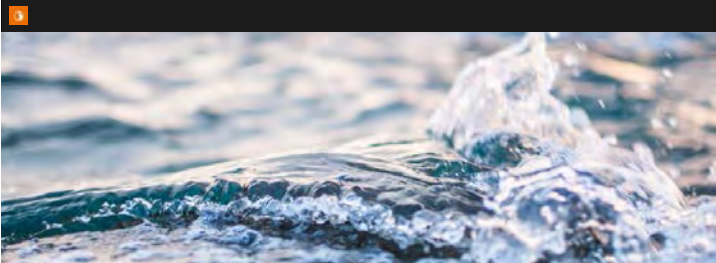
Customer Class	Volume (kgals)	% of Volume	Revenue	% of Revenue
General Service Inside City	850,907	54.8%	\$6,221,223	60.8%
General Service Outside City	15,510	1.0%	\$226,605	2.2%
Industrial Inside City	0	0.0%	\$0	0.0%
Industrial Outside City	83,577	5.4%	\$604,260	5.9%
Capitalized Sewer Inside City	0	0.0%	\$0	0.0%
Capitalized Sewer Outside City	164,715	10.6%	\$1,065,703	10.4%
Capitalized Sewer Industrial Inside City	169,434	10.9%	\$547,271	5.3%
Capitalized Sewer Industrial Outside City	267,431	17.2%	\$1,572,493	15.4%
Total	1,551,573		\$10,237,555	

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Functionalized Sewer System Costs



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City of Goldsboro Water and Sewer System Development Fees

February 22, 2023

System Development Fees

- Fees charged for new connections joining the water and wastewater system and connections requiring additional system capacity
- Intended to recover the cost of constructing water and wastewater capacity, “growth pays for growth”
- Fees are applied based on units of service (representing potential demand on utility system / large user vs. small user)
- Fees are legislated in North Carolina
 - Public Water and Sewer System Development Fee Act (NC General Statutes - Chapter 162A Article 8) approved July 2017

Approach / Methodologies

Methodology	Description	Appropriate For
Buy-In Method	Fees are based on cost of constructing existing utility system	System with ample existing capacity to sell
Incremental Cost Method	Fees are based on planned growth - related capital improvements	System with limited or no existing capacity to sell
Combined Method	Fees are based on cost of existing system and planned capital improvements	System with existing capacity to sell and with planning growth -related capital projects

Recommend the use of the buy -in method for water and sewer SDFs for City

Water SDF Calculation

	Source / Treatment	Transmission / Distribution	Total
Replacement Value of Existing Depreciated Assets	\$48,247,230	\$42,774,932	\$91,022,162
Total Value	\$48,247,230	\$42,774,932	\$91,022,162
Less Credits			
Outstanding Debt Principal	(\$3,676,638)	(\$3,259,626)	(\$6,936,265)
Donated Assets	(2,953)	(5,843,926)	(5,846,879)
Net System Value	\$44,567,639	\$33,671,379	\$78,239,019
System Capacity- Million Gallons per Day	14.0	14.0	
Level of Service per ERU (gallons per day)	360	360	
Equivalent Residential Units (ERU)	38,889	38,889	
System Development Fee Per ERU	\$1,146	\$866	
Calculated Water System Development Fee per ERU	\$1,146	\$866	\$2,012

Assessment of System Development Fees

- SDFs must be applied based on units of service (represents potential demand)
- SDFs are often scaled by meter size based on hydraulic capacity of meter
- Recommend the use of American Water Works Association (AWWA) meter equivalents

Meter size	Equivalent Residential Units (ERU)
3/4"	1.00
1"	1.67
1 1/2"	3.33
2"	5.33
3"	11.67
4"	21.00
6"	43.33
8"	93.33

Agenda

- 1) Background
- 2) Approach
- 3) Calculations
- 4) Resulting System Development Fees
- 5) Path Forward



System Development Fee Considerations

- SDFs allow community to recover at least a portion of cost of constructing system infrastructure
- Lack of SDFs places full cost of infrastructure on user rates
- SDFs have potential impact on development but are very common in North Carolina
- Requirements and limitations on the use of SDFs given legislation
 - Separate tracking of revenues from SDFs
 - Limitations on use of proceeds depending on approach

Buy-In Method SDF Calculation

$$\text{System Development Fee} = \frac{\text{Value of System} - \text{Credit}}{\text{System Capacity}}$$

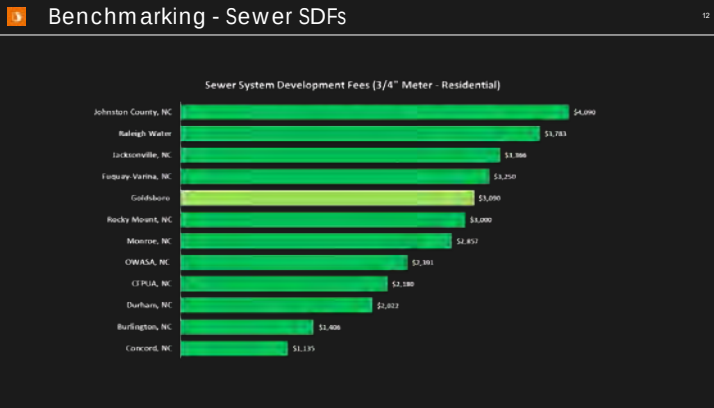
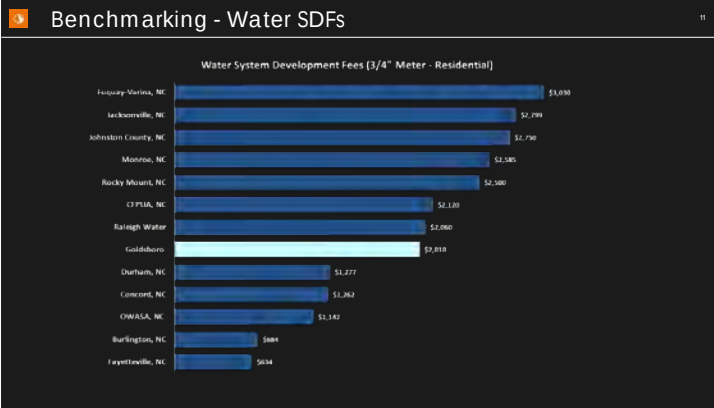
- 1) Value of Utility System
 - Depreciated value of current assets in place, escalated to current replacement cost
- 2) Credits
 - Outstanding principal on existing utility debt
 - Donated/contributed and non -core system assets
- 3) System Capacity
 - Total capacity in the utility system measured in units of service (Equivalent Residential Units or ERUs) with the existing system

Sewer SDF Calculation

	Treatment	Conveyance / Collection	Total
Replacement Value of Existing Depreciated Assets	\$89,786,498	\$49,598,684	\$139,385,183
Total Value	\$89,786,498	\$49,598,684	\$139,385,183
Less Credits			
Outstanding Debt Principal	(\$10,706,522)	(\$5,914,357)	(\$16,620,878)
Donated Assets	(176,513)	(627,780)	(804,293)
Net System Value	\$78,903,463	\$43,056,548	\$121,960,011
System Capacity- Million Gallons per Day	14.20	14.20	
Level of Service per ERU (gallons per day)	360	360	
Equivalent Residential Units (ERU)	39,444	39,444	
System Development Fee Per ERU	\$2,000	\$1,092	
Calculated Sewer System Development Fee per ERU	\$2,000	\$1,092	\$3,092

Calculated System Development Fees

Meter size	Calculated Water SDF	Calculated Wastewater SDF	Combined SDF
3/4"	\$2,012	\$3,092	\$5,104
1"	\$3,353	\$5,153	\$8,507
1 1/2"	\$6,707	\$10,307	\$17,013
2"	\$10,731	\$16,491	\$27,221
3"	\$23,473	\$36,073	\$59,547
4"	\$42,252	\$64,932	\$107,184
6"	\$87,187	\$133,987	\$221,173
8"	\$187,787	\$288,587	\$476,373



- ### Path Forward
- If City decides to move forward with system development fees:
- SDF report and calculated fees must be posted for public comment for a period of 45 days
 - Comments received from public to be considered and adjustments made as necessary
 - Public hearing on the system development fees
 - Publish system development fees with budget or in City fee schedule
 - Update the analysis at least once every 5 years

Additional Questions/Discussion

David Hyder
Senior Principal
(202) 585-6391
David.Hyder@Stantec.com

Mayor and Council discussed System Development fees with Mr. Hyder, Mr. Salmon and Mr. Livingston. Council gave consensus to move forward with posting the report and establishing a public hearing date.

Water and Wastewater Asset Inventory and Assessment. Ken Orie, WithersRavenel presented the following presentation:

City of Goldsboro Water & Sewer AIA/AMP Presentation

February 22, 2023
Presented by **Ken Orie, PE**
Practice Area Lead, Utilities

PRESENTATION TOPICS

- What is AIA/AMP?
- What did we do?
- Condition Assessment
- Criticality and Risk Analysis
- Hydraulic Model Findings
- Next Steps

AIA – Asset Inventory Assessment

Overview

- The Asset Inventory and Assessment grants were created in Session Law 2015-241 in the changes made to NCGS 159G, to broaden the use of grant funds to encourage water and wastewater utilities to become more viable and more proactive in the management and financing of their systems.
- The grants are limited to \$150,000 from the Wastewater Reserve and the Drinking Water Reserve

AMP – Asset Management Plan

Answers the questions

- What is the current state of my assets?
- What is my required "sustainable" level of service?
- Which assets are critical to sustained performance?
- What are the best CIP and O&M strategies?
- What is my best long-term funding strategy?

Work Completed - Sewer

Scope

- Assessment
 - Previous CCTV analysis
- Updated Wet Weather Model
 - Rainfall Derived Infiltration and Inflow
 - Design Storms
 - Impact of groundwater and river level

Wet Weather Sewer Model – 10-year Storm

System Performance

	Groundwater	
	Low	High
Capacity Limited Pipe	9.8 Miles	27.9 Miles
Sanitary Sewer Overflows	1 manhole	8 manholes
Surcharged Manholes	4	25
Pump Stations Overloaded with Peak Flow	11	16

Map represents the results for high groundwater, 10-year storm events

Capital Improvement Projects – Sewer

[illegible]

Work Completed - Water

Scope

- Assessment
 - Age
 - Material
 - Diameter
- Hydraulic Modeling
 - Fire Flows
 - Pressure
 - Storage



Hydraulic Model - Water

System Performance

- **Fire Flow**
 - Important for your ISO rating and fire protection
- **Pipe Pressure**
 - Important for customer satisfaction and state standards
- **Water Age**
 - Important for customer satisfaction and state standards



Note: No fire flow testing is required for 5 years due to this study

Capital Improvement Projects – Water

[illegible]

City Manager Salmon discussed the CIP.

The meeting recessed at 11:48 p.m. for lunch.

Council resumed the retreat at 12:30 p.m.

Substandard Housing. Kenny Talton, Planning Director and Austin Brinkley, Assistant Planning Director shared the following presentation:

City of Goldsboro Substandard Housing Program

Kenny Talton, Planning Director

February 2023



www.goldsboronc.gov

Substandard Housing

- What is substandard housing? Substandard housing is not housing that is old or outdated. Substandard housing refers to housing that poses a risk to the health and physical well-being of its occupants, neighbors and visitors of the City of Goldsboro.
- Currently, the City of Goldsboro enforces two separate programs for addressing substandard housing.
 - Order to Repair Ordinance (Sec. 5.11 Unified Development Ordinance), and
 - Minimum Housing Ordinance (Ch. 152 Code of Ordinances)

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What is Order to Repair?

- The Order to Repair Ordinance for the City of Goldsboro seeks to hold property owners responsible for the maintenance and upkeep of their properties.
- The Order to Repair Ordinance states that the exterior features of any building or structure located within the corporate limits of the City of Goldsboro shall be preserved by the owner and/or parties in interest against decay, deterioration and structural defects.
- The purpose of Order to Repair is to preserve homes within the City of Goldsboro's Corporate and Central Business District which includes the Historic District from being demolished and help to eliminate blight throughout the City of Goldsboro.
- Order to Repair consists of mostly unoccupied structures.

2/24/2023

3



Order to Repair Examples

- Deterioration of exterior walls, foundations, flooring, parapet walls, roofs, beams, chimneys and either horizontal or vertical load bearing supports that causes leaning, sagging, splitting, listing or buckling;
- Ineffective waterproofing of exterior walls, roofs and foundations, including broken windows/doors, failed paint, leaking roofs, decayed brickwork or failed siding materials;
- Rotting, holes or other forms of decay;
- Damages caused by fire or calamity;
- Deterioration of exterior stairs, porches, handrails, windows/doorframes, cornices, wall -facades or other architectural details that causes delamination, instability, loss of shape or crumbling

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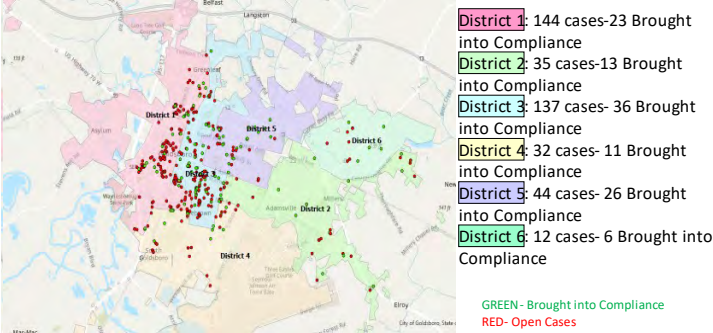


What is Current Minimum Housing?

Minimum Housing identifies dwellings only, which do not meet the minimum standards of fitness in accordance with North Carolina State Building Codes. These dwellings exist because of dilapidation, defects increasing the hazard of fires, lack of ventilation, light and sanitary facilities, and other conditions causing such dwellings to be classified as unsafe, unsanitary, dangerous and detrimental to the health and safety of the residents of the City of Goldsboro.

Owner occupied and owners of tenant occupied properties, who fail to achieve compliance with the minimum standards of fitness are subject to City officials taking appropriate actions necessary to effect rehabilitation of deteriorated structures by ordering their repair, alteration or improvement; or, to effect rehabilitation of dilapidated structures by an order to vacate and close and remove or demolish the dwelling.

Order to Repair Cases by District



600 Block of Hugh Street (OTR)



Hugh Street Properties (OTR)



228 and 230 Wayne Avenue (OTR)



105 N. Jackson Street (OTR)



512 S. Herman Street (OTR)



1113 Mimosa Street (OTR)



104 Bright Street (OTR)



700 E. Elm Street (OTR)

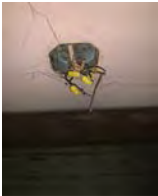
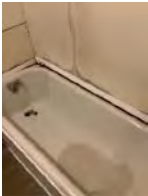


Existing Minimum Housing or Order to Repair?

- | | | |
|---|---|--|
| • Minimum Housing primarily focuses on interior of an occupied dwelling | ➡ | • Order to Repair focuses on the exterior of the home; usually unoccupied |
| • Minimum Housing results in demolition of the home | ➡ | • Goal of Order to Repair is to save the home from demolition |
| • Focusing on the interior of the home provides safer living conditions | ➡ | • Focusing on the exterior of the home results in better curb appeal and reduces the appearance of blight |
| • The Minimum Housing timeline from start to finish is between 11 and 18 months; up to two years without a sell of property | ➡ | • The Order to Repair timeline 3 and 9 months; up to a year without a sell of property due to Court delays |

A New Tool - New Minimum Housing Code

- Utilizing current processes will continue to result in improved, protected and preserved properties within the Historic District and corporate limits of the City.
- The current minimum housing code is outdated and not in compliance with North Carolina's land use law as it relates to Article 12 of Ch. 160D-Minimum Housing Codes.
- The current Minimum Housing program does not contain language that would affect **"abandoned" or non-residential (commercial) properties** within the City.
- The staff recommended Minimum Housing Code will be presented to Council for approval in March.

GENERAL INFORMATION Purpose: To protect the health, safety, and welfare of residents of the City of Goldsboro through establishing minimum standards and requirements for the initial and continued occupancy of places of human habitation and for abandoned structures. Why Update? To have an effective Ordinance that regulates housing and abandoned structures within the City of Goldsboro in a timely manner and that meets the requirements of Chapter 160D of the North Carolina General Statutes. - The adoption of this Ordinance is an amendment to Chapter 152: Housing Regulations. 2/24/2023 17 	PROJECTED UTILIZATION Minimum Housing: Intended to be used to enforce upon occupied residential structures (dwellings) for interior and exterior defects. Residential demolition cases will also be treated as Minimum Housing regardless of the occupancy status. Abandoned Structures: Non-residential structures that are "dilapidated" will be enforced upon using the Abandoned Structures section of this Ordinance. What is an Abandoned Structure? Any non-residential structure that does not meet the standards outlined in the Ordinance (deemed to be hazardous). NCGS 160D Article 12 allows for the standards set forth for dwellings to equally apply to non-residential structures. - Staff determine which method of enforcement will be most effective in achieving compliance (Minimum Housing & Abandoned Structures Ordinance or Order to Repair). - Compliance will always be the main goal in the utilization of this Ordinance. 2/24/2023 18 
UNFIT DWELLINGS Conditions & Characteristics – dwellings that do not comply with minimum standards of fitness, or with one or more of the responsibilities of the owner/occupant. - Dwellings that are either deteriorated or dilapidated. 2/24/2023 19 	NON-RESIDENTIAL HAZARDOUS STRUCTURES What is a hazardous structure? A structure that constitutes a hazard to the health, safety, and welfare of the citizens of Goldsboro. Components of these structures consist of the following but are not limited to; - Attraction of insects, rodents, health hazards; - Conditions conducive to creating a fire hazard; - Conditions that constitute a probable threat to adjacent properties, life or limb; or - Frequent use by persons, not residents, as living quarters in absence of sanitary facilities whether authorized or in trespass. 2/24/2023 20 
RESPONSIBLE FOR ENFORCEMENT Who enforces this Ordinance? The Planning Director or his designee is the "Public Enforcement Officer" or "PEO" who will enact this Ordinance. Public Enforcement Officer Powers/Duties - Inspect places of human habitation and abandoned structures - Administer hearings related to violations - Keep accurate records of inspections and of properties/structures in violation - Work with citizens to cause the least possible inconvenience and work towards compliance 2/24/2023 21 	ORDINANCE COMPONENTS - Specific property owner responsibilities - Specific occupant responsibilities - Structural minimum standards established - Outlined investigation & enforcement process - Penalties, Liens & Lis Pendens language 2/24/2023 22 
- Minimum Housing: Occupied Dwelling - Failing interior features: failed ceiling, exposed wiring, failing walls/floor. - Not safe for human habitation.  2/24/2023 23 	- Minimum Housing: Abandoned Structure. - Boarded up windows and doors. - In a Flood Zone/ has flood damage. - Repairs cannot exceed 50% of tax value.  2/24/2023 24 
- Order to Repair - Failing exterior features: wood rot. - Easily repairable. - Estimated repairs does not exceed 50% of tax value  2/24/2023 25 	- Order to Repair - Failing exterior features: porch deteriorating - Easily remove or repair porch. - Damage does not exceed 50% of tax value.  2/24/2023 26 
Questions? 2/24/2023 27 	ENFORCEMENT PROCESS: INVESTIGATION - Public Enforcement Officer investigates property based off complaint or their observance of a premises and reason to believe that there is a probability violations exist. Determination is made on which regulating document best fits the violation, Minimum Housing & Abandoned Structures or Order to Repair. - Based off the severity of violation at the initial inspection the Public Enforcement Officer may give a verbal warning/discussion with owner or occupant to attempt achieving compliance before the next step in the enforcement process is initiated. 2/24/2023 28 

ENFORCEMENT PROCESS: ADMINISTRATIVE HEARING • If after investigation, it is determined that a violation exists, the Public Enforcement Officer shall issue the Notice of Violation informing the property owner what needs to be corrected and establish the meeting date for the Administrative Hearing. • Based off the hearing, the Public Enforcement Officer will determine how to proceed with the case. (Repair or Demolition). The Public Enforcement Officer may require the dwelling or non-residential structure to be vacated and closed if occupancy presents a significant threat of bodily harm. 2/24/2023 29 GOLDSBORO BEHOLD TO HAVE BETTER HOUSING	ENFORCEMENT PROCESS: DETERIORATION (REPAIR) • Deterioration – a dwelling unfit for human habitation or a non-residential structure that CAN be repaired to comply with the minimum standards at a cost that does not exceed 50% of the structures tax value. • Public Enforcement Officer may allow the owner a period of no more than 90 days to repair the structure. (One time 90-day extension allowed for good cause). 2/24/2023 30 GOLDSBORO BEHOLD TO HAVE BETTER HOUSING
ENFORCEMENT PROCESS: DETERIORATION (REPAIR) FAILURE TO REPAIR/ABANDONMENT OF INTENT TO REPAIR • What if the violator fails to repair the structure? City Council may adopt an Ordinance ordering the violator to vacate and close the dwelling or non-residential structure so that it may be repaired. • The Public Enforcement Officer will post the dwelling or non-residential structure with a sign indicating that occupancy is prohibited and unlawful. Occupancy is a Class One misdemeanor. • What if the violator fails to repair? If a period of one year passes and the dwelling or non-residential structure has not been repaired, Council may find that the intent to repair has been abandoned by the owner and that the continued existence of the dwelling or non-residential structure in a vacated and closed status is inimical to the health, safety, and welfare of the City of Goldsboro. 2/24/2023 31 GOLDSBORO BEHOLD TO HAVE BETTER HOUSING	ENFORCEMENT PROCESS: DETERIORATION (REPAIR) FAILURE TO REPAIR/ABANDONMENT OF INTENT TO REPAIR • What happens once Council makes the determination that intent to repair has been abandoned? Council may enact an Ordinance giving the violator a final 90 days to either repair the or demolish the dwelling or non-residential structure. • If the owner fails to comply with this Ordinance, the Public Enforcement Officer shall effectuate the purpose of the Ordinance. 2/24/2023 32 GOLDSBORO BEHOLD TO HAVE BETTER HOUSING
ENFORCEMENT PROCESS: DILAPIDATION (DEMOLISH) • Dilapidation – a dwelling or non-residential structure unfit for human habitation that CANNOT be repaired to comply with the minimum standards at a cost less than 50% of the structures tax value. • Public Enforcement Officer may allow the owner a period of no more than 90/180-days to demolish the structure. (One-time 90/180-day extension allowed for good cause). 90-day period for dwellings, 180-day period for non-residential structures. 2/24/2023 33 GOLDSBORO BEHOLD TO HAVE BETTER HOUSING	ENFORCEMENT PROCESS (Min Housing Only): DILAPIDATION (DEMOLISH)/AFFORDABLE HOUSING PROVISION • Organizations involved in providing/restoring dwellings for affordable housing, that have filed a written request for such notices (NCGS 160D -1203(9)). Shall be notified of this order. • This is a statutory requirement to give these organizations the opportunity to negotiate with property owners to make repairs, lease, or purchase the property for the purpose of providing affordable housing. 2/24/2023 34 GOLDSBORO BEHOLD TO HAVE BETTER HOUSING
ENFORCEMENT PROCESS: DILAPIDATION (DEMOLISH) FAILURE TO DEMOLISH • What if the violator fails to demolish the dwelling or non-residential structure? The Public Enforcement Officer will ask Council to adopt an Ordinance requiring demolition of the dwelling or non-residential structure. • The Public Enforcement Officer will effectuate the purpose of the Ordinance and have the dwelling or non-residential structure demolished. 2/24/2023 35 GOLDSBORO BEHOLD TO HAVE BETTER HOUSING	

Council discussed the presentation and requested maps for each district with issues noted. Planning staff will bring a revised ordinance updating the Minimum Housing Code to the March 20 Council meeting.

Ash Street Corridor Study. Kenny Talton, Planning Director and Zach Bugg, Kittleson and Associates Consultant presented the following presentation:

February 22, 2023

ASH STREET CORRIDOR STUDY

GOLDSBORO CITY COUNCIL

KITTELSON & ASSOCIATES

Project Overview

- Initiated by Goldsboro MPO
- Consultant team: Kittleson and Three Oaks
- Focus on improving the safety, mobility, connectivity, and accessibility of all transportation users
- Study area includes Ash Street (US 70 Business) from George Street to Berkeley Blvd

Project Overview



- NCDOT and Goldsboro MPO have identified safety issue along Ash Street in the past several years
- Corridor study kicked off in March 2022
- Draft final report under review
- Project funding and implementation schedule are still unknown

3

Project Goals and Objectives

- Prioritize **safety** for all users
- Provide multimodal transportation **connectivity** and **accessibility**
- Address **equity** and environmental justice
- **Engage** the community and stakeholders
- Promote **economic** viability and growth
- Develop cost-effective and **implementable** solutions

4

Project Study Area

- Ash Street from George Street to Berkeley Boulevard



5

Public Engagement

- Broad approach to public engagement:
 - Stakeholder meetings
 - Community meetings
 - Project website
 - Online comment map
 - Public survey



6

Project Website and Comment Map

- <http://projectcomment.com/ashstreet>



7

Key Findings

- Strong support for improving traffic safety and walkability
- Speeding on Ash Street is one of the biggest concerns
- There are too many turning movements at driveways and side streets
- More transit amenities are needed
- General support for removing travel lanes and reallocating street space

8

No Build Alternative

- Maintains 4 lanes on Ash Street
- Maintains existing intersection control (13 signals and one roundabout)



9

Alternative 1

- Removes one lane on Ash Street in each direction
- Provides two -way center left turn lane where not already provided
- Maintains existing traffic control at intersections



10

Alternative 2

- Removes one lane on Ash Street in each direction
- Provides median along the corridor with possible breaks/left turn lanes at minor side streets
- Converts all signalized intersections to roundabouts



11

Recommended Alternative

- Hybrid of Alternatives 1 and 2 based on public and stakeholder feedback
- Removes one travel lane in each direction west of Ridgewood Drive
- Converts 7 signalized intersections to roundabouts



12

Additional Improvements

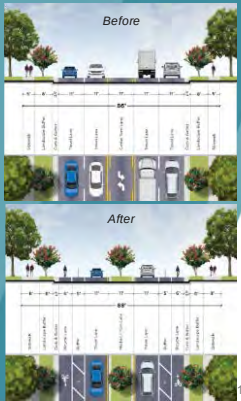
- Marked crosswalks at all major intersections
- Mid-block crosswalk at Stoney Creek Greenway crossing
- On-street bicycle lanes (buffered where possible)
- Bus pull -outs



13

Anticipated Outcomes

- Major reduction in speeding, crash frequency, and severity
- Minimal impact on travel time and congestion
- Improved walking and bicycling connectivity
- Transformation from thoroughfare to destination



14

Next Steps

- Final report and concept design under review
- Preliminary cost estimate and phasing plan shared with project steering committee
- Submit to NCDOT SPOT 7.0 as a series of projects
- Explore additional/alternative funding sources
- If funded, reengage public and stakeholders

15

Questions

Zachary Bugg, PhD, PE
Associate Engineer
Kittelson & Associates, Inc.
zbugg@kittelson.com
910-399-5699



16

Mayor Ham discussed the study.

Council took a brief break and returned.

Downtown Parking. Dwight Bassett, with the Town of Chapel Hill and Erin Fonseca, Downtown Development Director presented the following presentations:

Parking

Council Retreat
Goldsboro, NC
February 22, 2023

Dwight Bassett, Director of Economic Development and Parking Services
Chapel Hill, NC

Background

- History – A parking study was executed in 2017 to determine current/future parking needs and capture availability. The study also captured parking during peak times and briefly covered future enforcement/management opportunities.
- Growth – how recent growth and progress effects parking
- Types of parking, users, and behavior- public, private, citizens, employees, residents, visitors
- Current concerns and opportunities for improvement
- Potential management options

To consider options in creating a parking system that supports business and growth downtown.

On-Street Parking Management Strategies

TURNOVER & AVAILABILITY

Downtown Parking

- Has to support economic vitality of downtown
- Parking has to be balanced between public and private interests
- Parking has to be managed to balance the interests

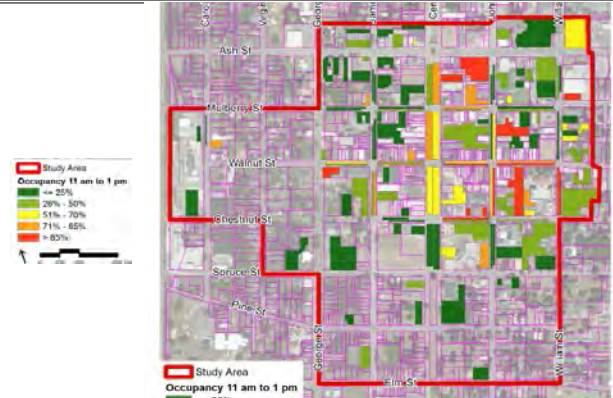
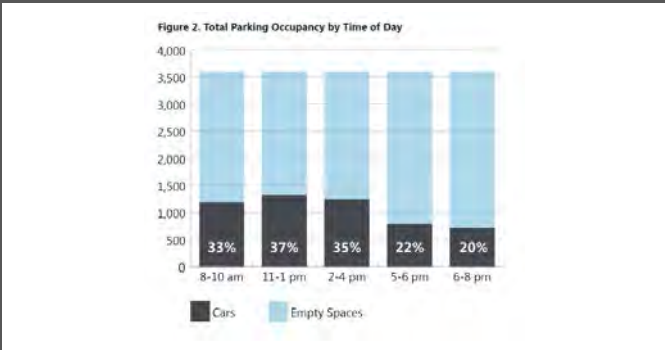


Table 1. Total Parking by Type

Parking by Type	Spaces	% of Total
On-Street	680	19%
Public Off-Street	1,249	35%
Private Off-Street	1,666	46%
TOTAL	3,595	100%

Source: VHB inventory on March 24, 2016

Parking Supply



Option 1

- Manage on-street customer spaces and patrol by time
- No change for parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and about why you are patrolling for on-street parking

Option 2

- Manage on-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

Option 3

- Manage on-street and off-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Set off-street rate per day or month
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

Option 1

- Manage on-street customer spaces and patrol by time
- No change for parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and why you are patrolling for on-street parking

NOTES

- Need for gradual regulatory changes. Ensure enforcement.
- Need for merchant, employee and residential parking with regulations.
- Additional Comments:
 - o Residents should get stickers and business owners should be identified (George Hodgen)
 - o Public enforcement is needed to encourage residents to use the appropriate parking lots assigned to them (Patrick Reilly referencing the parking lot provided to the residents of The View)
 - o Jill Poythress (Mimi's Boutique) shared her concern for the safety of employees and business owners.
 - o Ernie Mansour's parking lot was referenced for potential use for employees, requiring additional lighting.

VOTES 35

NOTES

- This option will impact behavior because off-street parking is free.
- This could generate revenue to help fund security to enforce the policy.
- The stickers will help analyze the use of the parking and assist in easily contacting residents or business owners.
- 100 block of S Center needs more turnover. The data is currently showing that there is not capacity in those areas.
- Concern expressed that maybe Bours is not enough for customers to shop and/or dine. Particularly for salon guests on N. Center.
- We should push for more regulations now to save money on implementing signage, etc.
- Additional Comments:
 - o A resident (George Hodges) felt there needed to be more parking on center street.
 - o Matthew Sellers (property owner) suggested we outsource enforcement.

Option 2

- Manage on-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

VOTES 10

continued

- o A representative from the Loft mentioned City Hall employees take up spaces in front her businesses and shared that she is also concerned with the safety issues downtown
- o Beverly Weeks (business owner) shared her concerns with safety downtown and shared they have footage to show employees being approached with weapons. She said she encourages her employees to park as close possible because of it.
- o Constance Coram (Wayne County) agreed with Beverly and shared her concerns for safety as well.
- o Kyle Merritt (business and property owner) voiced his support of parking meters as it will help fund security.
- o Brandi Matthews (Councilwoman) shared her concern for merchants being protected but felt the safety and wellbeing of residents should be an equal level of concern as well. A shuttle being provided was mentioned as suggestion to bus customers/residents to off-site parking.

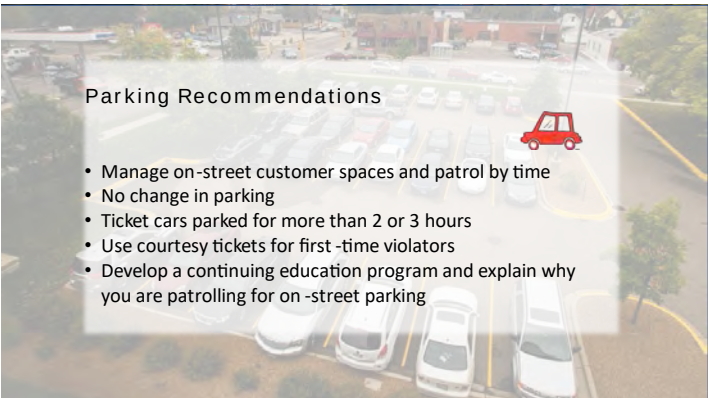
NOTES

- Jill Poythress questioned the value of decals if the decal system will still have to be monitored and enforced.
- Carson (GBW) asked if the study includes data on generating revenue from enforcing parking
- Someone suggested that an annual parking forum may be helpful to reflect and graduate to a next step if needed.
- Kim Bogue shared we must start somewhere, but small steps need to be made.
- We need policies in place for revenue and to show accountability of funds.

VOTES 1

Option 3

- Manage on-street and off-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Set off-street rate per day or month
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations



Parking Recommendations

- Manage on-street customer spaces and patrol by time
- No change in parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and explain why you are patrolling for on-street parking

Parking

Council Retreat
Goldsboro, NC
February 22, 2023



Parking Regulation Implementation

Next Steps for Implementation

- Define Regulations & Signage Needs
- Enforcement
- Update Ordinances & Determine Timeline



Downtown Parking

Erin Fonseca, Director Downtown Development

February 22, 2023



www.goldsboronc.gov

2/24/2023





Regulations & Signage

On-Street Parking Regulations Only

- Per City Ordinance 72.26, 2 Hour Parking 8:30AM To 5:30PM, Mon - Sat.
- Add these streets to City Ordinance Chapter 75
 - Center Street from Ash to Chestnut
 - Mulberry Street from John to James
 - Walnut Street from John to James
- Recommended Signage – TBD Parking Commission (est cost \$4-8K)

2/24/2023

GOLDSBORO
BE BOLD. BE BLUE. BE A PART OF IT.



Enforcement

Enforcement by GPD and Code Enforcement officers per City Ordinance 72.90 (cannot be enforced until signs in place)

- \$25 ticket; late fee +\$25 after 15 days, +\$100 after 30 days per City Ord 72.99
- Analyze Parking – Review citation statistics and concerns on a regular basis with COG Parking Commission per City Ord 72.58 (ACM, Director of Engineering, Police Chief, replace Public Works Director with Planning Director)

2/24/2023

GOLDSBORO
BE BOLD. BE BLUE. BE A PART OF IT.



Update Ordinances

- Present/Adopt Ordinance Updates– March
- Order & Place Signage – June
- Public Parking Meetings – As appropriate

2/24/2023

GOLDSBORO
BE BOLD. BE BLUE. BE A PART OF IT.

Questions?

Council discussed downtown parking, enforcement and signage. Council came to a consensus to hold a public hearing on March 20 regarding downtown parking and to bring an ordinance amendment to a council meeting after the public hearing is held.

Election Method Discussion. City Manager Tim Salmon presented the following:

City of Goldsboro 2023 Election Method Options

Per NCGS, there are three nonpartisan election method options for cities in NC. The examples below consider three or more candidates running for the same office in each method. Goldsboro currently uses the election and primary method.

1. NCGS 163-292 (Plurality Method) . The Candidate receiving the highest number of votes shall be declared elected.

	No Primary	General	Results
Candidate A		136	
Candidate B		150	Candidate B is winner.
Candidate C		110	
Total Votes =		396	Highest number of votes is 150

2. NCGS 163-293 (Election and Runoff Method). A candidate must receive a majority of the vote to be elected. If the highest vote-getter in the election does not receive a majority, the second-highest vote-getter may call for a runoff election between the first and second place finishers (this could have happened in one of the last three City election cycles).

	General	Runoff	Results
Candidate A	136	TBD	No candidate received a majority of vote.
Candidate B	150	TBD	Candidate B is the winner unless Candidate A calls for a runoff election.
Candidate C	110		
Total Votes =	396		Majority of the vote is 199

3. NCGS 163-294 (Election and Primary Method). A primary is held to reduce the field to two candidates for each office if required (this has been required in the last three City election cycles). The two candidates receiving the highest number of votes shall be declared nominated. In the general election, the candidates nominated with and without a primary are placed on the ballot and the candidate with the highest number of votes is elected.

	Primary*	General	Results
Candidate A	136	200	
Candidate B	150	213	Candidate B is winner.

Total Votes = 396 413 Majority of the vote is 207

*In the last two primary elections, less than 10% of the electorate participated.
**Early voting will be available for all elections in each option.
*** In the event of a tie, the election board determines the winner.

- § 163-292. Determination of election results in cities using the plurality method.**
In conducting nonpartisan elections and using the plurality method, elections shall be determined in accordance with the following rules:
- (1) When more than one person is seeking election to a single office, the candidate who receives the highest number of votes shall be declared elected.
 - (2) When more persons are seeking election to two or more offices (constituting a group) than there are offices to be filled, those candidates receiving the highest number of votes, equal in number to the number of offices to be filled, shall be declared elected.
 - (3) If two or more candidates receiving the highest number of votes each receive the same number of votes, the board of elections shall determine the winner by lot. (1971, c. 835, s. 1; 2017-6, s. 3; 2018-146, s. 3.1(a), (b)).

As to when the elections and primaries are scheduled, see: NCGS §163-279 – “Time of municipal primaries and elections”

(a) Primaries and elections for offices filled by election of the people in cities, towns, incorporated villages, and special districts shall be held in 1973 and every two or four years thereafter as provided by municipal charter on the following days:

- (1) If the election is nonpartisan and decided by simple plurality, the election shall be held on Tuesday after the first Monday in November.
- (2) If the election is partisan, the election shall be held on Tuesday after the first Monday in November, the first primary shall be held on the second Tuesday after Labor Day, and the second primary, if required, shall be held on the fourth Tuesday before the election.
- (3) If the election is nonpartisan and the nonpartisan primary method of election is used, the election shall be held on Tuesday after the first Monday in November and the nonpartisan primary shall be held on the fourth Tuesday **before** the election.
- (4) If the election is nonpartisan and the election and runoff election method of election is used, the election shall be held on the fourth Tuesday **before** the Tuesday after the first Monday in November, and the runoff election, if required, shall be held on Tuesday after the first Monday in November.

Per Wayne County Board of Elections Director, for 2023 election scheduling purposes: Early voting for the October primary will be September 21-October 7. Early voting for the November 7 general election will be October 19-November 4. These dates would stay the same if the runoff method is chosen.

Sanford	LEE	30,762	Partisan
Garner	WAKE	31,159	Non-partisan plurality
Cornelius	MECKLENBURG	31,442	Non-partisan plurality
Morrisville	DURHAM, WAKE	31,470	Non-partisan plurality
New Bern	CRAVEN	32,339	Runoff
Garner	WAKE	32,393	Non-partisan plurality
Goldsboro	WAYNE	33,723	Primary
Monroe	UNION	34,736	Non-partisan plurality
Salisbury	ROWAN	35,905	Non-partisan plurality
Fuquay-Varina	WAKE	36,017	Non-partisan plurality
Holly Springs	WAKE	41,239	Non-partisan plurality
Wake Forest	WAKE, FRANKLIN, GRANVILLE	47,601	Non-partisan plurality

City Manager Salmon introduced Anne Risku, Director of the Wayne County Board of Elections to discuss elections. Council discussed elections and gave their opinions on the proposal. Councilwoman Matthews asked for a public forum to have the citizens give their input on the issue. City Clerk Getz will review dates and propose a date and time tomorrow.

Homelessness Discussion. Councilwoman Brandi Matthews shared the following presentation:

GOLDSboro's Employ The Homeless Pilot Program

Councilwoman Brandi N. Matthews

The purpose of this program is to employ **"Sheltered/Unsheltered"** men and women. The program is designed to create Hope, Dignity, Structure, and a path out of homelessness ensuring that there is a better way.

SAN JOSE IS LAUNCHING A NEW PROGRAM THAT AIMS TO PUT DOZENS OF HOMELESS PEOPLE TO WORK AS PART OF A PLAN TO HELP BEAUTIFY THE CITY.

https://youtu.be/_SZYW1982HM

"We need to change the narrative from one where we blame or dismiss the homeless as part of the problem, to one which where we're embracing opportunities to engage homeless residents as part of the solution."

-Mayor Sam Liccardo

Those employed will be assigned specific routes to clean the city, landscape, and other duties/responsibilities in exchange for **FAIR** wages.

Employee Soft Skills Training

- Money Management
- Career Readiness Certificate (Training/Testing)
- Working Smart
- Work, Life, Balance
- Financial Literacy
- Homebuyers Seminars
- Life Insurance
- Employment Readiness/Work Ethics (Interview, Resume, Application)
- Credit Build/Repair
- Basic Living Skills

Trainings will be bi weekly (every other Friday) & employee attendance is mandatory. Professionals in the local area will offer their time and expertise of the subject matter to employees.

Program Staff/Partners will help with:

BASED ON A NEEDS ASSESSMENT



Let's Talk Cost!

(Per Person Cost)

Daily \$100.00 hourly, 4 hours a day \$100.00 X 4 = \$400.00	Monthly \$40.00 X 4 = \$160.00 (weekly) \$160.00 X 4 = \$640.00	Yearly \$640.00 X 12 = \$7,680.00
--	--	--

If the program initially employs **10** people. The total cost for the year: **\$76,800.00**

Cash For Trash Program

Supporting efforts keep encampments clean, our streets and communities clean!

- Each trash bag pays \$4.00
- Money is loaded onto a Debit Card (Preloaded) (Through partnership with Mastercard)

HOW DO WE PAY FOR IT?

CDBG? HOME-ARP? CITY BUDGET?



Frank Crist, told the news station that after spending nearly two years in a shelter, the program has allowed him to be able to move into an apartment. "It took me about a year, a year-and-a-half, but everything is coming together," he said.

-Fort Worth, Texas



Susan Graham "This is a miracle. I am a miracle," she said.

-San Diego

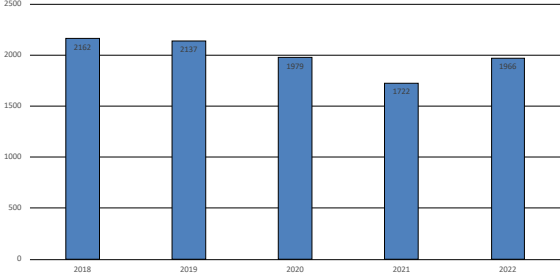
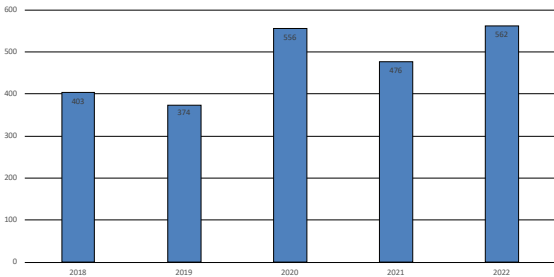
Most people are not looking for a **HANDOUT** they are looking for a **HAND UP**

There is GOLD in GOLDSboro™

**Questions?
Feedback?
Discussion?**

Council discussed the homeless program. Councilwoman Matthews shared she would like to partner with Wayne Community College for life skills/soft skills training. Councilwoman Matthews will bring the homeless program back to a future meeting to discuss possible funding sources.

Violence Discussion. Police Chief Mike West shared the following presentation:

GOLDSBORO POLICE DEPARTMENT Michael D. West, Chief of Police February 22, 2023  www.goldsboronc.gov	CRIME STATS 																																																																						
PART I CRIMES Homicide: The willful (nonnegligent) killing of one human being by another. Rape: The carnal knowledge of a person, without the consent of the victim Robbery: The taking of anything of value from the control, custody, or care of another person by force or threat of force and/or by putting the victim in fear of immediate harm. Aggravated Assault: An unlawful attack by one person upon another wherein the offender uses a dangerous weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury, or where there was a risk for serious injury/intent to seriously injure. Breaking and Entering: The unlawful entry into a building or some other structure to commit a felony or a theft. Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another person. Motor Vehicle Theft: The theft of a motor vehicle. Arson: To unlawfully and intentionally damage or attempt to damage any real or personal property of another person or entity by fire or incendiary device. 	Part I 5-Year Trend  																																																																						
Part I Crimes <table border="1"> <thead> <tr> <th>OFFENSES</th><th>2018</th><th>2019</th><th>2020</th><th>2021</th><th>2022</th><th>% of Change</th></tr> </thead> <tbody> <tr> <td>Homicide</td><td>3</td><td>2</td><td>2</td><td>7</td><td>7</td><td>0%</td></tr> <tr> <td>Rape</td><td>10</td><td>9</td><td>13</td><td>12</td><td>19</td><td>+58%</td></tr> <tr> <td>Robbery</td><td>59</td><td>51</td><td>46</td><td>40</td><td>41</td><td>+3%</td></tr> <tr> <td>Agg Assault</td><td>143</td><td>131</td><td>198</td><td>164</td><td>227</td><td>+38%</td></tr> <tr> <td>Burglary</td><td>397</td><td>355</td><td>338</td><td>256</td><td>236</td><td>-8%</td></tr> <tr> <td>Larceny</td><td>1447</td><td>1495</td><td>1291</td><td>1144</td><td>1314</td><td>+15%</td></tr> <tr> <td>Vehicle Theft</td><td>93</td><td>93</td><td>88</td><td>97</td><td>120</td><td>+24%</td></tr> <tr> <td>Arson</td><td>10</td><td>1</td><td>3</td><td>2</td><td>2</td><td>0%</td></tr> <tr> <td>TOTAL</td><td>2162</td><td>2137</td><td>1979</td><td>1722</td><td>1966</td><td>+14%</td></tr> </tbody> </table> 	OFFENSES	2018	2019	2020	2021	2022	% of Change	Homicide	3	2	2	7	7	0%	Rape	10	9	13	12	19	+58%	Robbery	59	51	46	40	41	+3%	Agg Assault	143	131	198	164	227	+38%	Burglary	397	355	338	256	236	-8%	Larceny	1447	1495	1291	1144	1314	+15%	Vehicle Theft	93	93	88	97	120	+24%	Arson	10	1	3	2	2	0%	TOTAL	2162	2137	1979	1722	1966	+14%	ShotSpotter Alerts  
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TOTAL	2162	2137	1979	1722	1966	+14%																																																																	
Community Policing - Sworn Officer Staffing: Increase salary and benefits to help with recruiting and retention so more officers are on the street. - Reestablish Community Policing Services: SROs; GPD Citizen Academy; Police Activities League; Neighborhood watch; etc. 	QUESTIONS Thank you for your time. Chief Michael D. West mwest@goldsboronc.gov Office: 919-580-4231 2/24/2023 																																																																						

Council discussed crime.

FY23-24 Council Budget Discussion. Mayor Ham and City Manager Salmon shared the following presentation and discussed the FY23-24 budget.

City staff will research the third-party administrators and will ask them to attend the council meeting on March 20 with a description/proposal of their services.

Council will discuss the amount of nonprofit funding to budget for FY 23-24 at a later meeting. City Manager Salmon asked Octavius Murphy, Assistant to the City Manager to research nonprofit organizations that would be willing to oversee the city funding.

Retreat Discussion/Decisions. City Clerk Getz reviewed the council decisions. The list of retreat decisions will be added to the minutes of the second day.

The meeting recessed at 4:34 p.m.

FEBRUARY 23, 2023

The Mayor and City Council of the City of Goldsboro, North Carolina, held their Annual Retreat on Thursday, February 23, 2023 at the Goldsboro Event Center, 1501 South Slocumb Street, Goldsboro, North Carolina with attendance as follows:

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilman Bill Broadaway
Councilwoman Hiawatha Jones
Councilman Charles Gaylor, IV
Councilman Greg Batts

Absent: Councilwoman Brandi Matthews

Others Present: Tim Salmon, City Manager
Laura Getz, City Clerk
Matt Livingston, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Holly Jones, Deputy City Clerk
Scott Williams, Information Technology Director
Brad Hinnant, Assistant Information Technology Director
Erin Fonseca, Downtown Goldsboro Director
Bert Sherman, Public Utilities Director
Bobby Croom, Engineering Director
Felecia Williams, Community Relations Director
Felicia Brown, Parks and Recreation Director
Mike West, Police Chief
Ron Stempien, Fire Chief
James Farfour, Deputy Fire Chief
Rick Fletcher, Public Works Director
Bernadette Dove, HR Director
Adam Twiss, Paramount Theater Director
Allen Anderson, Inspections Director
Amanda Justice, Tourism Director
Josh Shockley, Event Center Manager
Obie Agbasi, Director of Golf

Call to Order. Mayor Ham called the meeting to order at 9:00 a.m.

The Mayor and City Manager Salmon discussed changes to the agenda to include adding the Public Utilities CIP Presentation at 11:00 a.m. and the Strategic Plan Presentation at 11:30 a.m. from yesterday’s agenda. Councilman Gaylor made a motion to modify the agenda as discussed by the Mayor and Manager to move the Capital Improvement Plan to 11:00 today and the Strategic Plan discussion to 11:30 today. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.

Mayor Ham shared the council was polled regarding the date for the election public forum. The meeting will be March 14, 2023 at the Goldsboro Event Center at 6:00 p.m.

FY23-24 Department Budget Priorities.
Michael West, Chief of Police shared the following presentation:

GOLDSBORO POLICE DEPARTMENT

Michael D. West, Chief of Police

February 23, 2023



www.goldsboronc.gov

PERSONNEL STATUS

Pay Grade	Position	Budgeted	Vacant	Actual	Frozen
Grade # 73	Police Officer	61	23	38	20
Grade # 76	Police Corporal/ Investigator	23	5	18	
Grade # 77	Police Sergeant	11	1	10	
Grade # 80	Police Captain	8	0	8	
Grade # 85	Police Major	3	1	2	
Grade # 89	Police Chief	1	0	1	
Totals		107	30	77	

2/24/2023



TYPES OF SEPARATION

Type of Separation (Sworn)	2018	2019	2020	2021	2022	Total (last 5 years)
Retirement	2	1	4	1	3	11
Other LE Agency	2	0	5	8	7	22
Other Career/Education	1	0	0	5	1	7
Terminated	2	4	2	0	1	9
Other/Undisclosed	1	4	6	4	2	17
Total	8	9	17	18	14	66

2/24/2023



RECRUITMENT AND RETENTION PROPOSALS

- Longevity (Tiered 5yrs +)

	5-9 Years	10-14 Years	15-19 Years	19+ Years
Longevity	2.5%	3%	3.5%	4%
Estimated Total	\$153,000			

- Current Incentives
 - Education (2.5% Assoc, 5% BA/S; and Prior Experience (1%/year)
 - Probationary (5% after 1 year)
 - FTO/K9/Traffic/Language (5% each)
 - Career Progression (5% at 2, 4, and 7 years)
 - Take-Home Vehicle (within Wayne County/18Mi)

2/24/2023



SALARY COMPARISONS

	Goldsboro	WCSO	Wilson	Princeton	Kinston	Garner	Clayton	Smithfield	Raleigh	Chapel Hill
ENTRY BASE	\$40,431	\$41,000	\$45,170	\$45,385	\$40,278	\$47,061	\$50,085	\$48,789	\$50,301	\$50,000

- In addition to higher starting salaries:
- Wilson offers incentives associate/masters, language for ASL/Arabic
 - Princeton offers incentive for probation
 - Raleigh offers incentives for experience and education
 - Chapel Hill offers incentives for language, education, POPAT, Advanced LE certificate

2/24/2023



POLICE VEHICLE INVENTORY

POLICE FLEET

Patrol		Admin	
2013 – 8		2001 – 2	2013 – 1
2014 - 6		2002 – 1	2014 – 2
2015 – 1		2005 – 1	2016 – 6
2016 – 17		2006 – 2	2018 – 2
2018 – 9		2007 – 2	2019 – 9
2019 – 3		2009 – 3	2020 – 2
2020 – 7		2010 – 5	2022 – 5
Total: 51	Avg. Age: 6.4 yrs	Total: 43	Avg. Age 11.4 yrs

2/24/2023



FLEET VEHICLE REPLACEMENT PLAN

2021	2022	2023	2024	2025	
10	10	10	10	10	Patrol
2	2	2	2	2	Admin



- 10 Patrol/2 Admin per year
- Increase the size of the fleet to allow for additional take home cars for officers living outside of the city limits and to replace older cars
- More vehicles under warranty; reduces maintenance cost
- Enhance public image of Police Department
- Improve officer morale and aid in retention

2/24/2023



FLEET SUMMARY

- 32 Vehicles have under 80,000 miles
 - 16 Vehicles have 80,001 to 100,000 miles
 - 29 Vehicles have 100,001 to 120,000 miles
 - 17 Vehicle have over 120,000 miles
- NOTE:**
- The service life of a takehome car is approximately 68 years
 - Service-life is based on 80,000 to 100,000 miles and the average cost to maintain the vehicle
 - The decision to deadline a car is based on model/year, mileage, parts availability, maintenance cost and overall safety of the car
 - Take home cars are averaging 12,837 miles per year.

2/24/2023



FLEET SUMMARY – NEW HIRES

- FY19-20 purchased 7 Patrol and 2 Admin vehicles
 - FY20-21 purchased 0 Patrol and 2 Admin vehicles
 - FY21-22 purchased 2 Patrol and 2 Admin vehicles
 - FY22-23 purchased 0 Patrol and 3 Admin vehicles
-
- Currently there are 30 vacancies (20 frozen) and 1 patrol car is available for assignment.
 - Anticipated unit cost per replacement vehicle for FY224 is \$34K for a sedan and \$42K for an SUV.

2/24/2023



QUESTIONS

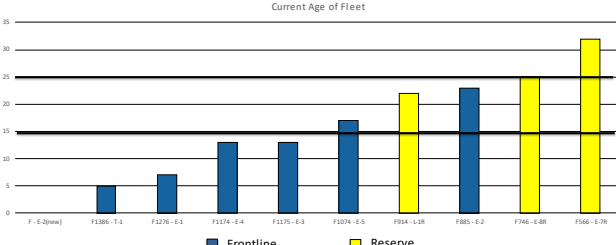
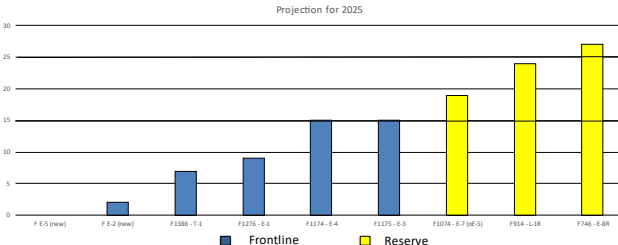
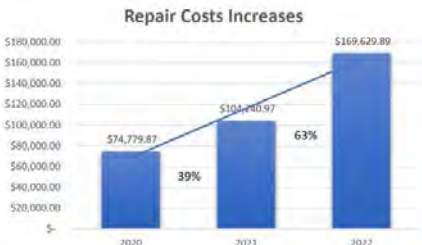
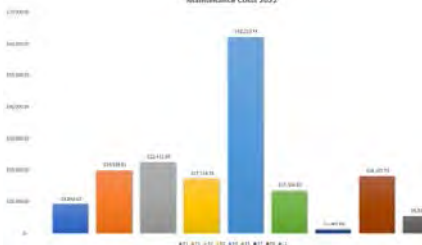
Thank you for your time.

Chief Michael D. West
mwest@goldsboronc.gov
Office: 919-580-4231

2/24/2023

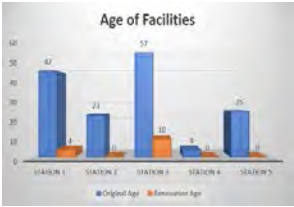


Ron Stempien, Fire Chief shared the following presentation:

Council Retreat 2023 Ron Stempien, Fire Chief 2/22/2023  www.goldsboronc.gov	State of the Department FY23-24  Tim Salmon City Manager Ron Stempien Fire Chief <i>To provide prompt, skillful and costeffective protection to life, property and the environment.</i> 2/24/2023 2 																		
2022 Response Data  Response Data <table><tr><th>Category</th><th>2021</th><th>2022</th></tr><tr><td>Total Calls</td><td>2781</td><td>2850</td></tr><tr><td>Structure Fires</td><td>55</td><td>43</td></tr><tr><td>EMS</td><td>1069</td><td>1058</td></tr><tr><td>Vehicle Accidents</td><td>422</td><td>345</td></tr><tr><td>Other*</td><td>1235</td><td>1497</td></tr></table> *includes False alarms, service calls, cooking fires, vehicle fires, water rescue, Habitat, etc. 2/24/2023 3 	Category	2021	2022	Total Calls	2781	2850	Structure Fires	55	43	EMS	1069	1058	Vehicle Accidents	422	345	Other*	1235	1497	2022 Community Outreach  • We provide community outreach through car safety seats, fire prevention, and community events (i.e., Jingle in the Park, Freedom Fest, etc.) • GFD has reached 7,192 individuals through planned events  2/24/2023 4 
Category	2021	2022																	
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Structure Fires	55	43																	
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Goldsboro Fire Department FY 23-24 Budget Goals  1. Recruit & retain the best firefighters for service delivery to the citizens 2. Increase training opportunities for staff members 3. Lifecycle apparatus, equipment, and facilities 4. Prepare for future growth 2/24/2023 5 	FY 23-24 Budget Goals  1. Recruit and Retain – Currently seven FT vacancies – three are frozen • Unfreeze three frozen / two parttime – Three entry level firefighters – Part-time support services & Part -time training (community outreach) – Merit and/or COLA • Ensure we are competitive with other departments' starting salaries – New Bern - \$37,152 - Kinston \$40k - Smithfield \$43k - Jacksonville \$38k - Garner \$43k - – To attract applicants, we need to be competitive with surrounding departments – NFPA 1710 • Standard for the Organization and Deployment of Fire Suppression Operations ...by Career Fire Departments • Singlefamily residence requires 17 personnel on scene, strip mall requires 28 personnel on scene – ISO • Insurance Service Organization- Insurance rating provided to the City Fire Department (currently a "2"). Includes water supply, dispatch, FD staffing, equipment, apparatus, training... 2/24/2023 6 																		
FY 23-24 Budget Goals  2. Increase Training Opportunities – Advanced training is beneficial to the citizens, visitors, and employees • Sending FF's to Advanced Breathing Equipment school in Charlotte (Est. \$3,000) • Fire Department Training Network in Indiana (Est. \$1800 per person) • Fire Department Instructors Conference Indianapolis (Est. \$5,000 per person) – Training opportunities at our training facility • Paving the training grounds to enhance opportunities for running CPAT – Career development – allowing employees to broaden their knowledge encouraging growth in the department – Succession Planning – ensuring the department is prepared for the future 2/24/2023 7 	FY 23-24 Budget Goals  3. Lifecycle of Apparatus and Equipment – Thank you for allowing the purchase of a new Quint fire truck in FY 23 – NFPA 1910 – 15-year front-line / 10-year reserve – Based on 9 apparatus (6 front -line / 3 reserve) a new purchase needs to be made every 3 -4 years – Utilize U curve theory  2/24/2023 8 																		
FY 23-24 Budget Goals  3. Lifecycle of Apparatus, Equipment, and Facilities Current Age of Fleet  2/24/2023 9 	FY 23-24 Budget Goals  3. Lifecycle of Apparatus, Equipment, and Facilities Projection for 2025  2/24/2023 10 																		
FY 23-24 Budget Goals  3. Lifecycle of Apparatus, Equipment, and Facilities Repair Costs Increases  2/24/2023 11 	FY 23-24 Budget Goals  3. Lifecycle of Apparatus, Equipment, and Facilities Maintenance Costs 2022  2022 Total Maintenance Costs= \$169,630 2/24/2023 12 																		

FY 23-24 Budget Goals

3. Lifecycle of Apparatus, Equipment, and Facilities



Older stations are more likely to have problems that cannot be addressed through repair and maintenance alone*

- Mold Remediation is a common concern in fire stations over 40 years of age
- Older stations are not suitable to meet the needs of both Male and Female Firefighters
- Safety concerns regarding backing into stations with near-miss incidents (18 recorded for 2022)
- Perform a needs assessment for Station 3 replacement

*Source: NFPA Research. Renovation Needs of the US Fire Service. Matthew Foley. July 2019

2/24/2023

13



FY 23-24 Budget Goals

4. Prepare for Future Growth



2/24/2023

14



FY 23-24 Budget Goals

4. Prepare for Future Growth



2/24/2023

15



Thank you!

Questions?



www.goldsboronc.gov

Council discussed the Fire Department and their needs.

