

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, NOVEMBER 18, 2019**



(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

NEW BUSINESS

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES *(*Motion/Second)*

A. Minutes of the Work Session and Regular Meeting of October 7, 2019

V. PRESENTATIONS

B. Resolution Expressing Appreciation For Services Rendered By Leslie Artis as an Employee of the City of Goldsboro For More Than 39 Years

C. Goldsboro Jets Presentation (Bobby Harvey)

VI. PUBLIC HEARINGS *(*Motion/Second)*

D. Z-20-19 David and Ashley Allen - Southeast corner of Mull Smith Lane and Double D Lane (Planning)

E. Z-21-19 St. James Church of Christ – South side of W. Chestnut, west side of Kennon Avenue and east side of S. Alabama Avenue (Planning)

F. Z-22-19 Goldsboro Housing Authority – South side of E. Walnut Street between S. Kornegay Street and S. Slocumb Street (Planning)

G. CU-12-19 Henry Battle - East side of S. James Street between Spruce Street and Pine Street (Planning)

PLANNING COMMISSION EXCUSED

H. Public Hearing – 2018-2019 CAPER (Community Relations)

VII. PUBLIC COMMENT PERIOD *(TIME LIMIT OF 3 MINUTES PER SPEAKER)*

VIII. CONSENT AGENDA ITEMS *(*Motion/Second--Roll Call)*

I. Non-contiguous Annexation Request – Contiguous Annexation Petition – Luis Jimenez (East side of S. NC 111 Hwy between Mollie Drive and Sheridan Forest Road) 1.98 Acres (Planning)

J. Waiver of City Employee Personnel Policy (Human Resources)

K. Change Order for HV Brown Park Restroom Shelter Project (Parks and Recreation)

L. Market Based Compost and Mulch Pricing (Public Utilities)

DH/GA
5-0

M. Request authorization to purchase a road tractor for the Public Works Department's Solid Waste Division (Public Works)

N. Departmental Monthly Reports

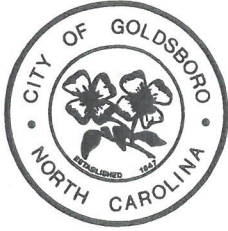
IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

X. CITY MANAGER'S REPORT

XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

XII. CLOSED SESSION

XIII. ADJOURN



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2019-101

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LESLIE ARTIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 39 YEARS

WHEREAS, Leslie Artis retires on December 1, 2019 as a Street Maintenance Equipment Operator with the Public Works Department of the City of Goldsboro with more than 39 years of service; and

WHEREAS, Leslie began his career on December 20, 1978 as a Laborer I with the Public Works Department; and

WHEREAS, On May 1, 1985, Leslie was promoted to Laborer II with the Public Works Department; and

WHEREAS, On August 21, 1985 Leslie was promoted to Equipment Operator I with the Public Works Department; and

WHEREAS, On May 4, 1987, Leslie was promoted to Maintenance Worker I with the Public Works Department; and

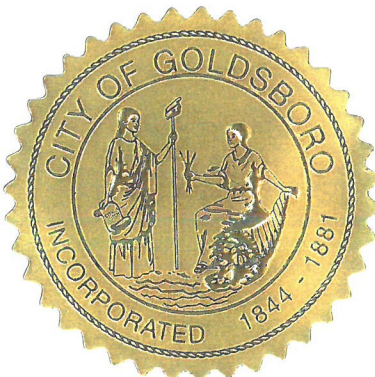
WHEREAS, On July 1, 2003, Leslie was promoted to Street Maintenance Equipment Operator with the Public Works Department where he has served until his retirement; and

WHEREAS, Leslie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Leslie Artis their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Leslie our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of November, 2019.



Chuck Allen
Mayor

RESOLUTION NO. 2019-101

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY LESLIE ARTIS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 39 YEARS**

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WHEREAS, On July 1, 2003, Leslie was promoted to Street Maintenance Equipment Operator with the Public Works Department where he has served until his retirement; and

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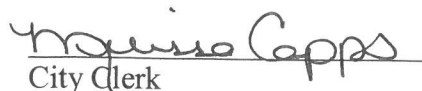
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NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Leslie our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of November, 2019.


Mayor Pro Tem

Attested by:


City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
Z-20-19 David and Ashley Allen - Southeast corner of Mull Smith Lane and Double D Lane

BACKGROUND: The applicant requests the rezoning of a portion of the property from R-20A RM-NC (Residential Manufactured Non-Conforming) to RM-9 (Residential) which would allow for the placement of one manufactured (mobile) home on an individual lot.

Frontage: 328.34 ft. (Mull Smith Ln.)

Area: Approx. 43,560 sq. ft. or $\pm$ 1.0 acres

Surrounding Zoning: North: R-20A Residential
South: R-20A Residential
East: R-20A; R-20A RM-NC Residential
West: R-20A Residential

Existing use: The property is currently a portion of a larger tract consisting of 127,147 sq. ft. or 2.91 acres and occupied by one manufactured home. The property is zoned R-20A RM-NC (Residential Manufactured Non-Conforming)

Adjacent and surrounding properties primarily consist of singlewide manufactured homes located on private lots. East of the subject property is an existing six (6) unit non-conforming manufactured home park and three private lots rezoned to RM-9 Residential in 2001 and 2017.

DISCUSSION: If the rezoning is approved, the applicant intends to locate a doublewide manufactured home upon the property meeting the requirements of the RM-9 zoning district.

The RM-9 zoning district will require the manufactured home to comply with City and State regulations. Manufactured homes are required to have the appearance of a site-built, single family dwelling unit permanently located on its lot with a pitched roof, masonry underpinning, parallel to the front property line and in good condition with no signs of rust.

The property will be required to be subdivided in accordance with the City's subdivision regulations.

Comprehensive Plan: The City's adopted Land Use Plan designates this property for low-density residential development.

Engineering Comments: City water and sewer are not available to serve the subject property. The property is not located in a Special Flood Hazard Area.

Undedicated private dirt paths through existing easements serve properties in the area. As a result, the subject lot does not have frontage on an improved public street. The applicant has requested a modification of the requirement that all lots front on an improved street in order to allow placement of the mobile home.

RECOMMENDATION:

No action is necessary. The Planning Commission will have a recommendation for the City Council's meeting on December 2, 2019.

Date: 11/8/19



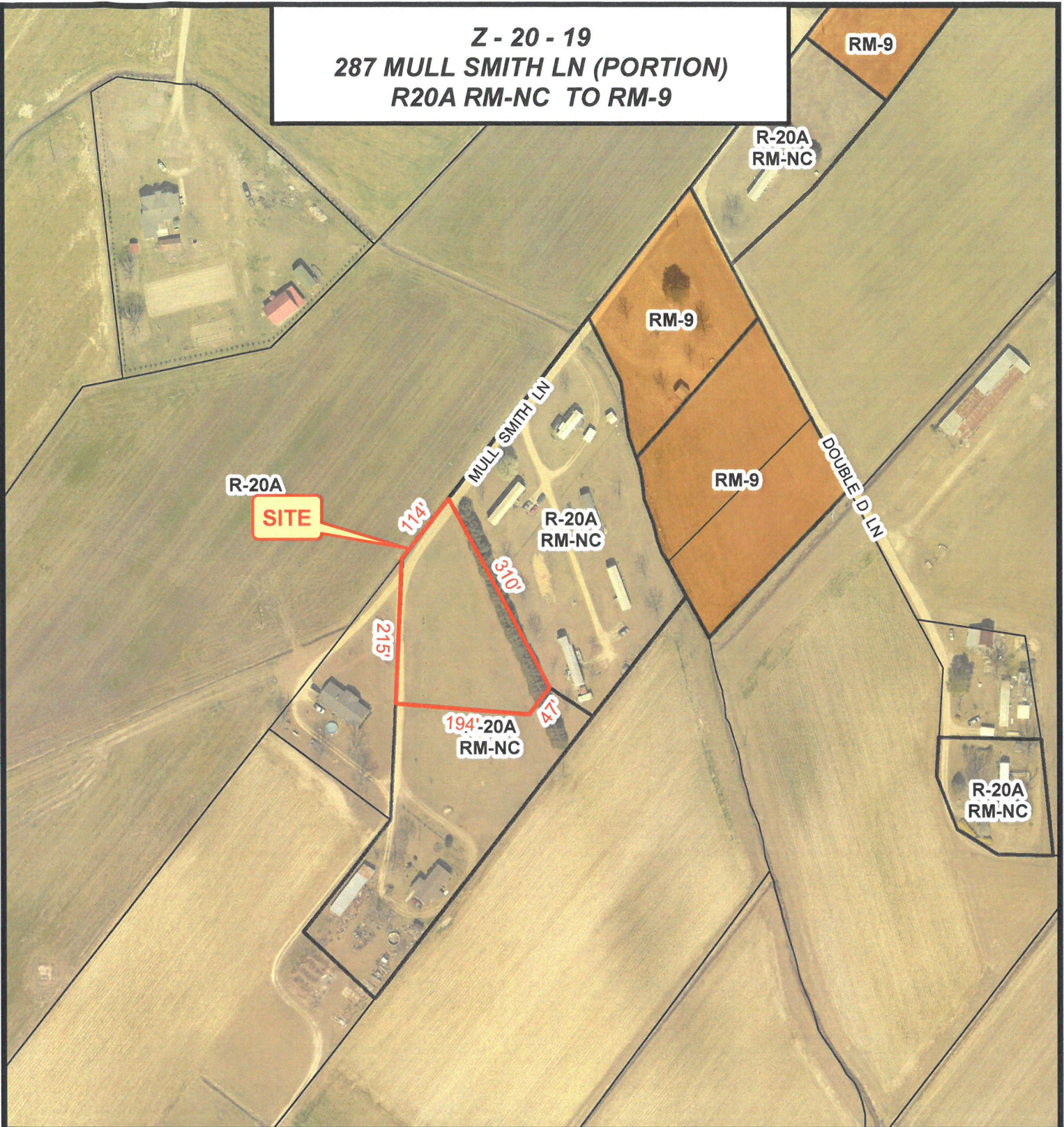
Planning Director

Date: 11/12/19



City Manager

Z - 20 - 19
287 MULL SMITH LN (PORTION)
R20A RM-NC TO RM-9



REZONING REQUEST-EXISTING ZONING

OWNER: Shelia Stafford
APPLICANT: David & Ashley Allen
REQUEST: R2-A RM-NC to RM-9
PROJECT: New Mobile Home
PARCEL #: 3630-30-9436 (Portion)
LOCATION: Mull Smith Lane

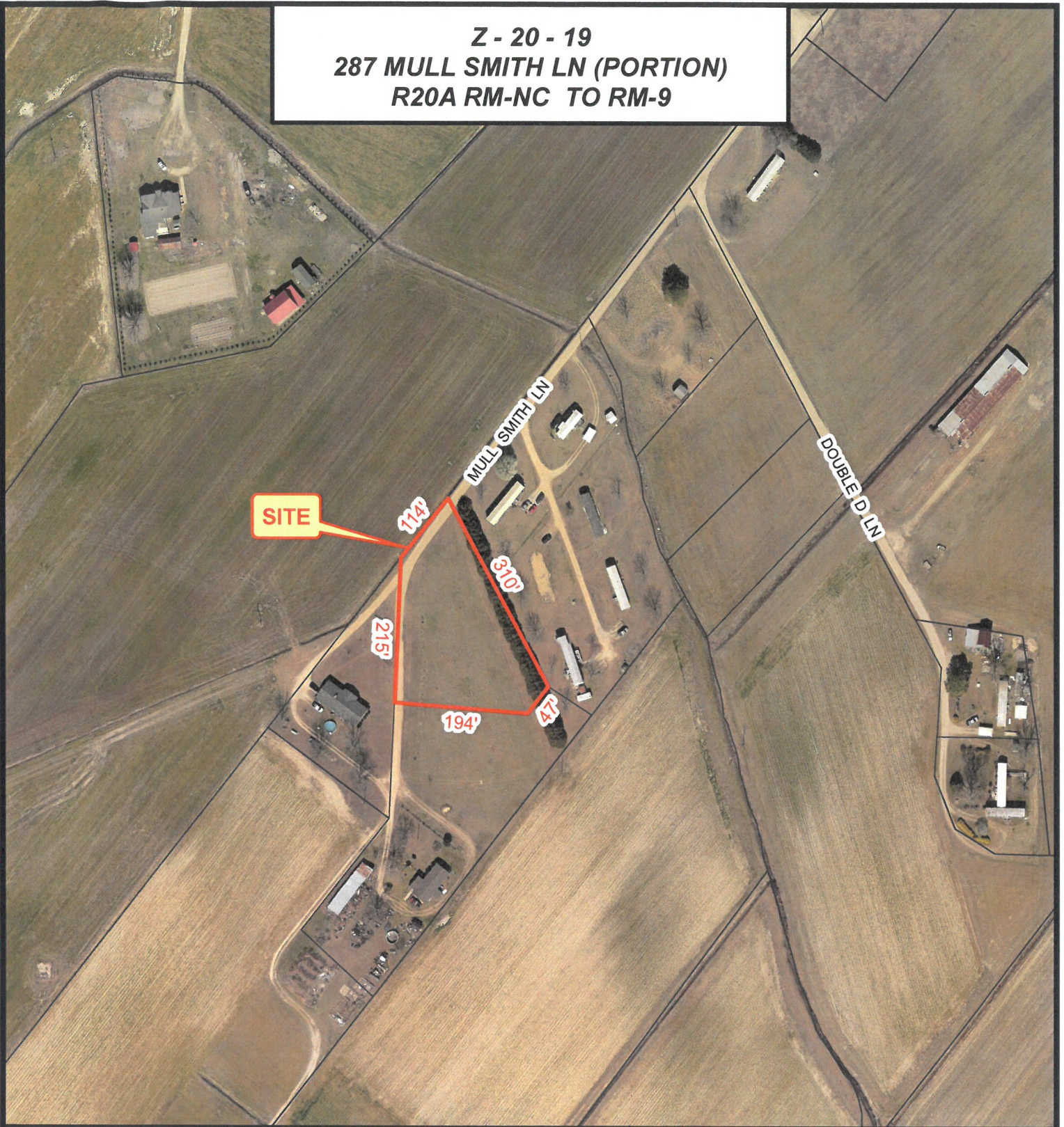
GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



