

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
NOVEMBER 17, 2014

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. WORK SESSION–5:00 P.M.–CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Fleet Management Study Presentation (Public Works)
 - b. Stormwater Discussion (Public Works)
 - c. Willowdale Cemetery (Public Works)
 - d. City Property Lien Discussion (Inspections)
 - e. Additional Street Resurfacing (City Manager)
 - f. Police Evidence Room Addition (City Manager)
 - g. Proposed Council Meeting Dates for 2015 (City Manager)
- II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation & Pledge to the Flag
- III. ROLL CALL**
- IV. MINUTES**

A-1 Minutes of the Work Session and Regular Meeting of October 6, 2014

A-2 Minutes of the Work Session and Regular Meeting of October 20, 2014
- V. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. PRESENTATIONS**

B. Larry Dreighton Retirement Resolution
- VII. PUBLIC HEARINGS**
- VIII. CONSENT AGENDA ITEMS**
 - C. Condemnation of Dilapidated Dwellings (Inspections)
 - D. Contiguous Annexation Request – Worrell Contracting Company, Inc. – North side of Industry Court between North William Street and Patetown Road (2.208 Acres) (Planning)
 - E. Sale of Real Property, Tax ID #12-2598-39-9442, 601 Vann Street as recorded in the Wayne County Registry (Finance)
 - F. Stoney Creek Stream Enhancement Phase II Professional Engineering Services Agreement (Engineering)
 - G. UNC School of Government Development Finance Initiative (DFI) Contract (City Manager)
 - H. Monthly Departmental Reports
- IX. ITEMS REQUIRING INDIVIDUAL ACTION**
- X. CITY MANAGER’S REPORT**
- XI. CITY ATTORNEY’S REPORT AND RECOMMENDATIONS**
- XII. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**
 - I. Tammy Greene Retirement Resolution
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
OCTOBER 6, 2014

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on October 6, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Michael Headen (arrived at 5:40 p.m.)
Councilmember William Goodman (arrived at 5:35 p.m.)
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock (arrived at 5:25 p.m.)
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Angel Wright-Lanier, Assistant City Manager
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jeff Stewart, Police Chief
Felicia Brown, Parks & Recreation
Shycole Simpson-Carter, Community Development Administrator
LaTerrie Ward, Community Affairs Director
Scott Williams, IT Director
Jennifer Collins, Assistant Planning Director
Betsy Rosemann, Travel & Tourism Director
Marty Anderson, City Engineer
Ethan Smith, Goldsboro News-Argus
Lonnie Casey Citizen

Call to Order. The meeting was called to order by Mayor King at 5:00 p.m.

Invocation. Councilmember Williams provided the invocation.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item N. Center Street Streetscape – Change Order No. 1. Mr. Guthrie shared during the excavation work of this project; the geotechnical consultant has recommended that the PVC piping for the water lines be changed to ductile iron with Viton gaskets.

The soil conditions would affect the longevity of the PVC piping. With the modification of piping for the water lines to ductile iron with Viton gaskets, T.A. Loving has submitted a change order in the amount of \$431,643.75. Mr. Guthrie explained that would include switching over completely to ductile iron but due to the cost being so high, staff would recommend at this point in time, Council approve a change order for \$160,000 that would correct the issue found on the south side of Center Street where they are currently working and as we come down the north bound lane, we would evaluate this on a case by case basis as we hit the pockets of soil and then make a determination if we want to switch to ductile iron for those individual pockets or do the entire lane versus a mass switch over to ductile iron.

Mayor Pro Tem Broadaway asked if they found petroleum in the soil. Mr. Stevens stated what was found would interact with PVC and would affect the longevity of the pipe.

Councilmember Allen asked if we should do borings for the north side. Mr. Stevens stated it would cost between \$50,000 to \$100,000 for the number of borings that would be needed. Staff will continue to evaluate and may come back at a later date to place ductile down the north side of the street.

Item O. NC Railroad Company Agreement regarding F-86 Placement.

Councilmember Allen asked if Mr. Guthrie had any idea on what it was going to cost to remove the tracks. Mr. Guthrie stated not at this time but by law the Railroad Company would have to remove the tracks. Councilmember Headen asked if there would be fencing around the plane and Mr. Stevens replied the plane would be on a pedestal and out of reach.

Additional items discussed included the following:

Goldsboro Bike/Ped/Greenway Draft Plan. Ms. Collins introduced Mr. Matt Haze with Alta/Greenways. Mr. Haze shared the following information:

Our Guiding Concepts for Greenway Planning

- Recreation
- Transportation
- Conservation
- Healthy living
- Community building
- Economic vitality
- Connectivity

Steering Committee

The Steering Committee is made up of local residents, municipal and county government staff, NCDOT staff, Seymour Johnson Air Force Base representatives, and other local community and business representatives.

Vision Statement

“Goldsboro’s convenient network of sidewalks, bikeways, and greenways is a regional attraction that brings people of all ages and abilities together; safely connects them to where they want to go; encourages a healthy, active lifestyle; highlights the local history, culture, and environment; and promotes the local economy.”

Existing Conditions Analysis

- Fieldwork
- GIS Mapping
- Review of Existing Plans

Sidewalks

- Sidewalk Gaps
 - 11 miles of worn footpath mapped

Bicycle and Pedestrian Collisions

- 38 bicyclists and pedestrians struck each year by motor vehicle in Goldsboro

Composite Equity Analysis

- 17% of Goldsboro households do not own a vehicle

Public Engagement

- Website, Social Media, Online Interactive Map
- Open House Public Workshops
- Outreach at Local Events
 - Pig in the Park – April 12th
 - Summerfest
 - Center Street Jam
 - Neuse Kayak Trip
 - YMCA
 - Guest Appearance on WGTV
- Over 500 Completed Comment Forms

Draft Plan: Chapters

- Introduction
- Existing Conditions
- Greenway Network
- Bike Network
- Pedestrian Network
- Policy
- Programs
- Implementation
- Appendices
 - Funding sources
 - Public input summary

- Benefits of greenways/walkways/bikeways
- Existing plan summary
- Blueway recommendations
- Health analysis
- Design Guidelines

Mr. Haze shared the draft plan can be downloaded at <http://goldsborongreenway.weebly.com> or a copy can be retrieved at City Hall. Public Comment period is open until November 14, 2014. Please provide comments to Jennifer Collins, Assistant Planning Director for the City of Goldsboro at jcollins@goldsboronc.gov.

Mayor King shared he recently attended a conference and they shared that your zip code is a predictor more so than genetics of you overall health. Mayor King stated he is a big supporter of greenways.

Councilmember Allen stated he met with Mr. Haze and he would like to thank him for one of the better studies he has seen. He commended Mr. Haze and Ms. Collins for their work on this plan. He stated we need to figure out how to get over Royall Avenue to connect the greenways.

Sewer Easements. Ms. Scott shared the City purchased sewer easements during Phase 11 annexation to expand sewer and two residents have requested to get the easements back. She shared we paid close to \$40,000 for easements in this area, we also paid for the appraisals and attorney fees associated with these easements. She asked how Council would like to proceed with this request. Ms. Scott shared one of the residents is willing to pay back the amount paid to them for the purchase. Council discussed the request. Council agreed to keep the sewer easements.

NCLM Voting Delegate. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Allen and unanimously carried, Council designated Mr. Scott Stevens, City Manager, as the voting delegate for the NCLM's 2014 Annual Conference.

Center Street Parking Lease. Mr. Guthrie shared Mr. Ernie Mansour has someone interested in leasing his building that is adjacent to the former farmer's market site. Mr. Mansour's property does not have sufficient parking and he would like to lease a portion of the City's property for parking. Mr. Guthrie shared Mr. Mansour stopped by today and offered to purchase a 25 ft. strip of the property for \$4,000. Council discussed the request with staff and asked staff to see Mr. Mansour would be willing to trade property he owns near Stoney Creek Park for a 25 ft. easement. Mr. Stevens stated staff would gather property values and see if this would be a semi fair swap.

Discussions of Programs to Feed Hungry Children. Ms. Shycole Simpson-Carter shared the following information:

Brief Overview

- More than 500,000 North Carolina children are living in poverty, and more than half of them are living in extreme poverty, according to the Children's Defense Fund, as their parents struggle to overcome job loss and debt. A Feeding America study shows one in five children goes hungry in North Carolina, but in certain parts of the state that number jumps to one in three children who are food insecure.
- According to the US Department of Agriculture, North Carolina ranks first in the Country, tied with Louisiana, for the greatest number of children under five years of age who go hungry on a regular basis.
- During the 2013-2014 school year, Wayne County Public School (WCPS) reported that 4,991 of 7,025 Goldsboro students received free or reduced lunch. Due to this staggering number, WCPS is providing meals (breakfast/lunch) at no cost to schools participating in the Community Eligibility Provision Program. The following Goldsboro schools are participating in the Community Eligibility Provision Program during the 2014-15 school year, allowing all students at these schools the opportunity to receive meals in the cafeteria at no cost:
 - Carver Heights Elementary
 - Dillard Middle
 - Eastern Wayne Elementary
 - Goldsboro High
 - North Drive Elementary
 - School Street Elementary

All students attending one of these schools, regardless of family income, who wish to eat in the cafeteria, will now receive their meals at no cost.

Feeding Programs – Food Banks

- Help and Hope Ministries - Every Sunday
- House of Fordham - Every Tuesday and Thursday
- Salvation Army - Every Monday - Friday
- Original Tabernacle of Prayer - Every Tuesday and Thursday
- Manna House/Harvest Fellowship Church - Every Monday, Tuesday, & Thursday
- Help and Hope Ministries - Every Sunday
- House of Fordham - Every Tuesday and Thursday
- Salvation Army - Every Monday - Friday
- Original Tabernacle of Prayer - Every Tuesday and Thursday
- Manna House/Harvest Fellowship Church - Every Monday, Tuesday, & Thursday
- St. Mark Church of Christ - Bi-weekly on Friday

- First Assembly of God Church - 2nd Thursday
- Park East Church of God - 2nd & 4th Thursday
- Blood of the Lamb Church - 4th Wednesday

Ms. Simpson-Carter noted there are seven (7) other food banks outside the City limits.

Feeding Programs – Food Pantries/Others within Goldsboro

- United Church Ministries - Monday thru Thursday
- Community Soup Kitchen - Monday thru Saturday
- First Christian Church - Monday thru Friday
- Wayne Action Group for Economic Solvency (WAGES) - Monday thru Friday
- Soldiers of Christ Outreach Ministry - Monday thru Friday
- Holy Ghost Drawing Center (HGDC)
 - Pantry - Monday thru Friday
 - Soup Kitchen - Every Tuesday, Wednesday, and Friday

Feeding Programs – Food Pantries/Others

A Lot of Direction, Love, and Affection (ADLA)

- This past summer ADLA was able to provide 1,200 meals (breakfast/lunch) through the agency's thirteen (13) feeding sites. ADLA has feeding sites located within the City limits at Dillard Charter School, First African Baptist Church, Bethel Youth Camp, all Goldsboro Housing Authority Developments, and Mt. Zion Christian Academy.
- Dinner is provided to the following feeding sites:
 - Bethel Church on William St. (Bethel Youth Camp) on Thursdays
 - Soup Kitchen in Mt. Olive on Tuesday's.
- ADLA has applied for the USDA Child & Adult Feeding Program Grant from the State under DHHS to feed dinner to children and adults beginning this fall from 3:00 p.m. to 6:00 p.m. The goal is to provide food to all after-school programs and housing sites in Wayne and Duplin Counties. The agency is waiting on the approval of the grant.

Recommendations

National Recreation and Park Association (NRPA)

- Park and recreation agencies serve 560,000,000 meals to children through summer and afterschool programs each year. The National Recreation and Park Association is working with national partners to address this staggering statistic and eliminate child hunger during all out-of-school times. As the largest public provider of children's meals during the summer months, park and recreation agencies are capable of quickly and effectively reaching children in need with nutritious meals. In fact, park and recreation agencies are on the front line in addressing many community health needs, including children's nutrition.

- The City's Parks and Recreation Department utilized Food Bank of CENC summer food service program to feed children while school was not in session to expand on this effort. The Parks and Recreation Department could apply and use funds from NRPA afterschool meal program to provide children with meals afterschool, on weekends, and during school holidays.
- Logistics of staffing for food program, if the City becomes a sponsor
- Public service announcements on feeding programs
 - o Program flyers inserted in utility bills
 - o Commercials on feeding programs and/or guest interviews on WGTV
- Sponsor fundraising events/campaigns to raise awareness and funding
 - o Annual Golf Classic, held at the Goldsboro Municipal Golf Course

Mayor King stated he would like to meet with Councilmember Allen, Councilmember Williams and staff in the next week to discuss the hunger issue. He stated the numbers are astounding and we do not need to drop this.

Councilmember Allen stated to not do something is almost inhumane. He stated he would like staff to gather information on who can help feed these kids and find out how many kids are affected and the geographical areas the kids are located in.

Closed Session Held. Upon motion of Councilmember Headen, seconded by Councilmember Allen and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 6, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
 Mayor Pro Tem Bill Broadway
 Councilmember Michael Headen
 Councilmember William Goodman

Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Boy Scouts Trey Felver, Richard Rindy and Evan Potter from Troop 8 led the Pledge to the Flag.

Approval of Minutes. Approved. Upon motion of Councilmember Headen, seconded by Councilmember Goodman and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of August 18, 2014 and Work Session and Regular Meeting Minutes of September 2, 2014 as submitted.

Public Comment Period. Mayor King opened the public comment period. No one spoke and the public comment period was closed.

Veterans Coalition Presentation. Mr. Ryan Volt with the Veterans Coalition and Mr. Victor Miller, Chairman of the Wayne County Veterans Association shared on August 9th they held the Purple Heart Banquet and celebrated over 50 Purple Heart recipients. Mr. Volt stated they would like to present this Certification of Appreciation to Council and it reads:

“On behalf of the Goldsboro/Wayne Purple Heart Foundation, Certificate of Appreciation presented to the City of Goldsboro for your dedicated support and contributions to honor those who have born the battle and suffered the wounds of war.”

Mr. Volt and Mr. Miller presented the Certificate of Appreciation to Mayor King.

Mayor King stated he would like to thank Mr. Volt and Mr. Miller, they did the heavy lifting. Mayor King stated we appreciate all you do.

Goldsboro Bike/Ped/Greenway Draft Plan (Alta Planning and Design). Mr. Matt Haze with Alta/Greenways stated he is representing the MPO tonight and will be discussing the Bike/Ped/Greenway Plan. Mr. Haze shared the following information:

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Mayor King stated this is something that would really improve the quality of life.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item N. was amended during the Work Session and noted the recommendation was changed from \$431,643.75 to \$160,000. Councilmember Williams moved the items on the Consent Agenda, Items D, E, F, G, I, J, K, L, M, N, O, P and Q be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Headen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Revised Site and Landscape Plan and Sign Modification – Performance East. Approved. The property is located on the south side of Corporate Drive between North Williams Street and Clingman Street.

A Conditional Use Permit to allow retail sales with outdoor storage in the I-2 zoning district and a site plan detailing the development was approved by the City Council on August 4, 2014 with the following modifications:

1. Modification of the 8 ft. solid fence requirement to the existing 6 ft. fence with vinyl slats only required on the north side of the rear fenced area (visible from US 70);
2. Modification of the 5 ft. wide buffer along a portion of the western property line from a point approximately 400 ft. from the front of the site due to an existing drainage swale.

Since that date, the applicant has revised the approved site plan to indicate a proposed Phase 2 showroom containing 3,600 sq. ft. and has reconfigured the parking area on the site plan. The applicant has requested that the required 5 ft. wide buffer on the west be relocated along the property line rather than along the pavement edge, as specifically required by Council. The applicant contends that the relocation of this buffer will make it difficult to maintain the grassed area between the parking lot and the property line and would require crossing adjacent property (Ryder Truck) in order to mow the grass.

The new site plan does not propose any significant changes overall with the exception of the Phase 2 showroom to be located on the north side of the existing building. No change in access would result and, in fact, the amount of outdoor display area would be reduced due to the showroom addition.

The applicant has also submitted plans for signage associated with the development which includes a freestanding sign having an area of 183 sq. ft. and a height of 34.5 ft. The I-2 zoning district would limit the freestanding sign to an area of 80 sq. ft. and a height of 25 ft.

The freestanding sign would advertise the Performance East, Inc. logo along with trademarks for six suppliers. A modification of the freestanding sign size and height has been requested.

A 90 sq. ft. wall sign is also proposed in the front elevation of the building.

Total allowable sign area for the property is 205.42 sq. ft. The total signage proposed on the site (273 sq. ft.) will exceed this amount which will require a modification from 205.42 sq. ft. to 273 sq. ft.

The applicant contends that the proposed signage for the site would be in keeping with the character of other properties along US 70. In addition, he has indicated that individual suppliers require a certain amount of advertising space for specific brand names.

At their meeting held on September 29, 2014, the Planning Commission recommended approval of the revised site and landscape plan along with a modification of the allowable sign area as requested.

Staff recommended Council accept the recommendation of the Planning Commission and approve the revised site and landscape plan with a modification of the allowable sign area from 205.42 sq. ft. to 273 sq. ft. Consent Agenda Approval. Williams/Headen (7 Ayes)

CU-11-14 LaTosia Hudson – East side of US 117 South between Old Mt. Olive Highway and the Neuse River. Approved. The applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits (billiards and lounge).

Frontage:	192.29 ft.
Depth:	311 ft. (approx.)
Area:	1.37 acres (approx.)
Zoning:	General Business

The subject site is located within a tenant space in a commercial/strip center. Other tenant spaces adjacent to the subject site include retail sales, beauty salon, and an internet sweepstakes establishment.

On October 7, 2013, the City Council approved a Conditional Use Permit within this commercial strip center for a Place of Entertainment with no ABC permits (tournament lounge). This use was never opened or operated at this location.

The applicant's floor plan indicates the location of two pool tables, five high-top tables with seating, televisions, a bar area and restrooms.

Hours of Operation:	11:00 a.m. to 9:00 p.m. (Wednesday and Thursday) 11:00 a.m. to 12:00 Midnight (Friday and Saturday) 1:00 p.m. to 11:00 p.m. (Sunday)
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No. of Employees:	2
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The City's UDO requires a separation distance of 200 ft. from residentially-zoned or developed property, a church, or school. The subject property was satellite annexed to the City in 1999 and, as indicated previously, is zoned General Business. Property within the County's jurisdiction and within 200 ft. of the property is zoned Light Industrial.

Although there has been a church operating within the commercial strip center, the owner has indicated that they are no longer holding services on the premises and have vacated the unit.

At the public hearing held on September 15, 2014, the applicant appeared to speak in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on September 29, 2014, recommended approval of the Conditional Use Permit and site and floor plans detailing the place of entertainment.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an order approving a conditional use permit to allow the operation of a place of entertainment with ABC permits (billiards and lounge); and
2. Approve the site and floor plan detailing the place of entertainment. Consent Agenda Approval. Williams/Headen (7 Ayes)

Z-6-14 Charles S. Norwood, Jr. – West side of North Berkeley Boulevard between Cashwell Drive (General Business Conditional District to Shopping Center). Approved. The property is located on the west side of North Berkeley Boulevard between Cashwell Drive and Mall Road. The Wayne County Tax Identification No. is 3519-43-4089. The property has a frontage of 190 ft., a depth of 150 ft., and a total area of 28,500 sq. ft. or 0.65 acres. The Council approved a zoning change for this property from Shopping Center to General Business Conditional District to allow the operation of a used car lot on December 1, 2003.

The property is not in use and is occupied by a manufactured unit which was previously used as an office for a new car dealership.

No use has been proposed. Under the requested Shopping Center zone, a wide variety of commercial uses would be permitted.

The City's land use plan designates this property for commercial development.

This request was previously heard on June 16, 2014; however, the applicant subsequently withdrew it.

City water and sewer services are available to serve this property.

As indicated previously, the subject property is surrounded on three sides by existing Shopping Center zoning.

A site plan will have to be submitted and approved by the Planning Commission and City Council prior to development of this property if the zoning is changed to the requested Shopping Center district.

At the public hearing held on September 15, 2014, no one appeared to speak wither for or against this request.

The Planning Commission, at their meeting held on September 29, 2014, recommended approval of the zoning change.

Staff recommended Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the zoning for the property from General Business Conditional District to Shopping Center. This request would be in conformance with the City's Comprehensive Land Use Plan which recommends commercial development for the property. Consent Agenda Approval. Williams/Headen (7 Ayes)

ORDINANCE NO. 2014-45 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

Z-7-14 Mary Sue Fallin – South side of US Highway 70 East between North Berkeley Boulevard and Summit Road (General Business to Highway Business). Ordinance Adopted. The property is located on the south side of US Highway 70 East between North Berkeley Boulevard and Summit Road. The Wayne County Tax Identification No. is 3519-63-7811 (Part). The property has a width of approximately 30 ft., a length of approximately 100 ft. and a total area of approximately 3,000 sq. ft. or 0.07 acres. The present zoning classification is General Business. The proposed zoning classification is Highway Business.

The subject property consists of a small portion of a larger adjacent tract both of which are currently zoned General Business.

Width: 30 ft. (approx.)
Length: 100 ft. (approx.)
Area: 3,000 sq. ft. or 0.07 acres (approx.)

Surrounding Zoning: North: General Business
South: General Business
East: R-12 Residential (Across US 70)
West: General Business

The property is occupied by a nonconforming high-rise sign which, at present, advertises El Korita Mexican Restaurant.

Although a Conditional District has not been requested, the requested Highway Business zoning, if approved, would bring the existing sign into conformity and allow it to be upgraded.

The City's Comprehensive Land Use Plan designates this property for commercial development.

City water and sewer is available and currently serves the adjacent office complex. The site is not within a flood hazard area.

The existing General Business district only permits a freestanding sign up to 25 ft. in height with a total of 80 sq. ft. in area. The Highway Business district would permit a high-rise sign to a height of 100 ft. and an area of 250 sq. ft. The applicant wishes to upgrade the existing nonconforming high-rise sign to advertise up to three tenants within the adjacent building.

When the Code of Ordinances was codified in 2005, a new Unified Development Ordinance was adopted which incorporated revised zoning regulations. Prior to the adoption of the UDO, high-rise signs were permitted within the General Business zoning district. The existing high-rise sign on the property, therefore, was a permitted use at the time it was erected.

At the public hearing on September 15, 2014 the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on September 29, 2014, recommended approval of the zoning change.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an ordinance changing the zoning for the property from General Business to Highway Business. The request would be in conformance with the City's Comprehensive Land Use Plan which recommends commercial development for the property. Consent Agenda Approval. Williams/Headen (7 Ayes)

ORDINANCE NO. 2014-46 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

Stoney Creek Stream Restoration Project – Phase II Grant Contract between Clean Water Management Trust Fund (CWMTF) and the City of Goldsboro. Ordinance Adopted. Resolution Adopted. The City Council adopted Resolution No. 2013-7 on January 22, 2013 authorizing the Mayor to resubmit a grant application to the North Carolina Clean Water Management Trust Fund for Stoney Creek Stream Restoration Project-Phase II. The project site for Phase II of the Stoney Creek Stream Restoration consists of approximately 1,870 linear feet from US 13/US70 to Royall Avenue. On February 10, 2014, CWMTF awarded up to \$375,000 of the \$400,000 requested by the City of Goldsboro. The project budget is detailed below.

Item	CWMTF Grant Funds	Matching Funds (City)	Total Item Budget
1. Design and permitting	\$72,000	\$	\$72,000
2. Construction admin/observation	\$10,000	\$ 0	\$10,000
3. Construction	\$270,000	\$25,000	\$295,000
4. Value of declarations of covenants to be donated	\$0	\$80,027	\$80,027
5. Construction contingency	\$23,000	\$0	\$23,000

Total Project Budget	\$375,000	\$105,027	\$480,027
% of Total Project Budget	83%	17%	100%

The total project budget cost of \$480,027 less \$80,027 for value of declarations of covenants leaves a total project budget of \$400,000. CWMTF will reimburse the City up to the \$375,000 of grant funds.