Rick Fletcher, Public Works Director shared the following presentation:

Public Works FY 23-24 Budget Discussion

Richard E. A. Fletcher III, Public Works Director

February 23, 2023



www.goldsboronc.gov

Three Key Budget Items

- Funds for Operations
 - Materials and supplies for daily operations
 - Basic funds are typically available
- Funds for Personnel
 - Key positions are in place and funded
- Funds for Equipment
 - Have been and will continue to be our biggest challenge
 - Facing new challenges beyond funding

2/15/2023

2



Public Works Equipment & Vehicle CIP Overview

- Illustrate Ongoing Concerns with the Age and Reliability of Equipment
 - Impacts our level and quality of service we provide to our customers
 - Effects moral and employee retention
 - Increases maintenance costs
- Only Considered PW Heavy Equipment (105) & Light Vehicles/Equipment (44)
 - Included Equipment for all funding sources - GF, SW & UF
 - Compared numbers from FY2021 & FY2022 CIP presentations

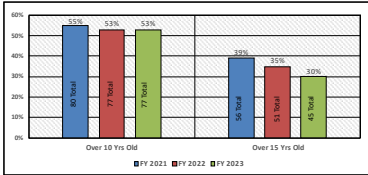
2/15/2023

3



Age of All Equipment – Combined

- Industry Standard for Useful Life of Most Equipment is 10 Years
- Public Works Department Overall – 149 Total (GF, UF & SWF)
 - Average Age: 12 Years FY 21 FY 22 FY 23
 - Percentage Over 15 Years Old 39% (56) 35% (51) 30% (45)
 - Percentage Over 10 Years Old 55% (80) 53% (77) 53% (77)



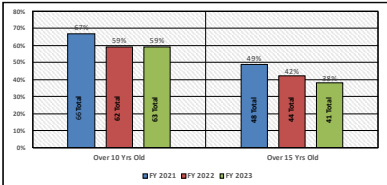
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4



Age of Equipment – General Fund Only

- Equipment Purchased Only through General Fund – 107 Total
 - Average Age: 13 Years FY 21 FY 22 FY 23
 - Percentage Over 15 Years Old 49% (48) 42% (44) 38% (41)
 - Percentage Over 10 Years Old 67% (66) 59% (62) 59% (63)



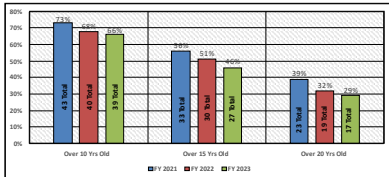
2/24/2023

5



Solid Waste Division (GF)

- Have the Most and Overall Oldest Equipment – 59 Total
 - Average Age: 14.3 Years FY 21 FY 22 FY 23
 - Percentage Over 20 Years Old 39% (23) 32% (19) 29% (17)
 - Percentage Over 15 Years Old 56% (33) 51% (30) 46% (27)
 - Percentage Over 10 Years Old 73% (43) 68% (40) 66% (39)

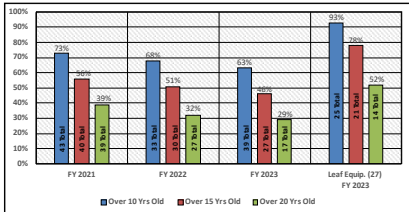


2/15/2023

6



- Compare Leaf Equipment Age – 27 Total
 - Average Age – 20 Years



2/15/2023

7



Priority	Equip/Vehicle Name	Age (Yrs)	Department	Fiscal Year					
				2023/2023	2024/2024	2025/2025	2026/2026	2027/2027	
1	Demolish Fire Tool Loss - (Lost/Retired)	2016	7	Solid Waste	\$22,500				
2	Lead Truck (T130) & Leaf Machine (E629)	1999	24	Solid Waste	\$180,000				
3	Rear Loader (G686)	1991	26	Solid Waste	\$200,000				
4	1-arm Adaptor to Reel	2023	0	Solid Waste	\$135,000				
5	Front Loader (W1249)	2010	13	Solid Waste		\$400,000			
6	Leaf Truck (T1051) & Leaf Machine (E947)	2006	17	Solid Waste		\$100,000			
7	1-arm Garbage Truck (W1268)	2014	9	Solid Waste					
8	Rear Loader (G686) DEADLINE	1999	27	Solid Waste	\$250,000				
9	Pickup Truck (P715) With Lift Gate	1991	26	Solid Waste	\$55,000				
10	Leaf Truck (T1092) & Leaf Machine (E1094)	2001	20	Solid Waste		\$300,000			
11	1-arm Garbage Truck (W1269)	2014	9	Solid Waste		\$400,000			
12	Rear Loader (G923) DEADLINE	2001	22	Solid Waste	\$150,000				
13	Transfer Trailer (E113)	2000	23	Solid Waste		\$250,000			
14	Leaf Truck (T1765) & Leaf Machine (E1204)	2010	13	Solid Waste		\$300,000			
15	1-arm Garbage Truck (W1270)	2014	9	Solid Waste					
16	Rear Loader (G788)	1999	24	Solid Waste	\$150,000				
17	Open Body Dump Truck (F861)	2001	22	Solid Waste	\$180,000				
18	Pickup Truck (P1119)	2010	13	Solid Waste	\$45,000				
19	1-arm Garbage Truck (W1279)	2014	9	Solid Waste		\$400,000			
20	Road Tracker (X1619)	2005	18	Solid Waste		\$150,000			
21	Rear Loader (G1057) DEADLINE	2006	17	Solid Waste		\$150,000			
22	Compactor (M1261)	2012	7	Solid Waste				\$400,000	
23	Limb Loader (T1149)	2010	13	Solid Waste				\$250,000	
24	Pickup Truck (P1120)	2010	13	Solid Waste				\$45,000	
25	Pickup Truck (P1197)	2012	11	Solid Waste				\$45,000	
TOTAL				\$940,000	\$1,405,000	\$1,050,000	\$1,175,000	\$900,000	\$746,000

2/15/2023

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Bar chart showing General Fund, Utility Fund, and Stormwater Fund revenues from FY2022-22 to FY2029-30. The Y-axis represents revenue in dollars, ranging from \$0 to \$2,400,000. The X-axis lists the fiscal years. A red line indicates the 7-11 Avg. of \$953K.

Fiscal Year	General Fund	Utility Fund	Stormwater Fund
FY2022-22	\$903,734	\$274,440	\$274,440
FY2023-23	\$951,128	\$400,000	\$150,000
FY2024-24	\$1,260,000	\$150,000	\$150,000
FY2025-25	\$900,000	\$200,000	\$150,000
FY2026-26	\$635,000	\$400,000	\$150,000
FY2027-27	\$708,873	\$150,000	\$20,000
FY2028-28	\$1,198,258	\$400,000	\$150,000
FY2029-29	\$881,000	\$150,000	\$100,000
FY2030-30	\$1,256,682	\$150,000	\$440,000
FY2031-31	\$440,000	\$150,000	\$150,000

2/15/2023

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FY2021-22 Budgeted Revenue by Fund Type

Legend: General Fund (Blue), Utility Fund (Yellow), Stormwater Fund (Green)

Fiscal Year	General Fund	Utility Fund	Stormwater Fund
FY2021-22	\$900,734	\$1,190,000	\$250,000
FY2021-23	\$1,387,000	\$1,250,000	\$250,000
FY2022-23	\$1,790,000	\$1,500,000	\$250,000
FY2023-24	\$1,631,000	\$1,500,000	\$250,000
FY2024-25	\$1,567,000	\$1,500,000	\$250,000
FY2025-26	\$1,827,000	\$1,500,000	\$250,000
FY2026-27	\$1,500,000	\$1,500,000	\$250,000
FY2027-28	\$1,500,000	\$1,500,000	\$250,000
FY2028-29	\$1,500,000	\$1,500,000	\$250,000
FY2029-30	\$1,500,000	\$1,500,000	\$250,000
FY2030-31	\$1,500,000	\$1,500,000	\$250,000

Note: Next FY Reg. = 2.55%

2/15/2023

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- Increase Rates – **Done**
 - Increased from \$22 to \$25
 - Additional \$480K/yr to put towards loans for SW equipment - \$2.4M over next 5 years
- Automate Leaf Collection Machine
 - Reduce Staffing (1 fulltime and 1 parttime - \$50K/year)
 - Eliminate Five 30 -Year-Old Trailers from Inventory – reduced maintenance/replacement costs
- Reduce level of Service – Leaf & Limb, White Goods, etc.
 - Reduce Costs/Overhead – invest savings into equipment
- Set up a Capital Reserve for Equipment Replacement
- Establish Solid Waste Enterprise Fund
 - Operate on fees collected

2/15/2023

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Felicia Brown, Parks and Recreation Director shared the following presentation:



www.goldsboronc.gov

The mission of Goldsboro Parks and Recreation is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, indoor facilities and open spaces for the enjoyment, safety, and well being of all citizens.

2/24/2023

2



- Parks and Recreation has 36 fulltime authorized positions and 6 permanent parttime authorized positions
 - of the 36 FT positions, 6 are currently vacant
 - 2 of the 6 PPT positions are currently vacant
 - 5 of the 6 PPT positions are Custodians ..

City Hall, City Hall Annex, Downtown Development, the HUB– all facilities we clean in addition to our P&R facilities



2/24/2023

3



- FY20-21
- \$724,692
- FY21-22
- \$671,584
- FY22-23
- \$808,156



2/24/2023

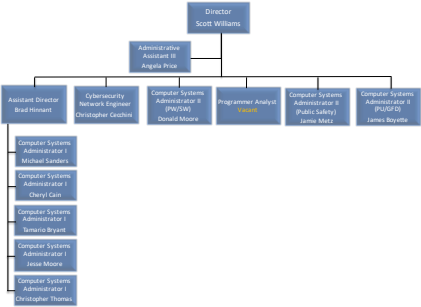
4



Parks & Recreation Facility and Equipment Issues - Getting more usage out of facilities - More usage means more wear and tear of facilities and equipment - Capital Improvement Projects (CIP) Plan needs to be implemented to repair/replace facilities and equipment  2/24/2023 5 	T.C. Coley Community Center  2/24/2023 6 
Herman Park Center  2/24/2023 7 	Goldsboro Golf Course and Event Center Personnel - Goldsboro Golf Course has 3 full-time authorized positions and 2 permanent part-time authorized positions - Goldsboro Event Center has 1 full-time authorized position and 1 permanent part-time authorized position - Of the 4 combined full-time authorized positions, 2 are currently vacant  2/24/2023 8 
Goldsboro Event Center  2/24/2023 9 	Goldsboro Golf Course  2/24/2023 10 

Council discussed the Parks and Recreation Department needs. Mayor Pro Tem Polack asked Mrs. Brown who maintains the Patrick Best track. She stated it is maintained by and the property of Wayne County Public Schools.

Scott Williams, Information Technology Director shared the following presentation:

Information Technology Scott Williams, IT Director February 23, 2023  www.goldsboronc.gov	General Update - We are tracking under budget for the current FY. - We expect to ask for less operational funds in the coming FY. - Staffing is still a concern. We have filled all our vacant positions. The Programmer position is in the hiring process - Need to add a Database Administrator and a Server Administrator. - Staff Pay is a concern as we are having issues recruiting for our higher positions. - I believe the pay needs to be reviewed for Information Technology to ensure its competitive. - All positions need to be assessed and any changes made that are appropriate. - Vehicles have been an issue for IT for several years. We are making improvements, but still need more vehicles to cover our daily service calls. 2/24/2023 2 
Organizational Chart  2/24/2023 3 	Additional Staffing Needs - Server Administrator - Database Administrator - IT Project Manager 2/24/2023 4 

Vehicle Needs - FY23 Requested Vehicles 3 SUVs - Current Vehicles 1997 Ford Van (to be replaced by new SUV) 2021 Ford F-250 2022 Chevy Cargo Van 2022 Ford Bronco Sport	Capital Needs IT Equipment usually purchased on 5 year terms: - Current Needs for FY 23 -24 - City Hall Chiller and Boiler Replacement \$340,000 (waiting for new numbers) - Network Equipment/UPS Replacement Plan \$580,000 - Public Safety Mobile Computer (MDT) Replacement Plan \$600,000 - Vehicles \$96,000 - Future Needs for FY 24 -25 - None - Future Needs for FY 25 -26 - PC Replacement Plan \$500,000 - Future Needs for FY 26 -27 - Server/Storage Replacement Plan \$450,000 - Phone System Upgrade \$200,000 - Future Needs for FY 27 -28 - None
2/24/20235GOLDSBORO BE MORE. DO MORE. SEYMOUR	2/24/20236GOLDSBORO BE MORE. DO MORE. SEYMOUR

Any Questions?

Bobby Croom, Engineering Director shared the following presentation:

Engineering Department

Bobby Croom, PE, CFM
Engineering Director

February 23, 2023

www.goldsboronc.gov

Engineering Staff

2/24/2023

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Recent and Current Projects

PROJECT NAME:	PROJECT STATUS:	PROJECT BUDGET:
SEWER PROJECTS:		
Phase IV Sewer Collection Rehab Project	Awaiting DWI for CO approval	\$8,344,167.30
2017 Wastewater System Improvements	Finance working on Reimbursement	\$563,612.00
Mount Olive Pickle Plant Expansion	Ph 1 Apr 23; Ph 2 TBD	\$22,000,000.00
Phase III Sewer Collection Rehab Project	Not approved for NC ARPA funding	\$8,522,650.00
Wastewater System Asset Inventory and Assessment	Completed; utilized for CIP	\$150,000.00
WATER PROJECTS:		
2" Galvanized Water Line Project	NC ARPA Funded; Est Start 2023	\$6,000,000.00
Lead and Copper Service Line Inventory	FY22-23/23-24 Budget Item*	\$4,730,300.00
Water System Asset Inventory and Assessment	Completed; utilized for CIP	\$150,000.00
Wayne County Utility Merger/Regionalization Feasibility	In progress	\$100,000.00

*Use Utility Contingency Fund for project ordinance starting FY22 -23

2/24/2023

Recent and Current Projects (Cont.)

PROJECT NAME:	PROJECT STATUS:	PROJECT BUDGET:
STORMWATER PROJECTS:		
Stormwater Inventory Project	Estimated completion April	\$1,362,900.00
City of Goldsboro Stormwater Project	Applied for NC ARPA \$	\$1,998,260.00
Stormwater Control Measure (SCM) Inspections	On-Going	
ASPHALT RESURFACING:		
FY22-23 No Rd Projects, Study TBD; FY2024 TBD		
NC DOT PROJECTS:		
William Street Widening	Projected completion 2023	\$15,300,000.00
Stoney Creek Greenway	Estimated completion April 2023	\$316,000.00
Royall & Berkeley Realignment	Let date 2023	\$17,200,000.00
DEVELOPMENT PROJECTS:		
Magnolia Grove		
Triffany Gardens		
Homewood Suites		
Goldsboro Business Campus		
INTERNAL PROJECTS:		
Ash/Alabama Street Sidewalk	Project canceled due to CNPG	
Bridge Maintenance	Project scoping	\$86,737,889.30

2/24/2023

Council discussed the needs in the Engineering Department. Council also discussed street resurfacing.

Erin Fonseca, Downtown Development Director shared the following presentation:

Downtown Development Erin Fonseca, Downtown Development Director February 23, 2023 GOLDSBORO BE MORE. DO MORE. SEYMOUR www.goldsboronc.gov	

NC Main Street Conference

NC Main Street Conference
March 14-16, 2023 | Statesville, NC

- The state’s largest downtown revitalization event learning sessions, tours, downtown exploration and networking.
- The theme varies, but always involves the exploration of our North Carolina economic drivers and the innovative, creative downtown applications that are occurring across the state with the Main Street program.

2/24/2023

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NC Main Street Conference

- 700-800 attendees from 150+ NC Communities
- \$100,000 - \$150,000 Economic Impact
- Hosted in 2016 with RecordSetting Attendance
- 100+ Volunteers
- Economic Impact Beyond Monetary Impact

2/24/2023

4

NC Main Street Conference Needs

- Volunteers
- Budget – Anticipated Commitment of \$30,000
 - \$10,000 Commitment from DGDC
 - \$5,000 from Travel & Tourism
 - = **\$15,000 Commitment from COG**
- Meeting Spaces, Activities & Transportation Assistance
- Housekeeping Items as Needed– Examples: painting light poles, cleaning up parking lots, pressure washing surfaces, replacing banners etc.

2/24/2023

5

Questions?

2/24/2023

6

Council discussed the Main Street Conference. Mayor Ham made a motion to support and host the 2024 Main Street Conference. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.

Event Venue Rental Fee Update

2/24/2023

7

The HUB Rental Fees

- Tiered Rental Fee Structure
 - Tier 1 – \$500+
For profit events w/ any compensation
 - Tier 2 - \$400+
Any event with no admission or compensation (exc. NPOs)
 - Tier 3 - \$300+
Any event hosted by a non-profit organization
- All reservations require a \$100 refundable damage deposit and certificate of insurance.

2/24/2023

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Freedom Field

- Current Requirements
 - Special Event Application Only
 - \$25 Rental Application Fee
 - No Damage Deposit
- Renters Strongly Encouraged to Reserve The HUB with Freedom Field, Not Individually
- Not Required in the Special Event Application Policy

2/24/2023

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Recommendation

- Rental of Both Spaces, Regardless of Use
- Add \$100 to Current HUB Fee
- Require Refundable Damage Deposit with all HUB/Freedom Field Rentals
- Reasoning– Staff time is required for preparation and clean up of amenities including bathroom facilities, trash receptacles, power receptacles, greenspace etc. Amenities will see an increase in use, regardless of type/location of rental.

2/24/2023

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Questions?

2/24/2023

11

Council discussed the HUB and Freedom Field rental fees. Councilman Broadway made a motion to adopt the presented fee schedule. The motion was seconded by Councilman Batts and unanimously carried.

Bernadette Dove, Human Resources Director shared the following presentation:

HUMAN RESOURCES

Bernadette Dove, Director of Human Resources

February 23, 2023

www.goldsboronc.gov

Compensation & Classification Study

Evergreen Solutions, LLC (Evergreen) was contracted to do a Compensation and Classification Study for the City of Goldsboro in December 2019.

- The cost of the study was \$32,500.

The purpose of the study was to:

- Analyze our classification and compensation (pay) system and make recommendations to improve our competitive position in the labor market.

HR Best Practices

- Complete a Compensation & Pay Study every 3 years.
- Most recent study implemented in 2020.
- Complete a Compensation & Pay Study if we have experienced labor shortages and/or trouble attracting talent in 2021 & 2022 that is greater than the previous years.

Human Resources

Invite qualified Human Resource Management Consultants to submit proposals to perform:

- Review/revision of our existing Compensation & Pay plan.
- Salary Study and update job descriptions, as necessary.
- One or more pay plan option schedules.

RECOMMENDATIONS

Recognition Policy for City Employees

Employees with at least five (5) years of service shall be recognized at the City's annual appreciation event. Employees will receive a check based upon the values listed below:

Current	Proposed
5 years of service \$10	5 years of service \$50
10 years of service \$25	10 years of service \$100
15 years of service \$35	15 years of service \$150
20 years of service \$50	20 years of service \$200
25 years of service \$75	25 years of service \$250
30 years of service \$100	30+ years of service \$300
35 years of service \$125	
40 years of service \$150	

Transition of Occupational Health Program

PROS

- Nurse on site 40 hrs. per week vs. 32 hrs. (\$99,840)
- Competitive pricing on medications & supplies via Immediate Care & local pharmacy vs. UNC-Wayne.
- Operational & salary increases at our discretion. Recent Increases:
\$42/hr. - \$47/hr. 3/1/2022
\$47/hr. - \$60/hr. 7/1/2022
Additional 5% 7/1/2022 to \$63.00
- Enhanced working relationship with Medical Director Dr. Terry Grant & Immediate Care Staff.
- Dr. Grant will serve as our Medical Consultant/minimizing the \$79,000/hr. consultant fee for UNC Wayne currently charges.
- Immediate Care is our current Workers Compensation provider.
- Long-term savings and cohesiveness for City.

CONS

- Cost of benefits for Health Nurse: \$29,296.32
 - Retirement
 - 401(k)
 - Social Security
 - Health Insurance

FFY24 Actual	Comparison of UNC Wayne	In House
\$58,002.38	\$80,253.13	--
FFY23 Estimated of Actual	\$90,845,000 (current - 32 hrs.)	
FFY23 Proposed Budget	\$104,812,000 (hrs.)	\$127,896,120 (hrs.)
FFY24 Estimated budget	\$113,929,000 (hrs.)	\$127,896,120 (hrs.)

** Chart shows contracted pricing from UNC Wayne to show expected increase for upcoming FFY24 to \$81,050/hr.**

** Chart compares cost to include benefits (\$29,296.32), medical supplies (\$15,000), and salary (\$45,000/hr.) for Johnson City Occupational Health Nurse.*

** Benchmarked salaries: Average \$17.46/hr. by Wayne County \$46/hr.*

Council discussed the Human Resources Department presentation.

The meeting recessed at 11:54 p.m. for lunch.

The meeting began at 12:15 p.m.

Bert Sherman, Public Utilities Director shared the following presentation:

Public Utilities Department 2023 Retreat

Robert "Bert" Sherman, Public Utilities Director

February 22, 2023


www.goldsboronc.gov



- Public Utilities Department 2023 Retreat
- Current and future Capital improvement projects

2/24/2023 2



12 Above ground Capital Improvement projects For FY22-23 \$2.8 Million Dollars			Clear Well #2, coating and sealing (WTP)Completed Flood Barrier Footers(WTP) Bulldozer for Compost Basin #1 Aerator gear drive replacementWork in Progress ATS at WTP ATS at The NRPS New Bar Screen at New Hope Lift StationContracts that are currently being processed Bulk Storage Tank at WRF Westbrook pump Station new generator Telemetry System Upgrade Sand Filter #2 Rehab Flow Meters for the WTPProject to be Bid		
2/24/2023	3	GOLDSBORO BE MORE DO MORE BETTER	2/24/2023	4	GOLDSBORO BE MORE DO MORE BETTER
Water Reclamation Facility (WRF) 24/7 Operation 			Water Reclamation Facility (WRF) 		
2/24/2023	5	GOLDSBORO BE MORE DO MORE BETTER	2/24/2023	6	GOLDSBORO BE MORE DO MORE BETTER
Pecan Lift station Bar Screen After the Big Cherry Lift Station is demoed the bar screen will be relocated to the Pecan Rd. Lift Station. This bar screen is only a couple of years old. By replacing instead of purchasing a new screen The City will be saving in excess of \$300,000. Future needs 			Repaint Clarifiers #1,2,3,&4 Future needs  - Clarifiers are settling tanks built with mechanical means for continuous removal of solids being deposited by sedimentation. A clarifier is generally used to remove solid particulates or suspended solids from liquid for clarification or thickening. It is vital that these clarifiers continue their upkeep. They are scheduled to begin work on each clarifier individually in FY2425 through FY27-28 at an estimated price of \$45,000, \$48,375, \$52,003, and \$55,903, respectively. - Clarifier 1and 2 were built in 1985, Clarifier 3 was built in 1994, and Clarifier 4 was built in 2000.		
2/24/2023	7	GOLDSBORO BE MORE DO MORE BETTER	2/24/2023	8	GOLDSBORO BE MORE DO MORE BETTER
Ultraviolet Light disinfection The City's WRF currently uses UV light disinfection to mutate bacteria so that they cannot reproduce. This is an extremely important step in the disinfection process. The annual UV inspection has been completed and the system is still operational, but the report has recommended a complete overhaul due to age and wear and tear on the system. The price to replace the old UV system is estimated at \$1.8 million dollars. This is scheduled to be replace in FY 2425 Future needs 			Westbrook pump station grit removal. It is essential to remove grit from the raw wastewater to protect pipe elbows, pump impellers, and other internal surfaces from pitting and erosion. This project is estimated to cost \$300,000.  Future needs		
2/24/2023	9	GOLDSBORO BE MORE DO MORE BETTER	2/24/2023	10	GOLDSBORO BE MORE DO MORE BETTER
Replace filter belt press#1 and #2 The filter belt presses have both reached the end of their life cycles. #1 belt press is scheduled to be replaced in FY'25-26 while #2 filter belt press is scheduled to be replaced in FY'26-27. The prices are estimated to be \$1.2 million dollars and \$1.3 million dollars, respectively. Future needs 			Rebuild influent headwork's bar screen and grit removal system. This is important because it keeps trash and other debris from reaching the plant and ruining pumps and other equipment. This project will cost approximately \$1.0 million dollarsand is scheduled for FY 24-25.  Future needs		
2/24/2023	11	GOLDSBORO BE MORE DO MORE BETTER	2/24/2023	12	GOLDSBORO BE MORE DO MORE BETTER
Replace 1000kw Generator in service since 2000 THIS PROJECT IS ESTIMATED TO BE 1.5 MILLION DOLLARS. SCHEDULED TO BE REQUESTED DURING FY 25 - 26 BUDGET. THIS GENERATOR IS PAST ITS LIFE CYCLE. Future needs 			Replace 1500kw Generator in service since 2000 THIS PROJECT IS ESTIMATED TO BE 1.6 MILLION DOLLARS. THIS PROJECT IS SCHEDULED TO BE REQUESTED DURING THE FY 26 27 BUDGET. THIS GENERATOR IS PAST ITS LIFE CYCLE. Future needs 		
2/24/2023	13	GOLDSBORO BE MORE DO MORE BETTER	2/24/2023	14	GOLDSBORO BE MORE DO MORE BETTER

Basin Upgrade Construction of a new 3.5 MG treatment basin upgrade estimated price for the project \$107 million dollars. This project will allow us to go from a 14.2 MGD plant to a 17.7 MGD plant within the next 4-5 years. This expansion is needed to accommodate potential residential and industrial growth. Future needs 2/24/2023 15	Water Treatment Plant Current Needs Future needs 2/24/2023 16
Water Treatment Staff 2/24/2023 17	Neuse River Dredging - FY23 - 24 - THE NEUSE RIVER IS DREDGED ANNUALLY AS NEEDED. DREDGING IS THE REMOVAL OF SEDIMENTS AND DEBRIS FROM THE BOTTOM OF THE RIVER. IT IS NECESSARY TO REMOVE THE SEDIMENTATION(SAND & SILT) BECAUSE IT GRADUALLY FILLS THE INTAKE. THIS IS CURRENTLY ESTIMATED TO COST \$483,750 2/24/2023 18
Structure Repairs - FY23 - 24 - STRUCTURE REPAIRS TO THE 72 - YEAR - OLD FACILITY \$500,000 Future needs 2/24/2023 19	Elevated tank Maintenance - FY23 - 24 - ANNUAL ELEVATED TANK MAINTENANCE \$300,000 Future needs 2/24/2023 20
Sedimentation Reservoir THE NEUSE RIVER PUMP STATION(IMPOUNDMENT) DREDGE. THIS IS CURRENTLY BUDGETED AT \$75,900 FOR FY 24 25 Future needs 2/24/2023 21	Clear Well #1 Rehab This structure holds 2.75 MG of water. This is where ammonia is added to the water to form chloramines (a much stronger disinfectant than chlorine). This project is projected FY23-24 to cost \$108,000 Future needs 2/24/2023 22
New WTP The current facility is over 72 years old. We need to start the planning process FY24 to have the project completed in ten years. The site location for the new facility is the first step in the ten-year process at an estimated \$70,000 Future needs 2/24/2023 23	Compost Facility 2/24/2023 24
Compost Facility Staff Future needs 2/24/2023 26	Paint the Exterior Bldg. The interior of the office area needs painting, and the exterior of The Compost Facility needs rehab. There are multiple rust spots that need addressing. Estimated cost of both \$40,000 Future needs 2/24/2023 26

Contingency Fund

- \$1.24 million dollars
- A reserve of money set aside to cover possible unforeseen future expense.
- Currently no withdrawals have been made from this fund.

Capital Reserve Fund

- Started at \$1.5 million
- Used \$800,000
- Current Balance \$700,000
- Used for Capital projects.
- Example: These funds were used to make up the difference in the increased cost of \$800,000 for Capital Projects for FY22-23.

Future needs

Future needs

2/24/2023

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2/24/2023

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SJAFB Housing. Col. McElhaney, 4th Support Group Commander and Lt. Col Hans Winkler, 4th Civil Engineer Squadron Commander shared the following presentation:

4th Fighter Wing

Seymour Johnson AFB

Housing Roadshow Briefing

Presented By:
Col Tammy McElhane, 4th Mission Support Group Commander
Lt Col Hans Winkler, 4th Civil Engineer Squadron Commander

This Briefing is:
UNCLASSIFIED

Overview

- We Need You
- Our Demographics
- Military Rental Desires
- Common Questions
- Working Together

Our Demographics

Military Rental Desires

Common Questions

Working Together



Design Guidance for Family Housing

Unified Facility Criteria (UFC) 4-711-01 Family Housing





Design Guidance for Unaccompanied



House Size Guidelines

Grade	Residential Housing Grow Set R					
	3 BR Min	3 BR Desired	4 BR Desired	4 BR Min	5 BR Desired	5 BR Min
Jr Enlisted	1630	1490	1950	1670	2300	1920
NCOs	1630	1490	1950	1670	2300	1920
SNCOs	1860	1670	2150	1800	2510	1920
CSOs (1T5)	1860	1670	2150	1800	2510	1920
CSOs (Capts)	1860	1670	2150	1800	2510	1920
FGOs	2020	1740	2310	1920		

House Type Guidelines

Unit Type	Apartment	Transitional	Detached	Detached
OC01*	NP	NP	P	P
WS 04S, 04OS, 34 BR	NP	NP	P	P
EW 02D, 31 BR	P	P	P	P
E7-E8, 44 BR	P	P	P	P
E8-E9, 3 BR	P	P	P	NP
E1-E5, 44 BR	P	P	P	NP
E1-E5, 3 BR	P	P	P	NP

Outdoor Spaces Guidelines

ITEM	QUANTITY OF	REMARKS
Outdoor Spaces		
Tot lot (3-5 year olds)	Min. 1 per neighborhood	
Play lot (6-10 year olds)	Min. 1 per neighborhood	
Fenced Dog Park	Min. 1 per neighborhood	Accommodate water disposal
Picnic area	Min. 1 per neighborhood	Provide rest 2 tables per area. Prohibit use for structure.
Common open area	Min. 1 per neighborhood	Leisure areas for fitness, community, recreation, socialization, natural landscape area.
Outdoor Structures		
School bus stop	Min. 1 per 300 housing enclosures	
Benches	Min. 2 per lot, plus lot enclosures	Distribute throughout lot, rest, and playlot.
Mail racks	1 per neighborhood	May be combined and connected to existing racks.
Hopping paths	1 per neighborhood	
Walkways	1 per neighborhood	

Unaccompanied Housing Module

Room 4 Annex Module (R-4A)

- Private Living/Bedroom Area (2 per module)
- Private Bathrooms (2 per module)
- Private Dining (2 per module)
- Private Family & Social (usually located as hallways)
- Private Closet (2 per module)
- Shared Common Area (one per module, shared by 4 persons)
- Shared Facilities (one per module, shared by 4 persons)
- Laundry Facilities (usually located as module)
- Shared Social Space (one per module, shared by 4 persons)

NCO Module (R-4B)

- Private Living/Bedroom Area (2 per module)
- Private Bathrooms (2 per module)
- Private Dining (2 per module)
- Private Family & Social (usually located as hallways)
- Private Closet (2 per module)
- Shared Common Area (one per module, shared by 4 persons)
- Shared Facilities (one per module, shared by 4 persons)
- Laundry Facilities (usually located as module)
- Shared Social Space (one per module, shared by 4 persons)

SACD Module (R-4C/Office Module) (R-4C)

- Private Living/Bedroom Area (2 per module)
- Private Bathrooms (2 per module)
- Private Dining (2 per module)
- Private Family & Social (usually located as hallways)
- Private Closet (2 per module)
- Shared Common Area (one per module, shared by 4 persons)
- Shared Facilities (one per module, shared by 4 persons)
- Laundry Facilities (usually located as module)
- Shared Social Space (one per module, shared by 4 persons)

Goldsboro Floodprint Project Update. Andy Fox and Travis Klondike with the NCSU Coastal Dynamics Design Lab shared the following presentation:

PROJECT TEAM

ACU ENVIRONMENTAL CONSULTING SERVICES (EMCA) AND GOLD'S PROJECT LEAD

The mission of the EMCA is to lead a team of multidisciplinary scientist and design teams that address critical ecological and community development challenges facing vulnerable coastal regions and develop innovative solutions. The team is a blend of architects, landscape architects and environmental planners with a collaborative and commitment that the first priority is always better financial resources to secure long term funding and planning resources. Increasingly the work of the EMCA has focused on providing technical support to local California communities that are grappling with the impacts of climate change issues.

PROFESSORS AND ASSISTANTS, DESIGN & PUBLIC ENGAGEMENT

Angela Kim, Ph.D. ASLA, Professor, Department of Landscape Architecture and Environmental Planning – On-Site, Coastal Services Design Lab
 Angela is a Professor of the EMCA and a licensed landscape architect. Her applications in the development and management of high-performing public landscapes, with a expertise in natural-landscape restoration, policy planning, community design, and landscape conservation management.

David Hawkins, Ph.D. ASLA, Assistant Research Professor, Coastal Services Design Lab – Department of Landscape Architecture and Environmental Planning
 Hawkins is a licensed landscape architect, and an Assistant Research Professor in the EMCA. His work is devoted towards ecological restoration and resilience planning by employing contemporary methods of spatial analysis, community engagement, visual analysis, and public writing to enhance the public good.

Kathleen Stevens, Ph.D. ASLA, Assistant Research Professor, Coastal Services Design Lab – Department of Landscape Architecture and Environmental Planning
 Kathleen is an Assistant Professor in the Department of Landscape Architecture, including providing analysis, planning recommendations, and ecological integration of nature and landscape project construction. Her current research interests include working with wet landscape and ecosystems, and high performing public landscape.

Harshini Chinnappa, Student ASLA, Graduate Student Research Assistant, Coastal Services Design Lab
Erin Hobbins, Student ASLA, Graduate Student Research Assistant, Coastal Services Design Lab

PROJECT PARTNERS

In addition to EMCA staff, multiple project partners were specifically identified for their knowledge and expertise in topics relevant to the Goldboro Community Design and were ultimately selected in advancing the project goals and objectives.

CONSULTING PROFESSIONALS

Barbara Roth, Ph.D. Ph.D. Associate Associate Professor, Department of Biological & Agricultural Engineering – Extension Specialist, UC-Davis
 Dr. Roth is a licensed professional engineer with over 25 years of experience in ecological restoration. She teaches professional

development workshops and academic courses in Rural geomorphology and ecological restoration. As part of her last appointment, Barbara has conducted design, planning, building and construction through the numerous restoration projects throughout California.

John Barth-Helm, Ph.D., Ph.D. Associate Professor, Department of Biological & Agricultural Engineering
 Dr. Barth-Helm is a licensed professional engineer who teaches monitoring, modeling and engineering analysis in support research and extension efforts related to water quality, flooding and water management. He supports training programs for professional focused on stream riparian management, restoration and hydrologic modeling. He has conducted extensive modeling and analysis to identify flood mitigation options for construction in watersheds. He evaluates effectiveness measurements in various studies, and was the first engineer general of several restoration.

JOE GORDON
James Hinkle, Ph.D. ASLA, Graham Smith – Carl Jackson, Ph.D. ASLA, Graham Smith
 James and Carl are professional landscape architects and urban ecologists who work with a focus in planning urban design and restoration design. Support work for the Goldboro Community Design includes the development of analysis of publicly owned land, financial and feasibility evaluation, economic analysis of alternative options, and coordination of operations and maintenance costs.

David Bunker, Ph.D. Ph.D. Graham Smith
 David has extensive experience in the planning, design and construction management of wastewater treatment and conversion infrastructure within both Southern California and other states. David is currently a senior project manager. Support work for the Goldboro Community Design includes the identify major issues down to a feasibility study focused on the City of Goldboro. Bunker's Research Project (BTRP) is a preliminary section of engineering consultation fees, usage required for the study. All identify major qualifications and criteria to successfully identify of proposed engineering. From, interested in performing the study, and all engineering qualifications and selection criteria are in the Request for Qualification (RFQ) selection to be provided to the City.

01 BACKGROUND + APPROACH

The City of Goldboro is in the process of recovering, responding, and rebuilding from the devastating floods that occurred in 2018 (Hawkins, Matthews) and 2019 (Hawkins & Stevens). In Goldboro, the impacts of these storms far exceeded the extent of the 500-year floodplain – causing widespread damage to residences, businesses, and public infrastructure across the city.

The Goldboro Community Philosophy aims to bolster these efforts through the creation of a framework plan that can integrate existing initiatives within a new portfolio of flood mitigation projects that are informed by community input, rigorous analysis, and best practices in

AT THE CONFLUENCE OF THE NEUSE AND LITTLE RIVERS

Located in eastern North Carolina, the City of Goldsboro is the county seat of Wayne County. The city is bordered on the south by the Neuse River, to the west by the Little River, and is surrounded by rural farmland. Agriculture, industry, and commerce are all active in the city. The city is a major center for the region, and is a hub for the surrounding area.

CITY CONTEXT

Wayne County, North Carolina, is a large, rural county with a population of approximately 100,000. The city of Goldsboro is the county seat and is located in the center of the county. The city is a major center for the region, and is a hub for the surrounding area.

The city of Goldsboro is located at the confluence of the Neuse and Little Rivers. The city is a major center for the region, and is a hub for the surrounding area.



THE SEVERITY AND FREQUENCY OF FLOODS ARE INCREASING

The City of Goldsboro regularly experiences flooding from routine flood events. For homes and businesses built in the floodplain, flooding is an ongoing and cyclical issue, and the public infrastructure to designed to reduce flooding impacts is in many cases undersized and/or outdated for present-day standards.

LOCAL IMPACTS OF FLOODING

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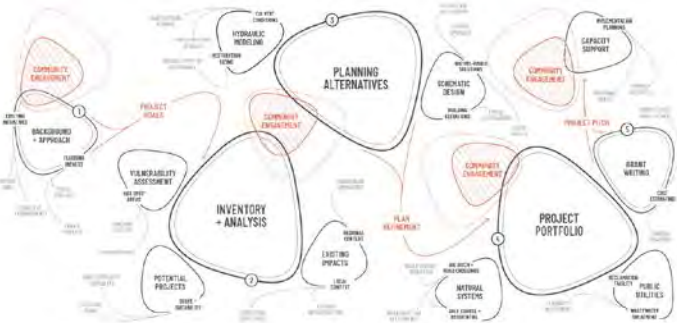
"MOST IMPACTED AND DISTRESSED" COMMUNITIES

The City of Goldsboro is a diverse community with a mix of racial and ethnic groups. The city is home to a large African American population, and a smaller population of White, Hispanic, and Asian residents. The city is also home to a large number of low-income residents, and a large number of residents who are unemployed or underemployed.

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PROJECT APPROACH + REPORT CONTENTS

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WHAT IS A "FLOODPRINT?"

A FRAMEWORK FOR BUILDING RESILIENCE

FOUR KEY STRATEGIES

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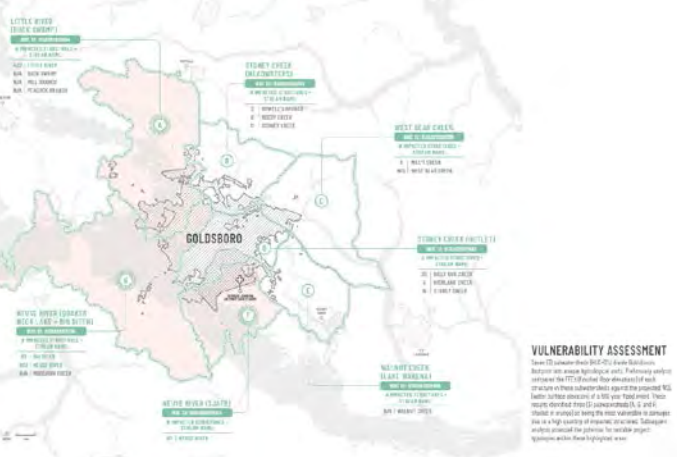


02 INVENTORY + ANALYSIS

Various modes of data collection, analysis, and community engagement were all used throughout the Floodprint project timeline in order to more holistically understand the existing conditions, context, and characteristics of the city, its people, and the environment. Items assessed include topics such as: the flood vulnerability of buildings and infrastructure; community demographics; and municipal capacity.

subsequent follow-up actions established the basis for prioritizing neighborhoods and project types in need of additional analysis, modeling, and planning recommendations.

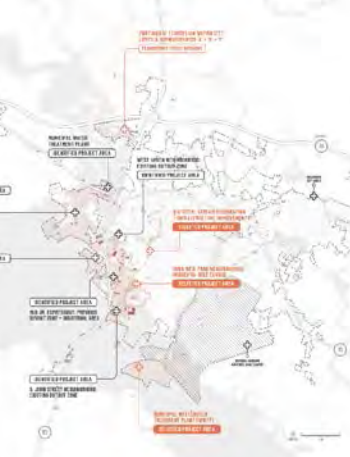
Findings from these initial assessments were confirmed and were actively framed after the first public engagement session with local stakeholders and project partners. This feedback alongside



POTENTIAL PROJECT AREAS

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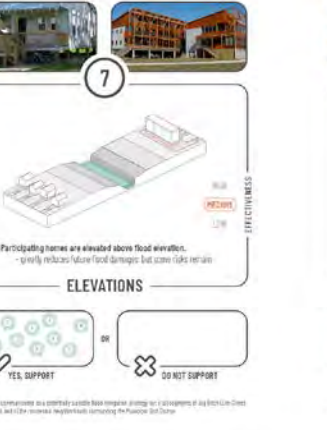
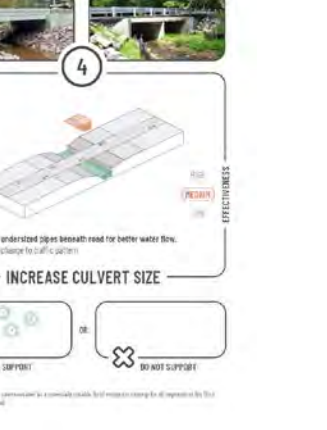
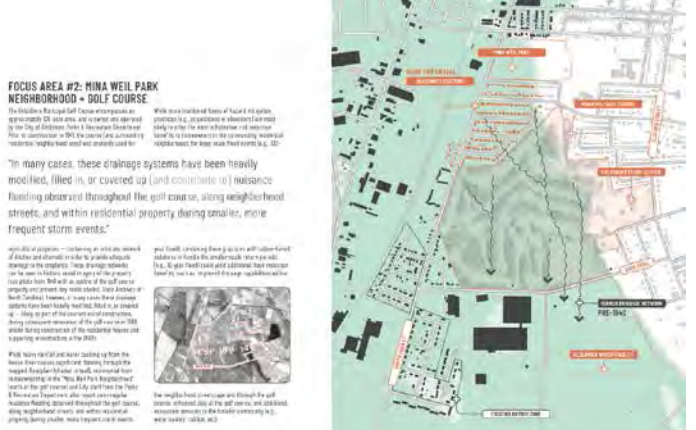
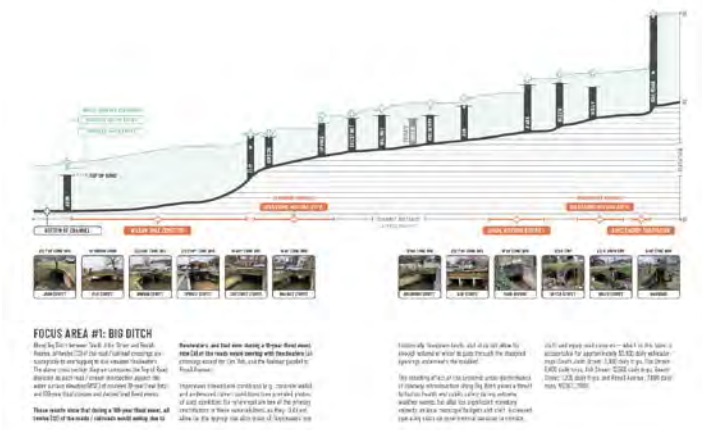
POTENTIAL PROJECT AREAS	COMMUNITY ENGAGEMENT	ENVIRONMENTAL DESIGN	PUBLIC PARTICIPATION	PROJECT PRIORITIZATION	EXISTING PROJECTS	POTENTIAL PROJECTS
NEUSE RIVER CORRIDOR	✓	✓	✓	✓	✓	✓
NEUSE RIVER CORRIDOR	✓	✓	✓	✓	✓	✓
NEUSE RIVER CORRIDOR	✓	✓	✓	✓	✓	✓

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Council discussed the presentation.

City Facility Maintenance. Matt Livingston, Assistant City Manager shared the following presentation:

City Facility Maintenance and Buildings Matthew S. Livingston, ICMA, AICP February 24, 2023	FISCAL POLICY GUIDELINES CAPITAL IMPROVEMENT BUDGET POLICIES ADOPTED APRIL 2010 The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval. The City will attempt to determine the least costly and most flexible financing method for all new projects. 2/27/2023		
Are our Buildings and Grounds the Elephant in the Room?	Buildings and Grounds Division Staff of 5 Are we sized correctly? - Buildings and Grounds Superintendent - Senior Building Maintenance Technicians - Building Maintenance Technicians Roles and Responsibilities: Maintain thousands of heated square feet in over 24 buildings supporting nearly 500 full and part time personnel in addition to hundreds of acres of city grounds and right-of-way. Other duties as directed. 2/27/2023		
Old Process Vs. New Process <table border="0"> <tr> <td> <u>Old Process</u> - Department Oversight - Issues tend to go unreported - No centralized reporting process - Follow up has been limited </td> <td> <u>New Process</u> - Consolidation under Building and Grounds - Annual building inspection and evaluation process - Work Order System through Citiworks software - Work order training and identification and use of Building Managers as point of contact - Improved oversight and accountability </td> </tr> </table>	<u>Old Process</u> - Department Oversight - Issues tend to go unreported - No centralized reporting process - Follow up has been limited	<u>New Process</u> - Consolidation under Building and Grounds - Annual building inspection and evaluation process - Work Order System through Citiworks software - Work order training and identification and use of Building Managers as point of contact - Improved oversight and accountability	BUILDINGS OF CONCERN 2/27/2023 6
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BUILDINGS OF CONCERN Public Safety Complex hallway between PD/Fire gym and living quarters 2/27/2023	BUILDINGS OF CONCERN Exterior wall on south side of PD/Fire gym. 2/27/2023		
Exterior south wall of PD/Fire gym additional crack. PD lobby men's bathroom floor protruding from settling.	PD/Gym window gap from settling. Public Works Collections office wall cracks.		



Event Center exterior deterioration.
Bathroom plumbing also an issue.

Buildings are our greatest capital asset.

Step #1. Conduct in depth analysis on the condition of our buildings to include a scoring matrix.

Step #2. Apply proven preventive maintenance methods and best management practices to ensure the greatest longevity possible.

Step #3. Incorporate needed critical repairs into capital improvement plan based on the City’s scoring matrix.

Step #4 Fund critical repairs as high priority items based partly on scoring.

Like our homes to most of us, buildings are the City’s largest Capital Asset, we should treat them as such.

The End

Thoughts, Comments, Questions



Building	Plumbing	HVAC	Roof	Building Condition	Constructed	Comments
TC Colley	Fair	Good	Poor	Poor	2008/2018	No real plumbing issues just age. Roof leaks and deterioration. Walls, ceiling, door and some floor issues.
Public Safety	Poor	Poor	Fair	Poor	1979	Plumbing issues, Plumbing leaks, chipped/cracked tiles. Roof issues especially on rafters. Structural integrity.
Emergency Offices	Fair	Fair	Fair	Fair	1940	Age. Staff's remodeling projects.
Event Center	Poor	Fair	Poor	Fair	1953/2013	Plumbing issues, Roofing issues, Exterior issues with wood deterioration.
WRF	Fair	Fair	Fair	Fair		Minor occasional roof leaks. Occasional plumbing issues, chipped tiles. Numerous exterior door issues. All buildings.
Public Works	Fair	Fair	Fair	Fair	1979	Plumbing issues, chipped/cracked tiles. Roof leaks. Structural wall cracks, several roll-up doors failing.
Water Treatment Plant	Fair	Fair	Fair	Good/Fair	1954	No major issues, other than age.
Station 3	Fair	Good	Fair	Fair	1980	Plumbing issues, chipped tiles, Age.
Garage	Good	Good	Fair	Good	2003	No major issues.
Senior House	Good	Good	Fair	Good	1980	Some porch deterioration. No other major issues.
Garage	Good	Good	Fair	Good	2013	Roof/Heck back issues since construction.
Historic City Hall	Good	Good/Fair	Fair	Fair	1902/1979	Roof age, Interior issues, wall paper peeling.
City Hall Annex	Good	Good	Fair	Good	2004	Minor occasional roof leaks. No other major issues.
Station 5	Good	Good	Fair	Good	1988	No major issues.
Station 2	Good	Good	Fair	Good	2000	No major issues.
Wish Foster	Good	Good	Fair	Good	2014	Some roof leak being assessed by manufacturer.
Self Storage Maintenance	Good	Good	Good	Good	2000	No major issues.
Station 4	Good	Good	Good	Good	2018	No major issues.
Multi Sports Complex	Good	Good	Good	Good	2018	No major issues.
Emergency Theater	Good	Good	Good	Good	2008	No major issues.
The Hall	Good	Wk	Good	Good	2013	No major issues.
Union Station	New Addition	New Addition	Fair	Poor	2012	Significant issues.
German Park Center	Fair	Fair	Poor	Poor	1983	Significant issues.

2/27/2023



FISCAL POLICY GUIDELINES
City of Goldsboro, North Carolina
Adopted: April 19, 2018

CAPITAL IMPROVEMENT BUDGET POLICIES

1. The City will prioritize all capital improvements in accordance with an adopted capital improvement program.
2. The City will develop a 10-year plan for capital improvements and review and update the plan annually. Additional projects can be added to the CIP at any time. Full funding for projects added in this manner are subject to normal operating budget constraints.
3. The City will coordinate development of the capital improvement program with development of the operating budget.
4. The City will maintain all its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
5. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted for approval.
6. The City will attempt to determine the least costly and most flexible financing method for all new projects.

Council discussed the presentation and city facilities.

FY23-24 Budget Guidance. City Manager Salmon shared the following presentation:

FY23-24 Budget Guidance

City Manager Tim Salmon

February 23, 2023



www.goldsboronc.gov

Manager Guidance

- Recently, the City raised pay for employees, purchased critical equipment, and increased General Fund and Utility Fund balances by cutting ops expenses and raising rates and fees.
- However, the City remains on the NC Local Government Commission (LGC) Unit Assistance List (UAL) due to late audits and relatively low fund balances.
- Departments continue to budget conservatively while addressing costs of inflation to add to our fund balances so the City may be removed from the LGC UAL.
- Pending Council Retreat budget guidance, department heads submit FY23 -24 budget requests in line with last FY. Employee work Force remains “same; “hold the line” on expenses; provide our employees COLA, performance, holiday bonus and service pay.
- Departments should increase revenue as appropriate by benchmarking rates and fees to pay for associated personnel, ops & maint, equipment, and infrastructure costs.

2/27/2023

2



Council Guidance

- Priorities (e.g. employee pay and public safety)
- Targets (e.g. General Fund balance (unassigned) goal >20% with floor 10% of ops budget; Utility Fund (W&S) balance goal >100% with floor 50% ops budget)
- Rates (e.g. property tax and utility rates adjust for inflation)
- Fees (e.g. benchmarks for P&R Golf, GEC, Bryan MSC; Inspections; Utility costs; etc.)

2/27/2023

3



Strategic Plan Presentation. Octavius Murphy, Assistant to the City Manager shared information from the City’s Strategic Plan website. City Manager Salmon discussed adding a financial metric in the Model for Excellence in Government section.

Retreat Discussion/Decisions. City Clerk Getz passed out the retreat decisions to Council and Council reviewed each item. The list of retreat decisions is listed below.

City Manager Salmon stated we have been selected by the UNC School of Government to receive a NC Fellow. We applied for Community Relations and Development to receive that assistance if approved by Council. If Council approves, we will budget for the Fellow in the 23-24 budget. The cost to the city is \$17,000.

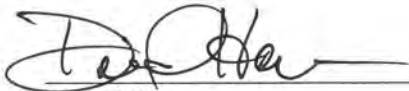
Mayor Pro Tem Polack made a motion to accept the request. The motion was seconded by Councilman Gaylor and unanimously carried.

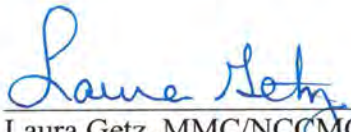
Goldsboro City Council Retreat- February 22, 2023		
Subject	Retreat Follow-up/Decisions/Actions	Update
1. System Development Fees	Council came to a consensus to move forward with beginning the process to enact the fees after a public comment period of 45 days followed by a public hearing.	
2. Substandard Housing	Planning staff was directed to provide maps of properties in each district that contain problem issues.	
3. Substandard Housing	Planning staff will bring a revised ordinance updating the Minimum Housing Code to the March 20 Council meeting.	
4. Downtown Parking	Council came to a consensus to hold a public hearing on March 20 regarding downtown parking. An ordinance amending the current code could be brought to the April 3 Council meeting.	
5. Election Method	Council came to a consensus to hold a public forum regarding the proposed election method revisions in the City Charter. The City Clerk will research locations and propose dates and locations to the manager and council.	
6. Homelessness Program	Councilwoman Matthews will bring the Homelessness Program back to a future council meeting to discuss possible funding sources.	
7. Council FY23-24 Budget	Councilman Gaylor requested adding a detail in the budget for the mayor and two councilmembers to attend the Chamber of Commerce Annual Banquet and the WCDA Industry Appreciation Event.	
8. Council FY23-24 Budget	Council gave direction to the manager to include \$300.00 for the mayor and council in the fees and dues line with no stipulation of what organization it is used for.	
9. NPO Budget Discussion	Council voted to require any NPO with revenue of \$200,000 or more will require an audit before giving city grant funding.	
10. NPO Budget Discussion	Council voted to use a third-party administrator to administer FY23-24 city grant funding.	
11. NPO Budget Discussion	City staff will research the third-party administrators and will ask them to attend the council meeting on March 20 with a description/proposal of their services.	
Goldsboro City Council Retreat- February 23, 2023		
12. 2024 Main Street Conference	Council voted to support the 2024 NC Main Street Conference to be held in Goldsboro.	
13. Event Venue Rental Fees	Council voted to adopt the fee schedule presented for the HUB and Freedom Field.	
14. UNC Lead for NC Fellow	Council voted to approve anticipated \$17K in FY23-24 Budget for UNC Fellow work in CR&D.	
15.		

Mayor Ham and Councilmembers provided comments regarding the retreat and thanked staff.

The retreat adjourned at 2:38 p.m.




David Ham
Mayor


Laura Getz, MMC/NCCMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL
MARCH 14, 2023

The City Council of the City of Goldsboro, North Carolina, held a Special Meeting to allow for citizen input on a proposal to amend the City Charter's election method. The meeting was held at the Goldsboro Event Center, 1501 South Slocumb Street, at 6:00 p.m. on Tuesday, March 14, 2023.

Call to Order. Mayor Pro Tem Polack called the meeting to order at 6:00 p.m.

Roll Call.

Present: Mayor Pro Tem Taj Polack, Presiding
Councilwoman Hiawatha Jones
Councilman Bill Broadaway
Councilwoman Brandi Matthews
Councilman Charles Gaylor, IV
Councilman Greg Batts

Absent: Mayor David Ham

Also Present: Tim Salmon, City Manager
Matt Livingston, Assistant City Manager
Laura Getz, City Clerk
Anne Risku, Director, Wayne County Board of Elections

Mayor Pro Tem Polack called the meeting to order at 6:00 p.m.

There were approximately 70 people in attendance.

City Manager Salmon presented the following presentation:

City of Goldsboro 2023 Election Method Options

Per NCGS, there are three nonpartisan election method options for cities in NC. The examples below consider three or more candidates running for the same office in each method. Goldsboro currently uses the election and primary method.

1. NCGS 163-292 (Plurality Method). The Candidate receiving the highest number of votes shall be declared elected.

	<u>No Primary</u>	<u>General</u>	<u>Results</u>
Candidate A		136	
Candidate B		150	Candidate B is winner.
Candidate C		110	
Total Votes =		396	Highest number of votes is 150

2. NCGS 163-293 (Election and Runoff Method). A candidate must receive a majority of the vote to be elected. If the highest vote-getter in the election does not receive a majority, the second-highest vote-getter may call for a runoff election between the first and second place finishers (this could have happened in one of the last three City election cycles).

	<u>General</u>	<u>Runoff</u>	<u>Results</u>
Candidate A	136	TBD	No candidate received a majority of vote.
Candidate B	150	TBD	Candidate B is the winner unless Candidate
Candidate C	110		A calls for a runoff election.
Total Votes =	396		Majority of the vote is 199

3. NCGS 163-294 (Election and Primary Method). A primary is held to reduce the field to two candidates for each office if required (this has been required in the last three City election cycles). The two candidates receiving the highest number of votes shall be declared nominated. In the general election, the candidates nominated with and without a primary are placed on the ballot and the candidate with the highest number of votes is elected.

	<u>Primary*</u>	<u>General</u>	<u>Results</u>
Candidate A	136	200	
Candidate B	150	213	Candidate B is winner.
Candidate C	110		
Total Votes =	396	413	Majority of the vote is 207

*In the last two primary elections, less than 10% of the electorate participated.

****Early voting will be available for all elections in each option.**

*** In the event of a tie, the election board determines the winner.

§ 163-292. Determination of election results in cities using the plurality method.

In conducting nonpartisan elections and using the plurality method, elections shall be determined in accordance with the following rules:

- (1) When more than one person is seeking election to a single office, the candidate who receives the highest number of votes shall be declared elected.
- (2) When more persons are seeking election to two or more offices (constituting a group) than there are offices to be filled, those candidates receiving the highest number of votes, equal in number to the number of offices to be filled, shall be declared elected.
- (3) If two or more candidates receiving the highest number of votes each receive the same number of votes, the board of elections shall determine the winner by lot. (1971, c. 835, s. 1; 2017-6, s. 3; 2018-146, s. 3.1(a), (b)).

As to when the elections and primaries are scheduled, see: NCGS §163-279 – “Time of municipal primaries and elections”

(a) Primaries and elections for offices filled by election of the people in cities, towns, incorporated villages, and special districts shall be held in 1973 and every two or four years thereafter as provided by municipal charter on the following days:

- (1) If the election is nonpartisan and decided by simple plurality, the election shall be held on Tuesday after the first Monday in November.
- (2) If the election is partisan, the election shall be held on Tuesday after the first Monday in November, the first primary shall be held on the second Tuesday after Labor Day, and the second primary, if required, shall be held on the fourth Tuesday before the election.
- (3) If the election is nonpartisan and the nonpartisan primary method of election is used, the election shall be held on Tuesday after the first Monday in November and the nonpartisan primary shall be held on the fourth Tuesday before the election.
- (4) If the election is nonpartisan and the election and runoff election method of election is used, the election shall be held on the fourth Tuesday before the Tuesday after the first Monday in November, and the runoff election, if required, shall be held on Tuesday after the first Monday in November.

Per Wayne County Board of Elections Director, for 2023 election scheduling purposes: Early voting for the October primary will be September 21-October 7. Early voting for the November 7 general election will be October 19-November 4. These dates would stay the same if the runoff method is chosen.

Sanford	LEE	30,762	Partisan
Garner	WAKE	31,159	Non-partisan plurality
Cornelius	MECKLENBURG	31,442	Non-partisan plurality
Morrisville	DURHAM, WAKE	31,470	Non-partisan plurality
New Bern	CRAVEN	32,339	Runoff
Garner	WAKE	32,393	Non-partisan plurality
Goldsboro	WAYNE	33,723	Primary
Monroe	UNION	34,736	Non-partisan plurality
Salisbury	ROWAN	35,905	Non-partisan plurality
Fuquay-Varina	WAKE	36,017	Non-partisan plurality
Holly Springs	WAKE	41,239	Non-partisan plurality
Wake Forest	WAKE, FRANKLIN, GRANVILLE	47,601	Non-partisan plurality

Changing the City Charter (160A-102)

- Adopt Resolution of intent to consider amending charter
 - Brief description of proposed amendments – reference GS 160A-101
- Notice of public hearing on proposed amendments
 - Containing summary of proposed amendments
- 10-45 days later – Public Hearing
- At next meeting – adopt ordinance amending charter
- Within 10 days – notice adoption of Ordinance amending charter
 - Summarize contents and effects

Example:

- March 20th – Adopt Resolution of Intent
- March 21-23 – publish notice of public hearing
- April 3 – Public Hearing
- April 17 – Adopt Ordinance
- April 18-26 – publish notice of adoption of Ordinance

Mayor Pro Tem Polack opened the public forum. 13 people spoke, 11 of those that spoke were in opposition to changing the Charter regarding elections.

Anne Risku, Director of the Wayne County Board of Elections provided comments regarding the City Charter election method change.

Council provided comments at the end of the meeting and after a poll of each member, consensus was to keep the Charter the same.

Mayor Pro Tem Polack adjourned the meeting at 6:49 pm.



Taj Polack
Mayor Pro Tem

Laura Getz, MMC/NCCMC
City Clerk



RESOLUTION NO. 2023 - 12

**RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY
JAMES CHESTER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 21 YEARS**

WHEREAS, James Chester retires on April 1, 2023 as a Fleet Maintenance Superintendent, with more than 21 years of service with the Goldsboro Public Works Department; and

WHEREAS, James began his career on October 10, 2001, as a Fleet Maintenance Supervisor with the Public Works Department; and

WHEREAS, on January 20, 2008, James was promoted to Fleet Maintenance Superintendent with the Public Works Department, where he has served until his retirement; and

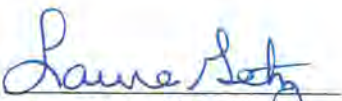
WHEREAS, James has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to James Chester their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to James Chester our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 20th day of March, 2023.