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Z - 20 - 19
287 MULL SMITH LN (PORTION)
R20A RM-NC TO RM-9



REZONING REQUEST

OWNER: Shelia Stafford
APPLICANT: David & Ashley Allen
REQUEST: R2-A RM-NC to RM-9
PROJECT: New Mobile Home
PARCEL #: 3630-30-9436 (Portion)
LOCATION: Mull Smith Lane

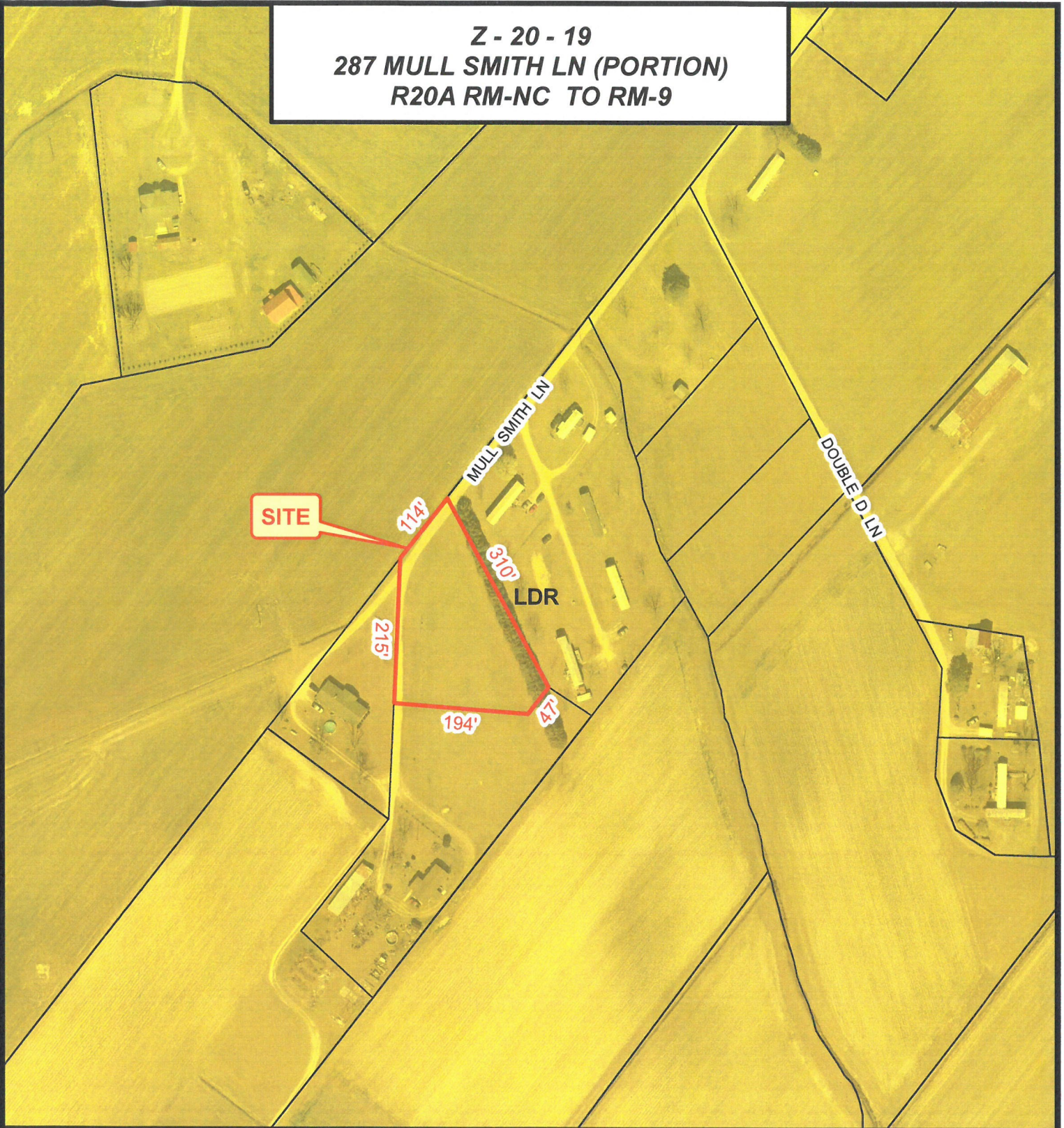
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Z - 20 - 19
287 MULL SMITH LN (PORTION)
R20A RM-NC TO RM-9



REZONING REQUEST- PROPOSED ZONING

OWNER: Shelia Stafford
APPLICANT: David & Ashley Allen
REQUEST: R2-A RM-NC to RM-9
PROJECT: New Mobile Home
PARCEL #: 3630-30-9436 (Portion)
LOCATION: Mull Smith Lane

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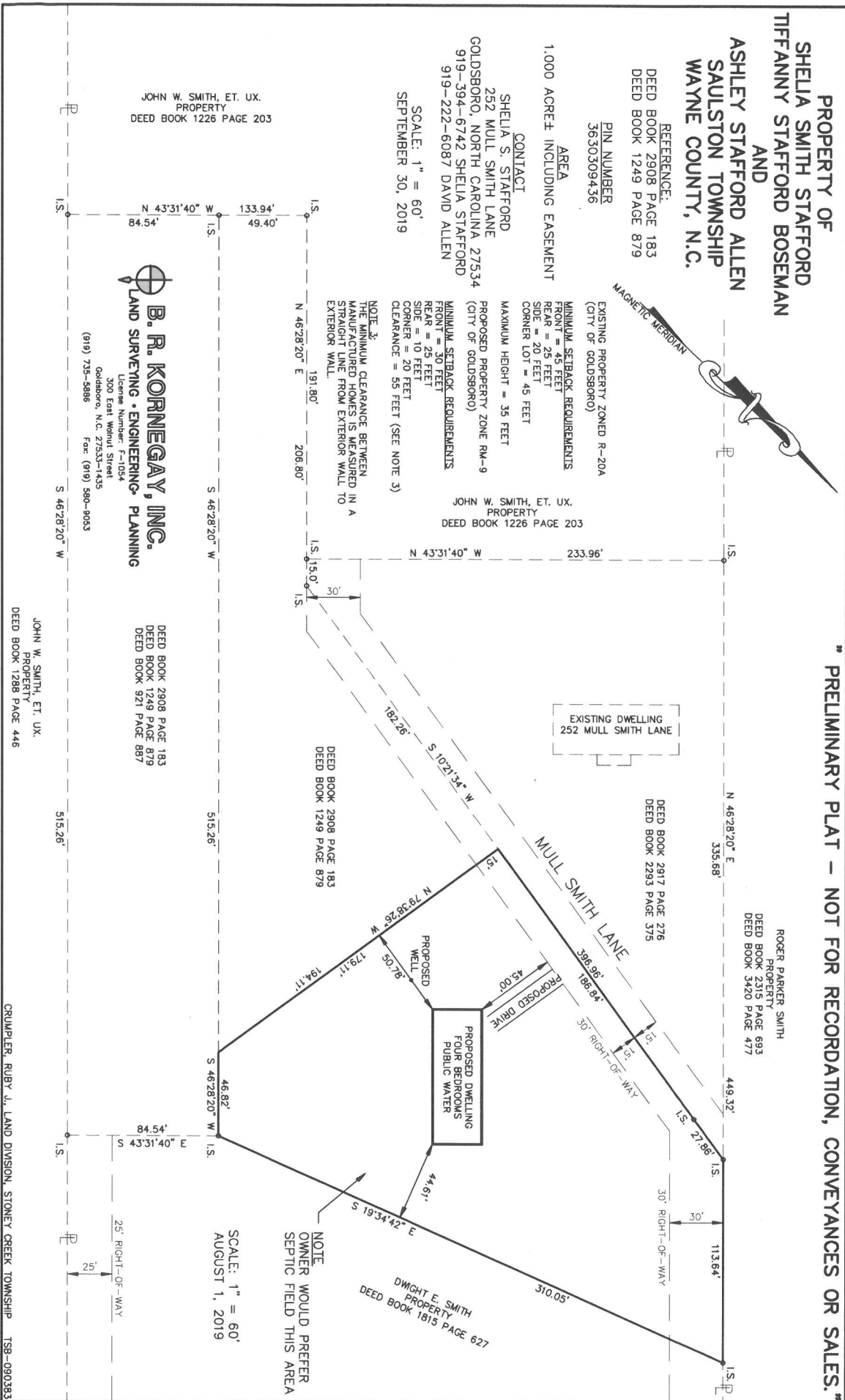


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²² PRELIMINARY PLAT – NOT FOR RECORDATION, CONVEYANCES OR SALES.”

NOTE: OWNER WOULD PREFER SEPTIC FIELD THIS AREA



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT:

PUBLIC HEARING

Z-21-19 St. James Church of Christ – South side of W. Chestnut, west side of Kennon Avenue and east side of S. Alabama Avenue

BACKGROUND:

The applicant requests the rezoning of five (5) individual lots from R-6 (Residential) to O&I-1 (Office and Institutional-1) for the purposes of renovating and expanding an existing church, which is adjacent to the subject properties.

Currently, the applicant owns the five (5) individual lots, which are located in the R-6 Residential zoning district. Churches are not a permitted use in the R-6 Residential zoning district.

Existing Acreage and Use:

Lot #1: 3,393 sq. ft. or .07 acres (Existing single-family dwelling)
Lot #2: 6,484 sq. ft. or .14 acres (Vacant)
Lot #3: 5,935 sq. ft. or .13 acres (Vacant)
Lot #4: 4,355 sq. ft. or .09 acres (Existing single-family dwelling)
Lot #5: 4,135 sq. ft. or .09 acres (Vacant)

Surrounding Zoning:

North: R-6 Residential
South: O&I-1 Office & Institutional
East: R-6 Residential
West: R-6 Residential

DISCUSSION:

As previously stated, if the zoning change is approved to Office & Institutional-1, the applicant intends to combine all lots, renovate and expand the existing church.

Site, landscape, grading and drainage plans will be required in accordance with the City's Unified Development Code and City Council approval will be necessary.

Comprehensive Plan Recommendation: The City's updated Land Use Plan designates the property as High-Density Residential.

Engineering Comments: City water and sanitary sewer are available to serve all subject areas.

The property is located in a Special Flood Hazard Area known as the 100-Year Floodplain. Any commercial development will be subject to meeting compliance with the City's Floodplain regulations.

RECOMMENDATION:

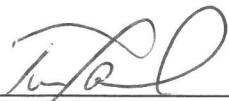
No action is necessary. The Planning Commission will have a recommendation for the City Council's meeting on December 2, 2019.