Matching funds contributed by the City of Goldsboro:

- \$80,027 Value of declarations of covenants
(Conservation easements that are donated to the project by a property owner may be claimed as matching funds.)
- \$25,000 Cash

The City of Goldsboro is required to enter into a Grant Contract with CWMTF agreeing to the obligations as Grant Recipient set out in the Grant Contract. The subject obligations include conducting the project according to the scope of work, conditions, project schedule, and project budget as outlined in the Grant Contract. The financing of this project has been discussed with the Finance Director and a budget ordinance is required to appropriate the matching funds for this grant in the amount of \$25,000 from the General Fund for the undertaking of this project with up to \$375,000 reimbursed by CWMTF.

Staff recommended Council adopt the following entitled budget ordinance for the Stoney Creek Stream Restoration Project-Phase II and adopt the following entitled resolution authorizing the Mayor to execute the Grant Contract and agreeing to the obligations as Grant Recipient as set out in the Grant Contract. Consent Agenda Approval. Williams/Headen (7 Ayes)

ORDINANCE NO. 2014-47 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-15 FISCAL YEAR”

RESOLUTION NO. 2014-72 “RESOLUTION AUTHROIZING THE MAYOR OF THE CITY OF GOLDSBORO TO EXECUTE THE GRANT CONTRACT AGREEING TO OBLIGATIONS AS GRANT RECIPIENT SET OUT IN THE CWMTF GRANT CONTRACT FOR STONEY CREEK STREAM RESTORATION – PHASE II”

Sale of Real Property, Tax ID #12-3600-58-1032, 111 Industry Court as recorded in the Wayne County Registry. Offer Accepted. The City of Goldsboro purchased the property at 111 Industry Court in February 2010 at a cost of \$88,500. This property was originally bought to construct a new fire station that would help service the Annexation XI area. Since this property is no longer needed for that purpose, it is eligible to be sold.

Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property’s tax value. On September 16, 2014, Worrell Contracting Company, Inc. made an offer to purchase the property at 111 Industry Court in the

amount of \$92,500. The property's tax value for the land is \$38,680. An advertisement appeared in the Goldsboro News-Argus on September 19, 2014. The ten (10) day upset bid period expired on September 29, 2014, with no counter-offers received. Currently, this property is located outside of the City's limits. As part of the offer to purchase, the owner has agreed to voluntary annex this lot.

Staff recommended Council accept the offer of Worrell Contracting Company, Inc. in the amount of \$92,500 and authorize the Mayor and City Clerk to sign the purchase agreement and execute the deed on behalf of the City of Goldsboro. Consent Agenda Approval. Williams/Headen (7 Ayes)

Sale of Real Property, Tax ID #12-3509-21-7623, Vacant Lot Olivia Lane as recorded in the Wayne County Registry. Bid Accepted. On September 15, 2014, Emmitt Wooten, Jr. offered to pay the City of Goldsboro the sum of \$500.00 for the purchase of the above described property and made a bid deposit of \$25 payable to the City of Goldsboro.

The City of Goldsboro acquired this vacant lot on Olivia Lane in January 2007.

Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The property's tax value for the land is \$1,000. An advertisement appeared in the Goldsboro News-Argus on September 19, 2014. The ten (10) day upset bid period expired on September 29, 2014, with no counter-offers received after this bid.

Staff recommended Council accept the offer from Mr. Emmitt Wooten, Jr. in the amount of \$500 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro. Consent Agenda Approval. Williams/Headen (7 Ayes)

Resolution Providing for the Issuance of \$1,705,000 Taxable General Obligation Funding Bond, Series 2014. Resolution Adopted. The Goldsboro City Council adopted a resolution declaring its intent to reimburse itself from the proceeds from tax-exempt or taxable financing for certain expenditures to be made in connection with the litigation settlement.

The City Council held the Public Hearing on September 15, 2014 for the authorization of the \$1,705,000 Funding Obligation Bonds. Also, at this meeting, Council approved the bond order and directed the City Clerk to publish the said order.

In order to finalize and sell the bonds on October 21, 2014, Council must adopt a resolution providing for the issuance of the \$1,705,000 Taxable General Obligation Funding Bonds, Series 2014.

Staff recommended Council adopt the following entitled Resolution providing for the issuance of \$1,705,000 Taxable General Obligation Funding Bonds, Series 2014. Consent Agenda Approval. Williams/Headen (7 Ayes)

RESOLUTION NO. 2014-73 “RESOLUTION PROVIDING FOR THE ISSUANCE OF \$1,705,000 TAXABLE GENERAL OBLIGATION FUNDING BONDS, SERIES 2014”

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$8,669.14 of forfeited money can be reimbursed to the City for:

6/30/14-CATS ID#12-DEA-567351; KN-09-0146	\$ 5,508.16
08/20/14-CATS ID#12-ATF-023955; 763070-11-0129	\$ 569.26
08/20/14-CATS ID#12-ATF-023952; 763070-11-0129	\$ 245.26
08/20/14-CATS ID#12-ATF-023414; 763070-11-0129	\$ 2,346.46

The State has forwarded the City of Goldsboro “Controlled Substance Tax Remittance” funds totaling \$2,115.07 for:

06/17/14 #45PR0000601074	\$ 1,176.08
07/25/14 #45PR0000602850	\$ 449.81
08/26/14 #45PR0000605176	\$ 489.18

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommended Council adopt the following entitled ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$10,784.21. Consent Agenda Approval. Williams/Headen (7 Ayes)

ORDINANCE NO. 2014-48 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2014-15 FISCAL YEAR”

United Way of Wayne County – 24th Annual Taste of Wayne Event

Temporary Street Closing Request. Approved. The United Way of Wayne County is requesting permission to close a portion of certain City streets beginning at 5:00 a.m. until 2:30 p.m. on Saturday, October 11, 2014 to hold their annual Taste of Wayne fundraiser.

The street closing request is for the 200 block of North Center Street (between Ash and Mulberry Streets), both north and southbound lanes.

Organizers are requesting the street be closed beginning at 5:00 a.m. on Saturday, October 11th to allow for setup of the event. The event itself begins at 11:00 a.m. on Saturday, October 11th and will run through 1:30 p.m. One additional hour of closure will allow them time to tear down and clear the street.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

Staff recommended Council grant the street closings for the 200 block of North Center Street from 5:00 a.m. until 2:30 p.m. on Saturday, October 11th for the United Way of Wayne County's Annual Taste of Wayne event, subject to the above conditions. Consent Agenda Approval. Williams/Headen (7 Ayes)

Center Street Streetscape – Change Order No. 1. Ordinance Adopted. The City Council awarded the Phase II Streetscape Project to T.A. Loving at its July 7, 2014 meeting. Construction on the project began on August 18, 2014. During the excavation work of this project, the geotechnical consultant has recommended that the PVC piping for the water lines be changed to Ductile iron with Viton gaskets. The soil conditions would affect the longevity of PVC piping.

With the modification of piping for the water lines to Ductile iron with Viton gaskets, T.A. Loving has submitted a change order in the amount of \$160,000.

Since funding for this change order was not appropriated with the original contract costs, it is necessary to authorize the funding of \$160,000.

Staff recommended Council approve the change order to allow for additional costs of \$160,000 associated with the Center Street Streetscape and adopt the following entitled budget ordinance appropriating the funds from the Utility Fund. Consent Agenda Approval. Williams/Headen (7 Ayes)

ORDINANCE NO. 2014-49 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL
YEAR”

NC Railroad Company Agreement regarding F-86 Placement. Approved. In August 1970, with assistance from Seymour Johnson Air Force Base, the National Museum of the United States Air Force at Wright-Patterson AFB loaned the F-86 aircraft to the City of Goldsboro and it was placed at Herman Park for display. The aircraft was moved to the Goldsboro Police Department in 1986 and was last restored in August 1993. At the March 10, 2014 Council meeting, City Council approved relocating the plane behind the SJAFB wings monument at the traffic circle on Center Street following the restoration of the plane by the SJAFB Maintenance Group.

The City’s staff has been in contact with the North Carolina Railroad and Norfolk Southern Railway for approval in placing the F-86 on the portion of land behind the Seymour Johnson Air Force Base wings monument located at the circle on Center Street which is owned by the North Carolina Railroad. The North Carolina Railroad has given their approval and has requested an agreement to be signed by the City of Goldsboro. The city will be required to provide two certificates of Insurance Liability covering NCRR and the Norfolk Southern Railway Company.

As part of the airplane project, the railroad has agreed to remove certain railroad tracks, rail stops and related improvements that may be located on or beneath the surface of the premises. The City of Goldsboro will be required to pay the railroad all costs and expenses related to the removal of the railroad tracks and related improvements. Since we do not have the exact cost for the removal of the tracks, it will be necessary to bring back a budget ordinance appropriating funds once those costs are known.

Staff recommended Council authorize the Mayor to sign an agreement between the City of Goldsboro, North Carolina Railroad and Norfolk Southern Railway Company, for the use of the property located behind the Seymour Johnson Air Force Base wings monument located at the circle on Center Street. Consent Agenda Approval.
Williams/Headen (7 Ayes)

Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina. Ordinance Adopted. In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-36 Supplement. This Supplement contains all Ordinances of a general nature enacted since S-35 Code of Ordinances dated February 3, 2014.

Staff recommended Council adopt the following entitled Ordinance enacting and adopting the 2014 S-36 Supplement to the Code of Ordinances of the City of Goldsboro. Consent Agenda Approval. Williams/Headen (7 Ayes)

ORDINANCE NO. 2014-50 “AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Goldsboro Tourism Council Appointment. Resolution Adopted. On December 16, 2013, Ms. Pilar Parks was appointed to serve her second term on the Goldsboro Tourism Council with her term expiring on December 31, 2016 and has resigned effective August 28, 2014.

Ashlin Glatthar has submitted an application to serve on the Goldsboro Tourism Council. Staff would recommend Ashlin Glatthar to fill the unexpired term left by Ms. Parks’ resignation whose term expires on December 31, 2016.

Staff recommended Council adopt the following entitled Resolution appointing Ashlin Glatthar to the Goldsboro Tourism Council. Consent Agenda Approval. Williams/Headen (7 Ayes)

RESOLUTION NO. 2014-74 “RESOLUTION APPOINTING A MEMBER TO THE GOLDSBORO TOURISM COUNCIL”

End of Consent Agenda.

City Manager’s Report. Mr. Stevens stated he would like to remind Council of two activities. The USTA Singles Tournament is coming to Goldsboro. It begins this Friday, October 10 and runs through Sunday. The tournaments will be throughout Wayne County and Herman Park. Last year’s tournament was successful and they are looking at better weather for this year’s tournament. The Taste of Wayne will be held downtown on Saturday, October 11th from 11:00 am to 1:30 p.m. He encouraged everyone to come out.

City Attorney’s Report and Recommendations. No report.

Mayor and Councilmembers’ Reports and Recommendations. Mayor King read the following Proclamation:

Proclamation – Safety First on Halloween. Mayor King proclaimed Safety First on Halloween and encouraged all citizens of Goldsboro to promote and observe the following safety guidelines:

- Parents are asked to supervise the Halloween Trick or Treat activities of their children and to insure that Trick or Treat activities are limited to children under the age of 16 years.
- Trick or Treat hours will be observed from 6:00 p.m. until 8:00 p.m. on Friday, October 31, 2014.
- Trick or Treat activities should be confined to the youngster's own neighborhood.
- Residents who wish to participate in Trick or Treat are asked to leave a porch light or other outdoor light on during these hours.
- Parents are asked to explain to children that homes with no outdoor light are not participating in Trick or Treat and that these homes should be passed up during these activities.

These guidelines are set forth in the hope that all citizens of Goldsboro will enjoy a happy, safe, and orderly Halloween.

Mayor Pro Tem Broadaway stated he would like to commend everybody who participated in the Community Action Day this past Saturday, especially the ladies at DGDC, Meg Gernaat. He stated if you have not been by the Post Office, ride by and take a look, it looks great.

Councilmember Headen shared he recently attended a three day training session regarding wounded warriors and he would encourage anyone who has some knowledge of what PTSD is become more educated on it because it is out there and our men and women as they return whether it is mild, moderate or severe, there will be a number of men and women who will need services. He stated he is very proud to be a part of that and enhance his own therapeutic skills in working with that population.

Councilmember Goodman had no comment.

Councilmember Williams stated he would like to express his deep appreciation for the DGDC Corporation recognizing him for working with them, assisting them, attending their activities and for being supportive of their work. He stated he resolved to join with the Mayor, Council and staff as we address this problem with hunger. He stated it is appalling to have that much hunger in our community without responding to it.

Councilmember Allen had no comment.

Councilmember Aycock had no comment.

Mayor King stated anyone who is hungry is a disaster, but children, kids who are hungry on routine basis; it would be a disgrace, for the community or Wayne County to have hungry kids and not do anything about it. He stated we have no choice; we have to do something about it. Will we at success at eradicating hunger, maybe not but we can make a difference. He stated he is sure there are people out there willing to join us, to tackle the war on hunger for kids in Goldsboro and Wayne County. He stated he wanted

the citizens to know we will be approaching you; there are hungry kids here in Goldsboro and Wayne County on a routine basis. Mayor King stated we can make a difference and his goal is to make sure that we do make a difference. So if you are out there listening, we want everyone to be a part of our plan.

There being no further business, the meeting adjourned at 7:22 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
OCTOBER 20, 2014

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on October 20, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadway
Councilmember Michael Headen (arrived at 5:50 p.m.)
Councilmember Chuck Allen
Councilmember William Goodman
Councilmember Charles J. Williams, Sr.
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Kim Best, Public & Government Affairs Director
Angel Wright-Lanier, Assistant City Manager
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jeff Stewart, Police Chief
Betsy Rosemann, Travel & Tourism Director
Scott Barnard, Parks & Recreation Director
Felicia Brown, Parks & Recreation
Faye Reeves, HR Director
Allen Anderson, Chief Building Inspector
Karen Brashear, Public Utilities Director
Jennifer Collins, Assistant Planning Director
Scott Williams, IT Director
Sherry Archibald Paramount Theatre Director
LaTerrie Ward, Community Affairs Director
Shycole Simpson-Carter, Community Development
Julie Metz, DGDC Director
Marty Anderson, City Engineer
Ethan Smith, Goldsboro News-Argus
Lonnie Casey, Citizen
Charles Norwood, Citizen (arrived at 5:45 p.m.)
David Weil, Citizen (arrived at 5:53 p.m.)

Call to Order. The meeting was called to order by Mayor King at 5:00p.m.

Invocation. Councilmember Williams provided the invocation.

Cover Agenda. Each item on the cover agenda was generally discussed. Items with additional comments included the following:

Item D. CU-12-14 Larry J. Davis – North side of McLain Street between US 70 East Off-Ramp and Central Heights Road (R-12 Residential to General Business Conditional District. Councilmember Aycock asked if this property was located in a flood zone and Mr. Rowe replied yes. Councilmember Aycock asked if the applicant was aware of the property being in a flood zone and Mr. Rowe replied the applicant is aware the property is located in a flood zone.

Item K. Appointment to the US Highway 70 Corridor Commission. Council discussed the importance of having a member on the US Highway 70 Corridor Commission. Several councilmembers expressed concerns over the County requiring a payment of \$5,000 as the seat is not filled by a commissioner and is not an additional cost to the County. The City is a part of the County and city residents are also county residents. Mr. Stevens stated he would share the concern with the County Manager.

Additional items discussed included the following:

First Quarter Financial Update. Ms. Scott reviewed the following information:

- 1st Quarter General Fund Collections – \$3,914,031 has been collected
- 1st Quarter Utility Fund Collections – \$3,816,292 has been collected
- 1st Quarter DGDC Collections – \$7,327
- 1st Quarter Occupancy Tax Collections – \$833,985
- Actual Collections Comparison to 1st Quarter of 2013

	<u>2014</u>	<u>2013</u>	<u>Difference</u>
○ General Fund Collections	\$3,914,031	\$4,862,881	(\$948,850)
○ Utility Fund Collections	\$3,816,292	\$3,946,953	(\$130,661)
○ Downtown Development	\$7,327	\$ 6,232	\$ 1,095
○ Occupancy Tax	\$168,984	\$ 166,126	\$ 2,858
- Actual Expenditures Comparison with Adjusted Budget

	<u>2014</u>	<u>2013</u>
○ General Fund	\$9,324,507	\$8,526,404
○ Utility Fund	\$2,824,294	\$2,893,846
○ Downtown Development	\$ 18,171	\$ 7,391
○ Occupancy Tax	\$ 89,461	\$ 510,763
- General Fund Attrition (Salaries/Fringes)

○ Budgeted Attrition (Entire Year)	\$550,000
○ 1 st Quarter Budgeted Attrition	137,500
○ 1 st Quarter Actual Attrition	143,936
○ 1 st Quarter Savings	6,436
○ Departmental Vacancies	GF 19/ UF 4
- General Fund Attrition (Health Insurance)

○ Budgeted Attrition (Entire Year)	\$100,000
○ 1st Quarter Budgeted Attrition	25,000

- 1st Quarter Actual Attrition 48,559
- 1st Quarter Savings 23,559
- Opt Out City's Insurance Coverage GF 9 / UF 1
- Fund Balance Adopted Budget Appropriations FY 2014-15
 - General Fund None
 - Utility Fund None
 - DGDC None
 - Occupancy Tax Fund \$180,485 (Paramount Debt Service)
- Fund Balance Council Appropriations FY 2014-15
 - General Fund \$469,661
 - Tiger V Project Management \$ 300,000
 - Route Op. Consultant 20,000 (Reimbursement Resolution)
 - Museum/Wages Donation 30,000
 - Berkeley Blvd Widening Easement 43,000
 - Safety Coordinator/Training 51,661
 - Stoney Creek Stream Grant (CWMTF) 25,000
 - Utility Fund \$192,800
 - Mulberry St. Change Order \$ 32,800
 - Streetscape Piping Chg. \$ 160,000
 - DGDC \$ 24,600
 - Occupancy Tax Fund None
- Bond Ratings Update
 - Standard & Poor's Rating Services and Moody's has assigned the following ratings for Goldsboro.
 - Stand and Poor's Rating Services: AA-
 - Moody's Investor Services Aa2

Mayor King stated we owe Ms. Kaye Scott a debt of gratitude for her service over the years. He stated he was glad to see Kaye smiling. He stated Kaye has done a fantastic job and he is proud of her and of all employees.

Ms. Scott thanked Mr. Stevens and Mr. Guthrie for their help with the bond rating agencies calls and also thanked Davenport, who serves as the City's financial advisor.

Willowdale Cemetery Update. Mr. Martinez provided an update on the tipping fees associated with removing the General Industries building shared the three houses on Elm should be removed within two to four weeks depending on weather. Staff will be meeting with an arborist to discuss the trees in Willowdale Cemetery.

Councilmember Allen asked if Mr. Martinez could provide an estimated cost to demo the three houses.

Mr. Stevens thanked the Friends of Willowdale for their assistance. He stated this has been a good partnership and looks forward to working with them as we move forward.

Analysis for Existing Commercial Sanitation Service. Mr. Martinez shared the following information:

Should the City be in the Commercial Sanitation Business?

- Are the City's sanitation rates competitive for our commercial customers?
- Is the revenue stream positive or negative for the City's General Fund?
- Can the City provide a similar or higher level of service to the citizens/businesses?

Sanitation Rates Comparison

- Costs are split into Base costs, tipping fees for landfills, and rental fees for dumpsters.
- Goldsboro currently does not rent dumpsters and our rate includes the tipping fees which is a separate cost for the private sanitation companies.

1. City of Goldsboro
2. Waste Industries (cost shared by SJAFB)
3. Waste Industries (quoted cost)
4. Waste Management (quoted cost)
5. Kemp's (quoted cost)

	<u>Base Cost</u>	<u>Plus Tipping Fees</u>	<u>Plus Rental Fee</u>
City of Goldsboro	\$190.67	\$190.67	\$230.67
Waste Industries (SJAFB Cost)	\$ 81.90	\$212.94	\$212.94
Waste Industries (Quoted)	\$111.71	\$244.83	\$244.83
Waste Management (Quoted)	\$158.06	\$291.18	\$291.18
Kemp's (Quoted)	\$112.50	\$243.54	\$243.54

Sanitation Rates Summary

- For a 8-cy monthly service, Goldsboro has the lowest cost among private companies for Base Charge + Tipping Fee
- If Goldsboro did start renting dumpsters, the City would be at a lower cost than private companies excluding the rate given to SJAFB.
- The Dumpster rental option requires that the City purchase the dumpsters initially and recoup the purchase price in less than 2 years. If we extended the ROI to 3 ½ years, we would be at the same rate as the rate charged to SJAFB.
- Dumpsters have a life span of 12-15 years.

General Fund Impact

- Revenues collected from 109 accounts serviced by Dumpmaster Sanitation Truck = \$424,130.40
- Expenditures
 - Salary for 1 Operator = \$33,831

- Overhead / Benefits = \$13,380
- Front Line Vehicle Maint & Fuel = ~\$30,390
- Backup Vehicle Maint & Fuel = ~\$18,700
- Total = ~\$96,300
- Yearly funds put into General Fund = ~\$328,000

Councilmember Allen asked who owns the dumpsters. Mr. Martinez replied the ones we service are owned by the business; the business may own or rent them. Councilmember Allen pointed out the tipping fees were not included in information shared.

Councilmember Allen asked how hours a week does this truck run. Mr. Martinez shared the truck runs five days a week but not 8 hours each day. Mr. Martinez shared when the operator runs out of customers he has other tasks to complete. Mr. Stevens shared Ms. Scott does self-efficiency percentages for environmental services at budget time and he knows it covers its cost. Mr. Martinez shared Ms. Scott provided the following numbers today:

- 107% Self-efficiency with commercial sanitation
- 96% Self-efficiency without commercial sanitation
- Next year with the new trucks, self-sufficiency will drop to 89%

Sanitary Sewer Petitions. Mr. Marty Anderson shared the following information regarding sewer petitions that are not currently funded:

- 128 N. Oak Forest Road Estimated Cost \$41,400
 - Assessment Cost
 - 128 N. Oak Forest Road \$ 5,304.00
 - 3633 E. Ash Street \$ 4,165.00
- 103 Courtney Road Estimated Cost \$53,300
 - Assessment Cost
 - 200 Bayleaf Dr. \$ 2,669.00
 - 201 Bayleaf Dr. \$ 2,499.00
 - 101 Courtney Rd. \$ 2,975.00
 - 102 Courtney Rd. \$ 1,700.00
 - 103 Courtney Rd. \$ 1,972.00
- 1750 US 117 South Estimated Cost \$364,000
 - Assessment Cost
 - 1600 US 117 South \$ 6,749.00
 - 1710 US 117 South \$ 7,667.00
 - 1716 US 117 South \$ 8,534.00
 - 1750 US 117 South \$ 4,590.00
- 202 Smith Drive Estimated Cost \$69,750
 - Assessment Cost
 - 212 Maplewood Dr. \$ 1,445.00
 - 300 Maplewood Dr. \$ 1,411.00
 - 202 Smith Dr. \$ 1,564.00
 - 203 Smith Dr. \$ 1,853.00

▪ 204 Smith Dr.	\$ 1,751.00
▪ 205 Smith Dr.	\$ 1,649.00
▪ 206 Smith Dr.	\$ 1,751.00
▪ 207 Smith Dr.	\$ 1,717.00
▪ 208 Smith Dr.	\$ 1,717.00
▪ 209 Smith Dr.	\$ 1,802.00
• 304 Balsam Place	Estimated Cost \$54,000
○ Assessment Cost	
▪ 102 Amherst Rd.	\$ 2,040.00
▪ 104 Amherst Rd.	\$ 1,870.00
▪ 302 Balsam Pl.	\$ 1,734.00
▪ 304 Balsam Pl.	\$ 1,496.00
▪ 305 Balsam Pl.	\$ 3,264.00
▪ 306 Balsam Pl.	\$ 1,581.00
▪ 307 Balsam Pl.	\$ 3,128.00
▪ 308 Balsam Pl.	\$ 1,768.00
▪ 310 Balsam Pl.	\$ 2,040.00
▪ 311 Balsam Pl.	\$ 1,564.00
▪ 312 Balsam Pl.	\$ 1,020.00
▪ 313 Balsam Pl.	\$ 595.00
▪ 314 Balsam Pl.	\$ 731.00

Councilmember Aycock shared when the original annexation of Maplewood (in the early 80's maybe) and Bayleaf (maybe the early 90's) was done a lot of people were opposed to sewer because they were opposed to annexation and now many of those who originally owned the homes have sold them and the new owners are finding out if they want to sell and it's a VA loan they have to be hooked up to city sewer. Councilmember Aycock stated these people pay a lot of taxes and are getting very few city services.