Attested by:


Laura Getz, City Clerk




David Ham, Mayor

RESOLUTION NO. 2023-13

RESOLUTION EXPRESSING APPRECIATION TO MR. DENNIS GOODSON

WHEREAS, Dennis Goodson has numerous accomplishments and has provided notable service to the City of Goldsboro and Seymour Johnson Air Force Base; and

WHEREAS, Dennis Goodson has been our principal base liaison and our “go to” person for information and assistance, and has been instrumental in many of the joint projects that have improved our city; and

WHEREAS, Dennis Goodson played a critical role in the partnership agreement between Goldsboro and the United States Air Force to construct the Bryan Multi Sports Complex and provide the F4 static display; and

WHEREAS, Dennis Goodson has supported and contributed to our bi-annual Air Show and annual Freedom Festival, which supports our nation’s military, and is attended by thousands of visitors to Goldsboro; and

WHEREAS, Dennis Goodson has focused on creating more off-base housing for the SJAFB airman, and the development of the Air Force’s first public school on-base; and

WHEREAS, Dennis Goodson has always been ready to serve, whether it be on the NC Military Affairs Commission, the City’s Metropolitan Planning Organization, or assisting with other base/city events; and

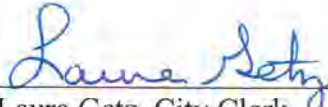
WHEREAS, Dennis Goodson’s can-do attitude towards city officials and city staff has been appreciated and valued, to address the needs of airman and citizens; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves and the citizens of the City of Goldsboro, to say Thank You and commend Dennis Goodson for his leadership, commitment, and willingness to support our “One Community”.

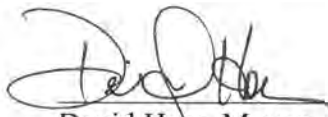
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Dennis Goodson our appreciation and gratitude for his unselfish, devoted, and invaluable service to the City of Goldsboro.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 20th day of March 2023.

Attested by:


Laura Getz, City Clerk




David Ham, Mayor

**BRAIN INJURY AWARENESS MONTH
PROCLAMATION**

WHEREAS, traumatic brain injury (TBI) results from an external force that can also lead to a lifetime of physical, emotional, cognitive, and/or behavioral challenges; and the leading causes of TBI are falls, motor vehicle accidents, collision with an object, assaults, and contact sports; and

WHEREAS, TBI is one form of an Acquired Brain Injury (ABI), which includes traumatic and non-traumatic brain injuries, such as strokes, brain aneurysms, brain tumors, brain infections, and anoxic brain injury, sometimes caused by drug overdose; and

WHEREAS, more than 2.8 million Americans sustain TBIs every year, and of them, over 50,000 die, roughly 282,000 are hospitalized, approximately 5.3 million Americans live with a TBI-related disability, and over 80,000 people in North Carolina will sustain a TBI this year, and many survivors will be left permanently disabled; and

WHEREAS, active duty and reserve military service members are at increased risk for sustaining a TBI compared to their civilian peers, and, due in part to the specific demographics of the military; young men ages 18 to 24 are at greatest risk for TBI; and

WHEREAS, according to the National Coalition Against Domestic Violence, 35.2 percent of North Carolina Women, and 30.3 percent of North Carolina Men experience intimate partner physical violence, sexual violence and/or stalking in their lifetime, with a common result being TBI; and

WHEREAS, the North Carolina Brain Injury Advisory Council, the Brain Injury Association of North Carolina, and other stakeholders provide awareness, education, prevention, training, and services to North Carolinians living with TBI and other ABIs, and these services are also provided to their families, health care professionals, and others statewide.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim March 2023, as

BRAIN INJURY AWARENESS MONTH

in Goldsboro, North Carolina and call upon our citizens and interested groups to observe the month with activities that promote awareness and prevention of brain injuries.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 20th day of March, 2023.




David Ham, Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 20, 2023 COUNCIL MEETING

SUBJECT: Recognize Tim Wood, Procurement Manager, for the Billy D. Ray Purchaser of the Year award at the North Carolina Association of Governmental Purchasing Spring Conference on March 8, 2023

BACKGROUND: The North Carolina Association of Governmental Purchasing (NCAGP) was formed in 1952 for the improvement of governmental purchasing and furthers good governance by encouraging professional development and a collaborative network sharing information across all North Carolina local governments.

The NCAGP has three distinguished awards that are given at their spring conference, and among them is the Billy D. Ray Purchaser of the Year Award. *"The purpose of this award is to give appreciation and recognition to public purchasing professionals that have made significant contributions within the past two years to the success of their entities, their profession, and themselves. It is presented annually at the North Carolina Association of Governmental Purchasing (NCAGP) Spring School and Conference in memory of Billy D. Ray, CLGPO, Purchasing Manager for the City of Burlington, for his outstanding contributions and service to the cause and advancement of the public purchasing profession."*

DISCUSSION: The City of Goldsboro was honored when Tim Wood, Procurement Manager, was the recipient of the Billy D. Ray Purchaser of the Year Award at the March 8th awards banquet. Mr. Wood was recognized for his many accomplishments advancing procurement for his employer and for his many contributions to the NCAGP association. It is a distinction for the City to know that we have the best of the best in procurement professionals as judged by his peers. Mr. Wood has been an invaluable asset to the City as we further our efforts to become a role model in the state for good governance.

RECOMMENDATION: No action required.

Date: 3/15/2023


Catherine F. Gwynn, Finance Director

Date: 3/15/23


Timothy M. Salmon, City Manager



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2022 COUNCIL MEETING

SUBJECT: PUBLIC HEARING -Downtown Parking Regulations

BACKGROUND: The City of Goldsboro in conjunction with Downtown Goldsboro Development Corporation hosted a public parking forum on January 26th to determine the best way to manage changing downtown parking needs. The public forum was facilitated by the Town of Chapel Hill Director of Economic Development and Parking Dwight Bassett. Mr. Bassett led the participants in a discussion to identify one of three potential management strategies, compiling the results for review by city staff and Council. More than 50 community members participated in the forum, and 43 agreed that there was a need for on-street parking management that limited parking for two or three hours but did not include a parking fee.

During the Council Retreat on February 22, a recommendation of the City Parking Commission was shared to utilize City Ordinance 72.26, two-hour parking limits anytime between 8:30am and 5:30pm, Monday – Saturday on certain streets (Center St. from Ash St. to Chestnut St.; Mulberry St. and Walnut St. from John St. to James St.) to be described in Chapter 75: Parking Schedules, outlining the location of parking restrictions.

Enforcement would be done by the Goldsboro Police Department and Code Enforcement Officers per City Ordinance 72.90 (once appropriate signage is in place). Parking citations will have a \$25 fee, with a \$25 late fee after 15 days and \$100 fee after 30 days, per City Ordinance 72.99.

DISCUSSION: As directed by City Council at the February Retreat, a public hearing is being held this evening to receive additional public input to be followed by City Council discussion regarding the next steps to be taken, if any.

As part of the review and recommendation process the proposed parking management plan is going before the Planning Board on March the 27th. A recommendation from the Planning Board will be given at the City Council April 3rd meeting at which time the Council will be asked to take official action.

RECOMMENDATION: Council is asked to provide direction regarding downtown parking limits so staff may make the appropriate City ordinance changes for Council approval at the April 3, 2023 Council meeting.

Date: _____

Erin Fonseca, Downtown Development Director

Date: 3/15/23

Timothy Salmon, City Manager

Downtown Parking

Erin Fonseca, Director Downtown Development

March 20, 2023



www.goldsboronc.gov



Parking Regulation Implementation

Next Steps for Implementation

- Define Regulations & Signage Needs
- Enforcement
- Update Ordinances & Determine Timeline



Regulations & Signage

On-Street Parking Regulations Only

- Per City Ordinance 72.26, 2 Hour Parking 8:30AM To 5:30PM, Mon - Sat.
- Add these streets to City Ordinance Chapter 75
 - Center Street from Ash to Chestnut
 - Mulberry Street from John to James
 - Walnut Street from John to James
- Recommended Signage – TBD Parking Commission (est cost \$4-8K)

2 Hour Parking Zones



2-Hour On-Street Parking Recommendation

- Center Street - Ash to Chestnut
- Mulberry Street - John to James
- Walnut Street - John to James



Off Street Parking Lots (Public)





Enforcement

Enforcement by GPD and Code Enforcement officers per City Ordinance 72.90 (cannot be enforced until signs in place)

- **\$25 ticket; late fee +\$25 after 15 days, +\$100 after 30 days per City Ord 72.99**
- **Analyze Parking – Review citation statistics and concerns on a regular basis with COG Parking Commission per City Ord 72.58 (ACM, Director of Engineering, Police Chief, replace Public Works Director with Planning Director)**



Update Ordinances

- **Present/Adopt Ordinance Updates – March**
- **Order & Place Signage – June**

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING**

SUBJECT: Amending Chapter 152: Housing Regulations, of the City of Goldsboro's Code of Ordinances

BACKGROUND: The Planning Commission voted to recommend approval to amend Chapter 152: Housing Regulations, of the City of Goldsboro's Code of Ordinances on Monday, February 27, 2023.

Notice was given for a public hearing to be held before the City Council on Monday, March 20, 2023, at 7:00 p.m., in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, for the purpose of considering and discussing an ordinance amending the City of Goldsboro's Code of Ordinances.

DISCUSSION: The proposed amendment would affect all areas designated as being within the municipal limits of the City of Goldsboro, and is in compliance with Chapter 160D: Article 12 of the North Carolina General Statutes.

The proposed amendment is found to be reasonable, in public's best interest, and is consistent with the Goldsboro Comprehensive Land-Use Plan.

The purpose of the proposed amendment is to protect the health, safety, and welfare of residents of the City of Goldsboro by establishing minimum standards and requirements for the initial and continued occupancy of places of human habitation and abandoned structures.

RECOMMENDATION: After the public hearing it is recommended by the Planning Commission the Council adopt the attached ordinance amending Chapter 152: Housing Regulations of the City of Goldsboro's Code of Ordinances.

Date: 3/13/23


Austin Brinkley, Assistant Planning Director

Date: 3/15/23


Timothy Salmon, City Manager

**CITY OF GOLDSBORO PLANNING COMMISSION
UDO-2-23 MINIMUM HOUSING & ABANDONED STRUCTURES ORDINANCE
WORKSHEET**

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency and other matters as deemed appropriate by the Planning Board (Planning Commission).

Consistency Statement: The City of Goldsboro Planning Commission finds the proposed text amendment to be consistent with Article 12: Minimum Housing Codes of the North Carolina General Statutes Chapter 160D. The City of Goldsboro Planning Commission finds that the text amendment is reasonable due to the fact that all statutory requirements are being met and that the ordinance provides violators with the equitable opportunity to come into compliance. The City of Goldsboro Planning Commission recommends approval to the City of Goldsboro City Council.

Voting Record for Recommendation:

Yes 5 No 0

Inconsistency Statement: The City of Goldsboro Planning Commission finds the proposed text amendment to be inconsistent with Article 12: Minimum Housing Codes of the North Carolina General Statutes Chapter 160D and finds that this text amendment, if executed, would have a negative impact on the public. The City of Goldsboro Planning Commission deems this proposed text amendment to not be appropriate and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed text amendment to be inconsistent with the land use plan.

Voting Record for Recommendation:

Yes No

ORDINANCE NO. 2023 - 9
AN ORDINANCE AMENDING CHAPTER 152: HOUSING REGULATIONS,
OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in Historic City Hall, on Monday, March 20, 2023, at 7:00 p.m. for the purpose of considering and discussing an ordinance amending the City of Goldsboro's Code of Ordinances; and

WHEREAS, the Planning Commission voted to recommend approval on Monday, February 27, 2023; and

WHEREAS, City of Goldsboro Planning Department, with input from the Code Enforcement Division, is requesting to amend the text of Chapter 152: Housing Regulations, in its entirety; and

WHEREAS, this text amendment would affect all areas designated as being within the municipal limits of the City of Goldsboro; and

WHEREAS, this text amendment is in compliance with Chapter 160D: Article 12 of the North Carolina General Statutes; and

WHEREAS, this text amendment shall be known as the Minimum Housing and Abandoned Structures Ordinance; and

WHEREAS, the purpose of the Minimum Housing and Abandoned Structures Ordinance is to protect the health, safety, and welfare of residents of the City of Goldsboro by establishing minimum standards and requirements for the initial and continued occupancy of places of human habitation and abandoned structures; and

WHEREAS, the proposed text amendment is found to be reasonable, in public's best interest, and consistent with the Goldsboro Comprehensive Land-Use Plan; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the City of Goldsboro's Code of Ordinances be amended.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina that Chapter 152: Housing Regulations of the Code of Ordinances, City of Goldsboro, North Carolina, is to be amended as follows:

~~Chapter 152: Housing Regulations~~

~~General Provisions~~

~~§ 152.01 FINDINGS; PURPOSE.~~

~~—(A) Pursuant to G.S. § 160A-441, it is hereby found and declared that there exists in the city and its extraterritorial jurisdiction, dwellings which are unfit for human habitation due to dilapidation, defects increasing the hazards of fire, accidents and other calamities, lack of ventilation, light and sanitary facilities, and due to other conditions rendering such dwellings unsafe or unsanitary, and dangerous and detrimental to the health, safety and morals, and otherwise inimical to the welfare of the residents of the city.~~

~~—(B) In order to protect the health, safety and welfare of the residents of the city and its extraterritorial jurisdiction as authorized by G.S. §§ 160A-441 through 160A-450, it is the purpose of this chapter to establish minimum standards of fitness for the initial and continued occupancy of all buildings used for human habitation, as expressly authorized by G.S. § 160A-444.~~

~~(170 Code, § 12-1) (Ord. 1972-9, passed 4-10-72)~~

~~§ 152.02 DEFINITIONS.~~

~~—(A) For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.~~

~~—BASEMENT. A portion of a building which is located partly underground, having direct access to light and air from windows located above the level of the adjoining ground.~~

~~—CELLAR. A portion of a building located partly or wholly underground having an inadequate access to light and air from windows located partly or wholly below the level of the adjoining ground.~~

~~—DETERIORATED. A dwelling that is unfit for human habitation and can be repaired, altered, or improved to comply with all of the minimum standards established by this chapter, at a cost not in excess of 50% of its value, as determined by finding of the Housing Inspector.~~

~~—**DILAPIDATED.** A dwelling that is unfit for human habitation and cannot be repaired, altered or improved to comply with all of the minimum standards established by this chapter at a cost not in excess of 50% of its value, as determined by finding of the Housing Inspector.~~

~~—**DWELLING.** Any building which is wholly or partly used or intended to be used for living or sleeping by human occupants; provided that temporary housing as hereinafter defined shall not be regarded as a dwelling.~~

~~—**DWELLING UNIT.** Any room or group of rooms located within a dwelling and forming a single habitable unit with facilities which are used or intended to be used for living, sleeping, cooking and eating.~~

~~—**EXTERMINATION.** The control and elimination of insects, rodents or other pests by eliminating their harborage places; by removing or making inaccessible materials that may serve as their food; by poisoning, spraying, fumigating, trapping or by any other recognized and legal pest elimination methods approved by the Housing Inspector.~~

~~—**GARBAGE.** The animal and vegetable waste resulting from the handling, preparation, cooking and consumption of food.~~

~~—**HABITABLE ROOM.** A room or enclosed floor space used or intended to be used for living, sleeping, cooking or eating purposes, excluding bathrooms, water closet compartments, laundries, heater rooms, foyers or communicating corridors, closets and storage spaces.~~

~~—**HOUSING INSPECTOR.** The Director of Inspections, Building Inspector or Housing Inspector.~~

~~—**INFESTATION.** The presence, within or around a dwelling, of any insects, rodents or other pests in such number as to constitute a menace to the health, safety or welfare of the occupants or to the public.~~

~~—**INSPECTOR.** A Housing Inspector of the city or any agent of the Inspector who is authorized by the Inspector.~~

~~—**MULTIPLE DWELLING.** Any dwelling containing more than two dwelling units.~~

~~—**OCCUPANT.** Any person over one year of age, living, sleeping, cooking or eating in, or having actual possession of a dwelling unit or rooming unit.~~

~~—**OPERATOR.** Any person who has charge, care or control of a building, or part thereof, in which dwelling units or rooming units are let.~~

~~—**OWNER.** Any person who alone, or jointly, or severally with others:~~

~~— (1) Shall have title to any dwelling or dwelling unit, with or without accompanying actual possession thereof; or~~

~~— (2) Shall have charge, care or control of any dwelling or dwelling unit, as owner or agent of the owner, or as executor, executrix, administrator, administratrix, trustee or guardian of the estate of the owner. Any such person thus representing the actual owner shall be bound to comply with the provisions of this chapter, and of rules and regulations adopted pursuant thereto, to the same extent as if he were the owner.~~

~~—**PLUMBING.** Includes all of the following supplied facilities and equipment: gas pipes; gas burning equipment; water pipes; mechanical garbage disposal units (mechanical sink grinder); waste pipes; water closets; sinks; installed dishwashers; lavatories; bathtubs; shower baths; installed clothes washing machines; catch basins; drains; vents and any other similar supplied fixtures, together with all connections to water, sewer or gas line.~~

~~—**PUBLIC AUTHORITY.** The City Housing Authority or any officer who is in charge of any department or branch of the government of the city or of the county or the state relating to health, fire, building regulations or other activities concerning dwellings in the city.~~

~~—**ROOMING UNIT.** Any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes.~~

~~—**ROOMING HOUSE.** Any dwelling, or that part of any dwelling containing one or more rooming units, in which space is let by the owner or operator to three or more persons who are not husband and wife, son or daughter, mother or father or sister or brother of the owner or operator.~~

~~—**RUBBISH.** Combustible and noncombustible waste materials, except garbage and ashes, and the term shall include paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass crockery and dust.~~

~~—**SUPPLIED.** Paid for, furnished, or provided by, or under the control of, the owner or operator.~~

~~—**TEMPORARY HOUSING.** Any tent, trailer or other structure used for human shelter which is designed to be transportable and which is not attached to the ground, to another structure, or to any utilities system on the same premises for more than 30 consecutive days.~~

~~—**UNFIT FOR HUMAN HABITATION.** Conditions that exist in a dwelling which violate or do not comply with one of more of the minimum standards of fitness or one or more of the requirements established by this chapter.~~

~~—(B) *Meaning of certain words.* Whenever the words “dwelling, dwelling unit, rooming house, rooming unit, premises” are used in this chapter, they shall be construed as though they were followed by the words “or any part thereof”.~~

(I'70 Code, § 12-2) (Ord. 1972-9, passed 4-10-72; Am. Ord. 1973-38, passed 6-18-73)

~~§ 152.03 RESPONSIBILITIES OF OWNERS AND OCCUPANTS.~~

~~—(A) *Public areas.* Every owner of a dwelling containing two or more dwelling units shall be responsible for maintaining in a clean and sanitary condition the shared or public areas of the dwelling and premises thereof.~~

~~—(B) *Cleanliness.* Every occupant of a dwelling or dwelling unit shall keep in a clean and sanitary condition that part of the dwelling, dwelling unit, and premises thereof which he occupies and controls.~~

~~—(C) *Rubbish and garbage.* Every occupant of a dwelling or dwelling unit shall dispose of all his rubbish and garbage in a clean and sanitary manner by placing it in the supplied storage facilities. In all cases the owner shall be responsible for the availability of rubbish and garbage storage facilities.~~

~~—(D) *Supplied plumbing fixtures.* Every occupant of a dwelling unit shall keep all supplied plumbing fixtures therein in a clean and sanitary condition and shall be responsible for the exercise of reasonable care in the proper use and operation of same.~~

~~—(E) *Care of facilities, equipment and structure.* No occupant shall willfully destroy, deface or impair any of the facilities or equipment, or any part of the structure of a dwelling or dwelling unit.~~

~~(¹70 Code, § 12-11) (Ord. 1972-9, passed 4-10-72) Penalty, see § 10.99~~

~~§ 152.04 CERTIFICATE OF OCCUPANCY REQUIREMENT.~~

~~—(A) When the Housing Inspector finds that a dwelling is unfit for human habitation as set forth in this chapter, and has notified and issued to the owner the findings of fact and order designating the defects, and the time limit as provided in § 152.38 for the correction of the defects has expired, no person shall occupy as owner-occupant, rent or let to another for occupancy or use as a human habitation any dwelling or dwelling unit that is vacant which does not comply with all of the minimum standards of fitness for human habitation and all the requirements of §§ 152.16 through 152.21.~~

~~—(B) Prior to occupying a vacant dwelling upon which the findings of fact and order have been issued by the Inspector, an owner-occupant or renter shall obtain a written certificate of occupancy from the Inspector certifying that the vacant dwelling complies with §§ 152.16 through 152.21. The Inspector upon compliance with §§ 152.16 through 152.21 shall issue a certificate of occupancy for a dwelling.~~

~~(¹70 Code, § 12-3.1) (Ord. 1973-38, passed 6-18-73) Penalty, see § 10.99~~

MINIMUM STANDARDS

~~§ 152.15 DWELLINGS AND DWELLING UNITS.~~

~~—Every dwelling and dwelling unit used as a human habitation, or held out for use as a human habitation, shall comply with all of the minimum standards of fitness for human habitation and all of the requirements of §§ 152.16 through 152.21.~~

~~(¹70 Code, § 12-3) (Ord. 1972-9, passed 4-10-72; Am. Ord. 1973-38, passed 6-18-73) Penalty, see § 10.99~~

~~§ 152.16 STRUCTURAL CONDITION.~~

~~—(A) Walls of partitions or supporting members, sills, joists, rafters or other structural members shall not list, lean or buckle, and shall not be rotted, deteriorated, or damaged, and shall not have holes or cracks which might admit rodents.~~

~~—(B) Floors or roofs shall have adequate supporting members and strength to be reasonably safe for the purpose used.~~

~~—(C) Foundations, foundation walls, piers or other foundation supports shall not be deteriorated or damaged.~~

~~—(D) Steps, stairs, landings, porches, or other parts or appurtenances shall be maintained in such condition that they will not fail or collapse.~~

~~—(E) Adequate facilities for egress in case of fire or panic shall be provided~~

~~—(F) Interior walls and ceilings of all rooms, closets and hallways shall be finished of suitable materials, which will, by use of reasonable household methods promote sanitation and cleanliness, and shall be maintained in such a manner so as to enable the occupants to maintain reasonable privacy between various spaces.~~

~~—(G) The roof, flashings, exterior walls, basement walls, floors and all doors and windows exposed to the weather shall be constructed and maintained so as to be weather and watertight.~~

~~—(H) There shall be no chimneys or parts thereof which are defective, deteriorated or in danger of falling, or in such condition or location as to constitute a fire hazard.~~

~~—(I) There shall be no use of the ground for floors, or wood floors on the ground.~~

~~(¹70 Code, § 12-4) (Ord. 1972-9, passed 4-10-72) Penalty, see § 10.99~~

~~§ 152.17 BASIC EQUIPMENT AND FACILITIES.~~

~~—(A) *Plumbing system.*~~

~~—(1) Each dwelling unit shall be connected to a potable water supply and to the public sewer or other approved sewage disposal system.~~

~~—(2) Each dwelling unit shall contain not less than a kitchen sink, lavatory, tub or shower, water closet, and adequate supply of both cold water and hot water. All water shall be supplied through an approved pipe distribution system connected to a potable water supply.~~

~~—(3) All plumbing fixtures shall meet the standards of Chapter 153 of this Code of Ordinances and shall be maintained in a state of good repair and in good working order.~~

~~—(4) All required plumbing fixtures shall be located within the dwelling unit and be accessible to the occupants of same. The water closet and tub or shower shall be located in a room or rooms affording privacy to the user.~~

~~—(B) *Heating system.* Every dwelling and dwelling unit shall have facilities for providing heat in accordance with either division (B)(1) or (2) of this section.~~

~~—(1) *Central and electric heating systems.* Every central or electric heating system shall be of sufficient capacity so as to heat all habitable rooms, bathrooms and water closet compartments in every dwelling unit to which it is connected with a minimum temperature of 70°F. measured at a point three feet above the floor during ordinary winter conditions.~~

~~—(2) *Other heating facilities.* Where a central or electric heating system is not provided, each dwelling and dwelling unit shall be provided with sufficient fireplaces, chimneys, flues or gas vents whereby heating appliances may be connected so as to heat all habitable rooms with a minimum temperature of 70°F. measured three feet above the floor during ordinary winter conditions.~~

~~—(C) *Electrical system.*~~

~~—(1) Every dwelling and dwelling unit shall be wired for electric lights and convenience receptacles. Every habitable room shall contain at least two floor or wall type electric convenience receptacles, connected in such manner as determined by Chapter 151 of this Code of Ordinances. There shall be installed in every bathroom, water closet room, laundry room and furnace room at least one supplied ceiling, or wall type electric light fixture. In the event wall or ceiling light fixtures are not provided in any habitable room, then each such habitable room shall contain at least three floor or wall type electric convenience receptacles.~~

~~—(2) Every public hall and stairway in every multiple dwelling shall be adequately lighted by electric lights at all times when natural daylight is not sufficient.~~

~~—(3) All fixtures, receptacles, equipment and wiring shall be maintained in a state of good repair, safe, capable of being used, and installed in accordance with Chapter 151.~~

~~(170 Code, § 12-5) (Ord. 1972-9, passed 4-10-72) Penalty, see § 10.99~~

§ 152.18 VENTILATION.

~~—(A) *General.* Every habitable room shall have at least one window or skylight facing directly to the outdoors. The minimum total window area, measured between stops, for every habitable room shall be 10% of the floor area of such room. Whenever walls or other portions of structures face a window of any such room and such light obstructing structures are located less than five feet from the window and extend to a level above that of the ceiling of the room, such a window shall not be deemed to face directly to the outdoors and shall not be included as contributing to the required minimum total window area. Whenever the only window in a room is a skylight type window in the top of such room, the total window area of such skylight shall equal at least 15% of the total floor area of such room.~~

~~—(B) *Habitable rooms.* Every habitable room shall have at least one window or skylight which easily be opened, or such other device as will adequately ventilate the room. The total openable window area in every habitable room shall be equal to at least 45% of the minimum window area size or minimum skylight type window size as required, or shall have other approved, equivalent ventilation.~~

~~—(C) *Bathroom and water closet rooms.* Every bathroom and water closet compartment shall comply with the light and ventilation requirements for habitable rooms except that no window or skylight shall be required in adequately ventilated bathrooms and water closet rooms equipped with an approved ventilation system.~~

~~(170 Code, § 12-6) (Ord. 1972-9, passed 4-10-72) Penalty, see § 10.99~~

§ 152.19 SPACE, USE AND LOCATION.

~~—(A) *Room sizes.*~~

~~—(1) Every dwelling unit shall contain at least the minimum room size in each habitable room as required by the North Carolina Uniform Residential Building Code, amended, as described in Chapter 150.~~

~~—(2) Every dwelling unit shall contain at least 150 square feet of habitable floor area for the first occupant, at least 100 square feet of additional habitable area for each of the next three occupants, and at least 75 square feet of additional habitable floor area for each additional occupant.~~

~~—(3) In every dwelling unit and in every rooming unit, every room occupied for sleeping purposes by one occupant shall contain at least 70 square feet of floor area, and every room occupied for sleeping purposes by more than one occupant shall contain at least 50 square feet of floor area for each occupant 12 years of age and over and at least 35 square feet of floor area for each occupant under 12 years of age.~~

~~—(B) *Ceiling height.* At least one-half of the floor area of every habitable room shall have a ceiling height of not less than seven feet and six inches.~~

~~—(C) *Floor area calculation.* Floor area shall be calculated on the basis of habitable room area. However, closet area and wall area within the dwelling unit may count for not more than 10% of the required habitable floor area. The floor area of~~

any part of any room where the ceiling height is less than four and one-half feet shall not be considered as part of the floor area computing the total area of the room to determine maximum permissible occupancy.

~~—(D) *Cellar.* No cellar shall be used for living purposes.~~

~~—(E) *Basements.* No basement shall be used for living purposes unless:~~

~~—(1) The floor and walls are substantially watertight;~~

~~—(2) The total window area, total openable window area, and ceiling height are equal to those required for habitable rooms;~~

~~—(3) The required minimum window area of every habitable room is entirely above the grade adjoining such window area, except where the window or windows face a stairwell, window well, or accessway.~~

~~—(F) *Kitchen facilities.*~~

~~—(1) Each living unit shall have a specific kitchen space, which contains a sink with counter work space and has hot and cold running water, adequate space for installing cook and refrigeration equipment, and for storing cooking utensils. Minimum areas of kitchen storage space should be as follows:~~

~~—(a) Total shelving in wall and base cabinets—30 square feet.~~

~~—(b) Drawer area—five square feet.~~

~~—(c) Usable storage shelving in cooking range or under sink may be counted in the total shelving needed.~~

~~—(2) Kitchen storage space of living units having two or more bedrooms should be appropriately increased in total area to accommodate the needs of more occupants.~~

~~(‘70 Code, § 12-7) (Ord. 1972-9, passed 4-10-72; Am. Ord. 1973-38, passed 6-18-73) Penalty, see § 10.99~~

~~§ 152.20 SAFE AND SANITARY MAINTENANCE.~~

~~—(A) *Exterior foundation, walls and roofs.* Every foundation wall, exterior wall, and exterior roof shall be substantially weathertight and rodent proof; shall be kept in sound condition and good repair; shall be capable of affording privacy; shall be safe to use and capable of supporting the load which normal use may cause to be placed thereon. Every exterior wall shall be protected with paint or other protective covering to prevent the entrance or penetration of moisture or the weather.~~

~~—(B) *Interior floor, walls, and ceilings.* Every floor, interior wall, and ceiling shall be substantially rodent proof; shall be kept in sound condition and good repair; and shall be safe to use and capable of supporting the load which normal use may cause to be placed thereon.~~

~~—(C) *Windows and doors.* Every window, exterior door, basement or cellar door, and hatchway shall be substantially weathertight, watertight, and rodent proof; and shall be kept in sound working condition and good repair.~~

~~—(D) *Stairs, porches, and appurtenances.* Every inside and outside stair, porch, and any appurtenance thereto shall be safe to use and capable of supporting the load that normal use may cause to be placed thereon; and shall be kept in sound condition and good repair.~~

~~—(E) *Bathroom floors.* Every bathroom floor surface and water closet compartment floor surface shall be constructed and maintained so as to be reasonably impervious to water and so as to permit such floor to be easily kept in a clean and sanitary condition.~~

~~—(F) *Supplied facilities.* Every supplied facility, piece of equipment, or utility which is required under this chapter shall be so constructed or installed that it will function safely and effectively, and shall be maintained in satisfactory working condition.~~

~~—(G) *Drainage.* Every yard shall be properly graded so as to obtain thorough drainage and so as to prevent the accumulation of stagnant water.~~

~~—(H) *Noxious weeds.* Every yard and all exterior property areas shall be kept free of species of weeds or plant growth which are noxious or detrimental to health.~~

~~—(I) *Egress.* Every dwelling unit shall be provided with adequate means of egress as required by Chapter 150 of this Code of Ordinances.~~

~~(‘70 Code, § 12-8) (Ord. 1972-9, passed 4-10-72) Penalty, see § 10.99~~

~~§ 152.21 CONTROL OF INSECTS, RODENTS AND INFESTATIONS.~~

~~—(A) *Screens.* In every dwelling unit, for protection against mosquitoes, flies, and other insects, every door opening directly from a dwelling unit to outdoor space shall have supplied and installed screens and a self-closing device; and every window or other devices with openings to outdoor space, used or intended to be used for ventilation, shall likewise be supplied with screens installed. Where an air conditioning system is installed in lieu of screens, whether a central system or package room or zonal air conditioners, the installation shall comply with the provisions of the North Carolina State Building Code, Volume III, Heating, Air Conditioning, Refrigeration and Ventilation, 1971 edition.~~

~~—(B) *Rodent control.* Every basement or cellar window used or intended to be used for ventilation, and every other opening to a basement which might provide an entry for rodents, shall be supplied with screens installed or such other approved device as will effectively prevent their entrance.~~

~~—(C) *Infestation.* Every occupant of a dwelling containing a jingle dwelling unit shall be responsible for the extermination of any insects, rodents, or other pests therein or on the premises; and every occupant of a dwelling containing more than one dwelling unit shall be responsible for such extermination whenever his dwelling unit is the only one infested. Whenever infestation is caused by failure of the owner to maintain a dwelling in a rodent proof or reasonably insect proof condition, extermination shall be the responsibility of the owner. Whenever infestation exists in two or more of the dwelling units in any dwelling or in the shared or public parts of any dwelling containing two or more dwelling units, extermination shall be the responsibility of the owner.~~

~~—(D) *Rubbish storage and disposal.* Every dwelling and every dwelling unit shall be supplied with approved containers and covers for storage of rubbish as required by Chapter 50 of this Code of Ordinances. The owner, operator or agent in control of such dwelling or dwelling unit shall be responsible for the removal of rubbish.~~

~~—(E) *Garbage storage and disposal.* Every dwelling and every dwelling unit shall be supplied with an approved garbage disposal facility, which may be an adequate mechanical garbage disposal unit (mechanical sink grinder) in each dwelling unit or an incinerator unit, to be approved by the Inspector, in the structure for the use of the occupants of each dwelling unit, or an approved outside garbage can as required by Chapter 50 of this Code of Ordinances.~~

~~('70 Code, § 12-9) (Ord. 1972-9, passed 4-10-72; Am. Ord. 1973-38, passed 6-18-73) Penalty, see § 10.99~~

§ 152.22 ROOMING HOUSES; EXCEPTIONS.

~~—All of the provisions of this chapter, and all of the minimum standards and requirements of this chapter, shall be applicable to rooming houses, and to every person who operates a rooming house, or who occupies or lets to another for occupancy any rooming unit in any rooming house, except as provided in the following divisions:~~

~~—(A) *Water closet, hand lavatory, and bath facilities.* At least one water closet, lavatory basin, and bathtub or shower, properly connected to an approved water and sewer system and in good working condition, shall be supplied for each four rooms within a rooming house wherever said facilities are shared. All such facilities shall be located within the residence building served and shall be directly accessible from a common hall or passageway and shall be not more than one story removed from any of the persons sharing such facilities. Every lavatory basin and bathtub or shower shall be supplied with hot and cold water at all times. Such required facilities shall not be located in a cellar.~~

~~—(B) *Minimum floor area for sleeping purposes.* Every room occupied for sleeping purposes by one occupant shall contain at least 70 square feet of floor area, and every room occupied for sleeping purposes by more than one occupant shall contain at least 50 square feet of floor area for each occupant 12 years of age and over and at least 35 square feet of floor area for each occupant under 12 years of age.~~

~~—(C) *Sanitary conditions.* The operator of every rooming house shall be responsible for the sanitary maintenance of all walls, floors, and ceilings, and for the sanitary maintenance of every other part of the rooming house; and he shall be further responsible for the sanitary maintenance of the entire premises where the entire structure or building within which the rooming house is contained is leased or occupied by the operator.~~

~~—(D) *Sanitary facilities.* Every water closet, flush urinal, lavatory basin, and bathtub or shower required by division (A) of this section shall be located within the rooming house and within a room or rooms which afford privacy and are separate from the habitable rooms, and which are accessible from a common hall and without going outside the rooming house or through any other room therein.~~

~~('70 Code, § 12-10) (Ord. 1972-9, passed 4-10-72) Penalty, see § 10.99~~

ADMINISTRATION AND ENFORCEMENT

§ 152.35 HOUSING INSPECTOR; DUTIES; POWERS.

~~—(A) *Duties.* The Housing Inspector is hereby designated as the officer to enforce the provisions of this chapter and to exercise the duties and powers herein prescribed. It shall be the duty of the Housing Inspector to:~~

~~—(1) Investigate the dwelling conditions, and to inspect dwellings and dwelling units, located in the city and one mile area, in order to determine which dwellings and dwelling units are unfit for human habitation, and for the purpose of carrying out the objectives of this chapter with respect to such dwellings and dwelling units;~~

~~—(2) Take such action, together with other appropriate departments and agencies, public and private, as may be necessary to effect rehabilitation of housing which is deteriorated;~~

~~—(3) Keep a record of the results of inspections made under this chapter and an inventory of those dwellings that do not meet the minimum standards of fitness herein prescribed; and~~

~~—(4) Perform such other duties as may be herein prescribed.~~

~~('70 Code, § 12-12)~~

~~—(B) *Powers.* The Housing Inspector is authorized to exercise such powers as may be necessary or convenient to carry out and effectuate the purpose and provisions of this chapter, including the following powers in addition to others herein granted:~~

- ~~—(1) Investigate the dwelling conditions in the city and its extraterritorial jurisdiction in order to determine which dwellings therein are unfit for human habitation;~~
- ~~—(2) Administer oaths and affirmations, examine witnesses and receive evidence;~~
- ~~—(3) Enter upon premises for the purpose of making examinations and inspections; provided, such entries shall be made in such manner as to cause the least possible inconvenience to the persons in possession; and~~
- ~~—(4) Appoint and fix the duties of such officers, agents and employees as he deems necessary to carry out the purposes of this chapter.~~

~~{ '70 Code, § 12-13 } (Ord. 1972-9, passed 4-10-72)~~

~~§ 152.36 HOUSING AUTHORITY.~~

- ~~—(A) *Continued.* There is hereby continued the Goldsboro Housing Authority. Such housing authority shall operate under the provisions of State and Federal Housing Law.~~

~~{ '70 Code, § 12-29 }~~

- ~~—(B) *Purpose.* The purpose of the Goldsboro Housing Authority is to provide safe, sanitary and convenient housing for those persons who cannot afford regular market rental prices.~~

~~{ '70 Code, § 12-30 }~~

- ~~—(C) *Membership; term.* Membership on the Goldsboro Housing Authority shall consist of five members appointed by the Mayor. Such members shall serve staggered terms.~~

~~{ '70 Code, § 12-31 }~~

~~§ 152.37 INSPECTIONS; DUTY OF OWNERS AND OCCUPANTS.~~

- ~~—For the purpose of making inspections, the Housing Inspector is hereby authorized to enter, examine, and survey at all reasonable times all dwellings, dwelling units, rooming units and premises. The owner or occupant of every dwelling, dwelling unit, or rooming unit, or the person in charge thereof, shall give the Inspector free access to such dwelling, dwelling unit, or rooming unit, and its premises at all reasonable times for the purposes of such inspection, examination, and survey. Every occupant of a dwelling or dwelling unit shall give the owner thereof, or his agent or employee, access to any part of such dwelling or dwelling unit, and its premises, at all reasonable times for the purpose of making such repairs or alterations as are necessary to effect compliance with the provisions of this chapter or with any lawful order issued pursuant to the provisions of this chapter.~~

~~{ '70 Code, § 12-14 } (Ord. 1972-9, passed 4-10-72)~~

~~§ 152.38 PROCEDURE FOR ENFORCEMENT OF PROVISIONS.~~

- ~~—(A) *Preliminary investigation; notice; hearing.* Whenever a petition is filed with the Inspector by a public authority or by at least five residents of the city and one mile area charging that any dwelling or dwelling unit is unfit for human habitation, or whenever it appears to the Inspector, upon inspection, that any dwelling or dwelling unit is unfit for human habitation, he shall, if his preliminary investigation discloses a basis for such charges, issue and cause to be served upon the owner of and parties in interest in such dwelling or dwelling unit a complaint stating the charges and containing a notice that a hearing will be held before the Inspector at a place therein fixed, not less than ten nor more than 30 days after the serving of said complaint. The owner or any party in interest shall have the right to file an answer to the complaint and to appear in person, or otherwise, and give testimony at the place and time fixed in the complaint. Notice of such hearing shall also be given to at least one of the persons signing a petition relating to such dwelling. Any person desiring to do so may attend such hearing and give evidence relevant to the matter being heard. The rules of evidence prevailing in courts of law or equity shall not be controlling in hearings before the Inspector.~~

- ~~—(B) *Procedure after hearing.* After such notice and hearing, the Inspector shall state in writing his determination whether such dwelling or dwelling unit is unfit for human habitation, and, if so, whether it is deteriorated or dilapidated.~~

- ~~—(1) If the Inspector determines that the dwelling or dwelling unit is deteriorated, he shall state in writing his findings of fact in support of such determination, and shall issue and cause to be served upon the owner thereof an order directing and requiring the owner to repair, alter and improve such dwelling or dwelling unit to comply with the minimum standards of fitness established by this chapter within a specified period of time, not to exceed 90 days. Such order may also direct and require the owner to vacate and close such dwelling or dwelling unit until such repairs, alterations and improvements have been made.~~

- ~~—(2) If the Inspector determines that the dwelling is dilapidated, he shall state in writing his findings of fact to support such determination, and shall issue and cause to be served upon the owner thereof an order directing and requiring the owner to either repair, alter and improve such dwelling or dwelling unit to comply with the minimum standards of fitness established by this chapter, or else vacate and remove or demolish the same within a specified period of time not to exceed 90 days.~~

- ~~—(C) *Failure to comply with order.*~~

- ~~—(1) *In personam remedy.* If the owner of any deteriorated dwelling or dwelling unit shall fail to comply with a order of the Inspector to repair, alter or improve the same within the time specified therein, or if the owner of a dilapidated dwelling shall fail to comply with an order of the Inspector to vacate and close, and remove or demolish the same within~~

the time specified therein, the Inspector shall submit to the City Council at its next regular meeting a resolution directing the City Attorney to petition the superior court for an order directing such owner to comply with the order of the Inspector, as authorized by G.S. § 160A-446(g).

—(2) *In rem remedy.* After failure of an owner of a deteriorated dwelling or dwelling unit, or of a dilapidated dwelling, to comply with an order of the Inspector within the time specified therein, if injunctive relief has not been sought or has not been granted as provided in division (C)(1) of this section, the Inspector shall submit to the City Council an ordinance ordering the Inspector to cause such dwelling or dwelling unit to be repaired, altered, improved, or vacated and closed and removed or demolished, as provided in the original order of the Inspector, and pending such removal or demolition, to placard such dwelling as provided by G.S. § 160A-443 and § 152.40.

—(D) *Appeals from orders of Inspector.*

—(1) An appeal from any decision or order of the Inspector may be taken by any person aggrieved thereby. Any appeal from the Inspector shall be taken within ten days from the rendering of the decision or service of the order, and shall be taken by filing with the Inspector and with the City Board of Adjustment a notice of appeal which shall specify the grounds upon which the appeal is based. Upon the filing of any notice of appeal, the Inspector shall forthwith transmit to the Board all the papers constituting the record upon which the decision appealed from was made. When an appeal is from a decision of the Inspector refusing to allow the person aggrieved thereby to do any act, his decision shall remain in force until modified or reversed. When any appeal is from a decision of the Inspector requiring the person aggrieved to do any act, the appeal shall have the effect of suspending the requirement until the hearing by the Board, unless the Inspector certifies to the Board, after the notice of appeal is filed with him, that by reason of the facts stated in the certificate (a copy of which shall be furnished to the appellant), a suspension of his requirement would cause imminent peril to life or property, in which case the requirement shall not be suspended except by a restraining order, which may be granted for due cause shown upon not less than one day's written notice to the Inspector, by the Board, or by a court of record upon petition made pursuant to G.S. § 160A-446(f) and division (E) of this section.

—(2) The Board shall fix a reasonable time for the hearing of all appeals, shall give due notice to all the parties, and shall render its decision within a reasonable time. Any party may appear in person or by agent or attorney. The Board may reverse or affirm, wholly or partly, or may modify the decision or order appealed from, and may make such decision and order as in its opinion ought to be made in the matter, and to that end it shall have all the powers of the Inspector, but the concurring vote of four members of the Board shall be necessary to reverse or modify any decision or order of the Inspector. The Board shall have power also in passing upon appeals, in any case where there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of this chapter, to adapt the application of this chapter to the necessities of the case to the end that the spirit of this chapter shall be observed, public safety and welfare secured, and substantial justice done.

—(3) Every decision of the Board shall be subject to review by proceedings in the nature of certiorari instituted within 15 days of the decision of the Board, but not otherwise.

—(E) *Petition to superior court by owner.* Any person aggrieved by an order issued by the Inspector or a decision rendered by the Board shall have the right, within 30 days after issuance of the order or rendering of the decision, to petition the superior court for a temporary injunction restraining the Inspector pending a final disposition of the cause, as provided by G.S. § 160A-446 (f).

(!70 Code, § 12-15) (Ord. 1972-9, passed 4-10-72)

§ 152.39 METHODS OF SERVICE OF COMPLAINTS AND ORDERS.

—Complaints or orders issued by the Housing Inspector shall be served upon persons either personally or by registered or certified mail, but if the whereabouts of such persons are unknown and the same cannot be ascertained by the Inspector in the exercise of reasonable diligence, the Inspector shall make an affidavit to that effect, and the serving of such complaint or order upon such person may be made by publishing the same once each week for two successive weeks in a newspaper, printed and published in the city. Where service is made by publication, a notice of the pending proceedings shall be posted in a conspicuous place on the premises affected by the complaint or order.

(!70 Code, § 12-16) (Ord. 1972-9, passed 4-10-72)

§ 152.40 IN REM ACTION BY INSPECTOR; PLACARDING.

—(A) After failure of an owner of a dwelling or dwelling unit to comply with an order of the Housing Inspector issued pursuant to the provisions of this chapter, and upon adoption by the City Council of an ordinance authorizing and directing him to do so, as provided by G.S. § 160A-443(5) and § 152.38(C) of this chapter, the Inspector shall proceed to cause such dwelling or dwelling unit to be repaired, altered or improved to comply with minimum standards of fitness established by this chapter, or to be vacated and closed and removed or demolished, as directed by the ordinance of the City Council and shall cause to be posted on the main entrance of such dwelling or dwelling unit a placard with the following words: "This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful". Occupation of a building so posted shall constitute a misdemeanor.

—(B) Each such ordinance shall be recorded in the office of the register of deeds in the county wherein the property is located, and shall be indexed in the name of the property owner in the grantor index, as provided by G.S. § 160A-443(5).

(!70 Code, § 12-17) (Ord. 1972-9, passed 4-10-72)

§ 152.41 COSTS A LIEN ON PREMISES.

~~—As provided by G.S. § 160A-446 (6), the amount of the cost of any repairs, alterations or improvements, or vacating and closing, or removal or demolition, caused to be made or done by the Housing Inspector pursuant to § 152.40 shall be a lien against the real property upon which such cost was incurred. Such lien shall be filed, have the same priority, and be enforced and the costs collected as provided by G.S. §§ 160A-216 through 160A-239.~~

~~(‘70 Code, § 12-18) (Ord. 1972-9, passed 4-10-72)~~

~~§ 152.42 ALTERNATIVE REMEDIES.~~

~~—Neither this chapter or any of its provisions shall be construed to impair or limit in any way the power of the city to define and declare nuisances and to cause their abatement by summary action or otherwise, or to enforce this chapter by criminal process as authorized by G.S. 14-4 and § 152.44 of this chapter, and the enforcement of any remedy provided herein shall prevent the enforcement of any other remedy or remedies provided herein or in other ordinances or laws.~~

~~(‘70 Code, § 12-19) (Ord. 1972-9, passed 4-10-72)~~

~~§ 152.43 ZONING BOARD OF ADJUSTMENT TO HEAR APPEALS.~~

~~—All appeals which may be taken from decisions or orders of the Housing Inspector pursuant to § 152.38(D) shall be heard and determined by the Zoning Board of Adjustment. As the appeals body, the Board shall have power to fix the times and places of its meetings, to adopt necessary rules of procedure and any other rules and regulations which may be necessary for the proper discharge of its duties. The Board shall perform the duties prescribed by § 152.38(D) and shall keep an accurate journal of all its proceedings.~~

~~(‘70 Code, § 12-20) (Ord. 1972-9, passed 4-10-72)~~

~~§ 152.44 CONFLICT WITH OTHER PROVISIONS.~~

~~—In the event any provision, standard, or requirement of this chapter is found to be in conflict with any provision of any other ordinance or code of the city, the provision which establishes the higher standard or more stringent requirement for the promotion and protection of the health and safety of the residents of the city shall prevail.~~

~~(‘70 Code, § 12-21) (Ord. 1972-9, passed 4-10-72)~~

~~§ 152.98 VIOLATIONS.~~

~~—It shall be unlawful for the owner of any dwelling or dwelling unit to fail, neglect or refuse to repair, alter or improve the same, or to vacate and close and remove or demolish the same, upon order of the Housing Inspector duly made and served as herein provided, within the time specified in such order, and each day that any such failure, neglect or refusal to comply with such order continues shall constitute a separate and distinct offense. It shall be unlawful for the owner of any dwelling or dwelling unit, with respect to which an order has been issued pursuant to § 152.38, to occupy or permit the occupancy of the same after the time prescribed in such order for its repair, alteration or improvement or its vacation and closing, and each day that such occupancy continues after such prescribed time shall constitute a separate and distinct offense.~~

~~(‘70 Code, § 12-22) (Ord. 1972-9, passed 4-10-72)~~

Chapter 152: Minimum Housing and Abandoned Structures

§ 152.01 GENERAL PROVISIONS

1.1 – PURPOSE

- (A) The purpose of this Ordinance is to protect the health, safety, and welfare of residents of the City of Goldsboro through establishing minimum standards and requirements for the initial and continued occupancy of places of human habitation and for abandoned structures.
- (B) This Ordinance does not replace or modify requirements otherwise established by North Carolina Building Code, the City of Goldsboro Unified Development Ordinance, or any other Ordinance or regulatory document officially adopted by the City of Goldsboro City Council, except as provided within this Ordinance.

1.2 – AUTHORITY

- (A) This Ordinance is adopted pursuant to the authority vested in the City of Goldsboro contained in NCGS 160D Article 12 and Article 1 of Chapter 14 of the North Carolina General Statutes.

1.3 – JURISDICTION

- (A) The provisions of this Ordinance are applicable to all places of human habitation as well as abandoned structures (see NCGS 160D-1202(b)) within the jurisdiction of the City of Goldsboro without regard to when they were constructed, altered, repaired, or improved pursuant to NCGS 160D-1201.

1.4 – AMENDMENT OF CHAPTER 152: HOUSING REGULATIONS

- (A) Amendment to comply with North Carolina General Statutes Chapter 160D.

1.5 – CONFLICT

- (A) In the event any provision, standard, or requirement of this Ordinance is found to be in conflict with another provision of this or any other Ordinance or officially adopted regulatory document of the City of Goldsboro, the provision which establishes the highest standard or requirement to ensure the promotion and protection of the health and safety of the residents of the City of Goldsboro shall prevail and apply.

1.6 – ENFORCEMENT OFFICER(S)

- (A) The Planning Director of the City of Goldsboro or his/her designee is hereby designated as the Public Enforcement Officer(s) (hereinafter also referred to as “PEO”) to exercise the powers herein prescribed. The PEO, hereinafter referred to as PEO, shall have such powers as may be necessary to effectuate the purpose and provisions of this Ordinance which shall include but are not limited to the following:
- (a) Inspect and investigate the City of Goldsboro places of human habitation and abandoned structures to determine compliance with the standards of fitness prescribed herein and to determine which dwellings therein are unfit for human habitation;
 - (b) Administer oaths and affirmations, examine witnesses, and receive evidence during hearings;
 - (c) Keep a record of the results of the inspections made under this Ordinance and an inventory of those dwellings that do not meet the minimum standards of fitness as prescribed herein;
 - (d) Enter buildings and properties for the purpose of conducting inspections and investigations in a manner that is reasonable and that has the intent of doing the least possible inconvenience to the persons in possession;
 - (e) Appoint and fix duties of such officers, agents, and employees as he/she deems necessary to carry out the purposes of this Ordinance; and
 - (f) Delegate any of his/her functions and powers under this Ordinance to designated officers, agents, and/or employees.

1.7 – BOARD OF ADJUSTMENT TO HEAR APPEALS

- (A) An appeal from any decision or order of the PEO pursuant to this Article may be made by the person aggrieved thereby or by any officer, board, or commission of the City. Any such appeal shall be made to the Board of Adjustment and governed by the procedures set forth in NCGS 160D-1208. For the purposes of appeals in this nature, the City of Goldsboro Planning Commission shall act as the Board of Adjustment in these hearings.

1.8 – ADMINISTRATIVE LIABILITY

- (A) To the extent allowed by applicable law, no officer, agent, or employee of the City of Goldsboro, who is responsible for the enforcement of this Ordinance shall be personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his/her duties under this Ordinance.

1.9 – LIS PENDENS

- (A) After a PEO issues a complaint containing a notice of hearing or issues an order pursuant thereto, any PEO may file a notice of *lis pendens* with the Clerk of Superior Court for Wayne County. A copy of the complaint containing the notice of hearing, or a copy of the order shall be attached to the *lis pendens*. When the *lis pendens* is filed with the Clerk, it shall also be served on the owners and parties in interest in the building or dwelling, including any lienholders and tenants who may be determined by the exercise of reasonable diligence.
- (B) Any PEO may cancel the *lis pendens* upon a determination by that PEO that the property fully complies with the City of Goldsboro Minimum Housing and Abandoned Structures Ordinance. Cancellation of the *lis pendens* must be made in writing signed by the PEO and filed with the Clerk of Court.

§ 152.02 DEFINITIONS

When used in this Ordinance, the following terms shall have the meaning ascribed to them in this Article, except where context clearly indicates a different meaning, or when with reasonable explanation and cause, the PEO determines a different meaning. These definitions do not take any precedence over definitions located in the City of Goldsboro Unified Development Ordinance, nor are the definitions located in the City of Goldsboro Unified Development Ordinance to be used in place of the definitions located within this Article.

ABANDONED BUILDING/STRUCTURE – any non-residential structure found to be in violation of this Ordinance except an involuntary vacancy (see Involuntary Vacancy).

AGENT – any person, firm, or corporation, who is responsible for the management, maintenance, operation, renting, leasing, or sale of any property, who makes an application for or seeks a permit on behalf of the owner of any property, or who in any other way represents the owner of the property in any case.

ALTERATION – any change or modification in construction.

APARTMENT – a room or suite of rooms occupied, or which is intended or designed to be occupied as the home or residence of one, individual, family, household, or group of unrelated roommates who share in living expense.

BASEMENT – a portion of a building which is located below finished 1st floor grade.

BUILDING – any structure used or intended for supporting or sheltering any use or occupancy. The term “building” shall be construed as if followed by the words “or part thereof.”

CERTIFIED – certified or confirmed by the PEO.

CLOSE (VACATE) – means secured in such a way that unauthorized persons or agents cannot gain entry into the building, except as necessary to effectuate the purposes of this Ordinance.

CONDOMINIUM – a form of legal ownership of real property where owners each having individual interest in one or more private units, as well as common interest in the underlying real property and other common areas.

DEMOLISH – the demolition and removal of the entire building leaving the property free and clear of any debris and without holes or pockets which may retain water.

DETERIORATED – a dwelling or non-residential structure that is unfit for human habitation and can be repaired, altered, or improved to comply with all of the minimum standards established by the City of Goldsboro Minimum Housing and Abandoned Structures Ordinance at a cost not in excess of fifty percent (50%) of its value as determined by the PEO or his/her designee.

DILAPIDATED – a dwelling or non-residential structure that is unfit for human habitation and cannot be repaired, altered, or improved to comply with all of the minimum standards established by the City of Goldsboro Minimum Housing and Abandoned Structures Ordinance at a cost in excess of fifty percent (50%) of its value as determined by the PEO or his/her designee.

DWELLING – any building, structure, single-family dwelling, manufactured home, mobile home, or part thereof, used and occupied for human habitation or intended to be so used (includes unoccupied residences), and includes any outhouses and appurtenances belonging thereto or usually enjoyed therewith.

DWELLING UNIT – any room or group of rooms located within a dwelling and forming a single habitable unit with facilities which are used or intended to be used for living, sleeping, cooking, and eating, whether such unit is occupied or vacant.

DWELLING MULTI-FAMILY – shall be considered as apartments, condominiums, townhouses.

INGRESS/EGRESS – the clear unobstructed way by which a person may enter or leave a building.

EXTERMINATION – the control and elimination of insects, rodents, or other pests by eliminating their harborage places; by removing or making inaccessible materials that may serve as their food; by poisoning, spraying fumigation, trapping or by any other recognized and legal pest elimination method.

GARBAGE – the byproduct of animal or vegetable foodstuffs, resulting from the preparation, cooking, and consumption of food or other matter which is subject to decomposition, decay, or the generation of noxious or offensive gases or odors, or which during or after decay may serve as breeding or feeding material for flies, insects, or animals, to also include any box, material, or packaging, that no longer houses the item it originally encased. To also include any household items or furniture as well as outdoor items and furniture that have deteriorated or dilapidated.

HABITABLE AREA – a room or enclosed space used or intended to be used for living, sleeping, cooking, or eating purposes but excluding bathrooms, water closet compartments, laundries, heater rooms, foyers or communication corridors, closets, and storage spaces.

INFESTATION – the presence within or around a place of habitation any insect, rodents, or other pests in such a number as to constitute a menace to health, safety, or welfare of the occupants or the public.

INVOLUNTARY VACANCY – an unoccupied building structurally damaged as a result of fire, wind, or other perils, through no fault of the owner, for which an insurance claim has been filed; provided that said vacancy shall not exceed 180 days from the date that such damage occurred, after which said structure will be deemed an abandoned building. If an insurance claim has been filed and the owner is able to provide proof an extension is necessary, the 180-day period may be exceeded.

MANUFACTURED HOME – a manufactured building designed to be used as a single-family dwelling unit which has been constructed and labeled indicating compliance with the HUD administered National Manufactured Housing Construction and Safety Standards Act of 1974, as amended, also known as a Mobile Home.

MINOR VIOLATION – a defect that exists on a property or structure that in its present state of disrepair, deterioration, or absence, does not constitute an immediate hazard.

NONRESIDENTIAL STRUCTURE – any structure occupied or intended to be occupied, in whole or in part, for a use other than a dwelling, home, residing place, living space, or sleeping space for 1 or more people, either permanently or transiently.

OCCUPANT – any person living, sleeping, cooking, or eating in or having actual possession of a place of habitation.

OPERATOR – any person who has charge, care, or control of a building or part thereof in which there are places of habitation.

OWNER – the holder of title in fee simple and every mortgagee of record, or their legal representatives.

PARTIES IN INTEREST – all individuals, associations, partnerships, corporations, and any others who have an interest of record in a place of habitation and any who are in possession or control thereof as an agent of the owner, operator, executor, executrix, administrator, administratrix, trustee, and/or guardian of the estate of the owner.

PERSON – any individual, group of individuals, trustee, executor, receiver, assignee, other fiduciary, corporation, company, business, firm, club, proprietorship, partnership, association, organization, joint stock association, joint venture, governmental entity, legal entity, or other entity operating as a unit or a similar representative of any of these.

PLACE OF HABITATION – includes all dwellings, dwelling units, habitable rooms, multi-family dwellings, and any other structure used for human habitation, which is occupied under a lease or holds a legal tenancy.

PLUMBING – includes the water supply system, the sanitary and storm drainage system, the vent system, the fixtures and traps, and shall include their respective connections, devices, appliances, and appurtenances within the property lines of the premises.

PUBLIC ENFORCEMENT OFFICER – the authorized inspector of the City of Goldsboro who is authorized by this Ordinance to exercise the powers prescribed herein.

PREMISES – a lot, plot, or parcel of land including the buildings or structures thereon.

PUBLIC AUTHORITY – any officer who is in charge of any department or branch of the City of Goldsboro Government or in the State of North Carolina who is in charge of enforcement of standards relating to health, human services, fire, building regulations, or other activities concerning dwellings in the City of Goldsboro.

REFUSE – all accumulations of solid waste consisting of, without limitation, garbage, household trash, or business trash and construction related debris.

SUBSTANDARD – any condition existing in any place of habitation which does not meet the standards of fitness of this Ordinance.

TEMPORARY HOUSING – any tent, trailer or other structure used for human shelter which is designed to be transportable, and which is not attached to the ground, to another structure, or to any utilities system on the same premises for more than 30 consecutive days.

TENANT – any person who alone, jointly, or with a combination of individuals occupy a place of habitation under a lease or holds a legal tenancy in a building.

TOWNHOUSE (TOWNHOME) – a residential dwelling unit built immediately adjacent to another dwelling with an intervening party wall, and with each dwelling having an individual exterior entrance. Such structures may be situated on their own lot or have shared ownership structure like that of a condominium.

UNFIT, HUMAN HABITATION – the conditions that exist in a place of habitation which violates or does not comply with one or more of the minimum standards of fitness, or with one or more of the responsibilities or owners and occupants established by this Ordinance.

VALUE – the assessed tax value of a structure determined by the Wayne County Tax Department, or the fair market value as determined by a North Carolina licensed real estate appraiser.

§ 152.03 RESPONSIBILITIES, REQUIREMENTS AND STANDARDS

3.1 – COMPLIANCE

- (A) Places utilized for human habitation or held out for such use shall comply with all of the minimum standards and requirements of this Ordinance.
- (B) All owners, operators, and occupants shall comply with the requirements of this Ordinance to maintain these standards.
- (C) The owner, operator, or occupant of every place used for human habitation shall give the PEO free access to places used for human habitation at all reasonable times for the purpose of inspection to ensure that compliance is being achieved.
- (D) No person shall occupy or allow occupancy of a place of habitation that violates this Ordinance.