Date: 11/8/19



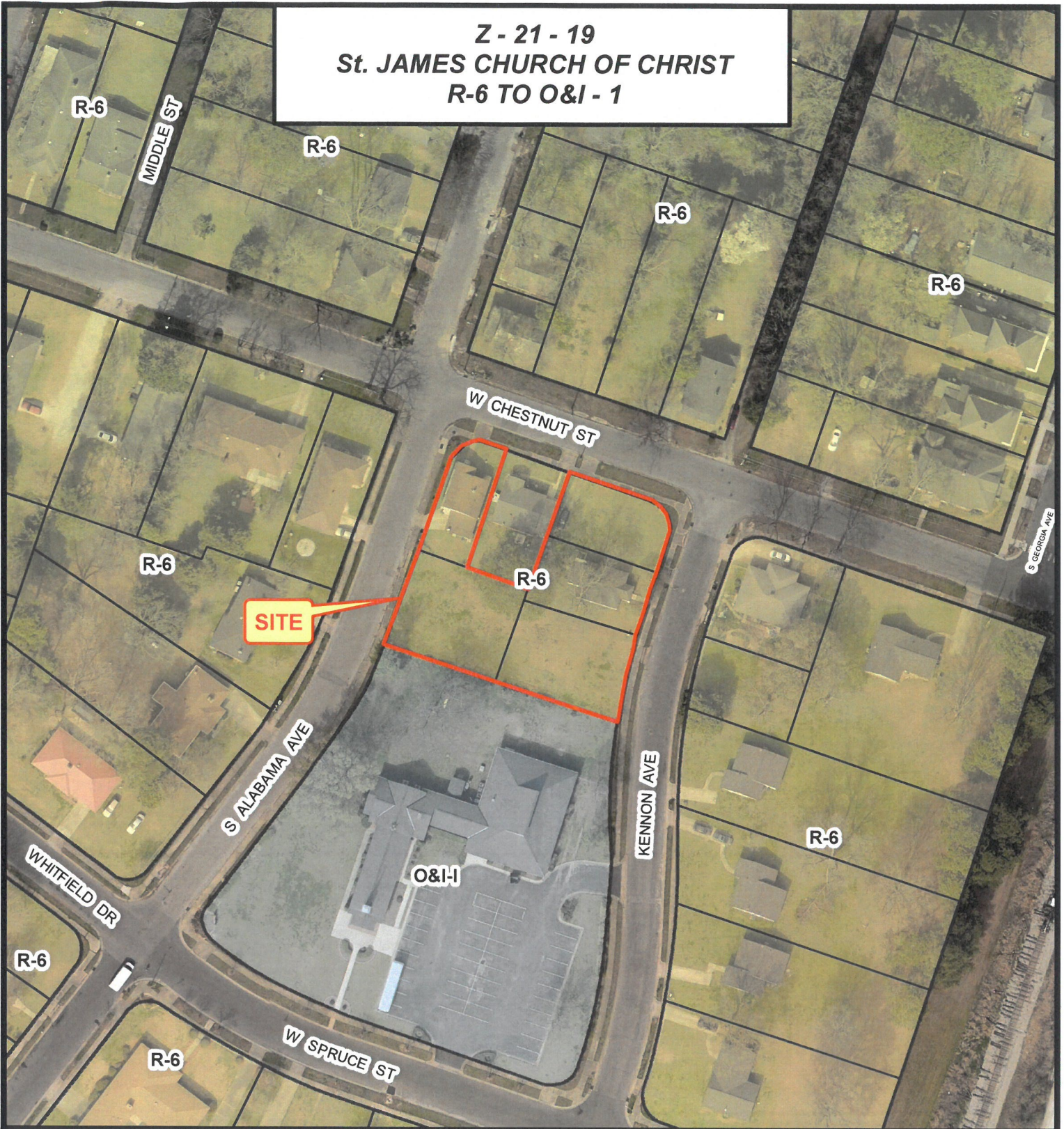
Planning Director

Date: 11/13/19



City Manager

Z - 21 - 19
St. JAMES CHURCH OF CHRIST
R-6 TO O&I - 1



REZONING APPLICATION - EXISTING ZONING

CASE NO: Z-21-19
APPLICANT: Daniels & Daniels Construction
OWNER: St. James Church of Christ
REQUEST: R-6 to O&I - 1
LOCATION: S. Alabama St

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Z - 21 - 19
St. JAMES CHURCH OF CHRIST
R-6 TO O&I - 1



REZONING APPLICATION - PROPOSED ZONING

CASE NO: Z-21-19
APPLICANT: Daniels & Daniels Construction
OWNER: St. James Church of Christ
REQUEST: R-6 to O&I - 1
LOCATION: S. Alabama St

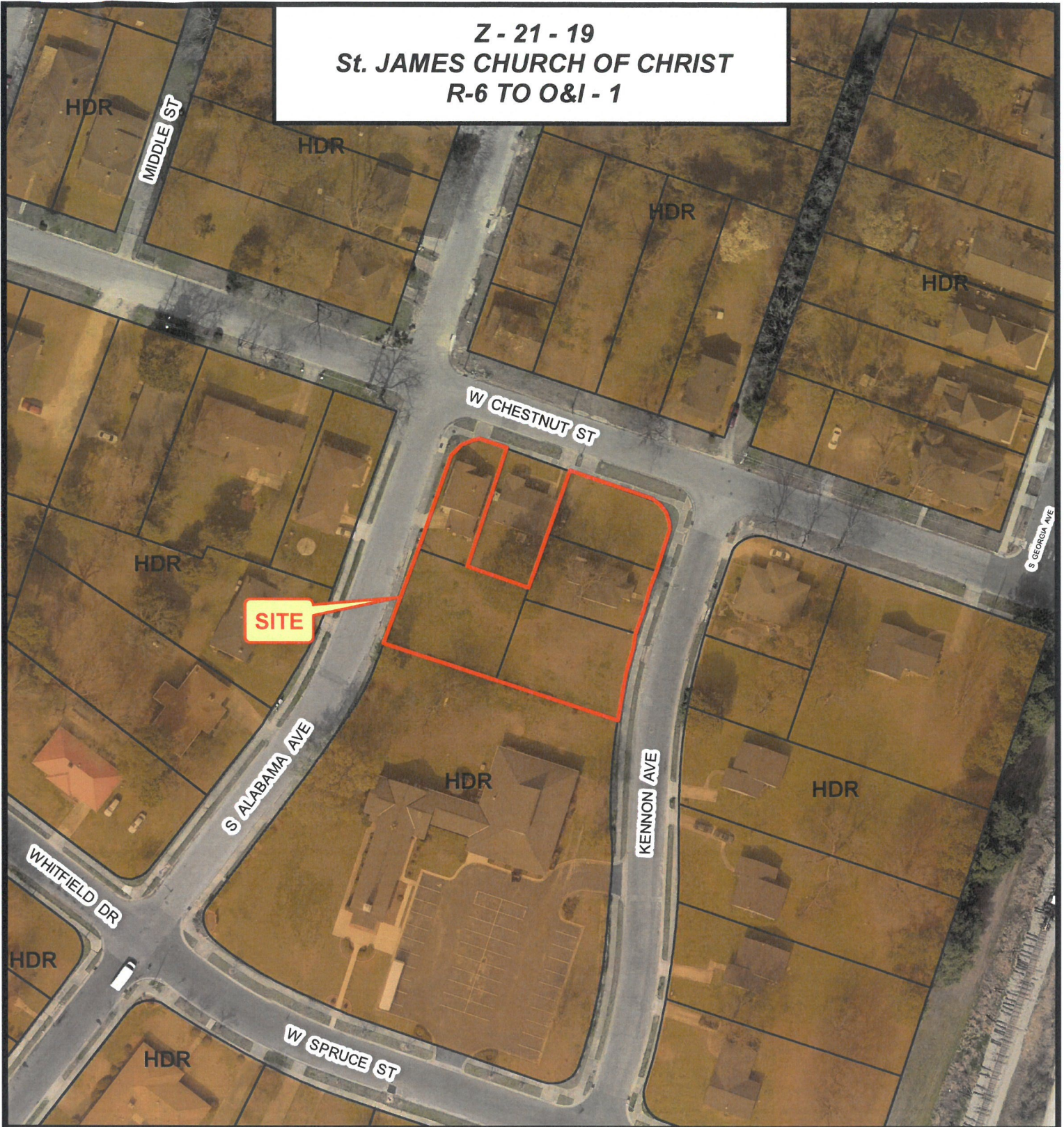


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Z - 21 - 19
St. JAMES CHURCH OF CHRIST
R-6 TO O&I - 1



REZONING APPLICATION - PROPOSED ZONING

CASE NO: Z-21-19
APPLICANT: Daniels & Daniels Construction
OWNER: St. James Church of Christ
REQUEST: R-6 to O&I - 1
LOCATION: S. Alabama St

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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 PUBLIC HEARING**

SUBJECT: **PUBLIC HEARING**
Z-22-19 Goldsboro Housing Authority – South side of E. Walnut Street between S. Kornegay Street and S. Slocumb Street

BACKGROUND: The applicant requests the rezoning of the property from R-9 Residential to R-6 Conditional District to limit the use of the property to a parking lot associated with an existing senior living apartment complex.

Frontage: 83 ft. (E. Walnut St.)

Acreage: 13,189 sq. ft. or 0.30 acres

Surrounding Zoning: North: R-9 Residential;
South: R-6CD Residential;
East: R-6CD Residential;
West: R-9 Residential

Existing Use: The property is currently heavily vegetated and undeveloped. It is located adjacent to a multi-family apartment complex formally known as Walnut Street School Apartments.

Goldsboro Housing Authority owns the apartment complex, which consists of one, two-story building containing 19 apartments and one, three-story building containing 36 apartments. All 55 apartment units are vacant and in the process of being renovated for future occupancy.

Comprehensive Plan: The City's Comprehensive Land Use Plan recommends mixed-use downtown development for the property.

DISCUSSION: As previously stated, the applicant proposes to rezone the property from R-9 Residential to R-6 Conditional District. If approved, the applicant intends to develop the property into a

parking lot for the purposes of providing additional parking spaces for residents of the facility.

Site plan approval is required at the time of rezoning to a Conditional District. However, the applicant is requesting a waiver of the site plan until development plans are completed.

The City Council may waive the site plan requirement at the time of rezoning provided a site plan is approved by City council prior to the issuance of any development permits.

On November 6, 2019, the Planning Department received a request from the applicant to withdraw the subject-rezoning request without prejudice. The applicant indicated their desire to clean up the property and use as green space.

RECOMMENDATION:

By motion, accept the request of the applicant to withdraw the rezoning request without prejudice.

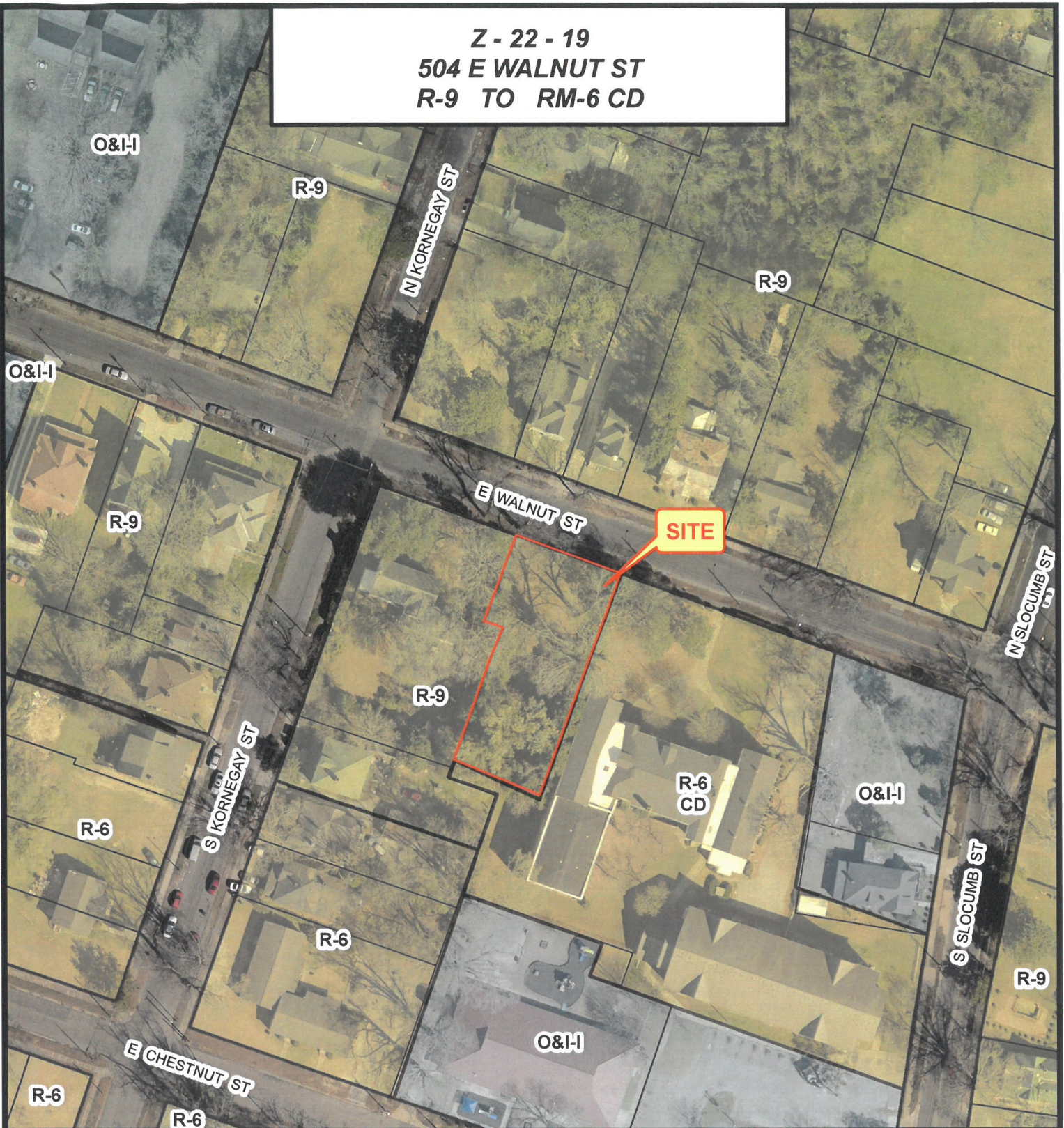
Date: 11/8/19


Planning Director

Date: 11/13/19


City Manager

Z - 22 - 19
504 E WALNUT ST
R-9 TO RM-6 CD



REZONING REQUEST- EXISTING ZONING

OWNER: Byron Williams
APPLICANT: Goldsboro Housing Authority
REQUEST: R-9 to R-6 CD
PROJECT: Apartment Parking
PARCEL #: 3509-14-1880
LOCATION: 504 E Walnut St

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GOLDSBORO
BE MORE DO MORE SEYMOUR

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Z - 22 - 19
504 E WALNUT ST
R-9 TO RM-6 CD



REZONING REQUEST

OWNER: Byron Williams
APPLICANT: Goldsboro Housing Authority
REQUEST: R-9 to R-6 CD
PROJECT: Apartment Parking
PARCEL #: 3509-14-1880
LOCATION: 504 E Walnut St

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Z - 22 - 19
504 E WALNUT ST
R-9 TO RM-6 CD



REZONING REQUEST- PROPOSED ZONING

OWNER: Byron Williams
APPLICANT: Goldsboro Housing Authority
REQUEST: R-9 to R-6 CD
PROJECT: Apartment Parking
PARCEL #: 3509-14-1880
LOCATION: 504 E Walnut St

GOLD**SB**OR**O**
BE MORE DO MORE SEYMOUR

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100 50 0 100 Feet

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT:

PUBLIC HEARING

CU-12-19 Henry Battle - East side of S. James Street between Spruce Street and Pine Street

Applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits. As part of the request, separate site plan approval is required.