Mr. Stevens stated he would think that during the annexation process they would have had an opportunity to hook on to sewer and would have shared in some of the costs depending on the policies in place at that time. People are reluctant one because they do not want to come in to the City and two they do not want to pay. He stated when folks say they are not getting services, well they are. Property tax covers Police and Fire and he would say they have the best coverage in Wayne County; they get street maintenance and stormwater. He stated he would argue they get very good services.

Council and staff discussed policies and fees for assessments.

Councilmember Aycock stated he would like to talk to those who are opposed before moving forward with petition requests.

Mr. Stevens stated staff will work with Councilmember Aycock and neighbors regarding sewer petitions to schedule a time to listen to comments and concerns.

Fire Flow Test Fee. Upon motion of Councilmember Allen, seconded by Councilmember Williams and unanimously carried, Council waived the Fire Flow Test fee for non-profits.

Closed Session Held. Upon motion of Councilmember Allen, seconded by Councilmember Aycock and unanimously carried, Council convened into Closed Session to discuss a property acquisition.

Council came out of Closed Session.

There being no further business, the work session adjourned at 6:35 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 20, 2014 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Michael Headen
Councilmember William Goodman (arrived at 7:20 p.m.)
Councilmember Charles J. Williams, Sr.
Councilmember Chuck Allen
Councilmember Gene Aycock

The meeting was called to order by Mayor King.

The invocation was given by Councilmember Williams.

Approval of Minutes. Approved. Upon motion of Councilmember Aycock, seconded by Councilmember Headen and unanimously carried, Council approved the Work Session and Regular Meeting Minutes of September 15, 2014 as submitted.

Public Comment Period. Mayor King opened the public comment period. No one spoke and the public comment period was closed.

Proclamation – National Business Women’s Week 2014. Mayor King proclaimed October 20-24, 2014 as National Business Women’s Week in the City of Goldsboro and commended the Wayne-Duplin Business and Professional Women’s Club, a local organization of the NC Federation of Business and Professional Women, for their continuing contributions to the private and public sectors of this City.

Mayor King presented Ms. Barbara Bozeman a framed copy of the Proclamation. Ms. Bozeman thanked the Mayor and Council for their support and stated she hoped everyone

would take a moment this week to recognize those they work with. Ms. Bozeman also shared Ms. Roberta Madden will be speaking tomorrow at Wayne Community College.

Z-8-14 Betty Jo Walker – North side of McLain Street between US 70 East Off-Ramp and Central Heights Road (R-12 Residential to General Business Conditional District). Public Hearing Held. The property is located on the north side of McLain Street between US 70 East Off-Ramp and Central Heights Road. The Wayne County Tax Identification No. is 3519-74-3190. The property has a frontage of 126.4 ft., an approximate depth of 134 ft. and a total area of approximately 21,759 sq. ft. or 0.50 acres. The present zoning classification is R-12 Residential. The proposed zoning classification is General Business Conditional District.

The property is occupied by a single family dwelling.

The applicant has requested a Conditional District and a waiver of site plan approval at time of rezoning. If the zoning is approved to GBCD, development plans would have to be reviewed and approved by the City Council prior to issuance of a building permit.

The City's Land Use Plan designates this property for commercial use.

The property is connected to City water service and sanitary sewer service is available if desired. The site is not located within a flood hazard zone.

The applicant has indicated that the owner of the property was recently deceased and in order for the heirs to more successfully market the land for sale, a zoning change of General Business Conditional District has been requested.

As noted previously, if the rezoning is approved, any proposed use would be required to submit development plans for approval by the City Council.

Mayor King opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on November 3, 2014.

CU-12-14 Larry J. Davis – North side of US Highway 70 West (West Grantham Street) between Hargrove Street and Jordan Boulevard. Public Hearing Held. The applicant requests a Conditional Use Permit in order to operate a used car dealership for high-end, high-performance autos including the accessory uses of restoration, service and repair.

Frontage:	181 sq. ft.
Depth:	332 ft.
Area:	50,182 sq. ft., or 1.15 acres

The property is occupied by an existing 11,520 sq. ft., one-story, brick-veneer, metal sided commercial building. The building, which has been vacant for some time, was previously utilized by Alpha & Omega Christian Center.

The applicant proposed to up-fit the front portion of the existing building from retail to general office space for used car sales and the rear portion for restoration, service and repair of automobiles.

The submitted site plan identifies 10 display parking spaces, 4 customer parking spaces, 4 employee parking spaces and one handicap parking space.

Hours of Operation: 9:00 a.m. to 6:00 p.m.
(Monday thru Saturday)

No of employees: 4

Two existing curb cuts provide access to the property along west Grantham Street while an existing shared gravel driveway provides access along the rear of the property facing Collier Street. NCDOT has reviewed the site plan and recommends that one of the curb cuts on West Grantham Street be closed or that each be converted to one-way in and out access.

Due to existing site conditions and overhead power lines, ornamental shrubs and understory trees are proposed along West Grantham Street. Street trees are to be provided along the rear of Collier Street frontage.

Applicant desires not to provide landscape buffers along the western or eastern property lines. Installation of a required Type C, 20 ft. wide landscape buffer along the western property line to Collier Street would obstruct existing traffic circulation to the rear of the lot which provides for loading and unloading of deliveries to and from adjacent businesses.

Installation of a 6 ft. high opaque PVC fence is proposed for the eastern property line from West Grantham Street to Collier Street in lieu of the required Type A, 10 ft. wide landscape buffer. A modification will be required to waive the installation of landscaping in this location.

The site plan identifies an existing 49 ft. tall, 100 square ft. non-conforming freestanding sign for the use by applicant. The current General Business zone would only allow a maximum height of 25 ft. and total allowable area of 80 sq. ft. for the freestanding sign. A modification to allow the use of this sign will be required.

Since the property has not been used or occupied for more than 180 days, sidewalks will be required or a fee in lieu of at \$15.00 per linear foot of road frontage along West Grantham Street must be paid. A modification of the sidewalk requirement for West

Grantham Street is being requested by the applicant. In keeping with past actions, staff would recommend that the developer pay the fee in lieu of sidewalk installation.

Mayor King opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on November 3, 2014.

CU-13-14 Amy H. Daughety – West side of Berkeley Boulevard between US 70 East and Royall Ave. The applicant requests a Conditional Use Permit in order to operate an Internet Café (electronic gaming operation).

The subject location is a 23.5 ft. wide commercial space within Berkeley Junction Shopping Center (adjacent to Delmus' Hardware).

Width:	23.5 ft.
Depth:	80 ft.
Area:	1,880 sq. ft., or .04 acres
Zoning:	General Business

The submitted site plan indicates an existing commercial strip center with individual tenant spaces serving various mixed uses. Uses include retail sales, office space, a church, hair salon, computer repair and a bingo facility.

The submitted floor plan shows an assembly area of approximately 1,500 sq. ft. for the gaming operation which will include a total of 15 machines. Based on 1.5 parking spaces per computer and one parking space per employee, a total of 25 parking spaces will be required. The existing plan shows that there are currently 220 parking spaces for use with handicapped parking available.

The proposed location is on the same lot as The Bridge Church. Internet Cafés are required to meet a distance requirement of no less than 200 feet from churches. The location of the applicant's unit occupied within the shopping center is approximately 140 ft. from the unit occupied by the Church. A modification of the distance requirement will be necessary from 200 ft. to 140 ft.

The applicant has indicated that the internet café would not operate during Church services.

Hours of Operation:	10:00 a.m. to 12:00 Midnight (Monday thru Saturday) 1:00 p.m. – 12:00 Midnight (Sunday)
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No. of Employees:	1-2
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On June 4, 2012, the City Council denied a request to locate an internet café within this shopping center. Denial was based on the request not meeting the distance requirement from the existing church as well as the lack of parking spaces which was almost half of the parking spaces available on the site.

Mayor King opened the public hearing and the following people spoke after being properly sworn in:

1. Amy Daughety, 4695 Hall Road, LaGrange, NC, stated she operates an internet café on New Hope Road and as far as the parking spaces go, maybe, we will have 10 to 12 customers at one time which are in and out all day, as far as the parking spaces. She stated she knows on Hwy. 70 at Little River, there is a church almost next door to the internet café out there. She stated she thinks there is one business in between and she thinks that is City. Ms. Daughety stated she knows it is not 200 ft. and not 140. Thank you.
2. Barbara Bozeman, 102 Wildwood Drive, Goldsboro, NC stated in just listening to the description that was given, it does not sound to her that the operation is limited to non-church hours. She stated as we know, churches don't necessarily work on a 9:00 to 5:00 basis or a one specific time, a church is open to everyone at all time. Ms. Bozeman stated it does not sound like to her the description given for operating hours would fall in to those parameters.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on November 3, 2014.

Planning Commission was excused.

Contiguous Annexation Request – Anderson property – South side of New Hope Road between Ervin Drive and Leonard Drive (0.44 acres). Public Hearing Held. Ordinance Adopted. The City Council, at their meeting on September 15, 2014 scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.

Pursuant to G.S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S. 160A-31, it has the authority to adopt an annexation ordinance.

A report prepared by the Department of Planning and Community Development, in conjunction with other departments, concerning the subject annexation area. All City services can be provided to the property.

Mayor King opened the public hearing. No one spoke and the public hearing closed.

Upon motion of Councilmember Allen, seconded by Councilmember Headen and unanimously carried, Council adopted the following entitled Ordinance annexing the Anderson Property effective, October 31, 2014.

ORDINANCE NO. 2014-51“AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA”

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Headen moved the items on the Consent Agenda, Items G, H, I, J, K, and L be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Allen, and a roll call vote resulted in all members voting in the affirmative. Mayor King declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Jazz on George, Saturday, October 25, 2014. Approved. The Downtown Goldsboro Development Corporation and the Arts Council of Wayne County are proud to bring great art and jazz music downtown for the 10th Annual Jazz on George event October 25, 2014 from 1-6 p.m.

The annual jazz festival returns with another fantastic line up! We have booked terrific musicians and have fun fall festivities planned. Please join us for a great day of enjoyable jazz music, art, friends and great food in Downtown Goldsboro.

Jazz on George has been a downtown autumn staple for 10 years now. We look forward to another fantastic day that celebrates Wayne County's rich jazz history and art culture.

The DGDC is requesting the 300 block of West Walnut Street be closed from 11:00 a.m. to 7:00 p.m.

The DGDC has been granted permission from the NC Department of Transportation to close two blocks of George Street from Mulberry Street to Chestnut Street from 11:00 a.m. to 7:00 p.m. The DGDC also received event letters of support from Wayne County Manager Lee Smith and Goldsboro City Manager Scott Stevens.

The DGDC has filled out all required paperwork with the City of Goldsboro for a Special One Time Use Event Permit, permitting the DGDC Board to serve alcohol at the Jazz on George event Saturday, October 25, 2014. Attached you'll find a Special One

Time Use Permit from the NC ABC Commission to server alcohol from 12:30 – 6:30 p.m.

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways. The event will also be set up so that residents living near the event site will have full access to driveways.

As with all DGDC downtown events, effected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and General Services are to be involved in the logistical aspects of the Event.

Staff recommended Council grant the requested temporary closing of the 300 block of West Walnut Street from 11:00 a.m. to 7:00 p.m. on Saturday, October 25, 2014, to be used for activities associated with the Jazz on George event; subject to the above conditions. Consent Agenda Approval. Headen/Allen (7 Ayes)

101/103 W. Chestnut Street Roof Repair. Approved. The City of Goldsboro accepted and owns property addressed as 101/103 W. Chestnut Street, the former Amoco gas station at the intersection of W. Chestnut and S. Center Street. This property was acquired by the City in 2009 from Mr. David Weil as part of the transfer of the Paramount Theatre property. In acceptance, the City and DGDC agreed to market it for sale and restoration to a buyer committed to rehabilitating the property in a timely fashion and to utilize it for a use complimentary, or not detrimental, to the Paramount Theatre and its operation.

Earlier this year, the City became aware of major roof issues associated with the building due to the elements and lack of use or reinvestment. We solicited quotes for its repair but in the meantime, we received an offer on the property and decided to forego the expense as the potential buyer would conduct the investment. Albeit, the sale did not occur and the roof needs repaired.

The lowest quote to conduct the roof repairs is \$8,380 from Smith Roofing.

There are available funds within the current General Fund budget to incur this cost.

It is recommended Council accept staff's recommendation to contract with Smith Roofing for \$8,380.00 to repair the roof of 101/103 W. Chestnut Street. Consent Agenda Approval. Headen/Allen (7 Ayes)

Resolution Authorizing the Loan from the County of Wayne for the Berkeley Boulevard Widening Project. Resolution Adopted. The City of Goldsboro, in conjunction with NCDOT, has plans for the construction of an additional southbound travel lane on the west side of the existing Berkeley Boulevard corridor. Parcels have been identified where easements for right-of-way, temporary construction and permanent utility easements. The City has subsidized the Berkeley Boulevard Widening Project by allocating funding from the General Fund and Street Bond.

The County of Wayne has authorized a loan from the Eastern Regional Funds in the amount of \$636,876 to support the Berkeley Boulevard Widening Project. The loan requires a 1% loan origination fee and .25% interest rate. The life of the loan will be approximately 5 years.

The Local Government Commission approved the financing of the installment contract with the County of Wayne at its October 7, 2014 meeting. Financing of this project has been authorized through the utilization of an installment contract authorized under North Carolina General Statute 160A-20.

The City will be required to sign and execute documents associated with this loan that will include the intergovernmental agreement and promissory note.

It is recommended the following entitled Resolution be adopted authorizing the Mayor, City Manager, Finance Director and City Clerk to sign and execute all the necessary documents needed with the Eastern Regional Loan Funding from the County of Wayne. Consent Agenda Approval. Headen/Allen (7 Ayes)

RESOLUTION NO. 2014-75 “RESOLUTION TO APPROVE LOAN FROM COUNTY OF WAYNE FOR ECONOMIC DEVELOPMENT”

Budget Amendment – Christmas Lights and Receptacles. Ordinance Adopted. The City Council awarded the Phase II Streetscape Project in July 2014 and construction began in August. With this construction, it was necessary to remove existing wiring and receptacles that were associated with downtown Christmas lighting. Also, it was discovered that some of the wiring was damaged, which can cause safety problems.

New wiring and receptacles are needed for Center Street, Mulberry to John and Walnut Streets. The low estimate for this installation is \$12,964.00. This installation will accommodate the Christmas lights for downtown and should be ready for “Lights Up” on November 25.

Since funding for this installation was not appropriated within the current year’s budget, it is necessary to authorize the funding of \$12,964.00.

Staff recommended Council adopt the following entitled budget ordinance appropriating the funds from the Unassigned Fund Balance of the General Fund in the amount of \$12,964.00. Consent Agenda Approval. Headen/Allen (7 Ayes)

ORDINANCE NO. 2014-52 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR”

Appointment to the US Highway 70 Corridor Commission. Resolution Adopted. In 2013, the City Council agreed to join the US Highway 70 Corridor Commission. Membership allows for each entity to have a voting member and the member is appointed by the member entity. Current members of the US Highway 70 Corridor Commission include representatives from Carteret, Craven, Johnston, Lenoir and Wayne Counties.

The vision of the US Highway 70 Corridor Commission is to partner with local, regional and state government agencies to effectively support initiatives enhancing safety, mobility and economic vitality along the Highway 70 corridor through land use planning, transportation improvement and economic development strategies.

It is proposed that the City Council appoint Councilmember Chuck Allen to serve as the City’s representative and its voting member on the US Highway 70 Corridor Commission.

Staff recommended Council adopt the following entitled Resolution appointing Chuck Allen as the City’s representative to the US Highway 70 Corridor Commission and budget ordinance appropriating funding for the membership dues. Consent Agenda Approval. Headen/Allen (7 Ayes)

RESOLUTION NO. 2014-76 “RESOLUTION APPOINTING COUNCILMEMBER TO THE HIGHWAY 70 CORRIDOR COMMISSION”

ORDINANCE NO. 2014-53 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR”

Monthly Reports. Accepted as Information. The various departmental reports for the month of September, 2014 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Headen/Allen (7Ayes)

End of Consent Agenda.

Multi-Sports Complex Design Development. Ordinance Adopted. Resolution Adopted. Sporting events contribute over \$250,000 annually to our local economy. There has been much interest in the community to develop a multi-sports

facility that would increase visitation to Goldsboro through tournaments and sporting events.

Previously the City entered into an agreement with Site Solutions to review preliminary layout, develop renderings of the site and preliminary cost estimates along with starting the schematic designs for this complex.

Site Solutions has experience in the design of tournament and NCAA level facilities and can assist in providing project detailed plans, identify general development requirements and cost estimates. The project site is composed of an area generally outside the Seymour Johnson AFB and would reflect community design expectations. Site Solutions has presented a proposal for design services with focus of the design on infrastructure and field development. The design services will include refinement of the existing preliminary site plan and development of final construction documents. The project cost of the design fees plus expenses will be \$179,250.

Upon motion of Councilmember Allen, seconded by Councilmember Headen and unanimously carried Council authorized the City to enter into an agreement with Site Solutions and adopted the following entitled Ordinance decreasing the unassigned fund balance of the Occupancy Tax Fund in the amount of \$179,250 for design services for the Multi-Sports Complex and adopted the following entitled Resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the Multi-Sports Complex.

ORDINANCE NO. 2014-54 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2014-2015 FISCAL YEAR"

RESOLUTION NO. 2014-77 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE MULTI-SPORTS COMPLEX"

City Manager's Report. Mr. Stevens stated the USTA Tournament went really well and he would like to commend staff, tourism folks and volunteers who assisted with the tournament. He stated we had great weather this year as opposed to rainy weather last year. He stated we heard good comments last year and received great comments again this year. Mr. Stevens thanked all who were involved.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Pro Tem Broadaway had no comment.

Councilmember Aycock stated the Taste of Wayne was held two weekends ago, we had beautiful weather and we have some of the best restaurants in the state and we should be proud. He stated we also have some new restaurants coming in and we should be proud of them as well. Councilmember Aycock shared this past Saturday he was also privileged to meet with the Hunter's Creek Homeowner Association; he listened to their views and concerns and enjoyed it. He stated he will take to heart what they told him and see what we can get done.

Councilmember Allen stated he would like to thank the City Manager and all the folks involved in cleaning up the John Street corridor, they have already started by tearing down what he calls the old General Industries building. He stated that is a good start and knows there is more to come but he did want to thank you and appreciate it. This past Saturday night they had a great event at the Paramount, with the Chamber's Dancing with the Stars, which raises money for the Wayne Education Network and one of the stars in the audience, he would like to commend her, Ms. Felicia Brown, she was awesome, and Mr. Stevens was one of the judges. He stated we had the City well represented and kudos to the Chamber. Councilmember Allen shared this Saturday, downtown, the Chili Cook-off to benefit the Coup Kitchen will be held. He encouraged everyone to come out to the Chili Cook-off; it is a very important event. Councilmember Allen also shared this past week, several of us were in Greensboro for the North Carolina League Meeting and we had a futurist talk to us as a group, she was a lady and the biggest take back he got was women are in charge and they are going to continue to be in charge. He stated she shared how young people are going to do in the future and where they want to move and how they want to live. He stated equally important, Ms. Wright-Lanier arranged for several of them to go a place downtown Greensboro called Southside which they have been renovating over the last ten years. He stated they met the lady in charge and if you ever want to get inspired, you need to go to Greensboro to see what can happen in an area. It is amazing what they have done in. Councilmember Allen shared the saddest thing was the Mayor gave up his reign as the League's President. He stated this man has spent the past year traversing this state and he cannot tell you how many hours and how much time Mayor King has put in being at the League. Councilmember Allen stated he cannot commend him enough, he has done wonderful things for this City, for this State and has never mentioned and you would not know it. Councilmember Allen stated he has heard people ask where the Mayor is; he is always at some meeting somewhere with the League. Mayor King has done a phenomenal job; he is a phenomenal man and has done a great job. He stated his favorite thing is Mayor King is a star too; he appears on Southern City magazine this month. The Mayor has done a wonderful job as Mayor and a wonderful job for the League. Councilmember Allen thanked Mayor King for his service. Councilmember Allen stated we are still talking about feeding hungry children; we have some meetings coming up next week, we are not letting up on that and it will take everyone to help.

Councilmember Williams stated our Mayor done us proud as his reign of President for the League; of course, he has been promoted to the Executive Board. He stated the accomplished presenters at the conference delivered some highly resourceful information and in reference to the lady Councilmember Allen was speaking of, gave a

great presentation. All of the attendees should have returned to their different municipalities with more vitality and determination to assume their responsibilities as public servants. He stated he is happy to report he is seeing quite a bit of resurfacing throughout the City and we do anticipate resurfacing on a much broader scale across the City of Goldsboro.

Councilmember Goodman stated he would like to tap in on what Councilmembers Allen and Williams said and congratulate you on the excellent job Mayor King has done as the League's President, he well represented the City of Goldsboro and the State of North Carolina. He stated he would like to express his appreciation. He also apologized for coming in late; he had to run home to take some medication. Councilmember Goodman stated he is happy and tickled so far with the outcome of the City, he checked on one place where he received a complaint and he cannot see where it is a legitimate complaint.

Councilmember Headen stated tip of the hat to Mayor King for a job well done. Congratulations we are all very proud of what you have done for Goldsboro. Councilmember Headen also thanked Chief Stewart for what they have done on James Street and asked they keep it up.

Councilmember Williams stated he would also like to commend Chief Stewart, he has seen squad cars sitting in troubled areas and it is a deterrent. They have seen an improvement.

Mayor King stated he would like to say he is really proud of staff and the information they have gathered regarding feeding the hungry and it may not be as difficult as he thought because there is an awful lot of resources and a lot of people who want to help. Thanks to our staff and in the future he feels we will make a difference. He stated it is hard for him to believe that kids, young kids who are hungry and as many as we have in Wayne County. He stated it is very troubling to hear young kids have to go to school hungry and how can they learn if they are hungry. He stated he feels we can make a difference and he would ask anyone or any organization that would like to help, to contact us and we appreciate anything you can do to help us.

Mayor King thanked Councilmembers and staff who attended the conference in Greensboro to give him their moral support and it meant an awful lot. Thanks a lot you guys, he stated he really appreciated it.

There being no further business, the meeting adjourned at 7:34 p.m.

Alfonzo King
Mayor

Melissa Corser, CMC
City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2014- 79

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LARRY DREIGHTON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 37 YEARS

WHEREAS, Larry Dreighton retires on December 1, 2014 as a Sanitation Technician in the Public Works Department of the City of Goldsboro with more than 37 years of service; and

WHEREAS, Larry began his career on February 9, 1976 as a Laborer I with the Public Works Department; and

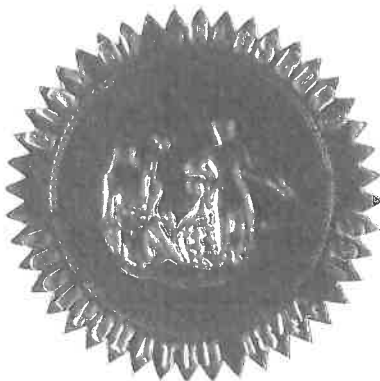
WHEREAS, in June of 1982, Larry was promoted to Laborer II in the Public Works Department where he has served until his retirement; and

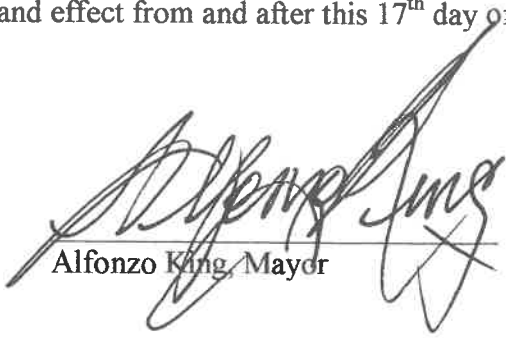
WHEREAS, Larry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Larry Dreighton their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Larry Dreighton our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Larry our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of November, 2014.