3.2 – OWNER AND/OR OPERATOR RESPONSIBILITIES

- (A) Responsible for maintaining, in a clean and sanitary condition, the shared or public spaces of the place of habitation and premises. Shall be maintained and be free from any accumulation of rubbish and garbage, and shall ensure that rubbish, garbage, and other trash shall be properly kept inside closed and sealed trash receptacles, provided by the City of Goldsboro.
- (B) Responsible for providing adequate and operable plumbing facilities, as required herein, including an adequate water heater for maintaining such facilities in efficient operating condition.
- (C) Responsible for grading and maintain premises so as to prevent the accumulation of stagnant water thereon, or within any building or structure located thereon.
- (D) Responsible for keeping property and premises free from species of weeds or plant growth which are noxious and detrimental to public health, and which are not a public nuisance.
- (E) Responsible for providing adequate and operable heating facilities and appliances, as required herein, and for maintaining them in efficient operating condition.
- (F) Responsible for the extermination of insects, vermin, rodents, or other pests in all exterior areas of the premises. Responsible for ensuring the place of habitation is reasonably impervious to pest.
- (G) Responsible for interior extermination of insects, vermin, rodents, or other pests (multi-family only, when more than 1 unit is infested, infestation of 1 unit places responsibility upon the occupant).
- (H) Responsible for all accessory structures to be maintained structurally sound and in good repair.
- (I) Responsible that the place of habitation remains closed and secured when not occupied.
- (J) Ultimately responsible for violations of this Ordinance irrespective of any agreements made between owner and occupant.

3.3 – OCCUPANT RESPONSIBILITIES

- (A) Responsible for maintaining, in a clean and sanitary condition, the part of the place of habitation and premises in which he/she occupies and controls.
- (B) Responsible for keeping the exterior property areas free from any accumulation of rubbish or garbage, and using trash receptacles provided by the City of Goldsboro and not maintain or allow a public nuisance.
- (C) Responsible for exercising care in the use of plumbing facilities, water heater, heating facilities, and appliances.
- (D) Responsible for giving owners, agents, and employees access to any part of the place of habitation for the purpose of making repairs or alterations to bring the place of habitation into compliance with this Ordinance or any other lawful order.
- (E) Responsibility of interior extermination of insects, vermin, rodents, or other pests if the Owner has satisfied their condition of providing exterior extermination and ensured the place of habitation is reasonably impervious to pest. (Single-family).

3.4 – STANDARDS FOR STRUCTURES

No person shall occupy as owner-occupant, or let to another for occupancy, any dwelling or dwelling unit for the purpose of habitation which does not comply with the following requirements:

- (A) Walls, floors, and roofs shall not have any rotted, deteriorated, or damaged supporting members that compromise their structural integrity resulting in an unsafe condition.
- (B) Foundations, foundation walls, piers, or other foundational supports shall not be deteriorated, damaged, or dilapidated to a point that compromises their supporting strength.
- (C) Stairs, porches, and any appurtenances used for access into a dwelling or within a dwelling shall be safe to use and capable of supporting the designed structural load. They shall not be damaged, deteriorated, or dilapidated.
- (D) Every place of habitation shall be provided with adequate means for egress in the case of fire, panic, or disaster.
- (E) The roof, flashings, exterior walls, basement walls, floors, and all doors and windows exposed to weather shall be constructed and maintained so as to be reasonably weatherproof and watertight.
- (F) There shall be no chimney or parts thereof which are defective, deteriorated, dilapidated, or in danger of falling, or in such condition or location as to constitute a fire hazard.
- (G) There shall be no use of exposed ground as a floor. Wood floors shall not be placed directly upon the ground.
- (H) There shall be no openings or exposed holes in floors.

3.5 – STANDARDS FOR EQUIPMENT AND FACILITIES

3.5.1 – PLUMBING

- (A) Each dwelling unit shall be connected to a potable water supply and public sewer, or an approve and permitted sewage disposal system.
- (B) All plumbing fixtures and waste pipes shall be properly installed and maintained in good sanitary working order, and be kept free from obstructions, leaks, and defects, and be capable of performing the function for which such plumbing fixtures are designed.
- (C) The water supply shall be maintained free from contamination.
- (D) Fixtures, including water closets, shall not be cracked, broken, leaking or loose from the floor or wall, as applicable.
- (E) Tub and shower stall floors and walls shall be watertight.
- (F) The water supply system shall be maintained to provide a sufficient volume of water and at a pressure adequate to enable the fixtures to function properly and safely and free from leaks and defects.
- (G) Water heating facilities shall be properly installed, maintained, and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower, and laundry facility at a temperature between 110- and 140-degrees Fahrenheit.
- (H) Every plumbing component shall function safely and effectively, and shall be maintained in a satisfactory working condition. It shall be unlawful for any person to deposit any material willfully or maliciously into any plumbing fixture, toilet, or bathtub which may result in the obstruction of any sanitary sewer. Any liability on the part of the occupant shall not relieve the owner of the responsibility of cleaning any resulting blockage.

3.5.2 – HEATING

- (A) Each dwelling unit shall have a central or electric heating system or sufficient chimneys, flues, or gas vents with a heating appliance connected, so as to heat all habitable rooms including bathrooms to a minimum temperature of 68 degrees Fahrenheit measured 3 feet above the floor, with an outside temperature of 20 degrees Fahrenheit.
- (B) Portable heaters are not acceptable to satisfy the primary heating requirement.

3.5.3 – ELECTRICAL

- (A) Every dwelling unit shall be wired for electric lights and convenience receptacles.
- (B) All fixtures, receptacles, equipment, and wiring shall be safe and maintained in a state of good repair. There shall be no exposed wiring. There shall be no circuit overloading.
- (C) There shall be installed in every bathroom and laundry room at least one ceiling or wall type electrical light fixture.
- (D) Every public hall and stairway in multi-family dwellings shall be adequately illuminated by electric lights at all times when natural daylight is not sufficient.
- (E) Smoke alarms shall be provided which are operable and in good repair. The landlord is responsible to provide at least one (1) carbon monoxide alarm when there exists an attached garage or fossil-fuel burning heater, fireplace, and/or appliance. Unless the landlord and tenant have a written agreement to the contrary, the landlord shall place new batteries in the alarms at the beginning of each tenancy and the tenant shall replace the batteries as needed during tenancy, except where the alarm is a tamper resistant ten (10) year lithium battery smoke alarm. The landlord is responsible to repair or replace alarms within fifteen (15) days of receipt of written notification by the tenant of needed repair or replacement.
- (F) Extension cords shall not be used to replace permanent wiring methods.

3.5.4 – ROOM SIZES

- (A) Every dwelling unit shall contain at least the minimum room size in each habitable room as required by the North Carolina Building Code at the time the dwelling was constructed.

3.5.5 – VENTILATION

- (A) Every habitable room and bathroom shall have a permanent means of providing air circulation or air exchange.
- (B) Except where provided by mechanical ventilation, every habitable room shall have an operable window, the size of which shall be not less than eight percent (8%) of the floor area of such room.
- (C) Every bathroom shall comply with the light and ventilation requirements for habitable rooms, except that no window or skylight shall be required in adequately ventilated bathrooms and water closet rooms equipped with an approved ventilation system.

3.5.6 – WINDOW SCREENS

- (A) When air conditioning is not provided, every door opening directly from a dwelling unit to an outdoor space shall have a screen door with a self-closing device. Every window opening to an outdoor space shall likewise be supplied with screens.

3.5.7 – INFESTATION

- (A) See section 3.2 and 3.3 for Owner and Occupant Responsibilities regarding infestation.

3.5.8 – RUBBISH, GARBAGE, REFUSE STORAGE FACILITIES

- (A) Every dwelling, to include all types of dwellings indicated in this Ordinance, shall be supplied with containers with lids to temporarily store rubbish, garbage, and refuse until it is transported to a legal garbage disposal facility.

3.5.9 – MOLD

- (A) Mold nor mildew is not handled by the City of Goldsboro Minimum Housing and Abandoned Structures Ordinance.

§ 152.04 ENFORCEMENT

4.1 – INITIAL INVESTIGATION

- (A) The PEO shall conduct an investigation of a place of habitation and associated property to include accessory structures located upon the property whenever:
 - (a) A petition is filed with the PEO by a public authority or by at least five residents of the City of Goldsboro who are at least 18 years of age in accordance with NCGS 160D-1203(2); or
 - (b) Whenever it appears to the PEO upon observance of a premises that there is a probability that violations of this Ordinance exist.
- (B) For the purpose of conducting this initial investigation or inspection, PEO, upon presentation of proper credential, is hereby authorized to enter, examine, and survey at all reasonable hours, all places of habitation and the premises associated therewith.
 - (a) When permission is denied to inspect a place of habitation or its premises and all associated structures is denied, the PEO may obtain an administrative warrant.

4.2 – COMPLAINT AND NOTICE OF ADMINISTRATIVE HEARING

- (A) If the PEO preliminary investigation discloses violations of this Ordinance, he /she shall issue a complaint and cause it to be served upon the owner, operator, occupant, and parties of interest in the place of habitation.
- (B) The complaint shall state the basis for the charges and contain a notice that an administrative hearing will be held before the PEO at a place stated in the notice, within ten (10) to thirty (30) days after service in accordance with NCGS 160D-1203(2).
- (C) The owner, operator, occupant, or party of interest shall have the right to the following:
 - (a) Either correct the violation;
 - (b) File an answer to the complaint; and
 - (c) To appear in person, or otherwise, and give testimony at the hearing.
- (D) The rules of evidence prevailing in courts of law shall not be controlling in administrative hearings before the PEO.

4.3 – ORDER ISSUANCE

4.3.1 – GENERAL

- (A) If, after notice and an administrative hearing, the PEO determines that the dwelling and all components of the premises under consideration are unfit for human habitation, the officer shall state in writing findings of fact in support of that determination and shall issue cause to be served upon the owner, operator, occupant, and parties of interest one of the following orders, as appropriate.

4.3.2 – DETERIORATION

- (A) If the PEO finds deterioration (see definition) he/she shall issue and cause to be served upon the owner, operator, occupant, and parties of interest an order to alter, improve, and or restore the place of habitation to comply with the standards of fitness established by this Ordinance.
- (B) The order shall include a specified time not to exceed 90 days.
- (C) The order may require the owner, operator, occupant, and parties of interest to vacate and close such place of habitation while occupancy would present a significant threat of bodily harm.
- (D) The PEO may grant a one-time 90-day extension if the owner, operator, occupant, and parties of interest is able to provide good cause for granting an extension.

4.3.3 – DILAPIDATION

- (A) If the PEO finds dilapidation, he/she shall issue and cause to be served upon the owner, operator, occupant, and parties of interest an order to vacate and close the place of habitation.
- (B) The order shall require the place of habitation to be removed or demolished within a specified time not to exceed 90 days.
- (C) The PEO may grant a one-time 90-day extension if the owner, operator, occupant, and parties of interest are able to provide good cause for granting an extension.

4.3.4 – AFFORDABLE HOUSING PROVISION

- (A) If the order notice is for dilapidation, the notice shall be given by first class mail to any organization involved in providing or restoring dwellings for affordable housing that has filed a written request for such notices, in accordance with NCGS 160D-1203(9); and shall post notice of the same prominently on a place of ingress or egress of the structure.
- (B) A minimum of 45 days from the mailing of such notices shall be given for the removal or demolition by action of the PEO, to allow the opportunity for any organization to negotiate with the owner to make repairs, lease, or purchase the property for the purpose of providing affordable housing.

- (C) The PEO shall certify the mailing of the notices, posting of notice prominently on the place of ingress or egress of the structure, and the certification shall be conclusive in the absence of fraud.
- (D) Only an organization that has filed a written request for such notices may raise the issue of failure to mail such notices, and the sole remedy shall be an order requiring the PEO to wait 45 days before causing removal or demolition.

4.3.5 – STRUCTURES WITHIN THE HISTORIC OVERLAY DISTRICT

- (A) The exterior features of any building or structure (including walls, fences, light fixtures, steps, pavement, paths, or any other appurtenant feature), or any type of outdoor advertising sign either designated as a Historic Landmark or found to be within the boundary of the Historic Overlay District shall be preserved by the owner, operator, occupant, and parties of interest against decay, deterioration, and dilapidation.
- (B) Structures within the Historic Overlay District are subject to enforcement outlined in 4.3.2 and 4.3.3, depending on the condition of the structure.
- (C) See City of Goldsboro 5.8.3 Demolition Approval.

4.4 – FAILURE TO COMPLY

4.4.1 – GENERAL

- (A) The duties of the PEO established in 4.4.2, 4.4.3, and 4.4.4 shall not be exercised until the City of Goldsboro City Council shall have by ordinance ordered the PEO to proceed to effectuate the purpose of this Ordinance with respect to the particular property or properties that the PEO shall have found to be unfit for human habitation.
- (B) The property or properties shall be described in the ordinance.
- (C) The ordinance shall be recorded in the Wayne County Register of Deeds and shall be indexed in the name of the property owner in the grantor index.

4.4.2 – REPAIR, CLOSING, AND POSTING

- (A) If the owner fails to comply with an order to restore, alter, improve, or vacate and close the dwelling, then the PEO may cause the dwelling to be restored, altered, improved, or vacated and close the dwelling.
- (B) The PEO may cause to be posted on the main entrance of any dwelling so closed with a placard with the following words: “This building is unfit for human habitation; the use or occupation of this building for human habitation is prohibited and unlawful.”
- (C) Occupation of a building so closed shall constitute a Class One misdemeanor.

4.4.3 – DEMOLITION

- (A) If the owner fails to comply with an order to remove or demolish the dwelling, the PEO may cause such dwelling to be removed or demolished.
- (B) No ordinance shall be adopted to require demolition of a dwelling until the owner has first been given a reasonable opportunity to bring it into conformity with the standards of this Ordinance.

4.4.4 – ABANDONMENT OF INTENT TO REPAIR

- (A) If the dwelling has been vacated and closed for a period of 1 year pursuant to an ordinance adopted pursuant to 4.4.2 (Repair, Closing, and Posting) or after the PEO issues an order or proceedings have commenced under the substandard housing regulations regarding a dwelling to be restored or vacated and closed as provided in this Ordinance, then the City of Goldsboro City Council pursuant to NCGS 160D-1203(6) may find the following:
 - (a) That the owner has abandoned the intent and purpose to restore, alter, or improve the dwelling in order to render it fit for human habitation;
 - (b) That the continuation of the dwelling in its vacated and closed status would be inimical to the health, safety, and welfare of the City of Goldsboro in that the dwelling would:
 - (i) Continue to deteriorate;
 - (ii) Would create a fire or safety hazard;
 - (iii) Would attract persons intent on criminal activities;
 - (iv) Would cause or contribute to blight or the deterioration of property values in the area; or
 - (v) Would render unavailable property and a dwelling that might otherwise have been made available to ease the persistent shortage of decent and affordable housing in this State.
- (B) Then in such circumstances, the City of Goldsboro City Council may, after the expiration of such 1-year period, enact an ordinance and serve such ordinance on the owner, setting forth the following:
 - (a) If it is determined that the dwelling is deteriorated, the ordinance shall require that the owner either restore or demolish and remove the dwelling within 90 days.
 - (b) If it is determined that the dwelling is dilapidated, the ordinance shall require the owner to demolish and remove the dwelling within 90 days.
 - (c) The ordinance shall be recorded in the Wayne County Register of Deeds and shall be indexed in the name of the property owner in the grantor index. If the owner fails to comply with this ordinance, the PEO shall effectuate the purpose of the ordinance.

4.4.5 – LIENS

- (A) The amount of the cost of restorations, alterations, improvements, vacating and closing, or removal or demolition by the PEO shall be a lien against the real property upon which the cost was incurred,
 - (a) The lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of NCGS 160A and in accordance with NCGS 160D-1203(7).
- (B) If the dwelling is removed or demolished by the PEO, the City of Goldsboro shall sell the materials of the dwelling, and any personal property, fixtures, or appurtenances, found in or attached to the dwelling.
 - (a) The proceeds of the sale shall credit against the cost of the removal or demolition, and any balance remaining shall be deposited in the Superior Court by the PEO.
 - (b) It shall be secured in a manner directed by the Court and shall be disbursed by the court to the persons found to be entitled thereto by final order or decree of the court.
 - (c) If the City of Goldsboro enters into a contract for demolition, the contractor shall verify by affidavit that the proceeds from sales of any salvaged materials, including personal property, fixtures, or appurtenances, have been credited against the cost of demolition.
- (C) Nothing in this subsection shall be construed to impair or limit in any way the power of local government to define and declare nuisances and to cause their removal or abatement by summary proceedings or otherwise.

4.4.6 – CIVIL ACTION

- (A) If any owner or occupant fails to comply with a lawful order to vacate a place of habitation, the City of Goldsboro may file a civil action in the nature of summary ejectment to remove the occupant as authorized by NCGS 160D-1203(8).

4.4.7 – METHOD OF SERVICE

- (A) Complaints or orders issued by the PEO shall be served to parties of interest personally, or by registered or certified mail.
 - (a) When service is made by registered or certified mail, a copy of the complaint or order may also be sent by regular mail. Service shall be deemed sufficient if the registered or certified mail is unclaimed or refused, but the regular mail is not returned by the post office within 10 days after mailing.
 - (b) If regular mail is used, a notice of the pending proceedings shall also be posted in a conspicuous place on the affected premises per NCGS 160D-1206(a).
- (B) If the whereabouts of such persons are unknown and cannot be ascertained by the PEO in the exercise of reasonable diligence, the PEO shall generate an affidavit to that effect. The PEO shall then serve the complaint or order by singular publication in a newspaper of general circulation within the City of Goldsboro. A notice of the pending proceedings shall also be posted in a conspicuous place on the affected premises per NCGS 160D-1206(b).
- (C) Failure on the part of any owner or party in interest to receive or have served upon him/her any complaint, notice, or order herein provided for shall not affect or invalidate the proceedings with respect to any other owner or party of interest, or any other person.

4.5 – APPEALS

4.5.1 - GENERAL

- (A) Any owner or party of interest who has received an order under this Ordinance may appeal from the order to the Board of Adjustment according to the procedure authorized by NCGS 160D-1208(a).
- (B) The appeal must be filed with the PEO and the Board of Adjustment within 10 days following service of the order. The notice of appeal shall specify the grounds upon which the appeal is based.
- (C) Upon the filing of a notice of appeal, the PEO shall provide the Board all documents constituting the record upon which the decision appealed from was made.

4.5.2 – APPEAL OF A DECISION

- (A) When an appeal is from a decision of the PEO refusing to allow the person aggrieved thereby to do any act, his/her decision shall remain in effect until modified or reversed.
- (B) When an appeal is from a decision of the PEO requiring a person to do any act, the appeal shall have the effect of suspending the requirement until the hearing by the Board, unless the PEO certifies to the Board that a suspension of the requirement would cause imminent peril to life or property.
 - (a) In that case the requirement shall not be suspended except by a restraining order, which may be granted for due cause shown upon not less than 1 days written notice to the PEO, by the Board, or by a court of record upon petition made pursuant to NGS 160D-1208(a).

4.5.3 – BOARD OF ADJUSTMENT

- (A) The Board of Adjustment shall fix a reasonable time for hearing appeals, shall give due notice to the parties, and shall render its decision within a reasonable time. Any party may appear in person, by agent, or by attorney.
- (B) The Board may reverse or affirm, wholly or partly, or may modify the decision or order appealed from, and may make any decision and order that in its opinion ought to be made in the matter.
- (C) The Board shall have all the powers of the PEO, but the concurring vote of 4 members shall be necessary to reverse or modify any decision or order of the PEO, in accordance with NCGS 160D-1208(b).

- (D) Every appellate decision of the Board of Adjustment shall be subject to review by proceedings in the nature of certiorari instituted within 15 days of the decision of the Board, but not otherwise.
- (E) Any person aggrieved by a decision rendered by the Board of Adjustment may also petition the Superior Court for a temporary injunction restraining the PEO from carrying out the decision, pending a final disposition of the cause. The petition shall be filed within 30 days of the issuance of the Board's decision or order in accordance with NCGS 160D-1208(d).

4.6 – PENALTY

- (A) It shall be unlawful for the owner, operator, occupant, or parties of interest to occupy or to permit the occupancy by others or for anyone to occupy a dwelling which has been posted with the notices authorized in Section 4.4.2, after the time prescribed in the notice for the vacation of said dwelling. Each day's occupancy after said date shall be a separate and distinct offense.
- (B) If any person shall violate any provision of this chapter, he shall be guilty of a misdemeanor and shall be punished as provided by law.
- (C) Any owner, operator, occupant, or parties of interest of a dwelling who fails to comply with an order to repair, vacate and close or demolish any dwelling determined to be unfit for human habitation, or who allows for an unfit dwelling to be occupied, shall be subject to a civil penalty of \$500.00 for the first day following the expiration of an order to restore, vacate and close or demolish any dwelling, or following a determination that an unfit dwelling has been reoccupied, in each instance, a penalty of \$100.00 per day shall be imposed for each subsequent day that the unfit dwelling remains in violation of an order issued. If a person fails to pay the civil penalty within 30 days after being notified of the amount due, the City may recover the penalty together with all costs by filing a civil action in the general court of justice in the nature of a suit to collect a debt.
- (D) Any owner, operator, occupant, or parties of interest of a dwelling who fails to comply with an order to restore, vacate and close, or demolish said dwelling, or who permits the reoccupancy of a dwelling designated as such in subsection (C) shall on the second offense occurring within 1 year be subject to an additional civil penalty of \$1,000.00 for the first day following the expiration of the order to restore, vacate and close or demolish said dwelling, or the unlawful reoccupancy of the unfit dwelling. In each instance, a penalty of \$250.00 per day shall be imposed for each subsequent day that the unfit dwelling remains in violation of the order or remains unlawfully occupied. If a person fails to pay the civil penalty within 30 days after being notified of the amount due, the City may recover the penalty together with all costs by filing a civil action in the general court of justice in the nature of a suit to collect a debt.

§ 152.05 ABANDONED STRUCTURES

5.1 – GENERAL

- (A) Pursuant to the authority granted by NCGS 160D-1201(b), it is the intent of this Article to provide for the restoration, closing or demolition of any abandoned structures in accordance with the same provisions and procedures set forth for the restoration, closing or demolition of dwellings unfit for human habitation. Article 1.6 applies to this Article regarding the powers of the PEO.

5.2 – NORTH CAROLINA BUILDING CODE AND CITY OF GOLDSBORO INSPECTIONS

- (A) The North Carolina State Building Code, administered by the City of Goldsboro Inspections Department shall govern all restoration efforts for abandoned structures and valid permits are required for all work to be completed.

5.3 – HAZARDOUS STRUCTURES

- (A) Every abandoned structure within the City of Goldsboro shall be deemed in violation of this Article whenever such structure constitutes a hazard to adjacent properties and to the health, safety, or welfare of the City's citizens as a result of:
 - (a) The attraction of insects, rodents, or other health hazards.
 - (b) Conditions conducive to creating a fire hazard.
 - (c) Dangerous conditions constituting a probable threat to adjacent properties, life, or limb.
 - (d) Presence of noticeable structural deterioration or dilapidation.
 - (e) Frequent use by persons, not residents, as living quarters in absence of sanitary facilities whether authorized or in trespass.

5.4 – REPORTS FILED BY FIRE OR POLICE DEPT.

- (A) The employees of the fire department and or the police department may make a report in writing to the PEO of each structure which they know or suspect to be an abandoned structure and dangerous within the scope of this Article. Any such report, if made, shall be delivered to the PEO within 72 hours of the discovery of such structure by such employee. All identified violations of the Fire Prevention Code shall be certified to the Board of Adjustment by the Fire Chief or his designee.

5.5 – INSPECTION

- (A) The PEO is hereby authorized and directed to make inspections in compliance with this Article approved by the City of Goldsboro City Council, to determine the condition of abandoned structures located within the City to perform

the duty of safeguarding the health and safety of the general public and property. For the purposes of making such inspections, the PEO is authorized to enter, examine, and survey at all reasonable times all abandoned structures. The PEO shall make an inspection when a petition is filed with the PEO by a public authority or by at least five residents of the City of Goldsboro who are at least 18 years of age in accordance with NCGS 160D-1203(2).

- (B) When making the preliminary assessment of whether an abandoned structure is in violation of this Article, the PEO may consider the presence or absence of the following conditions:
- (i) Deterioration of the structure's foundation, floors, walls, ceilings, or roof which may be decayed or damaged to the extent that the structures strength or soundness are in question.
 - (ii) Possible conditions constituting a fire hazard in such structure such as, by way of example and not limitation, the collection of garbage, rubbish, or other combustible material.
 - (iii) Possible violations of the NC State Building Code. (All determinations made by the PEO regarding this determination must be confirmed and certified by City of Goldsboro Inspections in writing.)
 - (iv) The collection of unreasonable or excessive amounts of garbage or rubbish in or near the structure which may attract rodents and insects or become a breeding place for rodents or insects.
 - (v) The use of such abandoned structure or nearby grounds or facilities located upon the parcel in which the abandoned structure is located as grounds for persons to congregate or for any other use, such that the health or safety of such persons is endangered or if evidence of or criminal activity is taking place.
 - (vi) The use of such abandoned structure by transients, vagrants, or other similar persons in the absence of sanitary facilities, which includes, but is not limited to, living, sleeping, cooking, or eating.

5.6 – COMPLAINT AND NOTICE OF ADMINISTRATIVE HEARING

- (A) If the PEO preliminary investigation discloses violations of this Ordinance, he/she shall issue a complaint and cause it to be served upon the owner, operator, occupant, or parties of interest in the place of habitation.
- (B) The complaint shall state the basis for the charges and contain a notice that an administrative hearing will be held before the PEO at a place stated in the notice, within ten (10) to thirty (30) days after service in accordance with NCGS 160D-1203(2).
- (C) The owner, operator, occupant, or parties of interest shall have the right to the following:
- (a) Either correct the violation;
 - (b) File an answer to the complaint; and/or
 - (c) To appear in person, or otherwise, and give testimony at the hearing.

The rules of evidence prevailing in courts of law shall not be controlling in administrative hearings before the PEO.

5.7 – ORDER ISSUANCE

5.7.1 – GENERAL

- (A) If, after notice and an administrative hearing, the PEO determines that the structure under consideration is an abandoned structure, the officer shall state in writing findings of fact in support of that determination and shall issue cause to be served upon the owner one of the following orders, as appropriate.

5.7.2 – DETERIORATION

- (A) If the PEO finds deterioration (see definition) he/she shall issue and cause to be served upon the owner, operator, occupant, or parties of interest an order to alter, improve, and/or restore the non-residential structure to achieve compliance with this Ordinance, measures to achieve compliance shall be determined in the hearing.
- (B) The order shall include a specified time not to exceed 90 days.
- (C) The order may require the owner, operator, occupant, or parties of interest to vacate and close the non-residential structure until repairs have been made, the only access to the structure would be for making repairs to achieve compliance.
- (D) The PEO may grant a one-time 90-day extension if the owner is able to provide good cause for granting an extension.

5.7.3 – DILAPIDATION

- (A) If the PEO finds dilapidation, he/she shall issue and cause to be served upon the owner, operator, occupant, or parties of interest an order to vacate and close the non-residential structure.
- (B) The order shall require the non-residential structure to be removed or demolished within a specified time not to exceed 180 days.
- (C) The PEO may grant a one-time 180-day extension if the owner is able to provide good cause for granting an extension.

5.7.4 – STRUCTURES WITHIN THE HISTORIC OVERLAY DISTRICT

- (A) The exterior features of any building or structure (including walls, fences, light fixtures, steps, pavement, paths, or any other appurtenant feature), or any type of outdoor advertising sign either designated as a Historic Landmark or found to be within the boundary of the Historic Overlay District shall be preserved by the property owner against decay, deterioration, and dilapidation. For the purposes of this section, "property owner" shall include such other persons who may have interest, legal possession, custody, and/or control of the property.
- (B) Structures within the Historic Overlay District are subject to enforcement outlined in 5.7.2 and 5.7.3, depending on the condition of the structure.
- (C) See City of Goldsboro 5.8.3 Demolition Approval.

5.8 – FAILURE TO COMPLY

5.8.1 – GENERAL

- (A) The duties of the PEO established in 5.8.2, 5.8.3, and 5.8.4 shall not be exercised until the City of Goldsboro City Council shall have by ordinance ordered the PEO to proceed to effectuate the purpose of this Ordinance with respect to the particular property or properties that the PEO shall have found to be an abandoned structure.
- (B) The property or properties shall be described in the ordinance.
- (C) The ordinance shall be recorded in the Wayne County Register of Deeds and shall be indexed in the name of the property owner in the grantor index.

5.8.2 – REPAIR, CLOSING, AND POSTING

- (A) If the owner, operator, occupant, or parties of interest fails to comply with an order to restore, alter, improve, or vacate and close the abandoned structure, then the PEO may cause the abandoned structure to be restored, altered, improved, or vacated and close the structure.
- (B) The PEO may cause to be posted on the main entrance of any abandoned structure so closed with a placard with the following words: “Notice is hereby given that this building is in an unsafe and dangerous condition; may constitute a fire hazard by reason of structural defects and general state of decay, deterioration or despair; may be hazardous or dangerous to persons who are members of the general public generally; and may be dangerously infested with rodents or insects.”
- (C) Use of a building so closed shall constitute a Class One misdemeanor.

5.8.3 – DEMOLITION

- (A) If the owner, operator, occupant, or parties of interest fails to comply with an order to remove or demolish the abandoned structure, the PEO may cause such structure to be removed or demolished.
- (B) No ordinance shall be adopted to require demolition of an abandoned structure until the owner has first been given a reasonable opportunity to bring it into conformity with the standards of this Ordinance and methods for compliance set forth by the PEO.

5.8.4 – ABANDONMENT OF INTENT TO REPAIR

- (A) If the abandoned structure has been vacated and closed for a period of 1 year pursuant to an ordinance adopted pursuant to 5.8.2 (Repair, Closing, and Posting), or after the PEO issues an order, or proceedings have commenced under the substandard housing regulations regarding an abandoned structure to be restored or vacated and closed as provided in this Ordinance, then the City of Goldsboro City Council pursuant to NCGS 160D-1203(6) may find the following:
 - (a) That the owner has abandoned the intent and purpose to restore, alter, or improve the structure;
 - (b) That the continuation of the structure in its vacated and closed status would be inimical to the health, safety, and welfare of the City of Goldsboro in that the structure would:
 - (i) Continue to deteriorate;
 - (ii) Would create a fire or safety hazard;
 - (iii) Would attract persons intent on criminal activities;
 - (iv) Would cause or contribute to blight or the deterioration of property values in the area; or
 - (v) Would render unavailable property and a structure that might otherwise have been made available to serve the citizens of the City of Goldsboro
- (B) Then in such circumstances, the City of Goldsboro City Council may, after the expiration of such 1-year period, enact an ordinance and serve such ordinance on the owner, setting forth the following:
 - (c) If it is determined that the structure is deteriorated, the ordinance shall require that the owner either restore or demolish and remove the structure within 90 days.
 - (d) If it is determined that the dwelling is dilapidated, the ordinance shall require the owner to demolish and remove the structure within 90 days.

The ordinance shall be recorded in the Wayne County Register of Deeds and shall be indexed in the name of the property owner in the grantor index. If the owner fails to comply with this ordinance, the PEO shall effectuate the purpose of the ordinance.

5.8.5 – LIENS

- (A) The amount of the cost of restorations, alterations, improvements, vacating and closing, or removal or demolition by the PEO shall be a lien against the real property upon which the cost was incurred,
 - (a) The lien shall be filed, have the same priority, and be collected as the lien for special assessment provided in Article 10 of NCGS 160A and in accordance with NCGS 160D-1203(7).
- (B) If the dwelling is removed or demolished by the PEO the City of Goldsboro shall sell the materials of the abandoned structure, and any personal property, fixtures, or appurtenances, found in or attached to the structure.
 - (a) The proceeds of the sale shall credit against the cost of the removal or demolition, and any balance remaining shall be deposited in the Superior Court by the PEO.
 - (b) It shall be secured in a manner directed by the Court and shall be disbursed by the court to the persons found to be entitled thereto by final order or decree of the court.

- (c) If the City of Goldsboro enters into a contract for demolition, the contractor shall verify by affidavit that the proceeds from sales of any salvaged materials, including personal property, fixtures, or appurtenances, have been credited against the cost of demolition.
- (C) Nothing in this subsection shall be construed to impair or limit in any way the power of local government to define and declare nuisances and to cause their removal or abatement by summary proceedings or otherwise.

5.8.6 – VIOLATIONS

- (A) It shall be unlawful for the owner, operator, occupant, or parties of interest of any structure to fail, neglect, or refuse to repair or to vacate and close and or demolish and remove the same, upon order of the PEO duly made and served as herein provided, within the time specified in such order.

5.8.7 – METHOD OF SERVICE

- (A) Complaints or orders issued by the PEO shall be served on parties of interest personally, or by registered or certified mail.
 - (a) When service is made by registered or certified mail, a copy of the complaint or order may also be sent by regular mail. Service shall be deemed sufficient if the registered or certified mail is unclaimed or refused, but the regular mail is not returned by the post office within 10 days after mailing.
 - (b) If regular mail is used, a notice of the pending proceedings shall also be posted in a conspicuous place on the affected premises per NCGS 160D-1206(a).
- (B) If the whereabouts of such persons are unknown and cannot be ascertained by the PEO in the exercise of reasonable diligence, the PEO shall generate an affidavit to that effect. The PEO shall then serve the complaint or order by singular publication in a newspaper of general circulation within the City of Goldsboro. A notice of the pending proceedings shall also be posted in a conspicuous place on the affected premises per NCGS 160D-1206(b).
- (C) Failure on the part of any owner or party in interest to receive or have served upon him/her any complaint, notice, or order herein provided for shall not affect or invalidate the proceedings with respect to any other owner or party of interest, or any other person.

5.9 – APPEALS

5.9.1 - GENERAL

- (A) Any owner or party of interest who has received an order under this Ordinance may appeal from the order to the Board of Adjustment according to the procedure authorized by NCGS 160D-1208(a).
- (B) The appeal must be filed with the PEO and the Board of Adjustment within 10 days following service of the order. The notice of appeal shall specify the grounds upon which the appeal is based.
- (C) Upon the filing of a notice of appeal, the PEO shall provide the Board all documents constituting the record upon which the decision appealed from was made.

5.9.2 – APPEAL OF A DECISION

- (A) When an appeal is from a decision of the PEO refusing to allow the person aggrieved thereby to do any act, his/her decision shall remain in effect until modified or reversed.
- (B) When an appeal is from a decision of the PEO requiring a person to do any act, the appeal shall have the effect of suspending the requirement until the hearing by the Board, unless the PEO certifies to the Board that a suspension of the requirement would cause imminent peril to life or property.
 - (a) In that case the requirement shall not be suspended except by a restraining order, which may be granted for due cause shown upon not less than 1 days written notice to the PEO, by the Board, or by a court of record upon petition made pursuant to NGS 160D-1208(a).

5.9.3 – BOARD OF ADJUSTMENT

- (A) The Board of Adjustment shall fix a reasonable time for hearing appeals, shall give due notice to the parties, and shall render its decision within a reasonable time. Any party may appear in person, by agent, or by attorney.
- (B) The Board may reverse or affirm, wholly or partly, or may modify the decision or order appealed from, and may make any decision and order that in its opinion ought to be made in the matter.
- (C) The Board shall have all the powers of the PEO, but the concurring vote of 4 members shall be necessary to reverse or modify any decision or order of the PEO, in accordance with NCGS 160D-1208(b).
- (D) Every appellate decision of the Board of Adjustment shall be subject to review by proceedings in the nature of certiorari instituted within 15 days of the decision of the Board, but not otherwise.
- (E) Any person aggrieved by a decision rendered by the Board of Adjustment may also petition the Superior Court for a temporary injunction restraining the PEO from carrying out the decision, pending a final disposition of the cause. The petition shall be filed within 30 days of the issuance of the Board's decision or order in accordance with NCGS 160D-1208(d).

5.10 – PENALTY

- (A) It shall be unlawful for the owner to use an abandoned structure which has been posted with the notices authorized in Section 5.8.2, after the time prescribed in the notice for the vacation of said structure. Each day's use after said date shall be a separate and distinct offense.

- (B) If any person shall violate any provision of this chapter, he shall be guilty of a misdemeanor and shall be punished as provided by law.
- (C) Any owner of an abandoned structure who fails to comply with an order to repair, vacate and close or demolish any abandoned structure determined to be unfit, or who allows for an abandoned structure to be occupied, shall be subject to a civil penalty of \$500.00 for the first day following the expiration of an order to restore, vacate and close or demolish an abandoned structure or following a determination that an abandoned structure is being used, in each instance, a penalty of \$100.00 per day shall be imposed for each subsequent day that the abandoned structure remains in violation of an order issued. If a person fails to pay the civil penalty within 30 days after being notified of the amount due, the City may recover the penalty together with all costs by filing a civil action in the general court of justice in the nature of a suit to collect a debt.
- (D) Any owner of an abandoned structure who fails to comply with an order to restore, vacate and close, or demolish said abandoned structure or who permits the use of a structure designated as such in subsection (C) shall on the second offense occurring within 1 year be subject to an additional civil penalty of \$1,000.00 for the first day following the expiration of the order to restore, vacate and close or demolish said structure or the unlawful use of the abandoned structure. In each instance, a penalty of \$250.00 per day shall be imposed for each subsequent day that the abandoned structure remains in violation of the order or remains unlawfully used. If a person fails to pay the civil penalty within 30 days after being notified of the amount due, the City may recover the penalty together with all costs by filing a civil action in the general court of justice in the nature of a suit to collect a debt.
- (E) Any owner of an abandoned structure who fails to comply with an order to restore, vacate and close or demolish any structure determined to be an abandoned structure shall be subject to an additional civil penalty of \$1,000.00 for the first day following the effective date of a City Council Ordinance declaring said structure to be unfit for use or ordering it to be restored or demolished. In each instance, a penalty of \$250.00 per day shall be imposed for each subsequent day that the abandoned structure remains in violation of the Ordinance or remains unlawfully used. If a person fails to pay the civil penalty within 30 days after being notified of the amount due, the City may recover the penalty together with all costs by filing a civil action in the general court of justice in the nature of a suit to collect a debt.

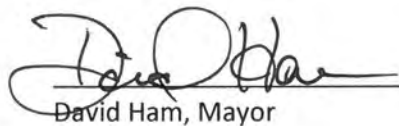
This Ordinance shall be in full force and effect from and after the 20th day of March, 2023.

Attested by:



Laura Getz, City Clerk




David Ham, Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-3-23 Bricks Restaurant (Place of Entertainment w/ ABC Permit) – 223 N Center St.

ADDRESS: 223 N Center St.

PARCEL #: 2599960738

OWNER: Greenbriar Property Services, LLC

APPLICANT: Nicholas Ward

BACKGROUND: The applicant requests a Special Use Permit for the establishment of a Place of Entertainment with ABC Permit, located in the Central Business Zoning District. The Central Business District is established to maintain and strengthen the concentration of commercial, service, residential and institutional uses that serve the entire community and region. The district encourages a mix of high intensity pedestrian-oriented uses compatibly designed and arranged around the existing compact core.

According to the City's Unified Development Code, Place of Entertainment with ABC Permit is permitted only after obtaining a Special Use Permit from Goldsboro City Council. The UDO also requires that In the Central Business District that there are to be no more than two Places of Entertainment with ABC Permit per city block. This proposal satisfies this requirement.

Frontage: 80 ft

Zoning: Central Business District

Existing Use: Vacant building (former site of Direct Carpet Flooring Outlet)

Land Use Plan: The City's Land Use Plan locates this parcel within the Mixed-Use Downtown land use designation. The City of Goldsboro Comprehensive Land Use Plan identifies the following goals related to the Mixed-Use Downtown designation and desired development for the downtown Goldsboro area. The plan indicates

that infill development is an action that is essential to the continued development of Goldsboro, this proposal qualifies as being infill development. The plan also identifies a goal as being to focus on improvement of the downtown Goldsboro area.

DISCUSSION:

The proposed Place of Entertainment with ABC Permit would operate in the rear warehouse area of Bricks Restaurant (permitted by right, currently in permitting process). The warehouse portion of the structure is proposed to operate as a flexible entertainment space that would be able to accommodate events such as vendor fairs, motorcycle shows, movie nights, beer festivals, tattoo festivals, art class, art shows, gender reveal parties, engagement parties, holiday parties, banquets, and galas. The overall theme is that this would be a rentable space that is flexible to the types of events that it may host.

Hours of Operation

- Sunday-Saturday: 12 Noon – 11:00 PM
- Typical days of operation will be Thursday-Sunday with the same hours.

Employees: 10 total employees per shift (2 shifts).

Parking: No minimum off-street parking requirements.

TRC REVIEW:

Staff has distributed this proposed special use permit to the Goldsboro Fire Department and to Goldsboro Downtown Development. There were no comments or concerns.

STAFF COMMENTS: Staff is recommending a condition be that no outdoor activities are to take place associated with the Place of Entertainment with ABC Permit. All activities and events are to occur inside of the structure.

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the April 3, 2023, City Council meeting.

Date: 3/13/23

Austin Brinkley
Austin Brinkley, Interim Planning Director

Date: 3/14/23

T. Salmon
Timothy Salmon, City Manager

CITY COUNCIL WORK SHEET
SU-3-23 PLACE OF ENTERTAINMENT WITH ABC PERMIT
223 N CENTER ST.

Staff comments in red.

1. The proposal is to establish a Place of Entertainment with ABC Permit. This use would not pose any immediate threat to public health or safety, with the inclusion of the staff recommended condition that no outdoor activities are to take place associated with this use, all activities are to occur inside of the structure.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not materially endanger the public health or safety**

☐ **No, the use will materially endanger the public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. *(Note: most private applications for a special use permit will not rise to the level of a "public necessity")*
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

☐ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the Central Business Zoning District. The proposed use of a Place of Entertainment with ABC Permit would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

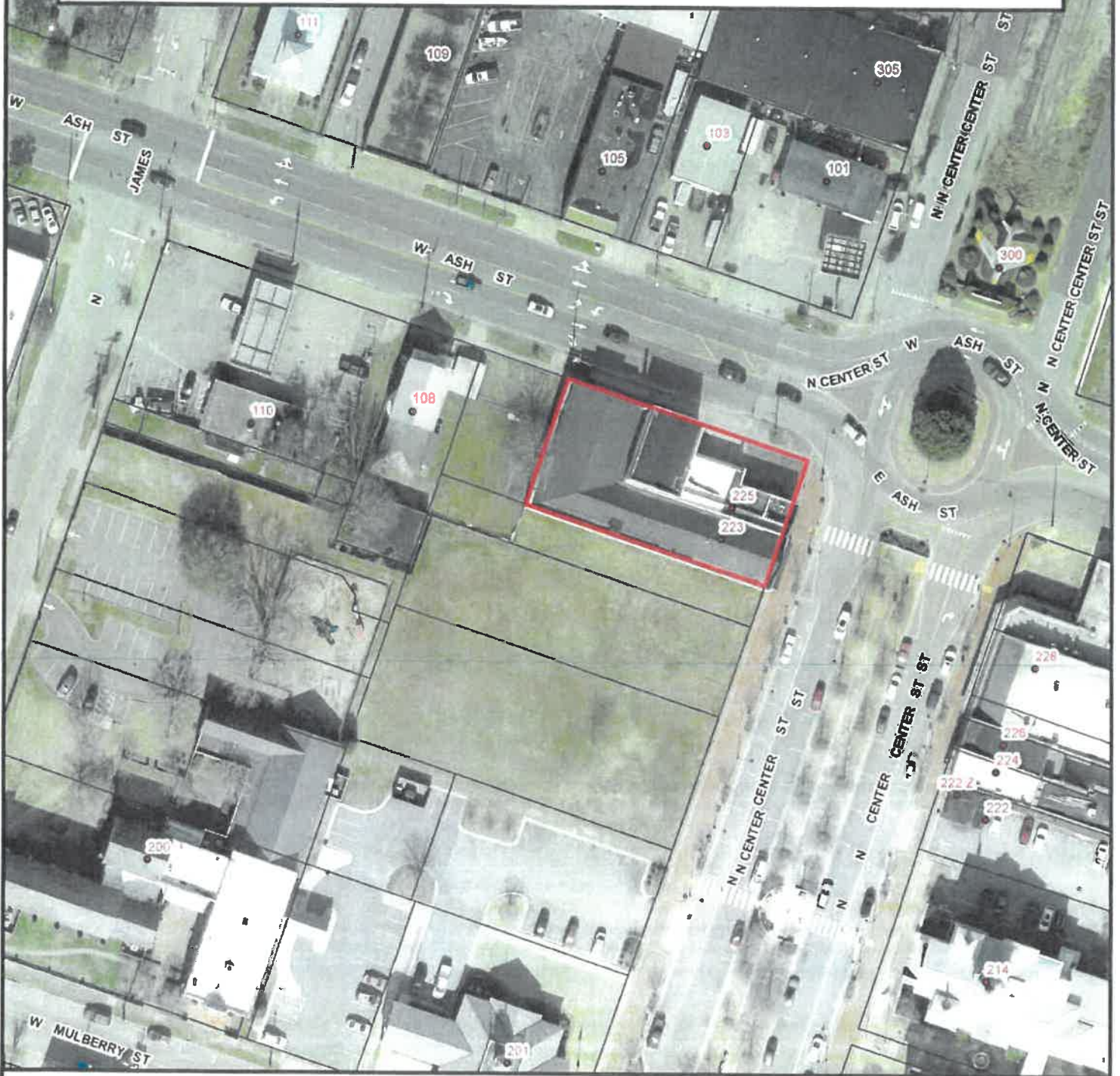
4. The Land Use Plan shows the property as being in the Mixed-Use Downtown designation. This proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

SU-3-23
SPECIAL USE PERMIT REQUEST: Place of Entertainment with ABC



SPECIAL USE REQUEST:

CASE NO: SU-3-23
REQUEST: Place of Entertainment with ABC
APPLICANT: Nicholas Ward
PIN: 2599960738

0 50 100 200
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

SU-3-23 SPECIAL USE PERMIT REQUEST: Place of Entertainment with ABC



SPECIAL USE REQUEST:

CASE NO: SU-3-23
REQUEST: Place of Entertainment with ABC
APPLICANT: Nicholas Ward
PIN: 2599960738

0 50 100 200 Feet



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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-4-23 Aim 2 Ease – South side of E. Ash St. east of its intersection with Meadow Rd.

ADDRESS: 3888 E. Ash St.

PARCEL #: 351897115

OWNER: Mary Ivey King

APPLICANT: Barbara Doerter

BACKGROUND: The applicant requests a Special Use Permit to establish Aim 2 Ease, a reflexology holistic body work therapy. The property is located in the Office & Institutional 1 Zoning District. The O&I-1 district is established to provide for the development of office and community institutions that have similar development characteristics and require locations close to residential and commercial uses. The district encourages the development of office and institutional uses that provide a step down in intensity between highly developed commercial districts and nearby neighborhoods.

According to the City's Unified Development Code, Table 5.4 Permitted Uses, Fitness Center, Licensed Massage Therapy is permitted as a Special Use in the Office & Institutional 1 district, provided that City Council, acting as the Board of Adjustment votes to issue the permit.

Frontage: 85 ft

Area: 0.44 acres

Zoning: Office & Institutional 1

Existing Use: Vacant commercial business

Land Use Plan: The City's Land Use Plan locates this parcel within the Low-Density Residential land use designation. This designation was given based off of existing residential development patterns, constraints to development, and the location of infrastructure. Low-Density Residential land uses have been located where development pressures are the least.

DISCUSSION: According to the Unified Development Ordinance, a Special Use Permit is required to establish a Licensed Massage Therapy business in the O&I-I Zoning District. Planning staff has been provided with a copy of Barbara Doerters membership with the American Reflexology Certification Board. The American Reflexology Certification Board has also provided the City of Goldsboro with a letter certifying that Barbara Doerter has been a good standing member with the board since 2015. If the Special Use is approved, the use will be required to go through Site Plan review and comply with any applicable buffering, landscaping, etc requirements listed in the UDO.

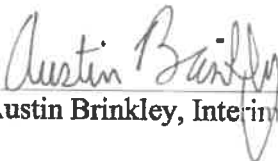
Business Hours: Monday-Saturday 8:00 AM – 6:00 PM

Employees: 1 (Barbara Doerter)

TRC REVIEW: There were no comments or concerns generated in the TRC review period.

REQUIRED ACTION: After Public Hearing is closed, City Council shall enter into deliberation and vote on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staffs comments related to each finding. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the April 3, 2023, City Council meeting.

Date: 3/13/23


Austin Brinkley, Interim Planning Director

Date: 3/14/23


Timothy Salmon, City Manager

CITY COUNCIL WORK SHEET
SU-4-23 AIM 2 EASE (HOLISTIC BODY THERAPY/REFLEXOLOGY)
3888 E. ASH ST.

Staff comments in red.

1. The proposal is to establish a Licensed Massage Therapy that operates as Aim 2 Ease, a reflexology holistic body therapy service. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not materially endanger the public health or safety**

☐ **No, the use will materially endanger the public health or safety**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. *(Note: most private applications for a special use permit will not rise to the level of a "public necessity")*
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

☐ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. The proposed use will be located in the Office & Institutional I Zoning District. The proposed use would generate a minor/moderate increase in traffic, but not at a volume that would disturb the corridor.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Low-Density Residential designation. This proposed use will not serve as a detriment to this designation due to the fact this type of use is not anticipated to present any type of immediate threat to surrounding residences due to the fact the site was previously utilized for commercial purposes.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

SU-4-23
SPECIAL USE PERMIT REQUEST: REFLEXOLOGY



SPECIAL USE REQUEST:

CASE NO: SU-4-23
REQUEST: Reflexology
APPLICANT: Barbara Doerter
PIN: 3518971155

0 50 100 200 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

SU-4-23 SPECIAL USE PERMIT REQUEST: REFLEXOLOGY



SPECIAL USE REQUEST:

CASE NO: SU-4-23
REQUEST: Reflexology
APPLICANT: Barbara Doerter
PIN: 3518971155

0 50 100 200 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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Continued to 4/3/23

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING**

SUBJECT: COUNCIL PUBLIC HEARING & FINAL ACTION
UDO-1-23 Article 5: Section 5.5.4 – Special Use Specific Use Regulations (E) Bars, Nightclubs, Pool Halls, Microbreweries, Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit

APPLICANT: Kyle Merritt

DISCUSSION: The applicant is proposing for the text located in Section 5.5.4 (E) of the City of Goldsboro UDO to be amended. The proposed amendment would remove language regarding how distance is measured to determine that there is at least 50 feet between Bars, Nightclubs, Pool Halls, Microbreweries, and Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit. The way that distance is currently measured reads as follows.

The separation distance required by this section shall be measured in a straight line from property line to property line, with no consideration as to intervening structures, roads, or landforms.

The applicant is requesting for the portion of this text that reads “*with no consideration as to intervening structures, roads or landforms.*” to be removed from the City of Goldsboro UDO.

By removing this, it creates a situation where you could include things such as a public right of way in the required distance separation to achieve the minimum 50 feet needed. These types of uses that are required to meet this 50 feet separation are still identified as Special Uses and would require quasi-judicial review and approval from City Council before any operation would be allowed to take place.

The applicant is requesting this Text Amendment to relocate “Church Spirits & Cocktails” to 116 W. Mulberry Street, which adjacent to St. Stephens Episcopal Church. The only thing separating the property lines is the Mulberry St. right-of-way. This text amendment, if approved, would create an opportunity for Kyle

Merritt to apply for a Special Use Permit to establish “Church Spirits & Cocktails” at 116 W. Mulberry St.

Land Use Plan Recommendation: The City of Goldsboro Comprehensive Plan classifies the Central Business District to be in the Mixed-Use Downtown designation. An identified goal of the comprehensive land use plan is to continue to focus on improvement of the downtown Goldsboro area.

See below for the language for the proposed amendment.

ARTICLE 5: SECTION 5.5.4 SPECIAL USE SPECIFIC REGULATIONS (E)

The separation distance required by this section shall be measured in a straight line from property line to property line, ~~with no consideration as to intervening structures, roads, or landforms.~~

STAFF

RECOMMENDATION: Staff is neither recommending approval nor recommending denial. Staff is acknowledging the fact that if the text is amended that these types of uses (Bars, Nightclubs, Pool Halls, Microbreweries, and Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit) would still be required to undergo the Special Use Permit process which would require City Council to perform quasi-judicial review on each separate request and apply conditions as they see necessary to mitigate the use.

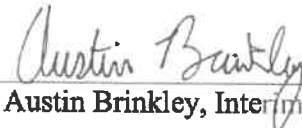
PLANNING

COMMISSION

RECOMMENDATION: The City of Goldsboro Planning Commission met on February 27, 2023, to review and make a recommendation regarding the text amendment. The Planning Commission voted to adopt the Inconsistency Statement (attached) and recommend denial to City Council for the proposed text amendment. The vote was 3-2.

REQUIRED ACTION: Council shall vote to adopt the recommendation for denial and inconsistency statement that the Planning Commission has provided and vote to adopt the Ordinance to Deny with the inclusion of the Inconsistency Statement, or council shall vote to adopt the Ordinance to Approve, with the inclusion of a statement that deems this text amendment request to be consistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Date: 3/13/23


Austin Brinkley, Interim Planning Director

Date: 3/14/23


Timothy Salmon, City Manager

CITY OF GOLDSBORO PLANNING COMMISSION
UDO-1-23 ARTICLE 5: SECTION 5.5.4 (E)
WORKSHEET

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency and other matters as deemed appropriate by the Planning Board (Planning Commission).

Consistency Statement: The City of Goldsboro Planning Commission finds the proposed text amendment to be consistent with the Mixed-Use Downtown designation. The City of Goldsboro Planning Commission finds that the text amendment is reasonable due to the fact that these types of uses (Bars, Nightclubs, Pool Halls, Microbreweries, and Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit) would still be required to undergo a quasi-judicial proceeding before permit issuance. The City of Goldsboro Planning Commission recommends approval to the City of Goldsboro City Council.

Voting Record for Recommendation:

Yes _____ No _____

Inconsistency Statement: The City of Goldsboro Planning Commission finds the proposed text amendment to be inconsistent with the Mixed-Use Downtown designation and finds that this text amendment, if executed, would have a negative impact on the public. The City of Goldsboro Planning Commission deems this proposed text amendment to not be appropriate and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed text amendment to be inconsistent with the land use plan.

Voting Record for Recommendation:

Yes 3 No 2

ORDINANCE NO. 2023 -

AN ORDINANCE AMENDING ARTICLE 5: SECTION 5.5.4 (E) SPECIAL USE SPECIFIC REGULATIONS: BARS, NIGHTCLUBS, POOL HALLS, MICROBREWERIES, PLACES OF ENTERTAINMENT (BOTH PUBLIC AND PRIVATE AND FOR PROFIT) – ABC PERMIT, OF THE CITY OF GOLDSBORO UNIFIED DEVELOPMENT ORDINANCE

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, March 20, 2023**, at 7:00 p.m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina, and the Planning Commission voted to recommend denial on **Monday, February 27, 2023**; and,

WHEREAS, Kyle Merritt, has submitted a petition amend the text of the Unified Development Ordinance Section 5.5.4 (E) regarding how separation distance is measured between Bars, Nightclubs, Pool Halls, Microbreweries, and Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit in respect to their distance from Churches and Schools; and,

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan places the proposed area to be affected by the text amendment in the Mixed-Use Downtown designation; and,

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan identifies a goal being to continue to focus upon improvement of the downtown Goldsboro area; and,

WHEREAS, Section 5.5.4 (E) shall consider intervening structures, road and landforms when determining the minimum 50 foot separation for Bars, Nightclubs, Pool Halls, Microbreweries, and Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit in respect to their distance from Churches and Schools; and,

WHEREAS, Article 5.5.4 (E) Special Use Specific Regulations shall include the following language:

The separation distance required by this section shall be measured in a straight line from property line to property line.

WHEREAS, the proposed text amendment is found to be consistent with the Mixed-Use Downtown designation and that the text amendment is reasonable and in best public interest due to the fact potential uses would still be required to undergo a quasi-judicial proceeding before permit issuance; and,

WHEREAS, the proposed text amendment request is consistent with the Goldsboro Comprehensive Land-Use Plan; and,

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance of the City of Goldsboro be amended; and,

WHEREAS, the City Council further deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance amendments for the City of Goldsboro, North Carolina, be adopted.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the following Articles of the Unified Development Ordinance of the City of Goldsboro, North Carolina, be amended to reflect the minor text amendments outlined in this Ordinance.

ARTICLE 5: SECTION 5.5.4 (E) SPECIAL USE SPECIFIC REGULATIONS: BARS, NIGHTCLUBS, POOL HALLS, MICROBREWERIES, PLACES OF ENTERTAINMENT (BOTH PUBLIC AND PRIVATE AND FOR PROFIT) – ABC PERMIT

2. The above amendment is effective upon the adoption of this Ordinance.

Adopted this 20th day of March, 2023.

David Ham, Mayor

Attested by:

Laura Getz, City Clerk

ORDINANCE NO. 2023 -

AN ORDINANCE DENYING AMENDING ARTICLE 5: SECTION 5.5.4 (E) SPECIAL USE SPECIFIC REGULATIONS: BARS, NIGHTCLUBS, POOL HALLS, MICROBREWERIES, PLACES OF ENTERTAINMENT (BOTH PUBLIC AND PRIVATE AND FOR PROFIT) – ABC PERMIT, OF THE CITY OF GOLDSBORO UNIFIED DEVELOPMENT ORDINANCE

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, March 20, 2023**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina, and the Planning Commission voted to recommend denial on **Monday, February 27, 2023**; and,

WHEREAS, Kyle Merritt, has submitted a petition amend the text of the Unified Development Ordinance Section 5.5.4 (E) regarding how separation distance is measured between Bars, Nightclubs, Pool Halls, Microbreweries, and Places of Entertainment (Both Public Private and for Profit) w/ ABC Permit in respect to their distance from Churches and Schools; and,

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan places the proposed area to be affected by the text amendment in the Mixed-Use Downtown designation; and,

WHEREAS, the proposed text amendment is inconsistent with the Mixed Use Downtown designation; and,

WHEREAS, the proposed text amendment is unreasonable and, not in the public's best interest and will impair or injure the health, safety, and general welfare of the public; and,

WHEREAS, the proposed text amendment could encourage development that could negatively impact the Central Business District; and,

WHEREAS, the proposed text amendment request is not consistent with the Goldsboro Comprehensive Land-Use Plan; and,

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it inadvisable and not in the best interest of the City and those residing within its zoning jurisdiction.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the petition to amend the Unified Development Ordinance of the City of Goldsboro, North Carolina, to amend Article 5: Section 5.5.4 (E) Special Use Specific Regulations: Bars, nightclubs, Pool Halls, Microbreweries, Places of Entertainment (Both Public and Private and for Profit) – ABC Permit, is hereby **DENIED**.

Adopted this 20th day of March, 2023.

David Ham, Mayor

Attested by:

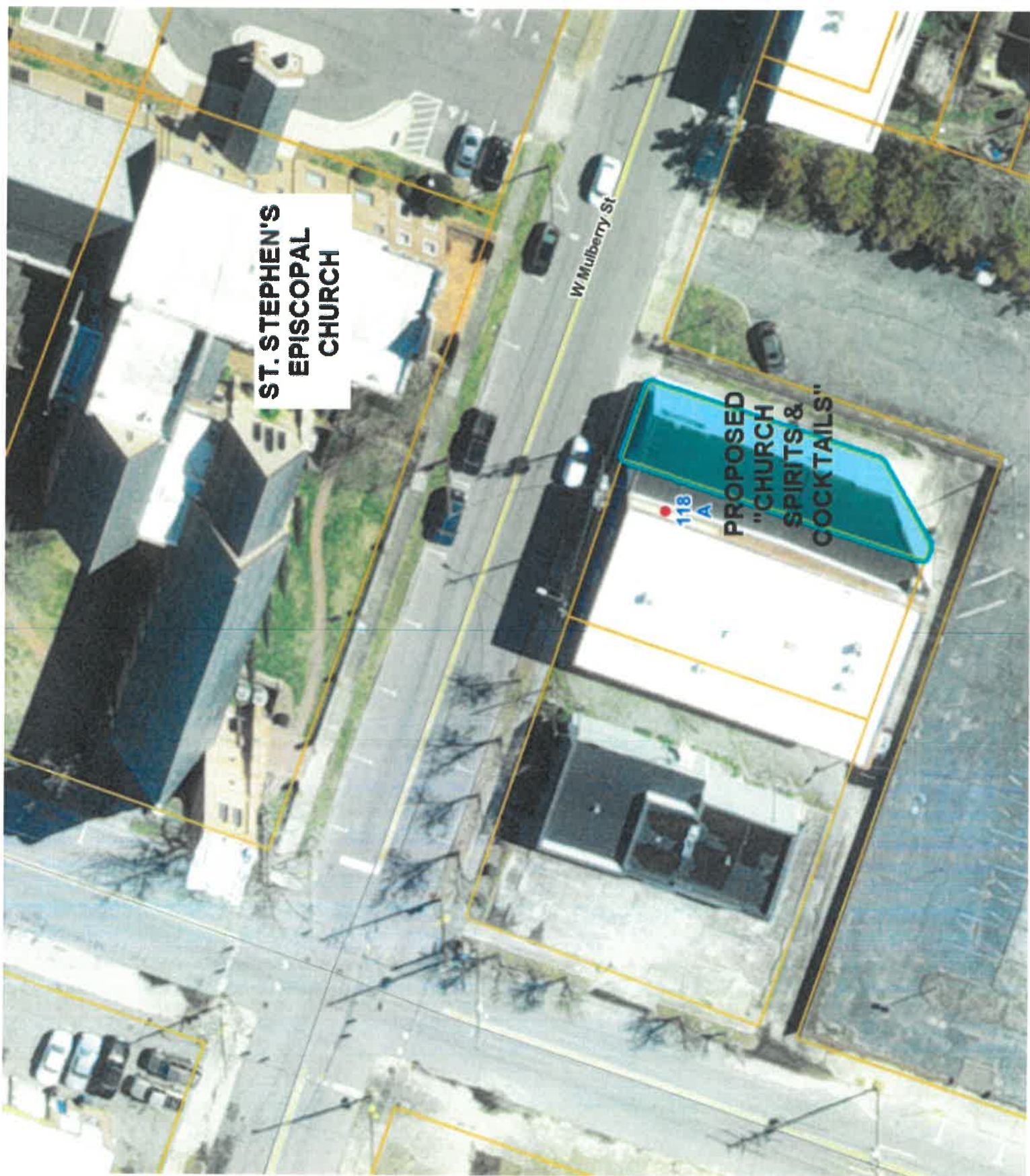
Laura Getz, City Clerk

**ST. STEPHEN'S
EPISCOPAL
CHURCH**

W Mulberry St

118
A

**PROPOSED
"CHURCH
SPIRITS &
COCKTAILS"**



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Downtown Event Venue Rental Fee Update & Resolution

BACKGROUND: The HUB is an outdoor public park-like amenity in Downtown Goldsboro, which can be reserved for special events and activities. The 28,000 sq. ft. space was designed to serve the community with restroom facilities, seating and charging stations, as well as a 30' x 20' stage, electrical hookups and lighted power pedestals for food vendors.