Frontage: 111.94 ft.
Depth: 205.88 ft.
Area: 22,951 sq. ft. or 0.526 acres
Zoning: Central Business District

BACKGROUND:

The site is the location of the former Elk's Lodge and the physical address of the property is 312 S. James Street.

In 2007 and 2008, City Council denied Conditional Use Permits to operate a place of entertainment with ABC permits and without ABC permits, respectively, at the subject property.

In 2010, City Council approved site and landscape plans to allow an indoor flea market to operate upon the property. Site plan approval is valid for one year from the date of City Council approval. Since the applicant never commenced development of the property, the site plan expired and since then the property has remained vacant.

On July 15, 2019, Goldsboro City Council amended the City's Unified Development Code as it pertained to bars, nightclubs, pool halls, microbreweries, places of entertainment (both public, private and non-profit) with ABC Permits.

The following regulations were approved as they pertain to places of entertainment:

1. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, there shall be no minimum separation distance from residentially zoned or developed property. A 50 ft. minimum separation distance shall be required for stand-alone churches or schools.

2. For the remainder of the CBD, not described by the boundaries above, the minimum separation distance from residentially zoned or developed property, stand-alone churches or schools shall be one hundred feet.
3. In the CBD, there shall be no minimum separation distance between two such establishments.
4. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street there shall be no minimum off-street parking requirements.

DISCUSSION:

The property is zoned CBD (Central Business District). A place of entertainment with ABC permits is permitted in the CBD only after the issuance of a Conditional Use Permit approved by City Council. In addition, separate site plan approval is required.

As previously stated, the site was the location of the former Elk's Lodge. It contains an existing single-story, brick-veneer and concrete block building of approximately 3,408 sq. ft. on one private lot. The building was built prior to the adoption of the City's Unified Development Codes. As such, building setback modifications will be necessary.

The applicant's floor plan indicates a main ballroom assembly area consisting of approximately 1,236 sq. ft., a seating area consisting of 13 tables and 78 chairs, a kitchen, storage rooms, offices and restrooms.

According to the applicant, the facility would be available to rent for special occasions such as birthday parties, ballroom dancing, wedding receptions, family reunions and live entertainment.

Days/Hours of Operation:	Reservations only (Monday-Sunday) Not activities after 12Midnight
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No. of Employees:	2-4
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Refuse Collection:	Dumpster
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As previously stated, a 50 ft. minimum separation distance shall be required for stand-alone churches or schools. Currently, the existing building is approximately 200 ft. from a stand-alone church.

Since the property is bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, no off-street parking is required.

Landscaping: The applicant is requesting a modification of the City's street tree requirement due to limited space and overhead utilities at the front of the existing building.

The applicant is asking for a modification of the required Class C (20 ft. wide) landscape buffer for approximately 100 ft. along the northern property line since the subject property is adjacent to residentially developed property. The existing building is located less than 5 ft. from the northern property line.

In addition, the applicant is requesting a modification of the required Type A (5 ft. wide) landscape buffer along the southern property line for approximately 100 ft. since the existing building is located less than 5 ft. from the southern property line.

The subject property is not located in Goldsboro's Historic District.

Engineering: The property is not located in a Special Flood Hazard Area.

Modifications: The applicant is requesting the following modifications.

1. Modification of the building's side yard setbacks from 15 ft. to 0 ft. along the northern and southern property line.
2. Modification of City street tree requirement.
3. Modification of Type C (20 ft. wide) landscape buffer along the northern property line.
4. Modification of the Type A (5 ft. wide) landscape buffer along the southern property line.

RECOMMENDATION:

No action is necessary. The Planning Commission will have a recommendation for the City Council's meeting on December 2, 2019.

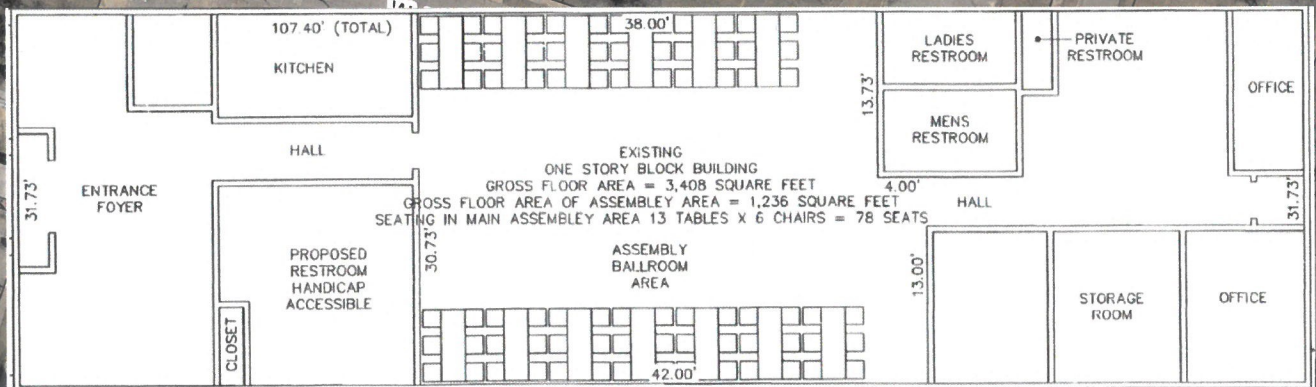
Date: 11/8/19


Planning Director

Date: 11/13/19


City Manager

CU - 12 - 19
312 S. JAMES ST
PLACE OF ENTERTAINMENT W/ABC

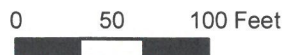


CONDITIONAL USE

MODIFICATIONS:

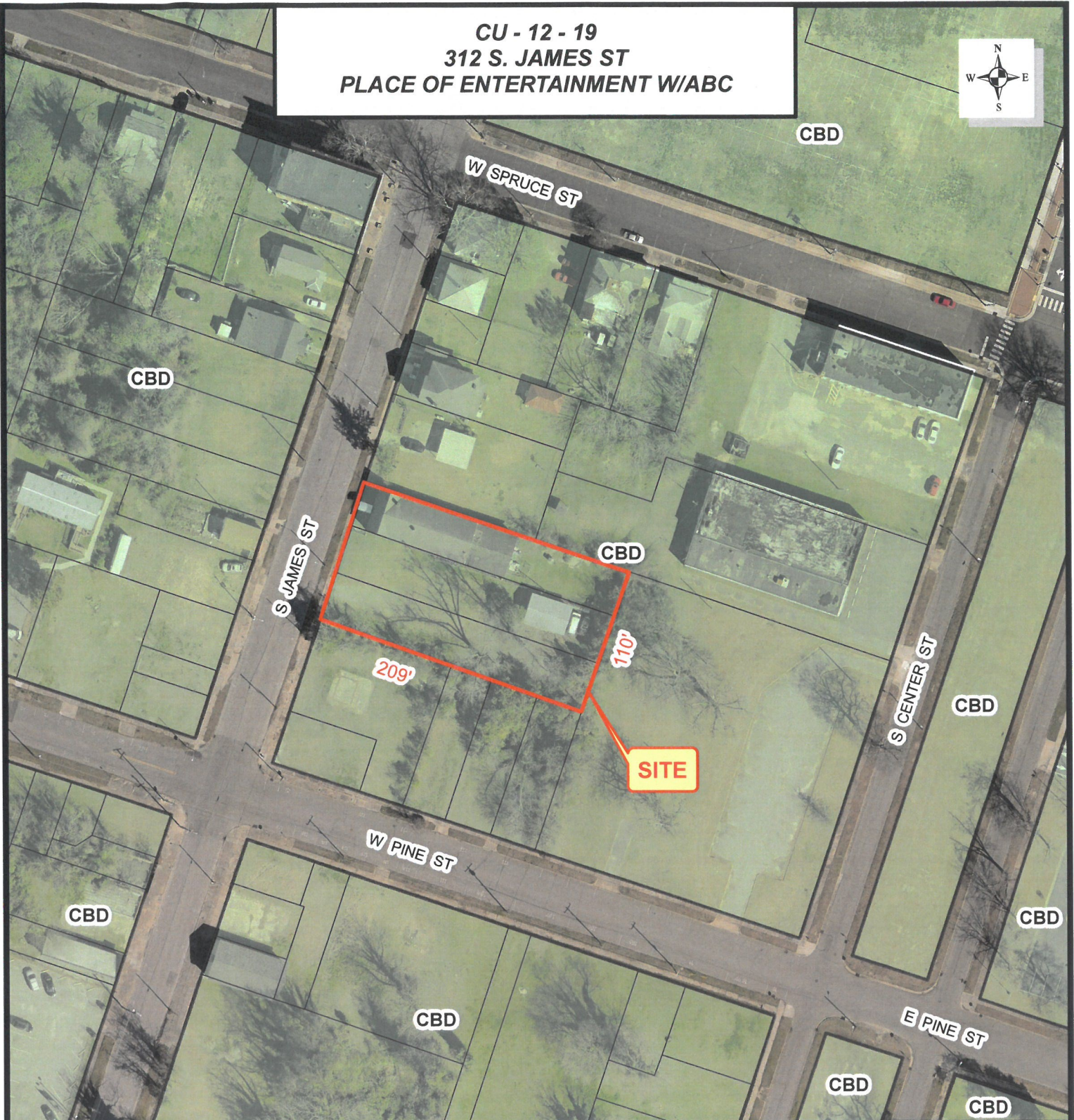
CASE NO: CU- 2-19
OWNER: Henry Battle
LOCATION: 312 S. James St.
Hours of Operation:

Number of Employees:



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CU - 12 - 19
312 S. JAMES ST
PLACE OF ENTERTAINMENT W/ABC



CONDITIONAL USE

MODIFICATIONS:

CASE NO: CU- 2-19
OWNER: Henry Battle
LOCATION: 312 S. James St.
Hours of Operation:

Number of Employees:

0 50 100 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
November 18, 2019 COUNCIL MEETING

SUBJECT: Public Hearing – 2018-2019 CAPER

To allow citizens the opportunity to comment on the City of Goldsboro's 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds.

BACKGROUND: On July 1, 2018, the City of Goldsboro received \$339,336 in CDBG funds and \$228,922 in HOME funds from the Department of Housing and Urban Development (HUD) for fiscal year 2018-2019 to administer its CDBG and HOME program and activities. The primary objective of the Community Development Program is the development of viable urban communities and expanding economic opportunities, principally for persons of low and moderate-income

The CAPER provides an opportunity for the City to assess its annual performance and to discuss what actions or changes it should take as a result of its performance. In addition, it is designed to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2018 through June 30, 2019.

DISCUSSION: A fifteen (15) day comment period began on November 11, 2019 and will end on November 25, 2019. A public hearing must be held during this public comment period. Comments received at this public hearing and during the fifteen (15) day period will be incorporated as part of the 2018-2019 CAPER. An advertisements were published in the Goldsboro News Argus on October 31, 2019, relative to the holding of a public hearing and fifteen (15) day review.

A draft of the 2018-2019 CAPER has been prepared, made available, and placed at public access sites such as the City of Goldsboro Planning Department, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the Community Relations Department, City Hall, 200 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; at the Goldsboro Housing Authority, 1729 Edgerton Street, Goldsboro; and on the City's website at www.goldsboronc.gov.

RECOMMENDATION: By motion after the public hearing, accept the recommendation of staff to:

1. Direct the staff to incorporate any comments at the public hearing into the City's CAPER; and
2. Authorize the staff to submit any needs identified or comments received to the Department of Housing and Urban Development (HUD) after the required comment period has ended.