Alfonzo King, Mayor

RESOLUTION NO. 2014- 79

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY LARRY DREIGHTON
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 37 YEARS**

WHEREAS, Larry Dreighton retires on December 1, 2014 as a Sanitation Technician in the Public Works Department of the City of Goldsboro with more than 37 years of service; and

WHEREAS, Larry began his career on February 9, 1976 as a Laborer I with the Public Works Department; and

WHEREAS, in June of 1982, Larry was promoted to Laborer II in the Public Works Department where he has served until his retirement; and

WHEREAS, Larry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Larry Dreighton their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Larry Dreighton our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Larry our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of November, 2014.

Approved as to Form Only:


City Attorney

Reviewed by:


City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 17, 2014 COUNCIL MEETING

SUBJECT: Condemnation of Dilapidated Dwellings

BACKGROUND: Inspections were performed on twenty-two (22) substandard dwellings which do not comply with the Minimum Housing Code. Therefore, proceedings were initiated to bring these dwellings into code compliance. The locations of these dwellings and the condemnation sequences followed are listed below. Notification was sent from the Inspections Department to the owner(s) giving them ample opportunity to renovate the property. All steps and procedures required by the Ordinance have been taken, including a last opportunity to repair the structures with notification of the upcoming Council meeting for the purpose of requesting condemnation. Legal notices by advertisement were entered in the local newspaper on two occasions relative to these structures.

- (1) 1415 E. Ash Street
Tax parcel #: 12-3509546898
Owner: Laura Sauls
1415 E. Ash Street
Goldsboro, NC 27530
 - (a) Originally inspected August 12, 2011.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for 2011, 2012, 2013 in the amount of \$942.32.
 - (f) Letters of opportunity to repair or demolish were sent to Laura Sauls (Deceased), Marvin Sauls, Jr., Tammy Jean Sauls, Citi Financial Inc., CT Corporation System, and Richard Browning, Jr., but the conditions of the letter have not been met.
- (2) 3918 E. Ash Street
Tax Parcel #: 12-3518964982
Owner: Lyda Tripp Heirs c/o Catherine Turnage
104 Chafin Place
Goldsboro, NC 27534
 - (a) Originally inspected September 10, 2012.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for the structure.
 - (d) The structure is not secure.

- (e) The title search revealed taxes are current.
- (f) Letters of opportunity to repair or demolish were sent to Sherrie Beamon, Shirley Belica and Catherine Turnage, but the conditions of the letter have not been met.

(3) 1805 Ball Street
Tax Parcel #: 12-2598567877
Owner: Esther Brock
1805 Ball Street
Goldsboro, NC 27530

- (a) Originally inspected November 2, 2012
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for 2005 thru 2013 in the amount of \$3692.88.
- (f) Letters of opportunity to repair or demolish were sent to Esther Brock, but the conditions of the letter have not been met.

(4) 110 Carriage Road
Tax Parcel #: 12-3518968518
Owners: Chestley & Beverly Taylor
178 W. Pine Forest Rd.
Mount Olive, NC 28365

- (a) Originally inspected July 15, 2011.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for years 2009 thru 2014 in the amount of \$1,607.19.
- (f) Letters of opportunity to repair or demolish were sent to Chestley & Beverly Taylor, but the conditions of the letter have not been met.

(5) 607 W. Chestnut Street
Tax Parcel #: 12-2599661357
Owners: Arthur & Judy Thompson
214 I Street SW
Washington, DC 20024

- (a) Originally inspected June 22, 2007.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for 2013 in the amount of \$95.16.
- (f) Letters of opportunity to repair or demolish were sent to Arthur Thompson & Judy Thompson, but the conditions of the letter have not been met.

- (6) 703 Corney Street
Tax parcel #: 12-3509137113
Owner: New Hope Promise, LLC
PO Box 104
Goldsboro, NC 27533
- (a) Originally inspected December 11, 2013.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes are current.
 - (f) Letters of opportunity to repair or demolish were sent to New Hope Promise, LLC, and Edsel Raynor, but the conditions of the letter have not been met.
- (7) 703 E. Elm Street
Tax parcel #: 12-3509125724
Owner: SKN New York, Inc.
1001 S. Best Street
Goldsboro, NC 28530
- (a) Originally inspected July 21, 2008.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for the year 2013 in the amount of \$925.00.
 - (f) Letters of opportunity to repair or demolish were sent to SKN New York, Inc., Travis Ingram, and Freddie Lee Jones, but the conditions of the letter have not been met.
- (8) 314 Fedelon Trail
Tax parcel #: 12-3600163471
Owners: Clement Yelverton c/o Barbara Yelverton
302 White Oak Rd.
Goldsboro, NC 27534
- (a) Originally inspected January 14, 2013.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for the years 2007 thru 2013 in the amount of \$714.70.
 - (f) Letters of opportunity to repair or demolish were sent to Eugene Yelverton, Archie Sampson, Betty Yelverton, Mary Semidey, Barbara Jean Yelverton, Gloria J. Yelverton and Vandora R. Yelverton, but the conditions of the letter have not been met.

(9) 404 Gulley Street
Tax parcel #: 12-3509233367
Owners: Bryon Williams
137 Schenectady Avenue
Brooklyn, NY 11213

- (a) Originally inspected January 11, 2013.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes are current.
- (f) Letters of opportunity to repair or demolish were sent to Byron Williams, but the conditions of the letter have not been met.

(10) 409 N. James Street
Tax parcel #: 12-2599878890
Owner: Martha Mansour Cosby, Virginia R. Mansour,
Juanita Mansour and Edward F. Family
PO Box 1536
Garner, NC 27533

- (a) Originally inspected September 28, 2005.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) Residential permit was issued for this structure on November 4, 2008.
- (d) The structure is not secure.
- (e) The title search revealed taxes are current.
- (f) Letters of opportunity to repair or demolish were sent to Earnest Mansour, Martha Mansour Cosby, but the conditions of the letter have not been met.

(11) 912 N. John Street
Tax parcel #: 12-3600009385
Owner: Rufus E. Wooten, ETAL
18 Colony Blvd.
Wilmington, DE 19802

- (a) Originally inspected August 25, 2008.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for the years 2009 thru 2013 in the amount of \$2,636.54.
- (f) Letters of opportunity to repair or demolish were sent to Rufus E. Wooten, ETAL, but the conditions of the letter have not been met.

- (12) 506 S. Leslie Street
Tax parcel #: 12-3509136105
Owner: Tracey Daniel
758 Shields Rd/PO Box 15453
Newport News, VA 23608
- (a) Originally inspected May 8, 2007.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for years 2008 and 2013 in the amount of \$4,980.29.
 - (f) Letters of opportunity to repair or demolish were sent to Tracey Daniel, but the conditions of the letter have not been met.
- (13) 410 Lime Street
Tax parcel #: 12-3600347439
Owner: Dorothy Jean Ford
230 Charcliff Dr.
San Antonio, TX 78220
- (a) Originally inspected March 31, 2009.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for 2013 in the amount of \$281.87.
 - (f) Letters of opportunity to repair or demolish were sent to Dorothy Jean Ford, Bank of America, and PRLAP, but the conditions of the letter have not been met.
- (14) 305 W. Mulberry Street
Tax parcel #: 12-2599769847
Owners: James Winslow
118 Piedmont Ave.
Hampton, VA 23661
- (a) Originally inspected July 8, 2011.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for 2013 in the amount of \$697.15.
 - (f) Letters of opportunity to repair or demolish were sent to James Winslow, but the conditions of the letter have not been met.

- (15) 604 W. Mulberry Street
Tax parcel #: 12-2599674190
Owners: Wanda James
604 W. Mulberry St.
Goldsboro, NC 27534
- (a) Originally inspected November 29, 2012.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for years 2008 thru 2013
In the amount of \$2,005.84.
 - (f) Letters of opportunity to repair or demolish were sent to
Wanda James, but the conditions of the letter have not been
met.
- (16) 403 W. Oak Street
Tax parcel #: 12-2599778974
Owners: Alexis Deveria & Katrina Schofill
103 Everettville Rd.
Dudley, NC 28333
- (a) Originally inspected January 22, 2009.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes are current.
 - (f) Letters of opportunity to repair or demolish were sent to
Alexis Deveria and Katrina Schofill, but the conditions of the
letter have not been met.
- (17) 700 Rudolph Street
Tax parcel #: 12-3509661609
Owner: Sarah Horton Westbrook, ETAL
117 Decoy Dr.
Pikeville, NC 27863
- (a) Originally inspected January 2, 2014.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for the years 2011 thru
2013 in the amount of \$2,872.65.
 - (f) Letters of opportunity to repair or demolish were sent to
Sarah H. Westbrook, Joy Lynn Horton Jacobs, and William
Allen Horton, but the conditions of the letter have not been
met.

(18) 702 Simmons Street
Tax parcel #: 12-3509263095
Owner: Roy Lee
702 Simmons St.
Goldsboro, NC 27530

- (a) Originally inspected March 31, 2009.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due in the amount of \$6,922.71.
- (f) Letters of opportunity to repair or demolish were sent to Roy Lee, but the conditions of the letter have not been met.

(19) 309 N. Slocumb Street
Tax parcel #: 12-3509166298
Owner: Dorcas Uzzell
309 N. Slocumb St.
Goldsboro, NC 27530

- (a) Originally inspected April 8, 2010.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for years 2008 thru 2013 in the amount of \$4,391.57.
- (f) Letters of opportunity to repair or demolish were sent to Dorcas Uzzell, but the conditions of the letter have not been met.

(20) 415 S. Slocumb Street
Tax parcel #: 12-3509059496
Owners: Emma Jones Heirs c/o Carolyn Clapp
118 New Hope Rd.
Goldsboro, NC 27534

- (a) Originally inspected October 27, 2010.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is not secure.
- (e) The title search revealed taxes due for the years 2010 and 2013 in the amount of \$1,626.50.
- (f) Letters of opportunity to repair or demolish were sent to Emma Jones Heirs and Carolyn Clapp, but the conditions of the letter have not been met.

- (21) 417 S. Slocumb Street
Tax parcel #: 12-3509059496
Owners: Emma Jones Heirs c/o Carolyn Clapp
118 New Hope Rd.
Goldsboro, NC 27534
- (a) Originally inspected October 27, 2010.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search revealed taxes due for the years 2010 and 2013 in the amount of \$1,626.50
 - (f) Letters of opportunity to repair or demolish were sent to Emma Jones Heirs and Carolyn Clapp, but the conditions of the letter have not been met.
- (22) 302 S. John St.
Tax parcel #: 2599-94-1570
Owner(s): Robert Clark, et al
477 Creech-Johnson Rd
Zebulon, NC 27597
- (a) Originally inspected on October 3, 2002
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is not secure.
 - (e) The title search reveals taxes due for year of 2009 to present \$1,282.74.
 - (f) Letters of opportunity to repair or demolish were sent to Robert Clark & spouse, Philip Clark & spouse, Charles Clark & spouse, & Historic Preservation of NC, c/o J. Myrick Howard, but the conditions of the letter have not been met.
 - (g) Structure was condemned by Council on November 21, 2005.

DISCUSSION:

The City Attorney has completed title searches on these properties to determine legal ownership. We have attempted to work with the owner(s) involved for their benefit, as well as the City's. Ample opportunity has been given for rehabilitation of the structures. In order that we may enforce the Code, we will have to complete the process by removing said dwellings. Bids will be awarded by informal bid procedures for all structures.

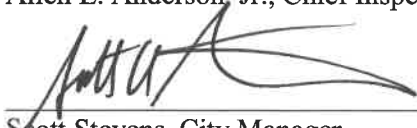
After the demolitions are satisfactorily completed, the owner(s) will be billed for the deed search and the removal. If it appears that asbestos is present, asbestos inspections will be required at these locations. Samples will be taken and laboratory tested at the owner's expense. The cost incurred for removal of asbestos will be added to the cost of the demolition. If the property owner(s) fails to pay these costs, we will place a lien against the properties. An Ordinance authorizing the Building Codes Administrator to demolish these structures is attached. Funds have been appropriated for these demolitions.

RECOMMENDATION: Adopt the attached Ordinance condemning the structures located at 1415 E. Ash Street, 3918 E. Ash Street, 1805 Ball Street, 110 Carriage Road, 607 W. Chestnut Street, 703 Corney Street, 703 E. Elm Street, 314 Fedelon Trail, 404 Gulley Street, 409 N. James Street, 912 N. John Street, 506 Leslie Street, 410 Lime Street, 305 W. Mulberry Street, 604 W. Mulberry Street, 403 W. Oak Street, 700 Rudolph Street, 702 Simmons Street, 309 N. Slocumb Street, 415 S. Slocumb Street, 417 S. Slocumb Street, 302 S. John Street in the City of Goldsboro, North Carolina.

Date _____

Allen E. Anderson, Jr., Chief Inspector

Date 11-14-14



Scott Stevens, City Manager

ORDINANCE NO. 2014-56

AN ORDINANCE DIRECTING THE BUILDING CODES ADMINISTRATOR TO
DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN
HABITATION

WHEREAS, the City Council of the City of Goldsboro finds that the property described herein is unfit for human habitation under Chapter 152 entitled "Housing" of the Code of Ordinances of the City of Goldsboro, and that all of the provisions of Chapter 152 entitled "Housing" have been complied with as a condition of the adoption of this Ordinance; and,

WHEREAS, said dwelling(s) should be demolished to meet the requirements of Chapter 152 entitled "Housing" of the Code of Ordinances of the City of Goldsboro as directed by the Building Code Inspector, and should be placarded by placing thereon a notice prohibiting use for human habitation; and,

WHEREAS, the owner(s) of said dwelling(s) has been given a reasonable opportunity to bring the dwelling(s) up to the standards of Chapter 152 entitled "Housing" of the Code of Ordinances of the City of Goldsboro in accordance with G.S. 160A-443(5) pursuant to an order issued by the Building Code Inspector and the owner(s) having failed to comply with the Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. The Building Code Inspector is hereby authorized and directed to place signs containing the following legend on the properties set forth below:

"This dwelling is unfit for human habitation; the use or occupancy of this dwelling for human habitation is prohibited and unlawful."

Owner(s): Laura Sauls
Property Address: 1415 E. Ash Street
Legal Description: Tax Parcel No.: 12-3509-54-6898

Owner(s): Lyda Tripp Heirs c/o Catherine Turnage
Property Address: 3918 E. Ash Street
Legal Description: Tax Parcel No.: 12-3518-96-4982

Owner(s): Esther Brock
Property Address: 1805 Ball Street
Legal Description: Tax Parcel No.: 12-2598-56-7877

Owner(s): Chestley & Beverly Taylor
Property Address: 110 Carriage Road
Legal Description: Tax Parcel No.: 12-3518-96-8518

Owner(s): Arthur & Judy Thompkins
Property Address: 607 W. Chestnut Street
Legal Description: Tax Parcel No.: 12-2599-66-1357

Owner(s): New Hope Promise, LLC
Property Address: 703 Corney Street
Legal Description: Tax Parcel No.: 12-3509-13-7113

Owner(s): SKN New York
Property Address: 703 E. Elm Street
Legal Description: Tax Parcel No.: 12-3509-12-5724

Owner(s): Clement Yelverton c/o Barbara Yelverton
Property Address: 314 Fedelon Trail
Legal Description: Tax Parcel No.: 12-3600-16-3471

Owner(s): Byron Williams
Property Address: 404 Gulley Street
Legal Description: Tax Parcel No.: 12-3509-23-3367

Owner(s): Martha Mansour Cosby, Virginia R. Mansour,
Juanita Mansour, and Edward F. Family
Property Address: 409 N. James Street
Legal Description: Tax Parcel No.: 12-2599-87-8890

Owner(s): Rufus E. Wooten, et al
Property Address: 912 N. John Street
Legal Description: Tax Parcel No.: 12-3600-00-9385

Owner(s): Tracey Daniel
Property Address: 506 S. Leslie Street
Legal Description: Tax Parcel No.: 12-3509-13-6105

Owner(s): Dorothy Jean Ford
Property Address: 410 Lime Street
Legal Description: Tax Parcel No.: 12-3600-34-7439

Owner(s): James Winslow
Property Address: 305 W. Mulberry Street
Legal Description: Tax Parcel No.: 12-2599-76-9847

Owner(s): Wanda James
Property Address: 604 W. Mulberry Street
Legal Description: Tax Parcel No.: 12-2599-67-4190
Owner(s): Alexis Deveria and Katrina Schofill
Property Address: 403 W. Oak Street
Legal Description: Tax Parcel No.: 12-2599-77-8974

Owner(s): Sarah Horton Westbrook, et al
Property Address: 700 Rudolph Street
Legal Description: Tax Parcel No.: 12-3509-66-1609

Owner(s): Roy Lee
Property Address: 702 Simmons Street
Legal Description: Tax Parcel No.: 12-3509-26-3095

Owner(s): Dorcas Uzzell
Property Address: 309 N. Slocumb Street
Legal Description: Tax Parcel No.: 12-3509-16-6298

Owner(s): Emma Jones Heirs c/o Carolyn Clapp
Property Address: 415 S. Slocumb Street
Legal Description: Tax Parcel No.: 12-3509-05-9496

Owner(s): Emma Jones Heirs c/o Carolyn Clapp
Property Address: 417 S. Slocumb Street
Legal Description: Tax Parcel No.: 12-3509-05-9496

Owner(s): Robert Clark, et al
Property Address: 302 S. John Street
Legal Description: Tax Parcel No.: 2599-94-1570

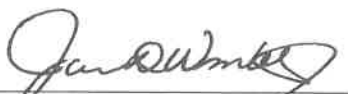
Section 2. The Building Code Inspector is hereby authorized and directed to proceed to demolish these dwellings in accordance with his order to the owner(s) and in accordance with the Housing Code and G.S. 160A-443.

Section 3. It shall be unlawful for any person to remove or cause to be removed said placard from the dwelling to which it is affixed. It shall likewise be unlawful for any person to occupy or to permit the occupancy of the dwelling herein declared to be unfit for human habitation.

Section 4. This Ordinance shall be recorded in the Wayne County Office of the Register of Deeds and shall be indexed in the name of the property owner(s) in the grantor index. The cost of vacating and closing or removal and deed search shall be a lien against the real property. The said cost, can be obtained from the Director of Finance, City of Goldsboro after the demolition has been completed.

Section 5. This Ordinance shall become effective on the 17th day of November, 2014.

Approved As To Form Only:


City Attorney

Reviewed By:


City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

NOVEMBER 17, 2014 COUNCIL MEETING

SUBJECT: **Setting Public Hearing**
Contiguous Annexation Request – Worrell Contracting Company, Inc. – North side of Industry Court between North William Street and Patetown Road (2.208 Acres)

BACKGROUND: The City Council, at their meeting on November 3, 2014, requested that the City Clerk examine the subject annexation petition for sufficiency.

The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

DISCUSSION: Pursuant to G. S. 160A-31, the Council shall fix a date for public hearing on the annexation if the petition is considered sufficient by the City Clerk.

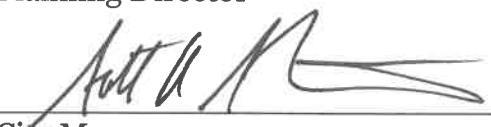
The attached Notice of Public Hearing would schedule December 1, 2014 as the date for the public hearing. A report prepared by the Department of Planning and Community Development, in conjunction with other City departments, would be submitted to the Council on that date.

RECOMMENDATION: By motion, schedule a public hearing for the proposed annexation of the Worrell Contracting Company, Inc. Property for December 1, 2014.