The HUB is open to the public, with operating hours of 8am – 10pm. For private events, the space must be reserved in advance and all rental guidelines followed.

DISCUSSION: Rental Fees are as follows:

- Tier 1 – \$500+
For profit events w/ any compensation
- Tier 2 - \$400+
Any event with no admission or compensation (exc. NPOs)
- Tier 3 - \$300+
Any event hosted by a non-profit organization

All reservations require a \$100 refundable damage deposit and certificate of insurance.

Adjacent to The HUB is a vacant grass lot, which is often referred to as Freedom Field. Typically, this lot is used for overflow event parking, and is occasionally requested as part of a HUB event rental. Currently, there are no special rental requirements for use of Freedom Field, other than the completion of a Special Event Application and \$25 application fee.

RECOMMENDATION: Staff recommends updating the event venue fee structure to include Freedom Field. Freedom Field event reservations will include The HUB, with a \$100 rental fee added to The HUB fee schedule. All events will request a \$100 refundable damage deposit and Certificate of Insurance. This recommendation was adopted by motion at the February 23rd Council Retreat, however a Resolution is needed to amend the Special Event fee schedule.

By motion, adopt the attached resolution supporting the adoption of an updated special event venue rental fee schedule.

Date: _____

Erin Fonseca, Downtown Development Director

Date: 3/14/23

Timothy Salmon, City Manager

**RESOLUTION UPDATING AND CONFIRMING THE SPECIAL EVENT VENUE FEE SCHEDULE
FOR THE HUB AND FREEDOM FIELD BY THE CITY OF GOLDSBORO**

WHEREAS, the Downtown Development Department manages the special event rentals of The HUB, at 300 South Center Street in Downtown Goldsboro; and

WHEREAS, the City Council has adopted a fee schedule for special events held at The HUB; and

WHEREAS, these adopted fees need to be updated periodically to ensure they are fair and appropriate to all parties, including City of Goldsboro staff; and

WHEREAS, recent patterns of use in the adjacent lot, Freedom Field, require the special event fee schedule to be updated to meet the cost of staff time to prepare and maintain City property in preparation for special event rentals of Freedom Field.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that the special event fee schedule be modified and adopted as follows:

1. The HUB Rental (includes use of stage and stage receptacles and 1 power pedestal)

- Tier 1 - Event with admission or entry fee (excluding NPOs) \$500
- Tier 2 - Event with no admission or entry fee (excluding NPOs) \$400
- Tier 3 - Any NPO event \$300
- Additional Power Pedestals (up to 6) \$25/each

Event fees are per day, per event.

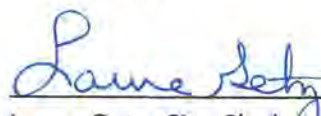
\$100 non-refundable deposit is required to reserve rental date, along with a completed Special Event Application and corresponding application fee. The full HUB rental fee is due 21 days prior to event.

Additional cleaning fee of \$15/hour for restroom facility maintenance may apply to events of large crowds and/or extended hours. This need will be determined by the City of Goldsboro and discussed with renter prior to event reservation and payment.

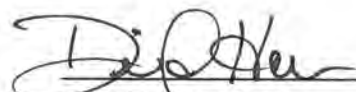
2. Freedom Field Rental \$100 + HUB rental fee
(add-on to HUB rental only)

This resolution shall be in full force and effect from and after the 20th day of March, 2023.

Attested by:


Laura Getz, City Clerk




David Ham, Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 20, 2023 COUNCIL MEETING

SUBJECT: Award contract for subscription services related to GASB 87 and 96 to Fifth Asset, Inc., dba DebtBook for FY23 and FY24.

BACKGROUND: The Governmental Accounting Standards Board (GASB) issued Statement No. 87 Leases effective for audits ending June 30, 2023. "It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset".

GASB issued Statement No. 96 Subscription-Based Information Technology Arrangements effective for audits ending June 30, 2024. "This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments)."

DebtBook also provides debt portfolio management on its platform of services.

DISCUSSION: The City is renewing its subscription with DebtBook and the company has offered a discount if the City renews for a two year period. Due to the number of leases and SBITAs and the volume of information that is required to comply with the standard, it is necessary to use a third party software to manage the data.

Year 1 (3/31/23 – 3/31/24)	\$12,500.00
Year 2 (3/31/24 – 3/31/25)	<u>\$17,500.00</u>
Total	\$30,000.00

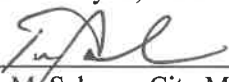
RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt attached resolution authorizing the award of the contract for subscription services for GASB 87 and 96 to Fifth Asset, Inc. dba DebtBook for 3/31/23 through 3/31/25 and authorize City staff to execute the agreement.

Date: 3/13/2023


Catherine F. Gwynn, Finance Director

Date: 3/14/23


Timothy M. Salmon, City Manager

RESOLUTION NO. 2023- 15

RESOLUTION APPROVING CONTRACT FOR SUBSCRIPTION SERVICES TO DEBTBOOK FOR
FISCAL 2022-23 AND 2023-24

WHEREAS, the Governmental Accounting Standards Board (GASB) is the independent, private-sector organization based in Norwalk, Connecticut, that establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles (GAAP); and

WHEREAS, GASB has issued accounting mandates through Statement No. 87 Leases, and No. 96 Subscription-Based Information Technology Arrangements that affect the financial statement reporting for the City for audits ending June 30, 2023 and June 30, 2024; and

WHEREAS, it is necessary to secure a third party software provider in order for the Finance department to adhere to the GASB mandate due to the volume of data and the complexity of data required, and

WHEREAS, City staff recommends that the contract with Fifth Asset, Inc. dba DebtBook for the subscription software for FY2022-23 and FY2023-24 be approved, and City staff is authorized to execute the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. Fifth Asset, Inc. dba DebtBook is hereby selected as the software provider for the GASB 87 and 96 lease and SBITA management.
2. The Assistant City Manager and Finance Director and other staff as required are authorized to execute the necessary documents and contracts for the audit of the City accounts.

This Resolution is effective upon its adoption this 20th day of March, 2023.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



RENEWAL ORDER FORM

Fifth Asset, Inc., d/b/a DebtBook ("**DebtBook**") is pleased to provide Goldsboro, NC ("**Customer**") with the Services subject to the terms established in this Order Form, including DebtBook's Price Quote attached as **Exhibit A** and incorporated herein by this reference (the "**DebtBook Quote**").

On and after the Effective Date listed below, this Order Form supersedes and replaces the Order Form previously executed and delivered by DebtBook and the Customer (the "**Original Order Form**"). This Order Form may be modified or replaced from time to time by a subsequent Order Form duly executed and delivered by each party in connection with any Renewal Term.

The Services are subject to DebtBook's General Terms & Conditions, which were provided to Customer in connection with the execution and delivery of the Original Order Form (the "**Terms & Conditions**"), and the Incorporated Documents referenced in the Terms & Conditions. Each capitalized term used but not defined in this Order Form has the meaning given in the Terms & Conditions.

Order Form Details	
Effective Date: 3/31/23	Billing Frequency: Annually
Initial Term End Date: 3/30/25	Payment Terms: Net 30
Initial Pricing Tier: Tier 3	See the DebtBook Quote for more details

Services. Subject to the terms described in this Order Form, DebtBook will grant Customer access to the Application Services during the Initial Term described above and, if applicable, each subsequent Renewal Term. As part of the onboarding process, DebtBook will provide Customer with the Onboarding Services and, if requested, the Implementation Services. DebtBook will also provide Customer with the Support Services throughout the Term.

Fees. DebtBook will charge Customer (1) a recurring Subscription Fee for Customer's access to the Onboarding Services, the Application Services, and the Support Services and (2) if applicable, an Implementation Fee for the Implementation Services, in each case as set forth in the DebtBook Quote and this Order Form.

Generally, DebtBook sets Fees using its standard pricing schedule for the Services based on the Customer's applicable Pricing Tier, which is based on the total number and amount of the Customer's Application Obligations at the time of determination. DebtBook's current pricing schedule and Pricing Tiers are set forth in the DebtBook Quote, which will remain in effect with respect to Customer throughout the Initial Term.

The Initial Pricing Tier indicated above is based on Customer's good faith estimate of its Application Obligations as of the Effective Date. The Subscription Fees to be charged as provided in the DebtBook Quote will not change during the Initial Term, regardless of any change to the actual number or amount of the Customer's Application Obligations during the Initial Term.

Implementation Services. At Customer's request, DebtBook will provide Implementation Services to Customer for a 12-month period, with each such period beginning, if applicable, on the Effective Date and on each anniversary of the Effective Date thereafter (each, an "**Implementation Period**"). Customer may request Implementation Services at any time during the Term.

If Implementation Services are requested for any Implementation Period, then the Implementation Fee will be based on the aggregate number and amount of the Customer's Application Obligations at the beginning of such Implementation Period. The Implementation Fee will be due and payable at the later of (1) the beginning of the applicable Implementation Period or (2) the date on which Customer requests Implementation Services for such Implementation Period, and will entitle Customer, in each case, to Implementation Services at the applicable Pricing Tier through the end of the Implementation Period then in effect.

For any Implementation Period, if the total number or amount of Customer's Application Obligations implemented causes Customer's applicable Pricing Tier to increase, then DebtBook will charge Customer an additional Implementation Fee such that the total Implementation Fee charged for such Implementation Period equals the Implementation Fee applicable to the increased Pricing Tier as set forth in the DebtBook Quote.

Billing. Unless otherwise provided in the Order Form or the Customer Terms, all Fees will be due and payable in advance on the terms indicated above, and each invoice will be emailed to the Customer's billing contact indicated below.

Renewal Term. The Agreement is subject to renewal on the terms set forth in the Terms & Conditions. The Pricing Tier applicable for each Renewal Term will be determined based on the aggregate number and amount of the Customer's Application Obligations at the time of renewal.

Termination. The Agreement is subject to early termination on the terms set forth in the Terms & Conditions.

Entire Agreement. By executing this Order Form, each party agrees to be bound by this Order Form, the Terms & Conditions, the Incorporated Documents, and any Customer Terms.

This Order Form, the Customer Terms, the Terms & Conditions, and the Incorporated Documents constitute the complete "Agreement" between the parties and supersede any prior discussion or representations regarding the Customer's purchase and use of the Services.

Intellectual Property. Except for the limited rights and licenses expressly granted to Customer under this Order Form and the Terms & Conditions, nothing in the Agreement grants to Customer or any third party any intellectual property rights or other right, title, or interest in or to the DebtBook IP.

Important Disclaimers & Limitations. EXCEPT FOR THE WARRANTIES SET FORTH IN THE TERMS & CONDITIONS, DEBTBOOK IP IS PROVIDED "AS IS," AND DEBTBOOK DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. IN ADDITION, TO THE EXTENT PERMITTED BY APPLICABLE LAW, THE PARTIES' LIABILITIES UNDER THE AGREEMENT ARE LIMITED AS SET FORTH IN THE TERMS & CONDITIONS.

Notices. Any Notice delivered under the Agreement will be delivered to the address below each party's signature below.

Authority: Execution. Each of the undersigned represents that they are authorized to (1) execute and deliver this Order Form on behalf of their respective party and (2) bind their respective party to the terms of the Agreement. This Order Form and any other documents executed and delivered in connection with the Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. To the extent permitted by applicable law, electronic signatures may be used for the purpose of executing the Order Form by email or other electronic means. Any document delivered electronically and accepted is deemed to be "in writing" to the same extent and with the same effect as if the document had been signed manually.

FIFTH ASSET, INC., D/B/A DEBTBOOK

GOLDSBORO, NC

By: _____
Name: Tyler Traudt
Title: CEO

By: _____
Name: Matthew Livingston
Title: Assistant City Manager

Notice Address

PO Box 667950
Charlotte, NC 28266
Attention: Chief Executive Officer
tyler.traudt@debtbook.com

Notice Address

200 North Center Street
Goldsboro, NC 27530
Attention: Catherine F. Gwynn
cgwynn@goldsboronc.gov

Billing Contact

200 North Center Street
Goldsboro, NC 27530
Attention: Catherine F. Gwynn
cgwynn@goldsboronc.gov

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act." G.S. §159-28



(Signature of Finance Officer)

Exhibit A
DebtBook Quote

[See attached.]



DebtBook Quote

Goldsboro, NC

200 North Center Street
Goldsboro, NC 27530

Catherine Gwynn

Finance Director
cgwynn@goldsboronc.gov
(919) 580-4354

Prepared By:

DebtBook
Adam Fekini
Account Manager
adam.fekini@debtbook.com

Notice Address:

PO Box 667950
Charlotte, NC 28266

Products & Services

Description	Qty	Annual Fee	Discount	Total
Implementation Charge: Tier 3 This represents the cost of our white glove GASB-96 implementation process for your organization.	1	\$3,000 Year 1	100%	\$0 Year 1 Cost
Subscription Charge: Tier 3 This represents the annual subscription charge your organization pays for access to the DebtBook platform. There are no additional charges - this covers unlimited users, external sharing, support and training.	1	\$20,000 Year 1	37.5%	\$12,500 Year 1 Cost
Subscription Charge: Tier 3 This represents the annual subscription charge your organization pays for access to the DebtBook platform. There are no additional charges - this covers unlimited users, external sharing, support and training.	1	\$20,000 Year 2	12.5%	\$17,500 Year 2 Cost

Total 2 Year Renewal Cost:

\$30,000

CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 20, 2023 COUNCIL MEETING

SUBJECT: Award contract for audit services for fiscal year ending June 30, 2022 to Forvis, LLP.

BACKGROUND: G.S. §159-34, Annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by, and shall report directly to the governing board.

DISCUSSION: In May, 2019 the City conducted a request for qualifications and a request for proposal for audit services for fiscal year ending June 30, 2019, and selected Dixon Hughes Goodman, LLP.

The cost of the audit as per the proposal is:

Fy2020	\$53,200
Fy2021	\$54,500
Fy2022	\$55,800

Dixon, Hughes, Goodman, LLP merged with BKD CPAs to form Forvis, LLP on June 1, 2022. Forvis (the firm) is active and in good standing with the North Carolina State Board of Certified Public Accountant Examiners. The partner in charge, John Frank, CPA, is also in active good standing with the same as a Certified Public Accountant. They have a current peer review and have provided insurance information, Form W9 and e-verify compliance.

Once approved by City Council, the contract will be executed and sent to the Local Government Commission for final approval before any field work can commence on the FY22 audit.

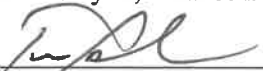
RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt attached resolution authorizing the award for contract for audit services for fiscal year ending June 30, 2022 to Forvis, LLP.

Date: 3/10/2023


Catherine F. Gwynn, Finance Director

Date: 3/14/23


Timothy M. Salmon, City Manager

RESOLUTION NO. 2023-16

**RESOLUTION APPROVING FORVIS, LLP AS OFFICIAL AUDITOR OF THE CITY'S
ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2022**

WHEREAS, North Carolina General Statute §159-34, annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant; and

WHEREAS, it is the duty of the Council to select an auditor, and approve the Mayor or his designee, and Finance Officer to enter into a contract for the audit of the City accounts for the fiscal year ending; and

WHEREAS, City staff conducted a competitive request for qualifications and request for proposal process and it has been determined that Forvis, LLP to be the top scoring firm with the required qualifications needed to conduct the City's audit of accounts in a competent and thorough manner; and

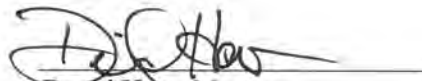
WHEREAS, both the firm, Forvis, LLP, and the partner in charge, John Frank, CPA, are both in good standing with the North Carolina Board of Certified Public Accountant Examiners; and

WHEREAS, City staff recommends that the contract to audit the accounts of the City of Goldsboro for the fiscal year ending June 30, 2022 be awarded to Forvis, LLP.

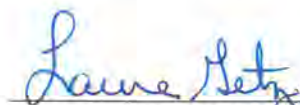
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. Forvis, LLP is hereby selected as the auditor for the City of Goldsboro for the fiscal year ending, June 30, 2022.
2. The Mayor and Finance Director and other staff as required are authorized to execute the necessary documents and contracts for the audit of the City accounts.

This Resolution is effective upon its adoption this 20th day of March, 2023.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



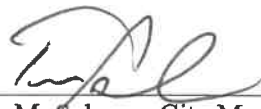
CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

- SUBJECT:** Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 506 S. Leslie Street to Matthew Hill
- BACKGROUND:** Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).
- DISCUSSION:** The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))
- 506 S. Leslie Street
Offeror: Matthew Hill
Offer: \$3,445.00
Bid Deposit: \$172.25
Pin #: 3509136105
Tax Value: \$6,890.00 Zoning: R-6
- The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a business check, however the offer was made by the individual. The Planning Department shall notify the adjoining property owners via mail that the property is available for sale via upset bid.
- RECOMMENDATION:** It is recommended that the City Council, by motion:
1. Accept or reject offer on 506 S. Leslie Street.
 2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 3/14/2023


Catherine F. Gwynn, Finance Director

Date: 3/14/23


Timothy M. Salmon, City Manager

RESOLUTION NO. 2023- 17

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **506 S. Leslie Street (Pin #3509136105)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$3,445.00 (Three Thousand Four Hundred Forty Five Dollars and no/100)** submitted by **Matthew Hill (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$172.25 (One Hundred Seventy Two Dollars and 25/100)**;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) The Planning Department shall notify the adjoining property owners by U.S. mail that the property is being offered for sale under the upset bid procedure.
- 5) Persons wishing to upset the offer that has been received shall submit a **sealed bid** with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 6) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 7) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 8) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 9) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 10) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the

deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

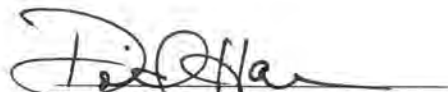
- 11) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 12) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash, cashier's check or certified check at the time of closing.
 - d) Buyer must pay closing costs.
- 13) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 14) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 20th day of March, 2023.

Attest:


Laura Getz, City Clerk




David Ham, Mayor

To: City of Goldsboro
c/o Mr. Octavius Murphy, Assistant to the City Manager
Re: Offer/Bid Deposit
Date: Feb. 28, 2023

I, Matthew Hill would like to offer the
City of Goldsboro the sum of 3,445.00 for
the purchase of property at the following location:

Parcel No. 3509136105

Address: 506 South Leslie Street
Goldsboro, NC 27530

Signed Matthew Hill

Date 2/28/2023

Name: Matthew Hill DBA - Eastern Hill, INC

Address: 104 Waters Circle, Goldsboro, NC 27534

Telephone: 919-221-1360

E-Mail: hillontop33@yahoo.com

Amount of Bid Deposit: \$ 172.25

'23 MAR 1 3:28PM

EASTERN HILL INC.
104 WATERS CIR.
GOLDSBORO, NC 27534-8808

998

2/28 2023

68-7497
2560

Pay to the order of

City of Goldsboro

\$ 172.25

One Hundred Seventy Two Dollars & 25/100 -

Dollars



Security
Features
Details on
Back.

NAVY
FEDERAL
Business Solutions

Memo

Bid Deposit 506 G. Leslie St

Matthew A. Hill

MP

WAYNE COUNTY

CITY OF GOLDSBORO

WAYNE COUNTY

506 S LESLIE ST

75254500

Return/Appeal Notes: Parcel: 3509136105
PLAT: /UNIQU ID 50900
ID NO: 12000011003002

CARD NO. 1 of 1
1.0000 LT
SRC=
CI-01FR-00EX-2 AT-
LAST ACTION 20170729

3/13/2023 8:27:45 PM

COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)

Reval Year: 2019 Tax Year: 2023 S LESLIE ST 2073-97/ST 2CDS

Appraised by 60 on 01403 SOUTHSIDE

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION			CORRELATION OF VALUE				
TOTAL POINT VALUE		USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	CREDENCE TO					
BUILDING ADJUSTMENTS		01	00							% GOOD					
TOTAL ADJUSTMENT FACTOR		TYPE: SINGLE FAMILY RESIDENTIAL									DEPR. BUILDING VALUE - CARD				
TOTAL QUALITY INDEX		STYLE:									DEPR. OB/XF VALUE - CARD				
											MARKET LAND VALUE - CARD				
											TOTAL MARKET VALUE - CARD				
											TOTAL APPRAISED VALUE - CARD				
											TOTAL APPRAISED VALUE - PARCEL				
											TOTAL PRESENT USE VALUE - PARCEL				
											TOTAL VALUE DEFERRED - PARCEL				
											TOTAL TAXABLE VALUE - PARCEL \$				
											PRIOR				
											BUILDING VALUE				
											OBXF VALUE				
											LAND VALUE				
											PRESENT USE VALUE				
											DEFERRED VALUE				
											TOTAL VALUE				
											PERMIT				
											CODE DATE NOTE NUMBER AMOUNT				
											ROUT: WTRSHD:				
											SALES DATA				
											OFF. RECORD DATE DEED TYPE Q/UV/I INDICATE SALES PRICE				
											BOOK PAGE MOYR				
											03298 0224 5 2017 WD C V				
											02487 0354 12 2006 WD U I				
											02073 0102 4 2003 WD U I				
											01952 0172 6 2002 WD U I				
											01653 0310 6 1998 WD U I				
											00932 0732 1 1978 WD U I				
											HEATED AREA				
											NOTES				
											P6-15 DEMO HSE FOR 2016				

SUBAREA			CODE	QUALITY	DESCRIPTION	COUNT	LT	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYBEYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE
TYPE			GS AREA	%	RPL CS	TOTAL OB/XF VALUE												
FIREPLACE																		
SUBAREA TOTALS																		

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONT TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES					ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES
								RF	AC	LC	TO	OT									
0100	0100	R6	106	150	1.0000	2	1.0000							65.00	106.000	FF	1.000	65.00	6890	0	
TOTAL MARKET LAND DATA																			6,890		
TOTAL PRESENT USE DATA																					



Godwin St

S Slocumb St

S Leslie St

E Pine St

Corney St

Beale St

Gulley St

Nile St

Bright St

E Elm St



Wayne County - Basic Search

[Basic Search](#) [Help](#)
[View Property Record for this Parcel](#) [View Map for this Parcel](#)
Parcel #: 3509136105 **Tax Year:** 2023 **Account #:** 75254500

Owner Information	Tax Codes
CITY OF GOLDSBORO& WAYNE COUNTY PO DRAWER A GOLDSBORO, NC 27533	C ADVL TAX - COUNTYWIDE ADVALOREM TAX CI01ADVL TAX - CITY - GOLDSBORO
Property Information	Township
Land (Units/Type): 1.0000 LT Address: 506 S LESLIE ST	12
Deed Information	Local Zoning
Date: 05/2017 Book: 03298 Page: 0224 Plat Book: Page:	R6
Legal Description	Alternate Parcel Number
S LESLIE ST 2073-97/ST 2CDS	12000011003002
Property Values	
Building:	0
OBXF:	0
Land:	6,890
Market:	6,890
Assessed:	6,890
Deferred:	0

Sales Information

No.	Book	Page	Month	Year	Instrument	Qual/UnQual	Improved	Price
1	00932	0732	01	1978	WD	Unqualified	Improved	0
2	01653	0310	06	1998	WD	Unqualified	Improved	52,000
3	01952	0172	06	2002	WD	Unqualified	Improved	42,000
4	02073	0102	04	2003	WD	Unqualified	Improved	32,000
5	02487	0354	12	2006	WD	Unqualified	Improved	55,000
6	03298	0224	05	2017	WD	Unqualified	Vacant	0

[View Property Record for this Parcel](#) [View Map for this Parcel](#)
[<< Return to Basic Search](#)

All information on this site is prepared for the inventory of real property found within Wayne County. All data is compiled from recorded deeds, plats, and other public records and data. Users of this data are hereby notified that the aforementioned public information sources should be consulted for verification of the information. All information contained herein was created for the Wayne County's internal use. Wayne County, its employees and agents make no warranty as to the correctness or accuracy of the information set forth on this site whether express or implied, in fact or in law, including without limitation the implied warranties of merchantability and fitness for a particular use.

If you have any questions about the data displayed on this website please contact the Wayne County Tax Department at 919-731-1461 option #2.

1.7.96.282

CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 20, 2023 COUNCIL MEETING

SUBJECT: Resolution to waive and write off tax liens on paving special assessments beyond the 10 year statute of limitations.

BACKGROUND: The City Council has authorized the levy of paving special assessment rolls as recommended by the Engineering department under power granted by N.C. General Statute §160A-216 Article 10.

When the rolls were adopted between 1982 and 2001 a provision for holding some of the assessments in abeyance was included. The reason given was due to unusually shaped lots, small lots undevelopable unless combined with adjacent property, undeveloped lots located within a special flood hazard area, and/or State-owned property. In consulting with the UNC School of Government, we were informed that paving assessments do not qualify for abeyance, only water and sewer assessments qualify (N.C.G.S. §160A-237).

DISCUSSION: Finance and Engineering staff have identified the paving special assessments that are past the 10 year statute of limitations and were placed incorrectly in abeyance and have submitted this to Council for approval to waive and write off these amounts as staff cannot legally collect. The total of the accounts presented in the resolution is \$35,304.16.

RECOMMENDATION: It is recommended that the City Council, by motion:

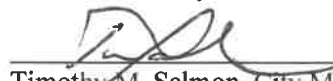
1. Adopt attached resolution authorizing the waiver and write off of tax liens on paving special assessments past the 10 year statute of limitations.

Date: 3/14/2023



Catherine F. Gwynn, Finance Director

Date: 3/15/23



Timothy M. Salmon, City Manager

**RESOLUTION AUTHORIZING WAIVER AND WRITE OFF OF TAX LIENS ON
PAVING SPECIAL ASSESSMENTS PAST THE 10 YEAR STATUTE OF LIMITATIONS**

WHEREAS, N.C. General Statute §160A-216 Article 10, Special Assessments grants authority to local governments to make special assessments against benefited property within its corporate limits for constructing, reconstructing, paving, widening, installing curbs and gutters, and otherwise building and improving streets; and

WHEREAS, The City of Goldsboro Mayor and Council adopted by ordinance special assessment rolls recommended by the Engineering Department for the purpose of street improvements; and

WHEREAS, various paving assessments were held in abeyance without accumulating interest due to unusually shaped lots, small lots undevelopable unless combined with adjacent property, undeveloped lots located within a special flood hazard area, and/or State-owned property; and

WHEREAS, there is no statutory authority to hold paving special assessments in abeyance and the paving assessments listed below are past the 10 year statute of limitations and are now unenforceable for collection.

<u>Paving Assessment Roll</u>	<u>Property Owner</u>	<u>Parcel/Address</u>	<u>Acct#</u>	<u>Amount</u>	<u>Ordinance</u>	<u>Ordinance Adopted Date</u>
1982 Paving No. 1	Borden Mfg. New owner: WAGES	3509-39-0146 Second St. Rear	2909	\$1,047.20	1982-41	8-23-82
1982 Paving No. 1	Ollie Lofton	3509-39-2413 618 Second St.	2910	\$3,460.96	1982-41	8-23-82
1986 Paving No. 1	Wayne Lancaster	3509-29-6594 508 Second St.	2911	\$3,060.00	1986-58	10-6-86
1991 Paving No. 1	Wayne County	2690-71-4540 Paul St. (DMV)	2707	\$4,096.00	2004-54	6-21-04
1991 Paving No. 2	Willie Lee Thompson New Owner: Wayne County	2690-90-2685 Pearson St.	2907	\$1,000.00	1991-63	9-16-91
1991 Paving No. 2	James Forehand Heirs	2690-81-7646 Carolina St.	2908	\$560.00	1991-63	9-16-91
1991 Paving No. 2	NC Department of Transportation	2690-81-9615 Carolina St	2885	\$1,000.00	1998-49	7-06-98
2000 Paving No. 2	Eugene Best Estate	3600-11-0867 N. Center St.	4079	\$440.00	2000-59	8-07-00
2002 Paving No. 2	Guy Shepard	3600-04-5732 Olive St.	4708	\$1,500.00	2002-82	9-23-02
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-1082 McDaniel Ave.	4521	\$1,350.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-2006 McDaniel Ave	4522	\$1,440.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-2120 McDaniel Ave	4523	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-2155 McDaniel Ave	4524	\$1,500.00	2001-101	8-06-01

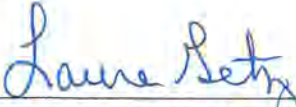
<u>Paving Assessment Roll</u>	<u>Property Owner</u>	<u>Parcel/Address</u>	<u>Acct#</u>	<u>Amount</u>	<u>Ordinance</u>	<u>Ordinance Adopted Date</u>
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-42-9052 McDaniel Ave	4528	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-42-9076 McDaniel Ave	4529	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-0101 McDaniel Ave	4530	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-0125 McDaniel Ave	4531	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-0240 McDaniel Ave	4532	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-0264 McDaniel Ave	4533	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-0289 McDaniel Ave	4534	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-1313 McDaniel Ave	4535	\$1,500.00	2001-101	8-06-01
2001 Paving No. 1	Susan Edgerton *FLOOD ZONE* New Owner: City of Goldsboro	2599-52-1338 McDaniel Ave	4536	\$1,350.00	2001-101	8-06-01
Total				\$35,304.16		

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. Paving special assessments as listed are hereby waived due to the lapse of the 10 year statute of limitations.
2. City staff is authorized to write off and remove the listed accounts from the collection rolls of the City.

This Resolution is effective upon its adoption this 20th day of March, 2023.

Attested by:


 Laura Getz, City Clerk




 David Ham, Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Use of Public Utilities Capital Reserve to assist funding for the capital project of enclosing Bay 8 to store Compost equipment

BACKGROUND: The City of Goldsboro Public Utilities Department has an approved FY22-23 budget for the Capital Improvement Project: Compost Bay 8 enclosure. Additional funding is required to complete this project. The Utility Capital Reserve fund was established in FY22-23 to fund Capital Improvement projects.

DISCUSSION: The FY22-23 budget funded the Bay 8 enclosure project for \$27,000. Individual quotes came in over the \$30,000 threshold that requires this project to go out for bid. The total fund required for this project is estimated to be \$70,000.

RECOMMENDATION: Staff recommends that Council approve the use of the Public Utilities Capital Reserve fund in the amount of \$43,000 to provide the additional funding required to complete the budgeted capital project; with the total fund required being \$70,000.

Date: 3-08-2023


Robert Sherman, Public Utilities Director

Date: 3/14/23


Timothy M. Salmon, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Request Authorization to Purchase a New Front Loader Refuse Truck

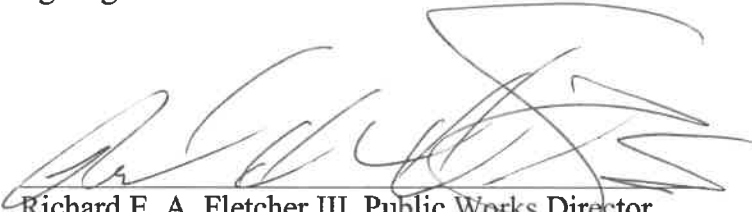
BACKGROUND: On March 8, 2023, Front Loader W1348 caught on fire and has been deemed a total loss. It was a 2010 year model and the top priority on the Public Works Department's equipment CIP to be replaced in FY23/24. Due to its age and poor mechanical condition, it had already been removed from daily operations and only used as a backup when other trucks were inoperable or in for maintenance.

The City's Solid Waste Commercial Dumpster Operation requires three Front Loader refuse trucks to meet current customer requirements—including SJAFB. Two trucks are required to run routes daily just to keep up with normal operations. There are times when all three trucks are running routes to help stay on schedule, but the third truck is typically used as backup. It isn't uncommon for one truck to be out of service for several days waiting on diagnostics, repairs, parts, etc., so a third truck is essential to ensure operations stay on schedule.

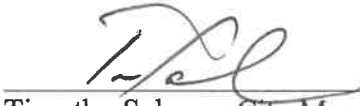
DISCUSSION: Operating without a third Front Loader is not an option if we want to ensure the City can continue to provide quality service long-term and not lose customers. Renting a Front Loader will cost at least \$15,000/month and is not a long-term solution. A new Front Loader costs \$375,000 plus tax, tag, title, etc. or approximately \$400,000. There will be some funds received from the insurance settlement, estimated between \$50K - \$75K.

RECOMMENDATION: By motion, approve the purchase of the new Front Loader for \$400K through a general fund transfer.

Date: 3/14/23


Richard E. A. Fletcher III, Public Works Director

Date: 3/14/23


Timothy Salmon, City Manager

RESOLUTION NO. 2023- 19

RESOLUTION OF INTENT TO PURCHASE A FRONT LOADER

WHEREAS, the Solid Waste Division's Front Loader W1348 caught on fire; and

WHEREAS, the Front Loader was determined to be a total loss; and

WHEREAS, the City's Solid Waste Commercial Dumpster Operation requires three operational Front Loader refuse trucks to meet current customer requirements—including SJAFB; and

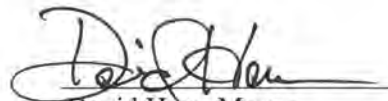
WHEREAS, we want to ensure the City can continue to provide quality service long-term; and

WHEREAS, a new Front Loader costs approximately \$400K; and

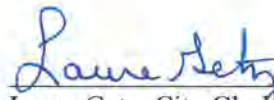
WHEREAS, any insurance settlement funds will be applied to the purchase and/or returned the General Fund balance.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The purchase of a new Solid Waste Front Loader, through a general fund transfer, in the amount of \$400,000 is approved.
2. This Resolution shall be in full force and effect from and after this the 20th day of March, 2023.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Municipal Ordinance to Enact Speed Limit Concurrence for Sections of NC 581

BACKGROUND: The N. C. Department of Transportation is seeking to update existing ordinances on NC 581 and has requested that the City adopt a concurring ordinance.

DISCUSSION: NCDOT has recently reviewed the entirety of NC 581 and since there is a section just south of SR 1919 (Westbrook Road) within the Goldsboro Municipal Limits, revision of the 45 and 55 mph speed limits from a rural ordinance to a municipal ordinance is required. The City will need to adopt a concurring ordinance for the following sections of roadway:

Enact 45-MPH Zone for:

- NC 581 between 0.37 mile southeast of SR 1919 (Westbrook Road) and 0.1 mile southeast of SR 1919 (Westbrook Road)

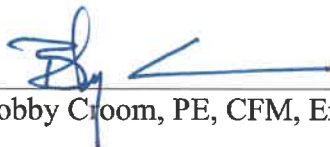
Enact 55 MPH Zone for:

- NC 581 between 0.014 mile southeast of SR 1918 (Pecan Road) and 0.37 mile southeast of SR 1919 (Westbrook Road)

City of Goldsboro current ordinances do not include blanket speed limits for NCDOT maintained streets; therefore, the City must adopt an ordinance specific to NCDOT maintained streets within the existing city limits.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached ordinance enacting the speed limit for sections of NCDOT Highway System Street located within the existing city limits of Goldsboro.

Date: 3/13/23


Bobby Croom, PE, CFM, Engineering Director

Date: 3/14/23


Timothy M. Salmon, City Manager

ORDINANCE NO. 2023- / 0

AN ORDINANCE ENACTING THE SPEED LIMIT FOR SECTIONS OF NCDOT
HIGHWAY SYSTEM STREET WITHIN THE CITY OF GOLDSBORO

WHEREAS, there are approximately 64 miles of streets within the Goldsboro City Limits that are on the North Carolina Department of Transportation Highway System; and

WHEREAS, the North Carolina Department of Transportation desires to correct ordinances for the speed limits on certain sections of streets on its Highway System within the existing Goldsboro City Limits; and

WHEREAS, the Department of Transportation desires that the City of Goldsboro adopt a concurring ordinance to update the existing speed ordinances for sections of NCDOT Highway system streets within the existing city limits;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, that:

1. The speed limits on the following street sections shall be enacted as:

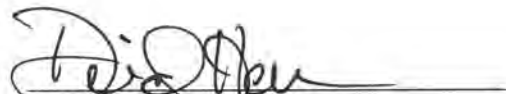
45-MPH Zone for:

NC 581 between 0.37 mile southeast of SR 1919 (Westbrook Road) and 0.1 mile southeast of SR 1919 (Westbrook Road)

55 MPH Zone for:

NC 581 between 0.014 mile southeast of SR 1918 (Pecan Road) and 0.37 mile southeast of SR 1919 (Westbrook Road)

2. The speed limits for the above street sections shall be reflected on the Official Speed Limit Map of the City of Goldsboro, North Carolina.
3. This Ordinance shall be in full force and effect from and after this the 20th day March, 2023.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



**Certification of Municipal Declaration
To Enact Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1083303

Division: 4 **County:** WAYNE

Municipality GOLDSBORO

Type: Municipal Speed Zones

Road: NC 581

Car: 45 MPH

Truck: 45 MPH

Description: Between 0.37 mile southeast of SR 1919 and 0.1 mile southeast of SR 1919.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20_____, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my

hand and the municipal seal this _____ day

of _____, 20_____.

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ **Title:** _____ **Date:** _____

Region: _____ **Title:** _____ **Date:** _____

**Certification of Municipal Declaration
To Enact Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1083302

Division: 4 **County:** WAYNE

Municipality GOLDSBORO

Type: Municipal Speed Zones

Road: NC 581

Car: 55 MPH

Truck: 55 MPH

Description: Between 0.014 mile southeast of SR 1918 and 0.37 mile southeast of SR 1919.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20____, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my
hand and the municipal seal this _____ day
of _____, 20_____.

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ **Title:** _____ **Date:** _____

Region: _____ **Title:** _____ **Date:** _____

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

- SUBJECT:** Change Order Numbers 21-Revised and 32-Final for Phase IV Sewer Collection Rehabilitation (Formal Bid #2018-004)
- BACKGROUND:** The Phase IV Sewer Rehab Project provided for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications. City Council approved the original contract for approximately \$9.3M.
- DISCUSSION:** Phase IV Sewer Rehab Project is complete. Due to underruns and overruns in the bid line items, staff requested the contractor, T. A. Loving Company, provide final adjustment change orders to alleviate some of the overruns and final adjustments necessary for reimbursement requested from NCDEQ.
- Change Order No. 21-Revised
Description: Change Order No. 21 in the amount of \$54,000 was approved by City Council on October 18, 2021. An adjustment of quantities is required for Change Order No. 21 to reflect 32 point repairs instead of 18. This will add an additional cost of \$42,000 as per the contractor's final Invoice No. 31.
- Total Change Order No. 21-Revised = \$96,000.00**
- Change Order No. 32-Final
Description: Final adjusting change order for pay item underruns and overruns. This change order encompasses bid items that underran and overran bid line items. Overruns have been paid to T. A. Loving Company by the City of Goldsboro. The underruns for this project exceeded the overruns creating a savings of \$66,829.82.
- Final Adjusting Change Order No. 32 = \$66,829.82**
- Staff reviewed change orders with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

RECOMMENDATION:

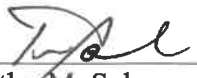
It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute Change Order No. 21-Revised for a total of \$96,000 and Change Order No. 32-final adjusting change order for underruns and overruns creating a savings of \$66,829.82.

Date: 3/13/23



Bobby Croom, PE, CFM, Engineering Director

Date: 3/14/23



Timothy M. Salmon, City Manager

RESOLUTION NO. 2023- 20

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
CHANGE ORDER NUMBERS 21-REVISED AND 32-FINAL
WITH T. A. LOVING CO. FOR PHASE IV SEWER COLLECTION
REHABILITATION PROJECT
FORMAL BID #2018-004

WHEREAS, the City Council of the City of Goldsboro awarded a contract on July 16, 2018 to T. A. Loving Company for the Phase IV Sewer Collection Rehabilitation Project; and

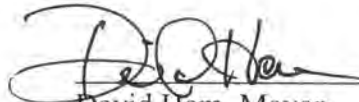
WHEREAS, the City Council of the City of Goldsboro recommends changes in the scope of work for the rehabilitation project; and

WHEREAS, T. A. Loving Company submitted additional costs totaling \$96,000 for the adjustment in quantities for Change Order No. 21-Revised and final adjusting costs for bid line item underruns and overruns creating a savings of \$66,829.82 for Change Order No. 32-final; and

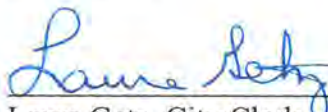
WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue Change Order Numbers 21-Revised and 32-Final to Contract #2018-004 with T. A. Loving Company;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Change Order No. 21-Revised for a total of \$96,000 and Change Order No. 32-final adjusting change order for bid line item underruns and overruns creating a savings of \$66,829.82.
2. This resolution shall be in full force and effect from and after this 20th day of March, 2023.


David Ham, Mayor

Attested by:


Laura Getz, City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Unity Music Festival – Temporary Street Closure

BACKGROUND: The Unity Music Festival is a concert sponsored by Dream Beyond Fears. The event will host Jazz performers, bringing people together for a positive purpose in Goldsboro.

DISCUSSION: The event will be hosted at Freedom Field and The HUB from 2:00pm – 10:00pm. The Dream Beyond Fears is requesting the closures of the North and Southbound lanes of South Center Street from Spruce Street to Chestnut Street from 12:00pm – 10:00pm. The Police, Downtown Goldsboro, Public Works, and Parks and Recreation have been notified of this request.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

RECOMMENDATION: It is recommended that the Council approve the requested temporary street closures of the North and Southbound lanes of Center Street as stated above for the Unity Music Festival on Sunday, May 28, 2023 from 12:00pm – 10:00pm.

Date: 2-15-23


Mike West, Police Chief

Date: 2/14/23


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Unity Music Festival

Event Date(s): May 28, 2023 **Event Website:** generationalventurgroup.com

Inclement Weather/Rain Date(s): _____

Description of Event (Please briefly describe the event.)

Unity Music Festival is a concert with Jazz performers, bringing people together for a positive purpose in Goldsboro.

Requested Event Location: Freedom Field and the HUB

Event Start Time/End Time: 2:00 PM - 10:00PM

Set-Up: Date & Time (start/end): 8:00 AM - 10:00 PM

Dismantle (Completion): Date & Time (start/end): May 28, 2023 & May 29

Estimated Daily Attendance: 2,000

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 12p - 10p

If yes, please list the streets that you are requesting to be closed:

Center Street/Chestnut Street/Spruce Street

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Dream Beyond Fears

Are you a non-profit? ☒ Yes ☐ No If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Tracey Suggs **Title:** President

Address: 13012 Sagamore Hill Drive

City: Charlotte **State:** NC **Zip:** 28273 **Phone:** _____

Cell Phone: 704.491.9592 **Email:** traceysuggs74@gmail.com

Day of Event Contact:

Name: Unity Music Fest Phone: 919.673.6910

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

- 1). We will have a 24x20x4 stage on Freedom Field.
- 2). We have 6-8 20x20 Tents on Freedom Field
- 3). We have food and merch vendors located inside the perimeter of Freedom Field.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets will be provided, how will these requirements be handled?

NA

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

We will coordinate with Public Works Dept using their receptacles.

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
- ☒ Yes ☐ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☒ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**

- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 10
 - Approximate Sizes: 20x20
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- ☒ Yes ☐ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: \$25 - \$35

- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: (Food Vendor \$290)(No--Profit \$55)Arts & Craft \$55)

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Patrons will park on side streets
- The performers will park close to the stage for unloading and loading instruments

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Monty Midgette Digitally signed by Monty Midgette
Date: 2023.02.08 14:18:26 -05'00' Date: 2/8/2023
Organization: Generational Venture Group, LLC

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

<u>Steven Powers</u>	Feb 8, 2023
Goldsboro Police Department Representative	Date
<u>Erin Fonseca</u>	Feb 13, 2023
Erin Fonseca (Feb 13, 2023 15:57 EST)	Date
Downtown Goldsboro Representative	Date
<u>Richard E. A. Fletcher III</u>	Feb 15, 2023
Richard E. A. Fletcher III (Feb 15, 2023 07:26 EST)	Date
Public Works Department Representative	Date
<u>Felicia L. Brown</u>	Feb 15, 2023
Felicia L. Brown (Feb 15, 2023 08:36 EST)	Date
Parks and Recreation Department Representative	Date
<u>Catharine L. Brown</u>	Feb 16, 2023
Finance Director	Date
City Manager's Signature	Date
(Use of City Owned Lots/Non-Street Closings and Carnivals)	



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Generational Venture Group from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 8 day of February, 2023.

Monty Midgette Digitally signed by Monty Midgette
Date: 2023.02.08 14:29:45 -05'00'

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/06/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Specialty Insurance & Risk Services, Inc. 7609 W. Jefferson Blvd., Suite 100 Fort Wayne IN 46804	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Arch Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # 11150
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COVERAGES **CERTIFICATE NUMBER:** 1002080761 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	SNCGL3576300	05/23/2023	06/03/2023	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000					
	MED EXP (Any one person) \$ 5,000					
	PERSONAL & ADV INJURY \$ 1,000,000					
						GENERAL AGGREGATE \$ 5,000,000
						PRODUCTS - COMP/OP AGG \$ 5,000,000
						\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$ ☐					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A					PER STATUTE ☐ OTH-ER ☐
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability		SNLIQ0189600	05/23/2023	06/03/2023	AGGREGATE LIMIT \$2,000,000 LIQUOR LIABILITY - E \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- Event Name: JAZZ CONCERT on May 28, 2023.

- The Certificate Holder's additional insured status applies to Landlord/Owner of Premises only, but only with respect to JAZZ CONCERT on May 28, 2023.

CERTIFICATE HOLDER City of Goldsboro 200 N. Center Street Goldsboro NC 27530	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 20, 2023 COUNCIL MEETING

SUBJECT: Wayne County Crime Stoppers Caper Chase – Temporary Street Closing

BACKGROUND: An application was received from the Goldsboro Wayne Crime Stoppers, requesting permission to hold their 3rd annual Wayne Crime Stoppers Caper Chase on Saturday, June 10, 2023, from 8:00am to 12:00pm. This event is to support the Goldsboro Wayne Crime Stoppers Program.

DISCUSSION: The race is scheduled to begin at Spruce Street on Center Street and end between Chestnut Street and Spruce Street on Center Street and runs through the downtown area of Walnut Street, Jefferson Street, and Mulberry Street. The Police, Downtown Goldsboro, Public Works and Parks and Recreation Departments have been notified of this request.

The race has three race routes they will be using for the 10K, 5K, and 1-mile runs. All three routes will start and finish in the same area and will have staggered start times. The time requested for the closing is from 7:30 a.m. to 11:00 a.m.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the Council approve the street closing of sections of Center Street at Pine Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the 3rd annual Wayne Crime Stoppers Caper Chase on Saturday, June 10, 2023, from 7:30am to 11:00pm.

DATE: 2-15-23


Mike West, Police Chief

DATE: 3/14/23


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☒ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: 3rd Annual Caper Chase Road Run

Event Date(s): June 10, 2023 **Event Website:** Goldsboro Wayne Crime Stoppers (Facebook)

Inclement Weather/Rain Date(s): No

Description of Event (Please briefly describe the event.)

10K/5K/ and 1-mile fun run supporting the
Goldsboro Wayne Crime Stoppers Program.

Requested Event Location: Downtown - Center Street from Spruce to Ash

Event Start Time/End Time: 8am to 12pm

Set-Up: Date & Time (start/end): 5am June 10th

Dismantle (Completion): Date & Time (start/end): 12pm June 10th

Estimated Daily Attendance: 150-200

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 7:30am to 11am

If yes, please list the streets that you are requesting to be closed:

center Street north and south bound lanes from Pine Street
to Ash Street includes spruce, chestnut, walnut, and mulberry.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Goldsboro Wayne Crime Stoppers

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Judy Lane **Title:** Exec. Director

Address: 308 N. William Street

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-734-8177

Cell Phone: 919-705-3420 **Email:** director @ goldsboro
gwcstoppers.com

Day of Event Contact:

Name: Phil Hardy Phone: 919-920-3287

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

10K and 5K maps Attached.

1-mile route - start spruce at center street north on
center to mulberry around circle south on
center to pine around circle and finish
between chestnut and spruce on center.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Park

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Volunteers collecting and policing for cleanup.

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☒ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 6
 - Approximate Sizes: 10x10's
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: _____
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public parking in downtown area

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Judy Lane Date: 1-23-23
 Organization: Goldsboro Wayne Crimestoppers

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
 Community Police Services
 204 S. Center Street
 Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

<u>Michael D. West</u> Michael D. West (Feb 14, 2023 07:56 EST)	Feb 14, 2023
Goldsboro Police Department Representative	Date
<u>Erin Fonseca</u> Erin Fonseca (Feb 21, 2023 09:12 EST)	Feb 21, 2023
Downtown Goldsboro Representative	Date
<u>Richard E. A. Fletcher III</u> Richard E. A. Fletcher III (Feb 21, 2023 09:35 EST)	Feb 21, 2023
Public Works Department Representative	Date
<u>Felicia L. Brown</u> Felicia L. Brown (Feb 21, 2023 10:26 EST)	Feb 21, 2023
Parks and Recreation Department Representative	Date
<u>Catharine L. Brown</u>	Feb 21, 2023
Finance Director	Date
_____ City Manager's Signature (Use of City Owned Lots/Non-Street Closings and Carnivals)	_____ Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Goldsboro Wayne Crime Stoppers from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 23 day of January, 2023.

Judy Lane (SEAL)
(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62923

RECEIVED OF

FOR

NUMBER

1-23-23
Goldsboro Crime Stopper
Application Road Run
#224

TOTAL AMOUNT PAID

\$ 25.00

Desk Sgt.

By

Joyan



CRIMSTO-01

LMUSSELMAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crawford-Henderson, Inc. PO Box 10885 Goldsboro, NC 27532	CONTACT NAME: Lisa B. Musselman	
	PHONE (A/C, No, Ext): (919) 778-9400 FAX (A/C, No): (919) 751-2142	
	E-MAIL ADDRESS: lisam@crawhen.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Cincinnati Indemnity Co.	23280
INSURED Crime Stoppers of Wayne County Inc. DBA Goldsboro-Wayne Crime P.O. Box 1116 Goldsboro, NC	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☒ OCCUR	X		ENP 0122091	3/1/2023	3/1/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	☒ POLICY ☐ PRO-JECT ☐ LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						
	☐ ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	☐ HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						PER STATUTE ☐ OTH-ER ☐
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Caper Chase Road Run - Saturday, June 10, 2023. City of Goldsboro is additional insured.

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro
Po Drawer A
Goldsboro, NC 27533

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(2 Loops)

Runners have full use of all roads curb-to-curb



Course = 2 Loops

1st time left, second time straight

Walnut

Evergreen

Mulberry
Walnut

Jefferson



Route

Start-on-S Center

Right-on-E Walnut

```
-- Begin Loop 1 --
```

Left-on-Jefferson

Left-on-E Mulberry

Left-on-S Center

Left-on-E Walnut

```
-- Begin Loop 2 --
```

Left-on-Jefferson

Left-on-E Mulberry

Left-on-S Center

Finish-on-S Center



**CERTIFIED
COURSE**

NC18002BW

Splits

1 Mile - At 1006 E Walnut

2 Mile - At 1108 E Mulberry

3 Mile - At 100 E Mulberry

4 Mile - At 1006 E Walnut

5 Mile - At 1104 E Mulberry

6 Mile - At 136 N Center

Brandon Wilson

Measured By: Brandon Wilson

USATF / RRTC Certifier

IAAF / AIMS Grade A

Measured On: Jan 22, 2018

Course = 10 km



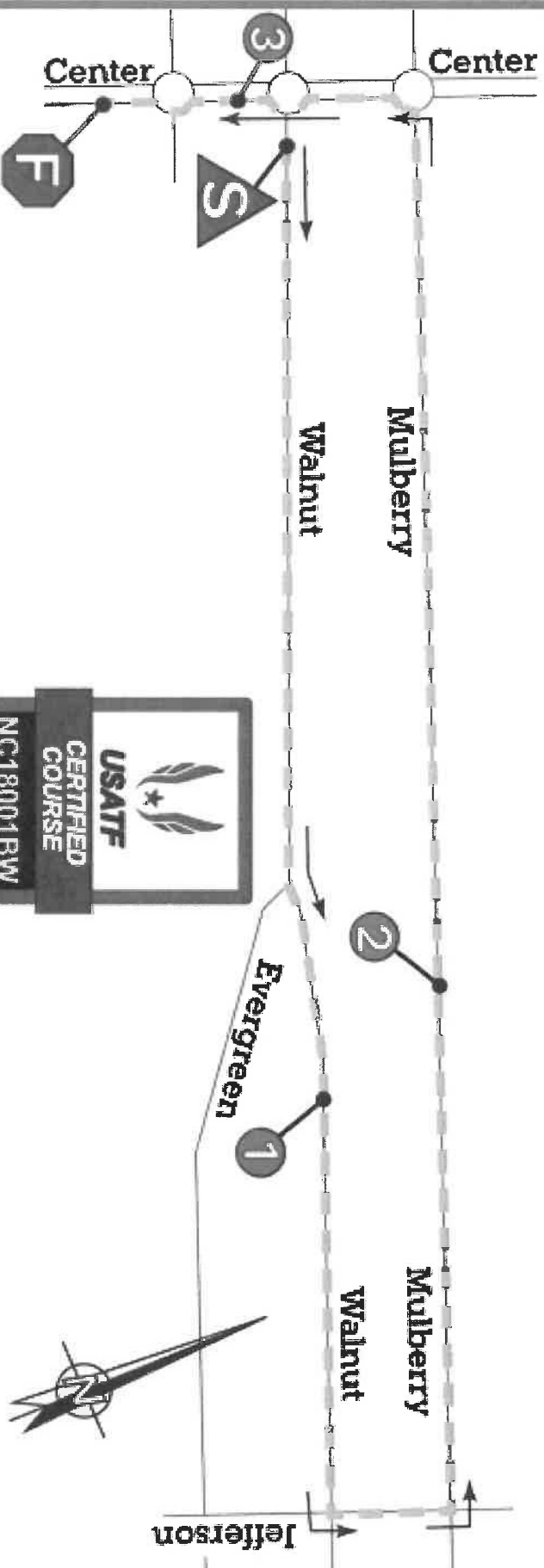
www.runtheeast.com

Greater Goldsboro 5k

Route is 100% unrestricted

Runners have full use of all roads curb-to-curb

Route
 Start - on - E Walnut
 Left - on - Jefferson
 Left - on - E Mulberry
 Left - on - S Center
 Finish - on - S Center



Brandon Wilson

Measured By: Brandon Wilson

USATF / RRTC Certifier

IAAF / AIMS Grade A

Measured On: Jan 22, 2018

Course = 5 km

Run
The East LLC
www.runtheeast.com

Splits
1 Mile - At 1108 B E Walnut
2 Mile - At 1000 E Mulberry
3 Mile - At 116 S Center

3rd Annual Caper Chase - Permit Application

Final Audit Report

2023-02-21

Created:	2023-02-13
By:	Steven Powers (spowers@goldsboronc.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-c9uP0BM8IqU4o_DcZUz68Jc8znxb3Ge

"3rd Annual Caper Chase - Permit Application" History

-  Document created by Steven Powers (spowers@goldsboronc.gov)
2023-02-13 - 12:48:44 PM GMT
-  Document emailed to mwest@goldsboronc.gov for signature
2023-02-13 - 12:50:51 PM GMT
-  Email viewed by mwest@goldsboronc.gov
2023-02-14 - 12:55:23 PM GMT
-  Signer mwest@goldsboronc.gov entered name at signing as Michael D. West
2023-02-14 - 12:56:07 PM GMT
-  Document e-signed by Michael D. West (mwest@goldsboronc.gov)
Signature Date: 2023-02-14 - 12:56:09 PM GMT - Time Source: server
-  Document emailed to efonseca@goldsboronc.gov for signature
2023-02-14 - 12:56:11 PM GMT
-  Email viewed by efonseca@goldsboronc.gov
2023-02-17 - 2:45:00 PM GMT
-  Email viewed by efonseca@goldsboronc.gov
2023-02-21 - 2:12:10 PM GMT
-  Signer efonseca@goldsboronc.gov entered name at signing as Erin Fonseca
2023-02-21 - 2:12:22 PM GMT
-  Document e-signed by Erin Fonseca (efonseca@goldsboronc.gov)
Signature Date: 2023-02-21 - 2:12:24 PM GMT - Time Source: server
-  Document emailed to rfletcher@goldsboronc.gov for signature
2023-02-21 - 2:12:25 PM GMT

 Email viewed by rfletcher@goldsboronc.gov

2023-02-21 - 2:31:29 PM GMT

 Signer rfletcher@goldsboronc.gov entered name at signing as Richard E. A. Fletcher III

2023-02-21 - 2:35:09 PM GMT

 Document e-signed by Richard E. A. Fletcher III (rfletcher@goldsboronc.gov)

Signature Date: 2023-02-21 - 2:35:11 PM GMT - Time Source: server

 Document emailed to fbrown@goldsboronc.gov for signature

2023-02-21 - 2:35:12 PM GMT

 Email viewed by fbrown@goldsboronc.gov

2023-02-21 - 3:24:43 PM GMT

 Signer fbrown@goldsboronc.gov entered name at signing as Felicia L. Brown

2023-02-21 - 3:26:13 PM GMT

 Document e-signed by Felicia L. Brown (fbrown@goldsboronc.gov)

Signature Date: 2023-02-21 - 3:26:15 PM GMT - Time Source: server

 Document emailed to Catherine Gwynn (cgwynn@goldsboronc.gov) for signature

2023-02-21 - 3:26:17 PM GMT

 Email viewed by Catherine Gwynn (cgwynn@goldsboronc.gov)

2023-02-21 - 7:55:42 PM GMT

 Document e-signed by Catherine Gwynn (cgwynn@goldsboronc.gov)

Signature Date: 2023-02-21 - 7:56:23 PM GMT - Time Source: server

 Agreement completed.

2023-02-21 - 7:56:23 PM GMT



Adobe Acrobat Sign

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Alive because He's Alive – Temporary Street Closure

BACKGROUND: The Higher Calling Ministries is hosting a "Community Event" for the outreach for the church to connect with the Community - "Building Community Within the Community".

DISCUSSION: The event will be hosted at Tehillah Church Ministries and the Higher Calling Ministries located at Madison Avenue and Beech Street from 12:00pm – 3:30pm. The Higher Calling Ministries is requesting the closure of a section of the 1700 block of E. Beech Street from 9:30am – 4:30pm (There are no resident driveways on this section of E. Beech Street). The Police, Downtown Goldsboro, Public Works, and Parks and Recreation have been notified of this request.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

RECOMMENDATION: It is recommended that the Council approve the requested temporary street closure of the section of the 1700 block E. Beech Street as stated above for the Alive because He's Alive Community Event on Saturday, April 8, 2023, from 9:30am – 4:30pm.

Date: 3-9-2023


Mike West, Police Chief

Date: 3/14/23


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☒ Other (explain): Ministry

Event Name: Alive because He's Alive - Community Event

Event Date(s): April 8, 2023 **Event Website:** N/A

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

It is a community event. Also an outreach endeavor for the church to connect with the Community "Building Community Within the Community"

Requested Event Location: 600 N. Madison Ave.

Event Start Time/End Time: 12:00pm - 3:30pm

Set-Up: Date & Time (start/end): 8:30am - 12:00pm

Dismantle (Completion): Date & Time (start/end): 3:30pm - 5:30pm

Estimated Daily Attendance: 80+

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 9:30am-4:30pm

If yes, please list the streets that you are requesting to be closed:

Street in front of 1700 Beech Street (There are no resident driveways on this section of the street)

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Higher Calling Ministries

Are you a non-profit? ☐ Yes ☐ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☒ Place of worship

Applicant Name: Shaniqua Cribbs **Title:** Miss.