Date: 11-13-19



Shycole Simpson-Carter
Community Relations Director

Date: Nov 13, 2019



Timothy M. Salmon
City Manager

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT: **Setting Public Hearing**
Non-contiguous Annexation Request – Contiguous
Annexation Petition – Luis Jimenez (East side of S. NC 111
Hwy between Mollie Drive and Sheridan Forest Road) 1.98
Acres

BACKGROUND: The City Council, at their meeting on November 4, 2019,
requested that the City Clerk examine the subject
annexation petition for sufficiency. The City Clerk has
completed the examination and has determined that the
petition is sufficient. Sufficiency indicates that property is
described accurately within 1:10,000 feet and that all
property owners have signed the petition.

DISCUSSION: Pursuant to G. S. 160A-58.2, Council shall fix a date for
public hearing on the annexation if the petition is
considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule
December 16, 2019 as the date for the public hearing. A
report prepared by the Planning Department, in
conjunction with other City departments, will be
submitted to the Council on that date.

RECOMMENDATION: By motion, schedule a public hearing for the proposed
annexation of Luis Jimenez property for December 16,
2019.

Date: 11/8/19


Planning Director

Date: 11/13/19


City Manager

NOTICE OF PUBLIC HEARING
ANNEXATION OF NONCONTIGUOUS PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Notice is hereby given that, in compliance with Section 160A-58.2 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, December 16, 2019 at 7:00 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing, all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

Luis Jimenez Annexation

Being a parcel of land in New Hope Township, Wayne County, North Carolina and being bounded on the north by the lands of Mark Boykin, on the east by the lands of Sarah McCormack and the west by the lands of Ingrid Quick, on the west by eastern right of way line of NC Highway 111 and being more particularly described as follows:

BEGINNING at a point in the centerline of N. C. Highway No. 111 South, said beginning point being located N. 22° 56' 50" E. 416.89 feet, N. 21° 27' 12" E. 116.38 feet from a PK nail found at the centerline intersection of N. C. Secondary Road No. 1726 (Ditchbank Road) and N. C. Highway No. 111 South, and said beginning point being the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence from the beginning, with the centerline of N. C. Highway No. 111 South, N. 21° 27' 12" E. 84.40 feet to a point in said highway center; thence with said highway center, N. 20° 45' 10" E. 39.69 feet to a point in the centerline of N. C. Highway No. 111 South, the most Southwestern corner at said highway center of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence leaving said highway center, S. 69° 14' 50" E. 75.00 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence leaving said highway right of way, with the line of Tract 5, S. 69° 14' 50" E. 682.56 feet to an iron stake, the most Southeastern corner of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence S. 28° 40' 03" W. 134.41 feet to an iron stake, the most Northeastern corner of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence with the line of Tract 7, N. 68° 32' 48" W. 159.33 feet to a point on the Eastern edge of an existing cemetery; thence continuing N. 68° 32' 48" W. 51.03 feet to a point on the Western edge of the existing cemetery; thence continuing and with the centerline of a 15-foot Easement for the purpose of ingress, egress and regress, and with the line of Tract 7, N. 68° 32' 48" W. 454.79 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence continuing N. 68° 32' 48" W. 75.00 feet to a point in the centerline of N. C. Highway No. 111 South, the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry, the point of beginning containing 2.211 Acres more or less including the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery, or 1.976 Acres more or less excluding the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery. THE ABOVE DESCRIBED PARCEL IS SUBJECT TO A 15-FOOT EASEMENT FOR THE PURPOSE OF INGRESS, EGRESS AND REGRESS AND A PORTION OF AN EXISTING CEMETERY AS SHOWN ON MAP RECORDED IN PLAT CABINET J, SLIDE 351 IN THE WAYNE COUNTY REGISTRY.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

Melissa Capps, City Clerk

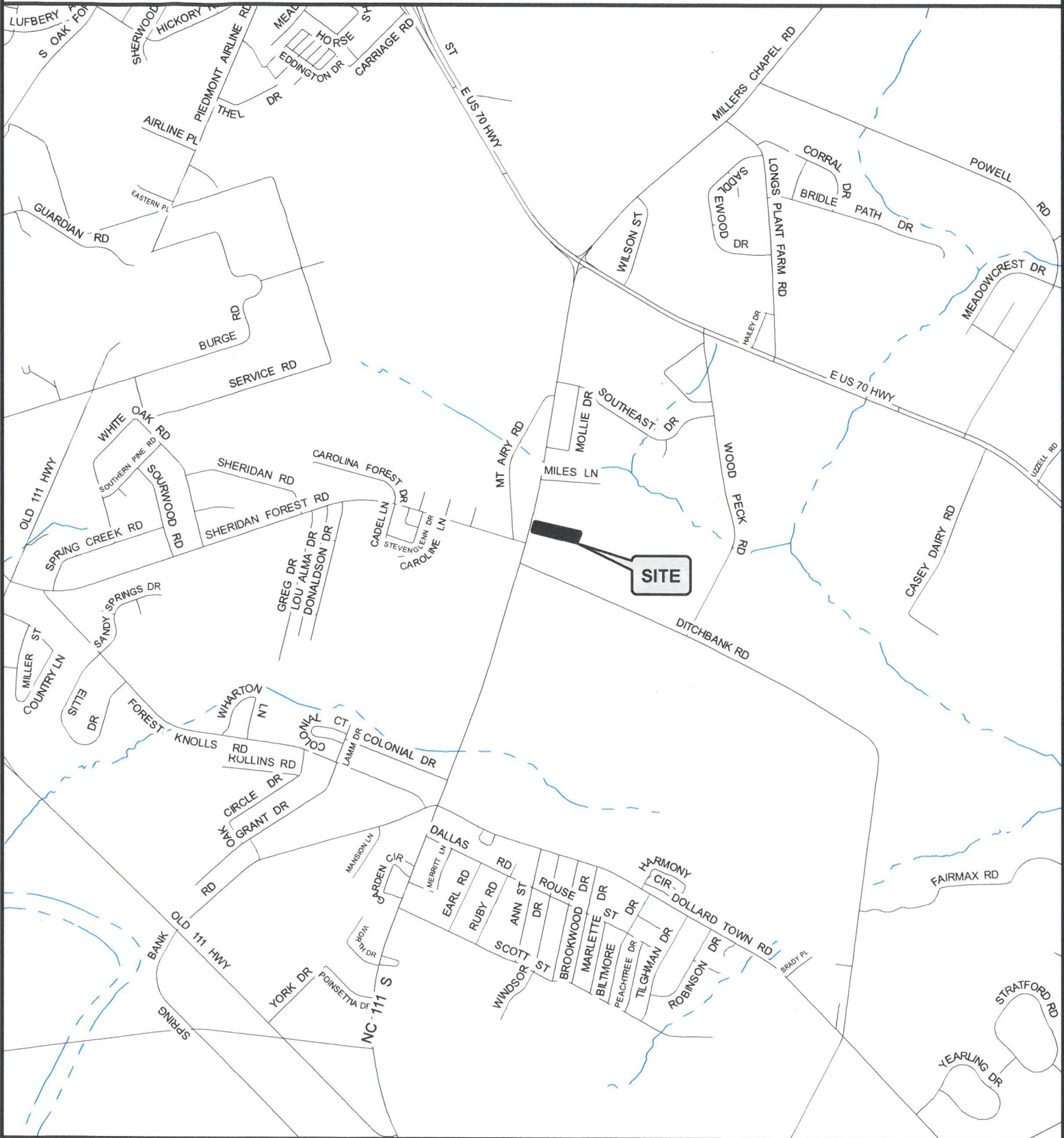
Ronald T. Lawrence, City Attorney

PUBLISH: December 5, 2019

NON-CONTIGUOUS ANNEXATION LUIS JIMENEZ



NON-CONTIGUOUS ANNEXATION LUIS JIMENEZ



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019

SUBJECT: Waiver of City Employee Personnel Policy Section VII – Section 8

BACKGROUND: The City Employee Personnel Policy was last revised on September 9, 2019 to update Appendix C - Anti-Harassment Policy.

DISCUSSION: Upon review by management and the City Attorney, it has been concluded that during the month of December of each year, Article VII – Section 8 of the current Employee Personnel Policy has been incorrectly applied towards previous vacation payouts.

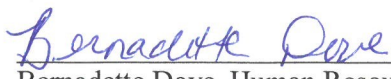
Effective the last payroll of each calendar year, any employee with more than 30 days of accumulated vacation leave, shall only have 30 days of vacation leave carried forward. All vacation leave in excess of 30 days will convert to sick leave. Upon termination of employment, sick leave may roll over to the NC Local Government Retirement System and shall be applied towards retirement service credit.

Previous practice has been that during the month of December, all terminating employees received 100% of accumulated vacation payout, which is in noncompliance of policy previously approved by City Council.

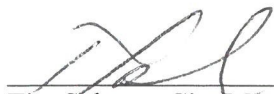
As the Employee Personnel Policy is currently under revision, staff recommendation is to update the Vacation Payout policy to mirror that of NC State Government and other major local government entities.

RECOMMENDATION: It is recommended that the City Council, by motion, approve a one-time waiver of Section VII – Section 8 of the Employee Personnel Policy for those employees terminating in December 2019. Effective January 1, 2020, the current adopted policy will resume as the official practice of maximum accumulation of vacation payout.

DATE: 11/18/19


Bernadette Dove, Human Resources Director

DATE: 18 Nov 19


Tim Salmon, City Manager

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019**

SUBJECT: Change Order for HV Brown Park Restroom Shelter Project.

BACKGROUND: The bid for the HV Brown Park Restroom Shelter Project was awarded to Vortex Construction Co., LLC for \$209,136. The project has been delayed due to flood map changes.

DISCUSSION: The construction drawings have been revised and updated to reflect the needed changes to construct in a flood plain. As some of these requirements were not in the original bid package, a change order has been submitted by Vortex in the amount of \$28,961.

Parks and Recreation staff have reviewed the change order. There is money in the current FY19-20 budget to cover the cost of the change order.

RECOMMENDATION: By motion, accept the recommendation of staff to adopt the attached resolution authorizing the Mayor and City Clerk to approve the change order in the amount of \$28,961 with Vortex Construction Co., LLC to construct the shelter and restrooms in HV Brown Park.

Date: 11-12-19


Interim Parks and Recreation Director

Date: 11/13/19


City Manager

HV Brown Restroom
Change Orders

1. Columns per revised drawings	
• Masonry	\$7,713
• Insulation	\$1,450
• Water Proof Membrane	\$2,400
• General Condition/ Supervision	\$1,500
• Subtotal	\$13,063
• OH/P	\$1,306
• Total	\$14,369
2. Flood Grills	
• Material and Labor	\$1,050
• OH/P	\$105
• Total	\$1,155
3. Survey	
• FEMA Flood Certificate	\$125
• Construction Staking per new plan	\$1,500
• As Built Survey	\$350
• Supervision	\$350
• Subtotal	\$2,325
• OH/P	\$233
• Total	\$2,558
4. Doors/ Frames/ Hardware Price Increase	
• Material	\$1,999
• OH/P	\$300
• Total	\$2,299
5. Concrete/ Stone Price Increase	
• Materials	\$2,450
• OH/P	\$712
• Total	\$3,162

6. Additional General Conditions/ Mobilization

• General Conditions (Temp Toilet)	\$425.00
• Supervision	\$1,500
• Re Mobilization	\$2,000
• Equipment for moving Structure (Allowance)	\$1,000
• Subtotal	\$4,925
• OH/P	\$493
• Total	\$5,418
•	

RESOLUTION NO. 2019-102

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO APPROVE
CHANGE ORDER WITH VORTEX CONSTRUCTION CO., LLC FOR
CONSTRUCTION OF SHELTER & RESTROOM AT HV BROWN PARK

WHEREAS, the City of Goldsboro awarded Vortex Construction Co., LLC the HV Brown Park Restroom Shelter Project for \$209,136; and

WHEREAS, after the bid was awarded revisions were made to the construction drawings; and

WHEREAS, Vortex Construction Co., LLC has submitted a change order in an amount not more than \$28,961 for those revisions; and

WHEREAS, there are monies available in the FY19-20 Parks and Recreation Budget to cover the cost of the change order;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk is hereby authorized to approve the change order with Vortex Construction Co., LLC in an amount not more than \$28,961.
2. This resolution shall be in full force and effect from and after the 18th day of November 2019.


Mayor Pro Tem

Attested by:


City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
November 18, 2019

SUBJECT: Market Based Compost and Mulch Pricing

BACKGROUND: Annually, compost and mulch pricing has been changed and updated through City Council approval. Recent uncontrollable weather and seasonal conditions have created varying markets for the use and sale of compost and mulch.