Date: _____

Planning Director

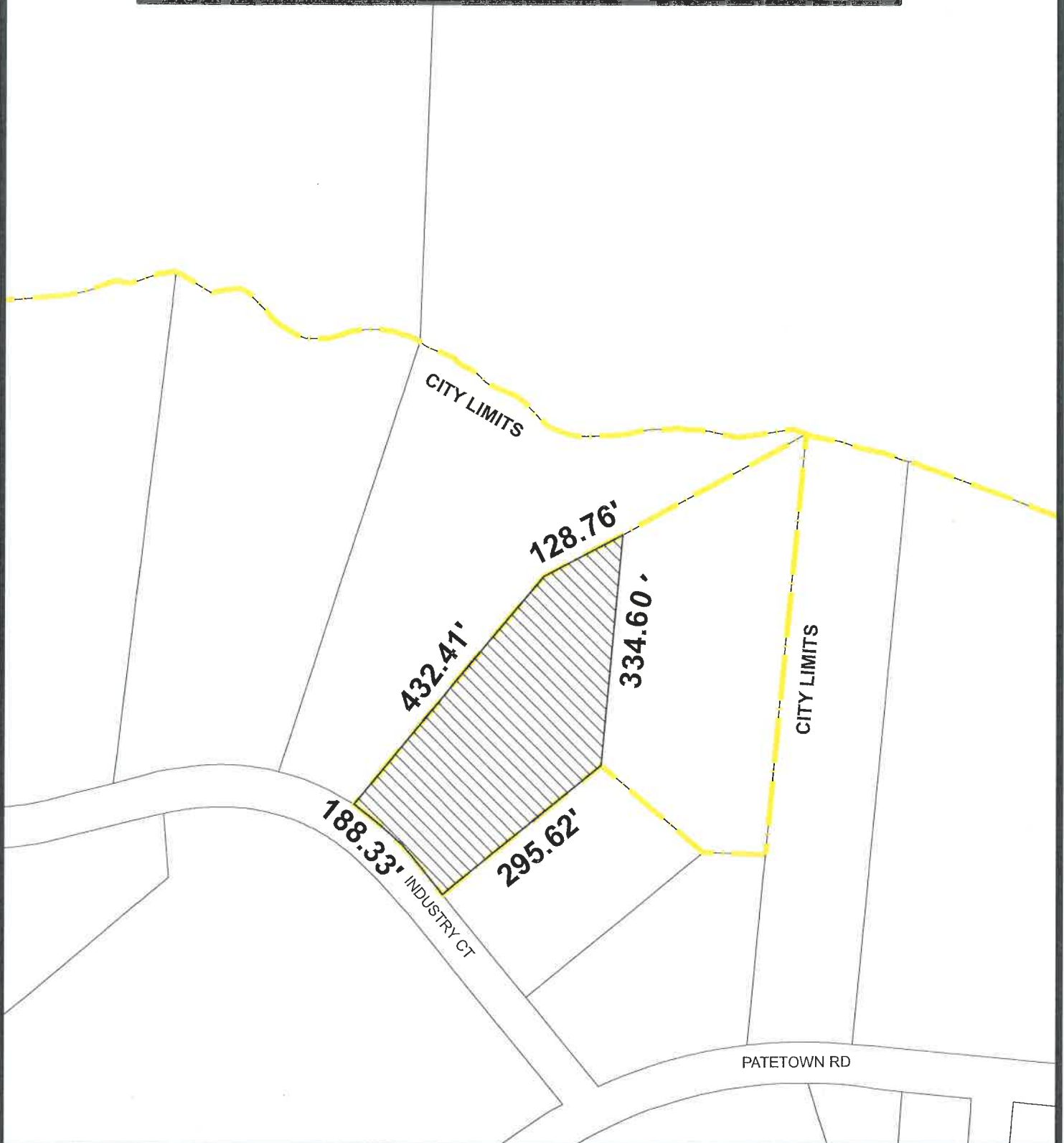
Date: 11-24-14



City Manager

ssj

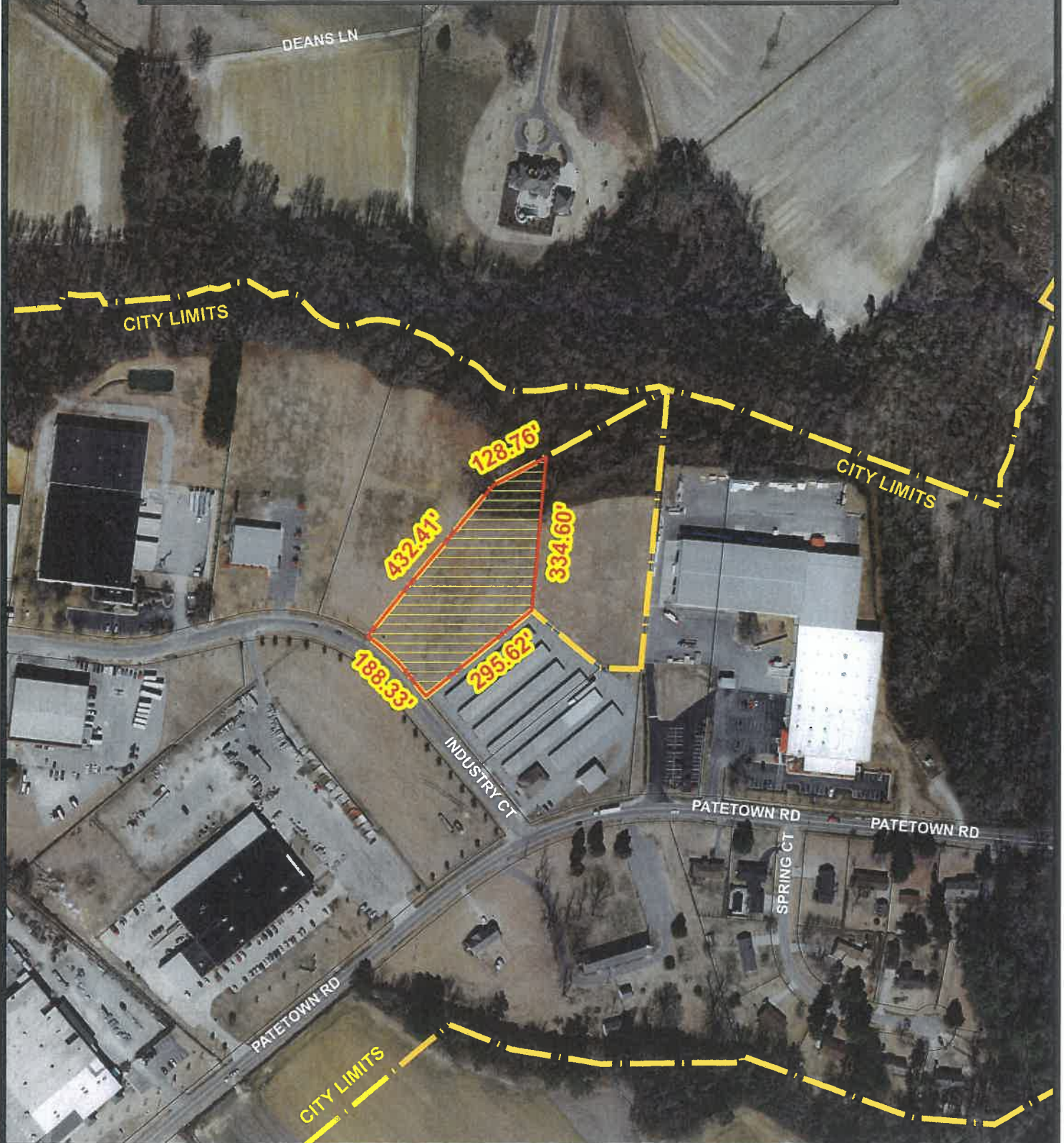
CONTIGUOUS ANNEXATION WORRELL CONTRACTING CO, INC



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



CONTIGUOUS ANNEXATION WORRELL CONTRACTING CO. INC.

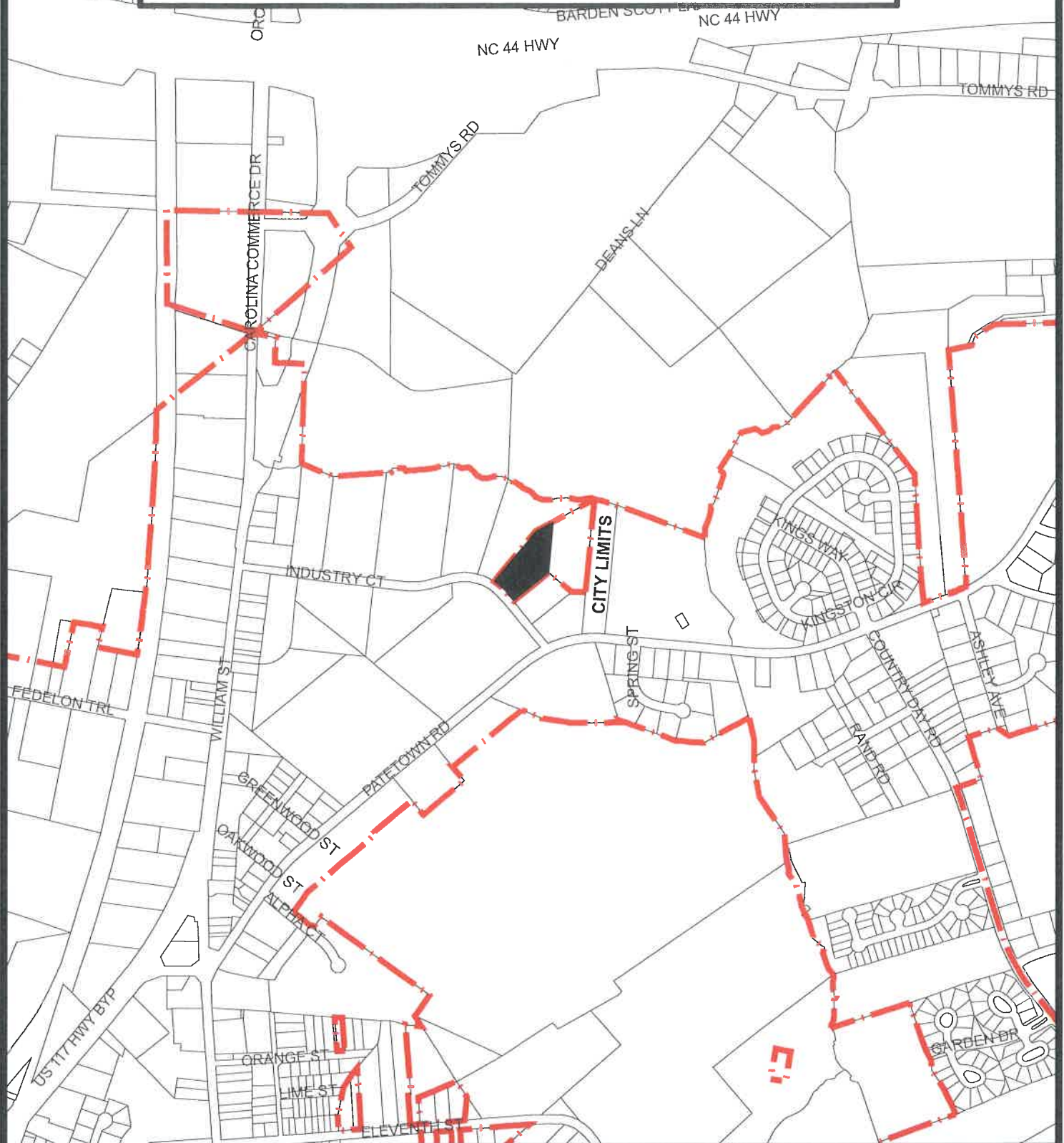


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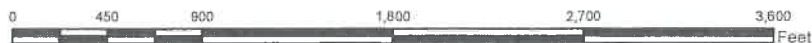
0 150 300 600 900 1,200 Feet



CONTIGUOUS ANNEXATION WORRELL CONTRACTING CO, INC



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NOTICE OF PUBLIC HEARING
IN REGARDS TO THE ANNEXATION OF REAL CONTIGUOUS PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

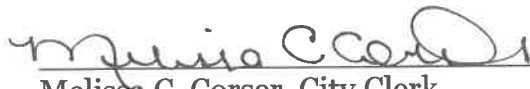
Notice is hereby given that, in compliance with Section 160A-33 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting at the City Hall on Monday, December 1, 2014, at 7:00 p. m. relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

Worrell Contracting Company, Inc. Property

BEGINNING at an iron stake on the eastern right-of-way of Industry Court, said beginning point being located N. 35° 59' 00" W. 359.02 ft. from a concrete monument within the northeastern intersectional corner of NC Highway No. 111 North (Patetown Road) and Industry Court, and said beginning point being Roy Williams' most northwestern property corner as shown by deed recorded in Deed Book 1312, Page 583 (Second Tract) in the Wayne County Registry; thence from the beginning with the western right-of-way of Industry Court, N. 35° 59' 00" W. 67.65 ft. to a concrete monument; thence along a curve to the left having an arc distance of 121 19 ft., a radius of 380.00 ft. (a chord), N. 45° 07' 12" W. 120.68 ft. to an iron stake; thence leaving the western right-of-way of Industry Court, with the center of a ditch N. 44° 13' 35" E. 94.42 ft. to a point in said ditch center, thence with the center of the ditch, N. 43° 50' 34" E. 213.29 ft. to a point in said ditch center, thence N. 43° 35' 50" E. 124.70 ft. to an iron stake in the center of a ditch; thence with the center of the ditch, N. 65° 59' 03" E. 128.76 ft. to an iron stake in said ditch center, Roy Williams' most northwestern property corner as shown by deed recorded in Deed Book 1594, Page 356 in the Wayne County Registry; thence leaving the ditch with the line of the property of Roy Williams, S. 09° 04' 04" W. 126.53 ft. to an iron stake; thence continuing and with the line of the property of Roy Williams, S. 09° 04' 04" W. 208.07 ft. to an iron stake; thence with the line of the property of Roy Williams, S. 54° 01' 00" W. 295.62 ft. to an iron stake on the western right-of-way of Industry Court, Roy Williams' most northwestern property corner as shown by deed recorded in Deed Book 1312, Page 583 (Second Tract) in the Wayne County Registry, the point of beginning, containing 96,196 sq. ft. or 2.208 acres, more or less. And being a part of the land conveyed to R. A. Bryan, Jr. by deed recorded in Book 702, Page 475, Wayne County Registry. Being shown on a plat entitled "Survey for R. A. Bryan, Jr., Goldsboro Township, Wayne County, NC, dated August 3, 1999, prepared by Bobby Rex Kornegay, RLS. See Deed recorded in Book 1734, Page 35, Wayne County Registry. And being a portion of the property conveyed to the party of the first part by deed duly recorded in Book 2381, Page 43, Wayne County Registry.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.


Melissa C. Corser, City Clerk


James D. Womble, City Attorney

PUBLISH: December 20, 2014

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 17, 2014 COUNCIL MEETING

SUBJECT: Sale of Real Property, Tax ID #12-2598-39-9442, 601 Vann Street as recorded in the Wayne County Registry.

BACKGROUND: On September 24, 2014, Doris Jones offered to pay the City of Goldsboro the sum of \$3,000.00 for the purchase of the above described property and made a bid deposit of \$150.00 payable to the City of Goldsboro.

The City of Goldsboro and County of Wayne acquired 601 Vann Street in March 2011. The County Commissioners at their November 5, 2014 meeting agreed to convey their share of this property to the City of Goldsboro with the stipulation that the City and County share equally the expenses of \$277.83.

DISCUSSION: Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The property's tax value for the land is \$1,920. An advertisement appeared in the Goldsboro News-Argus on October 5, 2014. The ten (10) day upset bid period expired on October 15, 2014, with no counter-offers received after this bid.

The attorney fees associated with transferring the deed will be paid by the buyer. If no other fees are incurred prior to closing, the City and County's portion from this property would be \$1,361.09 each.

RECOMMENDATION: By motion, accept the offer from Ms. Doris Jones in the amount of \$3,000 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro.

Date: 11-7-14


Kaye Scott, Finance Director

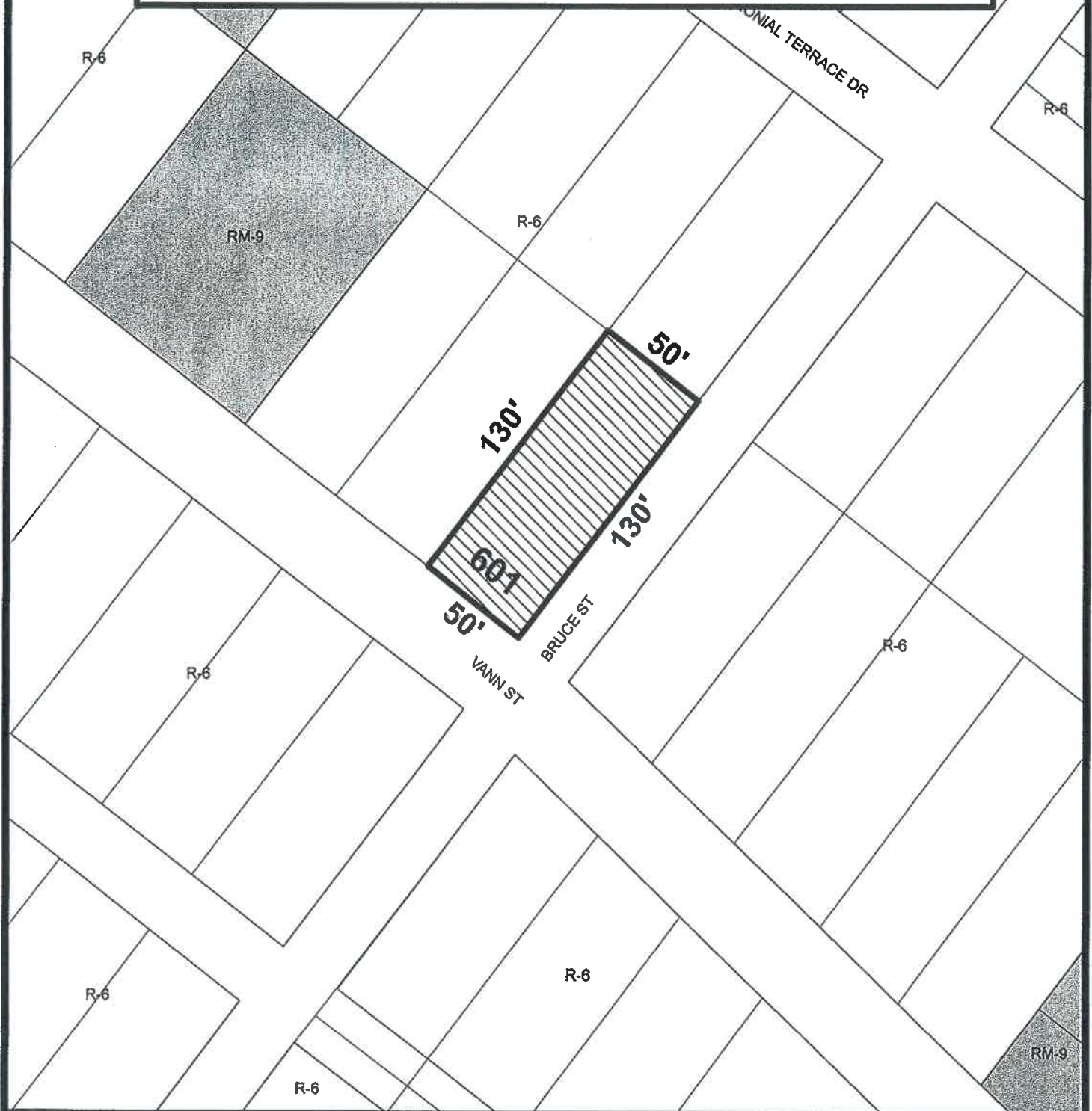
Date: 11-13-14


Scott Stevens, City Manager

WAYNE COUNTY & CITY PROPERTY

12-2598-39-9492

ZONE R-6



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on the map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

0 30 60 120 180 240 Feet



ITEM F

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 17, 2014 COUNCIL MEETING

SUBJECT: Stoney Creek Stream Enhancement Phase II
Professional Engineering Services Agreement

BACKGROUND: The City of Goldsboro has been awarded \$375,000 from the Clean Water Management Trust Fund to implement design, permitting, and construction of a water quality and habitat enhancement project for Phase II of Stoney Creek Stream Enhancement. The project budget provided by CWMTF authorizes up to \$82,000 for design, permitting, and construction administration/observation. The project site consists of approximately 1,870 linear feet from US13/US70 to Royall Avenue.

DISCUSSION: The Engineering Department and Kimley-Horn negotiated engineering services for the project concept design. The scope of services include project administration and coordination, background information data collection, updated field survey, on-site geomorphic assessment, wetland delineation, environmental and overall site assessment, permitting, public involvement, easement exhibits and legal descriptions for acquisition (if needed), flood impact assessment, construction documents, and limited construction phase services. Kimley-Horn will perform the subject scope of services for a lump sum fee of \$82,000.

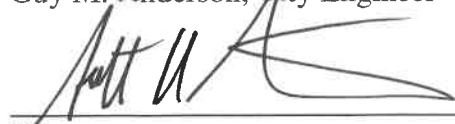
RECOMMENDATION: It is recommended that the City Council adopt the attached Resolution authorizing the Mayor and City Clerk to execute a professional engineering services agreement in the amount of \$82,000 with Kimley-Horn and Associates, Inc. for engineering services required for Stoney Creek Stream Enhancement Project – Phase II.

Date: 12 Nov 14



Guy M. Anderson, City Engineer

Date: 11-13-14



Scott A. Stevens, City Manager



November 12, 2014

Mr. Guy M. Anderson, PE, CFM
City of Goldsboro
200 North Center Street
Goldsboro, NC 27530

Scope of Services for Stoney Creek Stream Enhancement Project – Phase II

Project Understanding

It is our understanding that the City of Goldsboro (City) the City of Goldsboro has received funding from the Clean Water Management Trust Fund (CWMTF) to implement design, permitting, and construction of a water quality and habitat enhancement project for Stoney Creek above Royal Avenue Wayne County, North Carolina. Stoney Creek is classified as nutrient sensitive waters (NSW) and discharges to the Neuse River. The project area segment of Stoney Creek has been historically relocated and straightened as well as channelized. There is a broad floodplain associated with the stream which floods during large storm events; however, due to channelization (excavation of the channel bed and placement of spoil along the stream banks), the stream is generally incised. As a result, there are areas of moderate to high bank erosion. Additionally, the riparian ecosystem and wetlands in the stream vicinity are degraded associated with or resulting from the excavation of Stoney Creek. The largest, apparent contributing factor to the degradation of the Stoney Creek and its corridor appears to be urbanization and uncontrolled urban runoff which has resulted in erosion and degraded water quality. The City's goal is to improve the water quality functions of the stream and its floodplain, enhance and protect the natural ecosystem and riparian community, and improve aquatic and terrestrial habitat.

Figure 5 – Phase II Project Concept Design

Figure 5 (taken from the CWMTF grant application) depicts the proposed conceptual water quality and habitat improvements for the project corridor. The Stoney Creek watershed has a multitude of water quality challenges typical in urbanized areas. Through the proposed project and previous projects in the Stoney Creek watershed, Goldsboro hopes to incrementally improve water quality and riparian function.

Based on the above approach Kimley-Horn proposes the following scope of services and schedule to meet these project needs.

Scope of Services

KHA will provide the services specifically set forth below.

Task 1- Project Administration and Coordination (Meetings with City and Utilities)

- One kick-off meeting with the City Project Manager (and team) including meeting minutes.
- One additional meeting with the City Project Manager (and team) as requested by the Project Manager
- Status reports submitted to the City Project Manager with each billing cycle to include information needed by City to prepare CWMTF reports.
- Utility Notification and Coordination (Assumed minimal such as providing plan sets.)

Task 2- Background Information Data Collection

Background information for this project will be collected for the project site and surrounding area. The following data will be collected:

The following information will be provided by the City. Kimley-Horn shall be entitled to rely on the completeness and accuracy of information provided by the City (based on the claimed accuracy of the information):

- Updated City Geographic Information Systems (GIS) data including utility, stormwater, watershed data and other infrastructure information.

Kimley-Horn will gather the following data:

- State historical database search
- FEMA/FIRM maps and models from NC Flood Maps
- Environmental Data Resource (EDR) report
- National Wetland Inventory (NWI) maps
- Federally threatened and endangered species database search (Natural Heritage Program and US Fish and Wildlife correspondence if available) – Based on the feasibility study it is assumed that no endangered species are listed within two miles of the project corridor; and as such it is assumed that there will be no endangered species issues.
- The most recent flood models from the NC Flood Mapping Program (NCFMP)

Kimley-Horn will briefly review the above information as notify the City as soon as practical if any issues are identified that could negatively affect the project.

Task 3- Updated Field Survey

A detailed survey of the Stoney Creek including the project corridor was previously completed by a registered land surveyor sub-consultant to Kimley-Horn. The corridor is defined approximately as the Estimated Easement as shown in Figure 5. Kimley-Horn will review the current survey in the field to determine if there are any visually obvious changes that will require updating the existing survey. The current and updated survey will then be used to generate the necessary base mapping for easement

exhibits and construction plans. The City will provide authorization to Kimley-Horn and survey notifications to or access agreements with the citizens in the project area that may be affected. The current survey already includes most if not all of the following information; however, if any information has changed or is missing the updated survey will be to capture that information.

- Channel/floodplain information including centerline, thalweg, toe and top of bank elevation, major changes in slope of bank such that an accurate plan view and profile can be generated (1' topographic map) for Stoney Creek within the project corridor;
- Size, location and upstream and downstream inverts of the culverts under Highway 70 and Royal Avenue;
- Location of storm drain pipes and drainage structures;
- Location of sanitary sewer pipes and sewer structures including sizes, materials, invert elevations, and rim elevations;
- Ground floor elevations of and locations buildings within the survey area;
- Parking lots, retaining walls, and streets;
- Corners of buildings and sheds (if any) that are within the project corridor;
- Location of other physical features (fences, walls, planters, sheds, rock outcrops) that are inside the project corridor;
- Location of available property irons to the extent necessary for purposes of overlaying and verifying legal descriptions and plats;
- Description, book, and page number of the official registry of all properties affected by the Project, including current property owner name(s), tax parcel identification number, street address, existing property acquisitions, right of ways, and existing/recorded easements from the register of deeds.

Kimley-Horn will perform a field review of the survey to verify that it meets the requirements of the Project scope. The Consultant will submit a draft hard copy and electronic copy of the survey drawings to the City for review. Kimley-Horn will make one round of revision and provide the final copy to the City in a reproducible copy and electronic format. The reproducible survey will be signed and sealed by a Professional Land Surveyor.

Task 4- On-site Geomorphic Assessment, Wetland Delineation, Environmental, and Overall Site Assessment

On-Site Geomorphic Assessment:

The following natural channel design assessment and measurements will be performed (Rosgen Level II and III) on Stoney Creek.

- Updated representative riffle and pool cross sections on Stoney Creek between Highway 70 and Royal Avenue.

The BEHI and the NBS that was previously performed will be used to evaluate bank erosion rates. However, during the field review, the validity of the previous data will be visually verified to determine if there have been any significant changes.

A survey instrument will be used to collect the data. However, this data will not be sufficient to provide base mapping for design. The morphological survey will only be of the detail for a geomorphic assessment.

Reference Geomorphic Analysis:

Data previously gathered for the first phase of the project will be used for reference data.

Wetland and Stream Delineation

The Consultant will need to conduct an updated field investigation of the project boundary to determine the absence or presence of wetlands and state open waters within the study area utilizing the three parameter approach for wetland delineation as described in the *Federal Manual for Identifying and Delineating Jurisdictional Wetlands*. The jurisdictional limits will be flagged following the recently updated guidelines presented in the 1987 *U.S. Army Corps of Engineers Wetland Delineation Manual*. Data forms required for certification by the USACE and DWR will be completed with the data necessary obtained during field reviews. Any jurisdictional streams will be classified as either perennial or intermittent. The delineated wetland and stream boundaries will be flagged and GPS located.