Address: 600 N. Madison Ave

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-830-3947

Cell Phone: N/A **Email:** cjuanette@gmail.com

Day of Event Contact:

Name: Shaniqua Cribbs

Phone: 919-830-3947

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**



IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets will be provided, how will these requirements be handled?

Ministries restrooms

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

We will provide garbage cans and dump the garbage

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:

- Amplification? ☒ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- ☐ Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 6-8

- Approximate Sizes: 10X10

- Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

- ☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: _____

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? The Church has a parking lot for whoever may need it.

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee: An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation: At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety: The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

Prohibited Items: No firearms or illegal drugs are allowed.

Policy of Non-Discrimination: City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements **MUST be met.)**

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: _____

Date: 03-09-2023

Organization: Higher Calling Ministries

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

Goldsboro Police Department Representative

Date

Goldsboro Fire Department Representative

Date

Downtown Goldsboro Representative

Date

Public Works Department Representative

Date

Parks and Recreation Department Representative

Date

Finance Director

Date

City Manager's Signature

Date

(Use of City Owned Lots/Non-Street Closings and Carnivals)



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Higher Calling Ministries from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 9 day of March, 2023.

A handwritten signature in black ink, appearing to be "S. S. S.", is written over a horizontal line.

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62926

3.9.23

RECEIVED OF

FOR

NUMBER

Alive because He's Alive
Public Event Application

Desk Sgt.

TOTAL AMOUNT PAID

\$ 25.00

By

gk yan

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Annual Hal K. Plonk Awareness Walk/ Mayor's Committee For Persons with Disabilities Awareness Walk – Temporary Street Closure

BACKGROUND: The Mayor's Committee for Persons with Disabilities is responsible for planning, conducting, and publicizing activities designed to promote the employment and well-being of people with disabilities. The Hal Plonk advisability Awareness Walk is one of the Committee's annual events.

DISCUSSION: The event will be hosted at The HUB from 10:00am – 12:00pm. The Mayor's Committee for Persons w/ Disabilities is requesting the closure of E. Chestnut Street between Center and John Street from 9:30am – 1:00pm. The Police, Downtown Goldsboro, Public Works, and Parks and Recreation have been notified of this request.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

RECOMMENDATION: It is recommended that the Council approve the requested temporary street closure of E. Chestnut Street between Center Street and John Street as stated above for the Annual Hal K. Plonk Awareness Walk/ Mayor's Committee For Persons with Disabilities Awareness Walk on May 3, 2023, from 9:30am – 1:00pm.

Date: 3-9-2023
Mike West, Police ChiefDate: 3/14/23
Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☒ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Annual Hal K. Plonk Awareness Walk/ Mayor's Committee For Persons with Disabilities Awareness Walk

Event Date(s): May 3, 2023 **Event Website:** N/A

Inclement Weather/Rain Date(s): No Rain Date

Description of Event (Please briefly describe the event.)

The Mayor's Committee for Person's with Disabilities (MCPD) is responsible for planning, conducting, and publicizing activities designed to promote the employment and well-being of persons with disabilities. The annual Hal K. Plonk Awareness Walk is one of the MCPD's annual events and it's purpose is to bring awareness to varying disabilities and to show support/solidarity for those persons.

Requested Event Location: The HUB

Event Start Time/End Time: 10:00am-12:00pm

Set-Up: Date & Time (start/end): May 3, 2023 8:30am for set-up

Dismantle (Completion): Date & Time (start/end): May 3, 2023 12:30pm-1:00pm

Estimated Daily Attendance: 100

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 9:30am-1:00pm

If yes, please list the streets that you are requesting to be closed:

S. Center St. (From E Chestnut St. to the roundabout at E Mulberry St. and return on the opposite side of Center St. to The HUB.) *Also E. Chestnut (between S. Center St. and S. John St.)

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: City of Goldsboro/ Mayor's Committee for Persons w/ Disabilities

Are you a non-profit? ☐ Yes ☒ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Krystal Fuller **Title:** Staff Liaison (Community Relations & Development)

Address: 214 N. Center St.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-580-4318

Cell Phone: 919-222-1268 **Email:** kmfuller@goldsboronc.gov

Day of Event Contact:

Name: Krystal Fuller Phone: 919-580-4318 Office 919-222-12698 Cell

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: The HUB

For Run/Walk/Parade/Carnivals- STARTING POINT: S. Center St.

For Run/Walk/Parade/Carnival- ENDING POINT: S. Center St. (Down and around E. Mulberry St Turnabout)

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets will be provided, how will these requirements be handled?

Will use the restrooms located at The HUB

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

We will create a request to use City receptacles and 2 additional trash cans from Public Works

V. Event Details: *Please answer the following questions regarding your event.*

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☒ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 4
- Approximate Sizes: 10X10, Sandbagged, already approved per Planning and Inspections Depts.
- Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: _____

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? We would like to use Freedom Field (Grassy area across the street from the HUB for buses and personal parking.

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee: An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation: At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety: The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

Prohibited Items: No firearms or illegal drugs are allowed.

Policy of Non-Discrimination: City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Krystal Fuller Digitally signed by Krystal Fuller
Date: 2023.03.08 12:08:54 -05'00' Date: March 8, 2023
Organization: Mayor's Committee for Persons with Disabilities/ The City of Goldsboro

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

<u>Goldsboro Police Department Representative</u>	<u>Date</u>
<u>Goldsboro Fire Department Representative</u>	<u>Date</u>
<u>Downtown Goldsboro Representative</u>	<u>Date</u>
<u>Public Works Department Representative</u>	<u>Date</u>
<u>Parks and Recreation Department Representative</u>	<u>Date</u>
<u>Finance Director</u>	<u>Date</u>
<u>City Manager's Signature</u>	<u>Date</u>

(Use of City Owned Lots/Non-Street Closings and Carnivals)



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of
Mayor's Committee for Persons with Disabilities from the City of Goldsboro and hereby agrees to indemnify
and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,
expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted
against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any
acts or omissions, active or passive, related to operating an event on the city's property.

This the 8 day of March, 2023.

Krystal Fuller Digitally signed by Krystal Fuller
Date: 2023.03.08 12:08:28 -05'00'

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING**

SUBJECT: FINAL ACTION
SU-1-23 Bed & Breakfast – 300 S. Williams St.

DISCUSSION: This Special Use Permit was voted on and approved at the
February 6, 2023, meeting and is not eligible for further
deliberation or discussion.

REQUIRED ACTION: Council shall review the Order to Approve, and Mayor Ham shall
sign the order.

Date: 3/13/23


Austin Brinkley, Interim Planning Director

Date: 3/14/23


Timothy Salmon, City Manager

**CITY OF GOLDSBORO
ORDER APPROVING SU-1-23**

Written Decision

On Monday, February 6, 2023, at 7:00 p.m., the Goldsboro City Council, sitting as the Board of Adjustment, held a quasi-judicial hearing on matter SU-1-23, a request by Rebecca Lucero & Andrew Sever to establish a Bed & Breakfast at tax parcel 2599947430.

Mr. Austin Brinkley, Assistant Planning Director, presented the agenda materials to City Council. After having heard the sworn testimony offered by staff and having considered the agenda materials that were accepted into evidence and presented at the hearing, the Goldsboro City Council makes the following findings of fact:

Findings of Fact

- 1.) The application for a Special Use Permit at this location is complete and the Goldsboro City Council has jurisdiction over the parties and the subject matter. The proposed Special Use is to establish a Bed & Breakfast, the property is in the Central Business District (CBD) Zoning District and is identified as tax parcel number 2599947430.
- 2.) The property owner are Rebecca Lucero & Andrew Sever.
- 3.) The Central Business District (CBD) Zoning District is established to maintain and strengthen the concentration of commercial, service, residential and institutional uses that serve the entire community and region. The district encourages a mix of high intensity pedestrian-oriented uses compatibly designed and arranged around the existing compact core.
- 4.) The use has the potential to promote tourism in Downtown Goldsboro, as well as enhance the overall enjoyment of Downtown Goldsboro.
- 5.) There was no evidence presented in support or opposition.
- 6.) That the use meets all requirements of the Goldsboro Unified Development Ordinance.
- 7.) That the use will not substantially injure the beneficial use of adjoining or abutting property.
- 8.) That the use will be in harmony with existing development and uses within the area in which it is located.

- 9.) That the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The Land Use Plan shows the property as being in the Mixed-Use Downtown designation. This use is not out of character with the Mixed-Use Downtown designation.

Conclusion and Decision

Based on the application, the evidence submitted, and the above findings, the City of Goldsboro City Council voted on the following four standards found in Section 2.4.10 of the Unified Development Ordinance:

- 1.) That the use will not materially endanger the public health or safety.

On a 5-0 vote, City Council found that the use would not materially endanger the public health or safety.

- 2.) That the use will not substantially injure the beneficial use of adjoining or abutting property.

On a 5-0 vote, City Council found that the use would not substantially injure the beneficial use of adjoining or abutting property.

- 3.) That the use will be in harmony with existing development and uses within the area in which it is located.

On a 5-0 vote, City Council found that the use would be in harmony with existing development and uses within the area in which it is located.

- 4.) That the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.

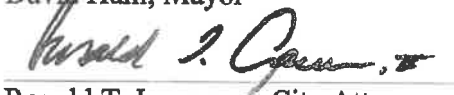
On a 5-0 vote, City Council found that the use would be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.

Decision

BASED ON THE FORGOING FINDINGS OR FACT, AND CONCLUSIONS OF LAW, THE BOARD CONCLUDES AS A MATTER OF LAW that the Applicant has met the requirements of the Goldsboro Unified Development Ordinance and that this Application for a Special Use Permit should be and hereby is **APPROVED**.

This the 20th day of March 2023.


David Ham, Mayor


Ronald T. Lawrence, City Attorney

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING**

SUBJECT:

SET PUBLIC HEARING

Non-Contiguous (Satellite) Annexation Petition –
Goldsboro (Hwy 70) WW, LLC - Located on the southwest
corner of US Hwy. 70 W. and NC 581 Hwy.

Wayne Co. Tax Parcel ID#: 2671815879

Acreage: 2.44 acres or 106,121 sq. ft.

BACKGROUND:

The City Council, at their meeting on January 23, 2023,
requested that the City Clerk examine the subject voluntary
non-contiguous annexation petition for sufficiency.

On February 15, 2023, the City Clerk completed the
examination and determined that the petition is sufficient.
Sufficiency indicates that the proposed area for annexation
meets the standards for noncontiguous annexation as
specified in G.S. 160A-58.1 Petition for annexation;
standards and as follows:

1. The nearest point on the proposed satellite corporate
limits must be not more than three miles from the
primary corporate limits of the annexing city;
2. No point on the proposed satellite corporate limits may
be closer to the primary corporate limits of another city
than to the primary corporate limits of the annexing
city;
3. The area must be situated that the annexing city will be
able to provide the same services within the proposed
satellite corporate limits that it provides within its
primary corporate limits;
4. The area within the proposed satellite corporate limits,
when added to the area within all other satellite
corporate limits, may not exceed 10% of the area within
the primary corporate limits of the annexing city.

DISCUSSION:

Pursuant to G. S. 160A-58.2, Council shall fix a date for
public hearing on the annexation once the petition is
considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule
April 3, 2023 as the date for the public hearing. A report

prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

RECOMMENDATION:

By motion, schedule a public hearing for the proposed voluntary non-contiguous annexation of Goldsboro (Hwy 70) WW, LLC for April 3, 2023.

Date: 3/13/23


Austin Brinkley, Interim Planning Director

Date: 3/14/23


Timothy Salmon, City Manager

**NOTICE OF PUBLIC HEARING
ANNEXATION OF NON-CONTIGUOUS PROPERTY TO THE CITY OF GOLDSBORO,
NORTH CAROLINA**

Notice is hereby given that, in compliance with Section 160A-58.2 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, April 3, 2023, at 7:00 p. m.** relative to the annexation of the real non-contiguous property hereinafter described to the City of Goldsboro.

At this public hearing, all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

Being in the State of North Carolina, County of Wayne, being immediately northwest of the intersection of US Hwy 70 and NC Hwy 581, and being more particularly bounded as follows: Beginning at a point in or near the centerline of a ditch, being in the southwest R/W line for US Hwy 70, being the northeast corner of a tract conveyed to Pamela Newcombe Tyner and Jerry Wayne Tyner by Deed Book 1851 and Page 487, and being located for reference South 39°50'27" east a distance of 0.78 feet from a R/W monument found in the south R/W line for US Hwy 70; Thence from said point of beginning, and continuing with the southwest R/W line for US Hwy 70, south 39°50'27" east a distance of 245.00 feet to a point in the pavement of NC Hwy 581; Thence, within the traveled portion of NC Hwy 581, south 47°55'58" west a distance of 438.87 feet to a point; Thence, leaving the road with the north line of a tract conveyed to the NC Department of Transportation by Deed Book 2876, Page 400, north 62°34'36" west a distance of 58.86 feet to a point in the centerline of a ditch; Thence, with the centerline of said ditch and continuing with the north line of said NCDOT tract, the following eight courses:

1. North 70°17'12" west a distance of 29.20 feet;
2. Thence north 71°51'50" west a distance of 29.46 feet to a point;
3. Thence north 65°11'33" west a distance of 38.41 feet to a point;
4. Thence north 60°30'40" west a distance of 38.18 feet to a point;
5. Thence north 64°46'12" west a distance of 8.65 feet to a point;
6. Thence north 14°01'08" east a distance of 11.22 feet to a point;
7. Thence north 05°00'03" west a distance of 5.79 feet to a point in the centerline of the intersection with a ditch, being the southern-most corner of a tract conveyed to H.J. Hill and Annette Johnson Hill by the third lot of Deed Book 3601, Page 164;

Thence, leaving the main ditch with a branch ditch and running with the southeast line of said hill tract, the following two courses:

1. North 74°27'01" east a distance of 18.98 feet to a point;
2. Thence north 45°59'04" east a distance of 185.49 feet to a ½" iron pipe found at the southern-most corner of the aforementioned Tyner tract;

Thence, with the southeast line of said Tyner tract, north 45°23'48" east a distance of 325.34 feet to the point of beginning, passing through a 2" iron pipe found at a distance of plus 300.34 feet;

Containing 2.645 acres, more or less.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

Laura Getz, City Clerk

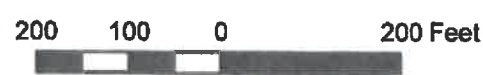
Ronald T. Lawrence, City Attorney

PUBLISH: 3/23/23

NON-CONTIGUOUS ANNEXATION 2853 US HWY 70 W



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibility for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



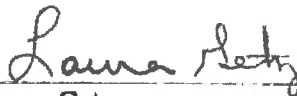
CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Goldsboro, North Carolina:

I, Laura Getz, duly appointed City Clerk of the City of Goldsboro, do hereby certify that, pursuant to directions given me by you, the sufficiency of the Petition for Annexation of Non-Contiguous Real Property to the City of Goldsboro, North Carolina, has been investigated. Such petition originally being dated December 1, 2022 and revised February 13, 2023, executed by Chad J. Post, Chief Operating Officer of Goldsboro (HWY 70) WW, LLC. 361 Summit Blvd Suite 110, Birmingham, AL 35243 and filed with the City Council on January 23, 2023 and that as a result of such investigation, I find such Petition sufficient and in compliance with the provisions of General Statute 160A-58.1.

Witness my Hand and the Seal of the City of Goldsboro, North Carolina, this the 15th day of February, 2023.



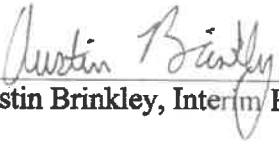


Laura Getz
City Clerk
City of Goldsboro
Goldsboro, North Carolina

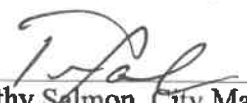
**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING**

- SUBJECT:** Contiguous Annexation Petition – New Hope Place, LLC.
Located on the north side of Cuyler Best Rd. between Oxford Blvd. and Glendas Dr.
Address: No physical address (TBD)
Parcel ID: 3610-50-8709
Area: 611,325 sq. ft./14.04 acres
Property owner: New Hope Place, LLC.
Petitioner: Jennifer Surber
- BACKGROUND:** On September 13, 2022, site plans were approved for a multi-family apartment complex consisting of four apartment buildings and a clubhouse. Building permits have been issued for a total of eighty (80) apartment units.
New Hope Place, LLC. is requesting that the contiguous property described by metes and bounds and a boundary survey in Item 2 of the attached petition be annexed to the City of Goldsboro. Maps showing the property proposed to be annexed are attached.
- DISCUSSION:** Pursuant to G.S. 160A-31, City Council shall direct the City Clerk to examine the annexation petition to determine its sufficiency. The City Clerk is responsible for certifying the following:
1. The petition contains an adequate property description of the area proposed for annexation.
 2. The area described in the petition is contiguous to the City of Goldsboro's corporate limits.
 3. The petition is signed by and includes addresses of all owners of real property lying in the area proposed for annexation.
- If the petition is determined to be sufficient by the City Clerk, a Certificate of Sufficiency will be submitted to Council and Council shall fix a date for a public hearing on the proposed annexation at their next regularly scheduled meeting.
- RECOMMENDATION:** By motion, request that the City Clerk examine the annexation petition to determine its sufficiency.

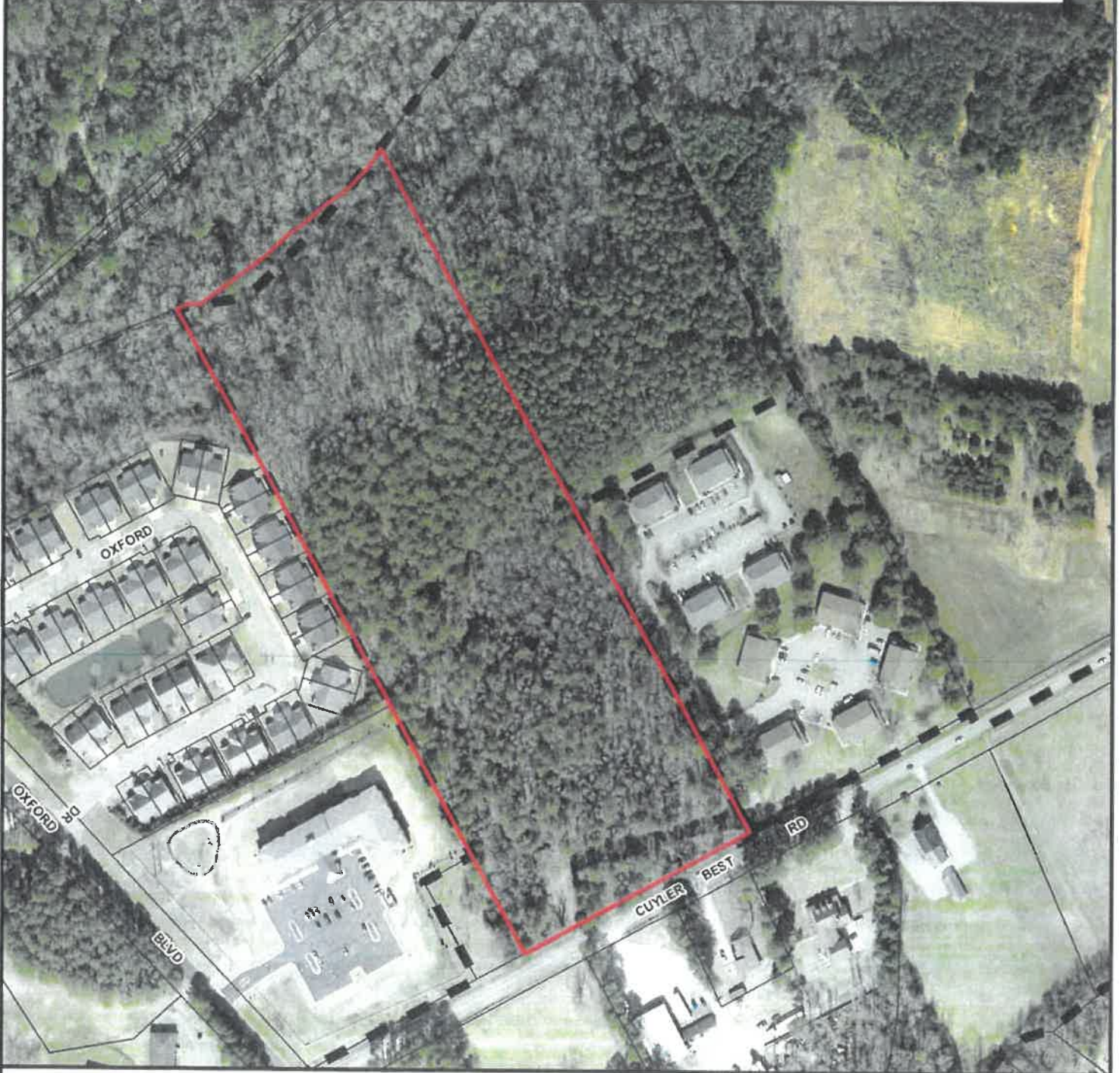
Date: 3 | 13 | 23


Austin Brinkley, Interim Planning Director

Date: 3/14/23


Timothy Salmon, City Manager

Contiguous Annexation New Hope Place LLC



SPECIAL USE REQUEST:

REQUEST: Contiguous Annexation
APPLICANT: New Hope Place LLC
PIN: 3610508709

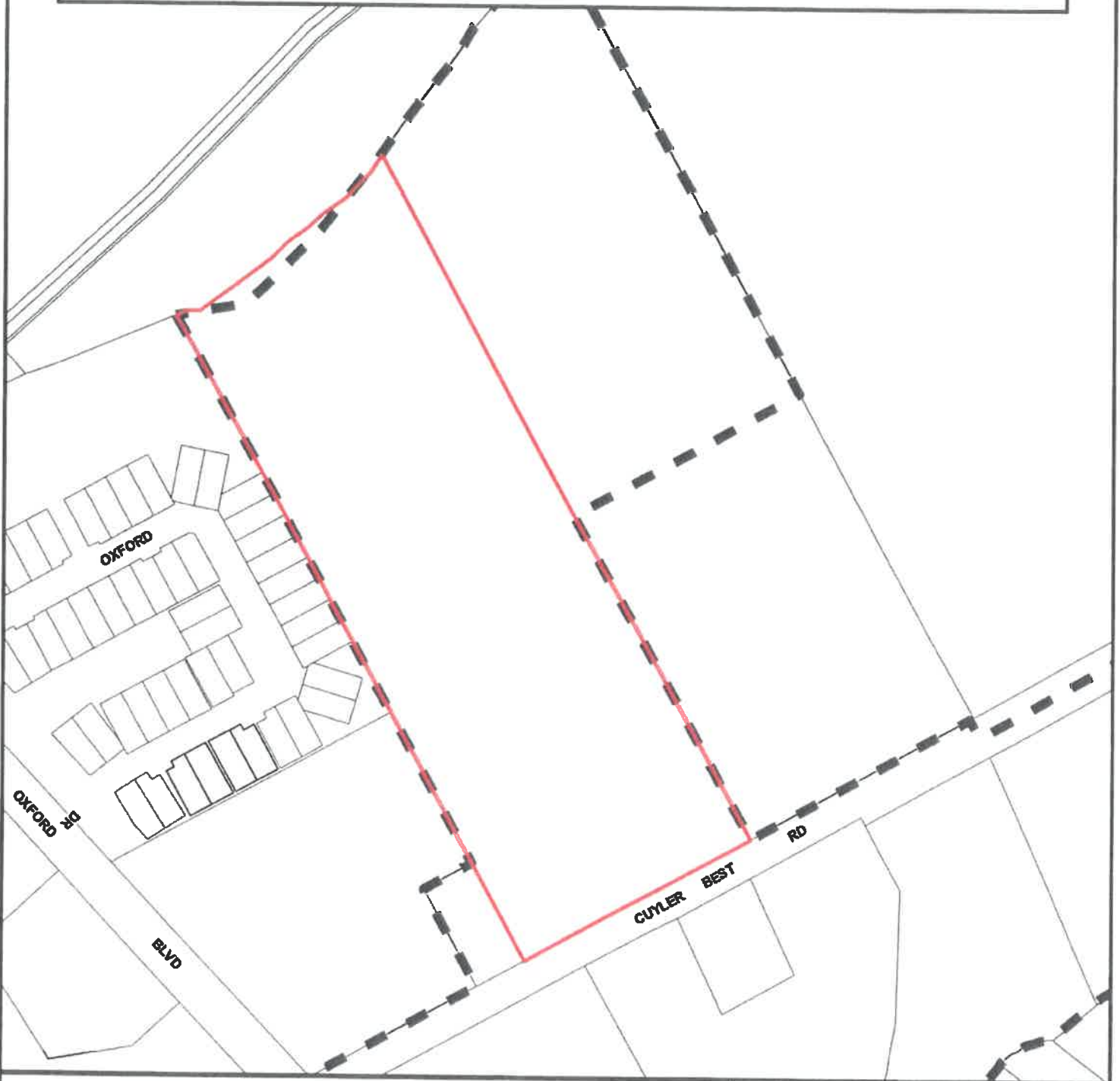
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Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Contiguous Annexation New Hope Place LLC



SPECIAL USE REQUEST:

REQUEST: Contiguous Annexation
APPLICANT: New Hope Place LLC
PIN: 3610508709

0 50 100 200
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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**PETITION FOR ANNEXATION
OF CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA**

Date Submitted: 2/24/23

To the City Council of the City of Goldsboro, North Carolina:

1. The undersigned, owner(s) of the contiguous real property respectfully request that the area described in Paragraph 2 below be annexed to the City of Goldsboro, North Carolina.

2. The area requested to be annexed is contiguous to the City of Goldsboro and is described by metes and bounds as follows: (Attach separate sheets if necessary.)

Survey included separately

3. We acknowledge that any zoning vested rights acquired pursuant to G. S. 160D-108 & 108.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name and Signature of Petitioner:
Jennifer Surber

Address: 102 Aaron Tree Circle Rd
Bristol, VA 24201

Phone: 276-698-0780

Do you declare
vested rights?
(Indicate Yes or No)
Yes

Contact Person: Jennifer Surber

Phone No. 276-698-8760

**ALL INFORMATION MUST BE LEGIBLE AND CORRECT.
IF THE PETITION IS NOT CURRENTLY THE LEGAL OWNER OF THE PROPERTY,
THE LEGAL OWNER MUST SIGN THE PETITION.**

**PLEASE SUBMIT ORIGINAL PETITION TO THE OFFICE
OF THE PLANNING DEPARTMENT**

REVISIONS

1. DATE: 11/11/2011
 2. BY: [Signature]
 3. FOR: [Signature]

NOTES

1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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TITLE COMMITMENT SCHEDULE B - PART 8 REVIEW

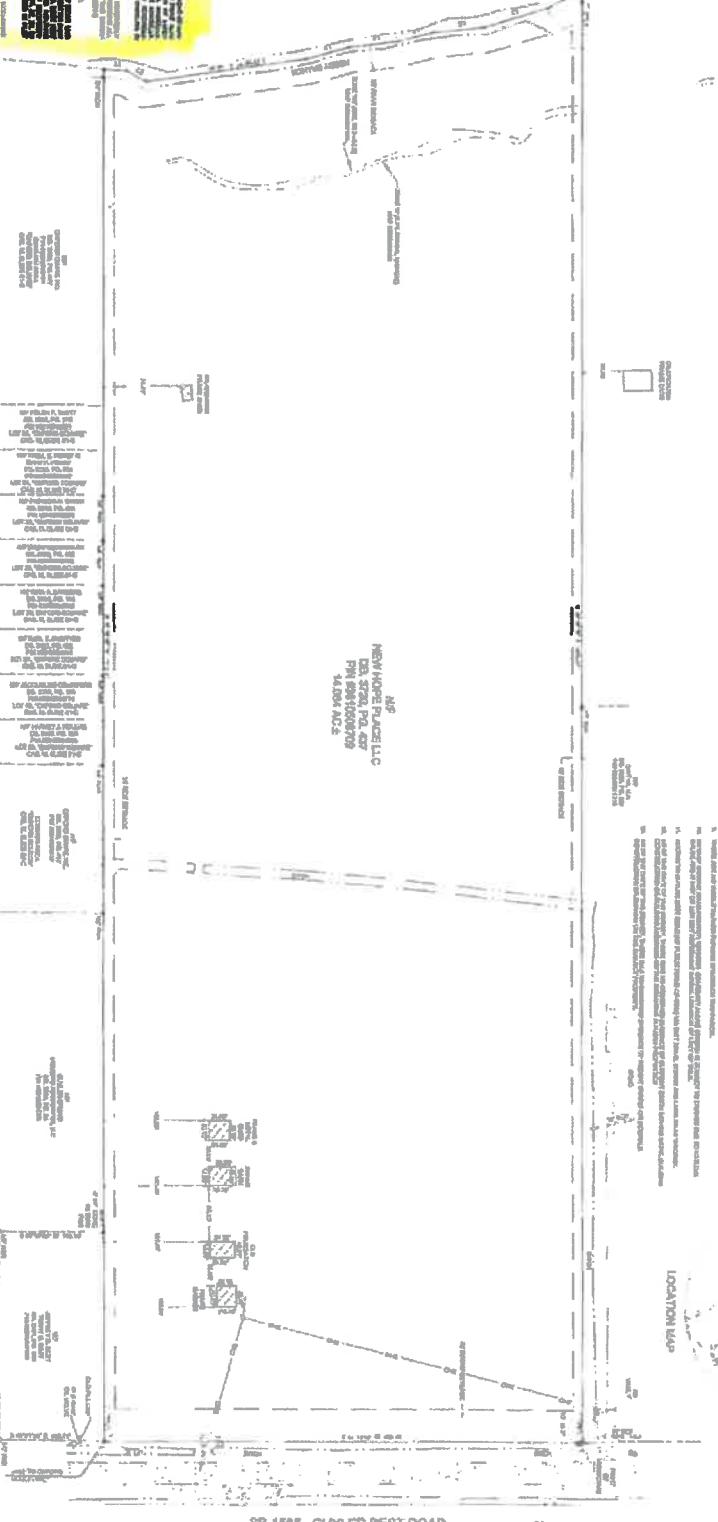
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NO.	DESCRIPTION	DATE
1	1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.	11/11/2011
2	2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.	11/11/2011
3	3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.	11/11/2011
4	4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.	11/11/2011
5	5. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.	11/11/2011



SR-1565 - CUYLER BEST ROAD
 (27' ROW - 21' PARKED WIDTH)

DEVELOPER'S CERTIFICATION

I, the undersigned, being duly sworn, depose and say that the foregoing is a true and correct copy of the original as the same appears in the records of the County Clerk of the County of [County Name], State of [State Name], and that the same is a true and correct copy of the original as the same appears in the records of the County Clerk of the County of [County Name], State of [State Name].

LEGEND

1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 3. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 4. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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DEVELOPER'S CERTIFICATION

I, the undersigned, being duly sworn, depose and say that the foregoing is a true and correct copy of the original as the same appears in the records of the County Clerk of the County of [County Name], State of [State Name], and that the same is a true and correct copy of the original as the same appears in the records of the County Clerk of the County of [County Name], State of [State Name].



Bowman

11/11/2011

11/11/2011

11/11/2011

11/11/2011

11/11/2011

NEW LEGAL DESCRIPTION

BEGINNING AT A 1" IRON PIPE FOUND ON THE NORTHERLY RIGHT-OF-WAY LINE OF NCSR 1565 (CUYLER BEST ROAD - 60' WIDE), SAID POINT ALSO BEING LOCATED AT THE SOUTHEASTERLY MOST CORNER OF LANDS DESCRIBED IN DEED DATED MARCH 20, 2022 FROM PAUL GAMBELLA, PATRICIA A. GAMBELLA, ROBERT GAMBELLA, ANNE MARIE GAMBELLA, STEVEN GAMBELLA AND DEBORAH A. GAMBELLA, AND RECORDED AMONG THE LAND RECORDS OF WAYNE COUNTY, NORTH CAROLINA IN DEED BOOK 3720, PAGE 437;

THENCE RUNNING WITH AND BINDING ON SAID NORTHERLY RIGHT-OF-WAY LINE OF NCSR 1565, AS NOW SURVEYED, REFERRING ALL COURSES OF THIS DESCRIPTION TO THE MERIDIAN OF THE NORTH CAROLINA STATE PLANE COORDINATE SYSTEM (NAD 83/NSRS2011)

1. SOUTH 81° 10' 00" WEST, 460.04' TO A 1" IRON PIPE FOUND;

THENCE LEAVING SAID NORTHERLY RIGHT-OF-WAY LINE OF NCSR 1565 AND RUNNING ALONG THE NORTHEASTERLY LINES OF PROPERTIES NOW OR FORMERLY OWNED BY JEFFREY G. BEST AND TERRY D. BEST (SEE DEED BOOK 2481, PAGE 888) AND BY CUYLER SPRING HOUSING ASSOCIATES (SEE DEED BOOK 3204 PAGE 94) AND OF PROPERTY CONSTITUTING THE COMMON AREAS AND LOTS 33, 34, 35, 36, 37, 38, 39 AND 40 OF OXFORD SQUARE AS SHOWN ON PLAT RECORDED IN PLAT CABINET M, SLICE 61-C

2. NORTH 28° 49' 45" WEST, PASSING OVER A CONCRETE MONUMENT FOUND AT 200.28', AND PASSING OVER A 3/4" IRON ROD FOUND ON THE TOP BANK OF REEDY BRANCH AT 1304.33', IN ALL 1312.41' TO A POINT LOCATED ON OR NEAR THE CENTERLINE OF REEDY BRANCH;

THENCE RUNNING WITH AND BINDING ON THE CENTERLINE OF REEDY BRANCH, THE FOLLOWING NINE (9) COURSES AND DISTANCES, VIZ.

3. NORTH 85° 25' 38" EAST, 22.38' TO A POINT;
4. NORTH 90° 00' 00" EAST, 21.49' TO A POINT;
5. NORTH 83° 09' 27" EAST, 156.26' TO A POINT;
6. NORTH 45° 38' 28" EAST, 41.80' TO A POINT;
7. NORTH 54° 01' 59" EAST, 46.54' TO A POINT;
8. NORTH 47° 37' 12" EAST, 36.24' TO A POINT;
9. NORTH 66° 27' 43" EAST, 48.78' TO A POINT;
10. NORTH 44° 01' 48" EAST, 83.81' TO A POINT;
11. NORTH 33° 58' 40" EAST, 37.60' TO A POINT;

THENCE LEAVING SAID CENTERLINE OF REEDY BRANCH AND RUNNING WITH THE SOUTHWESTERLY LINES OF PROPERTIES NOW OR FORMERLY OWNED BY EWT49, LLC (SEE DEED BOOK 3302, PAGE 628)

12. SOUTH 28° 47' 15" EAST, PASSING OVER A 1" IRON PIPE FOUND ON OR NEAR THE TOP BANK OF REEDY BRANCH AT 11.33 FEET, PASSING OVER A 5/8" REBAR FOUND AT 682.92 FEET, IN ALL 1388.41' TO A 1" IRON PIPE, THE POINT AND PLACE OF BEGINNING

AND BEING THAT PARCEL OF LAND CONTAINING 14.084 ACRES OF LAND, MORE OR LESS, AS SHOWN ON PLAT AND SURVEY THEREOF ENTITLED, "ALTA / NSPS SURVEY FOR A 14.084 ACRE TRACT OF LAND PREPARED FOR NEW HOPE PLACE, LLC, PARCEL #3610508709 LOCATED IN STONEY CREEK TOWNSHIP, IN THE CITY OF GOLDSBORO, WAYNE COUNTY, NORTH CAROLINA" BY BOWMAN CONSULTING GROUP, LTD., DATED NOVEMBER 9, 2021, BCG PROJECT NO. 000732-01

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

SUBJECT: Resolution Approving a Memorandum of Agreement (MOA) Relating to the Settlement of Opioid Litigation

BACKGROUND: On September 20, 2021, Council adopted a resolution approving a Memorandum of Agreement between the state of North Carolina and local governments on proceeds relating to the settlement of opioid litigation.

Wave two settlements have been reached in litigation against s Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors named in the Additional Settlements.

The opioid epidemic had taken the lives of more than 32,000 North Carolinians, torn families apart, and ravaged communities from the mountains to the coast.

The Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement.

DISCUSSION: Certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable.

Representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Supplemental Agreement for Additional Funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements.

By joining the settlements and approving the SAAF, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible.

RECOMMENDATION: By motion, adopt the attached resolution approving the Memorandum of Agreement (MOA) between the state of North Carolina and local governments on proceeds relating to the settlement of opioid litigation.

Date:

3/16/23



Ron Lawrence, City Attorney

Date:

3/16/23



Timothy Salmon, City Manager

RESOLUTION BY THE CITY OF GOLDSBORO AUTHORIZING EXECUTION OF OPIOID SETTLEMENTS AND APPROVING THE SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION

WHEREAS, the opioid overdose epidemic had taken the lives of more than 32,000 North Carolinians (2000-2021); and

WHEREAS, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable; and

WHEREAS, settlements have been reached in litigation against Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors named in these settlements; and

WHEREAS, representatives of local North Carolina governments, the North Carolina association of county commissioners, and the North Carolina department of justice have negotiated and prepared a supplemental agreement for additional funds (SAAF) to provide for the equitable distribution of the proceeds of these settlements; and

WHEREAS, by joining the settlements and approving the SAAF, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

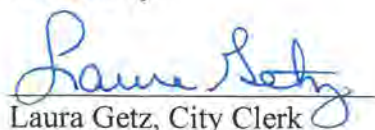
WHEREAS, it is advantageous to all North Carolinians for local governments, including the City of Goldsboro and its residents, to sign onto the settlements and SAAF and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the state and this city to help abate the harm; and

WHEREAS, the SAAF directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis.

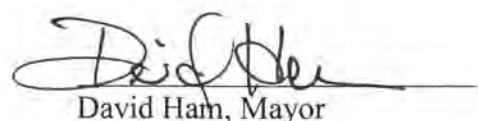
NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Goldsboro, North Carolina that the Mayor is hereby authorized to execute all documents necessary to enter into opioid settlement agreements with Walmart, Walgreens, CVS, Allergan, and Teva, to execute the SAAF, and to provide such documents to Rubris, the Implementation Administrator.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 20th day of March, 2023.

Attested by:


Laura Getz, City Clerk




David Ham, Mayor

Supplemental Agreement for Additional Funds From Additional Settlements of Opioid Litigation

I. PURPOSE

The purpose of this Supplemental Agreement for Additional Funds (“SAAF”) is to direct Additional Funds from Additional Settlements of opioid litigation to the state of North Carolina and local governments in a manner consistent with the Memorandum of Agreement (“MOA”) Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation that has governed the distribution of Opioid Settlement Funds to the State and its Local Governments since May 2022.

This SAAF does not change the scope or meaning of the MOA with respect to Opioid Settlement Funds governed by the MOA. Instead, this SAAF applies the terms of the MOA – with certain clarifications noted below – to the Additional Settlements and Additional Funds described below.

II. SCOPE

- A. Scope of the MOA. Under the terms of the MOA, the MOA governs Opioid Settlement Funds from:
 - 1. The National Settlement Agreement with the drug distributors Cardinal, McKesson, and AmerisourceBergen and the drug maker Johnson & Johnson and its subsidiary Janssen Pharmaceuticals; and
 - 2. The Bankruptcy Resolution with Mallinckrodt; any Bankruptcy Resolution with Purdue; and any other Bankruptcy Resolution as the term “Bankruptcy Resolution” is defined in the MOA.
- B. Scope of this SAAF. This SAAF governs Additional Funds from the Additional Settlements with Additional Settling Defendants Walmart, Inc., Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Allergan Limited, CVS Health Corporation, CVS Pharmacy, Inc., and Walgreen Co., as well as their subsidiaries, affiliates, officers, and directors named in the Additional Settlements.

III. APPLICATION OF THE MOA TO ADDITIONAL SETTLEMENTS AND FUNDS

The MOA, which is incorporated herein by reference, governs Additional Settlements and Additional Funds in every respect, except as set forth hereinbelow. In the event of any conflict between the MOA and this SAAF, with respect to Additional Settlements and Additional Funds, the provisions of this SAAF shall take precedence.

A. Definitions.

1. The definitions used in the MOA are incorporated by reference into this SAAF.
2. “Additional Funds” shall mean all funds allocated by the Additional Settlements to the State or Local Governments for purposes of opioid remediation activities, as well as any repayment of those funds and any interest or investment earnings that may accrue as those funds are temporarily held before being expended on opioid remediation strategies. Not included are funds made available in Additional Settlements for the payment of the Parties’ litigation expenses or the reimbursement of the United States Government.
3. “Additional Settlements” means a national opioid settlement agreement with the Parties and one or more of the Additional Settling Defendants concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic.
4. “Additional Settling Defendants” means the defendants listed in section II.B of this SAAF.
5. “Local Counsel” means legal counsel and law firms who have a principal office in North Carolina and represented one or more North Carolina counties and municipalities in litigation against one or more Additional Settling Defendant concerning opioids.
6. “National Counsel” means legal counsel and law firms who have a principal office outside of North Carolina and represented various North Carolina counties and municipalities in litigation against one or more Settling Defendant or Additional Settling Defendant concerning opioids.
7. “Required Local Governments” means all North Carolina counties and municipalities that have filed litigation against any of the Settling Defendants or Additional Settling Defendants.

B. Allocation of Additional Funds

1. Method of distribution. Pursuant to any Additional Settlements, Additional Funds shall be distributed directly to the State, Local Governments, and Local Counsel for such uses as set forth in the MOA and this SAAF, provided Opioid Settlement Funds shall not be considered funds of the State, any Local Governments, or any Local Counsel unless and until such time as each distribution is made.
2. Overall allocation of funds. Additional Funds shall be allocated as follows with respect to each payment from the Additional Settling Defendants: (i) 15% directly to the State (“State Additional Abatement Fund”), (ii) 84.62% to abatement funds established by Local Governments (“Local Additional Abatement Funds”), and (iii) 0.38% to a Local Counsel Fee Fund described in section IV of this SAAF.
3. The allocation of Local Additional Abatement Funds between Local Governments shall be as described in MOA section B.3. However, to the extent required by the terms of an Additional Settlement, the proportions set forth in MOA Exhibit G shall be adjusted: (i) to provide no payment from an Additional Settlement to any listed county or municipality that does not participate in the Additional Settlement; and (ii) to provide a reduced payment from an Additional Settlement to any listed county or municipality that signs onto the Additional Settlement after the deadline specified by the Additional Settlement.
4. Municipal allocations of Local Additional Abatement Funds shall be as described in MOA section B.4. Consistent with the manner in which MOA section B.4.b has been interpreted by the parties to the MOA with respect to Opioid Settlement Funds, a municipality that directs Local Additional Abatement Funds to the county or counties in which it is located pursuant to MOA section B.4 shall be relieved of any reporting or other obligations under the MOA with respect to the redirected funds.
5. The use of Additional Funds for opioid remediation activities shall be as described in MOA section B.5.
6. All Parties acknowledge and agree the Additional Settlements will require a Local Government to release all its claims against the Additional Settling Defendants to receive Additional Funds. All Parties further acknowledge and agree based on the terms of the Additional Settlements, a Local Government may receive funds through this SAAF only after complying with all requirements set forth in the Additional Agreements to release its claims.

C. Payment of Litigating and Non-Litigating Parties

No party engaged in litigating the MDL Matter shall receive a smaller payment than a similarly situated non-litigating Party, other than as based on the Allocation Proportions in MOA Exhibit G.

D. Special Revenue Fund

Every Local Government receiving Additional Funds shall either (1) deposit the Additional Funds in the special revenue fund that the Local Government created for Opioid Settlement Funds pursuant to MOA section D.1 or (2) create a separate special revenue fund as described in MOA section D.1 that is designated for the receipt and expenditure of the Additional Funds. In either case, every Local Government receiving Additional Funds shall abide by MOA section D and other relevant provisions of the MOA with respect to the Additional Funds in the special revenue fund.

E. Opioid Remediation Activities

1. Local Governments shall expend Additional Funds according to the requirements for Opioid Settlement Funds stated in MOA section E.
2. The coordination group established by MOA section E.7 and described in MOA Exhibit D shall have the same responsibilities with respect to remediation activities funded by Additional Funds and related requirements and procedures that it has with respect to the Opioid Settlement Funds covered by the MOA.

F. Auditing, Compliance, Reporting, and Accountability

1. The Auditing, Compliance, Reporting, and Accountability provisions stated in MOA section F shall apply to Additional Funds in the way they apply to Opioid Settlement Funds.
2. The coordination group established by MOA section E.7 and described in MOA Exhibit D shall have the same responsibilities with respect to auditing, compliance, reporting, and accountability provisions relating to Additional Funds that it has with respect to the Opioid Settlement Funds covered by the MOA.

G. Effectiveness

1. When this SAAF takes effect. This SAAF shall become effective at the time a sufficient number of Local Governments have joined the SAAF to qualify the SAAF as a State-Subdivision Agreement under the Additional Settlements. If this SAAF does not thereby qualify as a State-Subdivision Agreement, this SAAF will have no effect.
2. Amendments to the SAAF.
 - a. Amendments to conform to final national documents. The Attorney General, with the consent of a majority vote from a group of Local Government attorneys appointed by the Association of County Commissioners, may initiate a process to amend this SAAF to make any changes required by the final provisions of the Additional Settlements. The Attorney General's Office will provide written notice of the necessary amendments to all the previously joining parties. Any previously joining party will have a two-week opportunity to withdraw from the SAAF. The amendments will be effective to any party that does not withdraw.
 - b. Coordination group. The coordination group may make the changes to the SAAF described and authorized in MOA Exhibit D.
 - c. No amendments to allocation between Local Governments. Notwithstanding any other provision of this SAAF, the allocation proportions set forth in MOA Exhibit G may not be amended.
 - d. General amendment power. After execution, the coordination group may propose other amendments to the SAAF, subject to the limitation in Section G.2.c of this SAAF. Such amendments will take effect only if approved in writing by the Attorney General and at least two-thirds of the Local Governments who are Parties to this SAAF. In the vote, each Local Government Party will have a number of votes measured by the allocation proportions set forth in MOA Exhibit G.
3. Acknowledgement. The Parties acknowledge this SAAF is an effective and fair way to address the needs arising from the public health crisis due to the misconduct committed by the Pharmaceutical Supply Chain Participants.

4. When SAAF is no longer in effect. This SAAF is effective until one year after the last date on which any (a) Opioid Settlement Funds are being spent by Local Governments pursuant to the National Settlement Agreement and any Bankruptcy Resolution or (b) Additional Funds are being spent by Local Governments pursuant to the Additional Settlements.
5. Application of SAAF to settlements. This SAAF applies to the Additional Settlements.
6. Applicable law and venue. Unless required otherwise by the Additional Settlements, this MOA shall be interpreted using North Carolina law and any action related to the provisions of this SAAF must be adjudicated by the Superior Court of Wake County. If any provision of this SAAF is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision which can be given effect without the invalid provision.
7. Scope of this SAAF. The Parties acknowledge this SAAF does not excuse any requirements placed upon them by the terms of the Additional Settlements, except to the extent those terms allow for a State-Subdivision Agreement to do so.
8. No third party beneficiaries. No person or entity is intended to be a third party beneficiary of this SAAF.
9. No effect on authority of parties. Nothing in this SAAF shall be construed to affect or constrain the authority of the Parties under law.
10. Signing and execution of this SAAF. This SAAF may be signed and executed simultaneously in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. A signature transmitted by facsimile, electronic image, or DocuSign shall be deemed an original signature for purposes of executing this SAAF. Each person signing this SAAF represents he or she is fully authorized to enter into the terms and conditions of, and to execute, this SAAF, and all necessary approvals and conditions precedent to execution have been satisfied.

IV. LOCAL COUNSEL FEE FUND

Local Counsel have reviewed the Additional Settlements, find them to be equitable, and recommend their clients execute these Additional Settlements and this SAAF. If (1) all Local Counsel sign this SAAF whereby they consent to the terms of this SAAF and agree to be legally bound by this SAAF, including but not limited to Section IV of this SAAF, and (2) all Required Local Governments agree on or before April 18, 2023 to dismiss all litigation against the Additional Settling Defendants as required by the Additional Settlements, then each Local Counsel shall be entitled to receive a portion of the Local Counsel Fee Fund for the Additional Settlements, in such proportions as set forth below. If one or more Required Local Governments does not dismiss litigation as required by the Additional Settlements, then the 0.38% share of Additional Funds set forth in Section III.B.2 of this SAAF for the Local Counsel Fee Fund shall be included in the Local Additional Abatement Funds, such that 85% of the Additional Funds will be allocated to Local Additional Abatement Funds, and 0% will be allocated to the Local Counsel Fee Fund.

Local Counsel release all North Carolina counties and municipalities from any claim regarding the obligation to pay legal fees or costs relating to their representation of North Carolina counties and municipalities regarding opioid claims and litigation against the Settling Defendants and Additional Settling Defendants. Local Counsel retain their rights to recover legal fees from any national legal fee fund established by a national settlement and to collect any fees due from National Counsel. If one or more National Counsel fails to release its North Carolina client counties and/or municipalities from any contractual obligation to pay legal fees or costs relating to their representation of North Carolina counties and municipalities regarding opioid claims and litigation against the Settling Defendants and Additional Settling Defendants, as required for National Counsel and Local Counsel to receive a portion of the national fee funds created by the National Settlement Agreements and Additional Settlement, then the 0.38% share of Additional Funds set forth in Section III.B.2 of this SAAF for the Local Counsel Fee Fund shall be included in the Local Additional Abatement Funds, such that 85% of the Additional Funds will be allocated to Local Additional Abatement Funds, and 0% will be allocated to the Local Counsel Fee Fund.

As soon as practicable, but in any event no later than May 1, 2023, Local Counsel shall report to the settlement administrator the proportion of the Local Counsel Fee Fund to be received by each Local Counsel. No funds shall be paid out of the Local Counsel Fee Fund until such report is received. Each Local Counsel's release of claims against all North Carolina counties and municipalities as provided above shall remain in full force and effect regardless of the proportion of the Local Counsel Fee Fund that any Local Counsel receives.

IN WITNESS WHEREOF, the parties, through their duly authorized officers, have executed this Supplemental Agreement for Additional Funds under seal as of the date hereof.

By: _____

Name: _____

Title: _____

County/City/Town of _____

Date: _____

Attested by:

Laura Getz, City Clerk

North Carolina Opioid Settlement Allocations

	Projected for Wave 1 (Distributors, J&J) Settlements (2022-2038)	Projected for Wave 2 (Teva, Allergan, Walmart, CVS, Walgreens) Settlements (2023-2036)	Projected for Wave 1 + Wave 2 Settlements (2022-2038)
Total to North Carolina State and Local Governments from Settlement	\$757,794,701.55	\$606,952,444.35	\$1,364,747,145.90
Total to State Government	\$113,669,205.20	\$91,344,302.85	\$205,013,508.05
Total to County/Municipal Government	\$644,125,496.35	\$515,608,141.50	\$1,159,733,637.85
County/Municipality			
Alamance	\$8,876,235.91	\$7,105,229.55	\$15,981,465.46
Alexander	\$3,285,090.79	\$2,629,642.15	\$5,914,732.94
Alleghany	\$960,330.59	\$768,723.27	\$1,729,053.86
Anson	\$1,173,551.32	\$939,401.74	\$2,112,953.06
Ashe	\$2,181,261.33	\$1,746,051.23	\$3,927,312.56
Avery	\$1,713,352.97	\$1,371,500.99	\$3,084,853.96
Beaufort	\$3,078,201.29	\$2,464,031.68	\$5,542,232.97
Bertie	\$898,352.66	\$719,111.33	\$1,617,463.99
Bladen	\$2,764,701.33	\$2,213,081.97	\$4,977,783.30
Brunswick	\$13,611,908.01	\$10,896,029.79	\$24,507,937.80
Buncombe	\$16,177,777.71	\$12,949,951.47	\$29,127,729.18
Burke	\$13,463,490.69	\$10,777,225.01	\$24,240,715.70
Cabarrus	\$10,754,148.26	\$8,608,456.62	\$19,362,604.88
Caldwell	\$8,220,981.06	\$6,580,712.62	\$14,801,693.68
Camden	\$470,446.05	\$376,581.63	\$847,027.68
Carteret	\$7,268,734.62	\$5,818,460.48	\$13,087,195.10
Caswell	\$1,113,823.31	\$891,590.82	\$2,005,414.13
Catawba	\$13,350,758.37	\$10,686,985.32	\$24,037,743.69
Chatham*	\$2,908,357.20	\$2,328,075.28	\$5,236,432.48
Cherokee	\$5,041,951.33	\$4,035,969.92	\$9,077,921.25
Chowan	\$732,406.78	\$586,275.31	\$1,318,682.09
City of Asheville	\$1,518,942.76	\$1,215,879.92	\$2,734,822.68
City of Charlotte	\$8,035,361.30	\$6,432,128.11	\$14,467,489.41
City of Concord	\$1,465,101.26	\$1,172,780.99	\$2,637,882.25
City of Durham	\$2,450,285.78	\$1,961,399.29	\$4,411,685.07
City of Fayetteville	\$1,995,301.44	\$1,597,194.47	\$3,592,495.91
City of Greensboro	\$3,397,064.40	\$2,719,274.52	\$6,116,338.92
City of Greenville	\$1,047,711.84	\$838,670.03	\$1,886,381.87
City of Henderson	\$207,752.83	\$166,301.56	\$374,054.39
City of Hickory	\$611,119.45	\$489,187.53	\$1,100,306.98
City of High Point	\$1,329,660.29	\$1,064,363.51	\$2,394,023.80
City of Jacksonville	\$611,982.74	\$489,878.62	\$1,101,861.36
City of Wilmington	\$769,713.82	\$616,138.81	\$1,385,852.63
City of Winston-Salem	\$3,184,942.45	\$2,549,475.62	\$5,734,418.07
Clay	\$1,445,610.55	\$1,157,179.09	\$2,602,789.64
Cleveland	\$7,213,741.97	\$5,774,440.09	\$12,988,182.06
Columbus	\$7,864,366.11	\$6,295,250.26	\$14,159,616.37
Craven	\$8,611,057.36	\$6,892,959.98	\$15,504,017.34
Cumberland	\$16,987,519.49	\$13,598,131.76	\$30,585,651.25
Currituck	\$1,203,088.29	\$963,045.42	\$2,166,133.71
Dare	\$3,434,005.17	\$2,748,844.83	\$6,182,850.00
Davidson	\$12,497,770.77	\$10,004,187.67	\$22,501,958.44
Davie	\$3,305,314.04	\$2,645,830.43	\$5,951,144.47
Duplin	\$2,465,616.71	\$1,973,671.38	\$4,439,288.09
Durham*	\$11,591,700.26	\$9,278,898.41	\$20,870,598.67
Edgecombe	\$2,686,659.94	\$2,150,611.56	\$4,837,271.50

North Carolina Opioid Settlement Allocations

Forsyth	\$19,764,673.97	\$15,821,182.19	\$35,585,856.16
Franklin	\$3,223,871.56	\$2,580,637.53	\$5,804,509.09
Gaston*	\$21,616,450.41	\$17,303,488.06	\$38,919,938.47
Gates	\$512,514.70	\$410,256.59	\$922,771.29
Graham	\$1,181,870.88	\$946,061.34	\$2,127,932.22
Granville	\$3,801,006.52	\$3,042,621.22	\$6,843,627.74
Greene	\$794,044.56	\$635,615.00	\$1,429,659.56
Guilford	\$21,739,333.58	\$17,401,853.30	\$39,141,186.88
Halifax	\$2,918,926.66	\$2,336,535.91	\$5,255,462.57
Harnett	\$6,370,277.30	\$5,099,265.38	\$11,469,542.68
Haywood	\$5,174,357.41	\$4,141,958.11	\$9,316,315.52
Henderson	\$8,899,206.19	\$7,123,616.75	\$16,022,822.94
Hertford	\$1,332,328.81	\$1,066,499.61	\$2,398,828.42
Hoke	\$2,141,625.85	\$1,714,323.88	\$3,855,949.73
Hyde	\$175,442.78	\$140,438.02	\$315,880.80
Iredell	\$13,629,253.47	\$10,909,914.44	\$24,539,167.91
Jackson	\$3,270,596.96	\$2,618,040.20	\$5,888,637.16
Johnston	\$8,057,285.13	\$6,449,677.63	\$14,506,962.76
Jones	\$566,617.78	\$453,564.95	\$1,020,182.73
Lee	\$4,206,884.62	\$3,367,517.64	\$7,574,402.26
Lenoir	\$3,892,338.28	\$3,115,730.25	\$7,008,068.53
Lincoln	\$5,969,971.70	\$4,778,829.64	\$10,748,801.34
Macon	\$3,006,569.57	\$2,406,692.09	\$5,413,261.66
Madison	\$1,531,579.05	\$1,225,994.97	\$2,757,574.02
Martin	\$1,500,053.79	\$1,200,759.69	\$2,700,813.48
McDowell	\$3,784,524.45	\$3,029,427.67	\$6,813,952.12
Mecklenburg	\$32,452,982.96	\$25,977,891.48	\$58,430,874.44
Mitchell	\$1,992,371.35	\$1,594,848.95	\$3,587,220.30
Montgomery	\$1,456,049.17	\$1,165,535.00	\$2,621,584.17
Moore	\$6,259,219.36	\$5,010,365.98	\$11,269,585.34
Nash	\$5,447,070.68	\$4,360,259.01	\$9,807,329.69
New Hanover	\$18,662,021.86	\$14,938,533.66	\$33,600,555.52
Northampton	\$779,367.60	\$623,866.46	\$1,403,234.06
Onslow	\$10,589,431.95	\$8,476,604.88	\$19,066,036.83
Orange	\$6,800,930.88	\$5,443,994.01	\$12,244,924.89
Pamlico	\$772,539.31	\$618,400.56	\$1,390,939.87
Pasquotank	\$2,414,286.80	\$1,932,582.90	\$4,346,869.70
Pender	\$3,772,960.81	\$3,020,171.24	\$6,793,132.05
Perquimans	\$720,346.05	\$576,620.98	\$1,296,967.03
Person	\$2,595,982.24	\$2,078,026.09	\$4,674,008.33
Pitt	\$8,818,130.02	\$7,058,717.05	\$15,876,847.07
Polk	\$1,714,294.83	\$1,372,254.90	\$3,086,549.73
Randolph	\$9,825,709.25	\$7,865,261.83	\$17,690,971.08
Richmond	\$4,825,355.59	\$3,862,589.91	\$8,687,945.50
Robeson	\$8,758,402.01	\$7,010,906.13	\$15,769,308.14
Rockingham	\$8,794,688.81	\$7,039,952.89	\$15,834,641.70
Rowan	\$15,041,742.87	\$12,040,580.77	\$27,082,323.64
Rutherford	\$5,983,549.86	\$4,789,698.61	\$10,773,248.47
Sampson	\$3,990,445.97	\$3,194,263.28	\$7,184,709.25
Scotland	\$2,893,078.53	\$2,315,845.07	\$5,208,923.60
Stanly	\$4,669,743.74	\$3,738,026.04	\$8,407,769.78
Stokes	\$4,019,041.08	\$3,217,153.05	\$7,236,194.13
Surry	\$9,087,494.51	\$7,274,337.36	\$16,361,831.87
Swain	\$1,811,042.08	\$1,449,698.95	\$3,260,741.03
Town of Canton	\$73,777.02	\$59,056.85	\$132,833.87
Transylvania	\$3,205,139.57	\$2,565,642.96	\$5,770,782.53
Tyrrell	\$266,931.46	\$213,672.69	\$480,604.15
Union	\$9,447,405.92	\$7,562,438.43	\$17,009,844.35

North Carolina Opioid Settlement Allocations

Vance	\$3,454,176.13	\$2,764,991.22	\$6,219,167.35
Wake*	\$36,135,553.85	\$28,925,707.62	\$65,061,261.47
Warren	\$685,288.85	\$548,558.51	\$1,233,847.36
Washington	\$481,617.25	\$385,523.92	\$867,141.17
Watauga	\$3,025,301.54	\$2,421,686.66	\$5,446,988.20
Wayne	\$6,252,521.88	\$5,005,004.79	\$11,257,526.67
Wilkes	\$12,864,327.28	\$10,297,608.04	\$23,161,935.32
Wilson	\$4,164,083.50	\$3,333,256.29	\$7,497,339.79
Yadkin	\$3,620,933.12	\$2,898,476.45	\$6,519,409.57
Yancey	\$2,461,300.02	\$1,970,215.93	\$4,431,515.95

Notes

*Amounts for Chatham, Durham, Gaston, and Wake Counties reflect Cary's, Gastonia's, and Raleigh's reallocation of funds to the counties of which they are a part.

City of Goldsboro
Departmental Monthly Reports
January 2023

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC (January numbers are on the February Report)
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

January 2023

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: March 3, 2023

- Goldsboro Youth Council (GYC) met for a regular monthly meeting on January 4th.
- The Commission on Community Relations and Development (CCRD) met for a regular monthly meeting on January 10th. CCRD Executive Board met on December 29th.
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular monthly meeting on January 19th.
- Community Relations Activities:
 1. Staff attended JCPC regular monthly meeting on January 13th.
 2. Staff attended the CALM Executive Board meeting on January 17th.
 3. Staff attended the regular monthly meeting of CALM on January 31st.
 4. Department meetings & trainings were held on January 3rd, 4th, 5th, 6th, 12th, 23rd, 26th, and 27th.
- Community Development Activities:
 1. Staff attended Region 10 Continuum of Care (CoC) meeting on January 11th.
 2. Staff completed HUD-offered Environmental Review training on January 10th-12th.
 3. Staff met with Inspections & Planning to discuss HOME Rentals Monitoring on January 27th.
 4. Staff attended HUD's Active Shooter for local governments training on January 31st.
 5. Staff engaged in 4 phone/virtual consults with HUD Representative for the month of January.
 6. Staff engaged in 1 phone consult with NCHFA Case Manager for the month of January.
- The Department received one (2) housing complaints and twenty-seven (27) requests for assistance for the month of January. *Please refer to Community Relations Addendum for a detailed summary.