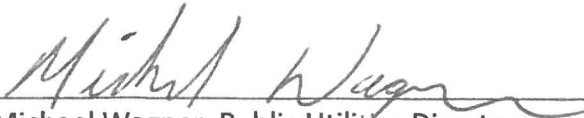
DISCUSSION: Compost and mulch sales were increasing steadily over the last three years. However, due to weather out of our control and negative feedback from some regular customers on the price increases, sales declined. During October 2019, City Council approved sale prices for compost and free mulch, which generated the highest sales month in 2019.

Onsite there is around 4,000 cubic yards of bulk compost and around 7,000 cubic yards of mulch on the ground. Feedback from customers was to keep sales pricing, for some discontinued purchases after 2018 price increases. They reminded staff that they still have to pay hauling and delivery fees. Feedback from staff was to keep sales pricing to continue to move product. Seasonal and market pricing needs to be more fluid. Price ranges of \$9.00 to \$15.00 for bulk compost greater than twenty cubic yards, \$15.00 to \$21.00 for bulk compost less than twenty cubic yards, and \$0.00 to \$8.00 for mulch. The minimum revenue target is greater than \$50,000 per year.

RECOMMENDATION: 1. It is recommended that the City Council authorize the City Manager to make market based pricing adjustments for the sale of compost and mulch at the City's Compost Facility.

2. This Resolution will be in full force and effect from and after the 18th day of November 2019.

Date: 11/12/19


Michael Wagner, Public Utilities Director

Date: 11/13/19


Timothy A. Salmon, City Manager

RESOLUTION NO. 2019-

RESOLUTION AMENDING MARKET BASED COMPOST AND MULCH PRICING

WHEREAS, the City of Goldsboro produces and sells high quality bulk compost to commercial landscapers, nurseries, and similar businesses; and

WHEREAS, it is in the City's best interest to increase compost revenues to offset operational costs with a target revenue of greater than \$50,000 per year ; and

WHEREAS, it is in the City's best interest to make room for new compost and mulch by increasing sales on existing compost and mulch during seasonal and marketing shifts. Price ranges of \$9.00 to \$15.00 for bulk compost greater than twenty cubic yards, \$15.00 to \$21.00 for bulk compost less than twenty cubic yards, and \$0.00 to \$8.00 for mulch.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. City Council authorizes the City Manager to make market based pricing adjustments for the sale of compost and mulch, effective November 18, 2019.
2. This Resolution shall be in full force and effect from and after this 18th day of November 2019.

Mayor

Attested by:

City Clerk

RESOLUTION NO. 2019-103

RESOLUTION AMENDING MARKET BASED COMPOST AND MULCH PRICING

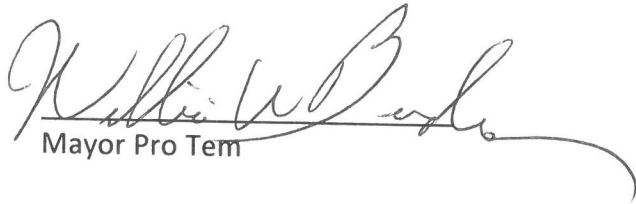
WHEREAS, the City of Goldsboro produces and sells high quality bulk compost to commercial landscapers, nurseries, and similar businesses; and

WHEREAS, it is in the City's best interest to increase compost revenues to offset operational costs; and

WHEREAS, it is in the City's best interest to make room for new compost and mulch by increasing sales on existing compost and mulch during seasonal and marketing shifts.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. City Council authorizes the City Manager to make market based pricing adjustments for the sale of compost and mulch, effective November 18, 2019.
2. This Resolution shall be in full force and effect from and after this 18th day of November 2019.


Mayor Pro Tem

Attested by:


City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING

SUBJECT: Request authorization to purchase a road tractor for the Public Works Department's Solid Waste Division.

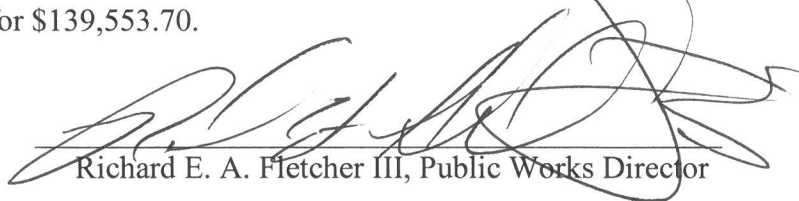
BACKGROUND: Funds were earmarked in the amount of \$150,000 in the in the FY20 budget to replace a 2001 Sterling road tractor.

DISCUSSION: Staff analyzed procurement options with the assistance of Finance, and it has been determined that it is in the City's best interest to purchase through the joint cooperative competitive bidding group purchasing program exception authorized by G.S. 143-29 rather than formal bid. This exception allows local governments to purchase from State Contract or joint cooperative purchasing programs such as, Sourcewell, HGAC, NC Sheriff's Association, etc... This will allow the City to purchase the equipment that staff has determined to be the best fit and within the budgeted price allowance as approved by Council.

MHC Kenworth in Clinton, NC has priced the 2020 Kenworth KW T880 road tractor in the amount of \$139,553.70, and they are a Sourcewell compliant vendor. See attached equipment summary and estimate.

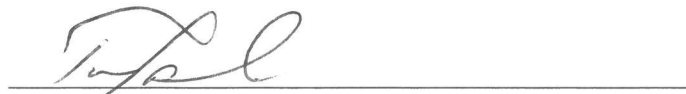
RECOMMENDATION: By motion, adopt the attached resolution authorizing the purchase of the 2020 Kenworth road tractor from MHC Kenworth in Clinton, NC for \$139,553.70.

Date: 11-12-19



Richard E. A. Fletcher III, Public Works Director

Date: 11/13/19



Timothy Salmon, City Manager

RESOLUTION NO. 2019- 104

RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT UNDER JOINT
COOPERATIVE COMPETITIVE BIDDING GROUP PURCHASING PROGRAM

WHEREAS, City Council adopted the FY2019-2020 Annual Operating Budget on June 17, 2019; and

WHEREAS, Council approved the capital purchase of a road tractor to replace the 2001 Sterling road tractor currently in use; and

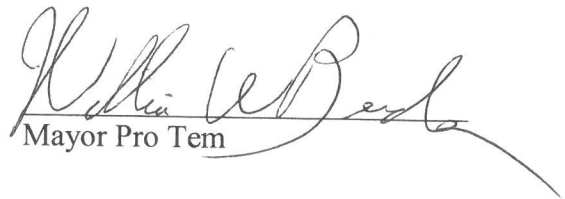
WHEREAS, it is necessary to replace this vital piece of equipment to ensure that the department can continue to provide for the environmental health and cleanliness of the City; and

WHEREAS, G.S. §143-129 requires that local governments bid public contracts, but allows for exceptions to formal bidding where purchases are made through a competitive bidding group purchasing program; and

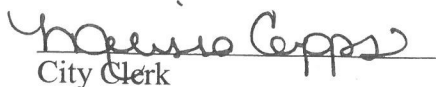
WHEREAS, it has been determined that purchasing the equipment through a joint cooperative competitive bidding group purchasing program will result in the lowest price with the highest quality, and MHC Kenworth in Clinton NC is a Sourcewell compliant vendor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. City Council hereby authorizes staff to purchase the 2020 Kenworth KW T880 road tractor in the amount of \$139,553.70 from MHC Kenworth – Clinton.
2. This Resolution shall be in full force and effect from and after this the 18th day of November, 2019.


Mayor Pro Tem

Attested by:


City Clerk

City of Goldsboro
Departmental Monthly Reports
October 2019

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

October 2019

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: November 11, 2019

- The Commission on Community Relations and Development met on Tuesday, October 8, 2019. The next scheduled meeting is Tuesday, December 10, 2019 at 6:00 pm.
- The Department received one (1) housing complaints. Description of said complaint was mold within primary place of residence. Complaint was submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, October 16, 2019. The next scheduled meetings are Wednesdays December 4th and 18th. A few members of the Youth Council participated in two Community Service a one-day projects one held at Lane Tree on October 2, 2019 and the second held at Taste of Wayne on October 12, 2019.
- The Mayor's Committee for Persons with Disabilities held its annual Disability Awards Luncheon on Thursday, October 17, 2019 at the Goldsboro Event Center. The next scheduled meeting is Thursday, December 19, 2019.
- On October 31, 2019 the Department submitted to NC Department of Administration - NC MLK Jr. Commission for funding of \$500.00 to assist the Mayor's Youth Council facilitate a Teen Mental Health Forum in late Spring.
- The Department is currently working on following:
 - P3s New Housing Site Control – Working with Development Finance Initiative to secure site control for the new construction of affordable housing project (a minimum of 60 apartments) using 4% LIHTCs and CDBG-DR funds that would be set aside for these units.
 - Planning upcoming City Human Relation Events – Working with staff, Commission on Community Relations and Development, and community leaders to host the City's Annual MLK Luncheon for 1-20-20 (typically 500+ attendees and attended by entire Wayne County constituent).

2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2	1			3
Consumer & Other	3	4	3	4	3	4	6	1	4	0			3
2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0	1	3
Consumer & Other	1	2	0	0	3	2	9	10	2	5	7	2	4

The Human Resources Department posted 15 vacancies this month. 147 notices were sent to applicants not selected for an interview and 19 were sent to applicants interviewed but not selected for hire. We welcomed three new hires this month: **Obie Agbasi – Golf Director (Goldsboro Municipal Golf Course); James Anderson – Computer Systems Administrator I (Information Technology), and Walker Davis – Recreation Aide, part-time (Parks and Recreation).** There were six (6) reductions in employment this month: two resignations; one retirement, two terminations, and one temporary assignment ended. Total employment for October was **605**: 460 full time and 145 part-time. Employee turnover rate (voluntary) was 0.5% .

Departmental Activities

- The Benefits and Wellness Fair was held at the Goldsboro Event Center on October 4 and was a huge success. Approximately 50 vendors participated and over half of the City staff had the opportunity to speak with the representatives about their products and services. The event was from 10am – 2pm and lunch was provided.
- The Senior HR Consultant conducted NeoGov training for Public Utilities employees October 24 and October 30. Total attendance: 16.
- Supervisors are conducting annual evaluations for the period ending September 30. All evaluations are due to Human Resources by November 15. Effective October 1, employees are expected to utilize the journal entry feature in NeoGov to capture their work performance throughout the year and share with supervisors. Over 800 entries were made this month.
- Open Enrollment for supplemental benefits was October 1-31. Pierce representatives came to City Hall and Public Works the week of October 14 to assist employees with benefit options.
- Drake Maynard, consultant and former Employee Relations Director for the State of North Carolina, conducted anti-harassment training this month.
- New Hire Orientation was held October 29. Nine (9) employees attended the session.
- **Upcoming Events: Open Enrollment for Medical Benefits (November 2-19).** Employees can select from the 80/20 plan or 70/30 plan. They will automatically default to the 70/30 plan and must complete the tobacco attestation fee to avoid the \$60 monthly premium.

Safety Highlights

- The Safety Officer investigated four (4) accidents (all vehicle). Monthly fire extinguisher checks were also completed.
- Working with Planning Director to complete ADA Transition Plan.
- Working with NC Department of Labor and Chuck Murdock, Safety Consultant, for SHARP certification.
- Performed demo for NEOGOV Training (safety courses).
- Conducted Fire Extinguisher Training at Public Works, 61 employees attended the session.
- Attended the NCLM safety update in Marion, NC.
- Conducted Fire Extinguisher Training at Park Maintenance Complex. Also performed safety inspections at all City parks.

Safety Highlights (cont'd)

- Attended the Safety Accident Review Committee meeting on October 31. Five (5) cases were reviewed (3 vehicle accidents and 2 personal injuries).
- Assisted with the School Zone safety check at Dillard Middle School, Carver Heights, Goldsboro High School and Dillard Charter.
- **Upcoming Events** – Completion of SHARP Program with Chuck Murdock (Water, Wastewater, Compost, Park Maintenance) by November 19.

This month's Health Beat focused on Blood-borne Pathogens and flu shots. 32 employees attended blood-borne training and 125 flu shots were distributed. The nurse is coordinating with Downtown Pharmacy to schedule this year's flu shots. There were 99 clinic visits this month. Two non-DOT random drug screens were performed and two DOT drug screens. Results were three negative and one positive.