In order to prepare a Jurisdictional Determination Map for certification by the USACE, the wetland/stream areas will need to be related to the boundary survey prepared by the Consultant's survey subconsultant. The Consultant will provide to the surveyor a sketch of the approximate location of the wetlands and streams as well as our GPS data. The Consultant will review the completed wetland/stream surveyed map prior to submission to the USACE. It is anticipated that no field time will be required to review the survey.

Kimley-Horn will also determine if there are any buffered features based on the mapping stipulated within the Neuse Buffer Rules within the project corridor (other than Stoney Creek which is presumed to be buffered). If there are, Kimley-Horn will conduct a field evaluation as required by DWR to determine if the mapped feature is a stream. Kimley-Horn will then coordinate with DWR as to its determination of whether or not the Neuse Buffer Rules require that the feature be buffered.

Other Site Assessment

Kimley-Horn will perform other field reconnaissance on the project site as follows:

- Further assess the potential for Federally listed rare, threatened, or endangered (RTE) species habitat.
- Define vegetation communities (list observed species, note invasive species, etc.).

- Further assess on-site storm drain features (ditches, storm drain pipes).
- Visually evaluate the hydraulic function, location, etc. of stream crossings (bridges and culverts) as they relate to stream restoration activities.
- Photo document existing conditions

Kimley-Horn will notify the City if any issues are discovered that may require Phase I and/or Phase II archaeological investigations. Also Kimley-Horn will immediately notify the City if issues are discovered that require Section 7 consultations with the USFWS. Phase I and Phase II archeological investigations and/or Section 7 consultations shall be considered additional services.

Task 5- Preliminary Permit (60%) Design and Report

Upon completion of the above Tasks, Kimley-Horn will meet with City staff to discuss the results, observations, and issues discovered. It is assumed that the preliminary design will ultimately be based on the conceptual design developed as part of the CWMTF design and permitting grant application process. However, the preliminary design will also seek to address issues and opportunities discovered as a result of the Tasks above. After meeting with City staff, Kimley-Horn will develop a report and preliminary design.

The report will summarize the information gathered as a result of the above Tasks and discuss potential issues and opportunities. The report will include the following:

- Geomorphic assessment results
- Summary of jurisdictional and non-jurisdictional wetlands, streams, waters and buffers
- Potential Federally listed threatened and endangered species habitat
- Vegetation communities
- SHPO issues
- Issues identified by the EDR
- Stormwater infrastructure issues identified
- Photo documentation
- A narrative discussing the design approach
- A narrative describing the permitting approach
- Up to 10 figures describing the above
-

Kimley-Horn will submit the report to the City and make two rounds of revisions based on City comments. The report will also be used as documentation for the various permits required.

Kimley-Horn will prepare 60% drawings based on the above. It is assumed that no major utility relocation or design will be required. The plans will include:

- Cover sheet with location and vicinity map,

- Standard plan and profile sheets with match lines showing existing and proposed alignment of project components, as well as existing contours, property lines, and appropriate physical features.
- Delineated wetlands, streams and waters.
- Preliminary location of known utilities.
- Typical sections of any channel improvements.
- Typical details.
- Staging areas.
- Construction access.
- Preliminary, minor water and sewer utility adjustments (if any).
- Proposed relocations for other known utilities (if any).
- Vegetation plans

Kimley-Horn will submit the preliminary (60%) drawings along with the report to the City and make two rounds of revisions based on City comments. It is assumed that no major utility relocation or design will be required.

As part of this Task, Kimley-Horn will also prepare a preliminary engineer's opinion of probable construction cost (OPC) once the City approves the 60% drawings.

Once the report and 60% drawings are finalized Kimley-Horn will coordinate an on-site agency meeting with the USACE, DWR, the CWMTF, and the City to discuss the project (if needed). The purpose of the meeting will be to familiarize the agencies with the project and to identify potential issues. Other agencies such as USFWS, WRC, and USEPA may also be invited to attend the meeting if it is deemed beneficial at the time.

Task 6- 404/401 Permitting (Nationwide 27)

Kimley-Horn will submit the 404/401 Pre-Construction Notification Application for a Nationwide 27 or 13 Permit to the USACE and DWR on the City's behalf. It is assumed for the purposes of this scope that an Individual Permit will not be required. Kimley-Horn will coordinate the review, submittal. The City will review the permit application and provide comments, and signatures. Kimley-Horn will make one round of revisions based on City comments. Kimley-Horn will then make one round of revisions to the plans/application based on agency comments. If an Individual Permit or an EA document is required (not anticipated), those shall be considered an additional service.

The City shall provide the DWR application fee.

Task 7- Public Involvement

Kimley-Horn will provide limited public involvement services to include development of presentation materials and attendance one public or City Council meeting. The presentation materials include a slide and/or poster board presentation that describes pertinent aspects of the project.

Task 8- Easement exhibits and legal descriptions for acquisition (If needed)

The City will obtain temporary construction/access easements (TCE) acquisitions if needed. To assist the City, Kimley-Horn will provide strip map plats for properties not owned by the City through which temporary access is needed. It is assumed that all permanent improvements will be within the property already owned by the City. It is also assumed that no additional easements will be required to address changes to the FEMA boundaries or drainage as part of this project (since a no-impact certification is anticipated). The final easement plats shall be prepared in accordance with NCGS 47-30. The strip maps shall display the following items:

- Building footprint either through survey information of “roughing in” the planimetric drawing;
- Property lines, other utility easements, and rights-of-way, labeled as such and shown by metes and bounds;
- Temporary construction easement denoted by ---TCE--- and showing area of easement in square footage;
- Tax code designation;
- Deed book and page number;
- Current property owner name(s);
- Street address;
- Project parcel number;
- and North arrow.

The City will also require a final easement plat for a conservation easement as required by the CWMTF. In addition to the applicable items above the exhibit shall display the following items:

- Proposed improvements features in bold, solid black lines and labeled.
- Appropriate conservation easements denoted by ---CE--- and shown by metes and bounds description tied to the parcel boundary, and showing area of easement in square footage; conservation easements (CE)

Additionally, Kimley-Horn’s survey sub-consultant shall prepare legal descriptions (metes and bounds) for the conservation easement parcels. The City will secure and record the easements.

Task 9- Flood Impact Assessment (FIA)*Hydrology*

The peak discharges for the bank-full, 2, 10, 25, and 100-year storms will be based on existing model data.

Hydraulic Modeling

Kimley-Horn will use the existing HEC-RAS to model existing and proposed site conditions under present development scenario. The modeling will be done based on the topographic survey and existing HEC-RAS models obtained from the City. Kimley-Horn will update the model to a corrected-effective model that represents the existing condition based on the current survey. The corrected effective/existing condition model will be modeled in HEC-RAS. Proposed conditions will modeled in HEC-RAS.

Design approaches (i.e. as typical sections and profiles are developed) will be modeled to ensure that the restoration design approach complies with City and NCFMP requirements. It is anticipated that the restoration design will have to be modeled and changed two (maximum of 2 assumed for this scope) times to find a restoration approach that meets both the environmental restoration goals and complies with the flood policy of City and NCFMP requirements. It is anticipated that the stream will be designed for the bank-full event and the floodplain (i.e. benches) will be graded as necessary to minimize and prevent an increase change in the 100-year flood elevation.

Coordination with City and State

It is assumed that a No-Impact Certification will be achieved based on the site conditions and current model. Kimley-Horn will submit the No-Impact Certification with supporting data and documentation to the North Carolina Floodplain Mapping Program (NCFMP) and City floodplain manager. Kimley-Horn will make two (2) rounds of revisions to the model and/or plans based on state or City comments. Kimley-Horn will schedule and attend one meeting with City floodplain manager or NCFMP. Additional meetings and our revisions beyond those listed above will be considered an additional service. It is assumed that a Flood Plain Development Permit will be required. Kimley-Horn will prepare a flood plain impact permit application on behalf of the City. If a CLOMR and/or LOMR is required (not anticipated), it shall be considered an additional service.

The City will provide any application fees associated with the Floodplain Development Permit.

Task 10- Construction Documents (Plans and Specs)

Kimley-Horn will complete construction plans based on the 60% plans and comments received during previous Tasks. It is assumed there will be no significant changes from the 60% plans. The plans will include updates and additions to the information (sheets) contained in the 60% restoration plans plus:

- General Notes and Sequence of Construction
- Sediment and Erosion Control Plan and Details

In addition to the construction plans, Kimley-Horn will prepare technical specifications, a bid tab sheet, and an opinion of probable construction cost. Kimley-Horn will submit draft construction plans and technical specifications to the City for review. Kimley-Horn will make one set of revisions based

on the City's comments. Kimley-Horn will assemble the documents and any general conditions as well as assist the City in its management of the bid process.

Kimley-Horn will also prepare an erosion and sediment control packet for submittal to NCDENR, Land Quality Section. The packet will include the sediment and erosion control plans, S&EC plan checklist, supporting calculations and documentation, and a financial responsibility/ownership form. The City will provide necessary signatures. The City shall provide the application fee. Kimley-Horn will make one round of revisions based on NCDENR comments.

Task 11 – Limited Construction Phase Services

Construction observation – The Kimley-Horn will provide intermittent construction observation, for the duration of Construction assumed to be 3 months total (not including planting). The Kimley-Horn will prepare monthly status reports, prepare minutes from monthly meetings on site, and update project schedules, (per the City's guidelines). Additional construction observation (beyond the deliverables and activities described below) will be considered additional services and only executed based on written client authorization. This Task assumes 35 hours total of construction observation effort (including documentation) by Kimley-Horn

It is understood that review of shop drawings and minor dispute resolutions (but not claims) will be incorporated into the construction observation time referenced above (See below). Development of designs for project changes, claims, and/or dispute resolution requiring mediation or use of non-scheduled observation days shall be considered additional services.

The City will conduct the daily inspection and construction observation. The City and/or the Contractor shall track and provide the quantities and measurements to the Kimley-Horn for review of the pay applications.

Final Review - The Kimley-Horn will coordinate and conduct a review at substantial completion and at final completion. Punch Lists and documentation of any inspections will be generated by the City identifying deficiencies, if appropriate, and through correspondence will document the remedies. The Kimley-Horn will respond to questions from City regarding preparation for the meeting and documentation of inspections.

Post-Construction Documentation - The Kimley-Horn will assist the Contractor's surveyor reviewing the record drawings and providing comments based on as-built survey provided by the Contractor's surveyor. The Kimley-Horn will also provide a final summary memorandum for the City. The record drawings will be based on the as-built survey. Kimley-Horn will seek to avoid monitoring requirements by the agencies. Monitoring the success of the project per agency requirements (post the completion of construction) shall be considered an additional service.

Deliverables and Activities:

- Preconstruction meeting agenda, summary notes, and attendance (1 total – 1 staff)

- Monthly meetings and summaries including final walk through (4 total – one staff each)
- Review payment applications from the Contractor for City to approve (4)
- Respond to RFIs and Change Orders (assume 3 total)
- Review substitutes and testing results (assume 3)
- Create and coordinate final punch list (1 set)
- Review record drawings (1 set)

The following is a more detailed description of services that may be rendered as part of this Task if listed above. However, it is understood that not all of the services may be rendered or may be necessary:

- 1) Pre-Construction Conference. Kimley-Horn will develop the agenda and attend a Pre-Construction Conference prior to commencement of Work at the Site.
- 2) Visits to Site and Observation of Construction. Kimley-Horn will provide very limited on-site construction observation services during the construction phase. Kimley-Horn will make visits at intervals as described above in order to observe the progress of the Work. Such visits and observations by Kimley-Horn are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress. Observations are to be limited to spot checking, selective measurement, and similar methods of general observation of the Work based on Kimley-Horn's exercise of professional judgment. Based on information obtained during such visits and such observations, Kimley-Horn will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents.

The purpose of Kimley-Horn's site visits will be to enable Kimley-Horn to better carry out the duties and responsibilities specifically assigned in this Scope to Kimley-Horn, and to provide the City a greater degree of confidence that the completed Work will conform in general to the Contract Documents. The Kimley-Horn shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall the Kimley-Horn have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Kimley-Horn neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

- 3) Recommendations with Respect to Defective Work. Kimley-Horn will recommend to the City that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, Kimley-Horn believes that such work will not produce a completed Project that conforms generally to Contract Documents.

- 4) Clarifications and Interpretations. Kimley-Horn will respond to reasonable and appropriate Contractor requests for information as described above. Kimley-Horn will base the response(s) on the Contract Documents. The City will review the response(s) and issue necessary clarifications and interpretations of the Contract Documents to Contractor as appropriate to the orderly completion of Contractor's work. Any orders authorizing variations from the Contract Documents will be approved by the City.
- 5) Change Orders. Kimley-Horn may recommend Change Orders to the City, and will review and make recommendations related to Change Orders submitted or proposed by the Contractor.
- 6) Shop Drawings and Samples. Kimley-Horn may review, approve, or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit (if requested by the City), but only for conformance with the information given in the Contract Documents. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs.
- 7) Substitutes and "or-equal." Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents, but subject to the provisions of applicable standards of state or local government entities. The Kimley-Horn will provide the City with the recommendation as to the acceptability of the substitute or "or-equal" materials and equipment, but the City shall make the final approval or disapproval of the substitute "or-equal".
- 8) Inspections and Tests. Kimley-Horn may make recommendations for special inspections or tests of Contractor's work to the City, and may receive and review certificates of inspections within Kimley-Horn's area of responsibility or of tests and approvals required by laws and regulations or the Contract Documents. The Kimley-Horn shall not provide the inspections or tests, however. Kimley-Horn's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Kimley-Horn shall be entitled to rely on the results of such tests and the facts being certified. The City shall make all decisions and/or approvals/disapprovals regarding inspections and tests.
- 9) Disagreements between the City and Contractor. Kimley-Horn will, if requested by the City, prepare recommendations for a written decision on all claims of the City and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the progress of Contractor's work for the City's review and approval.

- 10) **Applications for Payment.** Based on its observations and on review of applications for payment and accompanying supporting documentation, Kimley-Horn will determine the amounts that Kimley-Horn recommends for Contractor payment. Such recommendations of payment will be in writing and will constitute Kimley-Horn's representation to the City, based on such observations and review, that, to the best of Kimley-Horn's knowledge, information and belief, Contractor's work has progressed to the point indicated and that such work-in-progress is generally in accordance with the Contract Documents subject to any qualifications stated in the recommendation. In the case of unit price work, Kimley-Horn's recommendations of payment will include assessments of quantities and classifications of Contractor's work, based on observations and measurements of quantities provided with pay requests by the Contractor. However, it will be the Contractor's responsibility to determine the quantities and the Kimley-Horn's responsibility to review the Contractor's quantities.

By recommending any payment, Kimley-Horn shall not thereby be deemed to have represented that its observations to check Contractor's work have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Kimley-Horn in this Scope. It will also not impose responsibility on Kimley-Horn to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, nor to determine that title to any portion of the work in progress, materials, or equipment has passed to the City free and clear of any liens, claims, security interests, or encumbrances, nor that there may not be other matters at issue between the City and Contractor that might affect the amount that should be paid.

- 11) **Substantial Completion.** Kimley-Horn will, promptly after notice from Contractor that it considers the entire Work ready for its intended use, in company with the City and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list. If after considering any objections of the City, Kimley-Horn considers the Work substantially complete, Kimley-Horn will notify the City and Contractor.
- 12) **Final Notice of Acceptability of the Work.** Kimley-Horn will conduct a final site visit to determine if the completed Work of Contractor is generally in accordance with the Contract Documents and the final punch list so that Kimley-Horn may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Kimley-Horn shall also provide a recommendation that the Work is generally in accordance with the Contract Documents to the best of Kimley-Horn's knowledge, information, and belief based on the extent of its services and based upon information provided to Kimley-Horn upon which it is entitled to rely. The City and the Kimley-Horn shall make the final determinations regarding the acceptability of the work and shall issue any final notice of acceptability (as described above).

- 13) **Limitation of Responsibilities.** Kimley-Horn shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. Kimley-Horn shall not have the authority or responsibility to stop the work of any Contractor.

It is understood that review of shop drawings, monthly pay applications, and minor dispute resolutions will be incorporated into the construction observation time referenced above. Non-scheduled observation days shall be considered additional services.

Construction Phase Services: Means and Methods

The Kimley-Horn shall have no responsibility for any contractor's means, methods, techniques, equipment choice and usage, sequence, schedule, safety programs, or safety practices, nor shall Kimley-Horn have any authority or responsibility to stop or direct the work of any contractor. The Kimley-Horn's visits will be for the purpose of endeavoring to provide the City a greater degree of confidence that the completed work of its contractors will generally conform to the construction documents prepared by the Kimley-Horn. Kimley-Horn neither guarantees the performance of contractors, nor assumes responsibility for any contractor's failure to perform its work in accordance with the contract documents. The City agrees that each contract with any contractor shall state that the contractor shall be solely responsible for job site safety and for its means and methods.

Tasks to be Completed by the City

- Arrange and schedule the City Council or other public meeting
- Secure all easements
- Provide timely review of all submittals
- Manage bid process and secure a contractor to construct the project
- Provide all necessary signatures and application fees for permitting
- Provide the information specified above

Information Provided By the City

The following information shall be provided by the City. We shall be entitled to rely on the completeness and accuracy of information provided by the City.

- Notice to proceed
- Files, reports, and other existing documents that relate to the project
- Existing hydrologic and hydraulic models
- Other information specified above

Deliverables by Kimley-Horn

- Monthly Invoices and Status reports (14 assumed)

- Presentation for City Council or public meeting
- Updated survey data project corridor (if needed)
- Preliminary Design Report
- 60% Restoration/permit plan
- 404/401 Permit Application
- Flood Impact Assessment/No Impact Certification Documentation
- S&EC Permit Application
- Design Drawings
- Construction Documents and special provisions

Additional Services

Any services not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates.

Schedule

The following is our estimated schedule to complete the above Tasks. Some activities within the Tasks, such as City and agency review times, scheduling of public meetings, and bidding and construction schedules are not within Kimley-Horn's control. As such, the proposed schedule is Kimley-Horn's estimate of the time it may take to complete the Tasks based on our best professional judgment.

<u>Tasks</u>	<u>Completed</u>
Award of Contract/Notice to Proceed (NTP)	-
Data Collection and Site Assessment	Two months from NTP
Complete Updated Survey	Three months from NTP
Preliminary Design and Report	Five Months from NTP
60% Design	Five Months from NTP
401/404 Permitting	6 months* from NTP
Construction Plans and Documents	10 months from NTP
Flood Development Permit and FIA	9 Months* from NTP
Construction Observation	TBD

Fee and Billing

Based on the above Scope of Services the total project will be completed for a **lump sum fee** (labor, expenses, and sub-contractors) of \$82,000. See fee by Task below.

Task 1	Project Administration	\$4,000
Task 2	Background Information Data Collection	\$3,000
Task 3	Updated Field Survey	\$2,000
Task 4	On-Site	\$5,000
Task 5	(60%) Design and Report	\$20,000
Task 6	404/401 Permitting Nationwide	\$6,000
Task 7	Public Involvement	\$7,000
Task 8	Easement Exhibits	\$3,000
Task 9	Flood Impact Analysis(FIA)	\$10,000
Task 10	Construction Documents	\$16,000
Task 11	Limited Construction Phases Services	\$6,000

Kimley-Horn will provide any additional services on a labor fee plus expense basis. Labor fee will be billed according to our then current rate schedule, which is subject to annual adjustment. As to these tasks, direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at 1.15 times cost. An amount will be added to each invoice to cover certain other expenses as to these tasks such as in-house duplicating, local mileage, telephone calls, facsimiles, postage, and word processing. Administrative time related to the project may be billed hourly. All permitting, application, and similar project fees will be paid directly by the Client.

Fees and expenses will be invoiced monthly based, as applicable, upon the percentage of services performed or actual services performed and expenses incurred as of the invoice date. Payment will be due within 25 days of your receipt of the invoice.

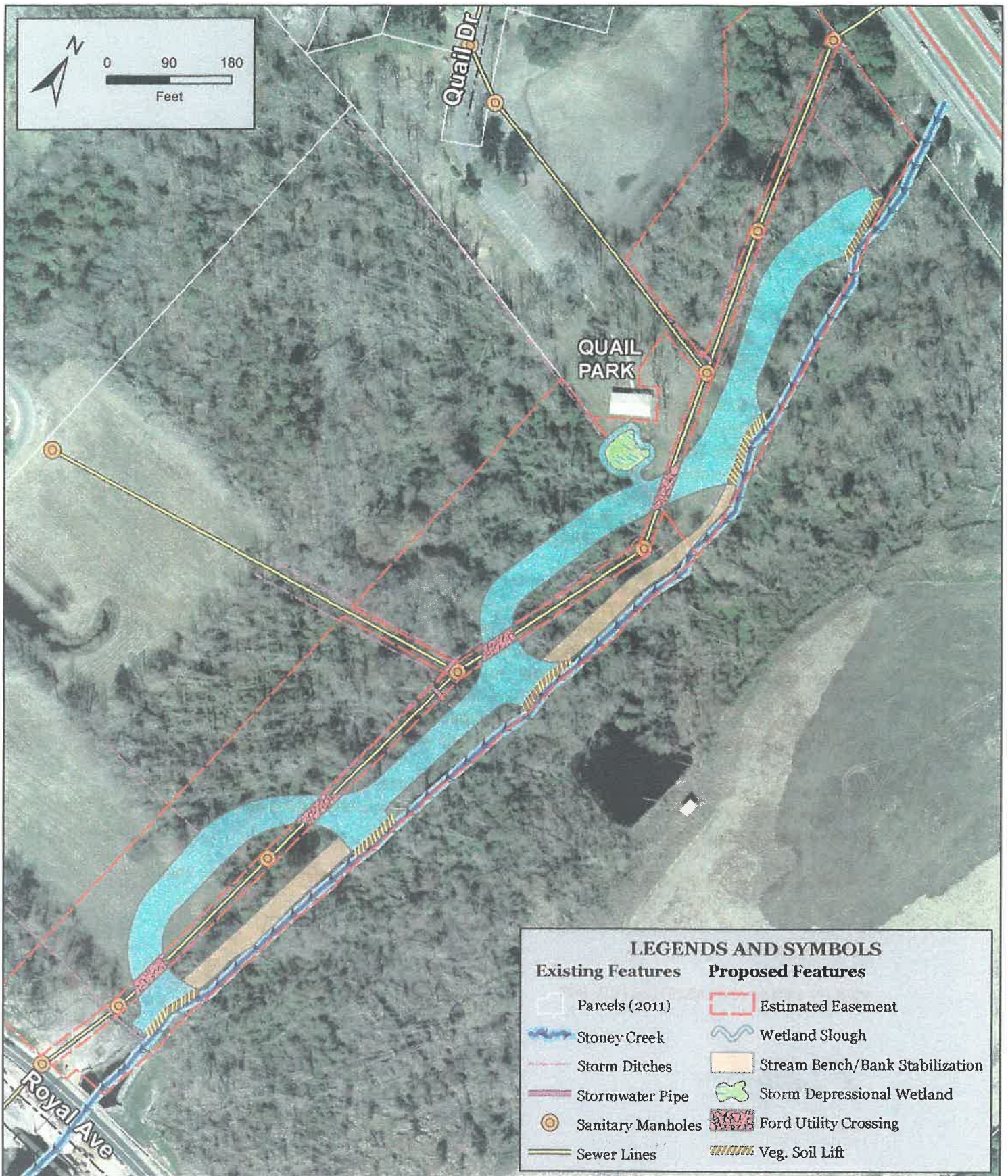
We appreciate the opportunity to provide these services to you. Please contact me if you have any questions.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.



Todd St John, P.E.