2023 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	2												1
Consumer/Other Requests	27												2

2022 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	3	0	0	0	3	1	1	0	1	0	0	1	3
Consumer & Other Requests	24	36	25	141	69	43	27	32	27	19	20	20	40

COMMUNITY RELATIONS DEPARTMENT *Addendum*

January 2023

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: March 3, 2023

Complaints/Grievances

Nature of Complaint	Resolution
Housing: Holes in floor (bad foundation)/No kitchen sink/No hot water/No heat	County resident: Reached out to the County to refer
Housing: Landlord threatening eviction	Referred to Sheriff's Department

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	11	Informed City's CDBG Rehab. Program will begin soon & made referrals to Habitat for Humanity & Wages
First-Time Homebuyer	9	Provided program information and/or update on submitted application
MLK	3	Notified that the City could not enforce the gas company to deliver gas sooner
Employment	1	Provided community resources list
Meals on Wheels Program	1	Referred to Wages
Housing	1	Provided community resources list/Referred to 4Day Movement/Referred to HACG
Seeking Grants	1	Provided City HUD programs information
Total Requests:	27	

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 25 potential new property acquisition projects/persons and/or business interest regarding downtown.
- Working with the ACM to facilitate administrative needs of the GWTA Roof Addition
- South Center Street Development discussions with ACM and potential consultant.
- Union Station discussions regarding stabilization, fair market value and potential reuse. Appraisal delivery scheduled for January 2023 has been delayed to February 2023.
- Board approved 2023 work plan. Budget planning is ongoing. Scheduled for approval in March.
- Neighborhood Revitalization Task Force discussions to identify potential actions/steps to address blight.
- Merchant/Property Information Mgmt – Integrating to new website. Finalizing testing/implementation phase. Will go live by end of February.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Actively working with Randall Gross, a consultant for downtown residential development needs, specifically in the 300 and 400 blocks of S. Center St.
- Staff is finalizing plans for placement and funding of security cameras in public parking lots to improve visibility and address safety concerns.
- Kayla applied for a Grassroots Grant through NC Arts Council to help fund a large scale mural update.
- Hosted a Public Parking Forum on January 26th at the Wayne County Museum, facilitated by Dwight Bassett. Results will be shared with Council at February retreat.
- Hosted initial meeting for Arts District Planning Committee on January 12th.
- Erin attended the Leadership Wayne Law & Government Work Day.
- Staff attended a Development Finance Toolkit Training Session with UNC SOG on January 23rd & 24th.
- Staff is working on updated downtown event rental guidelines for the HUB and adjacent lot.
- Conducted landscaping discussion regarding trees, general maintenance.
- Hired a Business & Property Development Specialist. Start date was January 11th
- Other Meetings: IT Budget Planning, Borden Mills Discussions, Chamber of Commerce Board Meeting, Social District Discussions, NCFB Board and Planning Mtgs, Transformation Grant Discussion

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- DGDC Merchant Meeting on January 3rd, Design, Economic Vitality and Promotions Committees met on January 10th, Executive Committee on January 11th and DGDC Board of Directors of January 18th.
- Downtown Public Parking Forum – January 26th

Upcoming Events/Activities:

- Erin is participating in Leadership Wayne, October 2022 through May 2023.
- Grant solicitations for Duke Energy & Wells Fargo. Exploring Additional Grants

Businesses Opening/Properties Purchased & Other Updates

- 120 E Mulberry St coming soon
- Luminous Joy Candles – 116 W Walnut St – opening in February.
- Arts Council announced relocation to 139 W Walnut St. Moving in the spring.
- Downtown Goldsboro's Facebook page followers/likes: 14,761; 16,153 check-ins

ENGINEERING DEPARTMENT

January 2023

Prepared by: Bobby Croom, P. E.

Date Prepared: 03-10-23

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- This project is 95% complete.

Phase IV Sewer Collection Rehabilitation

- Staff is working with DWI to close out this project.

2017 Wastewater System Improvements – FB2020-002

- Final payment to the contractor was made on January 27, 2023.

Little/Big Cherry Pump Station Relocation and Improvement

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report submitted to DWI for review and approval;
- Project is a candidate to be included in the Mount Olive Pickle (MOP) Plant Expansion Project and staff is working with MOP, WithersRavenel, and TA Loving through the design process.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are underway for January/February 2023.

Phase III Wastewater System Improvements

- Staff is completing final design in-house;
- Staff submitted a new application during the Fall funding round and is awaiting a decision.

Water System Asset Inventory and Assessment

- WithersRavenel project work is nearing completion.

Wastewater System Asset Inventory and Assessment

- WithersRavenel project work is nearing completion.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith has commenced preliminary work on the MRF Study.

Stormwater Inventory Project

- Pilot area work has begun;

- Staff continues to work with CDM Smith on project data and details.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Offer and acceptance documentation was submitted by staff in September 2022.

FINANCE
 JANUARY 2023
 Prepared By: Andrea Lovelace
 Date Prepared: February 21, 2023

	FY 21-22		FY 22-23	
	Actual to Date		Actual to Date	YTD %
Revenues	December-21	Adjusted Budget	December-22	Collected
General Fund	\$ 26,343,916	\$ 46,526,373	\$ 24,299,856	52.23%
Utility Fund	10,525,735	24,228,129	11,725,605	48.40%
Downtown District Fund	63,504	117,019	66,612	56.92%
Occupancy Tax Fund	573,083	1,191,450	583,734	48.99%
Stormwater Fund	1,078,316	1,981,528	1,158,804	58.48%
Total	\$ 38,584,554	\$ 74,044,499	\$ 37,834,611	51.10%
Expenditures				
General Fund	\$ 20,136,289	\$ 46,526,373	\$ 23,643,164	50.82%
Utility Fund	6,000,149	24,228,129	7,574,142	31.26%
Downtown District Fund	52,867	117,019	41,465	35.43%
Occupancy Tax Fund	318,920	1,191,450	333,000	27.95%
Stormwater Fund	675,700	1,981,528	1,010,028	50.97%
Total	\$ 27,183,924	\$ 74,044,499	\$ 32,601,798	44.03%

MAJOR CATEGORIES				
	FY 21-22		FY 22-23	
	Actual to Date		Actual to Date	YTD %
Revenues	December-21	Adjusted Budget	December-22	Collected
Property/Occupancy Taxes	\$ 13,838,466	\$ 19,271,704	\$ 13,852,444	71.88%
Charges for Services	13,120,767	30,030,307	13,778,086	45.88%
Revenue Other Agencies	5,319,059	16,372,366	5,615,445	34.30%
Other Revenues	4,702,343	3,248,319	2,162,849	66.58%
Fund Balance	-	1,792,806	-	0.00%
Shared Services	1,603,920	3,328,996	2,425,787	72.87%
Total	\$ 38,584,554	\$ 74,044,499	\$ 37,834,611	51.10%
Expenditures				
Labor	\$ 14,860,618	\$ 29,745,929	\$ 17,049,356	57.32%
Non-Labor	12,323,306	44,298,570	15,552,442	35.11%
Total	\$ 27,183,924	\$ 74,044,499	\$ 32,601,798	44.03%

SELECTED OTHER INFORMATION			
	FY 21-22	Actual	Total
Collections	Actual	December-22	Collected F-YTD
Debt Setoff	\$ 27,778	\$ -	\$ 9,514
Surplus	\$ 154,548	\$ -	\$ 3,876



Prepared Date:	2/2/23 2:55 P.M.
Prepared By:	Terrie Webber
Reviewed Date:	3/15/23 2:17 PM
Reviewed By:	Catherine F. Gwynn

Monthly Cash & Investment Report
January 31, 2023

Financial Institution	Account #	Current Month 1/31/2023	Prior Month 12/31/2022	Prior Year 1/31/2022	Rate of Return
PNC - General Operating	53-2330-6699	\$ 3,234,775.25	\$ 3,438,052.13	\$ 2,966,256.87	0.00%
PNC - Money Market	53-2331-2335	\$ 8,500,450.42	\$ 6,485,487.95	\$ 11,524,725.63	2.63%
PNC - Debit Account	53-0379-0188	\$ 1,000.00	\$ 1,000.00	\$ 932.76	0.00%
Southern Bank - CD	2713000894	\$ 621,379.73	\$ 4,120,428.14	\$ 15,080,238.47	1.47%
NCCMT - MM - 2010 Sewer Bond D#001	47036470	\$ 254,494.91	\$ 253,585.84	\$ 249,725.54	n/a
NCCMT - MM - American Rescue Plan 2021	47038146	\$ 8,967,361.15	\$ 8,935,329.15	\$ 4,406,999.71	n/a
NCCMT - MM - Regular	47161781	\$ 4,451,747.11	\$ 4,435,845.18	\$ 4,368,314.92	n/a
NCCMT - MM - Street Bonds 2018	47030887	\$ -	\$ -	\$ 48,076.97	n/a
Truist MMA	1340024934410	\$ 24,636,827.09	\$ 16,085,043.26	\$ -	2.66%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock	1340011301494	\$ 414,270.01	\$ 414,266.49	\$ 1,650,625.62	0.01%
Truist (BB&T) - Escrow FY23 Rolling Stock	1340021288895	\$ 2,380,186.28	\$ 2,380,166.06		0.01%
Webster (Sterling National Bank) - Escrow	2729	\$ 1,871,122.57	\$ 1,870,735.96	\$ 1,868,151.20	0.24%
Totals		\$ 55,333,614.52	\$ 48,419,940.16	\$ 42,164,047.69	

Report of Budget Funds Transfers - July, 2022 through June, 2023

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
Paramount	Adam Twis	Travel	\$ -	\$ (200)
Paramount	Adam Twis	Fees & Dues	\$ 200	\$ -
		Transfers - Jan 2023 - Paramount	\$ 200	\$ (200)
GEC	Felicia Brown	Salaries & Wages Part-Time	\$ 9,000	\$ -
GEC	Felicia Brown	Salaries & Wages Perm. Part-Time	\$ -	\$ (9,000)
		Transfers - Jan 2023 - GEC	\$ 9,000	\$ (9,000)
PW Solid Waste	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (15,000)
PW Solid Waste	Rick Fletcher	Dumpsters	\$ 15,000	\$ -
		Transfers - Jan 2023 - PW Solid Waste	\$ 15,000	\$ (15,000)
Fire	Ron Stempien	Administrative Car	\$ 4,212	\$ -
Fire	Ron Stempien	Building Maintenance	\$ -	\$ (4,212)
		Transfers - Jan 2023 - Fire	\$ 4,212	\$ (4,212)
Police	Mike West	Salaries & Wages Regular	\$ -	\$ -
		Transfers - Jan 2023 - Police	\$ -	\$ -
Distribution & Collections	Rick Fletcher	Operational Supplies	\$ -	\$ (3,291)
Distribution & Collections	Rick Fletcher	Repairs (Insurance Claims)	\$ 791	\$ -
Distribution & Collections	Rick Fletcher	Education Reimbursement	\$ 2,500	\$ -
		Transfers - Jan 2023 - Distribution & Collections	\$ 3,291	\$ (3,291)
Water Treatment	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (5,000)
Water Treatment	Bert Sherman	Fuel For Equipment	\$ 5,000	\$ -
		Transfers - Jan 2023 - Water Treatment	\$ 5,000	\$ (5,000)
Water Reclamation	Bert Sherman	Medical Exams	\$ 180	\$ -
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (5,180)
Water Reclamation	Bert Sherman	Cleaning Supplies	\$ 5,000	\$ -
		Transfers - Jan 2023 - Water Reclamation	\$ 5,180	\$ (5,180)
Compost	Bert Sherman	Medical Exams	\$ 120	\$ -
Compost	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (590)
Compost	Bert Sherman	Uniforms	\$ 470	\$ -
		Transfers - Jan 2023 - Compost	\$ 590	\$ (590)
Occupancy Tax	Amanda Justice	Advertising	\$ 12,000	\$ -
Occupancy Tax	Amanda Justice	Event Expenses - Travel & Tourism	\$ 5,500	\$ -
Occupancy Tax	Amanda Justice	Air Show Donation	\$ -	\$ (15,000)
Occupancy Tax	Amanda Justice	Merchandise for Resale	\$ -	\$ (2,500)
		Transfers - Jan 2023 - Occupancy Tax	\$ 17,500	\$ (17,500)
		Transfers - ALL FUNDS - Jan 2023	\$ 59,973	\$ (59,973)
		Transfers - ALL FUNDS - Jul 2022-Jan 2023	\$ 306,505	\$ (306,505)

Grant Project Budgets Monthly Report - January 2023
 Prepared: CFG 3/15/2023 1:48 PM
 Red Font-Not formally accepted by Council at this time.

							Date Received	Grant Portion		INFLOWS		OUTFLOWS		Positive (Negative) Cash Flow
Granting Agency	Granting Agency (Full)	Grant Description	Source (Full)	S				Budget Amount	Budget Total	Current Amount Rec'd	Amount Rec'd Project to Date	Current Amount Spent	Amount Spent to Project to Date	
HUD	HOME	FY16-17 Entitlement	Federal	F						\$ -	\$ 22,201	\$ -	\$ 22,201	\$ -
HUD	HOME	FY17-18 Entitlement	Federal	F						\$ -	\$ 43,202	\$ 9,840	\$ 63,557	\$ (20,355)
HUD	CDBG	FY18-19 Entitlement	Federal	F						\$ -	\$ 19,523	\$ -	\$ 19,523	\$ -
HUD	HOME	FY18-19 Entitlement	Federal	F						\$ -	\$ 22,910	\$ -	\$ 22,910	\$ -
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$	328,479	\$ 328,479	\$	-	\$ 216,456	\$ -	\$ 216,456	\$ -
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$	214,732	\$ 214,732	\$	-	\$ 49,554	\$ -	\$ 49,554	\$ -
HUD	CDBG	FY20-21 Entitlement	Federal	F	10/7/2020	\$	351,137	\$ 351,137	\$	-	\$ 170,649	\$ -	\$ 170,649	\$ -
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$	237,076	\$ 237,076	\$	-	\$ 28,472	\$ -	\$ 28,472	\$ -
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3	Federal	F	10/7/2020	\$	427,303	\$ 427,303	\$	101,324	\$ 132,380	\$ -	\$ 133,699	\$ (1,319)
HUD	CDBG	FY21-22 Entitlement	Federal	F		\$	354,122	\$ 354,122	\$	869	\$ 87,559	\$ -	\$ 87,987	\$ (428)
HUD	HOME	FY21-22 Entitlement	Federal	F		\$	250,738	\$ 250,738	\$	-	\$ 24,002	\$ -	\$ 32,592	\$ (8,590)
HUD	CDBG	FY22-23 Entitlement	Federal	F						\$ -	\$ -	\$ -	\$ -	\$ -
HUD	HOME	FY22-23 Entitlement	Federal	F						\$ -	\$ -	\$ 160	\$ 9,621	\$ (9,621)
HUD	CDBG	ARP Funding (M21-MP370209)	Federal	F		\$	907,913	\$ 907,913	\$	-	\$ -	\$ -	\$ 549	\$ (549)
NCHFA	NCHFA URP-19	Urgent Repair	State	S	4/18/2019	\$	100,000	\$ 100,000	\$	-	\$ 96,570	\$ -	\$ 96,570	\$ -
NCHFA	NCHFA ESFRP	ESFRP Rehabilitation Loan Pool	State	S	1/24/2017	\$	150,000	\$ 150,000	\$	-	\$ 79,175	\$ -	\$ 117,975	\$ (38,800)
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019	\$	2,340,773	\$ 4,604,077	\$	-	\$ 5,435,033	\$ -	\$ 4,179,246	\$ 1,255,787
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$	188,813	\$ 200,946	\$	42,299	\$ 270,212	\$ -	\$ 106,537	\$ 163,675
DOJ	NC Dept of Justice/US DOJ	2017 GPD Gang Equipment Grant	frig	S	1/3/2019	\$	21,366	\$ 21,366	\$	-	\$ 18,408	\$ -	\$ 18,408	\$ 0
DOJ	Dept. of Justice	2019 JAG Equipment Grant	Federal	F	9/25/2019	\$	47,003	\$ 47,003	\$	14,315	\$ 42,435	\$ -	\$ 42,435	\$ -
DOJ	Dept. of Justice	2020 JAG Equipment Grant	Federal	F	9/19/2020	\$	34,766	\$ 34,766	\$	16,475	\$ 30,381	\$ -	\$ 30,381	\$ -
DOJ	Dept. of Justice	FY20 CRF Equipment Grant	Federal	F	6/8/2020	\$	108,628	\$ 108,628	\$	-	\$ 87,179	\$ -	\$ 87,179	\$ (0)
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$	6,751,751	\$ 7,189,383	\$	-	\$ 7,385,809	\$ -	\$ 6,527,315	\$ 858,494
FEMA	FEMA GO	FEMA GO-Source Capture Exhaust Systems FS	Federal	F	7/24/2020	\$	202,083	\$ 202,083	\$	-	\$ 202,083	\$ -	\$ 202,083	\$ -
UST/Wayne Co	US Treasury-Wayne Co.	CARES Act Funding	Federal	F	9/9/2020	\$	966,688	\$ 966,688	\$	-	\$ 966,688	\$ -	\$ 966,688	\$ (0)
NC Tourism	NC Tourism Recovery Grant	CARES Act Funding - Marketing Travel & Touris	Federal	F	10/6/2020	\$	25,750	\$ 25,750	\$	-	\$ 25,750	\$ -	\$ 25,750	\$ -
Triangle YMCA	Triangle YMCA	Remote Learning Grant Parks & Recreation	Federal	F	11/18/2020	\$	94,616	\$ 94,616	\$	-	\$ 19,681	\$ -	\$ 19,681	\$ -
UST	US Treasury	ARP Funding	Federal	F	3/11/2021	\$	8,813,514	\$ 8,813,514	\$	32,032	\$ 8,967,361	\$ -	\$ -	\$ 8,967,361
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$	8,905,676	\$ 9,083,790	\$	-	\$ 4,851,571	\$ -	\$ 8,519,172	\$ (3,667,601)
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$	1,235,100	\$ 1,259,802	\$	-	\$ 639,892	\$ 71,754	\$ 730,989	\$ (91,097)
Debt	Debt Funded	2010 Sewer GO Bonds D#001-E	Debt	D	2010	\$	8,605,000	\$ 8,684,163	\$	-	\$ 8,695,113	\$ -	\$ 8,367,780	\$ 327,333
Goldenleaf	Goldenleaf Foundation	Hurr. Matthew Recovery Stormwater Drain. &	Private	P	10/11/2017	\$	598,574	\$ 598,574	\$	-	\$ 598,574	\$ -	\$ 596,216	\$ 2,357
SRF/DWI	EPA/NCDENR	Little Cherry Big Cherry Pump Station Relocati	Federal	F	Not Accepted Yet	\$	3,058,000	\$ 30,000	\$	-	\$ 30,000	\$ -	\$ 30,000	\$ -
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-V	State	S	1/24/2022	\$	300,000	\$ 304,500	\$	-	\$ -	\$ 3,800	\$ 296,425	\$ (296,425)
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$	100,000	\$ 101,500	\$	-	\$ -	\$ -	\$ -	\$ -
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Static	Federal	F	6/6/2019	\$	3,610,000	\$ 3,717,200	\$	-	\$ 35,000	\$ -	\$ 265,513	\$ (230,513)
SRF/DWI	EPA/NCDENR	CWSRF-Plate Settlers Project	Federal	F	3/7/2021	\$	1,484,909	\$ 1,484,909	\$	-	\$ 1,484,909	\$ -	\$ 1,517,550	\$ (32,641)
SRF/DWI	EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	Federal	F	Not Accepted Yet	\$	5,999,395	\$ 6,029,395	\$	-	\$ 30,000	\$ -	\$ 25,000	\$ 5,000
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$	11,150,000	\$ 11,150,000	\$	-	\$ -	\$ -	\$ 376,000	\$ (376,000)
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$	80,000	\$ 80,000	\$	-	\$ 32,691	\$ -	\$ -	\$ 32,691
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$	632,943	\$ 632,943	\$	-	\$ 547,943	\$ -	\$ 251,072	\$ 296,871
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$	5,048,522	\$ 5,048,522	\$	-	\$ 5,046,649	\$ -	\$ 4,980,164	\$ 66,485
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$	6,417,326	\$ 6,417,326	\$	-	\$ 6,417,323	\$ 7,723	\$ 6,243,031	\$ 174,292
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$	39,201	\$ 39,201	\$	-	\$ 43,576	\$ 2,700	\$ 35,992	\$ 7,584
Donation/Gr	Private Donations, Grants and C	Community Relations Special Revenue Fund	Private	P	Ongoing	\$	15,728	\$ 15,728	\$	-	\$ 15,977	\$ -	\$ 14,294	\$ 1,683
Donation/Gr	Private Donations, Grants and C	Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$	56,351	\$ 56,351	\$	260	\$ 61,983	\$ -	\$ 17,254	\$ 44,729
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing	\$	1,372,871	\$ 1,372,871	\$	61,218	\$ 1,311,431	\$ 91,556	\$ 528,144	\$ 783,287
Debt	Debt Funded	Smeal Aerial Fire Truck	Debt	D	9/2022	\$	1,151,600	\$ 1,151,600	\$	-	\$ 1,136,500	\$ -	\$ 8,537	\$ 1,127,963
Total								\$ 82,778,447	\$ 82,888,694	\$ 268,792	\$ 55,422,801	\$ 187,533	\$ 46,081,149	\$ 9,341,652

Grant Source Legend:
 F = Federal S = State D = Debt P = Private C = City Fees

Notes:
 * DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 100% of the time. 0% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:24.
- The full response within 8 minutes occurred 96.0% of all calls.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries, and 0 Fire Service deaths.
- The American Red Cross assisted 2 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Station Tours, Truck Displays, Leadership Wayne Class Tour, and Community Smoke Detector Install Day. We reached 55 Adults and 10 Children with fire prevention materials.

2023	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	277													277
Structure Fires:	2													2
EMS Calls:	117													117
Vehicle Accidents:	31													31
Fire Alarms:	42													42
Other:	85													85
Training Hours:	3118													2886
Safety Car Seat Checks:	7													7
Inspections:	115													115
2022	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	216	195	226	231	236	264	246	264	280	231	255	296	245	2490
Structure Fires:	5	6	8	5	4	1	3	3	1	1	5	1	4	43
EMS Calls:	79	78	80	92	83	86	99	124	103	73	79	82	88	1058
Vehicle Accidents:	22	23	22	26	32	38	27	24	33	31	30	35	29	343
Fire Alarms:	44	35	48	53	63	56	57	53	73	59	67	78	57	686
Other:	66	53	68	54	54	83	60	60	70	68	74	100	67	811
Training Hours:	2757	2806	2884	2260	1704	1715	1452	1700	1647	1835	1742	1214	1976	23716
Safety Car Seat Checks:	0	0	4	3	5	2	5	3	2	5	1	2	3	32
Inspections:	132	123	153	136	143	187	112	142	145	135	134	80	135	1622

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Completed New Hire Orientation January 18, 2023
- Attended budget meeting with IT
- Updated Dual Employment Policy & Holiday Policy
- Active Shooter Training scheduled with GPD
- Updated Police Major & Corporal Job Description
- Posted Police Major on internal posting, and multiple outside resources as requested.
- Scanning and importing employee documentation in Laserfische files and Implementing Electronic Filing System
- Working with IT To resolve Coda Issues regarding Dual Employment status on PAFs
- Preparing to train HR staff on Laserfische to move forward with our electronic filing system project.
- Promoting of 2023 Biggest Winner Challenge
- Coordinating Special Events Committee
- Preparing for Administrative Professionals Day

Safety

- January City Hall Fire and Defibrillator Inspections.
- Updated CDL Fleet Driver List
- Assisted Crews on sewer line break on Ash Street.
- Assisted with Fire Inspection at WA Foster Center.
- Assisted Susan on Active Shooter Training for February NeoGov Learn.
- January 3 – Investigated Accident involving Public Works vehicle.
- January 9 – Meeting at DGDC concerning NC Freedom Festival.
- January 19 – Investigated Accident on Beale Street involving Public Works vehicle.
- January 17 – NCALGSO update meeting.
- January 19 – Accident investigation involving unoccupied Police vehicle.
- January 18 – Assisted with New Hire Orientation.
- Finished applications for the Department of Labor Safety Awards for 2022.
- Posted OSHA 300 Logs in all City Facilities.
- January 24 – Meeting at DGDC concerning the production company and safety for the 2023 NCFF.
- January 30 – Safety and Accident Review Committee Meeting. Heard 4 cases involving MVA accidents.
- January 31 – Inspected Fire Station 2 concerning a mildew/mold issue.
- Field Safety for private contractors
- Field Safety with crews
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 210 clinic visits this month.

DRUG SCREENS = 14 TOTAL	
New Hire CDL: 1 New Hire non- CDL: 4 Promotion: 0	Post-Accident DOT: 0 Post-Accident Non- DOT: 0
Instant Drug Screens: 2	
Random Safety Sensitive Drug Screen: 5 Random Safety Sensitive Breath Alcohol Test: 1	Random DOT Drug Screens: 0 Random DOT Breath Alcohol Test: 0

Health Training Sessions:

- January Nurse Newsletter "8 Signs of Vitamin D Deficiency"
- Biggest Winner Weight Loss challenge began Jan 3rd
- 40 Annual Hearing Screens completed
- 1 Tetanus shot administered
- 5 Blood Sugar checks
- Flu shot administration continues to be offered
- Random Safety Sensitive Drug Screens Jan 23rd
- Taser Deployment at Police Dept. – First Aid provided Jan 13th
- New Hire Orientation and BBP/ FMLA/ Workers Comp training Jan 18th
- Annual Garage Hearing Screens Jan 17th
- Annual Streets/Storms Hearing Screens Jan 20th
- Annual Golf Course Hearing Screens Jan 23rd
- Hearing Reviews for Buildings and Grounds Jan 24th and Parks and Rec Maint Jan 25th
- Narcan and Sharps Container Training at Police Dept Jan 25th
- Annual Water Reclamation Facility Hearing Screens Jan 27th

Other health-related information pertinent to employees include:

- 210 employee contacts during January
- 13 employees COVID positive and quarantined
- 1 employee started FMLA and 5 returned off of FMLA
- 12 routine Blood pressure checks
- Assisted 2 with finding Primary Care Provider
- American Red Cross Blood Drive- City vs County Competition Jan 12th -37 employees donated (City won)
- 1 EAP referral and 2 sent for further medical evaluation

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MONTHLY STATISTICS

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428												428
Employees – Part Time	92												92
Total Employees	520												520
Male	402												417
Female	118												131
Ethnicity – White (Not Hispanic or Latino)	317												317
Ethnicity – Black or African American	179												179
Ethnicity – Hispanic or Latino	15												15
Ethnicity – Asian	4												4
Ethnicity – Other	7												7
Vacancies	39												39
Applications	137												137
Applicant Notices	43												43
New Hires	10												10
Promotions	0												0
Resignations	3												3
Retirements	1												1
Terminations - Involuntary	1												1
Turnover Rate	1.2%												1.2%
Vehicle Accidents	3												3
Workers' Comp	0												0
FFCRA Leave/ Covid Related	13												13
Telework	13												13

MONTHLY STATISTICS

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	423	427	418	417	420	427	424	422	427	427	423	431	424
Employees – Part Time	116	111	113	117	137	143	143	144	137	125	106	100	124
Total Employees	539	536	531	534	557	570	567	566	564	552	529	531	548
Male	411	412	409	411	420	428	426	425	429	417	404	408	417
Female	128	124	122	123	137	142	141	141	135	135	125	123	131
Ethnicity – White (Not Hisp or Latino)	321	324	321	325	332	340	339	338	334	324	316	321	328

Ethnicity – Black or African American	195	190	188	187	200	204	203	202	206	207	189	188	197
Ethnicity – Hispanic or Latino	18	17	17	17	19	19	18	18	16	16	15	16	17
Ethnicity – Asian	1	1	1	1	1	2	2	2	2	2	2	2	2
Ethnicity – Other	4	4	4	4	5	5	5	5	6	6	7	7	5
Vacancies	24	25	30	31	31	33	26	36	34	35	35	27	31
Applications	308	179	386	215	251	392	121	317	146	309	123	94	237
Applicant Notices	141	147	90	90	230	173	92	97	476	126	69	43	148
New Hires	6	4	9	9	7	9	7	7	7	4	4	6	7
Promotions	3	0	4	4	3	3	0	2	6	8	6	2	3
Resignations	6	10	9	9	3	8	8	6	7	5	3	3	6
Retirements	2	2	2	2	1	2	2	1	1	0	2	5	2
Terminations - Involuntary	2	1	0	0	0	1	0	1	1	1	1	1	1
Turnover Rate	2.4%	3.0%	2.6%	2.1%	1.0%	2.6%	2.4%	1.9%	2.1%	1.4%	1.4%	2.1%	2.1%
Vehicle Accidents	5	1	4	1	4	2	3	4	0	0	2	3	3
Workers' Comp	0	0	0	0	0	0	0	0	1	0	1	0	0
FFCRA Leave/ Covid Related	76	7	1	1	9	14	23	3	9	7	1	8	13
Telework	11	11	11	11	11	12	13	13	13	13	13	13	12

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550	550	544	537	534	537	553
Vacancies	12	8	26	21	18	19	21	26	23	22	27	24	20
Applications	183	119	203	245	267	299	233	150	164	204	173	131	203
Applicant Notices	214	203	167	66	71	177	94	140	106	196	17	1	132
New Hires	8	2	1	3	4	3	2	8	1	3	1	9	3
Resignations	1	2	3	3	6	6	7	8	6	8	3	4	5
Retirements	0	3	2	0	2	0	0	0	0	2	1	2	1.00
Terminations	0	0	0	0	1	0	1	0	1	0	0	0	.27
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%	1.45%	1.10	1.49	.19	.74	.94%
Vehicle Accidents	2	5	2	7	3	1	3	1	0	3	4	2	3
Workers' Compensation	0	4	2	3	5	4	3	0	0	0	0	0	2.1
FFCRA Leave	41	5	5	3	5	5	2	1	20	9	2	5	9
Telework	27	28	25	23	13	12	11	11	11	11	11	11	17

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

January 2023

Prepared By: Angela Price

Date Prepared: February 14, 2023

- Completed Cityworks training for Public Utilities.
- Updated FOB access for Additional City Hall Doors.
- Setup TC Coley office and phone.
- Responded to OSA Requests.
- Setup Building & Grounds in Cityworks.
- Replaced Public Utilities Cameras.
- Completed Banner Upgrades.
- Completed PC and monitor deployment at GPD.
- Interviewed candidates for Programmer Analyst.
- Cityworks App training for Solid Waste staff.
- Installed 14 wireless access points at three locations.
- Replaced monitors at Parks & Recreation Facilities.
- Setup tablets for Public Utilities to use with Cityworks.

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825													825
Tickets Closed	776													776
Open Tickets	527													

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	379	353	430	362	451	503	562	523	624	749	663	656	521	6,255
Tickets Closed	310	304	466	398	392	540	464	548	590	686	689	795	515	6,182
Open Tickets	474	523	487	451	510	473	571	546	580	643	617	478	529	

INSPECTIONS

Jan 2023

Prepared By: Allen Anderson, Jr.

Date Prepared 02/03/23

The valuation of all permits issued for January totaled \$7,716,816. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$30,939. Of the permit fees collected for the month, \$3,600 was collected in technology fees. Plan review fees collected during the month totaled \$915. Business Registration fees collected totaled \$980.

The Inspectors did a total of 511 inspections for the month. During the month of January, three (3) business inspections were completed. A total of 287 permits were issued for the month. Forty-nine (49) plan reviews were completed for January.

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.7												\$7.7
All Bldgs \$ (M)	\$3.5												\$3.5
Residential \$ (K)	\$1.5M												\$1.5M
Misc \$ (M)	\$4.2												\$4.2
Permit Fee \$ (K)	\$31												\$31
Inspections	511												511
Permits Issued	287												287
Plan Reviews	49												49
2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$3.9	\$11.1	\$5.4	\$6.7	\$5.1	\$9.6	\$17.8	\$6.5	\$9.7	\$10.7	\$8.6	\$5.6	\$8.4
All Bldgs \$ (M)	\$2.1	\$9.1	\$3.9	\$5.0	\$2.4	\$7.6	\$15.4	\$3.3	\$6.5	\$9.4	\$6.4	\$2.3	\$6.1
Residential \$ (K)	\$813	\$3M	\$472	\$4.4M	\$341	\$1.3M	\$0	\$300	\$3.1M	\$1.1M	\$1.1M	\$1.1M	\$1.4M
Misc \$ (M)	\$1.8	\$2	\$1.4	\$1.7	\$2.7	\$2.0	\$2.4	\$3.2	\$3.1	\$1.3	\$2.3	\$3.3	\$2.3
Permit Fee \$ (K)	\$39	\$43	\$43	\$35	\$43	\$41	\$36	\$48	\$43	\$42	\$33	\$29	\$40
Inspections	460	551	654	614	584	730	531	661	621	587	836	512	612
Permits Issued	258	281	288	281	336	344	253	306	488	306	288	208	303
Plan Reviews	38	66	79	39	45	48	58	56	74	57	33	23	51

PARAMOUNT
December 2022
Prepared by: Adam Twiss
Date Prepared 2/13/2023

-----PARAMOUNT THEATRE-----

- **January capacity unrestricted; masks and distancing recommended, not required.**
- **January activity included 4 rental/use days, including 4 public performances.**
 - o Notable Activity:
 - Eastern Wayne Alumni
 - Paramount Double Feature Movie Event & Princess Party
 - Dance Studio Showcase
 - 2-day NCPC booking conference and artist showcase
- **January cancelled/rescheduled programming includes 2 days, 1 public performance**
- **Repairs and Maintenance:**
 - o Completed:
 - HVAC cost-saving mini-splits installed and operational
 - Roof leak repairs complete and appear effective.
 - o In Progress:
 - HVAC:
 - Controls upgrade: quote for essential system upgrades being reviewed.
 - Wheelchair lift – to be resolved with new elevator service vendor, Southern Elevator.
 - Theatre Sound and Lighting repairs and upgrades – Foundation to fund.

-----FINANCIAL-----

Expenses: \$63,274: Labor: \$21,579 / Operations: \$14,573 /Artist and Renter box office Payout: \$27,122

Revenues: \$49,176: Tickets: -\$31,313 / Rentals: -\$16,163 / Concession: \$1,700

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274						\$449,971	\$64,282
Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176						\$266,101	\$38,014
	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177	\$69,919	\$27,119	\$73,052	\$65,217	\$56,198	\$72,730	\$701,308	\$58,442
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238	\$67,668	\$10,947	\$35,192	\$57,493	\$56,429	\$55,513	\$455,521	\$37,960

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274						\$449,971	\$64,282

Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176						\$266,101	\$38,014
	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177	\$69,919	\$27,119	\$73,052	\$65,217	\$56,198	\$72,730	\$701,308	\$58,442
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238	\$67,668	\$10,947	\$35,192	\$57,493	\$56,429	\$55,513	\$455,521	\$37,960

PLANNING
JANUARY & FEBRUARY 2023
Prepared By: Rachael Smith
Date Prepared: March 10, 2023

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

2023

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	4													
Subdivision	3													
Planning/City Council														
Rezoning	3													
Special Use	1													
Annexation	1													
Home Occupation	1													
Historic District Commission														
Commission Review	0													
Staff Review	0													
Code Enforcement														
Grass Cutting # Lots	0													
Grass Cutting Payments	\$0.00													
Tagged Vehicles	0													
Illegal Signs Removed	56													
Bags of Litter Picked Up	128													

2022

2022	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	0	0	3	4	0	6	2	3	1	5	3	0	27	2
Subdivison	0	0	2	2	0	4	0	1	1	0	1	0	11	1
Planning/City Council														
Rezoning	0	2	4	3	5	2	1	3	2	2	3	1	28	2
Special Use	3	1	0	1	2	1	3	3	2	2	3	0	21	2
Annexation	-	-	-	-	-	-	-	-	-	-	1	1	2	0
Historic District Commission														
Commission Review	1	1	1	0	2	0	3	1	0	1	1	2	13	1
Staff Review	1	2	1	2	1	1	2	1	0	0	2	0	13	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	0	0	85	79	47	64	55	28	4	362	45
Grass Cutting Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$4,565	\$2,755	\$3,675	\$2,924	\$1,435	\$ 784.00	\$16,138	\$2,017
Tagged Vehicles	48	25	18	13	3	7	9	6	15	18	3	12	177	15
Illegal Signs Removed	56	92	102	202	88	127	266	79	96	45	29	36	1218	102
Bags of Litter Picked Up	202	165	222	286	198	400	326	422	332	247	114	208	3122	260

GOLDSBORO POLICE DEPARTMENT

January 2023

Prepared By: Michael D. West

Date Prepared: February 3, 2023

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for January 2023 were 161, compared to 136 for January 2022.

Property with an estimated value of \$311,383 was reported stolen, while property with an estimated value of \$49,506 was recovered.

Officers arrested 107 people and issued 257 citations during the month. There were 15 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for January 2023 included:

Police Reports	\$ 362.00
Fingerprints	\$ 70.00
Special Events	\$ 100.00
Total	\$ 532.00

PART I CRIME COMPARISON & TREND														
2023	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0												0	0
Rape	0												0	0
Robbery	2												2	2
Aggravated Assault	15												15	15
Breaking & Entering	22												22	22
Larceny	112												112	112
Motor Vehicle Theft	10												10	10
Arson	0												0	0
TOTALS	161												161	161
2022	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	1	2	0	0	2	0	0	1	0	0	1	7	0.6
Rape	1	2	1	3	1	1	1	1	2	0	3	3	19	1.6
Robbery	1	2	6	3	5	3	8	2	2	2	5	2	41	3.4
Aggravated Assault	11	12	20	31	27	20	20	19	25	16	13	13	227	18.9
Breaking & Entering	25	19	18	26	19	28	24	16	24	17	10	10	236	19.7
Larceny	92	86	95	118	94	117	106	127	103	162	102	112	1314	109.5
Motor Vehicle Theft	6	6	7	5	15	21	9	7	9	14	15	6	120	10.0
Arson	0	1	0	1	0	0	0	0	0	0	0	0	2	0.17
TOTALS	136	129	149	187	161	192	168	172	166	211	148	147	1966	163.87

PUBLIC UTILITIES DEPARTMENT

January

Prepared By: Robert Sherman

Date Prepared: February 13, 2023

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - o Flood Barrier footer work has continued. Currently implementing Capital Projects for the replacements of the ATs at the WTP and at the NRPS.
 - o WTP all Operators are Certified at this time.
 - o One vacant position.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for January is 7.23-MGD. The yearly average flow for the WRF is 7.23-MGD. This puts the WRF at 51% capacity.
 - o All the city's 26 pump stations are operating well. No major issues to report.
 - o Working on implementation several Capital Improvements projects: Bar screen at New Hope L/S, Generator at Westbrook L/S, replacement of the underdrain system for Sand filter #2 and Upgrade of the Public Utilities Telemetry system.
 - o 3 uncertified operators will be testing in March for their certifications.
 - o Three vacant positions.

Compost Facility

- One hundred and sixty-three cubic yards of compost and mulch were sold in January 2023.
- One vacant position.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2023 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.82												
Sewer**	7.23												
Compost	163												

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2022 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.608	5.487	5.60	5.53	5.91	6.15	6.304	6.330	6.254	5.97	5.80	6.086	5.92
Sewer**	9.15	9.32	8.63	7.86	7.57	6.56	7.85	7.34	7.05	6.99	6.48	6.67	7.62
Compost	165	972	663	1,287	995	278	419	204	491	619	830	262	599

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

January 2023

Prepared by: Rick Fletcher

Date Prepared: 3 February 2023

Monthly Highlights

Buildings & Grounds: Multiple electrical, plumbing, structural, etc. repairs Citywide. Continued to perform vegetation cutbacks on ROW's and sidewalks. Completed several CAT6 cable installs for IT. Removed Christmas lights from sidewalk trees and all decorations.

Distribution & Collections: Call duty responded to 13 after hour calls--total of 32 hours. Completed 120 work orders.

Streets & Stormwater: Poured 291.9 SQ. Yds of Concrete at 306 E Elm St, 400 Blk Daisy St and two large pads at the Compost Facility; Removed three trees from the roadway @ 809 Nile St. 1702 Palm St & Mimosa/Randolph St; Repaired 9 Utility cuts and 70 potholes; Cleaned up trash and blocked road access @ acacia St - homeless encampment near the Water Treatment Plant; Crews walked and inspected Reedy Branch and Stoney Creek for obstructions blocking the flow of water; Hauled 120 Tons of recycled asphalt to Best Sand and Gravel from the spoil pile at PW maintenance Facility--diverted from landfill & saved \$4K in tipping fees.

Departments		2023												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	10.7												10.7
	Lines Camera'd (1000-ft)	1.6												1.6
	Water Repairs	30												30.0
	Sewer Repairs	12												12.0
	Hydrants Replaced/Fixed	12												12.0
	Meter Install/Changed	3												3.0
Bldg & Grounds	Radio, Electrical, Bldg	49												49.0
	ROW Mowing (ac)	0												0.0
	City-Owned Lots Mowing (ac)	0												0.0
Garage	Total Work Orders	249												249.0
	Total Fuel Cost (x1000)	\$ 79												79.0
Solid Waste	Refuse (x1000 tons)	1.08												1.080
	Recyclables (tons)	0												0.0
	Leaf-n-Limbs (x1000 tons)	0.9												0.876
Cemetery Funerals		5												5.0
Street & Storm	Utility Cut Repairs	9												9.0
	Pot Hole Repairs	70												70.0
	Streets Swept (miles)	49.7												49.7
	Pipe&Open Ditch Maint(1000-ft)	4.05												4.1
	Ditch mowing (1000-ft)	0.00												0.0
	Storm Pipe Repairs	1												1.0
		2022												
Distribution & Collections	Utility Line Maint (1000-ft)	9.1	4.7	9.0	14.8	12.9	15.3	37.1	31.0	4.5	5	11.9	6.4	13.5
	Lines Camera'd (1000-ft)	2.3	1.9	2.2	1.9	3.5	7.1	3.0	4.1	4.1	3.5	4	2.4	3.3
	Water Repairs	33	37	25	26	19	27	25	24	14	25	26	21	25.2
	Sewer Repairs	20	19	20	14	25	17	28	11	12	6	18	6	16.3
	Hydrants Replaced/Fixed	2	2	2	1	8	3	2	32	3	5	10	6	6.3
	Meter Install/Changed	12	27	16	6	12	15	4	8	5	5	8	6	10.3
Bldg & Grounds	Radio, Electrical, Bldg	41	53	42	35	38	48	46	41	29	29	38	34	39.5
	ROW Mowing (ac)	32	15	55.5	74.2	92.8	65.6	90.6	53.3	96.8	38.5	0	0	51.2
	City-Owned Lots Mowing (ac)	0	10	39.2	84	195.9	226.7	147.5	165.7	86.8	11	0	0	80.6
Garage	Total Work Orders	295	200	257	212	224	244	227	253	219	232	204	165	227.7
	Total Fuel Cost (x1000)	\$ 49	\$ 48	\$ 57	\$ 52	\$ 117	\$ 141	\$ 112	\$ 111	\$ 98	\$ 93	\$ 89	\$ 70	86.4
Solid Waste	Refuse (x1000 tons)	1.07	0.91	1.11	0.98	1.04	1.09	0.96	1.16	0.97	0.81	0.91	1.05	1.0
	Recyclables (tons)	20	38	0	0	0	0	0	41	68	87	51	55	30.0
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.5	0.5	0.5	0.9	0.5	0.4	0.5	0.6	0.6	0.8	0.6
Cemetery Funerals		4	5	4	2	2	5	4	3	2	3	8	5	3.9
Street & Storm	Utility Cut Repairs	0	36	23	16	13	9	17	16	9	15	14	0	14.0
	Pot Hole Repairs	65	51	116	14	56	15	33	57	23	16	16	39	41.8
	Streets Swept (miles)	78.2	156.1	177.2	127.8	166.28	191	133.9	209.2	152.3	138.4	69.2	63.4	138.6
	Pipe&Open Ditch Maint(1000-ft)	0.14	0.00	3.00	0.00	0.20	0.31	0.13	0.02	0.44	0	0.2	0.2	0.4
	Ditch mowing (1000-ft)	0.00	0.40	0.00	0.00	19.28	44.50	9.43	31.60	17.38	20.04	3.08	0.00	12.4
	Storm Pipe Repairs	6	2	2	2	3	3	1	7	3	1	4	1	2.9

- Inquiries were fulfilled for the month of January by the TTO—783 e-inquiries.
- Total hotel revenue generated in December was \$1,842,633 which is up 13.9% YOY. January revenue not yet released.
- For the month of December, new sessions increased 2.73% compared to the previous month. Sessions increased 42.88% compared to December of 2021. The keyword “historic sites in north carolina” has moved up 5 spots. January SEO report not yet released.
- Candace and Amanda met with Our State Magazine
- NCAF&E Board Meeting via Zoom
- Enviro-thon Meeting at MOU
- Photo Shoot at VailHouse, Los Fogones, and Barrique
- Follow Up call with LaxFest – 1/26
- Candace and Amanda attended a WOW Air Show Meeting on base 1/27
- Attended ShowFest 1/28-1/30
- Amanda presented during the January 26th Citizen’s Academy

City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2022-23	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276						\$623,280	\$89,040
2021-22	\$77,369	\$89,826	\$83,501	\$62,587	\$81,019	\$99,449	\$62,630	\$52,059	\$71,272	\$83,367	\$84,805	\$91,505	\$939,388	\$78,282

City of Goldsboro
Departmental Monthly Reports
February 2023

1. Community Relations
2. Downtown Development - Report not available at time of posting
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC (Includes January Report)
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

February 2023

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: March 3, 2023

- Goldsboro Youth Council (GYC) met for a regular monthly meeting on February 1st.
- The Commission on Community Relations and Development (CCRD) did not meet for a regular monthly meeting in February. CCRD Executive Board met on February 1st. The CCRD held an Interfaith Ceremony on the Historic City Hall steps on February 7th and did Black History book readings at Dillard Academy on February 14th.
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular monthly meeting on February 16th.
- Community Relations Activities:
 1. Staff presented at Citizens Academy on February 2nd.
 2. Staff attended JCPC regular monthly meeting on February 10th.
 3. Staff attended the CALM Executive Board meeting on February 21st.
 4. Staff attended the 2023 City Council Retreat on February 22nd and 23rd.
 5. Department meetings & trainings were held on February 1st, 6th, 16th, 20th, and 27th.
 6. Staff engaged in Juneteenth 2023 discussions on February 1st and 17th.
- Community Development Activities:
 1. Staff attended Region 10 Continuum of Care (CoC) meeting on February 8th.
 2. Staff attended 2 Choice Neighborhoods meetings on February 7th and 17th.
 3. Staff Community and Economic Revitalization meeting on February 7th.
 4. Staff held CDBG Public Services pre-funding conferences on February 8th and 15th.
 5. Staff attended a HUD-offered HOME-ARP one-on-one Technical Assistance session on February 16th.
 6. Staff met with P&R Director to discuss CDBG funding on February 20th.
 7. Staff attended an Affordable Housing seminar offered by UNC SOG on February 28th.
 8. Staff engaged in 4 email consultations with NCHFA Case Manager for the month of February.
 9. Staff engaged in 3 virtual consultations with HUD Representative for the month of February.

- The Department received one (1) housing complaint and thirty-six (36) requests for assistance for the month of February. *Please refer to Community Relations Addendum for a detailed summary.

2023 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	1	1											1
Consumer/Other Requests	27	36											5

2022 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	3	0	0	0	3	1	1	0	1	0	0	1	3
Consumer & Other Requests	24	36	25	141	69	43	27	32	27	19	20	20	40

COMMUNITY RELATIONS DEPARTMENT *Addendum*

February 2023

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: March 3, 2023

Complaints/Grievances

Nature of Complaint	Resolution
Housing: Unfair treatment by landlord	Intake conducted Feb. 2 nd ; Referred to Legal Aid

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	23	Application follow-ups
First-Time Homebuyer	8	Provided program information and/or update on submitted application
CDBG Public Services	1	Provided program details
MCPD Walk 2023	2	Provided walk details
Debris clean up for disabled couple	1	Referred to MCPD
Seeking services in Warsaw, NC	1	Referred to Duplin County
Total Requests:	36	

ENGINEERING DEPARTMENT

February 2023

Prepared by: Bobby Croom, P. E.

Date Prepared: 03-10-23

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- This project is 95% complete.

Phase IV Sewer Collection Rehabilitation

- Staff is working with DWI to close out this project.

Little/Big Cherry Pump Station Relocation and Improvement

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report submitted to DWI for review and approval;
- Project is a candidate to be included in the Mount Olive Pickle (MOP) Plant Expansion Project and staff is working with MOP, WithersRavenel, and TA Loving through the design process.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are underway for January/February 2023.

Water System Asset Inventory and Assessment

- WithersRavenel project work is nearing completion.

Wastewater System Asset Inventory and Assessment

- WithersRavenel project work is nearing completion.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith has commenced preliminary work on the MRF Study.

Stormwater Inventory Project

- Pilot area work has begun;
- Staff continues to work with CDM Smith on project data and details.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Offer and acceptance documentation was submitted by staff in September 2022.

Lead and Copper Inventory

- Staff is working on application for funding.

FINANCE
FEBRUARY 2023
Prepared By: Andrea Lovelace
Date Prepared: March 13, 2023

	FY 21-22		FY 22-23	
	Actual to Date		Actual to Date	YTD %
Revenues	January-22	Adjusted Budget	January-23	Collected
General Fund	\$ 31,553,035	\$ 46,526,373	\$ 29,587,004	63.59%
Utility Fund	12,161,285	24,228,129	13,989,452	57.74%
Downtown District Fund	83,733	117,019	90,118	77.01%
Occupancy Tax Fund	641,946	1,191,450	656,918	55.14%
Stormwater Fund	1,221,983	1,981,528	1,311,474	66.19%
Total	\$ 45,661,983	\$ 74,044,499	\$ 45,634,967	61.63%
Expenditures				
General Fund	\$ 23,022,298	\$ 46,526,373	\$ 26,721,702	57.43%
Utility Fund	7,508,997	24,228,129	9,734,064	40.18%
Downtown District Fund	56,842	117,019	46,324	39.59%
Occupancy Tax Fund	442,816	1,191,450	474,044	39.79%
Stormwater Fund	1,403,780	1,981,528	1,159,640	58.52%
Total	\$ 32,434,733	\$ 74,044,499	\$ 38,135,774	51.50%

MAJOR CATEGORIES				
	FY 21-22		FY 22-23	
	Actual to Date		Actual to Date	YTD %
Revenues	January-22	Adjusted Budget	January-23	Collected
Property/Occupancy Taxes	\$ 16,932,953	\$ 19,271,704	\$ 16,908,826	87.74%
Charges for Services	15,126,308	30,030,307	16,439,727	54.74%
Revenue Other Agencies	6,341,860	16,372,366	6,630,720	40.50%
Other Revenues	4,854,982	3,248,319	2,397,657	73.81%
Fund Balance	-	1,792,806	-	0.00%
Shared Services	2,405,880	3,328,996	3,258,036	97.87%
Total	\$ 45,661,983	\$ 74,044,499	\$ 45,634,967	61.63%
Expenditures				
Labor	\$ 17,230,727	\$ 29,745,929	\$ 19,541,352	65.69%
Non-Labor	15,204,006	44,298,570	18,594,423	41.98%
Total	\$ 32,434,733	\$ 74,044,499	\$ 38,135,774	51.50%

SELECTED OTHER INFORMATION			
	FY 21-22	Actual	Total
Collections	Actual	January-23	Collected F-YTD
Debt Setoff	\$ 27,778	\$ -	\$ 9,514
Surplus	\$ 154,548	\$ -	\$ 3,876



Prepared Date:	3/2/23 11:15 AM
Prepared By:	Terrie Webber
Reviewed Date:	3/15/23 2:19 PM
Reviewed By:	Catherine F. Gwynn

Monthly Cash & Investment Report
February 28, 2023

Financial Institution	Account #	Current Month 2/28/2023	Prior Month 1/28/2023	Prior Year 2/28/2022	Rate of Return
PNC - General Operating	53-2330-6699	\$ 2,088,147.24	\$ 3,234,775.25	\$ 943,834.20	0.00%
PNC - Money Market	53-2331-2335	\$ 8,518,208.21	\$ 8,500,450.42	\$ 11,524,814.04	2.76%
PNC - Debit Account	53-0379-0188	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
Southern Bank - CD	2713000894	\$ 622,022.22	\$ 621,379.73	\$ 15,082,112.68	1.47%
NCCMT - MM - 2010 Sewer Bond D#001	47036470	\$ 255,367.57	\$ 254,494.91	\$ 249,727.46	n/a
NCCMT - MM - American Rescue Plan 2021	47038146	\$ 8,998,109.96	\$ 8,967,361.15	\$ 4,407,033.52	n/a
NCCMT - MM - Regular	47161781	\$ 4,467,012.08	\$ 4,451,747.11	\$ 4,368,535.40	n/a
NCCMT - MM - Street Bonds 2018	47030887	\$ -	\$ -	\$ 48,077.34	n/a
Truist MMA	1340024934410	\$ 24,689,438.56	\$ 24,636,827.09	\$ -	2.81%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock	1340011301494	\$ 414,273.19	\$ 414,270.01	\$ 1,650,638.28	0.01%
Truist (BB&T) - Escrow FY23 Rolling Stock	1340021288895	\$ 2,380,204.54	\$ 2,380,186.28		0.01%
Webster (Sterling National Bank) - Escrow	2729	\$ 1,871,471.84	\$ 1,871,122.57	\$ 1,868,180.26	0.24%
Totals		\$ 54,305,255.41	\$ 55,333,614.52	\$ 40,143,953.18	

Report of Budget Funds Transfers - July, 2022 through June, 2023

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
City Manager	Timothy Salmon	Codify Ordinances	\$ -	\$ (253)
City Manager	Timothy Salmon	National League Of Cities	\$ 53	\$ -
City Manager	Timothy Salmon	Office Supplies	\$ 200	\$ -
Transfers - Feb 2023 - City Manager			\$ 253	\$ (253)
PW Streets	Rick Fletcher	Medical Exams	\$ 211	\$ -
PW Streets	Rick Fletcher	Operational Supplies	\$ -	\$ (211)
Transfers - Feb 2023 - PW Streets			\$ 211	\$ (211)
PW Solid Waste	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (9,716)
PW Solid Waste	Rick Fletcher	Medical Exams	\$ 50	\$ -
PW Solid Waste	Rick Fletcher	Salaries & Wages Bonus	\$ 616	\$ -
PW Solid Waste	Rick Fletcher	Clothing Allowance	\$ 200	\$ -
PW Solid Waste	Rick Fletcher	Vacation Pay Out	\$ 8,850	\$ -
Transfers - Feb 2023 - PW Solid Waste			\$ 9,716	\$ (9,716)
Police	Mike West	Operational Supplies	\$ -	\$ (2,543)
Police	Mike West	Insurance Deductible Claims	\$ 2,543	\$ -
Transfers - Feb 2023 - Police			\$ 2,543	\$ (2,543)
Parks & Recreation	Felicia Brown	Machine/Equipment Maintenance	\$ -	\$ (5,000)
Parks & Recreation	Felicia Brown	Fees & Dues	\$ 2,000	\$ -
Parks & Recreation	Felicia Brown	Contract Services	\$ -	\$ (14,000)
Parks & Recreation	Felicia Brown	Building Maintenance	\$ 5,000	\$ -
Parks & Recreation	Felicia Brown	Salaries & Wages Part-Time	\$ 4,000	\$ -
Parks & Recreation	Felicia Brown	Tennis Court Reconstruction	\$ 8,000	\$ -
Transfers - Feb 2023 - Parks & Recreation			\$ 19,000	\$ (19,000)
Distribution & Collections	Rick Fletcher	Medical Exams	\$ 324	\$ -
Distribution & Collections	Rick Fletcher	Operational Supplies	\$ -	\$ (10,910)
Distribution & Collections	Rick Fletcher	Insurance Deductible Claims	\$ 10,000	\$ -
Distribution & Collections	Rick Fletcher	Clothing Allowance	\$ 200	\$ -
Distribution & Collections	Rick Fletcher	Worker's Compensation Insurance	\$ 386	\$ -
Transfers - Feb 2023 - Distribution & Collections			\$ 10,910	\$ (10,910)
Water Treatment	Bert Sherman	Travel	\$ -	\$ (500)
Water Treatment	Bert Sherman	Other Training	\$ 500	\$ -
Transfers - Feb 2023 - Distribution & Collections			\$ 500	\$ (500)
Compost	Bert Sherman	Medical Exams	\$ 100	\$ -
Compost	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (100)
Transfers - Feb 2023 - Compost			\$ 100	\$ (100)
Transfers - ALL FUNDS - Feb 2023			\$ 43,233	\$ (43,233)
Transfers - ALL FUNDS - Jul 2022-Feb 2023			\$ 349,738	\$ (349,738)

Grant Project Budgets Monthly Report - February 2023
Prepared: CFG 3/15/2023 1:53 PM
Red Font-Not formally accepted by Council at this time.