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61	274			306
New Hires	11	7	1	3	3	1	8	6	6	2			5
Separations	3	3	6	3	1	5	4	3	5	3			3
Vehicle Accidents	7	4	6	3	6	4	5	5	0	4			4
Workers' Compensation	2	4	3	0	2	2	0	0	0	0			1

-----PARAMOUNT THEATRE-----

- **October Activities included:** 18 event days, including 9 rehearsal days, 6 events, 2 movies, 1 Performing Arts Series. Principal events: DGDC fundraiser play, Blithe Spirit, Special Olympics Pageant, 2 performances Angelina Ballerina, The Musical
- **Repairs and Maintenance:**
 - HVAC system and controls being assessed.
 - Fire Marshal inspection revealed several issues; Paramount staff and building maintenance crew have addressed all and are preparing for reinspection.
- Note: Expenses reflect 3 pay periods, offsetting revenue reflected in November deposits

-----FINANCIAL-----

- Expenses --\$50,200 Labor - \$32,776 /Operational -- \$17,424
- Revenues - \$12,301: Rentals -\$8219 /Tickets \$3684 /Concession \$398
- Value of non-Revenue City use -- valuable info; we will begin adding these numbers next month (as we do with GEC)

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$34,447	\$33,393	\$68,435	\$41,297	\$25,832	\$34,713	\$21,916	\$41,241	\$43,600	\$50,200			\$344,874	\$38,319
Rev	\$12,993	\$13,259	\$15,347	\$5,406	\$20,107	\$19,988	\$8,423	\$8,090	\$7,824	\$12,301			\$111,437	\$12,382
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161	\$32,024	\$482,140	\$40,178
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896	\$16,954	\$179,948	\$14,995

*August 2018 revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building

-----GOLDSBORO EVENT CENTER-----

- **October Activities included:** 14 events (4 multi-day); 3 weddings, 2 private, 7 City, 2 military.
- **Repairs and Maintenance:**
 - Ceiling HVAC repaired, but drainpipe not reattached resulting in leak and floor damage; currently being assessed. Continual issues with toilet-clogs during events; these take place primarily evenings and weekends, resulting in hundreds of dollars of "emergency rate" charges. Replacement units and adaptations being considered.
- Note: Expenses reflect 3 pay periods and a \$3K+ purchase of rentable stage

-----FINANCIAL-----

- Expenses -- \$13,055: Labor - \$7,722 /Operational -- \$5,333
- Revenues -- \$7,439: Rentals - \$6,712 /Concessions -- \$727
- City Use -- \$10,076: Value of non-Revenue City use: 8 events = \$10,076

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$9,198	\$8,624	\$13,459	\$13,121	\$6,968	\$8,393	\$6,887	\$10,356	\$9,001	\$13,055			\$86,007	\$9,556
Rev	\$4,645	\$7,204	\$11,475	\$5,932	\$2,529	\$13,136	\$2,000	\$8,369	\$12,579	\$7,439			\$67,869	\$7,541
City	\$1,900	\$5,100	\$8,525	\$3,875	\$7,975	\$5,225	\$2,075	\$2,700	\$4,700	\$10,076			\$42,075	\$4,675
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760	\$10,306	\$119,951	\$9,996
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326	\$5,224	\$82,038	\$6,837
City	\$750	\$4,800	\$4,750	\$4,975	\$9,475	\$4,325	\$3,425	\$6,175	\$3,925	\$12,475	\$9,150	\$7,000	\$71,225	\$5,935

INSPECTIONS

October 2019

Prepared By: Allen Anderson, Jr.

Date Prepared: 11/05/19

The valuation of all building permits issued during the month of October totaled \$2,601,734. Two (2) of these permits were new residential single-family dwellings at a valuation of \$513,650.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,688,033.

All permit fees collected for the month totaled \$22,826. Of the permit fees collected for the month, \$2,970 was collected in technology fees. Plan review fees collected during the month totaled \$1,605. Business Registration fees collected totaled \$1,300.

The Inspectors did a total of 447 inspections for the month. During the month of October, four (4) business inspections were completed. A total of 248 permits were issued for the month. Seventy (70) plan reviews were completed for October. We now have a total of 129 residential structures in the Minimum Housing Process and 6 commercial structures in the Demolition by Neglect Process.

2019	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2	\$3			\$5
Residential (k)	\$805	\$1mm	\$599	\$0	2mm	\$767	\$580	\$557	\$985	\$514			\$781
Misc (mm)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1	\$2			\$2
Permit Fee (k)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26	\$23			\$36
Inspections	614	603	531	497	603	488	533	663	516	447			550
Permits Issued	296	296	270	271	334	296	329	255	226	248			282
Plan Reviews	39	47	65	46	34	43	90	35	51	70			52
Min Housing In Process	171	99	102	118	121	125	126	111	121	129			122
2018	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (k)	\$848	\$518	\$1mm	\$786	\$1mm	\$2mm	\$1mm	\$2mm	\$120	\$207	\$246	\$807	\$882
Misc (mm)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fee (k)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews	75	41	52	74	85	39	42	67	51	85	39	50	58
Min Housing In Process	163	163	143	152	152	152	161	161	161	161	163	171	159

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Continued to work through TIGER VIII developments.
- Met with (or conversed by email/phone) 21 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 23 different times.
- Worked through updates related to the TIGER VIII grant.
- Helped facilitate and participate in a neighborhood plan meeting.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming downtown events.
- Attended multiple Merchants Association meetings throughout the month.
- Hosted the Small Business Center in Downtown event on the first Monday of the month.
- Prepared and submitted the monthly Four Square report for the TIGER Grant to FTA and began preparing for the Quarterly meeting in Atlanta to discuss our project's status.
- Attended and presented at the SJAFB Newcomer's Meeting in the month of October.
- Hosted multiple LAUNCH meetings throughout the month of October.
- Attended the quarterly FTA meeting in Atlanta with the Assistant City Manager on October 4th.
- Attended and presented at the United Way Rotary meeting on October 8th.
- Attended the Anti-harassment Training held by the City on October 15th.
- Met with and presented to the Wake Forest Contingency group on October 15th.
- Presented a tour of Union Station to the Chamber of Commerce's Leadership group on October 17th.
- Partnered with the Downtown Merchants Association to advertise Thriller Night on October 25th.
- Attended the United Way presentation on October 29th.
- Attended and helped to facilitate the North Carolina Main Street Design Training conference on October 30th.
- Hosted a property tour for the NC Main Street Design group on October 30th.
- Participated in the Downtown Goes Pink campaign that collaborated with Wayne UNC Healthcare that fought to bring breast cancer awareness to the citizens of Goldsboro.
- Continued to work on establishing a relationship with UNC's based NC GROWTH that will lead to a feasibility study to research an incubator type facility for downtown.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board (10/10-10/11), DGDC Executive Committee (10/09 & 10/23), DGDC Design (10/08), DGDC EV (10/08), DGDC Promotions (10/08) and Org. Work Plan (10/09).
- Helped assist the DGDC with five (5) DGDC boardroom rentals throughout the month of October.
- Worked with DGDC committees on the 2020 Work Plan development.
- Facilitated and hosted the 2019 Public Art Installation Ceremony on October 18th.
- Facilitated and hosted the Creepy Crawl Bar Crawl on October 25th.
- Helped facilitate and hosted the play Blithe Spirit at the Paramount on October 25th-27th.

Upcoming Events/Activities:

- Downtown Lights Up November 26th.
- Trolley rides downtown every Tuesday starting November 26th and ending on December 17th from 6pm-8pm.
- Small Business Saturday November 29th.
- Holiday ornament sales will begin the end of November.
- Selfie with the Elfie December 2nd-23rd.

Businesses Opening/Properties Purchased:

- 2nd Amendment on Main purchased 118 S Center St and will open its doors for business in early November.
- Two micro-breweries are underway, one located at 116 W. Chestnut Street and the other at 229 W. Pine Street.

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 10,835 to 10,865 in the month of October.

Information Technology

October, 2019

Prepared By: Patricia Wischmann

Date Prepared: November 6, 2019

- Installed and configured multiple network devices to improve City networking infrastructure.
- Installed television for presentations in Planning Conference Room
- Four employees attended the North Carolina Local Government Information Systems Association Conference in Asheville.
- Setup cameras at Fire Station 4.
- Configured New Cameras for Police department extension.
- Set up Singlewire paging system at Water Reclamation Facility.
- Set Up Call Tree for Public Utilities.
- Installed and configured network devices for temporary use of gym during PD expansion project.
- Relocated users from Police Department to multiple sites due to PD expansion project.
- Removed IT equipment from Police department.
- Created System for Golf cart Permits and implemented it.
- Hired an additional Computer Systems Administrator.
- Upgraded and installed Firehouse software on all Fire Department computers and MDT's.
- City/County MOU for Central Square Software completed and sent to county for final review and signature.

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVE	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545	734			590	5900
Tickets Closed	551	467	575	429	496	454	942	664	503	672			576	5756
Open Tickets	456	490	457	549	582	612	300	342	384	446			462	

PUBLIC WORKS

October 2019

Prepared By: Chad Edge

Date Prepared: November 7, 2019

Distribution & Collections

- Responded to 22 after hour calls for a total of 48 hours.
- Installed a 20 inch water valve at Center & Holly water tank
- Installed a six (6) inch water tap and backflow preventer at Fire Station No. 4.
- Cleared 1700 LF of sewer outfall in vicinity of Central Heights Road

Buildings & Grounds

- Assisted DGDC with installing artwork on Center Street
- Began installing Christmas Lights within downtown area on 100+ trees

Streets and Stormwater

- Seven employees completed the NC Local Technical Assistance Program Chain Saw Safety Course at NC State University.
- Removed approximately 75% of the temporary flood protection berms at Water Treatment Plant in preparation for permanent measures to be installed.
- Assisted Parks & Recreation with removal of three fallen trees within Stoney Creek Park

Distribution & Collections	Utility Line Maint (1000-ft)	11.1
	Lines Camera'd (1000-ft)	13.8
	Water Repairs	27
	Sewer Repairs	38
	Hydrants Replaced/Fixed	40
	Meters Install/Changed	35
Buildings & Grounds	Total Work Orders	59
	Sign Repairs	18
	ROW Mowing (ac)	35
	City-Owned Lots Mowing (ac)	32
Garage	Total Work Orders	323
	Total Fuel Cost (x1000)	\$67
Solid Waste	Refuse (x1000 tons)	0.9
	Recyclables (tons)	105
	Leaf-n-Limbs (x1000 tons)	0.7
Cemetery	Funerals	4
Streets & Stormwater	Utility Cut Repairs	21
	Pot Hole Repairs	7
	Streets Swept (curb miles)	109
	Storm Pipe Maint (1000-ft)	1.27
	Ditch Mowing (1000-ft)	8
	Storm Pipe Repairs	4

PUBLIC UTILITIES DEPARTMENT
October 2019
Prepared By: Michael Wagner
Date Prepared: November 8, 2019

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - River water quality has changed with “D0-Abnormally Dry” conditions.
- Plate Settler Project is proceeding as anticipated with a December 30, 2020 completion date.
- The Comprehensive Utility Rate Study is underway with an estimated draft in late January 2020.

Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly.
- The average daily flows for September were 6.92 MGD.
- All of the city’s 26 pump stations are operating well.
 - With the exception of the 117 pump station bar screen.
 - Pecan pump station is having significant modifications to ensure compliance with current flows and peaking factors coming from Case Farms.

Compost Facility

- Five hundred and eight cubic yards of compost was sold and 2,506 cubic yards of mulch was given away in October 2019.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693	6.519			6.650
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48	6.92			9.14
Compost	52	319	390	552	503	437	103	121	217	508			320.2

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

FINANCE
OCTOBER, 2019
Prepared By: Andrea Thompson
Date Prepared: November 12, 2019

OVERALL SUMMARY				
	<u>FY 18-19</u>		<u>FY 19-20</u>	
	Actual to Date		Actual to Date	YTD %
Revenues	October-18	Adjusted Budget	October-19	Collected
General Fund	\$ 10,588,594	\$ 45,017,296	\$ 4,032,645	8.96%
Utility Fund	7,968,356	20,424,368	4,514,554	22.10%
Downtown District Fund	11,179	121,701	345	0.28%
Occupancy Tax Fund	454,114	1,113,732	324,623	29.15%
Stormwater Fund	471,415	1,467,481	385,808	26.29%
Total	\$ 19,493,658	\$ 68,144,578	\$ 9,257,975	13.59%
Expenditures				
General Fund	\$ 14,935,171	\$ 45,017,296	\$ 13,752,363	30.55%
Utility Fund	8,271,130	20,424,368	4,336,426	21.23%
Downtown District Fund	13,660	121,701	8,997	7.39%
Occupancy Tax Fund	450,111	1,113,732	267,118	23.98%
Stormwater Fund	267,668	1,467,481	271,934	18.53%
Total	\$ 23,937,740	\$ 68,144,578	\$ 18,636,838	27.35%

MAJOR CATEGORIES				
	<u>FY 18-19</u>		<u>FY 19-20</u>	
	Actual to Date		Actual to Date	YTD %
Revenues	October-18	Adjusted Budget	October-19	Collected
Property/Occupancy Taxes	\$ 2,760,656	\$ 18,092,380	\$ 501,462	2.77%
Charges for Services	7,544,613	22,522,489	5,974,342	26.53%
Revenue Other Agencies	6,174,475	16,382,031	2,388,837	14.58%
Other Revenues	3,013,914	11,147,678	393,334	3.53%
Total	\$ 19,493,658	\$ 68,144,578	\$ 9,257,975	13.59%
Expenditures				
Labor	\$ 10,136,578	\$ 31,024,058	\$ 9,250,186	29.82%
Non-Labor	13,801,162	37,120,520	9,386,612	25.29%
Total	\$ 23,937,740	\$ 68,144,578	\$ 18,636,799	27.35%

SELECTED OTHER INFORMATION			
	<u>FY 18-19</u>	<u>Actual</u>	<u>Total</u>
Collections	Actual	October-19	Collected F-YTD
Debt Setoff	\$ 42,896	\$ 536	\$ 4,175
Surplus	\$ 160,832	\$ 357	\$ 11,309

PLANNING

October 2019

Prepared By: Debra Creighton

Date Prepared: 11/12/19

During the month of August, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of October, thirteen (13) tickets were issued (see below).