Title		Phase II Project Concept Design Plan		
Prepared For:  		Project	Stoney Creek Stream Enhancement Project - Phase II Goldsboro, North Carolina	
		Date 8/30/2012	 Kimley-Horn and Associates, Inc.	Figure 5

RESOLUTION NO. 2014-8/

RESOLUTION AUTHORIZING THE EXECUTION OF AN ENGINEERING AGREEMENT
FOR PROFESSIONAL ENGINEERING SERVICES BETWEEN THE CITY OF
GOLDSBORO AND KIMLEY-HORN & ASSOCIATES, INC. FOR THE STONEY CREEK
STREAM ENHANCEMENT PROJECT – PHASE II

WHEREAS, the City Council of the City of Goldsboro has identified a stream restoration project area within the Stoney Creek floodplain between US13/US70 to Royall Avenue ; and

WHEREAS, the City Council of the City of Goldsboro desires to enter into a professional services agreement between the City of Goldsboro and Kimley-Horn and Associates, Inc. in the amount of \$82,000 for the design and construction phase services for the Stoney Creek Stream Enhancement Project – Phase II;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute an engineering services agreement in the amount of \$82,000 with Kimley-Horn and Associates, Inc. for the design and construction phase for the Stoney Creek Stream Enhancement Project – Phase II.
2. This Resolution shall be in full force and effect from and after this 17th day of December, 2014.

Approved as to Form Only:

Reviewed by:



City Attorney



City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 17, 2014

SUBJECT: UNC School of Government Development Finance Initiative (DFI)
Contract

BACKGROUND: At the November 3, 2014 City Council work session staff shared that in September, the professionals from DFI visited the City of Goldsboro to meet with: City Manager Scott Stevens, ACM, Angel Wright-Lanier and other staff members to discuss the City's needs as it relates to economic development. DFI staff toured Goldsboro to gain information to provide us with a quote regarding economic development initiatives and potential development partnerships. Since their visit, several council members and staff toured a redevelopment area in Greensboro, NC and gained a renewed focus on revitalization. Based on the discussions at the November 3rd work session, it appeared that Council was supportive of entering into a contract with UNC School of Government, DFI, to work in the project areas in and around the downtown area.

DISCUSSION: The initial recommendation is a 60 - 90 day contract to explore three project areas which include: the downtown core, the adjacent urban neighborhood, and one or more entryway corridors. The specific tasks DFI would undertake are:

- A. Review all existing studies/reports/plans and market research relevant to Project Area;
- B. Review prior development proposals for sites within the Project Area;
- C. Analyze property tax records including ownership and tax values for property in Project Area;
- D. Analyze market conditions to gauge market values for property in Project Area;
- E. Perform a high-level market feasibility analysis to determine supply and demand for residential and commercial uses, including parking.
- F. Identify key development parcels/sites within Project Area

Future engagement:

DFI's recommended second phase of work is to provide "pre-development services" for the key development or redevelopment sites identified in phase I or otherwise determined to be a priority by the City.

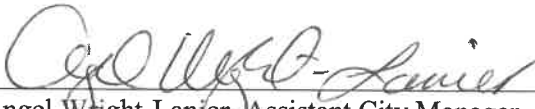
The intent of the pre-development services is to have a signed Development Services Agreement from a private developer to build or redevelop one or more of the City's key parcels. The work is typically a 12-18 month engagement per site, but the first phase work proposed above will reduce this timeframe as well.

If approved, a budget amendment to appropriate \$26,000 from the General Fund Balance, will be presented at the next City Council meeting.

RECOMMENDATION: It is recommended that the City Council, by motion, allow the Mayor to enter into an agreement with the UNC School of Government Development Finance Initiative for \$26,000.

DATE:

November 13, 2014


Angel Wright-Lanier, Assistant City Manager

DATE:

11-24-14


Scott Stevens, City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2014-80

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY TAMMY GREENE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 20 YEARS

WHEREAS, Tammy Greene retires on December 1, 2014 as Recreation Center Leader in the Parks & Recreation Department of the City of Goldsboro with more than 20 years of service; and

WHEREAS, Tammy began her career on January 1, 1994 as a Sound Technician with the Parks & Recreation Department; and

WHEREAS, on October 28, 1998, Tammy was promoted to Recreation Center Leader II in the Parks & Recreation Department, where she has served until her retirement.

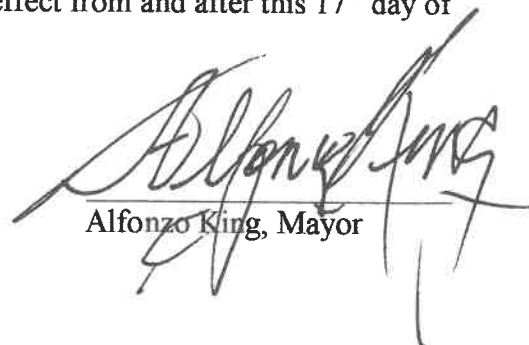
WHEREAS, Tammy has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Tammy Greene their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Tammy Greene our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Tammy our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of November, 2014.




Alfonzo King, Mayor

GENERAL FUND					UTILITY FUND				
	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected		Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected
Revenues					Revenues				
Tax Revenues	\$ 2,772,365	\$ 15,612,068	\$ 2,507,366	16.06%	Charges for Services	\$ 5,144,167	\$ 15,386,565	\$ 5,083,524	33.04%
License & Permits	228,599	796,100	213,056	26.76%	Capital Returns	5,558	17,700	5,974	33.75%
Revenue Other Agencies	4,497,033	16,379,819	5,340,150	32.60%	Miscellaneous Revenues	50,240	146,000	73,272	50.19%
Charges for Services	1,599,170	4,581,660	1,500,191	32.74%	FB Withdrawal/PO Appropriation		\$ 3,149,228	\$ -	0.00%
Capital Returns	16,943	56,700	38,347	67.63%	Total	\$ 5,199,965	\$ 18,699,493	\$ 5,162,770	27.61%
Miscellaneous Revenues	81,971	847,000	54,284	6.41%					
FB Withdrawal/PO Appropriation		1,917,677							
Total	\$ 9,196,081	\$ 40,191,024	\$ 9,653,395	24.02%					
Departmental Expenditures	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected		Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected
Mayor/Council	\$ 121,865	\$ 488,513	\$ 186,358	38.15%	Departmental Expenditures	\$ 723,770	\$ 3,357,195	\$ 773,439	23.04%
City Manager	228,909	1,664,567	376,331	22.61%	Distribution & Collections	1,547,127	5,435,776	1,451,154	26.70%
Human Resources Management	158,199	613,866	188,419	30.69%	Water Treatment Plant	1,581,671	7,852,187	1,600,229	20.38%
Community Affairs	67,811	224,812	75,679	33.66%	Water Reclamation Plant				
Paramount Theater	96,489	377,368	128,349	34.01%	UF - Capital	181,624	1,424,430	217,220	15.25%
Inspections	171,400	667,295	222,723	33.38%	Compost Facility	758,692	629,906	207,431	32.93%
Downtown Development	74,849	293,203	93,897	32.02%	Total	\$ 4,792,884	\$ 18,699,493	\$ 4,249,472	22.73%
Information Technology	316,975	1,011,596	342,880	33.89%					
Public Works - Adm.	143,660	382,590	152,443	39.85%					
Garage Credits	779,903	2,286,075	791,001	34.60%	Revenues	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected
Garage Credits	(437,518)	(1,550,000)	(471,431)	30.41%	Tax Revenues	\$ 10,263	\$ 69,675	\$ 12,258	17.59%
Building & Traffic Maint.	175,218	456,349	164,776	36.11%	Capital Revenue	26	100	14	13.83%
Cemetery	95,063	292,589	117,943	40.31%	FB Withdrawal/PO Appropriation		77,196		
Finance	301,677	1,226,315	367,680	29.98%	Total	10,289	146,971	12,271	8.35%
Office Supplies Credits	(3,769)	(9,000)	(3,586)	39.85%					
Planning & Redevelopment	458,795	1,960,660	576,402	29.40%	Departmental Expenditures	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Spent
Postage Credits	(6,628)	(30,000)	(6,981)	23.27%	Downtown District	\$ 10,026	\$ 146,971	\$ 34,378	23.39%
Streets & Storms - General	443,512	1,546,238	667,650	43.18%	Total	\$ 10,026	\$ 146,971	\$ 34,378	23.39%
Streets & Storms - Utilities	243,804	637,700	244,602	38.36%					
Street Paving	198,634	575,000	0	0.00%	Revenues	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected
Sanitation	912,961	4,197,352	1,005,697	23.96%	Occupancy Tax/Civic Center	\$ 107,620	\$ 275,000	\$ 112,174	40.79%
Engineering	197,325	1,373,681	267,232	19.45%	Occupancy Tax/Travel & Tourism	107,620	275,000	112,174	40.79%
Fire Department	1,733,976	6,082,645	2,359,532	38.79%	Capital Returns/Misc./Property Sale	\$ 37,058	\$ 600	\$ 665,133	0.00%
Police Department	2,487,365	8,925,778	2,995,199	33.56%	FB Withdrawal/PO Appropriation	\$ -	\$ 364,735	\$ -	
Animal Control	20,336	61,619	23,551	38.22%	Total	\$ 252,298	\$ 915,335	\$ 889,480	97.18%
Special Expense Fees	1,033,056	3,029,703	988,980	32.64%					
Parks & Recreation	870,193	2,494,723	805,430	32.29%	Departmental Expenditures	Actual FY '13-14	Adjusted Budget FY '14-15	Actual to Date FY '14-15	YTD % Collected

PLANNING DEPARTMENT MONTHLY REPORT – OCTOBER, 2014

Prepared by: Sally Johnson

General Tasks

During the month of October, the Planning staff served as liaison with the Planning Commission, Historic District Commission, Technical Coordinating Committee and Transportation Advisory Committee. In addition to reviewing and signing off on all commercial and residential building and sign permits, the staff has continued to prepare for upcoming meetings to be held in October, 2014 and has overseen contracted projects for the MTP Update, Bike/Ped/Greenway Plan and a turning movement count. On-going projects include preparation of transportation-related documents and maps and laserfiche of documents. Code enforcement staff has scheduled 206 hours for Community Service workers who have completed litter pick-up at a number of specified locations during the month of October.

2014

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	8	8	6	3	2	5	8	5	4	7			56	5.6
Historic District Commission														
Certificates of Appropriateness	2	1	3	8	1	1	0	1	1	2			21	2
Code Enforcement														
Grass Cutting/Cost	0	0	0	24/\$1,470	47/\$2,675	85/\$5,280	103/\$6,020	99/\$6,422	83/\$5,070	55/\$3,155			393	39
Illegal Dumping/Cost	0	0	0	0	0	\$100	1/\$25	0	0	0			2	0
Repeat Offenders	0	0	0	23	41	68	91	92	59	50			332	33
Junk Vehicles Tagged/Towed	0	4/3	8/2	8/2	17/3	11/0	15/3	12/1	8/0	7/0			78/11	7.8/1
Illegal Signs Removed	0	17	52	25	50	50	12	20	20	20			246	25

2013

Planning Commission	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Rezoning, CUP, Site Plans, Bd. of Adj. and Subdivisions	6	5	6	3	4	1	3	5	5	6	1	4	49	4
Historic District Commission														
Certificates of Appropriateness	1	2	7	0	4	5	4	3	1	1	0	1	29	2.4
Code Enforcement														
Grass Cutting	0	0	0	0	70	113	125	83	110	54	15	22	592	49
Repeat Offenders	0	0	0	0	43	84	86	67	77	44	5	11	417	35
Junk Vehicles Tagged/Towed	8/2	10/1	2/0	11/4	12/4	8/4	6/2	6/0	7/0	10/3	4/0	4/0	88/20	16/5
Illegal Signs Removed	15	30	20	42	51	7	10	10	12	12	20	20	249	21

PUBLIC WORKS DEPARTMENT

October 2014 Monthly Report

Prepared on 11/10/14
By Jose F. Martinez III, PE

Monthly Highlights

✓ **B&T Division:** Completed 100+ other misc. Chili Cook-off, Paramount, Multiple DGDC calls - Jazz on George preparations, Misc Signs, etc...

Distribution & Collections

	Jan		Feb		Mar		Apr		May		Jun		Jul		Aug		Sep		Oct		Nov		Dec		AVG
	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014	
Utility Line Maint (1000-ft)	24.4	4.5	9.8	7.6	5.5	9.7	12.0	18.7	3.4	15.1	3.4	8.3	17.5	14.5	14.3	14.5	14.1	8.3	19.3	14.2	10.0		11.0		11.8
Water Taps	2	3	3	5	5	1	5	1	1	5	1	5	2	6	2	11	5	11	0	4	2		1		3.7
Water Repairs	8	7	8	13	12	8	23	8	5	6	4	14	5	7	8	4	7	7	12	13	11		5		8.9
Sewer Taps	4	6	2	1	3	5	2	1	3	1	0	4	4	3	4	3	1	3	1	6	2		2		2.8
Sewer Repairs	4	2	2	5	0	3	5	3	1	4	3	2	1	8	2	3	0	4	3	2	2		2		2.8
Hydrants Replaced/Fixed	10	5	6	5	6	16	6	19	8	11	2	28	3	23	5	2	6	10	3	12	9		13		9.5
New Meter Installs	69	33	58	53	34	19	68	70	144	50	52	39	93	106	61	57	132	56	33	38	73		49		63.0
Meters Changed Out	67	51	42	21	34	9	62	32	65	64	24	17	61	64	60	52	120	19	49	19	55		36		46.5

Building & Traffic

Radio, Electrical, Bldg	40	43	55	87	30	108	17	92	51	57	32	82	33	104	34	101	20	131	40	97	17		48		60.0
Sign Repairs	10	62	32	42	19	108	21	90	15	47	38	76	21	70	59	56	19	45	43	66	11		29		44.5

Garage

Total Work Orders	215	236	200	253	157	266	171	233	221	314	192	173	280	288	219	244	244	226	256	258	225		258		233.1
Total Fuel Cost	\$ 90	\$ 93	\$ 82	\$ 77	\$ 77	\$ 89	?	\$ 80	\$ 85	\$105	\$ 79	\$ 86	\$108	\$104	\$103	\$ 95	\$ 92	\$ 88	\$ 96	\$ 87	\$ 82		\$ 77		\$ 89

Sanitation (Tons)

Refuse (x1000)	1.1	0.9	1.0	0.8	0.8	1.0	1.1	1.2	0.9	0.9	0.8	1.0	0.9	0.9	0.9	0.9	0.9	0.9	1.1	1.3	0.7		0.9		1.0
Recyclables	112	113	85	103	59	59	96	101	121	107	88	102	113	106	104	106	97	118	106	94	92		120		100.1
Leaf & Limbs (x1000)	1.0	0.6	0.7	0.6	0.6	0.6	0.9	0.9	0.9	0.9	1.0	0.8	1.0	1.0	0.9	0.8	0.7	0.9	0.8	1.0	1.3		1.1		0.9

Cemetery

Funerals	13	10	8	7	7	9	6	6	6	11	12	8	10	4	10	2	8	3	7	5	7		6		7.5
Fees charged	\$ 10.2	\$ 12.0	\$ 7.9	\$ 7.0	\$ 4.6	\$ 5.0	\$ 3.6	\$ 6.0	\$ 5.0	\$ 7.0	\$ 9.9	\$ 6.0	\$ 8.1	\$ 3.0	\$ 9.3	\$ 1.0	\$ 6.6	\$ 2.0	\$ 5.5	\$ 3.6	\$ 5.7		\$ 4.8		\$ 6.1

Streets & Stormwater

Utility Cut Repairs	12	0	6	3	3	0	15	18	6	34	17	34	6	12	9	17	14	18	28	21	17		4		13.4
Pot Hole Repairs	38	51	25	72	34	96	38	50	39	22	41	50	15	13	19	17	2	28	143	9	15		11		37.6
Misc Repairs	10	21	14	13	19	11	27	13	21	10	15	14	15	21	17	13	20	15	19	12	17		10		15.8
ROW Mowing (ac)	0	0	0	0	0	0	48.8	14.0	67.3	24.5	56.5	29.5	70.3	38.5	74.3	27.0	61.3	28.7	21.0	21.0	25.0		2.5		27.7
City-Owned Lots Mowing	0	0	0	0	0	0	19	20	48	70	36	44	41	88	42	81	34	38	32	56	33		0		31.0

Notes: All expenses are in thousands of dollars
Misc includes Dips, Tree Roots, Storm Structures, Sidewalk, Curbing

Community Affairs Department

Monthly Report – October 2014

Prepared By: *J. LaTerrie Ward*

- The Community Affairs Commission meeting was not held due to lack of a quorum. The next scheduled commission meeting is Tuesday, November 18, 2014 at 7:00 p.m.
- The Community Affairs Department is currently accepting ads for the 2015 Martin Luther King, Jr. Holiday Celebration Souvenir Booklet. Advertisement forms can be picked up in the Community Affairs Office or found on the city website on the Community Affairs page. Deadline for advertisements is November 26, 2014. Tickets will be available starting December 1st.
- Community Affairs received (20) complaints; (6) housing and (14) consumer. The alleged violations by citizens under the Minimum Housing Code included leaks, electrical problems, no heat and excessive mold. Consumer concerns were assistance with utilities, overgrown lots, potholes, Thanksgiving/Christmas assistance, shelter, bus ticket assistance, and walker/wheelchair repairs. All complaints were submitted through the 311GIS system to the appropriate City Department for resolution or designated community/state resources.
- The Mayor's Committee for Persons with Disabilities Awards Luncheon was on Thursday, October 16, 2014, 12:00 noon at Herman Park Center. Mrs. Angel Wright-Lanier, Assistant City Manager was the speaker. The following awards were presented: Employer of the Year – Nova Behavioral Healthcare, Inc.; Employee of the Year – Charlito "Tony" Braswell, Wayne Opportunity Center; Mayor's Trophy - St. Paul United Methodist Church; Most Accessible Business – Dee's Diner; and Mayor's Committee Member of the Year - Ms. Sarah McCollough.
 - The Mayor's Committee also presented awards for the new logo contest winners. 1st Place – Andrew Murray, Eastern Wayne High School; 2nd Place –Cadee Moore – Rosewood High School; and 3rd Place –Morgan Magnarelia – Eastern Wayne High School.
 - St. Paul United Methodist Church was also recognized at the awards luncheon for their outstanding support of the Annual Hal K. Plonk Disability Awareness Walk for the past 18 years.
- The Mayor's Committee will host a reception for local businesses on December 4, 2014, in the Large Conference Room, City Hall Annex. The goal is to increase awareness of the committee, its responsibilities and discuss hiring the disabled.
- The Mayor's Youth Council will be traveling to the Governor's Mini Grant Conference November 14th – 16th in Rocky Mount, NC. Youth councils from across the state will review and determine what organizations should receive funding. *Proposals submitted from Wayne County were: PACE program (Mr. Tim Whitfield of the Tranz Center) and Perals Club (Mr. Milas Kelly, Prevention and Treatment Center).*
- Community Affairs staff participated in the following activities and events:
 - Juvenile Crime Prevention Council meeting
 - Juvenile Crime Prevention By-Laws Committee meeting
 - City of Goldsboro Blood Drive
 - Mayor's Committee for Persons with Disabilities Awards Luncheon
 - Building a Habitat House with City Department Heads and City Manager's Office Staff
 - National Association of Human Rights Workers Annual Training and Board Meeting

2014 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	6	5	3	3	8	4	4	2	6			4
Consumer	7	4	7	5	9	11	14	16	8	14			10
2013 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	4	2	4	4	7	10	2	2	2	0	1	4
Consumer	2	4	3	2	8	4	7	6	1	3	5	6	4
2012 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	9	3	3	5	9	6	8	6	11	9	3	2	6
Consumer	0	2	2	3	4	9	6	4	8	4	1	1	4

October, 2014

Prepared By: Julie Metz, Director

- Downtown staff and DGDC Board held their Annual Board Retreat on October 9th and 10th at the DGDC office. During the retreat, board members met with leaders of the merchants association and Kate Daniels from the Chamber to hear updates and discuss helping merchants through Streetscape. In addition, the board discussed future Main Street Solution Fund Grant project ideas, new things to incorporate into downtown and what's ahead for the upcoming year. Community sponsors and leaders were invited for breakfast to learn updates on what's going on downtown and what to expect in the upcoming year.
- Downtown staff and DGDC board members hosted a discussion on Historic Preservation Tax Credits. John Hodges from downtown Garner facilitated the discussion, and Representative John Bell joined in and gave feedback to the group concerning discussion and thoughts from the capitol.
- Downtown and the City of Goldsboro hosted a panel discussion at City Hall titled, "What do the Millennials Want?" Leaders and Millennials from the throughout the state facilitated the discussion. At the end, Julie gave a brief presentation on how the City of Goldsboro was able to be shovel-ready for TIGER V and receive \$10M.
- We have recently accepted two offers for two homes associated with our Neighborhood Plan and they are under contract with closings scheduled in early December. These two houses are 300 S. Virginia Street and 111 N. Virginia Street. We are currently considering four additional offers for homes in the area of which three are for one house.
- Downtown and city staff scheduled our first Wayfinding Signage System Design & Plan meeting with stakeholders for December 8, 2014. This first meeting will be spent discussing sites and design concept options.
- Staff and the Economic Restructuring Committee's announced JoJo's Tea and Coffee Shop as the recipient of the Revolving Loan Program 2014 Call for Projects. Jo will use the \$20,000 to expand her restaurant.
- Julie attended the Arts North Carolina Board Retreat in Charlotte, NC on October 27-30th.
- Downtown staff filmed a Downtown Living segment featuring The Yoga Connection, PowerFlo Fitness and Sei Bella Salon.
- The Wayne County Historic Association announced the Goldsboro Design House to debut in April/May 2014. Designers from throughout Wayne County will redesign 303 S. Williams Street; all proceeds will benefit the Wayne County Museum. DGDC staff will assist in areas of promotion and marketing.
- Staff and 30 members of the community participated in Community Action Day at the William Street Post Office. Improvements included landscaping, planting, and painting.
- Taste of Wayne took place on the 200 N Center Street block on October 11th. The event received record attendance and several downtown businesses won awards including, Ed's Restaurant, JoJo's Tea and Coffee Shop and the Railhouse.
- The DGDC hosted 30 members of Leadership Wayne for lunch at B&G Grill before taking a tour of downtown led by Kirk Keller.
- Staff met with two property owners and facilitated a meeting with an architect to discuss renovations and improvements to five historical properties downtown.
- Downtown hosted three events on October 26 – the Soup Kitchen's Really Chili Cook-off, the Alzheimer's Walk, as well as Jazz on George hosted by the DGDC and the Arts Council.
- Downtown had two new businesses open – Town's Antiques and Ed's Southern Food & Spirits.
- Downtown facilitated three Halloween events on October 31st including the Monster Bash (Young Professionals at the Flying Shamrock Pub) and the Monster Mash (Center Stage Theatre at the Wayne County Museum) as well as the Creep Crawl, a restaurant and bar crawl hosted by the DGDC.
- Staff assisted in the October Merchants' Association meeting October 21st.
- Staff met and consulted with approximately 25 businesses and nine 11 potential new investors.
- During the month, Downtown staff administered these office activities: 133 visitors, 434 phone calls in, 127 phone calls out, 2,197 emails in, 1,395 emails out, 42 hours (approximately) of visits/meetings with businesses/property owners.



ENGINEERING DEPARTMENT MONTHLY REPORT - OCTOBER 2014

Prepared by: Guy M. Anderson, P. E.

Wastewater Collection System Rehabilitation Project

- City Council authorized an engineering agreement with Hydrostructures on August 4th for an amount not to exceed \$284,819.50 without prior written approval from the City of Goldsboro;
- The dye testing process is underway and it is anticipated that the time of completion for the entire project is December 28, 2014.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- Staff prepared the required engineering report and environmental information for submittal to NCDENR on October 1st. Staff is anticipating approval no later than March 2, 2015.

Stoney Creek Stream Enhancement – Phase II

- City Council at their October 6th meeting approved the contract between Clean Water Management and the City of Goldsboro;
- Staff is working with Kimley-Horn & Associates for an engineering proposal to be presented to City Council at their November 17th meeting.