								INFLOWS		OUTFLOWS		Positive (Negative) Cash Flow
Granting Agency	Granting Agency (Full)	Grant Description	Source (Full)	\$	Date Received	Grant Portion Budget Amount	Budget Total	Current Amount Rec'd	Amount Rec'd Project to Date	Current Amount Spent	Amount Spent to Project to Date	
HUD	HOME	FY16-17 Entitlement	Federal	F				\$ -	\$ 22,201	\$ -	\$ 22,201	\$ -
HUD	HOME	FY17-18 Entitlement	Federal	F				\$ -	\$ 43,202	\$ -	\$ 63,557	\$ (20,355)
HUD	CDBG	FY18-19 Entitlement	Federal	F				\$ -	\$ 19,523	\$ -	\$ 19,523	\$ -
HUD	HOME	FY18-19 Entitlement	Federal	F				\$ -	\$ 22,910	\$ -	\$ 22,910	\$ -
HUD	CDBG	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 328,479	\$ 328,479	\$ -	\$ 216,456	\$ -	\$ 216,456	\$ -
HUD	HOME	FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732	\$ -	\$ 49,554	\$ -	\$ 49,554	\$ -
HUD	CDBG	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,137	\$ 351,137	\$ -	\$ 170,649	\$ -	\$ 170,649	\$ -
HUD	HOME	FY20-21 Entitlement	Federal	F	10/7/2020	\$ 237,076	\$ 237,076	\$ -	\$ 28,472	\$ -	\$ 28,472	\$ -
HUD	CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303	\$ 101,324	\$ 132,380	\$ -	\$ 133,699	\$ (1,319)
HUD	CDBG	FY21-22 Entitlement	Federal	F		\$ 354,122	\$ 354,122	\$ -	\$ 87,559	\$ -	\$ 87,987	\$ (428)
HUD	HOME	FY21-22 Entitlement	Federal	F		\$ 250,738	\$ 250,738	\$ -	\$ 24,002	\$ -	\$ 32,592	\$ (8,590)
HUD	CDBG	FY22-23 Entitlement	Federal	F				\$ -	\$ -	\$ -	\$ -	\$ -
HUD	HOME	FY22-23 Entitlement	Federal	F				\$ -	\$ -	\$ 160	\$ 9,621	\$ (9,621)
HUD	CDBG	ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913	\$ -	\$ -	\$ 33,290	\$ 33,839	\$ (33,839)
NCHFA	NCHFA URP-19	Urgent Repair	State	S	4/18/2019	\$ 100,000	\$ 100,000	\$ -	\$ 96,570	\$ -	\$ 96,570	\$ -
NCHFA	NCHFA ESRLP	ESRLP Rehabilitation Loan Pool	State	S	1/24/2017	\$ 150,000	\$ 150,000	\$ -	\$ 117,975	\$ -	\$ 117,975	\$ -
FEMA	FEMA	Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077	\$ -	\$ 5,435,033	\$ -	\$ 4,179,246	\$ 1,255,787
DOJ	Dept. of Justice	Federal Forfeiture	Federal	F	Ongoing	\$ 188,813	\$ 200,946	\$ 2,670	\$ 272,882	\$ -	\$ 106,537	\$ 166,345
DOJ	NC Dept of Justice/US DOJ	2017 GPD Gang Equipment Grant	frig	S	1/3/2019	\$ 21,366	\$ 21,366	\$ -	\$ 18,408	\$ -	\$ 18,408	\$ 0
DOJ	Dept. of Justice	2019 JAG Equipment Grant	Federal	F	9/25/2019	\$ 47,003	\$ 47,003	\$ -	\$ 42,435	\$ -	\$ 42,435	\$ -
DOJ	Dept. of Justice	2020 JAG Equipment Grant	Federal	F	9/19/2020	\$ 34,766	\$ 34,766	\$ -	\$ 30,381	\$ -	\$ 30,381	\$ -
DOJ	Dept. of Justice	FY20 CRF Equipment Grant	Federal	F	6/8/2020	\$ 108,628	\$ 108,628	\$ -	\$ 87,179	\$ -	\$ 87,179	\$ (0)
FTA	Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 6,751,751	\$ 7,189,383	\$ -	\$ 7,385,809	\$ -	\$ 6,527,315	\$ 858,494
FEMA	FEMA GO	FEMA GO-Source Capture Exhaust Systems FS 1, 2, 3,	Federal	F	7/24/2020	\$ 202,083	\$ 202,083	\$ -	\$ 202,083	\$ -	\$ 202,083	\$ -
UST/Wayne Co	US Treasury-Wayne Co.	CARES Act Funding	Federal	F	9/9/2020	\$ 966,688	\$ 966,688	\$ -	\$ 966,688	\$ -	\$ 966,688	\$ (0)
NC Tourism	NC Tourism Recovery Grant	CARES Act Funding - Marketing Travel & Tourism	Federal	F	10/6/2020	\$ 25,750	\$ 25,750	\$ -	\$ 25,750	\$ -	\$ 25,750	\$ -
Triangle YMCA	Triangle YMCA	Remote Learning Grant Parks & Recreation	Federal	F	11/18/2020	\$ 94,616	\$ 94,616	\$ -	\$ 19,681	\$ -	\$ 19,681	\$ -
UST	US Treasury	ARP Funding	Federal	F	3/11/2021	\$ 8,813,514	\$ 8,813,514	\$ 30,749	\$ 8,998,110	\$ -	\$ -	\$ 8,998,110
SRF/DWI	EPA/NCDENR	CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$ 8,905,676	\$ 9,083,790	\$ -	\$ 4,851,571	\$ -	\$ 8,519,172	\$ (3,667,601)
SRF/DWI	EPA/NCDENR	CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$ 1,235,100	\$ 1,259,802	\$ -	\$ 639,892	\$ -	\$ 730,989	\$ (91,097)
Debt	Debt Funded	2010 Sewer GO Bonds D#001-E	Debt	D	2010	\$ 8,605,000	\$ 8,684,163	\$ -	\$ 8,695,113	\$ -	\$ 8,367,780	\$ 327,333
Goldenleaf	Goldenleaf Foundation	Hurr. Matthew Recovery Stormwater Drain. & Swr. R	Private	P	10/11/2017	\$ 598,574	\$ 598,574	\$ -	\$ 598,574	\$ -	\$ 596,216	\$ 2,357
SRF/DWI	EPA/NCDENR	Little Cherry Big Cherry Pump Station Relocation	Federal	F	Not Accepted Yet	\$ 3,058,000	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -
DWI	NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000	State	S	1/24/2022	\$ 300,000	\$ 304,500	\$ -	\$ -	\$ -	\$ 296,425	\$ (296,425)
DWI	NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500	\$ -	\$ -	\$ -	\$ -	\$ -
SRF/DWI	EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Insta	Federal	F	6/6/2019	\$ 3,610,000	\$ 3,717,200	\$ -	\$ 35,000	\$ -	\$ 265,513	\$ (230,513)
SRF/DWI	EPA/NCDENR	CWSRF-Plate Settlers Project	Federal	F	3/7/2021	\$ 1,484,909	\$ 1,484,909	\$ -	\$ 1,484,909	\$ -	\$ 1,517,550	\$ (32,641)
SRF/DWI	EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	Federal	F	Not Accepted Yet	\$ 5,999,395	\$ 6,029,395	\$ -	\$ 30,000	\$ -	\$ 25,000	\$ 5,000
Debt	Debt Funded	Herman Park Center	Debt	D	Not Issued yet	\$ 11,150,000	\$ 11,150,000	\$ -	\$ -	\$ -	\$ 376,000	\$ (376,000)
Donation	Private Donations	1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ 80,000	\$ 80,000	\$ -	\$ 32,691	\$ -	\$ -	\$ 32,691
Donation/Gr	Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$ 632,943	\$ 632,943	\$ -	\$ 547,943	\$ -	\$ 251,072	\$ 296,871
Debt	Debt Funded	2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$ 5,048,522	\$ 5,048,522	\$ -	\$ 5,046,649	\$ -	\$ 4,980,164	\$ 66,485
Debt	Debt Funded	Police/Fire Renovation (Debt #025-G)	Debt	D	Ongoing	\$ 6,417,326	\$ 6,417,326	\$ -	\$ 6,417,323	\$ -	\$ 6,243,031	\$ 174,292
Donation/Gr	Private Donations and Grants	Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ 39,201	\$ 39,201	\$ 2,060	\$ 45,636	\$ -	\$ 35,992	\$ 9,644
Donation/Gr	Private Donations, Grants and City	Community Relations Special Revenue Fund	Private	P	Ongoing	\$ 15,728	\$ 15,728	\$ -	\$ 15,977	\$ -	\$ 14,294	\$ 1,683
Donation/Gr	Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 56,351	\$ 56,351	\$ 50	\$ 62,033	\$ (463)	\$ 16,791	\$ 45,242
City Fees	Stormwater Fees	Stormwater Drainage Projects	City Fees	C	Ongoing	\$ 1,372,871	\$ 1,372,871	\$ -	\$ 1,311,431	\$ 107,827	\$ 635,971	\$ 675,460
Debt	Debt Funded	Smeal Aerial Fire Truck	Debt	D	9/2022	\$ 1,151,600	\$ 1,151,600	\$ -	\$ 1,136,500	\$ -	\$ 8,537	\$ 1,127,963
Total								\$ 136,853	\$ 55,497,130	\$ 140,814	\$ 46,221,803	\$ 9,275,327

Grant Source Legend:
F = Federal S = State D = Debt P = Private C = City Fees

Notes:
* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 78% of the time. 22% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:22.
- The full response within 8 minutes occurred 98.0% of all calls.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries, and 0 Fire Service deaths.
- The American Red Cross assisted 2 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Station Tours, Truck Displays, Citizens Academy, and Night to Shine. We reached 543 Adults and 25 Children with fire prevention materials.

2023	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	277	222											249	499
Structure Fires:	2	3											2	5
EMS Calls:	117	94											105	211
Vehicle Accidents:	31	26											28	57
Fire Alarms:	42	38											40	80
Other:	85	61											73	146
Training Hours:	3118	2873											2995	5991
Safety Car Seat Checks:	7	4											5	11
Inspections:	115	116											115	231
2022	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	216	195	226	231	236	264	246	264	280	231	255	296	245	2490
Structure Fires:	5	6	8	5	4	1	3	3	1	1	5	1	4	43
EMS Calls:	79	78	80	92	83	86	99	124	103	73	79	82	88	1058
Vehicle Accidents:	22	23	22	26	32	38	27	24	33	31	30	35	29	343
Fire Alarms:	44	35	48	53	63	56	57	53	73	59	67	78	57	686
Other:	66	53	68	54	54	83	60	60	70	68	74	100	67	811
Training Hours:	2757	2806	2884	2260	1704	1715	1452	1700	1647	1835	1742	1214	1976	23716
Safety Car Seat Checks:	0	0	4	3	5	2	5	3	2	5	1	2	3	32
Inspections:	132	123	153	136	143	187	112	142	145	135	134	80	135	1622

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Updated Police Major & Corporal Job Description
- Posted Police Major on internal posting, and multiple outside resources as requested.
- Department of Labor 2022 Safety Award applications.
- Posted 300 logs in all city facilities.
- Preparing for NCIPMA Conference
- Completed HBR Training
- Completed NCIPMA HR Pre Conference Webinar
- Completed PSHRA Training: Remote Hiring Practices
- Completed PSHRA Training: Unconscious Bias
- Sent Out Active Shooter Training to all employees
- Fire Sprinkler inspections at Coley center.
- Developing forklift training for Public Works
- Revised Service Award Policy
- Worked on Transition of Occupational Health Nurse guidelines
- Completed Citizens Academy
- Discussed and advised for upcoming advertisements for Non-Certified and Certified Firefighter positions.
- Removed Safety Training Calendar from the Intranet
- Provided Police Major Applicants report for Developmental Associates
- Scanning and importing employee documentation in Laserfische files and Implementing Electronic Filing System
- Working with IT To resolve Coda Issues regarding Dual Employment status on PAFs
- Preparing to train HR staff on Laserfische to move forward with our electronic filing system project.
- Coordinating Special Events Committee
- Preparing for Administrative Professionals Day
- Preparing for upcoming Chamber of Commerce Career Fair

Safety

- February City Hall Fire and Defibrillator Inspections.
- Completed the random drug policy safety sensitive list.
- Ash Street fire hydrant construction project.
- Assisted Southern Elevator technician around city hall for routine inspection.
- Visited COLEY Center and did safety inspection.
- Visited Compost Facility, WRF, & Water Plant Facility
- Getting calendar ready for 2023 OSHA Safety Consultation visit in summer.
- February 1 – Department of Labor elevator inspections.
- February 3 – Motor Vehicle Accident involving Police Officer.
- February 10 – Motor Vehicle Accident involving a solid waste vehicle.
- February 13 – Motor Vehicle Accident involving a solid waste vehicle.
- February 27 – Safety and Accident Review Committee Meeting. Heard 3 cases.

- February 28 – Meeting with Engineering Department reference Drug Policy.
- Teleconference with CTI management concerning the North Carolina Freedom Festival.
- Confirmed the Department of Labor Safety award applications.
- February 28 – Meeting with Sgt. Melvin Smith concerning him retiring off the Safety Committee after seven years.
- Field Safety for private contractors
- Field Safety with crews
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 127 clinic visits this month.

DRUG SCREENS = 9 TOTAL	
New Hire CDL: 0 New Hire non- CDL: 6 Promotion CDL: 1 Promotion non-CDL: 1	Post-Accident DOT: 0 Post-Accident Non- DOT: 0
Instant Drug Screens: 1	
Random Safety Sensitive Drug Screen: 0 Random Safety Sensitive Breath Alcohol Test: 0	Random DOT Drug Screens: 0 Random DOT Breath Alcohol Test: 0

Health Training Sessions:

- Biggest Winner Weight loss challenge continues through April 6th.
- Healthy Heart Presentation for Parks and Rec Golden Agers at Goldsboro Event Center Feb 8th
- Hearing Screen Reviews for Streets/Storms at Public Works Feb 10th
- CPR / First Aid/ AED training class at Public Safety Complex- Feb 22nd
- Police Department Hearing Screens began Feb 13th and will continue through March.
- Solid Waste Hearing Screens Feb 15th -Feb 17th
- 47 Annual Hearing Screens completed.
- 11 routine Blood pressure checks
- 7 Finger Stick Blood Sugar checks
- Drug and Alcohol Policy PowerPoint presentation completed.
- Meeting with Engineering Dept to discuss and review Drug and Alcohol screening policy Feb 28th.
- 9 Drug Screens completed.

Other health-related information pertinent to employees include:

- 3 employees Quarantined/COVID positive.
- 1 employee started intermittent FMLA.
- 2 WC cases re-opened.
- Total of 4 Workplace Injuries - 3 were OSHA recordable and 1 required First Aid
- Assisted 1 with finding Primary Care Provider
- 1 referral to EAP

MONTHLY STATISTICS

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428	430											429
Employees – Part Time	92	89											91
Total Employees	520	519											520
Male	402	402											402
Female	118	117											118
Ethnicity – White (Not Hispanic or Latino)	317	318											318
Ethnicity – Black or African American	179	173											176
Ethnicity – Hispanic or Latino	15	16											16
Ethnicity – Asian	4	4											4
Ethnicity – Other	7	7											7
Vacancies	39	45											42
Applications	137	389											263
Applicant Notices	43	90											67
New Hires	10	4											7
Promotions	0	0											0
Resignations	3	8											6
Retirements	1	1											1
Terminations - Involuntary	1	0											1
Turnover Rate	1.2%	2.1%											1.7%
Vehicle Accidents	3	3											3
Workers' Comp	0	2											0
FFCRA Leave/ Covid Related	13	3											13
Telework	13	14											13

MONTHLY STATISTICS

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	423	427	418	417	420	427	424	422	427	427	423	431	424
Employees – Part Time	116	111	113	117	137	143	143	144	137	125	106	100	124
Total Employees	539	536	531	534	557	570	567	566	564	552	529	531	548
Male	411	412	409	411	420	428	426	425	429	417	404	408	417
Female	128	124	122	123	137	142	141	141	135	135	125	123	131
Ethnicity – White (Not Hisp or Latino)	321	324	321	325	332	340	339	338	334	324	316	321	328

Ethnicity – Black or African American	195	190	188	187	200	204	203	202	206	207	189	188	197
Ethnicity – Hispanic or Latino	18	17	17	17	19	19	18	18	16	16	15	16	17
Ethnicity – Asian	1	1	1	1	1	2	2	2	2	2	2	2	2
Ethnicity – Other	4	4	4	4	5	5	5	5	6	6	7	7	5
Vacancies	24	25	30	31	31	33	26	36	34	35	35	27	31
Applications	308	179	386	215	251	392	121	317	146	309	123	94	237
Applicant Notices	141	147	90	90	230	173	92	97	476	126	69	43	148
New Hires	6	4	9	9	7	9	7	7	7	4	4	6	7
Promotions	3	0	4	4	3	3	0	2	6	8	6	2	3
Resignations	6	10	9	9	3	8	8	6	7	5	3	3	6
Retirements	2	2	2	2	1	2	2	1	1	0	2	5	2
Terminations - Involuntary	2	1	0	0	0	1	0	1	1	1	1	1	1
Turnover Rate	2.4%	3.0%	2.6%	2.1%	1.0%	2.6%	2.4%	1.9%	2.1%	1.4%	1.4%	2.1%	2.1%
Vehicle Accidents	5	1	4	1	4	2	3	4	0	0	2	3	3
Workers' Comp	0	0	0	0	0	0	0	0	1	0	1	0	0
FFCRA Leave/ Covid Related	76	7	1	1	9	14	23	3	9	7	1	8	13
Telework	11	11	11	11	11	12	13	13	13	13	13	13	12

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550	550	544	537	534	537	553
Vacancies	12	8	26	21	18	19	21	26	23	22	27	24	20
Applications	183	119	203	245	267	299	233	150	164	204	173	131	203
Applicant Notices	214	203	167	66	71	177	94	140	106	196	17	1	132
New Hires	8	2	1	3	4	3	2	8	1	3	1	9	3
Resignations	1	2	3	3	6	6	7	8	6	8	3	4	5
Retirements	0	3	2	0	2	0	0	0	0	2	1	2	1.00
Terminations	0	0	0	0	1	0	1	0	1	0	0	0	.27
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%	1.45%	1.10	1.49	.19	.74	.94%
Vehicle Accidents	2	5	2	7	3	1	3	1	0	3	4	2	3
Workers' Compensation	0	4	2	3	5	4	3	0	0	0	0	0	2.1
FFCRA Leave	41	5	5	3	5	5	2	1	20	9	2	5	9
Telework	27	28	25	23	13	12	11	11	11	11	11	11	17

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

February 2023

Prepared By: Angela Price

Date Prepared: March 8, 2023

- Completed PC and monitor deployment at GPD.
- Interviewed candidates and made offer for Programmer Analyst.
- Cityworks App training for Solid Waste staff.
- Installed 14 wireless access points at three locations.
- Replaced two cameras at Public Utilities.
- Replaced monitors at Parks & Recreation.
- Setup tablets for Public Utilities for Cityworks.
- Updated VuVault Server.
- OneSolution CAD Conversion completed for the Police and Fire Departments.
- Prepped and ran Council Retreat.
- Installed cameras at GEC and Golf Maintenance.
- Completed DCI Security Audit.
- Completed PCI Compliance Scans.

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825	719											129	1544
Tickets Closed	776	840											135	1616
Open Tickets	433	312											62	

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	379	353	430	362	451	503	562	523	624	749	663	656	521	6,255
Tickets Closed	310	304	466	398	392	540	464	548	590	686	689	795	515	6,182
Open Tickets	474	523	487	451	510	473	571	546	580	643	617	478	529	

INSPECTIONS

Feb 2023

Prepared By: Allen Anderson, Jr. *AAJ*

Date Prepared 03/02/23

The valuation of all permits issued for February totaled \$43,780,402. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$40,055. Of the permit fees collected for the month, \$4,440 was collected in technology fees. Plan review fees collected during the month totaled \$2,020. Business Registration fees collected totaled \$1,160.

The Inspectors did a total of 517 inspections for the month. During the month of February, eight (8) business inspections were completed. A total of 413 permits were issued for the month. Thirty-five (35) plan reviews were completed for February.

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.7	\$43.8											\$25.8
All Bldgs \$ (M)	\$3.5	\$42.1											\$22.8
Residential \$ (K)	\$1.5M	\$652											\$1.1M
Misc \$ (M)	\$4.2	\$1.7											\$3.0
Permit Fee \$ (K)	\$31	\$40											\$36
Inspections	511	517											514
Permits Issued	287	413											350
Plan Reviews	49	35											42
2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$3.9	\$11.1	\$5.4	\$6.7	\$5.1	\$9.6	\$17.8	\$6.5	\$9.7	\$10.7	\$8.6	\$5.6	\$8.4
All Bldgs \$ (M)	\$2.1	\$9.1	\$3.9	\$5.0	\$2.4	\$7.6	\$15.4	\$3.3	\$6.5	\$9.4	\$6.4	\$2.3	\$6.1
Residential \$ (K)	\$813	\$3M	\$472	\$4.4M	\$341	\$1.3M	\$0	\$300	\$3.1M	\$1.1M	\$1.1M	\$1.1M	\$1.4M
Misc \$ (M)	\$1.8	\$2	\$1.4	\$1.7	\$2.7	\$2.0	\$2.4	\$3.2	\$3.1	\$1.3	\$2.3	\$3.3	\$2.3
Permit Fee \$ (K)	\$39	\$43	\$43	\$35	\$43	\$41	\$36	\$48	\$43	\$42	\$33	\$29	\$40
Inspections	460	551	654	614	584	730	531	661	621	587	836	512	612
Permits Issued	258	281	288	281	336	344	253	306	488	306	288	208	303
Plan Reviews	38	66	79	39	45	48	58	56	74	57	33	23	51

PARAMOUNT
February 2023
Prepared by: Adam Twiss
Date Prepared 3/13/2023

-----PARAMOUNT THEATRE-----

- **February capacity unrestricted; masks and distancing recommended, not required.**
- **February activity included 18 rental/use days, including 9 public performances.**
 - o Notable Activity:
 - Mike Wiley 3 WCPS performances, one public
 - Malpass Brothers concert
 - Showdown Dance competition, multiple performances
 - Library "Wayne Count Reads"
 - 1st annual "Fan Fest" featuring gaming, anime, sci-fi
 - StageStruck residency for Into The Woods
- **February cancelled/rescheduled programming includes 9 days, 4 public performance**
- **Repairs and Maintenance:**
 - o In Progress:
 - HVAC Essential Controls upgrade
 - Wheelchair lift – elevator service vendor, Southern Elevator investigating options.
 - Sound repair and upgrade – Foundation to fund, Network Supply providing quote.
 - Damaging roof leaks still being detected during strong rains.

-----FINANCIAL-----

Expenses: \$46,490: Labor: \$22,969 / Operations: \$7,393 /Artist and Renter box office Payout: \$16,128

Capital Exp: \$31,873: PO paid for installation of 2 mini-split HVAC units.

Revenues: \$12,457: Tickets: -\$8,028 / Rentals: -\$2,772 / Concession: \$1,657

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274						\$449,971	\$64,282
Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176						\$266,101	\$38,014
	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177	\$69,919	\$27,119	\$73,052	\$65,217	\$56,198	\$72,730	\$701,308	\$58,442
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238	\$67,668	\$10,947	\$35,192	\$57,493	\$56,429	\$55,513	\$455,521	\$37,960

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274						\$449,971	\$64,282

Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176						\$266,101	\$38,014
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Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177	\$69,919	\$27,119	\$73,052	\$65,217	\$56,198	\$72,730	\$701,308	\$58,442
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238	\$67,668	\$10,947	\$35,192	\$57,493	\$56,429	\$55,513	\$455,521	\$37,960
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274	\$46,490					\$496,461	\$62,058
Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176	\$12,457					\$278,558	\$34,820
	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769	\$47,860	\$110,177	\$69,919	\$27,119	\$73,052	\$65,217	\$56,198	\$72,730	\$701,308	\$58,442
Rev	\$2,881	\$11,843	\$11,014	\$14,718	\$46,585	\$85,238	\$67,668	\$10,947	\$35,192	\$57,493	\$56,429	\$55,513	\$455,521	\$37,960

- Our Bryan Multi-Sports Complex (MSCX) hosted an Olympic Development Program (ODP) on January 29th – **250 participants**
- Youth Basketball Practices and Games were held during the months of January and February at several gyms in Goldsboro
- Goldsboro Event Center (GEC) hosted thirteen (13) events during February – **1,345 guests** and six (6) City of Goldsboro events – **630 guests**
- Goldsboro City Council held its annual retreat on February 22nd and 23rd at the GEC
- There are only four (4) Saturdays open (available) to rent at the GEC for the rest of 2023
- Goldsboro Golf Course hosted the Southeastern Seniors on January 19th – **78 players**
- Goldsboro Golf Course Cart Barn was upgraded with multiple electrical outlets on February 27th in preparation for our new electric golf cart fleet
- Youth Karate Program at WA Foster Center for February – **97 participants** (no class on February 14th)
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **322 visitors** for the month of February
- Housing Authority for the City of Goldsboro hosted a national youth basketball tournament on January 14th and 15th, with games being played at two (2) Wayne County Public School (WCPS) gyms and our WA Foster Center Gym – **20 basketball teams** (ages 12U – 18U), **6 cheerleading squads**
- Registration for Youth Spring Sports of Soccer, T-Ball, Baseball and Softball continued throughout the month of February
- Gym Open Play at WA Foster Center for Adults and Youth during February – **546 participants**
- Park Maintenance Staff continue to clean the park restrooms that have not been winterized and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$21,154	\$17,487											\$19,321
Facility Usage	1250	1975											1613
Expenditures	\$6,742	\$8,122											\$7,432
WA Foster Recreation Center													
Program Revenue	\$2,860	\$2,977											\$2,919
Rental Revenue	\$948	\$1,827											\$1,388
Facility Usage	2633	1632											2133
Expenditures	\$6,989	\$12,076											\$9,533
T.C. Coley Community Center													
Program Revenue	\$497	\$1,130											\$814
Rental Revenue	\$1,890	\$720											\$1,305
Facility Usage	197	73											135
Expenditures	\$1,874	\$1,379											\$1,627
Specialized Recreation													
Program Revenue	\$0	\$0											\$0
Rental Revenue	\$0	\$0											\$0
Facility Usage	190	182											186
Expenditures	\$7,618	\$8,447											\$8,033
Senior Programs & Pools													
Program Revenue	\$0	\$185											\$93
Rental Revenue	\$0	\$0											\$0
Facility Usage	166	251											209
Expenditures	\$3,749	\$5,489											\$4,619
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$65	\$32,120											\$16,093
Rental Revenue	\$6,136	\$0											\$3,068
Facility Usage	17550	19750											18650
Expenditures	\$4,917	\$9,557											\$7,237
Golf Course													
Revenues	\$37,930	\$32,709											\$35,320
Expenditures	\$63,144	\$34,812											\$48,978
Rounds of Golf	1200	1592											1396
Net	-\$25,214	-\$2,103											-\$13,659
Special Events													
Revenues / Sponsorships	\$0	\$2,000											\$1,000
Participation	0	200											100
Expenditures	\$18	\$911											\$465
TOTAL REVENUE	\$71,480	\$91,155											\$81,318
TOTAL EXPENSES	\$95,051	\$80,793											\$87,922
TOTAL REVENUE FOR THE YEAR			\$162,635										
TOTAL EXPENSES FOR THE YEAR			\$175,844										

2022	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Recreation Center													
Program Revenue	\$1,910	\$520	\$720	\$978	\$2,050	\$27,880	\$3,200	\$1,190	\$720	\$1,710	\$1,505	\$990	\$3,614
Rental Revenue	\$735	\$1,475	\$1,530	\$2,350	\$520	\$1,366	\$1,013	\$1,895	\$0	\$0	\$450	\$450	\$982
Facility Usage	250	189	243	188	159	1475	470	224	286	468	390	292	386
Expenditures	\$7,135	\$5,287	\$6,294	\$6,126	\$5,142	\$8,344	\$17,670	\$8,333	\$4,855	\$5,048	\$4,652	\$4,485	\$6,948
WA Foster Recreation Center													
Program Revenue	\$895	\$295	\$505	\$430	\$2,453	\$3,750	\$1,475	\$1,185	\$1,108	\$1,258	\$563	\$1,952	\$1,322
Rental Revenue	\$900	\$2,820	\$1,800	\$3,058	\$2,163	\$1,653	\$2,950	\$1,025	998	\$1,238	\$513	\$1,377	\$1,625
Facility Usage	1595	1565	1565	2051	1814	2495	2268	2814	1825	1719	1579	2325	1779
Expenditures	\$18,218	\$18,684	\$16,911	\$16,186	\$12,952	\$13,819	\$29,738	\$15,471	\$8,798	\$11,022	\$9,556	\$10,764	\$15,177
T.C. Coley Community Center													
Rental Revenue	\$518	\$450	\$518	\$518	\$880	\$948	\$525	\$698	\$855	\$585	\$585	\$585	\$639
Expenses	\$1,848	\$0	\$0	\$0	\$80	\$0	\$100	\$0	\$0	\$42	\$0	\$357	\$202
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$39	\$0	\$3
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	95	119	152	58	360	220	203	211	222	230	160	123	179
Expenditures	\$5,865	\$5,592	\$5,921	\$5,620	\$4,039	\$4,761	\$6,253	\$2,946	\$2,064	\$10,867	\$11,985	\$6,856	\$6,064
Senior Programs & Pools													
Program Revenue	\$105	\$105	\$105	\$105	\$1,807	\$8,484	\$4,936	\$2,594	\$190	\$190	\$462	\$190	\$1,606
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	232	376	375	1013	1243	3492	3287	1870	268	256	194	271	1073
Expenditures	\$1,027	\$2,257	\$1,874	\$1,722	\$2,437	\$11,092	\$37,817	\$30,044	\$13,284	\$5,555	\$3,114	\$5,234	\$9,621
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$5,555	\$16,145	\$10,338	\$3,319	\$19,384	\$2,790	\$3,155	\$27,200	\$27,200	\$2,990	\$7,460	\$1,362	\$10,575
Field / Shelter Rental \$	\$0	\$0	\$0	\$150	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$44
Facility Usage	10673	14935	23858	29346	44914	36785	11450	13125	13125	23100	23000	13425	21478
Expenditures	\$22,418	\$15,209	\$16,761	\$19,436	\$34,794	\$10,597	\$16,635	\$11,609	\$9,099	\$8,745	\$13,479	\$5,587	\$15,364
Golf Course													
Revenues	\$15,988	\$33,437	\$50,876	\$63,756	\$68,934	\$61,883	\$51,301	\$56,058	\$50,749	\$58,366	\$34,376	\$26,979	\$47,725
Expenditures	\$31,667	\$37,653	\$43,486	\$35,649	\$38,279	\$49,110	\$57,300	\$80,153	\$43,513	\$41,316	\$34,791	\$43,762	\$44,723
Rounds of Golf	433	1296	1724	2502	1936	1976	1816	1401	1291	1699	1120	541	1478
Net	-\$15,680	-\$4,216	\$7,390	\$28,107	\$30,655	\$12,773	-\$5,999	-\$24,100	\$7,236	\$17,051	-\$415	-\$16,782	\$3,002
Special Events													
Revenues / Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,975	\$0	\$0	\$300	\$370	\$0	\$0	\$220
Participation	0	0	0	1600	0	110	0	0	75	766	0	5000	629
Expenditures	\$2,013	\$110	\$110	\$285	\$0	\$1,599	\$0	\$0	\$472	\$472	\$0	\$1,861	\$577
TOTAL REVENUE	\$26,606	\$55,247	\$66,392	\$74,664	\$98,266	\$110,729	\$68,555	\$91,845	\$81,122	\$66,707	\$45,952	\$34,185	\$820,269
TOTAL EXPENSES	\$90,191	\$84,792	\$91,357	\$85,024	\$97,723	\$99,322	\$165,513	\$148,556	\$82,085	\$83,067	\$77,577	\$78,905	\$1,184,112
TOTAL REVENUE FOR THE YEAR				\$820,269									
TOTAL EXPENSES FOR THE YEAR				\$1,184,112									

****Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All these costs are included for our Golf Course Expenditures.**

PLANNING

JANUARY & FEBRUARY 2023

Prepared By: Rachael Smith

Date Prepared: March 10, 2023

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

2023

2023	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	4	0												
Subdivision	3	2												
Planning/City Council														
Rezoning	3	2												
Special Use	1	3												
Annexation	1	0												
Home Occupation	1	0												
Historic District Commission														
Commission Review	0	3												
Staff Review	0	0												
Code Enforcement														
Grass Cutting # Lots	0	0												
Grass Cutting Payments	\$0.00	\$0.00												
Tagged Vehicles	0	1												
Illegal Signs Removed	56	102												
Bags of Litter Picked Up	128	303												

2022

2022	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level														
Site Plans	0	0	3	4	0	6	2	3	1	5	3	0	27	2
Subdivison	0	0	2	2	0	4	0	1	1	0	1	0	11	1
Planning/City Council														
Rezoning	0	2	4	3	5	2	1	3	2	2	3	1	28	2
Special Use	3	1	0	1	2	1	3	3	2	2	3	0	21	2
Annexation	-	-	-	-	-	-	-	-	-	-	1	1	2	0
Historic District Commission														
Commission Review	1	1	1	0	2	0	3	1	0	1	1	2	13	1
Staff Review	1	2	1	2	1	1	2	1	0	0	2	0	13	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	0	0	85	79	47	64	55	28	4	362	45
Grass Cutting Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$0	\$4,565	\$2,755	\$3,675	\$2,924	\$1,435	\$ 784.00	\$16,138	\$2,017
Tagged Vehicles	48	25	18	13	3	7	9	6	15	18	3	12	177	15
Illegal Signs Removed	56	92	102	202	88	127	266	79	96	45	29	36	1218	102
Bags of Litter Picked Up	202	165	222	286	198	400	326	422	332	247	114	208	3122	260

GOLDSBORO POLICE DEPARTMENT

February 2023

Prepared By: Michael D. West

Date Prepared: March 2, 2023

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for February 2023 were 134, compared to 129 for February 2022.

Property with an estimated value of \$199,944 was reported stolen, while property with an estimated value of \$34,482 was recovered and property damaged was \$24,789.

Officers arrested 87 people and issued 197 citations during the month. There were 16 drug-related charges.

There was 0 report(s) of assault(s) on officer(s).

Revenue collected for February 2023 included:

Police Reports	\$ 286.00
Fingerprints	\$ 10.00
Special Events	\$ 000.00
Total	\$ 296.00

PART I CRIME COMPARISON & TREND														
2023	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	0											0	
Rape	0	2											2	
Robbery	2	1											3	
Aggravated Assault	15	17											32	
Breaking & Entering	22	16											38	
Larceny	112	88											200	
Motor Vehicle Theft	10	10											20	
Arson	0	0											0	
TOTALS	161	134											295	
2022	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	1	2	0	0	2	0	0	1	0	0	1	7	
Rape	1	2	1	3	1	1	1	1	2	0	3	3	19	
Robbery	1	2	6	3	5	3	8	2	2	2	5	2	41	
Aggravated Assault	11	12	20	31	27	20	20	19	25	16	13	13	227	
Breaking & Entering	25	19	18	26	19	28	24	16	24	17	10	10	236	
Larceny	92	86	95	118	94	117	106	127	103	162	102	112	1314	
Motor Vehicle Theft	6	6	7	5	15	21	9	7	9	14	15	6	120	
Arson	0	1	0	1	0	0	0	0	0	0	0	0	2	
TOTALS	136	129	149	187	161	192	168	172	166	211	148	147	1966	

PUBLIC UTILITIES DEPARTMENT

January

Prepared By: Robert Sherman

Date Prepared: March 13, 2023

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - o Flood Barrier footer work has continued. Currently implementing Capital Projects for the replacements of the ATs at the WTP and at the NRPS.
 - o WTP all Operators are Certified at this time.
 - o One vacant position.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for February is 9.94-MGD. The yearly average flow for the WRF is 8.59-MGD. This puts the WRF at 60% capacity.
 - o All the city's 26 pump stations are operating well. No major issues to report.
 - o Working on implementation several Capital Improvements projects: Bar screen at New Hope L/S, Generator at Westbrook L/S, replacement of the underdrain system for Sand filter #2 and Upgrade of the Public Utilities Telemetry system.
 - o 3 uncertified operators will be testing in March for their certifications.
 - o Three vacant positions.

Compost Facility

- Three hundred and fifty-eight cubic yards of compost and mulch were sold in February 2023.
- One vacant position.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2023 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.82	5.80											5.81
Sewer**	7.23	9.94											8.59
Compost	163	358											260

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2022 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.608	5.487	5.60	5.53	5.91	6.15	6.304	6.330	6.254	5.97	5.80	6.086	5.92
Sewer**	9.15	9.32	8.63	7.86	7.57	6.56	7.85	7.34	7.05	6.99	6.48	6.67	7.62
Compost	165	972	663	1,287	995	278	419	204	491	619	830	262	599

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

February 2023

Prepared by: Rick Fletcher

Date Prepared: 13 March 2023

Monthly Highlights

Buildings & Grounds: Multiple electrical, plumbing, structural, etc. repairs Citywide. Numerous CAT 6 pulls for IT. Assisted with office moves and transferred numerous pieces of surplus office equipment from City Hall and Historic City Hall to the procurement warehouse. Continued to monitor and clean up lots and right-of-ways as needed

Distribution & Collections: Call duty responded to 15 after hour calls--total of 26 hours. Completed 109 work orders.

Streets & Stormwater: Poured 386.17 Sq. Yds. on Daisy ST, Compost Facility, 205 Princess St and 105 Audubon Ave.; Cleared & removed six Beaver dams behind Isaac Dr in Stoney Creek (5 Beavers were caught/removed); Repaired 8 Utility cuts and 65 Potholes; Formed/poured concrete sidewalk/apron repairs at 400 Daisy St, Compost Facility, 205 Princess St and 105 Audubon Ave; Swiped/regraded 2,067 LF of ditches restoring water flow at Ashley Ave, Forest Hill Dr. and 4th to 6th St; Mowed/cut vegetation totaling 2,252 LF at the Water Treatment Plant, 800 block of Paul St. and Dail/Norman St.; Hauled 26 loads of street sweepings to the county land fill totaling 251.56 Tons

Departments		2023												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	10.7	17.6											14.2
	Lines Camera'd (1000-ft)	1.6	5.2											3.4
	Water Repairs	30	22											26.0
	Sewer Repairs	12	12											12.0
	Hydrants Replaced/Fixed	12	3											7.5
	Meter Install/Changed	3	5											4.0
Bldg & Grounds	Radio, Electrical, Bldg	49	61											55.0
	ROW Mowing (ac)	0	0											0.0
	City-Owned Lots Mowing (ac)	0	15											7.5
Garage	Total Work Orders	249	207											228.0
	Total Fuel Cost (x1000)	\$ 79	\$ 74											76.5
Solid Waste	Refuse (x1000 tons)	1.08	0.91											0.997
	Recyclables (tons)	0	38											18.9
	Leaf-n-Limbs (x1000 tons)	0.9	0.8											0.818
Cemetery Funerals		5	4											4.5
Street & Storm	Utility Cut Repairs	9	8											8.5
	Pot Hole Repairs	70	65											67.5
	Streets Swept (miles)	49.7	102											75.9
	Pipe&Open Ditch Maint(1000-ft)	4.05	2.07											3.1
	Ditch mowing (1000-ft)	0.00	2.85											1.4
	Storm Pipe Repairs	1	3											2.0
		2022												
Distribution & Collections	Utility Line Maint (1000-ft)	9.1	4.7	9.0	14.8	12.9	15.3	37.1	31.0	4.5	5	11.9	6.4	13.5
	Lines Camera'd (1000-ft)	2.3	1.9	2.2	1.9	3.5	7.1	3.0	4.1	4.1	3.5	4	2.4	3.3
	Water Repairs	33	37	25	26	19	27	25	24	14	25	26	21	25.2
	Sewer Repairs	20	19	20	14	25	17	28	11	12	6	18	6	16.3
	Hydrants Replaced/Fixed	2	2	2	1	8	3	2	32	3	5	10	6	6.3
	Meter Install/Changed	12	27	16	6	12	15	4	8	5	5	8	6	10.3
Bldg & Grounds	Radio, Electrical, Bldg	41	53	42	35	38	48	46	41	29	29	38	34	39.5
	ROW Mowing (ac)	32	15	55.5	74.2	92.8	65.6	90.6	53.3	96.8	38.5	0	0	51.2
	City-Owned Lots Mowing (ac)	0	10	39.2	84	195.9	226.7	147.5	165.7	86.8	11	0	0	80.6
Garage	Total Work Orders	295	200	257	212	224	244	227	253	219	232	204	165	227.7
	Total Fuel Cost (x1000)	\$ 49	\$ 48	\$ 57	\$ 52	\$ 117	\$ 141	\$ 112	\$ 111	\$ 98	\$ 93	\$ 89	\$ 70	86.4
Solid Waste	Refuse (x1000 tons)	1.07	0.91	1.11	0.98	1.04	1.09	0.96	1.16	0.97	0.81	0.91	1.05	1.0
	Recyclables (tons)	20	38	0	0	0	0	0	41	68	87	51	55	30.0
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	0.5	0.5	0.5	0.9	0.5	0.4	0.5	0.6	0.6	0.8	0.6
Cemetery Funerals		4	5	4	2	2	5	4	3	2	3	8	5	3.9
Street & Storm	Utility Cut Repairs	0	36	23	16	13	9	17	16	9	15	14	0	14.0
	Pot Hole Repairs	65	51	116	14	56	15	33	57	23	16	16	39	41.8
	Streets Swept (miles)	78.2	156.1	177.2	127.8	166.28	191	133.9	209.2	152.3	138.4	69.2	63.4	138.6
	Pipe&Open Ditch Maint(1000-ft)	0.14	0.00	3.00	0.00	0.20	0.31	0.13	0.02	0.44	0	0.2	0.2	0.4
	Ditch mowing (1000-ft)	0.00	0.40	0.00	0.00	19.28	44.50	9.43	31.60	17.38	20.04	3.08	0.00	12.4
	Storm Pipe Repairs	6	2	2	2	3	3	1	7	3	1	4	1	2.9

- Inquiries were fulfilled for the month of February by the TTO—731 e-inquiries.
- Total hotel revenue generated in January was \$1,760,205 which is up 19.6% YOY. February revenue not yet released.
- For the month of January, new sessions increased 8.74% compared to the previous month. Sessions increased 57.93% compared to January of 2022. The top landing page behind the home page, was "/50-things-to-do-in-wayne-county/" with 179 sessions. February SEO report not yet released.
- Amanda attended the City Council Retreat
- Zoom call with AJGA
- Marketing Meeting with Compass Media
- Amanda attended the 135th USCT Presentation at Wayne Community College
- Hosted a Hotelier's Meeting on 2/21
- Amanda and Dustin met with Walnut Creek Country Club regarding possible AJGA Event in 2024
- NC Coast Host Annual Meeting – 2/24

City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2022-23	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276	\$64,615					\$687,895	\$85,986
2021-22	\$77,369	\$89,826	\$83,501	\$62,587	\$81,019	\$99,449	\$62,630	\$52,059	\$71,272	\$83,367	\$84,805	\$91,505	\$939,388	\$78,282

CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 20, 2023 COUNCIL MEETING

Moved to:
Items Requiring Individual Action

SUBJECT: Operating Budget Amendment FY22-23

BACKGROUND: Council adopted the FY22-23 annual operating budget on June 20, 2022.

DISCUSSION: **Paramount Theater**

The Paramount Theater received a grant from SouthArts for the Yolanda Rabun presentation on 6/17 to 6/18/22 in the amount of \$6,244.00. This revenue will be applied to the Performance Series expense line item.

Public Works – Garage

The Outside Repairs line item is currently depleted, and the Public Works Director, Mr. Rick Fletcher, has requested an increase of \$50,000 to fund the line item until the end of the fiscal year. This will be funded with an increase in Garage Service Credits which is the internal billing account that we use for the revenue offset of this line item.

Public Works – Cemetery

The Cemetery received a donation from the Anne H. Scott Estate for cemetery care, and the Public Works Director, Mr. Rick Fletcher asked that it be applied to the Supplies line item in the Cemetery division in the amount of \$900. Donation Revenue will be appropriated for the same amount.

Public Works – Solid Waste

On March 8, 2023 garbage vehicle W1348 (2010 Autocar) was destroyed in a fire behind the Wells Fargo building on Spence Avenue. The Public Works Director, Mr. Rick Fletcher, presented an item earlier to request a replacement for the vehicle in order to keep the commercial solid waste division operational. An appropriation of \$400,000.00 is recommended to purchase a garbage truck, and will be funded with an appropriation from Contingency. We do not know at this time what the insurance proceeds might be. Also included with this item is a Reimbursement Resolution in the event that the City decides to finance the purchase of the unit.

Parks and Recreation – T.C. Coley roof

At the November 21, 2022 meeting, Council approved \$55,000.00 to fund roof repairs at the T.C. Coley building. An appropriation of \$55,000.00 is recommended for Parks and Recreation in the capital line item, T.C. Coley Building, and will be funded with a reduction in the contingency line item.

Fund Balance – Contingency

See below analysis of the contingency for the General Fund.

Date	Description	Adopted
6/20/2022	Ord 2022-31 FY22-23 Adopted Budget	\$ 1,075,365.00
11/21/2022	Ord 2022-60 11/21/22 Golf Carts & Storage	(266,000.00)
12/5/2022	CDBG Payback 10/11/22 Monitoring Letter	\$ (77,289.95)
	Current Year Appropriations	<u>\$ 732,075.05</u>
3/20/2023	Purchase garbage truck for Solid Waste (Replace W3148)	\$ (400,000.00)
3/20/2023	T.C. Coley roof repairs (11/21/22 meeting)	\$ (55,000.00)
	Proposed	<u>\$ (455,000.00)</u>
	Proposed Ending Balance - Contingency General Fund	<u><u>\$ 277,075.05</u></u>

Fund Balance – Appropriated

See below analysis of the appropriated fund balance in the General Fund.

Date	Description	Adopted
6/20/2022	Ord 2022-31 FY22-23 Adopted Budget	\$ -
8/15/2022	FY21-22 Purchase Order Rollovers	\$ 1,183,863.21
9/6/2022	Insurance Proceeds FY22 for Purchase of Chevrolet Tahoes	\$ 11,000.00
	Current Year Appropriations	<u>\$ 1,194,863.21</u>
	Proposed	<u>\$ -</u>
	Current Year with Proposed	<u><u>\$ 1,194,863.21</u></u>

Public Utilities – FEMA Matthew

On November 15, 2022 the City received the final payment from Hurricane Matthew project PW897 for the Westbrook and Highway 117 Pump Station Project. This represents the final payment for Hurricane Matthew damage.

Hurricane Matthew struck eastern North Carolina on October 8, 2016. The initial project estimates for the 12 FEMA projects was \$4,110,271.75, and the actual FEMA cost reimbursements totaled \$3,848,108.90 and insurance reimbursements totaled \$395,458.39, for a total of \$4,243,567.29. This project is now officially closed with FEMA.

Public Utilities Capital Outlay

The Public Utilities Director, Mr. Robert Sherman, presented an item earlier to request an additional \$43,000.00 from the Utility Capital Reserve to fund the approved Bay 8 enclosure due to bids coming in much higher than the original budgeted amount. An appropriation of \$43,000.00 is recommended for the Compost division for the construction costs related to the Bay 8 enclosure at the compost facility, and will be funded with a transfer from the Utility Capital Reserve Fund.

The funds originally budgeted in Building Maintenance shall be moved into the Compost Facility capital line item in the amount of \$27,000.00. The total for the project is \$70,000.00.

Utility Capital Reserve – Transfers Out analysis

<u>Date</u>	<u>Description</u>	<u>Adopted</u>
9/6/2022 Agenda 9/6/22 Ord 2022-42	(Flood barriers, water plant transfer switch)	\$ (49,000.00)
11/21/2022 Agenda 11/21/22 Ord 2022-60	(Westbrook generator, New Hope bar screen, bulk chemical tank, bulldozer, sand filter rehab, and radio replacement)	\$ (712,289.48)
Current Year Approved Appropriations		<u>\$ (761,289.48)</u>
3/20/2023	Additional Funding for Bay 8 enclosure at Compost Facility	\$ (43,000.00)
	Proposed	<u>\$ (43,000.00)</u>
6/20/2022 Ord 2022-31 FY22-23	Adopted Budget	\$ 1,506,129.00
	Less: Approved and Proposed Transfers	<u>\$ (804,289.48)</u>
	Totaling Remaining FY23 Budget - Transfers to Capital Projects	<u>\$ 701,839.52</u>

RECOMMENDATION:

It is recommended that the City Council, by motion:

1. Adopt the attached ordinance to amend the FY22-23 Operating Budget for the General Fund and Utility Fund.

Date: 3/15/2023


Catherine F. Gwynn, Finance Director

Date: 3/15/23


Timothy M. Salmon, City Manager

ORDINANCE NO. 2023 - //

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2022-23 Annual Operating Budget on June 20, 2022; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund and the Utility Fund; and

WHEREAS, it is necessary to appropriate funds in the Paramount Theater in the General Fund for expenses related to the performance arts series expense, and this will be funded with an appropriation of local grant revenue; and

WHEREAS, it is necessary to appropriate funds in the Garage division of the Public Works department in the General Fund to fund outside repairs, and this will be funded with an appropriation in the garage service credits internal billing line item; and

WHEREAS, it is necessary to appropriate funds in the Cemetery division of the Public Works department in the General Fund for additional supplies, and this will be funded with an appropriation of donation revenue; and

WHEREAS, it is necessary to appropriate funds in the Solid Waste division of the Public Works department in the General Fund to fund a garbage truck to replace unit W1348 (2010 Autocar) destroyed in a fire on March 8, 2023, and this will be funded with a decrease in the contingency line item; and

WHEREAS, it is necessary to appropriate funds in the Parks and Recreation department in the General Fund for major roof repairs at the T.C. Coley building, and this will be funded with a decrease in the contingency line item; and

WHEREAS, Hurricane Matthew struck eastern North Carolina on October 8, 2016, and the City received final payment of the last open project on November 15, 2022. The total FEMA reimbursements received for all projects for this disaster totaled \$3,848,108.90 and insurance recoveries totaled \$395,458.39 for a total recovery of \$4,243,567.29. It is necessary to appropriate funds in the Transfers division of the Utility Fund in the contingency line item, and this will be funded with an appropriation of federal grant revenue; and

WHEREAS, it is necessary to appropriate funds in the Compost division of the Public Utilities department in the Utility Fund related to the capital outlay for construction related to Bay 9 enclosure, and this will be funded with an appropriation of a transfer revenue from the Utility Capital Reserve Fund and a reduction of expenses in the building maintenance line item.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the General Fund and Utility Fund be amended as follows:

<u>GENERAL FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Paramount Theater (1018)</u>			
FY22-23 Amended Adopted Budget 6/20/22	\$ 748,230.43	\$ 748,230.43	\$ -
Performance Series	72,000.00	78,244.00	6,244.00
Total Expend. - Paramount Theater	<u>\$ 820,230.43</u>	<u>\$ 826,474.43</u>	<u>\$ 6,244.00</u>
<u>Garage (1114)</u>			
FY22-23 Amended Adopted Budget 6/20/22	\$ 1,422,504.00	\$ 1,422,504.00	\$ -
Garage Credits (1115)	(770,500.00)	(820,500.00)	(50,000.00)
Outside Repairs	148,218.18	198,218.18	50,000.00
Total Expend. - Garage	<u>\$ 800,222.18</u>	<u>\$ 800,222.18</u>	<u>\$ -</u>
<u>Cemetery (1142)</u>			
FY22-23 Amended Adopted Budget 6/20/22	\$ 330,690.07	\$ 330,690.07	\$ -
Supplies	12,000.00	12,900.00	900.00
Total Expend. - Cemetery	<u>\$ 342,690.07</u>	<u>\$ 343,590.07</u>	<u>\$ 900.00</u>
<u>Solid Waste (4143)</u>			
FY22-23 Amended Adopted Budget 6/20/22	\$ 4,259,316.00	\$ 4,259,316.00	\$ -
Trash Truck	-	400,000.00	400,000.00
Total Expend. - Solid Waste	<u>\$ 4,259,316.00</u>	<u>\$ 4,659,316.00</u>	<u>\$ 400,000.00</u>

Parks and Recreation (7460)

FY22-23 Amended Adopted Budget 6/20/22
T.C. Coley Building

\$	3,267,187.50	\$	3,267,187.50	\$	-
	-		55,000.00		55,000.00

Total Expend. - Parks and Recreation

\$	3,267,187.50	\$	3,322,187.50	\$	55,000.00
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Transfers (8101)

FY22-23 Amended Adopted Budget 6/20/22
Contingency

\$	78,289.95	\$	78,289.95	\$	-
	732,075.05		277,075.05		(455,000.00)

Total Expend. - Transfers

\$	810,365.00	\$	355,365.00	\$	(455,000.00)
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All Other Expenditures

\$	36,226,362.03	\$	36,226,362.03	\$	-
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Total Expenditures - General Fund

\$	46,526,373.21	\$	46,533,517.21	\$	7,144.00
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Revenues

Tax Revenues
Licenses and Permits
Revenue from Other Agencies
Charges for Services
Capital Returns

\$	17,989,167.00	\$	17,989,167.00
	402,275.00		402,275.00
	16,372,366.00		16,372,366.00
	6,118,579.00		6,118,579.00
	989,827.00		989,827.00

Miscellaneous Revenue
Shared Services
Appropriated Fund Balance

	130,300.00		137,444.00		7,144.00
	3,328,996.00		3,328,996.00		
	1,194,863.21		1,194,863.21		-

Total Revenues - General Fund

\$	46,526,373.21	\$	46,533,517.21	\$	7,144.00
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UTILITY FUND**Compost (4179)**

FY22-23 Amended Adopted Budget 6/20/22
Building Maintenance
Compost Facility Capital Expense

	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
\$	1,061,526.48	\$	1,061,526.48
	56,825.00		29,825.00
	-		70,000.00

Total Expend. - Compost

\$	1,118,351.48	\$	1,161,351.48	\$	43,000.00
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Transfers (8101)

FY22-23 Amended Adopted Budget 6/20/22
Contingency

\$	4,707,210.00	\$	4,707,210.00	\$	-
	1,246,323.00		1,674,359.43		428,036.43

Total Expend. - Transfers

\$	5,953,533.00	\$	6,381,569.43	\$	428,036.43
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All Other Expenditures

\$	22,531,955.78	\$	22,531,955.78	\$	-
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Total Expenditures - Utility Fund

\$	24,228,129.20	\$	24,699,165.63	\$	471,036.43
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Revenues

Revenue from Other Agencies
Charges for Services
Capital Returns
Miscellaneous Revenue
Transfers
Fund Balance

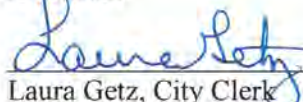
\$	-	\$	428,036.43	\$	428,036.43
	22,310,200.00		22,310,200.00		
	142,228.00		142,228.00		
	500,000.00		500,000.00		
	761,289.48		804,289.48		43,000.00
	514,411.72		514,411.72		

Total Revenues - Utility Fund

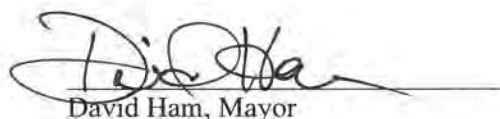
\$	24,228,129.20	\$	24,699,165.63	\$	471,036.43
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This Ordinance shall be in full force and effect from and after this 20th day of March, 2023.

ATTEST:


Laura Getz, City Clerk




David Ham, Mayor

DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

I, Catherine F. Gwynn, Finance Director of the City of Goldsboro, North Carolina (the "City") having been designated by the City Council of the City for such purposes pursuant to Resolution 2019-73 duly adopted on September 9, 2019, and on behalf of the City, DO HEREBY DECLARE as follows:

1. This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the City to reimburse itself from the proceeds of debt to be hereinafter incurred by the City for certain expenditures paid by the City on or after the date which is sixty (60) days prior to the date hereof.
2. The City anticipates expending its own funds for the purpose of purchasing rolling stock. This is to replace a 2010 Autocar front loader (W1348) destroyed in a fire on March 8, 2023. The City may substitute equipment as it deems necessary.
3. The estimated principal amount of debt expected to be incurred for the purpose of paying the costs of the capital purchases and projects identified in item #2 above is not to exceed \$400,000.00, and may be combined with other capital purchases under one loan.

WITNESS my hand this 20th day of March, 2023



Catherine F. Gwynn, Finance Director

RESOLUTION NO. 2019-73

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DESIGNATING THE CITY MANAGER AND THE DIRECTOR OF FINANCE TO DECLARE OFFICIAL INTENT ON BEHALF OF THE CITY OF GOLDSBORO, NORTH CAROLINA TO REIMBURSE EXPENDITURES UNDER UNITED STATES DEPARTMENT OF TREASURY REGULATIONS

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organized and existing under the laws of the State of North Carolina; and

WHEREAS, the City Council of the Issuer has determined that it may from time to time advance monies for expenditures that it may find necessary to reimburse from the proceeds of the debt; and

WHEREAS, the City wishes to be able to take advantage of lower financing costs afforded to political subdivisions through tax exempt financing so long as Treasury Regulations are followed with regard to declaration of intent to reimburse with proceeds of debt.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. It is hereby found, determined and declared by the City Council as follows:
 - a. Treasury Regulations Section 1.150.2 (the "Regulations"), prescribe specific procedures which are applicable to certain bonds or notes issued by the City, including, without limitation, a requirement that the City declare its official intent to reimburse certain expenditures with proceeds of debt to be incurred by the City prior to, or within sixty (60) days of payment of the expenditures to be reimbursed.
 - b. The Regulations permit the statement of official intent to be declared by any person authorized or designated by the City to declare such official intent on behalf of the City.
 - c. The City Council believes that it is in the best interest of the City to designate the City Manager and the Director of Finance of the City to declare official intent on behalf of the City as authorized by the Regulations.
2. As permitted by the Regulations, the City Manager and the Director of Finance of the City, now or hereafter serving in such capacity, are designated by the City Council to declare official intent on behalf of the City to reimburse any and all expenditures with the proceeds of debt to be incurred by the City as the issuer of such debt.
3. This resolution shall take effect upon its passage.

This Resolution is effective upon its adoption this 9th day of September, 2019.

Attest:

Regina Capps
City Clerk

Chris A.
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 20, 2023 COUNCIL MEETING

Moved to:
Items Requiring Individual Action

Continued to 4/3/23

SUBJECT: Change Order No.1 Price Change for the Bulk Storage Tank replacement for the WRF.

BACKGROUND: In the FY23 Budget, Council approved the replacement of the Caustic Soda Bulk Storage Tank at the WRF. The amount adopted was \$118,450.00. The original quote did not include sales tax. Council adopted Resolution 2022-116 during the December 5, 2022 meeting and authorized the City Manager to execute the contract with Dellinger Inc. to replace the Caustic Soda Bulk Storage Tank.

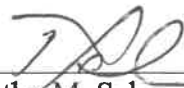
DISCUSSION: The original contract amount had a price increase on the materials of \$8,202.00, which did not include sales tax. The contract did not include sales taxes for materials used in the project which is an additional \$8,549.01. Staff recommends issuing a change order to increase the contract amount to include the sales taxes and the increase cost of the bulk storage tank. Finance will request a tax refund in 2023 to recoup the taxes. Total amount requested is \$16,751.01 which would put the contract price at \$135,201.01.

RECOMMENDATION: It is recommended that City Council adopt the attached resolution authorizing a change order to the contract with Dellinger Inc. for the Bulk Storage Tank Replacement at the WRF.

Date: 2-10-2023


Robert Sherman, Public Utilities Director

Date: 3/3/23


Timothy M. Salmon, City Manager

RESOLUTION NO. 2023-

RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT
FOR THE BULK STORAGE TANK REPLACEMENT PROJECT.

WHEREAS, Council adopted Resolution 2022-116 during the December 5, 2022 meeting and authorized the City Manager to execute the contract with Dellinger Inc.; and

WHEREAS, Material cost increase and sales taxes for material used in this project were not included in the original contract price; and

WHEREAS, Change Order No. 1 will increase the contract to include the amount of \$24,953.01 for materials cost increase and sales taxes for the Bulk Storage Tank replacement at the WRF; and

WHEREAS, the Finance Department will request a tax refund in 2023 to recoup the taxes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Change Order No. 1 to increase the contract for the Bulk Storage Tank replacement at the WRF in an amount of \$24,953.01.
2. This Resolution shall be in full force and effect from and after this 20th day of March 2023.

David Ham, Mayor

Attested by:

Laura Getz, City Clerk

**135th US COLORED TROOP (USCT) 158th BIRTHDAY
PROCLAMATION**

WHEREAS, the 135th USCT was formed in Goldsboro, North Carolina, on March 27, 1865 from men who previously served in the Pioneer Corps, and were part of General William T. Sherman's Army; and

WHEREAS, prior to their taking the oath of service in Goldsboro, they had been recruited into the Pioneer Corps during Sherman's march through Georgia and the Carolina's; and

WHEREAS, the Pioneer Corps worked tirelessly through the winter of 1864 and spring of 1865 to move General Sherman's Army, corduroyed roads, to get them through the swamps and building bridges, to cross the rivers of Georgia and South and North Carolina. They had to work day and night to make sure that the over 2,500 wagons and the 60,000-man Army of General Sherman were able to rapidly advance in an effort to help bring the Civil War to an end; and

WHEREAS, enlisted at Goldsboro, the men of the 135th USCT were commanded by Colonel John E. Gurley, and were given their United States Army Blue Uniforms, with the famous brass buttons with the freedom eagle on the face; and

WHEREAS, upon leaving Goldsboro, the 135th USCT marched as part of General Sherman's Army, to Raleigh, NC and then up to Virginia; and

WHEREAS, one of their proudest moments was when the men of 135th United States Colored Troop, marched with General William T. Sherman's Army, in the Grand Review at Washington DC, on May 24, 1865; and

WHEREAS, following a brief time in Washington, DC, and performing Guard Duty at Fort Kearney, in the defense of the capital, the 135th USCT were transported by train and then by boat to Louisville, Kentucky. While at Louisville, they performed more guard duty until they were mustered out of service on October 23, 1865.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby recognize March 27, 2023 as the

135th USCT's 158th Birthday

and encourage all citizens to recognize the efforts of these brave men that fought for our country.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 20th day of March, 2023.




David Ham, Mayor

**WOMEN'S HISTORY MONTH
PROCLAMATION**

WHEREAS, women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways; and

WHEREAS, women have played and continue to play critical economic, cultural, and social roles in every sphere of the life by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force; and

WHEREAS, women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation; and

WHEREAS, women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

WHEREAS, women have served our country courageously in the military; and

WHEREAS, women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements — especially the peace movement — which create a more fair and just society for all; and

WHEREAS, despite these contributions, the role of women has been consistently overlooked and undervalued in the literature, teaching and study of history.

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim the month of March 2023 as

WOMEN'S HISTORY MONTH

in the City of Goldsboro and encourage all citizens to observe this month by participating in and supporting all festivities celebrating the proud history and many accomplishments of women.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 20th day of March, 2023.




David Ham, Mayor

VIETNAM VETERANS DAY PROCLAMATION

WHEREAS, on December 22, 1961, the first battlefield casualty was recorded, and on January 12, 1962, united states army pilots lifted more than 1,000 South Vietnamese service members over jungle and underbrush to capture a National Liberation Front stronghold near Saigon; Operation Chopper marked America's first combat mission against the Viet Cong, and the beginning of one of our longest and most challenging wars; and

WHEREAS, over fifty years after that fateful mission, we honor the more than 3 million Americans who served, we pay tribute to those we have laid to rest, and we reaffirm our dedication to showing a generation of veterans the respect and support of a grateful nation; and

WHEREAS, thousands of veterans returned home bearing shrapnel and scars; still more were burdened by the invisible wounds of post-traumatic stress, Agent Orange, and memories that would never fade; and

WHEREAS, more than 58,000 laid down their lives in service to our nation; now and forever, their names are etched into two faces of black granite, a lasting memorial to those who bore conflict's greatest cost; and

WHEREAS, our veterans answered our country's call and served with honor, and on May 15, 1975 the last casualty of the Vietnam conflict was recorded. Yet, in one of the war's most profound tragedies, many of these men and women came home to be shunned or neglected; to face treatment unbefitting their courage and a welcome unworthy of their example.

WHEREAS, now, we reaffirm one of our most fundamental obligations to show all who have worn the uniform of the united states the respect and dignity they deserve, and to honor their sacrifice by serving them as well as they served us; and

WHEREAS, in 2012 the President of the United States issued a proclamation making March 29th of each year "Vietnam Veterans Day!"

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim March 29, 2023 as

VIETNAM VETERANS DAY

in the City of Goldsboro and urge all citizens to observe this day with appropriate programs, ceremonies, and activities that commemorate the anniversary of the Vietnam war.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 20th day of March, 2023.




David Ham, Mayor