Parked in Wrong Direction	4
Parked in Proximity to Fire Hydrant	1
Parked in a Prohibited Area (No Parking Zone)	6
Other (Bus Loading Zone, Crosswalk, Sidewalk)	2

2019	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	3	6	6	5	5	5	4	1	4	2			41	4
Staff Level	0	1	0	3	1	7	3	3	1	2			21	2
Rezoning														
Rezoning	0	2	3	3	1	3	2	0	3	0			17	2
Historic District Commission														
Commission Review	0	0	2	1	1	1	1	1	1	0			8	1
Staff Review	1	1	1	1	3	3	2	0	0	1			13	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	0	40	98	15	69	51	27			300	30
Grass Cutting Payments	0	0	0	0	\$4,915	\$7,025	\$1,145	\$5,225	\$2,880	\$2,325			\$23,515	\$2,352
Junk Vehicles	4	4	3	4	5	6	2	8	1	3			40	4
Tagged Vehicles	0	0	0	20	30	18	28	15	15	35			161	16
Illegal Signs Removed	444	79	30	197	20	25	35	0	20	4			854	85
Bags of Litter Picked Up	388	551	602	555	522	305	367	307	268	344			4209	421

ENGINEERING DEPARTMENT

OCTOBER 2019

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 11-06-2019

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are complete;
- Anticipated advertisement for bids upon NCDOT approval.

Phase IV Sewer Collection Rehabilitation

- T. A. Loving Company is currently performing pipe bursting and CCTV work for sections of sanitary sewer line;
- Project is 85% complete with a contract completion date of November 26, 2019.

Center/Holly Street Water Tank Painting

- Additional work added by Change Order No. 1 for installing davit arm manway and removal of internal spider rods and the center hub increased the contract time to October 21, 2019;
- Project is 95% complete.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Anticipated advertisement for bids in October 2019.

2019 Infrastructure Recovery (Goldenleaf Foundation)

- City Council awarded contract to Herring-Rivenbark, Inc. on October 7, 2019 for the low bid amount of \$886,590;
- A preconstruction conference is anticipated schedule for November 2019.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- The project scope and design are being revised and the project will be advertised for bids in the next couple of months.

2018 Street Resurfacing

- The 2018 Street Resurfacing Project is complete;
- Staff is in the process of reviewing final pay application for this project.

2018 Wastewater Collection System Rehabilitation Project

- Additional work added by Change Order No. 1 is underway;
- Project is 98% complete.

2018 Virginia Street Storm Sewer Improvements

- Staff is researching alternatives to correcting the drainage situation.

Ash Street/Alabama Avenue Sidewalk

- Preliminary construction plans have been started;
- Duke Energy has been contacted to relocate needed poles;
- Anticipated advertisement for bids in December 2019.

2017 Wastewater System Improvements

- Design plans and specifications are being reviewed by NCDEQ;
- Project advertisement anticipated in February 2020.

2017 Water System Improvements

- Design plans and specifications are being developed;
- Design plans and specifications are anticipated to be sent for NCDEQ review in February 2020.

2019 Water System Improvements

- Received the NCDEQ Letter of Intent to Fund;
- Staff is coordinating with the Finance Department to determine if the City of Goldsboro can afford the project;
- Once Finance Department determines affordability, staff will develop a Request for Qualifications for design services and advertise in January or February 2020.

2019 Street Resurfacing

- Final list was approved during the August 5th Council meeting;
- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added;
- Once the detailed estimate is developed, staff will begin putting together the contract documents and advertise for bids;
- Anticipated advertise for bids in December 2019.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPS have been constructed to date;
- All BMP inspections have been completed through the month October 2019.

FIRE DEPARTMENT
October, 2019
Prepared By: CL/JD
Date Prepared: 11.5.19

Fire Prevention and Outreach

- 10/2 - Community Service - Car Seat Check - Station 2
- 10/4 - Public Education - City of Goldsboro Health Fair - Goldsboro Event Center
- 10/5 - Public Education - 916TH Air Refueling Family Day Event - SJAFB
- 10/7 - Public Education - Station 2 Tour
- 10/7 - Public Education - KinderCare
- 10/8 - Public Education - Head Start Program
- 10/8 - Public Education - Kids R Us
- 10/8 - Public Education - School Street School
- 10/9 - Community Service - Meadow Lane/Carver Heights Reading Program
- 10/9 - Public Education - Protestant Preschool & Kindergarten
- 10/10 - Public Education - Protestant Preschool & Kindergarten (Day 2)
- 10/10 - Public Education - Engine 4
- 10/11 - Public Education - Station 1 Tour
- 10/12 - Public Education - Fire Safety Event - Lowes
- 10/14 - Public Education - Station 3 Tour
- 10/16 - Community Service - Car Seat Check - Station 2
- 10/17 - Public Education - Bright Beginnings Christian Center Daycare
- 10/17 - Community Service - Carver Heights Elementary School - Lunch Buddy
- 10/18 - Public Education - St. Mary
- 10/21 - Public Education - A Day Away Daycare
- 10/25 - Public Education - Small World Childcare & Preschool Center
- 10/26 - Public Education - Heritage Farms
- 10/26 - Public Education - Station 1 Tour
- 10/28 - Public Education - Faith Christian Academy Daycare

October 6 – 12, 2019 is Fire Prevention Week

Theme: "Not every hero wears a cape. Plan and practice your escape."

Working Structure Fires

- 10/4 - 313 Olivia Ln.
- 10/8 - 121 Randall Ln.
- 10/10 - 405 Hickory Rd.
- 10/12 - 1101 Park Ave.
- 10/15 - 1206 S Best St.
- 10/26 - 1703 S Slocumb St.
- 10/27 - 407 A St.

- 10/28 - 400 O'Berry Center Rd.
- 10/29 - 1807 N George St.
- 10/30 - 1903 Maple St.

Working Vehicle Fires

- 10/9 - 155 Hines Dr.
- 10/21 - 306 W Pine St.
- 10/22 - 3300 E US 70 BYP

2019	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207	215	199	223	235			212
Structure Fires:	5	3	2	4	1	1	4	2	1	10			3
EMS Calls:	72	84	79	76	76	79	75	74	68	84			77
Vehicle Accidents:	27	30	40	33	39	27	22	36	33	38			33
Fire Alarms:	33	33	29	40	54	54	47	46	66	47			45
Other:	59	41	53	56	71	46	67	41	55	56			55
Training Hours:	3122	3211	3263	1804	2128	1788	1885	2995	1757	2061			2401
Safety Car Seat Checks:	3	8	5	4	5	8	9	10	6	6			6
Inspections:	94	86	123	118	113	71	91	114	116	107			103
2018	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197	218
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3	3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69	78
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29	35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45	46
Other:	70	51	48	65	51	39	38	50	117	56	40	51	56
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163	2199
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11	7
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65	79

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

GOLDSBORO POLICE DEPARTMENT

OCTOBER, 2019

Prepared By: Michael D. West

Date Prepared: November 1, 2019

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft, arson and fraud) for October 2019 were 260 compared to 243 for September 2019..

Property with an estimated value of \$211,337 was reported stolen while property with an estimated value of \$13,475 was recovered.

Officers arrested 148 people and 437 citations were issued during the month. There were 42 drug-related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for October 2019 included:

Police Reports	\$	318.00
Fingerprints	\$	20.00
Special Events	\$	75.00
Total	\$	413.00

IBR COMPARISON & TREND														
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	2	0	0	0	0			2	0.2
Rape(&attempts)	1	0	0	2	1	0	2	1	0	0			7	0.7
Robbery	6	4	5	4	5	1	3	5	4	4			41	4.1
Aggravated Assault	7	8	10	5	15	14	9	10	13	16			107	10.7
Simple Assault	30	30	36	24	29	35	33	49	42	36			344	34.4
Breaking & Entering	33	31	24	35	35	22	34	25	30	30			299	29.9
Larceny	157	92	104	135	99	138	134	138	127	142			1266	126.6
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9	7			76	7.6
Arson	0	1	0	0	0	0	0	0	0	0			1	0.1
Fraud	24	37	35	19	25	35	24	35	18	25			277	27.7
TOTALS	265	212	225	232	214	254	245	270	243	260	0	0	2420	242.0
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1

- October 5th – Big Cat Fishing Tournament @ Goldsboro Municipal Golf Course (80 participants)
- October 6th – Sunday in the Park @ Herman Park (800 participants)
- October 10th – Eastern Ladies League Tournament @ Goldsboro Municipal Golf Course (38 players)
- October 11th – First African Church Tournament @ Goldsboro Municipal Golf Course (26 players)
- October 12th – Stoney Creek CC Tournament @ Goldsboro Municipal Golf Course (56 players)
- October 12th – Carolina Champions League Soccer Youth Tournament @ Bryan MSCX (130 players/260+ spectators)
- October 11th- 13th – USTA NC Singles State Championship – 1800 participants (500+ players / 1300 spectators)
- October 14th – Bill Kemp Memorial Cross-Country Meet @ Bryan MSCX (Eastern Wayne, Southern Wayne, Rosewood and CB Aycock Schools participated)
- October 18th – Shriners Fish Fry held in Herman Park
- October 18th – Feeding Young Minds Golf Tournament @ Goldsboro Municipal Golf Course (44 players)
- October 24th – Southeast Seniors Tournament @ Goldsboro Municipal Golf Course (55 players)
- October 26th – Relay for Life of Wayne County held their “Hope in the Park” @ Herman Park
- October 26th – 27th – Club Championship held @ Goldsboro Municipal Golf Course (21 players)
- October 26th – Carolina Champions League Soccer Youth Tournament @ Bryan MSCX (390 players/780 spectators)
- October 27th – Carolina Champions League Soccer Youth Tournament @ Bryan MSCX (300 players/600 spectators) *(Oct 26th & 27th were two separate tournaments)*

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Herman Park										
Program Revenue	\$1,805	\$3045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690	\$1,141
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140	\$1,470
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868	985
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666	\$4,724
WA Foster Rec Center										
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90	\$40
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180	\$1,200
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570	5,081
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745	\$10,914
Specialized Recreation										
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---	---
Rental Revenue	---	---	---	---	---	---	---	---	---	---
Facility Usage	413	388	467	348	1,675	277	368	562	365	459
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001	\$2,641
Senior Programs & Pools										
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415	\$309
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---	---
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283	1,520
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682	\$1,645

Athletics, Field & Picnic Shelters, BMSC										
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366	\$23,044
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755	\$898
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022	29,693
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005	\$54,041
Golf Course										
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843	\$60,173
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984	\$39,426
Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316	2,139
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859	\$20,747
Special Events										
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0	\$0
Participation	0	0	125	3,000	0	180	256	60	40	2680
Expenditures	---	---	---	---	---	---	\$2,345	---	\$1,305	\$1,538
TOTAL REVENUE	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479	\$88,275

**Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity.

Travel and Tourism

October 2019

Prepared By: Ashlin Glatthar and Amber Herring

Date Prepared: 11/14/19

- Inquiries were fulfilled for the month of October by the TTO—411 inquiries, 130 incoming phone calls, and 63 visitors to the office.
- Total hotel revenue generated in September was \$2,001,059, which is down 13.3% YOY. October revenue not yet released.
- For the month, TTO Facebook page had 98 new page likes. Instagram page has 14 new followers. Twitter page gained 7 new followers.
- Plans for US Quidditch Mid-Atlantic Regional Championships were finalized for November 9-10, 2019 at the Bryan Multi-Sports Complex. Tourism will release the economic impact figures in next month's report.
- The USTA Tennis Tournament was held Oct 11th-13th at many of the local tennis courts throughout Wayne County. Tourism confirmed the impact on the local economy to be an estimated \$87,529, with approximately \$10,000 of sales and occupancy tax revenues.
- The Fam Tour held on October 18-19th attracted 8 visiting media outlets to Goldsboro-Wayne County. To date, 3 online articles and 1 UNC-TV segment have been release highlighting our area, which have reached a combined audience of over 100,000 people.
- The History Channel project planning is underway and TTO is coordinating efforts with partners such as, Downtown Goldsboro, SJAFB Public Affairs, Busco Beach, and local BBQ establishments. The office is working with the County to produce a Behind the Scenes Film for further publicity.
- Tourism wrapped up the Fall Tour program with great success attracting 300 visitors and locals for Ghosts, SJAFB, Brews and 'Cues, and BBQ themed tours. Tours will resume in the spring.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2019-20	\$82,004	\$88,424	\$92,348	\$*	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$87,592
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633	\$73,949	\$59,855	\$98,520	\$86,921	\$141,913	\$1,010,602	\$84,217
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439

*Due to technical issues with Banner 9, we are unable to provide collections for October at the time the report became due. Tourism is also working with Finance to redesign the financial report to reflect true operating expense and income figures for the department.