Berkeley Boulevard Widening Project

- All water line relocations have been completed;
- Piedmont Natural Gas has completed relocation of the high-pressure gas line;
- Staff is coordinating with NCDOT concerning the sanitary sewer line relocation;
- An amended construction schedule will be forthcoming.

Wayne Memorial Drive Sidewalk Project

- Staff is coordinating with NC Department of Transportation regarding required documentation for requesting reimbursement of \$50,000 from NCDOT.

Harris Street Water Storage Tank

- Utility Service Company has completed approximately 95% of this project with the exception of painting the pedestals and water vault and the final inspection. The tank has been placed back in service.

2014 Bituminous Concrete Resurfacing

- Barnhill Contracting Company started the resurfacing project on September 2nd with a completion date of December 2, 2014;
- The contractor has completed approximately 90% of this project.

New Hope Road Multi-Use Path

- Staff is negotiating with Kimley-Horn & Associates for the design of a multi-use path along the south side of New Hope Road between Hare Road and Wayne Memorial Drive;
- The design will also include a pedestrian bridge across Reedy Branch.

Mulberry Street Sanitary Sewer Line Replacement

- Keen Plumbing Company has completed approximately 60% of this project.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been completed which were due in October 2014.

Goldsboro Fire Department

Monthly Report – October 2014

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- October 6th: Fire Prevention/Safety Presentation at Wayne Opportunity Center
- October 7th: Fire Prevention Activity at Faith Christian Academy
- October 8th: Fire Prevention Activity at Positive Influences After School Program
- October 9th: Fire Prevention Activity at North Drive Elementary School and at Bright Beginnings Daycare
- October 10th: Fire Prevention Activity at School Street School and Wayne Montessori School
- October 11th: Kid's Fest at Berkeley Mall
- October 14th: Fire Prevention Activity at Happy Days Child Care and Pre-School
- October 15th: Fire Prevention Activity at Protestant Pre-School and Kindergarten
- October 16th: Fire Prevention Activity at St. Mary's School
- October 17th: Fire Prevention Activity at Small World Child Care Center
- October 23rd: Career Day at Family Y and Fire Prevention Activity at the Lord's Table Church
- October 25th: Fire Prevention Activity at Adamsville Baptist Church
- October 27th: Fire Prevention Activity at Wayne Country Day School
- October 28th: Fire Prevention Activity at the Sterling House
- October 31st: Fire Prevention Activity at West Haven Fall Festival and Goldsboro First Assembly

**October is Fire Prevention month and this year's saying was
"Working Smoke Alarms Save Lives – Test Yours Every Month"!**

Working Structure Fires

- 10/2 – 103 W Lockhaven Dr.
- 10/18 – 410 Orange St.
- 10/19 – 2313 N William St.
- 10/29 – 1321 W Ash St.

Working Vehicle Fires

- 10/23/14 – 703 W. Walnut St.
- 10/29/14 – 2001 Peachtree St.

	<u>2014</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	164	161	173	174	172	168	187	178	164	177				172
Structure Fires:	6	10	9	8	4	10	11	2	4	6				7
EMS Calls:	48	49	66	59	68	61	70	59	68	64				61
Vehicle Accidents:	25	28	31	37	29	28	37	28	24	51				32
Fire Alarms:	41	28	27	33	37	27	35	37	50	36				35
Other:	44	46	40	37	34	42	34	52	18	20				37
Training Hours:	1467	1843	1755	1992	1643	1910	1718	1372	1678	1561				1694
Safety Car Seat Checks:	7	21	14	17	20	21	6	24	18	13				16
Inspections:	92	102	190	149	90	58	112	65	131	73				106
	<u>2013</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	170	156	164	161	177	180	144	188	149	188	193	166		170
Structure Fires:	10	11	10	3	7	6	7	10	7	13	5	6		8
EMS Calls:	68	64	63	62	72	58	63	63	61	74	51	52		63
Vehicle Accidents:	32	29	28	23	35	32	24	35	28	32	31	37		31
Fire Alarms:	16	15	10	13	12	21	20	41	29	38	49	32		25
Other:	44	37	53	60	51	63	30	39	24	31	57	39		44
Training Hours:	2091	2106	1763	1573	1767	1500	1649	1661	2177	1796	1578	1041		1725
Safety Car Seat Checks:	8	8	14	10	8	16	12	13	15	26	10	9		12
Inspections:	109	60	77	78	119	90	70	104	89	112	85	72		89

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources Management Department

MONTHLY REPORT – OCTOBER 2014

Prepared by: Pamela C. Leake

The Human Resources Department advertised 10 vacancies this month (9 external and 2 internal). 57 applications were processed. 73 rejection letters were mailed to candidates not selected for an interview, and seven letters were mailed to applicants who were interviewed but not selected for hire. There were two new full-time hires this month (Promotions Coordinator – DGDC and Treatment Plant Operator – Public Utilities). There three resignations. Total employment for the month was **483**: (427 full-time employees and 56 part-time employees) and six seasonal employees hired (Sanitation Technician – Public Works). Supervisors completed employee evaluations this month, and the HR staff has been busy compiling the results for the City Manager's review. The deadline to complete evaluations is shorter this year; supervisors must have them completed by November 1.

The Personal Injury Committee did not meet this month. The Vehicle Accident Committee met and reviewed four cases this month. The recommendations were submitted to the City Manager for review. Work audits are being submitted as requested by the departments. There were 21 audits submitted this month.

This month's wellness program focused on administration of flu vaccines. A registered dietician facilitated a class for the employees at Public Works (Sanitation Division) to discuss portion control, reading labels and the theory of the plate: one half of our plate should include fruits and vegetables; one quarter should be whole grains, and one quarter or less should be lean meat or protein. Joy Wright, Human Resources Representative, shared with the men the importance of having their prostate checked regularly.

The Wellness Committee met and discussed the upcoming Beaver Moon 5K that will take place on November 8 at Stony Creek. The money from registration fees will be shared with a local charity. There was discussion about the wellness video that Jennifer Collins has been setting up for filming on November 5. A retreat for the Wellness Committee members in December was discussed, as well as sponsoring a weight loss contest after the New Year. There were 75 clinic visits in October and four work-related injuries. The Diabetes Management Program has 41 participants.

Random Drug Screens						Post-Accident Drug Screens							
Non-DOT: 79 tested; 1 positive						Non-DOT: 7 negative							
Quarterly DOT: 32 tested; 1 positive						DOT: None to report							

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	214	49	80	75	115	46	78	50	209	57			97
New Hires	3	4	1	2	0	2	4	0	2	2			2
Separations*	2	1	7	2	5	1	2	4	1	3			3
Vehicle Accidents	2	3	0	0	2	2	3	0	2	4			2
Workers Compensation	4	4	1	2	4	1	0	3	1	4			2

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	109	70	103	95	136	124	116	73	54	61	97	60	92
New Hires	6	4	1	1	4	2	3	1	4	1	1	2	3
Separations*	3	2	1	1	5	4	4	0	5	1	1	0	3
Vehicle Accidents	2	5	2	3	2	0	7	3	2	5	2	3	3
Workers Compensation	2	8	0	1	1	0	1	2	2	2	2	2	2

**Separations include full-time resignations, retirements, and terminations.*

Information Technology

Monthly Report - October, 2014

Prepared by: Scott Williams

- Upgraded Banner Financial/HR (FPROD) database and application servers to the latest version.
- Replaced Banner Application Server with a new Server 2012 virtual server.
- Resolved 911 issue at Herman Park Center. The AT&T line used for 911 service went down. The line was restored quickly. Temporary ways to dial 911 were implemented so there was always 911 service available, however it was not needed during this time period.
- Setup Tiburon Mobile CAD infrastructure to prepare for upgrades to the Police and Fire methods of dispatch. Worked with County Emergency Services and County Information Technology to establish direct connections to the County CAD System.
- Completed the conversion of the card access and video system at the Water Filtration Plant to our latest version of the security system. Remote site services are being completed in November.
- Replaced two printers and three monitors.
- Repaired telephone service, Internet service and PCs at WA Foster following a transformer failure.

2014	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	363	337	275	266	305	362	353	327	394	460			344
Tickets Closed	353	267	269	329	286	378	359	317	392	446			340

2013	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	320	457	424	379	371	322	339	405	353	408	324	251	363
Tickets Closed	339	413	421	372	385	309	354	361	334	353	344	139	343

Goldsboro Inspections Department
Monthly Report – Oct 2014
Prepared By: Allen Anderson

The valuation of all building permits issued during the month of October totaled \$4,536,331.00. Two (2) of these permits were new residential single family dwellings at a valuation of \$160,000.00.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,551,372.00.

All permit fees collected for the month totaled \$65,995.58. Of the permit fees collected for the month \$3,255.00 was collected in technology fees. Plan review fees collected during the month totaled \$2275.00.

The Inspectors did a total of 613 inspections for the month. During the month of October three (3) business inspections were completed. A total of 248 permits were issued for the month. Forty-nine (49) plan reviews were completed for October. We now have a total of 216 structures in the Minimum Housing Process.

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$1	\$12	\$2	\$3	\$9	\$10	\$9	\$11	\$7	\$5			\$7
Residential (thousands)	\$420	\$1,038	\$496	\$1,186	\$1,985	\$628	\$230	\$935	\$1,036	\$160			\$811
Miscellaneous** (millions)	\$2	\$2	\$1	\$2	\$2	\$3	\$5	\$1	\$3	\$2			\$2
Permit Fees (thousands)	\$28	\$42	\$35	\$41	\$168	\$355	\$63	\$79	\$51	\$66			\$93
Inspections (total)	517	510	579	587	569	604	594	559	499	613			563
Permits Issued (total)	233	247	261	295	341	339	272	259	263	248			276
Plan Reviews Completed	21	49	52	96	74	83	57	52	44	49			58
Minimum Housing in Process	216	230	230	212	218	205	207	207	210	216			215
2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$5	\$4	\$4	\$14	\$5	\$2	\$7	\$7	\$3	\$2	\$3	\$4	\$5
Residential (thousands)	\$381	\$460	\$749	\$541	\$1,244	\$365	\$1,987	\$271	\$260	\$813	\$947	\$1,067	\$757
Miscellaneous** (millions)	\$1	\$2	\$2	\$18	\$2	\$3	\$3	\$5	\$3	\$5	\$2	\$2	\$4
Permit Fees (thousands)	\$32	\$49	\$36	\$51	\$173	\$287	\$133	\$50	\$43	\$49	\$26	\$39	\$81
Inspections (total)	641	500	547	615	728	566	620	569	465	571	563	449	570
Permits Issued (total)	263	247	250	355	295	277	305	330	186	284	228	260	273
Plan Reviews Completed	76	63	72	82	53	62	86	77	74	46	64	68	69
Minimum Housing in Process	275	275	250	250	250	250	250	295	215	215	218	224	247



Monthly Report-October 2014

Prepared by: Sherry Archibald, Director

- October kicked off the Paramount's Performing Arts Series with an a capella group from London, the Swingle Singers. Thanks to a block booking grant from South Arts, the Paramount Staff coordinated several outreach opportunities for Wayne County students. The Boys & Girls Club participated by attending the group's sound-check and Wayne County Public School students and teachers attended the performance with a reception and meet/greet to follow the performance.
- The Wayne County Chamber of Commerce hosted the annual Dancing Stars of Wayne at the Paramount with successful fundraising efforts.
- Congressman G.K. Butterfield hosted the first annual Service Academy Day at the Paramount, allowing students in the surrounding area an opportunity to learn about Service Academy opportunities.
- Willodale Cemetery Committee members met at the Paramount in October to discuss efforts being made at the cemetery.
- The Distinguished Young Women's program returned to the Paramount in early October.
- The Wayne County Fire Princess Pageant returned for their annual event.
- Wayne Community Concerts kicked off their annual series in October with William Florian. After 75 years, they have announced this will be their final year of hosting a series.
- The Paramount staff assisted the Foundation in the planning and preparation to host the upcoming Foundation event. Invitations were created and mailed and hospitality items were purchased and prepared.
- The Paramount Theatre Foundation hosted their annual sponsor event during the East Carolina Dance performance. A reception and tour was provided to Friends & Sponsors of the Paramount.
- Staff met with members of Praxis Film Festival for planning the upcoming event. This is a collaboration between the Paramount Theatre Foundation & the Wayne Community College Foundation.
- Theatre Director, Sherry Archibald, joined department heads that report to Angel Wright-Lanier for an afternoon annual retreat.
- Theatre staff joined Community Affairs & City Manager's office to push promotion for the Community Talks event scheduled for early November. Mr. Willie Ratchford will lead a conversation on racial issues.
- Mrs. Archibald attended a Leadership Luncheon provided by the Chamber of Commerce.
- The Paramount staff conducted their quarterly staff meeting in October.
- Expenses for month of October- **\$45,275.26**
Details: Labor - \$ 24,163.06/Operational Expenses - \$21,112.20
- Receipts for the month of October- **\$16,963.40**
Details: Rentals -\$7,267.5/Tickets-\$9,589.58/Concession-\$106.32

	Jan-14	Feb-14	Mar-14	April-14	May-14	June-14	July-14	Aug-14	Sept-14	Oct-14			Average 2014
Exp	\$28,140	\$24,840	\$31,931	33,362	\$33,089	\$17,883	\$33,437	\$20,252	\$29,363	\$45,275			\$29,757
Rev	\$12,303	\$6,573	\$12,502	\$5,991	\$15,849	\$9,196	\$24,446	\$10,448	\$11,033	\$16,963			\$12,530

	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Average 2013
Exp	\$23,162	\$30,631	\$26,328	\$35,434	\$27,864	\$15,152	\$35,929	\$15,022	\$20,949	\$24,587	\$36,120	\$31,972	\$26,929
Rev	\$4,472	\$8,035	\$9,523	\$16,066	\$12,394	\$7,173	\$20,457	\$3,000	\$7,748	\$9,201	\$8,621	\$15,683	\$10,197

MONTHLY REPORT - OCTOBER 2014

*Over 70 different programs were offered by our department this month. Programs offered included the Sectional NFL Punt Pass & Kick, Wood Carving, Tennis, Challenger Flag Football, SNAG Golf and Line Dancing just to name a few. In addition, our department assisted with facilitating the USTA for a second consecutive year. Park improvements also continue to be made throughout the year!

[illegible]

Goldsboro Police Department Monthly Report - October 2014

Report Prepared by: Jeffery R. Stewart JRS/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for October 2014 were 300 compared to 235 for September 2014.

Property with an estimated value of \$174,293 was reported stolen while property with an estimated value of \$97,581 was recovered.

Officers arrested 270 people and 746 citations were issued during the month. There were 43 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for September included:

Police Reports	\$178.00
Fingerprints	\$140.00

UCR COMPARISON & TREND														
2014	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	1	0	1	0	1	1			0.5	
Rape(&attempts)	0	1	0	0	0	0	0	0	0	0			0.1	
Robbery	13	2	5	11	5	2	7	6	10	5			6.0	
Aggravated Assault	7	10	16	22	13	20	24	24	25	45			18.7	
Simple Assault	25	25	28	24	28	34	17	31	38	40			26.4	
Breaking & Entering	40	27	43	45	57	32	29	49	36	37			39.9	
Larceny	136	99	139	152	168	127	138	144	114	163			125.5	
Motor Vehicle Theft	6	3	4	4	13	16	6	9	10	9			7.3	
Arson	0	0	1	0	1	0	2	1	1	0			0.5	
TOTALS	228	167	126	258	286	231	224	264	235	300			210.8	
2013	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	AVG	
OFFENSE														
Homicide	1	0	0	0	0	0	1	0	0	1	1	1	0.4	
Rape(&attempts)	1	0	0	0	1	0	0	0	0	0	0	1	0.3	
Robbery	6	6	12	5	4	5	3	2	5	6	6	7	5.6	
Aggravated Assault	13	18	22	19	31	18	26	18	6	21	12	10	17.8	
Simple Assault	28	37	26	32	48	33	30	27	18	21	22	22	28.7	
Breaking & Entering	74	47	47	51	50	61	47	28	40	31	42	55	47.8	
Larceny	116	110	116	121	148	139	171	155	154	148	43	149	130.8	
Motor Vehicle Theft	12	11	8	6	7	7	7	12	10	6	5	12	8.6	
Arson	0	0	0	0	0	0	0	2	0	0	0	0	0.2	
TOTALS	251	229	231	234	289	263	285	244	233	234	131	257	240.1	

JRS

Public Utilities Department Monthly Report- October 2014

Report prepared by: Karen Brashear

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. All of the city's 25 pump stations are operating well with no problems to report. Currently all of the SCADA Programmable Logic Computer components to the pump stations are being upgraded.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. A gate valve replacement project is underway. There are no problems to report for this period.

Compost Facility

Three hundred and nine cubic yards of compost/mulch was sold in October 2014. The Compost Facility is running smoothly with only minor repairs.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2014 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.586	4.629	4.449	4.467	4.953	5.176	5.023	4.862	4.803	4.629			4.758
Sewer	9.75	10.37	11.19	9.51	13.10	8.17	8.20	11.57	11.17	8.49			10.16
CY Compost	246	198	471	763	976	521	516	143	281	309			442

2013 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water	4.495	4.390	4.217	4.283	4.700	4.823	4.790	5.196	4.898	4.591	4.404	4.740	4.628
Sewer	7.76	7.52	7.18	7.75	8.20	10.17	15.10	9.11	7.89	7.05	6.58	8.48	8.56
CY Compost	320	172	347	511	450	134	252	276	362	419	256	1211	384

**Travel & Tourism Department
 Monthly Report – October 2014**

Prepared by: Betsy Rosemann, Director

- A total of 71 inquiries were fulfilled by the Travel & Tourism Office (TTO) during the month of October.
- The TTO distributed 85 promotional items for family reunions and local events.
- Over 440 tennis players converged in Goldsboro for the USTA North Carolina Singles League State Championship on October 9th -13th. Over 50 courts were utilized throughout Wayne County and Snow Hill. The tournament was a great success with the collaborative effort from the City of Goldsboro, Parks & Recreation, Travel & Tourism, Wayne County Public Schools, Mount Olive College, Walnut Creek Country Club, Goldsboro Country Club, Wayne Community College and the Goldsboro Tennis Association. Each captain received a gift bag from the Travel & Tourism office. Economic impact to the community exceeded \$250,000. A follow up meeting was held on October 30th to address any concerns or suggestions for improvement of the 2015 tournament.
- Betsy Rosemann attended a quarterly meeting of NC Coast Host Association on October 16th in Greenville. The Hampton Inn hosted Business After Hours on the evening of October 16th. The TTO staff attended the event.
- Betsy was the guest speaker to the Rotary Club at Lane Tree on October 21st. She made a presentation on the economic impact of travel to Goldsboro and Wayne County.
- The Goldsboro Tourism Council held their regular meeting on October 22nd at the Best Western Plus.
- Betsy attended the State of the Military session held at Goldsboro Country Club on October 22nd.
- The planning stages have begun for the 2015 Wings Over Wayne Air Show. Betsy and Rick Sumner have had several meetings with key base personnel. The tentative dates for Wings Over Wayne are May 16th & 17th.
- Betsy attended the Regional Event & Festival Consortium meeting at the Duplin Events Center on October 24th.
- On October 29th Betsy assisted in the teambuilding exercise with the City of Goldsboro's Habitat for Humanity project.
- Advertisements placed for October:
 - Billboard on 70 East promoting NC Pitmaster Champions
 - Our State, January Issue – The Paramount Theatre Series
 - Radio – Jazz on George, The Arts Council of Wayne

Occupancy Tax Collections YTD

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD	Average
2014	\$55,941	\$49,095	\$42,148	\$49,886	\$54,001	\$37,148	\$77,739	\$55,459					\$421,417	\$52,677
2013	\$44,097	\$53,434	\$37,271	\$55,984	\$59,385	\$55,999	\$50,239	\$49,618	\$45,554	\$63,415	\$37,729	\$20,824	\$573,549	\$47,796
2012	\$56,022	\$62,755	\$23,972	\$87,818	\$65,304	\$55,674	\$51,793	\$55,809	\$49,572	\$44,528	\$44,086	\$36,851	\$634,184	\$52,849
2011	\$65,943	\$49,599	\$43,982	\$52,774	\$51,297	\$52,800	\$55,065	\$61,126	\$46,366	\$42,824	\$45,738	\$61,162	\$628,665	\$52,389

RESOLUTION NO. 2014- 80

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY TAMMY GREENE
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 20 YEARS**

WHEREAS, Tammy Greene retires on December 1, 2014 as Recreation Center Leader in the Parks & Recreation Department of the City of Goldsboro with more than 20 years of service; and

WHEREAS, Tammy began her career on January 1, 1994 as a Sound Technician with the Parks & Recreation Department; and

WHEREAS, on October 28, 1998, Tammy was promoted to Recreation Center Leader II in the Parks & Recreation Department, where she has served until her retirement.

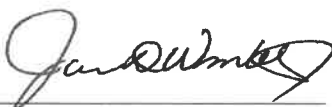
WHEREAS, Tammy has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, the other City officials and employees and the citizens of the City of Goldsboro, of expressing to Tammy Greene their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Tammy Greene our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Tammy our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of November, 2014.

Approved as to Form Only:



City Attorney

Reviewed by:



City Manager

Addressee	Start Time	Time	Prints	Result	Note
wral	11-14 09:24	00:00:23	001/001	OK	
news argus	11-14 09:24	00:00:38	001/001	OK	
WGBR	11-14 09:25	00:00:31	001/001	OK	
TimeWarner	11-14 09:26	00:00:25	001/001	OK	
WTV Durham	11-14 09:27	00:00:41	001/001	OK	
Chamber	11-14 09:28	00:00:24	001/001	OK	
EDC	11-14 09:29	00:00:38	001/001	OK	
Sheriff Dept	11-14 09:30	00:00:23	001/001	OK	
Wachovia	11-14 09:30	00:00:25	001/001	OK	
Channel 14	11-14 09:31	00:00:50	001/001	OK	

Note TMR:Timer TX, PDL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSAC:CSAC, FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original, FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over, POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error, PRINT:Compulsory Memory Document Print, DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
NOVEMBER 17, 2014

(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

- I. **WORK SESSION–5:00 P.M.–CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**
 - a. Fleet Management Study Presentation (Public Works)
 - b. Stormwater Discussion (Public Works)
 - c. Willowdale Cemetery (Public Works)
 - d. City Property Lien Discussion (Inspections)
 - e. Additional Street Resurfacing (City Manager)
 - f. Police Evidence Room Addition (City Manager)
 - g. Proposed Council Meeting Dates for 2015 (City Manager)
- II. **CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**
Invocation & Pledge to the Flag
- III. **ROLL CALL**
- IV. **MINUTES**
 - A-1 Minutes of the Work Session and Regular Meeting of October 6, 2014
 - A-2 Minutes of the Work Session and Regular Meeting of October 20, 2014
- V. **PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**
- VI. **PRESENTATIONS**
 - B. Larry Dreighton Retirement Resolution
- VII. **PUBLIC HEARINGS**
- VIII. **CONSENT AGENDA ITEMS**
 - C. Condemnation of Dilapidated Dwellings (Inspections)
 - D. Contiguous Annexation Request – Worrell Contracting Company, Inc. – North side of Industry Court between North William Street and Patetown Road (2.208 Acres) (Planning)
 - E. Sale of Real Property, Tax ID #12-2598-39-9442, 601 Vann Street as recorded in the Wayne County Registry (Finance)
 - F. Stoney Creek Stream Enhancement Phase II Professional Engineering Services Agreement (Engineering)
 - G. UNC School of Government Development Finance Initiative (DFI) Contract (City Manager)
 - H. Monthly Departmental Reports
- IX. **ITEMS REQUIRING INDIVIDUAL ACTION**
- X. **CITY MANAGER'S REPORT**
- XI. **CITY ATTORNEY'S REPORT AND RECOMMENDATIONS**
- XII. **MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
 - I. Tammy Greene Retirement Resolution
- XIII. **CLOSED SESSION**
- XIV. **ADJOURN**